

**OTTER POINT FIRE PROTECTION AND
EMERGENCY RESPONSE SERVICE COMMISSION
MEETING AGENDA**

WEDNESDAY 10 DECEMBER 2025

Otter Point Fire Department, 3727 Otter Point Rd

Members:

Ms. J. Hemphill – Chair

Mr. B. Gibbons – Treasurer

Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep

Ms. D. Morton - Trustee

Mr. P. White – Trustee

Mr. A. Wickheim – Trustee and Dir JDF

Others:

Mr. J. McCrea – Otter Point Fire Chief

Mr. B. Patterson – Otter Point Deputy Fire Chief

Call to Order

Meeting will commence at 1900 hrs.

Approval of the Agenda

Approval Previous Minutes:

MOTION to accept the minutes of the November 12th, 2025 meeting.

Fire Chief's Report

Treasurer's Report

Firefighter's Rep. Report

Old Business:

None.

New Business:

1. CRD Fire Services Operating Guidelines Manual (15 Sep 2025).
2. Draft CRD Fire Services Operational Powers Bylaw V3 (corresponding Draft Amendment to Bylaw 3654 Fire Protection and Emergency Response Service Commissions Bylaw, 2010).

MOTION to Adjourn