

GALIANO ISLAND PARKS AND RECREATION COMMISSION

Meeting Minutes

Dec. 4, 2025

1290 Sturdies Bay Road

Present: Commissioners Keith Erickson, Jim Henshall, Cathy Clinton, Barry New, Murray Scadeng, Eric Sherbine(EP). **Regrets:** Frank Dewaard, Mechele Crocker, Paul Brent **Guests:** Nick Rebalski, Jamie Williams(EP).

Staff: Justine Starke(CRD), Emma Davis(CRD Liaison) Lori Seay, Michael Carrothers(Maintenance Contractor) *EP=Electronic Participation*

1. CALL TO ORDER & LAND ACKNOWLEDGEMENT

Call to order at 9:06 AM. Chair Erickson provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOTION by Commissioner Erickson, Seconded by Commissioner Clinton that the Dec. 4, 2025 agenda be approved. **CARRIED**.

3. ADOPTION OF MINUTES

MOTION by Commissioner Erickson, Seconded by Commissioner Henshall that the September 4 and Nov. 13. 2025 minutes be approved as corrected. **CARRIED**

4. DELEGATIONS: NONE

5. REPORTS

5.1 **Betty's Place update:** Comm. Sherbine reported for the Kennedy Advisory Committee who are developing long term management strategies for consideration. The Galiano Club has been contacted regarding the proposed trail. A walk through the proposed trail route will be offered to Galiano Club and Commission and Advisory Committee members. Chair noted that any First Nations engagement feedback on the GIPRC Master Plan regarding the Kennedy property will be shared with the Advisory Committee. Improvements to the gate are being addressed by Michael and Comm. Henshall at the request and cost of the tenant.

5.2 **Shore Access and Trails Update:** Cayzer Road plan was reviewed and the Commission clarified that the access will not be decommissioned but will be signed appropriately and site work will continue with the \$7000 previously allocated.

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A Maintenance Contractors report was circulated prior to the meeting. Michael noted:

- Broom removal is underway at several North end sites, with care taken to protect tree seedlings during invasives removal.
- Misuse of the outhouse near the Montague public dock has been addressed.
- 6+ large garbage bags were deposited into the vault toilet at Retreat Cove. Off-island service providers will assess and remove at significant cost.
- Gravel addition to a parking surface will be reviewed by CRD Archeology.

ACTION: Public education on social media and Active Page Article will include outhouse issues.

5.3 Shore Stewards Update: Comm. Clinton and Comm. Scadeng have arranged year end appreciation for all 41 GIPRC shore steward volunteers.

5.4 Treasurer's Report: The monthly financial report and an updated 2026-2030 draft Capital Budget were circulated before the meeting.

5.4.1. Capital Plan Update: The previously recommended draft proposed a deficit in year two, which is not acceptable to CRD. The Commission discussed options to balance the 2027 budget including grant writing for site-specific projects or a request for increased funding to CRD. The Commission agreed to reductions in CRD contributions to the multi-sport court, mapping and accessible shore access, and will focus on seeking grants to address the gap.

MOTION to approve the amended and balanced 2026-2030 Capital Budget through a reduced CRD contribution of \$10 000 from shore access improvements, \$10 000 from multi support court and \$3 000 from the mapping project for 2027. M-Comm.Scadeng, S-Comm. Erickson **CARRIED.**

5.4.2 Recreation Funds: Commission received correspondence from a grant recipient who had not received their funds. Treasurer has followed up with CRD.

MOTION to accept the GIPRC financial reports for Dec. 2025 as circulated. M-Comm.Scadeng, S-Comm. Erickson **CARRIED.**

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6. Chair's Report

6.1 Master Planning Update: The Master Planning Committee finalized a draft for CRD and GIPRC review. CRD feedback has been integrated and the draft plan was circulated to the Commission prior to the meeting.

The Commission discussed the plan content and design and agreed that the draft plan is ready for First Nations feedback. Final plan distribution plans include the CRD website, social media, and the Active Page. Graphic design is slated for January 2026.

MOTION to circulate the draft GIPRC Master plan and appendices to First Nations for review and feedback. M-Comm.Erickson, S-Comm. Clinton. **CARRIED.**

Treasurer noted that the Commission is projecting unspent funds from the First Nations engagement line of the Master Planning budget. The Commission agreed to send a request to CRD to allocate remaining First Nations engagement

MOTION to carry forward surplus Master Planning First Nations engagements funds to general First Nations Engagement. M-Comm.Scadeng, S-Comm. Erickson. **CARRIED.**

Chair Erickson thanked Comm. Dewaard for agreeing to support GIPRC with First Nations engagement in 2026.

ACTION: Lori will draft an executive summary for Master Planning Committee review and follow up with CRD regarding draft plan distribution to First Nations. Lori will circulate the draft master plan to incoming 2026 Commissioners.

7. New Business

7.1 Commissioner Orientation: The chair will invite incoming Commissioners to a local orientation to GIPRC. A Formal CRD orientation will be held in February 2026.

ACTION: Lori will circulate the draft Master Plan and other orientation materials to incoming commissioners.

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7.2 Grant - letters of support: A grant application will be made to the Outdoor Recreation Fund of BC. A letter of support has been received from Galiano Community School. The Commission agreed to approach Galiano Trails Society, Galiano Library, Galiano Activity Center and Islands Trust Trustees for additional letters of support.

7.3 Recognition: Justine Starke thanked outgoing Commissioners New and Erickson for their generous contributions to GIPRC and the Master Plan and recreation program specifically and presented them with a token of appreciation on behalf of the CRD.

8. **Next Meeting:** Monday Jan. 5, 2026 at 9:00 AM.
The Commission agreed to continue meeting on Thursdays in the new year and will confirm standing meeting time at the January meeting.
9. **Meeting Adjournment:** 10:50 AM.

Approved at the 2026-01-05 GIPRC Meeting.

Frank Dewaard

Chair Frank Dewaard - Chair