

**OTTER POINT FIRE PROTECTION AND
EMERGENCY RESPONSE SERVICE COMMISSION
MEETING AGENDA
WEDNESDAY 10 DECEMBER 2025
Otter Point Fire Department, 3727 Otter Point Rd**

Members:

Ms. J. Hemphill – Chair	Ms. D. Morton - Trustee
Mr. B. Gibbons – Treasurer	Mr. P. White – Trustee
Mr. D. Gollmer – Vice Chair	Mr. A. Wickheim – Trustee and Dir JDF
Mr. S. Hemphill – Trustee & FFs Rep	

Others:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Deputy Fire Chief

Call to Order

Meeting will commence at 1900 hrs.

Approval of the Agenda

Approval Previous Minutes:

MOTION to accept the minutes of the November 12th, 2025 meeting.

Fire Chief's Report

Treasurer's Report

Firefighter's Rep. Report

Old Business:

None.

New Business:

1. CRD Fire Services Operating Guidelines Manual (15 Sep 2025).
2. Draft CRD Fire Services Operational Powers Bylaw V3 (corresponding Draft Amendment to Bylaw 3654 Fire Protection and Emergency Response Service Commissions Bylaw, 2010).

MOTION to Adjourn