



Making a difference...together

Minutes of the Accessibility Advisory Committee meeting, held July 15, 2025 at 1:00 pm, 6th Floor Boardroom, 625 Fisgard Street, Victoria BC

PRESENT:

Committee Members: P. Danforth (Chair), T. Bolt (Vice Chair), M. Essery (EP), L. Hube, B. Manning-Jones, G. Robinson, R. Welland, M. Little (GFNRC Liaison)

Staff: C. Neilson, Senior Manager, People, Safety and Culture; A. Ali, Manager, Equality, Diversity, Inclusion and Accessibility; C. Whipp, Manager, Structures and Systems, Engineering Services; A. Hassanpour, Project Engineer, Corporate Capital Project Delivery Services; J. Dorman, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: J. Briante, Z. Lundrie, J. Parr, E. Syring

The meeting was called to order at 1:04 pm.

1. Territorial Acknowledgement

Vice Chair Bolt provided the Territorial Acknowledgement.

2. Approval of Agenda

MOVED by M. Essery, **SECONDED** by B. Manning-Jones, That the agenda for the Accessibility Advisory Committee meeting of July 15, 2025 be approved with the following amendment:

- Item 6.3. be moved to be considered before Item 6.1.

CARRIED

3. Adoption of Minutes

**MOVED by M. Essery, SECONDED by L. Hube,
That the minutes of the Accessibility Advisory Committee
meeting of May 20, 2025 be adopted with the following
amendments:**

- Chair’s Remarks “CRD has posted information surrounding
National Access Awareness Week and identification of current
initiations” replace with “CRD has posted information
regarding National Access Awareness Week and its initiatives”
CARRIED**

4. Chair’s Remarks

Chair Danforth spoke about the Canada Disability Benefit (CDB) and eligible Canadians have begun to apply. Mobi mats at Island View Beach are now in place and operational. The CRD hosted a workshop on the Leadership for Advancing Accessibility and further conversation regarding the workshop will take place under New Business. Lastly, the committee has entered it’s second anniversary and committee members are asked if they wish to be reappointed to remember to put their names forward.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. CRD Parks Parking Policy Update

C. Neilson presented Item 6.1. for information.

Discussion ensued on the following:

- current parking bylaw requirements
- paid versus free parking implementation and enforcement

6.2. Fisgard 6th Floor Washroom Update

C. Whipp presented Item 6.2. for information.

Discussion ensued on the following:

- accessible washrooms with changing tables
- structural elements and space requirements
- adaptable signage with brail and/or embossed layout
- accessible counter heights and mirrors

M. Essery left the meeting at 1:18 pm.

**6.3. Trail Widening and Lighting Project: AAC Site Visit
(scheduled for September 16, 2025)**

C. Neilson and A. Hassanpour presented Item 6.3. for information.

Discussion ensued on the following:

- planning and logistic collaboration with Regional Trails
- preference of pedestrian versus bike lane in lane separation sections of the trail

7. Notices of Motion

There were no notice(s) of motion.

8. New Business

8.1. Leadership in Advancing Accessibility Training Session

A. Ali provided the committee an update on the training sessions that were held for the CRD Board and several CRD Committee and Commission members.

8.2. Staffing Update

A. Ali provided the committee an update on a temporary position in the People, Safety and Culture department.

9. Adjournment

**MOVED by M. Essery, SECONDED by M. Little,
That the Accessibility Advisory Committee meeting of July 15,
2025 be adjourned at 2:05 pm.
CARRIED**

Chair

Committee Clerk