



Making a difference...together

Minutes of the Accessibility Advisory Committee meeting, held January 20, 2026 at 1:00 pm, 6th Floor Boardroom, 625 Fisgard Street, Victoria BC

PRESENT:

Committee Members: T. Bolt (Chair), J. Parr (Vice Chair), J. Briante (EP), M. Essery (EP), L. Hube, Z. Lundrie (EP), B. Manning-Jones, G. Robinson, E. Syring (EP)(1:17pm), M. Little (GFNRC Liaison) (EP)

Staff: C. Neilson, Senior Manager, People, Safety and Culture; K. Bittorf, Manager, Salt Spring Island Parks and Recreation(EP); G. Nesbitt, Human Resources Advisory, People, Safety, and Culture; J. Ives, Committee Clerk, J. Dorman, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: P. Danforth, R. Welland

The meeting was called to order at 1:01 pm.

1. Territorial Acknowledgement

C. Neilson provided the Territorial Acknowledgement.

2. Election of the Chair

C. Neilson called for nominations of Chair of the Accessibility Advisory Committee for 2026.

B. Manning-Jones nominated T. Bolt. T. Bolt accepted the nomination.

C. Neilson called for nominations a second time.

C. Neilson called for nominations a third and final time.

Hearing no further nominations, C. Neilson declared T. Bolt Chair of the Accessibility Advisory Committee by acclamation.

3. Election of Vice Chair

C. Neilson called for nominations of Vice Chair of the Accessibility Advisory Committee for 2026.

T. Bolt nominated J. Parr. J. Parr accepted the nomination.

C. Neilson called for nominations a second time.

C. Neilson called for nominations a third and final time.

Hearing no further nominations, C. Neilson declared J. Parr Vice Chair of the Accessibility Advisory Committee by acclamation.

4. Approval of Agenda

**MOVED by M. Essery, SECONDED by B. Manning-Jones,
That the agenda for the Accessibility Advisory Committee
meeting of January 20, 2026 be approved.**

CARRIED

5. Adoption of Minutes

**MOVED by B. Manning-Jones, SECONDED by L. Hube,
That the minutes of the Accessibility Advisory Committee
meeting of November 18, 2025 be amended in 8.2. to replace
SPARK with SPARC.**

CARRIED

6. Chair's Remarks

Chair Bolt spoke about the accessibility challenges and deficiencies in the BC Act of Transportation Design Guide, highlighting gaps in infrastructure and designs for adaptive and accessible use, and encouraged the committee to advocate as CRD undertakes new projects.

7. Presentations/Delegations

7.1. Presentations

There were no presentations.

7.2. Delegations

There were no presentations.

8. Committee Business

8.1. Accessibility Reviews for three Salt Spring Island Recreation Facilities

K. Bittorf spoke to Item 8.1.

**MOVED by M. Essery, SECONDED by L. Hube,
The Accessibility Advisory Committee recommends the
Governance and First Nations Relations Committee
recommends to the Capital Regional District Board:
That the Accessibility Advisory Committee Chair provide a
letter of support for the Sparc BC Local Community
Accessibility Grant Program.
CARRIED**

E. Syring joined the meeting electronically at 1:17pm.

8.2. Inventory Project Update

G. Nesbitt presented Item 8.2. for information.

Discussion ensued on revisiting the accessibility plan and ongoing improvements to the plan.

8.3. Disability & Inclusion Awareness Training

G. Nesbitt presented Item 8.3. for information.

Discussion ensued on the content of the training and the opportunity to participate in future training sessions.

9. Notices of Motion

Notice of Motion: Municipal Park Accessibility (Director Little)

Director Little provided the following Notice of Motion for consideration at the next meeting of the Accessibility Advisory Committee:

“That as a matter of information, that Director Little, as Chair of the Governance and First Nations Relations Committee and Vice-Chair of the CRD Board, and Governance and First Nations Relations Committee liaison to the CRD Accessibility Advisory Committee, present the accessibility feedback raised in the Committee meeting to Director Murdock of the District of Saanich regarding accessibility at a District of Saanich park”.

10. New Business

10.1. Evacuation Chair

C. Neilson shared that testing will be conducted and shared that information has been provided to staff . Staff would like to invite members to participate in this process. Please contact Chris Neilson if you are interested.

11. Adjournment

**MOVED by M. Essery, SECONDED by L. Hube,
That the Accessibility Advisory Committee meeting of January
20, 2026 be adjourned at 1:45 pm.
CARRIED**

Chair

Committee Clerk