

**Shirley Fire Protection & Emergency Response Commission
 Monthly General Meeting 08/25/2025
 Shirley Fire Hall 2795B Sheringham Road, Shirley, BC V9Z 1G4
 Minutes - Approved
 Call to Order: 1930 Adjourned: 2100**

Present: Chair B. Einarson, H. Damude, M. Taylor, R. Gardiner, S. Berggren, A. Wickheim
Ex officio: Fire Chief L. Hill
Absent: J. Powell
Guests:

Agenda & Item #	Action Taken:
1. Agenda	Motion To approve agenda: S. Berggren, H. Damude Carried
2. Approval of Minutes	Motion: Approval of July minutes: M. Taylor, S. Berggren Carried
3. Correspondence	
4. Treasurer's Report	<p>Shirley Fire Protection & Emergency Response Commission July Financial Tax Requisition \$230,874 Operating Budget \$69,080 July Actuals \$2,442 Remaining \$31,146 45.09% Administration Year 1 2025 Budget \$83,774 \$12,000/5 yr/auto extraction equip. July Actuals \$2,059 Wages \$53,860 72.79% Chief, Deputy, Volunteers, Maint Remaining \$56,238 67.13% Shirley Fire Transfer to Own Fund Interest Income-8 Months Budget \$78,240 June \$4,272 July Actuals \$4,358 November \$3,288 Remaining \$47,533 60.75% July Detail Expenditures Operating/Admin/trans to Equip Fund Wages \$948 Ben & Others/maintenance Telecom \$175 Shaw, Chief Staff Training Purchase Misc.-Equip \$1,346 Wesco, Can Tire Purchase Maintenance\$299 Van Isle Water, Sooke Power Supplies Vehicle Maintenance Admin Expense \$523 Corporation OH Allowance Gas & Lubricants \$430 Suncor Supplies-comp \$169 Ionos</p>

	<p>Supplies-Operating \$1,855 CTC, Princess, Home Hard, Uline, Disposal, Misc Interest \$608 Internal Interest Transfer/Equip Fund \$4,386 Total Detail \$10,739 Reserves Equipment \$477,674 Surplus \$195,394 \$673,068 Motion: M. Taylor, H. Damude Carried:</p>
5. Fire Chief's Report	<p>Callouts for July: Shirley: Four medical calls: one smoke alarm. Jordan River: One medical; on wild land fire, on scouting trip for wild land fire. One road rescue cancelled. Callouts for August: Shirley: Three medical calls; one motor vehicle incident; one complaint of concern over smoke. One grass fire from construction equipment, which was extinguished by workers. Maintenance: Battalion truck needs more regular maintenance work such as brakes. We will be arranging with the CRD to come and do that. Equipment: All equipment is working well, with everything passing monthly and yearly inspections. Building: On routine maintenance has been necessary this month. Training: One fire-fighter just completed their airbrakes course. One crew will be taking their live fire course in September. We have had a few people step up to help with practice and have done an excellent job. Budget: Chief met with Fire Services Mgr. and are working together on the final numbers for equipment replacement. More on that to follow at the September meeting. Events: Shirley Day was another success, and by all accounts folks were happy with the crew's activities during the day. The problems regarding parking at the Shirley market have improved. Thanks to those that have been helping to keep things clear on market days. Chief Hill and Malcolm have been talking about more permanent solutions for cordoning off those areas where we have been using cones. Cones will be staying in front of the hydrant. Motion: M. Taylor, H. Damude Carried</p>
6. Old Business	<p>Fire Service bylaw: Motion: At the request of the manager of fire services, to submit the accompanying Shirley fire protection and emergency response commission recommendations and comments for revisions to the operational bylaw #3654 and commission powers. Motion: M. Taylor, S. Berggren, Carried:</p>
7. New Business	<p>Discussion re: partnering with the community association and Jerri Grant at the CRD to hold a community disaster-planning workshop. Motion: M. Taylor, S, Berggren Carried:</p>
8. Next Meeting	<p>September 29th, 2025</p>
9. Adjournment	<p>2100 Hrs.</p>