

## Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

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Thursday, July 10, 2025

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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MS Teams Link: [Click here](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [25-0819](#) Minutes of May 8, 2025 Salt Spring Island Local Community Commission

**Recommendation:** That the minutes of May 8, 2025 meeting be adopted as circulated.

**Attachments:** [Minutes: May 8, 2025](#)

### 4. Chair, Director, and Commissioner Reports

### 5. Senior Manager Report

### 6. Presentations/Delegations

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) for "Addressing the Salt Spring Island Local Community Commission" no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at [saltspring@crd.bc.ca](mailto:saltspring@crd.bc.ca).*

#### 6.1. Presentation

##### 6.1.1. [25-0822](#) Presentation: Calvin Gray, CRD Building Inspection Re: Building Inspection Digital Submission

6.1.2.     [25-0823](#)     Presentation: Steve Martin, Watts Consulting Re: Crosswalk Study

**Attachments:**     [Presentation: Ganges Crosswalk Analysis](#)

6.1.3.     [25-0824](#)     Presentation: Pam Tarr, Transition Salt Spring Re: Neighbourhood  
Wood Chipping Pilot Program

**Attachments:**     [Presentation: Chipping Pilot Program Report](#)

## 6.2. Delegation

## 7. Commission Business

7.1.       [25-0826](#)     Rainbow Recreation Centre Off-Leash Dog Park

**Recommendation:**   There is no recommendation, this report is for information only.

**Attachments:**       [Staff Report: Rainbow Recreation Centre Off-Leash Dog Park](#)  
[Appendix A: Gulf Island Early Learning Society Letter, Dated June 23, 2025](#)  
[Appendix B: Rainbow Recreation Site Master Plan – Revised September 10, 20](#)

7.2.       [25-0828](#)     Food Services for the Salt Spring Island Multi Space

**Recommendation:**   That the Salt Spring Island Local Community Commission request that staff proceed with purchasing a vending machine and products in 2025 with a budget of \$6,500 and that revenues and expenditures are added to the 2026-2030 SSI Parks and Recreation Preliminary Budget for review.

**Attachments:**       [Staff Report: Food Services for the Salt Spring Island Multi Space](#)  
[Appendix A: Vending Machine Options and Costing](#)

7.3.       [25-0831](#)     SSI Harbours Fall Workshop Costing

**Recommendation:**   That the Salt Spring Island Local Community Commission request staff proceed with organizing a second Harbours Roundtable Workshop in 2025 funded by the 1.236 Small Craft Harbours Service.

**Attachments:**       [Staff Report: SSI Harbours Fall Workshop Costing](#)

7.4.       [25-0832](#)     Per-Visit Pass Expiry Dates

**Recommendation:**   That the Salt Spring Island Local Community Commission approve a two-year expiry date for all 10 and 20 visit passes, effective September 1, 2025.

**Attachments:**       [Staff Report: Per-Visit Pass Expiry Dates](#)

## 8. Notice(s) of Motion

8.1. [25-0840](#) Motion with Notice: Joint-Use Committee with SD64 (B. Webster)

**Recommendation:** [At the June 19, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission (LCC):

1. Appoint one member of the LCC to serve on the Joint Use Committee identified in the 2021 Joint-Use Agreement Between the Capital Regional District and the Board of Trustees of School District No. 64 (Gulf Islands).
2. Request that the Joint Use Committee meet before October 31, 2025 and plan to meet at least twice yearly thereafter.
3. Request that the Joint Use Committee review and recommend appropriate revisions to the 2021 Joint-Use Agreement Between the Capital Regional District and the Board of Trustees of School District No. 64 (Gulf Islands).
4. Request that the Joint Use Committee review all current agreements between Gulf Islands School District and the LCC and provide recommendations on how best to manage these and any new agreements that might be entered into in the future."

9. Adjournment

Next Meeting:

*-Thursday, July 17, 2025, at 9:00am in the Salt Spring Island Multi Space (SIMS)  
Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5*

**Meeting Minutes - Draft**

**Salt Spring Island Local Community Commission**

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Thursday, May 8, 2025

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, B. Webster,

STAFF: S. Henderson, Senior Manager, Real Estate, SGI Administration and LCC, D. Ovington, Senior Manager, SSI Administration, L. Taylor, Receptionist, (Recorder)

REGRETS:

COMMISSIONER: G.Baker

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 05:00 pm.

**1. Territorial Acknowledgement**

Commissioner Rook provided a Territorial Acknowledgement.

**2. Approval of Agenda**

**MOVED** by Director Holman, **SECONDED** by Commissioner Webster,  
That the agenda for the May 8, 2025, meeting of the Local Community  
Commission be approved as presented.

**CARRIED**

**3. Adoption of Minutes**

**3.1.** Minutes of March 13, 2025 Salt Spring Island Local Community  
Commission

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That the minutes of the March 13, 2025, meeting be adopted as circulated.  
**CARRIED**



#### 4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- Webinar for Federation of Canadian municipalities
- Local Trust Committee meeting

Director Holman spoke of the following items:

- Dan Ovington appointed SSI Senior Manager
- Salish Trail Feasibility Study
- Proposed Regional Transportation service AAP
- Workshop on CRD Bylaw Review
- BC Ferries community engagement process published
- Ganges Hill traffic
- Hands Across the Border event

Commissioner Webster spoke of the following items:

- Congratulated Dan Ovington on appointment
- Salish Sea Trail draft study
- Ganges Hill traffic
- BC Ferries community engagement process
- Bylaws review workshop

Commissioner Corno spoke of the following items:

- Congratulated Dan Ovington on appointment
- Volunteer Fair

#### 5. Senior Manager Report

D.Ovington

- SSI Parks and Recreation manager position posted
- Engineering Tech interviews commencing
- Ganges Fire Hall RFP

S. Henderson spoke regarding

- Regional Trails meeting
- Jackson and McPhillips side walk design awarded to engineering company
- Burgoyne Bay report
- Bus shelters
- Short term rental data being analyzed
- Staff report on business licenses
- Integrated Housing Strategy Action Plan
- LCC Strategic plan

#### 6. Presentations/Delegations

There were no presentations or delegations.

#### 7. Commission Business

7.1. SSI Local Community Commission Services External Grants 2025 Spring

This report was for received for information.

7.2. Windsor SSI - Parking & Entrance Widening

**MOVED by Commissioner Webster, SECONDED by Director Holman**  
**That the Salt Spring Island Local Community Commission approve Windsor**  
**Plywood's request to widen the westerly entrance to 166 Rainbow Road by**  
**approximately six feet, reducing available street parking.**  
**CARRIED**

7.3. Salt Spring Island Harbours Roundtable Workshop - Outcome

**MOVED by Commisioner Webster, SECONDED by Commissioner Corno,**  
**That the Salt Spring Island Local Community Commission (LCC) request that staff**  
**report back on the opportunities and implications of holding a follow-up harbours**  
**roundtable workshop in the fall 2025 to discuss harbour management, regulatory**  
**and service options for the future.**  
**CARRIED**

7.4. Housing Now HomeShare Registry Project

**MOVED by Director Holman, SECONDED by Commissioner Webster,**  
**That the Salt Spring Local Community Commission refer this report back to staff**  
**for additional information.**  
**CARRIED**

7.5. Parking on Saturdays in Ganges

A discussion ensued regarding parking in Ganges on Saturdays during Market hours.

7.6. Local Community Commission Webpage Review

A discussion ensued regarding the Local Community Commission webpage.

**8. Notice(s) of Motion**

8.1. Motion with Notice: License of Occupation (G.Holman)

Director Holman proposed the following Notice of Motion for consideration at a future meeting:

"That the CRD Director and staff explore possibilities for a License of Occupation or similar arrangement allowing for location of the Hearth on CRD housing's Drake Road property in proximity to the supported housing facility."

**8.2.** Notice of Motion: Mobile Speed Reader Boards (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at a future meeting

"That staff submit an immediate request to MOTT for location of their mobile speed reader board on SSI at a priority location, for example: Upper Ganges southbound just before Baker Rd intersection; Sunset Drive southbound near Duck Creek Park; Vesuvius Bay Rd westbound just before ferry terminal."

**8.3.** Notice of Motion: Installation of Steel Reflectors (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at a future meeting

"That the LCC develop a list of priority locations for installation of flexible steel reflectors."

**8.4.** Notice of Motion: Community Transit 5 Year Financial Plan (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the June 5, 2025.

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.238A Community Transit (SSI) preliminary five-year financial plan by increasing the requisition for 2026 by 50 per cent of the anticipated annual amount required to fund planned 2027 service improvements, with this increased funding to go into the operating reserve."

**8.5.** Notice of Motion: Small Craft Harbour Facilities (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the June 5, 2025

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.236 Small Craft Harbour Facilities preliminary five-year financial plan by increasing the requisition for 2026 by \$10,000 for Other Operating Expenses."

**8.6.** Notice of Motion: Saltspring Arts 5 year Financial Plan (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at a future meeting

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.299 Salt Spring Island Arts preliminary five-year financial plan by increasing the requisition for 2026 by five per cent for the Arts Centre Society and Gulf Islands Community Arts Council rather than the 12 per cent increase that was previously included in the financial plan."

**8.7.** Notice of Motion: BC Ministry of Transportation Road Safety and Congestion (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at a future meeting

"That the Salt Spring Island Local Community Commission (LCC) write to the B.C. Minister of Transportation and Transit requesting:

1. In order to enhance road safety, increase active transportation options and support expanded public transit along Salt Spring Island's primary north-south transportation corridor, that the Ministry place a high priority on repaving and widening paved shoulders on Fulford-Ganges Road from Cranberry Road to the planned Blackburn/Cusheon Bridge.
2. In order to improve safety, reduce congestion and enable planning for other projects in the Ganges core, undertake an options study of long-term solutions to the intersection of Fulford-Ganges Road and Lower Ganges Road on Salt Spring Island."

**9. Rise and Report**

The Salt Spring Island Local Community Commission rose and reported on the following:

The Salt Spring Island Local Community Commission request Urban Matters be selected to complete the Integrated Housing Strategy Action Plan.

**10. Adjournment**

**MOVED by Commissioner Webster, SECONDED by Director Holman,  
That the Local Community Commission adjourn the meeting at 6:40pm  
CARRIED**

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CHAIR

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SENIOR MANAGER

# Ganges Crosswalk Analysis and Design Project Overview

*Presentation to the Salt Spring Island Local Community  
Commission*

July 10<sup>th</sup>, 2025

# Presentation Overview

- **Project Scope**
  - Study Area & Existing Crosswalks
  - Identifying New Crosswalk Locations
- **Schedule & Next Steps**
- **Public Engagement Strategy**
- **Q&A**





# Project Scope

- **Project Initiated by the Capital Regional District in Ganges on Salt Spring Island**
  - Analyze and upgrade existing crosswalks
  - Propose new crosswalks
- **Deliverables**
  - One (1) Crosswalk Analysis Memo
  - Six (6) Functional Designs for Existing or Proposed Crosswalks





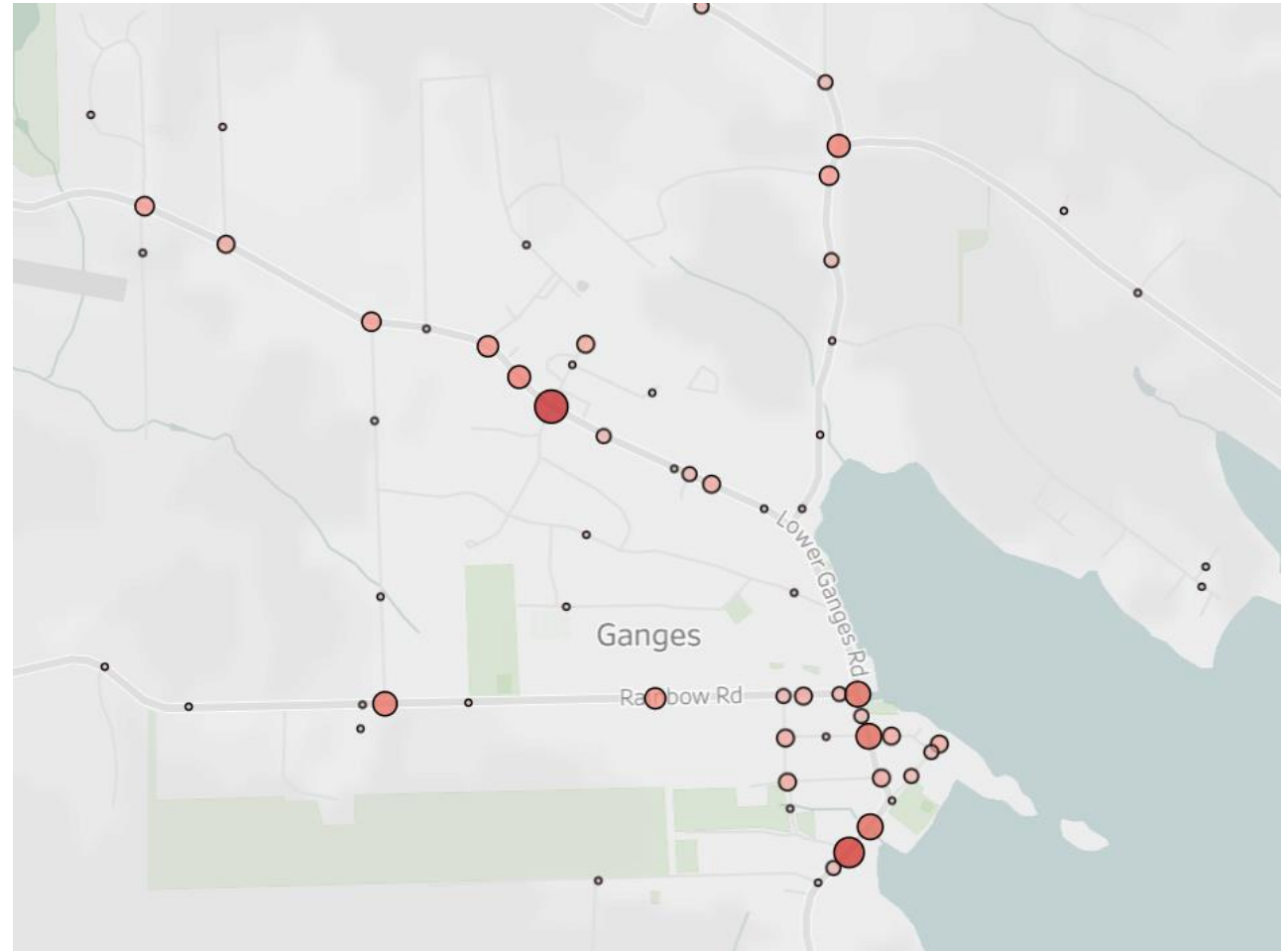
# Study Area & Existing Crosswalks

- Eight (8) Existing Crosswalks, ~2.3 km of Roadway
  - Fulford-Ganges / Lower Ganges Road
    - Seaview Avenue to Atkins Road
  - Upper Ganges Road
    - Lower Ganges to Churchill Road



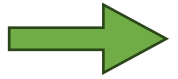
# Identifying New Crosswalk Locations

- **Potential Crosswalk Locations**
  - Resident / Public Input
  - Safety Evaluation
    - *Speeds, Sight Lines, and Collision History*
  - Connectivity & Network Gaps
  - Spacing of Adjacent Crosswalks
- **Initial Screening – Potential Sites**
  - Lower Ganges at Blain Road
  - Upper Ganges at Marina
  - Fulford-Ganges at Gas Station\*



ICBC Collision Data (2020-2024)

# Schedule & Next Steps

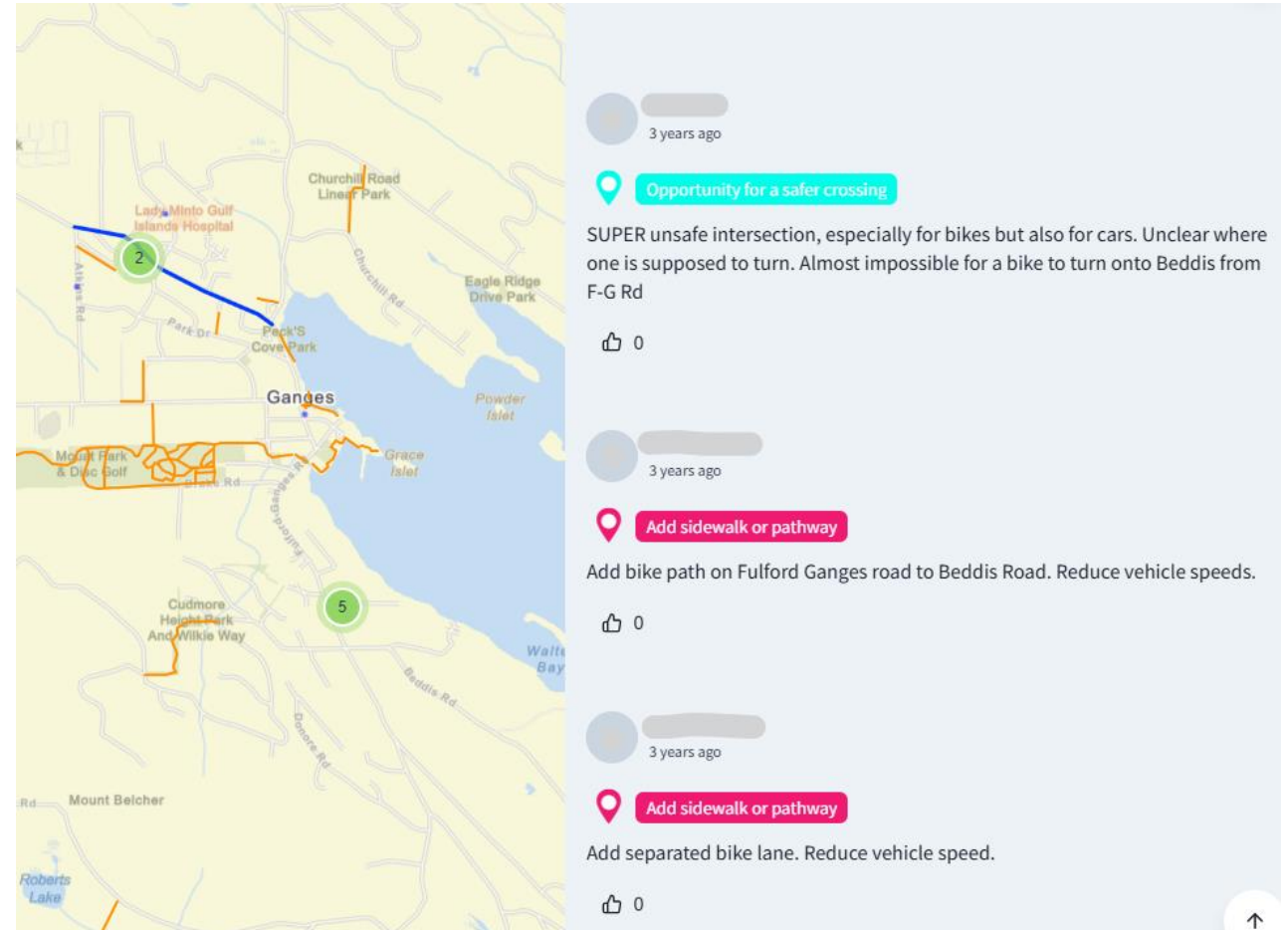


1. **LCC Meeting #1**
2. **Data Collection** (July)
3. **Crosswalk Review and Analysis** (July – August)
4. **Conceptual Designs** (August – September)
5. **Open House / Public Engagement** (September)
6. **Functional Designs** (October – November)
7. **LCC Meeting #2 + Meeting with Ministry of Transportation and Transit** (October/November)
8. **Final Deliverable & Design Submission** (November / December)



# Public Engagement Strategy

- September 2025
- Location: TBD (In-Person)
- Overview
  - Data Collection Summary
  - Crosswalk Analysis & Results
  - Conceptual Design Review
  - Mapping Station
- Results
  - “What We Heard” in LCC Meeting #2 & MOTT Meeting
  - Incorporate feedback into designs



Example of Online Mapping Activity



# Questions?

**Steve Martin** MASc, EIT

[smartin@wattconsultinggroup.com](mailto:smartin@wattconsultinggroup.com)





# *Wood Debris Roadside Chipping Pilot Program*

REPORT to LCC – July 10, 2025

## 2024: Application for CRD Support

In many comparable communities in the region, including Saturna, Kelowna, and Maple Ridge, roadside wood debris pick-up and chipping is organized by the local waste management department. Here on Salt Spring, several efforts have been coordinated to do wood debris chipping, either by the Salt Spring Island Fire Rescue or locally by PODS and neighbourhoods, with varying degrees of success.

Transition Salt Spring would like to organize a pilot program to pick up and chip wood debris in three PODS - about 60 homes - in 3 days with a local chipping company, the help of the POD leaders and extensive volunteer hours from the Transition Salt Spring team. Because of this volunteer time, the pilot will be inexpensive and incorporate a user fee from those submitting debris. With a more extensive program through the CRD, we will demonstrate a similar break-even model that could be implemented islandwide. We have designed a plan with the chipping company that will necessitate specific dimensions for modest piles of debris. They will leave chips at roadside for those participants who desire them and take the remainder to designated receivers.

Transition Salt Spring has a heightened focus on reducing fire risk as we approach a potentially lethal summer. We would like to give islanders an alternative to backyard burning of debris and a laissez faire approach to leaving debris around that is inflammable.

Wood chips are a useful byproduct of debris reduction as they provide essential material that many need in their gardens. Our program can greatly reduce the cost of obtaining chips for these gardeners, which gives them a financial incentive to participate.

There are many benefits to the community in our program including:

- financial incentive
- fire prevention
- ease of access to chips
- help with eliminating debris
- excess chips for local farms
- incentive to clean up property
- work for our local chipping company
- and a sense of supporting a better community.

Thank you for the Grant in Aid in 2024 for this Pilot program. We did surveys in 2024 that determined Spring was the best time for collection so completed the program in April/May of 2025.



## **2024/2025 Neighbourhood Wood Chipping Pilot**

Our initial survey in several neighbourhoods determined that April/May was the best time for collection, that most people wanted to participate and that \$50 for a pile (4' x 4' x 10') was almost unanimously acceptable.

In Spring 2025, Transition Salt Spring organized three roadside pickup and chipping days with the help of a hired coordinator and a local chipping company.

Due to some mechanical problems with the chippers, we ended up doing five partial chipping days and chipped a total of 76 piles. The program broke even financially, despite variations from the model we originally budgeted.

Our customers were almost universally pleased with the service and expressed enthusiasm about participating in the future.

## **Outcomes and Learning from the Pilot**

- Organizing this first-time pilot took quite a lot of education, promotion and oversight, more than we imagined. However, with the incorporation of learning gleaned from this experience, we feel the launch of an islandwide program would navigate these glitches more effectively.
- The partnership of the POD program and SSFR would really help with organization and promotion. The coordination of our pilot was labour intensive, as each pick-up needed to be individually organized and executed.
- Despite the recommendations from our survey, we feel we started too late. Many of the more organized neighbourhoods had already done their chipping. Starting earlier with publicized information about the program will allow neighbourhoods to prepare for working with us.
- Education about the standards needed to run this program efficiently, ie: size and stacking of piles, location of piles and pile content, needed to be more extensive before the chipping began. Non-compliant piles were the biggest detriment to successful organization.
- Our participants were appreciative that they didn't have to move their woody debris to another location and were provided an alternative to burning, which they largely opposed
- All potential participants approached about the Pilot were willing to pay for the service.

## **Recommendation for an Islandwide Wood Chipping Program**

The purpose of the Pilot was to test the efficacy of an Islandwide program, ideally run by the CRD. As Salt Spring does not have an active Waste Management program across the island, it lacks the infrastructure that other communities in our region rely on to organize this kind of program. Ultimately, we highly recommend that the CRD create an internal initiative to manage wood debris pickup on Salt Spring for the following reasons:

- **Fire Fuel Reduction** - Wood debris is one of the greatest contributors to fire hazard and is imminently manageable.
- **Community Support** - Almost universally, our program found relief, enthusiasm and appreciation for this work. Although other communities don't require user fees, as their waste management service is covered by taxes, our participants were willing to cover the cost of the program.
- **Financial Benefits** - The program (as evidenced in the proposed Islandwide Budget) could break even for the CRD once established and is certainly worth the start-up costs that might be incurred for the benefits it delivers. The cost of a forest fire would be infinitely more expensive.
- **Community Cohesiveness** - Any program that fosters connection to our neighbours and to the island community is an intrinsic element of a successful future for Salt Spring.

## **Next Steps - An Interim Program**

As a next step towards the establishment of an Islandwide CRD program, we recommend that the CRD support a subsequent pilot program that would incorporate some new elements based on learning from the TSS Pilot. These elements would be essential to a successful Islandwide Program.

- **Initial discussions with SSIFR about a FireSmart partnership.** Many of our participants were reimbursed for their user fees by FireSmart. It would be excellent to have a broader underwriting of this program by FireSmart to make it more affordable and less onerous for individual and neighbourhood reimbursements.
- **Discussion with the Emergency Preparedness Program about expanding the POD program** to include education about the necessity for a roadside chipping program for fire suppression. For instance, perhaps POD leaders could send communications to their members that allowed them to "Opt-in" for information about this essential Fire Reduction opportunity, with communications created by our program. We feel that, ultimately, a program like this and others that benefit POD members, will strengthen the POD system by expanding its usefulness as a source of important information.
- **The creation of an Interim Program** (independent of the CRD but underwritten by it), run by a Coordinator, with TSS available to provide guidance based on their experience with the Pilot program.



- **New elements** would include:
  - Public education about the benefits of wood debris collection and chipping.
  - Publicity about the program, its timeline and requirements.
  - Early registration available for neighbourhoods to plan ahead and to allow for advance organization.

We have developed a budget for this Interim Program, which requires some expenditure beyond a break-even scenario. The budget for the Islandwide Program that would follow is break-even at the user fee price point we created, with a reduction of fees possible based on FireSmart, CRD or alternative funding sources.

### **ESTIMATED BUDGETS:**

Following are three estimated budgets for the Wood Chipping Program going forward:

- **Interim Program with Public Education**
  - We recommend that the CRD fund this program which allows for extensive public education about the necessity of wood debris chipping and publicity about the Interim Program to facilitate registration.
  - In addition to a repeat of the GIA funding, this requires additional funding of \$10,000 to effectively support the Interim Program.
  - User fees are estimated at \$54 per pile.
  - With this interim program, the stage is set for an efficient, economical and well-attended island-wide Program.
- **Island-Wide User-Funded Program**
  - This budget reflects an island-wide program following the groundwork laid by the Interim Program.
  - User Fees are estimated at \$56 per pile.
- **Island-Wide Program with additional FireSmart Funding**
  - This budget assumes additional funding from FireSmart, which would be commensurate to the funding they are already providing to neighbourhoods for chipping but on a broader level.
  - FireSmart contribution is estimated at \$30,000.
  - User Fees in this model are reduced to \$36 per pile, which will engender greater participation.

<b>Interim Program with Public Education</b>		<b>Parameters</b>			
Budget for 3 Day Pilot		# days	3		
		Customers	60		
Locations: roadside, Users keep chips					
Rev & Exp for pilot program					
Cells in orange are formulae, do not type					
<b>REVENUE</b>					<b>Projected</b>
SSFD - Fire Smart Grant					\$0
Additional CRD Funding					\$10,000
CRD - GIA					\$3,000
Donations					\$0
Sponsorship Revenue					
			<b>Subtotal REVENUE</b>		<b>\$13,000</b>
<b>EXPENSE</b>	<b># days</b>	<b>Rate/day</b>	<b># hours</b>	<b>Rate/hour</b>	<b>Projected</b>
Coordinator and Media Guru			60	\$31	\$1,860
Website, Internet, Social Media, Press, Signs					\$7,500
Ad buys					\$300
TSS Organizing team			30	\$0	\$0
Admin Support					\$0
Chipper + 3 personnel (8 hour day x \$200/hr total)	3	\$1,600			\$4,800
Additional person (8 hours x \$30/hr)	0	\$240			\$0
POD Volunteer					\$0
Food/Bev for Drop-off Days					\$0
Registration database and Survey			10	\$31	\$310
PAID LABOUR					\$0
2 people x 3hrs x \$30 = \$180/day	0	\$180			\$0
					\$0
			<b>Subtotal</b>		<b>\$14,770</b>
			<b>Contingency (10%)</b>		<b>\$1,477</b>
			<b>Total</b>		<b>\$16,247</b>
			<b>Surplus/-Deficit</b>		<b>-\$3,247</b>
			<b>Breakeven User Fee</b>		<b>\$54</b>

<b>Island-Wide User Funded Roadside Program</b>		<b>Parameters</b>			
Dates: Budget per Year for On-going Program		# days	50		
Entire Island with Sign-ups on particular days		Customers	1500		
Locations: roadside		Contingency	5.00%		
Rev & Exp for island-wide program					
Cells in orange are formulae, do not type					
<b>REVENUE</b>					<b>Projected</b>
SSFD - Fire Smart Grant					\$0
Conservancy					\$0
CRD - GIA					\$0
Donations					\$0
Sponsorship Revenue					\$0
				<b>Subtotal REVENUE</b>	<b>\$0</b>
<b>EXPENSE</b>	<b># days</b>	<b>Rate/day</b>	<b># hours</b>	<b>Rate/hour</b>	<b>Projected</b>
Coordinator			150	\$31	\$4,650
Safety/Signs					\$150
Ad buys					\$400
TSS Organizing team			0	\$0	\$0
Admin Support			0	\$31	\$0
Chipper + 3 units (8 hour day x \$150/hr total)	50	\$1,200			\$60,000
Additional person (8 hours x \$30/hr)	50	\$240			\$12,000
POD Volunteer					\$0
Food/Bev for Drop-off Days					\$0
Registration database			10	\$31	\$310
PAID LABOUR (traffic control)					\$0
2 people x 3hrs x \$30 = \$180/day	10	\$180			\$1,800
					\$0
				<b>Subtotal</b>	<b>\$79,310</b>
				<b>Contingency (5%)</b>	<b>\$3,966</b>
				<b>Total</b>	<b>\$83,276</b>
				<b>Surplus/-Deficit</b>	<b>-\$83,276</b>
				<b>Breakeven User Fee</b>	<b>\$56</b>

<b>Island-Wide Program with FireSmart Funding</b>		<b>Parameters</b>			
Dates: Budget per Year for On-going Program		# days	50		
Entire Island with Sign-ups on particular days		Customers	1500		
Locations: roadside		Contingency	5.00%		
Rev & Exp for island-wide program					
Cells in orange are formulae, do not type					
<b>REVENUE</b>					<b>Projected</b>
SSFD - Fire Smart Funding - \$20/Customer					\$30,000
Conservancy					\$0
CRD - GIA					\$0
Donations					\$0
Sponsorship Revenue					\$0
				<b>Subtotal REVENUE</b>	<b>\$30,000</b>
<b>EXPENSE</b>	<b># days</b>	<b>Rate/day</b>	<b># hours</b>	<b>Rate/hour</b>	<b>Projected</b>
Coordinator			150	\$31	\$4,650
Safety/Signs					\$150
Ad buys					\$400
TSS Organizing team			0	\$0	\$0
Admin Support			0	\$31	\$0
Chipper + 3 units (8 hour day x \$150/hr total)	50	\$1,200			\$60,000
Additional person (8 hours x \$30/hr)	50	\$240			\$12,000
POD Volunteer					\$0
Food/Bev for Drop-off Days					\$0
Registration database			10	\$31	\$310
PAID LABOUR (traffic control)					\$0
2 people x 3hrs x \$30 = \$180/day	10	\$180			\$1,800
					\$0
				<b>Subtotal</b>	<b>\$79,310</b>
				<b>Contingency (5%)</b>	<b>\$3,966</b>
				<b>Total</b>	<b>\$83,276</b>
				<b>Surplus/-Deficit</b>	<b>-\$53,276</b>
				<b>Breakeven User Fee</b>	<b>\$36</b>



Making a difference...together

## REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF Thursday, July 10, 2025

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**SUBJECT**     **Rainbow Recreation Centre Off-Leash Dog Park**

### **ISSUE SUMMARY**

To review user concerns with the location of the Rainbow Recreation Centre off leash dog park.

### **BACKGROUND**

Dogs are welcome on CRD trails and community parks within the Salt Spring Island Parks and Recreation system excluding those community parks with playgrounds. Dogs need to be “under control” meaning within an owners direct eyesight and returns immediately when called. Owners are asked to always carry a leash and leash their dog if their dog is young or has a mind of its own or when you are at a trail head or intersection or when approaching other dogs or wildlife.

The Dog Park located at the Rainbow Recreation Centre opened in April of 2011 following a number of monetary and in-kind donations. The small park was envisioned as a place for recreation and social interaction among both dogs and owners. The park features separate fenced areas for small and large dogs, two trees providing shade, a picnic table and a covered shelter. Currently the Rainbow Recreation Centre dog park is the only fenced public dog park on Salt Spring Island. This dog park is well used by some in the community but has experienced conflict with other visitors and regular users in recent months.

The Rainbow Recreation Centre and grounds have developed in recent years to include a modular classroom for our preschool and a multipurpose room for our infant and toddler daycare. Two new fenced play areas were also added with the addition of these facilities. As the programs and services that we provide onsite increase we are seeing increased traffic to the facility and parking lot as well as continued growth in the attendance for our drop-in activities and programs.

The increase in visitors has also been noted for users of the dog park. Unfortunately, the dog park has not always been used for its intended purpose with campers set up close by, users smoking and or drinking and the fencing being used to hang and dry blankets and clothing. These users are asked to move on or to use the dog park for its intended purpose, however responses to these types of complaints are not timely.

In recent months staff have received patron complaints regarding dogs not under control and dogs that have escaped control and or the dog park on more than one occasion. The perception is that dogs appear more aggressive and patrons are reporting that the dog parks proximity to programs with small children is a concern (Appendix A).

CRD Bylaw/Animal Control has been informed of the concerns, but response times are often delayed resulting in the visitor leaving the site before they can be educated on keeping their dogs under control or the animal(s) can be assessed to determine if further action is needed. Staff are continuing to assess the situation and notifying Bylaw when the park is being visited by users who do not appear to have control over their dogs.

The Rainbow Recreation Centre Site Master Plan does not include a dog park on site as the plan includes the addition of a new playground (Appendix B). Despite this development not currently being the five-year capital plan consideration should be given to the current and future uses and potential for conflicting uses as the site develops.

Alternative locations for the dog park have not been explored. When considering alternative locations, consideration should be given to environmental and archaeological implications as well as the proximity to Ganges Village.

To address immediate concerns staff are looking into additional signage to educate users on what keeping your dog under control means as well as signage to potentially limit the number of dogs one person can bring to the dog park.

### **IMPLICATIONS**

#### *Financial Implications*

Relocating the Rainbow Recreation Centre off leash dog park would require funding to support community consultation, site assessments, demolition and construction.

#### *Social Implications*

Dog parks provide many benefits including: improving dog socialization, boosting your dog's physical health, promoting active lifestyles, providing a safe space for exercise and socialization. Dog parks also provide social interaction among both dogs and owners.

### **CONCLUSION**

The Rainbow Recreation Centre off leash dog park opened in 2011 following community donations to support construction costs. Facility and program offerings on the site have expanded over the years to include preschool and daycare opportunities. Concerns have been received in recent months following a number of incidents where dog owners did not maintain control of their dog.

Staff are continuing to assess the situation and notifying Bylaw when the park is being visited by users who do not appear to have control over their dogs.

### **RECOMMENDATION**

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA, Senior Manager, SSI Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services

### **ATTACHMENT(S)**

Appendix A – Gulf Island Early Learning Society Letter, Dated June 23, 2025.  
Appendix B – Rainbow Recreation Site Master Plan – Revised September 10, 2024

**RE: Letter to Salt Spring Parks and Rec Commission and LCC Regarding Off-Leash Dog Park Concerns**

**From: Gulf Island Early Learning Society**

**Date: June 23, 2025**

To the Salt Spring Parks and Recreation Commission and Local Community Commission (LCC),

We are writing on behalf of the Gulf Island Early Learning Society regarding recent concerns that have arisen due to the proximity of the off-leash, fenced dog park adjacent to the entrance and outdoor yard of Little Rainbows.

Over the past month, the presence of one particular dog owner, who regularly attends with approximately nine dogs and spends a significant amount of time within the park, has created a number of challenges for our program, families, and most importantly the children. We have observed repeated incidents of dogs fighting within the enclosure, and on several occasions, dogs have escaped from the fenced pen and entered the area directly outside Little Rainbows fenced play yard. We have noted that in the last week, the individual has not been seen on site. However, as we are unsure if this is fully resolved we wanted to ensure our concerns were noted for the long-term planning of this off leash dog park.

These events have impacted our ability to safely facilitate outdoor activities for the children. Families have experienced disruptions and concerns during pick-up and drop-off times, and we have witnessed a shift in some children's attitudes toward dogs: while many of our children have previously been comfortable around dogs, several have now developed fears after observing these particular incidents. The increased anxiety and uncertainty caused by the fighting and escaping dogs has required us to adapt our routines, limit outdoor play, and dedicate additional resources to supervision and support for the children.

We understand and appreciate that Little Rainbows is situated near the Aquatic Centre and several other community facilities, and we fully expect to interact with a diverse group of patrons, including dog owners and their pets. However, the current situation with this grouping of dogs has gone beyond the normal interactions we have anticipated and prepared for as a program. The frequency and severity of the incidents in question are directly impacting our daily operations and, more importantly, the wellbeing of the children in our care. The group in our care are infants and toddlers up to the age of 3, and we are increasingly concerned of what a worst case scenario interaction involving the children and dogs may look like if no changes are implemented.

We respectfully request that the Salt Spring Parks and Recreation Commission and LCC review the operation and management of the adjacent dog park. We acknowledge that the Aquatic Center housing Little Rainbows has undergone changes, and originally there were no children adjacent to the off-leash dog park. The future site design does not include an off-leash dog park. It is atypical to have an off-leash dog park in close proximity to a children's facility. Therefore, we request the closure of the off-leash park to ensure the safety of the children attending daycare.

Thank you,

Sincerely,

Jessie Toynbee

Co-Chair, Gulf Island Early Learning Society





**LOCATION PLAN**

**LEGEND**

1	AQUATIC CENTRE (EXISTING)	12	4 TENNIS COURTS (17.07M X 34.75M) TO BE RELOCATED FROM PORTLOCK PARK
2	DAYCARE/MULTI-PURPOSE ROOM (EXISTING)	13	NATURE-THEMED PLAYGROUND FOR TODDLERS
3	FENCED PLAY AREA (EXISTING)	14	PLAYGROUND FOR SCHOOL-AGE KIDS
4	PRESCHOOL (EXISTING)	15	NATURAL TRAIL ALONG THE TREE COVERED AREA
5	COMMUNITY GARDEN (EXISTING)	16	PET PARK (PLACEHOLDER FOR MAINTENANCE FACILITY/ADDITIONAL PARKING)
6	PARKING (EXISTING, 38 STALLS)	17	ADDITIONAL PARKING (15 STALLS)
7	THERAPY/LEISURE/KIDS POOL/LAZY RIVER	18	LAWN AREA FOR INFORMAL GATHERING
8	INDOOR PROGRAMS (SENIOR/FITNESS/DANCE)	19	COVERED PICNIC AREA
9	STEAM AND SAUNA	20	WATERSLIDE
10	6 PICKLEBALL COURTS (9.14Mx18.3M PLAY AREA EACH)	21	MAINTENANCE FACILITY AT 210 KANAKA ROAD
11	TENNIS/PICKLEBALL PRACTICE WALL	22	PLACEHOLDERS TO DISPLAY LOCAL ARTWORKS

**262 Rainbow Rd Recreation Centre**

**SITE MASTER PLAN**

**Final Design**

Making a difference...together

LADR LANDSCAPE ARCHITECTS

Sept 12, 2024  
Issued July 7, 2022





Making a difference...together

## REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF Thursday, July 10, 2025

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**SUBJECT**     Food Services for the Salt Spring Island Multi Space

### **ISSUE SUMMARY**

To consider providing food and beverage options for users of SIMS

### **BACKGROUND**

As participation in recreation programs for children, youth and adults continues to grow at the Salt Spring Island Multi Space (SIMS), requests for food and beverage options in the building has also increased.

Most recreation facilities offer food and beverage options for their users. Providing food services can be run in-house, contracted out, or a combination of both. Vending machines are a low-cost option to provide food and beverage options. This service can be delivered by a private contractor who provides the vending machines, stock product and is responsible for maintenance. The recreation centre then receives 10% of the revenue from sales to offset power costs and to provide additional revenue to offset other operating costs.

A volunteer group managed and owned the vending services at the Rainbow Recreation Centre (RRC) prior to the CRD assuming operation but discontinued once the machine reached end of life. The CRD did not receive any portion of these profits. With the removal of the vending machine several attempts have been made to contract these services but the logistics of servicing this facility in addition to other facilities on Salt Spring Island were deemed too difficult and costly.

To provide these services in-house, the Parks and Recreation Service would need to purchase a vending machine and allocate additional staff resources to ordering and stocking the machines. While the upfront costs of this approach may be higher, the return on the investment is estimated to be greater than a 10% cut in overall revenue. Revenues are also anticipated to cover any additional staffing costs.

Apparel sales at the RRC are currently provided in-house for the sale of goggles and swim caps. The annual expenditure for this service is \$6,000 with 2025 revenues projected at \$8,500 (41% return). It should be noted that apparel sales are typically less frequent than food sales.

When considering offering food services at our Centers, SIMS is recommended as the preferred location to pilot the new service given the larger volume of families, athletes and regular users who frequent the facility. Following a successful pilot, consideration should be given to offering food and beverage options for the RRC.

## **ALTERNATIVES**

### *Alternative 1*

That the Salt Spring Island Local Community Commission request that staff proceed with purchasing a vending machine and products in 2025 with a budget of \$6,500 and that revenues and expenditures are added to the 2026-2030 SSI Parks and Recreation Preliminary Budget for review.

### *Alternative 2*

That the Salt Spring Island Local Community Commission refer the report back to staff for additional information.

## **IMPLICATIONS**

### *Financial Implications*

New vending machines range in price from \$2,500 up to \$15,000 with additional costs for contactless payment and warranty (see Appendix A). Refurbished machines are also available at a discounted price. Combination machines allow for both food and beverage purchases with fewer start up costs but require more frequent restocking.

<b>Start up Costs</b>	
VCM Healthy Max Combo REFURBISHED	\$4,499
Contactless Payment	\$699
Warranty	\$500
<b>Total</b>	<b>\$5,698</b>

<b>Annual Operating Costs</b>	
Food & Beverage Supply (30 items per week)	\$1,560
Machine Stock (1hr monthly @\$35)	\$420
Carder Reader Monthly Fee (\$9.99x12)	\$120
<b>Total</b>	<b>* \$2,100</b>

\* 2025 costs would be for four months totalling \$7,00

<b>Potential Revenue (150% Markup)</b>	
Food & Beverage Sales (30 items per week)	\$4,680

\$20,000 was budgeted for the SIMS roof preventative maintenance including moss removal in 2025. The scope of this work was reduced and the actual costs came in at \$7,300.

The 2025 SSI Parks and Recreation Operating Budgets are projecting a surplus due to staff vacancies. An opportunity exists to invest a small portion of this surplus to support start-up costs associated with providing food services. A vending machine would provide a future revenue source and provide food and beverage options to SIMS users.

### *Social Implications*

Vending machines offer various social benefits by enhancing public spaces, supporting local businesses, and providing convenient access to goods. They can also promote social interaction, boost morale, and even teach healthy snacking habits.

**CONCLUSION**

Vending machines can provide a convenient alternative at facilities with limited or no food or beverage options available. SIMS provides activities for all age groups including highly competitive sports like gymnastics and martial arts. Vending machines can provide a convenient option for patrons and visitors to SIMS. Vending machines can be stocked with healthier options than traditional vending machines products. Most recreation centres moved away from stocking machines with pop and other high sugar products a number of years ago.

**RECOMMENDATION**

That the Salt Spring Island Local Community Commission request that staff proceed with purchasing a vending machine and products in 2025 with a budget of \$6,500 and that revenues and expenditures are added to the 2026-2030 SSI Parks and Recreation Preliminary Budget for review.

Submitted by:	Dan Ovington, BBA, Senior Manager, SSI Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services

**ATTACHMENT(S)**

Appendix A – Vending Machine Options and Costing



2 year warranty  
Financing Available



Combo Evoke Elevator

Snack-Evoke 5



Coffee-Evoke



Frozen food-Alpine

### SNACK

#### Mercato

Mercato 3000: 3 wide, 6 trays = **\$7,590**

Mercato 4000: 4 wide 6 trays = **\$8,299**

Mercato 5000: 5 wide 6 trays = **\$8,699**

#### Evoke

Evoke 5: 5 wide, 6 trays = **\$8,999**

Evoke 6: 6 wide, 6 trays = **~~\$9,090~~ \$8,599 SALE**

### COMBO

Evoke ST/VT 5: **\$11,599**

Evoke ST/VT 5: (outdoor) **\$12,999**

Evoke Elevator: **\$13,299** soft elevator delivery

Evoke ST/VT 3: **\$10,299** (slim 29.5"W x 38"D x 72"H)

Evoke: Coffee Machine: Starting at **\$12,950**

Alpine Frozen Food: **\$14,299**

Evoke 10 Pop: **\$8,599**

[\\*USI Product Guide Link](#)



2 year warranty  
Financing Available



Pop-Evoke 10

Snack-Evoke 6

Combo-Evoke

Combo-Evoke3

New  
Machines

- Professional large capacity vending machines
- Height adjustable shelves
- Customizable trays. Dual coils for better flexibility
- Guaranteed Vend Technology
- Energy Efficient
- **Coin mech, Bill Acceptor & Card Reader/tap extra**
- Seamless Payment system integration
- Contactless Payment / Card Reader compatible. Accepts all well-known global and local payment providers.
- Telemetry with sales figures available with card reader.

**Prices on machine only**, Payment Systems and delivery/shipping extra. WE SHIP ACROSS CANADA

Ph: 1-800-334-6289 email: info@redsealvending.ca website: [www.redsealvending.ca](http://www.redsealvending.ca)

<https://thehustle.co/the-economics-of-vending-machines/>





1 year  
warranty

## Combo Envision ENV5C: \$12,199

- 5 wide, 5 trays
- 36 selections, 371 items
- 96 beverages, 110 snacks, 165 Candy
- 4.3" LCD color display, LED lights
- 39" w x 37" d x 72" H, 720 lbs



## Combo Quick Break Combo \$7,999

- Great for locations with limited space
- 21 snack selections, 217 total
- 8 drink selections, 97 cans and bottles
- Guaranteed delivery system (beverage system only)
- 34" w x 29" d x 72" h, 720 lbs, 115 v, 60 hz

New  
Machines

- Professional large capacity vending machines
- Height adjustable shelves
- Customizable trays. Dual coils for better flexibility
- Guaranteed Vend Technology
- Energy Efficient

- **Coin mech, Card Reader & bill acceptor extra**
- Seamless Payment system integration
- Contactless Payment / Card Reader compatible.
- Compressors Energy Efficient R-290 Refrigerant with insulated cabinet

1 year  
warranty



## Snack Envision ENV5S: \$9,199

- 5 wide snack, 6 trays
- 40 selections, 550 items
- 330 candy, 220 chips/pastry
- 4.3" LCD color display, LED lights
- 39" w x 37" d x 72" H, 527 lbs

## Snack Envision ENV4S: \$8,399

- 4 wide snack, 6 trays
- 32 Selections, 468 items
- 288 Candy, 180 chips/pastry
- 4.3" LCD color display, LED lights
- 35" w x 37" d x 72" H, 520 lbs



## Beverage Envision ENV5B: \$12,299

- 40 selections, 240 items
- Holds 8.3 oz cans to 20 oz bottles
- 4.3" LCD color display, LED lights.
- 115 VAC, 60 Hz
- 39" w x 36" d x 72" H, 720 lbs

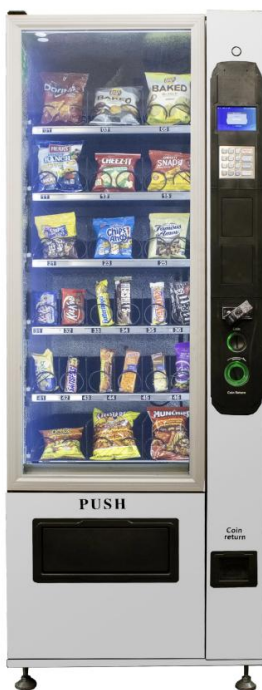


## Beverage Prosper: \$9,999

- 18 selections, 300 product capacity
- Dispensing, vending glass bottles, square PET bottles and slim cans.
- easy to fill stack vendor.
- 4.3" LCD color display, LED lights.
- 115 VAC, 60 Hz
- 39" w x 36" d x 72" H, 720 lbs

**Prices on machine only**, Payment Systems and delivery/shipping extra. WE SHIP ACROSS CANADA

## Snacks



**Snack VC 7206-5S :**

**3 wide \$7,299 5 wide \$7,999**

- 3 wide, 6 trays
- 24 Selections, 288 items
- 172 candy, 116 chip
- D 33.46" x W 28.74" x H 76.38", 451 lbs

## Drinks



**Drinks VC 7206-5D**

**\$8,399**

- 3 wide, 6 trays
- 36 Selections, 180 Beverages
- D 33.46" x W 28.74" x H 76.38", 496 lbs

## Food



**Food VC 7206-5F**

**\$8,399**

- 3 wide, 6 trays
- 24 selections, 288 items
- 172 small items, 116 larger items
- D 33.46" x W 28.74" x H 76.38", 496 lbs

## Combo



**Combo VC 7206-5C**

**\$8,599**

- 3 wide, 6 trays
- Snack: 12 Selections, 58 Chip/Pastry items (6 Selections), 82 Candy items (6 Selections)
- Drinks: 18 selections, 90 Beverage items
- D 33.46" x W 28.74" x H 76.38", 496 lbs

**SNACK - DRINK - FOOD - COMBO available in 4 wide, 5 wide, 6 wide TOUCH SCREEN MACHINES AVAILABLE UPON REQUEST**

New Machines

- Professional large capacity vending machines
- Height adjustable shelves
- Customizable trays. Dual coils for better flexibility
- Guaranteed Vend Technology
- Energy Efficient
- Coin Mech, Card Reader & Bill Acceptor extra
- Seamless Payment system integration
- Contactless Payment / Card Reader compatible.
- Compressors Energy Efficient R-290 Refrigerant with insulated cabinet

1 year warranty

### Suggestions when starting out:

- Deal with a business that has been around for years and has a warranty on their machines.
- Budget, even with refurbished combo machines you will need about \$5,000 to start. This covers machines + payment systems (coin mech, bill validator and/or card reader) + your snack/pop product.

READ: <https://thehustle.co/the-economics-of-vending-machines/>

- Do your homework and look at the vending industry association websites, NAMA and CAMA
- Find accounts, typically no one does this for you -some business sell machines on site at an account due to factors like moving away, getting out of the vending business, etc.

**Prices on machine only**, Payment Systems and delivery/shipping extra. WE SHIP ACROSS CANADA

# COMBO MACHINES

## Combo Vending Machines hold both snacks & beverages.

Combo Machines are a great way to start in the vending business and fit in spaces that a separate pop and snack machines may not fit.



### VCM Healthy Max Combo REFURBISHED

**\$4499**

- Compact, all-purpose unit. Most popular machine!
- 6 trays: 3 snack, 3 wide chips, 12 snack = 230 items
- 3 pop trays, 18 cold beverage selections
- MDB (accepts coins, bills, card reader)
- Guaranteed delivery system, Bright LED light
- 30" w x 33" d x 72" h, 600 lbs
- Exterior graphic wrap may be slightly scuffed on 'used' models (not on carbon fibre wrapped units)



### SnakMart Combo **\$6,579**

- New Machine 1 year warranty
- Great for locations with limited space
- 16 snack selections, 168 item capacity
- 7 drink selections, 85 drink capacity
- Guaranteed delivery system (beverage system only)
- Energy efficient R-290 refrigerant
- 30" w x 29" d x 72" h, 450 lbs, 115 v, 60 hz
- [SnakMart Combo Vending Machine](#)

**Prices on machine only.** Prices may vary on models depending on condition of the machine.

**Warranty:** Refurbished units have a **4 month WARRANTY on motherboard and compressor parts**

**Extras:** Coin Mech \$399. Bill Acceptor \$499 and up, Card Reader (electronic payment) \$699 [Touchless Payment Specs](#)

MDB (ICP) MDB refers to connection technology for peripheral devices like credit card readers.

Training Extra. Delivery Extra. [WE SHIP ACROSS CANADA](#) Check out: [How to Start in the Vending Business!](#)





# REFURBISHED SNACK MACHINES

## Crane 147/148 **\$2,900**

- 5 wide and 40 selection, 6 trays
- MDB (payment devices extra)
- Black front
- 39" w x 33" d x 72" h. 625 lbs



## Crane 158 Snack **\$3,200**

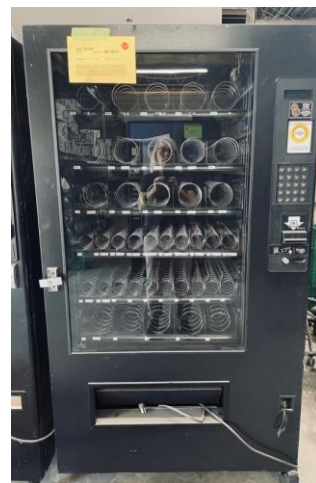
- 5 wide, 5 snack trays
- 3 snack trays @ 4 selections ea.
- 2 candy tray @ 8 selections ea
- MDB (payment devices extra)
- Card reader capable
- 35" w x 37" d x 72" h 470 lbs



## AMS 39-640 Sensit 1 **\$2,990** 6 trays

## AMS 39-640 Sensit 2 **\$3,100** 5 trays

- MDB /Sensit guaranteed vend
- Sensit 1 Cannot take card reader
- 40" w x 35.5" d x 72" h 650 lbs



## AP LCM 1/Crane 167-168

**\$3,500-\$4,459**

- 5 wide, 6 trays
- 32 selections, single coil
- MDB (accepts coins, bills, not card reader)
- 33.5" w x 29" d x 72" h 550 lbs



## AP LCM 2

**\$3100-\$3800**

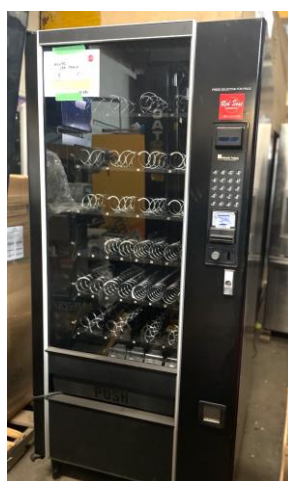
- 4 wide, 6 snack trays with red wrap on front with smarties wrap on sides
- 4 wide, 5 trays blue, black or kitkat
- MDB (cannot accept card reader)
- 33.5" w x 35.5" d x 72" h 560 lbs



## Seaga SP432

**\$2,400-\$2700**

- 4 wide, 6 snack trays
- 32 selections
- Capacity 435 items
- MDB (payment devices extra, (cannot accept card reader)
- 35" w x 37" d x 72" h 470 lbs



**BEWARE BUYING A USED MACHINE WITHOUT A WARRANTY**

**Prices on machine only.** Prices may vary on models depending on condition of the machine.

**Warranty:** Refurbished units have a **4 month WARRANTY on motherboard and compressor parts**

**Extras:** Coin Mech \$399. Bill Acceptor \$499 and up, Card Reader (electronic payment) \$699 Touchless Payment Specs

MDB (ICP) MDB refers to connection technology for peripheral devices like credit card readers.

Training Extra. Delivery Extra. WE SHIP ACROSS CANADA Check out: How to Start in the Vending Business!

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Ph: 1-800-334-6289 email: info@redsealvending.ca website: www.redsealvending.ca



## Bubble Front' Stack Vendor & Glass Front Vending Machine

- Assorted models & fronts: Coke, Pepsi, Nestea, Gatorade, Powerade
- Avg dimensions: 36+"W x 35"D x 72"H, 650-750 lbs
- Average product selections: 8-10 for stack Vendors and 45 selections for glassfront machines
- MDB capable: Accepts bill and card reader **\$2,500 and up** (depending on age & usage) **Glassfront \$5,599**



## BEWARE BUYING A USED MACHINE WITHOUT A WARRANTY

How much money a vending machine makes can vary depending on numerous factors. Taking these main factors into consideration will stand you in good stead to make a healthy profit from your machine.

- Location – placing a machine in a high or low traffic area will have a high impact on sales.
- Products – Placing the right product in the right area is key to a well-placed vending machine. i.e. healthy snacks and drinks or traditional snack items - depends on who the consumer is and what they will buy. Watch out for short expiry dates with some product.
- Pricing – you typically price products in relation to other vending machines in the area and enough that you make a profit on your products. Healthy snacks typically cost more and will need to be priced higher for profitability.
- Expenses – Taking stock rotation and costs into consideration as well as maintenance and running costs maintenance will. Placing fresh items with a short shelf life will have a great impact on both costs and refill times.

Good article: <https://www.thebalancesmb.com/starting-a-vending-machine-business-4138408>

## Red Seal Vending Used/Refurbished Machines

- Thoroughly cleaned and inspected.
- Damaged parts replaced.
- Fully tested to ensure functionality & good working order.
- Can be Pre-configured and set up for pricing, (spacers, labels, etc).
- Sanded & repainted as needed (with durable paint formulation).

**Prices on machine only.** Prices may vary on models depending on condition of the machine.

**Warranty:** Refurbished units have a **4 month WARRANTY on motherboard and compressor parts**

**Extras:** Coin Mech \$399. Bill Acceptor \$499 and up, Card Reader (electronic payment) \$699 Touchless Payment Specs

MDB (ICP) MDB refers to connection technology for peripheral devices like credit card readers.

Training Extra. Delivery Extra. WE SHIP ACROSS CANADA Check out: **How to Start in the Vending Business!**

# COFFEE MACHINES

Vendors dream, hard working, dependable and brews a great cup of coffee.

Suited for medium to large high traffic locations. The Crane National fully refurbished coffee and hot beverage vending machines dispenses a broad menu of premium fresh brew and specialty coffees and teas, and serves them just the way your customers like them. With a state-of-the-art brewing system and precise ingredient controls, they are ensured a high quality cup each and every time.

Dimensions: 72.0"H x 38"W x 30"D. 575 lbs. Power Supply: 115v, 60hz, 12 amps



Refurbished Crane 673 **\$4,789**

## Features:

- Programmable dual cup or single and has every kind of specialty coffee the customer wants.
- Cup turret tilts forward for quick and easy loading. Electronic temperature control. Fully programmable electronic ingredient timing and water volume control
- Product canisters are easy to reach and slide out for cleaning. Flip-up lids make filling easy.
- Programmable bowl & brewer rinse cycles.
- Posi-Vend Guaranteed Delivery System.
- [How Crane 673 Works](#)

## Hot Drink Selections:

- Fresh Brew Regular Coffee.
- Freeze Dried Tea.
- Hot Chocolate.
- Americano.
- Café Latte.
- Two Blended Drink Options
- Gourmet or Soup (Option)



## NEW SLIM AND SLEEK VENDED COFFEE

NEW! The Geneva coffee vending machine offering cafe style coffee. The USI Geneva coffee and hot beverage vending machines offers State-Of-The-Art brewing system to ensure a high quality consistent drink. Silver or black.

Dimensions: 72.0"H x 27.5"W x 28"D. 340 lbs. Power Supply: 115v, 60hz, 12 amps

**Starting at \$12,950** 2 yr warranty. [Evoke Coffee PDF.](#)

DRINK SELECTION	Freeze Dried Model Soluble FD Coffee	Fresh Brew Model Fresh Ground Coffee
Regular Coffee	•	•
Decaffeinated Coffee	•	•
Espresso	•	•
Cappuccino	•	•
Café Latte	•	•
Café Mocha	•	•
Hot Chocolate	•	•
Hot Tea	•	•
Specialty Cappuccino 1 - single mix	•	•
Specialty Cappuccino 2 - single mix	•	•
Hot Water	•	•

**Prices on machine only.** Prices may vary on models depending on condition of the machine.

**Warranty:** Refurbished units have a **4 month WARRANTY on motherboard and compressor parts**

**Extras:** Coin Mech \$399. Bill Acceptor \$499 and up, Card Reader (electronic payment) \$699 [Touchless Payment Specs](#)

MDB (ICP) MDB refers to connection technology for peripheral devices like credit card readers.

Training Extra. Delivery Extra. [WE SHIP ACROSS CANADA](#) Check out: [How to Start in the Vending Business!](#)

## FRESH FOOD VENDING



### Crane 431 **\$4,100**

- 431 utilizes a carousel design that rotates to display products in 9 rows.
- Each shelf has 4.5" height.
- Up to 54-216 selections, 108 standard.
- 72" H x 38" W 31.5" D
- Weight: 760 lbs

### Crane 432 **\$5,299**

- 9 rows, rotating turret
- 54 - 225 selections depending on configuration.
- Each shelf 5" height
- 40" W 33" D x 72" H
- Weight: 680 lbs
- Dedicated 20 amp circuit

[Crane 432 Fresh Food Vending Video](#)



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MDB (ICP) MDB refers to connection technology for peripheral devices like credit card readers.

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## REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF Thursday, July 10, 2025

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### **SUBJECT**     SSI Harbours Fall Workshop Costing

### **ISSUE SUMMARY**

To consider hosting a second Harbours workshop with breakout groups in the Fall of 2025.

### **BACKGROUND**

The Salt Spring Island Local Community Commissions (LCC) strategic plan identifies Economic Sustainability as a strategic priority with an objective to revitalize Ganges Village. This includes an initiative to explore options for an LCC role in Ganges Harbour management. As part of this initiative the LCC wants to better understand the positions and interests of the First Nations, local community groups, neighbours, and users of the harbour. This is to determine what is being done and if there are potential actions that could be progressed. As well as to consider how the LCC can play a role.

On April 10, 2025, the LCC facilitated a Salt Spring Island Harbours Roundtable Workshop meeting on Salt Spring Island. A group of almost 40 individuals attended with representation from two First Nations Bands, the LCC, Islands Trust, the Harbour Authority, community interest groups, commercial marine operators, environmental stewards, residents of boats living in the harbour, and others.

The information and perspectives from the roundtable are to be utilized to determine next steps. The primary action was to hold another workshop with a smaller group to identify how to move forward. A summary of the next steps that were expressed included the following:

- To host another workshop with smaller break out groups
- The need to ensure the harbour is included in the discussions of the future land use planning bylaws with Islands Trust
- The importance of collaboration and partnerships and the need to involve First Nations, and various stakeholders including: liveaboards, government agencies, commercial operators, local residents, and the tourist industry.
- The need for continued management of pollution and derelict vessels in the harbour
- Further evaluation of innovative approaches to improve the Harbour is required.

At the May 8, 2025 regular meeting the LCC passed the following motion:

*"That the Salt Spring Island Local Community Commission (LCC) request that staff report back on the opportunities and implications of holding a follow-up harbours roundtable workshop in the fall 2025 to discuss harbour management, regulatory and service options for the future."*

There was no funding allocated to the April Harbour Roundtable Workshop. The session was run by CRD staff despite not being in the 2025 workplan. To facilitate a second workshop while addressing other LCC priorities staff are requesting funding to support a facilitator in addition to staff to support smaller break-out groups, note taking and reporting back to the LCC on additional action items. Should the LCC wish to limit participation to 10-15 and not have smaller group discussions staff may be able to facilitate the workshop with existing resources.

To allocate funding to support the workshop a service delegated to the LCC needs to be identified. Service 1.236 SSI Small Craft Harbour was established under bylaw 2730 as the local service for the purpose of establishing, acquiring and operating small craft harbour facilities to serve the residents of the Salt Spring Island Electoral Area.

The Small Craft Harbour Service has \$1,480 allocated in 2025 to support Contract for Services. This funding is typically used to support contracted repairs and maintenance however Fernwood Dock will be undergoing major upgrades in 2025 supported by Capital Reserves and Community Works Funding. Preventative maintenance and repairs scheduled for 2025 will therefore be deferred to 2026 providing surplus funding to support a second workshop.

## **ALTERNATIVES**

### *Alternative 1*

That the Salt Spring Island Local Community Commission request staff proceed with organizing a second Harbours Roundtable Workshop in 2025 funded by the 1.236 Small Craft Harbours Service.

### *Alternative 2*

That the Salt Spring Island Local Community Commission request staff proceed with organizing a second Harbours Roundtable Workshop in 2025 with limited participation, reduced scope, and no additional funding.

### *Alternative 3*

That the Salt Spring Island Local Community Commission refer the report back to staff for additional information.

## **IMPLICATIONS**

### Financial Implications

Harbours Roundtable Workshop #2	
Facilitator (Facilitation, note taking, final report)	\$1,000
Room Booking (20.90/hr)	\$62.70
Print Materials / Advertising	\$250
Refreshments	\$50
<b>Total</b>	<b>\$1,362.70</b>

### **CONCLUSION**

The LCC hosted a Harbours Roundtable Workshop to initiate stakeholder discussion while exploring options for the role of the LCC in Ganges Harbour management. As part of this initiative the LCC wants to better understand the positions and interests of the First Nations, local community groups, neighbours, and users of the harbour. One of the action items from the workshop was to facilitate a second workshop with smaller break out groups. To facilitate this funding will need to be allocated to support facilitation, note taking and a final report with additional recommendations.

### **RECOMMENDATION**

That the Salt Spring Island Local Community Commission request staff proceed with organizing a second Harbours Roundtable Workshop in 2025 funded by the 1.236 Small Craft Harbours Service.

Submitted by:	Dan Ovington, BBA, Senior Manager, SSI Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF THURSDAY, JULY 10, 2025**

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**SUBJECT     Per-Visit Pass Expiry Dates**

**ISSUE SUMMARY**

To review implications of implementing expiry dates for per-visit passes.

**BACKGROUND**

The Salt Spring Island Parks, Arts, Recreation and Culture (SSI PARC) Services offer 10-visit and 20-visit passes for admission to the Rainbow Recreation Centre and Salt Spring Island Multi Space. These passes provide patrons with a discount per visit and currently do not have an expiry date creating some implications to be considered.

Firstly, per-visit passes create a financial liability. The recreation software used to manage our passes only recognizes the revenue for a per-visit pass all at once. The system recognizes the revenue at the time of purchase, before delivering the service. It creates an "owed service" for as long as the pass remains active and visits unused. The total financial liability from these passes will continue to grow over time, as not all passes will be fully used. Currently, the total outstanding visits from per-visit passes for Rainbow Recreation Centre exceed 15900, with an estimated financial liability of \$99,400.

Additionally, the price per visit at the time of purchase may not reflect the cost to deliver the service when it is redeemed. For example, an adult visit in 2025 (\$6.15/visit for a 10-visit pass) may have been purchased at \$5.42/visit in 2018. Another example is a 19 year old adult in 2025 (\$6.15/visit) can redeem passes purchased for them when they were a child in 2018 (\$3.15/visit).

According to *Business Practices and Consumer Protection Act*:

- Punch passes can expire under these conditions:
  - Client must be informed at time of purchase
  - Client must receive a copy of the "contract"
- Punch pass can be cancelled if:
  - The pass was purchased in the past 10 days
  - Client is mentally or physically unable to participate, must provide a note from a doctor or nurse practitioner
  - Client moved more than 30km from the facility, must provide proof of new address
  - The services offered have changed, for example closure of the pool, or recreation centre

Given these challenges, staff are recommending to proceed with an expiry date of 2 years for all 10-visit and 20-visit passes, effective September 1, 2025.

## **ALTERNATIVES**

### *Alternative 1*

That the Salt Spring Island Local Community Commission approve a two-year expiry date for all 10 and 20 visit passes, effective September 1, 2025.

### *Alternative 2*

That the Salt Spring Island Local Community Commission refer the report back to staff for additional consideration.

## **IMPLICATIONS**

### *Financial Implications*

The introduction of an expiry date on per-visit passes will reduce the financial liability associated with unused visits and prevent ongoing escalation of this liability.

### *Intergovernmental Implications*

Expiry dates on per-visits passes are in place at Saanich, City of Victoria and Oak Bay recreation centres and will be implemented at SEAPARC and Panorama Recreation Centre later this year.

### *Social Implications*

With a two-year expiration date, patrons will have ample time to utilize their 10-visit and 20-visit pass. Implementing a system with automated email reminders when expiry dates are approaching and will ensure that patrons are informed of expiry dates at the time of purchase. A communication plan can also be put in place for per-visit pass purchases which could include:

- Membership expiry information included in membership agreement, which will be emailed at the time of purchase
- Alert will “pop up” on per-visit passes to notify those purchasing online
- Patrons will receive an email notification three months prior to expiry date to encourage use
- Information to be posted on SSIPARC website
- Information shared on the membership page of the SSIPARC activity guide

## **CONCLUSION**

SSIPARC offers 10-visit and 20-visit passes for Rainbow Recreation Centre and Salt Spring Island Multi Space, providing discounts per visit. These passes currently lack an expiry date, creating financial and operational issues. To address these issues, SSIPARC is recommending implementing a two-year expiry date for all per-visit passes, effective September 1, 2025, in accordance with the Business Practices and Consumer Protection Act and inline with other recreation centre's in the Greater Victoria area.



**RECOMMENDATION**

That the Salt Spring Island Local Community Commission approve a two-year expiry date for all 10 and 20 visit passes, effective September 1, 2025.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Areas Services