

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

Minutes of Regular Meeting

09 February 2026 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

Commissioners: Tim Frick, Cecilia Suh, Lisa Baile, Andrea Mills, Paul Kubik, Carolyn Cartwright-Owers, Connie Sears (via Zoom)

Regrets:

Staff: Rob Fawcett (Project Coordinator, via Zoom), Matthew Coutts (Admin-PIPRC), Melody Pender (CRD), Ben Symons (Maintenance Contractor), CRD Justine Starke (via Zoom)

Guests:

Regrets: Kevin Balmer, Paul Brent (CRD Director)

1. CALL TO ORDER: 3:33 pm

2. TERRITORIAL ACKNOWLEDGEMENT

Chair Frick read a territorial acknowledgement to begin the meeting.

2. APPROVAL OF AGENDA

MOTION: That the subject of vehicle access to Mortimer Spit be added to New Business.

M: Comm. Baile, S: Chair Frick

Carried

MOTION to approve the 09 Feb. 2026. PIPRC agenda as amended.

Motion: Kubic Second: Baile

Carried

3. ADOPTION OF MINUTES

MOTION to approve the 12 Jan. 2026 PIPRC minutes as submitted.

M-Comm. Kubic, S-Comm. Cartwright-Owers

Carried: Approved

4. DELEGATION

No delegations.

5. CORRESPONDENCE AND BUSINESS ARISING

5.1 CRD Chair Tim Frick – Exciting time for PIPRC, lots of projects underway.

5.2 Chair Report and Correspondence

5.2.1 Correspondence

- GINPR community liaison committee

Comm. Kubic has expressed interest in joining the GINPR community liaison committee and will take the lead on behalf of PIPRC. Comms. Baile and Cartwright-Owers will assist.

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6. OPERATIONS

6.1 Maintenance Ben Symons

Discussed work under way, including next steps for Danny Martin Park area, the Firehall/Lower Disc Park Trail, and issues related to the slope of the earthen ramp beach access project at Gowlland Point O/A. Logistics and budget discussion to be held after the project receives proper approval.

6.2 Restoration Update

Chair Frick noted PICA would present updates twice a year. CRD Starke noted the current agreement notes once per year. Consensus is PICA will provide updates once a year, and PPIPRC welcomes additional updates as necessary.

Discussion about priorities for PICA restoration work. Based on previous discussion and follow-up between Comms Cartwright-Owers and Baile PICA representative, the following locations were identified as priorities: Sandry Sievert Park (planting, and removing invasives), Welcome Bay (removing daphne, holly and ivy), Gardom Lane, Mount Elizabeth and Oaks Bluff (removing broom).

Symons (maintenance) noted jurisdictional issues with Welcome Bay trail and recommended replacing it with Schooner Reef Park.

MOTION: That PIPRC request PICA restoration work to prioritize the following: Danny Martin Park, George Hill, conducting the annual broom bash, Shingle Bay restoration area, Sandry Sievert Park (planting, and removing invasives), Schooner Reef (removing daphne, holly and ivy), Gardom Lane, Mount Elizabeth and Oaks Bluff (removing broom).

M- Comm Cee, S-Comm. Baile

Carried

7. PROJECTS

7.1 Dog Park Advisory Group - nothing to report

7.2 Capital Projects Rob Fawcett

- Work done on Schooner Trail, aside from painting crosswalks (Coastal Wolf Construction to complete this spring).
- March 28 event at Port Browning, and ribbon cutting ceremony tentatively planned for this date.
- Danny Martin Park - Have commissioned registered biologist Olga Lansdorp (LGL Limited) on an environmental management plan for the multiple projects in the area.

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8. FINANCE AND COMMUNICATIONS

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8.1 Treasurer's Report

Chair Frick presented the 2025 year end financial overview, noting park operating revenue (\$190,000) outpaced operating expenses by \$61,000, which has been directed to the Capital Reserve Fund for use on project work.

Discussion on increase to service contract budget to cover maintenance of Schooner trail. The 2026 operating budget includes \$3600 for this work. Comm. Kubic suggested setting aside more than \$500/month for maintenance of Schooner Trail. CRD Starke noted that the trail is considered a "recreational trail" which is a different standard of care than transportation trail (out of PIPRC purview). Consensus is the funding remains as planned for the first year, with intention to reconsider in the future.

Motion: Accept the financial report submitted to PIPRC on February 9, 2026.

M-Chair Frick, S-Comm. Suh

Carried

8.2 Communications

Chair Frick requested volunteers for communication work and Facebook posting. Comm. Mills offered to manage Facebook posts with some direction. Comms. Sears offered to help with the communications. Chair Frick says he will write this month's article for The Pender Post. Comm. Mills volunteered to write the article next month.

9. NEW BUSINESS:

- **Bouldering Wall**

Progress on the project continues, and the group leading the initiative reported to PIPRC they have the support of neighbouring residents

Comm. Kubic suggested the parties leading the project incorporate into a non-profit society. Comm. Sears questioned if securing a contract with the individuals would work. It was clarified that the bouldering wall team is currently associated with PIRAHA, which resolves the issue.

MOTION: That PIPRC approve funding in principle of \$30,000 for the Bouldering Wall, subject to the requirements of safety regulations, maintenance and engineering issues being met.

M- Chair Frick, S- Comm. Mills

Carried

- **Mortimer Spit Access**

Comm. Baile questioned the process of allowing vehicles on the spit, and posited requiring visitors to park in the lot at the top of the hill. Symons (maintenance) flagged this discussion was held previously and PIPRC elected not to move forward with changes.

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10. **IN CAMERA**

MOTION: THAT the Pender Parks and Recreation Commission close the meeting pursuant to Section 90-1(c) of the Community Charter (employee relations) and that CRD staff be allowed to attend.

M-Comm Mills S-Chair Frick

Carried

Time Into Camera: 4:34 pm

Time Out of Camera: 5:17 pm

Rise and Report: PIPRC Agreed that PICA restoration priorities to include: Danny Martin Park, George Hill, conducting the annual broom bash, Shingle Bay restoration area, Sandry Sievert Park (planting, and removing invasives), Schooner Reef (removing daphne, holly and ivy), Gardom Lane, Mount Elizabeth and Oaks Bluff (removing broom).

11. **NEXT MEETING:** March 9, 2026, 3:30 pm at Community Hall

12. **MOTION TO ADJOURN:**

M-Kubic S-Comm Mills

Carried

Meeting called to a close at 5:19 pm.