

Meeting Minutes

Juan De Fuca Water Distribution Commission

Tuesday, June 3, 2025

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT:

G. Baird (Chair), M. Wagner (Vice Chair), S. Donaldson, K. Pearson, J. Rogers

Staff: A. Fraser, General Manager, Infrastructure and Water Services; N. Chan, Chief Financial Officer; G. Harris, Senior Manager, Environmental Protection; S. Irg, Senior Manager, Water Infrastructure Operations; J. Marr, Senior Manager, Infrastructure Engineering; F. Delgadillo Lopez, Manager, Strategic Planning (EP); N. Tokgoz, Manager, Water Distribution Engineering and Planning; L. Westinghouse, Manager, Revenue (EP); A. Maharaj, Utility Billing Supervisor (EP); M. MacDonald, Legislative Services Coordinator (Recorder)

EP – Electronic Participation

Regrets: D. Grove, C. Harder, A. Wickheim

The meeting was called to order at 1:31 pm.

1. Territorial Acknowledgement

Chair Baird provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Commissioner Wagner, SECONDED by Commissioner Donaldson,
That the agenda for the Juan de Fuca Water Distribution Commission meeting of
June 3, 2025 be approved.**

CARRIED

3. Adoption of Minutes

3.1. [25-0607](#)

Minutes of the Juan de Fuca Water Distribution Commission Meeting of
April 1, 2025

**MOVED by Commissioner Rogers, SECONDED by Commissioner Donaldson,
That the minutes of the Juan de Fuca Water Distribution Commission meeting of
April 1, 2025 be adopted as circulated.**

CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. [25-0623](#) General Manager's Verbal Update - June

A. Fraser presented Item 6.1. and provided information on a recent award the CRD received for the best tasting water in BC, as well as the efforts and interconnected nature of working with municipalities and the province to achieve shared goals.

Discussion ensued regarding:
- bulk water agreement with Langford

6.2. [25-0191](#) 2026 Service and Financial Planning Guidelines

A. Fraser and N. Chan presented Item 6.2. for information.

Discussion ensued regarding:
- risk mitigation related to potential tariffs
- evaluation of critical staff positions
- user fees paid based on consumption
- service levels and redundancy required for operating systems

Motion Arising

**MOVED by Commissioner Baird, SECONDED by Commissioner Wagner,
That staff be directed to report back on staffing requirements to meet the 2026
service delivery commitments in light of system growth and aging infrastructure.**

Discussion ensued regarding:
- ensuring reliable and safe drinking water
- ongoing water meter replacement program
- understanding requirement for new staff positions
- implications if critical new staff positions are not hired

The question was called:

**That staff be directed to report back on staffing requirements to meet the 2026
service delivery commitments in light of system growth and aging infrastructure.
CARRIED**

6.3. [25-0614](#) Juan de Fuca Tiered Water User Rate Review

N. Chan presented Item 6.3 for information.

Discussion ensued regarding:

- benefits of regulatory changes rather than increased charges
- tools for encouraging water conservation
- peak demand usage challenges and efforts to reduce them
- tiered usage charges are not an effective approach to reduce demand

6.4. [25-0608](#) Juan de Fuca Water Distribution Service 2025 Mid-Year Capital Projects and Operations Update

J. Marr and S. Irg presented Item 6.4. for information.

Discussion ensued regarding:

- implications of provincial upgrades to infrastructure
- progress on water main replacements in Colwood and Sooke

6.5. [25-0610](#) Summary of Recommendations from Other Water Commissions

A. Fraser presented Item 6.5. for information.

6.6. [25-0609](#) Water Watch Report

A. Fraser presented Item 6.6. for information.

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Commissioner Donaldson, SECONDED by Commissioner Wagner,
That the Juan de Fuca Water Distribution Commission meeting of June 3, 2025 be
adjourned at 2:39 pm.
CARRIED**

Chair

Recorder