



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, June 03, 2025

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: A. Beddows (Chair), D. Little (Vice Chair), N. Dowhy, M. Tait, A. Wickheim, N. Quint

Staff: M. Alsdorf, Senior Manager, SEAPARC Recreation; M. Curtis, Manager of Operations; C. Hoglund, Program Services Manager; M. MacKeigan, Administrative Secretary (Recorder)

Absent: J. Warner

Chair Beddows called the meeting to order at 6:24pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Little, **SECONDED** by Commissioner Tait,

That the agenda for the June 3, 2025 session of the SEAPARC Commission be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Tait, **SECONDED** by Commissioner Dowhy,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of May 6, 2025 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

Thank you to Commissioner Quint for her participation in the SEAPARC Commission for the past 18 months as the youth representative.

5. YOUTH REPORT

The students at Edward Milne Community School continue to use the services at SEAPARC, in particular the weight room and pool.

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

- There were no presentations.

6.2. Delegations

- There were no delegations.

7. COMMISSION BUSINESS

7.1. January to April Programs and Services Report

C. Hoglund provided an overview of the report. The Commission discussed the following:

- Overall financial comparison 2024 versus 2025

This report was received for information.

7.2. SEAPARC Strategic Plan

M. Alsdorf provided an overview of the report. The Commission discussed the following:

- Park use agreements
- School access
- Referendum

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Tait,

That the Sooke & Electoral Area Parks and Recreation Commission approve the SEAPARC 2025-2035 Strategic Plan as presented.

CARRIED

7.3. Photography & Recording Policy

M. Alsdorf provided an overview of the report. The commission discussed the following:

- Public versus private spaces

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,

That the Sooke & Electoral Area Parks and Recreation Commission approve policy No. A-100.06 Photography, Recording and Use of Electronic Devices by the Public.

CARRIED

7.4. Skate Park Update – Verbal

M. Alsdorf provided a verbal update on the skate park project:

- The Alternative Approval Process was successful, with only 7 valid votes against the project.

- The borrowing bylaw will be brought forward to the CRD Board at the June 11, 2025 meeting.
- The Request for Proposals for the Skate Park Technical Design and Construction will be posted June 4, 2025.
- The request to the Agricultural Land Commission is an approximate wait of 4-5 months.

There was no discussion.

This report was received for information.

8. CORRESPONDENCE:

There was no correspondence.

9. NOTICE(S) of MOTION:

There were no notices of motion.

10. NEW BUSINESS:

The commission shared the following:

- District of Sooke: the park upgrades at Ravens Ridge Park have reached major completion with installation of the multi-sport court, bleachers, picnic tables, water fountain and trees; construction of the Little River bridge is underway; the 25th anniversary celebration of the District of Sooke is taking place June 7, 2025 at Woodside Farm with the SEAPARC children's zone.
- Juan de Fuca Electoral Area: potential impact of JDF Marine Trail closure and limited access to the West Coast Trail; capacity of SEAPARC to act as cooling centre during heatwaves.

11. ADJOURNMENT:

MOVED by Commissioner Little, **SECONDED** by Commissioner Tait,

That the June 3, 2025 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:25 pm.

CARRIED

CHAIR

RECORDER