



Minutes for a meeting of the Mayne Island Parks and Recreation Commission

Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC

Date/Time: June 12, 2025 3:00 pm

Present: Paul Brent, Director, CRD, Southern Gulf Islands
Debra Bell (Chair) Michael Kilpatrick, (Vice Chair)
Jacquie Burrows, (Treasurer) Veronica Euper
Kestutis Banelis Glyn Legge
Lauren Edwards (Recorder)

Absent: Adrian Wright

Guests: Skateboard group leaders

The meeting was called to order at 3:00 pm

1. Territorial Acknowledgement - Michael

We are honoured to be meeting on the traditional lands of the Coast Salish First Nations and value the relationship they have with the land and the waters to this day.

2. Approval of Agenda

Add: Letter from Mayne Island Chamber of Commerce regarding binocular installations on benches to 7.11 and New Business.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Legge
that the agenda be approved as amended.

CARRIED

3. Adoption of Minutes of May 8, 2025

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper
that the minutes of May 8, 2025 be approved as presented.

CARRIED

4. Chair's Remarks

Director Paul Brent was welcomed to the meeting. Condolences were made for the McNeill family on the passing of Anne McNeil who had been a long-time volunteer with Mayne Island Parks.

5. Presentation: Mayne Island Skateboard Club

Material was provided for information.

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The following was presented, including that:

- The Mayne Island Skateboard Club (the Society) officially registered as a non-profit society with five board members.
- The Society has received donations and 60 letters of support. It has a website, media accounts and scheduled events.
- A summary of the survey was provided which included that the response for skateboarding was popular and an all-wheels skate park received good comments.
- The Society's activities include an information booth at the August market, fundraising through merchandise sales, completion of the Canada Skateboard Instructor Program, and registering a float in the Fall Fair parade.
- Phase four of the project includes siting a location, collaboration and community outreach.

During the question and answer portion, the following issues were discussed:

- The cost is dependent on location. Established contractors have agreed to do groundwork for free. A professional skateboard park builder will be used. The community identified Miners Bay Park as a popular choice. A site visit by the builder is required, but the cost is estimated to be around \$400,000.
- Funding for maintenance was included in the information package. A park ambassador will do ongoing inspections and youth will be empowered for support. A professionally built skate park will not need repair within the first 10 years and the Society will apply for grants and fundraise.
- Miners Bay Park had been identified through the survey and as a result of letters of support being directed by the Society to MIPRC. The Society will also contact the school, the community centre and a private industrial property as other possible sites. A public space available every day throughout the year would be necessary for the older youth population.
- Discussed limiting environmental footprint through options such as a half-pipe build and mountain boarding.
- It was commented that an identified location is necessary for people to see the vision and to apply for grants. The project will be broken up in many parts.
- After research, the Society determined a small skate park of between five to eight thousand square feet was appropriate.

6. Reports

6.1. Treasurer's Reports

6.1.1. Treasurer's Report for the period May 1 - 31, 2025 (report attached)

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick that the Treasurer's report for the period May 1, 2025 to May 31, 2025 be approved as presented.
CARRIED

6.1.2. Finance/Local Matters

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6.2. Administration

6.2.1. Follow up Action Report (not covered elsewhere)

- Calendar events: Canada Day, Asset List, Dave Bentham Award presentation, Capital Plan budget preparation and liquor permit for volunteer barbecue.
- Sanitation: Garbage bin is full and will be called for pick up.
- Village Bay rock barrier: Another call will be made to move this project forward.
- Emma and Felix Jack Park: Grass mowing has not occurred and there is no booking for June 21st.
- Trail guardian: Guardians did not provide comments or suggestions regarding any signage problems. Therefore, any issues will be addressed where appropriate.

6.2.2. Health and Safety Concerns

Poison hemlock was safely removed and destroyed from Dinner Bay Park.

6.2.3. Events

A report was received with the agenda.

- a) ParticipACTION: Tai Chi and QuiGong may be added. Robin Dodd was approved for morning fitness class. Commissioner Kilpatrick will attend a meeting at the school.
- b) Canada Day: Organization was completed. A Master Plan survey table will be in place.
- c) Mayne Island Collective: There were no items to report on from the April 15th community roundtable meeting.
- d) Volunteer barbecue: Catering was discussed.

6.2.4. Master Plan update

The survey has been advertised and the deadline is September 2nd.

6.2.5. Hiking and Walking Trail brochure - Motion

MOVED by Commissioner Bell and **SECONDED** by Commissioner Burrows that Mayne Island Parks and Recreation Commission approve the reprint of 1000 Hiking and Walking Trails Maps in the amount of \$540.00.

CARRIED

6.3. Committees

6.3.1. Fitness Circuit and Putting Green

A contractor will look at the area in July.

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6.3.2. Sanitation

- a) Village Bay: The pit toilet requires cleaning after being reopened.
- b) Miners Bay bathroom: Honorarium cheques were signed for the monitors.

6.3.3. Recreational Funding

Applications are available on the CRD website with the July 31, 2025 deadline.

6.4. Parks

6.4.1. Miners Bay

6.4.2. Dinner Bay

- The hot water tank element was changed.
- The disc walker repair is underway.
- The pressure tank is rusting in the janitor's room and will need to be replaced in the next year.

6.4.3. Cotton Park

A report was received with the agenda.

The First Nations sign will be ready this weekend.

6.4.4. Village Bay

Invasive plant species removal has been done and will be monitored regularly.

6.4.5. Henderson Park

A meeting was attended with the MI Conservancy regarding the sign at the trail head and interpretive trail. It was reported that a QR code will be added, the trail map will be updated and history will be added to the board. Commissioners Euper and Legge will work on the wording.

6.4.6. Japanese Memorial Garden

A report was received with the agenda.

It was reported that the E-transfer system is working well.

6.4.7. Trail Committee

Regular trail guardian reports are being received.

7. Correspondence/Meetings

7.1. Email and information update from Mayne Island Skateboard Society.

7.2. Emails from residents and community organizations supporting an all-wheels skate park.

7.3. Emails to/from contractor regarding Dinner Bay putting green.

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- 7.4. Meeting with Mayne Island Conservancy Society regarding new sign at Henderson Park.
- 7.5. Survey for MIPRC Master Plan on CRD GetInvolved page.
- 7.6. Invitation to Mayne Island Non-Profits Roundtable on Tuesday, May 20, 2025.
- 7.7. Request from resident for new mesh at the end of Doreen McLeod Trail. Installed by Commissioner Wright.
- 7.8. Inquiry regarding a dog park on community septic fields.
- 7.9. Email regarding participation in Opportunity Fair on June 14, 2025 organized by the Mayne Island Collective.
- 7.10. Several emails from individuals and organizations regarding ParticipACTION.
- 7.11. Letter from Mayne Island Chamber of Commerce regarding binocular installations

8. New Business

Binoculars at Park Benches:

The Chamber of Commerce has approved the spending for hardware. They identified Henderson Hill and Cotton Park as their first and second place choices for installation.

9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90

10. Rise and Report

11. Meeting Adjournment

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Banelis that the Mayne Island Parks and Recreation Commission meeting be adjourned.

CARRIED.

The meeting adjourned at 4:50 pm

Original signed by

July 10, 2025

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder