



Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

Thursday, November 13, 2025

5:00 PM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

[MS Teams Meeting Link](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-1206](#) Minutes of October 9, 2025 Salt Spring Island Local Community Commission

Recommendation: That the minutes of the October 9, 2025 meeting be adopted as circulated.

Attachments: [Minutes: October 9, 2025](#)

4. Chair, Director, and Commissioner Reports

5. Senior Manager Report

6. Presentations/Delegations

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Salt Spring Island Local Community Commission" on our website and staff will respond with details. Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at saltspring@crd.bc.ca.

6.1. Presentations

6.1.1. [25-1208](#) Presentation: Jody Watson, Environment Protection Re: Goose Management

Attachments: [Presentation:CRD Goose Management Activities](#)

6.1.2. [25-1209](#) Presentation: Adam Evanik, Housing Now Re: Annual Progress Report

Attachments: [Presentation: Housing Now Annual Update](#)

6.2. Delegations

7. Commission Business

7.1. [25-1207](#) Grant-In-Aid Application - Fulford Community Elementary School PAC

Recommendation: That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director approve the Grant-in-Aid application to the Fulford Community Elementary School PAC in the amount of \$3,186.

Attachments: [Staff Report: Grant-In-Aid Application – Fulford Community Elementary School I](#)
[Appendix A: Grant-in-Aid Application – Fulford Community Elementary School F](#)

8. Notice(s) of Motion

8.1. [25-1210](#) Motion with Notice: Speculation and Vacancy Advocacy (G. Holman)

Recommendation: [At the October 16, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission support inclusion of Salt Spring Island in the Speculation and Vacancy Tax and request Islands Trust to also support inclusion."

8.2. [25-1211](#) Motion with Notice: SGITP Funding Advocacy (G. Baker)

Recommendation: [At the October 16, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Baker into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission recommend to the Southern Gulf Island Tourism Partnership (SGITP) that \$10,000 be allocated for the 2026 year to support Salt Spring events that enhance the visitor experience. Details of specific allocations will be submitted to the SGITP Board as they are identified."

9. Adjournment

Next Meeting:

*-Thursday, November 20, 2025 at 9:00AM in the Salt Spring Island Multi Space (SIMS)
Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5*

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, October 9, 2025

5:00 PM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, B. Webster, G. Baker

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; L. Taylor, Receptionist, (Recorder)

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Commissioner Baker, SECONDED by Director Holman,
That the agenda for the October 9, 2025, meeting of the Local Community
Commission be approved as presented
CARRIED**

3. Adoption of Minutes

3.1. Minutes of July 10, 2025 Salt Spring Island Local Community Commission

**MOVED by Commissioner Corno, SECONDED by Commissioner Webster,
That the minutes of the July 10 2025, meeting be adopted as amended with the
addition of words "at Vesuvius."after the words "Vesuvius-Crofton Route".
CARRIED**

4. Chair, Director, and Commissioner Reports

Commissioner Rook had nothing to report.

Commissioner Corno spoke regarding the Hands Across the Water Event.

Commissioner Baker spoke of the following items:

- Hands across the water
- Live aboard group
- SSI Apple Festival
- SSI Housing Project
- Green Municipal grant fund

Commissioner Webster spoke of the following items:

- Drake Road Housing Facility
- Saltspring Island Apple Festival
- Tourism impact in the summer months

Director Holman spoke of the following items:

- Hands Across the Water
- Drake Road Housing Facility operator selected

5. Senior Manager Report

There was no Senior Manager report.

6. Presentations/Delegations

6.1. Presentation

6.1.1. Presentation: Jamie Sterling, Southern Gulf Island Tourism Partnership Re: SGITP updates and LCC Financial Contribution

J.Sterling spoke regarding SGTIP updates and LCC Financial Contribution.

6.2. Delegation

6.2.1. Delegation: David Courtney, SSI resident Re: Agenda item 7.1. Burgoyne Bay - High-Level Analysis of Liquid Waste Management Options

D.Courtney spoke towards agenda item 7.1.

7. Commission Business

7.1. Burgoyne Bay - High-Level Analysis of Liquid Waste Management Options

MOVED by Director Holman, **SECONDED** by Commissioner Corno
That the Salt Spring Island Local Community Commission (LCC) receives the staff report, Burgoyne Bay - High Level Analysis of Liquid Waste Management Options for information purposes and request that staff report back in 12 months time to the LCC.
CARRIED

Discussion ensued regarding items that should be considered as part of staff reporting back:

- First Nations consultations
- Hartland Residuals Treatment Facility (RTF) tipping fees
- The acceptability of septage at the RTF
- Viability of options for effluent disposal

7.2. SSI Off Leash Dog Park Alternative Location Assessment

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission requests that staff defer consideration of the Community Dog Park Designs project to the 2027 Budget Planning meeting
CARRIED

8. Notice(s) of Motion

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That consideration of agenda item 8.1. be postponed to a future meeting
CARRIED

8.2. Motion with Notice: Green Municipal Fund, Safe and Active School Routes Grant (G. Baker)

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission requests that staff submit an application to the Green Municipal Fund, Safe and Active School Routes in the amount of \$125,000 to support project (26-01 Ganges Pathway Construction) with a total project budget of \$375,000 funded by \$130,000 of capital on hand, \$120,000 of Community Works Funding and \$125,000 of Green Municipal Funding.
CARRIED

8.3. Motion with Notice: Implications of Amending Bylaw 1465 (E. Rook)

**MOVED by Commissioner Rook, SECONDED by Director Holman,
That the Salt Spring Island Local Community Commission request staff report
back on the process and implications for amending the CRD Bylaw 1465 Animal
Regulation and Impounding to exempt the Salt Spring Electoral Area from the
animal noise section 26 of that bylaw with reference to Bylaw 3384 Noise
Suppression Bylaw (Salt Spring Island) as the sole animal noise bylaw
applicable to Salt Spring Island.**

Commissioner Rook amended the Motion with Notice.

"That the Salt Spring Island Local Community Commission request that the SSI
EA Director at the Electoral Areas committee request staff report back on the
process and implications for amending the CRD Bylaw 1465 Animal Regulation
and Impounding to exempt the Salt Spring Electoral Area from the animal noise
section 26 of that bylaw with reference to Bylaw 3384 Noise Suppression Bylaw
(Salt Spring Island) as the sole animal noise bylaw applicable to Salt Spring
Island"

The question was called on the Motion with Notice as amended.

**That the Salt Spring Island Local Community Commission request that the SSI EA
Director at the Electoral Areas committee request staff report back on the process
and implications for amending the CRD Bylaw 1465 Animal Regulation and
Impounding to exempt the Salt Spring Electoral Area from the animal noise
section 26 of that bylaw with reference to Bylaw 3384 Noise Suppression Bylaw
(Salt Spring Island) as the sole animal noise bylaw applicable to Salt Spring
Island
CARRIED**

8.4. Motion with Notice: Review Exemptions in SSI Noise Bylaws (E. Rook)

**MOVED by Commissioner Rook, SECONDED by Director Holman,
That the Salt Spring Island Local Community Commission request staff report
back clarifying all exemptions to the Bylaw 3384 Noise Suppression Bylaw (Salt
Spring Island and Bylaw 1465 Animal Regulation and Impounding Section 26,
their scope, legal basis if outside of the bylaw, and definition of eligibility for
exemptions.**

Commissioner Rook amended the Motion with Notice.

“That the Salt Spring Island Local Community Commission request that the SSI
EA Director at the Electoral Areas committee request staff report back clarifying
all exemptions to the Bylaw 3384 Noise Suppression Bylaw (Salt Spring Island
and Bylaw 1465 Animal Regulation and Impounding Section 26, their scope,
legal basis if outside of the bylaw, and definition of eligibility for exemptions.”

The question was called on the Motion with Notice as amended.

**That the Salt Spring Island Local Community Commission request that the SSI EA
Director at the Electoral Areas committee request staff report back clarifying all
exemptions to the Bylaw 3384 Noise Suppression Bylaw (Salt Spring Island and
Bylaw 1465 Animal Regulation and Impounding Section 26), their scope, legal
basis if outside of the bylaw, and definition of eligibility for exemptions.
CARRIED**

The Chair seeing no opposition postponed agenda item 8.5. to a future meeting.

9. Adjournment

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the Local Community Commission adjourn the meeting at 7:03pm
CARRIED**

CHAIR

SENIOR MANAGER

Update on CRD Goose Management Activities

Salt Spring Island LLC, Nov 13, 2025

Jody Watson, Supervisor Environmental Stewardship and Initiatives
Samantha Hammond, Goose Management Coordinator



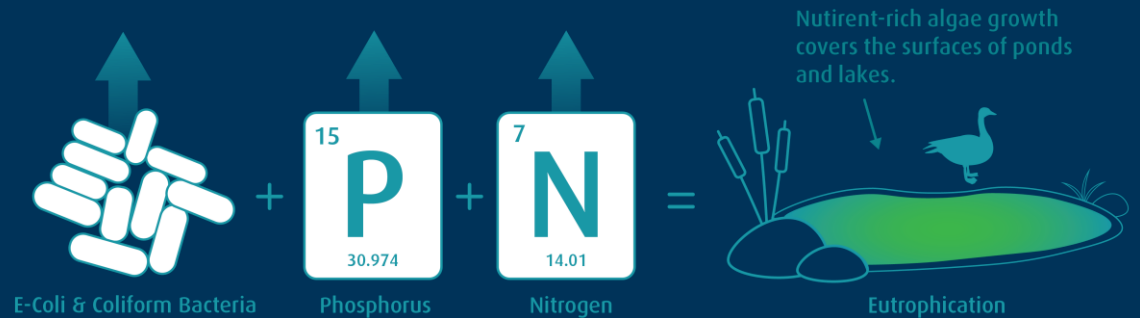
Canada Geese in the CRD

- Historically, were only occasional migratory visitors.
- In the 1960's and 70's programs were implemented to increase wildlife viewing and hunting opportunities.
- Introduced geese were juveniles who became the non-migratory resident Canada geese we have in the region today.
- Population is Growing!



Environmental, Social & Economic Impacts

- Estuaries & Tidal Marshes
- Endangered Ecosystems
- Water Contamination
- Farming & Recreation





Regional Canada Goose Working group

Mandate: to support the Regional Canada Goose Management Strategy through collaboration and coordination.

Composition: representatives from local governments, First Nations and Agricultural Commissions in the Capital Region.

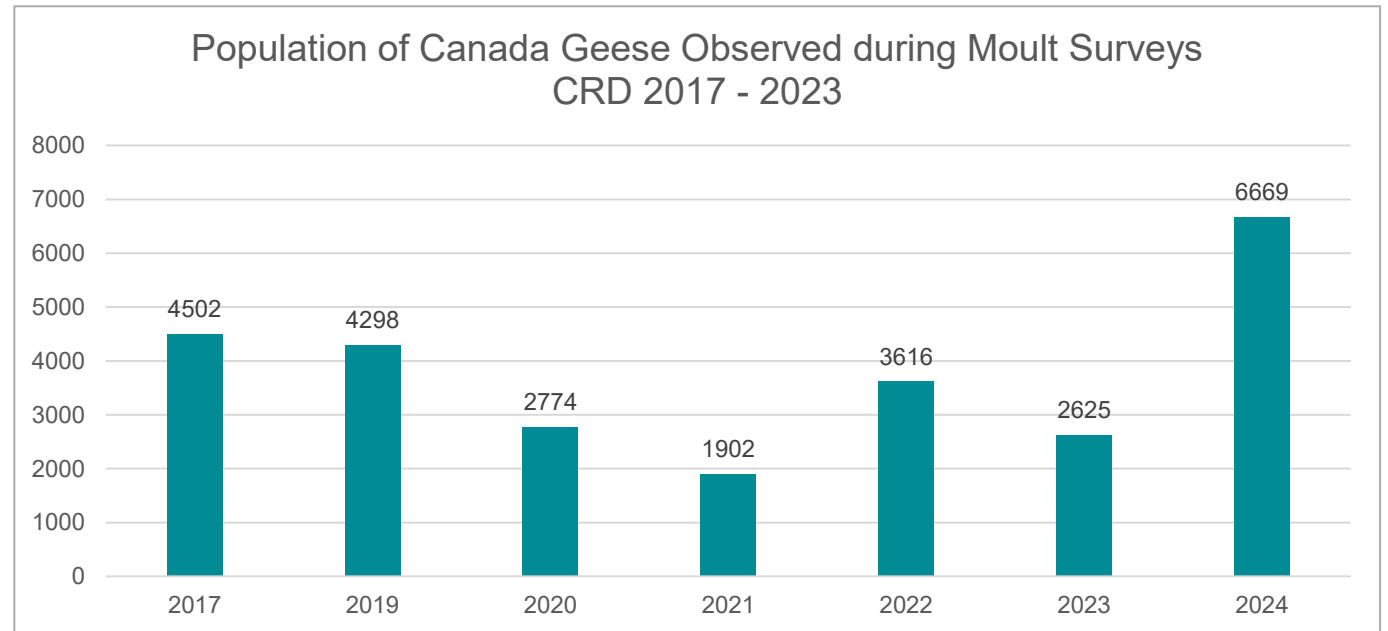
Purpose: to minimize and eliminate the negative ecological, economic and public health impacts geese have on the region.





Regional Moults Surveys

- Collaboration between First Nations, Stewardship groups, Municipalities and large landowners/managers
- 2024: first region-wide moult survey
- Past surveys had only covered Sooke to North Saanich
- Data obtained informs regional decisions regarding the management of geese

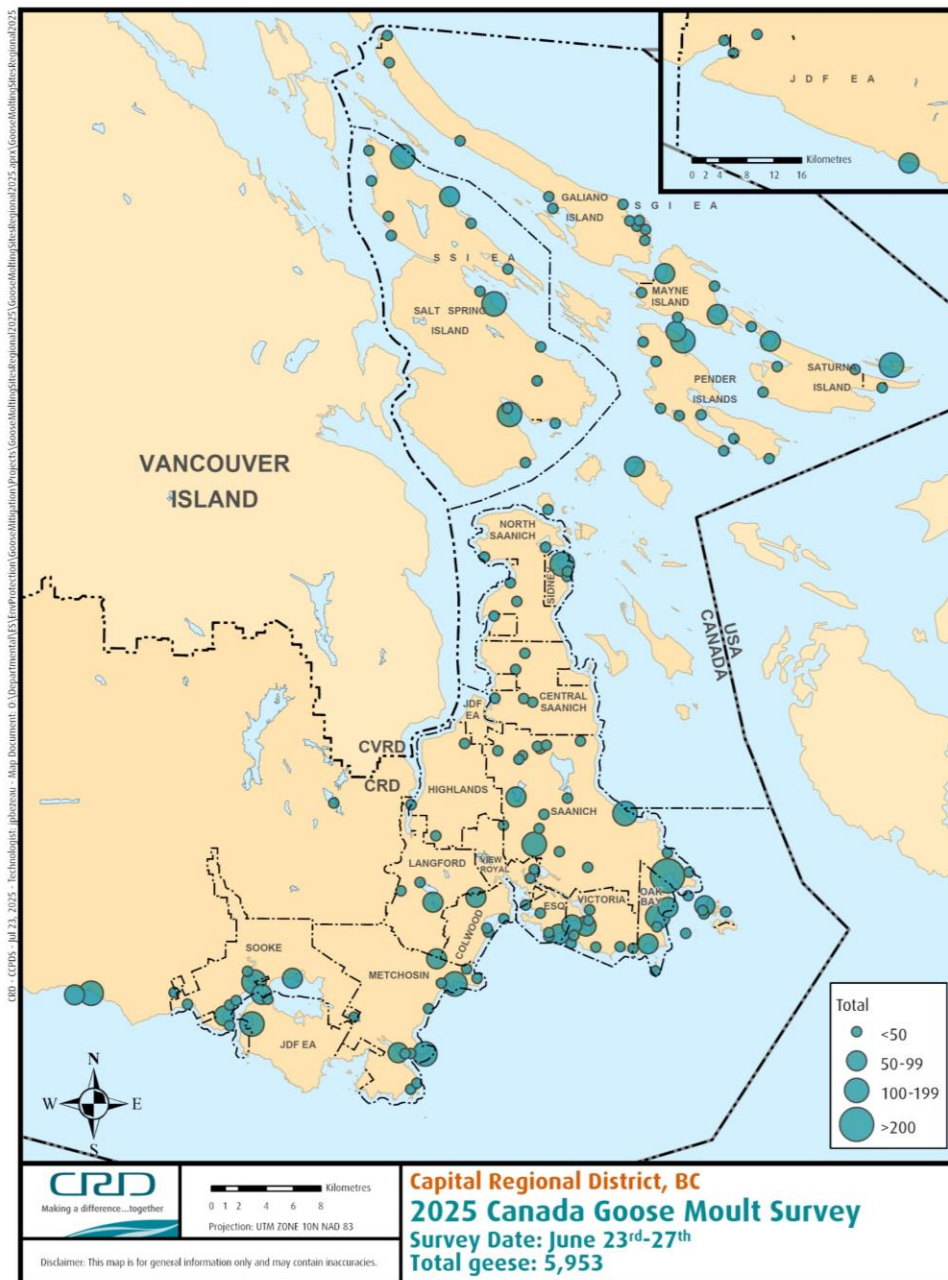




2025 Moulting Survey Results

- Date: June 23rd- 27th
- All 13 municipalities and electoral districts were included.
- 380 locations were surveyed.
- 168 locations were found with geese (blue on map)
- Covered over 600km of shoreline.
- 18 groups participated.

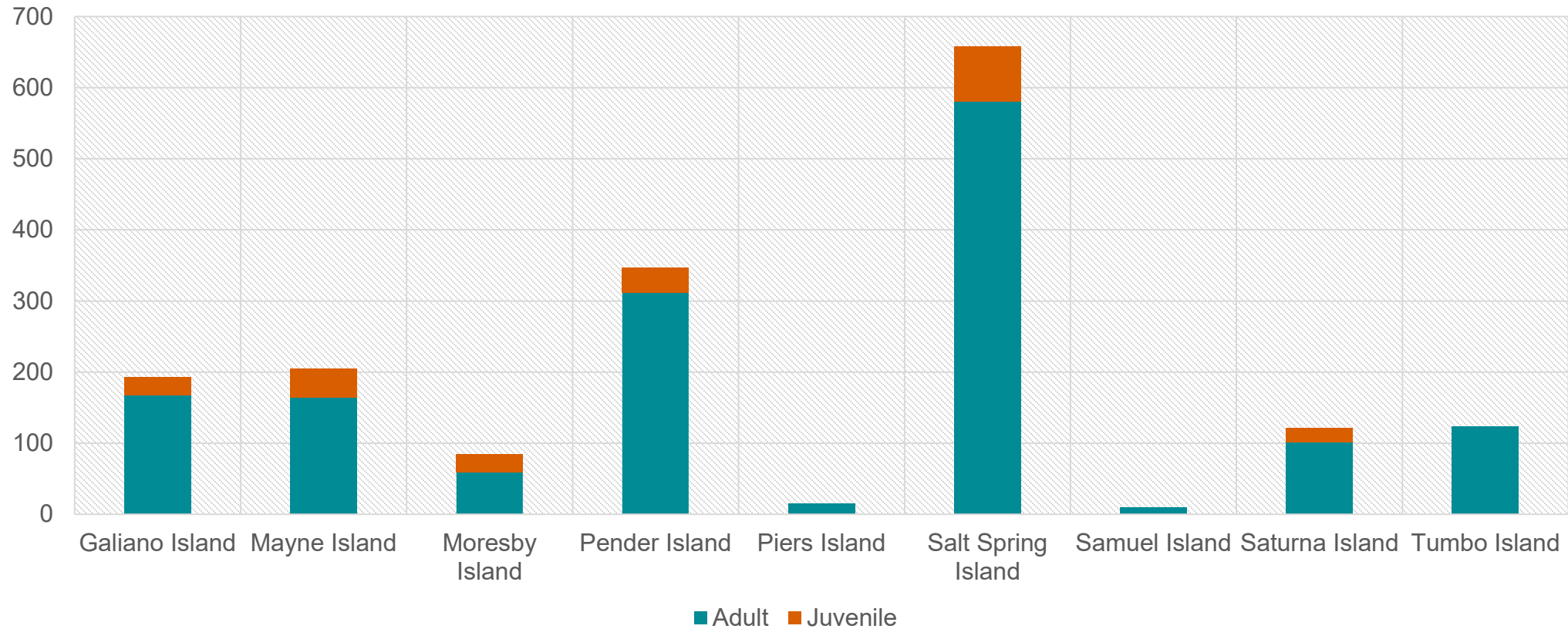
Survey Results



Region	Adult	Juvenile	Total
Central Saanich	59	43	102
Colwood	104	26	130
Esquimalt	167	65	232
Gulf Islands	1531	225	1756
Highlands	20	12	32
Juan de Fuca	356	35	416
Langford	135	35	170
Metchosin	453	47	500
North Saanich	80	31	111
Oak Bay	363	169	759
Saanich	364	276	606
Sidney	198	10	208
Sooke	628	79	707
Victoria	112	102	214
View Royal	10	0	10
Totals	4580	1155	5953

Gulf Islands	Adult	Juvenile	Total
Galiano Island	167	26	193
Mayne Island	164	41	205
Moresby Island	59	25	84
Pender Island	312	35	347
Piers Island	15	0	15
Salt Spring Island	580	78	658
Samuel Island	10	0	10
Saturna Island	101	20	121
Tumbo Island	123	0	123
Totals	1531	225	1756

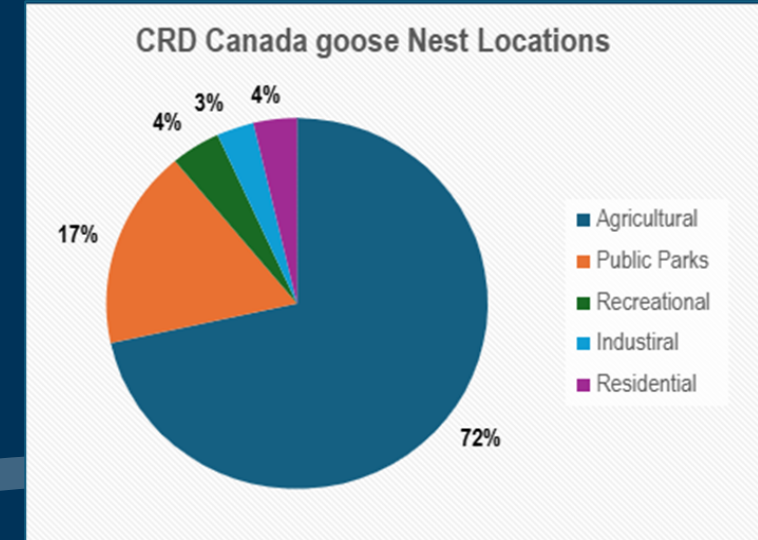
Gulf Island Adult & Juvenile Totals 2025 Regional Canada Goose Moulting Survey



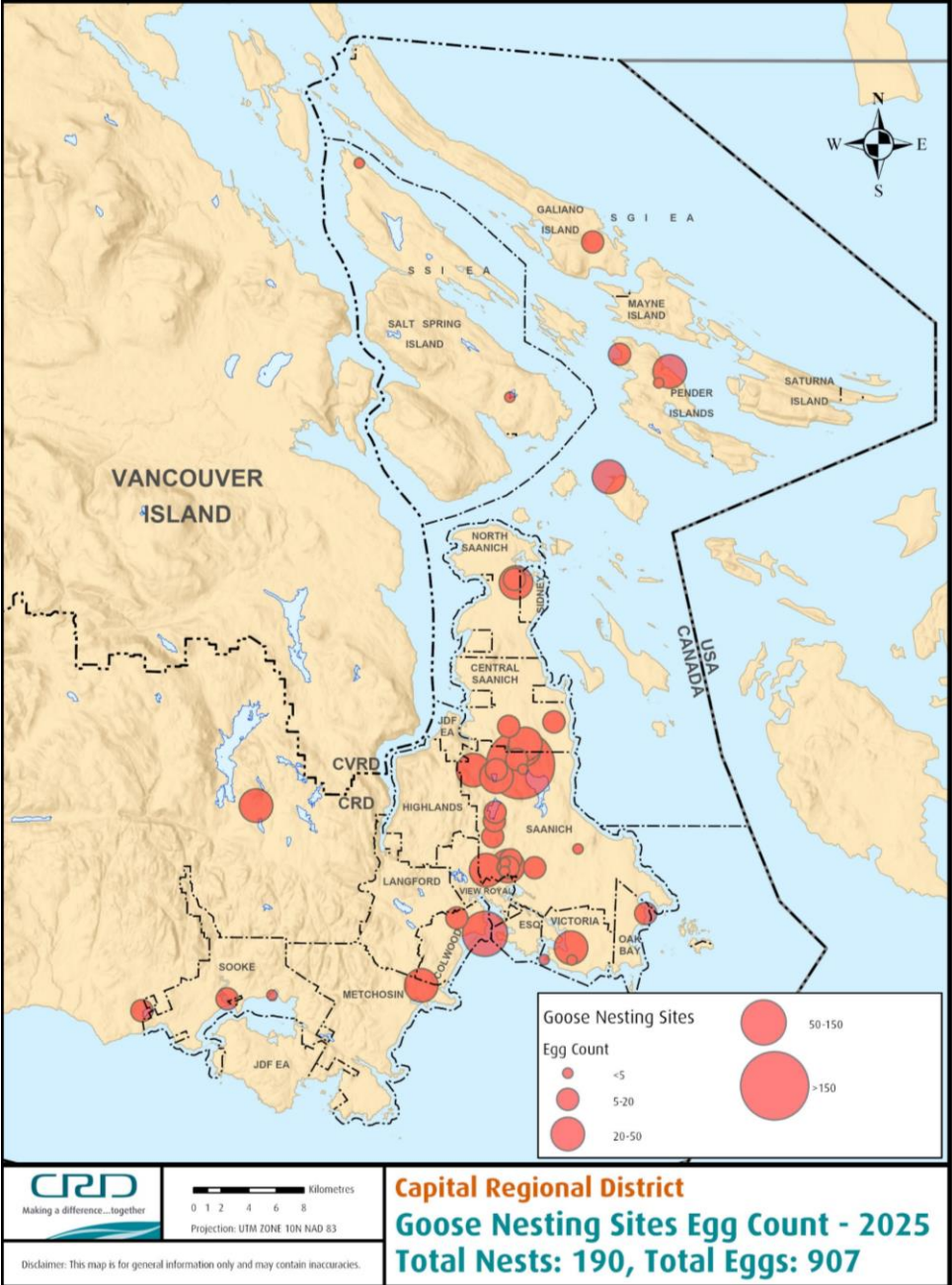


Egg Addling

- Effective approach that reduces the number of geese recruited into the population each year.
- Requires a Damage or Danger Permit from Canadian Wildlife Service.
- Makes the embryo of an egg non-viable, only takes a minute and the goose returns to the nest
- Methods based on the Humane Society's Canada Goose Egg Addling Protocol.



CRD Nest Survey Results



Region	Sites	Nests	Eggs
Central Saanich	4	21	98
Colwood	2	19	82
Juan de Fuca	2	9	48
Metchosin	1	6	26
North Saanich	2	11	54
Oak Bay	1	1	6
Saanich	16	90	415
Sooke	2	3	15
Victoria	3	6	41
View Royal	1	4	25
Gulf Islands	7	20	97
Totals	41	190	907

Mitigation Results

Regional Egg Addling Results



	2024		2025	
Partner	Nests	Eggs	Nests	Eggs
CRD	157	696	190	907
GooSE	201	1,037	110	584
DND	38	148	50	144
PC	28	97	28	145
Other	13	87	23	96
Totals	437	2,065	401	1,876

Crop Protection Permits & Hunting*



- **2021:** 212 w/ permits & 174 hunted
- **2022:** 258 w/ permits & 314 hunted
- **2023:** 164 w/ permits & 483 hunted
- **2024:** 200 w/ permits & 40** hunted

Harvests with First Nations



- **2024:** 465 Canada geese removed from Colwood.
- **2025:** 738 Canada geese removed from Oak Bay and Central Saanich
- **Total** of 1,203 removed since CRD goose service started



- In 2024 at least **2,770** geese prevented from hatching or removed from the population.
- In 2025, **2,614** geese prevented from hatching or removed from the population so far.



2026 Regional Goose Service Priorities

Communications: Mailout to all agricultural properties with information about the CRD's goose mitigation and monitoring programs

Egg Addling: Planning phase begins in January; outreach for collaboration, land authorizations, survey locations, auxiliary hire. Expand on Salt Spring and Pender Island's.

Population Surveys: Complete a region wide-moult survey and expand Goose Watch participation.

Harvests: Negotiating a contract for two harvests, at least 4 First Nations participating. Increase education around crop protection & migratory game bird hunting.

Additional Funding: Requested additional funding to increase mitigation efforts.

THANK-YOU

To all of the groups, agencies, individuals and collaborators who contributed to the goose management successes and achievements in this region.



Update & Looking Forward



Connecting Community

Housing NOW is an initiative of the *Southern Gulf Islands Community Resource Centre (SGI CRC)*, created to address the growing need for secure, affordable housing. Supported by regional partners, Housing NOW identifies local housing gaps and pilots flexible, sustainable solutions. Supporting year-round residents, seniors, and seasonal workers.

The Homeshare Housing Registry connects homeowners and homeseekers across the Gulf Islands. Promoting gentle density and community connection, it helps homeowners with extra space find responsible renters. Now partnered with *Happipad*, the Registry offers verified profiles, compatibility matching, secure payments, and ongoing support to make home sharing simple, safe, and community-driven.

KEY ACHIEVEMENTS

56 NEW HOME SEEKERS
24 NEW HOSTS

15 LIFETIME MATCHES
ACROSS PENDER, MAYNE, &
SALT SPRING (**5** in **2025**)

OVER **40** COMMUNITY
OUTREACH EVENTS HELD

77% NEWSLETTER OPEN RATE

LAUNCH OF SHELTER SGI
PODCAST

ROLLOUT OF HAPPIPAD
PLATFORM

KITCHEN CONVERSATIONS
GUIDEBOOK IN LIBRARIES

COMMUNITY HOUSING
FRAMEWORK

2025	HOME OWNERS	HOME SEEKERS
SALT SPRING	6	26
MAYNE	1	9
PENDER	10	13
GALIANO	3	4
SATURNA	4	2

58 Lifetime Homeowners

101 Lifetime Homeseekers

7 Lifetime SSI Homeowners

37 Lifetime SSI Homeseekers

\$3.9 MILLION EQUIVALENT VALUE

At construction costs of \$525 per square foot for a 500 square foot unit, these housing outcomes represent an equivalent value of more than \$3.9 million, achieved with less than 7% of that amount in total stakeholder investment. This underscores the cost efficiency and regenerative economic impact of the Homeshare model.

15 CONFIRMED LIFETIME MATCHES ON PENDER, MAYNE, AND SALT SPRING ISLANDS.

RE-REGISTRATION BY 6 HOSTS AND 7 HOMESEEEKERS.

INCREASING PARTICIPATION FROM SENIORS SEEKING AFFORDABILITY AND COMPANIONSHIP.

OCCUPATIONAL MIX: HOSPITALITY, TRADES, HEALTHCARE, AND SMALL BUSINESS.

Each of these matches represents reduced staff turnover in critical service sectors, strengthening both economic and community resilience.

OVER 40 COMMUNITY OUTREACH EVENTS HELD



Salt Spring

100+ residents attended *Harbour House Tea Series*.

80+ attendees engaged at *Transition Salt Spring Common Ground Summit*.

50+ participants attended the *Evicted Cities* screening at the *Salt Spring Film Festival*.

200+ community members connected through the Film Festival's *Social Justice Bazaar*.

Presented to **32** BC communities at the *REIP Forum*.



Southern Gulf Isl.

Galiano Housing Roundtable hosting community leaders and housing providers.

25+ events attended and hosted on Pender Island including markets, fairs, and seniors' gatherings.

Kitchen Conversations guidebook in libraries and the launch of *Shelter SGI Podcast*

Expanded outreach through mail, email, and local print campaigns.



Key Partnerships & Collaborations

Building regional housing networks where outreach, trust, and partnership are driving real outcomes.

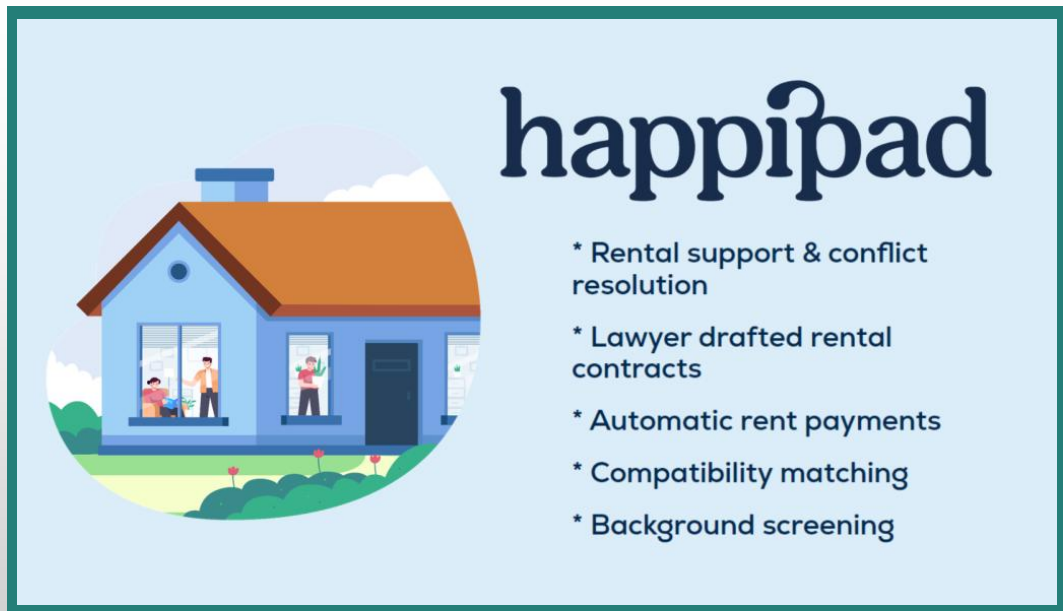
Happipad 2.0 Digital Pilot

MAY-OCT. 2025

227 users

275 sessions

691 page views



NEXT STEPS

- November release of new Super Admin. dashboard.
- Enhanced analytics and user support.
- Increase engagement and simplify onboarding.

CHOM: COMMUNITY HOUSING OPERATIONS MODEL

A collaborative research and development framework for workforce and community housing management.

Common operational standards aligned with BC housing requirements.

Regional coordination among co-ops, nonprofits, and employers.

Deliver property management and operational support for community-led and purpose-built rental units.

Establish regional contracts that meet provincial standards for property management and tenant relations. [Page 30](#)

By sharing resources CHOM transforms isolated housing challenges into collaborative, cost-effective solutions.

Shared operations and digital tools can make housing management more affordable, efficient, and sustainable for small communities.

PRIORITIES 2026

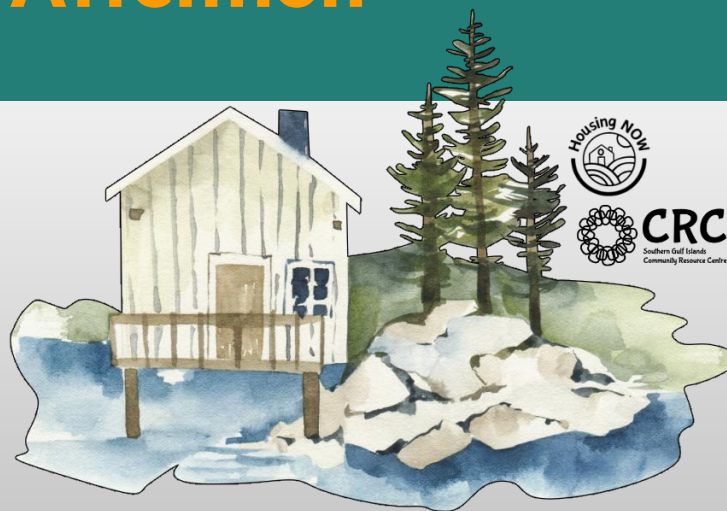
Building partnerships in keeping our islands livable, connected, and resilient.



- Expand SSI homeowner engagement.
- Strengthen Homeshare Registry workflows.
- Deepen partnerships for Inter-Agency Referral System.
- Confirm operating capital for the Registry platform.
- Publish 2025 Year in Review (Jan. 2026).
- Secure funding for CHOM project (Spring 2026).

Thank You

For Your Attention



THRIVING ISLANDS NEED LOCALS TOO

Page 32

SUPPORT AFFORDABLE RENTAL HOUSING ON THE SGI

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, NOVEMBER 13, 2025**

SUBJECT **Grant-In-Aid Application – Fulford Community Elementary School PAC**

ISSUE

To review one Grant-in-Aid application submission for the Salt Spring Island Electoral Area.

BACKGROUND

The Supplementary Letters Patent for Grant-In-Aid (GIA) requires Capital Regional District (CRD) approval to be obtained before any payments for GIA are made on behalf of one or more-member electoral areas to any organization deemed to be contributing to the general interests and advantage of the area.

This service covers the Electoral Areas (EA). Before exercising the powers described above, the Supplementary Letters Patent requires that the Salt Spring Island (SSI) Local Community Commission (LCC) obtain the written approval of the Director of each EA to the proposed GIA for such EA.

In 2023, the LCC directed that two annual intakes for Grant-in-Aid (GIA) funding be held for the Salt Spring Island Electoral Area—one in the spring and one in the fall. This application is being brought forward after the fall intake because it was submitted as part of the Grant-In-Aid fall intake, but it was not received.

Table 1: Salt Spring Island 2025 Grant-In-Aid Overall Summary

The approved 2025 Grant-in-Aid (GIA) budget for the Salt Spring Island Electoral Area is \$68,986. To date, a total of \$65,800 in GIA funding has been allocated to community organizations. This results in a remaining GIA balance of \$3,186.

2025 GIA Overall Summary	Core GIA		
	Budget	Spent	Remaining
SSI (\$)	68,986	65,800	3,186

Table 2: Salt Spring Island Grant-in-Aid Awarded for 2025

The Salt Spring Island 2025 Grant-in-Aid Awarded for 2025, lists GIA application submissions approved for 2025.

Grant-In-Aid Spring Intake Application – Approval Recommended		
Applicant	Project Title	Award (\$)
Transition Salt Spring Society	To organize the collection and chipping of invasive plants in spring 2025.	\$3,500

Applicant	Project Title	Award (\$)
Salt Spring Historical Society	New large bed scanner to do the Grace Inlet and Bridgman Collections projects.	\$ 2,500
Gulf Islands Community Radio Society	Extending FM coverage to south end of SSI through repeater station on Mount Bruce.	\$ 5,000
Salt Spring Community Energy	Salt Spring Community Energy Agrivoltaics Project.	\$ 2,000
The Circle Salt Spring Education Society	Paid Intergenerational Co-facilitator for the Pass It On Girls program.	\$ 2,000
Salt Spring Therapeutic Riding Association	Arena Lighting for Therapeutic Riding Lessons.	\$ 3,000
GISRA	Regulatory Planning and Approvals and Financial feasibility/business planning for a 50-unit affordable rental project at 154-164 Kings Lane.	\$ 5,000
Salt Spring Island Rowing Club	Purchase of new, professional-quality oars for an expanding fleet of quad racing boats.	\$ 4,000
Restorative Justice Salt Spring Island	Build the organizational and volunteer capacity of Restorative Justice to respond to community conflict needs.	\$ 2,000
Salt Spring Island Farmland Trust Society	Further indigenous engagement - partners putting on the Indigenous Peoples Weekend on June 20-22, 2025.	\$ 4,000
Copper Kettle Community Partnership	To purchase Country Grocer Gift Cards	\$ 3,500
Bandemoniom Music Society	Assistance with the costs associated with three performances and one workshop.	\$ 1,000
The Diverse Village	Improve access to education, information and resources for ND families on SSI and Gulf Islands.	\$ 2,000
The Salish Sea Inter Island Transportation Society	Support the Tour des Iles 2025 2-day festival.	\$ 2,000
Salt Spring Island Minor Baseball Association	Baseball and Softball Field Tarping	\$ 2,000
Beaver Point Community Hall Association	Enclosing a portion of the back porch at Beaver Point Community Hall to use as safe storage.	\$3,000
Saltspring Chamber of Commerce	Assist with the cost for the Hands Across the Water event to be held the weekend of September 19 th to 21 st , 2025.	\$4,500
Salt Spring Gymnastics Association	Upgrading circus and gymnastics equipment for safety inclusion,	\$4,500
Graffiti Theatre Company Society	Assist with the cost for the Convergence Festival 2025.	\$2,000
Wagon Wheel Housing Society	Assist with the cost of machine repairs, parts, and labour as the warranties have expired.	\$4,500
Salt Spring Island Printmakers Society	Assist with the 2 nd Islands Printmaking Biennale held in April 2026 at ArtSpring.	\$800
Rural Islands Economic Partnership Society	Assist in the cost for the Cross Border Forum.	\$1,000
Salt Spring Chamber of Commerce	Truth and Reconciliation Gathering on Salt Spring Island for the Penelakut council on September 30 th , 2025.	\$2,000

Applicant	Project Title	Award (\$)
	Funding is for travel and honorarium of elders and drummers.	
2025 GIA Total		\$65,800

Table 3: 2025 Grant-In-Aid Application

The Fulford Community Elementary School PAC Grant-in-Aid submission included a Project Budget, Letter of Support and Bank Statements.

2025 Grant-In-Aid Application			
Applicant	Project Title	Amount Requested (\$)	Guideline \$5,000 Max (\$)
Fulford Community Elementary School PAC	Assist with the costs in building up Fulford's resource and infrastructure to better support Applied Design, Skills, and Technologies (ADST) education, with and initial focus on woodworking and cooking.	\$5,230	\$5,000

Table 4: Post Approval Funds Remaining

Insufficient funds exist to approve the Fulford Community Elementary School PAC in full.

2025 GIA Overall Summary	Core GIA		
	Remaining	GIA	Insufficient Funds
SSI (\$)	\$3,186	\$5,000	\$1,814

ALTERNATIVES

Alternative 1

That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director approve the Grant-in-Aid application to the Fulford Community Elementary School PAC in the amount of \$3,186.

Alternative 2

That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director deny the Grant-in-Aid application to the Fulford Community Elementary School PAC in the amount of \$3,186.

Alternative 3

That the Salt Spring Island Local Community Commission recommends that the Salt Spring Island Electoral Area Director award a different amount in support of the Grant-in-Aid application to the Fulford Community Elementary School PAC.

Alternative 4

That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director refer the Grant-in-Aid applications back to staff for more information.

RECOMMENDATION

That the Salt Spring Island Local Community Commission recommends the Salt Spring Island Electoral Area Director approve the Grant-in-Aid application to the Fulford Community Elementary School PAC in the amount of \$3,186.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services

Appendix A: Grant-in-Aid Application – Fulford Community Elementary School PAC



Capital Regional District
Grant-In-Aid Application Form
FOR ELECTORAL AREAS ONLY:

Juan de Fuca

Salt Spring Island

Southern Gulf Islands

[Revised November 16, 2012]

CRD GRANT-IN-AID APPLICATION FORM

Grants-In-Aid are for the CRD Electoral Areas only: Juan de Fuca, Salt Spring Island, and Southern Gulf Islands

Application Submitted By

Name and Address of Applicant: Fulford Community Elementary School PAC

203 South Ridge Drive

Salt Spring Island BC V8K 1Y9

Contact(s): Clare Hoffman

(name)

[REDACTED]
(phone)

[REDACTED]
(fax)

[REDACTED]
Email address

Contact(s): Kate Richer

(name)

[REDACTED]
(phone)

[REDACTED]
(fax)

kricher@sd64.org

Email address

Application Summary

Project or purpose for which you require assistance:

On behalf of the Fulford Elementary School PAC, we are writing to request funding support through the Capital Regional District's community grant program. Our goal is to begin building up Fulford's resources and infrastructure to better support Applied Design, Skills, and Technologies (ADST) education, with an initial focus on woodworking and cooking.

Amount of grant requested \$ 5231.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- **NOT** being made on behalf of an industrial, commercial, or business undertaking
- **NOT** available for the personal benefit of any individual, proprietor, member or shareholder

C Hoffman

(signature of authorized signatory)

Fulford Elementary PAC Chair

(title)

Clare Hoffman

(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

The PAC supports students, families, and staff by funding and organizing programs that enhance the learning environment and build a sense of community. Through fundraising and volunteer work the PAC helps provide classroom resources, cultural and arts programming, field trips, equipment, and school events that would not otherwise be covered by the school's operational budget. The PAC also strengthens communication and collaboration between parents, teachers, and administration, ensuring families have a voice in the educational experience of their children.

2. Describe the geographic area that receives services or benefits from your organization.

The south end of Salt Spring Island is a rural island community with a mix of socioeconomic households.

3. Is your organization voluntary and non-profit? ☐ NO ☒ YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

The PAC is an entirely volunteer organization.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

Every parent or caregiver of a child at Fulford Elementary is a member of PAC, so around 115 families, however I would say that we have roughly 6 dedicated parents helping out on a regular basis.

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (Applied Design, Skills, and Technologies (ADST) education)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

Please see attached document.

3. Please describe how this proposal will benefit the community.

The ADST curriculum plays a vital role in developing critical thinking, creativity, collaboration, and problem-solving skills. It also provides students with tangible, practical experiences that foster confidence and engagement. Currently, Fulford lacks the tools, materials, and dedicated space necessary to deliver this programming in a meaningful and safe way.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - o project budget,
 - o grants / funding from other sources,
 - o funding contributed by applicant through fund raising activities or other sources of revenue and,
 - o financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? ☒ NO ☐ YES

If yes, complete the following chart. **If no**, please explain _____

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

☒ NO ☐ YES..... **If yes**, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used

4. Does your organization:

Offer direct financial assistance to individuals or families?

☐ Yes ☒ No

Provide services that fall within the mandate of either
a senior government or a local service agency?

☐ Yes ☒ No

Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)?

☐ Yes ☒ No

Or, is your organization:

part of a Provincial or National fund raising campaign?

☐ Yes ☒ No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the **Grant-In-Aid - Application Completion Guide** regarding the following:

1. Acknowledgement

2. Reporting

Please remember to attach:

1. Project budget
2. Financial statement for your organization

To: CRD Community Grants Program

Dear Community Grants Committee,

On behalf of the Fulford Elementary School Parent Advisory Council (PAC), we are writing to request funding support through the Capital Regional District's community grant program. Our goal is to begin building up Fulford's resources and infrastructure to better support Applied Design, Skills, and Technologies (ADST) education, with an initial focus on woodworking and cooking.

In recent years, the closure of our local middle school resulted in the relocation of Grade 6 and 7 students to elementary schools across the Island. While our teachers and staff have worked hard to adapt to this change, elementary schools like Fulford were never designed or equipped to deliver the kind of hands-on, skill-based learning that students would have received through a dedicated middle school ADST program—particularly in areas like woodworking, metalwork, and culinary arts.

The ADST curriculum plays a vital role in developing critical thinking, creativity, collaboration, and problem-solving skills. It also provides students with tangible, practical experiences that foster confidence and engagement. Currently, Fulford lacks the tools, materials, and dedicated space necessary to deliver this programming in a meaningful and safe way.

Our PAC is committed to helping bridge this gap. With CRD's support, we hope to begin building a foundation for a sustainable, age-appropriate ADST program at Fulford. This first phase will focus on acquiring woodworking tools (such as clamps, saws, workbenches, and safety equipment), basic cooking supplies, and storage solutions. These resources will allow our teachers to begin offering structured, hands-on learning opportunities to students in Grades 6 and 7.

By investing in these tools today, we are laying the groundwork for years of enriched, skills-based education that will benefit Fulford and our island community as a whole.

Thank you for considering our application. We are excited about the possibility of working with the CRD to empower our students and enhance our school's capacity for hands-on learning. Please do not hesitate to contact us if you require additional information or would like to discuss our proposal further.

CRD Grant Proposal

Prices based on Home Hardware

Woodworking:

Item	Unit Price	Number of items	Total
Hammers	\$20.00	4	\$80.00
Corded drills	\$50.00	2	\$100.00
Multibit screwdriver	\$20.00	2	\$40.00
Folding Sawhorse	\$35.00	10	\$350.00
F-clamps	\$6.00	12	\$72.00
Mini utility hacksaw	\$13.00	4	\$52.00
Hacksaw	\$16.00	6	\$96.00
5 piece file set	\$26.00	4	\$104.00
4 piece chisel set	\$25.00	4	\$100.00
Block plane	\$48.00	2	\$96.00
Palm sander	\$40.00	2	\$80.00
Pegboard	\$15.00/sheet	3	\$45.00
Pegboard hooks	\$21.00	1	\$21.00
Rolling tool bin	\$85.00	1	\$85.00
Vertical storage shed	\$600.00	1	\$600.00
Scroll saw	\$230.00	1	\$230.00
Chompsaw for cardboard	\$350.00	1	\$350.00
Expendables: wood stain, sandpaper, nails, screws, lumber, glue, etc.	\$600.00		\$600.00
Total:			3101.00

Cooking:

Item	Unit Price	Number of items	Total
Hotplate	\$35.00	4	\$140.00
Mixing bowls 3 piece	\$40.00	4	\$160.00
Measuring tool set	\$15.00	4	\$60.00
Mixing spoons, flipper, et, misc.			\$50.00
3 piece pan set	\$40.00	4	\$160.00
Cooking ingredients (flour, sugar, eggs, etc.)			\$1000.00
Total			\$1570.00

Grand total: \$4671.00, plus approx \$560.00 tax = \$5231.00

IslandSavings

A DIVISION OF FIRST WEST CREDIT UNION

Regional Office | 499 Canada Ave | Duncan BC V9L 1T7

**Your September 01 to September 30, 2025
Statement**

Your Account Number

██████████

Your Branch

Saltspring, 1-888-597-1083

Fulford Parent Advisory Council
112 Rainbow Rd
Salt Spring Island, BC V8K 2K3

Statement Summary

	CAD
Chequing, LOC	6,853.46
Savings, Shares	6.56

Organization Value General Acct. gange 68346

Fulford Parent Advisory Council

Date	Description	Withdrawals	Deposits	Balance
31Aug25	Opening Balance			2,571.77
	Total withdrawals and deposits			

Organization Value Gaming Acct. gange 68346 #1

Fulford Parent Advisory Council

Date	Description	Withdrawals	Deposits	Balance
31Aug25	Opening Balance			4,423.94
05Sep25	Cheque #217	142.25		4,281.69
	Total withdrawals and deposits	142.25		

Business Optimum Savings PLAYGROUND gange 68346

Fulford Parent Advisory Council

Date	Description	Withdrawals	Deposits	Balance
31Aug25	Opening Balance			0.00
	Total withdrawals and deposits			

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*Some terms and conditions apply. See website for details.

FWCU Membership Shares gange 68346

Fulford Parent Advisory Council

Date	Description	Withdrawals	Deposits	Balance
31Aug25	Opening Balance			6.56
	Total withdrawals and deposits			

Contact Information

General Inquiries 1-888-597-1083

Mon-Fri 8am-8pm PST

Sat 8:30am-4pm PST

Sun 11am-3pm PST

24-hour online banking: www.islandsavings.ca

Lost/stolen MemberCard®: 1-866-955-8111

Report any discrepancy with your statement in writing to the address displayed at the top of the first page, no later than 30 days after receiving this statement. Please include your Account number, contact information, and details of the item(s) in question.

End of statement