

**REPORT TO FINANCE COMMITTEE  
MEETING OF WEDNESDAY, MAY 07, 2025**

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**SUBJECT**      **Capital Regional District External Grants 2024 Annual Report**

**ISSUE SUMMARY**

This report provides a summary of the Capital Regional District (CRD) external grants activity for the period of January 1, 2024 through December 31, 2024.

**BACKGROUND**

The CRD Grants team provides support to divisions across the organization as they pursue external grant opportunities with funders. Services apply for projects in alignment with their capital and service plans, adjusting and requesting amendments when opportunities unpredictably arise. The CRD Grants team informs divisions of upcoming opportunities, reviews applications, conducts research and engagement with external programs, advises on grant inquiries and regularly reports to the CRD Board through the Finance Committee on activity.

Appendix A details external grants application status for the period ended December 31, 2024. Any embargoed grant activity will be listed as pending until such grants can be publicly disclosed. This report also provides an update on the status of grant-funded projects (Appendix B) and an update on the Growing Communities Fund (GCF) (Appendix C).

The CRD has been reporting annually on grants since 2019. Staff track key performance indicators including application activity and amounts awarded. The availability of grant programs, a lengthy review process, the competitive nature of grants and the unpredictable receipt of large non-application and direct allocation grants such as GCF, can make it challenging to compare grant success on a year-by-year basis.

**IMPLICATIONS**

*Financial Implications*

**2024 Activity**

1. Grant alerts circulated weekly - 52
2. Grant application activity
  - 32 grant applications submitted
  - 5 non-application-based grants received
  - 22 application-based grants awarded
  - 14 grant applications pending results
  - 19 grant applications declined

3. Grant reporting

- 6 bi-monthly external grants reports to the CRD Board through Finance Committee
- 4 annual reports; external grants, Grants-in-Aid and 2 Canada Community Building Fund - Community Works Fund (CCBF-CWF) (internal and external) reports
- 1 report regarding the CCBF-CWF Disbursement Process
- 1 report on the CCBF-CWF Contribution Agreement 2024-2034
- 1 report on Guiding Principle for Distribution of Non-Application Based Grants

4. Grant coordination and engagement with CRD services and grant agencies

5. Grant payments and financial administration

Table 1 provides a summary of external grants activity with a comparison to 2023.

**Table 1: Grants Approved for 2024**

	2024	2023
Non-Application, Direct Allocation Based External Grants Received	\$0.9M	\$12.4M
Application Based External Grants Awarded	\$15.0M	\$11.0M
<b>Total</b>	<b>\$15.9M</b>	<b>\$23.4M</b>
Rate of Return	22.0x	26.7x

**Growing Communities Fund**

The GCF provided \$1 billion across the province to support local governments with infrastructure projects necessary to enable community growth. The CRD received a one-time non-application direct allocation of \$11.6 million in 2023. The CRD Board approved the allocation to eight qualifying projects out of seventeen projects applied. The funding must be fully expended by March 2028 and the reporting is required until fully spent. Appendix C provides a financial and project status update for the funded projects.

*Service Delivery Implications*

Applying grants is often time-sensitive where programs launch unexpectedly, disrupting service and work plans. Staff endeavor to seek funding for projects identified in capital plans aligned with community needs (Appendix D); however, when opportunities arise adjustments and implications are brought forward for approval.

## **CONCLUSION**

Staff continue to monitor and track key performance indicators, which are driven by the variability of external grant program availability. The CRD Grants team works with and across services to maximize funding opportunities. Staff proactively manage various processes for optimal financial management and adjust work plans when funding programs become available and where capacity and resources permit.

## **RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Lia Xu, MSc., CPA, CGA, Finance Manager, Local Services and Corporate Grants
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer, GM Finance & IT
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

## **ATTACHMENTS**

Appendix A: Capital Regional District External Grants Activity 2024  
Appendix B: Update on the Status of Grant-Funded Projects  
Appendix C: Growing Communities Fund – Financial Summary  
Appendix D: Grant Alignment with Community Needs

## Appendix A

### Appendix A - Capital Regional District External Grants Activity 2024

#### Approved

For the year ended December 31, 2024

No.	Grant Program	Project	Amount Approved (\$)	Year Submitted
	<b>Non-Application, Direct Allocation Based Grants</b>			
1	Local Government Climate Action Program - Province of BC	2024-26 Local Government Climate Action program	369,429	N/A
2	Local Government Housing Initiative - Province of BC	For projects such as: Official Development Plan updates, Housing Needs Reports and other activities	252,492	N/A
3	Corporate Energy Manager - BC Hydro	CRD Corporate Energy Manager	207,500	N/A
4	Regional District Basic Grant - Province of BC	Regional District Basic Grant - 2024	71,900	N/A
5	Sustainable Communities Program - BC Hydro	Capital Region Covered Buildings List	16,000	N/A
	<b>Subtotal Non-Application, Direct Allocation Based Grants</b>		<b>917,321</b>	
	<b>Application Based Grants</b>			
6	Rapid Housing Initiative - Canada Mortgage and Housing Corporation	1502 Admirals Road Housing Project	9,922,687	2022
7	CleanBC Communities Fund - Climate Change Mitigation - Green Infrastructure Stream - Investing in Canada Infrastructure Program	Capital Regional District Public Electric Vehicle Charging Network Project	1,710,037	2022
8	Community Resiliency Investment Program - UBCM	2024 FireSmart Community Funding and Supports	700,000	2024
9	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Regional Trestles Renewal, Trails Widening and Lighting Project	500,000	2023
10	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Schooner Way-School Trail – Pender Island	500,000	2023
11	Economic Diversification Stream – Rural Economic Diversification and Infrastructure Program	Last-mile Connectivity and Economic Diversification for the Southern Gulf Islands	495,000	2023
12	Community Resiliency Initiative Grant – 2023 FireSmart Community Funding and Supports - UBCM	Capital Regional District FireSmart Project - 2023	344,057	2022
13	Community Emergency Preparedness Fund - UBCM	Climate Risk Assessment and Water Conservation Signage	200,000	2024
14	Community Emergency Preparedness Fund - UBCM	Capital Regional District Fire Department Training and Equipment Project 2024	179,440	2023
15	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Merchant Mews Pathway Project - Salt Spring Island	112,000	2023
16	Bloom Fund - Salt Spring Island Foundation	Mount Maxwell Community Park Preservation and Improvement	100,000	2023
17	Capital and Innovation Program – Island Coastal Economic Trust	Schooner Way School Trail	65,000	2024
18	Active Transportation Network Planning Stream - BC Active Transportation Infrastructure Grants Program	Juan de Fuca Electoral Area – Active Transportation Network Plan	30,000	2023
19	Community Emergency Preparedness Fund - UBCM	2024 Emergency Support Services Equipment and Training	30,000	2024
20	New Horizons for Seniors Program - Employment and Social Development Canada	Dinner Bay Seniors Fitness Circuit - Mayne Island	25,000	2024
21	Energy Audit Program - BC Hydro	Saanich Peninsula Wastewater Treatment System Energy Study	25,000	2023
22	Community Grants Fund - Salt Spring Island Foundation	Portlock Park Well Revitalization Project	10,000	2024
23	CleanBC - BC Hydro Custom Incentive Program	Panorama Recreation Arena Dehumidifier Electrification	7,514	2023
24	Community Grants Fund - Salt Spring Island Foundation	Dance Studio Mirrors and Barres	5,000	2024
25	Community ReGreening Program - BC Hydro	Dinner Bay Park Fitness Circuit Beautification - Mayne Island	4,600	2024
26	Community Grants Fund - Salt Spring Island Foundation	Portlock Park Bleachers	4,000	2023
27	Family Day Grant Program - BC Recreation and Parks Association	2024 SEAPARC Family Day Activities	1,000	2024
	<b>Subtotal Application Based Grants</b>		<b>14,970,335</b>	
		<b>Total</b>	<b>15,887,656</b>	



## Pending

For the year ended December 31, 2024

No.	Grant Program	Project	Grant Request (\$)	Year Submitted
1	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Schooner Way-School Trail – Pender Island (2024)	500,000	2024
2	Disaster Resilience & Innovation Funding Program - BC Ministry of Emergency Management and Climate Readiness	Community Adaptivity Assessment	400,000	2024
3	Disaster Resilience & Innovation Funding Program - BC Ministry of Emergency Management and Climate Readiness	Multi Hazard Resilience Plan	400,000	2024
4	Disaster Resilience & Innovation Funding Program - BC Ministry of Emergency Management and Climate Readiness	Risk Assessment	400,000	2024
5	Build and Mobilize Foundational Wildland Fire Knowledge Program – Natural Resources Canada	Wildfire Table and Braided Knowledge Mobilization Initiative	369,500	2024
6	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Rainbow Road Pedestrian and Bike Path	315,000	2024
7	Community Emergency Preparedness Fund- Volunteer and Composite Fire Departments Equipment and Training - UBCM	CEPF 2024 Composite Fire Department Equipment and Training	278,303	2024
8	Local Leadership for Climate Adaptation – Green Municipal Fund	Capital Region Climate Adaption Capacity Building Initiative	236,151	2024
9	Sustainable Affordable Housing Study Grant – Green Municipal Fund – Federation of Canadian Municipalities	Campus View Redevelopment Project	175,000	2023
10	Sustainable Affordable Housing Study Grant - Green Municipal Fund	Village on the Green Affordable Housing Redevelopment	175,000	2023
11	Forest Investment Program - BC Ministry of Forestry	Sooke Hills Wildfire Recovery Project	40,000	2024
12	Canada Summer Jobs Program – Employment and Social Development Canada	2024 SSIPARC Canada Summer Jobs	15,876	2024
13	Enabling Accessibility Fund - Employment and Development Canada	Hearing Loop Installation - SEAPARC	12,195	2024
14	2024 Police Equipment and Training - BC Civil Forfeiture Office	2024 Park Ranger Equipment	4,462	2024
Total			3,321,487	

\*Any embargoed grant activity will be listed as pending until such grants can be publicly disclosed.

## Declined

For the year ended December 31, 2024

No.	Grant Program	Project	Grant Request (\$)	Year Submitted
1	Disaster Mitigation and Adaptation Fund - Infrastructure Canada	Capital Regional District – Regional Water System Upgrades – Disaster Mitigation and Adaptation Improvement Project	63,150,000	2023
2	Active Transportation Fund – Infrastructure Canada	Galloping Goose Regional Trail and Selkirk Trestle Enhancement Project (Submitted by Ministry of Transportation and Infrastructure, in Partnership with Regional Parks)	5,848,328	2022
3	Natural Climate Solutions Grant - Paul G. Allen Foundation	Building Climate Resilience and Community Connections through Tree Planting in the Capital Region	500,000	2024
4	CleanBC – BC Hydro Commercial Custom Program	Panorama Energy Recovery Project	200,000	2020
5	Seed Funding - CMHC	1800 McKenzie Phase 1	149,995	2024
6	Seed Funding - CMHC	Cloverhurst-Amberlea	149,995	2024
7	Seed Funding - CMHC	Grey Oak Square	149,995	2024
8	Seed Funding - CMHC	Swanlea	149,995	2024
9	Seed Funding - CMHC	Verdier	149,995	2024
10	Economic Diversification Stream – Rural Economic Diversification and Infrastructure Program	Ganges Harbourwalk Revitalization Project - Detailed Designs	100,000	2023
11	Active Community Grant Program - BC Alliance For Healthy Living	Moving on With Your Life (after brain injury) and Beyond Breast Cancer - SEAPARC Programming	50,000	2024
12	Active Community Grant Program – BC Alliance For Healthy Living	Serve's Up! Tennis for Saanich Peninsula Schools – Panorama Programming	32,200	2024
13	Heritage Legacy Fund - HeritageBC	Graffiti Removal – Goldstream Powerhouse	28,000	2024
14	Community Grant Program - Tire Stewardship BC	Greenglade Community Centre Playground	18,472	2023
15	Community Grants Fund - Salt Spring Island Foundation	Inclusive Recreation Gym and Swim	10,000	2023
16	Community Development Grants – Canadian Tire Jumpstart	Serve's Up! Tennis for Saanich Peninsula Schools – Panorama Programming	5,485	2024
17	Community Grants Fund - Salt Spring Island Foundation	Rollerskating for Youth Drop-in	4,900	2023
18	Grant Program for Specialized Equipment and Training for Police and Related Agencies – Civil Forfeiture Office	Park Ranger Equipment	4,462	2023
19	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC	Henderson Park Information Kiosk	3,942	2024
Total			70,705,764	

## Appendix B

### Appendix B - Update on the Status of Grant-funded Projects

#### Projects in Progress

For the year ended December 31, 2024

No.	Grant Program	Project	Grant Awarded (\$)
1	Affordable Rental Innovation – Canada Mortgage and Housing Corporation	Regional Housing First Program (RHFP)*	80,000,000
2	Rapid Housing Initiative - Canada Mortgage and Housing Corporation	1502 Admirals Road Housing Project	9,922,687
3	Environmental Quality – Green Infrastructure Stream – Investing in Canada Infrastructure Program	Magic Lake Estates Wastewater System Renewal	5,653,266
4	Reaching Home Agreements – Employment and Social Development Canada	Designated Communities	3,227,512
5	Rural and Northern Communities – Investing in Canada Infrastructure Program	SSI: Maliview Wastewater Treatment Plant Upgrade	1,989,000
6	CleanBC Communities Fund - Climate Change Mitigation - Green Infrastructure Stream - Investing in Canada Infrastructure Program	Capital Regional District Public Electric Vehicle Charging Network Project	1,710,037
7	Victoria Housing Reserve Fund – City of Victoria	Caledonia Housing Project	1,065,000
8	Community Resiliency Investment Program – UBCM	2024 FireSmart Community Funding and Supports	700,000
9	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Regional Trestles Renewal, Trails Widening and Lighting Project	500,000
10	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Schooner Way-School Trail – Pender Island	500,000
11	Economic Diversification Stream – Rural Economic Diversification and Infrastructure Program	Last-mile Connectivity and Economic Diversification for the Southern Gulf Islands	495,000
12	Local Government Climate Action Program - Ministry of Environment & Climate Change Strategy	2024-26 Local Government Climate Action Program	369,429
13	Local Government Housing Initiative - Province of BC	For projects such as: Official Development Plan updates, Housing Needs Reports and other activities	252,492
14	Corporate Energy Manager - BC Hydro	CRD Corporate Energy Manager	207,500
15	Community Emergency Preparedness Fund – UBCM	Climate Risk Assessment and Water Conservation Signage	200,000
16	Active Transportation Infrastructure Stream - BC Active Transportation Infrastructure Grants Program	Merchant Mews Pathway Project - Salt Spring Island	112,000
17	Bloom Fund - Salt Spring Island Foundation	Mount Maxwell Community Park Preservation and Improvement	100,000
18	Island Coastal Economic Trust - Capital and Innovation Program	Schooner Way School Trail	65,000
19	Active Transportation Network Planning Stream - BC Active Transportation Infrastructure Grants Program	Juan de Fuca Electoral Area – Active Transportation Network Plan	30,000
20	New Horizons for Seniors Program – Employment and Social Development Canada	Dinner Bay Seniors Fitness Circuit – Mayne Island	25,000

\*RHFP includes funding from the CRD, BC Housing (contribution), and CMHC (grant). In 2020, each partner committed \$40M towards affordable housing, for a total of \$120M. \$80M was contributed by BC Housing and CMHC.

#### Projects Completed

For the year ended December 31, 2024

No.	Grant Program	Project	Grant Awarded (\$)
1	Community, Culture, Recreation – Investing in Canada Infrastructure Program – British Columbia	Mayne Island Regional Trail - Phase One Development	2,778,393
2	COVID-19 Safe Restart for Local Governments – Province of BC	COVID-19 Funding for Local Governments	1,996,000
3	Community, Culture and Recreation Stream – Investing in Canada Infrastructure Program – British Columbia	Elk/Beaver Lake Oxygenation System project	750,000
4	Victoria Housing Reserve Fund – City of Victoria	Michigan Housing Project	620,000
5	Canada Community Revitalization Fund – Innovation, Science and Economic Development Canada	Revitalize Centennial Park Plaza	561,748
6	Community Resiliency Initiative Grant – 2023 FireSmart Community Funding and Supports - Union of BC Municipalities (UBCM)	Capital Regional District FireSmart Project - 2023	344,057
7	Zero Emissions Vehicle Incentive Program – Natural Resources Canada	Capital Region Vehicle Charging Initiative	315,000
8	Canada Nature Fund – Species at Risk Priority Places – Environment and Climate Change Canada Program	Species at Risk Assessment, Planning and Habitat Restoration at Mill Hill Regional Park	180,000
9	Community Emergency Preparedness Fund - UBCM	Capital Regional District Fire Department Training and Equipment Project 2024	179,440
10	Community Energy Financing – Federation of Canadian Municipalities	Capital Regional Residential Energy Retrofit Program	175,000
11	2022 Extreme Heat Risk Mapping, Assessment, and Planning – Community Emergency Preparedness Fund – UBCM	Capital Region Extreme Heat Vulnerability Mapping Dashboard	150,000
12	Community Buildings Greenhouse Gas Reduction Pathway Feasibility Study – Green Municipal Fund Grant – Federation of Canadian Municipalities	Developing a GHG Reduction Pathway for Capital Regional District Recreation Centres	148,400
13	Local Government Climate Action Program – Ministry of Environment and Climate Change Strategy	2022 Local Government Climate Action Program	126,082
14	BC Hydro Community Energy Manager Program - BC Hydro	CRD's Community Energy Specialist from September 2021 – September 2023	100,000
15	Small Projects – Enabling Accessibility Fund – Employment and Social Development Canada	Improving Accessibility - Panorama Recreation & SEAPARC	100,000
16	Regional District Basic Grants	CRD Regional District Basic Grant – 2024	71,900

17	Community Emergency Preparedness Fund - UBCM	2024 Emergency Support Services Equipment and Training	30,000
18	Energy Audit Program - BC Hydro	Saanich Peninsula Wastewater Treatment System Energy Study	25,000
19	Sustainable Communities Program - BC Hydro	Capital Region Covered Buildings List	16,000
20	Community Grants Fund - Salt Spring Island Foundation	Portlock Park Well Revitalization Project	10,000
21	Salt Spring Island Foundation	Salt Spring Island MultiSpace Dance Project	9,000
22	CleanBC - BC Hydro Custom Incentive Program	Panorama Recreation Arena Dehumidifier Electrification	7,514
23	2022 Community Connectedness Stream - Plan H Healthy Communities Grant	Building Community Connections with Equity Seeking Groups Currently Underrepresented in Active Transportation project	5,000
24	Community Grants Fund - Salt Spring Island Foundation	Dance Studio Mirrors and Barres	5,000
25	Community ReGreening Program - BC Hydro	Dinner Bay Park Fitness Circuit Beautification	4,600
26	Community Grants Fund - Salt Spring Island Foundation	Portlock Park Bleachers	4,000
27	Family Day Grant Program - BC Recreation and Parks Association	2024 SEAPARC Family Day Activities	1,000

\*This Appendix provides an update on grant-funded projects as of December 31, 2024. It includes grant-funded projects that were approved prior to 2024.

## Growing Community Fund (GCF) - Financial Summary

For the year ended December, 31, 2024

## Appendix C

No.	Project	Total Project Budget	GCF Allocation	Interest Earnings on GCF	GCF Spent	GCF Remaining	Project Estimated Completion
	<b>Regional</b>						
1	Village on the Green Affordable Housing Redevelopment	\$ 81,200,000	\$ 4,200,000	\$ 355,916	\$ 1,110,516	\$ 3,445,400	2028
2	Regional Trails Widening and Lighting Project	\$ 53,500,000	\$ 1,932,485	\$ 165,599	\$ 755,691	\$ 1,342,393	2028
	<b>Subtotal Regional</b>	<b>\$ 134,700,000</b>	<b>\$ 6,132,485</b>	<b>\$ 521,515</b>	<b>\$ 1,866,207</b>	<b>\$ 4,787,793</b>	
	<b>JDF</b>						
3	Port Renfrew Garbage and Recycling Depot Upgrade	\$ 350,000	\$ 262,500	\$ 22,545	\$ 21,393	\$ 263,652	2025
4	Port Renfrew Sewer and Water Master Plan Study	\$ 350,000	\$ 262,500	\$ 20,941	\$ 1,176	\$ 282,265	2025
5	Willis Point Water Supply for Fire Fighting	\$ 144,000	\$ 108,000	\$ 4,847	\$ 112,847	\$ -	2025
	<b>Subtotal JDF</b>	<b>\$ 844,000</b>	<b>\$ 633,000</b>	<b>\$ 48,333</b>	<b>\$ 135,416</b>	<b>\$ 545,917</b>	
	<b>SSI</b>						
6	Ganges Sewer System Infrastructure Upgrades	\$ 5,124,685	\$ 1,556,015	\$ 128,353	\$ 47,881	\$ 1,636,487	2028
7	SSI Parks Maintenance Facility	\$ 650,000	\$ 487,500	\$ 37,970	\$ 16,805	\$ 508,665	2026
	<b>Subtotal SSI</b>	<b>\$ 5,774,685</b>	<b>\$ 2,043,515</b>	<b>\$ 166,323</b>	<b>\$ 64,686</b>	<b>\$ 2,145,152</b>	
	<b>SGI</b>						
8	Thuthiqut Hulelum (Formerly Galiano Green)	\$ 15,223,009	\$ 2,750,000	\$ 214,572	\$ 738,809	\$ 2,225,763	2026
	<b>Subtotal SGI</b>	<b>\$ 15,223,009</b>	<b>\$ 2,750,000</b>	<b>\$ 214,572</b>	<b>\$ 738,809</b>	<b>\$ 2,225,763</b>	
	<b>Total</b>	<b>\$ 156,541,694</b>	<b>\$ 11,559,000</b>	<b>\$ 950,743</b>	<b>\$ 2,805,118</b>	<b>\$ 9,704,625</b>	

## Growing Community Fund (GCF) - Project Progress Updates

## Appendix C

For the year ended December, 31, 2024

Regional Projects			
Project Title	Project Description	2024 Project Progress	Upcoming 2025 Project Milestones
1 - Village on the Green Affordable Housing Redevelopment (\$4,200,000)	Village on the Green is an existing 38-unit affordable housing complex owned by the Capital Region Housing Corporation (CRHC), located in the Fernwood neighbourhood of Victoria. The proposed redevelopment will increase the number of homes on site from 38 to 160 new affordable rental units.	Design development advanced to the 80% working drawings stage. The project received a delegated development permit through the City of Victoria's Rapid Deployment of Affordable Housing Program. A demolition permit was issued, and the building permit is under municipal review. Tenant relocation efforts began and are targeted for completion by August 2025. Staff continue to seek funding to close the remaining equity gap.	<ul style="list-style-type: none"> <li>• Secure final grant funding to close equity gap</li> <li>• Tender overall construction contract</li> <li>• Receive Final Project Approval (FPA) from BC Housing and CRHC Board</li> <li>• Receive the Building Permit</li> <li>• Finalize all tenant relocations</li> <li>• Demolition of existing buildings and construction commencement</li> </ul>
2 - Regional Trails Widening and Lighting Project (\$1,932,485)	This project will upgrade six kilometers of the Galloping Goose and Lochside Regional Trails. Improvements include widening for a 4-metre bi-directional bike path and a 2.5-metre pedestrian walkway, both with lighting, to enhance capacity and user safety.	Detailed design for the initial section was completed. Coordination occurred with member municipalities for detour planning and engagement with First Nations and trail user groups. Design and construction work on the Selkirk Trestle's below-deck elements also progressed.	<ul style="list-style-type: none"> <li>• Completion of detailed design for the full project corridor</li> <li>• Tender for the first phase of construction on Galloping Goose Trail</li> <li>• Begin design work for the above-deck portion of the Selkirk Trestle</li> </ul>

JDF Projects			
Project Title	Project Description	2024 Project Progress	Upcoming 2025 Project Milestones
3 - Port Renfrew Garbage and Recycling Depot Upgrade (\$262,500)	This project will restore the Port Renfrew Garbage and Recycling Depot to full operational capacity, addressing Steward company requirements and ensuring continued waste management services for the community.	<p>The following improvements were completed:</p> <ul style="list-style-type: none"> <li>• Culvert repairs at the site entrance</li> <li>• Construction of a Kiosk/Work Shed for site caretaker</li> <li>• Design of an electrical system for the garbage compactor to reduce hauling trips</li> <li>• Initiated BC Hydro process to upgrade site power</li> </ul>	<ul style="list-style-type: none"> <li>• Installation of BC Hydro power upgrades</li> <li>• Implementation of the garbage compactor electrical system</li> <li>• Completion of fencing repairs</li> <li>• Installation of a covered area to improve site usability</li> </ul>
4 - Port Renfrew Sewer and Water Master Plan Study (\$262,500)	This project involves preparing a Master Plan for water and sewer servicing in Port Renfrew. It will evaluate current conditions, future growth requirements, and explore partnership opportunities, particularly with the Pacheedaht First Nation (PFN).	The scope was confirmed, and engineering records were released in coordination with PFN. A procurement process led to the selection of Urban Systems Ltd. as PFN's representative. A Non-Disclosure Agreement was executed in November to support collaboration. Aplin and Martin Consultants Ltd. were awarded the contract in December.	<ul style="list-style-type: none"> <li>• Q2: Complete existing condition assessments and service level analysis</li> <li>• Q3: Identify required upgrades, prepare cost estimates, and compile the draft Master Plan</li> <li>• Work will continue in collaboration with PFN, alongside the Port Renfrew Official Community Plan project led by CRD Planning and an architectural assessment</li> </ul>
5 - Willis Point Water Supply for Fire Fighting (\$108,000)	This project involves the installation of firefighting cisterns in residential areas of Willis Point to enhance water availability and improve response to wildfires and structure fires.	Substantial completion was achieved for a 28,000-gallon cistern at 7166 Mark Lane. Final landscaping and site finishing are scheduled for early 2025.	<ul style="list-style-type: none"> <li>• Finalize landscaping, drainage, and tank gauge installation in Spring 2025</li> <li>• Prepare secondary sites and begin tank procurement for additional capacity (up to 10,000 gallons)</li> </ul>

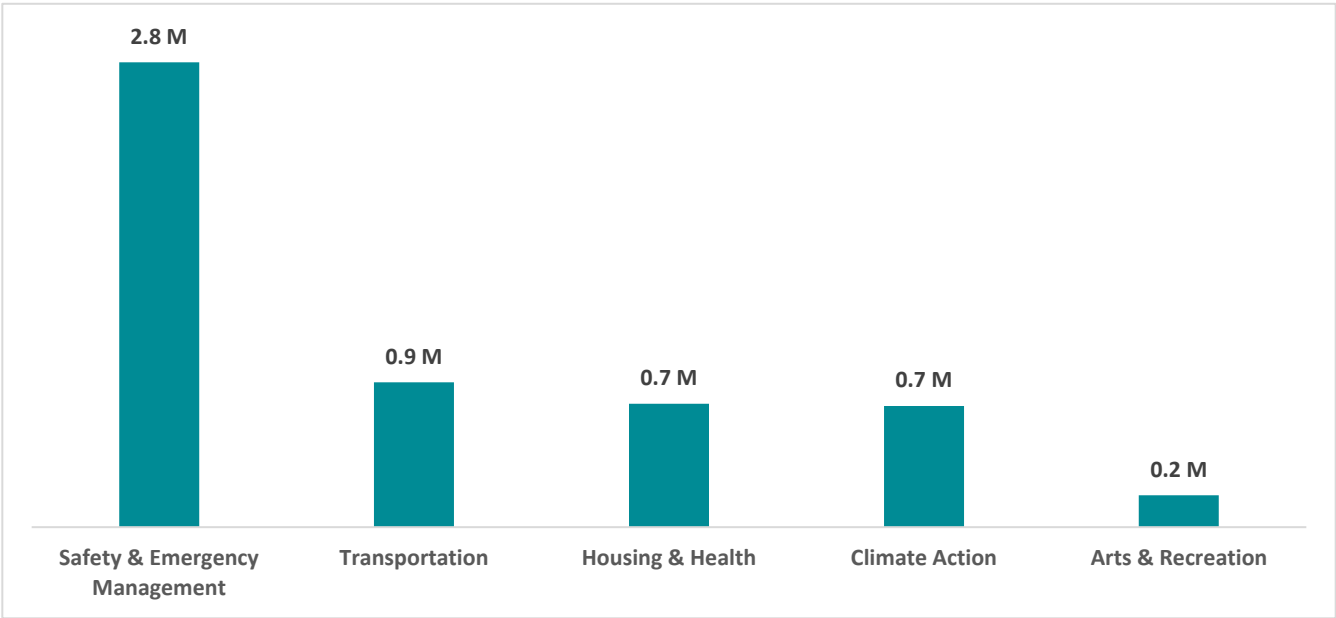
SSI Projects			
Project Title	Project Description	2024 Project Progress	Upcoming 2025 Project Milestones
6 - Ganges Sewer System Infrastructure Upgrades (\$1,556,015)	This multi-phase project includes five sub-projects to improve sewer infrastructure in the Ganges area. These include system growth modeling, performance improvements at the wastewater treatment plant, replacement of critical pipelines, and upgrades to electrical and instrumentation systems.	<ul style="list-style-type: none"> <li>• Growth Projects Study launched in May 2024</li> <li>• Wastewater Treatment Plant Performance Improvement Study was scoped</li> <li>• Electrical and instrumentation replacement work began in October 2024</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of the Growth Projects Study (Q1 2025)</li> <li>• Contracting and execution of the Performance Improvement Survey (Spring–Summer 2025)</li> <li>• Continued electrical and instrumentation upgrades throughout 2025, with final completion expected Spring 2026</li> </ul>
7 - SSI Parks Maintenance Facility (\$487,500)	The project will replace the existing modular facility used for park maintenance on Salt Spring Island. It will improve operational capacity through expanded facilities for site security, storage, utilities, and EV charging. A future phase will include office, washroom, and lunchroom amenities.	Conceptual design work was completed to support a rezoning application and guide the development of future design stages.	<ul style="list-style-type: none"> <li>• Completion of rezoning process</li> <li>• Development of detailed design plans</li> <li>• Permitting process</li> <li>• Construction initiation</li> </ul>

SGI Projects			
Project Title	Project Description	2024 Project Progress	Upcoming 2025 Project Milestones
8 - Thuthiqut Hulelum/Galiano Green (\$2,750,000)	Thuthiqut Hulelum is a 20-unit affordable housing development located on Galiano Island. The project consists of four separate buildings and aims to increase housing access for residents in a rural and underserved area.	The project received Preliminary Project Approval (PPA) from BC Builds and submitted a building permit application. Design work was completed during the year in preparation for future construction phases.	<ul style="list-style-type: none"> <li>• Site preparation, including tree removal and civil works</li> <li>• Pursuit of additional funding from CMHC</li> <li>• Tendering for trades and general construction</li> <li>• Final Project Approval (FPA) from BC Housing, CRD, and CRHC Board</li> <li>• Commencement of construction</li> </ul>

Appendix D - Grant Alignment with Community Needs

Community Needs Aligned with Grant Request (\$5.4 M Applied for 2024 Activity)

The following graph highlights services' pursuit of grant applications in relation to the CRD's identified community needs.





**FINANCE COMMITTEE  
MEETING OF WEDNESDAY, MAY 07, 2025**

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**SUBJECT**     **Capital Regional District External Grants Update**

**ISSUE SUMMARY**

To provide the Capital Regional District (CRD) Board a bimonthly update on external grants activity for the period between February 18, 2025 and April 21, 2025.

**BACKGROUND**

This report summarizes activities and outcomes since the CRD External Grants Update was last presented in March. The External Grants Dashboard (Appendix A) details applications submitted, updated, awarded and declined as of April 21, 2025. Appendix B provides a summary of grant alerts for 2025 referencing CRD grant applications approved, pending and declined.

**IMPLICATIONS**

*Financial Implications*

**Grants/Contributions Awarded**

1. \$500,000 through B.C.'s Active Transportation Infrastructure Grants Program for the Schooner Way Trail Project (Phase 2), an initiative to build a multi-use trail from Danny Martin Ballpark to the Pender School. This second phase project has a total project budget of \$1,430,000. This project received \$500,000 under the same program in 2024 for the first phase of project construction.
2. \$75,000 through BC Hydro's Energy and Carbon Emissions Reporting Program for implementing energy and carbon emissions reporting in the Capital Region. The project will engage a third-party administrator for the program, develop a reporting process and disclosure platform. This project has a total project budget of \$308,000. Saanich and Victoria are contributing \$10,000 and \$15,000 respectively.
3. \$8,500 through BC Hydro's Integrated Energy Audit initiative to produce basic design and costing for upcoming replacement of propane boilers serving the Salt Spring Multi Space and to identify energy conservation measures to reduce the site's energy/greenhouse gas use and operational costs.
4. \$4,000 through BC Hydro's Community ReGreening Program for tree planting at Dinner Bay Park on Mayne Island. This project has a total project budget of \$7,000.
5. \$4,000 through the TD Friends of the Environment Foundation for improvements to park signage and the creation of an interpretive nature trail in Henderson Park on Mayne Island. This project has a total project budget of \$10,000.

There are three grants under the new embargo.

## Applications Submitted

Five CRD applications were submitted:

1. \$29,939,595 through Housing, Infrastructure and Communities Canada's Active Transportation Fund to upgrade the Galloping Goose and Lochside Regional trails, the Selkirk, Swan Lake and Brett Ave trestles, and add additional lighting for improved visibility. The total project cost is \$55,477,592.
2. \$23,903,488 through Housing, Infrastructure and Communities Canada's Canada Housing Infrastructure Fund to improve drinking water service to the Northern communities on the Saanich Peninsula by improving redundancy and capacity for the transmission mains on the Saanich Peninsula. This project has a total project budget of \$62,072,331.
3. \$40,000 through Union of BC Municipalities' (UBCM) Public Notification and Evacuation Route Planning Grant program for review and updating the Evacuation Planning Guides in each Electoral Area.
4. \$10,000 through Salt Spring Island Foundation's Community Grants program to identify opportunities for affordable housing development on Salt Spring Island and create an action plan. This project has a total project budget of \$60,000
5. \$9,625 through Salt Spring Island Foundation's Community Grants program to purchase an inflatable obstacle course for the Salt Spring Island Multi Space.

## Service Delivery Implications

## New Grant Opportunities

Six grant calls (including programs with multiple streams) were issued during the reporting period and are summarized in Table 1. Appendix B details relevant active grants (as of April 21, 2025) and lists recently closed grants for 2025. Appendix B also references CRD grant applications approved, pending and declined/withdrawn.

**Table 1:** Grant Calls Issued

Grant	Deadline	Information
Community Grants – Salt Spring Island Foundation	13-Mar-25	Funding to local community initiatives.
Next Generation 911 – UBCM	11-Apr-25	Funding to develop Evacuation Route Plans and/or Public Notification Plans.
Public Notification and Evacuation Route Planning – UBCM	25-Apr-25	Funding to assist local governments in delivering sustainable services by extending and deepening asset management practices within their organizations.

Grant	Deadline	Information
Asset Management Planning – UBCM	23-May-25	Funding to assist local governments in delivering sustainable services by extending and deepening asset management practices within their organizations.
FireSmart Pilot Program – UBCM	30-May-25	Support to increase community resiliency and to help build a cooperative pathway for wildfire response via training and purchasing Personal Protective Equipment.
2 Billion Trees Program – CleanBC	18-Sep-25	Funding for tree planting projects.

### **CONCLUSION**

The CRD recognizes grants as a supplementary funding source to address the needs of services provided to the region. The External Grants Update outlines how the CRD continues to integrate and consider grant opportunities relative to service needs. Local partners are informed of these opportunities through the Grants Dashboard and Grants Alerts. The CRD will continue to provide a bimonthly summary of activities and outcomes in the External Grants Update.

### **RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Lia Xu, MSc., CPA, CGA, Finance Manager, Local Services and Corporate Grants
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer




### **ATTACHMENTS**

Appendix A: 2025 External Grants Dashboard  
Appendix B: 2025 Grant Alerts

## APPENDIX A

### 2025 EXTERNAL GRANTS DASHBOARD

(updated 21-Apr-25)

 Approved	 Pending	 Declined
7	19	1
\$751,330	\$56,278,044	\$315,000

#### 2025 Approved Grants

Department	Grant Program	Project	Amount (\$)	Year Submitted
Corporate Services	B.C. Active Transportation Infrastructure Grants Program – Province of BC <sup>*New</sup>	Schooner Way - School Trail	500,000	2024

## APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Corporate Services (Con't)	Community ReGreening Program – BC Hydro *New	Dinner Bay Park Fitness Circuit Beautification	4,000	2025
	TD FEF Grant – TD Friends of the Environment Foundation *New	Henderson Park Sign and Interpretive Nature Trail Project	4,000	2025
Parks, Recreation & Environmental Services	Local Leadership for Climate Adaptation – Green Municipal Fund	Capital Region Climate Adaptation Capacity Building Initiative	144,430	2024
	Integrated Energy Audit – BC Hydro	Mill Hill Headquarters - Integrated Energy Audit	15,400	2025
	Energy and Carbon Emissions Reporting Program – BC Hydro *New	Implementing Energy and Carbon Emissions Reporting in the Capital Region	75,000	2025
	Integrated Energy Audit – BC Hydro *New	Salt Spring Multi Space - Integrated Energy Audit	8,500	2025
Total			751,330	

## APPENDIX A

### 2025 Pending Grants

Department	Grant Program	Project	Amount (\$)	Year Submitted
Corporate Services	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC	Henderson Park Information Kiosk	5,000	2025
Executive Services	Canada Summer Jobs Program – Employment and Social Development Canada	2024 SSIPARC Canada Summer Jobs	15,876	2024
	Transit Minor Betterments Program – Ministry of Transportation and Infrastructure	SSI Bus Shelters Project	60,000	2025
	Community Grants – Salt Spring Island Foundation *New	Integrated Housing Strategy Action Plan	10,000	2025
	Community Grants – Salt Spring Island Foundation *New	SIMS Gym Inflatable Play Equipment	9,625	2025
Integrated Water and Infrastructure Services	Canada Housing Infrastructure Fund – Housing, Infrastructure and Communities Canada *New	Main No. 4 Upgrade & Bear Hill Trunk Watermain	23,903,488	2025
Parks, Recreation & Environmental Services	Forest Investment Program – BC Ministry of Forestry	Sooke Hills Wildfire Recovery Project	40,000	2024

## APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Parks, Recreation & Environmental Services (Con't)	2024 Police Equipment and Training – BC Civil Forfeiture Office	2024 Park Ranger Equipment	4,462	2024
	Active Transportation Fund – Housing, Infrastructure and Communities Canada *New	Regional Trestles Renewal and Trails Widening and Lighting Project	29,939,595	2025
Housing, Planning & Protective Services	Sustainable Affordable Housing Study Grant – Green Municipal Fund – Federation of Canadian Municipalities	Campus View Redevelopment Project	175,000	2023
	Sustainable Affordable Housing Study Grant – Green Municipal Fund	Village on the Green Affordable Housing Redevelopment Study	175,000	2023
	Enabling Accessibility Fund – Employment and Social Development Canada	Hearing Loop Installation - SEAPARC	12,195	2024
	Disaster Resilience & Innovation Funding Program – BC Ministry of Emergency Management and Climate Readiness	Community Adaptivity Assessment	400,000	2024
	Disaster Resilience & Innovation Funding Program – BC Ministry of Emergency Management and Climate Readiness	Multi Hazard Resilience Plan	400,000	2024
	Disaster Resilience & Innovation Funding Program – BC Ministry of Emergency Management and Climate Readiness	Risk Assessment	400,000	2024

## APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Housing, Planning & Protective Services (Con't)	Community Emergency Preparedness Fund-Volunteer and Composite Fire Departments Equipment and Training – Union of BC Municipalities	CEPF 2024 Composite Fire Department Equipment and Training	278,303	2024
	Community Emergency Preparedness Fund – Emergency Support Services Equipment and Training – Union of BC Municipalities	2025 ESS Equipment and Training	40,000	2025
	Build and Mobilize Foundational Wildland Fire Knowledge Program – Natural Resources Canada	Wildfire Table and Braided Knowledge Mobilization Initiative	369,500	2024
	Public Notification and Evacuation Route Planning Grant – Union of BC Municipalities <i>*New</i>	Evacuation Planning & Mapping for Electoral Areas	40,000	2025
Total			56,278,044	



## 2025 Declined Grants




Department	Grant Program	Project	Amount (\$)	Year Submitted
Executive Services	B.C. Active Transportation Infrastructure Grants Program – Province of BC <i>*New</i>	Rainbow Road Pedestrian and Bike Path	315,000	2024
Total			315,000	






## APPENDIX B

### 2025 GRANT ALERTS




#### Open Grants as of 21-Apr-25 (Including CRD Applications Approved, Pending and Declined)

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
23-May-25	Asset Management Planning – UBCM <a href="#">[LINK]</a>	Funding to assist local governments in delivering sustainable services by extending and deepening asset management practices within their organizations.
30-May-25	FireSmart Pilot Program – UBCM <a href="#">[LINK]</a>	Support to increase community resiliency and to help build a cooperative pathway for wildfire response via training and purchasing Personal Protective Equipment.
18-Sep-25	2 Billion Trees Program – CleanBC <a href="#">[LINK]</a>	Funding for tree planting projects.
30-Sep-25	FireSmart Community Resilience Investment Program – UBCM <a href="#">[LINK]</a>	Funding to reduce the risk of wildfires and mitigate their impacts on BC communities.
31-Mar-26	Regional Homebuilding Innovation Initiative in British Columbia – Government of Canada <a href="#">[LINK]</a>	Funding to support local innovative housing solutions across B.C.




## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
31-Mar-27	Codes Acceleration Fund – Natural Resources Canada <a href="#">[LINK]</a>	<p>To accelerate the adoption of the highest feasible energy performance such as net-zero emissions codes, promote compliance and build capacity in two streams:</p> <ol style="list-style-type: none"> <li>1. Regional and municipal governments that have the authority to adopt energy by-laws and codes</li> <li>2. Regional and municipal governments that do not have authority to adopt building energy by-laws and codes</li> </ol>
Continuous	Capital project: GHG impact retrofit – Green Municipal Fund <a href="#">[LINK]</a>	Funding for retrofitting a local recreational or cultural facility to reduce GHG emissions.
Continuous (limited funds)	The Living Cities Canada Fund (2024) – Green Communities Canada <a href="#">[LINK]</a>	For small-scale green infrastructure projects
Continuous (limited funds)	Go Electric – CleanBC <a href="#">[LINK]</a>	Funding to support fleet transition to electric vehicles
Continuous (limited fund)	Rural Transit Solutions Fund Planning and Design Stream – Infrastructure Canada <a href="#">[LINK]</a>	Planning and design project funding to support the development and expansion of locally driven transit solutions
Continuous through 2025	Next Generation 911 – UBCM <a href="#">[LINK]</a>	Funding to eligible recipients to support the transition and operational readiness of existing 911 services to NG911




## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
Continuous	Local Community Accessibility Grant Program – Social Planning and Research Council of BC (SPARC BC) <a href="#">[LINK]</a>	Funding to identify and remove barriers to improve accessibility and inclusion
Continuous	CleanBC Custom Program – BC Hydro <a href="#">[LINK]</a>	Energy study funding and capital incentives for fuel switching and electrification measures
Continuous	Integrated Energy Audit – BC Hydro <a href="#">[LINK]</a>	An integrated energy audit to Improve efficiency and managing energy costs <ul style="list-style-type: none"> <li><i>Parks, Recreation &amp; Environmental Services, Mill Hill Headquarters - Integrated Energy Audit</i></li> </ul>
Continuous	Legacy Fund – Building Communities through Arts and Heritage – Canadian Heritage <a href="#">[LINK]</a>	Funds to celebrate community, increase opportunities for local artists, artisans, heritage performers or specialists and First Nations, Inuit and Metis cultural carriers to be involved in their community with citizen involvement and local partners




## APPENDIX B

<div>Approved </div> <div>Pending </div> <div>Declined </div>		
DEADLINE	PROGRAM	DESCRIPTION
Continuous (limited funds)	Community Buildings Retrofit Initiative – Green Municipal Fund <a href="#">[LINK]</a>	Retrofit existing community buildings to lower green house gas (GHG) emissions and extend their life cycle
Continuous	Clean Energy for Rural and Remote Communities Program – Natural Resources Canada <a href="#">[LINK]</a>	Provides funding for renewable energy and capacity building projects in rural and remote communities. Accepting application for only two steams: 1. Biomass heating, district heating, combined heat and power systems 2. research, development, and demonstration projects
Continuous	Multiculturalism and Anti-Racism Program – Events Component – Canadian Heritage <a href="#">[LINK]</a>	Funding for community-based events that promote intercultural or interfaith understanding or celebrate a community's history and culture
Continuous	Connecting British Columbia Program – Phase Two: Connectivity Infrastructure Strategy <a href="#">[LINK]</a>	To support the development of regional connectivity infrastructure strategies that ensure that infrastructure strategies achieve objectives for the region
Continuous	Compensation for Employers of Reservists Program – Employment and Social Development Canada <a href="#">[LINK]</a>	Employers are compensated for operational losses when reservists take time away from work to serve on military operations
Continuous	Community Economic Development and Diversification in British Columbia – Pacific Economic Development Canada <a href="#">[LINK]</a>	Funds to respond to economic development opportunities or adjust to changing and challenging economic circumstances
Continuous	Rental Protection Fund – Ministry of Housing <a href="#">[LINK]</a>	Provides funding for affordable housing projects




## APPENDIX B

<div>Approved </div> <div>Pending </div> <div>Declined </div>		
DEADLINE	PROGRAM	DESCRIPTION
Continuous	National Institute of Disability Management and Research (NIDMAR) Disability Management Program Assessment – NIDMAR – BC Workforce Development Agreement <a href="#">[LINK]</a>	Provides BC workplaces with two levels of opportunity: <ol style="list-style-type: none"> <li>1. Free assessment of current Disability Management and Return to Work workplace structures</li> <li>2. Potential subsidy of up to \$7,500 to address issues identified in the assessment</li> </ol>
Continuous	Supporting Rural Destinations – Discover West Tourism <a href="#">[LINK]</a>	Funding for tourism events in rural communities
Continuous	Capital project: Retrofit of existing municipal buildings – Federation of Canadian Municipalities <a href="#">[LINK]</a>	Retrofit a municipal building or portfolio of municipal buildings for higher energy performance and significant GHG emissions reduction
Continuous	Homelessness Community Action Grants Program – SPARC <a href="#">[LINK]</a>	One-time funding for local planning and collaborative initiatives to respond to the needs of those who are homeless or at risk of becoming homeless
Continuous	Canada Cultural Spaces Fund – Canadian Heritage <a href="#">[LINK]</a>	Funding for improvement of physical conditions for heritage, culture and creative innovation including renovation and construction projects
Continuous	Retrofit or New Construction of Sustainable Affordable Housing – Green Municipal Fund <a href="#">[LINK]</a>	Funding to evaluate solutions for integrating deep energy efficiency measures and onsite renewable energy generation in existing affordable housing retrofit and new build projects
Continuous	GHG Impact Retrofit – Federation of Canadian Municipalities <a href="#">[LINK]</a>	Funding to retrofit a local recreational or cultural facility to reduce GHG emissions
Continuous	Commemorate Canada – Canadian Heritage <a href="#">[LINK]</a>	Funding for initiatives that commemorate and celebrate historical figures, places, events and accomplishments of national significance




## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
Continuous	GHG Reduction Pathway Feasibility – Green Municipal Fund – Federation of Canadian Municipalities <a href="#">[LINK]</a>	Funding to assess feasibility for projects that reduce energy and GHGs for recreational and cultural facilities
Continuous	McConnell Foundation Fund <a href="#">[LINK]</a>	Funding to support projects through three streams: <ol style="list-style-type: none"> <li>1. Climate</li> <li>2. Reconciliation</li> <li>3. Communities</li> </ol>
Continuous	Medium and Heavy Duty Zero Emission Vehicles Program – Transport Canada <a href="#">[LINK]</a>	Funding to encourage adoption of medium and heavy-duty zero emissions vehicles
Continuous	Planning Stream: Early Support Grant for Sustainable Affordable Housing Projects– Green Municipal Fund – Federation of Canadian Municipalities <a href="#">[LINK]</a>	Funds for deliverables required in applications for additional funding of energy efficient affordable housing <ul style="list-style-type: none"> <li>• <i>Housing, Planning and Protective Services, Campus View Redevelopment Project</i></li> <li>• <i>Housing, Planning and Protective Services, Village on the Green Affordable Housing Redevelopment Study</i></li> </ul>
Continuous	Capital project: Municipal Fleet Electrification – Green Municipal Fund – Federation of Canadian Municipalities <a href="#">[LINK]</a>	Funding for feasibility studies for projects that reduce or avoid fossil fuel use in any vehicle that delivers municipal services




## APPENDIX B

<div>Approved </div> <div>Pending </div> <div>Declined </div>		
DEADLINE	PROGRAM	DESCRIPTION
Continuous	Regional Innovation Ecosystems in BC– Pacific Economic Development Canada <a href="#">[LINK]</a>	Funding to create, grow and nurture inclusive ecosystems that support business needs
Continuous	Smart Renewables and Electrification Pathways Program – Natural Resources Canada <a href="#">[LINK]</a>	Four funding streams: <ol style="list-style-type: none"> <li>1. Established Renewables</li> <li>2. Emerging Technologies</li> <li>3. Grid Modernization (the only eligible Applicants are Utilities and System Operators)</li> <li>4. Strategic Dialogue Linked Projects</li> </ol>
Continuous	Zero Emission Transit Fund – Infrastructure Canada <a href="#">[LINK]</a>	Funding through two components to support public transit and school bus operators to electrify their fleets: <ol style="list-style-type: none"> <li>1. Planning projects</li> <li>2. Capital projects</li> </ol>
Continuous	ECO Employment Programs – Environmental Careers Organization of Canada <a href="#">[LINK]</a>	Funding for training and employment to support job seekers looking to enter or advance their careers in the clean economy.

## APPENDIX B




Approved 			Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION		
Continuous	Nature Smart Climate Solutions Fund – Environment and Climate Change Canada <a href="#">[LINK]</a>	Funding for projects that reduce the loss, restore, or improve the management of ecosystems.		
Continuous	Transit Minor Betterments Program – Ministry of Transportation and Infrastructure <a href="#">[LINK]</a>	Funding for transit supporting projects. <ul style="list-style-type: none"> <li>Executive Operations, SSI Bus Shelters Project</li> </ul>		

## Closed Grants




Approved 			Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION		
09-Jan-25	Documentary Heritage Communities Program – Library and Archives Canada	Funding to support records and publications that reflect Canada's history.		
10-Jan-25	Codes Acceleration Fund – Natural Resources Canada	Support for energy code projects relating to reducing GHG emissions.		






## APPENDIX B

<div>Approved </div> <div>Pending </div> <div>Declined </div>		
DEADLINE	PROGRAM	DESCRIPTION
15-Jan-25	TD Friends of the Environment Foundation Grant – TD Bank Group	<p>Funds to support schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives</p> <ul style="list-style-type: none"> <li>Corporate Services, Henderson Park Sign and Interpretive Nature Trail Project <i>*New</i></li> </ul>
30-Jan-25	Water Meter Pilot Program – Province of BC	Support for water meter purchasing and installation for smaller water services.
31-Jan-25	Emergency Support Services Equipment and Training – UBCM	Support for local government emergency support services, through funding for equipment and training.




## APPENDIX B

<div>Approved </div> <div>Pending </div> <div>Declined </div>		
DEADLINE	PROGRAM	DESCRIPTION
31-Jan-25	Emergency Support Services Equipment and Training – UBCM	<p>Funding to support eligible applicants to build local capacity to provide emergency support services through volunteer recruitment, retention and training.</p> <ul style="list-style-type: none"> <li><i>Housing, Planning and Protective Services, 2025 ESS Equipment and Training</i></li> </ul>
31-Jan-25	Community Regreening Program – BC Hydro	<p>Funding to support the planting of trees and other vegetation that help enhance ecological networks across the province. The program also helps to ensure the right trees are planted near our power lines.</p> <ul style="list-style-type: none"> <li><i>Corporate Services, Dinner Bay Park Fitness Circuit Beautification <sup>*New</sup></i></li> </ul>
31-Jan-25	Municipal Climate Resiliency Grant – Intact Financial	<p>Funding for practical solutions to protect people from effects of climate change and build more resilient communities.</p>




## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
5-Feb-25	Growing Canada's Community Canopies: Tree Planting - Green Municipal Fund	Funding for tree planting in communities so that they can grow, manage, and protect tree canopies. Includes activities such as street tree planting, urban planting, park tree planting, riparian planting and forest restoration and reforestation.
13-Feb-25	Organics Funding Program – CleanBC	Funding for projects that help reduce GHG emissions, by diverting organic waste from landfills.
14-Feb-25	Next Generation 911 – UBCM	Funding to support local preparedness for the implementation of N9011, and to provide funding to eligible recipients to support the transition and operational readiness of existing 911 services to NG911




## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
20-Feb-25	Outdoor Recreation Fund of British Columbia – Outdoor Recreation Council of BC	<p>Support for community-based initiatives that create outdoor and nature-based experiences.</p> <ul style="list-style-type: none"> <li>Corporate Services, Henderson Park Information Kiosk</li> </ul>
21-Feb-25	Accelerating Community energy systems - Green Municipal Fund	Funding for a study that identifies opportunity areas for low-carbon community energy systems (including renewable and district energy systems) within communities and develops mechanisms to support implementation.
26-Feb-25	Active Transportation Fund – Capital Project Stream – Housing, Infrastructure, and Communities Canada	<p>Funding for active transportation capital projects.</p> <ul style="list-style-type: none"> <li>Parks, Recreation &amp; Environmental Services, Regional Trestles Renewal and Trails Widening and Lighting Project <i>New</i></li> </ul>

## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
28-Feb-25	Emergency Operations Centres Equipment and Training (2025) – UBCM	Funding to support the purchase of equipment and supplies required to maintain or improve Emergency Operations Centres (EOC) and to enhance EOC capacity through training and exercises
13-Mar-25	Community Grants – Salt Spring Island Foundation	<p>Funding to support local community initiatives.</p> <ul style="list-style-type: none"> <li>Executive Services, Integrated Housing Strategy Action Plan <i>*New</i></li> <li>Executive Services, SIMS Gym Inflatable Play Equipment <i>*New</i></li> </ul>

## APPENDIX B

<div> <div>Approved </div> <div>Pending </div> <div>Declined </div> </div>		
DEADLINE	PROGRAM	DESCRIPTION
31-Mar-25	Canada Housing Infrastructure Fund (CHIF) – Housing, Infrastructure, and Communities Canada	<p>Funding for planning or capital projects that would build or upgrade drinking water, wastewater, stormwater, or solid-waste infrastructure to enable more housing.</p> <ul style="list-style-type: none"> <li><i>Infrastructure &amp; Water Services, Main No. 4 Upgrade &amp; Bear Hill Trunk Watermain</i> *New</li> </ul>
25-Apr-25	Public Notification and Evacuation Route Planning – UBCM	<p>Funding for planning and implementation costs for emergency management.</p> <ul style="list-style-type: none"> <li><i>Housing, Planning and Protective Services, Evacuation Planning &amp; Mapping for Electoral Areas</i> *New</li> </ul>

## REPORT TO REGIONAL PARKS COMMITTEE MEETING OF WEDNESDAY, APRIL 23, 2025

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### **SUBJECT**     Island View Beach Regional Park - Accessibility Improvements

### **ISSUE SUMMARY**

Capital Regional District (CRD) staff seek approval to partner with the District of Central Saanich (Central Saanich) and Tsawout First Nation to improve meaningful accessibility at Island View Beach Regional Park (IVBRP).

### **BACKGROUND**

In 2022, an Island View Beach Working Group (IVB Working Group) consisting of staff from the Tsawout First Nation, Central Saanich and the CRD was formed to address shared interest in a Mosquito Abatement Program. As recognition of overlapping interests increased, the group began to meet in a more formal capacity with a Terms of Reference being adopted in 2024.

At the September 11, 2024 CRD Board meeting, the following motion with notice was carried:

*That staff report to the Regional Parks Committee on the development and potential partnership with the District of Central Saanich and Tsawout First Nation on park accessibility improvements in Island View Beach Regional Park around three major areas:*

- 1. Parking facilities;*
- 2. Trails and kiosk; and*
- 3. Development of a wheelchair accessible foreshore (beach) access.*

### **PROGRESS UPDATE**

Following the CRD Board's direction, CRD staff met with Central Saanich and the Tsawout First Nation on November 6, 2024 to discuss CRD Regional Parks' Accessibility Program and to seek partnership opportunities to improve meaningful accessibility at IVBRP. Current initiatives include:

- An application was submitted to the Department of Fisheries and Oceans for the installation of a Mobi-mat that would provide wheelchair access from the accessible trail to the beach at IVBRP.
- Central Saanich is considering improvements to parking facilities on Homathko Road, using the CRD's accessible parking guidelines.
- The CRD conducted an annual accessibility maintenance audit of IVBRP in 2024, assessing all park facilities. This audit will be repeated in 2025 with input from Central Saanich and Tsawout First Nation.

To ensure ongoing communication, collaboration and planning for further accessibility improvements, staff propose using the IVB Working Group as a platform for generating and refining future projects.

## **ALTERNATIVES**

### *Alternative 1*

The Regional Parks Committee recommends to the Capital Regional District Board:  
That CRD Regional Parks staff continue to collaborate with the District of Central Saanich and Tsawout First Nation, through the Island View Beach Working Group, to identify opportunities for partnership, on new initiatives to improve meaningful accessibility at Island View Beach Regional Park.

### *Alternative 2*

The Regional Parks Committee recommends to the Capital Regional District Board:  
That the approach to improving meaningful accessibility within Island View Beach Regional Park be referred back to staff with alternative direction.

## **IMPLICATIONS**

### *Alignment with Existing Plans & Strategies*

Goal 5 of the Regional Parks and Trails Strategic Plan 2022-2032 focuses on making regional parks and trails inclusive and accessible. Additionally, Goal 1 of the 2024 CRD Accessibility Plan aims to improve physical accessibility of CRD facilities and services, ensuring persons with disabilities can access, participate and gain employment with the CRD.

### *Equity, Diversity & Inclusion Implications*

In 2018, Statistics Canada estimated that 20.5% of BC's population aged 15-64 and 41.7% of BC's overall population had one or more disabilities. Accessibility and inclusion involve creating communities and services that allow everyone to participate without barriers. Staff are engaging the CRD Accessibility Advisory Committee about the potential installation of a Mobi-mat to gather input from people with lived experience of disability. This input will be shared with the IVB Working Group.

### *Environmental Implications*

Creating a clear access route to the beach will help minimize ecological impacts from trampling the foreshore habitat. The proposed Mobi-mat will provide a single access point, consolidating accessible beach access to a single area of the regional park.

### *Social Implications*

Outdoor recreation improves quality of life by benefiting mental and physical health and promoting social and community connections. Barrier-free facilities benefit all park visitors, not just people with disabilities, and enhance the visitor experience for various outdoor activities.

To improve accessibility, CRD staff conduct an annual accessibility maintenance audit at IVBRP. Through the IVB Working Group, CRD staff will engage Central Saanich and Tsawout First Nation during the 2025 annual accessibility maintenance audit and will use the results of the audit as a way of identifying opportunities to work together to improve accessible facilities at IVBRP.



The 2024 audit identified the need to improve accessible parking at IVBRP. Central Saanich staff, with support from CRD staff, are currently considering options for upgrading the accessible parking at the Homathko Road parking lot, which provides parking for IVBRP. The audit also identified lack of accessibility to the beach as a barrier to park visitors with disabilities.

CRD staff have applied to the Department of Fisheries and Oceans to install a Mobi-mat at IVBRP. Mobi-mats are portable, wheelchair-accessible pathways providing a firm and stable surface. Pending the completion of an internal ecological assessment, it is expected the Mobi-mat will be installed as a seasonal pilot in 2025. Following the pilot, CRD staff will seek input from user groups about the efficacy of the Mobi-mat and will share that input with the IVB Working Group with a goal to identify more opportunities to partner on improving beach accessibility.

#### *Financial Implications*

Creating a wheelchair accessible foreshore requires approximately \$9,500 for the Mobi-mat, which has a lifespan of about 10 years. The Mobi-mat to be installed at IVBRP was purchased utilizing core budget in 2024. The annual installation and seasonal operations of the Mobi-mat are estimated to take 100 hours of staff time. Ongoing maintenance and improvements to trails and kiosks are part of regular operations and are funded through Regional Parks' core budget. New capital infrastructure projects aimed at improving accessibility will be considered through the annual budget and service planning process.

#### *First Nations Implications*

Staff will seek opportunities to work closely with Tsawout First Nation on accessibility improvements at IVBRP. This will include looking for projects and initiatives that can be done in partnership, such as access and storage for canoes and improving access to areas of cultural importance within the park.

#### *Intergovernmental Implications*

Opportunities for the development of new accessibility initiatives at Island View Beach will be considered through the IVB Working Group. The purpose of the IVB Working Group is to bring together representatives of the CRD, Central Saanich and Tsawout First Nation where there is an interest in the planning, management, use and/or operation of IVBRP, Island View Community Park, T~EN, the Lochside Regional Trail, QEN'T Marine Protected Area, and/or other areas within the jurisdiction of one or more of the IVB Working Group members where there are overlapping interests to identify and discuss issues, share information, generate recommendations and/or seek support for activities related to the area of interest.

#### *Service Delivery Implications*

Accessibility improvements and initiatives that provide unique, meaningful opportunities will be prioritized and captured within CRD Regional Parks' service plan and budget.

### **CONCLUSION**

At the September 11, 2024 CRD Board meeting, CRD staff were asked to determine and report back on partnership opportunities related to accessibility improvements at Island View Beach

Regional Park. Staff are currently working with the Central Saanich and the Tsawout First Nation to address facility improvements identified in the CRD Board notice of motion, including upgrading accessible parking and piloting the provision of wheelchair-accessible beach access through the installation of a Mobi-mat. The Island View Beach Working Group provides an established venue for discussing opportunities and developing partnerships between the CRD, Central Saanich and Tsawout First Nation. Staff are seeking direction to use the established Island View Beach Working Group as the venue for identifying partnership opportunities to improve accessibility at Island View Beach Regional Park.

**RECOMMENDATION**

The Regional Parks Committee recommends to the Capital Regional District Board:  
That CRD Regional Parks staff continue to collaborate with the District of Central Saanich and Tsawout First Nation, through the Island View Beach Working Group, to identify opportunities for partnership, on new initiatives to improve meaningful accessibility at Island View Beach Regional Park.

Submitted by:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

**REPORT TO REGIONAL PARKS COMMITTEE  
MEETING OF WEDNESDAY, APRIL 23, 2025**

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**SUBJECT     2024 Regional Parks & Trails Strategic Plan Progress Report**

**ISSUE SUMMARY**

To present the Capital Regional District's (CRD) 2024 Regional Parks and Trails Strategic Plan Progress Report, which identifies progress toward the CRD's Regional Parks and Trails Strategic Plan 2022-2032.

**BACKGROUND**

The Regional Parks and Trails Strategic Plan 2022-2032, approved by the CRD Board in July 2023, establishes a decade-long framework for guiding actions within regional parks and trails. These actions shape annual service and work plans, which are tied to the financial planning process and approved by the Board. To ensure transparency and accountability, the CRD commits to annual reporting through the Regional Parks and Trails Strategic Plan Progress Report.

The 2024 Progress Report provides a detailed review of accomplishments and challenges between January and December 2024. It highlights progress across five goal areas, which collectively align with 13 strategic priorities and 57 supporting actions. A comprehensive report card in Appendix A summarizes metrics self-reported by the service areas responsible for implementing these actions.

The five goal areas of the Strategic Plan are:

1. Reconciliation: Fostering partnerships and shared stewardship with Indigenous communities.
2. Conservation: Protecting natural ecosystems and biodiversity within parks and trails.
3. Visitor Experience: Enhancing park amenities and recreational opportunities for the public.
4. Climate Action & Resiliency: Addressing environmental challenges and building sustainable infrastructure.
5. Access & Equity: Ensuring parks and trails are inclusive and accessible to all members of the community.

**Progress Summary**

Staff assigned a 'status' to each goal area and related priorities. Statuses are determined using these descriptions:

- On track: 75%-100% of the yearly target was progressed as envisioned.
- Opportunity for improvement: 50%-75% of the yearly target was progressed as envisioned.
- Attention required: <50% of the yearly target was progressed as envisioned.

The progress of each goal in the Strategic Plan is as follows:

Reconciliation (On Track – achieved 75% or greater of yearly target)

- First Nations maintained active involvement and engagement in various projects, both operational and in planning stages.
- Collaborations included:
  - A traditional use agreement and reconciliation workplan for Mount Work Regional Park.
  - Engagement on the updated Regional Parks Land Acquisition Strategy.
  - Participation in restoration and construction efforts as cultural monitors and advisor.

Conservation (On Track – achieved 75% or greater of yearly target)

- Significant initiatives included inventorying, monitoring, restoring and enhancing habitats for species at risk.
- Actions taken addressed threats to plant species at risk in multiple regional parks.
- Staff supported mitigation efforts for animal species such as western painted turtles, sharp-tailed snakes and blue-grey tail dropper slugs.
- The completion of the State of Natural Features Report that compiled available data and provided a preliminary assessment of the ecological health of regional parks and trails.

Visitor Experience (On Track – achieved 75% or greater of yearly target)

- A region-wide survey revealing a 79% visitor satisfaction rate.
- Contributions from 711 volunteers (+46 from 2023) totaling over 6,600 hours (+840 from 2023).
- Enhancements to recreation through trail restoration, re-routing and infrastructure upgrades.
- The completion of the State of Outdoor Recreation Report that compiled available data on the current state of outdoor recreation for the CRD's regional parks and trails.

Climate Action & Resiliency (On Track – achieved 75% or greater of yearly target)

- Renewal projects for active transportation assets (e.g., paving and infrastructure assessments on regional trails).
- Launch of a new regional trail on Mayne Island connecting the ferry terminal at Village Bay to the commercial centre at Miners Bay.
- Secured provincial grant funding for regional trail expansion and enhancement.
- Increase in greenhouse gas (GHG) emissions and energy consumption with increase in staff and vehicles.
- Six electric vehicles added to Regional Parks fleet.

Access & Equity (On Track – achieved 75% or greater of yearly target)

- Annual accessibility audit introduced to ensure ongoing assessment and improvement.
- Park webpages provide detailed accessibility information added to five park webpages.
- Parking upgraded to add accessible parking stalls at 11 regional parks and trail parking lots.
- Power To Be collaboration provided accessible public nature programs and events.

### Challenges and Opportunities

Implementation of the goals and strategies in the Strategic Plan can be impacted by system

growth and the public's expectations of the regional parks service.

Challenges that arose in 2024 include:

- Resident surveys revealed a decline in satisfaction with the CRD park system compared to 2017. This trend may be tied to a significant rise in visitation levels, resulting in busier parks and potentially less enjoyable experiences for visitors. Alternatively, the decreasing satisfaction levels might indicate that the types of outdoor experiences sought by the region's growing population are not being delivered at the same quality as in previous years. This highlights a need to assess park services and adapt to evolving community preferences and demands.
- Regional park operations have experienced an increase in GHG emissions and energy consumption, largely attributed to a growing workforce, with 24 additional staff members joining since 2023. This trend emphasizes the need for a new benchmark to be established for GHG emissions and energy use, enabling the division to effectively measure and manage these levels on a year-to-year basis. Implementing such a benchmark will be key in aligning operational growth with climate action goals.

## **CONCLUSION**

The Capital Regional District's (CRD) Regional Parks and Trails Strategic Plan 2022-2032 guides the CRD towards its desired vision for regional parks and regional trails. The Strategic Plan establishes five goal areas where the CRD focuses its efforts. Each of these goals includes strategic priorities with supporting actions and timelines for implementation. Overall, there are 13 strategic priorities and 57 supporting actions.

In 2024, the CRD made progress in multiple goal areas of the Strategic Plan and the overall status was identified as 'on track' (75-100% of yearly targets met). The CRD remains committed to working closely with First Nations' communities, other orders of government, organizations, institutions and residents in the region to reach the desired vision of the Strategic Plan over the next eight years.

## **RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

## **ATTACHMENT**

Appendix A: 2024 Regional Parks and Trails Strategic Plan Progress Report



# 2024 Regional Parks & Trails Strategic Plan Progress Report



Making a difference...together

April 2025

## TERRITORIAL ACKNOWLEDGEMENT

The CRD conducts its business within the Territories of many First Nations, including but not limited to BOKÉĆEN (Pauquachin), MÁLEXEL (Malahat), paaʔčiidʔatx (Pacheedaht), Spuneʔluxutth (Penelekut), Scʔianew (Beecher Bay), Songhees, SʔÁUTW (Tsawout), TʔSou-ke, WJOŁŁŁP (Tsartlip), WSIKŁEM (Tseycum), and xʷsepsum (Esquimalt) Nations, all of whom have a long-standing relationship with the land and waters from time immemorial that continues to this day.



### Dancing Dragonflies by Chris Paul

The CRD commissioned WŚÁNEĆ artist Chris Paul to create an image based on the idea of First Nation and Settler communities living side by side and our governments making a difference together.

Dragonfly is a symbol of change, transformation and swiftness. He represents a symbol of change in the view of self-understanding and the kind of change that has its source in maturity and insight into the deeper meaning of life.

It is our hope today that our work to change and transform will be swift, that as we mature we will develop insight that allows us to be poised for reconciliation and that we continue to build strong and meaningful relationships with local First Nations.

#### **Cover photos:**

*Front: Francis/King Regional Park*

*Back: Mill Hill Regional Park*



# Organizational Overview

The Capital Regional District (CRD) delivers regional, sub-regional and local services to 13 municipalities and three electoral areas on southern Vancouver Island and the Gulf Islands. Governed by a 24-member Board of Directors, the CRD works collaboratively with First Nations and all levels of government to enable sustainable growth, foster community well-being, and develop cost-effective infrastructure, while continuing to provide core services to residents throughout the region.

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# Regional Parks & Trails Overview

The CRD has committed to annually reporting on regional park and regional trail-related activities. This report summarizes 2024 activities and annual indicators identified in the CRD's Regional Parks and Trails Strategic Plan 2022–2032, approved by the CRD Board on July 12, 2023.

## History & Governance

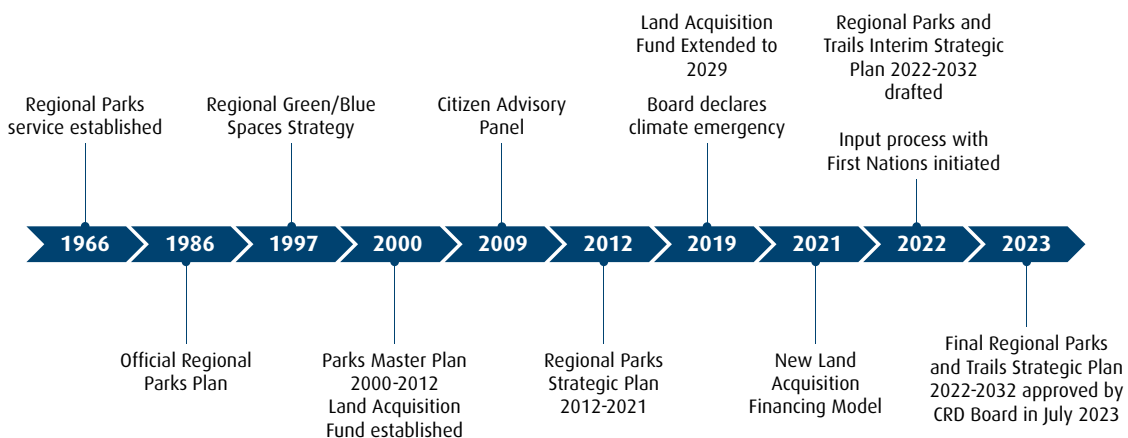
The CRD's regional parks system was established in 1966 (Figure 1). Since then, the CRD has provided a service for the provision and maintenance of regional parks and regional trails to all municipalities and electoral areas in the CRD, as per the *Regional Parks Extended Service Establishment Bylaw No. 1, 1989*, CRD Bylaw No. 1749. The authority to provide a regional parks and regional trails service is granted by the Province of British Columbia (BC) to the regional district primarily through provisions outlined in the *Local Government Act*.

The CRD Board is the decision-making authority for the regional parks and trails service. The CRD Regional Parks Committee provides input to the Board on matters pertaining to regional parks and regional trails.

Since 2022, the CRD Transportation Committee has also been providing input to the CRD Board on regional trail matters such as mobility, recreation, trail management and operations.

The timeline below reflects both historical and current policy documents, processes and decisions that have helped to shape the present day form of the CRD Regional Parks Division.

FIGURE 1. REGIONAL PARKS TIMELINE





## Funding & Service Delivery

The regional parks and regional trails service is funded primarily through a regional property tax requisition. In 2024, the annual operating budget for regional parks and regional trails was \$19.7M.

Non-tax revenue also provides a portion of the funding stream for regional parks and trails. Non-tax revenue is generated through the fees and permit provisions, such as camping and pay parking, in CRD Bylaw No. 3675, *Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010*. Other sources of non-tax revenue may include donations, facility rentals or lease agreements. Additionally, grant funding enhances the overall budget but is dependent on available opportunities and successful applications.

The CRD actively expands the regional parks system through use of the Land Acquisition Fund (LAF). Through the LAF and with the support of partners, the CRD has acquired nearly 5,000 hectares (ha) of regional park land since 2000.

The management of regional parks and trails is divided into three service areas:

### CRD Regional Parks & Trails

#### Planning & Development:

- First Nations, Interest Holder and Government Engagement
- Park Management Policies & Planning
- GIS Mapping
- Land Acquisition
- Capital Planning & Asset Management
- Interest Holder & Government Relations

#### Operations:

- Operating & Maintaining Regional Parks & Trails
- Sign Development, Installation & Management
- Asset Monitoring, Repair & Replacement
- Fleet Services
- Safety Programs

#### Visitor Experience & Stewardship:

- Conservation & Recreation Partnerships
- Interpretive Education
- Compliance & Enforcement
- Volunteer Management
- Visitor Information
- Data Collection & Monitoring

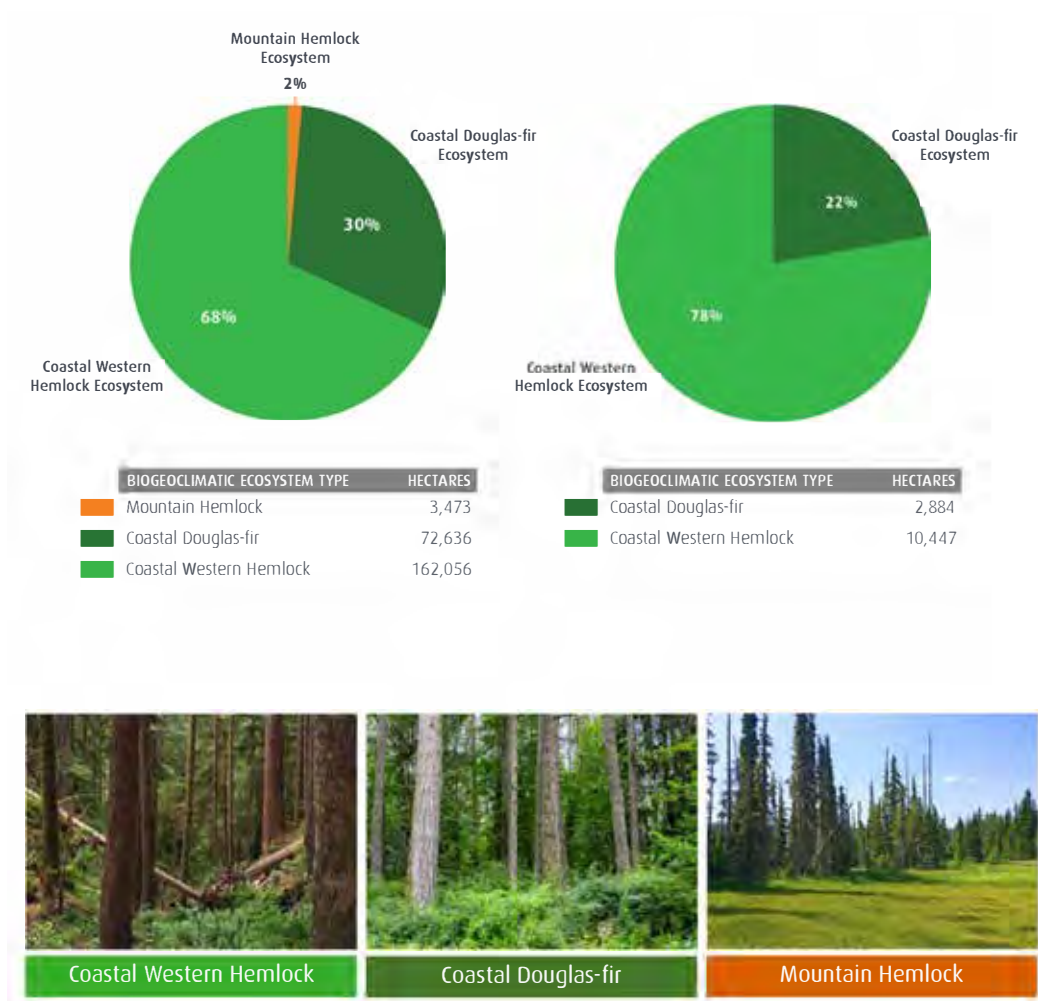
System Information

As of December 31, 2024, there were 33 regional parks and four regional trails in the CRD’s system, comprising over 13,350 ha of land. The regional trails system grew in 2024, with construction of the Mayne Island Regional Trail completed.

Regional parks protect land and ecosystems in two of the three biogeoclimatic zones that occur within the CRD (Figure 2). The Coastal Douglas-fir (CDF) zone is home to the highest number of species and ecosystems at risk in BC, of which many are ranked globally as imperiled or critically imperiled. Only 0.3% of BC consists of CDF zone and it is the least protected zone in BC, with many of the protected areas being small, isolated parcels surrounded by development.

As of December 31, 2024, the CRD protects 4% (2,884 ha) of the CDF occurring within the region, which comprises approximately 22% of the regional parks system as a whole.

FIGURE 2. BIOGEOCLIMATIC ECOSYSTEMS IN THE CRD & IN REGIONAL PARKS IN 2024



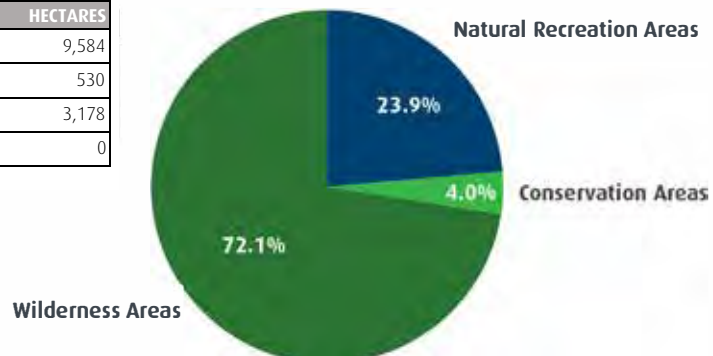




The regional parks system by park classification as of December 31, 2024 was as follows:

FIGURE 3. PARK CLASSIFICATIONS BY HECTARE IN 2024

PARK CLASSIFICATION	NUMBER OF PARKS	HECTARES
Regional Wilderness Areas	3	9,584
Regional Conservation Areas	12	530
Regional Natural Recreation Areas	18	3,178
Regional Conservancy Areas	0	0



As part of the CRD's commitment to climate action, tracking began in 2022 to determine the levels of energy consumption by regional parks and associated greenhouse gas (GHG) emissions. Going forward, the CRD has committed to annually tracking GHG emissions with the end goal of reducing GHGs across the organization, including regional parks' operational GHGs.

In 2024, regional park and trail operations consumed 5,647 gigajoules of energy and the total emissions were about 296 tonnes (t) of carbon dioxide (CO<sub>2</sub>) equivalent (e) (tCO<sub>2</sub>e) - both slight increases over 2023. This was primarily due to the growing number of staff and fleet vehicles within the Regional Parks Division, and it is expected these numbers will decrease as internal combustion engine fleet vehicles are replaced with electric models. Emission sources were predominantly generated from gasoline-powered vehicles in the regional parks fleet (67%), followed by diesel-powered fleet vehicles and generators (28%), propane-heated buildings (3%) and electrically-heated buildings (2%).

In the CRD, regional parks and regional trails serve to protect biodiversity and cultural heritage and to offer quality visitor experiences. Figure 4 highlights some of the 2024 visitor use and conservation statistics in regional parks and on regional trails.

FIGURE 4. 2024 CONSERVATION AND VISITOR USE DATA





# CRD Regional Parks & Trails Strategic Plan 2022–2032

## History and Overview

The management of regional parks and regional trails has been guided by various plans and strategies over the years. In 2019, the CRD Board made it a priority to update the former Regional Parks Strategic Plan 2012–2021. Through engagement with First Nations, the public and interest holders, the CRD developed the Interim Regional Parks and Trails Strategic Plan 2022–2032 between December 2021 and June 2022.

On July 13, 2022, the CRD Board adopted the Regional Parks and Trails Strategic Plan on an interim basis for one year while engagement with First Nations continued.

Much of the focus for the remainder of 2022 was on continuing to engage First Nations on the Interim Strategic Plan. Feedback received was incorporated into the final Regional Parks and Trails Strategic Plan 2022–2032, which was approved by the Board in July 2023.

The 2022–2032 plan updates the former strategy with a lens on First Nations reconciliation to reflect current challenges and opportunities affecting the region, as well as to incorporate recent CRD initiatives and priorities. The success of the Plan relies on relationships with First Nations, a commitment to superior service delivery and cooperation with partners.



*Jordan River Regional Park*

## Plan Vision, Mission & Values

The Regional Parks and Trails Strategic Plan 2022–2032 vision statement identifies the desired future state of regional parks and regional trails in 2032:

**We have an expanded and connected system of regional parks and regional trails that are rich in biodiversity, respect Indigenous cultural heritage and use, inspire stewardship, are resilient to change, and provide enjoyable outdoor recreation experiences.**

Reaching the desired vision will be successful if the CRD works closely with First Nations communities, other levels of government, organizations, institutions and residents in the region. A focus on equity and accessibility in the Plan is aimed at encouraging broader and safer participation in regional parks and trails.

The mission defines the fundamental purpose of the regional parks and regional trails system, describing why it exists, what it does and the level of performance to be met or surpassed. The mission for regional parks and regional trails is to:

- **Operate and manage a connected system of regional parks for public enjoyment.**
- **Foster stewardship of biodiversity by learning from and working with science and long-term land stewards and by connecting people to nature.**
- **Operate and manage a regional trail network for active transportation and recreation.**
- **Foster reconciliation by collaborating with First Nations in the operation and management of regional parks and regional trails through the establishment of traditional use agreements.**
- **Be fiscally responsible and accountable in decision-making.**



*Witty's Lagoon Regional Park*



The following values and guiding principles were also identified during the development of the 2022–2032 Strategic Plan. Values and principles define what is important to the CRD and help guide the implementation of the Plan:

**Access:** Regional parks and regional trails can be accessed by transit, micro mobility, cycling and walking.

**Accountability:** Decision-making processes and financial management are transparent and based on the best available information.

**Connectivity:** Biodiversity depends on connected natural area corridors and complete communities depend on connected trail corridors and active transportation networks.

**Conservation:** Regional parks protect, restore and enhance the region’s cultural heritage, biodiversity and rare and unique ecosystems.

**Education:** Promoting literacy of the region’s natural and cultural heritage increases awareness of the interconnectedness between humans and the nature and impacts of climate change.

**Equity:** Regional parks and regional trails are inclusive, culturally safe, and accessible to visitors of all ages, abilities and income levels.

**Outdoor Recreation:** Outdoor recreation benefits our health and well-being, connects us to each other and immerses us in nature.

**Partnership:** A commitment to developing meaningful partnerships with First Nations that respect Indigenous knowledge, First Nations governance and cultural use, as well as collaborating with other government partners and organizations in the region.

**Reconciliation:** A commitment to take action towards Indigenous reconciliation by respecting Indigenous laws, creating opportunities to collaborate in the operation of parks and trails, and strengthening relationships with First Nations communities by applying the principles of respect, reciprocity and responsibility.

**Resiliency:** Regional parks and regional trails adapt to change by incorporating solutions that take action on climate change, recognize the value of Indigenous cultural knowledge, ensure sustainable service delivery and aim to benefit future generations.

**Stewardship:** A commitment to learning from and implementing approaches from First Nations, who are the long-term land stewards, and inspiring residents and visitors to be stewards of the region’s natural and cultural heritage by leading by example and showcasing best practices.



## Goals & Priorities

The CRD's Regional Parks and Trails Strategic Plan was developed to guide the CRD towards its desired vision for regional parks and regional trails. The Strategic Plan establishes five goal areas where the CRD focuses its efforts.

Each of these goals includes strategic priorities with supporting actions and timelines for implementation. Overall, there are 13 strategic priorities and 57 supporting actions.

GOAL	PRIORITIES
<b>Reconciliation</b> 	<ul style="list-style-type: none"> <li>• Incorporate First Nation worldviews and knowledge in the ongoing management and operation of regional parks and regional trails.</li> <li>• Work with First Nations Governments in service delivery initiatives.</li> </ul>
<b>Conservation</b> 	<ul style="list-style-type: none"> <li>• Take action to increase protection of biodiversity, ecological integrity and natural assets in the region through improved knowledge, proactive stewardship and land acquisition.</li> <li>• Respect and protect cultural heritage sites and traditional cultural use practices.</li> <li>• Work with partners in taking care of the region's species, habitats and natural areas.</li> </ul>
<b>Visitor Experience</b> 	<ul style="list-style-type: none"> <li>• Offer compatible outdoor recreation experiences that are enjoyable, healthy, safe and immersed in nature.</li> <li>• Foster stewardship through program delivery, knowledge sharing and collaboration.</li> </ul>
<b>Climate Action &amp; Resiliency</b> 	<ul style="list-style-type: none"> <li>• Advance regional active transportation opportunities that contribute to greenhouse gas reduction.</li> <li>• Support the development of complete and connected communities by improving access to regional parks by transit, electric vehicles, micromobility, walking or cycling.</li> <li>• Align service delivery and infrastructure improvements in regional parks and regional trails with climate action.</li> <li>• Ensure the long-term and consistent management of regional parks and protected natural areas.</li> <li>• Strategically acquire and manage natural areas to address climate mitigation, urban containment and access to green space for a growing population.</li> </ul>
<b>Access &amp; Equity</b> 	<ul style="list-style-type: none"> <li>• Enhance health and well-being by providing equitable access to regional parks and regional trails.</li> </ul>



*Island View Beach Regional Park*

## Tracking Our Progress

Over the 10-year term of the CRD's Regional Parks and Trails Strategic Plan, the actions contained within it form the basis of service plans and work plans that are approved by the Board annually as part of the financial planning process. Collaboration with First Nations governments, municipalities, other park agencies, CRD divisions and interest holders is integral to this process.

As progress is made in the implementation of this Plan, knowledge and understanding of impacts to regional parks and regional trails will continue to develop. To remain flexible and adaptable, and to support consistent implementation over time, CRD staff will:

- continue on a journey of reconciliation with First Nations.
- prepare funding strategies to accompany implementation.
- continue to identify opportunities for external grant funding and partnerships.
- share knowledge and best practices with others.
- participate in professional development to improve service delivery.
- continue to monitor data to track progress over time.
- evaluate progress and adjust actions, as needed.
- continue to improve on current practices.

## Annual Reporting

Progress on the implementation of the Regional Parks and Trails Strategic Plan is reported annually. Reporting indicators have been identified for each strategic priority area. For each goal area, an action status reflects general progress made towards all actions supporting that goal. This helps to summarize at-a-glance progress made on actions that may not be easily measurable or reflected in another indicator, such as actions that are ongoing or taking place over a long period. For other measures, an icon is provided to indicate the desired direction of the indicator over time (increasing or decreasing), if applicable.

The following section is intended to provide a high-level, easy-to-understand overview of the CRD's performance and progress related to regional parks and regional trails and to summarize progress made in the 2024 year for each goal area.

Detailed information on each goal, its related action items and progress on those action items is contained in Appendix A: Report Card.



*Ayum Creek Regional Park*



## 2024 Overall Strategic Plan Progress

On Track

### Goal Areas



**Reconciliation:** Strong, collaborative and mutually beneficial relationships with First Nations through working in partnership.



**Visitor Experience:** Visitors to regional parks are involved in stewardship and have enjoyable outdoor recreation experiences.



**Conservation:** Protect the region's natural assets and cultural heritage for future generations.



**Climate Action & Resiliency:** Regional parks and regional trails are resilient and take action on climate change.



**Access & Equity:** Regional parks and regional trails are inclusive and accessible.

#### Legend: Goal Status



**On Track:** 75% or greater of yearly target progress



**Opportunity for Improvement:** 50% - 75% of yearly target progress



**Attention Required:** less than 50% of yearly target progress



**Future Action**

#### Legend: Indicators



Direction of arrow indicates **current trend direction**



Indicator is trending in the **desired direction**



Indicator is trending in the **wrong direction**



Indicator is intended to provide **contextual information**



# Reconciliation



**Goal 1:** Strong, collaborative and mutually beneficial relationships with First Nations through working in partnership.

**Overall Goal Status**  
On Track

## CRD Roles

First Nations Engagement

Park Management &  
Planning

Cultural Heritage  
Protection

Interpretive Education

The Regional Parks and Trails Strategic Plan 2022–2032 focuses on strengthening government-to-government relationships and understanding between the CRD and First Nations in the region.

The CRD is committed to maintaining an open dialogue with First Nations to confirm that Indigenous cultural values and cultural uses are respected and that the priorities and actions remain relevant and meaningful.

The Plan supports ongoing engagement with First Nations in the management and operation of regional parks and regional trails in years to come and ensures that parks and trails remain culturally safe and inclusive.

## Goal Progress Snapshot

- Cultural monitors from multiple First Nations were involved with capital and infrastructure projects at several regional parks.
- Staff participated in the Island View Beach working group, which included representation from Tsawout First Nation, District of Central Saanich and the CRD. The group discussed areas of overlapping interest, identified issues, shared information and partnered on joint initiatives, including mosquito management, accessibility and restoration.
- Restoration projects in multiple regional parks were planned and/or undertaken in partnership with First Nations, including Tsawout, Pauquachin, Scia'new and T'Sou-ke.
- Staff from T'Sou-ke First Nation's KWL-UCHUN Spring Salmon Place Campground supported site securement efforts during the Old Man Lake Wildfire.
- The CRD's Exploring Indigenous Perspectives cultural programming was offered to a growing number of park visitors throughout 2024, including participants from special request, public and school groups.

This goal contains

# 5

indicators





## Indicators



**Reconciliation workplans are developed with each First Nation**

- Engagement continued with Tseycum and Tsartlip First Nations on a reconciliation work plan for Mount Work Regional Park.



**Traditional use agreements are initiated with all First Nations in the region**

- Engagement continued with Tseycum and Tsartlip First Nations on a traditional use agreement for Mount Work Regional Park.



**Increased participation in Indigenous perspectives programs and presentation**

- Indigenous Perspectives programs were offered as part of regular interpretive programming.
- Staff presented at Tsawout First Nation's Indigenous Peoples Day event as well as Pauquachin First Nation's Community Day event.
- Staff led activities and public engagement at the Royal Roads Indigenous People's Day event.



**Increased number of conservation and restoration projects in partnership with First Nations**

- Invasive species were removed in an area of high cultural sensitivity for plant gathering by staff and members of the Tsawout First Nation.
- A culturally significant Saskatoon Berry bush at Coles Bay Regional Park was salvaged and relocated to Pauquachin land by staff and Pauquachin First Nation members.
- Funding was secured to support a joint shoreline restoration project at Coles Bay Regional Park with Pauquachin First Nation.



**Increased number of economic opportunities made available to First Nations**

- Cultural monitors from WSÁNEĆ Leadership Council were involved in the Beaver Beach Waterline Replacement project at Elk/Beaver Lake Regional Park.
- Cultural monitors from T'Sou-ke First Nation were involved in projects at Sea to Sea, Sooke Potholes and Jordan River regional parks.
- A campground operating agreement was maintained with T'Sou-ke First Nation.
- First Nations engagement occurred on the cooperative development of the Mount Work Management Plan.



# Conservation

**Goal 2:** Regional parks protect the region's natural assets and cultural heritage for future generations.



**Overall Goal Status**  
On Track

## CRD Roles

Conservation Partnerships

Volunteer Program  
Management

Interpretive Education

Land Acquisition,  
Management & Planning

This goal contains

6

indicators



*Howell's triteleia*

Regional parks contribute to a large, complex system of connected and protected natural areas. This system is vital to ensuring long-term viability of natural areas, conserving biodiversity and building resilience to the changing climate.

Protected natural areas help maintain ecological health, function and integrity and provide important space for a diversity of species, from the small and endangered sharp-tailed snake, to large carnivores like wolves, bears and cougars.

Additionally, regional parks help contribute to the protection of the region's cultural heritage and archaeological sites protected under the *Heritage Conservation Act*.

## Goal Progress Snapshot

- A State of Natural Features Report was completed in 2024 that compiled all available data and provided a preliminary assessment of the ecological health of regional parks and regional trails. The report will help inform the development of the future CRD Regional Parks and Trails Stewardship Plan.
- Fencing was installed in multiple regional parks around sensitive habitat for endangered plant species.
- Staff implemented actions that mitigate threats to plant species at risk in multiple regional parks and supported mitigation efforts for fauna like western painted turtles, sharp-tailed snakes and blue-grey tailed slug.
- In 2024, the Regional Parks Volunteer Program collaborated with five corporate groups, five community groups, three schools and youth groups to host a total of 18 ecological restoration events with outside partners.
- Staff facilitated and issued 17 permits for academic, government or eNGO biodiversity and ecology research in regional parks.

## Indicators



**Increased area of regional park land protected**

- Several properties were analyzed for future purchase under the updated Land Acquisition Strategy; however, no new land was acquired in 2024.



**Increased area of regional park land restored**

- Twenty hectares of regional park land was restored in 2024.



**Increased protection of at risk species and ecosystems in regional parks**

- Twenty actions were implemented that mitigate threats to 11 plant species at risk in 11 regional parks. Mitigation efforts were undertaken for western painted turtles, sharp-tailed snakes and blue-grey taildropper habitats through invasive species management, fencing and signage.



**Increased percentage of First Nations collaborating with CRD on cultural heritage protection projects**

- Representatives from the T'Sou-ke and Scia'new First Nations were engaged for infrastructure upgrade and restoration projects in East Sooke Regional Park throughout 2024.



**All staff receive cultural awareness training**

- Chance Find Training was used to help CRD staff and contractors make educated decisions to identify potential archaeological sites and heritage sites.
- Chance Find Training was provided for CRD Regional Parks volunteers.



**Increased conservation and research partnerships**

- As of 2024, there were two partnerships in place between the CRD Regional Parks team and local conservation groups and four official license agreements in place with recreation groups.







# Visitor Experience

Goal 3: Visitors to regional parks are involved in stewardship and have enjoyable outdoor recreation experiences.



**Overall Goal Status**  
On Track

## CRD Roles

Recreation Partnerships

Interpretive Education

Compliance & Enforcement

Volunteer Program  
Management

Visitor Information

This goal contains

# 4

indicators



Spring Fling Event

Accessing natural spaces and compatible recreational opportunities benefit not only mental and physical health but also promote social and community connectivity while being a relatively low barrier activity to enjoy for people from all walks of life.

Additionally, outdoor recreation opportunities and educational nature programming both play an important role in the quality of life that attracts people to this region.

## Goal Progress Snapshot

- A State of Outdoor Recreation Report was drafted that provided a summary of existing recreation opportunities, recreation infrastructure, visitation trends and identified physical and environmental barriers to accessing CRD regional parks and trails. The report will help inform the development of the future CRD Regional Parks and Trails Stewardship Plan.
- An Outdoor Recreation User Monitoring Program was started to support the development of activity-specific guidelines.
- The 2024 Resident Survey results and final report were compiled and published on the CRD website. The survey had a 23% response rate.
- The Regional Parks Volunteer Program continued to support diverse opportunities for participation and contribution to regional parks, as well as ongoing partnership development with community organizations.
- Ongoing work with Outdoor Recreation License Agreement holder groups took place to enhance existing outdoor recreation opportunities through trail restoration, trail re-routing and infrastructure maintenance.

## Indicators



### Maintain high rates of visitor satisfaction

- The Regional Parks and Trails 2024 Resident Survey indicated that 79% of visitors were satisfied with their experience in regional parks and on regional trails.
- 5,009 CRD Park Ranger and Bylaw Officer patrol hours were logged across the regional parks and trails system.
- Visitation to regional parks and trails in 2024 was 9,348,527, an increase of 4.8% from 2023.



### Increased area available for compatible outdoor recreation

- The Island View Beach campground season was formally extended to Thanksgiving weekend as per Board direction, based on a 2023 pilot extension.



### Review and update interpretive program content every four years

- Two new school programs were launched as well as four new public programs and one new event.
- Staff developed a new public program series in partnership with the City of Victoria.



### Increased number of volunteer hours

- There was an increased number of conservation volunteer hours in 2024. In 2024, a total of 711 volunteers contributed over 6,600 hours compared to 2023 when 665 volunteers contributed 5,760 hours.



*Regional Parks Nature Programming*



# Climate Action & Resiliency



**Overall Goal Status**  
On Track

**Goal 4:** Regional parks and regional trails are resilient and take action on climate change.

## CRD Roles

Regional Trail  
Management & Planning

Regional Park  
Management & Planning

Land Acquisitions

Interpretive Education

Conservation

This goal contains

# 9

indicators

The CRD Board declared a climate emergency in 2019 and has since committed to take action to address climate change within operations at the regional level and to take a leadership role to pursue carbon neutrality.

The CRD can contribute to regional greenhouse gas (GHG) reductions in regional parks and trails by integrating the corporate climate lens framework, making operational choices that reduce GHG emissions, and through the planning, design and operation of the regional trails system, which serves as the anchor of the region's active transportation network. Additionally, the CRD can ensure the long-term and consistent management and acquisition of regional park land and protected natural areas to help address climate mitigation, urban containment and access to green space for a growing population.

## Goal Progress Snapshot

- The 100 kilometres of regional trails continued to be well used for walking, rolling and riding throughout the CRD in 2024.
- The first electric vehicle chargers for public use were installed in CRD regional parks.
- Construction of the Mayne Island Regional Trail was completed. This expansion to the regional trail network into the Gulf Islands increases multi-modal access across the region.
- Provincial Active Transportation grant funding was secured to support the implementation of Section A Phase A of the Regional Trestle Renewal, Trail Widening and Lighting Project.
- Staff undertook a Regional Trail Use Study to better understand the proportion of e-bikes and micromobility devices currently using the regional trails. In addition, as part of the State of Outdoor Recreation Report, a review of regional parks accessible by public transit was undertaken.

EV Charging Station



## Indicators



### Increased use of regional trails

- The 100 kilometres of regional trails received 4.1 million visits in 2024, up from 3.9 million in 2023.



### Completed regional trail priorities

- Mayne Island Regional Trail - Phase 1 opened, construction started on Selkirk Trestle Phase 1 and repaving was completed on priority areas of the Galloping Goose and Lochside regional trails.
- Funding was secured to support the implementation of the Regional Trestle Renewal and Trail Widening and Lighting Project. Project planning was started.



### Minimized regional trail service disruptions

- Staff coordinated with third-parties on projects that impacted regional trails to synchronize construction schedules and to minimize the number and duration of closures.



### Increase electric vehicle charging stations at park access

- Two public electric vehicle chargers were installed at Beaver Beach in Elk/Beaver Lake Regional Park.



### Reduced operational greenhouse gas emissions

- An electric ride-on mower and six electric vehicles for the Regional Parks fleet were acquired to replace internal combustion engine vehicles as they are phased out.
- Regional Parks Division CO2 emissions increased in 2024.



### Maintain critical infrastructure in good condition

- New software was deployed to enhance dam surveillance reporting and staff continued to build on the existing dam portfolio and work plan.
- Condition assessments were completed for five bridges in regional parks and annual inspections were completed on eight dam structures.



### Increase the percentage of parks with management plans less than 15 years old

- Interim Management Guideline documents were completed for Wigglesworth Lake Regional Park, Mountain Forest Regional Park and the Royal Oak Golf Course lands.



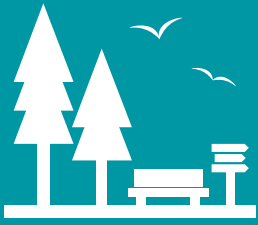
### Increased area of regional park land

- Several properties were analyzed for future purchase under the updated Land Acquisition Strategy; however, no new land was acquired in 2024.



### Increased representation of all regional park classifications

- Several properties were analyzed for future purchase under the updated Land Acquisition Strategy; however, no new land was acquired in 2024.



# Access & Equity

**Goal 5:** Regional parks and regional trails are inclusive and accessible.



**Overall Goal Status**  
On Track

## CRD Roles

Recreation Partnerships

Data Collection &  
Monitoring

Interpretive Education

Visitor Information

The benefits of experiencing and interacting with nature for physical and mental well-being are felt by many and regional parks and trails are a public good that belongs to everyone. Medical professionals from the World Health Organization to Doctors of BC regularly advocate for equitable access to nature to safeguard the physical and psychological well-being of residents. Factors such as lack of access to transportation and distance to parks can be barriers preventing members of society from enjoying the benefits of regional parks and regional trails.

Increased benefits of accessing nature and public spaces can be realized when they adapt to the needs of diverse populations, such as people of all ages, ethnic backgrounds, mobility levels and income brackets.

## Goal Progress Snapshot

- Staff implemented an annual accessibility maintenance audit to identify maintenance defects that impact accessibility within day-use areas and trails designated as user-friendly or accessible.
- Accessible Facility Guidelines for regional parks were developed to ensure an accessibility lens is applied to all parks project planning and development.
- Staff created and published enhanced accessibility information on the CRD website for five regional parks, including pictures and descriptions of key park features.
- Interpretive staff offered dozens of accessible public programs and events throughout regional parks and worked closely with partner organization “Power To Be” to deliver multiple partnered programs and events to provide equitable outdoor access to participants living with disabilities.

This goal contains

# 2

indicators





## Indicators



### Improved accessibility to regional parks and regional trails

- Three day-use areas were resurfaced to improve accessibility.
- Accessible parking stalls were upgraded to new standards at 11 regional parks, as well as at regional trail parking lots.
- Accessibility improvements were made to access points at two locations on the Galloping Goose Regional Trail.
- Staff created and published detailed accessibility information for five regional parks on the CRD website.
- Forty-three accessible public nature programs and events were offered by staff, who also worked closely with partner organization “Power To Be” to deliver seven partnered programs and events.
- Accessibility improvements were made to the trails at Aylard Farm in East Sooke Regional Park to increase opportunities for people with disabilities.



### Cultural awareness information is incorporated into new park kiosks

- New kiosk panels with cultural acknowledgements and information were added in Sooke Potholes Regional Park, Witty’s Lagoon Regional Park, Mayne Island Regional Trail, Gonzales Hill Regional Park, Mount Wells Regional Park and Sea to Sea Regional Park at Harbourview parking lot.



*Thetis Lake Mobi Mat  
Thetis Lake Regional Park*



*TrailRider Mobility Device  
Nature Program Partnership with Power To Be*

# Looking Ahead – 2025

In 2025, the CRD will continue to work with First Nations to better understand and respect Indigenous cultural heritage and use, focus on the protection of biodiversity, further inspire stewardship in parks, offer desirable outdoor recreation experiences, develop an expanded, improved and connected system of regional parks and regional trails and prepare for and adapt to climate change.

## **Initiatives planned for 2025 include, but are not limited to:**

**First Nations Engagement:** The CRD will continue to invite and work with First Nations to identify, develop and implement priority initiatives in regional parks and regional trails, as well as engage with First Nations on major projects.

**Equitable Access:** A Cultural Use and Safety Policy will be finalized for Board approval, which will aim to improve cultural use and safety for Indigenous peoples in accessing and enjoying regional parks and trails. This policy will help to inform planning operations, management and training opportunities for CRD staff and support meaningful engagement. Work will also continue to finalize the Regional Parks and Trails Accessibility Construction Guidelines, a set of comprehensive guidelines to provide direction for service delivery, signage and wayfinding, pedestrian and vehicle circulation and park facilities.

**Regional Trail Enhancement Projects:** Design work will take place for two bridge replacements on the Galloping Goose Regional Trail and a feasibility study for the construction of a regional trail between Vesuvius Bay and Fulford Harbour on Salt Spring Island will be completed.

**Active Transportation Initiatives:** Critical repairs to the Selkirk Trestle will be completed, enabling detailed design for deck widening through the Regional Trestles Renewal, Trail Widening and Lighting Project. In addition, the detailed designs for the full six kilometres of the Regional Trestles Renewal, Trail Widening and Lighting Project will be finalized and engagement will take place.

**Stewardship Plan:** Work will get underway to draft and initiate First Nations engagement on a Stewardship Plan, which will provide an integrated park management approach that balances outdoor recreation opportunities with conserving the unique natural and cultural heritage values of the region.

**Management Plans:** A draft of the Mount Work Management Plan will be finalized for Board approval as well as a Management Plan Prioritization List, which will establish evaluation criteria and processes to prioritize regional parks for management plan development.

**Land Acquisition Strategy Update:** An updated Land Acquisition Strategy will be drafted that aligns with the strategic plan's priorities, including reconciliation. Collaboration with First Nations will also take place in 2025 on feedback to the draft strategy before a final version of the strategy is solidified in 2026.





## Appendix A: Regional Parks & Trails – 2024 Report Card

The Regional Parks and Trails Report Card is intended to provide a high-level overview of the CRD's progress and performance towards achieving the five goals in the Strategic Plan by highlighting the actions taken in 2024 towards the Plan's 13 strategic priorities.

### Methodology

The Regional Parks and Trails Strategic Plan 2022–2032 identifies specific actions to guide the CRD's efforts over the lifespan of the Plan. These include 13 strategic priorities with 57 actions and associated timelines. Section five of the Plan establishes a monitoring and reporting system and a set of performance indicators.

The Regional Parks and Trails Report Card compiles the reporting indicator performance relative to the baseline year. It is important to note that changes in year-to-year performance do not always equate to a long-term trend, and that while performance in any given year may be positive or negative, it may take years to complete the actions and achieve the desired results.

For each goal area, an overall priority status reflects general progress made towards all actions supporting that goal and its related strategic priorities. This helps to summarize at-a-glance progress made on actions that may not be easily measurable or reflected in another indicator, such as actions that are ongoing or taking place over a long time period.

For 2024, indicators are reported from the beginning of January to the end of December.





## 2024 Overall Strategic Plan Progress

On Track

### Goal Areas



**Reconciliation:** Strong, collaborative and mutually beneficial relationships with First Nations through working in partnership.



**Visitor Experience:** Visitors to regional parks are involved in stewardship and have enjoyable outdoor recreation experiences.



**Conservation:** Protect the region's natural assets and cultural heritage for future generations.



**Climate Action & Resiliency:** Regional parks and regional trails are resilient and take action on climate change.



**Access & Equity:** Regional parks and regional trails are inclusive and accessible.

### Legend: Priority Status



**On Track:** 75% or greater of yearly target progress



**Opportunity for Improvement:** 50% - 75% of yearly target progress



**Attention Required:** less than 50% of yearly target progress



**Future Action**



Reconciliation

Strong, collaborative and mutually beneficial relationships with First Nations through working in partnership.



Overall Priority Status  
On Track

Status	Priority	Update on Actions
	<b>1-1 Incorporate First Nation worldviews and knowledge in the ongoing management and operation of regional parks and regional trails</b>	<ul style="list-style-type: none"><li>• Staff participated in the Island View Beach working group which included representation from Tsawout First Nation, the District of Central Saanich and the CRD. The group discussed areas of overlapping interest, identified issues, shared information and partnered on joint initiatives, including mosquito management, accessibility and restoration.</li><li>• Feedback was sought from First Nations to develop a draft updated Land Acquisition Strategy. Input was received from 17 First Nations, informing the draft Land Acquisition Strategy, including updated process, criteria for land selection and principles. The input and changes will go for further First Nations engagement in 2025.</li><li>• Staff applied First Nations knowledge to identify features that may be linked to heritage or archaeological sites.</li><li>• A Cultural Use and Safety Policy was initiated to be adopted in 2025.</li><li>• Staff engaged with First Nations on project planning for parking lot and washroom upgrades at East Sooke Regional Park - Aylard Farm. Project design modifications were made to align better with Archaeological Impact Assessment recommendations.</li><li>• Staff collaborated with a number of First Nations and incorporated guidance from the Nations and Elders to identify culturally important plants, restore native habitats and inform future ecological monitoring efforts.</li></ul>
	<b>1-2 Work with First Nations Governments in service delivery initiatives</b>	<ul style="list-style-type: none"><li>• The Indigenous Cultural Programmer and other interpretive staff delivered 104 programs featuring Indigenous perspectives to the public and school groups.</li><li>• Staff engaged with First Nations throughout the region to support land-altering works projects, including on-site cultural monitors.</li><li>• Interpreters presented educational displays and activities at Tsawout First Nation’s Indigenous People’s Day event, Pauquachin Community Day and the Indigenous People’s Day event at Royal Roads University.</li><li>• Staff worked with Scia’new and T’Sou-ke First Nations on restoration projects at East Sooke Regional Park and engaged with T’Sou-ke First Nation to support restoration planning at Ayum Creek Regional Park. Engagement with W̱SÁNEĆ Leadership Council was also undertaken to support conservation initiatives at St. John Point Regional Park with Mayne Island Conservancy.</li><li>• Four workshop sessions were presented at the provincial Indigenous youth conference, Gathering Our Voices, by the Indigenous Cultural Programmer.</li><li>• Invasive species were removed from an area of high cultural sensitivity for plant gathering at Island View Beach Regional Park.</li><li>• Staff worked with Pauquachin First Nation on the initial stages and funding of a shoreline restoration project at Coles Bay Regional Park and on multiple other restoration events in 2024. Staff also collaborated with Pauquachin First Nation staff to support the salvage of culturally important plants (including Saskatoon berry) from Coles Bay Regional Park.</li><li>• T’Sou-ke First Nation campground staff supported the CRD’s site securement efforts during the Old Man Lake Wildfire.</li><li>• Staff worked with cultural monitors at regional parks on a variety of projects, including at St. John Point, Island View Beach, East Sooke, Elk/Beaver Lake and Devonian regional parks.</li></ul>






## Conservation

Regional parks protect the region's natural assets and cultural heritage for future generations



**Overall Priority Status**  
On Track

Status	Priority	Update on Actions
	<b>2-1 Take action to increase protection of biodiversity, ecological integrity and natural assets in the region through improved knowledge, proactive stewardship and land acquisition</b>	<ul style="list-style-type: none"><li>• Staff completed workshops to identify environmental criteria for land acquisitions in the updated Land Acquisition Strategy.</li><li>• A State of Natural Features Report was completed that compiled all available data and provided a preliminary assessment of the ecological health of regional parks and regional trails. This report will help to inform the future Regional Parks and Trails Stewardship Plan.</li><li>• The Regional Parks and Trails Stewardship Plan was initiated, which combines the Conservation Plan and Recreation Plan outlined in the Strategic Plan.</li><li>• Local specialists and staff established best practices for infrastructure projects that are conducted close to or within suspected western painted turtle nesting habitat.</li><li>• Staff worked with CRD environmental personnel to identify species and habitat that may be at risk from construction projects.</li><li>• The CRD Regional Parks Stewardship Team supported all development and infrastructure projects that required Impact Assessments.</li><li>• Fencing was installed to protect sensitive habitat for endangered plant species at Island View Beach, Bear Hill and Witty's Lagoon regional parks.</li><li>• Staff and volunteers restored 0.3 hectares of previously disturbed land at Devonian Regional Park.</li><li>• Invasive species management and restoration of 47 sites within regional parks and regional trails was completed in 2024.</li><li>• Species at risk surveys and assessments were completed, and as a result, 20 mitigation actions were taken in regional parks to better protect these species.</li></ul>
	<b>2-2 Respect and protect cultural heritage sites and traditional cultural use practices</b>	<ul style="list-style-type: none"><li>• Staff received training on the protection and conservation of heritage sites.</li><li>• Volunteers and staff received training related to Chance Find Procedures.</li><li>• Cultural monitors observed excavation work, infrastructure improvement projects and conservation projects in regional parks.</li></ul>
	<b>2-3 Work with partners in taking care of the region's species, habitats and natural areas</b>	<ul style="list-style-type: none"><li>• Engagement was completed with municipal staff from around the region on the Land Acquisition Strategy update. Engagement with conservancy partners, special-interest groups and senior government officials will continue through 2025.</li><li>• Staff supported ongoing knowledge sharing with conservation covenant partners, as well as the Coastal Douglas-fir Conservation Partnership and ongoing informal discussions with First Nations.</li><li>• The CRD Regional Parks Stewardship Team shared data with the Conservation Data Centre and the federal government to support wider species at risk recovery efforts.</li><li>• Staff continued to attend Catskill Regional Invasive Species Partnership meetings and continued to collaborate with academic partners.</li><li>• Research permits were facilitated and supported by staff for 17 academic, government, or eNGO biodiversity and ecology research projects in regional parks.</li><li>• The Reginal Parks Volunteer Program collaborated with five corporate groups, five community groups, three schools and youth groups to host a total of 18 ecological restoration events with outside partners.</li><li>• First Nations were engaged on restoration projects through relationship building and identifying opportunities for collaboration. Guidance was also received from First Nations on culturally important priority species to consider for ecological monitoring in 2025.</li></ul>



Visitor Experience

Visitors to regional parks are involved in stewardship and have enjoyable outdoor recreation experiences



Overall Priority Status  
On Track

Status	Priority	Update on Actions
	<b>3-1 Offer compatible outdoor recreation experiences that are enjoyable, healthy, safe and immersed in nature</b>	<ul style="list-style-type: none"><li>• A State of Outdoor Recreation Report was drafted which provided a summary of existing recreation opportunities, recreation infrastructure, visitation trends and identified physical and environmental barriers to accessing CRD regional parks and trails. It will help inform the development of the future CRD Regional Parks and Trails Stewardship Plan.</li><li>• Staff developed and implemented Park Facility Service Standards and Snow and Ice Management Guidelines.</li><li>• Regional Parks’ Trail Repair Program staff developed assessment criteria and a screening matrix for natural surface trails.</li><li>• Web reporting was deployed to better capture regional parks infrastructure detail and condition (e.g., infrastructure data deployed to IntraMap) to help facilitate and assist in planning and decision-marking.</li><li>• Staff established an Outdoor Recreation User Monitoring Program (observational and trail counter) to support the development of activity-specific guidelines.</li><li>• The 2024 Resident Survey results and final report were compiled and published on the CRD website. The survey had a 23% response rate which made it statistically accurate.</li><li>• The Island View Beach campground season was extended to Thanksgiving weekend as per direction from the Board based on the 2023 pilot.</li><li>• Ongoing work with Outdoor Recreation License Agreement Holder groups took place to enhance existing outdoor recreation opportunities through trail restoration, trail rerouting and infrastructure maintenance.</li></ul>
	<b>3-2 Foster stewardship through program delivery, knowledge sharing and collaboration</b>	<ul style="list-style-type: none"><li>• New nature programming content supported visitor compliance and education goals related to the importance of parks for mental health and climate change.</li><li>• Interpretive staff partnered with several organizations for the delivery of education programs and community events. Partners included: Habitat Acquisition Trust, Swan Lake Christmas Hill Nature Sanctuary, Shaw Centre for the Salish Sea, Power to Be, Dino Lab and SeaChange.</li><li>• Staff reviewed data from a Volunteer Satisfaction Survey and created a report which will help to inform an updated Volunteer Services Plan in 2025.</li><li>• The cultural programmer delivered 104 Indigenous programs and events. Park naturalists continued to work closely with the cultural programmer to include a cultural lens in all interpretive programs and events.</li></ul>



## Climate Action & Resiliency

Regional parks and regional trails are resilient and take action on climate change



### Overall Priority Status

On Track

Status	Priority	Update on Actions
	<b>4-1 Advance regional active transportation opportunities that contribute to greenhouse gas reduction</b>	<ul style="list-style-type: none"><li>• A feasibility study was started for the Salt Spring Island Regional Trail project and the trail design phase was planned.</li><li>• Phase 1 of Mayne Island Regional Trail opened, connecting Village Bay ferry terminal with Miner's Bay village community hub.</li><li>• Provincial Active Transportation funding was secured to support the Regional Trestle Renewal and Trail Widening and Lighting project.</li><li>• Condition assessments were conducted for 10 bridges and trestles within the regional trail corridors.</li><li>• Staff initiated the design phases for the renewal of Bilston #3, Firehall, Millstream, Interurban, and Wilkinson bridges.</li><li>• The design and construction of girder repairs were completed for the Hereward, Helmcken, and Island Highway (at 4-Mile) bridges.</li><li>• A Regional Trail Use Study was undertaken to better understand the use of e-bikes and micromobility devices on the trails.</li><li>• Staff worked with the Transportation Working Group to enhance and standardize accessibility throughout the regional trails.</li></ul>
	<b>4-2 Support the development of complete and connected communities by improving access to regional parks by transit, electric vehicles, micromobility, walking or cycling</b>	<ul style="list-style-type: none"><li>• The CRD Board initiated a region-wide Transportation Service which will undergo an alternate approvals process in 2025.</li><li>• Nine projects were completed related to the asphalt surface maintenance of the regional trails.</li><li>• A review of regional parks accessible by public transit was undertaken as part of the State of Outdoor Recreation report. Additionally, an accessible parking standard was implemented to improve parking lot safety for people living with disabilities.</li><li>• Electric vehicle chargers were installed at Beaver Beach in Elk/Beaver Lake Regional Park.</li></ul>
	<b>4-3 Align service delivery and infrastructure improvements in regional parks and regional trails with climate action</b>	<ul style="list-style-type: none"><li>• A climate lens was included on three Interim Management Guideline documents for Wigglesworth Lake and Mountain Forest regional parks, as well as the Royal Oak Golf Course lands.</li><li>• An energy study for Regional Parks headquarters at Mill Hill was completed in collaboration with Climate Action to support the transition to HVAC electrification at the facility. In addition, six new electric vehicles were added to the regional parks fleet.</li><li>• Staff took part in workshops delivered by the Natural Assets Initiative and continued to support the Corporate Asset Management Team in their planning for the development of a Natural Assets Roadmap Program.</li></ul>
	<b>4-4 Ensure the long-term and consistent management of regional parks and protected natural areas</b>	<ul style="list-style-type: none"><li>• Staff built on the existing dam portfolio and work plan. Staff also developed the Dam Surveillance Operational Guideline, which outlines operational commitments to regional parks' Dam Program.</li><li>• Plans were initiated for necessary updates to Dam Emergency Plans and contracts to finalize the Durrance Lake Dam, Dam Emergency Plan and the Operation, Maintenance and Surveillance manual were also initiated (to be completed in early 2025.)</li><li>• Staff shared information with First Nation governments on the development of Interim Management Guidelines documents to provide the necessary groundwork for site securement and undertaking the future development of a park management plan.</li><li>• Staff worked cooperatively with the WSÁNEĆ Leadership Council and its designates on the development of the Mount Work Regional Park Management Plan, Traditional Use Agreement and reconciliation work plans.</li><li>• A review of all recommended routes on AllTrails and Trailforks was undertaken to remove routes that enter the Water Supply Area.</li></ul>
	<b>4-5 Strategically acquire and manage natural areas to address climate mitigation, urban containment and access to green space for a growing population</b>	<ul style="list-style-type: none"><li>• The ecological monitoring program has continued to gather important ecological data in regional parks and on regional trails.</li><li>• Several properties were analyzed for future purchase under the updated Land Acquisition Strategy; however, no new land was acquired in 2024.</li></ul>



Access & Equity

Regional parks and regional trails are inclusive and accessible



Overall Priority Status  
On Track

Status	Priority	Update on Actions
	<b>5-1 Enhance health and well-being by providing equitable access to regional parks and regional trails</b>	<ul style="list-style-type: none"><li>• Staff supported the development of project scope and project charters for infrastructure projects and ensured accessibility best practices were being met and an accessibility lens was being applied to all project planning and development.</li><li>• An annual accessibility maintenance audit was implemented to identify maintenance deficiencies that impact accessibility within day-use areas and trails designated as user-friendly or accessible.</li><li>• Accessible facility guidelines for regional parks were started.</li><li>• A Cultural Use and Safety Policy was initiated and will be adopted in 2025.</li><li>• New kiosk panels with cultural acknowledgements and information were added in Sooke Potholes Regional Park, Witty’s Lagoon Regional Park, Mayne Island Regional Trail, Gonzales Hill Regional Park, Mount Wells Regional Park and Sea to Sea Regional Park at Harbourview parking lot.</li><li>• Three day-use areas in regional parks were resurfaced to improve accessibility and accessible parking stalls were upgraded to new standards at 11 regional parks, as well as at regional trail parking lots.</li><li>• Accessibility improvements were made to access points at two locations on the Galloping Goose Regional Trail.</li><li>• Detailed accessibility information was made available on the CRD website for five regional parks.</li><li>• Staff offered 43 accessible public nature programs and events and worked closely with partner organization “Power To Be” to deliver seven partnered programs and events.</li><li>• Accessibility improvements were made to the trails at Aylard Farm in East Sooke Regional Park to increase opportunities for people with disabilities.</li><li>• An accessibility assessment was completed at Island View Beach Regional Park.</li></ul>





| **Capital Regional District**

625 Fisgard Street  
Victoria, BC V8W 2S6  
250.360.3000

[www.crd.ca](http://www.crd.ca)  
Facebook: Capital Regional District



A person in a wheelchair is shown in profile, looking towards the right. They are in a forest setting with many trees. The image is overlaid with a dark teal color and serves as the background for the title text.

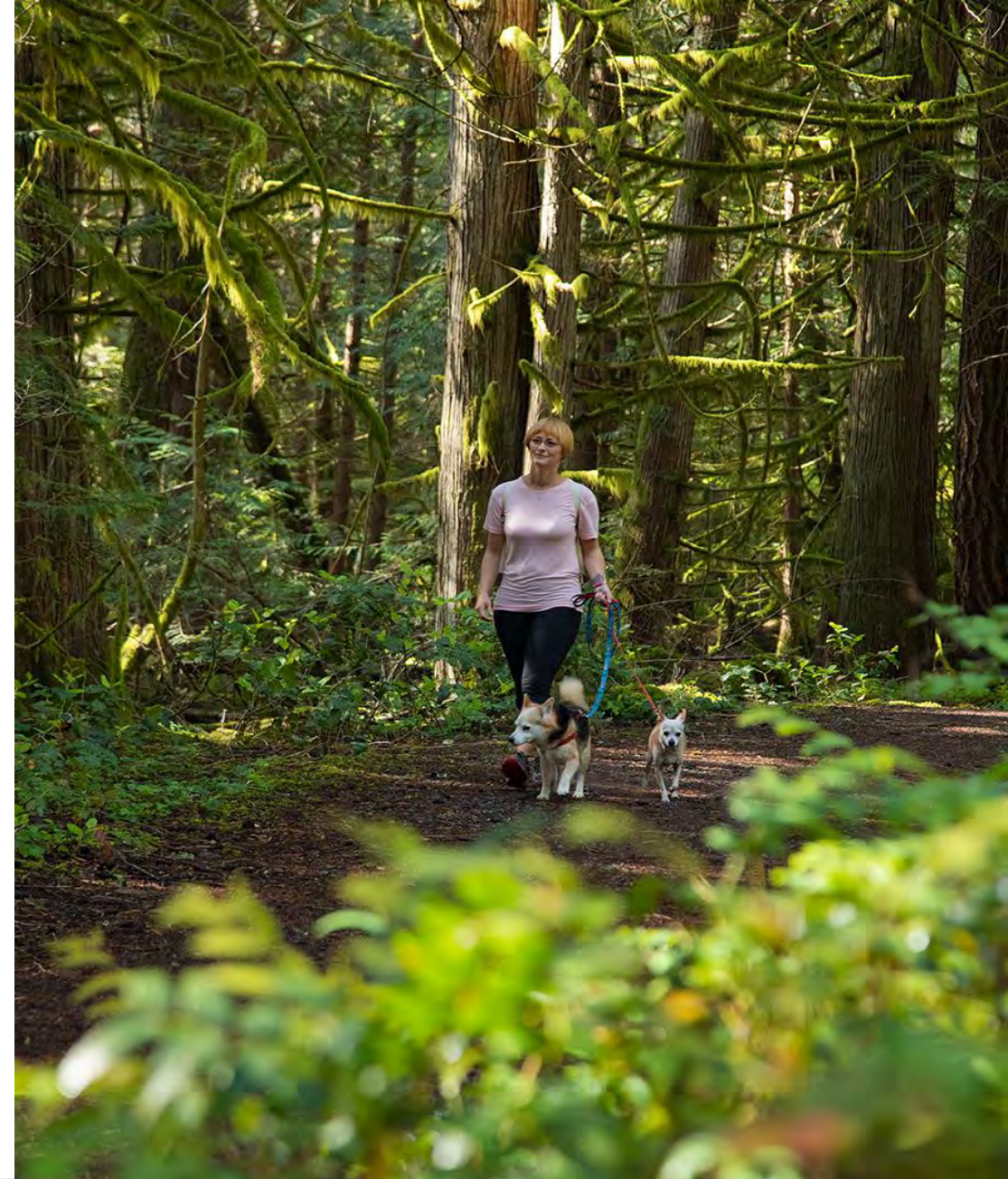
# 2024 Regional Parks & Trails Strategic Plan | Progress Report

April 23, 2025



# Agenda

1. Regional Parks & Trails Strategic Plan 2022-2032
2. Tracking Our Progress
3. Report Card
4. Looking Ahead – 2025



A close-up photograph of a purple flower stalk with several open star-shaped blossoms and several unopened buds. The background is a soft-focus green.

# Regional Parks & Trails Strategic Plan 2022-2032

Regional Parks and Trails Strategic Plan  
2022-2032

The CRD Board adopted the finalized plan that includes feedback from 19 First Nations on July 12, 2023.

The 2022-2032 plan updates the former strategy with a lens on:

- First Nations reconciliation
- Conservation and protection of biodiversity to reflect current challenges and opportunities affecting the region
- Current CRD initiatives and priorities

Approved by CRD Board  
July 12, 2023

**CRD**  
Making a difference...together

**CRD**





# Reconciliation

**Goal 1:** Strong, collaborative and mutually beneficial relationships with First Nations through working in partnership.



**Overall Action Status**

On Track

## Progress Summary

- Cultural monitors supervised projects at several regional parks.
- First Nations were involved with several restoration projects.
- T'Sou-ke Campground staff supported CRD efforts during the Old Man Lake Wildfire.
- Offered cultural programming to a growing number of park visitors.
- Continued engagement on a traditional use agreement and reconciliation workplan for Mount Work Regional Park.





# Conservation

**Goal 2:** Regional parks protect the region's natural assets and cultural heritage for future generations.



**Overall Action Status**  
On Track

## Progress Summary

- Restored 20 hectares of regional park land.
- Staff implemented actions that mitigate threats to plants at risk in 11 regional parks.
- Invasives management, fencing and signage installed to better protect ecosystems and species.
- Issued 17 permits for academic, government or eNGO research.
- Completed a State of Natural Features Report.





# Visitor Experience

**Goal 3:** Visitors to regional parks are involved in stewardship and have enjoyable outdoor recreation experiences.



**Overall Action Status**  
On Track



## Progress Summary

- 79% of visitors were satisfied with their experience in regional parks and on regional trails.
- Completed a State of Outdoor Recreation Report.
- The CRD Regional Parks Volunteer Program continued to support diverse participation.
- Ongoing work with Outdoor Recreation License Agreement holder groups.
- Enhancement of existing outdoor recreation opportunities through trail restoration, trail re-routing and infrastructure maintenance.





# Climate Action & Resiliency

**Goal 4:** Regional parks and regional trails are resilient and take action on climate change.



**Overall Action Status**  
On Track

## Progress Summary

- 4.1 million regional trail visits, up from 3.9 million in 2023.
- Installed EV chargers for public use.
- Completed a Regional Trail Use Study.
- Completed Mayne Island Regional Trail.
- Secured grant funding to support the Regional Trestle Renewal, Trail Widening and Lighting project.
- Began the Salt Spring Island Regional Trail project feasibility study.







## Access & Equity

**Goal 5:** Regional parks and regional trails are inclusive and accessible.



**Overall Action Status**  
On Track

### Progress Summary

- Staff implemented an Annual Accessibility Maintenance Audit to identify maintenance defects.
- Accessible Facility Guidelines for regional parks were developed.
- Enhanced accessibility information was made available on the CRD website for five parks.
- Interpretive staff offered dozens of accessible public programs and events.
- Line painting was completed at four regional parks to meet new accessible parking standards.





# Regional Parks & Trails 2024 Report Card

## Legend: Goal Status



**On Track:** 75% or greater of yearly target progress



**Opportunity for Improvement:** 50% - 75% of yearly target progress



**Attention Required:** less than 50% of yearly target progress



**Future Action**



**2024 Overall Strategic Plan Progress**  
On Track

## Goal Areas



**Reconciliation:** Strong, collaborative and mutually beneficial relationships with First Nations through working in partnership.



**Visitor Experience:** Visitors to regional parks are involved in stewardship and have enjoyable outdoor recreation experiences.



**Conservation:** Protect the region's natural assets and cultural heritage for future generations.

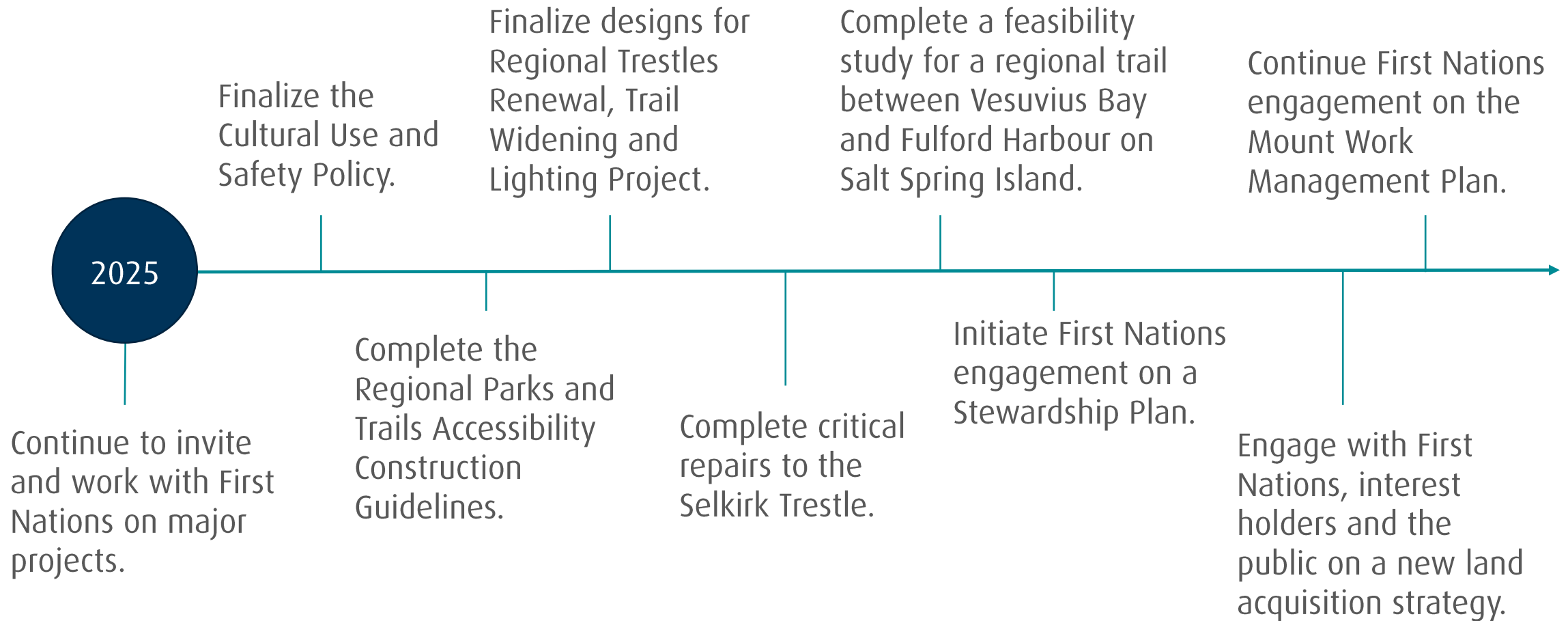


**Climate Action & Resiliency:** Regional parks and regional trails are resilient and take action on climate change.



**Access & Equity:** Regional parks and regional trails are inclusive and accessible.

# Looking Ahead – 2025 Initiatives







# Thank you

[mmacintyre@crd.bc.ca](mailto:mmacintyre@crd.bc.ca) | 250.360.3340



Capital Regional District



CRDVictoria



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**REPORT TO REGIONAL WATER SUPPLY COMMISSION  
MEETING OF WEDNESDAY, APRIL 16, 2025**

**SUBJECT**      **Goldstream Water Treatment Plant Ultraviolet and Controls Upgrade Project Update and Capital Plan Amendment**

**ISSUE SUMMARY**

To provide a status update on the completion of the Goldstream Water Treatment Plant Ultraviolet (UV) and Controls Upgrade Project and to request authorization for a Capital Plan Amendment to utilize remaining project budget on additional improvements at the Goldstream and Sooke Water Treatment Plants.

**BACKGROUND**

The Goldstream Water Treatment Plant (GWTP) treats an average of 130 million litres of water per day for a population of nearly 400,000. Primary treatment is provided by a series of UV reactors, followed by the addition of free chlorine. Further downstream, ammonia is added to form chloramines, which provides secondary (residual) disinfection.

When the existing UV disinfection system was commissioned in 2004, the Capital Regional District (CRD) was considered an early adopter for UV disinfection at this scale, which was the largest of its type in North America. As this technology has become more commonplace, the technology and energy efficiency has also improved. In 2019 and 2020, a series of assessments were conducted that resulted in the recommendation to replace the existing reactors at the end of their 20-year recommended service life and to schedule this work in conjunction with other electrical and controls upgrades at the GWTP. Key design parameters required to meet ongoing demands and compliance with the operating permit are outlined in Table 1.

Table 1 – Design Parameters / Permit Requirements

<b>Parameter</b>	<b>Objective</b>
Design Flowrate (max. instantaneous)	532 Million litres per day
Design Flowrate (min. instantaneous)	25 Million litres per day
UV Transmissivity	85%
UV Reactor Redundancy	N+1
4:3:2:1 Treatment Standard	4-log (99.99%) reduction in viruses 3-log (99.9%) inactivation of viable cysts 2 treatment processes 1 NTU or lower turbidity

The GWTP upgrade was authorized under Regional Water Supply (RWS) *Capital Project #18-07 - Replacement of UV System and Controls Upgrades* which funded the replacement of fifteen (15) existing reactors with eight (8) new, higher capacity reactors. In addition to the improved reliability of the new UV reactors, the increased efficiency is anticipated to result in an annual energy savings of 1,16kWh and was supported by BC Hydro in the form of a \$330,345 Incentive Agreement. The project also provided significant electrical, controls and Supervisory Control and Data Acquisition (SCADA) upgrades that supported the chlorine and ammonia systems at the

GWTP. Given the requirement to maintain ongoing water treatment while actively replace existing UV Reactors, a stipulation of this project was that the entire scope of work needed to be completed during the low demand period of October to March and the facility needed to remain operational at all times.

The project is now substantially complete and the requirements of the contract have been achieved, including meeting the scope, schedule and budget criteria, while maintaining continuous water service. Currently, \$10.93 Million has been expended from the project budget.

Infrastructure upgrade projects at operational sites are uniquely challenging and to be able to complete this work without impact to water supply or water quality is worth acknowledging. This project could not have been a success without the significant contributions and collaborations of the many teams and individuals involved and we would like to acknowledge:

- **CRD Water Infrastructure Operations**, for their expertise, professionalism and flexibility which was paramount to the successful completion of this work;
- **CRD Systems Maintenance**, including the SCADA and Controls staff who provided their early input and guidance and will continue to support with ongoing improvements and support throughout the life of this facility and the many others;
- **CRD Infrastructure Engineering**, who managed the delivery of the capital project and facilitated the contracted supports required;
- **Associated Engineering (B.C.) Ltd.** for the design services and continued support throughout construction and implementation;
- **Trojan Technologies Group ULC**, for the support and support of the UV Equipment.
- **Industra Construction Corp.** as prime contractor and their subcontractors **Fettback & Heesterman Energy Ltd.**, **Western Systems Controls Ltd.** and **QCA Systems Ltd.**, who were able to provide such a strong construction and integration team and work so collaboratively with all of CRD's working groups;
- **CRD Water Quality**, for the guidance, support and facilitation with Island Health;
- **CRD Climate Action** and **BC Hydro** for the Incentive Agreement that provided support funding and validation of the energy efficiency improvements associated with this project;
- **CRD procurement, contracts, legal and the many other support staff** for the support they provide to this project and the many other initiatives at the CRD;
- **CRD senior leadership** for the ongoing commitment and support they provide to their working groups; and,
- **Regional Water Supply Commission**, for your guidance, interest and the trust that you place in the Infrastructure and Water Services department.

A detailed overview of the progression of this Capital Project is summarized in Appendix A and photos and SCADA Screen shots can be found in Appendix B and Appendix C respectively.

This project carried schedule and financial risk and as such, contingency budget was in place. At current forecast the project is ahead of schedule and approximately \$900,000 under the approved \$11,830,346 budget. While some of this budget will be utilized in general close-out costs related to the project, there is opportunity to allocate some remaining budget to support other timely



improvements and initiatives at our water treatment facilities. Staff are requesting authorization to complete a Capital Plan Amendment to re-purpose \$750,000 to a new “Capital Project #25-24 Water Treatment Plant Improvements Program”, which would be utilized to initiate a continued program for small to mid-sized improvements at the Goldstream and Sooke River Road Water Treatment Plants. The details of this Capital Plan Amendment have been included in Appendix D.

## **ALTERNATIVES**

### *Alternative 1*

That the Regional water Supply Commission recommends to the Capital Regional District Board: That the 2025 Regional Water Supply Five Year Capital Plan be amended to reallocate the \$750,000 of remaining budget from Capital Project #18-07-Replacement of Ultraviolet System and Controls Upgrades to a new Capital Project, #25-24 Water Treatment Plant Improvements Program.

### *Alternative 2*

That the Regional water Supply Commission recommends to the Capital Regional District Board: That Capital Project #18-07-Replacement of Ultraviolet System and Controls Upgrades be closed out after all current scope is completed and that any remaining funds be repurposed on future year Capital Budgets.

### *Alternative 3*

That this report be referred back to staff for additional information.

## **IMPLICATIONS**

### *Financial Implications*

Utilizing the remaining budget from the GWTP UV and Controls Upgrade project will allow staff to initiate a new program to address further small to mid-scale incremental improvements at the GWTP. This budget can be built upon in future years and will allow staff the flexibility to maintain the collaboration and momentum developed during this project and continue with planning and executing improvements, such as those initially outlined in Appendix D.

### *Service Delivery Implications*

Maintaining the momentum and collaboration from this project to continue implementing improvements will allow staff the budget and flexibility to progress additional initiatives, which are not of significant enough scale or fully developed sufficiently for standalone project budgets.

## **CONCLUSION**

The Goldstream Water Treatment Plant Ultraviolet and Controls Upgrade Project has been completed under budget and is progressing into a two-year warranty period. This was a challenging project on an active, critical facility and it would not have been successful without the dedication and collaboration between the Consultants, Contractors, Subcontractors and Capital Regional District contributing groups mentioned earlier. With the remaining budget available from this project, an opportunity exists to develop a new program level budget that will allow staff to

collaborate further among departments and allocate budget to other beneficial improvements at our water treatment facilities.

**RECOMMENDATION**

That the Regional Water Supply Commission recommends to the Capital Regional District Board: That the 2025 Regional Water Supply Five Year Capital Plan be amended to reallocate the \$750,000 of remaining budget from Capital Project #18-07-Replacement of Ultraviolet System and Controls Upgrades to a new Capital Project, #25-24-Water Treatment Plant Improvements Program.

Submitted by:	Joseph Marr, P.Eng., Senior Manager, Infrastructure Engineering
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer, GM Finance & IT
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

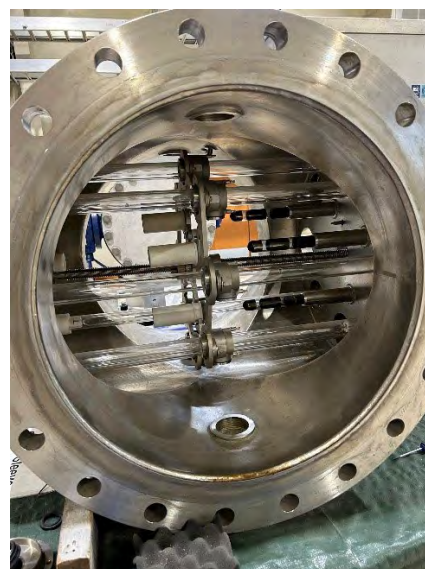
**ATTACHMENT(S)**

Appendix A: Summary of Regional Water Supply Capital Project #18-07  
Appendix B: Site Photos  
Appendix C: SCADA Screens  
Appendix D: Capital Plan Amendment – Capital Project #18-07 #25-24

## Summary of RWS Capital Project #18-07

Calendar Year	Milestones/Updates
2018	Regional Water Supply (RWS) Capital Project #18-07 authorized to study installing two additional Ultraviolet (UV) reactors at Goldstream Water Treatment Plant (GWTP) that had been decommissioned from Sooke River Road Disinfection Facility and to investigate replacement requirements for all existing UV reactors.
2019	Contract awarded to <b>Stantec Consulting Ltd.</b> on Aug 31, 2019 to study UV reactor replacement options.
2020	<p>A series of three technical memoranda finalized between February and November 2020.</p> <p>Assessment determined that repurposing existing equipment for GWTP reactors 9 and 10 would provide limited value, given that the equipment is no longer supported and existing units had been utilized for spare parts required on other reactors. Recommendation to replace all existing reactors at end of 20-year recommended service life.</p> <p>Capital Project #18-07 updated in Capital Plan to include replacement of all UV Reactors at GWTP.</p>
2021	Contract awarded to <b>Associated Engineering (B.C.) Ltd.</b> on Sept 16, 2021 for design and construction oversight for the replacement of the UV System.
2022	<p>Preliminary Design completed in May 2022 with an Opinion of Probable Cost of \$11.0 million (M).</p> <p>Decision made to pre-procure UV Reactors competitively, given long lead times.</p>
2023	<p>UV Reactor Supply Contract awarded to <b>Trojan Technologies Group ULC</b> on May 24, 2023 for \$2.28M, following competitive Request for Proposals (RFP) process.</p> <p>Target design conditions, including the 532 Million Litres per day (MLD) at 85% Ultraviolet Transmittance (UVT) design condition, were deemed to achievable with only eight reactors (N+1 redundancy), a reduction from the 15 reactors currently utilized.</p> <p>60% and 90% Design Packages delivered, incorporating details associated with the Supply Contract.</p> <p>Regional Water Supply Commission (RWSC) approve 2024 budget increase to \$11.5M and project description expanded to include controls upgrades with the UV replacement project.</p>
2024	<p>Construction RFP released to procure Contractor to complete installation of UV Reactors and to undertake controls upgrades related to all processes at GWTP.</p> <p>Only one bid received by <b>Industra Construction Corp.</b> Contractor team determined to be competent to complete the work, but financial submission exceeds available budget.</p> <p>Negotiations between CRD and <b>Industra Construction Corp.</b> revise terms and risk allocation such that price is negotiated from \$8.68M to \$6.99M.</p> <p>Staff report written to RWSC for June 19, 2024 meeting and RWSC accepts staff recommendation to award Contract to <b>Industra Construction Corp.</b> for \$6.99M with authorization up to an additional \$600k in contingency funds for this Contract. Contract is executed on July 17, 2024. Critical subcontractors included <b>Fettback &amp; Heesterman Energy Ltd.</b> and <b>QCA Systems Ltd.</b></p> <p><b>BC Hydro</b> Incentive Agreement awarded to the project and executed on August 7, 2024, adding an additional \$330,346 in funding.</p> <p>Contractor mobilizes to site in August 2024.</p> <p>Plant operated on half of existing UV reactors in the fourth quarter (Q4) of 2024 while first stage of UV Reactors (units 5 to 8) were installed and in operation before year end.</p> <p>Ammonia building improvements—Programmable Logic Controller (PLC) and Supervisory Control and Data Acquisition (SCADA) improvements—completed in Q4 of 2024.</p>
2025	<p>Second stage of UV Reactors (units 1 to 4) were installed while plant operated on new reactors 5 to 8. All eight reactors were commissioned and operational by end of Q1 2025.</p> <p>Hypochlorite building improvements (PLC/SCADA upgrades) completed in Q1 of 2025.</p> <p>Certificate of Completion issued the week of April 7, 2025.</p>

## Goldstream Water Treatment Plant – Site Photos





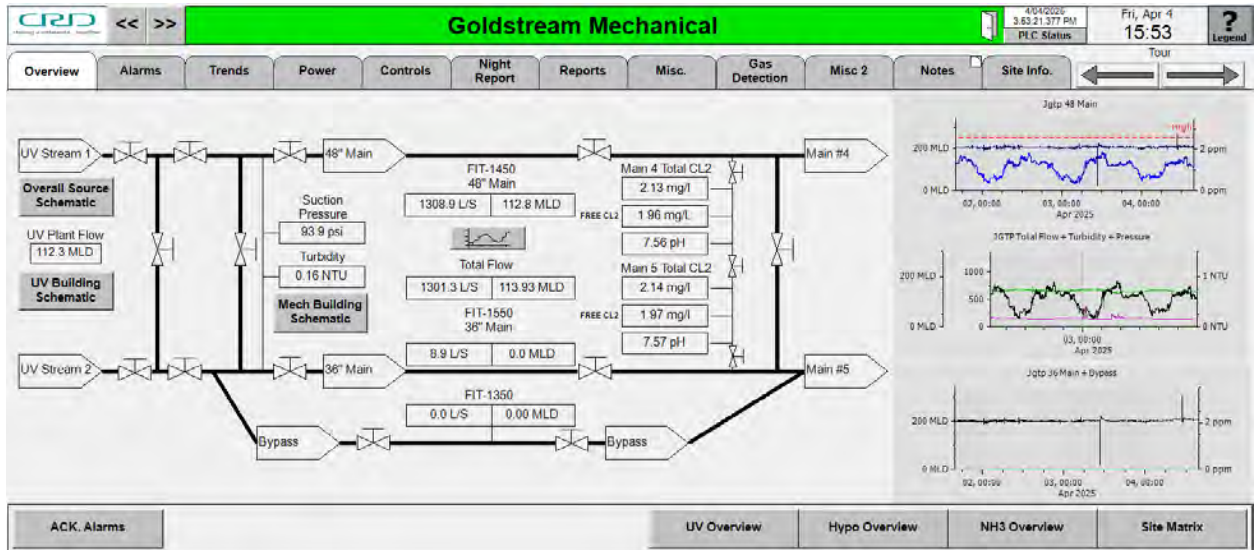
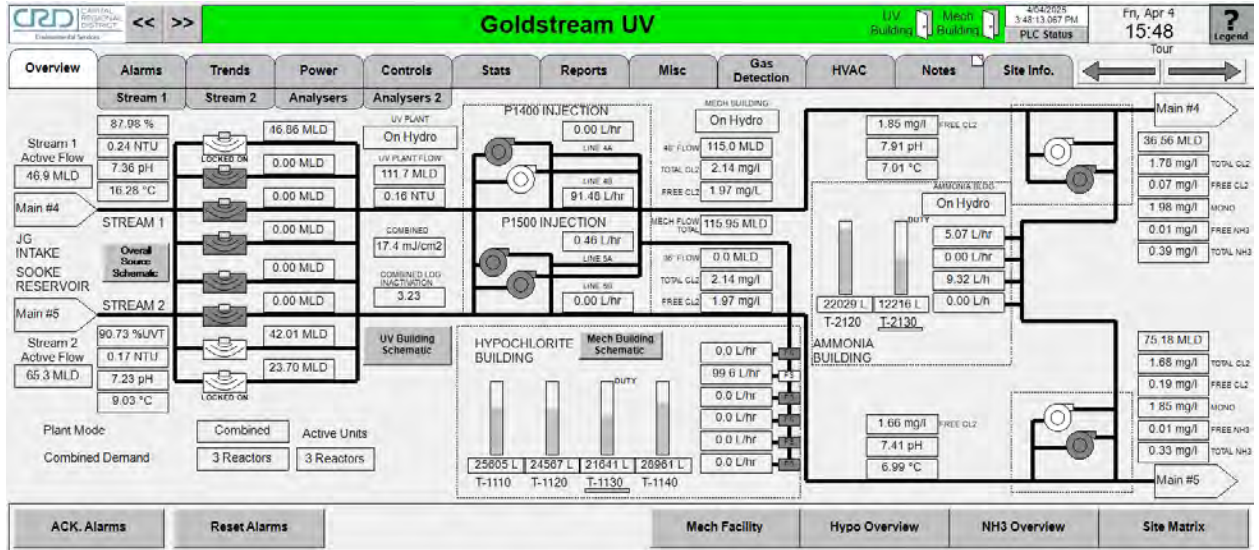


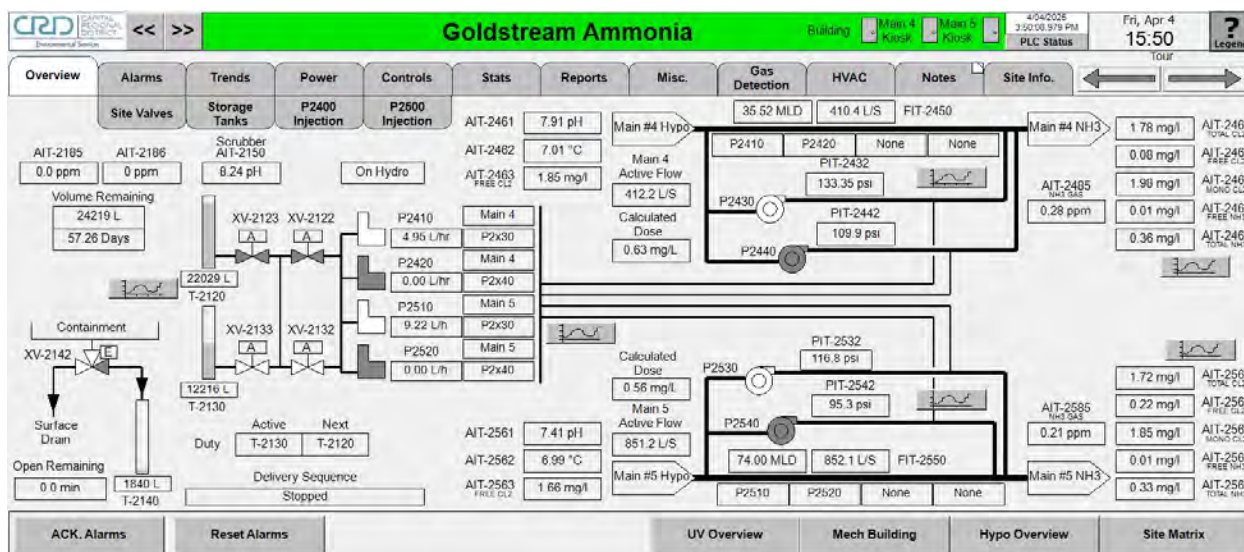






## Goldstream Water Treatment Plant – SCADA Screens





CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2025 - 2029

Service #:

2.670

Service Name:

Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2025	2026	2027	2028	2029	5 - Year Total
WATERSHED PROTECTION													
Planning													\$ -
25-01	Study	Forest Resilience Studies and Assessments	Modelling, studies and assessments of forest fuels, forest health and efficacy of forest treatments in promoting forest resilience.	\$ 495,000	L	WU	\$ 70,000	\$ 160,000	\$ 100,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 395,000
25-02	New	Public Engagement for Regional Water Supply	Public engagement plans and products.	\$ 130,000	L	WU	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 130,000
25-03	Study	GVWSA Risk Assessments & Procedures	Risk assessments and updating procedures for security, biosecurity, spills	\$ 200,000	L	WU	\$ 10,000	\$ 10,000	\$ 60,000	\$ -	\$ 70,000	\$ -	\$ 140,000
25-04	Study	North Basin Intake Siting Studies	Data collection and studying stream flows and water quality entering the North Basin to inform location of a North Basin Intake	\$ 450,000	S	WU	\$ -	\$ 145,000	\$ 150,000	\$ 155,000	\$ -	\$ -	\$ 450,000
25-05	Study	Forest Management Plan for the GVWSA	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change.	\$ 180,000	S	WU	\$ -	\$ 20,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ -	\$ 180,000
Capital													
17-01	Renewal	Historic Goldstream Powerhouse Building	Repairs of historic Goldstream Powerhouse building and work toward making the site accessible to the public	\$ 196,000	B	WU	\$ 76,000	\$ 126,000	\$ -	\$ -	\$ -	\$ -	\$ 126,000
25-06	New	Forest Resilience Treatments	Thinning, juvenile spacing, and forest fuel management treatments to mitigate climate change, reduce wildfire risk and enhance forest resilience.	\$ 2,000,000	L	WU	\$ 917,000	\$ 400,000	\$ 200,000	\$ 400,000	\$ 200,000	\$ 400,000	\$ 1,600,000
25-06	New				L	Other	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ 600,000
09-01	Renewal	Leech River Watershed Restoration	A 17 year project to restore the Leech WSA lands for water supply.	\$ 5,576,000	L	WU	\$ 246,000	\$ 40,000	\$ 180,000	\$ 200,000	\$ -	\$ -	\$ 420,000
16-06	Renewal	Goldstream IWS Field Office	Renewal of Water Quality field office/lab and equipment storage and Watershed Protection office, yard, training space and equipment storage, replacing longstanding temporary facilities.	\$ 12,500,000	B	WU	\$ 4,000,000	\$ 6,000,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 6,500,000
16-06	Renewal				B	Other	\$ 4,000,000	\$ 5,000,000	\$ -	\$ -			\$ 5,000,000
25-07	New	Hydromet Upgrades	New and upgraded hydrological and weather sensors and stations.	\$ 872,000	E	WU	\$ 278,825	\$ 300,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 500,000
20-01	Replacement	Kapoor Main Mile 1 Bridge and Asphalt Upgrade	Replacement of the existing undersized culvert with a large bridge as well as subsequent 500 m road asphalt replacement.	\$ 1,140,000	S	WU	\$ 840,000	\$ 840,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,090,000
25-08	Renewal	Road Improvements	Gravel crushing, road deactivation and road upgrades to service water supply and watershed protection infrastructure and activities in the GVWSA	\$ 1,670,000	L	WU	-	\$ 260,000	\$ 460,000	\$ 110,000	\$ 260,000	\$ 150,000	\$ 1,240,000
25-09	New	Climate Change Mitigations	Equipment, infrastructure and upgrades to harden water supply infrastructure from climate related risks in the GVWSA	\$ 400,000	E	WU		\$ 160,000	\$ -	\$ 80,000	\$ -	\$ 100,000	\$ 340,000
25-10	Renewal	Property Management - Assessments and Upgrades	Assessments, planning and implementation of upgrades aimed at newly acquired GVWSA lands.	\$ 658,000	E	WU	\$ 40,000	\$ 258,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 658,000
25-11	Renewal	GVWSA Bridge Supply & Installation	Replacement of undersized culverts with climate ready bridges which allow for fish passage.	\$ 1,755,000	S	WU	\$ 40,000	\$ 30,000	\$ 400,000	\$ 425,000	\$ 450,000	\$ 450,000	\$ 1,755,000
25-12	New	GVWSA Land Acquisition	Acquisition of priority lands for Regional Water Supply	\$ 33,300,000	L	Debt	\$ -	\$ 32,300,000	\$ -	\$ -	\$ -	\$ -	\$ 32,300,000
													\$ -
Watershed Protection Sub-Total				\$ 61,522,000			\$ 10,547,825	\$ 46,279,000	\$ 2,455,000	\$ 1,870,000	\$ 1,225,000	\$ 1,595,000	\$ 53,424,000
INFRASTRUCTURE ENGINEERING AND OPERATIONS													
Planning													
16-10	New	Post Disaster Emergency Water Supply	Identify and procure emergency systems for post disaster preparedness.	\$ 2,250,000	S	WU	\$ 45,000	\$ 245,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 845,000
17-13	New	Asset Management Plan	Development of a plan to inform future areas of study and highlight critical infrastructure improvements.	\$ 400,000	S	WU	\$ 205,000	\$ 205,000	\$ -	\$ -	\$ -	\$ -	\$ 205,000



Service #:	2.670
Service Name:	Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2025	2026	2027	2028	2029	5 - Year Total
19-04	Study	Seismic Assessment of Critical Facilities Phase 2	Second phase seismic assessment of critical facilities will now be undertaken.	\$ 275,000	S	WU	\$ 170,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
19-15	New	Hydraulic Capacity Assessment and Transient Pressure Analysis	Detailed level-of-service assessment for the RWSC transmission system and transient pressure analysis.	\$ 250,000	S	WU	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
20-08	Study	Regional Water DCC Program	Design of a Regional DCC Program	\$ 700,000	S	WU	\$ 15,000	\$ 215,000	\$ 40,000	\$ -	\$ -	\$ 10,000	\$ 265,000
20-10	Study	Condition & Vulnerability Assessment	Conduct a condition assessment of critical supply infrastructure and assess its possibility of risk.	\$ 200,000	S	WU	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
21-05	Study	Level of Service and Transfer Agreements	Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.	\$ 400,000	S	WU	\$ 140,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ -	\$ 300,000
22-14	Study	Sooke River Intake Feasibility	A feasibility study for an intake from Sooke River to replace the Main No. 15 salmon fishery contribution, for a variety of reasons.	\$ 50,000	S	WU	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
27-01	Study	Regional Water Master Plan Update	Future update to the Regional Water Master Plan	\$ 500,000	S	WU	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ 500,000
23-12	Study	Project Delivery Strategy and Planning Studies	Develop a strategy to deliver the identified projects from the 2022 RWS Master Plan.	\$ 700,000	S	WU	\$ 75,000	\$ 375,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 675,000
23-13	Study	Filtration Plant Planning & Design	Conduct a siting, conceptual design and detailed design for a filtration plant (identified as T2, T4 & M2 in the 2022 Master Plan)	\$ 16,300,000	S	WU	\$ -	\$ -	\$ 400,000	\$ 500,000	\$ 5,400,000	\$ 10,000,000	\$ 16,300,000
23-24	New	East-West Connector (Filtration Plant to District of Sooke)	Planning and Conceptual Design of the East- West Supply Main from the proposed filtration plant to the District of Sooke (identified as M12 in the 2022 Master Plan)	\$ 400,000	S	WU	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000
23-25	New	Deep Northern Intake and Sooke Lake Pump Station	Planning and Design of the Deep Northern Intake and Sooke Lake Pump Station (identified as S3 in the 2022 Master Plan)	\$ 12,200,000	S	WU	\$ -	\$ -	\$ 600,000	\$ 3,600,000	\$ 4,000,000	\$ 4,000,000	\$ 12,200,000
23-26	New	Transmission Main - Sooke Lake Pump Station to Head Tank	Planning and Design of the Transmission Main from the Sooke Lake Pump Station to Head Tank (identified as M3 in the 2022 Master Plan)	\$ 3,400,000	S	WU	\$ -	\$ -	\$ 200,000	\$ 1,000,000	\$ 1,200,000	\$ 1,000,000	\$ 3,400,000
23-27	New	Gravity Main - Sooke Lake to Head Tank	Planning and Design of a Gravity Transmission Main (redundancy) from Sooke Lake to Head Tank (identified as M4 in the 2022 Master Plan)	\$ 1,400,000	S	WU	\$ -	\$ 150,000	\$ 150,000	\$ 400,000	\$ 700,000	\$ -	\$ 1,400,000
23-28	New	Goldstream Reservoir Connector	Planning and Design of the Goldstream Reservoir Connector transmission main (identified as M3 & M6 in the 2022 Master Plan)	\$ 4,600,000	S	WU			\$ 400,000	\$ 2,000,000	\$ 2,200,000	\$ -	\$ 4,600,000
24-09	Study	Agricultural Water Rate Review	Phase 2	\$ 100,000	S	WU	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Capital													
18-07	New	Replacement of UV System and Controls Upgrades	Replacement of the UV system and other electrical upgrades at the Goldstream Water Treatment Plant	\$ 11,080,346	E	WU	\$ 2,200,000	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -	\$ 1,450,000
18-07	New			\$ -	E	Other	\$ -	\$ 330,500	\$ -	\$ -	\$ -	\$ -	\$ 330,500
18-08	Replacement	Bulk Supply Meter Replacement and Backflow Prevention Program	Planned replacement of aging bulk meter replacement based upon a condition assessment and water audit.	\$ 3,700,000	E	WU	\$ 850,000	\$ 850,000	\$ 100,000	\$ 1,000,000	\$ 100,000	\$ 1,000,000	\$ 3,050,000
18-15	Renewal	Corrosion Protection Program	Study deficiencies in the current material protection and implement recommendations.	\$ 1,450,000	S	WU	\$ 400,000	\$ 550,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,000,000
18-18	Replacement	Main No.3 Segment Replacement	Replacement of segments of Main No. 3 based upon previous studies.	\$ 15,600,000	S	WU	\$ 1,030,000	\$ 1,030,000	\$ 500,000	\$ 10,590,000	\$ 3,000,000	\$ 200,000	\$ 15,320,000
19-05	Renewal	Repairs - Kapoor Shutdown	Repair items such as defects in the Kapoor tunnel, replacement of critical valves, intake exterior inspection and actuator replacement while the Kapoor tunnel is shutdown.	\$ 700,000	S	WU	\$ 200,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
19-23	New	Critical Spare Equipment Storage & Pipe Yard	Plan, design and construct a critical equipment storage building.	\$ 1,200,000	S	WU	\$ 135,000	\$ 1,035,000	\$ -	\$ -	\$ -	\$ -	\$ 1,035,000
20-16	Replacement	Cecelia Meter Replacement	Replacement of the Cecelia billing meter as well as its enclosure.	\$ 1,500,000	S	WU	\$ 1,350,000	\$ 1,350,000	\$ -	\$ -	\$ -	\$ -	\$ 1,350,000
20-17	Replacement	Decommission & Conceptual Design of the Smith Hill Site	Plan for decommission the conceptual design for the replacement of the Smith Hill reservoir site.	\$ 1,450,000	S	WU	\$ 450,000	\$ 450,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,450,000
21-09	New	Goldstream Water Chlorination Gas System Removal	Plan and construct provisions for removal of chlorination system	\$ 200,000	S	WU	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
21-10	Replacement	SCADA Masterplan and System Upgrades	Update the SCADA Master Plan in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.	\$ 2,150,000	E	WU	\$ 960,000	\$ 960,000	\$ 725,000	\$ 600,000	\$ 300,000	\$ -	\$ 2,585,000

Service #:	2.670
Service Name:	Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2025	2026	2027	2028	2029	5 - Year Total
21-11	Replacement	RWS Supply Main No. 4 Upgrade & Main No. 1 High Pressurizing	Upgrade vulnerable sections of the RWS Supply Main No. 4 and Main No. 1 to a resilient system to better able to withstand a seismic event. Vulnerable sections are Concrete Cylinder pipe material which is susceptible to failure during a seismic event. This is part of project partnered with the Saanich Peninsula Water system.	\$ 93,000,000	S	WU	\$ 2,860,000	\$ 2,785,000	\$ 14,075,000	\$ 35,000,000	\$ 40,000,000	\$ 400,000	\$ 92,260,000
22-15	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed.	\$ 1,300,000	S	WU	\$ 445,000	\$ 645,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ -	\$ 1,045,000
23-16	Renewal	Humpback Channel Assessment and Upgrades	Hydraulically assess the Humpback Overflow channel and conduct a condition assessment of the culverts at the Gatehouse.	\$ 200,000	S	WU	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
23-17	Replacement	Main No. 4 - Mt Newton to Highway 17 & Bear Hill Trunk Extension (RWS Contribution to SPWS Project)	Approximately 2.9km of Main No. 4 concrete cylinder tranmission main to replacement from Mt Newton Cross Rd/Central Saanich Rd to Island View Rd and Lochside Drive. This project is also being expanded to partially fund the extension of the Bear Hill Tunk Sewer on East Saanich Road from Wallace Drive to Dean Lower Tank.	\$ 39,000,000	S	WU	\$ 1,815,000	\$ 21,815,000	\$ 10,200,000	\$ -	\$ -	\$ -	\$ 32,015,000
23-17	Replacement				S	Grant	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000
28-01	Renewal	Transmission Main Upgrade Program	Identify, conceptually design, detail design and construct transmission main upgrades.	\$ 160,000,000	S	WU	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000	\$ 30,000,000	\$ 40,000,000
24-11	Replacement	IT Core Infrastructure Replacement and cyber security upgrades.	Identify, conceptually design, detail design and construct transmission main upgrades.	\$ 420,000	E	WU	\$ -	\$ 15,000	\$ -	\$ 130,000	\$ 250,000	\$ -	\$ 395,000
24-12	Renewal	Head Tank Valve & Main No. 4&5 Valve Replacement	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.	\$ 950,000	E	WU	\$ 440,000	\$ 940,000	\$ -	\$ -	\$ -	\$ -	\$ 940,000
24-19	Renewal	Mount Tolmie Tank Improvements	Structural and infiltration improvements, as well as improvements to controls, piping and other deficiencies.	\$ 5,500,000	E	WU	\$ 270,000	\$ 3,270,000	\$ 1,500,000	\$ 150,000	\$ -	\$ -	\$ 4,920,000
25-24	Renewal	Water Treatment Plant Improvements Program	Ongoing program to address multiple, small to mid-scale capital improvements required at the Goldstream WTP and Sooke River Road WTP.	\$ 750,000	E	WU	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Infrastructure Engineering and Operations Sub-Total				\$ 384,275,346			\$ 20,569,000	\$ 46,449,500	\$ 30,840,000	\$ 55,720,000	\$ 68,050,000	\$ 46,910,000	\$ 247,969,500
DAM SAFETY PROGRAM													
19-07	New	Integrate Dam Performance and Hydromet to SCADA	IT driven project to integrate the dam safety instrumentation/surveillance (i.e. piezometers and weirs) and HydroMet stations to report to WIO through the existing SCADA system.	\$ 1,300,000	E	WU	\$ 1,170,000	\$ 1,170,000	\$ -	\$ -	\$ -	\$ -	\$ 1,170,000
19-13	New	Dam Safety Instrumentation	The existing dam safety instrumentation/surveillance equipment is getting older and will need to be replaced/rehabilitated (does not include pending SCADA effort). IT Driven Project	\$ 250,000	E	WU	\$ 245,000	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000
25-13	Study	Sooke Lake & Deception Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Sooke Lake Watershed. Outcomes from the various studies will inform future capital improvements.	\$ 3,500,000	S	WU	\$ -	\$ 900,000	\$ 1,350,000	\$ 750,000	\$ 250,000	\$ 250,000	\$ 3,500,000
25-14	Renewal	Sooke Lake & Deception Water Supply Area Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Sooke Lake Water Supply Area Dams - Regulatory, Planning & Analysis Program.	\$ 7,250,000	S	WU	\$ -	\$ 4,000,000	\$ 1,500,000	\$ 250,000	\$ 1,000,000	\$ 500,000	\$ 7,250,000
25-15	Study	Goldstream Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Goldstream Watershed. Outcomes from the various studies will inform future capital improvements.	\$ 7,200,000	S	WU	\$ -	\$ 700,000	\$ 1,000,000	\$ 250,000	\$ 5,000,000	\$ 250,000	\$ 7,200,000
25-16	Renewal	Goldstream Water Supply Area Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Goldstream Water Supply Area Dams - Regulatory, Planning & Analysis Program.	\$ 4,000,000	S	WU	\$ -	\$ 500,000	\$ 1,200,000	\$ 250,000	\$ 750,000	\$ 900,000	\$ 3,600,000
25-17	Study	Charters Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Charters Dam. Outcomes from the various studies will inform future capital improvements.	\$ 100,000	S	WU	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
25-18	Renewal	Charters Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Charters Dam - Regulatory, Planning & Analysis Program.	\$ 200,000	S	WU	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 150,000	\$ 200,000
Dam Safety Program Sub-Total				\$ 23,800,000			\$ 1,415,000	\$ 7,640,000	\$ 5,075,000	\$ 1,500,000	\$ 7,000,000	\$ 2,050,000	\$ 23,265,000



Service #:	2.670
Service Name:	Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2025	2026	2027	2028	2029	5 - Year Total
WATER QUALITY													
20-04	New	Sooke Lake HyDy Model Development	Critical data collection, model building+calibration, model utilization for 3 different scenarios	\$ 520,000	E	WU	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
25-19	Study	WQ Studies and Research Projects	Ongoing program budget for water quality studies and operation of Sooke Lake Hydrodynamic Model.	\$ 1,000,000	S	WU	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
25-20	Replacement	Lab and WQ Equipment Maintenance and Replacement	Ongoing program budget for water quality lab equipment and maintenance.	\$ 1,000,000	S	WU	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
Water Quality Sub-Total				\$ 2,520,000			\$ 100,000	\$ 600,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,200,000
													\$ -
ANNUAL PROVISIONAL													\$ -
17-27	Replacement	Watershed Culvert Replacement	Replacement of small culverts throughout the GVWSA.	\$ 1,300,000	S	WU	\$ -	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 1,300,000
17-28	Replacement	Watershed Security Infrastructure Upgrade & Replacement	New, upgrade and replacement of security infrastructure in the GVWSA.	\$ 1,500,000	E	WU	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
17-29	Replacement	Water Supply Area Equipment & Replacement	Hydrometeorological, fireweather and wildfire suppression equipment replacement.	\$ 720,000	E	WU	\$ -	\$ 180,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 740,000
17-30	Replacement	Transmission Main Repairs	Emergency repairs to the transmission mains.	\$ 1,000,000	S	WU	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
17-31	Replacement	Transmission System Components Replacement	Replacement and repair of transmission components.	\$ 400,000	S	WU	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
17-33	Replacement	Disinfection Equipment and other Water Treatment Components and Parts Replacement	Replacement of incidental equipment and parts associated with the water treatment facilities.	\$ 1,000,000	E	WU	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
17-34	Renewal	Supply System Computer Model Update	Annual update of the regional hydraulic model.	\$ 100,000	S	WU	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
19-16	Replacement	Dam Improvements	Items not covered by Dam Safety Reviews, but brought up in Dam Safety Inspections and Dam Safety Reviews and address items in the dam safety database/risk registry and to support operations.	\$ 1,675,000	S	WU	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
19-22	Replacement	SCADA Repairs, Equipment Replacement and Comms upgrades	Items not covered by the SCADA Replacement and SCADA Master Plan, but integral in maintaining the SCADA System and revenue meter system.	\$ 750,000	E	WU	\$ -	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 800,000
21-15	Replacement	Corrosion Protection	Replace corrosion protection assets, such as coatings, for the transmission system when identified.	\$ 250,000	S	WU	\$ -		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
21-16	Replacement	Valve Chamber Upgrades	Replace failing valves and appurtenances along the RWS supply system.	\$ 1,500,000	S	WU	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
21-17	Replacement	Water Quality Equipment Replacement	Replacement of water quality equipment for the water quality lab and water quality operations	\$ 250,000	E	WU	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
21-18	Renewal	LIMS support	Support for LIMS database	\$ 125,000	E	WU	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
23-20	Study	Land Exchange/Acquisition	Land surveys, appraisals to support decisions regarding land exchange to increase catchment area, buffer water supply areas and other possible land exchange and acquisition within the RWS system.	\$ 220,000	L	WU	\$ -	\$ 80,000	\$ 80,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 220,000
													\$ -
Annual Provisional Sub-Total				\$ 10,790,000			\$ -	\$ 2,195,000	\$ 2,155,000	\$ 2,095,000	\$ 2,095,000	\$ 2,095,000	\$ 10,635,000
													\$ -
CORPORATE ASSET AND MAINTENANCE MANAGEMENT (CAMM)													\$ -
17-35	Replacement	Vehicle & Equipment Replacement (Funding from Replacement Fund)	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system.	\$ 4,169,250	V	ERF	\$ 691,000	\$ 1,376,250	\$ 773,000	\$ 855,000	\$ 495,000	\$ 355,000	\$ 3,854,250
23-21	New	EV Charging Stations Electrical Infrastructure	Electrical System upgrades at 479 Island Hwy to power up 44 charging stations	\$ 1,255,000	E	WU	\$ 100,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
23-22	New	Fuel Truck	Fuel tender truck	\$ 325,000	E	WU	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ 325,000
23-31	New	Purchase of land	Purchasing of land near 479 for future office space or other land acquisition opportunities relative to Regional Water Supply Service	\$ 6,500,000	L	WU	\$ 100,000	\$ 100,000	\$ 3,000,000	\$ -	\$ 2,000,000	\$ -	\$ 5,100,000
24-17	New	Pool Vehicles	2 new EV Pickups & new vehicle for Water Quality	\$ 255,000	V	WU	\$ 180,000	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000
24-18	New	Vehicle for Watershed Hydrology Program	Replacement pickup truck for watershed hydrology program	\$ 100,000	V	WU	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
25-22	New	New Vehicles - Watershed & Water Operations	4 New Electric Vehicles for Watershed & Water Operations	\$ 360,000	V	WU	\$ -	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000
25-23	New	Enterprise Asset Management System	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.	\$ 4,600,000	E	WU	\$ -	\$ -	\$ -	\$ 375,000	\$ 400,000	\$ 400,000	\$ 1,175,000
25-23	New	Enterprise Asset Management System			E	Other	\$ 625,000	\$ 200,000	\$ 400,000	\$ 25,000	\$ -	\$ -	\$ 625,000
													\$ -
CAMM Sub-Total				\$ 12,604,250			\$ 2,121,000	\$ 3,216,250	\$ 4,173,000	\$ 1,255,000	\$ 2,895,000	\$ 755,000	\$ 12,294,250
			GRAND TOTAL	\$ 495,511,596			\$ 33,337,825	\$ 106,379,750	\$ 45,098,000	\$ 62,840,000	\$ 81,665,000	\$ 53,805,000	\$ 349,787,750.00

Service:	2.670	Regional Water Supply
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Project Number	25-24	Capital Project Title	Water Treatment Plant Improvements Program	Capital Project Description	Ongoing program to address multiple, small to mid-scale capital improvements required at the Goldstream WTP and Sooke River Road WTP.
Project Rationale	Program Level budget to allow staff to implement small to mid-scale capital improvements required at the Goldstream and Sooke River Road Water Treatment Plants. This budget is initiated from funds left over from the Goldstream UV and Controls Upgrades project but will be carreid forward and built upon as a program for term projects needing to be coordinated at the two Regional treatment facilities. Some intial projects include improvements to workstations, buried pipe replacement to replace injection line to mech room bypass, systems control training, GWTP #5 Injection Chamber Analyzer Lines improvements, other small scale piping and monitoring improvements.				

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, MAY 14, 2025**

---

**SUBJECT     Biosolids Beneficial Use Management – April Update**

To provide a monthly update to the Capital Regional District (CRD) Board on the beneficial uses of biosolids in alignment with the Long-Term Biosolids Management Strategy.

**BACKGROUND**

The CRD has been producing Class A biosolids at the Residuals Treatment Facility since the commissioning of the Core Area Wastewater Treatment Project in 2020. On March 19, 2025, the Minister of Environment and Parks confirmed the CRD's Long-Term Biosolids Management Strategy. The strategy prioritizes advanced thermal treatment as the preferred option for biosolids management with a portfolio of out-of-region, non-agricultural beneficial uses for resiliency and contingency purposes.

This report provides a monthly update on the beneficial uses of CRD-produced biosolids in alignment with the Long-Term Biosolids Management Strategy.

**Biosolids Beneficial Use Management**

**Biosolids Production and Management**

In April 2025, the CRD Residuals Treatment Facility produced 193 tonnes of Class A Biosolids. Biosolids production was reduced in April due to the bypass of secondary treatment at McLoughlin Wastewater Treatment Plant. All the biosolids were beneficially used for out-of-region, non-agricultural applications.

The CRD has established three options for biosolids beneficial uses including energy feedstock for cement manufacturing in Richmond, BC, as a soil amendment for the reclamation of a quarry site in Cassidy, BC, and in a non-agricultural growing medium for potted cedar trees and shrubs.

CRD staff conduct ongoing daily coordination of biosolids management to mitigate costs across its portfolio of options based on available capacity.

**Out-of-region Compliance Options**

To add further resilience and to encourage cost-competitive options under the CRD's portfolio for beneficial use of biosolids, staff have posted a Request For Proposals (RFP) to identify additional non-agricultural, out-of-region options, which will remain open until December 31, 2025. As of the date of this report, there have been no new submissions under the RFP.

**Financial Implications**

Biosolids beneficial use management costs averaged \$209,000 per month based on 2023 and 2024 actuals. These costs are funded through the Core Area Liquid Waste Management budget with \$1.2 million allocated for 2025, assuming high dependence on the Richmond facility option,

which is the current lowest cost option. Staff's updated cost forecast for 2025 ranges between \$1.7 million and \$2.8 million largely because of planned maintenance and unplanned outages at the Richmond facility necessitating increased use of the higher cost biosolids beneficial use options. As of May 6, 2025 biosolids management expenses are \$725,000 and it is anticipated that budget authority will be reached by early July 2025. As a result, a budget amendment will be brought to the Core Area Liquid Waste Management Committee on May 28, 2025 seeking additional funding from operating reserves.

### **CONCLUSION**

Throughout April, the Capital Regional District continued to beneficially use all of its produced Class A biosolids in alignment with the Long-Term Biosolids Management Strategy using a portfolio of out-of-region non-agricultural options. A budget amendment will be brought to the May 28, 2025 Core Area Liquid Waste Management Committee seeking additional funding from operating reserves as a result of higher than anticipated biosolids beneficial use management costs.

### **RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Rory Tooke, PhD, Senior Manager, Environmental Innovation
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Service
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer, GM Finance & IT
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer



**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, MAY 14, 2025**

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**SUBJECT**     **Capital Region Housing Corporation Annual General Meeting**

**ISSUE SUMMARY**

Complete the Annual General Meeting (AGM) of the Capital Region Housing Corporation (CRHC) by written resolution.

**BACKGROUND**

The Capital Regional District (CRD) is the sole shareholder of the CRHC, a corporation incorporated under the *Business Corporations Act*.

As a corporation, the CRHC must hold an annual meeting of the shareholders, also called an AGM, within 15 months of its last annual meeting. This may be in writing, which requires no additional administrative time to coordinate and can be included as a standard agenda item at a meeting of the CRD Board.

A shareholder's resolution is attached as Appendix A. At a corporation's AGM, the financial statements (Appendix B) must be received by the shareholder. The corporation's annual report is also attached for shareholder information as Appendix C.

**ALTERNATIVES**

*Alternative 1*

That the unanimous shareholder's resolution attached as Appendix A to the Capital Region Housing Corporation Annual General Meeting report be approved, and the Chair and Corporate Officer execute it on behalf of the Capital Regional District.

*Alternative 2*

That this report be referred to staff for further information based on Capital Regional District Board direction.

**IMPLICATIONS**

*Former Practice at CRD*

Starting in 2019, a resolution in writing, signed after a CRD Board meeting, was adopted as the process for holding an AGM. In prior years, the CRD appointed its Board Chair as shareholder representative. The Board Chair would attend a CRHC shareholders meeting, called for that purpose in accordance with the timelines in the legislation and corporate articles. The CRD Board Chair would then vote to adopt the financial statements, auditor's report, and any other business required to be transacted. This was prior to CRHC's governance reorganization.

The former practice of hosting an annual AGM required additional administrative time to be spent organizing an in-person meeting in strict compliance with the legislation and articles. As a sole-shareholder corporation that shares directors with the CRD, such administrative burden is no longer required as the directors of the CRD are those persons appointed as directors of the CRHC.

*Economic Implications*

By completing a resolution in writing, administration costs of organizing and hosting a formal in-person AGM are avoided.

*Public Participation Implications*

By moving forward by way of resolution in writing, members of the public may attend to speak to CRHC's business as a delegation on a standard CRD agenda item. This may lead to increased transparency and public involvement.

*Record Keeping Implications*

By proceeding by way of corporate resolution in writing, it will be easier to track the business conducted by CRD as shareholder. The corporate resolution in writing will be filed in the CRHC's minute book, easily accessible, if necessary, as well as noted in the CRD's minutes.

**CONCLUSION**

Staff recommend the CRD conduct the annual meeting of the shareholder of the CRHC by way of resolution in writing, and the CRD authorize the Chair and Corporate Officer to execute the unanimous shareholder resolution on its behalf.

**RECOMMENDATION**

That the unanimous shareholder's resolution attached as Appendix A to the Capital Region Housing Corporation Annual General Meeting report be approved, and the Chair and Corporate Officer execute it on behalf of the Capital Regional District.

Submitted by:	Don Elliott, MUP, Senior Manager, Regional Housing & CRHC
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Acting Chief Administrative Officer

**ATTACHMENTS**

Appendix A: Unanimous Resolution of the Shareholders of the CRHC  
Appendix B: CRHC 2024 Audited Financial Statements  
Appendix C: CRHC 2024 Annual Report

CONSENT UNANIMOUS RESOLUTION OF THE SHAREHOLDER OF  
THE CAPITAL REGION HOUSING CORPORATION  
(the "CRHC")

The Capital Regional District, being the sole shareholder of the CRHC entitled to vote at an Annual General Meeting of the CRHC, hereby consent to the following unanimous resolutions:

RESOLVED that:

- 1) the financial statements of the CRHC for the period ended December 31, 2024, are hereby approved;
- 2) all lawful acts, contracts, proceedings, appointments and payments of money by the directors of the CRHC since the last annual general meeting of the CRHC, and which have previously been disclosed to the shareholder, are hereby adopted, ratified and confirmed;
- 3) that KPMG LLP be appointed auditors for the CRHC until the next annual general meeting or until a successor is appointed; and
- 4) this resolution may be signed on behalf of the corporate shareholder, the Capital Regional District, by the Chair of the Capital Regional District and the Corporate Officer.

RESOLVED as of \_\_\_\_\_ May 2025.

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Cliff McNeil-Smith  
Capital Regional District Board Chair

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Kristen Morley  
Corporate Officer

# **Capital Region Housing Corporation**

## **Financial Statements**

**December 31, 2024**

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December 31, 2024

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**KPMG LLP**

St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7  
Canada  
Telephone 250 480 3500  
Fax 250 480 3539

## INDEPENDENT AUDITOR'S REPORT

To the Shareholder of the Capital Region Housing Corporation

### **Opinion**

We have audited the financial statements of the Capital Region Housing Corporation (the Corporation), which comprise:

- the statement of financial position as at December 31, 2024
- the statement of operations for the year then ended
- the statement of changes in net assets and remeasurement gains and losses for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2024, and its results of operations, its changes in net assets and remeasurement gains and losses, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditor's Responsibilities for the Audit of the Financial Statements**" section of our auditor's report.

We are independent of the Corporation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

KPMG LLP, an Ontario limited liability partnership and member firm of the KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee. KPMG Canada provides services to KPMG LLP.



### **Other Information**

Management is responsible for the other information. Other information comprises:

- the information, other than the financial statements and the auditor's report thereon, included in the Annual Report.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

We obtained the information, other than the financial statements and the auditor's report thereon, included in the Annual Report as at the date of this auditor's report.

If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditor's report.

We have nothing to report in this regard.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise



professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements, or if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Victoria, Canada

\_\_\_\_\_, 2025

## Capital Regional District Capital Region Housing Corporation

### MANAGEMENT REPORT

The Financial Statements contained in this report have been prepared by management in accordance with Canadian public sector accounting standards. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors are responsible for approving the financial statements and for ensuring that management fulfills its responsibilities for financial reporting and internal control.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian public sector accounting standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to staff and management. The Independent Auditors' Report outlines the scope of the audit for the year ended December 31, 2024.

On behalf of Capital Regional District and Capital Region Housing Corporation,

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Nelson Chan, MBA, CPA, CMA  
Chief Financial Officer  
May 14, 2025



# Capital Region Housing Corporation

# Statement 1

## Statement of Financial Position

As at December 31, 2024

	2024	2023
<b>Assets</b>		
Current assets:		
Cash and cash equivalents (Note 3)	\$ 18,778,037	\$ 14,903,603
Accounts receivable	7,017,377	6,031,343
Prepaid expenses	853,311	890,568
	<b>26,648,725</b>	<b>21,825,514</b>
Cash and cash equivalents restricted for replacement reserve (Note 3)	7,474,808	8,543,170
Capital assets (Note 4 and Schedule C)	<b>300,820,662</b>	<b>262,404,263</b>
	<b>\$ 334,944,195</b>	<b>\$ 292,772,947</b>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable and accrued liabilities	6,615,555	7,154,414
Accrued mortgage interest	416,373	381,220
Due to Capital Regional District	1,470,186	284,633
Deferred revenue	749,300	743,487
Security deposits	1,224,668	1,214,931
Short-term capital financing (Note 5)	39,117,653	27,454,719
Mortgages payable principal current portion (Note 6 and Schedule D)	5,959,718	6,193,511
Mortgages payable principal renewal portion (Note 6 and Schedule D)	3,556,168	8,233,676
	<b>59,109,621</b>	<b>51,660,591</b>
Mortgages payable (Note 6 and Schedule D)	<b>181,523,387</b>	<b>161,065,397</b>
Asset retirement obligations (Note 7)	9,987,872	9,521,426
Capital stock (Note 8)	1	1
Net assets:		
Invested in capital assets (Note 9)	68,939,223	56,115,448
Externally restricted (Note 10)	11,908,022	11,921,941
Internally restricted (Note 10)	1,248,911	1,106,227
Unrestricted: Corporation stabilization reserve (Note 11)	2,512,794	1,855,850
	<b>84,608,950</b>	<b>70,999,466</b>
Accumulated remeasurement losses	(285,636)	(473,934)
	<b>84,323,314</b>	<b>70,525,532</b>
	<b>\$ 334,944,195</b>	<b>\$ 292,772,947</b>

Commitments and contingencies (Note 12)

See accompanying notes to the financial statements.

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

## Statement of Operations

For the Year Ended December 31, 2024

	Operating Funds		Restricted Funds			
	Corporation	Rental Housing	Capital Fund	Replacement Reserve Fund	Total 2024	Total 2023
<b>Revenues:</b>						
Tenant rent contributions	\$ -	\$24,955,692	\$ -	\$ -	\$ 24,955,692	\$23,002,135
BCHMC rent subsidy assistance	-	1,146,240	-	-	1,146,240	710,400
BCHMC umbrella operating agreement funding	-	2,420,616	-	-	2,420,616	2,674,751
Rental management fees - third parties	21,828	-	-	-	21,828	63,342
Investment income	305,054	-	355,915	526,076	1,187,045	1,181,831
Guest suites, net	974	-	-	-	974	1,801
Miscellaneous	53,088	274,877	-	-	327,965	314,965
Government contributions (Note 12d)	-	-	10,765,113	-	10,765,113	16,135,301
	380,944	28,797,425	11,121,028	526,076	40,825,473	44,084,526
<b>Expenses:</b>						
Administration and property management	3,542,539	-	-	-	3,542,539	3,275,841
Amortization	-	-	8,726,790	-	8,726,790	8,181,223
Accretion	-	-	397,043	-	397,043	377,533
Property taxes	-	4,500	-	-	4,500	33,806
Insurance	-	1,626,313	-	-	1,626,313	1,464,647
Maintenance	-	2,089,373	-	-	2,089,373	2,099,650
Caretakers	-	2,265,098	-	-	2,265,098	2,009,149
Landscape	-	420,520	-	-	420,520	422,936
Electricity	-	383,207	-	-	383,207	368,374
Land and improvement leases	-	307,137	-	-	307,137	307,137
Water	-	1,671,879	-	-	1,671,879	1,403,759
Oil and gas	-	193,316	-	-	193,316	240,871
Garbage	-	403,074	-	-	403,074	466,901
Rental management fee	(3,545,050)	3,545,050	-	-	-	-
Audit and legal	-	44,432	-	-	44,432	41,438
Miscellaneous	-	224,691	-	-	224,691	190,446
Hospitality services (Parry Place)	-	496,552	-	-	496,552	492,595
Interest on mortgages payable	-	4,419,525	-	-	4,419,525	4,163,763
	(2,511)	18,094,667	9,123,833	-	27,215,989	25,540,069
<b>Excess of revenues over expenses</b>	<b>\$ 383,455</b>	<b>\$10,702,758</b>	<b>\$ 1,997,195</b>	<b>\$ 526,076</b>	<b>\$ 13,609,484</b>	<b>\$ 18,544,457</b>

See accompanying notes to the financial statements.

## Statement of Changes in Net Assets &amp; Remeasurement Gains &amp; Losses

For the Year Ended December 31, 2024

	Operating Funds		Restricted Funds					
	Corporation	Rental Housing	Capital Fund	Replacement Reserve Fund	Remeasurement Gains / (Losses)	Total 2024	Total 2023	
Net assets, beginning of year	\$ 1,935,272	\$ 4,405,576	\$ 56,115,448	\$ 8,543,170	\$ (473,934)	\$ 70,525,532	\$ 51,819,943	
Excess of revenues over expenses	383,455	10,702,758	1,997,195	526,076	-	13,609,484	18,544,457	
Interfund transfers:								
Mortgage principal repayments	-	(6,411,907)	6,411,907	-	-	-	-	
Replacement reserve transfers	-	(3,094,735)	-	3,094,735	-	-	-	
Replacement reserve expenditures	274,500	-	4,414,673	(4,689,173)	-	-	-	
	274,500	(9,506,642)	10,826,580	(1,594,438)	-	-	-	
Unrealized gain (loss) on investments	-	-	-	-	188,298	188,298	161,132	
Net assets, end of year	\$ 2,593,227	\$ 5,601,692	\$ 68,939,223	\$ 7,474,808	\$ (285,636)	\$ 84,323,314	\$ 70,525,532	

See accompanying notes to the financial statements.

## Statement of Cash Flows

For the Year Ended December 31, 2024

	2024	2023
<b>Cash provided by (used in):</b>		
<b>Operating activities:</b>		
Excess of revenues over expenses	\$ 13,609,484	\$ 18,544,457
Items not involving cash:		
Amortization	8,726,790	8,181,223
Accretion	397,043	377,533
Changes in non-cash assets and liabilities:		
(Increase) in accounts receivable	(986,034)	(3,143,432)
Decrease (increase) in inventory and prepaid expenses	37,257	(193,254)
(Decrease) increase in accounts payable and accrued liabilities	(538,860)	3,140,214
Increase in accrued mortgage interest	35,153	44,245
Increase in deferred revenue	5,813	151,783
Increase in security deposits	9,737	73,823
Increase (decrease) due to Capital Regional District	1,185,553	(140,785)
<b>Net change in cash from operating activities</b>	<b>22,481,936</b>	<b>27,035,807</b>
<b>Investing activities:</b>		
Decrease (increase) in restricted cash and cash equivalents	1,256,660	(213,994)
Decrease in investments	-	6,500,000
<b>Net change in cash from investing activities</b>	<b>1,256,660</b>	<b>6,286,006</b>
<b>Capital activities:</b>		
Acquisition of capital assets	(47,073,786)	(51,953,838)
<b>Net change in cash from capital activities</b>	<b>(47,073,786)</b>	<b>(51,953,838)</b>
<b>Financing activities:</b>		
Repayment of mortgages payable	(7,958,159)	(6,472,741)
Proceeds from mortgages payable	23,504,064	23,360,805
Repayment of short term capital financing	(14,048,786)	(13,933,727)
Proceeds from short term capital financing	25,712,505	20,231,002
	<b>27,209,624</b>	<b>23,185,339</b>
<b>Net change in cash and cash equivalents</b>	<b>3,874,434</b>	<b>4,553,314</b>
Cash and cash equivalents, beginning of year	14,903,603	10,350,289
<b>Cash and cash equivalents, end of year</b>	<b>\$ 18,778,037</b>	<b>\$ 14,903,603</b>

See accompanying notes to the financial statements.

# Capital Region Housing Corporation

## Notes to the Financial Statements

For the Year Ended December 31, 2024

### General

The Capital Region Housing Corporation (the "Corporation") is incorporated under the laws of British Columbia and its principal activities include the acquisition, construction, and provision of rental accommodation. As a wholly owned subsidiary of the Capital Regional District ("CRD"), the Corporation is exempt from taxation under the Income Tax Act and is regarded as a municipality for GST purposes.

### 1. Significant Accounting Policies

The financial statements have been prepared in accordance with Canadian public sector accounting standards including the 4200 standards for government not-for-profit organizations.

#### a. Revenue Recognition

The Corporation follows the restricted fund balance method of accounting for contributions. Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions related to general operations are recognized as revenue of the Operating Fund in the year to which the funding relates. All other restricted contributions are recognized as revenue of the appropriate restricted fund in the year received or receivable.

#### b. Fund Accounting

##### i. Operating Funds

The Operating Funds reflect the Corporation's assets, liabilities and transactions relating to the ongoing rental and non-rental operations ("Corporation"). In accordance with the agreements with British Columbia Housing Management Commission (BCHMC), a Portfolio Stabilization Reserve has been established for each portfolio's accumulated operating surplus. The Corporation has also established a reserve for the No Operating Agreement portfolio. These reserves are used in the event that annual rental revenues and government subsidies are inadequate to meet the portfolio's mortgage payments and operating costs. The Corporation can also contribute funds from these reserves to the Replacement Reserve Fund, if required. At the discretion of the Board, the unrestricted Corporate Stabilization Reserve provides funding for administration and special projects. The Corporation allocates administration and property management costs incurred in the Corporation Operating Fund to the Rental Housing Operating Fund through Rental management fees.

##### ii. Capital Fund

The Capital Fund reflects the Corporation's investment in capital assets and related financial activities.



**1. Significant Accounting Policies (continued)****b. Fund Accounting (continued)****iii. Replacement Reserve Fund**

A Replacement Reserve Fund has been established for each building to pay for the replacement of worn-out capital equipment and other approved items. The Replacement Reserves are funded by an annual transfer from the Rental Housing Operating Fund. Capital expenditures made from the reserve are transferred to the Capital Fund.

**c. Asset Retirement Obligations**

An asset retirement obligation (ARO) is a legal obligation to incur costs to retire a tangible capital asset in a future period. AROs are measured at the present value of expected future cash flows including an estimate for inflation. Future cash flows are based on the best information available at the financial reporting date. Accretion expense is recorded annually to reflect the cost associated with an increase in the present value of the ARO over time. The carrying amount of the liability is reassessed annually and updated as new information becomes available. Changes in estimates are recorded prospectively and the liability is derecognized when retirement activities are completed.

The asset retirement cost at initial recognition is capitalized along with the related tangible capital asset and amortized in accordance with the Corporation's tangible capital asset policy Note 1 d).

**d. Capital Assets**

Land, buildings, equipment and vehicles are stated at cost. Amortization is charged upon the asset becoming available for productive use in the year of acquisition. Amortization over their estimated useful lives is provided on the straight-line basis at the following rates:

<b>Asset</b>	<b>Rate</b>
Prepaid leases	29-60 Years
Buildings	35 Years
Equipment	5-10 Years
Vehicles	5 Years

All transfers from the Replacement Reserve Fund and office equipment are stated at cost and amortization is taken on the declining balance basis at 20% per annum.

Capital assets are written down when conditions indicate that they no longer contribute to the Corporation's ability to provide goods and services or when the value of the future economic benefits associated with the asset is less than the book value of the asset.

**1. Significant Accounting Policies (continued)**

**e. Debt Retirement**

Payment of principal on long-term debt is funded by a transfer from the Rental Housing Operating Fund to the Capital Fund.

**f. Operating Agreements**

**i. Umbrella**

Effective April 1, 2012, the Corporation signed a thirty-three month Interim Umbrella Operating Agreement (the "Umbrella Agreement") with BCHMC to consolidate three operating agreements to reduce administrative duplication, allow the Corporation more flexibility to determine priorities for the portfolio maintenance and management and create a stable and predictable funding stream for the Corporation. In addition, the parties agreed to work together to develop a long-range capital planning tool to enable the Corporation and BCHMC to determine the capital replacement needs of the portfolio for the next thirty years and to negotiate on the transfer of the land ownership of the BCHMC projects from the Provincial Rental Housing Corporation to the Corporation. The final agreement was signed on December 2, 2014 with an effective date of January 1, 2015, for a five year term, and was renewed in December 2019 for an additional five year term ending 2024.

In 2020, the Umbrella Agreement was modified to remove three properties, Portage Place, Campus View Court, and Royal Oak Square, whose mortgages had matured and which were originally part of the CMHC Agreement described below. The properties were moved to the CRHC No Operating Agreement portfolio and their corresponding Replacement Reserve balances were moved to the CRHC No Operating Agreement Replacement Reserve. No transfers were made between Portfolio Stabilization Reserves. In 2024, the building at 334 Michigan was removed from the Umbrella Agreement and moved to the CRHC No Operating Agreement portfolio, and its corresponding Replacement Reserve balance was moved to the CRHC No Operating Agreement Replacement Reserve. No transfer was made between Portfolio Stabilization Reserves. As a result of these changes, the Umbrella Agreement now contains 37 buildings and 1,062 units.

Except as modified by the Umbrella Agreement, all provisions of the original three operating agreements with CMHC, BCHMC and Homes BC will continue to apply to each project in the portfolio.

**a) CMHC**

Prior to April 1, 2012 the Corporation had entered into agreements with CMHC pursuant to Section 95 (formerly Section 56.1) of the National Housing Act whereby CMHC will provide mortgage assistance grants to the Corporation that reduce interest costs to not less than 2% on all mortgages payable. As of January 1, 2005 when a mortgage loan is renewed the mortgage assistance grants shall increase or decrease by the same dollar amount as the monthly loan payment of principal and interest changes.

**b) BCHMC**

Prior to April 1, 2012 the Corporation had entered into agreements with BCHMC whereby BCHMC, on behalf of the Provincial and Federal governments, will provide rent subsidy assistance equal to

**1. Significant Accounting Policies (continued)**

**f. Operating Agreements (continued)**

**i. Umbrella (continued)**

the BCHMC approved difference between tenant rent contributions and BCHMC defined economic rents.

**c) Homes BC Program**

Prior to April 1, 2012 the Corporation had entered into agreements with BCHMC under the unilaterally funded Homes BC Program. The Provincial Government agrees to provide rent subsidy assistance for Rent Geared to Income (RGI) units (approximately 60% of total units) based on the difference between the tenant rent contribution and the approved economic rents. The Province also agrees to provide Repayable Assistance equal to the difference between the economic and the approved low-end of market rents for the remaining units.

**ii. Independent Living BC II Program**

The Corporation has entered into an agreement with BCHMC under the unilaterally funded Independent Living BC II Program. The Provincial Government agrees to provide subsidy assistance for shelter and defined hospitality costs based on the difference between seventy percent (70%) of the residents' net income and the approved operating budget.

**iii. Regional Housing First Program**

The Regional Housing First Program (RHFP) is a partnership between the Provincial and Federal governments and the CRD to provide one-time capital funding to affordable housing projects in the region. The Corporation has entered into a 40-year agreement with BCHMC on behalf of the RHFP whereby the Corporation provides shelter-rate and affordable rents to low and moderate income tenants. No other financial contribution is received to subsidize the ongoing operation of the buildings.

**iv. Investment in Housing Innovation Program**

The Corporation has entered into a 40-year agreement with BCHMC under the Investment in Housing Innovation (IHI) program. Capital funding was provided in the form of a forgivable loan to facilitate the construction of the Westview building. No other financial contribution is received to subsidize the ongoing operation of the building.

**v. Community Housing Fund**

The Corporation has entered into 60-year agreements with BCHMC under the Community Housing Fund (CHF) program. Capital funding was provided in the form of forgivable loans to facilitate the construction of buildings under these agreements. Operating subsidies is provided as approved in the annual building operating budget.

**1. Significant Accounting Policies (continued)**

**f. Operating Agreements (continued)**

**vi. CRHC No Operating Agreement**

This category includes buildings that receive no mortgage assistance or rent subsidy assistance. Tenant rent contributions are determined by the Corporation.

**g. Allocation of Investment Income**

Funds available for investment are pooled and interest revenue is allocated to restricted funds at the rate of average prime minus 0.84% (2023: average prime minus 1.31%).

**h. Financial Instruments**

Financial instruments are recorded at fair value on initial recognition. Derivative instruments, bonds, bond funds, and equity instruments that are quoted in an active market are subsequently reported at fair value. All other financial instruments are subsequently recorded at cost or amortized cost unless management has elected to carry the instruments at fair value. The Corporation has not elected to carry any other such financial instruments at fair value.

Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, when they are transferred to the statement of operations.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the statement of operations and any unrealized gain is adjusted through the statement of remeasurement gains and losses.

**i. Use of Estimates**

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Estimates and assumptions include amortization of capital assets and discount and inflationary rates used to determine ARO balances. Actual results could differ from those estimates.

**2. Adoption of New Accounting Standard**

On January 1, 2024, the Corporation adopted Public Sector Accounting Standard PS 3400 Revenue (PS 3400) on a prospective basis. The new accounting standard provides direction on accounting for revenues that are not in scope of other existing standards. All revenue streams in scope of PS 3400 have historically been accounted for in accordance with the new standards and as a result there was no impact to net debt, accumulated surplus, or annual surplus on adoption.

### 3. Cash and Cash Equivalents

Cash equivalents have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments. Included in cash and cash equivalents are investments in the Municipal Finance Authority of British Columbia (MFA) Short Term Bond Funds. See Schedule A for details of cash and cash equivalents restricted for replacement reserve.

### 4. Capital Assets

December 31, 2024	Cost	Accumulated Amortization	Net Book Value
Land	\$ 9,496,053	\$ -	\$ 9,496,053
Prepaid leases	148,181,402	16,575,254	131,606,148
Buildings	241,774,624	94,073,555	147,701,069
Equipment and other	49,550,448	37,533,056	12,017,392
	\$ 449,002,527	\$ 148,181,865	\$ 300,820,662

December 31, 2023	Cost	Accumulated Amortization	Net Book Value
Land	\$ 9,496,053	\$ -	\$ 9,496,053
Prepaid leases	148,181,402	14,089,236	134,092,166
Buildings	199,057,658	90,278,565	108,779,093
Equipment and other	45,124,225	35,087,274	10,036,951
	\$ 401,859,338	\$ 139,455,075	\$ 262,404,263

### 5. Short-term capital financing

Short-term capital financing of \$39,117,653 (2023: \$27,454,719) is provided by BCHMC at a variable rate based on that charged to them by the Ministry of Finance plus an administrative spread. The short-term debt is converted to a long-term mortgage at the completion of each construction project. In 2024, \$23,504,064 of short-term capital financing was converted to long-term mortgage at the completion of the Michigan Square construction project.



## 6. Mortgages Payable

Pursuant to Section 5 of the National Housing Act, CMHC has undertaken to insure all mortgages payable by the Corporation except the mortgages on Vergo. As additional security, the mortgagors hold chattel mortgages and assignments of rent.

Principal due within each of the next five years on these mortgages is as follows:		Assuming no mortgage renewal	Assuming mortgage renewal
	2025	\$ 9,515,886	\$ 6,176,087
	2026	7,351,259	5,979,083
	2027	12,315,416	5,854,817
	2028	4,772,979	5,536,728
	2029	\$ 33,078,966	\$ 5,472,485

See Schedule D for details of interest rates, renewal dates, and maturity dates of mortgages. Mortgage renewal amounts are calculated based on existing rates and do not consider current prevailing market rates.

## 7. Asset Retirement Obligations

The Corporation owns buildings that contain hazardous materials including asbestos and lead. There is a legal obligation to remove these materials in a prescribed manner when they are disturbed. These costs are expected to be incurred over the next 16 years as buildings are demolished or renovated. The retirement costs are estimated to include all costs directly attributable to the abatement of the hazardous materials, including overhead costs.

The Corporation uses the Municipal Finance Authority (MFA) long-term borrowing rate as the discount rate. The 10-year average B.C. consumer price index rate is used to estimate inflation and aligns with the Bank of Canada's target inflation range of 1.00% to 3.00%.

	2023	ARO Additions	ARO Settlements	Revisions to Estimate	Accretion Expense	2024
Hazardous Materials	\$ 9,521,426	\$ -	\$ -	\$ 69,402	\$ 397,043	\$ 9,987,872

Estimated cash flows have been discounted to present value. Discount and inflation rates in the future are estimates and subject to change. These changes can impact ARO values significantly when being applied over an extended duration.

	2024	2023
Discount Rate	4.27%	4.17%
Inflation rate	2.70%	2.54%
Settlement Timing	9 to 16 years	10 to 17 years

## 8. Capital Stock

Authorized capital: 2,000 shares with par value of \$1 each

Issued capital: 1 share of \$1 par value, owned by the Capital Regional District.

## 9. Invested in Capital Assets

Investment in capital assets is calculated as follows:

	December 31, 2024	December 31, 2023
Capital assets	\$ 300,820,662	\$ 262,404,263
Accounts receivable	6,575,092	5,516,825
Interfund due from rental housing operating fund	1,688,267	553,905
Prepaid expense	-	109,184
Mortgages payable	(191,039,273)	(175,492,584)
Short-term capital financing	(39,117,653)	(27,454,719)
Asset retirement obligations	(9,987,872)	(9,521,426)
	<b>\$ 68,939,223</b>	<b>\$ 56,115,448</b>

## 10. Restricted Net Assets

Externally restricted net assets:

	December 31, 2024	December 31, 2023
Replacement reserve fund	\$ 7,474,808	\$ 8,543,170
CMHC/BCHMC/Homes BC operating agreements	(3,949)	(3,949)
Portfolio stabilization reserve - umbrella agreement	3,490,844	2,903,312
Portfolio stabilization reserve - ILBC2 agreement	(264,340)	(333,578)
Portfolio stabilization reserve - RHFP agreement	601,607	369,478
Portfolio stabilization reserve - IHI	629,186	479,065
Portfolio stabilization reserve - CHF	(20,134)	(35,557)
	<b>\$ 11,908,022</b>	<b>\$ 11,921,941</b>

## 10. Restricted Net Assets (continued)

### Internally restricted net assets:

	December 31, 2024	December 31, 2023
Portfolio stabilization reserve - no operating agreement	\$ 1,168,478	\$ 1,026,805
Guest suite surplus	42,475	41,502
Vehicle replacement reserve	16,430	17,863
Equipment replacement reserve	21,528	20,057
	<b>\$ 1,248,911</b>	<b>\$ 1,106,227</b>

### Rental housing operating fund balance:

	December 31, 2024	December 31, 2023
Portfolio stabilization reserve - umbrella agreement	\$ 3,490,844	\$ 2,903,312
Portfolio stabilization reserve - ILBC2 agreement	(264,340)	(333,578)
Portfolio stabilization reserve - RHFP agreement	601,607	369,478
Portfolio stabilization reserve - IHI agreement	629,186	479,065
Portfolio stabilization reserve - CHF agreement	(20,134)	(35,557)
Portfolio stabilization reserve - no operating agreement	1,168,478	1,026,805
CMHC/BCHMC/Homes BC operating agreements	(3,949)	(3,949)
	<b>\$ 5,601,692</b>	<b>\$ 4,405,576</b>

The Portfolio stabilization reserves are detailed in Schedule B.

## 11. Unrestricted Net Assets

### Unrestricted net assets - corporation stabilization reserve:

	December 31, 2024	December 31, 2023
Operating net assets, ending balance	\$ 2,593,227	\$ 1,935,272
Less: Internally restricted net assets		
Guest suite surplus	(42,475)	(41,502)
Vehicle replacement reserve	(16,430)	(17,863)
Equipment replacement reserve	(21,528)	(20,057)
	<b>\$ 2,512,794</b>	<b>\$ 1,855,850</b>

## **12. Commitments and Contingencies**

### **a. Related Party Transactions**

The Corporation is a wholly owned subsidiary of the Capital Regional District (CRD). In 1997, the Corporation committed to a 60-year prepaid land lease at 625 Superior Street from the CRD at the agreed upon price of \$525,000 which was recognized as an acquisition in the Corporation Capital Fund. In 2017, the Corporation committed to a 60-year land lease at 3816 Carey Road from the CRD for one dollar, with the land use restricted to affordable housing. In 2021, the Corporation committed to a 60-year land lease at 2782 Spencer Road from the CRD for ten dollars, with the land use restricted to affordable housing.

In 2018, a RHFP project management office was created to support the delivery of the Program. During the year the Corporation contributed \$nil (2023: \$205,842) to the CRD, to cost share in administrative support and project management services.

On January 25, 2019, as part of the RHFP, the CRD purchased Millstream Ridge and entered into a 60-year prepaid lease in the amount of \$33,250,194 and a 35-year operator agreement with the Corporation. The Corporation secured 35-year mortgage financing to fund the prepaid lease.

On November 2, 2020, as part of the RHFP, the CRD purchased West Park and entered into a 60-year prepaid lease in the amount of \$29,430,822 and a 25-year operator agreement with the Corporation. The CRD's Regional Housing Trust Fund provided a capital grant to the Corporation in the amount of \$660,000 for this project. The Corporation secured 35-year mortgage financing to fund the prepaid lease.

On November 20, 2020, as part of the RHFP, the CRD purchased Spencer Close and entered into a 60-year prepaid lease in the amount of \$28,419,513 and a 35-year operator agreement with the Corporation. The Corporation secured 35-year mortgage financing to fund the prepaid lease.

On March 22, 2021, as part of the RHFP, the CRD purchased Hockley House and entered into a 60-year prepaid lease in the amount of \$23,807,370 and a 35-year operator agreement with the Corporation. The Corporation secured 35-year mortgage financing to fund the prepaid lease.

On April 17, 2023, as part of the RHFP, the CRD purchased Prosser Place and entered into a 60-year prepaid lease in the amount of \$12,289,721 and a 35-year operator agreement with the Corporation. The Corporation secured 35-year mortgage financing to fund the prepaid lease.

### **b. Sublease of Kings Place Housing Development**

The Corporation entered into agreement with the Cridge Housing Society and the Provincial Rental Housing Corporation to sublease the land and improvements at 1070 Kings Road, Victoria for a term of thirty years commencing August 1, 1997. The Homes BC Program Operating Agreement was assigned to the Corporation from the Cridge Housing Society with the approval of the BCHMC. Current annual lease payments amount to \$244,137 and are based on the annual mortgage payments.

## **12. Commitments and Contingencies (continued)**

### **c. Building Envelope Remediation (BER)**

Prior to the signing of the Umbrella Agreement in 2012, BCHMC provided funding for building envelope failure remediation for BCHMC and Homes BC buildings. BCHMC may require repayment of certain BER subsidies. Repayment would be funded by second mortgages. Funding for future BER for all buildings except No Operating Agreement buildings is subject to future negotiations with BCHMC. In 2014, BCHMC entered into an agreement with the Corporation to fund the Heathers BER with a 35-year forgivable mortgage of \$1,258,358. In 2023, BCHMC entered into an agreement with the Corporation to fund the Carey Lane BER with a 35-year forgivable mortgage of \$5,450,000.

### **d. Government Contributions**

The Corporation has received funding to develop affordable housing units through forgivable loans. If the developments funded are not used for their approved purpose by the grantor, the loan will become repayable.

## **13. Pension Liability**

The Corporation and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula.

As at December 31, 2023, the Plan has about 256,000 active members and approximately 129,000 retired members. Active members include approximately 63 contributors from the Corporation.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Corporation's employer contributions to the Plan for the fiscal year ended December 31, 2024 were \$292,881 (2023: \$291,414). The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.



#### **14. Financial Risks and Concentration of Risk**

a. Credit risk

Credit risk refers to the risk that a counter party may default on its contractual obligations resulting in a financial loss. The Corporation is exposed to credit risk with respect to the accounts receivable, cash, and cash equivalents, and investments. The Corporation assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts. The maximum exposure to credit risk of the Corporation at December 31, 2024 is the carrying value of these assets. The carrying amount of accounts receivable is valued with consideration for an allowance for doubtful accounts. The amount of any related impairment loss is recognized in the statement of operations. Subsequent recoveries of impairment losses related to accounts receivable are credited to the statement of operations. The balance of the allowance for doubtful accounts at December 31, 2024 is \$0 (2023: \$0). There have been no significant changes to the credit risk exposure from 2023.

b. Liquidity risk

Liquidity risk is the risk that the Corporation will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Corporation manages its liquidity risk by monitoring its operating requirements. The Corporation prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations.

Accounts payable and accrued liabilities are generally due within 30 days of receipt of an invoice. The contractual maturities of mortgages payable are disclosed in Note 6. There have been no significant changes to the liquidity risk exposure from 2023.

c. Market risk:

Market risk is the risk that changes in market prices, such as foreign exchange rates or interest rates will affect the Corporation's income or the value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing return on investment.

i. Foreign exchange risk:

The Corporation does not enter into foreign exchange transactions and therefore is not exposed to foreign exchange risk. There have been no significant changes to foreign exchange risk exposure from 2023.

ii. Interest rate risk:

Interest rate risk is the risk that the fair value of future cash flows or a financial instrument will fluctuate because of changes in the market interest rates.

The Corporation holds cash equivalents in MFA Short Term Bond Fund where changes in fair value have parallel changes in unrealized gains or losses until realized on disposal.

**14. Financial Risks and Concentration of Risk (continued)**

c. Market risk: (continued)

The Corporation's mortgage interest rates are fixed and are subject to interest rate risk upon renewal. The interest rate risk is mitigated by the subsidy assistance received for most properties from BCHMC and CMHC, which is based on mortgage principal and interest payments. At December 31, 2024 there are nine properties which do not receive subsidy assistance based on mortgage interest rates: Vergo, Royal Oak Square, Millstream Ridge, Westview, Spencer Close, West Park, Hockley House, Prosser Place, and 330 Michigan. These properties will be subject to interest rate risk upon renewal. Short-term capital financing is provided at variable interest rates and capital projects are subject to interest rate risk during construction. There have been no significant changes to interest rate risk from 2023.

**15. Impact of Tariffs**

The imposition of U.S. tariffs on cross-border trade will result in increased costs for goods and services procured from U.S. suppliers, impacting operations and infrastructure projects. While the long-term impact remains uncertain, the Corporation is actively working to monitor and mitigate the risks and impacts of the tariffs.

## Changes in Replacement Reserve Fund

For the Year Ended December 31, 2024

	Balance at December 31 2023	Transfer from Rental Operating Fund	Interest	Administration Allocation	Transfer to Capital Fund	2024
<u>Umbrella Agreement</u>						
Oakwinds	\$ 989,892	\$ 103,800	\$ 58,000	\$ (2,537)	\$ (35,108)	\$ 1,114,047
James Yates Gardens	150,875	16,608	4,287	(4,944)	(162,216)	4,610
Pinehurst	(393,867)	41,520	-	(5,394)	(452,237)	(809,978)
The Brambles	210,001	37,368	11,386	(6,419)	(49,322)	203,014
The Terraces	731,168	41,520	41,825	(8,953)	(19,586)	785,974
Olympic View	117,830	124,560	-	(52,641)	(1,625,091)	(1,435,342)
Swanlea	192,475	29,064	11,247	(6,998)	(10,307)	215,481
Firgrove	87,952	66,432	5,814	(4,896)	(32,367)	122,935
Beechwood Park	162,581	99,648	9,366	(14,997)	(79,453)	177,145
Grey Oak Square	67,645	49,824	4,018	(5,438)	(37,932)	78,117
Willowdene	47,700	31,140	2,356	(3,048)	(40,373)	37,775
Rosewood	242,428	91,344	14,828	(2,720)	(50,451)	295,429
Gladstone	81,231	29,064	5,068	(3,273)	(9,471)	102,619
Camosun Place	82,456	16,608	4,936	(2,050)	(5,351)	96,599
Parkview	102,479	53,976	6,478	(2,923)	(27,520)	132,490
Carey Lane	(35,856)	45,672	-	(3,300)	(9,316)	(2,800)
Colquitz Green	1,375	41,520	-	(6,284)	(55,044)	(18,433)
Springtide	138,268	99,648	9,904	(3,373)	(23,477)	220,970
Greenlea	44,551	43,596	3,024	(3,375)	(22,652)	65,144
Arbutus View	(34,655)	47,748	-	(2,903)	(43,492)	(33,302)
Amberlea	347,334	91,344	19,876	(5,069)	(79,849)	373,636
Cloverhurst	80,396	20,760	3,422	(5,098)	(55,747)	43,733
Hamlet	(16,533)	20,760	-	(1,592)	(23,416)	(20,781)
Viewmont	265,584	74,736	16,777	(3,879)	(10,229)	342,989
Creekside	(5,489)	49,824	-	(3,216)	(87,708)	(46,589)
The Birches	192,101	116,256	1,915	(17,897)	(415,007)	(122,632)
Caledonia	19,506	-	1,106	-	-	20,612
The Heathers	202,163	53,976	11,220	(3,427)	(59,100)	204,832
Heron Cove	174,125	49,824	10,692	(2,604)	(18,331)	213,706
Castanea Place	455,805	122,484	28,286	(3,937)	(32,422)	570,216
Leblond Place	15,598	89,268	1,994	(3,526)	(46,596)	56,738
Rotary House	63,932	85,116	3,720	(3,115)	(78,650)	71,003
Cairns Park	(14,017)	12,456	-	(1,738)	(11,517)	(14,816)
Kings Place	68,953	72,660	3,369	(2,879)	(88,839)	53,264
Carillon Place	66,691	31,140	4,145	(3,496)	(14,807)	83,673
Brock Place	114,381	62,280	6,417	(8,104)	(56,599)	118,375
Harbour Lane	382,666	58,128	22,633	(6,309)	(18,860)	438,258
Tillicum Station	401,327	83,037	24,205	(3,136)	(28,799)	476,634
	5,801,052	2,204,709	352,314	(225,488)	(3,917,242)	4,215,345
<u>ILBC2 Agreement</u>						
Parry Place	173,119	16,600	9,720	(4,429)	(15,543)	179,467
<u>No Operating Agreement</u>						
Village on the Green	(183,604)	78,719	-	(2,816)	(1,888)	(109,589)
Vergo	131,866	37,288	7,944	(4,826)	(15,991)	156,281
Portage Place	245,003	35,217	13,833	(7,887)	(29,385)	256,781
Campus View Court	200,319	24,859	11,665	(2,213)	(11,808)	222,822
Royal Oak Square	203,406	78,719	11,737	(3,910)	(67,630)	222,322
334 Michigan	354,866	-	19,980	(1,299)	(3,672)	369,875
	951,856	254,802	65,159	(22,951)	(130,374)	1,118,492

## Changes in Replacement Reserve Fund

For the Year Ended December 31, 2024

	Balance at December 31 2023	Transfer from Rental Operating Fund	Interest	Administration Allocation	Transfer to Capital Fund	2024
<u>RHFP Agreement</u>						
Millstream Ridge	449,158	114,048	26,537	(7,554)	(68,748)	513,441
Spencer Close	303,436	112,320	16,810	(3,932)	(122,332)	306,302
West Park	360,756	131,328	23,147	(1,688)	(34,746)	478,797
Hockley House	269,799	103,680	16,002	(4,454)	(74,397)	310,630
Prosser Place	34,653	44,064	3,164	(265)	(1,513)	80,103
330 Michigan	-	-	-	(774)	(6,843)	(7,617)
	1,417,802	505,440	85,660	(18,667)	(308,579)	1,681,656
<u>IHI Agreement</u>						
Westview	151,142	63,072	10,011	(1,426)	(10,807)	211,992
<u>CHF Agreement</u>						
Twenty-Seven Eighty-Two	48,199	50,112	3,212	(1,099)	(32,128)	68,296
332 Michigan	-	-	-	(440)	-	(440)
	48,199	50,112	3,212	(1,539)	(32,128)	67,856
	\$ 8,543,170	\$ 3,094,735	\$ 526,076	\$ (274,500)	\$ (4,414,673)	\$ 7,474,808

## Changes in Portfolio Stabilization Reserves

For the Year Ended December 31, 2024

	Balance at December 31, 2023	Reimburse BCHMC	Transfer (to) Replacement Reserve Fund	Transfer from/(to) Rental Operating Fund	Transfer (to) Capital Fund	Balance at December 31, 2024
			(Schedule A)	(Schedule E)		
<u>UOA</u>						
CMHC	\$ 9,935,468	\$ -	\$ -	\$ 1,774,655	\$ -	\$ 11,710,123
BCHMC	(6,596,804)	-	-	(1,157,954)	-	(7,754,758)
Homes BC	(435,352)	-	-	(29,169)	-	(464,521)
	2,903,312	-	-	587,532	-	3,490,844
<u>ILBC2</u>						
Parry Place	(333,578)	-	-	69,238	-	(264,340)
<u>RHFP</u>						
Millstream Ridge	(508,385)	-	-	(163,073)	-	(671,458)
Spencer Close	674,997	-	-	151,387	-	826,384
West Park	151,017	-	-	270,837	-	421,854
Hockley House	14,953	-	-	(46,347)	-	(31,394)
Prosser Place	36,896	-	-	98,507	-	135,403
330 Michigan	-	-	-	(79,182)	-	(79,182)
	369,478	-	-	232,129	-	601,607
<u>IHI</u>						
Westview	479,065	-	-	150,121	-	629,186
<u>CHF</u>						
Twenty-Seven Eighty-Two	(35,557)	-	-	63,101	-	27,544
332 Michigan	-	-	-	(47,678)	-	(47,678)
	(35,557)	-	-	15,423	-	(20,134)
<u>NOA</u>						
Portage Place	365,068	-	-	108,375	-	473,443
Campus View Court	294,107	-	-	79,983	-	374,090



## Changes in Portfolio Stabilization Reserves

For the Year Ended December 31, 2024

	Balance at December 31, 2023	Reimburse BCHMC	Transfer (to) Replacement Reserve Fund	Transfer from/(to) Rental Operating Fund	Transfer (to) Capital Fund	Balance at December 31, 2024
			(Schedule A)	(Schedule E)		
Royal Oak Square	341,647	-	-	(5,148)	-	336,499
Village on the Green	887,637	-	-	46,749	-	934,386
334 Michigan	-	-	-	25,753	-	25,753
Vergo	(861,654)	-	-	(114,039)	-	(975,693)
	1,026,805	-	-	141,673	-	1,168,478
	\$ 4,409,525	\$ -	\$ -	\$ 1,196,116	\$ -	\$ 5,605,641

## Capital Assets

For the Year Ended December 31, 2024

		Completed	Land	Prepaid Lease	Buildings	Equipment and Other	Transfer from Replacement Reserve Fund	Total	Accumulated Amortization	2024	2023
<b>In Operation</b>											
<u><b>Umbrella Agreement</b></u>											
Oakwinds	Feb/85	\$	-	\$ 830,075	\$ 3,158,143	\$ 1,731,982	\$ 35,108	\$ 5,755,308	\$ (5,311,650)	\$ <b>443,658</b>	\$ 499,770
James Yates Gardens	Oct/84		103,200	-	431,227	339,969	162,216	1,036,612	(709,637)	<b>326,975</b>	196,764
Pinehurst	Feb/85		277,692	-	1,323,328	1,663,300	452,237	3,716,557	(2,226,925)	<b>1,489,632</b>	1,271,144
The Brambles	Jun/85		275,975	-	1,178,876	835,201	49,322	2,339,374	(1,860,363)	<b>479,011</b>	461,929
The Terraces	May/85		356,532	-	1,249,544	880,086	19,586	2,505,748	(1,998,461)	<b>507,287</b>	507,650
Olympic View	Apr/86		900,000	-	3,735,252	2,585,927	1,625,091	8,846,270	(5,849,658)	<b>2,996,612</b>	1,646,530
Swanlea	Dec/85		230,215	-	851,990	520,253	10,307	1,612,765	(1,263,409)	<b>349,356</b>	357,588
Firgrove	Feb/86		480,000	-	1,980,946	1,332,560	32,367	3,825,873	(3,036,830)	<b>789,043</b>	807,293
Beechwood Park	Feb/86		888,000	-	2,317,930	3,169,548	79,453	6,454,931	(5,194,622)	<b>1,260,309</b>	1,264,001
Grey Oak Square	Apr/86		409,015	-	1,281,154	1,063,096	37,932	2,791,197	(2,206,374)	<b>584,823</b>	586,105
Willowdene	Sep/87		-	-	884,186	730,246	40,373	1,654,805	(1,531,238)	<b>123,567</b>	109,038
Rosewood	Oct/88		-	255,000	1,864,715	982,448	50,451	3,152,614	(2,845,328)	<b>307,286</b>	307,157
Gladstone	Jan/89		-	197,000	912,600	551,586	9,471	1,670,657	(1,518,929)	<b>151,728</b>	162,593
Camosun Place	Mar/89		-	108,000	489,700	261,583	5,351	864,634	(773,900)	<b>90,734</b>	98,400
Parkview	May/89		-	283,250	2,001,474	1,097,789	27,520	3,410,033	(2,989,194)	<b>420,839</b>	445,620
Carey Lane	Aug/89		-	283,250	1,432,359	1,101,188	9,316	2,826,113	(2,523,679)	<b>302,434</b>	343,956
Colquitz Green	Nov/89		-	160,250	1,504,358	875,800	55,044	2,595,452	(2,358,817)	<b>236,635</b>	220,518
Springtide	May/90		-	324,500	2,804,054	1,157,364	23,477	4,309,395	(3,746,238)	<b>563,157</b>	683,790
Greenlea	Feb/90		-	305,750	1,560,300	935,220	22,652	2,823,922	(2,553,333)	<b>270,589</b>	330,582
Arbutus View	Jul/90		-	370,250	1,591,611	1,138,706	43,492	3,144,059	(2,756,839)	<b>387,220</b>	448,206
Amberlea	May/90		-	447,501	2,578,506	1,056,973	79,849	4,162,829	(3,708,016)	<b>454,813</b>	513,164
Cloverhurst	May/90		-	197,000	651,500	282,867	55,747	1,187,114	(1,013,342)	<b>173,772</b>	155,878
Hamlet	Oct/90		-	152,000	803,000	456,943	23,416	1,435,359	(1,271,473)	<b>163,886</b>	188,157
Viewmont	Aug/91		-	402,140	2,377,550	907,660	10,229	3,697,579	(3,313,877)	<b>383,702</b>	482,218
Creekside	Apr/92		-	388,250	2,363,830	1,085,360	87,708	3,925,148	(3,359,111)	<b>566,037</b>	605,438
The Birches	Aug/92		-	675,000	3,697,965	1,137,490	415,007	5,925,462	(4,803,442)	<b>1,122,020</b>	923,597
The Heathers	Apr/93		-	436,279	1,974,683	558,703	59,100	3,028,765	(2,485,333)	<b>543,432</b>	583,277
Heron Cove	Oct/93		-	270,000	2,274,691	632,338	18,331	3,195,360	(2,742,493)	<b>452,867</b>	534,710
Castanea Place	Feb/95		-	1,277,000	4,841,879	1,436,679	32,422	7,587,980	(5,907,438)	<b>1,680,542</b>	1,891,276
Leblond Place	Sep/96		-	900,000	4,506,231	1,388,659	46,596	6,841,486	(5,258,261)	<b>1,583,225</b>	1,760,982
Rotary House	Nov/06		-	556,600	2,994,000	861,182	78,650	4,490,432	(3,294,834)	<b>1,195,598</b>	1,317,345
Cairns Park	Dec/96		-	240,000	415,314	235,370	11,517	902,201	(646,576)	<b>255,625</b>	273,638
Kings Place	N/A		-	-	-	894,987	88,839	983,826	(695,295)	<b>288,531</b>	260,723
Carillon Place	Jul/98		-	525,000	1,277,793	772,492	14,807	2,590,092	(1,855,427)	<b>734,665</b>	801,654
Brock Place	Jan/00		-	840,000	3,465,836	1,177,237	56,598	5,539,671	(3,795,619)	<b>1,744,052</b>	1,859,358

## Capital Assets

For the Year Ended December 31, 2024

	Completed	Land	Prepaid Lease	Buildings	Equipment and Other	Transfer from Replacement Reserve Fund	Total	Accumulated Amortization	2024	2023
Harbour Lane	Oct/01	-	825,000	3,607,266	383,402	18,860	4,834,528	(3,127,504)	<b>1,707,024</b>	1,822,200
Tillicum Station	Jul/02	-	948,750	4,300,764	688,009	28,799	5,966,322	(3,740,318)	<b>2,226,004</b>	2,373,898
Building Envelope Remediation		-	-	-	-	-	-	-	-	-
Amberlea	2008	-	-	2,367,415	-	-	2,367,415	(2,367,415)	-	130,287
Cloverhurst	2008			1,105,204			1,105,204	(1,105,204)	-	60,446
The Birches	2006	-	-	1,635,610	-	-	1,635,610	(1,482,192)	<b>153,418</b>	230,088
Heron Cove	2007	-	-	1,756,374	-	-	1,756,374	(1,516,684)	<b>239,690</b>	319,525
Castanea Place	2007	-	-	2,531,350	-	-	2,531,350	(1,987,217)	<b>544,133</b>	653,008
Leblond Place	2009	-	-	3,337,941	-	-	3,337,941	(2,460,083)	<b>877,858</b>	1,024,045
The Heathers	2016	-	-	1,258,358	-	-	1,258,358	(942,692)	<b>315,666</b>	421,262
<b><u>ILBC2 Agreement</u></b>										
Parry Place	Jun/08	1,400,000	-	4,794,269	276,564	15,543	6,486,376	(2,532,961)	<b>3,953,415</b>	4,094,379
<b><u>RHFP Agreement</u></b>										
Millstream Ridge	Feb/19	-	35,428,849	-	146,648	68,748	35,644,245	(3,617,978)	<b>32,026,267</b>	32,574,482
Spencer Close	Nov/20	-	30,257,329	-	56,229	122,332	30,435,890	(2,092,966)	<b>28,342,924</b>	28,746,552
West Park	Nov/20	-	31,253,897	-	60,079	34,746	31,348,722	(2,150,869)	<b>29,197,853</b>	29,696,617
Hockley House	Apr/21	-	25,409,982	-	34,666	74,397	25,519,045	(1,605,940)	<b>23,913,105</b>	24,275,525
Prosser Place	Apr/23	-	13,230,027	-	3,761	1,513	13,235,301	(387,080)	<b>12,848,221</b>	13,068,037
330 Michigan	Sep/24	-	-	18,637,002	-	6,843	18,643,845	(178,180)	<b>18,465,665</b>	-
<b><u>IHI Agreement</u></b>										
Westview	May/20	-	-	14,937,177	94,355	10,807	15,042,339	(2,007,897)	<b>13,034,442</b>	13,465,500
<b><u>CHF Agreement</u></b>										
Twenty-Seven Eighty-Two	Nov/22	-	-	19,818,317	3,249	32,128	19,853,694	(1,244,527)	<b>18,609,167</b>	19,147,075
332 Michigan	Sep/24	-	-	15,339,378	-	-	15,339,378	(146,089)	<b>15,193,289</b>	-
<b><u>No Operating Agreement</u></b>										
Village on the Green	Sep/24	910,171	-	2,191,014	1,723,651	1,888	4,826,724	(3,391,526)	<b>1,435,198</b>	1,548,424
Vergo	May/12	1,144,327	-	4,226,788	143,795	15,991	5,530,901	(1,668,916)	<b>3,861,985</b>	3,979,604
Portage Place	Aug/83	328,659	-	1,070,384	745,767	29,385	2,174,195	(1,677,786)	<b>496,409</b>	497,536
Campus View Court	Sep/83	341,224	-	766,592	626,619	11,808	1,746,243	(1,295,707)	<b>450,536</b>	458,773
Royal Oak Square	Mar/84	666,280	-	2,323,983	2,016,415	67,630	5,074,308	(3,876,902)	<b>1,197,406</b>	1,231,828
334 Michigan	Sep/85	784,763	-	1,910,762	1,533,373	3,672	4,232,570	(3,337,452)	<b>895,118</b>	914,913
		-	-	-	-	-	-	-	-	-
<b>Buildings Under Construction</b>		-	403,473	67,082,151	-	-	67,485,624	(215,186)	<b>67,270,438</b>	58,605,980
<b>Office Equipment</b>		-	-	-	613,350	-	613,350	(540,787)	<b>72,563</b>	77,722
<b>Vehicles</b>		-	-	-	147,052	-	147,052	(77,846)	<b>69,206</b>	86,508
<b>\$ 9,496,053 \$ 148,181,402 \$ 241,774,624 \$ 45,135,776 \$ 4,414,672 \$ 449,002,527 \$ (148,181,865) \$ 300,820,662 \$ 262,404,263</b>										

Capital Region Housing Corporation

Schedule D

Capital Fund - Mortgages Payable

For the Year Ended December 31, 2024

Rental Property	Interest Rate	Renewal Date	Maturity Date	2024	2023
<u>Umbrella Agreement</u>					
Gladstone	2.610%		January 1, 2024	\$ -	\$ 5,316
Camosun Place	1.860%		March 1, 2024	-	7,996
Parkview	1.690%		May 1, 2024	-	49,575
Carey Lane	1.690%		August 1, 2024	-	65,468
Colquitz Green	1.730%		November 1, 2024	-	87,245
Springtide	0.680%		May 1, 2025	65,914	223,354
Greenlea	0.690%		March 1, 2025	26,463	131,863
Arbutus View	0.680%		July 1, 2025	62,609	169,367
Amberlea	0.680%		May 1, 2025	70,415	238,605
Cloverhurst	0.680%		May 1, 2025	19,671	66,657
Hamlet	0.740%		October 1, 2025	44,466	97,472
Viewmont	1.120%		August 1, 2026	242,979	386,607
Creekside	2.600%		April 1, 2027	334,391	471,623
The Birches	2.550%		August 1, 2027	591,203	802,817
The Heathers	2.600%		April 1, 2028	399,876	513,260
Heron Cove	4.180%		October 1, 2028	481,867	595,492
Castanea Place	0.690%	June 1, 2025	February 1, 2030	1,532,450	1,822,805
Leblond Place - 1st mortgage	1.280%		September 1, 2031	1,361,481	1,553,388
Leblond Place - 2nd mortgage	2.150%	March 1, 2025	March 1, 2045	2,191,340	2,276,890
Rotary House	2.510%		March 1, 2028	624,949	807,209
Cairns Park	2.589%		December 1, 2031	211,459	238,678
Carillon Place	4.700%	June 1, 2029	July 1, 2033	703,095	770,688
Brock Place	2.840%	January 1, 2030	January 1, 2035	1,996,126	2,164,885
Harbour Lane	2.200%	October 1, 2026	October 1, 2036	2,068,985	2,220,506
Tillicum Station	4.250%	July 1, 2034	July 1, 2037	2,788,523	2,960,113
<u>ILBC2 Agreement</u>					
Parry Place	4.540%	May 1, 2034	May 1, 2043	3,032,851	3,140,823
<u>RHFP Agreement</u>					
Millstream Ridge	2.860%	February 1, 2029	March 1, 2054	31,805,575	32,490,978
Spencer Close	1.519%	January 1, 2031	February 1, 2056	27,800,216	28,495,405
West Park	1.519%	January 1, 2031	February 1, 2056	28,119,169	28,822,333
Hockley House	2.459%	June 1, 2031	July 1, 2056	23,886,632	24,384,028
Prosser Place	3.580%	July 1, 2033	June 1, 2058	9,217,778	9,358,545
330 Michigan	3.815%	October 1, 2034	October 1, 2059	12,476,408	-
<u>IHI Agreement</u>					
Westview	1.631%	September 1, 2030	September 1, 2055	6,782,218	6,950,886
<u>No Operating Agreement</u>					
Royal Oak Square	4.320%	July 1, 2027	July 1, 2057	4,359,143	4,419,405
Village on the Green	2.250%		Discharged in 2024	-	1,617,869
Vergo	4.950%	September 1, 2027	September 1, 2042	3,221,719	3,332,937
<u>CHF Agreement</u>					
Twenty-Seven Eighty-Two	3.710%	January 1, 2033	January 1, 2058	13,545,577	13,751,500
332 Michigan	3.820%	October 1, 2034	October 1, 2059	10,973,718	-
				191,039,273	175,492,584
Principal Current Portion				(5,959,718)	(6,193,511)
Principal Renewal Portion				(3,556,172)	(8,233,676)
				<u>\$ 181,523,387</u>	<u>\$ 161,065,397</u>

Capital Region Housing Corporation

Schedule E

Operating Fund - Rental Operations

For the Year Ended December 31, 2024

Revenues													Expenditures and Interfund Transfers					Surplus (Deficit) from operations after interfund transfers	Allocation from/(to) Portfolio Stabilization Reserves
	Number of units	Tenant rent contributions	BCHMC Rental Subsidy	BCHMC fixed funding	Other	Total	Operating costs	Transfer to Replacement Reserve	Debt charges	Total									
Umbrella Agreement																			
CMHC																			
Oakwinds	50	\$ 713,965	\$ -	\$ -	\$ 1,649	\$ 715,614	\$ 308,205	\$ 103,800	\$ -	\$ 412,005	\$ 303,609	\$ (303,609)							
James Yates Gardens	8	95,561	-	-	-	95,561	55,919	16,608	-	72,527	23,034	(23,034)							
Pinehurst	20	302,372	-	-	1,642	304,014	123,991	41,520	-	165,511	138,503	(138,503)							
The Brambles	18	291,262	-	-	1,593	292,855	136,198	37,368	-	173,566	119,289	(119,289)							
The Terraces	20	287,350	-	-	1,100	288,450	138,505	41,520	-	180,025	108,425	(108,425)							
Olympic View	60	901,258	-	-	3,339	904,597	436,372	124,560	-	560,932	343,665	(343,665)							
Swanlea	14	206,599	-	-	495	207,094	87,150	29,064	-	116,214	90,880	(90,880)							
Firgrove	32	449,477	-	-	2,208	451,685	168,057	66,432	-	234,489	217,196	(217,196)							
Beechwood Park	48	688,772	-	-	5,638	694,410	307,572	99,648	-	407,220	287,190	(287,190)							
Grey Oak Square	24	353,071	-	-	2,585	355,656	162,968	49,824	-	212,792	142,864	(142,864)							
	294	4,289,687	-	-	20,249	4,309,936	1,924,937	610,344	-	2,535,281	1,774,655	(1,774,655)							
BCHMC																			
Willowdene	15	152,326	-	-	149	152,475	182,828	31,140	-	213,968	(61,493)	61,493							
Rosewood	44	277,708	-	-	1,666	279,374	255,296	91,344	-	346,640	(67,266)	67,266							
Gladstone	14	162,176	-	-	50	162,226	110,351	29,064	157	139,572	22,654	(22,654)							
Camosun Place	8	112,938	-	5,601	-	118,539	52,640	16,608	5,509	74,757	43,782	(43,782)							
Parkview	26	291,425	-	38,459	201	330,085	178,136	53,976	39,985	272,097	57,988	(57,988)							
Carey Lane	22	151,417	-	48,913	802	201,132	202,013	45,672	57,806	305,491	(104,359)	104,359							
Colquitz Green	20	258,870	-	64,039	1,374	324,283	155,592	41,520	80,157	277,269	47,014	(47,014)							
Springtide	48	310,278	-	114,338	1,477	426,093	378,755	99,648	158,468	636,871	(210,778)	210,778							
Greenlea	21	253,212	-	42,990	1,177	297,379	199,221	43,596	105,977	348,794	(51,415)	51,415							
Arbutus View	23	259,141	-	49,970	417	309,528	165,717	47,748	107,576	321,041	(11,513)	11,513							
Amberlea	44	323,220	-	114,229	1,470	438,919	311,513	91,344	169,288	572,145	(133,226)	133,226							
Cloverhurst	10	72,373	-	41,536	100	114,009	79,690	20,760	47,292	147,742	(33,733)	33,733							

Capital Region Housing Corporation

Schedule E

Operating Fund - Rental Operations

For the Year Ended December 31, 2024

	Revenues						Expenditures and Interfund Transfers				Surplus (Deficit) from operations after interfund transfers	Allocation from/(to) Portfolio Stabilization Reserves
	Number of units	Tenant rent contributions	BCHMC Rental Subsidy	BCHMC fixed funding	Other	Total	Operating costs	Transfer to Replacement Reserve	Debt charges	Total		
Hamlet	10	117,734	-	50,060	50	167,844	93,603	20,760	53,547	167,910	(66)	66
Viewmont	36	244,550	-	162,705	1,288	408,543	242,761	74,736	147,215	464,712	(56,169)	56,169
Creekside	24	288,133	-	112,472	792	401,397	185,097	49,824	147,813	382,734	18,663	(18,663)
The Birches	56	353,630	-	165,138	1,818	520,586	309,110	116,256	229,534	654,900	(134,314)	134,314
The Heathers	26	183,891	-	109,205	1,707	294,803	171,313	53,976	125,324	350,613	(55,810)	55,810
Heron Cove	24	261,546	-	69,716	871	332,133	203,320	49,824	136,167	389,311	(57,178)	57,178
Castanea Place	59	446,613	-	184,408	1,314	632,335	375,897	122,484	302,000	800,381	(168,046)	168,046
Leblond Place	43	287,062	-	331,270	1,413	619,745	332,703	89,268	344,072	766,043	(146,298)	146,298
Rotary House	41	292,312	-	217,872	1,275	511,459	282,389	85,116	200,345	567,850	(56,391)	56,391
	614	5,100,555	-	1,922,921	19,411	7,042,887	4,467,945	1,274,664	2,458,232	8,200,841	(1,157,954)	1,157,954
<b>Homes BC</b>												
Cairns Park	6	69,923	-	24,026	-	93,949	49,443	12,456	33,045	94,944	(995)	995
Kings Place	35	436,142	-	166,243	2,490	604,875	549,775	72,660	-	622,435	(17,560)	17,560
Carillon Place	15	211,634	-	37,559	584	249,777	98,490	31,140	98,659	228,289	21,488	(21,488)
Brock Place	30	380,513	-	75,006	3,107	458,626	203,347	62,280	227,708	493,335	(34,709)	34,709
Harbour Lane	28	366,739	-	89,644	3,426	459,809	204,777	58,128	198,635	461,540	(1,731)	1,731
Tillicum Station	40	541,610	-	105,217	1,204	648,031	282,826	83,037	277,830	643,693	4,338	(4,338)
	154	2,006,561	-	497,695	10,811	2,515,067	1,388,658	319,701	835,877	2,544,236	(29,169)	29,169
	1,062	11,396,803	-	2,420,616	50,471	13,867,890	7,781,540	2,204,709	3,294,109	13,280,358	587,532	(587,532)
<b>ILBC2 Agreement</b>												
Parry Place	21	359,516	613,543	-	10,733	983,792	662,951	16,600	235,003	914,554	69,238	(69,238)
<b>RHFP Agreement</b>												
Millstream Ridge	132	2,304,449	-	-	41,540	2,345,989	795,473	114,048	1,599,541	2,509,062	(163,073)	163,073
Spencer Close	130	2,207,718	-	-	41,880	2,249,598	865,024	112,320	1,120,867	2,098,211	151,387	(151,387)



Capital Region Housing Corporation

Schedule E

Operating Fund - Rental Operations

For the Year Ended December 31, 2024

	Revenues						Expenditures and Interfund Transfers				Surplus (Deficit) from operations after interfund transfers	Allocation from/(to) Portfolio Stabilization Reserves
	Number of units	Tenant rent contributions	BCHMC Rental Subsidy	BCHMC fixed funding	Other	Total	Operating costs	Transfer to Replacement Reserve	Debt charges	Total		
West Park	152	2,281,350	-	-	50,635	2,331,985	796,094	131,328	1,133,726	2,061,148	270,837	(270,837)
Hockley House	120	1,877,099	-	-	31,460	1,908,559	763,998	103,680	1,087,228	1,954,906	(46,347)	46,347
Prosser Place	51	863,557	-	-	15,355	878,912	265,790	44,064	470,551	780,405	98,507	(98,507)
330 Michigan	53	142,325	-	-	4,580	146,905	78,551	-	147,536	226,087	(79,182)	79,182
	638	9,676,498	-	-	185,450	9,861,948	3,564,930	505,440	5,559,449	9,629,819	232,129	(232,129)
<b>IHI Agreement</b>												
Westview	73	906,353	-	-	19,863	926,216	432,850	63,072	280,173	776,095	150,121	(150,121)
<b>CHF Agreement</b>												
Twenty-Seven Eighty- Two	58	680,452	466,018	-	125	1,146,595	325,386	50,112	707,996	1,083,494	63,101	(63,101)
332 Michigan	44	79,882	66,679	-	2,790	149,351	67,262	-	129,767	197,029	(47,678)	47,678
	102	760,334	532,697	-	2,915	1,295,946	392,648	50,112	837,763	1,280,523	15,423	(15,423)
<b>No Operating Agreement</b>												
Portage Place	17	258,179	-	-	523	258,702	115,110	35,217	-	150,327	108,375	(108,375)
Campus View Court	12	187,470	-	-	1,110	188,580	83,738	24,859	-	108,597	79,983	(79,983)
Royal Oak Square	38	563,369	-	-	1,212	564,581	242,967	78,719	248,043	569,729	(5,148)	5,148
Village on the Green	38	439,880	-	-	2,450	442,330	211,558	78,719	105,304	395,581	46,749	(46,749)
334 Michigan	9	94,472	-	-	50	94,522	68,769	-	-	68,769	25,753	(25,753)
Vergo	18	312,818	-	-	100	312,918	118,081	37,288	271,588	426,957	(114,039)	114,039
	132	1,856,188	-	-	5,445	1,861,633	840,223	254,802	624,935	1,719,960	141,673	(141,673)
	2,028	\$ 24,955,692	\$ 1,146,240	\$ 2,420,616	\$ 274,877	\$ 28,797,425	\$ 13,675,142	\$ 3,094,735	\$ 10,831,432	\$ 27,601,309	\$ 1,196,116	\$ (1,196,116)



# CAPITAL REGION HOUSING CORPORATION 2024 ANNUAL REPORT

Greater Victoria,  
British Columbia, Canada  
Year ended December 31, 2024

CRD | CRHC



## TERRITORIAL ACKNOWLEDGEMENT

The CRHC conducts its business within the Territories of many First Nations, including but not limited to BOKÉĆEN (Pauquachin), MÁLEXEŁ (Malahat), paaʔčiidʔatx (Pacheedaht), Spune'luxutth (Penelekut), Sc'ianew (Beecher Bay), Songhees, SṪÁUTW\_ (Tsawout), T'Sou-ke, WJOŁEŁP (Tsartlip), WŚIḲEM (Tseycum), and xʷsepsum (Kosapsum) Nations, all of whom have a long-standing relationship with the land and waters from time immemorial that continues to this day.



Front cover image: Michigan Square, Victoria

Back cover image: Caledonia, Victoria

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# Message from the CRHC Board Chair



**Zac de Vries**

Board Chair

Capital Region Housing Corporation

I am pleased to present the 2024 Annual Report, which reflects our unwavering commitment as the largest non-profit social housing provider in the capital region, providing safe, affordable, and inclusive housing for residents across the region. The CRHC is creating housing opportunities in the capital region by building, redeveloping, and delivering more new homes than ever before.

Over the past year, the CRHC has continued to respond to the growing need for affordable housing as well as managing homes under guidelines set by the provincial government. Each home we build is part of a broader strategy to address housing affordability. In 2024, the average rent for a CRHC two-bedroom unit was \$1,327 per month, which is \$629 per month less than the Canada Mortgage and Housing Corporation (CMHC) average for the region, and up to \$1,396 less than the private market.

To create hope in uncertain times, we continue creating more housing opportunities for people in our community by reviewing our ageing housing stock and redeveloping properties where it makes the most sense. Such redevelopment is occurring with our Village on the Green and Campus View projects, with more exciting progress to be announced in 2025.

As we look ahead, the CRHC remains focused on innovation, sustainability, and expanding the supply of affordable housing. Together, we are building stronger communities for all who live in the capital region.

# Message from the Chief Administrative Officer



**Ted Robbins**

Chief Administrative Officer

Capital Regional District

Capital Region Housing Corporation

Capital Regional Hospital District

I am pleased to highlight the progress the CRHC continues to make on the Capital Regional District (CRD) Board's goal to increase the number of housing units across the region. The advancement of projects in 2024 demonstrates our commitment to delivering safe, affordable housing across the region.

In 2024, 97 homes were completed in Victoria's Michigan Square project, and progress was made towards completing the Caledonia project, featuring 158 affordable rental homes in Fernwood. First steps of development were also realized for the Village on the Green, Campus View and Verdier projects. These projects are not just buildings – they are homes that create stability, opportunity, and a sense of belonging for members of our communities.

The CRHC has seen significant growth since 2019, with the addition of 813 homes. This growth has added an average of 135 new affordable rental homes per year, representing an annual unit growth of approximately 8%. The CRHC is going into 2025 owning and operating 53 buildings and 2,028 homes.

In 2024, our dedicated staff continued to deliver high-quality service to our tenants and to manage complex projects. We also worked closely with our partners including member municipalities and senior orders of government to align our work with broader regional housing goals. These partnerships are essential in building a sustainable housing system that responds to current and future needs.

With a strong foundation and a clear vision, the CRHC is well-positioned to continue making a meaningful impact in the years to come.



Spencer Close - Langford

For more than 40 years, the CRHC has built a proud reputation of working with community partners to deliver affordable housing to those who need it most in our region.

## CRHC Profile

The Capital Region Housing Corporation is a wholly owned subsidiary of the Capital Regional District and is the largest non-profit housing provider on Vancouver Island.

For more than 40 years, the CRHC has built a proud reputation of working with community partners to deliver quality, affordable housing to those who need it most in our region. Following an accelerated period of growth from 2019–2024, CRHC now provides 2,028 homes for over 4,300 tenants in 53 properties across eight municipalities.

The CRHC will continue to develop more homes to meet our community's current and future housing needs. The projects recently completed, under development and in planning are highlighted in 2024 Progress as are the total number of properties delivered since 2018.

## Vision

As leaders in non-profit housing in the capital region, the CRHC delivers affordable, attractive, inclusive, sustainable housing.

## Mission

The CRHC's mission is to develop and manage affordable housing within the capital region for low to moderate income households.

## Tenant Advisory Committee

The Tenant Advisory Committee (TAC) reports through the CRD's Hospitals and Housing Committee to advise the CRHC Board of Directors on tenant policies and programs and may include up to eight tenant representatives. The purpose of the TAC is to promote effective communication, engagement, and collaboration between the CRHC and its tenants.



# 2024 Progress

## UNDER DEVELOPMENT



### **CALEDONIA** — *under development*

Located in Victoria's Fernwood neighbourhood, Caledonia is a redevelopment project which will feature 158 below market rental homes within two apartment and three townhouse buildings.



### **CAMPUS VIEW** — *under development*

Located in Saanich near the University of Victoria, Campus View is a redevelopment project which will replace the existing 12 townhomes with 119 new homes in two apartment style buildings.



### **VILLAGE ON THE GREEN** — *under development*

Located in Victoria's Fernwood neighbourhood, Village on the Green is a redevelopment project which will feature 160 below market rental homes within two apartment style buildings.



### **VERDIER** — *under development*

Located in Central Saanich's Brentwood Bay, Verdier is a proposed development that combines below market housing with a planned daycare space. In the early development stages, construction is expected to start in 2025.



### **PANDORA** — *under development*

Pandora is a unique collaboration between the City of Victoria, the Province through BC Housing, and the CRHC to build 205 new, below market rental homes, with 158 operated by the CRHC. A new community programming space, and child care spaces, are planned for the development.



### **CEDAR HILL** — *NEW development*

Located in Saanich, the Cedar Hill project will be 200 homes in a 12-storey mixed-use building with 11 storeys of below market rental housing over a single level new library and two levels of underground parking. The project is slated to begin development in 2025.

## NEW

COMPLETED



### MICHIGAN SQUARE — *completed*

In 2024, the CRHC celebrated the completion of the redevelopment of Michigan Square in the James Bay neighbourhood of Victoria. Michigan Square is a 97-unit community for individuals, families, seniors, and people with disabilities. It's close to shopping centres, restaurants, bus routes, schools, and a medical clinic. Operated by the CRHC it includes below market units for tenants with moderate income levels. Ten units are rented at provincial income assistance rates under the Regional Housing First Program (RHFP). The provincial income assistance units are offered to individuals who have experienced homelessness and are ready to live independently.

The project includes:

- ▶ 10 studio units
- ▶ 30 1-bedroom units
- ▶ 47 2-bedroom units
- ▶ 10 3-bedroom units
- ▶ Underground parking
- ▶ Designed and constructed to achieve BC Energy Step Code – Step 3

## CRHC Overview

### Properties



8

Municipalities



53

Complexes



\$714M

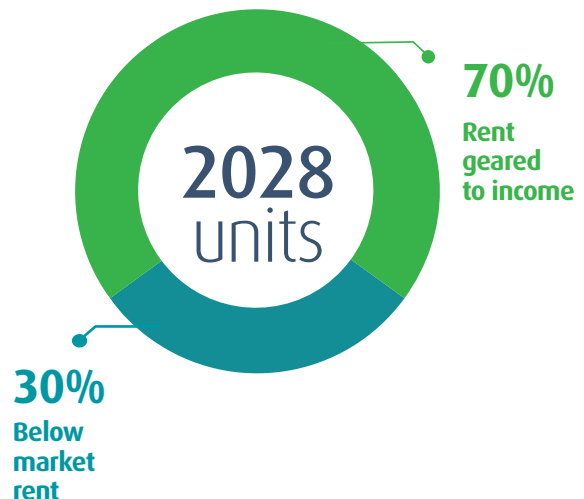
Insured Value



2028

Units

### CRHC Rental Rates





# CRHC Housing Delivery 2019–2024

Since 2019, the CRHC, along with funding partners at the provincial and federal levels, have delivered eight new properties and 813 homes to the capital region. During this extraordinary period of growth, the CRHC has maintained a lower two-bedroom unit rental rate than both the Canada Mortgage and Housing Corporation (CMHC) average established for the area, and the local market average.

In 2024, the average cost of a CRHC two-bedroom home was \$1,327/month, which is \$629/month less than the CMHC average. When compared to average two-bedroom homes in the private rental market, CRHC two-bedroom homes are \$1,396/month less.

## HOUSING DELIVERED



**MILLSTREAM**  
(Langford)  
compl. 2019  
**132 homes**



**WESTVIEW**  
(Saanich)  
compl. 2020  
**73 homes**



**SPENCER**  
(Langford)  
compl. 2020  
**130 homes**



**WEST PARK**  
(View Royal)  
compl. 2020  
**152 homes**



**HOCKLEY**  
(Langford)  
compl. 2021  
**120 homes**



**2782**  
(Langford)  
compl. 2022  
**58 homes**



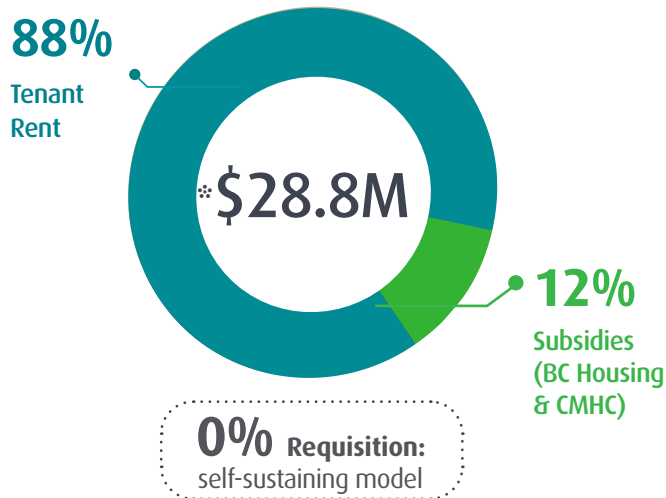
**PROSSER**  
(Central  
Saanich)  
compl. 2023  
**51 homes**



**MICHIGAN**  
(Victoria)  
compl. 2024  
**97 homes**

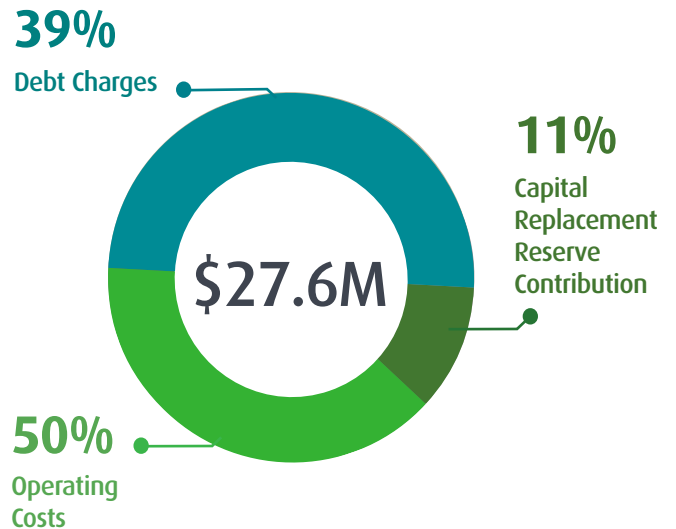
# 2024 Financial Highlights

## Operating Income

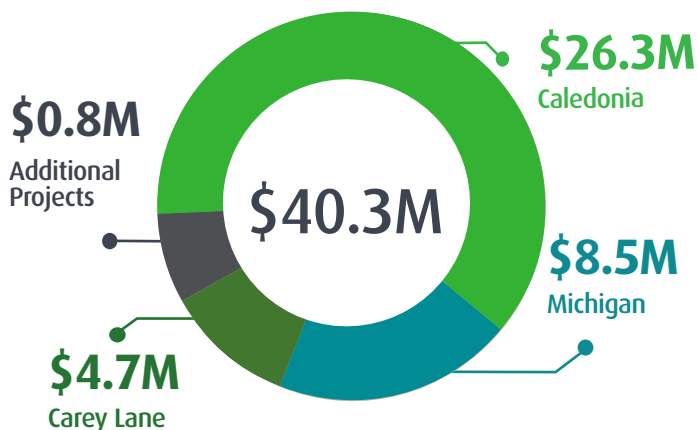


\*Based on 2024 Audited Financial Statements. Includes transfers from Corporate Stabilization Reserve and capital project surpluses.

## Operating Expenses



## Capital Projects



\*Includes pre-development and post-construction costs.

## Routine Capital Improvements



**\$4.4M**

\*Routine capital improvements are investments made to replace building components and appliances and may include such items as roof repair, siding replacement, access and egress improvements, paint, windows and specific units appliance repair/replacement.





CRD | CRHC

625 Fisgard Street  
Victoria, BC V8W 1R7  
250.388.6422

[www.capitalregionhousing.ca](http://www.capitalregionhousing.ca)  
Facebook: Capital Regional District

**REPORT TO THE CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, MAY 14, 2025**

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**SUBJECT**      **Capital Regional District 2024 Annual Report**

**ISSUE SUMMARY**

To present the Capital Regional District 2024 Annual Report.

**BACKGROUND**

The Capital Regional District (CRD) produces an annual report each year to highlight achievements, progress on Board Priorities, and key financial and operational outcomes from the previous year. The 2024 Annual Report is attached as Appendix A. The report also features key activities of the CRD's other corporate entities, the Capital Regional Hospital District (CRHD) and Capital Region Housing Corporation (CRHC), and the many CRD Board-appointed Commissions.

The report is prepared to give stakeholders information about the CRD's activities and performance and together with the approval of the 2024 financial statements, the prior year will be considered closed. This report is filed with the provincial government together with the detailed financial statements, circulated to stakeholders and made public through the CRD website, and submitted to the Government Finance Officers Association to share our reporting and performance.

2024 marked the second full year of the Board's four-year term and the report provides an opportunity to highlight continued progress on the Board's Strategic Priorities for 2023 – 2026, advancing actions and initiatives related to five regional priority areas: Transportation, Housing, Climate Action & Environment, First Nations, and Governance, and the Community Needs identified in the CRD 2023 – 2026 Corporate Plan.

In 2024, in addition to providing services that are essential to this region, some key initiatives completed include the signing of a Memorandum of Understanding with the Pacheedaht First Nation to formalize the government-to-government relationship, the completion of the redevelopment of Michigan Square creating 97 new affordable rental homes for families, seniors, and individuals with low-to-moderate incomes, the introduction of the Regional Transportation Service Bylaw, the development of a Long-Term Biosolids Management Strategy for the region, and the official opening of the Mayne Island Regional Trail.

The 2024 Annual Report reflects the collective efforts of staff, elected officials, and community partners in advancing the Board's vision for a livable, sustainable, and resilient region.

**RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer
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**ATTACHMENT(S)**

Appendix A: Capital Regional District 2024 Annual Report



# CAPITAL REGIONAL DISTRICT 2024 ANNUAL REPORT

## TERRITORIAL ACKNOWLEDGEMENT

The CRD conducts its business within the Territories of many First Nations, including but not limited to BOKÉĆEN (Pauquachin), MÁLEXEŁ (Malahat), paaʔčiidʔatx (Pacheedaht), Spune'luxutth (Penelekut), Sc'ianew (Beecher Bay), Songhees, STÁUTW (Tsawout), T'Sou-ke, WJOŁEŁP (Tsartlip), WSIKEM (Tseycum), and xʷsepsum (Kosapsum) Nations, all of whom have a long-standing relationship with the land and waters from time immemorial that continues to this day.



## PHOTO ACKNOWLEDGEMENT

The photos in this document were taken within the boundaries of the Capital Regional District. Thank you to the wonderful local, professional and staff photographers that contributed photos to this report.



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# The Capital Regional District

The Capital Regional District (CRD) is the regional government for 13 municipalities and three electoral areas on southern Vancouver Island and the Gulf Islands, serving more than 460,000 people. The capital region spans the Territory of 19 First Nations.

The CRD plays a key role in providing services that can be delivered efficiently and effectively through region-wide or shared service delivery models. These include the regional water supply, solid waste, wastewater treatment, regional parks, housing, 911 call answer and recreation facilities.

The CRD has more than 200 service, infrastructure and financing agreements with municipalities and electoral areas to deliver services in the following categories:

- ▶ **regional**, where all municipalities and electoral areas are served
- ▶ **sub-regional**, where two or more jurisdictions are served
- ▶ **local**, in the electoral areas where the CRD is the local government

The CRD works collaboratively with First Nations and other orders of government and has direct relationships with individuals, businesses, organizations, institutions and communities that access regional utilities and services.

The Capital Region Housing Corporation (CRHC) is a wholly owned subsidiary of the CRD and is Vancouver Island's largest non-profit housing provider, serving almost 4,000 tenants in over 50 buildings across seven municipalities. The Capital Regional Hospital District (CRHD) is administered by the CRD and invests in traditional health care services and provides capital funding for health care infrastructure, such as health facilities and hospital equipment.

A map of the Capital Regional District (CRD) on southern Vancouver Island and the Gulf Islands. The CRD's territory is highlighted in a light teal color, while surrounding areas are in a darker teal. The text "The Capital Regional District" is centered over the map.

The Capital Regional District





# OUR ORGANIZATION

The CRD is the regional government for 13 municipalities and three electoral areas on southern Vancouver Island and the Gulf Islands .



# Message from the Board Chair

As Chair of the CRD Board, I am proud to present our 2024 Annual Report, highlighting the essential services we provide and the progress we have made on the five key priority areas we identified when we began the 2023–2026 CRD Board term. These areas include transportation, housing, climate action & environment, First Nations and governance.

The global economic landscape has been marked by significant challenges recently, including the impact of tariffs and rising costs. These factors have contributed to increased financial pressures on households, businesses and governments alike. Despite these challenges, the CRD has remained steadfast in its dedication to delivering essential services: safe and clean drinking water, wastewater treatment, regional parks and trails, solid waste management and housing, to name a few, that are fundamental to residents' well-being and quality of life.

We have advanced important work in support of the Board's priorities. Through ongoing dialogue and collaboration, we are working to incorporate Indigenous leadership and traditional knowledge into a variety of CRD initiatives and strategies, benefiting service delivery in the region. Last year, we signed a Memorandum of Understanding (MOU) with the paa?čiid?atx (Pacheedaht) First Nation to formalize our government-to-government relationship. This MOU paves a path for more partnership opportunities between the CRD and other First Nations in the region.

Transportation service delivery has also seen substantial improvements. The development of a proposed Regional Transportation Service is a key achievement, aimed at creating a more efficient, sustainable, and accessible transportation network. This service was developed to address the diverse needs of residents, reduce congestion and promote environmentally friendly transportation



options. Elector approval must be obtained in order to advance the Regional Transportation Service. The regional alternative approval process is expected to take place this year.

These are just a few highlights of the initiatives that reflect our ongoing dedication to serving the residents of the CRD with excellence and integrity. We are proud of the progress we have made on the CRD Board Priorities and look forward to continuing this important work in the year ahead. Together, we can build a vibrant, inclusive and sustainable region for all.

Cliff **MCNEIL-SMITH**

Chair  
Capital Regional District Board

# Message from the Chief Administrative Officer

I am pleased to highlight the progress the CRD has made over the past year in enhancing our services and supporting the CRD Board. Our commitment to continuous improvement and being responsive to the needs of residents remains at the forefront of our efforts.

Last year, we developed and began implementing a new organizational plan, CRD Evolves 2024-2025. This plan outlines strategic changes aimed at increasing our efficiency and better serving our community. By focusing on impactful organizational improvements, we are positioning ourselves to meet the evolving needs of residents more effectively.

We have made substantial strides in governance and service delivery for the three electoral areas: Salt Spring Island, Southern Gulf Islands, and Juan de Fuca. The establishment of a new Electoral Area Services Department is underway, which will allow us to provide more tailored and effective support to these unique communities.

A major milestone was the development of the new CRD website. Designed with inclusivity at its core, the website meets the Web Content Accessibility Guidelines standards and includes automated translation features. This ensures a welcoming and accessible experience for all residents, including those using assistive technologies. The mobile-friendly design and enhanced search capabilities make it easier for users to navigate and find the information they need.

In addition to digital advancements, we have developed the new CRD Accessibility Plan that will be used to guide us in identifying and removing barriers. Accessibility is an element of the many CRD service strategies, approaches and plans, and will remain a foundation to our service provision for years to come.



This is an exciting time for the organization. The strategic changes and initiatives we are implementing will position the organization well for the future.

These initiatives reflect our ongoing commitment to better serve the residents of the capital region and ensure that the CRD remains a vibrant and inclusive region for all.

Ted **ROBBINS**

Chief Administrative Officer  
Capital Regional District  
Capital Region Housing Corporation  
Capital Regional Hospital District

# Board of Directors

## 2023–2026 Term

The CRD is governed by a 24-member Board of Directors, supported by more than 75 committees and commissions. The Board is composed of one or more elected officials from each of the municipalities and three electoral areas within the CRD's boundaries. Each municipality has one director for every 25,000 people (or portion thereof). Each electoral area is represented by one director.

The directors also serve on the Capital Region Housing Corporation Board and the Capital Regional Hospital District Board.

**CRD** **Chair** Cliff **MCNEIL-SMITH**, Sidney  
**Vice-Chair** Marie-Térèse **LITTLE**, Metchosin

**CRHC** **Chair** Zac **DE VRIES**, Saanich  
**Vice-Chair** Jeremy **CARADONNA**, Victoria

**CRHD** **Chair** Kevin **MURDOCH**, Oak Bay  
**Acting Vice-Chair** Scott **GOODMANSON**, Langford

### Directors

- front row
  - ▶ Peter **JONES**, North Saanich
  - ▶ Doug **KOBAYASHI**, Colwood
  - ▶ Colin **PLANT**, Saanich
  - ▶ Gary **HOLMAN**, Salt Spring Island Electoral Area
  - ▶ Marie-Térèse **LITTLE**, Metchosin
  - ▶ Maja **TAIT**, Sooke
- centre row
  - ▶ Kevin **MURDOCH**, Oak Bay
  - ▶ Barbara **DESJARDINS**, Esquimalt
  - ▶ Cliff **MCNEIL-SMITH**, Sidney
  - ▶ Al **WICKHEIM**, Juan de Fuca Electoral Area
  - ▶ Marianne **ALTO**, Victoria
  - ▶ Susan **BRICE**, Saanich
  - ▶ Judy **BROWNOFF**, Saanich
  - ▶ Lillian **SZPAK** (Colby **HARDER** as of 2024), Langford
- back row
  - ▶ Chris **COLEMAN**, Victoria
  - ▶ Paul **BRENT**, Southern Gulf Islands Electoral Area
  - ▶ Ken **WILLIAMS**, Highlands
  - ▶ Scott **GOODMANSON**, Langford
  - ▶ Sid **TOBIAS**, View Royal
  - ▶ Zac **DE VRIES**, Saanich
  - ▶ Ryan **WINDSOR**, Central Saanich
  - ▶ Dave **THOMPSON**, Victoria
  - ▶ Dean **MURDOCK**, Saanich
  - ▶ Jeremy **CARADONNA**, Victoria





# Executive Leadership Team

The Executive Leadership Team (ELT) consists of the Chief Administrative Officer, Chief Financial Officer, Corporate Officer, and the General Managers, who are all Officers of the Corporation.

These Officers direct the departments and divisions across the Corporation and work collaboratively to:

- ▶ Consider strategic issues related to the organization
- ▶ Discuss solutions to organizational challenges
- ▶ Make decisions effectively on behalf of the organization and in the interests of the CRD Board
- ▶ Provide direction on corporate-wide policies, systems, projects and initiatives
- ▶ Ensure our employees are supported and empowered to achieve organizational goals

The success of the organization is measured by how well the entire organization performs in effectively and efficiently delivering services to the residents of the region and in its ability to advance Board and Corporate priorities within an

approved Board budget. It is a key responsibility of the ELT to ensure that the actions, directions and policies of management are aligned to achieve these objectives, to strengthen our foundational core and to ensure we have an engaged workforce that is valued and supported.

## Executive Leadership Team

*(from left to right)*

- ▶ Kristen **MORLEY**, General Manager, Corporate Services & Corporate Officer
- ▶ Kevin **LORETTE**, General Manager, Housing, Planning & Protective Services
- ▶ Nelson **CHAN**, General Manager, Finance & Technology & Chief Financial Officer
- ▶ Ted **ROBBINS**, Chief Administrative Officer
- ▶ Alicia **FRASER**, General Manager, Infrastructure & Water Services
- ▶ Luisa **JONES**, General Manager, Parks, Recreation & Environmental Services



# Governance Framework

The CRD is governed by a 24-member Board of Directors, which serves as a political forum and a vehicle for advancing the interests of the region as a whole. The Board is composed of one or more elected officials from each of the local governments within the CRD's boundaries:

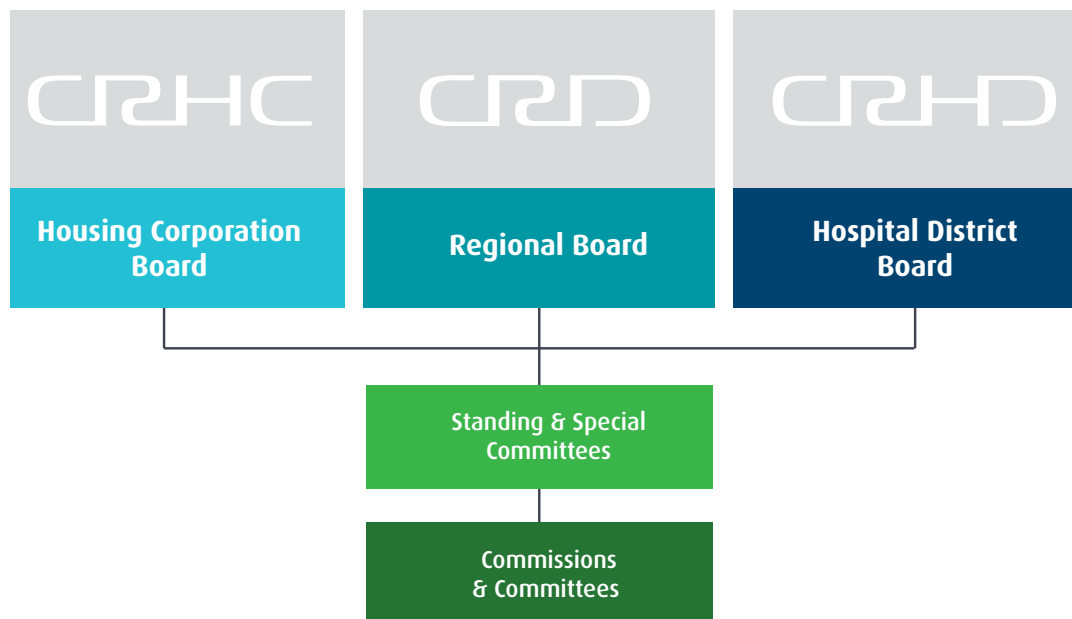
- ▶ For areas outside municipal boundaries (electoral areas), citizens elect one director to the Board during general local elections.
- ▶ Each municipal council appoints one or more elected officials to the Board. The formula is one director for every 25,000 population (or portion thereof).

All members also sit on the Capital Region Housing Corporation (CRHC) Board and the Capital Regional Hospital District (CRHD) Board. Board meetings are held once a month and are open to the public.

Collectively, these Boards establish the CRD vision, set priorities and provide direction on service delivery, collaboration and partnerships. Various committees and commissions oversee delivery of services and report to the CRD, CRHC and CRHD Boards.

The chair and vice-chair of each regional board are elected from among the directors at an inaugural meeting held each November. Next, the regional board chairs define various committees and their membership.

To make decisions, directors must vote. The CRD uses special voting rules based on population and the combination of participants in each service. Some votes are unweighted (one vote per director) and others are weighted based on population (one vote per 5,000 population or portion thereof).







# OUR PROFILE

The CRD has more than 200 service, infrastructure and financing agreements with municipalities, electoral areas and First Nations to deliver services .





CRHC Housing - Spencer Close



Farm, North Saanich



PARC, Salt Spring Island

# A Livable, Sustainable and Resilient Region

Encompassing 237,000 hectares, including 70 Gulf Islands, the capital region is a sought-after destination, renowned for its mild climate, beautiful coastlines and natural ecosystems .

The region offers a balance between rural and urban lifestyles, including the farming communities in North Saanich, the evergreen hills of Sooke, the artisan networks on the Gulf Islands and the government and business hub of Victoria, the province's capital city. It is home to the Canadian Pacific Naval Fleet and multiple post-secondary educational institutions, including Camosun College, Royal Roads University and the University of Victoria.

Tourism, technology, health care and government services are key industries in the region, a place where residents and tourists can enjoy the Salish Sea, old-growth rainforests, outdoor adventure and a vibrant arts and culture scene.

The region has experienced a steady increase in population and sustained growth in housing starts and property values. The CRD will continue to work with local residents, community groups, businesses, First Nations, major institutions, municipalities and other partners to ensure we continue to meet the needs of this resilient and growing region through major infrastructure development and services.

# A Livable, Sustainable & Resilient Region

**460,317**

**Residents**

up 1.6% over 2023<sup>1</sup>

**2.5%**

**Inflation Rate**

vs 2.4% nationally<sup>2</sup>

**\$2.0B**

**Building Permit  
Construction Value**

down 5.4% over 2023<sup>3</sup>

**4,185**

**Housing Starts  
in the Victoria CMA  
down 16% over 2023<sup>4</sup>**

**\$1,306,400**

**Price of single  
family home in CRD**

up 2.7% over 2023<sup>5</sup>



<sup>1</sup> Census Metropolitan Area

<sup>2</sup> Population: [www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates](http://www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates)

<sup>3</sup> BC Statistics: [www2.gov.bc.ca/assets/gov/data/statistics/economy/cpi/cpi\\_annual\\_averages.pdf](http://www2.gov.bc.ca/assets/gov/data/statistics/economy/cpi/cpi_annual_averages.pdf)

<sup>4</sup> CRD Building Permits Database

<sup>5</sup> CMHC, Starts, Completions, and Under Construction (Canada, Provincial, CMA)

<sup>6</sup> Victoria Real Estate Board: [www.vreb.org/media/attachments/view/doc/stats\\_release\\_2024\\_12/pdf/stats\\_release\\_2024\\_12.pdf](http://www.vreb.org/media/attachments/view/doc/stats_release_2024_12/pdf/stats_release_2024_12.pdf)

# Supporting and Responding to the 2023–2026 Community Needs

In hearing and responding to the concerns of constituents, the CRD Board identified 16 community needs, grouped into five categories, to focus and drive work. Through strategic and corporate planning, the strategic course for the CRD is set over a four-year mandate to respond to community needs and to deliver on the Board’s mission, vision and priorities and the organization’s ongoing service mandates and approved plans.

The CRD budget cycle ensures that we respond to changes in our external and internal environments. The Executive Leadership Team identifies projects that enhance our corporate capacity to ensure we are well-positioned to meet evolving Board and community needs. Each spring, the corporate annual report is presented to demonstrate progress, capture major accomplishments and summarize financial highlights.

Five categories of community needs were identified to guide the work the organization delivered:

- Utility Services
- Corporate Services
- Local Government
- Community Services
- Government Relations







# COMMUNITY NEEDS

For each community need identified in our Corporate Plan, the CRD Board approved an outcome statement to capture what we envision our work will accomplish .



# Utility Services

Services that are essential to residents' needs and/or mandated by regulation.



## Wastewater

Efficient and effective management of the region's wastewater



## Water

Safe drinking water and a resilient water supply



## Solid Waste & Recycling

Minimize waste disposal and maximize waste diversion



Clover Point Pump Station

# Community Services

Services that address the needs of residents and build a liveable, sustainable region.



## Transportation

Residents have access to convenient, green and affordable multi-modal transportation systems that enhance livability

---



## Housing & Health

Residents have access to affordable housing and improved health facilities that enhance livability

---



## Climate Action

Progress on adaptation, reduced greenhouse gas emissions and triple-bottom line solutions that consider social, environmental and economic impacts

---



## Regional Parks

Additional land acquisitions and increased access to parks and recreational trails that respect Indigenous culture and conservation values

---



## Planning

Keep approved plans current and monitor for effectiveness

---



## Safety & Emergency Management

Protect public safety and cooperatively mitigate against, prepare for, respond to and recover from emergencies

---



## Arts & Recreation

Residents have access to appropriate and affordable arts and recreation opportunities that enhance quality of life

# Corporate Services

Services that support an effective and efficient organizational administration.



## People

An organization staff are proud to be a part of



## Open Government

Coordinated and collaborative governance, and leadership in organizational performance and service delivery



## Business Systems & Processes

Leading systems and policies to respond to best practices, comply with legislative requirements and deliver sustainable budgets



Communications staff



# Government Relations

Effective and coordinated advocacy.



## Advocacy

Effective and coordinated advocacy



## First Nations

Strong relationships with First Nations based on trust and mutual respect, partnerships and working together on shared goals



Spring Salmon Place (KWL-UCHUN) Campground

# Local Government

Local services for the residents of the Juan de Fuca, Salt Spring Island and Southern Gulf Islands Electoral Areas.



## Local Services

Administer and deliver local services in Juan de Fuca, Salt Spring Island and the Southern Gulf Islands



Pender Island office





# 2024 PROGRESS

Highlights of key Board and Corporate priorities,  
major projects and awards .



# Delivering on 2024 Priorities & Projects



Climate action initiatives



Songhees Rapid Housing announcement

## Board Priorities

To guide the direction and major activities of the CRD for the 2023–2026 mandate, the Board of Directors agreed to focus on five regional priorities:



### TRANSPORTATION

Residents have access to convenient, green and affordable multi-modal transportation systems that enhance livability .



### HOUSING

Residents have access to affordable housing that enhances livability .



### CLIMATE ACTION & ENVIRONMENT

Progress on adaptation, reduced greenhouse gas emissions and triple-bottom line solutions that consider social, environmental and economic impacts .



### FIRST NATIONS

Strong relationships with First Nations based on trust and mutual respect, partnerships and working together on shared goals .



### GOVERNANCE

Effective advocacy, coordinated and collaborative governance, and leadership in organizational performance and service delivery .

# Corporate Priorities, Projects & Awards

To guide effective development and coordination, the Executive Leadership Team identified key priorities and projects to enhance corporate capacity and delivery of services.



## CORPORATE PRIORITIES

With a focus on accountability, Corporate Priorities include: Business Capacity & Continuity, Fiscal Responsibility, Transparency, Efficiency, & Collaboration and Customer Service .



## MAJOR PROJECTS

As an essential and critical infrastructure service provider, a number of capital projects were progressed and completed in 2024 .



## AWARDS

The CRD was the recipient of a number of awards in 2024 .

As many initiatives and projects span multiple years and involve other organizations, the achievements described here capture only a snapshot of our organization's work .



Watermain construction



IT service desk staff



# Board Priorities



## Transportation

### INTRODUCTION OF REGIONAL TRANSPORTATION SERVICE BYLAW

The CRD continues to advance multi-modal transportation by improving active transportation networks, enhancing road safety and investing in regional trail infrastructure. Efforts to strengthen transportation service delivery are also underway, with engagement sessions gathering input from local governments, First Nations and partner agencies. Additionally, feasibility studies and service planning initiatives are helping to shape future transportation investments and ensure alignment with regional priorities. These initiatives support the CRD's goal of creating a more connected, sustainable and accessible transportation system for the region.

The CRD Board advanced the Bylaw to the Inspector of Municipalities for endorsement in preparation of the elector approval process for establishing a Regional Transportation Service (RTS) to deliver transportation choices that help enhance regional connectivity and integrated mobility. The first priority under the RTS will be updating the 2014 Regional Transportation Plan to refine the region's vision and goals for integrated long-term planning. This update will involve collaboration across the region to ensure a comprehensive approach to regional transportation needs. Additionally, the RTS will introduce new funding opportunities to support local government in delivering regionally significant priorities. The regional Alternative Approval Process (AAP) for elector consent is expected to begin in Q1 2025.

### SALT SPRING ISLAND HARBOUR WALK

An initial round of consultation with First Nations and upland owners took place in 2024. Conceptual designs have been drafted and approved by the Salt Spring Island Local Community Commission ahead of a second round of consultation with First Nations, Upland owners and the community at large.

### REGIONAL TRAIL OPENING ON MAYNE ISLAND

The Mayne Island Regional Trail officially opened on October 16, 2024. This 2.3 km gravel path connects the Village Bay ferry terminal to Miners Bay village, enhancing safety and accessibility for pedestrians and cyclists, while supporting climate action goals by promoting greener transportation options. As the first phase of the Gulf Islands Regional Trails Plan, it serves as a pilot for future trail development in the region. Funded through the CRD's Regional Parks service with federal and provincial grants, the \$4.5 million project contributes to a growing network of regional trails on southern Vancouver Island and the Gulf Islands.





## Housing

### RURAL HOUSING PROGRAM PILOT PROJECT

The CRD designed the Rural Housing Program Pilot Project that will take place on the Southern Gulf Islands and Salt Spring Island Electoral Areas. The Pilot Project will prototype various housing solutions better suited to the rural context and enhance CRD responsiveness to the housing crisis across the capital region. The program includes financial assistance for homeowners to build secondary suites and cottages with affordable rent commitments, investment in pre-development funding for affordable housing projects, and increased support for non-profit housing providers through enhanced coordination capacity.

### 150 NEW RENTAL HOMES IN VICTORIA

The redevelopment of two new buildings, replacing 53 aging apartments at the end of their lifespan, was completed in 2024. Michigan Square is owned and operated by the Capital Region Housing Corporation (CRHC) and the two buildings provide 53 and 44 units for a total of 97 new affordable rental homes for families, seniors and individuals with low-to-moderate incomes. Another 58 homes for middle income earners are underway through new BC Builds projects.



Michigan Square, Victoria





### CRD TO EXPAND AFFORDABLE HOUSING & BORROWING AUTHORITY

The CRD Board approved a bylaw increasing the borrowing authority for the Land Assembly, Housing and Land Banking service to \$85 million after receiving elector approval through an AAP. This increase will enable the CRD and the CRHC to advance key housing initiatives, including redeveloping existing CRHC buildings, expanding affordable rental housing through an Acquisition Strategy, and supporting rural housing. With this approval, the CRD can now leverage additional provincial and federal funding, potentially delivering up to 2,000 new affordable rental units. The enhanced borrowing capacity positions the CRD to act quickly on partnership opportunities, reinforcing its commitment to addressing the region's housing crisis and expanding affordable housing options.

### 593 NEW HOMES WITH SUPPORT FROM PROVINCIAL PARTNERS

The CRHC secured provincial funding to advance four affordable rental projects in the capital region, creating 593 new homes for those in need. This support comes from the Province's Community Housing Fund under the Homes for People action plan. Two projects involve partnerships with local governments, including a mixed-use development in Brentwood Bay Village with 110 homes and a daycare space, and a redevelopment in Saanich integrating a larger library with 200 affordable homes. Additionally, two redevelopment projects in Greater Victoria will add 283 homes, with transition planning in place for affected tenants. The CRHC continues to expand its affordable housing portfolio while maintaining support for existing tenants.



Drennan Place, Sooke



## Climate Action & Environment

### CRD REGIONAL PARKS ACCESSIBILITY & INFRASTRUCTURE IMPROVEMENTS

The CRD showcased recent improvements in regional parks aimed at increasing accessibility and inclusivity. Enhancements at Elk/Beaver Lake Regional Park and other sites included accessible washrooms, a wheelchair-friendly fishing dock, mobility mats, improved trail surfaces and designated parking. These upgrades supported the CRD's commitment to equitable access, as outlined in the Regional Parks and Trails Strategic Plan 2022–2032. The CRD's Accessibility Advisory Committee continued to provide guidance on removing barriers and improving accessibility across services, programs and infrastructure.

### HARTLAND LANDFILL WASTE DIVERSION IMPROVEMENTS AND SERVICE LEVEL ENHANCEMENTS

In 2023, the CRD Board approved bylaw amendments for Hartland Landfill, implemented in two phases in 2024, to better support waste diversion and align with the CRD's Solid Waste Management Plan goal of reducing regional waste by one-third by 2031.

Phase 1, implemented in January 2024, increased the general refuse tipping fee from \$110 to \$150 per tonne, raised fines for various infractions and banned clean wood from general refuse, accepting it at a reduced fee of \$80 per tonne. Phase 2, implemented in July, banned treated wood and asphalt shingles from general refuse, accepting them at a reduced fee of \$110 per tonne. The Material Diversion Transfer Station was built in 2024 at Hartland Landfill to pre-process and prepare clean wood, treated wood and asphalt shingles for recycling or energy recovery purposes.

Hartland Landfill extended Saturday hours from 7:00 am to 5:00 pm for a one-year pilot project that began June 15, 2024, adding three hours (2:00 to 5:00 pm) to improve accessibility, reduce wait times and increase collection of recyclable materials. Scale data and results from an online survey will be presented to the CRD Board in 2025. All of these measures aim to extend the landfill's lifespan, reduce greenhouse gas emissions and promote more sustainable waste management.

### SOLID WASTE MARKET RESEARCH & ENGAGEMENT STUDY

The 2024 Solid Waste Market Research and Engagement Study gathered insights on waste management behaviors of residents and businesses. Key findings include:

- ▶ 74% of residents reported positive attitudes towards reducing waste
- ▶ About half of the businesses experience challenges complying with local waste management regulations

The data will help inform education and outreach initiatives focused on achieving the Solid Waste Management Plan target of reducing the region's waste by more than one-third by 2031.





## CRD REGIONAL PARKS AND TRAILS STRATEGIC PLAN 2022-2032

The CRD's Regional Parks and Trails Strategic Plan 2022–2032 establishes five goal areas where the CRD focuses its efforts. Overall, there are 13 strategic priorities and 57 supporting sub-actions. The main 2024 initiatives for regional parks and trails included:

- ▶ Continued work with First Nations to better understand and respect Indigenous cultural heritage and its use in regional parks
- ▶ Improved accessibility and work to increase equitable access to regional parks and trails
- ▶ Work to advance opportunities for outdoor recreation in regional parks
- ▶ Prioritized projects related to regional trails and active transportation initiatives
- ▶ Projects prioritized to increase protection of biodiversity in parks

## ELECTRIC VEHICLE CHARGERS IN CRD REGIONAL PARKS

Installed two FLO SmartTWO Level 2 chargers at the Beaver Beach parking lot to support clean-energy transportation, serving both the public and CRD Regional Parks' Electric Vehicle (EV) fleet while staff service the parks. Visitors can activate the chargers using a Flo, BC Hydro or ChargePoint account, with a fee of \$1 per hour and a three-hour limit. Additional EV charging sites are being assessed for feasibility in 2025. This initiative aligns with the CRD's Regional Parks and Trails Strategic Plan 2022–2032 and its 2023–2026 Board Priority to reduce greenhouse gas emissions.

## LONG-TERM BIOSOLIDS MANAGEMENT STRATEGY

The CRD developed a Long-Term Biosolids Management Strategy to ensure the sustainable and beneficial use of biosolids, a nutrient-rich by-product of wastewater treatment. Informed by extensive research, technical expertise, and engagement with First Nations, interest holders and the public, the strategy follows a tiered approach that prioritizes advanced thermal processing as the preferred long-term solution, as well as out-of-region options and in-region contingency measures. The management strategy was submitted to the province in the spring of 2024, aiming to meet regulatory obligations while fostering innovative waste management solutions.



Residual Treatment Plant - Biosolids



Thermal imaging camera kit

### THERMAL IMAGING CAMERA KITS

The CRD partnered with the Greater Victoria Public Library and other local libraries to launch Thermal Camera Kits, and updated Climate Action To-Go Kits, to help residents identify energy inefficiencies and reduce emissions. The Thermal Camera Kits detect heat loss and drafts, while the Climate Action To-Go Kits offer tools for measuring electricity use, testing water efficiency, and adopting sustainable practices.

### EXTREME HEAT INFORMATION PORTAL LAUNCH

In 2024, the CRD, in partnership with local governments, Island Health and the Province, launched the Capital Region Extreme Heat Information Portal to help communities understand and prepare for extreme heat events. Rising temperatures and past heatwaves, including the deadly 2021 event, highlight the need for regional planning. Funded by a Union of BC Municipalities (UBCM) grant, the project developed an interactive mapping tool analyzing heat vulnerability based on socio-demographic and building factors. Alongside this, an updated Climate Projections for the Capital Region Report provides data to support planners and policymakers in making informed climate adaptation decisions.

### TWO REGIONAL AAPs: FOODLANDS ACCESS SERVICE & BIODIVERSITY STEWARDSHIP COORDINATION

The CRD initiated two Alternative Approval Processes (AAPs) to consider the establishment of a Regional Foodlands Access Service and a Biodiversity and Environmental Stewardship Service. The Regional Foodlands Access Service aims to improve affordable access to farmland for new and expanding farmers, enhancing food security, and addressing challenges such as rising farmland costs and an aging farmer population. The Biodiversity and Environmental Stewardship Service seeks to take a regional approach to biodiversity conservation and natural asset protection, working collaboratively with municipalities, First Nations, landowners, and stewardship groups to restore habitats and manage environmental threats. The services are proposed to be established in February 2025.





## First Nations



### CRD AND PACHEEDAHT FIRST NATION SIGN MEMORANDUM OF UNDERSTANDING

The CRD and Pacheedaht First Nation have signed a Memorandum of Understanding (MOU) to formalize their government-to-government relationship. This agreement outlines shared priorities and principles for collaboration, fostering respectful and reciprocal decision-making. The MOU focuses on key areas such as water and sewage infrastructure, land use, parks and solid waste management. Implementation of this MOU will have far-reaching impacts. It will facilitate the incorporation of Indigenous leadership and traditional knowledge into a variety of CRD initiatives and strategies, improving service delivery in the region.

### SIXTY-SIX NEW AFFORDABLE HOMES FOR SONGHEES NATION MEMBERS

A new affordable housing project on Songhees Nation land was made possible through nearly \$24 million in funding from the CRD, federal and provincial governments and the Songhees Nation. A new six-storey building at 1502 Admirals Road provides 66 below-market rental homes, operated by M'akola Housing Society and prioritized for Songhees Nation members. This is the first new housing built on Songhees land in 17 years, forming part of a larger plan for 240 units. The project will complete in early 2025 and addresses severe housing needs while supporting Indigenous community housing initiatives.

### PROPERTY ACQUISITION FOR THE PROPOSED THUTHIQUIT HULELUM' HOUSING PROJECT ON GALIANO ISLAND

The CRD purchased the property at 280 Georgeson Bay Road on Galiano Island to advance the Thuthiquit Hulelum' Housing Project, known as Forest Homes. The site was prepared by the Galiano Affordable Living Initiative Society (GALI) and zoned for 20 affordable rental homes. Under the purchase agreement, GALI will operate the housing once completed.

### OPENING OF AFFORDABLE RENTAL HOMES FOR INDIGENOUS PEOPLE IN SOOKE (T'SOU-KE)

In 2024, Indigenous individuals and families living in Sooke (T'Sou-ke) accessed 170 new below-market homes in the community with the opening of 2075 Drennan Street. This new development includes two five-storey buildings, with 34 units rented at the shelter rate for those with very low incomes, and the remaining units offered at below-market rates. The buildings feature a mix of studio to three-bedroom homes, along with communal gathering spaces, accessible parking and a playground. This project is part of a broader initiative to expand affordable housing across BC, which includes a partnership among the federal and provincial governments, the CRD and M'akola Housing Society.





## Governance

### SERVICE AND FINANCIAL PLANNING

In 2024, the CRD continued to plan for and implement the Board-approved 2023-2026 Corporate Plan. This strategic document outlines initiatives that staff will advance over the four-year Board term, in alignment with Board priorities. It also highlights initiatives essential for fulfilling core service mandates, meeting regulatory requirements, and keeping pace with population growth. Service plans, known as Community Need Summaries, were presented alongside the 2025 Provisional Budget at the Committee of the Whole meeting on October 30, 2024.

### ESTABLISHMENT OF ELECTORAL AREA SERVICES DEPARTMENT

In 2024, the CRD took steps to enhance governance and service delivery for its three electoral areas: Salt Spring Island, Southern Gulf Islands and Juan de Fuca. The CRD Board directed the Chief Administrative Officer to establish a new Electoral Area Services Department, consolidating most services under a new General Manager. This role will oversee administration and service delivery while working directly with the Electoral Area Directors. These structural changes will be incorporated into the 2025 provisional budget and service plans. This change was one of the opportunities identified through CRD Evolves 2024-2025.



Gulf Islands from Mount Bruce, Salt Spring Island



## CRD BOARD CODE OF CONDUCT

In 2024, the CRD Board adopted a new Board Code of Conduct Bylaw to strengthen governance and accountability. The bylaw outlines conduct expectations and a complaint process through the Board Chair or Chief Administrative Officer. A Member Statement of Commitment was also approved, allowing Directors to symbolically affirm their support for the Code. To ensure transparency and effectiveness, the Board directed staff to develop a reporting mechanism, conduct a one-year review, and create a simplified reference guide for Board members.

## SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION

The Local Community Commission (LCC) is an elected body (including the Salt Spring Island (SSI) Electoral Area CRD Director) established in June 2023, following a SSI referendum that supported its formation. The LCC is a regional district commission that consolidates governance of 14 local CRD services previously overseen by four appointed, volunteer commissions. The purpose of the LCC is to broaden elected oversight and administration of certain SSI local services so that decisions regarding these services are more locally transparent and reflect the broader public interest. The LCC also has an important role as an advocate for the SSI community, including joint meetings with the SSI Local Trust Committee. Delivery of regional services that Salt Spring Island residents participate in, such as Regional Parks, Land Banking and Housing, as well as sub-regional services such as Building Inspection, are still overseen by the CRD Board and Electoral Areas Committee.

In 2024, the LCC completed their Strategic Plan 2024-2027. The document captures key operational and LCC-driven activities during the term. Staff will report back to the LCC on progress made in delivering the Plan on an annual basis.



Local Community Commission, Salt Spring Island





# Corporate Priorities

## ARTS DEVELOPMENT OPERATING GRANTS, PROJECTS AND FUNDING

Arts & Culture Support Service (Arts Service) awarded 101 grants, totalling \$2,738,370, to support local not-for-profit arts programming. Both the number of grants awarded and the funding total were record highs. Fifteen grants were awarded to first-time recipients, also a record number. The approved grants advance the mission of the Arts Service to support, champion and develop arts and culture in the region. The Arts Service is supported by Saanich, Victoria, Oak Bay, Esquimalt, View Royal, Highlands, Metchosin, Sooke and the Southern Gulf Islands.

## EQUITY, DIVERSITY & INCLUSION

Equity, Diversity and Inclusion (EDI) remained a high priority for the CRD in 2024, with advancements in several key areas, including strategy development, foundational training and employee engagement. The People, Safety and Culture Strategic Plan includes EDI as a priority, with several action items that were initiated in 2024 that will continue through 2027. This included a review of CRD administrative policies, with an EDI lens. Under the guidance of the internal EDI Steering Committee, the development of a new EDI Strategy was initiated in 2024 and will continue through 2025 with a robust employee engagement component. For foundational training, the CRD Board, Committee and Commission members and CRD staff participated in inclusion literacy and allyship training, with supplemental learning opportunities related to gender diversity in the workplace. To further support CRD staff and the Board in applying an EDI lens to decision-making, an EDI Implications Guidance document was created.

Employee engagement initiatives included EDI-related observances and celebrations posts, CRD participation in the Victoria Pride Parade, a Women in Science, Technology, Engineering and Math (STEM) panel discussion, and advancements of inclusive washroom signage. All these initiatives are designed to improve the sense of belonging for everyone at the CRD.



Pride Parade Float & CRD staff volunteers

## CORPORATE SAFETY

The Corporate Occupational Health & Safety (OHS) Program continues to have a positive impact on our employees and our safety culture. In 2024, the CRD successfully passed an external Certificate of Recognition (COR) audit. The CRD's comprehensive approach to OHS focuses on preventing injuries and the severity of injuries, as well as following a best practice approach to disability: prevention, management and worksite resources, and early intervention and timely return to work processes. Compared to peers in the WorkSafeBC Classification Unit, the CRD has a lower injury rate, fewer time-loss claims, and shorter duration of claims, demonstrating a safer work environment for employees.

## CORPORATE ACCESSIBILITY PLAN

The CRD Board established an Accessibility Advisory Committee (AAC) to provide recommendations to the CRD Governance Committee and inform the Accessibility Plan. The Plan will help improve the livability, inclusivity and accessibility for persons working and interacting with the CRD. In 2024, CRD staff and the AAC met bi-monthly to develop the CRD's Accessibility Plan, which identifies three priority areas including: Built Environment Improvements; Resourcing, Awareness and Training; and Increased Access. The Governance Committee and Board approved the Accessibility Plan in October 2024. The Plan is available on the CRD website on the Accessibility page, where the public can also provide feedback about accessibility in the CRD.

## CRD EVOLVES

In 2023, the Executive Leadership Team (ELT) developed a new organizational plan, CRD Evolves 2024-2025, which presents the next phase of the CRD's organizational journey. The purpose of the plan is to identify impactful organizational changes that address opportunities, enhance efficiency, optimize resource use, and achieve effectiveness gains. The goals of the plan are to:

- ▶ Create a common vision for how the organization is going to grow and deliver services in future years
- ▶ Consolidate where we have similar work happening in two or more places to avoid duplication and make better use of resources, with clear lines of responsibility and accountability
- ▶ Create alignment between those who plan/set service standards and who that deliver services to enhance consistency and streamline
- ▶ Utilize capacity, skills and expertise more effectively and gain efficiencies

Throughout 2024, staff, supported by the ELT, planned the implementation of CRD Evolves. In February 2024, seven Transition Teams were established. These teams collaborated to analyze and develop detailed Transition Plans for implementing the vision. The final stage of planning involved developing the Implementation Plan, summarizing all work done to date and outlining final preparations before activation. A final round of staff engagement in the Fall of 2024 validated the proposed approaches and made final adjustments, setting the stage for implementation in 2025. While most changes were planned for 2025, several opportunities arose in 2024 to activate changes sooner.





# Major Projects

## HARTLAND NORTH PROJECT

The Hartland Landfill North Entrance on Willis Point Road is due to open in January 2025 for commercial customers, as landfilling operations will move from the south to the north end of the site. To prepare for this transition, significant construction occurred throughout 2024 to complete the new landfilling area (Phase 2, Cell 4), the north scales, and a new Kitchen Scraps Transfer Station.

## DEVELOPMENT COST CHARGE PROGRAM

In 2024, the CRD conducted public and development community engagement on the proposed Regional Water Supply Development Cost Charge (DCC) program, including a presentation of the draft program and initial feedback to the Regional Water Supply Commission. In 2025, the CRD plans to finalize the program details, seek approval from the CRD Board and the provincial Ministry of Municipal Affairs and Housing, and implement the DCC program following bylaw adoption.



Watermain construction, Sooke





Galloping Goose Regional Trail

### REGIONAL TRAIL WIDENING & LIGHTING PROJECT PLANNING

In 2024, the CRD continued to advance the Galloping Goose and Lochside Regional Trails Widening and Lighting Project. Consultation with First Nations, government partners, and interest holders took place throughout the year to refine project plans. In March, the CRD secured \$500,000 through the provincial Active Transportation Infrastructure Grants Program, adding to the \$1.9 million received from the Growing Communities Fund in late 2023. These funds support Phase A of the project, which is set to begin in 2025 and includes widening 5.3 km of the Galloping Goose Trail and 1.3 km of the Lochside Trail, along with renewing three aging trestles. Project updates were regularly shared on the CRD's Capital Projects webpage.

### CRHD SUPPORTS REGIONS HEALTHCARE INFRASTRUCTURE

The CRHD continues to advance regional healthcare through strategic partnerships and investments. As a key partner in the Imaging is Power campaign, the CRHD helped support the replacement of six critical imaging machines at Royal Jubilee and Victoria General hospitals, improving diagnostic accuracy, reducing wait times and enhancing patient care.

With over \$11 million raised, the campaign marks a milestone in community-driven healthcare investment. The CRHD remains committed to strengthening medical infrastructure and collaborating with Island Health and other partners to meet the region's evolving healthcare needs.



### NEW MULTI-SPORT FACILITY TO CENTENNIAL PARK

In 2024, the CRD and Peninsula Recreation Commission announced the replacement of the existing lacrosse box at Centennial Park in Saanichton with a new state-of-the-art covered multi-sport box. This upgrade will transform the current facility into a versatile, weather-resistant space designed to accommodate a variety of sports and recreational activities year-round. Construction started in 2024, with project completion expected in Spring 2025.

### MAGIC LAKE PROJECT

The CRD continued progress on the Magic Lake Estates Sewer Service upgrade project in 2024, aiming to replace aging infrastructure and improve wastewater treatment. Construction began in May 2023 and was ongoing throughout the year, with key milestones including facility testing and commissioning scheduled for July and August. Additionally, the CRD launched the Magic Lake Estates Wetland Restoration Project in August to offset wetland impacts from wastewater upgrades, with work continuing through September. The overall project, funded by the Green Infrastructure - Investing in Canada Grant Program and the Magic Lake Estates Sewer Service, remains on track for a warranty review in August 2025.



Magic Lake Estates Treatment Facility





# Awards

## GREENEST EMPLOYER AWARD

The CRD was recognized as one of Canada's Greenest Employers in 2024, highlighting its commitment to environmental sustainability and innovation. This award acknowledges the CRD's efforts in stewarding over 13,000 hectares of natural areas, maintaining a zero-emissions fleet initiative that includes e-bikes and electric vehicles, and achieving LEED Gold certification for its headquarters.

## SAFEST EMPLOYER AWARD

In 2024, the CRD was recognized with a Canada's Safest Employers Excellence Award, as a result of its commitment to human resources policies and programs emphasizing safety and safe practices and the commitment to continued employee professional development.

## CLIMATE ACTION & ENERGY ACTION AWARD

The CRD was honoured with the Climate & Energy Action Award alongside the District of Saanich, City of Langford, District of Oak Bay, Town of Sidney, and City of Victoria for their collaboration on the Capital Region Extreme Heat Information Portal. The portal provides information and maps to help residents and municipal planners understand the capital region's vulnerability to extreme heat. For 26 years, the Community Energy Association has presented Climate & Energy Action Awards to BC municipalities, regional districts and Indigenous communities, recognizing exceptional leadership and measurable achievements.

## GOVERNMENT FINANCE OFFICER AWARDS

The CRD has been recognized by the Government Finance Officers Association of Canada, receiving the Canadian Award for Financial Reporting for the year ended December 31, 2023. This award highlights excellence in governmental accounting and financial reporting and reflects the outstanding work of the Financial Reporting team within Financial Services. Their dedication and expertise continue to uphold the highest standards of financial management, ensuring transparency and accountability in all the CRD's financial practices.



Financial reporting team





# **2024 FINANCIAL HIGHLIGHTS**

# CRD Financial Reporting Overview

The Capital Regional District (CRD) is pleased to provide this consolidated financial overview for the 2024 fiscal year.

## Our Economy

Although growth in the Canadian economy was softer than expected in the third quarter of 2024, earlier interest rate cuts helped boost household spending and housing activity, even as national population growth slowed<sup>1</sup>. In the fourth quarter, real Gross Domestic Product (GDP) rose by 0.6%, supported by higher household consumption, increased exports, and stronger business investment<sup>2</sup>.

As inflation in 2024 declined towards the Bank of Canada's 2% target beginning in August 2024, the central bank shifted its monetary policy stance, lowering the overnight policy rate to 3.25% by year end. This marked a transition to a more accommodative monetary policy environment<sup>3</sup>. Looking ahead to 2025, the Bank of Canada aims to balance the benefits of further monetary easing against potential risks stemming from external uncertainties, including any newly imposed US tariffs.

British Columbia's economy entered 2025 showing moderate momentum, following a year shaped by falling interest rates, lower inflation, and ongoing global economic uncertainty. Real GDP growth in BC is projected to rise modestly to 1.8% in 2025, with

further moderate gains to 1.9% in both 2026 and 2027. However, restrictive trade policies continue to weigh on near-term growth expectations.<sup>4</sup>

## Our Region

Greater Victoria's unemployment rate fell from over 4% in 2023 to 3.8% by the end of 2024, remaining well below rates for provincial, national and the greater Vancouver area at 5.8%, 6.7% and 6.4%, respectively<sup>5</sup>. The average annual inflation rate for Greater Victoria was 2.5% in 2024, compared to 2.4% nationally and 2.6% for both the province and greater Vancouver<sup>6</sup>.

The region continues to experience strong population growth, increasing by 1.6% in 2024 and by 25% since 2011<sup>7</sup>. Four CRD municipalities exceeded the provincial municipal average growth rate of 1.0% in 2024, based on recent population estimates. This sustained growth continues to place pressure on core priorities such as sustainable service delivery and housing affordability.

In December 2024, the benchmark price of a single family home in the core region reached \$1,306,400, a 2.7% increase over \$1,272,000 in December 2023<sup>8</sup>. Active listings rose to 2,290, up 7.4% from 2,132 a year earlier. With continued population growth, pressure on housing affordability in the region is expected to persist.

**460,317**  
**Residents**  
up 1.6% over 2023

**2.5%**  
**Inflation Rate**  
vs 2.4% nationally

**3.9%**  
**Average Unemployment**  
second lowest in Canada

**4,185**  
**Housing Starts**  
in the Victoria CMA\*



## Our Process

This report includes the CRD's Consolidated Statement of Financial Position and the Consolidated Statement of Operations, which form the basis of the financial statements.

Each year, the CRD prepares audited financial statements in accordance with legislative requirements and presents them to the Board for approval. The 2024 financial statements were prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) and were audited by KPMG LLP.

Under PSAS, governments are required to present five statements with explanatory notes:

1. Statement of Financial Position
2. Statement of Operations
3. Statement of Change in Net Debt
4. Statement of Remeasurement Gains and Losses
5. Statement of Cash Flows

The CRD also includes several schedules for additional reference. The consolidated financial statements include all CRD divisions and departments.

## Capital Region Housing Corporation

The Capital Region Housing Corporation (CRHC) is a non-profit organization wholly owned by the Capital Regional District and is governed by the same 24-member Board of Directors as the CRD.

As an entity of the CRD, the CRHC's financial statements are consolidated within the CRD financial statements, as required by PSAS.

## Capital Regional Hospital District

The Capital Regional Hospital District (CRHD) operates under the authority of the *Hospital District Act* and shares the same boundaries, directors and administrative staff as the CRD. It partners with Island Health and community agencies to develop and improve health-related facilities in the region. The CRHD prepares a set of audited financial statements independent from the CRD. Page 47 features a brief summary of the CRHD's financial highlights for 2024.

## More Information

Find the complete 2024 Statement of Financial Information and related documents at:  
[www.crd.ca/about/financial-accountability](http://www.crd.ca/about/financial-accountability)



**\$1,687**  
Avg market rent/mo  
in the Victoria CMA\*

\* Census Metropolitan Area

<sup>1</sup> Bank of Canada Monetary Policy Report: [www.bankofcanada.ca/publications/mpir/mpir-2025-01-29/](http://www.bankofcanada.ca/publications/mpir/mpir-2025-01-29/)

<sup>2</sup> Statistics Canada: [www150.statcan.gc.ca/n1/daily-quotidien/250228/dq250228a-eng.htm](http://www150.statcan.gc.ca/n1/daily-quotidien/250228/dq250228a-eng.htm)

<sup>3</sup> Bank of Canada Press release: [www.bankofcanada.ca/2025/03/fad-press-release-2025-03-12/](http://www.bankofcanada.ca/2025/03/fad-press-release-2025-03-12/)

<sup>4</sup> BC Budget-Economic Outlook (pg 13): [www.bcbudget.gov.bc.ca/2025/pdf/2025\\_Budget\\_and\\_Fiscal\\_Plan.pdf](http://www.bcbudget.gov.bc.ca/2025/pdf/2025_Budget_and_Fiscal_Plan.pdf)

<sup>5</sup> Statistics Canada: Table: 14-10-0459-01 [www150.statcan.gc.ca/t1/tbl1/en/cv.action?pid=1410045901](http://www150.statcan.gc.ca/t1/tbl1/en/cv.action?pid=1410045901)

<sup>6</sup> BC Statistics: [www2.gov.bc.ca/assets/gov/data/statistics/economy/cpi/cpi\\_annual\\_averages.pdf](http://www2.gov.bc.ca/assets/gov/data/statistics/economy/cpi/cpi_annual_averages.pdf)

<sup>7</sup> BC Population Estimates: [www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates](http://www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates)

<sup>8</sup> Victoria Real Estate Board: [www.vreb.org/media/attachments/view/doc/stats\\_release\\_2024\\_12/pdf/stats\\_release\\_2024\\_12.pdf](http://www.vreb.org/media/attachments/view/doc/stats_release_2024_12/pdf/stats_release_2024_12.pdf)

# CRD Statement of Financial Position (Consolidated CRD+CRHC)

This statement presents the organization's assets, liabilities, net debt position and accumulated surplus or equity position. In 2024, financial assets of \$626.3 million were stable year over year. Liabilities increased by \$44.1 million, driven by an increase of \$10.3 million in short-term debt and an increase of \$15.4 million in long-term debt used for the acquisition of capital assets. Accounts payable increased by \$20.7 million relating to significant construction contracts payable at the end of the year. Investment in capital assets grew by \$97.7 million, representing the net increase in capital assets acquisitions over amortization in the year. The CRD continues to invest in infrastructure to maintain levels of service and meet regional growth.

	2024	2023	2022
	(in millions)	(in millions)	(in millions)
<b>Financial assets</b>			
Cash and investments	\$416.6	\$413.0	\$401.0
Accounts receivable	\$40.1	\$36.3	\$24.8
Member municipality debt	\$166.5	\$174.7	\$176.4
Restricted cash – MFA Debt Reserve Fund	\$3.1	\$3.0	\$4.1
	<b>\$626.3</b>	<b>\$627.0</b>	<b>\$606.3</b>
<b>Financial liabilities</b>			
Accounts payable and accrued liabilities	\$60.6	\$39.9	\$37.4
Deferred revenue	\$29.5	\$33.2	\$48.1
Short-term debt	\$54.7	\$44.4	\$23.0
Long-term debt	\$590.9	\$575.5	\$559.0
Other long-term liabilities	\$1.5	\$1.2	\$1.4
Asset retirement obligations	\$28.4	\$27.3	\$25.1
	<b>\$765.6</b>	<b>\$721.5</b>	<b>\$694.0</b>
<b>Net debt</b>	<b>(\$139.3)</b>	<b>(\$94.5)</b>	<b>(\$87.7)</b>
<b>Non-financial assets*</b>			
Tangible capital assets	\$2,174.3	\$2,076.6	\$1,991.6
Inventory of supplies and expenses	\$5.2	\$5.8	\$3.5
	<b>\$2,179.5</b>	<b>\$2,082.4</b>	<b>\$1,995.1</b>
<b>Accumulated surplus</b>	<b>\$2,040.2</b>	<b>\$1,987.9</b>	<b>\$1,907.4</b>

\*Non-financial assets are resources that are normally held for service provision over one or more future periods.



# CRD Statement of Operations (Consolidated CRD+CRHC)

This statement identifies the results of the organization's financial activities for the year by presenting revenues less expenses, resulting in the organization's annual surplus on a PSAS basis.

Revenue decreased by \$18.4 million in 2024. This was primarily due to a decrease of \$24.9 million in other revenue from less one-time housing program and community grants recognized compared to the prior year. This decrease was offset by an additional \$6.1 million in sale of service revenue, driven by a \$4.6 million increase in landfill tipping fees and a \$1.7 million increase in water sales as new rates took effect and sales volumes increased.

Expenses increased by \$11.2 million in 2024 as salaries and benefits increased by \$8.4 million and amortization of tangible capital assets increased by \$4.5 million.

The annual surplus of \$48.3 million in 2024 will be carried forward to pay for capital, used to make principal debt repayments, or set aside to protect against future fluctuation in revenue and unplanned expenses. In some cases, surpluses are used to reduce the appropriate service requisitions or funding requirements.

	2024	2023	2022
	(in millions)	(in millions)	(in millions)
<b>Revenue</b>			
Requisition	\$88.5	\$82.1	\$78.1
Sale of services	\$149.2	\$140.7	\$134.6
Other revenue	\$105.4	\$139.5	\$96.9
Municipal debt servicing	\$18.1	\$17.3	\$17.6
	<b>\$361.2</b>	<b>\$379.6</b>	<b>\$327.2</b>
<b>Expenses</b>			
General government services	\$54.8	\$62.1	\$36.2
Protective services	\$14.3	\$13.4	\$11.8
Sewer, water and garbage services	\$154.9	\$143.1	\$136.5
Planning and development services	\$4.1	\$4.0	\$2.9
Affordable housing – rental expenses	\$23.9	\$22.3	\$19.8
Recreation and cultural services	\$41.6	\$38.4	\$34.5
Transportation services	\$1.0	\$1.0	\$0.9
Municipal debt servicing	\$18.3	\$17.4	\$17.7
	<b>\$312.9</b>	<b>\$301.7</b>	<b>\$260.3</b>
<b>Annual surplus</b>	<b>\$48.3</b>	<b>\$77.9</b>	<b>\$66.9</b>

## 2024 Operating Budget



Capital Regional District

**\$412M**



Capital Regional Hospital District

**\$33M**



Capital Region Housing Corporation

**\$32M**

Total

**\$477M**

## 2024 Capital Budget



Capital Regional District

**\$311M**



Capital Regional Hospital District

**\$34M**



Capital Region Housing Corporation

**\$69M**

Total

**\$414M**

# CRD Financial Health (Consolidated CRD+CRHC)

## Current Ratio

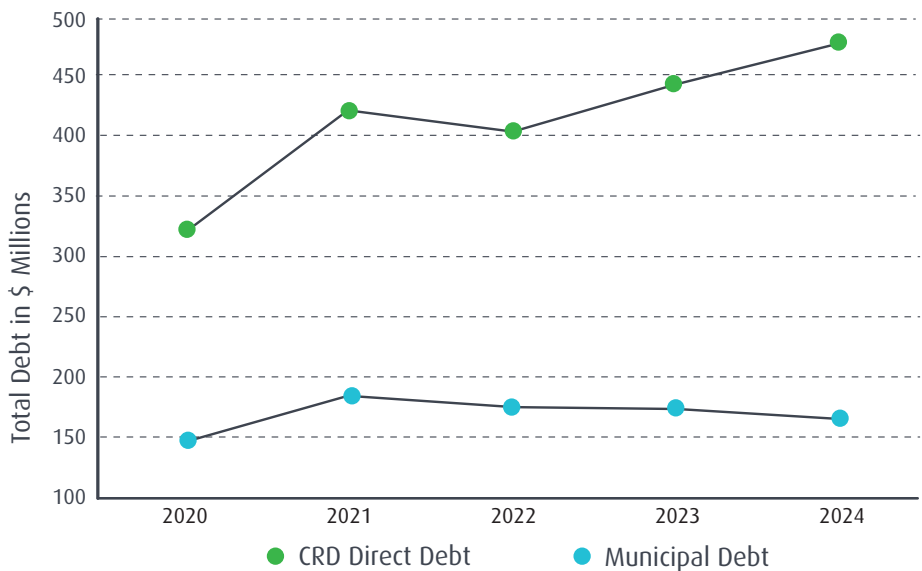
The current ratio is a measure of the liquidity of an organization, meaning the CRD’s ability to meet current obligations through current assets. A high ratio indicates a greater ability to meet budgeted and unexpected expenditures. Generally, a current ratio greater than one is considered healthy for a government entity.

CURRENT RATIO

2.3

## Debt

Debt includes balances for CRD, CRHC and member municipalities. Short-term debt increased by \$10.3 million for financing during the construction of housing and other capital projects. Long-term debt increased by \$15.4 million largely from a new mortgage placed by CRHC for the Michigan property.



## Assets Funded by Debt

The Capital Investment Funded by New Debt is the proportion of current year acquisition of capital assets that were funded by debt. In 2024, debt funded \$62.6 million out of CRD’s capital additions of \$169.2 million. Debt funding levels are managed through corporate guidelines, which set ideal levels of reserve and debt based on asset life matching benefit to community with timing of cost recovery.

CAPITAL INVESTMENT  
FUNDED BY NEW DEBT

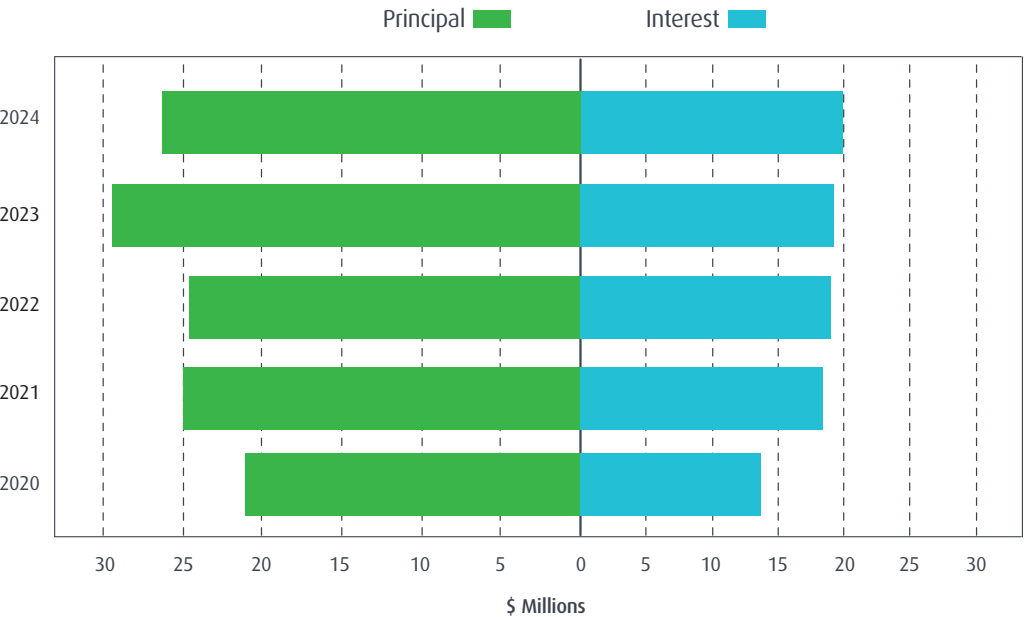
37.0%

Payments on Debt

The table below shows the split between principal and interest of total debt payments in the last five years. For every dollar spent servicing debt in 2024, 61.5% went towards reducing the principle. The proportion of debt service costs over the past five years has been stable, indicating that there is a consistent mix of new and maturing debt.

PRINCIPAL PORTION  
OF DEBT PAYMENTS

61.5%

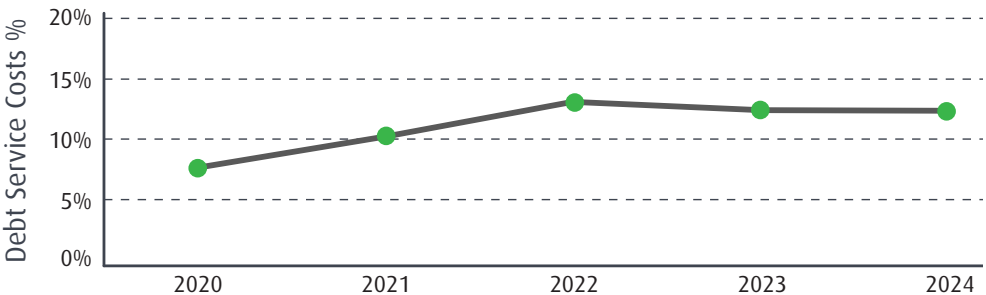


Debt Servicing Costs

The Debt Service Costs to Total Revenue ratio is the percentage of revenue committed to the payment of interest and principal on temporary and long-term debt. A high percentage indicates greater use of revenue for the repayment of debt and less ability to adjust to unplanned events and changing circumstances. The CRD’s debt servicing costs in 2024 was \$42.4 million and total revenue was \$342.7 million, excluding the impact of member municipality debt servicing. Corporate guidelines monitor the percentage of revenue committed to debt repayment, limiting commitments to within performance indicator benchmarks.

DEBT SERVICE COSTS  
TO TOTAL REVENUE

12.4%



\*Revenue excludes debt servicing costs paid by member municipalities and other third parties.

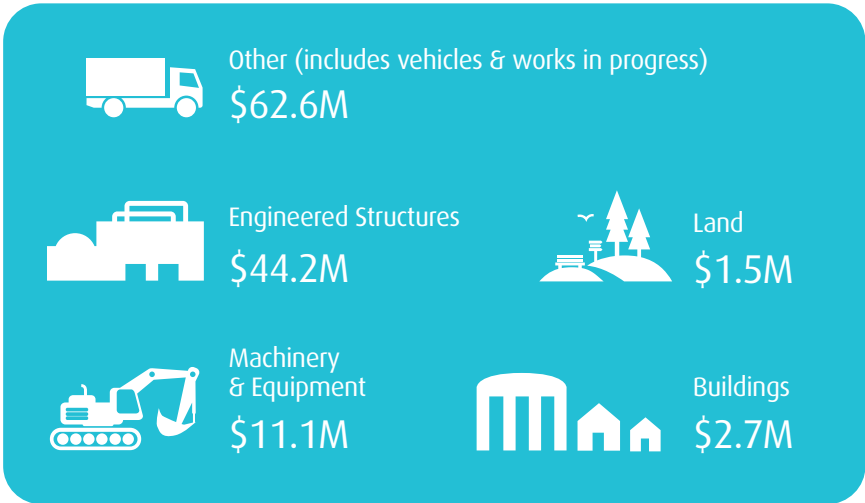


# CRD Capital Investment (Consolidated CRD+CRHC)

The CRD’s capital assets continue to grow as the organization invests in infrastructure projects to support Board-approved service levels, as well as corporate and strategic priorities.

## Additions to Capital Assets in 2024

Capital Regional District **\$122.1M**



Capital Region Housing Corporation **\$47.1M**

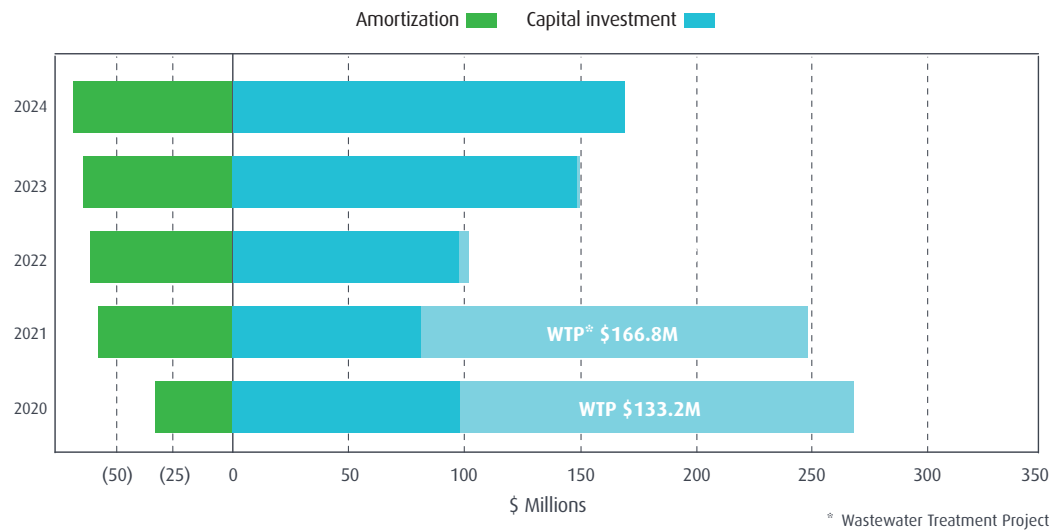


## Capital Investment & Amortization

This ratio is the amount of capital invested in infrastructure for every dollar that assets depreciate each year. In 2024, investment in capital assets was \$169.2 million and total amortization was \$69.1 million. Sustainable service delivery plans and long-term asset planning address the level of reinvestment as assets depreciate with use over time.

INVESTMENT IN  
CAPITAL OVER  
AMORTIZATION

2.4x

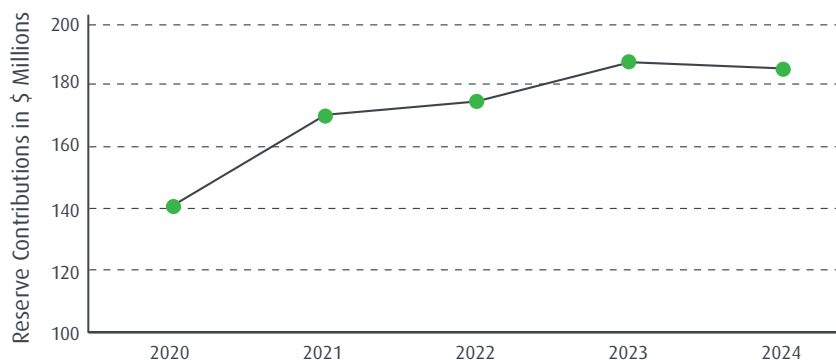


## Contributions to Reserves

Contributions to reserves are needed to reduce costs of borrowing for asset renewal, replacement, and to mitigate risk of asset failure. Reserves are guided by corporate reserve guidelines that set targets on savings supporting sustainable service delivery while balancing fluctuations in requisition and user fees. Total reserve balances were \$185.0 million at the end of 2024, a decrease of \$1.9 million from the previous year.

RESERVE BALANCE

\$185.0M



# CRHD Statement of Financial Position

This statement presents the CRHD's assets, liabilities, tangible capital assets and accumulated surplus. The accumulated surplus for 2024, also represented as total assets less total liabilities, is \$57.1 million. The CRHD raises funds primarily through taxation and debt that is used to acquire capital assets or distribute capital grants to the region's hospitals for equipment and infrastructure.

The CRHD's financial assets decreased by \$3.5 million as resources were used in the repayment of debt and grants paid towards hospital infrastructure. The decrease in liabilities of \$13.7 million was largely the result of the repayment of long-term debt that went down by \$14.2 million in 2024. Non-financial assets increased by \$7.3 million from the acquisition of a new site for \$10.0 million less amortization expense of \$3.2 million.

	2024	2023	2022
	(in millions)	(in millions)	(in millions)
<b>Financial assets</b>			
Cash and cash equivalents	\$11.6	\$10.2	\$18.6
Investments	\$19.5	\$24.0	\$9.0
Accounts receivable	\$1.8	\$1.4	\$0.4
Restricted cash – MFA Debt Reserve Fund	\$2.0	\$2.8	\$3.3
	<b>\$34.9</b>	<b>\$38.4</b>	<b>\$31.3</b>
<b>Financial liabilities</b>			
Accounts payable and other liabilities	\$3.4	\$3.9	\$3.2
Deferred revenue	\$0.4	\$0.4	\$0.4
Due to Capital Regional District	\$0.5	–	–
Long-term debt	\$84.2	\$98.4	\$114.0
Asset retirement obligations	\$1.1	\$0.6	\$0.5
	<b>\$89.6</b>	<b>\$103.3</b>	<b>\$118.1</b>
<b>Net debt</b>	<b>(\$54.7)</b>	<b>(\$64.9)</b>	<b>(\$86.8)</b>
<b>Non-financial assets*</b>			
Tangible capital assets	\$111.8	\$104.5	\$107.4
	<b>\$111.8</b>	<b>\$104.5</b>	<b>\$107.4</b>
<b>Accumulated surplus</b>	<b>\$57.1</b>	<b>\$39.6</b>	<b>\$20.6</b>

\*Non-financial assets are resources that are normally held for service provision over one or more future periods.

# CRHD Statement of Operations

This summary identifies the result of the CRHD's financial activities for the year by presenting revenues less expenses, resulting in the organization's annual surplus on a PSAS basis. The annual surplus of \$17.5 million was a decrease of \$1.5 million from 2023. The lower revenue of \$1.5 million was largely attributable to \$1.4 million less earnings on actuarial adjustment on long-term debt (i.e., sinking fund earnings). Older debt issuances that were recently repaid had accrued large actuarial balances with the Municipal Financing Authority that were earning more interest.

	2024	2023	2022
<b>Revenue</b>	<b>(in millions)</b>	<b>(in millions)</b>	<b>(in millions)</b>
Requisition	\$26.4	\$26.5	\$26.5
Other revenue	\$10.7	\$12.1	\$11.8
	<b>\$37.1</b>	<b>\$38.6</b>	<b>\$38.3</b>
<b>Expenses</b>			
Grants to district hospitals	\$9.4	\$8.8	\$6.6
Interest and operating expenses	\$10.2	\$10.8	\$11.4
	<b>\$19.6</b>	<b>\$19.6</b>	<b>\$18.0</b>
<b>Annual surplus</b>	<b>\$17.5</b>	<b>\$19.0</b>	<b>\$20.3</b>

## CRHD Financial Health

### Current Ratio

The current ratio is a measure of the liquidity of an organization, meaning the CRHD's ability to meet current obligations through current assets. A high ratio indicates a greater ability to meet budgeted and unexpected expenditures. Generally, a current ratio greater than one is considered healthy for a government entity.

CURRENT RATIO

5.9

### Interest Coverage Ratio

This ratio is a measure of the organization's ability to meet interest expense obligations on temporary and long-term debt. A high ratio indicates a greater ability to meet budgeted and unexpected expenditures. Generally, an interest coverage ratio greater than two is considered healthy for a government entity.

INTEREST COVERAGE RATIO

7.3X



# Key Documents

We have a comprehensive list of reports and plans available on the CRD website at [www.crd.ca/plans](http://www.crd.ca/plans). Below are a selection of the resources available:

## COMMUNITY SERVICES

- Arts & Culture Strategic Plan
- Climate Action Strategy
- CRD Corporate Emergency Plan
- CRD Regional Parks & Trails Strategic Plan
- Land Acquisition Strategy
- Panorama Recreation Strategic Plan
- SEAPARC Strategic Plan
- Regional Food & Agricultural Strategy
- Regional Growth Strategy
- Regional Housing Affordability Strategy
- Regional Trails Management Plan
- Regional Transportation Priorities and Plan

## CORPORATE SERVICES

- Accessibility Strategy
- Corporate Asset Management Strategy
- Corporate Communications & Engagement Strategic Plan
- Corporate Plan
- People, Safety & Culture Strategic Plan

## GOVERNMENT RELATIONS

- Advocacy Strategy
- First Nations Task Force Final Report
- Statement of Reconciliation

## LOCAL GOVERNMENT

- Juan de Fuca Parks and Recreation Strategic Plan
- Local Community Commission Strategic Plan
- Rainbow Recreation Centre Master Plan
- Salt Spring Island Active Transportation Network Plan
- Salt Spring Island Parks & Recreation Strategic Plan
- Salt Spring Island Pedestrian & Cycling Master Plan
- Southern Gulf Islands Active Transportation Plan
- Southern Gulf Islands Housing Strategy
- Southern Gulf Islands Connectivity Plan

## UTILITY SERVICES

- Core Area Liquid Waste Management Plan
- Long-Term Biosolids Management Strategy
- Regional Water Supply Strategic Plan
- Regional Water Supply Master Plan
- Solid Waste Management Plan





[www.crd.ca](http://www.crd.ca)

Capital Regional District  
625 Fisgard Street  
Victoria, BC V8W 2S6

Tel: 250.360.3000  
Facebook: Capital Regional District



**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, MAY 14, 2025**

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**SUBJECT**     **AAP Requirements for Bylaw No. 4664: Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025**

**ISSUE SUMMARY**

The CRD Board must establish the process for conducting an alternative approval process (AAP) by establishing the total number of electors, approving the deadline to receive elector responses, approving a synopsis for the bylaw, the statutory notice, and the elector response form.

**BACKGROUND**

At its meeting held January 8, 2025, the Capital Regional District (CRD) Board gave third reading to Bylaw No. 4664, *“Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025”* (Appendix A).

The purpose of Bylaw No. 4664 is to authorize the borrowing of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000), for a period not exceeding 30 years, to acquiring land for the purpose of supplying water within the Water Supply Local Service Area.

Prior to adopting a loan authorization bylaw, participating area approval is required and will be obtained for the entire service area by alternative approval process. The service area applies to the electors within the Water Supply Local Service Area which is comprised of all municipalities of the Capital Regional District (CRD), including Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria and View Royal, and in the Juan de Fuca Electoral Area.

The following documents have been prepared in accordance with the applicable sections of the *Local Government Act* and the *Community Charter* and must be approved by the CRD Board:

- Synopsis of Bylaw No. 4664 (Appendix B)
- Notice of AAP for Bylaw No. 4664 (Appendix C)
- Elector Response Form for Bylaw No. 4664 (Appendix D)

With an AAP, the Board may proceed with adopting the bylaw if less than 10% of electors submit a signed Elector Response Form indicating that the Board must obtain the assent of the electors by way of assent voting (referendum). The total number of electors in the Water Supply Local Service Area is determined to be 315,117 of which 10% is 31,512 electors. The AAP Elector Response Form will be available when the statutory Notice of AAP is published on May 22, 2025 and the response period will close at 4:30 pm on June 30, 2025.

## **ALTERNATIVES**

### *Alternative 1*

1. That in accordance with section 86(3) of the *Community Charter*, the date of June 30, 2025 be confirmed as the deadline by which elector responses, under the alternative approval process for CRD Bylaw No. 4664, must be submitted to the Capital Regional District by qualified electors within the service participating area;
2. That the attached Synopsis of Bylaw No. 4664 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix E) be approved; and
3. That the total number of registered electors within the service participating area is 315,117 and that 10% of that number is 31,512 electors.

### *Alternative 2*

That this report be referred back to staff for additional information.

## **IMPLICATIONS** (choose those that apply)

### *Communication Channels*

The AAP notification for Bylaw No. 4664 will launch on May 22, 2025. The purpose of the communication approach is to inform electors in the Water Supply Local Service Area that the purpose and intent of borrowing is for land acquisition to supply water within the Water Supply Local Service Area, provide information regarding the opportunity to submit response forms to the bylaw prior to the deadline, and address questions that may arise during the process.

The AAP communication channels plan is attached as Appendix E. In addition, the Frequently Asked Questions related to the purchase of land and borrowing is attached as Appendix F.

### *Canada Post Strike*

The current collective agreement between Canada Post and the union representing its workers expires May 22. In the event of a postal strike, information on alternative submission options of scanning and attaching to an email or dropping off the form at a CRD office will be posted on the AAP webpage [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP). In recent AAPs, over 75% of elector response forms are submitted by email as an attachment, so email is the preferred method for most electors to return response forms. The remaining forms are received by post or dropped off at a CRD Office.

## **CONCLUSION**

The CRD Board had previously approved obtaining participating area approval for the entire service area by regional alternative approval process for Bylaw No. 4664, "*Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025*". Prior to conducting the alternative approval process, the Board must confirm the deadline to receive elector responses as June 30, 2025, establish the number of eligible electors, and approve the synopsis of Bylaw No. 4664 (Appendix B), Notice of Alternative Approval Process (Appendix C), and the Elector Response Form (Appendix D) in accordance with the applicable provincial legislation.



### **RECOMMENDATION**

1. That in accordance with section 86(3) of the *Community Charter*, the date of June 30, 2025 be confirmed as the deadline by which elector responses, under the alternative approval process for CRD Bylaw No. 4664, must be submitted to the Capital Regional District by qualified electors within the service participating area;
2. That the attached Synopsis of Bylaw No. 4664 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix E) be approved; and
3. That the total number of registered electors within the service participating area is 315,117 and that 10% of that number is 31,512 electors.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

### **ATTACHMENT(S)**

Appendix A: Bylaw No. 4664 at Third Reading  
Appendix B: Synopsis of Bylaw No. 4664  
Appendix C: Notice of AAP for Bylaw No. 4664  
Appendix D: Elector Response Form for Bylaw No. 4664  
Appendix E: AAP Communication Channels for Bylaw No. 4664  
Appendix F: Frequently Asked Questions – Regional Water AAP

**CAPITAL REGIONAL DISTRICT**

**BYLAW NO. 4664**

\*\*\*\*\*

**A BYLAW TO AUTHORIZE PLANNED BORROWING OF THIRTY-TWO MILLION AND  
THREE HUNDRED THOUSAND DOLLARS (\$32,300,000)  
FOR LAND ACQUISITION IN THE REGIONAL WATER SUPPLY SERVICE**

\*\*\*\*\*

**WHEREAS:**

- A. Under Bylaw No. 2537, "Water Supply Local Service Area Establishment Bylaw No. 1, 1997", and as amended by subsequent bylaws, the Board of the Regional District established a local service area for the purpose of supplying water in the Regional District;
- B. The Board of the Capital Regional District may, by bylaw, borrow money for capital purposes in acquisition of water supply lands in the Regional District;
- C. The estimated cost of the acquisition of water supply lands, including expenses incidental thereto to be funded by debt servicing, is the sum of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000); which is the amount of debt intended to be authorized by this bylaw;
- D. Pursuant to s. 407 of the *Local Government Act*, participating area approval is required for this borrowing and shall be obtained by alternative approval process for the entire service area under section 345 of the *Local Government Act*;
- E. The approval of the Inspector of Municipalities is required under Section 403 of the *Local Government Act*; and
- F. Financing is proposed to be undertaken by the Municipal Finance Authority of British Columbia pursuant to agreements between it and the Capital Regional District.

**NOW THEREFORE** the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. For the purposes of the Regional Water Supply Service, the Board is hereby empowered and authorized to undertake and carry out or cause to be carried out to acquire all such real property, easements, rights-of-way, leases, licenses, rights or authorities as may be requisite or desirable for or in connection with the acquisition of land deemed necessary in connection with land acquisition in the regional water supply services; and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
  - (a) to borrow upon the credit of the Capital Regional District a sum not exceeding Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000); and
  - (b) to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with land acquisition.

2. The maximum term for which debentures may be issued to secure the debt intended to be created by this bylaw is 30 years.
3. This Bylaw may be cited as "Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025".

READ A FIRST TIME THIS                      8<sup>th</sup>                      day of                      January,                      2025

READ A SECOND TIME THIS                      8<sup>th</sup>                      day of                      January,                      2025

READ A THIRD TIME THIS                      8<sup>th</sup>                      day of                      January,                      2025

APPROVED BY THE INSPECTOR  
OF MUNICIPALITIES THIS                      12<sup>th</sup>                      day of                      March,                      2025

APPROVED BY ALTERNATIVE APPROVAL  
PROCESS PER s.345 OF THE  
*LOCAL GOVERNMENT ACT*                      day of                      20\_\_

ADOPTED THIS                      day of                      20\_\_

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CHAIR

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CORPORATE OFFICER

**Synopsis of Bylaw No. 4664, “Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025”**

The purpose of Bylaw No. 4664 is to authorize the borrowing of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000), for a period not exceeding 30 years, for the purpose of acquiring land for the purpose of supplying water within the Water Supply Local Service Area.

Participating area approval for Bylaw No. 4664 will be obtained for the entire service area by Alternative Approval Process. The Alternative Approval Process applies to all electors within the **Water Supply Local Service Area which is comprised of all municipalities of the Capital Regional District (CRD), including Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria and View Royal, and in the Juan de Fuca Electoral Area.**

Please note that this synopsis of Bylaw No. 4664 is not intended to be or understood as an interpretation of the bylaw. A copy of the complete bylaw and this notice may be viewed at Capital Regional District offices located at 625 Fisgard Street, Victoria, BC from 8:30 am to 4:30 pm, Monday to Friday (excluding statutory holidays). The bylaw may also be viewed at [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP).



## **NOTICE TO ELECTORS WITHIN THE CAPITAL REGIONAL DISTRICT**

### **Alternative Approval Process for Bylaw No. 4664 – to authorize the borrowing of \$32,300,000 for the purpose of acquiring land within the Water Supply Local Service Area.**

**Notice is hereby given** that the Board of Directors of the Capital Regional District (“CRD”) proposes to adopt Bylaw No. 4664, *“Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025”*. The service area applies to electors within the Water Supply Local Service Area as set out in Bylaw No. 2537, as amended.

The purpose of Bylaw No. 4664 is to authorize the borrowing of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000), for a period not exceeding 30 years, for the purpose of acquiring land for the purpose of supplying water within the Water Supply Local Service Area.

Participating area approval for Bylaw No. 4664 will be obtained for the entire service area by Alternative Approval Process. The Alternative Approval Process applies to all electors within the **Water Supply Local Service Area which is comprised of all municipalities of the Capital Regional District (CRD), including Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria and View Royal, and in the Juan de Fuca Electoral Area.**

Please note that this synopsis of Bylaw No. 4664 is not intended to be or understood as an interpretation of the bylaw. A copy of the complete bylaw and this notice may be viewed at Capital Regional District offices located at 625 Fisgard Street, Victoria, BC from 8:30 am to 4:30 pm, Monday to Friday (excluding statutory holidays). The bylaw may also be viewed at [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP).

**Take further notice** that the CRD may proceed with Bylaw No. 4664 unless at least 31,512 electors (constituting 10% of the eligible electors) within the Water Supply Local Service Area indicate, by signing the elector response form, that the Board must obtain the assent of the electors by way of an assent vote (referendum) before proceeding to adopt Bylaw No. 4664.

The elector response must be in the form as established by the CRD and is available from the CRD on request or from the CRD website at [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP).

The only persons entitled to sign elector response forms are electors of the area to which the alternative approval process opportunity applies. The alternative approval process opportunity applies to the electors within the **Water Supply Local Service Area which is comprised of all municipalities of the CRD, including Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich,**

**Oak Bay, Saanich, Sidney, Sooke, Victoria and View Royal, and in the Juan de Fuca Electoral Area.**

The deadline for submitting signed elector response forms, in relation to Bylaw No. 4664, to the CRD is **4:30 pm on Monday, June 30, 2025**. Forms must be received by the deadline to be counted. A copy of the elector form may be downloaded from: [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP)

To obtain an elector response form, or for questions about the alternative approval process, contact Legislative Services, 625 Fisgard Street, Victoria, BC, V8W 1R7, email [legserv@crd.bc.ca](mailto:legserv@crd.bc.ca), telephone 250.360.3024 or toll free 1.800.663.4425 from 8:30 am to 4:30 pm, Monday to Friday (excluding statutory holidays).

Questions regarding Bylaw No. 4664 may be directed to Annette Constabel, Senior Manager, Watershed Protection, 250.391.3556, [aconstabel@crd.bc.ca](mailto:aconstabel@crd.bc.ca), from 8:30 am to 4:30 pm, Monday to Friday (excluding statutory holidays) from the date of this notice until June 30, 2025.

**Qualifications for Resident and Non-Resident Property Electors**

**Resident Elector:** You are entitled to submit an elector response form as a Resident Elector if you are 18 years or older on the date of submission of the elector response form, are a Canadian citizen, have resided in British Columbia for at least 6 months and currently reside in the **Water Supply Local Service Area** prior to signing the elector response form.

**Non-Resident Property Elector:** You may submit an elector response form as a Non-Resident Property Elector if you are 18 years or older on the date of submission of the elector response form, are a Canadian citizen, have resided in British Columbia for 6 months, have owned and held registered title to property in the **Water Supply Local Service Area** for 30 days and do NOT qualify as a Resident Elector. If there is more than one registered owner of the property (either as joint tenants or tenants in common) only one individual may, with the written consent of the majority, submit an elector response form.

Elector response forms, a copy of Bylaw No. 4664, and a copy of this Notice may be inspected during regular office hours, 8:30 am to 4:30 pm, Monday to Friday (excluding statutory holidays) from the date of this notice until **4:30 pm on Monday, June 30, 2025** at the following CRD locations:

- CRD Headquarters, 625 Fisgard Street, Victoria, BC
- on the CRD website: [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP)

Given under my hand at Victoria, BC this 22<sup>nd</sup> day of May 2025.

Kristen Morley  
Corporate Officer



Making a difference...together

## ELECTOR RESPONSE FORM

## Appendix D

### Alternative Approval Process for Bylaw No. 4664

By completing this elector response form I **oppose** the Capital Regional District's intention to adopt **Bylaw No. 4664, "Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025,"** which authorizes the borrowing of up to \$32,300,000 to be repaid over a period not exceeding 30 years for the purpose of acquiring land for supplying water within the Water Supply Local Service Area, unless a vote is held.

#### Please print using BLOCK LETTERS

Full name of elector: \_\_\_\_\_  
(one form per person)

#### Choose one (see next page for eligibility requirements):

☐ I am a resident elector

Residential Address: \_\_\_\_\_  
# Street Name Municipality/Electoral Area Postal Code

☐ I am a non-resident property elector in the Capital Regional District who lives in another community in **British Columbia** and owns property at the below address (see reverse for eligibility requirements):

\_\_\_\_\_

#	Street Name	Municipality/Electoral Area	Postal Code
---	-------------	-----------------------------	-------------

Signature: \_\_\_\_\_  
\*\*\*A person must not sign more than one elector response form\*\*\*

The deadline for submitting this elector response form to the **Capital Regional District** is: **4:30 p.m. on Monday, June 30, 2025.**

Address: c/o Legislative Services, CRD, 625 Fisgard Street, Victoria, BC, V8W 1R7

Phone: 250.360.3024

E-mail: [LegServ@crd.bc.ca](mailto:LegServ@crd.bc.ca) (please scan a legible signed copy as PDF)

The Capital Regional District may obtain elector approval for Bylaw No. 4664, "*Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025*" unless at least 31,512 electors sign and submit a completed copy of this elector response form to the Capital Regional District by the deadline.

**Additional information can be found on the next page of this form about the subject of this alternative approval process as well as elector qualifications.**

## Bylaw No. 4664 – AAP Information Sheet

The purpose of Bylaw No. 4664 is to authorize the borrowing of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000), for a period not exceeding 30 years, for the purpose of acquiring land for the purpose of supplying water within the Water Supply Local Service Area.

Participating area approval for Bylaw No. 4664 will be obtained for the entire service area by Alternative Approval Process. The Alternative Approval Process applies to all electors within the **Water Supply Local Service Area which is comprised of all municipalities of the Capital Regional District (CRD), including Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria and View Royal, and in the Juan de Fuca Electoral Area.**

Please note that this synopsis of Bylaw No. 4664 is not intended to be or understood as an interpretation of the bylaw. A copy of the complete bylaw and this notice may be viewed at Capital Regional District offices located at 625 Fisgard Street, Victoria, BC from 8:30 am to 4:30 pm, Monday to Friday (excluding statutory holidays). The bylaw may also be viewed at [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP).

### Additional Information About Elector Eligibility

In order to sign an elector response form, a person must either be a resident elector or a non-resident property elector.

A **resident elector** is an individual who is entitled to sign an elector response form during an AAP by virtue of living within that jurisdiction. *When signing an elector response form*, a resident elector must:

- be 18 years of age or older;
- be a Canadian citizen;
- have been a resident of British Columbia for at least six months;
- be a resident of the jurisdiction (e.g., municipality or electoral area);
- live in the area defined for the AAP (i.e. **Water Supply Local Service Area**); and,
- not be disqualified under the *Local Government Act*, or any other enactment from voting in a local election or be otherwise disqualified by law.

A **non-resident property elector\*** is an individual that does not live in a jurisdiction and who is entitled to sign an elector response form during an AAP by virtue of owning property in that jurisdiction. *When signing an elector response form*, a non-resident property elector must:

- be at least 18 years of age;
- be a Canadian citizen;
- have been a resident in British Columbia for at least six months;
- be a registered owner of property in the area defined for the AAP (i.e. **Water Supply Local Service Area**); for at least 30 days; and,
- not be disqualified under the *Local Government Act*, or any other enactment from voting in a local election or be otherwise disqualified by law.

### \*Notes for non-resident property elector(s):

- Section 86(7) of the Community Charter requires the elector's full name and residential address or the address of the property in relation to which the person is entitled to register as a non-resident property elector in order for this response form to be counted.
- Only one non-resident property elector may sign an elector response form per property, regardless of how many people own the property; and, that owner must have the written consent of a majority of the other property owner(s) to sign the response form on their behalf. Property owned in whole or in part by a corporation does not qualify under the non-resident property elector provisions.



## Appendix E

**Table: AAP Communication Channels for Bylaw No. 4664 (Regional Water AAP)**

Publisher	Channel	Area	Creative Specs	Cost	Publish Dates
Times Colonist	Print	Regional daily (except Mondays)	8.3669 x 10.810	\$5,400	May 22, June 7 & 11
Black Press	Print (Saanich, PNR, Victoria, Oak Bay, Goldstream, Sooke )	Regional (weekly)	7.717 x 11.35	\$5,800	June 4&5, 18&19, 25&26
CRD	CRD Website	Regional	PDF	N/A	May 22
CRD	Email Subscribers	Regional	email / text		May 22
Meta, LinkedIn	FB, LinkedIn	Regional	Post (image, text)	\$550	June 2-30
CRD	Notice Board	Fisgard - Front Lobby	8 x 11 paper notice	N/A	Week of June 2nd
CRD	Notice Board	JDF - East Sooke Community Hall	8 x 11 paper notice	N/A	Week of June 2nd
CRD	Notice Board	JDF - Port Renfrew Community Hall	8 x 11 paper notice	N/A	Week of June 2nd
CRD	Notice Board	JDF - Willis Point Community Hall	8 x 11 paper notice	N/A	Week of June 2nd
<b>Total</b>				<b>\$11,750</b>	

**AAP LAUNCH DATE MAY 22**

**AAP Runs May 22 - June 30**

# Frequently Asked Questions

## Regional Water AAP



Capital Regional District | April 2025

### What land is being acquired?

The Capital Regional District (CRD) is engaged in a process of acquiring 1,973 hectares of land from the Kapoor Lumber Company (KLC). The lands are located adjacent to the watershed of Sooke Lake Reservoir which is the primary water supply for the Greater Victoria area.

### Why does the CRD want to purchase the Kapoor Lands?

This is a legacy investment that will help ensure safe, clean drinking water for Greater Victoria for generations. The CRD identified these lands as an acquisition priority for many years due to their strategic location which makes them crucial for safeguarding the region's water supply and water transmission infrastructure and ensures the continued provision of high-quality, safe drinking water for the residents of Greater Victoria.

The Kapoor Lumber Company wanted to sell their land and approached the CRD. If the CRD is unable to purchase the lands, then KLC will seek another buyer.

### What are the benefits of purchasing the Kapoor Lands?

The CRD employs a multibarrier approach to protecting Greater Victoria's drinking water. One of the key barriers is the protection of the watershed and our source water, Sooke Lake Reservoir. The purchase of this land will secure control of the primary access route to Greater Victoria's principal water supply reservoir, and secure land that will be required for future water supply infrastructure. This additional management control will help safeguard our public drinking water supply by reducing the risk of trespass, human-caused contamination and wildfire. Another benefit of purchasing this land is that it will allow the CRD to extend the corridor of protected green space from Sooke Inlet to Saanich Inlet and improve environmental biodiversity and connectivity across watersheds and the larger landscape.

### How much will it cost?

The purchase price of the land is \$33.3 million. The purchase will be funded through long-term debt and repaid by Regional Water Supply system water users through water use billing. Debt repayment is planned over 15 years but may be up to a maximum of 30 years. This debt-financing model is the same used for other major land purchases. The projected impact on water rates would be \$0.06 per cubic meter, which equates to approximately \$14 per year for an average household. Property taxes will not be impacted by this purchase.

# Frequently Asked Questions

## Regional Water AAP

Capital Regional District | April 2025

### How do we know that is a fair price?

The CRD hired two independent land appraisers to evaluate the lands for their current highest and best use. The final purchase price falls between the two appraisals and can therefore be considered a fair price for both parties.

In addition, acquiring privately held forest lands for public water supply protection has even greater value as green infrastructure investment for the region's current and future benefit.

### Has the CRD engaged with local First Nations about this purchase?

Several First Nations have potential interests that overlap with this property. The CRD has initiated conversations with First Nations regarding management opportunities for these lands.

### What is an Alternative Approval Process (AAP)?

An Alternative Approval Process (AAP) is a form of approval that allows electors within the Water Supply Local Service Area to indicate whether they are against a local government proposal moving forward. The electors, comprised of both residents and non-resident property owners, do this by submitting a completed elector response form to the CRD. If 10% or more of the eligible electors submit response forms in opposition, the CRD must either proceed to assent voting (referendum) within 80 days or reconsider the proposed action. The total number of electors in the Water Supply Local Service Area is determined to be 315,117 of which 10% is 31,512 electors.

### Why does the CRD need elector approval?

As per the [Local Government Act](#), the CRD must receive the electors' approval before it can adopt the bylaw to establish a service levy or incur long-term debt.

### To which residents does this AAP apply?

The Alternative Approval Process applies to all electors within the Water Supply Local Service Area which is comprised of all municipalities of the Capital Regional District, including Central Saanich, Colwood, Esquimalt,

# Frequently Asked Questions

## Regional Water AAP

Capital Regional District | April 2025

Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria and View Royal, and in the Juan de Fuca Electoral Area.

## What is the expected approval timeline of the AAP?

The anticipated timing for the Kapoor lands Acquisition AAP is as follows:

- May 22, 2025 – AAP response period begins
- June 30, 2025 – AAP response period closes
- July 9, 2025 - AAP results delivered and final adoption of bylaw (if applicable)
- If approval is obtained the purchase of the property would move forward with the sale being finalized on September 15, 2025.

## What if elector approval is not obtained?

If more than 10% of the eligible electors submitted elector response forms by the AAP deadline the CRD Board will have two choices. It may proceed with assent voting (referendum) within 80 days or put the matter on hold and consider alternatives to the land acquisition.

## Where can I find more information on the AAP process?

For more information on the Alternative Approval Process (AAP), who can participate, where to find a response form, and how forms may be submitted, please visit [www.crd.ca/RegionalWaterAAP](http://www.crd.ca/RegionalWaterAAP)



**REPORT TO THE FINANCE COMMITTEE  
MEETING OF WEDNESDAY, MAY 07, 2025**

**SUBJECT**      **Bylaw No. 4676: 2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 1, 2025**

**ISSUE SUMMARY**

The 2025 to 2029 Financial Plan was adopted on March 12, 2025. Amendments to the Plan are required to authorize revised operating and capital expenditures.

**BACKGROUND**

The Capital Regional District (CRD) Board approved the 2025 to 2029 Financial Plan (Bylaw No. 4665, "2025 to 2029 Financial Plan Bylaw, 2025") on March 12, 2025.

Amendments are required in accordance with Section 374(2) of the *Local Government Act* (LGA), which states that the financial plan may be amended at any time by bylaw to incorporate changes in the budget. As new information becomes available, and pursuant with Section 374 of the LGA, the CRD Board may further revise the financial plan.

The impact of the proposed amendments to the 2025 budget of the Five-Year 2025 to 2029 Financial Plan are highlighted in Table 1.

**Table 1: Impact of Proposed Amendments to the 2025 Budget (Five-Year Financial Plan)**

Service	Description	Budget	Funding	Net Impact	Committee / Commission Approval
Panorama Recreation Centre	Panorama Heat Recovery System	Capital	Reserve Fund / Grants	\$1,700,000	Peninsula Recreation Commission 27-Feb-2025
Regional Water Supply	Water Treatment Plant Improvements Program	Capital	Capital Funds on Hand	\$750,000	Regional Water Supply Commission 16-April-2025
	Replacement of UV System and Controls Upgrades	Capital	Capital Funds on Hand	(\$750,000)	
Royal Theatre	Maximum requisition adjustment	Operating	Requisition	(\$676)	Staff Directed

The proposed Financial Plan amendment Bylaw No. 4676 incorporates the changes in Table 1 and is attached as Appendix A, inclusive of an updated Schedule A and B.

## **ALTERNATIVES**

### *Alternative 1*

The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4676, “2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 1, 2025”, be introduced and read a first, second and third time; and
2. That Bylaw No. 4676 be adopted.

### *Alternative 2*

That Bylaw No. 4676 be deferred pending further analysis by Capital Regional District staff.

## **IMPLICATIONS**

### *Financial Implications*

#### Panorama Recreation Centre

On February 27, 2025, the Peninsula Recreation Commission approved a motion to amend the 2025 capital plan. The initial budget for the Panorama Heat Recovery System was determined in 2019 at \$2,400,000. Following tendering and receiving bids for the project in the fall of 2024, the required funding to execute the project as planned is \$4,100,000. The increased project budget of \$1,700,000 accounts for executing full project design and inflation since the original plan in 2019. The amendment is funded by grants of \$800,000 and capital reserves of \$900,000.

#### Regional Water Supply

On April 16, 2025, the Regional Water Supply Commission approved the Water Treatment Plant Improvements project. This project addresses small to mid-sized upgrades at the Goldstream and Sooke River Road Water Treatment Plants. It will be funded using the remaining \$750,000 from the Replacement of UV System and Controls Upgrades project. As a result, capital funding is already available and there is net nil financial impact to the service.

#### Royal Theatre

The Royal Theatre budget was set at the estimated maximum requisition based on the total assessment for the service area at the time of the 2025 Final Budget. Revised assessment data for 2025 received subsequent to Final Budget was lower in total assessment value. This results in decreasing the requisition for the service from \$595,918 to \$595,242 to stay within the maximum requisition level established for this service.

## **CONCLUSION**

In compliance with the LGA, the proposed amending Bylaw No. 4676 authorizes changes required to Bylaw No. 4665, “2025 to 2029 Financial Plan Bylaw, 2025,” which the CRD Board approved on March 12, 2025.

**RECOMMENDATION**

The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4676, “2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 1, 2025”, be introduced and read a first, second and third time; and
2. That Bylaw No. 4676 be adopted.

Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Stephen Henderson, Acting GM, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

**ATTACHMENT**

Appendix A: Bylaw No. 4676, “2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 1, 2025” with Schedule A and Schedule B





CAPITAL REGIONAL DISTRICT 2025 FINANCIAL PLAN																Schedule A
		Expenditures						Revenue								
		Total 2025	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2025	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2025
1.010	Legislative & General Government	44,195,606	40,816,450	98,000	-	1,424,470	1,856,686	44,195,606	800,000	24,764,759	2,766,729	2,280,748	106,580	-	13,476,790	13,476,790
1.10X	Facilities Management	5,196,915	4,551,303	-	73,612	75,000	497,000	5,196,915	-	4,884,554	73,612	68,472	-	-	170,277	170,277
1.101	G.I.S.	682,011	613,771	-	-	18,240	50,000	682,011	-	524,684	-	6,545	-	-	150,782	150,782
1.103	Elections	162	162	-	-	-	-	162	-	-	-	162	-	-	-	-
1.104	U.B.C.M.	13,600	13,422	-	178	-	-	13,600	-	-	-	100	-	-	13,500	13,500
1.108	Joint Electoral Area Admin	174,997	174,997	-	-	-	-	174,997	-	-	-	-	-	-	174,997	174,997
1.109	Electoral Area Admin Exp - JDF	74,777	73,777	-	-	-	1,000	74,777	-	-	-	260	-	-	74,517	74,517
1.110	Electoral Area Admin Exp - SGI	515,635	514,505	-	-	-	1,130	515,635	50,000	-	22,621	16,362	-	-	426,652	426,652
1.111	Electoral Area Admin Exp - SSI	1,598,333	1,511,137	-	44,196	-	43,000	1,598,333	53,264	720,640	7,208	5,986	-	-	811,235	811,235
1.112	Regional Grant in Aid	1,692,433	1,692,433	-	-	-	-	1,692,433	1,642,433	-	-	50,000	-	-	-	-
1.114	Grant-In-Aid - Juan de Fuca	30,282	30,282	-	-	-	-	30,282	18,516	-	-	290	-	-	11,476	11,476
1.116	Grant-In-Aid - Salt Spring Island	73,995	73,995	-	-	-	-	73,995	147	-	-	123	-	-	73,725	73,725
1.117	Grant-In-Aid - Southern Gulf Islands	119,099	119,099	-	-	-	-	119,099	4,489	-	-	1,258	-	-	113,352	113,352
1.119	Vancouver Island Regional Library	426,494	426,494	-	-	-	-	426,494	563	-	-	742	-	-	425,189	425,189
1.121	Sooke Regional Museum	299,972	299,972	-	-	-	-	299,972	56	-	-	670	-	-	299,246	299,246
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	120,089	120,089	-	-	-	-	120,089	51,652	-	3,345	610	-	-	64,482	64,482
1.125	SGI Economic Development Commission	666,772	666,772	-	-	-	-	666,772	39,172	-	-	496,995	-	-	130,605	130,605
1.126	Victoria Family Court Committee	48,652	-	-	-	-	-	48,652	32,849	-	-	803	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	332,841	332,841	-	-	-	-	332,841	2,465	-	-	16,212	-	-	314,164	314,164
1.129	Vancouver Island Regional Library - Debt	340,166	1,900	338,266	-	-	-	340,166	-	-	-	340,166	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	34,683	34,683	-	-	-	-	34,683	723	-	-	100	-	-	33,860	33,860
1.137	Galiano Island Community Use Building	72,936	40,783	30,653	-	-	1,500	72,936	2,500	-	-	330	-	-	70,106	70,106
1.138	Southern Gulf Islands Regional Library	252,930	252,930	-	-	-	-	252,930	2,565	-	-	2,560	-	-	247,805	247,805
1.141	Salt Spring Island Public Library	768,618	620,252	146,651	-	-	1,715	768,618	-	-	-	1,940	-	-	766,678	766,678
1.15X	Municipalities' Own Debt - M.F.A.	17,964,718	95,050	17,869,668	-	-	-	17,964,718	-	-	-	95,050	-	-	17,869,668	17,869,668
1.170	Gossip Island Electric Power Supply	63,552	931	62,621	-	-	-	63,552	297	-	-	380	-	62,875	-	62,875
1.224	Community Health	923,215	923,215	-	-	-	-	923,215	-	-	38,750	258,833	-	-	625,632	625,632
1.226	Health Facilities - VIHA	1,811,746	856,906	-	-	-	954,840	1,811,746	-	-	-	1,811,746	-	-	-	-
1.227	Saturna Island Medical Clinic	12,521	12,521	-	-	-	-	12,521	1,327	-	-	1,571	-	-	9,623	9,623
1.228	Galiano Health Service	149,125	149,125	-	-	-	-	149,125	486	-	-	130	-	-	148,509	148,509
1.229	Pender Islands Health Care Centre	279,682	278,955	727	-	-	-	279,682	-	-	-	2,306	-	-	277,376	277,376
1.230	Traffic Safety Commission	99,639	99,639	-	-	-	-	99,639	23,457	-	-	3,161	-	-	73,021	73,021
1.232	Port Renfrew Street Lighting	11,092	11,092	-	-	-	-	11,092	2,274	-	-	360	4,310	4,148	-	4,148
1.234	SSI Street Lighting	32,872	32,872	-	-	-	-	32,872	-	-	-	40	-	-	32,832	32,832
1.235	SGI Small Craft Harbour Facilities	513,059	282,291	87,493	-	-	143,275	513,059	-	-	-	8,100	160,360	344,599	-	344,599
1.236	Salt Spring Island Fernwood Dock	18,040	17,040	-	-	-	1,000	18,040	-	-	-	170	-	17,870	-	17,870
1.238A	Community Transit (SSI)	672,382	629,312	-	-	-	-	672,382	-	-	-	217,811	-	-	454,571	454,571
1.238B	Community Transportation (SSI)	72,390	47,390	-	-	-	25,000	72,390	-	-	-	375	-	-	72,015	72,015
1.280	Regional Parks	21,310,198	15,756,350	1,324,207	-	275,400	3,954,241	21,310,198	535,000	77,539	-	1,121,439	729,366	-	18,846,854	18,846,854
1.290	Royal Theatre	595,242	105,242	-	-	105,000	385,000	595,242	-	-	-	-	-	-	595,242	595,242
1.295	McPherson Theatre	783,045	346,812	-	-	90,000	346,233	783,045	-	-	-	33,045	-	-	750,000	750,000
1.297	Arts Grants	3,301,886	3,300,856	-	-	-	1,030	3,301,886	-	15,628	66,914	172,779	-	-	3,046,565	3,046,565
1.299	Salt Spring Island Arts	147,895	147,895	-	-	-	-	147,895	2,312	-	-	190	-	-	145,393	145,393
1.309	Climate Action and Adaptation	3,081,849	1,970,526	-	-	1,043,257	68,066	3,081,849	-	-	465,536	946,362	25,347	-	1,644,604	1,644,604
1.310	Land Banking & Housing	5,641,538	3,511,784	2,090,904	-	34,720	4,130	5,641,538	-	627,883	100,000	1,598,983	35,130	-	3,279,542	3,279,542
1.311	Regional Housing Trust Fund	4,362,430	4,362,430	-	-	-	-	4,362,430	4,198,273	-	-	164,157	-	-	-	-
1.312	Regional Goose Management	331,444	331,444	-	-	-	-	331,444	-	-	66,425	12,793	-	-	252,226	252,226
1.313	Animal Care Services	1,888,210	1,846,055	-	-	-	42,155	1,888,210	-	-	20,000	1,271,480	53,090	-	543,640	543,640
1.314	SGI House Numbering	10,412	10,405	7	-	-	-	10,412	-	-	-	122	-	-	10,290	10,290
1.315	Biodiversity & Environmental Stewardship	212,803	212,803	-	-	-	-	212,803	-	102,296	-	-	-	-	110,507	110,507
1.316	SSI Building Numbering	10,594	10,535	59	-	-	-	10,594	-	-	-	19	-	-	10,575	10,575
1.317	JDF Building Numbering	14,270	14,270	-	-	-	-	14,270	52	-	-	49	-	-	14,169	14,169
1.318	Building Inspection	2,403,242	2,336,082	-	-	13,860	53,300	2,403,242	-	33,016	307,194	5,080	1,391,190	-	666,762	666,762
1.319	Soil Deposit Removal	26,294	26,294	-	-	-	-	26,294	-	-	15,185	40	-	-	11,069	11,069
1.320	Noise Control	77,618	67,618	10,000	-	-	-	77,618	-	-	-	269	-	-	77,349	77,349
1.322	Nuisances & Unsanitary Premises	59,900	59,900	-	-	-	-	59,900	-	-	3,350	314	-	-	56,236	56,236
1.323	By-Law Enforcement	833,421	764,291	-	-	-	69,130	833,421	-	789,535	-	43,886	-	-	-	-
1.324	Regional Planning Services	2,594,383	2,591,883	-	-	-	2,500	2,594,383	-	91,440	1,128,263	66,551	-	-	1,308,129	1,308,129
1.325	Electoral Area Services - Planning	977,003	906,233	-	-	-	70,770	977,003	-	34,176	77,274	2,287	46,350	-	816,916	816,916
1.326	Foodlands Access	270,175	95,175	-	-	-	175,000	270,175	-	-	-	-	-	-	270,175	270,175
1.330	Regional Growth Strategy	792,714	779,214	-	-	-	13,500	792,714	-	-	450,862	17,460	-	-	324,392	324,392
1.335	Geo-Spatial Referencing System	188,729	123,179	-	-	30,550	35,000	188,729	-	-	8,382	8,920	-	-	171,427	171,427
1.340	JDF Livestock Injury Compensation	3,158	3,158	-	-	-	-	3,158	3,104	-	-	41	-	-	13	13
1.341	SGI Livestock Injury Compensation	3,185	3,185	-	-	-	-	3,185	3,165	-	-	20	-	-	-	-
1.342	SSI Livestock Injury Compensation	3,158	3,158	-	-	-	-	3,158	3,							

## Schedule A

CAPITAL REGIONAL DISTRICT 2025 FINANCIAL PLAN										Schedule A									
Expenditures										Revenue									
		Total 2025	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves			Total 2025	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2025	
1.44X	Panorama Rec. Center.	11,508,989	10,061,681	345,308	-	-	1,102,000	11,508,989	52,000	-	-	-	41,517	2,156,195	3,361,313	-	5,897,964	5,897,964	
1.455	Salt Spring Island - Community Parks	1,050,126	1,022,126	-	-	-	28,000	1,050,126	-	371,867	-	-	-	24,723	-	-	653,536	653,536	
1.458	Salt Spring Is. - Community Rec	402,378	399,878	-	-	-	2,500	402,378	-	-	-	-	-	10,088	257,230	-	135,060	135,060	
1.459	Salt Spring Is- Pool, Parks, Land, Art & Rec. Prog	2,713,369	2,555,369	-	-	-	158,000	2,713,369	-	92,073	-	35,000	-	186,030	330,315	-	2,069,951	2,069,951	
1.465	Saturna Island Comm. Parks	31,409	26,516	-	-	-	4,893	31,409	1,299	-	-	-	-	1,516	-	-	28,594	28,594	
1.468	Saturna Island - Community Rec.	20,878	20,878	-	-	-	-	20,878	3,576	-	-	-	-	788	-	-	16,514	16,514	
1.475	Mayne Is. Com. Parks & Rec	100,553	81,493	-	-	-	19,060	100,553	-	-	-	-	-	300	-	-	100,253	100,253	
1.478	Mayne Is. Comm. Parks (reserve)	34,889	34,889	-	-	-	-	34,889	23,999	-	-	-	-	9,830	1,060	-	-	-	
1.478	Mayne Is. Community Rec.	46,056	46,056	-	-	-	-	46,056	8,076	-	-	-	-	-	-	-	37,920	37,920	
1.485	North & South Pender Com. Parks	189,018	164,018	-	-	-	25,000	189,018	-	-	-	-	-	2,257	-	-	186,761	186,761	
1.488	North & South Pender Com. Rec	75,708	75,708	-	-	-	-	75,708	4	-	-	-	-	850	-	-	74,854	74,854	
1.495	Galiano Parks	165,600	156,325	-	-	-	9,275	165,600	20,000	-	-	11,350	-	23,540	-	-	110,710	110,710	
1.498	Galiano Community Recreation	47,934	47,934	-	-	-	-	47,934	140	-	-	-	-	30	-	-	47,764	47,764	
1.521	SWMP - Solid Waste Disposal (Refuse Disposal)	52,223,347	47,342,958	-	-	-	4,880,389	52,223,347	-	232,000	-	3,877,066	-	16,470,038	31,644,243	-	-	-	
1.523	Port Renfrew Refuse Disposal	164,775	146,775	-	-	-	18,000	164,775	-	27,233	-	-	-	72,796	2,400	-	62,346	62,346	
1.525	Solid Waste Disposal - Debt	2,026,178	88,920	1,937,258	-	-	-	2,026,178	-	-	-	-	-	2,420	2,023,758	-	-	-	
1.531	Stormwater Quality Management - Sooke	41,810	28,950	-	-	-	12,860	41,810	-	-	-	-	-	154	-	-	41,656	41,656	
1.533	Stormwater Quality Management - SGI	42,828	42,828	-	-	-	-	42,828	-	-	-	-	-	576	-	-	42,252	42,252	
1.535	Stormwater Quality Management - SSI	57,582	57,582	-	-	-	-	57,582	15,000	-	-	-	27,112	120	-	-	15,350	15,350	
1.536	LWMP-Stormwater Quality Management-Core	788,233	775,240	-	-	-	12,993	788,233	-	-	-	-	-	88,554	-	-	699,679	699,679	
1.537	Stormwater Quality Management - Peninsula	128,753	128,753	-	-	-	-	128,753	-	-	-	-	-	4,508	-	-	124,245	124,245	
1.538	Source - Stormwater Quality - Peninsula	70,929	70,929	-	-	-	-	70,929	-	-	-	10,673	-	1,594	-	-	58,662	58,662	
1.57X	Environmental Services	29,482,795	27,774,490	-	12,482	665,000	1,030,823	29,482,795	-	28,581,968	-	900,827	-	-	-	-	-	-	
1.911	911 Systems	2,677,917	1,626,439	1,011,949	29,829	-	9,700	2,677,917	-	-	-	-	-	2,075,772	120,238	-	481,907	481,907	
1.912B	911 Call Answer - Municipalities	37,303	-	-	37,303	-	-	37,303	-	631,757	-	-	-	-	(555,386)	-	(555,386)	(555,386)	
1.913	913 Fire Dispatch	403,406	398,118	-	-	-	5,288	403,406	-	-	-	-	14,646	17,953	-	-	370,807	370,807	
1.921	Regional CREST Contribution	2,008,152	2,004,533	-	3,619	-	-	2,008,152	-	-	-	-	-	106,151	-	-	1,902,001	1,902,001	
1.923	Emergency Comm - CREST - SGI	191,570	191,570	-	-	-	-	191,570	379	-	-	-	-	1,976	-	-	189,215	189,215	
1.924	Emergency Comm - CREST - JDF	154,780	-	-	-	-	-	154,780	24,787	-	-	-	-	289	-	-	129,704	129,704	
1.925	Emergency Comm - CREST - SSI	156,054	156,054	-	-	-	-	156,054	123	-	-	-	-	160	-	-	155,771	155,771	
2.610	Sanwich Peninsula Water Supply	8,325,361	7,535,061	-	-	90,300	700,000	8,325,361	-	-	-	-	-	129,500	8,195,861	-	-	-	
2.620	SSI Highland Water System	13,844	13,844	-	-	-	-	13,844	60	5,240	-	-	-	-	-	-	-	-	
2.621	Highland / Fernwood Water - SSI	584,314	382,797	43,177	-	-	158,340	584,314	-	-	-	-	-	1,020	495,538	87,756	87,756	87,756	
2.622	Cedars of Tuam	54,026	36,916	-	-	-	17,110	54,026	-	-	-	-	-	90	53,936	-	-	-	
2.624	Beddis Water	316,694	198,721	2,503	-	-	115,470	316,694	-	-	-	-	-	151	222,020	94,523	94,523	94,523	
2.626	Fulford Water	246,858	168,665	15,433	-	-	62,760	246,858	-	-	-	-	-	750	189,220	56,888	56,888	56,888	
2.628	Cedar Lane Water (SSI)	96,039	62,642	1,627	-	-	31,770	96,039	-	-	-	-	-	160	76,762	19,117	19,117	19,117	
2.630	Magic Lakes Estate Water System	1,103,811	825,789	211,137	-	-	66,885	1,103,811	-	-	-	45,000	-	11,420	449,931	597,460	597,460	597,460	
2.640	Saturna Island Water System (Lyal Harbour)	300,159	219,111	16,048	-	-	65,000	300,159	-	-	-	16,500	-	970	134,860	147,829	147,829	147,829	
2.642	Skana Water (Mayne)	112,321	76,307	569	-	-	35,445	112,321	-	-	-	10,000	-	100	73,780	28,441	28,441	28,441	
2.650	Port Renfrew Water	184,040	146,645	-	7,395	-	30,000	184,040	-	-	-	10,000	-	1,161	85,550	87,329	87,329	87,329	
2.660	Fernwood Water	7,165	51	7,114	-	-	-	7,165	2,091	-	-	-	-	40	5,034	-	5,034	5,034	
2.665	Sticks Allison Water (Galiano)	84,900	67,125	17,775	-	-	17,775	84,900	-	-	-	10,000	-	100	69,240	5,560	5,560	5,560	
2.667	Surfside Park Estates (Mayne)	165,709	132,890	569	14,000	-	18,250	165,709	-	-	-	5,000	-	200	129,980	30,529	30,529	30,529	
2.670	Regional Water Supply	44,959,023	22,294,227	2,587,255	-	19,500,000	577,541	44,959,023	-	-	-	-	-	768,433	44,190,590	-	-	-	
2.680	Juan de Fuca Water Distribution	29,313,997	17,646,586	2,770,341	-	8,235,506	661,564	29,313,997	-	-	-	-	-	230,120	29,083,877	-	-	-	
2.681	Florence Lake Water System Debt	-	19,038	-	-	-	-	19,038	118	-	-	-	-	37	-	18,883	18,883	18,883	
2.682	Seagirt Water System Debt	114,767	20,000	94,767	-	-	-	114,767	-	-	-	-	-	-	-	114,767	114,767	114,767	
2.691	Wilderness Mountain Water Service	205,500	149,296	25,664	15,000	-	15,540	205,500	-	-	-	10,000	-	160	116,370	78,970	78,970	78,970	
3.700	Septage Disposal	163,563	163,563	-	-	-	-	163,563	-	-	-	-	-	163,563	-	-	-	-	
3.701	Millstream Remediation Service	19,732	570	19,162	-	-	-	19,732	-	-	-	-	-	9,129	1,474	-	9,129	9,129	
3.705	SSI Liquid Waste Disposal	1,223,914	1,069,967	116,557	-	-	37,390	1,223,914	-	-	-	30,000	-	1,821	785,916	406,177	406,177	406,177	
3.707	LWMP - On Site System Management Program	201,727	201,727	-	-	-	-	201,727	-	-	-	-	-	21,968	12,232	-	167,527	167,527	
3.71X	Core Area Wastewater Operations	37,627,260	36,827,260	-	-	-	800,000	37,627,260	-	647,113	-	-	-	860,406	30,100,539	-	6,019,202	6,019,202	
3.718	Peninsula Wastewater TP	4,154,516	-	68,250	-	-	992,240	5,215,062	-	158,602	-	-	-	2,689,452	120,000	-	2,246,952	2,246,952	
3.720	LWMP - (Peninsula) - Implementation	57,819	35,226	-	-	-	22,593	57,819	-	-	-	-	-	949	-	-	56,870	56,870	
3.750	LWMP - Core and West Shore	590,804	335,943	-	-	-	254,861	590,804	-	-	-	-	-	158,077	200,000	-	232,727	232,727	
3.751	LWMP - Core and West Shore Debt	21,427	11,000	10,427	-	-	-	21,427	-	-	-	-	-	7,703	-	-	13,724	13,724	
3.752	LWMP - Harbour Studies	375,614	375,614	-	-	-	-	375,614	-	-	-	-	-	22,777	-	-	352,837	352,837	
3.755	Regional Source Control	1,755,201	1,755,201	-	-	-	-	1,755,201	-	-	-	55,000	84,483	87,253	63,036	-	1,465,429	1,465,429	
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3.7XX	Core Area & Legacy Trunk Sewer - Debt	24,232,880	400,762	10,760,757	2,337	5,529,745	7,539,279	24,232,880	5,522	-	-	-	-	17,738,547	-	-	6,488,811	6,488,811	
3.810	Ganges Sewer	1,298,564	927,881	245,813	-	-	124,870	1,298,564	-	-	-	-	-	2,780	1,231,784	64,000	64,000	64,000	
3.820	Malview Estates Sewer System	239,608	182,167	6,836	-	-	50,605	239,608	-	-	-	-	-	25,280	209,108	5,220	5,220	5,220	
3.830	Magic Lake Estates Sewer System	959,050	723,947	174,103	-	-	61,000	959,050	-	-	11,940	-	-	4,890	317,390	624,830	624,830	624,830	
3.830D	Magic Lake Estates Sewer Debt	232,205	-	230,685	-	-	-	232,205	-	-	-	-	-	2,721	-	229,484	229,484	229,484	
3.850	Port Renfrew Sewer	142,348	118,728	-	-	-	23,620	142,348	-	-	-	-	-	1,630	70,349	70,369	70,369	70,369	
21.ALL	Feasibility Study Reserve Fund - All	162,876	162,876	-	-	-	-	162,876	20,509	-	-	-	-	10,367	-	-	132,000	132,000	
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

## Schedule A

CAPITAL REGIONAL DISTRICT 2026 FINANCIAL PLAN							Schedule A									
Expenditures							Revenue									
		Total 2026	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2026	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2026
1.010	Legislative & General Government	44,721,917	42,795,659	203,000	-	1,481,336	241,922	44,721,918	500,000	26,679,889	652,914	1,921,542	107,910	-	14,859,663	14,859,663
1.10X	Facilities Management	5,229,585	4,558,445	-	-	-	573,140	5,229,585	-	4,986,180	-	68,195	-	-	175,210	175,210
1.101	G.I.S.	697,966	629,366	-	-	18,600	50,000	697,966	-	535,180	-	6,150	-	-	156,636	156,636
1.103	Elections	314,786	273,226	-	-	-	41,560	314,786	-	-	148,915	81,960	-	-	83,911	83,911
1.104	U.B.C.M.	13,721	13,721	-	-	-	-	13,721	-	-	-	100	-	-	13,621	13,621
1.108	Joint Electoral Area Admin	320,863	320,863	-	-	-	-	320,863	-	-	-	-	-	-	320,863	320,863
1.109	Electoral Area Admin Exp - JDF	77,295	75,295	-	-	-	2,000	77,295	-	-	-	260	-	-	77,035	77,035
1.110	Electoral Area Admin Exp - SGI	478,187	477,037	-	-	-	1,150	478,187	-	-	23,099	16,808	-	-	438,280	438,280
1.111	Electoral Area Admin Exp - SSI	1,579,334	1,493,334	-	-	-	86,000	1,579,334	-	735,040	77,208	5,920	-	-	761,166	761,166
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	21,520	21,520	-	-	-	-	21,520	-	-	-	290	-	-	21,230	21,230
1.116	Grant-in-Aid - Salt Spring Island	79,123	79,123	-	-	-	-	79,123	-	-	-	280	-	-	78,843	78,843
1.117	Grant-in-Aid - Southern Gulf Islands	116,956	116,956	-	-	-	-	116,956	-	-	-	1,310	-	-	115,646	115,646
1.119	Vancouver Island Regional Library	435,105	435,105	-	-	-	-	435,105	-	-	-	670	-	-	434,435	434,435
1.121	Sooke Regional Museum	306,018	306,018	-	-	-	-	306,018	-	-	-	690	-	-	305,328	305,328
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	69,609	68,739	-	-	-	870	69,609	-	-	-	660	-	-	68,949	68,949
1.125	SGI Economic Development Commission	134,813	134,813	-	-	-	-	134,813	-	-	-	1,550	-	-	133,263	133,263
1.126	Victoria Family Court Committee	15,824	15,824	-	-	-	-	15,824	-	-	-	824	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	336,007	336,007	-	-	-	-	336,007	-	-	-	15,190	-	-	320,817	320,817
1.129	Vancouver Island Regional Library - Debt	340,166	1,900	338,266	-	-	-	340,166	-	-	-	340,166	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	35,384	35,384	-	-	-	-	35,384	-	-	-	100	-	-	35,284	35,284
1.137	Galliano Island Community Use Building	73,967	41,784	30,653	-	-	1,530	73,967	-	-	-	334	-	-	73,633	73,633
1.138	Southern Gulf Islands Regional Library	262,967	262,967	-	-	-	-	262,967	-	-	-	2,660	-	-	260,307	260,307
1.141	Salt Spring Island Public Library	794,170	633,914	146,651	-	-	13,605	794,170	-	-	-	1,960	-	-	792,210	792,210
1.15X	Municipalities' Own Debt - M.F.A.	17,107,901	95,050	17,012,851	-	-	-	17,107,901	-	-	-	95,050	-	-	17,012,851	17,012,851
1.170	Gossip Island Electric Power Supply	63,393	772	62,621	-	-	-	63,393	-	-	-	-	-	63,013	-	-
1.224	Community Health	893,792	893,792	-	-	-	-	893,792	-	-	-	249,438	-	-	644,354	644,354
1.226	Health Facilities - ViHA	1,847,981	878,802	-	-	-	969,179	1,847,981	-	-	-	1,847,981	-	-	-	-
1.227	Saturna Island Medical Clinic	12,776	12,776	-	-	-	-	12,776	-	-	-	1,490	-	-	11,286	11,286
1.228	Gallano Health Service	152,132	152,132	-	-	-	-	152,132	-	-	-	130	-	-	152,002	152,002
1.229	Pender Islands Health Care Centre	286,710	286,710	-	-	-	-	286,710	-	-	-	2,070	-	-	284,640	284,640
1.230	Traffic Safety Commission	77,718	77,718	-	-	-	-	77,718	-	-	-	3,740	-	-	73,978	73,978
1.232	Port Renfrew Street Lighting	9,654	9,654	-	-	-	-	9,654	-	-	-	370	4,400	4,884	-	4,884
1.234	SSI Street Lighting	33,540	33,540	-	-	-	-	33,540	-	-	-	40	-	-	33,500	33,500
1.235	SGI Small Craft Harbour Facilities	531,940	292,787	87,493	-	-	151,660	531,940	-	-	-	8,170	163,590	360,180	-	360,180
1.236	Salt Spring Island Fernwood Dock	26,423	17,688	-	-	-	8,735	26,423	-	-	-	180	-	26,243	-	26,243
1.238A	Community Transit (SSI)	709,730	699,095	-	-	-	50,635	709,730	-	-	-	221,734	-	-	487,996	487,996
C.238B	Community Transportation (SSI)	140,386	51,591	3,520	-	-	85,275	140,386	-	-	-	450	-	-	139,936	139,936
1.280	Regional Parks	22,532,428	16,250,647	1,919,207	-	280,908	4,081,686	22,532,428	-	79,090	20,000	971,293	742,445	-	20,719,600	20,719,600
1.290	Royal Theatre	602,000	112,000	-	-	105,000	385,000	602,000	-	-	-	-	-	-	602,000	602,000
1.295	McPherson Theatre	785,339	349,106	-	-	90,000	346,233	785,339	-	-	-	35,339	-	-	750,000	750,000
1.297	Arts Grants	3,374,276	3,373,226	-	-	-	1,050	3,374,276	-	16,080	52,700	186,993	-	-	3,118,503	3,118,503
1.299	Salt Spring Island Arts	165,876	165,876	-	-	-	-	165,876	-	-	-	190	-	-	165,686	165,686
1.309	Climate Action and Adaptation	2,770,510	1,890,536	-	-	792,961	87,013	2,770,510	-	-	301,674	717,352	67,653	-	1,683,831	1,683,831
1.310	Land Banking & Housing	4,960,275	2,463,148	2,467,747	-	25,210	4,170	4,960,275	-	474,607	-	712,367	2,000	-	3,771,301	3,771,301
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	270,953	270,953	-	-	-	-	270,953	-	-	-	12,793	-	-	258,160	258,160
1.313	Animal Care Services	1,969,518	1,897,953	-	-	-	71,565	1,969,518	-	-	-	1,295,800	54,150	-	619,568	619,568
1.314	SGI House Numbering	-	10,630	-	-	-	-	10,630	-	-	-	130	-	-	10,500	10,500
1.315	Biodiversity & Environmental Stewardship	219,100	219,100	-	-	-	-	219,100	-	-	-	-	-	-	219,100	219,100
1.316	SSI Building Numbering	10,805	10,805	-	-	-	-	10,805	-	113,735	-	-	-	-	10,805	10,805
1.317	JDF Building Numbering	14,565	14,565	-	-	-	-	14,565	-	-	-	70	-	-	14,495	14,495
1.318	Building Inspection	2,489,719	2,412,269	-	-	14,150	63,300	2,489,719	-	33,680	245,550	4,690	1,419,020	-	786,779	786,779
1.319	Soil Deposit Removal	29,025	29,025	-	-	-	-	29,025	-	-	-	13,485	40	-	15,500	15,500
1.320	Noise Control	79,188	69,008	-	-	-	10,180	79,188	-	-	-	300	-	-	78,888	78,888
1.322	Nuisances & Unsanitary Premises	65,904	65,904	-	-	-	-	65,904	-	-	4,294	340	-	-	61,270	61,270
1.323	By-Law Enforcement	1,021,109	954,134	-	-	-	66,975	1,021,109	-	976,418	-	44,691	-	-	-	-
1.324	Regional Planning Services	1,747,309	1,744,809	-	-	-	2,500	1,747,309	-	94,090	211,757	66,750	-	-	1,374,712	1,374,712
1.325	Electoral Area Services - Planning	988,554	917,784	-	-	-	70,770	988,554	-	34,860	57,514	2,250	47,280	-	846,650	846,650
1.326	Foodlands	378,254	248,254	-	-	-	130,000	378,254	-	-	-	-	-	-	378,254	378,254
1.330	Regional Growth Strategy	423,654	412,854	-	-	-	10,800	423,654	-	-	75,000	17,510	-	-	331,144	331,144
1.335	Geo-Spatial Referencing System	192,305	125,945	-	-	30,660	35,700	192,305	-	-	-	8,000	9,100	-	175,205	175,205
1.340	JDF Livestock Injury Compensation	3,163	3,163	-	-	-	-	3,163	-	-	-	-	-	-	3,133	3,133
1.341	SGI Livestock Injury Compensation	3,184	3,184	-	-	-	-	3,184	-	-	-	20	-	-	3,164	3,164
1.342	SSI Livestock Injury Compensation	3,163	3,163	-	-	-	-	3,163	-	-	-	20	-	-	3,143	3,143
1.350	Willis Point Fire Protect & Recreation	201,828	133,958	-	-	6,920	60,950	201,828	-	-	-	36,030	-	-	165,798	165,798
1.352	South Galliano Fire Protection	635,973	379,236	141,027	-	10,710	105,000	635,973	-	-	-	1,420	-	141,027	493,526	634,553
1.353	Otter Point Fire Protection	758,229	543,239	-	-	6,170	208,820	758,229	-	-	-	360	-	-	757,869	757,869
1.354	Malahat Fire Protection	70,424	70,424	-	-	-	-	70,424	-	-	-	-	-	-	70,424	70,424
1.355	Durrance Road Fire Protection	3,020	2,720	-	-	-	300	3,020	-	-	-	-	-	3,020	-	3,020
1.356	Pender Fire Protection	1,580,993	1,264,980	94,931	-	-	221,082	1,580,993	-	-	94,931	12,180	-	-	1,473,882	1,473,882
1.357	East Sooke Fire Protection	724,845	430,141	178,274	-	5,250	111,180	724,845	-	-	-	29,710	72,860	-	622,275	622,275
1.358	Port Renfrew Fire Protection	233,113	206,473	-	-	-	26,640	233,113	-	-	-	1,390	93,508	-	138,215	138,215
1.359	North Galliano Fire Protection	334,463	268,100	56,363	-	5,000	5,000	334,463	-	-	-	1,140	-	24,440	308,883	333,323
1.360	Shirley Fire Protection	234,607	144,337	-	-	10,510	79,760	234,607	-	-	-	-	-	-	234,387	234,387
1.363	Saturna Island Fire	344,485	344,485	-	-	-	-	344,485	-	-	-	15,660	-	-	328,825	328,825
1.369	Electoral Area Fire Services	481,040	464,065	-	-	2,500	14,475	481,040	-	-	-	220	-	-	480,920	480,920
1.370	Juan de Fuca Emergency Program	111,476	99,596	-	-	-	11,880	111,476	-	-	-	240	-	-	111,236	111,236
1.371	SSI Emergency Program	143,007	139,007	-	-	-	4,000	143,007	-	-	2,027	200	-	-	140,780	140,780
1.372	Electoral Area Emergency Program	917,454	912,454	-	-	-	5,000	917,454	-	535,320	12,384	176,020	-</			

## Schedule A

CAPITAL REGIONAL DISTRICT 2026 FINANCIAL PLAN										Schedule A									
Expenditures										Revenue									
		Total 2026	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves			Total 2026	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2026	
1.44X	Panorama Rec. Center.	12,121,277	10,363,489	606,728	-	-	1,151,060	-	-	12,121,277	-	-	75,000	2,273,433	3,538,030	-	6,234,814	6,234,814	
1.455	Salt Spring Island - Community Parks	1,068,678	1,043,178	-	-	-	25,500	-	-	1,068,678	-	379,304	-	25,130	-	-	664,244	664,244	
1.458	Salt Spring Is. - Community Rec	416,971	410,171	-	-	-	6,800	-	-	416,971	-	-	-	10,040	262,370	-	144,561	144,561	
1.459	Salt Spring Is- Pool, Parks, Land, Art & Rec. Prog	3,050,559	2,658,516	27,458	-	-	364,585	-	-	3,050,559	-	93,914	-	184,210	341,415	-	2,431,020	2,431,020	
1.465	Saturna Island Comm. Parks	32,073	27,083	-	-	-	4,990	-	-	32,073	-	-	-	1,360	-	-	30,713	30,713	
1.468	Saturna Island - Community Rec.	17,640	17,640	-	-	-	-	-	-	17,640	-	-	-	710	-	-	16,930	16,930	
1.475	Mayne Is. Com. Parks & Rec	102,909	83,469	-	-	-	19,440	-	-	102,909	-	-	-	300	-	-	102,609	102,609	
1.476	Mayne Is. Comm. Parks (reserve)	11,100	-	-	-	-	-	-	-	11,100	-	-	-	10,020	1,080	-	-	-	
1.478	Mayne Is. Community Rec.	38,740	38,740	-	-	-	-	-	-	38,740	-	-	-	60	-	-	38,680	38,680	
1.485	North & South Pender Com. Parks	202,927	170,927	-	-	-	32,000	-	-	202,927	-	-	-	2,250	-	-	200,677	200,677	
1.488	North & South Pender Com. Rec	79,470	79,470	-	-	-	-	-	-	79,470	-	-	-	870	-	-	78,600	78,600	
1.495	Galiano Parks	150,730	139,397	-	-	-	11,333	-	-	150,730	-	-	11,580	24,010	-	-	115,140	115,140	
1.498	Galiano Community Recreation	48,890	48,890	-	-	-	-	-	-	48,890	-	-	-	30	-	-	48,860	48,860	
1.521	SWMP - Solid Waste Disposal (Refuse Disposal)	48,345,441	45,036,894	-	-	-	3,308,547	-	-	48,345,441	-	237,000	-	18,613,166	29,495,275	-	-	-	
1.523	Port Renfrew Refuse Disposal	168,124	149,764	-	-	-	18,360	-	-	168,124	-	27,778	-	74,303	2,400	-	63,643	63,643	
1.525	Solid Waste Disposal - Debt	2,718,145	25,920	2,692,225	-	-	-	-	-	2,718,145	-	-	-	2,420	2,715,725	-	-	-	
1.531	Stormwater Quality Management - Sooke	92,575	79,772	-	-	-	12,803	-	-	92,575	-	-	50,000	86	-	-	42,489	42,489	
1.533	Stormwater Quality Management - SGI	44,041	44,041	-	-	-	-	-	-	44,041	-	-	-	610	-	-	43,431	43,431	
1.535	Stormwater Quality Management - SSI	27,888	27,888	-	-	-	-	-	-	27,888	-	-	1,910	121	-	-	25,857	25,857	
1.536	LWMP-Stormwater Quality Management-Core	807,800	795,636	-	-	-	12,164	-	-	807,800	-	-	-	89,230	-	-	718,570	718,570	
1.537	Stormwater Quality Management - Peninsula	132,112	132,112	-	-	-	-	-	-	132,112	-	-	-	4,455	-	-	127,657	127,657	
1.538	Source - Stormwater Quality - Peninsula	62,757	62,757	-	-	-	-	-	-	62,757	-	-	682	1,763	-	-	60,312	60,312	
1.57X	Environmental Services	29,778,795	28,690,885	-	-	-	1,087,910	-	-	29,778,795	-	29,608,571	170,224	-	-	-	-	-	
1.911	911 Systems	2,676,466	1,648,167	1,011,949	-	-	16,350	-	-	2,676,466	-	-	-	2,051,051	117,833	-	507,582	507,582	
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	-	-	619,122	-	-45,640	-	-	(573,482)	(573,482)	
1.913	913 Fire Dispatch	424,511	410,761	-	-	-	13,750	-	-	424,511	-	-	-	12,920	-	-	411,591	411,591	
1.921	Regional CREST Contribution	2,102,572	2,102,572	-	-	-	-	-	-	2,102,572	-	-	-	104,490	-	-	1,998,082	1,998,082	
1.923	Emergency Comm - CREST - SGI	195,438	195,438	-	-	-	-	-	-	195,438	-	-	-	2,090	-	-	193,348	193,348	
1.924	Emergency Comm - CREST - JDF	157,913	157,913	-	-	-	-	-	-	157,913	-	-	-	260	-	-	157,653	157,653	
1.925	Emergency Comm - CREST - SSI	159,208	159,208	-	-	-	-	-	-	159,208	-	-	-	160	-	-	159,048	159,048	
2.910	Spanish Peninsula Water Supply	9,773,797	8,019,454	1,210,348	-	-	550,000	-	-	9,773,797	-	-	-	500	9,773,297	-	-	-	
2.920	SSI Highland Water System	13,845	13,845	84	-	-	84	-	-	13,845	-	-	-	60	-	-	13,785	13,785	
2.921	Highland / Fernwood Water - SSI	656,652	440,892	109,950	-	-	105,810	-	-	656,652	-	-	20,000	1,030	539,090	96,532	96,532	96,532	
2.922	Cedars of Tuam	91,376	46,031	9,185	-	-	36,160	-	-	91,376	-	-	-	90	91,286	-	-	-	
2.924	Beddis Water	366,401	204,208	19,323	-	-	142,870	-	-	366,401	-	-	-	150	252,820	113,431	113,431	113,431	
2.926	Fulford Water	269,489	173,947	19,722	-	-	75,820	-	-	269,489	-	-	-	770	206,140	62,579	62,579	62,579	
2.928	Cedar Lane Water (SSI)	137,139	83,770	11,494	-	-	41,875	-	-	137,139	-	-	20,000	160	93,080	23,899	23,899	23,899	
2.930	Magic Lakes Estate Water System	1,129,677	831,231	165,861	-	-	132,585	-	-	1,129,677	-	-	40,000	11,530	462,767	615,380	615,380	615,380	
2.940	Saturna Island Water System (Lynn Harbour)	297,810	199,433	33,497	-	-	64,880	-	-	297,810	-	-	-	990	141,600	155,220	155,220	155,220	
2.942	Skana Water (Mayne)	122,771	74,266	12,220	-	-	36,285	-	-	122,771	-	-	-	102	88,536	34,133	34,133	34,133	
2.950	Port Renfrew Water	208,005	147,555	-	-	-	60,450	-	-	208,005	-	-	8,000	1,190	98,383	100,432	100,432	100,432	
2.960	Fernwood Water	4,161	51	4,110	-	-	-	-	-	4,161	-	-	-	40	-	4,121	4,121	4,121	
2.962	Sticks Allison Water (Galiano)	77,125	57,860	19,275	-	-	19,275	-	-	77,125	-	-	-	100	71,300	5,725	5,725	5,725	
2.967	Surfside Park Estates (Mayne)	192,810	144,983	20,592	-	-	27,235	-	-	192,810	-	-	-	200	155,980	36,630	36,630	36,630	
2.970	Regional Water Supply	49,595,077	23,196,711	4,809,274	-	21,000,000	589,092	-	-	49,595,077	-	-	-	1,162,150	48,432,927	-	-	-	
2.980	Juan de Fuca Water Distribution	31,697,178	18,944,788	3,312,394	-	8,820,200	619,796	-	-	31,697,178	-	-	-	237,120	31,460,058	-	-	-	
2.981	Florence Lake Water System Debt	19,078	40	19,078	-	-	-	-	-	19,078	-	-	-	77	-	19,001	19,001	19,001	
2.982	Seagirt Water System Debt	146,552	-	146,552	-	-	-	-	-	146,552	-	-	-	-	-	146,552	146,552	146,552	
2.991	Wilderness Mountain Water Service	209,282	146,728	26,104	-	-	36,450	-	-	209,282	-	-	4,000	160	122,202	82,920	82,920	82,920	
3.700	Septage Disposal	166,830	166,830	-	-	-	-	-	-	166,830	-	-	-	166,830	-	-	-	-	
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3.705	SSI Liquid Waste Disposal	1,306,927	1,103,588	109,719	-	-	93,620	-	-	1,306,927	-	-	15,000	1,810	833,070	457,047	457,047	457,047	
3.707	LWMP - On Site System Management Program	179,222	179,222	-	-	-	-	-	-	179,222	-	-	-	7,485	-	171,737	-	171,737	
3.71X	Core Area Wastewater Operations	38,444,181	37,144,181	-	-	-	1,300,000	-	-	38,444,181	-	655,995	150,000	31,227,471	-	-	6,410,715	6,410,715	
3.718	Peninsula Wastewater TP	5,615,857	4,627,222	314,745	-	-	673,890	-	-	5,615,857	-	161,770	135,000	2,896,654	-	-	2,422,433	2,422,433	
3.720	LWMP - (Peninsula) - Implementation	58,957	36,270	-	-	-	22,687	-	-	58,957	-	-	-	949	-	-	58,008	58,008	
3.750	LWMP - Core and West Shore	603,139	343,575	-	-	-	259,564	-	-	603,139	-	-	-	161,197	204,000	-	237,942	237,942	
3.751	LWMP - Core and West Shore Debt	168,391	32,000	136,391	-	-	-	-	-	168,391	-	-	-	60,537	-	-	107,854	107,854	
3.752	LWMP - Harbour Studies	384,674	384,674	-	-	-	-	-	-	384,674	-	-	-	21,382	-	-	363,292	363,292	
3.755	Regional Source Control	1,816,445	1,816,445	-	-	-	-	-	-	1,816,445	-	55,495	61,133	87,253	64,297	-	1,548,267	1,548,267	
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3.7XX	Core Area & Legacy Trunk Sewer - Debt	25,547,709	234,860	11,172,025	-	5,529,745	8,611,079	-	-	25,547,709	-	-	-	18,542,510	-	-	7,005,199	7,005,199	
3.810	Ganges Sewer	1,419,322	993,589	263,138	-	-	162,955	-	-	1,419,322	-	-	30,000	2,832	1,318,010	68,480	68,480	68,480	
3.820	Malview Estates Sewer System	270,346	182,209	45,102	-	-	43,035	-	-	270,346	-	-	-	25,780	-	-	5,744	5,744	
3.830	Magic Lake Estates Sewer System	1,027,640	779,427	174,103	-	-	74,110	-	-	1,027,640	-	12,180	40,000	4,980	326,910	643,570	643,570	643,570	
3.830D	Magic Lake Estates Sewer Debt	232,205	232,205	-	-	-	-	-	-	232,205	-	-	-	2,770	-	-	229,435	229,435	
1.850	Port Renfrew Sewer	149,418	121,213	-	-	-	28,205	-	-	149,418	-	-	-	1,660	73,869	73,869	-	73,869	
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	



CAPITAL REGIONAL DISTRICT 2027 FINANCIAL PLAN							Schedule A									
Expenditures							Revenue									
							Total 2027	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2027	
		Total 2027	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2027								
1.010	Legislative & General Government	43,687,952	42,500,789	304,332	-	577,530	305,301	43,687,952	500,000	26,656,411	-	1,863,582	109,270	-	14,558,689	14,558,689
1.10X	Facilities Management	5,428,303	4,774,003	-	-	-	654,300	5,428,303	-	5,179,525	-	68,494	-	-	180,284	180,284
1.101	G.I.S.	713,842	644,872	-	-	18,970	50,000	713,842	-	545,880	-	6,270	-	-	161,692	161,692
1.103	Elections	43,801	561	-	-	-	43,240	43,801	-	-	500	101	-	-	43,200	43,200
1.104	U.B.C.M.	13,995	13,995	-	-	-	-	13,995	-	-	-	100	-	-	13,895	13,895
1.108	Joint Electoral Area Admin	329,753	329,753	-	-	-	-	329,753	-	-	-	-	-	-	329,753	329,753
1.109	Electoral Area Admin Exp - JDF	78,848	76,808	-	-	-	2,040	78,848	-	-	-	260	-	-	78,588	78,588
1.110	Electoral Area Admin Exp - SGI	484,991	483,821	-	-	-	1,170	484,991	-	-	19,119	17,192	-	-	448,680	448,680
1.111	Electoral Area Admin Exp - SSI	1,542,092	1,470,997	-	-	-	71,095	1,542,092	-	749,750	15,000	5,940	-	-	771,402	771,402
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-In-Aid - Juan de Fuca	21,550	21,550	-	-	-	-	21,550	-	-	-	290	-	-	21,260	21,260
1.116	Grant-In-Aid - Salt Spring Island	84,224	84,224	-	-	-	-	84,224	-	-	-	280	-	-	83,944	83,944
1.117	Grant-in-Aid - Southern Gulf Islands	119,301	119,301	-	-	-	-	119,301	-	-	-	1,330	-	-	117,971	117,971
1.119	Vancouver Island Regional Library	443,811	443,811	-	-	-	-	443,811	-	-	-	690	-	-	443,121	443,121
1.121	Sooke Regional Museum	312,139	312,139	-	-	-	-	312,139	-	-	-	710	-	-	311,429	311,429
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	71,000	69,020	-	-	-	1,980	71,000	-	-	-	670	-	-	70,330	70,330
1.125	SGI Economic Development Commission	137,520	137,520	-	-	-	-	137,520	-	-	-	1,580	-	-	135,940	135,940
1.126	Victoria Family Court Committee	15,824	15,824	-	-	-	-	15,824	-	-	-	824	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	342,727	342,727	-	-	-	-	342,727	-	-	-	15,190	-	-	327,537	327,537
1.129	Vancouver Island Regional Library - Debt	340,166	1,900	338,266	-	-	-	340,166	-	-	-	340,166	-	-	-	4,900
1.133	Langford E.A. - Greater Victoria Public Library	36,087	36,087	-	-	-	-	36,087	-	-	-	100	-	-	35,987	35,987
1.137	Galliano Island Community Use Building	75,450	42,804	30,653	-	-	1,993	75,450	-	-	-	340	-	-	75,110	75,110
1.138	Southern Gulf Islands Regional Library	268,232	268,232	-	-	-	-	268,232	-	-	-	2,710	-	-	265,522	265,522
1.141	Salt Spring Island Public Library	810,032	647,684	9,888	-	-	152,460	810,032	-	-	-	1,980	-	-	808,052	808,052
1.15X	Municipalities' Own Debt - M.F.A.	15,569,425	95,050	15,474,375	-	-	-	15,569,425	-	-	-	95,050	-	-	15,474,375	15,474,375
1.170	Gossip Island Electric Power Supply	63,405	784	62,621	-	-	-	63,405	-	-	-	380	-	63,025	-	63,025
1.224	Community Health	293,781	293,781	-	-	-	-	293,781	-	-	-	60,958	-	-	232,823	232,823
1.226	Health Facilities - VIHA	1,884,941	901,198	-	-	-	983,743	1,884,941	-	-	-	1,884,941	-	-	-	-
1.227	Saturna Island Medical Clinic	13,027	13,027	-	-	-	-	13,027	-	-	-	1,520	-	-	11,507	11,507
1.228	Gallano Health Service	155,172	155,172	-	-	-	-	155,172	-	-	-	130	-	-	155,042	155,042
1.229	Pender Islands Health Care Centre	294,641	294,641	-	-	-	-	294,641	-	-	-	2,110	-	-	292,531	292,531
1.230	Traffic Safety Commission	79,256	79,256	-	-	-	-	79,256	-	-	-	3,810	-	-	75,446	75,446
1.232	Port Renfrew Street Lighting	9,843	9,843	-	-	-	-	9,843	-	-	-	380	4,490	4,973	-	4,973
1.234	SSI Street Lighting	34,208	34,208	-	-	-	-	34,208	-	-	-	40	-	-	34,168	34,168
1.235	SGI Small Craft Harbour Facilities	542,570	303,807	87,493	-	151,270	542,570	542,570	-	-	-	8,320	166,860	367,390	-	367,390
1.236	Salt Spring Island Fernwood Dock	30,369	18,369	-	-	12,000	30,369	30,369	-	-	-	190	-	30,179	-	30,179
1.238A	Community Transit (SSI)	730,739	704,994	-	-	25,745	730,739	730,739	-	-	-	225,891	-	-	504,848	504,848
1.238B	Community Transportation (SSI)	147,608	49,376	22,187	-	76,045	147,608	147,608	-	-	-	460	-	-	147,148	147,148
1.280	Regional Parks	23,926,841	16,660,629	3,019,207	-	286,526	3,960,479	23,926,841	80,672	-	990,676	755,558	-	22,099,935	22,099,935	22,099,935
1.290	Royal Theatre	608,000	118,000	-	-	109,000	381,000	608,000	-	-	-	-	-	-	608,000	608,000
1.295	McPherson Theatre	785,339	349,106	-	-	94,000	342,233	785,339	-	-	-	35,339	-	-	750,000	750,000
1.297	Arts Grants	3,443,238	3,442,168	-	-	-	1,070	3,443,238	16,546	52,700	186,993	-	-	3,186,999	3,186,999	3,186,999
1.299	Salt Spring Island Arts	169,191	169,191	-	-	-	-	169,191	-	-	-	190	-	-	169,001	169,001
1.309	Climate Action and Adaptation	2,059,491	1,808,246	-	-	164,023	87,222	2,059,492	-	-	-	216,152	67,653	-	1,775,687	1,775,687
1.310	Land Banking & Housing	4,817,720	2,282,966	2,504,834	-	25,710	4,210	4,817,720	371,776	-	-	716,643	2,000	-	3,727,301	3,727,301
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,027,488	1,949,023	-	-	-	78,465	2,027,488	-	-	-	1,321,710	55,230	-	650,548	650,548
1.314	SGI House Numbering	10,840	10,840	-	-	-	-	10,840	-	-	-	130	-	-	10,710	10,710
1.315	Biodiversity & Environmental Stewardship	225,592	225,592	-	-	-	-	225,592	-	117,066	-	-	-	-	108,526	108,526
1.316	SSI Building Numbering	11,026	11,026	-	-	-	-	11,026	-	-	-	20	-	-	11,006	11,006
1.317	JDF Building Numbering	14,849	14,849	-	-	-	-	14,849	-	-	-	70	-	-	14,779	14,779
1.318	Building Inspection	2,480,110	2,402,370	-	-	14,440	63,300	2,480,110	34,350	65,250	4,730	1,447,380	-	-	928,400	928,400
1.319	Soil Deposit Removal	27,363	27,363	-	-	-	-	27,363	-	-	7,170	40	-	-	20,153	20,153
1.320	Noise Control	80,770	70,397	-	-	-	10,373	80,770	-	-	-	300	-	-	80,470	80,470
1.322	Nuisances & Unsanitary Premises	67,243	67,243	-	-	-	-	67,243	-	-	1,343	340	-	-	65,560	65,560
1.323	By-Law Enforcement	967,263	876,938	-	-	-	90,325	967,263	921,673	-	-	45,590	-	-	-	-
1.324	Regional Planning Services	2,108,858	2,106,358	-	-	-	2,500	2,108,858	96,810	500,510	68,090	-	-	-	1,443,448	1,443,448
1.325	Electoral Area Services - Planning	1,025,643	954,873	-	-	-	70,770	1,025,643	35,557	62,366	2,290	-	-	-	877,200	877,200
1.326	Foodlands	456,747	326,747	-	-	130,000	456,747	456,747	-	-	-	-	48,230	-	456,747	456,747
1.330	Regional Growth Strategy	355,547	347,247	-	-	8,300	355,547	355,547	-	-	-	17,860	-	-	337,687	337,687
1.335	Geo-Spatial Referencing System	196,079	128,624	-	-	31,270	36,185	196,079	-	-	-	8,160	9,280	-	178,639	178,639
1.340	JDF Livestock Injury Compensation	3,166	3,166	-	-	-	-	3,166	-	-	-	30	-	-	3,136	3,136
1.341	SGI Livestock Injury Compensation	3,187	3,187	-	-	-	-	3,187	-	-	-	20	-	-	3,167	3,167
1.342	SSI Livestock Injury Compensation	3,166	3,166	-	-	-	-	3,166	-	-	-	20	-	-	3,146	3,146
1.350	Willis Point Fire Protect & Recreation	208,200	138													

## Schedule A

CAPITAL REGIONAL DISTRICT 2027 FINANCIAL PLAN																			Schedule A									
Expenditures																			Revenue									
		Total 2027	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves		Total 2027	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2027											
1.44X	Panorama Rec. Center.	12,340,174	10,547,493	606,728	-	-	1,185,953		12,340,174	-	-	-	2,315,376	3,608,790	-	6,416,008	6,416,008											
1.455	Salt Spring Island - Community Parks	1,093,338	1,064,083	-	-	-	29,255		1,093,338	-	386,891	-	25,610	-	-	680,837	680,837											
1.458	Salt Spring Is. - Community Rec	428,274	420,274	-	-	-	8,000		428,274	-	-	-	10,040	267,620	-	150,614	150,614											
1.459	Salt Spring Is- Pool, Parks, Land, Art & Rec. Prog	3,146,575	2,626,151	157,394	-	-	363,030		3,146,575	-	95,791	-	187,640	348,240	-	2,514,904	2,514,904											
1.465	Saturna Island Comm. Parks	32,740	27,650	-	-	-	5,090		32,740	-	-	-	1,390	-	-	31,350	31,350											
1.468	Saturna Island - Community Rec.	17,995	17,995	-	-	-	-		17,995	-	-	-	720	-	-	17,275	17,275											
1.475	Mayne Is. Com. Parks & Rec	105,296	85,466	-	-	-	19,830		105,296	-	-	-	300	-	-	104,996	104,996											
1.476	Mayne Is. Comm. Parks (reserve)	11,320	11,320	-	-	-	-		11,320	-	-	-	10,220	1,100	-	-	-											
1.478	Mayne Is. Community Rec.	39,510	39,510	-	-	-	-		39,510	-	-	-	-	-	-	39,450	39,450											
1.485	North & South Pender Com. Parks	217,773	182,033	-	-	-	35,740		217,773	-	-	-	2,290	-	-	215,483	215,483											
1.488	North & South Pender Com. Rec	83,420	83,420	-	-	-	-		83,420	-	-	-	890	-	-	82,530	82,530											
1.495	Galiano Parks	156,050	142,490	-	-	-	13,560		156,050	-	-	11,810	24,490	-	-	119,750	119,750											
1.498	Galiano Community Recreation	49,870	49,870	-	-	-	-		49,870	-	-	-	30	-	-	49,840	49,840											
1.521	SWMP - Solid Waste Disposal (Refuse Disposal)	47,315,720	45,320,808	-	-	-	1,994,912		47,315,720	-	241,500	-	18,549,822	28,524,398	-	-	-											
1.523	Port Renfrew Refuse Disposal	171,491	152,761	-	-	-	18,730		171,491	-	28,333	-	75,814	2,400	-	64,944	64,944											
1.525	Solid Waste Disposal - Debt	2,764,022	2,420	2,761,602	-	-	-		2,764,022	-	-	-	2,420	2,761,602	-	-	-											
1.531	Stormwater Quality Management - Sooke	43,425	30,606	-	-	-	12,819		43,425	-	-	-	86	-	-	43,339	43,339											
1.533	Stormwater Quality Management - SGI	45,269	45,269	-	-	-	-		45,269	-	-	-	620	-	-	44,649	44,649											
1.535	Stormwater Quality Management - SSI	28,176	28,176	-	-	-	-		28,176	-	-	1,680	122	-	-	26,374	26,374											
1.536	LWMP-Stormwater Quality Management-Core	827,055	816,420	-	-	-	10,635		827,055	-	-	-	89,230	-	-	737,825	737,825											
1.537	Stormwater Quality Management - Peninsula	135,605	135,605	-	-	-	-		135,605	-	-	-	4,455	-	-	131,150	131,150											
1.538	Source - Stormwater Quality - Peninsula	64,465	64,465	-	-	-	-		64,465	-	-	716	1,763	-	-	61,986	61,986											
1.57X	Environmental Services	30,408,275	29,241,615	-	-	-	1,166,660		30,408,275	-	30,239,521	168,754	-	-	-	-	-											
1.911	911 Systems	2,697,436	1,671,132	1,011,949	-	-	14,355		2,697,436	-	-	-	2,033,770	115,476	-	548,190	548,190											
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-		-	-	606,739	-	-46,560	-	-	(560,179)	(560,179)											
1.913	913 Fire Dispatch	457,806	440,936	-	-	-	16,870		457,806	-	-	-	13,170	-	-	444,636	444,636											
1.921	Regional CREST Contribution	2,163,494	2,163,494	-	-	-	-		2,163,494	-	-	-	106,580	-	-	2,056,914	2,056,914											
1.923	Emergency Comm - CREST - SGI	199,346	199,346	-	-	-	-		199,346	-	-	-	2,130	-	-	197,216	197,216											
1.924	Emergency Comm - CREST - JDF	161,069	161,069	-	-	-	-		161,069	-	-	-	260	-	-	160,809	160,809											
1.925	Emergency Comm - CREST - SSI	162,390	162,390	-	-	-	-		162,390	-	-	-	160	-	-	162,230	162,230											
2.610	Sanwich Peninsula Water Supply	10,726,994	8,966,651	1,210,343	-	-	550,000		10,726,994	-	-	-	500	10,726,494	-	-	-											
2.620	SSI Highland Water System	11,292	11,292	-	-	-	86		11,292	-	-	-	69	-	11,232	-	11,232											
2.621	Highland / Fernwood Water - SSI	751,579	448,569	222,010	-	-	81,000		751,579	-	-	-	830	634,910	115,839	-	115,839											
2.622	Cedars of Tuam	140,596	42,777	62,679	-	-	35,140		140,596	-	-	-	90	140,506	-	-	-											
2.624	Beddis Water	426,050	226,301	62,444	-	-	137,305		426,050	-	-	-	150	289,780	136,120	-	136,120											
2.626	Fulford Water	319,253	188,698	56,515	-	-	74,040		319,253	-	-	-	790	243,370	75,093	-	75,093											
2.628	Cedar Lane Water (SSI)	148,782	66,345	21,477	-	-	60,960		148,782	-	-	-	160	117,550	31,072	-	31,072											
2.630	Magic Lakes Estate Water System	1,121,409	810,356	152,803	-	-	158,250		1,121,409	-	-	-	11,580	475,989	633,840	-	633,840											
2.640	Saturna Island Water System (Lynn Harbour)	312,668	203,430	38,888	-	-	70,350		312,668	-	-	-	1,010	148,680	162,978	-	162,978											
2.642	Skana Water (Mayne)	175,385	74,626	63,209	-	-	37,550		175,385	-	-	6,000	101	122,180	47,104	-	47,104											
2.650	Port Renfrew Water	229,858	151,635	10,083	-	-	68,140		229,858	-	-	-	1,220	113,139	115,499	-	115,499											
2.660	Fernwood Water	3,398	51	3,347	-	-	-		3,398	-	-	-	40	-	3,358	-	3,358											
2.665	Sticks Allison Water (Galiano)	79,417	59,027	10,390	-	-	20,390		79,417	-	-	-	100	73,420	5,897	-	5,897											
2.667	Surfside Park Estates (Mayne)	279,485	136,186	115,409	-	-	27,890		279,485	-	-	-	200	226,171	53,114	-	53,114											
2.670	Regional Water Supply	56,345,350	23,578,196	9,166,280	-	23,000,000	800,874		56,345,350	-	-	-	1,004,150	55,341,200	-	-	-											
2.680	Juan de Fuca Water Distribution	34,606,467	20,657,040	3,701,035	-	9,620,200	628,192		34,606,467	-	-	-	247,120	34,359,347	-	-	-											
2.681	Florence Lake Water System Debt	19,078	40	19,038	-	-	-		19,078	-	-	-	77	-	19,001	-	19,001											
2.682	Seagirt Water System Debt	146,552	-	146,552	-	-	-		146,552	-	-	-	-	-	146,552	-	146,552											
2.691	Wilderness Mountain Water Service	221,394	162,655	31,739	-	-	27,000		221,394	-	-	10,000	160	125,824	85,410	-	85,410											
3.700	Septage Disposal	170,162	170,162	-	-	-	-		170,162	-	-	-	170,162	-	-	-	-											
3.701	Millstream Remediation Service	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-											
3.705	SSI Liquid Waste Disposal	1,369,351	1,080,638	243,628	-	-	45,085		1,369,351	-	-	-	1,830	883,050	484,471	-	484,471											
3.707	LWMP - On Site System Management Program	183,502	183,502	-	-	-	-		183,502	-	-	-	7,485	-	176,017	-	176,017											
3.71X	Core Area Wastewater Operations	39,843,672	38,443,672	-	-	-	1,400,000		39,843,672	-	669,178	365,000	31,227,471	-	-	7,582,022	7,582,022											
3.718	Peninsula Wastewater TP	5,786,795	4,584,842	496,383	-	-	705,570		5,786,795	-	165,000	30,000	2,896,654	-	-	2,895,141	2,895,141											
3.720	LWMP - (Peninsula) - Implementation	60,117	37,330	-	-	-	22,787		60,117	-	-	-	949	-	-	59,168	59,168											
3.750	LWMP - Core and West Shore	615,582	351,222	-	-	-	264,360		615,582	-	-	-	164,327	208,080	-	243,175	243,175											
3.751	LWMP - Core and West Shore Debt	475,031	32,000	443,031	-	-	-		475,031	-	-	-	170,774	-	-	304,257	304,257											
3.752	LWMP - Harbour Studies	395,361	395,361	-	-	-	-		395,361	-	-	-	21,382	-	-	373,979	373,979											
3.755	Regional Source Control	1,825,221	1,825,221	-	-	-	-		1,825,221	-	55,945	20,899	87,253	65,583	-	1,595,541	1,595,541											
3.756	Harbours Environmental Action	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-											
3.7XX	Core Area & Legacy Trunk Sewer - Debt	26,834,138	265,110	12,356,404	-	5,529,745	8,682,879		26,834,138	-	-	-	19,444,811	-	-	7,389,327	7,389,327											
3.810	Ganges Sewer	1,539,136	1,010,907	374,889	-	-	153,340		1,539,136	-	-	25,000	2,872	1,436,630	74,634	-	74,634											
3.820	Malview Estates Sewer System	293,084	193,625	58,519	-	-	40,940		293,084	-	-	10,000	26,290	250,762	6,032	-	6,032											
3.830	Magic Lake Estates Sewer System	1,032,090	769,944	93,471	-	-	168,675		1,032,090	-	12,420	15,000	5,070	336,720	662,880	-	662,880											
3.830D	Magic Lake Estates Sewer Debt	232,205	232,205	-	-	-	1,520		232,205	-	-	-	2,800	-	229,405	-	229,405											
3.850	Port Renfrew Sewer	156,828	123,693	-	-	-	33,135		156,828	-	-	-	1,690	77,558	77,580	-	77,580											
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-											
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-											

CAPITAL REGIONAL DISTRICT 2028 FINANCIAL PLAN								Schedule A								
Expenditures								Revenue								
		Total 2028	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2028	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2028
1.010	Legislative & General Government	44,305,620	43,095,604	304,332	-	594,860	310,824	44,305,620	500,000	27,081,466	-	1,578,709	110,660	-	15,034,785	15,034,785
1.10X	Facilities Management	5,622,436	4,891,946	-	-	-	730,490	5,622,436	-	5,368,139	-	68,795	-	-	185,502	185,502
1.101	G.I.S.	728,939	659,589	-	-	19,350	50,000	728,939	-	556,800	-	6,390	-	-	165,749	165,749
1.103	Elections	44,172	67	-	-	-	44,105	44,172	-	-	-	107	-	-	44,065	44,065
1.104	U.B.C.M.	14,268	14,268	-	-	-	-	14,268	-	-	-	100	-	-	14,168	14,168
1.108	Joint Electoral Area Admin	338,886	338,886	-	-	-	-	338,886	-	-	-	-	-	-	338,886	338,886
1.109	Electoral Area Admin Exp - JDF	80,427	78,347	-	-	-	2,080	80,427	-	-	-	260	-	-	80,167	80,167
1.110	Electoral Area Admin Exp - SGI	496,610	495,420	-	-	-	1,190	496,610	-	-	19,704	17,586	-	-	459,320	459,320
1.111	Electoral Area Admin Exp - SSI	1,563,337	1,494,157	-	-	-	69,180	1,563,337	-	764,700	-	5,960	-	-	792,677	792,677
1.112	Regional Grant In Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-In-Aid - Juan de Fuca	21,581	21,581	-	-	-	-	21,581	-	-	-	290	-	-	21,291	21,291
1.116	Grant-In-Aid - Salt Spring Island	89,326	89,326	-	-	-	-	89,326	-	-	-	280	-	-	89,046	89,046
1.117	Grant-In-Aid - Southern Gulf Islands	121,688	121,688	-	-	-	-	121,688	-	-	-	1,350	-	-	120,338	120,338
1.119	Vancouver Island Regional Library	452,690	452,690	-	-	-	-	452,690	-	-	-	710	-	-	451,980	451,980
1.121	Sooke Regional Museum	318,382	318,382	-	-	-	-	318,382	-	-	-	730	-	-	317,652	317,652
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	72,418	69,303	-	-	-	3,115	72,418	-	-	-	680	-	-	71,738	71,738
1.125	SGI Economic Development Commission	140,273	140,273	-	-	-	-	140,273	-	-	-	1,610	-	-	138,663	138,663
1.126	Victoria Family Court Committee	15,824	15,824	-	-	-	-	15,824	-	-	-	824	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	349,581	349,581	-	-	-	-	349,581	-	-	-	15,190	-	-	334,391	334,391
1.129	Vancouver Island Regional Library - Debt	340,166	-	-	-	-	1,900	340,166	-	-	-	340,166	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	36,812	36,812	-	-	-	-	36,812	-	-	-	100	-	-	36,712	36,712
1.137	Galliano Island Community Use Building	76,950	43,863	30,653	-	-	2,434	76,950	-	-	-	340	-	-	76,610	76,610
1.138	Southern Gulf Islands Regional Library	273,613	273,613	-	-	-	-	273,613	-	-	-	2,760	-	-	270,853	270,853
1.141	Salt Spring Island Public Library	826,078	661,840	9,888	-	-	154,350	826,078	-	-	-	2,000	-	-	824,078	824,078
1.15X	Municipalities' Own Debt - M.F.A.	15,279,281	95,050	15,184,231	-	-	-	15,279,281	-	-	-	95,050	-	-	15,184,231	15,184,231
1.170	Gossip Island Electric Power Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.224	Community Health	255,731	255,731	-	-	-	-	255,731	-	-	-	31,478	-	-	224,253	224,253
1.226	Health Facilities - VIHA	1,922,640	924,532	-	-	-	998,108	1,922,640	-	-	-	1,922,640	-	-	-	-
1.227	Saturna Island Medical Clinic	13,288	13,288	-	-	-	-	13,288	-	-	-	1,550	-	-	11,738	11,738
1.228	Gallano Health Service	158,273	158,273	-	-	-	-	158,273	-	-	-	130	-	-	158,143	158,143
1.229	Pender Islands Health Care Centre	302,809	302,809	-	-	-	-	302,809	-	-	-	2,150	-	-	300,659	300,659
1.230	Traffic Safety Commission	80,820	80,820	-	-	-	-	80,820	-	-	-	3,880	-	-	76,940	76,940
1.232	Port Renfrew Street Lighting	-	10,033	-	-	-	-	10,033	-	-	-	390	4,580	5,063	-	5,063
1.234	SSI Street Lighting	34,896	34,896	-	-	-	-	34,896	-	-	-	40	-	-	34,856	34,856
1.235	SGI Small Craft Harbour Facilities	553,420	315,652	87,493	-	-	150,275	553,420	-	-	-	8,470	170,200	374,750	-	374,750
1.236	Salt Spring Island Fernwood Dock	33,400	19,095	-	-	-	-	14,305	-	-	-	200	-	33,200	-	33,200
1.238A	Community Transit (SSI)	735,253	719,198	-	-	-	-	16,055	-	-	-	230,405	-	-	504,848	504,848
1.238B	Community Transportation (SSI)	167,813	51,721	23,672	-	-	-	92,420	-	-	-	470	-	-	167,343	167,343
1.280	Regional Parks	25,674,281	17,112,108	4,179,207	-	292,257	4,090,709	25,674,281	-	82,285	20,000	1,010,449	770,669	-	23,790,878	23,790,878
1.290	Royal Theatre	614,100	381,000	-	-	109,000	-	614,100	-	-	-	-	-	-	614,100	614,100
1.295	McPherson Theatre	785,339	349,106	-	-	94,000	342,233	785,339	-	-	-	35,339	-	-	750,000	750,000
1.297	Arts Grants	3,515,801	3,514,711	-	-	-	1,090	3,515,801	-	17,026	52,700	186,993	-	-	3,259,082	3,259,082
1.299	Salt Spring Island Arts	172,568	172,568	-	-	-	-	172,568	-	-	-	190	-	-	172,378	172,378
1.309	Climate Action and Adaptation	1,964,861	1,877,425	-	-	-	87,436	1,964,861	-	-	-	75,874	67,653	-	1,821,334	1,821,334
1.310	Land Banking & Housing	4,874,572	2,344,268	2,499,834	-	26,220	4,250	4,874,572	-	381,750	-	721,039	2,000	-	3,769,783	3,769,783
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,068,029	1,998,319	-	-	-	69,710	2,068,029	-	-	-	1,348,140	56,330	-	663,559	663,559
1.314	SGI House Numbering	11,061	11,061	-	-	-	-	11,061	-	-	-	140	-	-	10,921	10,921
1.315	Biodiversity & Environmental Stewardship	232,274	232,274	-	-	-	-	232,274	-	120,492	-	-	-	-	111,782	111,782
1.316	SSI Building Numbering	11,247	11,247	-	-	-	-	11,247	-	-	-	20	-	-	11,227	11,227
1.317	JDF Building Numbering	15,144	15,144	-	-	-	-	15,144	-	-	-	70	-	-	15,074	15,074
1.318	Building Inspection	2,548,552	2,469,287	-	-	14,730	64,535	2,548,552	-	35,040	-	4,770	1,476,330	-	1,032,412	1,032,412
1.319	Soil Deposit Removal	31,289	31,289	-	-	-	-	31,289	-	-	-	7,065	40	-	24,184	24,184
1.320	Noise Control	82,380	71,825	-	-	-	10,555	82,380	-	-	-	300	-	-	82,080	82,080
1.322	Nuisances & Unsanitary Premises	69,180	68,605	-	-	-	575	69,180	-	-	-	340	-	-	68,840	68,840
1.323	By-Law Enforcement	1,097,643	1,010,928	-	-	-	86,715	1,097,643	-	1,051,157	-	46,486	-	-	-	-
1.324	Regional Planning Services	1,734,822	1,732,322	-	-	-	2,500	1,734,822	-	99,620	50,122	69,460	-	-	1,515,620	1,515,620
1.325	Electoral Area Services - Planning	1,036,290	965,520	-	-	-	70,770	1,036,290	-	36,269	39,831	2,330	49,190	-	908,670	908,670
1.326	Foodlands	461,292	331,292	-	-	-	130,000	461,292	-	-	-	-	-	-	461,292	461,292
1.330	Regional Growth Strategy	362,600	356,400	-	-	-	6,200	362,600	-	-	-	18,220	-	-	344,380	344,380
1.335	Geo-Spatial Referencing System	200,094	131,284	-	-	31,900	36,910	200,094	-	-	-	8,330	9,470	-	182,294	182,294
1.340	JDF Livestock Injury Compensation	3,169	3,169	-	-	-	-	3,169	-	-	-	30	-	-	3,139	3,139
1.341	SGI Livestock Injury Compensation	3,190	3,190	-	-	-	-	3,190	-	-	-	20	-	-	3,170	3,170
1.342	SSI Livestock Injury Compensation	3,169	3,169	-	-	-	-	3,169	-	-	-	20	-	-	3,149	3,149
1.350	Willis Point Fire Protect & Recreation	214,794	142,794	-	-	7,340	64,660	214,794	-	-	-	38,180	-	-	176,614	

## Schedule A

CAPITAL REGIONAL DISTRICT 2028 FINANCIAL PLAN										Schedule A									
Expenditures										Revenue									
		Total 2028	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves			Total 2028	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2028	
1.44X	Panorama Rec. Center.	12,703,816	10,807,905	606,728	-	-	1,289,183	12,703,816	-	-	-	-	-	2,358,150	3,680,966	-	6,664,700	6,664,700	
1.455	Salt Spring Island - Community Parks	1,118,569	1,098,509	-	-	-	20,060	1,118,569	-	394,629	-	-	-	26,100	-	-	697,840	697,840	
1.458	Salt Spring Is. - Community Rec	438,200	430,100	-	-	-	8,100	438,200	-	-	-	-	-	10,040	272,960	-	155,200	155,200	
1.459	Salt Spring Is- Pool, Parks, Land, Art & Rec. Prog	3,208,625	2,690,366	157,394	-	-	360,865	3,208,625	-	97,707	-	-	-	191,150	355,200	-	2,564,568	2,564,568	
1.465	Saturna Island Comm. Parks	33,412	28,222	-	-	-	5,190	33,412	-	-	-	-	-	1,420	-	-	31,992	31,992	
1.468	Saturna Island - Community Rec.	18,350	18,350	-	-	-	-	18,350	-	-	-	-	-	730	-	-	17,620	17,620	
1.475	Mayne Is. Com. Parks & Rec	107,787	87,557	-	-	-	20,230	107,787	-	-	-	-	-	300	-	-	107,487	107,487	
1.476	Mayne Is. Comm. Parks (reserve)	11,540	-	-	-	-	-	11,540	-	-	-	-	-	10,420	1,120	-	-	-	
1.478	Mayne Is. Community Rec.	40,300	40,300	-	-	-	-	40,300	-	-	-	-	-	60	-	-	40,240	40,240	
1.485	North & South Pender Com. Parks	234,067	185,817	-	-	-	48,250	234,067	-	-	-	-	-	2,330	-	-	231,737	231,737	
1.488	North & South Pender Com. Rec	87,560	87,560	-	-	-	-	87,560	-	-	-	-	-	930	-	-	86,650	86,650	
1.495	Galiano Parks	161,560	145,672	-	-	-	15,888	161,560	-	-	-	-	36,880	140	-	-	124,540	124,540	
1.498	Galiano Community Recreation	50,870	50,870	-	-	-	-	50,870	-	-	-	-	-	30	-	-	50,840	50,840	
1.521	SWMP - Solid Waste Disposal (Refuse Disposal)	47,268,941	46,098,304	-	-	-	1,170,637	47,268,941	-	246,000	-	1,033,215	-	18,497,036	27,492,690	-	-	-	
1.523	Port Renfrew Refuse Disposal	174,930	155,830	-	-	-	19,100	174,930	-	28,900	-	-	-	77,360	2,400	-	66,270	66,270	
1.525	Solid W Waste Disposal - Debt	2,770,730	5,920	2,764,810	-	-	-	2,770,730	-	-	-	-	-	2,420	2,768,310	-	-	-	
1.531	Stormwater Quality Management - Sooke	44,292	31,429	-	-	-	12,863	44,292	-	-	-	-	-	86	-	-	44,206	44,206	
1.533	Stormwater Quality Management - SGI	46,531	46,531	-	-	-	-	46,531	-	-	-	-	-	630	-	-	45,901	45,901	
1.535	Stormwater Quality Management - SSI	28,469	28,469	-	-	-	-	28,469	-	-	-	-	1,445	-	-	-	26,902	26,902	
1.536	LWMP-Stormwater Quality Management-Core	846,832	837,776	-	-	-	9,056	846,832	-	-	-	-	-	89,230	-	-	757,602	757,602	
1.537	Stormwater Quality Management - Peninsula	138,948	138,948	-	-	-	-	138,948	-	-	-	-	-	4,455	-	-	134,493	134,493	
1.538	Source - Stormwater Quality - Peninsula	66,209	66,209	-	-	-	-	66,209	-	-	-	-	730	1,763	-	-	63,716	63,716	
1.57X	Environmental Services	31,212,556	30,036,986	-	-	-	1,175,570	31,212,556	-	31,065,370	-	-	147,186	-	-	-	-	-	
1.911	911 Systems	2,722,339	1,696,090	1,011,949	-	-	14,300	2,722,339	-	-	-	-	-	2,017,134	113,167	-	592,038	592,038	
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	594,605	-	-	-	-47,490	-	-	(547,115)	(547,115)	
1.913	913 Fire Dispatch	484,829	454,759	-	-	-	30,070	484,829	-	-	-	-	-	13,440	-	-	471,389	471,389	
1.921	Regional CREST Contribution	2,206,770	2,206,770	-	-	-	-	2,206,770	-	-	-	-	-	108,710	-	-	2,098,060	2,098,060	
1.923	Emergency Comm - CREST - SGI	203,334	203,334	-	-	-	-	203,334	-	-	-	-	-	2,170	-	-	201,164	201,164	
1.924	Emergency Comm - CREST - JDF	164,286	164,286	-	-	-	-	164,286	-	-	-	-	-	260	-	-	164,026	164,026	
1.925	Emergency Comm - CREST - SSI	165,633	165,633	-	-	-	-	165,633	-	-	-	-	-	160	-	-	165,473	165,473	
2.610	Saanich Peninsula Water Supply	11,709,507	9,899,164	1,210,343	-	-	600,000	11,709,507	-	-	-	-	-	500	11,709,007	-	-	-	
2.620	SSI Highland Water System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
2.621	Highland / Fernwood Water - SSI	958,808	446,280	470,078	-	-	42,450	958,808	-	-	-	-	-	840	807,380	150,588	-	150,588	
2.622	Cedars of Tuam	179,976	43,537	92,839	-	-	43,600	179,976	-	-	-	-	-	90	179,886	-	-	-	
2.624	Beddis Water	571,308	257,361	216,517	-	-	97,430	571,308	-	-	-	-	20,000	150	367,400	183,758	-	183,758	
2.626	Fulford Water	408,813	192,467	147,541	-	-	68,805	408,813	-	-	-	-	-	810	310,380	97,623	-	97,623	
2.628	Cedar Lane Water (SSI)	189,918	71,652	43,156	-	-	75,110	189,918	-	-	-	-	-	160	149,370	40,388	-	40,388	
2.630	Magic Lakes Estate Water System	1,154,097	833,965	101,612	-	-	218,520	1,154,097	-	-	-	-	-	11,630	489,607	652,860	-	652,860	
2.640	Saturna Island Water System (Lynn Harbour)	328,273	209,878	44,555	-	-	73,840	328,273	-	-	-	-	-	1,030	156,110	171,133	-	171,133	
2.642	Skana Water (Mayne)	177,861	70,272	65,799	-	-	41,790	177,861	-	-	-	-	-	110	128,290	49,461	-	49,461	
2.650	Port Renfrew Water	277,187	164,445	70,156	-	-	42,586	277,187	-	-	-	-	13,000	1,250	130,110	132,827	-	132,827	
2.660	Fernwood Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
2.665	Slacks Allison Water (Galiano)	82,561	60,246	-	-	-	22,315	82,561	-	-	-	-	-	100	76,330	6,131	-	6,131	
2.667	Surfside Park Estates (Mayne)	314,416	142,458	139,293	-	-	32,665	314,416	-	-	-	-	7,000	200	248,789	58,427	-	58,427	
2.670	Regional Water Supply	63,181,911	24,312,194	13,256,825	-	25,000,000	612,892	63,181,911	-	-	-	-	-	1,179,950	62,001,961	-	-	-	
2.680	Juan de Fuca Water Distribution	36,445,207	22,305,811	3,772,441	-	9,730,200	636,755	36,445,207	-	-	-	-	-	186,120	36,259,087	-	-	-	
2.681	Florence Lake Water System Debt	19,078	40	19,038	-	-	-	19,078	-	-	-	-	-	77	-	19,001	-	19,001	
2.682	Seagirt Water System Debt	146,552	-	146,552	-	-	-	146,552	-	-	-	-	-	-	-	146,552	-	146,552	
2.691	Wilderness Mountain Water Service	219,612	152,433	53,609	-	-	13,570	219,612	-	-	-	-	4,000	160	128,332	87,120	-	87,120	
3.700	Septage Disposal	173,559	173,559	-	-	-	-	173,560	-	-	-	-	-	173,560	-	-	-	-	
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3.705	SSI Liquid Waste Disposal	1,396,720	1,096,995	248,440	-	-	51,285	1,396,720	-	-	-	-	-	1,850	900,710	494,160	-	494,160	
3.707	LWMP - On Site System Management Program	-	187,898	-	-	-	-	187,898	-	-	-	-	-	-	-	-	180,413	180,413	
3.71X	Core Area Wastewater Operations	40,460,423	38,860,423	-	-	-	1,600,000	40,460,423	-	682,625	-	95,000	-	31,227,471	-	-	8,455,327	8,455,327	
3.718	Peninsula Wastewater TP	6,041,640	4,763,323	547,437	-	-	730,880	6,041,640	-	168,300	-	130,000	-	2,896,654	-	-	2,846,686	2,846,686	
3.720	LWMP - (Peninsula) - Implementation	61,300	38,418	-	-	-	22,882	61,300	-	-	-	-	-	949	-	-	60,351	60,351	
3.750	LWMP - Core and West Shore	628,298	359,049	-	-	-	269,249	628,298	-	-	-	-	-	161,197	212,240	-	254,861	254,861	
3.751	LWMP - Core and West Shore Debt	749,088	15,000	734,088	-	-	-	749,088	-	-	-	-	-	269,297	-	-	479,791	479,791	
3.752	LWMP - Harbour Studies	406,359	406,359	-	-	-	-	406,359	-	-	-	-	-	21,382	-	-	384,977	384,977	
3.755	Regional Source Control	1,877,827	1,877,827	-	-	-	-	1,877,827	-	56,392	-	22,948	-	87,253	66,894	-	1,644,340	1,644,340	
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3.7XX	Core Area & Legacy Trunk Sewer - Debt	39,173,158	279,360	23,609,374	-	5,529,745	9,754,679	39,173,158	-	-	-	-	10,283,553	20,886,516	-	-	8,003,089	8,003,089	
3.810	Ganges Sewer	1,669,740	1,069,569	481,591	-	-	118,580	1,669,740	-	-	-	80,000	-	2,910	1,508,460	78,370	-	78,370	
3.840	Malver Estates Sewer System	288,746	187,437	58,519	-	-	42,790	288,746	-	-	-	-	-	6,150	255,782	-	6,154	6,154	
3.830	Magic Lake Estates Sewer System	1,047,420	778,837	72,588	-	-	195,995	1,047,420	-	12,670	-	-	-	5,160	346,620	682,770	-	682,770	
3.830D	Magic Lake Estates Sewer Debt	232,205	1,520	230,685	-	-	-	232,205	-	-	-	-	-	2,830	-	229,375	-	229,375	
3.850	Port Renfrew Sewer	164,618	128,238	2,200	-	-	34,180	164,618	-	-	-	-	-	1,720	81,439	-	81,459	81,459	
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	



## Schedule A

CAPITAL REGIONAL DISTRICT 2029 FINANCIAL PLAN																Schedule A
		Expenditures						Revenue								
		Total 2029	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2029	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2029
1.010	Legislative & General Government	45,333,165	44,099,638	304,332	-	612,710	316,485	45,333,165	500,000	27,613,889	-	1,586,779	112,070	-	15,520,427	15,520,427
1.10X	Facilities Management	5,743,619	5,011,919	-	-	-	731,700	5,743,619	-	5,483,652	-	69,099	-	-	190,868	190,868
1.101	G.I.S.	744,433	674,693	-	-	19,740	50,000	744,433	-	567,940	-	6,510	-	-	169,983	169,983
1.103	Elections	45,059	74	-	-	-	44,985	45,059	-	-	-	114	-	-	44,945	44,945
1.104	U.B.C.M.	14,552	14,552	-	-	-	-	14,552	-	-	-	100	-	-	14,452	14,452
1.108	Joint Electoral Area Admin	348,267	348,267	-	-	-	-	348,267	-	-	-	-	-	-	348,267	348,267
1.109	Electoral Area Admin Exp - JDF	82,042	79,922	-	-	-	2,120	82,042	-	-	-	260	-	-	81,782	81,782
1.110	Electoral Area Admin Exp - SGI	508,398	507,188	-	-	-	1,210	508,398	-	-	20,179	17,999	-	-	470,220	470,220
1.111	Electoral Area Admin Exp - SSI	1,599,707	1,533,457	-	-	-	66,250	1,599,707	-	779,920	-	5,980	-	-	813,807	813,807
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	21,613	21,613	-	-	-	-	21,613	-	-	-	290	-	-	21,323	21,323
1.116	Grant-in-Aid - Salt Spring Island	94,429	94,429	-	-	-	-	94,429	-	-	-	280	-	-	94,149	94,149
1.117	Grant-in-Aid - Southern Gulf Islands	124,127	124,127	-	-	-	-	124,127	-	-	-	1,370	-	-	122,757	122,757
1.119	Vancouver Island Regional Library	461,743	461,743	-	-	-	-	461,743	-	-	-	730	-	-	461,013	461,013
1.121	Sooke Regional Museum	324,749	324,749	-	-	-	-	324,749	-	-	-	750	-	-	323,999	323,999
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	-	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	73,858	69,588	-	-	-	4,270	73,858	-	-	-	690	-	-	73,168	73,168
1.125	SGI Economic Development Commission	143,122	143,122	-	-	-	-	143,122	-	-	-	1,640	-	-	141,482	141,482
1.126	Victoria Family Court Committee	15,824	15,824	-	-	-	-	15,824	-	-	-	824	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	356,573	356,573	-	-	-	-	356,573	-	-	-	15,190	-	-	341,383	341,383
1.129	Vancouver Island Regional Library - Debt	340,166	1,900	338,266	-	-	-	340,166	-	-	-	340,166	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	37,546	37,546	-	-	-	-	37,546	-	-	-	100	-	-	37,446	37,446
1.137	Galiano Island Community Use Building	78,360	44,856	-	-	-	33,504	78,360	-	-	-	220	-	-	78,140	78,140
1.138	Southern Gulf Islands Regional Library	279,102	279,102	-	-	-	-	279,102	-	-	-	2,810	-	-	276,292	276,292
1.141	Salt Spring Island Public Library	841,712	675,527	-	-	-	166,185	841,712	-	-	-	1,150	-	-	840,562	840,562
1.15X	Municipalities' Own Debt - M.F.A.	15,138,089	95,050	15,043,039	-	-	-	15,138,089	-	-	-	95,050	-	-	15,043,039	15,043,039
1.170	Gossip Island Electric Power Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.224	Community Health	257,281	257,281	-	-	-	-	257,281	-	-	-	31,498	-	-	225,783	225,783
1.226	Health Facilities - VIHA	1,961,093	948,856	-	-	-	1,012,237	1,961,093	-	-	-	1,961,093	-	-	-	-
1.227	Saturna Island Medical Clinic	13,549	13,549	-	-	-	-	13,549	-	-	-	1,580	-	-	11,969	11,969
1.228	Galiano Health Service	161,435	161,435	-	-	-	-	161,435	-	-	-	130	-	-	161,305	161,305
1.229	Pender Islands Health Care Centre	311,220	311,220	-	-	-	-	311,220	-	-	-	2,190	-	-	309,030	309,030
1.230	Traffic Safety Commission	82,428	82,428	-	-	-	-	82,428	-	-	-	3,950	-	-	78,478	78,478
1.232	Port Renfrew Street Lighting	10,233	10,233	-	-	-	-	10,233	-	-	-	400	4,670	5,163	-	-
1.234	SSI Street Lighting	35,591	35,591	-	-	-	-	35,591	-	-	-	40	-	-	35,551	35,551
1.235	SGI Small Craft Harbour Facilities	564,530	328,287	87,493	-	-	148,750	564,530	-	-	-	8,620	173,610	382,300	-	382,300
1.236	Salt Spring Island Fernwood Dock	34,068	19,868	-	-	-	14,200	34,068	-	-	-	210	-	33,858	-	33,858
1.238A	Community Transit (SSI)	741,691	733,691	-	-	-	8,000	741,691	-	-	1,835	235,008	-	-	504,848	504,848
1.238B	Community Transportation (SSI)	177,243	52,736	33,032	-	-	91,475	177,243	-	-	-	480	-	-	176,763	176,763
1.280	Regional Parks	27,386,120	17,526,428	5,339,207	-	298,102	4,222,383	27,386,120	-	83,931	-	1,030,617	786,082	-	25,485,490	25,485,490
1.290	Royal Theatre	620,200	130,200	-	-	113,000	377,000	620,200	-	-	-	620,200	-	-	620,200	620,200
1.295	McPherson Theatre	785,339	349,106	-	-	98,000	338,233	785,339	-	-	-	35,339	-	-	750,000	750,000
1.297	Arts Grants	3,589,526	3,588,416	-	-	-	1,110	3,589,526	-	17,518	52,700	186,993	-	-	3,332,315	3,332,315
1.299	Salt Spring Island Arts	176,016	176,016	-	-	-	-	176,016	-	-	-	190	-	-	175,826	175,826
1.309	Climate Action and Adaptation	2,014,917	1,927,467	-	-	-	87,450	2,014,917	-	-	-	75,874	67,653	-	1,871,390	1,871,390
1.310	Land Banking & Housing	4,446,314	1,915,440	2,499,834	-	26,740	4,300	4,446,314	-	391,673	-	725,561	2,000	-	3,327,080	3,327,080
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,109,382	2,048,982	-	-	-	60,400	2,109,382	-	-	-	1,375,090	57,460	-	676,832	676,832
1.314	SGI House Numbering	11,282	11,282	-	-	-	-	11,282	-	-	-	140	-	-	11,142	11,142
1.315	Biodiversity & Environmental Stewardship	239,160	239,160	-	-	-	-	239,160	-	-	124,025	-	-	-	115,135	115,135
1.316	SSI Building Numbering	11,468	11,468	-	-	-	-	11,468	-	-	-	20	-	-	11,448	11,448
1.317	JDF Building Numbering	15,459	15,459	-	-	-	-	15,459	-	-	-	70	-	-	15,389	15,389
1.318	Building Inspection	2,682,051	2,532,671	-	-	15,020	134,360	2,682,051	-	35,740	-	4,810	1,505,850	-	1,135,651	1,135,651
1.319	Soil Deposit Removal	31,916	31,916	-	-	-	-	31,916	-	-	-	2,856	-	-	29,020	29,020
1.320	Noise Control	84,020	73,274	-	-	-	10,746	84,020	-	-	-	300	-	-	83,720	83,720
1.322	Nuisances & Unsanitary Premises	71,252	69,987	-	-	-	1,265	71,252	-	-	-	340	-	-	70,912	70,912
1.323	By-Law Enforcement	1,119,691	1,032,411	-	-	-	87,280	1,119,691	-	1,072,283	-	47,408	-	-	-	-
1.324	Regional Planning Services	1,779,149	1,776,649	-	-	-	2,500	1,779,149	-	102,500	14,398	70,850	-	-	1,591,401	1,591,401
1.325	Electoral Area Services - Planning	1,081,546	1,010,776	-	-	-	70,770	1,081,546	-	36,994	50,932	2,370	50,170	-	941,080	941,080
1.326	Foodlands	465,918	335,918	-	-	-	130,000	465,918	-	-	-	-	-	-	465,918	465,918
1.330	Regional Growth Strategy	369,890	365,790	-	-	-	4,100	369,890	-	-	-	18,580	-	-	351,310	351,310
1.335	Geo-Spatial Referencing System	204,095	134,005	-	-	32,440	37,650	204,095	-	-	-	8,500	9,660	-	185,935	185,935
1.340	JDF Livestock Injury Compensation	3,173	3,173	-	-	-	-	3,173	-	-	-	30	-	-	3,143	3,143
1.341	SGI Livestock Injury Compensation	3,194	3,194	-	-	-	-	3,194	-	-	-	20	-	-	3,174	3,174
1.342	SSI Livestock Injury Compensation	3,173	3,173	-	-	-	-	3,173	-	-	-	20	-	-	3,153	3,153
1.350	Willis Point Fire Protect & Recreation	219,756	146,316	-	-	7,490	65,950	219,756	-	-	-	38,940	-	-	180,816	180,816
1.352	South Galiano Fire Protection	666,579	404,192	141,027	-	11,360	110,000	666,579	-	-	-	1,420				

## Schedule A

CAPITAL REGIONAL DISTRICT 2029 FINANCIAL PLAN																	Schedule A									
Expenditures																	Revenue									
		Total 2029	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2029	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2029										
1.44X	Panorama Rec. Center.	13,002,581	11,076,246	606,728	-	-	1,319,607	13,002,581	-	-	-	2,401,790	3,754,583	-	6,846,208	6,846,208										
1.455	Salt Spring Island - Community Parks	1,144,389	1,125,399	-	-	-	18,990	1,144,389	-	402,521	-	26,610	-	-	715,258	715,258										
1.458	Salt Spring Is. - Community Rec	448,313	-	440,193	-	-	8,120	448,313	-	-	-	10,040	278,410	-	159,863	159,863										
1.459	Salt Spring Is. Pool, Parks, Land, Art & Rec. Prog	3,271,908	2,816,674	157,394	-	-	357,840	3,271,908	-	99,661	-	194,710	362,300	-	2,615,237	2,615,237										
1.465	Saturna Island Comm. Parks	34,108	28,816	-	-	-	5,290	34,108	-	-	-	1,450	-	-	32,658	32,658										
1.468	Saturna Island - Community Rec.	18,718	18,718	-	-	-	-	18,718	-	-	-	740	-	-	17,978	17,978										
1.475	Mayne Is. Com. Parks & Rec	110,368	89,738	-	-	-	20,630	110,368	-	-	-	300	-	-	110,068	110,068										
1.476	Mayne Is. Comm. Parks (reserve)	11,770	11,770	-	-	-	-	11,770	-	-	-	10,630	1,140	-	-	-										
1.478	Mayne Is. Community Rec.	41,100	41,100	-	-	-	-	41,100	-	-	-	60	-	-	41,040	41,040										
1.485	North & South Pender Com. Parks	251,629	189,709	-	-	-	61,920	251,629	-	-	-	2,370	-	-	249,259	249,259										
1.488	North & South Pender Com. Rec	91,920	-	-	-	-	91,920	91,920	-	-	-	930	-	-	90,990	90,990										
1.495	Galliano Parks	167,280	148,960	-	-	-	18,320	167,280	-	-	37,620	140	-	-	129,520	129,520										
1.498	Galliano Community Recreation	51,890	51,890	-	-	-	-	51,890	-	-	-	30	-	-	51,860	51,860										
1.521	SWMP - Solid Waste Disposal (Refuse Disposal)	48,023,183	46,842,694	-	-	-	1,180,489	48,023,183	-	250,500	1,227,017	18,454,807	28,090,859	-	-	-										
1.523	Port Renfrew Refuse Disposal	178,442	158,962	-	-	-	19,480	178,442	-	29,478	-	78,937	-	-	67,627	67,627										
1.525	Solid Waste Disposal - Debt	2,797,561	2,420	2,795,141	-	-	-	2,797,561	-	-	-	2,420	2,795,141	-	-	-										
1.531	Stormwater Quality Management - Sooke	45,176	32,278	-	-	-	12,898	45,176	-	-	-	86	-	-	45,090	45,090										
1.533	Stormwater Quality Management - SGI	47,827	47,827	-	-	-	-	47,827	-	-	-	640	-	-	47,187	47,187										
1.535	Stormwater Quality Management - SSI	28,767	28,767	-	-	-	-	28,767	-	-	1,205	122	-	-	27,440	27,440										
1.536	LWMP-Stormwater Quality Management-Core	867,179	859,722	-	-	-	7,457	867,179	-	-	-	89,230	-	-	777,949	777,949										
1.537	Stormwater Quality Management - Peninsula	142,623	142,623	-	-	-	-	142,623	-	-	-	4,455	-	-	138,168	138,168										
1.538	Source - Stormwater Quality - Peninsula	67,999	67,999	-	-	-	-	67,999	-	-	746	1,763	-	-	65,490	65,490										
1.57X	Environmental Services	31,347,771	30,162,657	-	-	-	1,185,114	31,347,771	-	31,195,076	152,695	-	-	-	-	-										
1.911	911 Systems	2,751,472	1,723,243	1,011,949	-	-	16,280	2,751,472	-	-	-	2,001,159	110,903	-	639,410	639,410										
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
1.913	913 Fire Dispatch	513,380	486,880	-	-	-	26,500	513,380	-	582,713	-	-	-	-	499,670	499,670										
1.921	Regional CREST Contribution	2,250,900	2,250,900	-	-	-	-	2,250,900	-	-	-	110,870	-	-	2,140,030	2,140,030										
1.923	Emergency Comm - CREST - SGI	207,405	207,405	-	-	-	-	207,405	-	-	-	2,210	-	-	205,195	205,195										
1.924	Emergency Comm - CREST - JDF	167,585	167,585	-	-	-	-	167,585	-	-	-	260	-	-	167,325	167,325										
1.925	Emergency Comm - CREST - SSI	168,948	168,948	-	-	-	-	168,948	-	-	-	160	-	-	168,788	168,788										
2.010	Saanich Peninsula Water Supply	12,724,235	10,913,892	1,210,343	-	-	600,000	12,724,235	-	-	-	500	12,723,735	-	-	-										
2.020	SSI Highland Water System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
2.621	Highland / Fernwood Water - SSI	1,248,207	475,079	654,853	-	-	118,275	1,248,207	-	-	20,000	860	1,031,590	195,757	-	195,757										
2.622	Cedars of Tuam	228,986	59,962	118,214	-	-	50,810	228,986	-	-	20,000	90	208,896	-	-	-										
2.624	Beddis Water	768,731	262,330	409,266	-	-	97,135	768,731	-	-	-	150	502,130	266,451	-	266,451										
2.626	Fulford Water	545,233	216,319	251,542	-	-	77,372	545,233	-	-	20,000	830	397,490	126,913	-	126,913										
2.628	Cedar Lane Water (SSI)	243,389	73,043	87,876	-	-	82,470	243,389	-	-	-	160	190,730	52,499	-	52,499										
2.630	Magic Lakes Estate Water System	1,187,769	854,100	80,334	-	-	253,335	1,187,769	-	-	-	11,680	503,638	672,450	-	672,450										
2.640	Saturna Island Water System (Lyall Harbour)	344,860	216,840	64,680	-	-	63,340	344,860	-	-	-	1,059	179,682	-	-	-										
2.642	Skana Water (Mayne)	196,739	82,460	70,299	-	-	43,980	196,739	-	-	10,000	110	134,700	51,929	-	51,929										
2.650	Port Renfrew Water	303,661	152,025	112,856	-	-	38,780	303,661	-	-	-	1,280	149,627	152,754	-	152,754										
2.660	Fernwood Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
2.665	Sticks Allison Water (Galliano)	94,508	68,978	550	-	-	24,980	94,508	-	-	7,000	100	80,910	6,498	-	6,498										
2.667	Surfside Park Estates (Mayne)	322,782	142,312	147,160	-	-	33,310	322,782	-	-	-	200	281,231	61,351	-	61,351										
2.670	Regional Water Supply	71,096,754	25,582,474	17,889,131	-	27,000,000	625,149	71,096,754	-	999,500	-	893,150	69,214,105	-	-	-										
2.680	Juan de Fuca Water Distribution	38,314,258	24,123,061	3,345,507	-	10,200,200	645,490	38,314,258	-	-	-	186,352	38,127,906	-	-	-										
2.681	Florence Lake Water System Debt	19,078	40	19,038	-	-	-	19,078	-	-	-	77	-	19,001	-	19,001										
2.682	Seagirt Water System Debt	146,552	-	146,552	-	-	-	146,552	-	-	-	-	-	146,552	-	146,552										
2.691	Wilderness Mountain Water Service	229,917	161,633	53,609	-	-	14,675	229,917	-	-	10,000	160	130,897	88,860	-	88,860										
3.700	Septage Disposal	177,027	177,027	-	-	-	-	177,027	-	-	-	177,027	-	-	-	-										
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
3.705	SSI Liquid Waste Disposal	1,424,635	1,118,388	172,302	-	-	133,945	1,424,635	-	-	-	1,870	918,720	504,045	-	504,045										
3.707	LWMP - On Site System Management Program	192,408	-	192,408	-	-	-	192,408	-	-	-	7,485	-	-	184,923	184,923										
3.71X	Core Area Wastewater Operations	41,893,327	40,293,327	-	-	-	1,600,000	41,893,327	-	696,345	640,000	33,594,770	-	-	6,962,212	6,962,212										
3.718	Peninsula Wastewater TP	6,085,045	4,728,698	600,067	-	-	756,280	6,085,045	-	171,660	-	3,220,026	2,693,359	-	2,693,359	2,693,359										
3.720	LWMP - (Peninsula) - Implementation	62,507	39,540	-	-	-	22,967	62,507	-	-	-	949	-	-	61,558	61,558										
3.750	LWMP - Core and West Shore	658,034	367,060	-	-	-	290,974	658,034	-	-	-	177,073	216,480	-	264,481	264,481										
3.751	LWMP - Core and West Shore Debt	1,026,978	-	1,026,978	-	-	-	1,026,978	-	-	-	369,199	-	-	657,779	657,779										
3.752	LWMP - Harbour Studies	417,667	417,667	-	-	-	-	417,667	-	-	-	21,382	-	-	396,285	396,285										
3.755	Regional Source Control	1,931,266	1,931,266	-	-	-	-	1,931,266	-	58,623	23,213	87,253	68,232	-	1,693,945	1,693,945										
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
3.7XX	Core Area & Legacy Trunk Sewer - Debt	71,165,946	190,860	53,929,444	-	5,529,745	11,515,897	71,165,946	-	-	41,134,212	21,867,605	-	-	8,344,129	8,344,129										
3.810	Ganges Sewer	1,637,373	1,009,414	488,509	-	-	139,450	1,637,373	-	-	-	2,943	1,553,710	80,720	-	80,720										
3.820	Malivue Estates Sewer System	294,516	191,359	58,519	-	-	44,638	294,516	-	-	-	27,340	260,900	6,276	-	6,276										
3.830	Magic Lake Estates Sewer System	1,098,710	799,608	69,767	-	-	229,335	1,098,710	-	12,920	-	4,720	364,160	716,910	-	716,910										
3.830D	Magic Lake Estates Sewer Debt	232,205	1,520	230,685	-	-	-	232,205	-	-	-	2,860	-	-	229,345	229,345										
3.850	Port Renfrew Sewer	172,789	131,839	17,170	-	-	23,780	172,789	-	-	-	1,750	85,509	85,530	-	85,530										
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-										

# CAPITAL REGIONAL DISTRICT

## CAPITAL EXPENDITURE PLAN SUMMARY - 2025 to 2029

EXPENDITURE / FUNDING SUMMARY (ALL SERVICES)	2025	2026	2027	2028	2029	TOTAL
<b>EXPENDITURE</b>						
Buildings	56,170,125	9,736,155	7,164,500	1,746,000	2,522,500	77,339,280
Equipment	29,280,314	14,713,779	10,731,753	6,046,670	6,772,031	67,544,547
Land	36,508,000	7,130,000	3,025,000	4,695,000	2,865,000	54,223,000
Engineered Structures	182,084,158	111,299,975	131,123,888	141,414,275	96,833,000	662,755,296
Vehicles	8,954,250	3,802,000	4,365,000	3,799,500	2,127,500	23,048,250
	<b>312,996,847</b>	<b>146,681,909</b>	<b>156,410,141</b>	<b>157,701,445</b>	<b>111,120,031</b>	<b>884,910,373</b>
<b>SOURCE OF FUNDS</b>						
Capital Funds on Hand	100,573,461	32,151,883	31,039,472	32,494,000	36,898,000	233,156,816
Debenture Debt	132,740,508	76,813,155	88,116,163	100,403,594	59,451,000	457,524,420
ERF	13,947,304	8,113,618	6,698,610	6,923,650	5,635,531	41,318,713
Grants (Federal, Provincial)	17,738,814	3,577,478	4,843,001	7,464,781	379,000	34,003,074
Reserve Fund	37,524,797	24,995,775	25,487,895	10,415,420	8,556,500	106,980,387
Other	10,471,963	1,030,000	225,000	-	200,000	11,926,963
	<b>312,996,847</b>	<b>146,681,909</b>	<b>156,410,141</b>	<b>157,701,445</b>	<b>111,120,031</b>	<b>884,910,373</b>

## 2025 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE					SOURCE OF FUNDING						
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves
1.011	Board Expenditures	751,000					751,000			751,000			
1.014	CAO / Corporate Services	5,754					5,754			5,754			
1.015	Real Estate	-					-			-			
1.016	Human Resources	9,590					9,590			9,590			-
1.017	Finance	30,182		100,000			130,182	100,000		30,182			
1.018	Health & Capital Planning Strategies	-					-			-			
1.022	Information Technology	3,800,453	120,000	50,000			3,970,453	3,775,105		195,348			
1.024	GM - Planning & Protective Services	-					-			-			
1.025	Corporate Emergency	14,000					14,000			14,000			
1.027	First Nations Relations	-					-			-			
1.105	Facilities Management	35,000	165,000				200,000			200,000			
1.106	Facilities and Risk	300,000		465,000	25,000		790,000	300,000				490,000	
1.107	Corporate Satellite Facilities			3,050,000			3,050,000					3,050,000	
1.109	JDF Admin. Expenditures	-					-			-			
1.110	SGI Admin. Expenditures	-					-			-			
1.111	SSI Admin. Expenditures	24,900	-				24,900			24,900			
1.118	Corporate Communications	116,701					116,701			5,754			110,947
1.123	Family Court Building			1,361,795			1,361,795	46,795			700,000	615,000	1,361,795
1.137	Galliano Island Community Use Building			42,000			42,000					42,000	42,000
1.141	SSI Public Library			140,000			140,000				110,000	30,000	140,000
1.226	Health Facilities - VIHA	440,000		3,687,760	75,000		4,202,760	1,057,760			835,000	2,310,000	4,202,760
1.235	SGI Small Craft Harbour Facilities			40,000	623,000		663,000	327,000			40,000	296,000	663,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				250,000		250,000	30,000			95,000	125,000	250,000
1.238A	Community Transit (SSI)				175,000		175,000	105,000			60,000	10,000	175,000
1.238B	Community Transportation (SSI)				871,000		871,000	235,000	-		536,000	100,000	871,000
1.280	Regional Parks	88,400	1,622,000	650,000	15,037,000	2,000,000	19,397,400	798,000	11,250,000	1,710,400	500,000	5,139,000	19,397,400
1.290	Royal Theatre	345,000		1,231,000			1,576,000	222,000			-	375,000	1,576,000
1.295	McPherson Theatre	122,000		781,500			903,500	227,500				676,000	903,500
1.297	Arts Grants and Development	-					-			-			
1.309	Climate Action and Adaptation	1,433,257					1,433,257	668,236			765,021		1,433,257
1.310	Land Banking and Housing	5,000		26,053,000			26,058,000		22,000,000	5,000	2,778,000	1,275,000	26,058,000
1.313	Animal Care Services	23,000	50,000	100,000	45,000		218,000	155,000		63,000			218,000
1.318	Building Inspection	72,000	125,000				197,000			197,000			197,000
1.323	ByLaw Services	4,000	75,000				79,000			79,000			79,000
1.324	Regional Planning Services	48,000					48,000			48,000			48,000
1.325	Community Planning	43,290			550,000		593,290			43,290	550,000		593,290
1.326	Foodland Access	175,000					175,000					175,000	175,000
1.335	Geo-Spatial Referencing	250,000					250,000			250,000			250,000
1.350	Willis Point Fire	72,250		20,000			92,250	40,250		10,000		42,000	92,250
1.352	South Galliano Fire	45,200	120,000				165,200	5,000		125,200		35,000	165,200
1.353	Otter Point Fire	15,000	-	50,000			65,000			15,000		50,000	65,000
1.356	Pender Island Fire	5,000		35,000			40,000			5,000		35,000	40,000
1.357	East Sooke Fire	52,500	450,000				502,500	-		502,500		-	502,500
1.358	Port Renfrew Fire	47,000		10,000			57,000	15,000		32,000		10,000	57,000
1.359	North Galliano Fire	180,000		20,000			200,000			180,000		20,000	200,000
1.360	Shirley Fire Department	10,000					10,000			10,000			10,000
1.370	JDF Emergency Program	4,100					4,100			4,100			4,100
1.371	SSI Emergency Program	31,700					31,700			1,700	10,000	20,000	31,700
1.372	Emergency Planning Coordination	2,500	-				2,500			2,500			2,500
1.373	SGI Emergency Program	78,000					78,000	53,000				25,000	78,000
1.375	Hazardous Material Incident Response	75,000	-				75,000			75,000			75,000
1.377	JDF Search and Rescue		205,000				205,000			92,000		113,000	205,000
1.405	JDF EA Community Parks & Recreation	45,000			412,000	100,000	557,000	292,000			265,000		557,000
1.408	JDF EA Community Recreation			100,000	25,000		125,000				125,000		125,000
1.40X	SEAPARC	523,750		822,250	1,157,000		2,503,000	104,000	1,300,000	393,250	79,000	626,750	2,503,000
1.44x	Panorama Recreation	1,583,433	137,000	4,949,086	3,063,793		9,733,312	209,186	3,403,000	1,141,233	2,137,293	2,842,600	9,733,312
1.455	SSI Community Parks	50,000	90,000		305,000		445,000	155,000		45,000	200,000	5,000	445,000
1.458	SSI Community Recreation	30,000			260,000		290,000			5,000	150,000	135,000	290,000
1.459	SSI Park Land & Rec Programs	50,000	-	943,000	570,000	120,000	1,683,000	805,000	-	40,000	325,000	378,000	1,683,000
1.465	Saturna Island Community Parks				52,000		52,000	2,000				50,000	52,000
1.475	Mayne Island Community Parks	9,500		92,734	31,000		133,234	26,734			45,000	61,500	133,234
1.485	Pender Island Community Parks	7,000			2,234,101	50,000	2,291,101	548,834			1,015,000	352,267	2,291,101
1.495	Galliano Community Parks	2,616			91,037		93,653	31,037		2,616		60,000	93,653



## 2025 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING					
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debtenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves
1.521	Environmental Resource Management	455,000			27,918,523	-	28,373,523	14,018,523	8,650,000	455,000			5,250,000
1.523	Port Renfrew Refuse Disposal				334,500		334,500	292,500					42,000
1.575	Environmental Administration Services	6,000					6,000			6,000			
1.576	Environmental Engineering Services	40,000	155,000				195,000	45,000		150,000			
1.577	Wastewater Operations	55,000	1,537,000				1,592,000			1,592,000	-		
1.578	Environmental Protection	438,971	180,000				618,971	300,000		318,971			
1.579	Environmental Water Quality	10,766					10,766			10,766			
1.911	911 Call Answer	-					-			-			
2.610	Saanich Peninsula Water Supply	660,000			16,140,000		16,800,000		12,900,000	240,000		100,000	3,560,000
2.620	Highland Water (SSI)				10,000		10,000	10,000					10,000
2.621	Highland & Fernwood Water (SSI)				1,119,000		1,119,000	170,500	790,000		40,000		118,500
2.622	Cedars of Tuam Water (SSI)	15,000			116,000		131,000	15,000	-		92,000		24,000
2.624	Beddis Water (SSI)	19,000			400,000		419,000	54,000	220,000		-		145,000
2.626	Fulford Water (SSI)	161,000			86,000		247,000	98,000	-		90,000		59,000
2.628	Cedar Lane Water (SSI)				343,000		343,000	80,000	143,000		110,000		10,000
2.630	Magic Lake Estates Water (Pender)				270,000		270,000	120,000	-				150,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			780,000		780,000	270,000	460,000		30,000		20,000
2.642	Skana Water (Mayne)	60,000			42,000		102,000	27,000	50,000				25,000
2.650	Port Renfrew Water	-			185,000		185,000	175,000	-		-		10,000
2.665	Sticks Allison Water (Galliano)				5,000		5,000		-		-		5,000
2.667	Surfside Park Estates (Mayne)	20,000			72,500		92,500		50,000				42,500
2.670	Regional Water Supply	13,708,500	2,091,250	11,251,000	46,729,000	33,580,000	107,359,750	53,553,000	40,500,000	1,376,250	6,000,000	5,930,500	107,359,750
2.680	JDF Water Distribution	830,000	1,755,000	125,000	23,928,000		26,638,000	18,301,000	4,700,000	1,670,000		375,000	1,592,000
2.682	Seagirt Water System				-		-		-				-
2.691	Wilderness Mountain Water Service	20,000			54,000		74,000	4,000	-		50,000		20,000
3.701	Millstream Site Remediation					658,000	658,000	401,500			256,500		658,000
3.705	SSI Septage / Composting				319,196		319,196	75,000	120,000		60,000	33,196	31,000
3.718	Saanich Peninsula Wastewater	1,090,000			4,505,000		5,595,000		3,000,000	1,023,000	-		1,572,000
3.750	L.W.M.P. - Core and West Shore				1,888,000		1,888,000	788,000	1,100,000				1,888,000
3.798C	Debt - Core Area Wastewater Treatment Program	50,000			28,374,508		28,424,508	200,000	21,503,508	791,000			5,930,000
3.810	Ganges Sewer Utility (SSI)	525,000	77,000		310,000		912,000	764,000	-		75,000		73,000
3.820	Malview Sewer Utility (SSI)				1,713,000		1,713,000	102,000	601,000		950,000		60,000
3.830	Magic Lake Sewer Utility (Pender)	60,000			400,000		460,000	200,000	-		200,000		60,000
3.850	Port Renfrew Sewer				190,000		190,000	175,000	-				15,000
<b>Total</b>		<b>29,280,314</b>	<b>8,954,250</b>	<b>56,170,125</b>	<b>182,084,158</b>	<b>36,508,000</b>	<b>312,996,847</b>	<b>100,573,461</b>	<b>132,740,508</b>	<b>13,947,304</b>	<b>17,738,814</b>	<b>10,471,963</b>	<b>37,524,797</b>

## 2026 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING						
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	55,000					55,000			55,000				55,000
1.014	CAO / Corporate Services	17,262					17,262			17,262				17,262
1.015	Real Estate	1,918					1,918			1,918				1,918
1.016	Human Resources	349,736					349,736			3,836			345,900	349,736
1.017	Finance	32,754					32,754			32,754				32,754
1.018	Health & Capital Planning Strategies	3,836					3,836			3,836				3,836
1.022	Information Technology	3,199,688	-				3,199,688	3,149,000		50,688				3,199,688
1.024	GM - Planning & Protective Services	2,125					2,125			2,125				2,125
1.025	Corporate Emergency	7,000					7,000			7,000				7,000
1.027	First Nations Relations	4,043					4,043			4,043				4,043
1.105	Facilities Management	10,000	75,000				85,000			85,000				85,000
1.106	Facilities and Risk	-		370,000			370,000						370,000	370,000
1.107	Corporate Satellite Facilities						-						-	-
1.109	JDF Admin. Expenditures	2,000					2,000			2,000				2,000
1.110	SJI Admin. Expenditures	2,800					2,800			2,800				2,800
1.111	SSI Admin. Expenditures	15,900					15,900			15,900				15,900
1.118	Corporate Communications	11,508					11,508			11,508			-	11,508
1.123	Family Court Building						-					-	-	-
1.137	Galliano Island Community Use Building						-						-	-
1.141	SSI Public Library			10,000			10,000						10,000	10,000
1.226	Health Facilities - VIHA	-		937,500			937,500					200,000	737,500	937,500
1.235	SJI Small Craft Harbour Facilities				360,000		360,000	50,000			35,000		275,000	360,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				60,000		60,000						60,000	60,000
1.238A	Community Transit (SSI)				70,000		70,000				55,000		15,000	70,000
1.238B	Community Transportation (SSI)				1,640,000		1,640,000		320,000		1,095,000		225,000	1,640,000
1.280	Regional Parks	147,700	655,000	600,000	14,790,000	2,000,000	18,192,700		12,000,000	802,700			5,390,000	18,192,700
1.290	Royal Theatre	55,000		1,043,000			1,098,000				380,000	380,000	338,000	1,098,000
1.295	McPherson Theatre	44,000		238,000			282,000						282,000	282,000
1.297	Arts Grants and Development	3,800					3,800			3,800				3,800
1.309	Climate Action and Adaptation	792,961					792,961	211,483			581,478			792,961
1.310	Land Banking and Housing	10,000		500,000			510,000		500,000	10,000				510,000
1.313	Animal Care Services	5,000	50,000				55,000			55,000				55,000
1.316	Building Inspection	6,000	60,000				66,000			66,000				66,000
1.323	ByLaw Services	4,000	75,000				79,000			79,000				79,000
1.324	Regional Planning Services	8,000					8,000			8,000				8,000
1.325	Community Planning	-					-						-	-
1.326	Foodland Access	-					-						-	-
1.335	Geo-Spatial Referencing	10,000					10,000			10,000				10,000
1.350	Willis Point Fire	6,000					6,000			6,000				6,000
1.352	South Galliano Fire	45,800					45,800			10,800			35,000	45,800
1.353	Otter Point Fire	20,000	300,000	50,000			370,000			320,000			50,000	370,000
1.356	Pender Island Fire	80,000		30,000			110,000			80,000			30,000	110,000
1.357	East Sookie Fire	65,160					65,160	3,300		53,860			8,000	65,160
1.358	Port Renfrew Fire	16,000					16,000			16,000				16,000
1.359	North Galliano Fire	-					-			-			-	-
1.360	Shirley Fire Department	12,380					12,380			12,380				12,380
1.370	JDF Emergency Program	-					-			-				-
1.371	SSI Emergency Program	18,000					18,000			1,000	12,000		5,000	18,000
1.372	Emergency Planning Coordination	2,500					2,500			2,500				2,500
1.373	SJI Emergency Program	-					-						-	-
1.375	Hazardous Material Incident Response	-					-							-
1.377	JDF Search and Rescue	-					-							-
1.405	JDF EA Community Parks & Recreation	-					-							-
1.408	JDF EA Community Recreation						-							-
1.40X	SEAPARC	189,250		2,205,500	33,750		2,428,500		1,850,000	174,250	175,000		229,250	2,428,500
1.44x	Panorama Recreation	483,909		573,000			1,056,909			483,909			573,000	1,056,909
1.455	SSI Community Parks	15,000			30,000		45,000			15,000			30,000	45,000
1.458	SSI Community Recreation	10,000			2,500		12,500			5,000			7,500	12,500
1.459	SSI Park Land & Rec Programs	50,000	25,000	2,581,155		50,000	2,706,155		2,496,155	40,000	70,000		100,000	2,706,155
1.465	Saturna Island Community Parks				8,225		8,225	2,000					6,225	8,225
1.475	Mayne Island Community Parks	9,000		18,000			27,000						27,000	27,000
1.485	Pender Island Community Parks	25,000			120,000		145,000	2,100				50,000	92,900	145,000
1.495	Galliano Community Parks	2,000			10,000		12,000			2,000			10,000	12,000
1.521	Environmental Resource Management	385,000			11,125,000	1,000,000	12,510,000	125,000	2,350,000	385,000			9,650,000	12,510,000
1.523	Port Renfrew Refuse Disposal				27,500		27,500						27,500	27,500
1.575	Environmental Administration Services	6,000					6,000			6,000				6,000
1.576	Environmental Engineering Services	40,000	55,000				95,000			95,000				95,000
1.577	Wastewater Operations	70,000	900,000				970,000			970,000				970,000

## 2026 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE					SOURCE OF FUNDING						
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital	Debt	Equipment	Grants	Other	Capital
								Funds on Hand		Repl Fund			Reserves
1.578	Environmental Protection	126,269	60,000				186,269	50,000		136,269			
1.579	Environmental Water Quality	6,480					6,480			6,480			
1.911	911 Call Answer	1,000,000					1,000,000			1,000,000			
2.610	Saanich Peninsula Water Supply	300,000			1,569,000		1,869,000		-	200,000		-	1,669,000
2.620	Highland Water (SSI)				-		-						
2.621	Highland & Fernwood Water (SSI)				1,945,000		1,945,000		1,800,000				145,000
2.622	Cedars of Tuam Water (SSI)				885,000		885,000	5,000	835,000		10,000		35,000
2.624	Beddis Water (SSI)				393,000		393,000		340,000				53,000
2.626	Fulford Water (SSI)				415,000		415,000		390,000				25,000
2.628	Cedar Lane Water (SSI)				189,000		189,000		124,000		15,000		50,000
2.630	Magic Lake Estates Water (Pender)				222,000		222,000		-				222,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	58,000			25,000		83,000		83,000				-
2.642	Skana Water (Mayne)	740,000			35,000		775,000		745,000				30,000
2.650	Port Renfrew Water				30,000		30,000		-				30,000
2.665	Sticks Allison Water (Galliano)				30,000		30,000				30,000		-
2.667	Surfside Park Estates (Mayne)				1,550,000		1,550,000		1,550,000				-
2.670	Regional Water Supply	3,907,500	773,000	540,000	36,070,000	4,080,000	45,370,500	19,497,500	24,700,000	773,000		400,000	45,370,500
2.680	JDF Water Distribution	217,500	774,000	40,000	13,751,000		14,782,500	8,951,500	4,100,000	774,000		-	957,000
2.682	Seagirt Water System				-		-		-				-
2.691	Wilderness Mountain Water Service				50,000		50,000		40,000				10,000
3.701	Millstream Site Remediation				-		-		-				-
3.705	SSI Septage / Composting				2,330,000		2,330,000		2,280,000		40,000		10,000
3.718	Saanich Peninsula Wastewater	1,755,000			1,100,000		2,855,000		2,070,000	415,000			370,000
3.750	L.W.M.P. - Core and West Shore				3,200,000		3,200,000		3,200,000				3,200,000
3.798C	Debt - Core Area Wastewater Treatment Program	250,000			16,235,000		16,485,000		13,235,000	800,000			2,450,000
3.810	Ganges Sewer Utility (SSI)				1,980,000		1,980,000	105,000	1,575,000		300,000		-
3.820	Malview Sewer Utility (SSI)				1,019,000		1,019,000		230,000		779,000		10,000
3.830	Magic Lake Sewer Utility (Pender)				-		-		-				-
3.850	Port Renfrew Sewer				-		-		-				-
<b>Total</b>		<b>14,713,779</b>	<b>3,802,000</b>	<b>9,736,155</b>	<b>111,299,975</b>	<b>7,130,000</b>	<b>146,681,909</b>	<b>32,151,883</b>	<b>76,813,155</b>	<b>8,113,618</b>	<b>3,577,478</b>	<b>1,030,000</b>	<b>24,995,775</b>

## 2027 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING					
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves
1.011	Board Expenditures	-					-			-			-
1.014	CAO / Corporate Services	15,965					15,965			15,965			15,965
1.015	Real Estate	-					-			-			-
1.016	Human Resources	725,710					725,710			9,590			716,120
1.017	Finance	49,321		-			49,321	-		49,321			49,321
1.018	Health & Capital Planning Strategies	1,918					1,918			1,918			1,918
1.022	Information Technology	883,637	-	-			883,637	840,000		43,637			883,637
1.024	GM - Planning & Protective Services	3,836					3,836			3,836			3,836
1.025	Corporate Emergency	-					-			-			-
1.027	First Nations Relations	5,754					5,754			5,754			5,754
1.105	Facilities Management	10,000	75,000				85,000			85,000			85,000
1.106	Facilities and Risk	-		2,540,000	-		2,540,000	-				2,540,000	2,540,000
1.107	Corporate Satellite Facilities			-			-			-			-
1.109	JDF Admin. Expenditures	-					-			-			-
1.110	SIG Admin. Expenditures	-					-			-			-
1.111	SSI Admin. Expenditures	85,900	-				85,900			85,900			85,900
1.118	Corporate Communications	3,836					3,836			3,836			3,836
1.123	Family Court Building			-			-	-		-		-	-
1.137	Galiano Island Community Use Building			-			-			-		-	-
1.141	SSI Public Library			10,000			10,000				-	10,000	10,000
1.226	Health Facilities - VIHIA	-		-			-	-		-		-	-
1.235	SIG Small Craft Harbour Facilities			-	239,000		239,000	-		-		239,000	239,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				10,000		10,000	-		-		10,000	10,000
1.238A	Community Transit (SSI)				70,000		70,000				55,000	15,000	70,000
1.238B	Community Transportation (SSI)				30,000		30,000	-	-			30,000	30,000
1.280	Regional Parks	82,800	890,000	500,000	15,120,000	2,000,000	18,592,800	-	12,000,000	972,800	-	5,620,000	18,592,800
1.290	Royal Theatre	-		-			-	-		-		-	-
1.295	McPherson Theatre			190,000			190,000	-		-		190,000	190,000
1.297	Arts Grants and Development	-					-			-		-	-
1.309	Climate Action and Adaptation	164,023					164,023	43,745			120,278		164,023
1.310	Land Banking and Housing	-		-			-		-	-		-	-
1.313	Animal Care Services	13,000	50,000	-	-		63,000	-		63,000			63,000
1.318	Building Inspection	6,000	60,000				66,000			66,000			66,000
1.323	ByLaw Services	4,000	25,000				29,000			29,000			29,000
1.324	Regional Planning Services	3,000					3,000			3,000			3,000
1.325	Community Planning	2,700			-		2,700			2,700	-		2,700
1.326	Foodland Access	-					-			-		-	-
1.335	Geo-Spatial Referencing	10,000					10,000			10,000			10,000
1.350	Willis Point Fire	6,000		-			6,000	-		6,000		-	6,000
1.352	South Galiano Fire	44,700	-				44,700	-		9,700		35,000	44,700
1.353	Otter Point Fire	20,000	-	50,000			70,000			20,000		50,000	70,000
1.356	Pender Island Fire	20,000		15,000			35,000			20,000		15,000	35,000
1.357	East Sooke Fire	34,227	625,000				659,227	-		651,227		8,000	659,227
1.358	Port Renfrew Fire	16,000		-			16,000	-		16,000		-	16,000
1.359	North Galiano Fire	-		-			-			-		-	-
1.360	Shirley Fire Department	10,000					10,000			10,000			10,000
1.370	JDF Emergency Program	-					-			-			-
1.371	SSI Emergency Program	10,900					10,900			6,900	4,000		10,900
1.372	Emergency Planning Coordination	-	70,000				70,000			70,000			70,000
1.373	SIG Emergency Program	-					-	-		-		-	-
1.375	Hazardous Material Incident Response	-	300,000				300,000			300,000			300,000
1.377	JDF Search and Rescue	-	-				-			-		-	-
1.405	JDF EA Community Parks & Recreation	-			-	-	-	-		-		-	-
1.408	JDF EA Community Recreation			-			-			-		-	-
1.40X	SEAPARC	1,628,100		254,500	35,000		1,917,600	-	-	112,100	1,500,000	305,500	1,917,600
1.44x	Panorama Recreation	360,400	-	3,395,000	350,000		4,105,400	-	-	260,400		3,845,000	4,105,400
1.455	SSI Community Parks	35,000	90,000		30,000		155,000	-		30,000	75,000	50,000	155,000
1.458	SSI Community Recreation	10,000			2,500		12,500			5,000	-	7,500	12,500
1.459	SSI Park Land & Rec Programs	50,000	-	10,000	-	50,000	110,000	-	-	40,000	-	70,000	110,000
1.465	Saturna Island Community Parks				7,502		7,502	1,727				5,775	7,502
1.475	Mayne Island Community Parks	-		-			-			-		-	-
1.485	Pender Island Community Parks	-			25,000	-	25,000	-		-	-	25,000	25,000
1.495	Galiano Community Parks	1,000			3,000		4,000	-		1,000		3,000	4,000
1.521	Environmental Resource Management	385,000			6,600,000	-	6,985,000	-	-	385,000		6,600,000	6,985,000
1.523	Port Renfrew Refuse Disposal				-		-	-		-		-	-
1.575	Environmental Administration Services	9,000					9,000			9,000			9,000
1.576	Environmental Engineering Services	40,000					40,000	-		40,000			40,000
1.577	Wastewater Operations	75,000	615,000				690,000			690,000	-		690,000



## 2027 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING						
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.578	Environmental Protection	85,309	-				85,309	-		85,309				85,309
1.579	Environmental Water Quality	14,717					14,717			14,717				14,717
1.911	911 Call Answer	-					-			-				-
2.610	Saanich Peninsula Water Supply	300,000			1,950,000		2,250,000		-	200,000		-	2,050,000	2,250,000
2.620	Highland Water (SSI)				-		-							-
2.621	Highland & Fernwood Water (SSI)				3,801,000		3,801,000	-	3,750,000		-		51,000	3,801,000
2.622	Cedars of Tuam Water (SSI)	-			470,000		470,000	-	435,000		-		35,000	470,000
2.624	Beddis Water (SSI)	-			2,117,000		2,117,000	-	2,117,000		-		-	2,117,000
2.626	Fulford Water (SSI)	-			1,550,000		1,550,000	-	1,500,000		40,000		10,000	1,550,000
2.628	Cedar Lane Water (SSI)				340,000		340,000	-	250,000		-		90,000	340,000
2.630	Magic Lake Estates Water (Pender)				275,000		275,000	-	200,000				75,000	275,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			50,000		50,000	-	50,000		-		-	50,000
2.642	Skana Water (Mayne)	-			30,000		30,000	-	30,000				-	30,000
2.650	Port Renfrew Water	50,000			2,100,000		2,150,000	-	916,667		1,233,333		-	2,150,000
2.665	Sticks Allison Water (Galliano)				30,000		30,000		-				30,000	30,000
2.667	Surfside Park Estates (Mayne)	-			400,000		400,000		400,000				-	400,000
2.670	Regional Water Supply	3,650,000	855,000	100,000	57,595,000	975,000	63,175,000	20,895,000	41,200,000	855,000	-	225,000		63,175,000
2.680	JDF Water Distribution	225,000	710,000	100,000	14,441,000		15,476,000	9,259,000	5,400,000	710,000		-	107,000	15,476,000
2.682	Seagirt Water System				-		-		-					-
2.691	Wilderness Mountain Water Service	-			733,200		733,200	-	733,200		-		-	733,200
3.701	Millstream Site Remediation				-		-	-					-	-
3.705	SSI Septage / Composting				82,500		82,500	-	82,500			-	-	82,500
3.718	Saanich Peninsula Wastewater	1,580,000			950,000		2,530,000		550,000	200,000	1,080,000		700,000	2,530,000
3.750	L.W.M.P. - Core and West Shore				3,200,000		3,200,000	-	3,200,000					3,200,000
3.798C	Debt - Core Area Wastewater Treatment Program	-			15,795,000		15,795,000	-	13,495,000	500,000			1,800,000	15,795,000
3.810	Ganges Sewer Utility (SSI)	-	-		2,552,186		2,552,186	-	1,806,796		735,390		10,000	2,552,186
3.820	Malview Sewer Utility (SSI)				-		-	-	-		-		-	-
3.830	Magic Lake Sewer Utility (Pender)	-			120,000		120,000	-	-		-		120,000	120,000
3.850	Port Renfrew Sewer				20,000		20,000	-	-				20,000	20,000
<b>Total</b>		<b>10,731,753</b>	<b>4,365,000</b>	<b>7,164,500</b>	<b>131,123,888</b>	<b>3,025,000</b>	<b>156,410,141</b>	<b>31,039,472</b>	<b>88,116,163</b>	<b>6,698,610</b>	<b>4,843,001</b>	<b>225,000</b>	<b>25,487,895</b>	<b>156,410,141</b>

## 2028 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING						
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	-					-			-				-
1.014	CAO / Corporate Services	17,262					17,262			17,262				17,262
1.015	Real Estate	1,918					1,918			1,918				1,918
1.016	Human Resources	128,446					128,446			13,426			115,020	128,446
1.017	Finance	49,321		-			49,321	-		49,321				49,321
1.018	Health & Capital Planning Strategies	1,918					1,918			1,918				1,918
1.022	Information Technology	109,184	-	-			109,184	60,000		49,184				109,184
1.024	GM - Planning & Protective Services	1,918					1,918			1,918				1,918
1.025	Corporate Emergency	5,000					5,000			5,000				5,000
1.027	First Nations Relations	1,918					1,918			1,918				1,918
1.105	Facilities Management	10,000	-				10,000			10,000				10,000
1.106	Facilities and Risk	-		140,000	-		140,000	-					140,000	140,000
1.107	Corporate Satellite Facilities			-			-						-	-
1.109	JDF Admin. Expenditures	-					-			-			-	-
1.110	SGI Admin. Expenditures	5,000					5,000			5,000				5,000
1.111	SSI Admin. Expenditures	6,100	-				6,100			6,100				6,100
1.118	Corporate Communications	3,836					3,836			3,836			-	3,836
1.123	Family Court Building			-			-	-				-	-	-
1.137	Galliano Island Community Use Building			-			-						-	-
1.141	SSI Public Library			25,000			25,000				-		25,000	25,000
1.226	Health Facilities - VIHA	-		-	-		-	-				-	-	-
1.235	SGI Small Craft Harbour Facilities			-	100,000		100,000	-			-		100,000	100,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				10,000		10,000	-			-		10,000	10,000
1.238A	Community Transit (SSI)				70,000		70,000				55,000		15,000	70,000
1.238B	Community Transportation (SSI)				485,000		485,000	-	135,000		320,000		30,000	485,000
1.280	Regional Parks	94,400	1,328,000	750,000	14,645,000	2,000,000	18,817,400	-	15,000,000	1,197,400	-		2,620,000	18,817,400
1.290	Royal Theatre	16,500		-			16,500	-			-	-	16,500	16,500
1.295	McPherson Theatre	16,500		-			16,500	-					16,500	16,500
1.297	Arts Grants and Development	-					-			-			-	-
1.309	Climate Action and Adaptation	-					-	-			-		-	-
1.310	Land Banking and Housing	-		-			-		-	-		-	-	-
1.313	Animal Care Services	5,000	50,000	-	-		55,000	-		55,000				55,000
1.318	Building Inspection	-	-				-			-			-	-
1.323	ByLaw Services	4,000	75,000				79,000			79,000				79,000
1.324	Regional Planning Services	4,000					4,000			4,000				4,000
1.325	Community Planning	-			-		-			-	-		-	-
1.326	Foodland Access	300,000					300,000						300,000	300,000
1.335	Geo-Spatial Referencing	10,000					10,000			10,000				10,000
1.350	Willis Point Fire	6,000		-			6,000	-		6,000			-	6,000
1.352	South Galliano Fire	10,000	-				10,000	-		10,000			-	10,000
1.353	Otter Point Fire	20,000	600,000	-			620,000			620,000			-	620,000
1.356	Pender Island Fire	100,000		15,000			115,000			100,000			15,000	115,000
1.357	East Sooke Fire	94,102	-				94,102	-		94,102			-	94,102
1.358	Port Renfrew Fire	16,000		-			16,000	-		16,000			-	16,000
1.359	North Galliano Fire	-		-			-			-			-	-
1.360	Shirley Fire Department	10,000					10,000			10,000				10,000
1.370	JDF Emergency Program	-					-			-			-	-
1.371	SSI Emergency Program	14,500					14,500			2,500	2,000		10,000	14,500
1.372	Emergency Planning Coordination	-	-				-			-			-	-
1.373	SGI Emergency Program	-					-	-		-			-	-
1.375	Hazardous Material Incident Response	-	-				-			-			-	-
1.377	JDF Search and Rescue	-	-				-			-		-	-	-
1.405	JDF EA Community Parks & Recreation	-			-	-	-	-		-			-	-
1.408	JDF EA Community Recreation			-	-		-			-			-	-
1.40X	SEAPARC	153,650		201,000	35,500		390,150	-	45,000	92,150	-		253,000	390,150
1.44x	Panorama Recreation	525,207	-	525,000	-		1,050,207	-	-	495,207			555,000	1,050,207
1.455	SSI Community Parks	15,000	-		30,000		45,000	-		15,000	-	-	30,000	45,000
1.458	SSI Community Recreation	10,000			2,500		12,500			5,000	-		7,500	12,500
1.459	SSI Park Land & Rec Programs	50,000	-	10,000	85,000	50,000	195,000	-	-	40,000	-	-	155,000	195,000
1.465	Saturna Island Community Parks				4,000		4,000						4,000	4,000
1.475	Mayne Island Community Parks	-		-	-		-			-			-	-
1.485	Pender Island Community Parks	25,000			10,000	-	35,000			-		-	35,000	35,000
1.495	Galliano Community Parks	-			35,900		35,900			-			35,900	35,900
1.521	Environmental Resource Management	385,000			2,350,000	-	2,735,000	-	350,000	635,000			1,750,000	2,735,000
1.523	Port Renfrew Refuse Disposal				-		-	-					-	-
1.575	Environmental Administration Services	6,000					6,000			6,000				6,000
1.576	Environmental Engineering Services	40,000	65,000				105,000	-		105,000				105,000
1.577	Wastewater Operations	155,000	436,500				591,500			591,500	-			591,500

## 2028 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING						
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.578	Environmental Protection	136,175	-				136,175	-		136,175				136,175
1.579	Environmental Water Quality	6,815					6,815			6,815				6,815
1.911	911 Call Answer	-					-			-				-
2.610	Saanich Peninsula Water Supply	300,000			1,100,000		1,400,000		-	200,000		-	1,200,000	1,400,000
2.620	Highland Water (SSI)				-		-							-
2.621	Highland & Fernwood Water (SSI)				2,715,000		2,715,000		2,665,000		40,000		10,000	2,715,000
2.622	Cedars of Tuam Water (SSI)	-			460,000		460,000		435,000		20,000		5,000	460,000
2.624	Beddis Water (SSI)	-			2,830,000		2,830,000		2,780,000		40,000		10,000	2,830,000
2.626	Fulford Water (SSI)	-			1,500,000		1,500,000		1,500,000		-		-	1,500,000
2.628	Cedar Lane Water (SSI)				680,000		680,000		645,000		-		35,000	680,000
2.630	Magic Lake Estates Water (Pender)				860,000		860,000		800,000				60,000	860,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			270,000		270,000		250,000		-		20,000	270,000
2.642	Skana Water (Mayne)	-			65,000		65,000		50,000				15,000	65,000
2.650	Port Renfrew Water	200,000			400,000		600,000		600,000		-		-	600,000
2.665	Sticks Allison Water (Gallano)				20,000		20,000		-		-		20,000	20,000
2.667	Surfside Park Estates (Mayne)	-			50,000		50,000		50,000				-	50,000
2.670	Regional Water Supply	2,230,500	495,000	40,000	76,520,000	2,645,000	81,930,500	22,655,500	58,780,000	495,000	-	-		81,930,500
2.680	JDF Water Distribution	215,500	750,000	40,000	9,800,000		10,805,500	9,778,500	-	750,000		-	277,000	10,805,500
2.682	Seagirt Water System				-		-		-					-
2.691	Wilderness Mountain Water Service	-			6,632,000		6,632,000		-		6,632,000		-	6,632,000
3.701	Millstream Site Remediation			-			-		-		-		-	-
3.705	SSI Septage / Composting				-		-		-		-		-	-
3.718	Saanich Peninsula Wastewater	530,000			850,000		1,380,000		400,000	380,000	-		600,000	1,380,000
3.750	L.W.M.P. - Core and West Shore				1,500,000		1,500,000		1,500,000					1,500,000
3.798C	Debt - Core Area Wastewater Treatment Program	-			15,700,000		15,700,000		13,300,000	600,000			1,800,000	15,700,000
3.810	Ganges Sewer Utility (SSI)	-	-		474,375		474,375		118,594		355,781		-	474,375
3.820	Malview Sewer Utility (SSI)				-		-		-		-		-	-
3.830	Magic Lake Sewer Utility (Pender)	-			925,000		925,000		800,000		-		125,000	925,000
3.850	Port Renfrew Sewer				200,000		200,000		200,000				-	200,000
<b>Total</b>		<b>6,046,670</b>	<b>3,799,500</b>	<b>1,746,000</b>	<b>141,414,275</b>	<b>4,695,000</b>	<b>157,701,445</b>	<b>32,494,000</b>	<b>100,403,594</b>	<b>6,923,650</b>	<b>7,464,781</b>	<b>-</b>	<b>10,415,420</b>	<b>157,701,445</b>

## 2029 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE					SOURCE OF FUNDING							
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	20,000					20,000			20,000				20,000
1.014	CAO / Corporate Services	7,672					7,672			7,672				7,672
1.015	Real Estate	1,918					1,918			1,918				1,918
1.016	Human Resources	23,836					23,836			3,836			20,000	23,836
1.017	Finance	43,567		-			43,567	-		43,567				43,567
1.018	Health & Capital Planning Strategies	1,918					1,918			1,918				1,918
1.022	Information Technology	109,184	-		-		109,184	60,000		49,184				109,184
1.024	GM - Planning & Protective Services	1,918					1,918			1,918				1,918
1.025	Corporate Emergency	-					-			-				-
1.027	First Nations Relations	3,836					3,836			3,836				3,836
1.105	Facilities Management	-	-				-			-				-
1.106	Facilities and Risk	-		100,000	-		100,000	-					100,000	100,000
1.107	Corporate Satellite Facilities	-					-			-			-	-
1.109	JDF Admin. Expenditures	-					-			-				-
1.110	SGI Admin. Expenditures	-					-			-				-
1.111	SSI Admin. Expenditures	6,000	65,000				71,000			71,000				71,000
1.118	Corporate Communications	3,836					3,836			3,836			-	3,836
1.123	Family Court Building	-					-	-				-	-	-
1.137	Galliano Island Community Use Building	-					-						-	-
1.141	SSI Public Library	-		6,000			6,000				-		6,000	6,000
1.226	Health Facilities - VIHA	-					-	-				-	-	-
1.235	SGI Small Craft Harbour Facilities	-			100,000		100,000	-			-		100,000	100,000
1.236	SSI Small Craft Harbour (Fernwood Dock)	-			10,000		10,000	-					10,000	10,000
1.238A	Community Transit (SSI)	-			70,000		70,000	-			55,000		15,000	70,000
1.238B	Community Transportation (SSI)	-			455,000		455,000	-	135,000		320,000		-	455,000
1.280	Regional Parks	412,000	920,000	1,150,000	12,275,000	2,000,000	16,757,000	-	13,000,000	1,032,000	-		2,725,000	16,757,000
1.290	Royal Theatre	-					-	-				-	-	-
1.295	McPherson Theatre	-					-	-					-	-
1.297	Arts Grants and Development	4,000					4,000			4,000				4,000
1.309	Climate Action and Adaptation	-					-	-			-			-
1.310	Land Banking and Housing	-					-			-		-		-
1.313	Animal Care Services	13,000	50,000	-	-		63,000	-		63,000				63,000
1.318	Building Inspection	6,000	-				6,000			6,000				6,000
1.323	ByLaw Services	4,000	25,000				29,000			29,000				29,000
1.324	Regional Planning Services	72,000					72,000			72,000				72,000
1.325	Community Planning	-					-			-				-
1.326	Foodland Access	-					-			-				-
1.335	Geo-Spatial Referencing	10,000					10,000			10,000				10,000
1.350	Willis Point Fire	10,000					10,000	-		10,000			-	10,000
1.352	South Galliano Fire	10,000	-				10,000	-		10,000			-	10,000
1.353	Otter Point Fire	20,000	-				20,000			20,000			-	20,000
1.356	Pender Island Fire	162,000		15,000			177,000			162,000			15,000	177,000
1.357	East Sooke Fire	19,484	-				19,484	-		19,484			-	19,484
1.358	Port Renfrew Fire	-					-	-		-			-	-
1.359	North Galliano Fire	-					-			-			-	-
1.360	Shirley Fire Department	12,380					12,380			12,380				12,380
1.370	JDF Emergency Program	-					-			-				-
1.371	SSI Emergency Program	5,800					5,800			1,800	4,000		-	5,800
1.372	Emergency Planning Coordination	-	-				-			-				-
1.373	SGI Emergency Program	-					-	-		-			-	-
1.375	Hazardous Material Incident Response	-	-				-			-				-
1.377	JDF Search and Rescue	-	-				-			-		-		-
1.405	JDF EA Community Parks & Recreation	-				-	-	-		-				-
1.408	JDF EA Community Recreation	-				-	-			-				-
1.40X	SEAPARC	596,100		711,500	36,500		1,344,100	-	426,000	170,100	-		748,000	1,344,100
1.44x	Panorama Recreation	926,845	-	450,000	40,000		1,416,845	-	-	926,845	-		490,000	1,416,845
1.455	SSI Community Parks	15,000	-		20,000		35,000	-		15,000	-	-	20,000	35,000
1.458	SSI Community Recreation	5,000			2,500		7,500			5,000	-		2,500	7,500
1.459	SSI Park Land & Rec Programs	60,000	-	10,000	-	-	70,000	-	-	50,000	-	-	20,000	70,000
1.465	Saturna Island Community Parks	-					-	-		-				-
1.475	Mayne Island Community Parks	-					-	-		-				-
1.485	Pender Island Community Parks	-			20,000	-	20,000	-		-		-	20,000	20,000
1.495	Galliano Community Parks	-			3,000		3,000	-		-			3,000	3,000
1.521	Environmental Resource Management	385,000			1,600,000	-	1,985,000	-	-	385,000			1,600,000	1,985,000
1.523	Port Renfrew Refuse Disposal	-					-	-		-			-	-
1.575	Environmental Administration Services	6,000					6,000			6,000				6,000
1.576	Environmental Engineering Services	40,000					40,000	-		40,000				40,000
1.577	Wastewater Operations	500,000	462,500				962,500			962,500	-			962,500



## 2029 - CAPITAL EXPENDITURE PLAN

Schedule B

Service #	Service Name	CAPITAL EXPENDITURE						SOURCE OF FUNDING					
		Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debt	Equipment Repl Fund	Grants	Other	Capital Reserves
1.578	Environmental Protection	98,971	-				98,971	-		98,971			
1.579	Environmental Water Quality	10,766					10,766			10,766			
1.911	911 Call Answer	-					-			-			
2.610	Saanich Peninsula Water Supply	100,000			525,000		625,000		-	200,000		-	425,000
2.620	Highland Water (SSI)				-		-	-					-
2.621	Highland & Fernwood Water (SSI)				2,665,000		2,665,000	-	2,665,000		-		-
2.622	Cedars of Tuam Water (SSI)	-			-		-	-	-		-		-
2.624	Beddis Water (SSI)				2,780,000		2,780,000	-	2,780,000		-		-
2.626	Fulford Water (SSI)	-			1,500,000		1,500,000	-	1,500,000		-		-
2.628	Cedar Lane Water (SSI)				645,000		645,000	-	645,000		-		-
2.630	Magic Lake Estates Water (Pender)				1,080,000		1,080,000	-	1,000,000				80,000
2.640	Lyall Harbour Boat Cove Water (Saturna)	-			500,000		500,000	-	500,000		-		-
2.642	Skana Water (Mayne)	-			100,000		100,000	-	100,000				-
2.650	Port Renfrew Water	-			350,000		350,000	-	350,000		-		-
2.665	Sticks Allison Water (Galliano)				50,000		50,000		50,000		-		-
2.667	Surfside Park Estates (Mayne)	-			450,000		450,000		450,000				-
2.670	Regional Water Supply	2,779,500	355,000	40,000	50,030,000	865,000	54,069,500	26,414,500	27,100,000	355,000	-	200,000	54,069,500
2.680	JDF Water Distribution	214,500	250,000	40,000	11,276,000		11,780,500	10,423,500	1,000,000	250,000		-	107,000
2.682	Seagirt Water System				-		-		-				-
2.691	Wilderness Mountain Water Service	-			-		-	-	-		-		-
3.701	Millstream Site Remediation				-		-	-	-		-		-
3.705	SSI Septage / Composting				-		-	-	-		-	-	-
3.718	Saanich Peninsula Wastewater	50,000			2,400,000		2,450,000		1,700,000	200,000	-		550,000
3.750	L.W.M.P. - Core and West Shore				-		-	-	-				-
3.798C	Debt - Core Area Wastewater Treatment Program	-			6,250,000		6,250,000	-	4,450,000	300,000			1,500,000
3.810	Ganges Sewer Utility (SSI)	-	-		-		-	-	-		-		-
3.820	Mailview Sewer Utility (SSI)				-		-	-	-		-		-
3.830	Magic Lake Sewer Utility (Pender)	-			1,300,000		1,300,000	-	1,300,000		-		-
3.850	Port Renfrew Sewer				300,000		300,000	-	300,000				-
<b>Total</b>		<b>6,772,031</b>	<b>2,127,500</b>	<b>2,522,500</b>	<b>96,833,000</b>	<b>2,865,000</b>	<b>111,120,031</b>	<b>36,898,000</b>	<b>59,451,000</b>	<b>5,635,531</b>	<b>379,000</b>	<b>200,000</b>	<b>8,556,500</b>

**REPORT TO THE FINANCE COMMITTEE  
MEETING OF WEDNESDAY, MAY 07, 2025**

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**SUBJECT     2026 Service and Financial Planning Guidelines**

**ISSUE SUMMARY**

This report provides guidelines for annual service and financial planning and highlights key budget considerations.

**BACKGROUND**

The Capital Regional District (CRD) has commenced its 2026 service and financial planning processes. Board priorities, corporate plan initiatives and core service delivery form the foundation of the 2026 to 2030 Five-Year Financial Plan. Appendix A outlines the overall corporate planning process, while Appendix B provides details about the timeline specific to the planning cycle.

The 2026 cycle outlines the fourth and final year of the CRD Board-approved 2023 to 2026 CRD Corporate Plan, as well as plans for future years. The Corporate Plan specifies initiatives intended to enhance service delivery in alignment with Board priorities. It also includes initiatives that address core service mandates, regulatory requirements and the need to keep pace with population growth while maintaining service levels.

During this budget cycle, staff will incorporate the outcomes of CRD Evolves 2024-2025 into core budgets. This corporate organizational plan intends to address duplication, centralization and scaling of existing services while improving efficiency and capacity. Cross-functional teams began implementation in January 2025, with further changes planned for July 2025.

The organization is addressing several challenges impacting its operating environment as it plans for 2026 and beyond. Following the recommendations from the Chief Administrative Officer at the March 12, 2025 Board meeting, the Executive Leadership Team (ELT) has adopted a two-step strategy for service planning for 2026:

1. A pause on staffing requests for 2026
2. A re-assessment of initiatives previously identified for 2026, including those with multi-year requirements, those driven by CRD Evolves, or those identified by each general manager as essential to their department's frontline services

The ELT evaluates all proposed initiatives during the spring and develops a recommended package of work for Board approval in the fall. The impacts of these initiatives will be summarized and presented with the 2026 service plans, known as Community Need Summaries. The provisional budget will be presented at the Committee of the Whole meeting scheduled for October 29, 2025. Similar to previous years, this report suggests planning guidelines considering various trends, assumptions and factors influencing the organization.

## **ALTERNATIVES**

### *Alternative 1*

The Finance Committee recommends to the Capital Regional District Board:  
That the service and financial planning guidelines be approved, and that staff be directed to prepare the draft financial plan review based on the timeline presented.

### *Alternative 2*

That this report be referred back to staff for additional information.

## **IMPLICATIONS**

### *Alignment with Board & Corporate Priorities*

The guidelines are the policies, practices and assumptions by which the Board and staff allocate resources to implement the Corporate Plan. These guidelines are periodically reviewed and adjusted based on current economic trends and financial health targets for the organization. Aligning the financial plan with strategic priorities and financial management strategies ensures service delivery is efficient and effective. The 2026 financial planning process will incorporate feedback from various commissions, committees and the Board.

In 2026, staff will prioritize programs and initiatives that:

- Align with Board priorities or Corporate Plan initiatives;
- Implement capital commitments and investments; and/or
- Ensure the maintenance of core service levels following regulatory changes or address safety risks to customers, communities, or staff; and
- Do not affect the Staff Establishment Chart, unless otherwise directed by the Board or a standing committee or commission.

### *Financial Implications*

## **Financial Planning Guidelines**

The financial planning guidelines provide recommendations to the organization regarding management practices related to surpluses, reserves, debt and cost containment measures. These guidelines aim to optimize revenue needs and minimize requisition increases. The guidelines are influenced by the analysis of areas such as economic conditions, core service levels, infrastructure investment and financial management strategies.

## **Economic Conditions**

The financial plan relies on ongoing analysis and monitoring by staff of economic drivers and assumptions, with a focus on understanding their impact on both service delivery and financial performance. Highlights of key interrelated economic indicators in this report include interest, inflation and unemployment rates and population growth.

The Canadian economy grew by 0.6% in the fourth quarter of 2024, following a 0.5% increase in the third quarter<sup>1</sup>. Preliminary data showing 0.4% growth in January 2025 suggesting the year began on a stronger footing<sup>2</sup>. However, historic data has become less relevant in light of escalating trade risks, both realized and anticipated, which have weighed on consumer confidence heading into March 2025. In response to heightened economic uncertainty and the potential resurgence of inflationary pressures, the Bank of Canada reduced its overnight rate to 2.75% in March 2025.

British Columbia's (BC) economy showed moderate growth entering 2025 significant risks persist, notably from heightened global trade tensions, including current and potential United States (US) tariffs. While BC's real gross domestic product (GDP) growth is projected to accelerate modestly to 1.8% in 2025 and further to 1.9% in both 2026 and 2027, uncertainties arising from restrictive trade policies continue to weigh on growth expectations in the near term<sup>3</sup>. Inflation trends through February 2025 remained moderate. The recently approved BC budget assumes provincial inflation will ease to 2.2% in 2025, down from 2.6% reported in 2024. It further projects inflation to decline to 2.1% in 2026 and 2.0% in 2027, reflecting expectations of continued economic stabilization<sup>4</sup>.

Greater Victoria reported an average annual inflation rate of 2.4%, with provincial and Vancouver rates slightly higher at 2.6% and 2.5%, respectively. Nationally, the national rate was modestly lower at 2.3%<sup>5</sup>.

As of March 2025, the Greater Victoria unemployment rate was 3.6%, well below the provincial, national and Vancouver rates of 6.0%, 6.6% and 6.7% rates, respectively<sup>6</sup>. Tangentially related, the cumulative impact of labour cost escalation in Greater Victoria has been influenced by various drivers including housing, transportation and other collective bargaining agreements.

Since 2011, Greater Victoria has experienced a 25% increase in population, including a 1.6% annual growth in 2024<sup>7</sup>. This population growth continues to intensify pressure on CRD services, compounding regional challenges while driving increased demand for CRD services.

In response to these economic conditions and in alignment with historical planning guidelines, the ELT has set the 2026 target inflation rate for service and financial planning at 1.8%, consistent with the Royal Bank of Canada forecast. This rate will serve as the benchmark for the consolidated requisition increase per household, excluding municipal debt.

As shown in Appendix D, the five-year consolidated requisition forecast includes multi-year projects, programs and initiatives already underway. The budget increase for 2026 is not directly correlated with the target inflation rate for service and financial planning of 1.8%. A number of in-flight activities including annualization of initiatives introduced in prior years, the implementation of new services and increasing debt obligations for existing capital commitments will result in a budget increase in 2026 higher than the target inflation rate.

<sup>1</sup> Statistics Canada: <https://www150.statcan.gc.ca/n1/daily-quotidien/250228/dq250228a-eng.htm>

<sup>2</sup> RBC Economics: <https://thoughtleadership.rbc.com/canadian-gdp/>

<sup>3</sup> BC Budget – Economic Outlook (page 13): [https://www.bcbudget.gov.bc.ca/2025/pdf/2025\\_Budget\\_and\\_Fiscal\\_Plan.pdf](https://www.bcbudget.gov.bc.ca/2025/pdf/2025_Budget_and_Fiscal_Plan.pdf)

<sup>4</sup> BC Budget (page 84): [https://www.bcbudget.gov.bc.ca/2025/pdf/2025\\_Budget\\_and\\_Fiscal\\_Plan.pdf](https://www.bcbudget.gov.bc.ca/2025/pdf/2025_Budget_and_Fiscal_Plan.pdf)

<sup>5</sup> BC Stats CPI report at: [https://www2.gov.bc.ca/assets/gov/data/statistics/economy/cpi/cpi\\_highlights.pdf](https://www2.gov.bc.ca/assets/gov/data/statistics/economy/cpi/cpi_highlights.pdf)

<sup>6</sup> Statistics Canada Table 14-10-0459-01 "Labour force characteristics by census metropolitan area, three-month moving average, seasonally adjusted": <https://www150.statcan.gc.ca/t1/tbl1/en/cv.action?pid=1410045901>

<sup>7</sup> BC Population Estimates: <https://www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates>

The CRD continues to manage rising cost pressures through continuous improvement, service optimization and disciplined financial stewardship. Strategic use of tools such as revenue diversification, asset leveraging and reserve management supports the organization's ability to meet annual budget targets. The CRD polices on operating and capital reserves help monitor funding status and inform debt capacity, particularly in an environment of ongoing interest rate uncertainty.

### **Financial Capacity**

The CRD's organizational capacity is linked to both current and projected financial capacity. Following established CRD financial management strategies, capacity is regularly evaluated to inform target-setting and manage upper financial limits. As growth continues to affect service delivery, financial forecasting provides critical visibility into associated impacts—enabling proactive mitigation and reduction of financial risk.

Given the complexity and variability of factors influencing revenue projections, sensitivity analysis is used to estimate approximately the financial capacity in future years. The 2026 requisition increase is forecasted to be 6%, with a potential range from 5% to 11%. The range is influenced by past commitments and Board approvals, including a loan authorization in the Land Banking & Housing service, the establishment of new regional services such as Transportation and Foodlands, capital cost-sharing commitments for health infrastructure through the Hospital District, and previously approved loan authorization bylaws.

Debt management is an essential part of our financial strategy, ensuring that borrowing decisions align with both operational demands and long-term asset needs. Regular assessments of overall debt levels, alongside available borrowing capacity under current loan authorization bylaws, position the organization to respond effectively to evolving financial and service delivery pressures.

### **Core Service Levels**

The CRD Board's 2023-2026 strategic priorities form the basis of the Corporate Plan and service plans. The five-year financial plan will adjust timing, scope and cost estimates.

Service delivery costs include capital and operating expenses like salaries, benefits, debt servicing, materials and equipment. These expenses are influenced by economic conditions such as unemployment rates, US tariffs, supply and demand and contractual agreements.

Growth in core services over the past five years has been driven by community needs outlined in the Corporate Plan. On April 30, 2025, the CRD Board met to review service delivery and evaluate its efficacy as organizational priorities continue to evolve.

### **Financial Management Strategies**

Financial management strategies incorporate essential financial objectives into organizational decision-making and operations. Appendix C summarizes the existing financial management strategies outlined for corporate planning.



## **Infrastructure Funding**

There are plans in place or under development across the CRD, reflecting a long-term view for asset investments and levels of service. The 2019 Board-approved Corporate Asset Management Strategy and Policy set activities required in planning and managing infrastructure assets of the organization.

Initiatives include development and completion of:

- Sustainable Service Delivery (asset management) plans to maintain and replace existing assets in the short, medium and long-term
- Operationalizing asset management practices into day-to-day asset lifecycle activities
- Financial guidelines aimed at optimizing reserves and borrowing capacity, while lowering current costs and diversifying revenue

## **Public Engagement**

As in prior years, public engagement on the financial plan is considered an integral part of the process. The CRD continually seeks to improve on this process by developing a plan reflective of community desired methods of engagement. Ongoing opportunities for public input through committee, commission and Board meetings will be available throughout the year.

## **CONCLUSION**

Board priorities, Corporate Plan initiatives and core service delivery form the foundation of the 2026 to 2030 Five-Year Financial Plan. To proactively influence the planning process, this report recommends planning guidelines in the context of observed trends, assumptions and drivers impacting the organization. The guidelines are the policies and assumptions by which the Board and staff determine the most appropriate allocation of resources to deliver the Corporate Plan.

## **RECOMMENDATION**

The Finance Committee recommends to the Capital Regional District Board:  
That the service and financial planning guidelines be approved, and that staff be directed to prepare the draft financial plan review based on the timeline presented.

Submitted by:	Varinia Somosan, CPA, CGA, Sr. Mgr., Financial Services / Deputy CFO
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer, GM Finance & IT
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

## **ATTACHMENTS**

- Appendix A: Corporate Planning Framework
- Appendix B: Financial Planning Timetable-Service and Financial Planning Guidelines
- Appendix C: Financial Management Strategies
- Appendix D: Consolidated Five-Year Requisition Forecast



Every four years, the Board sets the strategic priorities, policies and direction that guide the activities of the organization. Board members, other elected officials and, in some cases, First Nations and ratepayers sit on various committees and commissions that receive public input.



Public input happens throughout the planning cycle, through customer satisfaction surveys, financial plan consulting, user statistics, advisory body reports and other public engagement activities. This input drives the Board's Strategic Priorities.

Service and Financial Planning Guidelines

CRD Timetable for 2026-2030 Financial Plan	
Month	Description
May	Executive Leadership Team - Review and Prioritize Initiative Business Cases
June	Financial Plan Guidelines distributed to staff
June - August	Staff - Service Planning and Budget Preparation
September - October	Executive Leadership Team, Committees & Commissions - Review of Budgets, including Initiative Business Cases
October	Electoral Area Committee - Budgets and Initiative Business Cases (Oct 27) Committee of the Whole - Financial Plan and Initiative Business Cases (Oct 29) Board - Approval Provisional Financial Plan (Oct 29)
January	Surplus/Deficits - Budget Recast
March	Board - Final Bylaw Approval
April	Requisition

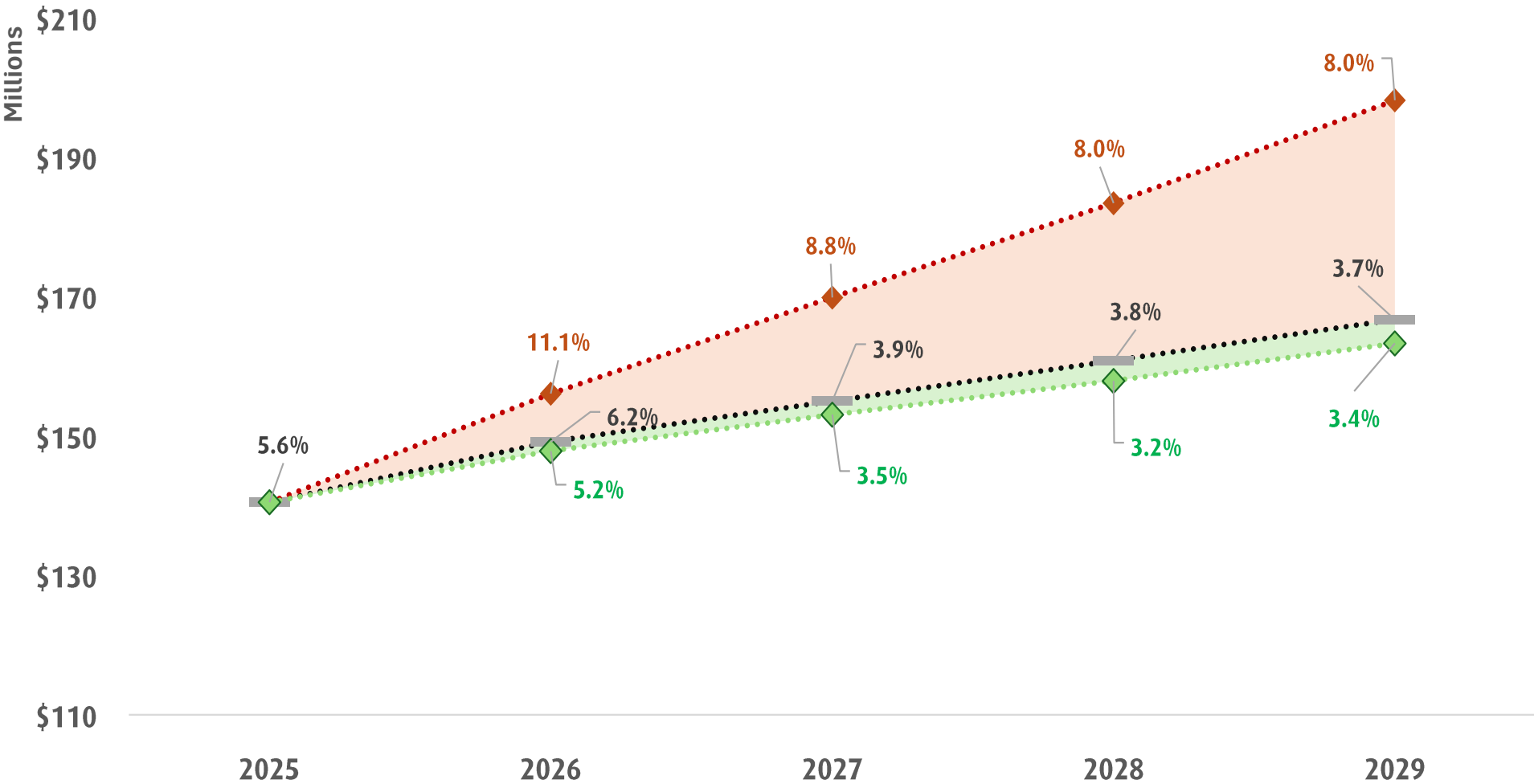
## **Financial Management Strategies**

Financial management strategies ensure critical financial objectives are integrated into organizational decision making and operations. The following outlines the financial management strategies that will generally guide financial planning:

- Set reserve target ranges based on guidelines, determining multi year funding strategies for one-time projects or to stabilize revenue requirements
- Balance debt repayment across time, correlating debt term commitments to asset life based on guideline
- Optimize fees for service revenues and stabilize tax rates to fund operations, maintenance, growth and asset utilization
- One-time variances resulting in surplus transferred to reserve to fund future capital liabilities or reduce future revenue requirements and only applied to reduce tax rates in rare circumstances where the offset is sustainable and stable

Board approved financial policies and guidelines such as the Asset Management Policy, Capital Reserve Guidelines, Operating Reserve Guidelines and Debt Term Guideline inform financial planning in a standard way at a service level whereas the strategies given above provide general corporate direction.

# Consolidated Five-Year Requisition Forecast



Future requisition forecasts consider various factors such as inflation, impact of tariffs, demographic shifts, population growth and other macro-economic conditions. These forecasts are based on current regional population trends and are updated to reflect emerging federal and provincial policies.

Although inflation is expected to remain low in 2025, its ultimate trajectory remains uncertain. Factors such as Bank of Canada monetary policy, evolving US-Canada trade relations, and the broader global economic climate could either accelerate or dampen inflationary pressures. Meanwhile, persistent challenges - unemployment rates, logistics disruptions, and supply chain constraints (in part due to tariffs) - are likely to influence the cost-of-service delivery.



**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4550**

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**A BYLAW TO AMEND BYLAW NO. 2040, THE "JUAN DE FUCA LAND USE BYLAW, 1992"**

\*\*\*\*\*

The Capital Regional District Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 2040 being the "Juan de Fuca Land Use Bylaw, 1992" is hereby amended as follows:

**A. SCHEDULE A, PART 1, SECTION 2 – DEFINITIONS**

- (a) By deleting the definition of COMMERCIAL ZONE and replacing it with a new definition as follows:  
"COMMERCIAL ZONE means C-1, C-1A, C-1B, C-2, C-3, C-4, C-5, CM-1, CR-1, CR-1A, CR-2, CR-3, CR-4, CR-4OW, CR5, DRMV, WT-TC;"

**B. SCHEDULE A, PART 1, SECTION 3.07**

- (a) By adding the words "Silviculture Campground" after the words "Country Inn Ocean Wilderness"

**C. SCHEDULE A, PART 2 - ZONING DISTRICTS**

- (a) By adding the new 35.0 Silviculture Campground Zone – CR5 as follows:

**35.0 SILVICULTURE CAMPGROUND ZONE – CR5**

**35.1 Principal Uses**

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the CR5 zone:

Principle uses:

- (a) One-family dwelling;
- (b) Campground;
- (c) Silviculture.

**35.2 Permitted Accessory Uses**

In addition to the uses permitted by Section 35.01 of Part 2 of this Bylaw, the following Accessory Uses in conjunction with a permitted Principal Use and no others shall be permitted in the CR5 zone:

- (a) Home Based Business Categories One, Two and Three;
- (b) Secondary Suite pursuant to Part 1, Subsection 4.19;
- (c) Detached Accessory Suite pursuant to Part 1, Subsection 4.20.

**35.3 Minimum Parcel Size for Subdivision Purposes**

The minimum parcel size for subdivision purposes is no less than 4.0 ha.

**35.4 Lot Coverage**

The maximum lot coverage is 10%.

**35.5 Density**

- (a) 1 one-family dwelling per parcel;
- (b) 20 camping spaces per parcel or 1 camping space per 5.0 ha; whichever is less;

- (c) The maximum number of persons per camping space is 10 and the maximum number of persons over the age of 19 per camping space is 4;
- (d) Notwithstanding Section 35.5 (c) of Part 2 of this Bylaw, no more than two camping spaces may have a maximum of 15 people at any given time with no more than 6 of those persons who are over the age of 19.

### **35.6 Height**

The maximum height for principal buildings is 11 m

### **35.7 Setback Requirements**

- (a) All buildings and structures, both principal and accessory, and all camping spaces are required to be a minimum of 15 m from every parcel line;
- (b) All buildings and structures, both principal and accessory, and all camping spaces are required to be a minimum of 100 m from the natural boundary of a stream.

### **35.8 Separation Distance**

- (a) All camping spaces and principal buildings must be separated from each other by a minimum of 20 m;
- (b) All outdoor fire sources including but not limited to open flames such as campfires, firepits or the similar are required to be surrounded by a 30 m fire buffer.

### **35.9 Special regulation**

Vehicles that are owned or are under the care of visitors and patrons of the campground must not exceed a length of 10 m and trailers used for camping purposes are permitted provided that no dimension exceeds a length of 6.5 m.

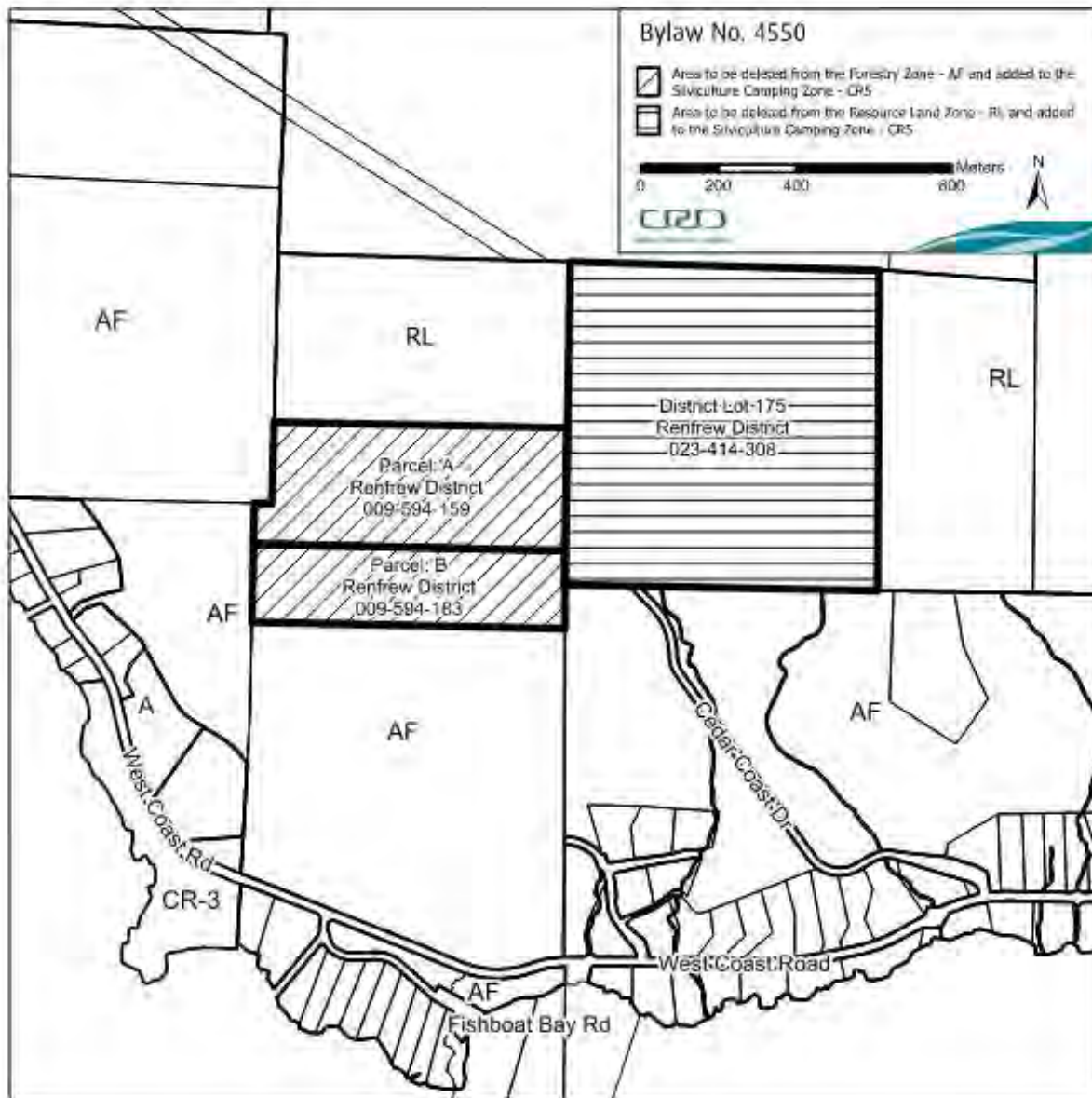
### **35.10 Definitions**

For the purpose of the *SILVICULTURE CAMPGROUND ZONE – CR5*, the following definitions apply:

- (a) **Stream** means a stream as defined by the *Water Sustainability Act*.
- (b) **Fire buffer**, means an area intended to enhance fire resistance around outdoor areas, buildings, structures, open flames, fire pits, campfires, or the similar and maintained to:
  - (i) Be composed of non-combustible landscaping materials and non-invasive vegetation. This buffer may include lands designated as a development permit area as defined by the *Local Government Act*, provided that those lands remain undisturbed or a development permit authorizing a fire buffer has been issued;
  - (ii) Ensure a minimum area no less than 3.0m wide composed solely of non-combustible materials is established around any entire outdoor fire source, including but not limited to open flames such as campfires, firepits, or the similar;
  - (iii) Ensure a minimum separation distance of no less than 3.0m between the branches of all trees, shrubs, and woody plant species and from buildings, structures, and camping equipment or materials;
  - (iv) Ensure that the ground remains cleared of large woody debris, branches, and dry grass and leaves;
  - (v) Ensure that branches within 2.0 meters of the ground are removed from trees taller than 4.0m.

**B. SCHEDULE B, ZONING MAPS**

- a. By deleting Parcel A (DD 1047521I) of District Lot 745, Renfrew District, from the Forestry (AF) Zone, and adding to the Silviculture Campground (CR5) Zone, as shown in Plan No. 1.
- b. By deleting Parcel B (DD 52657I) of District Lot 745, Renfrew District, from the Forestry (AF) Zone, and adding to the Silviculture Campground (CR5) Zone, as shown in Plan No. 1.
- c. By deleting District Lot 175, Renfrew District, from the Resource Land (RL) Zone, and adding to the Silviculture Campground (CR5) Zone, as shown in Plan No. 1.

**Plan No. 1 of Bylaw No. 4550, an amendment to Bylaw No. 2040**

2. This Bylaw may be cited as "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 160, 2023".

READ A FIRST TIME THIS	11 <sup>th</sup>	day of	December,	2024
READ A SECOND TIME THIS	11 <sup>th</sup>	day of	December,	2024
READ A THIRD TIME THIS	12 <sup>th</sup>	day of	March,	2025
ADOPTED THIS		day of		

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 CHAIR

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 CORPORATE OFFICER

**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4599**

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**A BYLAW TO AMEND BYLAW NO. 2040, THE "JUAN DE FUCA LAND USE BYLAW, 1992"**

\*\*\*\*\*

The Capital Regional District Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 2040 being the "Juan de Fuca Land Use Bylaw, 1992" is hereby amended as follows:

**A. SCHEDULE A, PART 2, SECTION 6G.0 WILDWOOD TERRACE NEIGHBOURHOOD  
COMMERCIAL ZONE - C-1A**

- (a) By amending section 6G.01 Permitted Uses by adding new subsections under Principal Uses as follows:

- (f) Restaurant;
- (g) Personal Services;
- (h) Offices;
- (i) Health Services;

- (b) By amending section 6G.01 by deleting the following text from Section 6G.01:

Accessory Uses:

- (f) Residential;
- (g) Screened storage yard;
- (h) Buildings or structures accessory to the above uses pursuant to Part 1, Subsection 4.01.
- (i) Onsite store, picnic area, lounge and special event area accessory to a manufacturer liquor licence subject to the Liquor Control and Licensing Act.

- (c) By adding a new section 6.02G with the following and renumbering the subsequent sections in the C-1A zone:

**6G.02 Permitted Accessory Uses:**

In addition to the uses permitted by Section 6G.01 of Part 2 of this Bylaw, the following Accessory Uses in conjunction with a permitted Principal Use and no others shall be permitted in the C-1A Zone:

- (a) Residential;
- (b) Screened storage yard;
- (c) Buildings or structures accessory to the above uses.
- (d) Onsite store, picnic area, lounge and special event area accessory to a manufacturer liquor licence subject to the Liquor Control and Licensing Act.

- (d) By deleting section 6G.02 Minimum Parcel Size for Subdivision Purposes and replacing with the following:

**6G.03 Minimum Parcel Size for Subdivision Purposes:**

- (a) The minimum parcel size for subdivision purposes is 0.4 ha;
- (b) Notwithstanding Section 6G.03(a) of Part 2 of this Bylaw, lot averaging is permitted with an average lot size of 0.4 ha and a minimum lot size of 0.2 ha.

- (e) By amending section 6G.04 Height by deleting the text "9 m" and replacing with "12.0m".



- (f) By deleting section 6G.07 Maximum Size of Principal Buildings and replacing with the following:

**6G.08 Maximum Size of All Buildings and Structures:**

The Total Floor Area and sum of all principal and accessory buildings and structures on a parcel shall not exceed a Floor Area Ratio of 0.4.

- (g) By replacing section 6G.08 Yard Requirements with the following:

**6G.09 Setback Requirements:**

All principal and accessory buildings and structures must meet the following yard requirements:

(a) Principal buildings and structures are required to be:

- (i) A minimum of 7.5m from the lot line of a street and or public highway; and
- (ii) A minimum of 3.0m from the lot line of a parcel; and
- (iii) Notwithstanding Part 2 Section 6G.09 (a) (ii) above; a minimum of 9.0m is required from the lot lines of parcels in Residential, Rural Residential, or Multiple Family Residential zones.

(b) Accessory buildings and structures are required to be:

- (i) A minimum of 7.5m from the lot line of a street and or public highway; and
- (ii) A minimum of 3.0m from a lot line of a parcel.

- (h) By adding a new section 6G.10 Parking Setbacks as follows:

**6G.10 Parking Setbacks:**

- (a) Bare land strata lots may provide parking spaces in accordance with this bylaw sited on common property registered on title to those strata lots;
- (b) For lot lines that abut a public highway, parking spaces provided in accordance with this bylaw shall be a minimum of 7.5m; and
- (c) For lot lines that do not abut a public highway, parking spaces provided in accordance with this bylaw shall be a minimum of 3.0m from a lot line.

2. This Bylaw may be cited as "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 162, 2024".

READ A FIRST TIME THIS	13 <sup>th</sup>	day of	November,	2024
READ A SECOND TIME THIS	13 <sup>th</sup>	day of	November,	2024
READ A THIRD TIME THIS	12 <sup>th</sup>	day of	March,	2025
ADOPTED THIS		day of		

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
CORPORATE OFFICER

**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4615**

\*\*\*\*\*

**A BYLAW TO AMEND BYLAW NO. 2040, THE "JUAN DE FUCA LAND USE BYLAW, 1992"**

\*\*\*\*\*

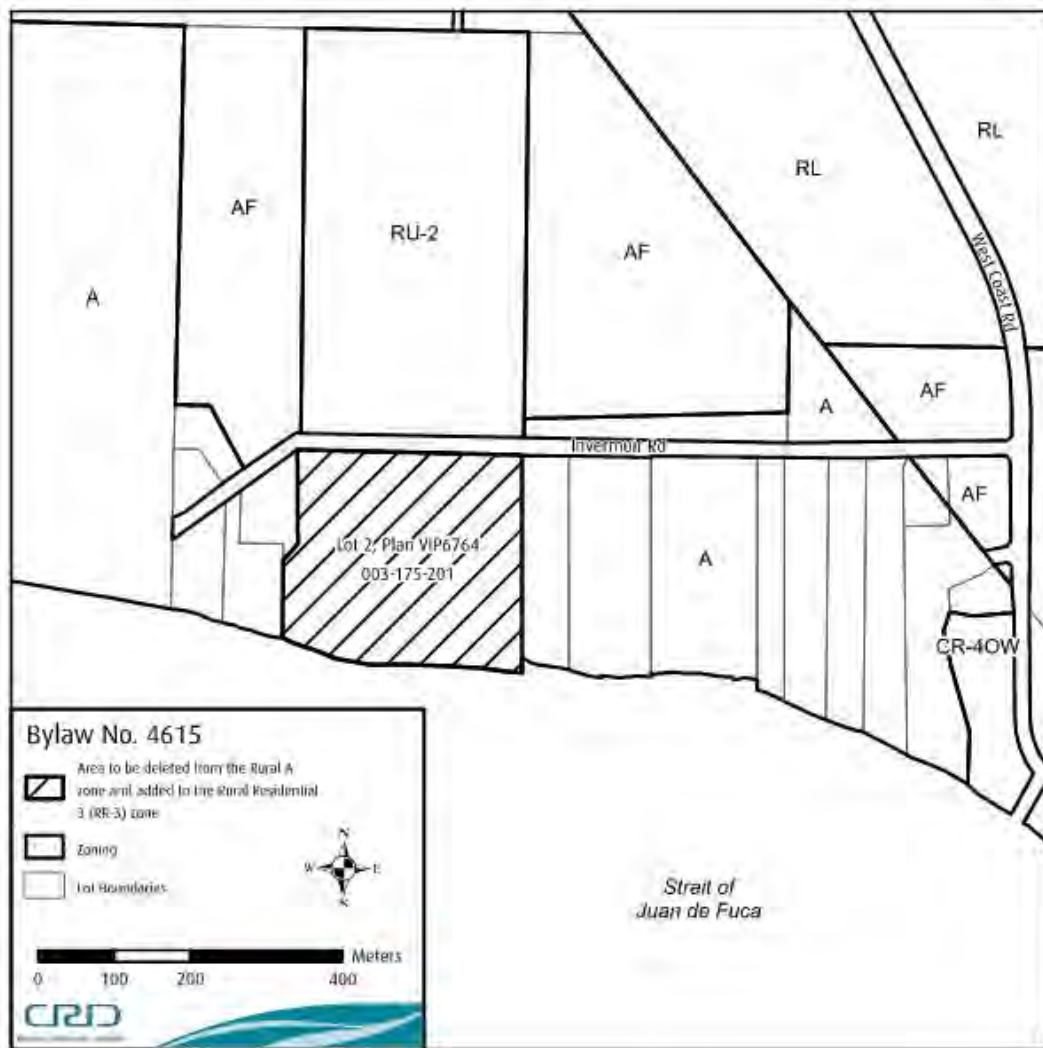
The Capital Regional District Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 2040 being the "Juan de Fuca Land Use Bylaw, 1992" is hereby amended as follows:

**A. SCHEDULE B, Map 3 – SHIRLEY JORDAN RIVER ZONING MAP**

- (a) By deleting That Part of Lot 2, Section 60, Renfrew District, Plan 6764 Lying to the South of the 66 Foot Road Dedicated by Said Plan from the Rural A Zone and adding to the Rural Residential 3 Zone – RR-3, as shown on Plan No. 1.

**Plan No. 1 of Bylaw No. 4615, an amendment to Bylaw No. 2040**



READ A FIRST TIME THIS	9 <sup>th</sup>	day of	October,	2024
READ A SECOND TIME THIS	9 <sup>th</sup>	day of	October,	2024
READ A THIRD TIME THIS	9 <sup>th</sup>	day of	October,	2024
ADOPTED THIS		day of		

CORPORATE OFFICER

**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4669**

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**A BYLAW TO AMEND DEVELOPMENT COST CHARGES BYLAW (JUAN DE FUCA WATER  
DISTRIBUTION) NO. 1, 2000 (BYLAW NO. 2758)**

\*\*\*\*\*

**WHEREAS:**

- A. Under Bylaw No. 2758, Development Cost Charges Bylaw (Juan de Fuca Water Distribution) No. 1, 2000, the District may impose development cost charges for the purposes of providing funds for the capital costs of water facilities in the service area;
- B. The Development Cost Charges established under Bylaw No. 2758 are periodically reviewed;
- C. The Board wishes to amend Bylaw No. 2758 to take into account changes in land use patterns, population projections, and the capital costs of providing, constructing, altering, or expanding Water Facilities in the Juan de Fuca Water Distribution System Service Area;
- D. The Board is of the opinion that the Development Cost Charges imposed by this Bylaw:
  - a. are not excessive in relation to the capital costs of prevailing standards of service;
  - b. will not deter Development;
  - c. will not discourage the construction of reasonably priced housing or the provision of reasonably priced serviced land; and
  - d. will not discourage Development designed to result in a low environmental impact.
- E. The Board has considered the future land use patterns and Development and the phasing of works and services;
- F. In the opinion of the Board, the charges imposed by this Bylaw are related to capital costs attributable to works included in the District's financial plan and long-term capital plans; and
- G. The Development Cost Charges imposed under this Bylaw will be collected by the Member Municipalities on behalf of the District, where applicable.

**NOW THEREFORE**, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

- 1. Bylaw No. 2758 "A Bylaw To Amend Development Cost Charges Bylaw (Juan De Fuca Water Distribution) No. 1, 2000" is hereby amended as follows:
  - (a) By removing the heading "**PART 1 – GENERAL PROVISIONS**" in its entirety and replacing it with "**PART 1 – GENERAL ADMINISTRATION**".
  - (b) By replacing section 2 in its entirety with:
    - 2. Schedule A – DCC Rates attached to this Bylaw forms an integral part of this Bylaw and is enforceable in the same manner as this Bylaw.
  - (c) By replacing section 3 in its entirety with:

3. This Bylaw applies to all applications for Subdivision and for issuance of a Building Permit for Parcels located within the Juan de Fuca Water Distribution System Service Area.

(d) By replacing the heading "**PART 2- DEFINITIONS**" with the heading "**PART 2 – DEFINITIONS AND INTERPRETATION**".

(e) By replacing section 4 in its entirety with:

- 4(1) For the purposes of this Bylaw, the words or phrases that are not included in this section shall have the meaning assigned to them in the *Local Government Act*.

- 4(2) In this Bylaw:

APPLICANT means a person liable to pay Development Cost Charges under this Bylaw.

ATTACHED SECONDARY SUITE has the same meaning as under the British Columbia Building Code and does not include a strata Lot.

BOARD means the elected board of the Capital Regional District.

BUILDING PERMIT means any permit authorizing the construction, alteration or extension of a building or Structure in a Member Municipality or the Electoral Area within the Service Area.

COMMERCIAL means land zoned for commercial uses under a Zoning Bylaw enacted by a Member Municipality or the District.

COMMISSION means the Juan de Fuca Water Distribution Commission.

COMPREHENSIVE DEVELOPMENT includes any development that is comprised of any two or more Residential Uses, Non-Residential Uses or both.

DETACHED SECONDARY SUITE means a building attached to a foundation, used or designed as a self-contained Dwelling Unit located on a lot with a primary single-family dwelling and does not include a strata Lot.

DEVELOPMENT means a Subdivision or the construction, alteration, or extension of a building or structure for which a Building Permit may be obtained.

DEVELOPMENT COST CHARGES means the applicable rates prescribed in Schedule A – DCC Rates.

DISTRICT or CAPITAL REGIONAL DISTRICT means the Capital Regional District.

DWELLING UNIT OR UNIT means a room, a suite of rooms or a building or Structure that is used or intended to be used as a self-contained private residence for one household that may contain eating, living, sleeping and sanitary facilities.

ELECTORAL AREA includes any Electoral Area of the District, which is under the jurisdiction of the Commission and is located within the Service Area.



**GROSS FLOOR AREA** means the total area of all floors in a building measured to the outside surface of the exterior walls, but excluding areas provided for parking or motor vehicles and storage of bicycles OR as defined under a Zoning Bylaw enacted by a Member Municipality or the District.

**HIGH DENSITY RESIDENTIAL** means a building containing 3 or more Dwelling Units, one or more of which are wholly or partly above another Dwelling Unit.

**INSTITUTIONAL** means land zoned for an institutional use under a Zoning Bylaw enacted by a Member Municipality or the District, and any Development providing for the assembly of persons for religious, charitable, philanthropic, cultural, civic, educational, or recreational purposes; including but not limited to auditoriums, youth centers, social halls, group camps, schools, and churches.

**INDUSTRIAL** means land zoned for Industrial uses under a Zoning Bylaw enacted by a Member Municipality or the District.

**GENERAL MANAGER** means the person appointed by the Board to perform the duties and responsibilities of the General Manager, Infrastructure and Water Services and his/her designate.

**LOT** means any Parcel, block or other area in which land is held or into which it is legally subdivided, and for certainty, includes a bare land strata lot under the Strata Property Act.

**LOW DENSITY RESIDENTIAL** means a building containing one Dwelling Unit, or a building containing one Dwelling Unit and an Attached Secondary Suite, or a Two Unit Dwelling.

**MEDIUM DENSITY RESIDENTIAL** means a Detached Secondary Suite, or a building that is used or designed to contain 3 or more Dwelling Units, each having direct access to the outside at grade level, and for certainty does not include a building containing a Dwelling Unit wholly or partly above another Dwelling Unit.

**MEMBER MUNICIPALITY** means the City of Colwood, the District of Highlands, the City of Langford, the District of Metchosin, the District of Sooke, and the Town of View Royal and any subsequently incorporated local government within the Service Area.

**NON-RESIDENTIAL USE** means the use of any building, Structure or any portion thereof that is not a Residential Use, including but not limited to Commercial, Industrial, and Institutional.

**PARCEL** means any Lot, block, or other area in which land is held or into which it is subdivided but does not include a highway.

**RESIDENTIAL USE** means Low Density Residential, Medium Density Residential and High Density Residential uses.

**SERVICE AREA** means the area serviced by the District's Juan de Fuca Water Distribution System, as amended, which is in a Member Municipality or the Electoral Area of the District, as defined by CRD Bylaw No. 2538, "Water Distribution Local Service Area Establishment Bylaw" as amended or replaced from time to time.

STRUCTURE means any construction fixed to, supported by or sunk into land or water, excluding asphalt or concrete paving or similar surfacing of a Parcel.

SUBDIVISION means a subdivision as defined in the Land Title Act or Strata Property Act.

TWO UNIT DWELLING means a building consisting of two self-contained dwelling units which share a common wall or an area that forms the floor of one unit and the ceiling of the other and are not linked by a trellis, deck, breezeway or similar connection (e.g., a duplex).

WATER FACILITY means any works, service or plant for storing, conveying, disposing or treating water.

(f) By replacing section 5 in its entirety with:

- 5 (1) The Development Cost Charges set out in Schedule A – DCC Rates, attached hereto and forming part of this Bylaw, are hereby imposed on every Applicant within the Service Area who obtains:
  - (a) approval of a Subdivision of land under the Land Title Act or the Strata Property Act, that creates two or more Parcels on which the construction of a Low Density Residential dwelling is permitted;
  - (b) approval of a Building Permit authorizing the construction of a Low Density Residential dwelling unit on an existing Parcel; or
  - (c) approval of a Building Permit authorizing the construction, alteration or extension of a Medium Density Residential, High Density Residential; or Non-Residential building or Structure.
- 5 (2) For certainty, the intent of this Bylaw is to impose charges in respect of Building Permits authorizing the construction, alteration or extension of buildings that will, after the construction, alteration or extension, contain fewer than four self-contained Dwelling Units and be put to no other use than Residential Use in those Dwelling Units.
- 5 (3) An Applicant shall pay the Development Cost Charges to the Member Municipality or the District, according to the location of the Parcel in respect of which the Development Cost Charges are payable upon approval of a Subdivision or issuance of a Building Permit, as the case may be.

(g) By deleting sections 6 through 10, and replacing them with the following:

#### **PART 4 - EXEMPTIONS**

- 6. Despite any other provision of this Bylaw, a Development Cost Charge is not payable if any of the following applies in relation to a Development authorized by a Building Permit:
  - (a) the permit authorizes the construction, alteration or extension of a building or part of a building that is, or will be, after the construction, alteration or extension, exempt from taxation under section 220(1)(h) or 224(2)(f) of the Community Charter;

- (b) the permit authorizes the construction, alteration, or extension of self-contained Dwelling Units in a building, the area of each self-contained Dwelling Unit is no larger than 29m<sup>2</sup>, and each Dwelling Unit will be put to no other use than Residential Use;
- (c) the value of the work authorized by the Building Permit does not exceed \$50,000;
- (d) a Development Cost Charge has previously been paid for the Development unless, as a result of further Development, new capital cost burdens will be imposed on the Member Municipality;
- (e) a Development does not impose new capital cost burdens on the District; or
- (f) the Local Government Act or another enactment of the Province or the District or any regulations thereunder provide that no development cost charge is payable.

#### **PART 5 - CALCULATION OF APPLICABLE CHARGES**

- 7. Development Cost Charges imposed under this Bylaw shall be calculated in accordance with the rates prescribed in Schedule A – DCC Rates.
  - 8. Where a type of Development is not specifically identified in Schedule A – DCC Rates, the amount of Development Cost Charges applicable under Schedule A – DCC Rates shall be equal to the Development Cost Charges payable for the type of Development that imposes the most similar cost burden on the District's Water Distribution Facilities.
  - 9. The amount of Development Cost Charges payable in relation to Comprehensive Development shall be calculated separately for each portion of the Development, in accordance with Schedule A – DCC Rates, which are included in the Building Permit application and shall be the sum of the charges payable for each type.
  - 10. For certainty, a Two-Unit Dwelling will be charged two Low Density Residential development cost charges.
- (h) Deleting in its entirety the heading “**PART 4 – COLLECTION AND REMITTANCE OF DEVELOPMENT COST CHARGES**” and replacing it with “**PART 6 – COLLECTION AND REMITTANCE OF DEVELOPMENT COST CHARGES**”.
  - (i) Amending the existing section 11 to replace the reference to “section 8” to section 5(1).
  - (j) Deleting the existing section 12 in its entirety and renumbering the remaining sections.
  - (k) Replacing the existing section 16 in its entirety with the following:
    - 15. Each Member Municipality shall provide to the District with the remittance of the DCC monies a statement of account in a form approved by the General Manager which sets out the following information:
      - (a) the date and amount of Development Cost Charges collected and the amount still outstanding under instalment payments (as

permitted on Development Cost Charges owed greater than \$50,000) and the dates for payment;

- (b) the number and type of Residential Use(s);
- (c) the amount and type of Non-Residential Use(s);
- (d) the location of Parcel(s) and Dwelling Unit(s) against which DCCs were levied;
- (e) the location of Parcel(s) and Dwelling Unit(s) against which DCCs were not levied and the reason for the exemption; and
- (f) any other information that the General Manager deems necessary.

(l) Deleting the existing section 21 in its entirety and renumbering the remaining sections.

(m) By replacing the heading "**PART 5 - AUTHORIZATION**" with the heading "**PART 7 - AUTHORIZATION**".

(n) By replacing the heading "**PART 6 - SEVERABILITY**" with the heading "**PART 8 - SEVERABILITY**".

(o) By replacing the heading "**PART 7 – EFFECTIVE DATE**" with the heading "**PART 9 – EFFECTIVE DATE**".

(p) Capitalizing all references to "Bylaw", "Development Cost Charges", "Parcels", and Dwelling Units.

(q) Replacing Schedule "G" in its entirety with Schedule "A" to this Bylaw.

(r) Deleting Schedules "B" through "G" in their entirety.

2. This bylaw may be cited for all purposes as "Development Cost Charges Bylaw (Juan De Fuca Water Distribution) No. 1, 2000, Amendment Bylaw No. 10, 2025."

READ A FIRST TIME THIS	9 <sup>th</sup>	day of	April,	2025
READ A SECOND TIME THIS	9 <sup>th</sup>	day of	April,	2025
READ A THIRD TIME THIS	9 <sup>th</sup>	day of	April,	2025
APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS	6 <sup>th</sup>	day of	May,	2025
ADOPTED THIS	th	day of		2025

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CHAIR

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CORPORATE OFFICER

**SCHEDULE A**

**Development Cost Charge Rates**

<b>Land Use Category</b>	<b>Unit of Charge</b>	<b>DCC Rates</b>
Low Density Residential	per lot (or unit, in the case of a Two-Unit Dwelling)	\$2,796
Medium Density Residential	per unit	\$2,446
High Density Residential	per unit	\$1,573
Commercial	per m <sup>2</sup> * GFA**	\$10.48
Industrial	per m <sup>2</sup> GFA	\$5.24
Institutional	per m <sup>2</sup> GFA	\$10.48

**\*m<sup>2</sup> = square meter**

**\*\*GFA = Gross Floor Area**