

Notice of Meeting and Meeting Agenda

Lyall Harbour Boot Cove Water Local Service Committee

Tuesday, June 10, 2025

2:00 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

Members of the public can view the live meeting via MS Teams link: [Click here](#)

Alternatively, to hear the meeting via telephone:

Call: 1-877-567-6843 and enter the Participant Code 577 043 719#

A. Olsen (Chair), J. Money (Vice Chair), P. Brent (EA Director), J. Crerar, T. McLeod

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-0661](#) Minutes of the Lyall Harbour/Boot Cove Water Local Service Committee of February 26, 2025

Recommendation: That the minutes of the Lyall Harbour/Boot Cove Water Local Service Committee meeting of February 26, 2025 be adopted as circulated.

Attachments: [Minutes - February 26, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Committee at legserv@crd.bc.ca.

6. Commission Business

6.1. [25-0650](#) Senior Manager's Verbal Update

Recommendation: There is no recommendation. This verbal update is for information only.

6.2. [25-0667](#) Capital Projects and Operational Update - June 2025

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Capital Projects and Operational Update - June 2025](#)

6.3. [25-0643](#) 2024 Annual Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2024 Annual Report - Cover Report](#)

[Appendix A: 2024 Annual Report](#)

[Appendix B: Statement of Operations and Reserve Balances](#)

6.4. [25-0677](#) Capital Projects Requiring Funding - Potential Funding Options and
Cost Implications

Recommendation: 1. That the petition process be initiated to borrow up to \$2,000,000 over 25 years debt term to complete the capital improvement projects.
2. If the petition process is successful, that a loan authorization bylaw be advanced to the Electoral Areas Committee and Capital Regional District Board for readings and adoption; and
3. That staff complete the remaining steps required to secure the funds and begin the projects.

Attachments: [Staff Report: Capital Projects Funding Options and Cost Implications](#)

[Appendix A: Matrix of Elector Approval Processes](#)

[Appendix B: Draft Letter & Petition for the LH/BC Water System Borrowing](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is Thursday, October 30, 2025 at 2:00 pm.

To ensure quorum, please advise Megan MacDonald (mmmacdonald@crd.bc.ca) if you or your alternate cannot attend.