

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

Minutes of Regular Meeting

15 Oct 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

Commissioners: George Leroux (Chair/Treasurer), Cecilia Suh, Paul Kubik, Tim Frick, Sandra Tretick, Carolyn Cartwright Owers **Staff:** Rob Fawcett (EP-Project Coordinator), Ben (MaintenanceContractor) Lori Seay-Potter(Admin-PIPRC)

Regrets: Commissioners Paul Brent, Andrea Mills, Lisa Baille.

Guests: Cyrus Block, Connie Sears, Richard Piskor.

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:32 PM.

2. **APPROVAL OF AGENDA**

MOTION to approve the 15 Oct. PIPRC agenda as circulated.

M-Comm. Frick, S-Comm. Cartwright. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 08 Sept 2025 PIPRC minutes as circulated.

M-Comm. Suh, S-Comm. Cartwright. **CARRIED.**

4. **CORRESPONDENCE AND BUSINESS ARISING**

4.1 **CRD Director:** Sent regrets.

4.2 **Chair:** Commissioner Tretick and Leroux's terms are expiring, and 2026 Commissioner recruitment is underway. Lori will send an ad for posting.

4.3 **Special Event Request:** New Years Lantern Festival.

MOTION to grant a special event permit to Three on the Tree Productions for the New Year's eve Lantern Festival on Dec. 31, 2025. M-Comm. Frick, S-Comm. Cartwright. **CARRIED.**

4.3 **Mouat Park:** The Commission declined MLPOS's request for PIPRC to assume maintenance of that park, which is not a PIPRC asset.

4.5 **Mirada Beach Road:** A License of Occupation is being sought from MOTT with assistance from CRD. Current licences for all PIPRC assets are up for renewal in 2026. Justine will work with Ben on renewals.

4.6 **George Hill update:** CRD has purchased the site and announced the establishment of George Hill Regional Park. This Park has been created by combining 35 acres adjacent to George Hill Community Park to form a new 50-acre Regional Park. Regional Parks will be engaging the community and First Nations to develop a park management plan.

Regional Parks will assume maintenance of the expanded site from PIPRC, and Moving Around Pender(trails). Funds from the property purchase will be restricted to PIPRC land acquisition and a covenant preserves public access to

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

Minutes of Regular Meeting

15 Oct 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

the lands for recreation. Justine will follow up with CRDRP about how trails will be maintained and connect Ben with operational staff.

- 4.7 **Thieves Bay treecutting:** Correspondence was received regarding tree falling in Thieves Bay Park. The site has been cleaned up following removal of danger trees.

5. **DELEGATIONS:** None.

6. **OPERATIONS REPORTS**

- 6.1 **PIPRC Inventory:** Commissioners Tretick and Cartwright will meet with Lori for final format(s) and hand-off.

- 6.2 **Maintenance:** Ben circulated a report prior to the meeting, and highlighted progress on:

- play area improvements at Shingle Bay.
- picnic table refurbishment.
- Schooner Way Trail support.
- Magic Lake swimming dock improvement.

- 6.3 **Restoration:** Erin O'Brien's report, on behalf of PICA, was circulated prior to the meeting. The Commission will invite Erin to attend the Dec. 2025 meeting to review upcoming priorities.

- 6.4 **Capital Projects:** Rob's report was circulated prior to the meeting.

-Schooner Way Trail: The Trail is now clearly visible along Schooner Way from the Ballpark to Medicine Beach market. Coastal Wolf Construction (CWC), led on Island by Adam Henderson (Superintendent), has made great progress. It is expected that the final fine gravel topcoat will be in place shortly, and expect CWC will begin the section from Medicine Beach to the School in early November. ICBC funding has been secured for a pedestrian controlled crosswalk at the Medical Center. A successful groundbreaking event was held with local partners. Danny Martin Park is interested in adding a pitching mound area while the equipment is onsite. Rob will talk to the Danny Martin Park and connect them with contractors.

-Thieves Bay Pavillion: License of Occupation is being organized with MOTT.

- 6.5 **Recreation Committee:** The Commission will continue the current practice of striking a committee to review applications in detail to recommend grants for the Commission's consideration.

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

Minutes of Regular Meeting

15 Oct 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

7. **FINANCE and COMMUNICATIONS**

- 7.1 **Treasurer - Budget:** The Commission reviewed a \$195,000 draft 2026 operating budget for submission to the Director/CRD BOD. This covers operating, maintenance and administration costs for Pender's parks and trails, and the \$78,000 recreation budget supporting many community programs. These budgets represent a 3.9% increase over 2025. The Commission also reviewed the 2026 capital plan with projects envisioned for Shingle Bay Park, Thieves Bay Park, Magic Lake Swimming Hole and establishment of a recreational dog facility.

MOTION to approve the draft 2026 PIPRC Revenue and Expense budget as presented and to request a 3.9% municipal tax requisition increase over 2025. M-Comm. Tretick, S-Comm. Kubik. **CARRIED.**

MOTION to approve the draft 2026 PIPRC Capital budget as presented, specifically advancing projects at Shingle Bay Park, Thieves Bay Park, Magic Lake Swimming Hole, Disc Golf Park upgrades, initiation of a Dog Park facility, and plans for a recreation / park land acquisition. M-Comm. Frick, S-Comm. Suh. **CARRIED.**

MOTION to allocate \$10,000 from the Capital Reserve to 2025 Shingle Bay Works –M-Comm. Tretick, S-Comm. Cartwright. **CARRIED.**

- 7.2 **Communications:** November Post article will focus on 2026 budget priorities and an update on George Hill. Chair will draft for Commissioners Tretick and Frick's review.

8. **PROJECTS**

- 8.1 **Dog Park:** Comm. Frick and Rob are visiting possible sites for acquisition for a dog park.

9. **NEW BUSINESS**

MOTION to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)*. M-Commissioner Tretick, S-Commissioner Frick. **CARRIED.**

Commission moved to the closed session at 4:25 p.m. Commission rose from the closed session at 5:05 p.m.

10. **NEXT MEETING:** Nov 10, 2025 at 3:30 PM.

11. **MOTION TO ADJOURN** The meeting adjourned at 5:10 p.m.

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

Minutes of Regular Meeting

15 Oct 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

Approved at the Nov. 10, 2025 PIPRC Meeting:

George Leroux

George Leroux
PIPRC Chair