

Shirley Fire Protection & Emergency Response Commission
Monthly General Meeting October 27, 2025
Shirley Fire Hall 2795B Sheringham Road, Shirley, BC V9Z 1G4
Minutes - Approved
Call to Order: 1930 Adjourned: 2100

Present: Chair B. Einarson, H. Damude, M. Taylor, R. Gardiner, S. Berggren, J. Powell
Ex officio: Fire Chief L. Hill
Absent: A. Wickheim
Guests:

Agenda & Item #	Action Taken:
1. Agenda	Motion To approve agenda: M. Taylor, J. Powell Carried
2. Approval of Minutes	Motion: Approval of September minutes: M. Taylor, J. Powell Carried
3. Correspondence	
4. Treasurer's Report	Tax Requisition \$230,874 Operating Budget \$69,080 October Actuals \$1,038 Remaining \$14,698 21.28% Administration Year 1 2025 Budget \$83,774 \$12,000/5 yr/Auto Extraction Equip. October Actuals \$523 Wages \$53,860 59.76% Chief, Deputy, Volunteers, Maint Remaining \$41,322 49.33% Shirley Fire Transfer to Own Fund Budget \$78,240 October Actuals \$4,358 Remaining \$8,773 11.21% October Detail Expenditures CRD Vehicle Orders Telecom Maintenance Equipment Staff Training Gas, Lubricants \$363 Suncor Electricity 444 BC Hydro Supplies/Operating 231 Screening Hoodies Supplies-Computer Labour Consumption Wages \$1,291 Payroll accounting Telecom

	<p>Group Insurance Alloc/standard OH \$523 Monthly Transfer/Equip Fund \$4,386 Monthly Total Detail \$6,200 Reserves Equipment \$490,834 Surplus \$226,875 \$717,709</p> <p>Motion: M. Taylor, H. Damude Carried:</p>
<p>5. Fire Chief's Report</p>	<p>Callouts: Shirley Medical- 3 MVI- 2 Alarm notification (smoke alarm)- 1 Call for smoke complaint-1 Brush fire-1 Tree on power lines- 2 Crew We are currently at 20 members. I had to let 3 people go that hadn't been to practice in a couple Months. Jim and Janice will be taking a leave as they are taking many courses as part of an upgrade they are doing for their work positions. Janice will still stay on as treasurer for the Association. We have 3 people that have reached out, interested in joining the fire dept. I just have to touch base with them to see if they would qualify to join the department. (IE where they live, understanding the physical demands of the job, time commitment, etc). Training Training is going well. We have people at various levels of training and with various skills needed to be completed to achieve the exterior or interior level. Jarvis and I are going to be spending some time to narrow down some of the disciplines to be completed for each individual. We have a pretty consistent group attending each week.</p> <p>Equipment All equipment is in good working order. Regular maintenance being completed.</p> <p>Items in the works I am working on getting the portion of Hwy 14,Blueberry Flats, that isn't in our fire protection area, included in. When I have the final paperwork completed I will present that to the Commission. Motion: to recommend expansion of Shirley Fire district area to include area of Hwy 14, AKA Blueberry Flats as per map. M. Taylor, J. Powell Carried</p>

	I am also working with Otter Point to align our training for best responses to Mutual Aid calls. Motion: M. Taylor, H. Damude Carried
6. Old Business	
7. New Business	Disaster planning; Motion for letter to CRD Disaster coordinator: Malcolm, James Carried Fire Q&A for Shirley; answer questions and submit for review, send it out my mail?? Draft fire services bylaw: discussion around hiring chief, more discussion to follow.
8. Next Meeting	November 24th, 2025
9. Adjournment	2100 Hrs.