

Meeting Minutes

Juan De Fuca Water Distribution Commission

Tuesday, February 3, 2026

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT:

G. Baird (Chair), M. Wagner (Vice Chair) (1:36 pm), S. Donaldson, D. Grove, K. Guiry, K. Pearson (EP), J. Rogers

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; G. Harris, Senior Manager, Environmental Protection (EP); J. Kelly, Manager, IWS Capital Projects; D. Robson, Manager, Saanich Peninsula Gulf Island Operations; D. Dione, Manager, IWS Business Support Services; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: A. Wickheim

The meeting was called to order at 1:30 pm.

1. Territorial Acknowledgement

Chair Baird provided the Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Grove, **SECONDED** by Commissioner Rogers,
That the agenda for the Juan De Fuca Water Distribution Commission meeting of
February 3, 2026 be approved.
CARRIED

3. Adoption of Minutes

- 3.1. [26-0029](#) Minutes of the Juan de Fuca Water Distribution Commission Meeting of
October 7, 2025

That the minutes of the Juan de Fuca Water Distribution Commission meeting of
October 7, 2025 be adopted as circulated.

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. [26-0031](#) General Manager's Verbal Update - February

A. Fraser spoke to Item 6.1. and advised:

- the Sooke Lake Reservoir hit capacity mid January
- the water watch report shows well below seasonal average until mid-December
- heavy rain in December exemplifies seasonal variability
- importance of infrastructure investments and demand management
- the Regional Water supply Strategic Plan has been made public

Vice Chair Wagner joined the meeting in person at 1:36 pm.

6.2. [26-0035](#) Juan de Fuca Water Distribution Commission Appointment to Water Advisory Committee

D. Dione presented Item 6.2.

Discussion ensued regarding the requirement for the appointment of Juan de Fuca Water Distribution Commission member alternate.

MOVED by Commissioner Wagner, SECONDED by Commissioner Grove, That Commissioner John Rogers of the Juan de Fuca Water Distribution Commission be appointed as the Juan de Fuca Water Distribution Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

CARRIED

6.3. [26-0103](#) Juan de Fuca Water Distribution System Annual Operational Report

S. Irg presented Item 6.3. for information.

Discussion ensued regarding:

- frequency of water main flushing and related conditions required
- upcoming report on the post disaster program within the next year
- flushing water lines on private property is not under CRD jurisdiction
- the water quality department handles all related calls within the region

6.4. [26-0033](#) Water Meter Replacement Strategy

J. Marr presented Item 6.4. for information.

Discussion ensued regarding:

- the meter manufacturer has discontinued the models currently in use
- current budget for replacement will prioritize broken meters
- the upcoming asset management plan highlights the need for new meters
- an upcoming meter replacement strategy to provide information on future replacements

6.5. [26-0041](#) Summary of Recommendations from Other Water Commissions

A. Fraser spoke to Item 6.5. for information.

6.6. [26-0038](#) Water Watch Report

A. Fraser spoke to Item 6.6. for information.

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Commissioner Guiry, SECONDED by Commissioner Donaldson,
That the Juan De Fuca Water Distribution Commission meeting of February 3,
2026 be adjourned at 2:03 pm.
CARRIED**

Chair

Recorder