



Notice of Meeting and Meeting Agenda Skana Water Service Committee

Friday, June 13, 2025

9:30 AM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

Members of the public can view the live meeting via MS Teams link: [Click here](#)

Alternatively, to hear the meeting via telephone:

Call: 1-877-567-6843 and enter the Participant Code 793 019 880#

W. Korol (Chair), R. Anthony (Vice Chair), P. Brent (EA Director), M. Bentley, B. Hill

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

- 3.1. [25-0720](#) Minutes of the Skana Water Service Committee meeting of March 4, 2025.

Recommendation: That the minutes of the Skana Water Service Committee meeting of March 4, 2025 be adopted as circulated.

Attachments: [Minutes - March 4, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Committee at legserv@crd.bc.ca.

6. Commission Business

- 6.1. [25-0650](#) Senior Manager's Verbal Update

Recommendation: There is no recommendation. This verbal update is for information only.

6.2. [25-0644](#) 2024 Annual Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2024 Annual Report - Cover Report](#)
 [Appendix A: 2024 Annual Report](#)
 [Appendix B: Statement of Operations and Reserve Balances](#)

6.3. [25-0668](#) Capital Projects and Operational Update - June 2025

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Project and Operations Update - June 2025](#)
 [Appendix A: Technical Memo - Tank Replacement Options Analysis](#)

6.4. [25-0678](#) Capital Projects Requiring Funding - Potential Funding Options and Cost Implications

Recommendation: 1. That the petition process be initiated to borrow up to \$1,100,000 over 25 years debt term to complete the capital improvement projects.
2. If the petition process is successful, that a loan authorization bylaw be advanced to the Electoral Areas Committee and Capital Regional District Board for readings and adoption; and
3. That staff complete the remaining steps required to secure the funds and begin the projects.

Attachments: [Staff Report: Capital Project Funding Options and Cost Implications](#)
 [Appendix A: Matrix of Elector Approval Processes](#)
 [Appendix B: Draft Letter & Petition for the Skana Water System Borrowing](#)

7. Notice(s) of Motion**8. New Business****9. Adjournment**

The next meeting is Thursday, October 23, 2025 at 9:30 am.

To ensure quorum, please advise Megan MacDonald (mmmacdonald@crd.bc.ca) if you or your alternate cannot attend.