

Notice of Meeting and Meeting Agenda Juan De Fuca Water Distribution Commission

Tuesday, February 3, 2026

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

Members of the public can view the live meeting via MS Teams link: [Click here](#)

G. Baird (Chair), M. Wagner (Vice Chair), S. Donaldson, D. Grove, K. Guiry, K. Pearson, J. Rogers, A. Wickheim

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [26-0029](#) Minutes of the Juan de Fuca Water Distribution Commission Meeting of October 7, 2025

Recommendation: That the minutes of the Juan de Fuca Water Distribution Commission meeting of October 7, 2025 be adopted as circulated.

Attachments: [Minutes - October 7, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Commission at LegServ@crd.bc.ca.

6. Commission Business

6.1. [26-0031](#) General Manager's Verbal Update - February

Recommendation: There is no recommendation. This verbal update is for information only.

6.2. [26-0035](#) Juan de Fuca Water Distribution Commission Appointment to Water Advisory Committee

Recommendation: That the Vice-Chair of the Juan de Fuca Water Distribution Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

Attachments: [Staff Report: Commission Appointment to WAC](#)
[Appendix A: WAC Terms of Reference](#)

6.3. [26-0103](#) Juan de Fuca Water Distribution System Annual Operational Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: JDF Annual Operational Report](#)

6.4. [26-0033](#) Water Meter Replacement Strategy

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Water Meter Replacement Strategy](#)

6.5. [26-0041](#) Summary of Recommendations from Other Water Commissions

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Summary: RWSC - October 15, 2025](#)
[Summary: RWSC - November 19, 2025](#)
[Summary: RWSC - December 17, 2025](#)
[Summary: RWSC - January 21, 2026](#)
[Summary: SPWC - October 21, 2025](#)

6.6. [26-0038](#) Water Watch Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Water Watch Report - January 26, 2026](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is TBD.

To ensure quorum, please advise Megan MacDonald (mmmacdonald@crd.bc.ca) if you or your alternate cannot attend.

Meeting Minutes

Juan De Fuca Water Distribution Commission

Tuesday, October 7, 2025

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT:

G. Baird (Chair), M. Wagner (Vice Chair) (EP), S. Donaldson, D. Grove (EP), K. Guiry, J. Rogers

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; S. Irg, Senior Manager, Water Infrastructure Operations; J. Marr, Senior Manager, Infrastructure Engineering; J. Kelly, Manager, IWS Capital Projects; M. Despins, Senior Financial Advisor; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: K. Pearson, A. Wickheim

The meeting was called to order at 1:30 pm.

1. Territorial Acknowledgement

Chair Baird provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Commissioner Rogers, SECONDED by Commissioner Donaldson,
That the agenda for Juan de Fuca Water Distribution Commission meeting of
October 7, 2025 be approved.**

CARRIED

3. Adoption of Minutes

**3.1. 25-0829 Minutes of the Juan de Fuca Water Distribution Commission Meetings of
June 3, 2025 and July 8, 2025**

**MOVED by Commissioner Rogers, SECONDED by Commissioner Donaldson,
That the minutes of the Juan de Fuca Water Distribution Commission meeting of
June 3, 2025 and July 8, 2025 be adopted as circulated.**

CARRIED

4. Chair's Remarks

Chair Baird expressed appreciation to staff for the recent Kapoor lands tour and the 2026 budget proposal.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. [25-1037](#) General Manager's Verbal Update - October

A. Fraser presented Item 6.1. for information and provided an update that the decrease in the reservoir level was slowing down and has not yet begun to rise.

6.2. [25-1025](#) Juan de Fuca Water Distribution Service 2026 Capital and Operating Budget

A. Fraser presented Item 6.2.

Discussion ensued regarding:

- potential revenue loss from broken water meters
- preference for proactive maintenance over reactive repairs
- budget approval process, including conservative revenue projections
- demand has many variables including development and weather
- capital program and asset management program recommendations
- comparison of bulk water rate to retail rates in the region
- debt to revenue ratio being appropriate for this service

**MOVED by Commissioner Guiry, SECONDED by Commissioner Rogers,
The Juan de Fuca Water Distribution Commission recommends the Committee of
the Whole recommend that the Capital Regional District Board:**

1. Approve the 2026 Operating and Capital Budget and the Five Year Capital Plan;
2. Approve the 2026 Juan de Fuca Water Distribution Service retail water rate of \$3.0368 per cubic metre, adjusted if necessary, by any change in the Regional Water Supply wholesale water rate;
3. Direct staff to balance the 2025 actual operating deficit or surplus on the 2025 capital fund transfer;
4. Direct staff to update carry forward balances in the 2026 Capital Budget for changes after year end; and
5. Direct staff to amend the Water Distribution Local Service Conditions, Fees and Charges Bylaw accordingly.

CARRIED

6.3. [25-1038](#) Summary of Recommendations from Other Water Commissions

Chair Baird presented Item 6.3. for information.

6.4. [25-1036](#) Water Watch Report

Chair Baird presented Item 6.4. for information.

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Commissioner Rogers, SECONDED by Commissioner Donaldson,
That the Juan de Fuca Water Distribution Commission meeting of October 7, 2025
be adjourned at 2:30 pm.
CARRIED**

Chair

Recorder

REPORT TO JUAN DE FUCA WATER DISTRIBUTION COMMISSION MEETING OF FEBRUARY 3, 2026

SUBJECT Juan de Fuca Water Distribution Commission Appointment to Water Advisory Committee

ISSUE SUMMARY

To appoint a Juan de Fuca Water Distribution Commission representative to the Water Advisory Committee for a one-year term ending December 31, 2026.

BACKGROUND

In accordance with the *Capital Regional Water Supply and Sooke Hills Protection Regulation* (Regulation), Water Advisory Committee (WAC) membership includes representation from the Juan de Fuca Water Distribution Commission (Commission), as well as the Regional Water Supply Commission and the Saanich Peninsula Water Commission. Staff are seeking the appointment of a representative to WAC from each of these commissions.

The role of the representative is to act as a liaison between the Commission and WAC, providing input related to Commission business. Standard practice has been that the commissions appoint their Vice Chair as representative.

This report formalizes the recommendation from the Commission and creates consistency with the existing process that seeks a formal recommendation from the Saanich Peninsula Water Commission as well. As per the WAC Terms of Reference (Appendix A), approved by the Regional Water Supply Commission (RWSC) on November 20, 2024, the RWSC Vice-Chair shall be appointed as the WAC Chair.

ALTERNATIVES

Alternative 1

That the Vice-Chair of the Juan de Fuca Water Distribution Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

Alternative 2

That another member of the Juan de Fuca Water Distribution Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

CONCLUSION

The *Capital Regional Water Supply and Sooke Hills Protection Regulation* states that Water Advisory Committee membership shall include representation from each of the Water Commissions. Staff are seeking the appointment of a Juan de Fuca Water Distribution Commission member to the Water Advisory Committee.

RECOMMENDATION

That the Vice-Chair of the Juan de Fuca Water Distribution Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

Submitted by:	Denise Dionne, Manager, Business Support Services
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: WAC Terms of Reference

Terms of Reference



WATER ADVISORY COMMITTEE

PREAMBLE

In 1997 the *Greater Victoria Water District Act* was repealed and replaced by the *Capital Regional Water Supply and Sooke Hills Protection Act* (Act). The implementation of the Act is governed by the Capital Regional Water Supply and Sooke Hills Protection Regulation (Regulation). Both the Act and the Regulation were enacted August 1, 1997.

Under the Regulation the Capital Regional District (CRD) must establish by bylaw a standing committee of the Regional Board known as the Regional Water Supply Commission (Commission). The Commission was established in September, 1997. The Regulation further requires the appointment of a Regional Water Supply, Protection and Conservation Advisory Committee (Committee) to provide advice to the Commission on water supply, water quality, the stewardship of lands held by the CRD for water supply purposes and water conservation measures.

These terms of reference serve to clarify the mandate, responsibilities and procedures and supplement Bylaw No. 2541, "Water Advisory Committee Bylaw No. 1, 1997".

The Committee's official name is to be:

Water Advisory Committee

1.0 PURPOSE

- a) Reviewing options for water supply, water quality, water conservation and the stewardship of catchment lands based on their technical and economic merit;
- b) Taking into consideration the social and environmental impacts in the review of options;
- c) Ensuring all relevant issues are being considered;
- d) Advising on the development of a public consultation process;
- e) Attending and participating, when required, in public meetings, open houses, etc.;
- f) Communicating the issues being considered to groups represented by the Committee members and reporting comments/concerns back to the Committee; and
- g) Making recommendations to be forwarded to the Regional Water Supply Commission.

2.0 ESTABLISHMENT AND AUTHORITY

- a) The mandate of the Water Advisory Committee is to provide advice to the Regional Water Supply Commission with a view to the current Strategic Plan approved by the Regional Water Supply Commission and the priorities defined within, on water supply, water quality and stewardship of the lands held by the Regional District for water supply purposes and water conservation purposes.
- b) The Water Advisory Committee shall, at its first meeting each year, appoint as its Chair the Vice-Chair of the Regional Water Supply Commission, with a term commencing and ending commensurate to the term of the Vice-Chair. The Water Advisory Committee shall, at its first meeting each year, elect from among its members a Vice-Chair of the Water Advisory Committee.

3.0 COMPOSITION

The Committee shall consist of 10 to 15 members plus First Nations representation, with a diversity of background, interests and geographical location, representing a balance between technical and non-technical members and industry and public members.

The membership of the Water Advisory Committee is comprised as follows:

- (a) one representative each from:
 - Regional Water Supply Commission;
 - Juan de Fuca Water Distribution Commission; and
 - Saanich Peninsula Water Commission
- (b) One (1) representative from each of the following:
 - The agriculture community
 - Groups concerned with the protection of fish habitats
 - Environmental groups
 - Commercial and industrial water users
 - Residents and ratepayers' associations
 - Island Health
 - The scientific community
- (c) up to five representatives from other bodies the Regional District Board considers appropriate.
- (d) one representative from each First Nation in the Capital Regional District, who may participate in Water Advisory Committee meetings (as ex officio) at their pleasure, in accordance with Bylaw No. 3828, "Capital Regional District Board Procedures Bylaw, 2012", where the First Nation has an interest in matters being considered by the Water Advisory Committee.

4.0 TERM OF SERVICE

In order to ensure on-going opportunities to serve on the Committee and to maintain continuity, the Regional Water Supply Commission will appoint Committee members for up to a two-year term, to a maximum participation of three terms (i.e. six years). The Committee may request that the Commission replace a member who has missed three consecutive meetings.

5.0 PROCEDURES

- a) The Regional Water Supply Commission will approve the Committee terms of reference annually.
- b) Issues requiring consideration by the Committee will be identified by the Commission, staff or the Committee. Issues and recommendations for the Committee's consideration will be submitted to the Committee in the form of a staff report.
- c) The Committee must follow Bylaw No. 3828, "Capital Regional District Board Procedures Bylaw, 2012", when conducting a meeting, so far as they are applicable.
- d) Regular meetings of the Committee will be set based on the need for consideration of issues identified by the Commission or staff, or at the call of the Committee Chair. At a minimum there will be two meetings per year.
- e) The agenda will be finalized in consultation between staff and the Chair and Vice Chair of the Committee. Items to be included in the agenda must be received by the Committee secretary at least one week in advance of a meeting.
- f) A quorum is a majority of the Committee membership and is required to conduct committee business.

6.0 RESOURCES AND SUPPORT

- a) The General Manager of Integrated Water Services will be the staff liaison for the Committee and will lead the coordination and allocation of resources to the Committee.
- b) Minutes and agendas are prepared and distributed by Integrated Water Services staff.

7.0 RELATIONSHIP WITH REGIONAL WATER SUPPLY COMMISSION

- a) Reports and recommendations from the Committee will be forwarded to the Commission through the Committee Chair. Alternatively, where the Committee makes a recommendation to staff, the Committee's recommendation will be incorporated in a report by staff to the Commission.
- b) The General Manager will attempt to keep the Committee apprised of reports or initiatives with such implications. Every effort should be made to maintain a streamlined and efficient process.

REPORT TO JUAN DE FUCA WATER DISTRIBUTION COMMISSION MEETING OF FEBRUARY 3, 2026

SUBJECT Juan de Fuca Water Distribution System Annual Operational Report

ISSUE SUMMARY

To provide the Juan de Fuca (JDF) Water Distribution Commission with a 2025 Annual Operational Update on the JDF Water Distribution System (the System).

BACKGROUND

Operations Update

Water Operations maintains and operates the System including planned and unplanned maintenance. The annual 2025 operating budget totaled \$6.5 million. The following provides a summary of key operational activities that occurred in 2025.

Post Disaster Program

The Capital Regional District (CRD) has retained Carollo Engineers to begin development of a regional Water Resiliency Plan to strengthen the water system's ability to respond to catastrophic events or major disruptions. This includes JDF, Regional Water Supply and Saanich Peninsula Water Supply. The intent of the project is to define realistic levels of water service during and after emergencies and to build a shared understanding among CRD, municipal partners and First Nations. The project is in its early stages, with the first step being a visioning workshop with CRD staff to establish overall direction and objectives. Subsequent work will include engagement with service groups and regional partners, with a presentation to this Commission as part of the process. The framework will ultimately support clearer expectations and coordinated response during emergency water supply situations.

Emergency Response

The System is remotely monitored 24 hours a day seven days a week (24/7) by the Goldstream Water Treatment Plant. Monitoring is an indicator of problems in the System requiring an Operator to attend. A Water Operator is on call continuously outside of regular working hours and available to respond to emergencies 24/7. In 2025, there were no watermain breaks.

Flushing Program

Flushing reduces sediment and ensures the chlorine residuals remain high throughout the system.

Flushing of the 544,000 meters of water mains within the System is on a two-year cycle, with approximately 50% of the system flushed each year. In 2025 50% of the System was flushed, achieving the defined service objective.

The 2026 flushing program commenced in January 2026.

Residential Meter Replacement Program

Over the next 8–10 years, approximately 20,000 meters (77%) are projected to reach the end of their expected service life. In 2025, a total of 1,325 (5% of total JDF meters) residential meters were replaced, demonstrating strong program delivery. In 2026, the program adds one full-time equivalent position and \$1.2 million in funding to achieve a replacement target of 1,750 meters, with continued emphasis on prioritizing high-risk assets and maintaining efficient delivery. In 2027, an additional full-time equivalent position and a further \$1.2 million increase will support scaling the program to a sustained replacement rate of 2,500 meters per year, strengthening long-term risk reduction and system reliability. This will achieve the goal of a proactive 25-year replacement cycle by 2036.

Year	Meters Replaced
2023	860
2024	1,290
2025	1,325
2026	1,750 (Target)
2027	2,500 (Target)

Developer Connections

Expansion of the System continues, driven by development. In 2025 approximately 61 developer connections were completed, using a total of 4,974 labour hours.

CONCLUSION

This report provides the Juan de Fuca Water Distribution Commission with updates on ongoing operational programs for the Juan de Fuca Water Distribution System.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Shayne Irg, P.Eng., Senior Manager, Water Infrastructure Operations
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

REPORT TO JUAN DE FUCA WATER DISTRIBUTION COMMISSION MEETING OF FEBRUARY 3, 2026

SUBJECT **Water Meter Replacement Strategy**

ISSUE SUMMARY

To provide the Juan de Fuca Water Distribution Commission (Commission) with an update on the Juan de Fuca (JDF) Water Meter Plan project

BACKGROUND

Juan de Fuca (JDF) Water Distribution System (WDS) customers receive water via metered service connections. These water meters range in size from 12mm to 250mm in diameter, and some were installed as long ago as 1994. As of January 2025, the WDS includes approximately 25,600 meters that are less than 50mm and 1,100 meters that are 50mm and larger. There are currently 7,000 meters that have exceeded their life expectancy, along with approximately 20,000 meters using legacy Sensus MXU Radios, which will no longer be supported after 2025.

As presented in the Draft 2026 JDF Water Distribution Service Budget at the October 7, 2025, Commission meeting, Project 25-01 Water Meter Plan will include a review our long-term meter replacement strategy and will incorporate a review of meter and meter reading technology advancements.

The project has approved funding based on the 2025 JDF Water Distribution 5-year Capital Plan as follows:

Line Item	Project Name	Approved 2025 Budget
25-01	Water Meter Plan	\$250,000

The goal of the Water Meter Plan (Plan) is to outline a comprehensive strategy for replacing water meters and updating meter technology in the JDF WDS. As part of this project, a consultant, led by the Capital Regional District (CRD), will assess the existing infrastructure, engage interested parties, review and recommend meter technology, and deliver a phased implementation plan of water meter replacement that ensures accuracy, reliability, and long-term cost efficiency.

The following departments have been identified as interested parties and will provide input into this Plan:

- Infrastructure and Water Services (IWS) – Infrastructure Planning & Engineering
- IWS – Water Distribution Operations
- IWS – Corporate Asset & Maintenance Management (CAMM)
- Finance & Technology (F&T) – Technology & Digital Transformation
- F&T – Revenue (Billing)
- Parks Recreation & Environmental Services – Environmental Planning & Initiatives (Water Conservation)

A Request for Proposal (RFP) was issued in November 2025 and closed in December 2025. Four proposals were received, and after the technical and financial proposals were reviewed by CRD staff, the project was awarded to Kerr Wood Leidal (KWL) consultants in January 2026 for the amount of \$149,703 (excluding taxes). The start up meeting is anticipated to be scheduled once the contract has been signed (end of January, beginning of February), and work is anticipated to be completed by end of Q3 2026. Staff will update the Commission once the project has been completed.

IMPLICATIONS

Alignment with Board & Corporate Priorities

The Plan will evaluate modern metering and meter reading technologies, consistent with the CRD Board's 2023–2026 priority of Climate Action & Environment, which emphasizes reducing emissions and supporting sustainable service delivery. Remote and cellular-based metering systems have the potential to decrease vehicle trips associated with manual meter reading, thereby reducing greenhouse gas emissions and improving operational efficiency. This work also aligns with the Regional Water Supply Strategic Plan's commitments to providing safe, reliable drinking water and ensuring efficient, effective, and innovative operations of water system infrastructure and may also benefit water conservation efforts.

Financial Implications

The Plan will guide the CRD in making informed decisions on implementing meter technology while carefully evaluating associated costs. It will provide a framework to assess the financial impacts of the meter replacement strategy, including capital investment, lifecycle costs, and potential savings. This approach will ensure that technology upgrades align with long-term fiscal responsibility and sustainable service delivery.

Service Delivery Implications

The Plan's goal is to strengthen the CRD's ability to provide consistent, high-quality water service by ensuring accurate and timely meter data. More frequent readings allow earlier leak detection, reducing unexpected high bills, limiting property damage, and preventing unnecessary water loss. Reliable data supports efficient operations, proactive maintenance, and improved customer service. Improved meter data quality enhances customer service by giving staff better information to quickly resolve billing inquiries and helping customers understand how their water use affects their bills. The Plan will also outline technology and financial considerations to maintain service reliability and meet future demand.

Climate Implications

Depending on the meter reading technology recommended through the study, there may be opportunities to reduce the number of vehicle trips required for meter reading. Many modern systems are fully remote, such as cellular-based technologies, which can significantly decrease the need for field visits and the associated greenhouse gas emissions. Another advantage of some of the new meter read technologies is the ability to capture continuous meter readings, which helps identify and address leaks early, ultimately reducing overall water use.

CONCLUSION

This report provides the Juan de Fuca Water Distribution Commission with an update on the Juan de Fuca.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Joseph Marr, P.Eng., Senior Manager, Infrastructure Engineering
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

HOTSHEET AND ACTION LIST

Regional Water Supply Commission

The following is a quick snapshot of the FINAL decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

Wednesday, October 15, 2025

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

6. CONSENT AGENDA

6.1. 25-1085 Summary of Recommendations from Other Water Commissions A. Fraser

Recommendation: There is no recommendation. This report is for information only.

6.2. 25-1084 Water Watch Report

Recommendation: There is no recommendation. This report is for information only.

7. COMMISSION BUSINESS

7.1. 25-1037 General Manager's Verbal Update – October A. Fraser

Recommendation: There is no recommendation. This verbal update is for information only.

7.2. 25-0790 Saanich Peninsula Water Commission Amalgamation Study Update A. Fraser

Recommendation: There is no recommendation. This report is for information only.

7.3. 25-1028 Regional Water Supply Service 2026 Capital and Operating Budget A. Fraser / N. Chan

This item is referred to Committee of the Whole on October 29, 2025

Recommendation: The Regional Water Supply Commission recommends that the Committee of the Whole recommend that the Capital Regional District Board:

1. Approve the 2026 Operating and Capital Budget and the Five-Year Capital Plan;
2. Approve the 2026 wholesale water rate of \$0.9314 per cubic metre;
3. Approve the 2026 agricultural water rate of \$0.2105 per cubic metre;
4. Direct staff to balance the 2025 actual revenue and expense on the transfer to the water capital fund;
5. Direct staff to update carry forward balances in the 2026 Capital Budget for changes after year end; and
6. Direct staff to amend the Water Rates Bylaw accordingly.

HOTSHEET AND ACTION LIST

Regional Water Supply Commission

The following is a quick snapshot of the FINAL decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

Wednesday, November 19, 2025

1:30 PM

**6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7**

6. CONSENT AGENDA

6.1. 25-1224 Summary of Recommendations from Other Water Commissions A. Fraser

Recommendation:There is no recommendation. This report is for information only.

6.2. 25-1214 Water Watch Report

A. Fraser

Recommendation:There is no recommendation. This report is for information only.

7. COMMISSION BUSINESS

7.1. 25-1185 General Manager's Verbal Update – November

A. Fraser

Recommendation:There is no recommendation. This verbal update is for information only.

7.2. 25-1165 Monthly Drinking Water Quality Dashboard

G. Harris

Recommendation:That the Regional Water Supply Commission receive this report for information and endorse the monthly presentation of the Drinking Water Quality Dashboard.

7.3. 25-1216 Proposed Regional Water Supply Service Development Cost Charge Bylaw - Engagement Summary Vol. 3

A. Fraser

Recommendation:There is no recommendation. This report is for information only.

7.4. 25-1218 Proposed Regional Water Supply Service Development Cost Charge Program and Bylaw - Update and Next Steps

A. Fraser

Alternative 2: That the Regional Water Supply Commission direct Capital Regional District (CRD) staff to prepare a draft Regional Water Supply Development Cost Charge (DCC) Bylaw for consideration at a future Commission meeting, and that the bylaw include a Municipal Assist Factor (MAF) of one percent.

HOTSHEET AND ACTION LIST

Regional Water Supply Commission

Wednesday, December 17, 2025

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Special Meeting

The following is a quick snapshot of the FINAL decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

5. SPECIAL MEETING MATTERS

5.1. 25-1340 2025 Regional Water Supply Strategic Plan - Final

Recommendation: That the Regional Water Supply Commission:

1. Approve the 2025 Regional Water Supply Strategic Plan, which has been developed in consideration with a commitment to ongoing engagement and responsiveness to future input, as presented and direct staff to move forward with the actions identified; and
2. Direct staff to forward the 2025 Regional Water Supply Strategic Plan to the Capital Regional District Board for information and make the Plan available for public distribution.]

A. Fraser

HOTSHEET AND ACTION LIST

Regional Water Supply Commission

Wednesday, January 21, 2026

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

The following is a quick snapshot of the FINAL decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

ELECTION OF CHAIR – Commissioner Baird by acclamation

ELECTION OF VICE CHAIR – Commissioner Wagner by ballot

8. CONSENT AGENDA

8.1. 26-0042 Summary of Recommendations from Other Water Commissions

Recommendation: There is no recommendation. This report is for information only.

A. Fraser

8.2. 26-0037 Water Watch Report

Recommendation: There is no recommendation. This report is for information only.

A. Fraser

8.3. 26-0060 Monthly Drinking Water Quality Dashboard - December 2025

Recommendation: There is no recommendation. This report is for information only.

REMOVED FROM CONSENT

G. Harris

8.4. 25-1349 2025 Regional Water Supply Watershed Tours and Classroom Education

Recommendation: There is no recommendation. This report is for information only.

REMOVED FROM CONSENT

A. Fraser

9. COMMISSION BUSINESS

9.1. 26-0030 General Manager's Verbal Update - January

Recommendation: There is no recommendation. This verbal update is for information only.

A. Fraser

9.2. 25-0038 Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

Recommendation: That the Regional Water Supply Commission recommend to the Capital Regional District Board that:

1. Bylaw No. 4658, "Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026" be introduced and read a first, second and third time; and
(WP - All)
2. Bylaw No. 4658, "Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026" be submitted to the British Columbia Inspector of Municipalities for Statutory Approval pursuant to the Local Government Act.
(NWA)

A. Fraser

9.3. 25-1350 *Leech Restoration Project Closeout Report*

Recommendation: There is no recommendation. This report is for information only.

A. Fraser

HOT SHEET AND ACTION LIST

Saanich Peninsula Water Commission

The following is a quick snapshot of the FINAL decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

Tuesday, October 21, 2025 **9:30 AM** **Sidney Community Safety Building**
2245 Oakville Ave., Sidney, BC

Special Meeting - Budget

4. Special Meeting Matters

4.1. **25-1037** General Manager's Verbal Update – October A. Fraser

Recommendation:There is no recommendation. This verbal update is for information only.

4.2. **25-1029** Saanich Peninsula Water Service 2026 Capital and Operating Budget A. Fraser/N. Chan

This item is referred to CoW on October 29, 2025

Recommendation:The Saanich Peninsula Water Commission recommends that the Committee of the Whole recommend that the Capital Regional District Board:

1. Approve the 2026 Operating and Capital Budget and the Five-Year Capital Plan;
2. Approve the 2026 Saanich Peninsula Water Service wholesale water rate of \$1.3593 per cubic meter, and the Agricultural Research Station water rate of \$1.3945 per cubic meter, adjusted, if necessary, by any changes in the Regional Water Supply wholesale water rate;
3. Direct staff to balance the 2025 actual revenue and expense on the transfer to capital reserve fund;
4. Direct staff to update carry forward balances in the 2026 Capital Budget for changes after year end; and
5. Direct staff to amend the Wholesale Water Rates Bylaw accordingly.

CAPITAL REGIONAL DISTRICT - INTEGRATED WATER SERVICES
Water Watch

Issued January 26, 2026

Water Supply System Summary:

1. Useable Volume in Storage:

Reservoir	January 31 5 Year Ave		January 31/25		January 25/26		% Existing Full Storage
	ML	MIG	ML	MIG	ML	MIG	
Sooke	90,043	19,809	87,340	19,215	92,727	20,400	100.0%
Goldstream	9,652	2,123	9,824	2,161	9,905	2,179	99.9%
Total	99,695	21,933	97,164	21,376	102,632	22,579	100.0%

2. Average Daily Demand:

For the month of January 105.8 MLD 23.3 MIGD

For week ending January 25, 2026 106.4 MLD 23.4 MIGD

Max. day January 2026, to date: 111.1 MLD 24.4 MIGD

3. Average 5 Year Daily Demand for January

Average (2021 - 2025) 104.7 MLD ¹ 23.0 MIGD ²

¹MLD = Million Litres Per Day

²MIGD = Million Imperial Gallons Per Day

4. Rainfall January:

Average (1914 - 2025): 268.7 mm

Actual Rainfall to Date 209.5 mm (78% of monthly average)

5. Rainfall: Sep 1- Jan 25

Average (1914 - 2025): 1,015.8 mm

2025/2026 1,090.1 mm (107% of average)

6. Water Conservation Required Action:

To avoid possible leaks this spring, now is the time to winterize your sprinkler system.

Visit our website at www.crd.bc.ca/water for more information.

If you require further information, please contact:

Alicia Fraser, P. Eng.
 General Manager, CRD - Integrated Water Services
 or
 Glenn Harris, Ph D., RPBio
 Senior Manager - Environmental Protection

Capital Regional District Integrated Water Services
 479 Island Highway
 Victoria, BC V9B 1H7
 (250) 474-9600

Daily Consumption

January 2026

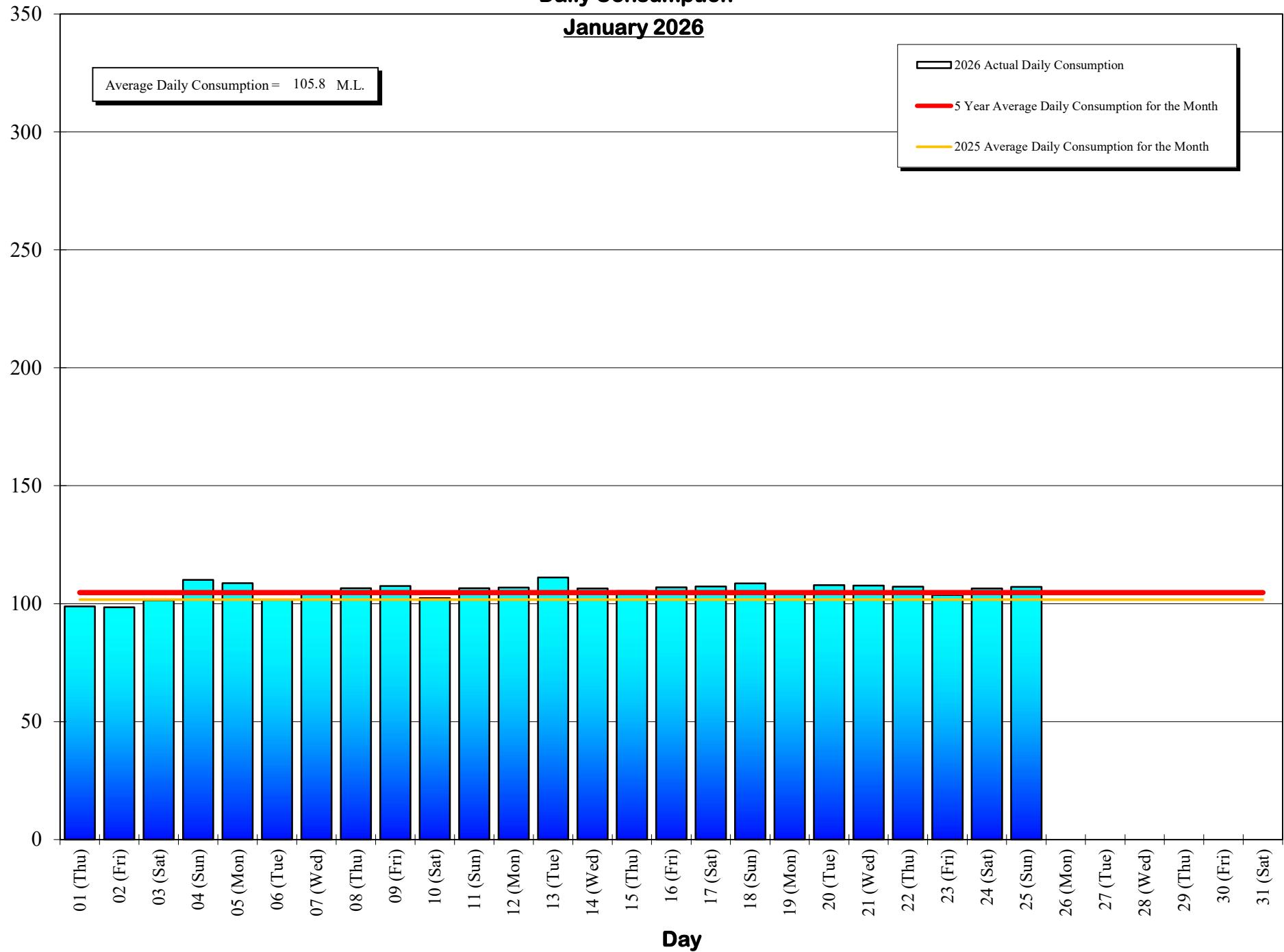
Average Daily Consumption = 105.8 M.L.

2026 Actual Daily Consumption

5 Year Average Daily Consumption for the Month

2025 Average Daily Consumption for the Month

Consumption (Million Litres)



Daily Consumptions: - January 2026

Date	Total Consumption		Air Temperature @ Japan Gulch		Weather Conditions	Precipitation @ Sooke Res.: 12:00am to 12:00am		
	(ML) ¹	(MIG) ²	High (°C)	Low (°C)		Rainfall (mm)	Snowfall ² (mm)	Total Precip.
01 (Thu)	98.8	21.7	5	0	Cloudy / Fog	0.0	0.0	0.0
02 (Fri)	98.5	<=Min	21.7	6	Cloudy / Fog / Showers	2.0	0.0	2.0
03 (Sat)	101.4		22.3	8	Cloudy / Fog / Showers	12.3	0.0	12.3
04 (Sun)	110.1		24.2	7	Cloudy / Showers	5.9	0.0	5.9
05 (Mon)	108.7		23.9	5	Cloudy / P. Sunny / Showers	1.8	0.0	1.8
06 (Tue)	101.6		22.3	6	Cloudy / P. Sunny / Rain	43.5	0.0	43.5
07 (Wed)	105.2		23.1	3	Cloudy / Rain	19.2	2.0	19.4
08 (Thu)	106.5		23.4	5	Cloudy / P. Sunny / Showers	0.9	0.0	0.9
09 (Fri)	107.5		23.7	7	Cloudy / Showers	1.0	0.0	1.0
10 (Sat)	102.4		22.5	4	Cloudy / Fog / Showers	13.0	0.0	13.0
11 (Sun)	106.5		23.4	8	Cloudy / Fog / Rain	52.0	0.0	52.0
12 (Mon)	106.8		23.5	11	Cloudy / Fog / Rain	55.4	0.0	55.4
13 (Tue)	111.1	<=Max	24.4	11	Cloudy / Fog / Showers	1.0	0.0	1.0
14 (Wed)	106.4		23.4	10	Cloudy / Fog / Showers	0.7	0.0	0.7
15 (Thu)	105.3		23.2	8	Cloudy / P. Sunny	0.0	0.0	0.0
16 (Fri)	106.9		23.5	6	Sunny	0.0	0.0	0.0
17 (Sat)	107.3		23.6	5	P. Sunny / Showers	0.2	0.0	0.2
18 (Sun)	108.6		23.9	6	Sunny	0.0	0.0	0.0
19 (Mon)	105.0		23.1	5	P. Sunny / Showers	0.2	0.0	0.2
20 (Tue)	107.8		23.7	6	Cloudy / P. Sunny	0.0	0.0	0.0
21 (Wed)	107.7		23.7	4	P. Sunny / Showers	0.2	0.0	0.2
22 (Thu)	107.2		23.6	5	Cloudy / Fog / P. Sunny	0.0	0.0	0.0
23 (Fri)	103.7		22.8	4	Cloudy / P. Sunny	0.0	0.0	0.0
24 (Sat)	106.4		23.4	1	Cloudy / P. Sunny	0.0	0.0	0.0
25 (Sun)	107.1		23.6	3	Cloudy / Fog / P. Sunny	0.0	0.0	0.0
26 (Mon)								
27 (Tue)								
28 (Wed)								
29 (Thu)								
30 (Fri)								
31 (Sat)								
TOTAL	2644.5	ML	581.74	MIG		209.3	2	209.5
MAX	111.1		24.43	11	9	55.4	2	55.4
AVG	105.8		23.27	6.1	2.2	8.4	0	8.4
MIN	98.5		21.67	1	-3	0.0	0	0.0

1. ML = Million Litres

2. 10% of snow depth applied to rainfall figures for snow to water equivalent.

Average Rainfall for January (1914-2025)	268.7 mm
Actual Rainfall: January	209.5 mm
% of Average	78%
Average Rainfall (1914-2025): Sept 01 - Jan 25	1,015.8 mm
Actual Rainfall (2025/26): Sept 01 - Jan 25	1,090.1 mm
% of Average	107%

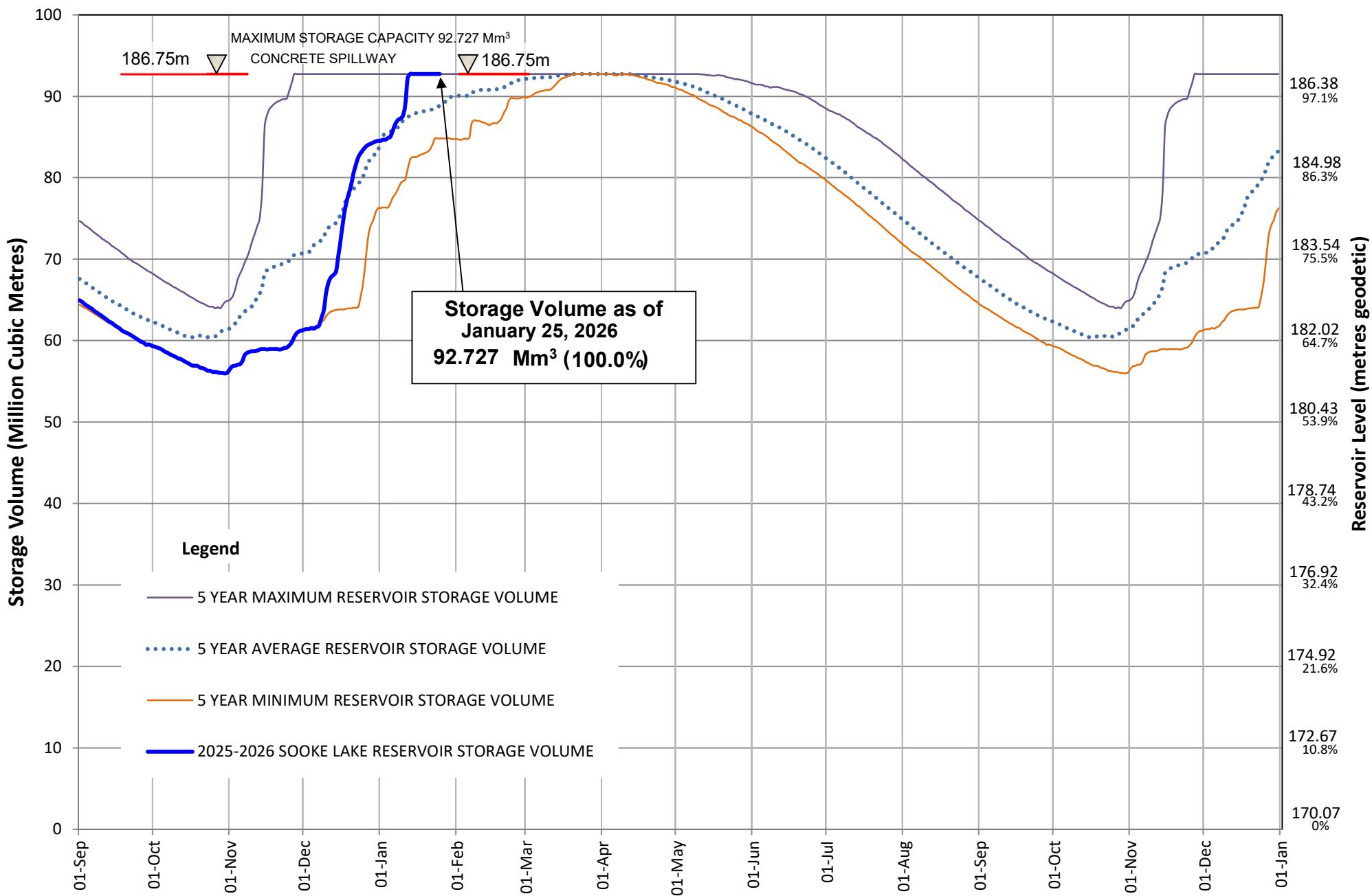
Number days with precip. 0.2 or more
16

Water spilled at Sooke Reservoir to date (since Sept. 1) =

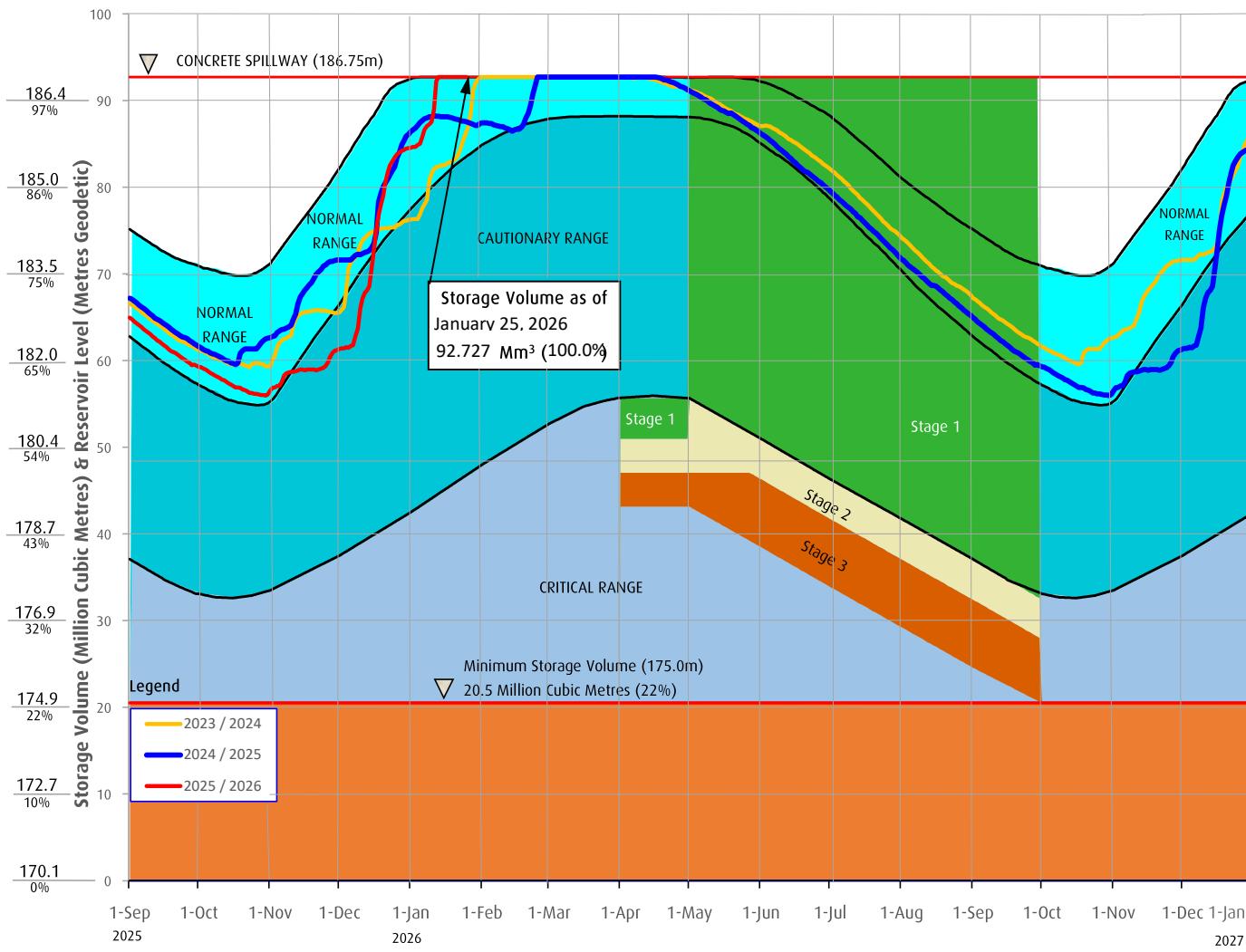
0.50 Billion Imperial Gallons
2.30 Billion Litres

SOOKE LAKE RESERVOIR STORAGE SUMMARY

2025 / 2026



Sooke Lake Reservoir Storage Level Water Supply Management Plan



FAQs

How are water restriction stages determined?

Several factors are considered when determining water use restriction stages, including,

1. Time of year and typical seasonal water demand trends;
2. Precipitation and temperature conditions and forecasts;
3. Storage levels and storage volumes of water reservoirs (Sooke Lake Reservoir and the Goldstream Reservoirs) and draw down rates;
4. Stream flows and inflows into Sooke Lake Reservoir;
5. Water usage, recent consumption and trends; and customer compliance with restriction;
6. Water supply system performance.

The Regional Water Supply Commission will consider the above factors in making a determination to implement stage 2 or 3 restrictions, under the Water Conservation Bylaw.

At any time of the year and regardless of the water use restriction storage, customers are encouraged to limit discretionary water use in order to maximize the amount of water in the Regional Water Supply System Reservoirs available for nondiscretionary potable water use.

Stage 1 is normally initiated every year from May 1 to September 30 to manage outdoor use during the summer months. During this time, lawn watering is permitted twice a week at different times for even and odd numbered addresses.

Stage 2 is initiated when it is determined that there is an acute water supply shortage. During this time, lawn water is permitted once a week at different times for even and odd numbered addresses.

Stage 3 is initiated when it is determined that there is a severe water supply shortage. During this time, lawn watering is not permitted. Other outdoor water use activities are restricted as well.

For more information, visit www.crd.bc.ca/drinkingwater

Useable Reservoir Volumes in Storage for January 25, 2026

