

**OTTER POINT FIRE PROTECTION AND  
EMERGENCY RESPONSE SERVICE COMMISSION  
MINUTES OF MEETING  
WEDNESDAY 11 JUNE 2025  
Otter Point Firehall 3727 Otter Point Road**

**Members Present:**

Ms. J. Hemphill – Chair  
Mr. B. Gibbons – Treasurer  
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep  
Ms. D. Morton - Trustee  
Mr. P. White – Trustee

**Members Absent:**

Mr. A. Wickheim – Trustee and Dir JDF

**Others Present:**

Mr. J. McCrea – Otter Point Fire Chief

**Call to Order:**

Meeting called to order at 1934 hrs.

**Approval of the Agenda:**

All in favour of the agenda.

**Approval Previous Minutes:**

MOTION to accept the minutes of the May 07th, 2025 meeting. Gibbons/White. All in favour. Motion carried.

**Fire Chief's Report:**

Attached.

**Treasurer's Report:**

Budget 2025. On track.

Budget 2026. Budget package not yet released. There will most likely be line item increases due to assumption of some CRD costs such as moving to CRD fleet maintenance model.

**Firefighter's Rep. Report:**

- 25 May, Family BBQ. Was held following a successful Live Fire training day on the 24<sup>th</sup>.
- 31 May, Scouts Beaverie at Camp Barnard. Several members attended with the trucks and Burn House, the event went well despite inclement weather.
- 01 July, Canada Day. This year's event is being held at Fred Milne Park (soccer fields), members will attend to host the popular water ball game.
- Association Secretary. Alex Stoltner will replace J. Steffan.
- Summer Camping Weekend. Some discussion but nothing organized yet.

**Old Business:**

None.

**New Business:**

Meeting times. Moving forward, monthly Commission meetings will start at 1900 hrs (instead of 1930 hrs).

Budget 2026 Increases. As mentioned previously, projected increase includes the costs for servicing our vehicles through the CRD Fleet Maintenance program as well as wages for casual labour (ie. Duty Officer, contract for services line item).

MOTION to adjourn at 2028 hrs. Gollmer/White. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 09 July 2025, 1900 hrs.