

**OTTER POINT FIRE PROTECTION AND
EMERGENCY RESPONSE SERVICE COMMISSION
MEETING AGENDA**

WEDNESDAY 08 OCTOBER 2025

Otter Point Fire Department, 3727 Otter Point Rd

Members:

Ms. J. Hemphill – Chair	Ms. D. Morton - Trustee
Mr. B. Gibbons – Treasurer	Mr. P. White – Trustee
Mr. D. Gollmer – Vice Chair	Mr. A. Wickheim – Trustee and Dir JDF
Mr. S. Hemphill – Trustee & FFs Rep	

Others:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Deputy Fire Chief
Mr. Chris Vrabel - CRD Manager, Fire Services

Call to Order

Meeting will commence at 1900 hrs.

Approval of the Agenda

Approval Previous Minutes:

MOTION to accept the minutes of the September 10th, 2025 meeting.

Fire Chief's Report

Treasurer's Report

Firefighter's Rep. Report

Old Business:

None.

New Business:

Chris Vrabel will speak to

- a. amendment to Bylaw 3654 re. appointment of a Fire Chief
- b. conversion of Chief Officers to CRD employees
- c. Operational Powers Bylaw Version 2; and
- d. Fire Inspection and Investigation Policy

MOTION to Adjourn