

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, March 19, 2025

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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PRESENT: G. Baird (Chair), K. Harper (Vice Chair), N. Chambers, Z. de Vries, S. Duncan (EP), C. Graham (EP), S. Gray, C. Harder (for K. Guiry), S. Kim (EP), K. Loughton (for J. Caradonna), T. Morrison (EP), K. Pearson, T. Phelps Bondaroff (1:31) (EP), J. Rogers, C. Stock, M. Wagner, M. Westhaver (1:31 pm) (EP), A. Wickheim

STAFF: T. Robbins, Chief Administrative Officer, A. Fraser, General Manager, Infrastructure and Water Services; G. Harris, Acting General Manager, Parks, Recreation and Environmental Services; D. Gosper, Manager, Dam Safety; J. Kelly, Manager, Infrastructure and Water Services Capital Projects; J. Ussery, Manager, Watershed Resource Planning; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk, Megan MacDonald, Legislative Services Coordinator (Recorder)

Regrets: J. Caradonna, C. Coleman, C. Green, K. Guiry, S. Hammond, K. Jordison

EP – Electronic Participation

The meeting was called to order at 1:30 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Chair Baird provided a territorial acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED by Commissioner Chambers, SECONDED by Commissioner Stock,  
That the Agenda for the Regional Water Supply Commission meeting of March  
19, 2025 be approved.**

**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [25-0298](#) Minutes of the Regional Water Supply Commission Meeting of January 15, 2025

**MOVED by Commissioner Wagner, SECONDED by Vice Chair Harper,  
That the minutes of the Regional Water Supply Commission meeting of January  
15, 2025 be adopted as circulated.**

**CARRIED**

#### 4. CHAIR'S REMARKS

The Chair noted that Commissioners and Capital Regional District (CRD) staff recently attended a ceremony to sign a bulk water purchase agreement with Beecher Bay First Nation.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

**MOVED by Commissioner Stock, SECONDED by Commissioner Pearson,  
That the Consent Agenda items 6.1. and 6.2. be approved.  
CARRIED**

**6.1.**     [25-0299](#)     Summary of Recommendations from Other Water Commissions and Committees

The Chair stated that the Juan de Fuca Water Distribution Commission summary noted the Vice Chair incorrectly, Commissioner Wagner is the Vice Chair for 2025.

**This report was received for information.**

**6.2.**     [25-0300](#)     Water Watch Report

**This report was received for information.**

#### 7. COMMISSION BUSINESS

**7.1.**     [25-0324](#)     General Manager's Verbal Update

A. Fraser presented Item 7.1. for information and provided the following updates:

- World Water Day is coming up on March 22, 2025
- status of the Kapoor Lumber Company Lands purchase
- Regional Water Supply Strategic Plan progress
- recent earthquake activity has not impacted water infrastructure

- 7.2. [25-0225](#) Water Quality Summary Report for Greater Victoria Drinking Water System  
- September to December 2024

G. Harris presented item 7.2 for information.

Discussion ensued regarding:

- Firesmart fuel reduction techniques that have been implemented for water infrastructure
- watershed fire protection crews are in place in the event of a wildfire

- 7.3. [24-1320](#) Canada Housing Infrastructure Fund

A. Fraser presented item 7.3 for information.

Discussion ensued regarding:

- grant funding considerations
- municipal consultation and next steps

## 8. NOTICE(S) OF MOTION

There were no notice(s) of motion.

## 9. NEW BUSINESS

There was no new business.

## 10. ADJOURNMENT

**MOVED** by Commissioner Gray, **SECONDED** by Commissioner Stock,  
That the Regional Water Supply Commission meeting of March 19, 2025 be  
adjourned at 2:07 pm.  
**CARRIED**

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CHAIR

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RECORDER