



Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

Thursday, October 16, 2025

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

[MS Teams Meeting Link](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-1111](#) Minutes of September 11-18, 2025 Salt Spring Island Local Community Commission

Recommendation: That the minutes of the following meetings be adopted as circulated:
-September 11, 2025
-September 18, 2025

Attachments: [Minutes: September 11, 2025](#)
[Minutes: September 18, 2025](#)

4. Chair, Director, and Commissioner Reports

5. Senior Manager Report

6. Presentations/Delegations

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Salt Spring Island Local Community Commission" on our website and staff will respond with details. Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at saltspring@crd.bc.ca.

7. Commission Business

- 7.1. [25-1112](#) SSI Community Transit Service Update
- Recommendation:** There is no recommendation, this report is for information only.
- Attachments:** [Staff Report: SSI Community Transit Service Update](#)
- 7.2. [25-1113](#) SSI Centennial Park Washroom Extended Hours Pilot Program
- Recommendation:** There is no recommendation, this report is for information only.
- Attachments:** [Staff Report: SSI Centennial Park Washroom Extended Hours Pilot Program](#)
- 7.3. [25-1114](#) SSI Local Community Commission Services External Grants 2025 Fall
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: SSI Local Community Commission Services External Grants 2025](#)
 [Appendix A: 2025 SSI External Grants Tracker Fall](#)
- 7.4. [25-1117](#) Project Tracker Quarterly No. 20, 2025
- Recommendation:** There is no recommendation. This report is for information.
- Attachments:** [Project Reporting Dashboard No 20 2025](#)
- 7.5. [25-1118](#) Motion Tracker Quarterly
- Recommendation:** There is no recommendation. This report is for information.
- Attachments:** [LCC Motion Tracker 2024 Exported Oct 9, 2025](#)
 [LCC Motion Tracker 2025 Exported Oct 9, 2025](#)
- 7.6. [25-1119](#) Annual Progress Report of the Salt Spring Island Local Community
 Commission's Strategic Plan
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Annual Progress Report of the SSI LCC Strategic Plan in the SSI L](#)
 [Appendix A: Table Summarizing Status of Initiatives in the SSI LCC's Strategic](#)

8. Notice(s) of Motion

8.1. [25-1070](#) Motion with Notice: Flexible Roadside Reflectors Locations (G. Baker)

Recommendation: [At the Sept 18, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Baker into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission (LCC) request that the Ministry of Transport and Transit (MoTT) prioritize the following locations when installing additional flexible roadside reflectors:

1) Cusheon Lake Road

2) Cranberry Road:

- The curve between 251 Cranberry Road and 304 Cranberry Road
- The curve between 611 Cranberry Road and 595 Cranberry Road

3) Stark's Road

- The curve near 415 Stark's Road
- The curve near the intersection of Macalister Road
- The curve near 327 Stark's Road
- The curve near 205 Stark's Road

4) Channel Ridge Road

5) Stewart Road: Both sides of Stewart Road approaching and going around the bend at Arnell Park.

6) Collins Road. :From the mid 100 block to the 300 block.

7) North End:

- Curves before the intersection of Fairview Road along St. Mary Lake
- The curve south of the intersection Epron Road
- The curve near 195 North End Road
- The curve near 2121 North End Road.

8) Sunset Road:

- The curve near 1340 Sunset Road
- The curve south of 1330 Sunset Road and the intersection Simson Road
- The curve near 1325 Sunset Road
- The curve near 1076 Sunset Road
- The curve near 930 Sunset Road
- The curve near 720 Sunset Road
- The curve near south of Sir Echos Way"

8.2. [25-1074](#) Motion with Notice: Report on Bylaw Adjudication Process (G. Baker)

Recommendation: [At the Sept 18, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Baker into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission request Staff report back on the new adjudication process and provide information on undertaking an option for a locally customized mediation process."

9. Motion to Close Meeting

9.1. [25-1122](#) Motion to Close Meeting

Recommendation: That the meeting be closed for discussion that could reasonably be expected to harm the interest of the Electoral Area under Section 90(1)(k) of the Community Charter [1 items].

10. Adjournment

Next Meeting:

*-Thursday, October 9, 2025 at 5:00PM in the Salt Spring Island Multi Space (SIMS)
Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5*

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, September 11, 2025

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Provisional Budget

PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker (EP), B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; Carolyn Hopp, Manager SSI Engineer, Financial Services; Lia Xu, Manager Local Services, Financial Services; K. Vincent, Senior Financial Advisor, Finance Services (EP); A. Elliyoan, Financial Analyst, Finance Services (EP); L. Taylor, Recreation Receptionist, SSI Park and Recreation; M. Williamson, Committee Clerk, (Recorder)

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:00 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Corno, **SECONDED** by Director Holman,
That agenda for the September 11, 2025, meeting of the Local Community
Commission be approved as presented.
CARRIED

3. Adoption of Minutes

3.1. Minutes of May 22, 2025 Salt Spring Island Local Community Commission

MOVED by Commissioner Corno, **SECONDED** by Director Holman,
That the minutes of the May 22, 2025 meeting be adopted as circulated.
CARRIED

4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- New Fire Hall Tour
- Southern Gulf Island Forum
- Hands Across the Water Event
- Joint meeting with SSI Local Trust Committee

Director Holman spoke of the following items:

- SSI budget proposed requisition percentage
- SSI Transit Service Levy Bylaw

Commissioner Webster spoke of the following items:

- SSI Transit Service Levy Bylaw
- LCC Governance

Commissioner Webster left the meeting room 9:13am.

5. Senior Manager Report

D. Ovington spoke regarding the increase in parks visitors this Summer.

6. Presentations/Delegations

There were no Presentations or Delegations.

7. Commission Business

7.1. CRD Financial Literacy

This report was received for information.

7.2. LCC Strategic Priorities Fund Infrastructure Grant Application

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission direct staff to amend
the Salt Spring Island Parks and Recreation Service (1.459) provisional Five-Year
Financial Plan by increasing "Project (26-09) from \$1,500,000 to \$1,800,000 in the
2026 Capital Plan funded by \$1,750,000 of debt funding and \$50,000 of capital
reserves.
CARRIED

7.3. 2026 Provisional SSI Local Community Commission Budget Review

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the rules of the Capital Regional District Board Procedures be suspended to
allow Richard Swann and Karen Hudson to speak regarding the SSI Public
Library service budget.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to increase
the contribution to Library for service 1.141 SSI Public Library by 10% in 2027 and
5% in 2028 and reduce transfers to capital reserve in the same amount.
CARRIED
OPPOSED Rook

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.455 Community Parks transfers to reserves by \$5,000 by reducing the 2026
transfer to ORF by \$2,500 from \$8,000 to \$5,500 and the 2026 transfer to CRF by
\$2,500 from \$18,000 to \$15,500.
DEFEATED
OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 23-03 Playground Upgrades in the 1.455 Community Parks Five-year
financial plan from 2026 to 2027.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 26-04 Centennial Park Upgrades in the 1.455 Community Parks Five-year
financial plan from 2026 to 2027.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to defer
project 26-01 Park Maintenance Vehicle Replacement in the 1.455 Community
Parks Five-year financial plan from 2026 to 2027.
CARRIED
OPPOSED Corno

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to reduce
project 24-02 Park Maintenance Equipment by \$13,000 from \$28,000 to \$15,000 in
the 1.455 2026 Community Parks Five-year financial plan funded by \$15,000 of
Equipment Replacement Funds.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
project 26-07 Raquet Sport Court Designs from \$75,000 to \$45,000 in the 1.458 2026
Community Parks Five-year financial plan funded by \$45,000 of Capital Reserves.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to defer
project 24-02 Ganges Harbourwalk Detailed Designs in the 1.458 Community
Recreation Five-year financial plan from 2026 to 2027.

CARRIED

OPPOSED Corno

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.459 Pool and Park Land transfers to reserves by \$30,000 by reducing the
2026 transfer to Pool CRF by \$5,000, from \$50,000 to \$45,000, the 2026 transfer to
Pool ERF by \$5,000 from \$70,000 to \$65,000 and the 2026 transfer to Parkland CRF
by \$20,000 from \$60,000 to \$40,000.

DEFEATED

OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 26-12 Phoenix Upgrades in the 1.459 Pool and Park Land Five-year
financial plan from 2026 to 2027.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 23-06 SIMS Upgrades in the 1.459 Pool and Park Land Five-year financial
plan from 2026 to 2027.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to amend
project 25-08 SIMS Roof Replacement in the 1.459 Pool and Park Land Five-year
financial plan to be funded by Debt rather than Grant in 2026.

WITHDRAWN

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.236 Fernwood Dock transfers to reserves by \$5,000 by reducing the 2026
transfer to CRF from \$9,000 to \$4,000.

DEFEATED

OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Corno
That the Salt Spring Island Local Community Commission directs staff to reduce
project 26-01 Bus Shelter from \$200,000 to \$185,000 in the 1.238A 2026 Community
Transit Five-year financial plan funded by \$175,000 Grant and \$10,000 Capital
Reserves in 2026.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the meeting be extended past the 3-hour scheduled time.

CARRIED

The Commission recessed at 11:58 pm.

The Commission reconvened at 12:34 pm

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 27-03 Pathway Construction in the 1.238B Community Transportation
Five-year financial plan from 2026 to 2027.

DEFEATED

OPPOSED Baker, Corno, Rook

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission Direct staff to remove
\$75,000 of community works funds from the 27-03 pathway construction in 1.238 B
community transportation five-year financial plan from 2026.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.238B Community Transportation transfer to Capital Reserve by \$23,060 in
2026 by reducing the 2026 transfer to capital reserves from \$43,060 to \$20,000 in
2026.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 3.705 Septage Composting transfer to Reserve by \$10,000 in 2026 by reducing
the 2026 transfer to CRF from \$46,310 to \$41,310 and reducing the 2026 transfer to
ORF from \$25,000 to \$20,000.

DEFEATED

OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.124 SSI Economic Development ongoing supplementary item from \$20,000
to \$10,000 in 2026.

DEFEATED

OPPOSED Baker, Corno, Rook

MOVED by Commissioner Corno, **SECONDED** by Commissioner Baker,
The Salt Spring Island Local Community Commission recommends the
Committee of the Whole recommend to the Capital Regional District Board:

1. That the 2026 LCC Service Budgets be given provisional approval with
specific direction on amendments and
2. That the new initiatives identified in Appendix B remain in the Five-Year
Financial Plans with specific direction on amendments.
3. That the new initiatives identified in Appendix C for January 1, 2026,
implementation be approved with specific direction on amendments.

CARRIED

OPPOSED Holman

8. Notice(s) of Motion

8.1. Notice of Motion: Grant-in-Aid Reporting Requirement (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission (LCC) amend the Salt Spring Electoral Grant-In-Aid criteria to require that all recipients report back to the LCC within one (1) year of receiving their grant, detailing the specifics and outcomes of their funded project."

8.2. Notice of Motion: Centennial Park Washrooms (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission direct staff to install a portable toilet at Centennial Park, and that the permanent washroom facilities at Centennial Park be closed daily at sundown."

8.3. Notice of Motion: LCC Governance Training (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission (LCC) request staff report back on options for governance training for incoming LCC Commissioners in the next term, including recommendations on program design, delivery methods, and potential resource implications."

9. Adjournment

**MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That the Local Community Commission adjourn the meeting at 1:46pm.
CARRIED**

CHAIR

SENIOR MANAGER

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, September 18, 2025

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; C. Hopp, Manager, SSI Engineer, SSI Administration; S. Cook, Engineering technician, SSI Administration; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUEST: P. Meyer, Island Pathways; P. Grange, Island Pathways;

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:00 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Corno, SECONDED by Commissioner Webster
That agenda for the September 18, 2025, meeting of the Local Community
Commission be approved as amended with the addition of agenda item 7.4.
Salish Sea Correspondence.
CARRIED

3. Adoption of Minutes

3.1. Minutes of July 17, 2025 Salt Spring Island Local Community Commission

MOVED by Director Holman, SECONDED by Commissioner Corno,
That the minutes of the July 17, 2025 meeting be adopted as circulated.
CARRIED

4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- Meeting with Trustee Patrick
- Hands Across the Water event

Commissioner Corno spoke regarding Salt Spring Island noise and animal control bylaws.

Commissioner Baker spoke of the following items:

- Meeting with SGITP
- Local radio station
- Meeting with Island Pathways
- Cross Walk Study open house

Commissioner Webster spoke of the following items:

- Local radio station
- Cross Walk study open house

Director Holman spoke of the following items:

- Hands Across the Water event
- Drake road housing occupancy
- GISRA Kings lane project
- Local radio station
- SSI Foundation Funders Table

5. Senior Manager Report

D. Ovington provided an introduced new SSI engineering technician Spencer Cook.

6. Presentations/Delegations

6.1. Presentations

6.1.1. Presentation: Peter Meyer, Baker Beach Interest Group Re: Baker Beach Interpretive Panel request

P. Meyer and P. Grange spoke regarding the installing an interpretive panel at Baker Beach access.

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the proposal of an interpretive panel at Baker Beach access be referred to
staff to report back to the Salt Spring Island Local Community Commission.
CARRIED**

6.1.2. Presentation: Peter Meyer, Island Pathways Re:Swanson Rd/Lakeview Crescent update

P. Meyer and P. Grange spoke regarding Swanson Rd/Lakeview Crescent proposed pathway.

6.2. Delegations

6.2.1. Delegation: Jason Roy Allen, SSI Chamber of Commerce Re: Agenda item 7.1. Salt Spring Island Electoral Area 2025 Grant-In-Aid Application – Fall Intake

J. Roy Allen spoke to item 7.1.

7. Commission Business

7.1. Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director:
1. Approve the Grant-in-Aid applications to the applicants listed in Appendix A in the amount of \$22,050; and
2. Approve the Grant-in-Aid applications to the applicant listed in Appendix B in the amount of \$1,350 subject to eligibility.
WITHDRAWN

Commissioner Webster declared a personal conflict and recused himself from the meeting room at 10:31am

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director to approve the Grant-in-Aid application for the Salt Spring Chamber of Commerce in the amount of \$4,500.
AND
That Appendix A be amended to remove the Salt Spring Chamber of Commerce application.
CARRIED

Commissioner Webster returned to the meeting room at 10:32am

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission request Staff invite the Wagon Wheel Housing Society to attend a future meeting to present information regarding their operation.
CARRIED

MOVED by Commissioner Corno **SECONDED** by Commissioner Webster,
That Appendix A be amended with the following amendments:
-Reduce the amount for Beaver Point Community Hall Association from \$4,500 to \$3,000
-Reduce the amount for Graffiti Theatre Company Society from \$3,150 to \$2,000
-Reduce the amount for Salt Spring Island Printmakers from \$900 to \$800
AND
That Appendix B be amended to reduce the amount for Rural Islands Economic Partnership Society from \$1,350 to \$1,000
CARRIED

MOVED by Commissioner Corno, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission
1. Approve the Grant-in-Aid applications to the applicants listed in Appendix A with specific direction on amendments in the amount of \$14,800; and
2. Approve the Grant-in-Aid applications to the applicant listed in Appendix B with specific direction on amendments in the amount of \$1,000 subject to eligibility.
CARRIED

7.2. Salt Spring Island Portlock Park Site Master Plan

The report was received for information.

Discussion ensued regarding the Portlock Park Site Master Plan.

7.3. Salt Spring Island Bylaw Roundtable Workshop - Outcome

The report was received for information.

Discussion ensued regarding bylaws related to agricultural noise on Salt Spring Island.

**MOVED by Director Holman, SECONDED by Commissioner Corno,
That the meeting be extended past the 3-hour scheduled time.
CARRIED**

The Commission recessed at 12:05pm.

The Commission reconvened at 12:39pm

**MOVED by Commissioner Rook, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission request Staff report
back on the process for amending the CRD Bylaw 1465 Animal Regulation and
Impounding to exempt the Salt Spring Electoral Area from the animal noise
section of that bylaw with reference to Bylaw 3384 Noise Suppression Bylaw (Salt
Spring Island) as the sole animal noise bylaw applicable to Salt Spring Island.
WITHDRAWN**

7.4. Salish Sea Correspondence

Discussion ensued regarding a letter to the San Juan Island Government.

8. Notice(s) of Motion

8.1. Motion with Notice: SSI Transit Fare Review (B. Webster)

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That the Salt Spring Island Local Community Commission (LCC) request that BC
Transit undertake a fare review of the Salt Spring Island transit system.
CARRIED**

8.2. Motion with Notice: SSI RCMP Detachment Advocacy (G. Baker)

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission (LCC) recommend to
the Capital Regional Board to write a letter on behalf of the LCC to the RCMP
District Commander Chief Superintendent Bruce Singer, to acknowledge how
well Sergeant Clive Seabrook has done navigating the divides that threatened
our community and questioning the wisdom of having to begin again with a new
sergeant with current progress. The letter should also contain the following
points:

1. Request understanding of Salt Spring Island's designation as a Limited
Duration posting.
2. Request input in the future assignments of Salt Spring Island detachment
commanders.

Commissioner Baker amended the motion.

"That the Salt Spring Island Local Community Commission (LCC) recommend
to the Capital Regional Board to write a letter on behalf of the LCC to the RCMP
District Commander Chief Superintendent for Salt Spring Island, to
acknowledge how well Sergeant Clive Seabrook has done navigating the divides
in our community and request extension of the current sergeant term."

The question was called on the Motion with Notice as amended

**That the Salt Spring Island Local Community Commission (LCC) recommend to
the Capital Regional Board to write a letter on behalf of the LCC to the RCMP
District Commander Chief Superintendent for Salt Spring Island, to acknowledge
how well Sergeant Clive Seabrook has done navigating the divides in our
community and request extension of the current sergeant term.
CARRIED**

8.3. Motion with Notice: Grant-in-Aid Reporting Requirement (B. Corno)

MOVED by Commissioner Corno, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission (LCC) amend the Salt
Spring Electoral Grant-In-Aid criteria to require that all recipients report back to
the LCC within one (1) year of receiving their grant, detailing the specifics and
outcomes of their funded project.
WITHDRAWN

8.4. Motion with Notice: Centennial Park Washrooms (B. Corno)

MOVED by Commissioner Corno, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission request staff report
back on the centennial washroom expanded hours pilot project.
CARRIED

8.5. Motion with Notice: LCC Governance Training (B. Corno)

MOVED by Commissioner Corno, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Local Community Commission (LCC) request Staff
report back on options for governance training for incoming LCC Commissioners
in the next term, including recommendations on program design, delivery
methods, and potential resource implications.
CARRIED

8.6. Notice of Motion: Flexible Roadside Reflectors Locations (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting

“That the Salt Spring Island Local Community Commission (LCC) request that the Ministry of Transport and Transit (MoTT) prioritize the following locations when installing additional flexible roadside reflectors:

1) Cusheon Lake Road

2) Cranberry Road:

- The curve between 251 Cranberry Road and 304 Cranberry Road
- The curve between 611 Cranberry Road and 595 Cranberry Road

3) Stark's Road

- The curve near 415 Stark's Road
- The curve near the intersection of Macalister Road
- The curve near 327 Stark's Road
- The curve near 205 Stark's Road

4) Channel Ridge Road

5) Stewart Road: Both sides of Stewart Road approaching and going around the bend at Arnell Park.

6) Collins Road: From the mid 100 block to the 300 block.

7) North End:

- Curves before the intersection of Fairview Road along St. Mary Lake
- The curve south of the intersection Epron Road
- The curve near 195 North End Road
- The curve near 2121 North End Road.

8) Sunset Road:

- The curve near 1340 Sunset Road
- The curve south of 1330 Sunset Road and the intersection Simson Road
- The curve near 1325 Sunset Road
- The curve near 1076 Sunset Road
- The curve near 930 Sunset Road
- The curve near 720 Sunset Road
- The curve near south of Sir Echos Way”

8.7. Notice of Motion: Green Municipal Fund, Safe and Active School Routes Grant (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission requests that staff submit an application to the Green Municipal Fund, Safe and Active School Routes in the amount of \$125,000 to support project (26-01 Ganges Pathway Construction) with a total project budget of \$375,000 funded by \$130,000 of capital on hand, \$120,000 of Community Works Funding and \$125,000 of Green Municipal Funding."

8.8. Notice of Motion: Implications of Amending Bylaw 1465 (E. Rook)

Commissioner Rook proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission request Staff report back on the process and implications for amending the CRD Bylaw 1465 Animal Regulation and Impounding to exempt the Salt Spring Electoral Area from the animal noise section 26 of that bylaw with reference to Bylaw 3384 Noise Suppression Bylaw (Salt Spring Island) as the sole animal noise bylaw applicable to Salt Spring Island."

8.9. Notice of Motion: Review Exemptions in SSI Noise Bylaws (E. Rook)

Commissioner Rook proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission request Staff report back clarifying all exemptions to the Bylaw 3384 Noise Suppression Bylaw (Salt Spring Island and Bylaw 1465 Animal Regulation and Impounding Section 26, their scope, legal basis if outside of the bylaw, and definition of eligibility for exemptions."

8.10. Notice of Motion: Report on Bylaw Adjudication Process (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission request Staff report back on the new adjudication process and provide information on undertaking an option for a locally customized mediation process."

9. Adjournment

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Local Community Commission adjourn the meeting at 2:18pm.
CARRIED**

CHAIR

SENIOR MANAGER

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, OCTOBER 16, 2025**

SUBJECT SSI Community Transit Service Update

ISSUE SUMMARY

To update the Salt Spring Island (SSI) Local Community Commission (LCC) on the status of the increase to the maximum allowable requisition as well as recent budget and service expansion implications related to the 1.238A SSI Community Transit Service.

BACKGROUND

The SSI Community Transit and Transportation Service Establishment was adopted through Bylaw No. 3438 in 2007. The bylaw established two separate services on SSI:

- (1) Community Transit Service ("Transit") provides a public transit system on SSI delivered by BC Transit; and
- (2) Transportation Service ("Transportation") carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, parking facilities, pedestrian and safety and traffic calming facilities and implements transportation demand management programs.

In 2024 the SSI LCC progressed discussions with BC Transit to evaluate options for expanding transit service. Several options were considered, and it was determined that efforts should be focused on increasing the frequency of service on Route 2 Fulford Ferry to Ganges to be implemented in 2026.

BC Transit could not support the expansion of service hours within the desired time frame and had responded with a one-year postponement. To support future expansion and maintain the existing service level an increase in the Community Transit service maximum levy was required.

On July 17, 2025 the following motion was passed

That the Salt Spring Island Local Community Commission recommends to the Capital Regional District Board

1. That Bylaw No. 4647, "SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025", be introduced and read a first, second, and third time;
2. That Bylaw No. 4647 be referred to the Inspector of Municipalities for approval;
3. That staff be directed to proceed with Salt Spring Island Electoral Area Director consent.

The motion was referred to the CRD Board on September 10, 2025, where the recommended motion was amended to only allow for a 25% increase.

1. That Bylaw No. 4647, “SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025”, be introduced and read a first *and second time*;
2. *That Bylaw No. 4647 be amended so that the maximum requisition is no greater than a 25% increase; and*
3. *That amended Bylaw No. 4647 be brought back to the Capital Regional District Board for third reading.*

BC Transit has again indicated that they will not be able to support the expansion of service hours for 2027 but have indicated that a signed expansion agreement is still required to place us in the queue. Staff are unable to sign an service expansion agreement without the max levy increase approved.

In addition, BC Transit has provided staff with updated budget projections for 2026-2028 showing significant increases in operating costs and declining revenues. While the assumption is that revenues have declined due to the Ganges Hill construction conservative estimates should still be made for 2026 as construction continues on the Blackburn bridge and lost riders may continue to utilize alternative forms of transportation.

IMPLICATIONS

Service Delivery Implications

Transit service expansion investments are important components to sustaining and growing a successful community transit system. The current system experiences capacity issues and users are often passed by during peak times. The LCC has put forward a request to expand the existing service requiring an increase to the maximum requisition before the request can be formalized. Regardless of when the service expansion takes place, an increase to the maximum requisition is required in 2026 to maintain the current service levels.

Financial Implications

Operating costs are projected to go up by \$99,686 or 10% in 2026/2027 resulting in an increase of \$55,162 to be funded locally. In addition, revenue is projected to drop by \$37,678 or 17.3% resulting in increased costs totaling \$92,840 to be funded locally.

The 2026 provisional budget did not include BC Transits recent estimates and will need to be revised for final budget. The provisional budget was presented with the maximum allowable requisition under the current bylaw increasing from \$454,571 in 2025 to \$506,500 in 2026. To support increased projected costs and reduced revenues the maximum requisition will need to be increased, transfers to reserves reduced, operating reserve funding increased or a combination of these.

CONCLUSION

The SSI LCC has progressed discussions with BC Transit to evaluate options for expanding transit service. BC Transit has indicated that the expansion would no longer be feasible for 2027. To support the existing service level and future expansion an increase in the maximum requisition is required. The Electoral Area Director has indicated support for a 25% increase to the maximum requisition in 2026.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, OCTOBER 16, 2025**

SUBJECT **Salt Spring Island Centennial Park Washroom Extended Hours Pilot Program**

ISSUE SUMMARY

To update the Salt Spring Island (SSI) Local Community Commission (LCC) on the Centennial Park washroom extended hours pilot program.

BACKGROUND

Centennial Park, located in the heart of Ganges Village, is home to community events such as the Saturday Market and seasonal celebrations. The park is generally open from dawn to dusk, with extended hours for approved events.

In 2018, the washroom facility was rebuilt with men's, women's, and universal washrooms. Despite being locked nightly, the facility has faced persistent vandalism, leading to seasonal early closures of the larger washrooms, with only the universal washroom remaining open in the evenings. While vandalism continues, limiting use to the universal washroom has reduced impacts to visitors and staff.

On January 16, 2025, the LCC directed staff to trial extended hours for the universal washroom until midnight and install additional lighting to enhance safety and deter unwanted activity.

Since March 2025, the Centennial Washroom has operated with extended hours. Staff have monitored the facility and tracked incidents related to vandalism, garbage, and park gatherings. While vandalism and garbage remain ongoing concerns, reported incidents have only shown a slight increase compared to previous years, making it unclear whether the extended hours are a contributing factor. To support monitoring, a security company was contracted to patrol the site in the evening and close the washroom at midnight. Although no major incidents have been reported, security staff note the washroom is often left in poor condition and occasionally find small groups of people using the universal single-toilet washroom at the same time, late at night.

IMPLICATIONS

Financial Implications

One-time funding to support expanded hours and additional security lighting for the Centennial Park Washroom was included in the 2025 SSI Community Park operating budget. Ongoing funding in the amount of \$2,400 has been included in the provisional 2026 SSI Parks and Recreation operating budget for the expanded service level to continue.

2025 Budget	
Open the single occupant accessible washroom until 12am	- Security - \$200/month x 12 months = \$2,400 - Additional security lighting = \$2,600

CONCLUSION

The trial of extended hours for the Centennial Park Washroom began in March 2025 with the Universal Washroom remaining open until midnight each night. While vandalism and garbage remain ongoing issues, incident levels have not shown a significant increase compared to previous years. Security patrols and nightly closures have helped limit major problems, though conditions inside the washroom often remain poor. Staff will continue to monitor operations and report back on any further impacts or required adjustments.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services



Making a difference...together

REPORT TO THE SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF Thursday, October 16, 2025

SUBJECT SSI Local Community Commission Services External Grants 2025 Fall

ISSUE

This report provides an update on new and in progress external grants activity for a period from May 2025 to October 2025.

BACKGROUND

A summary of the external grant applications (Appendix A) details grants submission and the application status. Several projects in the Five-Year Financial Plans under the delegated authority of the Salt Spring Island Local Community Commission (LCC) are reliant on grant funding to proceed.

IMPLICATIONS

Financial Implications

New Grants / Contributions Awarded

1. \$35,000 ICBC- Ganges Crosswalk study
2. \$100,000 MoTT Transit Minor Betterments Grant – Mobrae Avenue and Cushion Bus Shelter, Prepare for West Horel
3. \$40,000 ICBC- Merchant Mews Crosswalks

Upcoming Grants that are Pending Approval

1. \$9,625 SSI Foundation Community Grant – Gym Inflatable
2. \$1,750,000 Capital Infrastructure Stream- Rainbow Recreation Building Envelope
3. \$65,000 MoTT Transit Minor Betterments Grant – Visitor Centre Bus shelter

CONCLUSION

The Capital Regional District (CRD) recognizes grants are a supplementary funding source to address the needs of under the scope of the Local Community Commission services. A number of services under the LCC are reliant on grant funding to proceed.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

Appendix A – 2025 SSI External Grants Tracker Fall

2025 SSI LCC Services Grants Tracker

(Updated as of 09-Oct-25)

 Approved	 Pending	 Unsuccessful
9	3	3
\$329,228	\$1,824,625	\$334,139

2025 Approved Grants

Service	Grant Program	Date Submitted	Project Status	Amount
Salt Spring Island Parks and Recreation	Summer Student Grant- Camp Leaders	27-Nov-24	100%	\$7,501
	Island Health -Inclusion Support Funding -Summer Program staff	12-Feb-25	100%	\$9,727
Salt Spring Island Transportation	MoTT Transit Minor Betterments - Mobrae Avenue Bus Shelter Design	14-Feb-25	100%	\$7,500
	MoTT Transit Minor Betterments - Cusheon Lake Road Bus Shelter Design	14-Feb-25	100%	\$7,500
	BC Active Transportation- Merchant Mews Pathway	25-Oct-23	20%	\$112,000
	ICBC- Ganges Crosswalk Study	24-Apr-25	25%	\$35,000
	MoTT Transit Minor Betterments - Bus Shelters Mobrae, Cushion and Prepare West Horel	24-Apr-25	40%	\$100,000
	ICBC- Merchant Mews Crosswalks	24-Apr-25	5%	\$40,000

Appendix A

Economic Development	SSI Foundation Community Grant - Integrated Housing Strategy	12-Mar-25	25%	\$10,000
Total				\$329,228



2025 Pending Grants

Service	Grant Program	Date Submitted	Project Status	Amount
Salt Spring Island Parks and Recreation	SSI Foundation Community Grant- Gym Inflatable	12-Mar-25	0%	\$9,625
	Capital Infrastructure Stream - Rainbow Recreation Building Envelope	12-Sep-25	25%	\$1,750,000
Salt Spring Island Transportation	MoTT Transit Minor Betterments - Vistor Centre Bus Shelter	14-May-25	5%	\$65,000
Total				\$1,824,625



2025 Unsuccessful Grants

Service	Grant Program	Date Submitted	Project Status	Amount
Salt Spring Island Parks and Recreation	Island Health -Inclusion Support Funding -Spring Break Program staff	12-Feb-25	0%	\$4,139
Salt Spring Island Transportation	BC Active Transportation- Rainbow Road	31-Oct-24	10%	\$315,000
Economic Development	SGITP Donation Request- Integrated Housing Strategy	12-Mar-25	20%	\$15,000
Total				\$334,139

Salt Spring Island Administration Project Tracker

Report No. 20, 2025 | July -September



Project #	Project	Description	Status	%	Comments	Timing
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Priority Area: Drinking Water

19-01	Highland Fernwood Intake Construction	Construct and install intake screen and pipe improvements	Complete	100	Project substantially complete.	Q3 2025
26-04	Highland Fernwood Intake Study Improvements	Strategies to reduce manganese in raw and treated water - intake, treatment or other	Pending	0	Flexible intake and sampling program	2026
28-01	Highland	Highland Upper Reservoir Replacement	On-Hold	50	Detailed design essentially complete. Class A cost estimate required. Funding process (debt) for construction.	2027
24-10/24-11	Highland Fernwood Middle Reservoir	Replace leaking Middle Reservoir Design and Construction	Pending	0	Design of Middle Reservoir repair or replace. Debt funding for construction will be necessary.	2026-2028
22-01	Highland / Fernwood Back Up Power	Design back up power system for Highland /Fernwood water system.	On-Hold	95	Engineering and design essentially complete.	2030
24-04/24-05	Highland Fernwood Water Treatment Plant and Reservoir #1 H & S Improvements	Design and install guard rails at WTP and Reservoir #1 to address H & S concerns.	Completed	100	Project completed	Q3 2025
26-01/23-07	Highland Fernwood SCADA Upgrades Design	SCADA controls and instrumentation upgrades with electrical upgrades to replace obsolete control system	In-Progress	5	Equipment specified, class D cost estimates completed. Ratepayer consultation for remainder debt financing.	2026
21-01	Highland Fernwood - Public Engagement	Public Engagement to support the debt borrowing process for AC main replacement design, SCADA upgrades, Middle Reservoir replace	Pending		Pending budget approval for project planning	2026-2030
24-01	Fernwood PS Hazard assessment and demolition	Assessment of hazard and demolition	Pending	0	Fernwood PS Hazard assessment and demolition	2026
26-02/26-03	PRV #2 Design and Construction	Pressure reducing valve station PRV#2 at Maliview Design and Construction	Pending	0	PRV#2 is necessary to reduce pressures to lower end of supply system	2026
25-01	Cedars of Tuam New Well Investigation	New well and water treatment plant designs and construction; and water conservation plan.	On-Hold	10	Testing of new well on hold per Commission. Grant obtained to undertake well testing.	2026
23-01	Cedars of Tuam Electrical upgrades	Required electrical upgrades to WTP	In-Progress	90	Install electrical upgrades including new mast and panel upgrades. Grant funding obtained.	Q3 2025
21-05	Cedars of Tuam sand separator and chlorine analyzer	Install sand separator and chlorine analyzer to improve WTP operation and control	In-Progress	60	To improve treatment and increase reservoir control. Sand separator is installed.	Q3 2025
26-03	Cedars of Tuam- Decommission old wells	Decommission unused wells as required	Pending	0	Decommission unused wells as required	2026
27-01	Cedars of Tuam - AMPs	Update Asset Management Plan	Pending	0	Revise McElhanney condition assessment to SAMP	2026
21-06	Cedar Lane Manganese Treatment	Manganese treatment system engineering designs - Phase 2 - Construction	Pending	0	Engineering and design complete. Cost estimate has been updated 2025. Grant funding has been received to support this construction. Ratepayer consultation for remainder debt financing. (\$150k debt estimated)	Q2 2026
24-04	Cedar Lane - Public Engagement	Public Engagement to support the debt borrowing process for the manganese treatment construction project	In-Progress	1	Public engagement to support petition process, through to approval and Board bylaw	Q1 2026
n/a	Dam Safety	Review weir and water licenses; and CRD responsibilities	On-hold	5	Operations hold licences, will follow-up with operations team	Q4 2025
28-04/25-01	Fulford Water Main Distribution System Replacement	Investigation, analysis, design and strategy for replacement of asbestos/concrete (A/C) sections of Fulford water main distribution system.	On-Hold	80	Consultant contract awarded Q4 2022. Draft Technical Report complete.	2026

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Project #	Project	Description	Status	%	Comments	Timing
26-01/24-07	Fulford SCADA Upgrades Design & Construction	SCADA controls and instrumentation upgrades with electrical upgrades to replace obsolete control system	In-Progress	5	Equipment specified, class D cost estimates completed. Pending completion of debt funding process (\$300k debt estimated construction)	2026
21-02	Fulford - Public Engagement	Public Engagement to support the debt borrowing process for the SCADA Upgrade construction project	In-Progress	1	Public engagement to support petition process, through to approval and Board bylaw	Q1 2026
24-02	Fulford WTP ventilation	Install Mechanical ventilation for DAF plant	In-Progress	5	Air changes to be specified, equipment purchased and installed	2026
24-03	Fulford WTP floc Mixer Motor Gearboxes	Replacement of WTP floc Mixer Motor Gearboxes (2)	In-Progress	10	Gearboxes are on order, replaced will be refurbished and kept as spare	2026
23-01	Beddis Abandoned AC Water Line	Remove ~ 50 m of abandoned asbestos cement water line	Completed	100	Contractor completed demolition and removal.	Q2 2025
26-04/24-08	Beddis SCADA Upgrades Design & Construction	SCADA controls and instrumentation upgrades with electrical upgrades to replace obsolete control system	In-Progress	5	Equipment specified, class D cost estimates completed. Pending completion of debt funding process	2026
21-03	Beddis - Public Engagement	Public Engagement to support the debt borrowing process for the SCADA Upgrade construction project	In-Progress	1	Public engagement to support petition process, through to approval and Board bylaw	Q1 2026
2104	Beddis Sky Valley Middle Reservoir and booster pump	Design and construction for additional Sky Valley Middle Reservoir and booster Pump	On-Hold	20	Design completed and for additional Sky Valley Middle Reservoir and booster Pump on hold per Commission	2026
24-05	Beddis DAF WTP ventilation	Install Mechanical ventilation for DAF plant, H&S requirement	In-Progress	5	Air changes to be specified, equipment purchased and installed	2026
24-06	Beddis WTP floc Mixer Motor Gearboxes	Replacement of WTP floc Mixer Motor Gearboxes (2)	In-Progress	10	Gearboxes are on order, replaced will be refurbished and kept as spare	2026
25-07	Investigate DAF Residual Disposal Alternatives	Investigate alternatives for the disposal of DAF residuals	In-Progress	5	Investigate alternatives for the disposal of DAF residuals	2026
25-08	Review of Sky Valley Reservoir	Review configuration and develop cost estimate for Sky Valley Reservoir.	Pending	15	Upper Reservoir beyond useful life	2026
n/a	New Connections	Evaluation and support of new connections and additions to the service area	Ongoing		To evaluate and assist new proponents with connection to water services	
Priority Area: Sewer/Liquid Waste						
	Ganges WWTP Storage	Concept Design for Storage at Ganges WWTP.	On-Hold	75	Preliminary design completed.	2026
	Ganges WWTP Aeration System Design	Design for upgrade to Ganges WWTP aeration system.	Complete	100	Preliminary design complete. Detailed design complete	Q3 2025
	Ganges WWTP VFD Installation	VFD installation for the EQ Tank at the Ganges WWTP.	In-Progress	40	Project initiated. Included in Aeration System.	Q4 2025
24-03	Ganges WWTP E I & C Upgrades	Upgrade E I & C components of facility and replace obsolete control system components.	In-Progress	20	Project initiated. Servers installed, electrical upgrades in progress. Long delivery electrical and control equipment being ordered. Contract awarded for controls system design.	2026
24-02	Ganges sludge thickener membrane replacement	To replace the sludge thickener membrane at end of life	In-Progress	10	Awaiting end-of-life of membrane	2026
24-04	Ganges Sewer Service Area Modelling	Update expand and recalibrate sewer model. Model the effluent conveyance piping system to determine current bottlenecks and explore future capacity requirements.	Complete	90	Report received in Q1 2025, available budget for updates	Q1 2025
24-05	Ganges WWTP Performance Improvement Study	To evaluate process improvements including membrane,tanks,hot water optimization	Complete	90	Draft report received from consultants. Includes recommendations and conceptual design.	Q3 2025
26-03/24-06	Ganges WWTP Performance Improvement Detail Design	Design and construction of recommended performance improvements	Pending	0	Design and construction of recommended performance improvements. Construction pending debt borrowing process.	2026

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Project #	Project	Description	Status	%	Comments	Timing
22-01	Ganges - Public Engagement	Public Engagement to support the debt borrowing process for the performance improvement project	In-Progress	1	Public engagement to support petition process, through to approval and Board bylaw	2026
25-02	Ganges replace 100% surcharged mains	Ganges replace 100% surcharged lines 430m design, construction and project management (GCFC)	Pending	0	Ganges replace 100% surcharged lines 430m design, construction and project management (GCFC)	2026
23-01	Ganges Back-up Power for Pump Stations	Design and specify back up power requirements for pump stations in the Ganges sewer service area.	Complete	95	Generator received, wiring harness pending completion	Q3 2024
26-02	Kings Lane Sewer Extension	To extend Ganges sewer main to 154 Kings Lane affordable housing	Pending	0	To extend Ganges sewer main to 154 Kings Lane affordable housing	2026
26-04	UF Membrane replacement	emergency replacement of the UF membrane (1 train)	Pending	0	early failure of the UF membrane requires replacement of at least one train of UF membrane cassettes	2026
26-05	Ganges H&S catwalk grates and railings	To install Health and Safety improvements to WWTP infrastructure including grates, railings to improve operator safety. Resulting from H&S audit.	Pending	0	To install Health and Safety improvements to WWTP infrastructure including grates, railings to improve operator safety. Resulting from H&S audit.	2026
21-04	Chemical storage Central facility Design and Construction	Design and construction of the central facility at Ganges WWTP to house chemical storage, lab, crew room	Pending	20	Conceptual design of the facility is completed	2026-2027
21-03	Maliview WWTP Upgrade	Upgrading current RBC process to MMBR process to meet regulatory requirements	In-Progress	20	Major process equipment delivered in 2024 and in storage on Salt Spring. Grant funding has been received to support this project. 95% Design complete. Petition approved. Pending loan authorization Bylaw process.	2026
21-01	Maliview Electoral Assent for Borrowing	Electoral assent for borrowing of funds for the upcoming Maliview WWTP Upgrading Project	In-Progress	50	Petition and Loan Authorization Bylaw process.	Q4 2025
23-02	Maliview Inflow and Infiltration Program and Repairs	Investigation of sewer collection system to determine inflow and infiltration points and strategy for repair. Required by regulator	In-Progress	5	Project initiated. Pending Loan Authorization Bylaw process.	2026
26-01	Burgoyne - renew process equipment	Replace gearbox, motor, screen basket, auger shaft	Pending	0	Parts spec'd, to be ordered pending early approval	2026
24-03	Liquid Waste Treatment Upgrades	Public consultation and engagement strategy	In-Progress	5	Geotubes pilot test study completed in December. GeoTubes shown to be not cost effective. Considering next steps.	Q3 2025
	Liquid Waste Treatment Upgrades	Geotube Pilot Study	Completed	100	Laboratory testing of septage and sludge samples complete and analyzing results. GeoTubes shown to be not cost effective.	Q3 2025
26-02	Burgoyne - Facility safety upgrades	Hot water, eye wash, shower, insulation, heat, H&S facility upgrades	Pending	0	Hot water, eye wash, shower, insulation, heat, H&S facility upgrades	2026
	Composting Facility	Community-based composting facility and service agreement	Complete	100	Operating agreement and land tenure completed. Small amount of electrical work left to complete as well as connecting water line from reservoir to facility.	Q4 2024
23-01	Burgoyne Grit Chamber	Design and install Grit Chamber to reduce maintenance on pumps and improve process	In-Progress	50	Tank received. Install to be done by operations	Q3 2025

Priority Area: Transportation

Salt Spring Island Administration Project Tracker

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Project #	Project	Description	Status	%	Comments	Timing
22-04	Merchants' Mews Pathway Design	Design an active transportation pathway along Upper Ganges Rd from Leisure Lane to Merchants Mews	Completed	100	Contract awarded to Island Pathways to develop detailed designs to meet Min. of Transportation specifications. Drawings now approved by MoTT. Anticipate tendering and construction in Q3 2025. MoTT Licence of Occupation received April 2025.	Q2 2025
22-04	Merchants' Mews Pathway	Construction of pathway	In-Progress	20	Procurement documents near completion. Bid process in Fall of 2025	Q4 2025
	Rainbow Road Pathway Design	Design of sidewalk and bike path along Rainbow Road from Jackson Ave to Lower Ganges Road	In-Progress	95	Contract for Design and Surveying has been initiated. Completing Engineering and design and securing right of ways. BCAT grant application unsuccessful and intending to re-apply with an expanded project scope in 2025.	Q3 2025
	Swanson Road Pathway Design	Design a pathway along Swanson Road from Atkins to Leisure Lane.	In-Progress	5	Preparing Project Charter to define project scope. Working with Island Pathways for potential design - build.	Q3 2025
	Jackson and McPhillips Pathway Design	Design of active transportation infrastructure along Rainbow, Jackson and McPhillips in Ganges	In-Progress	75	Contract for engineering design is in progress. Preparing for a potential BCAT Grant application in Fall 2025.	Q3 2025
23-01	Bus Shelters	Design and construction of bus shelters at junction of Mobrae Avenue and Vesuvius Bay Road, and junction of Cushion and Fulford Ganges and West Horel bus shelter, and potentially the Ganges bus shelter adjacent the Visitors Centre	In-Progress	40	Initial ground works completed, Grant funding in place for Mobrae and Cushion bus shelters. Concrete pad contract awarded. PO for shelters issued.	2026
	Kanaka Transit Bus Storage / Charging	Conceptual design for a transit bus depot including EV chargers	See Parks Works Yard		Please see Parks Works Yard project under Park Land section for updates on a shared facility to accommodate park maintenance facility and bus depot including EV chargers for both buses and CRD vehicles	
	Parking Proposal	Consider options for Saturday parking in Ganges	Completed	100	Sandwich boards purchased and being deployed during the Saturday market to direct traffic to overflow parking areas.	Q2 2025
	Ganges Crosswalk Study	Study of Crosswalks in Ganges	In-Progress	75	Consulting project has been initiated	Q4 2025
Priority Area: Economic Development						
	Integrated Housing Strategy	Development of an Integrated Housing Strategy	In-Progress	40	Project is in progress and initial engagement with community groups has commenced.	Q3 2025
Priority Area: Parks and Recreation						
Park Land:						
	Phoenix Elementary School	CRD has assumed the operation and management of the former Elementary School and property effective Dec 1, 2024.	In-Progress	50	Temporary use permit has been approved to use the site as a temporary maintenance facility. A 12month lease has been signed for the Chuan Society to occupy the upstairs. LCC to explore future options for the site and building.	Q2 2026
	SIMS Energy Audit	Energy audit and replacement of HVAC System.	In-Progress	50	Level 1 Energy Audit to be funded by BC Hydro. Designs and costing for HVAC replacement funded by CARF.	Q4 2025

Salt Spring Island Administration Project Tracker

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Project #	Project	Description	Status	%	Comments	Timing
	Ganges Harbour Walk	A steering committee has been established to secure right of ways, develop designs and consult with the community to build the Ganges Harbour walk.	In-Progress	25	Application submitted to the Province to secure foreshore right of way within existing alignment. Province requested detailed designs be submitted. Conceptual designs are being drafted for consultation with upland owners, First Nations and the community to inform detailed design and Class D estimates (+/- 40%).	Q4 2026
	Parks Works Yard	Parks Maintenance facility designs and costing	In-Progress	5	Conceptual design has been drafted and rezoning application has been submitted to Island Trust. Designs have been coordinated with BC Transit and SSI Transit Service for EV bus charging infrastructure and storage. Grant funding has been received to support this project.	Q4 2025
	Hydrofield - Field Upgrades	Proposed enhancement project to upgrade fields with two minor baseball and a soccer practice	In-Progress	25	Conceptual designs and cost estimates have been obtained. CRD has formalized a joint use agreement with SD64 for construction and field bookings. A private donation has been received to support this project.	Q3 2026
	Portlock Park Master Plan	Develop a master plan for Portlock Park	Complete	100	LCC has approved Master Plan. Final report and costing were presented in October 2025.	Q4 2025
	Portlock Park Maintenance Shed	Replacement of destroyed maintenance shed and equipment destroyed in a fire at Portlock Park.	In-Progress	50	Equipment has been replaced. Maintenance shed replacement has come in over budget and will require additional funding.	Q2 2026
	Portlock Upgrades	Upgrades to track and baseball backstop to extend useful life.	Complete	100	CWF has been secured to support these upgrades.	Q4 2025
	Ganges Fire Hall	Repurpose, remediate or demolish the former Ganges Fire Hall	In-Progress	15	Architectural Firm has been retained to assess options and implications with repurposing the existing building.	Q4 2025
Community Parks:						
	Peace Park - Memorial Story Corridor	Memorial Story Corridor installation planned for Peace Park	In-Progress	15	LCC approved Japanese Garden Society to develop a Memorial Corridor in Peace Park. Contract has been signed. Construction planned for Q4 2025.	Q4 2025
	Mt. Maxwell Community Park Management Plan	Management Plan to inform use and open to the public.	In-Progress	50	Consultation with First Nations is ongoing. First round of community consultation is now complete. Project Management Plan has been drafted for FN review ahead of presenting to the LCC for comment.	Q2 2026
	Trail Development - Mt Maxwell	Develop entrance and trail network to new Mt. Maxwell Community Park	On-Hold	5	\$100k grant secured from SSI Foundation to support project. Project is on hold until the completion of the Management Plan	Q4 2026
	Trail Development - Trincomali	Development of a connector trail from Dunbabin Park to Trincomali Heights	In-Progress	25	Survey and environmental assessment complete. Initial brush clearing partially complete. Utilizing volunteers to clear trail entrance.	Q1 2026
	Fernwood Dock	Continue with maintenance and repairs as identified in the Condition Assessment report.	Complete	100	Completed condition assessment in 2023 to plan for capital works in 2024. Preventative maintenance has been completed in 2023. Underwater floats replacement and underwater assessment have been completed. Emergency repair work was completed in the summer of 2025.	Q4 2025

Salt Spring Island Administration Project Tracker

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Project #	Project	Description	Status	%	Comments	Timing
	Drummond Park Playground	Replace the Drummond Park playground structure	In-Progress	5	Project Charter has been approved and playground replacement has been selected. Waiting on permitting from Archaeological Branch.	Q4 2025
	Parkland Acquisition	Accept a donation of land for the purpose of a community park	Complete	100	Purchase and sale agreement has been finalized. Survey and assessments are now complete. Board approval was received in Sept. 2025.	Q4 2025
	EV Charge Installation	10 EV chargers planned for installation at Portlock, Artspring, Phoenix, SIMS, Centennial and Rainbow Rec Centre.	In-Progress	10	Site assessments completed. Installation for Portlock and Phoenix are being scheduled as phase 1.	Q3 2025
	Trail Development - Kanaka Connector	Re-surface the existing Kanaka Connector Trail and improve	In-Progress	20	Application for License submitted to MOTT. CWF has been secured to fund this project. Trail overlaps with an "area of high potential" requiring FN engagement.	Q1 2026
Community Recreation:						
	Recreation Program Equipment	Replace and expand existing program equipment	Complete	100	Replacement matts and program supplies have been purchased. Grant application submitted to fund a new gym inflatable.	Q2 2025
	Tennis Court Resurfacing	Resurface Portlock Tennis Courts	Complete	100	Court 3 was resurfaced in August 2025.	Q3 2025
	Accessibility Assessment: Pool & SIMS	Complete Accessibility Assessment for Pool and SIMS	In-Progress	75	Contract awarded to "Meaningful Access". Accessibility Walkthrough completed Sept 22. Awaiting report from contractor.	Q4 2025
Pool:						
	Pool Structural	Structural assessment for pool exterior wall	On-Hold	25	Assessment has been completed. Recommendations and costing have been brought back to LCC with a recommendation for debt borrowing. Alternative Approval Process (AAP) deferred to 2026 - repairs 2027	Q3 2027
	Pool Safety and Security Improvements	Install camera's in the Rainbow Recreation Centre	Complete	100	Site assessment has been completed and quotes received. Funded by CWF. Works are schedule for completion during pool shutdown March 31-April 22	Q2 2025
	Pool Piping Replacement	Replace cast iron piping during annual shutdown (Phase 1)	In-Progress	50	50% of work was completed during annual shutdown March 31-April 22, 2025. Remaining work is scheduled for 2026 with approved CWF.	Q2 2026
	Pool Equipment Replacement	Replace mechanical equipment and service pumps and fans during annual pool closure.	Complete	100	Contractors have been lined up to complete this work during annual shutdown in April 2025.	Q2 2025
Other						

Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
Grant-in-Aid										
Transit										
Main Motion	Na	Webster	BC Transit Expansion of Services	That the Salt Spring Island Local Community Commission directs staff to report back on the process of increasing the levy for the transit service	12-Sep-24	Na	24-814	12-Sep-24	Carried	- Staff report postponed from March 20, 2025 meeting due to changes in funding. Revised report is pending determination of funding.
Transportation										
Main Motion	Na	Holman	Ganges Active Transportation Plan	That staff: 1. Immediately issue a sole source contract for a legal survey of all MOTI RoWs identified in the Ganges Active Transportation Plan, as well as for: South Rainbow Road (from Fulford Ganges Road to Jackson); Drake Road (from the Dragonfly property to Fulford-Ganges Road); and Jackson Avenue / Seaview Avenues (from Rainbow Road to Fulford-Ganges Road). 2. With assistance from Victoria Regional and Strategic Planning staff, immediately organize a meeting with directly affected property owners regarding the projects identified in the Ganges Active Transportation Plan and on Jackson Avenue.	11-Apr-24	Na	Na	11-Apr-24	Carried	-Surveys on Rainbow, Jackson, McPhillips and Drake road are completed. -Dicussions have progress in all sections where engineering designs are in draft. -Fulford-Ganges survey and dicussions with proptery owners will be completed when the project scheduled in the Capital Plan
Economic Development										
Parks and Receation										
Main Motion	Na	Holman	SSI Kanaka Skatepark Expansion Proposal	That the Salt Spring Island Local Community Commission approves that staff include the Kanaka Skateboard Park expansion project in the 2025 SSI Parks and Recreation Five Year Financial Plan and allocates \$5,000 of Capital Reserve Funding to support a portion of CRD staff administration costs associated with the project.	8-Aug-24	Na	24-766	8-Aug-24	Carried	-Pending Funding
Liquid Waste										
Adminstration/Other										
Main Motion	Na	Webster	LCC Role Regarding Boat-related Issues Discussion	That the Salt Spring Island Local Community Commission (LCC) write to the CRD Board requesting: 1) That the Salt Spring Island LCC be consulted in the identification of local government objectives and desired outcomes for Salt Spring Island harbour areas. 2) That the Salt Spring Island LCC be included as part of any regional working group that might be established relating to harbour management issues. 3) That the Board write to the provincial and federal governments requesting them to fulfill their responsibilities relating to better management of Private Mooring Buoys, long-term boat use and live-aboards.	5-Dec-24	Na	24-962	5-Dec-24	Carried	-Workshop April 10, 2025
	Legend									
		Completed								
		Postponed								
		GIA								
		Budget								

Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
Grant-in-Aid										
NoM	25-0254	Baker	SSI Foundation Meeting	That the Salt Spring Island Local Community Commission requests that staff arrange a meeting involving the Salt Spring Island Foundation, CRD staff and two representatives of the Salt Spring Island Local Community Commission in the near future to discuss Grant-in-Aid.	20-Feb-25	Next meeting	24-280	13-Mar-25	Postponed	-postponed until after Staff to Staff meeting
NoM	25-0874	Holman	Grant in Aid Chamber of Commerce Hands Across Water	That the Salt Spring Island Local Community Commission support in principle and subject to approval from CRD Finance of up to \$5,000, a Grant-in-Aid proposal from the Chamber of Commerce to help fund the US-Canada Hands Across the Water event of Sept. 19-21, 2025.	10-Jul-25	Same Day	25-0874	17-Jul-25	Carried	OPPOSED Corno -motion was deferred to a future meeting at the Jul. 08, 2025 meeting
Main Motion	Na	Holman	Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake	That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director: 1. Approve the Grant-in-Aid applications to the applicants listed in Appendix A in the amount of \$22,050; and 2. Approve the Grant-in-Aid applications to the applicant listed in Appendix B in the amount of \$1,350 subject to eligibility.	18-Sep-25	Na	25-0935	18-Sep-25	Withdrawn	
Motion Arising	Na	Holman	Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake	That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director to approve the Grant-in-Aid application for the Salt Spring Chamber of Commerce in the amount of \$4,500. AND That Appendix A be amended to remove the Salt Spring Chamber of Commerce application.	18-Sep-25	Na	25-0935	18-Sep-25	Carried	ABSTAINED Webster
Motion Arising	Na	Holman	Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake	That the Salt Spring Island Local Community Commission request Staff invite the Wagon Wheel Housing Society to attend a future meeting to present information regarding their operation.	18-Sep-25	Na	25-0935	18-Sep-25	Carried	
Motion Arising	Na	Corno	Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake	That Appendix A be amended with the following amendments: -Reduce the amount for Beaver Point Community Hall Association from \$4,500 to \$3,000 -Reduce the amount for Graffiti Theatre Company Society from \$3,150 to \$2,000 -Reduce the amount for Salt Spring Island Printmakers from \$900 to \$800 AND That Appendix B be amended to reduce the amount for Rural Islands Economic Partnership Society from \$1,350 to \$1,000	18-Sep-25	Na	25-0935	18-Sep-25	Carried	
Motion Arising	Na	Corno	Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake	That the Salt Spring Island Local Community Commission 1. Approve the Grant-in-Aid applications to the applicants listed in Appendix A with specific direction on amendments in the amount of \$14,800; and 2. Approve the Grant-in-Aid applications to the applicant listed in Appendix B with specific direction on amendments in the amount of \$1,000 subject to eligibility.	18-Sep-25	Na	25-0935	18-Sep-25	Carried	
NoM	25-1083	Corno	Grant-in-Aid Reporting Requirement	That the Salt Spring Island Local Community Commission (LCC) amend the Salt Spring Electoral Grant-In-Aid criteria to require that all recipients report back to the LCC within one (1) year of receiving their grant, detailing the specifics and outcomes of their funded project.	11-Sep-25	Next meeting	25-0976	18-Sep-25	Withdrawn	
Transit										
Main Motion	Na	Baker	Enhancement to the Ganges Bus Shelter	That the Salt Spring Island Local Community Commission requests that staff retain a 20 year License of Occupation for the Ganges bus shelter near the Visitor Centre, and apply for grant funding to enable a new bus shelter to be constructed and installed.	19-Jun-25	Na	25-0765	19-Jun-25	Carried	-Grant funding pending
Main Motion	Na	Webster	Bylaw No. 4647 SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025	That the Salt Spring Island Local Community Commission recommend to the Capital Regional District Board: 1. That Bylaw No. 4647, "SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025", be introduced and read a first, second, and third time; 2. That Bylaw No. 4647 be referred to the Inspector of Municipalities for approval; 3. That staff be directed to proceed with Salt Spring Island Electoral Area Director consent.	17-Jul-25	Na	25-0222	17-Jul-25	Carried	OPPOSED Holman -Referred to Board September 10, 2025 meeting
NoM	25-0891	Webster	SSI Transit Fare Review	That the Salt Spring Island Local Community Commission (LCC) request that BC Transit undertake a fare review of the Salt Spring Island transit system.	17-Jul-25	Next Meeting	25-0963	18-Sep-25		-In progress, intial meeting with BC Transit has occurred

Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce project 26-01 Bus Shelter from \$200,000 to \$185,000 in the 1.238A 2026 Community Transit Five-year financial plan funded by \$175,000 Grant and \$10,000 Capital Reserves in 2026.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Transportation										
NoM	25-0862	Webster	BC Ferries Vesuvius Advocacy	That the Salt Spring Island Local Community Commission (LCC) work on an urgent basis with other Salt Spring Island elected representatives and community organizations to demand that BC Ferry Corporation maintain Vesuvius Bay as homeport for at least one of the planned two vessels that will operate in the future on the Vesuvius Bay - Crofton ferry route.	19-Jun-25	Same Day	Na	19-Jun-25	Carried	-In progress
Main Motion	Na	Baker	Ganges Cross Walk Study Scope Change	That the Salt Spring Island Local Community Commission request staff amend the current contract for the ICBC Road Improvement Program to include the assessment of an additional crosswalk located at the intersection of Lower Ganges Road, Sharp Road and Wildwood Crescent, not exceeding the total grant amount of \$35,000.	17-Jul-25	Na	25-0880	17-Jul-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 27-03 Pathway Construction in the 1.238B Community Transportation Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Defeated	OPPOSED Baker, Corno, Rook
Motion Arising	Na	Baker	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission Direct staff to remove \$75,000 of community works funds from the 27-03 pathway construction in 1.238 B community transportation five-year financial plan from 2026.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Baker	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce the 1.238B Community Transportation transfer to Capital Reserve by \$23,060 in 2026 by reducing the 2026 transfer to capital reserves from \$43,060 to \$20,000 in 2026.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Economic Development										
NoM	24-1338	Holman	Integrated Housing Strategy Prioritizing	That the proposed ‘integrated housing strategy’ prioritizes affordable rental housing (e.g., rather than market ownership housing).	5-Dec-24	Next meeting	25-0127	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting
NoM	24-1341	Holman	Review of Official Community Plan Advocacy	That the Salt Spring Island Local Community Commission recommends that the proposed ‘integrated housing strategy’ and the Local Trust Committee (LTC) Official Community Plan (OCP) review retain existing OCP policies stipulating that: - zoning changes should be prioritized for affordable housing (e.g., B.2.1.2.1) - new development, including housing, should be directed in or near villages and existing transit routes (e.g., B.2.3)	5-Dec-24	Next meeting	25-0130	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting
NoM	24-1342	Holman	Official Community Plan Affordable Housing Advocacy	That the Salt Spring Island Local Community Commission recommends that the Island Trust consider immediate land use changes facilitating affordable housing options consistent with Official Community Plan (OCP) sections B.2.1.2.1 and B.2.3, including: boarding houses, accessory dwelling units in the Fulford area, and liveaboards in marinas	5-Dec-24	Next meeting	25-0131	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting
NoM	24-1343	Holman	Prioritizing Service Capacity for Affordable Housing Advocacy	That the Salt Spring Island Local Community Commission recommends that in considering zoning changes, and to the extent possible, the SSI Local Trust Committee (LTC) should prioritize limited community water and sewage collection/treatment capacity for affordable housing	5-Dec-24	Next meeting	25-0132	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting
Motion Arising	Na	Webster	Participation in the Review Process of the Official Community Paln	That the Salt Spring Island Local Community Commission meet to discuss its participation in the review process of the Official Community Plan in a comprehensive way.	20-Mar-25	Na	24-1233	20-Mar-25	Carried	-On Agenda June 19, 2025
NoM	25-0254	Webster	Business Licensing Feasibility Report	That the Salt Spring Island Local Community Commission (LCC) request staff to update the 2022 feasibility analysis of business licensing on Salt Spring Island.	20-Feb-25	Next meeting	25-0284	13-Mar-25	Carried	- Motion amended March 13, 2025 meeting. -OPPOSED Holman -In progress
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce the 1.124 SSI Economic Development ongoing supplementary item from \$20,000 to \$10,000 in 2026.	11-Sep-25	Na	25-0909	11-Sep-25	Defeated	OPPOSED Baker, Corno, Rook
Parks and Recreation										
NoM	25-1086	Corno	Centennial Park Washrooms	That the Salt Spring Island Local Community Commission request staff report back on the centennial washroom expanded hours pilot project.	11-Sep-25	Next Meeting	25-0982	18-Sep-25	Carried	

Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
Main Motion	Na	Webster	Construction and Operation of Kanaka Trail Connection	1) Obtain a License of Occupation over the Kanaka Connector as identified in Appendix A 2) Submit a Community Works Fund Application in the amount of \$30,000 to support trail development 3) Include an ongoing supplementary item for annual trail maintenance in the amount of \$5,000 in the Salt Spring Island Community Parks provisional budget package.	20-Mar-25	Na	25-0335	20-Mar-25	Carried	- MOTT for licence been issued
Main Motion	Na	Holman	163 Drake Road - Phoenix Elementary School Property Expression of Interest	That the Salt Spring Island Local Community Commission authorize staff to enter a lease with Chuan Society for a portion of the main building, playground and community gardens located at 163 Drake Road (PID 004-607-295) at a monthly rate of \$750 plus GST for a 12 month term.	15-May-25	Na	25-0554	15-May-25	Carried	-In progress
Main Motion	Na	Webster	Ganges Fire Hall Repurposing	That the Salt Spring Island Local Community Commission requests that staff retain a professional to complete a building code review and costing for a change in use of the Ganges Firehall located at 105 Lower Ganges Road, PID 007 007 876.	20-Mar-25	Na	25-0336	20-Mar-25	Carried	-Assessment in progress
Main Motion	Na	Webster	Skateboard Park Lease Renewal	That the Salt Spring Island Local Community Commission recommends that the Capital Regional District renew the Lease for the Skateboard Park, 120 Kanaka Road, Salt Spring Island for a five-year term commencing September 1, 2025, at a license fee of \$10.00.	19-Jun-25	Na	25-0754	19-Jun-25	Carried	
Main Motion	Na	Holman	Lease of the Mahon Hall	That the proposal be referred to staff to report back to the Salt Spring Island Local Community Commission.	19-Jun-25	Na	25-0753	19-Jun-25	Carried	-SSI Art Coucil Presentation request CRD to take over Mahon Hall Lease -In Progress
NoM	25-0860	Webster	Joint-Use Committee with SD64	That the Salt Spring Island Local Community Commission (LCC): 1. Appoint one member of the LCC to serve on the Joint Use Committee identified in the 2021 Joint-Use Agreement Between the Capital Regional District and the Board of Trustees of School District No. 64 (Gulf Islands). 2. Request that the Joint Use Committee meet once the new SSI Parks and Recreation Manager is hired and plan to meet at least twice yearly thereafter. 3. Request that the Joint Use Committee review and recommend appropriate revisions to the 2021 Joint-Use Agreement Between the Capital Regional District and the Board of Trustees of School District No. 64 (Gulf Islands). 4. Request that the Joint Use Committee review all current agreements between Gulf Islands School District and the LCC and provide recommendations on how best to manage these and any new agreements that might be entered into in the future.	19-Jun-25	Next meeting	25-0840	10-Jul-25	Carried	-Motion amended at the July 10 meeting
NoM	25-0966	Rook	Staff Report Grace Point Pathway	That the Salt Spring Island Local Community Commission request staff report back on the condition of the Grace Point Statutory Right of Way, issues of use or misuse of the ROW, and options for resolving those issues including, but not limited to, those issues and possible solutions raised by the Grace Point Strata Board.	10-Jul-25	Next meeting	25-0873	17-Jul-25	Carried	-On Hold
Motion Arising	Na	Webster	Rainbow Recreation Centre Off-Leash Dog Park	That the Salt Spring island Local Community Commission request that staff report back on cost implications associated with exploring alternative locations for the dog park located at 262 Rainbow road.	10-Jul-25	Na	25-0826	10-Jul-25	Carried	-Staff report presented at the Oct. 9, 2025 meeting
Main Motion	Na	Holman	Food Services for the Salt Spring Island Multi Space	That the Salt Spring Island Local Community Commission request that staff proceed with purchasing a vending machine and products in 2025 with a budget of \$6,500 and that revenues and expenditures are added to the 2026-2030 SSI Parks and Recreation Preliminary Budget for review.	10-Jul-25	Na	25-0828	10-Jul-25	Carried	
Main Motion	Na	Webster	Per-Visit Pass Expiry Dates	That the Salt Spring Island Local Community Commission approve a two-year expiry date for all 10 and 20 visit passes, effective September 1, 2025.	10-Jul-25	Na	25-0832	17-Jul-25	Carried	-motion was deferred to a future meeting at the July. 10, 2025 meeting -Implemented Sept. 1, 2025
Main Motion	Na	Holman	LCC Strategic Priorities Fund Infrastructure Grant Application	That the Salt Spring Island Local Community Commission direct staff to amend the Salt Spring Island Parks and Recreation Service (1.459) provisional Five-Year Financial Plan by increasing "Project (26-09) from \$1,500,000 to \$1,800,000 in the 2026 Capital Plan funded by \$1,750,000 of debt funding and \$50,000 of capital reserves.	11-Sep-25	Na	25-0913	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to increase the contribution to Library for service 1.141 SSI Public Library by 10% in 2027 and 5% in 2028 and reduce transfers to capital reserve in the same amount.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	OPPOSED Rook
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce the 1.455 Community Parks transfers to reserves by \$5,000 by reducing the 2026 transfer to ORF by \$2,500 from \$8,000 to \$5,500 and the 2026 transfer to CRF by \$2,500 from 18,000 to \$15,500.	11-Sep-25	Na	25-0909	11-Sep-25	Defeated	OPPOSED Corno, Rook

Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 23-03 Playground Upgrades in the 1.455 Community Parks Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 26-04 Centennial Park Upgrades in the 1.455 Community Parks Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 26-01 Park Maintenance Vehicle Replacement in the 1.455 Community Parks Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	OPPOSED Corno
Motion Arising	Na	Baker	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce project 24-02 Park Maintenance Equipment by \$13,000 from \$28,000 to \$15,000 in the 1.455 2026 Community Parks Five-year financial plan funded by \$15,000 of Equipment Replacement Funds.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce project 26-07 Raquet Sport Court Designs from \$75,000 to \$45,000 in the 1.458 2026 Community Parks Five-year financial plan funded by \$45,000 of Capital Reserves.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 24-02 Ganges Harbourwalk Detailed Designs in the 1.458 Community Recreation Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	OPPOSED Corno
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce the 1.459 Pool and Park Land transfers to reserves by \$30,000 by reducing the 2026 transfer to Pool CRF by \$5,000, from \$50,000 to \$45,000, the 2026 transfer to Pool ERF by \$5,000 from \$70,000 to \$65,000 and the 2026 transfer to Parkland CRF by \$20,000 from \$60,000 to \$40,000.	11-Sep-25	Na	25-0909	11-Sep-25	Defeated	OPPOSED Corno, Rook
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 26-12 Phoenix Upgrades in the 1.459 Pool and Park Land Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to defer project 23-06 SIMS Upgrades in the 1.459 Pool and Park Land Five-year financial plan from 2026 to 2027.	11-Sep-25	Na	25-0909	11-Sep-25	Carried	
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to amend project 25-08 SIMS Roof Replacement in the 1.459 Pool and Park Land Five-year financial plan to be funded by Debt rather than Grant in 2026.	11-Sep-25	Na	25-0909	11-Sep-25	Withdrawn	
Motion Arising	Na	Webster	Baker Beach Interpretive Panel request	That the proposal of an interpretive panel at Baker Beach access be referred to staff to report back to the Salt Spring Island Local Community Commission.	18-Sep-25	Na	25-0933	18-Sep-25	Carried	
Liquid Waste										
Main Motion	Na	Holman	Burgoyne Bay - The use of Geotubes as an Alternative Liquid Waste Management Method	That staff report back on a high-level assessment of Bio-Char as an element of liquid waste treatment and the Greenhouse Gases implications of the overall process for various options.	20-Mar-25	Na	25-0342	20-Mar-25	Carried	-Staff report presented on Oct 9, 2025
Motion Arising	Na	Holman	2026 Provisional SSI Local Community Commission Budget Review	That the Salt Spring Island Local Community Commission directs staff to reduce the 3.705 Septage Composting transfer to Reserve by \$10,000 in 2026 by reducing the 2026 transfer to CRF from \$46,310 to \$41,310 and reducing the 2026 transfer to ORF from \$25,000 to \$20,000.	11-Sep-25	Na	25-0909	11-Sep-25	Defeated	OPPOSED Corno, Rook
Adminstration/Other										
Main Motion	Na	Webster	SSI Harbours Fall Workshop Costing	That the Salt Spring Island Local Community Commission request staff proceed with organizing a second Harbours Roundtable Workshop in 2025 funded by the 1.236 Small Craft Harbours Service.	10-Jul-25	Na	25-0831	10-Jul-25	Carried	-In progress. A date has not been selected. May get pushed into the Winter
NoM	25-0580	Holman	License of Occupation	That the CRD SSI Electoral Area Director and staff explore possibilities for a Licence of Occupation or similar arrangement allowing for location of a Neighbourhood House on CRD Housing's Drake Road property (PID 028-848-870) in proximity to the supported housing facility.	8-May-25	Next meeting	25-0574	15-May-25	Carried	-In progress
NoM	25-0861	Webster	Capital Infrastructure Grant Application Priorities	That the Salt Spring Island Local Community Commission (LCC) direct staff to identify options for a capital infrastructure grant application to the Strategic Priorities Fund 2025, to be submitted prior to the program's September 12, 2025 application deadline.	19-Jun-25	Same Day	Na	19-Jun-25	Carried	-Submitted for RRC Building Envelope

[illegible]

**REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, OCTOBER 16, 2025**

SUBJECT **Annual Progress Report of the Salt Spring Island Local Community Commission's Strategic Plan**

ISSUE

To update the Salt Spring Island (SSI) Local Community Commission (LCC) on the progress of initiatives identified in the SSI LCC Strategic Plan 2024-2027.

BACKGROUND

The SSI LCC was established in June 2023 following a referendum that supported its creation. The LCC is an elected regional district commission, including the SSI Electoral Area CRD Director, that now oversees 14 local CRD services previously managed by four volunteer commissions. While the CRD Board retains authority over Bylaws and the Financial Plan, certain powers have been delegated to the LCC. Its purpose is to provide broader elected oversight, increase transparency, and ensure local services reflect the community's interests, while also serving as an advocate for SSI residents.

The SSI LCC undertook a strategic planning process in May of 2024 to confirm the long-term vision for the services governed by the commission and set priorities to guide future initiatives. The SSI LCC's Strategic Plan was formally adopted by the LCC on November 14th, 2024 with the intention of completing annual reviews.

The Strategic Plan captures key operational and LCC-driven activities needed to guide services during the term. Staff will report back to the LCC on an annual basis. A supplementary in-depth check-in has been scheduled for the winter of 2026-2027 to enable LCC members to adjust the Strategic Plan, if necessary.

Since the adoption of the plan staff have been developing implementation plans and budgets to advance the LCC initiatives. New initiatives are brought forward on a yearly basis for review and approval during the annual budgeting process.

The 2025 LCC Strategic Plan endorsed the following strategic priorities and goals:

- *Liquid Waste* – Goal: Cost effective and environmentally responsible management of liquid waste and residuals.
- *Transportation and Transit* – Goal: Enhance active transportation and transit options.
- *Economic Sustainability* – Goal: Encourage a diverse, inclusive and resilient local economy.
- *Parks, Arts, Recreation and Culture* – Goal: Enhance diverse, inclusive opportunities for physical activity and social/cultural enrichment while following environmental best practices.
- *Governance* – Goal: Promote accountable, collaborative, efficient, consolidated and locally controlled governance for SSI Services.

An update on the LCC Strategic Plan key deliverables for 19 objectives and 42 initiatives has been provided (Appendix A).

Summary of Progress

The LCC’s Strategic Plan has been reviewed against the 2026-2030 provisional financial plan to determine which initiatives are included and which initiatives will need additional resourcing or financial assistance. Out of the 42 initiatives identified in the strategic plan

- 32 initiatives are currently underway and on track,
- One initiative has been delayed,
- Nine initiatives have not been started.

The initiatives underway are distributed across the five Goals identified in the Strategic Plan.

Delayed Initiatives

The one initiative that is delayed is associated with Transportation & Transit objective to “Expand transit service and use.” The initiative to “Implement identified transit expansion priorities” has been delayed as funding from the province is currently not available.

Initiatives not Started

Many initiatives require other initiatives to be completed or operationalized before they can advance. Staff continue to review these initiatives to determine if they can proceed.

- *Liquid Waste:* Implementation of alternate dewatering and waste disposal techniques at Burgoyne Bay are associated with three of the nine initiatives not started. A review of options has been completed, and significant changes in disposal techniques are not anticipated prior to the end of this strategy in 2027.
- *Economic Sustainability:*
 - The delays in construction of the Harbourwalk is associated with the need to identify capital funding, conclude discussions with First Nations, and enter into land tenure agreements with upland owners.
 - The Implementation of Ganges Firehall as a CRD building is not scheduled to be acquired until 2026, and a repurposing plan needs to be completed prior to progressing.
 - Identify and implement Ganges Village vibrancy and beautification initiatives has been initiated through discussions with the SSI Chamber of Commerce. However, no deliverables can be recognized at this time.
- *Parks, Arts, Recreation & Culture:* The long-term use of and improvements to the Phoenix School site have not commenced. However, a short-term license agreement has been entered into with the Chuan Society for the top floor, and the lower floor will be used by SSI PARC’s operations staff while their existing maintenance facility is renovated.
- *Governance:* The expansion of the LCC administrative authority is associated with the last two initiatives that have not been started. Those include the consulting with interest holders and identifying and recommending bylaw amendments. These are being considered, however there is no progress to report at this time.

Initiatives In Progress

- The Liquid Waste related Initiatives have been focused on evaluating alternative methods for managing the liquid and solid waste at Burgoyne Bay. Recent assessments have been completed and the LCC will be reviewing options again in 2026 when updates on technologies and related CRD facilities are available.
- Transportation and Transit initiatives in progress include: completion of land surveys, engineering designs, progressing construction, identifying new trail and transit priorities, and constructing bus shelters and enhancing facilities.
- Economic Sustainability initiatives in progress include: advancing an integrated housing strategy, enhancing the Grant-in-Aid Service, facilitating the composting facility, evaluating the Ganges Firehall to enable next steps, progress the Harbourwalk, and holding workshops on Short Term Rentals and Ganges Harbour.
- Parks, Art Recreation and Culture initiatives include: a new master plan for Portlock Park and revisions to the 2022 Rainbow Road Recreation Centre (RRC) master plan, acquired a waterfront community park in Fulford, and a short term tenure at the old Phoenix school site. Other projects have focused on maintaining and repair existing facilities at the RRC, SIMS, and the SSI PARC's operations building and the Library. As well the LCC has work to enhance local arts and culture opportunities.
- Governance initiatives in progress include: improved public communications and public awareness of LCC activities, improved asset management, regular meetings with other agencies, and work is in progress to evaluate the process to expand LCC's authority over additional CRD Services.

IMPLICATIONS

Financial Implications

The implementation of the SSI LCC Strategic Plan continues to advance with the provisionally approved 2026–2030 Financial Plan. Many of the 42 initiatives identified in the plan are incorporated into existing service budgets, while others will require additional funding or external grant support to proceed.

Initiatives with confirmed funding are progressing through LCC services operating budgets, capital reserves, and approved capital projects. Initiatives related to transit expansion are dependent on securing provincial funding to advance to the next phase.

Future financial impacts will be assessed and brought forward through the annual budget and financial planning process. Where initiatives require new resources or staffing, these will be identified as service level changes for LCC and Board consideration. Staff will continue to pursue external grants and partnerships to minimize local tax impacts while supporting the advancement of LCC strategic priorities

CONCLUSION

The SSI LCC was established to provide stronger local governance and has since adopted a Strategic Plan to guide priorities through its current term. Of the 42 initiatives identified in the Plan, 76% (32 initiatives) are currently underway, 2% (1 initiative) has been delayed due to external

funding constraints, and 21% (9 initiatives) have not yet been started. Many of the initiatives that have yet to start are dependent on other work being completed first. Staff will continue to advance initiatives through divisional work plans and budgets, providing annual updates to ensure progress remains aligned with community goals.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Dan Ovington, BBA, Senior Manager, SSI Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENT:

Appendix A: Table Summarizing Status of Initiatives in the Salt Spring Island Local Community Commission’s Strategic Plan 2024-2027

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Liquid Waste

Goal: Cost effective and environmentally responsible management of liquid waste and residuals.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Reduced volume of liquid waste transported off SSI	1. Determine dewatering technique	●	●		Geotubes report prepared and follow-up report on biochar and greenhouses gases has been presented.
	2. Implement selected dewatering technique	○	○		Implementation will occur following a decision from the LCC and confirming funding availability.
Effective local effluent disposal	3. Determine local effluent disposal technique	●	●		Geotubes report prepared and follow-up report on biochar and greenhouses gases has been presented.
	4. Implement selected effluent disposal technique	○	○		Implementation will occur following a decision from the LCC and confirming funding availability.
Effective solid residuals disposal	5. Determine disposal technique	●	●		Geotubes report prepared and follow-up report on biochar and greenhouses gases has been presented.
	6. Implement selected disposal technique	○	○		Implementation will occur following a decision from the LCC and confirming funding availability.

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Transportation & Transit

Goal: Enhance active transportation and transit options.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Effective active transportation network in and around the Ganges Village	1. Identify priorities within the Ganges SSI Active Transportation Network Plan (ATPN)	●	●		Engineering design completed for sections of Rainbow Road and McPhillips Avenue. Land survey of Drake Road also completed.
	2. Implement identified priorities within the SSI ATNP in consultation with MOTT	●	●		Merchant Mews project procurement in progress. Permit requests submitted to Ministry of Transportation and Transit (MOTT) for Rainbow Road. Pending available grant funding.
	3. Identify additional active transportation priorities in and around Ganges Village	●	●		Kanaka Connector and Jackson Avenue were added to the priorities in Ganges.
	4. Develop additional active transportation priorities in and around Ganges Village	●	●		Permit submitted to MOTT for Kanaka Connector with funding in place. A draft engineering design is completed for Jackson Avenue and funding needs to be secured.
Development of the Salish Sea CRD Regional Trail	5. Advocacy with MOTT and complementary actions with CRD Regional Parks	●	●		Discussions with MOTT and Regional Parks are ongoing in regard to the feasibility analysis.
Optimized parking within the Ganges Village	6. Examine feasibility of parking management options	●	●		A bus parking study and parking analysis for Ganges was reviewed, with Saturday parking identified as a priority.
	7. Implement chosen actions (if any)	●	●		On Saturdays we are installing directional signage for available parking. These are being posted during the summer months.

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Transportation & Transit

Goal: Enhance active transportation and transit options.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Expanded transit service and use	8. Identify transit expansion priorities	●	●		Routes 2 and then Route 7 are identified as priorities.
	9. Implement identified transit expansion priorities	●	●		Funding from the Province is not currently available to expand the service and CRD is preparing for a future expansion.
	10. Expand the number of bus shelters	●	●		Two bus shelters have been ordered and two more are in progress.
	11. Establish appropriately located bus storage and charging facility	●	●		Re-zoning is in progress to facilitate this facility being constructed at Kanaka.

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Economic Sustainability

Goal: Encourage a diverse, inclusive and resilient local economy.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Diverse, inclusive and resilient local economy and community	1. Develop an integrated housing strategy for SSI, including the LCC’s involvement in the strategy	●	●		Integrated housing strategy commenced in May 2025 with public engagement planned in the fall of 2025 and subsequent completion in the winter of 2025/26.
	2. Enhance Grant-in-Aid services capacity to address community need	●	●		Grant-in-Aid service was amended with final decisions now made by the LCC with no veto by the Electoral Area Director. The funds have been increased by \$1,244 (1.8%) in the 2026 Provisional Budget.
Improved local food security	3. Support local food security initiatives	●	●		The composting facility in Burgoyne Valley is operational.
	4. Explore feasibility of Ganges Firehall property for Farmer’s Market	●	●		An architect has been retained to evaluate the Ganges Firehall to assess implications for LCC consideration when determining future uses of the site.

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Economic Sustainability

Goal: Encourage a diverse, inclusive and resilient local economy.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Revitalized Ganges Village	5. Design Harbourwalk and Harbourside Parks	●	●		Conceptual designs have been completed and discussions with First Nations have been initiated. Additional discussions with upland owners required prior to community engagement.
	6. Construct Harbourwalk and Harbourside Parks	○	○		Detailed designs and funding required to advance to construction.
	7. Explore feasibility of repurposing Ganges Firehall property	○	●		An architect has been retained to evaluate the Ganges Firehall to assess implications for LCC consideration when determining future uses of the site.
	8. Implement Ganges Firehall property repurposing plan	○	○		Detailed designs and funding required to advance to construction.
	9. Identify and implement Ganges Village vibrancy and beautification initiatives	○	○		
	10. Explore options for an LCC role in Ganges Harbour management	●	●		The LCC hosted an initial roundtable on harbours and will be organizing an additional one in the fall/winter of 2025-2026.

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Parks, Arts, Recreation & Culture

Goal: Enhance diverse, inclusive opportunities for physical activity and social/cultural enrichment while following environmental best practices.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Exceptional community parks and recreation facilities, programs and services	1. Review existing strategic plans for SSI Parks, Arts, Recreation & Culture (PRAC) and identify priorities	●	●		New site master plans approved for Portlock Park and Rainbow Road Recreation Centres. LCC to review current priorities and actions in the SSI Parks and Recreation Strategic Plan 2019.
	2. Implement approved priorities as approved by the SSI LCC	○	●		Detailed designs and funding required to advance master plan priorities. LCC has advanced priorities for parkland acquisition (Morningside), parks maintenance facility development and indoor recreation (Phoenix Elementary/RRC/SIMS)
	3. Repair Rainbow Road Centre (RRC) building envelope	●	●		Detailed designs and cost estimates have been completed for the RRC building envelope project. A grant application has been submitted, and staff await the results. If grant application is unsuccessful, an Alternative Approval Process (AAP) will need to be held for voter approval to borrow funds.
	4. Examine long-term use of and improvements to SSI Multi-Space (SIMS)	●	●		Discussions occurring to extend the lease and complete roof repair and installation of a more efficient HVAC resulting in reduced costs and greenhouse gas emissions.
	5. Examine long-term use of and improvements to the Phoenix School Site	○	○		Long term use has not been determined and in the short-time a license with the Chuan Society has commenced for the top floor, and the lower floor will be used by SSI PARC's operations staff while their existing maintenance facility is renovated.
Diverse, accessible and affordable arts and culture	6. Review community priorities for arts funding	○	●		Staff are reviewing opportunities.
Sustainable library funding	7. Engage with the SSI Library Board to develop long-term funding strategy	○	●		Staff are reviewing long term funding needs with a strategic lens.

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Governance

Goal: Promote accountable, collaborative, efficient, consolidated and locally-controlled governance for SSI services.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
A community that is knowledgeable about and engaged in LCC activities	1. Broaden and improve comprehensive communications with the public	●	●		LCC website has been updated. Media releases and other communications have been distributed as part of communications plans.
CRD Bylaws that reflect SSI priorities and needs	2. Develop consistent and transparent process for reviewing CRD bylaws that affect SSI	●	●		Roundtable workshop completed in June 2025 with actions provided.
Sustainable asset management	3. Develop sustainable asset management plans for all capital assets	●	●		Asset management report cards are currently in progress for the five water utilities and two wastewater treatment plants on SSI. LCC assets are in the queue.
Improved and sustainable CRD services that reflect prudent financial management	4. Develop an improved approach to longer-term year-round budgeting processes, in alignment with CRD financial planning process, that reflect LCC strategic plan priorities	●	●		A revised budgeting process with advance meetings in the spring and summer were completed to inform the draft 2026 Provisional Budget that was further reviewed and amended in September.
Improved collaboration and cooperation with other agencies	5. Establish regular meeting schedule with other agencies	●	●		Regular meetings have been occurring with the Islands Trust. Additional meetings have been occurring with the School District, BC Transit, Ministry of Transportation and Transit, North Salt Spring Waterworks, and the Harbour Authority.

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Governance

Goal: Promote accountable, collaborative, efficient, consolidated and locally-controlled governance for SSI services.

Objective	Initiatives	Status			Key deliverables as of September 2025
		24	25	26	
Expanded LCC administrative authority to include all SSI local CRD services	6. Develop initial strategy	○	●		Staff report is being drafted in response to LCC motion requesting information on the process of adding additional CRD services under the delegated authority of the LCC.
	7. Consult interest holders	○	○		
	8. Identify and recommend bylaw amendments	○	○		