

## Meeting Minutes

### Committee of the Whole

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Wednesday, October 29, 2025

12:05 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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#### Provisional Budget

#### PRESENT

DIRECTORS: C. McNeil-Smith (Chair), M. Little (Vice Chair), J. Bateman (for M. Tait), P. Brent, S. Brice, J. Brownoff (EP), J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, S. Kim (for M. Alto) (EP), D. Kobayashi (12:55 pm), K. Murdoch, D. Murdock, C. Plant, L. Szpak, D. Thompson, A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; A. Fraser, General Manager, Infrastructure and Water Services; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; V. Somosan, Senior Manager/ Deputy CFO, Financial Services; F. Delgadillo Lopez, Manager, Strategic Planning; B. Semmens, Manager, Financial Planning & Performance; L. Xu, Manager, Local Services and Corporate Grants; A. Linwood, Controller, Financial Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, M. Tait, S. Tobias, R. Windsor

The meeting was called to order at 12:53 pm.

#### 1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

#### 2. Approval of Agenda

**MOVED** by Director Little, **SECONDED** by Director Coleman,  
That the agenda for the Committee of the Whole meeting of October 29, 2025 be approved.  
**CARRIED**

#### 3. Presentations/Delegations

## 5.1. Presentations

There were no presentations.

## 5.2. Delegations

**MOVED** by Director Brent, **SECONDED** by Director Little,  
That a late delegation, Gord Baird, be permitted to speak.  
**CARRIED**

Director Kobayashi joined the meeting in person at 12:55 pm.

### 5.2.1. 25-1172

Delegation - Gord Baird; Chair, Regional Water Supply Commission: Re:  
Agenda Item 4.2.: Capital Regional District Provisional 2026-2030  
Financial Plan Approval

G. Baird spoke to Item 4.2.

## 4. Special Meeting Matters

### 4.1. [25-0970](#) Service Planning 2026 - Community Need Summaries

T. Robbins presented Item 4.1. for information.

Discussion ensued regarding potential implications to initiatives that extend beyond this board term.

**4.2.**     [25-0943](#)     Capital Regional District Provisional 2026-2030 Financial Plan Approval

N. Chan spoke to Item 4.2.

Discussion ensued regarding:

- the provincial requirement that municipal long-term capital debt flow through a regional district
- clarification that the percentage increase or decrease to municipal requisitions refers to year-over-year
- a breakdown of costs between core and non-core services
- an update on staffing outlined in the report
- additional context for, and potential implications of the reduction of reserves
- clarification of the advocacy expenditures
- separating arts and recreation community needs in future plans and reporting
- options to improve the presentation of a consolidated requisition
- delegated authority of water local services in relation to the budget
- reconsideration of implementing additional parking fees ahead of the final budget approval
- presentation of the financial health indicators analysis

**Director Murdock left the meeting at 2:28 pm.**

**MOVED by Director Williams, SECONDED by Director de Vries,  
The Committee of the Whole recommends to the Capital Regional District Board:  
1. That the Capital Regional District Provisional 2026-2030 Financial Plan be approved as presented;**

**MOVED by Director Brice, SECONDED by Director Murdoch,  
That Part 1 of the recommendation be tabled to consider a motion arising.  
CARRIED  
Opposed: Caradonna, Thompson**

**Director Murdock rejoined the meeting at 2:48 pm.**

Motion Arising:

**MOVED by Director Brice, SECONDED by Director Plant,  
That options be provided to defer non-critical projects across all service areas.**

Discussion ensued regarding:

- the potential pressure deferrals would have on the future budgets
- clarification of the increase to the average cost to household

**MOVED by Director Murdoch, SECONDED by Director Little,  
That the meeting be extended past the 3 hour scheduled time.  
CARRIED**

Discussion continued regarding the total requisition increase for the Regional Transportation Service.

The question was called on the Motion Arising:

**That options be provided to defer non-critical projects across all service areas.  
DEFEATED**

Opposed: Bateman, Brent, Brownoff, Caradonna, Coleman, de Vries, Goodmanson, Holman, Jones, Kim, Kobayashi, Little, McNeil-Smith, Murdoch, Murdock, Szpak, Thompson, Wickheim, Williams

The question was called on Part 1:

The Committee of the Whole recommends to the Capital Regional District Board:

1. That the Capital Regional District Provisional 2026-2030 Financial Plan be approved as presented;  
CARRIED

MOVED by Director Little, SECONDED by Director Murdoch,  
The Committee of the Whole recommends to the Capital Regional District Board:

2. That the Committee/Commission directed and Board endorsed initiatives be approved and incorporated into the final budget, subject to successful service establishment where required;  
CARRIED

MOVED by Director Brent, SECONDED by Director Murdoch,  
The Committee of the Whole recommends to the Capital Regional District Board:

3. That the new initiatives and capital identified in Appendix H for January 1, 2026, implementation be approved and staff be directed to amend the 2025 to 2029 Financial Plan (Bylaw No. 4665, "2025 to 2029 Financial Plan Bylaw, 2025");  
CARRIED

MOVED by Director Kobayashi, SECONDED by Director Murdoch,  
The Committee of the Whole recommends to the Capital Regional District Board:

4. That the 2026 Community Need Summaries be approved as presented; and  
CARRIED

MOVED by Director Goodmanson, SECONDED by Director Caradonna,  
The Committee of the Whole recommends to the Capital Regional District Board:

5. That the Staff Establishment Chart as attached in Appendix K be approved.  
CARRIED

## 5. Motion to Report to the Board

5.1. [25-1145](#) Motion to Report to the Board

MOVED by Director de Vries, SECONDED by Director Little,  
That the Committee of the Whole report to the Capital Regional District Board at the October 29, 2025 special meeting regarding Items 4.1. and 4.2.  
CARRIED

## 6. Adjournment

MOVED by Director Brent, SECONDED by Director de Vries,  
That the Committee of the Whole meeting of October 29, 2025 be adjourned at 3:52 pm.  
CARRIED

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER