

Shirley Fire Protection & Emergency Response Commission
Monthly General Meeting December 29th, 2025
Shirley Fire Hall 2795B Sheringham Road, Shirley, BC V9Z 1G4
Minutes - Approved
Call to Order: 1930 Adjourned: 2030

Present: Chair B. Einarson, R. Gardiner, S. Berggren, M. Taylor, H. Damude
Ex officio: Fire Chief L. Hill
Absent: J. Powell, A. Wickheim,
Guests: W. Constantineau

Agenda & Item #	Action Taken:
1. Agenda	Motion To approve agenda, M. Taylor, S. Berggren, Carried
2. Approval of Minutes	Motion: To approve November minutes: H. Damude, S. Berggren Carried
3. Correspondence	

4. Treasurer's Report	Shirley Fire Protection & Emergency Response Service Commission			
	2025	November Treasurer Report		
Tax Requisition	\$230,874			
Operating				
Budget	\$69,080			
November Actuals	\$3,506			
Remaining	\$10,733	15.54%		
Administration			Year 1 2025	
Budget	\$83,774		\$12,000/5 yr/Auto Extraction Equip.	
November Actuals	\$24,458			
Wages	\$53,860	59.76%	Chief, Deputy, Volunteers, Maint	
Remaining	\$16,676	19.91%		
Shirley Fire Transfer to Own Fund				
Budget	\$78,240			
November Actuals	\$4,387			
Remaining	\$4,387	5.61%		
November Detail Expenditures				
CRD Vehicle Orders	\$863			
Telecom/Security	\$75			
Equipment Maintenance	\$0			
Staff Training	\$638			
Gas, Lubricants	\$285	Suncor		
Electricity	\$0	BC Hydro		
Supplies/Operating	\$699	Extrication Gloves		
Supplies-Computer	\$0			

	Labour Consumption	\$1,021				
	Wages	\$23,859	Payroll accounting			
	Group Insurance	\$0				
	Alloc/standard OH	\$524				
	Transfer/Equip Fund	\$4,387				
	Total Detail	\$32,350				
	Reserves					
	Equipment	\$495,221				
	Surplus	\$226,875				
		\$722,096	\$753,948	CRD acc	\$31,852.00	Difference
	Discussion: Rent not paid yet as of Dec. 2. Is supposed to be automatic but not yet. Lisa is the contact person.					
	Motion to approve Treasurer's report: H. Damude, M. Taylor, Carried					
5. Fire Chief's Report	<p>Callouts: MVI - 2 vehicles Kirby Creek. Trygg of Vehicle - tree fell on to camper with two occupants at French Beach. CO alarm. Tree down with hydro lines across highway near Kirby creek. Chimney fire. Sandcut beach trail rescue.</p> <p>Members: 19 crew with a new recruit starting in January.</p> <p>Training: No additional training this month.</p> <p>OHS: We had our first in-house OHS meeting on December 8th. Mike Burgess and Nav Gill attended from the CRD.</p> <p>Meetings: Jarvis and Chief met with C. Vrable (CRD) re: training. Meeting went well with some increased awareness on what is required from all three of us attending.</p> <p>Equipment: All equipment and vehicles are in good running condition. Regular maintenance being done. Christmas Dinner went well with good attendance.</p> <p>Motion: Fire Chief's report; R. Gardiner, M. Taylor Carried</p>					
6. Old Business						
7. New Business						
8. Next Meeting	January 26th, 2026					
9. Adjournment	2030 adjourned					