



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, November 04, 2025

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: A. Beddows (Chair), D. Little (Vice Chair), N. Dowhy, R. Finlayson, M. Tait, J. Warner, A. Wickheim

Staff: M. Alsdorf, Senior Manager, SEAPARC Recreation; M. Curtis, Manager of Operations; G. Harris, General Manager, Parks, Recreation and Environmental Services; M. MacKeigan, Administrative Secretary (Recorder)

Chair Beddows called the meeting to order at 6:34pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,

That the agenda for the November 4, 2025 session of the SEAPARC Commission be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Little,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of October 7, 2025 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

It is great to see a full parking lot and busy facilities this evening.

5. YOUTH REPORT

Youth expressed interest in a variety of recreational activities, such as access to basketball courts, bowling, arcades, and a bigger bike park.

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

- There were no presentations.

6.2. Delegations

- There were no delegations.

7. COMMISSION BUSINESS

7.1. 3rd Quarter Financial Report

M. Alsdorf provided an overview of the report. The Commission discussed the following:

- Concession operation for the Sooke Fine Arts Show
- Loss of grant revenue
- Program offerings in East Sooke and Shirley
- CRD charges

This report was received for information.

7.2. Marketing Assistant Position – 2027 Planning

M. Alsdorf provided an overview of the report. The Commission discussed the following:

- Population growth in Sooke and JDF electoral area
- Grant opportunities
- Strategic plan goals
- Growth capacity

MOVED by Commissioner Tait, **SECONDED** by Commissioner Dowhy,

That the Sooke & Electoral Area Parks and Recreation Commission directs staff to submit an initiative business case seeking approval for a new regular part-time marketing assistant position for 2027.

CARRIED

7.3. Skate Park Verbal Update

M. Alsdorf provided a verbal update on the skate park project:

- Received approval from the Agricultural Land Commission for use of the School District 62 land for the skate park
- Tentative construction start date is November 17
- Temporary skate park will be located in Ravens Ridge Park
- Ground breaking event is being planned

This report was received for information.

8. CORRESPONDENCE:

There was no correspondence.

9. NOTICE(S) of MOTION:

There were no notices of motion.

10. NEW BUSINESS:

The commission shared the following:

- Thanks to Commissioner Little for serving 6 years on the SEAPARC Commission and to Commissioner Warner for 2 years of service
- District of Sooke: Little River Bridge Crossing is nearly complete, approximately 10 minutes to walk from the middle of Sunriver Estates to Poirier Elementary School; a private company has been approved to develop a bowling alley in Sooke; and future development in Sooke will include parkland and trails connected to the current trail network.
- JDF Electoral Area: Community centre improvements occurring in Otter Point and Port Renfrew

11. ADJOURNMENT:

MOVED by Commissioner Tait, **SECONDED** by Commissioner Warner,

That the November 4, 2025 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:15 pm.

CARRIED

CHAIR

RECORDER