Capital Regional District
625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Salt Spring Island Local Community Commission

Thursday, November 20, 2025 **9:00 AM** **SIMS Boardroom**
124 Rainbow Road
Salt Spring Island BC

PRESENT:
COMMISSIONERS: G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; K. Bittorf, Manager, SSI Parks and Recreation, SSI Administration; C. Hopp, Manager, SSI Engineer, SSI Administration (EP); SSI Administration; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUESTS: S. Wright, BC Transit (EP); M. Midhat, BC Transit (EP); S. Martin, Watts Consulting (EP)

EP- Electronic Participation

ABSENT:
COMMISSIONERS: E. Rook,

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:02 am.

1. Territorial Acknowledgement

Director Holman provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That agenda for the November 20, 2025, meeting of the Local Community Commission be approved as presented.
CARRIED

3. Adoption of Minutes

3.1. Minutes of October 16, 2025 Salt Spring Island Local Community Commission

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the minutes of the October 16, 2025 meeting be adopted as circulated.
CARRIED

4. Chair, Director, and Commissioner Reports

Commissioner Baker spoke regarding the old fire hall transition.

Commissioner Webster spoke regarding Farmland Trust Neighbourhood Farm Program.

Commissioner Corno spoke regarding Salt Spring Island civic awareness.

5. Senior Manager Report

D. Ovington provided information regarding Carolyn Hopp acting as Senior Manager during the following weeks.

6. Presentations/Delegations

6.1. Presentations

6.1.1. Presentation: Seth Wright, BC Transit Re: Transit Fare Review

S. Wright spoke regarding the process for a Transit Fare Review.

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission refers the transit fare review to staff for additional information.
CARRIED

6.1.2. Presentation: Steve Martin, Watts Consulting Re: Crosswalk Analysis Update

S. Martin spoke regarding the Crosswalk Analysis Study.

6.2. Delegations

6.2.1. Delegation: Wendy Beatty, SSI Resident Re: Agenda item 7.3. SSI Centennial Park Garden Upgrades

W. Beatty spoke to item 7.3..

6.2.2. Delegation: Robin Jenkinson, Island Pathways Re: Agenda Item 8.2. Motion with Notice: Fulford-Ganges to Vesuvius multi use pathway Advocacy (B. Webster)

R. Jenkinson spoke to item 8.2.

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That to move consideration of agenda item 8.2. be move after agenda item 7.4.
CARRIED

6.2.3. Delegation: Robin Jenkinson, Island Pathways Re: Agenda Item 7.4. Review of the Jackson Road Pedestrian and Bike Path Design

R. Jenkinson spoke to item 7.4..

6.2.4. Delegation: Susan Palmer, SSI Arts Council Re: Agenda Item 7.2. Mahon Hall, 114 Rainbow Road, Salt Spring Island

S. Palmer spoke to item 7.2..

7. Commission Business

7.1. Transfer of Assets, Liabilities, and Reserve Balances to the Combined Parks and Recreation Service

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends to the Capital Regional District (CRD) Board that all assets, liabilities, and reserve balances for the following services be transferred to the Salt Spring Island Parks and Recreation Facilities Local Service established under Bylaw No. 2422 as amended by Bylaw 4684, effective December 31, 2025:
Bylaw No. 3206 Swimming Pool Service (1.453)
Bylaw No. 4149 Community Parks Service (1.455)
Bylaw No. 4151 Community Recreation Service (1.458)
CARRIED

7.2. Mahon Hall, 114 Rainbow Road, Salt Spring Island

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow to Susan Palmer to speak regarding agenda item 7.2.
CARRIED

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission (LCC) requests that staff:
-Review existing plans for Mahon Hall renovations with the Commission in closed session under section 90 (1)(k) of the Community Charter.
-Maintain ongoing liaison with the Salt Spring Island Arts Council as it develops plans for the renovation of Mahon Hall.
CARRIED

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission (LCC) requests that staff organize a special meeting to discuss:
-Leases and other arrangements for facilities and properties owned by or leased to the LCC.
-Major capital projects currently planned and/or contemplated relating to LCC services.
-The resources required to efficiently and effectively manage these facilities and properties.
CARRIED

7.3. SSI Centennial Park Garden Upgrades

MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission requests that staff include Project (26-17) Centennial Park Garden Upgrade Project funded by $5,000 of capital reserve funding and that an additional $4,800 of operating funds be included in the 2026 Final Budget Parks and Recreation Five Year Financial Plan.
CARRIED

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That consideration of agenda item 8.2. be move before agenda item 7.4.
CARRIED

MOVED by Commissioner SECONDED by Commissioner Baker,
That the meeting be extended past the 3-hour scheduled time.
CARRIED

8.2. Motion with Notice: Fulford-Ganges to Vesuvius multi use pathway Advocacy (B. Webster)

MOVED by Commissioner Webster SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission request that the Capital Regional District Board consider advancing the trail designs of the Fulford-Ganges to Vesuvius multi use pathway designs out of Salt Spring Island Regional Trail Feasibility Study from 2027 to 2026 in the Five-Year Financial Plan.
CARRIED

The Commission recessed at 12:08 pm.

The Commission reconvened at 12:42 pm

7.4. Review of the Jackson Road Pedestrian and Bike Path Design

The report was received for information.

7.5. SSI LCC Meeting 2026 Schedule

MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs that the regular meetings for the Local Community Commission will be scheduled in 2026:
On the third Thursday of each month as follows: January 15 (Inaugural), February 19, March 19, April 16, May 21, June 18, July 16, August 20 (at the call of the Chair), September 17, October 15, and November 19.
AND
On the second Thursday of each month as follows: February 12, March 12, April 09, June 11, July 09, August 13 (at the call Chair), September 10, October 08, and December 10 (at the call of the Chair).
CARRIED

8. Notice(s) of Motion

8.1. Motion with Notice: SGITP Funding Advocacy (G. Baker)

MOVED by Commissioner Baker, SECONDED by Director Holman,
That the Salt Spring Island Local Community Commission (LCC) recommend to the Capital Regional District Board to recommend to the Southern Gulf Island Tourism Partnership (SGITP) that $10,000 be allocated for the 2026 year to support Salt Spring events and initiatives that enhance the visitor experience. Details of specific allocations will be submitted by the LCC to the SGITP Board as they are identified.

Commissioner Baker amended the motion.

"That the Salt Spring Island Local Community Commission (LCC) recommend to the Capital Regional District Board to recommend to the Southern Gulf Island Tourism Partnership (SGITP) that a minimum of $10,000 be allocated for the 2026 year to support Salt Spring events and initiatives that enhance the visitor experience."

The question was called on the Motion with Notice as amended.

That the Salt Spring Island Local Community Commission (LCC) recommend to the Capital Regional District Board to recommend to the Southern Gulf Island Tourism Partnership (SGITP) that a minimum of $10,000 be allocated for the 2026 year to support Salt Spring events and initiatives that enhance the visitor experience.
CARRIED

8.2. Notice of Motion: Phoenix Upgrade Pathway Project (G. Holman)

Director proposed the following Notice of Motion for consideration at a future meeting:

"That the Salt Spring Island Local Community Commission requests that staff include project (26-18) Phoenix Upgrades Pathway Project in the amount of $5,000 funded by $3000 of CWF and $2,000 of Capital reserves funding to be included in the 2026 Final Park and Recreation Five Year Financial Plan."

9. Motion to Close Meeting

9.1. Motion to Close Meeting

MOVED by Director Holman, SECONDED by Commissioner Webster,
That the meeting be closed for Proposed Service and Contract Negotiations in accordance with Section 90(1)(k) of the Community Charter. [2 Items]
CARRIED

MOVED by Director Holman, SECONDED by Commissioner Webster,
That such disclosures could reasonably be expected to harm the interests of the Regional District. [2 Items]
CARRIED

The Salt Spring Island Local Community Commission moved to the closed session at 1:32pm.

The Salt Spring Island Local Community Commission rose from its closed session at 1:27pm without report.

10. Adjournment

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission adjourn the meeting at 1:28pm.
CARRIED

CHAIR

SENIOR MANAGER