

**OTTER POINT FIRE PROTECTION AND
EMERGENCY RESPONSE SERVICE COMMISSION
MINUTES OF MEETING
WEDNESDAY 13 AUGUST 2025
Otter Point Firehall, 3727 Otter Point Road, Sooke BC**

Members Present:

Ms. J. Hemphill – Chair	Ms. D. Morton - Trustee
Mr. B. Gibbons – Treasurer	Mr. P. White – Trustee
Mr. S. Hemphill – Trustee & FFs Rep	Mr. A. Wickheim – Trustee and Dir JDF

Members Absent:

Mr. D. Gollmer – Vice Chair

Others Present:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Deputy Fire Chief

Call to Order:

Meeting called to order at 1856 hrs.

Approval of the Agenda:

All in favour of the agenda.

Approval Previous Minutes:

MOTION to accept the minutes of the July 09th, 2025 meeting. Gibbons/White. All in favour. Motion carried.

Fire Chief's Report:

Attached.

Treasurer's Report:

Budget 2025. On track.
Budget 2026. Budget package submitted end July.

Firefighter's Rep. Report:

- 15-17 Aug, Summer Camping Weekend. Coming up this weekend.
- 27 Sep, Appreciation Dinner.
- 31 Oct, Hallowe'en. Fireworks have been ordered. Will look into alternate to fireworks, ie. laser show for future consideration.

Old Business:

None.

New Business:

None.

MOTION to adjourn at 2032 hrs. Gibbons/Wickheim. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 10 Sept 2025, 1900 hrs.