

Meeting Minutes

Lyall Harbour Boot Cove Water Local Service Committee

Tuesday, June 10, 2025

2:00 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT:

A. Olsen (Chair), J. Money (Vice Chair), P. Brent (EA Director) (EP), J. Crerar, T. McLeod (EP)

STAFF: S. Henderson, General Manager, Electoral Areas (EP); J. Dales, Senior Manager, Wastewater Infrastructure Operations; J. Marr, Senior Manager, Infrastructure Planning and Engineering; J. Kelly, Manager, Capital Projects; C. Moch, Manager, Water Quality; M. Lagoa, Manager, Legislative Services and Deputy Corporate Officer (EP); M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

The meeting was called to order at 2:02 pm.

1. Territorial Acknowledgement

Chair Olsen provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by J. Money, SECONDED by J. Crerar,
That the agenda for the Lyall Harbour/Boot Cove Water Local Service Committee
meeting of June 10, 2025 be approved.
CARRIED

3. Adoption of Minutes

- 3.1. [25-0661](#) Minutes of the Lyall Harbour/Boot Cove Water Local Service Committee of February 26, 2025

MOVED by J. Crerar, SECONDED by J. Money,
That the minutes of the Lyall Harbour/Boot Cove Water Local Service Committee
meeting of February 26, 2025 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. [25-0650](#) Senior Manager's Verbal Update

J. Dales presented Item 6.1. for information, and provided the following updates:

- CRD Evolves phase 2 begins on July 7
- creation of new Electoral Areas department
- introduction of new staff support personnel
- installation of water conservation signage will take place later this year

6.2. [25-0667](#) Capital Projects and Operational Update - June 2025

J. Dales and J. Kelly presented Item 6.2. for information.

6.3. [25-0643](#) 2024 Annual Report

J. Dales presented Item 6.3. for information.

Discussion ensued regarding:

- replacement frequency of filtration materials
- community appreciation of safe drinking water

6.4. [25-0677](#) Capital Projects Requiring Funding - Potential Funding Options and Cost Implications

J. Marr presented Item 6.4. for information.

Discussion ensued regarding:

- information being sent to residents along with the petition
- suggestions for topics to be included in Frequently Asked Questions
- options for obtaining elector approval for the loan
- funding request based on required high priority capital plan items
- dam improvements are top priority, safety officer could intervene
- scheduling of community information session

MOVED by A. Olsen, SECONDED by J. Money,

1. That the petition process be initiated to borrow up to \$2,000,000 over 25 years debt term to complete the capital improvement projects.

2. If the petition process is successful, that a loan authorization bylaw be advanced to the Electoral Areas Committee and Capital Regional District Board for readings and adoption; and

3. That staff complete the remaining steps required to secure the funds and begin the projects.

CARRIED

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by T. McLeod, SECONDED by J. Money,
That the Lyall Harbour Boot Cove Water Local Service Committee meeting of
June 10, 2025 be adjourned at 3:33 pm.
CARRIED**

Chair

Recorder