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## **ACCESSIBILITY ADVISORY COMMITTEE**

Notice of Meeting on **Tuesday, May 20 2025, at 1:00 pm**  
Boardroom, 6th Floor, 625 Fisgard Street, Victoria, BC

### **Meeting to be conducted electronically and in-person.**

P. Danforth (Chair)	T. Bolt (Vice Chair)	J. Briante	M. Essery
L. Hube	Z. Lundrie	B. Manning-Jones	J. Parr
G. Robinson	E. Syring	R. Welland	M. Little (GC Liaison)

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1. Territorial Acknowledgement
2. Approval of Agenda  
***Recommendation: That the agenda for the Accessibility Advisory Committee meeting of May 20, 2025 be approved.***
3. Adoption of Minutes  
***Recommendation: That the minutes of the Accessibility Advisory Committee meeting of March 18, 2025 be adopted as circulated.***
4. Chairs Remarks
5. Presentations/Delegations
  - 5.1. Presentations
  - 5.2. Delegations
6. Committee Business
  - 6.1. Auracast: Update & Functionality Testing
  - 6.2. Mobility Aids in Bike Lanes
  - 6.3. CRD Headquarters – 6<sup>th</sup> Floor Washrooms Upgrade

7. Notice(s) of Motion

7.1. Motion with Notice: CRD Parks Parking Policy (M. Essery)

***Recommendation: [At the March 18, 2025 Accessibility Advisory Committee Meeting, the following notice of motion was read into the record by M. Essery to be discussed at a following meeting:]***

***The Accessibility Advisory Committee recommend to the Governance and First Nations Relations Committee recommends to the Capital Regional District Board:***

***“That the CRD Parks waive parking fees for people with disabilities where they require an extra accessible vehicle, similar to BC Parks parking policy”.***

8. New Business

9. Adjournment

**Next meeting: Tuesday, July 15, 2025 at 1:00 pm.**

**To ensure quorum, please advise Jessica Dorman ([jdorman@crd.bc.ca](mailto:jdorman@crd.bc.ca)) if you cannot attend.**



Making a difference...together

## **Minutes of the Accessibility Advisory Committee meeting, held March 18, 2025 at 1:00 pm, 6<sup>th</sup> Floor Boardroom, 625 Fisgard Street, Victoria BC**

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### **PRESENT:**

Committee Members: P. Danforth (Chair), T. Bolt (Vice Chair), M. Essery (EP), L. Hube, Z. Lundrie (EP), B. Manning-Jones, J. Parr, G. Robinson, E. Syring (EP) (1:11 pm), R. Welland (1:07 pm), M. Little (GFNRC Liaison)

Staff: C. Neilson, Senior Manager, People, Safety and Culture; A. Ali, Manager, Equity, Diversity, Inclusion and Accessibility; S. Cole, Equity, Diversity, Inclusion and Accessibility Specialist; R. Ince, Outdoor Recreation Specialist; G. Tokgoz, Manager, Regional Trails and Trestles Renewal; S. Orr, Senior Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: J. Briante

Guests: R. Symmons and K. Joyce, Sustainable Transportation Specialists, ISL Engineering

The meeting was called to order at 1:04 pm.

### **1. Territorial Acknowledgement**

Chair Danforth provided the Territorial Acknowledgement.

### **2. Approval of Agenda**

**MOVED** by B. Manning-Jones, **SECONDED** by M. Essery,  
**That the agenda for the Accessibility Advisory Committee of March 18, 2025 be approved as circulated.**  
**CARRIED**

**R. Welland joined the meeting in person at 1:07 pm.**

**3. Adoption of Minutes**

**MOVED by L. Hube, SECONDED by T. Bolt,**

**That the minutes of the Accessibility Advisory Committee meeting of January 25, 2025 be adopted as circulated.**

**CARRIED**

**4. Chairs Remarks**

The Chair welcomed everyone in attendance and noted the following: March 17–23 is Neurodiversity Celebration Week and is exciting time to celebrate neurodiversity in our community. May 26 – June 1 is National Accessibility Awareness Week and is to celebrate the valuable contributions and leadership of persons with disabilities in Canada. The Disability Without Poverty benefit has been enacted in BC and is a positive start.

**E. Syring joined the meeting electronically at 1:07 pm.**

**5. Presentations/Delegations**

**5.1. Presentations**

**5.1.1. Regional Trestles Renewal, Trails Widening and Lighting Project**

G. Tokgoz presented the Regional Trestles Renewal, Trails Widening and Lighting Project.

Discussion ensued regarding:

- adding cameras on the trail for safety
- site visit to the trail by user groups
- crossing button location
- main concerns with trail safety
- improvement of trail accessibility
- benefits of auto flashers
- consistent messaging on trail use
- include other user groups of trails
- addition of rest stops along the trail

**Motion Arising:**

**MOVED by T. Bolt, SECONDED by M. Essery,**

**That the Accessibility Advisory Committee recommend to the Governance and First Nations Relations Committee recommends to the Capital Regional District Board:**

**That the CRD Board write a letter to the Province advocating for mobility aids in bike lanes.**

**CARRIED**

**5.1.2. Beach Access at Island View Beach Regional Park**

R. Ince presented Beach Access at Island View Beach Regional Park.

Discussion ensued regarding:

- inclusion of accessible picnic table on the Mobi-mat
- specification of the Mobi-mat related to transitions, turn around spots and educational signage
- wear and tear of the Mobi-mat and replacement schedule due to exposure to saltwater and rocky terrain
- boat launch repair and potential use for accessibility usage

**5.2. Delegations**

There were no delegations.

**6. Committee Business**

**6.1. Accessible Devices – Boardroom Enhancements (Oracle) Update**

S. Cole presented Item 6.1. for information.

**6.2. Accessibility Plan Actions Update**

S. Cole presented Item 6.1. for information.

Discussion ensued regarding:

- timeline when the updates will be brought back to the committee
- launching of the new website and feedback on the accessibility of the site

**7. Notices of Motion**

M. Essery presented the following Notice of Motion for consideration at the next meeting of the Accessibility Advisory Committee:

“That the CRD Parks waive parking fees for people with disabilities where they require an extra accessible vehicle, similar to BC Parks policy”.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED by M. Essery, SECONDED by T. Bolt,  
That the Accessibility Advisory Committee of January 21, 2025  
meeting be adjourned at 2:22 pm.  
CARRIED**

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Chair

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Committee Clerk