



# Pender Island Parks and Recreation Commission

## Recreation Grants 2025-2026

Due June 30, 2025

PO Box 86  
Pender Island, BC, V0N 2M0

Pender Island Parks & Recreation Commission (PIPRC) administers recreation funding on behalf of the Capital Regional District. The Commission is now accepting applications for 2025-2026 Recreation Grants. To apply, complete and submit this form and email any attachments to [penderparks@crd.bc.ca](mailto:penderparks@crd.bc.ca) with "Recreation Funding Application" in the subject line. The deadline for applications is **June 30, 2025**.

### **Applications will be assessed based on the following factors:**

- Funding will help remove barriers to participation in recreation.
- Broad in appeal and accessible to the community.
- Offers good value and shows financial viability.
- Inclusive of people of all abilities.
- Helps to reduce social isolation & improve mental-emotional-physical well-being.
- Provides recreational and/or athletic and/or cultural benefits to the
- community. Projects with the broadest benefits will be given priority.
- Includes a plan for PIPRC acknowledgement in advertising/promotion.
- Reports have been submitted for any previous PIPRC funding.
- Submission of a satisfactory and complete application form by **June 30, 2025**.

Funds can be used to purchase program costs including moveable recreation equipment, operating supplies, room rentals or wages. PIPRC will NOT fund capital projects or upgrades or groups that are not open to the general population for participation.

Eligible groups and projects include, but are not limited to recreation, athletic and cultural clubs, community hall groups, and community events.

**Recreation Funding Applications must be received by June 30, 2025.**

**Have questions? Contact a Commissioner at [penderparks@crd.bc.ca](mailto:penderparks@crd.bc.ca)**

## Pender Island Parks and Recreation Commission

PO Box 86, Pender Island, BC., V0N 2M0

Email: [penderparks@crd.bc.ca](mailto:penderparks@crd.bc.ca)

### Application for Funding for 2025-2026 Recreation Program

For consideration, please return completed form by June 30, 2025

*Return to [penderparks@crd.bc.ca](mailto:penderparks@crd.bc.ca), by mail at the above address,  
or drop off your application at the PIPRC Folder at the Driftwood Centre.*

### PART 1: Applicant Information

|                       |  |
|-----------------------|--|
| Name of organization: |  |
| Contact person:       |  |
| Contact Email:        |  |
| Contact Phone Number: |  |
| Address:              |  |

*Please note that you must have an organizational bank account to receive funds.*

*Cheques cannot be made out to individuals.*

What is the overall purpose of your organization?

|                                                                                                            |     |    |
|------------------------------------------------------------------------------------------------------------|-----|----|
| Has your organization previously received funding from the PIPRC?                                          | Yes | No |
| If yes, has your organization submitted the "Recreation Funding Report" form, on how the funds were spent? | Yes | No |

*Your report should also describe how your program/event benefitted the community, how many Penderites participated and whether you charged a fee to community members to participate in your program/event.*



## PART 2: 2025/26 Recreation Program/Event Information

**Proposed Recreation Program/Event Title:**

**Description of Recreation Program/Event: (Attach additional if required.)**

**Is this an existing or continuing program/event?**      Yes      No

**Does your organization have insurance?**      Yes      No



**Number of expected participants:**

*(How many Penderites will directly benefit from this program?)*

**Age of Participants (Select as many as apply)**

Infants

Children under 12

Youth 12-20

Young Adults <35

Adults 36-60

Adults 61-80

Adults >80

**Is your recreation program inclusive of the following? (Select as many as apply)**

All Genders

All Ages

All Abilities

All Community Members

**If you didn't select all boxes above, please elaborate.**

**How will the community be informed of the program and invited to participate?**

**How will you fulfill the requirement to acknowledge the source of the funding?**

**Would you be willing to attend a future PIPPC meeting to share your project outcomes?**

**Is there anything else you wish to share that would help the Commission in making their decision?**

### PART 3: Financial Information

*Please provide as much detail as possible.*

*You may provide additional supporting documentation for consideration.*

|                                                                  |        |             |
|------------------------------------------------------------------|--------|-------------|
| Proposed Budget                                                  |        |             |
| Anticipated Direct Costs of Event, Program or Activity           |        |             |
| Expenses                                                         | Amount | Description |
| Facility Rental                                                  |        |             |
| Marketing and Promotion                                          |        |             |
| Materials and Supplies                                           |        |             |
| Movable Equipment                                                |        |             |
| Other                                                            |        |             |
|                                                                  |        |             |
| Earned Revenue, Contributions, Gifts, Grants and In-Kind Support |        |             |
| Revenues                                                         | Amount | Description |
| Membership Income                                                |        |             |
| Program/Event Fee                                                |        |             |
| Donations                                                        |        |             |
| In-kind support                                                  |        |             |
| Other Grants                                                     |        |             |
| Fundraising Income                                               |        |             |
| Total                                                            |        |             |

|                      |               |   |                      |               |   |                      |               |
|----------------------|---------------|---|----------------------|---------------|---|----------------------|---------------|
| <input type="text"/> | Total Expense | - | <input type="text"/> | Total Revenue | = | <input type="text"/> | Grant Request |
|----------------------|---------------|---|----------------------|---------------|---|----------------------|---------------|

If you are requesting an increase over the amount that was granted in past years, please explain:

## Collection Notice Statement

Personal information is collected by the Capital Regional District (CRD) under section 26(c) of the Freedom of Information and Protection of Privacy Act and will be used to evaluate and administer the application for funding. Should you have any questions about the collection of this information, please email [penderparks@crd.bc.ca](mailto:penderparks@crd.bc.ca).

## Authorized Signatory Statement

To the best of my knowledge, all of the information that is provided In this application is true and correct. Furthermore, I hereby certify that this application for assistance Is:

- NOT being made on behalf of an Industrial, commercial, or business undertaking
- NOT available for the personal benefit of any individual, proprietor, member or shareholder

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Applicant Signature

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Applicant Title & Organization

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Applicant Name (Print)

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Date Signed