

## Meeting Minutes

### Regional Parks Committee

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Wednesday, January 28, 2026

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: J. Brownoff (Chair), L. Szpak (Vice Chair), C. Coleman, G. Holman, M. Tait (EP), S. Tobias (EP), K. Williams, M. Wagner (for S. Goodmanson) (EP), R. Windsor (EP), C. McNeil-Smith (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Lorette, General Manager, Housing, Planning and Protective Services; M. MacIntyre, Senior Manager, Regional Parks; P. Klassen, Senior Manager, Regional Planning; N. Cann, Manager, Visitor Experience & Stewardship, Regional Parks; J. Robinson, Senior Conservation Biologist, Regional Parks; M. Lagoa, Deputy Corporate Officer; J. Ives, Committee Clerk; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director S. Goodmanson

The meeting was called to order at 9:31 am.

#### 1. Territorial Acknowledgement

Vice Chair Szpak provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Coleman, **SECONDED** by Director Williams,  
That the agenda of the Regional Parks Committee meeting of January 28, 2026  
be approved.  
**CARRIED**

#### 3. Adoption of Minutes

3.1. [26-0110](#) Minutes of the Regional Parks Committee meeting of November 26, 2025

**MOVED** by Director Coleman, **SECONDED** by Director Williams,  
That the minutes of the Regional Parks Committee meeting of November 26, 2025  
be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Committee Business

**6.1.**     [26-0105](#)     2026 Regional Parks Committee Terms of Reference

M. Lagoa presented Item 6.1. for information.

**6.2.**     [26-0043](#)     Bylaw No. 4688: Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 2, 2025

M. MacIntyre spoke to Item 6.2.

**MOVED by Director Coleman, SECONDED by Director Williams,  
The Regional Parks Committee recommends to the Capital Regional District Board:**

- 1. That Bylaw No. 4688, "Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 2, 2025", be read a first, second, and third time; and**
- 2. That Bylaw No. 4688 be adopted.**

**CARRIED**

**6.3.**     [26-0026](#)     Large Carnivore Monitoring Project - East Sooke, Matheson Lake and Roche Cove Regional Parks

N. Cann presented Item 6.3. for information.

Discussion ensued on the following:

- data sharing, public education and educational campaigns
- detection of carnivores and risk to public
- collaboration with UVic, other institutions and organizations
- protection and advocacy for protected species
- data collection for human interactions and mitigation of attractants

**6.4.**     [26-0078](#)     Foodlands Access Service - Bear Hill Farm Pilot Project

P. Klassen spoke to Item 6.4.

Discussion ensued on the following:

- project and proposal timelines
- financial implications and funding sources
- participant selection and application process
- education and outreach components
- regional agricultural strategy updates

**MOVED by Director Szpak, SECONDED by Director Coleman,  
The Regional Parks Committee recommends to the Capital Regional District Board:**

**That formal approval be granted for use of the eastern portion of the Bear Hill site (5920 Patricia Bay Highway) by the CRD Foodlands Access Service for a five-year pilot project to explore the activation of under-utilized regional and municipal properties as productive farmland.**

**CARRIED**

**7. Notice(s) of Motion****7.1.**     [26-0104](#)     Motion with Notice: Collaboration on Protection of Sensitive Ecosystems and Species at Risk (Director Holman)

Director Holman spoke to Item 7.1.

Discussion ensued on species at risk, ecological values and travel corridors.

**MOVED by Director Holman, SECONDED by Director Coleman,  
The Regional Parks Committee recommends to the Capital Regional District Board:**

**That CRD staff report on the feasibility and merits of collaborating with First Nations and with other conservation agencies and organizations on conducting a spatial analysis of ecological values in CRD to support Regional Park's land securement and stewardship interests.**

**CARRIED**

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED by Director Coleman, SECONDED by Director Williams,  
That the Regional Parks Committee meeting of January 28, 2026 be adjourned at 10:22 am.**

**CARRIED**

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CHAIR

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RECORDER