

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
Minutes of Regular Meeting
14 Apr. 2025 3:30 pm
Zoom/Pender Community Hall

Commissioners: George Leroux (Chair/Treasurer), Andrea Mills(EP), Cecilia Suh, Paul Kubik, Paul Brent, Sandra Tretick, Lisa Baille, Carolyn Cartwright Owers, Tim Frick.
Staff: Lori Seay-Potter (EP-Recorder), Rob Fawcett (EP-Project Coordinator), Ben (Maintenance Contractor) Erin-O'Brien(PICA Restoration contract)

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:30 PM.

2. **APPROVAL OF AGENDA**

MOTION to approve the 14 Apr. 2025 PIPRC agenda as circulated.
M-Commissioner Brent, S-Commissioner Frick. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 10 Mar. 2025 PIPRC minutes as circulated.
M-Commissioner Brent, S-Commissioner Baille. **CARRIED.**

4. **CHAIR REPORT and BUSINESS ARISING**

5. **DELEGATIONS** None.

6. **OPERATIONS REPORTS**

6.1 **Trail Inventory and Map:** Commissioner Tretick reported that the Chamber of Commerce Map is nearly complete, which will inform the update of the PIPRC map. Additional copies of the current map will be ordered as needed.

6.2 **PIPRC Asset Mapping:** Almost all sites have been visited and documented by Commissioners Suh, Baille and Cartwright. Next step is for Lori to review the information collected with Ben to identify any gaps.

6.3 **Maintenance:** Ben circulated a report prior to the meeting, and highlighted:

- Enchanted Forest–Ben will monitor wet areas over the summer as part of PIPRC's commitment to support the Covenant at the site.
- Gowland Point signage was damaged and will be replaced.
- McKinnon Road requires work. Lori will follow up with CRD regarding site licenses.
- Pump Track requires 20 yards of soil. Clover/native seed mix will be planted for cover. George will cost. Ben will organize volunteer support to spread soil.
- Boardwalk extension will be costed and mapped by Ben for the next meeting.
- Magic Lake Dock is pending.

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6.4 Restoration: Erin O'Brien's report, on behalf of PICA, was circulated prior to the meeting. Erin highlighted the return of wildlife to restored areas. Erin requested reports from Commissioners conducting site visits regarding any invasive removal needs. Moving into broom removal at George Hill and mulching for summer at multiple sites. Beach clean ups are underway and April 26 is the main disposal date. Rob will host a PIPRC booth for Schooner Way Trail.

6.5 Capital Projects: Rob's report was circulated prior to the meeting.

- Schooner Way Trail bid process closes this month. An additional \$500K for Stage 2 from Medicine Beach to the School has been secured through a provincial grant. Plans for routing near the mini dip is underway and will involve engagement with the Islands Trust Conservancy.
- Thieves Bay Pavillion design options are being reviewed.
- Dog Park parking options are being reviewed with the Ministry of Transportation. Rob will recirculate the proposed site map to the Commission. Commissioner Frick noted another possible site option near Firehall #2 where there were historical water line concerns. Director Brent noted that he can liaise with the Water District if needed. Rob will visit that site to assess.

7. REPORTS

7.1 CRD Director: No report.

7.2 Chair's Report

- Succession planning is a priority as Chair/Treasurer's term is ending in December 2025.
- Contract renewals have been completed for Administration and Waste Management.

7.3 Treasurer Report: Report on March financials will be delivered next month. Expenses track for the budget year.

7.4 Communications: Upcoming Post article will focus on trail inventory and asset work, and restoration report.

8. NEW BUSINESS AND CORRESPONDENCE

8.1 Special Event Application - Pender Classic

MOTION to support the special event application for the Pender Classic Tournament from Pender Disc Golf Society May 22-25, 2025 at the Gulf Island Disc Park and to waive any fee. M-Commissioner Frick, S-Commissioner Baille. **CARRIED.**

ACTION: Lori will notify Special Event applicants.

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8.2 Dog Waste costs: The Commission received significant correspondence via in response to notice regarding removal of dog waste bags, with most writers

opposing removal of the bags. Some writers supported expanding the service to additional sites and some concerns were raised about single use plastics.

MOTION to restore dog waste bags at stations. M-Commissioner Leroux, S-Director Brent. **CARRIED**. Commissioners Cartwright, Baille and Mills opposed.

Commissioner Tretick will arrange notice to the community and signage. Commissioner Suh will develop a summary document on dog waste management options. Chair Leroux thanked Pender Island waste management for their continued support.

8.3 Driftwood Visitors Guide: The Commission declined an offer to advertise.

8.4 Clean Up Events: Circulated in advance of the meeting.

8.5 William Walker stairs: Community request to replace stairway. Ben will assess site.

8.6 Ellena Road follow-up: No agreements or covenants prohibit the closure of the site.

MOTION to close the Ellena Road trail. M-Director Brent, S-Commissioner Suh. **CARRIED**. Commissioners Cartwright opposed.

10. NEXT MEETING: May 12, 2025 at 3:30 p.m.

11. MOTION TO ADJOURN The meeting adjourned at 5:05 PM.

Approved at the May 12, 2025 PIPRC Meeting

George Leroux

George Leroux
Chair-PIPRC