



Notice of Meeting and Meeting Agenda Surfside Park Estates Water Service Committee

Thursday, June 26, 2025

2:00 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

Members of the public can view the live meeting via MS Teams link: [Click here](#)

Alternatively, to hear the meeting via telephone:

Call: 1-877-567-6843 and enter the Participant Code 533 290 715#

L. Vallee (Chair), K. Wall (Vice Chair), P. Brent (EA Director), W. Mulvin

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

- 3.1. [25-0725](#) Minutes of the Surfside Park Estates Water Service Committee meeting of March 6, 2025

Recommendation: That the minutes of the Surfside Park Estates Water Service Committee meeting of March 6, 2025 be adopted as circulated.

Attachments: [Minutes - March 6, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Committee at legserv@crd.bc.ca.

6. Commission Business

- 6.1. [25-0650](#) Senior Manager's Verbal Update

Recommendation: There is no recommendation. This verbal update is for information only.

- 6.2.** [25-0679](#) Capital Projects Requiring Funding - Potential Funding Options and Cost Implications
- Recommendation:** 1. That the petition process be initiated to borrow up to \$2,000,000 over 25 years debt term to complete the capital improvement projects.
2. If the petition process is successful, that a loan authorization bylaw be advanced to the Electoral Areas Committee and Capital Regional District Board for readings and adoption; and
3. That staff complete the remaining steps required to secure the funds and begin the projects.
- Attachments:** [Staff Report: Capital Projects Requiring Funding – Options & Cost Implications](#)
[Appendix A: Surfside Water System Tank Replacement Options Analysis](#)
[Appendix B: Matrix of Elector Approval Processes](#)
[Appendix C: Draft Letter & Petition for Surfside Water System Borrowing](#)
- 6.3.** [25-0718](#) Surfside Park Estates Water Service 2025-2029 Capital Plan Amendment
- Recommendation:** That the Surfside Park Estates Water Service Committee recommends that the Electoral Areas Committee recommends to the Capital Regional District Board: That the Surfside Park Estates Water 2025 - 2029 Capital Plan be amended to:
1. Increase the 2025 project budget for the Replacement of Ultraviolet (UV) Equipment at the Surfside Water Treatment Plant (WTP) (25-02) by \$7,500 from \$7,500 to \$15,000, funded from Capital Reserve Fund.
2. Defer \$7,500 of project budget for the Source Water Surveillance project (24-02), funded from Capital Reserve Fund, from 2025 to 2026.
- Attachments:** [Staff Report: SPEWS 2025-2029 Capital Plan Amendment](#)
[Appendix A: Revised 2025 Capital Plan](#)
- 6.4.** [25-0676](#) 2024 Annual Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: 2024 Annual Report - Cover Report](#)
[Appendix A: 2024 Annual Report](#)
[Appendix B: 2024 Statement of Operations and Reserve Balances](#)
- 6.5.** [25-0672](#) Capital Projects and Operational Update - June 2025
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Capital Projects and Operational Update - June 2025](#)
- 6.6.** [25-0713](#) Arsenic Health Guidelines
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Arsenic Health Guidelines](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is Thursday October 23, 2025 at 2:00 pm.

To ensure quorum, please advise Megan MacDonald (mmmacdonald@crd.bc.ca) if you or your alternate cannot attend.