

**OTTER POINT FIRE PROTECTION AND  
EMERGENCY RESPONSE SERVICE COMMISSION  
MINUTES OF MEETING, Otter Point Firehall 3727 Otter Point Rd  
WEDNESDAY 12 NOVEMBER 2025**

**Members Present:**

Ms. J. Hemphill – Chair

Mr. B. Gibbons – Treasurer

Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep

Ms. D. Morton - Trustee

Mr. P. White – Trustee

**Members Absent:**

Mr. A. Wickheim – Trustee and Dir JDF

**Others Present:**

Mr. J. McCrea – Otter Point Fire Chief

Mr. B. Patterson – Otter Point Deputy Fire Chief

**Call to Order:**

Meeting called to order at 1852 hrs.

**Approval of the Agenda:**

All in favour of the agenda.

**Approval Previous Minutes:**

MOTION to accept the minutes of the October 08th, 2025 meeting. Gibbons/White. All in favour. Motion carried.

**Fire Chief's Report:**

None.

**Treasurer's Report:**

Budget 2025. On track.

Budget 2026. Budget package submitted end July.

**Firefighter's Rep. Report:**

- 31 Oct, Hallowe'en at Camp Barnard. Bonfire at 1830 hrs, fireworks at 1930 hrs. Hot chocolate, hot dogs, candy bags for the kids. Attendance was not as good as hoped but understandable given terrible rain earlier in the day.

**Old Business:**

None.

**New Business:**

Discussion and Motion to approve purchase of new engine replacing Engine 23.

MOTION in support of RFP/order of new engine per Specs provided by Chief McCrea, funds from Capital. Gollmer/Gibbons. All in favour. Motion carried.

MOTION to adjourn at 1910 hrs. Gibbons/White. All in favour. Motion carried.

Next Commission meeting to be held on Wednesday, 10 Dec 2025 at 1900 hrs.