

Meeting Minutes

Saanich Peninsula Water Commission

Tuesday, October 21, 2025

9:30 AM

Sidney Community Safety Building
2245 Oakville Ave., Sidney, BC

Special Meeting - Budget

PRESENT:

Commissioners: D. Kelbert (Chair), M. Doehnel (Vice Chair), E. Diller, D. Halldorson, Z. King (9:38 am) (EP), C. McNeil-Smith, R. Novek, S. Shrivastava (9:38 am) (EP)

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; G. Harris, General Manager, Parks Recreation and Environmental Services; J. Dales, Senior Manager, Wastewater Infrastructure Operations; J. Marr, Senior Manager, Infrastructure Planning and Engineering; F. Delgadillo Lopez, Manager, Strategic Planning (EP); P. Kickham, Manager, Environmental Regulations; J. Kelly, Manager, Capital Projects; Y. Li, Senior Financial Advisor, Financial Planning; M. Despins, Senior Financial Advisor, Financial Planning (EP); M. Lagoa, Manager, Legislative Services and Deputy Corporate Officer; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: Commissioners P. Jones, R. Windsor

The meeting was called to order at 9:34 am.

1. Territorial Acknowledgement

Chair Kelbert provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Halldorson, **SECONDED** by Commissioner McNeil-Smith,
That the agenda for the Saanich Peninsula Water Commission meeting of
October 21, 2025 be approved.
CARRIED

3. Presentations/Delegations

There were no presentations or delegations.

Commissioners Z. King and P. Jones joined the meeting electronically at 9:38 am.

4. Special Meeting Matters

4.1. [25-1037](#) General Manager's Verbal Update - October

A. Fraser presented Item 4.1. for information, and spoke about the recent amalgamation presentation to the Regional Water Supply Commission as well as current water reservoir levels.

Discussion ensued regarding:

- options presented for amalgamation
- feedback received from the Regional Water Supply Commission

4.2. [25-1029](#) Saanich Peninsula Water Service 2026 Capital and Operating Budget

A. Fraser presented Item 4.2.

Discussion ensued regarding:

- fleet services vehicle use for the Saanich Peninsula
- proposed rate increase and future projections
- cost of reactive emergency repairs versus proactive replacement of assets
- improving climate change resiliency, redundancy and seismic preparations
- potential future grant opportunities and application process
- debt servicing costs and the impact on rates

MOVED by Commissioner McNeil-Smith, SECONDED by Commissioner Novek, The Saanich Peninsula Water Commission recommends that the Committee of the Whole recommend that the Capital Regional District Board:

- 1. Approve the 2026 Operating and Capital Budget and the Five-Year Capital Plan;**
- 2. Approve the 2026 Saanich Peninsula Water Service wholesale water rate of \$1.3593 per cubic meter, and the Agricultural Research Station water rate of \$1.3945 per cubic meter, adjusted, if necessary, by any changes in the Regional Water Supply wholesale water rate;**
- 3. Direct staff to balance the 2025 actual revenue and expense on the transfer to capital reserve fund;**
- 4. Direct staff to update carry forward balances in the 2026 Capital Budget for changes after year end; and**
- 5. Direct staff to amend the Wholesale Water Rates Bylaw accordingly.**

CARRIED

Opposed: Shrivastava

5. Adjournment

MOVED by Commissioner Diller, SECONDED by Commissioner Novek, That the Saanich Peninsula Water Commission meeting of October 21, 2025 be adjourned at 10:12 am.

CARRIED

Chair

Recorder