

Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, January 7, 2026

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi, M. Little, K. Williams, R. Windsor, C. McNeil-Smith (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [26-0001](#) Minutes of the November 5, 2025 Finance Committee Meeting

Recommendation: That the minutes for the Finance Committee meeting of November 5, 2025 be adopted as circulated.

Attachments: [Minutes - November 5, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

5.1. Presentations

5.1.1. [25-1262](#) Presentation: Capital Regional District 2025 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

5.2. Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [26-0017](#) 2026 Finance Committee Terms of Reference

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2026 Finance Committee ToR](#)
[Appendix A: 2026 Finance Committee ToR – Redlined \(Draft\)](#)

6.2. [25-1254](#) Capital Regional District 2025 Audit Planning Discussion

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2025 Audit Plan developed by KPMG be approved.

Attachments: [Staff Report: CRD 2025 Audit Planning Discussion](#)
[Appendix A: KPMG CRD 2025 Audit Planning Report](#)

6.3. [25-1258](#) Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: External Grants Dashboard](#)
[Appendix B: Grant Alerts](#)

6.4. [25-1266](#) Municipal Finance Authority 2026 Spring Issue - Capital Regional District Security Issuing Bylaw Nos. 4742 and 4743

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4742, "Security Issuing Bylaw No. 1, 2026", be introduced and read a first, second and third time; and
2. That Bylaw No. 4742 be adopted.
3. That Bylaw No. 4743, "Security Issuing Bylaw No. 2, 2026", be introduced and read a first, second and third time; and
4. That Bylaw No. 4743 be adopted.

Attachments: [Staff Report: MFA 2026 Security Issuing Bylaw Nos. 4742 and 4743](#)
[Appendix A: Bylaw No. 4742](#)
[Appendix B: Bylaw No. 4743](#)

7. Notice(s) of Motion**8. New Business****9. Motion to Close The Meeting****9.1. [26-0009](#) Motion to Close the Meeting**

Recommendation: That the meeting be closed for Personal Information in accordance with Section 90(1) (a) of the Community Charter. [1 item]

10. Adjournment

The next meeting is March 4, 2026.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.

Meeting Minutes
Finance Committee

Wednesday, November 5, 2025

9:30 AM

**6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7**

PRESENT

Directors: S. Brice (Chair), P. Jones (Vice Chair), P. Brent (EP), C. Coleman, S. Goodmanson (EP)(9:34 am), D. Kobayashi, M. Little, K. Williams, R. Windsor, C. McNeil-Smith (Board Chair, ex-officio) (9:33 am)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology (EP); V. Somosan, Senior Manager/ Deputy CFO, Financial Services; C. Gilpin, Manager, Arts & Culture; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Vice Chair Jones provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Little, SECONDED by Director Coleman,
That the agenda of the Finance Committee meeting of November 5, 2025 be approved.
CARRIED**

3. Adoption of Minutes

3.1. [25-1132](#) Minutes of the Finance Committee meeting of July 2, 2025

**MOVED by Director Kobayashi, SECONDED by Director Coleman,
That the minutes of the Finance Committee meeting of July 2, 2025 be adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair Brice spoke about the federal budget and the Chief Financial Officer will provide an update to the committee through the correspondence portal.

Director McNeil-Smith joined the meeting in person at 9:33 am.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [25-0948](#) Capital Regional District External Grants Update

N. Chan presented Item 6.1. for information.

Discussion ensued on the following:

- Grant dashboard and contribution and CRD portion
- grants previously accessed and grant research benefits
- annual grants report and staff resourcing
- coles bay grant about restoration
- funding evaluation and funders themselves

Director Goodmanson joined the meeting electronically at 9:34 am.

6.2. [25-1015](#) 2026 Budget for the Royal Theatre Service and the McPherson Playhouse Service

N. Chan spoke to Item 6.2.

**MOVED by Director Williams, SECONDED by Director Coleman,
The Royal and McPherson Theatres Services Advisory Committee recommends
the Finance Committee recommend to the Capital Regional District Board:
1. That the amount of \$605,955 be approved for the Royal Theatre Service; and
2. That the amount of \$750,000 be approved for the McPherson Playhouse
Service.**

CARRIED

6.3. [25-0968](#) Bylaw No. 4717: 2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 4, 2025

N. Chan spoke to Item 6.3.

**MOVED by Director Brent, SECONDED by Director Kobayashi,
The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4717, "2025 to 2029 Financial Plan Bylaw, 2025, Amendment
Bylaw No. 4, 2025", be introduced and read a first, second and third time: and
2. That Bylaw No. 4717 be adopted.**

CARRIED

6.4. [25-1006](#) Bylaw Nos. 4722 and 4723: Amendments to Operating Reserve Fund
Bylaw Nos. 4146 and 4102

N. Chan spoke to Item 6.4.

Discussion ensued on regional services reserves, requisitions and sale of services.

MOVED by Director Coleman, **SECONDED** by Director Little,
The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4722, "Capital Regional District Electoral Area Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 6, 2025", be introduced and read a first, second and third time; and
2. That Bylaw No. 4722 be adopted.

MOVED by Director Kobayashi, **SECONDED** by Director Little,
3. That Bylaw No. 4723, "Capital Regional District Regional Services Operating Reserve Fund Bylaw, No. 1, 2016, Amendment Bylaw No. 6, 2025", be introduced and read a first, second and third time; and
4. That Bylaw No. 4723 be adopted.

CARRIED

6.5. [25-1022](#) Bylaw Nos. 4724, 4725, 4726, 4727, 4728 and 4729: Capital Reserve
Fund Bylaws

N. Chan spoke to Item 6.5.

MOVED by Director Windsor, **SECONDED** by Director Williams,
The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4724, "Foodlands Access Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
2. That Bylaw No. 4724 be adopted.
3. That Bylaw No. 4725, "Regional Transportation Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
4. That Bylaw No. 4725 be adopted.
5. That Bylaw No. 4726, "Galiano Island Community Parks Services Land Acquisition Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
6. That Bylaw No. 4726 be adopted.
7. That Bylaw No. 4727, "Mayne Island Community Parks Services Land Acquisition Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
8. That Bylaw No. 4727 be adopted.
9. That Bylaw No. 4728, "Juan de Fuca Emergency Program Act Extended Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
10. That Bylaw No. 4728 be adopted.
11. That Bylaw No. 4729, "Animal Control Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
12. That Bylaw No. 4729 be adopted.

CARRIED

6.6. [25-0949](#) Bylaw No. 4730: Revenue Anticipation (General Purpose) Bylaw No. 1, 2025

N. Chan spoke to Item 6.6.

MOVED by Director Coleman, **SECONDED** by Director Little,
The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4730, "Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
2. That Bylaw No. 4730 be adopted.
CARRIED

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Williams, **SECONDED** by Director Coleman,
That the Finance Committee meeting of November 5, 2025 be adjourned at 9:56 am.
CARRIED

CHAIR

RECORDER



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**REPORT TO FINANCE COMMITTEE
MEETING OF WEDNESDAY, JANUARY 7, 2026**

SUBJECT 2026 Finance Committee Terms of Reference

ISSUE SUMMARY

To provide the 2026 Finance Committee Terms of Reference for information.

BACKGROUND

Under the *Local Government Act* and the CRD Board Procedures Bylaw, the CRD Board Chair has the authority to establish standing committees and appoint members to provide advice and recommendations to the Board.

Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the committees and members. The TOR are being provided for information to the Committee. Any proposed revisions to the TOR will require ratification by the Board.

For 2026, all standing committees TOR were revised under section 3.0 Composition to include additional details on First Nation members voting rights on standing committees.

The redlined 2026 Finance Committee Terms TOR is attached as Appendix A. Standing committees TOR will be approved by the CRD Board at the January 14, 2026 meeting.

CONCLUSION

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committees and their members. Any future revisions to the TOR will require ratification by the Board.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Varinia Somosan, CPA, CGA, Acting General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: 2026 Finance Committee Terms of Reference – Redlined (Draft)



FINANCE COMMITTEE

PREAMBLE

The Capital Regional District (CRD) Finance Committee is a standing committee established by the CRD Board to make recommendations to the Board regarding items related financial policy, administration, and reporting. The Committee will also provide advice to the Board on agenda items for Committee of the Whole meetings.

The Committee's official name is to be:

Finance Committee

1.0 PURPOSE

- a) To provide advice or make recommendations, or both, to the Board regarding the following functions:
 - i. Corporate budget process
 - ii. Financial monitoring, reporting and forecasting
 - iii. Corporate financial management (including policies) and audit compliance
 - iv. Grants reporting and policies
 - v. Financial impacts related to strategic Board priorities and initiatives

- b) The Committee will provide recommendations to the Board that aim to increase the transparency of the organization and the visibility of financial reporting efforts.

- c) The following committee will report through the Finance Committee
 - Royal & McPherson Theatres Services Advisory Committee

2.0 ESTABLISHMENT AND AUTHORITY

- a) The Committee will make recommendations to the Board for consideration; and
- b) The Board Chair will appoint the Committee Chair, Vice Chair and Committee members annually.

3.0 COMPOSITION

- a) Committee members will be appointed CRD Board Members;
- b) All Board members are permitted to participate in standing committee meetings, but not to vote, in accordance with the CRD Board Procedures Bylaw; and
- c) First Nation members are permitted to participate in standing committee meetings at their pleasure, ~~in accordance with the CRD Procedures Bylaw~~, where the Nation has an interest in matters being considered by the committee, in accordance with the CRD

Procedures Bylaw section 33:

- i.- First Nation Members are permitted to abstain from voting on an item, provided that they declare their abstention prior to the vote being called on the item.
- ii. When an abstention from voting on an item is declared by a First Nation Member, it shall be noted in the meeting minutes and the total number of votes on the item shall not include those First Nation Members who have abstained from voting.

4.0 PROCEDURES

- a) The Committee shall meet on a bi-monthly basis and have special meetings as required;
- b) The agenda will be finalized in consultation between staff and the Committee Chair and any Committee member may request that a matter be placed on the agenda through the Notice of Motion process;
- c) With the approval of the Committee Chair and the Board Chair, Committee matters of an urgent or time sensitive nature may be forwarded directly to the Board for consideration; and
- d) A quorum is a majority of the Committee membership and is required to conduct Committee business.

5.0 RESOURCES AND SUPPORT

- a) The Chief Financial Officer will act as liaison to the committee; and
- b) Minutes and agendas are prepared and distributed by the Corporate Services Department.

Approved by CRD Board _____



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**REPORT TO FINANCE COMMITTEE
MEETING OF WEDNESDAY, JANUARY 07, 2026**

SUBJECT **Capital Regional District 2025 Audit Planning Discussion**

ISSUE SUMMARY

This report provides information to the Capital Regional District (CRD) Board on the 2025 Audit Plan and related work to be completed by KPMG for the 2025 year-end audit of the CRD's financial statements.

BACKGROUND

Under Section 377 of the *Local Government Act*, the CRD is required to appoint an auditor licensed under the *Business Corporations Act*. Through a public procurement process, KPMG was selected to perform the upcoming audit.

Consistent with the approach from previous years, the auditors circulate the audit plan to the Board for information prior to the start of the audit. KPMG will present to the Board the 2025 annual Audit Planning Report (Appendix A) as a fundamental component of the CRD's annual financial statement audit. This standard audit procedure is similarly undertaken by other local governments in the region.

The presentation will provide an overview of the audit strategy and approach that KPMG will use in addressing any significant risks. The audit plan is designed to identify and address key financial reporting risks, including fraud, by evaluating the existence, quality and effectiveness of management's internal controls over financial reporting.

KPMG notes in Appendix A that they have not identified any areas of significant financial reporting risks. However, there is a presumed fraud risk around management override of controls. KPMG addresses this risk by testing journal entries and other adjustments, reviewing estimates for bias and evaluating the business rationale of significant unusual transactions. Additionally, at the Board meeting, KPMG will obtain the Board's views on the risk of fraud for the CRD.

KPMG will present to the Board an overview of the audit cycle, timetable and specific areas that the audit will focus on. Government transfers and deferred revenue and tangible capital assets were identified in the plan as having elevated financial reporting risk, the same as the previous year.

KPMG will provide the basis of audit materiality they deem necessary to evaluate any misstatements they identify during the audit.

ALTERNATIVES

Alternative 1

The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2025 Audit Plan developed by KPMG be approved.

Alternative 2

That this report be referred back to staff for additional information.

IMPLICATIONS

Financial Implications

KPMG will continue year-end audit field work on March 2, 2026 which will take approximately four weeks (interim audits are conducted annually in November). The auditors will perform sample testing on many areas including invoices, journal entries, accounts receivable and accounts payable. In compliance with Canadian Audit Standards, this testing will validate that all aspects of financial transactions are being recorded and reported in accordance with Public Sector Accounting Standards (PSAS) in the financial statements. The audit team will also conduct interviews with staff to review internal controls and processes. Upon completion of the audit field work, financial statements will be finalized by CRD staff. The finalized financial statements will be presented to the Finance Committee along with the Audit Findings Report and Statements of Financial Information in May.

CONCLUSION

KPMG’s primary objective of the Financial Statement audit is to present an opinion on the extent to which the CRD’s consolidated financial statements are fairly presented, in accordance with PSAS. As part of the annual audit, KPMG provides an audit plan to the Board. The auditors will conduct their audit of the 2025 financial statements pursuant to this plan.

RECOMMENDATION

The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2025 Audit Plan developed by KPMG be approved.

Submitted by:	Varinia Somosan, CPA, CGA, Senior Manager, Financial Services & Deputy Chief Financial Officer
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: KPMG Capital Regional District Audit Planning Report (for the year ended December 31, 2025)



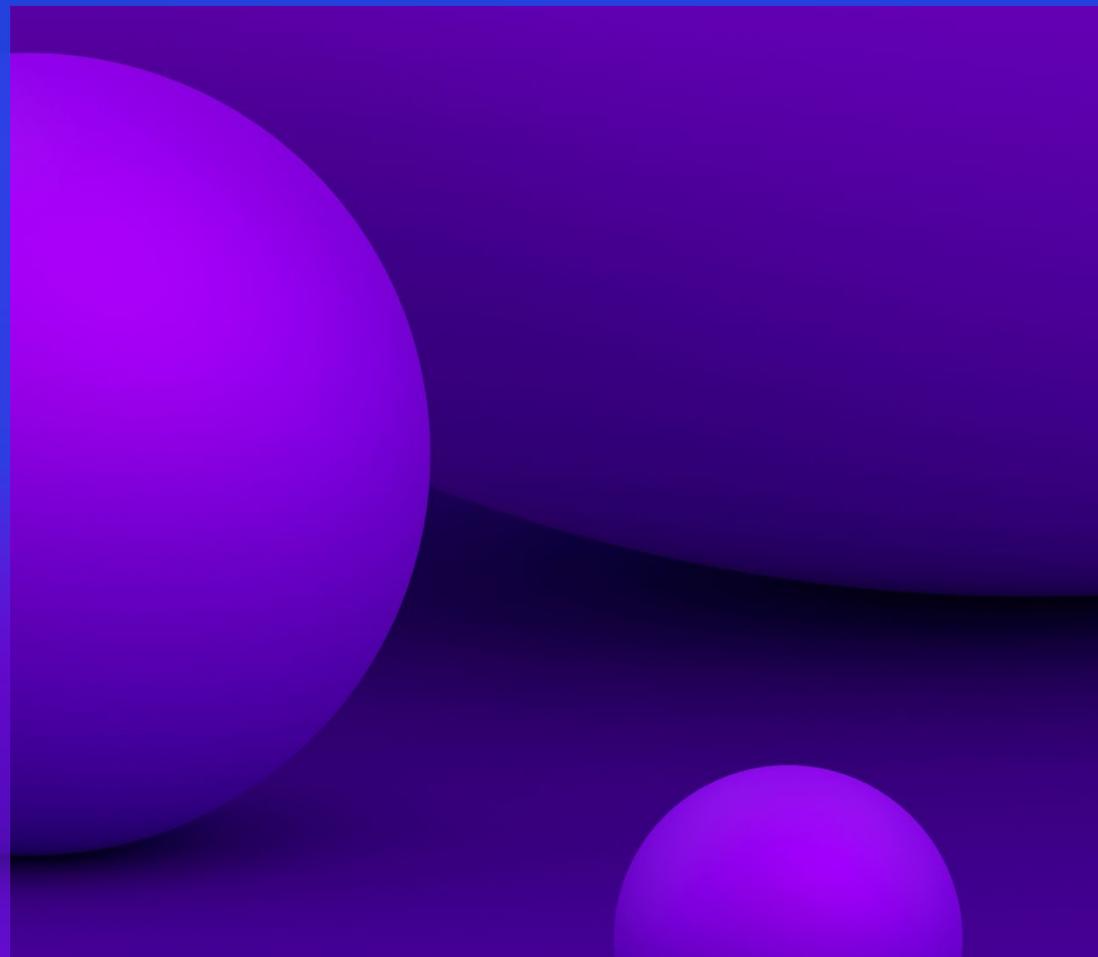
Capital Regional District

**Audit Planning Report
for the year ended December 31, 2025**

A stylized signature of 'KPMG LLP' in a white, handwritten font, with a horizontal line underneath.

Prepared for the Finance Committee meeting on January 7, 2026.

kpmg.ca/audit



KPMG contacts

Key contacts in connection with this engagement

Lenora Lee

Lead Audit Engagement Partner

250-480-3588

lenoramlee@kpmg.ca

Cameron Rice-Gural

Senior Manager

250-480-3677

cricegural@kpmg.ca

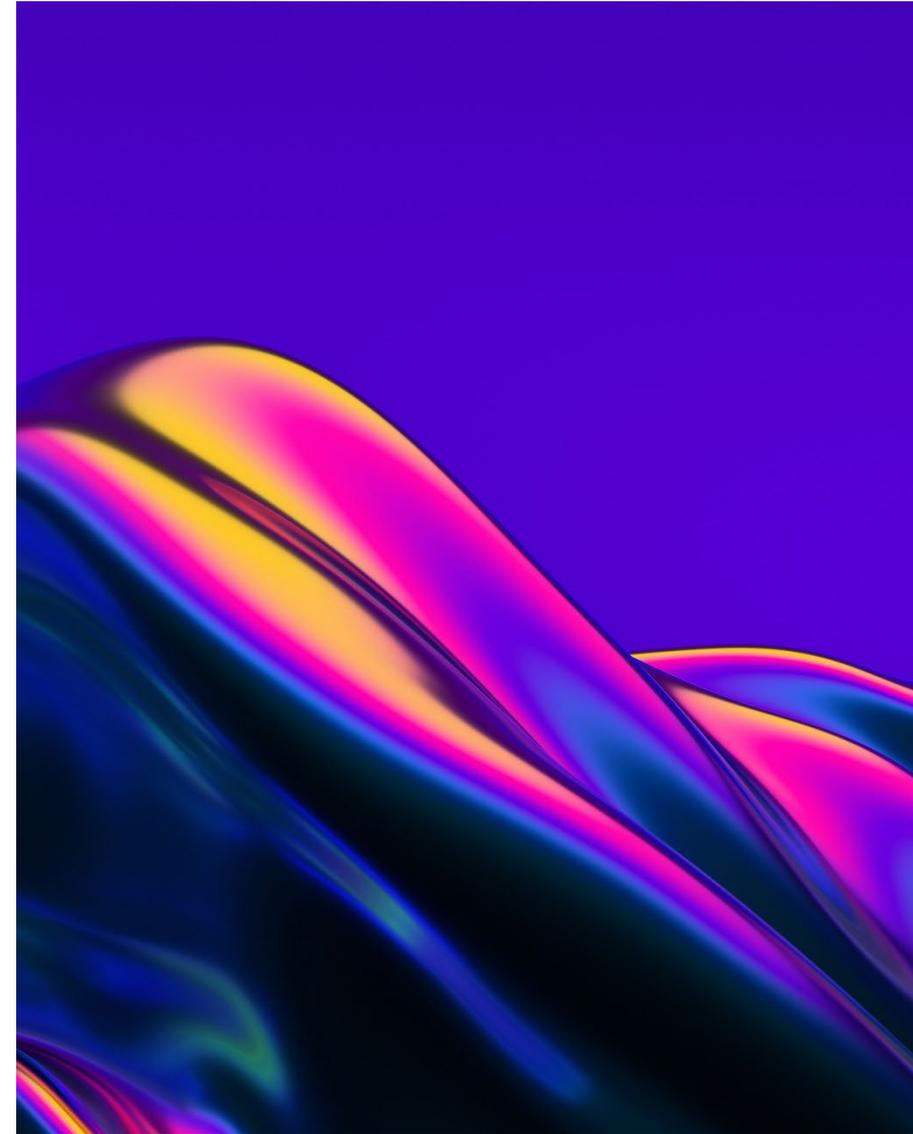


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Digital use information

This Audit Planning Report is also available as a “hyper-linked” PDF document.

If you are reading in electronic form (e.g. In “Adobe Reader” or “Board Books”), clicking on the home symbol on the top right corner will bring you back to this slide.



Click on any item in the table of contents to navigate to that section.

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Highlights

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Audit strategy

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Appendices



Audit highlights



No matters to report



Matters to report – see link for details

Scope

Our audit of the consolidated financial statements (“financial statements”) of the Capital Regional District (“the Entity” or “CRD”) as of and for the year ended December 31, 2025, will be performed in accordance with Canadian generally accepted auditing standards.

Audit strategy

Materiality \$7.5M 



Involvement of others



Audit timelines 

Risk assessment



Risk of management override of controls 



Other significant risks

No significant risks to report beyond those required by professional standards

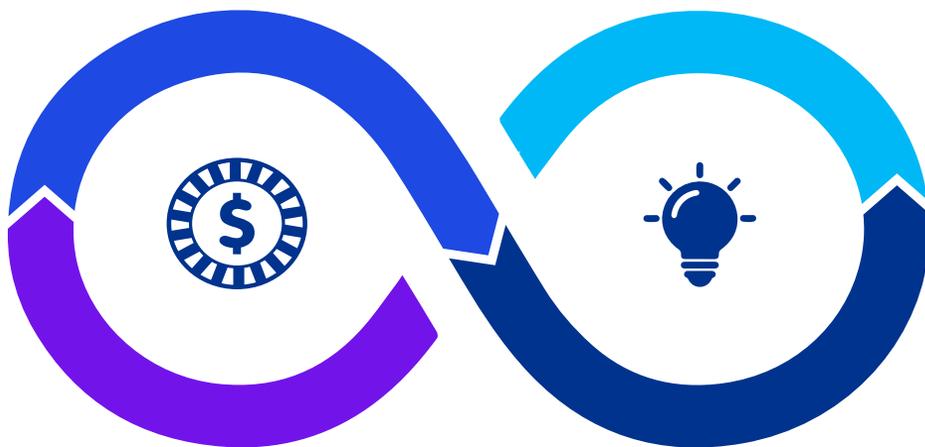


Other risks of material misstatement 

The purpose of this report is to assist you, as a member of the Finance Committee and Board of Directors, in your review of the plan for our audit of the financial statements. This report is intended solely for the information and use of Management, the Finance Committee, and the Board of Directors and should not be used for any other purpose or any other party. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this report to the Board of Directors has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.



Materiality



We **initially determine materiality** at a level at which we consider that misstatements could reasonably be expected to influence the economic decisions of users. Determining materiality is a matter of **professional judgment**, considering both quantitative and qualitative factors, and is affected by our perception of the common financial information needs of users of the financial statements as a group. We do not consider the possible effect of misstatements on specific individual users, whose needs may vary widely.

We **reassess materiality** throughout the audit and revise materiality if we become aware of information that would have caused us to determine a different materiality level initially.

Plan and perform the audit

We **initially determine materiality** to provide a basis for:

- Determining the nature, timing and extent of risk assessment procedures;
- Identifying and assessing the risks of material misstatement; and
- Determining the nature, timing, and extent of further audit procedures.

We design our procedures to detect misstatements at a level less than materiality in individual accounts and disclosures, to reduce to an appropriately low level the probability that the aggregate of uncorrected and undetected misstatements exceeds materiality for the financial statements as a whole.

Evaluate the effect of misstatements

We also **use materiality** to evaluate the effect of:

- Identified misstatements on our audit; and
- Uncorrected misstatements, if any, on the financial statements and in forming our opinion.



Initial materiality



Prior Year Total Expenses

\$313.0 million

(2024 : \$301.7 million)

% of Benchmark

2.4%

(2024 : 2.2%)

Audit Misstatement Posting Threshold

\$375,000

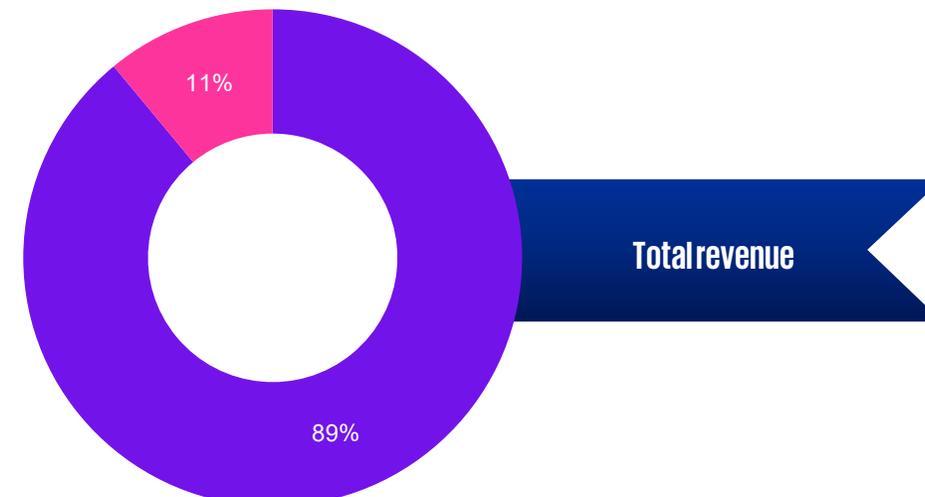
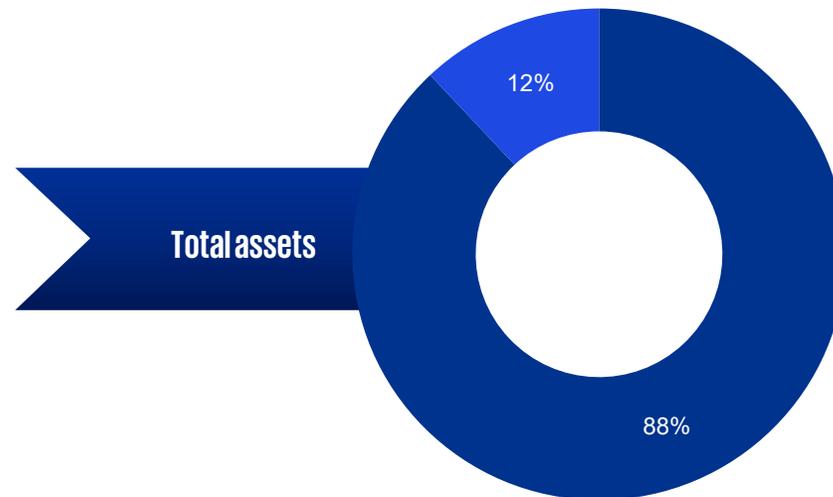
(2024 : \$325,000)



Group audit – Scoping

Professional standards require that we obtain an understanding of the Entity's organizational structure, including its components and their environments that is sufficient to identify those components that are financially significant or that contain specific risks that must be addressed during our audit of the Entity. The components included in the Entity over which we plan to perform our audit procedures are as follows:

Component name	Type of work performed	Total assets	Total revenue
Capital Regional District	Component	\$2,470.9M	\$320.4M
Capital Region Housing Corporation	Statutory Audit	\$334.9M	\$40.8M
Total		\$ 2,805.8M	\$ 361.2M





Risk assessment summary

Our planning begins with an assessment of risks of material misstatement in your financial statements based on our understanding and risk assessment procedures. In assessing inherent risk, the auditor uses professional judgment in determining the significance of the combination of the likelihood and magnitude of a misstatement along a spectrum. We assess inherent risk at one of three levels: Base, Elevated, or Significant, depending on where it is on the spectrum.

Based on our assessment, we have identified the following areas of audit focus at other than base risk. Risk assessment is iterative in nature rather than something we perform only at the beginning of the audit. As we perform the audit, we will continue to consider our risk assessment throughout the audit.

	Risk of fraud	Risk of error	PY risk rating
● Management override of controls	✓		Significant
● Government transfers and deferred revenue (specific to grants)		✓	Elevated
● Tangible capital assets (non-recurring transactions)		✓	Elevated

● ELEVATED RISK ● PRESUMED RISK OF MATERIAL MISSTATEMENT



Audit approach

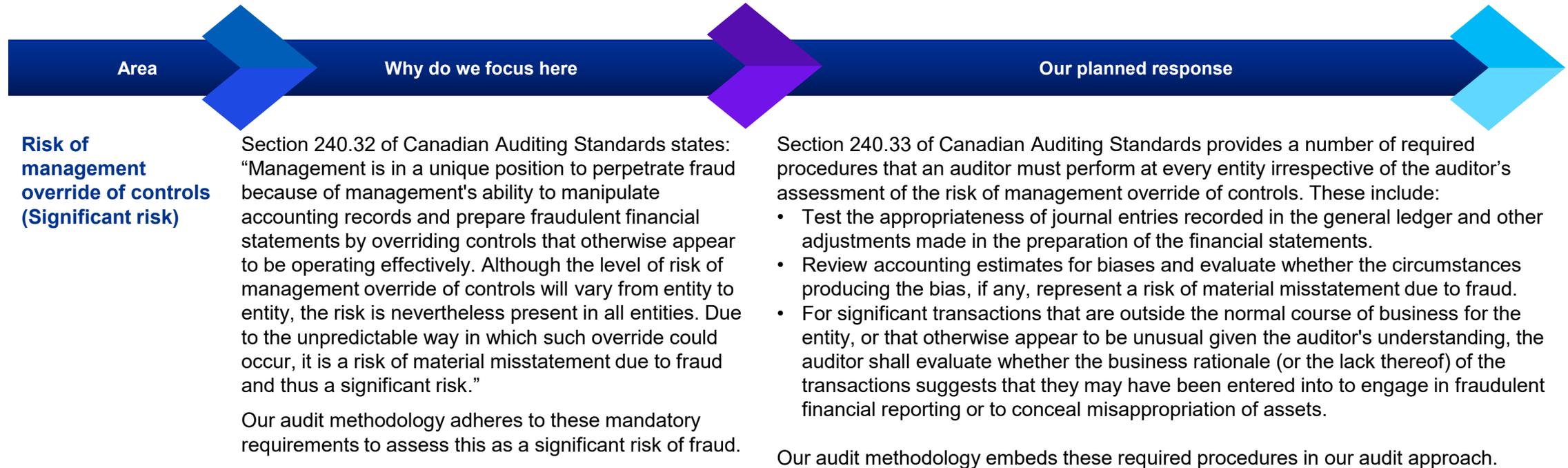
We highlight below examples of audit procedures we will perform to obtain an understanding of the organization and its internal controls to inform our risk assessment and design procedures to address where material errors could occur.

Procedures

- Obtain an understanding of the District and its environment (industry, economic environment, regulatory and legislative requirements).
- Identify key business processes (Treasury and Debt, Revenue, Capital, Purchases and Payments, Payroll) and where material errors in the financial statements could arise, including from error and fraud.
- Validate our understanding of key business processes by performing a walkthrough of each significant process to determine if the process operates as described.
- Obtain an understanding of the District's internal controls and risk assessment processes and evaluate their suitability based on the nature and complexity of the organization.
- Evaluate if a culture of honesty and ethical behaviour has been created and maintained.
- Evaluate if appropriate policies and procedures for communications and information systems are in place to support accurate and timely preparation of the financial statements.
- Documents inspected will include Code of Conduct, Reporting of Serious Misconduct Policy and Procedure, Quarterly financial reporting and management updates.



Significant risks





Significant risks (continued)

The following are inquiries that we are required to make to those charged with governance:



Inquiries regarding risk assessment, including fraud risks

- What is the Board's views about fraud risks, including management override of controls, in the Entity? And have you taken any actions to respond to any identified fraud risks?
- Is the Board aware of, or has the Board identified, any instances of actual, suspected, or alleged fraud, including misconduct or unethical behavior related to financial reporting or misappropriation of assets?
 - If so, have the instances been appropriately addressed and how have they been addressed?
- How does the Board exercise oversight of the Entity's fraud risks and the establishment of controls to address fraud risks?



Inquiries regarding organization processes

- Is the Board aware of tips or complaints regarding the Entity's financial reporting (including those received through the Board's internal whistleblower program, if such programs exist)? If so, what was the Board's responses to such tips and complaints?

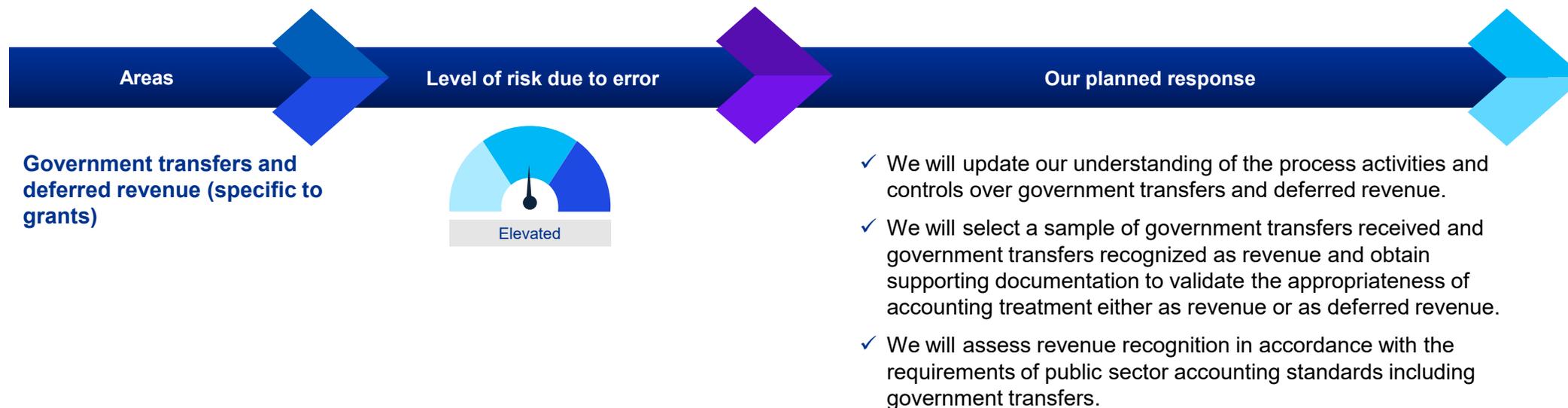


Inquires regarding related parties and significant unusual transactions

- Is the Board aware of any instances where the Entity entered into any significant unusual transactions?
- What is the Board's understanding of the Entity's relationships and transactions with related parties that are significant to the Entity?
- Is the Board concerned about those relationships or transactions with related parties? If so, the substance of those concerns?

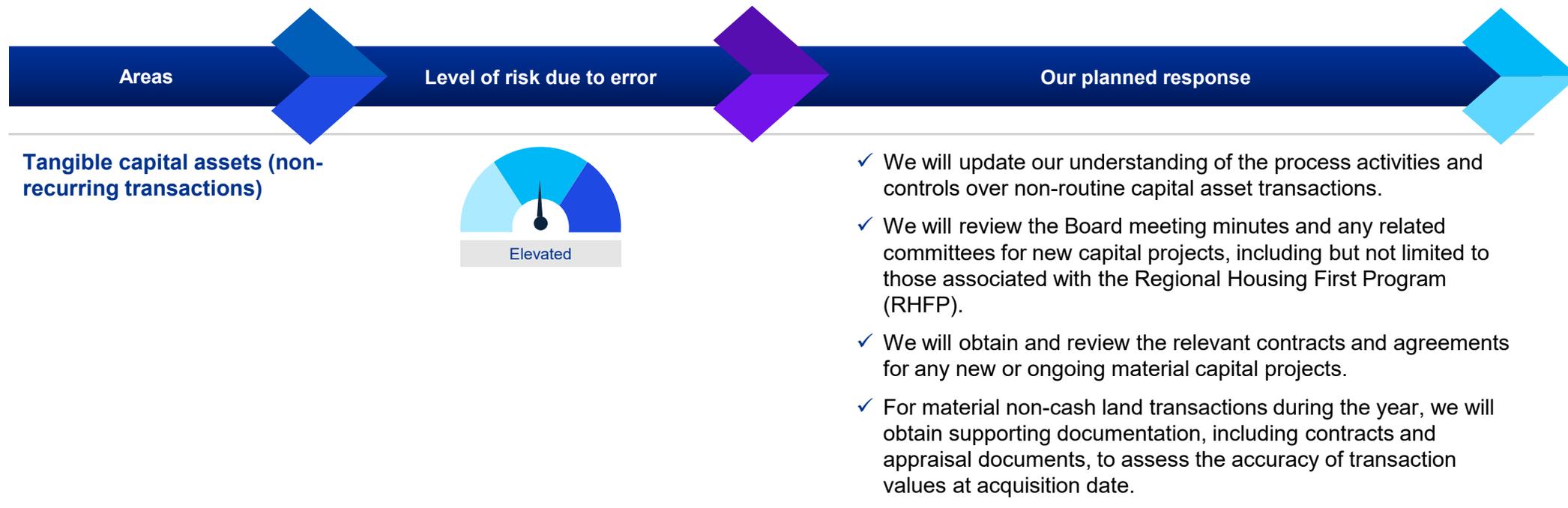


Other risks of material misstatement





Other risks of material misstatement





Other substantive audit procedures

In addition to the areas of focus previously described, we highlight below examples of audit procedures we will perform to obtain evidence over the existence, accuracy and completeness of the financial statements, including presentation and disclosure.

Substantive Audit Procedures

- Cash, investments and debt balances will be confirmed with the respective financial institutions.
- A sample of capital asset additions, disposals, and work in progress transfers will be compared to underlying source documents. An estimate of amortization expense will be compared to actual.
- A sample of payments made after year end will be tested to determine if they were recorded in the appropriate fiscal year.
- Revenues and expenses will be tested by way of analytical procedures, developing an expectation based on prior year and budget, and comparing to actual.
- Salaries and wage expense will include testing internal controls over management review of payroll expense as well as comparing actual to prior year.



Concluding and Reporting

We highlight below examples of audit procedures we will perform to conclude on the reasonability of financial statements as a whole.

Concluding and Reporting Procedures

- Evaluate management bias in the preparation of financial statements, based on patterns in the selection and application of accounting policies and principles.
- Financial statement presentation and disclosure will be evaluated for compliance with accounting standards and comparability to industry leading practice, for example financial reporting award requirements of Government Finance Officers Association International.
- Legal exposure and estimates of contingency provisions will be evaluated against supporting documentation including direct confirmation with external legal counsel.
- Disclosures in the financial statement notes will be evaluated for completeness based on our knowledge of the Entity's ability to continue as a going concern, related party transactions, future contractual commitments and events occurring after year end.
- Deficiencies in internal control and other control observations will be discussed with management, and if significant, communicated to the Board through a separate communication entitled Management Letter.



Key milestones and deliverables



Appendices

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Required communications

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Audit quality

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Independence

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Current developments

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Thought leadership and insights

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Sustainability





Appendix 1: Required communications



Auditor's report

A copy of our draft auditor's report setting out the conclusion of our audit will be provided at the completion of the audit.

Engagement letter

The objectives of the audit, our responsibilities in carrying out our audit, as well as management's responsibilities, are set out in the engagement letter.



Audit findings report

At the completion of the audit, we will provide our findings report to the Finance Committee.

Management representation letter

We will obtain from management certain representations at the completion of the audit. In accordance with professional standards, a copy of the representation letter will be provided to the Finance Committee.



Independence

We are independent and have a robust and consistent system of quality control. We provide complete transparency on all services and follow the Finance Committee's approved protocols. At the completion of our audit, we will re-confirm our independence to the Finance Committee.

Internal control deficiencies

Significant control deficiencies identified during the audit will be communicated to management and the Finance Committee.



Appendix 2: Audit quality - Our commitment to delivering audit quality

We define 'audit quality' as being the outcome when:

- audits are **executed consistently**, in line with the requirements and intent of **applicable professional standards** within a strong **system of quality management**; and
- all of our related activities are undertaken in an environment of the utmost level of **objectivity, independence, ethics and integrity**.

KPMG is committed to fulfilling our public interest role in providing robust assurance that can benefit investors and other stakeholders.

Businesses are integrating technology in ways once unimaginable. Geopolitical changes and inflationary pressures continue to drive uncertainty, and businesses need to take action to respond to societal threats like climate change.

The pace and scale of change only strengthens our resolve to ensure the quality, consistency and adaptability of our services are fit for this new future. Audit and assurance quality remains the highest priority at KPMG.

Through sustained innovation, we aim to consistently deliver superior audit quality. Across the global organization:

- KPMG firms have implemented a consistent risk-based approach to our system of quality management to drive audit and assurance quality, enabling us to meet the requirements of the International Standard on Quality Management 1 (ISQM 1).
- We are utilising powerful technologies on audit and assurance engagements, including artificial intelligence, and leveraging our alliances with technology leaders such as Microsoft to further enhance quality and provide even more value through deeper analysis of businesses, no matter their size.
- We believe the same level of rigour, quality, consistency and trust that is applied to financial statement information by companies should also apply to ESG reporting. Therefore, across the global organization we have deployed an assurance methodology, KPMG Clara workflow and learning tools to upskill and build teams to provide assurance on ESG reporting that helps our clients build a more sustainable future.

We encourage you to read our Transparency Report to learn more about our system of quality management and our firm's statement on the effectiveness of our SoQM:



[KPMG Canada Transparency Report](#)



Appendix 2: Audit quality - How do we deliver audit quality?

Quality essentially means doing the right thing and remains our highest priority.

We have strengthened the consistency and robustness of our system of quality management to meet the requirements of ISQM 1 (CSQM 1), issued by the International Audit and Assurance Standards Board. Foundational for quality management, KPMG's globally consistent approach to ISQM 1 drives compliance with the standard and our efforts to strengthen trust and transparency with clients, the capital markets and the public we serve.

Aligned with ISQM 1 (CSQM 1), our SoQM meets the requirements of the International Code of Ethics for Professional Accountants (including International Independence Standards) issued by the International Ethics Standards Board for Accountants (IESBA) and the relevant rules of professional conduct / code of ethics applicable to the practice of public accounting in Canada, which apply to professional services firms that perform audits of financial statements.

Our **Global Quality Framework** outlines how we deliver quality and how every KPMG professional contributes to its delivery.

 **'Perform quality engagements'** sits at the core, along with our commitment to continually monitor and remediate to fulfil our quality drivers.

 Our **quality value drivers** are the cornerstones to our approach underpinned by the **supporting drivers** and give clear direction to encourage the right behaviours in delivering audit quality.



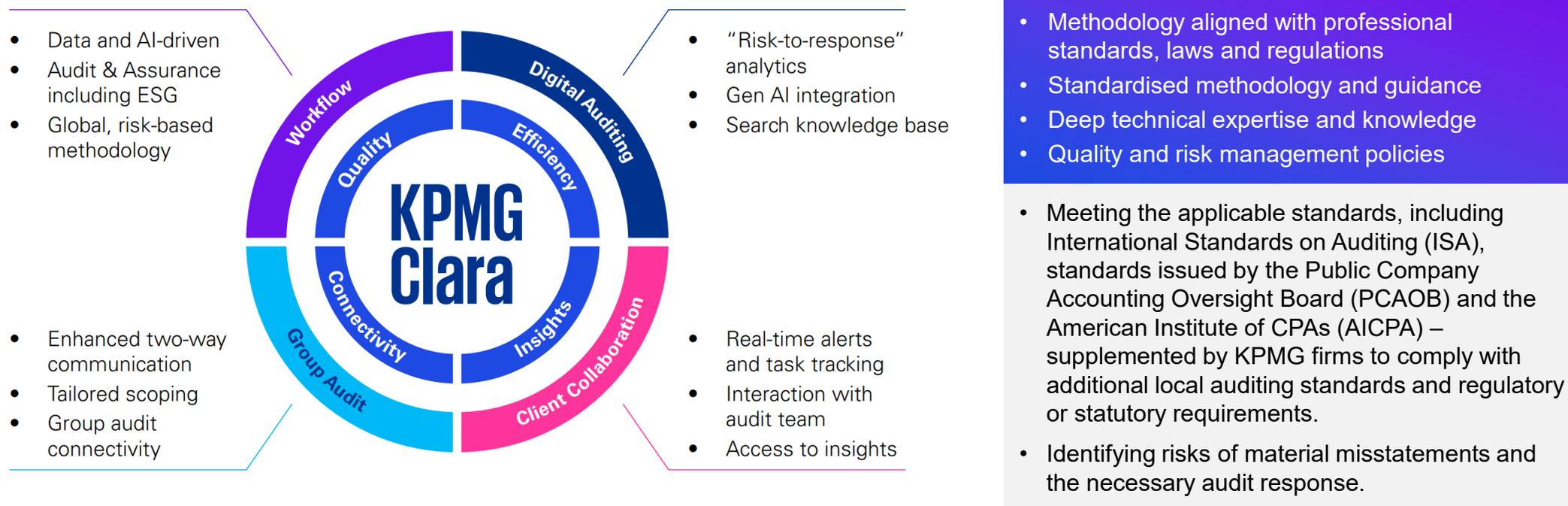
Doing the right thing. Always.



Appendix 2: Audit quality - The KPMG Audit

Globally consistent audit and assurance methodology and tools

As a scalable, intuitive cloud-based platform, KPMG Clara is driving globally consistent execution across all KPMG member firms. It enables delivery of KPMG audit and assurance methodologies through data-enabled workflows, which align with the applicable audit and assurance standards and provide an improved experience to audit and assurance professionals.





Appendix 3: Independence: Shared responsibilities

Auditor independence is a shared responsibility and most effective when management, audit committees, and audit firms work together in considering compliance with relevant independence rules. In order for KPMG to fulfill its professional responsibility to maintain and monitor independence, management, the Board of Directors, and KPMG each play an important role. We apply the following ethical requirements, including independence requirements, in:

- the rules of professional conduct / code of ethics applicable to the practice of public accounting issued by various professional accounting bodies in Canada (“CPA code”) that are relevant to audits of financial statements of reporting issuers; and
- the International Code of Ethics for Professional Accountants (including International Independence Standards) issued by the International Ethics Standards Board for Accountants (“IESBA independence rule”) that are relevant to audits of financial statements of public interest entities.



The firm maintains a system of quality control over compliance with independence rules and firm policies. Timely information before the effective date of transactions or other business changes is necessary to effectively maintain the firm’s independence in relation to:

- New related entities
- Any former KPMG professional who are directors, officers, or employee in a position to exert significant influence over the preparation of the client’s accounting records or the financial statements.



- The CPA Code and IESBA independence rules require the audit committee to pre-approve all audit and permitted non-audit services to be provided by the auditor.
- IESBA also has requirements to obtain the audit committee’s concurrence with the provision of non-assurance services and the auditor’s conclusion on the impact to independence.



- We are required report to the Board of Directors all relationships that may reasonably be thought to bear on our independence, including fees charged, and discuss the potential effects of such relationships on our independence. We are also required report to the related safeguards that have been applied, as applicable, to eliminate identified threats to independence or reduce them to an acceptable level.
- This communication will be provided during our year-end communications.



Appendix 4: Current developments

Effective for periods beginning on or after December 15, 2024

ISA 260/CAS 260

.....
Communications
with those charged
with governance

Summary of Changes:

New requirements for the auditor to communicate:

- about the relevant ethical requirements, including those related to independence, that the auditor applied to the audit of the financial statements; and
- any enhanced independence requirement that the auditor applied specific to the audit of financial statements of certain entities.

ISA 700/CAS 700

.....
Forming an opinion
and reporting on
the financial
statements

Summary of Changes:

New requirements for the auditor to publicly disclose when the auditor applied independence requirements specific to audits of financial statements of certain entities WHEN the ethical requirements require public disclosure.



Appendix 4: Current developments (continued)

Accounting standards

Standard	Summary and implications
Concepts Underlying Financial Performance	<ul style="list-style-type: none"> The revised Conceptual Framework is effective for fiscal years beginning on or after April 1, 2026 with early adoption permitted. The framework provides the core concepts and objectives underlying Canadian public sector accounting standards. The ten chapter conceptual framework defines and elaborates on the characteristics of public sector entities and their financial reporting objectives. Additional information is provided about financial statement objectives, qualitative characteristics and elements. General recognition and measurement criteria, and presentation concepts are introduced.
Financial Statement Presentation	<ul style="list-style-type: none"> The proposed section PS 1202 <i>Financial statement presentation</i> will replace the current section PS 1201 <i>Financial statement presentation</i>. PS 1202 <i>Financial statement presentation</i> will apply to fiscal years beginning on or after April 1, 2026 to coincide with the adoption of the revised conceptual framework. Early adoption is permitted. The proposed section includes the following: <ul style="list-style-type: none"> Relocation of the net debt indicator to its own statement called the statement of net financial assets/liabilities, with the calculation of net debt refined to ensure its original meaning is retained. Separating liabilities into financial liabilities and non-financial liabilities. Restructuring the statement of financial position to present total assets followed by total liabilities. Changes to common terminology used in the financial statements, including re-naming accumulated surplus (deficit) to net assets (liabilities). Removal of the statement of remeasurement gains (losses) with the information instead included on a new statement called the statement of changes in net assets (liabilities). This new statement would present the changes in each component of net assets (liabilities), including a new component called “accumulated other”. A new provision whereby an entity can use an amended budget in certain circumstances. Inclusion of disclosures related to risks and uncertainties that could affect the entity’s financial position.



Appendix 4: Current developments (continued)

Accounting standards (continued)

Standard	Summary and implications
Employee Benefits	<ul style="list-style-type: none"> • The Public Sector Accounting Board has issued proposed new standard PS 3251 <i>Employee benefits</i> which would replace the current sections PS 3250 <i>Retirement benefits</i> and PS 3255 <i>Post-employment benefits, compensated absences and termination benefits</i>. • After evaluating comments received about the July 2021 exposure draft, a new re-exposure draft was released in October 2024. The re-exposure draft continues to use principles from International Public Sector Accounting Standard 39 <i>Employee benefits</i> as a starting point to develop the Canadian standard. • The proposed standard would result in public sector entities recognizing the impact of revaluations of the net defined benefit liability (asset) immediately on the statement of financial position. • The re-exposure draft also proposes that fully funded post-employment benefit plans use a discount rate based on the expected market-based return of plan assets and unfunded plans use a discount rate based on the market yield of government bonds, high-quality corporate bonds or another appropriate financial instrument. A simplified approach to determining a plan's funding status is provided. • For most other topics, the re-exposure draft is consistent with the original exposure draft. A few exceptions are: <ul style="list-style-type: none"> • Deferral provisions – Remeasurement gains and losses will be presented as part of accumulated remeasurement gains and losses. • Valuation of plan assets – Public sector entities may continue to recognize non-transferable financial instruments that meet the definition of plan assets under existing PS 3250 guidance. • Joint defined benefit plans – Defined benefit accounting will be used for measurement of the proportionate share of the plan, instead of previously proposed multi-employer plan accounting which was based on defined contribution plan concepts. • Disclosure of other long-term employee benefits and termination benefits – The re-exposure draft does not include prescriptive disclosure requirements for other long-term employee benefits and termination benefits. • The proposed section PS 3251 <i>Employee benefits</i> will apply to fiscal years beginning on or after April 1, 2029. Early adoption will be permitted and guidance applied retroactively, with or without prior period restatement. • Comments on the re-exposure draft were due on January 20, 2025. The re-exposure draft can be viewed at the following link: Click here



Appendix 4: Current developments (continued)

Accounting standards (continued)

Standard	Summary and implications
Intangible assets	<ul style="list-style-type: none"> The Public Sector Accounting Standards Board has issued proposed new standard PS 3155 <i>Intangible Assets</i> which would replace Public Sector Guideline 8 <i>Purchased Intangibles</i>. The new standard would be effective for fiscal years beginning on or after April 1, 2030 with early adoption permitted. The standard will include foundational guidance on acquired and internally generated intangibles. It excludes intangible assets addressed in other public sector accounting standards and other intangible items such as exploration and extraction costs for non-renewable resources or intangible assets related to insurance contracts. The definition of “intangible assets” requires an intangible resource to be separate and identifiable from goodwill. It also requires that the entity has control over the intangible resource, future economic benefits flow from the intangible resource, and the intangible resource is the result of a past transaction and/or other events. Internally generated goodwill is not permitted to be recognized as an asset. An intangible resource is recognized when it meets the definition of an intangible asset and the asset’s cost can be measured in a faithfully representative way. The generation of the asset is classified into a research phase and a development phase. Expenditures from the research phase of an internally generated project are expensed. An intangible asset arising from the development phase can be recognized if it meets certain requirements. Intangible assets are initially measured at cost and subsequently carried at cost less accumulated amortization and accumulated impairment losses. Intangible assets acquired through a non-exchange transaction are measured at fair value as of the date it is acquired. Comments on the exposure draft are due on May 30, 2025. The exposure draft can be viewed at the following link: Click here
Cloud computing arrangements	<ul style="list-style-type: none"> As part of its intangible assets project, the Public Sector Accounting Standards Board is also developing guidance on cloud computing arrangements. To ensure the development of this accounting guidance reflects current practices and needs, a survey has been launched to gather insights. The survey will inform the Public Sector Accounting Board about the types of cloud computing arrangements being encountered, magnitude of costs, key arrangement terms, current accounting policies and unique challenges in practice. We encourage all entities to complete the survey by May 30, 2025, which is at the following link: Click here



Appendix 5: Thought leadership and insights

Our latest thinking on the issues that matter most to the Board of Directors and management.

KPMG Audit & Assurance Insights

Curated research and insights for audit committees and boards.

Board Leadership Centre

Leading insights to help board members maximize boardroom opportunities

Current Developments

Series of quarterly publications for Canadian businesses including Spotlight on IFRS, Canadian Assurance & Related Services, Canadian Securities Matters, and US Outlook reports.

Accelerate - The key issues driving the audit committee agenda

Discover the most pressing risks and opportunities that face audit committees, boards and management teams.

Sustainability Reporting

Resource centre on implementing the new Canadian reporting standards

IFRS Breaking News

A monthly Canadian newsletter that provides the latest insights on accounting, financial reporting and sustainability reporting.

Audit Committee Guide – Canadian Edition

A practical guide providing insight into current challenges and leading practices shaping audit committee effectiveness in Canada.





Appendix 5: Thought leadership and insights (continued)

Cybersecurity: Incident Response Preparedness

With cyber attacks growing more widespread, it is becoming essential for executives to be involved in responding to cybersecurity incidents. Incident response preparedness can help leaders quickly identify gaps and gain information necessary to make informed decisions when faced with cybersecurity threats. Example of common topics addressed in incident response plans are noted below.



Which roles are included in the Entity's core executive incident response team to make decisions and address circumstances surrounding an incident?

Who is responsible for engaging the Entity's insurer?

Consideration should be given to who should contact the insurance provider and under what circumstances the insurance provider should be engaged.

Who is responsible for leading communications?

Consideration should be given to who should be involved in enacting the communication plan and managing internal and external communications.

Should a ransom be paid?

Consideration should be given to who should be involved in the decision to pay a ransom, the engagement of a third-party to negotiate the ransom on behalf of the Entity risks associated with ransom demands from prohibited organizations or countries and the Entity insurance provider's stance on ransom payment.



Who is responsible for notifying the Board of Directors?

Consideration should be given to who should engage the Board of Directors and under what circumstances the Board of Directors should be engaged?

Should law enforcement be Involved?

Consideration should be given to whether law enforcement should be contacted regarding the incident and, if so, who should be responsible for contacting law enforcement.

Who is responsible for considering additional risks?

Consideration should be given to risks associated with non-restoration of systems, data exposure, subsequent attacks and potential sanctions.



Appendix 5: Thought leadership and insights (continued)

Current trends in internal audit

Organizations continually face a wide spectrum of risks beyond the already complex financial and regulatory compliance risks. Many organizations are recognizing the impact and benefit of internal audit activity that is agile, properly resourced, effectively managed, and aligned with strategic priorities, which can improve risk management and control processes and drive better efficiencies.

Examples of internal audits are noted below.

Cost reduction / efficiency planning

Review the governance arrangements for the monitoring and efficiency delivery of programs / services as required. This includes considering how efficiency requirements have been apportioned and communicated to support planning.

Fraud risk management

Internal Audit assesses whether a fraud risk management framework exists and whether fraud risk assessment is performed at these levels. Internal Audit reviews the overall governance surrounding this process and review the communication and reporting protocols in place.

Staff inclusion and diversity

Assess the strategy and plan in place for inclusion and diversity amongst staff, their governance and the measures in place to measure achievement of goals. Training and awareness programs offered to staff and faculty to provide understanding of roles and responsibilities and material updated on a regular basis. Increasing trends also include mental health resources and support systems to manage external expectations.

Asset management / maintenance

Review the processes and controls in place to ensure assets are adequately managed based on an appropriate schedule.

Business continuity management

Review of the elements of the life cycle of business continuity management (BCM). The main goal is to ensure the recovery of crucial services within an acceptable timeframe following disturbances in operations. Elements may include: business impact analysis, evaluation of threats and vulnerabilities, defining critical asset requirements, preparation of business continuity and disaster recovery plans.

Cybersecurity and privacy protection

The increase in cyber attacks targeting educational institutions, coupled with implementation of stricter privacy regulations has led to heightened expectations for schools to effectively safeguard the privacy and identities of students and staff. The rapid pace of disruptive innovations driven by new and emerging technologies may introduce additional vulnerabilities.



Appendix 5: Thought leadership and insights (continued)

Where are Finance Teams adopting AI

Finance's role as a business partner has put them in an ideal position to lead enterprise adoption

Generating commentary

Reduce the time and effort needed to create recurring materials required for financial reporting, business reviews, management reports, and board meetings.

Generating strategic insights

Partner with other functions to provide insights across the business. Use finance's position to inform strategic decisions and solve problems with pricing, performance, and benchmarking metrics.

Managing contracts

Generative AI tools can draft contracts with preferred term and prioritize contract reviews based on deviations from standard terms and conditions.



Forecasting & budgeting

Integrating predictive models, creating scenarios, and generating insights on potential financial outcomes.



Collecting marketing intelligence

Powerful research tool able to find and synthesize public data to generate insights on markets, competitors, and customers.



Detecting anomalies

Generative AI shows promise as a tool for detecting errors and potential fraud. It can compare new data with past patterns to identify anomalies.



AI naturally aligns to CFO's existing responsibilities related to business strategy, digital transformation, and risk management



Appendix 5: Thought leadership and insights (continued)

AI brings Risks as well as Opportunities

Internal Risks & Considerations



Breaking Confidentiality

Many Generative AI models are built to absorb user-inputted data to improve the model over time. This could lead to exposure of key confidential information



Employee Misuse and Inaccuracies

Models generate responses based on input, so there is a risk of providing false or malicious content. Employees need to be cautious and review AI-generated content with a critical



Talent Implications

Professionals need to be made aware of their role in training and evolving the solution as high-quality output can only be achieved through high-quality, expert queries



Policies and Regulations

As the world's understanding of AI evolves, more policies and regulations will be brought upon by regulators which in turn need to be complied with

External Risks & Considerations



Misinformation, Bias and Discrimination

The model could generate a response containing inappropriate information or language. In cases where the model does not have an accurate response, it may 'hallucinate' with a false response.



Financial, Brand & Reputational Risk

Copying AI-produced information or code into any deliverable or product could constitute copyright infringement leading to legal and reputational harm



Intellectual Property and Copyright

Risks in copyright includes the potential creation of unauthorized plagiarized content, leading to infringement and violations of intellectual property rights



Cybersecurity

Generative AI models could be trained and employed for many cybersecurity attacks such as phishing scams, malware, data poisoning etc.



Appendix 6: Canadian sustainability reporting activities

What's here and what's coming?

Globally 2025 has seen a mix of progress and resistance in sustainability reporting. The EU continued to make strides on its proposals aimed to lessen the burden of sustainability reporting, while the ISSB published practical proposals to ease implementation. Meanwhile, in the US, California's climate laws took another step forward, but all state-level initiatives look set to face federal resistance. *In Canada, the CSSB released its first two voluntary reporting standards, but the CSA stated that they are pausing development of a new mandatory climate disclosure rule.*

▶ Voluntary Canadian standards rollout

- In December 2024, the Canadian Sustainability Standards Board (CSSB) released its first two voluntary Canadian Sustainability Disclosure Standards (CSDS).
- The standards are aligned with the IFRS Sustainability Disclosure Standards, with the exception of a Canadian-specific effective date and incremental transition reliefs.

▶ Road to mandatory application in Canada?

- Canada's regulators and legislators will determine if and when application of the standards should be mandated.
- In April 2025, the Canadian Securities Administrators (CSA) announced that they are pausing the development of a new mandatory climate disclosure rule and amendments to the existing diversity-related disclosure requirements in an effort "to support Canadian markets and issuers as they adapt to the recent developments in the US and globally." The CSA stated that they will monitor Canadian and international regulatory developments and expect to revisit these projects in future years.

▶ Other Canadian regulatory developments

- Federally regulated financial institutions are required to comply with OSFI B-15 which is broadly based on the ISSB standards.
- Canadian government anti-greenwashing regulations introduced (Bill C-59).

▶ What could you be doing now?

1 (Re) Establish reporting strategy

- Undertake a regulatory impact assessment to determine the sustainability reporting requirements that apply to your organization.
- Document your reporting strategy, including any planned voluntary reporting and assurance.
- Conduct a materiality assessment considering the frameworks you plan to comply with.

2 Assess current state

- Identify the differences between applicable regulations and/or standards and current reporting.
- Conduct a current state maturity analysis of processes, controls, people, technology and governance structures.
- Complete data gap assessment and develop plan to close gaps.

3 Design reporting policies & target operating model (TOM)

- Develop and/or adapt policies, regarding identified material risks and opportunities.
- Develop standard Key Performance Indicator (KPI) definitions and calculation methodologies.
- Determine TOM and solutions to support sustainability reporting and assurance.

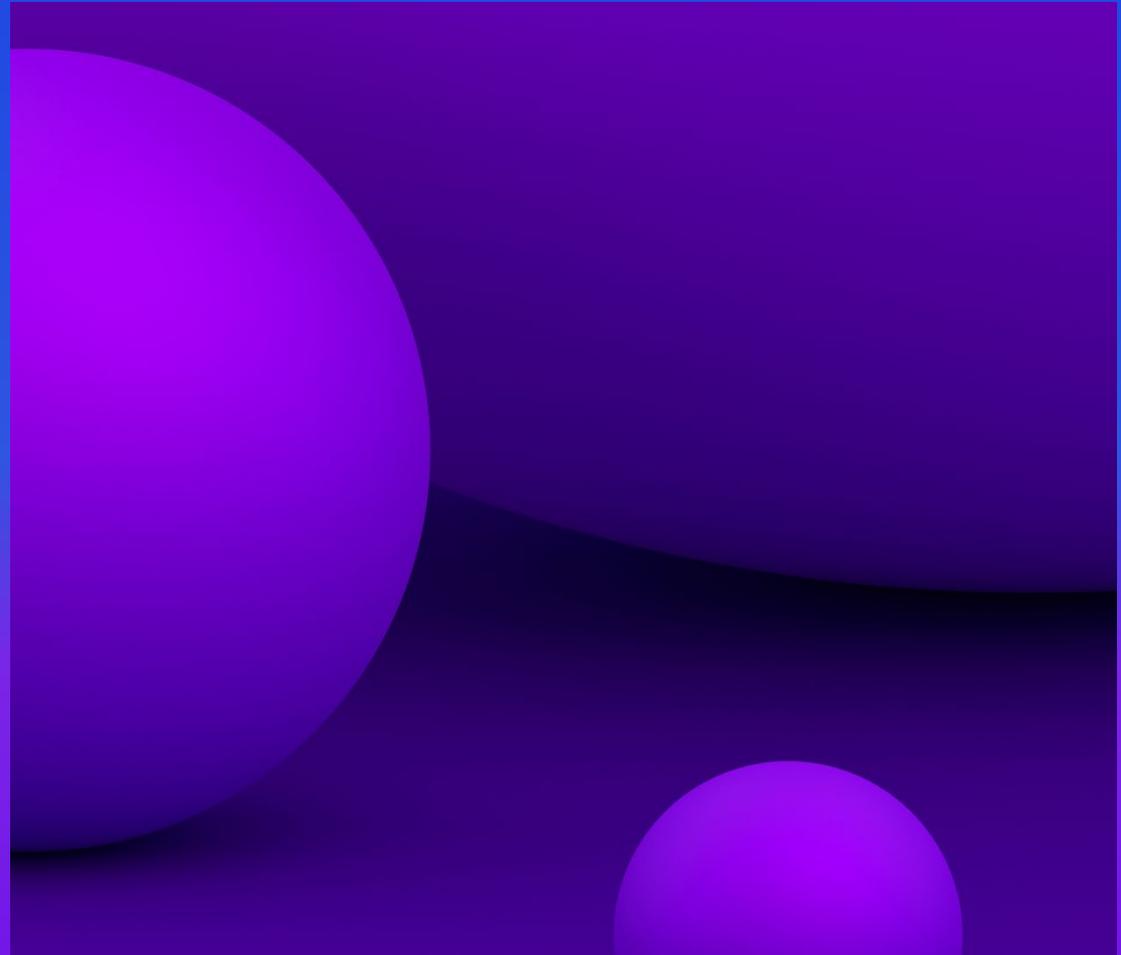
4 Implement sustainability reporting roadmap

- Develop roadmap for delivery, identify milestones, interim and final targets.
- Design future reports.
- Rollout of TOM, including implementation and training required.



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Making a difference...together

**REPORT TO THE FINANCE COMMITTEE
MEETING OF WEDNESDAY, JANUARY 07, 2026**

SUBJECT **Capital Regional District External Grants Update**

ISSUE SUMMARY

To provide the Capital Regional District (CRD) Board a bimonthly update on external grants activity for the period between October 22 and December 9, 2025.

BACKGROUND

This report summarizes activities and outcomes since the CRD External Grants Update was last presented in November 2025. The External Grants Dashboard (Appendix A) details applications submitted, updated, awarded and declined as of December 9, 2025. Appendix B provides a summary of grant alerts for 2025 referencing CRD grant applications approved, pending and declined.

IMPLICATIONS

Financial Implications

Grants/Contributions Awarded

1. \$18,307,416 through BC Housing's BC Builds program to support the construction of 160 units of affordable housing at the Village on the Green complex in Victoria. This project has a total estimated cost of \$81,000,000.
2. \$10,743,077 through BC Housing's BC Builds grant program to support the construction of 119 rental units at Campus View. The project has a total estimated cost of \$45,061,900.
3. \$1,160,500 through the City of Victoria's Housing Reserve Fund to support the construction of a 158-unit affordable rental apartment at 926-930 Pandora Avenue. This project has an estimated total cost of \$114,300,000.
4. \$275,303 through Union of BC Municipalities' (UBCM) Community Emergency Preparedness Fund for fire department training and equipment for CRD Electoral Area fire services.
5. \$15,000 through BC Healthy Communities' PlanH program to conduct a health needs assessment for Salt Spring Island. The project has a total cost of \$21,500.

There is one grant under news embargo.

Applications Submitted

1. \$700,000 through UBCM's Community Resiliency Investment Program - 2026 FireSmart Community Funding and Supports program for the continued funding of the CRD's FireSmart activities. Funding will be used over two program years.
2. \$208,750 through UBCM's Community Emergency Preparedness Fund to support CRD Electoral Area fire services with upgraded equipment and required training courses.

Service Delivery Implications

New Grant Opportunities

Seven grant calls (including programs with multiple streams) were issued during the reporting period and are summarized in Table 1. Appendix B details relevant active grants (as of December 9, 2025) and lists recently closed grants for 2025. Appendix B also references CRD grant applications approved, pending and declined/withdrawn.

Table 1: Grant Calls Issued

Grant	Deadline	Information
British Columbia Vision Zero in Road Safety Grant Program – Vision Zero BC	28-Nov-25	Funding for road safety projects, including infrastructure, policy and enforcement initiatives
2025-26 Civil Forfeiture Grant – Ministry of Public Safety and Solicitor General	15-Dec-25	Annual, one-time funding to organizations from across British Columbia for the implementation of crime prevention and remediation projects
Environmental Damages Fund – Environment and Climate Change Canada	18-Dec-25	Funding for restoration, environmental quality improvement, research and development and education and awareness of natural environments
TD Friends of the Environment Foundation Grant - Winter 25/26 – TD Friends of the Environment Foundation	15-Jan-26	Support for a wide range of environmental initiatives, with a primary focus on environmental education and green space programs - eligible projects include schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives

Grant	Deadline	Information
Indigenous Cultural Safety and Cultural Humility Training – UBCM	30-Jan-26	Funding for Indigenous cultural safety and cultural humility training for emergency management personnel in British Columbia
Capital Project: Organic Waste-to-Energy – Green Municipal Fund	Ongoing	Funding for the construction and operation of organic waste to energy systems
Federal Lands Initiative – Canada Mortgage and Housing Corporation	Ongoing	Discounted or no cost surplus land for affordable housing developments

CONCLUSION

The CRD recognizes grants as a supplementary funding source to address the needs of services provided to the region. The External Grants Update outlines how the CRD continues to integrate and consider grant opportunities relative to service needs. Local partners are informed of these opportunities through the Grants Dashboard and Grants Alerts. The CRD will continue to provide a bimonthly summary of activities and outcomes in the External Grants Update.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Lia Xu, MSc., CPA, CGA, Finance Manager, Local Services and Corporate Grants
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

- Appendix A: 2025 External Grants Dashboard
- Appendix B: 2025 Grant Alerts

APPENDIX A

2025 EXTERNAL GRANTS DASHBOARD

(updated 9-Dec-25)

 Approved	 Pending	 Declined
26	17	5
\$32,425,871	\$71,686,458	\$1,527,195

2025 Approved Grants

Department	Grant Program	Project	Amount (\$)	Year Submitted
Corporate Services	B.C. Active Transportation Infrastructure Grants Program – Province of BC	Schooner Way - School Trail	500,000	2024
	Community ReGreening Program – BC Hydro	Dinner Bay Park Fitness Circuit Beautification	4,000	2025
	TD FEF Grant – TD Friends of the Environment Foundation	Henderson Park Sign and Interpretive Nature Trail Project	4,000	2025

APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Corporate Services (Cont'd)	Community Grants – Insurance Corporation of British Columbia	Schooner Way Crosswalk Construction	79,200	2025
	Regional District Basic Grant – Ministry of Housing and Municipal Affairs	2025 CRD Basic Grant	55,000	2025
Executive Services	Transit Minor Betterments Program – Ministry of Transportation and Infrastructure	SSI Bus Shelters Project	100,000	2025
	Community Grants – Insurance Corporation of British Columbia	Merchant Mews Crosswalk Construction	42,300	2025
	Community Grants – Insurance Corporation of British Columbia	Ganges Crosswalk Study	35,000	2025
	Canada Summer Jobs Program – Employment and Social Development Canada	2024 SSIPARC Canada Summer Jobs	15,000	2024

APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Parks, Recreation & Environmental Services	Police Equipment and Training Grants – BC Civil Forfeiture Office	2024 Park Ranger Equipment	4,462	2024
	Local Leadership for Climate Adaptation – Green Municipal Fund	Capital Region Climate Adaptation Capacity Building Initiative	144,430	2024
	Integrated Energy Audit – BC Hydro	Mill Hill Headquarters - Integrated Energy Audit	15,400	2025
	Energy and Carbon Emissions Reporting Program – BC Hydro	Implementing Energy and Carbon Emissions Reporting in the Capital Region	75,000	2025
	Integrated Energy Audit – BC Hydro	Salt Spring Multi Space - Integrated Energy Audit	8,500	2025
Housing, Planning & Protective Services	Community Emergency Preparedness Fund – Emergency Support Services Equipment and Training – Union of BC Municipalities	2025 ESS Equipment and Training	40,000	2025
	Build and Mobilize Foundational Wildland Fire Knowledge Program – Natural Resources Canada	Wildfire Table and Braided Knowledge Mobilization Initiative	345,000	2024

APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Housing, Planning & Protective Services (Cont'd)	Sustainable Affordable Housing Study Grant – Green Municipal Fund – Federation of Canadian Municipalities	Campus View Redevelopment Study	175,000	2023
	Sustainable Affordable Housing Study Grant – Green Municipal Fund	Village on the Green Affordable Housing Redevelopment Study	175,000	2023
	Saanich Affordable Housing Reserve Fund – District of Saanich	Swanlea Housing Project	40,000	2025
	Saanich Affordable Housing Reserve Fund – District of Saanich	1800 McKenzie Phase 1 Redevelopment	40,000	2025
	Compensation for Employers of Reservists Program – Employment and Social Development Canada	2025 Reservist Compensation	27,283	2025
	BC Builds – BC Housing *New	Village on the Green - BC Builds	\$18,307,416	2025
	BC Builds – BC Housing *New	Campus View - BC Builds	\$10,743,077	2025

APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Housing, Planning & Protective Services (Cont'd)	Victoria Housing Reserve Fund – City of Victoria <i>*New</i>	926-930 Pandora Avenue Housing Project	\$1,160,500	2025
	Community Emergency Preparedness Fund – Union of BC Municipalities <i>*New</i>	CEPF 2024 Composite Fire Department Equipment and Training	\$275,303	2024
	PlanH – Health Public Policy Grant Stream – BC Healthy Communities <i>*New</i>	Salt Spring Island Community Health Needs Assessment 2025	15,000	2025
Total			32,425,871	

APPENDIX A

 **2025 Pending Grants**

Department	Grant Program	Project	Amount (\$)	Year Submitted
Corporate Services	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC	Henderson Park Information Kiosk	5,000	2025
	New Horizons for Seniors Program – Employment and Social Development Canada	Dinner Bay Seniors Fitness Circuit Expansion and Programming (2025)	25,000	2025
Executive Services	Community Grants – Salt Spring Island Foundation	Integrated Housing Strategy Action Plan	10,000	2025
	Community Grants – Salt Spring Island Foundation	SIMS Gym Inflatable Play Equipment	9,625	2025
	Strategic Priorities Fund – Union of BC Municipalities	Rainbow Recreation Centre Building Envelope Renewal Project	1,750,000	2025
	Transit Minor Betterments Grants – Ministry of Transportation and Transit	SSI Visitor Center Bus Shelter	65,000	2025

APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Integrated Water and Infrastructure Services	Canada Housing Infrastructure Fund – Housing, Infrastructure and Communities Canada	Main No. 4 Upgrade & Bear Hill Trunk Watermain	23,903,488	2025
	Strategic Priorities Fund – Union of BC Municipalities	Main No. 1 HGL Increase	7,000,000	2025
Parks, Recreation & Environmental Services	Forest Investment Program – Ministry of Forestry	Sooke Hills Wildfire Recovery Project	40,000	2024
	Active Transportation Fund – Housing, Infrastructure and Communities Canada	Regional Trestles Renewal and Trails Widening and Lighting Project	29,939,595	2025
	Community Placemaking Program – Island Coastal Economic Trust	Thieves Bay Community Pavilion	40,000	2025
	Strategic Priorities Fund – Union of BC Municipalities	Advanced Biosolids Processing Project	7,000,000	2025
	Local Leadership for Climate Adaptation – Green Municipal Fund	Coles Bay Shoreline Restoration Project	800,000	2025
	Strategic Priorities Fund – Union of BC Municipalities	SEAPARC Recreation Infrastructure Growth Plan	150,000	2025
	Public Notification and Evacuation Route Planning Grant – Union of BC Municipalities	Evacuation Planning & Mapping for Electoral Areas	40,000	2025

APPENDIX A

Department	Grant Program	Project	Amount (\$)	Year Submitted
Housing, Planning & Protective Services	Community Resiliency Investment Program - 2026 FireSmart Community Funding and Supports – Union of BC Municipalities *New	2026 CRD FireSmart Community Funding and Support	700,000	2025
	Community Emergency Preparedness Fund - Volunteer and Composite Fire Departments Equipment and Training – Union of BC Municipalities *New	2025 Volunteer and Composite Fire Departments Equipment and Training	208,750	2025
Total			71,686,458	

APPENDIX A

X 2025 Declined Grants

Department	Grant Program	Project	Amount (\$)	Year Submitted
Executive Services	B.C. Active Transportation Infrastructure Grants Program – Province of BC	Rainbow Road Pedestrian and Bike Path	315,000	2024
Housing, Planning & Protective Services	Enabling Accessibility Fund – Employment and Social Development Canada	Hearing Loop Installation - SEAPARC	12,195	2024
	Disaster Resilience & Innovation Funding Program – BC Ministry of Emergency Management and Climate Readiness	Community Adaptivity Assessment *New	400,000	2024
	Disaster Resilience & Innovation Funding Program – BC Ministry of Emergency Management and Climate Readiness	Multi Hazard Resilience Plan *New	400,000	2024
	Disaster Resilience & Innovation Funding Program – BC Ministry of Emergency Management and Climate Readiness	Risk Assessment *New	400,000	2024
Total			1,527,195	

APPENDIX B

2025 GRANT ALERTS

Open Grants as of 9-Dec-25 (Including CRD Applications Approved, Pending and Declined)

Approved 		Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION	
15-Dec-25	2025-26 Civil Forfeiture Grant – Ministry of Public Safety and Solicitor General [LINK] *New	Annual, one-time funding to organizations from across B.C. for the implementation of crime prevention and remediation projects.	
18-Dec-25	Environmental Damages Fund – Environment and Climate Change Canada [LINK] *New	Funding for restoration, environmental quality improvement, research and development and education and awareness of natural environments.	
15-Jan-26	TD Friends of the Environment Foundation Grant - Winter 25/26 – TD Friends of the Environment Foundation [LINK] *New	Support for a wide range of environmental initiatives, with a primary focus on environmental education and green space programs. Eligible projects include schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives.	
30-Jan-26	Indigenous Cultural Safety and Cultural Humility Training – UBCM [LINK] *New	Funding for Indigenous cultural safety and cultural humility training for emergency management personnel in BC.	
31-Mar-26	Regional Homebuilding Innovation Initiative in British Columbia – Government of Canada [LINK]	Funding to support local innovative housing solutions across B.C.	

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Approved 	Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION
31-Mar-27	Codes Acceleration Fund – Natural Resources Canada [LINK]	Funding to accelerate the adoption of the highest feasible energy performance such as net-zero emissions codes, promote compliance and build capacity in two streams: <ol style="list-style-type: none"> 1. Regional and municipal governments that have the authority to adopt energy by-laws and codes 2. Regional and municipal governments that do not have authority to adopt building energy by-laws and codes
Continuous	The Canadian Agricultural Strategic Priorities Program – Agriculture and Agri-Food Canada [LINK]	Funding for projects that help the agricultural sector remain competitive, respond to emerging issues, and adapt to new opportunities. It supports sector-wide solutions that strengthen sustainability, innovation, strategic planning, and crisis response.
Continuous	Compensation for Employers of Reservists Program – Employment and Social Development Canada [LINK]	Funding to provide financial support to civilian employers—and self-employed reservists—to help offset operational costs when a reservist-employee is away from the workplace due to military commitments. <ul style="list-style-type: none"> • <i>Housing, Planning & Protective Services, 2025 Reservist Compensation</i>
Continuous	Foreign Credential Recognition Program – Employment and Social Development Canada [LINK]	Funding for governments and organizations to improve foreign credential recognition and help skilled newcomers integrate into their fields in Canada.
Continuous	Community Giving – Canadian Western Bank Financial Group [LINK]	Funding to support organizations that enable business or promote inclusivity.

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Approved 		Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION	
Continuous	Community Placemaking Program – Island Coastal Economic Trust [LINK]	Funding to create and transform public spaces that foster positive social, economic, cultural, and environmental impacts. <ul style="list-style-type: none"> • <i>Parks, Recreation & Environmental Services, Thieves Bay Community Pavilion</i> 	
Continuous	Capital and Innovation Program – Island Coastal Economic Trust [LINK]	Funding to support sustainable economic diversification and growth that strengthens wellbeing in coastal communities.	
Continuous	Agriculture Water Infrastructure Program (AWP) - Stream 3: Assessments, Engineering Studies or Plans – Investment Agriculture Foundation of BC [LINK]	Funding to increase adoption of efficient irrigation infrastructure and improve agricultural water supply and management in British Columbia.	
Continuous	AgriMarketing Program – Agriculture and Agri-Food Canada [LINK]	Funding to increase and diversify exports to global markets and seize market opportunities via industry-led promotional activities to differentiate Canadian products and producers.	
Continuous	Affordable Housing Fund – Canada Mortgage and Housing Corporation [LINK]	Funding to provide capital to partnered organizations for new affordable housing and the repair and renewal of existing affordable and community housing.	
Continuous	Affordable Housing Innovation Fund – Canada Mortgage and Housing Corporation [LINK]	Funding for innovative housing providers driving innovation across the housing continuum. For this program, 3 types of innovation are considered:	

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Approved 		Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION	
		<ol style="list-style-type: none"> 1. Transformational: Creates a new model that eliminates or totally transforms existing approaches. 2. Breakthrough: Meaningful change resulting in a demonstrably new approach that results in a substantial competitive edge. 3. Incremental: “New and improved” reflecting small, yet meaningful improvements in an existing approach. 	
Continuous	Infrastructure Planning Grant Program – Province of BC [LINK]	Funding to help local governments develop or improve long-term comprehensive plans including, and not limited to: <ul style="list-style-type: none"> • Asset management plans • Integrated stormwater management plans • Water master plans • Liquid waste management plans 	
Continuous	Canada Retraining and Opportunities Initiative – Employment and Social Development Canada [LINK]	Funding for community-based projects that help workers develop the skills they need to transition to new jobs.	
Continuous	Capital project: GHG impact retrofit – Green Municipal Fund [LINK]	Funding for retrofitting a local recreational or cultural facility to reduce GHG emissions	
Continuous (limited funds)	The Living Cities Canada Fund (2024) – Green Communities Canada [LINK]	For small-scale green infrastructure projects.	

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Approved 		Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION	
Continuous (limited funds)	Go Electric – CleanBC [LINK]	Funding to support fleet transition to electric vehicles.	
Continuous (limited funds)	Rural Transit Solutions Fund Planning and Design Stream – Infrastructure Canada [LINK]	Planning and design project funding to support the development and expansion of locally driven transit solutions.	
Continuous	Local Community Accessibility Grant Program – Social Planning and Research Council of BC (SPARC BC) [LINK]	Funding to identify and remove barriers to improve accessibility and inclusion.	
Continuous	CleanBC Custom Program – BC Hydro [LINK]	Energy study funding and capital incentives for fuel switching and electrification measures.	
Continuous	Integrated Energy Audit – BC Hydro [LINK]	An integrated energy audit to Improve efficiency and managing energy costs. <ul style="list-style-type: none"> • <i>Parks, Recreation & Environmental Services, Mill Hill Headquarters - Integrated Energy Audit</i> • <i>Parks, Recreation & Environmental Services, Salt Spring Multi Space - Integrated Energy Audit</i> 	

APPENDIX B

Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
Continuous	Legacy Fund – Building Communities through Arts and Heritage – Canadian Heritage [LINK]	Funds to celebrate community, increase opportunities for local artists, artisans, heritage performers or specialists and First Nations, Inuit and Metis cultural carriers to be involved in their community with citizen involvement and local partners.						
Continuous (limited funds)	Community Buildings Retrofit Initiative – Green Municipal Fund [LINK]	Retrofit existing community buildings to lower green house gas (GHG) emissions and extend their life cycle.						
Continuous	Clean Energy for Rural and Remote Communities Program – Natural Resources Canada [LINK]	Provides funding for renewable energy and capacity building projects in rural and remote communities. Accepting application for only two steams: 1. Biomass heating, district heating, combined heat and power systems 2. Research, development, and demonstration projects						
Continuous	Multiculturalism and Anti-Racism Program – Events Component – Canadian Heritage [LINK]	Funding for community-based events that promote intercultural or interfaith understanding or celebrate a community’s history and culture.						
Continuous	Connecting British Columbia Program – Phase Two: Connectivity Infrastructure Strategy [LINK]	To support the development of regional connectivity infrastructure strategies that ensure that infrastructure strategies achieve objectives for the region.						
Continuous	Community Economic Development and Diversification in British Columbia – Pacific Economic Development Canada [LINK]	Funds to respond to economic development opportunities or adjust to changing and challenging economic circumstances.						

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM			DESCRIPTION				
Continuous	Rental Protection Fund – Ministry of Housing [LINK]			Provides funding for affordable housing projects.				
Continuous	National Institute of Disability Management and Research (NIDMAR) Disability Management Program Assessment – NIDMAR – BC Workforce Development Agreement [LINK]			Provides BC workplaces with two levels of opportunity: 1. Free assessment of current Disability Management and Return to Work workplace structures 2. Subsidy of up to \$7,500 to address issues identified in the assessment.				
Continuous	Supporting Rural Destinations – Discover West Tourism [LINK]			Funding for tourism events in rural communities.				
Continuous	Capital project: Retrofit of existing municipal buildings – Federation of Canadian Municipalities [LINK]			Retrofit a municipal building or portfolio of municipal buildings for higher energy performance and significant GHG emissions reduction.				
Continuous	Homelessness Community Action Grants Program – SPARC [LINK]			One-time funding for local planning and collaborative initiatives to respond to the needs of those who are homeless or at risk of becoming homeless.				
Continuous	Canada Cultural Spaces Fund – Canadian Heritage [LINK]			Funding for improvement of physical conditions for heritage, culture and creative innovation including renovation and construction projects.				

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
Continuous	Retrofit or New Construction of Sustainable Affordable Housing – Green Municipal Fund [LINK]	Funding to evaluate solutions for integrating deep energy efficiency measures and onsite renewable energy generation in existing affordable housing retrofit and new build projects.						
Continuous	GHG Impact Retrofit – Federation of Canadian Municipalities [LINK]	Funding to retrofit a local recreational or cultural facility to reduce GHG emissions.						
Continuous	Commemorate Canada – Canadian Heritage [LINK]	Funding for initiatives that commemorate and celebrate historical figures, places, events and accomplishments of national significance.						
Continuous	GHG Reduction Pathway Feasibility – Green Municipal Fund – Federation of Canadian Municipalities [LINK]	Funding to assess feasibility for projects that reduce energy and GHGs for recreational and cultural facilities.						
Continuous	McConnell Foundation Fund [LINK]	Funding to support projects through three streams: <ol style="list-style-type: none"> 1. Climate 2. Reconciliation 3. Communities 						

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Approved 	Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION
Continuous	Medium and Heavy Duty Zero Emission Vehicles Program – Transport Canada [LINK]	Funding to encourage adoption of medium and heavy-duty zero emissions vehicles.
Continuous	Planning Stream: Early Support Grant for Sustainable Affordable Housing Projects – Green Municipal Fund [LINK]	Funds for deliverables required in applications for additional funding of energy efficient affordable housing <ul style="list-style-type: none"> • <i>Housing, Planning and Protective Services</i>, Campus View Redevelopment Project • <i>Housing, Planning and Protective Services</i>, Village on the Green Affordable Housing Redevelopment Study
Continuous	Capital project: Municipal Fleet Electrification – Green Municipal Fund [LINK]	Funding for feasibility studies for projects that reduce or avoid fossil fuel use in any vehicle that delivers municipal services
Continuous	Regional Innovation Ecosystems in BC – Pacific Economic Development Canada [LINK]	Funding to create, grow and nurture inclusive ecosystems that support business needs
Continuous	Smart Renewables and Electrification Pathways Program – Natural Resources Canada [LINK]	Four funding streams: <ol style="list-style-type: none"> 1. Established Renewables 2. Emerging Technologies 3. Grid Modernization (the only eligible Applicants are Utilities and System Operators) 4. Strategic Dialogue Linked Projects

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
Continuous	Zero Emission Transit Fund – Infrastructure Canada [LINK]	Funding through two components to support public transit and school bus operators to electrify their fleets: <ol style="list-style-type: none"> 1. Planning projects 2. Capital projects 						
Continuous	ECO Employment Programs – Environmental Careers Organization of Canada [LINK]	Funding for training and employment to support job seekers looking to enter or advance their careers in the clean economy.						
Continuous	Nature Smart Climate Solutions Fund – Environment and Climate Change Canada [LINK]	Funding for projects that reduce the loss, restore, or improve the management of ecosystems.						
Continuous	Transit Minor Betterments Program – Ministry of Transportation and Infrastructure [LINK]	Funding for transit supporting projects.						
		<ul style="list-style-type: none"> • Executive Services, SSI Bus Shelters • Executive Services, SSI Visitor Center Bus Shelter 						
Continuous	Feasibility study: Green Buildings Pathway – Green Municipal Fund [LINK]	This program provides funding for studies that explore energy-saving retrofits in municipal and community buildings to cut costs, reduce emissions, and improve performance.						

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Approved 	Pending 	Declined 
DEADLINE	PROGRAM	DESCRIPTION
Continuous	Business case: Community Energy Systems – Green Municipal Fund [LINK]	This funding supports viability assessments of community energy projects and their business models.
Continuous	Capital project: Organic Waste-to-Energy – Green Municipal Fund [LINK] *New	Funding for the construction and operation of organic waste to energy systems.
Continuous	Federal Lands Initiative – Canada Mortgage and Housing Corporation [LINK] *New	Discounted or no cost surplus land for affordable housing developments.

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Approved 			Pending 			Declined 		
DEADLINE		PROGRAM		DESCRIPTION				
Various		Community Emergency Preparedness Fund – UBCM [LINK]		<p>The Community Emergency Preparedness Fund (CEPF) is a suite of funding streams intended to enhance the resilience of local governments, First Nations and communities in responding to emergencies and to reduce risks from future disasters due to natural hazards and climate-related risks.</p> <ul style="list-style-type: none"> • Volunteer and Composite Fire Departments Equipment & Training • Emergency Support Services Equipment and Training • Indigenous Cultural Safety and Cultural Humility Training • Emergency Operations Centres Equipment and Training • Public Notification and Evacuation Route Planning 				

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Closed Grants

Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
9-Jan-25	Documentary Heritage Communities Program – Library and Archives Canada	Funding to support records and publications that reflect Canada's history.						
10-Jan-25	Codes Acceleration Fund – Natural Resources Canada	Support for energy code projects relating to reducing GHG emissions.						
30-Jan-25	Water Meter Pilot Program – Province of BC	Support for water meter purchasing and installation for smaller water services.						
31-Jan-25	Emergency Support Services Equipment and Training – UBCM	Funding to support eligible applicants to build local capacity to provide emergency support services through volunteer recruitment, retention and training. <ul style="list-style-type: none"> • <i>Housing, Planning and Protective Services, 2025 ESS Equipment and Training</i> 						
31-Jan-25	Community Regreening Program – BC Hydro	Funding to support the planting of trees and other vegetation that help enhance ecological networks across the province. The program also helps to ensure the right trees are planted near our power lines. <ul style="list-style-type: none"> • <i>Corporate Services, Dinner Bay Park Fitness Circuit Beautification</i> 						

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
31-Jan-25	Municipal Climate Resiliency Grant – Intact Financial	Funding for practical solutions to protect people from effects of climate change and build more resilient communities.						
31-Jan-25	Community Grants Program – Insurance Corporation of BC	Funding to support road safety and injury recovery initiatives. <ul style="list-style-type: none"> • <i>Executive Services</i>, Merchant Mews Crosswalk Construction • <i>Executive Services</i>, Ganges Crosswalk Study • <i>Corporate Services</i>, Schooner Way Crosswalk Construction 						
13-Feb-25	Organics Funding Program – CleanBC	Funding for projects that help reduce GHG emissions, by diverting organic waste from landfills.						
20-Feb-25	Outdoor Recreation Fund of British Columbia – Outdoor Recreation Council of BC	Support for community-based initiatives that create outdoor and nature based experiences. <ul style="list-style-type: none"> • <i>Corporate Services</i>, Henderson Park Information Kiosk 						
21-Feb-25	Accelerating Community energy systems - Green Municipal Fund	Funding for a study that identifies opportunity areas for low-carbon community energy systems (including renewable and district energy systems) within communities and develops mechanisms to support implementation.						
26-Feb-25	Active Transportation Fund – Capital Project Stream – Housing, Infrastructure, and Communities Canada	Funding for active transportation capital projects. <ul style="list-style-type: none"> • <i>Parks, Recreation & Environmental Services</i>, Regional Trestles Renewal and Trails Widening and Lighting Project 						

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM		DESCRIPTION					
28-Feb-25	Emergency Operations Centres Equipment and Training (2025) – UBCM		Funding to support the purchase of equipment and supplies required to maintain or improve Emergency Operations Centres (EOC) and to enhance EOC capacity through training and exercises.					
13-Mar-25	Community Grants – Salt Spring Island Foundation		Funding to support local community initiatives. <ul style="list-style-type: none"> • <i>Executive Services</i>, Integrated Housing Strategy Action Plan • <i>Executive Services</i>, SIMS Gym Inflatable Play Equipment 					
31-Mar-25	Canada Housing Infrastructure Fund (CHIF) – Housing, Infrastructure, and Communities Canada		Funding for planning or capital projects that would build or upgrade drinking water, wastewater, stormwater, or solid-waste infrastructure to enable more housing. <ul style="list-style-type: none"> • <i>Infrastructure & Water Services</i>, Main No. 4 Upgrade & Bear Hill Trunk Watermain 					
8-Apr-25	Energy Innovation Program – Natural Resources Canada		Funding to help Canada meet its climate change targets, while supporting the transition to a low-carbon economy. It funds research, development and demonstration projects, and other related scientific activities. <p>The call had two focus areas:</p> <ol style="list-style-type: none"> 1. Clean Fuels Production 2. Clean Fuels Transport and Storage 					
10-Apr-25	EcoAction Stream 2: Freshwater Sustainability and Innovation across Canada – Canada Water Agency		Funding to improve freshwater quality or ecosystem health, enable circular economy opportunities (e.g., nutrient recycling and/or recovery), or strengthen freshwater data available to decision-makers.					

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM		DESCRIPTION					
11-Apr-25	Next Generation 911 – UBCM		Funding to support local preparedness for the implementation of N9011, and to provide funding to eligible recipients to support the transition and operational readiness of existing 911 services to NG911.					
25-Apr-25	Public Notification and Evacuation Route Planning – UBCM		Funding for planning and implementation costs for emergency management. <ul style="list-style-type: none"> • <i>Housing, Planning and Protective Services, Evacuation Planning & Mapping for Electoral Areas</i> 					
30-Apr-25	2025 BC Trails Day Community Micro-grants – Outdoor Recreation Council of BC		Funding to help outdoor groups organize BC Trails Day events in their community.					
23-May-25	Asset Management Planning – UBCM		Funding to assist local governments in delivering sustainable services by extending and deepening asset management practices within their organizations.					
30-May-25	FireSmart Pilot Program – UBCM		Support to increase community resiliency and to help build a cooperative pathway for wildfire response via training and purchasing Personal Protective Equipment.					
31-May-25	Hosting BC Program – Ministry of Tourism, Arts, Culture and Sport		Funding to help communities, organizations, and volunteers enhance their event hosting capacity, generate economic and tourism impact, and support sport excellence and athlete development pathways.					

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
6-Jun-25	Jumpstart – Community Development Grants – Canadian Tire Jumpstart Charities	Funding to help organizations who provide programming for kids between the ages of 4-18 in financial need or youth with disabilities between the ages of 4-25. This funding is provided through two streams: <ol style="list-style-type: none"> 1. Programming Support 2. Operational Support 						
30-Jun-25	Connecting Communities BC – Province of BC	Funding to provide broadband infrastructure to reach underserved households in areas that currently lack internet service of at least 50 Megabits per second (Mbps) Download Speed /10 Mbps Upload Speed.						
7-Jul-25	PlanH Healthy Communities Grants – BC Healthy Communities	Funding to support Indigenous and local governments, including health authorities, to advance policies, programs and strategies aimed at improving health equity, and well-being. Funding is available under two streams: <ol style="list-style-type: none"> 1. Community Connectedness 2. Healthy Public Policy <ul style="list-style-type: none"> • <i>Housing, Planning and Protective Services, Salt Spring Island Community Health Needs Assessment 2025</i> *New 						
15-Jul-25	TD Friends of the Environment Foundation Grant – TD Bank Group	Funds to support schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives. <ul style="list-style-type: none"> • <i>Corporate Services, Henderson Park Sign and Interpretive Nature Trail Project</i> 						
30-Jul-25	FCC AgriSpirit Fund – Farm Credit Canada	Funding to support capital projects that enrich lives in communities of less than 150,000 people.						

APPENDIX B

Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
31-Jul-25	Community Housing Fund – BC Housing	Funding to build affordable rental homes for people with moderate and low incomes by 2031-32.						
2-Sep-25	Agriculture Water Infrastructure Program: Assessments, Engineering Studies or Plans – Investment Agriculture Foundation	Funding to increase adoption of efficient irrigation infrastructure and improve agricultural water supply and management.						
5-Sep-25	Community to Community Program – UBCM	Funding to support the advancement of First Nation/local government reconciliation and relationship building.						
9-Sep-25	Active Transportation Planning – UBCM	Funding to support local governments to incorporate or enhance active transportation components of formal planning documents, including research, engagement, and policy development.						

APPENDIX B

Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
12-Sep-25	Strategic Priorities Fund – UBCM	<p>Funding to support infrastructure and capacity-building projects that are either large in scale, regional in impact, or innovative, and that align with the program's objectives of supporting productivity and economic growth, a clean environment, and strong cities and communities. This funding is delivered through two streams:</p> <ol style="list-style-type: none"> 1. Capital Infrastructure Stream 2. Capacity Building Stream <ul style="list-style-type: none"> • <i>Infrastructure & Water Services, Main No. 1 HGL Increase</i> * • <i>Parks, Recreation & Environmental Services, Advanced Biosolids Processing Project</i> • <i>Executive Services, Rainbow Recreation Centre Building Envelope Renewal Project</i> • <i>Parks, Recreation & Environmental Services, SEAPARC Recreation Infrastructure Growth Plan</i> 						
15-Sep-25	Capital project: Construction of new sustainable municipal and community buildings – Green Municipal Fund	Funding for municipalities to design and construct new, high-efficiency, low-carbon community or municipal buildings.						
16-Sep-25	Climate-Ready Plans and Processes – Green Municipal Fund	Funding to help communities adapt to the impacts of climate change by developing climate risk assessments and climate adaptation plans, which are critical for safeguarding infrastructure, protecting essential services, and ensuring the well-being of all residents.						

APPENDIX B

Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
17-Sep-25	New Horizons for Seniors Program – Community-Based Projects	Funding to support projects that are designed by seniors and for seniors in their communities. This program funds projects that empower seniors in their communities through increased social inclusion. <ul style="list-style-type: none"> • <i>Corporate Services, Dinner Bay Seniors Fitness Circuit (2025)</i> 						
18-Sep-25	Growing Canada's Community Canopies: Tree Planting – Green Municipal Fund	Funding for tree planting in communities so that they can grow, manage, and protect tree canopies. Includes activities such as street tree planting, urban planting, park tree planting, riparian planting and forest restoration and reforestation.						
18-Sep-25	2 Billion Trees Program – CleanBC	Funding for tree planting projects.						
30-Sep-25	FireSmart Community Resilience Investment Program – UBCM	Funding to reduce the risk of wildfires and mitigate their impacts on BC communities.						
30-Sep-25	Active Transportation Planning – UBCM	Funding to support local governments to incorporate or enhance active transportation components of formal planning documents (Official Community Plan, Sustainability Plan, Neighbourhood Plan, or Transportation Plan), including research, engagement, and policy development.						
1-Oct-25	Commemorate Canada – Canadian Heritage	Funding for national projects in Canada marking significant historical anniversaries with an educational component.						

APPENDIX B

Approved 			Pending 			Declined 		
DEADLINE		PROGRAM		DESCRIPTION				
9-Oct-25		Implementation projects: Adaptation in Action – Green Municipal Fund		<p>Funding for projects that enhance long-term climate resilience in communities in an equitable and inclusive manner. This funding is intended for communities who are already aware of their climate risks and know which projects will help them make the greatest strides in improving their climate resilience.</p> <ul style="list-style-type: none"> <i>Parks, Recreation & Environmental Services, Coles Bay Shoreline Restoration Project</i> 				
15-Oct-25		Operation ReLeaf – Tree Canada		Funding to support tree planting projects.				
17-Oct-25		Safe and Active School Routes – Green Municipal Fund		Funding to support the design and installation of new or improved active transportation infrastructure along school routes, including quick-build or permanent features such as pathways, sidewalks, bike lanes, crossings and safety enhancements.				
24-Oct-25		Local Food Infrastructure Fund – Agriculture and Agri-Food Canada		This funding supports projects that strengthen local food security by increasing access to nutritious, culturally appropriate food. Funding focuses on purchasing and installing infrastructure or equipment for food production.				
28-Oct-25		Feasibility study: Adaptation in Action – Green Municipal Fund		Funding for feasibility studies that assess the viability of climate adaptation projects with total expected eligible implementation costs of up to \$1 million. This type of study usually examines a project’s financial, technical, legal and operational aspects, plus scheduling and other factors. Study results provide insights into the project’s achievability and the likelihood of its success.				

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM	DESCRIPTION						
30-Oct-25	Community Resiliency Investment Program: FireSmart Community Funding and Supports – UBCM	Funding to reduce community wildfire risk. <ul style="list-style-type: none"> <i>Housing, Planning and Protective Services, 2026 CRD FireSmart Community Funding and Support</i> *New 						
31-Oct-25	Rural Economic Diversification and Infrastructure Program – Ministry of Jobs and Economic Growth	This grant funding program supports rural communities throughout British Columbia to develop economic opportunities.						
31-Oct-25	Community Emergency Preparedness Fund: Volunteer and Composite Fire Departments Equipment & Training – UBCM	This program provides funding to enhance the capacity and emergency response readiness of volunteer and composite fire departments in BC. <ul style="list-style-type: none"> <i>Housing, Planning and Protective Services, 2025 Volunteer and Composite Fire Departments Equipment and Training</i> *New 						
28-Nov-25	British Columbia Vision Zero in Road Safety Grant Program – Vision Zero BC *New	Funding for road safety projects, including infrastructure, policy and enforcement initiatives.						
1-Dec-25	Tremendous Communities – Tree Canada	Funding for tree planting projects.						

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Approved 			Pending 			Declined 		
DEADLINE	PROGRAM		DESCRIPTION					
1-Dec-25	Edible Trees – Tree Canada [LINK]		Funding for fruit and nut bearing trees to promote local food security, environmental health and community connections.					



Making a difference...together

**REPORT TO FINANCE COMMITTEE
MEETING OF WEDNESDAY, JANUARY 07, 2026**

SUBJECT Municipal Finance Authority 2026 Spring Issue – Capital Regional District Security Issuing Bylaw Nos. 4742 and 4743

ISSUE SUMMARY

Approval of the Security Issuing Bylaw Nos. 4742 and 4743 for borrowings by the Capital Regional District (CRD) and for borrowings by the District of Saanich.

BACKGROUND

Under Sections 410 and 411 of the *Local Government Act*, the CRD must adopt a security issuing bylaw to authorize the issue of debt for all or any part of the debt approved under loan authorization bylaws for its own purposes and for municipal borrowing requests.

Debt issuance is undertaken twice annually by the Municipal Finance Authority (MFA). Each borrowing request must be supported by its own CRD security issuing bylaw. Once approved by the CRD Board, the bylaws are submitted to the Ministry of Municipal Affairs for approval prior to MFA issuance.

The CRD is requesting the issue of securities as shown in Table 1 below:

TABLE 1: CRD Financial Plan Borrowing – (\$ Millions)

Security Issuing Bylaw No.	Service	LOAN AUTHORIZATION				Term of issue	Issue amount (\$M)	Notes
		Bylaw No.	Authorized (\$M)	Borrowed (\$M)	Remaining (\$M)			
4742	Environmental Resource Management	4515	\$36.000	\$25.650	\$10.350	15	\$2.900	2026 Capital Plan Projects
	TOTAL						\$2.900	

Pursuant to Section 182 of the *Community Charter*, municipality borrowing under a loan authorization bylaw must be undertaken by the applicable regional district. Under Section 410 of the *Local Government Act*, the regional district finances that borrowing once the municipality's loan authorization bylaw has received approval. For the Spring 2026 issue, all requisite loan authorization bylaws, provincial certificates of approval and municipal resolutions supporting the proposed security issuing bylaws are in place.

Municipal requests for the Spring 2026 MFA issue have been submitted by the District of Saanich. The requests are outlined in Table 2 below.

TABLE 2: Municipal Borrowings – (\$ Millions)

Security Issuing Bylaw No.	Municipality	LOAN AUTHORIZATION				Term of issue	Issue amount (\$M)	Notes
		Bylaw No.	Authorized (\$M)	Borrowed (\$M)	Remaining (\$M)			
4743	District of Saanich	10056	\$18.800	\$12.000	\$6.800	30	\$6.800	Firehall #2 Redevelopment Project
		10025	\$3.100	\$0.000	\$3.100	15	\$3.100	Transportation Capital Program
		10027	\$3.215	\$0.000	\$3.215	15	\$3.215	Community Facilities Capital Program
	TOTAL						\$13.115	

ALTERNATIVES

Alternative 1

The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4742, “Security Issuing Bylaw No. 1, 2026”, be introduced and read a first, second and third time; and
2. That Bylaw No. 4742 be adopted.
3. That Bylaw No. 4743, “Security Issuing Bylaw No. 2, 2026”, be introduced and read a first, second and third time; and
4. That Bylaw No. 4743 be adopted.

Alternative 2

That adoption of Bylaw Nos. 4742 and 4743 be referred back to staff for amendments.

IMPLICATIONS

Financial Implications

The CRD funds capital projects through a range of sources, including long-term borrowing. Borrowing enables the cost of major infrastructure to be spread over time, aligning repayments with the long-term service benefits. All financial impacts associated with the proposed borrowings are already included in the approved 2026 Financial Plan.

The Environmental Resource Management service is borrowing \$2.9 million in the Spring 2026 MFA issue to support three capital plan items identified in the preliminary 2026–2030 Financial Plan. This includes \$750,000 for the Cell 5 and 6 Groundwater Relief Work, \$1,400,000 for Cell 5 Liner Construction and \$750,000 to relocate existing utilities for Cell 5. These works form part of the multi-year capital program required to advance phased landfill development and ensure continued regulatory compliance.

Borrowing Terms

Each borrowing request will be funded by the MFA as part of the Spring 2026 issue, with proceeds expected to be received in May. The amortization period is stipulated in the respective loan authorization bylaw and reflects the duration approved during the public approval process. The MFA will determine the borrowing rate and initial term at the time of issuance. Since 2021, MFA term rates have been locked in rather than following the former standard 10-year initial term, with 5-year renewals. Depending on market conditions, the MFA may establish longer initial and renewal terms to optimize long-term borrowing costs.

The MFA provides indicative market interest rates to assist local governments in estimating potential borrowing costs for upcoming issues. The indicative rates as of December 10, 2025, are:

Loan Amortization	MFABC – Indicative Rates
5 years	3.38%
10 years	4.11%
15 years	4.60%
20 years	4.80%
25 years	4.80%
30 years	4.80%

CONCLUSION

The CRD is authorized to borrow from the MFA through security issuing bylaws for both regional district and municipal projects. Borrowing costs are covered by the requesting CRD service or municipality.

For the Spring 2026 MFA issue, two borrowing requests have been submitted: \$2.9 million for the CRD and \$13.115 million for the District of Saanich. Approval of the associated bylaws is required to participate in the Spring 2026 MFA debt issuance.

RECOMMENDATION

The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4742, “Security Issuing Bylaw No. 1, 2026”, be introduced and read a first, second and third time; and
2. That Bylaw No. 4742 be adopted.
3. That Bylaw No. 4743, “Security Issuing Bylaw No. 2, 2026”, be introduced and read a first, second and third time; and
4. That Bylaw No. 4743 be adopted.

Submitted by:	Varinia Somosan, CPA, CGA, Senior Manager, Financial Services & Deputy Chief Financial Officer
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4742, "Security Issuing Bylaw No. 1, 2026"

Appendix B: Bylaw No. 4743, "Security Issuing Bylaw No. 2, 2026"

**CAPITAL REGIONAL DISTRICT
BYLAW NO. 4742**

**A BYLAW TO AUTHORIZE ENTERING INTO AN AGREEMENT RESPECTING
FINANCING BETWEEN THE CAPITAL REGIONAL DISTRICT AND THE
MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA**

WHEREAS:

- A. The Municipal Finance Authority of British Columbia (the “Authority”) may provide financing of capital requirements for regional districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;
- B. Under the provisions of section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;
- C. The table contained in this bylaw is to provide clarity and information for the purposes of this bylaw; and
- D. The Board of the Capital Regional District (the “Regional District”), by this bylaw hereby requests such financing shall be undertaken through the Authority.

NOW THEREFORE the Regional Board of the Capital Regional District in open meeting assembled enacts as follows:

- 1. The Authority is hereby requested and authorized to finance from time to time the undertakings, as further described in the Loan Authorization Table below, at the sole cost and on behalf of the Regional District up to, but not exceeding Two Million Nine Hundred Thousand Dollars (\$2,900,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$2,900,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.

Security Issuing Bylaw No.	Service	LOAN AUTHORIZATION				Term of issue	Issue amount (\$M)	Notes
		Bylaw No.	Authorized (\$M)	Borrowed (\$M)	Remaining (\$M)			
4742	Environmental Resource Management	4515	\$36.000	\$25.650	\$10.350	15	\$2.900	2026 Capital Plan Projects
	TOTAL						\$2.900	

2. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule A and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
3. The Agreement in the form of Schedule A shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
4. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
5. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
6. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.
7. During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the Capital Regional District Loan Authorization Bylaw No. 4515, if the anticipated revenues accruing to the Regional District from the operation "Solid Waste Disposal Local Service Establishment Bylaw No. 1, 1991" service is at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.
8. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
9. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

Schedule A to Bylaw # _____

CANADA
PROVINCE OF BRITISH COLUMBIA
AGREEMENT

Regional District of _____

The Regional District of _____ (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia (the "Authority") at its Head Office in Saanich, British Columbia, the sum of _____ DOLLARS (\$_____) in lawful money of Canada, together with interest thereon from the ____ day of _____ 20__, at varying rates of interest, calculated semi-annually, in each and every year during the currency of this Agreement; and payments of principal and interest shall be as specified in the schedule attached commencing on the ____ day of _____ 20__, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority such further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ____ day of _____, 20__.

IN TESTIMONY WHEREOF and under the authority of
Bylaw # _____ cited as "_____",
this Agreement is sealed with the Corporate Seal of the
Regional District of _____ and signed
by the Chair and Treasurer thereof.

Chair

Treasurer

Pursuant to the *Local Government Act*, I certify that the within Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatsoever in any court of the Province of British Columbia.

Deputy Inspector of Municipalities of British Columbia

PRINCIPAL AND/OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

Date of Payment	Total Payment	Principal/Sinking Fund Deposit	Interest
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4743

A BYLAW TO AUTHORIZE THE ENTERING INTO AN AGREEMENT RESPECTING
FINANCING BETWEEN THE CAPITAL REGIONAL DISTRICT AND THE
MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA

WHEREAS:

- A. The Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for regional districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;
- B. The District of Saanich is a member municipality of the Capital Regional District (the "Regional District");
- C. The Regional District will finance from time to time on behalf of and at the sole cost of its member municipalities, under the provisions of Section 410 of the *Local Government Act*, the works financed pursuant to the herein mentioned loan authorization bylaws;
- D. Under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, the amount being issued under the authority thereof by this bylaw, and the term of the debt are included in this bylaw;
- E. The tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw; and
- F. The Board of the Capital Regional District (the "Regional District"), by this bylaw, hereby requests such financing shall be undertaken through the Authority.

NOW THEREFORE the Regional Board of the Capital Regional District in open meeting assembled enacts as follows:

- 1. The Regional Board hereby consents to financing the debt of the District of Saanich and further described in the Municipal Loan Authorization Bylaws table, in the amount of Thirteen Million One Hundred and Fifteen Thousand Dollars (\$13,115,000), in accordance with the following terms.

Security Issuing Bylaw No.	Municipality	LOAN AUTHORIZATION				Term of issue	Issue amount (\$M)	Notes
		Bylaw No.	Authorized (\$M)	Borrowed (\$M)	Remaining (\$M)			
4743	District of Saanich	10056	\$18.800	\$12.000	\$6.800	30	\$6.800	Firehall #2 Redevelopment Project
		10025	\$3.100	\$0.000	\$3.100	15	\$3.100	Transportation Capital Program
		10027	\$3.215	\$0.000	\$3.215	15	\$3.215	Community Facilities Capital Program
	TOTAL						\$13.115	

2. The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Municipal Loan Authorization Bylaws table, at the sole cost and on behalf of the District of Saanich up to, but not exceeding Thirteen Million One Hundred and Fifteen Thousand Dollars (\$13,115,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$13,115,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.

3. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as "Schedule A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.

4. The Agreement in the form of Schedule A shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.

5. The obligation incurred under the said Agreement shall bear interest from a date specified therein which date shall be determined by the Treasurer of the Authority and shall bear interest at a rate to be determined by the Treasurer of the Authority.
6. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
7. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Saanich and at such time or times as shall be determined by the Treasurer of the Authority.
8. During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of the District of Saanich Loan Authorization bylaws, "FIREHALL #2 REDEVELOPMENT PROJECT LOAN AUTHORIZATION BYLAW, 2014, No. 10056", "TRANSPORTATION CAPITAL PROGRAM LOAN AUTHORIZATION BYLAW, 2024, No. 10025", and "COMMUNITY FACILITIES CAPITAL PROJECTS LOAN AUTHORIZATION BYLAW, 2024, No. 10027" there shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.
9. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
10. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
11. This bylaw may be cited as "Security Issuing Bylaw No. 2, 2026".

READ A FIRST TIME THIS	day of	20__
READ A SECOND TIME THIS	day of	20__
READ A THIRD TIME THIS	day of	20__
ADOPTED THIS	day of	20__

CHAIR

CORPORATE OFFICER

Schedule A to Bylaw # _____

CANADA
PROVINCE OF BRITISH COLUMBIA
AGREEMENT

Regional District of _____

The Regional District of _____ (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia (the "Authority") at its Head Office in Saanich, British Columbia, the sum of _____ DOLLARS (\$_____) in lawful money of Canada, together with interest thereon from the ____ day of _____ 20__, at varying rates of interest, calculated semi-annually, in each and every year during the currency of this Agreement; and payments of principal and interest shall be as specified in the schedule attached commencing on the ____ day of _____ 20__, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority such further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ____ day of _____, 20_____.

IN TESTIMONY WHEREOF and under the authority of
Bylaw # _____ cited as "_____
_____",
this Agreement is sealed with the Corporate Seal of the
Regional District of _____ and signed
by the Chair and Treasurer thereof.

Chair

Treasurer

Pursuant to the *Local Government Act*, I certify that the within Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatsoever in any court of the Province of British Columbia.

Deputy Inspector of Municipalities of British Columbia

PRINCIPAL AND/OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

Date of Payment	Total Payment	Principal/Sinking Fund Deposit	Interest
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$