



Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

Thursday, June 5, 2025

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Special Meeting

MS Teams Link: [Click here](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Presentations/Delegations

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Salt Spring Island Local Community Commission" on our website and staff will respond with details. Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at saltspring@crd.bc.ca.

3.1. Presentations

3.1.1. [25-0619](#) Presentation: Michelangelo Pico, Stantec Re: Rainbow Recreation Centre Building Envelope

3.1.2. [25-0620](#) Presentation: Karen Hudson, SSI Public Library Re: Library Annual Report

Attachments: [Presentation Request: Karen Hudson, SSI Public Library, May 23 2025](#)
[Presentation: SSI Public Library 2025](#)

3.2. Delegations

- 3.2.1. [25-0701](#) Delegation: Peter Meyer, Island Pathway Re: Item 7.6. LCC
Supplementary Items and Capital Projects for Consideration

Attachments: [Delegation Request: Peter Meyer, June 3, 2025](#)
[Delegation: Support Documents](#)

4. Special Meeting Matters

- 4.1. [25-0622](#) LCC Operating & Capital Budget Planning 2026-2030

Recommendation: There is no recommendation. This report is for information.

Attachments: [Presentation: LCC Operating & Capital Budget Planning 2026-2030](#)

- 4.2. [25-0624](#) Rainbow Recreation Centre Building Envelope Renewal Project

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: Rainbow Recreation Centre Building Envelope Renewal Project](#)

- 4.3. [25-0625](#) Salt Spring Island Multi Space Roof Assessment and Repairs

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: Salt Spring Island Multi Space Roof Assessment and Repairs](#)

- 4.4. [25-0628](#) Reopening the Rainbow Recreation Centre on Statutory Holidays

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: Reopening the Rainbow Recreation Centre on Statutory Holidays](#)
[Appendix A: 2025 CRD Payroll Calendar \(including Stat holidays\)](#)

- 4.5. [25-0632](#) Community Transit Quarterly Revenue Report

Recommendation: Verbal Discussion

- 4.6. [25-0633](#) LCC Supplementary Items and Capital Projects for Consideration

Recommendation: That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

Attachments: [Staff Report: LCC Supplementary Items and Capital Projects for Consideration](#)
[Appendix A: LCC Supplementary Items Identified for 2026-2030](#)
[Appendix B: LCC Capital Projects Identified for 2026-2030](#)

4.7. [25-0636](#) Motion with Notice: Preliminary Transit Service Funding Increase (B. Webster)

Recommendation: [At the May 08, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at the June 5, 2025 meeting:]

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.238A Community Transit (SSI) preliminary five-year financial plan by increasing the requisition for 2026 by 50 per cent of the anticipated annual amount required to fund planned 2027 service improvements, with this increased funding to go into the operating reserve."

4.8. [25-0655](#) Motion with Notice: Preliminary Small Craft Harbour Service Funding Increase (B. Webster)

Recommendation: [At the May 08, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at the June 5, 2025 meeting:]

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.236 Small Craft Harbour Facilities preliminary five-year financial plan by increasing the requisition for 2026 by \$10,000 for Other Operating Expenses."

4.9. [25-0656](#) Motion with Notice: Preliminary Bylaw Enforcement Funding (B. Corno)

Recommendation: [At the May 15, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Corno into record to be discussed at the June 5, 2025 meeting:]

"That the Salt Spring Local Community Commission consider additional funding for bylaw enforcement in 2026 such that a bylaw officer can be employed 5 days per week on Salt Spring Island."

4.10. [25-0657](#) Motion with Notice: Artspring Lot Additional Parking (B. Corno)

Recommendation: [At the May 15, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Corno into record to be discussed at the June 5, 2025 meeting:]

"That the Salt Spring Local Community Commission begin exploring the potential for the park east of the Artspring parking lot for additional parking space creation."

4.11. [25-0658](#) Motion with Notice: Preliminary Small Craft Harbour Funding (B. Corno)

Recommendation: [At the May 15, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Corno into record to be discussed at the June 5, 2025 meeting:]

"That the Salt Spring Local Community Commission increase the transfer to capital reserves for the Small Craft Harbour Facilities service by 50,000."

5. Adjournment

From: Capital Regional District <noreply@crd.bc.ca>

Sent: Friday, May 23, 2025 4:12 PM

To: Legserv <Legserv@crd.bc.ca>

Subject: New Submission from Addressing the CRD Board & Committees webform - Submission #26 SID #2866

Submitted on Fri, 05/23/2025 - 4:12pm

Submitted by: Anonymous

Submitted values are:

Name

Karen Hudson

I represent

Salt Spring Island Public Library

Telephone

[250-537-4666](tel:250-537-4666)

Email address

khudson@saltspringlibrary.com

Street Address (optional)

129 McPhillips Ave.

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Salt Spring Island Local Community Commission](#)

Meeting Date

2025-06-05

Agenda Item

Presentation

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

Salt Spring Island Public Library Annual Report

I will attend the meeting

In person

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.

Yes

I understand

Yes

Salt Spring Island Local Community Commission (LCC) Presentation

JUNE 5TH, 2025

**Salt Spring Island
Public Library**



CRD Requisition Support for the Library

2025

General Requisition	\$563,680
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2026

General Requisition	\$586,227
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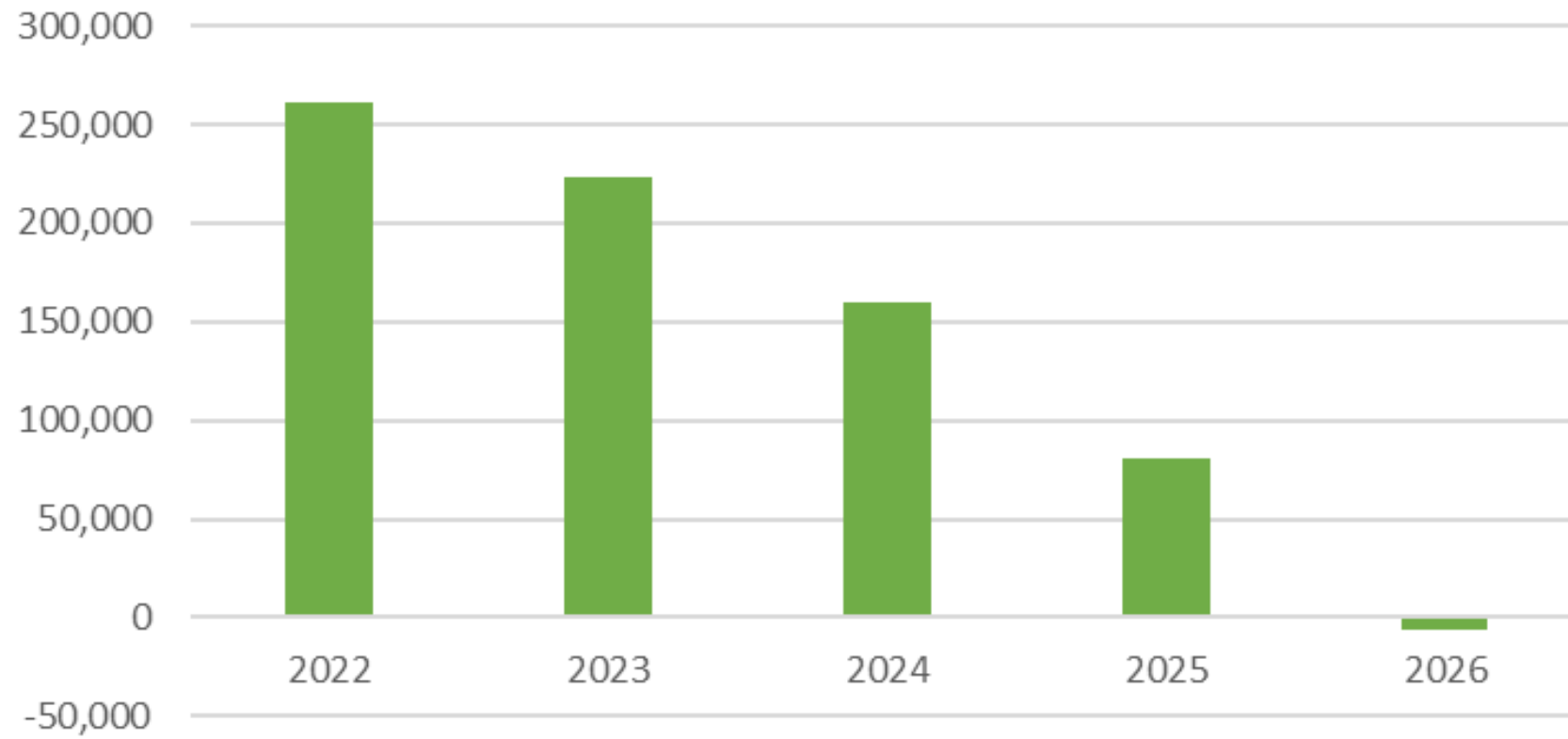
Archives Rent	\$5,416
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Reconciliation Contract	\$26,000
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<u>Finance Support</u>	<u>\$15,000</u>
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TOTAL	\$632,643
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Operational Reserve as of December 31



Guiding Principle: All Belong Here.

Values: The Library values innovation, equity, diversity, inclusion, and sustainability.

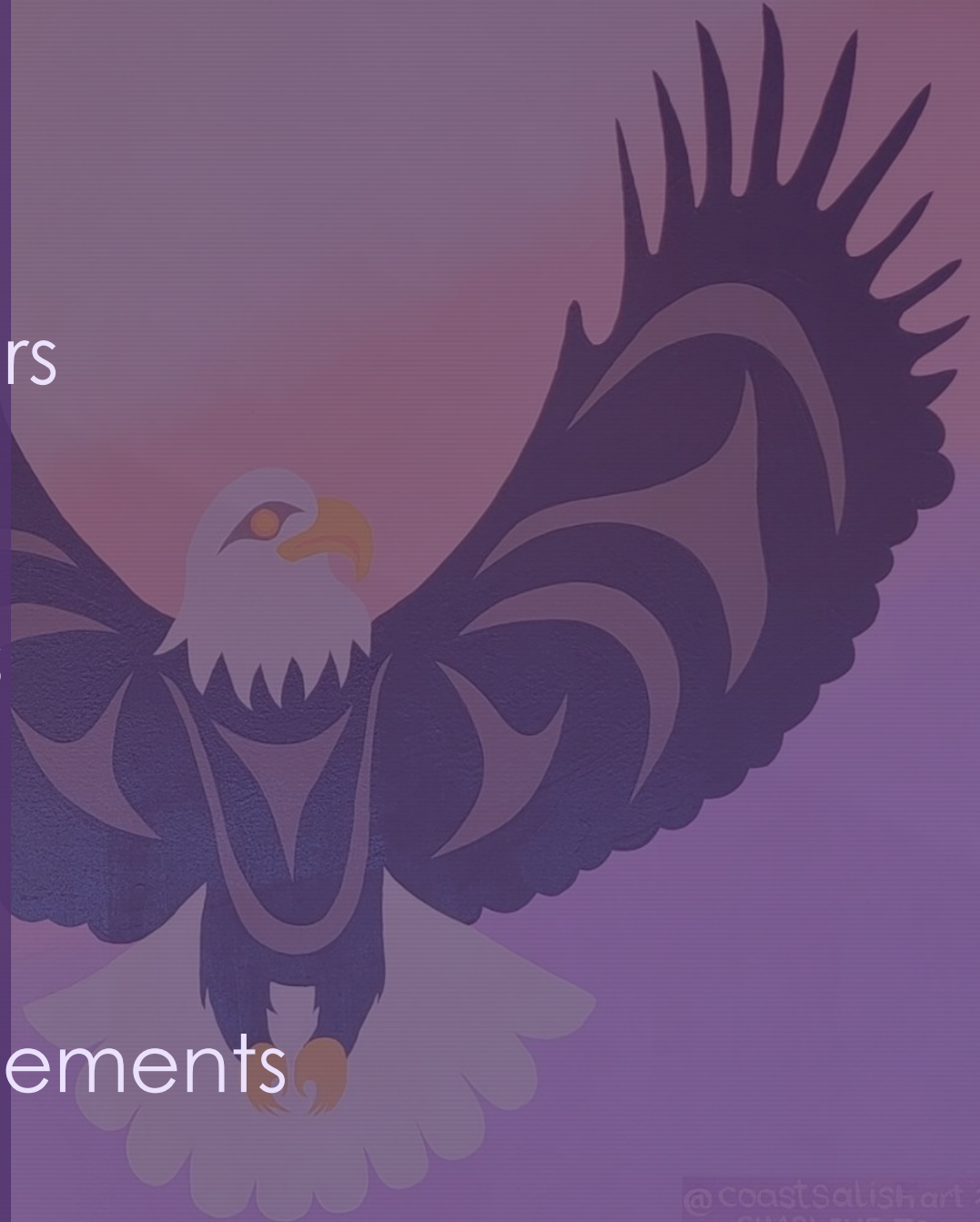
Mission: We build opportunities for all to learn, connect, and explore.

Vision: An engaged, informed, and connected Salt Spring.



2024 Annual Statistics:

- 6000 Library Members
- 784 New Library Members
- 106,827 Library Visits
- 69,454 Virtual Visits
- 134,068 Physical Circulations
- 47,750 Digital Circulations
- 7,368 Computer Sessions
- 8,962 Wi-Fi Uses
- 11,382 Social Media Engagements



Children's Area & Collection: Supporting Families and Community Literacy

- 2024 Children's Area Renovation & Quw'utsun artist Charlene Johnny mural.
- March Break & Summer Camps, Summer Reading Club, and programs.

Youth Programs: 688

Total Participants: 3,060

Outreach Programs: 76

Summer Reading Club: 90

Children's Library

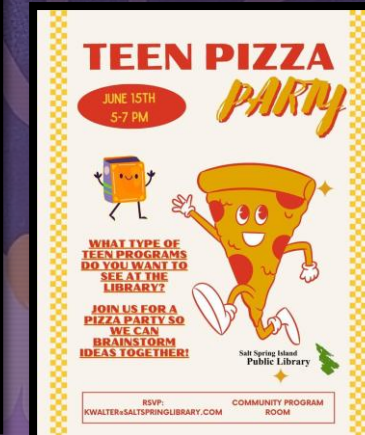
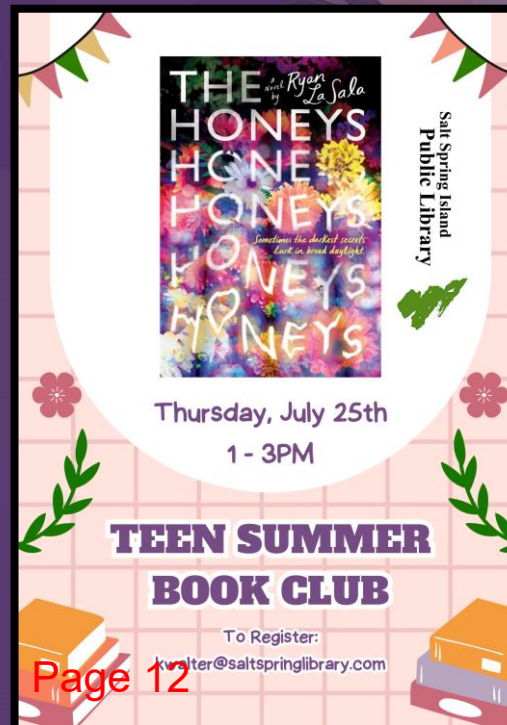
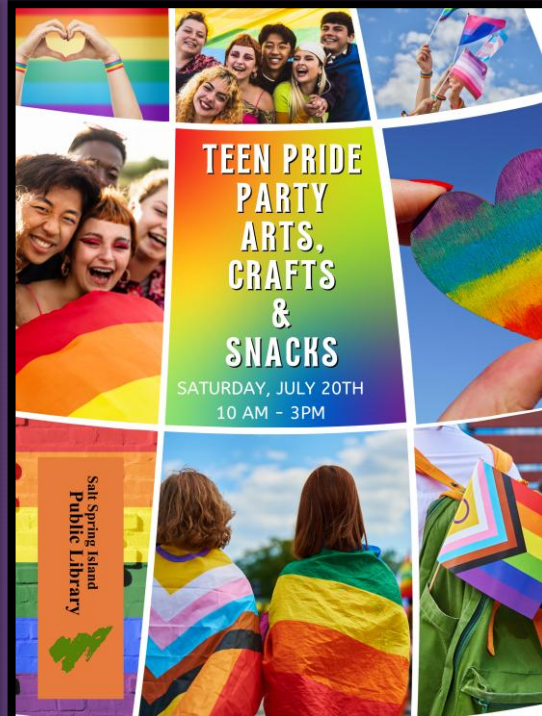
Circulations: 62,335



Supporting Teens

Teen Programs: 101
Total Participants: 997

Outreach Programs: 5
Total Participants: 440



Supporting Adults & Seniors

Adult Programs: 696

Participants: 2905

Tech Tutoring: 178

Participants: 179

Visiting Library Service

Home Deliveries: 61

Total Books: 222



FabLab & STEAM

(Science, Technology, Engineering, Arts & Math)

Programs for all ages

STEAM Programs

- 68 Sessions
- 618 Child attendees

FabLab

- 899 Appointments
- 2035 Drop-in patrons
- 12 Class visits with
- 197 Children



STEM PROGRAMS
SCIENCE. TECHNOLOGY. ENGINEERING. MATHEMATICS
Inspiring kids to think creatively, collaborate, and solve problems.

Sign up at the Salt Spring Island Public Library Website

Lego Pathfinders
10:00AM-11:15AM (Ages 6, 7, 8)

Lego Adventurers
11:30AM-1:00PM (Ages 9, 10, 11)

VEX IQ Robotics
1:45PM-3:15PM (Ages 11, 12, 13)

Programs run on the following Fridays in 2025:
Jan 10, 17, 24, 31
Feb 7, 14, 28
Mar 7

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Committed to principles and activities of:
**Diversity, Equity, Inclusion, Truth
& Reconciliation, and Physical &
Social Accessibility**

Events:

- Pride Parade Host
- Workshops, Talks, Book Launches
- Partnerships, Art Exhibits, Social Media



 **Living Out Visibility & Engaged Community Response Network (LOVE CRN)**

Sexual and Gender Diversity Inclusion Workshop

Help motivate your organization's leadership to prioritize 2SLGBTQI+ inclusive and affirming services. Become familiar with the toolkit and how it can help your organization provide more inclusive and affirming services for 2SLGBTQI+ clients. Start on the path to inclusive and affirming services.

Who: Workshop for Directors and Managers of Human Services Organizations

Where: March 13, 1 - 4 pm
Salt Spring Island Public Library

Cosponsor: SSI CRN 

Email loveCRN1@gmail.com to register

 salt spring arts presents

ART JAM AT THE LIBRARY

ORIGINAL DIGITAL ART BY OUTSIDER ARTISTS:
JOSEPH REVILLE aka. CJ & SHERMAN SHERWOOD

SSI PUBLIC LIBRARY
JUNE 13 - JULY 30

Opening Reception
JUNE 13 | 2 - 4 PM

MONDAY-FRIDAY | 10AM-5PM
SATURDAY | 10AM-3PM

View exhibit when Community Program Room is not in use



ITOTELNEW HÁUTW / Tatul'utew't-hw

Indigenous Learning Area, Programs & Events

Indigenous Adult Programs: 71

Total Participants: 1342

Indigenous Outreach Programs: 17

Total Participants: 1032



Library and Community Accessibility

Accessibility Committee and 3-year Workplan:
2024 Braille Signage Project Completed.

FabLab Accessibility Program:
Free 3D printed assistive devices.

Accessible Washroom Renovation:
2026-2029: \$25k per year from Community Works Fund through the CRD.



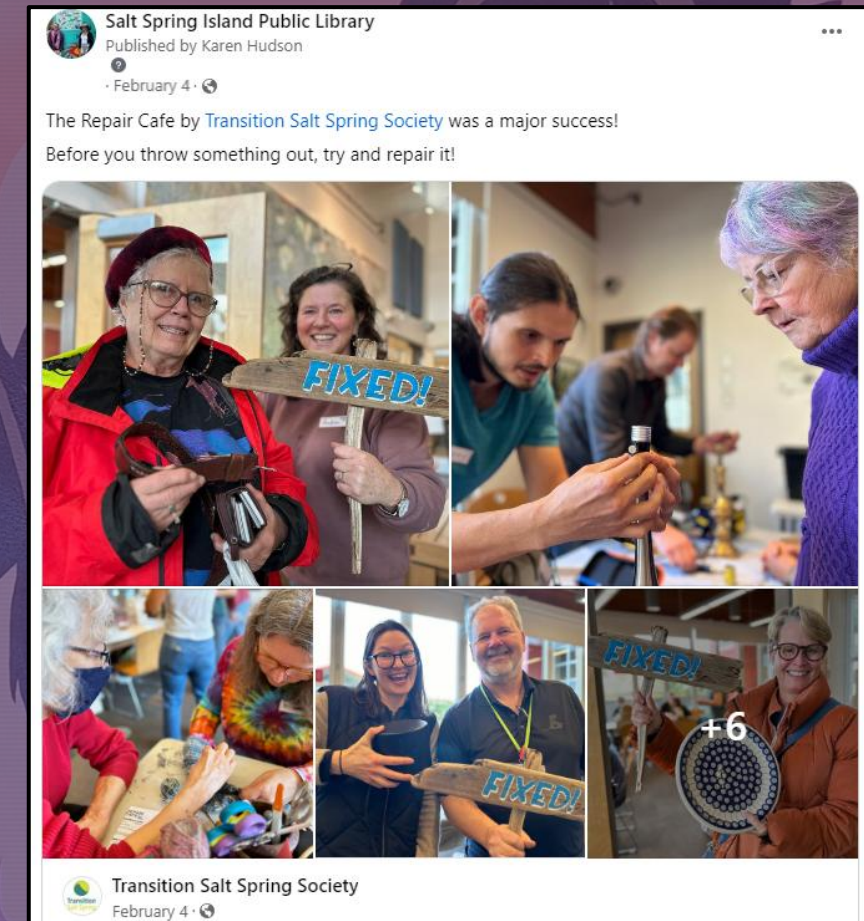
Addressing Climate Change

Partnering with the CRD, Transition Salt Spring and community on climate events & actions:

- Repair Cafés
- Book launches
- Cycling events
- Indigenous Knowledge
- Family Activities
- Thermal Imaging Camera Kit
- Climate Action To-Go Kit
- Children's Climate Awareness Kit



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Dedicated Library Volunteers:

Volunteers (working 4 hours/week): 57

Total Volunteer Hours: 10,091

FT Staff: 6

PT Staff: 14

Total staff: 20

Total Staff Hours: 12,880



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Volunteer Fair & Membership Drive

13TH APRIL, 2024

10:00 AM - 3:00 PM

124 Rainbow rd - SIMS Building

**Are you planning to volunteer or
join a new local club or organization?**

Join us at the 1st Annual SSI Volunteer Fair and Membership Drive to discover the many local non-profit organizations and various types of opportunities available!

Connect with your community, network, gain experience, develop your skills, make an impact and get involved!

This event is free to anyone who is interested.



If your group or society would like to connect with volunteers, please contact:
benjamincono@gmail.com

VOLUNTEER APPRECIATION BRUNCH

09 June 2024
11:00am-1:00pm

Salt Spring Sailing Club
152 Douglas Rd (off Beddis Rd)

Please follow the link to RSVP,
details will be in the Weekend Wrap.

This is a drop-in style event,
meaning you can come by at any
time and leave as you need to.
We hope you can make it.

- ArtSpring
- Barb's Bakery & Bistro
- BC Libraries Cooperative Place
- Canadian Council of Archives
- Canadian Federation of University Women
- Capital Regional District (CRD)
- Courthouse Libraries of BC
- Country Grocer Salt Spring
- Diverse and Inclusive Salt Spring Island (DAISSI)
- Government of British Columbia
- Government of Canada
- Gulf Islands Driftwood
- Gulf Islands Families Together Society (GIFTS)
- School District #64
- Indigenous Peoples that call Salt Spring home
- Island Community Services Society Family Federation
- IslandLink Library Federation
- Islands Trust
- League of Canadian Poets
- Nature Salt Spring
- Phillip and Muriel Berman Foundation
- Sally and Glen Rycroft Endowment Fund
- SS Arts
- SS Books
- SS Exchange
- SS Film Festival
- SS Forum
- SS Literacy Society
- SS Potters Guild
- SS Trail and Nature Club
- SS Toastmasters
- SSI Chamber of Commerce
- SSI Emergency Program
- SSI Fire and Rescue
- SSI Foundation & FOY
- SSI Historical Society & Archives
- SSI Restorative Justice
- Stqeeye' Learning Society
- The Raffi Foundation
- The Writers Union of Canada
- Thrifty Foods
- Times Colonist Literacy Society
- TLC Fund for Kids
- Transition Salt Spring Society
- Vancouver Foundation
- Victoria Foundation
- Wilding Foundation

2024

Total Grants: \$157,394

Total Donations: \$65,493



From: Capital Regional District <noreply@crd.bc.ca>

Sent: Tuesday, June 03, 2025 9:00 AM

To: Legserv <Legserv@crd.bc.ca>

Subject: New Submission from Addressing the CRD Board & Committees webform - Submission #31 SID #3115

Submitted on Tue, 06/03/2025 - 9:00am

Submitted by: Anonymous

Submitted values are:

Name

Peter Meyer

I represent

Island Pathways/Partners Creating Pathways

Telephone

[REDACTED]

Email address

[REDACTED]

Street Address (optional)

[REDACTED]

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Salt Spring Island Local Community Commission](#)

Meeting Date

2025-06-05

Agenda Item

Pathway Maintenance

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

To facilitate the Maintenance of our Pathway infrastructure and identify the existing CRD Pathway Standards.

I will attend the meeting

In person

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.

No

I understand

Yes

Highway --edge of pavement, see pp. #1--#7

PATHWAY base-course TYPE(A)

to be minimum **15cm** thick(compacted) of free-draining rock material (no fines) 10cm (4") minus "clean pit overs" or 5--7cm(2"-3") crush drainrock.

To be wrapped in non-woven, porous 3mm thick geotextile fabric, (min 40cm lap at mid path area.)

COMPACTION--all materials to be mechanically compacted with Plate Tamper or equivalent in max lifts of 15cm.

PATHWAY finish material
to be **5cm.**(compacted)
3/8" minus crush "pathway blend"
(Spec.&supplier name to be provided)

PATHWAY LOCATION---the centreline will be marked by PCP project manager with Yellow stakes.

PATHWAY FINISHED WIDTH---
1.5m. or 2.0m. (see plan)

crossfall 0.5%

possible minor upland drainage

property line

NOTE:

- 1 max. pathway slope = 8%
- 2 Wherever Pathway finished surface is at or above Highway pavement level.
All transitions to approach cross roads to be gradual with max. pathway slope = 8%

CUT SLOPES--to be 1.5H : 1.0 V
Cut is to be kept to a minimum to attain a level bench and to ensure removal of organic materials and roots----all cut materials to be removed from Highway ROW..
Existing FENCES are not to be disturbed.

BANK REINFORCEMENT---to be done with sound rock (to be provided) of min. dimension 50cm. only where path comes near to an existing steep sided ditch & at culverts.

Existing ditches are not to be altered, except at new culvert installations.

PATHWAY-SECTION TYPE (A)

PARTNERS CREATING PATHWAYS

PROJECT **PCP#1**

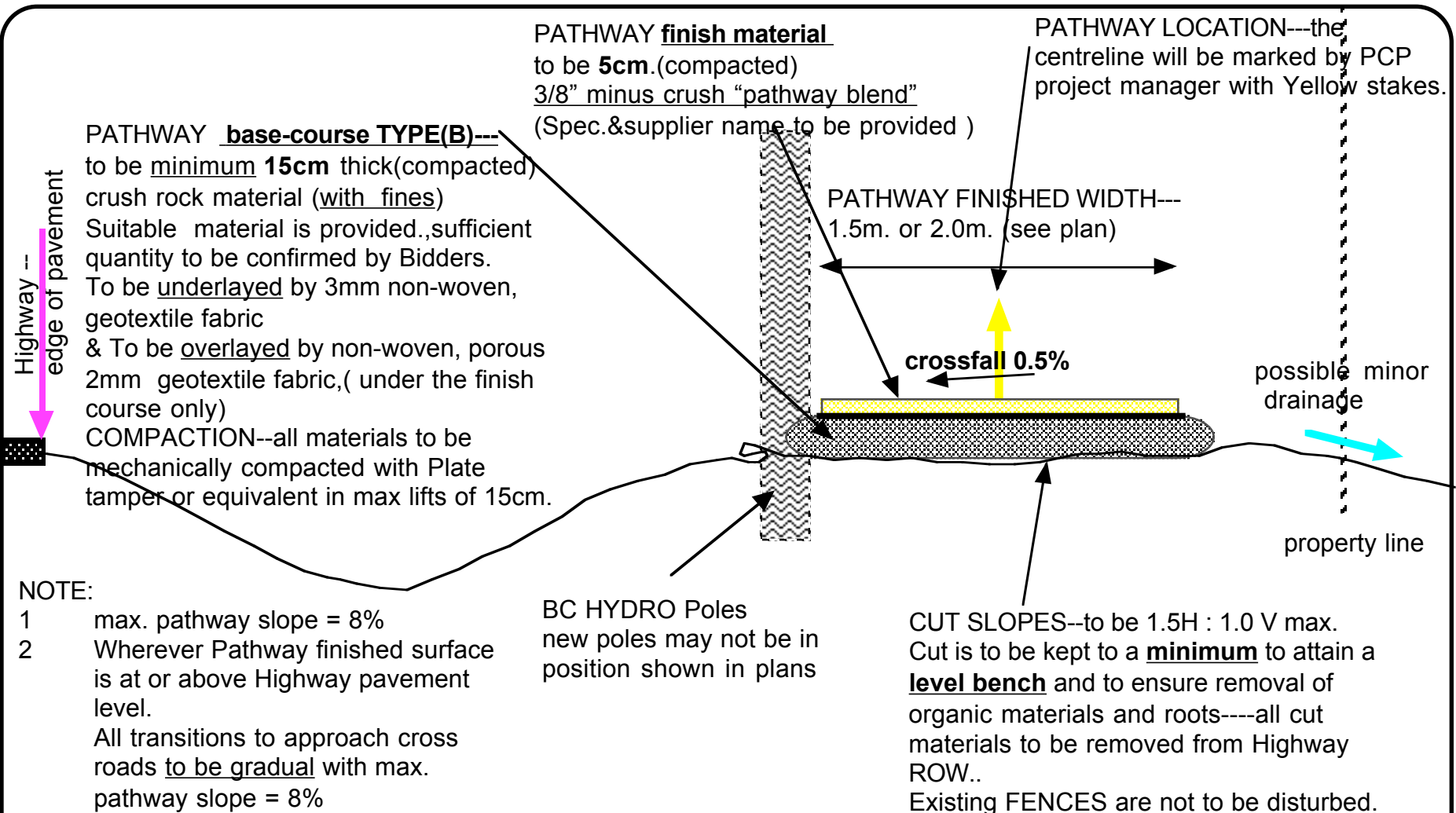
13 MARCH 2008

GEA---GrangeEngineering&AssociatesLtd.

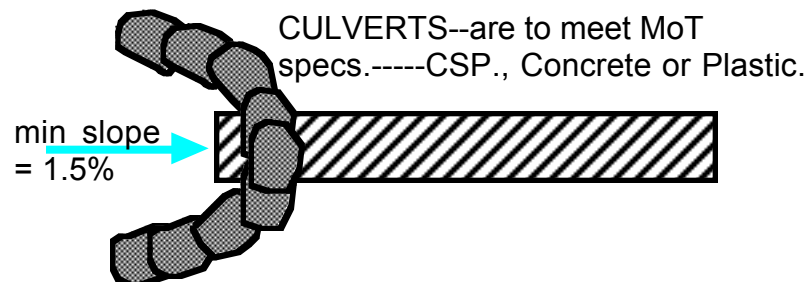
165A HighHillRoad,SaltSpring Is. BC.

CANADA V8K 2N6

Page 23 250 537 5066tel/-4602fx.pgrange@telus.net



CULVERTS--are to be fitted with Head-walls at inlet & outlet ends, to
the higher of the pathway base-course or road shoulder.



Headwalls to be of sound rock(not shale) minimum size 30cm.
rock will be provided by the owner..

PATHWAY-SECTION TYPE (B)

PARTNERS CREATING PATHWAYS

PROJECT **PCP#1** 13 MARCH 2008

GEA---GrangeEngineering&AssociatesLtd.
165A HighHillRoad,SaltSpring Is. BC.
CANADA V8K 2N6

Page 24 250 537 5066tel/-4602fx.pgrange@telus.net



SSI Trails Inventory/Assessment Appendix

Salt Spring Island PARC/CRD Trail Guidelines

The Salt Spring Island trail guidelines allow us to set goals for construction and maintenance that can be applied by park staff and volunteer groups alike. These guidelines help us to identify the appropriate trail surfaces, tread width, clearances and grades that could be used over a broad spectrum of trails giving us the flexibility to match trail construction to terrain, user demand, safety and budget. Similarly “Barrier Free” and “Wheel Chair Accessible” guidelines can also be used as addendums on specific trails or sections of trails.

As guidelines we understand that these expectations help give us direction in budgeting and planning while realizing that not all of these expectations may be possible on all trails.

SSI Trail Classifications:

The class of trail is defined by its location. For Salt Spring Island the trail classes are:

- Urban trails
- Urban trails include the Ganges harbour boardwalk as well as trails throughout the villages (Ganges, Vesuvius and Fulford Harbour)
- Rural trails
- Rural trails include trails connecting the villages, ferry landings and trails along roadways
- Backcountry trails
- Backcountry trails include trails through unpopulated

SSI Trail Types:

Each trail classification has different types defined by its user:

- walking
- biking
- equestrian and
- multi-use*

*The multi-use trails will be built to the most demanding of the guidelines from each trail type in order to maintain a safety diligence.

SSI Trail Guidelines:

Each trail type has its own specific standards for:

- surface material
- grade
- tread width
- height clearance
- width clearance and
- curve radius (bikes)

The use of structures, furniture, and erosion mitigation will all be applied as needed to specific trails by matching terrain, environment and user demand on the trail. This allows us to use specific signs, fixtures and furniture (garbage cans, benches etc.) on trails with special features.



SSI Trails Inventory/Assessment Appendix

These guidelines reflect the fact that trails on Salt Spring Island do not have a large support infrastructure to maintain them to a high standard.

Trail Guidelines

URBAN TRAILS	Walking Trails	Biking Trails	Multi-Use Trails
Grade (average)	0% - 5%	5% - 10%	0% - 5%
Tread Width	1.2 m	1.5 m	1.5 m
Clearance Width	2.4 m	3.0 m	3.0 m
Clearance Height	2.4 m	2.8 m	2.8 m
Curve Radius	n/a	2.0	2.0
Surface	Wood/Crush mix	Pavement, concrete or hardened crush mix	Pavement, concrete or hardened crush mix

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

Rural Trails	Walking Trails	Biking Trails	Horse Trails
Grade (average)	5% - 10%	10% - 15%	10% - 15%, 20% max
Tread Width	1.2	1.5 m	1.2 m
Clearance Width	2.4	3.0 m	2.4 m
Clearance Height	2.4	2.4 m	3.0 m
Curve Radius	n/a	2.0 m	n/a
Surface	Wood/crush mix	Clay/Crush mix	Clay/Crush mix

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

Backcountry Trails	Walking Trails	Mnt Bike Trails	Horse Trails
Grade (average)	10% - 15%, 25% max	10% - 15%, 25% max	10% - 15% 20% max, avoid >20%
Tread Width	.45 m	.6 m	.6 m
Clearance Width	1.0 m	1.0 m	1.2
Clearance Height	2.0 m	2.0 m	3.0
Curve Radius	n/a	2.0 m	n/a
Surface	Natural Soil	Natural Soil	Natural Soil

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.



SSI Trails Inventory/Assessment Appendix

Multi-Use Rural Trails	Walking / Bike Trails	Walking / Horse Trails	Bike/ Horse Trails	Walking /Bike / Horse Trails
Grade (average)	5% - 10%	5% -10% sustained 20% max	10% sustained 15% max	5% - 10%
Tread Width	1.5 m	1.2 m	2.0 m	2.0 m
Clearance Width	3.0 m	2.4 m	3.0 m	3.0 m
Clearance Height	2.4	3.0 m	3.0 m	3.0 m
Curve Radius	2.0 m	n/a	2.0 m	2.0 m
Surface	Clay/Crush mix	Clay/Crush mix	Clay/Crush mix	Clay/Crush mix

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

Multi-Use Backcountry Trails	Walking / Mnt Bike Trails	Walking / Horse Trails	Mnt Bike/ Horse Trails	Walking / Mnt Bike / Horse Trails
Grade (average)	10% - 15%, 25% max	10% - 15% 20% max	10% - 15% 20% max	10% - 15% 20% max
Tread Width	.6 m	.6 m	.6 m	.6 m
Clearance Width	1.0 m	1.2 m	1.2	1.2
Clearance Height	2.0 m	3.0 m	3.0 m	3.0 m
Curve Radius	2.0 m	n/a	2.0 m	2.0 m
Surface	Natural Soil	Natural Soil	Natural Soil	Natural Soil

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

All trails need a common sense approach to construction and maintenance. The following are expectations for all individuals and groups involved in the development and upkeep of our trail system:

- Do everything you can to keep the water off the tread and the users on it
- Build on the contour and use frequent grade reversals “surf the hillside”
- Follow the half-rule: A trail’s grade shouldn’t exceed half the grade of the side slope
- Maximum grade should be 15 percent (except for natural or built rock structures)
- Average grade should stay under 10 percent (with grade reversals)
- Route trails to positive control points (viewpoints, water, other attractions)
- Use bench-cut construction, and excavate soil from the hillside

Guidelines when applied to trails must always reflect the needs of the trail user and to respond to the demands of the terrain and the environment. Flexibility and sensitivity are paramount.

SSI TRAILS and PATHS
Definition and Design Standard
Specifications



SSI Trails
Inventory/Assessment Appendix

Salt Spring Island PARC/CRD Trail Guidelines

The Salt Spring Island trail guidelines allow us to set goals for construction and maintenance that can be applied by park staff and volunteer groups alike. These guidelines help us to identify the appropriate trail surfaces, tread width, clearances and grades that could be used over a broad spectrum of trails giving us the flexibility to match trail construction to terrain, user demand, safety and budget. Similarly “Barrier Free” and “Wheel Chair Accessible” guidelines can also be used as addendums on specific trails or sections of trails.

As guidelines we understand that these expectations help give us direction in budgeting and planning while realizing that not all of these expectations may be possible on all trails.

A Definitions

1 SSI Trail Classifications:

The class of trail is defined by its location. For Salt Spring Island the trail classes are:

- Urban trails *defined as within 500m. radius of a School, a village Grocery or Convenience Store and are on CRD land or a CRD SROW. , or under permit within MoTI lands.*
- Urban trails include the Ganges harbour boardwalk as well as trails throughout the villages (Ganges, Vesuvius and Fulford Harbour)
- Rural trails *(Minor)—All other routes on CRD lands, CRD SROW. and under permit within MoTI lands*
- Rural trails *(Major)* trails connecting the villages, ferry landings and trails along roadways *as well as cross island routes along Main Rural Highways.*
- Backcountry trails *in CRD Parks and SROW. routes more than 3Km from villages.*
- Backcountry trails include trails through unpopulated

2 SSI Trail Types:

Each trail classification has different types defined by its user:

- walking
- biking
- equestrian and
- multi-use*

*The multi-use trails will be built to the most demanding of the guidelines from each trail type in order to maintain a safety diligence.

** Motorised Electric Scooters and Wheelchairs*

3 SSI Trail Guidelines:

Each trail type has its own specific standards for:

- surface material
- grade
- tread width
- height clearance
- width clearance and
- curve radius (bikes)

The use of structures, furniture, and erosion mitigation will all be applied as needed to specific trails by matching terrain, environment and user demand on the trail. This allows us to use specific signs, fixtures and furniture (garbage cans, benches etc.) on trails with special features.



SSI Trails Inventory/Assessment Appendix

These guidelines reflect the fact that trails on Salt Spring Island do not have a large support infrastructure to maintain them to a high standard.

B Trail Guidelines

B1	URBAN TRAILS	Walking Trails	Biking Trails	Multi-Use Trails
	Grade (average)	0% - 5% accessible.	5% - 10%	0% - 5%
	Tread Width	1.2 —1.8m.	1.5 m	1.5 m
	Clearance Width	2.4 m	3.0 m	3.0 m
	Clearance Height	2.4 m	2.8 m	2.8 m
	Curve Radius	n/a	2.0	2.0
	Surface	Crush Pathway Blend (5mm. minus)	Pavement, concrete or Crush Pathway Blend	Pavement, concrete or Crush Pathway Blend

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

B2	Rural Trails (minor)	Walking Trails	Biking Trails	Horse Trails
	Grade (average)	5% - 10% max grade 25%	10% - 15%	10% - 15%, 20% max
	Tread Width	0.45—1.5m	1.5 m	1.2 m
	Clearance Width	2.4	3.0 m	2.4 m
	Clearance Height	2.4	2.4 m	3.0 m
	Curve Radius	n/a	2.0 m	n/a
	Surface	Native Soil,	Clay/Crush mix Native soil	Clay/Crush mix Native soil

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

B3	Backcountry Trails	Walking Trails	Mnt Bike Trails	Horse Trails
	Grade (average)	10% - 15%, 25% max	10% - 15%, 25% max	10% - 15% 20% max, avoid >20%
	Tread Width	.45 m	.6 m	.6 m
	Clearance Width	1.0 m	1.0 m	1.2
	Clearance Height	2.0 m	2.0 m	3.0
	Curve Radius	n/a	2.0 m	n/a
	Surface	Native soil	Native soil	Native soil

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.



SSI Trails Inventory/Assessment Appendix

B4

Multi-Use Rural Trails	Walking / Bike Trails	Walking / Horse Trails	Bike/ Horse Trails	Walking /Bike / Horse Trails
Grade (average)	5% - 10%	5% -10% sustained 20% max	10% sustained 15% max	5% - 10%
Tread Width	1.5 m	1.2 m	2.0 m	2.0 m
Clearance Width	3.0 m	2.4 m	3.0 m	3.0 m
Clearance Height	2.4	3.0 m	3.0 m	3.0 m
Curve Radius	2.0 m	n/a	2.0 m	2.0 m
Surface	Clay/Crush mix	Clay/Crush mix	Clay/Crush mix	Clay/Crush mix

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

B5

Multi-Use Backcountry Trails	Walking / Mnt Bike Trails	Walking / Horse Trails	Mnt Bike/ Horse Trails	Walking / Mnt Bike / Horse Trails
Grade (average)	10% - 15%, 25% max	10% - 15% 20% max	10% - 15% 20% max	10% - 15% 20% max
Tread Width	.6 m	.6 m	.6 m	.6 m
Clearance Width	1.0 m	1.2 m	1.2	1.2
Clearance Height	2.0 m	3.0 m	3.0 m	3.0 m
Curve Radius	2.0 m	n/a	2.0 m	2.0 m
Surface	Natural Soil	Natural Soil	Natural Soil	Natural Soil

On trails that have stairs, a side ramp should be made available for cyclists to walk their bike tires beside the stairs.

C GENERAL DESIGN

All trails need a common sense approach to construction and maintenance. The following are expectations for all individuals and groups involved in the development and upkeep of our trail system:

- Do everything you can to keep the water off the tread and the users on it
- Build on the contour and use frequent grade reversals “surf the hillside”
- Follow the half-rule: A trail’s grade shouldn’t exceed half the grade of the side slope
- Maximum grade should be 15 percent (except for natural or built rock structures)
- Average grade should stay under 10 percent (with grade reversals)
- Route trails to positive control points (viewpoints, water, other attractions)
- Use bench-cut construction, and excavate soil from the hillside

Guidelines when applied to trails must always reflect the needs of the trail user and to respond to the demands of the terrain and the environment. Flexibility and sensitivity are paramount.

ADDENDUM TO
SUGGESTED STANDARDS
FOR PATHS AND TRAILS LOCATED
WITHIN MOTI LANDS

- (D) Given that there are constraints special to creating such paths as follows:—
- D1 It has been indicated that path's designs are to be submitted under the seal of a Professional Engineer BC., and installation to be so supervised. This will be the Engineer of Record (EoR) for the path project.
- D2 The alignment of such paths are constrained by the space available between the existing road and the private property lines .
- D3 All such paths will of preference be located as far from roadsides as practical for user comfort and safety, with wherever possible a hedgerow or other vegetation kept or created between path and road.
- D4 All roads have drainage systems , primarily ditches , plus cross-road and private driveway culverts which need to be avoided or accommodated . The pathway project is not intended to up-grade such systems.
- D5 Most island's roads are inhabited by vegetation, trees and shrubs , & native plants. It is desired to keep this aspect of the rural landscape intact as much as possible.
- D6 All highways are also occupied in part by other services associated with BC Hydro. , telephone and internet services, with overhead and underground cables , and water supply and sewer infrastructure.

- (E) To facilitate Affordable Path construction, the following Prescriptive Specifications are intended to facilitate such designs.

- E1 Paths final elevations will not be significantly above the surrounding terrain. Where appropriate the design cross-fall slope will allow local up-slope runoff to pass over the path unimpeded, so avoiding concentration points of runoff.
- E2 Urban and Rural (major) paths will have firm gravel tread capable of supporting pedestrian as well as wheel chair and scooter traffic (where slopes permit)

The basic path structure will be as follows..

- a Excavate loose material and organic soil to a minimum amount to expose mineral soil and remove roots . Maximum should be depth of 10 cm (see also 3 below). The Engineer of Record (EoR) will inspect at this stage and approve the capacity of the subsoil to be of adequate bearing strength .
- b place any cross-path drainage pipes considered necessary.
- c place a separation layer of geo-textile fabric under path gravels installed to width of finished path width plus 30 cm., (this will also span minor areas of softer soils.)
- d place 10-15cm of 20mm minus crush gravel , sufficient to rake to a cross-fall of 4% , and mechanically compact .
- e Place 6 cm Pathway Blend (5mm minus crushed rock) and compact to firm wearing surface.
- E3 The grubbing and removal of loose surface soil in the proposed path will be limited, and only as necessary to expose undisturbed native soil capable of supporting pedestrian loads, and for removal of root systems of shrubs and persistants like blackberry, broom etc.
- E4 In Bench cut side slopes, the back-slope will be such as to be stable for the type of undisturbed native soil found. The loose materials will be removed from site, unless space permits stable disposal. All bench cuts will have a 4% cross slope for drainage.
- E5 If upslope drainage is in evidence a cross culvert of minimum 15 cm. diameter will be installed with suitable headwalls.

- E6** *In low lying sections where water accumulates, cross 15cm dia. drainage pipes will be installed at frequent intervals to maintain existing drainage patterns , backfilled with 25 or 75mm. minus crushed rock placed on a geo-fabric separation layer.
The final path surface will be elevated 10–15cm. above the top of lowest drainage pipe.
All cross culverts to have headwalls at inlet and outlet, rock or dry mix cement /sand bags & rebar*
- E7** *where tree roots are within 5cm of existing surface , after careful grubbing, the path will be elevated on 10-15 cm of 20mm minus crush fill installed over a geo-fabric separation layer, compacted to a crown or cross-fall of 4%.*
- E8** *where downslope support to path is needed to obtain desired width, the path base edge will be supported using 75mm. minus crushed rock, with a downside slope of less than 1:1. , provided the toe of slope is on stable ground, and does not impede or reduce a highway ditch size.
Where space suggests a retaining wall is needed, see section 6 of Engineers Scope of work Addendum (G) below.*
- E9** *Rural (minor) trails will have native soil tread, and also may to be of variable width along the length to accommodate trees and other immovable or desirable features.
Construction methods and standards will use Section (C) above and employ the International Mountain Bicycling Association(IMBA). guide book for reference to best practices. Staff, Volunteers and Contractors are advised to read relevant sections of this text.*
- E10** *Guard Rails—to be installed where downslope > 60 cm. suggests a safety concern. Shall be of wood construction by preference , split rail or similar Rural design. Steel pipe to be used only in extreme situations where high elevation requires greater strength and security.*

(F) Professional Engineer of Record (EoR)

PROPOSED Scope of Work for Path Design and Construction.

In order to encourage affordable path designs to be used in CRD contract documents the Engineer's responsibilities will be limited to the following

- F1 To certify that confirmation by a BCLS has been obtained to prove Path will be constructed entirely within CRD lands, a CRD SROW., or MoTI lands under permit held by CRD., prior to path construction.**
- F2 To certify that the trees and parts of trees along the route have been examined by a professional arborist and that all trees and parts of trees posing risks (a) and (b) below, have been removed prior to any work being done on the site.**
(a) a risk of an immediate hazard to falling onto or within 2m. of the path centreline either during or after construction ,
(b) risk forecast to so occur within three years of commencement of construction , (proposed:- this assessment is to be repeated, under CRD maintenance schedule at three years' intervals following commission of the path)
- That consideration has been given to the safely keeping of both "habitat" trees and all native vegetation species as intact as possible , as a priority of design.**
- F3 To certify that the native mineral soils found beneath the path alignment on completion of surface removal of loose materials and organics ("grubbing") is capable of supporting both the path structure and the pedestrian loads to be reasonably expected.**
This may be based (at Engineer's discretion) on a simple probe test with a steel rod, from which decision to further excavate and fill or install a geo-textile reinforcement will be made, and instruction given to the contractor.
- F4 That the undisturbed side slopes within 2m of the path centre-line have a reasonable expectancy of continuing stable under environmental conditions and under activities of users of the path. Vegetation plantings may be used to enhance this stability.**
- F5 That existing highway drainage infra-structure has been observed , and will not be affected adversely by the new path.**
- F6 that hydraulic structures such as proposed culvert extensions and new headwalls, and new or improved ditching have been done to meet or exceed the standards of the MoTI specifications for the Classification of the nearby road , for both structural and hydraulic capacities.**

f7 *Where expedient, eg. near a private property line , that Pathway retaining structures be of (by preference for aesthetic reasons) machine placed rock walls*

That If above 1.5 m height they have been installed to meet or exceed the stability requirements of MoTI specification below :

<https://www2.gov.bc.ca/assets/gov/driving-and-transportation/transportation-infrastructure/engineering-standards-and-guidelines/technical-circulars/2010/t01-10.pdf>

Walls less than 1.5m in height shall use the same structural principals, and be confirmed as such by the Engineer of Record.

- F7** *The EoR. may assume the existing highway structure to be in historically stable condition. However any areas professionally considered suspect will be brought to the attention of MoTI for their consideration, investigation and correction, prior to the commencement of construction of the path.*
- F8** *The engineer of record for the path design and installation will not be responsible for existing MoTI highway structures not affected directly by the path construction, nor for upgrades to any existing structures necessary to meet current MoTI standards.*
- F9** *that the path design has considered and provided for the safety and comfort of path users both from nearby highway traffic as well as traffic from private driveways and intersecting roads.
That adequate sight distance has been met at all crossing points, (recognising that pedestrians use both eyes and ears to detect nearby traffic, and have a very short stopping sight distance).*
- F10** *that Signage has been provided and installed to give adequate warning to both path , driveway and highway users to the presence of the path at all crossings and potential interaction points.*



E . L E E S & A S S O C I A T E S C O N S U L T I N G L T D .

Saltspring Island

Draft Trail Standards Report

November 4, 2004

Importance of Standards

The provision of trail recreation opportunities by Saltspring Island Parks and Recreation implies a legal and ethical responsibility to ensure public safety. Variability in outdoor settings and recreation opportunities requires the consideration of risk management in the planning, development, and maintenance of trail systems.

The consideration of public safety acknowledges the diverse interests and skills of visitors and the responsibility of the community in the mitigation of risk. Trail visitors expect a safe standard of design and condition in the provision of trail facilities. Saltspring Island Parks and Recreation expects that trail visitors will exhibit a degree of responsibility for their own safety commensurate with the degree of difficulty of activities they undertake.

Determination of Risk

The determination of reasonable limits of risk is a subjective assessment considering: landscape topography and environmental conditions, types and combinations of trail activities, capacity of trail systems and the ability of trail visitors, and the ability of the community to manage risk.

The development of trail standards balances concerns for environmental preservation, public safety, and visitor satisfaction through: an assessment of system sustainability, an evaluation of visitor values and abilities, the consideration of accessibility opportunities, the incorporation of safety and security measures, the communication of resources and sensitivities, and the involvement of trail stewardship.

Determination of Standards

The Saltspring Island Trail Standards will adopt specific sections of the British Columbia Park Facility Standards, altering certain parameters and specifications to suit the social, economic, and environmental context of the island. The preliminary determination of Saltspring Island Trail Standards will examine appropriate trail standards for a suitable range of activities and abilities of trail visitors.



Salt Spring Island

Draft Trail Standards

Trail Spectrum

The preliminary determination of a trail classification system depends upon a range of variables that include ease of use, volume of use, grade of trail, width of trail, trail surface, accessibility and activity requirements. The trail spectrum below demonstrates combinations of factors that influence the assessment of trail suitability to the surrounding context and the ability of visitors.

Table 1 - Trail Spectrum

Class	Standard	Ease	Use	Grade	Width	Surface	Access
I	Urban	Easy ↓ Difficult	High	Flat	Wide	Asphalt	Wheelchair
II	Suburban		↓ Low	↓ Steep	↓ Narrow	↓ Soil	↓ Hike
III	Rural						
IV	Nature						
V	Wilderness						

In considering the Salt Spring Island context and trail systems, a preliminary subjective assessment prescribes the adoption of trail classes along the rural, nature, and wilderness spectrum. Trails standards will follow these three trail categories considering walking, cycling, and equestrian trail activity standards.

Difficulty Standards

The difficulty classification addresses the skill and abilities of trail visitors through the simple definition of a trail gradient designated by universally recognizable symbols. The green circle designates an easy trail, the blue square a moderate trail, and the black diamond a difficult trail. The determination of the specific gradient classes is dependant upon the chosen activity and the ability of trail visitors. The following table outlines a suitable difficulty standard for walking, cycling, and equestrian activities on Salt Spring Island Trails.

Table 2 – Difficulty Standards

Difficulty	● Easy	■ Moderate	◆ Difficult
Trail Grade	5 % sustained grade	10 % sustained grade	15 % sustained grade

In general, an easy trail is appropriate for the use of young children, the elderly, and physically challenged individuals. A moderate trail is appropriate for the general public, while a difficult trail is reserved for physically fit and able individuals. In the final assessment of trail difficulty, certain conditions, such as trail width or surface, may alter these standard category determinations. In



the end, the flexibility of these standards is a subjective assessment that considers the safety of trail visitors as the primary concern.

Trail Standards

The preliminary determination of trail standards requires the selection of appropriate activities for Saltspring Island Trails. The following tables outline standards for walking, cycling, and horse trails in relation to their corresponding classification of rural, nature, and wilderness environments.

Table 3 – Walking Trail Standards

Walk	Rural	Nature	Wilderness
Trail Standard	wheelchair access two way travel	walking trail two way travel	hiking trail one way travel
Trail Difficulty	easy	moderate	difficult
Trail Grade	5 % sustained grade 8 % maximum grade	10 % sustained grade 15 % maximum grade	15 % sustained grade 25 % maximum grade
Trail Width	1.8 m minimum	1.2 m minimum	0.45 m minimum
Trail Clearance	3.6 m horizontal min 2.4 m vertical min	2.4 m horizontal min 2.4 m vertical min	0.9 m horizontal min 1.8 m vertical min
Trail Surface	compact gravel	loose gravel	native gravel
Trail Clearance	3.6 m horizontal min 2.4 m vertical min	2.4 m horizontal min 2.4 m vertical min	1.2 m horizontal min 2.4 m vertical min

The rural walking trail classification qualifies as an accessible trail standard with appropriate widths, grades, and surfacing for wheelchair access. The maximum accessible trail grade may attain 8% for a maximum of 9 m in length. In high volume use environments, the application of a hard trail surface such as asphalt will increase the use and enjoyment of physically challenged individuals.

Table 4 – Cycling Trail Standards

Walk	Rural	Nature	Wilderness
Trail Standard	commuter bicycle trail two way travel	mountain bicycle trail two way travel	mountain bicycle trail one way travel
Trail Difficulty	easy	moderate	difficult
Trail Grade	5 % sustained grade 8 % maximum grade	10% sustained grade 15 % maximum grade	15 % sustained grade 25 % maximum grade
Trail Width	2.4 m minimum	1.8 m minimum	0.6 m minimum
Trail Clearance	4.2 m horizontal min 2.4 m vertical min	3.0 m horizontal min 2.4 m vertical min	1.2 m horizontal min 1.8 m vertical min
Trail Surface	compact gravel	loose gravel	native gravel

The cycling trail standards may accommodate pedestrian visitors in a multi-use trail environment. In the multi-use context, the rural cycling trail classification qualifies as an accessible trail standard with appropriate widths, grades, and surfacing for wheelchair access.



Table 5 – Horse Trail Standards

Walk	Rural	Nature	Wilderness
Trail Standard	horse trail two way travel	horse trail two way travel	horse trail one way travel
Trail Difficulty	easy	moderate	difficult
Trail Grade	5 % sustained grade 8 % maximum grade	10 % sustained grade 15 % maximum grade	15 % sustained grade 25 % maximum grade
Trail Width	3.0 m minimum	2.4 m minimum	0.6 m minimum
Trail Clearance	4.8 m horizontal min 3.6 m vertical min	3.0 m horizontal min 3.6 m vertical min	1.2 m horizontal min 3.0 m vertical min
Trail Surface	compact gravel	loose gravel	native gravel

The horse trail standards may accommodate pedestrian and cycling visitors in a multi-use trail environment. In the multi-use context, the rural horse trail classification qualifies as an accessible trail standard with appropriate widths, grades, and surfacing for wheelchair access.

Application of Standards

The adoption of these trail standards will require the assessment and classification of the existing trail network, the identification of trail standard infractions and corrective measures, and the establishment of a regular inspection and maintenance schedule. The following section will propose an appropriate maintenance standard for Saltspring Island Trails.

Maintenance Standards

The adoption of maintenance standards will establish a level of care for the appropriate rural, nature, and wilderness trail classifications irrespective of the trail activity. Specific trail maintenance practices may vary with location, level of use, and surrounding landscape character. The following table proposes the establishment of a regular inspection and maintenance schedule to improve the safety and enjoyment of trail visitors.

Table 6 – Trail Maintenance Standards

Schedule	Rural	Nature	Wilderness
Trail Inspection	1 per week	2 per month	1 per month
Collect Garbage	2 per week	1 per week	2 per month
Debris Removal	1 per week	2 per month	1 per month
Edge Mowing	900 mm edge 150 mm height	600 mm edge 300 mm height	300 mm edge 450 mm height
Limb Pruning	maintain clear zone	maintain clear zone	maintain clear zone



The inspection of trails involves observation and reporting of the trail surface, drainage systems, vegetation hazards, and other facilities. A standard inspection report will facilitate the process and provide a record of trail maintenance and concerns. A sample trail inspection report is provided as an appendix.

Saltspring Island Parks & Recreation

Trail Inspection Report

Trail Name: _____

Trail Inspector: _____

Park Name: _____

Inspection Date: _____

Trail Inspection Conditions

Site Weather ☐ sun ☐ overcast ☐ shower ☐ rain

Site Temperature

-25	-20	-15	-10	-5	0	5	10	15	20	25	30	35	40	45	50
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Trail Inspection Checklist

Safety Hazards	☐ windfall	☐ rockfall	☐ ponding	☐ washout
	☐ erosion	☐ mud	☐ debris	☐
Activity Observations	☐ walk	☐ run	☐ skateboard	☐ inline skate
	☐ bicycle	☐ horse ride	☐ dog walk	☐
Conflict Observations	☐ garbage	☐ vandalism	☐ squatting	☐ feces
	☐ activity	☐ dog	☐ wildlife	☐
Maintenance Attention	☐ sign	☐ decking	☐ railing	☐ fence
	☐ gate	☐ culvert	☐ light	☐ bench
	☐ grass	☐ brush	☐ tree limb	☐ invasive
	☐ surface	☐ drainage	☐ stability	☐

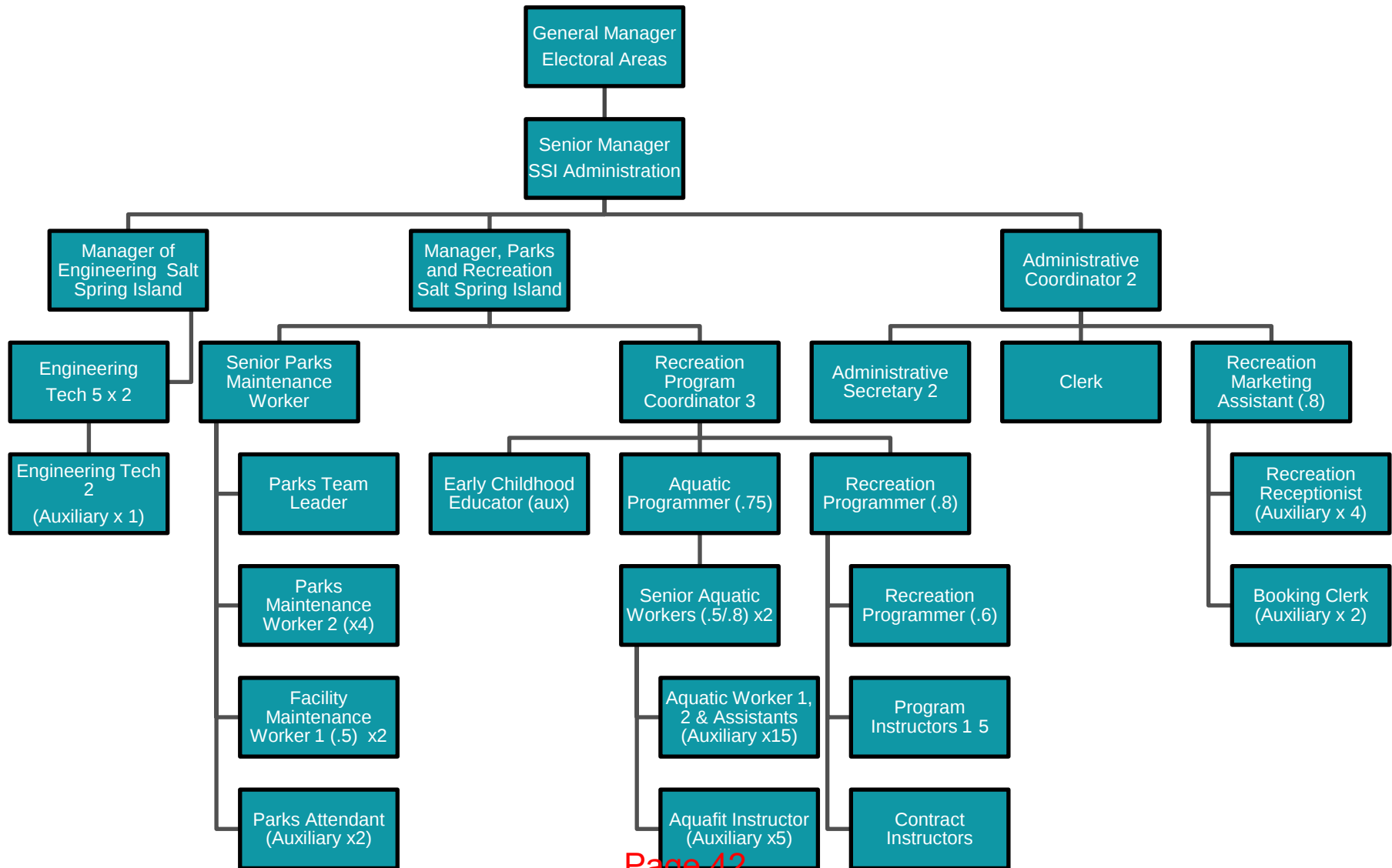
Trail Inspection Comments

Maintenance Recommendations

Salt Spring Island Local Community Commission

Operating & Capital Budget Planning 2026 – 2030 June 5, 2025

2025 SSI Administration Org Chart



Budget Overview



Under budget direction provided by the Board, review and recommendation for approval of 14 Salt Spring Island service budgets are delegated to the LCC.

- 1.116 Grants in Aid
- 1.124 SSI Economic Development
- 1.141 SSI Public Library
- 1.234 Street Lighting
- 1.236 Fernwood Dock
- 1.238 a/b Community Transit/ Transportation
- 1.299 SSI Arts
- 1.342 Livestock Injury Compensation
- 1.378 SSI Search and Rescue
- 1.455 SSI Parks
- 1.458 SSI Recreation
- 1.459 Pool and Park Land
- 3.705 Septage/Composting

Contribution Services



SSI Public Library

- CRD is responsible for building and capital upgrades
- SSI Library Association is responsible for operations
- LCC approved increase to offset Archives rent in 2026 (\$5,500)
- Library is requesting a 4% increase in 2026 (22,547)
- Succession training costs (15,000)
- Reconciliation Position (26,000)

SSI Arts

- 70/30 contribution funding split
- Artspring is responsible for building and operations
- Arts Council is responsible for programs
- LCC Approved 25% increase over 2 years (2025/2026)
 - 2025 -11.3
 - 2026 - 12.2%

Search and Rescue

- SSI search and rescue is responsible for building and operations

Service Overview

To promote, provide information and assist local service agencies with economic development initiatives.

Successes

- Neighbour Farmer Training, Program Abattoir Skills Training, DMMO

Challenges

- \$50,000 budgeted to support projects and initiatives in 2025.
- \$62,830 was spent on projects and initiatives in 2024.

New Supplementary Items

- \$20,000 requisition increase to support additional projects and initiatives.

1.236 Small Craft Harbours (Fernwood Dock)

Service Overview

This service funds the operation of the Fernwood Dock, a small craft harbour facility on SSI. This dock was divested to the CRD from the Department of Transportation in 2002 with one-time federal funding of \$280,000 for dock upgrades.



Successes

- Completed underwater and facility inspections in 2024.
- Repairs and upgrades have been included in tender package to complete repairs on other CRD SGI docks.
- \$250,000 (\$95,000) CWF has been allocated to support these works.

Challenges

- \$8,011 remaining in CRF for 2026.

New Supplementary Items

- Transfers to reserves have gradually been reduced from \$12,000 in 2021, to \$1,000 in 2025 (note: CWF has been used to offset these reductions).
- Proposing increasing CRF transfer in 2026 from \$1,000 to \$10,000.

1.238A Community Transit



Service Overview

- SSI Transit and Transportation Service provides a public transportation system on SSI. This service carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, which includes parking facilities, pedestrian safety and traffic calming facilities. It also implements transportation demand management programs.

Successes

- Received funding for site prep at two bus shelter locations in March 2025 (Mobrae and Cusheon) and works completed.
- Received \$100,000 of Betterments Grant funds in May 2025 to install two bus shelters at Mobrae and Cusheon stops and commenced site prep for West Horel stop.

Challenges

- Funding for expansion of Fulford and Cusheon Lake bus routes was deferred from 2026/2027 to 2027/2028 respectively.
- Allocating limited CRD engineering resources to execute projects.

New Supplementary Items for Consideration

- \$2,000 allocation to PARC to support new bus shelter operating costs (garbage, vandalism, and repairs).

New Capital Project for Consideration

- Increase grant funding to support future bus shelters.

1.238B Community Transportation



Service Overview

SSI Transit and Transportation Service provides a public transportation system on SSI. This service carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, which includes parking facilities, pedestrian safety and traffic calming facilities. It also implements transportation demand management programs.

Successes

- Merchant Mews Roadside Pathway:
 - MOTT Permit Approved / funding secured.
- Surveys in progress on priority sections in Ganges.
- Functional designs in progress, or completed for Rainbow Rd, Jackson Ave and McPhillips Ave.
- Secured funding for Crosswalk Study.

Challenges

- Unsuccessful grant application for Rainbow Road section.
- Allocating CRD limited Project Management resources to execute projects.

New Supplementary Items for Consideration

- \$3,500 to support roadside pathway maintenance and materials.

1.455 SSI Community Parks

Service Overview

This service acquires, develops, operates and maintains community parks.

Successes

- Meadow Park pathway upgrades have helped increase accessibility for all users.
- Centennial Park Plaza - The new plaza has reduced tripping hazards and brought new life to Centennial Park.
- Portlock Park main field improvements and well installation, helps provide the islands youth with an acceptable soccer pitch.
- Snow removal with new equipment – With close to one foot of snow last year, Parks staff were able to keep CRD sidewalks safe and accessible throughout the winter.

Challenges

- Lack of available Bylaw Enforcement– Without patrols to enforce no smoking, no alcohol and no dogs in our parks, there isn't anyone to uphold these bylaws. Most families are now choosing to take their kids to Portlock Park playground because of safety concerns at Centennial Park.
- Portlock Maintenance Shed (lost in fire).
- Overflowing garbage cans and littered parks 12 months of the year.
- Aging infrastructure demands more maintenance then can be given.
- Inadequate maintenance facility (Kanaka) makes maintenance jobs unsafe and difficult to perform tasks.
- Staffing capacity to support service expansion and aging amenities. The CRD continues to take on new facilities, trails, and parks, and the overall workload keeps increasing without the addition of more staff.



1.455 SSI Community Parks

- Lack of Bylaw Enforcement – Why have no smoking, no alcohol and no dogs in our parks if there isn't anyone to uphold these bylaws? Most families now choose to take their kids to Portlock Park playground because of safety concerns at Centennial Park.

New Supplementary Items for Consideration

- \$5,000 to fund additional Bylaw patrols (\$9,000 reduced from budget in 2024)
- \$2,700 Porta Potty deployment one month earlier (currently May Long Weekend)
- \$9,500 to fund additional auxiliary parks staff to support increased visitors in community parks and new trail maintenance (Brinkworthy, Kanaka Connector)
- \$3,000 Staff training for handling hazardous materials (Asbestos Training).

New Capital Projects for Consideration

- Additional funding to support new EV parks truck with extended cab to replace existing gas truck. Currently funded in 2025 with:
 - \$75,000 CWF
 - \$15,000 CRF
 - = \$90,000\$130,000 estimated for 2026 replacement
 - \$12,500 for Disc Golf Course Upgrades



Service Overview

This service provides recreational programs located at various indoor and outdoor facilities on Salt Spring Island.

SUCCESES

Salt Spring Island Multi Space (SIMS) Gym Drop-In Programs have seen increased participation since they were introduced in Winter 2024.

- Roller-skating regularly has 40+ participants of all ages on a Sunday afternoon.
- Roller-skating and Gym Birthday Parties are increasing in popularity as a local, fun and accessible option for birthday parties.



BC Youth Week

SSI PARC aims to develop programs that are engaging and welcoming for youth to promote participation, strengthen connections between youth and their community, and make recreation more meaningful for all.

BC Youth Week is a provincial celebration held annually during the first week of May. SSI PARC celebrated BC Youth Week on May 3rd with a “Dive-In” Movie Night at Rainbow Recreation Centre for youth ages 13-18 yrs. The event was free to attend, thanks to a Foundation of Youth Grant from the SSI Foundation.



salt spring island
foundation



CHALLENGES

- Service Canada Summer Student Grant
 - We have relied on this grant to help fund our summer staff for PARC camps. In 2025, we applied for \$16,440 to help fund six camp staff but were only approved for \$7,500.
- Lack of trained Inclusion Support Workers to support children with additional behavioural needs in Spring and Summer camps.
 - Inclusion Support Workers are designed to be above regular camper to leader ratios and provide direct and indirect supports to school-aged children and youth with support needs who are attending camps.

New Supplementary Items for Consideration

- \$55,000 to fund tennis court #4 (Pickleball) resurfacing (CWF eligible).
 - \$16,440 to support summer wages for camp staff.
- * If successful with all or a portion of the requested Summer Student Grant for 2026, remaining funds will be used to support Inclusion Support Staff.

1.459 Pool and Park Land

Service Overview

This service funds PARC Administration, Rainbow Recreation Centre, SIMS, various playing fields and beach accesses.

Successes

- Reopened pool on Sunday afternoons (1:00pm - 5:30pm).
- Increased RPT Senior Aquatic Worker hours for lesson & facility support.
- Lifeguard School and Lifeguard Training Scholarship (2 recipients).
- Six new aquatic staff hired.
- Entering spring/summer seasons with sufficient staffing levels to offset seven staff graduating/leaving our team.



Challenges

- Aging facility and equipment (H-Vac, cast iron steel piping, swim lesson equipment).
- Pool parking lot needs resurfacing.
- Outgrowing pool space and usage – looking forward to future expansion to accommodate growing community numbers and needs.
- Facility accessibility – changerooms, doors, pool access.
- Auxiliary lifeguard staff (training, recruiting and retaining).
- Limited pool maintenance hours.

1.459 Pool and Park Land



Supplementary Items for Consideration

- \$14,500 to open pool on statutory holidays (10 STATS, 6 hour).
 - Fixed pool costs are \$1,195 each day when closed (excluding wages).
- \$3,725 in additional revenue for opening on STAT holidays.
- \$8,736 to fund an additional four hours per week of facility maintenance.

New Capital Project for Consideration

- \$30,000 SIMS Safety and Security Upgrades (CWF Eligible).
- \$50,000 Phoenix Upgrades and Security Fencing (CWF Eligible).
- TBD Accessibility items (from Accessibility Assessment Report).
- TBD SIMS Energy Audit Recommendations.
- TBD Additional funding to support Hydro Field Upgrades.
- \$2,500,000 borrowing to support Pool Building Envelope, SIMS Roof, Accessibility Upgrades, and SIMS Energy Audit Recommendations.

Service Overview

This service provides, operates, collects, treats and disposes of septage and sewage sludge, co-compost septage, and sewage sludge with wood waste for the local service area on SSI.

Successes

- Review of Geotubes completed – decision pending.
- BioChar Pilot Project at Hartland may provide insights to a solution.

Challenges

- Finding ways to reduce the cost of dewatering residual solids and disposal.
- Solutions thus far have proven to be cost prohibitive.

New Capital Project for Consideration

- Need to consider if installation of dewatering options remains in the capital plan.

Background

The SSI LCC is an elected body and consolidates governance of 14 local CRD services. The LCC approved a Strategic Plan that identified 42 priorities and initiatives over the next three years.

Successes

- 31 of the 42 initiatives are in the progress of being completed.
- 11 of the 42 initiatives are in the queue to be progressed.

Challenges

- There are multiple priorities, and they are multi-disciplinary.
- Staff capacity and competing priorities for water and sewer utilities.

Commissioner Questions and Discussion?

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, JUNE 5, 2025**

SUBJECT **Rainbow Recreation Centre Building Envelope Renewal Project**

ISSUE

To review capital construction cost estimates related to the proposed Rainbow Recreation Center building envelope renewal project.

BACKGROUND

An engineering firm was retained by the Capital Regional District (CRD) to complete an assessment of a damaged exterior wall at the Rainbow Recreation Centre (RRC) in 2022. Damage to the exterior wall was discovered while installing ducting through the centres exterior wall as part of the RRC electrical system replacement project. The intent of the assessment was to report on possible causes for the deterioration of wall sheathing as well as other localized areas of concern such as deteriorating exterior beam overhangs and provide recommendation to identify and address the underlying issues.

The initial wall assessment uncovered a number of building envelope problems related to rainwater drainage, wall rainscreen assembly install and air leakages at the roof deck level. While water drainage issues are proposed to be addressed through regular maintenance, the other problems required further investigation including additional exploratory openings and thermographic scans.

A thermographic scan was completed in October 2022 and has shown some thermal anomalies that appear to indicate building envelope performance issues associated with air leakage, including roof-wall transitions, exterior walls, exterior doors and penetrations. Deterioration was found at several locations including roof-wall transition at glulam beams, fascia boards and the wood sheathing near the main door resulting in the building envelope being compromised requiring a future building envelope restoration.

If the issues causing the steel deck corrosion and wood beam rot are not addressed, the deterioration of these elements will accelerate, potentially leading to more costly structural remediation work throughout the building perimeter or a facility closure.

Class C cost estimates (+/-15%-20%) were developed in 2025 and the estimated capital construction cost is \$1,302,400 to support related renovation work.

\$20,000 of funding has been included in the 1.459 Pool and Park Land Capital Plan to hold an Alternative Approval Process (AAP) in 2025.

IMPLICATIONS

Financial Implications

Estimated Costs	
Architectural	\$647,900
Mechanical	\$7,000
Electrical	\$218,808
Contingency (30%)	\$262,112
Escalation to mid 2026	\$81,400
Canadian/US Tariffs	\$85,205
TOTAL	\$1,302,425

The Pool Capital Reserve balance is estimated to be at \$107,713 at the end of 2025. To fund the RRC Building Envelope Renewal Project in 2026 transfers to reserves need to be significantly increased and/or borrowing needs to be secured.

To secure borrowing approval of the electors is required and may be obtained either through assent voting (referendum) or through the AAP.

Conducting and AAP is generally less expensive than assent voting. However, if the AAP fails the overall costs of holding both an AAP and assent voting will be more costly and time consuming.

Social Implications

The RRC estimates approximately 65,000 visitors in 2024 and provides opportunities for residents of all ages to be active and interact with other people. Having a publicly accessible recreation facility with low-cost barriers is key to the development of our healthy community.

CONCLUSION

An assessment of a damaged exterior wall at RRC has determined that the building envelope has been compromised and requires a building envelope restoration in the next five years. The Pool Capital Reserve Balance is not sufficient to fund a project of this cost and electors will need to approve borrowing to complete repairs to prevent more costly structural remediation work or a facility closure.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, BSc, Senior Manager, CRD Real Estate, the Southern Gulf Islands Electoral Area, and the Salt Spring Local Community Commission



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**REPORT TO THE SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF Thursday, June 05, 2025**

SUBJECT Salt Spring Island Multi Space Roof Assessment and Repairs

ISSUE

To consider funding options for roof repairs to the Salt Spring Island Multi Space located at 124 Rainbow Road.

BACKGROUND

The operation and management of the Salt Spring Island Middle School was assumed by the Capital Regional District (CRD) in 2022. Now referred to as the Salt Spring Island Multi Space (SIMS) located at 124 Rainbow Road, this community amenity serves as a community centre supporting not for profit groups, sports groups, recreation service providers, special events and the community.

Prior to the CRD assuming responsibility of SIMS several assessments including the Roof Assessment Report were provided for review. Based on the report the total roof area is 12,070 sq. ft. with 6,712 sq. ft. being a styrene-butadiene-styrene (SBS) membrane low sloped area, and 5,358 sq ft. being asphalt shingle steep sloped mansard walls.

A Roof Assessment Report was completed for SIMS in 2020 detailing current roof conditions, options, recommendations, and high-level budgeting. Under the current lease School District 64 (SD64) is responsible for replacing the roof and the CRD is responsible for roof repairs. SD64 has indicated that a roof replacement has not been budgeted for and the CRD should be completing preventative maintenance to prevent the need for a full roof replacement. SD64 has also indicated that they would renew the SIMS lease early and for a longer term should the CRD assume full responsibility of the roof.

The current condition of the roof poses a risk to the CRD in maintaining current service levels and keeping the facility open for community use and during inclement weather. Options to mitigate this risk should be considered.

Report Findings:

The existing low sloped SBS membrane on flat roof area of the gymnasium appears to have been installed in 2002. This type of roof assembly should achieve an average in service life of 30 to 35 years. The membrane roof has approximately eight to 13 more years therefore replacement is not recommended at this time.

The asphalt shingles of the steep sloped mansard walls on the gymnasium roof were installed in the mid 1990's, and currently at approximately 25 years. As the average service life for asphalt shingle roof systems are 20 to 25 years, they are in very poor condition. Replacement of the mansard asphalt shingles is recommended as a number one priority.

Post painted galvanized steel flashings on low parapet walls on the gymnasium are in good condition. Metal flashing on the mansard roof areas, are original and are in fair condition. All of

the accessory flashings on the gymnasium such as vents, drains and plumbing should be replaced during the next roof replacement.

SIMS 2023 preventative maintenance included clearing all roof drains and limbing trees that surrounded the building. A quote has also been received for moss removal in 2025 as part of a preventative maintenance plan for areas of the roof that are not recommended for replacement.

IMPLICATIONS

Financial Implications

ROOFING REPLACEMENT BUDGET COSTS		
	2025	2026
Mansard Asphalt Shingle Roofing Replacement		\$227,490
Metal Flashings (vents, drains, plumbing)		\$26,850
Safety Railings and Ladders		\$65,760
Total		\$320,100
Project Management (15%)		\$48,015
Contingency (40%)		\$128,040
Elector Assent (budgeted under pool project)	\$20,000	
Total estimated project costs	\$20,00	\$496,155

Future Roof Replacement	2025	2038¹
SBS Membrane Roofing Replacement (not recommended at this time)	\$ 282,000	\$459,350
Annual transfer to reserves		\$45,955

^{1.} Note, Class D cost estimates include 5% annual inflation

Under the current lease agreement, the CRD is responsible for roof maintenance and repairs. Preventative maintenance has been budgeted in the operating budget for in 2025, but the CRD should be budgeting for more substantial repairs once the current five-year lease term is extended to a long-term lease.

The building envelope of the Rainbow Recreation Centre has been compromised and will require borrowing to fund the repairs. An opportunity exists to borrow additional funding, and increase transfers to reserves, to support leasehold improvements at SIMS and other building repairs.

A new loan authorization bylaw would need to be adopted by the CRD Board for borrowing to proceed. The loan otherization bylaw requires that the project be included in the five-year financial plan.

CONCLUSION

SIMS has been under the operation and management of the CRD since July 2022. A Roof Assessment Report was provided to the CRD along with several other condition assessments prior to the CRD assuming the responsibility of the building. SIMS is an aging facility that will require annual repairs of the building to maintain this community asset. Consideration should be given to increase future transfers to reserves and or borrowing to cover additional costs associated with replacement of the asphalt shingles and other leasehold improvements.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, BSc, Senior Manager, CRD Real Estate, the Southern Gulf Islands Electoral Area, and the Salt Spring Local Community Commission

**REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF Thursday, June 05, 2025**

SUBJECT Reopening the Rainbow Recreation Centre on Statutory Holidays

ISSUE SUMMARY

To review the financial and social implications of re-opening the Rainbow Recreation Centre on statutory holidays beginning in 2026.

BACKGROUND

The CRD assumed operation of the Rainbow Recreation Centre in 2018. Operating hours were extended to seven days a week with the addition of Saturdays and the facility was open for reduced hours from 10am-3pm on Statutory Holidays. Statutory holidays were well attended with an average of over 50 patrons per day in attendance in 2019.

In March 2020, the Rainbow Recreation Centre was closed due to the COVID-19 Pandemic. The facility was eventually reopened in July 2020 for a reduced schedule of five days a week, as part of the Covid Safe Restart Plan.

In January 2021, the facility reopened on Saturdays for a sixth day of operation but remained closed on Sundays and Statutory Holidays through the end of 2024.

In 2024 the LCC approved funding to open the facility on Sundays in 2025. Consideration to opening on statutory holidays was deferred to 2026.

With Covid implications no longer in effect and revenues and attendance exceeding pre 2020 numbers, requests have been received from the public and visitors to reopen on statutory holidays. Positive feedback has been received with the addition of opening on Sundays, however remaining closed on statutory holidays limits recreation opportunities for families and users of the facility.

IMPLICATIONS

Financial Implications

There are 13 annual statutory holidays observed by the CRD. Opening the Rainbow Recreation Centre to the public for 5 hours on 10 of these dates (excluding New Years Day, Christmas Day and Boxing Day), starting in 2026, would cost approximately \$14,500 per year in additional staff wages and generate approximately \$3,725 in additional revenue to offset these costs.

CRD staff receive time and a half for working on a statutory holiday. The majority of recreation facilities in Greater Victoria are open on statutory holidays but for limited hours to reduce overtime costs.

Fixed costs associated with operating the Rainbow Recreation Centre excluding wages are approximately \$436,257 annually or \$1,195 per day.

	Per Day	STATS 2026	Total
Expenses:			
• Staff Wages	\$1,450	10	\$14,500
Revenue:			
• Admissions (\$7.45 x 50)	(372)	10	(\$3,725)
NET:			\$10,775

Social Implications

The Rainbow Recreation Centre provides valuable space and opportunities for patrons to explore and expand their health, fitness, wellbeing and sense of belonging. The facility and programs are utilized by patrons of all ages, including seniors, children, and families. Adding additional days to the pool schedule, will provide an increase in opportunities for these benefits to be experienced.

The facility also provides opportunities for gainful employment for school aged staff. Opening the facility on statutory holidays will provide these staff with additional shift opportunities.

CONCLUSION

The CRD has incrementally expanded the Rainbow Recreation Centre public swimming schedule, since the 2020 Covid-19 closure. Opening the facility on statutory holidays will allow the public the same access to the facility that they had in pre-Covid years (2018-2019).

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, BSc, Senior Manager, CRD Real Estate, the Southern Gulf Islands Electoral Area, and the Salt Spring Local Community Commission

ATTACHMENT(S)

Appendix A – 2025 CRD Payroll Calendar (including Stat holidays)



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Payroll Calendar

2 0 2 5

JANUARY								FEBRUARY								MARCH								APRIL							
S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#
			1	2	3	4								1								1				1	2	3	4	5	7
5	6	7	8	9	10	11	1	2	3	4	5	6	7	8	3	2	3	4	5	6	7	8	5	6	7	8	9	10	11	12	
12	13	14	15	16	17	18		9	10	11	12	13	14	15		9	10	11	12	13	14	15		13	14	15	16	17	18	19	8
19	20	21	22	23	24	25	2	16	17	18	19	20	21	22	4	16	17	18	19	20	21	22	6	20	21	22	23	24	25	26	
26	27	28	29	30	31			23	24	25	26	27	28			23	24	25	26	27	28	29		27	28	29	30				
																30	31														

MAY								JUNE								JULY								AUGUST							
S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#
				1	2	3	9	1	2	3	4	5	6	7				1	2	3	4	5						1	2		
4	5	6	7	8	9	10		8	9	10	11	12	13	14	12	6	7	8	9	10	11	12	14	3	4	5	6	7	8	9	16
11	12	13	14	15	16	17	10	15	16	17	18	19	20	21		13	14	15	16	17	18	19		10	11	12	13	14	15	16	
18	19	20	21	22	23	24		22	23	24	25	26	27	28	13	20	21	22	23	24	25	26	15	17	18	19	20	21	22	23	17
25	26	27	28	29	30	31	11	29	30							27	28	29	30	31				24	25	26	27	28	29	30	

SEPTEMBER								OCTOBER								NOVEMBER								DECEMBER							
S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#	S	M	T	W	T	F	S	PP#
	1	2	3	4	5	6	18				1	2	3	4	20							1				1	2	3	4	5	6
7	8	9	10	11	12	13		5	6	7	8	9	10	11		2	3	4	5	6	7	8		7	8	9	10	11	12	13	25
14	15	16	17	18	19	20	19	12	13	14	15	16	17	18	21	9	10	11	12	13	14	15	23	14	15	16	17	18	19	20	
21	22	23	24	25	26	27		19	20	21	22	23	24	25		16	17	18	19	20	21	22		21	22	23	24	25	26	27	26
28	29	30						26	27	28	29	30	31	22	23	24	25	26	27	28	29	24		28	29	30	31				
																30															

Pay Day



Early Timesheets & Approval



Stat Holiday

PP# = Pay period

Timesheet & Time Approval Deadline is Monday by 12:00 PM, unless otherwise noted

Jan 1 New Year's Day
Feb 17 BC Family Day
Apr 18 Good Friday
Apr 21 Easter Monday

May 19 Victoria Day
Jul 1 Canada Day
Aug 4 Civic / Provincial Day
Sept 1 Labour Day

Sept 30 National Day for Truth and Reconciliation
Oct 13 Thanksgiving Day
Nov 11 Remembrance Day
Dec 25 Christmas

Dec 26 Boxing Day



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**REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, JUNE 05, 2025**

SUBJECT LCC Supplementary Items and Capital Projects for Consideration

ISSUE

To identify new supplementary items and capital projects under LCC delegated services in the 2026-2030 Five Year Financial Plan.

BACKGROUND

Staff are working to prepare a preliminary five-year financial plan representing the Operating Budget and Capital Expenditure for 2026-2030. The preliminary budget will be presented to the Salt Spring Island (SSI) Local Community Commission for consideration in the fall of 2025.

The Operating Budget includes the regular annual costs to operate the services. The Capital Expenditure Plan shows the anticipated expenditure for capital additions. In addition to inflationary costs related to providing the current service level several supplementary items (Appendix A) to improve current service levels and capital projects (Appendix B) to prepare for future projects should be considered.

Prior to preparing the preliminary five-year financial plan staff are looking for directions on supplementary and capital projects for inclusion in the draft financial plan. In addition to items identified by staff, the LCC Commissioners have provided Notices of Motion for additional budget considerations.

ALTERANTIVES

Alternative 1

That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

Alternative 2

That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, as amended in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

Alternative 3

That the Salt Spring Island Local Community Commission requests that the report be returned to staff for additional consideration.

IMPLICATIONS

Financial Implications

Staff are preparing the core budget for the majority of LCC services with a 3% increase for 2026. The consideration of new supplementary items, capital projects or initiatives will further impact the requisition for 2026.

Staff will look to fund new projects and initiatives through a variety of funding sources including requisition, grants, community works funding and debt. Recommended funding sources will be included in the provisional budget for further consideration.

The LCC will have an opportunity to review all LCC services during the review of the preliminary budget in the fall of 2025.

CONCLUSION

Staff are working to develop a draft five year financial plans for services delegated to the LCC. Core operating budgets are being prepared with a 3% increase for 2026. Additional items added for consideration will have further impact on the requisition and will be reviewed again in the fall.

RECOMMENDATION

That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

Submitted by:	Dan Ovington, BBA, Manager, Parks and Recreation
Concurrence:	Stephen Henderson, BSc, P.G.Dip.Eng, MBA, Sr Manager of Real Estate, Southern Gulf Island Electoral Area and Salt Spring LCC

ATTACHMENTS:

Appendix A – LCC Supplementary Items Identified for 2026-2030

Appendix B – LCC Capital Projects Identified for 2026-2030

Appendix A – LCC Supplementary Items Identified for 2026-2030

Service	Ongoing / One-Time	Item / Rational	Cost
SSI Arts	Ongoing	A-1. 25% increase over two years: 2025 =11.3% 2026 =12.2%	\$17,981
SSI Library	Ongoing Ongoing One-Time	A-2. 4% Increase to requisition above increase for SSI Archives. A-3. Succession training costs A-4. Reconciliation Position	\$22,547 \$5,500 \$15,000 \$26,000
Economic Development	Ongoing	A-5. Requisition increase to support additional projects and initiatives.	\$20,000
Fernwood Dock	Ongoing	A-6. Requisition increase to support increased transfers to reserves	\$9,000
Community Transit	Ongoing	A-7. Allocation to PARC to support bus shelter operations	\$2,000
Community Transportation	Ongoing	A-8. Roadside pathway repairs and materials	\$3,500
Community Parks	Ongoing	A-9. Additional Bylaw patrol funding A-10. Porta potty deployment one month early A-11. Aux parks staff to support new park and trail maintenance A-12. Staff training for hazardous materials	\$5,000 \$2,700 \$9,500 \$9,500 \$3,000
Community Recreation	Ongoing	A-13. Wages for summer camp staff (only 50% of Summer student grant was approved for 2025) A-14. Resurfacing tennis/pickleball court #4	\$16,640 \$55,000
Pool & Park Land	Ongoing	A-15. Opening pool on statutory holidays A-16. Revenue for opening STATS A-17. Pool Facility Maintenance hours A-18. SIMS Safety Improvements	\$14,500 -(\$3,725) \$8,736 \$30,000

Appendix B – LCC Capital Projects Identified for 2026-2030

Service	Year	Item	Cost
Community Transit		B-1. Grant Funding to support future bus shelters	TBD
Community Parks	2026	B-2. Disc Golf Upgrades	\$12,500
Community Recreation	2026	B-3. Resurfacing tennis/pickleball court #4	\$55,000
Pool & Park Land	2026	B-4. Accessibility upgrades	TBD
		B-5. SIMS Safety and security upgrades	\$30,000
		B-6. SIMS Energy Audit recommendations	TBD
		B-7. Hydrofield Upgrades	TBD
		B-8. Portlock court #4 resurfacing	\$50,000
		B-9. Phoenix Upgrades & Security	\$50,000
		B-10. Borrowing to support facility upgrades	\$2,500,000