Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Notice of Meeting and Meeting Agenda
Capital Regional District Board

Wednesday, March 11, 2026 | **12:10 PM** | **6th Floor Boardroom, 625 Fisgard Street, Victoria, BC**

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. 26-0264 Minutes of the Capital Regional District Board meeting of February 11, 2026

Recommendation: That the minutes of the Capital Regional District Board meeting of February 11, 2026 be adopted as circulated.

Attachments: Minutes - February 11, 2026

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. CONSENT AGENDA

6.1. 26-0012 Beyond Hartland 2050 - Landfill Design Plan and Alternative Options

Recommendation: [At the February 11, 2026 CRD Board meeting, this item was postponed until the next Board meeting:]
The Environmental Services Committee recommends to the Capital Regional District Board:
1. That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with Strategy 15 of the 2021 Solid Waste Management Plan;
2. That staff develop a comprehensive options analysis that outlines and evaluates a broad set of future waste disposal alternatives to landfilling at the Hartland site;
3. That staff include timely information on these planning activities in the scope of ongoing government-to-government conversations with First Nations who have identified solid waste management as a topic of interest; and
4. That staff present the results of the above activities to the Board in 2027, including a shortlist of options to inform early development of the CRD's 2030 Solid Waste Management Plan.
(WP - All)

Attachments:
- Staff Report: Hartland 2050 Beyond & Options
- Appendix A: 2021 Solid Waste Management Plan (July 2023)
- Appendix B: Solid Waste Management Plan Approval Letter (July 13, 2023)
- Presentation: Beyond Hartland 2050 - Landfill Design Plan & Altern. Options

6.2. 26-0114 Regional Canada Goose Management Service - 2025 Updates

Recommendation: [At the February 18, 2026 Environmental Services Committee meeting, the Committee moved and carried Alternative 2 in the staff report to extend funding as part of the 2027-2031 service planning period.]
The Environmental Services Committee recommends to the Capital Regional District Board:
1. That staff be directed to extend the funding for the Goose Management Service with additional resources identified through the Initiative Business Case process as part of the 2027-2031 service planning period; and,
2. That staff be directed to initiate an amendment to Bylaw No. 4522 Canada Goose Management Service Establishment Bylaw No. 1, 2022 in 2027 to increase the maximum allowable requisition and accommodate any increases based on Board direction.
(WP - All)

[At the February 18, 2026 Environmental Services Committee meeting, the following 3 motions arising were passed:]
The Environmental Services Committee recommends to the Capital Regional District Board:
3. Whereas the CRD has a proven Canada Geese Management program that costs taxpayers of the CRD in requisition;
And whereas the provincial and federal governments have a responsibility for managing wildlife;
Be it resolved the CRD Board Chair write the appropriate provincial and federal ministers responsible for wildlife and request their financial, technical, and regulatory support in addressing non-migratory Canada Geese in the CRD, and that the local MLAs and MPs be copied.
4. That the Board Chair write to the appropriate Federal Minister and local MPs advocating for streamlining the Federal Crop Protection Permit program, including allowing for multi-year permits.
5. That the CRD invites local governments in the region with the Canada goose population impacting agriculture to work with the CRD and senior government partners to reduce barriers to the hunting of geese for crop protection.
(NWA)

Attachments:
- Staff Report: Regional Canada Goose Mgmt. Service - 2025 Update
- Appendix A: Bylaw No. 4522 Canada Goose Management
- Appendix B: Regional Canada Goose Mgmt. 2025 Program Accomplishments
- Appendix C: 2025 Canada Goose Population Survey Report
- Appendix D: 2025 Canada Goose Egg Addling Report
- Presentation: Regional Canada Goose Management Program

6.3. 26-0115 Regional Invasive Species Program Update

Recommendation: There is no recommendation. This report is for information only.

Attachments:
- Staff Report: Regional Invasive Species Program Update
- Appendix A: RISP 2020-2025 Program Accomplishments
- Appendix B: Capital Region Invasive Plant List
- Presentation: Update on the Regional Invasive Species Program

6.4. 26-0113 Model Demolition Waste and Deconstruction Bylaw

Recommendation: [At the February 18, 2026 Environmental Services Committee meeting, the report recommendation and a motion arising to refer the model bylaw to the Electoral Areas Committee was passed as follows:]
The Environmental Services Committee recommends to the Capital Regional District Board:
1. That this model Demolition Waste and Deconstruction Bylaw be distributed to staff at municipalities in the capital region for consideration and independent review.
2. That the CRD model bylaw regarding deconstruction be referred to the Electoral Areas Committee for information and discussion.
(NWA)

Attachments: Staff Report: Model Demolition Waste and Deconstruction Bylaw
Appendix A: Model Demolition Waste and Deconstruction Bylaw - Sample

6.5. 26-0087 Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: CRD External Grants Update
Appendix A: External Grants Dashboard
Appendix B: Grant Alerts

6.6. 26-0088 Capital Regional District Investment Portfolio Holdings and Performance Annual Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: CRD Investment Portfolio Update 2026
Appendix A: Investment Policy
Appendix B: Market Analysis
Appendix C: Investment Holdings
Appendix D: MFA Pooled Invest Products

6.7. 26-0245 2026 Provincial Budget Highlights

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: 2026 Provincial Budget Highlights
Appendix A: 2026 Provincial Budget Highlights

6.8. 26-0230 Options for Immediate Actions to Advance Supportive Housing and Sheltering

Recommendation: The Hospitals and Housing Committee recommends to the Capital Regional District (CRD) Board:
1. That the CRD Chair, on behalf of the CRD Board, sends a letter to member municipalities (Appendix A) requesting that they identify potential sites for supportive housing and sheltering and report this information to the Province; and
2. That the CRD Chair, on behalf of the CRD Board, sends a letter to the Minister of Housing (Appendix B) requesting continued provincial support and direction to advance the Mount Tolmie Project, including clarification of next steps and timelines.
(NWA)

Attachments:
- Staff Report: Opts-Immediate Actions to Adv Supportive Housing & Sheltering
- Appendix A: Draft CRD Request for Muni Supportive Housing Site Ident'n
- Appendix B: Draft Letter-Hon Christine Boyle, Minister Housing & Muni Affairs
- Appendix C: Reaching Home Program Funded Sub-Projects: 2024-2026

6.9. 26-0118 Regional Growth Strategy Indicators Report

Recommendation: There is no recommendation. This report is for information only.

Attachments:
- Staff Report: Regional Growth Strategy Indicators Report
- Appendix A: RGS Indicators Report for 2024

6.10. 26-0119 Consideration of Regional Growth Strategy Consistency: Zoning Bylaw & Official Community Plan Amendment Application for Lot A, District Lot 87, Renfrew District, Plan VIP85195; PID: 027-547-680

Recommendation: The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025" be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 445 of the Local Government Act.
(NWP, All except SGI & SSI)

Attachments:
- Staff Report: Consideration of RGS Consistency: Zoning Bylaw & OCP
- Appendix A: Report to the JdF Land Use Committee - Feb 17, 2026

6.11. 26-0154 Regional Parks Trail Repair Program Update

Recommendation: There is no recommendation. This report is for information only.

Attachments:
- Staff Report: Regional Parks Trail Repair Program Update
- Appendix A: Regional Parks - Trail Repair Program - Summary
- Presentation: Regional Parks Trail Repair Program

6.12. 26-0200 Feasibility of Reconstructing the Marine Access Ramp at Island View Beach Regional Park

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: IVB Marine Access Ramp

Appendix A: IVB Marine Access Ramp Location

Appendix B: IVB Boat Ramp Restor Assmt, Golder Assoc, 2016

6.13. 26-0168 Motion with Notice: BC Active Transportation Infrastructure Grants Advocacy (B. Webster)

Recommendation: [At the February 19, 2026 Salt Spring Island Local Community Commission meeting, this motion with notice was discussed and carried:]
That the Salt Spring Island Local Community Commission request that the Capital Regional District Board write to the Government of British Columbia requesting the resumption of the BC Active Transportation Infrastructure Grants Program in 2026.
(NWA)

6.14. 26-0167 Motion with Notice: Ganges Speed Limit Advocacy (B. Webster)

Recommendation: [At the February 19, 2026 Salt Spring Island Local Community Commission meeting, this motion with notice was discussed and carried:]
That the Salt Spring Island Local Community Commission request that the Capital Regional District Board write to the Ministry of Transportation and Transit requesting that the ministry institute a 30 km/h speed limit throughout the Ganges core, including:
- Rainbow Road from Lower Ganges Road to the Rainbow Recreation Centre
- Jackson Avenue
- Hereford Avenue
- McPhillips Avenue
- Seaview Avenue

(NWA)

6.15. 26-0166 Islands Trust Draft Policy Statement

Recommendation: [At the February 12, 2026 Salt Spring Island Local Community Commission meeting, this report was presented for information and the following motion arising was carried:]
The Salt Spring Island Local Community Commission requests the Capital Regional District Board convey to Islands Trust Council the following recommendations to proposed Bylaw No.183, Islands Trust Policy Statement:
1. That the policy statement makes more explicit the essential role of draft policy 3.4.9. Existing Development Potential in reducing the potential for subdivision and development in more isolated and rural areas of the Islands, thereby enabling the redirection of future development away from those areas and towards existing/urban areas. We also recommend that this policy be made a directive policy
2. Where appropriate, Island Trust should ensure Island Trust policies include "collaboration with other agencies required to achieve policy goals". Eg. Waste water, roads, recreation, street lighting, active transportation.
3. Regarding policy 2.3.4. add "and policies" at the end of the statement.
4. Regarding policy 3.4.11. add the words "including affordable housing" to the end of the statement.
5. In the glossary, define affordable and attainable housing.
6. That draft policy 3.5.11. Protection of Agricultural Lands be revised to read: "Identify and protect lands within the agricultural land reserve and other agricultural lands as defined by the BC ministry of Agriculture for current and future use for agriculture."
(NWA)

Attachments: Staff Report: Islands Trust Draft Policy Statement

Appendix A: Island Trust Policy Statement (Bylaw No. 17)

Appendix B: Island Trust Draft Policy Statement (Bylaw No. 183)

6.16. 26-0213 Vesuvius Bay Terminal Expansion

Recommendation: [At the February 19, 2026 Salt Spring Island Local Community Commission meeting, this item was discussed and the following motion arising was carried:]
That the Salt Spring Island Local Community Commission request that the Capital Regional District Board write to BC Ferries regarding their plans for the Vesuvius ferry terminal and reminding them of the importance of accommodating trails, including the Margaret Community Trail and plans for the Regional Salish Sea Trail.
(NWA)

6.17. 26-0279 City of Victoria Municipal and Regional District Tax (MRDT) Renewal

Recommendation: That the CRD Board support the five-year renewal of the Provincial Municipal and Regional District Tax (MRDT) Program in Victoria and the continuation of Destination Greater Victoria as the City of Victoria's designated recipient for the purpose of the MRDT Program for 2027-2031.
(NWA)

Attachments: Staff Report: City of Victoria MRDT Renewal

Appendix A: Letter from City Of Victoria (March 3, 2026)

Appendix B: Destination Greater Victoria MRDT Package

6.18. 26-0318 Minutes of the Parcel Tax Roll Review Panel meeting of March 12, 2025

Recommendation: That the minutes of the Parcel Tax Roll Review Panel meeting of March 12, 2025 be adopted as circulated.
(NWA)

Attachments: Minutes - March 12, 2025

7. ADMINISTRATION REPORTS

7.1. 26-0139 Bylaw No. 4751: 2026 to 2030 Financial Plan Bylaw, 2026

Recommendation: 1. That Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026", be introduced and read a first, second and third time;
(WA)
2. That Bylaw No. 4751 be adopted; and
(WA, 2/3 on adoption)
3. That the Staff Establishment Chart as attached in Appendix F be approved.
(WA)

Attachments:
Staff Report: CRD Bylaw No 4751 Financial Plan 2026-30
Appendix A: 2026 Fin Plan Public Engagement
Appendix B: Bylaw No. 4751
Appendix C: Drivers for Change in Op Budget
Appendix D: Drivers Changes in Cap Invest
Appendix E: Capital Projects Greater than $500,000
Appendix F: Staff Establishment Chart-Final
Appendix G: 2026 Final vs 2025 Final Budgets
Appendix H: Op & Cap Reserve Forecasts-Changes Prelim
Appendix I: Financial Indicators
Appendix J: Fin Plan Summaries Individual Muni EA Reqs
Appendix K1: Final Budget Review Pkg (Part 1)
Appendix K2: Final Budget Review Pkg (Part 2)
Appendix K3: Final Budget Review Pkg (Part 3)
Appendix L: Services Yearend Op Deficits Over
Appendix M1: SR-EA Final Budget (Part 1)
Appendix M2: EA Final Budget-Joint EA (Part 2)
Appendix M3: EA Final Budget-JdF (Part 3)
Appendix M4: EA Final Budget-SSI (Part 4)
Appendix M5: EA Final Budget-SGI (Part 5)
Appendix M6: EA Final Budget-Assessment Data (Part 6)
Presentation: CRD 2026 Financial Plan

7.2. 26-0081 Bylaw Nos. 4699 and 4750: Core Area Wastewater Loan Authorizations

Recommendation: 1. That Bylaw No. 4699, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026", be introduced and read a first, second and third time;
(WA)
2. That participating area approval for Bylaw No. 4699 be obtained by way of alternative approval process for the entire service area; and
(NWA, with 2/3 vote on AAP for entire service area)
3. That Bylaw No. 4699 be referred to the Inspector of Municipalities.
(NWA)
4. That Bylaw No. 4750, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026", be introduced and read a first, second and third time; and
(WA)
5. That Bylaw No. 4750 be referred to the Inspector of Municipalities for approval.
(NWA)

Attachments: Staff Report: LA Bylaws 4699 and 4750

Appendix A: Bylaw No. 4699

Appendix B: Bylaw No. 4750

7.3. 26-0249 Biosolids Beneficial Use Management - February Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: Biosolids Beneficial Use Management - February Update

7.4. 26-0274 Regional Grant-in-Aid: Support for the Reconciliation Corridor Initiative

Recommendation: That the Capital Regional District Board resolves:
1. That the Reconciliation Corridor Initiative is deemed eligible for funding under the Regional Grant-in-Aid Service; and
2. That up to $1.7 million be conditionally approved as a regional grant-in-aid to the Island Corridor Foundation to support the Reconciliation Corridor Initiative, subject to establishment of a new grant agreement setting out the appropriate terms and conditions, including reporting and payment provisions; and
3. That the Chief Administrative Officer and the Board Chair be authorized to finalize and execute the grant agreement on behalf of the Capital Regional District, consistent with this resolution.
(NWA)

Attachments: Staff Report: Reg'l GIA: Support for Reconciliation Corridor Initiative

Appendix A: 2014 Grant Agreement

Appendix B: June 8, 2022 Staff Report and BRD13

Appendix C: History of Past Regional GIA Requests

8. REPORTS OF COMMITTEES

Juan de Fuca Land Use Committee

8.1. 26-0125 Zoning Bylaw & Official Community Plan Amendment Application for Lot A, District Lot 87, Renfrew District, Plan VIP85195; PID: 027-547-680

Recommendation: The Land Use Committee recommends to the Capital Regional District Board:
1. That the referral of proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025"; to the Shirley-Jordan River Advisory Planning Commission; paa?ciid? atx? (Pacheedaht) First Nation; T'Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests - Archaeology Branch; Ministry of Forests - Water Protection Section; Ministry of Land, Water and Resource Stewardship; Ministry of Transportation & Transit; RCMP; and Sooke School District # 62 be approved and comments be received;
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
2. That proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025" be read a first and second time;
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
3. That proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025" be read a first and second time;
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
4. That in accordance with the provisions of Section 469 of the Local Government Act, the Director of the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4705 and Bylaw No. 4706;
5. That prior to the adoption of proposed Bylaw No. 4706, the landowner provides an amenity contribution in the form of a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)

Attachments:
- Staff Report: Zoning Bylaw & Official Community Plan Amendment Application F
- Appendix A: Location, Zoning, and DPA Map
- Appendix B: Forestry (AF) Zone
- Appendix C: Proposed Commercial Rural Market (C-2) Zone
- Appendix D: Rural Residential 3 (RR-3) Zone
- Appendix E: Proponent's Land Use Analysis
- Appendix F: Plan of Proposed Zoning and OCP Land Use Designation Location
- Appendix G: Proposed Bylaw No. 4705
- Appendix H: Proposed Bylaw No. 4706
- Appendix I: Referral Comments

9. BYLAWS

10. NOTICE(S) OF MOTION

10.1. 26-0272 Motion with Notice: Town of View Royal's Participation in CRD Arts and Culture Service (Director Tobias)

Recommendation: That the Capital Regional District Board amend CRD Bylaw No. 2884, "Arts and Culture Support Service Establishment Bylaw No. 1, 2001", to authorize the Town of View Royal to transition from Tier 1 participation to Tier 2 participation in the CRD Arts Service, effective upon adoption of the amendment bylaw.
(WP - Esquimalt, Highlands, Metchosin, Oak Bay, Saanich, Sooke, Victoria, View Royal, SGI EA)

Attachments: Supplemental: Letter from Town of View Royal (Jan 15, 2026)

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

12.1. 26-0265 Motion to Close the Meeting

Recommendation: 1. That the meeting be closed for appointments and personal information in accordance with Section 90(1)(a) of the Community Charter. [1 item]
2. That the meeting be closed for labour relations in accordance with Section 90(1)(c) of the Community Charter. [1 item]
3. That the meeting be closed for land acquisition/expropriation in accordance with Section 90(1)(e) of the Community Charter. [2 items]
4. That such disclosures could reasonably be expected to harm the interests of the Regional District. [2 items]
5. That the meeting be closed for Provincial Government negotiations in accordance with Section 90(2)(b)(i) of the Community Charter. [1 item]
6. That the meeting be closed for first nations or indigenous entity negotiations in accordance with Section 90(2)(b)(iii) of the Community Charter. [1 item]

13. RISE AND REPORT

14. ADJOURNMENT

Votinq Key:
NWA - Non-weighted vote of all Directors
NWP - Non-weighted vote of participants (as listed)
WA - Weighted vote of all Directors
WP - Weighted vote of participants (as listed)

Making a difference...together

625 Fisgard St.,
Victoria, BC V8W 1R7

Capital Regional District

Meeting Minutes

Capital Regional District Board

Wednesday, February 11, 2026 **12:00 PM** **6th Floor Boardroom**
625 Fisgard Street
Victoria, BC

PRESENT
DIRECTORS: C. McNeil-Smith (Chair), M. Little (Vice Chair), M. Alto, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, R. Fawcett (for P. Brent) (EP), S. Goodmanson, G. Holman (EP), D. Kobayashi (EP), K. Murdoch, D. Murdock, C. Plant, S. Shrivastava (for P. Jones), L. Szpak, M. Tait, D. Thompson, S. Tobias (EP), A. Wickheim, K. Williams, R. Windsor (EP)

STAFF: T. Robbins, Chief Administrative Officer; A. Fraser, General Manager, Infrastructure and Water Services; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; V. Somosan, Acting Chief Financial Officer/General Manager, Finance and Technology; M. Alsdorf, Senior Manager, SEAPARC Recreation (EP); P. Klassen, Senior Manager, Regional Planning; J. Marr, Senior Manager, Infrastructure Planning and Engineering; C. Neilson, Senior Manager, People, Safety and Culture; D. Ovington, Senior Manager, Salt Spring Island Administration; R. Tooke, Senior Manager, Environmental Innovation; C. Gilpin, Manager, Arts & Culture; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest(s): S. Heffernan, Urban Systems; B. Cook, Western Compensation and Benefits Consultants (EP); L. Reid, Western Compensation and Benefits Consultants (EP)

Regrets: Directors P. Brent, P. Jones

The meeting was called to order at 12:00 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

Vice Chair Little provided a Territorial Acknowledgement.

Chair McNeil-Smith then spoke:
Before we continue with our agenda, I want to speak to a matter that is top of mind with all of us. Yesterday, we learned about the tragic school shooting in Tumbler Ridge.

There are no words that can fully express the shock and heartbreak we feel in this moment as we mourn the lives that were taken far too soon. Our thoughts and prayers are with the families and loved ones who's lives have been torn apart by unimaginable loss, and with a community that is in deep shock.

We extend our gratitude and respect to the first responders, teachers, and school staff who acted with courage and compassion in the face of this tragedy, and we hold the students close in our hearts as they try to make sense of what has happened.

Our communities stand in solidarity with the people of Tumbler Ridge as they begin the difficult and long journey of healing. In recognition of this profound loss of life, our CRD flags are lowered to half-mast.

Let us observe a moment of silence.

2. APPROVAL OF THE AGENDA

MOVED by Director Plant, SECONDED by Director Desjardins,
That the agenda for the Capital Regional District Board meeting of February 11, 2026 be approved with the following amendments:
- Item 10. be moved to follow Presentations
- Item 8.7. be moved to follow the Consent Agenda
CARRIED

3. ADOPTION OF MINUTES

3.1. 26-0147 Minutes of the Capital Regional District Board meeting of January 14, 2026

MOVED by Director Plant, SECONDED by Director Desjardins,
That the minutes of the Capital Regional District Board meeting of January 14, 2026 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

I don't know about you, but it felt like January whizzed by and with the local elections coming on October 17th, we now have just eight months left in this term. I want to take a few minutes to highlight some important updates to our meeting schedule in this shorter year.

At our regular board meeting next month on March 11th, we will look to give final approval to our 2026 budget and the five-year financial plan.

Then following our regular board meeting on April 8th, we will meet as Committee of the Whole on April 29th for our final check-in on the 2022-2026 strategic plan and corporate plan. This will include an update on the status of the Corporate Plan initiatives, and directors will have the opportunity to identify any recommended topics for the next Board and its strategic planning process.

We will have regular board meetings in May, June and July, and after conferring with staff, I can confirm there will be no Board meeting in the month of August, which has been our practice in recent years.

Of significant note, we are anticipating boardroom improvements beginning this summer. While this is a positive step toward enhancing our facilities, it will require temporary changes to how we meet. During construction, board and standing committee meetings will be conducted electronically, with all directors, except the chairs, participating online. And in accordance with Provincial legislation and our procedures bylaw, legislative services will staff a smaller meeting room for public viewing so that accessibility and transparency are maintained.

Being mindful of the local elections and campaign period this fall, there will be no standing committee meetings in September or October, except for the Electoral Areas Committee in September, as usual on the morning before the afternoon board meeting. Reports that would typically be routed through the standing committees will instead proceed directly to the board agendas.

Following our regular board meeting on September 9th, we will meet as Committee of the Whole and then a Special Board Meeting on September 23rd for the provisional 2027 budget and 5-year financial plan.

Just a note, there will be no board or standing committee meetings during the dates of the AVICC, FCM and UBCM conventions this year.

We have much to accomplish during this somewhat compressed final year of our term in office. Let us continue our work with diligence and enthusiasm and now move into our agenda business for today.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

5.1.1. 26-0157 Presentation: Thomas Bevan, Island Corridor Foundation Re: Reconciliation Corridor Initiative

T. Bevan presented Item 5.1.1.

10. NOTICE(S) OF MOTION

10.1. 26-0209 Notice of Motion: Reconciliation Corridor Initiative and Regional Grants In Aid (Director Desjardins)

Director Desjardins proposed the following Notice of Motion with same day consideration:

"That staff be directed to report back at the March 11, 2026 Board meeting with options and a recommended approach for utilizing the existing Regional Grants in Aid reserve funding, requisitioned for the 2014 CRD/Island Corridor Foundation Grant Agreement, to support the Reconciliation Corridor Initiative project."

MOVED by Director Desjardins, SECONDED by Director Tait,
That same day consideration be applied to the Notice of Motion.
CARRIED

Discussion ensued regarding how this feasibility work differs from previous work done.

MOVED by Director Desjardins, SECONDED by Director Caradonna,
That staff be directed to report back at the March 11, 2026 Board meeting with options and a recommended approach for utilizing the existing Regional Grants in Aid reserve funding, requisitioned for the 2014 CRD/Island Corridor Foundation Grant Agreement, to support the Reconciliation Corridor Initiative project.
CARRIED

10.2. 26-0210 Notice of Motion: Advocacy for the Reconciliation Corridor Initiative (Director Desjardins)

Director Desjardins proposed the following Notice of Motion with same day consideration:
"That the CRD Chair, on behalf of the Board, write to the Minister of Transportation and Transit and local MLAs requesting great flexibility under the Island Rail Corridor Grant Funding Agreement, including removal of scope restrictions, to allow remaining funds to support technical feasibility work for the Reconciliation Corridor Initiative."

MOVED by Director Desjardins, SECONDED by Director Thompson,
That same day consideration be applied to the Notice of Motion.
CARRIED

MOVED by Director Desjardins, SECONDED by Director Williams,
That the CRD Chair, on behalf of the Board, write to the Minister of Transportation and Transit and local MLAs requesting great flexibility under the Island Rail Corridor Grant Funding Agreement, including removal of scope restrictions, to allow remaining funds to support technical feasibility work for the Reconciliation Corridor Initiative.
CARRIED

10.3. 26-0211 Notice of Motion: Town of View Royal's Participation in CRD Arts and Culture Service (Director Tobias)

Director Tobias provided the following Notice of Motion for consideration at the next meeting of the Capital Regional District Board meeting:
"That the Capital Regional District Board amend CRD Bylaw No. 2884, "Arts and Culture Support Service Establishment Bylaw No. 1, 2001", to authorize the Town of View Royal to transition from Tier 1 participation to Tier 2 participation in the CRD Arts Service, effective upon adoption of the amendment bylaw."

5.2. Delegations

5.2.1. 26-0173 Delegation - Adam Cooper; Representing Abstract Developments: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

A. Cooper spoke to Item 8.7.

5.2.2. 26-0174 Delegation - Ben Mycroft; Representing PATH Developments: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

B. Mycroft spoke to Item 8.7.

5.2.3. 26-0175 Delegation - John Bourcet; Representing Woodsmere Holdings Corp.: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

J. Bourcet spoke to Item 8.7.

5.2.4. 26-0176 Delegation - Casey Edge; Representing Victoria Residential Builders Association: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

C. Edge spoke to Item 8.7.

5.2.5. 26-0177 Delegation - Leah Bell; Representing Urban Development Institute: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

L. Bell spoke to Item 8.7.

5.2.6. 26-0178 Delegation - Marcie McLean; Representing Coexisting with Carnivores Alliance: Re: Agenda Item 6.6.: Large Carnivore Monitoring Project - East Sooke, Matheson Lake and Roche Cove Regional Parks

MOVED by Director Thompson, SECONDED by Director Desjardins,
That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow the Delegation's speaking time be extended for an additional 3 minutes.
CARRIED

M. McLean spoke to Item 6.6.

5.2.7. 26-0179 Delegation - Mehdi Najari; Resident of Saanich: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

M. Najari spoke to Item 8.7.

5.2.8. 26-0180 Delegation - Gord Baird; Representing Regional Water Supply Commission: Re: Agenda Item 8.7.: Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

G. Baird spoke to Item 8.7.

6. CONSENT AGENDA

MOVED by Director Plant, SECONDED by Director Desjardins,
That consent items 6.1. through 6.15 be approved.
CARRIED

6.1. 26-0063 Fire Safety Act - Designation of Fire Safety Inspectors and Fire Investigators

That the persons, or class of persons, identified in Appendix A be confirmed as fire safety inspectors and fire investigators for the electoral areas within the Capital Regional District.
CARRIED

6.2. 26-0011 Vancouver Island and Coastal Communities - Committee on Solid Waste and Circular Economy Update

This report was received for information.

6.3. 26-0006 Tendering Hartland Landfill Cell 5B Construction Services

Staff are authorized to issue the Invitation to Tender for Construction Services for the infrastructure required for Hartland Landfill Cell 5B with the work to commence in 2026.
CARRIED

6.4. 26-0061 2026 Appointments Advisory Committee

That the membership of the Appointments Advisory Committee for 2026 include Governance and First Nations Relations Committee Chair Little and the following two committee members: Director Coleman, and Director Plant.
CARRIED

6.5. 26-0014 Accessibility Reviews for three Salt Spring Island Recreation Facilities

That the Accessibility Advisory Committee Chair provide a letter of support for the Sparc BC Local Community Accessibility Grant Program.
CARRIED

6.6. 26-0026 Large Carnivore Monitoring Project - East Sooke, Matheson Lake and Roche Cove Regional Parks

This report was received for information.

6.7. 26-0078 Foodlands Access Service - Bear Hill Farm Pilot Project

That formal approval be granted for use of the eastern portion of the Bear Hill site (5920 Patricia Bay Highway) by the CRD Foodlands Access Service for a five-year pilot project to explore the activation of under-utilized regional and municipal properties as productive farmland.
CARRIED

6.8. 26-0104 Motion with Notice: Collaboration on Protection of Sensitive Ecosystems and Species at Risk (Director Holman)

That CRD staff report on the feasibility and merits of collaborating with First Nations and with other conservation agencies and organizations on conducting a spatial analysis of ecological values in CRD to support Regional Park's land securement and stewardship interests.
CARRIED

6.9. 26-0048 Presentation: Elise Wren and Levi Megenbir, BC Transit Re: Victoria Regional Transit Plan Update

This report was received for information.

6.10. 26-0074 Presentation: Levi Timmermans, BC Transit Re: Saanich Transit Centre

This report was received for information.

6.11. 26-0045 Fare Free Youth Transit, Resolution for AVICC/UBCM

That the following resolution be submitted to the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities:

WHEREAS the Province of British Columbia's Get on Board! program provides fare-free transit for children aged 12 and under, and youth older than 12 face cost barriers that limit access to education, employment, and community services and to establish lifelong, sustainable travel habits;

AND WHEREAS the immediate expansion of fare-free transit to all youth aged 13 to 18 may present fiscal challenges for the Province;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities request that the Province of British Columbia implement a phased expansion of the fare-free youth transit program by increasing eligibility by one year at a time until fare-free transit is available to youth aged 13 through 18.
CARRIED

6.12. 26-0046 Regional Transportation Service Implementation Update and 2026 Work Plan

This report was received for information.

6.13. 25-1253 Salt Spring Island Regional Trail Feasibility Study Findings and Next Steps

That staff report back on the implications of the CRD Gulf Island trails being considered as regional trails under the Regional Transportation Service, during the update of the Regional Transportation Plan.
CARRIED

6.14. 25-1240 Motion with Notice: Fulford-Ganges to Vesuvius multi use pathway Advocacy (B. Webster)

This report was received for information.

6.15. 26-0152 2026 Committee and External Membership Appointments - Update #2

This report was received for information.

Regional Water Supply Commission

8.7. 25-0038 Bylaw No. 4658: Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026

A. Fraser spoke to Item 8.7.

Discussion ensued regarding:
- consideration of an economic impact analysis in this process
- best practices of a development cost charge (DCC) program
- scope of engagement with partners
- factors that may impact viability of development
- changing water demand trends per capita
- payment options for developers
- the portion of 2022 water master plan costs that is attributed to ratepayers vs DCCs
- potential impact to the annual water rate for existing ratepayers
- confirmation that the program is reviewed every 5 years

MOVED by Director Caradonna, SECONDED by Director Szpak,
1. Bylaw No. 4658, "Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026" be introduced and read a first, second and third time; and

Postponement Motion
MOVED by Director Desjardins, SECONDED by Director Kobayashi,
1. Postponement of consideration of the motion until analysis of the UDI report is presented to the CRD Board; and
2. A staff report on an economic feasibility analysis is completed and reported to the CRD Board.

Amending Motion
MOVED by Director McNeil-Smith, SECONDED by Director Murdock,
That part 2 of the motion to postpone be amended to replace the wording "economic feasibility analysis" with the wording, "DCC impact analysis on development viability".
CARRIED

MOVED by Director Plant, SECONDED by Director Szpak,
That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow G. Baird, Chair, Regional Water Supply Commission, to participate in this discussion.
CARRIED

MOVED by Director Plant, SECONDED by Director Coleman,
That the meeting be extended past the 3 hour scheduled time.
CARRIED
Opposed: Windsor

MOVED by Director Caradonna, SECONDED by Director Windsor,
That the question be called on the motion to postpone.
CARRIED
Opposed: Coleman, Little, Williams

Director Kobayashi left the meeting at 3:35 pm.

The question was divided by the Chair.

The question was called on part 1 of the postponement motion.
1. Postponement of consideration of the motion until analysis of the UDI report is presented to the CRD Board; and
DEFEATED
Opposed: Brice, Brownoff, de Vries, Fawcett, Goodmanson, Little, McNeil-Smith, Murdock, Plant, Szpak, Tait, Tobias, Wickheim, Williams, Windsor

The question was called on part 2 of the postponement motion.
2. A staff report on an DCC impact analysis on development viability is completed and reported to the CRD Board.
DEFEATED
Opposed: Brice, Brownoff, Caradonna, Coleman, de Vries, Fawcett, Goodmanson, Holman, Little, McNeil-Smith, Murdoch, Plant, Szpak, Tobias, Wickheim, Williams, Windsor

MOVED by Director Windsor, SECONDED by Director Tait,
That the question be called on part 1 of the main motion.
CARRIED
Opposed: Alto, Thompson

The question was called on part 1 of the main motion.
1. Bylaw No. 4658, "Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026" be introduced and read a first, second and third time; and
CARRIED
Opposed: Desjardins

MOVED by Director Caradonna, SECONDED by Director Szpak,
2. Bylaw No. 4658, "Regional Water Supply Service Development Cost Charge Bylaw No. 1, 2026" be submitted to the British Columbia Inspector of Municipalities for Statutory Approval pursuant to the Local Government Act.
CARRIED

MOVED by Director Plant, SECONDED by Director Desjardins,
That the meeting be recessed for five minutes.
CARRIED

The meeting went into recess at 4:00 pm.

Directors Goodmanson, Little, and Tobias left the meeting at 4:00 pm.

The meeting reconvened at 4:06 pm.

7. ADMINISTRATION REPORTS

7.1. 26-0153 2027-2030 Board Remuneration and Travel Expense Reimbursement Review Update

C. Neilson presented Item 7.1. for information.

This report was received for information.

Director Little rejoined the meeting in person at 4:11 pm.
Director Goodmanson rejoined the meeting in person at 4:12 pm.

7.2. 26-0148 AAP Requirements for Bylaw No. 4704: Performing Arts Facilities Service Establishing Bylaw No. 1, 2025

K. Morley spoke to Item 7.2.

Discussion ensued regarding the average cost per household.

MOVED by Director Alto, SECONDED by Director Plant,
1. That in accordance with section 86(3) of the Community Charter, the date of March 30, 2026 be confirmed as the deadline by which elector responses, under the alternative approval process for CRD Bylaw No. 4704, must be submitted to the Capital Regional District by qualified electors within the service participating area;
2. That the attached Synopsis of Bylaw No. 4704 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix E) be approved; and
3. That the total number of registered electors within the service participating area is 315,735 and that 10% of that number is 31,574 electors.
CARRIED
Opposed: Shrivastava

7.3. 26-0085 Bylaw No. 4741: Temporary Borrowing (Maliview Estates Sewerage System) Bylaw No. 1, 2026

V. Somosan spoke to Item 7.3.

MOVED by Director Plant, SECONDED by Director Szpak,
1. That Bylaw No. 4741, "Temporary Borrowing (Maliview Estates Sewerage System) Bylaw No. 1, 2026", be introduced and read a first, second and third time; and
CARRIED

MOVED by Director Plant, SECONDED by Director Szpak,
2. That Bylaw No. 4741 be adopted.
CARRIED

7.4. 26-0127 Operating Surplus Report 2025 for SEAPARC

L. Jones spoke to Item 7.4.

MOVED by Director Tait, SECONDED by Director Goodmanson,
That staff be directed to transfer the 2025 operating surplus to the Capital Reserve Fund.
CARRIED

Directors Thomspon and Windsor left the meeting at 4:19 pm.

7.5. 26-0111 Biosolids Beneficial Use Management - January Update

This report was received for information.

8. REPORTS OF COMMITTEES

Electoral Areas Committee

8.1. 26-0116 Bylaw No. 4677, "Capital Regional District Fire Services Operational, Fire Prevention and Administrative Bylaw No. 1, 2026"

MOVED by Director Wickheim, SECONDED by Director Little,
1. That Bylaw No. 4677, "Capital Regional District Fire Services Operational, Fire Prevention and Administrative Bylaw No. 1, 2026" be introduced and given first, second and third reading; and
CARRIED

MOVED by Director Wickheim, SECONDED by Director Little,
2. That Bylaw No. 4677 be adopted.
CARRIED

8.2. 26-0117 Bylaw No. 4734 to Amend Bylaw No. 3654 - Fire Commissions

MOVED by Director Wickheim, SECONDED by Director Little,
1. That Bylaw No. 4734, "Fire Protection and Emergency Response Service Commissions Bylaw, 2010, Amendment Bylaw No. 4, 2026" be introduced and given first, second and third reading; and
CARRIED

MOVED by Director Wickheim, SECONDED by Director Little,
2. That Bylaw No. 4734 be adopted.
CARRIED

Director Thompson rejoined the meeting in person at 4:21 pm.

Environmental Services Committee

8.3. 26-0012 Beyond Hartland 2050 - Landfill Design Plan and Alternative Options

MOVED by Director Alto, SECONDED by Director Tait,
That this item be postponed until the March 11, 2026 meeting of the Capital Regional District Board.
CARRIED

Governance and First Nations Relations Committee

8.4. 26-0082 CRD Reconciliation Action Plan

MOVED by Director Little, SECONDED by Director Tait,
1. That the Board direct staff to share the draft Reconciliation Action Plan with First Nations for their review and input, and where possible, work with First Nations to incorporate their feedback; and
2. That staff report back to the Board with the revised Plan for final approval.
CARRIED

Juan de Fuca Land Use Committee

8.5. 26-0002 Zoning Bylaw Amendment Application for Lot 3, Sections 84 and 88, Sooke District, Plan VIP72026; PID: 024-994-944 - East Sooke Road

MOVED by Director Wickheim, SECONDED by Director Little,
1. That the referral of proposed Bylaw No. 4657, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 167, 2025", to the East Sooke Advisory Planning Commission; CRD departments; Sc'ianew (Beecher Bay) First Nation; T'Sou-ke First Nation; Agricultural Land Commission; BC Hydro; District of Sooke; Island Health; Ministry of Forests - Archaeology Branch; Ministry of Forests - Water Protection Section; Ministry of Land, Water and Resource Stewardship; Ministry of Transportation & Transit; RCMP; and Sooke School District #62 be approved and the comments received;
CARRIED

MOVED by Director Wickheim, SECONDED by Director Tait,
2. That Bylaw No. 4657, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 167, 2025", be introduced and read a first, second and third time; and
CARRIED

MOVED by Director Wickheim, SECONDED by Director Tait,
3. That Bylaw No. 4657 be adopted.
CARRIED

Regional Parks Committee

8.6. 26-0043 Bylaw No. 4688: Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 2, 2025

MOVED by Director Brownoff, SECONDED by Director Szpak,
1. That Bylaw No. 4688, "Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 2, 2025", be read a first, second, and third time; and
CARRIED

MOVED by Director Brownoff, SECONDED by Director Szpak,
2. That Bylaw No. 4688 be adopted.
CARRIED

9. BYLAWS

9.1. 26-0172 Adoption of Bylaw No. 4714, "Malahat Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 2, 2025"

MOVED by Director Tait, SECONDED by Director Williams,
That Bylaw No. 4714, "Malahat Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 2, 2025" be adopted.
CARRIED

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

12.1. 26-0141 Motion to Close the Meeting

MOVED by Director Plant, SECONDED by Director Goodmanson,
1. That the meeting be closed for appointments and personal information in accordance with Section 90(1)(a) of the Community Charter. [1 item]
2. That the meeting be closed for land expropriation in accordance with Section 90(1)(e) of the Community Charter. [1 item]
3. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 item]
4. That the meeting be closed for contract negotiations in accordance with Section 90(1)(k) of the Community Charter. [1 item]
5. That such disclosures could reasonably be expected to harm the interest of the Regional District. [1 item]
6. That the meeting be closed for intergovernmental negotiations in accordance with Section 90(2)(b) of the Community Charter. [2 items]
CARRIED

The Capital Regional District Board moved to the closed session at 4:26 pm.

13. RISE AND REPORT

The Capital Regional District Board rose from the closed session at 4:40 pm, and reported on the following:

In accordance with Bylaw No. 3654, that the following be appointed to the East Sooke Fire Protection and Emergency Response Service Commission for a term expiring December 31, 2027:
Edward Helm, Wendy Herring, Mike Yeager

In accordance with Bylaw No. 1875, that the following be appointed to the Lyall Harbour/Boot Cove Water Local Service Committee for a term expiring December 31, 2027:
Colin Curwen

In accordance with Bylaw No. 2339, that the following be appointed to the Magic Lake Estates Water and Sewer Committee for a term expiring December 31, 2027:
Jon Grelik, Samantha Kobierski

In accordance with Bylaw No. 3654, that the following be appointed to the Otter Point Fire Protection and Emergency Response Service Commission for a term expiring December 31, 2027:
Scott Hemphill

In accordance with Bylaw No. 3281, that the following be appointed to the Port Renfrew Utility Service Committee for a term expiring December 31, 2027:
William Forsberg

In accordance with Terms of Reference, that the following be appointed to the Regional Transportation Advisory Committee for a term expiring December 31, 2027:
Michael Bodman, Mark Crisp

In accordance with Letters Patent, that the following be appointed to the Saanich Peninsula Water Commission for a term expiring December 31, 2026:
Michael Doehnel, Joseph Martin

In accordance with Bylaw No. 3654, that the following be appointed to the Shirley Fire Protection and Emergency Response Service Commission for a term expiring December 31, 2027:
Wesley Constantineau, Brian Einarson

In accordance with Bylaw No. 3133, that the following be appointed to the Skana Water Service Committee for a term expiring December 31, 2027:
Warren Korol

In accordance with Bylaw No. 3803, that the following be appointed to the Southern Gulf Islands Community Economic Sustainability Commission for a term expiring December 31, 2027:
Brenna Frances Mongeon, Sandra Tretick

In accordance with Bylaw No. 2558, that the following be appointed to the Sticks Allison Water Local Service Committee for a term expiring December 31, 2027:

Mike Knight, Patrick Ramsay

In accordance with Bylaw No. 3131, that the following be appointed to the Surfside Park Estates Water Committee for a term expiring December 31, 2027:
Conner McKonkey, Shem Roberts

In accordance with Bylaw No. 3654, that the following be appointed to the Willis Point Fire Protection and Recreation Facilities Commission for a term expiring December 31, 2027:
Bruce Story

14. ADJOURNMENT

MOVED by Director Alto, SECONDED by Director Tait,
That the Capital Regional District Board meeting of February 11, 2026 be adjourned at 4:40 pm.
CARRIED

_____

CHAIR

CERTIFIED CORRECT:

_____

CORPORATE OFFICER

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ERM 26-04

REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, JANUARY 21, 2026

SUBJECT **Beyond Hartland 2050 – Landfill Design Plan and Alternative Options**

ISSUE SUMMARY

To seek Board endorsement of short-term research and planning initiatives that will inform the development of the Capital Regional District's 2030 Solid Waste Management Plan and enable the CRD to responsibly manage the region's solid waste beyond 2050.

BACKGROUND

BC's *Environmental Management Act* requires the Capital Regional District (CRD) to provide a safe, secure and sustainable disposal option for regional solid waste in perpetuity. With the opening of Cell 4 in January 2025, Hartland Landfill secured approximately 25 more years of landfilling capacity to meet the region's waste disposal needs.

By 2050, either the final build-out of the landfill will need to be largely underway or the CRD must have implemented a viable alternative solution for managing the region's solid waste. Given the complexity and planning horizon required for either option, investigative work should begin in 2026 to ensure regional options for waste management are sustained beyond 2050.

Solid Waste Management Plan Direction

All regional districts in BC are required by the Province to create and maintain a comprehensive Solid Waste Management Plan (SWMP) that guides their waste reduction, recycling and disposal initiatives. Commissioning a final (Phase 3) design plan for the landfill aligns with strategy 15C of the CRD's 2021 SWMP, which requires the CRD to "develop design options that maximize the disposal capacity of Hartland Landfill to 2100 and beyond". At the same time, strategy 15D of the SWMP directs the CRD to "conduct research, investigate and report out on emerging waste management technologies (including alternatives to landfilling such as integrated resource management and gasification)".

Given the scale of any future capital project and the regulatory requirements involved, the region's preferred option for waste disposal beyond 2050 must be included with substantial detail in the CRD's next SWMP, scheduled to be updated by 2030. Ministerial approval of the 2030 SWMP will give staff necessary direction and adequate time to pursue the subsequent regulatory steps that will be needed to implement any future waste disposal option.

Expansion of Hartland Landfill

As outlined in the CRD's 2021 SWMP, an additional 24 hectares of landfill property adjacent to the current Phase 2 footprint could be developed as Phase 3, extending the life of Hartland Landfill to approximately 2100. Drilling and blasting activities in this potential new landfilling area would need to begin in approximately 2037 unless significantly more waste is diverted or a viable alternative to landfilling is implemented. Although the estimated Phase 3 footprint resides within Hartland Landfill's property boundary, additional regulatory documents related to the inclusion of this Phase 3 footprint within the site's operating area will need to be updated pending Board direction on future landfilling.

Additional Options

In addition to commissioning a conceptual design plan that extends the lifespan of Hartland Landfill to 2100, staff will develop a comprehensive options analysis that considers a broader range of future waste disposal options available to the region, including but not limited to:

- Siting a new sanitary landfill elsewhere in the region
- Building a thermal processing facility for solid waste, either at Hartland Landfill or offsite
- Pursing emerging waste technology options
- Exporting waste to out-of-region landfills

This work will include a robust analysis of these residuals management options using criteria that include, but are not limited to:

- Environmental impact
- Technology readiness
- Economic feasibility, including development and operational costs
- Regulatory requirements and considerations
- Timeline to implement
- Region-specific considerations (e.g., material bans and other bylaws)

NEXT STEPS

The results of this essential technical work will provide a shortlist of future waste disposal options for Board consideration and endorsement in 2027. These options will then be included in the wide-ranging consultation activities required to develop the CRD's 2030 SWMP, beginning as early as 2028. Staff anticipate that the extensive nature of SWMP engagement will satisfy the consultation requirements associated with subsequent regulatory components of this project.

Planning Approach

The timeline to develop the CRD's 2030 SWMP is anticipated as follows:

	Milestone	2026	2027	2028	2029	2030
1.	Hartland 2100 Design Plan and options analysis	Q2-Q4	Q1			
2.	2021 SWMP assessment and 2030 SWMP pre-planning	Q4	Q1			
3.	Report back to Board on Design Plan and options analysis		Q2			
4.	SWMP 2030 goals and target development and report back		Q3-Q4			
5.	SWMP 2030 Phase I engagement: goals and targets			Q1		
6.	Report back to Board on Phase I engagement results; draft plan			Q3		
7.	SWMP 2030 Phase II engagement: strategies and actions			Q4	Q1	
8.	CRD Board approval of 2030 SWMP; submission to Province for approval				Q3	
9.	Begin regulatory updates and amendments, if required					Q2

ALTERNATIVES

Alternative 1
The Environmental Services Committee recommends to the Capital Regional District Board:

1) That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with Strategy 15 of the 2021 Solid Waste Management Plan;
2) That staff develop a comprehensive options analysis that outlines and evaluates a broad set of future waste disposal alternatives to landfilling at the Hartland site;
3) That staff include timely information on these planning activities in the scope of ongoing government-to-government conversations with First Nations who have identified solid waste management as a topic of interest; and
4) That staff present the results of the above activities to the Board in 2027, including a shortlist of options to inform early development of the CRD's 2030 Solid Waste Management Plan.

Alternative 2
That this report be referred back to staff for additional information.

IMPLICATIONS

Alignment with Existing Plans & Strategies

Initiating planning activities related to both the final build-out of Hartland Landfill and the evaluation of emergent waste management technologies aligns with Strategy 15 of the CRD's 2021 Solid Waste Management Plan to "Enhance Hartland Disposal Capacity."

Financial Implications

The funding required for this technical work has been included in the Environmental Resource Management division's 2026 operating budget that was provisionally approved in October 2025. The results of these planning projects will support 10-year budget forecasting activities for capital expenditures related to Hartland Landfill and for resources to support the subsequent regulatory activities required for any future disposal option. This work will also support ongoing analysis of potential revenue sources for this service beyond tipping fees.

First Nations Implications

Solid waste management planning has been identified as a topic of key interest for several First Nations that the CRD has formalized Memorandums of Understanding and Protocol Agreements with. Sharing information related to these research and planning activities over the next five years will provide opportunities to collaborate and to receive ongoing input throughout the development process for the CRD's next SWMP.

Intergovernmental Implications

Provincial legislation requires the CRD to provide a safe and sustainable disposal option for regional solid waste in perpetuity. This obligation was reiterated as a component of the Minister's 2021 SWMP approval letter in July 2023. Initiating planning and technology evaluation activities now creates an opportunity for potential collaboration with neighboring regional districts that are facing similar timelines to determine future waste disposal plans.

Service Delivery Implications

The CRD endeavors to operate and develop Hartland Landfill in a manner that recognizes the interests of the community while continuing to provide an essential regional service. Developing a formal Phase 3/Hartland 2100 design plan in 2026 ensures that staff will have adequate time to complete the regulatory requirements and amendments to enable service delivery ahead of potential Phase 3 construction work that would be designed by 2038 and commence no later than 2039, pending Board direction on future landfilling activities.

CONCLUSION

With the opening of Cell 4 in January 2025, Hartland Landfill has secured approximately 25 more years of landfilling capacity to meet the region's current waste disposal needs. By 2050, either the final (Phase 3) build-out of Hartland Landfill will need to be substantially underway or the Capital Regional District (CRD) must have implemented an alternative solution for managing the region's solid waste in perpetuity. Given the scale of any future capital project and the regulatory requirements involved in either building out the final footprint of the current landfill or pursuing a new processing technology, investigative work should begin in 2026 to inform the upcoming 2030 update of the CRD's Solid Waste Management Plan.

RECOMMENDATION

The Environmental Services Committee recommends to the Capital Regional District Board:

1) That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with Strategy 15 of the 2021 Solid Waste Management Plan;
2) That staff develop a comprehensive options analysis that outlines and evaluates a broad set of future waste disposal alternatives to landfilling at the Hartland site;
3) That staff include timely information on these planning activities in the scope of ongoing government-to-government conversations with First Nations who have identified solid waste management as a topic of interest; and
4) That staff present the results of the above activities to the Board in 2027, including a shortlist of options to inform early development of the CRD's 2030 Solid Waste Management Plan.

Submitted by:	Russ Smith, Senior Manager, Environmental Resource Management
Concurrence:	Stephen May, P.Eng., Senior Manager, Corporate Capital Project Delivery Services
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: 2021 Solid Waste Management Plan (July 2023)
Appendix B: 2021 Solid Waste Management Plan Approval Letter (July 13, 2023)
Presentation: Beyond Hartland 2050 - Landfill Design Plan and Alternative Options

APPENDIX A

Rethink waste

Capital Regional District

2021 Solid Waste Management Plan

Approved by Ministry of Environment: July 2023

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Glossary

Advisory Committee	The Solid Waste Advisory Committee (see description below)
Disposal	Landfilling
Diversion	Activities that divert waste materials away from disposal as garbage to alternatives such as recycling or composting. Does not include combustion of garbage to produce energy.
Circular Economy	An economic system aimed at eliminating waste and the continual use of resources. Circular systems employ reuse, sharing, repair, refurbishment, remanufacturing and recycling to create a closed-loop system, minimizing the use of resource inputs and the creation of waste, pollution and carbon emissions
Controlled Waste	Selected waste materials that are not suitable for disposal on the active face of the landfill because of specific health and safety or environmental concerns associated with the physical or chemical properties of the waste. Items that are considered controlled waste include animal feces, sewage contaminated grit, catch basin waste and dead animals.
CRD	Capital Regional District
CR&D	Construction, renovation and demolition
EPR	Extended producer responsibility
(Waste) Generation	The sum of all materials discarded that require management as solid waste, including garbage, recycling and composting. Does not include organic waste composted at home.
ICI	Industrial, commercial and institutional (does not include heavy industry)
Ministry of Environment	BC Ministry of Environment & Climate Change Strategy
MSW	Based on BC's Environmental Management Act, municipal solid waste (MSW) is refuse that originates from residential, commercial, institutional, demolition, land clearing or construction sources, or refuse specified by a Ministry of Environment director to be included in a waste management plan
Organic Waste / Organics	Generally refers to kitchen scraps, food waste, yard and garden waste.
Plan	CRD's Solid Waste Management Plan
Producer Responsibility Organization	A "producer responsibility organization" (PRO), is usually a not-for-profit organization or an industry association, that is designated by a producer or producers to act on their behalf to administer an extended producer responsibility or product stewardship program (e.g., Encorp Pacific, Product Care Association, Recycle BC)
Recycle BC	Formerly MMBC (Multi-Material BC), the producer responsibility organization established to manage the residential packaging and paper products EPR program

Residuals / Residual Waste	Residual waste refers to discarded materials that are not diverted to reuse, recycling or composting and therefore require disposal
SWMP	Solid Waste Management Plan
Solid Waste Advisory Committee	A multi-stakeholder committee established to advise the CRD, and to provide input on matters related to solid waste management upon request by the CRD, including the development and implementation of the Solid Waste Management Plan.
Transfer Station	A site at which municipal solid waste or recyclable material is received from the general public and is sorted, compacted, consolidated or rearranged and stored for subsequent transfer off-site for further processing or final disposal.
Zero Waste	Zero waste is a philosophy and aspirational goal that envisions a point where nothing is wasted. It eliminates traditional concepts of managing waste materials and instead focuses on design for environment. It is intended as an approach to pursuing sustainability through circular economy and is aligned with the Pollution Prevention Hierarchy, seeking to move materials up the hierarchy from residual management through recovery, recycling, reuse and ultimately reduction.

1 Introduction

In British Columbia, regional districts develop solid waste management plans under the provincial Environmental Management Act that are high-level long term visions of how the regional district would like to manage its solid waste in accordance with the Pollution Prevention Hierarchy. This Plan should ideally be renewed approximately every ten years to ensure that it reflects the current needs of the regional district, as well as current market conditions, technologies and regulations.

The Capital Regional District (CRD) initiated a process to update its 1995 Solid Waste Management Plan (SWMP) to identify goals and strategies for the next ten years. The SWMP update process considered existing solid waste management policies and programs; identified and evaluated options for reduction, diversion and residual management; and addressed system financing.

This draft document represents an update of the CRD's 1995 SWMP, and once approved by the Province (along with any approval conditions), becomes a regulatory document for solid waste management in the CRD, and serves to guide solid waste management related activities and policy development. In conjunction with regulations and operational certificates that may apply, this Plan regulates the operation of sites and facilities that make up the region's waste management system.

1.1 Guiding Principles

The principles guiding the development and implementation of this Plan are a slightly modified version of those recommended in the BC Guide to Solid Waste Management Planning, and were prepared by the CRD's Solid Waste Advisory Committee in June 2018 to enhance their clarity, and were subsequently approved by the CRD Board in October 2018. The guiding principles are:

1. Promote zero waste approaches and influence others in support of a circular economy;
2. Promote the first 3Rs (Reduce, Reuse and Recycle);
3. Maximize beneficial use of waste materials and manage residuals appropriately;
4. Support polluter-pay and user-pay approaches and manage incentives to maximize positive behaviour outcomes;
5. Prevent organics, recyclables and household hazardous waste from going into the garbage wherever practical;
6. Collaborate with other jurisdictions wherever practical;
7. Develop collaborative partnerships with interested parties, both within and outside of the CRD, to achieve regional targets set in plans; and
8. Level the playing field within regions for private and public solid waste management facilities.

1.2 Plan Goals

The Province's guidelines for solid waste management planning require solid waste management plans to have goals and targets. Goals are the long-term aims to be achieved as an outcome of the plan. A goal may be achieved within the timeframe of this Plan, but a goal may also be aspirational; something for the CRD to strive for beyond the timeframe of this Plan. Targets (see section 1.3), on the other hand, are a way of measuring the plan's progress and have clear timelines.

The goals for this Plan are:

1. To surpass the provincial per capita waste disposal target and aspire to achieve a disposal rate of 125 kg/capita/year;
2. To extend the life of Hartland Landfill to the year 2100 and beyond;
3. To have informed citizens that participate effectively in proper waste management practices; and
4. To ensure that the CRD's solid waste services are financially sustainable.

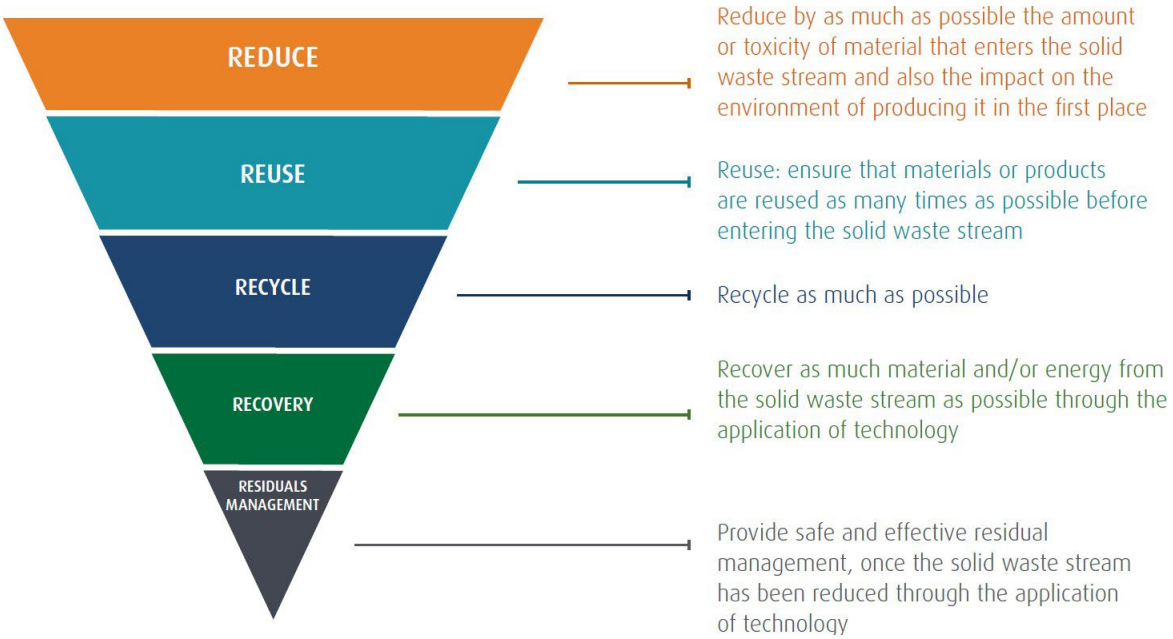
These goals were established by the Solid Waste Advisory Committee in 2018 based on a review of the Existing System Report, and a discussion of the challenges and opportunities presented by the current system. The first goal associated with reducing the amount of waste disposed was refined in 2020 based on further input from the Solid Waste Advisory Committee to include an aspirational disposal target of 125 kg per capita.

1.3 Pollution Prevention Hierarchy

This Plan adopts the 5R Pollution Prevention Hierarchy (see Figure 1-1). Strategies to address each tier in the hierarchy are laid out in Section 5. Implementation of these strategies over the Plan's 10-year timeframe is expected to contribute to the provincial disposal rate target of 350 kg per person (per capita), and result in achievement of the following regional targets. These targets are discussed further in Section 8.

1. By the end of the 3rd year of this Plan, the CRD's per capita disposal rate will be 340 kg or less.
2. By the end of the 5th year of this Plan, the CRD's per capita disposal rate will be 285 kg or less.
3. By the end of the 10th + year of this Plan, the CRD's per capita disposal rate will be 250 kg or less.

Figure 1-1: 5R Pollution Prevention Hierarchy



1.4 Climate Change and the Solid Waste Management Plan

What we consume and how we dispose of it contributes to climate change. Greenhouse gas emissions are generated from the management of waste in the region—primarily from decomposing garbage, especially organic waste like food scraps and wood, but also from transportation and management.

We can reduce our collective emissions by decreasing the amount of waste we produce, and by managing Hartland Landfill in a sustainable manner. By finding beneficial ways to use our waste materials, we can also displace other sources of greenhouse gas emissions in the region.

In 2019, the CRD Board identified Climate Action & Environmental Stewardship as a priority for the region and approved a motion to declare a climate emergency. The goals and guiding principles of this Plan build upon the 5R Pollution Prevention Hierarchy, focusing first on strategies that promote zero waste and support a circular economy to reduce the greenhouse gas emissions associated with producing materials that eventually become waste. This Plan also considers strategies to beneficially use waste as a resource and to manage the residual waste stream to minimize fugitive emissions.

Greenhouse gas emissions associated with the 5th R – residuals management, are generated from the disposal of residual waste in the region—primarily from decomposing garbage, especially organic waste like food scraps and wood, but also from transportation and management.

What we consume, the production of new products and extraction of raw materials and how we manage items at end-of-life all contribute to climate change. We can reduce our collective emissions by decreasing the amount of waste we produce, and managing Hartland Landfill in a sustainable manner. By finding beneficial ways to use our waste materials, we can also displace other sources of greenhouse gas emissions in the region.

1.4.1 Hartland Landfill's Contribution to Greenhouse Gas Emissions

When organic matter decomposes within the landfill, it produces gas which is mainly made up of carbon dioxide and methane, a very potent greenhouse gas. Landfills are typically one of the largest contributors of greenhouse gas emissions in the community. In 2020, the CRD completed a regional greenhouse gas emissions inventory based on a recognized global standard (called the GPC Basic+) to measure emissions generated locally from buildings, transportation and waste. Total regional emissions are approximately 1.7 million tonnes of carbon dioxide equivalents. Waste contributes approximately 5% of the region's greenhouse gas emissions, with Hartland Landfill accounting for the majority[1].

The CRD is actively working to improve landfill gas collection efficiency and produce renewable natural gas using captured methane from the historical waste decomposing in the landfill in addition to minimizing any fugitive emissions. Strategy 14, 'Optimize Landfill Gas Management', will support and accelerate this work.

1.5 Alignment with Other CRD Strategies and Plans

The SWMP is aligned with several other CRD strategies and plans. Figure 1-2 shows each of these strategies and plans and how they are linked with this Plan.

[1] Source: Capital Regional District 2018, GPC BASIC+ Community Greenhouse Gas Emissions Inventory Report (Stantec, August 2020).

1.6 Alignment with Provincial Targets

The Province has two solid waste performance targets:

1. Lower the provincial municipal solid waste (MSW) disposal rate to 350 kg per capita; and
2. 75% of BC's population covered by organic waste disposal restrictions.

The CRD supports these two provincial goals through its current solid waste management system, which prohibits the disposal of both kitchen scraps and yard waste at Hartland Landfill, and through this SWMP which presents strategies that aim to reduce the per capita disposal rate to even less than 350 kg per capita.

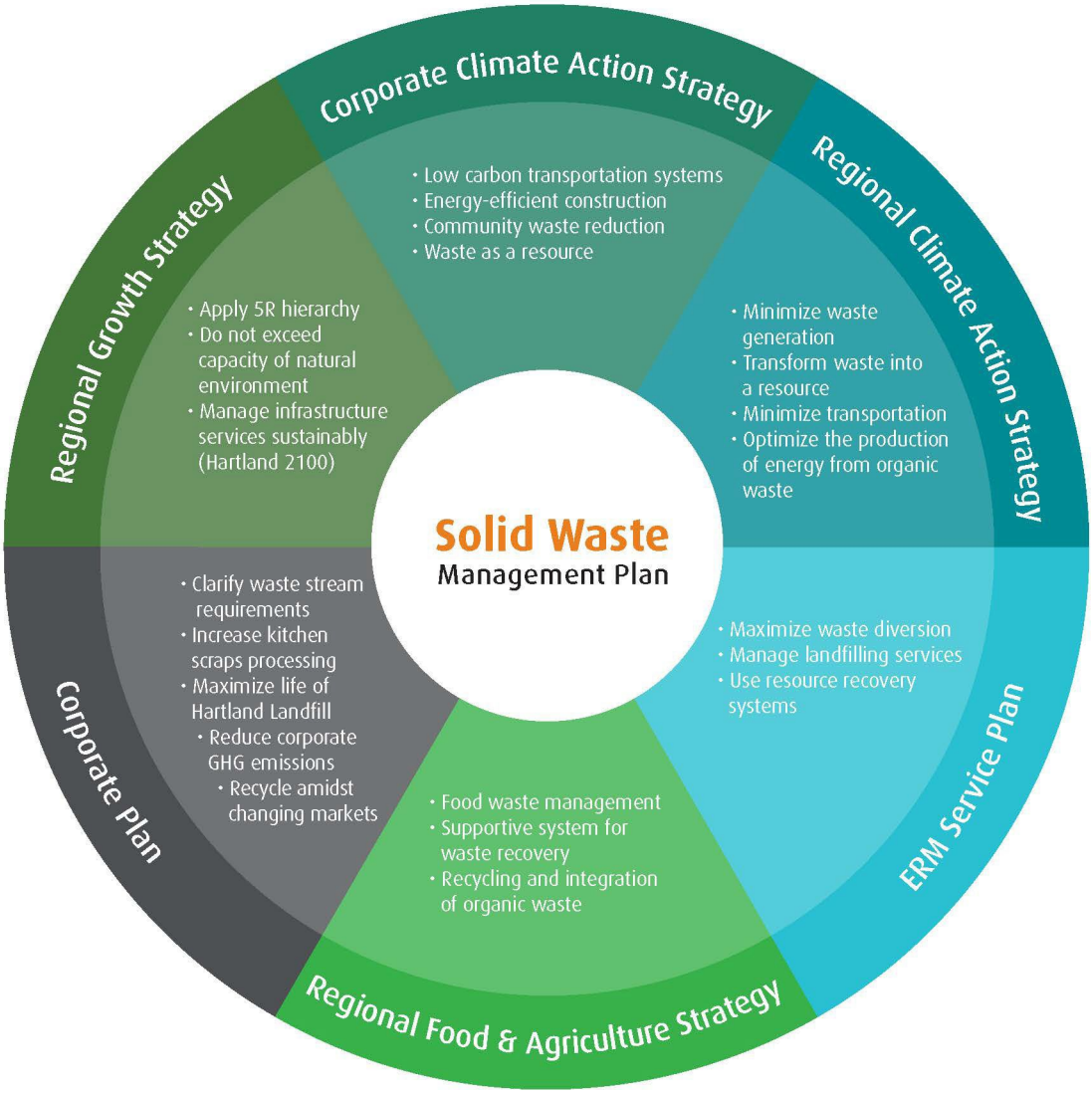


Figure 1-2 Alignment with CRD Strategies and Plans

2 Plan History and Development

The CRD's first SWMP was approved by the Province in 1989. It was updated in 1991, and again in 1995. Since 1995, eight amendments have been added to the Plan and most of the original goals have been achieved. The eight amendments are listed in Table 2-1.

Table 2-1: Plan Amendments

Amendment 1 (2005)
To allow the Capital Regional District (CRD) to regulate composting in the CRD through the adoption of a regulatory bylaw under Section 25 (3) of the *Environmental Management Act.*
Amendment 2 (2001)
To allow the Capital Regional District (CRD) to regulate transfer stations on Salt Spring Island through the adoption of a regulatory bylaw.
Amendment 3 (2004)
To modify the legal description of Hartland Landfill to include additional land that was acquired as a buffer strip.
Amendment 4 (2004)
Add a new Section 16.0 that outlines the CRD's public review process for solid waste related matters.
Amendment 5 (2004)
Establishes procedures for resolving conflicts associated with the Hartland Landfill.
Amendment 6 (2007)
Include the Highwest Waste Management Facility in the Solid Waste Management Plan and set operating requirements (replaces Section 10.1.28 in the Plan). This section includes cessation of burning at the site by the end of 2009.
Amendment 7 (2007)
Replace Section 15.1 of the Plan with "Funding for all Hartland Capital Works will be borrowed through loan authorization bylaws or cash flow generated from solid waste operations in accordance with the CRD *Solid Waste Disposal Local Services Establishment Bylaws."*
Amendment 8 (2013)
To allow the siting, construction and operation of a biosolids treatment and resource recovery facility at Hartland Landfill for treatment, processing, storage and beneficial utilization of screenings and waste sludge.

2.1 Process to Update the Plan

In March 2011, the CRD Board passed a motion to undertake a process to update the CRD's 1995 SWMP. In 2012, the CRD embarked on the process to create a new plan that would reflect the changes that have been made since 1995, including the eight plan amendments and changes to the solid waste management system, such as the significant expansion of Extended Producer Responsibility as a means of managing solid waste. Updating the Plan would also allow for consideration of future options for solid waste management in the CRD within the current context and to create an updated vision.

In 2012, a Public and Technical Advisory Committee was formed to provide input into the development of an updated plan. This committee reviewed several reports prepared by consultants, including a 2012 Existing System Report and technical memorandum outlining options for consideration in the new plan.

The planning process, however, was put on hold in 2015 to investigate integrated resource management opportunities. In November 2017, the Board approved restarting the process to update the SWMP.

The process to update the SWMP was restarted in 2018, with the preparation of an updated Existing System Report and the establishment of new multi-stakeholder committee, with a mandate of being an advisory committee to the CRD's Environmental Services Committee for the SWMP update process. This new committee is called the Solid Waste Advisory Committee, and it also serves as an advisory body on current solid waste management initiatives in the CRD referred to it by the Environmental Services Committee. This committee will also be the Plan Monitoring Advisory Committee upon completion of the SWMP update process. Terms of Reference for the Solid Waste Advisory Committee are included as Schedule A.

The members of the Solid Waste Advisory Committee represent a diversity of backgrounds, interests and geographical locations and includes technical and non-technical members.

Table 2-2: Composition of the Solid Waste Advisory Committee

Representation	Number of Members
Regional district director (member of Environmental Services Committee)	1
Municipal engineering staff who are involved in solid waste collection	2
Electoral Area representative	1
First Nations	2
Environmental organizations	1
Business groups	1
Non-profit group with an interest in solid waste (e.g., reuse organization)	1
Large waste generators (industrial, commercial, institutional)	2
Owners/operators of private waste management facilities	2
Private sector industry collection service providers	2
Composting industry representative	1
Product stewardship agency	1
Community representative (representing Prospect Lake/Hartland area)	1
Public representatives, at large	3
Willis Point community representative	1
District of Highlands representative	1
Solid Waste Technology representative	1

In October 2018, the Board approved the guiding principles, objectives and goals developed by the Solid Waste Advisory Committee for the new plan. In September 2019, the Board reviewed the Solid Waste Advisory Committee's proposed strategies, actions and targets for the updated SWMP, and directed that these be taken out for public consultation.

The first phase of public consultation took place between October 18, 2019 and December 1, 2019, and included a media launch event, public open houses, stakeholder meetings and extensive social media outreach. A dedicated web page was created where people could sign up for project updates, review background information and submit their feedback through a survey. Overall, there was a high level of support for all plan elements. Some actions—particularly those associated with ensuring Hartland Landfill is used as effectively and efficiently as possible—generated important questions from the community.

The results of the consultation and an initial draft Plan were presented to the Solid Waste Advisory Committee in the summer of 2020. As a result of consultation, and the Solid Waste Advisory Committee's input, the draft Plan was modified to improve clarity and the waste minimization goal was strengthened, however no changes were made to the draft Plan's strategies and actions.

3 Plan Area

The CRD is the regional government for 13 municipalities and three electoral areas, covering an area of 2,341 sq. km on the southern tip of Vancouver Island. A map showing the administrative boundaries of the CRD is provided in Figure 3-1.

Member municipalities include:

- District of Central Saanich
- City of Colwood
- Town of Esquimalt
- District of Highlands
- City of Langford
- District of Metchosin
- District of North Saanich
- District of Oak Bay
- District of Saanich
- Town of Sidney
- District of Sooke
- City of Victoria
- Town of View Royal

Unincorporated areas are organized into electoral areas. The three electoral areas in the CRD are:

- Salt Spring Island Electoral Area;
- Southern Gulf Islands Electoral Area, which includes Galiano Island, North Pender Island, South Pender Island, Saturna Island, Mayne Island, and smaller islands in the vicinity; and
- Juan de Fuca Electoral Area, which includes the areas of East Sooke, Jordan River, Malahat, Otter Point, Port Renfrew, Shirley, Willis Point, and inland rural areas.

First Nations communities located within the region include: Beecher Bay, Esquimalt, Malahat, Pacheedaht, Pauquachin, Penelakut, Songhees, Tsartlip, Tsawout, Tseycum and T'Sou-ke Bands. Each of these Bands has reserve lands within the boundaries of the CRD as shown in Figure 3-2.

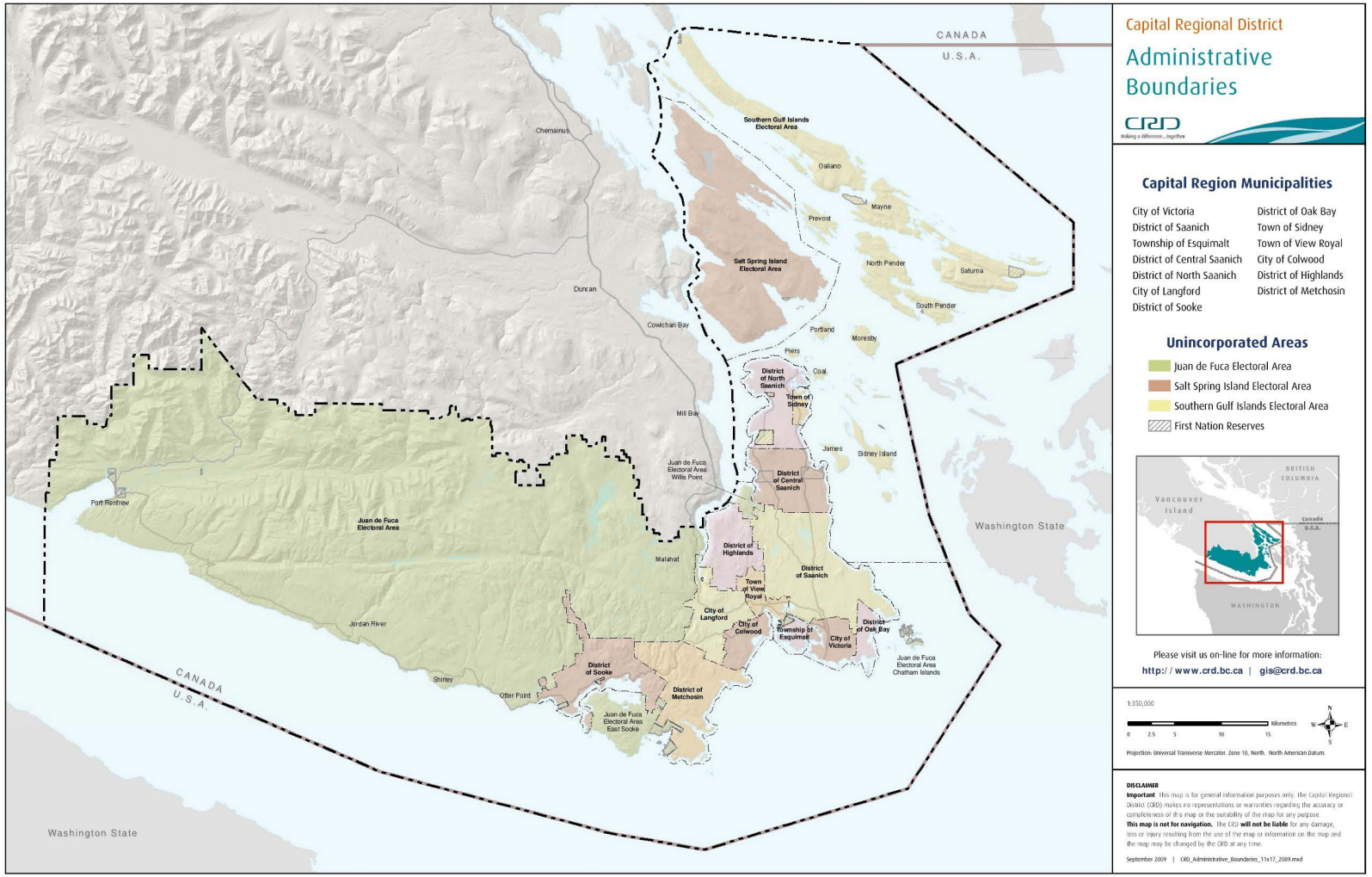


Figure 3-1: Map of Capital Regional District

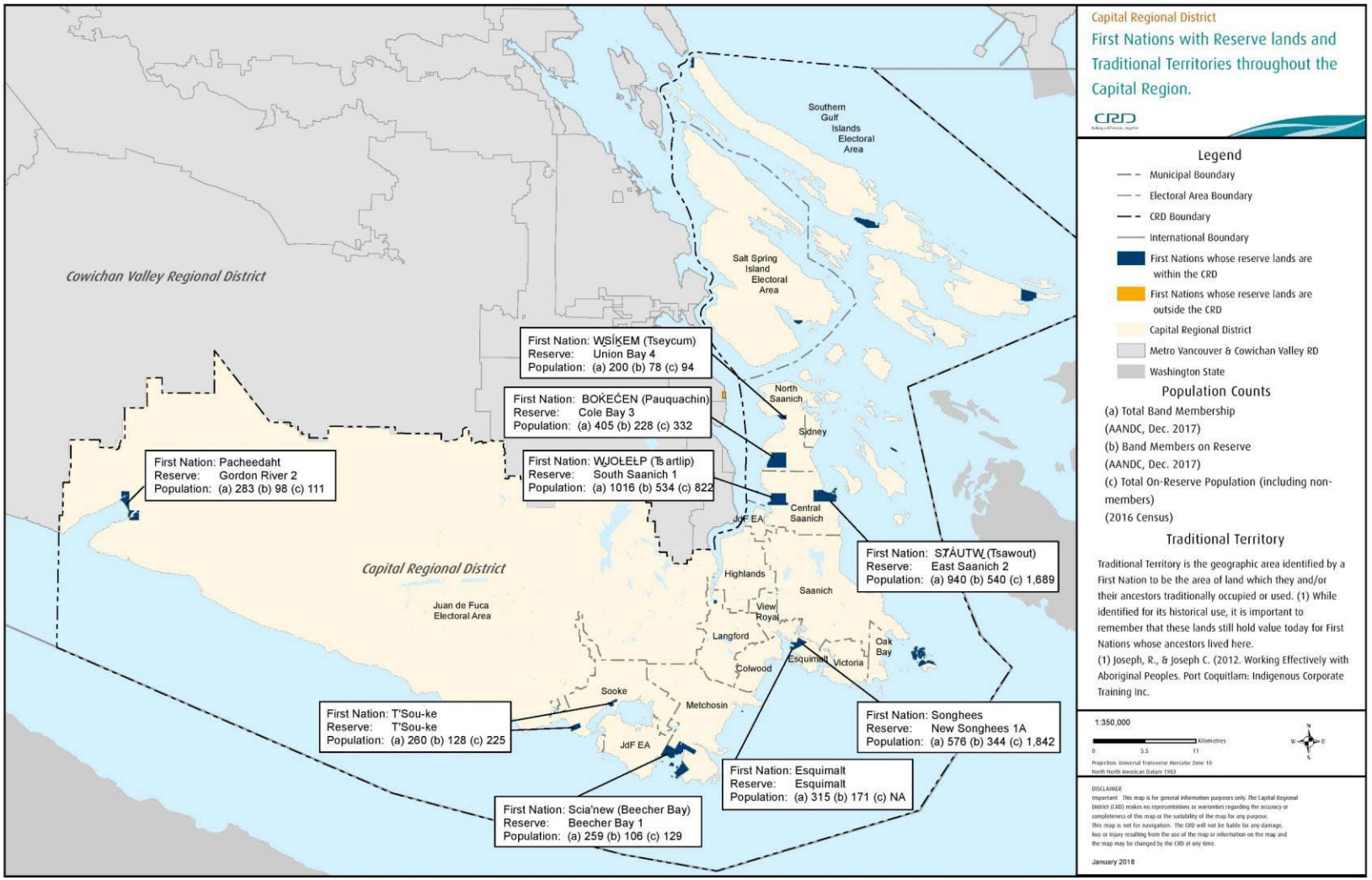


Figure 3-2: First Nations Reserves in the Region

3.1 Population

As shown in Table 3-1, the population of the CRD in 2019 was estimated at 418,414, including persons living on First Nations Reserves. Table 3-2 provides population projections to 2030, as supplied by BC Stats. Based on these estimates, the population of the region is expected to grow by 10% over the next decade

Table 3-1: Population, By Area (2019 estimate)[2]

Area	2019 Population	% of CRD total
CAPITAL REGION	**418,414**	
Central Saanich	18,089	4%
Colwood	18,867	5%
Esquimalt	18,716	5%
Highlands	2,481	1%
Langford	42,653	10%
Metchosin	5,168	1%
North Saanich	11,876	3%
Oak Bay	18,568	4%
Saanich	122,173	29%
Sidney	12,235	3%
Sooke	14,657	4%
Victoria	94,005	22%
View Royal	11,567	3%
Unincorporated Areas		
Juan De Fuca Electoral Area	5,427	1%
Salt Spring Island Electoral Area	11,247	3%
Southern Gulf Islands Electoral Area	5,072	1%
First Nation Reserves	5,613	1%

[2] CRD website: https://www.crd.bc.ca/docs/default-source/regional-planning-pdf/population/population-pdfs/2019_populationestimate.pdf?674c4fcc_2

Table 3-2: Capital Region Population Projections[3]

Year	Population Projection
2020	421,613
2021	426,029
2022	430,530
2023	435,114
2024	439,761
2025	444,330
2026	448,825
2027	453,249
2028	457,563
2029	461,765
2030	465,850

3.2 Housing

Table 3-3 provides a breakdown of the housing types in the region, based on 2016 Census data and building permits for residential structures.

Table 3-3: Housing in the Capital Region[4]

	#	%
Single Detached Houses	70,630	41.5%
Semi Detached Houses (includes flats, duplexes)	32,375	19.0%
Row Houses	10,380	6.1%
Apartments (all types)	54,775	32.2%
Mobile Homes	1,990	1.2%
Total	170,150	100%

3.3 Economic Data

The CRD has a well-diversified economy. A large public sector comprised of the provincial government offices and military installations, as well as universities and colleges are the key drivers of this area's economy.

The area also has a growing technology and health services sector, along with a vibrant tourism industry. Retirement living and residential expansion continue to shape the demographics of this community.

[3] Source: https://www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates

[4] Data provided by the CRD. Does not include housing on First Nation Reserves.

Based on the 2016 census, the main employment sectors in the region are health care (13% of employment), public administration (12%), retail (11%), accommodation and food services (9%), and professional, scientific and technical services (8%).[5]

4 Existing System Overview

The following is a high-level overview of the current system for solid waste management in the region. A more detailed description is provided in the report *Existing Solid Waste Management System (2018)* which can be found on the CRD's website (https://www.crd.bc.ca/docs/default-source/recycling-waste-pdf/2018existingsystemsreport.pdf).

4.1 Disposal Data and Trends

Figure 4-1 shows how per capita disposal in the capital region has changed over the past two decades, incorporating the quantities of waste disposed at Hartland Landfill and the privately owned Highwest Landfill. In 2019, the per capita disposal rate was 382 kg per capita, a reduction of 43% since 1989.

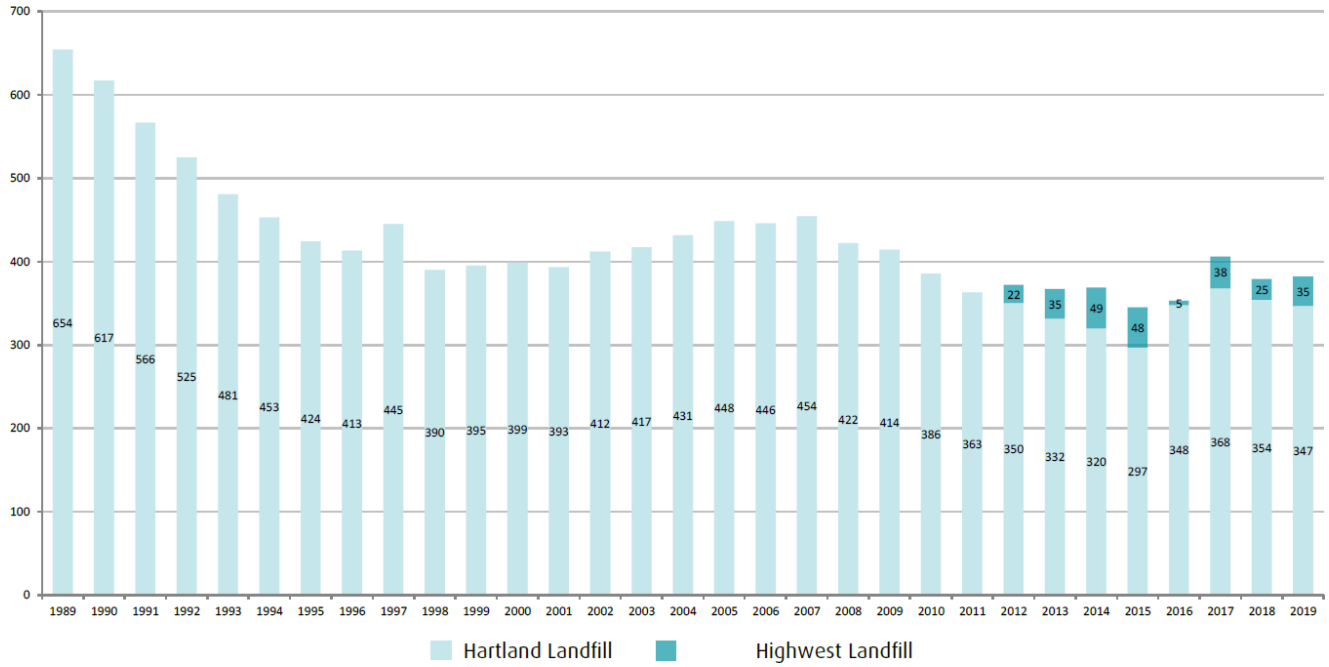


Figure 4-1: CRD Disposal (1989 – 2018)

5 Source: 2016 Census Profile Statistics Canada

Figure 4-2 shows the estimated composition, by weight, of the waste landfilled at Hartland in 2016 (the last time a waste composition study was conducted at the site). The largest component of the garbage arriving at Hartland Landfill was compostable organics (21.1%), followed by wood and wood products (17.0%), paper (15.4%), and plastic (14.3%).

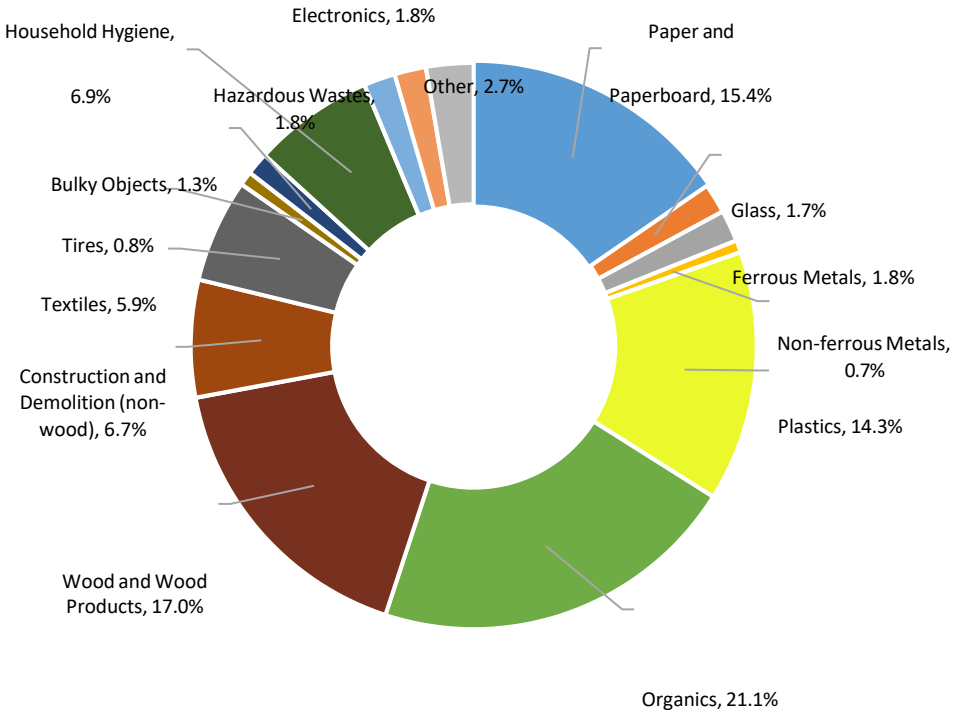


Figure 4-2: Estimated Composition of All Waste Landfilled at Hartland (By Weight), 2016

Figure 4-3 shows the proportion of waste sent to Hartland Landfill in 2019 from each sector. As shown, 41% comes from Industrial/Commercial/Institutional (ICI) activities, while 38% comes from residences (curbside residential plus multi-family).

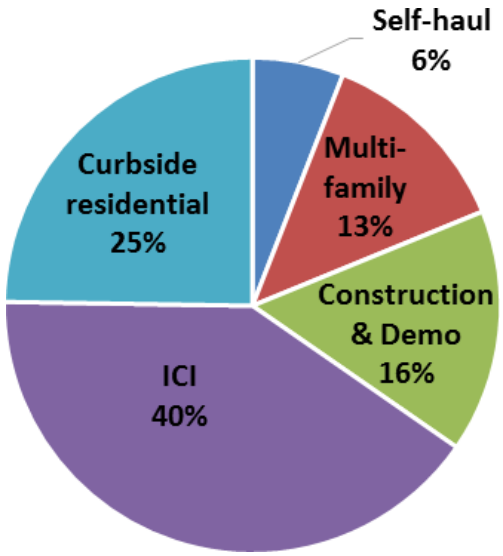


Figure 4-3: Sectors Contributing to Waste Disposed at Hartland (2019)

4.2 Existing System Description

This section provides an overview of the components that currently make up the system for managing solid waste in the region.

4.2.1 Solid Waste Management Facilities

Figure 4-4 is a map showing the location of solid waste management facilities operating in the region as of 2020; including CRD-operated sites (shown in yellow), private waste management operations such as recyclers, recycling depots and transfer stations (in red), non-profit second-hand stores (in green), municipal recycling and yard waste depots (in blue), and Gulf Island recycling depots (in purple).

The region is home to two landfills authorized by the Province of BC: Hartland and Highwest. Both landfills have Operating Certificates issued by the Ministry of Environment that define the activities permitted at these sites. The Highwest Landfill is expected to permanently close in 2021 (see next section for additional details). Additional information on these two facilities can be found in Section 4.3.1.

Future Facilities

This Plan anticipates the potential addition of an organic waste processing facility located at the Hartland site. Additional information on this potential facility can be found in Sections 5.2 and 6.

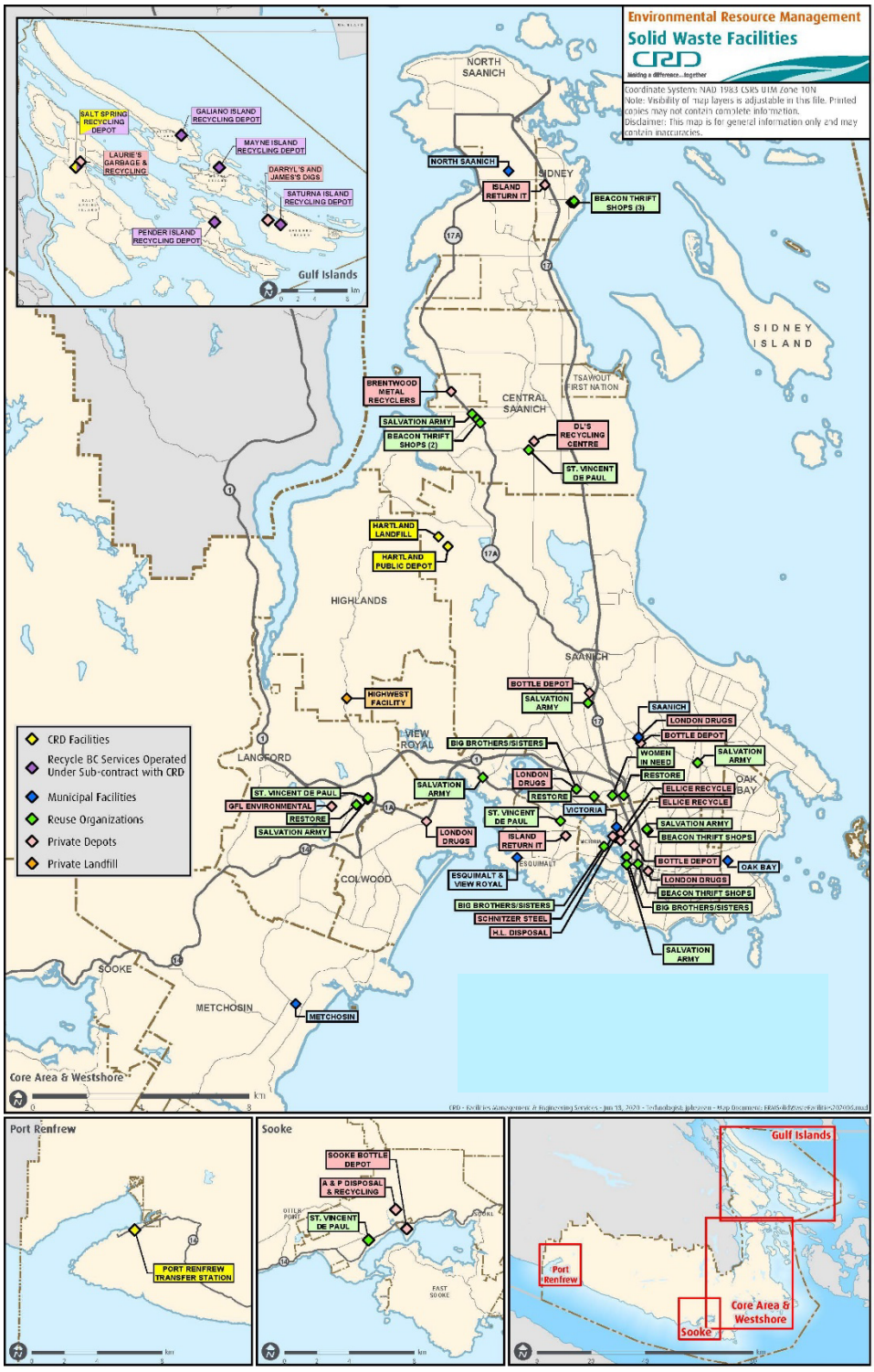


Figure 4-4: Map of Solid Waste Facilities

4.2.2 Solid Waste Disposal

4.2.2.1 Hartland Landfill

The CRD became responsible for solid waste disposal for the region in 1973 when, at the request of the CRD Board, the Province of BC established solid waste disposal as a regional function of the CRD.

In 1975, the CRD acquired the Hartland Landfill site, which had been operating as a private facility since the 1950s. The facility continued to be managed by a private operator under contract to the CRD until 1985, when the CRD assumed direct operation of the site.

Lands surplus to the needs of the landfill operation were subsequently transferred to CRD Parks for public use. This included 210 hectares in 1994, and another 40 hectares in 2003. These areas formed a large portion of the land conserved within Mount Work Regional Park. An additional 29 hectares of land adjacent to the current landfill footprint was temporarily leased to CRD Parks until 2019.

Hartland Landfill is located 14 km northwest of Victoria and is the only sanitary landfill in the capital region. The 125-hectare site is owned by the CRD and operated by a combination of CRD staff and contractors. The landfill is operated under Operational Certificate # PR12659 issued under the Environmental Management Act and follows a detailed Operating Plan based on the Operational Certificate. Figure 4-5 shows the current property boundary of Hartland Landfill. In 2013, the CRD acquired additional land to the east of the site to increase the buffer around the landfill. Additional land acquisitions to further increase the buffer are under consideration, and may be acquired during the lifespan of this SWMP. Additional buffer land acquisitions would be consolidated into a single parcel of land. The acquisition of any additional lands are to increase the buffer lands and operational flexibility at Hartland and not to expand the area for landfilling.

In 2013, the Minister of Environment approved Amendment No. 8 of the current SWMP that allows the siting of a biosolids treatment facility at Hartland. A Residuals Treatment Facility has been constructed at Hartland North.

The Hartland Landfill site is a multi-purpose facility that currently includes the following waste management functions:

- Disposal and landfill service for residential and non-residential customers;
- Disposal facility for controlled waste;
- Public drop-off depot for:
  - Recyclable materials;
  - Extended producer responsibility materials
  - Household hazardous waste materials;
  - Reusable goods;
  - Yard and garden material;
- Kitchen scraps transfer station;
- Leachate collection, treatment and disposal;
- Landfill gas collection, processing, conversion utilization and sale;
- Administration and weigh scale facilities; and
- Other solid waste disposal and diversion initiatives as approved by the CRD Board.

Over the years, the CRD has sought to ensure the conservation of landfill space. The practice of banning the disposal of specific wastes at Hartland Landfill, when viable recycling alternatives are in place, has been used by the CRD since 1991. Current landfill bans include drywall (implemented in 1991), cardboard, directories, large appliances, tires (1993), scrap metal, fill, aggregate, concrete, asphalt, rubble and clean soil (1995), paper fibres (1998), yard and garden waste (2006), EPR materials (current and future) designated under BC's Recycling Regulation (2011), and kitchen scraps (2015).

The waste diversion and disposal services and policies at Hartland will continue to evolve as needed based on available recycling markets, changes to provincial regulations like BC's Recycling Regulation, and community need.

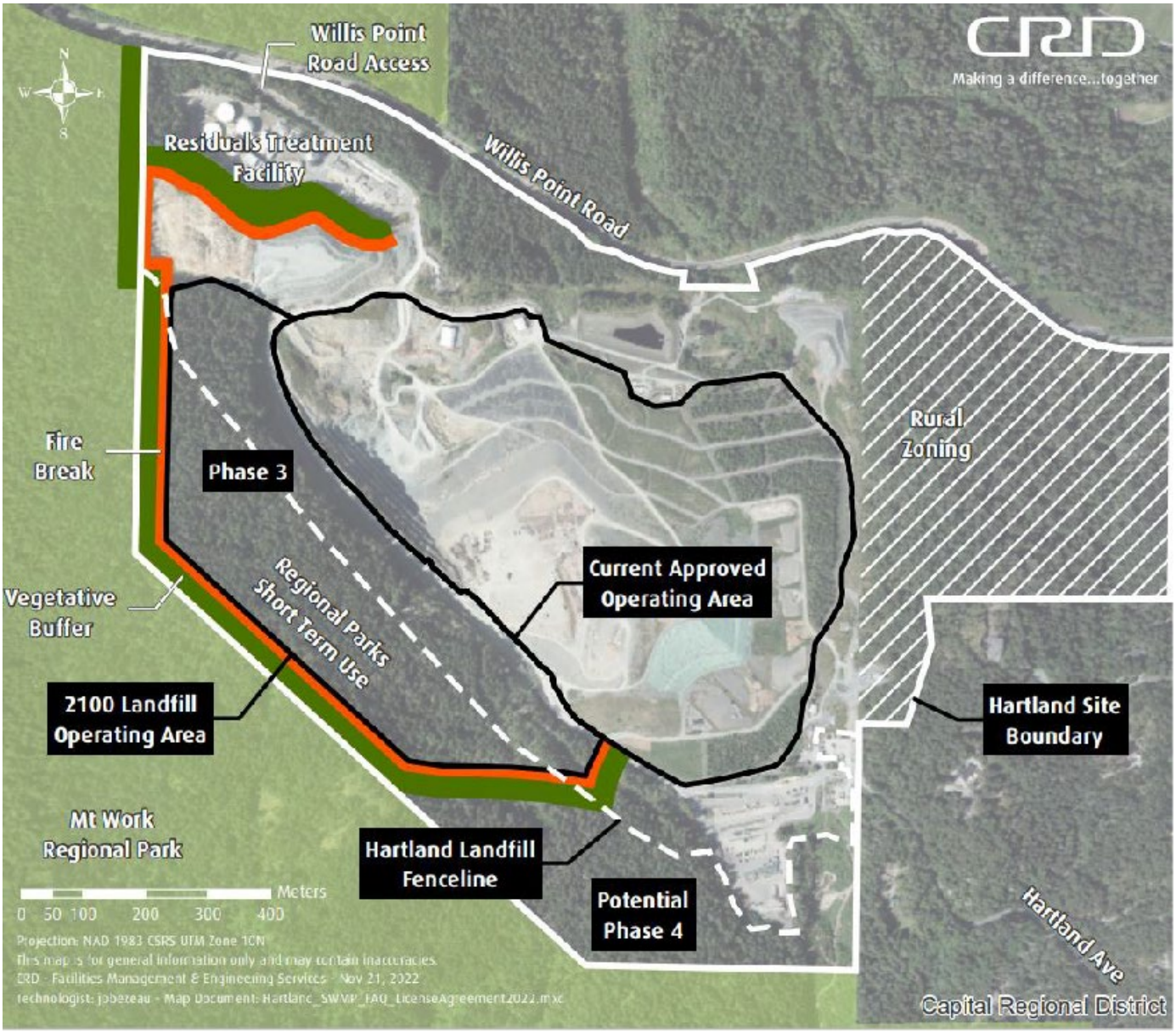


Figure 4-5: Hartland Landfill Boundaries

4.2.2.1.1 Phase 1 and Phase 2 History

Phase 1 is the original part of Hartland Landfill that was completely closed by 1998. This area was filled with approximately 4.5 million cubic metres of garbage. It is permanently covered with a specially designed durable plastic liner and soil cap.

The Final Closure design for Phase 1 was completed in 2010, which included a final cover complete with a new wetland sedimentation pond in addition to gas, leachate and road upgrades. More than 22,000 native trees and bushes have been planted over the Phase 1 area.

Phase 2 refers to the current active filling area which was officially opened on April 30, 1997. It consists of a system of liners, drains and collection pipes to provide for long-term engineered, environmentally secure waste disposal.

Phase 2 is designed to accept approximately 10.3 million cubic metres of solid waste. The most recent final closure was of the north face of Phase 2, Cell 1 in 2011. In 2016, progressive closure of the East and South Faces of Phase 2, Cell 2 was put in place and construction and initial filling of a new landfill cell (Phase 2, Cell 3) began.

4.2.2.1.2 Hartland Landfill Infrastructure

In addition to the landfill itself, the site has other infrastructure that supports its operation. This includes a staffed scale house that weighs all incoming and outgoing vehicles, and an automatic scale for account holders. Weighing of vehicles allows the CRD to track the quantity of the waste received at the facility and to charge fees based on the weight of waste deposited at the site. Material collected at the depot and transfer station for subsequent transportation off site is also tracked using the scale system.

Other infrastructure is associated with pollution control and includes leachate and landfill gas management infrastructure, which are described below.

4.2.2.1.3 Gas Management

As garbage decomposes in the landfill, landfill gas is generated. Landfill gas is primarily methane but also includes other organic compounds. Methane is a powerful greenhouse gas – 20 to 30 times more potent than carbon dioxide. To minimize greenhouse gas impacts, reduce odours associated with landfill gas and reduce risk of fires associated with the buildup of methane, active collection and management of the landfill gas is a critical part of managing Hartland Landfill.

Landfill gas has been collected at Hartland for about 20 years. Prior to 2004, the collected gas was flared off and thermally destroyed. Since 2004, the gas is used for generation of electricity and only the excess gas above the generator's capacity is flared. The generator typically produces enough energy to power 1,600 homes annually. In 2013, the CRD purchased their private sector partner's portion of the power project which gives the CRD full control over the landfill gas.

A site specific Landfill Gas Management Plan was approved in 2012, which detailed a strategy for capturing landfill gas and meeting BC Ministry of Environment collection targets. The Plan includes installation, operation and maintenance of collection infrastructure and routine reporting. This has resulted in landfill gas collection increasing by nearly 40% since 2000, and reductions in greenhouse gas emissions by approximately 50% since 2010. Collection infrastructure continues to be installed in accordance with the Landfill Gas Management Plan. Strategy 14 of this Plan seeks to optimize and maximize landfill gas collection for beneficial use.

4.2.2.1.4 Leachate Management

Water that has filtered through garbage is called leachate. To minimize the leachate generation area, impermeable covers are installed as cover on the landfill and perimeter ditches are lined to divert more clean surface water away from the landfill. The leachate generated in the landfill is collected, contained and conveyed via a micro-tunnel to two leachate storage lagoons. The leachate is tested on a once-a-month basis and managed through the sanitary sewer system.

4.2.2.1.5 Monitoring

An environmental monitoring, assessment and management program to identify potential impacts of landfill operations on groundwater, surface water and air, is in place in accordance with BC Ministry of requirements. With over 40 years of engineered controls and continuous improvement, groundwater and surface water quality at Hartland Landfill has improved. Monitoring stations include a series of test wells both on and off the landfill site.

The 2016 landfill gas collection efficiencies were within estimated ranges in the Landfill Gas Management Plan, working effectively and reducing greenhouse gas emissions from closed areas of the landfill. New gas wells installed in Phase 2 as part of the long-term gas management plan resulted in gas infrastructure improvements.

The progressive closure of the East and South Faces of Phase 2, Cell 2 that occurred in 2016 significantly reduced the total leachate generation area of the landfill.

The newly constructed Phase 2 Cell 3 area included installation of new leachate containment with gravity flow conveyance piping that discharges into the upper leachate lagoon. Groundwater quality monitoring data obtained in 2016 indicated that landfill leachate is effectively contained and controlled on site.

Leachate quality monitoring, done at the point that it is discharged to the sewer system, confirms that leachate discharged from the site is in compliance with the CRD's Sewer Use Bylaw which regulates discharges to the sanitary sewer. Surface water monitoring in 2016 indicated that nearby surface water bodies are not impacted by leachate.

4.2.2.1.6 Estimated Lifespan

Based on current estimates and assuming no major changes to the volume of waste being disposed of in the near-term, Phase 2 of Hartland Landfill is expected to reach capacity around 2045.

Provincial legislation requires the CRD to provide a safe, secure and sustainable disposal option for regional solid waste in perpetuity. With this responsibility in mind, an additional 24 hectares of landfill property adjacent to the current Phase 2 footprint could be developed (Phase 3) to extend the life of Hartland Landfill to 2100 and beyond. The Phase 3 footprint resides entirely within the current Hartland operating area boundary.

Some of this undeveloped landfill property was temporarily leased to CRD Parks until 2019, and is currently used for recreation by visitors to the adjacent Mount Work Regional Park, including hikers and mountain bikers. When regional demand requires the landfill to develop further, the recreational users of this portion of landfill property will be impacted by the loss of these temporary trails (see section 4.2.2.1.7 for details). This area comprises approximately 18 hectares.

The vision for Hartland 2100 is to keep the landfill's footprint as small as possible. This property will need to be developed for future landfilling starting in approximately 2030, unless significantly more waste is diverted, or a new technology for managing waste becomes available and economically feasible for the

CRD. With this planning horizon in mind, development of a Hartland 2100 design concept has been included in this Solid Waste Management Plan in Section 5.3, but its implementation will be phased in over the next 10 years in alignment with evolving regional demand and the landfill's Operational Certificate requirements. CRD staff will review and report out on regional demand as it relates to Hartland Landfill capacity as part of its annual progress report on this Solid Waste Management Plan.

Future development of landfill property, including the removal of second-growth trees, would be offset by the reforestation program already in place for all closed areas of the landfill, including 20 acres of reforested land now that will have grown to 50 acres by 2040. The Hartland 2100 design concept will also include a progressive reforestation plan that will reduce the greenhouse gas emissions generated by the landfill through carbon sequestration.

4.2.2.1.7 Community Benefits and Engagement

Based on current population growth and waste trends, the CRD anticipates needing to permanently close the existing biking trails on undeveloped Hartland Landfill property before the landfill reaches capacity in 2045. As CRD staff review and report out on regional demand as it relates to Hartland Landfill capacity and work towards phasing-in implementation of the Hartland 2100 design concept, staff will collaborate with the mountain biking community on alternative options.

There are also residents who live near Hartland Landfill, share the use of transportation routes in the area with landfill-bound traffic and feel impacted by the landfill's location. The CRD endeavours to operate and develop the landfill in a manner that recognizes the interests of the community (recreational and residential), while continuing to provide an essential regional service. The CRD has engaged and will continue to engage with these communities to ensure that their perspectives continue to be understood and that the ongoing development the Hartland site is done with these interests in mind.

4.2.2.2 Highwest Landfill

In addition to the Hartland Landfill, there is the privately owned and operated Highwest Landfill located at 1943 Millstream Road in the District of Highlands. This landfill receives construction and demolition waste and non-hazardous/non-putrescible ICI waste for disposal. This facility is expected to permanently close in 2021 once it reaches capacity. Highwest operates under an Operational Certificate #100193 issued by the Province of BC.

4.2.3 Transfer Stations

The CRD owns and operates a transfer station in Port Renfrew where garbage is received from local residents and transferred to Hartland Landfill. Source separated recyclables and kitchen scraps are also accepted at the site for recycling.

Additionally, there are several private transfer stations in operation in the CRD. Many of these sites offer recycling services as well.

Transfer stations on Salt Spring Island are subject to *Capital Regional District Bylaw 2810, a Bylaw to Regulate the Operation of Transfer Stations on Salt Spring Island* which requires all transfer stations to hold a license. This bylaw was put in place to ensure that all transfer stations on Salt Spring Island are operated at a standard that ensures the protection of environmental and community health.

4.2.4 Solid Waste Collection

Collection of residential and commercial garbage and kitchen scraps is conducted by the private sector, with the exception of single-family dwelling collection service offered by six of the region's municipalities.

The private sector also collects recycling from multi-family buildings, commercial buildings and institutions, and garbage and recycling from construction / demolition sites.

The CRD provides region-wide residential recycling service through a combination of single-family dwelling curbside collection and depot collection programs under contract to Recycle BC.

4.2.5 Streetscape Waste Management

Litter and recycling collection in public spaces such as urban streetscapes is a municipal service, as well as a responsibility of Recycle BC. Streetscape recycling is part of the Recycle BC's EPR program for packaging and printed paper. Encorp also provides streetscape recycling containers for beverage containers.

4.2.6 Reduce and Reuse

There are a broad range of rental and repair services throughout the region plus many opportunities for reuse of goods through private and non-profit retailers, online platforms (e.g., Used Victoria, Kijiji) and informal activities (e.g., garage sales, rummage sales). The CRD supports reuse through two main mechanisms:

- **Diversion Funding for Non-Profit Organizations**: Since 1992, the CRD has provided funding to non-profit organizations involved in recycling clothing and used household goods. The funding assists with their garbage disposal costs at Hartland, in recognition that some donated used goods are unusable and destined for the landfill. Ten organizations participated in the program in 2019.

- **Hartland Reusable Materials Program**: The CRD partners with five organizations for the management of donated items received in the Hartland depot. Goods such as textiles, household items, some building materials and bicycles are redistributed through a variety of networks operated by these non-profit associations.

4.2.7 Communications, Outreach and Education Programs

Environmental education is of paramount importance to the CRD's waste reduction strategies. The CRD provides a number of communications, education and outreach programs to support the 5R hierarchy and promote resident awareness and participation in waste reduction and disposal services, including:

- **School Outreach Programs:** Curriculum-linked educational workshops and tours for students from Kindergarten to Grade 12.

- **Hartland Learning Centre**: Located at Hartland Landfill, this recycled building is the venue for school and community workshops, as well as the starting point for tours. Tours are provided to school groups, community groups, members of the public and technical groups.

- **Community Outreach and Events:** Displays are set up at fairs, festivals, community gatherings and other community events or locations. The displays often focus on ways to reduce and divert waste,

proper sorting techniques for recyclable materials or more specific topics such as how to prepare demolition waste and dispose of asbestos.

- **MyRecyclopedia.ca:** A comprehensive online listing of items including local recycling listings and tips on how to reduce and reuse.

- **Infoline**: This dedicated phone line and email address allows the CRD to respond to inquiries about waste reduction, waste management, recycling and Hartland Landfill.

- **Ready, Set, Sort!:** An online waste sorting game where residents can test their knowledge about local recycling opportunities.

- **CRD website**: The CRD's website has a range of information associated with the 5Rs and CRD's solid waste services.

- **Compost Education Centre:** Through a contract with the CRD, the centre offers organic waste diversion presentations, workshops, and educational demonstrations at on-site gardens and throughout the community.

- **Public Education Campaigns:** The CRD develops and implements a number of seasonal, multi-media public education campaigns to promote and provide information on a range of waste management subjects. In 2019, those subjects included:

  - end markets for recyclable materials
  - household hazardous waste
  - safe renovation waste disposal
  - avoidable food waste reduction
  - illegal dumping prevention
  - holiday season waste reduction
  - abandoned boat reporting and prevention

In addition to the above activities undertaken by the CRD, municipalities with waste management services, waste management companies, EPR organizations and many environment-oriented non-profit organizations provide their own communication and education services.

4.2.8 Recycling Depots

There are public and privately operated depots located throughout the region accepting recyclables of many types, kitchen scraps, yard waste, EPR products, and household hazardous waste. Some of these depots also receive garbage.

The public drop-off depot at Hartland receives garbage, reusable goods, recyclables and household hazardous waste. This area is intended for residential quantities and limits vehicle size to 5,500 kg gross vehicle weight.

Residents on Salt Spring Island and the Southern Gulf Islands are provided recycling services through drop-off programs set up at depots in their communities. The CRD, under agreement with Recycle BC, partners with local on-island non-profit associations for recycling services for residential packaging and paper products at these depots. In addition to receiving packaging and paper products, most depots offer additional services such as scrap metal, electronics recycling and other recycling.

4.2.9 Extended Producer Responsibility

British Columbia's industry-led product stewardship programs require producers of designated products to take extended producer responsibility for the life-cycle management of their products, including collection and recycling.

The BC Recycling Regulation, under authority of the Environmental Management Act, sets out the requirements for product stewardship in BC. The region is served by all of BC's EPR programs through a broad range of take-back programs and service providers, including depots and retailers. The CRD participates directly in EPR by acting as a collector for the following EPR programs at Hartland depot:

- Beverage Containers
- Electronics, Electrical Products, Batteries, Smoke Detectors and Lighting Products
- Lead-Acid Batteries
- Paints, Solvents, Flammable Liquids, Gasoline and Pesticides
- Residential Packaging and Paper Products
- Tires
- Used Lubricating Oil, Filters and Containers and Antifreeze

4.2.10 Household Hazardous Waste Management

Most household hazardous waste (HHW) in the CRD is collected through EPR programs, including those provided at the Hartland depot.

Since not all HHW is currently covered by EPR programs, the CRD accepts both EPR and non-EPR household hazardous waste materials at the Hartland depot. This program will remain available as long as there is a need for the service.

The CRD will continue to encourage the province to expand the list of household hazardous waste products covered by EPR so that the cost of managing all household hazardous waste is ultimately borne by the producers and consumers of these products.

4.2.11 Organics Management

Regional Kitchen Scraps Strategy

In January 2015, a landfill ban on kitchen scraps was implemented, saving a valuable resource, conserving landfill space and reducing greenhouse gas emissions from Hartland Landfill. Collected kitchen scraps are currently processed at composting facilities in outside of the capital region.

Compost Facilities Bylaw

The CRD Board adopted the regional composting bylaw in December 2005. The bylaw regulates the operation of composting facilities in the region to protect public health and the environment. In 2019, there were no facilities licensed under the bylaw in the region.

Yard and Garden Material Landfill Restriction

In 2006, a yard and garden material landfill ban came into effect. A number of private facilities in the area accept the region's yard and garden material.

In 2019, 1,142 tonnes of source-separated yard and garden material was received at Hartland where it was ground and beneficially used on-site. The landfill ban excludes invasive, infectious and noxious plants

which are received at Hartland as garbage or controlled waste at a discounted tipping fee in an effort to reduce their proliferation.

4.2.12 Illegal Dumping Mitigation

The CRD's aims to mitigate illegal dumping through the following on-going measures:

- Communication campaigns that target specific illegal dumping behaviours;
- Funding to non-profit associations to conduct clean-up events in public places;
- Funding for the removal of abandoned boats and marine debris;
- Support of non-profit organizations involved in recycling clothing and used household goods;
- Funding towards the disposal and recycling of unusable materials received as donations;
- Provision of safe disposal of abandoned hazardous materials; and
- A web page on illegal dumping on the CRD website that provides information on how to reduce illegal dumping and abandonment.

4.2.13 Participants in the Solid Waste Management System

There are many participants in the solid waste management system, as described in Table 4-1.

Table 4-1: Participants in the Solid Waste Management System

Who	Roles in Solid Waste Management
BC Ministry of Environment	• Regulates municipal solid waste management through the Environmental Management Act • Establishes provincial targets for management of solid waste in BC • Approves regional solid waste management plans • Authorizes discharges to the environment through permits and operational certificates • Enforces provincial regulations and the conditions set out in discharge permits and operational certificates • Mandates EPR in BC through the Recycling Regulation
Capital Regional District	• Operates the Hartland Landfill site and the Port Renfrew transfer station • Provides residential recycling services through a combination of curbside and depot collection (through a contract with Recycle BC) • Prepares the regional solid waste management plan (SWMP) • Works with municipalities and First Nations to implement the SWMP • Regulates the operation of composting facilities through the Compost Facility Bylaw • Regulates the operation of transfer stations on Salt Spring Island through the Salt Spring Island Transfer Station Bylaw • Reports annual municipal solid waste disposal rate to ministry • Provides education and outreach • Monitors the implementation of the SWMP through the Solid Waste Advisory Committee
Municipalities	• May provide various curbside collection or drop-off services to residents • Litter collection, streetscape sanitation and waste collection services for public spaces • Provides education and outreach associated with local solid waste services • Municipal waste management planning, which may include zero waste planning • Liaises with the regional district with regards to solid waste services and issues • Participates in the development and implementation of the SWMP • May undertake local zero waste initiatives • Provides land use zoning approval for a variety of solid waste and recycling facilities in their municipality

Who	Roles in Solid Waste Management
First Nations	• May provide curbside collection of garbage and kitchen scraps to residents • Provides education and outreach associated with the local solid waste services • Liaises with the regional district on items of mutual interest • May participate in the development and implementation of the SWMP
Producer Responsibility Organizations	• Provides collection services for stewarded products • Provides education/promotion to increase product recovery • Provides deposit refunds to consumers (where applicable) • Monitors and reports on diversion/recovery rates to the Province • Participates in the development and implementation of the SWMP
Private sector involved in waste management (e.g., haulers, facility operators)	• Provides garbage and recycling collection services to municipalities, businesses, residents, institutions, and construction/ demolition projects • May operate private facilities such as bottle depots, recycling depots, transfer stations and composting facilities • May be regulated by Provincial government • Liaises with waste generators (customers) to minimize contamination of waste streams • Complies with CRD requirements for source separation of controlled waste • Participates in the development and implementation of the SWMP
Waste generators (residents and businesses)	• Participates in municipal and regional solid waste management programs and services • Is informed regarding source separation requirements, disposal restrictions and options to minimize waste sent to disposal
Non-profit organizations	• Provide recycling depot services on Salt Spring and the Southern Gulf Islands • Receive reusable goods for sale in thrift stores and distribution in social support programs

4.2.14 Bylaws

The CRD has the following bylaws in place for the purposes of managing solid waste:

Bylaw 1903, Solid Waste Disposal Local Service Establishment Bylaw No. 1, 1991 establishes a local service to allow the CRD to acquire, construct, establish, maintain, operate and regulate:

a. transfer depots and facilities for receiving collected waste for packing, processing, loading and transporting the waste to disposal grounds;
b. facilities for collecting, processing, storing, marketing and disposing of recyclable waste;
c. facilities for composting waste;
d. facilities for collection, storage and disposal of hazardous, biomedical or special waste;
e. facilities for carrying out resource recovery from waste; and
f. waste disposal grounds and facilities.

The above bylaw has been amended twice since 1991:

- **Bylaw 2564 To Amend Bylaw No. 1903 "Solid Waste Disposal Local Service Establishment Bylaw No. 1, 1991"** to establish the service of the regulation, storage and management of municipal solid waste and recyclable material, including the regulation of facilities and commercial vehicles used in relation to these matters
- **Bylaw 3900 To Amend Bylaw 1903 "Solid Waste Disposal Local Service Establishment Bylaw No. 1, 1991"** to include facilities for carrying out resource recovery from recyclable material, and the generation of energy from landfill gas.

Bylaw 3881, The Hartland Landfill Tipping Fee and Regulation Bylaw lists items that are banned from disposal at Hartland Landfill and established tipping fees for garbage and recyclables.

Bylaw 2810, a Bylaw to Regulate the Operation of Transfer Stations on Salt Spring Island requires all transfer stations on Salt Spring Island to hold a license. This bylaw was put in place to ensure that all transfer stations on the island are operated at a level that ensures the protection of environmental and community health.

Bylaw 2736, a Bylaw to Regulate the Operation of Composting Facilities ensures that composting operations do not contaminate ground or surface water, or generate unacceptable levels of nuisance odour, vectors, litter or dust, and to protect the public from composting operations which violate the requirements of the bylaw. The CRD bylaw supplements existing provincial regulations under the Organic Matter Recycling Regulation.

The bylaw sets out four classes of licenses, as follows:

- Class 1: composting general organic matter on an impermeable surface or in-vessel (this type of facility is exempt from licensing unless the facility generates leachate or creates nuisance odours, vectors, litter or dust).
- Class 2: composting biosolids with general organic matter on an impermeable surface or in-vessel.
- Class 3: composting restricted organic matter.
- Provisional: operations not using proven technology to compost restricted organic matter.

Bylaw 2290, **a Bylaw for the purpose of establishing regulations for the use of recycling containers and the collection of recyclable material** within the Capital Regional District.

In addition to the above, municipalities may have bylaw provisions associated with the waste management services they provide, in addition to littering, open burning, zero waste and the location of waste management facilities.

5 Strategies and Actions

This section outlines the strategies to be implemented to achieve the Plan's goals and the specific actions to be undertaken as part of each strategy. Figure 5-1 provides a graphical summary of the four goals of this Plan and the associated strategies.

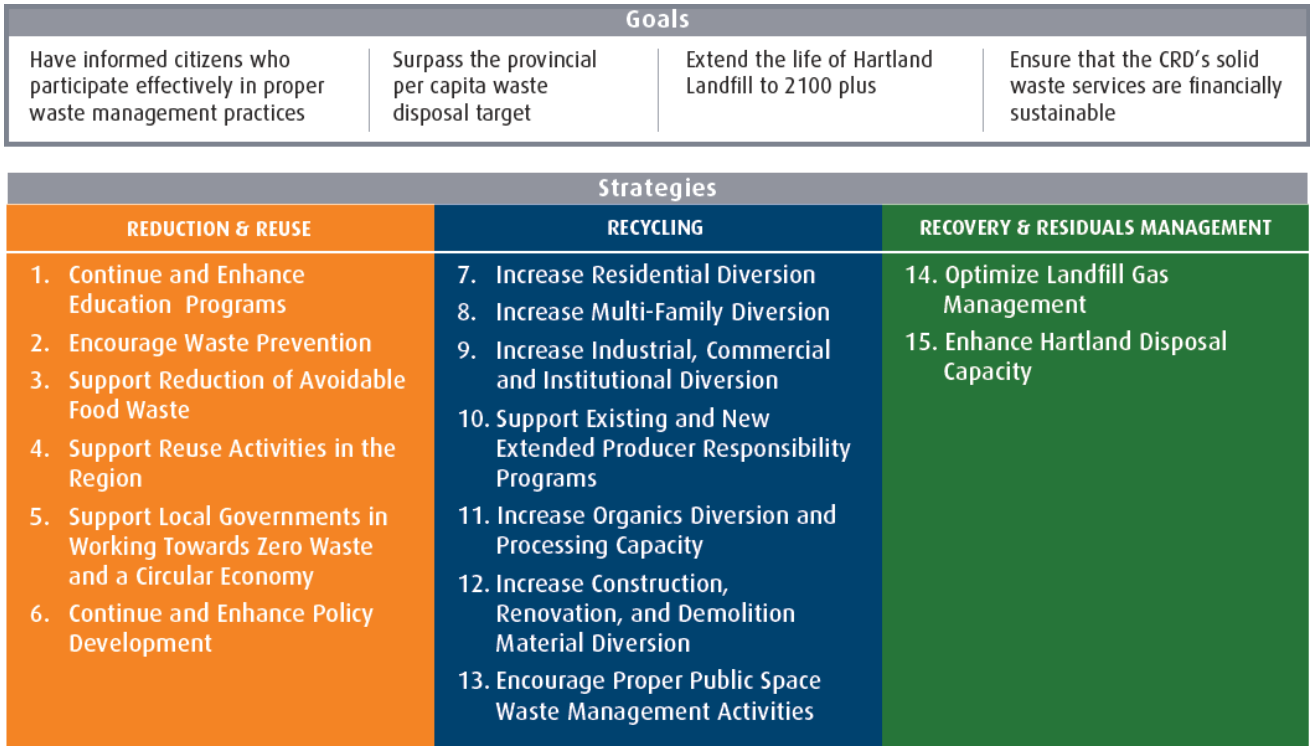


Figure 5-1: Plan Goals and Strategies

The selection of the Plan's strategies and actions were based on feedback from the Solid Waste Advisory Committee and an evaluation of each strategy for:

- Technical Feasibility and Effectiveness;
- Environmental Impact and Benefits;
- Social Impact;
- Effect on Waste Disposal; and
- Cost Considerations.

These actions are deliberately broad in scope to enable a wide range of current, emerging and future activities related to each program area. This Plan is intended as a guiding document and does not encompass operational details or articulate every ongoing program or activity undertaken by the CRD. The guiding principles, goals, targets and strategies outlined in this Plan provide the policy framework to guide CRD's programming around solid waste. Activity progress will be reported annually through a detailed plan monitoring report.

Implementation of the actions outlined in this Plan will require collaboration with many participants in the solid waste system.

This Plan does not preclude municipalities, First Nations, local businesses, institutions or non-profit organizations of undertaking their own initiatives, except for where those initiatives require inclusion in the regional Plan

5.1 Reduction and Reuse

Strategy #1: Continue and Enhance Education Programs

Actions:

A. Ensure ongoing, up-to-date promotion and education resources to enable effective participation in CRD programs and initiatives.
B. Incorporate behaviour change components wherever possible; using a variety of education and communication strategies and tools.
C. Expand and prioritize education programs for the multi-family and ICI sectors.
D. Enhance K-12 school program to include concepts of zero waste and the circular economy.
E. Collaborate with stakeholders on education campaigns (in partnership with First Nations communities, municipalities and product stewards).
F. Continue supporting environmental stewardship recognition.
G. Continue to engage residents on solid waste matters using the appropriate level of consultation.

Strategy #2: Encourage Waste Prevention

Actions:

A. Promote less consumption and advocate for consumer responsibility.
B. Establish a community-based waste reduction grant program.
C. Support municipal, provincial and federal single-use item reduction efforts.
D. Promote sustainable and/or packaging-free purchasing options.
E. Advocate provincially and federally to limit or eliminate the manufacturing, distribution and/or sale of single use items and non-recyclable materials.
F. Advocate provincially and federally for sustainable product and packaging design.

Strategy #3: Support Reduction of Avoidable Food Waste

Actions:

A. Continue to support residential food waste reduction through education campaigns and composting promotion.
B. Continue to encourage the donation of edible food and support food recovery organizations.
C. Advocate for regulations that support avoiding food waste.

Strategy #4: Support Reuse Activities in the Region

Actions:

A. Continue to provide funding for non-profit reuse organizations to help offset costs for managing unusable donated items.
B. Continue to support and promote donations to reuse establishments.
C. Support reuse, renting and sharing programs (e.g., tool libraries, repair cafes and centres, sewing hubs, etc.) and other materials exchange activities.
D. Investigate the possibility of a free store at Hartland or other facilities.

Strategy #5: Support Local Governments in Working towards Zero Waste and a Circular Economy

Actions:

A. Develop model language for bylaws, best practices, official community plans, and economic development strategies for use by local governments using research and collaboration to guide this process (in partnership with municipalities and potentially other regional districts).
B. Work with local governments to identify the need for solid waste facilities and zoning for waste management activities. To be done in partnership with member municipalities.
C. Use policy tools to enable local recycling infrastructure.
D. Investigate 'pay-as-you-throw' principles to use as tools to incent less waste disposal.
E. Investigate use of clear bags for garbage or recyclables collection to encourage proper recycling of materials, where practicable and enforceable (e.g., at events).

Strategy #6: Continue and Enhance Policy Development

Actions:

A. Develop model procurement policies for use by local governments, non-profits, etc. To be done in partnership with member municipalities and other interested organizations.
B. Continue to expand material bans when viable alternatives exist.
C. Investigate licensing waste management facilities in the region to encourage transparency, consistency, and a requirement that all facilities protect public health and the environment.
D. Investigate regulatory mechanisms to manage municipal solid waste and recyclable materials in the region.
E. Investigate options for managing debris from extreme weather (e.g., community chipping days, special burning allowances in electoral areas).

5.2 Recycling

Strategy # 7: Increase Residential Diversion

Actions:

A. Continue to promote residential diversion of recyclable materials (including organics), ensuring that education campaigns strive to minimize contamination in these streams.
B. Collaborate with municipal and private sector service providers to support depot diversion efforts in the region for non-curbside materials.
C. Encourage local processing and markets for residential recyclables.
D. Develop tools, such as a guide, to support event recycling.

Strategy # 8: Increase Multi-Family Diversion

Actions:

A. Allocate resources to support multi-family recycling, for example, by developing standardized education materials.
B. Work with local governments and private sector service providers to develop multi-family waste source separation requirements.
C. Develop policy guide and recommendations for recycling, composting and garbage space and access in multi-family developments.
D. Collaborate with stakeholders (e.g., private haulers who service multi-family buildings or multi-family property managers) to implement support for multi-family recycling.

Strategy # 9: Increase Industrial, Commercial and Institutional Diversion

Actions:

A. Allocate resources to increase ICI diversion, for example, a business waste reduction liaison.
B. Advocate to expand the packaging and paper product EPR program to the ICI sector.
C. Create a business waste reduction toolkit, including education about how to apply circular economy principles.
D. Encourage municipalities to require waste management plans with business licenses.
E. Develop policy guide for ICI waste management space and access requirements.
F. Work with local governments and private sector service providers to develop ICI waste source separation requirements.
G. Investigate shifting disposal ban enforcement to the ICI generator, rather than hauler.

Strategy #10: Support Existing and New Extended Producer Responsibility Programs

Actions:

A. Advocate to the province to expand EPR programs.
B. Collaborate with stewards to increase consumer awareness about EPR programs.
C. Advocate for increased return-to-retailer opportunities.
D. Advocate federally to standardize EPR programs across Canada.

Strategy #11: Increase Organics Diversion and Processing Capacity

Actions:

A. Continue to promote organics waste material diversion.
B. Continue to utilize and monitor existing private sector organics processing capacity and seek to develop a facility at the Hartland Landfill site in the future should needed processing capacity not be found to be sufficiently available to meet the region's requirements. (Additional information on the process to develop this facility is in Section 6).
C. Support compost markets by purchasing back materials.
D. Collaborate with service providers and users (e.g., local businesses) to develop guidelines for use of compostable products and packaging.

Strategy #12: Increase Construction, Renovation and Demolition (CR&D) Material Diversion

Actions:

A. Develop a comprehensive CR&D strategy, including characterization of materials, best practices, and pilot projects.
B. Develop educational tools to support CR&D material diversion (e.g., create an industry toolkit, a deconstruction guide, and/or guidelines for diverting and utilizing reused materials).
C. Promote green building standards.
D. Continue collaboration with local governments to develop and use policy tools (e.g., construction permits, building codes) to maximize diversion and to align management plans.
E. Investigate beneficial uses of CR&D waste, including a clean wood waste landfill ban.
F. Investigate banning or surcharging mixed CR&D loads at the landfill to encourage source separation
G. Further develop programs for managing hazardous materials (e.g., asbestos)

Strategy #13: Encourage Proper Public Space Waste Management Activities

Actions:

A. Develop educational materials to prevent and reduce litter and abandoned materials in our neighbourhoods and public spaces.
B. Continue promoting alternatives to abandoned materials and illegal dumping by educating about proper management and disposal
C. Collaborate with stakeholders, including local governments and private sector facilities, to develop a regional approach to prevention of illegal dumping.
D. Investigate developing regionally-aligned litter bylaws. To be done in partnership with member municipalities.
E. Develop and pilot methodologies to 'observe, record, and report' on abandoned materials and illegal dumping incidents throughout the region.
F. Investigate options for large bulky item disposal, e.g., free drop-off days or large item pick-up days

5.3 Recovery and Residuals Management

Strategy #14: Optimize Landfill Gas Management

Actions:

A. Continue to maximize and optimize the capture of landfill gas for beneficial use.[6]
B. Investigate collaboration opportunities with educational institutions to research new beneficial uses and technologies.

Strategy #15: Enhance Hartland Disposal Capacity

Actions:

A. Review Hartland tipping fee structure and ban enforcement levels, subject to recycling market conditions
B. Continue to operate Hartland Landfill using best practices.
C. Develop design options that maximize the disposal capacity of Hartland Landfill to 2100 and beyond. (Note: See section 4.2.2.1.6 for details. Design and aggregate management options could extend landfill life significantly.)
D. Continue to conduct research, investigate and report out on emerging waste management technologies (including alternatives to landfilling such as integrated resource management and gasification).

[6] On April 22, 2020, the CRD announced approval in principle of an agreement where FortisBC will purchase renewable natural gas (RNG) generated from Hartland Landfill for beneficial use in its natural gas distribution system. The CRD and FortisBC are currently working together on a supply contract that will be submitted to the British Columbia Utilities Commission for approval. If approved by the commission, the CRD will continue to be responsible for the ownership and operation of the Hartland Landfill, the landfill gas collection system and the upgrade facility. The project is expected to reduce the region's greenhouse gas emissions by approximately 264,000 tonnes of carbon dioxide equivalent over the 25-year project life.

6 Organic Processing Facility Decision Process

Strategy #11 includes an action to continue to utilize and monitor existing private sector organics processing capacity, and seek to develop a facility at the Hartland site in the future should needed processing capacity not be found to be sufficiently available to meet the region's needs. This section provides additional detail on the history of organic material management and potential future management options.

The CRD implemented a kitchen scraps disposal ban at Hartland Landfill in 2015. In recognition of a lack of sufficient local processing capacity, the CRD expanded the kitchen scraps transfer area at Hartland to receive additional volumes of kitchen scraps collected within the region. Kitchen scraps are received from municipal and private sector split packer and single stream collection vehicles, loaded for efficient transport and hauled for processing at facilities on southern Vancouver Island.

The CRD intends to continue to provide the community with receiving and transport services for kitchen scraps through the transfer facility at Hartland while monitoring in-region and on-island processing capacity.

In response to a need to secure additional processing capacity for the community, a facility at Hartland may also be pursued in an effort to reduce the greenhouse gas emissions associated with the current transportation and processing model.

7 Implementation Schedule

In the short-term (the first 3 years of the plan's implementation), the focus will be on the actions that target the reduction and diversion of CR&D waste and organic materials. Also in the short-term, the actions associated single-family, multi-family, and ICI diversion will be implemented.

In the medium-term (4-5 years), the focus will be on continuing and improving the single-family, multi-family, and ICI programs.

In the long-term (full plan implementation), all programs will be refined to maintain and/or improve diversion levels. Additionally, new EPR programs are anticipated to be implemented within the timeframe of this Plan; in particular, the Plan anticipates the introduction of EPR for ICI-generated paper and packaging and textiles.

Schedule C provides a detailed planned implementation schedule for the Solid Waste Management Plan from 2021 to 2030.

8 Plan Targets

The targets established for this Plan are focused on reducing the amount of waste landfilled on a per capita basis. The CRD has set a goal of exceeding the provincial target for per capita waste disposal. At the time of preparing this Plan, the provincial target is 350 kg per capita. The per capita disposal targets proposed for the CRD are based on the strategies and actions described in Section 5 and are presented below in Table 8-1.

Table 8-1: Plan Targets

	Short-Term Goal (3 years)	Medium-Term Goal (5 years)	Long-Term Goal (10+ years)
Targeted Sectors/ Materials	▪ Construction, Renovation, and Demolition waste ▪ Organic waste from: • Single-family • Multi-family • Industrial, Commercial and Institutional	▪ Recyclables and organic waste from: ▪ Single-family ▪ Multi-family ▪ Industrial, Commercial and Institutional	▪ Extended producer responsibility for Industrial, commercial and institutional - generated paper and packaging and textiles ▪ Refine programs to increase performance for all sectors
Disposal Target (kg per capita)	**340**[1]	**285**	**250**[2]

1. This target is aggressive and assumes that disposal bans for CR&D materials would be implemented.
2. This target is aggressive and assumes that new EPR programs will be implemented by the Ministry in the long-term timeframe.

9 Financing

The strategies and actions outlined in this Solid Waste Management Plan are intended to decrease community waste generation from 380kg per capita down to 250kg per capita over the 10-year planning horizon.

In 2019, all costs associated with solid waste disposal and diversion programs in the CRD were funded through tipping and user fee revenues at Hartland Landfill, collection contract revenues, sale of electricity and sale of recyclables. The costs of the CRD's solid waste services, including the funding of reserves, was $27,646,550.

The annual incremental cost to deliver the strategies and actions identified in the Solid Waste Management Plan is $320,000 to $345,000 per year as shown in Table 9-1. This is an increase of approximately 1% per year.

Table 9-1: New Costs Associated with Solid Waste Management Plan Strategies and Actions

Strategy		**Annual Cost**
1	Continue and Enhance Education Programs	$100,000
2	Encourage Waste Prevention	$50,000
7	Increase Residential Diversion	$25,000 (for 2 years)
8	Increase Multi-Family Diversion	$50,000
9	Increase Industrial, Commercial and Institutional Diversion	$50,000
12	Increase Construction, Renovation and Demolition Material Diversion	$50,000
13	Enhance Public Space Waste Management	$20,000
	Total	**$320,000 - $345,000**

The 10-year operating and capital projections for the CRD's solid waste services, including the proposed SWMP investments and resulting tonnage reductions, can be funded by tipping fees, program revenues, reserve balances and other projected revenues (including renewable natural gas), without the need for tax requisition or external debt. Schedule D shows the estimated financial impact of the projected expenditures and decreasing per capita disposal.

10 Plan Flexibility

Due to changing circumstances and priorities that may evolve over time, and with the input of the Solid Waste Advisory Committee and interested parties, all major actions identified in the Plan will be reviewed for appropriateness before implementation. This will generally occur on an annual basis. The Plan's implementation schedule will be flexible enough to reflect the availability of technologies that may arise over time, as well as the potential changes in regional issues and priorities. In addition, it will also take into account the financial priorities of member municipalities and other partners, the availability of funding to undertake actions listed in this Plan, and the availability of contractors and service providers.

The Plan is a "living document" that may be amended to reflect new considerations, technologies and issues as they arise.

An amendment of this Plan would be required if there were major changes to the solid waste management system of the following nature:

a. The opening (or changes to the location or status) of a site or facility that is *not* already identified in this *Plan* and requires an authorization under BC's Environmental Management Act; or any other facility that could have an adverse impact to human health or the environment, as determined by the BC Environmental Management Act;
b. Waste import / export options which would significantly impact the CRD's or neighbouring regional district's solid waste systems, or not conform to provincial legislation, goals and/or waste reduction targets;
c. Significant changes to the *Plan's* disposal targets or reductions in programs supporting the first 3Rs;
d. A change in the boundary of the *Plan*, which would significantly change the amount of solid waste to be managed under the *Plan* or significantly change the population of the *Plan* area;
e. The addition, deletion or revision of policies or strategies related to the conditions outlined in the Minster's approval letter; and
f. Major financial changes that warrant seeking elector assent.

If a Plan amendment becomes necessary, the CRD would need to undergo a public consultation process and submit an amended plan to the Minister of Environment for approval, along with a detailed consultation report.

11 Plan Monitoring and Measurement

The implementation of the Solid Waste Management Plan will be monitored to determine its on-going effectiveness. As part of this monitoring, CRD staff will review and report out on regional demand as it relates to Hartland Landfill capacity. Annual measurement and monitoring allows for course corrections to be made in a timely manner, and to consider strengthening plan targets.

The following monitoring and measurement actions will be undertaken.

1. **Plan Monitoring:** Monitoring progress on the Plan's implementation will be undertaken by the Solid Waste Advisory Committee on an annual basis. This will maintain the linkage between the development of the plan and its implementation. The terms of reference for the Solid Waste Advisory Committee are included in this Plan as Schedule A.

2. **Annual Reporting**: On an annual basis, CRD staff will continue to prepare and publicize an Environmental Resource Management Progress Report that describes the CRD's current solid waste management activities and provides several metrics including the amount of waste landfilled per capita. This report will include the status of the Plan's implementation and progress toward the Plan's targets. Additionally, the report will identify any challenges or opportunities that are affecting (or have the potential to affect) the Plan's implementation. This report will be provided to the Solid Waste Advisory Committee and the Board. It will also be promoted publicly through a range of CRD communications channels.

3. **BC Disposal Calculator:** the CRD will continue to compile data annually on all of the municipal solid waste disposal activities in the regional district for reporting to the BC Ministry of Environment's on-line disposal calculator.

4. **Interim Assessment / Plan Update:** As per the BC Guidelines for Solid Waste Management Planning, five years into the implementation of the Plan, the CRD intends to carry out a review of the plan's implementation and effectiveness. The CRD also intends to undertake a Plan renewal after ten years.

5. **Waste Composition Study:** The CRD has been undertaking waste composition studies approximately every 5 years since 1990. The CRD will continue to undertake these studies to provide valuable insight into how the Plan's implementation is affecting what is landfilled. This information will also help to inform the preparation of the Interim Assessment and next Plan renewal.

12 Inter-Regional District Cooperation

The CRD recognizes the value of collaborating with other regional districts with an aim to improve cost-efficiencies of providing solid waste services, and also to learn from each other through sharing ideas and experiences. To this end, the CRD are members of the following organizations:

- Coast Waste Management Association
- Recycling Council of BC
- Association of Vancouver Island and Coastal Communities Solid Waste Management Committee
- BC Product Stewardship Council
- Solid Waste Association of North America

Additionally, the CRD has partnered with the Cowichan Valley Regional District and the Regional District of Nanaimo to undertake solid waste technical studies of mutual interest.

During the implementation of this Plan, the CRD will continue to participate in the above organizations as a means of collaborating with other BC regional districts, and particularly to work on solid waste solutions for Vancouver Island.

13 Plan Amendments

This Plan represents the current understanding and approach to the solid waste management challenges being faced by the CRD. The Plan is a "living document" that may be amended to reflect new considerations, technologies and issues as they arise.

The need for a plan amendment will be triggered by major changes to the solid waste management system which would include:

a. The opening of a site or facility that requires an authorization under the Environmental Management Act that is not currently recognized in this Plan;
b. Any other facility that could have an adverse impact to human health or the environment, as determined by the BC Environmental Management Act;
c. Waste import / export options which would significantly impact the regional district's or neighbouring solid waste systems, or not conform to provincial legislation, goals and / or targets; and
d. Major financial changes that warrant seeking elector assent.

When a plan amendment becomes necessary, the CRD will undergo a public consultation process and submit an amended plan to the Minister of Environment for approval, along with a detailed consultation report.

14 Dispute Resolution

Although consultation efforts may prevent or minimize conflicts, at times, disputes may arise during development or implementation of the Plan. To this end, a dispute resolution procedure has been included to address complaints or concerns that occur during plan development or implementation.

This dispute resolution procedure, included as Schedule B, may apply to the following types of conflicts that could arise during plan implementation:

- Administrative decisions made by the regional district such as:
  - The issuance of a license
  - Interpretation of a statement, bylaw, policy or provision in the Plan

- Any other matter not related to a proposed change to the wording of the Plan or an operating certificate

Schedule A: Solid Waste Advisory Committee Terms of Reference

PREAMBLE

The Capital Regional District (CRD) Solid Waste Advisory Committee is an Advisory Committee established by the CRD Environmental Services Committee to provide input on solid waste management matters and meet the requirements of the Ministry of Environment's Guide to Solid Waste Management Planning for an advisory committee on the development and implementation of the Solid Waste Management Plan (SWMP).

The Committee's official name is to be: Solid Waste Advisory Committee

1.0 PURPOSE

The mandate of the Committee includes advising the Environmental Services Committee regarding the following:

a. providing input on major solid waste management matters
b. serving as the advisory committee to the Steering Committee (Environmental Services Committee) on the development of Revision 3 of the SWMP
c. acting as Plan Monitoring Advisory Committee for the new SWMP, once approved

2.0 ESTABLISHMENT AND AUTHORITY

a. The Environmental Services Committee will:
    - appoint the committee members for up to a three-year term
    - act as the Steering Committee for Revision 3 of the SWMP
    - appoint a member as the liaison between the advisory committee and the Environmental Services/Steering Committee
b. The Committee will report its input to the Environmental Services Committee for consideration. The CRD Board is the final decision-making authority.

3.0 COMPOSITION

The Committee shall consist of members representing a diversity of background, interests and geographical location, representing a balance between technical and non-technical members and industry and public members, as follows:

Representation	Number of Members
Regional district director (member of Environmental Services Committee)	1
Municipal engineering staff who are involved in solid waste collection	2
Electoral Area representative	1
First Nations	2
Environmental organizations	1
Business groups	1
Non-profit group with an interest in solid waste (e.g., reuse organization)	1
Large waste generators (industrial, commercial, institutional)	2
Owners/operators of private waste management facilities	2
Private sector industry collection service providers	2
Composting industry representative	1
Product stewardship agency	1
Community representative (representing Prospect Lake/Hartland area)	1
Public representatives, at large	3
Willis Point representative	1
District of Highlands representative	1
Solid Waste Technology representative	1

4.0 PROCEDURES

a. The CRD Board Procedures Bylaw will apply.
b. Member from Environmental Services Committee shall be Chair of Solid Waste Advisory Committee.
c. The committee shall meet at the call of the Chair and have special meetings, as required.
d. The agenda will be finalized in consultation between staff and the Chair.
e. A quorum is a majority of the committee membership and is required to conduct committee business.

5.0 RESOURCES AND SUPPORT

a. The Senior Manager, Environmental Resource Management, will lead the coordination and allocation of resources to the Committee.
b. Minutes and agendas are prepared and distributed by the Environmental Resource Management division.

Schedule B: Plan Dispute Resolution Procedures

Disputes will be settled using the following procedure:

Negotiation	• Parties involved in the dispute shall make every effort to resolve the dispute on their own through non-facilitated communication. If necessary, the parties will provide each other with a written summary of their position and any relevant supporting documentation. • Parties may agree to make use of a facilitator.
If this is unsuccessful, then:	
Environmental Services Committee	• Parties involved in the dispute will have opportunity to speak to the Committee. • Committee will review, consider and provide recommendations to the Board. Committee may refer to the Solid Waste Advisory Committee.
Then:	
CRD Board	• Board will receive recommendations from the Committee and settle the dispute; or, recommend mediation.
If the board is unable to settle the dispute, then:	
Mediation	• A neutral, impartial third-party facilitator who is acceptable to all the parties to the dispute will be selected. Using appropriate mediation techniques, the facilitator will attempt to develop a solution which satisfies all parties. The facilitator has no decision-making authority. If the parties cannot agree on a mediator, the matter shall be referred to the BC Mediation Roster Society or equivalent roster organization for selection of a mediator. • All efforts will be made to reach an agreement through mediation. • Costs for mediation will be shared by the parties in dispute.
If this is unsuccessful, then:	
Independent Arbitrator	• If the dispute cannot be resolved by a mediator, the matter will be referred to arbitration and the dispute will be arbitrated in accordance with any applicable legislation. A neutral, impartial third-party arbitrator who is acceptable to all the parties to the dispute will be selected. The arbitrator hears each party's evidence and arguments and renders a final, binding decision. • Costs for arbitration shall be apportioned at the discretion of the arbitrator.

Further to the above, the following principles will be followed if and when the dispute resolution process is invoked:

i. The parties will make all reasonable efforts to attempt to resolve the dispute in an amicable manner without outside intervention

ii. Disputes will be attempted to be resolved as early and at the lowest administrative level as possible; every effort will be made to avoid disputes requiring a formal resolution process

iii. The formal process is not intended to deal with inconsequential or frivolous disputes

iv. The cost of mediation or adjudication will be shared by the parties to the dispute

v. Information or data related to the dispute will be shared by the parties

vi. Rules of confidentiality and freedom of information will apply

Schedule C: Implementation Schedule

	Ongoing
	Planning/Design Phase
	Implementation Phase

Implementation Schedule is subject to revision based on annual review and Board direction.
Actions listed have been condensed in this schedule for readability, full descriptions can be found in Section 5.

Plan Strategies & Actions	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Reduction and Reuse										
Strategy #1: Continue and Enhance Education Programs (medium-term, 5 year goal)										
A. Ensure ongoing, up-to-date promotion and education resources										
B. Incorporate behaviour change components wherever possible										
C. Expand and prioritize education programs for the multi-family and industrial, commercial and institutional sectors										
D. Enhance K-12 school program to include concepts of zero waste and the circular economy										
E. Collaborate with stakeholders on education campaigns										
F. Continue supporting environmental stewardship recognition										
G. Continue to engage residents on solid waste matters										
Strategy #2: Encourage Waste Prevention (medium term, 5 year goal)										
A. Promote less consumption and advocate for consumer responsibility										
B. Establish a community-based waste reduction grant program										
C. Support municipal, provincial and federal single-use item reduction efforts										
D. Promote sustainable and/or packaging-free purchasing options										
E. Advocate to limit or eliminate manufacturing, distribution and/or sale of single use and non-recyclable materials										
F. Advocate provincially and federally for sustainable product design										

Plan Strategies & Actions	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Strategy #3: Support Reduction of Avoidable Food Waste (short-term, 3 year goal)										
A. Continue to support residential food waste reduction										
B. Continue to encourage the donation of edible food and support of food recovery organizations										
C. Advocate for regulations that support avoiding food waste										
Strategy #4: Support Reuse Activities in the Region (medium term, 5 year goal)										
A. Continue to provide funding for non-profit recycling organizations for managing unusable donations										
B. Continue to support and promote donations to reuse establishments										
C. Support reuse, renting and sharing programs										
D. Investigate the possibility of a free store at Hartland or other facilities										
Strategy #5: Support Local Governments in Working towards Zero Waste and a Circular Economy (medium term, 5 year goal)										
A. Develop model language for use by local governments										
B. Work with local governments to identify need for solid waste facilities/zoning for activities										
C. Use policy tools to enable local recycling infrastructure										
D. Investigate 'pay-as-you-throw' principles										
E. Investigate use of clear bags for garbage/recyclables collection										
Strategy #6: Continue and Enhance Policy Development (medium term, 5 year goal)										
A. Develop model procurement policies for use by local governments, non-profits, etc.										
B. Continue to expand material bans when viable alternatives exist										
C. Investigate licensing waste management facilities in the region										
D. Investigate regulatory mechanisms to manage municipal solid waste and recyclable materials in the region										
E. Investigate options for managing debris from extreme weather										

Plan Strategies & Actions	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Recycling										
Strategy # 7: Increase Residential Diversion (medium term, 5 year goal)										
A. Continue to promote residential diversion of recyclable and organic materials										
B. Support depot diversion efforts for non-curbside materials										
C. Encourage local processing and markets for residential recyclables										
D. Develop tools to support event recycling										
Strategy #8: Increase Multi-Family Diversion (medium term, 5 year goal)										
A. Allocate resources to support multi-family recycling										
B. Develop multi-family waste source separation requirements										
C. Develop policy guide and recommendations for waste management in multi-family developments										
D. Implement support for multi-family recycling										
Strategy #9: Increase Industrial, Commercial and Institutional Diversion (medium term, 5 year goal)										
A. Allocate resources to increase ICI diversion										
B. Advocate to expand the packaging and paper product extended producer responsibility program to the industrial, commercial and institutional sector										
C. Create a business waste reduction toolkit, including education about circular economy principles										
D. Encourage municipalities to require waste management plans with business licenses										
E. Develop policy guide for industrial, commercial and institutional waste management space and access requirements										
F. Develop industrial, commercial and institutional waste source separation requirements										
G. Investigate shifting disposal ban enforcement to industrial, commercial and institutional generator, rather than hauler										

Plan Strategies & Actions	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Strategy #10: Support Existing and New Extended Producer Responsibility Programs (medium term, 5 year goal)										
A. Advocate to the province to expand extended producer responsibility programs										
B. Increase consumer awareness about extended producer responsibility programs.										
C. Advocate for increased return-to-retailer opportunities										
D. Advocate federally to standardize extended producer responsibility programs across Canada										
Strategy #11: Increase Organics Diversion and Processing Capacity (short term, 3 year goal)										
A. Continue to promote organic waste material diversion										
B. Continue to utilize and monitor existing processing capacity										
C. Support compost markets by purchasing back materials										
D. Develop guidelines for use of compostable products and packaging										
Strategy #12: Increase Construction, Renovation & Demolition Material Diversion (short term , 3 year goal)										
A. Develop a comprehensive construction, renovation & demolition strategy										
B. Develop educational tools to support construction, renovation & demolition material diversion										
C. Promote green building standards										
D. Develop and use policy tools to maximize diversion and to align management plans										
E. Investigate beneficial uses of construction, renovation & demolition waste, including a clean wood waste landfill ban										
F. Investigate banning or surcharging mixed construction, renovation & demolition loads at the landfill										
G. Further develop programs for managing hazardous materials (like asbestos)										
Strategy #13: Encourage Proper Public Space Waste Management Activities (med term, 5 year)										
A. Develop educational materials to prevent and reduce litter and abandoned materials										

Plan Strategies & Actions	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
B. Continue promoting alternatives to abandoned materials and illegal dumping activity										
C. Develop a regional approach to prevention of illegal dumping										
D. Investigate developing regionally-aligned litter bylaws										
E. Develop and pilot methodologies to 'observe, record and report' abandoned material and illegal dumping incidents										
F. Investigate options for large bulky item disposal										
Recovery and Residuals Management										
Strategy #14: Optimize Landfill Gas Management										
A. Continue to maximize and optimize the capture of landfill gas for beneficial use										
B. Investigate collaboration opportunities with educational institutions										
Strategy #15: Enhance Hartland Disposal Capacity										
A. Review Hartland tipping fee structure and ban enforcement levels										
B. Continue to operate Hartland Landfill using best practices										
C. Develop design options to maximize disposal capacity of Hartland Landfill to until 2100 and beyond										
D. Continue to conduct research and investigate and report out on emerging waste management technologies										

Schedule D: Estimated Financial Impact

ERM Budget Implications Arising From Achieving 250 kg Per Capita Disposal Rate by 2030										
	2021	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Total Revenue [1, 2, 4]	**$24,413,500**	**$24,472,500**	**$24,182,090**	**$27,322,276**	**$27,163,064**	**$27,004,459**	**$26,736,469**	**$26,469,099**	**$26,202,355**	**$25,881,243**
Total Expenditures[3]	$25,462,000	$24,453,000	$24,178,000	$31,403,000	$27,403,000	$27,403,000	$27,403,000	$28,087,000	$28,275,000	$28,742,000
Net Annual Surplus/Deficit	**-$1,048,500**	**$19,500**	**$4,090**	**-$4,080,724**	**-$239,936**	**-$398,541**	**-$666,531**	**-$1,617,901**	**-$2,072,645**	**-$2,860,757**
Combined Reserve Fund Balance[3, 4]	$49,671,000	$34,824,000	$19,671,000	$15,590,276	$15,350,340	$14,951,799	$14,285,268	$12,667,366	$10,594,721	$7,733,964
Per Capita Disposal Rate	316	313	310	302	295	287	278	269	260	250

[1] General refuse tipping fee is $110 per tonne

[2] Controlled waste and asbestos tipping fees are $157 per tonne

[3] From CRD Finance and includes Sustainability, Equipment, Capital, Closure and Air Space reserve funds (2021 budget doc - Sept 2020).

[4] The Hartland renewable natural gas project significantly impacts reserve balances to fund construction (2022-2023) and increases revenues starting in 2024

Reference: 381659

July 13, 2023

Colin Plant, Chair
and Directors
Capital Regional District
625 Fisgard Street, PO Box 1000
Victoria BC V8W 2S6

Sent via email: crdchair@crd.bc.ca

Dear Chair Plant and Directors:

Thank you for the letters of August 10, 2021, and February 10, 2023, regarding the Capital Regional District (CRD) Solid Waste Management Plan (SWMP).

Ministry of Environment and Climate Change Strategy (ENV) staff have reviewed the CRD SWMP and advise it is consistent with the ENV Guide to Solid Waste Management Planning. ENV staff also advise that a major SWMP target includes reducing the annual per person municipal solid waste disposal rate to 250 kg after 10 years. This would surpass the 350 kg long-term provincial target and could extend the life of Hartland landfill to 2100 and beyond. Reducing waste requiring disposal will help to ensure waste disposal service continuity while keeping the landfill footprint as small as possible.

I am satisfied that there has been adequate public review and consultation with respect to the development, amendment and final content of the SWMP. I also understand that the CRD has committed to continuing engagement with First Nations and stakeholders, particularly recreational users, and communities around Hartland landfill, during SWMP implementation.

...2

Ministry of Environment and Climate Change Strategy Office of the Minister
Mailing Address: Parliament Buildings Victoria BC V8V 1X4
Telephone: 250 387-1187
Facsimile: 250 387-1356
Website: www.gov.bc.ca/env

Pursuant to Section 24(5) of the *Environmental Management Act*, I hereby approve the Capital Regional District Solid Waste Management Plan that was attached to the letter of February 10, 2023, with the following condition:

1. Any disposal of waste at sites or facilities covered by this waste management plan must be in compliance with a valid and subsisting operational certificate issued under section 28(1) or permit issued under section 14, of the *Environmental Management Act*, and no introduction of waste into the environment is authorized at the site or facility except in accordance with a valid and subsisting operational certificate or permit.

As necessary, please submit applications for new and/or amended operational certificates or permits for sites or facilities covered by this waste management plan. Requirements will be specified by the site-specific operational certificate or permit. For clarity, in accordance with the *Environmental Management Act*, a valid form of authorization also includes an approval, order or a regulation.

In closing, I commend the CRD for developing the SWMP with its strong focus on reducing the annual per person municipal solid waste disposal rate.

Sincerely,

George Heyman
Minister

cc: Cassandra Caunce, Director, Regional Operations Branch, Environmental Protection Division, Ministry of Environment and Climate Change Strategy
Glenn Harris, Senior Manager, Environmental Protection, CRD
Larisa Hutcheson, General Manager, Parks & Environmental Services, CRD
Ted Robbins, Chief Administrative Officer, CRD
Russ Smith, Senior Manager, Environmental Resource Management, CRD

Beyond Hartland 2050:
Landfill Design Plan & Alternative Options

Environmental Services Committee
January 21, 2026

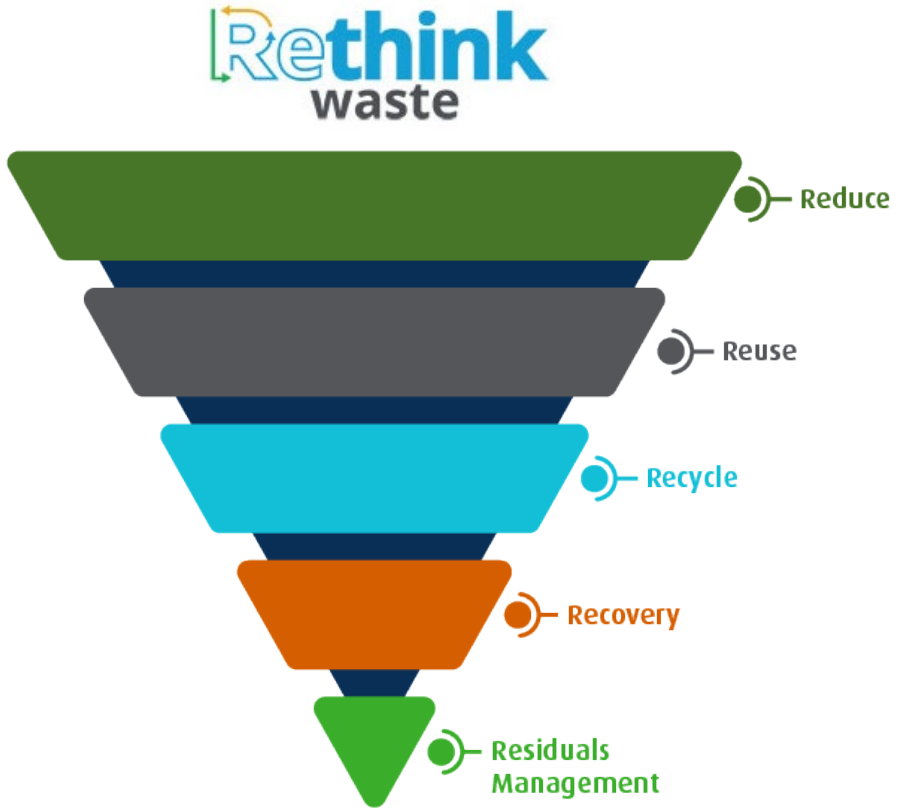
Agenda

1. Background
   - Regulatory
   - Hartland Landfill capacity
   - Solid Waste Management Plan
2. Alternative options and criteria
3. Recommended next steps

Background

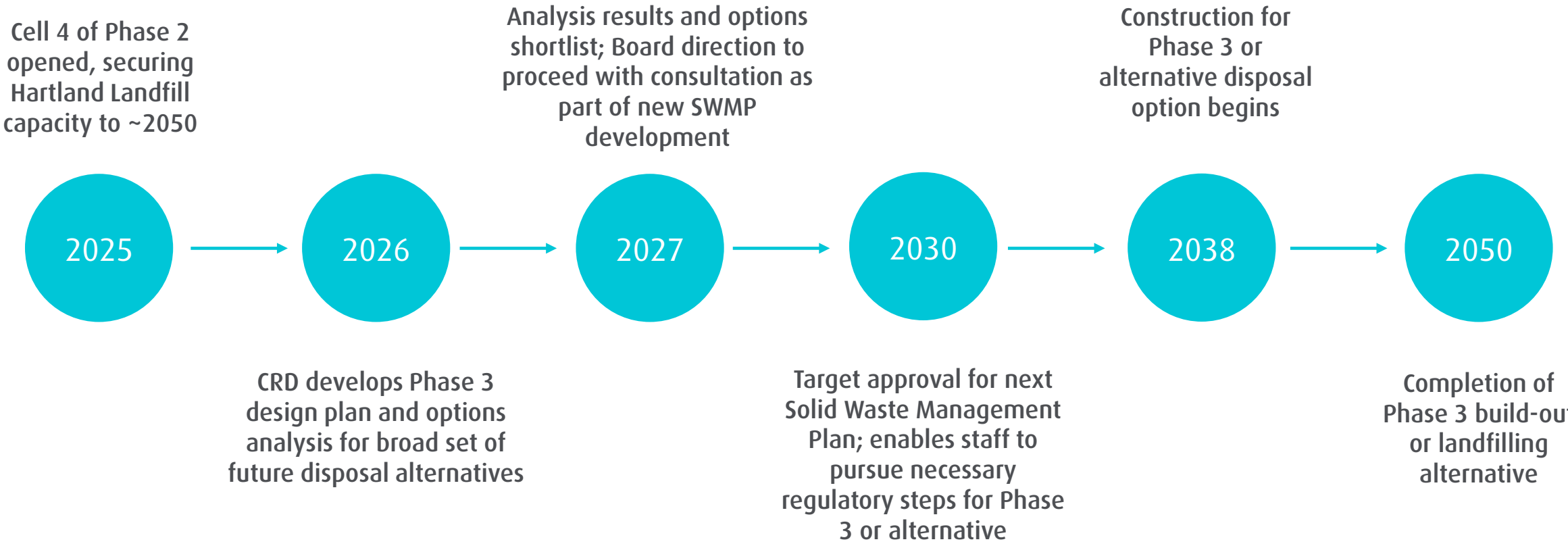
Regulatory

- In BC, regional districts are responsible for managing solid waste residuals
- The CRD must provide a safe, secure and sustainable option for regional solid waste in perpetuity



Background

Hartland Landfill capacity



Recovery and Residuals Management

Once material has been reduced, and technology has been applied to recover as much energy as possible, residuals management provides safe and effective way to manage materials that don't have a next and best use.

2021 Solid Waste Management Plan direction:

- Strategy **15C**: "Develop design options that maximize the disposal capacity of Hartland Landfill to 2100 and beyond"
- Strategy **15D**: "Conduct research, investigate and report out on emerging waste management technologies (including alternatives to landfilling such as integrated resource management and gasification)

Alternatives to Phase 3

a) Siting a new landfill elsewhere in the region
b) Building a thermal processing facility (at Hartland or off-site)
c) Pursuing emerging waste technology options
d) Exporting waste to out-of-region landfills

Evaluation criteria:

1) Environmental impact
2) Technology readiness
3) Economic feasibility
4) Regulatory requirements
5) Timeline to implement
6) Region-specific considerations

Planning approach

	Milestone	2026	2027	2028	2029	2030
1.	Hartland 2100 Design Plan and options analysis	Q2-Q4	Q1			
2.	2021 SWMP assessment and 2030 SWMP pre-planning	Q4	Q1			
3.	Report back to Board on Design Plan and options analysis		Q2			
4.	SWMP 2030 goals and target development and report back		Q3-Q4			
5.	SWMP 2030 Phase I engagement: goals and targets			Q1		
6.	Report back to Board on Phase I engagement results; draft plan			Q3		
7.	SWMP 2030 Phase II engagement: strategies and actions			Q4	Q1	
8.	CRD Board approval of 2030 SWMP; submission to Province for approval				Q3	
9.	Begin regulatory updates and amendments, if required					Q2

Recommendations

1. That staff commission a conceptual design plan to build out Phase 3 of Hartland Landfill in alignment with Strategy 15 of the 2021 Solid Waste Management Plan;
2. That staff develop a comprehensive options analysis that outlines and evaluates a broad set of future waste disposal alternatives to landfilling at the Hartland site;
3. That staff include timely information on these planning activities in the scope of ongoing government-to-government conversations who have identified solid waste management as a topic of interest; and
4. That staff present the results of the above activities to the Board in 2027, including a shortlist of options to inform early development of the CRD's 2030 Solid Waste Management Plan.

Thank you

rsmith@crd.bc.ca | 250.360.3080

Capital Regional District

CRDVictoria

crd.ca

Making a difference...together

EEP 26-09

REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 18, 2026

SUBJECT **Regional Canada Goose Management Service – 2025 Updates**

ISSUE SUMMARY

To seek Committee direction regarding the 2027–2031 service planning process for the Regional Canada Goose Management Service.

BACKGROUND

The Regional Canada Goose Management Service was established in 2023 to work with key regional partners and governments to reduce the impacts of the rapidly growing Canada Goose (CAGO) population and coordinate implementation of the Regional Canada Goose Management Strategy (RCGMS). The Capital Regional District (CRD) Board funded the service for four years with the intention of revisiting based on key performance indicators (e.g., regional population, addling success, harvest levels).

PROGRAM UPDATES

Service levels were enhanced in 2025 by using the maximum allowable requisition ($252,226) through Bylaw No. 4522 Canada Goose Management Service Establishment Bylaw No. 1, 2022 (Appendix A), and available reserve funds ($48,605). This allowed a considerable expansion of the egg addling program into new areas, two annual goose harvests (instead of one) and involvement of First Nations partners in the mitigation and monitoring efforts. A summary of 2025 Program Accomplishments is provided in Appendix B.

The current resident population is approximately 6,000 Canada geese (Appendix C). The RCGMS identifies a target regional population of approximately 1,000 geese to minimize the negative impacts of geese. Sustained addling efforts are resulting in a stabilization of the goose population (Appendix D). The use of operating reserve funds to expanded activities (addition of part-time staff to assist in the spring addling program and an additional summer harvest) implemented in 2025 resulted in an immediate 11% reduction in the resident population. A comparable result is expected in 2026.

The first three years of this service have demonstrated an ability to control the CAGO population in the region. However, more resources are needed to reduce it to the target of 1,000 geese. Opportunities for partnerships and contracts with First Nations are starting to be realized and are consistent with reconciliation efforts. The work also compliments efforts around food security and protection of agricultural values, and biodiversity and environmental stewardship.

As it is presently administered, the service is at its maximum allowable requisition in 2026; operating reserve funds will be eliminated by year-end; the part-time coordinator's four-year term ends; and the service is not currently funded beyond this year, consistent with the 2026-2030 Preliminary Budget.

Given the Board's broad direction to minimize overall requisition increases for CRD services, staff are bringing service level options forward for consideration and direction by this Committee and the CRD Board in advance of the 2027-2031 service planning process.

ALTERNATIVES

Alternative 1
The Environmental Services Committee recommends to the Capital Regional District Board:
1. That staff be directed to extend the funding for the Goose Management Service for the 2027-2031 service planning period at the current requisition level; and,
2. That staff be directed to initiate an amendment to Bylaw No. 4522 Canada Goose Management Service Establishment Bylaw No. 1, 2022 in 2027 to increase the maximum allowable requisition and accommodate any increases based on Board direction.

Alternative 2
The Environmental Services Committee recommends to the Capital Regional District Board:
1. That staff be directed to extend the funding for the Goose Management Service with additional resources identified through the Initiative Business Case process as part of the 2027-2031 service planning period; and,
2. That staff be directed to initiate an amendment to Bylaw No. 4522 Canada Goose Management Service Establishment Bylaw No. 1, 2022 in 2027 to increase the maximum allowable requisition and accommodate any increases based on Board direction.

Alternative 3
The Environmental Services Committee recommends to the Capital Regional District Board:
That staff be directed to not fund the Goose Management Service for the 2027-2031 service planning process.

IMPLICATIONS

Environmental Implications

Reducing the Canada Goose population to a sustainable target level of 1,000 geese is necessary to reduce existing impacts. The current population of approximately 6,000 geese continue to severely affect regional farmlands, degrade coastal ecosystems and impact recreational activities. Social and public health concerns are rising due to high densities of fecal matter on beaches and recreational playing fields, water contamination, goose conflicts, and increased risk of exposure to avian influenza.

Enhanced activities (expansion of the addling program, additional harvests) led to a reduced regional population and made significant progress towards the regional target population (Appendices C and D).

The removal of nearly 6,000 geese since 2022 through population mitigation resulted in an 11% decline in the resident population based on the summer moult surveys. These data indicate that egg addling efforts are effectively stabilizing population growth, but harvests are needed to achieve a substantial population reduction over the short-term. Dual harvests and continued expansion of egg addling program are planned for 2026.

Enhanced service levels, like those deployed in 2025 and 2026 using reserve funds, would enable

further expansion of the egg addling program, and ensure two annual harvests from key hotspots over the next four years. This would maintain substantial population reduction required to meaningfully ease the environmental, recreational, and economic impact across the region.

Intergovernmental and First Nations Implications

Several municipal partners identified capacity issues to fully participate in egg addling programs but expressed support for additional CRD staffing to conduct addling on their lands. Several First Nations are participating in the program with ongoing conversations regarding participation by other Nations. Recent Memorandums of Understanding between the CRD and First Nations will help facilitate these discussions. The Nations have identified environmental and social benefits as a result of their participation. Currently, the program has limited funds available for First Nations to assist with addling, harvesting, and population surveys. Enhanced service levels will enable contracts with more First Nations to participate in the service and steward their territorial lands. This service supports the CRD Board's priorities regarding First Nations engagement and collaboration.

Financial Implications

There is a clear correlation between service levels and key outcomes for the service. The elimination of the service would result in an increasing trend in the regional Canada Goose population. Maintaining the status quo level of service would stabilize the population at its current level but not likely reduce the overall population. Adding an enhanced level of service would see a continued decline in the regional population.

Ending the Regional Goose Management service in 2027 would not alter the overall requisition for CRD services since it is not currently accounted for in the 2026-2030 Preliminary Budget. Continuing with the service level at the expected maximum requisition would add 0.29% ($298,267; or approximately $1.51/household) to the overall CRD requisition increase. Adding the proposed enhancement to the service level would add approximately 0.34% ($351,877; or approximately $1.78/household) to the overall requisition increase.

The recommendation balances the progress being made in the service with an awareness of the Board's concerns for fiscal responsibility and the constraints on future requisitions. The recommendation also acknowledges the limited internal resources to accommodate a bylaw amendment this year, especially given the upcoming municipal election process. Staff are proposing to amend the bylaw in 2027 based on Board direction.

The 2027-2031 service plan and budget process will determine requisition levels for the service and this committee's recommendations will inform consideration of future support for the service.

CONCLUSION

The Regional Canada Goose Management Service has shown early success in reducing the regional goose population, supporting ongoing wildlife management, and engaging First Nations for environmental, economic, and social benefits. Continued service would further mitigate agricultural, economic, environmental, public health, and recreational impacts associated with the resident population.

The service is currently funded only through 2026. Extending the program at an enhanced level

for the 2027–2031 service planning cycle would increase the Capital Regional District's requisition by approximately 0.34%. Given current fiscal constraints, staff seek Board direction as part of the 2027–2030 service planning and budget process.

RECOMMENDATION

The Environmental Services Committee recommends to the Capital Regional District Board:

1. That staff be directed to extend the funding for the Goose Management Service for the 2027-2031 service planning period at the current requisition level; and,
2. That staff be directed to initiate an amendment to Bylaw No. 4522 Canada Goose Management Service Establishment Bylaw No. 1, 2022 in 2027 to increase the maximum allowable requisition and accommodate any increases based on Board direction.

Submitted by:	Glenn Harris, Ph.D., Senior Manager, Environmental Protection
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Varinia Somosan, CGA, CPA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4522 Canada Goose Management Service Establishment Bylaw No. 1, 2022
Appendix B: 2025 Regional Canada Goose Management – 2025 Program Accomplishments Summary
Appendix C: 2025 Canada Population Survey Report (September 2025)
Appendix D: 2025 Canada Goose Egg Addling Report (September 2025)
Presentation: Regional Canada Goose Management Service – 2025 Update

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4522

****

A BYLAW TO ESTABLISH A SERVICE FOR THE PURPOSE OF CANADA GOOSE MANAGEMENT

****

WHEREAS:

A. The Board of the Capital Regional District wishes to establish a regional Canada Goose monitoring and coordination service (the "Service") to address increasing populations of non-migratory, resident Canada geese populations, reduce their environmental impacts and to coordinate management of Canada geese with public authorities and groups across the capital region under s.263(1)(a) of the *Local Government Act*;

B. Participating area approval is required and assent of the electors has been obtained by regional alternative approval process, pursuant to s. 342(4) of the Local Government Act; and,

C. The approval of the Inspector of Municipalities has been obtained under s. 343(1)(a) of the *Local Government Act*.

NOW THEREFORE the Regional Board of the Capital Regional District, in open meeting assembled, enacts as follows:

Service

1. The Service being established and to be operated is a service for the purpose of regional Canada Goose management and coordination, including, without limiting the foregoing:

   a) monitoring, mapping, reporting on Canada Goose populations and their impacts;

   b) coordinating and establishing collaborative partnerships with municipalities, First Nations, large landowners, Peninsula and Area Agricultural Commission, government agencies, and stewardship groups to implement the Regional Canada Goose Management Strategy and manage Canada Goose populations in the region;

   c) facilitating the development and implementation of a communications strategy and public education program to support the management of Canada Goose populations; and

   d) collaboration with other Vancouver Island regional districts, local governments and First Nations to reduce Canada Goose populations through the Vancouver Island Canada Goose Management Working Group.

Boundaries

2. The boundaries of the service area are coterminous with the boundaries of the Capital Regional District.

Participating Areas

3. All municipalities and electoral areas within the Capital Regional District are the participating areas for this service.

Cost Recovery

4. As provided in Section 378 of the *Local Government Act*, the annual cost of providing the Service shall be recovered by one or more of the following:
   (a) property value taxes imposed in accordance with Division 2 of Part 11 of the *Local Government Act*;
   (b) fees and charges imposed under Section 397 of the *Local Government Act*;
   (c) revenues raised by other means authorized by the *Local Government Act* or another Act;
   (d) revenues received by way of agreement, enterprises, gift, grant or otherwise.

Cost Apportionment

5. (a) The annual costs for the service, net of grants and other revenues, shall be apportioned among the participating areas, as follows:

      i. Fifty (50) per cent of the costs shall be recovered on the basis of the population of the participating areas; and
      ii. Fifty (50) per cent on the converted value of land and improvements in the participating areas.

   (b) Population, for the purpose of this section, is the population estimate as determined annually by the Regional Planning department of the Capital Regional District.

Maximum Requisition

6. In accordance with Section 339 (1)(e) of the Local Government Act, the maximum amount that may be requisitioned annually for the cost of the Service is the greater of:

   (a) Two hundred and fifty-one thousand nine hundred ($251,900); or

   (b) An amount equal to the amount that could be raised by a property value tax rate of $0.0016 per ONE THOUSAND DOLLARS ($1,000.00) that, when applied to the net taxable value of the land and improvements within the Service Area, will yield the maximum amount that may be requisitioned for the Service.

Citation

7. This Bylaw may be cited as the “Canada Goose Management Service Establishment Bylaw No. 1, 2022”.

READ A FIRST TIME THIS	12th	day of	October, 2022
READ A SECOND TIME THIS	12th	day of	October, 2022
READ A THIRD TIME THIS	12th	day of	October, 2022
APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS	8th	day of	December, 2022
RECEIVED PARTICIPATING AREA APPROVAL UNDER SECTION 342(4) OF THE *LOCAL GOVERNMENT ACT* THIS	23rd	day of	January, 2023
ADOPTED THIS	8th	day of	February, 2023

CHAIR

CORPORATE OFFICER

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS 27th day of February, 2023.

Regional Canada Goose Management Program

2025 Program Accomplishments

Making a difference...together

Capital Regional District | Environmental Protection

A summary of the Regional Canada Goose Management Program's collaborative efforts and program accomplishments for 2025 is below. Key priorities included the population surveys, expanded addling efforts across agricultural, public and private lands, two humane goose harvests with First Nations communities, and a strong outreach program to engage farmers and First Nations partners. The strategy recommends the use of management tools such as preventing feeding, habitat modifications, water management, hazing, egg addling, hunting, harvests, and public outreach. The goal identified in the Regional Canada Goose Management Strategy (RCGMS) is to reduce impacts from geese by achieving a sustainable target population of around 1,000 individuals.

Collaboration & Capacity Building

- **Coordinated the Regional Canada Goose Working Group (RCGWG):** The Regional Canada Goose Working Group, made up of representatives from local governments and First Nations, provincial and federal partners, the Peninsula and Area Agricultural Commission, and other key stakeholders, met quarterly to share information, coordinate efforts across the region and to advise the program. Membership in this group is increasing with more municipalities and First Nations attending and includes 29 representatives from government agencies and First Nations with interest in, or management responsibilities for Canada geese within the capital region and four landowner groups involved in goose management on their properties (Peninsula and Area Agricultural Commission, North Saanich Agricultural and Food Security Advisory Committee, Metchosin Agricultural Advisory Select Committee and the Victoria Airport Authority).
- **Hosted training workshops for RCGWG members** on Canada geese, egg addling techniques, finding nests, winter and summer population surveys.
- **Engaged interested First Nations** participation in the program (harvests, population surveys) and developed contracts to outline their participation.
- **Engaged with Agricultural Communities**: part-time coordinator strengthened relationships and established key partnerships with the Peninsula and Area Agricultural Commission, First Nations, local and senior levels of government, farmers, non-profit groups, and public and private landowners to implement the RCGMS.
- **Strengthened and developed new relationships with partners in the region** such as stewardship groups and conservancies, Environment Canada and Climate Change Canadian Wildlife Service (ECC-CWS) and Ministry of Agriculture.
- **Outreach Program:** staff began to implement a campaign to increase public awareness of the regional impacts of the growing Canada Goose (CAGO) population and to engage with landowners and rightsholders experiencing impacts. This included an invitation to First Nations and has resulted in four First Nations participating in various aspects of the program.

Region-wide Population Surveys:

- The 2025 population survey summary report is included in Appendix C.
- **Winter Survey (Feb 3-5, 2025):** First-ever region-wide winter survey completed with 208+ locations surveyed, including 1,645 hectares of farmland using drones. A total of 9,166 resident and migrating geese were recorded representing a 35% increase from the 2024 moult survey (6,669 geese); some areas lacked data so the actual winter numbers may be higher. Critically high concentrations of geese (>1,000) were found on farmland in Saanich,

Central Saanich, North Saanich & Metchosin. Smaller concentrations (200–500) of geese were found on Pender and Galiano Islands.1,800 migratory Dusky geese (Branta canadensis occidentalis) were counted at Elk Lake in Saanich.

- Summer Moult Survey (June 23–27, 2025): Annual survey covered 380 locations and 600 km of shoreline. High winds prevented surveys on Sidney, James, and Darcy Islands. Survey showed large numbers of CAGO in key estuary areas suffering damage and estimates the current regional resident CAGO population at 5,950 individuals, which is an 11% decline from the 2024 summer moult survey. The largest concentrations of geese were found in or near estuaries, lakes and ponds in Saanich, Sooke, Oak Bay, and Gulf Islands. In Colwood, the population dropped from 598 (2024) to 130 (2025) due to a nearby First Nation harvest.

Population Mitigation

Population mitigation, which includes nest surveys, egg addling and goose harvests, is a core aspect of the Regional Canada Goose Management Service.

- Property Access & Expanded Addling Program: Private property access increased by 30% over 2024 in Saanich, Central Saanich, Victoria, and the Gulf Islands. Over 90 property owners granted CRD staff access for nest surveys and egg addling. CRD staff continue to build capacity and extend egg addling into new areas. Nests on 37 additional properties were addled by groups including DND, Parks Canada, Guardians of our Salish Estuaries and private landowners.
- Regional Permit: Obtained a regional damage or danger permit from ECC-CWS, allowing landowners to authorize CRD staff access with a simple waiver. Improved efficiency and reduced administrative burden for staff and property owners.
- Nest Surveys & Egg Addling Program: Conducted from March–May on public and private lands, additional nest and gosling surveys completed in May and June. A total of 401 nests were found and 1.876 eggs addled by CRD staff (190 nests with 907 eggs treated) and partner groups (211 nests with 969 eggs treated). About 72% of nests were located on agricultural lands, 17% in public parks and 11% on recreational, residential and industrial properties. The detailed Canada Goose Egg Addling Report is attached as Appendix D.
- Canada Goose Harvest: The CRD engaged an external contractor who worked with First Nations partners to conduct two humane goose harvests from key hotspots along the Oak Bay/Victoria and Central Saanich shorelines. A total of 738 geese were harvested: 525 from Oak Bay & 213 from Central Saanich. All usable meat was processed, delivered to a commercial butcher, and distributed to participating First Nations (Tsawout, Malahat and Songhees Nations). All goose carcasses were collected and transported to a private farm for composting. Compost will be used to propagate *Carex spp.* for use in restoring estuaries damaged by Canada geese.

Since 2022, coordinated egg addling programs have prevented approximately 7,300 CAGO eggs from hatching. Considering an estimated 59% gosling survival rate, this means 4,300 CAGO were prevented from joining the breeding population through egg addling alone.

Another 1,200 adult CAGO were removed through three harvests with First Nations partners in 2024 and 2025. Despite removing nearly 6,000 geese through population mitigation, a comparison of 2024 and 2025 summer moult survey data showed only an 11% decline in the resident population. This data suggest that egg addling efforts are effectively stabilizing growth of the CAGO population, but harvests are needed to achieve a substantial population reduction over the short term. Dual harvests and continued expansion of egg addling program are planned for 2026.

2025 Canada Goose Population Survey Report

Regional Canada Goose Management Strategy

Capital Regional District | Environmental Protection

Photo by Samantha Hammond

Prepared by:

Regional Canada Goose Management Program

Capital Regional District

625 Fisgard Street, PO Box 1000
Victoria, BC V8W 2S6

September 2025

1.0 Acknowledgements

The Capital Regional District (CRD) conducts its business within the territories of many First Nations, including but not limited to BOḰEĆEN (Pauquachin), MÁLEXEŁ (Malahat), Paaʔčiidʔatx̣ (Pacheedaht), Pune'laxutth' (Penelekut), Sc'ianew (Beecher Bay), Songhees, SȾÁUTW̱ (Tsawout), T'Sou-ke, WJOŁEŁP (Tsartlip), WSIKEM (Tseycum), and xʷsepsəm (Esquimalt), all of whom have a long-standing relationship with the land and waters from time immemorial that continues to this day.

The CRD would like to recognize the hard work and dedication of the numerous groups who made this year's Canada goose population surveys in the capital region possible. These groups are as follows:

- CRD staff and outreach team
- Malahat Nation
- Agile Drone Services
- Rocky Point Bird Observatory
- Galiano Island Conservancy
- Mayne Island Conservancy
- Saturna Island Marine Research and Education Society
- Pender Island Conservancy
- District of Saanich parks staff
- City of Victoria parks staff
- Town of Sidney staff
- Swan Lake Christmas Hill Sanctuary
- Numerous golf courses
- Individuals such as Bette Longland, Dave Aylard, Graeme Garvin, the Michells family, Kate Pheonix and Jim Reisin for allowing us onto their properties to use drone technology.

The CRD would also like to recognize the hard work and dedication of groups who contributed to Canada goose (CAGO) population surveys in the past including the Peninsula Area and Agricultural Commission (PAAC), Guardians of our Salish Estuaries (GooSE), Ministry of Agriculture and Rocky Point Bird Observatory (RPBO).

Figure 1. Photo from the CRD boat during moult survey (photo by Samantha Hammond)

Figure 2. Photo of drone provided by Agile drones during winter survey (photo by Samantha Hammond)

2.0 Introduction

Historically, Canada geese (CAGO) found on Vancouver Island were occasional migratory visitors over the autumn and winter months and were very rarely seen nesting. In the 1960's and 70's a CAGO introduction program was implemented by the Canadian Wildlife Service, BC Fish and Wildlife Branch and various other organizations to increase wildlife viewing and hunting opportunities in the capital region. The introduced geese were young birds from various subspecies of Canada geese who were unable to learn migrating behaviour patterns from their parents. Eventually these geese interbred, creating a hybrid population of non-migratory resident geese which are not native to the region [1] [2].

According to Christmas Bird Count data, the current Vancouver Island CAGO population ranges from 16,000-21,000 with an estimated 9,000-11,000 birds overwintering in the capital region [3]. The exponential growth of the regional CAGO population is degrading coastal ecosystems and waterways by over-grazing, trampling vegetation, soil erosion and the spread of invasive species. These areas include endangered Garry Oak ecosystems, near-shore islands in ecological reserves, and estuaries that are critical habitats for young salmon [4] [5] [6]. Increased public health concerns have risen from public and private recreational sites including parks, sports fields, swimming beaches, golf courses and farmlands. These concerns are due to high densities of fecal matter, degradation and contamination of water sources, territorial goose conflicts and spread of disease [7]. Significant economic impacts have occurred with local farmers experiencing financial losses from CAGO damaging crops through grazing and soil erosion, increasing maintenance costs, and contaminating crops and water with their droppings. Poultry farms are also at risk of exposure of Highly Pathogenic Avian Influenza from CAGO [8]. These impacts have resulted in increased pressure on local governments to take coordinated action.

In 2012, the CRD partnered with municipalities and other stakeholders to develop a Regional Canada Goose Management Strategy (RCGMS) to provide guidance for controlling the adverse impacts that the population of non-migratory, resident CAGO have in the capital region [2]. These management tools include population monitoring, preventing feeding, habitat modification, hazing, egg addling, hunting, harvesting and public outreach. Since its development, numerous actions have been undertaken with hazing strategies becoming the most popular. Unfortunately, without a coordinated approach, geese and their associated impacts have moved into new areas, expanding the nesting and overwintering populations.

In February 2023, the CRD Board approved the Canada Goose Management Service Establishment Bylaw No. 1, 2022 (Bylaw No. 4522) that aims to reduce the impact of the rapidly growing CAGO population in the region. This bylaw was adopted after receiving elector assent through a regional alternative approval process. The RCGMS includes:

- monitoring, mapping and reporting on CAGO populations and their impacts.
- coordinating and establishing collaborative partnerships with municipalities, First Nations, large landowners, Peninsula and Area Agricultural Commission, other government agencies and stewardship groups to implement the CRD's RCGMS.
- development and implementation of a communications strategy and public education program to support the management of CAGO populations.
- collaborating with other Vancouver Island regional districts, local governments and First Nations to reduce CAGO populations through the Vancouver Island Canada Goose Management Working Group.

Population surveys are an important component of the RCGMS and are utilized to inform regional decisions and show the effectiveness of applied management techniques. Winter CAGO populations are counted during the annual Christmas Bird Count (CBC) and portions of the CRD were surveyed in 2019 and 2020. Hot spot surveys in the region have been completed since 2021, and in 2024 a complete regional moult survey that included all municipalities and electoral districts was conducted (See Appendix A). In the winter, non-migratory resident Canda geese move around the region and spend more time grazing on farmlands, estuaries, parks and recreational fields. These geese can act as an attractant, bringing more migrant subspecies into these areas, increasing their impact and inflating the population. In late June and July, CAGO moult their flight feathers and congregate with their young of the year near bodies of water. At this time, they are unable to fly and will stay in their chosen area for long periods, presenting a unique opportunity to conduct an accurate population count that includes young-of-the-year amounts with little chance of overlapping results. A collaborative approach that includes partnership with CRD staff, local First Nations and local stewardship groups allowed us to conduct a coordinated winter and moult survey of CAGO across the capital region. This report outlines the methods and results of the 2025 Regional Canada Goose Winter and Moult Surveys.

3.0 Methods

3.1 Collaboration and Training

The capital region covers 1,502.24 km^2 and consists of 13 municipalities and electoral districts which includes the Southern Gulf Islands. Numerous groups across the capital region were asked to participate in the survey:

- First Nations: A request was sent out to all local First Nation groups within the capital region requesting a partnership that included the use of their boat, boat operator and a staff member. Malahat Nation agreed to participate with two members of their nation and a boat. Songhees and Tsawout Nation have expressed an interest in participating in future years.
- Stewardship groups: Groups from all over the capital region were contracted to participate in the survey. These groups included Rocky Point Bird Observatory, Galiano Island Conservancy, Mayne Island Conservancy, Pender Island Conservancy, Saturna Island Marine Research and Education Society, Castilleja Conservation Society and Friends of Victoria Harbour Migratory Bird Sanctuary.
- Large landowners and managers: Staff from areas with large numbers of CAGO were contacted and asked to count geese in their areas. Participants included CRD Parks, Saanich Parks, City of Victoria, Township of Sidney, Horticulture Centre of the Pacific, Swan Lake Christmas Hill Sanctuary, Royal Colwood Golf Club, Highland Pacific Golf, Olympic View Golf, Victoria Golf Club and Mount Douglas Golf Course.
- Training: A survey guide was developed and distributed to all participants of the winter and moult surveys to ensure all participants in the surveys followed the same data collection protocols, learned how to use the Geographic Information System (GIS) survey tool called GooseWatch, and knew how to identify adult and juvenile CAGO.
- Testing: Participants were encouraged to test out GooseWatch in the field prior to the survey dates.

3.2 Data Collection

To ensure reliability of the CAGO survey results, the following measures were implemented to achieve high accuracy in the population counts:

- All participants received survey guides to ensure consistency in collecting data and identifying and counting CAGO. Most of the 2025 participants also participated in 2024 and attended a 30 minute training session.

- Equipment: Binoculars, cell phone or tablet, FULCRUM app, camera and printed data sheets (See Appendix B).
- The FULCRUM app or GooseWatch tool were used to track GPS locations, population counts, photos and additional data while in the field. The data was entered on a phone or iPad and was also written on a hard paper copy (Appendix B). Data collected on GooseWatch was later entered into FULCRUM by CRD staff.
- During the moult survey, adult and juvenile CAGO population numbers were counted by two surveyors and compared for accuracy. One person entered the data, the other wrote a hard copy. Pictures were taken at each site that could be used to confirm numbers after.
- Photographs were taken during both winter and moult surveys. These images were reviewed later to verify and cross-check the initial counts.

3.3 Winter Survey

CAGO are capable of flying during the winter. The agricultural lands, parklands and shorelines of the capital region were separated into zones and assigned to each participant prior to the survey. Surveys were completed using land-based counts and aerial drone counts from February 3-5, 2025.

- The survey was originally split between two mornings and participants were asked to complete surveys between 8 am and 12 pm.
- Urban centres, forests and steep rocky shorelines were omitted from the survey.
- The suitable areas were divided into sections and assigned by date to reduce the chances of CAGO moving between areas and resulting in overlapping results (Table 1).
- Non-migratory and migratory subspecies of Canada geese were included in the total number of overwintering geese observed during the survey.
- Many participants were unable to complete the survey on February 4 due to a snowstorm so an additional day was included on February 5 to allow more time for surveyors to complete their sections.

Table 1. Locations and groups by winter survey date (large landowners counted CAGO during survey dates but are not included below

2025 Date	Survey Zones	Method	Groups Participating
February 3	Salt Spring Island, Pender Island, Mayne Island, North Saanich, Sidney, Central Saanich, Saanich, Oak Bay	Drone and land surveys	CRD staff, Rocky Point Bird Observatory (RPBO), Township of Sidney, Saanich Parks, Mayne Island Conservancy, Pender Island Conservancy, Department of National Defense (DND), Jacques Sirois
February 4	Sooke, Victoria	Land surveys	CRD staff, RPBO
February 5	Esquimalt, View Royal, Metchosin, Colwood, Juan de Fuca Electoral Area	Drone and land surveys	CRD staff, RPBO, City of Victoria Parks, View Royal Parks, Swan Lake Nature House

3.4 Moult Survey

The shorelines of the capital region were separated into zones and assigned to each boat prior to the survey. The shorelines, lakes and other areas not covered by boat or drone were separated into zones and assigned to land groups.

- Canada geese congregate in large open areas that have access to sufficient food and water; protected shorelines are favoured where geese can move in and out of the water with ease. The topography of the region was reviewed and areas with a high probability of moulting CAGO were chosen for the survey.
- The suitable areas were sectioned by dates to reduce the chances of CAGO moving between areas and resulting in overlapping results (Table 2).
- Urban centres, forests and steep rocky shorelines were omitted from the survey.
- Moulting hot spots are identified in three categories: location of concern, hot spot and critically high (Table 3).

Table 2. Locations and groups by moult survey date (large landowners counted CAGO during survey dates but are not included below)

2025 Date	Survey Zones	Method	Groups Participating
June 23	Port Renfrew – Juan de Fuca Electoral Area, Saanich parks and lakes, Langford, Highlands	Land surveys	CRD staff, RPBO, Municipal staff
June 24	Salt Spring Island, Saturna Island, Sidney, North Saanich, Prevost Island, Tumbo Island, Anniversary Island	Land and boat surveys	CRD staff, Malahat Nation, RPBO, Municipal staff, Parks Canada, Saturna Island Marine and Education Society
June 25	Galiano Island, Mayne Island, Pender Island, Beecher Bay to Sooke, West Coast from Saanich Inlet to Swartz Bay, Piers Island, Moresby Island, Portland Island	Land and boat surveys	CRD staff, Malahat Nation, RPBO, Galiano Conservancy, Pender Island Conservancy, Mayne Island Conservancy
June 26	Central Saanich, Saanich, private farmlands, Oak Bay and Islets, Victoria, Gorge Waterway, View Royal	Drone, land and boat surveys	CRD staff, RPBO, Jacques Sirois and Matt Fairbarns, Municipal staff
June 27	Colwood, Esquimalt, Metchosin, Esquimalt Harbour	Land and boat surveys	CRD staff, Parks Canada, RPBO

Table 3. Table describing each hot spot classification used to describe areas with significant concentrations of moulting geese

Hot Spot Classification	Threshold	Management Recommendation
Location of Concern	> 150	Population management should be considered when resources permit to prevent further escalation and mitigate local impacts
Hot Spot	> 350	Targeted management efforts recommended to reduce population impacts. Concentrations may extend along a shoreline or bay.
Critically High	> 1,000	Urgent intervention is required to prevent long-term ecological, recreational, economic or public health impacts.

4.0 Results

4.1 Winter Survey

The 2025 Regional Canada Goose Winter Survey was completed during the week of February 3-5, 2025 and spanned all 13 municipalities and electoral districts in the capital region. Surveys were not conducted on some of the Southern Gulf Islands including Saturna Island, Galiano Island and various smaller islands such as Sidney and James Island. The data collected on Galiano Island was obtained from a landowner's observation on the GooseWatch survey tool. Heavy snow accumulation on February 3 and 4 prevented numerous participants from getting out to conduct CAGO surveys. As a result of this, Esquimalt and Salt Spring Island surveys were incomplete. A total of 208 locations were surveyed successfully including an estimated 1,645 hectares of farmland surveyed by drone (Figure 3).

A total of 9,166 CAGO were recorded during the winter survey conducted in the CRD (Figure 4). This represents an approximate 35% increase compared to the 2024 regional moult survey, which estimated a population of 6,669 geese. In Saanich, 1,800 overwintering geese were identified as the migratory Dusky goose (*Branta canadensis occidentalis)*, a subspecies of the Canada goose [9]. The largest concentrations of overwintering geese were discovered in Saanich, Central Saanich, North Saanich and Metchosin (Table 4). The Gulf Islands showed smaller concentrations of overwintering geese with Pender and Galiano Islands containing the majority (Table 5). With some regions missing sufficient survey data, it is likely that not all geese were accounted for. The actual population is estimated to be higher than the reported amount.

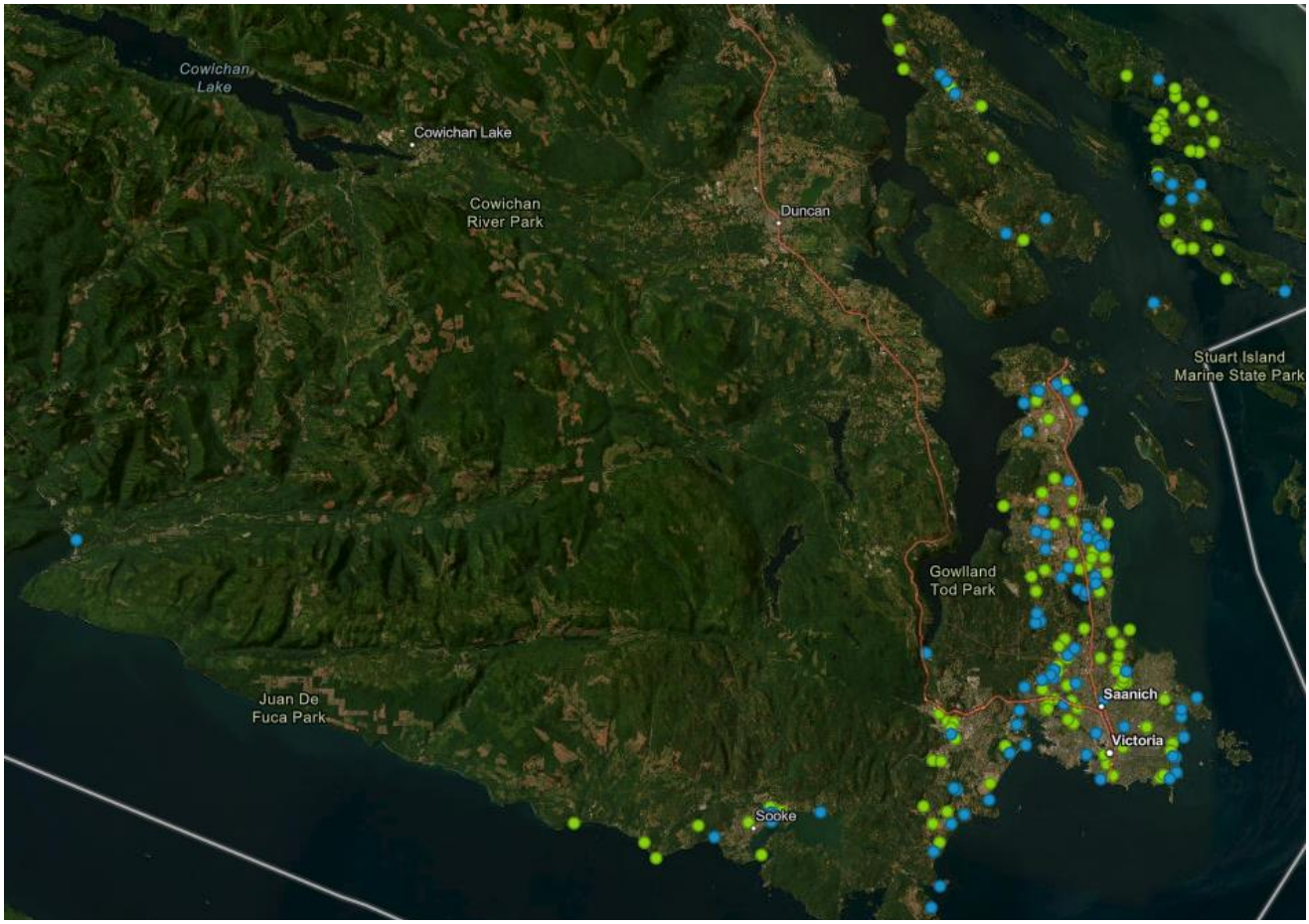


Figure 1. Data points collected in the FULCRUM app during the 2025 Regional Canada Goose Moult Survey. Green dots represent sites with no geese and blue dots represent sites with geese.

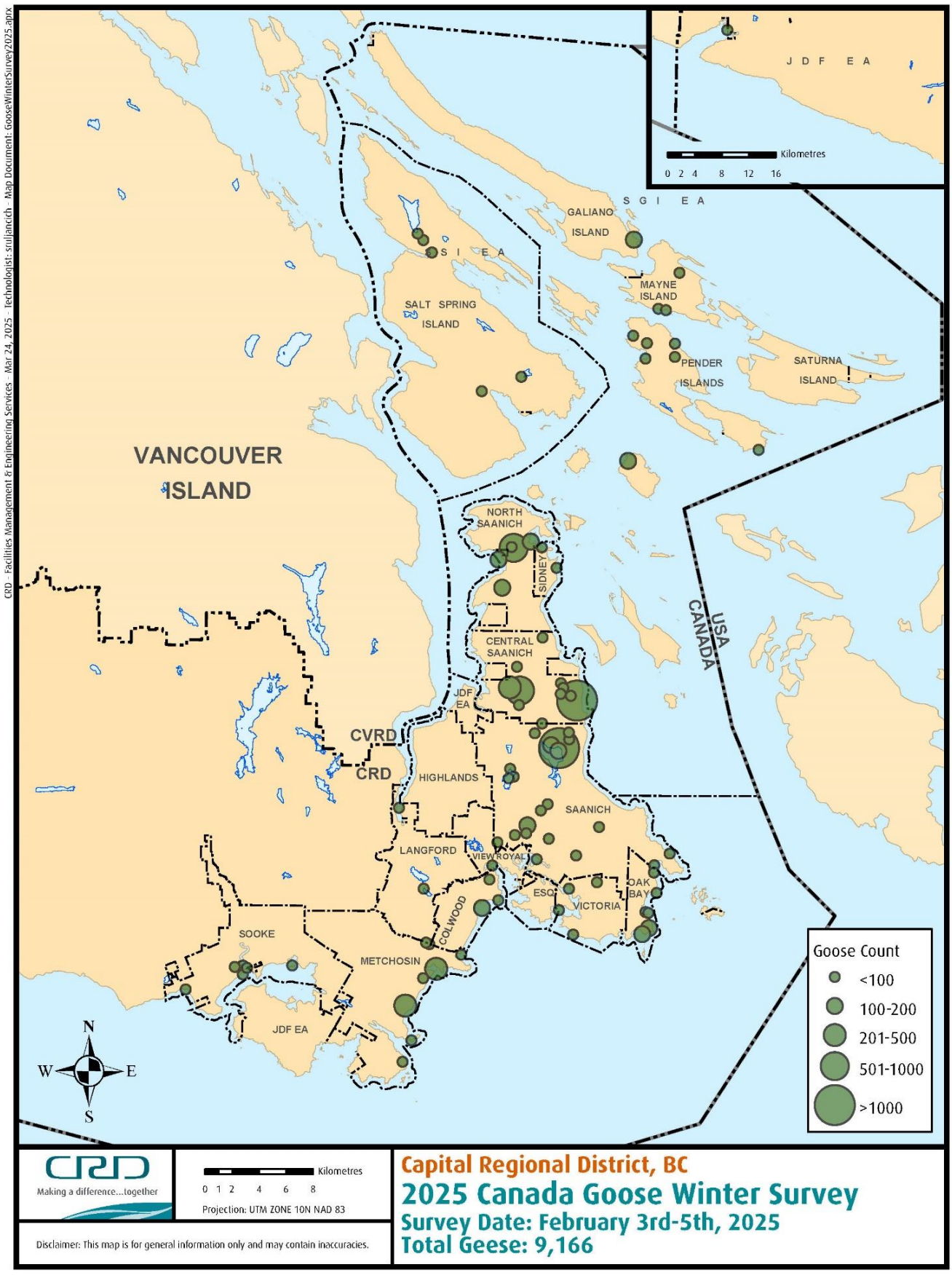


Figure 2. Results of the 2025 Regional Canada Goose Winter Survey. Western portion of Juan de Fuca Electoral Area shown in upper corner of map.

Table 4. Population totals of CAGO for the municipalities and electoral districts included in the 2025 Regional Canada Goose Winter Survey

Region	Total Geese
Central Saanich	2,524
Colwood	282
Esquimalt	1
Gulf Islands	639
Juan de Fuca Electoral Area	8
Langford	105
Metchosin	678
North Saanich	1,060
Oak Bay	472
Saanich	*2,804
Sidney	137
Sooke	253
Victoria	157
View Royal	46
Total	9,166

**1,800 of these identified as the Dusky goose subspecies (Branta canadensis occidentalis)*

Table 5. Population totals of CAGO for each of the Gulf Islands included in the 2025 Regional Canada Goose Winter Survey

Gulf Island	Total Geese
Galiano Island	200
Mayne Island	19
Moresby Island	111
Pender Island	186
Salt Spring Island	123
Total	639

4.2 Moult Survey

The 2025 Regional Canada Goose Moult Survey was successfully completed by all participants during the week of June 23-27, 2025 and covered all 13 municipalities and electoral districts in the CRD. A total of 380 locations were surveyed, including over 600 km of shoreline. Of these locations, 168 sites were found to have geese and 212 recorded no geese (Figure 5). On June 25, high winds and large ocean swells off the coast of North Saanich prompted the Malahat Nation boat captain to terminate the boat survey of the smaller Gulf Islands prematurely. As a result, CAGO surveys for Sidney, James and Darcy Islands were not completed.

A total of 4,580 adult and 1,155 juvenile CAGO were counted during the survey bringing the total to 5,953 (Figure 6). This shows an overall reduction of 11% compared to the 2024 Regional Canada Goose Moult Survey results of 6,669 geese. The largest concentrations of moulting CAGO were recorded in Saanich, Sooke, Oak Bay and the Gulf Islands (Table 6). On the Gulf Islands, the largest populations were found along the shorelines of Salt Spring Island and Pender Island (Table 7). In Colwood, a hot spot from previous years, the population dropped from 598 in 2024 to 130 in 2025 (Figure 7). This is likely due to the harvest led by First Nations that occurred in the area in 2024. Juvenile numbers were recorded during the survey, and 1,155 juveniles were counted in total, representing 19.4% of the total population. The largest numbers of juveniles were discovered in Oak Bay, Saanich, Victoria and the Gulf Islands. Although the survey was

extensive, some of the smaller Gulf Islands were missed and it is probable that not all CAGO in the capital region were recorded; the actual population may be higher.

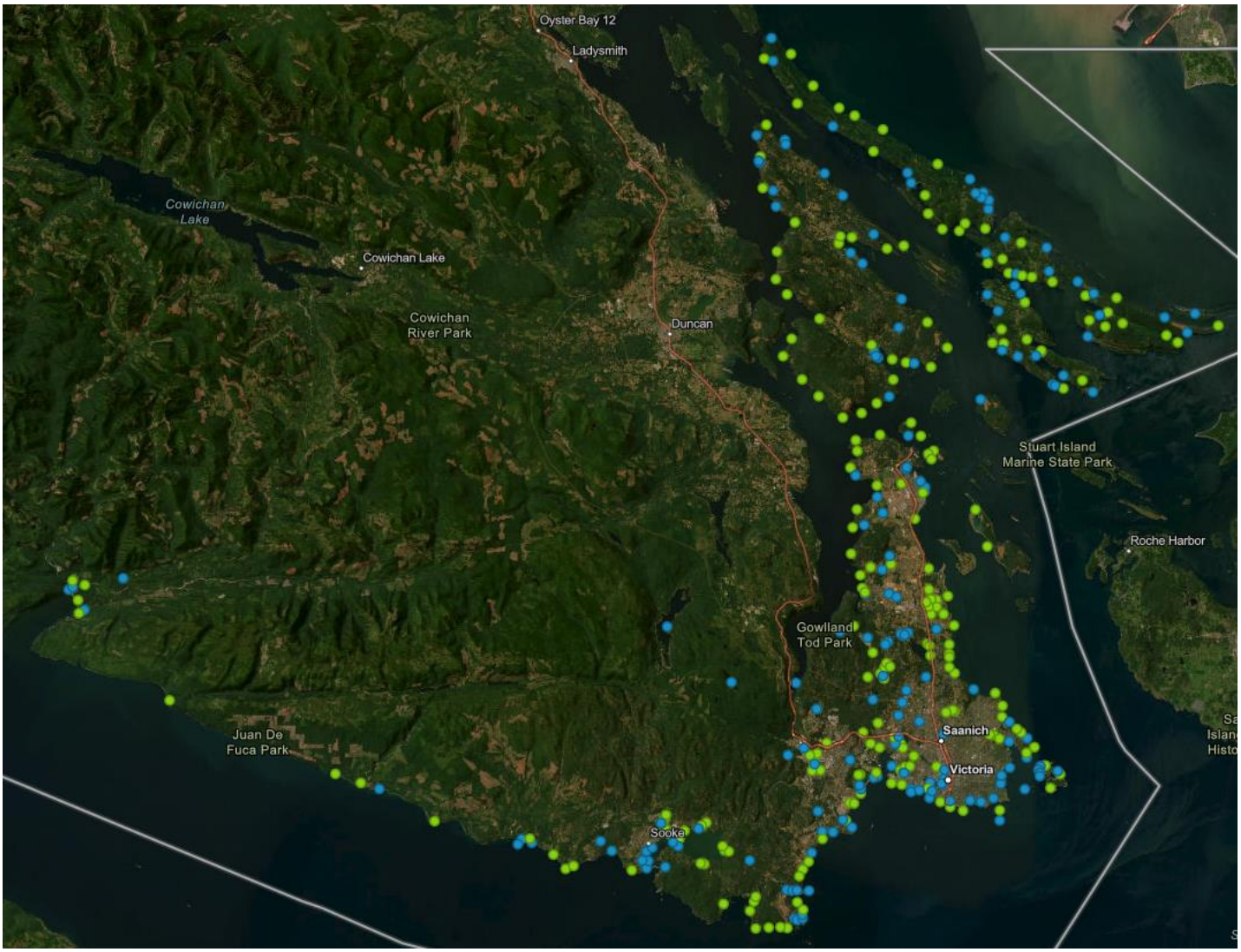


Figure 3. Data points collected in the FULCRUM app during the 2025 Regional Canada Goose Winter Survey. Green dots represent sites with no geese and blue dots represent sites with geese

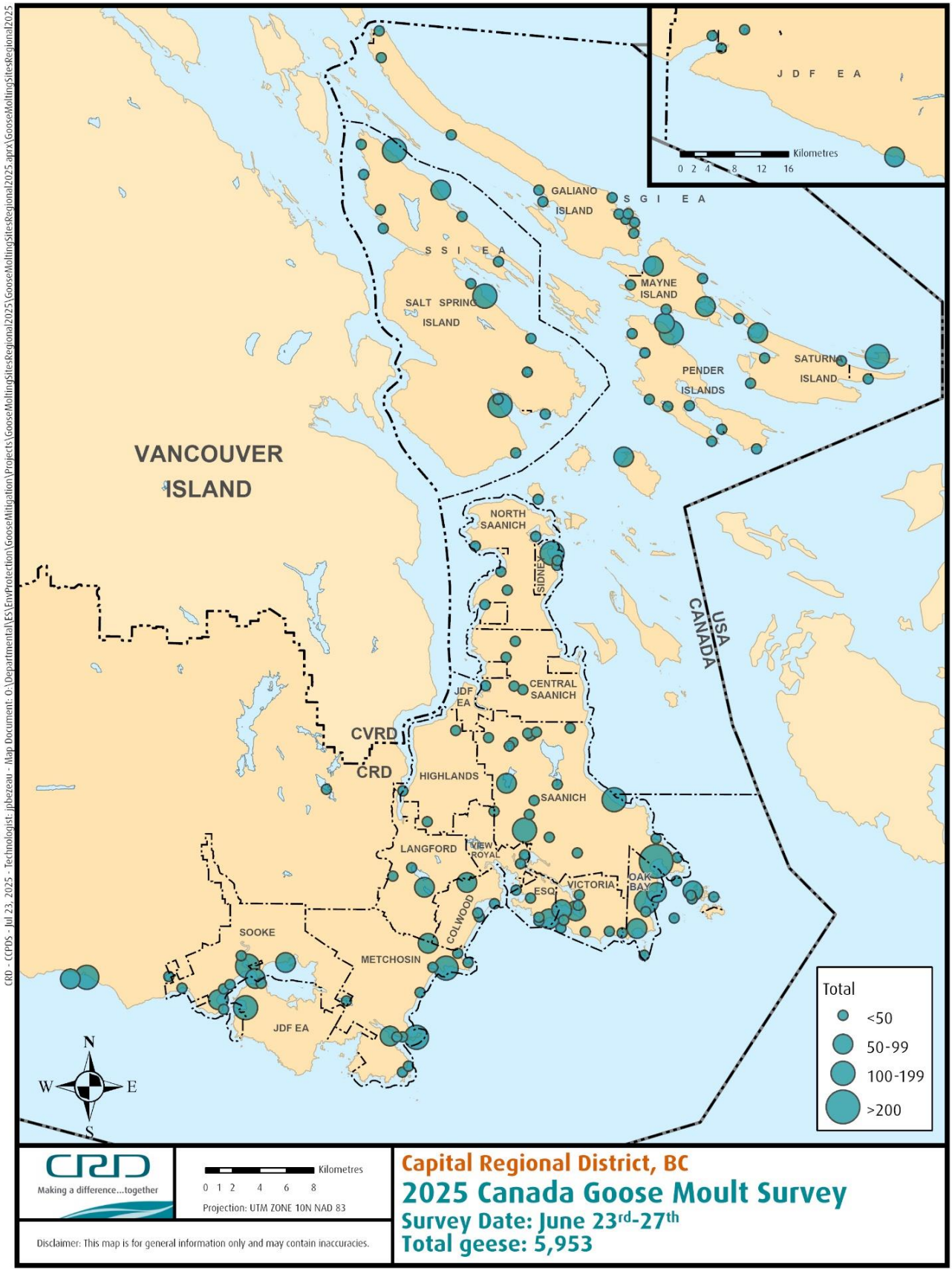


Figure 4. Results of the 2025 Regional Canada Goose Moult Survey. Western portion of Juan de Fuca Electoral Area shown in upper corner of map

Table 6. Population totals of CAGO for the municipalities and electoral districts included in the 2025 Regional Canada Goose Moult Survey

Region	Adult	Juvenile	Total
Central Saanich	59	43	102
Colwood	104	26	130
Esquimalt	167	65	232
Gulf Islands	1,531	225	1,756
Highlands	20	12	32
Juan de Fuca Electoral Area	356	35	416
Langford	135	35	170
Metchosin	453	47	500
North Saanich	80	31	111
Oak Bay	430	329	759
Saanich	297	116	606
Sidney	198	10	208
Sooke	628	79	707
Victoria	112	102	214
View Royal	10	0	10
Totals	4,580	1,155	5,953

Table 7. Population totals of CAGO for each of the Gulf Islands included in the 2025 Regional Canada Goose Moult Survey

Gulf Island	Adult	Juvenile	Total
Galiano Island	167	26	193
Mayne Island	164	41	205
Moresby Island	59	25	84
Pender Island	312	35	347
Piers Island	15	0	15
Salt Spring Island	580	78	658
Samuel Island	10	0	10
Saturna Island	101	20	121
Tumbo Island	123	0	123
Totals	1,531	225	1,756

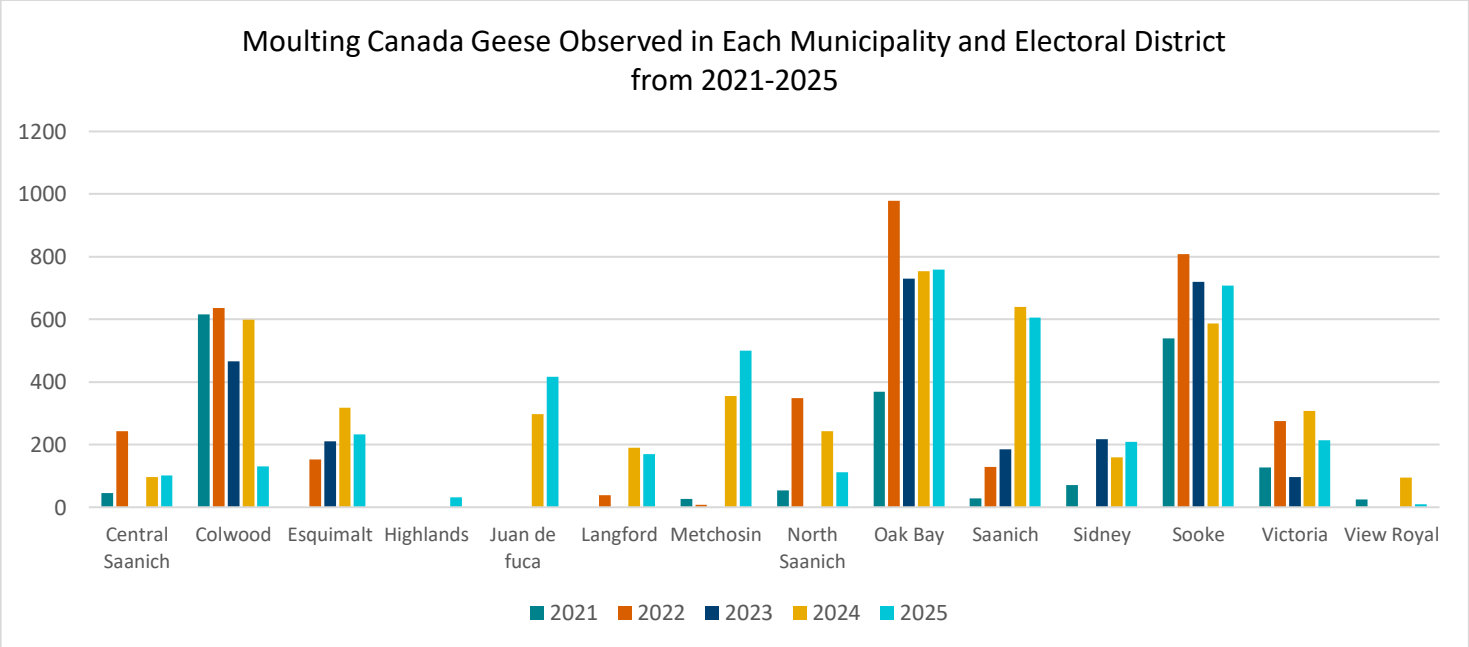


Figure 5. Bar graph comparing the total number of moulting geese observed in each municipality and electoral district of the CRD except for the Gulf Islands. Population data from 2017-2023 obtained from Guardians of Our Salish Estuaries (GooSE) reports to the CRD.

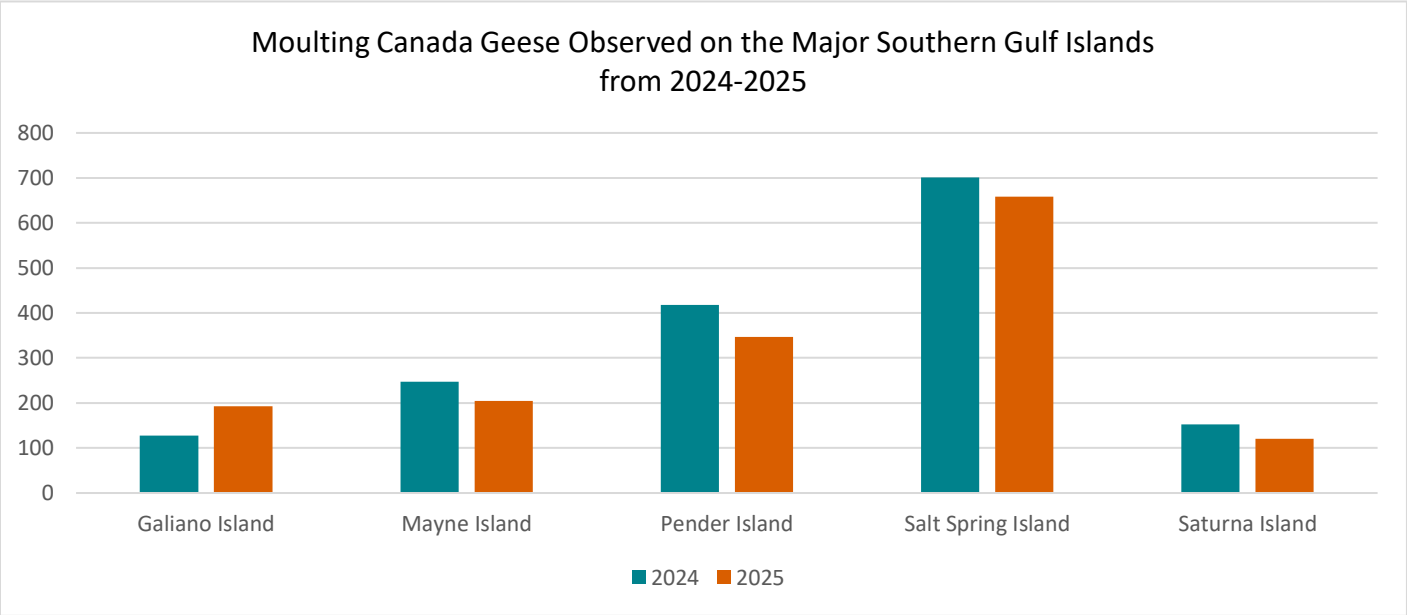


Figure 6. Bar graph comparing the total number of moulting geese observed in each of the major Southern Gulf Islands, during the 2024 and 2025 moult survey

5.0 Discussion

Past population surveys of overwintering Canada geese have been conducted as part of the Christmas Bird Count (CBC), a citizen science project hosted by Birds Canada in partnership with the National Audubon Society. This year they counted a total of 6,119 Canada geese in the capital region. However, a population survey specific to Canada geese spanning the entire CRD had not been completed until now. In 2020, Guardians of Our Salish Estuaries (GooSE) conducted a winter CAGO survey in partnership with RPBO from Sooke to Sidney, where a total of 3,431 geese were counted [10]. The results from the 2025 Regional Canada Goose Winter Survey indicate that the overwintering population is higher than anticipated, with a total of 9,166 geese. This is a 35% increase from the 2024 Regional Canada Goose Moult population survey of 6,669 (See Appendix A). The winter population is likely even higher as population surveys on Salt Spring Island, Esquimalt and Saturna Island were incomplete due to poor weather.

The 2025 Regional Canada Goose Winter Survey identified critically high concentrations (populations over 1,000 individuals) of overwintering geese in Saanich, Central Saanich and North Saanich with an additional large population in Metchosin. During the winter months, CAGO congregate in agricultural fields causing significant impacts to the farming community and posing risks to the food security on southern Vancouver Island. Our resident CAGO may serve as ecological beacons, attracting other migratory species of geese contributing to an overall increase in the regional population. Among the overwintering individuals, approximately 1,800 Dusky Canada geese (*Branta canadensis occidentalis*), a subspecies of Canada goose was identified, representing 20% of the total wintering population. This subspecies population was identified by a member of the local birding community who observed the population roosting overnight on Elk Lake. Other goose species that are often observed in the winter months, but were not recorded during this survey, include the Cackling goose (*Branta hutchinsii*), Snow goose (*Anser caerulescens)* and the Greater white fronted goose (*Anser albifrons).* As a result of the snowstorm, geese were absent from many expected locations. However, where geese were present, they were observed in high concentrations. The snow cover enhanced visibility, making it easier to detect geese using aerial drone surveys (see photo in Appendix C).

This year's 2025 Regional Canada Goose Moult Survey confirmed previously identified hot spots from past surveys, including new ones identified in 2024. The shorelines of Sooke Harbour, Oak Bay and Victoria continue to have the highest concentrations of moulting geese. The municipality of Saanich has multiple locations of concern, with over 49% of the geese found in Saanich discovered on local farmlands. A similar phenomenon was found in Central Saanich, where 100% of the moulting population was discovered on agricultural lands. These populations were mostly found in smaller congregated groups around ponds or other wetland areas on private property. The shorelines of Sidney, Metchosin and the Juan de Fuca Electoral Area contain locations of concern around Muir Creek, William Head, Pedder Bay and Roberts Bay where the local population are now over 150 individuals. Future management efforts should be expanded to include these locations, particularly around Roberts Bay and Muir Creek where no known egg addling or harvest with First Nations are known to occur. Colwood's CAGO population was concentrated in the Esquimalt Lagoon and had been classified as a hot spot, however the local population has been reduced by 79% over the past year. This is an encouraging result of the harvest with First Nations that occurred in the past year, however ongoing monitoring should remain in the area to ensure the population numbers do not rebound.

The 2025 Regional Canada Goose Moult Survey included juvenile recruitment surveys which count the number of juvenile geese that have been recruited into the local population of CAGO. The largest populations of juvenile CAGO were counted in Oak Bay, Saanich, Victoria and the Gulf Islands, and represent 19.4% of the population. This indicates that more work needs to be done, and the egg addling program should be expanded in these areas to effectively reduce the number of geese recruited into the population in 2026. Unfortunately, some areas on private properties in Saanich have known CAGO nesting but have denied access to CRD technicians for the regional addling program. Additional high concentrations of juveniles were seen in Cadboro Bay, the end of Bowker Avenue on the beach and on the Songhees Walkway. More investigation needs to be done to discover where these geese are nesting. While it is expected that some nests and eggs will be missed every year, the program strives for a lower recruitment rate to ensure the long-term success of mitigation efforts to reduce the overall population.

The previous Regional Canada Goose Moult Survey conducted in 2024 showed a moulting population of approximately 6,669 geese. The 2025 Regional Canada Goose Moult Survey indicates a population of 5,953 resident CAGO which is 11% less that than the previous year's estimate. The 2024 and 2025 moult surveys involved comparable levels of sampling effort, with each survey conducted by a similar number of participants and duration. However, weather related cancellations in 2025 resulted in approximately 70km less shoreline coverage.The observed reduction can also be attributed to the combined results of numerous mitigation efforts. Over the past five years, egg addling efforts have prevented 4,282 CAGO from entering the resident population. In 2024, 465 geese were harvested by First Nations and approximately 240 were hunted with permits from ECCC-CWS or during open hunting season [11]. After the 2025 Regional Canada Goose Moult Survey concluded, an additional 738 geese were harvested by local First Nations. Despite the pressure applied by reduction techniques, the overall resident CAGO population remains high but appears to have stabilized.

Based on the observed11% decline between the 2024 and 2025 moult surveys, it would take up to 16 years to reach the RCGMS target population of 1,000 geese if current mitigation efforts are maintained (Figure 9). To achieve a population goal of 1,000 geese in the next 10 years, the program should aim for an annual decline of 17%, to achieve the goal in five years, the rate would need to be 30% (Figure 7).

Additional resources should be allocated to increase the population decline to 17% to ensure population targets are met by 2035. This can be achieved by funding 2-3 annual First Nations harvests with a goal of removing 12-15% of the adult population. The regional egg addling program should be expanded into new areas to reduce the annual recruitment rate from approximately 20% to under 10% which is required to limit further population growth. The egg addling window is short, and additional personnel will be needed to cover more area and increase nest management visits. Greater educational outreach focused on crop protection and landowner rights may further support increased hunting opportunities and regional engagement. To achieve a population decline of 30% significant resources and coordination between First Nations, contractors, landowners, governments would be required. In addition to reducing the annual recruitment rate to under 10% another 30% of the adult population would need to be removed through harvests with First Nations, hunting and crop protection. In 2025, that would equate to 1,800 birds. It is unclear if a harvest of this size would be possible and alternative methods such as traditional fishing methods and hunting would need to be funded and researched.

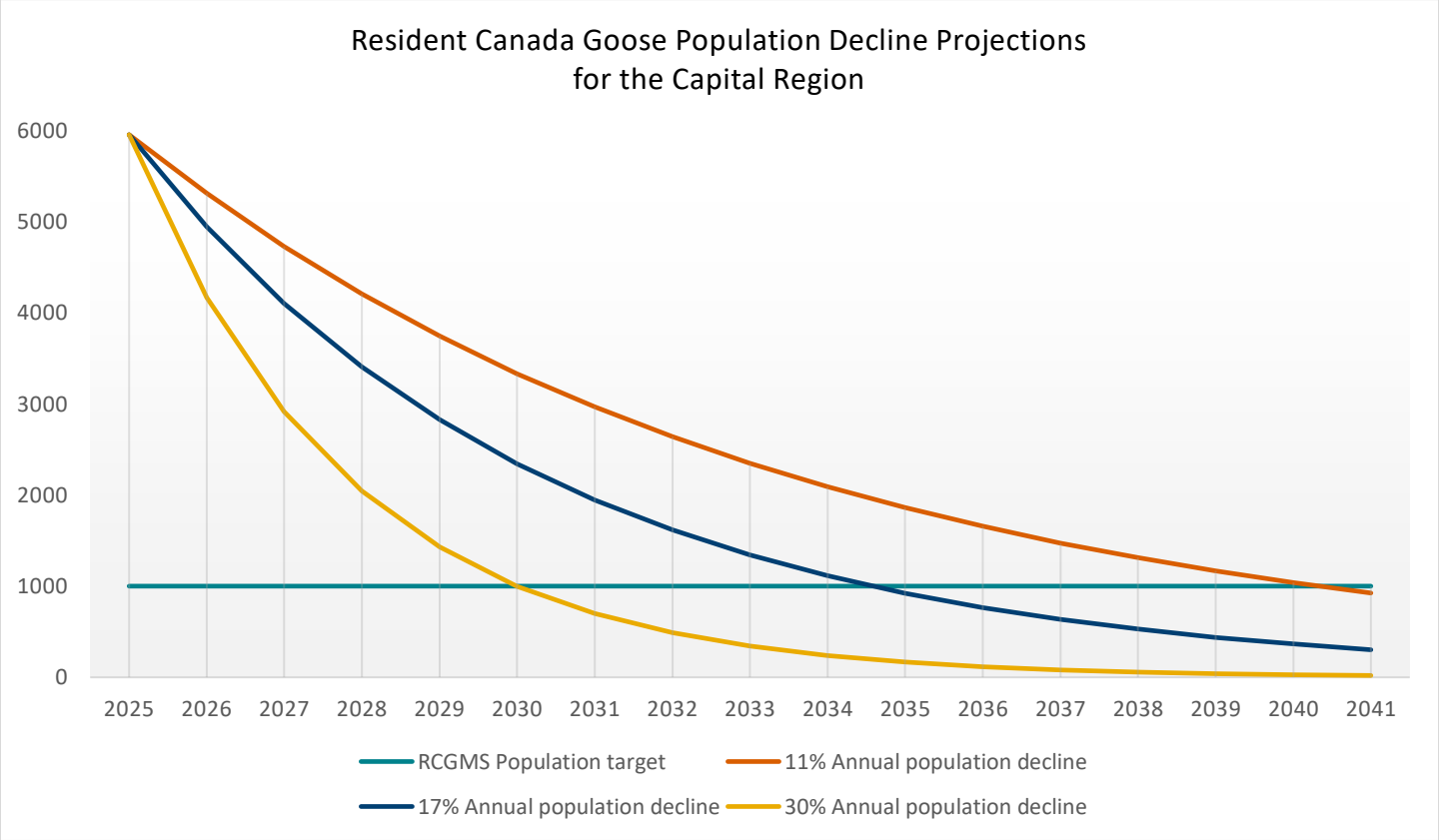


Figure 7. Graph showing possible Canada goose population trends based on annual decline rates of 11%, 17% and 30% annual decline. Initial rate of 11% decline is derived from observed changes between the 2024 and 2025 Regional Canada Goose Moult Surveys. These projections do not account for other population dynamics or ecological factors.

6.0 Recommendations

6.1 Population Survey

- Conduct an annual Regional Canada Goose Moult Survey in the capital region when resources allow.
- Conduct winter surveys to determine the population estimate of overwintering CAGO in the capital region. At minimum, a winter survey that occurs every two years is essential.

- Explore funding opportunities to create a banding program required to study the movements of CAGO throughout the capital region and other jurisdictions.
- Encourage other regions across Vancouver Island to create a banding program, to study movement across Vancouver Island to better apply management strategies.
- Create a communications strategy to promote the use of the GooseWatch and other survey tools, including areas beyond the agricultural community.

6.2 Promote Collaboration

- Continue to develop working relationships with other groups to collaborate on future population surveys.
- Grow relationships with First Nations guardians programs to perform marine surveys and reduce reliance on a CRD boat.
- Work directly with the farming community to gather information on CAGO population numbers, impacts, crop types and movements.
- Develop working relationships with landowners, First Nations, municipal staff, provincial staff, organizations and local governments.

6.3 Increase Mitigation Efforts

- Enable increased mitigation efforts (two harvests/year) for increased reduction techniques to be applied in the capital region. This is necessary to achieve the target population and to reduce the significant economic, environmental and human health-related impacts.
- Explore additional avenues of funding for CAGO mitigation efforts.
- Explore additional opportunities for collaboration between municipalities, electoral districts and outside jurisdictions.

7.0 Conclusion

The 2025 Regional Canada Goose Winter and Moult Surveys were successfully completed with participation from over 17 groups including First Nations, stewardship groups, municipalities and large landowners. The data collected have established baseline CAGO populations that will play a crucial role in shaping future CAGO management decisions in the capital region. Understanding seasonal movements, abundance, and locations helps identify problem areas and improve the effectiveness of management programs, increasing their chances of success. Despite extensive efforts to reduce the overall population, the population surveys have showed an overwintering population estimated around 9,166 and a moulting population of 5,953. A moult survey should occur each year and a winter survey a minimum of every two years to ensure problem areas are being addressed and effective management is occurring across the region. To achieve long-term, meaningful outcomes, it will be essential to allocate additional resources, strengthen collaborative efforts, and implement more robust reduction strategies. Prioritizing these actions will ensure measurable progress and the long-term success of the Regional Canada Goose Management Strategy.

8.0 References

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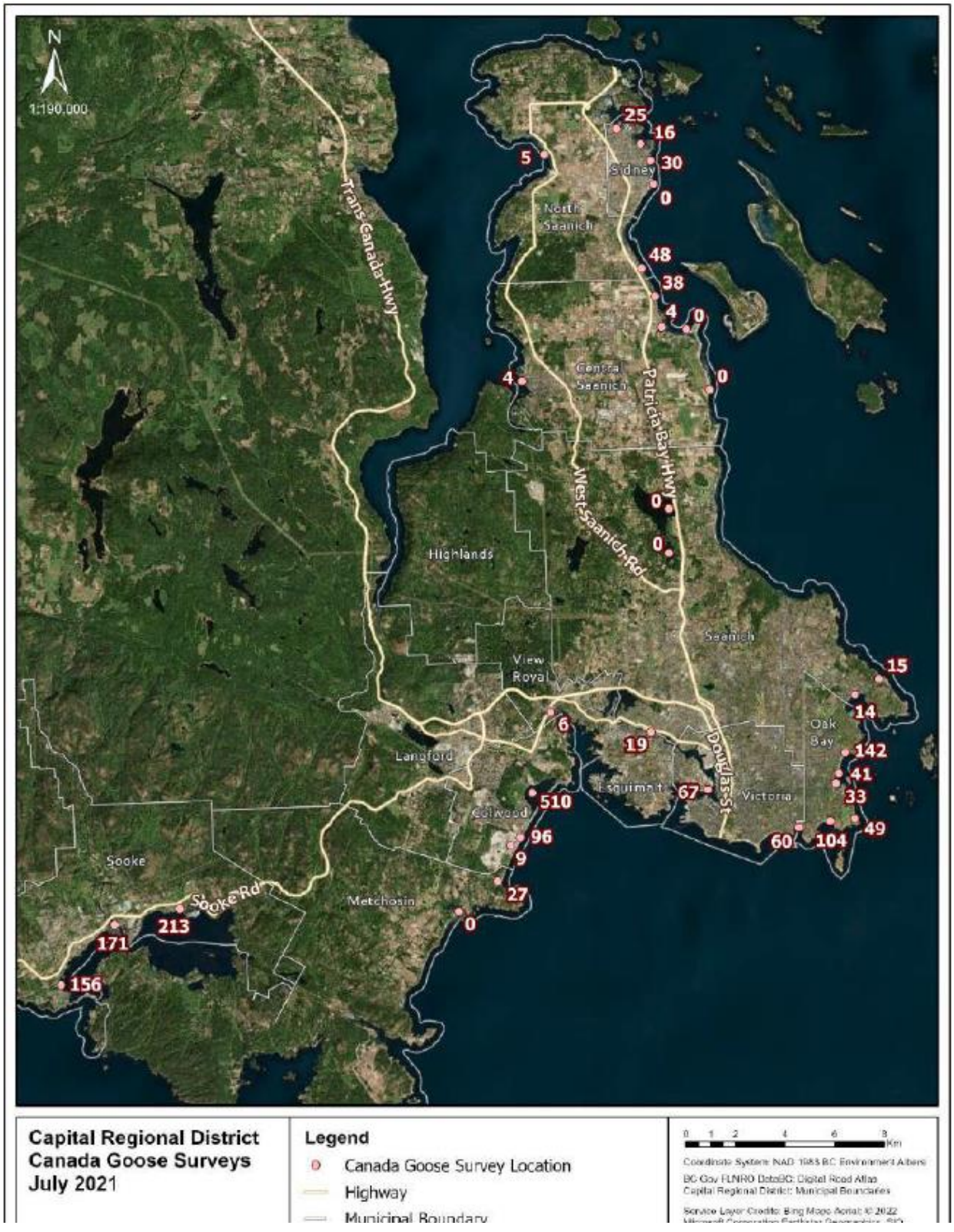
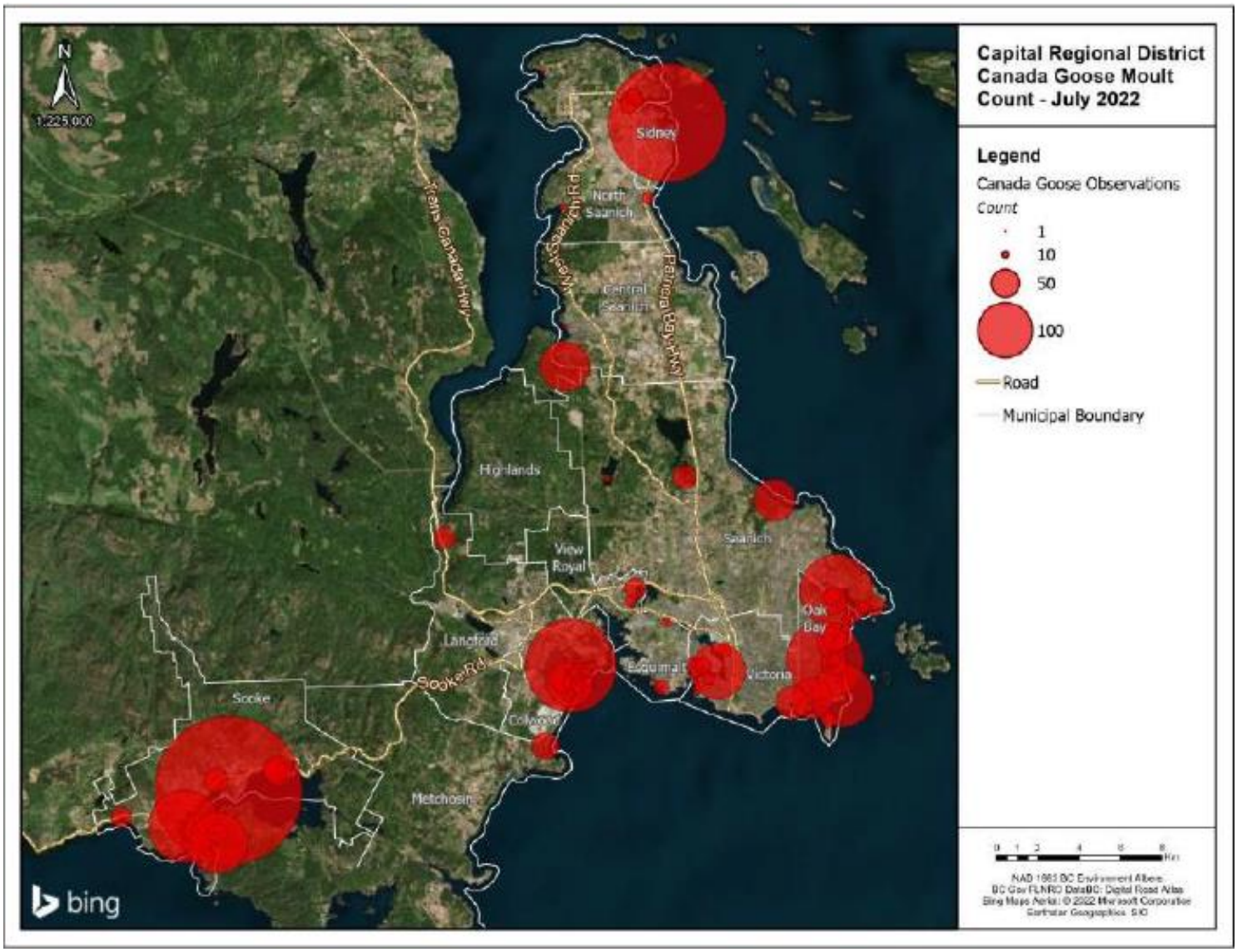
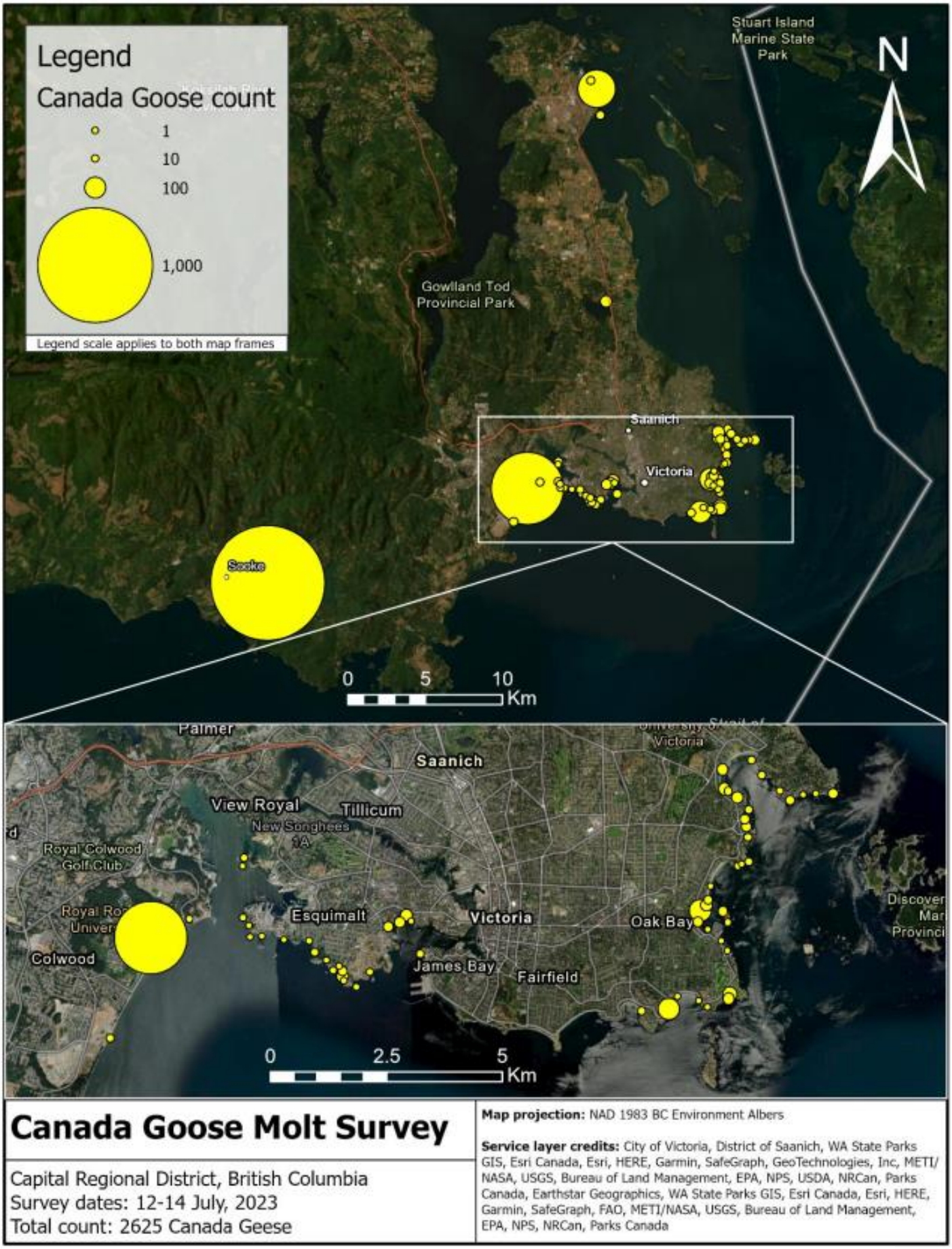
Appendix A - Data from Past Canada Goose Moult Surveys in the Capital Region



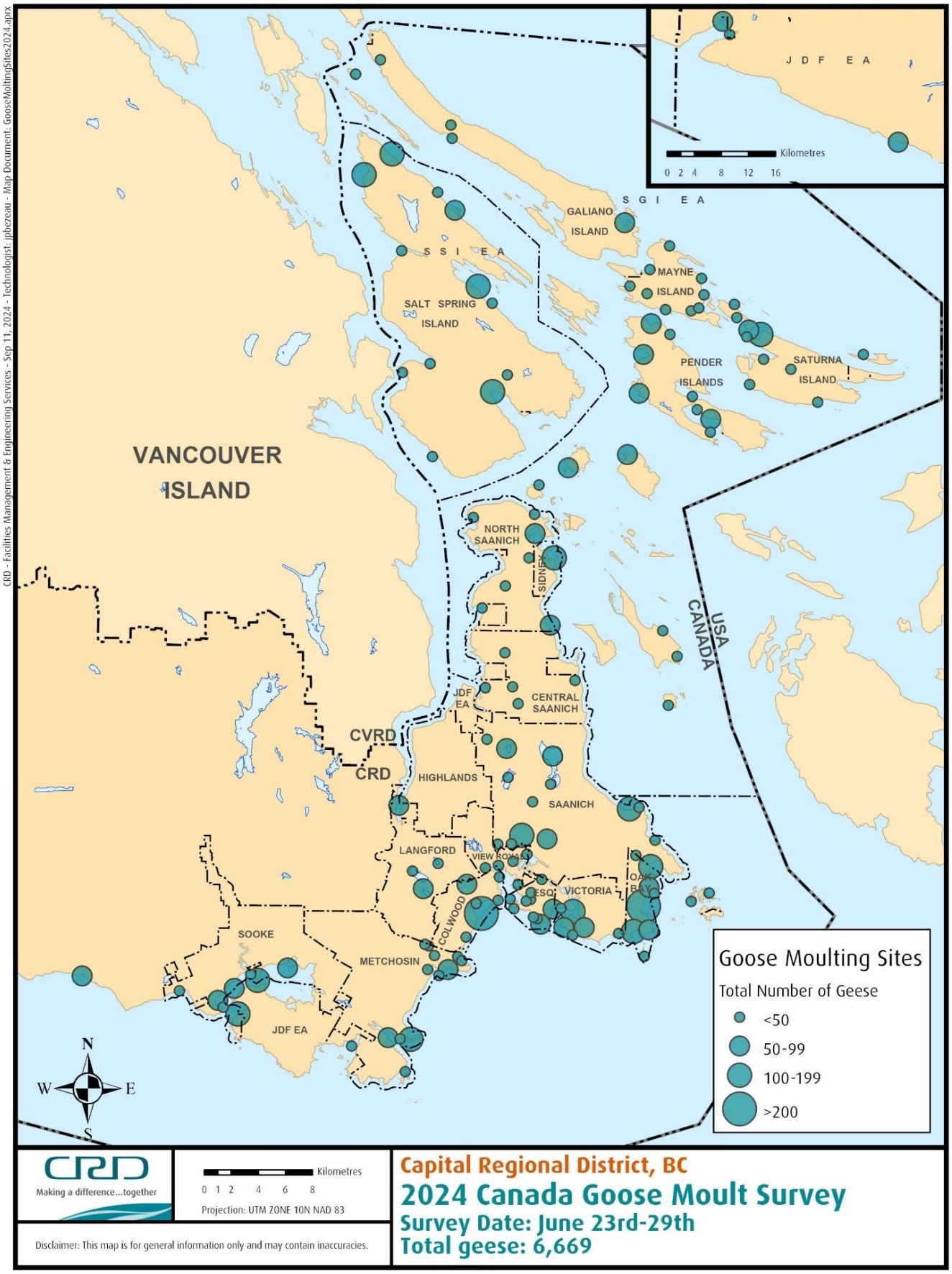
Map 1. 2021 CRD CAGO Moult Survey completed by GooSE. CAGO population totals and survey locations are white numbers outlined in red



Map 2. 2022 CRD CAGO Moult Survey completed by GooSE



Map 3. Map showing the results of the 2023 CRD CAGO moult survey completed by GooSE



Map 4. Results of the 2024 Regional Canada Goose Moult Survey. Western portion of Juan de Fuca Electoral Area shown in upper corner of map.

Appendix B - Hard Copy Data Sheets

Canada Goose Winter Survey Datasheet

CRD 2025

(mandatory information in bold)

Date	**Author(s)**
Weather	

Time	**Location** (Lat/Long or Description)	**Total Geese**	Other goose species*/#'s	Notes

*Only if known, other species may include Cackling, Dusky, or Greater white-fronted

Page:____

Canada Goose Moult Survey Datasheet

CRD 2025

(mandatory information in bold)

Date	**Author(s)**
Weather/Tide Info	

Time	**Location*** (Lat/Long or Description)	**Total Geese**	Adults	Juveniles	Notes

*Preference for Latitude/Longitude Coordinates

Page ____

Appendix C - Sample Photo Taken from Drone Survey (February 5, 2025)

Photo 1. Photo taken on February 5, 2025 with DJI M300 RTK drone from Agile Drone Services. Photo shows Canada geese in field.

2025 Canada Goose Egg Addling Report

Regional Canada Goose Management Strategy

Capital Regional District | Environmental Protection

Photo by Katie Lauer

Prepared by:

Regional Canada Goose Management Program

Capital Regional District

625 Fisgard Street, PO Box 1000

Victoria, BC V8W 2S6

September 2025

1.0 Acknowledgements

The Capital Regional District (CRD) conducts its business within the territories of many First Nations, including but not limited to BOḰEĆEN (Pauquachin), MÁLEXEŁ (Malahat), Paaʔčiidʔatx̣ (Pacheedaht), Pune'laxutth' (Penelekut), Sc'ianew (Beecher Bay), Songhees, SȾÁUTW̱ (Tsawout), T'Sou-ke, WJOŁEŁP (Tsartlip), WSIKEM (Tseycum), and xʷsepsəm (Esquimalt), all of whom have a long-standing relationship with the land and waters from time immemorial that continues to this day.

The CRD would like to recognize the continued hard work and dedication of the numerous groups who have contributed to Canada goose management in the capital region including Peninsula Area Agricultural Commission (PAAC), Guardians of our Salish Estuaries (GooSE), First Nations, Parks Canada, Department of National Defense (DND), BC Parks, Victoria International Airport, Swan Lake Christmas Hill Nature Sanctuary, William Head Institution and municipal staff. The CRD would also like to acknowledge the contributions made by stewardship groups, Jacques Sirois, Tom Michell, Jody Wells, John Costello and the many individuals who have allowed CRD staff onto their land.

Figure 1. Photo of addling technician Harry Conan addling Canada goose eggs at the Hartland Landfill (photo by Samantha Hammond)

Figure 2. Photo of a Canada goose nest on agricultural land (photo by Samantha Hammond)

2.0 Introduction

Historically, Canada geese (CAGO) found on Vancouver Island were occasional migratory visitors over the autumn and winter months and were very rarely seen nesting. In the 1960's and 70's a CAGO introduction program was implemented by the Canadian Wildlife Service, BC Fish and Wildlife Branch and various other organizations to increase wildlife viewing and hunting opportunities on Vancouver Island. The introduced geese were young birds from various subspecies of Canada geese who were unable to learn migrating behaviour patterns from their parents. Eventually these geese interbred, creating a hybrid population of non-migratory resident geese which are not native to the region.[1][2]

According to Christmas Bird Count data, the current Vancouver Island CAGO population ranges from 16,000-21,000 with an estimated 9,000-11,000 birds overwintering in the capital region[3]. The exponential growth of the regional CAGO population is degrading coastal ecosystems and waterways by over-grazing, trampling vegetation, soil erosion and the spread of invasive species. These areas include endangered Garry Oak ecosystems, near-shore islands in ecological reserves and estuaries that are critical habitats for young salmon[4][5][6]. Increased public health concerns have risen from public and private recreational sites including parks, sports fields, swimming beaches, golf courses and farmlands. These concerns are due to high densities of fecal matter, degradation and contamination of water sources, territorial goose conflicts and spread of disease[7]. Significant economic impacts have occurred with local farmers experiencing financial losses from CAGO damaging crops through grazing and soil erosion, increasing maintenance costs, and contaminating crops and water with their droppings. Poultry farms are also at risk of exposure of Highly Pathogenic Avian Influenza from CAGO[8]. These impacts have resulted in increased pressure on local governments to take coordinated action.

In 2012, the CRD partnered with municipalities and other stakeholders to develop a Regional Canada Goose Management Strategy (RCGMS) to provide guidance for controlling the adverse impacts that the population of non-migratory, resident CAGO have in the capital region[2]. These management tools include population monitoring, preventing feeding, habitat modification, hazing, egg addling, hunting, harvesting and public outreach. Since its development, numerous actions have been undertaken with hazing strategies becoming the most popular. Unfortunately, without a coordinated approach, geese and their associated impacts have moved into new areas, expanding the nesting and overwintering populations.

In February 2023, the CRD Board approved the Canada Goose Management Service Establishment Bylaw No. 1, 2022 (Bylaw No. 4522) that aims to reduce the impact of the rapidly growing CAGO population in the capital region. This bylaw was adopted after receiving elector assent through a regional alternative approval process. The RCGMS includes:

- monitoring, mapping and reporting on CAGO populations and their impacts.
- coordinating and establishing collaborative partnerships with municipalities, First Nations, large landowners, Peninsula and Area Agricultural Commission, other government agencies and stewardship groups to implement the CRD's RCGMS.
- development and implementation of a communications strategy and public education program to support the management of CAGO populations.
- collaborating with other Vancouver Island regional districts, local governments, and First Nations to reduce CAGO populations through the Vancouver Island Canada Goose Management Working Group.

The RCGMS identifies egg addling as an effective approach to population reduction. This type of program is crucial for reducing the number of geese recruited into the population each year. Since 2018, the CRD has supported CAGO management actions in the capital region and had contracted an egg addling program with the Guardians of Our Salish Estuaries (GooSE) since 2020. Additionally, other organizations on Southern Vancouver Island have supported CAGO management efforts with their own egg addling programs. For example, BC Parks entered a 10-year agreement in 2022 with GooSE to addle eggs on the ecologically sensitive offshore islets of Oak Bay. The Department of National Defence (DND) has been implementing egg addling and other mitigation measures for over ten years and Parks Canada has been involved in egg addling efforts since 2015. While these efforts have slowed the growth of the resident CAGO population, other methods must be administered to significantly reduce the population.

The CRD initiated an in-house egg addling program in spring 2024 to build capacity and expand egg addling efforts into new areas. This initiative aims to build a comprehensive knowledge base of CAGO nesting behaviour, assist in addling efforts and promote coordination at a regional scale. Insights gained in the first year helped inform this year's efforts and fostered partnerships with landowners, managers, stewardship groups and First Nations. This report outlines the methods and results of the 2025 CRD egg addling field season and discusses limitations and recommendations for enhancing its effectiveness in subsequent years.

3.0 Methods

The egg addling program was initiated to reduce the number of geese recruited into the local population by decreasing egg viability and hatching success. The program ran from March to May 2025.

3.1 Partnership Building and Land Access

- Working group: The Regional Canada Goose Working Group (RCGWG), established in 2024, meets quarterly to coordinate efforts and share information between different stakeholders across the capital region.
- Permit acquisition: A regional permit from Environment & Climate Change Canada's Canadian Wildlife Service (ECCC-CWS) was applied for on January 14, 2025 and received on January 21, 2025. Private property owners could join the permit by signing a land authorization form.
- Landowner outreach: A letter and package were created to inform property owners about the CRD's goose management programs and encourage participation. These materials were mailed to over 1,600 properties within the capital region that were either located in the Agricultural Land Reserve or designated as farms according to BC Assessment Authority data.
- Landowner authorization: Participating landowners signed an authorization letter, adding their property to the CRD's permit and granting CRD technicians' access to their land.
- Ongoing engagement: CRD staff engaged with municipal partners, Songhees Nation, Malahat Nation, W̱SÁNEĆ Leadership Council, land managers and parks staff to determine potential nesting sites. Continuous door-to-door canvassing and information sharing were conducted throughout the program in areas with CAGO nesting.
- Partner relations: Continued work with partners currently providing nest surveys and egg addling mitigation work in the capital region.
    - GooSE continues to work with PAAC, the District of Central Saanich, BC Parks and various other stakeholders to provide egg addling services on farmlands, quarries and ecological reserve islets.

- Parks Canada continues to conduct egg addling activities on park lands with a significant CAGO presence including Fort Rodd Hill and various sections of the Gulf Island National Park Reserve.
- DND continues to provide mitigation measures on their lands and islets around the Esquimalt Harbour.
- Swan Lake Christmas Hill Nature Sanctuary conducts its own egg addling program in Saanich.
- William Head Institution conducts their own goose management program on federal lands in Metchosin.
- CRD staff conducted nest identification and survey training for municipal parks staff through the RCGWG. Additional egg addling training was provided in the field to District of Saanich and City of Victoria parks staff.
- Local First Nations were invited to participate in the egg addling program and other goose management activities.

3.2 Nest Surveys and Egg Addling

- Nest surveys: Conducted on foot from March 4 to May 25 on public lands and private properties where CRD had permission to access. Geese were gently removed from nests to allow technicians to addle eggs.
- Sterilization: When a nest with eggs was discovered, the egg addling protocol found below was followed:
  a) Eggs underwent a float test (Figure 3) and were not addled if beyond the development guidelines defined by the American Veterinary Medical Association [9].
  b) If the eggs were at stage 1, they were below the incubation threshold for addling and were coated with vegetable oil to prevent gas exchange. If eggs were between development stages 2 and 4, they were addled by vigorously shaking the egg. If eggs were at stage 5 or 6, no sterilization techniques were administered (Figure 3).
  c) All eggs were then marked with a nest number and placed back into the nest to allow the goose to continue incubation, reducing the likelihood of re-nesting.
  d) All nesting sites were re-visited in two-week intervals to sterilize any newly laid eggs and search for nests laid later in the breeding window.
- Geographic Information System (GIS) tracking: Addling information was entered into a GIS app called FULCRUM. Nest details, location information, visit date(s), and other notes or photos were recorded. Supplemental GIS data was compiled and included areas where no nests were found, locations of missed or inaccessible nests, locations of recently hatched goslings and other relevant information.
- Partner Egg Addling: CAGO management partners (GooSE, DND, Parks Canada and others) conducted nest surveys and egg addling using the same or similar methods and techniques as described above.

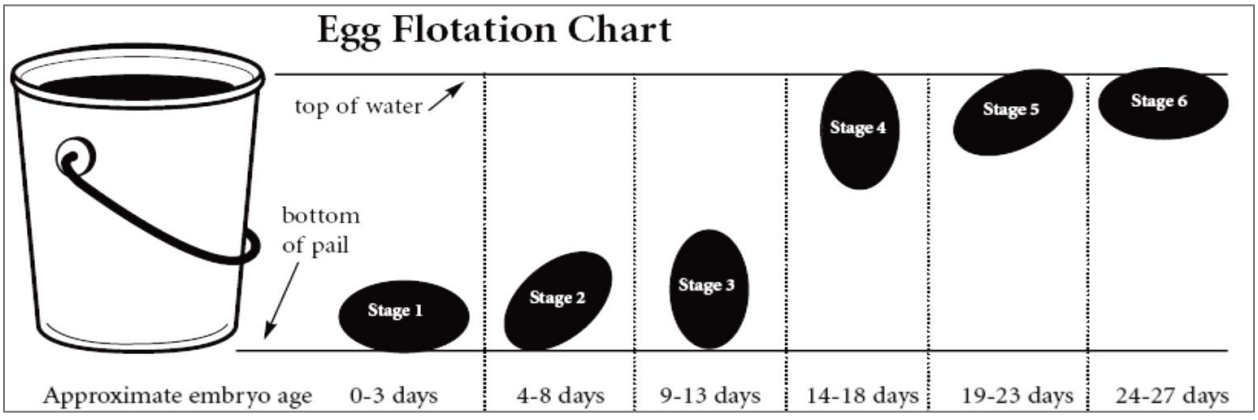


Figure 3. Float test infographic used to determine the age of a Canada goose egg. Image adapted from Iowa Department of Natural Resources [10]

3.3 Gosling Surveys

- Gosling surveys: Additional nest and gosling surveys continued in late May and early June after the CAGO breeding window closed. Missed nests that were identified had GPS data recorded and areas with goslings highlight potential nesting locations to investigate in 2026. A brood is defined as a group of goslings with only its parents in attendance and can help us identify a missed nest. A gang brood is defined as multiple broods amalgamated into one, with two or more parents in attendance and can indicate multiple missed nests [11].
- Online submissions: Additional gosling locations were extracted from a naturalist website called eBird where bird observations are mapped, and a survey tool called GooseWatch created by the CRD to monitor goose populations; both methods rely on data submitted by the public. Digital submissions will continue to assist in the location of new nests in the following years.

Figure 4. Photo of Canada geese with their goslings (age 1-9 days) at Royal Roads University (photo by Samantha Hammond)

4.0 Results

4.1 Land Access Results

In January, CRD staff sent a mailout to the agricultural community and knocked on doors in neighbourhoods with a high goose presence and a likelihood of nesting geese. Over 180 landowners responded with 89 properties granting the CRD access to complete nest surveys, 41 of which were found with active nesting, a 60% increase from last season. Property access expanded in Saanich, Central Saanich, Victoria and the Gulf Islands by over 30% and remained the same or was reduced in the remaining municipalities (Figure 5).

Another 51 landowners agreed to monitor for signs of nesting and report on goose presence, and 10 landowners denied access (Table 1). It was determined that another 37 properties were addled by other groups including DND, Parks Canada, GooSE and private landowners. An additional 76 properties with a likelihood of nesting have been identified as targets for the 2026 egg addling season.

Table 1. 2025 CRD program land access results in the capital region

Site Access Data	2025
Surveyed by the CRD	89
Monitored by landowners	51
Denied access	10
Addled by other groups	37
Potential sites for 2026	76

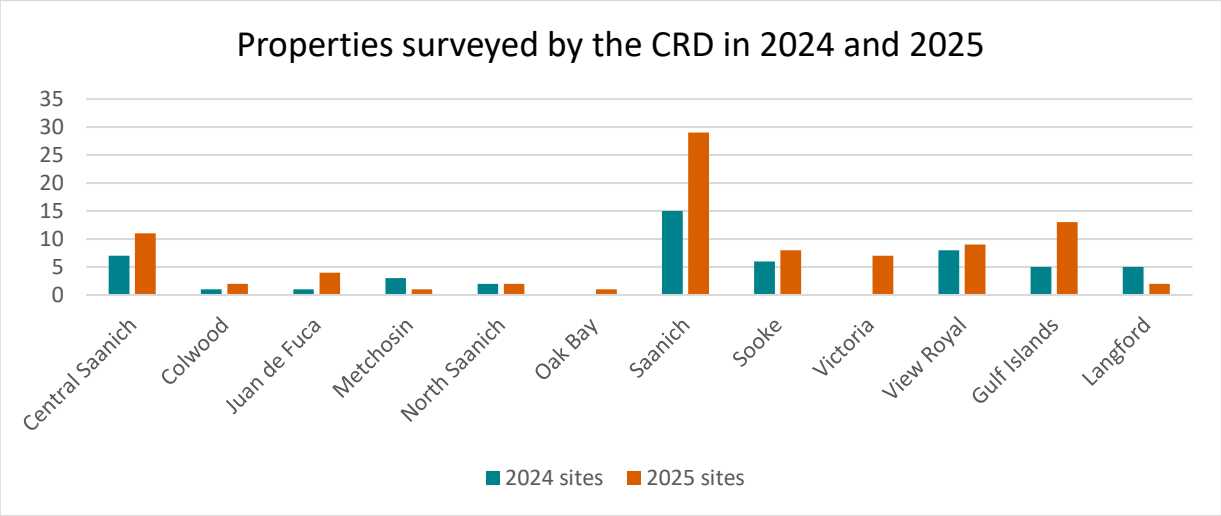


Figure 5. Bar graph comparing the number of properties accessed by the CRD for nest surveys in each municipality (2024 and 2025)

4.2 CRD Egg Addling Results

The CRD egg addling season began on March 1, 2025, with the initial nest survey conducted on March 25, 2025. Surveys covered 89 sites, and a total of 190 nests were discovered with 907 eggs that were either addled, oiled or removed by CRD personnel (Table 2). Of the 190 nests and 907 eggs, 17 nests with 70 eggs were treated in partnership with Parks Canada, seven nests and 37 eggs were treated with municipal parks staff, six nests and 37 eggs were treated with golf course staff and eight nests with 27 eggs were treated in the Greater Victoria Watershed. Nesting activity was recorded at 41 sites distributed across 11 municipalities and electoral districts (Figure 7). Most nests (72%) were located on agricultural lands, while 17% were found in public parks. The remaining 11% were situated on recreational, residential, and industrial properties (Figure 6).

Additional data was collected in the FULCRUM app on nests that were missed, inaccessible or suspected to have experienced predation (Table 3). Missed nests were defined as nests with eggs that failed the float test, were already hatching or had already hatched. Suspected predation nests were identified based on evidence such as scattered shell fragments or broken eggs with no brooding geese present. Common predators of CAGO eggs are raccoons, ravens,

crows, gulls and otters. Incorporating these locations, the total number of identified CAGO nest locations in the region increased to 237. Nests were considered inaccessible if they were located on steep cliffs, in abandoned buildings, or on properties where landowners could not be contacted, making it unsafe for CRD personnel to access them.

Table 2. Total number of CAGO nests, eggs and sites treated in each municipality by CRD technicians in 2025

Region	Nests	Eggs	Sites
Central Saanich	21	98	4
Colwood	19	82	2
Gulf Islands	20	97	7
Juan de Fuca Electoral Area	9	48	2
Metchosin	6	26	1
North Saanich	11	54	2
Oak Bay	1	6	1
Saanich	90	415	16
Sooke	3	15	2
Victoria	6	41	3
View Royal	4	25	1
Totals	190	907	41

Table 3. Number of CAGO nests documented by CRD personnel in the capital region in 2025

Nest Type	Total
Treated	190
Inaccessible	9
Suspected Predation	26
Missed	12
Total Known Nests	237

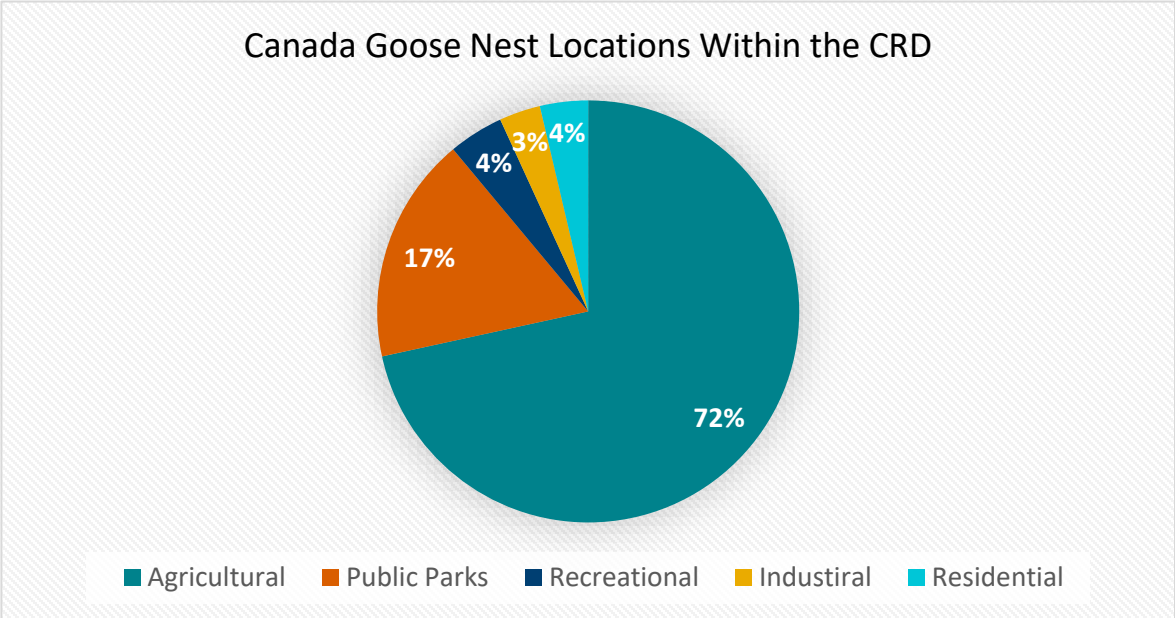


Figure 6. Pie chart comparing the number of nests and eggs found on each property type surveyed for CAGO nests in the capital region during the 2025 season

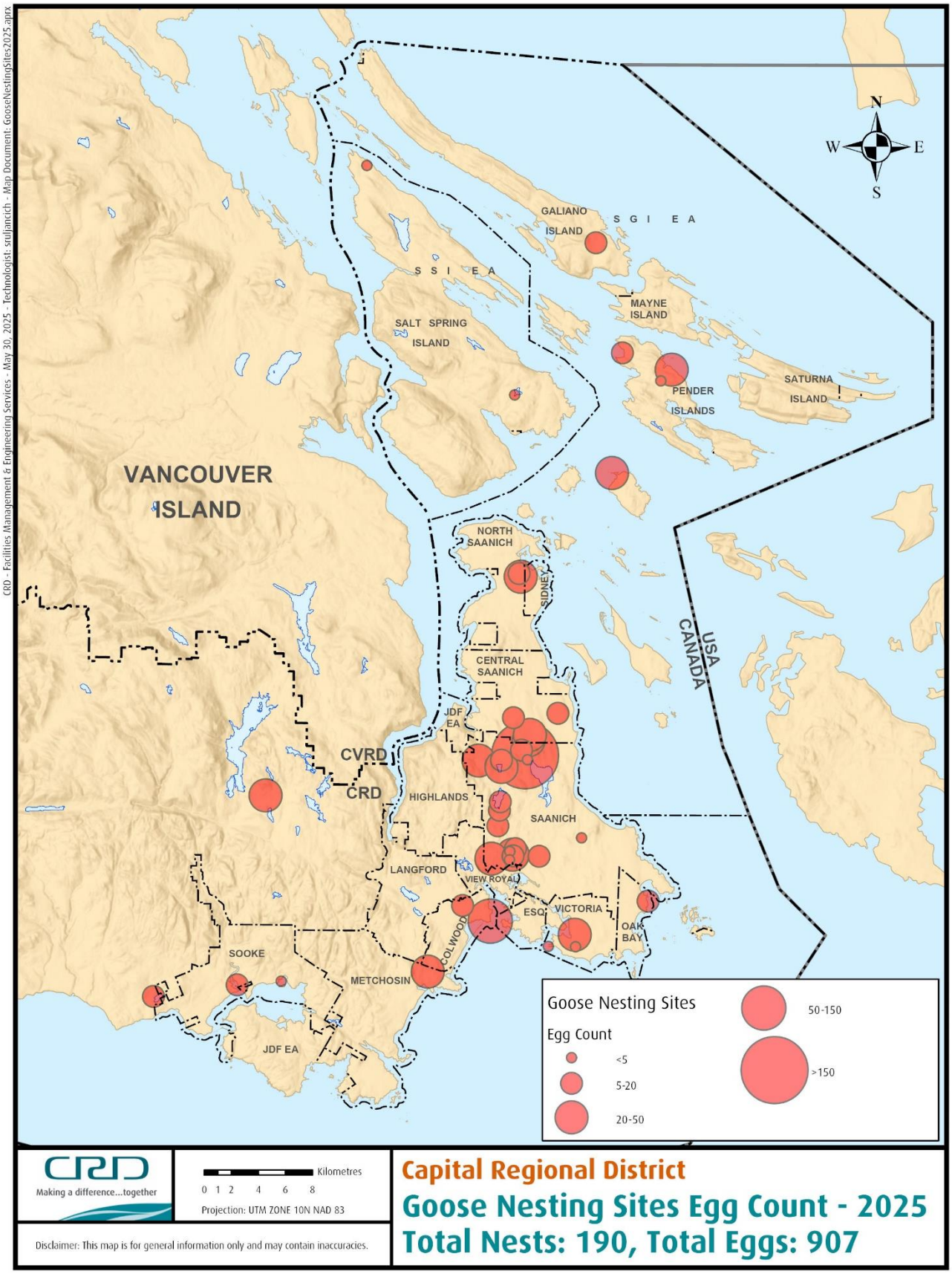


Figure 7. Map depicting the locations of Canada goose eggs treated by CRD technicians during the 2025 CAGO nesting season

4.3 Coordinated Egg Addling Results

Partner organizations such as GooSE, DND, Parks Canada, Swan Lake and the William Head Institution have been actively involved in addling initiatives across southern Vancouver Island for several years. During the 2025 CAGO breeding season, the CRD addled a total of 190 nests with 907 eggs and partner organizations addled a total of 211 nests with 969 eggs; these coordinated efforts led to 401 nests and 1,876 eggs being treated in the capital region (Table 4). Since 2022, addling activities have effectively prevented approximately 7,260 CAGO eggs from successfully hatching. The annual survival rate for urban goslings is estimated to be 77%, compared to an estimated 59% for those in rural environments [12]. Given that the majority of CAGO nests were found on agricultural lands considered rural, it is estimated that regional addling efforts have prevented the recruitment of approximately 4,280 CAGO into the local population. This number increases significantly if future growth from the prevented population is considered. The initiation of the CRD egg addling program and coordination with partnering organizations has substantially increased the success of the addling programs within the capital region.

Table 4. Total number of known CAGO nests and eggs treated in the capital region from 2022-2025

	2022		2023		2024		2025	
Partner	Nests	Eggs	Nests	Eggs	Nests	Eggs	Nests	Eggs
CRD	9	33	8	30	157	696	190	907
Guardians of our Salish Estuaries	236	1,162	207	1,019	201	1,037	110	584
Department of National Defense	58	239	54	206	38	148	50	144
Parks Canada	38	156	63	261	28	97	28	145
Other	21	108	19	104	13	87	23	96
Totals	**362**	**1,698**	**351**	**1,620**	**437**	**2,065**	**401**	**1,876**

4.4 Gosling Survey Results

Gosling surveys help staff determine areas where nests have been missed and uncover additional breeding locations for future egg addling programs. In 2025, goslings from untreated nests began hatching in late April, only individuals at the growth stage 1 with an age of 1-9 days were documented. Goslings leave the nest within 1-2 days; therefore, this growth stage is the most likely to still be close to the original nesting location.

CRD staff conducted gosling surveys over 29 days from April 22 to June 25, 2025. Data collection included direct field observations as well as public submissions via eBird and GooseWatch. These efforts documented 542 goslings from approximately 111 broods (Table 5). As eBird submissions did not include brood counts or sizes, the number of missed nests is estimated based on the number of adults in the immediate area and apparent family groupings. Confirmed sightings were compiled into a spatial data layer within the FULCRUM app to support the identification of potential nesting sites in future seasons (Figure 8). High numbers of goslings indicate areas where more focused nest search efforts are required. Burnside Road West, Portage Inlet, Tsehum Harbour and Pender Island have all been identified as breeding spots requiring additional addling efforts in the 2026 season.

Table 5. Total number of goslings and family groups documented during recruitment surveys in the capital region 2025

Municipality	Goslings	Adult Geese	Family Groups
Central Saanich	42	14	7
Colwood	10	4	2
Gulf Islands	99	86	20
Langford	3	2	1
Metchosin	53	29	10
North Saanich	56	16	10
Oak Bay	13	6	3
Sooke	9	5	2
Saanich	177	72	40
Victoria	29	12	6
View Royal	51	10	10
Totals	**542**	**256**	**111**

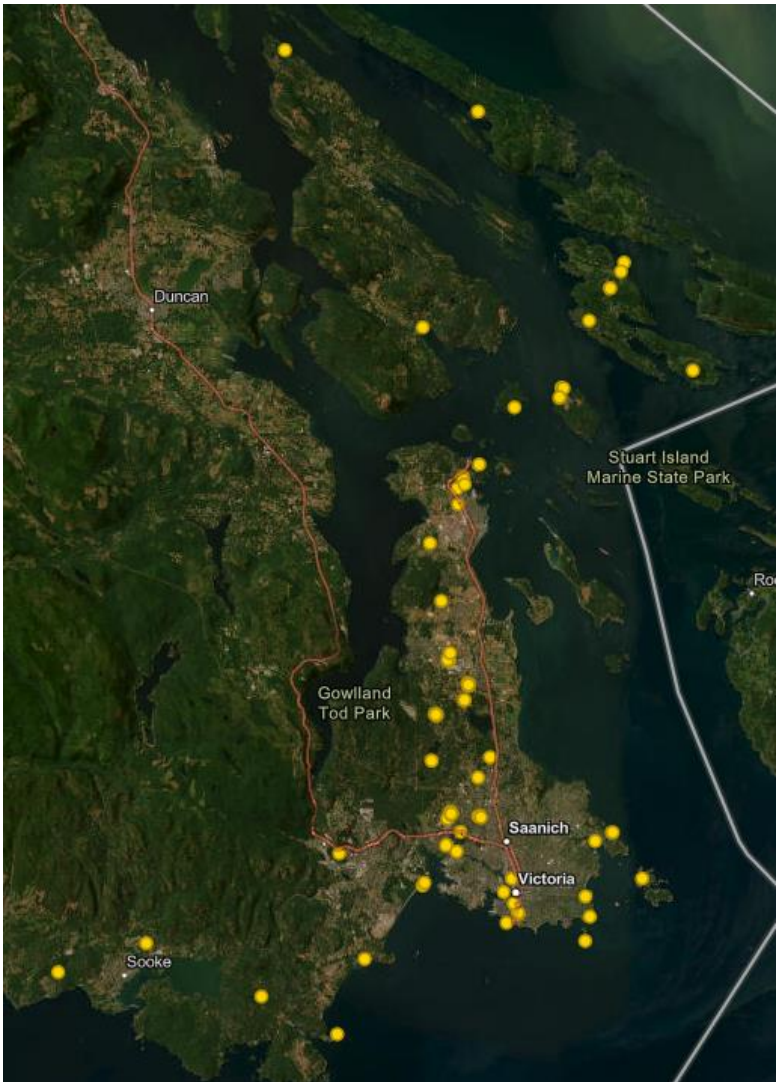


Figure 8. Map of CAGO gosling surveys conducted in the capital region from April-June 2025

5.0 Discussion

In its second year, the coordinated region-wide CAGO egg addling program focused on maintaining and building relationships, securing permission and access to private and public properties, and expanding the CRD egg addling program into new areas.

A key recommendation from the 2024 egg addling report identified a need to streamline permitting and administrative processes for municipalities, farmers and other landowners to make participation in the egg addling program easier. Following discussions with the Regional Canada Goose Working Group (RCGWG) members, park use permits (typically required for work in municipal parks) were removed for CRD staff to complete nest surveys. This change significantly alleviated the administrative burden for both CRD and municipal personnel. The CRD received a regional damage or danger permit from ECCC-CWS that allows landowners to join by signing a land authorization form. Given the scale of the CRD egg addling program, obtaining a land authorization form from each landowner creates additional work for them and can be time consuming. Consultations with a representative from the ECCC-CWS began in early February, and as a result, landowners can now authorize CRD staff to access their properties for up to three years. This eliminates the need for annual reauthorization and reduces administrative tasks.

The regional CAGO egg addling program hired a goose management technician to start earlier this year, on March 1, 2025. This allowed for continued relationship building with landowners and stakeholders, pre-season planning, scheduling site visits, and conducting outreach in areas with dense CAGO populations. This also enabled CRD staff to follow up on leads developed from the 2024 GIS mapping and gosling surveys and incorporate pre-nesting scouting of mated pairs. A new cooling and freezing method for egg sterilization was introduced. In this approach, CAGO eggs are collected and stored in a freezer at the CRD lab to create an inventory. Freezing effectively halts embryonic development making the eggs non-viable. These eggs can later be used as a replacement in active nests, reducing the amount of time CRD technicians spend at each nest creating a safer environment in risky areas and minimizing the stress for nearby observers. This method improved operational flexibility, increased comfort among participating municipalities and facilitated collaboration with building managers, allowing CRD staff to assist with rooftop nest management in locations with high public visibility.

The program expanded into several high-priority areas identified in 2024, including the Gulf Islands, Saanich, Central Saanich and Victoria. On the gulf islands, the number of properties with access went from five to 13 and incorporated Salt Spring Island and Pender Island. In Saanich, the number of participating properties increased from 15 to 29, with active nests found on 16 sites, particularly concentrated around Hastings Flats and Oldfield Road. Numerous new sites in Victoria and Central Saanich joined the program. However, no nests were located along the Songhees Walkway despite frequent sightings of gosling broods. This suggests that nesting may be occurring on small, unnamed islets within Victoria Harbour. Work should be completed to obtain access to these areas prior to the 2026 breeding season. Municipal parks staff in Saanich and Victoria received nest survey and egg addling training and should be able to conduct independent addling under the CRD permit in future seasons. Additionally, participating golf course staff were trained and are expected to manage addling activities independently next year. This will support long-term program sustainability and allow CRD staff to continue expanding into new locations.

A key management partner, GooSE, surveyed a similar number of properties in 2025 but reported a 44% reduction in the total number of nests and eggs treated relative to the 2024 egg addling season. The CRD addling program in collaboration with Parks Canada observed a 52% decrease in the number of eggs treated at the Fort Rodd Hill National Historic Site. These reductions are encouraging and are likely a result of the 2024 First Nations led harvest that occurred in Esquimalt lagoon. As CAGO mitigation efforts are implemented over multiple years at specific locations, a corresponding decline in the number of eggs found at those sites is anticipated. However, as the CRD egg addling program continues expanding into new areas, the overall number of eggs may initially increase locally before beginning to decline as long-term management efforts take effect.

Overall, the second year of the coordinated regional egg addling program was successful. An additional 907 eggs from 190 nests were treated by CRD staff, representing a 23% increase from the 2024 season. Combining this data with that from our partner organizations, who addled a total of 211 nests containing 969 eggs, brings the known regional total to 1,876 eggs for 2025. Data collected by the CRD and all other participating groups from 2022 onwards indicates that at least 7,260 CAGO eggs have been prevented from hatching, meaning approximately 4,280 CAGO were not recruited into the local population. However, the 2025 regional gosling survey estimated at least 111 missed nests, a number that is likely much higher. Continued effort to strengthen relationships, increase program resources and expand egg addling coverage are essential to ensuring the long-term success of the program.

6.0 Recommendations

The coordinated regional CAGO egg addling program had a successful second season. The program could be further improved to increase success in the following ways:

6.1 Increase Public Awareness and Participation in Reporting Nests

- Execute a public awareness campaign that includes media releases, social media content and mailouts. This strategy should aim to increase public awareness of CAGO impacts and the reason mitigation techniques are needed.
- Expand the Regional Canada goose management mailout package to include properties outside of the agricultural community that have a high likelihood of nesting geese to encourage landowners to participate in the egg addling program.

6.2 Promote Collaboration

- Offer training by CRD staff to interested parties to get more participants involved. Focus on engaging with First Nations guardian programs.
- Continue to develop working relationships with other groups to understand how to best assist with current addling activities in the capital region.
- Work directly with the farming community and farming groups to obtain access to more properties with active CAGO nesting, particular focus on expansion in the Gulf Islands.
- Encourage trained parties to complete nest surveys and egg addling in their managed areas under the CRD regional egg addling permit and contribute data to the regional program.

6.3 Increase Egg Addling Budget

- Increase funds for auxiliary hours and support to include pre-season planning, scheduling and scouting for mated pairs to uncover new nesting areas.
- Increase the goose management budget to include extra hours for the Goose Management Coordinator to participate in the egg addling field season.
- Increase funds to include additional personnel including First Nations guardians to assist in the expansion of the egg addling program.

6.4 Additional Operational Considerations

- Obtain drone equipment and training to conduct comprehensive nest surveys over flooded, marshy terrain. These areas are difficult to access on foot and are often densely vegetated making the use of boats impractical, leading to missed nests.
- Apply for a Crown Land Use application to conduct nest surveys and egg addling on small unnamed islets off the coast of Victoria, Sidney and Metchosin through Frontcounter BC.
- Maintain a stockpile of frozen CAGO eggs for use in the 2026 egg addling season.
- Obtain fall protection training and equipment to assist building managers with nest surveys and egg addling in urban areas on rooftops.

7.0 Conclusion

The second year of the coordinated egg addling program has shown highly successful results and has demonstrated the potential for continued growth as participation from local groups and First Nations increases. A collective total of 1,876 eggs addled from 401 nests have prevented the recruitment of approximately 1,106 CAGO into the local population. Since 2022, the CRD and partners have collectively addled 7,259 CAGO eggs, preventing an estimated 4,282 young geese from joining the local population. The service is effectively slowing CAGO population growth, achieving goals of the strategy and strengthening relationships. However, additional resources are required to support increased mitigation efforts aimed at achieving significant population reductions over a short time frame ensuring the success of the program is maintained for the long-term.

Figure 9. Photo of a Canada goose nest (photo by Katie Lauer)

7.0 References

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Regional Canada Goose Management Program

February 18, 2026

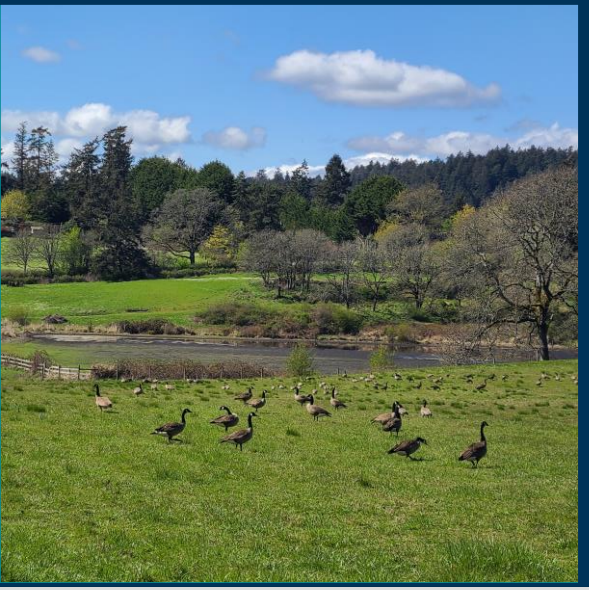
Environmental Services Committeee

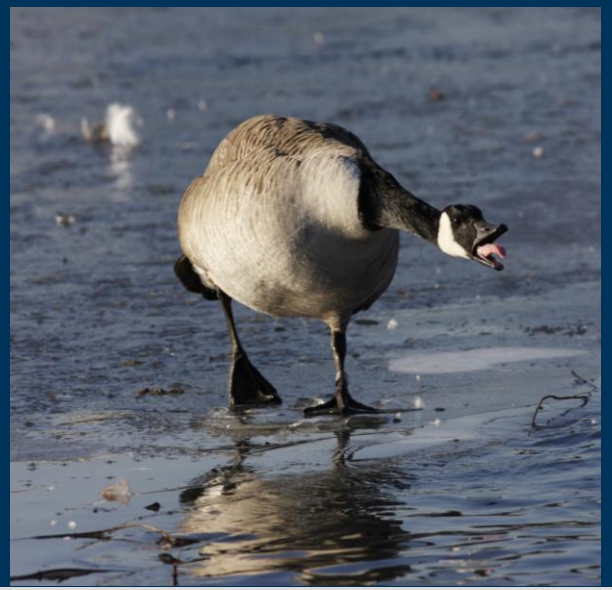
Regional Canada Goose Management Service

Bylaw No. 4522

The service aims to reduce the impacts of non-migratory resident Canada goose populations on the region's environment, economy and health.

- Establish collaborative partnerships
- Reduce Canada goose populations and their impacts
- Share knowledge and engage support
- Monitor, report and evaluate



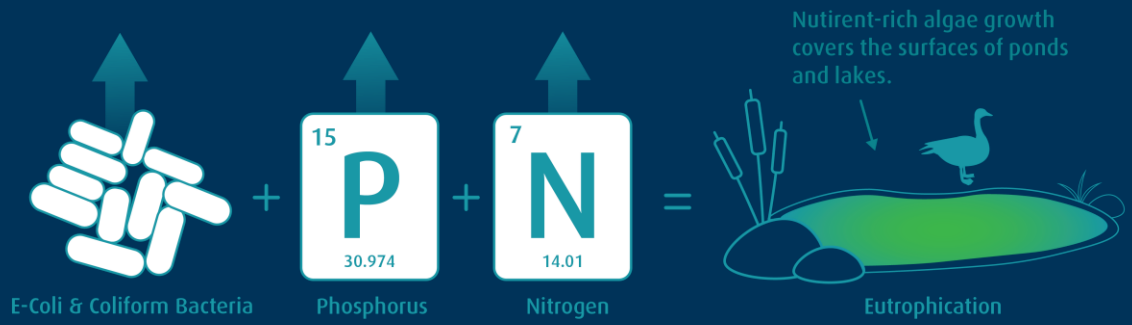


Environmental, Social & Economic Impacts

- Historically, Canada geese were only occasional migratory visitors
- Introduction programs in the 60's and 70's for hunting
- Led to large and established non-migratory resident Canada goose population.

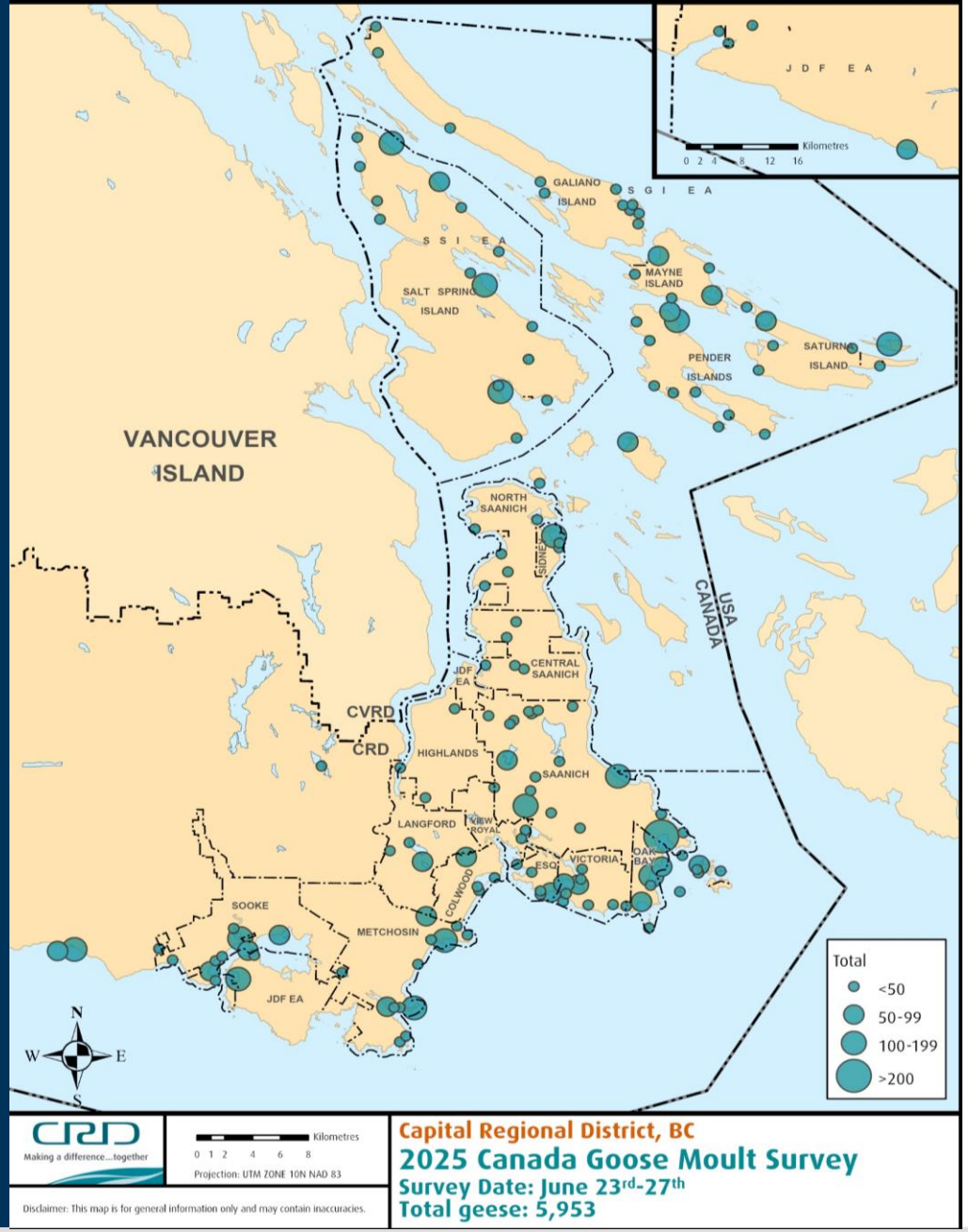
Overpopulation of geese are impacting:

- Estuaries & Tidal Marshes
- Endangered Ecosystems
- Water Contamination
- Farming & Recreation



Survey Results

11% reduction in resident population from 2024 to 2025



Moult Survey

Region - Moult	Adult	Juvenile	Total
Central Saanich	59	43	102
Colwood	104	26	130
Esquimalt	167	65	232
Gulf Islands	1,531	225	1,756
Highlands	20	12	32
Juan de Fuca	356	35	416
Langford	135	35	170
Metchosin	453	47	500
North Saanich	80	31	111
Oak Bay	363	169	759
Saanich	364	276	606
Sidney	198	10	208
Sooke	628	79	707
Victoria	112	102	214
View Royal	10	0	10
Totals	**4580**	**1155**	**5953**

Winter Survey

- 9,700 resident and migratory geese
- SSI, Esquimalt not surveyed
- Winter population likely 10-15% higher

Mitigation Results

Regional Egg Addling Results

	2024		2025	
Partner	Nests	Eggs	Nests	Eggs
CRD	157	696	190	907
GooSE	201	1,037	110	584
DND	38	148	50	144
PC	28	97	28	145
Other	13	87	23	96
Totals	**437**	**2,065**	**401**	**1,876**

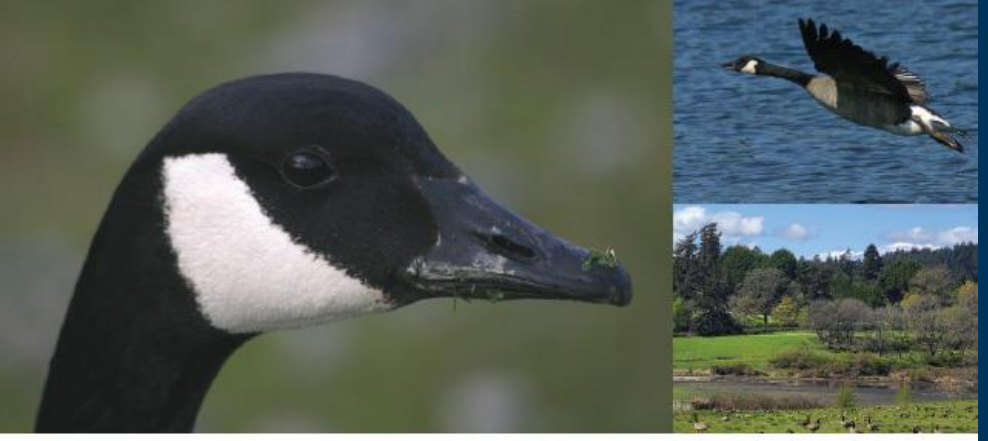
Crop Protection Permits & Hunting*

- 2021: 212 w/ permits & 174 hunted
- 2022: 258 w/ permits & 314 hunted
- 2023: 164 w/ permits & 483 hunted
- 2024: 200 w/ permits & 425 hunted

Harvests with First Nations

- **2024**: 465 Canada geese removed from Colwood.
- **2025**: 738 Canada geese removed from Oak Bay and Central Saanich
- **Total:** 1,203 removed since CRD goose service establishment

- In 2024 at least **2,770** geese prevented from hatching or removed from the population.
- In 2025, **2,614** geese prevented from hatching or removed from the population so far.



Help Track Canada Geese with Goose Watch!

Do you see Canada geese in your neighbourhood or grazing in your fields? Join Goose Watch and contribute to tracking the seasonal movements and patterns of our local Canada goose population.

Population surveys are an important component of the CRD's Regional Canada Goose Management Strategy. The collected data will play a crucial role in shaping future wildlife management decisions in the region.

IT'S EASY TO PARTICIPATE

Download form at:
arcg.is/rbC110

or quickly scan the QR code to visit the online form.

SAVE THE LINK

Once you visit the form link, add it to your laptop or phone homepage to keep using.

You can put in observations every day or even multiple times a day if you come across new sightings.

Learn More

To learn more visit www.crd.ca/goose, email goose@crd.bc.ca or call 250.360.3196.

CRD
Making a difference...together

2025 Accomplishments

- Obtained regional danger and damage permit and expanded egg addling program by 20%
- Two goose harvests instead of one
- Engaged 4 First Nations in program
- Hosted 4 Regional Canada Goose Management Working Group meetings and increased agricultural participation
- Launched Goose Watch app – public observations of geese to determine seasonal movement and inform mitigation work
- Developed Social Media outreach materials
- Mailout to 1,600 agricultural properties
- Increase private property access by 30% over 2024 (97 properties allow CRD staff to access)

2026 Regional Goose Service Priorities

Communications: Mailout to all agricultural properties with information about the CRD's goose mitigation and monitoring programs, increase social media presence.

Egg Addling: Planning phase begins in January; outreach for collaboration, land authorizations, survey locations, auxiliary hire. Expand on Salt Spring and Pender Island's.

Population Surveys: Complete a region wide-moult survey and expand Goose Watch participation.

Harvests: Negotiating a contract for two harvests, at least 4 First Nations participating. Increase education around crop protection & migratory game bird hunting.

Questions?

Thank you!

Connect with us:

Goose Management Coordinator goose@crd.bc.ca

Website for more information: www.crd.bc.ca/goose

Capital Regional District

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EEP 26-06

REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 18, 2026

SUBJECT **Regional Invasive Species Program Update**

ISSUE SUMMARY

To inform the Committee of the accomplishments of the Regional Invasive Species Program and provide the updated 2025 capital region Invasive Species list.

BACKGROUND

Since October 2017, the Capital Regional District (CRD) has supported coordination of regional invasive species management. Originally enabled through the Climate Action Service Establishing Bylaw, the service was expanded in 2025 to cover the entire region when the CRD Board established the new regional Biodiversity and Environmental Stewardship Service.

The CRD's Regional Invasive Species Program (RISP) brings together local governments, First Nations and other land managers with an interest in, or management responsibilities for, invasive species within the capital region, to pursue a coordinated and collaborative approach to invasive species management and education. The program focuses on collaboration, capacity building, staff training, education, outreach, Early Detection Rapid Response (EDRR), disposal, inventory, mapping, restoration and research. The main focus of the program is plant species, but there are several animal species (e.g., European green crab, American Bullfrog) that are also impacting regional ecosystems. CRD staff work closely with the Ministry of Forests Invasive Plant Program and the Invasive Species Council of BC.

Coordinated and chaired by CRD staff, the Capital Region Invasive Species Partnership (CRISP) is made up of local government and First Nations staff, and other land managers, provides support and advice to the program. Attached Appendix A provides a summary of program accomplishments from 2020-2025.

The Capital Region Invasive Plant list (Appendix B) identifies species of concern in the region and is an essential tool of the local EDRR program; a proactive, province-wide approach to managing new invasive species that strives to prevent the establishment and subsequent impacts through targeted risk assessment, verification, containment, and eradication. This regional list helps land managers prioritize management of existing invasive plants and supports awareness of new invasive plants that may show up in the region. This list was updated in 2025 in collaboration with CRISP members, provincial staff and invasive plant experts and includes a total of 152 species with 58 new invasive plants added since the 2019 update.

IMPLICATIONS

Environmental, Climate and Social Implications

The program has achieved many successes from 2020-2025 through collaboration, capacity building and staff training, education and outreach, EDRR, disposal, inventory and mapping, and restoration and research. In 2025, as part of a regional EDRR program, staff, in collaboration with

the inter-municipal working group and provincial and local invasive plant experts, updated the Capital Region Invasive Species list, which classifies invasive plants for our region into four categories: prevent, eradicate, contain, and strategic control (Appendix B). With adjusted climate projections, an increasing number of species are deemed possible invasives in the capital region. The team used the precautionary approach to include species that are found in neighbouring jurisdictions and are those that are noted on provincial listings that have climate suitability in our region.

Financial Implications

The invasive species program receives its mandate through Bylaw No. 4575 Biodiversity and Environmental Stewardship Coordination established in 2025. The service has a budget (CRD Reference # 1.315) in 2026 of $229,780 and is supported by a 0.5 full-time equivalent position that reports through the Environmental Protection Division of the Parks, Recreation, and Environmental Services Department.

Intergovernmental Implications

The current provincial invasive species regulatory framework is outdated and does not provide the information, guidance, and tools necessary for land managers, including local and regional governments, to effectively manage local impacts and concerns. For example, many known invasive plants are still available for sale online or at nurseries throughout the region and across BC; putting more onus and economic pressure on local governments to manage invasive plants in their jurisdiction without the ability to eliminate or ban an obvious source of introduced species.

Program staff engage often with landowners, industry and land managers about invasive species and are frequently asked about legislation that could help to regulate these plants. The network of jurisdictions responsible for managing invasive species is confusing and often multiple agencies and governments are involved in controlling invasive plants on adjoining land parcels. Furthermore, there are numerous outdated pieces of legislation, regulation and policy that govern invasive plant management in BC. The lack of a consolidated and comprehensive invasive species legislation, coupled with limited funds and staff capacity, remains an ongoing challenge for land managers.

The Invasive Species Strategy for BC, a strategic framework for improved invasive species management developed by the Invasive Species Council of BC, identifies “a single piece of co-developed invasive species legislation for British Columbia” as a key goal to achieve effective invasive species management.

Stakeholders in the various collaboration groups support an update to the existing framework and staff will bring a report to the April 2026 Environmental Services Committee meeting which will ask the CRD Board to write an advocacy letter in support of legislative changes.

Economic Implications

Invasive species represent a significant environmental and economic risk to local ecosystems. They have the potential to overwhelm healthy watersheds and ecosystems, displace native species, negatively impact regional and municipal parks, disrupt infrastructure, and impact service delivery. Climate change will likely accelerate these risks over the coming decades. The Invasive Species Council of BC is currently undertaking an economic impact study, which will attempt to quantify the financial implications of the invasive species to the provincial economy.

CONCLUSION

Invasive species are one of the top stressors that impact the natural environment and biodiversity due to their ability to establish quickly and spread rapidly, often displacing native plants and animals to become the dominant species in the area. Over the past five years, the Regional Invasive Species Program has demonstrated success through collaboration, capacity building and staff training, education and outreach, Early Detection Rapid Response, disposal, inventory and mapping, and restoration and research. However, local government efforts at controlling invasive species spread are hampered when many invasive plants remain available for sale, and with outdated and antiquated provincial legislation and regulation. Advocating to the Province to replace the outdated Weed Control Act with a comprehensive Invasive Species Act for BC, which includes preventing their sale, trade, barter, gifting and transport, is necessary. A staff report recommending advocacy to the Province in support of updated invasive species legislation is planned for the April 2026 Environmental Services Committee meeting.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Glenn Harris, Ph.D., R.P.Bio., Senior Manager, Environmental Protection
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: 2020-2025 Program Accomplishments
Appendix B: High Priority Invasive Plants in the Capital Region
Presentation: Update on the Regional Invasive Species Program

Regional Invasive Species Program

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2020-2025 Program Accomplishments

Capital Regional District | Environmental Protection

This report provides a summary by priority focus area of the Regional Invasive Species Program's collaborative efforts and accomplishments in 2020-2025. For more information about the program and to view all outreach material see www.crd.bc.ca/invasive.

Collaboration & Capacity Building

- **Coordinated the Capital Region Invasive Species Partnership (CRISP):** This intergovernmental working group meets bi-monthly and advises and supports the program. Current membership is approximately 60 representatives from 25 different government agencies and First Nations, with interest in, or management responsibilities for invasive species within the capital region. In addition, there are 11 partner agencies involved including Gulf Island Conservancies, Habitat Acquisition Trust, PEPÁ**K**E**N** HÁUTW Foundation, Royal BC Museum, Swan Lake Christmas Hill Nature Sanctuary, and the Victoria Airport Authority.
- **Hosted workshops for CRISP members on the following species:** Canada geese, carpet burweed, English holly & hawthorn, European green crab, gorse, shiny geranium, yellow flag iris, and other topics.
- **Offered CRISP member agencies access to shared treatment and monitoring services** through a contractor through a Memorandum of Understanding, to manage high priority invasive species.
- **Received an annual grant of $16,000** from the Province of BC to support invasive species communication and awareness in the capital region (2020-2025).
- **Strengthened and developed new relationships with partners in the region**, as well as the Province of BC's Invasive Plant Program and the Invasive Species Council of BC (ISCBC).
- **Hosted an online CRD Invasive Species Symposium** with ISCBC (2022) – Approximately 80 individuals participated.
- **Hosted the first Invasive Sooty Bark Disease Symposium** with the Pacific Forestry Centre and District of Saanich, to raise awareness and encourage regional collaboration on this invasive tree disease that kills maples (and other species) and has human health impacts. 80 individuals participated.
- **Hosted the first Coastal Invasive Forum** (2023) in collaboration with the Qualicum First Nation and the Coastal Invasive Species Committee, bringing together more than 75 staff from agencies around Vancouver Island to learn about new invasive species to the region, discuss current management success stories and to foster conversations on common regional invasive species issues. Staff will support this event again in 2026.
- **Participated in the BC Regional Invasive Species Organizations (RISO)** collaboration and the ISCBC's Local Government Invasive Species Network, attended the provincial Invasive Species Forum to stay current with new research and maintain and build networks.

- Shared invasive species information packages with all local First Nations to offer to learn more about their perspectives and needs related to invasive species and to offer support, if desired.
- Supported and promoted Pesticide Applicator Course at the Horticulture Centre of the Pacific, to train local government and private contractors in the management of high priority invasive species.
- Liaised with Tsartlip Nation regarding an infestation of toxic and invasive giant hogweed.

Early Detection Rapid Response

Early Detection Rapid Response (EDRR) is a province-wide proactive approach to managing new invasive species to prevent their establishment. The Regional Invasive Species Program:

- Provided coordinated treatment, monitoring, education and quick action for approximately 60 outbreaks of five high priority species including black knapweed, blessed milk thistle, giant hogweed, knotweed (four types), poison hemlock, policeman's helmet, scotch thistle, and shiny geranium for the following agencies: CRD Environmental Protection, CRD Regional Housing, CRD Regional Parks, City of Langford, City of Victoria, District of Metchosin, District of Sooke, Juan de Fuca Electoral Area, Township of Esquimalt, and Town of Sidney. Some municipalities also treat priority invasives independently on public and private sites.
- Liaised with the Province of BC to verify and manage 15 sites of newly detected high-risk species (Egg Leaf Spurge, Flowering Rush, Goat's Rue, Shiny Geranium). The CRD is the first regional contact for verification of new invasive species reports.
- Worked collaboratively with T'Sou-ke Nation, District of Sooke and other CRD staff to arrange for provincial permission to manage highly invasive knotweed on the Sooke River.
- Led an extensive review to update the CRD Invasive Plant List to assist land managers in planning and prioritizing invasive species management and to highlight priority species for eradication.
- Conducted 10–20 field assessments each year to verify invasive plant reports, share management resources and disposal information.
- Liaised with the Ministry of Transportation and Transit each year regarding shared priority species and management in the region.

Regional Education & Outreach Program

- Supported five key behavior change programs to prevent the spread and harm of invasives, in collaboration with the ISCBC and other BC agencies:

Program	Audience
Buy Local Burn Local	Campers
Clean Drain Dry	Boaters, fishers, kayakers, paddleboarders
Don't Let it Loose	Pet stores, pet owners
Plant Wise	Nurseries, horticulture professionals, home gardeners
Play Clean Go/Work Clean Go	Outdoor recreation, outdoor staff

- Conducted outreach with local nurseries, pet stores, paddle board shops/rental agencies, and outdoor stores about invasive species and behavior change programs to reduce their impacts.
- Developed 10 new invasive species alert sheets for outreach and for use by CRISP member agencies.
- Distributed approximately 600 educational resources at community events and displays each year.
- Responded to approximately 200 public calls/emails each year regarding invasive species.
- Launched a social media campaign on invasive species as part of Canada-wide coordinated efforts for Invasive Species Action Month each May.
- Hosted displays and presented talks at community events (Seedy Saturdays, Swan Lake Native Plant Sale, Master Gardeners meetings etc.) taking invasive species awareness and action messages, reaching over more than 2,000 people each year.
- Responded to three media requests for information on poison hemlock and knotweed.
- Coordinated posting of 17 Clean Drain Dry signs at 10 local lakes – provided education about actions to take to reduce the spread of aquatic invasive species. 60 outreach packages were distributed.
- Collaborated to develop "Invasive Plants in Your Garden" booklet for outreach, with Habitat Acquisition Trust.
- Shared invasive species workshops with Indigenous youth, in partnership with Stewards of Scaí'new and Victoria Native Friendship Centre team (2022-2023).
- CRISP members report more than 22,000 hours at various agencies, working to manage established invasive species (such as English ivy, holly, Scotch broom, daphne laurel and others) in parks and natural areas in the capital region each year.

Disposal

- Coordinated a shared regional disposal bin (hosted by District of Saanich) for high-priority species.
- Purchased a mobile incineration unit (Burn Boss) to use for effective disposal of invasive species with CRD Regional Parks and Integrated Water Services.
- Conducted interviews and research on invasive species disposal practices in the region for future development of outreach material.

Inventory and Mapping

- Coordinated regional reporting, mapping and management for outbreaks and treatment sites; 15 new regional high-priority outbreaks were reported, mapped and verified.

Restoration, Research and Trials

- Promoted the UN Decade on Restoration with the University of Victoria, District of Saanich Parks, Habitat Acquisition Trust and others, to encourage focused efforts on ecological restoration in the 2021-2030 period.
- Supported researchers working on invasive species in the region.
- Continued collaborative relationship with the University of Victoria's Restoration of Natural Systems Program.
- Worked with Camosun College to trial electrical treatment of shallow rooted invasive species.

APPENDIX B

Capital Region Invasive Plant List

How to use this list: This list identifies the invasive alien plant species of concern in the capital region. All species on the list are considered a priority for management depending on context. Species have been placed in categories based on such factors as known distribution, values or assets threatened, management objectives and management viability. Each category has a different management approach and objective, and a unique colour. Icons are used to show key values and assets that each species threatens.

The four categories and their management objectives, criteria, considerations, and processes are as follows:

PREVENT (PR) — Prevent introduction and establishment in the capital region	
Definition	Species not yet known to occur in the capital region but likely to establish if introduced.
Considerations	May occur in nearby regions and/or on their Prevent or "Watch" lists.
Process	Monitor and consult with provincial Inter-ministry Invasive Species Working Group (IMISWG) and nearby jurisdictions. If a species is discovered in a single location or very isolated locations in the capital region that is not on any other Prevent or Eradicate lists, send information to IMISWG for direction. For species not known to occur in the capital region or adjacent jurisdictions, rely on input from subject matter experts and IMISWG.
ERADICATE (ER) — Eradicate from the capital region	
Definition	Species occurs in the capital region with few known infestations of limited extent.
Considerations	Is eradication feasible with available resources?
Process	Actively seek all occurrences in the region and respond quickly to eradicate them.
CONTAIN (CN) — Eradicate infestations outside containment areas and strategic control within.	
Definition	Species infestations exceed the resource capacity to eradicate from the capital region but preventing infestation expansion is possible.
Considerations	Regional eradication is not feasible due to extent and/or location of populations but populations can be contained. Infestations targeted for containment should be discrete such that a containment line can be drawn around it.
Process	Consider known occurrences, map them and draw containment (isolation) polygon around them, and eradicate any plants that occur outside the polygon.

STRATEGIC CONTROL (SC) — Management objective depends on context, e.g., land use objectives, values or assets threatened	
Definition	Species is widespread in the capital region and can no longer be contained or eradicated from the region.
Considerations	Eradication at the landscape level is not feasible. However, control measures are warranted where assets such as wildlife, ecosystems, recreation, and infrastructure (e.g., gravel pits) are threatened. Eradication or active suppression may be feasible at a local level considering but not limited to such criteria as mechanisms for spread, degree of threat, values threatened, and resource capacity.
Process	Evaluate at a local level on a case-by-case basis

Specific Values Icons and Listing Codes

Where applicable, icons are used to indicate specific values or assets that the species threatens, e.g., aquatic ecosystems, fire hazards, forest/woodland ecosystems, sports fields, gravel pits.

Human health

Animal health

Aquatic ecosystem (wetland, riparian), coastal dune ecosystems

Coastal bluff / rock outcrop

Fire hazard

Forest / woodland

Landscaping material sites (e.g., gravel pits, soil dumps, fill sites)

Linear infrastructure (e.g., roadsides, boulevards, hydro corridors, pipelines)

Meadows, grasslands, old fields, pasture and rangelands

Sports fields, developed parks and beaches

If a species is also on a provincial and/or CRD priority list and/or has a CRD alert sheet, codes have been added as follows:

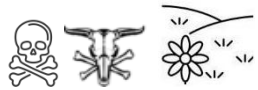
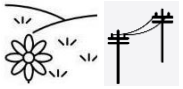
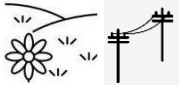
BCP = Provincial Prevent **BCE** = Provincial EDRR **BCC** = Provincial Contain or **BCC(r)** if Provincial Regional Contain
BCT = BC Provincial Priority Invasive Species list 2024 (subsequently updated in July 2025, after the RISP list update was completed)

CRDp = CRD high priority species list. Source: CRD Invasive Species website

CRDa = CRD species alert sheet. Source: High Priority Species Alert Sheet (no date)

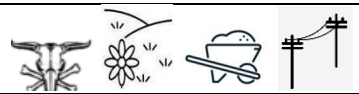
PREVENT (PR) — Prevent introduction and establishment in the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Aegilops cylindrica	Jointed Goatgrass		**BCE**
	Alhagi maurorum	Camelthorn		**BCP**
	Alopecurus myosuroides	Meadow/Slender Foxtail		**BCP**
	Ammophila breviligulata	American Beachgrass		
	Anchusa officinalis	Common Bugloss		**BCC(r)**
	Berteroa incana	Hoary Alyssum		**BCC(r)**
	Brachypodium sylvaticum	Slender False Brome		**BCE**
	Carduus pycnocephalus	Italian / Shore Thistle		**BCP**
	Carduus tenuiflorus	Slender-flowered Thistle		**BCP**
	Celastrus orbiculatus	Round Leaf Bittersweet		
	Centaurea calcitrapa	Purple Starthistle		**BCP**

PREVENT (PR) — Prevent introduction and establishment in the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Centaurea iberica	Iberian Starthistle		**BCP**
	Centaurea jacea	Brown Knapweed		
	Centaurea solstitialis	Yellow Starthistle		**BCE**
	Centaurea virgata ssp. squarrosa	Squarrose knapweed		**BCP**
	Chondrilla juncea	Rush Skeletonweed		**BCC(r)**
	Cirsium palustre	Marsh Plume Thistle		**BCC(r)**
	Crupina vulgaris	Common Crupina		**BCP**
	Cyperus rotundus	Purple Nutsedge		**BCP**
	Eichhornia crassipes	Water Hyacinth		**BCE**
	Gypsophila paniculata	Baby's Breath		
	Halogeton glomeratus	Saltlover		**BCP**
	Helianthus ciliaris	Texas Blueweed		**BCP**

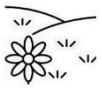
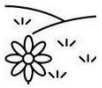
PREVENT (PR) — Prevent introduction and establishment in the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Hieracium pilosella	Mouse-ear Hawkweed		**BCE**
	Hydrilla verticillata	Hydrilla		**BCP**
	Hyoscyamus niger	Black Henbane		**BCE**
	Isatis tinctoria	Dyer's Woad		**BCE**
	Knautia arvensis	Field Scabious		**BCC(r)**
	Lepidium draba	Hoary Cress		**BCC(r)**
	Lepidium latifolium	Perennial Pepperweed		**BCE**
	Ludwigia peploides	Floating Primrose-willow		
	Milium vernale	Spring Millet Grass		**BCP**
	Myriophyllum heterophyllum	Two-leaf Watermilfoil		
	Odontites serotina	Red Bartsia		**BCP**
	Peganum harmala	African Rue		**BCP**

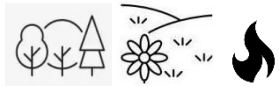
PREVENT (PR) — Prevent introduction and establishment in the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Pistia stratiotes	Water Lettuce		**BCE**
	Pueraria montana var. lobata	Kudzu		**BCP**
	Salvia aethiopsis	Mediterranean Sage		**BCP**
	Salvia pratensis	Meadow Clary		**BCP**
	Salvia sclarea	Clary Sage		**BCP**
	Solanum elaeagnifolium	Silverleaf Nightshade		**BCP**
	Sorghum halepense	Johnsongrass		**BCP**
	Spartina alterniflora	Smooth Cordgrass		**BCE**
	Spartina anglica	English cordgrass		**BCE**
	Spartina densiflora	Dense-flowered Cordgrass		**BCE**
	Spartina patens	Saltmeadow Cordgrass		**BCE**
	Stratiotes aloides	Water Soldier		**BCP**

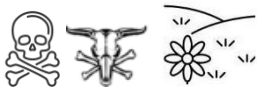
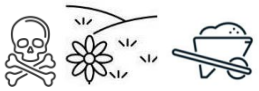
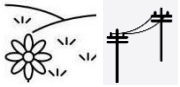
PREVENT (PR) — Prevent introduction and establishment in the capital region

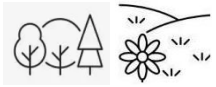
Scientific Name	Common Name	Specific Values Threatened	BC/CRD Lists
Taeniatherum caput-medusae	Medusahead		**BCP**
Thymelaea passerina	Spurge Flax		**BCP**
Tribulus terrestris	Puncture Vine		**BCC(r)**
Ventenata dubia	North Africa Grass		**BCC**
Zygophyllum fabago	Syrian Bean-caper		

ERADICATE (ER) — Eradicate from the capital region

Scientific Name	Common Name	Specific Values Threatened	BC/CRD Lists
Abutilon theophrasti	Velvet-leaf		
Alliaria petiolata	Garlic Mustard		**BCC** **CRDp**
Anthriscus sylvestris	Wild Chervil		**BCC(r)** **CRDp**
Arundo donax	Giant Reed		**BCE**
Butomus umbellatus	Flowering Rush		**BCE**

ERADICATE (ER) — Eradicate from the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Carex pendula	Hanging Sedge		
	Centaurea diffusa	Diffuse Knapweed		**CRDa**
	Centaurea macrocephala	Bighead Knapweed		
	Centaurea melitensis	Maltese Starthistle		**BCE**
	Centaurea nigra	Black Knapweed		**CRDp CRDa**
	Centaurea stoebe	Spotted Knapweed		**BCC(r)** **CRDp**
	Conium maculatum	Poison-hemlock		**BCC** **CRDa**
	Cynoglossum officinale	Hound's-tongue		
	Cyperus esculentus	Yellow Nutsedge		
	Cytisus multiflorus	White Spanish Broom		**BCC(r)**
	Cytisus striatus	Portuguese Broom		**BCE**
	Echium plantagineum	Paterson’s Curse		**BCP**

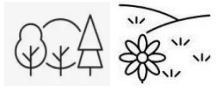
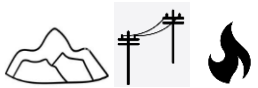
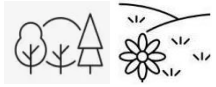
ERADICATE (ER) — Eradicate from the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Echium vulgare	Blueweed; Viper's Bugloss		**BCC(r)**
	Egeria densa	Brazilian Elodea		**BCE**
	Euphorbia cyparissias	Cypress Spurge		
	Euphorbia esula	Leafy Spurge		**BCC(r)**
	Euphorbia oblongata	Eggleaf Spurge		**BCE**
	Galega officinalis	Goat's Rue		**BCE**
	Genista monspessulana	French Broom		**BCE**
	Glyceria maxima	Giant Mannagrass		
	Heracleum mantegazzianum	Giant Hogweed		**BCC CRDp CRDa**
	Hieracium aurantiacum	Orange Hawkweed		**CRDa**
	Impatiens glandulifera	Policeman's Helmet		**BCC(r) CRDp CRDa**
	Impatiens parviflora	Jewelweed		

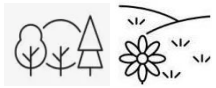
ERADICATE (ER) — Eradicate from the capital region				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Koenigia polystachya	Himalayan Knotweed		**BCC(r)** **CRDp**
	Linaria dalmatica	Dalmatian Toadflax		**CRDp**
	Linaria vulgaris	Common Toadflax		**CRDp**
	Lysimachia vulgaris	Garden Yellow Loosestrife		**BCC(r)** **CRDp**
	Nymphoides peltata	Yellow Floating Heart		**BCE**
	Onopordum acanthium	Scotch / Cotton Thistle		**CRDp**
	Pastinaca sativa	Wild parsnip		**BCC**
	Petasites japonicus	Japanese Butterbur		**BCC** **CRDa**
	Phragmites australis subsp. australis	Common Reed		**BCE**
	Potentilla recta	Sulphur Cinquefoil		
	Reynoutria japonica var. japonica	Japanese Knotweed		**BCC(r)** **CRDp CRDa**
	Reynoutria sachalinensis	Giant Knotweed		**BCC(r)** **CRDp CRDa**

ERADICATE (ER) — Eradicate from the capital region			
Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
Reynoutria x bohemica	Bohemian knotweed		**BCC(r) CRDp CRDa**
Spartium junceum	Spanish / Rush Broom		
Tamarix ramosissima	Tamarisk		**BCC(r) BCT**
Tussilago farfara	European Coltsfoot		

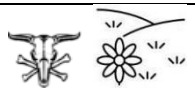
CONTAIN (CN) — Eradicate outside of containment areas and apply strategic control within.			
Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
Ammophila arenaria	European Beachgrass		
Geranium lucidum	Shiny Geranium		**BCC CRDa**
Myriophyllum aquaticum	Parrotfeather		
Myriophyllum spicatum	Eurasian / Spiked Water-milfoil		

STRATEGIC CONTROL (SC) — Management objective depends on context.

Scientific Name	Common Name	Specific Values Threatened	BC/CRD Lists
Aegopodium podagraria	Bishop's Goutweed; Ground Elder		
Ailanthus altissima	Tree-of-Heaven		**BCC(r) BCT**
Allium vineale	Crow Garlic; Field Garlic		
Anthriscus caucalis	Burr Chervil		
Arum italicum	Italian Arum, Orange Candleflower		**CRDa**
Buddleja davidii	Butterfly Bush		
Centaurea cyanus	Bachelor's Buttons		
Cirsium arvense	Canada / Creeping Thistle		
Cirsium vulgare	Bull Thistle		
Clematis vitalba	Wild Clematis		
Cotoneaster sp.	Cotoneaster		
Crataegus monogyna	English / Common Hawthorn		**BCT**

STRATEGIC CONTROL (SC) — Management objective depends on context.				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Cyclamen hederifolium	Cyclamen		
	Cytisus scoparius	Scotch Broom		**BCC(r)**
	Daphne laureola	Spurge Laurel		
	Dipsacus fullonum	Teasel / Fuller's Teasel		
	Ficaria verna	Lesser Celandine		
	Foeniculum vulgare	Sweet / Common Fennel		**BCC(r)**
	Hedera helix + Helix varieties	English / Common Ivy & varieties		
	Hyacinthoides hispanica	Spanish Bluebells		
	Hyacinthoides non-scripta	English Bluebells		
	Hypericum calycinum	Aaron's-beard		
	Hypericum perforatum	Common St. John's-wort		
	Ilex aquifolium	English / Common Holly		**BCT**

STRATEGIC CONTROL (SC) — Management objective depends on context.				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Iris pseudacorus	Yellow Flag Iris		**BCC(r)** **CRDa**
	Jacobaea vulgaris	Tansy Ragwort		**CRDa**
	Lamium galeobdolon	Yellow Lamium		**BCC(r)**
	Ligustrum vulgare	European Privet		
	Lupinus arboreus	Tree / Bush Lupine		
	Lythrum salicaria	Purple Loosestrife		**BCC(r)**
	Paulownia tomentosa	Princess Tree		**BCT**
	Phalaris arundinacea	Reed Canary Grass		
	Prunus laurocerasus	Cherry-laurel		**BCT**
	Prunus lusitanica	Portugal Laurel		
	Rubus armeniacus	Himalayan Blackberry		
	Rubus laciniatus	Cutleaf Blackberry		

STRATEGIC CONTROL (SC) — Management objective depends on context.				
	Scientific Name	**Common Name**	**Specific Values Threatened**	**BC/CRD Lists**
	Salix alba 'Vitellina'	Golden Willow		**BCT**
	Silybum marianum	Blessed Milk Thistle		**BCC(r) CRDp CRDa**
	Soliva sessilis	Carpet Burweed		**CRDp CRDa**
	Tanacetum vulgare	Common Tansy		**BCC(r)**
	Tragopogon dubius	Yellow Salsify; Western Salsify		
	Tragopogon porrifolius	Common Salsify		
	Tripleurospermum inodorum	Scentless Chamomile		
	Typha X glauca	Blue Cattail (hybrid)		
	Typha angustifolia	Narrow-leaved / Lesser Cattail		
	Ulex europaeus	Gorse		**BCC(r) CRDa**
	Vinca major	Large periwinkle		
	Vinca minor	Common Periwinkle		

Update on the Regional Invasive Species Program

Environmental Services Committee

February 18, 2026

Black Knapweed

Giant Hogweed

Background

- Invasive species are a top stressor that impacts the natural environment & biodiversity.
- Pose environmental, economic and public health threats - expected to increase with climate change
- Since 2017, the CRD has supported coordination of invasive species management through the Regional Invasive Species Program
- Staffed by half-time coordinator with an annual budget of ~$130,000
- Program focuses on high priority **invasive plants** in the region e.g. knotweed, giant hogweed, black knapweed & others

Blessed Milk Thistle

Program Overview

Mandate: Reduce the impacts that invasive species have on the region's environment, economy and health.

Focus Areas:

1. Collaboration
2. Capacity building & staff training
3. Education & outreach
4. Early Detection Rapid Response
5. Disposal
6. Restoration & research

Carpet Burweed Workshop – Uplands Park

Capital Region Invasive Species Partnership (CRISP)

- CRD chaired & coordinated, intergovernmental working group with ~60 members from municipalities, First Nations, & other agencies
- Facilitates regional coordination, collaborative action and information sharing, key partners
- Staff also work closely with:
  - BC Ministry of Forests - Invasive Plant Program
  - Invasive Species Council of BC
  - National & international partners, researchers
  - Coastal Invasive Plant Committee

Capital Region Invasive Plant List

Capital Region Invasive Plant List

How to use this list: This list identifies the invasive alien plant species of concern in the capital region. All species on the list are considered a priority for management depending on context. Species have been placed in categories based on such factors as known distribution, values or assets threatened, management objectives and management viability. Each category has a different management approach and objective, and a unique colour. Icons are used to show key values and assets that each species threatens.

The four categories and their management objectives, criteria, considerations, and processes are as follows:

PREVENT (PR) — Prevent introduction and establishment in the capital region	
Definition	Species not yet known to occur in the capital region but likely to establish if introduced.
Considerations	May occur in nearby regions and/or on their Prevent or "Watch" lists.
Process	Monitor and consult with provincial Inter-ministry Invasive Species Working Group (IMISWG) and nearby jurisdictions. If a species is discovered in a single location or very isolated locations in the capital region that is not on any other Prevent or Eradicate lists, send information to IMISWG for direction. For species not known to occur in the capital region or adjacent jurisdictions, rely on input from subject matter experts and IMISWG.
ERADICATE (ER) — Eradicate from the capital region	
Definition	Species occurs in the capital region with few known infestations of limited extent.
Considerations	Is eradication feasible with available resources?
Process	Actively seek all occurrences in the region and respond quickly to eradicate them.
CONTAIN (CN) — Eradicate infestations outside containment areas and strategic control within.	
Definition	Species infestations exceed the resource capacity to eradicate from the capital region but preventing infestation expansion is possible.
Considerations	Regional eradication is not feasible due to extent and/or location of populations but populations can be contained. Infestations targeted for containment should be discrete such that a containment line can be drawn around it.
Process	Consider known occurrences, map them and draw containment (isolation) polygon around them, and eradicate any plants that occur outside the polygon.

- Key resource for local land managers & the public in managing invasive species
- 152 species, 58 plants added since the 2019 version
- 4 classification categories
  - Prevent
  - Eradicate
  - Contain
  - Strategic control

Yellow Toadflax

Program Accomplishments

- Updated regional priority invasive species list
- With partners, coordinated & supported regional management of high priority species (e.g. knotweed, poison hemlock, black knapweed)
- Coordinated the Capital Region Invasive Species Partnership (CRISP) meetings and hosted capacity workshops
- Collaborated with T'Sou-ke Nation & Dist. of Sooke to secure provincial permit to manage knotweed in the Sooke River
- Hosted demo of the Burn Boss (mobile incineration unit for invasive species disposal

Butterbur/Fuki

Invasive Species Regulatory Framework

- Overlapping jurisdictions on invasives leads to complexity and challenges
- Current provincial legislation is outdated
- Many invasive plant are sold and traded in BC; this increases pressure on local govts to manage impacts
- New report on economic impacts of invasives in BC expected in 2026 (Invasive Species Council of BC)

The April 2026 staff report will recommend CRD Board advocacy to the BC government on new invasive species legislation

Questions?

Thank you

Capital Regional District

CRDVictoria

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Making a difference...together

ERM 26-07

REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 18, 2026

SUBJECT **Model Demolition Waste and Deconstruction Bylaw**

ISSUE SUMMARY

To present for Capital Regional District (CRD) Board endorsement a model bylaw for deconstruction and demolition waste that will serve as a resource for municipalities in the capital region.

BACKGROUND

At its March 2025 meeting, the CRD Board directed staff to develop a model demolition waste and deconstruction bylaw for municipalities in the region, using the City of Victoria's existing bylaw as a foundation.

Regional Direction and Data

Promoting the reuse of materials that would otherwise be sent for landfill disposal is one of the guiding principles of the region's 2021 Solid Waste Management Plan (SWMP). Further, Strategy 5A of the SWMP requires the CRD to "develop model language for bylaws, best practices, official community plans and economic development strategies for use by local governments using research and collaboration to guide this process [of working towards a circular economy]."

The CRD's 2022 Hartland Landfill Waste Composition Study identified construction and demolition material as 13.3% of the overall waste stream, with another 18.9% of landfilled waste identified as wood and wood products. Compared to 2016 data, non-wood construction and demolition materials had increased by 29 kg/capita (6.6%) in 2022, while wood and wood products had increased by 15 kg/capita (1.9%).

Existing Waste Diversion Policies

In September 2022, the City of Victoria implemented its Demolition Waste and Deconstruction Bylaw to reduce the large volume of wood waste from house demolitions by establishing minimum wood-salvage targets, encouraging the construction industry to deconstruct or relocate homes rather than demolish them. This bylaw requires any person applying for a demolition permit to remove a structure built prior to 1960 to submit a refundable waste management fee of $19,500. The permit holder is then given a unique salvage target based on the square footage of the structure and, if the target salvage rate is achieved, their waste management fee is refunded.

Compliance with the City of Victoria bylaw ensures that wood from demolition work is kept intact for reuse. To date, the City of Victoria's bylaw has diverted more than 80 tonnes of wood for reuse and, due to the nature of the deconstruction process, has in many cases also preserved other reusable elements of these buildings, including windows, cabinets and doors.

The CRD Board's direction to ban wood and asphalt shingles from landfill disposal in 2024 further supported the economic case for material salvage and recycling, improving permit holder compliance with the City of Victoria's bylaw.

Proposed Model Bylaw

The CRD's proposed model bylaw (Appendix A) is based on the City of Victoria's existing regulation, with some minor modifications to facilitate implementation by municipalities that may have different ticketing frameworks and operating fees.

If amended and adopted by additional municipalities, the resulting increase in deconstruction and house moving activities (versus traditional demolition) will divert a range of construction and demolition materials from landfill disposal in support of the region's SWMP goal to reduce the region's landfilled waste to 250 kg per capita by 2031.

NEXT STEPS

If endorsed by the Board, staff will present this model bylaw to municipal colleagues at an upcoming Local Government Waste Reduction Working Group meeting. This working group is comprised of solid waste planning and operations staff representatives from municipalities across the region. Following this presentation, staff will distribute this staff report and the accompanying model bylaw to all working group members for review and consideration.

ALTERNATIVES

Alternative 1
The Environmental Services Committee recommends to the Capital Regional District Board:
That this model Demolition Waste and Deconstruction Bylaw be distributed to staff at municipalities in the capital region for consideration and independent review.

Alternative 2
That this report be referred back to staff for more information.

IMPLICATIONS

Alignment with Existing Plans & Strategies

A guiding principle of the 2021 SWMP is to promote the reuse of materials that would otherwise be landfilled. By incentivizing house moving and deconstruction, materials from house demolitions, including salvageable wood, are kept intact and can be reused.

The development and circulation of this model bylaw aligns with Strategy 5A in the SWMP, which directs staff to support local governments in working towards shared zero waste goals and a circular economy by developing model language for bylaws.

CONCLUSION

Construction and demolition materials have been identified as a significant proportion of the waste currently being disposed of at Hartland Landfill. The City of Victoria implemented a bylaw to address the volume of waste generated by house demolitions in 2022 and, following CRD Board direction in 2025, a model bylaw based on the City's regulation has been drafted as a resource for other municipalities in the region. Pending further Board direction, staff will share this model bylaw with local government staff for consideration and potential implementation in their respective municipalities.

RECOMMENDATION

The Environmental Services Committee recommends to the Capital Regional District Board:
That this model Demolition Waste and Deconstruction Bylaw be distributed to staff at municipalities in the capital region for consideration and independent review.

Submitted by:	Russ Smith, Senior Manager, Environmental Resource Management
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Model Demolition Waste and Deconstruction Bylaw

APPENDIX A

Model DEMOLITION WASTE AND DECONSTRUCTION BYLAW
BYLAW NO. [XX]

Prepared for:
Municipalities in the Capital Regional District December 2025

This Model Bylaw is for reference purposes only. It is recommended that prior to using the Model Bylaw, or any portions, that legal review and advice is obtained.

Acknowledgment: The template for this Model Bylaw is the City of Victoria Bylaw No. 22-062: Demolition Waste and Deconstruction Bylaw.

DEMOLITION WASTE AND DECONSTRUCTION BYLAW

A BYLAW OF [MUNICIPALITY]

The purposes of this Bylaw are to regulate, prohibit, and impose requirements to ensure that waste and reusable materials resulting from demolition work are managed in a manner that enhances and protects the wellbeing of the community and to ensure the efficient use of waste disposal and recycling services.

Contents

1 Title
2 Definitions
3 Waste Management Fee and Fee Refund
4 Signage
5 Prohibition
6 Inspections
7 Offences
8 Penalties
9 Severability
10 Definitions in Relation to this Part
11 Repeal of Transition Provision
12 Commencement

Under its statutory powers, including sections [numbers] of the [municipality's *Charter*], the [*Council of the Corporation* or equivalent] of [municipality] in an open meeting assembled enacts the following provisions:

PART 1 - INTERPRETATION

Title

1 This Bylaw may be cited as the "Demolition Waste and Deconstruction Bylaw".

Definitions

2 In this bylaw:

The following words have the same meaning ascribed to these terms in Division A, section 1.4 of the BC Building Code: basement, first storey, floor area, storey;

"above-ground floor area" means the sum of the floor area of each storey including the first storey and any upper storeys, but excluding the basement;

"Building Bylaw" means the [municipality's *Building Regulation Bylaw*] No. [XX];

"building official" has the same meaning ascribed to this term in the [municipality's *Building Regulation Bylaw*];

"Director" means the [municipality's Director of Engineering and Public Works or

SAMPLE

equivalent] or their designated representative;

“rate adjustment” means a formula to calculate the reduced salvaging rate under section 3(4), as follows: salvaging rate minus kilograms of damaged or post-1960 wood divided by above-ground floor area, using a conversion of 1.4 kilograms per board foot;

“recycling” means the process of collecting, sorting, cleaning, treating and reconstituting materials that would otherwise be waste, and converting them into material that can be used for new products, and includes storage for such purpose;

“reuse” means further or repeated use of wood originating from work, and includes storage for such purpose but does not include recycling;

“salvaging” or “salvaged” means the removal of wood originating from work such that the materials are protected from damage and kept intact for:

i. reuse;
ii. sale or donation to a business or organization that resells or builds products using salvaged wood; or
iii. donation to a charitable organization that reuses or sells for reuse salvaged wood and is registered under the *Income Tax Act* (Canada) or a non-profit organization to which section 149 of the *Income Tax Act* applies;

“salvaging rate” means the amount of wood required to be salvaged, as specified in Column 1, Table 1, Schedule C, in order to be eligible for a waste management fee refund;

[“single family dwelling” or the equivalent term in the municipality] has the same meaning ascribed to this term in the [*Zoning Bylaw* or equivalent in the municipality];

[“two-family dwelling” or the equivalent term in the municipality] has the same meaning ascribed to this term in the [*Zoning Bylaw* or equivalent in the municipality];

“waste management fee” means the fee amount specified in section 3(1)(b);

“waste management fee refund” means the partial or complete refund of a waste management fee calculated in accordance with Schedules A and C;

“wood” includes dimensional lumber from studs, joists, beams, posts, blocking, headers, sheathing, rafters and flooring with a moisture content of 20% or less and suitable for salvaging, but excludes particle board and medium-density fiberboard material;

“work” means activities that require a building permit under the [municipality’s *Building Regulation Bylaw*]; that includes the complete or near- complete removal of a structure through demolition, deconstruction, disassembly, or relocation of a:

SAMPLE

i. [single-family dwelling or the equivalent term in the municipality] constructed prior to 1960; or

ii. [two-family dwelling or the equivalent term in the municipality] constructed prior to 1960;

"Zoning Bylaw" means the [*Zoning Bylaw No. XX* or equivalent in the municipality].

PART 2 - REGULATIONS

Waste Management Fee and Fee Refund

3 (1) A person who carries out or causes to carry out work must submit to the [municipality]:

(a) a non-refundable administration fee of [$500, or an amount deemed appropriate based on the administrative costs within your municipality] at the time of submitting an application for a building permit for work;

(b) a waste management fee of $19,500 at the time of submitting an application for a building permit for work;

(c) a report within 90 days of completion of the work in the form prescribed in Schedule A; and

(d) supporting documentation listed in Schedule B attached with the report in subsection (c).

(2) Notwithstanding [NTD: Applicable section for permit fee] of the [*Building Bylaw* or equivalent in the municipality], a person is not required to submit a separate building permit application fee for the work in addition to the fee under subsection (1) of this bylaw.

(3) The holder of the building permit for work who has fulfilled the requirements under subsection (1) and met the salvaging rates to the satisfaction of the Director, is eligible for a waste management fee refund.

(4) Where, prior to submitting a building permit application for the work, the amount of wood available for salvaging was damaged by natural disaster, fire, water, insect infestation, or other causes or was added to a structure after 1960, then:

(a) the person may apply for a reduced salvaging rate by submitting supporting documentation listed in section iii., Schedule B, to the satisfaction of the Director; and

(b) the Director shall reduce the salvaging rate by applying the rate adjustment where, in the opinion of the Director, the criteria in this subsection (4) have been met.

(5) No fee refund shall be issued under this part where the building permit for the work has expired pursuant to the [*Building Bylaw* or equivalent].

SAMPLE

Signage

4 A person who carries out or causes to carry out work must post and provide proof of signage on the site of the work in accordance with Schedule D of this bylaw within 10 days of receiving a building permit for the work and maintain such signage on site for the duration of the work.

Prohibition

5 No person shall knowingly submit false or misleading information to a building official in relation to any waste management fee refund application or related documentation pursuant to this bylaw.

PART 3 – GENERAL

Inspections

6 (1) The Director, a [municipality] employee authorized by the Director, or bylaw officer may enter on or into property in accordance with [section XX, *Community Charter* or equivalent in the municipality], to inspect and determine whether all regulations, prohibitions, and requirements of this bylaw are being met.

(2) A person must not prevent, obstruct, or attempt to prevent or obstruct, an entry authorized under subsection (1).

Offences

[We advise municipalities that have ticketing bylaws or that have opted into the bylaw notice adjudication system to consider whether to make the model bylaw subject to ticketing and to the bylaw notice adjudication system]

7 (1) A person commits an offence and is subject to the penalties imposed by this bylaw and the [*Offence Act* or equivalent in the municipality) if that person:

(a) contravenes a provision of this bylaw,

(b) consents to, allows, or permits an act or thing to be done contrary to this bylaw, or

(c) neglects or refrains from doing anything required by a provision of this bylaw.

(2) Each day that a contravention of a provision of this bylaw continues is a separate offence.

SAMPLE

Penalties

8 A person found guilty of an offence under this bylaw is subject to a fine of not less than [$100.00 or as deemed appropriate] and not more than [$50,000.00 or as deemed appropriate] for every instance that an offence occurs or each day that it continues.

Severability

9 If any provision or part of this Bylaw is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, it shall be severed from the bylaw and the balance of the bylaw, or its application in any circumstances, shall not be affected and shall continue to be in full force and effect.

Consequential Amendments to Ticket Bylaw and Bylaw Notice Adjudication Bylaw

10 [NTD We advise any municipalities that make the bylaw subject to ticketing under ticketing bylaws or the Bylaw Notice Adjudication System to make consequential amendments to their ticketing bylaws as appropriate.]

PART 4 - TRANSITION, REPEAL, COMMENCEMENT

Definitions in Relation to this Part

11 In this Part:

"development permit" means a permit issued under section 490 of the *Local Government Act*;

["multiple dwelling" or the equivalent term in the municipality] has the same meaning ascribed to this term in the [*Zoning Regulation Bylaw* No. XX or equivalent in the municipality].

Transition Provision

12 Section 3(1) does not apply if the person has an approved development permit to construct a [multiple dwelling or the equivalent term in the municipality] on the same site as an existing [single family dwelling or the equivalent term in the municipality] or [two family dwelling or the equivalent term in the municipality].

Repeal of Transition Provision

13 Sections 11 and 12 of this bylaw are repealed.

Commencement

14 This bylaw comes into force on [Date], except:

(a) section 3(1)(b), which comes into force on [aforementioned date plus 12 months];

(b) section 13, which comes into force on [date in Section 14 (a) plus 21 months].

READ A FIRST TIME the **[XX] day of [Month] 202[X]**

SAMPLE

READ A SECOND TIME the	**[XX]**	**day of**	**[Month]**	**202[X]**
READ A THIRD TIME the	**[XX]**	**day of**	**[Month]**	**202[X]**
ADOPTED on the	**[XX]**	**day of**	**[Month]**	**202[X]**

"First Name Last Name"
[MUNICIPAL CLERK or equivalent]

"First Name Last Name"
[MAYOR or equivalent]

SAMPLE

SCHEDULE A
MATERIAL SALVAGE AND DISPOSAL REPORT

Table 1: Project Information

Project address	
Building permit number	
Person or contractor who carried out the salvage	
Demolition or deconstruction completion date	
House relocated for use at another location (*check if applicable)*: ☐	
Reporting in (*please check one*): Mass (kg or tonnes) ☐ Volume (board ft.) ☐	

Table 2: Wood Salvaged for Reuse, Sale or Donation—*if reporting in mass (kg or tonnes)*

Load of wood	**Name entity receiving material or describe how material is being reused***	**Date on scale receipt**	**Scale location**	**Net weight (kg or tonnes)**
1				
2				
3				
…				
Total				
Salvage rate achieved Total tonnes salvaged for reuse, sale or donation / Above ground square metres x 1,000 kg / 1 tonne = kg / square metres				

[See definitions of "wood", "reuse" and "salvaging" for acceptable wood, reuse activities or sale or donation entities]***

SAMPLE

Table 3: Wood Salvaged for Reuse, Sale or Donation—*if reporting in volume (board feet*)

Species	**Thickness (inches)**	**Width (inches)**	**Length (feet)**	**Quantity**	**Total linear feet** = length x quantity	**Board feet** = (thickness in inches x width in inches x linear feet) / 12	**Name entity receiving material or describe how material is being reused***
					Total board feet:		
Salvage rate achieved *Total board feet salvaged for reuse, sale or donation* = *board feet* *Above ground square metres* _____ *square metre*							

[See definitions of "wood", "reuse" and "salvaging" for acceptable wood, reuse activities* or sale or donation entities]**

Table 4: Salvaged Plywood *(if applicable)*

Quantity	**Thickness (inches)**	**Width (feet)**	**Height (feet)**	**Name of entity receiving material**

Table 5: Materials Sent for Disposal or Recycling

Load of mixed waste or other material sent to disposal	**Material Disposed**			
	Date	**Material type**	**Facility**	**Metric tonnes or kilograms**
1				
2				
3				
…				
Total:				

SAMPLE

SCHEDULE B
SUPPORTING DOCUMENTATION

i. Wood salvaged for reuse, sale, or donation:

- Receipts for sale/donation of wood salvaged for reuse indicating contractor, business or organization name, quantity of wood and date*, or
- For wood stored for future reuse: address(es) of storage location(s) and contact information for site manager(s) at storage location(s), and
- Scale receipts for each load of wood sold, donated, or stored, indicating scale location, quantity of wood in kilograms or metric tonnes, and date
- A photo of each load of wood

OR, if the house as constructed was relocated for reuse:

- Documentation to demonstrate the move and the site to which the house was relocated

[**See definition of "reuse" and "salvaging" for acceptable reuse activities or sale or donation entities*]

ii. Mixed waste or other material sent for disposal or recycling:

- Disposal or recycling facility tipping receipts indicating facility name, date, material type and quantity by load

iii. Evidence of damage to salvageable wood, or additions or alterations after 1960, if applicable:

- Quantity in board feet of wood that is damaged or was added after 1960
- Written description of the cause of damage (e.g., fire, water, insect infestation), or additions or alterations made after 1960)
- Building plans with dimensions indicating impacted area(s)
- Building permits for alterations and additions made after 1960 if applicable
- Photos clearly showing damaged wood in situ and the impacted area(s) within the structure, or areas that were added or altered after 1960, prior to demolition or deconstruction;
- Other information that in the Director's opinion, is reasonably necessary for assessing the scope of damage, or additions after 1960.

SAMPLE

SCHEDULE C
WASTE MANAGEMENT FEE REFUND

Table 1: Fee Refund

Column 1 – Salvaging rate: Amount of wood salvaged per unit of above-ground floor area	**Column 2 - Amount of waste management fee refund**
More than or equal to 40 kg or 28.3 board feet per square metre	100%
30 kg or 21.2 board feet to 39 kg or 27.5 board feet per square metre	75%
Less than 30 kg or 21.2 board feet per square metre	0%

SAMPLE

SCHEDULE D
Sign Posting Procedures

1. The owner or owner's agent shall post the sign or signs in a prominent location, clearly visible from the street, and on the site that is subject to the work.

2. The owner or owner's agent shall provide proof of the posted signage to the [municipality] within 10 days of receiving a building permit for the work.

3. The [municipality] shall prepare the sign for the owner to use for the duration of the work. The sign must be returned to [municipality] within 10 days of the completion of the work. If the sign is damaged, lost or discarded, the owner is required to pay for the replacement of the sign.

The [municipality] reserves the right to request that the sign be removed from the site at any time during the work or for the period the demolition permit is active.

SAMPLE

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REPORT TO THE FINANCE COMMITTEE
MEETING OF WEDNESDAY, MARCH 04, 2026

SUBJECT **Capital Regional District External Grants Update**

ISSUE SUMMARY

To provide the Capital Regional District (CRD) Board a bimonthly update on external grants activity for the period between December 10, 2025 and February 13, 2026.

BACKGROUND

This report summarizes activities and outcomes since the CRD External Grants Update was last presented in January 2026. The External Grants Dashboard (Appendix A) details applications submitted, updated, awarded and declined as of February 13, 2026. Appendix B provides a summary of grant alerts for 2026 referencing CRD grant applications approved, pending and declined.

IMPLICATIONS

Financial Implications

Grants/Contributions Awarded

1. $83,000 through Employment and Social Development Canada's New Horizons for Seniors Grant for public awareness campaigns to promote social connections for seniors. Funded by the District of Saanich through their grant award from Employment and Social Development Canada.

Applications Submitted

1. $30,000 through Union of BC Municipalities' Community Emergency Preparedness Fund to provide additional Emergency Operations Center equipment and training.
2. $10,000 through the Outdoor Recreation Council of BC's Outdoor Recreation Fund for maintenance and safety improvements to the Sturdies Bay Trail on Galiano Island. The project has a total cost of $20,000.
3. $2,050 through the Canadian Tire Jumpstart Charities' Community Development Grants program to support youth sports programming on Mayne Island. This project has a total estimated cost of $7,700.

Service Delivery Implications

New Grant Opportunities

Eleven grant calls (including programs with multiple streams) were issued during the reporting period and are summarized in Table 1. Appendix B details relevant active grants (as of February 13, 2026) and lists recently closed grants for 2026. Appendix B also references CRD grant applications approved, pending and declined/withdrawn.

Table 1: Grant Calls Issued

Grant	Deadline	Information
Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC	20-Jan-26	Provides funding for initiatives that create and shape outdoor recreational and nature-based experiences.
EcoAction Stream 2: Freshwater Sustainability and Innovation across Canada – Canada Water Agency	20-Jan-26	This program supports projects that improve freshwater quality, ecosystem health and freshwater management through innovation, clean technology, circular economy approaches and improved data use.
Community Development Grants – Canadian Tire Jumpstart Charities	06-Feb-26	Support help organizations who provide programming for kids between the ages of 4-18 in financial need or youth with disabilities between the ages of 4-25.
Education and Awareness Project Funding – Electric Vehicle Test Drives and Charging Education – Natural Resources Canada	19-Feb-26	This funding supports Canada's transition to net-zero emissions by cost-sharing projects that increase confidence and practical understanding of EV charging through experiential learning and targeted education for key enablers.
Emergency Operations Centres Equipment and Training – Union of BC Municipalities	27-Feb-26	This fund supports BC local governments and Indigenous communities in improving their Emergency Operations Centres. Funding helps purchase equipment, supplies, and training needed to strengthen emergency response capacity in a changing climate.

Grant	Deadline	Information
Kal's Replay Fund – Kal Tire Ltd.	28-Feb-26	Kal's RePlay Fund provides grants for public infrastructure upgrades using recycled rubber products. Funding is for the purchase and installation of recycled rubber products.
Community Grant – Habitat Conservation Trust Foundation	28-Feb-26	This program offers small grants to support conservation projects that involve volunteers and build community awareness.
Capacity Grants – Habitat Conservation Trust Foundation	28-Feb-26	This grant supports communities as they build the skills, planning, and early-stage capacity needed to design and deliver conservation projects that benefit fish, wildlife, and their habitats.
Age-friendly Communities Program – BC Healthy Communities	12-Mar-26	The Age-friendly Communities Grant Program helps communities respond to aging populations by supporting initiatives that promote independence, inclusion, and community participation among older adults.
Local Government Development Approvals – Union of BC Municipalities	13-Mar-26	This program supports BC local governments in improving and modernizing their development approvals processes. The program funds projects that streamline approvals, improve efficiency, align with best practices, and support innovation, including standardized housing designs and modern construction methods.
Residential Resilience Financing – Green Municipal Fund	01-Jun-26	This program helps Canadian municipalities expand or design Property Assessed Clean Energy–based financing programs that support homeowners in completing climate adaptation upgrades. This funding supports studies that integrate resilience measures like flood protection, wildfire mitigation, and extreme weather retrofits into existing home energy financing programs.

CONCLUSION

The CRD recognizes grants as a supplementary funding source to address the needs of services provided to the region. The External Grants Update outlines how the CRD continues to integrate and consider grant opportunities relative to service needs. Local partners are informed of these opportunities through the Grants Dashboard and Grants Alerts. The CRD will continue to provide a bimonthly summary of activities and outcomes in the External Grants Update.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Lia Xu, MSc., CPA, CGA, Finance Manager, Local Services and Corporate Grants
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: 2026 External Grants Dashboard
Appendix B: 2026 Grant Alerts

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APPENDIX A

2026 EXTERNAL GRANTS DASHBOARD

(updated 13-Feb-26)

Approved	Pending	Declined
1	19	1
$83,000	$47,825,020	$23,903,488

2026 Approved Grants

Department	Grant Program	Project	Total Project Budget ($)	Grant Request		Submitted
				$	% of Total Budget	
Housing, Planning and Protective Services	New Horizons for Seniors Program – Employment and Social Development Canada *New	Community Approach to Combating Loneliness	83,000	83,000	100%	Jun 2025
			Total	83,000		

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APPENDIX A

2026 Pending Grants

Department	Grant Program	Project	Total Project Budget ($)	Grant Request		Submitted
				$	% of Total Budget	
Electoral Area Services	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC	Henderson Park Information Kiosk	10,000	**5,000**	50%	Jan 2025
	New Horizons for Seniors Program – Employment and Social Development Canada	Dinner Bay Seniors Fitness Circuit Expansion and Programming (2025)	50,000	**25,000**	25%	Sep 2025
	Community Grants – Salt Spring Island Foundation	Integrated Housing Strategy Action Plan	60,000	**10,000**	17%	Mar 2025
	Community Grants – Salt Spring Island Foundation	SIMS Gym Inflatable Play Equipment	9,625	**9,625**	100%	Mar 2025
	Strategic Priorities Fund – Union of BC Municipalities	Rainbow Recreation Centre Building Envelope Renewal Project	1,800,000	**1,750,000**	97%	Sep 2025
	Transit Minor Betterments Grants – Ministry of Transportation and Transit	SSI Visitor Center Bus Shelter	70,000	**65,000**	93%	Oct 2025
	Community Placemaking Program – Island Coastal Economic Trust	Thieves Bay Community Pavilion	117,732	**40,000**	34%	Oct 2025

APPENDIX A

Department	Grant Program	Project	Total Project Budget ($)	Grant Request		Submitted
				$	% of Total Budget	
Electoral Area Services (Continued)	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC *New	Sturdies Bay Trail Improvements	20,000	**10,000**	50%	Jan 2026
	Jumpstart Community Development Grants – Canadian Tire Jumpstart Charities *New	Mayne Island Summer Sports Camp	7,700	**2,050**	27%	Feb 2026
Housing, Planning & Protective Services	Public Notification and Evacuation Route Planning Grant – Union of BC Municipalities	Evacuation Planning & Mapping for Electoral Areas	40,000	**40,000**	100%	Apr 2025
	Community Resiliency Investment Program – Union of BC Municipalities	2026 CRD FireSmart Community Funding and Support	700,000	**700,000**	100%	Nov 2025
	Community Emergency Preparedness Fund – Union of BC Municipalities	2025 Volunteer and Composite Fire Departments Equipment and Training	208,750	**208,750**	100%	Nov 2025
	Community Emergency Preparedness Fund – Union of BC Municipalities *New	2026/27 EOC Equipment and Training	30,000	**30,000**	100%	Feb 2026
Infrastructure & Water Services	Strategic Priorities Fund – Union of BC Municipalities	Main No. 1 HGL Increase	15,800,000	**7,000,000**	44%	Sep 2025

APPENDIX A

Department	Grant Program	Project	Total Project Budget ($)	Grant Request		Submitted
				$	% of Total Budget	
Parks, Recreation & Environmental Services	Forest Investment Program – Ministry of Forestry	Sooke Hills Wildfire Recovery Project	40,000	**40,000**	100%	Nov 2024
	Active Transportation Fund – Housing, Infrastructure and Communities Canada	Regional Trestles Renewal and Trails Widening and Lighting Project	55,477,592	**29,939,595**	54%	Feb 2025
	Local Leadership for Climate Adaptation – Green Municipal Fund	Coles Bay Shoreline Restoration Project	1,000,000	**800,000**	80%	Aug 2025
	Strategic Priorities Fund – Union of BC Municipalities	SEAPARC Recreation Infrastructure Growth Plan	180,000	**150,000**	83%	Sep 2025
	Strategic Priorities Fund – Union of BC Municipalities	Advanced Biosolids Processing Project	10,000,000	**7,000,000**	70%	Sep 2025
			Total	47,825,020		

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APPENDIX A

2026 Declined Grants

Department	Grant Program	Project	Total Project Budget ($)	Grant Request		Year Submitted
				$	% of Total Budget	
Infrastructure & Water Services	Canada Housing Infrastructure Fund – Housing, Infrastructure and Communities Canada *New	Main No. 4 Upgrade & Bear Hill Trunk Watermain	62,072,331	23,903,488	39%	Mar 2025
			Total	23,903,488		

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APPENDIX B

2026 GRANT ALERTS

Open Grants as of 13-Feb-26 (Including CRD Applications Approved, Pending and Declined)

Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
19-Feb-26	Education and Awareness Project Funding – Electric Vehicle Test Drives and Charging Education – Natural Resources Canada [LINK] *New	This funding supports Canada's transition to net-zero emissions by cost-sharing projects that increase confidence and practical understanding of EV charging through experiential learning and targeted education for key enablers.
27-Feb-26	Emergency Operations Centres Equipment and Training – Union of BC Municipalities [LINK] *New	This fund supports BC local governments and Indigenous communities in improving their Emergency Operations Centres. Funding helps purchase equipment, supplies, and training needed to strengthen emergency response capacity in a changing climate.
28-Feb-26	Kal's Replay Fund – Kal Tire Ltd. [LINK] *New	Kal's RePlay Fund provides grants for public infrastructure upgrades using recycled rubber products. Funding is for the purchase and installation of recycled rubber products.
28-Feb-26	Community Grant – Habitat Conservation Trust Foundation [LINK] *New	This program offers small grants to support conservation projects that involve volunteers and build community awareness.
28-Feb-26	Capacity Grants – Habitat Conservation Trust Foundation [LINK] *New	This grant supports communities as they build the skills, planning, and early-stage capacity needed to design and deliver conservation projects that benefit fish, wildlife, and their habitats.

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
12-Mar-26	Age-friendly Communities Program – BC Healthy Communities [LINK] *New	The Age-friendly Communities Grant Program helps communities respond to aging populations by supporting initiatives that promote independence, inclusion, and community participation among older adults.
13-Mar-26	Local Government Development Approvals – Union of BC Municipalities [LINK] *New	This program supports BC local governments in improving and modernizing their development approvals processes. The program funds projects that streamline approvals, improve efficiency, align with best practices, and support innovation, including standardized housing designs and modern construction methods.
31-Mar-26	Regional Homebuilding Innovation Initiative in British Columbia – Government of Canada [LINK]	Funding to support local innovative housing solutions across B.C.
01-Jun-26	Residential Resilience Financing – Green Municipal Fund [LINK] *New	This program helps Canadian municipalities expand or design Property Assessed Clean Energy (PACE)–based financing programs that support homeowners in completing climate adaptation upgrades. This funding supports studies that integrate resilience measures like flood protection, wildfire mitigation, and extreme weather retrofits into existing home energy financing programs.
31-Mar-27	Codes Acceleration Fund – Natural Resources Canada [LINK]	Funding to accelerate the adoption of the highest feasible energy performance such as net-zero emissions codes, promote compliance and build capacity in two streams: 1. Regional and municipal governments that have the authority to adopt energy by-laws and codes 2. Regional and municipal governments that do not have authority to adopt building energy by-laws and codes

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	The Canadian Agricultural Strategic Priorities Program – Agriculture and Agri-Food Canada [LINK]	Funding for projects that help the agricultural sector remain competitive, respond to emerging issues, and adapt to new opportunities. It supports sector-wide solutions that strengthen sustainability, innovation, strategic planning, and crisis response.
Continuous	Compensation for Employers of Reservists Program – Employment and Social Development Canada [LINK]	Funding to provide financial support to civilian employers—and self-employed reservists—to help offset operational costs when a reservist-employee is away from the workplace due to military commitments.
Continuous	Foreign Credential Recognition Program – Employment and Social Development Canada [LINK]	Funding for governments and organizations to improve foreign credential recognition and help skilled newcomers integrate into their fields in Canada.
Continuous	Community Giving – Canadian Western Bank Financial Group [LINK]	Funding to support organizations that enable business or promote inclusivity.
Continuous	Community Placemaking Program – Island Coastal Economic Trust [LINK]	Funding to create and transform public spaces that foster positive social, economic, cultural, and environmental impacts. • *Parks, Recreation & Environmental Services,* Thieves Bay Community Pavilion
Continuous	Capital and Innovation Program – Island Coastal Economic Trust [LINK]	Funding to support sustainable economic diversification and growth that strengthens wellbeing in coastal communities.

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Agriculture Water Infrastructure Program (AWP) - Stream 3: Assessments, Engineering Studies or Plans – Investment Agriculture Foundation of BC [LINK]	Funding to increase adoption of efficient irrigation infrastructure and improve agricultural water supply and management in British Columbia.
Continuous	AgriMarketing Program – Agriculture and Agri-Food Canada [LINK]	Funding to increase and diversify exports to global markets and seize market opportunities via industry-led promotional activities to differentiate Canadian products and producers.
Continuous	Affordable Housing Fund – Canada Mortgage and Housing Corporation [LINK]	Funding to provide capital to partnered organizations for new affordable housing and the repair and renewal of existing affordable and community housing.
Continuous	Affordable Housing Innovation Fund – Canada Mortgage and Housing Corporation [LINK]	Funding for innovative housing providers driving innovation across the housing continuum. For this program, 3 types of innovation are considered: 1. Transformational: Creates a new model that eliminates or totally transforms existing approaches. 2. Breakthrough: Meaningful change resulting in a demonstrably new approach that results in a substantial competitive edge. 3. Incremental: "New and improved" reflecting small, yet meaningful improvements in an existing approach.
Continuous	Infrastructure Planning Grant Program – Province of BC [LINK]	Funding to help local governments develop or improve long-term comprehensive plans including, and not limited to: • Asset management plans • Integrated stormwater management plans

APPENDIX B

Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
		• Water master plans • Liquid waste management plans
Continuous	Canada Retraining and Opportunities Initiative – Employment and Social Development Canada [LINK]	Funding for community-based projects that help workers develop the skills they need to transition to new jobs.
Continuous	Capital project: GHG impact retrofit – Green Municipal Fund [LINK]	Funding for retrofitting a local recreational or cultural facility to reduce GHG emissions
Continuous (limited funds)	The Living Cities Canada Fund (2024) – Green Communities Canada [LINK]	For small-scale green infrastructure projects.
Continuous (limited funds)	Go Electric – CleanBC [LINK]	Funding to support fleet transition to electric vehicles.
Continuous (limited funds)	Rural Transit Solutions Fund Planning and Design Stream – Infrastructure Canada [LINK]	Planning and design project funding to support the development and expansion of locally driven transit solutions.

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Local Community Accessibility Grant Program – Social Planning and Research Council of BC (SPARC BC) [LINK]	Funding to identify and remove barriers to improve accessibility and inclusion.
Continuous	CleanBC Custom Program – BC Hydro [LINK]	Energy study funding and capital incentives for fuel switching and electrification measures.
Continuous	Integrated Energy Audit – BC Hydro [LINK]	An integrated energy audit to Improve efficiency and managing energy costs.
Continuous	Legacy Fund – Building Communities through Arts and Heritage – Canadian Heritage [LINK]	Funds to celebrate community, increase opportunities for local artists, artisans, heritage performers or specialists and First Nations, Inuit and Metis cultural carriers to be involved in their community with citizen involvement and local partners.
Continuous (limited funds)	Community Buildings Retrofit Initiative – Green Municipal Fund [LINK]	Retrofit existing community buildings to lower green house gas (GHG) emissions and extend their life cycle.
Continuous	Clean Energy for Rural and Remote Communities Program – Natural Resources Canada [LINK]	Provides funding for renewable energy and capacity building projects in rural and remote communities. Accepting application for only two steams: 1. Biomass heating, district heating, combined heat and power systems 2. Research, development, and demonstration projects

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Multiculturalism and Anti-Racism Program – Events Component – Canadian Heritage [LINK]	Funding for community-based events that promote intercultural or interfaith understanding or celebrate a community's history and culture.
Continuous	Connecting British Columbia Program – Phase Two: Connectivity Infrastructure Strategy [LINK]	To support the development of regional connectivity infrastructure strategies that ensure that infrastructure strategies achieve objectives for the region.
Continuous	Community Economic Development and Diversification in British Columbia – Pacific Economic Development Canada [LINK]	Funds to respond to economic development opportunities or adjust to changing and challenging economic circumstances.
Continuous	Rental Protection Fund – Ministry of Housing [LINK]	Provides funding for affordable housing projects.
Continuous	National Institute of Disability Management and Research (NIDMAR) Disability Management Program Assessment – NIDMAR – BC Workforce Development Agreement [LINK]	Provides BC workplaces with two levels of opportunity: 1. Free assessment of current Disability Management and Return to Work workplace structures 2. Subsidy of up to $7,500 to address issues identified in the assessment.
Continuous	Supporting Rural Destinations – Discover West Tourism [LINK]	Funding for tourism events in rural communities.

APPENDIX B

Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Capital project: Retrofit of existing municipal buildings – Federation of Canadian Municipalities [LINK]	Retrofit a municipal building or portfolio of municipal buildings for higher energy performance and significant GHG emissions reduction.
Continuous	Homelessness Community Action Grants Program – SPARC [LINK]	One-time funding for local planning and collaborative initiatives to respond to the needs of those who are homeless or at risk of becoming homeless.
Continuous	Canada Cultural Spaces Fund – Canadian Heritage [LINK]	Funding for improvement of physical conditions for heritage, culture and creative innovation including renovation and construction projects.
Continuous	Retrofit or New Construction of Sustainable Affordable Housing – Green Municipal Fund [LINK]	Funding to evaluate solutions for integrating deep energy efficiency measures and onsite renewable energy generation in existing affordable housing retrofit and new build projects.
Continuous	GHG Impact Retrofit – Federation of Canadian Municipalities [LINK]	Funding to retrofit a local recreational or cultural facility to reduce GHG emissions.
Continuous	Commemorate Canada – Canadian Heritage [LINK]	Funding for initiatives that commemorate and celebrate historical figures, places, events and accomplishments of national significance.

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	GHG Reduction Pathway Feasibility – Green Municipal Fund – Federation of Canadian Municipalities [LINK]	Funding to assess feasibility for projects that reduce energy and GHGs for recreational and cultural facilities.
Continuous	McConnell Foundation Fund [LINK]	Funding to support projects through three streams: 1. Climate 2. Reconciliation 3. Communities
Continuous	Medium and Heavy Duty Zero Emission Vehicles Program – Transport Canada [LINK]	Funding to encourage adoption of medium and heavy-duty zero emissions vehicles.
Continuous	Planning Stream: Early Support Grant for Sustainable Affordable Housing Projects – Green Municipal Fund [LINK]	Funds for deliverables required in applications for additional funding of energy efficient affordable housing
Continuous	Capital project: Municipal Fleet Electrification – Green Municipal Fund [LINK]	Funding for feasibility studies for projects that reduce or avoid fossil fuel use in any vehicle that delivers municipal services

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Regional Innovation Ecosystems in BC – Pacific Economic Development Canada [LINK]	Funding to create, grow and nurture inclusive ecosystems that support business needs
Continuous	Smart Renewables and Electrification Pathways Program – Natural Resources Canada [LINK]	Four funding streams: 1. Established Renewables 2. Emerging Technologies 3. Grid Modernization (the only eligible Applicants are Utilities and System Operators) 4. Strategic Dialogue Linked Projects
Continuous	Zero Emission Transit Fund – Infrastructure Canada [LINK]	Funding through two components to support public transit and school bus operators to electrify their fleets: 1. Planning projects 2. Capital projects
Continuous	ECO Employment Programs – Environmental Careers Organization of Canada [LINK]	Funding for training and employment to support job seekers looking to enter or advance their careers in the clean economy.

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Nature Smart Climate Solutions Fund – Environment and Climate Change Canada [LINK]	Funding for projects that reduce the loss, restore, or improve the management of ecosystems.
Continuous	Transit Minor Betterments Program – Ministry of Transportation and Infrastructure [LINK]	Funding for transit supporting projects. • *Executive Services,* SSI Visitor Center Bus Shelter
Continuous	Feasibility study: Green Buildings Pathway – Green Municipal Fund [LINK]	This program provides funding for studies that explore energy-saving retrofits in municipal and community buildings to cut costs, reduce emissions, and improve performance.
Continuous	Business case: Community Energy Systems – Green Municipal Fund [LINK]	This funding supports viability assessments of community energy projects and their business models.
Continuous	Capital project: Organic Waste-to-Energy – Green Municipal Fund [LINK]	Funding for the construction and operation of organic waste to energy systems.

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Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
Continuous	Federal Lands Initiative – Canada Mortgage and Housing Corporation [LINK]	Discounted or no cost surplus land for affordable housing developments.
Various	Community Emergency Preparedness Fund – UBCM [LINK]	The Community Emergency Preparedness Fund (CEPF) is a suite of funding streams intended to enhance the resilience of local governments, First Nations and communities in responding to emergencies and to reduce risks from future disasters due to natural hazards and climate-related risks. • *Housing, Planning & Protective Services,* 2026/27 EOC Equipment and Training *New

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APPENDIX B

Closed Grants

Approved	Pending	Declined

DEADLINE	PROGRAM	DESCRIPTION
15-Jan-26	TD Friends of the Environment Foundation Grant - Winter 25/26 – TD Friends of the Environment Foundation	Support for a wide range of environmental initiatives, with a primary focus on environmental education and green space programs. Eligible projects include schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives.
20-Jan-26	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC *New	Provides funding for initiatives that create and shape outdoor recreational and nature-based experiences. • *Electoral Area Services,* Sturdies Bay Trail Improvements *New
20-Jan-26	EcoAction Stream 2: Freshwater Sustainability and Innovation across Canada – Canada Water Agency *New	This program supports projects that improve freshwater quality, ecosystem health, and freshwater management through innovation, clean technology, circular economy approaches, and improved data use.
30-Jan-26	Indigenous Cultural Safety and Cultural Humility Training – UBCM	Funding for Indigenous cultural safety and cultural humility training for emergency management personnel in BC.
06-Feb-26	Community Development Grants – Canadian Tire Jumpstart Charities *New	Support help organizations who provide programming for kids between the ages of 4-18 in financial need or youth with disabilities between the ages of 4-25. • *Electoral Area Services,* Mayne Island Summer Sports Camp *New

APPENDIX B

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REPORT TO THE FINANCE COMMITTEE
MEETING OF WEDNESDAY, MARCH 04, 2026

SUBJECT **Capital Regional District Investment Portfolio Holdings and Performance Annual Update**

ISSUE SUMMARY

To provide an annual update on Capital Regional District (CRD) investment holdings and performance for the period ended December 31, 2025.

BACKGROUND

The CRD invests its operating, capital and reserve funds in accordance with the *Local Government Act*, *Community Charter* and Board approved Investment Policy (Appendix A). The Investment Policy governs the investment activities of all funds held by the CRD, the Capital Region Housing Corporation (CRHC) and the Capital Regional Hospital District (CRHD). All investment decisions are guided by four fundamental objectives: preservation of principal, liquidity, responsible investing and optimizing return on investment in alignment with policy requirements.

The policy also establishes minimum credit rating thresholds for eligible investments. Currently, investments with chartered banks or savings institutions must carry a minimum rating of R-1 for short-term and A- for long-term investments, as published by major credit rating agencies. These ratings are generally regarded as reflecting strong credit quality and a high degree of safety on investments.

Investment holdings are actively monitored to ensure alignment with the appropriate strategy and evolving economic conditions. The CRD investments include high interest savings accounts (HISA), fixed term guaranteed investment certificates (GICs) and Municipal Finance Authority (MFA) pooled funds. Investment placements and divestitures are aligned with forecasted cashflow requirements.

Investments through 2025 have been made in alignment with the Board approved Investment Policy. Although economic and market conditions drove fluctuations and uncertainty in the portfolio, performance exceeded the benchmark rate, as detailed in the report.

IMPLICATIONS

Financial Implications

Portfolio Holdings

As of December 31, 2025, the CRD investment portfolio totaled $386.2 million. A detailed listing by investment type is included in Appendix C. Table 1 summarizes the distribution of the portfolio in short and long-term investments.

Table 1: CRD Investment Results – Summary as of December 31, 2025

Investments	Balance ($millions)	% Share
Investments Short-Term (less than 2 years)	240.4	62.2%
Investments Long-Term (more than 2 years)	145.8	37.8%
Total Investments:	**$386.2**	**100%**

As noted in Table 1, the CRD investment portfolio on December 31, 2025, was distributed 62%/38% to short-term and long-term investments respectively. As detailed in the Board approved Investment Policy, products with maturities less than two years are classified as short-term while those greater than two years are classified as long-term.

Performance

The total effective return on investments during 2025 was $17.4 million, representing a return of 4.5%. Performance was primarily driven by higher interest rates in the first half of the year, positively impacting the returns on HISAs and GICs.

Table 2 summarizes investment income by driver for the last three years.

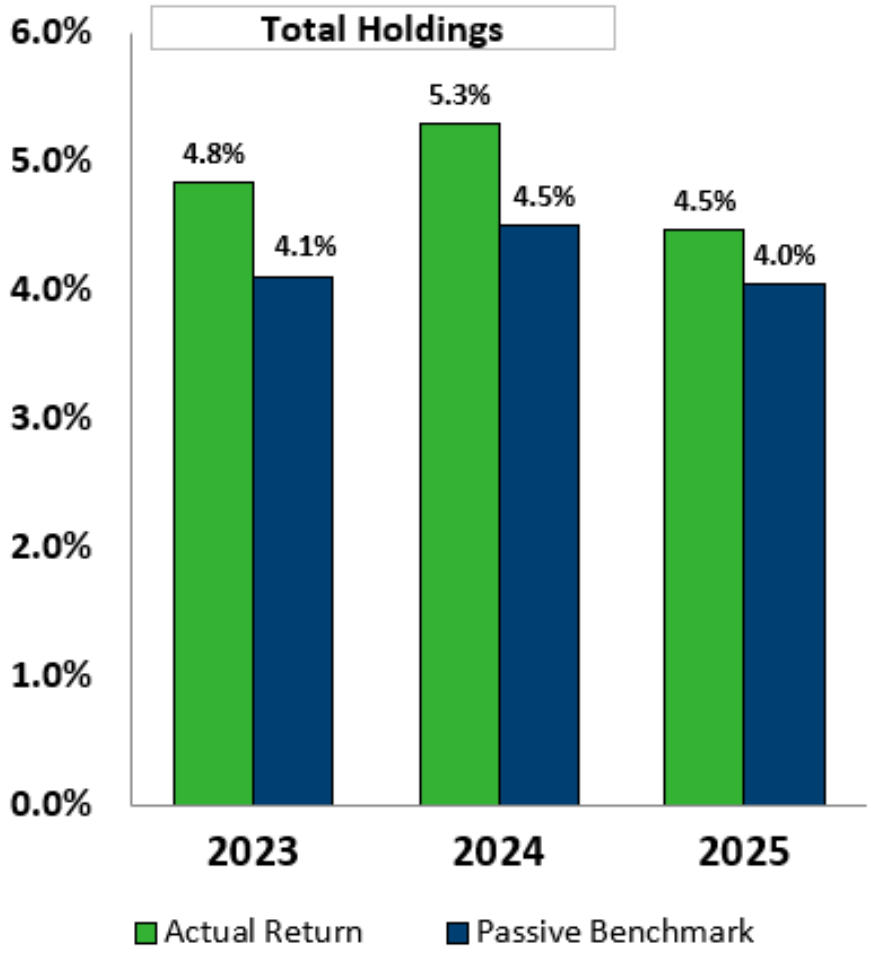
Table 2: Investment Income Three-Year Trend ($ Millions)

	2023		2024		2025	
Passive Benchmark	4.1%	$14.9	4.5%	$16.6	4.0%	$15.3
Active Management	0.7%	$2.7	0.8%	$3.0	0.5%	$2.1
Total	**4.8%**	**$17.6**	**5.3%**	**$19.6**	**4.5%**	**$17.4**

As shown in Table 2, the passive benchmark approach reflects investment returns that would be achieved without active management. The benchmark is calculated using the weighted average of holdings across investment categories including GICs, HISAs and MFA pooled funds. This methodology provides a more accurate representation of portfolio holdings, accounting for differences in passive investment returns based on their respective category.

Graph 1 provides a summary report on investment returns in 2025.

Graph 1: CRD Investment Results – 2025



In 2025, the Bank of Canada reduced the overnight interest rate four times, lowering the policy rate from 3.25% at the start of the year to 2.25% by October, where it remained through year-end. Additional information can be found in Appendix B.

During 2025, the CRD recorded average monthly cash outflows of $45.2 million across operating, capital and financing activities. Significant investments were made across several service areas including the $33.3 million acquisition of the Kapoor Lumber Company lands (with ownership transferring to the CRD in September 2025) to support long-term protection of the region's primary water supply. Major capital projects were also undertaken at Hartland, including the Renewable Natural Gas initiative and Cell 5 liner project. Additional investments included the Verdier land acquisition (supporting the Rapid Housing Funding Program) and infrastructure renewals and upgrades in Regional Water, Juan de Fuca Water Distribution and Regional Parks.

Strong cash flow forecasting supported active liquidity management throughout the year. Funds were strategically shifted between HISAs and GIC placements as cash requirements evolved, maximizing interest income while maintaining liquidity and compliance with the Investment Policy. Further details are provided in Appendix C.

Socially Responsible Investing Alignment

Investments are considered in alignment with responsible investing objectives when identified as meeting the criteria defined by MFA in their Environmental, Social and Governance Framework (Appendix D). As of December 31, 2025, 29% of the long-term portfolio was invested in socially responsible investment products compared to 28% in the prior year.

CONCLUSION

Overall, the CRD portfolio of investments reflects the four fundamental objectives of safety of principal, liquidity, responsible investment and return on investment. Investments have been made in keeping with requirements under the Investment Policy and investment performance generally exceeded expectations for the year ending December 31, 2025.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Andrew Hoge, CFA, CPA, CGA, Mgr., Corporate Finance & Treasury
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Investment Policy
Appendix B: Market Analysis
Appendix C: Investment Holdings and Performance
Appendix D: Municipal Finance Authority's Suite of Pooled Investment Products

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CAPITAL REGIONAL DISTRICT

INVESTMENT POLICY

Policy Type	Board [Corporate]		
Title	INVESTMENT POLICY		
Adopted Date	September 22, 2013	Policy Number	BRD07
Amendment #1	May 10, 2017		
Amendment #2	March 10, 2021 (Approved)		
Amendment #3	March 9, 2022 (Approved)		
Policy Owner	Financial Services		

1. PURPOSE

This investment policy provides the framework for investment portfolio management for the Capital Regional District (CRD), Capital Regional Hospital District (CRHD) and Capital Region Housing Corporation (CRHC).

It is the policy of the CRD, CRHD and CRHC to invest funds in a manner that provides the optimal blend of investment security and return while meeting the short and long term cash flow requirements in support of the corporate plan priorities while maintaining compliance with statutory requirements.

2. SCOPE

The investment policy applies to all cash operating funds, capital funds and reserve funds. It does not apply to funds held in trust or which have a specific legal or statutory requirement for cash management, disbursement, or investment.

3. PRINCIPLES

The investment of funds must reflect a management philosophy based on the fundamental objectives of

3.1 Safety of Principal

Investments shall be made to ensure preservation of principal within the portfolio. Preservation of principal is accomplished through placement of funds with creditworthy institutions and through portfolio diversification. Diversification is required to minimize potential losses on financial products.

3.2 Liquidity

The investment portfolio shall remain sufficiently liquid to meet all reasonably anticipated cash flow requirements.

3.3 Responsible Investing

The investment program will consider socially responsible investment products that adhere to statutory requirements and meet the objectives laid out in this policy.

Organizations that adopt a socially responsible investment platform in alignment with the published MFA ESG framework are preferred

3.4 Return on Investment

The investment portfolio shall be designed with the objective of maximizing market rate of return subject to the investment risk constraints, liquidity requirements and responsible investing objectives.

4. INVESTMENT PARAMETERS

4.1 Safety of Principal

The program will diversify cash reserve investments by security type and institution, taking into consideration the impact on return on investment. Section 5.4 outlines the authorized and suitable investments permissible to ensure optimal portfolio diversification.

4.2 Liquidity

To the extent possible, portfolio management will align investments with anticipated cash flow requirements. However, a portion of the portfolio shall be continuously invested in fully-liquid investments to meet ongoing obligations.

A long-term financial plan will be established for major capital reserves. The long-term financial plan will inform the term decision when placing timed investments in order to meet liquidity requirements.

4.3 Responsible Investing

Where responsible investment options provide comparable risk, return and liquidity, these facilities will be a priority. Investments are considered in alignment with responsible investing objectives when identified as meeting criteria as defined by MFA within the published MFA ESG Framework.

4.4 Return on Investment

The investment program will seek to maximize the total return on all funds under management after considering protection of principal, liquidity and responsible investing. Return will be monitored through performance benchmarks to ensure program activities are providing benefits in excess of costs and with the goal to preserve capital against inflation over time. Due to the nature of the CRHC business activities, delivering affordable housing within the social service sector, CRHC will be excluded from holding lower return products.

4.5 Authorized and Suitable Investments

Money held may be invested or reinvested according to section 183 of the *Community Charter* subject to the following conditions:

1. Investments in marketable securities of a chartered bank or savings institution or any province must have a DBRS risk rating of R-1 (low) or higher for short-term debt and a rating of A (low) for long-term debt or comparable ratings of another rating organization, indicating equal or superior credit quality (see Appendix A of this policy).

2. Investment placements will conform to the portfolio diversification constraints listed in Appendix B. Exceptions to constraints listed in Appendix A require Chief Financial Officer approval and shall be reported to the Board through Standing Committee at the next available meeting.

3. Internal projects under CRD service authority are considered allowable investment options when capital reserves are not immediately required and can be accessed through inter-service borrowing. Inter-service borrowing will be in compliance with legislation and the CRD Inter-Service Borrowing Guidelines.

5. STANDARD OF CARE

5.1 Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. Investments will not be made for speculation. Foremost will be consideration for the safety of capital. Staff must be aware of reasonably foreseeable risks, trends and fluctuations in the market, and be able to recognize unreasonable risks whilst ensuring the liquidity of the investment portfolio.

5.2 Ethics and Conflict of Interest

Staff responsible for investing activities shall comply with the CRD Conflict of Interest Policy and shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions.

5.3 Delegation of Authority

Authority to manage the investment program ("the Program") is granted to the Chief Financial Officer and is derived from section 237 of the *Local Government Act*.

5.4 Credit Risk Monitoring

To meet the objectives of this policy and ensure suitability of offerings, credit risk monitoring must be conducted by CRD Staff independent of vendor representations. The following due-diligence shall be performed:

1. In-house credit analysis shall be conducted on all financial institutions and investment counter-parties.

2. Credit reports and analysis, published by DBRS, S&P, Fitch or Moody's, will be obtained from financial institutions, investment dealers and rating institutions and reviewed.

3. Credit reports and analysis are recognized as opinions and not a guarantee for safety of principal.

4. When placing investments in individual marketable securities and more than one credit rating is available, the average of two or more available credit ratings shall be used.

5.5 Consolidated Basis

All funds covered by this policy will be managed on a consolidated basis to ensure the best possible return by providing economies of scale.

5.6 Program Requirements

The Program shall abide by the following reporting requirements:

1. The Chief Financial Officer must report to the Finance Committee annually. The report must identify investment holdings and any deviations from this policy; and

2. An appropriate portfolio performance benchmark will be set and reported in the annual investment performance report.

6. POLICY REVIEW

Review Date	Description:
March 2026, unless legislative change or new MFA finance product	To ensure ongoing relevance, this policy shall be reviewed the earlier of: 1. If a change in the relevant legislation governing the investment activities of local governments occurs; 2. If the Municipal Finance Authority of British Columbia establishes a new pooled fund investment product; or 3. Every five calendar years.

7. RELATED POLICY, PROCEDURE AND GUIDELINES

- Conflict of Interest Policy

Appendix A
Dominion Bond Rating Service (DBRS) Credit Quality Ratings

Commercial Paper & Short-Term Debt	Bond & Long-term Debt	Bond & Long-term Debt	Description	CRD/CRHD/CRHC Investment Policy
R-1 (high)	AAA	Investment Grade	Superior	Permissible
R-1 (high)	AA (high)			
R-1 (middle)	AA			
R-1 (middle)	AA (low)			
R-1 (low)	A (high)		Good	
R-1 (low)	A			
R-1 (low)	A (low)			
R-2 (high)	BBB (high)		Adequate	Not Permissible
R-2 (middle)	BBB			
R-2 (low) / R-3	BBB (low)			
R-4	BB (high)	Speculative Grade	Speculative	
R-4	BB			
R-4	BB (low)			
R-4	B (high)			
R-5	B		Highly Speculative	
R-5	B (low)			
R-5	CCC			
R-5	CCC			
R-5	CCC			
R-5	CC			
R-5	C			
D	D		Default	

Appendix B
Portfolio Diversification Constraints

Exposure constraints target protection of principal and return and set a maximum allowable share of the total portfolio that can be invested.

Due to market fluctuations and / or the timing of investment deposit transfers, maximum percentages in Appendix C may be exceeded at a point in time. Securities need not be liquidated to rebalance the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

The portfolio diversification constraints are found in Table 1 below:

Table 1: **Portfolio Diversification Constraints**

Investment Type	MAXIMUM of Total Reserves	MAXIMUM by Institution/product/ pooled fund
Short-Term (< 2 year holding period)		
Canadian Banks (Schedule 1) Deposits and/or GIC's	65%	35%
MFA Pooled Fund Products	50%	50%
Credit Unions (Rated/Insured) Deposits and/or GIC's	35%	20%
Long-Term (> 2 year holding period)		
Canadian Banks (Schedule 1) Deposits and/or GIC's	65%	35%
MFA Pooled Fund Products	60%	30%
Credit Unions (Rated/Insured) Deposits and/or GIC's	35%	20%
Internal Projects (5+ years)	30%	-
Federal Bonds	20%	10%
Municipal Finance Authority of BC Bonds	20%	20%
Provincial Bonds	15%	15%
Municipal, Regional District or Greater Board Bonds	15%	15%

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Appendix B

Market Analysis

Applicable to the Capital Regional District (CRD), the Capital Regional Hospital District (CRHD), and the Capital Region Housing Corporation (CRHC)

As part of overall portfolio management, staff regularly monitor market trends and key metrics such as the Bank of Canada overnight interest rate, the Government of Canada bond rates and other market commentary issued by banks and investment brokers. Additionally, the Municipal Finance Authority (MFA) provides regular market commentary on new product developments and based on outlook reports provided by Phillips, Hager & North Investment Management (PH&N).

The 2025 economic landscape in Canada was characterized by a gradual shift toward lower interest rates alongside elevated trade-related uncertainty. The Bank of Canada reduced its overnight policy rate early in the year, paused through the mid-year as it assessed inflation dynamics, and then eased again in the fall, ending 2025 at 2.25%.

Inflation remained close to target overall, while measures of core inflation were modestly above target, and the Bank assessed underlying inflation around the mid-2% range. Economic growth in 2025 was impacted by volatility in trade, and ongoing tariff and trade-policy uncertainty remained a key risk to the outlook.

Table 1 below presents key economic indicator rates as of December 31, 2023-2025.

Table 1: Indicative Market Rates 2023 to 2025

Rate	2023	2024	2025
Bank of Canada - Overnight Rate	4.25% - 5.00%	3.25% - 5.00%	2.25% - 3.25%
High Interest Savings Account (HISA)	4.80% - 5.75%	3.75% - 5.50%	2.55% - 4.00%
RBC - Bank Rate	4.70% - 5.55%	3.80% - 5.55%	2.80% - 3.80%
Fixed Guaranteed Investment Certificate (GIC) - 180 Day / 1 Year (Indicative quotes received)	5.30% - 5.60%	5.40% - 5.50%	3.30% - 3.60%

Note: *Fixed GIC rates reflect the range of rates observed from CRD's internal GIC rate database (quotes received and/or executed investments) during the year and are provided for context only.*

Investment Marketplace

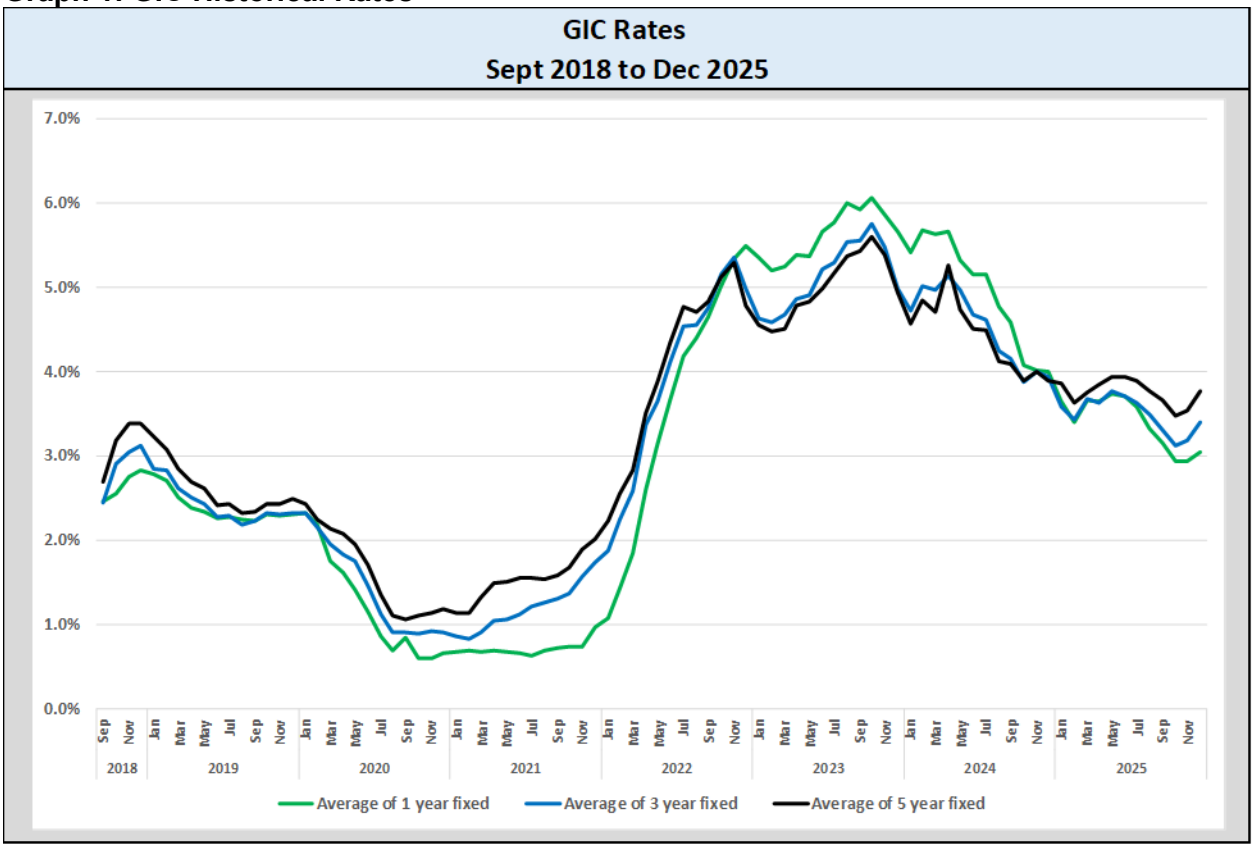
Fixed deposit rates moderated through 2025 as the Bank of Canada continued to ease monetary policy, with market yields adjusting lower across short- and mid-term maturities. Consistent with this environment, observed one- to five-year GIC rates declined versus 2024.

Despite lower yields, MFA pooled fund returns remained positive in 2025. Fixed income funds generated steady income-driven results. The Diversified Multi-Asset Class (DMAC) fund also delivered strong results, with the MFA DMAC Fund returning 13.60%, reflecting positive contributions from growth assets alongside the ongoing benefit of higher-than-pre-2022 starting yields in fixed income markets.

In 2025, HISA rates also decreased but remained competitive relative to GIC rates across most terms. As a result, year-end allocations to HISAs were increased where appropriate to optimize interest earnings while preserving liquidity and operational flexibility.

As shown in Graph 1, GIC rates were at their highest late in 2023, and have been moving lower ever since.

Graph 1: GIC Historical Rates



The CRD continues to hold units in the MFA Bond Fund, MFA Fossil Fuel-Free (FFF) Bond Fund, the MFA DMAC Fund and the MFA Mortgage Fund. The FFF Bond Fund invests in securities similar to the existing bond fund except that the FFF option excludes those holdings directly related to non-renewable energy extraction, processing and transportation. This additional screening is estimated to exclude approximately 4% of the population of investible securities compared to the existing bond fund.

In the calendar 2025 year, the FFF Bond Fund return closely matched the MFA Bond Fund (3.89% versus 3.90% respectively). While the FFF Fund typically allocates less to the energy sector and more to the real estate and financial sectors, these sector allocation differences had a limited

impact on performance over the year. Other MFA pooled funds delivered higher returns: the MFA Mortgage Fund returned 4.75% and the MFA DMAC returned 13.60% in 2025.

Staff will assess investment placements in existing and new MFA pooled funds in the future, for the CRD, the CRHD and the CRHC, as the need to place long-term funds arises.

APPENDIX C

Investment Holdings and Performance

Portfolio Holdings

On December 31, 2025, the Capital Regional District (CRD) held $386.2 million in short-term and long-term investments, as detailed in Table 1 below.

Table 1: CRD Investment Holdings – Dec 31, 2025

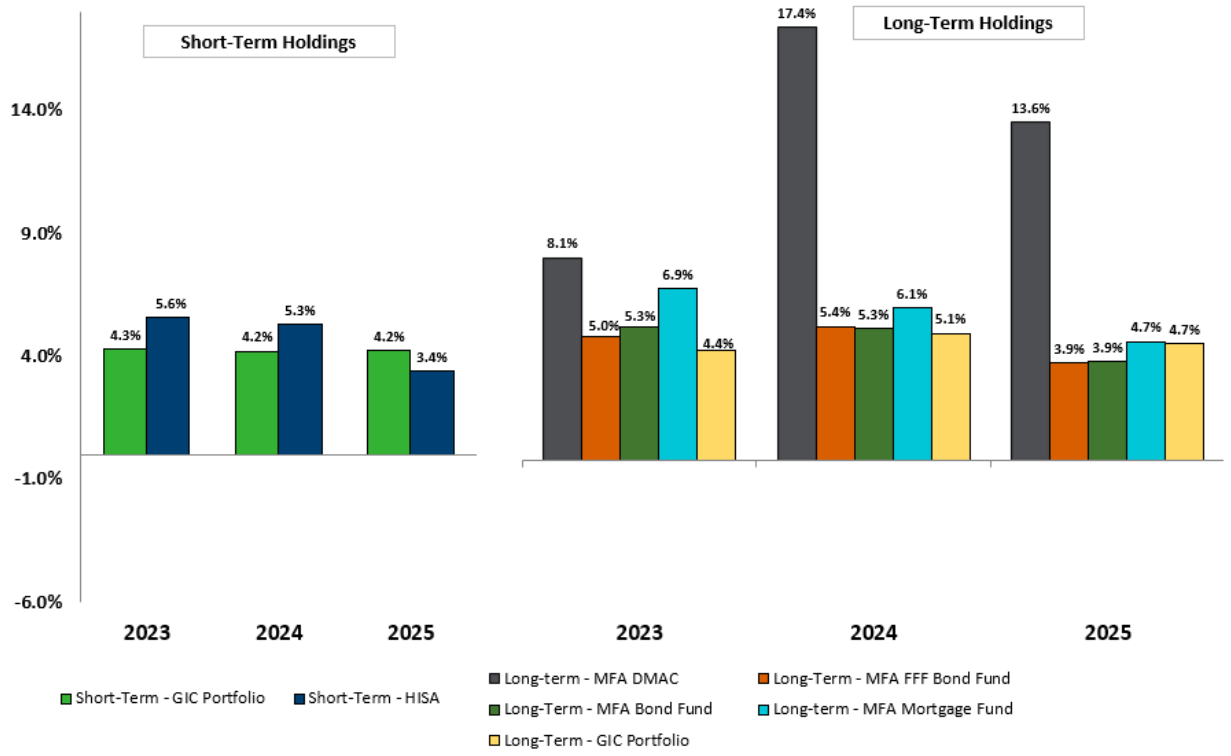
Investments	Balance ($millions)	% Share
Investments Short-Term (less than 2 years)		
High Interest Savings Accounts	150.3	38.9%
Guaranteed Investment Certificates	90.1	23.3%
Total Short-term:	**240.4**	**62.2%**
Investments Long-Term (more than 2 years)		
MFA DMAC Fund	20.5	5.3%
MFA Pooled Mortgage Fund	19.5	5.1%
MFA FFF Bond Fund	33.1	8.6%
MFA Short-Term Bond Fund	37.6	9.7%
Guaranteed Investment Certificates	35.1	9.1%
Total Long-term:	**145.8**	**37.8%**
Total Investments:	**$386.2**	**100%**

The portfolio was allocated between short-term and long-term investments in a 62%/38% split. Consistent with the Investment Policy, investments with maturities of less than two years are classified as short-term, while investments with maturities beyond two years are classified as long-term.

Performance

Graph 1 provides a detailed report on investment returns in 2025.

Graph 1: CRD Investment Results



Short-Term Investments

Short-term investments are managed to preserve liquidity and support near-term operating and capital expenditures. These investments may include high interest savings accounts (HISAs) and guaranteed investment certificates (GICs) with varying terms, structured to align to forecast cash flow requirements.

In 2025, short-term GIC rates began the year above deposit yields but declined steadily through the year, ending slightly below deposit yields by year-end. Despite this trend, short-term investment performance remained strong.

For holdings with terms under two years, the short-term GIC portfolio generated a return of 4.2%, exceeding the benchmark of 3.6%. HISA accounts returned 3.4% compared to a benchmark of 3.0%. On a combined basis, the short-term portfolio (HISAs and GICs with under two years remaining term) achieved a return of 3.9%, outperforming the benchmark return of 3.3%.

Long-Term Investments

Long-term investments consist primarily of long-term capital reserves invested in long-term GICs and Municipal Finance Authority (MFA) pooled funds.

The long-term GIC portfolio generated a return of 4.7%, exceeding the passive benchmark of 3.5%, reflecting active GIC placements that locked in higher rates earlier in the cycle.

In 2025, MFA pooled funds delivered the following returns: MFA Bond Fund 3.9%, MFA Fossil-Fuel-Free (FFF) Bond Fund 3.9%, MFA Mortgage Fund 4.7%, and MFA Diversified Multi-Asset Class (DMAC) Fund 13.6%.

Results were supported in part by the inverse relationship between interest rates and bond prices. As market yields declined and stabilized at lower levels through 2025, fixed-income holdings generated capital gains. At the same time, yields remained relatively elevated versus prior years, supporting higher ongoing coupon income.

On a combined basis, MFA pooled funds returned 5.7% compared to a benchmark of 5.4%. The overall long-term portfolio (MFA pooled funds and GICs with more than two years remaining term) returned 5.4% versus a benchmark of 4.8%. Excluding MFA pooled funds, the total portfolio returned 4.0%, indicating that MFA pooled funds provided a positive contribution to overall results.

Municipal Finance Authority of BC

MFA's Suite of Pooled Funds and Responsible Investment

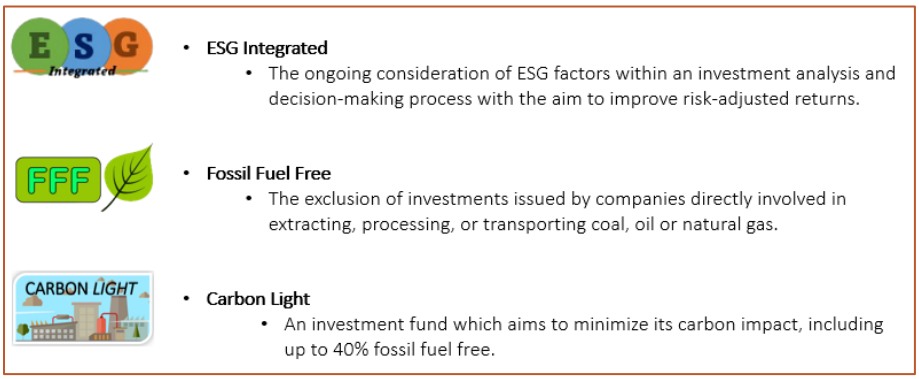
Over the last several years the notion of 'responsible investment' (RI) has gained greater prominence. While improvements are evident, consistent and standardized terminology and ESG disclosures are still works-in-progress. The following information is intended to provide MFA's Clients with a high-level understanding of how MFA's Suite of Pooled Funds align with RI, and information and sources which can be communicated with stakeholders.

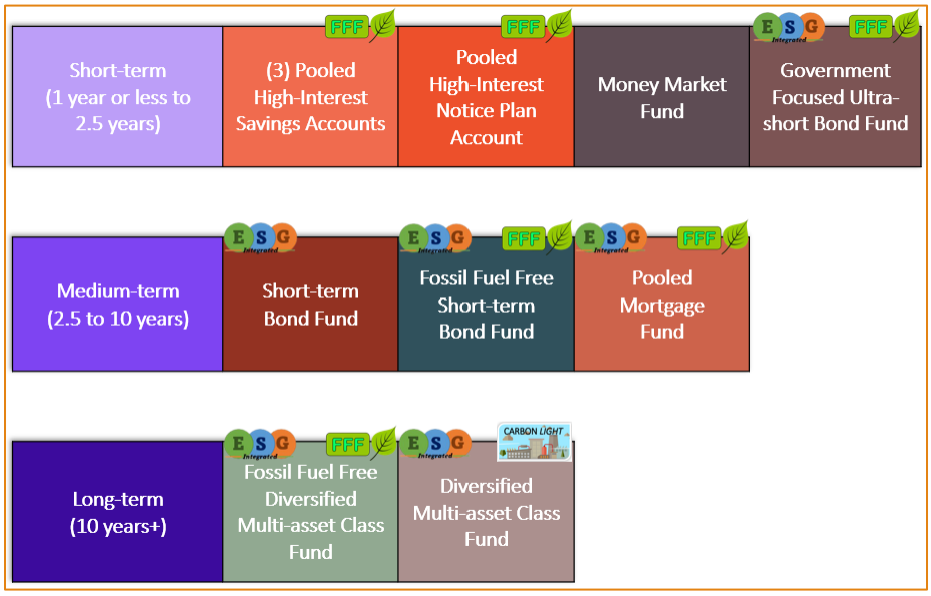
"Responsible investment (RI) is an umbrella term used to describe a broad range of approaches for incorporating ESG considerations into the investment process. These approaches are not mutually exclusive..."

– RBC GAM, May 2025, Our Approach to Responsible Investment

MFA's Pooled Funds may be classified as one or more of the following:

- ESG Integrated
- Fossil Fuel Free
- Carbon Light





Municipal Finance Authority of BC

MFA's Pooled Investment Fund Manager and Responsible Investment

Phillips, Hager & North Investment Management (PH&N) a subsidiary of RBC Global Asset Management (RBC GAM) manages MFA's Pooled Investment Funds[1]. Along with other notable commitments to responsible investment, RBC GAM is a Signatory of the United Nations Principles of Responsible Investment.

RBC Vision Funds

RBC Vision™ Funds are a family of funds that invest primarily in the securities of issuers that meet a defined set of ESG-related criteria. The suite of RBC Vision Fossil Fuel Free Funds apply an ESG exclusionary screen strategy to exclude issuers involved in the extraction, processing, and transportation of fossil fuels.

RBC Vision™ Funds are used within MFA's Fossil Fuel Free Short-term Bond Fund, Mortgage Fund, and Fossil Fuel Free Diversified Multi-asset Class Fund.

To learn more about RBC GAM's approach to responsible investment, please visit: https://institutional.rbcgam.com/en/ca/responsible-investment/our-approach.

MFA's Pooled High Interest Savings & Notice Plan Accounts and Responsible Investment

As chartered banks are not directly involved in the extraction, processing, transportation of coal, oil, or natural gas MFA considers deposits in savings and notice plan accounts offered through its Pooled High Interest Savings & Notice Plan Account Programs to be Fossil Fuel Free.

To view ESG information from the providers of MFA's Pooled High Interest Savings & Notice Plan Accounts, please visit their websites directly.

- https://www.nbc.ca/about-us/esg.html
- https://www.cibc.com/en/about-cibc/corporate-responsibility.html
- https://www.scotiabank.com/ca/en/about/responsibility-impact/esg-strategy.html

[1] Excludes Pooled High Interest Savings & Notice Plan Accounts offered by MFA and provided through Scotiabank, National Bank, and CIBC.

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REPORT TO FINANCE COMMITTEE
MEETING OF WEDNESDAY, MARCH 04, 2026

SUBJECT 2026 Provincial Budget Highlights

ISSUE SUMMARY

To provide the Finance Committee with a high-level review of potential impacts on Capital Regional District (CRD) services in the 2026 Provincial Budget.

BACKGROUND

On February 17, 2026, Finance Minister Brenda Bailey introduced the 2026 Provincial Budget and Fiscal Plan in the Legislature. This information report is intended to provide highlights on items relating to the CRD, Capital Regional Hospital District (CRHD), and Capital Region Housing Corporation (CRHC). While these highlights have been focused on organizational impacts, there was an attempt to include potential implications for member municipalities and electoral areas.

This is not intended to be a comprehensive budget review.

IMPLICATIONS

Refer to Appendix A for a CRD, CRHD and CRHC perspective on the Provincial Budget including potential impacts to member municipalities and electoral areas. Highlights also include potential services that may be impacted by provincial initiatives.

The Provincial Budget and Fiscal Plan[1] is the main budget document from the Ministry of Finance that lays out the province's three-year fiscal plan, including economic outlook, revenues, spending, tax measures and forecasting risks and assumptions.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: 2026 Provincial Budget Highlights

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1 https://www.bcbudget.gov.bc.ca/2026/pdf/2026_Budget_and_Fiscal_Plan.pdf

APPENDIX A

2026 Provincial Budget Highlights

Budget 2026, themed "Securing BC's Future", marks a significant shift from post-pandemic stabilization toward active expenditure management and the "re-pacing" of capital infrastructure. Facing a record $13.3 billion deficit and multiple credit rating downgrades, the government has moved toward a "maintenance" stance, prioritizing the "safeguarding" of existing core services while tactically delaying major infrastructure to manage debt.

High Level Financial and Operational Impacts on Local Governments:

Increased Operational Costs

- Effective October 1, 2026, PST will apply to professional services including accounting, bookkeeping, architectural, engineering and geoscience services.
- Municipalities, which rely heavily on these specialized services for infrastructure planning and financial auditing, will see a direct increase in project and operational costs. For engineering services, the tax will apply to 30% of the purchase price.

Infrastructure "Re-pacing" and Funding Delays

- The province is adjusting the timing for several long-term care and housing projects. For local governments, this may mean that anticipated community beds or provincial housing partnerships originally slated for 2026/27 could be pushed further into the three-year fiscal plan.
- While funding for critical wildfire resilience (FireSmart) received some additional funds to support current application period, overall local government transfers will be reduced by 10 million.

Public Sector Workforce and Service Pressure

- The province's plan to reduce its workforce through attrition and hiring restrictions will likely create ripple effects for local governments.
- As the provincial public sector becomes "leaner", there is an inherent risk of "service download," where local governments may feel increased pressure to fill gaps in social or community supports no longer fully staffed at the provincial level.

Environmental and Climate Funding

- Despite the tax cut, the Local Government Climate Action Program remains in place, but with new requirements. Starting in 2026, all local governments with populations over 5,000 must report corporate emissions.
- The $2 billion in lost annual revenue from the carbon tax elimination reduces the overall provincial "pot" available for climate-related infrastructure grants, potentially limiting future funding for municipal green energy projects.

Housing

- The province is slowing the pace of delivering on its housing strategy and will re-allocate $1.4 billion from it over the three years of the fiscal plan.
- Community Housing Fund will be closed indefinitely.
- The Province Local governments continue to be tasked with accelerating housing delivery while facing new fiscal constraints.

Other Key Economic Metrics

- Budget 2026 assumes stable commodities prices, 1.3% economic growth for 2026 and continue trade uncertainty. The budget's $5 billion annual contingency is heavily earmarked for "responding to continued trade uncertainty".

- Forecasted debt at the end of this three-year budget is $234.5B, $26B more than the last budget.
  - Debt to GDP ratio is expected to reach 30.6% in fiscal year 2026/27
  - The interest bite (cent per dollar of revenue) is forecasted to be 6.2 cent/dollar of revenue in 2026 compared with 4.9 cent/dollar of revenue in 2025
- Nominal GDP growth is forecasted to be 4.4% (compared to 4.1% in 2025)
- Provincial unemployment rate is averaged to be 6.2% in 2025 and is expected to be 5.9% in 2026 and 5.8% in 2027
- Consumer Price Index forecasted to be 2.1% with core inflation projected to remain between 2.3% - 2.5%

The 2026 budget now estimates 2025/26 fiscal year deficit to be $9.6B compared to a prior forecast of $10.9B.

For the next three years the province is projecting the following deficits:

- 2026/27 $13.3B deficit (including $5.0B in contingencies)
- 2027/28 $12.2B deficit (including $5.0B in contingencies)
- 2028/29 $11.4B deficit (including $5.0B in contingencies)

Budget Themes

1. Safeguarding Critical Services

Budget 2026 invests $5.1 billion over three years to support health, education and social services.

Health Care

- $2.8 billion in new funding for the health care system over three years, including:
  - $2.3 billion to support a growing need for services, including supporting hiring more doctors, nurses and health-care workers and the planning, development and operation of new and expanded hospitals and health care facilities across the province **[municipal impacts?] [CRHD]**
  - $34 million annually to provide access to in-vitro fertilization for almost 1,800 BC families
- $653 million in federal funding for free medications for diabetes and hormone replacement therapy.

Senior Care

- $447 million over three years to support health services for seniors outside hospital setting and improving the safety and quality of long-term care facilities. **[CRHD?]**
- $35 million over three years to the Ministry of Housing and Municipal Affairs to support Independent Living BC. This funding is to provide rental housing support for low and moderate income seniors who require assistance to live independently. **[CRHC?]**

Mental Health and Addictions

- $131 million for intensive mental-health and addictions treatment, including spaces for involuntary care in Prince George, Surrey and Maple Ridge **[municipal impacts?]**

K-12 Education

- $634 million over three years to help give children and youth supportive and inclusive learning environments.
  - $167 million investment in the Classroom Enhancement Fund for more teachers as well as special education teachers and teacher psychologists and counsellors
- $6 million for First Nations reciprocal tuition for students attending First Nations schools. **[FNR]**

- $3.9 billion over three years for seismic replacements and upgrades as well as projects to address enrolment growth in B.C.'s fastest-growing communities.

Child Care

- $330 million lift to ChildCareBC to stabilize the programs and services that families rely on as government works to modernize BC's childcare system.
- During stabilization period the Province will pause enrolment of new providers into the Operating Funding Model and the $10 a Day ChildCareBC program.
- $25 million capital and operating over the next three years to expand childcare programs **[municipal impacts/CRD?]**:
    - $5 million in initial capital funding from the Ministry of Infrastructure
    - $20 million in operating funding over three years from the Ministry of Education and Child Care.

Children and Youth with Support Needs

- $475 million in new funding over three years for children and youth with disabilities.
    - BC Children and Youth Disability Benefit – provide direct funding for approximately 12,000 families of children with significant disabilities who require higher and individualized support.
    - BC Children and Youth Disability Supplement – up to $6,000 per year to ease financial pressures for low- and middle-income families.
    - 40% expansion in community-based services, including increased behavioural and mental-health supports.

Children and Youth in Care and Alternative Care

- $478 million over three years to support children in government care or who are placed with a family member or someone with an established relationship.

Post-Secondary Education and Skills Training

- $241 million over three years to double funding for SkilledTradesBC
- $30 million will establish dedicated funding to train highly qualified professionals by adding specialized streams to existing programs, to accelerate growth in technology-related degrees
- $12 million over three years to enhance the BC Employer Training Grant
- $4.4 billion in capital for post-secondary institutions.
    - $150 million to expand the Engineering and Computer Science building and construct a new research and structures lab at UVIC (completion date 2026)
    - $155 million for Camosun College Student Housing (completion date 2028)

Community Living BC

- An additional $252 million over three years to Community Living BC to support more than 32,000 adults with developmental disabilities.

2. Investing in BC's Future

Budget 2026 advances economic security by accelerating key projects, attracting investment, fostering innovation and expanding trades training opportunities for British Columbians.

Creating Opportunities for Skill Training

- $283 million over three years through the Look West: Jobs and Prosperity for a Stronger BC and Canada to deliver major projects, create good jobs and strengthen BC **[municipal/EA economic development?]**
    - $241million over three years for SkilledTradeBC
    - $30 million to train highly qualified professionals by adding specialized streams to existing programs, including engineering, geology, computer science, biology and aerospace
    - $12 million over three years to enhance the employer training grant

Encouraging Innovation and Investment

- $400 million over three years in the new BC Strategic Investments Special Account to attract investments around clean energy, value add forestry, manufacturing and responsible mining, life science, AI and quantum, marine sector and clean technology. **[municipal/EA economic development?]**
- $40 million over three years to remove barriers and reduce duplication in permitting across the natural resource and tourism sectors **[municipal/EA economic development?]**
- $50 million in new and reallocated funding to stabilize the forestry sector, protect jobs and help communities adapt. **[municipal/EA economic development?]**
- $15 million to be released to key organizations in 2025-26:
    - 5 million to the First Nations Forestry Council to continue Indigenous Forestry Scholarships and expand First Nations participation **[FNR]**
    - $5 million to the Wildfire Reduction Equipment Support Trust to help logging contractors purchase specialized fibre-recovery equipment
    - $5 million to the Forestry Service Providers Compensation Fund to assist contractors unpaid due to tenure-holder insolvency
- $20 million allocated to the Northern Development Initiative Trust to support employers and workers in forestry and steel, complementing employment services provided through WorkBC.
- $35 million Clean Industry Fund to support projects that reduce GHG **[municipal/EA economic development?]**
- Temporary 15% Manufacturing and Processing Investment Refundable Tax Credit for businesses investing in buildings, machinery and equipment used in manufacturing and processing. **[municipal/EA economic development?]**
- Extends the Shipbuilding and Ship Repair Industry Tax Credit until the end of 2027 **[municipal/EA economic development?]**

Disaster Resilience

- $70 million over three years for Disaster Resilience and Innovation Fund to mitigate the impact of changing climate. **[municipal/EA?]**
- $15 million to recapitalize the FireSmart Community Funding and Supports program, helping local governments and First Nations enhance wildfire preparedness through training, equipment, bylaw updates, and home hardening. **[municipal/EA/CRD?]**

First Nations Equity Financing Program **[FNR]**

Starting in the spring of 2026, the program will enable First Nations to participate as equity partners in major projects across British Columbia through provincial loan guarantees and strategic partnerships.

- Backed by a $1 billion cumulative loan guarantee limit, the program will use the First Nations Equity Financing Special Account to support investment in energy and other sectors where there is shared provincial interest.
- Will be delivered in collaboration with First Nations, private lenders, businesses, and the federal government, and align with both First Nations and provincial priorities.

Housing

The provincial government is slowing the pace of delivering on its housing strategy and will re-allocate $1.4 billion from it over the three years of the fiscal plan. **[CRHC/municipalities]**

- The Community Housing Fund has been closed indefinitely. Local governments with pending applications are being contacted regarding the status of their projects.
- Over $900 million is being reinvested to support existing programs, including a partnership with the Musqueam, Squamish, and Tsleil-Waututh Nations to support thousands of new below-market homes. **[FNR]**
- Specific capital projects are being delayed or "re-paced".

Taxpayer Supported Capital Spending

Budget 2026 capital plan includes $38 billion over next three years:

- $3.9 billion invested in K-12 schools for seismic replacements, upgrades and for projects associated with enrolment growth
- $4.4 billion for post-secondary institutions
    - $150 million for the expansion of UVic Engineering and Computer Science building and the new HighBay Research and Structures Lab (expected completion 2026) **[municipality – in region highlight]**
    - $155 million for Camosun College – Student Housing (expected completion 2028) **[municipality – in region highlight]**
    - $178 million for the expansion of UVic student housing (expected completion 2034)
- $11.1 billion for expanding and upgrading health facilities
    - $76 million for VGH – Electrical Energy Centre (expected completion 2029) **[municipality – in region highlight]**
    - $325 million for Western Communities Long-term Care (expected completion 2029) **[municipality – in region highlight]**
- $13.8 billion for supporting transportation. Although the Hwy 1 Goldstream Safety Improvements project was canceled, two other projects of regional significance continued to receive funding.
    - $10 million to complete the Hwy 17 Keating Cross Overpass project (expected completion 2026) **[municipality – in region highlight]**
    - $95 million for Hwy1 Bus on Shoulder McKenzie to Colwood Interchange (expected completion 2027) **[municipality – in region highlight]**
- $2.7 billion invested in a mix of shelter space, supportive, affordable and near-market rental housing.
    - $153 million for 926-930 Pandora project (expected completion 2029) **[CRHC]**.

3. Updating the Tax System

The elimination of Carbon tax combined with Climate Action Tax Credit resulted in net fiscal shortfalls of $2.1 billion in 2026/27, rising to $2.6 billion by 2028/29. Budget 2026 proposes to partially offset this gap through targeted tax measures.

Income Tax

- Increase lowest personal income tax rate from 5.06% to 5.6% and temporarily freeze personal income tax brackets and non-refundable credits
- Tax Credit for that may be claimed for Volunteer Firefighters and Search and Rescue Volunteers was increased from $168 to $336.

Property Tax Deferment Program

- Property Tax Deferment interest rate structure is shifting from simple to compound interest. Effective 2026, the rate will increase to prime plus 2% (compounded monthly) for both the Regular Program (seniors/disabilities) and the Families with Children program. **[Housing]**

Property Transfer Tax

- The property transfer tax exemption for purpose-built rentals has been expanded, retroactively effective to January 1, 2025. **[Housing]**

Provincial Rural Area Property Tax

- Starting 2026, rural property taxes will increase based on the three-year average growth in BC's nominal GDP (the total value of goods and services in the economy, including inflation). **[Housing]**

Speculation and Vacancy Tax

- Increases to the speculation and vacancy tax rates. The rate for foreign owners rises from 3% to 4% of their home's value, and from 0.5% to 1% for Canadian citizens and permanent residents. The increase takes effect January 1, 2027. **[Housing]**

School Tax

- Starting in 2027, the province is increasing the additional school tax on high-value residential properties
    - For the portion of a home's value between $3 million and $4 million, the tax rate rises from 0.2% to 0.3%.
    - For the portion of value above $4 million, the rate rises from 0.4% to 0.6%.

4. Making Communities Stronger, Safer

Community Safety

Budget 2026 invests $139 million in new funding over three years to reduce repeat, violent offending and chronic property crime, and support timely access to justice; **[PPS/municipalities]**

- $73 million to continue to improve access to the justice system and support court
- operations, including sheriff recruitment and retention, Crown counsel, the judiciary,
- legal aid, and the BC Prosecution Service
- $16 million to establish a Chronic Property Offending Intervention Initiative that
- strengthens monitoring and enforcement for crimes such as vandalism and shoplifting hurting businesses
- $26 million for the Repeat Violent Offending Intervention Initiative
- $24 million for the continuation of the Special Investigation and Targeted Enforcement program and the Community Safety and Targeted Enforcement program

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REPORT TO HOSPITALS AND HOUSING COMMITTEE
MEETING OF WEDNESDAY, MARCH 4, 2026

SUBJECT **Options for Immediate Actions to Advance Supportive Housing and Sheltering**

ISSUE SUMMARY

This report outlines options for immediate actions to advance supportive housing and sheltering spaces in municipalities across the region. It also provides a high-level overview of the Capital Regional District's (CRD) relevant service and legislative authorities related to supportive housing and sheltering.

BACKGROUND

On December 10, 2025, the Honourable Christine Boyle, Minister of Housing and Municipal Affairs, presented to the CRD Board on a regional approach to homelessness and sheltering. The Minister called for more supportive housing and sheltering facilities outside the City of Victoria and emphasized the importance of a coordinated, region-wide response to homelessness. During a question-and-answer period, the Minister noted that communities have a role in identifying suitable land for supportive housing and sheltering. The Minister further indicated that where appropriate sites are identified, the Province would welcome engagement and that provincial resources may be available to support such projects.

At this same meeting, CRD staff presented a report summarizing recent regional engagement on the CRD's potential role in advancing supportive housing and sheltering objectives. The staff report provides an overview of the CRD's current role in regional homelessness and the actions that are being undertaken under the CRD's mandate and authority. The engagement involved a wide range of partners - including non-profit housing providers, social service organizations, community partners, municipal staff, and those with lived and living experience - to gather perspectives on service gaps, barriers, and opportunities to inform potential future actions for the CRD pertaining to homelessness. The engagement identified key roles that could be incorporated into an update of the Regional Housing Affordability Strategy (RHAS) to support a coordinated regional response to homelessness and housing affordability. Work is ongoing to update the RHAS**,** which is expected to be presented to the Board in September 2026.

Three key potential roles emerged from this engagement and were captured in the December 10 report:

1) **Regional alignment**: Aligning jurisdictions, partners, and strategies across the region is essential to effective coordination in addressing homelessness.
2) **Strengthened housing and service capacity**: A coordinated response must reflect the unique context of each jurisdiction and leverage local experience addressing complex health and social issues, coordination, while breaking down service silos, reducing redundancies, and using resources effectively.
3) **Improved regional data systems**: Accessible, real-time, and up-to-date data on housing and services supports a coordinated approach. It helps identify gaps, streamline access for people experiencing homelessness, and enables communities to track individuals, document needs, prioritize housing, and connect people to appropriate supports.

Following the presentation of the report, the CRD Board directed staff to incorporate these key roles into the ongoing development of the RHAS. The Board also approved the following motion:

> *"And that staff be further directed to report back to the Board at its March 2026 meeting on options for immediate actions to advance supportive housing and sheltering spaces in municipalities across the region."*

ALTERNATIVES

Alternative 1
The Hospitals and Housing Committee recommends to the Capital Regional District Board (CRD):
1. That the CRD Chair, on behalf of the CRD Board, sends a letter to member municipalities (Appendix A) requesting that they identify potential sites for supportive housing and sheltering and report this information to the Province; and
2. That the CRD Chair, on behalf of the CRD Board, sends a letter to the Minister of Housing (Appendix B) requesting continued provincial support and direction to advance the Mount Tolmie Project, including clarification of next steps and timelines.

Alternative 2
That this report be referred to staff for additional information based on the Hospitals and Housing Committee's direction.

IMPLICATIONS

Service Delivery Implications:
Since 2019, the CRD has served as the Community Entity (CE) for the federally funded Reaching Home Program (RHP) within the Victoria Census Metropolitan Area (CMA). The RHP is a community-based program that helps prevent and reduce homelessness across Canada by providing funding to urban, Indigenous, rural, and remote communities to address local homelessness needs. The RHP aligns with the goals of the National Housing Strategy to support the most vulnerable Canadians in maintaining safe, stable, and affordable housing and to reduce chronic homelessness nationally by 50% by 2028.

Between 2019 and 2028, the CRD will administer approximately $27.9 million (M) in RHP funding. For the current 2025–2026 fiscal year, 18 projects in the Victoria CMA are supported through the program (see Appendix C for a full list of projects).

A call for proposals for the 2026–2028 funding period, providing over $5.4M, was issued in December 2025. CRD staff have received 24 applications from community partners totalling over $13.1M. Applications are currently under review, and funding agreements are being implemented with selected projects in accordance with RHP administrative requirements. The CRD team administering the RHP are currently at full capacity and would require additional staffing to implement any further initiatives advancing supportive housing and sheltering.

Intergovernmental Implications

Request to Member Municipalities:
An immediate proposed action to advance supportive housing and sheltering in municipalities across the region is to advance a letter (suggested wording attached as Appendix A) from the CRD Board Chair to member municipalities. The draft letter requests that municipalities work to identify publicly owned or otherwise viable lands or facilities within their jurisdictions that may be suitable for supportive housing or sheltering. Municipalities are encouraged to report any identified

sites directly to the Province, consistent with the Minister's suggestion from the December 2025 presentation to the CRD Board.

Letter to the Honourable Christine Boyle, Minister of Housing and Municipal Affairs:
A second proposed immediate action to advance supportive housing and sheltering in municipalities across the region, is to advance a letter (suggested wording attached as Appendix B) from the CRD Board Chair to the Minister of Housing and Municipal Affairs. The letter thanks the Minister for her presentation and requests continued provincial support for the Mount Tolmie Project, located in the District of Saanich, including a request that the Province provide clarification on timelines and next steps to advance the project.

The Mount Tolmie Project, which is being developed in partnership between the Capital Regional Hospital District (CRHD), BC Housing and Canada Mortgage and Housing Corporation, will convert the former Mount Tolmie Hospital into approximately 50 units of BC Housing-funded deeply affordable rental housing with on-site support services. In December 2023, the CRHD approved a contribution of $10M through the Regional Housing First Program (RHFP), enabling purchase of the land and development of units. Key milestones achieved to date include:

- May 2022: Letter of Intent between BC Housing and the CRD confirming the parties' mutual intent to enter into a formal agreement to acquire the property through the RHFP.
- October 2022: CRHD Board authorized Chief Administrative Officer to purchase the property and enter a 20-year lease with BC Housing to renovate and operate the housing.
- December 2023: CRHD approved the $10M necessary to acquire the lands under the RHFP.
- November 2024: CRHD acquired lands and improvements at 3690 Richmond Road, Saanich.
- December 2024: CRHD and BC Housing executed a 20-year lease at a nominal value where BC Housing agreed to undertake necessary renovations within two years and then operate the housing.

As of January 2026, BC Housing staff have shared that they are currently awaiting approval, but that the high cost of renovation and the 20-year timeframe are presenting challenges for their ministry partners. Therefore, BC Housing is unable to provide a timeline for project approval or for construction to commence on the renovations.

As the project's progression depends on provincial action, the letter acknowledges the Minister's commitment to collaboration, reiterates the CRD's interest in advancing the project promptly, and requests clarification on the timelines and next steps to move the project forward.

Provincial Alignment Project:
Through the RHP, CRD staff are participating in the Alignment Project, a joint federal-provincial-community initiative launched in 2024 by BC Housing, Housing Infrastructure and Communities Canada, and Reaching Home CEs in British Columbia. This project is being implemented in phases across the province to make changes to existing Coordinated Access (CA) processes and expand the use of the Homeless Individuals and Families Information System (HIFIS).

The project intends to bring greater coordination to the many roles, responsibilities, technology, and tools across programs that support people experiencing or at risk of homelessness, ensuring they operate in a more integrated and effective way.

A key component of the Alignment Project is the creation of the Homelessness Response Leadership Table (HRLT). This table will support regional partners with planning, implementation, reporting, and aligning funding streams to prevent and reduce homelessness, helping to coordinate a regional approach to homelessness. A focus of the HRLT is to help guide changes to existing CA processes and the use of HIFIS across the region. Through its role as a CE, the CRD supports the work of the HRLT in accordance with the administration requirements set out in the RHP. The table is co-chaired by staff-level representatives from the CRD, BC Housing, and the Victoria Native Friendship Centre (VNFC), with additional members including municipal, provincial, and non-profit executives from the region.

Legal Implications
CRD staff engaged external counsel to conduct a legal review to clarify the CRD's authority related to supportive housing and sheltering.

In general, the opinion confirms staff's understanding of the relevant service authorities:

1. The Land Assembly, Housing and Land Banking Service authorizes long-term development of housing projects. This service could be used to purchase land, which then could be leased to an operator for direct delivery of support services or banking the land for future development. However, the service cannot fund the stand-alone construction of shelters or the immediate direct delivery of services to unhoused individuals.
2. The Capital Region Housing Corporation (CRHC) may participate in development of supportive housing projects but does not have authority to provide direct services to individuals experiencing homelessness under its Articles of Incorporation. It has no separate funding source, beyond rents or reliance on the Land Assembly, Housing and Land Banking Service funding.
3. The Regional Housing Trust Fund can provide capital funding for housing projects, which could include housing with support services. The current purposes of the service do not include the funding of emergency shelters.
4. The CRD's Community Health Service could support direct provision and administration of community health services to address health needs of the unhoused population but would require the authorization of the Minister of Health prior to service delivery.
5. The CRD's Emergency Management powers could be used, with agreement amongst all municipalities, to develop a regional strategy to support the unhoused in an emergency. Homelessness on its own, absent of a disaster, is not enough to declare a state of emergency.
6. The CRD's corporate power of assistance may be used to provide funds in the form of grants to community organizations or projects to support work with the unhoused population, which may provide funds to support individuals with supportive housing needs. A service would need to be identified (such as Community Health) which could tie the form of assistance to the purpose of the service.

The CRD and the CRHC have limited authority to take additional actions in the immediate to near term to advance supportive housing and sheltering spaces in the region. Any additional work in this area may require amending existing or establishing new service authorities as well as additional staffing capacity and resources to advance.

Financial Implications:
No new or additional resources are available to support actions beyond those identified in this report. CRD staff administering the RHP are at full capacity and would require additional staffing to support any further actions. Any initiative requiring additional funding would need to be considered through the CRD's future financial planning process.

CONCLUSION

This report outlines two immediate actions to advance supportive housing and sheltering in the region: engaging municipalities to identify potential sites and seeking continued provincial support for the Mount Tolmie Project. The CRD and CRHC have limited authority to advance initiatives in the immediate to near term specific to supportive housing and sheltering for households experiencing homelessness, and any further work in this area may require amending existing or establishing new service authority. Both of the actions identified in this report align with the approach outlined by the Minister on December 10 to increase housing options with on-site support services outside the region's core. Any additional actions would likely require additional staffing capacity and resources to advance.

RECOMMENDATION

The Hospitals and Housing Committee recommends to the Capital Regional District Board (CRD):

1. That the CRD Chair, on behalf of the CRD Board, sends a letter to member municipalities (Appendix A) requesting that they identify potential sites for supportive housing and sheltering and report this information to the Province; and
2. That the CRD Chair, on behalf of the CRD Board, sends a letter to the Minister of Housing (Appendix B) requesting continued provincial support and direction to advance the Mount Tolmie Project, including clarification of next steps and timelines.

Submitted by:	Don Elliott, BA, MUP, Senior Manager, Regional Housing
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS:

Appendix A: Draft CRD Request for Municipal Supportive Housing and Shelter Site Identification
Appendix B: Draft Letter to the Honourable Christine Boyle, Minister of Housing and Municipal Affairs
Appendix C: Reaching Home Program Funded Sub-Projects: 2024-2026

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[Date]

File:

Mayor and Council
[Municipality Name]
[Address]
[City, Postal Code]

Dear Mayor and Council:

RE: POTENTIAL SITES FOR SUPPORTIVE HOUSING AND SHELTERING

At its December 10, 2025, meeting, the Capital Regional District (CRD) Board received a report on Regional Engagement on Supportive Housing and Sheltering (attached). At the December meeting, the Honourable Christine Boyle, Minister of Housing and Municipal Affairs, presented on a Regional Approach to Homelessness and Sheltering. The Board subsequently directed staff to report back in March 2026 on immediate actions to advance supportive housing and sheltering across municipalities in the region.

During her presentation, Minister Boyle emphasized the importance of locating supportive housing and sheltering facilities outside the City of Victoria and noted that there may be resources available to support such projects. She advised communities could identify potential sites within their jurisdictions suitable for the development of supportive housing and sheltering and report them to the Province.

As an immediate action, and to support the needs of individuals experiencing homelessness and housing precarity across the capital region, the CRD Board is requesting that member municipalities undertake an internal review to identify any publicly owned or otherwise viable lands or facilities that could be considered as suitable for supportive housing or sheltering. This may include surplus or underutilized municipal lands, or sites that align with local planning objectives and growth strategies. Municipalities are encouraged to report any identified sites directly to the Ministry of Housing and Municipal Affairs, through the Minister's office, and to BC Housing, through Development Strategies:

Hon. Christine Boyle
Minister of Housing and Municipal Affairs
Parliament Buildings
Victoria, BC V8V 1X4
HMA.Minister@gov.bc.ca

BC Housing Development Strategies
Suite 1701-4555 Kingsway
Burnaby, BC V5H 4V8
dev-strategies@bchousing.org

Reporting potential sites directly to the Province helps ensure local priorities are clearly communicated and enables provincial resources to be aligned effectively with regional needs and opportunities.

Draft for Consideration

The CRD remains committed to supporting regional coordination and information sharing as this work advances. Should your staff require additional context or access to the regional data as may be available, we would be pleased to help facilitate those connections.

Thank you for your continued leadership and collaboration as we work together to expand housing options for residents across the region.

Sincerely,

Chair, Capital Regional District Board

cc: CRD Board
Ted Robbins, Chief Administrative Officer, CRD
Minister of Housing and Municipal Affairs
BC Housing Development Strategies

Attachment: What We Heard: A Report of the Findings from the Capital Regional District's Engagement on Sheltering and Supportive Housing

Draft for Consideration

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[Date]

File:

Minister of Housing and Municipal Affairs
[Address]
[City, Province Postal Code]

Dear :

RE: MOUNT TOLMIE PROJECT

On behalf of the Capital Regional District (CRD) Board, I would like to extend sincere appreciation for your presentation to the Board on December 10, 2025. Your willingness to engage directly with regional directors and outline provincial housing priorities was greatly valued. The dialogue that followed underscored the importance of continued collaboration between different orders of government as we work together to address the housing challenges throughout our region and across our province.

Your presentation outlined the critical role of supportive housing in the Province's response to the housing crisis, and Board members welcomed the opportunity to discuss how provincial initiatives intersect with regional needs and ongoing CRD efforts. You also emphasized the importance of locating supportive housing facilities outside the City of Victoria and noted that the Province may have resources available to support the development of such projects.

As part of our ongoing partnership, the Board wishes to highlight the importance of continued provincial support for the Mount Tolmie Project, located in the District of Saanich. This project is to provide up to 50 deeply affordable rental homes with on-site support services in partnership with BC Housing. In December 2023, the Capital Regional Hospital District (CRHD) approved a $10 million (M) investment through the Regional Housing First Program (RHFP) for the acquisition of Mount Tolmie Hospital, enabling the purchase of the land by the CRHD. The lands were then leased to BC Housing for a nominal amount to support the creation of 50 homes through a renovation undertaken by BC Housing. The RHFP is a partnership between the CRD, BC Housing and Canada Mortgage and Housing Corporation (CMHC) that required that construction be started by December 31, 2025.

The Mount Tolmie Project will directly support the approach you encouraged by locating much-needed housing with on-site support outside the region's core. In support of this project, significant milestones have been achieved, including:

- **May 2022** - A Letter of Intent between the CRD and BC Housing was executed, confirming the parties' mutual intention to enter into a formal agreement to acquire the property through the RHFP.
- **October 2022** - The CRHD Board authorized the Chief Administrative Officer to purchase 3690 Richmond Road and to execute a 20-year Lease and Operator Agreement, which obligates BC Housing to substantially complete renovations no later than two years following commencement of the lease.

Draft for Consideration

- **December 2023** - The CRHD approved a $10M funding contribution via the RHFP for the acquisition of the Mount Tolmie Hospital, enabling the purchase of the land under the terms of the RHFP.
- **November 2024** – CRHD acquired lands and improvements at 3960 Richmond Road, Saanich.
- **December 2024** - The CRHD entered a 20-year lease with BC Housing for a nominal amount, which requires construction to be substantiality complete within two years to convert the existing structure into approximately 50 rental homes.

The project now awaits next steps from BC Housing and the Province. Throughout 2025, CRD staff sought confirmation from BC Housing regarding the anticipated construction start date. In November 2025, BC Housing staff advised that the Mount Tolmie Project would not meet the required construction start date of December 31, 2025.

Given the CRD's significant financial commitment, the acquisition of the property, and the project's alignment with provincial priorities, the CRD Board welcomes provincial support in clarifying next steps and establishing timelines to advance the project under the lease agreement that was entered into in December 2024. Timely provincial direction and coordination with BC Housing will be essential to avoid further delays and to maintain compliance with the RHFP funding agreements and associated program requirements.

Our Board values your commitment to working collaboratively with the CRD and remains eager to continue this project with the Ministry of Housing and Municipal Affairs. Should you or your staff wish to discuss the Mount Tolmie Project or broader regional housing priorities, CRD staff would be pleased to arrange a follow-up meeting.

Thank you again for your leadership and continued partnership with the CRD.

Sincerely,

Chair, Capital Regional District Board

Draft for Consideration

Reaching Home Program Funded Sub-Projects: 2024-2026

Non-Profit Organization	*Program*	*Program Description*
Victoria Women's Transition House Society	Homelessness Prevention Project	Supports women survivors of intimate partner violence by providing temporary financial assistance for housing-related costs.
Sooke Shelter Society	Outreach Team	Provides housing support, including prevention and housing setup services, to Sooke residents experiencing or at risk of homelessness.
John Howard Society - Victoria	Housing Access Team (HAT)	John Howard Society provides housing access, landlord liaison and support for individuals in moving to, and stabilizing in permanent independent housing.
Pacifica Housing Advisory Association	Streets to Homes	Funds housing outreach workers to help clients with chronic or episodic homelessness secure and maintain market housing.
Beacon Community Association	Homelessness Prevention Fund	Beacon Community Association provides a one-time emergency assistance subsidy for individuals and families who are in financial threat of losing their housing.
Victoria Cool Aid Society	Towards Health and Wellbeing Through Cultural Community	Funds two fulltime Indigenous Cultural Liaisons who connect Indigenous clients to a variety of cultural activities, Elders, clinical services, life skills education and supports.
Threshold Housing	Youth Engagement for Brighter Futures	Threshold Housing is funded to provide a youth transitional housing program, supporting at-risk youth between the ages of 16 to 24.
PEERS Victoria Resources Society	Housing Outreach & Support for Sex Workers and Connected Community	Supports clients in finding and maintaining affordable housing and administers 14 housing subsidies on behalf of BC Housing.
Burnside Gorge Community Association	Supporting Families Transitioning to Permanency	Provides supports to families who are at risk of or experiencing homelessness.
Victoria Native Friendship Centre	Properties, Homes & Living Supports	Operates housing and provides a variety of services to individuals at risk of or experiencing homelessness including application support, budgeting, and advocacy.

Reaching Home Program Funded Sub-Projects: 2024-2026

Non-Profit Organization	***Program***	***Program Description***
Threshold Housing Society	Scattered Housing for Youth (SHY)	Provides housing and supports to youth aged 16-25 in apartments across the capital region.
Capital Regional District	CAA Planner	Funds one fulltime Coordinated Access & Assessment Planner to support in administration and community liaison.
Pacifica Housing Advisory Association	Community Connections Program	A proactive, trauma-informed homeless prevention program within Pacifica Housing's subsidized independent-rental housing portfolio of 28 buildings/1,084 units in the CRD.
Beacon Community Association	Program Coordinator-Mirrors	Integration of a Program Coordinator to the Mirrors Supportive Housing Program for young adults between 19 and 27 years of age, will increase cultural connections, life-skill enhancement and increase the confidence and resilience of participants through group and individualized programming.
Community Social Planning Council	Point in Time (PiT) Count	In partnership with the CRD, the PiT Count includes an enumeration of people experiencing homelessness in the Greater Victoria region.
Community Social Planning Council	Youth ID Clinics	Provides monthly drop-in identification clinics for Indigenous youth and/or youth experiencing complex health issues who are under 25 years old, as well as cover ID fees.
Victoria Brain Injury Society	Housing Outreach Program (HOP)	Provides access to safe and affordable housing supports for individuals affected by brain injuries. Through financial aid, home resources, and training, HOP addresses housing challenges, empowering survivors with communication, confidence, and tenancy skills.
Community Social Planning Council	Eviction Prevention Grant	Provides grants to households at imminent risk of homelessness through the provision of emergency financial assistance for eligible households where a nominal one-time grant can prevent eviction (i.e., rental arrears) for the foreseeable future.

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REPORT TO PLANNING AND PROTECTIVE SERVICES COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 25, 2026

SUBJECT **Regional Growth Strategy Indicators Report**

ISSUE SUMMARY

To receive the Regional Growth Strategy (RGS) Indicators Report for 2024.

BACKGROUND

The *Local Government Act* (*LGA*) section 452 sets out requirements for regional districts with adopted regional growth strategies. Specifically, a regional district must:

a) Establish a program to monitor RGS implementation and the progress made towards its objectives and actions; and,
b) Prepare an annual report on that implementation and progress.

The RGS Indicators Report was developed in 2019 to support consistent annual reporting and meet legislative requirements. The report consists of 19 indicators that measure progress towards achieving RGS targets and objectives. Each indicator includes a description of what is being measured, why it is important and a discussion of trends. Criteria for selection of indicators included: relevance, data availability, accuracy, cost, and effort. While many indicators use data that is available annually, some rely on Census data that is only available every five years. Changes in year-to-year performance do not always equate to a long-term trend. It may take several years of data collection to reliably identify a trend.

This report is based on data available for the 2024 reporting year (January–December 2024). In this reporting year, 14 of the 19 indicators were updated with new data. Of the indicators not updated this year, four are reliant on Census data (next conducted in 2026), and one is based on the Origin Destination Household Travel Survey (next conducted in 2027).

This year, three indicators have seen changes to their performance meter (see Appendix A, page 1). Waste stream: solid waste disposal (2.2a), Average residential water consumption (2.2b), and Increase supply of affordable housing (3.2d) have each improved.

See Appendix A for the report and detailed information about the new data.

The report will be posted on the Capital Regional District's (CRD) website. A copy of the report will be sent to municipal councils and the Juan de Fuca Electoral Area Director.

IMPLICATIONS

Alignment with Board & Corporate Priorities
Annual indicator reporting addresses the Planning Community Need in the 2023-2026 CRD Corporate Plan. Initiative 8a-2 is to assess the need for an update to the Regional Growth Strategy. Annual monitoring contributes to this initiative by identifying progress being made toward RGS implementation and alerting the region to a need for change if progress is not being seen. Additionally, the indicators provide insight into progress on other Board priority areas such as transportation, housing and climate action.

Alignment with Existing Plans & Strategies
In addition to the RGS, indicators are updated as needed to align with a variety of guiding documents, including the Regional Transportation Plan, Parks and Trails Strategic Plan and the Regional Water Supply Strategic Plan.

Intergovernmental Implications
Following receipt by the CRD Board, copies will be forwarded to municipal councils.

Regional Growth Strategy Implications
Achieving RGS objectives requires collaborative partnerships between local, regional and provincial levels of government, each with specific jurisdictional authorities. The RGS indicators reveal how we are doing as a region rather than the performance of a specific CRD service. The region's growth management approach, policies and targets are to be reevaluated every five years to help the CRD Board in its consideration of the need to update the RGS. The upcoming five-year milestone is in 2026. Staff are currently undertaking studies that will inform the need for and scope of a potential RGS update in 2026.

There are several RGS policy areas where indicators suggest a need to closely watch for progress.

1. From a growth management and transportation perspective, 2024 saw a drop in the number of net new dwelling units in areas with greater than 42% active transportation use.

   In total, 4,990 new dwellings were completed in 2024. Of these, 90% (4,478 total) were in areas that do not meet the 42% active transportation use threshold, while 10% (512 total) were in areas that meet the target. This is compared to 2023, in which 4,456 new dwellings were completed, of which 85% were in areas that do not meet the 42% active transportation use threshold, while 15% were in areas that do meet that target. This ongoing trend emphasizes the amount of new growth occurring outside of the core area.

   It should be noted that areas meeting the 42% active transportation target are updated based on Census data every five years, while dwelling counts are updated yearly.

2. From a housing affordability perspective, the region is making steady progress to increase the supply of affordable housing. Between March 31, 2023, and March 31, 2024, the region added 960 subsidized housing units in the Growth Metropolitan Policy Area (GMPA) for a total of 15,222 units. This is a significant increase from the 490 units completed in the previous reporting period.

3. Housing vacancy rates are exhibiting variable conditions, suggesting that the rental market is entering a state of adjustment. The vacancy rate is measured by grouping rental units into four equal rental rate quartiles, illustrating vacancy by price range. In the lowest quartile, vacancy dropped to 0.2% (2024) from 0.7% (2023). In the second lowest quartile, vacancy dropped to 0.7% (2024) from 2.5% (2023). Meanwhile, in the third quartile, vacancy rose to 3.1% (2024) from 1.1% (2023) and in the highest quartile, vacancy rose to 6.6% (2024) from 1.8% (2023).

It should be noted that this data is from a point-in-time count conducted in October 2024 by the Canadian Mortgage and Housing Corporation (CMHC). Current conditions are likely reflecting outcomes related to recent housing legislation and new housing supply (which rents at higher rates). Additionally, the impact of policy changes by the federal government for international students and overall immigration numbers will be reflected in future reporting years.

4. From an environment and infrastructure perspective, in 2024 the percentage of businesses in compliance with the Source Control Bylaw increased to 93% which exceeds the target of 90% compliance.

The solid waste disposal rate decreased from 382 kg/capita in 2023 to 338 kg/capita in 2024, surpassing the 350 kg/capita goal. This is significantly lower than the provincial average of 479 kg/capita (2022).

The average residential water consumption has decreased from 231.1 litres daily per capita (2023) to 213.5 litres daily per capita (2024). This is now below the 2021 Canadian average consumption rate.

Service Delivery Implications
The legislation stipulates that all related services undertaken by a regional district after the Board has adopted a regional growth strategy must be consistent with its RGS. Any adjustments to service levels in support of achieving RGS objectives can be considered through the CRD's established service planning and budgetary processes. Based on current data, no items require adjustment.

CONCLUSION

The RGS Indicators Report monitors the region's annual progress towards the targets outlined in the RGS. For this reporting year, 14 of the 19 indicators were updated with new data. The RGS Indicator Report will be posted on the CRD website and forwarded to municipal councils.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Patrick Klassen, MCIP, RPP, Senior Manager, Regional Planning and Transportation
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: RGS Indicators Report for 2024

Appendix A

Regional Growth Strategy Indicators Report for 2024

Making a difference...together

Prepared by Regional Planning and Transportation
February 2026

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The Regional Growth Strategy (RGS)

The RGS is a framework developed by municipalities and the regional district to address how communities will work together to enhance regional quality of life and social well-being. It is a requirement of provincial legislation.

The provincial government created the growth strategy legislation to "promote human settlement that is socially, economically and environmentally healthy and that makes efficient use of public facilities and services, land and other resources".

The RGS also includes policies, actions and targets for the reduction of greenhouse gas emissions. The strategy was developed with significant public and stakeholder involvement and responds to the regional vision of a livable community that stewards the environment and natural resources with care.

The RGS Indicator Report

A robust monitoring program helps the region measure progress towards achieving RGS goals and objectives.

Wherever possible, indicators with data available on an annual basis were selected. However, for some indicators, information is only available through census data which is updated every five years.

How to use this report

For each indicator, four key questions are answered:

1. What is being measured?
2. Why is the indicator important?
3. What is the target/desired trend?
4. How are we doing?

Indicator performance is described relative to a goal or baseline year. However, it is important to note that changes in year-to-year performance do not always equate to a long-term trend.

While performance in any given year may be positive or negative, it may take many years of data to reliably identify a trend. Where possible, trend lines are included in the graphs to illustrate indicator trends.

Data updated for 2024

This report is based on data available for the 2024 reporting year (January to December 2024). In this reporting year, 14 of the 19 indicators were updated with new data.

This year, three indicators have seen positive changes to their performance metre *(see page 1)*:

1. Waste stream: solid waste disposal (2.2a)
2. Average residential water consumption (2.2b)
3. Increase supply of affordable housing (3.2d)

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RGS INDICATORS – AT A GLANCE

1.0 Managing and Balancing Growth

1.1 Keep Urban Settlement Compact

1.1a Number of net new dwelling units in areas where more than 42% walk/bike/bus to work

1.1b Hectares added to the Urban Containment Policy Area (UCPA) growth boundary

1.2 Protect the Integrity of Rural Communities

1.2a Percentage of net new dwellings built outside the UCPA

1.2b Net new dwelling units in East Sooke and Otter Point Official Community Plan (OCP) areas

2.0 Environment and Infrastructure

2.1 Protect, Conserve and Manage Ecosystem Health

2.1a Total Regional Park land acquired

2.1b Percentage of the Regional Trail Network completed

2.1c Compliance with Source Control Bylaw

2.1d Number of stormwater discharges with a high public health concern

2.2 Deliver Services Consistent with RGS Objectives

2.2a Waste stream: solid waste disposal*

2.2b Average residential water consumption*

3.0 Housing and Community

3.2 Improve Housing Affordability

3.2a Reduce core housing need **

3.2b Average rent for two-bedroom apartment

3.2c Vacancy rate by rental price quartiles

3.2d Increase supply of affordable housing*

4.0 Transportation

4.1 Improve Multi-Modal Connectivity and Mobility

4.1a Percentage of total trips made by walking, cycling and transit in the Growth Management Planning Area (GMPA) **

5.0 Economic Development

5.1 Realize the Region's Economic Potential

5.1a Jobs to population ratio **

6.0 Food Systems

6.1 Foster a Resilient Food and Agriculture System

6.1a Farm operating revenues in the GMPA **

6.1b Average age of farmer **

7.0 Climate Action

7.1 Significantly reduce community based greenhouse gas (GHG) emissions

7.1a Community GHG emissions

* indicates previous years performance rating

** indicates no new data for this year

1.0 MANAGING AND BALANCING GROWTH

1.1a Number of net new dwelling units in areas where more than 42% walk/bike/bus to work

What is being measured?

This indicator tracks new dwelling units created in census Dissemination Areas where at least 42% of trips involve active transportation (walking, biking or taking transit).

Why is this indicator important?

The Regional Growth Strategy (RGS) aims to keep urban settlement compact and directs new growth to be located where it can be efficiently serviced by transit and active transportation.

Target/Desired Trend

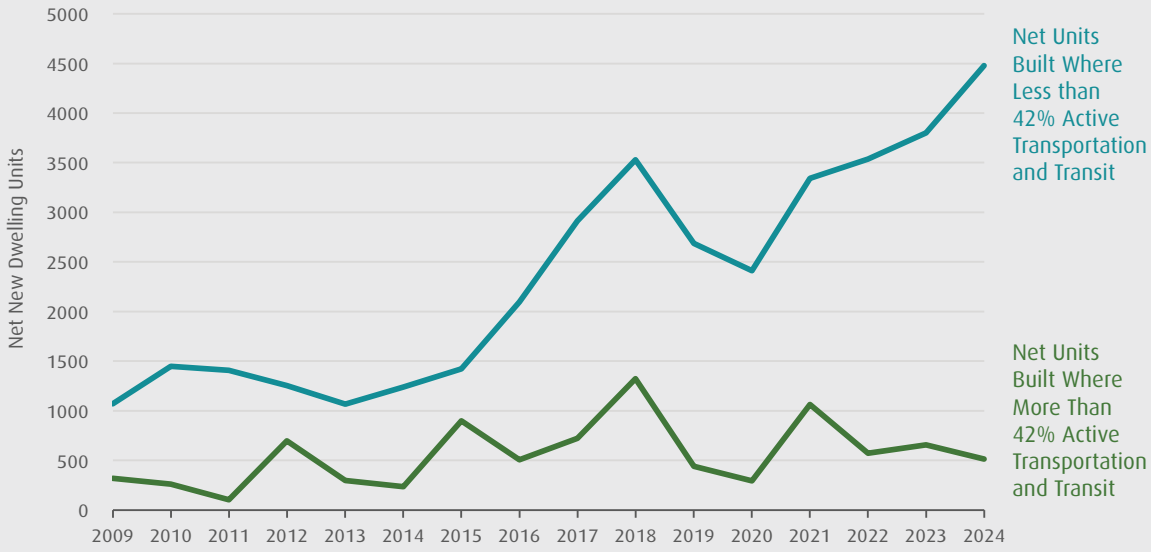
Place growth in areas conducive to walking, cycling and transit.

How are we doing?

Currently, we are not meeting the desired trend.

In the Growth Management Planning Area in 2024, a total of 4,990 new dwellings were completed in the region. Of these, 90% (4,478 total) were in areas that do not meet the 42% active transportation target, while 10% (512 total) were in areas that meet the target. The proportion of new dwellings in areas meeting the 42% target has steadily declined over the last five years.

It should be noted that areas meeting the 42% target are updated based on census data every five years and additional areas may be added based on the upcoming 2026 census.



Source: CRD Building Permit Database and Statistics Canada Census of Population 2021

1.0 MANAGING AND BALANCING GROWTH

Areas with more than 42% walk/bike/bus to work

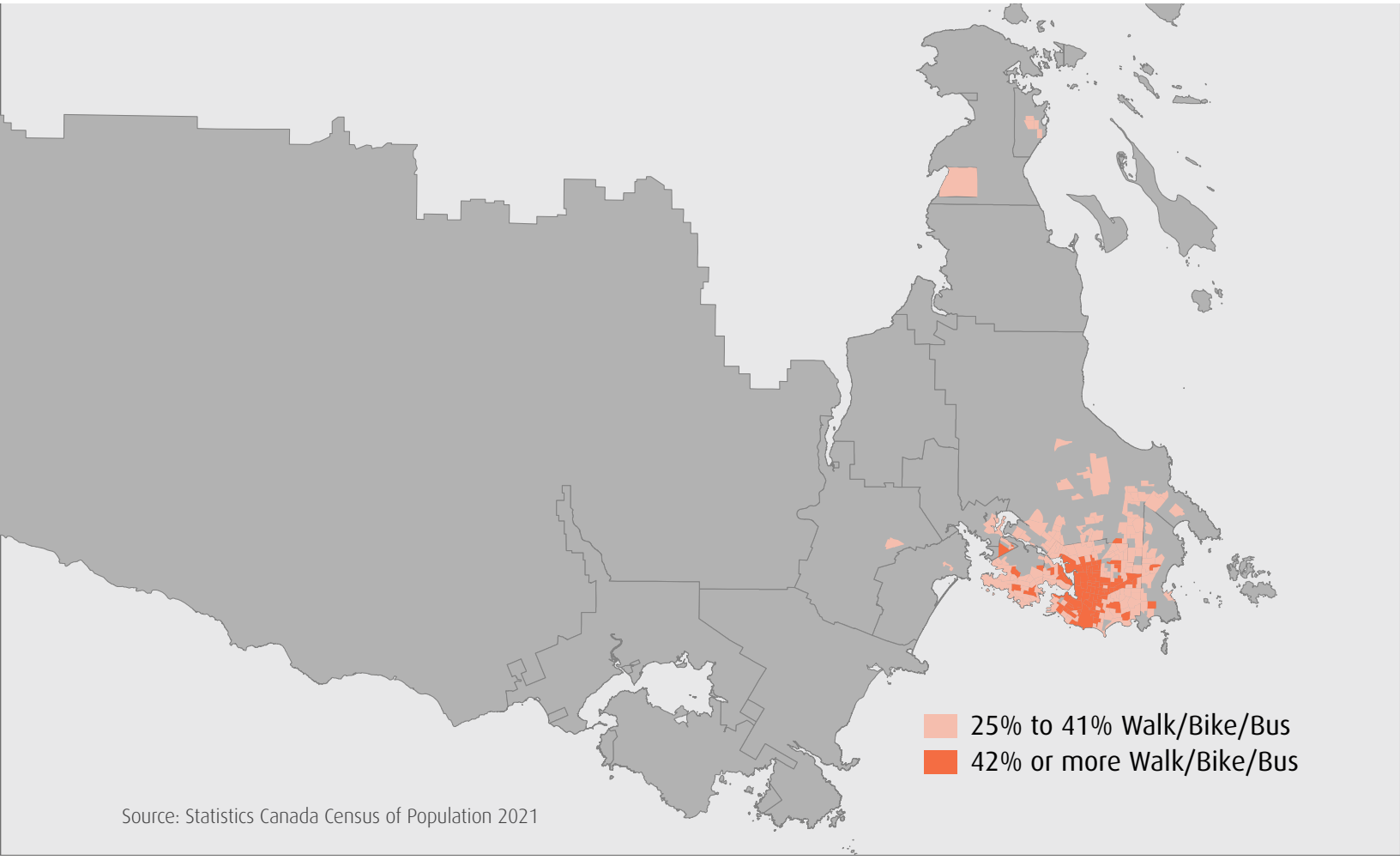
What does the map indicate?

This map shows census Dissemination Areas where more than 42% of residents walk, bike and bus to work, meeting the RGS mode share target.

These areas are mostly located in the region's core in Victoria, and portions of Esquimalt, Oak Bay and Saanich.

Also provided for reference are the areas with between 25% to 41% walk/bike/bus to show locations that could meet the RGS goal if further action was taken.

New growth in these areas is desirable as infrastructure and services are already in place to support high levels of active transportation and transit. As the region develops, the desired trend is to see more areas meeting the 42% target.



Source: Statistics Canada Census of Population 2021

1.0 MANAGING AND BALANCING GROWTH

1.1b Hectares added to the Urban Containment Policy Area (UCPA) growth boundary

What is being measured?

This indicator measures the net change in the land area of the UCPA. The UCPA is intended to hold a land supply that will accommodate the region's population and employment growth.

Why is this indicator important?

This indicator aligns with the Regional Growth Strategy (RGS) objective to keep urban settlement compact. The RGS includes a policy that generally permits amendment to the UCPA only as an outcome of a comprehensive five-year review of the RGS.

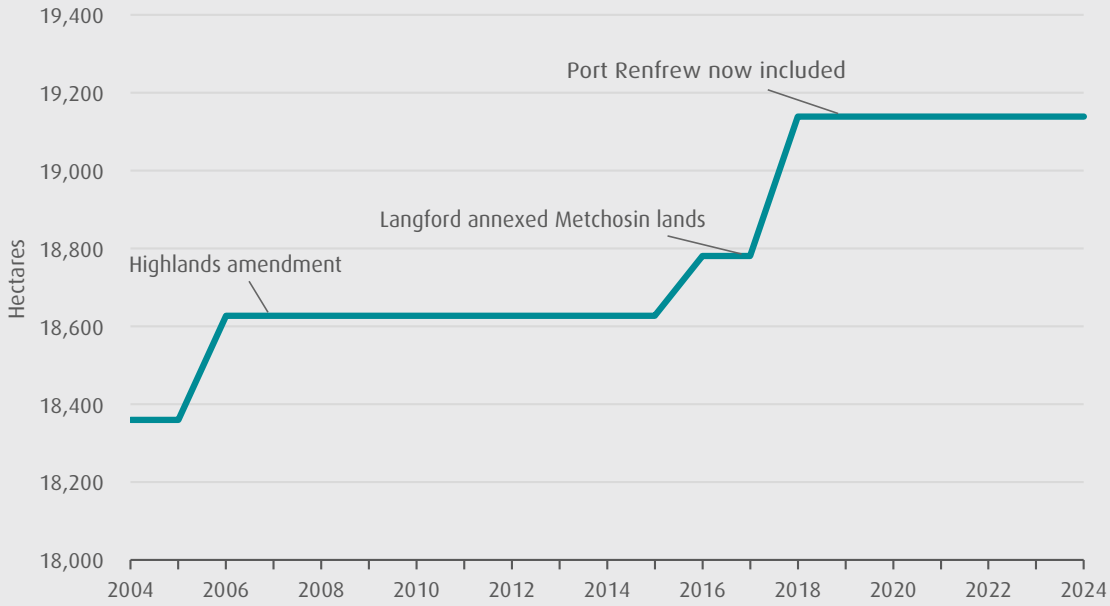
Target/Desired Trend

Minimize change to the UCPA from the date of adoption of the 2018 RGS.

How are we doing?

We are meeting the desired trend.

Since the March 2018 adoption of the RGS, there have been no changes to the UCPA.



Source: CRD Regional Planning

1.0 MANAGING AND BALANCING GROWTH

1.2a Percentage of net new dwellings built outside the Urban Containment Policy Area (UCPA)

What is being measured?

This indicator measures the annual share of net new dwelling units located outside the UCPA.

Why is this indicator important?

The Regional Growth Strategy (RGS) aims to keep urban settlement compact and protect the integrity of rural communities.

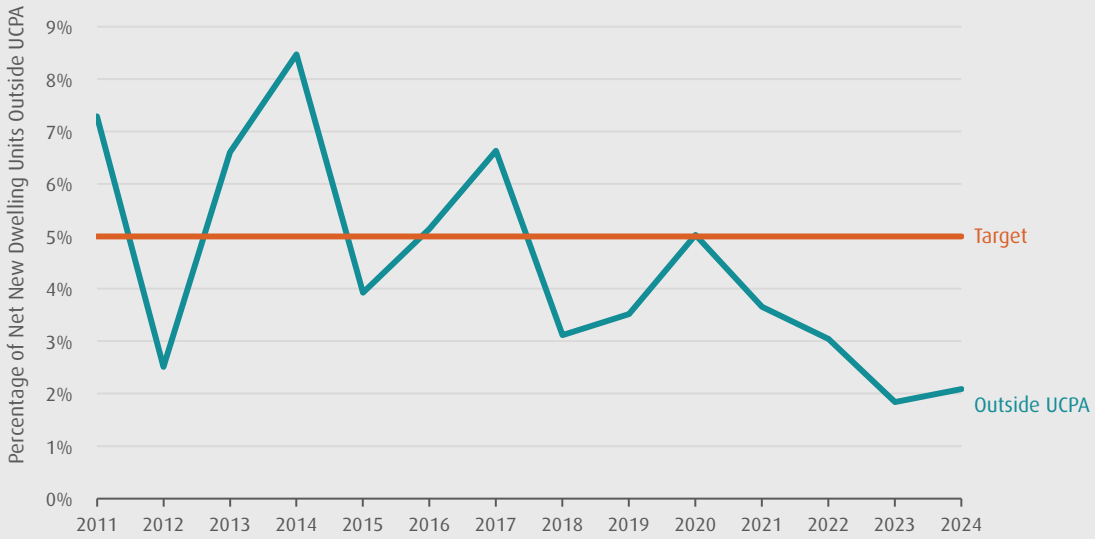
Target/Desired Trend

Accommodate a maximum of 5% of the region's net new dwelling units outside the UCPA (for a minimum 95% of net new dwelling units within the UCPA, as per RGS target).

How are we doing?

We have exceeded the target.

In the past 10 years, the average percentage growth outside the UCPA has been 3.8%. After a notable reduction between 2020-2023, 2024 has seen a small increase to 2.1% from the 2023 low of 1.8%. This continues to be well under the 5% target.



Source: CRD Building Permit Database

1.0 MANAGING AND BALANCING GROWTH

Net new dwellings built outside the UCPA, by location

What does the graph indicate?

This graph shows the distribution of net new dwellings built outside the UCPA.

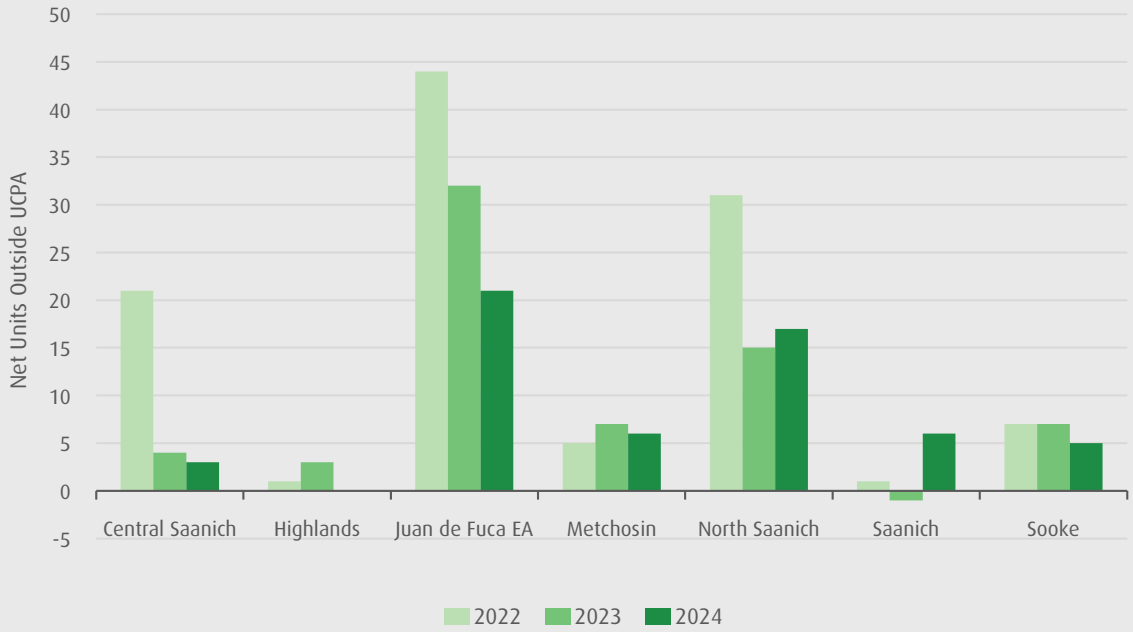
Only local governments that have land outside the growth boundary are included. Together these units make up the percentage of new units built outside the growth area.

The RGS aims to keep urban settlement compact and protect the integrity of rural communities.

Local governments with land outside the growth boundary help achieve this goal through land use policy and decision making that avoids the creation of future urban areas.

Monitoring the distribution of net new dwelling units built outside the growth area provides insight on the performance of local government growth management policies.

In previous RGS Indicator Reports, this distribution was reported as percentage of the regional total by local government. This year, the numbers of new units are provided to more directly represent the scale of growth by local government.



Source: CRD Building Permit Database

1.0 MANAGING AND BALANCING GROWTH

1.2b Net new dwelling units in East Sooke and Otter Point Official Community Plan (OCP) areas

What is being measured?

This indicator measures annual net new dwelling units located in the East Sooke and Otter Point Official Community Plan (OCP) areas of the Juan de Fuca Electoral Area.

Why is this indicator important?

The Regional Growth Strategy allows for the possible provision of water servicing in East Sooke and Otter Point and specifies the total number of existing and new units permitted within their OCPs.

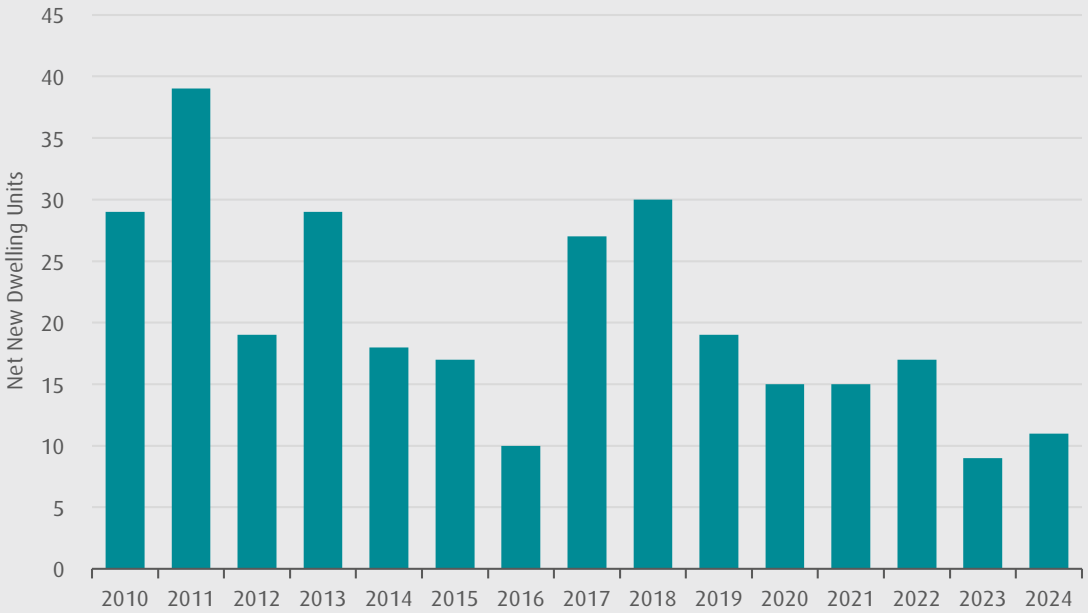
Target/Desired Trend

The total number of units in East Sooke and Otter Point is not to exceed 3,384 units. This includes both existing and new units.

How are we doing?

We are meeting the target.

As of 2024 there are 1,702 dwelling units in East Sooke and Otter Point, with an increase of 11 units from 2023. There has been minimal expansion, with an average of 17 net new units per year over the past 10 years.



Source: CRD Building Permit Database

2.0 ENVIRONMENT AND INFRASTRUCTURE

2.1a Total Regional Park land acquired

What is being measured?

This indicator measures the total area of land within the Regional Parks system. It also presents the proportion of Regional Parks classified as Conservation Area, Wilderness Area, Conservancy Area, or Natural Recreation Area. At present, no land is designated as a Conservancy Area, as this classification was recently introduced in the Capital Regional District (CRD) Regional Parks and Trails Strategic Plan 2022–2032.

Why is this indicator important?

The RGS aims to protect, conserve, and manage ecosystem health. This indicator is important for demonstrating the growth of the Regional Parks system and for assessing how parkland is allocated among different park classifications to meet regional priorities. Together, these measures help evaluate progress toward long-term conservation objectives and support informed decision-making related to land protection, recreation planning, and ecosystem management.

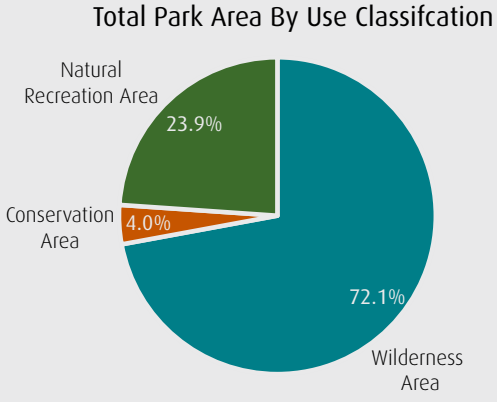
Target/Desired Trend

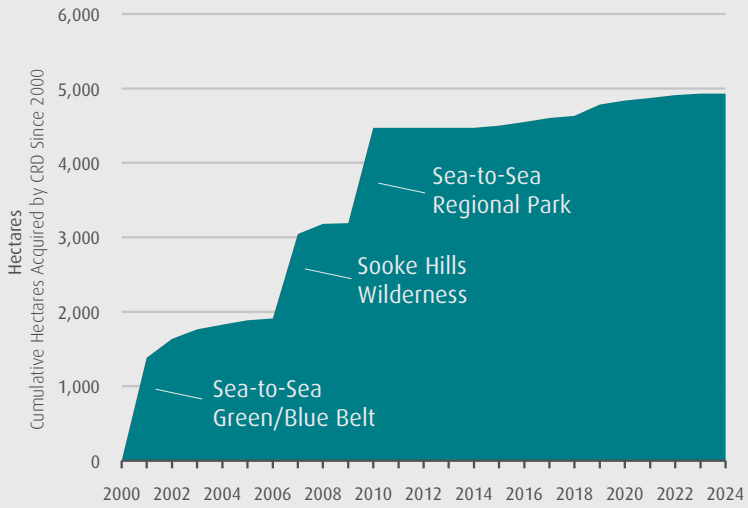
Continue to acquire park land.

How are we doing?

No new park land was acquired in 2024.

CRD Regional Parks continues to evaluate and acquire land for regional parks through its Land Acquisition Program, which is guided by its Strategic Plan and Land Acquisition Strategy.





Source: CRD Regional Parks

2.0 ENVIRONMENT AND INFRASTRUCTURE

2.1b Percentage of the Regional Trail Network completed

What is being measured?

This indicator measures the percentage of the Proposed Regional Trail Network (Galloping Goose, Lochside and E&N) that has been completed by the end of 2023.

The Regional Growth Strategy (RGS) target is drawn from the 2022-2032 Regional Parks and Trails Strategic Plan.

Why is this indicator important?

The RGS aims to protect, conserve and manage ecosystem health, and it also strives to improve multi-modal transportation connectivity. The Regional Trail Network represents an integrated trail, active transportation corridor and linear park system linking urban areas to rural green space which helps further both of these goals.

Target/Desired Trend

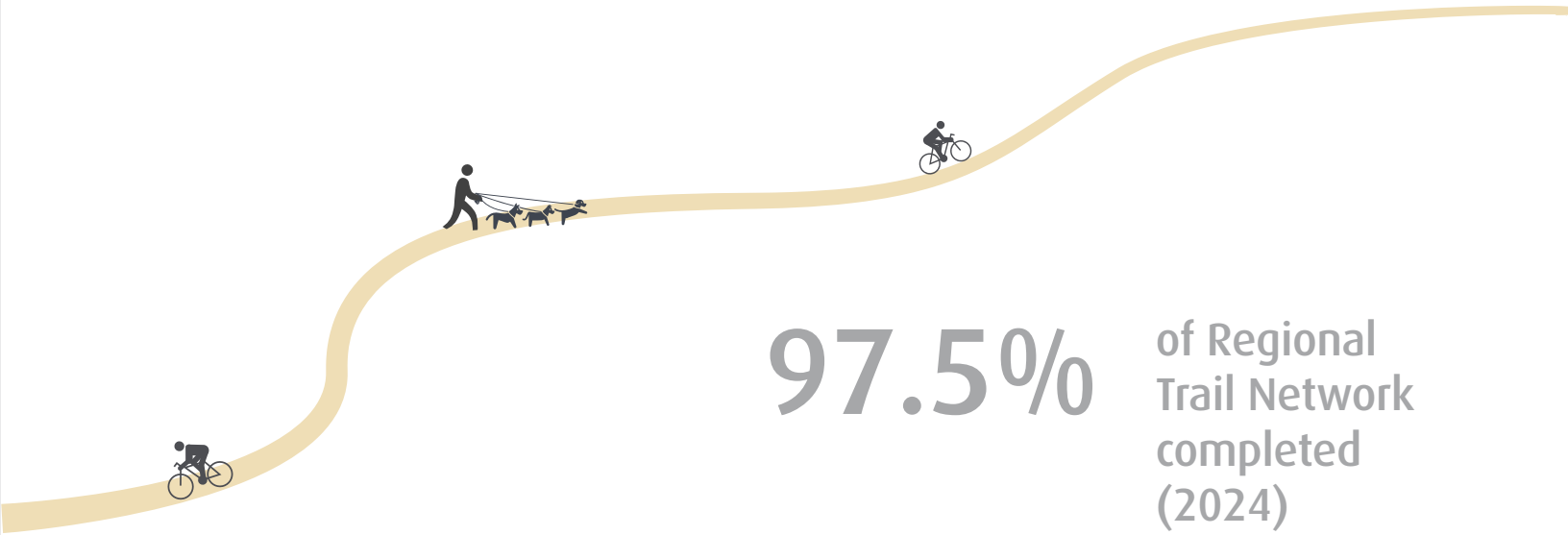
Complete 100% of the Regional Trail Network as identified in the 2022-2032 Regional Parks and Trails Strategic Plan.

How are we doing?

We are making good progress towards the target.

In 2024, no new sections were added, however 97.5% of the proposed 100 kilometres of the Regional Trail Network has been completed.

In August of 2023, the Capital Regional District Board approved the Regional Trestles Renewal, Trails Widening and Lighting Project. Work is complete on critical below-deck repairs to the Selkirk Trestle, with construction on the rest of the project corridor set to begin in 2026.



97.5% of Regional Trail Network completed (2024)

Source: CRD Regional Parks

2.1c Compliance with Source Control Bylaw

What is being measured?

This indicator measures the percentage of businesses in compliance with Source Control Bylaw standards. This pollution prevention initiative aims to reduce the amount of contaminants that industries, businesses, institutions and households discharge into the region's sanitary sewer systems.

Why is this indicator important?

The Regional Growth Strategy aims to protect, conserve and manage ecosystem health and to manage regional infrastructure services sustainably. A high level of compliance is the first step in wastewater treatment, reduces contaminants in marine regional waters and is a cost-effective way to manage regional infrastructure.

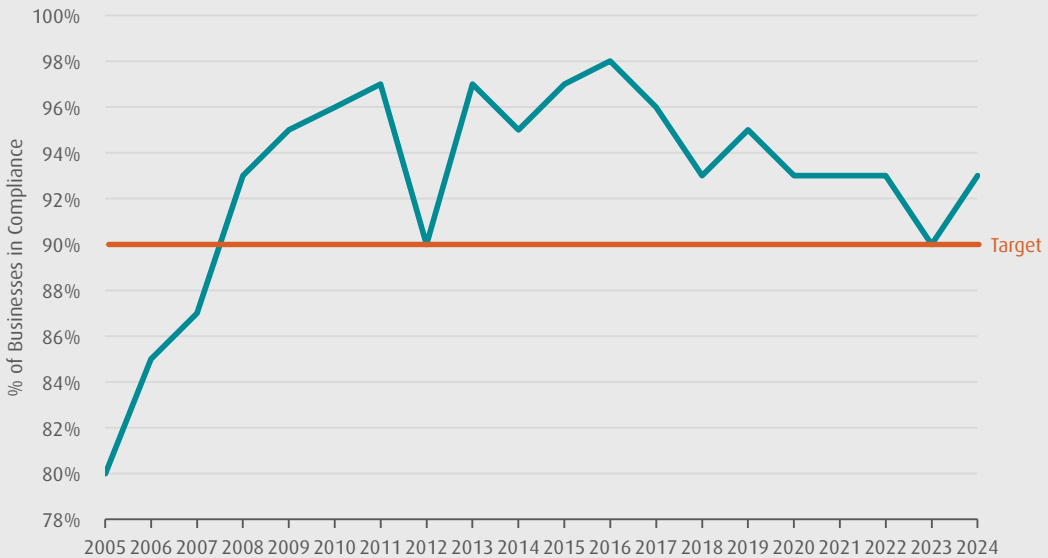
Target/Desired Trend

Maintain compliance of the standards established in the Source Control Bylaw at a rate of 90% or above.

How are we doing?

Compliance with the Source Control Bylaw increased to 93% in 2024 from 90% in 2023, exceeding the 90% target.

We continue to observe high levels of compliance, successfully meeting our goal. In 2022, the program increased inspections of food services facilities which contributed to a slight decline in compliance the following year. Non-compliance issues were then resolved leading to a rebound in 2024.



Source: CRD Environmental Protection

2.0 ENVIRONMENT AND INFRASTRUCTURE

2.1d Number of stormwater discharges with a high public health concern

What is being measured?

This indicator monitors the number of municipal and other jurisdictions stormwater discharges with high public health concern.

Why is this indicator important?

The Regional Growth Strategy aims to protect, conserve and manage ecosystem and public health.

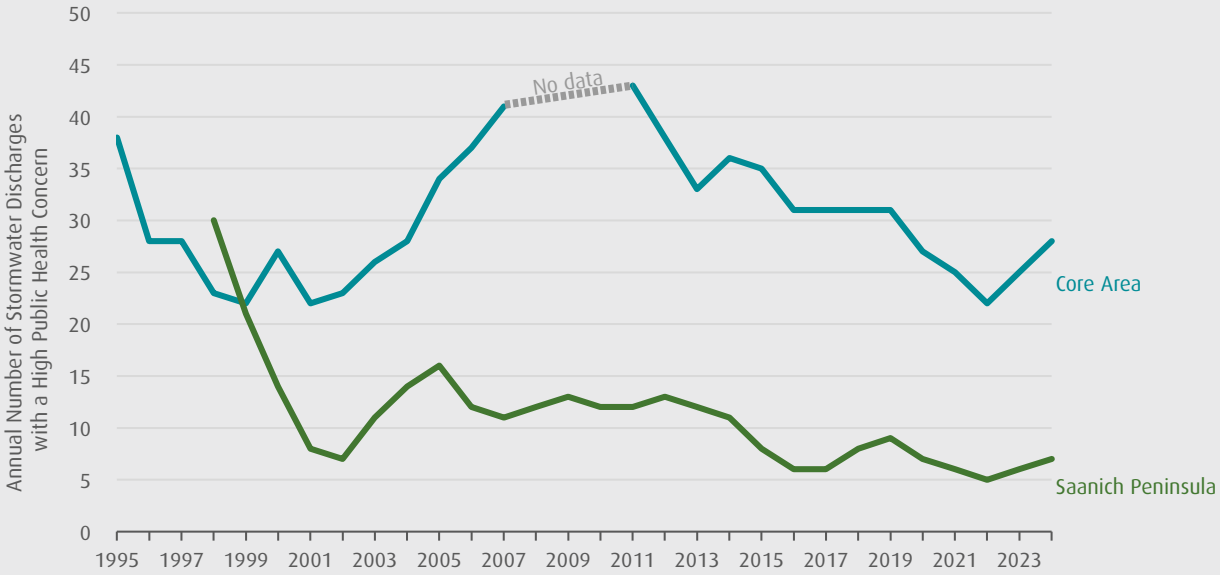
Target/Desired Trend

Monitor and work with municipalities to reduce bacterial contamination to fresh and marine water bodies.

How are we doing?

The overall number of stormwater discharges with high public health concerns slightly increased from 2023 to 2024 in both the Core Area and the Saanich Peninsula. This marks the second consecutive year of increases. Prior to 2023, there had not been an increase in the Core Area since 2014 and on the Saanich Peninsula since 2019.

There were 28 discharges in the Core Area and six in the Saanich Peninsula in 2024.



Source: CRD Environmental Protection

2.0 ENVIRONMENT AND INFRASTRUCTURE

2.2a Waste stream: solid waste disposal

What is being measured?

This indicator measures the per capita amount of solid waste disposed annually from both residential and non-residential sources.

Why is this indicator important?

The Regional Growth Strategy aims to minimize the consumption of renewable and non-renewable resources through efficient use and responsible management.

Target/Desired Trend

The Province's guidelines for solid waste management planning require plans to have long-term goals to be achieved as an outcome of the plan.

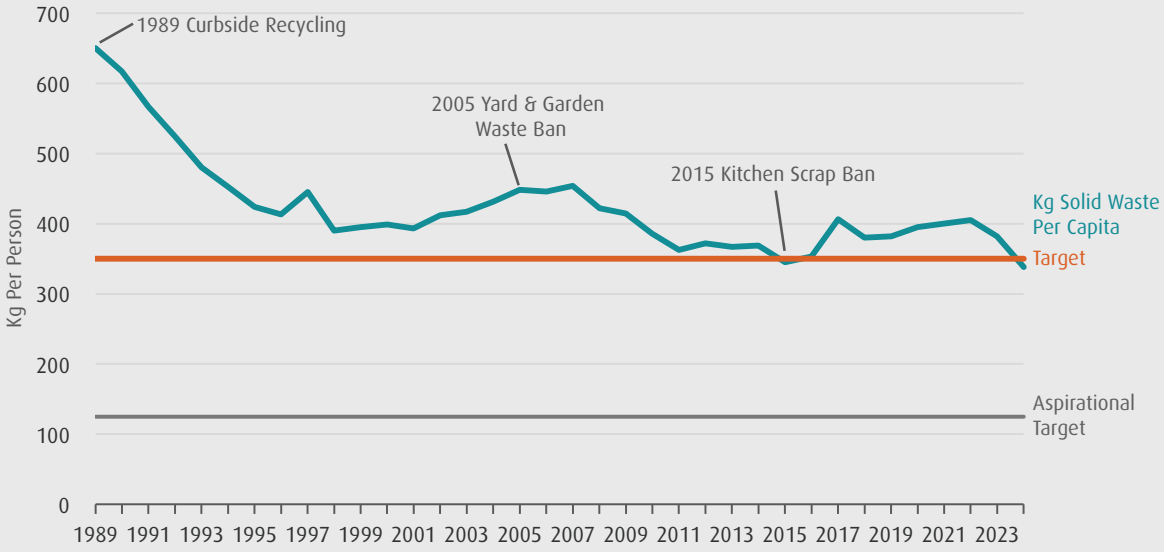
One of the CRD's Solid Waste Management Plan goals is to surpass the provincial per capita waste disposal target (350 kg/capita/year) and aspire to achieve a disposal rate of 125 kg/capita/year.

How are we doing?

Currently, we are on target.

The solid waste disposal rate decreased from 382 kg/capita to 338 kg/capita, surpassing the 350 kg/capita goal.

In 2024, material bans on wood (clean and treated) and asphalt shingles were implemented contributing to the significant decrease in the per capita waste. We anticipate further reduction in 2025 as the adoption of the material bans expands and materials are more effectively separated.



Source: CRD Environmental Resource Management

2.0 ENVIRONMENT AND INFRASTRUCTURE

2.2b Average residential water consumption

What is being measured?

This indicator measures the average daily consumption of potable water per capita for residential uses.

Why is this indicator important?

The Regional Growth Strategy aims to minimize the consumption of renewable and non-renewable resources through efficient use and responsible management.

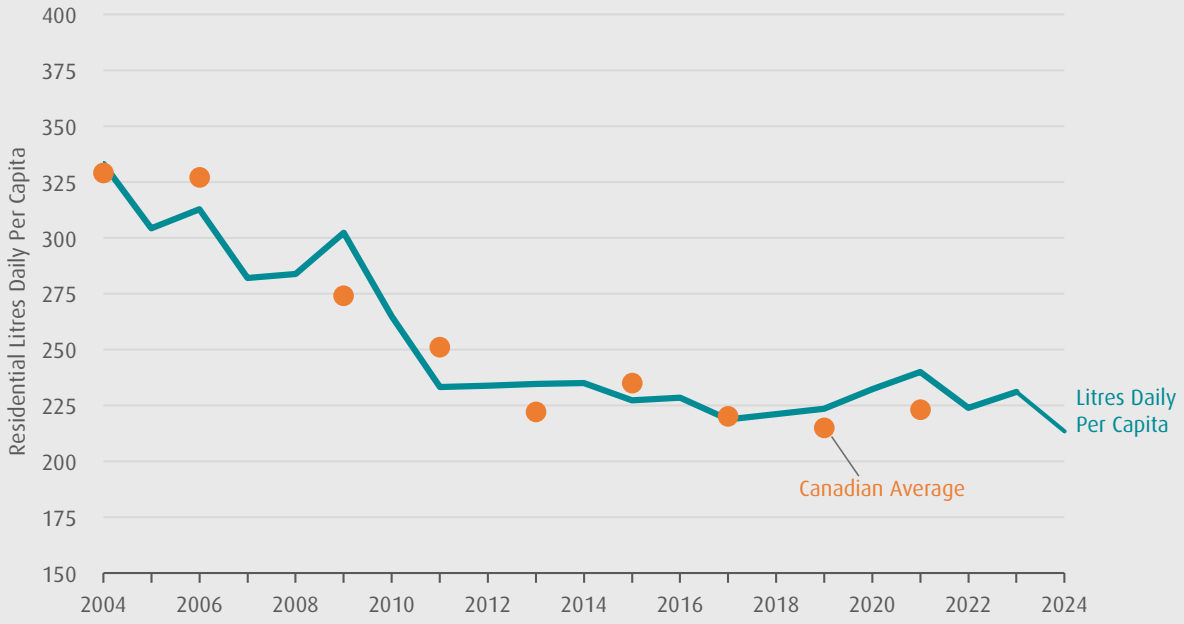
Target/Desired Trend

Decrease per capita consumption of potable water.

How are we doing?

Following a sizable reduction in per capita water consumption between 1995 to 2010 as a result of greater conservation and the introduction of efficient plumbing fixtures and appliances, rates have stabilized in the last 15 years, and meet the Canadian average.

The average residential water consumption has decreased from 2023 to 2024 by 17.6 litres daily per capita to a total of 216.5 litres daily per capita.



Source: CRD Integrated Water Services, 2004-2023 Environment Canada Municipal Water and Wastewater Survey 2011-2019 Statistics Canada Survey of Drinking Water Plants

3.0 HOUSING AND COMMUNITY

3.2a Reduce core housing need

What is being measured?

This indicator measures the percentage of households in core housing need.

A household in core housing need falls below at least one of the housing standards: adequacy (property does not require major repairs); affordability; or suitability (number of bedrooms match household size) and it would have to spend 30% or more of its total before-tax income to pay the median rent for housing that is acceptable.

Why is this indicator important?

The Regional Growth Strategy aims to improve housing affordability.

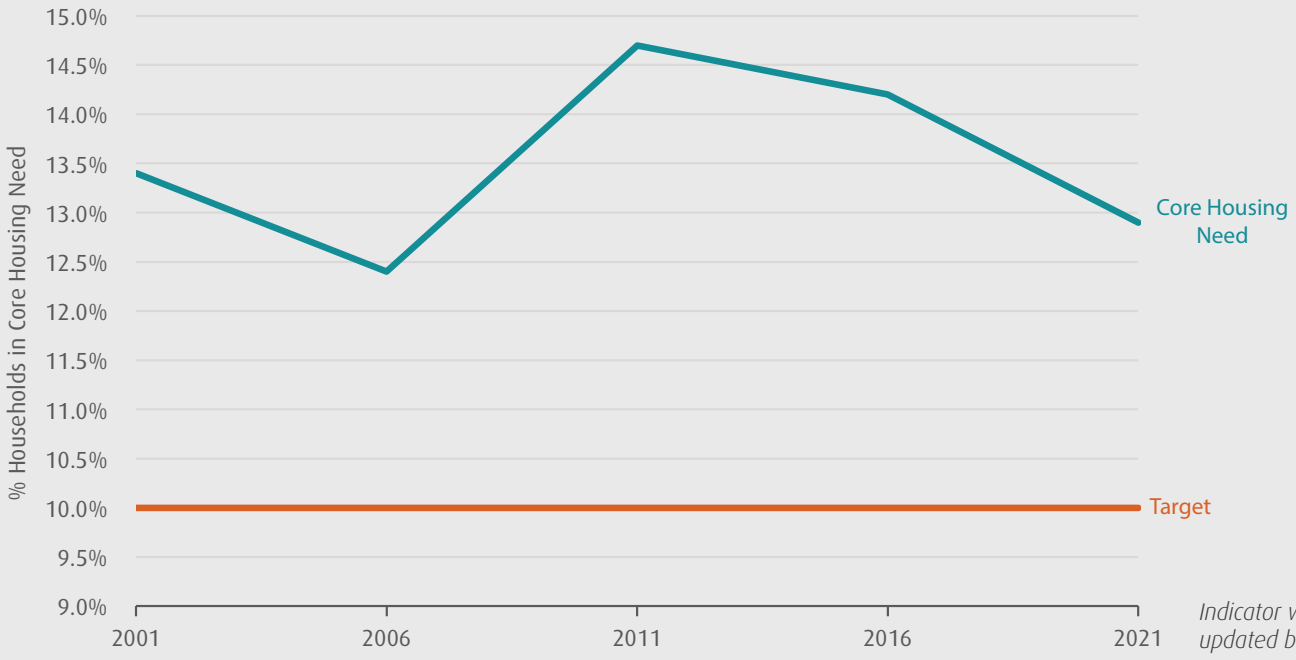
Target/Desired Trend

Reduce percentage of households in core housing need to 10%.

How are we doing?

We are not meeting the target.

The income measure used to calculate core housing need was from 2020. The percentage of Canadians living with low income saw the most significant decline in a five-year period since 1976. This was driven mainly by higher government transfers, especially pandemic-related benefits. These benefits primarily benefited the working-age population, with the Canada Child Benefit helping parents and children (The Daily, Statistics Canada, July 13, 2022).



Indicator will next be updated based on 2026 Census data

Source: Statistics Canada, Census of Population, 2001, 2006, 2016 and 2021 and National Household Survey, 2011

3.0 HOUSING AND COMMUNITY

3.2b Average rent for two-bedroom apartment

What is being measured?

This indicator measures the average cost of two-bedroom rental housing in the Victoria Census Metropolitan Area (CMA).

Why is this indicator important?

The Regional Growth Strategy aims to improve housing affordability.

Target/Desired Trend

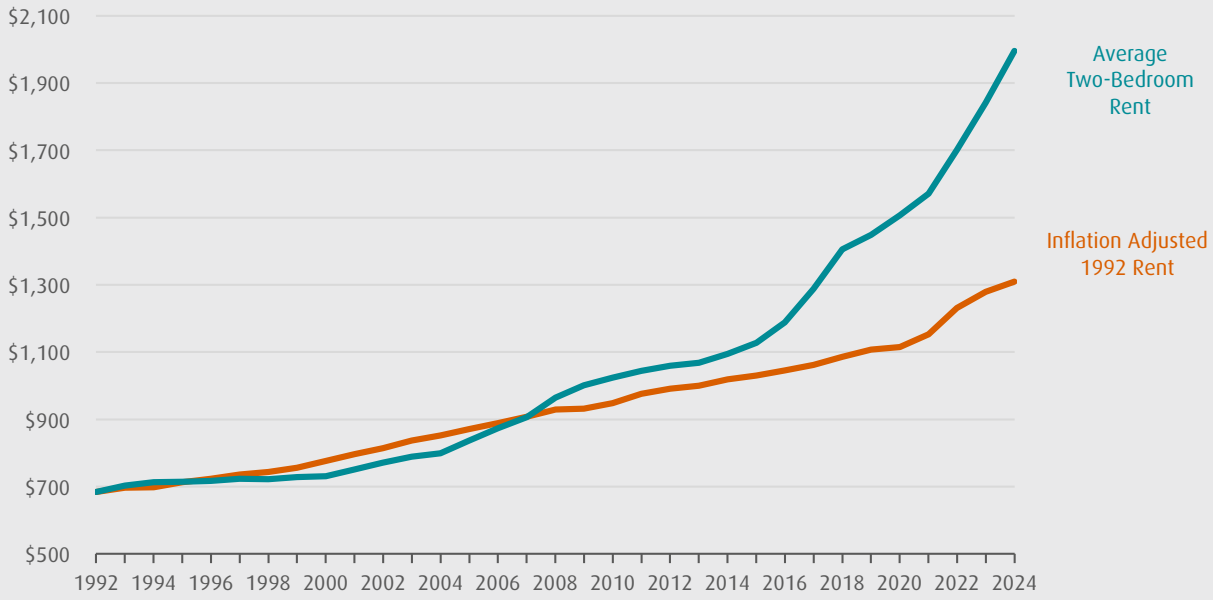
There is no target for the average cost of rental housing, however, cost increases at or below the level of inflation are preferable.

How are we doing?

We are currently not meeting the target.

The price of a two-bedroom rental has outpaced inflation since 2008. As of 2024, the average rent for a two-bedroom apartment in the Victoria CMA is $1995, while the inflation adjusted rent would be $1310.

Since this data reporting year, market conditions have changed and average rents are anticipated to improve relative to inflation in the 2025 reporting year.



Source: Canada Mortgage and Housing Corporation Rental Market Survey

3.0 HOUSING AND COMMUNITY

3.2c Vacancy rate by rental price quartiles

What is being measured?

This indicator measures the rental vacancy rate by rental price quartiles in the Victoria Census Metropolitan Area over time.

Why is this indicator important?

The Regional Growth Strategy aims to improve housing affordability in the region. The rental vacancy rate by rental price quartiles is an indicator of housing supply and housing affordability in the region.

Target/Desired Trend

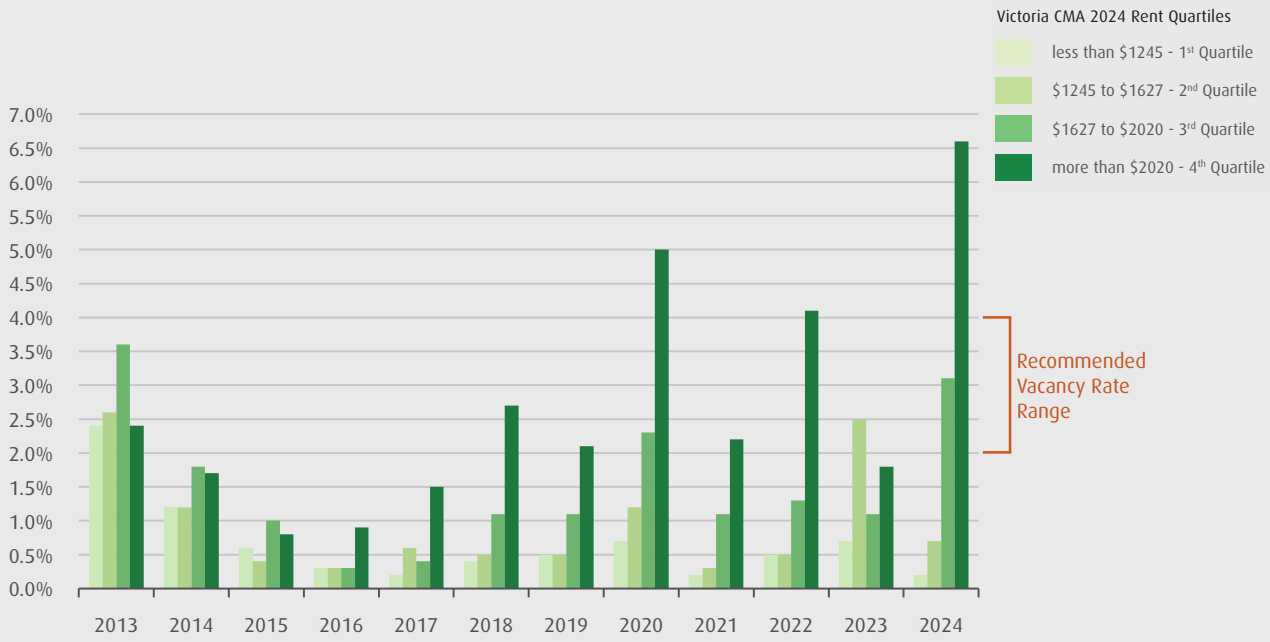
Higher vacancy rates across all prices are preferable. Recommended vacancy rates range between 2-4%.

How are we doing?

We are currently not meeting the desired trend.

The vacancy rate for the bottom two quartiles has dropped, with quartile 1 down to 0.2% from 0.7%, and quartile 2 to 0.7% from 2.5%. Meanwhile, quartile 3 rose to 3.1% from 1.1%, and quartile 4 rose to 6.6% from 1.8%.

Current conditions are likely reflecting outcomes related to recent housing legislation and increases to new housing supply, which rent at higher rates. With this CMHC data being from October 2024, the impact of recent policy changes by the federal government for international students and overall immigration will be reflected in future reporting years.



Source: Canada Mortgage and Housing Corporation Rental Market Survey

3.0 HOUSING AND COMMUNITY

3.2d Increase supply of affordable housing

What is being measured?

This indicator measures the cumulative number of subsidized housing units in the Growth Management Planning Area (GMPA) that have a financial relationship with BC Housing. The units include emergency shelters, housing for the homeless, transitional and supported housing and assisted living, independent social housing and rent assistance in the private market.

Why is this indicator important?

The Regional Growth Strategy aims to increase the supply of affordable housing and to reduce the number of people who are experiencing homelessness.

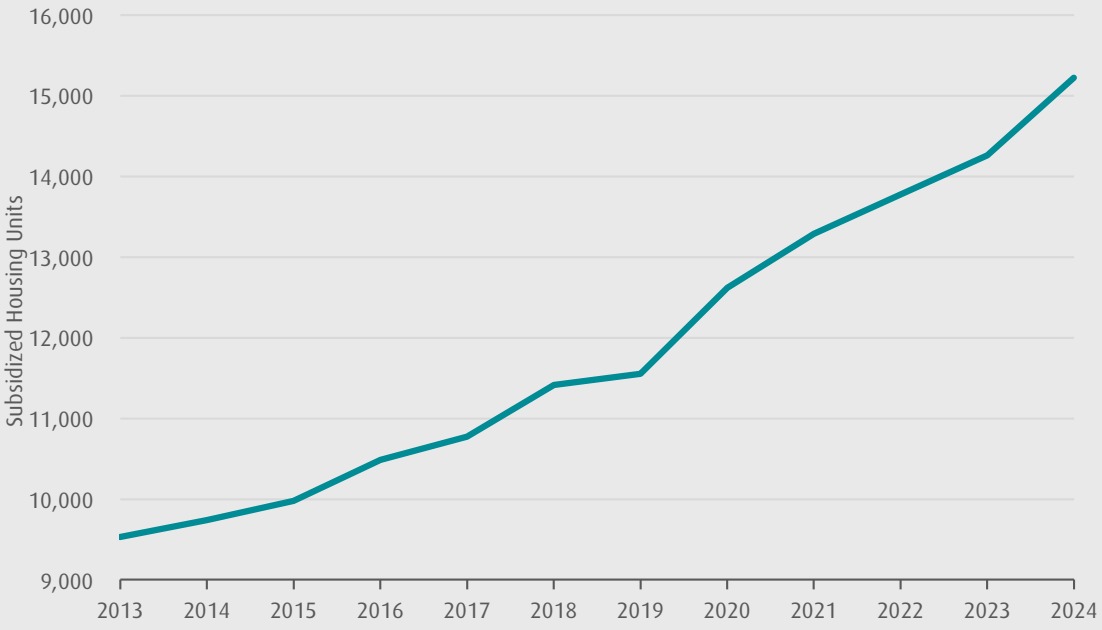
Target/Desired Trend

Increase the cumulative number of subsidized housing units that have a financial relationship with BC Housing.

How are we doing?

Progress continues to trend in a positive direction. As of March 31, 2025 there were 15,222 subsidized housing units in the GMPA, representing an increase of 960 units in this reporting period. This is up from 490 new units previously reported for 2023-2024.

At the same time, despite these gains, a continued increase in the supply of affordable housing is required to meet the needs of the region.



Source: BC Housing's Research & Corporate Planning Department Unit Count Report March 2019, 2020, 2021, 2022, 2023

4.0 TRANSPORTATION

4.1a Percentage of total trips made by walking, cycling and transit in the Growth Management Planning Area (GMPA)

What is being measured?

This indicator measures the percentage of total trips made by walking, cycling and transit in the Growth Management Planning Area (GMPA).

Why is this indicator important?

The Regional Growth Strategy aims to improve multi-modal connectivity and mobility. Mode share percentages provide the necessary data to track transportation choices over time.

Target/Desired Trend

Achieve a transportation system that sees 42% of all trips made by walking, cycling and transit by 2038.

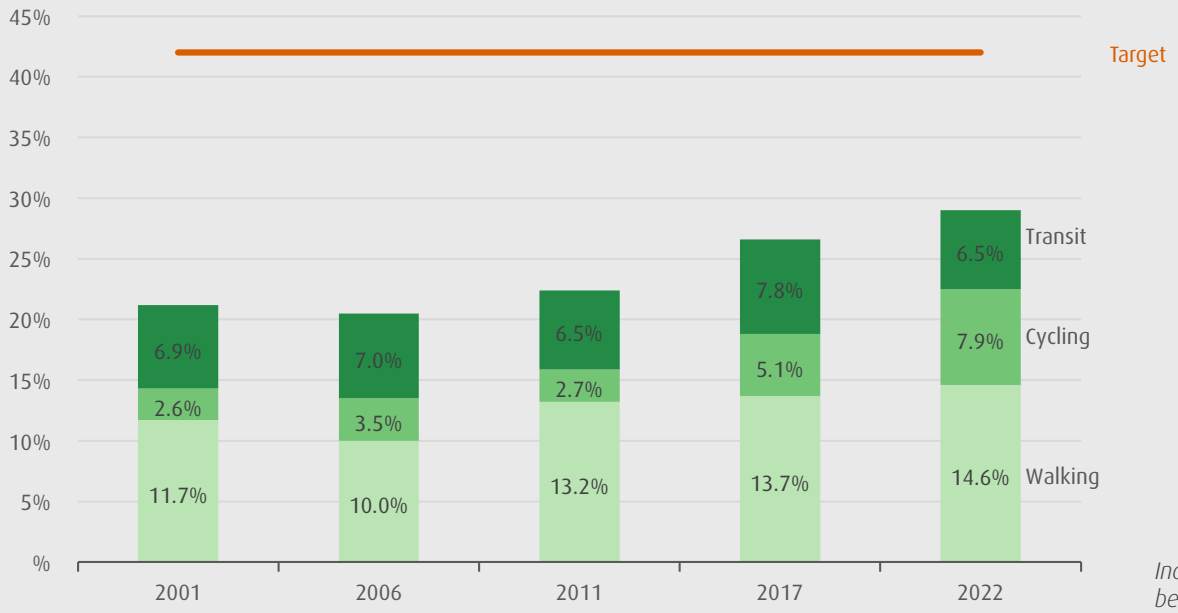
This target has been revised from 45% to 42% of all trips to align with BC Transit's revised 12% mode share target from 15%.

How are we doing?

Progress is being made toward the target.

The overall active transportation mode share has increased due to a sizable increase in cycling trips and a steady increase in walking.

There is no data update for this year, as the Origin Destination Household Travel Survey will not be updated until 2027.



Indicator will next be updated based on 2027 CRD Origin Destination Survey

Source: CRD Origin Destination Survey 2001, 2006, 2011, 2017, 2022

4.0 TRANSPORTATION

Percentage of total trips made by walking, cycling, and transit in the GMPA

What does the graph indicate?

This line graph is another way to visualize the information presented in the stacked bar chart.

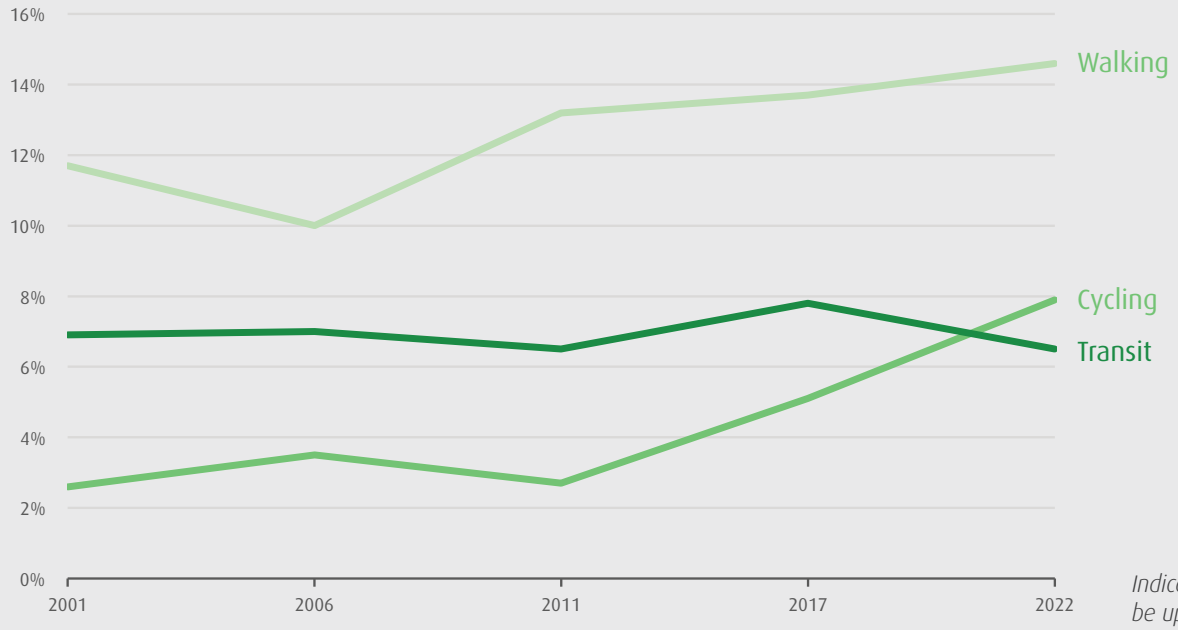
Rather than depicting the combined total of each mode, this graph depicts the individual contributions of walking, cycling, and transit towards achieving our goal.

The GMPA's walking and cycling mode shares have improved significantly over time. Cycling has increased threefold since 2001, particularly accelerating between 2011 and 2022.

Walking mode share has also seen a positive trend over time and has increased by 46% since 2006.

Transit mode share has remained largely static the past 20 years. It should be noted that the latest survey was conducted in 2022 and the pandemic impacted ridership. We will be closely monitoring the transit mode share in the 2027 Origin Destination Household Travel Survey.

The introduction of rapid bus service between the West Shore and Core in 2023 has also had positive impacts.



Indicator will next be updated based on 2027 CRD Origin Destination Survey

Source: CRD Origin Destination Survey 2001, 2006, 2011, 2017, 2022

5.0 ECONOMIC DEVELOPMENT

5.1a Jobs to population ratio

What is being measured?

This indicator measures the ratio of employment to population in each Capital Regional District sub-region.

Why is this indicator important?

The Regional Growth Strategy aims to realize the region's economic potential. A balanced distribution of employment and jobs indicates economic opportunities spread across the region.

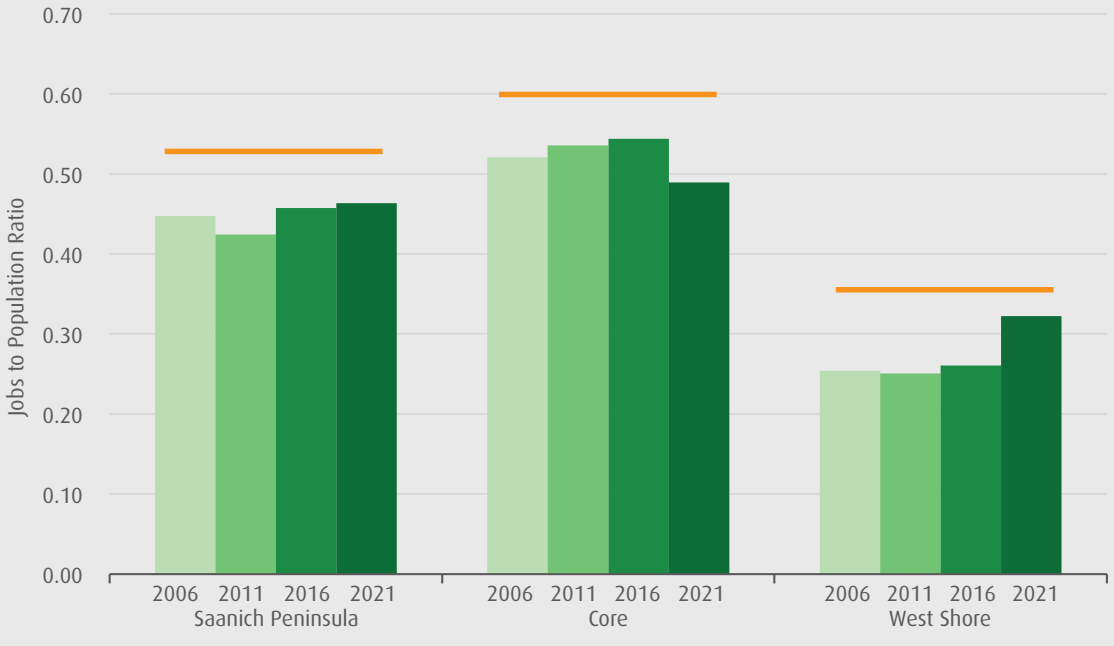
Target/Desired Trend

Achieve a jobs to population ratio of:

- 0.53 in the Saanich Peninsula
- 0.60 in the Core Area
- 0.36 in the West Shore

How are we doing?

Data from the 2021 census show a pattern of employment shifting from the Core Area, which has historically maintained the highest jobs to population ratio, compared to the West Shore which has had the lowest ratio. This trend may be influenced by the shift to working from home brought about by the COVID-19 pandemic. There is no data update this year as the next Census will be conducted in 2026.



Indicator will next be updated based on 2026 Census data

Source: Statistics Canada, Census of population, 2006, 2011, 2016, 2021, Place of Residence and Place of Work Tables

6.0 FOOD SYSTEMS

6.1a Farm operating revenues in the Growth Management Planning Area (GMPA)

What is being measured?

This indicator measures the total operating revenues for farms in the region.

This includes incorporated farms and communal farming organizations with total farm operating revenues equal to or greater than $25,000, as well as unincorporated farms with total farm operating revenues of $10,000 and over.

Why is this indicator important?

The Regional Growth Strategy (RGS) aims to foster a resilient food and agricultural system. Tracking operating revenues is a way to report on the productivity of the region's farms.

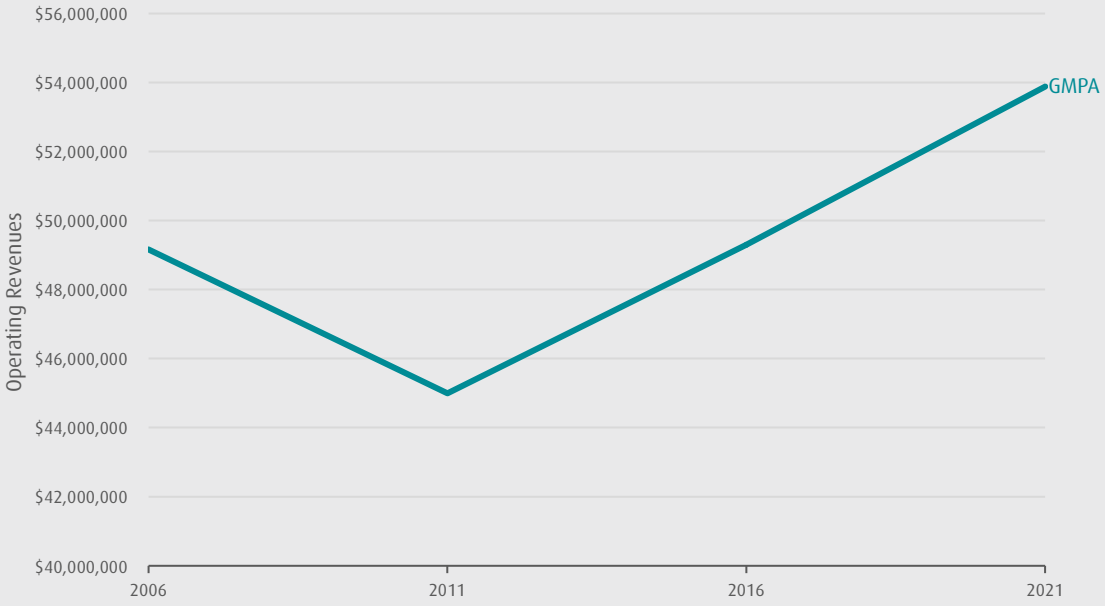
Target/Desired Trend

Increase the operating revenues.

How are we doing?

Food systems were added to the RGS in 2018. This indicator initially tracked hectares of farmland in the Growth Management Planning Area (GMPA), however the 2021 census data wasn't available for our region due to poor data quality.

Caution should be used when comparing data from 2021 with prior years as operating revenues and expenses use an updated definition and different sources than previous Censuses of Agriculture. There is no data update this year as the next Census will be conducted in 2026.



Source: Statistics Canada, custom tabulation of Census of Agriculture 2006, 2011, 2016, 2021

6.0 FOOD SYSTEMS

6.1b Average age of farmer

What is being measured?

This indicator measures the average age of farm operators.

Why is this indicator important?

The Regional Growth Strategy aims to foster a resilient food and agricultural system. A higher average age of farmers represents a warning sign for the future of food production in the region.

Target/Desired Trend

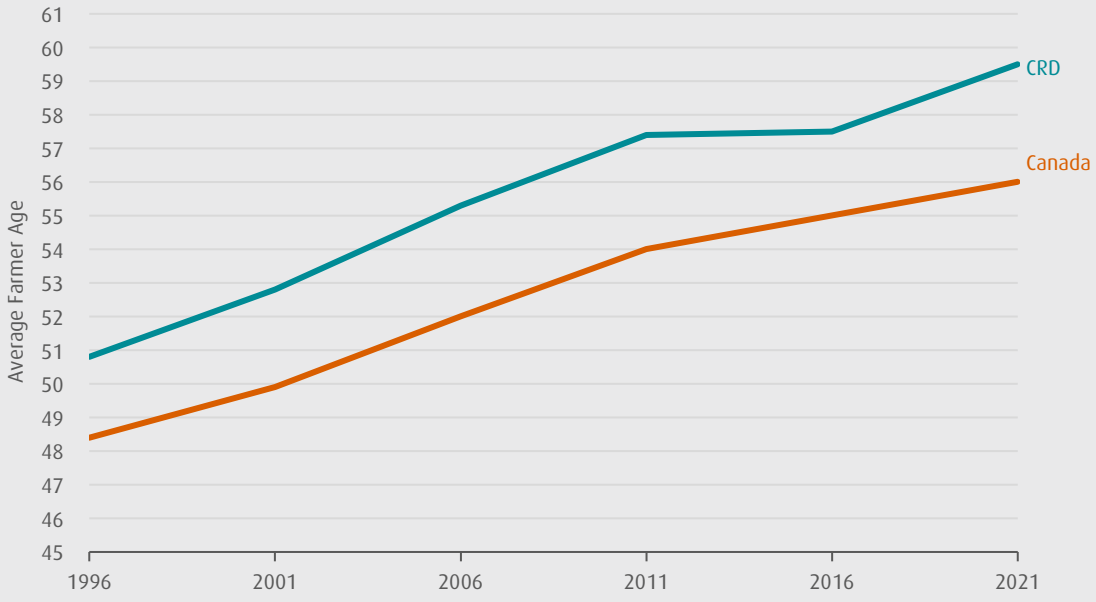
A lower average age of farmers is desirable.

How are we doing?

Progress toward this target remains static. The average age of farmers in the region remains higher than the Canadian average.

In February 2025, the Regional Foodlands Access Service was established with the goal of supporting new and young farmers entering the field.

There is no data update this year as the next Census will be conducted in 2026.



Indicator will next be updated based on 2026 Census data

Source: Statistics Canada, Census of Agriculture 1996, 2001, 2006, 2011, 2016, 2021

7.0 CLIMATE ACTION

7.1a Community greenhouse gas (GHG) emissions

What is being measured?

This indicator measures community GHG emissions.

This GHG inventory represents the best available information. Following the BASIC+ Global Protocol for Community-Scale GHG emissions, the scope of emissions includes: stationary energy (e.g., buildings, construction, energy industry), transportation, waste, industrial process and product use, agriculture, forestry and other land use.

Why is this indicator important?

The Regional Growth Strategy aims to significantly reduce community GHG emissions.

Target/Desired Trend

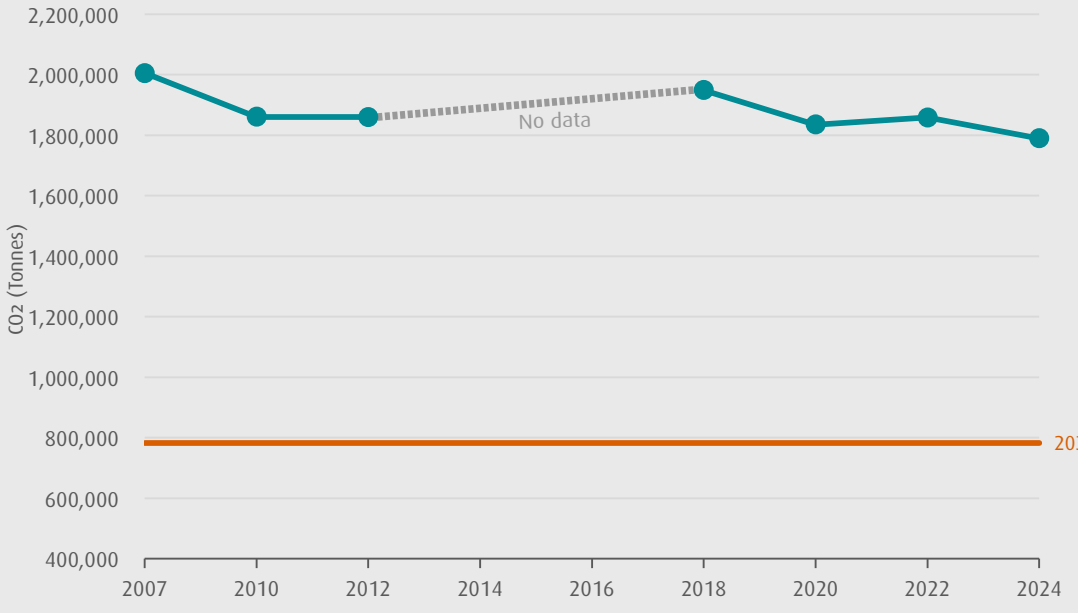
Decrease community GHG emissions by 33% from 2007 levels by 2020 and 61% by 2038.

How are we doing?

In 2024, the Capital Regional District's (CRD) annual GHG emissions totalled approximately 1.79 million tonnes, which represents 1% decrease from 2022 and a 10.7% decrease from the 2007 base year GHG emissions.

This reflects a positive trend in that GHG emissions have reduced despite continued population growth in the region. However, the current trend suggests that we will not meet the target by 2038.

On a per capita basis there has been a decline of 30.7% between 2007 and 2024. This speaks to the efforts the CRD, local, provincial and federal governments have made to reduce energy consumption and GHG emissions.



Indicator will next be updated based on 2026 Census data

Source: CRD 2022 Greenhouse Gas Protocol BASIC+ Community Greenhouse Gas Emissions Inventory Report

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REPORT TO PLANNING AND PROTECTIVE SERVICES COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 25, 2026

SUBJECT **Consideration of Regional Growth Strategy Consistency: Zoning Bylaw & Official Community Plan Amendment Application for Lot A, District Lot 87, Renfrew District, Plan VIP85195; PID: 027-547-680**

ISSUE SUMMARY

To consider whether the proposed Official Community Plan (OCP) and Zoning Bylaw amendments are consistent with the 2018 Regional Growth Strategy (RGS).

BACKGROUND

Section 445 of the *Local Government Act* (*LGA*) requires that all bylaws adopted by a regional district board after the board has adopted a RGS be consistent with the RGS. Since the proposal includes an amendment to the Shirley - Jordan River OCP and the Juan de Fuca Land Use Bylaw, a determination of consistency with the RGS must be made prior to first reading.

The landowner has applied to redesignate portions of the subject property from the Coastal Uplands (CU) to the Commercial (CO) and Pacific Acreage (PA) land use designations of the Shirley – Jordan River OCP, and to rezone the property from Forestry (AF) to a new Commercial Rural Market (C-2) Zone and the Rural Residential 3 (RR-3) Zone.

The 4.0 ha subject property is located at 9730 West Coast Road in Shirley, on the northwest corner of the intersection of West Coast Road and Kirby Creek Road. The property is zoned AF under the Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040 (Bylaw 2040), and designated CU in the Shirley - Jordan River OCP, Bylaw No. 4001 (OCP). The property is within the Shirley Fire Protection Service Area, and no Development Permit Areas (DPAs) are identified by the OCP.

An application has been submitted to rezone a 0.5 ha portion of the property from the AF zone to a new C-2 zone, and the remaining 3.5 ha to the RR-3 zone.

The landowner plans to reside on the RR-3 zoned portion, while operating a country market on the C-2 zoned portion. The proponent intends that the market focus mainly on food and beverage retail complimented by agricultural activities and seasonal uses such as hosting food trucks and small community events consistent with the scale of the market. The proposal was supplemented by a comprehensive land use analysis that includes a conceptual illustration of the market and a preliminary groundwater assessment.

The proposed C-2 and RR-3 zone boundary is intended to serve as the future property line for a potential subdivision application that would create two separate parcels. The application also includes an OCP amendment to redesignate the property from CU, which primarily supports low-impact recreation/tourism, rural residential, and agricultural uses. The application proposes that the 0.5 ha C-2 zoned area be designated CO and the 3.5 ha RR-3 zoned area be designated PA.

Additional information is provided in the February 17, 2026 staff report to the Juan de Fuca Land Use Committee and is attached for reference as Appendix A of this report.

ALTERNATIVES

Alternative 1
The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025" be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 445 of the *Local Government Act*.

Alternative 2
The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025" be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and not be accepted in accordance with the requirements of section 445 of the *Local Government Act*.

Alternative 3
That this report be referred back to staff for additional information based on Planning and Protective Services Committee direction.

IMPLICATIONS

Alignment with Board & Corporate Priorities
Capital Regional District (CRD) Corporate priority 8a is focused on managed growth, keeping approved plans current and monitoring for effectiveness. In the Juan de Fuca Electoral Area, this includes reviewing referrals of proposed OCP amendments and assessing RGS consistency. This is an important part of ensuring ongoing effectiveness of growth management in the region.

Alignment with Existing Plans & Strategies
CRD staff are of the opinion that the proposed OCP amendment is consistent with the direction provided by the RGS, and that this application does not alter the Shirley - Jordan River OCP's work towards the overall goals and objectives expressed by the community's long-term collective vision. The amendment does not impact the OCP's alignment with the RGS.

The OCP and the Active Transportation Network Plan (ATNP) for the Juan de Fuca identifies an interest in the development of a network of local trails, particularly along West Coast Road. This network should connect residential areas with commercial nodes local, regional, and provincial parks and trails, and other community-based amenities. The Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommended that a public trail be established via a statutory right-of-way adjacent to West Coast Road. Staff have recommended that, prior to adoption, the landowner register a statutory right-of-way in favour of the CRD for a public trail along the property boundary shared by West Coast Road.

Environmental Implications
As part of the proposal, the proponent provided a preliminary groundwater assessment which suggests that a future 2-lot subdivision would meet potable water requirements; however, as a contingency, should challenges arise in meeting this requirement these could be addressed by accessing a well on the neighbouring lot through a registered easement. Furthermore, the groundwater assessment indicated that the proposed land use activities would not result in significant impacts to neighbouring wells, noted that a provincial water licence and permit will be required for future commercial uses, and recommended further testing to ensure long-term groundwater sustainability.

First Nations Implications
The subject property is located within the asserted traditional territory of the Pacheedaht and T'Sou-ke First Nations. Each Nation was invited to participate in an application review process with staff and the applicant to better inform consideration of the proposal. Pacheedaht First Nation had no comment regarding the proposed rezoning. T'Sou-ke First Nation requested the opportunity to be onsite during any excavation and noted that existing chance-find procedures are inadequate. The Nation also requested that appropriate protection measures be in place to prevent erosion and the spread of invasive plant species.

Regional Growth Strategy Implications
Section 445 of the *LGA* requires that all bylaws adopted by a regional district board after the board has adopted a RGS be consistent with the RGS. Since the proposal includes an amendment to the OCP, the bylaw will be considered by the Planning and Protective Services Committee and the CRD Board for determination of consistency with the RGS prior to first reading.

CRD Regional Planning staff have reviewed the proposed zoning bylaw and OCP amendments and believe that they are consistent with the 2018 RGS.

The RGS designates the subject property as Rural/Rural Residential, which includes lands used for rural and rural residential purposes. While not intended to become future urban areas requiring extensive services, commercial uses serving the local community by providing employment opportunities in a rural context can be supported if impacts to the local community and environment are minimal.

RGS Objective 1.1 – Managing and Balancing Growth, provides a description of regional land use designations including that of the Rural/Rural Residential Policy Area that applies for the property in question. This definition states that: *"Commercial uses are local serving and such uses and other employment opportunities result in minimal impact on the surrounding community and to the environment. Low-impact tourism uses complement rural character."*

The application aligns with this definition of rural commercial uses as it will be primarily serving the local community while providing employment opportunities. While not intended to become future urban areas requiring extensive services, commercial uses serving the local community by providing employment opportunities in a rural context can be supported if impacts to the local community and environment are minimal.

RGS Objective 1.2 – Protect the Integrity of Rural Communities, seeks to avoid the creation of future urban areas through development that complement rural form, density, and character. The application proposes onsite well and septic systems, which support a rural scale of development rather than an urban scale seen in neighbouring incorporated communities where community level services are available. The proposed rural servicing will require permitting and licensing at the time of development.

RGS Objective 5.1 – Realize the Region's Economic Potential, includes the economic development consideration to: *"[Find] ways to expand and diversify the economy of formerly resource-dependent communities in Sooke and the Juan de Fuca Electoral Area, such as through low-impact recreation and tourism."* The proposed land use aligns with this objective.

RGS Objective 6.1 – Foster a Resilient Food and Agriculture System, aligns with the proposed country market use as it will *enable food production, processing, and distribution that will foster a place-based food economy that increases local food security* (Policy 2).

Service Delivery Implications
Implications for CRD services are not expected as the land is not located within community water or sewer local service areas.

Social Implications
Should the proposal proceed, a public hearing pursuant to Part 14, Division 3 of the *LGA* will be required subsequent to the amendment passing second reading by the CRD Board. Property owners within 500 m of the subject property will be sent notice of the proposed bylaw amendment and a public hearing will be advertised in the local paper and on the CRD website.

CONCLUSION

The purpose of Bylaw No. 4705 is to amend the Shirley - Jordan River Official Community Plan by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and a 3.5 ha portion from CU to the Pacific Acreage (PA) to support the concurrent rezoning of the property from Forestry (AF) to a new Commercial Rural Market (C-2) zone and Rural Residential 3 (RR-3) under Bylaw No. 4706. The proposed bylaws are consistent with the Regional Growth Strategy.

RECOMMENDATION

The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025" be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 445 of the *Local Government Act*.

Submitted by:	Patrick Klassen, RPP, MCIP, Senior Manager, Regional Planning and Transportation
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: Report to the Juan de Fuca Land Use Committee – February 17, 2026

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REPORT TO THE JUAN DE FUCA LAND USE COMMITTEE
MEETING OF TUESDAY, FEBRUARY 17, 2026

SUBJECT **Zoning Bylaw & Official Community Plan Amendment Application for Lot A, District Lot 87, Renfrew District, Plan VIP85195; PID: 027-547-680**

ISSUE SUMMARY

The landowner has applied to redesignate portions of the subject property from the Coastal Uplands (CU) to the Commercial (CO) and Pacific Acreage (PA) land use designations of the Shirley – Jordan River Official Community Plan (OCP), and to rezone the property from Forestry (AF) to a new Commercial Rural Market (C-2) Zone and the Rural Residential 3 (RR-3) Zone.

BACKGROUND

The 4.0 ha subject property is located at 9730 West Coast Road in Shirley, on the northwest corner of the intersection of West Coast Road and Kirby Creek Road (Appendix A). The property is zoned Forestry (AF) (Appendix B) under the Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040 (Bylaw 2040), and designated Coastal Uplands (CU) in the Shirley-Jordan River Official Community Plan, Bylaw No. 4001 (OCP). The property is within the Shirley Fire Protection Service Area, and no Development Permit Areas (DPAs) are identified by the OCP.

An application has been submitted to rezone a 0.5 ha portion of the property from the AF zone to a new Commercial Rural Market (C-2) zone (Appendix C), and the remaining 3.5 ha to the Rural Residential 3 (RR-3) zone (Appendix D).

The landowner plans to reside on the RR-3 zoned portion, while operating a country market on the C-2 zoned portion. The proponent intends that the market focus mainly on food and beverage retail complimented by agricultural activities and seasonal uses such as hosting food trucks and small community events consistent with the scale of the market. The proposal was supplemented by a comprehensive land use analysis that includes a conceptual illustration of the market and a preliminary groundwater assessment (Appendix E).

The proposed C-2 and RR-3 zone boundary is intended to serve as the future property line for a potential subdivision application that would create two separate parcels (Appendix F). The application also includes an OCP amendment to redesignate the property from CU, which primarily supports low-impact recreation/tourism, rural residential, and agricultural uses. The application proposes that the 0.5 ha C-2 zoned area be designated Commercial (CO) and the 3.5 ha RR-3 zoned area be designated Pacific Acreage (PA).

At its meeting of September 16, 2025, the Juan de Fuca Land Use Committee (LUC) recommended referral of proposed Bylaw No. 4705 and 4706 to the Shirley-Jordan River Advisory Planning Commission and to appropriate CRD departments, First Nations and agencies. Comments have been received and are included in Appendix F.

ALTERNATIVES

Alternative 1
The Land Use Committee recommends to the Capital Regional District Board:

1. That the referral of proposed Bylaw No. 4705, “Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025”; and proposed Bylaw No. 4706, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025”; to the Shirley-Jordan River Advisory Planning Commission; paaʔčiidʔatx̌ (Pacheedaht) First Nation; T’Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests – Archaeology Branch; Ministry of Forests – Water Protection Section; Ministry of Land, Water and Resource Stewardship; Ministry of Transportation & Transit; RCMP; and Sooke School District # 62 be approved and comments be received;
2. That proposed Bylaw No. 4705 be read a first and second time;
3. That proposed Bylaw No. 4706 be read a first and second time;
4. That in accordance with the provisions of Section 469 of the *Local Government Act,* the Director of the

Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4705 and Bylaw No. 4706;

5. That prior to the adoption of proposed Bylaw No. 4706, the landowner provides an amenity contribution in the form of a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.

Alternative 2

That proposed Bylaw Nos. 4705 and 4706 not proceed.

IMPLICATIONS

Legislative Implications

The APCs were established to make recommendations to the Land Use Committee on land use planning matters referred to them related to Part 14 of the *Local Government Act* (*LGA*). The Shirley-Jordan River APC considered the application at its meeting on December 2, 2025.

Should the proposal proceed, a public hearing pursuant to Part 14, Division 3 of the *LGA* will be required subsequent to the amendment passing second reading by the CRD Board. Property owners within 500 m of the subject property will be sent notice of the proposed bylaw amendment and a public hearing will be advertised in the local paper and on the CRD website.

Regional Growth Strategy Implications

The Regional Growth Strategy (RGS) designates the subject property as Rural/Rural Residential, which includes lands used for rural and rural residential purpose. While not intended to become future urban areas requiring extensive services, commercial uses serving the local community by providing employment opportunities in a rural context can be supported if impacts to the local community and environment are minimal.

Section 445 of the *LGA* requires that all bylaws adopted by a regional district board after the board has adopted a RGS be consistent with the RGS. Since the proposal includes an amendment to the OCP, the bylaw will be considered by the Planning and Protective Services Committee and the CRD Board for determination of consistency with the RGS prior to first reading.

First Nations Implications

The subject property is located within the asserted traditional territory of the Pacheedaht and T'Sou-ke First Nations. Each Nation was invited to participate in an application review process with staff and the applicant to better inform consideration of the proposal.

Pacheedaht First Nation had no comment regarding the proposed rezoning.

T'Sou-ke First Nation requested the opportunity to be onsite during any excavation and noted that existing chance-find procedures are inadequate. The Nation also requested that appropriate protection measures be in place to prevent erosion and the spread of invasive plant species.

Referral Comments

Referrals were sent to 12 agencies and CRD departments, and to the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission and the Shirley-Jordan River APC. Comments received are summarized below and included in Appendix I.

BC Hydro advised that they had no objection in principle to the proposed rezoning, but that a statutory right-of-way might be required as part of the future 2-lot subdivision.

District of Sooke responded to advise that they had no concerns as their interests are not impacted.

Ministry of Transportation & Transit commented that the roads bordering the subject property are under the jurisdiction of the Ministry and that a Commercial Access Permit will be required. The preferred access to the commercial area is from Kirby Creek Road. They further advised that the proposed bylaws will not require Ministry approval in accordance with Section 52 of the *Transportation Act* (approval of land use bylaws within 800 m of a controlled access highway).

CRD Building Inspection commented that buildings should be constructed in accordance with the BC Building Code and that public washroom facilities should be provided.

CRD First Nations Relations noted that while there are no registered archaeological sites on or immediately adjacent to the property, there is no record of any assessments having been conducted for the property. A Provincial *Heritage Conservation Act* permit is not required prior to development. However, there could be significant delays in acquiring a permit if archaeological deposits, features, or materials are identified during development.

The Juan de Fuca Electoral Area Parks and Recreation Advisory Commission reviewed the application at its meeting on November 25, 2025, and provided the following recommendation by resolution:

> **MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Guenard that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission state to the Juan de Fuca Land Use Committee that the Commission's interests are affected by the proposal (RZ000289) and that the Commission supports the zoning and OCP amendment application subject to advancing the Active Transportation Plan's objectives by establishing a statutory right-of-way along West Coast Road.

A Public Information Meeting was held in the community and the Shirley-Jordan River APC considered the application on December 2, 2025, with approximately 12 members of the public in attendance. The APC passed the following motion with respect to Bylaw Nos. 4705 and 4706:

> **MOVED** by Melody Kimmel, **SECONDED** by Fiona McDannold that having considered the proposed bylaws, the Shirley-Jordan River Advisory Planning Commission supports Zoning and Official Community Plan Amendment Application RZ000289 for Lot A, District Lot 87, Renfrew District, Plan VIP85195, as presented.

Official Community Plan Context and Policy Implications

The OCP provides a contextual and policy framework to guide land use decisions for Shirley. Over time, Shirley has established a modest collection of commercial, industrial, rural residential, and recreational uses with intermittent entrepreneurial activities (home based businesses) along the Highway 14 corridor with a recognizable central area localized around the fire and community halls. While a central area for Shirley is not formally acknowledged by the OCP, the subject property is adjacent to an existing commercial use on Highway 14 and is within 300 meters of the community hall.

The Coastal Uplands (CU) land use designation supports forestry on Private Managed Forest Land (PMFL) and low-impact tourism and recreation, as well as residential and agriculture uses on lands that are no longer PMFL. The CU designation also stipulates an average parcel size of 4.0 hectares, which precludes the proponent's interest in the land uses outlined in the proposed C-2 and RR-3 zones on two separate parcels.

The proponent's land use analysis recognizes that the proposed C-2 zoning is more appropriately aligned with the Commercial (CO) land use designation, and that the RR-3 zoning corresponds more closely with the Pacific Acreage (PA) designation. The CO designation supports commercial parcels in the range of 0.4 ha and small-scale commercial uses, such as those permitted by the proposed C-2 zone. Civic and institutional facilities, tourism and recreation, silviculture, community parks, and light industrial activities are also permitted by the C-2 zone. The PA designation supports residential parcels in the range of 2.0 hectares, agricultural uses, and small-scale neighborhood commercial activities aligned with the proposed RR-3 zone.

The bylaw amendments are generally aligned with nearby permitted neighbourhood commercial uses; however, the proposed zone regulations incorporate more restrictive provisions in consideration of potential impacts to the underlying aquifer. In particular, the proposal specifically prohibits activities associated with potential hazardous spills and contamination, such as gas stations and bulk fuel sales. The proponent's preliminary groundwater assessment estimated a total water demand of less than 6,400 litres/day, which is comprised of less than 5,000 L/day for commercial uses and approximately 1,400 L/day for the residential use. This assessment does not anticipate significant impacts to neighbouring wells, but recommends further testing to confirm the long-term sustainability of the groundwater supply prior to pursuing an annual water licence and permit application through the Province.

The OCP and the Active Transportation Network Plan (ATNP) for the Juan de Fuca identifies an interest in the development of a network of local trails, particularly along West Coast Road. This network should connect residential areas with commercial nodes local, regional, and provincial parks and trails, and other community-based amenities. The ATNP also works towards OCP policies that support reducing motor vehicle trips necessary for purchasing food and other goods by allowing for the consideration of neighbourhood commercial uses and farm gate sales. The Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommended that a public trail be established via a statutory right-of-way adjacent to West Coast Road.

Land Use Analysis

The subject property is zoned Forestry (AF) under the Juan de Fuca Land Use Bylaw, which requires a minimum parcel size of 4.0 ha and permits silviculture and one-family dwellings. Uses accessory to silviculture—offices, mechanical shops, fuel storage, and storage buildings—are also allowed. The AF zone permits a maximum building height of 11.0 m, lot coverage of 10%, and setbacks of 15.0 m from all property lines.

The application proposes to split-zone the 4.0 ha parcel by rezoning 0.5 ha to a new Commercial Rural Market (C-2) zone and the remaining 3.5 ha to Rural Residential 3 (RR-3). The proposed C-2/RR-3 boundary would also serve as a potential property line for a subdivision that would create two separate parcels.

The proposed C-2 zone specifies a minimum parcel size of 0.4 ha and permits civic uses, country markets, convenience stores, food and beverage processing, greenhouses and plant nurseries, horticulture, restaurants, and retail stores. It excludes gas bars, gas stations, bulk fuel sales, auto repair, carwashes, and any use requiring a permit under the *Environmental Management Act*. Accessory uses may include residential, screened storage yards, picnic areas, lounges, and outdoor event spaces. The zone specifies a 30% lot coverage, maximum floor area of 1,000 m², building height of 6.0 m, and setbacks of 7.5 m from roads, 3.0 m from shared parcel lines, and 9.0 m from residential or rural zones.

The RR-3 zone proposed for the 3.5 ha portion reduces the minimum parcel size to 2.0 ha and permits one- or two-family dwellings, agriculture, farm buildings, animal hospitals and veterinary clinics. Accessory uses include home-based businesses and either a secondary suite or detached accessory suite. The zone increases lot coverage to 15%, reduces maximum height to 9.0 m, and specifies a front setback of 7.5 m, side and flanking setbacks of 6.0 m, and a rear setback of 10.0 m.

As previously noted, to address the proposed lot sizes, the application includes an OCP amendment to change the land use designation from Coastal Upland (CU) to Commercial (CO) and Pacific Acreage (PA). The CO designation supports the proposed commercial uses and lot size of the C-2 zone, while the PA designation supports the rural residential uses and 2.0 ha lot size of the RR-3 zone.

The proposal is supported by a comprehensive land use analysis, including a conceptual illustration of the proposed market, and a preliminary groundwater assessment. Information from the groundwater assessment suggests that a future 2-lot subdivision would meet potable water requirements; however, potential challenges in meeting this requirement could be addressed by accessing a well on the neighbouring lot through a registered easement. Furthermore, the groundwater assessment indicated that the proposed land use activities would not result in significant impacts to neighbouring wells, noted that a provincial water licence and permit will be required for future commercial uses, and recommended further testing to ensure long-term groundwater sustainability.

Staff are of the opinion that the proposed zoning amendments are in keeping with the direction provided by the OCP, and that the proposed OCP amendments are consistent with the other policies of the Plan. Staff recommend that the referral comments be received, that proposed Bylaw Nos. 4705 and 4706 be read a first and second time, that a public hearing be held with respect to the bylaws, and that prior to adoption, the landowner register a statutory right-of-way in favour of the CRD for a public trail along the property boundary shared by West Coast Road.

CONCLUSION

The purpose of Bylaw No. 4705 is to amend the Shirley-Jordan River Official Community Plan by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and a 3.5 ha portion from CU to the Pacific Acreage (PA) to support the concurrent rezoning of the property from Forestry (AF) to a new Commercial Rural Market (C-2) zone and Rural Residential 3 (RR-3) under Bylaw No. 4706. Based on the information provided and the referral comments received, staff recommend approval of the referral and receipt of referral comments, that Bylaw No. 4705 and 4706 be read a first and second time, that a Public Hearing with respect to the Bylaws be held, and that the landowner provide a community amenity contribution in the form of a statutory right-of-way for a public trail along West Coast Road.

RECOMMENDATION

The Land Use Committee recommends to the Capital Regional District Board:

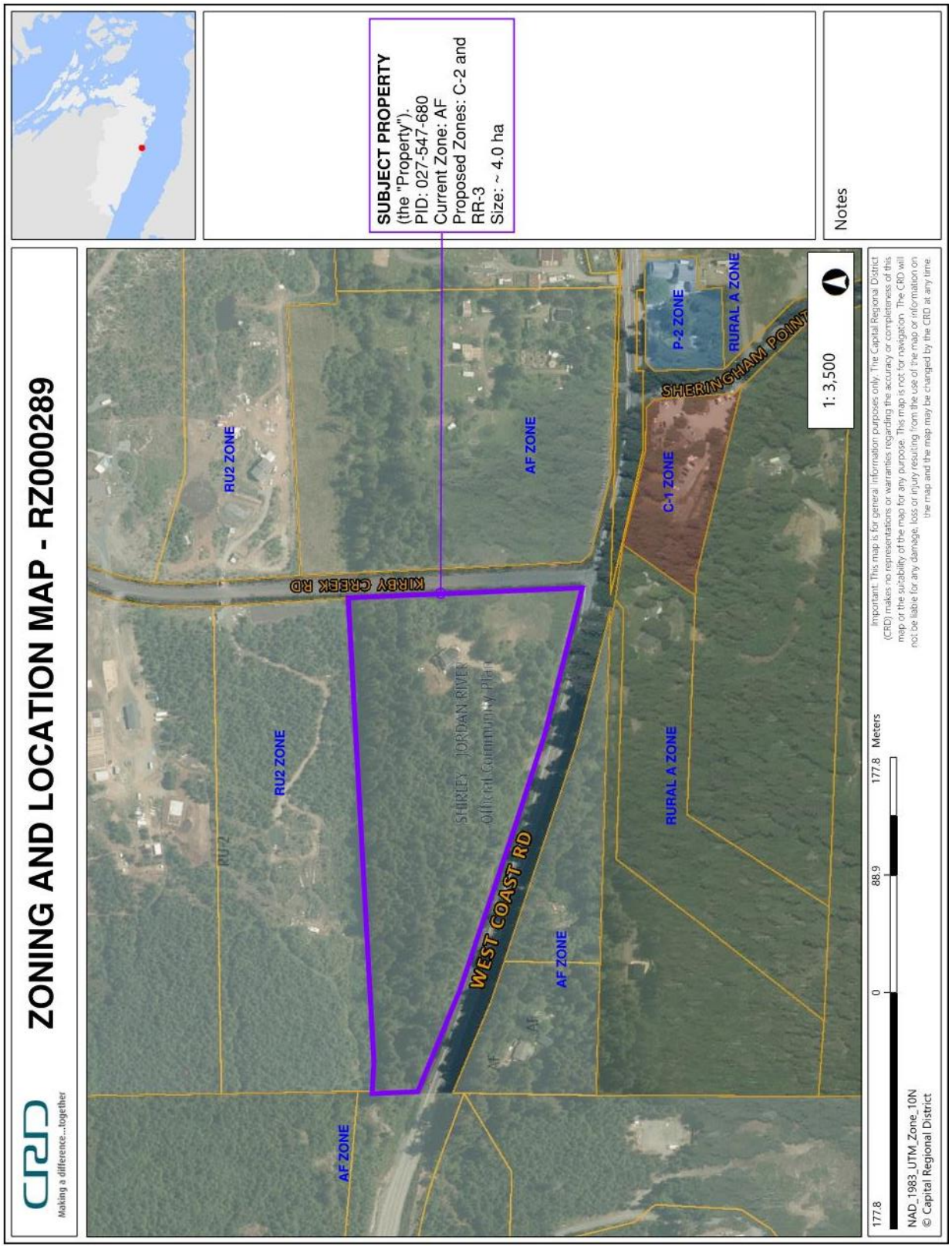
1. That the referral of proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025"; to the Shirley-Jordan River Advisory Planning Commission; paaʔčiidʔatx̣ (Pacheedaht) First Nation; T'Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests – Archaeology Branch; Ministry of Forests – Water Protection Section; Ministry of Land, Water and Resource Stewardship; Ministry of Transportation & Transit; RCMP; and Sooke School District # 62 be approved and comments be received;
2. That proposed Bylaw No. 4705 be read a first and second time;
3. That proposed Bylaw No. 4706 be read a first and second time;
4. That in accordance with the provisions of Section 469 of the *Local Government Act,* the Director of the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4705 and Bylaw No. 4706;
5. That prior to the adoption of proposed Bylaw No. 4706, the landowner provides an amenity contribution in the form of a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.

Submitted by:	Iain Lawrence, RPP, MCIP, Senior Manager, Juan de Fuca Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng., B.Sc., General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Location and Zoning Map
Appendix B: Current Forestry (AF) Zone
Appendix C: Proposed Commercial Rural Market (C-2) Zone
Appendix D: Proposed Rural Residential 3 (RR-3) Zone
Appendix E: Proponent's Land Use Analysis
Appendix F: Plan of Proposed Zoning and OCP Land Use Designation Locations and Boundary
Appendix G: Proposed Bylaw No. 4705
Appendix H: Proposed Bylaw No. 4706
Appendix I: Referral Comments

Appendix A: Location, Zoning, and DPA Map



Appendix B: Forestry (AF) Zone

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

3.0 FORESTRY ZONE - AF

3.01 Permitted Uses

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the Forestry AF Zone:

(a) Silviculture except within 300m of a highway;
(b) Offices, mechanical shops, fuel storage, and storage buildings accessory to mining or silviculture;
(c) One-family dwelling;
(d) Home Based Business Categories One, Two and Three; *Bylaw 3705*
(e) Two Boarders or lodgers;
(f) Secondary Suite pursuant to Part 1, Subsection 4.19; *Bylaw 3849*
(g) Detached Accessory Suite pursuant to Part 1, Subsection 4.20: *Bylaw 3849*
(h) Portable sawmill accessory to a principal residential use on That Part of Lot 87, Renfrew District, Lying to the East of a Boundary Parallel to the Easterly Boundary of Said Lot and Extending From a Point on the Northerly Boundary of Said Lot Distant 10 Chains from the North East Corner of Said Lot and to the South of the Northerly Boundary of Plan 109 RW, Except Part in Plan 16260, PID: 006-452-230. *Bylaw 4407*

3.02 Minimum Parcel Size for Subdivision Purposes

The minimum lot size is 4ha;

3.03 Density

a) One one-family dwelling per lot;
b) One secondary suite or one detached accessory suite per lot;
c) The maximum area devoted to an accessory portable sawmill use shall be 0.5 ha.
Bylaws 3849 4407

3.04 Height

Maximum height shall be 11 m.

3.05 Lot Coverage

Maximum lot coverage shall be 10 percent.

3.06 Maximum Size of for Residential Buildings

Provided applicants having either met the *Sewerage System Regulation* (e.g., a filing) or acceptance by VIHA via referral. *Bylaw 3705*

(i) On lots of less than 1ha in area, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45 or a Total Floor Area of 418 m^2, whichever is less;
(ii) On lots of 1ha or more in size, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45.

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

3.07 **Yard Requirements**

a) The front, side, rear and flanking yards for an accessory portable sawmill use shall be a minimum of 30 m;
b) For all other buildings and structures, the front, side, rear and flanding yards shall be a minimum of 15 m.

Bylaws 3849, 4407

3.08 **Screening**

a) A vegetative screen, consisting of coniferous vegetation native to the region that is not less than 2 m high and 5 m deep and spaced no less than 2 m apart, or a solid fence, at least 2.5 m in height, shall be located and maintained around the perimeter of the portable sawmill operation.

Bylaw 4407

3.09 **Portable Sawmill**

a) Persons employed at a portable sawmill operation are limited to persons normally resident in the dwelling unit to which it is incidental plus up to three non-resident employees;
b) A portable sawmill shall operate between the hours of 9 am and 3 pm, Monday to Friday, excluding statutory holidays;
c) In addition to the hours specifed in paragraph 3.09(b), sales from a portable sawmill shall be permitted on Saturdays between the hours of 9 am and 5 pm, excluding statutory holidays;
d) Notwithstanding Part 1, Section 4.01(2)(c), the maximum total floor area of buildings and structures devoted to an accessory portable sawmill use shall be 60 m^2;
e) Portable sawmill and related operations shall not create noise that exceeds a level of 55 dB when measured at the property line.

Bylaw 4407

Appendix C: Proposed Commercial Rural Market (C-2) Zone

18.0 COMMERCIAL RURAL MARKET – C-2

18.01 Permitted Uses
In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the C-2 Zone:

(a) Civic Uses;
(b) Country market;
(c) Convenience store;
(d) Food and beverage processing;
(e) Greenhouses and plant nurseries;
(f) Horticulture;
(g) Restaurant;
(h) Retail Store, excluding gas bars, gas stations, bulk fuel sales, auto repair, carwash, or any use for which a permit is required under the *Environmental Management Act* or *Regulation*.

18.02 Permitted Accessory Uses
In addition to the uses permitted by Section 18.01 of Part 2 of this Bylaw, the following accessory uses in conjunction with a permitted Principal Use and no others shall be permitted in the C-2 Zone:

(a) Buildings or structures;
(b) Office;
(c) Residential;
(d) Storage Yard, Screened.

18.03 Subdivision Provisions
(a) The minimum lot size for subdivision purposes is 0.4 ha.
(b) The minimum frontage required for subdivision purposes is 16.0 m.

18.04 Density Provisions
One dwelling unit per parcel in conjunction with a principal use.

18.05 Maximum size of Principal Buildings
In accordance with Section 18.09 (a) and (b) of Part 2 of this Bylaw the maximum total combined interior floor area of Principal Use buildings and structures is 1,000 m^2; except for the interior floor area dedicated to Greenhouses, plant nurseries, and horticulture Principal Uses.

18.06 Height
All principal buildings and structures must not exceed a height of 6.0 m.

18.07 Lot Coverage
The maximum lot coverage must not exceed 30%.

18.08 **Setback Requirements**

All principal and accessory buildings and structures must meet the following yard requirements:

(a) Principal buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway;
  (ii) A minimum of 3.0 m from any other lot line; and
  (iii) Notwithstanding Part 2 Section 18.07 (a) (ii) above; a minimum of 9.0 m is required from the lot lines of parcels in Residential, Rural Residential, or Multiple Family Residential zones.

(b) Accessory buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway; and
  (ii) A minimum of 3.0 m from a lot line of a parcel.

(c) All parking spaces are required to be:
  (i) A minimum of 3.0 m from a lot line.

18.09 **Definitions**

(a) For the purpose of the Commercial Rural Market Zone – C-2, the following definitions apply:

INTERIOR FLOOR AREA means the interior area of a building or structure, measured from the inside surface of the exterior walls and includes the floor area occupied by any interior walls. For structures that are unenclosed and or partially enclosed and or missing one or more exterior walls, the interior floor area is measured from a perimeter established by connecting the center points of outermost supporting columns and includes the area occupied by any walls and or structures within that perimeter.

TOTAL COMBINED MAXIMUM INTERIOR FLOOR AREA means the sum total of all interior floor areas specified in Section 18.09 (a) of Part 2 of this Bylaw.

Appendix D: Rural Residential 3 (RR-3) Zone

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

7.0 RURAL RESIDENTIAL 3 ZONE - RR-3

7.01 Permitted Uses

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others are permitted in the Rural Residential 3 RR-3 Zone:

(a) One-family dwelling;
(b) Two-family dwelling;
(c) Home Based Business Categories One, Two and Three; *Bylaw 3705*
(d) Agriculture;
(e) Two Boarders or Lodgers;
(f) Farm buildings on farms;
(g) Veterinary Clinics and Animal Hospitals;
(h) Secondary suite pursuant to Part 1, Subsection 4.19; *Bylaw 2674*
(i) Detached Accessory Suites pursuant to Part 1, Subsection 4.20. *Bylaw 3605*

7.02 Minimum Lot Size for Subdivision Purposes

(a) Minimum lot size shall be 2 ha;
(b) Notwithstanding Section 7.02(a) of Part 2 of this Bylaw, when the area of the original lot being subdivided is 60ha or more, then lot averaging may be permitted with an average lot size of 2ha and a minimum lot size of 1ha;
(c) Notwithstanding Sections 7.02(a) and (b) of Part 2 of this Bylaw, lot sizes for subdivision purposes shall be 1ha average and .5 ha minimum for Part Lot 3, Sec. 51, Plan 39570 Except Plan 41935 as shown shaded on Plan No. 29 described in Bylaw 2437. *Bylaw 2437*

7.03 Number of Residential Buildings

One one-family dwelling or one two-family dwelling is permitted per lot.

7.04 Height

Maximum height shall be 9m.

7.05 Lot Coverage

Maximum lot coverage shall be 15 percent.

7.06 Maximum Size of Residential Buildings

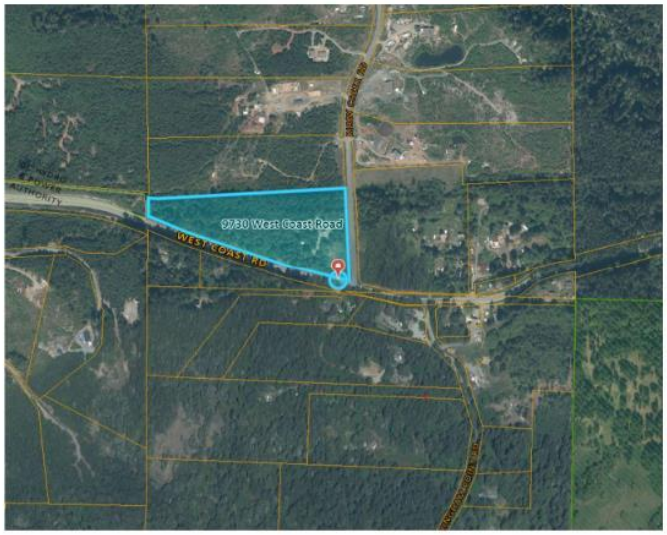
Provided applicants having either met the *Sewerage System Regulation* (e.g., a filing) or acceptance by VIHA via referral: *Bylaw 3705*

(a) On lots of less than 1ha in area, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45 or a Total Floor Area of 418m^2, whichever is less;
(b) On lots of 1ha or more in size, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45.

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

7.07	**Yard Requirements**	(a) Front yards shall be a minimum of 7.5m; (b) Side yards shall be a minimum of 6m; except that for lots of greater than 1ha in size and where residential uses exceed a Total Floor Area of 418m^2, minimum side yards shall be 15m each side; (c) Flanking yards shall be a minimum of 6m CTS; (d) Rear yards shall be a minimum of 10m.
7.08	**Yard Requirements for Buildings and Structures for Livestock or Keeping of Animals**	(a) Front yards shall be a minimum of 90m; (b) Side, flanking and rear yards shall be a minimum of 30m each.
7.09	**Yard Requirements - Other Farm Buildings**	(a) Front yards shall be a minimum of 30m; (b) Side, Flanking and Rear yards shall be a minimum of 15m.

Appendix E: Proponent's Land Use Analysis



9730 West Coast Road

REZONING AND OCP AMENDMENT
APPLICATION

July 10, 2025

PROJECT SUMMARY

This is a comprehensive application package for a Rezoning and Official Community Plan Amendment for 9730 West Coast Road. This property consists of 10 acres (4ha) and currently contains a dwelling and some small accessory structures. The intention is to provide appropriate zoning to enable a small-scale, market-style grocer on the corner of Kirby Creek Road and West Coast Road. The basis of this application is to amend the Zoning and the OCP Land Use designation to enable the proposed use. Alignment with the Regional Growth Strategy is demonstrated.

SITE SUMMARY

The property at 9730 West Coast Road is 40,992m2 (10.1 acres or 4ha) in size, is located in the heart of Shirley village, and is well-positioned for a neighbourhood commercial venture that serves the community on the corner of West Coast Road and Kirby Creek Road. The parcel contains 400m of frontage along West Coast Road and 175m on Kirby Creek Road.

The property is relatively flat, sloping gently to the northeast toward Kirby Creek Road. The property is zoned Forestry (AF). Surrounding properties include the Shirley Community Hall zoned P-2 Community Facility, Shirley Delicious C-1 Neighbourhood Commercial, a number of Rural A Zoned properties and several AF Forestry parcels.

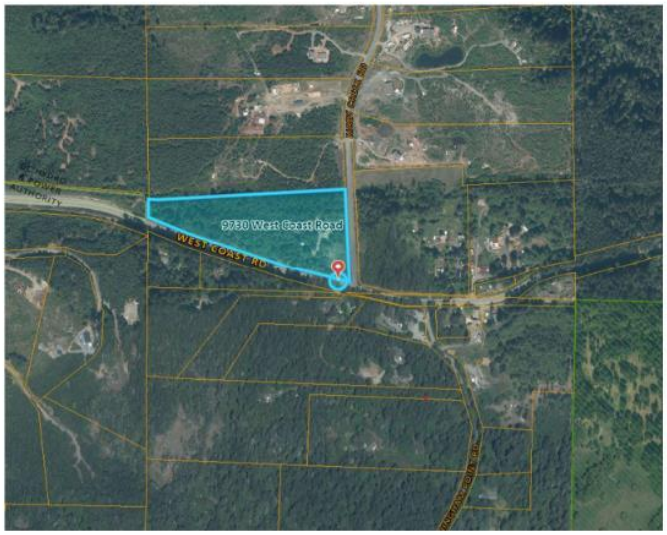


Figure 1: Property location

PROPOSAL

The vision for this site is to create a small-scale market-style grocer in the heart of Shirley that will serve locals, support tourism in the region, and create a micro economy for local producers to market their produce and other provisions. Conceptual drawings have been attached to this report (Attachment 1), reflecting the vision and the community's character. The primary vehicle access to the commercial area is via Kirby Creek Road. Final designs for the building and site layout will be determined at Development Permit.

Zoning

The current AF Forestry zone applies to 9730 West Coast Road, which is outlined in CRD Bylaw No. 2040. Permitted uses include Silviculture (except within 300m of a highway), offices, mechanical shops, fuel storage and storage accessory to mining or silviculture, one-family dwelling, Home Based Business (Cat 1, 2, and 3), boarders and lodgers, secondary suite. This zone requires a minimum lot size of 4ha (10acres). Setbacks for all structures must be 15m from a property line. The current zone permits a minimum parcel size of 4ha, making the parcel un-subdividable.

The application is to create a split zoned property by amending the zoning on approximately 4800m2 (0.48ha) to a neighbourhood commercial zone and amend the remainder to rural residential. (Attachment 2)

Proposed Neighbourhood Commercial Zone

Fewer proposed uses are outlined when compared with other typical neighbourhood commercial uses and includes a horticultural/greenhouse element to complement the food store/market. The rationale for this zone is a specific zone that supports the country market store, as well as some complimentary accessory uses on the site. Some uses may only occur at special events or seasonally (food truck), while other uses, such as greenhouses, can support ongoing local food production onsite year-round.

The proposed land uses exclude automobile-oriented uses such as gas station, bulk fuel sales, auto repair and carwash.

The following zone is in alignment with the aspirations of the Shirley-Jordan River Official Community Plan.

Principal Uses:

- Retail Store, excluding gas bars, gas stations or bulk fuel sales, auto repair or car wash, or any use for which a permit is required under the Environmental Management Act or Regulation;
- Food and Beverage Processing;
- Country Market;
- Food Truck;
- Greenhouses and Plant Nursery;

- Horticulture;
- Civic uses;
- Licensed establishment;

Accessory Uses:

- Residential;
- Office
- Buildings or structures accessory to the above uses pursuant to Part 1, Subsection 4.01.

With the following parameters for site development:
Minimum parcel size: **4000m2 (0.4ha)**
Setbacks – 7.5m from front and flanking, 3m from side and rear
Height: 9m
Lot coverage: 30%
Minimum frontage: 16m
Residential dwelling: 1

Parking: parking spaces shall be a minimum of 3.0m from any lot line.

Remainder Zone – Proposed Rural Residential Zoning

The remainder of the parcel: The intent is to apply an appropriate zone to the remainder of the site so that the neighbourhood commercial area will have the potential to be subdivided from the rural residential component of the site in the future. The applicant lives on the property and may require flexibility to subdivide off the commercial part of the property in the future. The intent of this application is: no change to residential potential on the remainder; it would remain residential dwelling plus a suite. Rural Residential3 Zone (RR-3) is an available Zone that would support the intended use with a 5acre (2ha) minimum parcel size. In addition, the owner may wish to conduct agricultural uses on the remainder land, including a greenhouse. The RR-3 zone permits the intended uses for the remainder.

OCP AMENDMENT RATIONALE

Current OCP

The current OCP designation is 'Coastal Uplands', which supports 10 acre properties, primarily used for forestry and some low-impact recreation and tourism. Commercial is not a supported use.

Purpose of the Coastal Uplands Land Use:

- Lands in this designation consist primarily of parcels enrolled in the Privately Managed Forest Lands (PMFL) program or zoned for forestry uses. If lands are

removed from PMFL program, then land uses such as low-impact recreation and low-impact tourism are supported.
- Community parks, single family residential, and agriculture are also supported in this designation.

OCP Amendment Proposal

An OCP amendment is necessary to achieve alignment between the zoning and the Shirley-Jordan River Official Community Plan (Bylaw 4001). It is proposed that the parcel be split designated Commercial/Pacific Acreage. The proposed designation accurately reflects the zoning, supports rural residential uses, agriculture, and enables small-scale neighbourhood commercial, commercial tourism, parks and civic land uses. NOTE: While Pacific Acreage supports neighbourhood commercial intent, it does not provide the flexibility of creating parcels less than 2ha in size. It is proposed to split designate to Commercial/Pacific Acreage, rather than full Pacific Acreage designation, to enable a future subdivision of the commercial site.

405 Pacific Acreage Land Use Designation

The intent of the Pacific Acreage Land Use Designation is to support rural residential uses. Suites and Duplexes are acceptable forms of development to increase the affordability of housing and offer rental accommodation. Agriculture, home based businesses, small-scale neighbourhood commercial activities, small scale tourism activities, community parks and civic buildings are also supported. Tourism commercial uses such as small destination resorts are supported in this designation.

404 Commercial Land Use Designation

The intent of the Commercial Land Use Designation is to support small-scale neighbourhood commercial and light industrial uses. Civic, institutional, tourism, recreation, silviculture and community park uses are also supported. The Commercial Land Use Designation applies to lands that provide potential for local services in support of development of the local economy. Except where lands may be restricted with respect to residential and overnight habitation uses due to the risk of flooding, an average density of one parcel per 0.4ha within a plan of subdivision is supported.

Other Applicable OCP Policies

Local Economy

Section 385 Local Economy

Shirley Community Hall, Fire Hall, Pioneer Park and a nearby restaurant are the commercial and civic nucleus of this community. Residents are interested in the expansion of the weekly

country market held at Pioneer Park as it offers a venue for local residents to sell their produce, home-cooking and crafts. Establishment of small businesses in the existing commercial area of Shirley is supported, provided that they serve local needs and do not jeopardize the viability of existing businesses. There is strong opposition to the introduction of commercial activities such as motels, gas stations, drive-through restaurants and strip malls, especially as they might jeopardize the rural character of the Plan area or have a negative impact on the environment. Page 73

483 Objectives for Development and Local Economy

B. Support a range of economic activities at a scale appropriate to the size of the community and its rural nature.

E. Recognize that Shirley and Jordan River are predominantly rural areas where resource-based activities such as forest management and timber harvesting occur.

Analysis: This proposal aligns with Shirley's vision of rural character, and providing economic activities at an appropriate scale.

Climate Change Adaptation and GHG reduction

392 Reducing the Number of Vehicle Trips

One of the key ways the residents of Shirley and Jordan River can contribute towards reducing GHGs is through reducing the number of vehicle trips. Home based businesses reduce the need to commute. The use of transit, carpooling and alternative means of transportation, such as cycling and walking, all reduce dependency on cars. Delivery of medical and community outreach programs at a venue in Shirley or Jordan River would see the service providers making one or two round trips to the Plan area instead of multiple trips outside the community by residents travelling elsewhere to access the services. Increased recreational and social opportunities for youth within the Plan area would reduce the need for parents to take their children to and from activities in Sooke. Support for neighbourhood commercial uses and farm gate sales can reduce the amount of travel necessary to purchase food and other goods. Installation of Electric Vehicle infrastructure is supported.

Analysis: Encouraging businesses and services in keeping with rural character and scale can lead to reduction in the number of vehicle trips for residents. Enabling strategic and appropriately scaled economic development will help support goals related to creating complete communities. The services provided by this proposal have the potential to strongly support climate change mitigation and ghg reduction due to increased access to local residents of goods, particularly grocery and produce, required for daily needs.

OTHER CRD POLICIES

Amenities

This proposal does not result in an increase in population, therefore amenity contributions would not be applicable. Amenities are typically tied to an increase in population to offset the provision of community amenities to serve future and existing residents.

CRD Juan De Fuca Elecoral Area Active Transportation Network Plan

The Active transportation Plan was reviewed to determine potential linkages in the vicinity of the proposed rezoning application. Exhibit 4.6 does not specify any required upgrades to meet the Plan's intent.

CRD Regional Food & Agriculture Strategy (2016)

This Strategy identifies the CRD's role in food and agriculture along with recommendations, actions and resourcing requirements. The following policy/action/desired outcome is identified in this plan and lends policy support for this rezoning application.

Action 10 – Support regional economic development strategies for food and agriculture, and specifically section ii. Support strategic business development initiatives for the region's food and agriculture sector including agri-tourism. Desired outcomes include 'increased economic viability for the food and agriculture sector'.

Regional Context Statement Alignment – *please see Attachment 3 for full analysis*

NATURAL ENVIRONMENT

This property is not within 30 m of a known watercourse/waterbody so the Riparian Areas Protection Regulation will not apply to this property.

COMMUNITY ENGAGEMENT

An Open House was held at the Shirley Community Hall on June 23, 2025. The community was invited to view the conceptual plan, ask questions of the proponent and provide feedback on the concept.

Feedback was supportive of the proposed rezoning and market grocer concept. Community members welcomed the emphasis on local food, sustainability, and reducing trips for daily needs. The noted concerns related to potential traffic, parking and

environmental impact. These will be addressed in the next phase of the planning process (Development Permit).

In addition, the applicant has reached out to the Archaeology Branch, and confirmed no known archaeological sites are present. The T'Sou-ke and Pacheedaht Nations have been notified of the proposal, and meetings to provide more information will be arranged with those who request them.

A summary of the community feedback to-date and the open house materials presented at the open house has been provided (Attachment 4).

INFRASTRUCTURE

It is proposed septic will accommodate any wastewater associated with any future development. The details of this and onsite drainage will be considered as part of the development permit application.

The water service will be of a rural standard and will be provided with a well. There are no anticipated concerns with the provision of water as part of this proposal. The hydrogeology report dated July 7, 2025 (Attachment 5) ascertains that, based on available data, including the driller estimated yield of the registered well on the property and the water quality results provided, there is a high probability of developing adequate water quantity and quality to supply the proposed market and the existing residence from one or more new or existing wells completed on the property.

Any new or existing groundwater well that is used to supply the market will need to be licensed in accordance with the *Water Sustainability Act*, which requires non-domestic water users to apply for a water license and pay an application fee and annual water rental fees. Approval may need to be obtained from the Island Health Authority.

FIRE AND EMERGENCY SERVICING

No impact on fire and emergency servicing is anticipated because of the proposed amendments. The fire department is situated in proximity to the property, and there are already commercial and home based business activities in the area that are served by the local fire department for fire protection.

TRAFFIC

No significant traffic impact is anticipated as a result of the proposed amendments due to the parcel having frontage along both Kirby Creek Road and West Coast Road. The owner

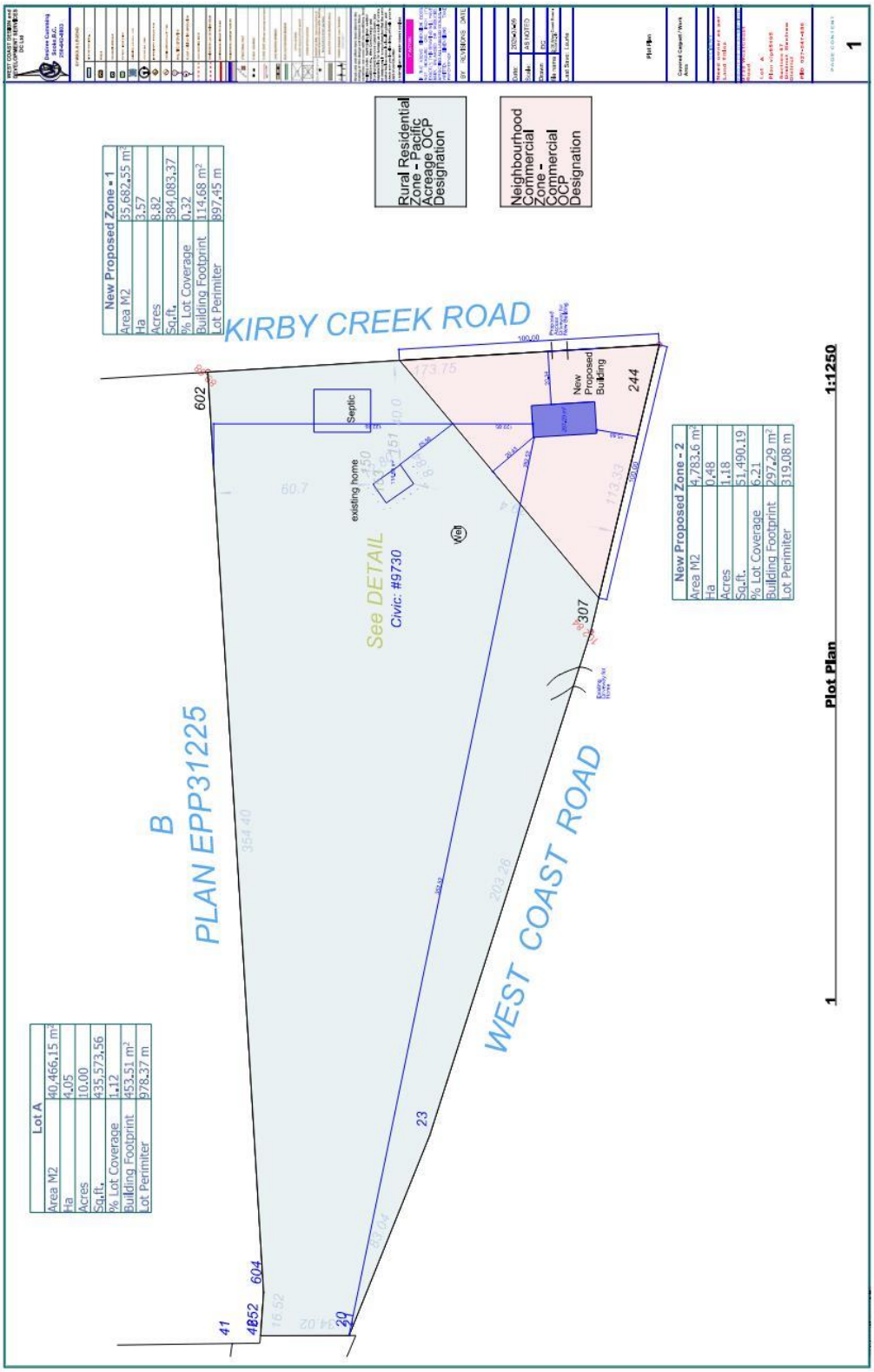
intends to utilize Kirby Creek Road as the main point of access for commercial activities, where vehicles can obtain access to the highway at an existing intersection. Parking configuration will meet bylaws.

ATTACHMENTS:

1. Conceptual drawings – vision and conceptual siting
2. Zoning/OCP Amendment proposal (site plan)
3. Regional Context Statement Alignment
4. Engagement Summary and Open House Panels – June 23, 2025
5. Hydrogeology Letter – Dated July 7, 2025
6. ~~Current Certificate of Title~~ **Staff Annotation: Certificate of Title has been excluded from staff report**

Attachment 1
MARKET

Attachment 2



Attachment 3

Outside Urban Containment Policy (pg 13)

Rural/Rural Residential Policy Area – this application supports and is in alignment with the Regional Growth Strategy. The area is rural, with rural servicing requirements. The commercial uses proposed are local serving and complement the rural character, including retail, food and beverage processing, country market, food truck, greenhouses and plant nursery, civic uses and liquor license establishment. These are typical 'neighbourhood commercial' uses. Any building proposal on this parcel will require the rigor of a development permit evaluation for Commercial development. The proposed minimm parcel size is larger than other commercial zones within the Plan Area, typically zoned C-2, which permits more intensive commercial uses than those being requested.

Protect the Integrity of Rural Communities (Pg 22-24)

Rural and rural–residential communities offer a choice of rural lifestyles and outdoor recreation opportunities that complement the surrounding working landscapes and preserve ecological diversity. This proposal does not include further residential expansion but strengthens the rural qualities of the community by creating an opportunity for a neighbourhood commercial for the residents of Shirley.

This property will reflect west coast character and the current and historical resource-based economy of the region. Overall site drainage will enhance natural systems as the site is developed. Detailed drainage plans will be submitted as part of any future building application.

5.1 Realize the Region's Economic Potential

Finding ways to expand and diversify the economy of formerly resource-dependent communities in Sooke and the Juan de Fuca Electoral Area, such as through low impact recreation and tourism.

Analysis: The proposed rezoning and OCP amendment enable neighbourhood commercial activities on a portion of the property. The intent is to create a market-style grocer, bringing access to daily needs to residents while also supporting regional tourism. The proposed changes will strengthen the regional and local economy by creating a rural 'micro economy' within the area. There is potential for the creation of local employment and a place to market local products. This project will strengthen food security of the region by providing another avenue for local producers to market their products, and it will strengthen the fabric of the area's rural, west coast tourism industry. Permitting this designation adds resiliency by providing live-work for a resident of the community.

Attachment 4

June 23, 2025

Engagement Summary

Project: Proposed Market-Style Grocer at 9730 West Coast Road
Application: Rezoning proposal
Date of Open House: June 23, 2025
Location: Shirley Community Hall
Number of Attendees: 22
Number of Comment Forms Submitted: 7

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1. Summary of Support

Level of Support	Number of Responses	Comments
Support	7	"Support growth for Shirley" "Full support for fresh local produce and grocery items in our community. I love canning and food preservation and would love access to produce by the case." "this small but growing community needs a market." "I think this will be good for the community. The location is great, supporting local is great." "There's is a need, it fills a gap, it solves problems, it's about community, local food, supporting our neighbours, it's a no brainer."
Neutral / No Opinion	0	
Oppose	0	

---

2. Positive Themes Identified

Theme	Frequency	Comments
Access to local produce and goods	6	
Support for local producers	7	
Less driving for daily needs	6	
New local services/products	5	
Other	1	"Possible job opportunities for our young people."

Attachment 4

June 23, 2025

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3. Key Concerns and Suggestions

Concern / Suggestion	Frequency	Notes or Details
Traffic and highway safety	1	Impact to highway safety
Parking	1	Parking would be the one concern – overflow on Kirby Creek Road
Natural Environment	1	General concern for the natural environment
None	5	

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4. Suggestions for vendors, products or features:

-Cases of seasonal produce for canning/processing, basic groceries, competitive prices, and local meats

-Tomatoes, canning fruit, staples (dairy, bread etc.)

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5. Conclusion

Feedback was predominantly supportive of the proposed rezoning and market grocer concept. Community members welcomed the emphasis on local food, sustainability, and reducing trips for daily needs. The noted concerns related to traffic, parking and environmental impact can be mitigated with site design. These will be addressed in the next phase of the planning process.

Additional: Two letters of support were received via email from residents

Attachment 4

WELCOME!

WHY ARE WE HERE?

We are here today to share our vision for a new market-style grocer in Shirley—a vibrant, community-centered store that supports local agriculture and provides fresh, healthy food to our rural region.

THIS MARKET WILL

1. Support local farmers and producers

2. Inrease access to fresh, local food

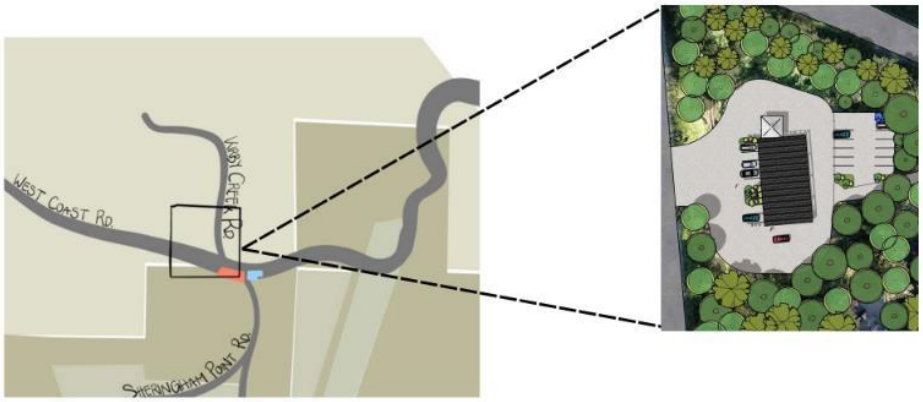
3. Strengthen the local economy

4. Create a welcoming space for residents and visitors

Attachment 4

THE PROPOSAL

To rezone a portion of the property at 9730 West Coast Road, and construct 3,200 ft² open, market-style grocer building that will serve as the heart of this local food hub.



PROJECT HIGHLIGHTS

THIS SPACE WILL FUNCTION AS A HYBRID BETWEEN A TRADITIONAL GROCER AND A FARMERS' MARKET— OPERATING YEAR-ROUND, WITH ROTATING SEASONAL ITEMS FROM LOCAL FARMS.

1. Support local farmers and producers
2. Inrease access to fresh, local food
3. Strengthen the local economy
4. Create a welcoming space for residents and visitors

Attachment 4

OUR APPROACH

LOCAL AGRICULTURE GROWN HERE. SOLD HERE.

A key feature of the market is our commitment to local sourcing. Farmers and food producers from the region will have opportunities to supply the store cooperatively.

HOW IT WORKS

FARMERS CAN SELL DIRECTLY TO THE STORE THROUGH FLEXIBLE PURCHASING AGREEMENTS

REVENUE-SHARING MODELS MAY BE AVAILABLE

EMPHASIS ON SEASONAL, STAPLES, AND SUSTAINABLE PRACTICES

Attachment 4

WHY THIS PROJECT MATTERS

WE AIM TO BE MORE THAN A STORE—THIS IS A COMMUNITY RESOURCE DESIGNED WITH LOCAL VALUES IN MIND.

ECONOMIC

- Job creation (retail, logistics, admin)
- Income opportunities for farmers and producers

SOCIAL

- Reliable access to fresh, nutritious food
- A gathering place fostering community connections

ENVIRONMENTAL

- Lower transportation emissions
- Support for regenerative and organic farming

Attachment 4

WHY REZONING?

THE PROJECT REQUIRES REZONING APPROX. 1-1.5ACRES FROM AF TO NEIGHBOURHOOD COMMERCIAL ZONE TO ACCOMMODATE THE PROPOSED USE.

WE ARE COMMITTED TO

1. Preserving rural character and natural features
2. Designing with minimal environmental impact
3. Collaborating with local planning staff to meet all zoning and development guidelines

YOUR FEEDBACK IS IMPORTANT AS WE MOVE THROUGH THIS PROCESS TOGETHER.

Attachment 4

GET INVOLVED

HELP SHAPE THE FUTURE OF LOCAL FOOD

We want this project to reflect the needs, hopes, and priorities of the community

WAYS TO PARTICIPATE

1. Fill out a comment form
2. Join our email list for updates
3. Attend future public meetings
4. Share your ideas for products, vendors, or services you'd like to see

western water ASSOCIATES LTD
Consultants in Hydrogeology and Water Resources Management

Attachment 5

July 7, 2025 FILE: 25-070-01VC

[redacted]
9730 West Coast Road
Shirley, BC V9Z 1G4

Re: 9730 West Coast Road, Shirley, BC – Groundwater Supply Feasibility Investigation

Dear Mr. [redacted]

As requested, Western Water Associates Ltd. provides this preliminary groundwater supply feasibility investigation for a planned development at 9730 West Coast Road in Shirley, BC. The scope of our work was outlined in an email dated June 18, 2025. Authorization to proceed with the work was given in an email sent on the same day.

1. BACKGROUND

The owner of a property at 9730 West Coast Road in Shirley, BC within the Capital Regional District (CRD) is interested in rezoning to use part of it as a grocery market. There is currently a residential house on the east portion of the property and the remainder is undeveloped.

In a May 28, 2025 email provided to the property owner's planner from the CRD, they indicated that an opinion letter is required from a qualified professional for the bylaw amendment to rezone that considers:

- How water will be supplied to future development in the proposed zone (such as a commercial well).
- Whether that water supply has adequate quantity and quality to meet those future development needs, or what needs to happen for the water supply to be adequate.
- (If anticipated), potential impacts to neighbouring water supplies (wells), and how those potential impacts can be mitigated.

Western Water was retained by the property owner to investigate the potential of developing a groundwater source on the property to supply the proposed market. The purpose of the investigation is to address the CRD requirements for rezoning of the property.

The groundwater demand for the development is yet to be determined however, based on our initial discussions with the property owner, we understand that the market will have no irrigation demands and will be staffed by the two residents of the property. Therefore, additional demands are expected to be minimal and include the water needed for operations (spraying produce, washing, cleaning) and a public washroom. The water demand for the washroom can be approximated from the average flow of 1,700 L/day for a 'shopping centre toilet room' listed in the Ministry of Health's 2014 Sewerage System Standard Practice Manual (MOH, 2014). The additional

Attachment 5

demand for spraying produce, washing and cleaning is not known, however as it is considered unlikely to exceed 3,000 L/day, a preliminary water demand of <5,000 L/day (3.5 L/min) is anticipated for the market.

In addition to the groundwater demand for the commercial market, the onsite groundwater supply must also be sufficient to service the existing residence. According to the CRD's Bylaw No. 2040 (which applies to new subdivisions), where there is no community water system to which a parcel can connect, a source of potable water producing a flow rate of 1,400 L/day is needed.

This letter provides the results of a desktop groundwater supply feasibility study for the property.

2. SETTING

2.1 Physiography, Climate, and Surrounding Land Use

Figure 1 (below) shows the property location and surrounding area. The property is at the northwest corner of the intersection of Highway 14 (West Coast Road) and Kirby Creek Road in Shirley, BC within the Juan de Fuca Electoral Area of the CRD. It is roughly 1 km inland on the west coast of Vancouver Island and approximately 11 km southeast of Jordan River. Topography on the property slopes at an average grade of ~8% to the east, with elevations ranging from approximately 121 metres above sea level (m asl) at the western boundary to 91 m asl at the east (Kirby Creek Road).

Figure 1. Property location

The property is approximately 4 hectares in area. There is currently a residential house on the east portion of the property and the remainder is undeveloped. It is surrounded by rural-residential properties that are similar in size. The properties in the area are serviced by individual supply wells and sewerage systems.

Based on Environment Canada climate normals between 1991 and 2020 for the Victoria Airport Station (composite data from stations with climate IDs of 1018620 and 1018621), located approximately 50 km to the northeast of the property, the average annual temperature and precipitation for the region are 10.3° C and 901 mm, respectively. Climate in the area is typical of the west coast of Vancouver Island, with high amounts of precipitation (96% as rain) occurring mainly in the fall and winter (between roughly October and March in a typical year).

Past climate trends, however, are not necessarily indicative of future climate. Climate change is an ongoing process, and among the forecasted outcomes for the region is warming temperatures across seasons in addition to longer, drier summers and wetter winters with more precipitation falling as rain at lower elevations. There is also a predicted overall hydrologic transition from snowmelt-dominant mountainous watersheds to rainfall-dominant, increasing the need for water conservation and storage (PCIC, 2013). In the vicinity of the property, annual precipitation is forecast to potentially increase, but with a potentially longer lasting and warmer dry season.

2.2 Geology

The surficial geology in the area of the property is mapped as glaciofluvial sand and gravel with lesser amounts of till (Blyth and Rutter, 1993). From historical records of drilling on the property, which is described in further detail in Section 3, there is up to 15 m of till overlying bedrock.

The bedrock in the area is mapped by the Geological Survey of Canada (GSC) as Eocene-age Metchosin Volcanics composed mainly of basaltic lava and Tertiary-age conglomerate, sandstone and shale from the Sooke Formation (Muller, 1983). Structural geology mapping by Muller (1977) has the closest significant faults being a northwest-southeast trending fault and a northeast-southwest trending fault located roughly 1 km north and 1 km east of the property, respectively.

2.3 Hydrogeology

According to the Ministry of Environment and Parks (ENV) Water Resources Atlas (WRA), Sooke-Metchosin Aquifer 606 underlies the property (ENV, 2025a). It is a fractured bedrock aquifer within the Metchosin Igneous Complex (primarily Metchosin Volcanics and Sooke Gabbro). The aquifer is 538 km^2 in size and extends from Jordan River in the west to Esquimalt Lagoon in the east (ENV, 2004a). It is bounded by the Leech River Fault to the north and the coast to the south. It is mapped as having a high vulnerability, a low productivity and a median well yield of 11,000 L/day based on approximately 1,500 wells correlated to the aquifer (ENV, 2025a).

The property is also very close to Muir Creek Aquifer 449, the southwestern extent of which is mapped just to the northeast (ENV, 2025a). Aquifer 449 is comprised of fractured bedrock of the Sooke Formation. It is 28 km^2 in size and its footprint roughly follows some of the tributaries of Muir Creek near the coast (ENV, 2004b). It is interpreted by the Province as having a low vulnerability, a moderate productivity and a median well yield of 56,000 L/day based on 64 correlated wells (ENV, 2025a).

Groundwater in these types of bedrock aquifers is typically stored and transmitted through fractures in the bulk rock. Where the fracture network is intersected by water supply wells, it may be capable of supplying usable quantities of water and moderately higher yielding wells may be attainable by targeting zones of higher permeability (faults, dykes, joints, or geological contacts). Recharge to these aquifers is likely from direct infiltration of precipitation and any overlying water bodies where confining layers are thin or absent.

Both Aquifer 606 and Aquifer 449 have notations from the Province indicating possible water shortages and saline intrusion issues. According to ENV (2004a, 2004b), there are no water use conflicts reported for either aquifer.

According to the Province's Groundwater Observation Network database (ENV, 2025b) there is one active observation well (OW 443) completed in Aquifer 606. This well is located on Phillips Road which is near the Sooke River and approximately 15 km east of the property. From data collected since 2018, seasonal water level fluctuations in OW 443 are on the order of 10 to 15 m. The water levels are highest in late winter/early spring and are lowest in late summer/early fall. Based on the limited time period since monitoring of the well began, summer static water levels appear to have declined from between 10 and 15 m depth from 2018 to 2020 to between 20 and 30 m depth from 2021 to 2025 (up to May). The cause of the water level decline in OW 443 over this relatively brief time period is not known, however it may be related to short term climate variability and/or increased groundwater development nearby.

In coastal aquifers, a salinity gradient exists where seawater and freshwater mix at the coastal margin. The position and geometry of the gradient is partly controlled by groundwater levels near the coast. Groundwater pumping from wells close to the coastal margin lower freshwater levels, potentially causing the seawater and freshwater interface to move landward, which could lead to increased salinity in groundwater supply wells. According to mapping done in a recent study for the Province, the risk of sea water intrusion in the bedrock aquifers at the property is considered moderately low (WWAL, 2021).

2.4 Surface Water

There are no mapped surface water bodies on the property. The closest is an unnamed drainage that originates approximately 200 m north of the property and connects to Kirby Creek at a location 1 km to the east. Kirby Creek drains to Orveas Bay at a location roughly 1 km southeast of the property. There are no water allocation restrictions from the Province on Kirby Creek or its tributaries.

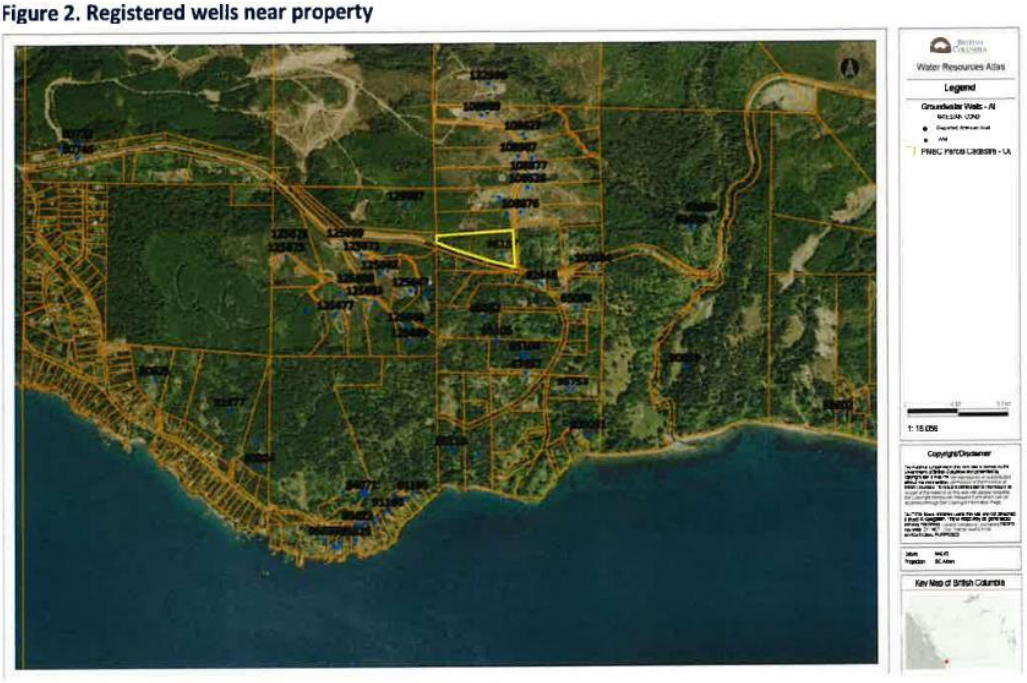
3. SURVEY OF EXISTING WELLS AND WATER RIGHTS

3.1 Well Survey

To further assess the groundwater supply potential for the property, we looked at drilling information for registered wells on and within a ~1 km radius of the property from the Province's GWELLS database (ENV, 2025c). The locations of the wells by tag number (WTN) are shown in Figure 2 below, with well information in Table 1, attached.

Attachment 5

Figure 2. Registered wells near property



According to the database, there are 52 wells within the defined area. Table 2, below, provides a summary of depth and yield info for the 48 wells for which sufficient information was available. As well yields in the database come from drillers' interpretations, often through methods such as air lifting with the drill rig, an estimate using this methodology is considered approximate and not necessarily indicative of the long-term well yields.

Table 2. Summary of information for registered wells within 1 km of the property from GWELLS database

Material	Number of Wells	Average Depth		Yield Range		Average Yield		Percent at <5 L/min	Percent at >5 L/min
		(m)	(feet)	(L/min)	(USgpm)	(L/min)	(USgpm)		
Overburden	9	24	78	8 - 114	2 - 30	33	8.7	0	100
Bedrock	39	156	513	0 - 57	0 - 15	6.8	1.8	63	37

The majority of wells in the area (75%) were completed in bedrock, with 17% completed in unconsolidated/overburden deposits and 8% completed in an unknown material. The average yield of all the wells in the area with this information (47 total) was 11 L/min (16,000 L/day or 3 USgpm). Where an aquifer was present, higher yielding wells (33 L/min or 47,000 L/day average) were found in unconsolidated materials compared to those in bedrock which had an average yield of 6.8 L/min (9,800 L/day).

There is one well on the property that is registered with the Province. It has WTN 96137 and well identification plate number (WPID) 20200. It was drilled on May 4, 2008 by D. A. Smithson & Sons Ltd. According to the driller's log, the well was completed in bedrock to a depth of 152 metres (500 feet). The driller's estimated yield of the well was 8 L/min (11,000 L/day or 2 USgpm). The well is inferred by the Province to be completed in Aquifer 606. The closest neighbouring registered well (WTN 108984) is on the adjacent property to the north, approximately 200 m from WTN 96137. It was drilled in 2014 and completed in sand and gravel at a depth of 17 m (55 feet) with a driller estimated yield of 38 L/min (55,000 L/day or 10 USgpm).

According to the WRA there was also another well drilled on the property (WTN 95078) that was unsuccessful at finding a usable water supply in the overburden deposits to a depth of 8.5 m (28 feet). Following drilling, the well was decommissioned by the driller by backfilling it with bentonite and cutting the casing off below ground level.

3.2 Water Rights Survey

According to the WRA, there are four current water licences within 1 km of the property as summarized in Table 3 below (ENV, 2025a).

Table 3. Existing water licences within 1 km of property

Licence Number	Priority Date	Use Purpose	Source	Quantity (m^3/day)
C114412	May 17, 1999	Domestic	Watts Spring	4.54609
C043284	May 18, 1974	Domestic	Hohert Spring	2.27305
C025228	May 19, 1959	Domestic	Kirby Creek	9.09218
502283	Dec 27, 2019	Well Drill/Transprt Mgmt	Kirby Creek	12

All of the licence sources are surface water from Watts Spring (with the point of diversion located roughly 800 m south of the property), Hohert Spring (300 m to the east of the property), and Kirby Creek.

4. SITE VISIT

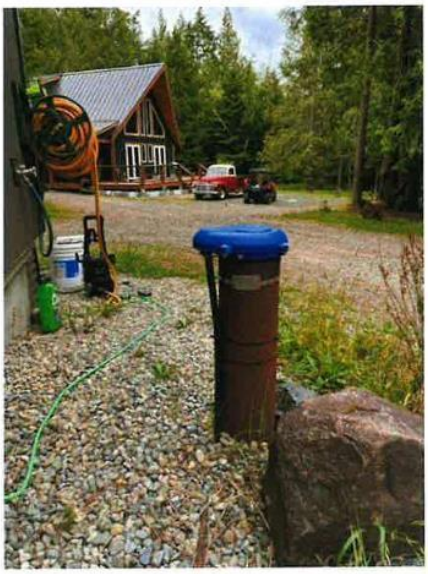
A site visit of the property was undertaken by Chad Petersmeyer, P.Geo. of Western Water on June 26, 2025 to observe the existing supply well, topography and site conditions. The property owner, Mr. Phil Lafreniere, was present at the time of the site visit. Access to the property was via a gravel driveway off West Coast Road just west of Kirby Creek Road.

The majority of the property was forested and undeveloped at the time of the site visit. The driveway ran east and then northwest to the residence situated near the eastern end of the property. According to Mr. Lafreniere, the existing disposal field for the sewerage system was located adjacent to the residence on the northeast side, which was estimated to be roughly 50 m from the supply well. There was also an unused structure near the southeast corner of the property that Mr. Lafreniere intends to incorporate into the proposed market.

The existing supply well (Photo 1, below) was located southeast of the residence. The well was capped, the casing was observed to extend ~1 m (3 ft) above the ground surface and it was equipped with a pitless adaptor. The well had identification plate with WPID 20200 affixed to it.

Adjacent to the well was a shed that housed a pressure tank and below ground cistern for water storage. According to Mr. Lafreniere, the groundwater supply from the well is untreated.

Photo 1. Existing Supply Well WTN 96137



Mr. Lafreniere also took Mr. Petersmeyer to view an old, unregistered dug well near the southeast corner of the property. The dimensions of the well were not measured at the time but were estimated to be approximately 2 m x 2 m in area and 6 m in depth with a water table that was approximately 2 m below ground. The well was cased at the surface with concrete that was formed in place and the base of the well appeared to be in open bedrock.

5. GROUNDWATER QUALITY ASSESSMENT

Analytical results of a water quality sample collected by others from the existing supply well on the property (WTN 96137) on September 16, 2024 were provided to us by the property owner. The sample was analyzed M.B. Labs Ltd. in Sidney, BC for general potability parameters. The analytical results are attached with select parameters summarized in Table 4 on the following page.

The quality of the water from the well was assessed by comparing the sample results to the Guidelines for Canadian Drinking Water Quality (Health Canada, 2025). The Guidelines have health-based Maximum Acceptable Concentrations (MAC) criteria and also Aesthetic Objectives (AO), which address parameters that may affect the taste, odour and/or colour of water. Exceedances of AOs do not signify that a water source is not potable but can indicate that treatment may be desired to address consumer preferences.

All analyzed parameters from the sample of WTN 96137 were below the respective AOs and MACs of the Guidelines at the time tested.

Table 4. Water quality summary for select parameters for WTN 96137

Date Samples Collected		Sep 16, 2024	GCDWQ
Parameter	Units		
pH (lab)	pH units	8.96	AO = 7.0-10.5
General Parameters and Nutrients			
Total Dissolved Solids	mg/L	122	AO ≤ 500
Total Hardness, $CaCO_3$	mg/L	152	-
Ions and Metals (Total)			
Aluminum	mg/L	0.016	MAC = 2.9, OG < 0.1
Antimony	mg/L	<0.000500	MAC = 0.006
Arsenic	mg/L	0.00141	MAC = 0.010
Barium	mg/L	0.010	MAC = 2.0
Boron	mg/L	0.053	MAC = 5
Cadmium	mg/L	<0.000010	MAC = 0.007
Calcium	mg/L	41.5	-
Chromium	mg/L	<0.003	MAC = 0.05
Cobalt	mg/L	<0.005	-
Copper	mg/L	0.014	MAC = 2, AO < 1
Iron	mg/L	<0.010	AO ≤ 0.1
Lead	mg/L	<0.000500	MAC = 0.005
Magnesium	mg/L	11.8	-
Manganese	mg/L	<0.004	MAC = 0.12; AO < 0.02
Mercury	mg/L	<0.000010	MAC = 0.001
Molybdenum	mg/L	<0.005	-
Nickel	mg/L	<0.004	-
Potassium	mg/L	0.690	-
Selenium	mg/L	<0.000500	MAC = 0.05
Silicon	mg/L	13.1	-
Silver	mg/L	<0.010	-
Sodium	mg/L	44.3	AO ≤ 200
Strontium	mg/L	0.370	MAC = 7.0
Vanadium	mg/L	<0.010	-
Zinc	mg/L	0.084	AO ≤ 5.0
Microbiological			
Total Coliforms	CFU/100mL	0	MAC = none detectable
E. coli	CFU/100mL	0	MAC = none detectable

Notes:
MAC = Maximum Allowable Concentration; AO = Aesthetic Objective; OG = Operational Guideline, for water treatment plants.
Results in bold and underlined exceeded one or more guideline value.

6. CONCLUSIONS AND RECOMMENDATIONS

A desktop groundwater supply feasibility assessment was carried out for the property at 9730 West Coast Road in Shirley, BC for the potential to supply a proposed a community grocery market. The purpose of the assessment was to address the requirements of the CRD for rezoning the property for this use.

It is intended that the market will be supplied with groundwater. The preliminary estimated water demand for the market is <5,000 L/day and the minimum amount of water needed to supply the existing residence is 1,400 L/day based on the CRD's requirements for new subdivisions.

Based on available data, including the driller estimated yield of the registered well on the property (WTN 96137/WPID 20200) and water quality results provided to us, we are of the opinion that there is a high probability of developing adequate water quantity and quality to supply the proposed market and existing residence from one or more new or existing wells completed on the property.

Potential significant impacts to neighbouring water supplies from use of groundwater for the proposed development are not expected based on the low quantity of water to be used, the distance from the nearest neighbouring wells and the absence of reported water use conflicts for the aquifers in the area.

Any new or existing groundwater well that is used to supply the market will need to be licensed in accordance with the *Water Sustainability Act*, which requires non-domestic water users to apply for a water licence and pay an application fee and annual water rental fees. An application would need to be made and then approved by the Province prior to using a new well for supply. As part of the licensing process, we anticipate the Province will require a Level 1 or Level 2 Technical Assessment in accordance with the 'Guidance for Technical Assessment Requirements in Support of an Application for Groundwater Use in British Columbia' (Todd et al., 2020). A Level 1 assessment only requires a driller's estimate of yield, however due to the Province's water allocation notations for Aquifer 606 (Possible Water Shortage and/or Saline Intrusion Issues), we recommend any proposed supply well be test pumped with the data assessed by a Professional Hydrogeologist to estimate long-term yield. Test pumping and assessment will also provide operating parameters for the well and improve confidence in the long-term sustainability of the groundwater supply. Any supply well and associated water system for the market that is used for potable purposes will also require approval from Island Health Authority.

7. CLOSURE

We trust this letter provides the information you require. If you have any questions, please contact us.

Western Water Associates Ltd.
(EGBC Permit to Practice number 1001419)

Chad Petersmeyer, M.Sc., P.Geo.
Senior Hydrogeologist

8. REFERENCES

BC Ministry of Environment and Parks (ENV). (2025a). BC Water Resources Atlas, https://maps.gov.bc.ca/ess/hm/wrbc/

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western water ASSOCIATES LTD
Consultants in Hydrogeology and Water Resources Management

Attachment 5

Western Water Associates Ltd.
Standard Report Limitations

1. This Document has been prepared for the particular purpose outlined in the work scope that has been mutually agreed to with the Client.
2. The scope and the period of service provided by Western Water Associates Ltd are subject to restrictions and limitations outlined in subsequent numbered limitations.
3. A complete assessment of all possible conditions or circumstances that may exist at the Site or within the Study Area referenced, has not been undertaken. Therefore, if a service is not expressly indicated, it has not been provided and if a matter is not addressed, no determination has been made by Western Water Associates Ltd. in regards to it.
4. Conditions may exist which were undetectable given the limited nature of the enquiry that Western Water Associates Ltd. was retained to undertake with respect to the assignment. Variations in conditions may occur between investigatory locations, and there may be special conditions pertaining to the Site, or Study Area, which have not been revealed by the investigation and which have not therefore been taken into account in the Document. Accordingly, additional studies and actions may be required.
5. In addition, it is recognised that the passage of time affects the information and assessment provided in this Document. Western Water Associates Ltd's opinions are based upon information that existed at the time of the production of the Document. It is understood that the Services provided allowed Western Water Associates Ltd to form no more than an opinion of the actual conditions of the Site, or Study Area, at the time the site was visited and cannot be used to assess the effect of any subsequent changes in the quality of the Site, or Study Area, nor the surroundings, or any laws or regulations.
6. Any assessments made in this Document are based on the conditions indicated from published sources and the investigation described. No warranty is included, either expressed or implied, that the actual conditions will conform exactly to the assessments contained in this Document.
7. Where data supplied by the Client or other external sources, including previous site investigation data, have been used, it has been assumed that the information is correct unless otherwise stated.
8. No responsibility is accepted by Western Water Associates Ltd for incomplete or inaccurate data supplied by others.
9. The Client acknowledges that Western Water Associates Ltd may have retained sub-consultants affiliated to provide Services. Western Water Associates Ltd will be fully responsible to the Client for the Services and work done by all of its sub-consultants and subcontractors. The Client agrees that it will only assert claims against and seek to recover losses, damages or other liabilities from Western Water Associates Ltd.
10. This Document is provided for sole use by the Client and is confidential to it and its professional advisers. No responsibility whatsoever for the contents of this Document will be accepted to any person other than the Client. Any use which a third party makes of this Document, or any reliance on or decisions to be made based on it, is the responsibility of such third parties. Western Water Associates Ltd. accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this Document.

| #301 - 1095 McKenzie Ave, Victoria, B.C. V8P 2L5 | P:1.250.704.4428 | Vernon | Prince George | www.westernwater.ca |

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Attachment 5

Table 1. Details of registered wells within 1 km of the property

WTN	Depth (m)	Depth (feet)	Bedrock Depth (m)	Bedrock Depth (feet)	Yield (L/min)	Yield (USgpm)	Aquifer Type
92648	6.1	20	--	--	--	--	Unknowr
108986	83.8	275	20	67	8	2	Bedrock
43762	68.6	225	0.6	2	0	0	Bedrock
129136	162	530	45.7	150	6.62	1.75	Bedrock
95753	207	680	4.9	16	8	2	Bedrock
65101	152	500	0.6	2	4	1	Bedrock
65098	166	545	2.0	6.5	0.9	0.25	Bedrock
109031	159	521	40.5	133	15	4	Bedrock
100384	107	350	0.9	3	4	1	Bedrock
90919	5.2	17	--	--	114	30	Unconsolidated
93690	6.1	20	--	--	--	--	Unknown
93689	6.1	20	--	--	--	--	Unknown
125684	193	633	4.3	14	0.473	0.125	Bedrock
125648	103	338	4.3	14	2	0.5	Bedrock
46882	172	565	3.7	12	2	0.5	Bedrock
125644	304.8	1000	2	6	0.473	0.125	Bedrock
125668	244	802	2	7	--	--	Bedrock
125647	110	360	4.0	13	5.7	1.5	Bedrock
125642	177	580	3.7	12	0.473	0.125	Bedrock
125685	189	620	10.5	34.5	4	1	Bedrock
125645	244	800	1	4	4	1	Bedrock
95078	8.5	28	--	--	--	--	Unknown
96137	152	500	15	50	8	2	Bedrock
108984	17	55	--	--	38	10	Unconsolidated
108876	16.6	54.5	--	--	38	10	Unconsolidated
125687	188.5	618.5	1	4	6.62	1.75	Bedrock
108622	29	95	--	--	15	4	Unconsolidated
108626	104	340	33.8	111	2.8	0.75	Bedrock
108985	256	840	28	92	0.95	0.25	Bedrock
108877	195	640	35.1	115	30	8	Bedrock
108875	39.0	128	--	--	38	10	Unconsolidated
108987	116	380	31.7	104	15	4	Bedrock
108988	29	94	--	--	8	2	Unconsolidated
108627	20	66	--	--	15	4	Unconsolidated
114009	207	680	30.5	100	0.4	0.1	Bedrock
65110	68.6	225	20	67	5.7	1.5	Bedrock
47457	152	500	0.3	1	2	0.5	Bedrock
65103	134	440	4.3	14	0	0	Bedrock
65104	105	345	3	9	0.1	0.03	Bedrock
125689	213	700	4.6	15	0.473	0.125	Bedrock
65105	18	60	15	50	4	1	Bedrock
125676	79	260	5.8	19	57	15	Bedrock
125678	140	460	3	9	6.62	1.75	Bedrock
125677	46.9	154	5.8	19	4	1	Bedrock
125643	256	840	2	5	17	4.5	Bedrock
125669	244	800	3	9	2.8	0.75	Bedrock
125688	186	610	1	3	0.473	0.125	Bedrock
125671	201	660	2	8	2.8	0.75	Bedrock
125683	128	420	4.0	13	1.2	0.33	Bedrock
125675	61.0	200	2	8	23	6	Bedrock
108989	23	77	--	--	19	5	Unconsolidated
122998	36.0	118	--	--	13	3.5	Unconsolidated

B.C. Aquifer - Duncan S# - P/U
*A
5420 Trans Canada Hwy
Duncan, BC
V9L 6W4
TEL: (250) 748-4041
Email: info@bcaquifer.ca

17Sep24 8:44a W182888
Source: FWS
Type of Sample: Water
No. of Samples: 1
Arrival temp.: 4.0C
Sampler: [redacted]

Attachment 5

	Site Code	Date	Time	CFU/100 ml TC	T-NC	CFU/100 ml FC	F-NC	CFU/100 mL E.coli
1	9730 West Coast Rd.	16Sep24	10:00	0	0	0	0	0

TC = total coliform bacteria
FC = fecal coliform bacteria (aka thermotolerant coliforms)
NC = non-coliform bacteria
CFU/100 ml = colony forming units per 100 milli-litres

Results may be adversely affected if samples are submitted to the laboratory more than 24 to 30 hours after collection.

E. coli = Escherichia coli, FDA/BAM 9th ed, Oct 2020
Bergy's Manual of Systematic Bacteriology vol 1, AOAC 1984; J.Clin.Micro., J.Intern.Systm.Bact.

Comments:
For Interpretation of Results:
Total or Fecal Coliforms present greater than 0 CFU/100mL (0 CFU/mL):
IF Coliform numbers exceed safe limits for drinking water-
water is not suitable for drinking without treatment.

Total Non-coliform bacteria (=Lactose Fermentors) equal to or greater than 200 CFU/100mL (2.0 CFU/mL):
IF the number of organisms present exceed recommended guidelines for drinking water; treatment is strongly recommended.

- See following page for chemistry results -

W. Riggs
Sr. Microbiologist

M.B. LABS LTD
T: 250 656-1334 E: info@mblabs.com W: www.mblabs.com

EMAILED
SEP 18 2024

B.C. Aquifer - Duncan S# - P/U
*A
5420 Trans Canada Hwy
Duncan, BC
V9L 6W4
TEL: (250) 748-4041
Email: info@bcaquifer.ca

17Sep24 8:44a
Source: FWS
Type of Sample: Water
No. of Samples: 1
Arrival temp.: 4.0C
Sampler: [redacted]

W182888 pg2

Attachment 5

Sample: 9730 West Coast Rd. 16Sep24 10:00

ELEMENTS		SAMPLE	UNITS	Maximum Limits In Drinking Water*
1) Aluminium	Al	0.016	mg/L	no limit listed
2) Antimony	Sb	<0.500	ug/L	6.00 ug/L
3) Arsenic	As	1.41	ug/L	10.0 ug/L
4) Barium	Ba	0.010	mg/L	2.00 mg/L
5) Beryllium	Be	<0.003	mg/L	no limit listed
6) Boron	B	0.053	mg/L	5.00 mg/L
7) Cadmium	Cd	<0.010	ug/L	7.00 ug/L
8) Calcium	Ca	41.5	mg/L	200 mg/L
9) Chromium	Cr	<0.003	mg/L	0.050 mg/L
10) Cobalt	Co	<0.005	mg/L	no limit listed
11) Copper	Cu	0.014	mg/L	1.00 mg/L
12) Gold	Au	<0.040	mg/L	no limit listed
13) Iron	Fe	<0.010	mg/L	0.300 mg/L
14) Lanthanum	La	<0.020	mg/L	no limit listed
15) Lead	Pb	<0.500	ug/L	5.00 ug/L
16) Magnesium	Mg	11.8	mg/L	50.0 mg/L
17) Manganese	Mn	<0.004	mg/L	0.120 MAC 0.020 AO
18) Mercury	Hg	<0.010	ug/L	1.00 ug/L
19) Molybdenum	Mo	<0.005	mg/L	no limit listed
20) Nickel	Ni	<0.004	mg/L	no limit listed
21) Phosphorus	P	<0.010	mg/L	no limit listed
22) Potassium	K	0.690	mg/L	no limit listed
23) Scandium	Sc	<0.050	mg/L	no limit listed
24) Selenium	Se	<0.500	ug/L	5.0 ug/L
25) Silicon	Si	13.1	mg/L	no limit listed
26) Silver	Ag	<0.010	mg/L	no limit listed
27) Sodium	Na	44.3	mg/L	200 mg/L
28) Strontium	Sr	0.370	mg/L	no limit listed
29) Tin	Sn	<0.020	mg/L	no limit listed
30) Titanium	Ti	<0.010	mg/L	no limit listed
31) Tungsten	W	<0.050	mg/L	no limit listed
32) Vanadium	V	<0.010	mg/L	no limit listed
33) Zinc	Zn	0.084	mg/L	5.00 mg/L
Hardness (mg/L $CaCO_3$)		152	mg/L	150-300 mg/L = hard
pH		8.96	units	7.0 to 10.5

* As per Canadian or B.C. Health Act Safe Drinking Water Regulation BC Reg 230/92, & 390 Sch 120, 2001. Task Force of the Canadian Council of Resource and Environment Ministers - Guidelines for Canadian Drinking Water Quality, 2020.

Comments:
pH: extremes in pH can lead to corrosion (too low <6.5) or incrustation (too high >8.5) of pipes & plumbing fixtures. Water with low pH allows metals to dissolve into water; water with high pH reduces disinfection efficacy, increases THM & scale formations.

R. Bilodeau
Analytical Chemist

H. Hartmann
Sr.Analytical Chemist

M.B. LABS LTD
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Duncan, BC
V9L 6W4
TEL: (250) 748-4041
Email: info@bcaquifer.ca

17Sep24 8:44a
Source: FWS
Type of Sample: Water
No. of Samples: 1
Arrival temp.: 4.0C
Sampler: [redacted]

W182888 pg3

Attachment 5

SAMPLE	DATE	TIME	T&L (mg/L)	TDS (mg/L)
9730 West Coast Rd.	16Sep24	10:00	ND	122
Lab Blank			ND	ND
So			0.070	0.010
REF. VALUE			1.00	200
STD ± 2SD			1.04 ± 0.055	191 ± 14.0

SD = standard deviation; REF VALUE = primary or secondary reference material
STD = secondary standard calibrated to primary standard reference material
So = standard deviation at zero analyte concentration; method detection limit is generally considered to be 3x So value
ND = none detected n/a = not applicable

R. Bilodeau
Analytical Chemist

H. Hartmann
Sr.Analytical Chemist

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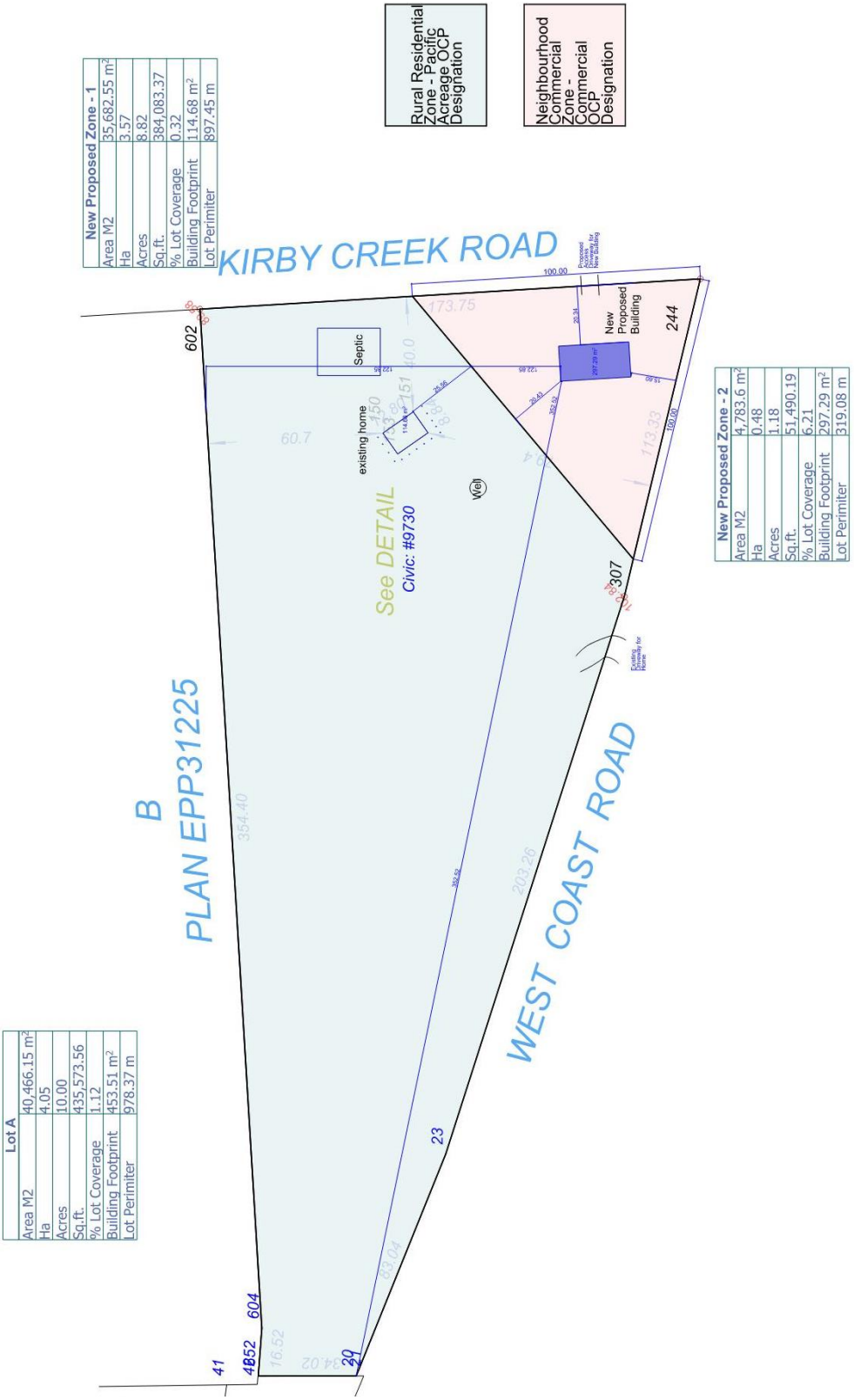
Appendix F: Plan of Proposed Zoning and OCP Land Use Designation Locations and Boundary



Appendix G: Proposed Bylaw No. 4705

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4705

****

A BYLAW TO AMEND BYLAW NO. 4001, THE "SHIRLEY-JORDAN RIVER OFFICIAL COMMUNITY PLAN, BYLAW NO. 5, 2018"

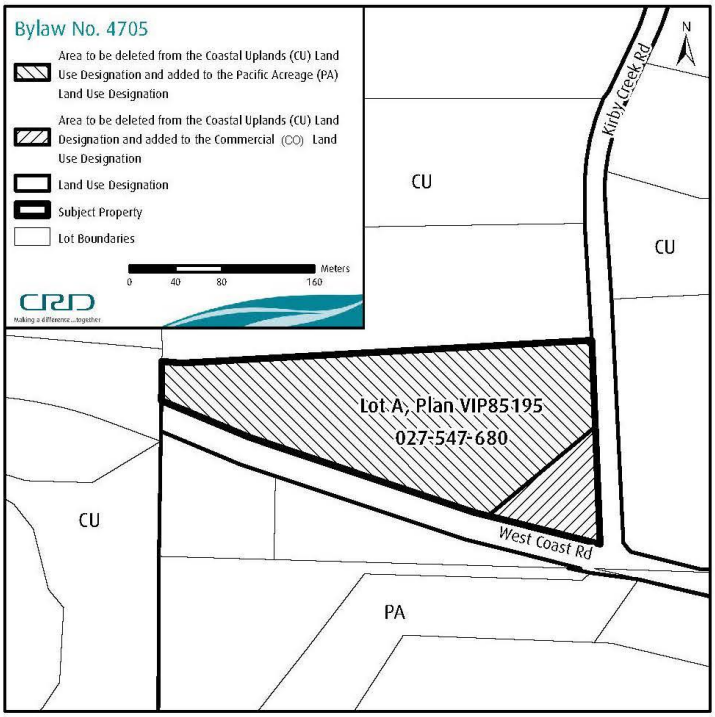
****

1. Bylaw No. 4705 being the "Shirley- Jordan River Official Community Plan, Bylaw No. 5, 2018" is hereby amended:

A. SCHEDULE A – LAND USE DESIGNATIONS

(a) By deleting Lot A, District Lot 87, Renfrew District, Plan VIP85195 from the Coastal Uplands Land Use Designation and adding said lot to the Commercial and Pacific Acreage Land Use Designations as shown on Plan No. 1.

Plan No. 1 of Bylaw 4705, an amendment to Bylaw No. 4001



2. This Bylaw may be cited as "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025".

READ A FIRST TIME THIS	day of	, 202X.
READ A SECOND TIME THIS	day of	, 202X.
READ A THIRD TIME THIS	day of	, 202X.
ADOPTED THIS	day of	, 202X.

CHAIR CORPORATE OFFICER

Appendix H: Proposed Bylaw No. 4706

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4706

****

A BYLAW TO AMEND BYLAW NO. 2040, THE "JUAN DE FUCA LAND USE BYLAW, 1992"

****

The Capital Regional District Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 2040 being the "Juan de Fuca Land Use Bylaw, 1992" is hereby amended as follows:

A. SCHEDULE A, PART 1, SECTION 3.07

(a) By replacing the words "C-2 Village Commercial" with "C-2 Commercial Rural Market".

B. SCHEDULE A, PART 2 - ZONING DISTRICTS

(a) By deleting the section 18.0 Village Commercial Zone – C-2 and replacing it with the new 18.0 Commercial Rural Market Zone – C-2 as follows:

18.0 COMMERCIAL RURAL MARKET – C-2

18.01 Permitted Uses

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the C-2 Zone:

(a) Civic Uses;
(b) Country market;
(c) Convenience store;
(d) Food and beverage processing;
(e) Greenhouses and plant nurseries;
(f) Horticulture;
(g) Restaurant;
(h) Retail Store, excluding gas bars, gas stations, bulk fuel sales, auto repair, carwash, or any use for which a permit is required under the *Environmental Management Act* or *Regulation*.

18.02 Permitted Accessory Uses

In addition to the uses permitted by Section 18.01 of Part 2 of this Bylaw, the following accessory uses in conjunction with a permitted Principal Use and no others shall be permitted in the C-2 Zone:

(a) Buildings or structures;
(b) Office;
(c) Residential;
(d) Storage Yard, Screened.

18.03 Subdivision Provisions

(a) The minimum lot size for subdivision purposes is 0.4 ha.
(b) The minimum frontage required for subdivision purposes is 16.0 m.

18.04 Density Provisions

One dwelling unit per parcel in conjunction with a principal use.

18.05 Maximum size of Principal Buildings
In accordance with Section 18.09 (a) and (b) of Part 2 of this Bylaw the maximum total combined interior floor area of Principal Use buildings and structures is 1,000 m^2; except for the interior floor area dedicated to Greenhouses, plant nurseries, and horticulture Principal Uses.

18.06 Height
All principal buildings and structures must not exceed a height of 6.0 m.

18.07 Lot Coverage
The maximum lot coverage must not exceed 30%.

18.08 Setback Requirements
All principal and accessory buildings and structures must meet the following yard requirements:

(a) Principal buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway;
  (ii) A minimum of 3.0 m from any other lot line; and
  (iii) Notwithstanding Part 2 Section 18.07 (a) (ii) above; a minimum of 9.0 m is required from the lot lines of parcels in Residential, Rural Residential, or Multiple Family Residential zones.

(b) Accessory buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway; and
  (ii) A minimum of 3.0 m from a lot line of a parcel.

(c) All parking spaces are required to be:
  (i) A minimum of 3.0 m from a lot line.

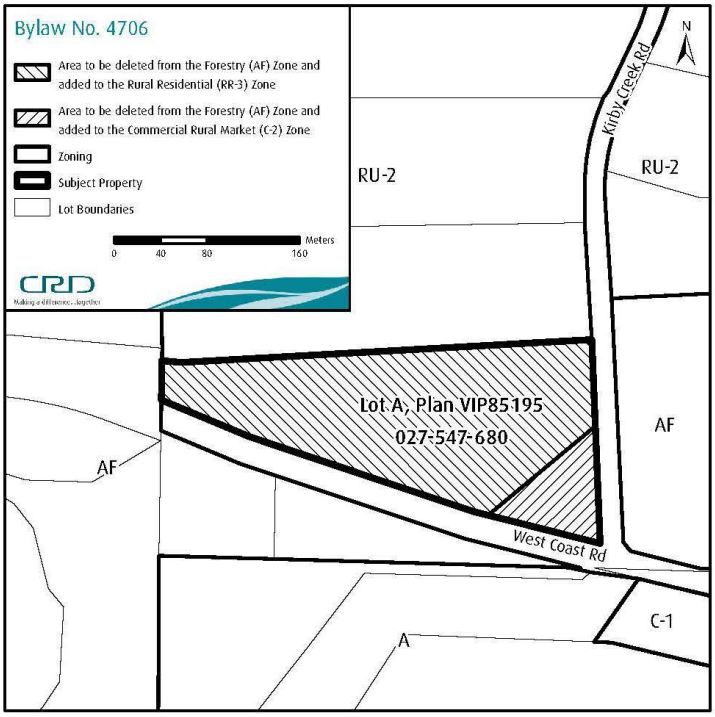
18.09 Definitions
(a) For the purpose of the Commercial Rural Market Zone – C-2, the following definitions apply:

INTERIOR FLOOR AREA means the interior area of a building or structure, measured from the inside surface of the exterior walls and includes the floor area occupied by any interior walls. For structures that are unenclosed and or partially enclosed and or missing one or more exterior walls, the interior floor area is measured from a perimeter established by connecting the center points of outermost supporting columns and includes the area occupied by any walls and or structures within that perimeter.

TOTAL COMBINED MAXIMUM INTERIOR FLOOR AREA means the sum total of all interior floor areas specified in Section 18.09 (a) of Part 2 of this Bylaw.

B. SCHEDULE B, Map No. 3 – SHIRLEY JORDAN RIVER ZONING
(a) By deleting Lot A, District Lot 87, Renfrew District, Plan VIP85195 from the Forestry Zone – AF and those portions to the Commercial Rural Market Zone – C-2 and the Rural Residential 3 zone – RR-3 respectively, as shown on Plan No. 1.

Plan No. 1 of Bylaw No. 4706, an amendment to Bylaw No. 2040



2. This Bylaw may be cited as ""Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025".

READ A FIRST TIME THIS	day of	, 202X.
READ A SECOND TIME THIS	day of	, 202X.
READ A THIRD TIME THIS	day of	, 202X.
ADOPTED THIS	day of	, 202X.

CHAIR CORPORATE OFFICER

Appendix I: Referral Comments

PO Box 307, Sooke B.C., V9Z 1G1
Ph.: 250 642-3957 Fax: 250 642-7808

22 September 2025

RE: OCP and Zoning Amendment Application RZ000289 - CRD Referral (Shirley)

File: RZ000289

Dear Wendy Miller,

Thank you for providing the opportunity to review the application. T'Sou-ke Nation has the below comments which need to be addressed to ensure consultation is meaningful.

- Will there be a different referral just for the development permit sent to T'Sou-ke Nation?
- T'Sou-ke Nation will need to be apprised of any archaeological finds when construction starts on this property.
- There should also be opportunity for the guardians to be onsite when excavation is undertaken. Please notify T'Sou-ke Nation when construction begins.
- There is a possibility that undetermined archaeological resources may be uncovered.
- The lot needs some kind of archaeological survey completed if below ground excavation is being contemplated or trees are felled. Chance find procedures are not good enough.
- T'Sou-ke Nation recommends that the District of Sooke start requiring archaeology assessments the same that they require geotechnical assessments.
- During construction, there needs to be sediment and erosion controls in place to prevent sediment reaching water courses on the property.
- All contractor vehicles should be clean before arriving on site to prevent the spread of invasive plants.
- Any spill reports or environmental incident reports should be provided to T'Sou-ke Nation within 10 days of occurrence.
- Standards and guidelines for handling concrete need to be employed on site.

Should you have any comments or questions following this review please correspond with the Lands Governance Director at landsmanager@tsoukenation.com or at 250-642-3957 ext. 227.

Sincerely,

Bonnie Hill

Bonnie Hill
Lands Governance Director, T'Sou-ke First Nation
250-642-3957; landsmanager@tsoukenation.com

Cc:
Michelle Thut, Administrator, T'Sou-ke First Nation

From: Mann, Elaine
To: Wendy Miller
Cc: Design, SVI
Subject: OCP and Zoning Amendment Application RZ000289 - CRD Referral (Shirley)
Date: Monday, October 06, 2025 3:31:29 PM

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good afternoon, Wendy

Thank you for your email. BC Hydro has no objection in principle to the proposed rezoning application at 9730 West Coast Road, Shirley, BC.

Based upon the proposed location of the proposed commercial lot, a Statutory Right of Way may be required. Prior to the commencement of the 2-lot subdivision, please have the owner contact Design.SVI@bchydro.com.

The following comments are for the property owner's information:

1. For new construction, BC Hydro wishes to ensure that building permits do not get issued that allow for encroachment of buildings into the safety clearance zones required around existing bare utility conductors, including those utility works installed within road allowance adjacent to the property.

2. It is the responsibility of the Architect and Electrical Engineer of Record (EEOR) to ensure compliance with the Canadian Electrical Code (CEC), Canadian Safety Association (CSA) and WorkSafeBC (WSBC). The CEC, CSA and WSBC stipulate minimum clearances of powerlines and equipment from buildings for safety and safe working clearances (Limits of Approach).

3. For any new electrical connections please call BC Hydro's Electric Service Coordination Centre at 1-877-520-1355.

Regards,

Elaine Mann (She/Her) | Property Coordinator,
Property Rights Services
BC Hydro
Nanaimo, 2nd Floor
T 250-755-7169
E elaine.mann@bchydro.com

From: Lauren Mattiussi
To: Wendy Miller
Cc: Jayden Riley
Subject: OCP and Zoning Amendment Application RZ000289 - CRD Referral (Shirley)
Date: Monday, September 22, 2025 12:19:57 PM
Attachments: image002.png
REFFERAL-FORM-AGENCIES-RZ000289.pdf

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good Afternoon Wendy,

I've attached the referral response from the District. We have no concerns as our interests are not impacted. Thank you for letting us review.

Best,
Lauren

Lauren Mattiussi, RPP, MCIP
Senior Planner
District of Sooke
2205 Otter Point Road, Sooke, BC V9Z 1J2
Phone: 250-642-1626

From: Mikes, Anya TT:EX
To: Wendy Miller
Subject: eDAS #2025-05586 - General Referral - MOTT Comments
Date: Friday, January 09, 2026 12:11:12 PM
Attachments: image001.png

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good afternoon,

The Ministry of Transportation and Transit (MoTT) has received and reviewed your referral dated December 12, 2025, to rezone 9730 West Coast Road from the Coastal Uplands (CU) to the Commercial (CO) and Pacific Acreage (PA) land use designations and to change the zone from Forestry (AF) to a new Commercial Rural Market (C-2) Zone and the Rural Residential 3 (RR-3) Zone.

The property does not fall within Section 52 of the Transportation Act and will not require Ministry of Transportation and Transit formal approval.

The Ministry has the following comments regarding the referral:

- The roads bordering this property are under Ministry of Transportation and Transit jurisdiction. This development will require an *Access, Commercial* permit from the Ministry to authorize connection of an appropriately constructed driveway access.
- The Ministry strongly prefers that access be taken from **Kirby Creek Road** to utilize the existing intersection. MoTT reserves the right to deny a commercial access permit to Highway 14.
- The access offset from the intersection must conform to the *Planning and Designing Access to Developments* manual and all other applicable design standards.

Thank you for the opportunity to comment.

Please let me know if you have any questions or comments.

Anya Mikes
Development Services Officer
Highways & Regional Services Division
Ministry of Transportation & Transit
Saanich Area Office
Suite 240- 4460 Chatterton Way
Victoria, BC V8X 5J2
(236)-478-0833

From:	Calvin P Gray
To:	Wendy Miller
Cc:	Brenda Chapman
Subject:	RE: OCP and Zoning Amendment Application RZ000289 - LUC Referral (Shirley)
Date:	Thursday, September 18, 2025 11:09:32 AM

Hi Wendy

Thanks for the information.

The only comments at this time are:

1. Building should be construction in accordance with BC Building Code
2. Public washrooms should be provided

Calvin Gray, P.Eng.
Manager and Chief Building Inspector
Capital Regional District
T: 250.360.3230

From:	Shauna Huculak
To:	Wendy Miller; Caitlyn Vernon
Cc:	Sandra Allen
Subject:	Re: OCP and Zoning Amendment Application RZ000289 - LUC Referral (Shirley)
Date:	Thursday, October 30, 2025 10:26:30 AM

Hi Wendy,

Pls see below regarding OCP and Zoning Amendment Application RZ000289.

A search of the *Remote Access to Archaeological Data* (RAAD) manage by the BC Archaeology Branch (Ministry of Forests) was conducted on 30-Oct-2025. The search indicates that the property is not located within or immediately adjacent to a registered *Heritage Conservation Act* (HCA) protected archaeological site. However there is no record of an archaeological assessment having occurred on the property. A search of RAAD also indicates that there is no provincial archaeological overview assessment model available for the property. This is not an indicator of low archaeological potential.

Given that there is no registered archaeological site on the property, a Provincial *Heritage Conservation Act* permit is not required to undertake the work. However, a Provincial *Heritage Conservation Act* permit will be required if archaeological deposits, features or materials are exposed and/or encountered during land-altering activities that includes tree felling. Unpermitted damage or alteration of a protected archaeological site is a contravention of the *Heritage Conservation Act* and requires that land-altering activities be halted until the contravention has been investigated and permit requirements have been established. This can result in significant project delays and potential costs.

All archaeological sites, whether on Provincial Crown or private land (including land under water) that are known or suspected to predate AD 1846, are automatically protected under the HCA (S.13) this includes culturally modified trees. Certain sites, including human burials and rock art sites with heritage value, are automatically protected regardless of their age. Shipwrecks and plane wrecks greater than two years of age are also protected under the HCA. The *Heritage Conservation Act* does not distinguish between those archaeological sites which are "intact," (i.e., those sites which are in a pristine, or undisturbed state) and those which are "disturbed" (i.e., those sites which have been subject to alteration, permitted or otherwise). All archaeological sites, regardless of condition, are protected by the HCA, as described above. *Heritage Conservation Act* -protected archaeological sites or objects cannot be disturbed or altered without a permit issued by the Archaeology Branch (Ministry of Forests).

If you require any further information, pls let me know.

shauna huculak, M.A., RPCA (they/them)
Manager, Archaeology
Capital Regional District

b) **Zoning and Official Community Plan Amendment Application RZ000289 - Lot A, District Lot 87, Renfrew District, Plan VIP85195 (9730 West Coast Road)**
Jessica Boquist spoke to the application to zone a 0.5 ha portion of the subject property to a new Commercial Rural Market (C-2) zone, and to zone the remaining 3.5 ha portion to the Rural Residential 3 (RR-3) zone.

The subject property, site plan and transportation gaps identified by the Active Transportation Plan were highlighted. Official Community Plan policies supporting statutory rights-of-way to support road safety and the development of an off-street network linking neighbourhoods, community focal parks and commercial nodes were outlined.

It was confirmed that the Chair and the Shirley representative visited the site. Site visit observations included:
- the public has established an informal path on the opposite side of the highway barrier that runs beside the subject property to avoid walking along Highway 14
- establishment of a statutory right-of-way would provide future opportunity to provide a safe walking route to French Beach and to the commercial node near French Beach
- posted speed limit along Highway 14 in the subject area is 80 km/h

Commission comments included:
- safety is a paramount consideration
- establishment of a statutory right-of-way along the subject property would encourage highway crossing
- establishment of a statutory right-of-way along the subject property would provide a safe off-street trail
- residential density is located to the south of the highway
- proposed market would also see vehicle visitations

Staff confirmed that the applicant was present.

The applicant responded to a question from the Commission stating that eighteen parking stalls are being considered at this time.

Staff responded to a question from the Commission advising that an active transportation corridor on the north side of the highway is currently being considered under two development applications in the Sandcut Beach area.

MOVED by Commissioner Jorna, **SECONDED** by Commissioner Guenard that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission state to the Juan de Fuca Land Use Committee that the Commission's interests are affected by the proposal (RZ000289) and that the Commission supports the zoning and OCP amendment application subject to advancing the Active Transportation Plan's objectives by establishing a statutory right-of-way along West Coast Road.

CARRIED

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Minutes of a Public Information Meeting
Held December 2, 2025, at the Shirley Community Hall, 2795 Sheringham Point Road, Shirley, BC

SUBJECT: **Zoning and Official Community Plan Amendment Application RZ000289 - Lot A, District Lot 87, Renfrew District, Plan VIP85195 (9730 West Coast Road)**

PRESENT: Director Al Wickheim
Shirley-Jordan River Advisory Planning Commission Members: Emily Anderson, Vivi Curutchet, Melody Kimmel, Fiona McDannold
Staff: Iain Lawrence, Senior Manager, Juan de Fuca Administration; Darren Lucas, Planner; Wendy Miller, Recorder
PUBLIC: 16

The meeting was called to order at 6:31 pm.

Director Wickheim welcomed everyone to the meeting and provided a Territorial Acknowledgement.

Darren Lucas introduced the proposal considered by the Juan de Fuca Land Use Committee (LUC) at its meeting of September 16, 2025, to amend the Shirley-Jordan River Official Community Plan, Bylaw No. 4001, by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and the remaining 3.5 ha portion from CU to Pacific Acreage (PA) and to amend the Juan de Fuca Land Use Bylaw, Bylaw No. 2040, by rezoning a 0.5 ha portion of the subject property from the Forestry (AF) zone to a new Commercial Rural Market (C-2) zone, and the remaining 3.5 ha portion from the AF zone to the Rural Residential 3 (RR-3) zone.

It was advised that a meeting of the Shirley-Jordan River Advisory Planning Commission will follow the close of the public information meeting. It was further advised that the applicant and application representatives were present to speak to the proposal.

Applicant comments included:
- has longstanding experience in the grocery business
- focus of the market proposal is to provide both local residents and tourists with a venue to purchase produce and staples
- intention is for the market to operate year-round, seven days a week
- sale items would focus on local/island grown/made products
- labelling would highlight where sale items were sourced

In response to questions from members of the public, the applicant advised that:
- access to the market would be from Kirby Creek Road
- eighteen parking stalls are being considered at this time
- events would be in keeping with the market use, such as milestone celebrations
- liquor manufacturing is not proposed
- commercial water use would be limited
- a commercial water licence is required for market use
- a septic field, as regulated by Island Health, is planned for the market use

PPSS-35010459-3623

- residential farm gate sales are not anticipated to be impacted as the market business would be interested in obtaining surplus farm products from local farmers
- staffing complement is expected to be small

A member of the public stated support for installing early roadside signage east of the subject property to promote the market and help reduce highway traffic speed, as drivers tend to slow to read signage.

Adjournment

The meeting adjourned at 6:56 pm.

5. Zoning and Official Community Plan Amendment Application

a) RZ000289 - Lot A, District Lot 87, Renfrew District, Plan VIP85195 (9730 West Coast Road)

The APC considered the proposal to amend the Shirley-Jordan River Official Community Plan, Bylaw No. 4001, by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and the remaining 3.5 ha portion from CU to Pacific Acreage (PA) and to amend the Juan de Fuca Land Use Bylaw, Bylaw No. 2040, by rezoning a 0.5 ha portion of the subject property from the Forestry (AF) zone to a new Commercial Rural Market (C-2) zone, and the remaining 3.5 ha portion ha from the AF zone to the Rural Residential 3 (RR-3) zone.

APC discussion ensued regarding the comments heard at the preceding public information meeting, as well as the Food and Beverage Processing use and the Country Market use proposed by the C-2 zone. The APC agreed that competition with the Shirley Sunday Market is anticipated to be minimal.

Staff responded to a question from the APC advising that the provincial Liquor and Cannabis Licensing Branch regulates liquor licence and permit applications and directs which application types require local government approval and public engagement.

The applicant responded to questions from the APC advising that the RR-3 zone is requested to support the rural residential uses proposed on the remaining 3.5 ha portion of the property. It was further advised that ingress/egress to/from the C-2 portion of the property would be from Kirby Creek Road.

MOVED by Melody Kimmel, **SECONDED** by Fiona McDannold that having considered the proposed bylaws, the Shirley-Jordan River Advisory Planning Commission supports Zoning and Official Community Plan Amendment Application RZ000289 for Lot A, District Lot 87, Renfrew District, Plan VIP85195, as presented.

CARRIED

6. Adjournment

The meeting adjourned at 7:17 pm.

_____

Chair

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REPORT TO REGIONAL PARKS COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 25, 2026

SUBJECT **Regional Parks Trail Repair Program Update**

ISSUE SUMMARY

To provide an overview of the Regional Parks Trail Repair Program and to showcase the valuable and important work being produced.

BACKGROUND

Trails within regional parks are the cornerstone of the outdoor recreational opportunities provided by the Regional Parks Division and are highly valued by park visitors. Park trails lead visitors into some of the region's most unique landscapes, offering access to rare ecosystems and unforgettable outdoor experiences. The trail system includes 311 official trails, totalling 371 kilometres in length, with natural-surface trails representing 87% of the network. In 2024, the Capital Regional District's (CRD) regional parks system received more than 5 million visits, highlighting its popularity and the use of the trail system.

Most of the current trails within regional parks predate park acquisitions and were created through informal or industrial use. As a result, many trails were not designed to meet modern trail standards for safety, environmental sustainability or high visitor use. Rising visitation levels, combined with the effects of climate change, place significant pressure on these legacy trails. Many trail sections now exhibit pronounced wear, erosion and structural deterioration. These conditions can diminish the quality of a visitor's experience and may also create unsafe conditions or negatively impact surrounding ecosystems.

Historically, staff focused maintenance on core needs, including removing windfalls, repairing trail infrastructure such as boardwalks and signs, cutting back vegetation and repairing gravel surface trails where visitation is highest. In 2023, to strengthen this work and begin focusing on natural-surface trails, the Regional Parks Division launched the Trail Repair Program. The program takes a systematic approach to trail repair projects by focusing efforts on areas that have a combination of high use and poor conditions. The program aims to restore and upgrade trails by consistently applying trail standards and using modern sustainable construction practices. This approach improves a visitor's experience while reducing safety risks and environmental impacts.

The program team is led by one regular full-time staff position and supplemented with three auxiliary staff who collectively contribute over 5,000 hours annually to trail enhancement projects. This work is primarily carried out during the spring and fall when ground conditions are most suitable to undertake the work.

Trail repair work is physically demanding but highly rewarding for staff, who regularly receive positive feedback from visitors in the field. This strong public support is reflected in CRD social media channels, where posts about the program generate high engagement. A summary of program statistics and social media metrics is provided in Appendix A.

Trail Repair Program Highlights

- Thetis Lake Regional Park – Upper Thetis Lake Trail (2023-2024): Upgraded trail segments to improve the trail surface to create a more user-friendly trail and align surface quality with the Lower Thetis Trail.
- Mt. Work Regional Park – Summit Trail (2024): Repaired over 40 deficiencies, including constructing a reroute to eliminate hazardous terrain.
- Bear Hill Regional Park – Summit Trail (2024): Collaborated with conservation staff to stabilize sensitive habitat areas to protect federally listed species at risk, including Yellow Montane Violet and White-top Aster.
- Francis/King Regional Park – Centennial Trail (2025): Worked with a cultural monitor and constructed a new trail segment to eliminate a persistent muddy section of the trail. Removed two boardwalks, eliminating the need for repairs and replacement, while improving sustainability and user experience.
- Sea to Sea Regional Park – Mt. Quimper Summit Trail (2025): Addressed erosion issues and redirected water off the trail surface while also aligning the trail with equestrian use standards. The work connects with and complements work done by the Sooke Mountain Bike Club on the Grouse Trails to provide adaptive cycling opportunities.

2026 Trail Repair Program Work Plan

- Witty's Beach Trail, Witty's Lagoon – Address damages done to the trail in late 2025 and address ongoing maintenance and sustainability challenges of the trail in its current location. Reroute the trail from Sitting Lady Falls to the lower estuary and naturalize the old section of trail.
- Quimper Summit Trail (South), Sea to Sea – Complete trail repairs on the Quimper Summit Trail to the Quimper Connector Trail so we don't leave repairs to trails partially complete.
- Sunset Bridal Trail, Horth Hill – Address water issues and bring the trail up to equestrian standard.
- Coast Trail, East Sooke – Reroute eight areas with potential fall hazards. Whether this gets completed in 2026 will depend on the findings in the Heritage Site Review.

These efforts demonstrate a coordinated approach to trail rehabilitation that balances visitor needs, operational efficiency and ecological integrity, and align with priorities identified in the CRD Regional Parks and Trails Strategic Plan 2022-2032.

IMPLICATIONS

Financial Implications

The Regional Parks Trail Repair Program is funded through the core operating budget. The program is allocated one full-time position and is supplemented by 3,120 hours of auxiliary staff time with minor operating expenses totalling $12,461. The overall budget impact is $267,000, representing 1.7% of the Regional Parks operating budget.

CONCLUSION

The Regional Parks Trail Repair Program is an important investment in the long-term sustainability and resilience of the trail system within regional parks. By applying consistent

standards and focusing on areas with the greatest need, the program takes a proactive approach to building a trail system that can better withstand increasing environmental and visitor use pressures. This approach helps protect natural values while supporting high-quality visitor experiences across the regional parks system.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Regional Parks - Trail Repair Program - Summary
Presentation: Regional Parks Trail Repair Program

APPENDIX A

Regional Parks - Trail Repair Program - Summary

Regional Parks Committee
February 25, 2025

Trail Repair Information 2023 - 2025			
Park Name	**Trail Name**	**Number of Deficiencies Repaired**	**Metres of Trail Repaired**
Mt. Work	Summit Trail	44	560
Bear Hill	Summit Trail	7	20
East Sooke	Coast Trail	4	50
Mill Hill	Calypso Trail	2	5
Thetis Lake	Upper Thetis Lake Trail	30	885
Sea to Sea	Quimper Summit Trail	15	1,285
Francis/King	Centennial Trail	5	140
	Total	107	2,945

Staff Resources 2023 - 2025	
Total Days Repairing Trails	**Total Hours Repairing Trails**
1,720 staff days	13,760 staff hours

Sensitive Habitat Protection	
2 Federally Listed Species at Risk Protected	**White-top Aster** **Yellow Montane Violet**

Trail Infrastructure 2023 - 2025				
Added	**Replaced**	**Reduced**	**Deleted**	**Upgraded**
4 Culverts	1 Boardwalk	1 Boardwalk	1 Boardwalk	6 Culverts

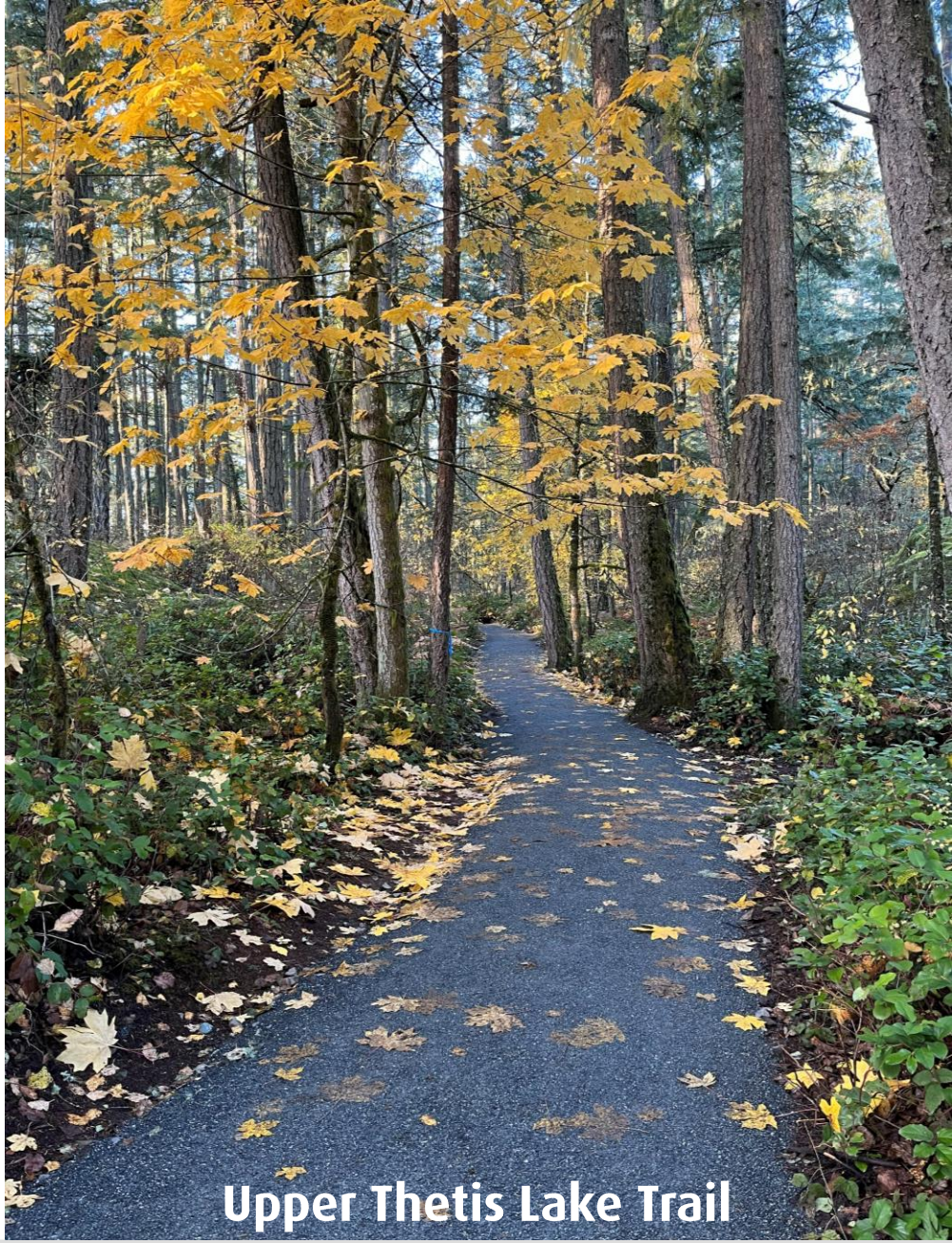
Social Media Metrics 2023 - 2025						
Posts	**Platform**	**Views**	**Likes**	**Comments**	**Saves**	**Shares**
2 Social Media Posts	Instagram	7,089	304	4	6	3
	Facebook	14,202	225	23	11	1
	Total	21,201	529	27	17	4

Regional Parks Trail Repair Program

Regional Parks Committee
February 25, 2026

Presentation Outline

- Overview of trails in regional parks
- Background on the Trail Repair Program
- Showcase program results
- 2026 Trail Repair Program work plan



Overview of Regional Park Trails

- Trails in all 34 regional parks span throughout 13,300+ hectares of land.
- This includes 311 official trails spanning over 371 kilometres.
- 87% are natural surface trails.

Mt. Work - Summit Trail

Trail Impacts

- Trail design
- Visitation levels
- Climate events

Switch Back Repair
Sea to Sea
Mt. Quimper Summit Trail

Trail Repair Program Background

- The Trail Repair Program started in 2023.
- The focus is to maintain a safe and sustainable trail system while protecting cultural and environmental values.
- Trail repairs are prioritized based on inspection results.
- Project planning incorporates Environmental Impact Assessments, Archaeology Heritage Site Reviews and park management plan direction.

Trail Repair Program Resources and Statistics

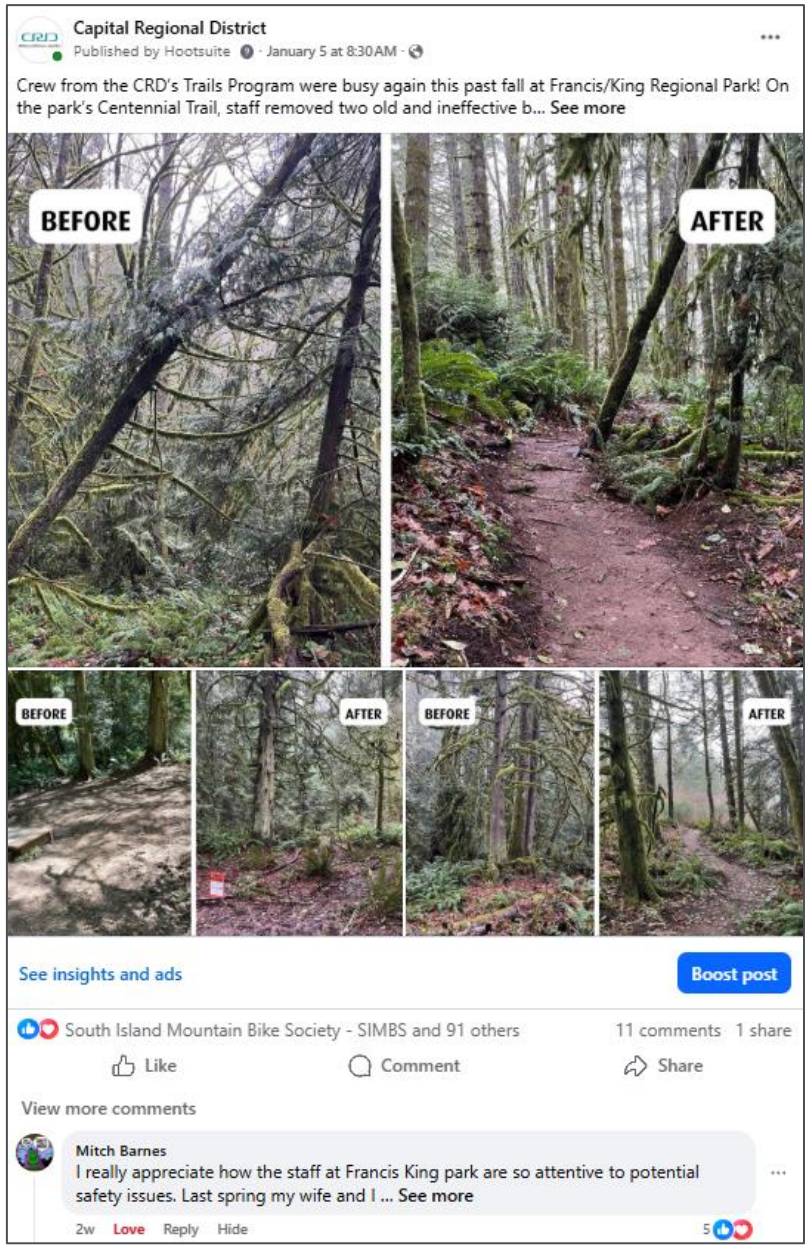
- One full-time park technician
- Three auxiliary support staff (3,120 hours combined)
- Spring and fall construction season

Staff Training Day
Thetis Lake - Fairedge Trail

Park Name	Trail Name	Number of Deficiencies Repaired	Metres of Trail Repaired
Mt. Work	Summit Trail	44	560
Bear Hill	Summit Trail	7	20
East Sooke	Coast Trail	4	50
Mill Hill	Calypso Trail	2	5
Thetis Lake	Upper Thetis Lake Trail	30	885
Sea to Sea	Quimper Summit Trail	15	1,285
Francis/King	Centennial Trail	5	140
	Total	107	2,945

Trail Repair Program Social Media Metrics

Post	Social Media Platform	Views	Likes	Comments	Saves	Shares
Two social media posts (insights as of Jan. 12)	Instagram	7,089	304	4	6	3
	Facebook	14,202	225	23	11	1
Total	-	21,201	529	27	17	4



Mt. Work – Summit Trail
Old Route

Mt. Work – Summit Trail
Reroute

Visitor Safety Improvements

- Rerouting completed on the Summit Trail in Mount Work Regional Park.
- The existing trail was moved from a section of bedrock, resulting in a more desirable slope with adequate drainage and proper out-slope to shed water from the trail.

Visitor Experience Improvements

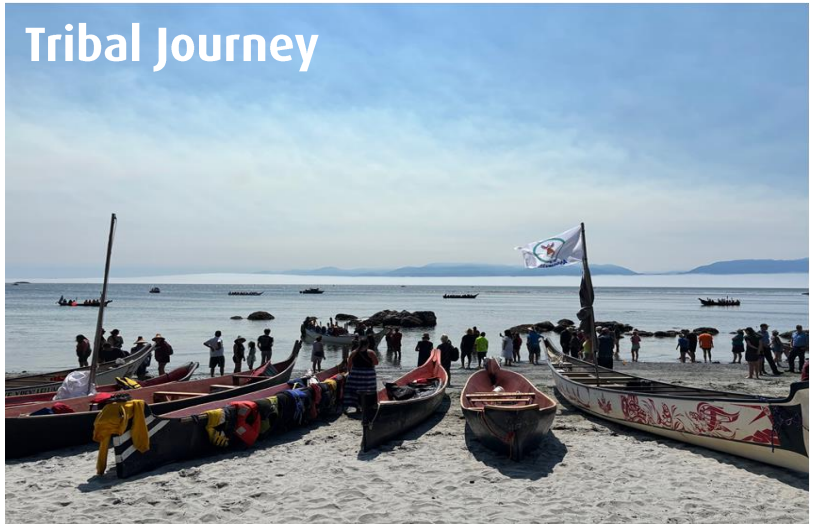
- Repairs were made to the Mt. Quimper Summit Trail in Sea to Sea Regional Park.
- Redistributed the large cobbly rocks and capped them with mineral soil from ditch creation.
- Created a smoother surface for park visitors and directed water from the trail, enhancing the experience.

Natural & Cultural Area Protection

- Enhanced trail tread and mitigated further erosion.
- Filled voids with mineral soil and seeded it with native grass seed.
- Installed fencing to protect the area from trampling.
- Enhanced protection for rare plants: Yellow Montane Violet and White-top Aster.

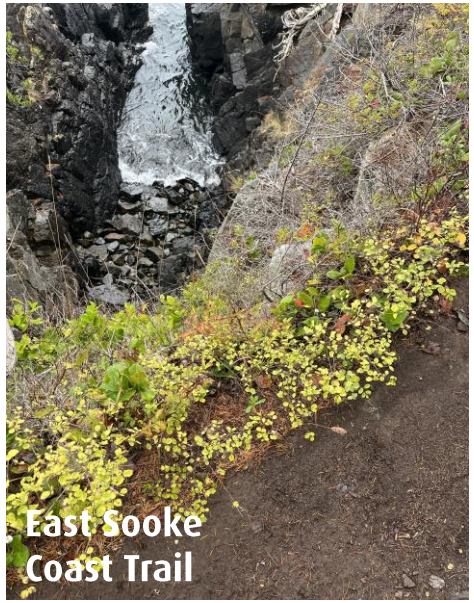
Special Event Support

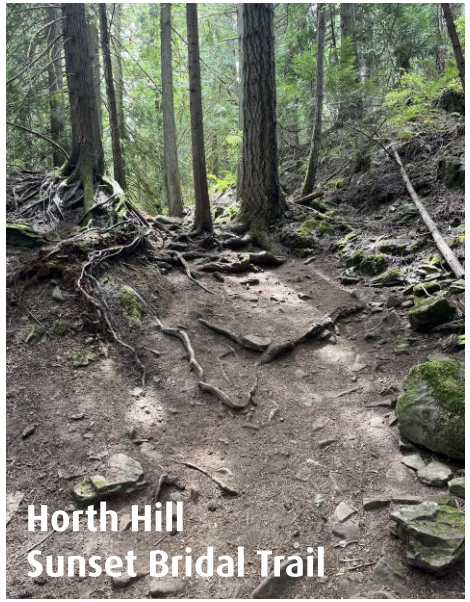
- Created improved beach access for the Tribal Journeys Event at Aylard Farm in East Sooke Regional Park.



2026 Trail Repair Program Work Plan

- Witty's Lagoon– Beach Trail
- Horth Hill – Sunset Bridal Trail
- Sea to Sea – Quimper Summit Trail
- East Sooke – Coast Trail





Thank You

Questions?

Capital Regional District

CRDVictoria

crd.bc.ca

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REPORT TO REGIONAL PARKS COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 25, 2026

SUBJECT **Feasibility of Reconstructing the Marine Access Ramp at Island View Beach Regional Park**

ISSUE SUMMARY

To provide an update on the feasibility of the Capital Regional District (CRD) reconstructing the marine access ramp at Island View Beach Regional Park.

BACKGROUND

At its October 9, 2024, meeting, the CRD Board directed staff to reexamine and report back to the Regional Parks Committee on the feasibility of reconstructing the marine access ramp at Island View Beach Regional Park as a regional asset, including all necessary steps and consulting Tsawout First Nation and other relevant stakeholders.

The marine access ramp at Island View Beach was originally constructed in the 1970s by residents, without CRD involvement. The structure is located on provincially owned foreshore, and there is no tenure authorizing its occupation (Appendix A). A 2014 legal opinion for the CRD confirmed that the Province holds jurisdiction and ownership over the foreshore areas outside the surveyed boundaries of Island View Beach Regional Park.

Although the 1989 Island View Beach Regional Park Management Plan identifies the replacement of the ramp with a facility designed for car top (light boats) as an action, this direction did not account for underlying land-tenure or technical constraints. Additionally, as per the *Local Government Act*, the CRD Regional Parks Service cannot spend requisition funds on lands outside of regional parks without a license or operating agreement of some kind. It is possible to create a sub-regional service to fund capital improvements that benefit municipal partners. Such works would still require a license or operating agreement.

Current Condition

The marine access ramp is in a state of disrepair and is unusable. It has not been maintained for many years and consists of failing concrete and debris accumulation. At very low tides, the ramp does not extend far enough into the water, further limiting its usability as a boat launch. Overall, the ramp is unsuitable for safe and reliable marine access without major intervention.

Environmental and Financial Considerations

In 2016, the CRD contracted Golder Associates to assess the potential repair or replacement of the marine access ramp in its current location. The report (Appendix B) was shared with the District of Central Saanich in March 2016 and was provided for information to the Regional Parks Committee on June 15, 2016. Key findings included:

- The marine access ramp disrupts natural coastal processes, causing erosion north of the ramp and sediment buildup to the south.

- Reconstruction or repair would likely continue these impacts and may require breakwaters or dredging in this environmentally sensitive area.
- Island View Beach is not a suitable site for an unprotected boat ramp, as it does not meet best-practice design guidelines.
- Repairing or rebuilding the ramp was not recommended and would involve significant cost, ranging from hundreds of thousands to millions of dollars.

In 2026, the marine access ramp continues to disrupt natural sand migration, negatively affecting the sensitive sand dune ecosystems at the north end of the park. The cost to repair or rebuild the ramp is now expected to be significantly higher than the 2016 estimates, and any design would need to account for climate-change impacts. Climate change has already amplified shoreline instability in this area, with king tides and severe storm events causing repeated damage and requiring frequent maintenance and repairs to the berm in the park.

Island View Beach—TIXEN Working Group

The Island View Beach—TIXEN Working Group (Working Group), established in 2024, provides a collaborative forum for the CRD, District of Central Saanich (Central Saanich) and the Tsawout First Nation (Tsawout) to coordinate on management and operations for Island View Beach Regional Park, TIXEN, and related areas.

- At the November 2024 meeting, CRD staff provided an overview of the 2016 Golder Report. The group agreed that further evaluation is needed to determine viable options, and Central Saanich staff indicated they would explore opportunities for new boat launch facilities on the Saanich Peninsula with neighbouring municipalities.
- At the January 2025 meeting, Tsawout staff indicated that they are looking into developing design concepts for the ramp for small watercrafts. Staff have yet to be updated on the outcome of these plans.

Central Saanich's draft Parks and Trails Master Plan commits to collaborating regionally on a strategy for motorized boat facilities on the Saanich Peninsula, while maintaining seasonal access for small, non-motorized watercrafts at Island View Beach and assessing rehabilitation measures for the existing marine access ramp.

Tsawout holds a deep cultural and historical connection to the Island View Beach area, including the foreshore, and is exploring marine access opportunities through its Reef Net Revitalization Project. In mid-2025, staff discussed Tsawout's initial interests in constructing a canoe shed and a light boat launch for small, non-motorized watercraft within or near the park. Ongoing discussions between Tsawout and CRD staff seek to build a long-term partnership that honors cultural priorities while supporting shared goals for access and stewardship.

Next Steps

Staff will meet with the Tsawout First Nation and the District of Central Saanich in the coming months to better understand their perspectives and intentions regarding marine access. These discussions will focus on clarifying the type of infrastructure being considered, whether the proposed marine access is intended to be within or outside of the regional park, and potential responsibilities for implementation. Following these discussions, staff will report back to the Board on what was heard, any implications, and seek further direction on the CRD's position and role in the future of a marine access ramp at Island View Beach.

IMPLICATIONS

Financial Implications

There are no immediate financial or service delivery implications associated with drafting this report. The 2016 report by Golder Associates indicated costs in the hundreds of thousands of dollars for repair options and in the millions for new marine access infrastructure, though these estimates will require confirmation through additional technical studies.

From an ongoing operations and maintenance perspective, future marine access improvements at Island View Beach Regional Park would require dedicated resourcing to support safe, reliable, and environmentally responsible service levels. Future partnership opportunities with Tsawout First Nation may draw on additional resources and could require the use of core funding.

CONCLUSION

Repairing or rebuilding the existing marine access ramp at Island View Beach Regional Park would involve significant environmental impacts, substantial capital and operating costs, and site-specific challenges. The existing structure is located outside the park boundary and is not within the CRD's jurisdiction. The District of Central Saanich and Tsawout First Nation have expressed interest in maintaining access for small, non-motorized watercraft at or near Island View Beach. Any consideration of a marine access ramp as a regional asset would require coordinated collaboration with the Province, the District of Central Saanich, Tsawout First Nation, and other interest holders. Staff will continue to engage with the Tsawout First Nation and the District of Central Saanich to better understand their interests and potential next steps and will then seek Board direction on the appropriate role and level of CRD involvement.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Island View Beach Marine Access Ramp Location
Appendix B: Island View Beach Regional Park Boat Ramp Restoration Assessment, Golder Associates, 2016

0 10 20

Metres

N W E S

UTM Zone 10N NAD 1983

Important This map is for general information purposes only. The Capital Regional District (**CRD**) makes no representations or warranties regarding the accuracy or completeness of this map or the suitability of the map for any purpose. **This map is not for navigation.** The CRD **will not be liable** for any damage, loss or injury resulting from the use of the map or information on the map and the map may be changed by the CRD at any time.

2026-02-25-SR-RPC-IVB-BoatLaunch-AppendixA.pagx | February 2026

- Island View Beach Regional Park Boundary
- Island View Beach Regional Park
- Island View Municipal Park
- Property Line
- Road

*2023 Orthophoto

Appendix A
Island View Beach Regional Park: Marine Access Ramp

Regional Parks Committee
Staff Report
February 25, 2026

CRD
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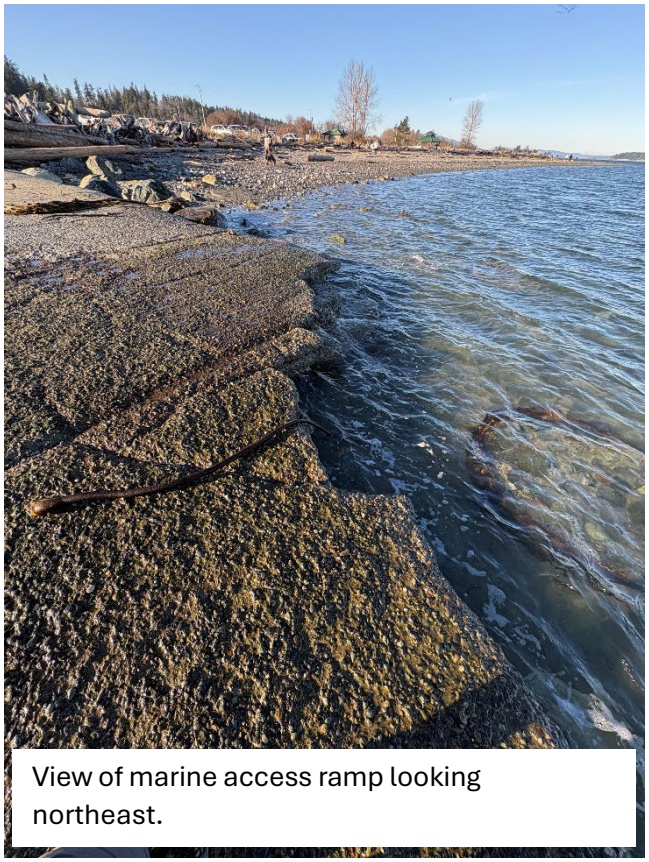
Island View Beach Regional Park: Marine Access Ramp

View of marine access ramp looking south at low tide from beach.

View of marine access ramp looking west at low tide from parking lot.



View of marine access ramp looking northeast.

March 18, 2016 Reference No. 1544314-002-L-Rev0

Ms. Lynn Wilson
Capital Regional District
CRD Parks and Recreation
490 Atkins Road
Victoria, BC
V9B 2Z8

ISLAND VIEW BEACH REGIONAL PARK BOAT RAMP RESTORATION ASSESSMENT

Dear Ms. Wilson,

1.0 INTRODUCTION

Golder Associates Ltd. (Golder) is pleased to provide Capital Regional District (CRD) with this report summarizing the assessment of potential restoration of the boat ramp located within Island View Beach Regional Park (the park), British Columbia. The scope of work for this project was presented in our proposal dated November 30, 2015 (Golder File Reference No. P1544781-001-WP-Rev1).

This report is limited to analysis of coastal erosion and does not include geotechnical, geo-environmental, ecological or archaeological investigations and analysis. This report should be read in conjunction with the "Important Information and Limitations of This Report" as this forms an integral part of this report.

The objectives of the conceptual design phase of the work were to:

- assess the existing boat ramp at the southern end of the park with respect to future repair works.

The critical issues identified for the project are:

- review the prevailing coastal processes at the park;
- review available reports of the coastal environment;
- document the current condition and use of the boat ramp; and
- assess the potential for restoration of the boat ramp.

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2.0 METHODS

2.1 Site Reconnaissance

The site reconnaissance included foot traverses of the shoreline of the park to observe the boat ramp, associated shoreline features and to identify geomorphic indicators of sediment transport processes in the vicinity of the boat ramp. Observed features were documented with photographs. Three shoreline profiles were collected using an inclinometer and hip chain to characterize slopes of the boat ramp and shoreline.

2.2 Data Collection and Review

Available data and reports were reviewed. The data and reports available for review were:

- Predicted tidal elevation data for December 3 and December 19, 2015 and tidal elevation summary data for Saanichton Bay (ID#7255) based on the Fulford Harbour reference station #7330 for the period 1952 to 1992 (published by Canadian Hydrographic Service);
- Bathymetric data for Haro Strait from Chart 3462 "Juan De Fuca Strait", dated 1998 (published by Canadian Hydrographic Service);
- Topographic data at a scale of 1:50,000, National Topographic System Map 92 B/11, "Sidney", dated 2000 (published by Natural Resources Canada);
- Wind time series from the weather station at Victoria International Airport (WMO ID #71799) Climate ID # 1018620, January 1953 to present (published by Environment Canada);
- Third-party reports summarizing coastal investigations of the park (provided by CRD); and
- Topographic survey data derived from LiDAR surveys, date unknown (provided by CRD).

2.3 Wind Analysis and Wave Hindcast

Wind time series data from the weather station located Victoria International Airport (the airport) were obtained from Environment Canada (EC) weather archive (Environment Canada 2015) and imported into Matlab® (Mathworks 2015) for compilation, analysis and plotting. This station is the closest weather station to the park, situated approximately 9 km to the north-northwest of the site. Due to the proximity of the boat ramp to the airport, the wind data from the airport are considered to be representative of winds at the boat ramp. The airport has the longest wind record in the vicinity of the park. The station has an elevation of 19.5 m Geodetic compared with an approximate elevation of 0 m Geodetic for the boat ramp. Wind data at the Victoria International Airport station (19.5 m elevation) were adjusted to 10-m wind using a log wind profile.

Wind speed and direction at the station is recorded as the average speed and direction during the last two minutes of the hour. Data were downloaded from the EC website up to December 31, 2015. The availability of hourly wind time series until this date was greater than 99%. Monthly wind roses were produced using all available data. Data were binned into 16 directional bins (22.5° each) and plotted by frequency of occurrence (percentage).

An extreme value analysis of available wind speed and direction data was conducted to develop a wave hindcast at the project site. A wave hindcast provides estimates of wave conditions where site specific wave data are not available. Site specific wave data are not available for the park. Waves that can affect the shoreline at the park are generated by over-water winds across Haro Strait. The wave hindcast was developed following the Sverdrup, Munk, and Bretschneider (SMB) method which links the significant wave height and significant wave period to wind speed, fetch length and water depth using semi-empirical algorithms (CIRIA/CUR 2007). The wave hindcast returned estimates of wave heights and periods for wind-wave events of various return periods at the park.

3.0 PHYSICAL SETTING

The park is part of a littoral cell that extends from the shoreline around Mount Douglas northwards to Cordova Spit (Figure 1). The littoral cell is approximately 15 km in length and consists of "feeder" bluffs in the south, northwards directed longshore transport and the deposition at Cordova Spit. This littoral cell is referred to as "Cordova Shore" (Lynn Wilson, CRD, pers. comm., October 30, 2015) and forms part of the western shoreline of Haro Strait on Vancouver Island, BC (Figure 4). Haro Strait is bounded to the east by San Juan Island (USA), to the north by the Gulf Islands (Canada) and is open to the south into the Strait of Juan de Fuca. The section of Haro Strait north of the park is broken up by islands (e.g., James and Sidney) and includes Cordova Channel and Sidney Channel. Haro Strait forms part of the Salish Sea.

The park is a low-lying coastal park situated within the boundaries of the District of Central Saanich (Figure 2). The park consists of a coastal lagoon and wetland separated from the open waters of Haro Strait by a spit and barrier beach that is oriented south to north with the prevailing direction of longshore sediment transport. The littoral cell contains Cowichan Head which is situated approximately 2 km to the south of the boat ramp (Figures 1 and 2). The park is situated between the shore to the east and steep bluffs to the west (Figure 2).

4.0 DATA REVIEW

4.1 Site Reconnaissance

A site reconnaissance was carried out by Morgan Tidd and Jackson Harris at low tide on December 3, 2015. Due to adverse weather (wind) conditions resulting in large waves at the shoreline that prevented access to the boat ramp (Photograph 1), the site reconnaissance was rescheduled to December 19, 2015 and was carried out by Morgan Tidd and Rowland Atkins between 14:00 PDT and 16:30 PDT. Visual observations of waves on the day of the site reconnaissance indicated approximately 0.3 to 0.4 m waves with a wave period of approximately 4 s to 4.5 s.

Photograph 1: Image taken facing east along the boat ramp on December 3, 2015

Beach profiles were collected at the boat ramp location (Figure 3). The profiles were oriented approximately perpendicular to the shoreline and extended from the near shore to the crest of the first major break in slope. The profiles were collected along the median line of the boat ramp, 15 m to the north of the boat ramp and 15 m to the south of the boat ramp. The profiles were collected during the falling tide between 15:10 PDT and 16:15 PDT.

The cross shore profiles indicate that the beach to the south of the boat ramp (green line, Figure 3) is higher than the beach to the north of the boat ramp (blue line, Figure 3) across the surveyed section of the shoreline. The difference in elevation varies between approximately 0.1 m and 1.1 m with an average of 0.6 m. The change in elevation is consistent with the trapping of beach sediment on the updrift side of an obstacle and erosion on the downdrift side of an obstacle. Along this shoreline updrift is to the south and downdrift is to the north. The boat ramp is lower than the beach to the south through the upper foreshore for a distance of approximately 28 m (red line, Figure 3) and higher through the intertidal zone. This appears to be related to the accumulation of woody debris south of the boat ramp. The boat ramp is higher than the beach to the north except landward of the boat ramp crest and the area of woody debris accumulation. This appears to be related to erosion of the downdrift shore. At approximately mean sea level, the boat ramp lies proud of the beach surface, approximately 0.3 m higher than the beach to the south (light blue line, Figure 3) and approximately 0.5 m to the north (light purple line, Figure 3). This implies that the boat ramp acts as an obstacle to longshore transport.

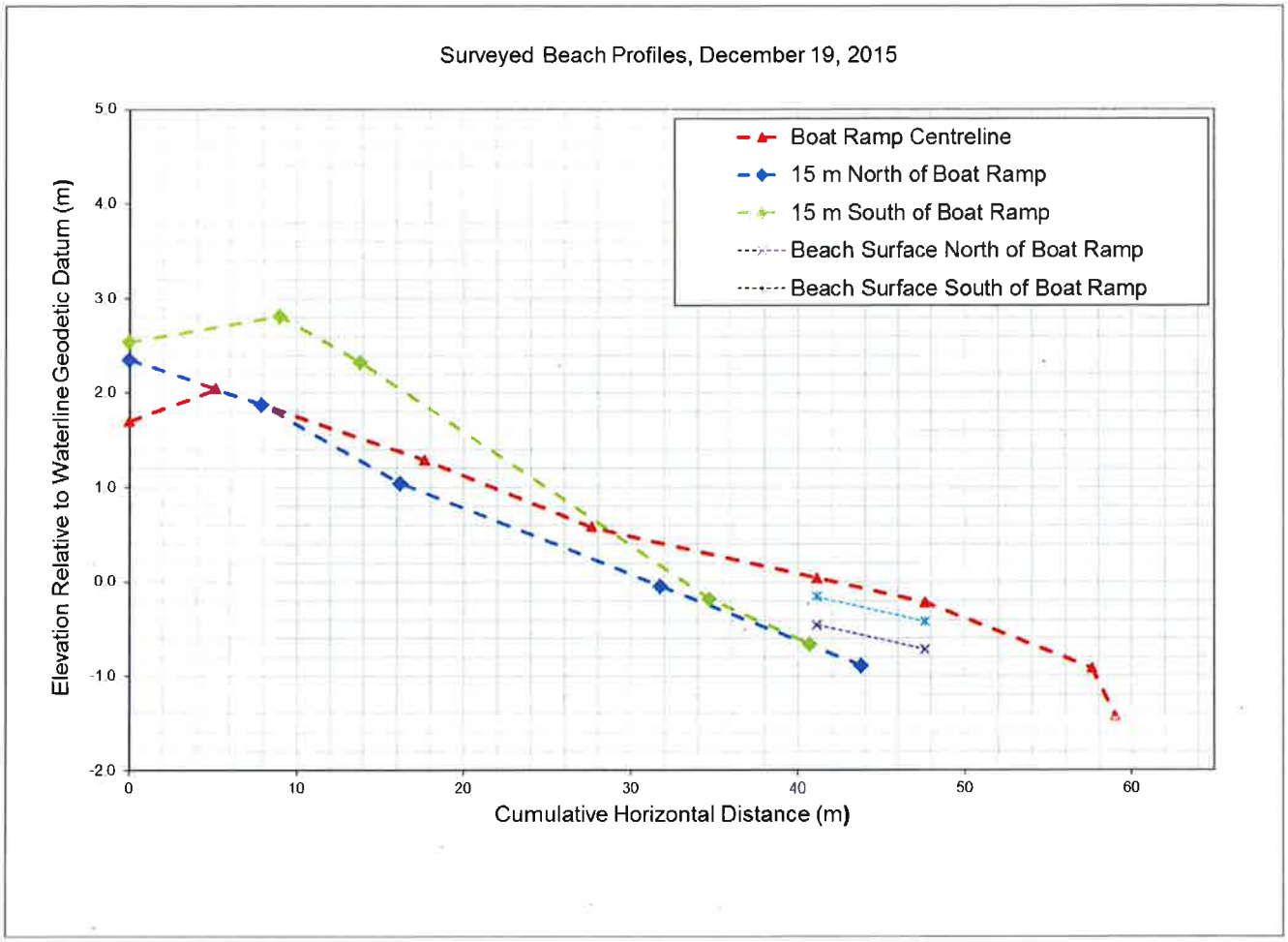

Figure 3: Surveyed beach profiles taken on December 19, 2015

The boat ramp was examined from the parking lot down to the waterline. The boat ramp consists of a concrete structure with a crest approximately located in line with the zone of accumulated woody debris on the shoreline to the north and south (Photograph 2). The crest of the boat ramp was observed to be blocked with woody debris (Photograph 3) on December 19. Woody debris was also observed at the crest on December 3 (Photograph 4), but we understand that the woody debris observed on December 3 was fully removed from the ramp prior to December 19. This implies that the woody debris observed on December 19 had accumulated on the ramp in under two weeks.

Photograph 2: Image taken facing north from the crest of the boat ramp on December 19, 2015

Photograph 3: Image taken facing east on December 19, 2015

Photograph 4: Image taken facing east on December 3, 2015.

The boat ramp beyond the woody debris slopes seaward at a typical gradient of 4% to 5% (Photograph 5). The boat ramp is approximately 5 m wide and extends seawards from the area of woody debris accumulation for at least 30 m (e.g., Photograph 3). The seaward end of the boat ramp was not observed during the site visit; however, subsequent review of available satellite imagery (GoogleEarth™, image date June 7, 2015) indicates that the boat ramp extends approximately 59 m offshore of the parking lot and the survey extended approximately 58 m offshore of the parking lot. Probing with a rod beyond the furthest point surveyed indicated a drop-off of approximately 0.5 m at the end of the boat ramp to the surrounding seabed. This drop off has been included in Figure 3 as a hollow red triangle. These survey data place the seaward end of the boat ramp at an elevation of approximately -0.9 m Geodetic Datum (1.3 m Chart Datum) and the foot of the boat ramp structure 0.5 m lower at approximately -1.4 m Geodetic Datum (0.8 m Chart Datum).

Photograph 5: Approximately the centre of the boat ramp (cross-shore) taken facing west on December 19, 2015.

The boat ramp has a relatively intact sloped concrete edge facing south (Photograph 6). The north edge of the boat ramp has been eroded and indicates that the ramp consists of a concrete cap over a core of cobble-to-gravel-sized fill (Photograph 7). Sections of rebar were observed in the eroded surface of the boat ramp at a distance of approximately 45 m from the parking lot (Photograph 8). The hollow in the surface of the boat ramp was approximately 2 to 2.5 m wide, 1.5 to 2 m long, and 0.3 to 0.5 m deep. The hollow occupied approximately half the width of the crest of the boat ramp and appeared to limit the use of the ramp.

Photograph 6: The southern side of the boat ramp taken facing east on December 19, 2015

Photograph 7: The northern side of the boat ramp taken facing southeast on December 19, 2015

Photograph 8: Eroded surface of the boat ramp taken facing east on December 19, 2015

Evidence of cracking and spalling of the concrete was observed seawards of the woody debris (e.g., Photographs 6 and 7). The elevation drop that occurs immediately on either side of the ramp is shown in Figure 3 and in Photographs 9 and 10. No sediment was observed on the boat ramp surface during the site visit. The elevation drop on the south side is less pronounced than the elevation drop on the north side. This difference in beach elevation is indicative of northwards directed sediment transport. The beach surface to the south consists of a higher proportion of sand sized material relative to the beach surface to the north where more cobble-sized material was observed (e.g., Photographs 9 and 10). Typical cobble size was estimated in the field to be 150 mm minus (6" minus).

Photograph 9: Beach to the south of the boat ramp taken facing north on December 19, 2015

Photograph 10: Beach to the north of the boat ramp taken facing southeast on December 19, 2015

4.2 Review of Available Reports

A review of third-party literature provided to Golder by CRD was completed. Data and information in the context of coastal processes occurring at Island View Beach, in particular at the park boat ramp location, were identified where available. A brief bulleted summary of relevant information obtained from the literature review is provided below.

Historical and Successional Baseline Study of Island View Beach (Randhawa et al. 2012)

- Between 1930 and 2011 low lying areas (salt marsh, sand dunes and beach) decreased by 22%; areas of forest and shrub land increased by 17%; and areas of infrastructure increased by 5%;
- Large woody debris was identified as disrupting cross shore sediment transport;
- Island View Beach is part of a gravel and sand spit that has been built northwards by deposition of materials moved by longshore currents from the cliffs at Cowichan Head;
- The park was established by CRD in 1966 when it consisted of 25.9 ha of agricultural land. In the1980s, after a flood damaging agricultural land, a seawall was built to the south of Island View Road. In 1986 and 1987 there were breaches in the dike within the park. Tree stumps were used to mitigate flooding.

Coastal Processes Summary (CRD 2015)

- The park is part of a littoral cell extending from Cowichan Head to Cordova Spit. Cowichan Head is a sediment source to the littoral cell. Steep bluffs within the park are now forested and appear to have stabilized. These bluffs were assumed to have been active in the past during periods of higher sea levels;
- Island View Beach is part of a large sand dune ecosystem composed primarily of silts, sands and gravels.
- Prevailing southeasterly winds have resulted in the orientation of the shorelines observed along the Cordova Shore, and around James Island and Sidney Island. The eroding bluffs along the shorelines are based on the local bedrock geology.
- Two layers of fine silt and clay are found at depths of 3.5 m and 9 m below the ground surface in the park, each approximately a metre thick. These impermeable layers slow down percolation and influence horizontal water flow driven by precipitation or tidal water elevations/flow;
- In 1936 modifications to the park began with ditch excavation and sea wall construction to remove water from the current park area to increase agricultural value and reduce mosquito habitat. Due to the low relief and a lack of slope gradient resulting in ditches that are imperfectly drained and have limited discharge such that some areas are stagnant. Modification of land for agricultural purposes and residential infrastructure has changed local hydrology. Two ditch systems have been constructed within the park and are separated at the northern park boundary.

Salt Marsh Stewardship (Blundon 2013)

- Anthropogenic modifications to Cordova Shore are identified as diking (causing tidal and ocean restrictions) and the outfall, boat ramp and rip-rap (which restrict sediment transport).

Evaluation of Carbon Storage in Coastal Wetlands: Central Saanich, James Island, and Sidney Island (Usipiuk et al 2013)

- Ditch creation in the 1930s lowered the water table in the park resulting in a change in hydrology and natural vegetation. Dike and ditch construction disrupted natural water flow patterns, shifting biodiversity from low marsh native species to shrubs.

A Study of Mosquito Populations at Island View Beach Regional Park and Adjacent Tsawout First Nations Land (Fried and Dhaliwal 2013)

- No information was identified that related to shoreline erosion and wave regime at the park.

Hydrology Characterization of Island View Beach Saltmarsh (DeVries et al 2013)

- No information was identified that related to shoreline erosion and wave regime at the park.

4.3 Review of Satellite Imagery

Available GoogleEarth™ imagery was reviewed to examine changes in sediment transport and woody debris accumulation over a longer period of time. Imagery is available for the period March 4, 2004 through June 7, 2015. Interpretations of sediment transport and woody debris accumulation based on the available imagery were:

- March 4, 2004 – woody debris appears to have accumulated 30 m seaward of the parking lot. Waves were observed to be breaking on the shore from the southeast. A moderate tide level is inferred based on observed waterline.
- January 1, 2005 – Woody debris present to the north and south of the boat ramp but the boat ramp appears to have been cleared of wood because the ramp appears like a line through the wood. No waves were observed. A high tide level is inferred based on the observed waterline.
- July 23, 2011 – Imagery has poor resolution, but two boats are observed offshore. No waves were observed. A moderate tide level is inferred based on the observed waterline.
- October 22, 2011 – Woody debris appears to have been cleared and sediment appears to overtop the boat ramp on the south side at approximately 30 m and approximately 42 m seaward of the parking lot. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. No waves were observed. A moderate tide level is inferred based on the observed waterline.
- May 9, 2012 – Woody debris piles present to the north and south of the boat ramp and sediment appears to overtop the boat ramp on the south side at approximately 30 m and approximately 43 m seawards of the parking lot. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. No waves were observed. A moderate tide level is inferred based on the observed waterline.
- June 10, 2012 – Boat ramp is clear of woody debris but sediment appears to overtop and bury the ramp from approximately 27 m to approximately 37 m seawards of the parking lot. No waves were observed. A low tide level is inferred based on the observed waterline.

- September 11, 2012 – Boat ramp is clear of woody debris and sediment. A dark line along the north side of the boat ramp suggests a steep (erosional) drop from ramp to beach surface. Waves were observed to be breaking on the shore from the east. A low tide level is inferred based on the observed waterline.
- September 14, 2012 – Boat ramp is clear of woody debris and sediment. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. A dark line on the south side of the boat ramp at approximately 47 m to approximately 53 m seaward of the parking lot suggests erosion of the boat ramp on this side. Waves were observed to be breaking on the shore from the east. A low tide level is inferred based on the observed waterline.
- March 22, 2013 – Boat ramp appears to have been cleared of woody debris and the debris piled either side, but sediment appears to overtop the boat ramp from the south side from approximately 29 m to approximately 38 m seawards of the parking lot. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. A dark patch on the south side of the boat ramp at approximately 40 m offshore suggest the boat ramp surface has been eroded. Waves were observed to be breaking on the shore from the east. A low tide level is inferred based on the observed waterline.
- March 28, 2013 – Boat ramp appears to have been cleared of woody debris and sediment. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. The dark patch on the south side of the boat ramp observed on March 22 is no longer visible, but a dark patch appears in the surface of the boat ramp. No waves were observed. A low tide level is inferred based on the observed waterline.
- April 16, 2013 – Boat ramp is clear of woody debris but sediment appears to overtop and partially bury the ramp from approximately 30 m to approximately 40 m seawards of the parking lot. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. No dark patches observed on the south side. Waves were observed to be breaking on the shore from the south east. A low tide level is inferred based on the observed waterline.
- April 30, 2013 – Boat ramp is clear of woody debris but sediment appears to overtop and partially bury the ramp from approximately 25 m to approximately 37 m seawards of the parking lot. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. Some discontinuous dark patches were observed on the south side, including a dark patch at approximately 40 m seawards of the parking lot. No waves were observed. A low tide level is inferred based on the observed waterline.
- September 11, 2013 – Imagery has poor resolution. The boat ramp appears to be clear of woody debris. Sediment appears to overtop and partially bury the boat ramp from approximately 34 m to approximately 40 m seawards of the parking lot. Waves were observed from the south east but breaking wave direction could not be inferred. A moderate tide level is inferred based on the observed waterline.
- September 25, 2013 – Boat ramp appears to be clear of wood and sediment and is in use by a vehicle. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. A dark patch was observed on the south side at approximately 40 m seawards of the parking lot. No waves were observed. A moderate tide level is inferred based on the observed waterline.

- March 23, 2014 – Boat ramp appears to be clear of wood and sediment. Dark patches as evidence of erosion are muted both on the north and south sides. The boat ramp appears to be higher than the beach to the south due to a light line along the boat ramp edge. No waves were observed. A moderate tide level is inferred based on the observed waterline.
- May 31, 2014 – Imagery has poor resolution. The boat ramp appears to be clear of woody debris and is in use by a vehicle. Sediment appears to partially overtop the boat ramp from approximately 32 m to approximately 37 m seawards of the parking lot. Dark patches as evidence of erosion are muted both on the north and south sides. Waves were observed from the south east but breaking wave direction could not be inferred. A moderate tide level is inferred based on the observed waterline.
- July 30, 2014 – Imagery has poor resolution. The boat ramp appears to be clear of woody debris. Sediment appears to partially overtop the boat ramp from approximately 30 m to approximately 38 m seawards of the parking lot. Dark patches as evidence of erosion are muted both on the north and south sides. No waves observed. A low tide level is inferred based on the observed waterline.
- November 29, 2014 – Boat ramp appears to have been cleared of woody debris with wood piled either side. The beach is submerged so inferences of sediment transport and erosion around the boat ramp are not possible. No waves were observed. A high tide level is inferred based on the observed waterline.
- June 7, 2015 – Boat ramp is clearly visible and clear of woody debris. Sediment appears to overtop and mostly bury the boat ramp from approximately 21 m to approximately 38 m seawards of the parking lot. A dark line along the north side of the boat ramp seawards of the woody debris area suggests a steep (erosional) drop from ramp to beach surface. No dark patches were observed on the south side but a hollow is observed in the south side of the boat ramp surface at approximately 45 m seawards of the parking lot. From approximately 46 m to the terminus of the boat ramp at approximately 59 m seawards of the parking lot, the boat ramp surface appears covered with marine vegetation. No waves were observed. A low tide level is inferred based on the observed waterline.

Based on the review of the imagery, it is clear that over the period of record (2004 to 2015) the boat ramp has experienced episodes of blockage by woody debris and burial by longshore transported beach sediments. Erosion along the edges of the boat ramp were observable since at least 2011 indicating that the erosion observed during the site visit is likely related to long term coastal effects (e.g., wave related erosion several years) on the boat ramp and are not related to recent storm activity (i.e., over the last few months).

The extent of the littoral cell was review using available imagery. Deflection of streams and accumulation of beach sediments on the south side of obstacles and structures are observable along the shoreline from Mount Douglas Park to Cordova Spit. These features are indicative of northwards dominant sediment transport and help to identify the littoral cell which contains the park.

Offshore of the beach at the park, a shore parallel bar was observed at a distance of approximately 60 to 100 m and a second bar was observed offshore at a distance of approximately 150 to 300 m (GoogleEarth™ 2015). These sediment bars are long-crested and are indicative of littoral transport of sediment in both the longshore and cross-shore directions. The furthest offshore identified bar appears to be attached to the base of Cowichan Head and is inferred to be transporting sediments derived from the coastal bluffs in the littoral cell south of Cowichan Head. These observations indicate that the littoral cell, and the zone of sediment sources for the park and Cordova Spit, extends further southwards than Cowichan Head, as implied in the Coastal Processes Summary (CRD 2015) and the report by Randhawa et al. (2012).

4.4 Water Level

Water levels at Island View Beach are based on published Canadian Hydrographic Service tide tables (F&OC 2016). Tidal water levels are based on estimates for the secondary port of Saanichton Bay (ID#7255), located approximately 3 km north of the boat ramp. Predictions of Saanichton Bay tidal water levels are based on the nearest reference station. The nearest tidal reference station is Fulford Harbour (ID#7330), located approximately 23 km north-northeast of the boat ramp. Predicted water levels are summarized in Table 1. Higher High Water Large Tide (HHWLT) is the highest normal tide in a given year; Lower Low Water Large Tide (LLWLT) is the lowest normal tide in a given year.

Table 1: Summary of Predicted Tidal Water Elevations (Saanichton Bay, Station #7255)

	Reported Water Level (m Chart Datum)	Reported Water Level (m Geodetic Datum)
Recorded extreme high	4.4*	2.2*
HHWLT (higher high water large tide)	3.7	1.5
HHWMT (higher high water mean tide)	3.1	0.9
Mean Sea Level	2.2	0.0
LLWMT (Lower low water mean tide)	0.8	-1.4
LLWLT (Lower low water large tide)	0.1	-2.1
Recorded extreme low	-0.5*	-2.7*

* Extreme values derived from Fulford Harbour (Station #7330)

The boat ramp and park are subject to a semi-diurnal tide with typically two high tides and two low tides each day. Mean sea level at the boat ramp is expected to be 2.2 m Chart Datum or 0.0 m Geodetic Datum based on the predictions for Saanichton Bay. The maximum recorded extreme water level at Fulford Harbour is 4.4 m Chart Datum. The water level at the boat ramp associated with higher high water mean tide (HHWMT) is 3.1 m Chart Datum and the water level associated with lower low water mean tide (LLWMT) is 0.8 m Char Datum.

Future tidal water elevations may increase due to the effects of sea level rise. Sea level rise occurs in response to a number of factors. Example contributors to sea level rise include an increase in the volume of water present in the ocean and the thermal expansion of the water such that the water rises relative to the land. This type of sea level rise is called eustatic rise. Additionally the downwarping (dropping) of the earth's crust through tectonic activity and/or the accumulation of sedimentary deposits can depress the crust such that the land drops relative to the ocean. This type of sea level rise is called isostatic rise. These processes are often combined and difficult to separate. The east side of Vancouver Island is subject to both eustatic and isostatic sea level changes (Thomson *et al.* 2008).

The combined effects of the various contributors to sea level rise have been estimated for the park area to be in the order of 0.94 m (Victoria) by the year 2100 (Ausenco Sandwell 2011). This estimate was considered to be appropriate given the uncertainty in the calculation and available data (Ausenco Sandwell 2011). A typical expectation is that sea level rise will exacerbate existing coastal flooding and erosion problems. Increased coastal erosion would be due to exposure of land to higher water levels and wave action. Changes in coastal sedimentation processes are also to be expected.

4.5 Bathymetry and Topography

The bathymetry of Haro Strait is characterized by a relatively deep canyon with a steep eastern side off the coast of San Juan Island (CHS 1997). The average depth of Haro Strait is of the order of 200 m. The deepest parts of the channel are approximately 300 m deep and these are bounded to the west by a relatively shallow region that includes the area of the park. A local rise extends south of James Island for a distance of approximately 3 km and approximately 2 to 4 km. offshore of the park. Water depths either side of the rise are approximately 37 m and the crest of the rise has water depths of the order of approximately 2 m to approximately 8 m. A longer ridge extends south of Sidney Island towards and through D'Arcy Island. Water depths either side of the ridge are approximately 200 m to the east and approximately 37 m to the west. The crest of the ridge is approximately at 10 m water depth in the channels between the small islets and reefs that occur near D'Arcy Island. Hughes Passage is located between Sidney Island and D'Arcy Island with average depths of approximately 25 m. The depths of water in Haro Strait appear to be sufficient to allow the propagation of deep water waves close to the shore.

Available topographic data (NRCAN, NTS 1:50,000 sheet "Sidney") shows a low-lying coastal area that extends between to the base of steep bluffs and the park shoreline. The bluffs front much of the littoral cell between Mount Douglas Park and Saanichton Bay with the exception of a triangular low-lying area at the base of Cowichan Head and the lowlands of the park. These bluffs typically vary in height from 20 to 40 m.

In the lowland area, the park includes a beach area which appears to have an average width of 20 to 40 m. The beach at the boat ramp is approximately 20 m wide (GoogleEarth™ 2015).

4.6 Wind Analysis and Wave Hindcast

Available wind data from the airport (Climate ID #: 1018620) for the period January 1953 to December 2015 was summarized into monthly wind rose summaries. These summaries are presented in Figure 4. Wind data at the airport are recorded at an elevation of 19.5 m Geodetic Datum. These winds were adjusted to a 10 m elevation wind using a log wind profile to accommodate the fact that the boat ramp is at sea level. Wind roses indicate the direction from which the wind is blowing relative to true north. The results of the wind analysis are summarized in Table 3.

Based on the data reviewed, storm winds in the summer typically occur from the west to northwest and from the southeast to south in the winter. The dominant storm winds are from southeast during winter. Occasional strong winds occur in spring and summer from the southeast. Low-magnitude winds occur frequently year round, predominantly from the west and from the south through east but these winds do not dominate the coastal processes as they generate typically small waves and currents.

Using the wind results, a wave hindcast was carried out. Wind-generated waves are typically limited by the length of the fetch, defined by the distance of open water over which the wind can blow, and the windspeed under conditions where water depth is great enough to not affect wave generation. Haro Strait has an average depth of 100 m. The fetches relevant to the boat ramp are summarized in Table 2.

Table 2: Summary of Estimated Fetch Distances (measured from GoogleEarth™)

Fetch Direction	Estimated Distance (km)
South through Northwest	0
Southeast (to Puget Sound)	70
East (to San Juan Island)	14
Northeast (to Sidney Island)	5.5
North (to James Island)	4

Based on the available fetch data, the dominant fetch is to the southeast (100-170 degrees true north) with a length of approximately 70 km. Thus fetch limited conditions dominate, even to the southeast. An estimate of wind speed by return period was determined for the southeast winds from the wind analysis by developing a Weibull probability distribution function (Leenknecht et al. 1995) making use of the 63 annual wind speed maxima from 1953 to 2015. The Weibull probability density function was used to derive the wind speeds related to the following series of return periods: 1, 2, 5, 10, 20, 50, 100 and 200 years. The results of the wave hindcast (predicted significant wave heights and wave periods) are summarized in Table 3.

The results of the wind-wave hindcast show that wave heights from the southeast vary from approximately 1 to 3 m over a range of windspeeds. Significant wave heights for a 1-in-10 year storm are of the order of 2.4 m and 2.9 m for 1-in-100 year storm. Large waves from the southeast are significant for sediment transport processes occurring at the park.

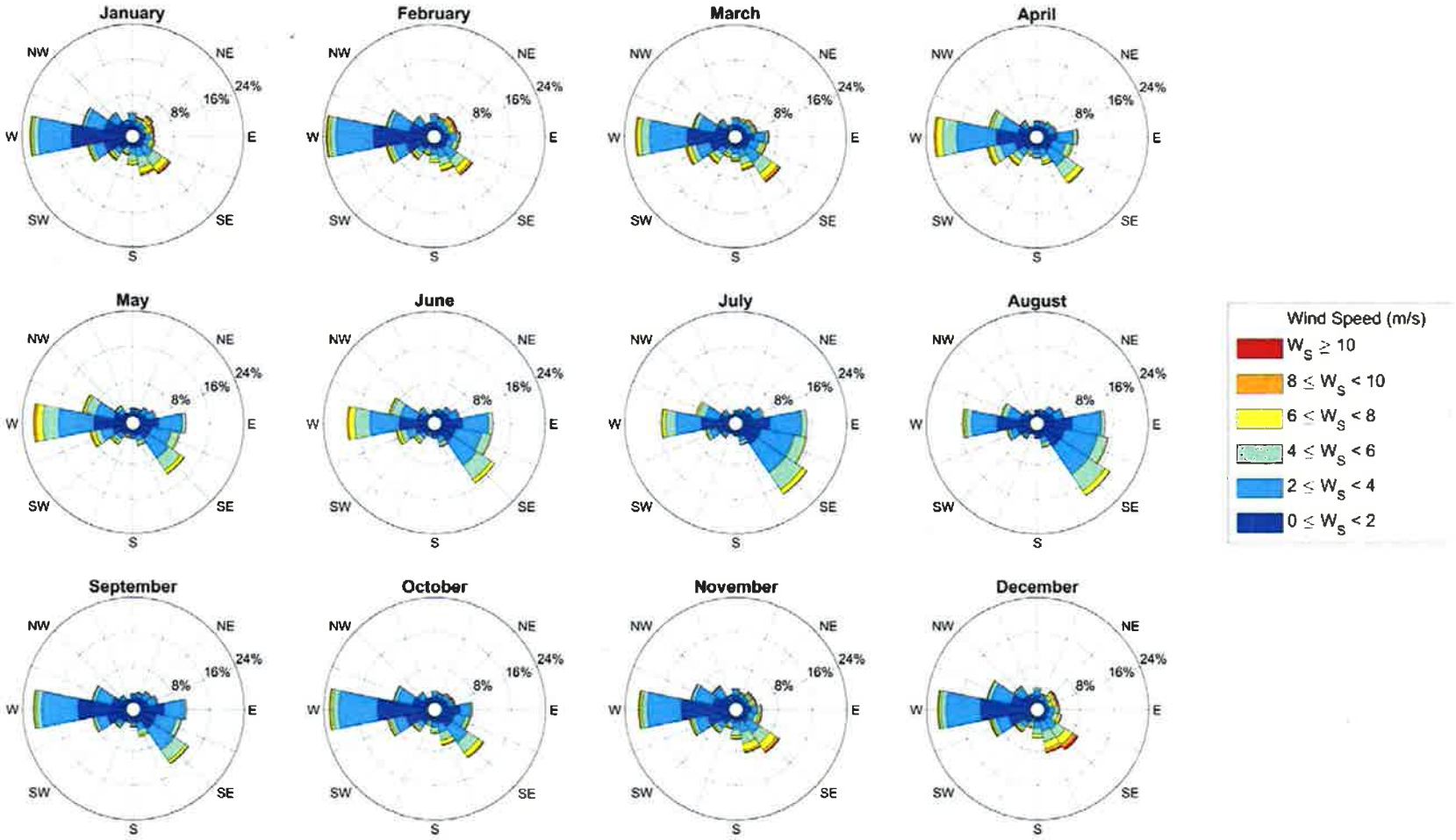

Figure 4: Monthly wind roses (climatology by month) based on the hourly wind data recorded at the Victoria International Airport weather station from January 1, 1953 to December 31, 2015

Table 3: Results of Wind-Wave Hindcast for the Southeast Direction (100 to 170 deg TN; 70-km fetch).

Return Period (years)	Wind speed (m/s) [95% Confidence Limits]	Significant Wave Height (m) [95% Confidence Limits]	Significant Wave Period (s) [95% Confidence Limits]
1	6.7 [6.0 - 7.4]	1.1 [1.0 - 1.2]	4.2 [4.0 - 4.4]
2	10.9 [9.8 - 12.0]	1.8 [1.7 - 1.9]	5.3 [5.1 - 5.4]
5	12.9 [11.6 - 14.2]	2.2 [2.0 - 2.3]	5.8 [5.6 - 5.9]
10	14.0 [12.6 - 15.4]	2.4 [2.2 - 2.6]	6.0 [5.8 - 6.2]
20	14.9 [13.4 - 16.4]	2.6 [2.4 - 2.8]	6.2 [6.0 - 6.5]
50	15.9 [14.3 - 17.5]	2.8 [2.5 - 3.0]	6.5 [6.2 - 6.7]
100	16.6 [14.9 - 18.3]	2.9 [2.7 - 3.2]	6.6 [6.3 - 6.9]
200	17.3 [15.6 - 19.0]	3.1 [2.8 - 3.4]	6.8 [6.4 - 7.1]

5.0 COASTAL PROCESSES SUMMARY

The shoreline of the park is part of a littoral system that transports sand and gravel from the coastal "feeder" bluff source areas in the south, northwards to the deposition area of Cordova Spit. The natural development of the shoreline has been driven by a balance between wave energy in Haro Strait, tidal water levels and availability of sand and gravel for transport. Winds in Haro Strait are typically from the southeast in winter. These winds, and the resulting waves, drive northwards transport of sand and gravel. Sea level has been at or near modern levels for the past few thousand years. Thus the geologic processes that result in the terrain presently occupied by the park have been active for at least several millennia.

The natural development of the coastal area of the park likely progressed through development of a spit that enclosed the area now occupied by wetland with the modern barrier beach. The spit likely advanced northwards to the present location of Cordova Spit resulting in natural drainage of the modern wetland area to the north. The elongation of the spit would have resulted in the formation of the sandy-gravelly barrier beach backed by a series of coastal sand dunes or dune ridges. This coastal barrier beach and dune system would have included elevated areas separated by low-lying wetter areas. The elevated areas would not necessarily have been at an elevation sufficient to control flooding of the wetland areas to the west. The development of the barrier beach would have been controlled through wind and wave-driven exchange of sand between the beach and dune areas punctuated by episodic overtopping of the beach and dunes during high tide and storm events. Flooding of the wetlands landward of the barrier beach would naturally have occurred through breaching of the beach and also by ocean waters entering the wetland area from the opening to the north.

In general, littoral sediments are transported in summer from offshore storage areas (sediment bars) and brought onshore by relatively gentle wave activity dominated by waves from the south east that propagate over the longest fetch. These south easterly waves refract (change direction) as they move onshore and strike the shoreline at an angle that develops a shore-parallel current and northwards sediment transport. In winter, the waves are larger than in summer and reach the shoreline with a steeper wave profile. This steeper profile leads to erosion of the beach and transport of sediments offshore to be stored in the sediment bars in the nearshore. As with the summer waves, the waves from the south east dominate and result in northwards transport of sediment.

In some areas of the existing park, the modern low-lying ground is separated from the ocean by a constructed trail on top of a berm. The elevation of the berm does not appear to have been engineered to manage coastal flooding, and generally follows the high points of the barrier beach. Sections of the trail have some degree of erosion

protection in the form of a riprap blanket on the seaward side. Portions of the berm exposed at surface suggest that it contains clean sandy soil although it also appears to contain unknown fill material (e.g., concrete rubble, tree stumps and construction debris). The majority of the berm within the park appears to have been constructed by others prior to 1987. It has been maintained by CRD and local stakeholders as recently as 2010. Historical land use activities have included development of drainage ditches for agricultural purposes in the land enclosed by the barrier beach. These ditches drain south and east to a flap gate that holds back the water at high tide and discharges it offshore at low tide.

A summary of coastal processes and the coastal environment is shown in Figure 4.

6.0 ISLAND VIEW BEACH REGIONAL PARK BOAT RAMP

Golder completed an assessment of the boat ramp located within the park. The boat ramp acts as an interruption to the net sediment transport direction which is directed northwards. This interruption has resulted in the formation of an accumulation of sediment to the south of the ramp (Photograph 8) and an eroded area of beach to the north (Photograph 7). The eroded area of beach on the northern side of the boat ramp has led to the undermining and erosion of the boat ramp structure along its north side. Additionally, log debris brought in by southeasterly waves has likely resulted in impact to the boat ramp on the south side. An eroded depression in the boat ramp surface was observed, which may have been caused or exacerbated by wave-drive log impacts. The eroded depression appears to limit use of the ramp by blocking vehicle access to the lower elevation sections of the ramp.

Island View Beach Park is a poor location for an unprotected boat ramp. The situation of the park within the coastal environment means that the present boat ramp is:

- highly exposed to the wave activity, including the direction of dominant waves;
- subject to erosion on the north side;
- subject to wave-borne debris impacts on the south side;
- episodically covered by sediment; and
- blocked by wood debris in the winter, sometimes as frequently as every two weeks.

In general, typical design guidelines for boat ramps include selecting locations that are protected or afford protection from waves so that boaters can load and unload their boats in calm water, do not interrupt or minimize their effect on the longshore sediment transport so that they are not buried by sediment, do not need regular cleaning of debris which blocks access and extends to at least 1 m below the elevation of the lowest normal tide. The design of the boat ramp is intended to minimize times when it is un-useable.

Based on site observations and the review of available data, the current boat ramp appears to be un-useable:

- during periods of high waves;
- due to erosion of the ramp surface;
- on occasion when blocked by wood debris; and
- at the lowest tides because the boat ramp appears to end at an elevation of -1.0 m Geodetic instead of -3.1 m Geodetic, or 1 m below LLWLT.

Based on our assessment and discussions onsite with CRD staff on October 30, 2015, Golder identified the following options for addressing the current condition of the boat ramp:

- leave as is;
- repair in current configuration;
- rebuild in a different configuration; and
- replace in a different location.

These four options do not include the option of decommissioning and removal of the boat ramp because the objective of this assessment was to look at the options for repair of the boat ramp.

6.1 Leave As Is

The boat ramp would be left as is. No repairs would be undertaken other than maintenance of the woody debris and sediment to enable access. Under this scenario, costs related to the boat ramp management would remain consistent with the present rate of expenditure but the use of the boat ramp would degrade over time.

6.2 Repair in Current Configuration

The boat ramp would be repaired in its current configuration. This would involve renovating the existing structure. It would not be lengthened or improved to provide protection from waves, debris and sediment. Under this scenario, CRD could expect to spend order of magnitude costs in the hundreds of thousands of dollars on the repairs plus the costs of ongoing maintenance of access. The boat ramp would not address the typical design guidelines presented above and would likely be unusable several times throughout the year. Furthermore, additional repairs could be expected within five years unless the boat ramp was completely replaced. Complete replacement is likely to cost approximately twice the amount of the cost of repairs as the existing structure would need to be removed and a whole new structure installed.

6.3 Rebuild in a New Configuration.

The boat ramp would be rebuilt in its current location but in a new configuration. The new configuration would be designed to address the typical design guidelines presented above. It would need to be protected from the dominant waves, protected from debris and sediment transport and be lengthened to provide access at all tide levels. An example configuration of a potential concept is provided in Figure 5 to illustrate the type of infrastructure that would be required to build a boat ramp that would be useable and have an adequate design life.

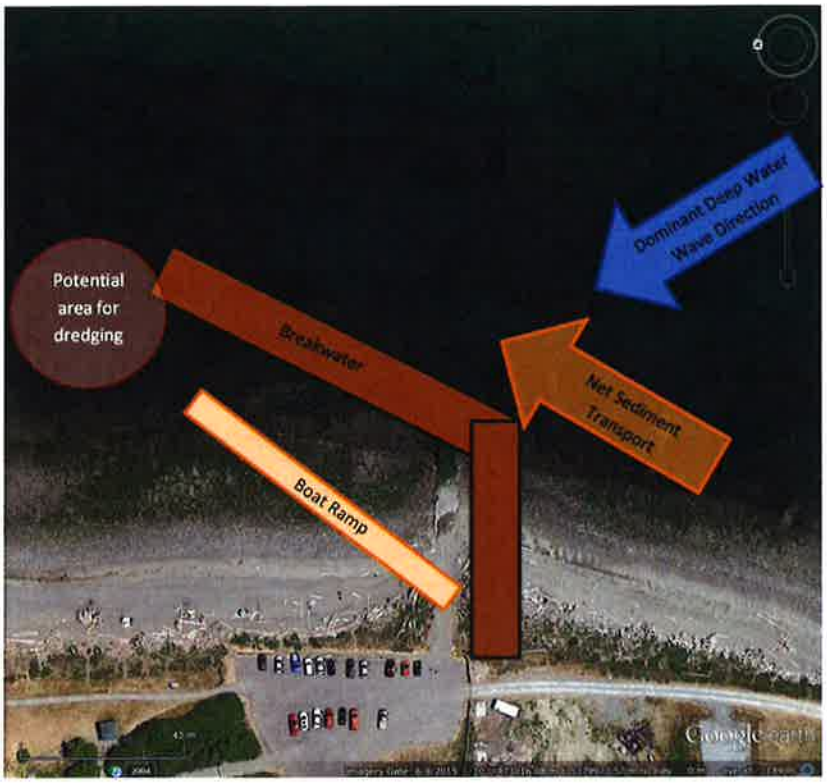

Figure 5: Potential concept for a replacement boat ramp at the present location (GoogleEarth™) that would address the principal coastal processes

In this example, the boat ramp would be extended and realigned to a water depth of -3.1 m Geodetic. A breakwater would be installed to protect the now longer boat ramp from the dominant southeasterly wind and wave direction. The breakwater would be oriented such that it would protect the boat ramp area, but this would result in offshore deflection of northwards directed sediment transport. The deflection of sediment transport would result in accumulation of sediment off the northwards tip of the breakwater and would likely result in the need for regular dredging to maintain boat access to the ramp. The deflection of sediment offshore would likely result in sediment starvation northwards along Island View Beach and increased erosion due to loss of sediment. This erosion could be partially managed by placement of the dredged material on the shore to the north of the new boat ramp, but some erosion would be expected due to offshore losses of sediment.

Using this example concept as a basis for comparison with the preceding two options, CRD could expect to spend order of magnitude costs of the order of millions of dollars on the construction the various components. The re-designed boat ramp would address the typical design guidelines presented above and would be useable throughout the year. However, maintenance costs for dredging would have to be included as well as erosion management costs within the park to the north. This example is for comparison purposes only and would require further studies to develop to an appropriate level of design.

6.4 Replace in a New Location

The boat ramp would be replaced by a new boat ramp in a new location. The new location would be selected to address the typical design guidelines presented above. It would need to be protected from the dominant waves, protected from debris and sediment transport and be long enough to provide access at all tide levels. The engineering and ecological design of this boat ramp is beyond the scope of this study and further studies would be needed to develop a concept for which a cost could be developed. Additionally, issues of land ownership, access rights and ecological impacts would need to be evaluated to assess the feasibility of replacing the boat ramp. However, it is likely that a suitable alternative to rebuilding in the current location could be identified that did not include the same erosional impacts to the park.

These four options are summarized in Table 4.

Table 4: Comparison of Boat Ramp Options and Order of Magnitude Level of Cost

Criteria	1) Leave As Is	2) Repair	3) Rebuild	4) Replace
Cost	As current	Hundreds of thousands	Millions	Undefined
Maintenance	Regular, Ongoing	Regular, Ongoing	Annual Dredging	Undefined
Impact to Park	As current	As current	Erosion of shore	Limited to negligible
Use	As current	Limited at times throughout year	Year round use	Year round use[1]

[1]The level of use would be a design criterion for the selection of a suitable location

7.0 RECOMMENDATIONS

On the basis of this assessment, Golder recommends that the CRD not undertake repairs to the boat ramp in its current configuration (Option 2). The boat ramp is in a poor location and is in sufficiently poor condition that the cost of repairs is expected to be significant (i.e., in the hundreds of thousands of dollars) compared with the potential life of potential repairs.

Golder further recommends that the CRD not rebuild the boat ramp at this location (Option 3). Rebuilding the boat ramp to a specification that meets typical design guidelines for boat ramps has a high likelihood of resulting in deleterious impacts in the form of erosion along the park shoreline

If the Leave As Is option (Option 1) is not acceptable, then Golder would recommend that CRD consider building a replacement boat ramp at another location (Option 4). The development of a suitable boat ramp design at an alternative location is beyond the scope of the present study. Further studies will be required to confirm and develop an appropriate design at a new location.

If none of the options included in this report are acceptable to the CRD, then it is recommended that the boat ramp be decommissioned and removed. Other boat ramps are available for use within 10 km to the north (in Sidney) and 15 km to the south (in Saanich). If the boat ramp was to be decommissioned it is expected that the natural sediment transport processes along the park shoreline would gradually result in the shoreline returning to a more natural state in keeping with the management directive of CRD Parks. Preparation of cost estimates for removal of the boat ramp was beyond the scope of this study.

8.0 CLOSURE

We trust that this report meets your present needs. Should you have any questions, please contact the undersigned at 250 881 7372.

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Attachments: Figure 1 – Key Plan
Figure 2 – Coastal Process Summary

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Soil, Rock and Groundwater Conditions: Classification and identification of soils, rocks, and geologic units have been based on commonly accepted methods employed in the practice of geotechnical engineering and related disciplines. Classification and identification of the type and condition of these materials or units involves judgment, and boundaries between different soil, rock or geologic types or units may be transitional rather than abrupt. Accordingly, Golder does not warrant or guarantee the exactness of the descriptions.

Special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions and even a comprehensive investigation, sampling and testing program may fail to detect all or certain subsurface conditions. The environmental, geologic, geotechnical, geochemical and hydrogeologic conditions that Golder interprets to exist between and beyond sampling points may differ from those that actually exist. In addition to soil variability, fill of variable physical and chemical composition can be present over portions of the site or on adjacent properties. **The professional services retained for this project include only the geotechnical aspects of the subsurface conditions at the site, unless otherwise specifically stated and identified in the report.** The presence or implication(s) of possible surface and/or subsurface contamination resulting from previous activities or uses of the site and/or resulting from the introduction onto the site of materials from off-site sources are outside the terms of reference for this project and have not been investigated or addressed.

Soil and groundwater conditions shown in the factual data and described in the report are the observed conditions at the time of their determination or measurement. Unless otherwise noted, those conditions form the basis of the recommendations in the report. Groundwater conditions may vary between and beyond reported locations and can be affected by annual, seasonal and meteorological conditions. The condition of the soil, rock and groundwater may be significantly altered by construction activities (traffic, excavation, groundwater level lowering, pile driving, blasting, etc.) on the site or on adjacent sites. Excavation may expose the soils to changes due to wetting, drying or frost. Unless otherwise indicated the soil must be protected from these changes during construction.

Sample Disposal: Golder will dispose of all uncontaminated soil and/or rock samples 90 days following issue of this report or, upon written request of the Client, will store uncontaminated samples and materials at the Client's expense. In the event that actual contaminated soils, fills or groundwater are encountered or are inferred to be present, all contaminated samples shall remain the property and responsibility of the Client for proper disposal.

Follow-Up and Construction Services: All details of the design were not known at the time of submission of Golder's report. Golder should be retained to review the final design, project plans and documents prior to construction, to confirm that they are consistent with the intent of Golder's report.

During construction, Golder should be retained to perform sufficient and timely observations of encountered conditions to confirm and document that the subsurface conditions do not materially differ from those interpreted conditions considered in the preparation of Golder's report and to confirm and document that construction activities do not adversely affect the suggestions, recommendations and opinions contained in Golder's report. Adequate field review, observation and testing during construction are necessary for Golder to be able to provide letters of assurance, in accordance with the requirements of many regulatory authorities. In cases where this recommendation is not followed, Golder's responsibility is limited to interpreting accurately the information encountered at the borehole locations, at the time of their initial determination or measurement during the preparation of the Report.

Changed Conditions and Drainage: Where conditions encountered at the site differ significantly from those anticipated in this report, either due to natural variability of subsurface conditions or construction activities, it is a condition of this report that Golder be notified of any changes and be provided with an opportunity to review or revise the recommendations within this report. Recognition of changed soil and rock conditions requires experience and it is recommended that Golder be employed to visit the site with sufficient frequency to detect if conditions have changed significantly.

Drainage of subsurface water is commonly required either for temporary or permanent installations for the project. Improper design or construction of drainage or dewatering can have serious consequences. Golder takes no responsibility for the effects of drainage unless specifically involved in the detailed design and construction monitoring of the system.

SITE LOCATION
SAANICH PENINSULA
(VANCOUVER ISLAND)
(ÎLE DE VANCOUVER)
SIDNEY ISLANDS
HARO STRAIT
RANGE
CHAMP DE TIR
DÉTROIT DE HARO
DND/MDN
LITTORAL CELL
SIDNEY DU CHANNEL
CORDOVA CHANNEL
MINERS CHANNEL
HUGHES PASSAGE
CORDOVA BAY
SIDNEY SPIT PROVINCIAL MARINE PARK
JAMES ISLAND
SIDNEY ISLAND
Sidney
Saanichton
Brentwood Bay
Keating
Prospect Lake
ELK-BEAVER LAKE REGIONAL PARK
Cordova Bay
Beaver Lake
Royal Oaks
Mount Douglas
Mount Douglas Park
Thomas R. Francis Regional Park
Bear Hill Regional Park
Island View Beach Regional Park
Island View Beach
Saseo Hooks
D'Arcy Island
D'Arcy Island Provincial Marine Park
Little Zero Rock
Zero Rock
Forrest Island
Gooch Island
Rum Island
North Cod Reef
South Cod Reef
Haro Strait
Victoria Airport
Victoria International Airport
Institute of Ocean Sciences
Ardmore
Patricia Bay
Tsawout Indian Reserve
Tsartlip Indian Reserve
Tsawout Indian Reserve
Tsartlip Indian Reserve
Cole Bay Indian Reserve
Tsawout Indian Reserve
Tsartlip Indian Reserve
Mount Newton
John Dean Provincial Park
North Saanich Dist Mun
Central Saanich Dist Mun
Saanich District Municipality
Cordova Spit
Munroe Rock
Wynnond Point
Harley Point
Halibut Island
Mandarte Island
Reef Island
Reef Island
Tom Point
Rum Island
Racine Harbour
Island View Beach
Sayward Beach
Hamsterley Beach
Eagle Beach
Observatory Hill
Quicks Bottom
Thetis Bay
Glencoe Cove
Gordon Head
Cowichan Head
Coverdale
Margaret Bay
Ventnight Cove
Cordova Bay
Mount Douglas Park
Mount Douglas
Cowichan Land District
Victoria Land District
Highland Land District
Lake Land District
South Saanich Land District
Duncan Land District
Saanich Land District
Coal Measures
Trial Nursery
Tree Nursery
Golf
Cemetery
Campground
Dump
Shopping Centre
Marina
Boat Launch
Ferry Terminal
Lighthouse
Reservoir
Water
Marsh
Swamp
Orchard
Vineyard
Quarry
Pit
Mine
Tunnel
Bridge
Ford
Pier
Wharf
Jetty
Breakwater
Seawall
Rock
Shoal
Reef
Kelp
Buoy
Beacon
Light
Fog Signal
Radio Tower
Radio Station
Transmitter
Antenna
Power Line
Pipeline
Railway
Road
Trail
Path
Boundary
Contour
Spot Elevation
Triangulation Station
Benchmark
Survey Marker
Grid
Latitude
Longitude
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Black
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Grey
Blue
Green
Brown
Yellow
Red
Orange
Purple
Pink
Cyan
Magenta
Transparent
Opaque
Translucent
Overlay
Underlay
Base
Layer
Feature
Attribute
Value
Unit
Metric
Imperial
Nautical
Statute
Kilometre
Metre
Centimetre
Millimetre
Mile
Yard
Foot
Inch
Degree
Minute
Second
Decimal
Fraction
Ratio
Percent
Per Mille
Per Cent
Per Thousand
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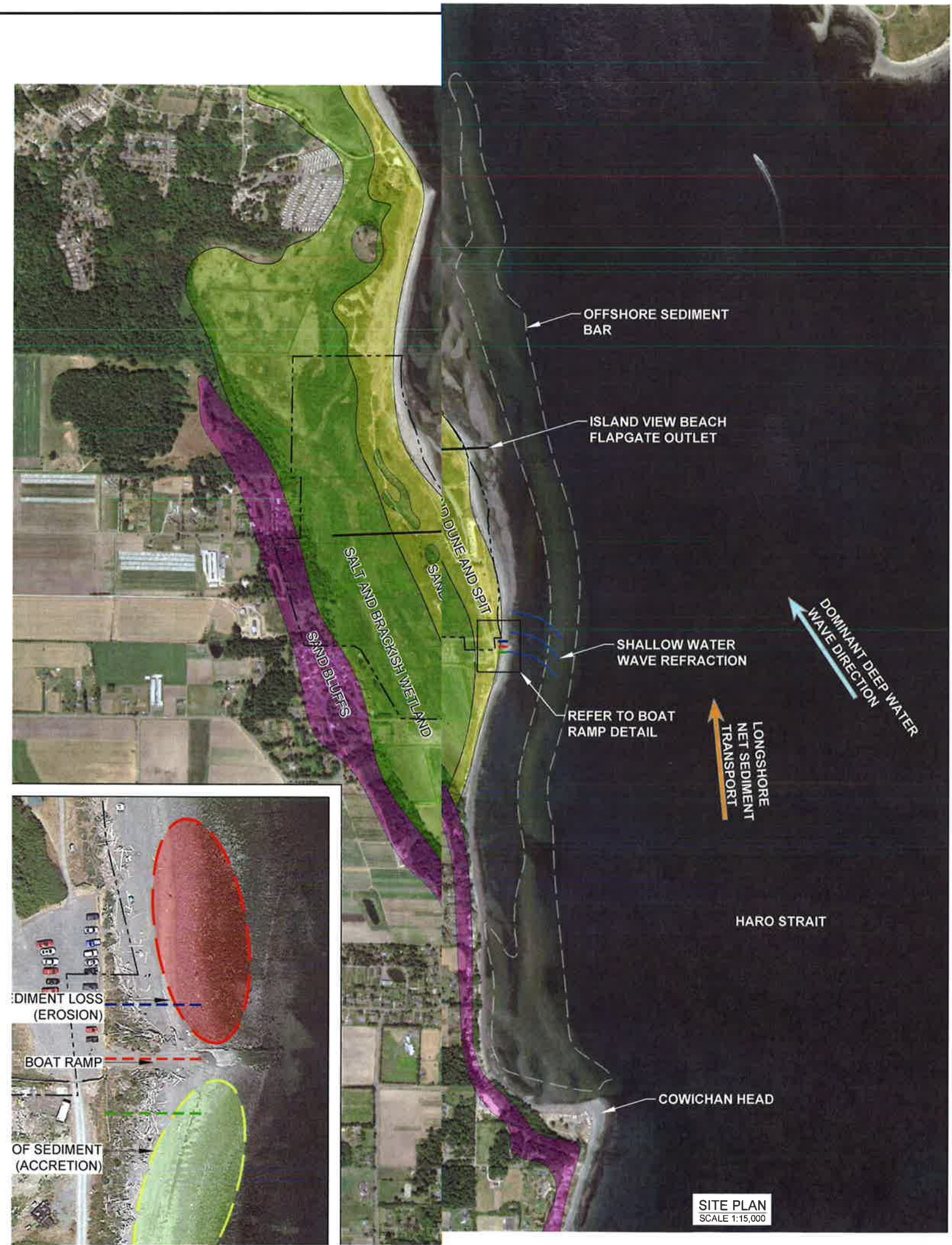

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REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, FEBRUARY 12, 2026

SUBJECT **Islands Trust Draft Policy Statement**

ISSUE SUMMARY

To review the Islands Trust Draft Policy Statement (Bylaw 183).

BACKGROUND

The Islands Trust is in the process of updating their policy statement Bylaw No. 17. The current policy statement (Appendix A) was adopted in 1994 and was last amended in 2002. A new Policy Statement has been drafted (Appendix B) and is currently going through public and indigenous consultations. The Islands Trust Policy Statement is a document required by provincial legislation that sets out the Islands Trust Council's principles and its policy framework for planning and land use management within the lands and waters of the Island Trust Area. It guides the development of the Trust Council's Strategic Plan, Official Community Plans (OCP) and Land Use Bylaws (LUB) of Local Trust Committees and Bowen Island Municipality.

The Islands Trust Policy Statement is not a set of regulations. It does not change how land in the Islands Trust Area may be used under existing regulations today. The Policy Statement contains policies that Local Trust Committees and island municipalities will use to guide decisions about future policy and regulatory change at the local level, and that Island Trust Council will use to guide decisions at a regional level. The Policy Statement *may* affect how land in the Islands Trust Area can be used in the future when a Local Trust Committee or island municipality amends its bylaws to bring OCP and LUB into alignment with the goals of the Policy Statement.

CRD staff have reviewed the Island Trust Policy Statement referral against existing strategic and master plans as well as any implications for existing CRD services and determined that the CRD's interest are unaffected. The Salt Spring Island Local Community Commission (LCC) has requested an opportunity to review the draft policy statement during a public meeting and provide comments if desired. Moving forward, referrals regarding inter-governmental policy affecting SSI will be brought to the LCC for consideration.

IMPLICATIONS

Intergovernmental Implications

As the Islands Trust policy statement may be used to inform the SSI OCP and LUB there is a desire to ensure alignment at the early stages of planning by reviewing the Policy Statement. Upon review it would be required to highlight any areas of the policy statement that could hinder the ability of the CRD to perform its work in the future.

CONCLUSION

The Islands Trust is updating their policy statement, originally adopted in 1994 and is currently seeking public feedback. In assessing the draft, staff considered its relationship to the Capital Regional District's (CRD) strategic plans, potential implications for existing services and the need for alignment with future updates to the Salt Spring Island Official Community Plan and Land Use Bylaw. Staff are advising the Local Community Commission that based on this information contained in the current draft, there are no identified impacts to CRD interest at this time. The Local Community Commission may have additional comments it wishes to provide the Islands Trust as part of the consultation process.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENTS

Appendix A: Island Trust Policy Statement (Bylaw No. 17)
Appendix B: Island Trust Draft Policy Statement (Bylaw No. 183)

ISLANDS TRUST

POLICY STATEMENT

CONSOLIDATED - APRIL, 2003

ISLANDS TRUST COUNCIL

BYLAW NO. 17

AS AMENDED BY ISLANDS TRUST COUNCIL
BYLAW NOS. 42, 48, 53 AND 87

THIS BYLAW IS CONSOLIDATED FOR CONVENIENCE ONLY AND IS NOT TO BE CONSTRUED AS A LEGAL DOCUMENT

This copy is consolidated for convenience only and is amended by the following:

Bylaw No.	Amendment No.	Adoption Date
Bylaw No. 42	Amendment No. 1/96	November 4, 1996
Bylaw No. 48	Amendment No. 1/97	March 6, 1998
Bylaw No. 53	Amendment No. 1/98	December 4, 1998
Bylaw No. 87	Amendment No. 1/02	December 6, 2002

ISLANDS TRUST COUNCIL

BYLAW NO. 17

****

A BYLAW TO ADOPT A POLICY STATEMENT FOR THE TRUST AREA

****

The Islands Trust Council, having jurisdiction in respect of the Trust Area in the Province of British Columbia pursuant to the *Islands Trust Act* S.B.C. 1989 c.68, enacts as follows:

TITLE

1. This Bylaw may be cited for all purposes as “The Islands Trust Policy Statement Bylaw, 1993”.

APPLICATION

2. This Bylaw applies to the Trust Area, as defined in Schedule A of the *Islands Trust Act* S.B.C. 1989 c.68.

ORGANIZATION

3. Parts I, II, III, IV, and V and Schedule 1 of the ”Islands Trust Policy Statement” attached to and forming part of the bylaw are hereby adopted as the trust policy statement pursuant to S.13(1) of the *Islands Trust Act*.

READINGS

READ A FIRST TIME THIS	31ST	DAY OF	OCTOBER	, 1993
READ A SECOND TIME THIS	31ST	DAY OF	OCTOBER	, 1993
READ A THIRD TIME THIS	31ST	DAY OF	OCTOBER	, 1993
APPROVED BY THE MINISTER OF MUNICIPAL AFFAIRS PURSUANT TO SECTION 13(2)(c) OF THE *ISLANDS TRUST ACT* THIS	9TH	DAY OF	JUNE	, 1994
RECONSIDERED AND FINALLY ADOPTED THIS	11TH	DAY OF	JUNE	, 1994

Gordon McIntosh
Secretary

Graeme Dinsdale
Chairperson

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INTRODUCTION

HISTORY AND CONTEXT

History of the Trust Area

The “Trust Area” encompasses, generally, the islands and waters between the Mainland and British Columbia and Southern Vancouver Island, with the exception of lands and waters within adjacent municipal boundaries and boundaries of Indian Reserves.

The Trust Area is a unique and special place -- a scenic archipelago of 13 major islands and more than 450 smaller islands. The Area is drier and warmer than most surrounding areas, and is rich in resources and cultural history. The Trust Area provides habitats for an exceptional variety of species: more than 200 types of migratory and resident birds, numerous species of fish and diverse marine and intertidal life, terrestrial wildlife and vegetation. Outstanding scenery and recreational resources include panoramic viewpoints, sheltered bays with warm sand or pebble beaches and protected marine waterways and anchorages that contribute to the Trust Areas beauty and appeal.

This unique combination of resources and amenities has attracted people to the Trust Area since the end of the Ice Age. Aboriginal peoples used the Area extensively for summer encampments and for fishing, hunting and berry-picking. Sunny valleys and suitable soils later supported homesteading and agriculture-related settlement. Eventually, the traditional activities of fishing and shellfish harvesting were supplemented by more extensive farming, logging, recreation-related activities and, most recently, increased residential settlement.

Surrounding areas have also attracted growing populations. By 1960s, 50 per cent of the total population of British Columbia resided in areas adjacent to the Trust Area. Pressure for residential development of islands in the Trust Area escalated. In 1969, when it became apparent that the Trust Area’s highly-valued environment could be irreversibly damaged by unrestrained residential development, the provincial government imposed a temporary freeze on subdivision of land until the island communities could adopt plans and regulations to control growth.

Establishment of the Islands Trust

The significance and sensitivity of the Trust Area, and the need for protective measures was internationally recognized more than 20 years ago. In 1973, an International Joint Commission proposed that the islands and waters adjacent to the British Columbia-Washington State border be protected as an international park in order to maintain water quality and to preserve and protect marine and land-based wildlife habitats and archaeological and historical sites.

At the same time, concerns were being raised at the provincial level. In 1972 an all-party special committee of the legislature was established to investigate the unique problems facing the Trust Area. The committee concluded that pressures arising from the Area’s proximity to major urban centres were damaging the very features that made the Trust Area so attractive to residents and visitors.

In response to these findings, the provincial government enacted the *Islands Trust Act* in 1974. The Act established the Islands Trust as a unique land-use planning agency, acting for residents of both the Trust Area and the province generally, and having a special conservation-oriented responsibility - to preserve and protect the Trust Area and its unique amenities and environment.

Increasing Pressure and Amendments to the *Islands Trust Act*

Pressure for development of the Trust Area islands continued. Between 1974 and 1987, the Area's resident population increased by 60 per cent, far exceeding the growth rate of adjacent areas. Several amendments were made to the Act during this period, giving the Islands Trust community planning and land-use authority comparable to that of a regional district under the *Municipal Act*. Aware of the urgent need for plans to guide decisions on growth management and land-use, the Trust Area's island communities developed Official Community Plans. Pressure for residential development continued, however, as did public concern for the future of the Trust Area.

In 1987, the provincial government initiated a second review related to the Trust Area. That review focused on public opinion of the Islands Trust and its role. The results showed overwhelming public support for both the Islands Trust and its object, and suggested ways in which the Trust and its legislation could be strengthened. In response, a redrafted *Islands Trust Act* was put into effect in 1990, reaffirming the Province's commitment to careful planning and development in the Trust Area. In the redrafted Act, the Islands Trust retained its original authority and its dual responsibility to both Trust Area residents and other British Columbians. The new legislation also amended the structure of the Islands Trust and greatly broadened its functions and responsibilities.[1] One of the most notable changes was the assignment of a regional-level planning function to the Islands Trust Council.

Present Context

The Trust Area is situated in the heart of the Georgia Basin-Puget Sound bioregion. Sustainability of the region's physical environment, native species and quality of life are threatened by low-density urban sprawl and rapid population growth.[2] Approximately five million people presently live in the areas surrounding the Trust Area. Populations on the Lower Mainland, on Southern Vancouver Island and around Puget Sound are growing much more rapidly than in other regions of the United States and Canada.[3] Projections indicate that if trends continue, the total population of the region will double in 25 years to over 10 million.

The Trust Area continues to experience extreme pressure from population growth and tourism. With a population increase of 26 per cent between 1986 and 1991, it is one of the fastest-growing areas in the Province and Canada. Increasing numbers of tourists are also travelling to and through the Trust Area. The number of passengers on the main ferry routes through the Area increased by 44 percent between 1986 and 1992, and by 37 per cent on routes to Trust Area islands. Most visitors come to islands during the summer months when demand for fresh water is highest and water supplies are lowest, placing pressure on limited water supplies.

Public and private concern continues for the long-term well-being of the Trust Area. Increasing numbers of people from the rapidly growing surrounding urban areas can be expected to be attracted to the Trust Area as a place of residence and recreation. Accelerating negative impacts accompanying development in the surrounding urban regions - pollution of air and marine waters, discharge of pulp mill effluent, disposal of waste, ocean dumping and spills associated with marine shipping - threaten the Trust Area's environment, amenities and fragile ecosystems.

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[1] The present structure of the Islands Trust and the functions of its corporate bodies are described in a brochure available from the offices of the Islands Trust.

[2] 1993 report of the BC Round Table on the Environment and the Economy.

[3] BC Round Table on the Environment and the Economy, Sustainability in the Georgia Basin/Puget Sound Region, 1992.

The Challenge

The Islands Trust today faces a major challenge. While populations, numbers of visitors and the demand for intensified use and residential development of the Trust Area can be expected to continue to grow, capacities of the Area's resources and systems are limited. Potential for conflict exists: conflict between short and long-term interests and between unlimited use of the Trust Area and ongoing stewardship.

To keep everything in the Trust Area exactly as it is today is impossible. Changes will occur. If the Area's environment and unique character are to be preserved and protected, priorities must be defined and management strategies established. The *Islands Trust Act* identifies the need for leadership in addressing this task and assigns this role to the Islands Trust. The policies of the Islands Trust established today and in the years ahead will be of fundamental importance to the well-being of this highly valued area.

The Islands Trust Policy Statement

The Islands Trust Policy Statement has been developed in response to the need for preservation and protection of the Trust Area and its unique amenities and environment, to the need for leadership in achieving this objective, and to the legislated requirements of the *Islands Trust Act*. Goals and policies contained in the Policy Statement reflect values and concerns for the future of the Trust Area expressed by the public and Trust Council's belief that not only this generation, but also future generations, should have the continued opportunity to enjoy the environment and amenities of this very special place.

ORGANIZATION OF THE ISLANDS TRUST POLICY STATEMENT

The Islands Trust Policy Statement is comprised of Islands Trust Council Bylaw No. 17, and Parts I to V and Schedule 1 of that Bylaw. The introduction is not part of the Islands Trust Policy Statement Bylaw, and is intended simply to provide some background related to the Trust Area, the Islands Trust and the context for development of the Policy Statement.

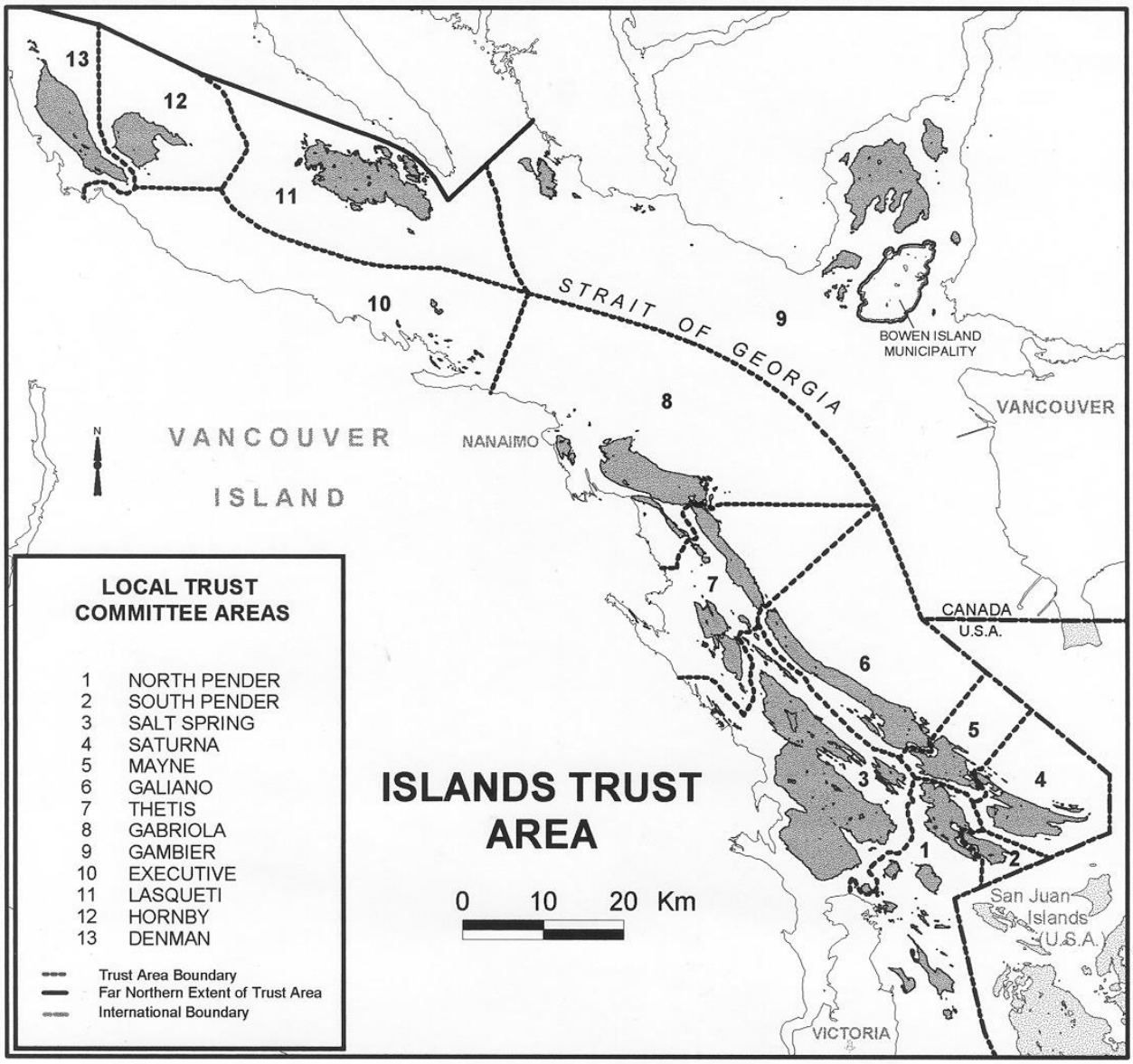
Part I of the document outlines the purpose of the Policy Statement and the means by which it will be implemented. The important roles of individuals, Trust Council, its Executive Committee, Trust Area communities and municipalities, the Islands Trust Fund Board, other government and non-government agencies, First Nations, property owners, residents and visitors, in implementation of the Policy Statement also clarified in Part I.

Part II of the document defines the Islands Trust's legislated object, provides an interpretation of that object, and identifies principles by which the Islands Trust will be guided in fulfillment of its object.

Parts III, IV, and **V** discuss Trust Council's vision for the future of the Trust Area in terms of goal and policies. Part III focuses on ecosystem preservation and protection, Part IV on stewardship of resources, and Part V on sustainable communities.

Schedule 1 provides definitions for some of the terms used in the document.

LOCATION OF THE TRUST AREA



PART I: PURPOSE AND IMPLEMENTATION OF THE TRUST POLICY STATEMENT

The purpose of the Policy Statement is to establish a vision for the future of the Islands Trust Area that reflects the values of residents of the Trust Area and of the Province generally. Achieving this vision depends on the actions of many stakeholders. The Policy Statement provides a general strategy for land use planning which translates the broad goals of the Province and the Islands Trust into specific actions to preserve[1] and protect[2] the Trust Area.

The Policy Statement clarifies the positions and policies of the Islands Trust and provides guidance for the formulation of bylaws, plans and policies. It is a document to be utilized by local trust committees and island municipalities when they are formulating local bylaws, by the Executive Committee of Trust Council when it is reviewing plans and bylaws of local trust committees and island municipalities, and by the Province and other agencies when they are reviewing their own plans and policies for compatibility with those of the Islands Trust.

The Policy Statement bylaw becomes effective upon the date of adoption. It is not retroactive and has no effect on any local trust committee or municipal bylaw in effect before its adoption.

ROLES AND RESPONSIBILITIES

The Islands Trust Council cannot effectively implement the Policy Statement without the support of all stakeholders. Assistance, cooperation and collaboration are required from local trust committees, island municipalities, the Trust Fund Board, the Provincial Government, other government agencies, non-government organizations, communities, First Nations, property owners, residents and visitors. In the spirit of the legislated object of the Islands Trust, it is expected that all corporate entities of the Islands Trust will consult with other agencies on matters involving potential conflict between the legislated object of the Trust and the legislated mandate of other agencies.

Role of the Minister of Community Services

The Minister approves the bylaw and provides an avenue of appeal for municipalities if neither the Executive Committee nor Trust approves a bylaw that has been submitted to them. And the Minister and Ministry staff can facilitate communication between the Islands Trust and other government agencies on policy matters.

[1] Preserve - to maintain in a given condition. Preservation often requires maintaining the processes that generate the desired condition.
[2] Protect - to maintain over the long-term by managing, or if necessary limiting, the type and intensity of development or activity to ensure that valued attributes are not compromised or destroyed.

Role of the Islands Trust Council

The *Islands Trust Act* assigns to the Islands Trust Council the responsibility for development and adoption of the Trust Policy Statement. Recognizing the varying roles and responsibilities of the many stakeholders and its own jurisdiction, Trust Council has included three types of policies in the Policy Statement bylaw:

a) Commitments of Trust Council

These policies state the position or philosophy of Trust Council on various matters. For this category of policy, several introductory phrases are used, for example, "Trust Council holds that ….", "It is the position of Trust Council that ....", and "It is Trust Council's policy that ...."

b) Policies that Direct Local Trust Committees and Island Municipalities

These policies direct local trust committees and island municipalities to address[3] certain matters in their official community plans and regulatory bylaws. Where a policy requires a local trust committee or island municipality to address a particular matter, the official community plans must contain policies that implement the policy stated by Trust Council, unless the plan sets out explicitly the reasons and justifications for local policies that do not implement that policy. Directive policies commence with the phrase "Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address ...."

c) Recommendations to Other Government Agencies, Non-Government Organizations, Property Owners, Residents and Visitors

These policies serve as recommendations from Trust Council to government agencies, non-government organizations, property owners, residents and visitors regarding decisions or actions that they might undertake in support of the Policy Statement and the Islands Trust object, and specify principles of guidance for protocol agreements between the Trust and other agencies. These policies begin with the phrase "Trust Council encourages ...."

Trust Council may review the Policy Statement annually to prioritize actions, assess progress, and consider possible amendments. **Council also serves as an avenue of appeal for local trust committees and island municipalities if a bylaw submitted to the Executive Committee is not approved.**

[3] Address - direct attention to matters in a way that implements the policy of Trust Council.

Role of the Executive Committee

The Executive Committee of Trust Council is required to review all bylaws of local trust committees and those bylaws of island municipalities that deal with the adoption of an official community plan. Such bylaws have no effect unless approved by the Executive Committee, and the Committee cannot approve such a bylaw if it is "contrary to or at variance with" a directive policy. If there is no official community plan in place for an island municipality, then the Executive Committee is required to review all bylaws of the municipality, and no bylaw that is contrary to a directive policy in the Policy Statement can be approved.

The Executive Committee also monitors the progress of Trust Council in achieving the goals defined in the Policy Statement, and makes recommendations to Council in this regard.

Role of Local Trust Committees

As set out in the *Islands Trust Act*, bylaws of local trust committees cannot be "contrary to or at variance with" the Trust Policy Statement. The Policy Statement contains policies that direct local trust committees to address certain matters in their official community plans and regulatory bylaws. While directive policies identify matters that must be addressed in official community plans and regulatory bylaws, such policies do not stipulate the specific policies and regulations to be included because the social and environmental characteristics of the islands vary. However, where a certain policy requires a local trust committee to address a particular matter, the official community plan must contain policies that implement the policy stated by Trust Council or the plan must set out explicitly the reasons and justifications for local policies that do not do so. Each local trust committee works with its island community to develop policies and regulations to suit local needs, while still supporting the Islands Trust object and the Policy Statement. Local trust committees are not required to comply with any policy in the Policy Statement not stated as a directive policy.

Role of Island Municipalities

Municipalities in the Trust Area, like local trust committees, are directed to address certain matters in their official community plans. Where a particular policy requires a municipality to address a particular matter, the official community plan must contain policies that implement the policy stated by Trust Council unless the municipality sets out explicitly in the plan the reasons and justifications for local policies that do not do so.

Role of the Islands Trust Fund Board

The *Islands Trust Act* assigns the Islands Trust object to the Trust Fund Board, as well as to Trust Council and the local trust committees. Although the Board does not take direction from Trust Council, it can support the policies of the Policy Statement through, for example, the acceptance of voluntary donations of property and covenants, the purchase of lands and through education and communication initiatives.

Role of Other Government and Non-Government Organizations

Government agencies and non-government organizations can contribute greatly to the preservation and protection of the environment and amenities of the Trust Area through cooperative actions based on the Policy Statement. Cooperative actions such as protocols and mutually supportive strategies and action plans are necessary for the sustainability of the Trust Area.

Role of First Nations

First Nations consider the Trust Area to be within their traditional territory. As such, they may have rights to and interests in the Trust Area. Proposed regulations that may affect aboriginal rights will be preceded by meaningful consultation and negotiation of conflicts with known claims.

Role of Property Owners, Residents and Visitors

The assistance and cooperation of property owners, residents and visitors is vital to the preservation and protection of the environment and amenities of the Trust Area and the implementation of the Policy Statement. Individuals have the opportunity to participate in local planning and to work with other members of the community and the trustees to develop official community plans and bylaws that address local needs and support the object of the Islands Trust.

AMENDMENTS AND REVIEW

The Policy Statement bylaw may be amended by the Islands Trust Council with the approval of the Minister of Community Services. Regardless of the source, all proposals for amendments to the Policy Statement are compiled by the Executive Committee and brought forward for the consideration of Trust Council.

The Islands Trust Council may, from time to time, initiate a public review of the entire Policy Statement.

PART II: THE ISLANDS TRUST'S OBJECT AND GUIDING PRINCIPLES

THE ISLANDS TRUST OBJECT AND ITS MEANING

The *Islands Trust Act* provides the following definition of the purpose of the Islands Trust, which is referred to in the legislation as its "object":

Amend Mar 6/98 BL 48

> "The object of the Trust is to preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia."

The Islands Trust has responsibility for conservation[4] through land use planning and regulation and for leadership in stewardship — that is, voluntary, cooperative actions that nurture and take responsibility for the long-term integrity of the environment and amenities of the Trust Area. It is in this context that the word "stewardship" is used within this document. The Islands Trust seeks to integrate ecosystem preservation and protection, sustainable communities and stewardship of resources.

The *Islands Trust Act* provides special legislation for preservation and protection of the Georgia Strait-Howe Sound geographic area and creates a conservation-oriented agency to work towards this objective. The object establishes the value of the Trust Area by identifying the need for preservation and protection of the Area. The following sections provide a fuller explanation of the key phrases in the legislated object of the Trust.

"... to preserve and protect the Trust Area and its unique amenities and environment..."

The area of jurisdiction of the Islands Trust is established by Schedule A of the *Islands Trust Act*. The Trust Area is valued and is unique, not because of any one quality or feature, but rather because of its particular combination of characteristics and location.

"... for the benefit of the residents of the Trust Area and of British Columbia generally ..."

The Islands Trust is responsible to the present and future residents of both the Trust Area and the Province of British Columbia. Their needs can only be met and sustained within the limitations of the natural environment and the island communities of the Trust Area. A balance must be established between the needs of all stakeholders.

"... in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the Government of the Province ..."

To achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Cooperative actions are required of other agencies, organizations and individuals to

[4] Conservation - actions, legislation or institutional arrangements that lead to the protection or preservation of a given species, group of species, habitat, natural area, or property or area of human heritage value or character.

ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems[5] and island communities.

GUIDING PRINCIPLES

The following principles, derived from the Islands Trust object and from input received from the public during public forums, will guide Trust Council in its day-to-day planning and decision-making.

* The primary responsibility of the Islands Trust Council is to provide leadership for the preservation, protection and stewardship of the amenities, environment and resources of the Trust Area.

* When making decisions and exercising judgment, Trust Council will place priority on preserving and protecting the integrity of the environment and amenities in the Trust Area.

* Trust Council will seek information from a broad range of sources in its decision-making processes, recognizing the importance of local knowledge in this regard.

* Trust Council believes that to achieve the Islands Trust object, the rate and scale of growth and development in the Trust Area must be carefully managed and may require limitation.

* Trust Council believes that open, consultative public participation is vital to effective decision making for the Trust Area.

* Trust Council will implement a plan for the advancement of the Policy Statement as part of its annual budget process, and the Executive Committee of Trust Council will report to Council on progress in achieving the goals of the Policy Statement.

[5] Ecosystem - complexes of living organisms interacting with the non-living environment that sustains them. All ecosystems have three fundamentals: composition, structure and function. The composition of ecosystems is defined as an inventory of the living components including humans. The structure of an ecosystem is the physical arrangement of its living and non-living components. Function refers to the exchanges and flows of energy, material or information within and among the living and non-living components of an ecosystem.

PART III: ECOSYSTEM PRESERVATION AND PROTECTION

GOAL: TO FOSTER PRESERVATION AND PROTECTION OF THE TRUST AREA'S ECOSYSTEMS

As humans occupy and modify the Trust Area, ecosystems are subject to various pressures. Protection of these ecosystems is essential if they are to remain healthy and productive for the benefit of future generations.

The principle of sustainability[6] must be upheld. Protective measures are varied and can include actions ranging from preservation of natural areas[7] in the form of parks and ecological reserves, to increasing public awareness and understanding of the need for sustainable use[8] and stewardship[9] by all landowners.

The task of protecting the Trust Area is particularly challenging because ecosystems do not stop at political boundaries. Cooperative management programs are required to coordinate the actions of all stakeholders. Government, property owners, residents and visitors share responsibility for the preservation and protection of the Trust Area ecosystems.

POLICIES FOR ECOSYSTEM PRESERVATION AND PROTECTION

3.1 Ecosystems

Commitments of Trust Council

3.1.1 Trust Council holds that:

- proactive land use planning is essential for the protection of Trust Area ecosystems,
- protection must be given to the natural processes, habitats[10] and species[11] of the Trust Area, including those of the old forests, Coastal Douglas-fir forests, Coastal Western Hemlock, Garry Oak/Arbutus forests, wetlands[12] , open coastal grasslands, the vegetation of dry rocky areas, lakes, streams, estuaries, tidal flats, salt water marshes, drift sectors[13], lagoons, and kelp and eel grass beds, and

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[6] Sustainable - capable of being maintained indefinitely; capable of meeting the environmental, economic and social needs of current generations without compromising the ability of future generations to meet their needs.

[7] Natural Areas - areas that have experienced minimal modification by humans.

[8] Sustainable Use - use of renewable resources which is within the capability of those resources for renewal and which conserves the ecological processes that support the use.

[9] Stewardship - voluntary, cooperative actions that nurture and take responsibility for the long-term integrity of the environment and amenities of the Trust Area.

[10] Habitat - the place or situation in which a human, animal or plant lives.

[11] Trust Area Species - species native to the Trust Area, dependent on the Trust Area for all or part of their life cycle, or using the Trust Area seasonally or for migratory purposes.

[12] Wetland - land that has the water table at, near, or above the land's surface or which is saturated for a long enough period to promote aquatic processes.

[13] Drift Sector - an integrated and independently operating beach system or erosion-transportation-accretion operating along the coastline.

- planning must account for the cumulative effects of existing and proposed development to avoid detrimental effects on watersheds, groundwater supplies and Trust Area species and habitats.

3.1.2 It is Trust Council's policy to work towards the establishment of a network of protected areas that preserves representative ecosystems in their natural state and in sufficient size and distribution to sustain their ecological[14] integrity.

Directive Policies

3.1.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the identification and protection of the environmentally sensitive areas and significant natural sites, features and landforms in their planning area.

3.1.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.

3.1.5 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the regulation of land use and development to restrict emissions to land, air and water to levels not harmful to humans or other species.

Recommendations

3.1.6 Trust Council encourages all government agencies and non-government organizations to consider both monetary and non-monetary costs when making resource management and land use decisions.

3.1.7 Trust Council encourages the Provincial government and the government of Washington State to proceed with their proposal for a joint environmental monitoring system for the Georgia Basin Region.

3.1.8 Trust Council encourages the Provincial government to establish property tax incentives for conservation or habitat protection.

3.1.9 Trust Council encourages actions and programs of other government agencies which:

- place priority on the side of protection for Trust Area ecosystems when judgment must be exercised,
- protect the diversity of native species and habitats in the Trust Area, and
- prevent pollution of the air, land and fresh and marine waters of the Trust Area.

3.1.10 Trust Council encourages the Provincial government to enforce standards for control of emissions polluting the air of the Trust Area.

[14] Ecological - related to the interrelations among plants, animals (including humans) and their environment.

3.1.11 Trust Council encourages agents of the government of British Columbia or the government of Canada, Crown corporations, municipalities, regional districts, non-government organizations, property owners and occupiers to protect environmentally sensitive areas and significant natural sites, features and landforms through voluntary stewardship, acquisitions, conservation covenants and careful management.

Amend Nov 4/96 BL 42

3.2 Forest Ecosystems

Commitment of Trust Council

3.2.1 It is Trust Council's policy that:

- forest ecosystems in the Trust Area should be protected, and
- the remaining stands relatively undisturbed Coastal Douglas fir, Coastal Western Hemlock, Garry Oak and Arbutus should be preserved.

Directive Policy

3.2.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the protection of unfragmented forest ecosystems[15] within their local planning areas from potentially adverse impacts of growth, development and land-use.

Recommendation

3.2.3 Trust Council encourages government agencies, non-government organizations, property owners and occupiers to protect forested areas through voluntary donation, acquisition, conservation covenants and careful management.

3.3 Freshwater and Wetland Ecosystems and Riparian Zones[16]

Commitment of Trust Council

3.3.1 Trust Council holds that:

- the freshwater wetlands, bodies of surface water, natural drainage patterns, water courses, fish-bearing streams, watershed and groundwater recharge areas of the Trust Area should be identified, protected and, where possible, restored or rehabilitated, and
- the natural wetlands of the Trust Area, including those in the Agricultural Land Reserve that have not been altered in the past for agriculture, should not be drained, filled or degraded.

Amend Mar 6/98 BL 48

Directive Policy

3.3.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.

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[15] Unfragmented Forest Ecosystem - areas of forested land that are large enough to contain and sustain the forests' characteristic species.

[16] Riparian Zone - relating to the bank of a river, lake, stream or watercourse.

Recommendation

3.3.3 Trust Council encourages government agencies, non-government organizations, property owners and occupiers to protect freshwater bodies, watercourses, wetlands, riparian zones and aquatic wildlife habitats through voluntary donation, acquisition, conservation covenants and careful management.

3.4. Coastal and Marine Ecosystems

Commitments of Trust Council

3.4.1 It is the position of Trust Council that development should not be allowed within a line drawn 300 metres offshore or mid-channel (whichever is less) of any island or islet in the Trust Area owned entirely by the Crown or affected by Order in Council 467[17].

3.4.2 It is Trust Council's policy that marine areas be protected and coastal zone management principles be defined in consultation with agents of the government of British Columbia, the government of Canada, Crown corporations, municipalities, regional districts, non-government organizations, property owners and occupiers.

Amend Nov 4/96 BL 42

3.4.3 Trust Council holds that artificial reefs should not be developed in the Trust Area.

Interp. Memo Mar 7/03

Interpretation Note: Small scale habitat enhancement structures known as 'reef balls', which are placed in marine areas with the approval of Fisheries and Oceans Canada, are not considered to be artificial reefs for the purposes of this policy.

Directive Policies

3.4.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the protection of sensitive coastal areas.

3.4.5 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the planning for and regulation of development in coastal regions to protect natural coastal processes.

Recommendations

3.4.6 Trust Council encourages the Provincial and Federal governments to develop existing and new programs such as "harvest refugia", which protect and enhance the populations of native marine species of the Trust Area.

3.4.7 Trust Council encourages the Provincial and Federal governments to research the impacts of the introduction of new marine species into the marine water of the Trust Area before such species are introduced.

3.4.8 Trust Council encourages the Federal and Provincial governments to develop and adopt legislation that regulates sewage discharge from shores and boats and addresses its detrimental impact on marine or coastal ecosystems.

[17] Order in Council 467 - Provincially established legislation that reserves certain Crown lands, including lesser islands and islets in the Trust Area from disposition under the *Land Act*.

PART IV: STEWARDSHIP OF RESOURCES

GOAL: TO ENSURE THAT HUMAN ACTIVITY AND THE SCALE, RATE AND TYPE OF DEVELOPMENT IN THE TRUST AREA ARE COMPATIBLE WITH MAINTENANCE OF THE INTEGRITY OF TRUST AREA ECOSYSTEMS.

With responsible management, the natural resources of the Trust Area can be used long into the future. In the long term, it is less costly to use resources sustainably than to have to replace or rehabilitate them once they are depleted. Indiscriminate use or development of natural resources can threaten the island lifestyles and environments that are valued by the people who live in and visit the Trust Area.

POLICIES FOR STEWARDSHIP OF RESOURCES

4.1 Agricultural Land

Amend Nov 4/96 BL 42

Commitments of Trust Council

4.1.1 Trust Council recognizes that agriculture is a traditional and valuable activity in the Trust Area.

4.1.2 Trust Council shall consult with the Ministry of Agriculture, Fisheries and Food and the British Columbia Land Reserve Commission to request that agriculture policies applied to the Trust Area are appropriate to the nature of agriculture within the Trust Area, including, but not limited to, the smaller island scale of agricultural activities.

4.1.3 It is Trust Council's policy to encourage agricultural management practices that are compatible with sustaining wildlife habitat.

Directive Policies

4.1.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the identification and preservation of agricultural land for current and future use.

4.1.5 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the preservation, protection and encouragement of farming, the sustainability of farming, and the relationship of farming to other land uses.

4.1.6 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the use of adjacent properties to minimize any adverse affects on agricultural land.

4.1.7 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the design of road systems and servicing corridors to avoid agricultural lands unless the need for roads outweighs agricultural considerations, in which case appropriate mitigation measures shall be required to derive a net benefit to agriculture.

Amend Mar 6/98 BL 48

4.1.8 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address land uses and activities that support the

economic viability of farms without compromising the agriculture capability of agricultural land.

4.1.9 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the use of Crown lands for agricultural leases.

Recommendations

4.1.10 Trust Council encourages the Ministry of Transportation to ensure that, where a road must sever agricultural land to provide access to lands beyond, the road is built to the minimum standard necessary to service that land.

4.1.11 Trust Council encourages the British Columbia Land Reserve Commission to approve applications from property owners for inclusion of their land with potential for agriculture in the Provincial Agricultural Land Reserve.

4.1.12 Trust Council encourages the Provincial government and the British Columbia Assessment Authority to:

- retain a separate farm class to provide significant property tax incentives;
- ensure that the threshold for farm income necessary for farm class status is appropriate to agriculture within the Trust Area; and
- acknowledge that the total land area subject to the farm class may include land left uncultivated.

Amend Dec 4/98 BL 53

4.2 Forests

Commitments of Trust Council

4.2.1 Trust Council recognizes that forestry is a traditional land use in the Trust Area, and supports sustainable forestry as an appropriate form of land use.

4.2.2 It is the position of Trust Council that sustainable forestry depends on maintaining and, where necessary, restoring the ecological integrity of forests.

4.2.3 It is the position of Trust Council that to achieve sustainable forestry, forest owners should undertake planning to address the integrity of forest ecosystems, including monitoring and evaluation to modify forestry plans and activities as needed.

4.2.4 It is the position of Trust Council that forest cover is a representative characteristic of the Trust Islands and should be maintained.

4.2.5 It is the position of Trust Council that the aesthetic value of forest land should be protected.

Directive Policies

4.2.6 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the need to protect the ecological integrity on a scale of forest stands and landscapes.

4.2.7 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address:

- the retention of large land holdings and parcel sizes for sustainable forestry use, and

- the location and construction of roads, and utility and communication corridors to minimize the fragmentation of forests.

4.2.8 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the designation of forest ecosystem reserves where no extraction will take place to ensure the preservation of native biological diversity.

Recommendations

4.2.9 Trust Council encourages the Provincial government to adopt mechanisms that will ensure full and meaningful participation of communities in decisions concerning the use of forest land.

4.2.10 Trust Council encourages the Provincial government to implement education and extension programs to promote sustainable forestry and the protection of forest ecosystems.

4.2.11 Trust Council encourages the Provincial government to adopt Provincial statutes and guidelines that establish forestry practices to protect the ecological integrity on a scale of forest stands and landscapes by maintaining and, where necessary, restoring:

- the diversity of forest structure and composition;
- the physical, chemical, and biotic diversity of soils;
- natural aquatic and wetland ecosystems;
- the full range of natural habitats in the forest landscape, including old growth; and
- connectivity of forest habitats sufficient for the dispersal needs of native species.

4.2.12 Trust Council encourages the Provincial government to adopt Provincial statutes and guidelines that will reduce invasive non-native plant species in the forests.

4.2.13 Trust Council encourages the Provincial government to designate forest ecosystem reserves, where no extraction will take place, to promote the preservation of native biological diversity.

4.2.14 Trust Council encourages the Provincial government, prior to giving approval to cutting plans, to require that the applicant identify those elements of the forest needed to maintain sustainable forest land use.

4.2.15 Trust Council encourages the Provincial government to implement property tax incentives for the practice of sustainable forestry.

4.2.16 Trust Council encourages the Provincial Ministry of Forests, when developing specific forest tenures, to assign to Trust Council or Trust Fund Board the holding of areas not to be harvested.

4.3 Wildlife and Vegetation

Recommendations

4.3.1 Trust Council encourages Provincial and Federal government agencies to:

- regulate and monitor the harvesting of the fish, wildlife and vegetation of the Trust Area so as to protect populations and habitats, and
- consult with local trust committees, island municipalities, the communities of the Trust Area and First Nations prior to decisions regarding regulation of hunting or harvesting of Area wildlife or vegetation.

4.3.2 Trust Council encourages Provincial and Federal government agencies to protect, for public use, areas supporting naturally occurring shellfish populations and other marine life and to establish public shellfish reserves in the Trust Area.

4.4 Freshwater Resources

Commitment of Trust Council

4.4.1 It is Trust Council's policy that islands in the Trust Area should be self-sufficient in regard to their supply of freshwater.

Directive Policies

4.4.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure:

- neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater,
- water quality is maintained, and
- existing, anticipated and seasonal demands for water are considered and allowed for.

4.4.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses[18].

Recommendations

4.4.4 Trust Council encourages island property owners, residents and visitors to adopt conservation practices in their use of freshwater.

4.4.5 Trust Council encourages the Provincial government to implement property tax incentives for the retention of groundwater and watershed recharge areas and freshwater wetlands.

4.4.6 Trust Council encourages the Provincial government to adopt legislation that protects the sustainability and quality of the groundwater of the Trust Area.

4.4.7 Trust Council encourages government agencies, corporations, property owners and residents to use innovative technologies that promote efficient use of freshwater

[18] Instream Uses - include water uses such as fish and habitat uses, aesthetic uses, recreational opportunities and the maintenance of water quality in lakes and streams and wetlands.

resources, including cisterns, alternative sewage disposal systems, reuse of water, the treatment and use of grey water, and the use of water saving devices.

4.5 Coastal Areas and Marine Shorelands[19]

Commitments of Trust Council

4.5.1 It is Trust Council's policy that aquaculture[20] is a valuable activity in the Trust Area if compatible with maintenance of ecosystems and community character.

4.5.2 Trust Council holds that finfish farms should not be located in the marine waters of the Trust Area.

4.5.3 It is the position of Trust Council that development, activity, buildings or structures should not result in a loss of significant marine or coastal habitat, or interfere with natural coastal processes.

4.5.4 It is the position of Trust Council that development, activity, buildings or structures should not restrict public access to, from or along the marine shoreline.

4.5.5 It is Trust Council's policy that development should be directed to sites away from:

- areas of environmental sensitivity, and
- areas of naturally occurring stocks of clams or oysters.

4.5.6 It is Trust Council's policy that aquaculture should be directed to sites away from:

- areas of recreational significance,
- areas where an aquaculture operation would conflict with established or designated upland land uses, and
- areas where an aquaculture operation would conflict with established or designated anchorage or moorage.

4.5.7 It is the position of Trust Council that aquaculture related development, activity, buildings or structures should not result in site alteration[21].

Directive Policies

4.5.8 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the needs and locations for marine dependent land uses.

4.5.9 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the compatibility of the location, size and nature of marinas with the ecosystems and character of their local planning areas.

4.5.10 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.

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[19] Marine Shorelands - lands immediately adjacent to the marine shorelands.
[20] Aquaculture - the growing and cultivation of aquatic plants or shellfish, for commercial purposes on or under the foreshore or in the sea.
[21] Site Alteration - includes, but is not limited to substrate modification or the use of metal plates or pipes.

4.5.11 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address opportunities for the sharing of facilities such as docks, wharves, floats, jetties, boat houses, board walks and causeways.

4.6 Soils[22] and Other Resources

Commitments of Trust Council

4.6.1 Trust Council holds that there should be no extraction of peat, metals, minerals, coal or petroleum resources in the Trust Area.

4.6.2 Trust Council holds that there should be no extraction of aggregate from the foreshore or the sea floor of the Trust Area.

Directive Policy

4.6.3 Local trust committees and island municipalities shall, in local bylaws relating to soil removal and deposit, address the protection of productive soils.

[22] Soils - the entire layer of unconsolidated material above bedrock other than minerals as defined in the *Mineral Tenure Act* or the *Mining Placer Act*.

PART V: SUSTAINABLE COMMUNITIES[23]

GOAL: TO SUSTAIN ISLAND CHARACTER AND HEALTHY COMMUNITIES

Communities within the Trust Area are predominantly rural in character and contrast markedly with surrounding urban areas. Each island community has developed somewhat independently of other communities. Residents of all island communities value the safe and supportive nature of their island and their quality of life. Most feel strongly that people of differing age groups and income levels should continue to have the opportunity to reside in island communities.

The health of a community is influenced by numerous factors such as economic security, education, social support systems, the cleanliness and safety of the environment, and the availability of such necessities as educational and social services, transportation, affordable food and housing. Public involvement in decisions that affect a community is also critical to the health of that community. Participation in the decision-making process influences whether an individual or group is able to realize aspirations, satisfy needs or cope with change.

POLICIES FOR SUSTAINABLE COMMUNITIES

5.1 Aesthetic Qualities

Commitments of Trust Council

5.1.1 Trust Council holds that the overall visual quality of the Trust Area and its scenic values should be protected from disturbance, particularly those areas that have distinctive features or are highly visible.

5.1.2 It is Trust Council's policy that the intensity of noise and lighting in and through the Trust Area should be compatible with community character.

Directive Policy

5.1.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the protection of views, scenic areas and distinctive features contributing to the overall visual quality and scenic value of the Trust Area.

Recommendation

5.1.4 Trust Council encourages property owners, residents and visitors to reduce the burning of wood and fossil fuels by adopting alternative or innovative technologies.

5.2 Growth and Development

Commitments of Trust Council

5.2.1 Trust Council holds that growth and development in the Trust Area should be compatible with preservation and protection of the environment, natural amenities, resources and community character.

Amend Mar 6/98 BL 48

5.2.2 Trust Council holds that tree cover on the islands is of great importance and should be preserved.

[23] Sustainable Communities - human communities that have achieved a balance between environmental, economic and social systems and which respect the carrying capacity of the supporting environment.

Directive Policies

5.2.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.

5.2.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address any potential growth rate and strategies for growth management that ensure that land use is compatible with preservation and protection of the environment, natural amenities, resources and community character.

5.2.5 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address means for achieving efficient use of the land base without exceeding any density limits defined in their official community plans.

5.2.6 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the identification of areas hazardous to development, including areas subject to flooding, erosion or slope instability, and strategies to direct development away from such hazards.

5.3 Transportation and Utilities

Commitments of Trust Council

5.3.1 Trust Council holds that local trust committees and island municipalities should be consulted and involved in the decision-making process regarding provision of utilities, transportation services or facilities that might affect land use in their local planning areas.

5.3.2 It is Trust Council's policy that no island in the Trust Area should be connected to Vancouver Island, the mainland or another island by a bridge or tunnel, notwithstanding the existing bridge between North and South Pender Islands.

Directive Policies

Amend Nov 4/96 BL 42

5.3.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws address the development of a classification system of rural roadways, including scenic or heritage road designations, in recognition of the object of the Islands Trust.

Amend Nov 4/96 BL 42

5.3.5 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the impacts of road location, design, construction and systems.

5.3.6 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the designation of areas for the landing of emergency helicopters.

5.3.7 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.

Recommendations

5.3.8 Trust Council encourages Provincial and Federal agencies to ensure safe shipment of materials hazardous to the environment.

5.3.9 Trust Council encourages the Ministry of Transportation and local communities to work together through a public consultation process to evaluate and modify road construction and road system proposals to encompass the environmental, economic and social values of the community.

Amend Nov 4/96 BL 42

5.4 Disposal of Waste

Commitments of Trust Council

5.4.1 It is Trust Council's policy that the safe disposal in the Trust Area of waste originating in the Trust Area is acceptable.

5.4.2 It is Trust Council's policy that:

- neither hazardous nor industrial waste should be disposed of in the Trust Area,
- local recycling operations should be established, and
- local programs for chipping of wood waste and disposal of hazardous wastes should be established.

5.4.3 It is Trust Council's policy that there should be a reduction in the burning of solid waste in the Trust Area.

Directive Policy

5.4.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the identification of acceptable locations for the disposal of solid waste.

Recommendation

5.4.5 Trust Council encourages government agencies, corporations, property owners and residents to use innovative technologies and safe alternatives for disposal of sewage effluent.

5.5 Recreation

Commitments of Trust Council

5.5.1 It is Trust Council's policy that recreational activities in the Trust Area should be compatible with preservation and protection of the environment, natural amenities, resources and community character.

5.5.2 Trust Council holds that destination gaming facilities such as casinos and commercial bingo halls are not appropriate to and should not be located in the Trust Area.

Amend Mar 6/98 BL 48

Directive Policies

Amend Mar 6/98 BL 48

5.5.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the prohibition of destination gaming facilities such as casinos and commercial bingo halls.

5.5.4 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address:

- the location and type of recreational facilities so as not to degrade environmentally sensitive areas, and
- the designation of locations for marinas, boat launches, docks and anchorages so as not to degrade sensitive marine or coastal areas.

5.5.5 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address:

- the identification of sites providing safe public access to beaches,
- the identification and designation of areas of recreational significance, and
- the designation of locations for community and public boat launches, docks and anchorages.

5.5.6 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.

5.5.7 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.

5.6 Cultural and Natural Heritage[24]

Commitment of Trust Council

5.6.1 Trust Council holds that the natural and human heritage of the Trust Area — that is the areas and property of natural, historic, cultural, aesthetic, educational or scientific heritage value[25] or character[26] — should be identified, preserved, protected and enhanced.

Directive Policies

5.6.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the identification, protection, preservation and enhancement of local heritage.

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[24] Heritage - a place, feature or event of cultural, biological, archaeological, paleontogical or geological significance.

[25] Heritage Value - historical, cultural, aesthetic, educational or scientific worth or usefulness of property or an area.

[26] Heritage Character - the overall effect produced by traits or features which give property or an area a distinctive quality or appearance.

5.6.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address the preservation and protection of the heritage value and character of historic coastal settlement patterns and remains.

5.7 Economic Opportunities

Commitment of Trust Council

5.7.1 Trust Council holds that economic opportunities should be compatible with the conservation of resources and protection of community character.

Directive Policy

5.7.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address economic opportunities that are compatible with conservation of resources and protection of community character.

5.8 Health and Well-being

Commitments of Trust Council

5.8.1 Trust Council holds that public participation should be part of the decision-making processes of all levels of government.

5.8.2 It is the position of Trust Council that local trust committees and island municipalities should, in establishing their official community plans and regulatory bylaws, provide opportunities for public input.

5.8.3 Trust Council holds that island communities within the Trust Area are themselves best able to determine the most effective local government structure to support their local autonomy and specific community needs within the object of the Islands Trust.

5.8.4 Trust Council holds that island municipalities shall, in all of their actions have regard for the Trust Policy Statement and the object of the Islands Trust.

5.8.5 It is the position of Trust Council that the development and maintenance of healthy communities in the Trust Area through the process described in the Provincial Ministry of Health's "Healthy Communities Program" should be encouraged.

Directive Policies

5.8.6 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

Recommendations

Amend Nov 4/96 BL 42

5.8.7 Trust Council encourages Provincial, Federal and local governments to provide information and databases to local trust committees and communities to assist them in land use planning.

5.8.8 Trust Council encourages government agencies, corporations, property owners, residents and visitors to use renewable sources of energy within the Trust Area.

SCHEDULE I

DEFINITIONS

Address - direct attention to matters in a way that implements the policy of Trust Council.

Aquaculture - the growing and cultivation of aquatic plants or shellfish, for commercial purposes on or under the foreshore or in sea.

Conservation - actions, legislation or institutional arrangements that lead to the protection or preservation of a given species, group of species, habitat, natural area, or property or areas of human heritage value or character.

Drift Sector - an integrated and independently operating beach system of erosion-transportation-accretion operating along the coastline.

Ecological - related to the interrelations among plants, animals (including humans) and their environment.

Ecosystem - complexes of living organisms interacting with the non-living environment that sustains them. All ecosystems have three fundamentals: composition, structure and function. The composition of ecosystems is defined as an inventory of the living components including humans. The structure of an ecosystem is the physical arrangement of its living and non-living components. Function refers to the exchanges and flows of energy, material or information within and among the living and non-living components of an ecosystem.

Habitat - the place or situation in which a human, animal or plant lives.

Heritage - a place, feature or event of historical, cultural, aesthetic, educational or scientific significance.

Heritage Character - the overall effect produced by traits or features which give property or an area a distinctive quality or appearance.

Heritage Property - property or areas that have historical, cultural, aesthetic, educational or scientific value or character.

Heritage Value – historical, cultural, aesthetic, educational or scientific worth or usefulness of property or an area.

Instream Uses - include water uses such as fish and habitat uses, aesthetic uses, recreational opportunities and maintenance of water quality in lakes and streams and wetlands.

Marine Shorelands - lands immediately adjacent to the marine shoreline.

Natural Areas - areas that have experienced minimal modification by the human species.

Order in Council 467 - Provincially established legislation that reserves certain Crown lands, including lesser islands and islets in the Trust Area, from disposition under the *Land Act*.

Preserve - to maintain in a given condition. Preservation often requires maintaining the processes that generate the desired condition.

Protect - to maintain over the long term by managing, or if necessary limiting, the type and intensity of development or activity to ensure that valued attributes are not compromised or destroyed.

Renewable Resources - resources that are capable of being replaced by natural ecological cycles within reasonable human time frames.

Riparian Zone - relating to the bank of a river, lake, stream or watercourse.

Site Alteration - includes, but is not limited to substrate modification or the use of metal plates or pipes.

Soil - the entire layer of unconsolidated material above bedrock other than minerals as defined in the *Mineral Tenure Act* or the *Mining Placer Act*.

Stewardship - voluntary, cooperative actions that nurture and take responsibility for the long-term integrity of the environment and amenities of the Trust Area.

Sustainable - capable of being maintained indefinitely; capable of meeting the environmental, economic and social needs of current generations without compromising the ability of future generations to meet their needs.

Sustainable Communities - human communities that have achieved a balance between environmental, economic and social systems and that respect the carrying capacity of the supporting environment.

Sustainable Use - use of renewable resources which is within the capacity of those resources for renewal and which conserves the ecological processes that support the use.

Trust Area Species - species native to the Trust Area, dependent on the Trust Area for all or part of their life cycle, or using the Trust Area seasonally or for migratory purposes.

Unfragmented Forest Ecosystems - areas of forested land that are large enough to contain and sustain the forests' characteristic species.

Wetland - land that has the water table at, near, or above the land's surface or which is saturated for a long enough period to promote aquatic processes.

Islands Trust

Islands Trust Policy Statement

Acknowledgement

Islands Trust Council respectfully acknowledges that the lands and waters that encompass the Islands Trust Area have been home to Indigenous Peoples since time immemorial and that their relationship to these lands and waters continues to this day. Islands Trust Council acknowledges that residential schools, forced removal, and colonial laws and restrictions on Indigenous governance and cultural practices have displaced and dispossessed Coast Salish peoples and disrupted their relationships with the islands and waters of the Salish Sea. Islands Trust Council acknowledges that a healthy environment is essential for Indigenous Peoples to be able to exercise their inherent and treaty rights. Islands Trust Council is committed to reconciliation and to working together to preserve and protect this ecologically, culturally, and spiritually significant region in the Salish Sea.

The Islands Trust Area is located within Coast Salish Territory, in the treaty lands and territories of:

BOḰEĆEN (Pauquachin) First Nation

Da'naxda'xw/Awaetlala First Nation

K'ómoks (Comox) First Nation

Lhaq'temish (Lummi) Nation

MÁLEXEŁ (Malahat) First Nation

Mamalilikulla First Nation

Qualicum First Nation

Quw'utsun Nation (comprised of **Cowichan Tribes**, **Xeláltxw** (Halalt) First Nation, **Lyackson** First Nation, **Spune'luxutth'** (Penelakut Tribe) and **Stz'uminus** (Chemainus) First Nation)

scəẃaθən (Tsawwassen) First Nation

səlilwətaɬ (Tsleil-Waututh) First Nation

SEMYOME (Semiahmoo) First Nation

shíshálh (Sechelt) Nation

Sḵwx̱wú7mesh (Squamish) First Nation

Snaw-naw-as (Nanoose) First Nation

Snuneymuxw (Nanaimo) First Nation

Songhees First Nation

SȾÁUTW̱ (Tsawout) First Nation

ɬaʔəmen (Tla'amin) First Nation

Tlowitsis Nation

Ts'uubaa-asatx (Lake Cowichan) First Nation

Wei Wai Kum (Campbell River) First Nation

We Wai Kai (Cape Mudge) First Nation

W̱JOŁEŁP (Tsartlip) First Nation

W̱SIḴEM (Tseycum) First Nation

Xwémalhkwu (Homalco) First Nation

Xwsepsum (Esquimalt) First Nation

xʷməθkʷəy'əm (Musqueam) First Nation

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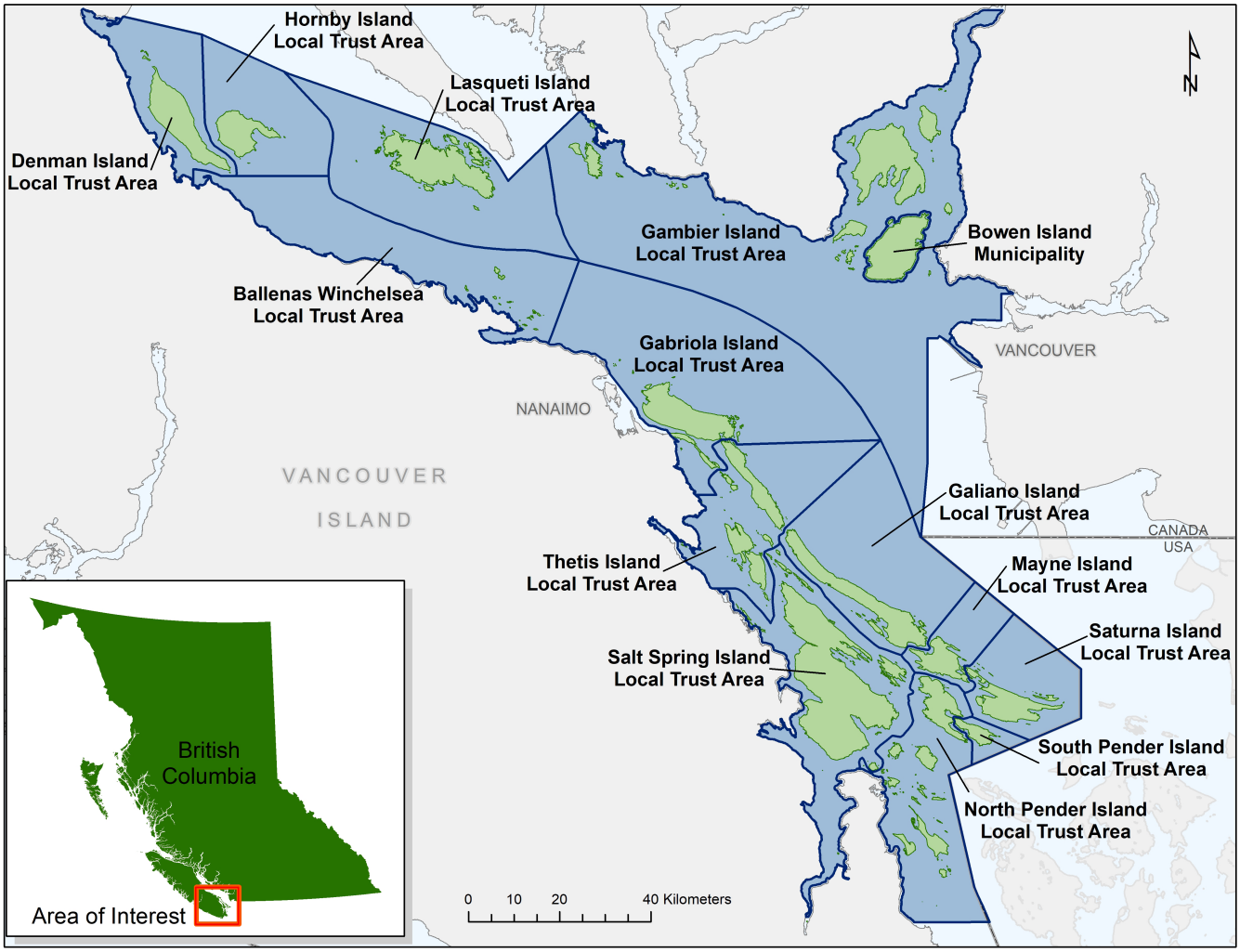
Part 1: The *Islands Trust Act*

In 1974, the Government of British Columbia established the *Islands Trust Act* to preserve and protect the Islands Trust Area and its unique amenities and environment against unrestrained growth and development. Islands Trust is a federated body responsible for the Trust Area, comprised of 13 major islands and more than 450 smaller islands and the surrounding waters in the Strait of Georgia and Howe Sound. Islands Trust regulates local land use, works with other levels of government, and, through the Islands Trust Conservancy, protects places of natural or cultural significance. This unique governmental mandate is defined in Section 3 of the *Islands Trust Act* and is commonly referred to as the "Islands Trust Object."

1.1 — The Islands Trust Object

"**The object of the trust** is to preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, First Nations, other persons and organizations and the government of British Columbia." (Section 3, *Islands Trust Act*)

1.2 — Map of the Islands Trust Area



1.3 — Indigenous Inherent Rights Acknowledgment

Islands Trust Council respectfully acknowledges Indigenous inherent rights as protected under section 35 of the *Constitution Act, 1982*. Islands Trust Council respectfully acknowledges Indigenous rights to self-governance and the expressed interest of Indigenous Governing Bodies in working toward co-governance of the Islands Trust Area. Islands Trust Council is committed to advancing reconciliation with Indigenous Governing Bodies through ongoing discussion and recognition of these rights.

Given the *Declaration on the Rights of Indigenous Peoples Act* and the evolving legislative landscape in British Columbia, the Policy Statement serves as a starting point for improved cooperation with Indigenous Governing Bodies. Islands Trust Council commits to an ongoing effort to co-develop planning and land use management processes with Indigenous Governing Bodies within the Islands Trust Area and acknowledges that this document does not serve as an endpoint. Islands Trust Council will be informed by the United Nations Declaration on the Rights of Indigenous Peoples as a framework for its approach to reconciliation.

1.4 — Purpose and Structure of the Policy Statement

Section 15 of the *Islands Trust Act* states that Trust Council must adopt, by bylaw, a Trust Policy Statement that applies to the Islands Trust Area as a whole. The *Islands Trust Act* specifies that the Policy Statement must be a general statement of the policies of Trust Council to carry out the Islands Trust Object, that it may establish different policies for different parts of the Islands Trust Area, and that it must be approved by the provincial Minister responsible for Islands Trust prior to adoption.

Islands Trust Council is responsible for establishing and amending the Policy Statement, which in turn guides the development of more specific official community plans and regulatory bylaws by local trust committees and island municipalities across the region. The *Act* stipulates that official community plans and bylaws required to be submitted to Executive Committee or Trust Council under the *Act* must not be approved if they are contrary to or at variance with the Policy Statement. This ensures that the Islands Trust Object is at the core of all planning and land use management decision-making in the Islands Trust Area.

The Policy Statement represents Trust Council's vision for the preservation and protection of the Islands Trust Area and its unique amenities and environment. It aspires to reflect the values and interests of island communities, Indigenous Governing Bodies and Indigenous Peoples, partner agencies, and all British Columbians, as well as the silent voices of island ecosystems, species at risk, and future generations.

Three Types of Policies in the Policy Statement:

Guiding Principles
(Part 2 of the Policy Statement) establish general commitments of Trust Council that centre the Islands Trust Object in all daily decision-making across the Islands Trust Area by Islands Trust Council, Islands Trust Executive Committee, local trust committees and island municipalities.

Directive Policies
(Part 3 of the Policy Statement) are integral to carrying out the Islands Trust Object. They are policies with which official community plans and regulatory bylaws of a local trust committee or island municipality should be consistent to avoid rejection or objection when presented by the local trust committee or island municipality for consideration or approval by Executive Committee or Trust Council. They are also policies that should be directly addressed, where possible, in all official community plans and bylaws of a local trust committee or island municipality.

Advisory Policies
(also in Part 3 of the Policy Statement) are policies expressing select objectives of Trust Council, that local trust committees and island municipalities are advised to consider in the development of official community plans, bylaws, and in discretionary land use decisions. Advisory policies are not intended to constitute a basis for Executive Committee or Trust Council review of local trust committee or island municipality bylaws, or for potential rejection of such bylaws.

Part 2: Guiding Principles

2.1 — General Guiding Principles

In its efforts to carry out the Islands Trust Object, Islands Trust Council commits to the following set of shared principles to guide daily planning and decision making by Islands Trust Council, Islands Trust Executive Committee, local trust committees and island municipalities:

Trust Council's Guiding Principles	
2.1.1	**Acknowledge and Respect Indigenous Rights** To grow understanding of the history and legacy of colonialism in the Islands Trust Area, to acknowledge and respect the rights of Indigenous Peoples, and to work together with Indigenous Governing Bodies and Indigenous Knowledge Holders to preserve and protect culturally significant areas, sites, and species.
2.1.2	**Prioritize Environmental and Indigenous Cultural Heritage Protection** To place priority on preserving, protecting and restoring the environment, and preserving, protecting, and supporting restoration of Indigenous cultural heritage in all decision making.
2.1.3	**Limit the Rate and Scale of Development** To define and maintain appropriate limits for the rate and scale of development in order to preserve and protect the Trust Area and its unique amenities and environment.
2.1.4	**Foster Sustainable, Inclusive, and Resilient Communities** To support planning and land use management decisions that foster sustainable, inclusive, and resilient communities, acknowledging the interdependencies between healthy communities and healthy ecosystems.
2.1.5	**Take Guidance from the Precautionary Principle** To be guided by the precautionary principle in all decision making to safeguard the environment and cultural heritage where there is uncertainty over the potential for serious or irreversible damage from development.
2.1.6	**Account for Cumulative Effects** To strive to account for the cumulative effects of existing and proposed development to avoid detrimental effects on watersheds, groundwater supplies, culturally sensitive areas and cultural heritage sites, and species and their habitats.
2.1.7	**Foster Informed and Balanced Decision Making** To be informed by a broad range of sources in its decision-making processes, including Indigenous Knowledge, institutional knowledge, local community knowledge, and science.

2.2 — Reconciliation Principles

Islands Trust Council has declared its commitment to reconciliation with Indigenous Peoples of the Islands Trust Area, with the understanding that this commitment is a long-term relationship-building process and is a commitment to be informed by these reconciliation principles to the extent that they engage the object of the trust.

Trust Council's Reconciliation Principles	
2.2.1	**Guidance from Truth and Reconciliation Commission** Be informed by the 10 principles established by the Truth and Reconciliation Commission of Canada (TRC).
2.2.2	**Guidance from United Nations Declaration on the Rights of Indigenous Peoples** Be informed by the articles established in the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).
2.2.3	**Guidance from Missing and Murdered Indigenous Women and Girls Calls for Justice** Be informed by the Principles for Change used by the National Inquiry into Missing and Murdered Indigenous Women and Girls.
2.2.4	**Guidance from Indigenous Governing Bodies** Be informed by guidance from Indigenous Governing Bodies and Indigenous Knowledge Holders.

2.3 — Cooperation Principles

While Trust Council must provide the necessary leadership to carry out the Islands Trust Object, its mandate requires cooperation with partners who each have unique roles to play in preserving and protecting the region. Trust Council commits to be guided by the following principles in its cooperation efforts to advance the Islands Trust Object:

Trust Council's Cooperation Principles	
2.3.1	**Collaborate with the Islands Trust Conservancy Board** To collaborate closely with, and be informed by, the Islands Trust Conservancy Board, particularly in the areas of science-based conservation planning, ecosystem mapping, identification of core conservation areas and protected area networks, and protection of species and ecosystems at risk.
2.3.2	**Collaborate with Island Municipalities** To collaborate with island municipalities, particularly in the areas of conservation planning, communications and engagement, the Policy Statement, and other areas supporting the Islands Trust Object.
2.3.3	**Work Towards Collaborative Governance with Indigenous Governing Bodies** Develop strong relationships with Indigenous Governing Bodies and work toward building foundations for collaborative governance with Indigenous Governing Bodies, including through the development of shared decision-making agreements under the *Declaration on the Rights of Indigenous Peoples Act*.
2.3.4	**Work Towards Strategic Inter-Agency Coordination** To work towards establishing effective inter-agency coordination mechanisms with different levels of government, academic institutions and organizations who have important roles to play in supporting the Islands Trust Object.
2.3.5	**Work Towards Accessible and Inclusive Public Communications and Engagement** To work towards accessible and inclusive public communications and engagement strategies that engage a wide range of residents, communities, local organizations, and British Columbians.
2.3.6	**Provide Public Education Opportunities** To provide education opportunities to residents, communities, local organizations, and visitors, highlighting tangible ways they can contribute to preserving and protecting the Trust Area and its unique amenities and environment, while respecting the confidentiality interests of Indigenous Knowledge Holders and Indigenous Governing Bodies.

Part 3: Goals and Policies

Goal 1: Advance Reconciliation

Islands Trust Council is committed to reconciliation and to long-term relationship building with Indigenous Governing Bodies and Indigenous Peoples across the region. The policies in this section aim to acknowledge the history, legacy and continuing relationships of Indigenous Peoples to the area since time immemorial, to recognize and respect the interests of Indigenous Governing Bodies regarding planning and land use management decisions that impact their territories, and to build foundations for collaborative governance and shared decision making.

Directive Policies — Reconciliation	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...	
3.1.1	**Engage with Indigenous Governing Bodies** Engage with Indigenous Governing Bodies and provide a record of the engagement at time of bylaw submission.

Advisory Policies — Reconciliation	
Local trust committees and island municipalities should...	
3.1.2	**Engage with Indigenous Governing Bodies** Engage with Indigenous Governing Bodies on discretionary planning and land use management decisions.
3.1.3	**Land Back** Through engagement with Indigenous Governing Bodies, support opportunities to direct land to Indigenous Governing Bodies, including, but not limited to, as amenity contributions in applications seeking additional development potential.
3.1.4	**Information Sharing** Support and develop methods for regular and timely sharing of information with Indigenous Governing Bodies.
3.1.5	**Respect Indigenous Protocols for Information and Data Provided** Respect Indigenous Governing Bodies' and Indigenous Knowledge Holders' protocols about how their data and information should be collected, protected, used and shared.

Goal 2: Preserve and Protect Indigenous Cultural Heritage and Culturally Significant Areas, Sites, and Species

Islands Trust Council recognizes Indigenous cultural heritage as a unique amenity in the Islands Trust Area that must be preserved, protected, and where possible, restored. The Islands Trust Area is home to many culturally significant areas, sites and species, including places that are the resting places of ancestors, which are of importance to present and future generations of Indigenous Peoples. This section lays out general types of Indigenous cultural heritage and culturally significant areas, sites, and species that should be identified and protected in each local planning area; this should be guided by Indigenous Peoples, Indigenous Governing Bodies and Indigenous Knowledge Holders and undertaken in a culturally sensitive manner that respects confidentiality protocols around the sharing of Indigenous Knowledge.

Directive Policies — Indigenous Cultural Heritage & Culturally Significant Areas, Sites and Species	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...	
3.2.1	**Indigenous Cultural Heritage Sites** Minimize potential adverse impacts to Indigenous cultural heritage sites including, but not limited to, identified village sites, burial sites, camp sites, middens, cairns, petroglyphs, culturally modified trees, fish traps, clam gardens, pictographs, and registered, unregistered, or newly-discovered archaeological sites.
3.2.2	**Indigenous Marine Harvesting Areas** Minimize potential adverse impacts to marine harvesting areas used by Indigenous Peoples, including, but not limited to, fish weirs and clam gardens.
3.2.3	**Indigenous Harvesting and Hunting Areas** Minimize potential adverse impacts to land-based harvesting and hunting areas used by Indigenous Peoples.

Advisory Policies — Indigenous Cultural Heritage & Culturally Significant Areas, Sites and Species	
Local trust committees and island municipalities should...	
3.2.4	**Indigenous Cultural Heritage Sites** Through engagement with Indigenous Governing Bodies, identify and prioritize protection of Indigenous cultural heritage sites including, but not limited to, village sites, burial sites, camp sites, middens, cairns, petroglyphs, culturally modified trees, fish traps, clam gardens, and pictographs, and registered, unregistered, or newly discovered archaeological sites.
3.2.5	**Indigenous Harvesting Areas** Through engagement with Indigenous Governing Bodies, identify and prioritize protection of Indigenous harvesting areas on land and marine foreshores including, but not limited to, fish weirs, clam gardens, camas meadows, and other areas used for Indigenous hunting, fishing, trapping, and gathering of plants and medicines.
3.2.6	**Indigenous Harvesting and Hunting Area Access** Through engagement with Indigenous Governing Bodies, identify and pursue opportunities to improve access by Indigenous Peoples to marine and land-based harvesting and hunting areas.
3.2.7	**Other Culturally Significant Areas for Indigenous Peoples** Through engagement with Indigenous Governing Bodies, identify and prioritize protection of areas of importance for Indigenous cultural and spiritual practices.
3.2.8	**Culturally Significant Species and Medicinal Plants** Through engagement with Indigenous Governing Bodies, identify, prioritize protection, and support restoration of culturally significant species and medicinal plants and ochre.
3.2.9	**Cultural Monitors** Through engagement with Indigenous Governing Bodies, support opportunities for cultural monitors to be present for ground-disturbing activities.

Goal 3: Preserve and Protect Healthy and Biodiverse Ecosystems

Islands Trust Council acknowledges that preserving and protecting the ecological integrity of the Islands Trust Area is essential to the Islands Trust Object and to supporting community well-being across the region. The policies in this section aim to identify and protect key ecosystem types and characteristics that safeguard biodiversity and promote resilience to climate change.

Directive Policies — Ecosystem Integrity	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...	
3.3.1	**Protected Area Networks** Identify, establish, and sustain a network of protected areas of sufficient size and distribution to preserve the environmental integrity of ecosystems in their planning area.
3.3.2	**Sensitive Ecosystems** Identify and prioritize the preservation, protection, and restoration of sensitive ecosystems in the Islands Trust Area, classified as the following ecosystem types: cliff; freshwater; herbaceous; old and mature forest; riparian; wetland; and woodland.
3.3.3	**Forest Ecosystems** Identify forest ecosystems and prioritize the preservation, protection, and restoration of unfragmented forests, with a particular focus on the maintenance and restoration of their ecological integrity.
3.3.4	**Coastal Oak and Prairie Ecosystems** Identify and prioritize the preservation and protection of coastal oak and prairie ecosystems, with a particular focus on the maintenance, restoration and management of their ecological integrity.
3.3.5	**Watershed Ecosystems** Identify and prioritize the preservation, protection, and restoration of watershed ecosystems, freshwater sources, and groundwater recharge areas.
3.3.6	**Marine Shorelines and Nearshore Areas** Identify and prioritize the preservation, protection, and restoration of eelgrass meadows, kelp forests, forage fish spawning areas, clam beds, estuaries, tidal salt marshes, mud flats, and coastal wetlands.
3.3.7	**Critical Habitat for Species at Risk** Identify and prioritize the preservation, protection, and restoration of critical habitat for species at risk.
3.3.8	**Islets and Small Islands** Identify and prioritize the preservation, protection, and restoration of islets and small islands.
3.3.9	**Light Pollution** Minimize light pollution through the application of dark sky principles.

Advisory Policies — Ecosystem Integrity	
Local trust committees and island municipalities should...	
3.3.10	**Indigenous Ecosystem Management** Through engagement with Indigenous Governing Bodies, support opportunities for Indigenous-led ecosystem management.
3.3.11	**Indigenous Protected and Conserved Areas** Support Indigenous Governing Bodies in the establishment of Indigenous Protected and Conserved Areas.

Goal 4: Foster Sustainable, Inclusive, and Resilient Communities

Islands Trust Council recognizes that the Islands Trust Object is for the benefit of residents of the Islands Trust Area and all British Columbians, who in turn have a role in preserving and protecting this region. The policies in this section support the preservation and protection of unique island character and aim to foster sustainable, inclusive, rural, and resilient island communities.

Directive Policies — Managing Growth and Development	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...	
3.4.1	**Sustainable Development** Consider site capabilities, environmental and protected areas, and existing development patterns when determining the land use designation and appropriate locations and intensities of various uses of the land.
3.4.2	**Growth Management** Manage community growth and its associated impacts by directing residential, commercial and industrial development into suitable locations, to prevent sprawl, minimize fragmentation of forest lands, and avoid adverse impacts to Indigenous cultural heritage, harvesting and hunting areas.
3.4.3	**Impacts of Development** Consider the aesthetic, environmental, and social impacts of development.
3.4.4	**Community Facilities and Services** Ensure that each community's, and local Indigenous communities', current and projected long-term needs for educational, institutional, community, health, cultural, recreational facilities and services, and outdoor recreation are considered and planned for.
3.4.5	**Climate Change Mitigation and Adaptation** Implement planning and land use management strategies, and consider nature-based solutions, to minimize greenhouse gas emissions, and adapt to climate change-related vulnerabilities.
3.4.6	**Hazardous Areas** Identify areas at elevated risk of natural and climate change-related hazards and restrict development within these areas including, but not limited to, areas subject to flooding, sea-level rise, erosion, slope instability and wildfire.
3.4.7	**Economic Activities** Support sustainable economic activities that are compatible with the preservation and protection of the Trust Area and its unique amenities, environment, community well-being, and that consider transportation and infrastructure capacity.
3.4.8	**Community Heritage Sites** Identify, preserve, protect, and support the restoration of community heritage sites.

Advisory Policies — Managing Growth and Development

Local trust committees and island municipalities should...

3.4.9	**Existing Development Potential** Identify land where current zoning or other land use regulations allow development that could be inconsistent with the object of the trust, and consider policy and/or regulatory options to reduce development potential or minimize the impacts of future development.
3.4.10	**Economic Development Opportunities for Indigenous Communities** Through engagement with Indigenous Governing Bodies, support economic development opportunities for Indigenous communities.

Directive Policies — Housing

Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...

3.4.11	**Suitable Locations for Additional Housing** Identify suitable locations that could support increased density for the development of safe, secure, diverse, and attainable housing.
3.4.12	**Housing Diversity** Support a range of housing types and tenures to help meet the identified housing needs of the island community and local Indigenous communities.
3.4.13	**Clustered Small Dwelling Units** Support alternatives to conventional single-detached dwellings by establishing policies to permit clusters of small dwelling units in suitable areas.
3.4.14	**Floor Area and Lot Coverage Limits** Set floor area and lot coverage limits for residential development to minimize negative environmental impacts, including on land used for agricultural purposes.
3.4.15	**Affordable and Special Needs Housing** Prioritize the processing of rezoning applications from non-profit housing providers and public agencies, and the processing of housing agreement bylaws for affordable and special needs housing.
3.4.16	**Short-Term Rentals** Identify and assess the impacts of short-term rental of dwellings on the availability of safe, secure and affordable housing and, where necessary, regulate and limit the number of short-term rentals accordingly.

Advisory Policies — Housing

Local trust committees and island municipalities should...

3.4.17	**Housing for Indigenous People** Through engagement with Indigenous Governing Bodies, support housing opportunities for Indigenous people in the Islands Trust Area.
3.4.18	**Multi-Unit Residential** Implement land use regulations for affordable and special needs housing and other multi-unit residential development that permit a range of potential site configurations, and control form and character through development permit areas.
3.4.19	**Natural Building Materials and Techniques** Encourage construction of buildings and structures using local natural building materials and techniques, and minimize barriers to their use.

Directive Policies — Transportation

Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...

3.4.20	**Public and Active Transportation Networks** Identify and establish appropriately-situated, safe, comfortable, and equitable transportation networks that reduce dependency on private automobile use, encourage zero emission modes of transportation, and support increased use of trail systems, public transportation, and active transportation.
3.4.21	**Rural Roadways** Identify and protect rural roadways, including scenic and/or heritage roads.

Advisory Policies — Transportation

Local trust committees and island municipalities should...

3.4.22	**Road Systems** Ensure that road location, design, construction, and road systems are compatible with the preservation and protection of the Trust Area and its unique amenities and environment.
3.4.23	**Transportation Network Vulnerabilities** Cooperate with relevant agencies to identify parts of the local transportation network at risk of damage or deterioration and participate in planning to address mitigation or infrastructure relocation where necessary.

Directive Policies — Waste, Emissions and Pollutants

Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...

3.4.24	**Pollutants to Air, Land and Water** Regulate land use and development to reduce detrimental pollutants to air, land and water.
3.4.25	**Disposal of Waste** Where required, identify appropriate locations for waste transfer stations for the removal of waste from the Islands Trust Area.
3.4.26	**Wastewater Disposal Systems** Establish requirements for the location and siting of new wastewater disposal systems to mitigate adverse impacts on the Trust Area and its unique amenities and environment, with a focus on Indigenous Peoples' cultural heritage sites and marine harvesting areas.

Directive Policies — Recreation

Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...

3.4.27	**Preservation of Natural Heritage** Identify, preserve, protect, and support the restoration of natural heritage sites.
3.4.28	**Location and Types of Recreational Facilities** Identify appropriate locations for, types of, and access to, facilities for low-impact and active recreational activities, and discourage activities that may adversely impact the preservation and protection of the Trust Area and its unique amenities and environment.
3.4.29	**Access to Community Marinas, Boat Launches, and Docks** Identify and support safe public access and routes to community marinas, boat launches, and docks.
3.4.30	**Access to Anchorages** Identify appropriate and safe small-craft anchorage public-access locations.
3.4.31	**Trail Systems** Identify appropriate locations for, types of, and safe public access to public pedestrian, equestrian and bicycle trail systems to support active recreation that is compatible with preservation and protection of the Trust Area and its unique amenities and environment.
3.4.32	**Public Shoreline Access** Identify new, protect existing, and support the acquisition and protection of, safe public access to marine shorelines and along marine shorelines that are appropriate for low-impact, public recreational use and do not adversely impact the Trust Area and its unique amenities and environment, including Indigenous Peoples' identified cultural heritage sites and marine harvesting areas.
3.4.33	**Public Access to Public/Crown Land** Identify and support the acquisition and protection of public access and routes to publicly-owned lands.
3.4.34	**Destination Gaming Facilities** Prohibit destination gaming facilities such as casinos and commercial bingo halls.

Goal 5: Foster Sustainable Stewardship of Lands and Waters

Islands Trust Council recognizes that sustainable use of lands and waters in the Islands Trust Area is important to the long-term well-being and resilience of ecosystems in the Islands Trust Area and the communities that depend on them. This section lays out policies for sustainable land and water use that support the long-term health of ecosystems and sustainability of freshwater.

Directive Policies — Freshwater	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval…	
3.5.1	**Freshwater Sustainability** Ensure that neither the density, nor intensity, of land use is increased in watersheds where the quality or quantity of the supply of freshwater is likely to be inadequate or unsustainable.
3.5.2	**Freshwater Demand and Supply Projections** Ensure that existing, anticipated, and seasonal water demand and water availability are considered.
3.5.3	**Freshwater Self-Sufficiency** Ensure that islands are self-sufficient in their supply of freshwater.
3.5.4	**Saltwater Intrusion** Identify areas at elevated risk of saltwater intrusion and restrict development serviced by groundwater within these areas.

Advisory Policies — Freshwater	
Local trust committees and island municipalities should…	
3.5.5	**Freshwater Quality** Ensure that freshwater quality is maintained or remediated.
3.5.6	**Freshwater Uses** Strive to ensure that water quality in lakes, streams and wetlands is maintained, and that freshwater use is not to the detriment of other uses of the waterway such as fish and amphibian habitat uses, Indigenous cultural and spiritual uses, and aesthetic and recreational uses.
3.5.7	**Freshwater Storage** Encourage freshwater storage in groundwater regions where the quality or quantity of groundwater is likely to be inadequate or unsustainable.

Directive Policies — Forest Lands	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval…	
3.5.8	**Forest Lands for Sustainable Management** Maintain large land holdings and parcel sizes to support sustainable forest management practices that are compatible with preservation and protection of the Trust Area and its unique amenities and environment.
3.5.9	**Forest Lands and Road Systems** Consider siting of roads and utility corridors to minimize the fragmentation of forest lands.
3.5.10	**Forest Lands and Wildfire Risk Management** Identify planning and land use management strategies that mitigate wildfire risk and that are appropriate to the unique biogeoclimatic zones and settlement patterns of each local planning area.

Directive Policies — Agricultural Lands

Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...

3.5.11	**Protection of Agricultural Lands** Identify and protect agricultural lands within the Agricultural Land Reserve for current and future use consistent with the *Agricultural Land Commission Act* and its regulations, while considering downstream impacts, wildlife habitat, and adjacent properties.
3.5.12	**Agriculture and Adjacent Properties** Minimize any adverse impacts of land uses from properties adjacent to agricultural lands.
3.5.13	**Agriculture and Road Systems** Consider siting of roads and utility corridors to minimize fragmentation of agricultural lands.
3.5.14	**Economic Viability of Farms** Consider land uses and activities that support the economic viability of farms without compromising the agricultural capability of agricultural land or adversely impacting the Trust Area and its unique amenities and environment.

Advisory Policies — Agricultural Lands

Local trust committees and island municipalities should...

3.5.15	**Sustainable Agriculture** Preserve, protect, and encourage sustainable farming and the sustainability of farming.
3.5.16	**Food Security and Food Sovereignty** Support initiatives that advance food security and Indigenous food sovereignty.

Directive Policies — Soil and Fill

Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...

3.5.17	**Soil Removal and Deposit** Foster the preservation, protection, and restoration of soils in the Islands Trust Area.
3.5.18	**Soil and Fill from Middens and Foreshore Areas of Cultural Significance** Prohibit alteration, removal or excavation of soil or fill from all identified archaeological sites, including middens or foreshore areas identified as culturally significant areas.

Directive Policies — Marine Shorelands	
Local trust committees and island municipalities shall, in all official community plan bylaws, and other bylaws that require Executive Committee or Trust Council review or approval...	
3.5.19	**Aquaculture Tenures** Direct commercial aquaculture tenures to appropriate locations that will not adversely impact areas identified as culturally significant by Indigenous Governing Bodies, that provide critical habitat for species at risk, are of recreational significance or established or designated upland land uses, anchorages or moorages.
3.5.20	**Setbacks from the Sea** Incorporate current and anticipated impacts of sea level rise and storm surge, and determine appropriate shoreline buffers and setbacks from the sea, taking into account best practices recommended by the federal and provincial governments.
3.5.21	**Soft Shoreline Protections** Prioritize and foster soft shoreline approaches, such as those identified by the "Green Shores" program, to set requirements for shoreline preservation, and to mitigate erosion of shoreline and foreshore cultural heritage sites.
3.5.22	**Vessel Moorage** Prohibit the moorage of vessels in sensitive marine areas, including, but not limited to, eelgrass meadows, kelp forests, forage fish spawning areas, estuaries and mud flats.
3.5.23	**Marinas** Identify requirements for the location, size, and nature of marinas that are compatible with the preservation and protection of the Trust Area and its unique amenities and environment.
3.5.24	**Sharing of Coastal Facilities** Identify opportunities for the sharing of coastal facilities such as docks, wharves, floats, jetties, boat houses, board walks, and causeways.
3.5.25	**Marine Docks** Consider the cumulative effects of docks, and limit or prohibit new docks in areas identified as culturally significant by Indigenous Governing Bodies, in areas that provide critical habitat for species at risk, and in areas of recreational significance.
3.5.26	**Marine Structures** Limit or prohibit the construction or installation of breakwaters, groynes, rock weirs and jetties in marine areas that are not zoned for group wharfage, marine commercial or industrial use, or ferry terminals.

Part 4: Implementation

4.1 — Policy Statement Implementation

Organizational Policy Alignment

Section 15 of the *Islands Trust Act* requires Islands Trust Council to adopt, by bylaw, a trust policy statement that applies to the Islands Trust Area. The Policy Statement must be a general statement of the policies of Islands Trust Council to carry out the object of the Trust.

Section 4(1) of the *Islands Trust Act* confirms that the Trust Council, Executive Committee, local trust committees and Islands Trust Conservancy are continued for the purpose of carrying out the object of the Trust.

Islands Trust Council, Islands Trust Executive Committee, local trust committees and island municipalities are expected to take general policy direction from the Policy Statement to ensure that decisions and activities of the organization are for the purpose of carrying out the Islands Trust Object. The Policy Statement should form the basis of Islands Trust Council's strategic planning process. To ensure consistency between the Policy Statement and the activities of Islands Trust Council, Islands Trust Executive Committee, local trust committees and island municipalities, staff should reference the Policy Statement and its relevant sections in meetings, staff reports, work programs, inter-governmental agreements (including protocols, letters of understanding and memoranda of understanding) and responses to referrals from other agencies. All inter-governmental coordination agreements, external communications, and advocacy should be consistent with the principles and policies set out in the Policy Statement.

Statutory Bylaw Approval Process

The main mechanism for implementing the Policy Statement in local planning and land use management decisions is the bylaw referral process under the *Islands Trust Act* and any referral process under the letters patent of an island municipality.

Executive Committee Approval: Under Section 15(4) of the *Islands Trust Act*, bylaws submitted to the Islands Trust Executive Committee must not be approved by the Executive Committee, or Trust Council, if they are contrary to or at variance with the Islands Trust Policy Statement.

Local Trust Committees: Under Section 27 (1) of the *Islands Trust Act*, a local trust committee must submit its bylaws to Islands Trust Executive Committee for approval before adoption. If Islands Trust Executive Committee returns a bylaw with requested changes or refuses to approve a bylaw, the local trust committee may refer the bylaw to Islands Trust Council for approval. A bylaw has no effect until it is approved by Islands Trust Executive Committee or Islands Trust Council. A bylaw adopting or amending an official community plan has no effect until it is approved by the Minister responsible for Islands Trust.

Island Municipalities: Under Section 38 (1) of the *Islands Trust Act*, the council of a municipality, all or part of which is in the Islands Trust Area, must submit official community plan bylaws to Islands Trust Executive Committee for approval before adoption. If Islands Trust Executive Committee returns an official community plan bylaw with requested changes or refuses to approve an official community plan bylaw, the municipality may refer it to Islands Trust Council for approval. If Islands Trust Council returns or refuses to approve a bylaw, the municipality may submit it to the Minister for approval. These bylaws have no effect until they are approved by Islands Trust Executive Committee, Islands Trust Council, or the Minister responsible for Islands Trust. Although not required under the *Islands Trust Act*, the letters patent for Bowen Island also require referral of bylaws other than official community plan bylaws.

Implementing Reconciliation

The main mechanism by which Islands Trust Council's commitment to Reconciliation will be implemented through the Policy Statement is the requirement for local trust committees and island municipalities to engage Indigenous Governing Bodies on official community plan and land use bylaw amendments set out in Directive Policy 3.1.1.

Additionally, the Policy Statement advises local trust committees and island municipalities to engage with Indigenous Governing Bodies on discretionary planning and land use management decisions, and on topics that need engagement with Indigenous Governing Bodies in order to be effectively addressed.

Policy Statement Implementation Plan

Prior to, or following the adoption of, a new Policy Statement, or amendments to it, Islands Trust Council should develop a plan to implement the Policy Statement. Execution of the Implementation Plan may inform the content of, or revisions to, the following documents:

- The Islands Trust Council Strategic Plan
- The Islands Trust Council Annual Budget
- The Policy Statement Implementation Policy
- Local trust committee and island municipality workplans
- Other documents as applicable

The Policy Statement Implementation Plan may guide the development of:

- A timeline to bring official community plans and land use bylaws into alignment with the Policy Statement
- A revised assessment tool that Islands Trust Executive Committee and Islands Trust Council can use to assess whether local trust committee and island municipality bylaws are contrary to or at variance with the Policy Statement
- Targets and indicators with which Islands Trust Council can monitor and evaluate implementation of the Policy Statement
- Annual monitoring and reporting activities
- Changes to existing Islands Trust Council policies, or new policies, to implement the Policy Statement
- Changes to existing Islands Trust Council agreements, or new agreements, with other levels of government, agencies, and Indigenous Governing Bodies, to implement the Policy Statement
- Communications regarding Policy Statement implementation
- Other implementation actions as applicable

4.2 — Policy Statement Amendments

Policy Statement Amendment Projects

At the beginning of each term, in conjunction with its strategic planning process, Islands Trust Council can identify any Policy Statement amendment tasks to be undertaken that term. Newly elected Islands Trust Councils will likely wish to engage with Indigenous Governing Bodies, and may wish to engage with other key partners and interested and affected parties across the Islands Trust Area to define priorities for Policy Statement amendments that term. Any topics that cannot be addressed in a particular term could be noted on a "Policy Statement Amendment Topic Review Inventory" for consideration by Islands Trust Council at a later date. Once an amendment project is initiated, Islands Trust Council could assign the Executive Committee or a council committee the task of leading and coordinating the Policy Statement review and amendment project, with the support of other committees as appropriate. As part of its annual budget cycle, Islands Trust Council should consider allocating resources required for a Policy Statement amendment project, including for any related communications and engagement.

Communications, Engagement, and Referrals

As soon as practicable after the initiation of a Policy Statement amendment process, Islands Trust Council should adopt a communications and engagement plan appropriate to the scope and scale of the amendment project.

Proposed Policy Statement amendments must be referred to regional district boards in the Islands Trust Area and should be referred to Indigenous Governing Bodies.

While there are no statutory requirements for public engagement or public hearings related to the Policy Statement, in cases where major amendments are being considered, Trust Council should inform and consult members of the public and relevant partner agencies. Engagement and referral partners could include, but would not be limited to: local trust committees and island municipalities; the Islands Trust Conservancy Board; residents and non-resident property owners in the Islands Trust Area; other residents of British Columbia; municipal councils, improvement district boards operating within the Islands Trust Area; relevant provincial government agencies; and other persons and organizations that would be interested and affected by the proposed Policy Statement amendments.

Legislative Process

Adoption of a Policy Statement amendment bylaw occurs only after Trust Council has undertaken four readings of the proposed Policy Statement bylaw and received approval by the Minister responsible for Islands Trust. Policy Statement amendment bylaws become effective upon date of adoption and are not retroactive.

Glossary of Terms

Active Recreation

Active recreation means recreation that is of a formal nature, often performed with specific people of teams, requires specialized equipment or prescribed places, sites or fields, but excludes recreation that primarily involves the use of a power-driven conveyance.

Archaeological Sites

Archaeological sites consist of the physical remains of past human activity.

All archaeological sites in British Columbia are protected under the *Heritage Conservation Act*. This applies whether sites are located on public or private land, and whether the site is known or unknown. Protected archaeological sites may not be altered or changed in any manner without a permit. There are over 60,000 archaeological sites recorded in BC's Provincial Heritage Register including the remains of village and other habitation sites, as well as resource procurement activities such as fishing weirs and culturally modified trees. These sites may date anywhere from recent times to 14,000+ years ago, and studies continue to uncover new information. (Source: BC Archaeology Branch)

Biodiversity

Biodiversity (biological diversity) is the variety of living things, including diversity within species (genetic diversity), diversity between species, and diversity of ecosystems. When biodiversity characteristics are assessed for any location or region, three attributes are considered:

- composition (describes the parts of each biodiversity component in that area — e.g. habitat types, species present, genetic diversity within species);
- structure (refers to the physical characteristics supporting that composition — e.g. size of habitats, forest canopy structure, etc.);
- function (means the ecological and evolutionary processes affective life within that structure — e.g. pollination, natural disturbances, predator-prey relationships). (Source: Biodiversity BC)

Colonialism

Colonizers are groups of people or countries that come to a new place or country and steal the land and resources from Indigenous peoples, and develop a set of laws and public processes that are designed to violate the human rights of the Indigenous peoples, violently suppress the governance, legal, social, and cultural structures of Indigenous peoples, and force Indigenous peoples to conform to the structures of the colonial state. Historical and ongoing colonialism, including the dispossession of lands, has a deep and devastating impact on Indigenous people and communities. (Source: BC Addressing Racism Working Glossary; BC Office of the Human Rights Commissioner)

Community Heritage Site

A community heritage site is real property that is considered to be heritage property. (Source: Local Government Act)

Conservation

Actions, legislation, or institutional arrangements that lead to the protection or preservation of a given species, group of species, habitat, natural area, or property or areas of heritage value or character.

Critical Habitat

Under the federal *Species at Risk Act*, critical habitat is the habitat that is necessary for the survival or recovery of listed extirpated, endangered, or threatened species, and that is identified as critical habitat in a recovery strategy or action plan. Extirpated species means a wildlife species that no longer exists in the wild in Canada, but exists elsewhere in the wild. Endangered species means a wildlife species that is facing imminent extirpation or extinction. Threatened species means a wildlife species that is likely to become an endangered species if nothing is done to reverse the factors leading to its extirpation or extinction. (Source: *Species at Risk Act*)

Land Use Density and Intensity

Density is regulated through zoning. Density may be defined by the number of units per given area of land. Density may also be measured by dividing the built area including all floor area, by the total area of the lot, e.g., floor area ratio (FAR).

Intensity of use refers to the impacts of different types of land uses, e.g., certain types of commercial or industrial uses could be more intense with more impacts than residential or vice versa.

Of note, density and intensity of use can combine to increase cumulative impacts of the land use.

Ecosystem

An ecosystem is a collection of communities of both living and non-living things that are connected. The biotic elements in an ecosystem include living things such as plants and animals. The abiotic elements found in an ecosystem include non-living things like land forms or climate. Healthy ecosystems provide important "services," like clean air and water, healthy forests and farms, and habitat for plants and animals. (Source: Government of BC)

Ecosystem Integrity

Ecosystems have integrity when their native components, such as native species, biological communities, natural landscapes and ecological functions, are intact and are likely to persist. (Source: Government of Canada)

Equity / Equitable

Equity refers to achieving parity in policy, process and outcomes for historically and/or currently underrepresented and/or marginalized people and groups while accounting for diversity. It considers power, access, opportunities, treatment, impacts and outcomes. (Source: Equity & Inclusion Glossary, UBC)

First Nations

First Nations is not a legal term but came into common use in the 1970s to replace Indian, which some people found offensive. Many communities have also replaced "band" with "First Nation" in their names. Symbolically, the term elevates First Nations to the status of "first among equals" alongside the English and French founding nations of Canada. It also reflects the sovereign nature of many communities, and the ongoing quest for self- determination and self-government. First Nations people may live on or off reserve, they may or may not have legal status under the *Indian Act*, and they may or may not be registered members of a community or nation. "First Nations" should be used exclusively as a general term as community members are more likely to define themselves as members of specific nations or communities within those nations. (Source: Assembly of First Nations)

Groundwater Recharge Areas

Groundwater recharge areas are terrain that inherently provide geographical and ecological conditions for the infiltration of water from the land surface to the subsurface through soils, sediments, and fractured bedrock to replenish groundwater sources.

Groundwater recharge areas can be *diffuse* where widespread precipitation on the landscape infiltrates into groundwater sources or *localized* where discrete surface water sources such as streams, lakes, septic fields, and/or irrigation fields infiltrate into groundwater sources. Groundwater recharge areas that have a significant groundwater recharging effect for drinking water sources or groundwater dependent ecosystems in the Islands Trust Area are defined as *Critical Aquifer Recharge Areas*.

Groundwater Region

A groundwater region is a defined geographic area characterized by shared groundwater recharge, flow patterns, usage, and hydrogeological features, and that has clusters of wells that draw from common recharge zones. Analogous to surface-water watersheds — which are delineated based on drainage to a common outlet — groundwater regions are mapped to support the sustainable assessment, protection, and management of subsurface freshwater resources. Unlike surface watersheds, groundwater regions may span multiple watershed boundaries due to the complex movement of groundwater. These regions serve as practical planning units to guide evidence-based decisions regarding land use, water allocation, and ecosystem protection.

Heritage Site

Heritage site means, whether designated or not, land, including land covered by water, that has heritage value to British Columbia, a community or an aboriginal people. (Source: BC Heritage Conservation Act)

Housing Diversity

Housing diversity refers to the range of housing types and tenures in a community that allow people to find appropriate housing as their needs change over time, and at all stages of life.

Inclusive / Inclusion

Inclusion is an active, intentional, and continuous process to address inequities in power and privilege, and build a respectful and diverse community that ensures welcoming spaces and opportunities to flourish for all. (Source: Equity & Inclusion Glossary, UBC)

Indigenous Cultural Heritage

Indigenous Peoples understand and describe cultural heritage according to their distinct perspectives, traditions, and languages. For Indigenous Peoples, cultural heritage refers to ideas, experiences, objects, artistic expressions, practices, knowledge, and places that are valued because they are culturally meaningful, connected to shared memory, or linked to collective identity. Indigenous cultural heritage cannot be separated from either Indigenous identity or Indigenous life. Indigenous cultural heritage can be inherited from ancestors or it can be created by people today as a legacy for future generations. Indigenous Peoples have a right to identify their own cultural heritage, interpret its meaning, and safeguard its value. (Source: Indigenous Heritage Circle)

Indigenous Governing Body

Indigenous Governing Body means an entity that is authorized to act on behalf of Indigenous peoples that hold rights recognized and affirmed by section 35 of the *Constitution Act, 1982*.

Indigenous Knowledge / Knowledge Holders

There is no single definition of Indigenous Knowledge. For the purposes of this document, "Indigenous Knowledge" refers to a set of complex knowledge systems based on the worldviews of Indigenous peoples. Indigenous Knowledge reflects the unique cultures, languages, values, histories, governance and legal systems of Indigenous Peoples. It is place-based, cumulative and dynamic. Indigenous Knowledge systems involve living well with, and being in relationship with, the natural world. Indigenous Knowledge systems build upon the experiences of earlier generations, inform the practice of current generations, and evolve in the context of contemporary society. Different First Nations, Inuit and Métis communities each have distinct ways of describing their knowledge. Knowledge Holders are the only people who can truly define Indigenous Knowledge for their communities. It is important to note that some Indigenous communities are struggling to maintain their Indigenous Knowledge due to ongoing impacts of colonialism. (Source: Impact Assessment Agency of Canada)

Indigenous Peoples

Indigenous Peoples has the same meaning as aboriginal peoples in section 35 of the *Constitution Act, 1982*. The Assembly of First Nations also states: There is no official definition of Indigenous Peoples. In part, Indigenous communities, peoples and nations can be described as those which, having a historical continuity with pre-invasion and pre- colonial societies that developed on their territories, consider themselves distinct from other sectors of the societies now prevailing on those territories. Other terms include Aboriginal Peoples, Native Peoples, Original Peoples, or First Peoples. (Source: Assembly of First Nations)

Indigenous Rights

The term 'Indigenous Rights' is to be interpreted in accordance with the Province of British Columbia's Distinctions-Based Approach Primer, December 2023.

Middens

Midden, or 'shell midden' archaeological sites are indicative of past First Nations settlement activity. Formed by the accumulation of stratified cultural deposits over thousands of years, shell midden sites represent some of the most complex archaeological sites in the world. (Source: McLay et al (2008) *A'lhut tu tet Sul'hweentst Respecting the Ancestors*)

Note: A midden may be an archaeological indicator of village and burial sites, and may contain ancestral remains.

Natural Heritage Sites

Natural heritage sites are natural areas that:

- Furnish outstanding examples of Earth's record of life or its geologic processes;
- Provide excellent examples of ongoing ecological and biological evolutionary processes;
- Contain natural phenomena that are rare, unique, superlative, or of outstanding beauty; or
- Furnish habitats for rare or endangered animals or plants or are sites of exceptional biodiversity.

Nature-based solutions

Nature-based solutions are actions to protect, sustainably manage, and restore natural and modified ecosystems that address societal challenges effectively and adaptively, simultaneously benefiting people and nature.

Nature-based Solutions address societal challenges through the protection, sustainable management and restoration of both natural and modified ecosystems, benefiting both biodiversity and human well-being. Nature-based Solutions are underpinned by benefits that flow from healthy ecosystems. They target major challenges like climate change, disaster risk reduction, food and water security, biodiversity loss and human health, and are critical to sustainable economic development. (Source: International Union for Conservation of Nature (IUCN)

Precautionary Principle

Principle 15 of the Rio Declaration, known as the precautionary principle, states: "In order to protect the environment, the precautionary approach shall be widely applied by States according to their capabilities. Where there are threats of serious or irreversible damage, lack of full scientific certainty shall not be used as a reason for postponing cost-effective measures to prevent environmental degradation." Four central components of the precautionary principle include: taking preventive action in the face of uncertainty; shifting the burden of proof to the proponents of an activity; exploring a wide range of alternatives to possibly harmful actions; and increasing public participation in decision making. (Source: *The Precautionary Principle in Environmental Science,* Kriebel et al., 2001)

Preservation

To maintain in a given condition. Preservation often requires maintaining the processes that generate the desired condition.

Protection

To maintain over the long term by managing, or if necessary limiting, the type and intensity of development or activity to ensure that valued attributes are not compromised or destroyed.

Reconciliation

Reconciliation is about establishing and maintaining a mutually respectful relationship between Aboriginal and non-Aboriginal peoples in this country. In order for that to happen, there has to be awareness of the past, an acknowledgement of the harm that has been inflicted, atonement for the causes, and action to change behavior. (Source: Truth & Reconciliation Commission)

Restrict

To confine, bound or limit, not necessarily prohibit.

Sensitive Ecosystems

Sensitive ecosystems are classified as 'sensitive' because of their rarity and vulnerability to disturbances such as human impacts and climate change. The BC Sensitive Ecosystems Inventory identifies sensitive ecosystem types, which have been adapted by the Islands Trust Conservancy to identify sensitive ecosystems commonly found in the Islands Trust Area, including:

- Cliff: Steep slopes, often with exposed bedrock. Very little soil accumulation, and only exceptionally hardy trees and plants. Cliffs are important vegetation refugia because they are often inaccessible to deer browsing or livestock grazing and can be important nesting habitat for birds.
- Freshwater: all freshwater networks including but not limited to streams, lakes, wetlands, groundwater sources, springs, and precipitation.
- Herbaceous: Shallow soils characteristic of herbaceous ecosystems support low-growing vegetation, such as grasses, forbs (low, broad-leaved plants), wildflowers, mosses and lichens. Few trees and shrubs survive on these sites due to the fast-drying and often shallow nature of the exposed soils.
- Old and Mature Forest: Dry to moist forests dominated by conifer or deciduous tree species with a canopy cover of over 30%. Old forests have a stand age of over 250 years.; Mature forests have a stand age of 80–250 years.
- Riparian: Located adjacent to lakes, streams and rivers and characterized by plant communities and soils dependent on increased moisture. Influenced by erosion, sedimentation, flooding and seepage.
- Wetland: Feature moisture-dependent plants that thrive in an environment where water remains at or above the surface of the soil during most of the year. A wetland can be bog, fen, marsh, swamp, shallow water, wet meadow or a mixture of these types.
- Woodland: Dry and open forests dominated by a mix of broadleaf and coniferous tree species with canopy coverage of 10–30%. Generally restricted to south-facing slopes and ridges with shallow soils and bedrock outcroppings. (Source: BC Sensitive Ecosystems Inventory, as adapted in Islands Trust Conservancy Regional Conservation Plan 2018–2027)

Species At Risk

An extirpated, endangered, threatened species, or a species of special concern. Extirpated species means a wildlife species that no longer exists in the wild in Canada, but exists elsewhere in the wild. Endangered species means a wildlife species that is facing imminent extirpation or extinction. Threatened species means a wildlife species that is likely to become an endangered species if nothing is done to reverse the factors leading to its extirpation or extinction. Species of special concern means a wildlife species that may become a threatened or an endangered species because of a combination of biological characteristics and identified threats. (Source: Federal *Species at Risk Act*)

Stewardship

Voluntary, cooperative actions that nurture and take responsibility for the long-term integrity of the environment and amenities in the Islands Trust Area. For Indigenous Peoples, stewardship may be mandatory under Indigenous law.

Sustainable

Capable of being maintained indefinitely; capable of meeting the environmental, economic, and social needs of current generations without compromising the ability of future generations to meet their needs.

Treaties / Treaty Nations

Treaties are constitutionally protected, government-to-government agreements that identify, define and implement a range of rights and obligations, creating long-term, mutually binding commitments. Treaties negotiated through the BC treaty negotiations process are tripartite agreements between the governments of Canada, British Columbia, and a First Nation. The goal of treaties is reconciliation. Treaties signed with First Nations in Canada between 1701 and 1923 are commonly referred to as historic treaties. In BC, there are Douglas treaties, signed with First Nations on Vancouver Island, and Treaty 8 covering a portion of northeastern BC. Treaties signed today are called modern treaties, and cover where there are no historic treaties, and can also deal with matters not addressed in historic treaties. (Source: BC Treaty Commission)

Watershed

A watershed is a topographically-defined area where all precipitation — rainfall and snowmelt — flows downslope via surface or subsurface pathways to a common receiving water body such as a stream, wetland, lake, or the ocean. Due to the islands' high shoreline-to-area ratio, many watersheds in the Islands Trust Area are non-basin watersheds the ephemeral flows and no defined channels or permanent receiving water bodies.

Making a difference...together

REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MARCH 11, 2026

SUBJECT **City of Victoria Municipal and Regional District Tax (MRDT) Renewal**

ISSUE SUMMARY

The City of Victoria has requested formal support from the CRD for its renewal of the Municipal and Regional District Tax from 2027-2031.

BACKGROUND

The Municipal and Regional District Tax (MRDT) is an extension of the provincial sales tax to provide funding for local tourism marketing. In accordance with the MRDT program requirements, a municipality must provide evidence that the regional district has been consulted and whether it supports or opposes the imposition of the tax.

On April 14, 2021, the CRD Board previously supported the City of Victoria's five-year renewal for MRDT and Destination Greater Victoria (DGV) as the Official Destination Organization and eligible entity from 2022-2026, as well as a new incremental MRDT from Airbnb Online Accommodation Platform (OAP) for affordable housing initiatives (with a focus on hotel and hospitality workers in the City of Victoria).

The following attachments provide additional information on the City of Victoria's MRDT renewal application for the 2027-2031 five-year period:

- Appendix A: Letter from City of Victoria outlining Council's December 11, 2025 approval; and
- Appendix B: DGV's MRDT package submission, including the 2027-2031 Strategic Plan, letters of support, and presentation deck to City of Victoria Council.

ALTERNATIVES

Alternative 1
That the CRD Board support the five-year renewal of the Provincial Municipal and Regional District Tax (MRDT) Program in Victoria and the continuation of Destination Greater Victoria as the City of Victoria's designated recipient for the purpose of the MRDT Program for 2027-2031.

Alternative 2
That this report be referred back to City of Victoria for additional information.

IMPLICATIONS

There are no direct implications to the Capital Regional District giving its support to the City of Victoria's five-year renewal for MRDT with DGV and Airbnb.

CONCLUSION

The City of Victoria is seeking regional district support for its five-year (2027-2031) renewal to the MRDT program. The City of Victoria's MRDT renewal application continues to name Destination Greater Victoria as the Official Destination Organization and eligible entity as well as continuing the incremental MRDT for Airbnb OAP for affordable housing initiatives.

RECOMMENDATION

That the CRD Board support the five-year renewal of the Provincial Municipal and Regional District Tax (MRDT) Program in Victoria and the continuation of Destination Greater Victoria as the City of Victoria's designated recipient for the purpose of the MRDT Program for 2027-2031.

Submitted by:	Marlene Lagoa, MPA, Senior Manager, Legislative Services & DCO
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Letter from City of Victoria (March 3, 2026)
Appendix B: Destination Greater Victoria MRDT Package

CITY OF VICTORIA

1 CENTENNIAL SQUARE, VICTORIA, BC V8W 1P6 | victoria.ca

Legislative Services
1 Centennial Square, Victoria, BC V8W 1P6
legislativeservices@victoria.ca | 250.361.0571

March 3, 2026

Ms. Kristen Morely
General Manager of Corporate Services and Corporate Officer
Corporate Services Division
Capital Regional District
625 Fisgard Street, PO Box 1000
Victoria, BC, V8W 256

To Ms. Morley:

Re: <u>Destination Greater Victoria MRDT Renewal</u>

I am writing to advise you that Victoria City Council passed the following resolution at the December 11, 2025, Council Meeting:

That Council:

1. *Approve the five-year renewal of the Provincial Municipal and Regional District Tax ("MRDT") Program in Victoria;*
2. *Approve the continuation of Destination Greater Victoria ("DGV") as the City's designated recipient for the purposes of the MRDT Program for 2027-2031, subject to execution of an agreement between the City and DGV in accordance with the five-year plan presented to COTW, and to the satisfaction of the City Manager and the City Solicitor.*

The five-year agreement has now been finalized and executed. As part of the renewed agreement, the City has confirmed the continuation of the incremental MRDT generated through the Airbnb OAP, which will remain directed toward affordable housing initiatives with a focus on hotel and hospitality workers in the City of Victoria.

In addition, the agreement establishes a new 'Additional Prescribed Purpose' to enable MRDT resourcing for a planned illumination project designed to directly benefit visitors and conference delegates by enhancing the overall experience of public spaces.

Please feel free to be in touch should you require anything further in connection with the renewal application.

Sincerely,

Becky Roder

Deputy City Clerk
City of Victoria

BR/am

Attachments:

- Presentation – DGV MRP Draft 2027-2031 Five-Year Strategic Plan
- Report – DGV 2027-2031 Strategic Plan

DESTINATION GREATER VICTORIA

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Date: December 4, 2025

Respectfully submitted by Destination Greater Victoria

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3. Letters of support for Destination Greater Victoria's MRDT mandate, per provincial MRDT guidelines**,** *Page 67*

DESTINATION GREATER
VICTORIA

2027-2031 Strategic Plan

Destination Greater Victoria recognizes, with respect, that its office is located on the Territory of the Lək̓ʷəŋən peoples, now known as the Songhees Nation and Xwsepsum Nation. Destination Greater Victoria, as the destination marketing organization for Greater Victoria, also respectfully recognizes that it operates on the Territory of the W̱SÁNEĆ Nations (W̱JOŁEŁP (Tsartlip), BOḰEĆEN (Pauquachin), STÁUTW̱ (Tsawout) W̱SIKEM (Tseycum) and MÁLEXEŁ (Malahat)), and the Sc'ianew (Beecher Bay), T'Sou-ke, and Pacheedaht Nations.

Designated Recipient: Greater Victoria Visitors & Convention Bureau (dba Destination Greater Victoria)

Community Name: Victoria

Date Prepared: July 2025 to September 2025

Current MRDT Term Expiry Date: December 31, 2026

Five Year Period: January 1, 2027 – December 31, 2031

DESTINATION GREATER VICTORIA

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11. Tourism Project 54

1. Introduction

1.1 The Role Of The Tourism Board (Visitors & Convention Bureau)

Traditionally the role of a tourism board, or visitors & convention bureau, was very narrowly focused: to market the destination, attract visitors, and provide destination information. The primary purpose was to bring visitors and their spending into the destination.

As the capital city of B.C., the second most populous urban region in the province, and a strategic regional gateway in the Pacific Northwest, Victoria and Greater Victoria in the B.C. visitor economy is growing and becoming more important. Indeed, Victoria is the designated urban gateway in the Destination BC Iconics strategy for The Infinite Coast brand; the destination serves as both the introduction and connector for visitors exploring British Columbia. The role of our tourism board extends far beyond the traditional focus of destination marketing and information provision. Today, we play a central role in attracting visitors, supporting the local visitor economy and building strong relationships with our community, stakeholders, industry, First Nations, and government partners.

Recognizing Victoria's position as the capital city and the second leading urban region among the province's five gateway destinations, Destination Greater Victoria is committed to advancing a holistic approach to destination management. This means aligning our efforts with community values, championing environmental sustainability, and supporting diversity and inclusion. We prioritize mutually beneficial outcomes for visitors and residents alike, with a focus on enhancing quality of life, supporting locally owned businesses, and advocating for responsible tourism growth.

This is also our home. We deeply value the prosperity and energy that the visitor economy brings to the small businesses that thrive, the amenities the visitor economy supports, and the increasing sense of community safety that comes with vital, vibrant and energetic streets.

We also recognize that the destination we market and manage is located on the traditional territories of First Nations across the region. This includes the homelands of the Lək̓ʷəŋən people where our offices, the Visitor Centre, and Victoria Conference Centre are located. Guided by UNDRIP and TRC Call to Action #92, we are committed to building respectful relationships with local First Nations in the spirit of partnership and economic reconciliation.

1.2 Core Reason For Existence: Cornerstone Statement

Destination organizations like Destination Greater Victoria have evolved to embrace a core purpose that is deeply rooted in serving the broader community, acting as catalysts for vitality, connection, and sustainable growth. We champion a virtuous cycle that begins with a visit and culminates in a community where people aspire to live, work, play, and invest.

The events of recent years, including the COVID-19 pandemic, have reinforced the essential role of local destination organizations in strengthening social and economic resilience. In an increasingly globalized world dominated by large digital platforms and third-party intermediaries, Destination Greater Victoria remains dedicated to authentically representing our community's values, stewarding the region's brand, and ensuring tourism actively supports local residents, businesses, and neighbourhoods.

Destination Greater Victoria creates meaningful local programs, invests in collaboration and innovation, competes vigorously for business events, conferences, and sport tourism events, and seeks opportunities that drive sustainable economic impact. We connect visitors directly with our diverse offerings, advocating for approaches that provide broad benefits and avoid extractive models that divert value from our community. Our work is defined by community engagement and partnerships with civic leaders, stakeholders, and residents, ensuring that every visitor's experience aligns with what makes Greater Victoria special, both today and for future generations.

When destination organizations are recognized, valued, and empowered as strategic partners, their success becomes the community's success. Our efforts help create places that are attractive and inclusive, not just for visitors, but for everyone who calls Greater Victoria home. We are dedicated to advancing a positive, year-round visitor economy that respects our heritage, supports our people, and contributes to a sustainable and vibrant future for all.

Destinations International's Cornerstone Statement

Every community must compete with every other community for their share of the world's attention, customers, and investment. To compete, people need to be aware of a community, have a positive impression, and want to visit to experience the community and meet its people.

This is achieved through clearly developing, articulating and managing the community's brand. Efforts must be made to promote, market, sell and engage potential visitors. And all of this must be reinforced again and again. Destination organizations are uniquely positioned to do this.

Addressing this need for destination promotion is for the benefit and well-being of every person in a community. It is a common good. It is an essential investement to develop opportunities and build quality of life to benefit all the residents of a community.

Destinations International 2019, Our Cornerstone: Being a Community Shared Value & Asset

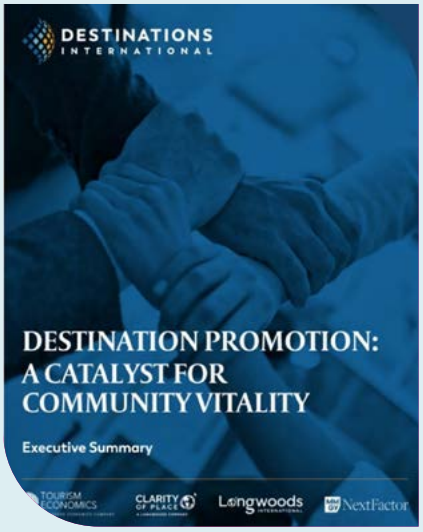
1.3 The Visitor Economy

Destination Greater Victoria embraces the concept of the 'visitor economy' rather than the traditional notion of a 'tourism industry'. Instead of focusing solely on leisure travel, the visitor economy recognizes all visitors as vital contributors to our region: leisure travellers, business and conference delegates, event attendees, andsports partcipants and spectators.

This approach acknowledges that the interactions between visitors and the Greater Victoria community generate significant economic, social, cultural, and environmental benefits. The visitor economy is a dynamic network, driving direct revenue for local businesses, supporting jobs across sectors, and delivering broader gains through supply chains and community investment. It also enhances quality of life for residents by enriching our city's culture, amenities, and reputation.

By using the term "visitor economy," Destination Greater Victoria emphasizes our commitment to comprehensive, sustainable destination management. We focus on maximizing the positive impacts visitors bring to Greater Victoria—financially, culturally, and socially—creating long-term value for both residents and guests.

Destination Promotion: A Catalyst For Community Vitality



While Destination Organizations have long measured success using key performance indicators directly connected with the hospitality sector, we at DGV have long believed that every visitor counts in bringing vitality and vibrancy to the region we call home.

In 2024, Destination Greater Victoria was honoured to be one of ten North American destinations to participate in Destination International's report, Destination Promotion: A Catalyst for Community Vitality. Together with Champaign, IL, Chattanooga, TN, Fort Myers, FL, Great Lakes, MI, Houston, TX, Mesa, AZ, Ottawa, ON, Puerto Rico, and Seattle, WA, we shared extensive background on our activities and connectedness with the visitor economy, and provided details of real-world experiences regarding the synergies between destination promotion and economic development. With all that information compiled, the report showcases the direct economic and broader societal benefits of the work of Destination Organizations.

The visitor economy plays a pivotal role in attracting foreign direct investment by showcasing a country's economic potential, infrastructure, and cultural assets to international visitors and business leaders. When visitors—including potential investors—experience firsthand the quality of local amenities, political stability, and investment climate, it can inspire confidence and drive decisions to invest in sectors such as hospitality, real estate, transportation, and broader infrastructure. As highlighted in Deloitte's "Passport to Growth" report, tourism acts as a gateway, opening important economic and investment channels that directly contribute to national development and prosperity[1].

How the Visitor Economy Impacts Exports

Destinations International, Canadian Destination Leadership Council, November 18, 2025

The Greater Victoria economic landscape has changed, emerging from the COVID-19 pandemic. Remote work is the norm for many government workers, some professional services have relocated to the suburbs and tech companies are mobile, which means they can be acquired and relocated. Under DGV's stewardship with its members and government partners, the visitor economy is stronger than ever, rooted in Victoria and not subject to relocation.

1.4 BC's Destination Organization System

Destination Organizations in British Columbia operate under a Municipal and Regional District Tax (MRDT) program that provides a legislated taxation framework along with specific qualification and reporting requirements. MRDT is levied at a rate of up to three per cent (3%) on sales of short-term accommodation within participating areas of British Columbia, on behalf of municipalities, regional districts and eligible entities.

The MRDT program is administered jointly by the Ministry of Finance, Ministry of Tourism, Arts and Culture, and Destination BC. The following principles are applied to promote coordinated and efficient use of MRDT funds:

- Effective tourism marketing, programs and projects.
- Effective local-level stakeholder support and inter-community collaboration.
- Coordinated marketing that complements broader provincial marketing strategies and tactics.
- Fiscal prudence and accountability.

In 2018 the Province of British Columbia and Online Accommodation Platforms (OAPs), comprising Airbnb to date, agreed to commence collecting MRDT at platform level. In view of this there are now two categories of MRDT:

1. Traditional MRDT collected from hotels, motels, inns, bed & breakfasts[2]; and,
2. Online Accommodation Platform (OAP) MRDT (Airbnb only, to date) which is also available for affordable housing initiatives

This strategic document forms the foundation for a five-year mandate renewal from 2027-2031.

[1] Deloitte. (2013). Passport to Growth: How International Tourism Drives Economic Development in Canada. Retrieved from tiac-aitc.ca/_Library/TIAC_Publications/Deloitte_Passport_to_Growth_-_Nov_2013.pdf

[2] Fixed room accommodation of four rooms or more.

2. Vision and Mission

Destination Greater Victoria's Mission and Vision guide its strategy, reflecting both community values and the priorities of industry and stakeholders. The Mission and Vision are supported by a defined brand and a brand proposition. These elements have been established over time, backed by long-term investment and equity.

Our Mission

We inspire the world to experience our destination.

Our Vision

Destination Greater Victoria will be internationally recognized as a leader in sustainable tourism development, ensuring Greater Victoria remains one of the top destinations in the world.

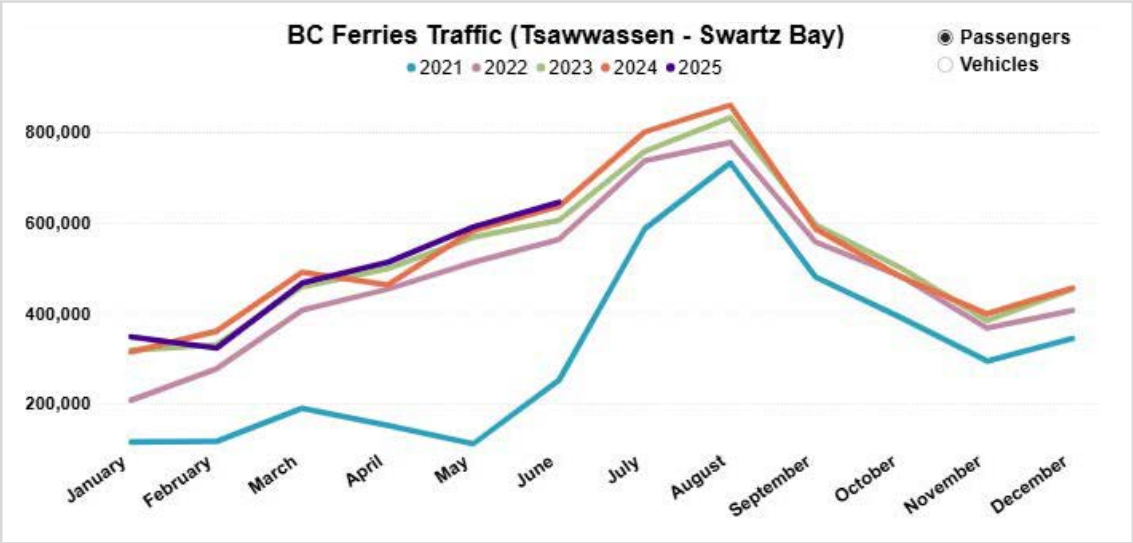
> The central goal of Strategic Planning is to achieve superior long-term ROI as well as long-term sustainable differentiated competitive advantage.
>
> *Institute of Corporate Directors*

3. Strategic Context

3.1 Situational Analysis

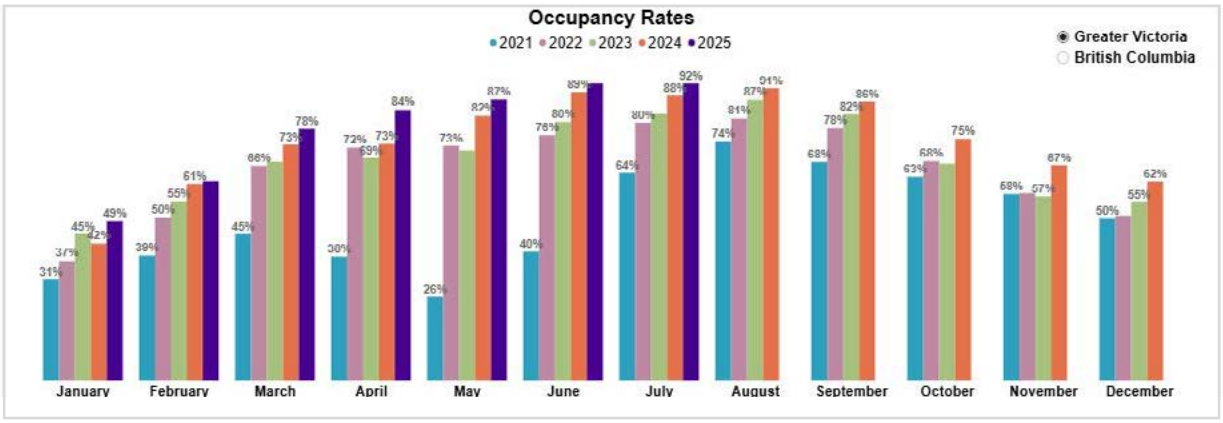
Destination Greater Victoria is developing its 2027–2031 Strategic Plan within an environment that has fully recovered from the COVID-19 pandemic and reached new benchmarks in terms of accommodation performance.

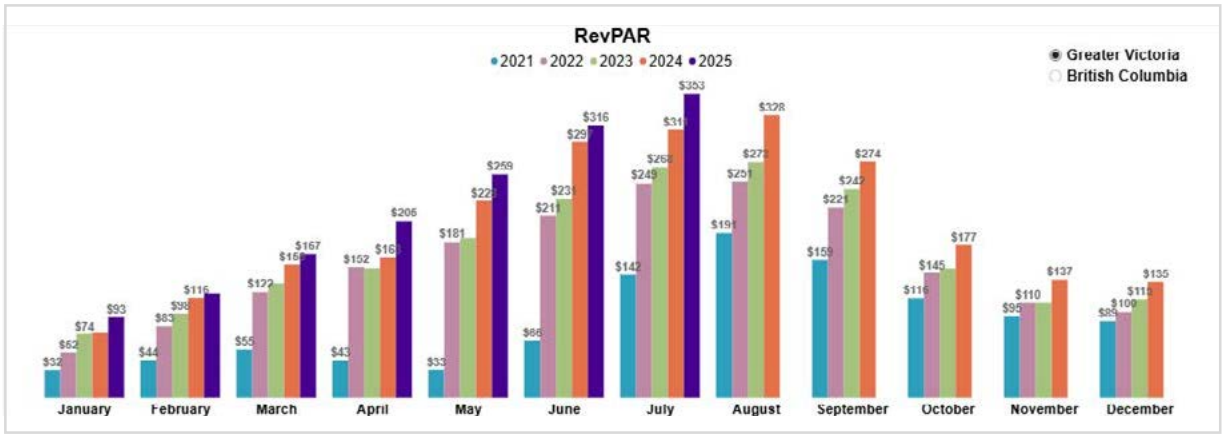
Visitor Volume[3]: 2025 year-to-date



[3] Victoria International Airport Passengers Statistics and BC Ferries Traffic Statistics

Accomodation in Greater Victoria[4]: 2025 year-to-date





The visitor economy in Greater Victoria is in a very strong position. The 2027-2031 strategic plan presents an opportunity to renew and elevate the destination, while also addressing and mitigating potential downside risks such as safety concerns.

The visitor economy has experienced a transformative period between 2022 and 2026. As Greater Victoria emerged from the impacts of the COVID-19 pandemic, the region saw a steady return of domestic and international visitors, rejuvenated by pent-up demand for travel and experiences close to nature. However, this return has not been without its challenges. The sector continues to navigate economic headwinds such as inflation, fluctuating consumer confidence, and higher operational and staffing costs. At the same time, a shift toward remote work and flexible lifestyles has extended the traditional visitor season and altered patterns of demand, presenting new opportunities for off-peak growth and more diverse visitor engagement.

The aftermath of global disruptions and the accelerating pace of economic, technological, and social transformation have ushered in both significant challenges and unprecedented opportunities for the tourism sector. Inflationary pressures and evolving travel patterns continue to impact visitor volumes and spending behaviour, requiring innovative approaches to attract, serve, and retain diverse audiences year-round. Labour shortages and cost-of-living concerns remain top-of-mind for industry, prompting renewed focus on workforce retention, affordable housing, and operational efficiency.

The political and social landscape is increasingly driven by commitments to sustainability, reconciliation, and meaningful inclusion. Stronger relationships with Indigenous partners, local governments, and community stakeholders are shaping strategy, policy, and experience development. Travellers are more discerning and values-driven; they seek authentic engagement with local culture, environmentally responsible experiences, and destinations that prioritize the wellbeing of residents and visitors alike. At the same time, Greater Victoria's reputation for natural beauty, safety, and innovation positions it to benefit from new technological advancements and shifting global travel trends.

[4] STR, Destination BC Tourism Indicators, and Destination Greater Victoria (In-House Research)

There is growing emphasis on sustainable tourism development, climate adaptation, and reconciliation with Indigenous communities. Social trends further amplify demands for inclusive, ethical, and community-driven tourism, with travellers showing heightened interest in local cuisine, arts, and wellness, as well as a preference for destinations that demonstrate respect for the environment and host communities. Enhanced collaboration among local governments, First Nations, businesses, and residents has become an essential foundation for long-term resilience.

In this context, the Strategic Plan for 2027–2031 is being developed to ensure Greater Victoria's continued competitiveness and leadership. Drawing from key learnings between 2022–2026, DGV recognizes that adaptability, innovation, and stakeholder alignment are crucial for sustained success. The rapid digital transformation during this period underlined the value of investing in technology and data to understand visitor needs and market shifts. Crisis preparedness, inclusive marketing, and transparent communication have become standard best practices. Going forward, Destination Greater Victoria is poised to leverage these insights to continue its support for sustainable growth, prioritize community benefit, and position the region as a model for regenerative tourism in Canada. This forward-looking environment requires agility and a commitment to balancing growth with stewardship, support for local communities, and exceptional visitor experiences.

Destination Greater Victoria successfully met the goals and targets set out in its 2022–2026 five-year plan, achieving steady improvements in business outcomes. The organization's mission and vision remain firmly in place, guiding ongoing efforts to cultivate a vibrant, year-round visitor economy. Moving forward, DGV will continue to drive economic value for the region, support stable revenue growth for tourism businesses, and create sustainable jobs and benefits for local residents, all while ensuring that growth aligns closely with community values. To do so, DGV will deliver on four strategic objectives:

1. Elevate Greater Victoria as a world-leading urban destination with focus on the region's role as a gateway.
2. Renew and elevate the Greater Victoria experience through safety and infrastructure improvements.
3. Continue to mitigate seasonality with targeted conference business and sport events, and off-season promotions.
4. Advance destination stewardship, community engagement, and Indigenous partnerships.

In developing this Strategic Plan and establishing its four objectives, Destination Greater Victoria engaged extensively with industry partners including the Hotel Association of Greater Victoria, Attractions Victoria, and its five Advisory Committees. Combined, these bodies represent more than 200 businesses. DGV is planning a webinar this fall that will be available to all 950 members who choose to participate. DGV has been holding a series of leadership meetings with Songhees Nation and Xwsepsum Nation. We have requested a meeting with leadership of both Nations to discuss this plan, further opportunities for partnership, and the Nations' tourism priorities. This comprehensive engagement shapes the Plan, ensuring strong alignment with the priorities of all stakeholders - an essential foundation for achieving our shared goals.

A strong commitment to sustainability, diversity, and inclusion will guide all of Destination Greater Victoria's activities and decision-making. These guiding principles will shape not only what DGV undertakes, but also how it fulfills its mandate. They will be clearly reflected in the annual Tactical Business Plans that support this Strategic Plan.

> The history of Destination Marketing Organizations dates to the 1890's when civic leaders in Detroit, Michigan established the Detroit Convention League. The concept was to host association meetings for delegates able to invest in the city. There are now Destination Organizations in all major cities in a highly competitive environment.

3.2 About Destination Greater Victoria

Victoria is located on the southern tip of Vancouver Island and serves as the capital of British Columbia. Greater Victoria comprises 13 municipalities with a combined population of 405,000, including vibrant Indigenous communities. As the second largest Census Metropolitan Area (CMA) in the province by population, the region continues to see steady growth, driven by its robust economy, dynamic and diverse tourism sector, and appealing climate. Greater Victoria is home to thriving industries such as technology, marine services, ocean science, education, clean tech, health, advanced manufacturing, and agriculture. It is widely recognized as a desirable place to live, work, and visit.

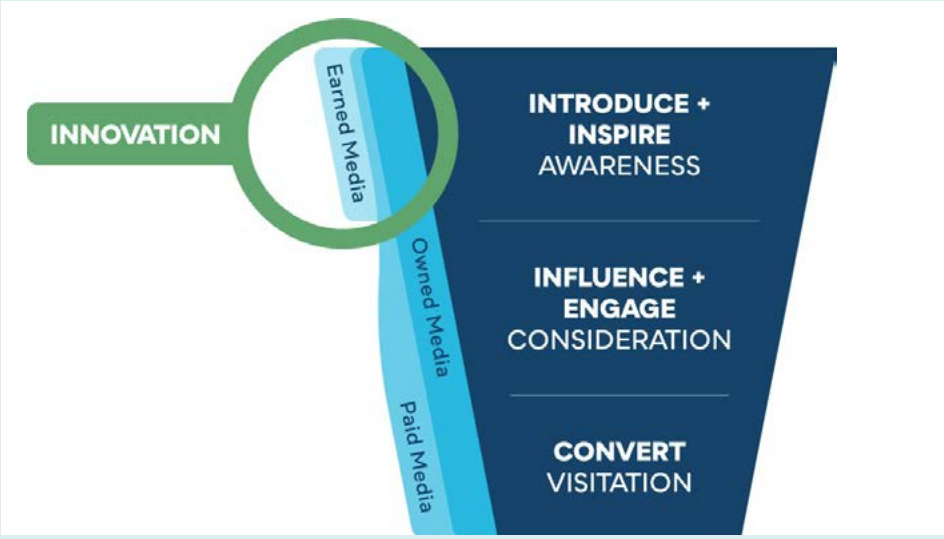
Destination Greater Victoria is the official Destination Marketing and Management Organization (DMO) for the Greater Victoria region, with Municipal and Regional District Tax (MRDT) relationships with the City of Victoria and the District of Saanich. DGV is the largest of Vancouver Island's DMOs and the leading regional DMO for industry. In addition to the City of Victoria and District of Saanich, six municipalities in Greater Victoria (the City of Langford, City of Colwood, District of Oak Bay, Township of Esquimalt, Town of View Royal, and Town of Sidney) are active members of DGV. While the District of Oak Bay, City of Langford, Town of Sidney, and the Gulf Islands have their own MRDT programs, DGV works collaboratively across all municipalities and tourism organizations in the region.

DGV is a not-for-profit, member-based organization governed by a Board of Directors and led day-to-day by a CEO. The organization is responsible for marketing Greater Victoria as a destination within Canada, the United States, and select international markets. DGV promotes the visitor economy across multiple sectors, including leisure tourism, business events and conventions, travel trade, sports events, festivals, cultural events, and media relations. This is reflected in a strong and integrated brand family. DGV also manages sales and marketing of the Victoria Conference Centre, operates a visitor information centre and kiosk, conducts tourism-related research, and plays a central role in destination management and tourism policy. Through close collaboration with industry and government partners, and by focusing on transparency, effective partnerships, and delivering significant business results, DGV enjoys wide stakeholder support within a complex environment.

DGV has successfully taken a business approach of leading its promotional efforts with a focus on earned media, including travel and lifestyle media, and public relations. Destination Greater Victoria is significantly out-resourced by competitors and cannot advertise its way to success. Paid advertising is primarily resourced by Destination Marketing Fee (DMF) partners through the Victoria Hotel Destination Marketing Association which is focused on short and medium haul markets. This has proven very successful; keeping the momentum up in terms of strong destination awareness through significant earned media coverage and destination accolades, where possible, is foundational to success.

Marketing Innovation

DGV leads with media/PR



Destination Greater Victoria has been in continuous operation since 1974 and currently represents approximately 950 member businesses across all sectors of the tourism and hospitality services industry. DGV has also developed an extensive network of partner and stakeholder relationships to underpin its industry relevance and strategic impact. In setting the stage for the next five years, it's important to look back at the past.

The Last Two Chapters: 2017 - 2021

Ahead of the 2017 mandate renewal, Destination Greater Victoria and the City of Victoria entered into a transformational agreement that reshaped how the destination is managed, elevated, and promoted. This partnership strengthened DGV's role as a leading destination steward, aligned municipal and industry priorities, and provided the platform for a more coordinated and strategic approach to growing the visitor economy.

The four pillars of the agreement are as follows:

1. The City, Destination Greater Victoria and the local hotel industry represented by Destination Greater Victoria agreed to increase the MRDT rate from 2% to 3%;
2. The City established Destination Greater Victoria as the Designated Recipient for MRDT in the City of Victoria in the MRDT Regulations;
3. Destination Greater Victoria agreed to leads the sales and marketing efforts at the Victoria Conference Centre under contractual agreement with the City of Victoria and established a revenue guarantee in favour of the City with respect to the Victoria Conference Centre;
4. Destination Greater Victoria agreed to work with the local tourism industry to contribute back to the City of Victoria through a mutually agreeable tourism project under the auspices of the MRDT program, which builds community amenity;

Between 2017 and 2021, DGV achieved a series of important milestones that strengthened both the organization and the broader visitor economy.

Destination Greater Victoria has been the Eligible Entity for MRDT in Victoria since 2017. This status has strengthened DGV's capacity to influence the visitor economy by facilitating secure longer-term planning and a multi-year approach to strategic initiatives. It has also significantly increased DGV's ability to build predictable, year-round foundational business. Additionally, more secure funding has been central to stable staffing and developing positive organizational culture and competencies.

In 2017, DGV deepened its relationship with the City of Victoria by taking on sales and marketing of the Victoria Conference Centre (VCC), a key City asset. This partnership has been a success. Revenues for the VCC have risen from $949,501 in 2015 to $1,304,282 in 2024.

Victoria Conference Centre Revenue

DGV has been pivotal in raising the profile and economic impact of sport tourism in Greater Victoria by working collaboratively with (previously) SportHost Victoria to establish the Greater Victoria Sport Tourism Commission (GVSTC) in 2018. Backed by DGV's resources and marketing expertise, the GVSTC grows sport tourism by developing sport-hosting opportunities in a coordinated, strategic manner, generating measurable business and community returns.

Through this period, DGV established a dedicated function for major events and initiatives. Drawing on international best practices, DGV adapted a business model from South Australia to take an active role in owning and operating key conferences and events. This has allowed DGV to retain programs closely aligned with its brand and to address seasonality by generating activity throughout the year. Notably, DGV implemented major events initiatives include the IMPACT Travel & Tourism Sustainability Conference, a major event that supports the organization's commitment to sustainable tourism leadership.

As part of DGV's commitment to continuous improvement and industry leadership, the organization worked with partners to voluntarily increase the Municipal and Regional District Tax (MRDT) from 2% to 3%, generating additional resources to support destination development and marketing. DGV also made continued industry contributions to the David Foster Harbour Pathway, a significant community project that supports the region's reputation as a welcoming and vibrant destination.

Destination Greater Victoria's digital platform was modernized to be more versatile, user-friendly, and impactful, ensuring our content was well-positioned for AI-driven search. This included a comprehensive review and refresh of DGV's brand and brand positioning, aligning with the evolving digital landscape and enhancing our ability to effectively answer questions and engage audiences in the AI environment.

DGV achieved significant growth in meetings and conference business through Business Events Victoria, most notably after assuming sales and marketing responsibility for the Victoria Conference Centre in 2017. This ongoing success has established a strong foundation for our organization, with meetings and conferences continuing to be a core driver of our business.

2017 - 2021

DGV attained eligible entry status for MRDT in Victoria from 2017.	**MRDT voluntarily increased from 2% to 3%.**	**Managed sales and marketing of the Victoria Conference Centre effectively.**
Established the Greater Victoria Sports Tourism Commission in 2018.	**Ongoing industry contributions to the David Foster Harbour Pathway Project.**	**Implemented Major Events initiatives: IMPACT Conference.**

DGV continued to evolve its governance to reflect the needs of members and stakeholders. In 2018, the Sport Tourism Committee was established to strengthen connections between DGV's Board of Directors, management, and the GVSTC. In 2019, the Sustainability Committee was created to advise on key sustainability issues and coordinate sustainability initiatives for both DGV and the broader visitor economy region.

To further support good governance, Destination Greater Victoria maintains membership of the Institute of Corporate Directors (ICD), which ensures Board members and management are up-to-date on governance issues and developments through ICD resources, seminars and training programs. Additional details of DGV's governance, including private sector, public sector and partner representation, are provided in section 9.

During a period of significant growth and change, DGV built a highly aligned and engaged organization including the implementation of a corporate succession plan to further strengthen the organization for the future. Our Employee Engagement Survey consistently reflected very positive perceptions of DGV's work policies, information sharing, teamwork, collaboration, communication, leadership, services to members, and industry engagement. Employees demonstrated a clear understanding of how their roles contributed to DGV's goals and reported high levels of job satisfaction. DGV's commitment to ongoing training and professional development is central to our organizational culture and success. We believe that investing in our people not only strengthens individual skills and career growth, but also empowers teams to adapt, innovate, and excel in an evolving industry.

The Last Two Chapters: 2022 - 2026

Between 2022 and 2026, Destination Greater Victoria consistently demonstrated agility and visionary leadership. The organization led a swift and effective recovery from the COVID-19 pandemic, enabling the region's visitor economy to rebound more quickly than anticipated. DGV reinforced its commitment to a lean and scalable business model, ensuring resilience and adaptability in a changing environment.

Throughout this period, DGV placed sustainability at the forefront so that business recovery is in line with community values. The region achieved Biosphere certification and, in 2024, earned the designation as the most sustainable destination in North America on the GDS-Index. These accomplishments were underscored by the establishment of a dedicated Sustainability Committee to pursue and monitor sustainability goals.

2022 - 2026

Recover quickly and efficiently from the pandemic.	**Lean and scalable business model.**	**MRDT OAP for workforce housing.**
Focus on sustainability - Biosphere and GDS-Index.	**Established Sustainability Committee to meet the sustainability goals.**	**Ongoing global PR wins #1 Small City in the World - Condé Nast Traveler's readers choice.**
Complete investment in David Foster Harbour Pathway Project.	**New lines of business e.g. incentive market.**	**Modernized Destination Greater Victoria's digital platform; first party data-driven.**

DGV celebrated significant global recognition, including consecutive rankings as the #1 small city in the world by readers of Condé Nast Traveler, garnering ongoing positive media coverage and strengthening Greater Victoria's international reputation. The organization also completed its investment in the David Foster Harbour Pathway Project, further enhancing the region's appeal and accessibility for residents and visitors alike.

A key focus was supporting the community through workforce housing by allocating OAP MRDT funds to address this critical need. At the same time, DGV identified and implemented new lines of business, such as strategic entry into the incentive travel market. These activities took place alongside the organization's activities to modernize its digital platform to be first party data-driven, supporting more effective, targeted marketing and stakeholder engagement.

Destination Greater Victoria also placed major emphasis on air route development. Air route development is an essential function for airports planning to attract new services and destinations seeking further investment in the region through increased visitors and hospitality developments.

Significant investment started with Air Canada in July 2020 to restart the vital Toronto-Victoria air route. Making that important co-marketing investment at a time when DGV had significantly reduced income levels and faced an uncertain future was a bold and important move. Since then, DGV has continued steadfastly to invest in air route marketing partnerships to help rebuild. DGV has been proud to partner as an investment partner in airline route development business partnerships. In September 2023, Porter Airlines announced direct service between Victoria and Toronto, and in May 2025, the airline launched a new direct service between Victoria and Ottawa. DGV's comprehensive investment in these new routes included both financial marketing partnership support and in-kind marketing services, demonstrating our commitment to enhancing Greater Victoria's accessibility for business, conference, and leisure travellers.

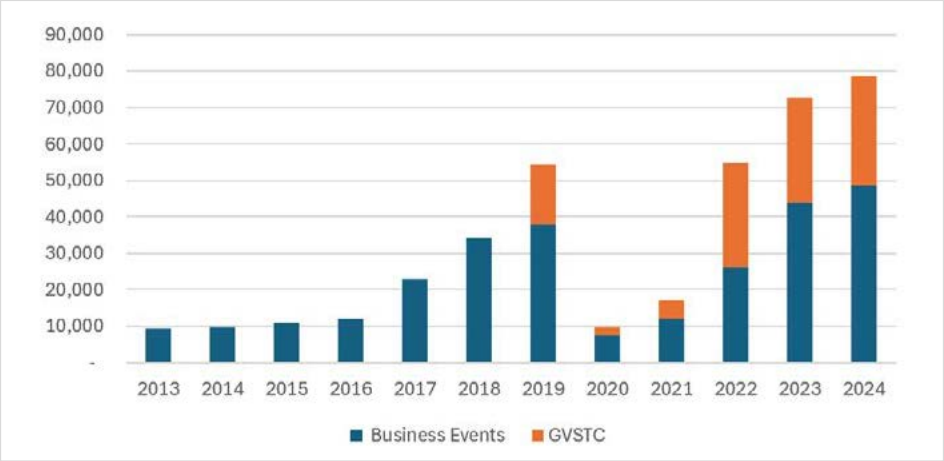
A core role of Destination Greater Victoria is to grow the region's visitor economy sustainably, which in turn is central to the strength of the wider local economy. By leveraging a Balanced Scorecard performance management framework, DGV has consistently improved its attributable business results for the last five years. Despite the challenges posed by the COVID-19 pandemic, DGV now benefits from strong strategic alignment, an engaged membership, an experienced team, and exceptional destination attributes, positioning the organization for continued success in marketing and destination management.

DGV achieved all major enterprise Balanced Scorecard targets through to the end of 2024 with significantly increased performance since the pandemic. Collectively these results, as indicated by the following metrics, demonstrate exceptional performance:

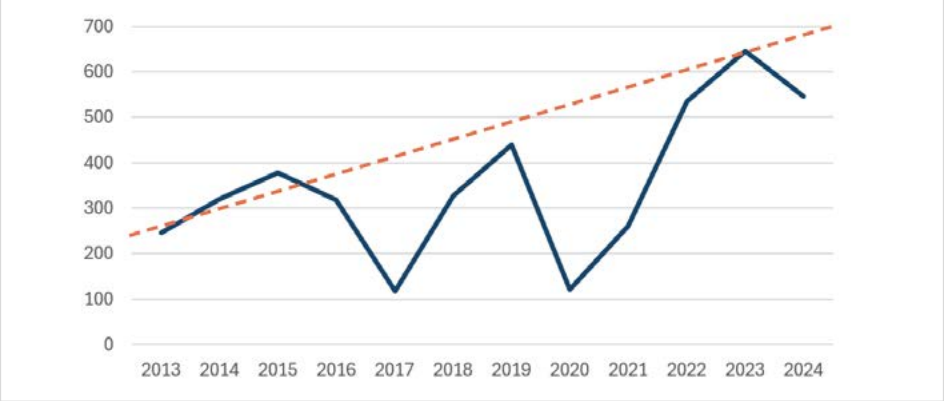
Enterprise Balanced Scorecard Results						
Performance Measure	Unit	2020	2021	2022	2023	2024
Accommodation Occupancy Rate	%	36.39	49.90	68.89	68.30	73.4
Average Daily Room Rate (ADR)	$	149.10	186.70	236.31	247.35	270.67
Revenue Per Available Room (RevPAR)	$	54.25	93.17	162.71	169.05	200.97
YYJ Airport Arrivals	#	547,837	673,748	1,490,039	1,740,107	1,872,033
Conference Centre Delegate Days	#	15,756	20,018	87,256	83,556	94,218
Victoria Conference Centre Revenue	$	243,945	403,326	1,071,540	1,307,264	1,340,282
Business Events Confirmed Room Nights	#	7,305	12,114	26,203	43,905	48,687
DGV Visitor Centre Ticket Sales	$	78,000	153,300	720,000	1,118,424	1,092,299
DGV Membership Service Revenue	$	480,000	387,014	454,500	481,658	493,305

When placed in the context of the pandemic, and compared to pre-pandemic benchmarks, it is clear that Destination Greater Victoria is on a strong upward trajectory. Key performance indicators, such as room nights generated by business events and sport tourism, as well as travel media and influencer placements, have not only recovered, but in many cases have surpassed previous highs.

Effective Business Development Confirmed Room Nights



Effective Storytelling Travel Media & Influencer Placements 2013 - 2024



These achievements solidify DGV's strong foundation for ongoing growth, innovation, and community benefit in Greater Victoria.

Key Achievements from 2022-2026 Strategic Plan

Destination Greater Victoria's strategic plan for 2022 to 2026 has been highly successful in recovering from the COVID-19 pandemic quickly and efficiently, setting the tone for the visitor economy to operate in line with values of our community, focusing on higher yielding, year-round customers in all target segments and supporting member businesses and communities.

Results for 2022-2026 Strategic Objective Targets

Performance has exceeded specified targets for each of the four objectives within the 2022-2026 Strategic Plan.

1. Recover from COVID-19 Quickly and Efficiently

Greater Victoria's visitor economy recovered rapidly and efficiently from the impacts of the COVID-19 pandemic. While the visitor economy has endured shocks and major disruptions previously, including 9/11, SARS, global financial crises and natural disasters, the effects of the COVID-19 pandemic have been by far the most far-reaching, directly affecting the survival of local businesses and prospects for workers.

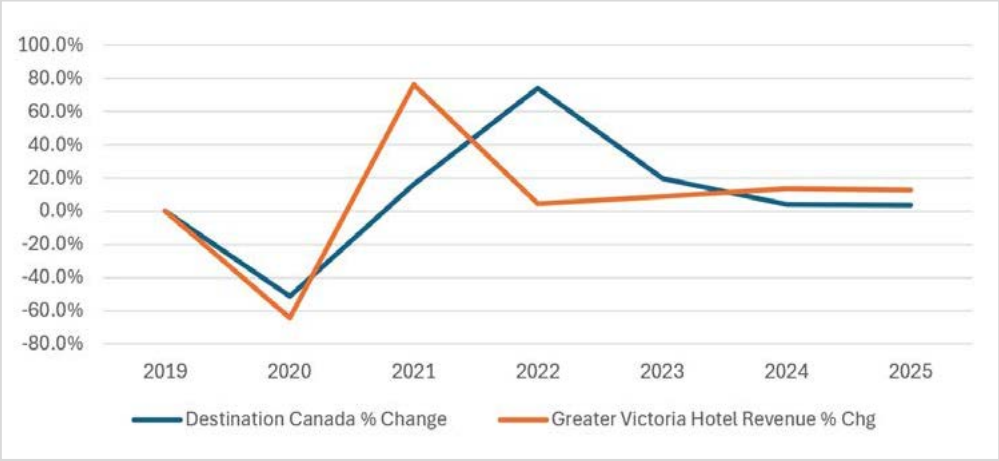
The implications of a quick and efficient recovery were deep and broad, maintaining the solvency of businesses large and small, retaining local ownership of existing enterprises where possible, returning industry's workers to their jobs, and retaining key talent for the long-term competitiveness of the sector.

Destination Greater Victoria's efforts to coordinate locally, and its influence on provincial, national, and international stages through key associations, helped this process significantly because DGV was connected and able to influence outcomes over the crucial immediate to short term.

In the reopening and rebuilding phases, DGV was an essential, high-functioning Destination Organization. DGV developed and implemented effective marketing campaigns and sales initiatives for the destination, partnered with Victoria International Airport to rebuild decimated air-route connections, while also partnering and communicating with our international ferry operators and related operators such as Kenmore Air to ensure their voices were considered in reopening strategies. Highly experienced Destination Organizations such as DGV provide the requisite expertise in tourism distribution and public policy to help move this process along effectively and efficiently.

Strong performance across the accommodations sector shows the recovery was in line with or more rapid than Destination Canada's national benchmark scenario.

Yearly Variance in Revenue: Pre-COVID vs. Post-COVID



This graph[5] compares the percentage change in hotel revenue in Victoria, as measured by the STR report, with the percentage change in total tourism revenue across Canada. The data, sourced from Destination Canada, highlights that Victoria experienced a quicker recovery from the impacts of COVID-19, with a notable rebound in 2021, while Canada as a whole saw a similar jump in 2022. Since then, Victoria's tourism revenues have continued to grow at a steady pace, consistently outpacing the national average. These results demonstrate the effectiveness of our collective efforts in driving tourism recovery and propelling Greater Victoria into a new phase of growth.

2. Set the Tone for the Visitor Economy to Operate in Line with Values of Our Community

Greater Victoria's visitor economy built back and operated in a manner that was more aligned with community values. The Destination Organization set the tone in this regard, which DGV did in terms of environmental sustainability, destination stewardship, diversity, and inclusion. Dual targets for this strategic objective were achieved: Greater Victoria's tourism industry achieved and maintained a world-leading third-party sustainability accreditation, and Destination Greater Victoria maintained and improved its carbon-neutral operation.

Sustainability and Stewardship Outcomes

Between 2022 and 2026, Destination Greater Victoria strengthened its commitment to sustainability by implementing robust policies, strategies, and measurement frameworks to transparently track and report progress. These efforts resulted in significant local impact and global recognition for leadership in sustainable and regenerative tourism.

A major achievement during this period was earning and maintaining Biosphere Certification for Greater Victoria through the Responsible Tourism Institute. This internationally recognized certification, based on the United Nations Sustainable Development Goals, provided third-party validation for the region's collective sustainability efforts. DGV also offered access to the certification platform and introduced the Biosphere Accelerator Program to support members in advancing sustainability initiatives. These actions established Greater Victoria as a North American leader in Biosphere Committed and Certified Businesses.

Ahead of the Biosphere Certification, Destination Greater Victoria achieved a Climate Positive designation from one of North America's leading carbon management solutions providers, Ostrom Climate. DGV was the first major destination marketing and management organization or convention and visitor's bureau in

[5] Data collected from Destination Canada www.tourismdatacollective.ca/tourism-performance-indicators

North America to reach this milestone. This official designation follows previous work by Destination Greater Victoria to reduce its greenhouse gas emissions.

Since its inception in 2019, the Sustainability Committee has become a cornerstone of Destination Greater Victoria's governance and leadership in sustainable tourism. From 2022 to 2026, the Committee expanded its mandate and membership to include diverse community, industry, and sustainability voices, strengthening its role, broadening dialogue on destination stewardship, and becoming an official standing committee in 2024. By bringing together expertise across sectors and driving strategic alignment, the Committee has played a crucial role in turning ambitious sustainability goals into coordinated, real-world action, further reinforcing Destination Greater Victoria's leadership in sustainable tourism.

In 2023, Destination Greater Victoria joined the Global Destination Sustainability Index and, in 2024, achieved the highest ranking in North America while earning a nomination for the Innovation Award alongside global leaders. This external benchmarking has guided ongoing improvement and strengthened Greater Victoria's reputation as a leader in sustainable tourism.

DGV developed an industry-leading Circular Economy Strategy and Climate Action Plan to guide and assess its corporate and community-wide sustainability efforts. Early actions included sponsoring member participation in the Project Zero Circular Accelerator, hosting capacity-building workshops, and collaborating with Synergy Foundation to launch the Going Circular resource, helping businesses reduce waste and adopt circular business models.

Supported by the Clean BC Plastic Action Fund and in partnership with the Hotel Association of Greater Victoria, DGV launched the Circular and Sustainable Drinking Water Program. This initiative aimed to reduce single-use plastic waste by expanding access to water bottle refill stations and running an awareness campaign inviting visitors to embrace a local culture of reuse.

Indigenous Partnerships Highlights

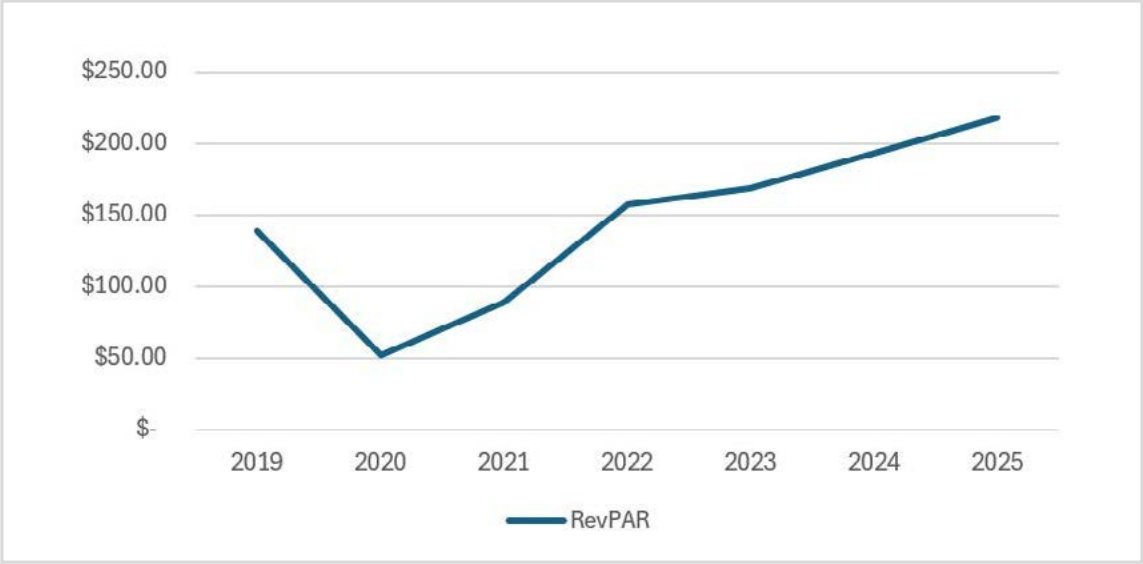
Supporting authentic Indigenous tourism development was a key priority including through an expanded partnership with Indigenous Tourism British Columbia (ITBC). DGV's partnership with ITBC provided no-cost memberships and support to Indigenous-owned visitor economy businesses on the South Island, reducing barriers for Indigenous owned business, increasing Indigenous representation within DGV membership, and providing additional benefits to these businesses. DGV, ITBC, and the Indigenous Prosperity Center also partnered to put on an Indigenous Tourism Workshop at Songhees Wellness Center, with strong participation from local First Nations and Indigenous owned tourism businesses.

In 2025, DGV participated in a series of leadership meetings with the Songhees Nation and Xwsepsum Nation to deepen relationships and build trust for future partnerships. Arising from these discussions, a partnership between Songhees Development Corporation and DGV was developed, to provide space for Songhees Tours at the Visitor Centre, enhancing Lekwungen presence in a key hub of the visitor economy and providing a prominent location to a Songhees Nation owned company.

3. Focus On Higher Yielding, Year-round Customers in All Target Segments

Through business strategies that focused on year-round visitation, brand positioning that reflected the essence of the destination, and nuanced customer segmentation, Destination Greater Victoria's marketing efforts attracted visitors who best matched Greater Victoria, thereby building a healthier visitor interface for residents. This included focusing on visitors who aligned highly on core values and spend more, providing a larger economic contribution per visitor thereby reducing the need to focus on mass visitor volumes. Dual targets for this strategic objective were achieved. DGV recovered annual revenue per available room (RevPAR) to the level of 2019 ($139.03) by 2023, with further increases annually to 2026, and DGV continued to address and reduce seasonality as part of building a visitor economy that supports businesses and jobs year-round.

Revenue Per Available Room (RevPAR)



Revenue per Available Room (RevPAR) measures top-line performance in a hotel, portfolio, market segment or geographic area. It incorporates both average daily rate and occupancy rate.

4. Support Our Member Businesses and Communities

Destination Greater Victoria enhanced destination development and advocacy in the best interests of our industry and communities. Although there is a broad diversity and large number of tourism-focused businesses in Greater Victoria, they all benefit from the support, coordination, research intelligence and advocacy voice provided by their tourism-specific not-for-profit Destination Organization. Destination Greater Victoria applies a business lens for how opportunities can be best delivered to ensure they are welcomed and supported by business partners as well as communities. The target for this strategic objective was to develop, implement, and refine an integrated experiences strategy for the destination that is recognized as industry-leading by 2026.

Active engagement with multiple groups informed the Greater Victoria Destination Plan, which achieved broad member support. From the Plan and recommendations within, DGV is establishing a Hotel Development Working Group. This Working Group will build upon the hotel attraction strategy adopted by DGV in 2018. Recognizing the decline in hotel inventory and with support from the City of Victoria, the strategy was developed to identify potential locations within the city where hotel development could be considered and encourage developers to initiate investments in the sector. Since then, and despite the complete pause due to the pandemic, several hotel projects have been put forward to the city for development. To help increase interest in hotel development in Greater Victoria, Destination Greater Victoria is working in conjunction with municipal partners and the business community to continue promoting a regional hotel development approach.

Enterprise Balanced Scorecard	Unit	2022 Result	2023 Result	2024 Result	2025 Result	2026
Member Satisfaction Rate (Satisfied or Neutral)	%	91	92	90	98	TBC

We present the story and outcomes of the previous two MRDT cycles (or chapters) to illustrate our organization's proven commitment to fulfilling objectives and achieving tangible, measurable results according to plan, as we introduce the strategy for the upcoming 2027–2031 chapter.

Driving Economic Impact

Economic Impact of the Visitor Economy in Greater Victoria - Highlights

Contributions to GDP (gross domestic product): $2.0 billion

Total visitor expenditures in 2023: $1.9 billion

Contributions to personal income (wages and salaries): $1.1 billion

Total contributions to taxes: $510 million

- Contributions to municipal taxes: $30 million
- Contributions to provincial taxes: $248 million
- Contributions to federal taxes: $232 million

Growth in economic impact since 2018

Growth in economic output (business sales) since 2018: + 39%

Growth in contributions to GDP (gross domestic product) since 2018: + 52%

Growth in jobs supported since 2018: + 8%

Growth in contributions to personal income (wages and salaries) since 2018: + 42%

Growth in contributions to taxes since 2018: + 36%

4. Brand and Positioning

4.1 Brand and Positioning

Greater Victoria is a small to mid-size city with a global brand reputation. It is consistently ranked in the top small cities of the world by influential publications and is increasingly recognized as a leading global city for business, education, sport, technology and innovation. In fact, Greater Victoria was named the #1 small city in the world by Condé Nast Traveler's discerning readers for three years in a row (2023, 2024 and 2025). With diverse attributes, Greater Victoria is an exciting, multi-dimensional city in a vibrant, evolving region.

In 2022, Destination Greater Victoria introduced an updated tourism brand based on extensive consultations and aligned with customer expectations developed during the COVID-19 pandemic. This update coincided with a period when data on consumer adaptations due to the pandemic were available, and the impacts of earlier disruptions had lessened for both visitors and the industry.

The brand refresh and asset development was key to increasing awareness and interest for travellers, particularly those who are the best fit for the destination and aligned with community values. The process defined the destination's fundamental attributes to develop an integrated brand story, strategy, and positioning along with unique selling propositions (USPs).

Brand Story

In Victoria, we are a community of forward thinkers and creative innovators set apart by what brings us together – a belief that we can change the world by starting with our own little piece of it.

Setting ourselves apart is something we're much more comfortable doing than talking about. From the original Lekwungen-speaking peoples to Victorians of today, we have always led by example. But now is the time for us to show the world who we are and tell our story. And what an amazing story it is.

Brand Values

Our brand values tell people who we are and what we stand for as a community. They help keep us grounded and consistent. Victoria is forward-thinking, active, community-minded, eclectic and original.

Brand Promise

This is a place that inspires, opens minds and encourages creativity in unconventional ways. To always move forward, you have to be a little further out.

Brand Positioning

Destination Greater Victoria's updated brand is a reflection that remains true to who we are as a region.

We are a community known for our history. But our history does not define us. From the advanced agricultural practices of the Lekwungen-speaking peoples in the 1700s to becoming the region's centre of commerce during the gold rush to electing Mifflin Gibbs as the first Black person in public office in British Columbia, we Victorians have always broken new ground and blazed our own trail. So, when the railroad came to Vancouver and made it a major port city, Victoria visionaries like Jennie Butchart and the Empress Hotel helped to reinvent the area and embraced tourism and education. Today, we continue to be a leader in ocean and marine research, sustainability and technology. Throughout our history we have always been driven by creativity and innovation. It's how we have set ourselves apart from everywhere else.

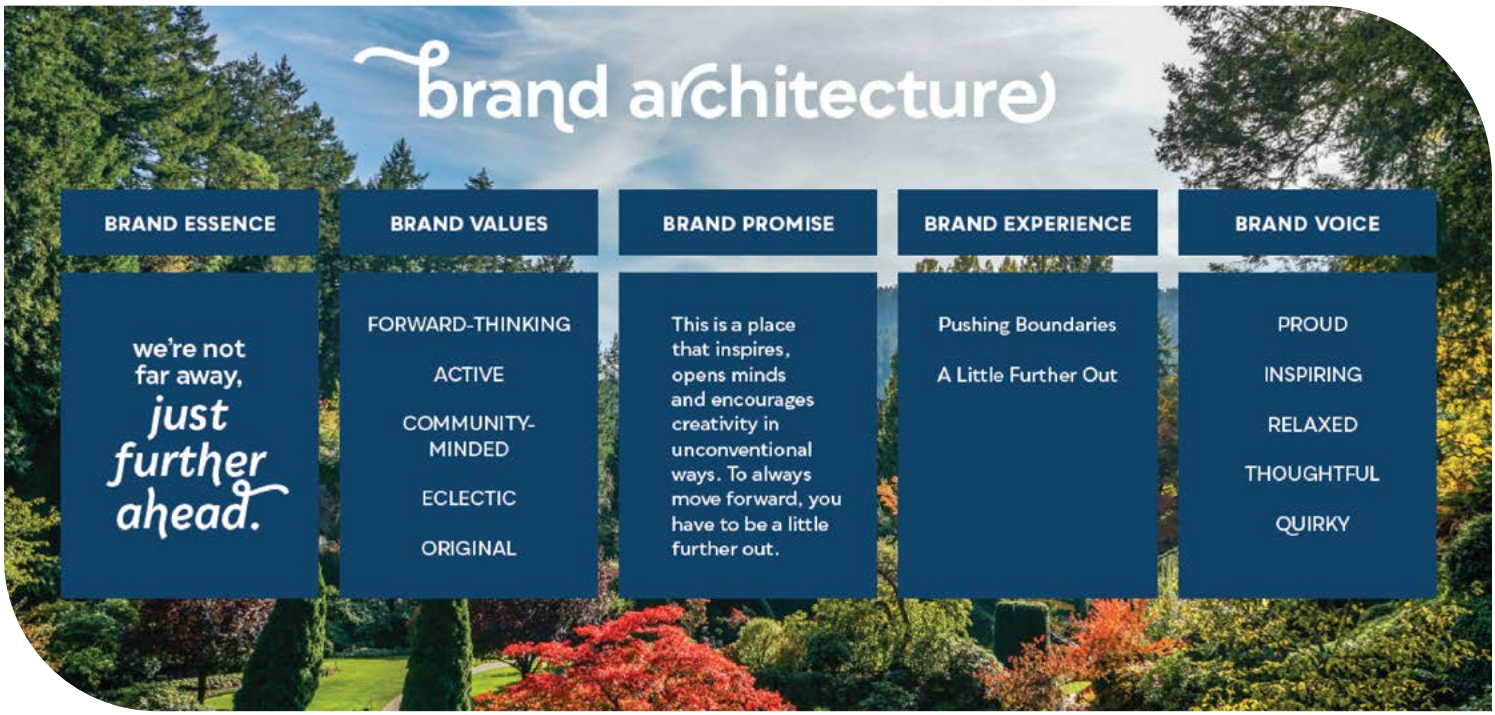
Core elements of Greater Victoria's brand positioning are:

Pushing Boundaries

We may be on an island, but we are a globally fluent innovator. Our influence and impact on the world reach far beyond our shores. We have a history of leading the way. We are global influencers in the areas of sustainability, ocean research, mobility and technology. We are a beacon for world-class creative innovators and talent. We have a culture of collaboration and "coopetition." We always punch above our weight.

A Little Further Out

When we lead the way, we do so in our own unique style. We are a sophisticated yet laid-back community, open and supportive of people being themselves. We are a mixture of culture and ideas. Heritage infused with new thinking. We support, promote and celebrate everything Victoria. We're relaxed, never rushed and definitely have our own way of seeing things. Yet we have an expectation of innovation and being world-class in everything we do. We are a creative, quirky, funky bohemia with a style all our own.



4.2 Role of Meetings and Conferences as Foundational Business

Statistics from Meetings Mean Business Canada (MMBC) show that business events generate about 40 per cent of overall tourism spending in Canada, which amounts to approximately $47 billion in direct revenues annually.

Business events are the most lucrative segment for many destinations in Canada because meetings and conference delegates generate a considerably higher average spend than leisure travellers, have a longer length of stay, and use a wider array of services while in the destination. MMBC reports that the average spend per delegate attending a conference in Canada in 2023 was approximately $901, while Statistics Canada reported the average spend of a US leisure visitor in 2019 was $445.

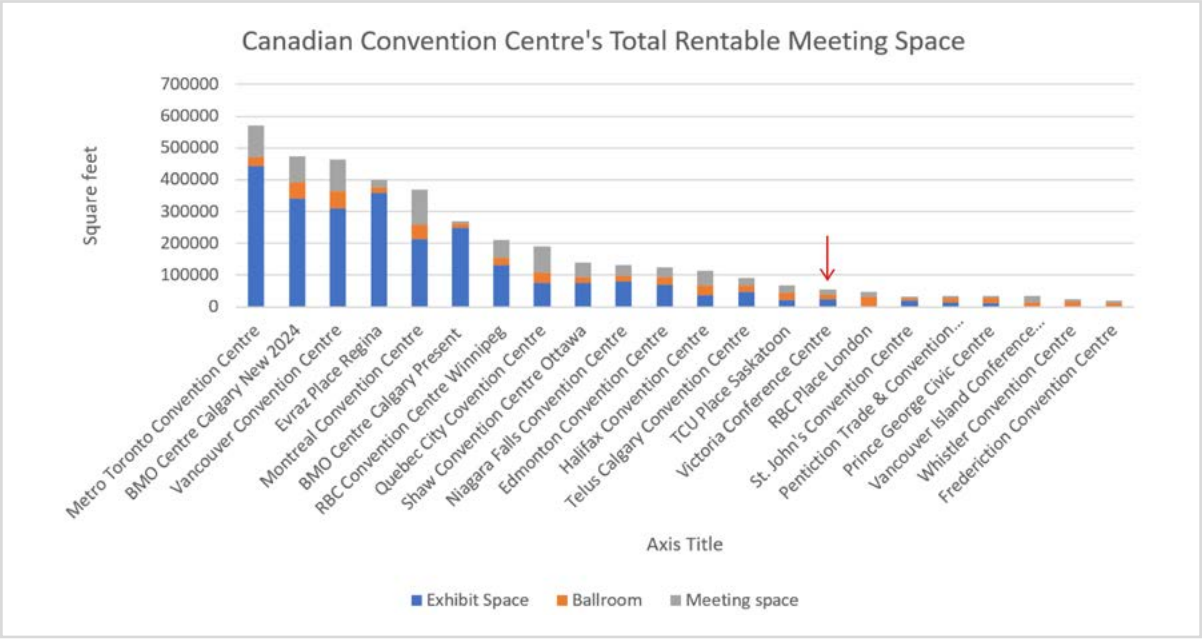
Destination Canada reports that convention delegates are more likely to extend their stay for leisure purposes and/or are more likely to return for a leisure trip. Moreover, most business events occur in the shoulder months during spring and fall, leaving the summer high season available for predominantly leisure and cruise business.

Since 2017, Destination Greater Victoria has been responsible for sales and marketing of the Victoria Conference Centre (VCC). As part of this, DGV initiated a business events strategy through Business Events Victoria (BEV), which has been highly effective in securing bookings for meetings and conference business and popularizing Greater Victoria as one of the most desirable mid-size meetings destinations in Canada. BEV has had significant success in attracting U.S. and international business to the city while maintaining a strong base of Canadian business despite its limited target group capacity.

Greater Victoria's meetings and conferences sector provides high-yield, off-peak season business opportunities that are vital to the local economy. In 2024, the VCC hosted 147 events, with 20 of these being city-wide conferences. Delegate days topped 94,000 and the number of room nights increased to more than 25,000. The economic impact of all conferences held at the VCC in 2024 was $49 million. Year-to-date data shows that 2025 is on pace to set several benchmarks in several areas.

2024	Result	2025 YTD to August 31
Number of Event and Conferences	147	80
Delegate Days	94,218	58,873
Room Nights	25,383	17,792
Business Sales (top level Economic Impact)	$49 million	$31 million[6]

In 2020, as part of the City of Victoria's 'Victoria 3.0 Recovery – Reinvention – Resilience' economic action plan, DGV contracted CBRE to assess potential demand and growth of the business events market for Victoria in support of a proposed expanded conference centre. The analysis found that the VCC's present size would significantly limit the ability to grow larger group business beyond its peak of 2019, particularly the amount and size of association business events.



Currently, DGV is excluded from bidding on more than 75 per cent of Canadian association group business events due to the VCC's size and configuration constraints. Expanding the VCC or building a new facility would not only ensure Victoria remains competitive in the Canadian business events market, which is its main feeder market, but also enhance the ability to host the more lucrative U.S. and international business events. Exploring future conference facility options beyond the current lease in 2036 is important time timely work.

[6] Economic impact calculated to July 31, 2025

4.3 Source and Target Markets for Leisure Travellers

One of our key areas of strategic strength over the past years has been to remain focused on our key source markets. As guided by research and consultation with member businesses, Destination Greater Victoria's source markets of investment for integrated marketing communications have been:

- Greater Vancouver
- Seattle/Tacoma
- Calgary
- Metro Toronto
- San Francisco and Bay Area

These leisure source markets, especially the short-haul markets (Greater Vancouver, Seattle/Tacoma and Calgary), are primary markets because they connect quickly and directly to Victoria via multiple modes of transportation and meet key criteria for market size, customer profile, return on marketing investments, and effectiveness of digital marketing. In 2024, Destination Greater Victoria introduced a limited investment in earned media and public relations in London, United Kingdom.

Destination Greater Victoria's most recent economic impact study was released in October 2024. The report, which was completed by InterVISTAS Consulting and based on Statistics Canada data, shows the visitor economy has recovered from the effects of the pandemic overall and continues to be a significant driver of employment and economic growth in the region. Greater Victoria welcomed 4.9 million visitors in 2023, spending $1.9 billion and generating $3.5 billion in economic outputs.

Travellers from within Canada account for approximately three-quarters of visitors to Greater Victoria, but account for only 61 per cent of visitor expenditure, confirming the critical strategic importance of U.S. and international markets. On average (and with minor seasonal variation), visitors from the U.S. spend 67 per cent more than Canadian visitors within Greater Victoria, while international visitors spend up to 144 per cent more.

Sector	Person-Visits	Visitor Expenditures ($ Millions)
Domestic	3,700,000	$1,164
U.S.	926,500	$488
Overseas	352,000	$270
Total	4,978,500	$1,922

> Edmonton is being evaluated as a potential sixth urban source market, with the possibility of including within the five-year period from 2027-2031. DGV will continue to adapt and operate based on business needs and research findings.

4.4 Sports Tourism

The Greater Victoria Sport Tourism Commission (GVSTC) drives off-season tourism and enhances community vibrancy through sport. In partnership with Destination Greater Victoria and over 50 municipal, corporate, and hospitality stakeholders, the GVSTC strategically identifies, bids on, and supports major sporting events that contribute to the local economy while reinforcing Greater Victoria's reputation as a premier sport tourism destination. The GVSTC sponsors between 30 and 40 sporting events annually. Using a rigorous evaluation framework, the Commission ensures investments yield significant economic and social benefits. This strategy focuses on events scheduled outside peak summer months, maintaining a steady influx of visitors year-round.

2024 was a standout year for sporting events. In January, all eyes were on Greater Victoria during Scotiabank Hockey Day in Canada, which captivated the community and attracted over 20,000 visitors to Ship Point. The Alumni Game at Save-on-Foods Memorial Centre sold out, while the gala banquet filled the Victoria Conference Centre. The 13-hour national broadcast on Sportsnet drew an audience of 8.5 million Canadians, with peak viewership reaching 800,000. According to the Destinations International Economic Impact Report, the event contributed $3.98 million in economic impact, supported 2,369 jobs, and generated $627,025 in tax revenue.

Another milestone was Touchdown Pacific, marking the first-ever CFL game in Victoria. The BC Lions hosted the Ottawa Redblacks in front of a sold-out crowd at Royal Athletic Park. Fan engagement zones at Central Park and in the Inner Harbour extended the event's accessibility, providing residents and visitors with additional ways to participate. The event delivered a total economic impact of $16.35 million and resulted in 8,804 hotel room nights.

Beyond hosting marquee events, the Greater Victoria Sport Tourism Commission continues to enhance the region's sport tourism landscape through innovative initiatives. From hosting a Sport Tourism Summit to celebrating athletes, teams and organizations through the Greater Victoria Sports Awards, the Greater Victoria Sport Tourism Commission strengthens connections between the sport and business sectors.

In the near-term, the GVSTC is overseeing a facility gap analysis to enhance the region's ability to attract major sport tourism events. This process will provide both a foundational understanding and a focused, actionable set of recommendations for facility investments. Once complete, this analysis will inform future activities and work.

Looking forward, we believe that sports tourism will continue to play an important part in the strategy from 2027-2031.

4.5 Major Events, Festivals and Sponsorships

Destination Greater Victoria executes and sponsors major events that align with the destination's business objectives. These events engage the community and bring positive economic impact to the destination through measurable hotel stays.

As an organization, DGV retains an ownership stake in the planning and execution of a variety of major events and conferences including Dine Around and Stay in Town, and IMPACT Sustainability Travel & Tourism Summit (IMPACT), Northwest Deuce Days, and Intention Health and Wellness Getaway. Participation in these activities aligns the visitor economy with the values of our community.

Dine Around and Stay in Town is the city's best-known culinary festival and involves the collaboration of many restaurants and hotels in Greater Victoria. The event has been a fixture in the community for more than 20 years. Restaurateurs offer fixed, multiple-course experiences ranging from $25 to $75. Local hotels also participate by offering discounted deals on room bookings. In partnership with the BC Restaurant and Food Services Association, this event drives restaurant and hotel business during the off-peak season. It is an annual event with strong interest from visitors and residents alike.

IMPACT Sustainability Travel & Tourism Summit is presented by a partnership between Destination Greater Victoria, Synergy Enterprises, Tartanbond and Starrboard Enterprises. As the pre-eminent sustainable tourism conference, IMPACT's mission is to drive, inspire, and demonstrate innovative and collaborative sustainable solutions for positive tourism development across Canada. 2025 was the eighth year for IMPACT and it continues to enhance our destination's profile and commitment to sustainability.

Northwest Deuce Days is a successful and popular classic car show that brings approximately 1,300 pre-1952 classic cars to Greater Victoria for four days of festivities. The event is the largest gathering of Deuces worldwide and takes place in the destination every three years. A preliminary estimate indicates the 2025 edition delivered a significant boost to Greater Victoria's visitor economy, generating approximately $2.9 million in economic impact.

To help drive leisure visitation during the traditionally slower period of early January, Destination Greater Victoria launched a health and wellness program in 2025 entitled “Intention”. The program allows members and partners to showcase their offerings, and guests to curate a health and wellness getaway perfect for them. This new program is expected to grow over time.

In addition to owning and executing major events, Destination Greater Victoria actively works with community organizations to partner on meaningful initiatives while maximizing value and exposure for DGV. On average, DGV invests in 10 to 15 distinct events annually. In recent years, DGV has partnered with various organizations and event producers, including the Victoria Pride Society for the Pride Parade, Canada Day celebrations, the Victoria Symphony for summer programming such as SPLASH!, Rifflandia, the Festival of Trees at the Bay Centre, and the Downtown Victoria Business Association’s Lights of Wonder event in December.

5. Strategies – Key Actions

5.1 Destination Strengths, Weaknesses, Opportunities, and Threats (SWOT)

As a key part of developing this five-year strategy, DGV drew on the thorough analysis of the destination's strengths and weaknesses, as well as opportunities and threats, that was conducted to inform the Destination Plan. Reflecting the position of a growth-oriented organization, DGV's strengths considerably surpass its weaknesses, and the opportunities available far outweigh any potential threats in its operating environment.

The research, analysis, and stakeholder and resident engagement conducted through the process of developing DGV's Destination Plan resulted in the following situational analysis. The following strengths, weaknesses, opportunities, and threats were consistent themes of all forms of engagement, including through resident town halls, the resident survey, in-depth interviews, focus groups, and sessions with Destination Greater Victoria's board and this Destination Plan's Steering Committee.

Strengths

- Excellent national and international reputation
- Excellent national and international brand reputation
- Proximity to short-haul national and international markets
- Attractive to high value travellers
- Livable city
- Diversity of population
- History of the region
- Close connections to nature and wildlife
- Outdoor recreation and experiences
- Walkability in the downtown
- Strong hospitality culture
- History of innovation as a community
- Sustainability is a shared community value that resonates with visitors
- Strong industry alignment
- Beautiful coastal destination
- Mild climate year-round

Weaknesses

- Insufficient convention and meeting space
- Insufficient hotel rooms and diversity
- Limited air access
- Sub-optimal regional transportation and mobility Lack of downtown experiences
- Lack of nightlife
- Lack of family experiences
- BC Ferries operating at 90 per cent capacity

Opportunities

- Established destination for many markets (including leisure, meetings, and sport)
- Furthering Indigenous Reconciliation and engaging visitors and residents in Indigenous culture and experiences
- Inner Harbour redevelopment
- Belleville Terminal redevelopment and positive implications for pre-clearance and small cruise ship home porting
- Downtown district development
- Partnerships with diverse communities
- Partnerships with educational institutions
- Further development of sport tourism with additional and refurbished infrastructure
- Expanding and enhancing agritourism experiences
- Strong event-hosting potential
- Year-round appeal
- Arts, culture, and heritage experiences
- Furthering equity, diversity, inclusion, and accessibility

Threats

- High cost of overnight accommodations in peak season
- Increased competition in leisure and convention markets
- Workforce challenges
- High cost of living and low housing affordability
- Softening vibrancy in the downtown due to remote work
- Climate change, global warming, and rising sea levels and the impact of these on Greater Victoria's natural environments
- Lack of provincial air route development strategy

5.2 Looking Forward

DGV's forward-looking plan for 2027 to 2031 builds upon the foundation and themes set out in Destination Greater Victoria's recently released a 10-year Destination Plan, with a focus in continuing to manage and stimulate responsible year-round growth while also ensuring the benefits of tourism are maximized locally, sustainability is at the forefront, and broader economic and societal outcomes are realized.

Destination Greater Victoria unveiled a comprehensive 10-year Destination Plan in November 2024 for the 2025-2035 period. Key foundational elements of the Destination Plan are the base for this five-year Strategic Plan and DGV is focused on actioning priority elements of the Plan.

Founded on the shared, long-term vision for Greater Victoria to be recognized as a global leader in sustainable tourism and events, delivering world-class experiences while thriving in alignment with local community values and the natural environment, the strategic goals and initiatives identified in this Destination Plan are:

1. Enhance Tourism Infrastructure

Greater Victoria's visitor economy will benefit from the development and revitalization of community assets that enable tourism activities, contribute to the overall visitor experience and enhance the quality of life of residents year-round. Proposed initiatives include: renewing and elevating the iconic Inner Harbour and Ship Point; developing additional meeting, conference and hosting facilities; increasing Greater Victoria's hotel room inventory; and ensuring the Royal BC Museum remains in the Inner Harbour.

2. Create New Attractions, Events, & Experiences

Greater Victoria's visitor economy will benefit from supporting and developing additional attractions, events, and experiences that drive visitation, overnight stays and extended stays by meetings and conference delegates. Proposed initiatives include: supporting the development of attractions such as the Future of History Project and Art Gallery of Greater Victoria; attracting or developing a signature annual winter event; developing and promoting activations in downtown Victoria; and developing a regional event strategy.

3. Emphasize Stewardship and Placemaking

Supporting and showcasing Greater Victoria's people, cultures, diversity, inclusivity and commitments to sustainability will strengthen our visitor economy while providing meaningful opportunities for community engagement and regional collaboration. Proposed initiatives include: developing and supporting agritourism; developing and promoting unique

4. Augment Connectivity and Mobility

Increasing access to sustainable transportation and mobility options will positively influence tourism, while fostering economic development, addressing climate change and enhancing the quality of life for residents. Proposed initiatives include: developing an integrated regional transportation strategy; improving delegate and traveller air access to Greater Victoria; supporting potential cruise disembarkation at Ogden Point; and developing scenic pathways and trails and shared multi-modal options that provide active transportation options.

5. Ensure Continued Sustainability and Innovation

Regional, venue and tourism-specific commitments to sustainability play an important role in attracting visitors and meetings to Greater Victoria, while providing communities, residents and businesses with numerous long-term social, economic and environmental benefits. Proposed initiatives include: leveraging Biosphere Certification for Greater Victoria; developing and implementing an industry-leading circular economy strategy; supporting healthy and sustainable local food systems; and working with industry and government partners to reduce waste and carbon emissions.

5.3 Extensive Community Engagement and Input

This long-term and wide-ranging Destination Plan has been developed with extensive input and support from numerous Greater Victoria visitor economy stakeholders, businesses, industry organizations, government partners, community groups, and residents of Greater Victoria.

Data collection, stakeholder engagement, consultation, and feedback was undertaken over a year. Supported throughout by Destination Greater Victoria's team, MMGY NextFactor and FLOOR13 engaged with more than 125 stakeholders through a series of focus groups, in-depth interviews, community town halls, and a visioning workshop between January and October 2023. In addition, 505 residents of Greater Victoria provided responses to a comprehensive online survey.

Local First Nations, as rights holders, stewards, and important economic development partners, will play a key role in the visitor economy moving forward. DGV has been participating in leadership-level meetings with Songhees Nation and Xwsepsum Nation, developing deeper relationships and partnerships, and future meetings will include input into the Destination Plan. DGV has committed to making changes to the Destination Plan based on these important discussions.

As part of our ongoing commitment to meaningful engagement with governance and advisory bodies, we recently conducted a survey with hotels and a comprehensive prioritization exercise ("dot-ocracy" process) with the Board of Directors and the Transportation & Destination Management Committee (TDMC). This session leveraged our 10-year Destination Plan as a framework, allowing participants to rank initiatives based on their impact, alignment with organizational values, and relevance to stakeholder and community needs.

Key priorities that emerged from these sessions offer robust support for the actions and activities outlined in our strategic plan:

Major Community & Infrastructure Initiatives

Renewal or redevelopment of the Royal BC Museum was identified as a leading priority by both groups. Re-envisioning Ship Point was also highlighted by TDMC as a high-impact infrastructure opportunity.

Enhancing Tourism Infrastructure

There is strong support for the renewal of meetings and conference facilities, and for revitalizing the Inner Harbour to ensure these key assets remain competitive and welcoming for visitors. Expanding diverse hotel options and advocating for investment in aging tourism infrastructure were further emphasized.

Inspiring New Attractions, Events & Experiences

Both groups stressed the value of creating a regional event strategy that builds alignment and collaboration between events in Greater Victoria to create stronger draws for visitors, supporting placemaking in downtown Victoria, including lighting installations.

Emphasizing Stewardship & Placemaking

Continued investment in public art, activated walkways, lighting, and addressing social issues such as homelessness and safety, particularly in downtown Victoria, was identified as essential. The TDMC further prioritized establishing a Gorge Area Study and Action partnership comprised of a diverse range of industry and community partners, including Songhees Nation, Xʷsepsəm Nation and local governments to unlock the area's unique potential through the incorporation of regenerative tourism and ecosystem stewardship principles.

Augmenting Connectivity & Mobility

Increasing direct air access and supporting air route development remain key to broadening regional accessibility. Developing an integrated regional transportation strategy was ranked highly by both groups, as a way to improve visitor mobility.

Ensuring Sustainability & Innovation

A strong consensus emerged around ecological restoration, regenerative partnerships, and the implementation of a circular economy strategy for the visitor economy, signaling a forward-looking approach to sustainable destination management.

The input from this engagement session directly informs the direction and emphasis of our strategic plan, providing assurance that our priorities are fully aligned with the expertise, values, and aspirations of our leadership. Our transparent, structured engagement process reinforces organizational accountability and demonstrates our ongoing dedication to collaborative, values-driven decision-making.

5.4 Defining Destination Development – DNEXT

The DestinationNEXT (frequently abbreviated as DNEXT) initiative is a major multi-faceted framework developed by Destinations International to help destination organizations navigate evolving industry trends and landscape shifts.

At the 2025 Annual Convention in Chicago, Illinois, the definition of destination development was refined:

> "Destination development is the strategic art of shaping and enhancing places to deliver exceptional visitor experiences, foster local pride, and drive economic vitality.
>
> It prioritizes creative placemaking, meaningful community collaboration and innovative tourism investments to build vibrant and resilient destinations."

Destination Greater Victoria takes seriously its responsibility to lead destination development in line with community values and applies this definition with a local context:

> "Destination development is the strategic art of shaping and enhancing places to deliver exceptional visitor experiences, **improve quality of life**, and drive economic vitality.
>
> It prioritizes creative placemaking, meaningful community collaboration and **sustainable** tourism investments to build vibrant and resilient destinations."

6. Stakeholder Engagement

Destination Greater Victoria engages with tourism stakeholders across Greater Victoria, including industry partners, government bodies, other DMOs, tourism organizations, business associations, citizen groups, and communities. This five-year Strategic Plan incorporates input broadly gathered from these groups.

6.1 Stakeholder Engagement

Destination Greater Victoria engages proactively and collaboratively with all tourism stakeholders across the region. This includes industry partners and DGV members, municipal, provincial, and federal governments, other destination marketing organizations, tourism associations, business groups, citizen organizations, and local communities. Input from these diverse stakeholders has been widely gathered to inform the development of DGV's Destination Plan and, by extension, this five-year Strategic Plan.

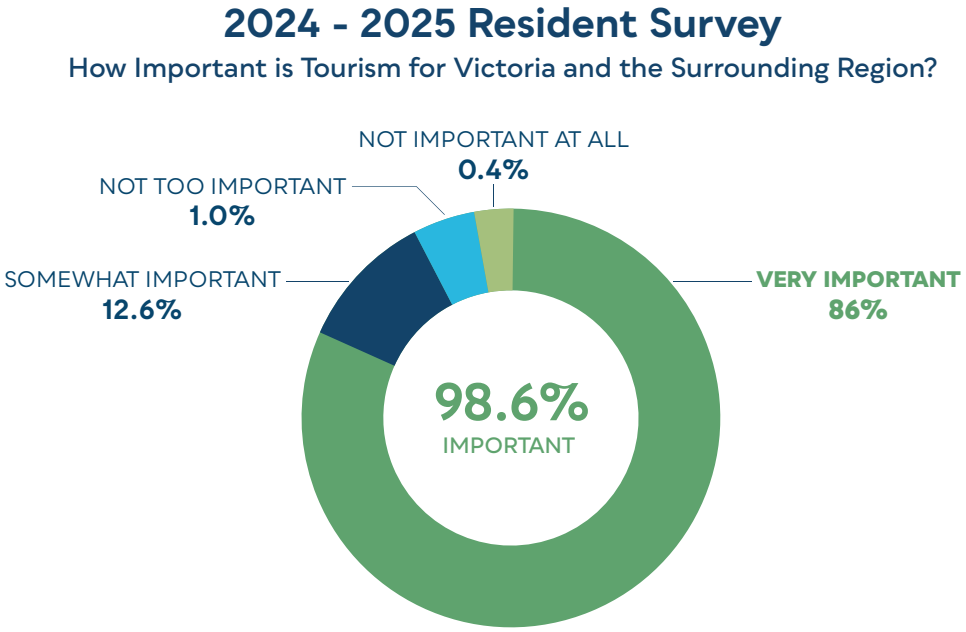
As part of this MRDT planning process we have engaged:

- 100 businesses through committees
- Hotel Association of Greater Victoria
- Attractions Victoria
- Greater Victoria Chamber of Commerce
- Downtown Victoria Business Association
- South Island Prosperity Project
- In process of engagement with First Nations

6.2 Resident Engagement

DGV initiates resident surveys every few years to ensure that the perspectives and priorities of local residents are central to the region's tourism strategy. The most recent survey provides valuable insights into the community's outlook on responsible growth, and the benefits tourism brings to Greater Victoria. Destination Greater Victoria contracted an experienced, qualified third party Canadian firm, Discovery Research, to conduct the survey over two waves, in November and December 2024, and in February and March 2025. Results were released in April 2025.

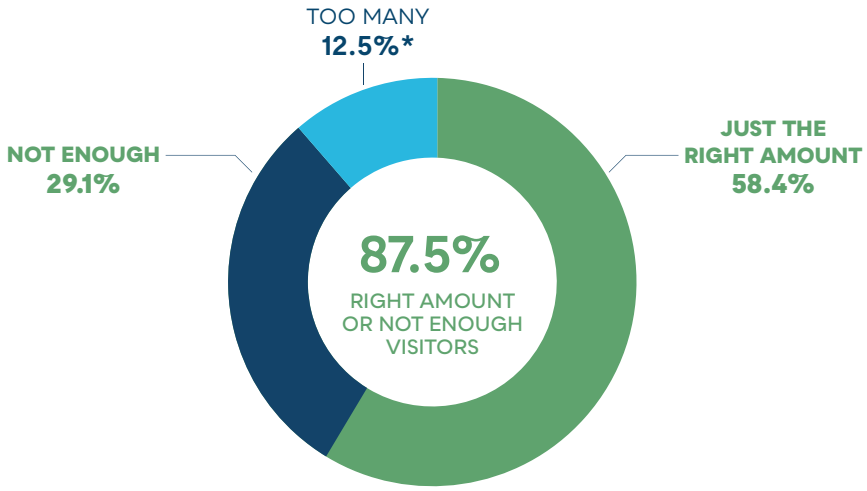
The comprehensive survey of residents in Greater Victoria revealed that sentiment toward tourism is overwhelmingly positive. Nearly 99 per cent of respondents agree tourism is important or very important for Victoria and the surrounding region. A total of 1,450 respondents from 13 Greater Victoria municipalities participated in the survey, making it the largest number of



One of the most revealing findings comes from the question: “Does Greater Victoria attract too many, not enough, or just the right amount of visitors?” According to respondents, more than 87 per cent of residents feel that current visitor levels are just right, or they would like to see more.

2024 - 2025 Resident Survey

Does Greater Victoria Attract Too Many, Not Enough, or Just The Right Amount of Visitors?



*Of these, 99% stated this was seasonal rather than all year and 60% stated only in Summer

The findings also reinforce the value residents place on tourism, with 93 per cent stating that tourism is good at supporting jobs for people living in Greater Victoria. 91 per cent agree it benefits local businesses.

2024 - 2025 Resident Survey

93% Agree Tourism Supports Jobs

YES 93.0% | NO 7.0%

91% Agree Tourism Benefits Local Businesses

YES 91.4% | NO 8.6%

7. Partnerships and Alignment

Partnerships play a significant role in all aspects of Destination Greater Victoria's operations. Since DGV's work impacts various sectors of Greater Victoria's visitor economy, these partnerships include stakeholders with a wide range of perspectives and interests. Collaboration, as well as alignment between the community and industry, remains a key part of DGV's approach. DGV works to establish and maintain effective stakeholder relationships as part of its strategy.

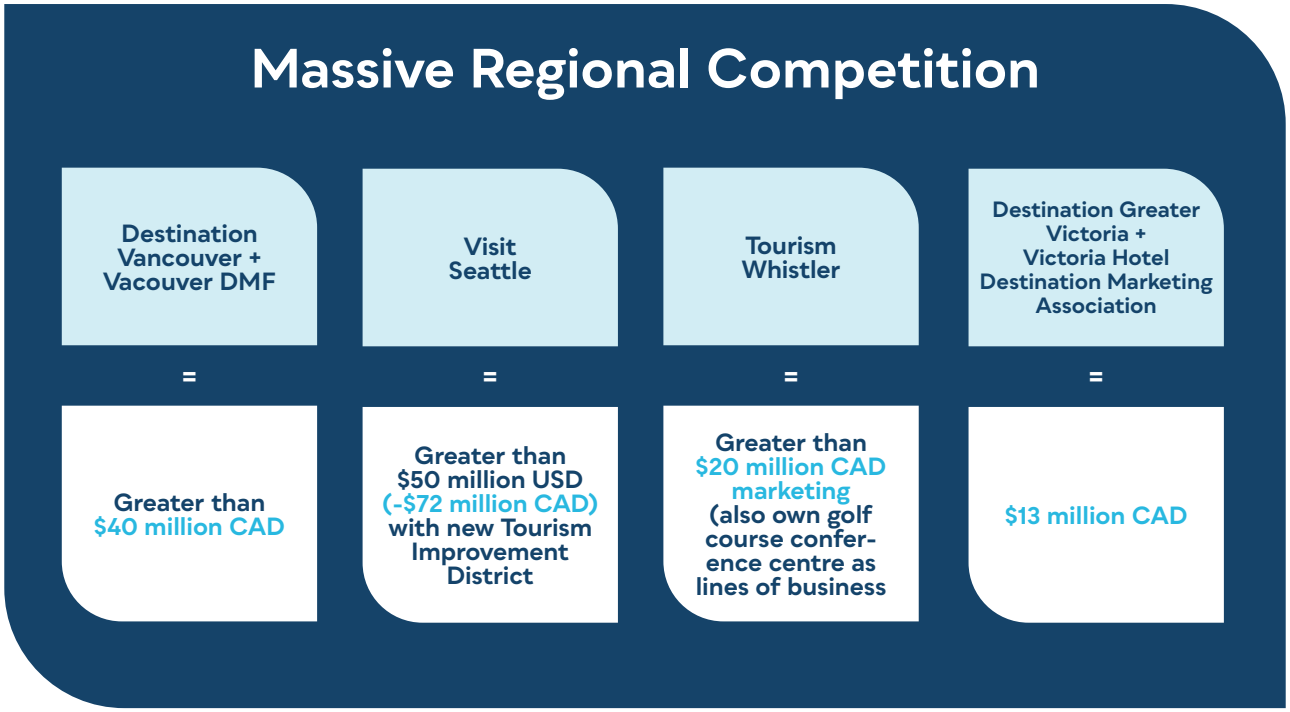
7.1 Partnerships

Destination Greater Victoria works with a variety of funding, marketing, and policy partners to advance the mutual goal of a vibrant, sustainable, year-round visitor economy that benefits everyone who lives in Greater Victoria. DGV's primary partners are shown in the diagram below. Strategic alignment occurs when the objectives of these partner groups align – something DGV works diligently to achieve.

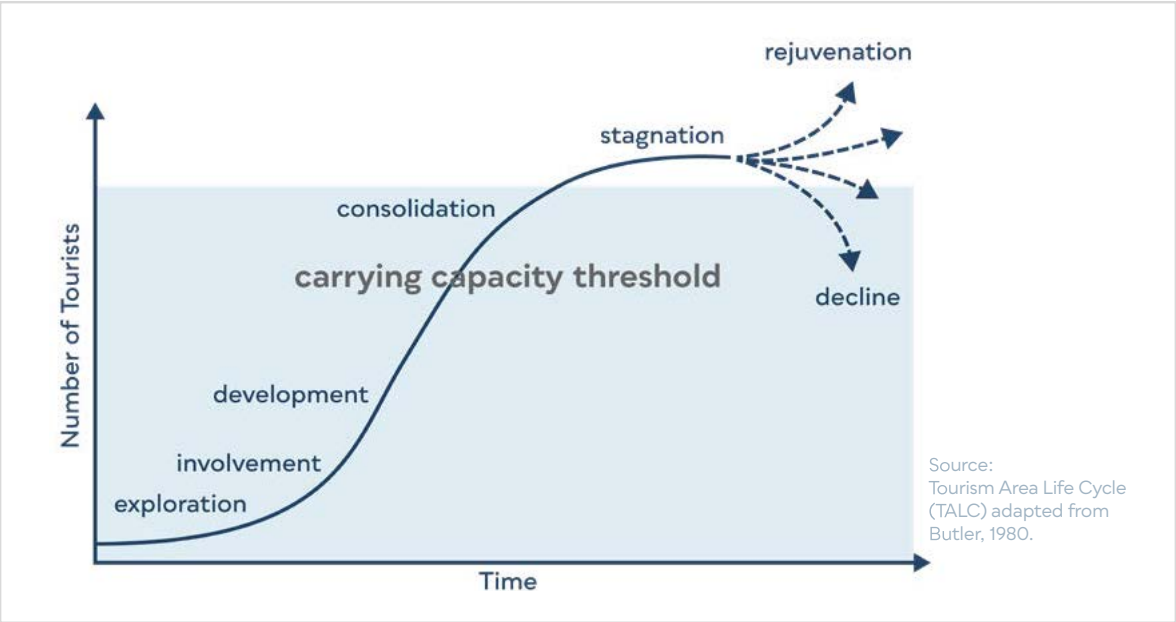
Resourcing Partners	Policy Partners	Marketing Partners	Destination Stewardship Partners
• City of Victoria • District of Saanich • Province of BC • Victoria Hotel Destination Marketing Association • Pacific Economic Development Canada	• Greater Victoria Harbour Authority • Greater Victoria Chamber of Commerce • Victoria International Airport • PNWER • District of Saanich • CRD • Ministry of Tourism, Arts, Culture & Sport • TIAC • TIABC • Hotel Association of Greater Victoria	• Destination Canada • Destination BC • Destination Vancouver • City of Victoria • Attractions Victoria • 4TVI • Visit Seattle • Tourism Whistler • Victoria Conference Centre	ITBC

7.2 Fierce Competition

Greater Victoria is globally recognized as a must-see destination that delivers world-class experiences while thriving in alignment with local community values and the natural environment. Despite the region's continued success, growing visitor numbers, and accolades like being recently voted the Best Small City in the World by Condé Nast Traveler for three consecutive years, there is work to do to stay ahead of the competition. It is essential for the region to continue developing its potential and elevate visitors' experiences. With the Destination Plan as a foundation, the proposed goals and initiatives will help support and grow the visitor economy while positively impacting the quality of life and experiences of visitors as well as residents of Greater Victoria.



Butler's Tourism Area Life Cycle is a model developed to explain the stages a tourism destination typically goes through over time, from its initial discovery to potential decline or rejuvenation. It's often compared to a "product life cycle," but applied to places rather than goods. The model helps tourism planners and destination marketers anticipate challenges and manage sustainable growth.



Source:
Tourism Area Life Cycle (TALC) adapted from Butler, 1980.

7.3 Opportunity to Elevate and Renew

Victoria stands at a pivotal moment, with the opportunity to elevate and renew the destination in a way that aligns with industry and community values. Achieving this vision will require coordinated action, shared investment, and strong collaboration among partners, stakeholders, and community leaders, ensuring that strategic growth benefits residents, visitors, and the broader region alike.

7.4 Industry Alignment

Member satisfaction rate is a key measure of DGV's membership service performance, and this has been 90% or higher (range: 90% to 98%) annually since 2014. This indicates strong alignment with industry on an ongoing basis through Destination Greater Victoria's members. To ensure alignment with industry over the next five years, input from a broad range of tourism businesses and industry organizations, including DGV's membership base, Board of Directors and six advisory Committees, has been incorporated into this Strategic Plan.

7.5 Community Alignment

Destination Greater Victoria works to ensure that the region's tourism sector is aligned with community values and goals. DGV also maintains alignment with key aspects of the City of Victoria's strategic plans. For example, DGV's approach to sustainability is informed by, and in direct alignment with, the City of Victoria's Climate Leadership Plan, Zero Waste Victoria, and the Saanich Climate Plan.

DGV also seeks alignment of the vision for the visitor economy within broader community plans and priorities. This is evidenced by DGV's hosting of a workshop for visitor economy stakeholders as part of the development of the City of Victoria's renewed Official Community Plan (OCP). The new OCP includes a section on tourism, Section 9.1.4, Support and Showcase Victoria as a Destination City.

Released in summer 2025, the City of Victoria's Community and Safety Wellbeing Plan (CSWB) and a comprehensive plan developed in response to strong feedback from business community and other stakeholders. The CSWB plan has a specific section of the plan focused on downtown, with three objectives:

- Support downtown businesses in responding to the financial impacts of street disorder while encouraging economic activity.
- Ensure downtown is safe and welcoming for residents and visitors
- Encourage people to visit, and spend time in, downtown.

Invest in downtown public realm amenities, like benches, trees, lighting, murals, micro-plazas, Indigenous storytelling plaques, historical markers, wayfinding, light projections, etc. Destination Greater Victoria is confident it's work can support these objectives, as outlined later in section 11 of this strategic plan.

DGV also aligns strategically with many aspects of Victoria 3.0, a 20-year vision for the City of Victoria. Consistent with the City's direction and aspirations, DGV is also a globally fluent, innovative organization that is influential in its industry, focused on bringing investment to Victoria through visitor expenditure, supportive of environmental sustainability and a low carbon economy, and working to showcase Victoria globally and positively.

In addition to overall alignment, Destination Greater Victoria's strategic objectives and work support many of the initiatives and action items envisioned by Victoria 3.0. For example:

- Actions 2.1, 2.10 and 2.11 of the Create An Ocean Futures Cluster initiative.
- Actions 4.1, 4.4 and 4.6 of the Learn From Other Cities initiative.
- Actions 5.1, 5.2 and 5.3 of the Redevelop Victoria Conference Centre initiative.
- Actions 7.4, 7.5 and 7.8 of the Support Small Business initiative.
- Complementing the goals of the Support Indigenous Business initiative.

In addition to DGV's long-standing collaborative partnerships with the City of Victoria and District of Saanich, Destination Greater Victoria works closely with senior staff, elected officials, and economic development officers from local governments across the region.

7.6 Provincial and National Alignment

Destination Greater Victoria maintains a strong and proactive relationship with both Destination BC and Destination Canada, ensuring its marketing efforts are strategically aligned with provincial and national initiatives. DGV consistently taps into resources and support from both organizations, drawing upon broader campaigns and insights to enhance its own efforts. Over the years, DGV has been regularly granted funding from Destination BC for cooperative marketing programs, allowing collaboration with multiple partners and the amplification of Greater Victoria's profile within DBC's strategic priorities.

In addition to leveraging marketing resources, DGV accesses Destination BC's and Destination Canada's research platforms for up-to-date tourism data and insights, while also contributing its own data to support broader research efforts. This reciprocal exchange strengthens alignment and ensures that DGV's strategies are informed by the latest industry intelligence. DGV values its collaborative relationships with these organizations and recognizes the importance of ongoing, effective engagement. Many members of the DGV team participate in the planning processes of both Destination BC and Destination Canada, often serving on advisory committees to represent the region's interests and encourage deeper integration with provincial and national tourism objectives.

7.7 Strategic Infrastructure Response to Airport Passenger Growth

Victoria International Airport (YYJ), under the stewardship of the Victoria Airport Authority, is poised for significant expansion to meet rising demand. The airport's recently released Master Plan (2023–2042) forecasts handling 3.1 million passengers annually by 2042 under a baseline growth scenario, with a more aggressive projection of up to 4.1 million passengers if high-growth trajectories materialize. These estimates underscore the need for major infrastructure upgrades, including expansions to the eastern and western terminal wings, added aircraft gates, improved check-in and baggage facilities, and enhanced landside access and parking, all phased over the next two decades.

However, growth is accelerating faster than anticipated, prompting consideration of an earlier timeline. In 2024, YYJ handled approximately 1.87 million passengers, and traffic in 2025 is expected to exceed 2 million. With domestic and international traffic increasing, the Victoria Airport Authority is evaluating fast-tracking portions of its 20-year Master Plan and potentially

7.8 Alignment with Indigenous Partners

DGV is committed to working in alignment with Indigenous partners, including local First Nations, their economic development organizations, and Indigenous-owned DGV member businesses. We actively support Indigenous tourism associations, such as Indigenous Tourism BC and the Indigenous Tourism Association of Canada, in their work at the provincial and federal levels.

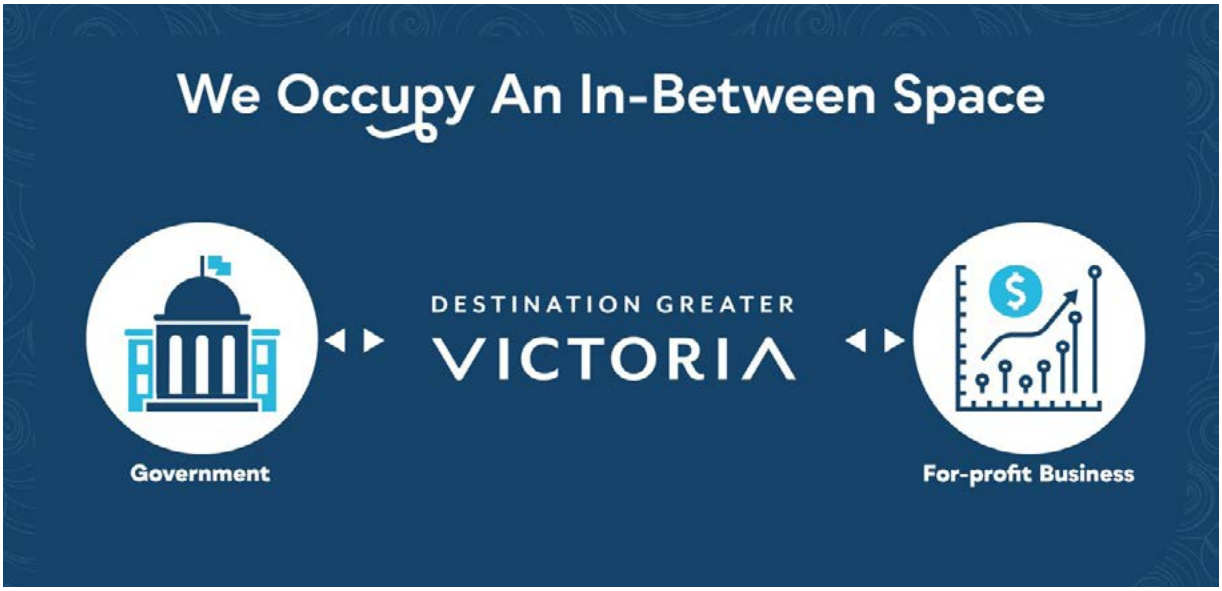
Through these partnerships, we aim to uplift and amplify the work of Indigenous partners while aligning our initiatives with the expertise, knowledge, data, and stories they generously share with us. We recognize the ongoing potential to further align and collaborate with organizations like the Indigenous Prosperity Center, to expand opportunities for local First Nations and Indigenous entrepreneurs within the visitor economy.

7.9 Advancing Stewardship

As an organization positioned between government and business, DGV plays a unique and influential role in advancing sustainability within the visitor economy. DGV will strive to remain a global leader in sustainable tourism and events, delivering world-class experiences while prioritizing alignment with local community values and environmental stewardship.

Maintaining alignment with the values and environmental goals of the community, DGV is building on its professionalized approach to stewardship and sustainability. As a leader in sustainable tourism, and working in conjunction with various community groups, DGV continues to implement and evolve key plans such as the Destination Plan, Climate Action Plan, and Circular Economy Strategy with a goal to supporting the broader community in reducing waste and carbon emissions, supporting local food systems.

DGV is proud to provide leadership on climate action in a variety of ways, by supporting its members, building capacity within the local visitor economy, developing strategic partnerships to amplify impact, and reducing its own corporate emissions.



7.10 Value of the Visitor Economy in Greater Victoria

The value of a destination's visitor economy is typically expressed in terms of economic benefits, which usually also translate into benefits for local communities and thereby support the families and associations comprising these communities. Primary benefits include business and employment opportunities, as well as contributions to government revenues through taxes. However, the true value of the visitor economy extends beyond economic impact; it can also be seen in the importance of community alignment. When the visitor economy is embraced and supported by local residents, it creates a shared sense of pride and connection, strengthening the social fabric and ensuring that tourism delivers meaningful benefits to everyone involved.

In 2023, DGV released its first post-pandemic economic impact report, which revealed the industry had bounced back overall, generating $3.5 billion in economic outputs.

Since 2018, the impact of the visitor economy has grown substantially. Contributions to GDP have surged by 52 per cent, growth in business sales has increased by 39 per cent, and the number of jobs supported has risen by 8 per cent. Tax contributions have also seen a 36 per cent increase, highlighting the sector's resilience and capacity for growth even in the face of challenges such as the pandemic.

8. Strategic Objectives, Targets and Goals

Our strategic plan is guided by a clear goal: to lead in the long term. To achieve this, we are committed to elevating our organization's impact, maintaining competitiveness across generations, and driving sustained economic vitality. These priorities are pursued with a deep respect for community values and priorities, ensuring that our growth not only benefits us today but also secures a prosperous future for those who follow.

Our objectives and targets are carefully designed to further reconciliation and support meaningful relationships within our community. By aligning our strategies with these core principles, we are building a resilient foundation that supports both economic success and enduring social responsibility.

In light of the achievements, situation analysis, priorities and opportunities noted above, Destination Greater Victoria has distilled four strategic objectives for this Strategic Plan. Each objective and target align with the strategic goals presented in DGV's 10-year Destination Plan, and will be reported and reviewed in annual Tactical Business Plans.

8.1 Strategic Objectives and Targets

Objective 1: Elevate Greater Victoria as a world-leading urban destination with focus on the region's role as a gateway.

The tourism industry in Greater Victoria plays an important role within the BC tourism ecosystem.

Victoria is capital city of British Columbia and the second leading urban region among five gateway destinations in BC that play a crucial role in driving the province's tourism sector. As the designated urban gateway in the Destination BC Iconics strategy for The Infite Coast brand, Victoria offers seamless transitions for visitors venturing into the rest of British Columbia.

The region has amenities befitting a provincial capital. In terms of connectivity alone, Greater Victoria is served by an international airport, busy cruise port, and one of the largest passenger ferry companies in the world; each is a point of arrival for travellers seeking to explore Vancouver Island and the BC mainland. However, the region is growing rapidly. Destination Greater Victoria's recently released Destination Plan provides a roadmap for the next stage of the destination's growth over the next 10 years. Through collaborative work, DGV intends to maintain the destination's position as a world-leading urban brand.

Target: *Maintain the destination's position as world leading urban brand.*

Objective 2: Renew and elevate Greater Victoria experience through safety and infrastructure improvements.

Emerging as British Columbia's welcoming urban gateway since the pandemic, safety, accessibility, and a vibrant sense of place have become central to our visitor experience and community pride. Destination Greater Victoria will place emphasis on a sense of welcome and arrival as well as targeted safety and infrastructure enhancements in partnership with local government, business, and the community to ensure every visitor and resident feels genuinely welcomed and secure.

Our five-year plan prioritizes catalytic projects that improve downtown's sense of welcome and hospitality through meaningful and memorable activation. By investing in an enhanced sense of arrival, lighting, and placemaking initiatives that reflect our region's character and spirit of inclusivity, DGV will support a thriving, active downtown and demonstrate world-class standards, elevating the Greater Victoria experience for everyone. These improvements reinforce our reputation as a premier, sustainable destination and further solidify our role as the West Coast's first impression for travellers.

Target: *Invest in activation and animation of downtown Victoria.*

Objective 3: Continue to mitigate seasonality with targeted conference business and sport events, and off-season promotions.

Sustaining a vibrant, year-round visitor economy is essential to Greater Victoria's long-term success. Destination Greater Victoria will continue to address seasonal fluctuations by strategically attracting meetings, conferences, and events during traditionally quieter periods. By leveraging our region's unique venues, exceptional hospitality, and capacity for innovation, we will position Greater Victoria as a top choice for business events, even in the off-season. Sport tourism will play a significant role, as we actively pursue hosting regional, national, and international competitions that drive visitation, boost local engagement, and showcase our destination's facilities and community spirit.

Complementing this, DGV will implement focused marketing campaigns and events to promote off-peak travel, offering compelling experiences and value to visitors seeking memorable getaways outside the summer months. Through these targeted efforts, we will support local businesses, create stable employment opportunities, and drive consistent tourism revenue, ensuring our destination remains dynamic and prosperous year-round.

Target: *Secure 25 or more city-wide conferences per year, and drive off-peak season leisure and sports tourism business.*

Objective 4: Advance destination stewardship, community engagement, and Indigenous partnerships.

First Nations Partnerships

DGV is honoured to be located on the territory of the Lekwungen People, now known as the Songhees Nation and Xwsepsum (Esquimalt) Nation, and to operate on the territory of the W̱SÁNEĆ Nations: STÁUTW (Tsawout), W̱JOŁEŁP (Tsartlip), WSIḴEM (Tseycum), BOḰEĆEN (Pauquachin), and MÁLEXEŁ (Malahat), as well as the territories of the SC'IẠ̓NEW (Beecher Bay), T'Sou-ke, and Pacheedaht Nations.

In alignment with the Province of British Columbia's incorporation of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) into law, and guided by the Truth and Reconciliation Commission's Call to Action #92, DGV strives to build strong, respectful relationships with local First Nations and will work to be recognized as a good and trusted partner. This will require an ongoing commitment to reconciliation, including meaningful engagement, the co-creation of opportunities, and the integration of Indigenous perspectives into decision-making processes. It also calls for transparency, accountability, and a willingness to learn and adapt in ways that honour the rights, priorities, and cultural values of Indigenous communities. While much lies ahead, we are committed to walking this path with intention, care, and a genuine commitment to reconciliation.

Recognizing that research from Destination BC indicates one in four visitors to British Columbia seeks authentic Indigenous experiences, DGV will commit to supporting Indigenous tourism development in respectful and meaningful ways. This commitment will include actively working to ensure that the visitor economy benefits local First Nations. Local First Nations are already investing in tourism, including Songhees Nation which owns and operates Songhees Tours, Songhees Catering and Events, Songhees Food Truck, and the Salish Seaside RV Resort & Marina which is a partnership with Xwsepsum Nation. DGV will support the economic development ambitions of local First Nations, uplifting Indigenous tourism businesses, and, through relationship-building and ongoing meetings, hopes to develop mutually beneficial partnerships.

DGV will continue and strengthen its partnership with Indigenous Tourism BC, making no-cost memberships to DGV available for ITBC member businesses and increasing support for Indigenous-owned tourism enterprises throughout Greater Victoria. These efforts will strive to reduce barriers, foster economic growth, and ensure Indigenous voices are included and amplified within the visitor economy.

Sustainability and Destination Stewardship

As an organization positioned between government and business, DGV will play a unique and influential role in advancing sustainability within the visitor economy. DGV will strive to remain a global leader in sustainable tourism and events, delivering world-class experiences while prioritizing alignment with local community values and environmental stewardship.

In the years ahead, DGV will collaborate with First Nations, local government, industry, non-profits, and the wider community, leading the way in sustainable tourism by fostering innovation, reducing waste and carbon emissions, supporting local food systems, and maintaining alignment with the values and environmental goals of the community.

Building on the professionalization of its approach to sustainability and stewardship through 2022–2026, DGV will continue to implement and evolve key plans such as the Destination Plan, Climate Action Plan, and Circular Economy Strategy. These plans will remain closely aligned with local First Nations and government partners and industry stakeholders, guiding DGV's approach throughout the 2027–2031 strategic period.

DGV will have the opportunity to provide leadership on climate action by supporting its members, building capacity within the local visitor economy, fostering strategic partnerships to amplify impact, and reducing its corporate emissions. Recognizing limited internal resources, DGV will focus on maximizing its efforts to deliver measurable benefits and drive meaningful impact.

DGV will advance its industry-leading Circular Economy Strategy by supporting members in adopting circular practices and business models designed to reduce waste and unlock new economic potential. Through these actions, DGV will demonstrate what a successful circular economy can look like at scale in an urban visitor economy.

In addition, DGV will continue to partner on ecological restoration and ecosystem stewardship projects, providing genuine examples of regenerative tourism in action and reinforcing Greater Victoria's reputation as a destination where sustainability and stewardship are at the core of the visitor experience.

Target: *Advance reconciliation and action key plans such as the Greater Victoria Destination Plan, Climate Action Plan, and Circular Economy Strategy.*

8.2 Preliminary Accommodation Targets

As part of the target-setting for this 5-year plan, Destination Greater Victoria surveyed the hotel community to endorse this plan and sought their input on targets for the first three years of the plan. Acknowledging that setting targets for 2030-2031 is challenging, below are results:

Occupancy (%)	2022	2023	2024	2025	2026	2027	2028
This Year	66.0%	68.9%	74.3%	75.1%	75.1%	75.7%	76.3%
Percent Change	34.0%	4.3%	7.8%	1.1%	0.1%	0.8%	0.7%
ADR	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
This Year	$247.29	$255.37	$270.67	$278.25	$284.64	$290.62	$296.43
Percent Change	30.0%	3.3%	6.0%	2.8%	2.3%	2.1%	2.0%
RevPAR	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
This Year	$163.33	$175.91	$200.97	$208.87	$213.89	$220.13	$226.10
Percent Change	74.2%	7.7%	14.2%	3.9%	2.4%	2.9%	2.7%

The projections for the years 2025 to 2028 are based on feedback from a total of 18 respondents, representing between 2,350 and 2,400 rooms annually, depending on the year. It is important to note that these figures may be somewhat conservative, as actual Average Daily Rates (ADRs) are likely to trend higher. Targets will be refined annually as part of each year's business and tactical plans, which will be submitted throughout the 2027–2031 period.

8.3 Balanced Scorecard

Destination Greater Victoria applies the Kaplan & Norton Balanced Scorecard approach for strategic, performance-based management. Balanced Scorecard moves beyond only financial metrics to capture all core elements of business operations across four perspectives:

1. Financial Perspective: answer questions for “How are we seen by those invested in us?”
2. Customer Perspective: answers questions for “How do our customers see us?”
3. Internal Process Perspective: answers questions for “What should we be best at?”
4. Learning and Growth Perspective: answers questions for “How can we improve and drive value?”

By assigning performance measures and targets across all four perspectives, Balanced Scorecard links strategy to business operations to drive results. The framework is designed to align components of the organization to ensure they function effectively. Destination Greater Victoria has used the Balanced Scorecard framework to underpin performance management since 2015. The approach has been integral to driving strong results and incremental year-on-year growth directly attuned to strategic objectives. DGV will continue to use a Balanced Scorecard approach throughout the term of this Strategic Plan. Performance metrics and results will be reported in Tactical Business Plans prepared and submitted annually in accordance with MRDT program requirements.

8.4 Goals and Use of Balanced Scorecard

To further round-out Destination Greater Victoria’s strategic objectives over the next five years, four goals have been set with an expectation that all be achieved by 2031:

1.Strengthen Greater Victoria’s Position as a Leading Gateway Urban Destination

Establish and sustain Greater Victoria as a world-class urban destination renowned for its role as a welcoming gateway and vital connector within the provincial tourism network.

2. Enhance the Visitor Experience Through Safe, Accessible, and Vibrant Infrastructure

Invest in placemaking across the region, with a focus on activating downtown Victoria, to ensure an inclusive, welcoming, and memorable experience for all visitors and residents.

3. Build a Resilient, Year-Round Visitor Economy

Reduce seasonality by strategically attracting conferences, sport events, and off-season travel through targeted business development, marketing, and promotional activities, driving consistent economic benefits throughout the year.

4. Champion Destination Stewardship and Inclusive Partnerships

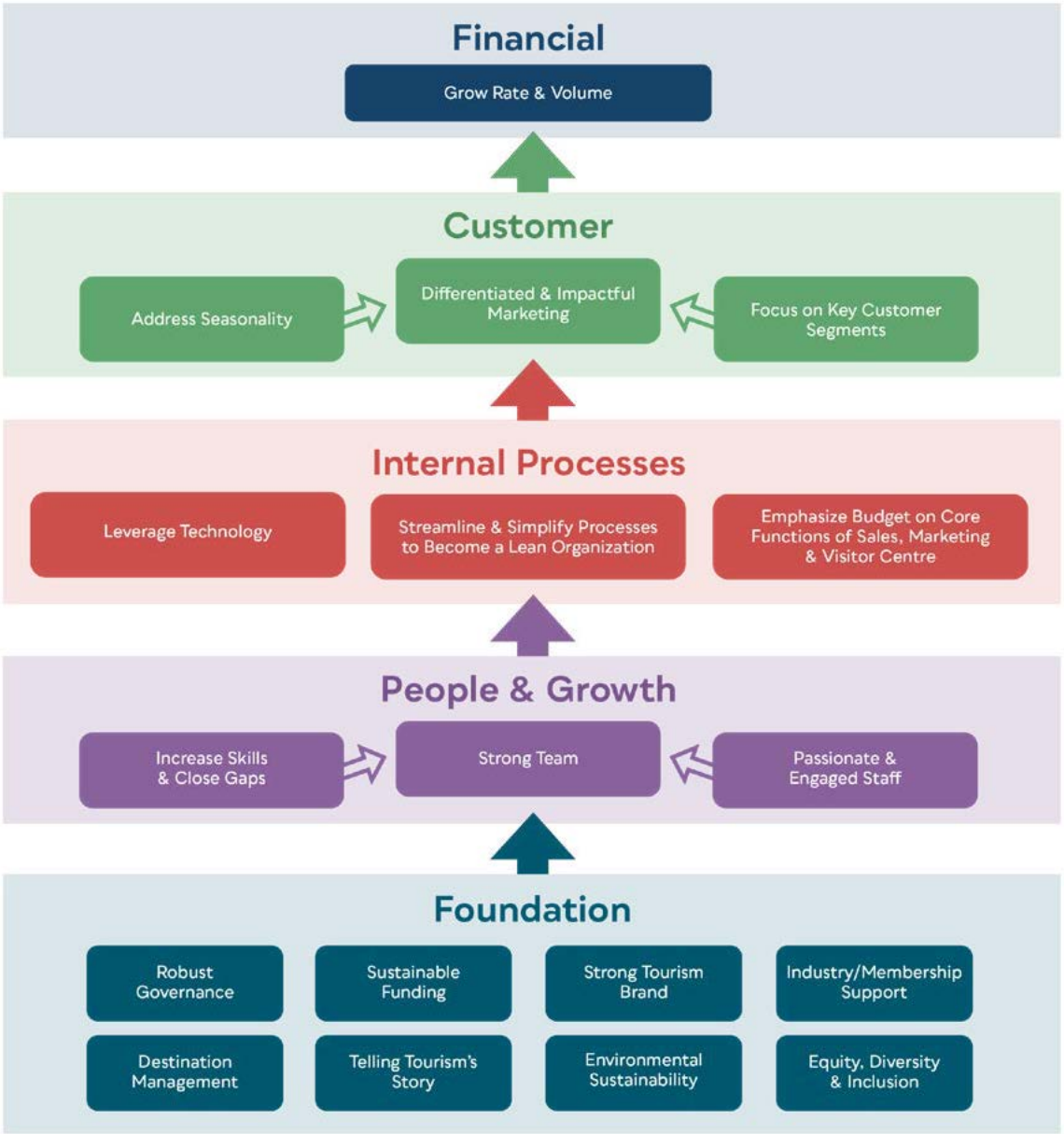
Lead in sustainable tourism and stewardship by deepening engagement with Indigenous partners, advancing environmental leadership, and fostering inclusive community and industry collaboration to ensure long-term prosperity and shared benefits.

8.5 Strategy Map

Destination Greater Victoria uses a Strategy Map to connect its Balanced Scorecard perspectives with strategic goals and operational priorities.

The integration of the Strategy Map alongside the Balanced Scorecard methodology ensures organizational consistency and alignment, grounding our actions in a proven framework that has served Destination Greater Victoria exceptionally well over time.

The success drivers listed above form the map's foundation, linking and supporting each operational perspective. While regularly reviewed and updated as needed, the Strategy Map remains essential to DGV's multi-year strategy. The current Strategy Map for this Strategic Plan is shown below.



8.6 Foundational Drivers of Success

A range of factors underpin Destination Greater Victoria's strategies going forward and collectively determine how effectively the objectives are achieved. These foundational drivers are key enablers of DGV's performance and work together to ensure DGV remains aligned and on track; they therefore also support the Balanced Scorecard. DGV has the following key drivers in place:

Robust Governance

A robust, transparent and representative governance structure with informed advisory Committees and an engaged Board of Directors that provides insights, strategic advice, governance oversights, and support for Destination Greater Victoria's management team.

Sustainable Funding

Reliable, competitive levels of funding, particularly as the eligible entity for MRDT, allow Destination Greater Victoria to plan for the longer term and focus its energy and efforts toward building Greater Victoria's visitor economy.

Strong Tourism Brand

The strength and high profile of Greater Victoria's brand and brand positioning enables Destination Greater Victoria to implement compelling marketing communications that draw high-yield visitors to the destination and encourage them to stay longer and spend more.

Industry/Membership Support

Destination Greater Victoria is sustained by its members and industry partners, and their continued support is vital for success. DGV works collaboratively in everything it does and aims to consistently deliver added value for members and industry partners.

Destination Management

Destination Greater Victoria focuses strategically on destination management issues and engages industry and other stakeholders effectively around critical matters that impact, could affect or would enhance Greater Victoria's prospects.

Telling the Visitor Economy's Story

Destination Greater Victoria utilizes effective in-house and external corporate communications and public affairs resources to advocate for Greater Victoria's tourism sector and build appreciation for Greater Victoria's vibrant visitor economy.

Environmental Sustainability

As detailed in this Plan and in line with community values, Destination Greater Victoria is committed to enhancing environmental sustainability within the organization, among members and also for the destination. DGV will take a lead position on many initiatives that work towards this.

Equity, Diversity, and Inclusion

Destination Greater Victoria is committed to promoting policies and practices that enhance equity, diversity and inclusion, not only within the organization but also within its governance structures and for the tourism industry generally.

9. Governance, Management and Administration

9.1 Continue Partnership with City of Victoria and District of Saanich

There is a long history of Destination Greater Victoria and the City of Victoria working in partnership to advance mutual objectives, and support business and community initiatives. This partnership is collaborative, efficient and successful, and therefore central to DGV's strategy going forward. DGV remains the Eligible Entity for MRDT in the City of Victoria and since 2017 has managed sales and marketing for the Victoria Conference Centre (VCC), which the City of Victoria owns.

DGV and the City of Victoria are renewing their business services contract in 2026, which will operate throughout the duration of this Strategic Plan, include specific deliverables for VCC sales performance and set broad expectations for destination marketing and management.

Similarly, Destination Greater Victoria continues to have an effective, collaborative partnership with the District of Saanich, which also underpins this five-year plan. DGV and the District of Saanich are aligned on a wide range of strategic goals and priorities, particularly sustainable business practices, benefits of tourism for communities, growth in sports tourism, and enhancing tourism products and opportunities. This relationship is integral to DGV's destination management activities.

9.2 Destination Greater Victoria's Governance

Destination Greater Victoria is a not-for-profit, membership-based organization governed under the BC Societies Act. DGV operates in accordance with its comprehensive Constitution and Bylaws that were most recently updated and approved by its general membership on April 26, 2024. The Constitution and Bylaws are available on the Corporate Information pages of DGV's website.

Destination Greater Victoria is overseen by a Board of Directors comprising eleven Directors who are elected by DGV's membership, three appointed representatives, and two ex-oficio Directors. The eleven Directors who are elected by DGV's membership include eight Directors from each of the following Membership Categories, and three Directors at large, elected from any Membership Category.

One of the organization's priorities is a governance refresh with the intended aim of assigning at large categories to previously underrepresented groups such as, Indigenous, and fine and performing arts, while balancing the number of accommodation seats on the board, recognizing their role as ratepayers or enablers. The process is estimated to be complete in 2026-2027.

Membership Categories

- Accommodation – Convention Hotel
- Accommodation – Non-Convention Hotel, 50 or More Rooms
- Accommodation – 49 Rooms or Fewer
- Arts, Culture and Societies
- Attractions
- Transportation and Sightseeing
- Recreation and Outdoor Adventure
- Retail and Restaurants
- At Large (3)

Appointed Representatives

- City of Victoria (contributes MRDT to Destination Greater Victoria)
- District of Saanich (contributes MRDT to Destination Greater Victoria)
- Greater Victoria Chamber of Commerce

Ex-oficio Directors

- Past Chair of the Board of Directors
- Chair of the Sport Tourism Committee as representative of the Greater Victoria Sport Tourism Commission (GVSTC)

Destination Greater Victoria is also supported by six advisory Committees that report into the Board of Directors. The committees are important connections to DGV's membership, a valuable interface between the tourism industry and DGV, and provide advice and recommendations to the Board of Directors as well as DGV's management team.

Advisory Committees

Finance and Membership Committee

- Advises on prudent financial and membership strategies, including Destination Greater Victoria's financial and membership performance.

Governance, Human Resources and Risk Committee

- Oversees effective governance of the organization including human resources and risk management.

Sales and Marketing Committee

- Provides advice on sales and marketing strategies including Destination Greater Victoria's sales and marketing performance.

Transportation and Destination Management Committee

- Provides insights and advice on transportation matters, public policy issues, and strategies for sustainable destination management.

Sport Tourism Committee

- Provides advice and recommendations about sport tourism strategies and performance of the Greater Victoria Sport Tourism Commission.

Sustainability Committee

- Advises on environmental, social and cultural sustainability matters, best practices and developments in sustainability, including Destination Greater Victoria's sustainability performance, and strategies for managing the visitor economy sustainably.

Destination Greater Victoria's Board and Committees meet quarterly. Additionally, the Board meets each December to elect Officers for the upcoming year and conducts an annual strategic retreat to support business planning for the following year.

9.3 Destination Greater Victoria's Management and Administration

Destination Greater Victoria's Board of Directors has a single employee, the Chief Executive Officer (CEO). The CEO reports to the Chair of the Board of Directors, leads DGV's day-to-day operations, and is accountable for execution of strategy as well as organizational performance. The CEO is one of two officers of the society; the other is the Chief Financial Officer (CFO). The CFO has an indirect reporting relationship to the Chair of the Finance and Membership Committee and the Chair of the Board of Directors with regard to the financial status and wellbeing of the organization. Dual fiduciary accountability within the organization serves as a prudent control measure.

Destination Greater Victoria's executive management team is dynamic and comprises seven roles:

- Chief Executive Officer
- Executive Vice President, Sales and Business Development
- Chief Financial Officer and Executive Vice President, Commercial
- Vice President, Marketing Communications
- Vice President, External Relations, Sustainable Development and First Nations Partnerships
- Executive Director, Corporate Communications and Member Services
- Executive Director, Greater Victoria Sport Tourism Commission

Destination Greater Victoria operates with an efficient and primarily flat human resources structure, supported by robust management and administrative systems. The Board has approved a labour ratio cap of 35 per cent, though actual figures have consistently ranged between 29 and 31 per cent.

Core tools include us of a Balanced Scorecard and Strategy Mapping (Kaplan and Norton, of Harvard Business School and The Palladium Group) which translate strategy into operational terms and underpin performance measurement at multiple levels, a comprehensive Human Resources Strategy which guides human resources initiatives and administration, and an integrated Customer Relationship Management (CRM) system to inform and track service performance for members, business partners and industry stakeholders.

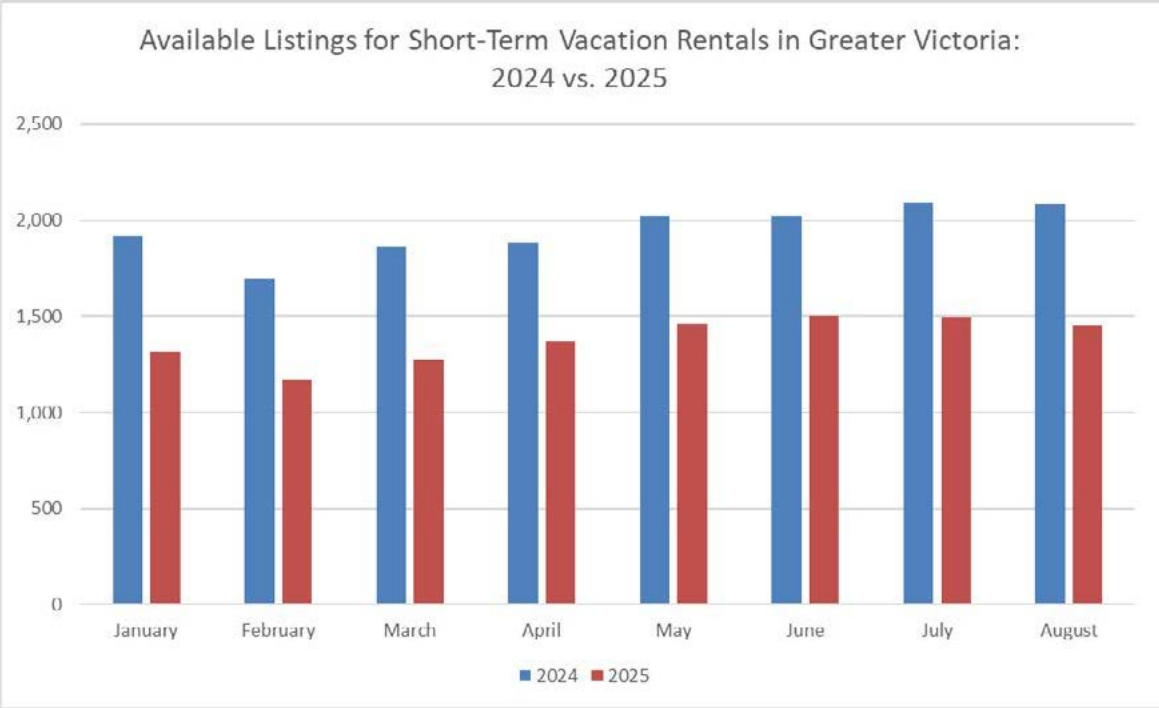
10. Affordable Housing

As part of Destination Greater Victoria's priority to align tourism with community values and generate local benefits, DGV plans to continue directing online accommodation platform (OAP) MRDT revenue to the City of Victoria for its Housing Reserve Fund over the next five years.

In May 2024, the Province introduced legislation to regulate the rapidly expanding short-term rental market. Analysis from short-term rental data analytics company AirDNA shows a 27 per cent drop in listings in Victoria from April 2024 (pre-legislation) to April 2025.

7

Available listings in 2025 have dropped an average of 29 per cent compared to pre-legislation listing numbers.



8

Since the new legislation came into effect, the number of short-term rentals available through online accommodation providers has decreased, which has affected the amount of MRDT collected. While the amount is not accruing as quickly as it once did, MRDT collected on OAP is still meaningful in Greater Victoria.

[7,8] Source: AirDNA

10.1 Innovative Housing Project Benefits Hospitality Workers

In September 2023, Victoria City Council approved the Greater Victoria Housing Society's request for $2.5 million from the Victoria Housing Reserve Fund to assist with the construction of a 40-unit affordable workforce housing project at 2558 Quadra Street. This decision was in accordance with DGV's 2022-2026 contract with the City of Victoria to allocate Online Accommodation Platform Municipal Regional District Tax revenue for affordable housing purposes.

Since 2018, funds collected from OAP MRDT have been placed in the City of Victoria Housing Reserve Fund, specifically earmarked for the creation of affordable workforce housing for hotel and hospitality workers. While workforce housing development isn't core to DGV's work, DGV and its partners can contribute to addressing the issue of workforce housing.

In 2023, a partnership was forged among the City of Victoria, Destination Greater Victoria, and the Greater Victoria Housing Society (GVHS) to fund this below market purpose-built rental project. Contributing $2.5 million in OAP MRDT funds to the project closed the project's existing equity gap and enabled the project, which had already received zoning approvals, to move forward. In return for this funding contribution, the Greater Victoria Housing Society is prioritizing housing units within the building for hotel and hospitality workers.

The pressing need for affordable housing has been a long-standing concern in Greater Victoria, particularly for the hardworking individuals who power the local hotel and hospitality industry. The lack of affordable housing options not only poses significant challenges for workers, but also impacts the overall operations of many businesses within the sector.

The approval of this funding to support an important housing project represents a small, but important step towards resolving the housing crisis faced by hotel and hospitality workers in Greater Victoria and underscores the power of partnerships and community collaboration in addressing pressing societal challenges.

Funds collected from OAP MRDT will continue to be placed in the City of Victoria Housing Reserve Fund. Destination Greater Victoria looks forward to working with the City of Victoria on future initiatives to support affordable housing.

11. Tourism Project

11.1 Arrival Experience, Sense of Welcome and Safety

Through the consultation process for the 2027-2031 Plan, a broad community priority became clear: a strong desire to improve the sense of welcome and arrival along with the sense of safety and belonging in our world-class city. Like many urban centres post-pandemic, Victoria has seen increased street disorder, affecting visitors' first impressions, in turn decreasing the sense of welcome. This has become a concern among a broad range of DGV members and accommodators who directly collect the MRDT from guests.

For 20 years, The Victoria Foundation has produced Victoria's Vital Signs report, an annual community check-up measuring the vitality of our region, identifying concerns, and supporting action on issues that are critical to our quality of life.

The 2025 Victoria's Vital Signs report, published in September, provided an overview of key issue areas and tracked their performance over time using letter grades. Notably, resident perceptions of safety have experienced a consistent decline since 2020, highlighting a growing community concern about safety throughout recent years.

Vital Signs Issue Area Grades Throughout the Years[9]

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Safety	B	B	B	B	B	B	B	B	B-	B-	C+	C+	C+

While a tourism board cannot invest directly in interventions such as policing or other similar measures, it can – through the auspices of the MRDT "programs and projects" line – support areas of broad agreement to improve the visitor experience, which can concurrently also improve the sense of safety and wellbeing in Victoria's iconic downtown. Through the program period of 2027-2031, DGV, as the eligible entity, intents to partner with the City of Victoria and Downtown Victoria Business Association to invest $1 million (TBC) to improve the sense of arrival, downtown lighting, and illumination. This investment will support the guest experience, safety, and the leisure and conference delegate experience.

Our consultations show that enhancing the city's offerings is valuable not only for leisure travellers, but also for conference delegates, who often visit during the off-peak season when evenings are darker. By enhancing late afternoon and evening experiences, we can encourage these visitors to explore more of the city, promoting greater dispersal beyond the usual areas. Once improvements are complete, cruise passengers will also enjoy a stronger sense of arrival and excitement, further boosting Victoria's competitiveness as a cruise destination.

The project directly aligns and supports the City of Victoria's Community and Safety Wellbeing Plan (CSWB). Completed in 2025 in response to strong feedback from business community and other stakeholders, the CSWB plan has a specific section of the plan focused on downtown, with three objectives:

- Support downtown businesses in responding to the financial impacts of street disorder while encouraging economic activity.
- Ensure downtown is safe and welcoming for residents and visitors.
- Encourage people to visit, and spend time in, downtown.

[9] Source: Victoria's Vital Signs victoriafoundation.bc.ca/wp-content/uploads/2025/09/27427-Victoria-Foundation-2025-Vital-Signs.pdf

Specifically, Action 4.6 identified on page 58 of the plan calls for investment “in downtown public realm amenities, like benches, trees, lighting, murals, micro-plazas, Indigenous storytelling plaques, historical markers, wayfinding, light projections, etc.”

From this list, the private sector is most interested in supporting lighting, lighting projections, and sense of welcome and arrival for its guests with a focus on safe experiences. The City of Victoria is working with Good Night Out Victoria along with DGV to identify priority areas for investment through a collaborative process. In addition, DGV looks forward to working collaboratively with the Hotel Association of Greater Victoria and Downtown Victoria Business Association to integrate private sector needs. By working together, government and industry through Destination Greater Victoria can be part of the solution and craft a win-win scenario.

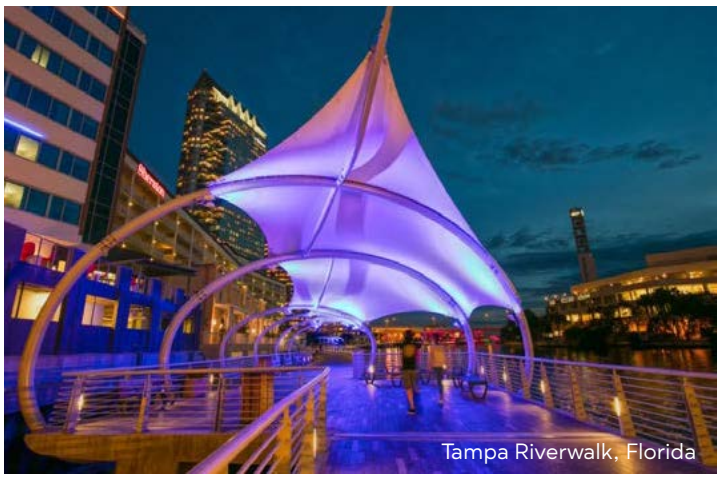
Transformative lighting and activation initiatives have significantly enhanced visitor experience in prominent tourism destinations such as Umbrella Alley in Quebec City and Sparkman Wharf in Tampa, Florida. In Quebec City, Umbrella Alley’s installation has created a vibrant destination through the installation of colourful suspended umbrellas and upgraded evening lighting. This creative approach boosted the area’s sense of welcome during the day and after dark, attracting both local residents and tourists who now frequent the alley for its visual appeal and atmosphere.

Similarly, Sparkman Wharf’s waterfront showcases the power of dynamic lighting and activation programming. By integrating lighting and illuminated public art with curated event spaces, Sparkman Wharf has created an inviting nighttime environment that appeals to a broad demographic. These enhancements have encouraged greater evening activity and improved perceptions of safety.

Umbrella Alley, Quebec City

Passage, Garment District, Montréal

Sparkman Wharf, Florida


Tampa Riverwalk, Florida

South Korea shopping district

Appendix

EDI Commitment

Destination Greater Victoria is committed to ensuring our policies, practices, and systems are free of barriers, emphasize the value of diversity, and promote full participation to ensure dignity, respect, and equal access for all team members.

We strive to create a culture that values and respects equity diversity, and inclusion, recognizing and accepting unique perspectives. Throughout all our processes and practices, we continue to work to eliminate barriers to employment for people who are usually underrepresented in Canada's workforce.

Destination Greater Victoria bases its understanding and policies on the following definitions:

Equity: the fair and respectful treatment of all people. This means identifying and eliminating unfair biases, stereotypes, or barriers and working toward equitable outcomes for all people or groups by treating them in ways that address and support their unique advantages or barriers.

Diversity: the presence of a wide range of human qualities and attributes within an individual, group, or organization. Diversity includes such factors as age, sex, race, ethnicity, physical and intellectual ability, religion, sexual orientation, educational background, and expertise.

Inclusion: appreciating and using our unique perspectives in a way that shows respect for the individual and ultimately creates a dynamic, collaborative, and supportive organization. Everyone should feel accepted, valued, and heard in the workplace.

Accessibility: the proactive commitment to eliminate and prevent barriers throughout services, programs, and infrastructure, ensuring the inclusion of people with disabilities in a manner that upholds their dignity, independence, and integrates diverse perspectives to strengthen the community.

Employee Values

Human Connection

Push Boundaries for Results

Effective Communication

Diversity, Equity & Inclusion

Teamwork & Cooperation

CONFIRMATION OF ACCOMMODATION SECTOR SUPPORT

A core requirement of the British Columbia Municipal and Regional District Tax (MRDT) Program is that the Eligible Entity for MRDT (in this case, Destination Greater Victoria) confirms support by the Commercial Accommodation Sector within the municipality (the City of Victoria).

The minimum support required from the accommodation sector for the tax to be imposed is at least 51% of the number of establishments that would collect the tax within the municipality/region representing at least 51% of the total number of rooms.

Endorsement by the accommodation sector is recorded on Appendix 1.4 of the MRDT Program's documents, listing the name, address and number of available rooms (units) for each property. To confirm their support, the owner or general manager of each property prints their name and signs and dates the form.

Destination Greater Victoria's completed Appendix 1.4 is provided in the following five pages.

Destination Greater Victoria obtained signatures of support starting October 15, 2025, and is ongoing. The level of support received was very significant and overwhelmingly in favour of Destination Greater Victoria continuing its MRDT mandate.

Endorsement was received by 68% of the 47 accommodation sector properties collecting MRDT in the City of Victoria, representing 91% of the total 3,973 rooms available. We are in contact with 3-4 other properties and should secure their signatures shortly, pushing these numbers higher before submitting to Destination BC for review.

This component of the MRDT renewal process confirms the commercial accommodation sector in the City of Victoria very strongly supports continuation of Destination Greater Victoria's mandate.

Appendix 1.4 Accommodation Sector in Support of Municipal and Regional District Tax Form

Legal Name of Applicant: GREATER VICTORIA VISITORS & CONVENTION BUREAU (dba Destination Greater Victoria) **Rate of Tax (2% or 3%):** 3%

Applicants, please check the following, if applicable:

Does the designated recipient plan on using general MRDT revenues (meaning revenues beyond Online Accommodation Platform revenues) for affordable housing initiatives and are these activities included as part of the Five-Year Business Plan and One-Year Tactical Plan (including Appendix 1.8)?

☐ **YES** ☒ **NO**

The Municipal and Regional District Tax (MRDT) is being proposed or is up for renewal in your municipality/region. The MRDT is intended to assist municipalities, regional districts and eligible entities in funding local tourism marketing programs and projects, **as outlined in the applicant's Five-Year Strategic Business Plan**. Affordable housing initiatives are also included as a permissible use of revenues. Accommodation providers may request a copy of the Five-Year Strategic Business Plan from the applicant. The MRDT will apply to purchases of accommodation that are taxable under the *Provincial Sales Tax Act* within the designated accommodation area.

As an owner/manager offering accommodation, your input is critical. **The minimum support required from the accommodation sector for the tax to be imposed is at least 51% of the number of establishments that would collect the tax within the municipality/region representing at least 51% of the total number of rooms.**

BY SIGNING THIS FORM, YOU HAVE INDICATED THAT YOU SUPPORT IMPLEMENTATION OF THE MUNICIPAL AND REGIONAL DISTRICT TAX IN YOUR MUNICIPALITY/REGION AND THAT YOU ARE AUTHORIZED TO ACT ON BEHALF OF YOUR ORGANIZATION. [ATTACH ADDITIONAL SHEETS AS REQUIRED]

Property Name	Address	# of Units	Owner/Manager (Print Name)	Signature	Date
Abigail's Hotel	906 McClure Street, Victoria V8V 3E7	30 ~~23~~	ALLISON FAIRHURST		Oct 30, 2025
Amethyst Inn	1501 Fort Street, Victoria V8S 1Z6	9			
Arbutus Inn	2898 Douglas Street, Victoria V8T 4M9	41			

Property Name	Address	# of Units	Owner/Manager (Print Name)	Signature	Date
Beaconsfield Inn	998 Humboldt Street, Victoria V8V 2Z8	11			
Best Western Plus Carlton Plaza Hotel	634 Johnson Street, Victoria V8W 1M6	108	Chris Watson		31/10/2025
Best Western Plus Inner Harbour	412 Quebec Street, Victoria V8V 1W5	74	RACHEL DICKINSON		6/11/2025
Chateau Victoria Hotel & Suites	740 Burdett Avenue, Victoria V8W 2H1	177	BRENDA OLLIS.		NOV 5/25.
Coast Victoria Hotel & Marina by APA	146 Kingston Street, Victoria V8V 1V4	132	STEPHEN ROUGHLEY		Nov 28/2025
Dashwood Manor Seaside Bed & Breakfast	1 Cook Street, Victoria V8V 3W6	10			
Days Inn Victoria on The Harbour	427 Belleville Street, Victoria V8V 1X3	71	DARRYL WILSON		10/15/25
Days Inn Victoria Uptown	229 Gorge Road East, Victoria V9A 1L1	73	Tiffany Cranmer		11/06/25
Delta Hotels by Marriott Victoria Ocean Pointe Resort	100 Harbour Road, Victoria V9A 0G1	240	Kimberley Hughes		10/15/2025
Doubletree by Hilton Hotel & Suites Victoria	777 Douglas Street, Victoria V8W 2B5	181	Lisa Griesbrecht		11/6/2025
Embassy Inn Hotel	520 Menzies Street, Victoria V8V 2H4	70	Jayne Smoley-Strand		11/7/2025
Fairholme Manor	638 Rockland Place, Victoria V8S 1W3	6			
Fairmont Empress	721 Government St, Victoria V8W 1W5	464	Dan McGowan		10/15/25

Property Name	Address	# of Units	Owner/Manager (Print Name)	Signature	Date
Fisher House Victoria Bed and Breakfast	333 Simcoe Street, Victoria V8V 1K9	4			
Helm's Inn	600 Douglas Street, Victoria V8V 2P8	~~43~~ 49	Wally Z Meng		Nov 18/25
Hotel Grand Pacific	463 Belleville Street, Victoria V8V 1X3	304	Reid James		Oct. 28/25
Hotel Rialto	1450 Douglas Street, Victoria V8W 1N8	50	Jayne Smedley-Strand		11/7/2025
Hotel Zed Victoria	3110 Douglas Street, Victoria V8Z 3K4	63			
Huntingdon Hotel & Suites	309 Belleville Street, Victoria V8V 1W3	~~124~~ 125	Erin Cassels		Oct 29/25
Inn at Laurel Point	680 Montreal Street, Victoria V8V 1Z8	196	Navid Sarabshalam		Oct 23/25
Inn at the Union Club	805 Gordon Street, Victoria V8W 1Z6	22	Melanie Wendeler		Nov 19/25
Island Travel Inn	1850 Douglas Street, Victoria V8T 4K6	78			
James Bay Inn Hotel	270 Government St, Victoria V8V 2L2	48			
Magnolia Hotel & Spa	623 Courtney Street, Victoria V8W 1B8	64	Bill Lewis		10/20/25
Marketa's Bed & Breakfast	239 Superior Street, Victoria V8V 1T4	7	MARKETA PETERKA		10/21/25
Mayfair Motel	650 Speed Avenue, Victoria V8Z 1A4	22			

Property Name	Address	# of Units	Owner/Manager (Print Name)	Signature	Date
Ocean Island Inn Backpackers Suites	791 Pandora Avenue, Victoria V8W 1N9	65	Lana Peselman		Nov. 3. 25
~~Prior Castle Inn~~	~~620 Street Charles St; Victoria V8S 3N7~~	~~7~~			
Quality Inn Downtown Inner Harbour	850 Blanshard Street, Victoria V8W 2H2	63	Marina Rosta	Marina Rosta	Nov. 18, 2025
Robert Porter Inn	649 Superior Street, Victoria V8W 2H2	6			
Robin Hood Inn and Suites	136 Gorge Road East, Victoria V9A 1L4	55	Tiffany cranmer		11/06/25
Royal Scot Hotel & Suites	425 Quebec Street, Victoria V8V 1W7	176	Greg Greene	Greg Greene	10/16/25
Sandman Hotel Victoria	2852 Douglas Street, Victoria V8T 4M5	100	Amy Leonard		11/24/25
The Vic, Ascend Hotel Collection	123 Gorge Rd. E, Victoria	94	Karim Mohammadi	Karim	10/30/25
Strathcona Hotel	919 Douglas Street, Victoria V8W 2C2	82	Grant Olsen		Oct 28/25
Surf Motel	290 Dallas Road, Victoria V8V 1A6	15			
Swans Hotel	506 Pandora Avenue, Victoria V8W 1N6	29	MIKE BOYLE		NOV 5, 25 OCT
The Bedford Hotel	1140 Government St, Victoria V8W 1Y2	40	Tiffany cranmer		11/06/25
The Craigmyle	1037 Craigdarroch Rd, Victoria V8S 2A5	17			

Property Name	Address	# of Units	Owner/Manager (Print Name)	Signature	Date
The Oswego Hotel	500 Oswego Street, Victoria V8V 5C1	80	Sarah Welch		Nov 6/25
The Parkside Hotel & Spa	810 Humboldt Street, Victoria V8V 5B1	126	TRINA White		Oct 23/2025
~~Travelodge by Wyndham Victoria~~	~~123 Gorge Road East, Victoria V9A 1L1~~	~~89~~	(Became The Vic)		
Turtle Hostel	1608 Quadra Street, Victoria V8W 2L4	11			
Victoria Marriott Inner Harbour	728 Humboldt Street, Victoria V8W 3Z5	236	MICHELE LESAGE		10/15/25
Victoria Regent Waterfront Hotel & Suites	1234 Wharf Street, Victoria V8W 3H9	45	ELAINE AZEVEDO		11/06/25
Villa Marco Polo Inn	1524 Shasta Place, Victoria V8S 1X9	5			

LETTERS OF SUPPORT FOR DESTINATION GREATER VICTORIA'S MRDT MANDATE

The British Columbia Municipal and Regional District Tax (MRDT) Guidelines require that there be consultation with tourism stakeholders and support from stakeholders as part of MRDT mandate renewal. Destination Greater Victoria has to date received letters of support from the following stakeholders and associations:

1. Hotel Association of Greater Victoria
2. 10 Acres
3. 94Forward
4. Abigail's Hotel
5. Agendum Inc.
6. Ali Kay Holistic
7. Alset Tours
8. Attractions Victoria
9. Bastion Books
10. Bay Centre Shopping Centre
11. BC Aviation Museum
12. BC Ferries
13. BC Hospitality Foundation
14. Best Western Plus Carlton Plaza
15. Better Acres Ice Cream
16. Black Ball Ferry Line
17. Blue Mountain Solutions
18. Camosun College
19. Canada Artistic Swimming
20. Circular Economy Leadership Canada
21. Chateau Victoria Hotel & Suites
22. Connect Seven Group
23. Country Bee Honey Farm
24. Craigdarroch Castle
25. CRFAIR
26. Canadian Sport Institute Pacific
27. Cycling Canada
28. Days Inn on the Harbour
29. Delta Hotels by Marriott Victoria Ocean Pointe Resort
30. Downtown Victoria Business Association
31. Eagle Wing Tours
32. Emerald Day Spa
33. Evergreen Hospitality Group
34. Experience Victoria
35. Fairmont Empress

36 FED Urban Agriculture Society
37 Gray Line Sightseeing Victoria
38 Greater Victoria Chamber of Commerce
39 Greater Victoria Sports Hall of Fame
40 Greek N Go
41 HAVN Saunas
42 Hotel Grand Pacific
43 Huntingdon Hotel & Suites, Pendray Inn and Tea House
44 Inn at Laurel Point
45 Intrepid Theatre
46 Island Business Print Group
47 JW Event Services
48 Kenmore Air
49 Magnolia Hotel & Spa
50 Market Collective and ArtisTREE Festival
51 Maximum Express
52 Meetings Mean Business Canada
53 Ocean Island Inn
54 OEB Breakfast Co.
55 Orca Spirit Adventures
56 The Parkside Hotel & Spa
57 The Pedaler
58 Peninsula Streams Society
59 Pacific Institute for Sport Education
60 Prince of Whales
61 Rifflandia
62 Royal Scot Hotel and Suites
63 Royal Victoria Marathon
64 Spinnakers Brewpub & Guesthouses
65 Swiftsure International Yacht Race
66 Swimming Canada
67 Tally-Ho Carriage Tours
68 That Girl in Victoria
69 The Butchart Gardens
70 Tractor Foods
71 Triathlon Canada
72 Uber
73 University of Victoria Sports
74 Victoria Butterfly Gardens, The Truffles Group
75 Victoria Chinatown Museum
76 Victoria Highland Games Association
77 Victoria Jazz Society
78 Victoria Marriott Inner Harbour

79 Victoria Open Golf Society
80 Victoria Royals Hockey Club
81 Victoria Symphony
82 Wanderlust Weddings

Victoria City Council
1 Centennial Square
Victoria, BC
V8W 1P6

Dear Mayor and Council,

On behalf of the Hotel Association of Greater Victoria (HAGV), I am writing to express our strong support for the renewal of the Municipal and Regional District Tax (MRDT) funding relationship and associated arrangements between the City of Victoria and Destination Greater Victoria (DGV).

As Council reviews the upcoming MRDT cycle, we believe it is important to reaffirm the core elements of the 2017 Foundational Agreement, which continues to guide a successful and collaborative partnership between the City, DGV, and the hotel sector.

First, the agreement confirmed that Destination Greater Victoria is the Designated Recipient and Eligible Entity for MRDT funds generated within the City of Victoria. This designation has been *critically important* to ensuring transparent, strategically focused investment in tourism promotion and development.

Second, the agreement established that Destination Greater Victoria leads the sales and marketing efforts for the Victoria Conference Centre, in accordance with a contractual agreement with the City. This arrangement has ensured a professional, coordinated, and competitive approach to attracting major meetings and conferences to our city.

With these key commitments in place, Victoria hotels agreed in 2017 to support the increase in the MRDT rate from 2% to 3%. This decision was made because the industry recognized the value and effectiveness of this collaborative structure, and its impact on Victoria's tourism economy.

Additionally, the hotel sector, through DGV, reaffirmed its commitment to making an industry contribution to a mutually agreeable Tourism Project—a term defined as a proper noun within the MRDT regulations. This contribution supports shared tourism infrastructure that benefits both visitors and residents.

For the 2027–2031 MRDT cycle, following collaboration among hotels, DGV, and City staff, we are pleased to confirm support for a downtown lighting and illumination project as the designated Tourism Project. This initiative will enhance the sense of safety, vibrancy, and overall well-being in the downtown core—an outcome that directly supports both visitor experiences and community quality of life.

The Hotel Association of Greater Victoria strongly supports the renewal of this MRDT funding relationship, including the roles, designations, and agreements that have proven effective and beneficial for our tourism sector and for the City as a whole.

We appreciate Council's ongoing partnership and commitment to strengthening Victoria's tourism future. The hotel community remains dedicated to working collaboratively to ensure continued success.

Thank you for your consideration.

Sincerely,

Bill Lewis, Chair Person
Hotel Association of Greater Victoria

10 ACRES BISTRO / PIER COMMONS / FARM

October 17, 2025

Destination Greater Victoria
Suite 600 – 765 Broughton Street
Victoria, BC V8W 1E2

To Whom It May Concern:

On behalf of 10 Acres Restaurants, I am writing to express our full support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Destination Greater Victoria plays a vital role in promoting and sustaining the region's visitor economy. Through strategic marketing, destination management, and industry collaboration, DGV has strengthened Greater Victoria's position as a premier travel destination while maintaining a strong focus on community values and sustainable growth.

Since the last renewal in 2021, DGV has been instrumental in driving the post-pandemic recovery of the local tourism sector. Their work has not only supported year-round visitation but has also contributed to the success and stability of local businesses, including ours. Their commitment to responsible tourism, business events, sport tourism, and support for arts and culture has brought vibrancy to our community and enriched the overall quality of life in the region.

We are proud to be part of a community that benefits from DGV's leadership and dedication. Their collaborative approach, measurable outcomes, and continued accountability make them an essential partner in ensuring the long-term success and sustainability of tourism in Greater Victoria.

For these reasons, 10 Acres Restaurants fully supports Destination Greater Victoria's renewal as the MRDT eligible entity for the 2027–2031 term.

Sincerely,

Michael Murphy
Proprietor
10 Acres Restaurants

10 Acres Restaurants
614 Humboldt Street Victoria, BC V8W 1A4
Phone (250) 893-6243

1994 Victoria Commonwealth Games
Legacy Fund

October 9, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of 94Forward, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

J. MacMillan

John MacMillan
President
94Forward

94 FORWARD
100 - 4636 Elk Lake Drive, Victoria, BC V8Z 5M1 / Tel 250.744.5533 / Fax 250.744.3542 / 94forward.ca

ABIGAIL'S
HOTEL

August 28, 2025

City of Victoria
1 Centennial Square
Victoria, BC
V8W 1P5

Dear Mayor Alto and Council

On behalf of Abigail's Hotel, I am writing to express our support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As a key participant in Greater Victoria's economic and cultural landscape, we have witnessed firsthand the transformative impact of Destination Greater Victoria's leadership. Since the last MRDT renewal in 2021, DGV has not only guided the region's visitor economy through a full recovery from the pandemic but has also catalyzed sustainable growth that benefits both residents and businesses alike.

DGV's commitment to year-round visitation, support for arts and culture, and promotion of environmentally responsible travel aligns closely with our values and mission. Their strategic initiatives—ranging from sport tourism and business events to community engagement and branding platforms—have directly contributed to the vibrancy of our downtown core and the overall quality of life in Greater Victoria.

The visitor economy is a cornerstone of Greater Victoria's resilience. DGV's stewardship ensures that MRDT funds are invested wisely to safeguard employment, foster innovation, and maintain our region's competitiveness.

For Abigail's Hotel, continued collaboration with DGV is essential. Their work enhances our ability to reach new audiences, strengthens our market presence, and supports initiatives that align with our strategic goals. We believe that renewing MRDT funding is not only justified—it is vital to the continued prosperity of our community.

We wholeheartedly support Destination Greater Victoria's MRDT renewal and urge Victoria City Council to approve this application.

Sincerely

Allison Fairhurst
General Manager
Abigail's Hotel

906 McClure Street ⊙ Victoria, British Columbia ⊙ Canada V8V 3E7 ⊙ *p* 250.388.5363 ⊙ *f* 250.388.7787 ⊙ innkeeper@abigailshotel.com
www.abigailshotel.com ⊙ 1.800.561.6565

Date: October 14, 2025

To Whom It May Concern,

I am writing to express my strong support for Destination Greater Victoria in their continuing role as the official destination marketing and management organization (DMMO) for the City of Victoria.

As a member of Destination Greater Victoria's Advisory Board for five years — before, during, and after the COVID-19 pandemic — I had the opportunity to witness firsthand the organization's resilience, strategic leadership, and unwavering commitment to the region. I also had the pleasure of working with their team as a conference planner, bringing a major conference to Victoria with their expert support and guidance.

Throughout my tenure, Destination Greater Victoria consistently demonstrated a deep understanding of the tourism landscape, an ability to adapt in times of crisis, and a collaborative spirit that brought together stakeholders across sectors. Their work not only elevated Victoria's profile as a premier destination but also helped sustain and rebuild the local visitor economy during one of the most challenging periods in recent history.

Their collaborative approach with local stakeholders, commitment to sustainability, and data-driven strategies have positioned Victoria as a model for responsible and effective destination management. From hosting major events to supporting small businesses and cultural institutions, Destination Greater Victoria has consistently shown an ability to balance economic growth with community values.

Their continued leadership is essential to the city's economic vitality, cultural vibrancy, and global reputation. I wholeheartedly endorse Destination Greater Victoria's ongoing role as the City of Victoria's official DMMO.

Sincerely,

Rita Plaskett, CMP, CMM
President
Agendum Inc.

October 28 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Ali Kay Holistic, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Ali Kay Holistic

Because of the connections it brings to the community at large. Every event is at a new venue so we get to see companies - that I might not have gone to on my own - and meet their amazing people. I feel a sense of belonging; being a sole proprietor this means so much to be part of a team and connect with others in my community at this caliber. Also, DGV has been a huge support in helping grow my business locally and globally as they send me clients who visit our beautiful city. The team at DGV our an absolute pleasure to know and work with, a true joy in our city for business big and small.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Ali Kay

Founder

Ali Kay Holistic

Alset Tours
Victoria, British Columbia
Kevin@AlsetTours.com

October 20, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Alset Tours, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Alset Tours because:
1. DGV drives year-round visitation that sustains our guided tour operations, helping us connect visitors with local farms, vineyards, and artisans throughout Greater Victoria.
2. Their marketing and research initiatives elevate the region's global profile and provide invaluable insights that help small tourism operators like us tailor offerings to changing traveler interests.
3. DGV's partnerships and community programs ensure that tourism growth aligns with sustainability and local values — goals that Alset Tours shares through our solar-offset and eco-conscious operations.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Kevin Bélanger
Founding Owner-Operator
Alset Tours

Victoria Attractions Association

PO Box 39047

James Bay Postal Outlet

Victoria, BC V8V 4X4

info@victoriaattractions.ca |

October 3, 2025

To Whom It May Concern,

On behalf of the Victoria Attractions Association, I am writing to express our full support for Destination Greater Victoria (DGV) in its continued role as the designated recipient of the Municipal and Regional District Tax (MRDT) for our region.

As a collective of tourism-based businesses and experiences, the Victoria Attractions Association works closely with Destination Greater Victoria to promote our city's vibrant cultural, historical, and recreational offerings. DGV has been a steadfast partner in elevating Victoria's profile on the global stage, and their stewardship of MRDT funds has been instrumental in driving sustainable tourism growth.

Through strategic marketing initiatives, destination development, and advocacy, DGV has helped ensure that our member attractions remain visible, competitive, and well-integrated into the broader visitor economy. Their data-driven approach and collaborative spirit have led to measurable increases in visitation, enhanced infrastructure, and a stronger sense of community among tourism stakeholders.

We believe that Destination Greater Victoria is uniquely positioned to continue administering the MRDT with transparency, accountability, and vision. Their leadership has been critical to the success of our sector, and their ongoing efforts will be essential as we navigate future opportunities and challenges in the tourism landscape.

Thank you for considering this letter of support. The Victoria Attractions Association looks forward to continuing our partnership with Destination Greater Victoria and contributing to the long-term vitality of our region.

Sincerely,

Greg Greene

Chair

Victoria Attractions Association

BASTION books

October 15th, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Bastion Books, I'm pleased to express our support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Bastion Books, and many other local independent businesses, for many reasons including:

- Ensuring Victoria is on the radar as a destination for visitors from around the world
- Working with cruise ship companies to ensure their stops work for Victoria businesses, cruise ship travellers and the cruise ships alike
- Communicating to the many conference visitors who come to Victoria each year about the many places they can stay, eat and shop.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Alex Cruikshank, Proprietor
Bastion Books

JLL SEE A BRIGHTER WAY

September 5, 2025

Victoria City Council
1 Centennial Square
Victoria, BC V8W 1P6

Re: Support for Destination Greater Victoria's MRDT Funding Renewal (2027-2031)

Dear Mayor and Council,

Bay Centre is pleased to provide our strong support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As a member of Greater Victoria's business community, we have witnessed firsthand the exceptional leadership and measurable impact that DGV has delivered under its current MRDT mandate. The organization's strategic stewardship has been instrumental in driving our region's tourism recovery and sustainable growth, directly benefiting our operations and the broader economic ecosystem.

The statistics speak for themselves: Greater Victoria's visitor economy generates $3.5 billion in economic output, supports 25,000 jobs, and contributes $510 million in tax revenues annually. DGV's proven track record of attracting high-value visitors and extending seasonal business directly translates to increased revenue stability for local businesses like ours.

We particularly value DGV's commitment to sustainable tourism practices that align with our community values. Their achievement of Biosphere Certification for Greater Victoria and recognition as North America's most sustainable destination demonstrates responsible growth that preserves our region's natural assets while driving economic prosperity.

Victoria's recognition as the #1 small city in the world by Conde Nast Traveler for two consecutive years (2023-2024) underscores the effectiveness of DGV's destination marketing efforts. This international acclaim directly enhances our region's competitive position and attracts the quality visitors that support sustainable business growth.

The renewal of DGV's MRDT funding represents a critical investment in Greater Victoria's economic resilience and competitiveness. We urge Council to approve this renewal to ensure continued support for an organization that has consistently delivered measurable returns on public investment.

Thank you for your consideration of this important initiative.

Sincerely,

Darlene J. Hollstein, General Manager
Bay Centre

Bay Centre Shopping Centre
Management Office
#2-1150 Douglas St
Victoria, BC V8W 3M9

T +1 250 952 5680
F +1 250 381 4814
E darlene.hollstein@jll.com
W jll.com

Steve Hale
President British Columbia Aviation Museum (2023-2025)
1910 Norseman Drive
North Saanich, BC, V8L 5V5

Astrid Chang
Executive Director, Corporate communications and Community Relations
Destination Greater Victoria
Suite 600-765 Broughton St, Victoria BC, V8W 1E2

20 Oct 2025

Dear Astrid,

Our past president, Steve Nichol, originally met Paul Nursey, the CEO of Destination Greater Victoria, while attending a meeting of the Saanich Peninsula Tourism Group in 2023. The meeting was about how different tourist sites on the Saanich Peninsula could cooperate to their mutual benefit.

At a later meeting, Mr. Nichol Informed Paul Nursey and his colleague Jeremy Loveday of the BC Aviation Museum's desire to obtain the Hawaii Mars water bomber for the museum.

This is an historically significant aircraft for BC as not only was it the largest water bomber ever built to be used operationally but it had also fought forest fires for over 45 years. Hence, it has a tremendous emotional connection to the population of the province.

After demonstrating that the BC Aviation Museum had a Bonafide acquisition plan for the Hawaii Mars, the DGV team drafted a letter to Lana Popham, the then Minister of Tourism, Arts, Culture and Sport. This letter was in support for our application for a provincial grant of $250K.

The DGV letter helped us immensely in gaining this grant which allowed BCAM to finalize our negotiations with the Coulson Group in Port Alberni who were the owners of the Hawaii Mars.

The acquisition of the Hawaii Mars was a huge success. Its arrival was witnessed by a hundred VIPs at the Patricial Bay Coast Guard Base, thousands of spectators around the Victoria Airport and hundreds of thousands of well-wishers on Vancouver Island and around Victoria. A measure of the aircraft's deep popularity can be seen by the fact that over 350 people assisted in the acquisition and arrival of the Hawaii Mars, most of them being volunteers.

Since the Hawaii Mars was moved onto the grounds of the BC Aviation Museum, we have seen a sustained surge in our visitor numbers and revenue, doubling our best previous year. We will now be welcoming nearly 50,000 visitors in 2025 and have hired more staff to meet this demand. It has also put Victoria and the Victoria Airport on the map for international aviation visitors.

The DGV team has really proven how with their assistance they can boost a tourist destination to new heights. All our outreach programs have expanded, and we are making more connections with the community both locally, provincially and nationally.

I fully endorse DGV as the official destination marketing and management organization for the region, and the organization's ongoing efforts to promote tourism in Greater Victoria. They have helped the BC Aviation Museum to become an internationally recognised museum which has direct benefits to the local community and economy.

Best regards,

Steve Hale
President BC Aviation Museum (2023-2025)

October 3, 2025

Destination Greater Victoria
Attn: Astrid Chang, Executive Director
Corporate Communications and Member Services

Re: Support for Destination Greater Victoria's MRDT Renewal Application

Dear Ms. Chang,

BC Ferries is pleased to provide this letter of support for Destination Greater Victoria's application to renew its designation as the official marketing and management organization for Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

BC Ferries plays a central role in connecting people to Vancouver Island, and we see firsthand how vital a healthy visitor economy is to the region. Destination Greater Victoria is an important partner in building tourism that benefits both the community and local businesses. Their efforts align closely with our priorities of providing reliable, safe and affordable service, all while supporting the long-term prosperity of coastal communities.

DGV's work contributes directly to our shared objectives by:

- Driving tourism and increased ridership by promoting Greater Victoria as a must-see destination
- Providing destination and trip planning information that complements our own travel resources, helping visitors plan seamless journeys
- Supporting international tourism, which is critical to sustaining travel demand and highlighting the unique appeal of Greater Victoria
- Strengthening travel in off-peak times through marketing efforts and events that address seasonality, supporting sustained ridership throughout the year
- Creating reasons to travel by championing sport tourism, cultural programming, and major events that inspire visitors to make the journey

Together, these efforts strengthen the region's competitiveness as a destination and contribute to the long-term prosperity of the coastal communities we serve.

For these reasons, BC Ferries strongly supports Destination Greater Victoria's MRDT renewal application and values its continued role as a trusted partner in advancing a vibrant visitor economy.

Sincerely,

Lindsay Matthews
Vice President, Public Affairs and Marketing
BC Ferries

October 2, 2025

Victoria City Council
1 Centennial Square
Victoria, BC V8W 1P6

Re: Support for Destination Greater Victoria's MRDT Application (2027–2031 Term)

Dear Mayor and Council,

On behalf of the BC Hospitality Foundation (BCHF), I am pleased to provide this letter of support for Destination Greater Victoria's application to continue as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The BC Hospitality Foundation is proud to be a member of Destination Greater Victoria (DGV). Over the years, DGV has demonstrated an unwavering commitment to strengthening the visitor economy in ways that directly benefit both the hospitality industry and the broader community. Beyond its critical role in sustaining and growing Victoria's $3.5 billion visitor economy and supporting approximately 25,000 jobs, DGV has also shown leadership in fostering meaningful community partnerships.

Importantly, Destination Greater Victoria has chosen the BC Hospitality Foundation as one of their charities of choice. Their support has had a tangible impact on our ability to assist hospitality workers facing financial crisis due to health challenges. DGV has consistently championed our cause by fundraising at their annual Christmas Luncheon and the Dine Around and Stay in Town Victoria Gala. In addition, they have been a long-standing sponsor of our Victoria Golf Tournament for the past 11 years. This sustained partnership has raised awareness and vital funds that allow us to provide assistance to those in need within our industry.

The BC Hospitality Foundation's experience with Destination Greater Victoria reflects what the wider community knows well: DGV is a highly accountable, results-driven, and values-based organization. They consistently achieve strong resident and member satisfaction, support sustainable practices, and deliver measurable returns on MRDT investments. Their leadership has made Greater Victoria a recognized global destination, while ensuring that the benefits of tourism extend to local residents, businesses, and community organizations.

For these reasons, the BC Hospitality Foundation strongly supports Destination Greater Victoria's continued designation as the eligible entity for MRDT for the 2027–2031 term. Their work is not only vital to the prosperity and resilience of our visitor economy, but it also demonstrates how tourism can make a meaningful contribution to the community.

Thank you for considering our support.

Sincerely,

Alana Dickson

Executive Director

BC Hospitality Foundation

September 9, 2025

Victoria City Council
1 Centennial Square
Victoria, BC V8W 1P6

Dear Mayor and Council,

On behalf of the Best Western Plus Carlton Plaza Hotel, I am writing to express our full support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Destination Greater Victoria (DGV) plays a vital role in driving sustainable economic development through tourism in our region. Its strategic leadership has not only helped the visitor economy recover from the pandemic but has positioned Greater Victoria as a premier, year-round destination. DGV's work directly supports local businesses, job creation, and downtown vibrancy—while aligning with community values through responsible and inclusive tourism.

As a valued partner, we have seen firsthand the impact of DGV's initiatives in raising the profile of our destination, enhancing visitor experiences, and supporting long-term economic resilience. Their consistent accountability, innovation, and high member satisfaction underscore the importance of continuing their leadership as the communities Destination Management and Marketing Organization.

We strongly encourage the City of Victoria to reaffirm Destination Greater Victoria's role in shaping the future of our tourism industry.

Sincerely,

Chris Watson
General Manager
Best Western Plus Carlton Plaza Hotel
250-413-2190
chris@bestwesterncarlton.com

BETTER ACRES ICE CREAM
1019 Government Street
Victoria, BC. V8W 1X6

October 21, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of my company, Better Acres Ice Cream, I am writing to express my strong support for Destination Greater Victoria's submission to continue serving as the official destination marketing and management organization for the City of Victoria, and to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027-2031 term.

The work of Destination Greater Victoria (DGV) has been vital to the growth of my business. Beyond the invaluable sense of local community it fosters, DGV's media and partnership initiatives, including collaborations with *Taste Radio*, *The Independent Newspaper*, *CBC*, and *THE UPSIDE!* have significantly increased awareness of my brand, particularly as a first-year, self-funded business. These opportunities simply would not have been possible without DGV's support and leadership.

For these reasons, I wholeheartedly support the renewal of Destination Greater Victoria's MRDT designation. Continued stewardship by DGV will ensure ongoing momentum, measurable results, and lasting benefits for our small business community, our local residents, and the broader tourism economy.

Sincerely,

Lori Joyce
Founder, Better Acres Ice Cream

Black Ball FERRY LINE

September 9, 2025

RE: Letter of Support for DGVs continued role as the official destination marketing and management organization for the City of Victoria and MRDT Funding Renewal

Dear City of Victoria,

I am writing to support Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Since the last renewal in 2021, DGV has helped our business recover from the effects of the pandemic and they have been a catalyst for economic growth in Greater Victoria. From business events to sport tourism to increasing support for arts and culture, Destination Greater Victoria builds foundational business that addresses seasonality, brings vibrancy to our downtown and contributes to residents' quality of life in Greater Victoria.

Destination Greater Victoria works directly with our Sales and Marketing Department to develop marketing initiatives and strategies. Through our work with DGV we have firsthand knowledge of how driven, lean and effective they are as an organization.

The value of the visitor economy extends beyond economic metrics. It enhances the quality of life for locals by supporting a vibrant cultural scene, funding community projects, and helping to preserve the natural beauty of the region. Every visitor counts, and the collective impact of millions of visitors contributes to the wellbeing and prosperity of Greater Victoria.

In an era of economic challenges, a vibrant visitor economy remains one of Greater Victoria's greatest strengths. DGV delivers measurable returns on MRDT investments, helping to safeguard employment, encourage new business openings, and support a dynamic environment where commerce, culture, and community thrive. Business support for DGV's MRDT application is more than an investment in tourism; it's an investment in the region's broader economic resilience, competitiveness, and shared prosperity.

Sincerely,

Ryan Burles
President and Chief Operating Officer
Black Ball Ferry Line

September 4, 2025

Re: Letter of Support for Destination Greater Victoria's MRDT Renewal

Dear Committee Members,

On behalf of Blue Mountain Solutions, I am pleased to provide this letter in support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As a leadership development and hospitality training organization, Blue Mountain Solutions partners with hotels, resorts, and tourism operators throughout British Columbia and beyond.

Our mission is to cultivate leaders who empower their teams, elevate guest experiences, and strengthen the overall tourism industry. To achieve this, we rely on strong destination marketing organizations like Destination Greater Victoria (DGV) that attract visitors, extend stays, and ensure that our partners have vibrant tourism activity to sustain growth.

DGV's work directly supports our organization and our clients in several critical ways:

- **Tourism Growth Fuels Talent Development:** The marketing and promotion efforts led by DGV bring more visitors to the region. This increased demand creates opportunities for our hospitality clients to expand services, which in turn raises the need for trained leaders and team members—a direct alignment with the work we do.
- **Partnership and Collaboration:** DGV provides a platform where stakeholders in hospitality, recreation, and community development can connect. This collaborative environment amplifies our ability to serve the industry more effectively.
- **Economic Stability and Industry Confidence:** The MRDT-funded initiatives delivered by DGV build confidence in the sector, encouraging investment in leadership and organizational development for long-term sustainability.

Renewing the MRDT ensures that Destination Greater Victoria can continue the essential work of promoting the region, driving tourism revenue, and supporting the businesses—and people—that make our industry thrive. Without this collaborative foundation, organizations like Blue Mountain Solutions would be limited in their capacity to develop the leaders the industry urgently needs.

For these reasons, we wholeheartedly support Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term
Warm regards

Principal - Blue Mountain Solutions

Blue Mountain Solutions Inc.
Leadership Development - Operational Support - Service Essentials
Ph: 1-250-507-8352 Email: TheresaBMS@gmail.com Web: BlueMountain.Solutions

December 3, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Camosun College, I am pleased to share our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Destination Greater Victoria (DGV) plays a vital role in our community and in doing so enhances the vibrancy, visibility, collaboration and innovation across a sector that welcomes the global community to our region and critically supports economic development for residents and the business community.

The results are clear – from global accolades supporting visibility for the region, to extended stays and increased year-round visitation, to economic impact and sector contributions to GDP and regional employment – and DGV's leadership, innovation, member engagement, and results-orientation continues to be at the forefront serving members and the community towards a thriving tourism and hospitality sector in the region.

DGV has been a long-standing and valued partner to Camosun College. We maintain a collaborative commitment to developing and supporting a highly trained workforce for the tourism and hospitality industry and Greater Victoria region, and a shared commitment to sustainable and responsible tourism.

DGV proactively engages with Camosun programming and students in this ongoing partnership through a vibrant tourism and hospitality sector supporting members that hire our graduates; providing expert feedback supporting the ongoing quality and relevance of our curriculum; supporting applied and work-integrated learning opportunities for students; engaging industry leaders in knowledge sharing towards sustainable tourism; and sharing an applied, real-world lens with our students through guest lecture opportunities. In recognition of their outstanding contributions to student learning and success, DGV was recognized in 2024 with a Co-op Employer of the Year award by Camosun College.

For these reasons, and many more, we are pleased to strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Steven Rumpel

Steven Rumpel
Acting Dean, School of Business
Camosun College

Montreal, September 30, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of Canada Artistic Swimming, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

In March 2025, Canada Artistic Swimming hosted a major national competition in Victoria that brought together over 900 athletes, coaches, and officials from across the country for a week-long event. The financial support and leadership of Destination Greater Victoria (DGV) were key factors in our decision to bring this competition to Greater Victoria.

Beyond their financial support, DGV provided critical assistance in securing important local suppliers and guided us through the process of obtaining additional financing. Their support with our hotel RFP process was also invaluable, ensuring suitable accommodations for all participants and helping to elevate the overall event experience.

DGV's professionalism, accountability, and commitment to sustainable tourism align perfectly with the values of Canada Artistic Swimming. Their efforts not only strengthened the athlete and visitor experience during our event but also enhanced Victoria's reputation as a premier Canadian sport destination.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. Renewing this designation will allow DGV to build on its proven success and continue delivering measurable benefits to both the local community and to national organizations like ours who choose Victoria as a host city.

Sincerely,

Stéphane Côté
Chief Operating Officer
Canada Artistic Swimming

November 7, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Circular Economy Leadership Canada, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Circular Economy Leadership Canada has proudly partnered with Destination Greater Victoria (DGV) and seen firsthand its profound commitment to building a resilient, sustainable future for the Capital Region. DGV is not merely a marketing organization; it is a vital community leader. DGV's comprehensive Sustainability Strategy serves as a groundbreaking blueprint for responsible tourism management, demonstrating a clear focus on enhancing both environmental and community well-being. Through its dedicated efforts, DGV is effectively engaging with local tourism businesses and visitors, embedding principles of sustainability directly into the visitor experience and local operational practices.

Crucially, DGV is playing an unparalleled leadership role in advancing the circular economy within the Capital Region. DGV has demonstrated true foresight by developing and adopting a dedicated Circular Economy Strategy, a significant and pioneering step for a destination marketing organization in Canada. This strategy outlines a clear pathway for the local tourism sector to move away from the traditional linear 'take-make-dispose' model towards one that is regenerative and restorative. This proactive, long-term focus on circularity is well designed to support the City of Victoria's policy priorities in this area, including Zero Waste Victoria, including by minimizing waste and carbon emissions while also creating new economic opportunities and ensuring the region's competitive advantage as a truly sustainable destination.

DGV's innovative approach to destination management, especially its commitment to realizing both their Sustainability Plan and Circular Economy Strategy, is an investment in the long-term ecological and economic health of the City of Victoria. Sustaining DGV's capacity to continue this vital, groundbreaking work is essential for securing a resilient and thriving future for the entire community.

It is for these reasons that we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Paul Shorthouse
Managing Director,
Circular Economy Leadership Canada
pshorthouse@circulareconomyleaders.ca

Chateau Victoria
HOTEL & SUITES

Sept 3, 2025

Destination Greater Victoria
Victoria, BC

Re: Support for the Renewal of Municipal and Regional District Tax Funding, 2027–2031

To Whom It May Concern,

On behalf of the Chateau Victoria Hotel & Suites, I am pleased to offer our strong support for Destination Greater Victoria (DGV) continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027 to 2031 term.

As a locally owned and operated hotel in the heart of downtown Victoria, our success is directly tied to the health and vibrancy of our tourism industry. DGV's work has been vital in ensuring that Greater Victoria continues to thrive as a premier destination for leisure, business, sport, and cultural travel. Their efforts have contributed significantly to the $3.5 billion that tourism adds to the regional economy, supporting approximately 25,000 local jobs directly and indirectly.

Destination Greater Victoria is a highly accountable organization—driven, lean, and effective in its delivery. The results are evident: increased visitation, stronger economic growth, and a more competitive destination overall. Their efforts have had direct positive impact on the Chateau Victoria, as well as enhancing the vibrancy of our downtown and creating benefits for the hospitality sector and the community at large.

Equally important, DGV has demonstrated leadership in guiding Victoria's tourism industry toward sustainable growth, ensuring that our destination can prosper while preserving the natural and cultural assets that make it unique. This commitment to sustainability is deeply aligned with the values of Chateau Victoria.

In short, the renewal of MRDT funding is essential to sustaining the positive momentum built by DGV and to securing the long-term prosperity of our industry. We urge you to continue to support DGV so that Greater Victoria can remain a vibrant, sustainable, and competitive destination for years to come.

Sincerely,

Brenda Ollis
General Manager - Chateau Victoria Hotel & Suites

Support for Renewal of Destination Greater Victoria's MRDT Funding (2027-2031)

September 9, 2025

Victoria City Council
1 Centennial Square
Victoria, BC V8W 1P6

Dear Mayor and Council,

On behalf of ConnectSeven Group, I am writing to express our strong support for the renewal of Destination Greater Victoria's (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As a company specializing in event management and sustainability consulting, we regularly produce conferences, meetings, and large-scale gatherings in Victoria. The success of these events, and the broader visitor experience they create, is directly tied to the strength of DGV's leadership and investments supported by MRDT. DGV's efforts in marketing, strategic development, and sustainability programming are essential in ensuring that Victoria remains competitive as a destination for both leisure travellers and business events.

Our team has witnessed first-hand how DGV's work drives year-round visitation and enhances the city's reputation. Initiatives such as the IMPACT Sustainability Travel & Tourism Conference and the region's achievement of Biosphere Certification showcase Victoria's leadership in responsible tourism, aligning with our own values and those of our clients. This emphasis on sustainability and destination stewardship is not only critical for attracting visitors but also for ensuring that tourism continues to benefit residents and businesses alike.

The MRDT funding and DGV's role as the official destination marketing and management organization for the City of Victoria, underpins DGV's ability to deliver measurable returns: supporting local jobs, sustaining businesses through off-peak seasons, and contributing to the vibrancy of downtown. Without this investment, the capacity to maintain and grow Victoria's visitor economy, and the quality of life improvements it brings, would be at risk.

We urge Council to approve the continuation of DGV in its role as the official destination marketing and management organization for the City of Victoria, as well as the renewal of MRDT funding for Destination Greater Victoria. This investment is essential for maintaining economic resilience, fostering sustainable growth, and ensuring that Greater Victoria remains a leading destination for both residents and visitors.

Sincerely,

Emma C Parston, Partner
ConnectSeven Group

COUNTRY BEE
Honey Farm

Oct 21, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Country Bee Honey Farm I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Country Bee Honey Farm and our growth. They have helped our businesses name become known to not only Greater Victoria Residents but also to tourist. They have promoted tourism in our area and helped not only us but other local businesses build their brand.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Lindsay Horne

Owner & Beekeeper at Country Bee Honey Farm

CRAIGDARROCH CASTLE®

CANADA'S CASTLE

August 28, 2025

RE: Destination Greater Victoria's Municipal and Regional District Funding Renewal

To Whom It May Concern.

I'm writing in support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term. The Craigdarroch Castle Historical Museum Society is a long-time member of DGV, an organization that enables innovative product development and partnerships that help elevate community success.

The Castle Society has come to rely on Destination Greater Victoria's award-winning destination marketing and strategic initiatives. These efforts help us, and businesses like us, maintain strong revenue streams beyond peak seasons which provides greater stability in a challenging business climate. Craigdarroch Castle benefits from DGV's experts who develop opportunities that help us to diversify revenue streams through meetings, conferences and business events. Their efforts championing increased support for arts and culture is also very beneficial to us.

Destination Greater Victoria builds foundational business that addresses seasonality, brings vibrancy to our downtown and contributes immensely to the quality of life in Greater Victoria. The organization works with its members and partners to enhance the quality of life for locals by supporting a vibrant cultural scene, funding community projects, and helping to preserve the natural beauty of the region. Every visitor counts, and the collective impact of millions of visitors contributes to the wellbeing and prosperity of Greater Victoria as evidenced when Victoria was named #1 small city in the world in Conde Nast Traveler's Readers' Choice Award, two years in a row (2023 and 2024).

Ongoing initiatives include the work of their Sustainability Advisory Committee and the development of a regional circular economy strategy. Tangible impacts include reducing single-use disposables through a sustainable drinking water program and hosting the IMPACT Sustainability Travel & Tourism Conference to bring leaders together on these topics. Additionally, under DGV's stewardship, Greater Victoria has been recognized by the Responsible Tourism Institute as a Biosphere Certified urban destination since 2023.

Support for Destination Greater Victoria continuing in its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax for the 2027–2031 term will ensure they continue to deliver positive local, national and international opportunities to the region.

John Hughes

Executive Director

jhughes@thecastle.ca

Direct Line -778-401-5976

Date October 31, 2025

To Whom It May Concern,

The Capital Region Food and Agriculture Initiatives Roundtable (CRFAIR) is pleased to express our strong support for Destination Greater Victoria (DGV) and its application to remain the eligible Municipal and Regional District Tax (MRDT) entity for the 2027–2031 term.

CRFAIR is a backbone organization dedicated to building a healthy, sustainable, and just food system in the Capital Region. We work with community partners, local food producers, and governments to strengthen food security, support resilient local economies, and nurture strong community connections to food and agriculture.

DGV has been a valued and proactive partner in this work. Together, we are demonstrating how tourism, food, and agriculture are deeply interconnected — and how this relationship contributes to the wellbeing and prosperity of people and places across Greater Victoria.

Through initiatives like **Flavour Trails**, a collaborative farm- and food-tourism program led by CRFAIR, DGV has helped elevate the stories of local farmers and food makers, driving new economic opportunities while deepening visitors' understanding of our region's agricultural heritage and its role in climate and community resilience. This partnership showcases how tourism can strengthen the food system — supporting farmers, preserving agricultural land, and promoting cultural and culinary experiences rooted in place.

As DGV advances destination stewardship priorities aligned with sustainability and community values, it is helping ensure that tourism growth continues to benefit residents, rural and urban communities, and the environment we collectively rely on. Continued MRDT leadership will allow DGV to deepen this collaborative approach — integrating local food experiences into the visitor economy and reinforcing the Capital Region's identity as a place where land, culture, and community wellbeing are celebrated.

CRFAIR is committed to continuing this partnership. We see DGV as an essential ally in championing a resilient and inclusive food system while showcasing the unique flavours and farm landscapes that define our region.

For these reasons, we strongly support Destination Greater Victoria's MRDT renewal.

Sincerely,
,

Linda Geggie
Executive Director, CRFAIR

PO Box 46002 RPO Quadra Village Victoria BC V8T 5G7 | info@crfair.ca | www.crfair.ca

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POWERING PERFORMANCE.
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BRITISH COLUMBIA

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coach.ca
Coaching Association of Canada
Association canadienne des entraîneurs

Dear Mayor and Council,

On behalf of Canadian Sport Institute Pacific, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Wendy Pattenden

Wendy Pattenden
CEO, Canadian Sport Institute Pacific

CSI Pacific - Victoria Campus
4371 Interurban Road
Victoria, BC V9E 2C5
[T] 250.220.2500 [F] 250.220.2503

CSI Pacific - Vancouver Campus
210-6081 University Blvd
Vancouver, BC V6T 1Z1
[T] 250.220.7608

CSI Pacific - Whistler Campus
1090 Legacy Way
Whistler, BC V0N 1B1
[T] 604.962.8891 [F] 778.327.4084

October 1, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

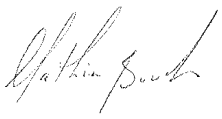
On behalf of Cycling Canada, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,



Mathieu Boucher
Acting Chief Executive Officer
Cycling Canada
mathieu.boucher@cyclingcanada.ca
(613) 297-8546

Days Inn
BY WYNDHAM
VICTORIA ON THE HARBOUR

September 1, 2025

Victoria City Council
City Hall
1 Centennial Square
Victoria, BC V8W 1P6

Dear Mayor Alto and Members of Council,

Re: Support for the Renewal of the Municipal and Regional District Tax (MRDT) for Destination Greater Victoria

I am writing on behalf of the Days Inn – Victoria on the Harbour to express our strong support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term. As a long-standing member of the hotel community in downtown Victoria, we have seen first-hand the positive impact that DGV's efforts have had on tourism, visitor engagement, and our local economy.

Destination Greater Victoria has been instrumental in promoting our region as a premier destination, attracting visitors from across Canada and around the world. Their strategic marketing campaigns, event sponsorships, and industry partnerships have not only raised the profile of Victoria as a whole but have directly benefitted individual businesses like ours. The sustained increase in visitation resulting from these efforts translates into higher occupancy rates, longer stays, and a healthier tourism economy for all stakeholders.

Specifically, I would like to highlight the revival and support of **Northwest Deuce Days** as a shining example of DGV's role in enhancing tourism. This beloved event brings thousands of vintage car enthusiasts to our city, many of whom book their accommodations well in advance. During the most recent Northwest Deuce Days, our hotel experienced near-full occupancy, with guests extending their stays to enjoy both the event and the attractions Victoria has to offer. It is clear that the revival of this iconic gathering would not have been possible without the leadership and coordination provided by Destination Greater Victoria.

The MRDT provides the necessary funding for DGV to continue their valuable work. Without it, we risk losing the momentum and recognition that have been carefully built over the years. The return on investment from the MRDT is evident in our hotel's performance metrics and in the broader vitality of the tourism sector across Greater Victoria.

We strongly urge Victoria City Council to renew the MRDT and continue supporting Destination Greater Victoria in its mission to grow and sustain tourism in our region. The hotel community depends on the strength of our destination marketing organization to remain competitive, especially as the travel industry continues to evolve post-pandemic.

Thank you for your time and consideration.

Sincerely,

Darryl Wilson - General Manager
gm@daysinnvictoria.com

DELTA
HOTELS
MARRIOTT
VICTORIA OCEAN POINTE
RESORT

September 8, 2025

To Whom It May Concern,

I am writing to express my enthusiastic support for **Destination Greater Victoria (DGV)** in continuing its role as the official destination marketing and management organization for the City of Victoria, and as the designated eligible entity for the **Municipal and Regional District Tax (MRDT)** for the 2027–2031 term.

DGV has played a vital role in strengthening our region's dynamic visitor economy. Through innovative marketing strategies, targeted sales efforts, and a collaborative approach, DGV consistently enhances Greater Victoria's reputation as a premier destination for leisure travel, conferences, sporting events, and cultural experiences. Their work directly benefits businesses like ours.

DGV's commitment to a balanced and sustainable tourism model, reflected in its environmental initiatives and community-focused programs, aligns closely with our values and those of our guests.

Thanks to the economic activity generated by DGV's leadership, our hotel is proud to employ 230 team members, including many long-standing staff and newcomers to Canada. Welcoming new Canadians has enriched our workplace with fresh perspectives, resilience, and a strong sense of community, qualities that contribute meaningfully to the inclusive and welcoming environment we strive to offer both visitors and residents.

The continued success of DGV in destination marketing and management is essential to maintaining this momentum. Their efforts to build year-round business, promote sustainable tourism, and support economic resilience not only strengthen our local economy but also enhance the overall quality of life in Greater Victoria.

I wholeheartedly endorse DGV's continued role and MRDT designation, and I urge Council to recognize the critical work they do on behalf of local businesses, employees, and the broader community.

Sincerely,

Kimberley Hughes

General Manager

Delta Hotels by Marriott Victoria Ocean Pointe Resort

Downtown Victoria Business Association
200-764 Yates Street
Victoria, BC
V8W 1L4
(250)386-2238
info@downtownvictoria.ca

October 23, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of the Downtown Victoria Business Association (DVBA), I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to the Downtown Victoria Business Association. Tourism is one of Victoria's largest industries and contributes significantly to the local economy; it supports roughly 25,000 jobs. DGV has made considerable effort to promote the region in the build-back from COVID and has supported a broad range of new events – from sports tourism to business events. They have also worked to expand the 'tourist season' beyond the summer months, which helps support the business community through the more difficult periods of spring and fall.

The many downtown small businesses benefit from the flow of tourists who explore Victoria's unique offerings. Our restaurants and cafes enjoy the patronage of far-flung visitors. Beyond these direct economic benefits, the ongoing tourism helps support a vibrant cultural scene and helps to preserve Victoria's natural beauty. This has led to Victoria repeatedly being named a #1 destination in Conde Nast and other travellers' magazines. Destination Greater Victoria shares the spirit of Victoria throughout the world, and we rely on the tourists they encourage to visit.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Downtown Victoria Business Association
200-764 Yates Street
Victoria, BC
V8W 1L4
(250)386-2238
info@downtownvictoria.ca

Sincerely,

Jeff Bray

CEO, Downtown Victoria Business Association

WHALE & WILDLIFE WATCHING
EAGLE WING TOURS

September 8, 2025

To Whom It May Concern,

On behalf of Eagle Wing Tours, we are writing in support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As a locally owned, family-operated marine eco-tour company, Eagle Wing Tours has seen the vital role Destination Greater Victoria (DGV) plays in shaping a resilient and sustainable visitor economy. Their leadership in marketing, sustainability initiatives, and destination stewardship drives year-round visitation, supports thousands of jobs, and ensures local businesses like ours can thrive.

We share DGV's commitment to sustainability, conservation, and enhancing community well-being. Their initiatives—ranging from business events and sport tourism to cultural programming and sustainability leadership—strengthen not only our industry's competitiveness but also the quality of life for residents of Greater Victoria.

For nearly two decades, Eagle Wing Tours has positioned itself as a conservation organization that happens to run whale-watching tours. We see DGV as a valued partner in advancing shared goals: responsible growth, protection of natural assets, and creating meaningful visitor experiences that reflect community values.

We fully support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term and believe it is an essential investment in the long-term prosperity, resilience, and sustainability of our region.

Sincerely,

Brett Soberg

Brett Soberg
Co-Owner, Captain
Eagle Wing Tours

EMERALD DAY SPA
An affordable indulgence

October 28, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Emerald Day Spa, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Here are a few reasons the work of Destination Greater Victoria (DGV) is essential to Emerald:

- Opened new doors in tourism:
  Since joining Destination Greater Victoria (DGV) last November, my business has expanded into a whole new area of tourism. Before DGV, I had been part of other organizations, spa management groups, chambers of commerce, but those experiences often felt one-sided. DGV is completely different. They actively promote their members through monthly socials, marketing campaigns, and tourism partnerships that have directly increased my bookings and visibility.

- Unmatched support and connection:
  The personal support from Heather and Kathleen has been incredible. As a small business owner, having people who genuinely care, make introductions, and connect me with others in the industry has made a huge difference. Their encouragement and community-building approach have helped me gain recognition in Victoria and form lasting professional relationships.

- Sustainability and long-term vision:
  DGV's promotional opportunities and the Biosphere Sustainable program have helped my business grow responsibly while focusing on long-term sustainability. I love that they're not just thinking about today's members, they're investing in the future of our community and local economy. It gives me hope that one day my own children will see the lasting impact of what organizations like DGV are building.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Warm regards,

Tanya Higgin (She/Her)
Owner
Emerald Day Spa
+1 250 383 2441
www.emeralddayspa.ca
IG: @emeralddayspayyj
Voted #1 Best of the City - Best Day Spa, 2025, 2019 & 2018
Voted #1 Best of the City - Best Non-Surgical Cosmetic Treatment
Voted #1 Best of the City - Best Skin Care Clinic, 2022, 2021 & 2020
Voted #2 Best of the City - Best Day Spa, 2024 & 2023

Evergreen Hospitality Group
4609 Kingsway, Burnaby, BC
V5H 0K2
(604) 620-0901

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

October 27th, 2025

Dear Mayor and Council,

On behalf of Evergreen Hospitality Group, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Evergreen Hospitality Group and our key property in the region: The Vic, Ascend Hotel Collection.

- DGV's presence gives us continued confidence as we invest in the region, notably during our renovation & rebranding of 123 Gorge Rd. E.
- DGV has shown forethought & fair representation through their participation in strategic tourism planning for the Gorge District, among other examples.
- We feel that the Board & Executive of DGV have exceeded expectations in fulfilling their mandate, and are the right choice as Victoria's official destination marketing and management organization.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Storm Jespersen,
Regional Manager, Business Development
Evergreen Hospitality Group

EXPERIENCE VICTORIA

250.598.TOUR (8687) experiencevictoria.com

2509 Cavendish Ave, Victoria, BC. Canada, V8R2G5

Oct 30, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Experience Victoria, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Experience Victoria, as their marketing efforts are critical to promoting Victoria as a world class destination, and linking our strong visitor economy. This helps companies like ours support local businesses and individuals through our tours, transportation, and locally focused gift store.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Kind regards,

Steve Earnshaw | CEO
Experience Victoria
250.598.TOUR (8687)
steve@experiencevictoria.com

FAIRMONT EMPRESS

721 Government Street
Victoria, BC, Canada V8W 1W5
T +1 250 384 8111 F +1 250 381 5959

Office of Mayor and Council
City of Victoria
1 Centennial Square
Victoria, BC, V8W 1P6
mayorandcouncil@victoria.ca

Friday, September 19, 2025

Re: Letter of Support for Destination Greater Victoria's MRDT Designation (2027-2031)

To: Victoria Mayor and Council,

I am writing to express my support for Destination Greater Victoria (DGV) as the official marketing and management organization for the City of Victoria, and for its continued designation as the eligible entity for the Municipal and Regional District Tax (MRDT) designation for the next five-year term.

As the General Manager of Fairmont Empress, I have witnessed the vital role DGV plays in sustaining and growing Victoria's visitor economy. I have seen firsthand how DGV's strategic approach and partnerships consistently increase visitation. I commend their marketing efforts, travel media outreach program, and collaboration with operating partners to address seasonality and promote our city as a year-round destination.

Furthermore, DGV's commitment to sustainability aligns with our community values. Thanks to their leadership, our region is recognized as a Biosphere Certified urban destination, with more than 70 members receiving their own Biosphere Certification. Their stewardship of the MRDT ensures that members work collectively to preserve Victoria's natural beauty and maintain its reputation as a premier destination for years to come.

I strongly endorse DGV's ongoing leadership and MRDT eligibility, confident that their expertise will keep Victoria competitive and prosperous.

Sincerely,

Dan McGowan
General Manager

FED Urban Agriculture Society
500-765 Broughton Street
Victoria, BC V8W 1E2

October 15, 2025

Mayor and Council
City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

Re: Support for Destination Greater Victoria as the MRDT Eligible Entity (2027–2031)

Dear Mayor and Council,

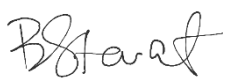
On behalf of FED Urban Agriculture Society, I am writing to express our strong support for Destination Greater Victoria (DGV) to continue as the City of Victoria's official destination marketing and management organization and as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

FED is proud to be a community partner in DGV's Impact & Legacy Program, which connects visiting organizations with hands-on opportunities to create meaningful community benefit. Through initiatives such as our Feeding Families Campaign and FED Farm Community Harvest, DGV has helped bring new audiences to urban agriculture while supporting local food security and sustainability goals. These collaborations demonstrate how tourism can directly contribute to the wellbeing of Greater Victoria residents.

DGV's leadership has been instrumental in aligning tourism with community values; promoting responsible travel, advancing the UN Sustainable Development Goals, and amplifying the work of local nonprofits. Their commitment to transparent measurement, environmental stewardship, and social impact ensures that the benefits of the visitor economy extend far beyond economic metrics.

FED fully supports DGV's continued role as the MRDT eligible entity and looks forward to ongoing collaboration that strengthens Victoria's reputation as a sustainable and inclusive destination.

Sincerely,



Brianna Stewart
Managing Director
FED Urban Agriculture Society
brianna@get-fed.ca | (250) 213-1997

October 21, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Gray Line Sightseeing Victoria, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Destination Greater Victoria has been a long-standing and valued partner to our company and the broader tourism community, playing a vital role in supporting the success of local tourism operators like Gray Line Sightseeing Victoria. Their marketing efforts, destination development work, and visitor servicing initiatives have been instrumental in showcasing the very best of our city to guests from around the world. Their leadership and collaboration continue to strengthen Victoria's reputation as a welcoming, vibrant, and world-class destination.

As a locally operated sightseeing company, we see firsthand the positive impact DGV's work has on our business and the local economy — from supporting year-round visitation to fostering sustainable growth and partnerships that benefit residents, workers, and visitors alike.

For these reasons, we are proud to support Destination Greater Victoria's continued stewardship of MRDT funding. Their renewal will ensure Victoria continues to thrive as a destination that we are all proud to share.

Sincerely,
Jaclyn Fogelklou
Gray Line Sightseeing Victoria

Jaclyn Fogelklou
General Manager
M: 250-514-9103
jaclyn@sightseeingvictoria.com
www.sightseeingvictoria.com

THE CHAMBER.
GREATER VICTORIA CHAMBER OF COMMERCE

October 1, 2025

Mayor and Council
City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

Re: Support for Destination Greater Victoria as eligible entity for MRDT

Dear Mayor Alto and Council,

On behalf of the Greater Victoria Chamber of Commerce, I am writing to express our strong support for Destination Greater Victoria's continued designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Tourism is not just a sector of our economy — it is one of its cornerstones. Today, the visitor economy contributes approximately $3.5 billion annually and supports roughly 25,000 jobs — one in four working families in our region. These jobs and revenues sustain a wide spectrum of local businesses, from hospitality and transportation to retail, arts and professional services.

Destination Greater Victoria (DGV) has a proven track record as our destination marketing and management organization. Since the last MRDT renewal in 2021, DGV has played a pivotal role in driving recovery from the pandemic, ensuring sustainable growth, and strengthening our region's reputation as a year-round destination. Its initiatives — from business events and sport tourism to support for arts and culture — bring vibrancy to our downtown and stability to businesses across Greater Victoria.

DGV is a valuable community partner of The Chamber. We know their work on behalf of the tourism industry enjoys the support of residents and businesses alike, and its continued success is critical for long-term prosperity. We urge you to renew DGV's status as the MRDT eligible entity.

Sincerely,

John Wilson
CEO, Greater Victoria Chamber of Commerce

October 02, 2025

Victoria City Council

1 Centennial Square

Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of Greater Victoria Sports Hall of Fame (GVSHoF), I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Doug Jennings

Douglas Jennings

President, Greater Victoria Sports Hall of Fame

About the Greater Victoria Sports Hall of Fame (GVSHoF)
The Greater Victoria Sports Hall of Fame recognizes and celebrate the outstanding performances and contributions of athletes, builders, officials and teams from Greater Victoria, who have brought distinction to themselves, their sport, community and country. Established in 1991, artifacts and displays of over 250+ athletes, teams and builders can be seen at the Save-On-Foods Memorial Centre.
Annual activities of the GVSHoF include the Family Sport & Recreation Festival at PISE, the Community Award Scholarships at UVic, and the annual Induction Ceremony and Dinner event in October.

September 19, 2025

To whom it may concern,

I am writing on behalf of **Greek n' Go Foods Inc. & Berry Sweet**, proud family-owned food businesses in Victoria. We strongly support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

DGV's work brings more visitors to our city, supports events, and creates opportunities for local businesses like ours to thrive. As food truck operators, we see the direct impact tourism has — when more people visit Victoria, our sales increase, and we can continue employing staff and growing our family business.

Renewing MRDT funding will ensure DGV can keep attracting visitors, promoting sustainable tourism, and strengthening the local economy. This is very important not just for us, but for many small businesses in the region.

Thank you for including our support in your submission to City Council.

Warm regards,
Eirini Sypsa
Greek n' Go Foods Inc. & Berry Sweet
📞 250-514-0304
📧 contact@greekngo.ca | info@berrysweetbc.ca
📱 Instagram: @greek_n_go | @berrysweetbc

HAVN

HAVN Saunas
920 Wharf st, Victoria, B.C.
V8W 1T3
info@havnsaunas.com

October 29th, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of HAVN Saunas, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to HAVN Saunas Inc.

DGV promotes Victoria as a tourism destination on our behalf. They engage us with media to promote our business specifically, and the interest of the city as a whole. We are grateful for all that they do within our community, and are thankful each time they book in a guest through word of mouth. We have received numerous corporate bookings thanks to the DGV and have met many wonderful connections because of them.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Jayme Beaudry - General Manager, HAVN Saunas

HOTEL
GRAND
PACIFIC
LVX
Preferred
HOTELS & RESORTS

September 25, 2025

City of Victoria

1 Centennial Square
Victoria, BC
V8W 1P5

Regarding: Request for letter of support

Dear Mayor and Council,

I am writing to request your support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Since the last renewal in 2021, DGV has been a catalyst for economic growth in Greater Victoria, driving increased year-round visitation and supporting the prosperity of local businesses. During this time, tourism has grown in a sustainable way, promoting environmentally responsible travel practices in line with community values. From business events to sport tourism to increasing support for arts and culture, Destination Greater Victoria builds foundational business that addresses seasonality, brings vibrancy to our downtown and contributes to residents' quality of life in Greater Victoria.

Destination Greater Victoria works with its members to market and brand our destination, while providing leading sustainability initiatives. DGV is an accountable and measurable organization using the Balanced Scorecard to measure all its initiatives. And has consistently achieved a 90 per cent or more member satisfaction.

Today, the industry contributes approximately $3.5 billion to the region's economy directly or indirectly supporting roughly 25,000 jobs – or one in four working families.

The value of the visitor economy enhances the quality of life for locals by supporting a vibrant cultural scene, funding community projects, and helping to preserve the natural beauty of the region.

In an era of economic challenges, a vibrant visitor economy remains one of Greater Victoria's greatest strengths. Support for DGV's MRDT application is an investment in tourism both locally and in the region.

Kind regards,

Reid James
General Manager

HUNTINGDON
HOTEL & SUITES

Pendray
INN & TEA HOUSE

330 Quebec Street, Victoria, B.C., V8V 1W3

September 17, 2025

To: City of Victoria - Mayor and Council

Re: Letter of Support for Destination Greater Victoria's MRDT Renewal Application

Dear Mayor and Council,

On behalf of Huntingdon Hotel and Suites, I am writing to express our strong support for Destination Greater Victoria's (DGV) renewal of the Municipal and Regional District Tax (MRDT) designation for the 2027–2031 term.

As a long-standing Victoria business employing over 100 team members, we directly experience the positive impacts of DGV's leadership in strengthening the visitor economy. Their stewardship has been essential not only for recovery from the pandemic but also for ensuring sustainable, year-round growth that benefits local businesses and enhances our community's vibrancy.

We are particularly appreciative of DGV's commitment to environmental sustainability and alignment with community values. These efforts mirror our own practices as a hotel that strives to minimize environmental impact while supporting cultural and community initiatives.

The visitor economy is a cornerstone of Greater Victoria's prosperity, contributing billions of dollars to our economy and supporting tens of thousands of jobs. Continued investment through the MRDT is essential to maintaining our region's competitiveness, resilience, and ability to thrive well into the future.

For these reasons, Huntingdon Hotel and Suites is proud to endorse Destination Greater Victoria's MRDT renewal application and we urge Council to support its approval.

Yours Truly,

Erin Cassels
General Manager – Huntingdon Hotel and Suites
Executive Director – British Columbia Hotel Association
Board Director – Tourism Industry Association of British Columbia

Email Address: ecassels@huntingdonhotelandsuites.com Tel: (250)-381-3456 Ext 610

Inn at
Laurel Point

City of Victoria
1 Centennial Square
Victoria, B.C. V8W 1P6

To Mayor and Council,

On behalf of the Inn at Laurel Point, I am pleased to provide our letter of support for Destination Greater Victoria (DGV) in its role as the official destination marketing organization for our region, as well as the eligible entity for the Municipal and Regional District Tax (MRDT) for the term 2027–2031.

As one of Victoria's leading hotels, Inn at Laurel Point benefits directly from the breadth and quality of the marketing initiatives led by DGV. Their efforts consistently elevate our destination's profile on the global stage, showcasing Victoria as a premier choice for leisure travelers, business events, and tour & travel partners. Through these initiatives, our property has enjoyed increased visibility, stronger demand, and the opportunity to host guests globally.

Over the past many years, Destination Greater Victoria and its members have delivered incredible economic impact to our region. Their leadership has driven increased revenues for the destination and supported strong, sustainable local employment for the residents in our region. The work of DGV strengthens not only our hotel industry, but also the many businesses, suppliers, and service providers who benefit from a thriving visitor economy.

In addition, DGV's leadership in attracting and supporting Business Events (Large Meetings & Events) and Tour & Travel markets has been essential to our success. Their work to bring major conferences, meetings, and group travel to Victoria generates significant economic impact, not only for our hotel but also for our community as a whole. These efforts are critical in maintaining Victoria's competitiveness against other destinations and ensuring long-term growth for the hospitality sector.

We are proud to partner with DGV and deeply value the collaboration, expertise, and innovation they bring to their role. For these reasons, the Inn at Laurel Point fully supports Destination Greater Victoria as the MRDT eligible entity for 2027–2031.

Sincerely,

Navid Sariolghalam
General Manager
Inn at Laurel Point

November 6, 2025

Dear Victoria City Council

I am writing to offer my support for Destination Greater Victoria (DGV) to continue as the official destination marketing and management organization for the City of Victoria. I also endorse its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

My recent experience working with DGV has firmly demonstrated its value to Victoria. Over the last year, our collaboration has created projects that have yielded direct benefits for Intrepid Theatre and the local Arts and Culture community. For instance, the successful launch of Arts and Culture Month in November 2025—a DGV initiative—provides a dedicated marketing campaign and online showcase, effectively promoting local arts groups and their events.

Furthermore, the upcoming inclusion of participating Arts and Culture organizations in the popular Dine Around/Stay in Town program in January 2026 demonstrates DGV's commitment to strategic cross-sector promotion and vital off-season activation. Both of these programs are crucial for attracting new audiences to our events and assisting in the revitalization of the downtown area.

DGV's work is essential because it extends beyond tourism. It involves crucial collaboration with local organizations and businesses to enhance the quality of life for both visitors and residents. DGV is an indispensable partner in building the prosperous, vibrant City that Victoria residents take pride in.

Thank you,

Julie Haddow
Managing Director
Intrepid Theatre

ISLAND
BUSINESS PRINT GROUP LTD.

A PRINTING
AND PROMOTIONAL
PRODUCTS COMPANY
SINCE 1958

September 23, 2025

To Whom it may concern,

I am writing on behalf of Island Business Print Group, a locally owned company in Victoria. We strongly support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

MRDT funding allows DGV to attract more visitors and events to our region, increasing demand for printed materials, signage, and branded apparel—services we proudly provide to local organizations and event planners. Conferences, festivals, and sporting events supported through MRDT funding require everything from brochures to uniforms, directly benefitting businesses like ours.

A thriving tourism sector creates more opportunities for local suppliers, fosters valuable business partnerships, and generates new jobs in our community. Consistent tourism activity also means ongoing demand for printing and corporate wear throughout the year, which supports the continued growth and long-term sustainability of our business.

Renewing MRDT funding to ensure the continued strength and prosperity of our local economy and the success of small businesses like ours.

Warm Regards,

Chris Dobell
Island Business Print Group Ltd.

TELEPHONE
905-873-4100

WATCH TOWER
BIBLE AND TRACT SOCIETY OF CANADA
13893 Highway 7, Georgetown, Ontario L7G 4S4, Canada

FAX
905-873-4554

SDY:SDZ October 14, 2025

ASTRID CHANG
Re: Destinations Victoria - Letter of Support

Dear Ms. Chang:

We sincerely appreciate the ongoing support provided by Destinations Greater Victoria for Jehovah's Witnesses events held in the City of Victoria. Their coordination with local stakeholders has played a key role in securing successful city bids to host our events in 2023, 2024, and 2025.

As part of our national planning efforts, we regularly collaborate with tourism and destination agencies, which are instrumental in managing logistics and stakeholder engagement to help facilitate our events.

We look forward to continuing our partnership with Destinations Greater Victoria as we plan for future events.

Sincerely,

Nicolas Dugas
Director of Events | JW Event Services

C: DANIEL MACKAY
TYLER GRAHAM

KENMORE AIR

September 17, 2025

City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

Re: Support for Destination Greater Victoria's MRDT Renewal Application (2027–2031)

Dear Mayor and Council,

On behalf of Kenmore Air, I am writing to express our strong support for Destination Greater Victoria's (DGV) application to continue as the official destination marketing and management organization for the City of Victoria, and to remain the designated eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Kenmore Air has proudly served as a vital connection between Seattle and Victoria for decades, carrying thousands of visitors, residents, and business travelers between our regions each year. Our success is directly tied to the strength of Greater Victoria's visitor economy, and DGV has played an essential role in ensuring that economy continues to thrive.

Since the last MRDT renewal in 2021, DGV has demonstrated exceptional leadership in helping the region recover from the impacts of the pandemic while positioning Greater Victoria for long-term sustainable growth. Its commitment to balancing economic prosperity with community values and environmental stewardship is evident in the way it promotes responsible travel practices and creates year-round opportunities for local businesses.

We have seen first-hand how DGV's efforts to build awareness, attract visitors, and extend stays in Greater Victoria support not only our business, but also the broader hospitality and tourism ecosystem. The organization's strategic initiatives—ranging from business events and sport tourism to arts and cultural support—bring vibrancy to the community, strengthen local businesses, and enhance the quality of life for residents.

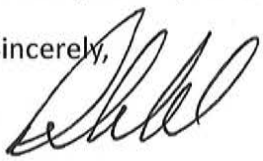
Destination Greater Victoria has proven itself to be an accountable, effective, and collaborative partner for its nearly 1,000 members. Its use of measurable tools such as the Balanced Scorecard and its consistently high member satisfaction are evidence of its strong stewardship and impact. Continued MRDT funding is essential to sustain this momentum, drive innovation,

and maintain Greater Victoria's position as one of North America's most sustainable and desirable destinations.

For these reasons, Kenmore Air wholeheartedly supports Destination Greater Victoria's MRDT renewal application. We look forward to continuing our partnership with DGV and to strengthening the economic, cultural, and community benefits that a vibrant visitor economy brings to the region.

Thank you for your consideration.

Sincerely,



David Gudgel
President
Kenmore Air

MAGNOLIA
HOTEL & SPA

October 29, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of The Magnolia Hotel & Spa, I am pleased to express our strong support for Destination Greater Victoria's submission to continue serving as the official destination marketing and management organization for the City of Victoria, and to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

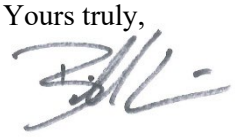
The work of Destination Greater Victoria (DGV) is vital to the success of The Magnolia Hotel & Spa and the broader tourism industry in our city. DGV's leadership in addressing seasonality and developing a balanced, year-round visitor economy has created more full-time employment opportunities and strengthened the overall economic impact of tourism in our region.

Their outstanding efforts in promoting Victoria on the international stage have positioned our city as a world-class destination, demonstrated by being named the #1 Small City in the World by *Condé Nast Traveler*. These accomplishments not only enhance Victoria's reputation but also generate significant business and attention that benefit the entire hospitality community.

DGV's collaboration with Victoria International Airport on air route development has expanded flight access for visitors and residents alike, further supporting tourism growth. Equally important is their leadership in sustainability, which has inspired many local businesses to achieve Biosphere Certification and to integrate environmentally responsible practices. Their proactive approach ensures that tourism growth aligns with the City's long-term sustainability goals.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build upon its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Yours truly,



Bill Lewis, MBA
General Manager
The Magnolia Hotel & Spa

The Magnolia Hotel & Spa
623 Courtney Street
Victoria, BC, V8W 1B8
(250) 381-0999

MARKET
COLLECTIVE

October 29, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Market Collective and ArtisTREE Festival, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Market Collective and ArtisTREE Festival in several ways. First, DGV plays a critical role in guiding visitors toward authentic, locally rooted experiences and small businesses, ensuring that independent makers, artisans, and local cultural events remain visible and accessible to travellers. Second, as a frontline tourism resource, DGV helps educate visitors about how to meaningfully support the handmade and locally produced economy — something that is core to both Market Collective and ArtisTREE's missions. And third, DGV strengthens our broader business ecosystem by creating opportunities for collaboration through mixers, industry connections, and destination-aligned partnerships that help small organizations like ours remain competitive and resilient.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Cory Judge, Katrina Dwulit and Vanessa Gaudet

Market Collective Shops and ArtisTREE Festival Society

Sept 22, 2025

To Whom It May Concern,

On behalf of Maximum Express, I am writing to express our full support for Destination Greater Victoria (DGV) to continue as the official destination marketing and management organization for the City of Victoria. We also strongly support DGV's designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

DGV's efforts are critical to the growth of our local economy. Through marketing initiatives, they support small and medium-sized businesses, enhancing their visibility in both local and international markets. This, in turn, drives business activity that benefits our community year-round.

DGV's leadership has been key to promoting sustainable tourism, with a focus on eco-friendly practices and responsible travel that preserves our region's natural beauty. Their support of business events, sports tourism, and arts and culture has also helped address seasonality, creating year-round opportunities for our downtown and enriching the cultural landscape of Greater Victoria.

For these reasons, we strongly believe that DGV should continue in its role. Their commitment to fostering a sustainable and thriving tourism ecosystem has had a lasting, positive impact on our community.

Thank you for considering our support.

Sincerely,

Rahim Khudabux
General Manager, Maximum Express Courier, Freight and Logistics
maxcourier.com / 250.721.5170 / rahim@maxcourier.com

October 2, 2025

City of Victoria
1 Centennial Square,
Victoria, BC
V8W 1P5

Dear Mayor Alto and Council,

I write in support of Destination Greater Victoria continuing in its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for 2027-2031.

As Chair of Meetings Mean Business Canada, I lead the Board and members in advocating for Canada's meetings and business events sector. A Global Economic Impact Study sited that in 2024, business events accounted for 40% of all tourism spending in Canada with $47 billion direct spending, $27.4 direct GDP generated and 242,000 direct jobs. Meetings and Business Events have the ability to bring people together and drive business results in the destination and Destination Greater Victoria is well positioned to continue in attracting this business.

Destination Greater Victoria's work in bringing conferences, business and sport events as well as their support for arts and culture builds foundational business that addresses seasonality and improves the quality of life for residents.

Not only is Destination Greater Victoria a valuable marketing organization and community partner, but a recent resident survey showed that 99% of residents agree that tourism is important for your city and the surrounding region. They are key supporters of Meetings Mean Business Canada and we are very proud to have them as partners in our advocacy efforts.

We look forward to Destination Greater Victoria continuing to build on the work of the previous mandate, and realizing the new vision for the Greater Victoria visitor economy in the years ahead. If you wish to discuss further, please contact me at minto@interoceaninc.ca.

Sincerely,

M Schneider

Minto Schneider
Chair, Meetings Mean Business Canada

oceanisland
inn | backpackers | suites
791 Pandora Ave. Victoria BC, V8W 1N9
Tel: 250.385.1785
Toll-Free: 1.888.888.4180
Web: www.oceanisland.com
Email: office@oceanisland.com

October 30th, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Ocean Island Inn Backpackers Suites, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Ocean Island Inn in many ways. The main reason being is that it helps to put Victoria on the map globally and attract longer stay visitors to the region. DGV has consistently delivered excellent, measurable results and has led Victoria to have a strong tourism sector despite challenges. Having a vibrant tourism economy helps not only those in tourisem, but also residents and other businesses in our region.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,
Lana Perelman
Proprietor

October 23, 2025

Victoria City Council

1 Centennial Square

Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of OEB Breakfast Co. - Victoria, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to OEB Breakfast Co - Victoria goals as the organization provides:

1. Informative insight into market and global trends that affect the business,
2. Opportunities to network with international and local organizations to improve the visibility of our brand, and
3. Connection with social influencers to increase our ROI in the business.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Arnold Martillana

General Manager

OEB Breakfast Co - Victoria

856 Yates Street, Victoria

16 Oct
Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Orca Spirit Adventures, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Orca Spirit Adventures:

- DGV plays a key role in attracting visitors from around the world to Victoria, which directly supports the local tourism economy and helps sustain our seasonal and full-time workforce.
- Their marketing and partnership efforts ensure that Victoria is positioned as a world-class destination for wildlife and marine experiences, benefiting companies like ours that depend on healthy visitor traffic.
- DGV's leadership in sustainability and destination stewardship aligns closely with our own values as a carbon-neutral whale watching operator and supports the long-term protection of the Salish Sea ecosystem we share.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Eric Fenato (he/him)
General Manager
E: eric@orcaspirit.com
Cel: 250 702-6363
Ofc: 250 383 8411
ORCA SPIRIT ADVENTURES
146 Kingston Street,
Marina Level,
Victoria, BC V8V 1V4
www.orcaspirit.com

THE parkSIDE HOTEL & SPA

p. 250.940.1200 tf. 855.616.3557
reservations@parksidevictoria.com
parksidevictoria.com

810 Humboldt Street, Victoria BC V8V 5B1

September 24, 2025

Suite 600-765 Broughton Street

Victoria BC

RE: Support for Destination Greater Victoria MRDT Renewal

As the General Manager of The Parkside Hotel & Spa, I am writing in support of DGV's MRDT renewal for another five years from 2027 to 2031.

With the past 5 years coming to end of the management of the MRDT, I can attest that our hotel and industry has seen strong benefits from the way Destination Greater Victoria (DGV) has managed these funds. Areas that we have seen growth over the past five years are:

1) Helping to manage and maintain our spot two years in a row as the #1 small city in the world.
2) In order to ensure long term health of our community and tourism industry, DGV implemented strategic strategies for sustainability. This includes becoming a member of Biosphere and providing training and guidance to there 800 members on becoming Biosphere certificated. In 2025 DGV secured grants to help reduce single use-plastics in our tourism region.
3) On-going focus on Sport tourism has increase our ability to bid on larger sporting events while still securing many of the smaller sporting events such as ones through Swim BC. Our hotel saw again direct benefits of the on-going work in sport tourism.
4) Oversight of the Victoria Conference Centre has been extremely positive for our hotel and the hotels in Victoria. We have seen delegation days grow, attendees grow and city-wide's grow, benefiting the tourism system.
5) Finally, DGV has created new key positions to help support our community as we move forward into the future with Vice President, External Relations, Sustainable Development and First Nations Partnerships and an Executive Director, Corporate Communications and Member Services. These are key roles that ensure that DGV preserves community values while supporting local small to medium size business in the tourism economy.

I could list many areas that the MRDT has helped in the last 5 years; looking forward, I want to ensure that we keep on this same track with proper allocation to these funds building a stronger future.

Please feel free to reach out to me at any time.

Sincerely,

Trina White
General Manager
The Parkside Hotel & Spa

VICTORIA'S PREMIER TOUR & BIKE RENTAL COMPANY
5 Star Rated Tours
Pedal Bikes - E-Bikes & E-Scooter Rentals

Letter of Support

Destination Greater Victoria MRDT Submission

I won't go into detail about the many initiatives and successes of Destination Greater Victoria (DGV), as I am confident these will be outlined in their submission. I'll simply state my unequivocal support for DGV and the absolutely necessary role it plays in our community.

Destination Greater Victoria is essential to the success of tourism in Victoria as a whole. Over the years, I have seen first-hand their ability to anticipate and respond to rapidly changing market conditions, doing so with what I believe to be a very prudent budget.

Over the past five years, their leadership and initiatives have been instrumental in sustaining our tourism sector. I believe that without their efforts, some tourism-based businesses in our region would not exist today.

For these reasons, I fully support Destination Greater Victoria's request for funding and strongly encourage your approval of their application.

Yours truly,

John Varga

Peninsula Streams Society
9860 West Saanich Road
North Saanich BC, V8L 4B2
250-363-6480
peninsulastreams@gmail.com

29 August 2025

Mayor and Council
City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

Re: Letter of Support for Destination Greater Victoria's MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of Peninsula Streams & Shorelines Society (PSS), I am writing in strong support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Peninsula Streams & Shorelines is dedicated to creating a **legacy of healthy streams and shorelines across Greater Victoria** through ecological restoration, stewardship, and community engagement. Our work relies on collaborative partnerships across the region, and Destination Greater Victoria has been a valued ally in aligning **regenerative tourism with environmental stewardship**. Their commitment to advancing sustainable tourism is an important complement to our mission, ensuring that visitors to our region also contribute to the restoration and protection of the ecosystems that make Greater Victoria so unique.

Through this alignment, Destination Greater Victoria helps amplify the value of ecological restoration and nature-based solutions as part of the visitor experience, while also recognizing the long-term economic, cultural, and ecological benefits of healthy watersheds. Renewing the MRDT funding, and DGV's role as Victoria's official destination marketing & management organization, will ensure that this collaborative approach—where tourism contributes directly to local restoration and stewardship—

can continue to grow, providing benefits not only to visitors but also to residents, ecosystems, and future generations.

We strongly encourage Council to approve this renewal. Destination Greater Victoria's leadership in regenerative tourism is strengthening the foundations of a resilient regional economy while supporting grassroots environmental initiatives like ours. Together, we are advancing a shared vision for thriving communities and thriving ecosystems across the Capital Region.

Thank you for considering this letter of support.

Sincerely,

Kyle Armstrong
Executive Director
Peninsula Streams Society
250.508.8456
kyle.armstrong@peninsulastreams.ca

October 6, 2025

To: Victoria City Mayor and Council
Re: Support Letter for Destination Greater Victoria Renewal of MRDT for 2027-2031

Dear Mayor Alto and Members of Victoria City Council,

I am writing on behalf of PISE (Pacific Institute for Sport Education), in my capacity as CEO, to express our strong support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

I am also the Chair of the Greater Victoria Sport Tourism Commission (GVSTC), and can attest that, through the continued support and leadership of DGV, we have experienced tremendous growth in our ability to bid for and secure major sport events for our community. Notable examples from recent years include bringing *Scotiabank Hockey Day in Canada* to Victoria, hosting the first BC Lions regular season game outside Vancouver at Royal Athletic Park, and staging the BC 55+ Games. We also provide financial and organizational support to many smaller community sport events that enhance local quality of life.

Sport and recreation recently received the highest score in the Victoria Foundation's *Vital Signs* report, underscoring the importance of providing meaningful opportunities for participation in our communities.

Sport offers citizens the opportunity to engage in healthy physical activity that is strongly linked to improved mental and emotional well-being. Hosting sport events attracts participants and visitors of all ages and competition levels to Greater Victoria, acting as a catalyst not only for positive community engagement but also for significant economic activity throughout the year. Sport also plays a vital role in community building and serves as a powerful vehicle for promoting inclusion and equity.

I am confident that renewing the MRDT tax will enable Destination Greater Victoria to continue its excellent work in supporting and attracting important sport events that benefit our citizens, enhance community pride, and strengthen our local economy.

Sincerely,

Robert Bettauer, MSc, ChPC

PISE CEO

4371 Interurban Road • Victoria, BC • Tel 250.220.2510 • Fax 250.220.2501

Charitable Business Number: 85703 8327 RR0001 • **pise.ca**

PRINCE of WHALES
WHALE & MARINE WILDLIFE ADVENTURES

2025/10/15

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Prince of Whales Whale Watching, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Destination Greater Victoria plays a vital role in the success of our tourism business. They connect us with key travel markets through large-scale marketing campaigns that drive visitors to the region, helping us reach audiences we couldn't access alone. Their advocacy and industry partnerships ensure the tourism sector's needs are represented at all levels of government, supporting sustainable growth that benefits operators like us. Additionally, DGV's strong sustainability-related policies and resources, such as their Biosphere Certification accelerator, are allowing us to further our commitment to environmental protection and sustainability.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Elspeth McGillivray

General Manager

Prince of Whales Whale Watching

2514 ROCK BAY AVENUE
VICTORIA, BC, V8T 4R6

September 18, 2025

Victoria City Council
1 Centennial Square
Victoria, BC V8W 1P6

Re: Letter of Support for Destination Greater Victoria's MRDT Renewal (2027–2031 Term)

Dear Mayor and Council,

On behalf of Rifflandia Entertainment Company, I am pleased to offer our strong support for Destination Greater Victoria (DGV) as the official destination marketing and management organization for the City of Victoria, and as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Rifflandia Entertainment produces some of Greater Victoria's largest cultural celebrations, including Rifflandia Festival and Victoria's Canada Day. DGV's stewardship of MRDT directly impacts our ability to execute these events; their partnership helps us deliver high-quality festivals that attract visitors, enrich the local cultural fabric, and contribute meaningfully to the regional economy.

DGV's support is vital to Rifflandia's success. Through marketing initiatives that amplify our reach, their work in driving tourism to our events, and the financial support from DGV helps us sustain and grow our operations. This partnership ensures our events continue to attract visitors, generate economic activity, and contribute to the cultural vibrancy of Victoria. For these reasons, we strongly support Destination Greater Victoria's renewal as the MRDT-eligible entity, recognizing their essential role in sustaining both our organization and the broader community.

Sincerely,

Morgan Sutherland
Director of Partnerships
Rifflandia Entertainment Company Inc.

ROYAL SCOT HOTEL & SUITES

October 3, 2025

To Whom It May Concern,

I am writing to express my strong support for Destination Greater Victoria (DGV) in its continued role as the designated recipient of the Municipal and Regional District Tax (MRDT) for the Greater Victoria region.

As a stakeholder in our local tourism economy, I have witnessed firsthand the positive impact that Destination Greater Victoria has had on our community. Through strategic marketing, destination development, and advocacy, DGV has consistently elevated Victoria's profile as a world-class travel destination. Their stewardship of MRDT funds has been transparent, accountable, and aligned with the long-term interests of our region.

The MRDT is a vital tool that enables sustainable tourism growth, supports local jobs, and enhances visitor experiences. Destination Greater Victoria has demonstrated exceptional leadership in leveraging these funds to drive measurable results,- whether through innovative campaigns, or partnerships that benefit both residents and visitors.

I believe that continued administration of the MRDT by Destination Greater Victoria is essential to maintaining our competitive edge in the global tourism market. Their expertise, collaborative approach, and deep understanding of our region's unique assets make them the ideal organization to steward this important resource.

Thank you for considering this letter of support. I am confident that Destination Greater Victoria will continue to serve our community with integrity and vision.

Sincerely,

Greg Greene

General Manager

Royal Scot Hotel and Suites

425 Quebec Street Victoria, BC Canada V8V 1W7
Tel: (250) 388-5463 Fax: (250) 388-5452
Email: royalscot@royalscot.com Reservations: 1-800-663-7515
www.royalscot.com

Victoria Marathon Society
Box 675, 185-911 Yates Street
Victoria, BC V8V 4Y9
www.runvictoriamarathon.com

Sept 9, 2025

Mayor and Council
City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

Re: Letter of Support for Destination Greater Victoria's MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of the Victoria Marathon Society, the organizing body of the annual Royal Victoria Marathon, held each Thanksgiving weekend, I am pleased to express our strong support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The contribution that DGV provides to the Victoria Marathon Society is not just in the form of financial support but also through the creation of the annual economic impact report, introductions to potential sponsors, and connections with companies and suppliers across the Pacific Northwest that extend our promotional reach. These efforts have been instrumental in strengthening our event and enhancing its visibility far beyond our immediate community.

As one of the region's signature sporting events, the Royal Victoria Marathon directly benefits from the work of Destination Greater Victoria. DGV's efforts to enhance sport tourism, attract visitors, and strengthen Greater Victoria's brand as a premier destination ensure that events like ours continue to thrive. By building foundational business across sectors—including arts, culture, conferences, and sport—DGV addresses seasonality, brings vibrancy to our downtown core, and contributes meaningfully to the quality of life for residents.

The Victoria Marathon Society strongly values our partnership with Destination Greater Victoria and firmly believes that the continuation of DGV's role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) is essential to sustaining and expanding this positive momentum. We encourage Council's support for DGV's application, confident that its stewardship will continue to deliver significant economic, cultural, and social benefits for the City of Victoria and the entire region.

Thank you for considering this letter of support.

Sincerely,

Patti Hunter
President
Victoria Marathon Society

Cathy Noel
Race Director
Royal Victoria Marathon

spinnakers
BREWPUB & GUESTHOUSES

September 24, 2025

Mayor and Council,
City of Victoria,
1 Centennial Square,
Victoria BC.

Re: MRDT

As Canada's oldest brewpub and as one of the oldest North American craft breweries we are very aware of the importance of Victoria's tourism economy and how it impacts so many aspects of the Greater Victoria economy.

As a former Tourism Victoria board member, we actively supported the MRDT as a funding device whereby accommodation members were granted authority to surcharge paying guests in the form of a hotel tax with monies collected being directed to Tourism Victoria to fund targeted marketing plans. I sat as chair of the Destination Marketing Committee for several years as we advanced plans designed to enhance Victoria's tourism economy to the benefit of members and the community at large.

Over time, members of the accommodation community saw a need and agreed to increase the rates of these taxes applied to their guests to enable broader reach of these marketing initiatives. Today it vitally important that the actions of Destination Greater Victoria continue to be supported by the City of Victoria agreeing to continue to play its role in facilitating the collection and transfer of these funds back to the marketing entity and the initiatives which the MRDT program was designed to enable.

There is no other agency equipped to accomplish these activities and as a community we call upon the City of Victoria to continue its support of Destination Greater Victoria and the MRDT program which provides the vast majority of the funds for its marketing activities.

Respectfully submitted,

Paul Hadfield,
Publican and Innkeeper,
Spinnakers Brewpub and GuestHouse.

Spinnakers Gastro Brewpub & GuestHouses,
308 Catherine Street, Victoria, BC V9A 3S8
spinnakers@spinnakers.com **tel: (250) 386-2739 fax: (250) 384-3246** www.spinnakers.com
"Let no body thirst for the taste of a real ale."

SWIFTSURE INTERNATIONAL YACHT RACE
Hosted by the Royal Victoria Yacht Club
May 24-25, 2025 Victoria, British Columbia

SWIFTSURE

October 7, 2025

Victoria City Council
1 Centennial Square
Victoria, BC V8W 1P6

Re: Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of *Swiftsure International Yacht Race,* I support Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Greater Victoria Sport Tourism has been a valuable supporter of *Swiftsure International Yacht Race* for the past many years. As Chairman for Swiftsure for 2024 and 2025, I can attest that the support provided improved our offering to the many visiting sailors and tourists. *Swiftsure International Yacht Race* celebrated its' 80th Sailing in 2025, generating economic activity, supporting local businesses, and creating opportunities for community engagement.

We strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

K V Palmer

Kirk V. Palmer, Chairman, 2024-2026
Swiftsure International Yacht Race

October 3, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of Swimming Canada, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to the local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Alan Raphael
Director, Marketing
Swimming Canada

September 18, 2025

Mayor and Council
City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

Dear Mayor and Council,

Re: Letter of Support for Destination Greater Victoria's Access to MRDT Funding

I am writing to express my strong and unequivocal support for Destination Greater Victoria (DGV) to receive an appropriate and equitable share of the Municipal and Regional District Tax (MRDT). As the owner of a small business that has proudly operated in Victoria for 122 years — and as the city's very first tourism attraction — I can confidently say that the work of DGV has been instrumental not only in my business's survival during difficult times but also in its continued growth and relevance today.

The visitor economy is a cornerstone of Victoria's financial and cultural wellbeing, generating approximately $3.5 billion in economic outputs. This sector supports thousands of jobs, local suppliers, hospitality providers, artisans, and cultural institutions — creating a ripple effect that sustains our community's vibrancy year-round.

DGV operates with efficiency, integrity, and a clear vision for the future. It is a lean organization that punches well above its weight, consistently positioning Victoria as a world-class tourism destination. Recognition such as being named the #1 Small City in the World by Condé Nast Traveler's Readers' Choice Awards in both 2023 and 2024 is not only a badge of honour, but a testament to the professionalism and strategic excellence of DGV's team.

From a small business perspective, the value DGV provides is tangible and immediate. In the wake of the COVID-19 pandemic, their support helped my business regain its footing, reconnect with a global audience, and rediscover its relevance in a competitive travel landscape. Their marketing, media engagement, and strategic partnerships have delivered measurable results for our bottom line — something I know is echoed across the region.

Beyond their technical performance, the team at DGV are some of the most approachable, insightful, and dedicated professionals I've had the pleasure of working with. They are genuinely committed to fostering two-way communication, soliciting member input, and adapting their strategies to reflect both current challenges and emerging opportunities. Their stewardship of public funds is responsible, transparent, and outcomes-driven — a model of how a destination marketing organization should operate.

DGV's work not only benefits its members — it elevates the entire city. The tourism brand they have built and nurtured contributes directly to Victoria's global reputation, investment climate,

and cultural capital. From media exposure and conference attraction to cruise tourism and international travel campaigns, DGV delivers return on investment at a scale few other entities can.

Ensuring DGV has fair access to the MRDT — the very tax designed to support tourism marketing and programs — is not just appropriate, it is imperative. Our city's economic vitality, small business success stories, and global reputation depend on the continuity and strength of this essential organization.

Thank you for your time and thoughtful consideration of this important matter. I urge you to support Destination Greater Victoria's access to the MRDT in recognition of the significant and lasting value they deliver to our city.

Yours truly,

Donna Friedlander

President, Tally-Ho Carriage Tours

October 16, 2025

That Girl in Victoria
4000 Hollydene Place
Victoria, BC V8N 3Z7

Dear Mayor and Council;

On behalf of That Girl in Victoria, I am happy to express support for Destination Great Victoria's application to continue as the official destination marketing organization for Victoria and to renew it's designation as the eligible entity for the Municipality and Regional district (MRDT) for 2027 to 2031.

Destination Greater Victoria is essential to the success of my company.

1. Provides opportunities to network with other Tourist companies
2. Provides support in marketing opportunities through the Visitor center and other publications and social media platforms
3. Provides referrals from companies planning events in Victoria

I strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on it's proven success and continue delivering benefits to our city.

Sincerely,
Michele Davis
Owner/Operator
That Girl in Victoria Private Tours.

Website: www.ThatGirlinVictoria.com Email: Michele@ThatGirlinVictoria.com Phone: 250-507-4775

September 10, 2025

Mayor & Council
City of Victoria
Victoria City Hall
1 Centennial Square
Victoria B.C. V8W 1P6

Re: Support of mandate renewal between the City of Victoria and Destination Greater Victoria

Dear Mayor Alto and Council,

As a long-standing Member of Destination Greater Victoria (DGV), Past Chair of the Greater Victoria Harbour Authority and current Chair of the Victoria Airport Authority, I am writing in support of Destination Greater Victoria continuing its role as the official destination marketing and management organization (DMMO) for the City of Victoria. After many years of excellent performance and being recognized as an award-wining DMMO, it is important to our tourism industry that DGV be designated as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027-2031 term. As we continue to recover from the Pandemic, continuity of professional marketing and management staff is critical, especially with respect to executing DGV's widely supported 2025-2035 Destination Master Plan. Furthermore, the professional relationships involved in executing the marketing and branding initiatives DGV has in play in Victoria's key markets must continue uninterrupted or important business momentum will be lost.

For more than 50 years, the funding DGV received has been professionally managed and governed in a marketing process that leverages MRDT funds received with dues from the 950 current business members to promote tourism in Greater Victoria. This collaborative model truly unites our destination, and DGV's long established committee structure is based on accountability, accurate Balanced Scorecard measurement and constructive dialogue among diverse industry and community members to ensure clear oversight in the governance of how these funds are allocated.

Notably, beyond marketing and promotion, DGV has been recognized for striving to make tourism sustainable in our region, and Paul Nursey and his team must be congratulated for taking the industry-leading initiative to found the IMPACT Sustainability Travel & Tourism Conference. Their work to optimize the performance of the Conference Centre is also notable and is providing excellent results. In

800 Benvenuto Ave ■ Brentwood Bay BC Canada ■ V8M 1J8 ■ Tel 250-652-4422 ■ Fax 250-652-7751
email@butchartgardens.com ■ butchartgardens.com

fact, DGV has delivered strong results across all tourism subsectors, such as business events, meetings, arts & culture, attraction visitation and sports tourism. All of this addresses seasonality, brings vibrancy to our downtown and contributes amenities to increase our quality of life in Victoria.

Under DGV stewardship, the latest DGV Resident Survey indicates that by working together, we've achieved 99% support for tourism in Greater Victoria. This has been achieved by a balanced approach to tourism growth, and the tourism industry has recognized this success. In 2023 and 2024, Victoria was named the #1 small city in the world in the Conde Nast Traveler's Reader's Choice Award. Balanced against this is Victoria's achievement as North America's most sustainable destination, ranked #22 globally on the Global Destination Movement's GDS-Index. Under DGV's stewardship, Victoria was also recognized by the Responsible Tourism Institute as a Biosphere Certified urban destination, with many DGV members linked to the Biosphere Certification program.

Given tourism in greater Victoria supports approximately 25,000 jobs, providing $1.1 billion in wages, our sector needs consistent leadership to ensure continued prosperity. Relative to this, it must be noted that Destination Greater Victoria has proven it can innovate, survive disruption, and foster responsible and sustainable growth. According to latest data, it is amazing that Tourism contributes $2 billion to the region's GDP, generates $30 million in municipal taxes, $248 million in provincial taxes, and $232 million in federal taxes. These funds support public services and infrastructure, and thereby help reduce the tax burden on local residents.

With the aforementioned facts in mind, a renewed mandate for Destination Greater Victoria will be a vital driver for prosperity throughout the Capital Region. A five-year mandate will provide much needed certainty as DGV's 950 members continue to recover from the effects of the devastating pandemic. In its established role as a wholistic Destination Management and Marketing Organization, I am confident DGV will ensure Victoria continues to have a sustainable and inclusive tourism sector that reflects resident priorities and is able to equitably develop economic opportunity.

Yours sincerely,

Dave Cowen
CEO, The Butchart Gardens

Tractor

EVERYDAY
HEALTHY FOODS

September 25, 2025

Dear City Council,

I am writing on behalf of Tractor Foods to express our strong support for Destination Greater Victoria (DGV) as the official destination marketing and management organization for the City of Victoria, as well as its continued designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

DGV's activities and initiatives provide significant value to our business and to the wider restaurant community. Their marketing initiatives consistently bring more visitors to Victoria, directly benefiting local restaurants like ours. In addition, DGV's events and campaigns foster a stronger sense of community and keep Victoria top-of-mind as a premier food and travel destination. Regular mixers and informative meetings hosted by DGV allow members to network with professionals in similar fields, share knowledge, and strengthen our businesses. The resources, exposure, and connections we gain through DGV membership are vital to our growth and help us reach new customers.

Thank you for your consideration.

Sincerely,

Olivia Alkan

Olivia Alkan
General Manager
Tractor Foods

To: Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Date: October 6th 2025
From: Phil Dunne, Chief Executive Officer
Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of Triathlon Canada, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community and our organization specifically. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Kind regards,

Phil Dunne
Triathlon Canada
Chief Executive Officer I Directeur général
C : 437-984-9352
E: phil.dunne@triathloncanada.com

Uber

Monday, October 20, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of Uber Canada, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Uber Canada for several reasons:

1. Driving a thriving visitor economy: DGV's efforts to attract visitors to Greater Victoria directly support local mobility and economic activity. When tourism thrives, so do the independent drivers who use the Uber platform to help people get where they need to go, from airports and hotels to restaurants and attractions.

2. Supporting sustainable, connected transportation: DGV's leadership in promoting accessible and environmentally responsible travel aligns with Uber's commitment to reducing emissions and expanding mobility choices. Together, we help ensure visitors and residents have safe, reliable, and sustainable ways to move around the region.

3. Expanding economic opportunity for locals: Growth in tourism means more trips, more deliveries, and more opportunities for people who use Uber to earn on their own terms. DGV's work directly contributes to a stronger local economy that benefits workers, small businesses, and service providers across the community.

For these reasons, Uber Canada strongly supports Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Laura Miller
Head of Public Policy & Communications
Uber Canada

Dear Mayor and Council,

On behalf of the University of Victoria's Wellness, Recreation, and Athletics Department, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the *Municipal and Regional District Tax (MRDT)* for the 2027–2031 term.

Destination Greater Victoria (DGV) plays a vital role in strengthening our local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring numerous athletes, coaches, officials, and fans to our region. These events generate significant economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement, innovation, and intercultural connection.

As a department committed to fostering inclusive recreation and building community through sport and active healthy living, we deeply value DGV's collaborative approach and its alignment with sustainability and community values. Their stewardship has helped position Greater Victoria as a premier sport destination—one that is competitive, culturally vibrant, and welcoming to diverse participants from across Canada and beyond.

DGV's consistent accountability, innovation, and responsiveness to resident priorities make them an ideal steward of MRDT funding. Their work not only benefits the visitor economy but also enhances the quality of life for residents, including the students, staff, and community members we serve.

For these reasons, we strongly support Destination Greater Victoria's continued leadership and MRDT designation. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, our communities, and our shared future.

Sincerely,
Melissa Keil
Director, Recreation, Marketing, and Engagement
University of Victoria | Wellness, Recreation, and Athletics Department

October 14, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council,

On behalf of The Truffles Group and specifically Victoria Butterfly Gardens, I am pleased to express our strong support for Destination Greater Victoria's submission to continue its role as the official destination marketing and management organization for the City of Victoria and renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to Victoria Butterfly Gardens for the following reasons:

1. DGV has played a pivotal role in positioning Victoria as one of the world's top travel destinations. Their strategic marketing, media outreach and partnerships have earned the city numerous accolades, which benefits Victoria Butterfly Gardens by putting our attraction on the global map and thereby increasing visitation and awareness.

2. As active members, we've seen firsthand how DGVs initiatives translate into tangible benefits for attractions. Our listing on their website, and inclusion in their itineraries provide exposure we benefit from not to mention the exposure through fam tours, trade shows, and industry partnerships that would be difficult to access independently. These all help make Victoria Butterfly Gardens the successful attraction it is today.

3. Beyond marketing, DGV fosters an invaluable sense of community within Greater Victoria's tourism and hospitality sector. As a newer resident of Victoria, I have felt this firsthand. Their networking events, like the member mixer being held at Victoria Butterfly Gardens next week, creates the space for collaboration and idea-sharing. This

strengthens the overall tourism ecosystem and makes us stronger and better able to pivot when things like Covid or tariffs threaten our industry.

For more than 30 years, Victoria Butterfly Gardens has proudly welcomed visitors from around the world. We strongly support Destination Greater Victoria's continued stewardship of MRDT funding and feel they are essential to sustaining and growing the success of our region's tourism economy. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Suzy Kirkland

Senior Marketing Manager

The Truffles Group

November 5, 2025

I am writing in support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) for the 2027-2031 term.

During my 20 years on Victoria City Council, I had the opportunity to be the Council liaison for Tourism and had many opportunities to see the important and excellent work and advocacy that Destination Greater Victoria provided.

Today, in my role as the Visitor Experience Manager for the Victoria Chinatown Museum, I have seen firsthand how their work benefits tourism and cultural and historic places like the Museum. We interact with all our visitors and have found that many of them are tourists to Victoria, either as a destination, or a planned stop as part of a larger trip. We have also discovered through our conversations that we owe much of our success to the work of Destination Greater Victoria.

If you have any questions, don't hesitate to contact me at gallery@victoriachinatownmuseum.com.

Sincerely,

Charlayne Thornton-Joe

Visitor Experience Manager

Victoria Chinatown Museum

VICTORIA HIGHLAND GAMES ASSOCIATION

September 28, 02025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of the Victoria Highland Games Association, I wish to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community and my association. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events, of which the Victoria Highland Games is one, generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, my association strongly supports Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Jim Maxwell, President
Victoria Highland Games Association

2952 Henderson Road
Victoria, B.C.
V8R 5M3

PHONE 778 679-3332
EMAIL jmaxwell@shaw.ca
WEB SITE www.victoriahighlandgames.com

THE VICTORIA Jazz Society

975A Alston Street
Victoria, BC V9A 3S5
www.jazzvictoria.ca

(250) 388-4423
Fax (250) 388-4407

September 9, 2025

To whom it may concern,

Re: Letter of Support – Destination Greater Victoria MRDT Renewal

I am writing on behalf of the Victoria Jazz Society to express our whole-hearted support for Destination Greater Victoria (DGV) in continuing its role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity of the Municipal and Regional District Tax (MRDT) funding for the 2027-2031 term.

The Victoria Jazz Society is the producer of the TD Victoria International JazzFest (TD JazzFest) and the Harbour Blues ‘n Roots Festival. These festivals have been held in Greater Victoria for over 40 and 30 years respectively, and a significant number (over 20%) of our attendees every year are out-of-town visitors. We have worked closely with DGV for many years to effectively market our events, ensuring that our promotional messaging reaches the visitor audiences that are critical to our events’ success.

DGV is also a supporter of TD JazzFest through their Major Events Investment Partnership Program, providing vital financial investment that supports our marketing and promotional initiatives in national and international markets. Our objective of attracting high-value visitors for extended stays within the region is closely aligned with the DGV’s mission and this partnership is vital to the success of that objective.

The work the DGV does in the tourism sector to bring visitors to Greater Victoria is of irreplaceable benefit to the Victoria Jazz Society and our festivals, to our fellow festival presenters in our region, and to our entire sector and community. They do this work in an effective, responsive and highly accountable manner and we strongly endorse their frenewal application to allow them to continue their efforts.

If you require more information about the Victoria Jazz Society and our support of DGV please contact us via phone at (250) 388-4423 or by email at info@jazzvictoria.ca.

Sincerely,

Darryl Mar
Executive Director
Victoria Jazz Society

MARRIOTT
VICTORIA
INNER HARBOUR

September 24, 2025

To Whom It May Concern,

I am writing to express my strong support for Destination Greater Victoria (DGV) in continuing its role as the official Destination Marketing and Management Organization (DMMO) for the City of Victoria, as well as its designation as the eligible entity under the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Over the years, Destination Greater Victoria has demonstrated exceptional leadership in promoting Victoria as a world-class travel destination. Their strategic marketing initiatives, collaborative approach with local businesses, and commitment to sustainable tourism have contributed significantly to the growth of the local economy and the enhancement of visitor experiences throughout the region.

DGV's role as the DMMO and MRDT eligible entity ensures that the City of Victoria can continue to attract tourism in a coordinated and impactful manner. Their expertise in market research, destination development, and stakeholder engagement positions them uniquely to manage and invest MRDT funds effectively, supporting tourism infrastructure, local events, and visitor services that benefit both residents and visitors alike.

I wholeheartedly support Destination Greater Victoria in its continued designation and have full confidence in their ability to deliver results that align with the City's tourism and economic development objectives. Their ongoing efforts are essential in maintaining Victoria's status as a vibrant, welcoming, and sustainable destination.

Sincerely,

Michelle Le Sage

MICHELLE LE SAGE | GENERAL MANAGER

Victoria Marriott Inner Harbour
728 Humboldt Street, Victoria BC V8W 3Z5
250.480.3811
mlesage@victoriamarriott.com
marriott.com/YYJMC

Victoria Open Golf Society
800 – 1070 Douglas Street
Victoria, BC V8W 2C4

October 2, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Dear Mayor and Council:

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

On behalf of the Victoria Open Golf Society, I am pleased to express our strong support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

The work of Destination Greater Victoria (DGV) is essential to our local sport community. Through its leadership in sport tourism, DGV helps attract and host events that bring thousands of athletes, coaches, officials, and fans to our region. These events generate vital economic activity, fill hotel rooms, support local businesses, and create opportunities for community engagement and inspiration.

DGV has consistently demonstrated accountability, innovation, and a commitment to sustainable tourism that aligns with the values of our community. Their efforts strengthen Greater Victoria's reputation as a premier sport destination and ensure that our region remains competitive in attracting major events.

For these reasons, we strongly support Destination Greater Victoria's continued stewardship of MRDT funding. This renewal will allow DGV to build on its proven success and continue delivering measurable benefits to our economy, residents, and visitors.

Sincerely,

Bruce Hallsor, President, Victoria Open Golf Society

VICTORIA ROYALS

November 5, 2025

Victoria City Council
1 Centennial Square
Victoria, B.C. V8W 1P6

Re: Support for Destination Greater Victoria MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of the Victoria Royals Hockey Club, I am writing to express our organizations full support for Destination Greater Victoria's application to renew its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

Destination Greater Victoria plays a vital role in advancing sport tourism in our region. Through their leadership and expertise, they help bring high-impact sporting events to Greater Victoria that attract thousands of athletes, coaches, officials, and fans. All of which generate meaningful economic activity. These events fill hotels, drive traffic to local businesses, and provide our community with inspiring opportunities to connect through sport. Specifically speaking, the Victoria Royals 2023-24 season economic impact was quantified at $15,473,662. This number is not attained without the partnership and support of Destination Greater Victoria.

DGV has consistently demonstrated strong governance, innovative strategy, and a commitment to sustainable tourism. Their work not only enhances Greater Victoria's reputation as a top-tier sport destination but also ensures our region remains competitive in securing premier events in a global market.

For these reasons, we strongly endorse Destination Greater Victoria's continued stewardship of MRDT funds. Renewing their designation will empower DGV to continue delivering lasting benefits to residents, businesses, and visitors alike.

Sincerely,

Joey Poljanowski
Vice-President, Hockey Operations
Victoria Royals Hockey Club

VICTORIA SYMPHONY

Victoria City Council
City of Victoria
1 Centennial Square
Victoria, BC V8W 1P6

September 25, 2025

Re: Support for Destination Greater Victoria's MRDT Renewal (2027–2031)

Dear Mayor and Council,

On behalf of the Victoria Symphony, I am pleased to express our strong support for Destination Greater Victoria (DGV) and their renewal as the designated recipient of the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As one of British Columbia's largest performing arts organizations, the Symphony depends on a healthy visitor economy to thrive. Each season, we welcome over 120,000 people to concerts, education programs, and community events. A significant portion of these attendees are visitors who are here because of DGV's ability to showcase our region on the national and international stage. Their work not only drives hotel stays and restaurant visits, it ensures that cultural organizations like ours reach new audiences and contribute to a lively and resilient city.

We have seen this partnership in action most clearly through Symphony Splash, our free waterfront concert that brings tens of thousands to downtown Victoria each summer. DGV's support and promotion have been critical in amplifying Splash as a signature event for the city, encouraging visitors to travel here, and creating an unforgettable shared experience for residents and tourists alike.

In our view, DGV plays an essential role in making Greater Victoria a place where commerce, culture, and community reinforce one another. Their leadership has consistently strengthened our city's reputation as a top destination while also aligning with community priorities such as sustainability and year-round economic health.

For these reasons, the Victoria Symphony strongly endorses DGV's MRDT renewal application and encourages Council to approve their continued role in stewarding Victoria's tourism future.

Sincerely,

Matthew White
Chief Executive Officer
Victoria Symphony

620 View Street, Suite 610, Victoria BC Canada V8W 1J6

Administration 250.385.9771 Box Office 250.385.6515 Fax 250.385.7767 www.victoriasymphony.ca

Wanderlust Weddings & Events

www.wanderlustweddings.ca

October 2, 2025

To whom it may concern,

I am writing in strong support of Destination Greater Victoria's continued role as the official destination marketing and management organization for the City of Victoria, as well as its designation as the eligible entity for the Municipal and Regional District Tax (MRDT) for the 2027–2031 term.

As the owner of a specialized wedding and event photography business that serves both local residents and international visitors, I have seen firsthand the critical role Destination Greater Victoria plays in shaping our region's reputation as a world-class destination. My work depends on attracting couples, families, and organizations who choose Greater Victoria for its unmatched natural beauty, cultural vibrancy, and high-quality visitor experiences. DGV's initiatives directly support this by ensuring that our city is not only visible on the global stage, but also consistently positioned as a premier destination for milestone events, celebrations, and gatherings.

The success of my business is closely tied to the health of the visitor economy. Every wedding or corporate event held here supports an ecosystem of local professionals — from hospitality and transportation providers to florists, caterers, and creative services like mine. Destination Greater Victoria has been a catalyst for this interconnected economy, drawing visitors year-round and creating the conditions that allow small businesses like mine to thrive.

Equally important, DGV's commitment to sustainability and community values aligns with how I present Victoria to my clients. The couples and organizations I work with are increasingly seeking meaningful, environmentally responsible experiences, and the work DGV does to promote these practices strengthens the integrity and appeal of our region.

By continuing its stewardship, Destination Greater Victoria not only safeguards jobs and fosters economic growth, but also ensures that Victoria remains a place where art, culture, and entrepreneurship flourish. For creative businesses such as mine, DGV's leadership and global marketing reach are indispensable.

For these reasons, I strongly support Destination Greater Victoria's renewal as the eligible entity for MRDT for the 2027–2031 term. The visitor economy is essential to my business and to the broader prosperity of our community, and DGV's work is integral to sustaining both.

Sincerely,

Misha Masek
misha@wanderlustweddings.ca

1

Destination Greater Victoria recognizes, with respect, that its office is located on the Territory of the **Lək̓ʷəŋən** People, now known as the Songhees Nation and Xwsepsum Nation. Destination Greater Victoria, as the official destination marketing organization for Greater Victoria, also respectfully recognizes that it operates on the Territory of the **W̱SÁNEĆ** Nations (**W̱JOŁEŁP** (Tsartlip), **BOḴEĆEN** (Pauquachin), **SȾÁUTW̱**,(Tsawout) **W̱SIKEM** (Tseycum) and **MÁLEXEŁ** (Malahat)), and the Sc'ianew (Beecher Bay), T'Sou-ke, and Pacheedaht Nations.

2

Tourism Boards Occupy an In-Between Space

Government

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For-profit Business

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3

What We Do

- Marketing & Sales
- Destination Planning
- Community Building
- Visitor Servicing

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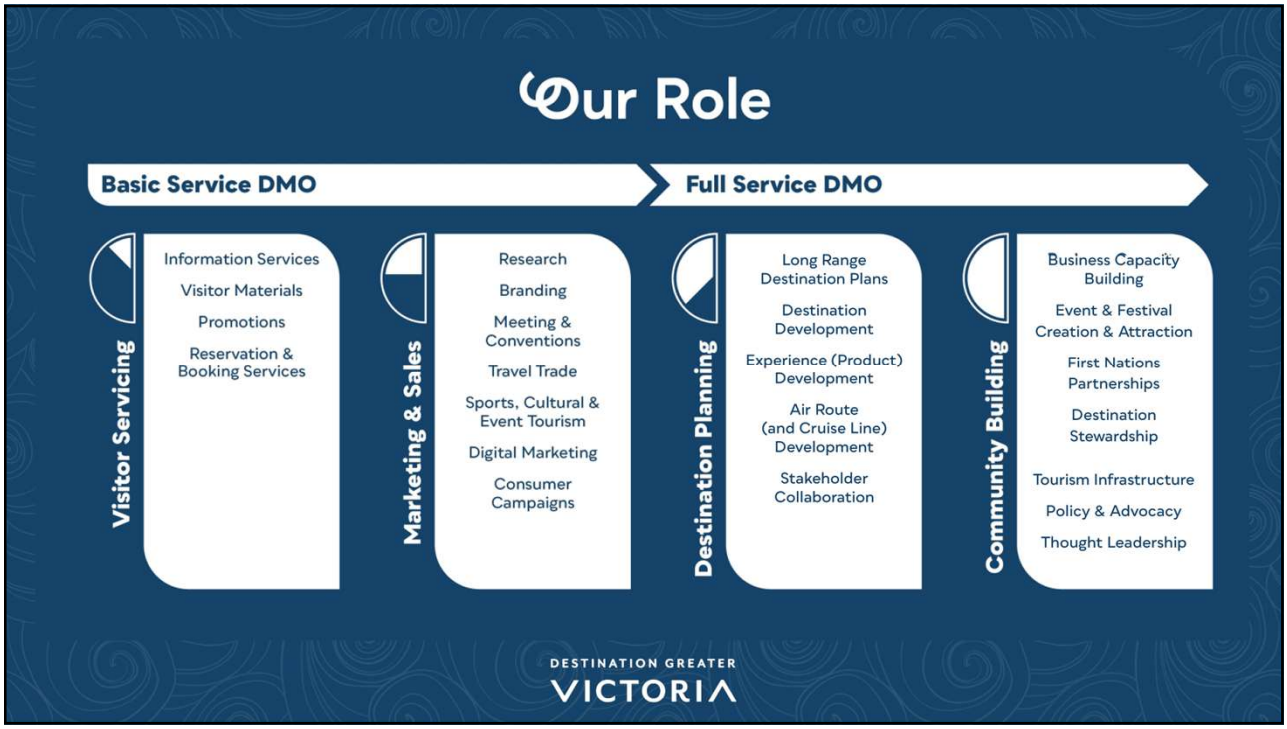
4


Our Role
Basic Service DMO
Full Service DMO
Visitor Servicing
Information Services
Visitor Materials
Promotions
Reservation & Booking Services
Marketing & Sales
Research
Branding
Meeting & Conventions
Travel Trade
Sports, Cultural & Event Tourism
Digital Marketing
Consumer Campaigns
Destination Planning
Long Range Destination Plans
Destination Development
Experience (Product) Development
Air Route (and Cruise Line) Development
Stakeholder Collaboration
Community Building
Business Capacity Building
Event & Festival Creation & Attraction
First Nations Partnerships
Destination Stewardship
Tourism Infrastructure
Policy & Advocacy
Thought Leadership
DESTINATION GREATER VICTORIA

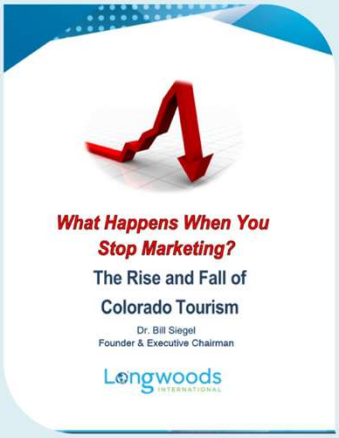
5

Shared Community Values
1. VISIT
If you built a place where people want to visit, then you have built a place where people want to live.
2. LIVE
And if you built a place where people want to live, then you have built a place where people want to work.
It Starts With A Visit
That Is the Work of a Destination Organization
The Community Vitality Wheel
From Visit, To Live, To Work, To Invest.
You Need To Keep The Wheel Turning and Manage Its Speed
Brand Management
Place Stewardship and Investment
Promotion and Sales
4. INVEST
And if you built a place where business and residents will invest, then you have built a place where people will want to visit.
3. WORK
And if you built a place where people want to work, then you have built a place where business and residents will invest.
DESTINATION GREATER VICTORIA

6

The Difference DMOs Make

- Common brand platform
- Organize the supply side through membership, policy work, etc.
- DMOs are foundational to industry stability, so when one is discontinued, though rare, the impacts are felt broadly across the sector.



7

A Tripartite Agreement

Five-year mandate

Centred on a five-year Strategic Plan with a sunset provision

BC legislated framework

Co-administered by Destination BC and Ministry of Finance

8

Framework for an MRDT Agreement

- The purpose of the MRDT program is to assist designated recipients to fund tourism marketing, programs and projects. Affordable housing was added as a permissible use of OAP funds in Budget 2018.
- The MRDT program is jointly administered by the Ministry of Finance, the Ministry Tourism, Arts, Culture and Sport, and Destination BC.
- It is intended to help grow BC revenues, visitation and jobs, and amplify BC's tourism marketing efforts in an increasingly competitive marketplace.
- The minimum support required from the accommodation sector to initiate or renew MRDT is at least 51% of the number of establishments that would collect the tax within the municipality/region representing at least 51% of the total number of rooms. For 3% communities, more is expected.
- The MRDT framework ensures mutual accountability (municipality, hotels, Destination Greater Victoria), enabling five-year renewal cycles, transparent strategy alignment, and clear funding.
- The process is anchored by a five-year strategic plan. This time, Destination Greater Victoria recommends the plan is drawn from DGV's 10-year evergreen Destination Plan.

9

BC Government Guiding Principles

- Effective tourism marketing, programs and projects.
- Effective local-level stakeholder support and inter-community collaboration.
- Coordinated marketing that complements broader provincial marketing strategies and tactics.
- Fiscal prudence and accountability.
- MRDT is an extension of the Provincial Sales Tax Act

DESTINATION BRITISH COLUMBIA®

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10

DGV Governance

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11

Oversight and Results

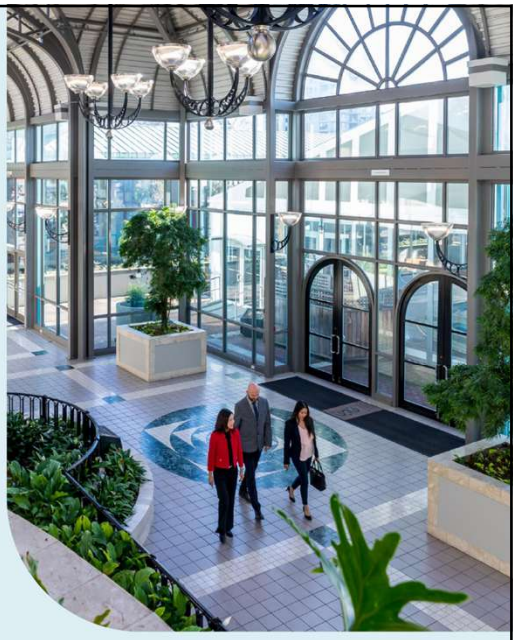
- Balanced Scorecard
- Independent advertising tracking and conversation studies
- 2025 spring/summer Western Washington advertising campaign: February 1 - July 31
  - Return on Investment (ROI): **48:1**
  - In other words, for every dollar invested in the campaign, a return of $48 was realized.

insignia
research knowledge strategy

12

DGV's Style

- Professional experts in the visitor economy
- Non-partisan, non-political
- Research/evidence based
- Work through City staff day to day
- Guided by a 10 Year Destination Plan with broad support
- Effective advocates – Professionally, all levels of Government
- Intervene selectively



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Massive Regional Competition

Destination Vancouver + Vancouver DMF	Visit Seattle	Tourism Whistler	Destination Greater Victoria + Victoria Hotel Destination Marketing Association
=	=	=	=
Greater than **$40 million CAD**	Greater than $50 million USD **(~$72 million CAD)** with new Tourism Improvement District	Greater than **$20 million CAD** marketing (also own golf course, conference centre as lines of business)	**$13 million CAD**

DESTINATION GREATER VICTORIA

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Destination Development

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15

Contributions of Our Visitor Economy: 2023

Total economic output (business sales)	Number of visitors to Greater Victoria in 2023	Jobs supported	Proportion of expenditures by overnight visitors	Total contributions to taxes
$3.5 billion	4.9 million	25,000	89%	$510 million

InterVISTAS

Statistics Canada Statistique Canada

DESTINATION GREATER VICTORIA

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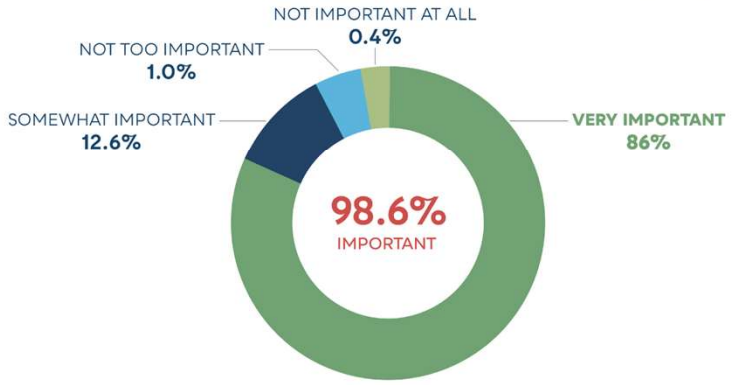
Strong Foundation: Public Support

2024-2025 Resident Survey

How Important Is Tourism For Victoria And The Surrounding Region?



*Research conducted between November 2024 and March 2025 by Canadian firm, Discovery Research.

DESTINATION GREATER VICTORIA

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Strong Foundation: Public Support

2024-2025 Resident Survey

Does Greater Victoria Attract Too Many, Not Enough, Or Just The Right Amount Of Visitors?

*of these, 99% stated this was seasonal rather than all year and 60% stated only in Summer
**Research conducted between November 2024 and March 2025 by Canadian firm, Discovery Research.

DESTINATION GREATER VICTORIA

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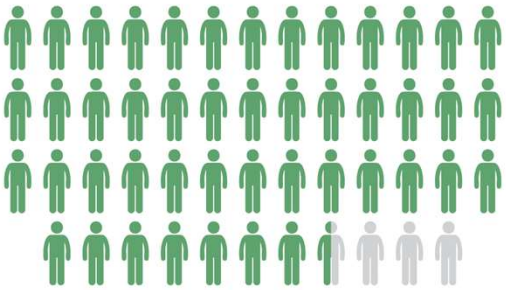
Strong Foundation: Public Support

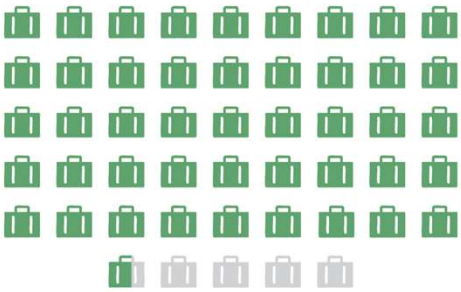
2024-2025 Resident Survey

93% Agree Tourism Supports Jobs



YES 93.0% | NO 7.0%

91% Agree Tourism Benefits Local Businesses



YES 91.4% | NO 8.6%

*Research conducted between November 2024 and March 2025 by Canadian firm, Discovery Research.

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2016 Foundational Agreement

- Hotels agree to increase MRDT rate from 2% to 3%
- Greater Victoria Visitors and Convention Bureau (DGV) become the "eligible entity" or designated recipient for MRDT in the City of Victoria
- DGV leads the sales and marketing for the Victoria Conference Centre.
  - Revenue guarantee for City of Victoria: minimum $600,000
  - Revenue guarantee has increased since inception
- Tourism Project: Through DGV, the tourism industry will reinvest in a community project that benefits both visitors and residents, as agreed upon by hotels, DGV, and the City under MRDT Guidelines.
  - First 10 years: Investment in the David Foster Harbour Pathway
  - Next Chapter: Investment in the Illumination & Safety project

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Transformational Collaborative Agreement

2017 Foundations

- 2017 agreement created a framework for deep collaboration and mutual success
- Hotels agreed to raise the MRDT rate charged to their guests from 2% to 3%
- DGV became the lead for sales and marketing at the Victoria Conference Centre
- Destination Greater Victoria moved to the five-year (post-1996 regulations) renewal framework under the provincial MRDT regulations allowing for medium term planning
- Destination Greater Victoria become the designated recipient or eligible entity under the provincial framework
- The tourism industry, through Destination Greater Victoria made a contribution to mutually beneficial supply side investments to the City Victoria under the "Tourism Projects" language in the MRDT regulations
  - 2017-2026: David Foster Harbour Pathway
  - Proposed 2027-2031: Illumination and Safety project

21

Transformational Collaborative Agreement

Subsequent

- Late 2018: provincial announcement of OAP (Airbnb) MRDT taxation province wide. Uses allowed for marketing/promotion or affordable housing.
- Discussion and agreement to focus revenue on City of Victoria's affordable Housing Fund, with a focus on workforce housing.
- Elegant solution: accommodators supported this, which is required and first project is underway.

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The Last Two Chapters

2017 - 2021

DGV attained eligible entity status for MRDT in Victoria from 2017	MRDT voluntarily increased from 2% to 3%.	Managed sales and marketing of the Victoria Conference Centre effectively.
Established the Greater Victoria Sport Tourism Commission in 2018.	Ongoing industry contributions to the David Foster Harbour Pathway Project.	Implemented Major Events initiatives: IMPACT Conference.

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The Last Two Chapters

2022 - 2026

Recover quickly and efficiently from the pandemic.	Lean and scalable business model.	MRDT OAP for workforce housing.
Focus on sustainability – Biosphere and GDS-Index.	Established Sustainability Committee to meet the sustainability goals.	Ongoing global PR wins #1 Small City in the World – Conde Nast Traveler's readers choice.
Complete investment in David Foster Harbour Pathway Project.	New lines of business e.g. incentive market	Modernized Destination Greater Victoria's digital platform; first party data driven

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Effective Business Development

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Victoria Conference Centre Revenue

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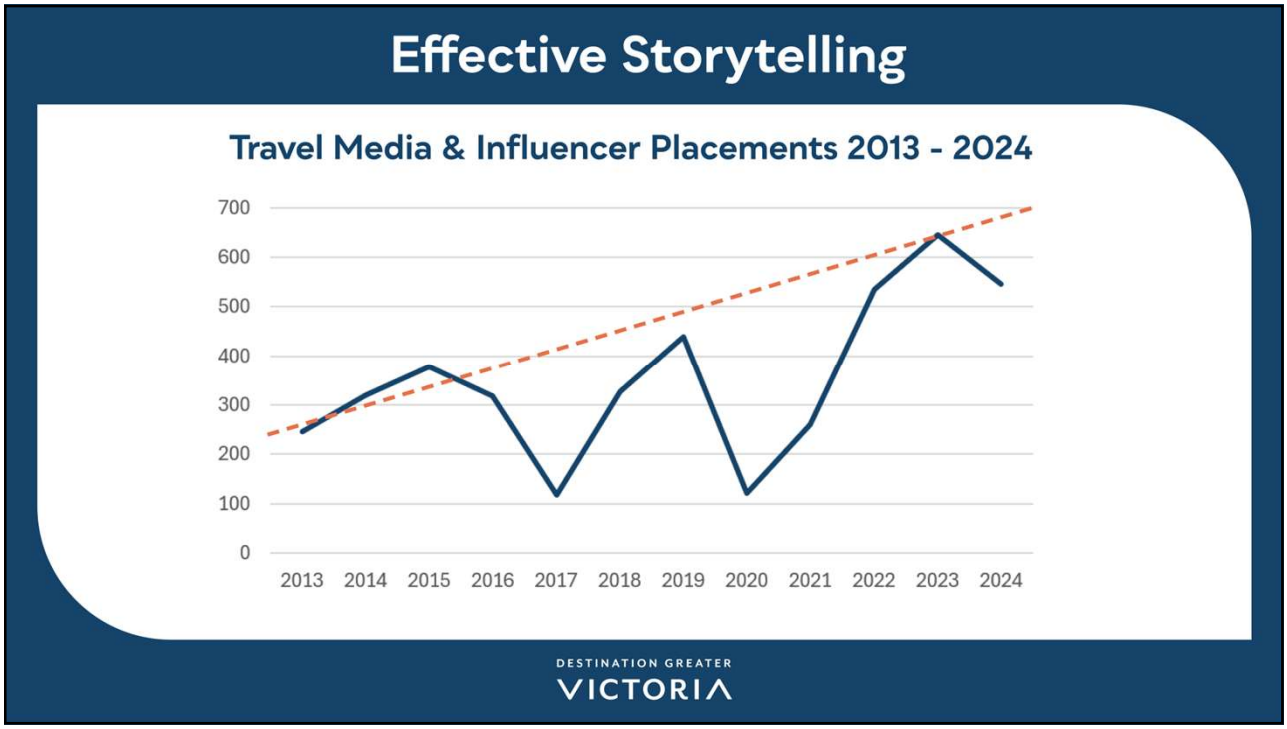
Effective Storytelling
Travel Media & Influencer Placements 2013 - 2024
700
600
500
400
300
200
100
0
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022
2023
2024
DESTINATION GREATER
VICTORIA

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Competent and Effective
Condé Nast Traveler's Readers' Choice Awards #1 Best Small City in the World, three years in a row
Condé Nast Traveler's Readers' Choice Awards Most Tourist-Friendly City in the World
2025 Family Travel Award - Good Housekeeping
#3 Most Sustainable Destination in North America - GDS Index Ranking
2nd Best Cruise Destination in the World - Compare the Market Australia
Canada's Most Cycle-Friendly City - Compare the Market
The Travel Green List 2025 - Wanderlust
#2 Coolest City in Canada - Betway Insider
Top 10 Most Walkable Cities in the World - Skyscanner
Biosphere Sustainability Certification - 74 members linked & 20 members certified
DESTINATION GREATER
VICTORIA

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Where Do We Go From Here?
rejuvenation
stagnation
consolidation
carrying capacity threshold
decline
development
involvement
exploration
Number of Tourists
Time
Source:
Tourist Area Life Cycle
(TALC) adapted from
Butler, 1980.
DESTINATION GREATER
VICTORIA

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Next Chapter
INFORMATION
VISITOR CENTRE
DESTINATION GREATER
VICTORIA

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Draft Strategic Objectives of 2027-2031 Plan

- Elevate Greater Victoria as a world-leading urban destination with focus on the region's role as a gateway.
- Renew and elevate Greater Victoria experience through safety and infrastructure improvements.
- Continue to mitigate seasonality with targeted conference business and sport events, and off-season promotions.
- Advance destination stewardship, community engagement, and Indigenous partnerships.

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Targets

Occupancy (%)							
	2022	2023	2024	2025	2026	2027	2028
This Year	66.0%	68.9%	74.3%	75.1%	75.1%	75.7%	76.3%
Percent Change	34.0%	4.3%	7.8%	1.1%	0.1%	0.8%	0.7%
ADR							
	2022	2023	2024	2025	2026	2027	2028
This Year	$247.29	$255.37	$270.67	$278.25	$284.64	$290.62	$296.43
Percent Change	30.0%	3.3%	6.0%	2.8%	2.3%	2.1%	2.0%
RevPAR							
	2022	2023	2024	2025	2026	2027	2028
This Year	$163.33	$175.91	$200.97	$208.87	$213.89	$220.13	$226.10
Percent Change	74.2%	7.7%	14.2%	3.9%	2.4%	2.9%	2.7%

- Years 2025-2028 are projected.
- Total number of respondents - 18
- Total number of rooms represented by the respondents – 2350 to 2400 depending upon the year
- Figures may be conservative, as actual Average Daily Rates (ADRs) are likely to trend higher.
- Targets will be refined annually as part of each year's business and tactical plans

DESTINATION GREATER VICTORIA

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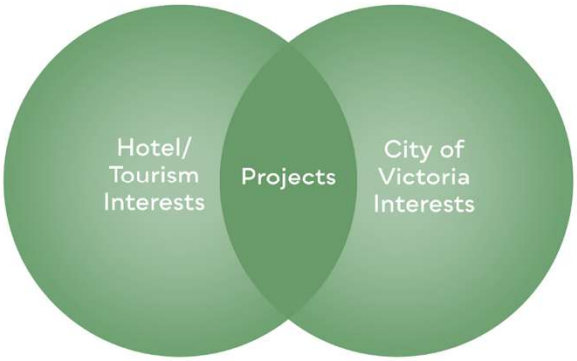
Tourism Projects: Intersection of Interests



DESTINATION GREATER VICTORIA

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Tourism Project: Illumination & Safety

- Interest consolidating around activation and animation of downtown Victoria.

Umbrella Alley, Quebec City

Subong Park, South Korea

South Korea shopping district

Ohio

Sparkman Wharf, Tampa Florida

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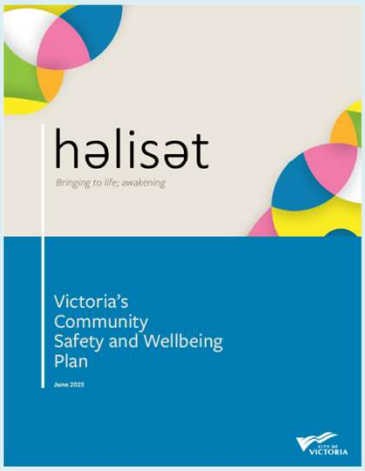
Alignment with Victoria's Community Safety and Wellbeing Plan



SECTOR 4: Downtown

Lighting identified as a short- and long-term action that supports safety and wellbeing.

Downtown | ACTIONS		LEAD	TIMELINE	SAFETY & WELLBEING FACTORS
4.6	Invest in downtown public realm amenities, like benches, trees, lighting, murals, micro-plazas, Indigenous storytelling plaques, historical markers, wayfinding, light projections, etc.	City of Victoria	2025 - Ongoing	safety and safety perception; belonging, social cohesion, and isolation

PARTICIPANT QUOTE

[We need] Expansion of community villages. A focus on supporting young people's economic needs (20-30yrs) to live and thrive in the city, walkable car-free, increase density, green space and safe, lighted pedestrian/accessible corridors. More affordable, shelter rate, and supportive housing to be available /spread across all neighbourhoods in Victoria, not concentrated in the downtown, creating more diverse communities and greater capacity to support residents across the city.

"There were over 1,800 mentions about improved lighting and urban design, as necessary components for improved safety."

35

Alignment with Victoria's Community Safety and Wellbeing Plan

- $1 million over five years
  - Steering committee – DGV and CoV

Tampa Riverwalk, Florida

Passage, Garment District, Montréal

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Five-Year Strategic Plan

Objective 1:
Elevate Greater Victoria as a world-leading urban destination with focus on the region's role as a gateway.

- Victoria is the designated urban gateway in the Destination BC Iconics strategy for The Infinite Coast brand.
- Through collaborative work and effective marketing, DGV intends to maintain the destination's position as a world-leading urban brand.
- Conference centre option beyond 2036

37

Five-Year Strategic Plan

Objective 3:
Continue to mitigate seasonality with targeted conference business and sport events, and off-season promotions.

- Leverage the region's unique attributes, exceptional hospitality, and capacity for innovation, to position Greater Victoria as a top choice for business events, even in the off-season.
- Secure 25 or more city-wide conferences per year and drive off-peak season leisure and business travel.
- Sport tourism will play a significant role. DGV actively pursues hosting regional, national, and international competitions that drive visitation, boost local engagement, and showcase the destination's facilities and community spirit.

38

Five-Year Strategic Plan

Objective 4:
Advance destination stewardship, community engagement, and Indigenous partnerships

- Advance reconciliation and action key plans such as the Greater Victoria Destination Plan, Climate Action Plan, and Circular Economy Strategy.
- DGV commits to supporting Indigenous tourism development in respectful and meaningful ways.
- Collaborate with First Nations, local government, industry, non-profits, and the wider community, leading the way in sustainable tourism by fostering innovation, reducing waste and carbon emissions, supporting local food systems, and maintaining alignment with the values and environmental goals of the community.

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Indigenous Tourism and First Nations Partnerships

- Build strong relationships with local First Nations, actively supporting economic reconciliation
- Continue the Visitor Centre partnership with Songhees Tours, providing prominent space within a hub of the visitor economy
- Deepen partnership with Indigenous Tourism BC to support Indigenous owned tourism businesses in Greater Victoria and the growth of authentic Indigenous tourism
- Work collaboratively with the Songhees Nation and Xwsepsum Nation to deepen partnerships and invest in shared tourism priorities
- Support and sponsor the South Island Powwow and other significant Indigenous cultural events

SONGHEES TOURS

INDIGENOUS TOURISM BC CORPORATE

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Sustainability Priorities

Core Programming

IMPACT Sustainability Travel and Tourism Conference
Destination-level Biosphere Certification

Measurement

Participation in the GDS Index

Implementing Key Sustainability Strategies

Circular Economy Strategy
Climate Action Plan

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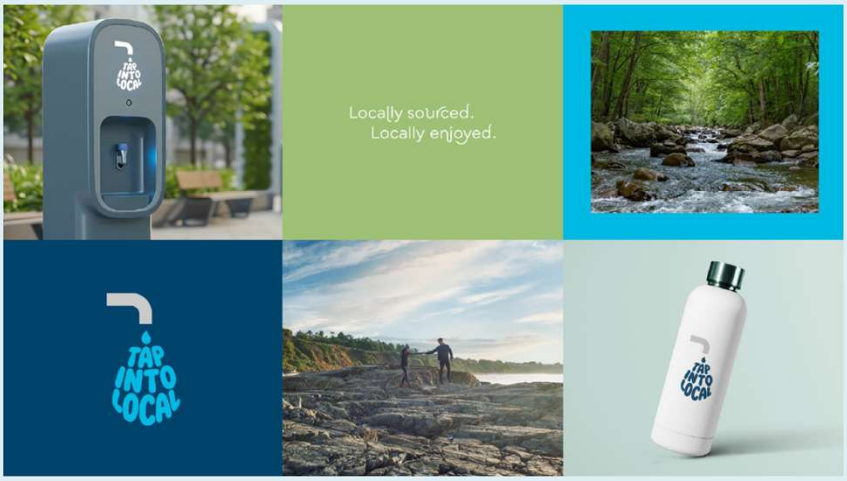
Sustainable Drinking Water Program



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Direct Annual MRDT Investment to City of Victoria

- **Business Events sales and marketing $2.2 million**
  - Benefits VCC and hotels
    - Revenue guarantee of $1.2 million/year in the contract for use
    - Three staff positions
- **Visitor Centre lease**
  - $155,000
- **Illumination & Safety Project**
  - $200,000 per annum. $1 million over course of five-year contract
- **Affordable housing funding from OAP MRDT**
- **Indirect: destination stewardship, festivals and events support, destination sales and marketing, sports tourism, sustainability initiatives, Indigenous partnerships, etc.**

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Affordable Housing

The OAP MRDT related to affordable housing is part of the BC Provincial Sales Tax Legislation and operates under a provincial regulatory framework comanaged by Destination BC and the Ministry of Finance.

Since 2018, funds collected from OAP MRDT have been placed in the City of Victoria Housing Reserve Fund, specifically earmarked for the creation of affordable workforce housing for hotel and hospitality workers.

Success story

- **Partnership with City of Victoria, Destination Greater Victoria, and the Greater Victoria Housing Society.**
- **40-unit affordable workforce housing project at 2558 Quadra Street now under construction.**

44

Financial Projections

OAP Generated 2027 - 2031

Investment:

- OAP MRDT earmarked for affordable workforce housing for hotel and hospitality workers.
- OAP MRDT placed in City of Victoria Housing Reserve Fund.

Assumptions:

- Broad estimate, rounded numbers
- OAP estimated at ~$500,000 per year
- 4% growth rate

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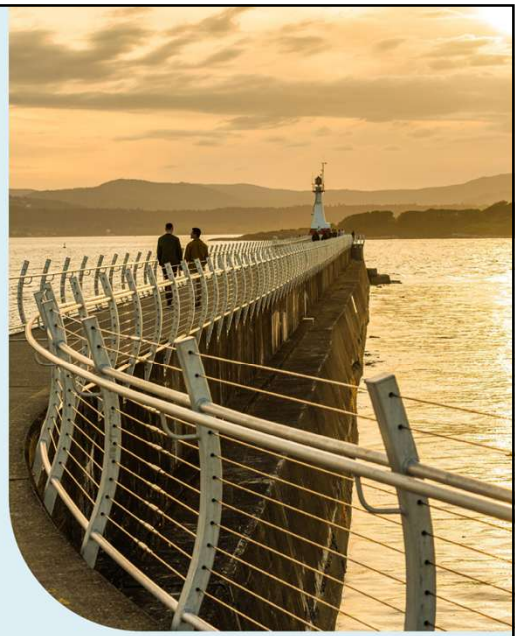
Accountability

- Strong Governance
- Regular Reporting
- Use of Balanced Scorecard
  - *Measurable KPIs*
- Transparent and Accountable



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Making a difference...together

Minutes of a Meeting of the PARCEL TAX ROLL REVIEW PANEL
Held Wednesday, March 12, 2025, in Room 652, 625 Fisgard St., Victoria, BC

PRESENT: **Directors:** P. Brent, G. Holman, C. McNeil-Smith (Board Chair), A. Wickheim,
Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; M. Lagoa, Deputy Corporate Officer; A. Linwood, Controller, Financial Services; L. Westinghouse, Manager, Revenue; D. Zakordonski, Revenue Analyst, Financial Services; A. Hoge, Manager, Corporate Finance; and T. Normandeau, Recording Secretary
Absent: K. Morley, General Manager, Corporate Services

1. Call to Order

The 2025 Parcel Tax Roll Review Panel was called to order at 11:00 am by M. Lagoa.

2. Oath of Office

Members of the Parcel Tax Roll Review Panel were sworn in by M. Lagoa. The members signed the required declaration pursuant to the *Community Charter,* Section 204.

3. Nomination/Election of Chair

M. Lagoa directed the Election of the Chair. Director Brent was nominated as Chair by Director Holman. Three calls were made for further nominations. Hearing none, Director Brent was declared Chair of the 2025 Parcel Tax Roll Review Panel.

4. Approval of the Agenda

MOVED by Director Brent, **SECONDED** by Director Wickham,
That the agenda for the March 12, 2025, Parcel Tax Roll Review Panel be approved as circulated.

CARRIED

5. Adoption of the Minutes of March 13, 2024

MOVED by Director Brent, **SECONDED** by Director Wickham,
That the minutes of March 13, 2024, Parcel Tax Roll Review Panel be adopted as circulated.

CARRIED

6. Jurisdiction of the Parcel Tax Roll Review Panel

D. Zakordonski summarized the jurisdiction of the Panel and staff activities prior to the Parcel Tax Roll Review Panel meeting. He reported on new folios added to the 2025 parcel roll within the 27 service areas located throughout the CRD's three electoral areas, referring to the list circulated at the meeting and now on file at the CRD.

7. Presentation of Complaints or Appeals

No complaints or appeals had been received leading up to the Panel meeting. No requests to address the Panel had been made by members of the public. Recognizing that there were no complaints or appeals, Director Brent inquired if the removed portfolios were normally presented. D. Zakordonski clarified that this is the first year that the removed folios were highlighted within the agenda package.

8. Certification of the 2025 Parcel Tax Roll

The panel did not express any concerns regarding the reported numbers of exempt and total properties in the report.

MOVED by Director Brent, **SECONDED** by Director McNeil-Smith,
That the Capital Regional District 2025 Parcel Tax Assessment Roll be confirmed and authenticated pursuant to *Community Charter,* Section 206 (2).

CARRIED

The 2025 Certificate of Authentication was endorsed by the members of the panel present.

9. Other Business: None.

10. Adjournment

MOVED by Director Wickham, **SECONDED** by Director Holman,
That the March 12, 2025, Parcel Tax Roll Review Panel meeting be adjourned at 11:10 am.

CARRIED

_____
CHAIR

_____
RECORDER

Making a difference...together

REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MARCH 11, 2026

SUBJECT **Bylaw No. 4751: 2026 to 2030 Financial Plan Bylaw, 2026**

ISSUE SUMMARY

This report summarizes updates to the budget since provisional approval and presents Bylaw No. 4751: 2026 to 2030 Financial Plan to the Capital Regional District (CRD) Board ("the Board").

BACKGROUND

Section 374 of the *Local Government Act* requires the CRD to develop and approve a five-year Financial Plan by March 31 each year. On October 29, 2025, the Board approved the 2026 Service Plans, the Staff Establishment Chart (SEC) and the Provisional 2026 to 2030 Financial Plan. A provisional approval of the plan is required to advance annual fees and charges bylaws, ensure initiation of capital projects in the new year and update operating funding and spending authority through final approval. Additionally, prior to advancing the Financial Plan bylaw, plans are updated to reflect year-end results, payments in lieu of taxes (PILT), revised assessment information for cost sharing and committee and commission directed changes.

CRD revenues are derived from multiple sources including fees and charges, service and operating agreements, grants and requisition. Expenditures are determined through various processes of which the Board has direct oversight including delegated authority and recommendations by commissions. All budget endorsements are incorporated into service plans, operating plans and capital expenditure plans for final approval by the Board.

The CRD Financial Plan consists of approximately 200 budgets, funding the delivery of regional, sub-regional and local services to over 464,000 residents, businesses and visitors throughout the region. Various trends and factors impact the Financial Plan, including but not limited to, economic conditions, population growth, demographics, climate change and regulatory or legislative amendments. The Financial Plan aims to balance these factors by aligning the Board approved Service and Financial Planning Guidelines, the Strategic Priorities and the Corporate Plan.

Planning and Approval Process

The 2026 service planning cycle represents the fourth and final year of the Board-approved 2023 to 2026 CRD Corporate Plan and Board Priorities. It includes the delivery of core services, compliance with regulatory standards while supporting the organization's capacity to address regional growth.

The service planning cycle ensures alignment and implementation of Board and corporate objectives that were identified and prioritized at the start of the Board term. Any changes to service levels and financial plans are addressed in the annual service and financial planning cycle.

Regional Trends and Observations

2026 points to modest growth amid elevated uncertainty, notably around potential shifts in the United States' trade policy[1]. British Columbia's real Gross Domestic Product (GDP) is projected to grow by about 1.3% in 2026 due to trade uncertainty, as well as impacts from the federal government's reduced immigration targets[2]. Inflation remains close to target and the Bank of Canada has held its target for the overnight rate at 2.25% since October 2025, judging this level appropriate given the outlook[3].

In the Capital Region, conditions are moderating as population growth eases[4]. The housing market is moving toward balance[5], reflected in steady sales activity, higher inventory and benchmark prices slightly below last year's levels. The Victoria unemployment rate remained low (approximately 4.3% in December 2025)[6], supporting consumer spending and demand for services, although affordability pressures remain a constraint on household budgets.

ALTERNATIVES

Alternative 1

1. That Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026", be introduced and read a first, second and third time;
2. That Bylaw No. 4751 be adopted; and
3. That the Staff Establishment Chart as attached in Appendix F be approved.

Alternative 2

1. That staff amend Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026", as directed.

IMPLICATIONS

Governance Implications

Public Consultation

Section 375 of the *Local Government Act* mandates consultation on the financial plan prior to its adoption. To support diverse services and governance structures at the CRD, the engagement process utilizes various methods to gather feedback from the public.

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[1] Bank of Canada, Monetary Policy Report - January 2026: https://www.bankofcanada.ca/publications/mpr/mpr-2026-01-28/canadian-outlook/

[2] B.C. Ministry of Finance, 2026 *Budget and Fiscal Plan* https://www.bcbudget.gov.bc.ca/2026/pdf/2026_Budget_and_Fiscal_Plan.pdf

[3] Bank of Canada, *Policy rate decision (Jan 28, 2026): 2.25%*: https://www.bankofcanada.ca/2026/01/fad-press-release-2026-01-28/

[4] BC Stats, *Population Estimates & Projections (updated Feb 4, 2026)*: https://www2.gov.bc.ca/gov/content/data/statistics/people-population-community/population/population-estimates; Statistics Canada, *Sub-provincial population estimates (slower growth in CMAs, 2025; released Jan 14, 2026):* https://www150.statcan.gc.ca/n1/daily-quotidien/260114/dq260114a-eng.htm

[5] Victoria Real Estate Board, Market Report (January 2026): higher active listings; SFH Core benchmark $1.266M (-2.5% y/y): https://www.vreb.org/media/attachments/view/doc/stats_release_2026_01/pdf/stats_release_2026_01.pdf

[6] Statistics Canada, *Table 7: Labour force characteristics by census metropolitan area, three-month moving average, seasonally adjusted* : https://www150.statcan.gc.ca/n1/daily-quotidien/260109/t007a-eng.htm

Appendix A provides a summary of consultation activities and feedback received.

Legislative Implications

Financial Plan Bylaw

The financial plan bylaw includes operating and capital expenditures, reserve transfers and revenue requirements from 2026 to 2030. Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026" (including Schedules A and B), reflects approved service plans and any adjustments since provisional approval. The bylaw and schedules are included in Appendix B.

Under budget direction provided by the Board, review and recommendation of all electoral area-only service budgets was delegated to the electoral area Directors, including review of local service commission budgets. Electoral area-only budgets are included in Appendix M.

Assessment and Growth

The majority of CRD services are cost apportioned on assessments where property values and folios are primary factors impacting estimates on costs per average household.

Through 2025, the region experienced an increase in converted assessments of $268 million or 1.3%, while residential folios grew by 1,628 or 1.1%.[7] The change in assessments varied widely by municipality and electoral area, with ranges from (1.3%) to 4.5% by participant.

When assessments in an area increase more than the regional average, the percentage of costs apportioned to that area increases. Changes in assessed values also impact the theoretical calculation of an 'Average Residential Household'. Additionally, when the rate of change in assessed values outpaces the rate of change in folios, the average cost per household increases. Conversely, when the number of folios grows faster than assessed values, the average cost per household decreases.

Financial Implications

Final Budget Updates Following Provisional Budget Approval

The final budget reflects amendments to the Provisional Financial Plan approved in October, incorporating year-end results, updated information from BC Assessment, and additional initiatives recommended by committee, commission and staff. This report focuses on changes since Provisional Budget approval; accordingly, Tables 1 through 5 compare and summarize the 2026 Final Budget against the Provisional Budget for both operating and capital budgets.

In developing the Provisional Budget, the CRD anticipated a collective agreement settlement and incorporated estimated wage adjustments. As a result, the financial plan is expected to accommodate the anticipated financial impacts of the proposed 2025–2027 CUPE (and USW) collective agreement settlement and associated labour cost increases, including retroactive payments for 2025. Minor departmental operating budget adjustments may be required once the full costs of wages and benefits are known.

[7] BC Assessment 2026 Tax Roll

Operating Expenses

Since provisional approval, the operating budget has increased by $11.9 million or 2.7%. Table 1 summarizes changes by expense.

Table 1: Changes in Operating Expenses

Expenditure Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Operations	329.0	318.2	10.8	3.4%
Debt Servicing	26.5	26.3	0.2	0.8%
Capital Funding	38.2	38.5	(0.3)	(0.8%)
Transfer to Reserves	29.5	29.7	(0.2)	(0.7%)
Sub-Total	**423.2**	**412.7**	**10.5**	**2.5%**
Municipal Debt	22.5	21.1	1.4	6.6%
Total	**$445.7**	**$433.8**	**$11.9**	**2.7%**

The $10.8 million in Operations is primarily due to:

- $2.8 million in carryforward of unspent funds deferred to 2026 for the Village on the Green, Verdier and the Rural Housing Pilot Program for the Regional Housing Trust Fund.
- $2.2 million increase due to Regional Parks allocation for operations and maintenance of regional trails and trail-related debt to the Regional Transportation Service.
- $0.5 million increase for Regional Transportation due to additional regional trails expenses and carry forward of studies.
- $1.8 million increase for Core Area Wastewater Operations to support completion of the project with the third-party operator of the Residual Treatment Facility (RTF), a joint condition assessment and additional operational expenses.
- $1.3 million increase for bird control and material processing contract costs, and the updated infrastructure impact agreement with Saanich for the Hartland Landfill.
- $0.5 million in carryforward of unspent funds for construction of high-speed internet and connectivity costs in the Southern Gulf Island Economic Development Commission service.
- $0.3 million increase in carryforward of unspent funds for the Electronic Documents and Records Management System project and the Enterprise Risk Management program in Corporate Services.
- $0.3 million increase for one-time auxiliary and consultant costs for support of procurement services.
- $0.3 million increase for additional waste sludge disposal costs in Saanich Peninsula Wastewater.

Details on all major operating budget changes are listed in Appendix C with Appendix K providing detailed operating budgets by service.

Operating Revenue

As a result of changes to the operating expenses shown in Table 1, revenue sources are revised and summarized in Table 2.

Table 2: Changes in Operating Revenue

Revenue Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Sale of Services	211.4	210.7	0.7	0.3%
Requisition	102.5	101.9	0.6	0.6%
Internal Allocations	74.5	72.2	2.3	3.2%
Grants, Reserves and Other	34.8	27.9	6.9	24.7%
Sub-Total	**423.2**	**412.7**	**10.5**	**2.5%**
Municipal Debt	22.5	21.1	1.4	6.6%
Total	**$445.7**	**$433.8**	**$11.9**	**2.7%**

The increase of $6.9 million in Grants, Reserves and Other is primarily a result of:

- $2.8 million surplus increase from a carryforward of unspent funds from 2025 for the Village on the Green, Verdier and the Rural Housing Pilot Program for the Regional Housing Trust Fund.
- $1.3 million transfers from reserves increase due to higher contract for services costs and the updated infrastructure impact agreement with Saanich for the Hartland Landfill.

The increase of $2.3 million in Internal Allocations is primarily related to:

- $2.2 million in Regional Parks recoveries from support and debt related to regional trails, allocated to the Regional Transportation service.
- $0.5 million in recoveries anticipated for Core Area Wastewater Operations, with the acceptance of the Other Municipal Residual Solids equipment at the RTF.
- ($0.4) million decrease in internal labour recoveries from consolidating the Salt Spring Island Parks and Recreation functions into one service.

The increase in $1.4 million in municipal debt is largely driven by a $15 million new debt issue for the District of Saanich and a $5 million borrowing for City of Victoria.

A comprehensive list of changes in operating revenue by driver is included in Appendix C. As in previous years, surplus carryforward estimates were included in the provisional budget as a forecast in each service and are revised for final budget with actual 2025 year-end results.

Payments-In-Lieu of Taxes

PILT are monies recovered from tax exempt parcels owned by Federal, Provincial and Crown agencies within the region. Under legislation, the amount of tax is determined by class and rate if the properties are taxable. The PILT amount can vary as the requirement to pay is discretionary to the Minister, Lieutenant Governor and heads of Crown Corporations.

Monies received in each municipality are remitted to the CRD and are returned through credit to each of the services the municipality participates in. These payments are a regular source of funding and offset the municipality's share of annual costs for CRD services. The established CRD process is to use prior year PILT data for provisional budget as updated information is not available until the new year. For 2026 the PILT received was higher than provisional budget and totaled $4.3 million or an increase of $0.1 million from the prior year.

2025 Year-End Operating Deficits

In 2025 there were 11 service budgets that ended the fiscal year in a deficit position. This means the service ended with more expenses than revenue and the resulting deficit is carried forward to the service's budget to be funded in 2026.

Table 3 shows the number of services in a deficit position.

Table 3: Deficits

YE Deficits	2025	2024	2023
Number of Services	11	17	17

A list of these services and the reason for their deficit is included at Appendix L.

Capital Investment

Table 4 summarizes changes to the capital budget by investment type.

Table 4: Changes in Capital Investment

Investment Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Water	118.2	112.7	5.5	4.9%
Wastewater	41.6	36.8	4.8	13.0%
Solid Waste and Recycling	26.3	17.5	8.8	50.3%
Regional Parks	24.3	23.6	0.7	3.0%
Arts and Recreation[1]	14.9	11.6	3.3	28.4%
Safety and Emergency Management	13.6	11.2	2.4	21.4%
Business Systems and Processes	12.1	10.5	1.6	15.2%
Climate Action	6.5	6.3	0.2	3.2%
Housing and Health[2]	6.1	5.4	0.7	13.0%

Investment Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Local Government	5.3	3.9	1.4	35.9%
Transportation	3.4	3.6	-0.2	-5.6%
Planning	0.7	0.6	0.1	16.7%
People	0.7	0.6	0.1	16.7%
Total	**$273.7**	**$244.30**	**$29.40**	**12.0%**

[1]$2.6M is associated with Arts, $12.3M is associated with Recreation

[2]Includes the Land, Banking and Housing Service

Changes since provisional approval include a number of carryforward projects from 2025 into 2026. This occurs when timelines for projects are longer than expected, deferring work into the coming year. However, the funding associated with these projects is already in place, having been approved in the prior year.

The Capital Plan changes include the following:

Solid Waste and Recycling:

- $2.5 million for project delays from 2025 to 2026 on the Landfill Gas Utilization project and the associated Gas and Leachate Collection Pipe Extension project at Hartland Landfill, to accommodate plan logistics and material procurement.
- $1.7 million carried forward to 2026 for contract closeout and final acceptance of the Renewable Natural Gas Optimization project at Hartland Landfill.
- $1.2 million for additional carryforward from 2025 to 2026 for procurement of work for the Contractor Workshop Relocation project at Hartland Landfill.
- $1.0 million deferred from 2025 to 2026 for the Wheel Wash, Fence Replacement and Quarry Wall Liner projects at Hartland Landfill. This is due to prioritization of Cell 5A and 5B work in 2025.
- $1.0 million for contractor delays related to the Hartland Amenity project results in costs being carried forward from 2025 to 2026.
- $0.7 million for delays in project design for the Hartland North Electrical project, resulting in costs being carried forward from 2025 to 2026.
- $0.5 million for procurement being carried forward from 2025 to 2026 for the Hartland north driveway upgrades at Willis Point.

Water:

- $2.1 million in delayed work on system upgrades and expansion from 2025 to 2026 for Saanich Peninsula Water.
- $0.9 million in project delays related to the reservoir seismic isolation valves and asset management plan work for Saanich Peninsula Water.
- $0.5 million delayed construction from 2025 to 2026 for upgrades to Main No. 4 and Main No.1 in the Regional Water Supply.
- ($0.5) million deferred to 2027 for the storage tank replacement for the Skana Water service. Grant revenue funding will be pursed going forward, rather than pursing debt funding.

- ($0.8) million delayed to 2027 for the water storage tank replacement for Surfside Park Estates. Grant revenue funding will be pursed going forward, rather than pursing debt funding.

Wastewater:

- $2.0 million for project delays related to the optimization of the residual treatment facility operations for Core Area Wastewater Treatment Plant (CAWTP) have resulted in work being carried forward from 2025 to 2026. This project is a multi-year project with costs expected to be carried forward until completion.
- $1.3 million for project delays related to the Harling pump station replacement for CAWTP have resulted in costs being carried forward from 2025 to 2026. This project is a multi-year project with costs expected to be carried forward until completion.
- $0.5 million for project delays related to the biosolids advanced thermal plant for CAWTP have resulted in costs being carried forward from 2025 to 2026.
- ($0.5) million due to increased progression in 2025 on the wastewater treatment plant upgrades for Maliview Sewer resulting in less costs being carried forward from 2025 to 2026.

Arts & Recreation

- $1.0 million for the planning of the new recreation facility within the Panorama Recreation service.
- $0.8 million in project delays related to loan authorization and Agricultural Land Commission approval for the skate park renewal within SEAPARC, delayed the project until fall 2025. Remaining project costs being carried forward to 2026.
- $0.4 million for arena renovations at Panorama for the purpose of increasing accessibility.
- $0.4 million for SEAPARC for several projects including a new ice resurfacer and carryforward for painting the pool and arena exterior, and domestic hot water replacement.
- $0.3 million for Royal Theatre and McPherson Theatre services, including repairing the building envelope and stand-alone canopies.

Safety and Emergency Management:

- $2.5 million in project delays related to the upgrades and improvements for the Sooke Lake and Deception Water Supply area dams within the Regional Water Supply service have resulted in costs being carried from 2025 to 2026.
- $0.3 million carried forward from 2025 to 2026 for the acquisition of a replacement Rescue/First Responder truck for East Sooke Fire Protection. Acquisition delayed due to lack of availability in 2025.
- ($1.0) million for the Nex-Gen 911 project for the 911 Call Answer service being moved from 2026 to 2027.

Additional details for all major capital investment changes are listed in Appendix D.

Capital Funding

As a result of changes to capital investment shown in Table 4, capital funding sources are revised and summarized in Table 5.

Table 5: Changes in Capital Investment Funding

Investment Funding Source ($M)	2026 Final	2026 Prelim	$ Change	% Change
Operating and Work in Progress	115.7	96.2	19.5	20.3%
Debenture Debt	80.6	77.0	3.6	4.7%
Reserve Funding	51.4	47.1	4.3	9.1%
Grants	17.5	17.0	0.5	2.9%
Donations and Third-Party Funding	8.5	7.0	1.5	21.4%
Total	**$273.7**	**$244.3**	**$29.4**	**12.0%**

The change in Operating and Work in Progress are related to numerous projects including:

- $7.5 million in timing adjustments for funding within Solid Waste and Recycling projects, including Landfill Gas utilization, Renewable Natural Gas optimization, contractor workshop relocation and the Hartland amenity project.
- $3.5 million in timing adjustments for funding several projects within Water across eight services including, Regional Water Supply, Juan De Fuca Water Distribution and Lyall Harbour Boot Cove Water.
- $3.3 million in timing adjustments for funding within Safety and Emergency Management across eight services, including regulatory compliance, dam safety and analyses of the Sooke Lake and Deception Water Supply Area and Goldstream Water Supply Area dams, upgrades and improvements to the Sooke Lake and Deception Water Supply Area Goldstream Water Supply Area dams and integrating dam performance and Hydromet to SCADA.
- $1.6 million in timing adjustments for funding within Wastewater across five services, including optimization of the Residual Treatment Facility Operations, replacement of electrical and instrumentation as part of the Ganges Wastewater Treatment program and Information Technology (IT) database programs for Environmental Protections.
- $1.5 million in timing adjustments for funding within Business Systems and Processes including the SAP Lifecycle replacement project and data centre replacements.
- $1.3 million in timing adjustments for funding within Arts and Recreation across five services, including lighting upgrades for the Panorama Recreation facility and parking lot, upgrading the flooring at Panorama Recreation and repairing standalone canopies at McPherson Theatre.
- The balance is related to capital funding changes across 39 services.

Changes in Reserve Funding is across multiple projects, including:

- $1.3 million in timing adjustments for funding within Solid Waste and Recycling including the Gas and Leachate Collection Pipe extension, the North End Wheel Wash, north and east fence replacement and Quarry Wall liner.

- $1.1 million in new projects and timing adjustments for funding within Arts and Recreation including replacing the mower for the golf course, a new ice resurfacer, and ball field development.
- $1.0 in new projects and timing adjustments for funding within Water including, including Reservoir Seismic Isolation Valves, updating the Asset Management Plan for Saanich Peninsula Water and the installation of the Throup Road Watermain for Juan de Fuca Water Distribution.
- $0.5 million in new projects and timing adjustments for funding within Wastewater across five services, including Microwave Radio upgrades in both Core Area and Saanich-Peninsula Wastewater and IT Core Infrastructure replacement.
- The balance is related to capital funding changes across 44 services.

Changes in Debenture Debt primarily relates to**:**

- $3.0 million in timing adjustments for funding within Wastewater projects including the replacement of the Harling Pump Station, the Biosolids Advanced Thermal Plant, the Pump Station renewal program and the Shoreline Trunk sewer upgrade.
- $0.5 million in timing adjustments for funding within Water projects across six services including SCADA upgrades and expansion and the deferral of storage tank replacements in both Surfside Park Estates and Skana Water.
- ($0.7) million in timing adjustments within Climate Action on the Heat Recovery System projects for both SEAPARC and Panorama Recreation.
- The balance is related to capital funding changes across five services.

A summary of capital investment is included in Appendix D and capital projects greater than $0.5 million are included in Appendix E.

Staff Establishment Chart

The SEC is attached as Appendix F, detailing full-time equivalent (FTE) employees included in each department and division. A summary is provided below.

Table 6: Staff Establishment Chart

Position Type	2026 Final	2026 Prelim	Change
Regular Ongoing	826.8	826.8	-
Regular Fixed Duration	35.5	35.5	-
Total Regular Positions	**862.3**	**862.3**	**0**
Board Endorsed Initiatives	*1.0*	*1.0*	-

Since provisional approval, the SEC has been updated to reflect the transition of 2.0 FTEs from the Regional Parks service to the newly established Regional Transportation service, related to regional trail responsibilities, bringing the full FTE transition total to 3.0 FTEs (1.0 FTE was transferred in 2025). This has no impact on the total SEC FTE count for 2026. Outside of this update, the 2026 through 2030 SEC reflects updated term expiry dates since provisional for the following two roles:

- 1.0 FTE term role for Environmental Innovation updated to extend from 2029 to 2030
- 1.0 FTE term role for Regional Housing updated to reflect a current vacancy - term expiry updated from 2026 to 2028

All FTEs are reflected in the financial plan.

The 1.0 FTE for Board endorsed initiatives remains unchanged since provisional approval and is related to planning work for the establishment of the Regional Performing Arts Facilities Service. This role will be added to the SEC once the service is established.

Budget Changes from Prior Year

The 2026 CRD Financial Plan includes $445.7 million in operating expenditures; an increase of $27.2 million or 6.5%, and $273.7 million in capital investment, a reduction of ($41.8) million or (13.2%) from 2025.

Table 7: 2026 CRD Budget – Change from Prior Year

Budget Type ($M)	2026 Final	2025 Final*	$ Change	% Change
Operating	445.7	418.5	27.2	6.5%
Capital	273.7	315.5	(41.8)	(13.2%)
Total	**719.4**	**734.0**	**(14.6)**	**(2.0%)**

* 2025 Final amounts as shown in Bylaw No, 4738

Appendix G provides additional tables summarizing 2026 year over year changes in operating and capital expenditures, requisition and reserves. The total impact of the operating and capital budget on the 2026 Financial Plan Summaries, along with 2026 Individual Municipal and Electoral Area Requisitions, are included in Appendix J.

Financial Indicators and Reserve Forecasts

Reserves are a mechanism for leveraging annual revenue in support of sustainable service delivery. A review of capital reserve health for the CRD was completed in 2021 and resulted in Board approved guidelines in 2022. The guidelines define the relationship between leverage and savings and are incorporated into financial planning across all CRD services. A review of the operating and capital reserve guidelines is planned for 2026.

A summary of the financial indicators is included in Appendix I and consolidated summaries of operating and capital reserve activity are included in Appendix H.

CONCLUSION

The CRD Board must adopt a five-year Financial Plan bylaw each year by March 31. The attached bylaw and supporting schedules summarize the CRD Financial Plan for the years 2026 to 2030. The 2026 budget was preliminarily approved by the Board on October 29, 2025. The 2026 to 2030 Financial Plan has been prepared in alignment with Board decisions and committee direction. Staff recommend approving the 2026 to 2030 Financial Plan bylaw as presented.

RECOMMENDATION

1. That Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026", be introduced and read a first, second and third time;
2. That Bylaw No. 4751 be adopted; and
3. That the Staff Establishment Chart as attached in Appendix F be approved.

Submitted by:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: 2026 Financial Plan Public Engagement Report
Appendix B: Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026", inclusive of Schedule A and Schedule B
Appendix C: Drivers for Changes in Operating Budget
Appendix D: Drivers for Changes in Capital Investment
Appendix E: CRD 2026 Capital Projects Greater than $500,000
Appendix F: CRD 2026 Staff Establishment Chart – Final
Appendix G: CRD 2026 Final vs. 2025 Final Budgets
Appendix H: Operating and Capital Reserve Forecasts – Changes from Preliminary
Appendix I: CRD 2026 Financial Indicators
Appendix J: CRD 2026 Financial Plan Summaries and Individual Municipality and Electoral Area Requisitions
Appendix K: Final Budget Review Package (Parts 1, 2 and 3)
Appendix L: Services With 2026 Year-End Operating Deficits Over $5,000
Appendix M: Electoral Areas Services Final Budget Report
Part 1: Staff Report (2026 Final EA Budgets)
Part 2: Appendix A (2026 Final EA Budget – Joint EA Services)
Part 3: Appendix B (2026 Final EA Budget – JdF Services)
Part 4: Appendix C (2026 Final EA Budget – SSI Services)
Part 5: Appendix D (2026 Final EA Budget – SGI Services)
Part 6: Appendix E (2026 Assessment Data for EA)
Presentation: Capital Regional District 2026 to 2030 Final Budget

2026 Financial Plan

Public Engagement Report

Making a difference...together

This report provides a summary of public engagement activities conducted following provisional approval of the 2026 - 2030 Financial Plan on October 29, 2025.

Under the *Local Government Act*, regional districts must adopt, by bylaw, a five-year financial plan by March 31 annually. Section 374 stipulates that a board must undertake a process of public consultation regarding the proposed financial plan before it is adopted. Various CRD commissions and committees receive input leading up to the preparation of budgets in the form of user statistics, surveys, advisory body reports, annual operational reports and from a wide variety of public engagement activities. Local and sub-regional commissions may also include rate payer representatives. This input is augmented by a public feedback period from November 2025 – February 2026, focused on the following objectives:

- Inform residents about the financial planning process and outcomes through digital channels (website, social media) and media coverage.
- Collect public feedback about the provisional financial plan to be shared with the board as part of the final budget review and approval process.
- Correct misconceptions about the service and financial planning process or details of the financial plan.

Engagement Methods

"Get Involved" Website

The CRD uses its digital engagement platform **GetInvolved.crd.bc.ca** to share details of the provisional plan, invite feedback, and answer questions. Comments were collected using an online form then forwarded to the Board via the correspondence portal upon receipt. Provisional plan information remains available online at: [2026 - 2030 Financial Plan | Get Involved CRD]

During the feedback period, 3,396 visits resulted in three levels of participation:

- Aware (visited at least one page): 2,053 participants.
- Informed (downloaded documents, visited multiple pages): 1,434 participants.
- Engaged (shared comments or asked questions): 45 participants.

The most popular documents downloaded were the 2026 Preliminary Financial Plan Summary, Capital Projects List and the Committee of the Whole Provisional Budget Package.

Media & Information Updates

An information bulletin was sent to media on November 5, 2025. The bulletin highlighted the preliminary financial plan, next steps and how to share feedback.

Agenda items from the Committee of the Whole meeting and links for more information were included in the Board Highlights e-newsletter sent to subscribers in November.

- Information Bulletin: CRD and CRHD look for public feedback on the provisional 2026 – 2030 financial plans November 5, 2025
- CRD Board Highlights: November 12, 2025

Social Media

Staff scheduled a series of posts on social media that provided a snapshot of the budget. Each post included a call to action to learn more on the Get Involved website to drive further audience engagement. Each Facebook post was boosted to increase its reach.

- Facebook posts resulted in approximately 399,812 impressions (number of times people saw a post) with a 1.37% engagement rate (percentage of people who clicked, liked, shared or commented).
- LinkedIn posts resulted in approximately 7,114 impressions with a 3.91% engagement rate.
- Instagram posts resulted in approximately 4,500 impressions with a 1.83% engagement rate.

A list of posts is included as an appendix to this report.

Video

To support public understanding of the CRD financial planning process, a dedicated explainer video was produced and shared. The video provides a clear overview of how budgets are developed, reviewed, and approved, as well as the sources of funding and opportunities for public input. It was promoted through CRD social media channels and featured on the Get Involved page.

- Video: The CRD Financial Planning Process resulted in 94 views.

2026 Financial Plan

Public Engagement Report

Making a difference...together

Responses

The following comments were received by the CRD via an online comment form or were sent to the engage@crd.bc.ca email address and referenced the Financial Plan. Any personal information included in the emails have been removed in accordance with the Freedom of Information and Protection of Privacy Act and are provided to the Board as part of the annual final budget review and approval process.

Date received	Feedback on the CRD's provisional financial plan.
2025-11-05 11:13 am	You can start by DROPPING the taxes which you expect us to pay . Try understanding that the community does not have a bottomless wallet for you to plunder for your spurious and wasteful 'projects'
2025-11-05 2:31 pm	Thanks for doing your very best to keep increases as low as possible given all the other issues we taxpayers are facing! I appreciate the meaningful and welcome new services that the CRD has approved this year, and recognize that funding is needed to launch these services while also keeping pace with inflation and staff pay increases.
2025-11-05 5:09 pm	If the Capital region is benefitting from economies of scale related to Water, waste water, recycling, regional planning and emergency services planning, why isn't the CRD exploring economies of scale with Munis regarding back office systems like planning, engineering, public works, fire services to name a few. Perhaps a regional 'Newco' could be established to managed these resources for the 13 municipalities and safe taxpayers money. Maybe even improve service levels.
2025-11-06 8:22 am	You do not need $12.2 million dollars for a new building, nor $3 million for 'land and site works' and another $3 million for a new field office, considering you have asked property owners for a $2 million direct subsidy for water upgrades on Saturna. Offices are not capital, and it is disingenuous to slide it into capital projects so you can avoid categorizing it as overhead. There seems to be plenty of money in the budget for

	waterworks elsewhere, as well. There are far more pressing infrastructure and roadway needs in the CRD.
2025-11-06 9:43 pm	This feedback mechanism is not appropriate. There is too much information to digest. Consider using a survey format that highlights the information you are seeking input on. The CRD was recently ranked the second "least efficient" district in B.C. Hopefully the CRD is taking that to heart in its financial plan.
2025-11-07 9:43 am	I am a Victoria resident and property owner. I would very much like to see the homeless and drug problem disappear from this city. Instead of trying to offer the homeless/mentally ill/drug-addicted individuals the option of a shelter bed/meal/counselling, I propose to round them all up, place them in a secure,locked facility (Riverview or another such institution comes to mind) and keep them there until such time as they are clean from the drug use, have learned some skills to provide them the ability to work and look after themselves, have received counselling and only then can the person be discharged. The drug dealers will disappear from our streets since there will be no one to sell to. There will be no market for the sale of stolen goods either. And while you are at it, implement a deer cull, and have the inmates learn how to butcher, prepare and cook the protein source that is currently roaming the streets of our city. This is how I would like a portion of my considerable tax dollars spent.
2025-11-14 6:06 am	The constant tax and fee increases are starting to wear very thin. Taxpayers are being used as ATM's without fear of consequences. The increases far outweigh the cost of living and any increases in people income especially any retirees which are plentiful in the CRD. Honestly, it's time for a taxpayere revolt in the CRD.
2025-11-15 1:06 pm	I am happy to pay more taxes to support the services that the CRD provides. Please apply a climate lens to all your operations, infrastructure and planning, with a focus on lowering climate pollution within the CRD to slow and avoid worsening climate

	impacts. Spending money on this now is a wise investment in the future and will save us much more money in the long run.
2025-11-17 11:28 am	The budget will make living in the crd even more unaffordable! CRD staff are incompetent if they can't bring the increase to the same as the inflation rate! It's time to ask staff how many employees need to be laid off to bring the tax increase to zero!
2025-12-31 11:25 pm	I am deeply concerned about the lack of clarity and accountability in the CRD's financial reporting. Many of the "reports" shared with the public feel incomplete, selective, and presented in a way that makes meaningful oversight impossible. The leadership team — including the CAO — appears more focused on protecting institutional image than on providing honest, transparent information to residents. When questions are raised, they are often minimized or reframed rather than answered. If residents are expected to trust the 2026 Provisional Financial Plan, the CRD must provide detailed, verifiable reporting, publish the assumptions behind projections, and openly acknowledge risks and failures. Without genuine transparency, confidence in leadership continues to erode.
2026-01-01 2:26 pm	I think you do awesome work, all! Overall support the plan. I am solidify behind: Support funding for RCMP personnel and support staff, and new infrastructure (e.g., RCMP building and expansion). Support infrastructure for sewage and water. VIHA services/infrastructure. The only thing I do not support is anything related to rail service.
2026-01-01 3:37 pm	Please add disc golf course to the old Royal oak golf course!! Be amazing and we'll use of space. I own in Saanich and love this community cheers.
2026-01-02 7:42 am	It's time that the Board respect the CRD residents and make every every effort to automate administrative tasks. The Board members need to be trained in AI! When I

	submitted the question to AI about overstaffing at the CRD, the answer was that 36 positions could be eliminated through automation.
2026-01-03 10:48 am	My comments pertain to watershed management and water resources. The greater portion of the CRD land, watersheds and water resources is contained within the Rural Resource Area of the Juan de Fuca Electoral Area. The CRD is remiss in not extending its thinking to this area. The CRD has extensive data on many topics that relate to the potable water system which is protected and piped to users in the CRD water distribution system. However it seems to have almost no recognition of the much larger land area and watersheds outside of the production of drinking water for urban consumption. These areas have been logged and exploited for 150 years and thus a great amount of degradation has taken place which need to be documented and used for the process of remediation of streams, wetlands, and watersheds in the Jdf EA rural resource lands. At the very least, a Rural Water Commission should be struck to begin this work. This Commission should include professionals and experts from forestry, ecology, fisheries, wildlife, hydrology, along with CRD staff. Its overriding purpose would be to create a long term restoration plan for the preservation of the integrity and viability of the rural resource lands.
2026-01-03 6:14 pm	I have read through the CRD report on the financial plan and recognize the need to keep up on infrastructure repairs, with a focus on water provision. Calgary is a good example of what not to do, with their second big water supply break in under a year. People hate to pay any taxes, let alone more taxes and seem to have a belief that it is fine to replace phones or other electronics annually but not infrastructure in a timely way. Politicians seem to think four years down the road, at most, to the next election so are loathe to make unpopular decisions- such as higher taxes. However we need to ignore the popular opinion and be aware that climate change is real and is upon us now so we need act now. Therefore I am asking that the CRD squeeze a bit here and there on line items and include funding for rural water and watersheds. In the Juan de Fuca there are many watersheds and no one seems to be monitoring them. We need a rural water commission before we are in as dire a situation as Cowichan Valley and the Okanagan. Watersheds need to be studied, documented, monitored and cared for.

	Many of the streams in the JdF are salmon bearing but are failing. Streams and wetlands are wildfire breaks. CRD has a responsibility to rural water security and to not keep pushing it off onto the Province. Thank you.
2026-01-04 9:45 pm	My concern is about MICROPLASTICS in our water system that the CRD says on their website are not present...and they are. Nothing is being done to address this issue...especially when CRD aka Government denies their existence.
2026-01-09 10:31 pm	Please ask staff how many position would have to be cut to bring rate payers tax down to a zero percent increase for the coming year!!! So many people I know are going to have to sell their homes because the cost of living is getting impossible!
2026-01-09 10:31 pm	1) Why is the CRD's public process so poorly designed? This comment opportunity is just an open text field, not questions you could actually use to create qualitative data and actionable information from. The presentation is very high level, poorly laid out, and doesn't give enough detail to comment on. The overall way it's presented gives the CRD an image of not really meaningfully considering public feedback 2) It's astounding how hard it is to find detailed information about the spending in this plan. The blog post announcing public feedback had more information in it (eg about capital projects) than your presentation does. 3) I am disappointed by the lack of meaningful investment in active transit outside of 4km of the galloping goose. We have such an amazing asset and nowhere in here is investing in the actual wider system? 4) generally the categories seem reasonable, but the design of the documents public seem intentionally vague enough that it's difficult to give meaningful feedback which appears to be by design I hope you seriously consider this feedback on your lack of transparency or meaningful input process. For an entity with a hundreds of millions of dollar budget it reads as intentionally opaque. I enjoy engaging with municipalities locally as they do a good job listening. The CRD by comparison appears anonymous and not truly listening to the region, it's a shame.

2026-01-12 7:15 pm	CRD does not need to expand its mandate in any way. Looking around our parks etc., there is ample evidence that this level of government is inefficient and unaccountable. Spending my money to advertise to me about brushing my teeth or being 'kind on the trails'; young farmers' agricultural funding to learn how to garden; how many thousands of CRD safety cones are out there to warn us of a puddle on a trail, a new fence, or a picnic table that is off-limits because??? We question the CRD's legitimacy because of these silly, expensive initiatives.
2026-01-16 12:09 pm	Please ensure that water supply challenges in the CRD Rural Areas (Juan de Fuca) are adequately considered in upcoming Capital Plans. While the CRD Water Commission serves the broader region, the majority of its members are not rural residents, and this can overlook the on-the-ground realities faced by communities in the JdF. Many local residents rely on private wells that regularly run dry during the summer months. As development continues beyond Otter Point, the need for reliable and equitable water servicing becomes increasingly urgent. Currently, many rural residents are dependent on water deliveries from a single private supplier, whose costs continue to rise. Addressing long-term water servicing solutions for rural JdF residents is therefore critical to supporting sustainable growth and community resilience.
2026-02-18 5:33 pm	I want to express support for funding to advance exploration of an application for the CRD to become an UNESCO Biosphere Region. I strongly believe it is an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community. All this effort will work towards protecting the Nature in this City, the thing that leads so many of us to want to live here. It will help to protect and celebrate our natural environment, and help to ensure our children inherit a region that is healthier, more resilient, and more connected that we are today.

2026-02-18 5:52 pm	I want to express support for funding to advance exploration of an application for the CRD to become an UNESCO Biosphere Region. I strongly believe it is an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community. All this effort will work towards protecting the environment and nature in this region, the thing that leads so many of us to want to live here. It will help to protect and celebrate our natural environment, and help to ensure our children inherit a region that is healthier, more resilient, and more connected that we are today.
2026-02-18 7:05 pm	I support funding to advance an exploration of an application for the CRD to become an UNESCO Biosphere Region. Potential benefits include an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community. The CRD does a great job supporting local initiatives, and this is a wonderful opportunity to create a legacy of conservation for the region.
2026-02-18 7:32 pm	I support funding to advance a CRD application to become an UNESCO Biosphere Region. Potential benefits include an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community.
2026-02-18 8:05 pm	I support the CRD allocating funds for an application to the UN for Greater Victoria to become a UNESCO Biosphere Region. There would be benefits to the entire community in terms of protecting of our significant biodiversity throughout our lands and waters, climate mitigation and adaptation, reconciliation, and support for our local economy including tourism, outdoor recreation, academic research, and all related businesses.
2026-02-18 8:09 pm	(1) The plan to become an UNESCO Biosphere Region would be a huge win for Victoria and the entire CRD. There is no downside to this achievement and

	tremendous upside for tourism. (2) Please preserve the CRD's mature tree canopy. Killing trees here to make way for cement condo towers and unaffordable townhouses, does not save trees "somewhere" else.
2026-02-19 9:48 am	I would like to add my voice in support of funding to explore how the Greater Victoria region can become a UNESCO Biosphere Region. Such a designation, I believe, would advance protection of biodiversity, reconciliation, and climate action, as well as bolster tourism and the local economy.
2026-02-19 9:50 am	With many different needs in our community, it can seem like a competition for funding between initiatives, with the loudest voices often getting heard. While the housing and transportation advocates do have an important voice, I am endorsing funding to support initiatives related to climate adaptation, Parks, and the Natural Areas Conservation Plan. I also support funding to advance an exploration of an application for the CRD to become a UNESCO Biosphere Region. Potential benefits include an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community.
2026-02-19 12:42 pm	I strongly support funding to advance an exploration of an application for the CRD to become an UNESCO Biosphere Region. Benefits include an opportunity to advance protection of biodiversity, reconciliation, and climate action. This work would alsp support the academic , tourism and business communities.
2026-02-19 7:04 pm	This capital plan is strong and clearly oriented toward essential infrastructure, but the communication could be sharper and more resident-focused. The mix of investments is well balanced: trails, water, wastewater, housing, longterm care and climaterelated upgrades all respond to real regional needs and longterm resilience. The housing and longterm care pieces are especially important and welljustified; they concretely show

	how the plan responds to affordability, aging, and healthcare pressures rather than just abstract "capital" needs. The environmental components (biochar facility, water supply upgrades, Maliview plant) are positive, but you could state more explicitly how they advance climate, watershed health, and regulatory compliance in plain language. The 7.9% wholesale water rate increase is explained in technical terms; consider adding one or two sentences that connect this directly to household impacts and how the region is working to keep costs predictable over time. The text explaining financial pressures (inflation, labour, debt servicing) is accurate but dense; simplifying this section and highlighting the tradeoffs made to protect core services would improve transparency and trust. Finally, the closing sections do a good job inviting feedback procedurally, but a clearer "Have your say" calltoaction with where/when/how to comment would make public engagement feel more accessible and meaningful. -term care and climate-related upgrades all respond to real regional needs and long-term resilience. The housing and long-term care pieces are especially important and well-justified; they concretely show how the plan responds to affordability, aging, and health-care pressures rather than just abstract "capital" needs. The environmental components (biochar facility, water supply upgrades, -offs made to protect core services would improve transparency and trust. Finally, the closing sections do a good job inviting feedback procedurally, but a clearer "Have your say" call-to-action with where/when/how to comment would make public engagement feel more accessible and meaningful.
2026-02-20 4:48 pm	I strongly believe in proactive spending, just as the first CRD Water Board Directors did a century ago to by purchasing lands to ensure clean drinking water. Today we are in a climate/biodiversity crisis and need to pro-actively, and judiciously spend to mitigate as well as adapt to changing climate and weather systems. Southern Vancouver Island's rare, and endangered ecosystems need protection NOW, as they are disappearing under housing, concrete and pavement. Please champion biodiversity protection (and climate solutions) initiatives in all areas of the CRD; perhaps most importantly in the Westshore municipalities who are rapidly losing

	habitat to housing. Please provide funding to support the application for UNESCO Bioregion status. We also need greater public education and awareness on climate solutions. I hope you will fund all CRD initiatives to undertake public engagement on climate solutions and ecosystem protection. Thank you.
2026-02-21 10:40 am	I would like to express my support for funding to advance an exploration of an application for the CRD to become an UNESCO Biosphere Region. I attended a presentation about the proposal last fall - the benefits include opportunities to protect the biodiversity of our region, to advance reconciliation, to address climate action, to support the academic community, and to work with the local tourism and business community.
2026-02-22 1:35 pm	I am writing to express my and my family's support for the exploration of an application for the CRD to become an UNESCO Biosphere Region. Potential benefits include an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community. We have obe planet to live on, we should all be doing other best to protect what is left. Thank you for your time.
2026-02-22 2:39 pm	I would like to share my absolute, enthusiastic support for making Greater Victoria a UNESCO Biosphere Region. I cannot think of anything more inspirational than the spotlight this would put on the precious biodiversity of our region, and the need to give it more attention in the public eye. Not only would this designation support the academic community, but it would also help to advance the protection of biodiversity, show respect and positive action toward reconciliation, and direct much-needed climate action.
2026-02-22 5:56 pm	I support funding to advance an exploration of an application for the CRD to become a UNESCO Biosphere Region.

2026-02-22 7:09 pm	Support for work towards CRD becoming a UNESCO Biosphere Region Support for new Arts Facilities Service
2026-02-22 10:15 pm	Please make climate mitigation and adaptation the key components for prioritizing projects. I strongly support the thermal processing facility at Hartland that will turn waste into biochar. The regional transit plan needs to address adding busses and rail to connect Victoria to Duncan and beyond. CRD should play a leadership role in saving trees and wetlands and protecting habitat. Look at every proposed project through the lens of environment.
2026-02-23 8:43 am	Climate chaos mitigation and resilience MUST BE the umbrella for all your plans, at the top of your list, and integrated into everything else you do. (Even the senior care home in Colwood can and must take rising temperatures and other extreme weather events into account.) Food security on Vancouver Island is going to become more and more threatened. That should be woven into any plans. We need to get carbon-spewing cars off the road. That means light rapid transit between the West Shore and downtown Victoria (I can't believe they didn't install that when they spent millions on the McKenzie / Hwy 1 intersection). Anyway, whatever you do, please make sure that it doesn't exacerbate the climate emergency. Thank you.
2026-02-23 8:52 am	It would be a positive move forward to go ahead with the thermal processing plant. This is something that has been used in Europe very successfully. In regards to Transit, please consider a rail link between Victoria and Duncan as well as an improved bus link.
2026-02-23 10:35 am	I believe it is very important for there to be a processing facility at Hartland to turn waste into Biochar. There should also be the long awaited Bus and Rail, Victoria to Duncan and beyond

2026-02-23 9:27 am	What I would really like to see in the CRD 2026 - 2030 Financial Plan First off, I just wanted to give a huge thank you to the CRD for having the foresight to protect our water security. I was also so relieved to see that you did not cave in to the developers and their objections to the DCC's and make them pay their fair share for our water and not have all the current residents have to absorb all the costs of them bringing more people into our region. We are in a serious climate emergency and we need our leaders to act with more urgency. We need the CRD to step up to focus on and prioritize mitigation and adaptation so we can survive and thrive in the face of the looming impacts of climate change Here is my wish list for the Financial Plan: 1. I would really like to see enhanced community support for the CRD Climate Action Service. 2. For the Regional Transit Service and for Active Transportation, we really need shade trees on multi use trails and on bus routes to protect the riders from heat islands. This will make it safer and more appealing for people to take transit. 3. Set aside funds to make sure the CRD can make a successful application to nominate Greater Victoria as a UNESCO Biosphere Region. With that prestigious title that would attract many more tourists while safeguarding our unique biodiversity here on the South Island. 4. Allocate funds to purchase 1720 Wilfert Road in View Royal and add it to parkland. Over a million dollars was spent to create an amazing fish ladder for the salmon coming up Millstream Creek. There is a huge threat from developers wanting to build on that piece of land which would do untold damage to the surrounding area which hosts extremely sensitive ecosystems and it would destroy much of our critical biodiversity. The slope on that property is unstable and any disturbance would do irreparable harm to Millstream Creek. Thank you for your continued hard work.
2026-02-23 11:46 am	I support enhancing support for the CRD Climate Action Service, seen on page 26 "Enhanced community support" Community Mobilization Scoping and What we Heard report: Amended Community Mobilization Report Final.pdf And recommend Option 3: With Additional Service ($$$) The proposed $500,000-600,000 budget lift represents a tiny fraction of the region's overall financial commitment. Investment in climate action pays lasting dividends ———————— I urge you to act on CRD Climate Projections, that date back as far as 2017, and use Green Infrastructure to Shade all CRD multiuse trails and mitigate stormwater, UHI and air pollution. Supporting data:

CRD report, Climate Projections 2024: "Strategies to support active transportation may involve installing adequate cooling infrastructure (ie., trees, benches, shade structures, misting stations and water fountains) and supporting nature's capacity to buffer climate impacts through stewardship and community engagement" (https://www.crd.ca/media/file/climateprojectionscapitalregion2024) Toronto - "..creating shade provides an environment that protects the public from the harm of UV radiation exposure while at the same time offers a cool and comfortable environment that fosters participation in physical activity" - https://www.toronto.ca/wp-content/uploads/2019/08/8ecf-AODA_Shade_Guidelines_2010_Final_Report-002.pdf Public Health Partners in Action - Shade Policy for the City of Toronto - YouTube https://www.youtube.com/watch?v=Jg1jD6E43Z4 ———————- I encourage you to protect at-risk ecosystems in rapidly densifying areas. Eg 1720 Wilfert Road. The slope near Millstream is extremely unstable and any development would do untold damage to the surrounding and extremely sensitive ecosystems and destroy much of the critical biodiversity. ———————- I support advancing the exploration of an application for the CRD to become an UNESCO Biosphere Region. Potential benefits include an opportunity to advance protection of biodiversity, reconciliation, and climate action, to support the academic community, and to work with the local tourism and business community. https://www.gvnaturehood.com/post/greater-victoria-to-become-an-urban-biosphere-region https://victoriaworldheritage.org/wp-content/uploads/2025/04/BRIEF-TO-THE-CRD-2025_04_08.pdf ———— Lastly but not least, please preserve investments in infrastructure - restrict the use of so called 'flushable wipes' In 2019, Ecojustice released a report that indicated approximately $250 million in Canadian taxpayer dollars are used to clean up the damage caused by wipes and other non-flushable products every year They should only be marketed as medical supplies for babies and dependent adults with incontinence issues, and disposed of as bagged dry biohazard waste along with diapers and adult incontinence products. For more information: Ecojustice https://ecojustice.ca/news/good-news-were-closer-to-stopping-the-scourge-of-flushable-wipes/ Competition Bureau Claim https://www.cbc.ca/news/canada/flushable-wipes-claim-environment-group-1.5117945 Vulvar Dermatitis linked to wipe https://pubmed.ncbi.nlm.nih.gov/23760148/ Metro Vancouver News Article Flushable

	Wipes https://globalnews.ca/news/10899777/metro-vancouver-flushable-wipes/ McGill Study Flushable Wipes https://www.mcgill.ca/oss/article/general-science/not-advertised-case-against-flushable-wipes Wet Wipes and Environment https://phys.org/news/2025-07-biodegradable-terrible-environment.html 4NP and Ocean Life https://esemag.com/water/bc-researchers-find-toxic-chemical-4np-endangered-killer-whales/ Anal Cancer - Howard Brown Health https://howardbrown.org/nothing-butt-the-truth-understanding-anal-cancer/
2026-02-23 5:28 pm	Comments on the provisional 2026-2030 CRD Financial Plan - February 23, 2026 Thank you for the opportunity to comment. The following are issues that resonated during this brief review: • Development of an advanced thermal processing facility at Hartland Landfill to convert biosolids into biochar – Pure biochar is a wonderful resource, particularly for the farming community, in that it not only improves the quality of the soil (nutrient additives) and extends water retention for the area, but also plays a modest role in removing carbon dioxide from the atmosphere. • Regarding Climate Action, the CRD and member municipalities all have an interest in encouraging greater community support for the CRD Climate Action Service. • Support the CRD in becoming a UNESCO Biosphere Region. • A new Regional Transportation Plan (RTP) – Wonderful to see an update to the 2014 RTP. While strengthening and repairing roads and enhancing road connectivity across member municipalities and electoral areas will continue to be important as the CRD population grows, and assuming the growth will be focused on increased densification, (particularly within those progressive municipalities that focus growth in centres, hubs, nodes, villages throughout the region), focusing on transit and active transportation along corridors connecting such centres will greatly facilitate non-single-occupancy-vehicle travel throughout the CRD. • Augmenting 4 km of the Galloping Goose Trail between the Selkirk Trestle and Grange Road (adjacent to McKenzie Avenue), and 2 km of the Lochside Trail between the Switch Bridge and McKenzie Avenue/Borden Street through the Regional Trestles Renewal, Trails Widening and Lighting Project are most welcome. Such enhancements will help to further facilitate active transportation (e.g., walking, running, bicycling, skateboarding) spatially (from Sooke to downtown to Sidney) and temporally (beyond daylight hours). The CRD should also work with the

	appropriate member municipalities to look to connect Galloping Goose Trail and Lochside Trail 'spurs' strategically throughout the CRD that interconnect with the cycling networks that member municipalities continue to develop across the Region. Lastly, sections of the above Trails could benefit from greater tree canopy cover, thereby adding to the Region's sequestering of carbon dioxide. • Compliments to the CRD for continuing to maintain the vital drinking water, storm water and sewer service systems across the Region. • The CRD and member municipalities should be perpetually looking for development opportunities to enhance densification in the core downtown centres, trustfully reflected in the CRD growth strategy. This not only includes adequate multi-unit affordable and inclusive residential developments, but also enabling the business community and public service centres (such as the proposed long-term care facility for the City of Colwood) to be located in these key development centres across the Region. Thank you again for the opportunity to comment.
2026-02-23 11:12 pm	Regarding the 2026-2030 CRD Financial Plan I wish to register my strong support for the CRD Climate Action Service, the new thermal processing plant at Hartland and transit improvements. I also support the prospect of the CRD becoming a UNESCO Biosphere Region.

APPENDIX: SOCIAL MEDIA POSTS BY CHANNEL

FACEBOOK

Capital Regional District
Published by Hootsuite · November 17, 2025 ·

The CRD delivers a variety of services for the people of the capital region. This includes improving our active transportation network, supporting First Nations Reconciliation efforts, contributing to the regional health facilities and hospital equipment, and developing affordable housing to help meet the needs of people living within the capital region! Want to learn more and provide feedback on the CRD Financial Plan? Check it out - https://getinvolved.crd.bc.ca/2026-financial-plan

See insights and ads Boost post

1 2 comments 2 shares

Capital Regional District
Published by Hootsuite · December 5, 2025 at 1:00 PM ·

Want to know how the CRD supplies services to the people of the capital region? Our provisional 2026 - 2030 financial plan is ready for your review at https://getinvolved.crd.bc.ca/2026-financial-plan

See insights and ads Boost post

6 2 comments 1 share

Capital Regional District
Published by Hootsuite · December 18, 2025 at 8:35 AM ·

Why isn't the CRD Budget One-Size-Fits-All?
Each municipality, electoral area, and First Nation in the capital region takes part in a unique mix of services—from water and parks to housing and emergency response.
That means the provisional financial plan impacts each community differently, reflecting their distinct needs and priorities.
Learn more: https://getinvolved.crd.bc.ca/2026-financial-plan

See insights and ads Boost post

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Capital Regional District
Published by Hootsuite · December 29, 2025 at 11:35 AM ·

The CRD's provisional 2026 - 2030 financial plan is now available for review!

This plan guides how we deliver essential services—from water and housing to parks and emergency response.

We want your input!

Feedback deadline: February 23, 2026
https://getinvolved.crd.bc.ca/2026-financial-plan

See insights and ads Boost post

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Capital Regional District
January 8 at 3:35 PM ·

Every community in the CRD is unique, and so is its mix of services.
Your comments help ensure the budget reflects your priorities and supports the services you value most.
Review the provisional 2026 – 2030 financial plan and share your thoughts:
https://getinvolved.crd.bc.ca/2026-financial-plan

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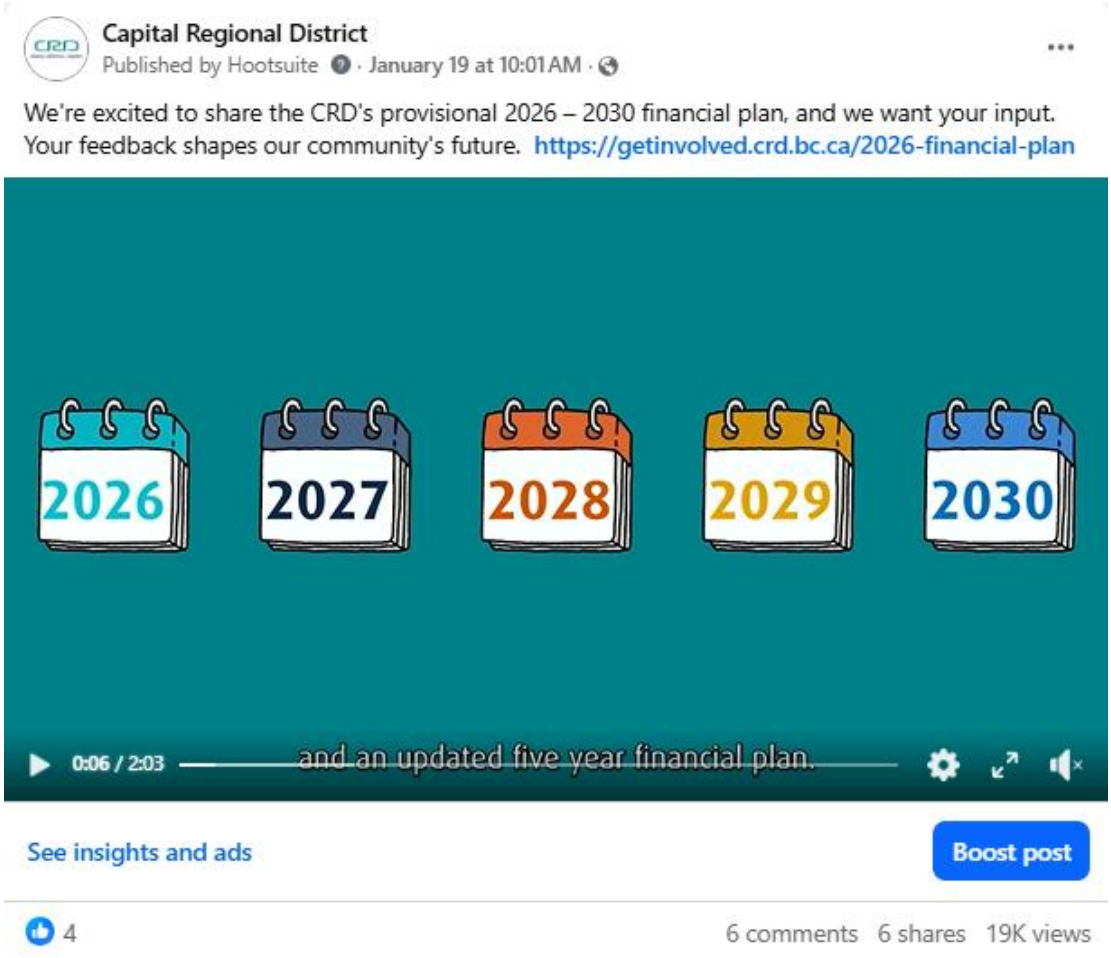
2026 Financial Plan

Public Engagement Report

Making a difference...together



Capital Regional District
Published by Hootsuite · 4h ·

How does the CRD's financial planning process work?

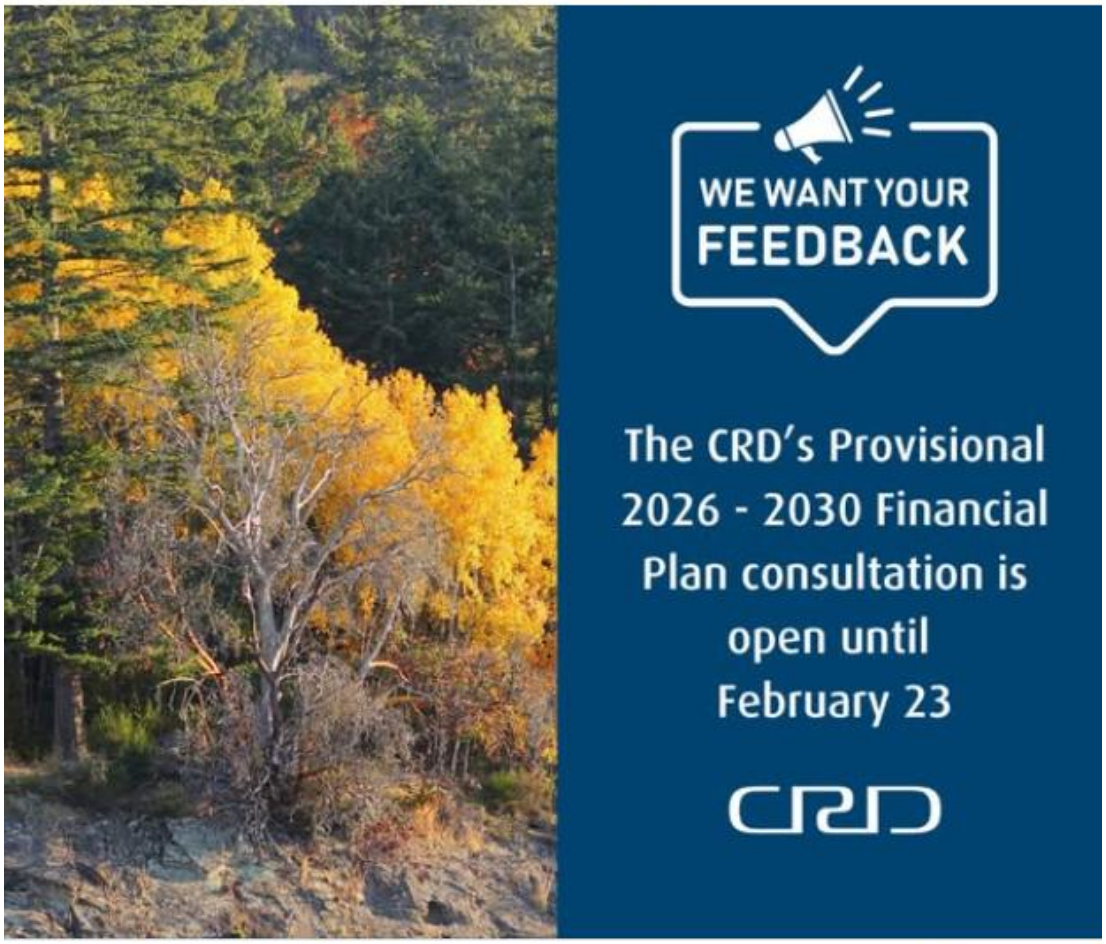
Planning (May–Aug): We set budgets based on priorities and plan for services and capital projects.

Review & Feedback (Sept–Feb): Draft budgets go to committees and the public for input.

Approval (March): The CRD Board approves the final budget.

It's all about planning responsibly, investing wisely, and staying transparent.

Learn more: https://getinvolved.crd.bc.ca/2026-financial-plan



See insights and ads Boost post

Capital Regional District
February 9 at 11:50 AM ·

Every year, the CRD creates a 5-year financial plan to make sure we have the resources to deliver the services you rely on like water, housing, parks, solid waste management, and more.

The plan is built around the Board's priorities and the CRD's Corporate Plan, so every dollar supports what matters most to our region.

Learn more: https://getinvolved.crd.bc.ca/2026-financial-plan

Boost this post to get more reach for Capital Regional District. Boost post

7 1 comment 1 share

Capital Regional District
February 18 at 3:10 PM ·

Don't miss out! The deadline to provide feedback on the CRD's provisional 2026 – 2030 financial plan is fast approaching. Your thoughts matter, so make sure your voice is heard.
https://getinvolved.crd.bc.ca/2026-financial-plan

Boost this post to get more reach for Capital Regional District.
Boost post

1
1 share

Capital Regional District
2m ·

This is the last day to provide your feedback on our provisional financial plan. Feedback collected through the GetInvolved page will be shared with the CRD Board as part of the 2026 financial planning process and ahead of a special meeting in March. https://getinvolved.crd.bc.ca/2026-financial-plan

Boost this post to get more reach for Capital Regional District. Boost post

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Capital Regional District
6,386 followers
2mo •

Ever wondered how the CRD builds its budget?

The CRD's financial planning process is unique—shaped by regional collaboration, service-specific participation, and a provisional plan that invites public input before final approval.

Learn how the CRD develops budgets, makes decisions, and delivers services across the region.
https://lnkd.in/dwrwJjuU

11 2 comments • 2 reposts

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The CRD delivers a variety of services for the people of the capital region. This includes improving our active transportation network, supporting First Nations Reconciliation efforts, contributing to the regional health facilities and hospital equipment, and developing affordable housing to help meet the needs of people living within the capital region! Want to learn more and provide feedback on the CRD Financial Plan? Check it out - https://lnkd.in/dwrwJjuU

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Did you know?

Each CRD service, from water supply to parks, has its own separate budget. By law, we can't move money from one service to another.

That means we track and report on over 200 individual service budgets every year to ensure transparency and accountability.

It's complex, but it keeps your community services running smoothly and fairly.
Learn more: https://lnkd.in/dwrwJjuU

5 1 comment

Capital Regional District
6,386 followers
4w •

Want to know how the CRD supplies services to the people of the capital region? Our provisional 2026 - 2030 financial plan is ready for your review at https://lnkd.in/dwrwJjuU

7 1 repost

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Why isn't the CRD Budget One-Size-Fits-All?
Each municipality, electoral area, and First Nation in the capital region takes part in a unique mix of services—from water and parks to housing and emergency response. That means the provisional financial plan impacts each community differently, reflecting their distinct needs and priorities.
Learn more: https://lnkd.in/dwrwJjuU

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The CRD's provisional 2026 - 2030 financial plan is now available for review!

This plan guides how we deliver essential services—from water and housing to parks and emergency response.

We want your input!

Feedback deadline: February 23, 2026
https://lnkd.in/dwrwJjuU

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Every community in the CRD is unique, and so is its mix of services.
Your comments help ensure the budget reflects your priorities and supports the services you value most.
Review the provisional 2026 – 2030 financial plan and share your thoughts:
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2026 Financial Plan

Public Engagement Report

Making a difference...together

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We're excited to share the CRD's provisional 2026 – 2030 financial plan, and we want your input. Your feedback shapes our community's future. https://lnkd.in/dwrwJjuU

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How does the CRD's financial planning process work?

Planning (May–Aug): We set budgets based on priorities and plan for services and capital projects.

Review & Feedback (Sept–Feb): Draft budgets go to committees and the public for input.

Approval (March): The CRD Board approves the final budget.

It's all about planning responsibly, investing wisely, and staying transparent.

Learn more: https://lnkd.in/dwrwJjuU

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Every year, the CRD creates a 5-year financial plan to make sure we have the resources to deliver the services you rely on like water, housing, parks, solid waste management, and more.

The plan is built around the Board's priorities and the CRD's Corporate Plan, so every dollar supports what matters most to our region.

Learn more: https://lnkd.in/dwrwJjuU

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Don't miss out! The deadline to provide feedback on the CRD's provisional 2026 – 2030 financial plan is fast approaching. Your thoughts matter, so make sure your voice is heard. https://lnkd.in/dwrwJjuU

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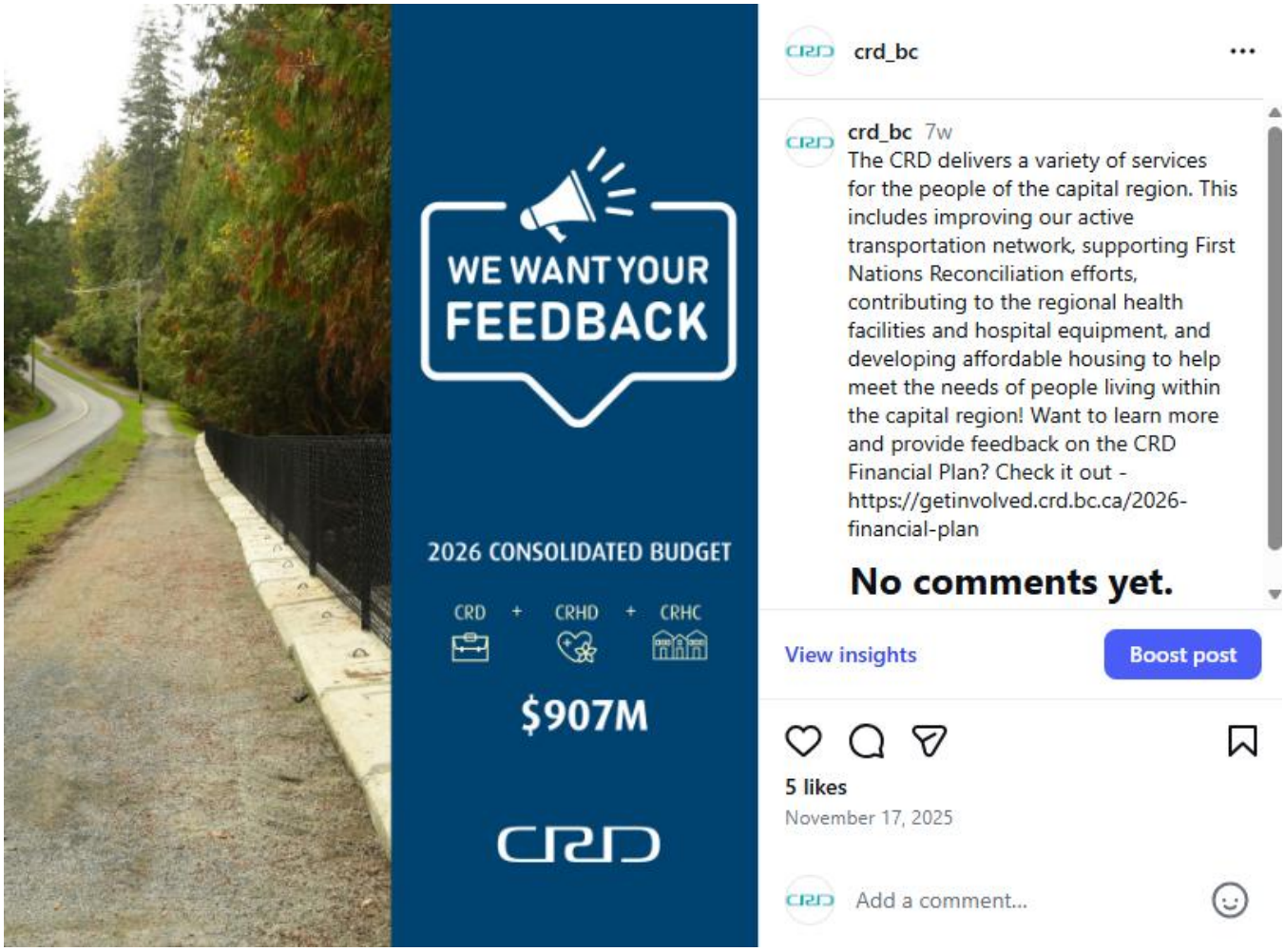
This is the last day to provide your feedback on our provisional financial plan. Feedback collected through the GetInvolved page will be shared with the CRD Board as part of the 2026 financial planning process and ahead of a special meeting in March. https://lnkd.in/dwrwJjuU

Instagram


WE WANT YOUR FEEDBACK
2026 CONSOLIDATED BUDGET
CRD + CRHD + CRHC
$907M
crd_bc
crd_bc 7w
The CRD delivers a variety of services for the people of the capital region. This includes improving our active transportation network, supporting First Nations Reconciliation efforts, contributing to the regional health facilities and hospital equipment, and developing affordable housing to help meet the needs of people living within the capital region! Want to learn more and provide feedback on the CRD Financial Plan? Check it out - https://getinvolved.crd.bc.ca/2026-financial-plan
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2026 CONSOLIDATED BUDGET
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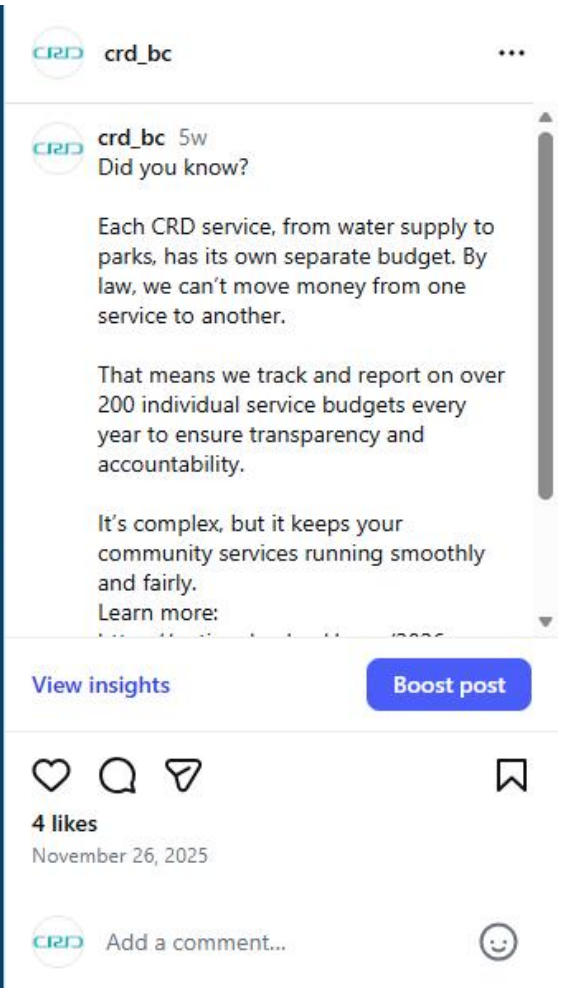
crd_bc
crd_bc 5w
Did you know?
Each CRD service, from water supply to parks, has its own separate budget. By law, we can't move money from one service to another.
That means we track and report on over 200 individual service budgets every year to ensure transparency and accountability.
It's complex, but it keeps your community services running smoothly and fairly.
Learn more:
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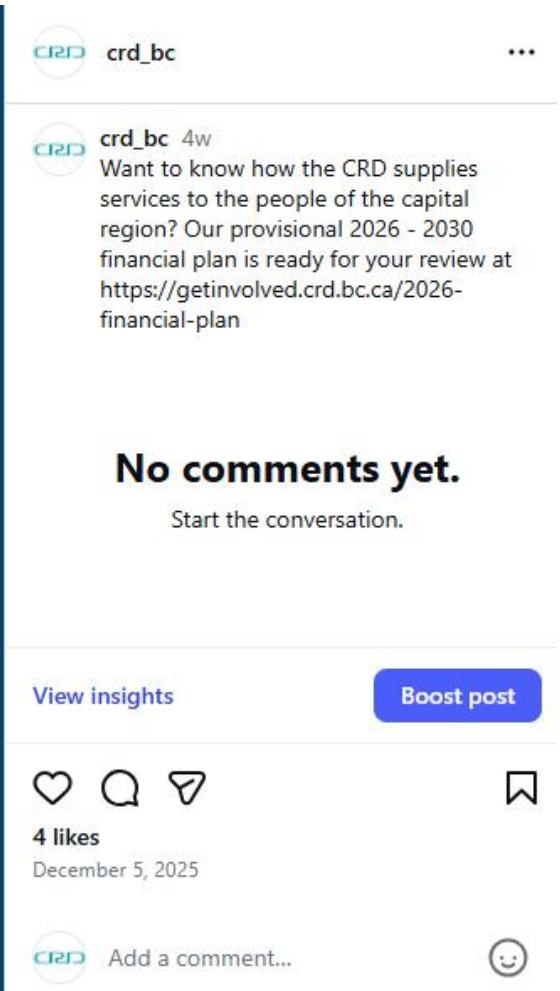
WE WANT YOUR FEEDBACK
The CRD's Provisional 2026 - 2030 Financial Plan consultation is open until February 23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Want to know how the CRD supplies services to the people of the capital region? Our provisional 2026 - 2030 financial plan is ready for your review at https://getinvolved.crd.bc.ca/2026-financial-plan
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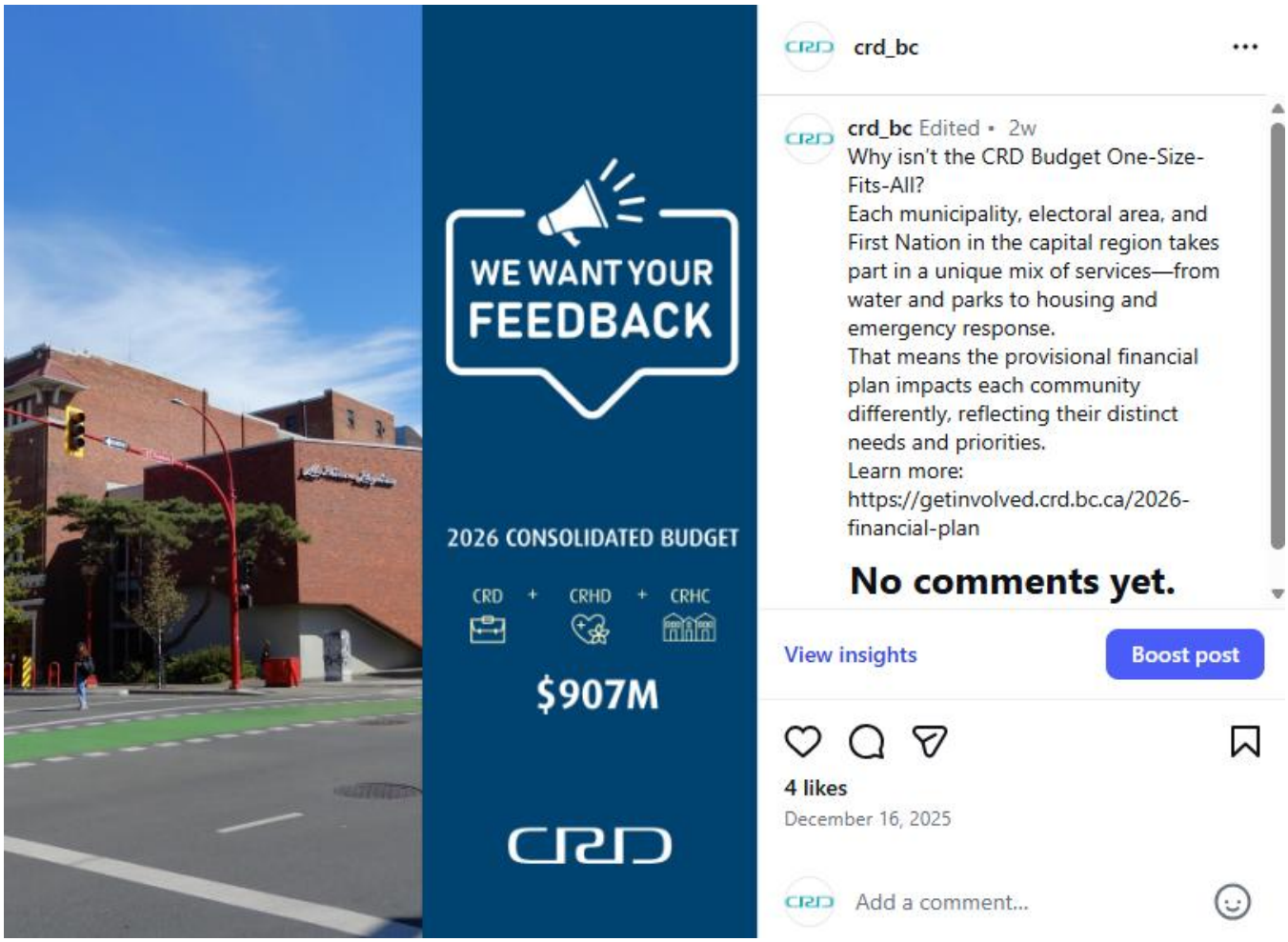
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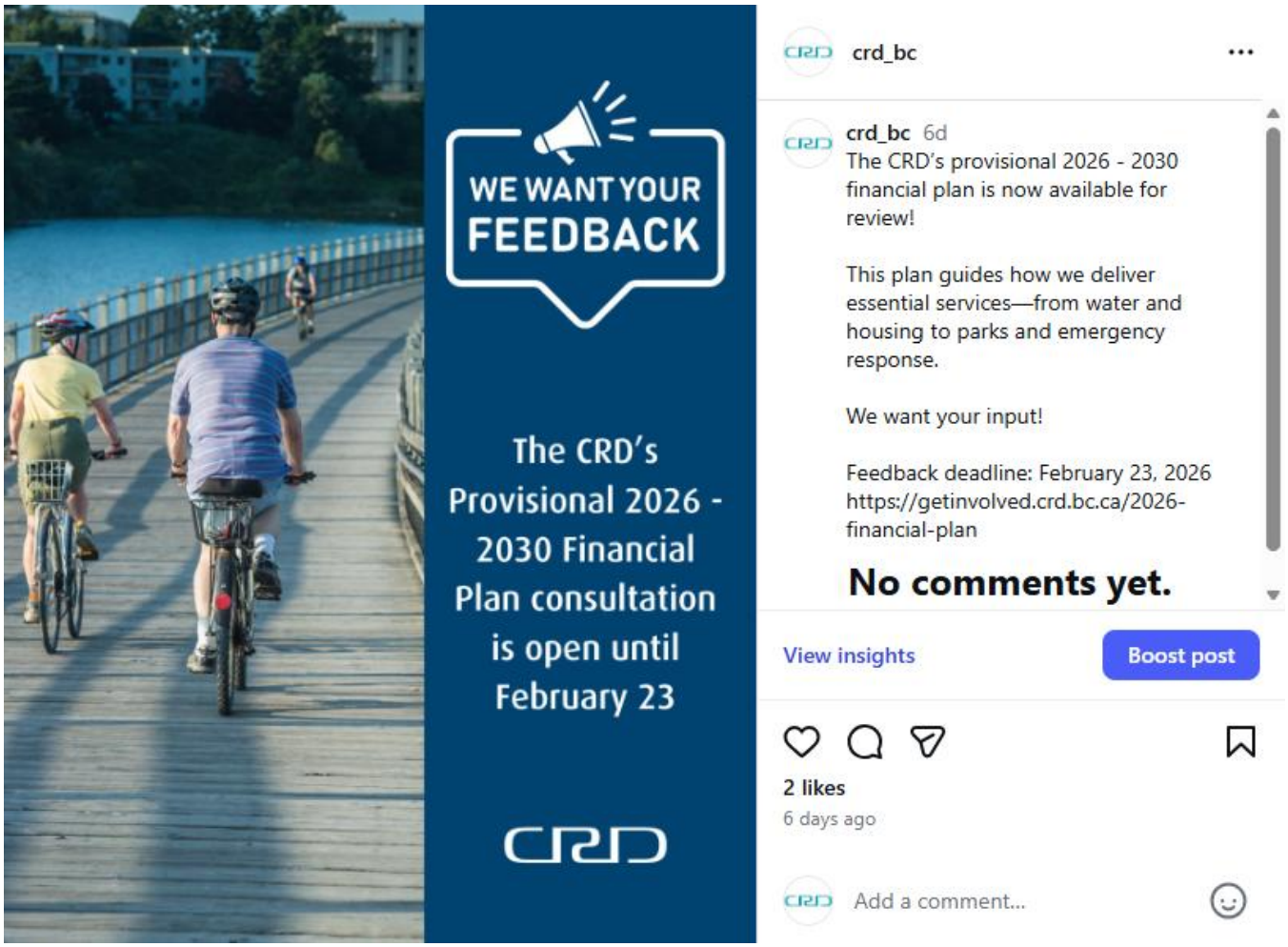
WE WANT YOUR FEEDBACK
The CRD's Provisional 2026 - 2030 Financial Plan consultation is open until February 23
crd_bc
crd_bc 6d
The CRD's provisional 2026 - 2030 financial plan is now available for review!
This plan guides how we deliver essential services—from water and housing to parks and emergency response.
We want your input!
Feedback deadline: February 23, 2026
https://getinvolved.crd.bc.ca/2026-financial-plan
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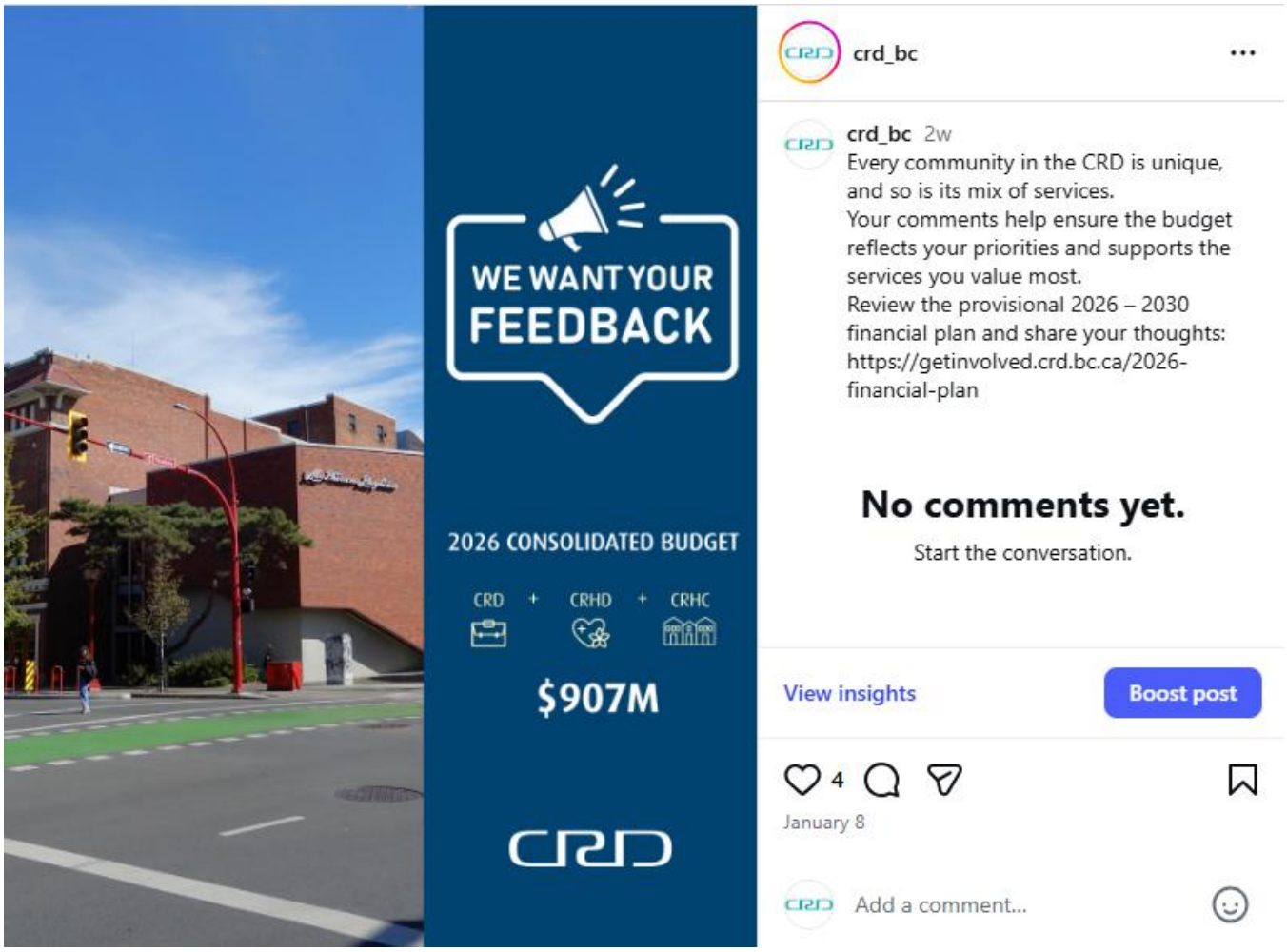
WE WANT YOUR FEEDBACK
2026 CONSOLIDATED BUDGET
CRD + CRHD + CRHC
$907M
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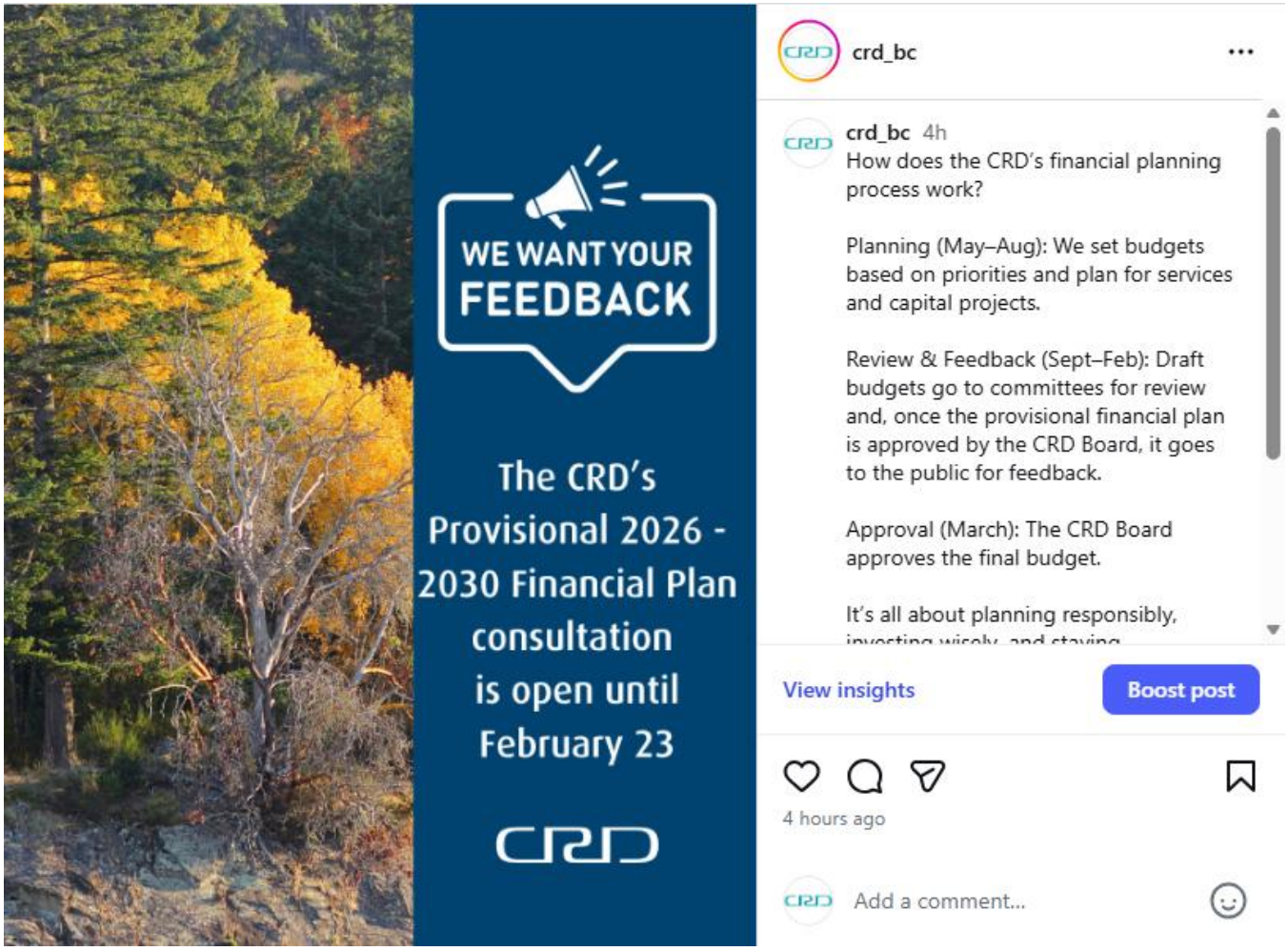
WE WANT YOUR FEEDBACK
The CRD's Provisional 2026 - 2030 Financial Plan consultation is open until February 23
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It's all about planning responsibly,
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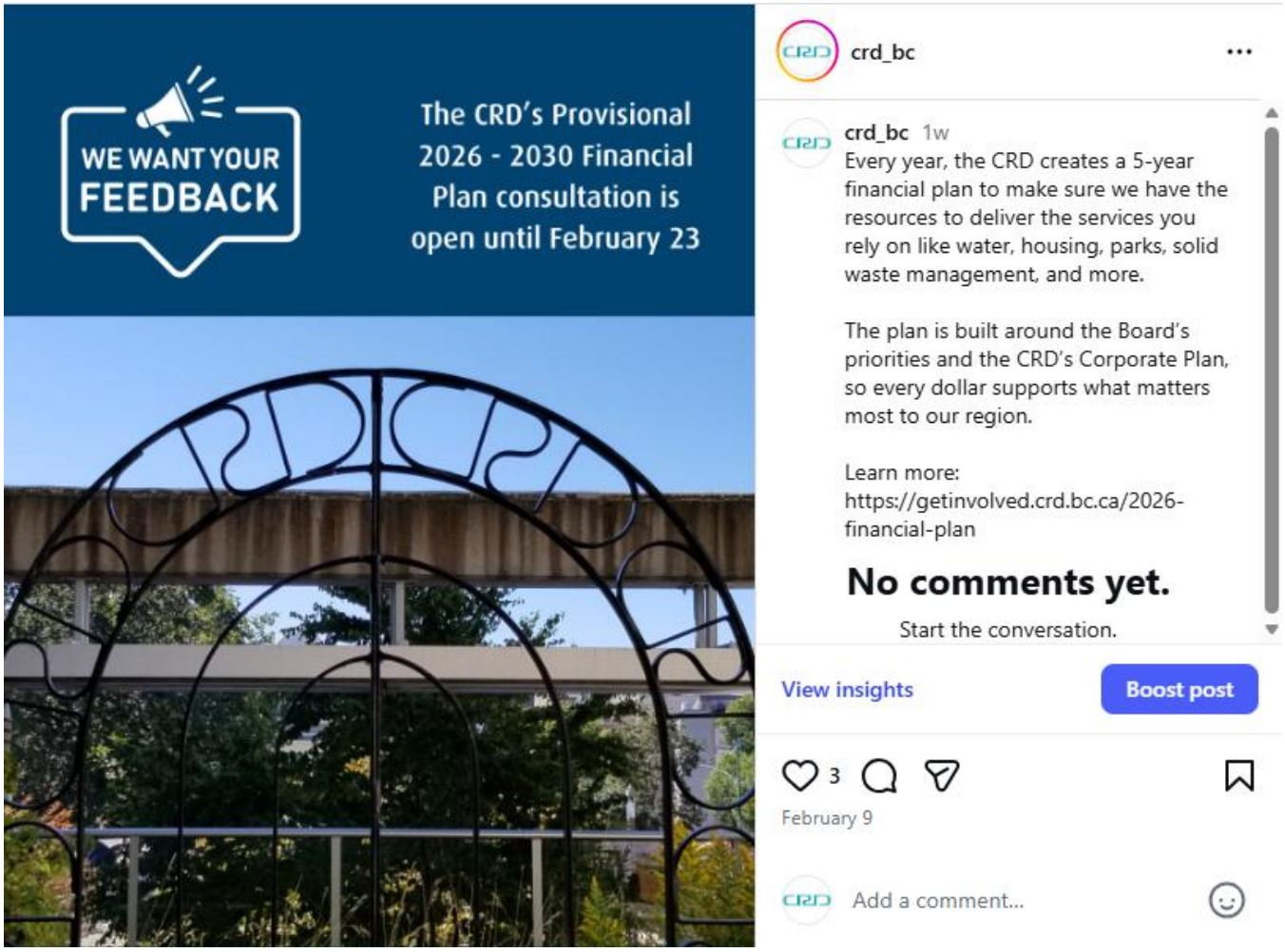
WE WANT YOUR FEEDBACK
The CRD's Provisional 2026 - 2030 Financial Plan consultation is open until February 23
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Learn more: https://getinvolved.crd.bc.ca/2026-financial-plan
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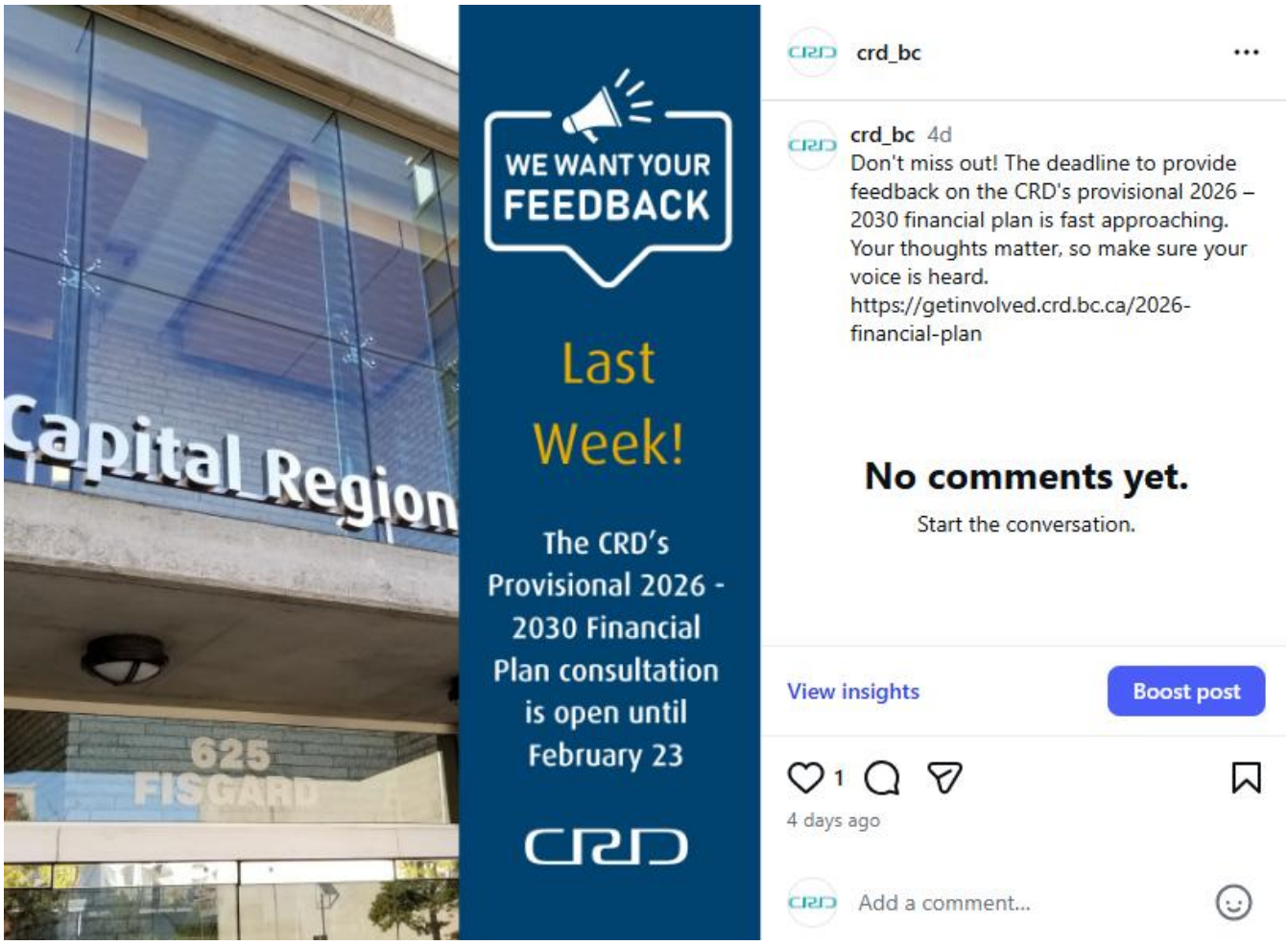
Capital Region
625
FISGARD
WE WANT YOUR FEEDBACK
Last Week!
The CRD's Provisional 2026 - 2030 Financial Plan consultation is open until February 23
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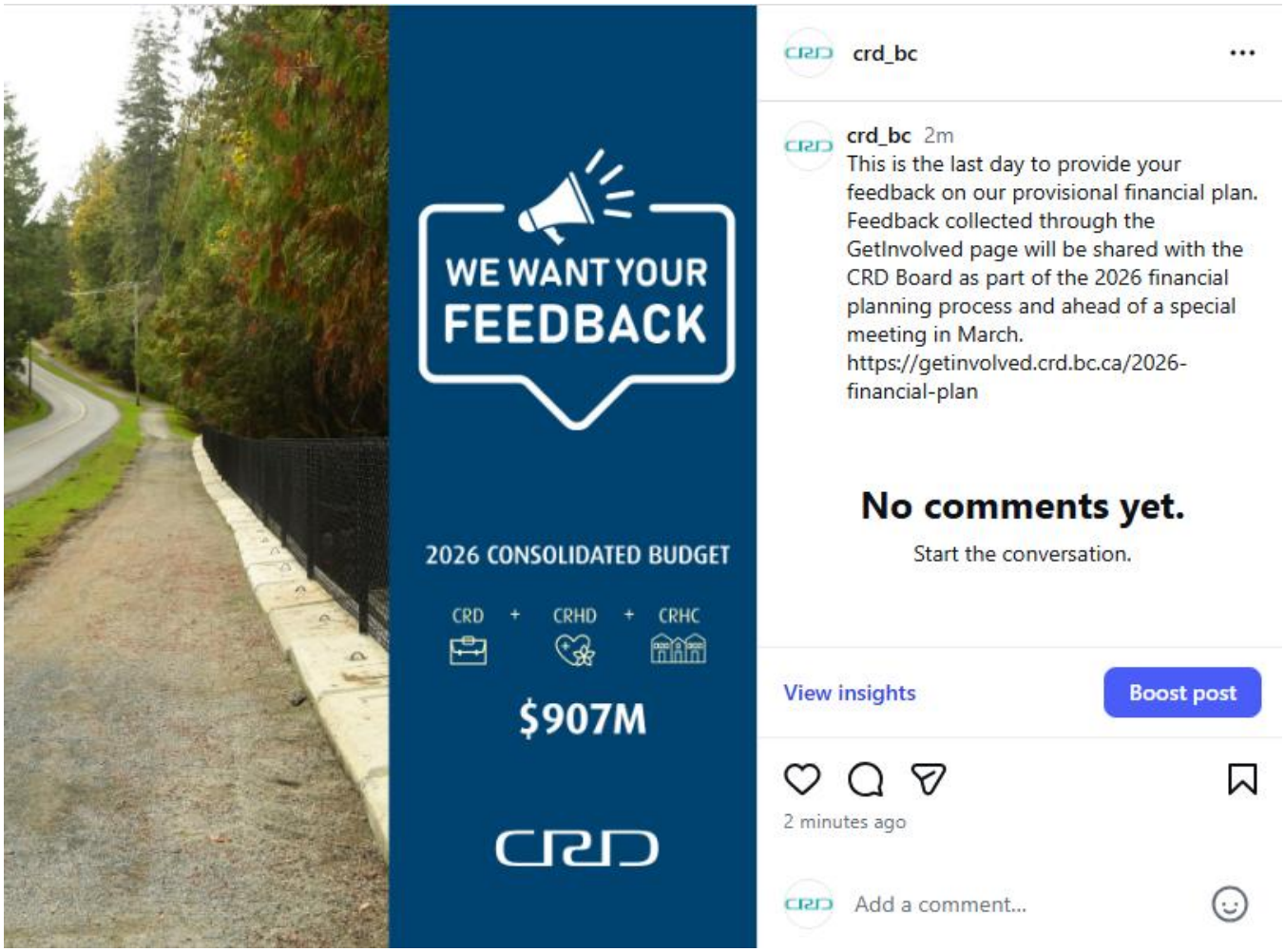
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APPENDIX B

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4751

****

A BYLAW TO ADOPT THE FIVE-YEAR FINANCIAL PLAN FOR THE YEARS 2026 - 2030

****

WHEREAS pursuant to Section 374 of the *Local Government Act*, the Regional District must adopt a five-year financial plan for the years 2026 to 2030, by bylaw, by the 31 of March.

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled, enacts as follows:

1. Schedule A attached hereto and made part of this bylaw comprises the Five-Year Financial Plan for the years 2026 to 2030.

2. Schedule B attached hereto and made part of this bylaw comprises the Five-Year Capital Expenditure Plan for the years 2026 to 2030.

3. This Bylaw may be cited as “2026 to 2030 Financial Plan Bylaw, 2026”.

READ A FIRST TIME THIS	day of	20__
READ A SECOND TIME THIS	day of	20__
READ A THIRD TIME THIS	day of	20__
ADOPTED THIS	day of	20__

_____ _____

CHAIR CORPORATE OFFICER

Schedule A

CAPITAL REGIONAL DISTRICT 2026 FINANCIAL PLAN — Schedule A

		Expenditures						*Revenue*								
		Total 2026	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2026	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2026
1.010	Legislative & General Government	50,664,746	46,291,704	-	-	1,333,379	3,039,663	50,664,746	1,050,000	28,268,983	2,630,107	4,202,246	107,780	-	14,405,630	14,405,630
1.10X	Facilities Management	5,119,167	4,470,687	-	-	75,000	573,480	5,119,167	75,000	4,818,362	-	58,392	-	-	167,413	167,413
1.101	G.I.S.	700,341	631,771	-	-	18,570	50,000	700,341	-	534,972	15,000	6,641	-	-	143,728	143,728
1.103	Elections	273,150	273,150	-	-	-	-	273,150	-	-	151,280	81,870	-	-	40,000	40,000
1.104	U.B.C.M.	14,486	14,041	-	445	-	-	14,486	-	-	-	100	-	-	14,386	14,386
1.108	Joint Electoral Area Admin	320,380	320,380	-	-	-	-	320,380	-	-	-	716	-	-	319,664	319,664
1.109	Electoral Area Admin Exp - JDF	81,991	80,971	-	-	-	1,020	81,991	-	-	-	260	-	-	81,731	81,731
1.110	Electoral Area Admin Exp - SGI	477,460	476,310	-	-	-	1,150	477,460	12,000	-	14,392	16,790	-	-	434,278	434,278
1.111	Electoral Area Admin Exp - SSI	1,654,529	1,565,919	-	-	-	88,610	1,654,529	-	755,225	77,208	5,933	-	-	816,163	816,163
1.112	Regional Grant in Aid	1,765,351	1,765,351	-	-	-	-	1,765,351	1,714,451	-	-	50,900	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	31,703	31,703	-	-	-	-	31,703	19,927	-	-	300	-	-	11,476	11,476
1.116	Grant-in-Aid - Salt Spring Island	96,100	95,960	-	140	-	-	96,100	-	-	-	20,140	-	-	75,960	75,960
1.117	Grant-in-Aid - Southern Gulf Islands	128,467	128,467	-	-	-	-	128,467	8,197	-	-	1,280	-	-	118,990	118,990
1.119	Vancouver Island Regional Library	442,490	442,490	-	-	-	-	442,490	516	-	-	760	-	-	441,214	441,214
1.121	Sooke Regional Museum	307,275	307,266	-	9	-	-	307,275	-	-	-	1,581	-	-	305,694	305,694
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	108,008	100,548	-	-	-	7,460	108,008	11,716	-	10,000	620	-	-	85,672	85,672
1.125	SGI Economic Development Commission	658,774	658,774	-	-	-	-	658,774	14,639	-	510,500	1,520	-	-	132,115	132,115
1.126	Victoria Family Court Committee	41,558	41,558	-	-	-	-	41,558	25,841	-	-	717	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	340,090	340,090	-	-	-	-	340,090	5,713	-	-	14,583	-	-	319,794	319,794
1.129	Vancouver Island Regional Library - Debt	340,456	2,190	338,266	-	-	-	340,456	-	-	-	340,456	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	35,314	35,314	-	-	-	-	35,314	962	-	-	100	-	-	34,252	34,252
1.137	Galiano Island Community Use Building	73,637	41,454	30,653	-	-	1,530	73,637	-	-	-	350	-	-	73,287	73,287
1.138	Southern Gulf Islands Regional Library	267,489	267,489	-	-	-	-	267,489	1,417	-	-	2,600	-	-	263,472	263,472
1.141	Salt Spring Island Public Library	806,113	656,887	146,651	-	-	2,575	806,113	-	-	-	2,100	-	-	804,013	804,013
1.15X	Municipalities' Own Debt - M.F.A.	22,635,233	119,747	22,515,486	-	-	-	22,635,233	-	-	-	119,747	-	-	22,515,486	22,515,486
1.170	Gossip Island Electric Power Supply	63,667	1,046	62,621	-	-	-	63,667	471	-	-	420	-	62,776	-	62,776
1.224	Community Health	646,895	646,895	-	-	-	-	646,895	-	-	177,336	192,853	-	-	276,706	276,706
1.226	Health Facilities - VIHA	1,539,297	618,025	-	-	-	921,272	1,539,297	-	-	-	1,539,297	-	-	-	-
1.227	Saturna Island Medical Clinic	12,901	12,901	-	-	-	-	12,901	12,304	-	-	597	-	-	-	-
1.228	Galiano Health Service	193,067	193,067	-	-	-	-	193,067	450	-	-	130	-	-	192,487	192,487
1.229	Pender Islands Health Care Centre	331,729	331,729	-	-	-	-	331,729	1,970	-	-	2,474	-	-	327,285	327,285
1.230	Traffic Safety Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.232	Port Renfrew Street Lighting	12,985	12,985	-	-	-	-	12,985	4,015	-	-	360	4,390	4,220	-	4,220
1.234	SSI Street Lighting	34,394	34,044	-	-	-	350	34,394	-	-	-	40	-	-	34,354	34,354
1.235	SGI Small Craft Harbour Facilities	535,409	286,536	87,493	-	-	161,380	535,409	-	-	-	8,612	168,730	358,067	-	358,067
1.236	Salt Spring Island Fernwood Dock	19,847	17,847	-	-	-	2,000	19,847	-	-	-	170	-	19,677	-	19,677
1.238A	Community Transit (SSI)	733,695	678,915	-	-	-	54,780	733,695	-	-	46,240	190,955	-	-	496,500	496,500
1.238B	Community Transportation (SSI)	63,179	53,179	-	-	-	10,000	63,179	-	-	-	390	-	-	62,789	62,789
1.280	Regional Parks	21,147,786	16,255,783	1,586,751	-	285,357	3,019,895	21,147,786	340,000	2,246,750	20,000	1,082,849	797,891	-	16,660,296	16,660,296
1.290	Royal Theatre	598,711	108,711	-	-	105,000	385,000	598,711	-	-	-	-	-	-	598,711	598,711
1.295	McPherson Theatre	781,013	347,968	-	-	90,000	343,045	781,013	-	-	-	31,013	-	-	750,000	750,000
1.297	Arts Grants	3,375,641	3,374,591	-	-	-	1,050	3,375,641	-	16,142	46,451	179,028	-	-	3,134,020	3,134,020
1.299	Salt Spring Island Arts	154,551	154,551	-	-	-	-	154,551	-	-	-	190	-	-	154,361	154,361
1.309	Climate Action and Adaptation	2,591,861	2,058,995	-	-	460,470	72,396	2,591,861	-	-	6,297	861,674	25,347	-	1,698,543	1,698,543
1.310	Land Banking & Housing	5,382,770	3,016,352	2,357,248	-	5,000	4,170	5,382,770	495,326	683,840	100,000	946,535	35,130	-	3,121,939	3,121,939
1.311	Regional Housing Trust Fund	3,223,431	3,223,431	-	-	-	-	3,223,431	2,881,785	-	-	61,868	-	-	279,778	279,778
1.312	Regional Goose Management	359,665	359,665	-	-	-	-	359,665	-	-	49,621	11,777	-	-	298,267	298,267
1.313	Animal Care Services	2,077,586	1,997,801	-	-	-	79,785	2,077,586	-	-	-	1,461,162	53,000	-	563,424	563,424
1.314	SGI House Numbering	10,600	10,600	-	-	-	-	10,600	14	-	-	106	-	-	10,480	10,480
1.315	Biodiversity & Environmental Stewardship	235,274	235,274	-	-	-	-	235,274	-	105,876	-	5,167	-	-	124,231	124,231
1.316	SSI Building Numbering	10,780	10,751	-	29	-	-	10,780	-	-	-	10	-	-	10,770	10,770
1.317	JDF Building Numbering	14,534	14,534	-	-	-	-	14,534	37	-	-	50	-	-	14,447	14,447
1.318	Building Inspection	2,536,013	2,498,593	-	-	14,120	23,300	2,536,013	-	33,610	343,769	5,518	1,416,230	-	736,886	736,886
1.319	Soil Deposit Removal	31,338	31,338	-	-	-	-	31,338	-	-	10,028	40	10,000	-	11,270	11,270
1.320	Noise Control	80,589	74,589	-	-	-	6,000	80,589	-	-	-	316	-	-	80,273	80,273
1.322	Nuisances & Unsightly Premises	65,344	65,344	-	-	-	-	65,344	-	-	2,500	320	-	-	62,524	62,524
1.323	By-Law Enforcement	1,215,109	1,124,049	-	-	-	91,060	1,215,109	-	1,155,908	7,207	51,994	-	-	-	-
1.324	Regional Planning Services	880,973	876,423	-	-	-	4,550	880,973	-	173,400	10,812	22,403	-	-	674,358	674,358
1.325	Electoral Area Services - Planning	997,467	925,427	-	-	-	72,040	997,467	-	34,791	71,744	2,379	47,180	-	841,373	841,373
1.326	Foodlands Access	426,499	304,949	-	-	-	121,550	426,499	-	-	62,500	12,800	-	-	351,199	351,199
1.329	Regional Transportation	6,341,362	5,559,862	-	-	-	781,500	6,341,362	14,000	-	990,175	39,360	-	-	5,297,827	5,297,827
1.330	Regional Growth Strategy	659,758	659,758	-	-	-	-	659,758	-	-	500,000	16,185	-	-	143,573	143,573
1.335	Geo-Spatial Referencing System	176,826	138,576	-	-	10,000	28,250	176,826	-	-	-	7,744	9,080	-	160,002	160,002
1.340	JDF Livestock Injury Compensation	3,158	3,158	-	-	-	-	3,158	3,091	-	-	67	-	-	-	-
1.341	SGI Livestock Injury Compensation	3,159	3,159	-	-	-	-	3,159	3,141	-	-	18	-	-	-	-
1.342	SSI Livestock Injury Compensation	3,158	3,158	-	-	-	-	3,158	3,132	-	-	26	-	-	-	-
1.350	Willis Point Fire Protect & Recreation	222,440	155,360	-	-	6,840	60,240	222,440	10,906	-	-	35,630	-	-	175,904	175,904
1.352	South Galiano Fire Protection	721,839	464,962	141,027	-	10,690	105,160	721,839	-	35,235	-	1,550	-	141,027	544,027	685,054
1.353	Otter Point Fire Protection	772,038	557,468	-	-	6,160	208,410	772,038	-	-	-	360	-	-	771,678	771,678
1.354	Malahat Fire Protection	72,754	71,406	-	1,348	-	-	72,754	-	-	-	-	-	-	72,754	72,754
1.355	Durrance Road Fire Protection	3,016	2,716	-	-	-	300	3,016	-	-	-	-	-	3,016	-	3,016
1.356	Pender Fire Protection	1,579,313	1,263,965	94,516	-	-	220,832	1,579,313	-	-	94,516	14,886	-	-	1,469,911	1,469,911
1.357	East Sooke Fire Protection	834,604	540,130	178,274	-	-	116,200	834,604	50,804	-	-	29,820	112,232	-	641,748	641,748
1.358	Port Renfrew Fire Protection	259,476	212,886	-	-	-	46,590	259,476	-	-	-	11,661	99,382	-	148,433	148,433
1.359	North Galiano Fire Protection	365,061	263,608	56,363	-	5,090	40,000	365,061	-	-	-	1,372	-	24,440	339,249	363,689
1.360	Shirley Fire Protection	264,969	164,839	-	-	10,480	89,650	264,969	-	-	-	5,220	-	-	259,749	259,749
1.363	Saturna Island Fire	348,054	348,054	-	-	-	-	348,054	320	-	-	16,908	-	-	330,826	330,826
1.368	Electoral Area Fire Inspection & Investigation	25,000	25,000	-	-	-	-	25,000	-	-	-	-	-	-	25,000	25,000
1.369	Electoral Area Fire Services	514,909	512,409	-	-	2,500	-	514,909	-	-	13,699	120	-	-	501,090	501,090
1.370	Juan de Fuca Emergency Program	115,521	103,641	-	-	-	11,880	115,521	-	-	-	270	-	-	115,251	115,251
1.371	SSI Emergency Program	154,486	154,486	-	-	-	-	154,486	-	-	7,876	200	-	-	146,410	146,410
1.372	Electoral Area Emergency Program	1,033,350	1,028,350	-	-	-	5,000	1,033,350	-	534,270	104,186	176,094	-	-	218,800	218,800
1.373	SGI Emergency Program	289,615	289,615	-	-	-	-	289,615	-	-	20,000	2,684	-	-	266,931	266,931
1.374	Regional Emergency Program Support	212,724	212,724	-	-	-	-	212,724	-	-	63,408	6,847	-	-	142,469	142,469
1.375	Hazardous Material Incident Response	554,520	541,620	-	-	-	12,900	554,520	-	-	42,500	22,830	-	-	489,190	489,190
1.377	JDF Search and Rescue	96,250	93,200	-	-	-	3,050	96,250	-	-	-	22,900	-	-	73,350	73,350
1.378	SSI Search and Rescue	31,831	31,831	-	-	-	-	31,831	4,035	-	-	100	-	-	27,696	27,696
1.40X	SEAPARC	6,039,678	5,304,724	143,966	-	-	590,988	6,039,678	-	-	-	593,507	1,704,380	-	3,741,791	3,741,791
1.405	JDF EA - Community Parks	377,194	360,914	-	-	-	16,280	377,194	-	-	3,604	1,020	-	-	372,570	372,570
1.408	JDF EA - Community Recreation	67,657	56,191	-	-	-	11,466	67,657	1,466	-	-	23,030	-	-	43,161	43,161

CAPITAL REGIONAL DISTRICT 2026 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2026	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2026	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2026
1.44X	Panorama Rec. Center.	12,436,172	10,956,804	328,308	-	-	1,151,060	12,436,172	-	-	200,000	2,617,604	3,541,144	-	6,077,424	6,077,424
1.45X	SSI Parks and Recreation	4,085,195	3,795,695	18,000	-	-	271,500	4,085,195	-	62,260	43,604	217,791	601,845	-	3,159,695	3,159,695
1.465	Saturna Island Comm. Parks	34,095	29,115	-	-	-	4,980	34,095	1,445	-	-	1,443	-	-	31,207	31,207
1.468	Saturna Island - Community Rec.	26,601	26,601	-	-	-	-	26,601	8,967	-	-	824	-	-	16,810	16,810
1.475	Mayne Is. Com. Parks & Rec	102,185	82,785	-	-	-	19,400	102,185	-	-	-	300	-	-	101,885	101,885
1.476	Mayne Is. Comm. Parks (reserve)	40,366	40,366	-	-	-	-	40,366	29,286	-	-	10,000	1,080	-	-	-
1.478	Mayne Is. Community Rec.	45,519	45,519	-	-	-	-	45,519	6,859	-	-	60	-	-	38,600	38,600
1.485	North & South Pender Com. Parks	196,306	166,306	-	-	-	30,000	196,306	-	-	-	2,390	-	-	193,916	193,916
1.488	North & South Pender Com. Rec	79,699	79,699	-	-	-	-	79,699	1,066	-	-	925	-	-	77,708	77,708
1.495	Galiano Parks	170,196	158,096	-	-	-	12,100	170,196	13,500	-	11,550	28,240	-	-	116,906	116,906
1.498	Galiano Community Recreation	48,823	48,823	-	-	-	-	48,823	33	-	-	30	-	-	48,760	48,760
1.521	SWMP -Solid Waste Disposal (Refuse Disposal)	51,483,224	49,921,002	-	-	-	1,562,222	51,483,224	-	-	1,261,309	17,954,735	32,267,180	-	-	-
1.523	Port Renfrew Refuse Disposal	183,396	156,289	-	-	-	27,107	183,396	-	44,516	-	73,833	-	-	65,047	65,047
1.525	Solid Waste Disposal - Debt	2,737,520	73,300	2,664,220	-	-	-	2,737,520	-	-	-	5,400	2,732,120	-	-	-
1.531	Stormwater Quality Management - Sooke	72,726	72,726	-	-	-	-	72,726	-	-	40,000	320	-	-	32,406	32,406
1.533	Stormwater Quality Management - SGI	43,589	43,589	-	-	-	-	43,589	-	-	-	576	-	-	43,013	43,013
1.535	Stormwater Quality Management - SSI	42,431	42,431	-	-	-	-	42,431	-	-	24,660	121	-	-	17,650	17,650
1.536	LWMP-Stormwater Quality Management-Core	799,395	799,395	-	-	-	-	799,395	-	-	50,000	87,122	-	-	662,273	662,273
1.537	Stormwater Quality Management - Peninsula	130,662	130,662	-	-	-	-	130,662	-	-	10,000	4,180	-	-	116,482	116,482
1.538	Source - Stormwater Quality - Peninsula	62,773	62,773	-	-	-	-	62,773	-	-	606	1,746	-	-	60,421	60,421
1.57X	Environmental Services	31,860,647	30,397,300	-	-	440,000	1,023,347	31,860,647	-	31,194,126	666,521	-	-	-	-	-
1.580	EA Utility Operations	1,917,306	1,739,475	-	-	-	177,831	1,917,306	-	1,917,306	-	-	-	-	-	-
1.911	911 Systems	2,644,068	1,587,202	1,011,949	16,324	-	28,593	2,644,068	-	-	-	2,002,127	110,801	-	531,140	531,140
1.912B	911 Call Answer - Municipalities	37,704	-	-	37,704	-	-	37,704	-	582,173	-	-34,473	-	-	(509,996)	(509,996)
1.913	913 Fire Dispatch	432,239	432,239	-	-	-	-	432,239	-	-	-	19,027	-	-	413,212	413,212
1.921	Regional CREST Contribution	2,105,968	2,102,562	-	3,406	-	-	2,105,968	-	-	-	97,331	-	-	2,008,637	2,008,637
1.923	Emergency Comm - CREST - SGI	196,749	196,749	-	-	-	-	196,749	583	-	-	2,010	-	-	194,156	194,156
1.924	Emergency Comm - CREST - JDF	161,892	161,892	-	-	-	-	161,892	191	-	-	252	-	-	161,449	161,449
1.925	Emergency Comm - CREST - SSI	160,977	160,977	-	-	-	-	160,977	301	-	-	160	-	-	160,516	160,516
2.610	Saanich Peninsula Water Supply	9,251,293	8,254,891	446,402	-	-	550,000	9,251,293	-	-	-	129,510	9,121,783	-	-	-
2.620	SSI Highland Water System	13,848	87	13,761	-	-	-	13,848	58	-	-	70	-	13,720	-	13,720
2.621	Highland / Fernwood Water - SSI	641,760	454,699	38,991	-	-	148,070	641,760	-	-	22,500	1,060	521,670	96,530	-	96,530
2.622	Cedars of Tuam	69,056	45,166	-	-	-	23,890	69,056	-	-	-	90	68,966	-	-	-
2.624	Beddis Water	335,840	214,605	3,840	-	-	117,395	335,840	-	-	-	150	234,340	101,350	-	101,350
2.626	Fulford Water	265,130	181,682	18,673	-	-	64,775	265,130	-	-	-	780	198,680	65,670	-	65,670
2.628	Cedar Lane Water (SSI)	124,440	91,305	2,280	-	-	30,855	124,440	-	-	20,000	160	80,030	24,250	-	24,250
2.630	Magic Lakes Estate Water System	1,278,193	913,657	165,861	88,515	-	110,160	1,278,193	-	-	40,000	11,268	524,960	701,965	-	701,965
2.640	Saturna Island Water System (Lyall Harbour)	337,525	239,000	28,260	-	-	70,265	337,525	-	-	20,000	955	147,000	169,570	-	169,570
2.642	Skana Water (Mayne)	130,520	70,560	-	-	-	59,960	130,520	-	-	-	100	75,990	54,430	-	54,430
2.650	Port Renfrew Water	197,885	162,056	-	-	-	35,829	197,885	-	-	8,000	1,290	96,118	92,477	-	92,477
2.660	Fernwood Water	4,140	30	4,110	-	-	-	4,140	2,344	-	-	20	-	1,776	-	1,776
2.665	Sticks Allison Water (Galiano)	94,744	64,504	-	-	-	30,240	94,744	-	-	5,000	100	82,970	6,674	-	6,674
2.667	Surfside Park Estates (Mayne)	217,410	126,810	-	14,970	-	75,630	217,410	-	-	-	200	142,980	74,230	-	74,230
2.670	Regional Water Supply	48,804,152	23,918,630	3,215,038	-	21,000,000	670,484	48,804,152	-	-	-	932,250	47,871,902	-	-	-
2.680	Juan de Fuca Water Distribution	31,639,954	19,301,631	2,798,219	-	8,800,000	740,104	31,639,954	-	-	-	238,027	31,401,927	-	-	-
2.681	Florence Lake Water System Debt	19,077	-	19,002	75	-	-	19,077	-	-	-	80	-	18,997	-	18,997
2.682	Seagirt Water System Debt	114,767	20,000	94,767	-	-	-	114,767	-	-	-	-	-	114,767	-	114,767
2.691	Wilderness Mountain Water Service	209,290	146,704	25,664	-	-	36,922	209,290	-	-	4,000	180	122,190	82,920	-	82,920
3.700	Septage Disposal	166,503	166,503	-	-	-	-	166,503	-	-	-	166,503	-	-	-	-
3.701	Millstream Remediation Service	50,449	50,449	-	-	-	-	50,449	-	-	50,000	449	-	-	-	-
3.705	SSI Liquid Waste Disposal	1,276,792	1,139,343	76,139	-	-	61,310	1,276,792	-	-	15,000	1,601	843,700	416,491	-	416,491
3.707	LWMP - On Site System Management Program	183,788	183,788	-	-	-	-	183,788	-	-	43,097	9,135	-	131,556	-	131,556
3.71X	Core Area Wastewater Operations	42,174,095	41,374,095	-	-	-	800,000	42,174,095	-	1,110,032	170,000	34,029,210	-	-	6,864,853	6,864,853
3.718	Peninsula Wastewater TP	5,406,370	4,618,417	103,603	-	-	684,350	5,406,370	-	138,991	35,000	2,769,066	-	-	2,463,313	2,463,313
3.720	LWMP - (Peninsula) - Implementation	108,915	108,915	-	-	-	-	108,915	-	-	75,000	1,021	-	-	32,894	32,894
3.750	LWMP - Core and West Shore	628,442	374,506	-	-	-	253,936	628,442	-	-	-	172,640	200,000	-	255,802	255,802
3.751	LWMP - Core and West Shore Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.752	LWMP - Harbour Studies	383,960	383,960	-	-	-	-	383,960	-	-	-	20,344	-	-	363,616	363,616
3.755	Regional Source Control	1,795,828	1,795,828	-	-	-	-	1,795,828	-	55,000	83,500	83,765	64,171	-	1,509,392	1,509,392
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.7XX	Core Area & Legacy Trunk Sewer - Debt	23,986,524	343,371	9,502,329	-	5,529,745	8,611,079	23,986,524	378,978	-	-	17,249,354	-	-	6,358,192	6,358,192
3.810	Ganges Sewer	1,458,401	1,020,298	245,813	-	-	192,290	1,458,401	-	-	30,000	3,041	1,354,960	70,400	-	70,400
3.820	Maliview Estates Sewer System	327,790	227,930	42,720	-	-	57,140	327,790	-	-	-	25,400	241,870	60,520	-	60,520
3.830	Magic Lake Estates Sewer System	1,122,571	821,948	174,103	-	-	126,520	1,122,571	-	12,150	12,000	5,110	368,240	725,071	-	725,071
3.830D	Magic Lake Estates Sewer Debt	232,445	1,760	230,685	-	-	-	232,445	-	-	-	2,961	-	229,484	-	229,484
3.850	Port Renfrew Sewer	149,480	123,791	-	-	-	25,689	149,480	-	-	-	1,719	73,871	73,890	-	73,890
21.ALL	Feasibility Study Reserve Fund - All	132,367	132,367	-	-	-	-	132,367	66,537	-	-	355,830	-	-	-290,000	-290,000
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT 2027 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2027	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2027	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2027
1.010	Legislative & General Government	48,106,136	47,242,772	-	-	557,326	306,038	48,106,136	500,000	31,098,197	40,800	1,817,831	109,140	-	14,540,168	14,540,168
1.10X	Facilities Management	5,234,850	4,580,200	-	-	-	654,650	5,234,850	-	5,027,660	-	34,932	-	-	172,258	172,258
1.101	G.I.S.	724,628	655,688	-	-	18,940	50,000	724,628	-	545,671	10,000	6,545	-	-	162,412	162,412
1.103	Elections	40,960	500	-	-	-	40,460	40,960	-	-	-	160	-	-	40,800	40,800
1.104	U.B.C.M.	14,688	14,688	-	-	-	-	14,688	-	-	-	100	-	-	14,588	14,588
1.108	Joint Electoral Area Admin	330,130	330,130	-	-	-	-	330,130	-	-	-	-	-	-	330,130	330,130
1.109	Electoral Area Admin Exp - JDF	91,486	87,486	-	-	-	4,000	91,486	-	-	-	260	-	-	91,226	91,226
1.110	Electoral Area Admin Exp - SGI	472,499	471,329	-	-	-	1,170	472,499	-	-	12,367	17,122	-	-	443,010	443,010
1.111	Electoral Area Admin Exp - SSI	1,608,048	1,524,818	-	-	-	83,230	1,608,048	-	754,440	4,000	5,878	-	-	843,730	843,730
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	26,541	26,541	-	-	-	-	26,541	-	-	-	310	-	-	26,231	26,231
1.116	Grant-in-Aid - Salt Spring Island	77,606	77,606	-	-	-	-	77,606	-	-	-	140	-	-	77,466	77,466
1.117	Grant-in-Aid - Southern Gulf Islands	122,662	122,662	-	-	-	-	122,662	-	-	-	1,300	-	-	121,362	121,362
1.119	Vancouver Island Regional Library	451,323	451,323	-	-	-	-	451,323	-	-	-	780	-	-	450,543	450,543
1.121	Sooke Regional Museum	313,399	313,399	-	-	-	-	313,399	-	-	-	710	-	-	312,689	312,689
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	86,700	79,200	-	-	-	7,500	86,700	-	-	-	630	-	-	86,070	86,070
1.125	SGI Economic Development Commission	136,302	136,302	-	-	-	-	136,302	-	-	-	1,550	-	-	134,752	134,752
1.126	Victoria Family Court Committee	15,803	15,803	-	-	-	-	15,803	-	-	-	803	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	342,714	342,714	-	-	-	-	342,714	-	-	-	16,212	-	-	326,502	326,502
1.129	Vancouver Island Regional Library - Debt	340,456	2,190	338,266	-	-	-	340,456	-	-	-	340,456	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	36,016	36,016	-	-	-	-	36,016	-	-	-	100	-	-	35,916	35,916
1.137	Galiano Island Community Use Building	74,635	42,421	30,653	-	-	1,561	74,635	-	-	-	354	-	-	74,281	74,281
1.138	Southern Gulf Islands Regional Library	272,828	272,828	-	-	-	-	272,828	-	-	-	2,650	-	-	270,178	270,178
1.141	Salt Spring Island Public Library	821,250	717,102	9,888	-	-	94,260	821,250	-	-	-	1,160	-	-	820,090	820,090
1.15X	Municipalities' Own Debt - M.F.A.	21,084,917	107,907	20,977,010	-	-	-	21,084,917	-	-	-	107,907	-	-	20,977,010	20,977,010
1.170	Gossip Island Electric Power Supply	63,691	1,070	62,621	-	-	-	63,691	-	-	-	420	-	63,271	-	63,271
1.224	Community Health	314,513	314,513	-	-	-	-	314,513	-	-	-	79,373	-	-	235,140	235,140
1.226	Health Facilities - VIHA	1,539,297	623,781	-	-	-	915,516	1,539,297	-	-	-	1,539,297	-	-	-	-
1.227	Saturna Island Medical Clinic	11,200	11,200	-	-	-	-	11,200	-	-	-	1,600	-	-	9,600	9,600
1.228	Galiano Health Service	241,885	241,885	-	-	-	-	241,885	-	-	-	130	-	-	241,755	241,755
1.229	Pender Islands Health Care Centre	341,600	341,600	-	-	-	-	341,600	-	-	-	2,400	-	-	339,200	339,200
1.230	Traffic Safety Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.232	Port Renfrew Street Lighting	10,055	10,055	-	-	-	-	10,055	-	-	-	370	4,480	5,205	-	5,205
1.234	SSI Street Lighting	35,273	34,713	-	-	-	560	35,273	-	-	-	40	-	-	35,233	35,233
1.235	SGI Small Craft Harbour Facilities	556,883	294,040	87,493	-	-	175,350	556,883	-	-	-	8,463	172,120	376,300	-	376,300
1.236	Salt Spring Island Fernwood Dock	31,999	18,329	-	-	-	13,670	31,999	-	-	-	170	-	31,829	-	31,829
1.238A	Community Transit (SSI)	726,609	687,284	-	-	-	39,325	726,609	-	-	-	194,780	-	-	531,829	531,829
1.238B	Community Transportation (SSI)	141,588	54,228	-	-	-	87,360	141,588	-	-	-	400	-	-	141,188	141,188
1.280	Regional Parks	23,073,760	16,700,987	2,968,652	-	214,564	3,189,557	23,073,760	-	3,462,795	20,000	1,079,839	810,530	-	17,700,596	17,700,596
1.290	Royal Theatre	605,955	115,955	-	-	109,000	381,000	605,955	-	-	-	-	-	-	605,955	605,955
1.295	McPherson Theatre	783,045	350,000	-	-	94,000	339,045	783,045	-	-	-	33,045	-	-	750,000	750,000
1.297	Arts Grants	3,451,903	3,450,833	-	-	-	1,070	3,451,903	-	16,610	52,700	172,779	-	-	3,209,814	3,209,814
1.299	Salt Spring Island Arts	157,611	157,611	-	-	-	-	157,611	-	-	-	190	-	-	157,421	157,421
1.309	Climate Action and Adaptation	3,264,539	2,008,318	-	-	1,179,611	76,610	3,264,539	-	-	123,982	1,241,503	67,653	-	1,831,401	1,831,401
1.310	Land Banking & Housing	4,950,511	2,589,053	2,357,248	-	-	4,210	4,950,511	-	398,489	-	802,708	2,000	-	3,747,314	3,747,314
1.311	Regional Housing Trust Fund	383,130	383,130	-	-	-	-	383,130	-	-	-	38,209	-	-	344,921	344,921
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,142,119	2,053,039	-	-	-	89,080	2,142,119	-	-	-	1,488,730	54,060	-	599,329	599,329
1.314	SGI House Numbering	10,810	10,810	-	-	-	-	10,810	-	-	-	120	-	-	10,690	10,690
1.315	Biodiversity & Environmental Stewardship	234,714	234,714	-	-	-	-	234,714	-	109,053	-	-	-	-	125,661	125,661
1.316	SSI Building Numbering	10,956	10,956	-	-	-	-	10,956	-	-	-	10	-	-	10,946	10,946
1.317	JDF Building Numbering	14,826	14,826	-	-	-	-	14,826	-	-	-	50	-	-	14,776	14,776
1.318	Building Inspection	2,507,629	2,409,919	-	-	14,410	83,300	2,507,629	-	34,280	79,255	5,280	1,444,550	-	944,264	944,264
1.319	Soil Deposit Removal	29,409	29,409	-	-	-	-	29,409	-	-	7,669	40	10,200	-	11,500	11,500
1.320	Noise Control	82,208	73,518	-	-	-	8,690	82,208	-	-	-	280	-	-	81,928	81,928
1.322	Nuisances & Unsightly Premises	66,100	64,100	-	-	-	2,000	66,100	-	-	-	320	-	-	65,780	65,780
1.323	By-Law Enforcement	1,184,555	1,059,570	-	-	-	124,985	1,184,555	-	1,131,528	-	53,027	-	-	-	-
1.324	Regional Planning Services	898,143	893,503	-	-	-	4,640	898,143	-	178,410	-	25,418	-	-	694,315	694,315
1.325	Electoral Area Services - Planning	1,058,548	985,068	-	-	-	73,480	1,058,548	-	45,487	53,830	2,370	48,120	-	908,741	908,741
1.326	Foodlands	464,573	335,068	-	-	-	129,505	464,573	-	-	-	15,100	-	-	449,473	449,473
1.329	Regional Transportation	7,247,562	6,436,762	-	-	-	810,800	7,247,562	-	-	670,000	43,832	-	-	6,533,730	6,533,730
1.330	Regional Growth Strategy	315,966	315,966	-	-	-	-	315,966	-	-	-	18,130	-	-	297,836	297,836
1.335	Geo-Spatial Referencing System	195,321	141,321	-	-	10,000	44,000	195,321	-	-	-	8,382	9,260	-	177,679	177,679
1.340	JDF Livestock Injury Compensation	3,161	3,161	-	-	-	-	3,161	-	-	-	41	-	-	3,120	3,120
1.341	SGI Livestock Injury Compensation	3,162	3,162	-	-	-	-	3,162	-	-	-	20	-	-	3,142	3,142
1.342	SSI Livestock Injury Compensation	3,161	3,161	-	-	-	-	3,161	-	-	-	30	-	-	3,131	3,131
1.350	Willis Point Fire Protect & Recreation	236,672	158,392	-	-	6,960	71,320	236,672	-	-	-	36,270	-	-	200,402	200,402
1.352	South Galiano Fire Protection	741,805	482,618	141,027	-	10,900	107,260	741,805	-	38,210	-	1,540	-	141,027	561,028	702,055
1.353	Otter Point Fire Protection	790,301	571,441	-	-	6,280	212,580	790,301	-	-	-	370	-	-	789,931	789,931
1.354	Malahat Fire Protection	72,823	72,823	-	-	-	-	72,823	-	-	-	-	-	-	72,823	72,823
1.355	Durrance Road Fire Protection	3,018	2,718	-	-	-	300	3,018	-	-	-	-	-	3,018	-	3,018
1.356	Pender Fire Protection	1,520,248	1,294,350	-	-	-	225,898	1,520,248	-	-	-	13,950	-	-	1,506,298	1,506,298
1.357	East Sooke Fire Protection	815,785	518,991	178,274	-	-	118,520	815,785	-	-	-	30,528	114,480	-	670,777	670,777
1.358	Port Renfrew Fire Protection	274,198	217,218	-	-	-	56,980	274,198	-	-	-	11,750	105,600	-	156,848	156,848
1.359	North Galiano Fire Protection	374,292	271,939	56,363	-	5,190	40,800	374,292	-	-	-	1,350	-	24,440	348,502	372,942
1.360	Shirley Fire Protection	270,352	168,222	-	-	10,690	91,440	270,352	-	-	-	5,320	-	-	265,032	265,032
1.363	Saturna Island Fire	354,141	354,141	-	-	-	-	354,141	-	-	-	15,930	-	-	338,211	338,211
1.368	Electoral Area Fire Inspection & Investigation	26,760	26,760	-	-	-	-	26,760	-	-	-	-	-	-	26,760	26,760
1.369	Electoral Area Fire Services	561,340	556,480	-	-	2,500	2,360	561,340	-	-	-	120	-	-	561,220	561,220
1.370	Juan de Fuca Emergency Program	117,830	105,950	-	-	-	11,880	117,830	-	-	-	270	-	-	117,560	117,560
1.371	SSI Emergency Program	162,234	157,234	-	-	-	5,000	162,234	-	-	5,370	200	-	-	156,664	156,664
1.372	Electoral Area Emergency Program	809,240	804,240	-	-	-	5,000	809,240	-	544,960	640	1,080	-	-	262,560	262,560
1.373	SGI Emergency Program	275,000	275,000	-	-	-	-	275,000	-	-	-	2,700	-	-	272,300	272,300
1.374	Regional Emergency Program Support	166,659	166,659	-	-	-	-	166,659	-	-	13,439	7,900	-	-	145,320	145,320
1.375	Hazardous Material Incident Response	536,160	523,520	-	-	-	12,640	536,160	-	-	7,570	19,830	-	-	508,760	508,760
1.377	JDF Search and Rescue	98,170	95,060	-	-	-	3,110	98,170	-	-	-	23,350	-	-	74,820	74,820
1.378	SSI Search and Rescue	28,651	28,651	-	-	-	-	28,651	-	-	-	100	-	-	28,551	28,551
1.40X	SEAPARC	6,264,555	5,472,329	189,416	-	-	602,810	6,264,555	-	-	-	594,175	1,738,470	-	3,931,910	3,931,910
1.405	JDF EA - Community Parks	392,240	375,595	-	-	-	16,645	392,240	-	-	-	1,040	-	-	391,200	391,200
1.408	JDF EA - Community Recreation	68,813	57,833	-	-	-	10,980	68,813	-	-	-	23,493	-	-	45,320	45,320

CAPITAL REGIONAL DISTRICT 2027 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2027	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2027	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2027
1.44X	Panorama Rec. Center.	13,190,525	10,968,952	1,027,483	-	-	1,194,090	13,190,525	-	-	-	2,648,410	3,611,960	-	6,930,155	6,930,155
1.45X	SSI Parks and Recreation	4,471,790	4,031,940	103,850	-	-	336,000	4,471,790	-	63,510	25,000	216,184	618,355	-	3,548,741	3,548,741
1.465	Saturna Island Comm. Parks	34,770	29,690	-	-	-	5,080	34,770	-	-	-	1,570	-	-	33,200	33,200
1.468	Saturna Island - Community Rec.	17,980	17,980	-	-	-	-	17,980	-	-	-	820	-	-	17,160	17,160
1.475	Mayne Is. Com. Parks & Rec	104,326	84,536	-	-	-	19,790	104,326	-	-	-	300	-	-	104,026	104,026
1.476	Mayne Is. Comm. Parks (reserve)	11,300	11,300	-	-	-	-	11,300	-	-	-	10,200	1,100	-	-	-
1.478	Mayne Is. Community Rec.	39,430	39,430	-	-	-	-	39,430	-	-	-	60	-	-	39,370	39,370
1.485	North & South Pender Com. Parks	200,284	169,684	-	-	-	30,600	200,284	-	-	-	2,300	-	-	197,984	197,984
1.488	North & South Pender Com. Rec	80,200	80,200	-	-	-	-	80,200	-	-	-	880	-	-	79,320	79,320
1.495	Galiano Parks	159,915	147,575	-	-	-	12,340	159,915	-	-	11,780	28,800	-	-	119,335	119,335
1.498	Galiano Community Recreation	49,770	49,770	-	-	-	-	49,770	-	-	-	30	-	-	49,740	49,740
1.521	SWMP -Solid Waste Disposal (Refuse Disposal)	51,018,228	49,446,722	-	-	-	1,571,506	51,018,228	-	-	439,820	18,290,628	32,287,780	-	-	-
1.523	Port Renfrew Refuse Disposal	193,364	170,884	-	-	-	22,480	193,364	-	45,851	-	78,141	-	-	69,372	69,372
1.525	Solid Waste Disposal - Debt	3,211,420	16,800	3,194,620	-	-	-	3,211,420	-	-	-	5,400	3,206,020	-	-	-
1.531	Stormwater Quality Management - Sooke	63,323	63,323	-	-	-	-	63,323	-	-	30,180	154	-	-	32,989	32,989
1.533	Stormwater Quality Management - SGI	44,363	44,363	-	-	-	-	44,363	-	-	-	576	-	-	43,787	43,787
1.535	Stormwater Quality Management - SSI	42,701	42,701	-	-	-	-	42,701	-	-	22,280	121	-	-	20,300	20,300
1.536	LWMP-Stormwater Quality Management-Core	813,648	813,648	-	-	-	-	813,648	-	-	50,900	88,554	-	-	674,194	674,194
1.537	Stormwater Quality Management - Peninsula	133,266	133,266	-	-	-	-	133,266	-	-	10,180	4,508	-	-	118,578	118,578
1.538	Source - Stormwater Quality - Peninsula	63,441	63,441	-	-	-	-	63,441	-	-	1,535	1,594	-	-	60,312	60,312
1.57X	Environmental Services	31,834,761	31,003,095	-	-	-	831,666	31,834,761	-	31,834,761	-	-	-	-	-	-
1.580	EA Utility Operations	1,956,301	1,790,674	-	-	-	165,627	1,956,301	-	1,956,301	-	-	-	-	-	-
1.911	911 Systems	2,667,500	1,608,538	1,011,949	-	-	47,013	2,667,500	-	-	-	1,978,600	108,585	-	580,315	580,315
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	570,529	-	-40,570	-	-	(529,959)	(529,959)
1.913	913 Fire Dispatch	452,607	445,567	-	-	-	7,040	452,607	-	-	-	18,630	-	-	433,977	433,977
1.921	Regional CREST Contribution	2,163,484	2,163,484	-	-	-	-	2,163,484	-	-	-	110,230	-	-	2,053,254	2,053,254
1.923	Emergency Comm - CREST - SGI	200,680	200,680	-	-	-	-	200,680	-	-	-	2,050	-	-	198,630	198,630
1.924	Emergency Comm - CREST - JDF	165,121	165,121	-	-	-	-	165,121	-	-	-	290	-	-	164,831	164,831
1.925	Emergency Comm - CREST - SSI	164,187	164,187	-	-	-	-	164,187	-	-	-	160	-	-	164,027	164,027
2.610	Saanich Peninsula Water Supply	10,666,784	8,789,700	1,277,084	-	-	600,000	10,666,784	-	-	-	520	10,666,264	-	-	-
2.620	SSI Highland Water System	11,294	87	11,207	-	-	-	11,294	-	-	-	70	-	11,224	-	11,224
2.621	Highland / Fernwood Water - SSI	661,210	436,594	29,401	-	-	195,215	661,210	-	-	-	830	549,370	111,010	-	111,010
2.622	Cedars of Tuam	99,518	46,078	-	-	-	53,440	99,518	-	-	-	90	99,428	-	-	-
2.624	Beddis Water	357,740	215,820	23,520	-	-	118,400	357,740	-	-	-	150	237,870	119,720	-	119,720
2.626	Fulford Water	291,980	182,684	32,821	-	-	76,475	291,980	-	-	-	800	208,610	82,570	-	82,570
2.628	Cedar Lane Water (SSI)	122,201	71,220	14,451	-	-	36,530	122,201	-	-	-	160	85,510	36,531	-	36,531
2.630	Magic Lakes Estate Water System	1,299,170	925,806	161,819	-	-	211,545	1,299,170	-	-	25,000	11,100	540,050	723,020	-	723,020
2.640	Saturna Island Water System (Lyall Harbour)	358,262	219,580	62,732	-	-	75,950	358,262	-	-	-	900	154,350	203,012	-	203,012
2.642	Skana Water (Mayne)	172,345	78,025	-	-	-	94,320	172,345	-	-	6,000	100	79,150	87,095	-	87,095
2.650	Port Renfrew Water	227,511	166,359	11,115	-	-	50,037	227,511	-	-	-	1,201	115,340	110,970	-	110,970
2.660	Fernwood Water	3,377	30	3,347	-	-	-	3,377	-	-	-	20	-	3,357	-	3,357
2.665	Sticks Allison Water (Galiano)	105,780	60,740	-	-	-	45,040	105,780	-	-	-	100	97,800	7,880	-	7,880
2.667	Surfside Park Estates (Mayne)	286,650	129,395	-	-	-	157,255	286,650	-	-	-	200	150,130	136,320	-	136,320
2.670	Regional Water Supply	53,155,039	24,385,910	5,085,239	-	23,000,000	683,890	53,155,039	-	-	-	984,088	52,170,951	-	-	-
2.680	Juan de Fuca Water Distribution	34,157,238	20,710,582	3,596,756	-	9,100,000	749,900	34,157,238	-	-	-	310,425	33,846,813	-	-	-
2.681	Florence Lake Water System Debt	19,108	70	19,038	-	-	-	19,108	-	-	-	107	-	19,001	-	19,001
2.682	Seagirt Water System Debt	144,036	-	144,036	-	-	-	144,036	-	-	-	-	-	144,036	-	144,036
2.691	Wilderness Mountain Water Service	225,552	163,011	29,791	-	-	32,750	225,552	-	-	10,000	182	128,300	87,070	-	87,070
3.700	Septage Disposal	170,178	170,178	-	-	-	-	170,178	-	-	-	169,830	348	-	-	-
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.705	SSI Liquid Waste Disposal	1,343,747	1,138,454	76,139	-	-	129,154	1,343,747	-	-	-	1,611	894,320	447,816	-	447,816
3.707	LWMP - On Site System Management Program	195,089	195,089	-	-	-	-	195,089	-	-	47,749	12,232	-	135,108	-	135,108
3.71X	Core Area Wastewater Operations	43,922,655	42,222,655	-	-	-	1,700,000	43,922,655	-	1,127,669	395,000	35,164,490	-	-	7,235,496	7,235,496
3.718	Peninsula Wastewater TP	6,011,442	4,772,474	518,668	-	-	720,300	6,011,442	-	141,770	130,000	3,035,152	-	-	2,704,520	2,704,520
3.720	LWMP - (Peninsula) - Implementation	109,885	109,885	-	-	-	-	109,885	-	-	75,450	949	-	-	33,486	33,486
3.750	LWMP - Core and West Shore	642,594	381,030	-	-	-	261,564	642,594	-	-	-	177,044	204,000	-	261,550	261,550
3.751	LWMP - Core and West Shore Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.752	LWMP - Harbour Studies	397,422	397,422	-	-	-	-	397,422	-	-	-	22,777	-	-	374,645	374,645
3.755	Regional Source Control	1,838,094	1,838,094	-	-	-	-	1,838,094	-	55,495	81,625	87,253	65,454	-	1,548,267	1,548,267
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.7XX	Core Area & Legacy Trunk Sewer - Debt	25,686,254	283,710	11,189,920	-	5,529,745	8,682,879	25,686,254	-	-	-	18,686,712	-	-	6,999,542	6,999,542
3.810	Ganges Sewer	1,595,962	1,051,282	264,910	-	-	279,770	1,595,962	-	-	25,000	3,062	1,490,460	77,440	-	77,440
3.820	Maliview Estates Sewer System	446,601	292,400	137,341	-	-	16,860	446,601	-	-	10,000	25,900	266,060	144,641	-	144,641
3.830	Magic Lake Estates Sewer System	1,198,212	881,396	93,471	-	-	223,345	1,198,212	-	12,390	55,000	4,710	379,290	746,822	-	746,822
3.830D	Magic Lake Estates Sewer Debt	232,445	1,760	230,685	-	-	-	232,445	-	-	-	2,961	-	229,484	-	229,484
3.850	Port Renfrew Sewer	159,731	126,356	-	-	-	33,375	159,731	-	-	-	1,630	79,041	79,060	-	79,060
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT 2028 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2028	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2028	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2028
1.010	Legislative & General Government	51,363,742	50,446,255	-	-	568,470	349,017	51,363,742	500,000	31,753,958	-	1,828,931	110,520	-	17,170,333	17,170,333
1.10X	Facilities Management	5,419,040	4,688,190	-	-	-	730,850	5,419,040	-	5,206,347	-	35,452	-	-	177,241	177,241
1.101	G.I.S.	747,968	678,648	-	-	19,320	50,000	747,968	-	556,584	-	6,545	-	-	184,839	184,839
1.103	Elections	41,783	3	-	-	-	41,780	41,783	-	-	-	160	-	-	41,623	41,623
1.104	U.B.C.M.	14,977	14,977	-	-	-	-	14,977	-	-	-	100	-	-	14,877	14,877
1.108	Joint Electoral Area Admin	339,541	339,541	-	-	-	-	339,541	-	-	-	-	-	-	339,541	339,541
1.109	Electoral Area Admin Exp - JDF	93,322	89,242	-	-	-	4,080	93,322	-	-	-	260	-	-	93,062	93,062
1.110	Electoral Area Admin Exp - SGI	484,220	483,030	-	-	-	1,190	484,220	-	-	14,844	17,506	-	-	451,870	451,870
1.111	Electoral Area Admin Exp - SSI	1,652,866	1,561,946	-	-	-	90,920	1,652,866	-	769,490	-	5,906	-	-	877,470	877,470
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	26,572	26,572	-	-	-	-	26,572	-	-	-	320	-	-	26,252	26,252
1.116	Grant-in-Aid - Salt Spring Island	79,152	79,152	-	-	-	-	79,152	-	-	-	140	-	-	79,012	79,012
1.117	Grant-in-Aid - Southern Gulf Islands	125,123	125,123	-	-	-	-	125,123	-	-	-	1,320	-	-	123,803	123,803
1.119	Vancouver Island Regional Library	460,357	460,357	-	-	-	-	460,357	-	-	-	800	-	-	459,557	459,557
1.121	Sooke Regional Museum	319,667	319,667	-	-	-	-	319,667	-	-	-	730	-	-	318,937	318,937
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	87,227	79,577	-	-	-	7,650	87,227	-	-	-	640	-	-	86,587	86,587
1.125	SGI Economic Development Commission	139,036	139,036	-	-	-	-	139,036	-	-	-	1,580	-	-	137,456	137,456
1.126	Victoria Family Court Committee	15,803	15,803	-	-	-	-	15,803	-	-	-	803	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	349,567	349,567	-	-	-	-	349,567	-	-	-	16,212	-	-	333,355	333,355
1.129	Vancouver Island Regional Library - Debt	340,456	2,190	338,266	-	-	-	340,456	-	-	-	340,456	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	36,740	36,740	-	-	-	-	36,740	-	-	-	100	-	-	36,640	36,640
1.137	Galiano Island Community Use Building	75,575	43,332	30,653	-	-	1,590	75,575	-	-	-	360	-	-	75,215	75,215
1.138	Southern Gulf Islands Regional Library	278,292	278,292	-	-	-	-	278,292	-	-	-	2,700	-	-	275,592	275,592
1.141	Salt Spring Island Public Library	837,669	751,506	9,888	-	-	76,275	837,669	-	-	-	1,180	-	-	836,489	836,489
1.15X	Municipalities' Own Debt - M.F.A.	20,793,133	106,267	20,686,866	-	-	-	20,793,133	-	-	-	106,267	-	-	20,686,866	20,686,866
1.170	Gossip Island Electric Power Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.224	Community Health	280,414	280,414	-	-	-	-	280,414	-	-	-	40,893	-	-	239,521	239,521
1.226	Health Facilities - VIHA	1,539,297	629,818	-	-	-	909,479	1,539,297	-	-	-	1,539,297	-	-	-	-
1.227	Saturna Island Medical Clinic	11,420	11,420	-	-	-	-	11,420	-	-	-	1,630	-	-	9,790	9,790
1.228	Galiano Health Service	241,885	241,885	-	-	-	-	241,885	-	-	-	130	-	-	241,755	241,755
1.229	Pender Islands Health Care Centre	348,203	348,203	-	-	-	-	348,203	-	-	-	2,450	-	-	345,753	345,753
1.230	Traffic Safety Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.232	Port Renfrew Street Lighting	10,256	10,256	-	-	-	-	10,256	-	-	-	380	4,570	5,306	-	5,306
1.234	SSI Street Lighting	35,982	35,412	-	-	-	570	35,982	-	-	-	40	-	-	35,942	35,942
1.235	SGI Small Craft Harbour Facilities	575,533	301,900	87,493	-	-	186,140	575,533	-	-	-	8,633	175,550	391,350	-	391,350
1.236	Salt Spring Island Fernwood Dock	36,770	18,825	-	-	-	17,945	36,770	-	-	-	170	-	36,600	-	36,600
1.238A	Community Transit (SSI)	757,078	725,303	-	-	-	31,775	757,078	-	-	-	198,660	-	-	558,418	558,418
1.238B	Community Transportation (SSI)	144,379	55,309	-	-	-	89,070	144,379	-	-	-	410	-	-	143,969	143,969
1.280	Regional Parks	25,140,448	17,221,671	4,395,553	-	218,855	3,304,369	25,140,448	-	4,784,293	-	1,083,620	823,421	-	18,449,114	18,449,114
1.290	Royal Theatre	605,955	115,955	-	-	109,000	381,000	605,955	-	-	-	-	-	-	605,955	605,955
1.295	McPherson Theatre	783,045	350,000	-	-	94,000	339,045	783,045	-	-	-	33,045	-	-	750,000	750,000
1.297	Arts Grants	3,517,929	3,516,839	-	-	-	1,090	3,517,929	-	17,090	52,700	172,779	-	-	3,275,360	3,275,360
1.299	Salt Spring Island Arts	160,741	160,741	-	-	-	-	160,741	-	-	-	190	-	-	160,551	160,551
1.309	Climate Action and Adaptation	2,029,268	1,952,658	-	-	-	76,610	2,029,268	-	-	-	95,874	67,653	-	1,865,741	1,865,741
1.310	Land Banking & Housing	4,891,193	2,529,695	2,357,248	-	-	4,250	4,891,193	-	409,631	-	806,880	2,000	-	3,672,682	3,672,682
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,195,975	2,106,035	-	-	-	89,940	2,195,975	-	-	-	1,518,510	55,140	-	622,325	622,325
1.314	SGI House Numbering	11,020	11,020	-	-	-	-	11,020	-	-	-	120	-	-	10,900	10,900
1.315	Biodiversity & Environmental Stewardship	239,410	239,410	-	-	-	-	239,410	-	112,324	-	-	-	-	127,086	127,086
1.316	SSI Building Numbering	11,177	11,177	-	-	-	-	11,177	-	-	-	10	-	-	11,167	11,167
1.317	JDF Building Numbering	15,121	15,121	-	-	-	-	15,121	-	-	-	50	-	-	15,071	15,071
1.318	Building Inspection	2,574,117	2,476,117	-	-	14,700	83,300	2,574,117	-	34,960	21,630	5,390	1,473,450	-	1,038,687	1,038,687
1.319	Soil Deposit Removal	30,794	30,794	-	-	-	-	30,794	-	-	8,624	40	10,400	-	11,730	11,730
1.320	Noise Control	83,852	76,802	-	-	-	7,050	83,852	-	-	-	290	-	-	83,562	83,562
1.322	Nuisances & Unsightly Premises	68,219	67,119	-	-	-	1,100	68,219	-	-	-	320	-	-	67,899	67,899
1.323	By-Law Enforcement	1,238,191	1,191,736	-	-	-	46,455	1,238,191	-	1,184,110	-	54,081	-	-	-	-
1.324	Regional Planning Services	923,403	918,673	-	-	-	4,730	923,403	-	183,570	-	25,924	-	-	713,909	713,909
1.325	Electoral Area Services - Planning	1,104,586	1,029,636	-	-	-	74,950	1,104,586	-	46,400	52,515	2,410	49,080	-	954,181	954,181
1.326	Foodlands	485,478	340,713	-	-	-	144,765	485,478	-	-	-	15,100	-	-	470,378	470,378
1.329	Regional Transportation	7,948,264	7,121,244	-	-	-	827,020	7,948,264	-	-	28,000	44,706	-	-	7,875,558	7,875,558
1.330	Regional Growth Strategy	322,183	322,183	-	-	-	-	322,183	-	-	-	18,490	-	-	303,693	303,693
1.335	Geo-Spatial Referencing System	198,768	144,268	-	-	10,000	44,500	198,768	-	-	-	8,382	9,450	-	180,936	180,936
1.340	JDF Livestock Injury Compensation	3,164	3,164	-	-	-	-	3,164	-	-	-	44	-	-	3,120	3,120
1.341	SGI Livestock Injury Compensation	3,165	3,165	-	-	-	-	3,165	-	-	-	23	-	-	3,142	3,142
1.342	SSI Livestock Injury Compensation	3,164	3,164	-	-	-	-	3,164	-	-	-	33	-	-	3,131	3,131
1.350	Willis Point Fire Protect & Recreation	241,184	161,494	-	-	7,090	72,600	241,184	-	-	-	36,930	-	-	204,254	204,254
1.352	South Galiano Fire Protection	762,384	500,827	141,027	-	11,120	109,410	762,384	-	41,280	-	1,540	-	141,027	578,537	719,564
1.353	Otter Point Fire Protection	809,064	585,824	-	-	6,410	216,830	809,064	-	-	-	380	-	-	808,684	808,684
1.354	Malahat Fire Protection	74,273	74,273	-	-	-	-	74,273	-	-	-	-	-	-	74,273	74,273
1.355	Durrance Road Fire Protection	3,021	2,721	-	-	-	300	3,021	-	-	-	-	-	3,021	-	3,021
1.356	Pender Fire Protection	1,550,653	1,320,179	-	-	-	230,474	1,550,653	-	-	-	14,230	-	-	1,536,423	1,536,423
1.357	East Sooke Fire Protection	830,133	530,969	178,274	-	-	120,890	830,133	-	-	-	31,250	116,770	-	682,113	682,113
1.358	Port Renfrew Fire Protection	288,694	221,674	-	-	-	67,020	288,694	-	-	-	11,980	111,200	-	165,514	165,514
1.359	North Galiano Fire Protection	383,805	280,532	56,363	-	5,290	41,620	383,805	-	-	-	1,380	-	24,440	357,985	382,425
1.360	Shirley Fire Protection	275,873	171,703	-	-	10,900	93,270	275,873	-	-	-	5,420	-	-	270,453	270,453
1.363	Saturna Island Fire	354,461	354,461	-	-	-	-	354,461	-	-	-	16,250	-	-	338,211	338,211
1.368	Electoral Area Fire Inspection & Investigation	27,300	27,300	-	-	-	-	27,300	-	-	-	-	-	-	27,300	27,300
1.369	Electoral Area Fire Services	578,180	570,225	-	-	2,500	5,455	578,180	-	-	-	120	-	-	578,060	578,060
1.370	Juan de Fuca Emergency Program	120,180	108,300	-	-	-	11,880	120,180	-	-	-	270	-	-	119,910	119,910
1.371	SSI Emergency Program	163,130	147,380	-	-	-	15,750	163,130	-	-	-	200	-	-	162,930	162,930
1.372	Electoral Area Emergency Program	845,780	827,030	-	-	-	18,750	845,780	-	555,860	-	1,100	-	-	288,820	288,820
1.373	SGI Emergency Program	280,507	280,507	-	-	-	-	280,507	-	-	-	2,750	-	-	277,757	277,757
1.374	Regional Emergency Program Support	171,306	171,306	-	-	-	-	171,306	-	-	15,016	8,060	-	-	148,230	148,230
1.375	Hazardous Material Incident Response	549,340	534,030	-	-	-	15,310	549,340	-	-	-	20,230	-	-	529,110	529,110
1.377	JDF Search and Rescue	100,133	96,963	-	-	-	3,170	100,133	-	-	-	23,813	-	-	76,320	76,320
1.378	SSI Search and Rescue	29,229	29,229	-	-	-	-	29,229	-	-	-	100	-	-	29,129	29,129
1.40X	SEAPARC	6,545,132	5,576,856	353,416	-	-	614,860	6,545,132	-	-	-	605,835	1,773,240	-	4,166,057	4,166,057
1.405	JDF EA - Community Parks	411,820	392,810	-	-	-	19,010	411,820	-	-	-	1,060	-	-	410,760	410,760
1.408	JDF EA - Community Recreation	71,552	59,212	-	-	-	12,340	71,552	-	-	-	23,962	-	-	47,590	47,590

CAPITAL REGIONAL DISTRICT 2028 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2028	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2028	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2028
1.44X	Panorama Rec. Center.	14,003,402	11,243,109	1,542,333	-	-	1,217,960	14,003,402	-	-	-	2,698,020	3,684,200	-	7,621,182	7,621,182
1.45X	SSI Parks and Recreation	4,590,177	4,104,430	117,747	-	-	368,000	4,590,177	-	64,780	-	220,204	630,720	-	3,674,473	3,674,473
1.465	Saturna Island Comm. Parks	35,460	30,280	-	-	-	5,180	35,460	-	-	-	1,600	-	-	33,860	33,860
1.468	Saturna Island - Community Rec.	18,328	18,328	-	-	-	-	18,328	-	-	-	840	-	-	17,488	17,488
1.475	Mayne Is. Com. Parks & Rec	106,526	86,336	-	-	-	20,190	106,526	-	-	-	300	-	-	106,226	106,226
1.476	Mayne Is. Comm. Parks (reserve)	11,520	11,520	-	-	-	-	11,520	-	-	-	10,400	1,120	-	-	-
1.478	Mayne Is. Community Rec.	40,220	40,220	-	-	-	-	40,220	-	-	-	60	-	-	40,160	40,160
1.485	North & South Pender Com. Parks	204,338	173,128	-	-	-	31,210	204,338	-	-	-	2,340	-	-	201,998	201,998
1.488	North & South Pender Com. Rec	81,810	81,810	-	-	-	-	81,810	-	-	-	900	-	-	80,910	80,910
1.495	Galiano Parks	163,209	150,629	-	-	-	12,580	163,209	-	-	12,020	29,370	-	-	121,819	121,819
1.498	Galiano Community Recreation	50,760	50,760	-	-	-	-	50,760	-	-	-	30	-	-	50,730	50,730
1.521	SWMP -Solid Waste Disposal (Refuse Disposal)	51,505,048	49,924,071	-	-	-	1,580,977	51,505,048	-	-	738,185	18,653,645	32,113,218	-	-	-
1.523	Port Renfrew Refuse Disposal	197,629	174,724	-	-	-	22,905	197,629	-	47,227	-	79,676	-	-	70,726	70,726
1.525	Solid Waste Disposal - Debt	3,354,322	5,300	3,349,022	-	-	-	3,354,322	-	-	-	5,400	3,348,922	-	-	-
1.531	Stormwater Quality Management - Sooke	33,737	30,982	-	-	-	2,755	33,737	-	-	-	154	-	-	33,583	33,583
1.533	Stormwater Quality Management - SGI	45,151	45,151	-	-	-	-	45,151	-	-	-	576	-	-	44,575	44,575
1.535	Stormwater Quality Management - SSI	27,979	27,979	-	-	-	-	27,979	-	-	4,510	122	-	-	23,347	23,347
1.536	LWMP-Stormwater Quality Management-Core	826,700	826,700	-	-	-	-	826,700	-	-	51,816	88,554	-	-	686,330	686,330
1.537	Stormwater Quality Management - Peninsula	135,584	135,584	-	-	-	-	135,583	-	-	10,363	4,508	-	-	120,712	120,712
1.538	Source - Stormwater Quality - Peninsula	66,208	66,208	-	-	-	-	66,208	-	-	2,628	1,594	-	-	61,986	61,986
1.57X	Environmental Services	32,573,546	31,781,852	-	-	-	791,694	32,573,546	-	32,573,546	-	-	-	-	-	-
1.580	EA Utility Operations	1,996,068	1,839,098	-	-	-	156,970	1,996,068	-	1,996,068	-	-	-	-	-	-
1.911	911 Systems	2,694,995	1,631,890	1,011,949	-	-	51,156	2,694,995	-	-	-	1,961,702	106,413	-	626,880	626,880
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	559,118	-	-41,380	-	-	(517,738)	(517,738)
1.913	913 Fire Dispatch	474,680	459,564	-	-	-	15,116	474,680	-	-	-	19,010	-	-	455,670	455,670
1.921	Regional CREST Contribution	2,206,755	2,206,755	-	-	-	-	2,206,755	-	-	-	112,430	-	-	2,094,325	2,094,325
1.923	Emergency Comm - CREST - SGI	204,698	204,698	-	-	-	-	204,698	-	-	-	2,090	-	-	202,608	202,608
1.924	Emergency Comm - CREST - JDF	168,414	168,414	-	-	-	-	168,414	-	-	-	290	-	-	168,124	168,124
1.925	Emergency Comm - CREST - SSI	167,471	167,471	-	-	-	-	167,471	-	-	-	160	-	-	167,311	167,311
2.610	Saanich Peninsula Water Supply	11,614,645	9,737,561	1,277,084	-	-	600,000	11,614,645	-	-	-	530	11,614,115	-	-	-
2.620	SSI Highland Water System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.621	Highland / Fernwood Water - SSI	712,780	469,602	58,683	-	-	184,495	712,780	-	-	-	840	578,730	133,210	-	133,210
2.622	Cedars of Tuam	101,324	46,984	-	-	-	54,340	101,324	-	-	-	90	101,234	-	-	-
2.624	Beddis Water	385,470	240,340	23,520	-	-	121,610	385,470	-	-	20,000	150	242,910	122,410	-	122,410
2.626	Fulford Water	305,030	186,409	19,846	-	-	98,775	305,030	-	-	-	740	219,040	85,250	-	85,250
2.628	Cedar Lane Water (SSI)	134,926	72,290	16,926	-	-	45,710	134,926	-	-	-	160	92,910	41,856	-	41,856
2.630	Magic Lakes Estate Water System	1,360,967	948,779	164,373	-	-	247,815	1,360,967	-	-	25,000	10,850	565,950	759,167	-	759,167
2.640	Saturna Island Water System (Lyall Harbour)	411,872	237,883	92,049	-	-	81,940	411,872	-	-	15,000	900	162,070	233,902	-	233,902
2.642	Skana Water (Mayne)	201,195	84,080	1,334	-	-	115,781	201,195	-	-	10,000	-100	82,440	108,855	-	108,855
2.650	Port Renfrew Water	285,791	179,415	75,111	-	-	31,265	285,791	-	-	13,000	1,221	138,410	133,160	-	133,160
2.660	Fernwood Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.665	Sticks Allison Water (Galiano)	118,390	61,970	-	-	-	56,420	118,390	-	-	-	100	109,460	8,830	-	8,830
2.667	Surfside Park Estates (Mayne)	347,910	144,030	-	-	-	203,880	347,910	-	-	12,000	200	157,640	178,070	-	178,070
2.670	Regional Water Supply	60,236,614	25,516,502	9,022,542	-	25,000,000	697,570	60,236,614	-	-	-	1,389,457	58,847,157	-	-	-
2.680	Juan de Fuca Water Distribution	37,071,998	22,296,796	4,265,302	-	9,750,000	759,900	37,071,998	-	-	-	318,647	36,753,351	-	-	-
2.681	Florence Lake Water System Debt	19,108	70	19,038	-	-	-	19,108	-	-	-	107	-	19,001	-	19,001
2.682	Seagirt Water System Debt	144,036	-	144,036	-	-	-	144,036	-	-	-	-	-	144,036	-	144,036
2.691	Wilderness Mountain Water Service	236,791	152,672	54,259	-	-	29,860	236,791	-	-	4,000	181	138,570	94,040	-	94,040
3.700	Septage Disposal	173,581	173,581	-	-	-	-	173,581	-	-	-	173,221	360	-	-	-
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.705	SSI Liquid Waste Disposal	1,406,376	1,156,642	76,139	-	-	173,595	1,406,376	-	-	-	1,621	947,980	456,775	-	456,775
3.707	LWMP - On Site System Management Program	200,062	200,062	-	-	-	-	200,062	-	-	49,074	12,232	-	138,756	-	138,756
3.71X	Core Area Wastewater Operations	44,694,405	42,694,405	-	-	-	2,000,000	44,694,405	-	1,145,790	95,000	36,018,303	-	-	7,435,312	7,435,312
3.718	Peninsula Wastewater TP	6,156,730	4,745,190	665,830	-	-	745,710	6,156,730	-	144,600	30,000	3,163,259	-	-	2,818,871	2,818,871
3.720	LWMP - (Peninsula) - Implementation	110,946	110,946	-	-	-	-	110,946	-	-	75,908	949	-	-	34,089	34,089
3.750	LWMP - Core and West Shore	656,151	387,751	-	-	-	268,400	656,151	-	-	-	180,615	208,080	-	267,456	267,456
3.751	LWMP - Core and West Shore Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.752	LWMP - Harbour Studies	408,794	408,794	-	-	-	-	408,794	-	-	-	22,777	-	-	386,017	386,017
3.755	Regional Source Control	1,848,588	1,848,588	-	-	-	-	1,848,588	-	55,945	43,086	87,253	66,763	-	1,595,541	1,595,541
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.7XX	Core Area & Legacy Trunk Sewer - Debt	37,877,393	382,110	22,960,859	-	5,529,745	9,004,679	37,877,393	-	-	10,283,553	20,025,837	-	-	7,568,003	7,568,003
3.810	Ganges Sewer	1,807,780	1,127,065	381,465	-	-	299,250	1,807,780	-	-	80,000	3,092	1,639,510	85,178	-	85,178
3.820	Maliview Estates Sewer System	472,178	280,660	169,068	-	-	22,450	472,178	-	-	-	26,410	276,700	169,068	-	169,068
3.830	Magic Lake Estates Sewer System	1,165,909	851,626	73,488	-	-	240,795	1,165,909	-	12,640	-	4,630	386,880	761,759	-	761,759
3.830D	Magic Lake Estates Sewer Debt	232,445	1,760	230,685	-	-	-	232,445	-	-	-	2,961	-	229,484	-	229,484
3.850	Port Renfrew Sewer	170,792	130,997	2,425	-	-	37,370	170,792	-	-	-	1,630	84,570	84,592	-	84,592
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT 2029 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2029	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2029	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2029
1.010	Legislative & General Government	50,764,887	49,832,086	-	-	578,700	354,101	50,764,887	500,000	31,964,252	-	1,840,251	111,930	-	16,348,454	16,348,454
1.10X	Facilities Management	5,517,807	4,785,737	-	-	-	732,070	5,517,807	-	5,300,349	-	35,982	-	-	181,476	181,476
1.101	G.I.S.	765,481	695,771	-	-	19,710	50,000	765,481	-	567,716	-	6,545	-	-	191,220	191,220
1.103	Elections	42,610	-	-	-	-	42,610	42,610	-	-	-	160	-	-	42,450	42,450
1.104	U.B.C.M.	15,271	15,271	-	-	-	-	15,271	-	-	-	100	-	-	15,171	15,171
1.108	Joint Electoral Area Admin	347,157	347,157	-	-	-	-	347,157	-	-	-	-	-	-	347,157	347,157
1.109	Electoral Area Admin Exp - JDF	95,190	91,030	-	-	-	4,160	95,190	-	-	-	260	-	-	94,930	94,930
1.110	Electoral Area Admin Exp - SGI	494,125	492,915	-	-	-	1,210	494,125	-	-	15,306	17,919	-	-	460,900	460,900
1.111	Electoral Area Admin Exp - SSI	1,694,591	1,594,316	-	-	-	100,275	1,694,591	-	784,820	-	5,931	-	-	903,840	903,840
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	26,604	26,604	-	-	-	-	26,604	-	-	-	330	-	-	26,274	26,274
1.116	Grant-in-Aid - Salt Spring Island	80,729	80,729	-	-	-	-	80,729	-	-	-	140	-	-	80,589	80,589
1.117	Grant-in-Aid - Southern Gulf Islands	127,627	127,627	-	-	-	-	127,627	-	-	-	1,340	-	-	126,287	126,287
1.119	Vancouver Island Regional Library	469,564	469,564	-	-	-	-	469,564	-	-	-	820	-	-	468,744	468,744
1.121	Sooke Regional Museum	326,059	326,059	-	-	-	-	326,059	-	-	-	750	-	-	325,309	325,309
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	87,775	79,975	-	-	-	7,800	87,775	-	-	-	650	-	-	87,125	87,125
1.125	SGI Economic Development Commission	141,866	141,866	-	-	-	-	141,866	-	-	-	1,610	-	-	140,256	140,256
1.126	Victoria Family Court Committee	15,803	15,803	-	-	-	-	15,803	-	-	-	803	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	356,558	356,558	-	-	-	-	356,558	-	-	-	16,212	-	-	340,346	340,346
1.129	Vancouver Island Regional Library - Debt	340,456	2,190	338,266	-	-	-	340,456	-	-	-	340,456	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	37,475	37,475	-	-	-	-	37,475	-	-	-	100	-	-	37,375	37,375
1.137	Galiano Island Community Use Building	76,940	44,137	-	-	-	32,803	76,940	-	-	-	220	-	-	76,720	76,720
1.138	Southern Gulf Islands Regional Library	283,867	283,867	-	-	-	-	283,867	-	-	-	2,750	-	-	281,117	281,117
1.141	Salt Spring Island Public Library	854,371	766,846	-	-	-	87,525	854,371	-	-	-	1,150	-	-	853,221	853,221
1.15X	Municipalities' Own Debt - M.F.A.	20,650,601	104,927	20,545,674	-	-	-	20,650,601	-	-	-	104,927	-	-	20,545,674	20,545,674
1.170	Gossip Island Electric Power Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.224	Community Health	285,646	285,646	-	-	-	-	285,646	-	-	-	40,913	-	-	244,733	244,733
1.226	Health Facilities - VIHA	1,539,297	636,054	-	-	-	903,243	1,539,297	-	-	-	1,539,297	-	-	-	-
1.227	Saturna Island Medical Clinic	11,645	11,645	-	-	-	-	11,645	-	-	-	1,660	-	-	9,985	9,985
1.228	Galiano Health Service	241,885	241,885	-	-	-	-	241,885	-	-	-	130	-	-	241,755	241,755
1.229	Pender Islands Health Care Centre	348,249	348,249	-	-	-	-	348,249	-	-	-	2,500	-	-	345,749	345,749
1.230	Traffic Safety Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.232	Port Renfrew Street Lighting	10,457	10,457	-	-	-	-	10,457	-	-	-	390	4,660	5,407	-	5,407
1.234	SSI Street Lighting	36,701	36,121	-	-	-	580	36,701	-	-	-	40	-	-	36,661	36,661
1.235	SGI Small Craft Harbour Facilities	587,041	309,983	87,493	-	-	189,565	587,041	-	-	-	8,801	179,060	399,180	-	399,180
1.236	Salt Spring Island Fernwood Dock	40,432	19,332	-	-	-	21,100	40,432	-	-	-	170	-	40,262	-	40,262
1.238A	Community Transit (SSI)	788,960	739,810	-	-	-	49,150	788,960	-	-	-	202,620	-	-	586,340	586,340
1.238B	Community Transportation (SSI)	147,241	56,411	-	-	-	90,830	147,241	-	-	-	420	-	-	146,821	146,821
1.280	Regional Parks	27,272,217	17,481,964	6,116,704	-	223,233	3,450,316	27,272,217	-	6,104,506	-	1,087,475	836,570	-	19,243,666	19,243,666
1.290	Royal Theatre	605,955	115,955	-	-	113,000	377,000	605,955	-	-	-	-	-	-	605,955	605,955
1.295	McPherson Theatre	783,045	350,000	-	-	98,000	335,045	783,045	-	-	-	33,045	-	-	750,000	750,000
1.297	Arts Grants	3,596,072	3,594,962	-	-	-	1,110	3,596,072	-	17,498	52,700	172,779	-	-	3,353,095	3,353,095
1.299	Salt Spring Island Arts	163,933	163,933	-	-	-	-	163,933	-	-	-	190	-	-	163,743	163,743
1.309	Climate Action and Adaptation	2,045,703	1,969,093	-	-	-	76,610	2,045,703	-	-	-	75,874	67,653	-	1,902,176	1,902,176
1.310	Land Banking & Housing	4,561,209	2,199,661	2,357,248	-	-	4,300	4,561,209	-	417,780	-	284,146	2,000	-	3,857,283	3,857,283
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,244,785	2,149,285	-	-	-	95,500	2,244,785	-	-	-	1,548,890	56,240	-	639,655	639,655
1.314	SGI House Numbering	11,241	11,241	-	-	-	-	11,241	-	-	-	120	-	-	11,121	11,121
1.315	Biodiversity & Environmental Stewardship	244,200	244,200	-	-	-	-	244,200	-	115,694	-	-	-	-	128,506	128,506
1.316	SSI Building Numbering	11,398	11,398	-	-	-	-	11,398	-	-	-	10	-	-	11,388	11,388
1.317	JDF Building Numbering	15,426	15,426	-	-	-	-	15,426	-	-	-	50	-	-	15,376	15,376
1.318	Building Inspection	2,686,639	2,527,244	-	-	14,990	144,405	2,686,639	-	35,660	-	5,500	1,502,920	-	1,142,559	1,142,559
1.319	Soil Deposit Removal	31,411	31,411	-	-	-	-	31,411	-	-	8,801	40	10,610	-	11,960	11,960
1.320	Noise Control	85,532	78,332	-	-	-	7,200	85,532	-	-	-	300	-	-	85,232	85,232
1.322	Nuisances & Unsightly Premises	69,580	68,460	-	-	-	1,120	69,580	-	-	-	320	-	-	69,260	69,260
1.323	By-Law Enforcement	1,261,296	1,215,296	-	-	-	46,000	1,261,296	-	1,206,150	-	55,146	-	-	-	-
1.324	Regional Planning Services	943,817	938,997	-	-	-	4,820	943,817	-	187,960	-	26,442	-	-	729,415	729,415
1.325	Electoral Area Services - Planning	1,109,632	1,033,182	-	-	-	76,450	1,109,632	-	47,330	17,430	2,460	50,060	-	992,352	992,352
1.326	Foodlands	495,190	346,180	-	-	-	149,010	495,190	-	-	-	15,100	-	-	480,090	480,090
1.329	Regional Transportation	9,305,967	8,462,411	-	-	-	843,556	9,305,967	-	-	-	45,598	-	-	9,260,369	9,260,369
1.330	Regional Growth Strategy	328,480	328,480	-	-	-	-	328,480	-	-	-	18,860	-	-	309,620	309,620
1.335	Geo-Spatial Referencing System	201,665	147,165	-	-	10,000	44,500	201,665	-	-	-	8,382	9,640	-	183,643	183,643
1.340	JDF Livestock Injury Compensation	3,167	3,167	-	-	-	-	3,167	-	-	-	47	-	-	3,120	3,120
1.341	SGI Livestock Injury Compensation	3,169	3,169	-	-	-	-	3,169	-	-	-	27	-	-	3,142	3,142
1.342	SSI Livestock Injury Compensation	3,167	3,167	-	-	-	-	3,167	-	-	-	36	-	-	3,131	3,131
1.350	Willis Point Fire Protect & Recreation	245,784	164,654	-	-	7,220	73,910	245,784	-	-	-	37,600	-	-	208,184	208,184
1.352	South Galiano Fire Protection	782,411	518,444	141,027	-	11,340	111,600	782,411	-	44,240	-	1,540	-	141,027	595,604	736,631
1.353	Otter Point Fire Protection	826,727	599,017	-	-	6,540	221,170	826,727	-	-	-	390	-	-	826,337	826,337
1.354	Malahat Fire Protection	75,754	75,754	-	-	-	-	75,754	-	-	-	-	-	-	75,754	75,754
1.355	Durrance Road Fire Protection	3,024	2,724	-	-	-	300	3,024	-	-	-	-	-	3,024	-	3,024
1.356	Pender Fire Protection	1,581,672	1,346,670	-	-	-	235,002	1,581,672	-	-	-	14,520	-	-	1,567,152	1,567,152
1.357	East Sooke Fire Protection	844,130	542,546	178,274	-	-	123,310	844,130	-	-	-	31,990	119,110	-	693,030	693,030
1.358	Port Renfrew Fire Protection	303,263	226,203	-	-	-	77,060	303,263	-	-	-	12,220	116,800	-	174,243	174,243
1.359	North Galiano Fire Protection	390,140	288,601	21,359	-	5,400	74,780	390,140	-	-	-	1,280	-	24,440	364,420	388,860
1.360	Shirley Fire Protection	281,507	175,257	-	-	11,120	95,130	281,507	-	-	-	5,520	-	-	275,987	275,987
1.363	Saturna Island Fire	354,781	354,781	-	-	-	-	354,781	-	-	-	16,570	-	-	338,211	338,211
1.368	Electoral Area Fire Inspection & Investigation	27,850	27,850	-	-	-	-	27,850	-	-	-	-	-	-	27,850	27,850
1.369	Electoral Area Fire Services	589,740	582,795	-	-	2,500	4,445	589,740	-	-	-	120	-	-	589,620	589,620
1.370	Juan de Fuca Emergency Program	122,580	110,700	-	-	-	11,880	122,580	-	-	-	270	-	-	122,310	122,310
1.371	SSI Emergency Program	166,389	150,374	-	-	-	16,015	166,389	-	-	-	200	-	-	166,189	166,189
1.372	Electoral Area Emergency Program	871,360	844,595	-	-	-	26,765	871,360	-	566,980	-	1,120	-	-	303,260	303,260
1.373	SGI Emergency Program	286,102	286,102	-	-	-	-	286,102	-	-	-	2,800	-	-	283,302	283,302
1.374	Regional Emergency Program Support	174,940	174,940	-	-	-	-	174,940	-	-	15,530	8,220	-	-	151,190	151,190
1.375	Hazardous Material Incident Response	570,910	544,680	-	-	-	26,230	570,910	-	-	-	20,640	-	-	550,270	550,270
1.377	JDF Search and Rescue	102,140	98,900	-	-	-	3,240	102,140	-	-	-	24,290	-	-	77,850	77,850
1.378	SSI Search and Rescue	29,818	29,818	-	-	-	-	29,818	-	-	-	100	-	-	29,718	29,718
1.40X	SEAPARC	6,671,416	5,690,840	353,416	-	-	627,160	6,671,416	-	-	-	617,755	1,808,720	-	4,244,941	4,244,941
1.405	JDF EA - Community Parks	432,380	405,955	-	-	-	26,425	432,380	-	-	-	1,080	-	-	431,300	431,300
1.408	JDF EA - Community Recreation	74,402	60,277	-	-	-	14,125	74,402	-	-	-	24,432	-	-	49,970	49,970

CAPITAL REGIONAL DISTRICT 2029 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2029	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2029	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2029
1.44X	Panorama Rec. Center.	15,430,913	11,478,343	2,710,240	-	-	1,242,330	15,430,913	-	-	-	2,748,600	3,757,880	-	8,924,433	8,924,433
1.45X	SSI Parks and Recreation	4,696,897	4,190,150	117,747	-	-	389,000	4,696,897	-	66,070	-	224,294	643,330	-	3,763,203	3,763,203
1.465	Saturna Island Comm. Parks	36,170	30,890	-	-	-	5,280	36,170	-	-	-	1,630	-	-	34,540	34,540
1.468	Saturna Island - Community Rec.	18,708	18,708	-	-	-	-	18,708	-	-	-	860	-	-	17,848	17,848
1.475	Mayne Is. Com. Parks & Rec	108,788	88,198	-	-	-	20,590	108,788	-	-	-	300	-	-	108,488	108,488
1.476	Mayne Is. Comm. Parks (reserve)	11,750	11,750	-	-	-	-	11,750	-	-	-	10,610	1,140	-	-	-
1.478	Mayne Is. Community Rec.	41,020	41,020	-	-	-	-	41,020	-	-	-	60	-	-	40,960	40,960
1.485	North & South Pender Com. Parks	208,480	176,650	-	-	-	31,830	208,480	-	-	-	2,380	-	-	206,100	206,100
1.488	North & South Pender Com. Rec	83,460	83,460	-	-	-	-	83,460	-	-	-	920	-	-	82,540	82,540
1.495	Galiano Parks	166,566	153,736	-	-	-	12,830	166,566	-	-	12,260	29,950	-	-	124,356	124,356
1.498	Galiano Community Recreation	51,770	51,770	-	-	-	-	51,770	-	-	-	30	-	-	51,740	51,740
1.521	SWMP -Solid Waste Disposal (Refuse Disposal)	52,239,055	50,618,419	-	-	-	1,620,636	52,239,055	-	-	1,241,809	19,023,915	31,973,331	-	-	-
1.523	Port Renfrew Refuse Disposal	202,053	178,413	-	-	-	23,640	202,053	-	48,644	-	79,695	3,150	-	70,564	70,564
1.525	Solid Waste Disposal - Debt	3,413,919	17,800	3,396,119	-	-	-	3,413,919	-	-	-	5,400	3,408,519	-	-	-
1.531	Stormwater Quality Management - Sooke	34,342	31,511	-	-	-	2,831	34,342	-	-	-	154	-	-	34,188	34,188
1.533	Stormwater Quality Management - SGI	45,953	45,953	-	-	-	-	45,953	-	-	-	576	-	-	45,377	45,377
1.535	Stormwater Quality Management - SSI	28,259	28,259	-	-	-	-	28,259	-	-	3,625	124	-	-	24,510	24,510
1.536	LWMP-Stormwater Quality Management-Core	839,986	839,986	-	-	-	-	839,987	-	-	52,749	88,554	-	-	698,684	698,684
1.537	Stormwater Quality Management - Peninsula	137,943	137,943	-	-	-	-	137,943	-	-	10,550	4,508	-	-	122,885	122,885
1.538	Source - Stormwater Quality - Peninsula	68,001	68,001	-	-	-	-	68,001	-	-	2,691	1,594	-	-	63,716	63,716
1.57X	Environmental Services	32,673,947	31,818,819	-	-	-	855,128	32,673,947	-	32,673,947	-	-	-	-	-	-
1.580	EA Utility Operations	2,036,254	1,877,720	-	-	-	158,534	2,036,254	-	2,036,254	-	-	-	-	-	-
1.911	911 Systems	2,726,662	1,657,200	1,011,949	-	-	57,513	2,726,662	-	-	-	1,945,227	104,285	-	677,150	677,150
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	547,936	-	-42,210	-	-	(505,726)	(505,726)
1.913	913 Fire Dispatch	497,850	491,875	-	-	-	5,975	497,850	-	-	-	19,390	-	-	478,460	478,460
1.921	Regional CREST Contribution	2,250,890	2,250,890	-	-	-	-	2,250,890	-	-	-	114,670	-	-	2,136,220	2,136,220
1.923	Emergency Comm - CREST - SGI	208,798	208,798	-	-	-	-	208,798	-	-	-	2,130	-	-	206,668	206,668
1.924	Emergency Comm - CREST - JDF	171,789	171,789	-	-	-	-	171,789	-	-	-	290	-	-	171,499	171,499
1.925	Emergency Comm - CREST - SSI	170,816	170,816	-	-	-	-	170,816	-	-	-	160	-	-	170,656	170,656
2.610	Saanich Peninsula Water Supply	12,841,698	10,964,614	1,277,084	-	-	600,000	12,841,698	-	-	-	540	12,841,158	-	-	-
2.620	SSI Highland Water System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.621	Highland / Fernwood Water - SSI	786,850	489,793	226,672	-	-	70,385	786,850	-	-	20,000	860	599,480	166,510	-	166,510
2.622	Cedars of Tuam	123,164	67,904	-	-	-	55,260	123,164	-	-	20,000	90	103,074	-	-	-
2.624	Beddis Water	377,610	225,980	24,730	-	-	126,900	377,610	-	-	-	150	249,380	128,080	-	128,080
2.626	Fulford Water	339,270	210,284	19,846	-	-	109,140	339,270	-	-	20,000	760	229,990	88,520	-	88,520
2.628	Cedar Lane Water (SSI)	146,056	73,780	16,926	-	-	55,350	146,056	-	-	-	160	101,050	44,846	-	44,846
2.630	Magic Lakes Estate Water System	1,400,673	938,234	184,184	-	-	278,255	1,400,673	-	-	-	10,390	593,150	797,133	-	797,133
2.640	Saturna Island Water System (Lyall Harbour)	434,377	229,411	116,676	-	-	88,290	434,377	-	-	-	900	170,170	263,307	-	263,307
2.642	Skana Water (Mayne)	200,594	76,375	7,223	-	-	116,996	200,594	-	-	-	100	85,000	115,494	-	115,494
2.650	Port Renfrew Water	327,121	167,217	120,727	-	-	39,177	327,121	-	-	-	1,241	166,090	159,790	-	159,790
2.660	Fernwood Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.665	Sticks Allison Water (Galiano)	133,410	71,735	1,820	-	-	59,855	133,410	-	-	7,000	100	113,810	12,500	-	12,500
2.667	Surfside Park Estates (Mayne)	350,080	135,255	1,210	-	-	213,615	350,080	-	-	-	200	165,520	184,360	-	184,360
2.670	Regional Water Supply	68,749,171	25,852,261	15,435,390	-	26,750,000	711,520	68,749,171	-	-	-	1,164,482	67,584,689	-	-	-
2.680	Juan de Fuca Water Distribution	40,247,146	24,303,576	4,673,480	-	10,500,000	770,090	40,247,146	-	-	-	327,912	39,919,234	-	-	-
2.681	Florence Lake Water System Debt	19,108	70	19,038	-	-	-	19,108	-	-	-	107	-	19,001	-	19,001
2.682	Seagirt Water System Debt	144,036	-	144,036	-	-	-	144,036	-	-	-	-	-	144,036	-	144,036
2.691	Wilderness Mountain Water Service	254,291	161,657	54,259	-	-	38,375	254,291	-	-	10,000	51	145,500	98,740	-	98,740
3.700	Septage Disposal	177,062	177,062	-	-	-	-	177,062	-	-	-	176,681	381	-	-	-
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.705	SSI Liquid Waste Disposal	1,434,130	1,178,660	-	-	-	255,470	1,434,130	-	-	-	1,281	966,940	465,909	-	465,909
3.707	LWMP - On Site System Management Program	205,132	205,132	-	-	-	-	205,131	-	-	50,397	12,232	-	142,502	-	142,502
3.71X	Core Area Wastewater Operations	45,400,618	43,400,618	-	-	-	2,000,000	45,400,618	-	1,164,412	640,000	36,133,852	-	-	7,462,354	7,462,354
3.718	Peninsula Wastewater TP	6,387,776	4,892,920	733,636	-	-	761,220	6,387,776	-	147,490	100,000	3,246,823	-	-	2,893,463	2,893,463
3.720	LWMP - (Peninsula) - Implementation	39,713	39,713	-	-	-	-	39,713	-	-	4,061	949	-	-	34,703	34,703
3.750	LWMP - Core and West Shore	670,007	394,638	-	-	-	275,369	670,007	-	-	-	184,270	212,240	-	273,497	273,497
3.751	LWMP - Core and West Shore Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.752	LWMP - Harbour Studies	420,488	420,488	-	-	-	-	420,488	-	-	-	22,777	-	-	397,711	397,711
3.755	Regional Source Control	1,901,478	1,901,478	-	-	-	-	1,901,478	-	56,392	45,395	87,253	68,098	-	1,644,340	1,644,340
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.7XX	Core Area & Legacy Trunk Sewer - Debt	70,909,390	315,760	54,297,988	-	5,529,745	10,765,897	70,909,390	-	-	41,134,212	21,557,136	-	-	8,218,042	8,218,042
3.810	Ganges Sewer	1,848,543	1,052,528	478,925	-	-	317,090	1,848,543	-	-	-	3,120	1,754,280	91,143	-	91,143
3.820	Maliview Estates Sewer System	482,378	286,300	169,068	-	-	27,010	482,378	-	-	-	26,930	286,380	169,068	-	169,068
3.830	Magic Lake Estates Sewer System	1,188,941	874,100	74,966	-	-	239,875	1,188,941	-	12,890	-	4,440	394,620	776,991	-	776,991
3.830D	Magic Lake Estates Sewer Debt	232,445	1,760	230,685	-	-	-	232,445	-	-	-	2,961	-	229,484	-	229,484
3.850	Port Renfrew Sewer	182,630	134,692	18,438	-	-	29,500	182,630	-	-	-	1,630	90,490	90,510	-	90,510
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT 2030 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2030	Operations	Interest & Principal	Deficit	Capital	Transfers to Reserves	Total 2030	Surplus from Prior Year	Recovery from Other Services	Transfers from Reserves	Other Revenue	Fees & Charges	Parcel Tax	Property Value Tax	Requisition 2030
1.010	Legislative & General Government	51,787,682	50,839,292	-	-	589,120	359,270	51,787,682	500,000	32,566,710	-	1,851,801	113,370	-	16,755,801	16,755,801
1.10X	Facilities Management	5,621,992	4,888,682	-	-	-	733,310	5,621,992	-	5,399,661	-	36,522	-	-	185,809	185,809
1.101	G.I.S.	784,463	714,363	-	-	20,100	50,000	784,463	-	579,070	-	6,545	-	-	198,848	198,848
1.103	Elections	280,260	280,260	-	-	-	-	280,260	-	-	148,370	88,590	-	-	43,300	43,300
1.104	U.B.C.M.	15,575	15,575	-	-	-	-	15,575	-	-	-	100	-	-	15,475	15,475
1.108	Joint Electoral Area Admin	355,240	355,240	-	-	-	-	355,240	-	-	-	-	-	-	355,240	355,240
1.109	Electoral Area Admin Exp - JDF	97,089	92,849	-	-	-	4,240	97,089	-	-	-	260	-	-	96,829	96,829
1.110	Electoral Area Admin Exp - SGI	504,746	503,516	-	-	-	1,230	504,746	-	-	16,286	18,340	-	-	470,120	470,120
1.111	Electoral Area Admin Exp - SSI	1,804,421	1,705,516	-	-	-	98,905	1,804,421	-	800,550	75,600	5,951	-	-	922,320	922,320
1.112	Regional Grant in Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.114	Grant-in-Aid - Juan de Fuca	26,636	26,636	-	-	-	-	26,636	-	-	-	340	-	-	26,296	26,296
1.116	Grant-in-Aid - Salt Spring Island	82,347	82,347	-	-	-	-	82,347	-	-	-	140	-	-	82,207	82,207
1.117	Grant-in-Aid - Southern Gulf Islands	130,183	130,183	-	-	-	-	130,183	-	-	-	1,360	-	-	128,823	128,823
1.119	Vancouver Island Regional Library	478,955	478,955	-	-	-	-	478,955	-	-	-	840	-	-	478,115	478,115
1.121	Sooke Regional Museum	332,580	332,580	-	-	-	-	332,580	-	-	-	770	-	-	331,810	331,810
1.123	Prov. Court of B.C. (Family Court)	149,360	-	-	-	-	149,360	149,360	-	-	-	149,360	-	-	-	-
1.124	SSI Economic Development Commission	88,336	80,376	-	-	-	7,960	88,336	-	-	-	660	-	-	87,676	87,676
1.125	SGI Economic Development Commission	144,739	144,739	-	-	-	-	144,739	-	-	-	1,640	-	-	143,099	143,099
1.126	Victoria Family Court Committee	15,803	15,803	-	-	-	-	15,803	-	-	-	803	-	-	15,000	15,000
1.128	Greater Victoria Police Victim Services	363,690	363,690	-	-	-	-	363,690	-	-	-	16,212	-	-	347,478	347,478
1.129	Vancouver Island Regional Library - Debt	340,456	2,190	338,266	-	-	-	340,456	-	-	-	340,456	-	-	-	-
1.133	Langford E.A. - Greater Victoria Public Library	38,219	38,219	-	-	-	-	38,219	-	-	-	100	-	-	38,119	38,119
1.137	Galiano Island Community Use Building	78,470	45,106	-	-	-	33,364	78,470	-	-	-	220	-	-	78,250	78,250
1.138	Southern Gulf Islands Regional Library	289,551	289,551	-	-	-	-	289,551	-	-	-	2,800	-	-	286,751	286,751
1.141	Salt Spring Island Public Library	871,459	782,564	-	-	-	88,895	871,459	-	-	-	1,170	-	-	870,289	870,289
1.15X	Municipalities' Own Debt - M.F.A.	20,081,389	102,397	19,978,992	-	-	-	20,081,389	-	-	-	102,397	-	-	19,978,992	19,978,992
1.170	Gossip Island Electric Power Supply	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.224	Community Health	291,231	291,231	-	-	-	-	291,231	-	-	-	40,933	-	-	250,298	250,298
1.226	Health Facilities - VIHA	1,539,297	642,507	-	-	-	896,790	1,539,297	-	-	-	1,539,297	-	-	-	-
1.227	Saturna Island Medical Clinic	11,871	11,871	-	-	-	-	11,871	-	-	-	1,690	-	-	10,181	10,181
1.228	Galiano Health Service	241,885	241,885	-	-	-	-	241,885	-	-	-	130	-	-	241,755	241,755
1.229	Pender Islands Health Care Centre	348,302	348,302	-	-	-	-	348,302	-	-	-	2,550	-	-	345,752	345,752
1.230	Traffic Safety Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.232	Port Renfrew Street Lighting	10,659	10,659	-	-	-	-	10,659	-	-	-	400	4,750	5,509	-	5,509
1.234	SSI Street Lighting	37,436	36,846	-	-	-	590	37,436	-	-	-	40	-	-	37,396	37,396
1.235	SGI Small Craft Harbour Facilities	598,762	318,364	87,493	-	-	192,905	598,762	-	-	-	8,972	182,630	407,160	-	407,160
1.236	Salt Spring Island Fernwood Dock	44,461	19,851	-	-	-	24,610	44,461	-	-	-	170	-	44,291	-	44,291
1.238A	Community Transit (SSI)	822,317	754,617	-	-	-	67,700	822,317	-	-	-	206,660	-	-	615,657	615,657
1.238B	Community Transportation (SSI)	150,187	57,537	-	-	-	92,650	150,187	-	-	-	430	-	-	149,757	149,757
1.280	Regional Parks	29,038,379	17,767,915	7,524,604	-	227,697	3,518,163	29,038,379	-	7,046,944	-	1,091,408	849,983	-	20,050,044	20,050,044
1.290	Royal Theatre	605,955	115,955	-	-	113,000	377,000	605,955	-	-	-	-	-	-	605,955	605,955
1.295	McPherson Theatre	783,045	350,000	-	-	98,000	335,045	783,045	-	-	-	33,045	-	-	750,000	750,000
1.297	Arts Grants	3,661,909	3,660,779	-	-	-	1,130	3,661,909	-	17,916	52,700	172,779	-	-	3,418,514	3,418,514
1.299	Salt Spring Island Arts	167,185	167,185	-	-	-	-	167,185	-	-	-	190	-	-	166,995	166,995
1.309	Climate Action and Adaptation	2,083,867	2,007,257	-	-	-	76,610	2,083,867	-	-	-	75,874	67,653	-	1,940,340	1,940,340
1.310	Land Banking & Housing	4,486,814	2,127,566	2,357,248	-	-	2,000	4,486,814	-	426,897	-	109,122	2,000	-	3,948,795	3,948,795
1.311	Regional Housing Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.312	Regional Goose Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.313	Animal Care Services	2,289,468	2,196,293	-	-	-	93,175	2,289,468	-	-	-	1,579,870	57,360	-	652,238	652,238
1.314	SGI House Numbering	11,462	11,462	-	-	-	-	11,462	-	-	-	120	-	-	11,342	11,342
1.315	Biodiversity & Environmental Stewardship	249,087	249,087	-	-	-	-	249,087	-	119,165	-	-	-	-	129,922	129,922
1.316	SSI Building Numbering	11,629	11,629	-	-	-	-	11,629	-	-	-	10	-	-	11,619	11,619
1.317	JDF Building Numbering	15,741	15,741	-	-	-	-	15,741	-	-	-	50	-	-	15,691	15,691
1.318	Building Inspection	2,831,777	2,582,947	-	-	15,290	233,540	2,831,777	-	36,380	-	5,610	1,532,980	-	1,256,807	1,256,807
1.319	Soil Deposit Removal	32,039	32,039	-	-	-	-	32,039	-	-	8,979	40	10,820	-	12,200	12,200
1.320	Noise Control	87,250	79,895	-	-	-	7,355	87,250	-	-	-	310	-	-	86,940	86,940
1.322	Nuisances & Unsightly Premises	70,964	69,834	-	-	-	1,130	70,964	-	-	-	320	-	-	70,644	70,644
1.323	By-Law Enforcement	1,284,904	1,240,599	-	-	-	44,305	1,284,904	-	1,228,660	-	56,244	-	-	-	-
1.324	Regional Planning Services	964,786	959,876	-	-	-	4,910	964,786	-	192,450	-	26,972	-	-	745,364	745,364
1.325	Electoral Area Services - Planning	1,165,270	1,087,290	-	-	-	77,980	1,165,270	-	48,280	31,369	2,510	51,060	-	1,032,051	1,032,051
1.326	Foodlands	505,089	351,769	-	-	-	153,320	505,089	-	-	-	15,100	-	-	489,989	489,989
1.329	Regional Transportation	10,316,579	9,456,155	-	-	-	860,424	10,316,579	-	-	-	46,508	-	-	10,270,071	10,270,071
1.330	Regional Growth Strategy	335,107	335,107	-	-	-	-	335,107	-	-	-	19,230	-	-	315,877	315,877
1.335	Geo-Spatial Referencing System	204,646	150,146	-	-	10,000	44,500	204,646	-	-	-	8,382	9,830	-	186,434	186,434
1.340	JDF Livestock Injury Compensation	3,171	3,171	-	-	-	-	3,171	-	-	-	51	-	-	3,120	3,120
1.341	SGI Livestock Injury Compensation	3,172	3,172	-	-	-	-	3,172	-	-	-	30	-	-	3,142	3,142
1.342	SSI Livestock Injury Compensation	3,171	3,171	-	-	-	-	3,171	-	-	-	40	-	-	3,131	3,131
1.350	Willis Point Fire Protect & Recreation	250,904	168,154	-	-	7,360	75,390	250,904	-	-	-	38,350	-	-	212,554	212,554
1.352	South Galiano Fire Protection	796,306	529,869	141,027	-	11,570	113,840	796,306	-	45,300	-	1,540	-	141,027	608,439	749,466
1.353	Otter Point Fire Protection	844,757	612,497	-	-	6,670	225,590	844,757	-	-	-	400	-	-	844,357	844,357
1.354	Malahat Fire Protection	77,278	77,278	-	-	-	-	77,278	-	-	-	-	-	-	77,278	77,278
1.355	Durrance Road Fire Protection	3,027	2,727	-	-	-	300	3,027	-	-	-	-	-	3,027	-	3,027
1.356	Pender Fire Protection	1,613,305	1,373,459	-	-	-	239,846	1,613,305	-	-	-	14,810	-	-	1,598,495	1,598,495
1.357	East Sooke Fire Protection	690,610	553,615	11,215	-	-	125,780	690,610	-	-	-	31,970	121,490	-	537,150	537,150
1.358	Port Renfrew Fire Protection	317,955	230,855	-	-	-	87,100	317,955	-	-	-	12,460	122,400	-	183,095	183,095
1.359	North Galiano Fire Protection	372,850	294,895	-	-	5,510	72,445	372,850	-	-	-	1,190	-	-	371,660	371,660
1.360	Shirley Fire Protection	287,268	178,898	-	-	11,340	97,030	287,268	-	-	-	5,630	-	-	281,638	281,638
1.363	Saturna Island Fire	355,111	355,111	-	-	-	-	355,111	-	-	-	16,900	-	-	338,211	338,211
1.368	Electoral Area Fire Inspection & Investigation	28,420	28,420	-	-	-	-	28,420	-	-	-	-	-	-	28,420	28,420
1.369	Electoral Area Fire Services	601,530	595,645	-	-	2,500	3,385	601,530	-	-	-	120	-	-	601,410	601,410
1.370	Juan de Fuca Emergency Program	125,030	113,150	-	-	-	11,880	125,030	-	-	-	270	-	-	124,760	124,760
1.371	SSI Emergency Program	169,707	153,447	-	-	-	16,260	169,707	-	-	-	200	-	-	169,507	169,507
1.372	Electoral Area Emergency Program	891,820	863,945	-	-	-	27,875	891,820	-	578,320	-	1,140	-	-	312,360	312,360
1.373	SGI Emergency Program	291,820	291,820	-	-	-	-	291,820	-	-	-	2,850	-	-	288,970	288,970
1.374	Regional Emergency Program Support	178,908	178,908	-	-	-	-	178,908	-	-	16,308	8,390	-	-	154,210	154,210
1.375	Hazardous Material Incident Response	593,340	555,565	-	-	-	37,775	593,340	-	-	-	21,060	-	-	572,280	572,280
1.377	JDF Search and Rescue	104,181	100,881	-	-	-	3,300	104,181	-	-	-	24,770	-	-	79,411	79,411
1.378	SSI Search and Rescue	30,417	30,417	-	-	-	-	30,417	-	-	-	100	-	-	30,317	30,317
1.40X	SEAPARC	6,807,791	5,814,675	353,416	-	-	639,700	6,807,791	-	-	-	629,885	1,844,900	-	4,333,006	4,333,006
1.405	JDF EA - Community Parks	441,030	413,715	-	-	-	27,315	441,030	-	-	-	1,100	-	-	439,930	439,930
1.408	JDF EA - Community Recreation	77,383	61,443	-	-	-	15,940	77,383	-	-	-	24,913	-	-	52,470	52,470

CAPITAL REGIONAL DISTRICT 2030 FINANCIAL PLAN — **Schedule A**

		Expenditures						*Revenue*								
		Total 2030	**Operations**	**Interest & Principal**	**Deficit**	**Capital**	**Transfers to Reserves**	**Total 2030**	**Surplus from Prior Year**	**Recovery from Other Services**	**Transfers from Reserves**	**Other Revenue**	**Fees & Charges**	**Parcel Tax**	**Property Value Tax**	**Requisition 2030**
1.44X	Panorama Rec. Center.	15,708,202	11,730,782	2,710,240	-	-	1,267,180	15,708,202	-	-	-	2,800,160	3,833,030	-	9,075,012	9,075,012
1.45X	SSI Parks and Recreation	4,805,524	4,281,777	117,747	-	-	406,000	4,805,524	-	67,390	-	228,454	656,200	-	3,853,480	3,853,480
1.465	Saturna Island Comm. Parks	36,890	31,500	-	-	-	5,390	36,890	-	-	-	1,660	-	-	35,230	35,230
1.468	Saturna Island - Community Rec.	19,088	19,088	-	-	-	-	19,088	-	-	-	880	-	-	18,208	18,208
1.475	Mayne Is. Com. Parks & Rec	111,090	90,090	-	-	-	21,000	111,090	-	-	-	300	-	-	110,790	110,790
1.476	Mayne Is. Comm. Parks (reserve)	11,980	11,980	-	-	-	-	11,980	-	-	-	10,820	1,160	-	-	-
1.478	Mayne Is. Community Rec.	41,840	41,840	-	-	-	-	41,840	-	-	-	60	-	-	41,780	41,780
1.485	North & South Pender Com. Parks	212,729	180,259	-	-	-	32,470	212,729	-	-	-	2,420	-	-	210,309	210,309
1.488	North & South Pender Com. Rec	85,140	85,140	-	-	-	-	85,140	-	-	-	940	-	-	84,200	84,200
1.495	Galiano Parks	170,005	156,925	-	-	-	13,080	170,005	-	-	12,510	30,550	-	-	126,945	126,945
1.498	Galiano Community Recreation	52,800	52,800	-	-	-	-	52,800	-	-	-	30	-	-	52,770	52,770
1.521	SWMP - Solid Waste Disposal (Refuse Disposal)	52,933,404	51,332,915	-	-	-	1,600,489	52,933,404	-	-	1,690,887	19,401,586	31,840,931	-	-	-
1.523	Port Renfrew Refuse Disposal	206,571	182,171	-	-	-	24,400	206,571	-	50,103	-	82,890	-	-	73,578	73,578
1.525	Solid Waste Disposal - Debt	3,417,419	21,300	3,396,119	-	-	-	3,417,419	-	-	-	5,400	3,412,019	-	-	-
1.531	Stormwater Quality Management - Sooke	34,957	32,049	-	-	-	2,908	34,957	-	-	-	154	-	-	34,803	34,803
1.533	Stormwater Quality Management - SGI	46,770	46,770	-	-	-	-	46,770	-	-	-	576	-	-	46,194	46,194
1.535	Stormwater Quality Management - SSI	28,553	28,553	-	-	-	-	28,553	-	-	2,690	123	-	-	25,740	25,740
1.536	LWMP-Stormwater Quality Management-Core	853,512	853,512	-	-	-	-	853,512	-	-	53,698	88,554	-	-	711,260	711,260
1.537	Stormwater Quality Management - Peninsula	140,345	140,345	-	-	-	-	140,345	-	-	10,740	4,508	-	-	125,097	125,097
1.538	Source - Stormwater Quality - Peninsula	69,847	69,847	-	-	-	-	69,847	-	-	2,763	1,594	-	-	65,490	65,490
1.57X	Environmental Services	33,551,168	32,536,822	-	-	-	1,014,346	33,551,168	-	33,551,168	-	-	-	-	-	-
1.580	EA Utility Operations	2,077,273	1,920,148	-	-	-	157,125	2,077,273	-	2,077,273	-	-	-	-	-	-
1.911	911 Systems	2,742,501	1,684,487	1,011,949	-	-	46,065	2,742,501	-	-	-	1,929,182	102,199	-	711,120	711,120
1.912B	911 Call Answer - Municipalities	-	-	-	-	-	-	-	-	536,978	-	-43,060	-	-	-493,918	-493,918
1.913	913 Fire Dispatch	525,780	525,780	-	-	-	-	525,780	-	-	3,610	19,780	-	-	502,390	502,390
1.921	Regional CREST Contribution	2,295,900	2,295,900	-	-	-	-	2,295,900	-	-	-	116,970	-	-	2,178,930	2,178,930
1.923	Emergency Comm - CREST - SGI	212,979	212,979	-	-	-	-	212,979	-	-	-	2,170	-	-	210,809	210,809
1.924	Emergency Comm - CREST - JDF	175,224	175,224	-	-	-	-	175,224	-	-	-	290	-	-	174,934	174,934
1.925	Emergency Comm - CREST - SSI	174,232	174,232	-	-	-	-	174,232	-	-	-	160	-	-	174,072	174,072
2.610	Saanich Peninsula Water Supply	14,272,726	12,395,642	1,277,084	-	-	600,000	14,272,726	-	-	-	550	14,272,176	-	-	-
2.620	SSI Highland Water System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.621	Highland / Fernwood Water - SSI	846,730	474,944	334,927	-	-	36,859	846,730	-	-	-	880	621,060	224,790	-	224,790
2.622	Cedars of Tuam	114,660	53,206	5,274	-	-	56,180	114,660	-	-	-	90	104,946	9,624	-	9,624
2.624	Beddis Water	423,640	245,500	50,080	-	-	128,060	423,640	-	-	-	150	253,210	170,280	-	170,280
2.626	Fulford Water	374,040	212,254	41,671	-	-	120,115	374,040	-	-	-	780	241,490	131,770	-	131,770
2.628	Cedar Lane Water (SSI)	166,445	80,810	23,595	-	-	62,040	166,445	-	-	-	160	107,320	58,965	-	58,965
2.630	Magic Lakes Estate Water System	1,469,099	947,546	246,063	-	-	275,490	1,469,099	-	-	-	10,400	621,709	836,990	-	836,990
2.640	Saturna Island Water System (Lyall Harbour)	471,655	229,060	147,615	-	-	94,980	471,655	-	-	-	900	178,680	292,075	-	292,075
2.642	Skana Water (Mayne)	242,353	86,651	37,941	-	-	117,761	242,353	-	-	-	-200	87,640	154,913	-	154,913
2.650	Port Renfrew Water	392,321	167,091	138,140	-	-	87,090	392,321	-	-	-	1,261	199,310	191,750	-	191,750
2.660	Fernwood Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.665	Sticks Allison Water (Galiano)	149,210	69,520	16,220	-	-	63,470	149,210	-	-	-	100	118,340	30,770	-	30,770
2.667	Surfside Park Estates (Mayne)	371,480	142,000	14,620	-	-	214,860	371,480	-	-	-	200	168,830	202,450	-	202,450
2.670	Regional Water Supply	79,792,060	27,279,819	19,786,491	-	32,000,000	725,750	79,792,060	-	1,113,981	-	903,351	77,774,728	-	-	-
2.680	Juan de Fuca Water Distribution	43,669,697	26,543,736	5,145,471	-	11,200,000	780,490	43,669,697	-	-	-	260,745	43,408,952	-	-	-
2.681	Florence Lake Water System Debt	19,108	70	19,038	-	-	-	19,108	-	-	-	107	-	19,001	-	19,001
2.682	Seagirt Water System Debt	144,036	-	144,036	-	-	-	144,036	-	-	-	-	-	144,036	-	144,036
2.691	Wilderness Mountain Water Service	260,510	158,851	54,259	-	-	47,400	260,510	-	-	4,000	50	152,780	103,680	-	103,680
3.700	Septage Disposal	180,590	180,590	-	-	-	-	180,590	-	-	-	180,209	381	-	-	-
3.701	Millstream Remediation Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.705	SSI Liquid Waste Disposal	1,462,801	1,202,116	-	-	-	260,685	1,462,801	-	-	-	1,291	986,280	475,230	-	475,230
3.707	LWMP - On Site System Management Program	210,303	210,303	-	-	-	-	210,303	-	-	51,721	12,232	-	146,350	-	146,350
3.71X	Core Area Wastewater Operations	47,577,337	45,477,337	-	-	-	2,100,000	47,577,337	-	1,183,548	1,225,000	37,408,200	-	-	7,760,589	7,760,589
3.718	Peninsula Wastewater TP	6,463,256	4,930,559	755,853	-	-	776,844	6,463,256	-	150,432	55,000	3,308,926	-	-	2,948,898	2,948,898
3.720	LWMP - (Peninsula) - Implementation	40,870	40,870	-	-	-	-	40,870	-	-	4,594	949	-	-	35,327	35,327
3.750	LWMP - Core and West Shore	684,343	401,699	-	-	-	282,644	684,342	-	-	-	188,074	216,480	-	279,788	279,788
3.751	LWMP - Core and West Shore Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.752	LWMP - Harbour Studies	432,532	432,532	-	-	-	-	432,532	-	-	-	22,777	-	-	409,755	409,755
3.755	Regional Source Control	1,955,927	1,955,927	-	-	-	-	1,955,927	-	58,623	46,646	87,253	69,460	-	1,693,945	1,693,945
3.756	Harbours Environmental Action	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.7XX	Core Area & Legacy Trunk Sewer - Debt	31,593,089	266,760	12,265,215	-	5,529,745	13,531,369	31,593,089	-	-	-	22,833,310	-	-	8,759,779	8,759,779
3.810	Ganges Sewer	1,940,831	1,074,196	478,925	-	-	387,710	1,940,831	-	-	-	3,143	1,841,990	95,698	-	95,698
3.820	Maliview Estates Sewer System	492,928	292,035	169,068	-	-	31,825	492,928	-	-	-	27,460	296,400	169,068	-	169,068
3.830	Magic Lake Estates Sewer System	1,212,649	889,221	167,533	-	-	155,895	1,212,649	-	13,150	-	4,460	402,510	792,529	-	792,529
3.830D	Magic Lake Estates Sewer Debt	232,445	1,760	230,685	-	-	-	232,445	-	-	-	2,961	-	229,484	-	229,484
3.850	Port Renfrew Sewer	195,301	134,421	37,000	-	-	23,880	195,301	-	-	-	1,630	96,821	96,850	-	96,850
21.ALL	Feasibility Study Reserve Fund - All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Schedule B

Making a difference...together

CAPITAL REGIONAL DISTRICT

CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

EXPENDITURE / FUNDING SUMMARY (ALL SERVICES)	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE						
Buildings	37,620,849	30,067,500	3,491,000	2,986,500	3,815,500	77,981,349
Equipment	27,762,098	16,261,510	22,987,206	22,252,700	4,616,452	93,879,965
Land	8,060,350	5,295,000	3,795,000	3,045,000	2,695,000	22,890,350
Engineered Structures	191,831,134	120,133,020	166,346,565	117,073,375	107,966,000	703,350,094
Vehicles	8,450,336	3,793,500	4,567,000	2,690,000	785,500	20,286,336
	273,724,767	**175,550,530**	**201,186,771**	**148,047,575**	**119,878,452**	**918,388,094**
SOURCE OF FUNDS						
Capital Funds on Hand	115,729,908	31,540,485	33,785,200	34,971,800	38,050,000	254,077,393
Debenture Debt	80,560,416	102,103,867	130,789,000	94,189,000	68,407,000	476,049,283
ERF	14,342,915	7,363,622	8,222,506	4,981,900	3,899,952	38,810,895
Grants (Federal, Provincial)	17,516,139	8,478,657	11,259,000	2,574,781	1,745,000	41,573,577
Reserve Fund	37,034,526	25,833,898	16,751,065	10,580,094	7,776,500	97,976,083
Other	8,540,863	230,000	380,000	750,000	-	9,900,863
	273,724,767	**175,550,530**	**201,186,771**	**148,047,575**	**119,878,452**	**918,388,094**

Making a difference...together

2026 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	801,000					801,000			801,000				801,000
1.014	CAO &Executive Operations	1,564					1,564			1,564				1,564
1.014B	Corporate Services	14,076					14,076			14,076				14,076
1.015	Real Estate	4,692					4,692			4,692				4,692
1.016	Human Resources	64,293					64,293	59,601		4,692				64,293
1.017	Finance	143,791					143,791	100,000		43,791				143,791
1.018	Health & Capital Planning Strategies	3,128					3,128			3,128				3,128
1.022	Information Technology	6,215,473	120,000	25,500			6,360,973	6,083,560		277,413				6,360,973
1.024	GM - Housing, Planning & Protective Services	2,203					2,203			2,203				2,203
1.025	Corporate Emergency	19,000					19,000			19,000				19,000
1.027	First Nations Relations	1,564					1,564			1,564				1,564
1.105	Facilities Management	35,000	250,000				285,000			285,000				285,000
1.106	Facilities and Risk	120,000		1,184,800			1,304,800	249,800					1,055,000	1,304,800
1.107	Corporate Satellite Facilities			3,057,500			3,057,500						3,057,500	3,057,500
1.109	JDF Admin. Expenditures	2,000					2,000			2,000				2,000
1.110	SGI Admin. Expenditures	2,218					2,218			2,218				2,218
1.111	SSI Admin. Expenditures	40,900	-				40,900			40,900				40,900
1.118	Corporate Communications & Engagement	195,955					195,955			12,919			183,036	195,955
1.123	Family Court Building			1,300,500			1,300,500	65,500				500,000	735,000	1,300,500
1.137	Galiano Island Community Use Building			49,500			49,500	30,000					19,500	49,500
1.141	SSI Public Library			100,000			100,000	25,000			35,000		40,000	100,000
1.226	Health Facilities - VIHA	440,000		2,258,400	75,000		2,773,400	1,563,400					1,210,000	2,773,400
1.235	SGI Small Craft Harbour Facilities				450,000		450,000	50,000			35,000		365,000	450,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				20,000		20,000						20,000	20,000
1.238A	Community Transit (SSI)				419,500		419,500	159,500			240,000		20,000	419,500
1.238B	Community Transportation (SSI)				1,199,300		1,199,300	157,000			877,300		165,000	1,199,300
1.280	Regional Parks	183,000	2,173,000	916,000	20,310,700	2,000,000	25,582,700	2,184,300	17,000,000	2,356,000	500,000		3,542,400	25,582,700
1.290	Royal Theatre	315,000		1,198,700			1,513,700	195,700			-	375,000	943,000	1,513,700
1.295	McPherson Theatre	318,000		776,500			1,094,500	211,500					883,000	1,094,500
1.297	Arts Grants and Development	3,800					3,800			3,800				3,800
1.309	Climate Action and Adaptation	868,886					868,886	231,706			637,180			868,886
1.310	Land Banking and Housing	5,000		1,410,208			1,415,208		325,000	5,000	935,208	150,000		1,415,208
1.313	Animal Care Services	38,000	50,000	28,000			116,000	58,000		58,000				116,000
1.318	Building Inspection	23,000	-				23,000			23,000				23,000
1.323	ByLaw Services	7,000	75,000				82,000			82,000				82,000
1.324	Regional Planning Services	48,000					48,000			48,000				48,000
1.325	Community Planning	65,000			365,000		430,000	15,000		65,000	350,000			430,000
1.326	Foodlands Access	175,000					175,000	175,000					-	175,000
1.329	Regional Transportation	70,000			642,000		712,000			70,000			642,000	712,000
1.335	Geo-Spatial Referencing	260,000					260,000			260,000				260,000
1.350	Willis Point Fire	19,186					19,186	3,186		16,000			-	19,186
1.352	South Galiano Fire	78,500					78,500			43,500			35,000	78,500
1.353	Otter Point Fire	25,000	300,000	60,000			385,000			325,000			60,000	385,000
1.356	Pender Island Fire	155,000		30,000			185,000			155,000			30,000	185,000
1.357	East Sooke Fire	40,660	530,000	8,000			578,660	3,300		551,360			24,000	578,660
1.358	Port Renfrew Fire	115,000					115,000			90,000			25,000	115,000
1.359	North Galiano Fire	10,000		4,556			14,556	4,556		10,000				14,556
1.360	Shirley Fire Department	10,000					10,000			10,000				10,000
1.371	SSI Emergency Program	55,500					55,500			1,000	22,000		32,500	55,500
1.372	Emergency Planning Coordination	2,500	-				2,500			2,500				2,500
1.373	SGI Emergency Program	78,000					78,000	53,000					25,000	78,000
1.375	Hazardous Material Incident Response	85,000	-				85,000			85,000				85,000
1.377	JDF Search and Rescue		120,000				120,000			7,000		113,000		120,000
1.405	JDF EA Community Parks & Recreation	20,000			507,500	275,000	802,500	392,500			320,000		90,000	802,500
1.408	JDF EA Community Recreation			1,100,000	68,000		1,168,000	68,000			1,100,000			1,168,000
1.40X	SEAPARC	638,000		2,852,150	865,750		4,355,900	335,400	2,910,000	434,750	150,000		525,750	4,355,900
1.44x	Panorama Recreation	1,148,109	126,000	4,523,400	512,000		6,309,509	670,400	340,000	669,909	800,000		3,829,200	6,309,509
1.45X	Salt Spring Island Parks & Recreation	135,000	-	3,635,151	1,162,500	335,000	5,267,651	887,340	1,500,000	65,000	1,683,000	427,811	704,500	5,267,651
1.465	Saturna Island Community Parks				63,020		63,020	9,020					54,000	63,020
1.475	Mayne Island Community Parks	41,000		61,984	24,000		126,984	55,984					71,000	126,984
1.485	Pender Island Community Parks				1,475,010	1,000,000	2,475,010	401,658			519,200	1,145,052	409,100	2,475,010
1.495	Galiano Community Parks	7,000			136,013		143,013	49,513		2,000	-		91,500	143,013
1.521	Environmental Resource Management	460,000			25,691,399	-	26,151,399	12,353,125	7,330,000	610,000			5,858,274	26,151,399

Making a difference...together

2026 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.523	Port Renfrew Refuse Disposal				189,500		189,500	162,000					27,500	189,500
1.574	Environmental Innovation	6,000					6,000			6,000				6,000
1.575	Environmental Administration Services	5,000					5,000			5,000				5,000
1.576	Corporate Capital Project Delivery	40,000	170,000				210,000	-		210,000				210,000
1.577	Wastewater Operations	216,000	1,255,000				1,471,000			1,471,000		-		1,471,000
1.578	Environmental Protection	199,000	270,000				469,000	75,000		394,000				469,000
1.579	Environmental Water Quality	8,400					8,400			8,400				8,400
1.580	EA Utility Operations	7,200	90,000				97,200			97,200				97,200
1.911	911 Call Answer	-					-			-				-
2.610	Saanich Peninsula Water Supply	1,184,000			17,434,500		18,618,500		13,450,000	200,000		100,000	4,868,500	18,618,500
2.620	Highland Water (SSI)				16,000		16,000	16,000						16,000
2.621	Highland & Fernwood Water (SSI)	40,000			1,032,000		1,072,000	89,000	400,000		280,000		303,000	1,072,000
2.622	Cedars of Tuam Water (SSI)	28,000		55,000	73,000		156,000	66,000	-		70,000		20,000	156,000
2.624	Beddis Water (SSI)				532,000		532,000	45,000	320,000		80,000		87,000	532,000
2.626	Fulford Water (SSI)				459,000		459,000	43,000	270,000		80,000		66,000	459,000
2.628	Cedar Lane Water (SSI)				353,000		353,000	28,000	190,000		120,000		15,000	353,000
2.630	Magic Lake Estates Water (Pender)	11,000			426,000		437,000	175,000	-				262,000	437,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	85,000			960,825		1,045,825	260,825	785,000				-	1,045,825
2.642	Skana Water (Mayne)	20,000			30,000		50,000		-		-		50,000	50,000
2.650	Port Renfrew Water	-			95,000		95,000	50,000	-		-		45,000	95,000
2.665	Sticks Allison Water (Galiano)				5,000		5,000		-				5,000	5,000
2.667	Surfside Park Estates (Mayne)	25,500			45,000		70,500	5,500	-		40,000		25,000	70,500
2.670	Regional Water Supply	9,522,000	2,147,336	12,617,500	50,017,000	4,295,000	78,598,836	65,278,753	882,747	1,397,336	5,500,000	5,540,000		78,598,836
2.680	JDF Water Distribution	700,000	774,000	367,500	26,870,000		28,711,500	18,969,831	6,352,669	774,000		190,000	2,425,000	28,711,500
2.691	Wilderness Mountain Water Service	10,000			55,000		65,000	10,000	-		20,000		35,000	65,000
3.701	Millstream Site Remediation					155,350	155,350	155,350						155,350
3.705	SSI Septage / Composting				175,000		175,000	35,000			-		140,000	175,000
3.718	Saanich Peninsula Wastewater	1,210,000			5,915,000		7,125,000		4,885,000	1,120,000	-		1,120,000	7,125,000
3.798C	Debt - Core Area Wastewater Treatment Program	175,000			27,593,000		27,768,000	2,550,000	21,840,000	795,000	200,000		2,383,000	27,768,000
3.810	Ganges Sewer Utility (SSI)	500,000			2,044,461		2,544,461	489,500	-	250,000	1,497,695		307,266	2,544,461
3.820	Maliview Sewer Utility (SSI)				3,299,556		3,299,556	95,000	1,780,000		1,424,556		-	3,299,556
3.830	Magic Lake Sewer Utility (Pender)	160,000			154,600		314,600	179,600	-	50,000			85,000	314,600
3.850	Port Renfrew Sewer				70,000		70,000	50,000	-				20,000	70,000
Total		**27,762,098**	**8,450,336**	**37,620,849**	**191,831,134**	**8,060,350**	**273,724,767**	**115,729,908**	**80,560,416**	**14,342,915**	**17,516,139**	**8,540,863**	**37,034,526**	**273,724,767**

Making a difference...together

2027 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	-					-			-				-
1.014	CAO &Executive Operations	3,128					3,128			3,128				3,128
1.014B	Corporate Services	7,534					7,534			7,534				7,534
1.015	Real Estate	-					-			-				-
1.016	Human Resources	341,948					341,948	331,000		10,948				341,948
1.017	Finance	65,190					65,190	-		65,190				65,190
1.018	Health & Capital Planning Strategies	1,564					1,564			1,564				1,564
1.022	Information Technology	781,333	-	20,000			801,333	730,000		71,333				801,333
1.024	GM - Housing, Planning & Protective Services	3,128					3,128			3,128				3,128
1.025	Corporate Emergency	-					-			-				-
1.027	First Nations Relations	5,331					5,331			5,331				5,331
1.105	Facilities Management	35,000	75,000				110,000			110,000				110,000
1.106	Facilities and Risk	-		2,540,000			2,540,000	-					2,540,000	2,540,000
1.107	Corporate Satellite Facilities			-			-						-	-
1.109	JDF Admin. Expenditures	-					-			-				-
1.110	SGI Admin. Expenditures	-					-			-				-
1.111	SSI Admin. Expenditures	91,150	-				91,150			91,150				91,150
1.118	Corporate Communications & Engagement	19,989					19,989			19,989			-	19,989
1.123	Family Court Building			-			-	-				-	-	-
1.137	Galiano Island Community Use Building			-			-	-					-	-
1.141	SSI Public Library			35,000			35,000	-			25,000		10,000	35,000
1.226	Health Facilities - VIHA	-		1,607,500	-		1,607,500	-					1,607,500	1,607,500
1.235	SGI Small Craft Harbour Facilities				100,000		100,000	-			-		100,000	100,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				20,000		20,000						20,000	20,000
1.238A	Community Transit (SSI)				130,000		130,000	-			115,000		15,000	130,000
1.238B	Community Transportation (SSI)				510,000		510,000	-			450,000		60,000	510,000
1.280	Regional Parks	74,000	650,000	1,250,000	20,123,000	2,000,000	24,097,000	-	18,500,000	724,000	598,000		4,275,000	24,097,000
1.290	Royal Theatre	180,000		235,000			415,000	-			-	-	415,000	415,000
1.295	McPherson Theatre	180,000		825,000			1,005,000	-					1,005,000	1,005,000
1.297	Arts Grants and Development	-					-			-				-
1.309	Climate Action and Adaptation	1,453,138					1,453,138	387,508			1,065,629			1,453,138
1.310	Land Banking and Housing	-		-			-		-	-	-	-		-
1.313	Animal Care Services	13,000	100,000	-			113,000	-		113,000				113,000
1.318	Building Inspection	6,000	92,500				98,500			98,500				98,500
1.323	ByLaw Services	4,000	25,000				29,000			29,000				29,000
1.324	Regional Planning Services	3,000					3,000			3,000				3,000
1.325	Community Planning	2,700			-		2,700	-		2,700	-			2,700
1.326	Foodlands Access	-					-	-					-	-
1.329	Regional Transportation	20,000			950,000		970,000			20,000			950,000	970,000
1.335	Geo-Spatial Referencing	10,000					10,000			10,000				10,000
1.350	Willis Point Fire	43,250					43,250	15,250		6,000			22,000	43,250
1.352	South Galiano Fire	44,700					44,700			9,700			35,000	44,700
1.353	Otter Point Fire	25,000	-	50,000			75,000			25,000			50,000	75,000
1.356	Pender Island Fire	35,000		-			35,000			35,000			-	35,000
1.357	East Sooke Fire	21,727	-	-			21,727	-		21,727			-	21,727
1.358	Port Renfrew Fire	-					-			-			-	-
1.359	North Galiano Fire	-		-			-	-		-				-
1.360	Shirley Fire Department	10,000					10,000			10,000				10,000
1.371	SSI Emergency Program	10,900					10,900			6,900	4,000		-	10,900
1.372	Emergency Planning Coordination	-	70,000				70,000			70,000				70,000
1.373	SGI Emergency Program	-					-	-					-	-
1.375	Hazardous Material Incident Response	-	300,000				300,000			300,000				300,000
1.377	JDF Search and Rescue		-				-			-		-		-
1.405	JDF EA Community Parks & Recreation	-			120,000	-	120,000	-			120,000		-	120,000
1.408	JDF EA Community Recreation			1,000,000	-		1,000,000	-			1,000,000			1,000,000
1.40X	SEAPARC	132,700		275,000	35,000		442,700	-	-	116,700	-		326,000	442,700
1.44x	Panorama Recreation	360,400	-	21,780,000	350,000		22,490,400	-	21,520,000	260,400	-		710,000	22,490,400
1.45X	Salt Spring Island Parks & Recreation	80,000	135,000	250,000	362,500	25,000	852,500	20,000	250,000	105,000	360,000	5,000	112,500	852,500
1.465	Saturna Island Community Parks				7,727		7,727	1,727					6,000	7,727
1.475	Mayne Island Community Parks	-		-	-		-	-					-	-
1.485	Pender Island Community Parks				45,000	-	45,000	-			-	-	45,000	45,000
1.495	Galiano Community Parks	2,000			52,500		54,500	-		2,000	10,000		42,500	54,500
1.521	Environmental Resource Management	385,000			9,680,000	1,000,000	11,065,000	-	1,680,000	535,000			8,850,000	11,065,000
1.523	Port Renfrew Refuse Disposal				-		-	-					-	-
1.574	Environmental Innovation	6,000					6,000			6,000				6,000
1.575	Environmental Administration Services	8,700					8,700			8,700				8,700
1.576	Corporate Capital Project Delivery	40,000	85,000				125,000	-		125,000				125,000
1.577	Wastewater Operations	81,400	606,000				687,400			687,400		-		687,400

Making a difference...together

2027 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.578	Environmental Protection	388,000	-				388,000	275,000		113,000				388,000
1.579	Environmental Water Quality	8,400					8,400			8,400				8,400
1.580	EA Utility Operations	7,200	-				7,200			7,200				7,200
1.911	911 Call Answer	1,000,000					1,000,000			1,000,000				1,000,000
2.610	Saanich Peninsula Water Supply	300,000			1,679,133		1,979,133		-	200,000		-	1,779,133	1,979,133
2.620	Highland Water (SSI)				-		-	-						-
2.621	Highland & Fernwood Water (SSI)	-			71,000		71,000	-	-		-		71,000	71,000
2.622	Cedars of Tuam Water (SSI)	-		-	58,000		58,000	5,000	-		25,000		28,000	58,000
2.624	Beddis Water (SSI)				50,000		50,000	-	-		40,000		10,000	50,000
2.626	Fulford Water (SSI)				95,000		95,000	-	-		30,000		65,000	95,000
2.628	Cedar Lane Water (SSI)				75,000		75,000	-	40,000		30,000		5,000	75,000
2.630	Magic Lake Estates Water (Pender)	-			1,080,000		1,080,000	-	925,000				155,000	1,080,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			415,000		415,000	-	415,000				-	415,000
2.642	Skana Water (Mayne)	545,000			-		545,000		-		500,000		45,000	545,000
2.650	Port Renfrew Water	50,000			2,100,000		2,150,000	-	916,667		1,233,333		-	2,150,000
2.665	Sticks Allison Water (Galiano)				30,000		30,000		-				30,000	30,000
2.667	Surfside Park Estates (Mayne)	-			955,000		955,000	-	-		950,000		5,000	955,000
2.670	Regional Water Supply	7,060,000	945,000	100,000	41,905,000	2,270,000	52,280,000	20,975,000	30,225,000	855,000	-	225,000		52,280,000
2.680	JDF Water Distribution	215,000	710,000	100,000	18,621,000		19,646,000	8,800,000	10,029,000	710,000		-	107,000	19,646,000
2.691	Wilderness Mountain Water Service	-			743,200		743,200	-	733,200		-		10,000	743,200
3.701	Millstream Site Remediation					-	-	-						-
3.705	SSI Septage / Composting				40,000		40,000	-			-		40,000	40,000
3.718	Saanich Peninsula Wastewater	1,800,000			2,500,000		4,300,000		3,150,000	200,000	500,000		450,000	4,300,000
3.798C	Debt - Core Area Wastewater Treatment Program	250,000			13,240,000		13,490,000	-	11,415,000	500,000	75,000		1,500,000	13,490,000
3.810	Ganges Sewer Utility (SSI)	-			2,999,960		2,999,960	-	1,575,000	-	1,347,695		77,265	2,999,960
3.820	Maliview Sewer Utility (SSI)				730,000		730,000	-	730,000		-		-	730,000
3.830	Magic Lake Sewer Utility (Pender)	50,000			240,000		290,000	-	-	50,000			240,000	290,000
3.850	Port Renfrew Sewer				20,000		20,000	-	-				20,000	20,000
Total		**16,261,510**	**3,793,500**	**30,067,500**	**120,133,020**	**5,295,000**	**175,550,530**	**31,540,485**	**102,103,867**	**7,363,622**	**8,478,657**	**230,000**	**25,833,898**	**175,550,530**

Making a difference...together

2028 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	-					-			-				-
1.014	CAO &Executive Operations	15,297					15,297			15,297				15,297
1.014B	Corporate Services	4,692					4,692			4,692				4,692
1.015	Real Estate	3,128					3,128			3,128				3,128
1.016	Human Resources	670,148					670,148	659,200		10,948				670,148
1.017	Finance	20,640					20,640	-		20,640				20,640
1.018	Health & Capital Planning Strategies	-					-			-				-
1.022	Information Technology	560,430	-	-			560,430	495,000		65,430				560,430
1.024	GM - Housing, Planning & Protective Services	-					-			-				-
1.025	Corporate Emergency	5,000					5,000			5,000				5,000
1.027	First Nations Relations	5,331					5,331			5,331				5,331
1.105	Facilities Management	35,000	75,000				110,000			110,000				110,000
1.106	Facilities and Risk	-		140,000			140,000	-					140,000	140,000
1.107	Corporate Satellite Facilities			-			-						-	-
1.109	JDF Admin. Expenditures	-					-			-				-
1.110	SGI Admin. Expenditures	2,218					2,218			2,218				2,218
1.111	SSI Admin. Expenditures	11,600	-				11,600			11,600				11,600
1.118	Corporate Communications & Engagement	6,663					6,663			6,663			-	6,663
1.123	Family Court Building			-			-	-				-	-	-
1.137	Galiano Island Community Use Building			-			-	-					-	-
1.141	SSI Public Library			50,000			50,000	-			25,000		25,000	50,000
1.226	Health Facilities - VIHA	-		-	-		-	-					-	-
1.235	SGI Small Craft Harbour Facilities				100,000		100,000	-			-		100,000	100,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				20,000		20,000						20,000	20,000
1.238A	Community Transit (SSI)				130,000		130,000	-			115,000		15,000	130,000
1.238B	Community Transportation (SSI)				1,160,000		1,160,000	-			1,050,000		110,000	1,160,000
1.280	Regional Parks	92,000	788,000	1,000,000	21,775,000	2,000,000	25,655,000	-	21,450,000	880,000	300,000		3,025,000	25,655,000
1.290	Royal Theatre	116,500		1,130,000			1,246,500	-			380,000	380,000	486,500	1,246,500
1.295	McPherson Theatre	141,500		115,000			256,500	-					256,500	256,500
1.297	Arts Grants and Development	-					-			-				-
1.309	Climate Action and Adaptation	-					-	-			-			-
1.310	Land Banking and Housing	8,000		-			8,000		-	8,000	-	-		8,000
1.313	Animal Care Services	5,000	50,000	-			55,000	-		55,000				55,000
1.318	Building Inspection	6,000	92,500				98,500			98,500				98,500
1.323	ByLaw Services	4,000	75,000				79,000			79,000				79,000
1.324	Regional Planning Services	4,000					4,000			4,000				4,000
1.325	Community Planning	-			-		-	-		-	-			-
1.326	Foodlands Access	300,000					300,000	-					300,000	300,000
1.329	Regional Transportation	-			1,400,000		1,400,000			-			1,400,000	1,400,000
1.335	Geo-Spatial Referencing	10,000					10,000			10,000				10,000
1.350	Willis Point Fire	6,000					6,000	-		6,000			-	6,000
1.352	South Galiano Fire	10,000					10,000			10,000			-	10,000
1.353	Otter Point Fire	25,000	600,000	50,000			675,000			625,000			50,000	675,000
1.356	Pender Island Fire	106,000		10,000			116,000			106,000			10,000	116,000
1.357	East Sooke Fire	22,102	800,000	-			822,102	-		822,102			-	822,102
1.358	Port Renfrew Fire	-					-			-			-	-
1.359	North Galiano Fire	-		-			-	-		-				-
1.360	Shirley Fire Department	160,000					160,000			160,000				160,000
1.371	SSI Emergency Program	14,500					14,500			2,500	2,000		10,000	14,500
1.372	Emergency Planning Coordination	-	-				-			-				-
1.373	SGI Emergency Program	-					-	-					-	-
1.375	Hazardous Material Incident Response	-	-				-			-				-
1.377	JDF Search and Rescue		-				-			-		-		-
1.405	JDF EA Community Parks & Recreation	-			30,000	-	30,000	-			30,000		-	30,000
1.408	JDF EA Community Recreation			-	-		-	-			-			-
1.40X	SEAPARC	188,850		351,000	36,800		576,650	-	45,000	127,350	-		404,300	576,650
1.44x	Panorama Recreation	755,207	-	555,000	-		1,310,207	-	-	715,207	-		595,000	1,310,207
1.45X	Salt Spring Island Parks & Recreation	80,000	100,000	10,000	47,500	-	237,500	-	-	70,000	120,000	-	47,500	237,500
1.465	Saturna Island Community Parks				6,000		6,000	-					6,000	6,000
1.475	Mayne Island Community Parks	-		-	5,000		5,000	-					5,000	5,000
1.485	Pender Island Community Parks				80,000	-	80,000	-			-	-	80,000	80,000
1.495	Galiano Community Parks	2,000			3,000		5,000	-		2,000	-		3,000	5,000
1.521	Environmental Resource Management	385,000			5,680,000	-	6,065,000	-	530,000	785,000			4,750,000	6,065,000
1.523	Port Renfrew Refuse Disposal				-		-	-					-	-
1.574	Environmental Innovation	6,000					6,000			6,000				6,000
1.575	Environmental Administration Services	6,000					6,000			6,000				6,000
1.576	Corporate Capital Project Delivery	40,000	85,000				125,000	-		125,000				125,000
1.577	Wastewater Operations	124,800	566,500				691,300			691,300		-		691,300

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2028 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.578	Environmental Protection	83,000	-				83,000	-		83,000				83,000
1.579	Environmental Water Quality	2,400					2,400			2,400				2,400
1.580	EA Utility Operations	7,200	-				7,200			7,200				7,200
1.911	911 Call Answer	-					-			-				-
2.610	Saanich Peninsula Water Supply	300,000			2,000,000		2,300,000		-	200,000		-	2,100,000	2,300,000
2.620	Highland Water (SSI)				-		-	-						-
2.621	Highland & Fernwood Water (SSI)	-			2,510,000		2,510,000	-	2,415,000		40,000		55,000	2,510,000
2.622	Cedars of Tuam Water (SSI)	-		-	235,000		235,000	-	-		200,000		35,000	235,000
2.624	Beddis Water (SSI)				46,000		46,000	31,000	-		-		15,000	46,000
2.626	Fulford Water (SSI)				150,000		150,000	-	-		150,000		-	150,000
2.628	Cedar Lane Water (SSI)				73,000		73,000	-	-		-		73,000	73,000
2.630	Magic Lake Estates Water (Pender)	-			1,460,000		1,460,000	-	1,400,000				60,000	1,460,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			320,000		320,000	-	300,000				20,000	320,000
2.642	Skana Water (Mayne)	500,000			70,000		570,000		55,000		500,000		15,000	570,000
2.650	Port Renfrew Water	200,000			400,000		600,000	-	600,000		-		-	600,000
2.665	Sticks Allison Water (Galiano)				20,000		20,000		-				20,000	20,000
2.667	Surfside Park Estates (Mayne)	-			1,070,000		1,070,000	-	-		1,050,000		20,000	1,070,000
2.670	Regional Water Supply	15,520,500	585,000	40,000	77,712,500	1,795,000	95,653,000	23,000,000	72,158,000	495,000	-	-		95,653,000
2.680	JDF Water Distribution	205,500	750,000	40,000	17,817,500		18,813,000	9,600,000	8,186,000	750,000		-	277,000	18,813,000
2.691	Wilderness Mountain Water Service	-			6,632,000		6,632,000	-	-		6,632,000		-	6,632,000
3.701	Millstream Site Remediation					-	-	-						-
3.705	SSI Septage / Composting				50,000		50,000	-			40,000		10,000	50,000
3.718	Saanich Peninsula Wastewater	1,160,000			2,500,000		3,660,000		2,250,000	380,000	580,000		450,000	3,660,000
3.798C	Debt - Core Area Wastewater Treatment Program	1,000,000			19,925,000		20,925,000	-	18,825,000	600,000	-		1,500,000	20,925,000
3.810	Ganges Sewer Utility (SSI)	-			1,702,265		1,702,265	-	1,575,000	-	-		127,265	1,702,265
3.820	Maliview Sewer Utility (SSI)				55,000		55,000	-	-		45,000		10,000	55,000
3.830	Magic Lake Sewer Utility (Pender)	50,000			925,000		975,000	-	800,000	50,000			125,000	975,000
3.850	Port Renfrew Sewer				200,000		200,000	-	200,000				-	200,000
Total		**22,987,206**	**4,567,000**	**3,491,000**	**166,346,565**	**3,795,000**	**201,186,771**	**33,785,200**	**130,789,000**	**8,222,506**	**11,259,000**	**380,000**	**16,751,065**	**201,186,771**

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2029 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING					
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	20,000					20,000			20,000				20,000
1.014	CAO &Executive Operations	-					-			-				-
1.014B	Corporate Services	3,128					3,128			3,128				3,128
1.015	Real Estate	-					-			-				-
1.016	Human Resources	101,800					101,800	101,800		-				101,800
1.017	Finance	15,948					15,948	-		15,948				15,948
1.018	Health & Capital Planning Strategies	-					-			-				-
1.022	Information Technology	80,628	-	-			80,628	40,000		40,628				80,628
1.024	GM - Housing, Planning & Protective Services	-					-			-				-
1.025	Corporate Emergency	-					-			-				-
1.027	First Nations Relations	-					-			-				-
1.105	Facilities Management	35,000	-				35,000			35,000				35,000
1.106	Facilities and Risk	-		140,000			140,000	-					140,000	140,000
1.107	Corporate Satellite Facilities			-			-						-	-
1.109	JDF Admin. Expenditures	-					-			-				-
1.110	SGI Admin. Expenditures	2,218					2,218			2,218				2,218
1.111	SSI Admin. Expenditures	11,750	65,000				76,750			76,750				76,750
1.118	Corporate Communications & Engagement	5,099					5,099			5,099			-	5,099
1.123	Family Court Building			-			-	-				-	-	-
1.137	Galiano Island Community Use Building			-			-	-					-	-
1.141	SSI Public Library			6,000			6,000	-			-		6,000	6,000
1.226	Health Facilities - VIHA	-		-	-		-	-					-	-
1.235	SGI Small Craft Harbour Facilities				100,000		100,000	-			-		100,000	100,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				20,000		20,000						20,000	20,000
1.238A	Community Transit (SSI)				130,000		130,000	-			115,000		15,000	130,000
1.238B	Community Transportation (SSI)				1,810,000		1,810,000	-			1,750,000		60,000	1,810,000
1.280	Regional Parks	466,000	560,000	1,300,000	6,770,000	2,000,000	11,096,000	-	6,500,000	726,000	-		3,870,000	11,096,000
1.290	Royal Theatre	-		620,000			620,000	-			-	-	620,000	620,000
1.295	McPherson Theatre	-		120,000			120,000	-					120,000	120,000
1.297	Arts Grants and Development	4,000					4,000			4,000				4,000
1.309	Climate Action and Adaptation	-					-	-			-			-
1.310	Land Banking and Housing	2,000		-			2,000		-	2,000	-	-		2,000
1.313	Animal Care Services	13,000	50,000	-			63,000	-		63,000				63,000
1.318	Building Inspection	6,000	92,500				98,500			98,500				98,500
1.323	ByLaw Services	4,000	25,000				29,000			29,000				29,000
1.324	Regional Planning Services	-					-			-				-
1.325	Community Planning	-			-		-	-		-	-			-
1.326	Foodlands Access	-					-	-					-	-
1.329	Regional Transportation	-			625,000		625,000			-			625,000	625,000
1.335	Geo-Spatial Referencing	10,000					10,000			10,000				10,000
1.350	Willis Point Fire	10,000					10,000	-		10,000			-	10,000
1.352	South Galiano Fire	10,000					10,000			10,000			-	10,000
1.353	Otter Point Fire	25,000	-	-			25,000			25,000			-	25,000
1.356	Pender Island Fire	155,000		-			155,000			155,000			-	155,000
1.357	East Sooke Fire	19,484	-	-			19,484	-		19,484			-	19,484
1.358	Port Renfrew Fire	-					-			-			-	-
1.359	North Galiano Fire	-		-			-	-		-				-
1.360	Shirley Fire Department	10,000					10,000			10,000				10,000
1.371	SSI Emergency Program	5,800					5,800			1,800	4,000		-	5,800
1.372	Emergency Planning Coordination	-	-				-			-				-
1.373	SGI Emergency Program	-					-	-					-	-
1.375	Hazardous Material Incident Response	-	-				-			-				-
1.377	JDF Search and Rescue		-				-			-		-		-
1.405	JDF EA Community Parks & Recreation	-			-	-	-	-			-		-	-
1.408	JDF EA Community Recreation			-	-		-	-			-			-
1.40X	SEAPARC	533,500		560,500	36,500		1,130,500	-	426,000	107,500	-		597,000	1,130,500
1.44x	Panorama Recreation	706,845	-	150,000	40,000		896,845	-	-	706,845	-		190,000	896,845
1.45X	Salt Spring Island Parks & Recreation	90,000	-	10,000	47,500	-	147,500	-	-	75,000	25,000	-	47,500	147,500
1.465	Saturna Island Community Parks				-		-	-					-	-
1.475	Mayne Island Community Parks	-		-	-		-	-					-	-
1.485	Pender Island Community Parks				5,000	-	5,000	-			-	-	5,000	5,000
1.495	Galiano Community Parks	2,000			3,000		5,000	-		2,000	-		3,000	5,000
1.521	Environmental Resource Management	385,000			1,855,000	-	2,240,000	75,000	1,780,000	385,000			-	2,240,000
1.523	Port Renfrew Refuse Disposal				-		-	-					-	-
1.574	Environmental Innovation	6,000					6,000			6,000				6,000
1.575	Environmental Administration Services	4,500					4,500			4,500				4,500
1.576	Corporate Capital Project Delivery	40,000	-				40,000	-		40,000				40,000
1.577	Wastewater Operations	70,200	1,112,500				1,182,700			632,700		550,000		1,182,700

Making a difference...together

2029 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.578	Environmental Protection	109,000	-				109,000	-		109,000				109,000
1.579	Environmental Water Quality	8,600					8,600			8,600				8,600
1.580	EA Utility Operations	7,200	180,000				187,200			187,200				187,200
1.911	911 Call Answer	-					-			-				-
2.610	Saanich Peninsula Water Supply	50,000			1,250,000		1,300,000		-	200,000		-	1,100,000	1,300,000
2.620	Highland Water (SSI)				-		-	-						-
2.621	Highland & Fernwood Water (SSI)	-			1,610,000		1,610,000	-	1,530,000		-		80,000	1,610,000
2.622	Cedars of Tuam Water (SSI)	-		-	30,000		30,000	-	-		-		30,000	30,000
2.624	Beddis Water (SSI)				205,000		205,000	-	100,000		100,000		5,000	205,000
2.626	Fulford Water (SSI)				300,000		300,000	-	-		225,000		75,000	300,000
2.628	Cedar Lane Water (SSI)				101,000		101,000	-	-		-		101,000	101,000
2.630	Magic Lake Estates Water (Pender)	-			1,080,000		1,080,000	-	1,000,000				80,000	1,080,000
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			500,000		500,000	-	500,000				-	500,000
2.642	Skana Water (Mayne)	-			130,000		130,000		130,000		-		-	130,000
2.650	Port Renfrew Water	-			350,000		350,000	-	350,000		-		-	350,000
2.665	Sticks Allison Water (Galiano)				180,000		180,000		150,000				30,000	180,000
2.667	Surfside Park Estates (Mayne)	-			50,000		50,000	-	50,000		-		-	50,000
2.670	Regional Water Supply	17,719,500	355,000	40,000	58,037,500	1,045,000	77,197,000	25,000,000	51,642,000	355,000	-	200,000		77,197,000
2.680	JDF Water Distribution	204,500	250,000	40,000	18,303,500		18,798,000	9,700,000	8,741,000	250,000		-	107,000	18,798,000
2.691	Wilderness Mountain Water Service	-			-		-	-	-		-		-	-
3.701	Millstream Site Remediation					-	-	-						-
3.705	SSI Septage / Composting				60,000		60,000	-			-		60,000	60,000
3.718	Saanich Peninsula Wastewater	250,000			950,000		1,200,000		250,000	200,000	-		750,000	1,200,000
3.798C	Debt - Core Area Wastewater Treatment Program	1,000,000			20,240,000		21,240,000	-	19,440,000	300,000	-		1,500,000	21,240,000
3.810	Ganges Sewer Utility (SSI)	-			634,375		634,375	55,000	-	-	355,781		223,594	634,375
3.820	Maliview Sewer Utility (SSI)				20,000		20,000	-	-		-		20,000	20,000
3.830	Magic Lake Sewer Utility (Pender)	50,000			1,300,000		1,350,000	-	1,300,000	50,000			-	1,350,000
3.850	Port Renfrew Sewer				300,000		300,000	-	300,000				-	300,000
Total		**22,252,700**	**2,690,000**	**2,986,500**	**117,073,375**	**3,045,000**	**148,047,575**	**34,971,800**	**94,189,000**	**4,981,900**	**2,574,781**	**750,000**	**10,580,094**	**148,047,575**

Making a difference...together

2030 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING					
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.011	Board Expenditures	70,000					70,000			70,000				70,000
1.014	CAO &Executive Operations	-					-			-				-
1.014B	Corporate Services	9,384					9,384			9,384				9,384
1.015	Real Estate	4,692					4,692			4,692				4,692
1.016	Human Resources	7,820					7,820	-		7,820				7,820
1.017	Finance	33,791					33,791	-		33,791				33,791
1.018	Health & Capital Planning Strategies	1,564					1,564			1,564				1,564
1.022	Information Technology	47,059	-	-			47,059	-		47,059				47,059
1.024	GM - Housing, Planning & Protective Services	-					-			-				-
1.025	Corporate Emergency	-					-			-				-
1.027	First Nations Relations	-					-			-				-
1.105	Facilities Management	35,000	-				35,000			35,000				35,000
1.106	Facilities and Risk	-		130,000			130,000	-					130,000	130,000
1.107	Corporate Satellite Facilities			-			-						-	-
1.109	JDF Admin. Expenditures	-					-			-				-
1.110	SGI Admin. Expenditures	-					-			-				-
1.111	SSI Admin. Expenditures	6,000	-				6,000			6,000				6,000
1.118	Corporate Communications & Engagement	13,326					13,326			13,326			-	13,326
1.123	Family Court Building			-			-	-				-	-	-
1.137	Galiano Island Community Use Building			-			-	-					-	-
1.141	SSI Public Library			-			-	-			-		-	-
1.226	Health Facilities - VIHA	-		-	-		-	-					-	-
1.235	SGI Small Craft Harbour Facilities				75,000		75,000	-			-		75,000	75,000
1.236	SSI Small Craft Harbour (Fernwood Dock)				20,000		20,000						20,000	20,000
1.238A	Community Transit (SSI)				115,000		115,000	-			115,000		-	115,000
1.238B	Community Transportation (SSI)				150,000		150,000	-			100,000		50,000	150,000
1.280	Regional Parks	-	568,000	-	4,180,000	2,000,000	6,748,000	-	6,000,000	568,000	-		180,000	6,748,000
1.290	Royal Theatre	-		120,000			120,000	-			-	-	120,000	120,000
1.295	McPherson Theatre	-		120,000			120,000	-					120,000	120,000
1.297	Arts Grants and Development	-					-			-				-
1.309	Climate Action and Adaptation	-					-	-			-			-
1.310	Land Banking and Housing	-		-			-		-	-	-	-		-
1.313	Animal Care Services	5,000	50,000	-			55,000	-		55,000				55,000
1.318	Building Inspection	6,600	92,500				99,100			99,100				99,100
1.323	ByLaw Services	4,000	75,000				79,000			79,000				79,000
1.324	Regional Planning Services	-					-			-				-
1.325	Community Planning	-			-		-	-		-	-			-
1.326	Foodlands Access	-					-	-					-	-
1.329	Regional Transportation	-			900,000		900,000			-			900,000	900,000
1.335	Geo-Spatial Referencing	-					-			-				-
1.350	Willis Point Fire	-					-	-		-			-	-
1.352	South Galiano Fire	-					-			-			-	-
1.353	Otter Point Fire	25,000	-	-			25,000			25,000			-	25,000
1.356	Pender Island Fire	750,000		7,500			757,500			750,000			7,500	757,500
1.357	East Sooke Fire	19,873	-	-			19,873	-		19,873			-	19,873
1.358	Port Renfrew Fire	-					-			-			-	-
1.359	North Galiano Fire	-		-			-	-		-				-
1.360	Shirley Fire Department	-					-			-				-
1.371	SSI Emergency Program	-					-			-	-		-	-
1.372	Emergency Planning Coordination	-	-				-			-				-
1.373	SGI Emergency Program	-					-	-					-	-
1.375	Hazardous Material Incident Response	-	-				-			-				-
1.377	JDF Search and Rescue		-				-			-		-		-
1.405	JDF EA Community Parks & Recreation	-			-	-	-	-			-		-	-
1.408	JDF EA Community Recreation			-	-		-	-			-			-
1.40X	SEAPARC	265,430		2,283,000	38,500		2,586,930	-	1,850,000	248,430	-		488,500	2,586,930
1.44x	Panorama Recreation	505,313	-	1,065,000	-		1,570,313	-	-	405,313	-		1,165,000	1,570,313
1.45X	Salt Spring Island Parks & Recreation	90,000	-	10,000	47,500	-	147,500	-	-	75,000	25,000	-	47,500	147,500
1.465	Saturna Island Community Parks				-		-	-					-	-
1.475	Mayne Island Community Parks	-		-	-		-	-					-	-
1.485	Pender Island Community Parks				25,000	-	25,000	-			-	-	25,000	25,000
1.495	Galiano Community Parks	2,000			3,000		5,000	-		2,000	-		3,000	5,000
1.521	Environmental Resource Management	385,000			2,980,000	-	3,365,000	850,000	2,130,000	385,000			-	3,365,000
1.523	Port Renfrew Refuse Disposal				-		-	-					-	-
1.574	Environmental Innovation	6,000					6,000			6,000				6,000
1.575	Environmental Administration Services	4,500					4,500			4,500				4,500
1.576	Corporate Capital Project Delivery	40,000	-				40,000	-		40,000				40,000
1.577	Wastewater Operations	70,200	-				70,200			70,200		-		70,200

Making a difference...together

2030 - CAPITAL EXPENDITURE PLAN

Schedule B

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Other	Capital Reserves	TOTAL
1.578	Environmental Protection	72,000	-				72,000	-		72,000				72,000
1.579	Environmental Water Quality	9,700					9,700			9,700				9,700
1.580	EA Utility Operations	7,200	-				7,200			7,200				7,200
1.911	911 Call Answer	-					-			-				-
2.610	Saanich Peninsula Water Supply	50,000			1,050,000		1,100,000		-	200,000		-	900,000	1,100,000
2.620	Highland Water (SSI)				-		-	-						-
2.621	Highland & Fernwood Water (SSI)	-			1,120,000		1,120,000	-	1,120,000		-		-	1,120,000
2.622	Cedars of Tuam Water (SSI)	-		-	435,000		435,000	-	435,000		-		-	435,000
2.624	Beddis Water (SSI)				1,585,000		1,585,000	-	1,580,000		-		5,000	1,585,000
2.626	Fulford Water (SSI)				1,800,000		1,800,000	-	1,800,000		-		-	1,800,000
2.628	Cedar Lane Water (SSI)				565,000		565,000	-	550,000		15,000		-	565,000
2.630	Magic Lake Estates Water (Pender)	-			-		-	-	-				-	-
2.640	Lyall Harbour Boot Cove Water (Saturna)	-			-		-	-	-				-	-
2.642	Skana Water (Mayne)	-			1,000,000		1,000,000		1,000,000		-		-	1,000,000
2.650	Port Renfrew Water	-			-		-	-	-		-		-	-
2.665	Sticks Allison Water (Galiano)				500,000		500,000		500,000				-	500,000
2.667	Surfside Park Estates (Mayne)	-			450,000		450,000	-	450,000		-		-	450,000
2.670	Regional Water Supply	1,767,500	-	40,000	52,525,000	695,000	55,027,500	27,000,000	28,027,500	-	-	-		55,027,500
2.680	JDF Water Distribution	202,500	-	40,000	18,612,000		18,854,500	10,200,000	8,624,500	-		-	30,000	18,854,500
2.691	Wilderness Mountain Water Service	-			-		-	-	-		-		-	-
3.701	Millstream Site Remediation					-	-	-						-
3.705	SSI Septage / Composting				-		-	-			-		-	-
3.718	Saanich Peninsula Wastewater	50,000			1,650,000		1,700,000		50,000	200,000	1,450,000		-	1,700,000
3.798C	Debt - Core Area Wastewater Treatment Program	-			17,090,000		17,090,000	-	13,290,000	300,000	-		3,500,000	17,090,000
3.810	Ganges Sewer Utility (SSI)	-			50,000		50,000	-	-	-	40,000		10,000	50,000
3.820	Maliview Sewer Utility (SSI)				-		-	-	-		-		-	-
3.830	Magic Lake Sewer Utility (Pender)	50,000			1,000,000		1,050,000	-	1,000,000	50,000			-	1,050,000
3.850	Port Renfrew Sewer				-		-	-	-				-	-
Total		**4,616,452**	**785,500**	**3,815,500**	**107,966,000**	**2,695,000**	**119,878,452**	**38,050,000**	**68,407,000**	**3,899,952**	**1,745,000**	**-**	**7,776,500**	**119,878,452**

Drivers for Change in the Operating Budget

Since Provisional approval, the operating budget has increased by $11.9 million or 2.7%. Below are two tables detailing the major changes arising since Provisional approval.

Changes in Operating Expenses

Expenditure Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Operations	329.0	318.2	10.8	3.4%
Capital Funding	38.2	38.5	(0.3)	(0.8%)
Transfer to Reserves	29.5	29.7	(0.2)	(0.7%)
Debt Servicing	26.5	26.3	0.2	0.8%
Sub-Total	**423.2**	**412.7**	**10.5**	**2.5%**
Municipal Debt	22.5	21.1	1.4	6.6%
Total	**$445.7**	**$433.8**	**$11.9**	**2.7%**

Of the overall expenditure increase of $11.9 million, $10.8 million is primarily driven by an increase in ***Operations*** arising from:

- $2.8 million in carryforward of unspent funds (deferred to 2026) for the Village on the Green, Verdier and the Rural Housing Pilot Program for the Regional Housing Trust Fund.
- $2.7 million net increase for Regional Transportation due to the transfer of the regional trails function to Regional Parks. Cost includes Operations & Maintenance allocation, trail-related debt, additional regional trails expenses and carryforward of studies.
- $1.8 million increase for Core Area Wastewater Operations includes contracted annual payments for the Residual Treatment Facility (RTF) representing 30% of biosolids disposal costs, and other RTF costs for a condition assessment and additional operational expenses.
- $1.3 million increase for bird control and material processing contract costs, and the updated infrastructure impact agreement with Saanich for the Hartland Landfill.
- $0.5 million in carryforward of unspent funds for connectivity costs in the Southern Gulf Island (SGI) Economic Development Commission service.
- $0.3 million increase in carryforward of unspent funds for the Electronic Documents & Records Management System project, and the Enterprise Risk Management program in Corporate Services.
- $0.3 million increase for one-time auxiliary and consultant costs for support of procurement projects.
- $0.3 million increase for additional waste sludge disposal costs in Saanich Peninsula Wastewater.

Municipal Debt increased by $1.4 million primarily due to:

- $1.0 million in debt servicing costs for the District of Saanich borrowing $15 million in fall 2025.
- $0.4 million in debt servicing costs from the City of Victoria borrowing $5 million in fall 2025.

Changes in Operating Revenue

Revenue Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Sale of Services	211.4	210.7	0.7	0.3%
Requisition	102.5	101.9	0.6	0.6%
Internal Allocations	74.5	72.2	2.3	3.2%
Grants, Reserves & Other	34.8	27.9	6.9	24.7%
Sub-Total	**423.2**	**412.7**	**10.5**	**2.5%**
Municipal Debt	22.5	21.1	1.4	6.6%
Total	**$445.7**	**$433.8**	**$11.9**	**2.7%**

Of the overall revenue increase of $11.9 million, $6.9 million is primarily driven by an increase in ***Grants, Reserves & Other*** resulting from:

- $2.8 million surplus increase from a carryforward of unspent funds in 2025 for the Village on the Green, Verdier, and the Rural Housing Pilot Program for the Regional Housing Trust Fund.
- $1.3 million transfers from reserves increase due to higher contract for services costs and the updated infrastructure impact agreement with Saanich for the Hartland Landfill.

Allocations to Other Services increased by $2.3 million from:

- $2.2 million in Regional Parks recoveries from support and debt related to regional trails, allocated to the Regional Transportation Service.
- $0.5 million in recoveries anticipated for Core Area Wastewater Operations, with the acceptance of the Other Municipal Residual Solids (OMRS) equipment at the RTF.
- ($0.4) million decrease in internal labour recoveries from consolidating the Salt Spring Island (SSI) Parks and Recreation functions into one service.

Municipal Debt increased by $1.4 million primarily due to:

- $1.0 million requisition increase from the District of Saanich borrowing $15 million in fall 2025.
- $0.4 million requisition increase from the City of Victoria borrowing $5 million in fall 2025.

Sale of Services increased $0.7 million as a result of:

- $1.1 million increase related change between invoice by agreement and requisition funding, higher biosolids disposal costs, and added funding for joint condition assessments and increased operating costs for the RTF in Core Area Wastewater Operations.
- ($0.3) million decrease from receiving a MFA surplus payout for the repayment of the load for conceptual design and Seaterra work on Core Area Wastewater Debt. The payout was slightly offset from year-end sewer flow adjustments and PILT contributions.

- ($0.1) million decrease due to a change in invoice by agreements and requisition from year-end sewer flow adjustments and PILT contributions for Saanich Peninsula Wastewater.

Requisition net increased by $0.6 million due to:

- $0.2 million net in Regional Transportation due to increased operational expenses for regional trails function, including bylaw and encampment enforcement, wage reclassification trails roles, and ice management for trails.
- $0.2 million in Core Area Wastewater Operations due to additional funding to cover increased biosolids disposal costs, and joint condition assessment and increased operational costs for the RTF. Slightly offset from increased OMRS recoveries and PILT payments.
- $0.2 million in various SGI services, including Health, Fire, Parks and Utilities, primarily driven from Commission or Society requests following Provisional approval.
- $0.1 increase for Saanich Peninsula Wastewater from new cost apportionment updates based on year-end sewer flow adjustments and PILT contributions.
- ($0.1) million decrease due to an MFA surplus payout for the repayment of the loan for conceptual design and Seaterra work associated with Core Area Wastewater Debt.

Drivers for Changes in Capital Investment

Since Provisional approval, the capital budget has increased by $29.4 million or 12.0%. Below are two tables detailing the major changes arising since Provisional approval.

Changes in Capital Investment Funding

Investment Type ($M)	2026 Final	2026 Prelim	$ Change	% Change
Water	118.2	112.7	5.5	4.9%
Wastewater	41.6	36.8	4.8	13.0%
Solid Waste and Recycling	26.3	17.5	8.8	50.3%
Regional Parks	24.3	23.6	0.7	3.0%
Arts and Recreation	14.9	11.6	3.3	28.4%
Safety and Emergency Management	13.6	11.2	2.4	21.4%
Business Systems and Processes	12.1	10.5	1.6	15.2%
Climate Action	6.5	6.3	0.2	3.2%
Housing and Health[1]	6.1	5.4	0.7	13.0%
Local Government	5.3	3.9	1.4	35.9%
Transportation	3.4	3.6	-0.2	-5.6%
Planning	0.7	0.6	0.1	16.7%
People	0.7	0.6	0.1	16.7%
Total	**$273.7**	**$244.3**	**$29.4**	**12.0%**

[1]Includes the Land, Banking and Housing Service

Adjustments to the Capital Plan include the following major changes:

Water:

- $2.1 million in delayed work on system upgrades and expansion from 2025 to 2026 for Saanich Peninsula Water.
- $0.9 million in project delays related to the reservoir seismic isolation valves and asset management plan work for Saanich Peninsula Water.
- $0.5 million delayed construction from 2025 to 2026 for upgrades to Main No. 4 and Main No.1 in the Regional Water Supply.
- ($0.5) million deferred to 2027 for the storage tank replacement for the Skana Water service - Grant revenue funding will be pursed going forward, rather than pursing debt funding.
- ($0.8) million delayed to 2027 for the water storage tank replacement for Surfside Park Estates - Grant revenue funding will be pursed going forward, rather than pursing debt funding.

Wastewater:

- $2.0 million for project delays related to the optimization of the residual treatment facility operations for Core Area Wastewater (CAWTP) have resulted in work being carried forward from 2025 to 2026. This project is a multi-year project with costs expected to be carried forward until completion.
- $1.3 million for project delays related to the Harling pump station replacement for CAWTP have resulted in costs being carried forward from 2025 to 2026. This project is a multi-year project with costs expected to be carried forward until completion.
- $0.5 million for project delays related to the biosolids advanced thermal plant for CAWTP have resulted in costs being carried forward from 2025 to 2026.
- ($0.5) million due to increased progression in 2025 on the wastewater treatment plant upgrades for Maliview Sewer resulting in less costs being carried forward from 2025 to 2026.

Solid Waste & Recycling:

- $2.5 million for project delays from 2025 to 2026 on the Landfill Gas Utilization project and the associated Gas and Leachate Collection Pipe Extension project at Hartland Landfill, to accommodate plan logistics and material procurement.
- $1.7 million carried forward to 2026 for contract closeout and final acceptance of the Renewable Natural Gas Optimization project at Hartland Landfill.
- $1.2 million for additional carryforward from 2025 to 2026 for procurement of work for the Contractor Workshop Relocation project at Hartland Landfill.
- $1.0 million deferred from 2025 to 2026 for the Wheel Wash, Fence Replacement and Quarry Wall Liner projects at Hartland Landfill. This is due to prioritization of Cell 5A and 5B work in 2025.
- $1.0 million for contractor delays related to the Hartland Amenity project results in costs being carried forward from 2025 to 2026.
- $0.7 million for delays in project design for the Hartland North Electrical project, resulting in costs being carried forward from 2025 to 2026.
- $0.5 million for procurement being carried forward from 2025 to 2026 for the Hartland North driveway upgrades at Willis Point.

Arts & Recreation:

- $1.0 million for the planning of the new recreation facility within the Panorama Recreation service.
- $0.8 million in project delays related to loan authorization and Agricultural Land Commission approval for the skate park renewal within SEAPARC, delayed the project until Fall 2025. Remaining project costs being carried forward to 2026.
- $0.4 million for arena renovations at Panorama for the purpose of increasing accessibility.
- $0.4 million for SEAPARC for several projects including a new ice resurfacer and carryforward for painting the pool and arena exterior, and domestic hot water replacement.
- $0.3 million for Royal Theatre and McPherson Theatre services, including repairing the building envelope and stand alone canopies.

Safety and Emergency Management:

- $2.5 million in project delays related to the upgrades and improvements for the Sooke Lake and Deception Water Supply area dams within the Regional Water Supply service have resulted in costs being carried from 2025 to 2026.
- $0.3 million carried forward from 2025 to 2026 for the acquisition of a replacement Rescue/First Responder truck for East Sooke Fire Protection. Acquisition delayed due to lack of availability in 2025.
- ($1.0) million for the Nex-Gen 911 project for the 911 Call Answer service being moved from 2026 to 2027.

Changes in Capital Investment Funding

Investment Funding Source ($M)	2026 Final	2026 Prelim	$ Change	% Change
Operating and Work in Progress (WIP)	115.7	96.2	19.5	20.3%
Debenture Debt	80.6	77.0	3.6	4.7%
Reserve Funding	51.4	47.1	4.3	9.1%
Grants	17.5	17.0	0.5	2.9%
Donations and Third-Party Funding	8.5	7.0	1.5	21.4%
Total	**$273.7**	**$244.3**	**$29.4**	**12.0%**

Operating and Work in Progress:

- $7.5 million in timing adjustments for funding within Solid Waste and Recycling projects, including Landfill Gas utilization, Renewable Natural Gas optimization, contractor workshop relocation and the Hartland amenity project.
- $3.5 million in timing adjustments for funding several projects within Water across eight services including, Regional Water Supply, Juan De Fuca Water Distribution and Lyall Harbour Boot Cove Water.
- $3.3 million in timing adjustments for funding within Safety and Emergency Management across eight services, including regulatory compliance, dam safety and analyses of the Sooke Lake and Deception Water Supply Area and Goldstream Water Supply Area dams, upgrades and improvements to the Sooke Lake and Deception Water Supply Area Goldstream Water Supply Area dams and integrating dam performance and Hydromet to SCADA.
- $1.6 million in timing adjustments for funding within Wastewater across five services, including optimization of the Residual Treatment Facility Operations, replacement of electrical and instrumentation as part of the Ganges Wastewater Treatment Program and IT database programs for Environmental Protections.
- $1.5 million in timing adjustments for funding within Business Systems and Processes including the SAP Lifecycle replacement project and data centre replacements.
- $1.3 million in timing adjustments for funding within Arts and Recreation across five services, including lighting upgrades for the Panorama Recreation facility and parking lot, upgrading the flooring at Panorama Recreation and repairing standalone canopies at McPherson Theatre.
- The balance is related to capital funding changes across 39 services.

Debenture Debt:

- $3.0 million in timing adjustments for funding within Wastewater projects including the replacement of the Harling Pump Station, the Biosolids Advanced Thermal Plant, the Pump Station renewal program and the Shoreline Trunk Sewer Upgrade.
- $0.5 million in timing adjustments for funding within Water projects across six services including SCADA Upgrades and Expansion, and the deferral of Storage Tank replacements in both Surfside park estates and Skana Water.
- ($0.7) million in timing adjustments within Climate Action on the Heat Recovery System projects for both SEAPARC and Panorama Recreation.

Reserve Funding:

- $1.3 million in timing adjustments for funding within Solid Waste and Recycling including Gas and Leachate Collection Pipe extension, the North End Wheel Wash, north and east fence replacement and Quarry Wall liner.
- $1.1 million in new projects and timing adjustments for funding within Arts and Recreation including replacing the mower for the golf course, a new Ice Resurfacer, and Ball Field Development.
- $1.0 in new projects and timing adjustments for funding within Water including, including Reservoir Seismic Isolation Valves, updating the Asset Management Plan for Saanich Peninsula Water and the installation of the Throup Road Watermain for Juan de Fuca Water Distribution.
- $0.5 million in new projects and timing adjustments for funding within Wastewater across five services, including Microwave Radio Upgrades in both Core Area and Saanich-Peninsula Wastewater, and IT Core Infrastructure replacement.
- The balance is related to capital funding changes across 44 services.

CRD 2026 Capital Projects Greater than $500,000

SERVICE AREA	$M	FUNDING SOURCE	COMMUNITY NEED
Parks, Recreation & Environmental Services			
REGIONAL PARKS			
Regional Trestle Renewal, Trails Widening and Lighting Project	15.0	Debt	Regional Parks
Potential Land Acquisition Transactions	2.0	Debt	Regional Parks
Replace Two Bridges at Witty's Lagoon	0.7	Capital Funds on Hand, Reserves	Regional Parks
Weed Harvester	0.7	ERF	Regional Parks
Portal Signs	0.5	Capital Funds on Hand, Reserves	Regional Parks
SEAPARC			
Implement Heat Recovery System Phase 1	2.2	Debt, Grant	Climate Action
Skate Park Renewal	0.8	Debt	Arts & Recreation
PANORAMA RECREATION			
Heat Recovery Plant	1.7	Capital Funds on Hand, Reserves, Grant	Climate Action
New Recreation Facility	1.0	Reserves	Arts & Recreation
ENVIRONMENTAL RESOURCE MANAGEMENT			
Cell 5 Liner Construction	7.0	Capital Funds on Hand, Debt	Solid Waste & Recycling
Cell 5 & 6 Gravity Retaining Wall	2.8	Capital Funds on Hand, Debt	Solid Waste & Recycling
Landfill Gas Utilization	2.1	Capital Funds on Hand	Solid Waste & Recycling
Renewable Natural Gas Optimization Projects	1.7	Capital Funds on Hand	Solid Waste & Recycling
Existing Utilities - Relocate for Cell 5	1.2	Debt	Solid Waste & Recycling
Contractor Workshop Relocation	1.2	Capital Funds on Hand	Solid Waste & Recycling
Hartland Amenity Project	1.0	Capital Funds on Hand	Solid Waste & Recycling
Residuals Treatment Facility Biogas Tie-In to Renewable Natural Gas	1.0	Reserves	Solid Waste & Recycling
Sedimentation Pond Relining	1.0	Reserves	Solid Waste & Recycling
Progressive Closure of External Faces	1.0	Reserves	Solid Waste & Recycling
Gas & Leachate Collection Pipe Extension	0.9	Reserves	Solid Waste & Recycling
North End Wheel Wash	0.8	Reserves	Solid Waste & Recycling
Hartland North Electrical	0.7	Capital Funds on Hand	Solid Waste & Recycling
CLIMATE ACTION & ADAPTION			
Regional Electric Vehicle Charging Infrastructure	0.9	Capital Funds on Hand, Grant	Climate Action
Legislative & General Administration			
CORPORATE SATELLITE FACILITIES			
Corporate Space at IWS Field Office	3.0	Reserves	Business Systems & Processes
INFORMATION TECHNOLOGY			
S4HANA Enhancements	2.6	Capital Funds on Hand	Business Systems & Processes
SAP Lifecycle Replacement	2.5	Capital Funds on Hand	Business Systems & Processes
Regional Housing			
Thuthiqut Hulelum´ (Forest Homes) Affordable Housing Project	1.1	Grant, Other	Housing & Health
Family Court Building			
Mechanical Upgrades	1.1	Reserves, Other	Housing & Health
Infrastructure & Water Services			
SAANICH PENINSULA WATER SUPPLY			
SPW System Upgrade and Expansion	13.5	Debt	Water
SCADA Upgrades	0.8	Reserves	Water
Reservoir Seismic Isolation Valves	0.8	Reserves	Water
Hamsterly Pump Station Capacity Upgrade	0.6	Reserves	Water
Asset Capital Improvement/Replacement Program	0.6	Reserves	Water

Continued on next page

CRD 2026 Capital Projects Over $500,000

SERVICE AREA	$M	FUNDING SOURCE	COMMUNITY NEED
REGIONAL WATER SUPPLY			
Main No. 4 - Mt Newton to Highway 17 & Bear Hill Trunk Extension	21.5	Capital Funds on Hand, Grant	Water
Goldstream IWS Field Office	12.3	Capital Funds on Hand, Other	Water
RWS Supply Main No. 4 Upgrade & Main No. 1 High Pressurizing	5.5	Capital Funds on Hand	Water
Sooke Lake & Deception Water Supply Area Dams - Upgrades and Improvements	5.5	Capital Funds on Hand	Safety & Emergency Management
Critical Spare Equipment Storage & Pipe Yard	3.8	Capital Funds on Hand	Water
Land and Site Works	3.0	Capital Funds on Hand	Water
Master Plan Project Delivery	1.7	Capital Funds on Hand	Water
Sooke Lake & Deception Water Supply Area Dams - Regulatory Compliance	1.5	Capital Funds on Hand	Safety & Emergency Management
Vehicle & Equipment Replacement	1.4	ERF	Water
Goldstream Water Supply Area Dams - Upgrades and Improvements	1.4	Capital Funds on Hand	Safety & Emergency Management
Master Plan Program Management	1.1	Capital Funds on Hand	Water
Integrate Dam Performance and Hydromet to SCADA	1.1	Capital Funds on Hand	Safety & Emergency Management
Mount Tolmie Tank Assessment and Improvements	0.9	Capital Funds on Hand	Water
SCADA Master Plan Update & Upgrades	0.9	Capital Funds on Hand	Water
Goldstream Water Supply Area Dams - Regulatory Compliance	0.8	Capital Funds on Hand	Safety & Emergency Management
Microwave Radio Upgrades	0.8	Capital Funds on Hand	Water
Bulk Supply Meter Replacement and Backflow Prevention Program	0.7	Capital Funds on Hand	Water
Decommission & Conceptual Design of the Smith Hill Site	0.7	Capital Funds on Hand	Water
Asset Management Plan	0.7	Capital Funds on Hand	Water
Cecelia Meter Replacement	0.6	Capital Funds on Hand	Water
Water Treatment Plant Improvements Program	0.6	Capital Funds on Hand	Water
Road Improvements	0.6	Capital Funds on Hand	Water
Head Tank Valve & Main No. 4 & 5 Valve Replacement	0.5	Capital Funds on Hand	Water
JDF WATER DISTRIBUTION			
Sooke Road Water Main Replacement	7.1	Capital Funds on Hand	Water
AC Pipe Replacement Program	4.5	Capital Funds on Hand	Water
Residential Service & Meter Replacement	3.0	Capital Funds on Hand	Water
Hwy 14 Watermain Relocation	2.0	Capital Funds on Hand	Water
SCADA Master Plan Update & Upgrades	2.0	Capital Funds on Hand	Water
Pump Station Renewal Program	1.2	Capital Funds on Hand	Water
Large Meters & Pressure Control Stations Replacement Program	0.9	Capital Funds on Hand	Water
Vehicle & Equipment Replacement	0.8	ERF	Water
JDF WATER DISTRIBUTION (DCC)			
Sooke Henlyn Supply & Distribution Mains	1.0	Reserves	Water
Throup Road Watermain Installation	0.9	Reserves	Water
REGIONAL WATER SUPPLY AND JDF WATER DISTRIBUTION - COMBO			
Upgrades to Buildings at 479 Island Highway	0.7	Capital Funds on Hand	Water
SAANICH PENINSULA WASTEWATER			
Wastewater Treatment Plant Corrosion & Air Management Improvements	4.4	Debt, Reserves	Wastewater
Keating Pump Station - Pump Replacement	0.6	ERF	Wastewater
CORE AREA WASTEWATER			
Core Area Sewers, Manholes and Chamber Repairs & Upgrades	7.1	Debt	Wastewater
Shoreline Trunk Sewer Upgrade	2.8	Debt	Wastewater
Harling Pump Station - Complete Replacement	2.3	Debt	Wastewater

Continued on next page

CRD 2026 Capital Projects Greater than $500,000

Optimization of Residual Treatment Facility Operations	2.0	Debt	Wastewater
Marigold Electrical and Building Upgrades	1.6	Debt	Wastewater
Annual Provisional Emergency Repairs	1.5	Reserves	Wastewater
Biosolids Advanced Thermal Plant	1.1	Capital Funds on Hand, Debt	Wastewater
Electric Vehicle Charging	0.9	Debt, Grant	Climate Action
Process & Mechanical Upgrades	0.9	Debt	Wastewater
SCADA and Radio Assessment	0.9	Debt	Wastewater
Pump Station Renewal Program	0.9	Debt	Wastewater
Safety & Security Upgrades	0.6	Debt	Wastewater
Salt Spring Island (SSI)			
SALT SPRING ISLAND PARKS & RECREATION			
Pool Building Structural Upgrades	1.6	Reserves, Debt	Arts & Recreation
Ball Field Development	0.8	Reserves, Grant, Other	Arts & Recreation
Park Maintenance Facility	0.6	Capital Funds on Hand	Arts & Recreation
COMMUNITY TRANSPORTATION			
Ganges Roadside Pathway Construction	0.8	Reserves, Grant	Transportation
GANGES SEWER UTILITY			
Ganges Wastewater Treatment Plant Replacement of Electrical & Instrumentation	0.6	Capital Funds on Hand, Reserves, Grant	Wastewater
Kings Lane sewer extension	0.6	Grant	Housing & Health
MALIVIEW ESTATES SEWER SYSTEM			
Wastewater Treatment Plant Upgrade	2.9	Debt, Grant	Wastewater
Southern Gulf Island (SGI)			
PENDER ISLAND COMMUNITY PARKS			
Trail Development	1.1	Capital Funds on Hand, Grant, Other	Local Government
Land Acquisition	1.0	Reserves, Other	Local Government
LYALL HARBOUR BOOT COVE WATER (SATURNA)			
Dam Improvement and Regulatory Requirements	0.7	Capital Funds on Hand, Debt	Water
Juan de Fuce Electoral Area (JDF)			
JDF ELECTORAL AREA COMMUNITY RECREATION			
Otter Point Community Hall Construction	1.0	Grant	Arts & Recreation

Total Projects > $500K	**205.5**
Total Projects < $500K	**68.2**
Total 2026 Capital Projects	**273.7**

REGULAR POSITIONS - ONGOING	Approved		Proposed						
Department/Division	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**Community Need**	**IBC Reference**
Executive Services									
Executive Services	6.00	7.00	7.00	7.00	7.00	7.00	7.00		
Corporate Communications & Engagement	8.00	16.50	16.50	17.50	17.50	17.50	17.50	Open Government	(2025 Approval) 12c-1.1 Support Division IBC (2027: 1) CRD Evolves (2025: 8.5)
People Safety & Culture	17.00	18.00	18.00	22.00	23.00	23.00	23.00	People	11b-1.6 HRIS Talent Suite (Revised) (2028: 1) 11b-1.4 Corporate Recruiting (2027: 3) (2025 Approval) 11b-3.1 Benefits, Wellness & Abilities Management (2027: 1)
TOTAL EXECUTIVE SERVICES	**31.00**	**41.50**	**41.50**	**46.50**	**47.50**	**47.50**	**47.50**		
SSI Administration (Executive Svcs)									
SSI Administration	7.00	0.00	0.00	0.00	0.00	0.00	0.00		CRD Evolves (2025: -7)
SSI Parks & Recreation	11.93	0.00	0.00	0.00	0.00	0.00	0.00		CRD Evolves (2025: -11.93)
TOTAL SSI ADMINISTRATION	**18.93**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**		
Electoral Area Services									
Electoral Area Services		3.00	3.00	3.00	3.00	3.00	3.00		CRD Evolves (2025: 1)
Salt Spring Island Administration		19.23	19.23	21.43	21.43	21.43	21.43	Local Government	16b-1.5 SSI Admin & Recreation Staffing (2027: 2.2) CRD Evolves (2025: 19.23)
Building Inspection		11.60	11.60	11.60	11.60	11.60	11.60		CRD Evolves (2025: 11.2)
Juan de Fuca Administration		4.30	4.30	5.20	5.20	5.20	5.20	Local Government Local Government	16b-5.1 JdF Parks & Recreation Manager (2027: 0.4) 16f-5.1 JdF Planning Assistant (2027: 0.5) CRD Evolves (2025: 4.3)
Water Wastewater Services Operations		9.50	9.50	9.50	9.50	9.50	9.50		CRD Evolves (2025: 9.5)
TOTAL ELECTORAL AREA SERVICES	**0.00**	**47.63**	**47.63**	**50.73**	**50.73**	**50.73**	**50.73**		
Corporate Services									
Administration Legal & Risk Management	10.00	7.00	8.00	9.00	9.00	9.00	9.00	Business Systems & Processes Water	(2025 Approval) 13a-1.4 Departmental Administrator - Paralegal & Legal Assistant (2027: 1) 2a-2.3 Master Plan Program (2026: 1) CRD Evolves (2025: -3)
Privacy & Information Services	5.60	6.60	6.60	7.60	8.60	8.60	8.60	Business Systems & Processes	(2025 Approval) 13a-3.1 M365 SharePoint Online Transition to IM (2027: 1, 2028: 1)
Legislative Services	4.00	5.00	6.00	6.00	6.00	6.00	6.00		Reallocation from IWS (2026: 1) CRD Evolves (2025: 1)
First Nations Relations	5.00	6.00	7.00	7.00	7.00	7.00	7.00	Water	2a-2.3 Master Plan Program (2026: 1)
Real Estate & Facilities Management	4.00	14.00	14.00	14.00	14.00	14.00	14.00		CRD Evolves (2025: 10)
TOTAL CORPORATE SERVICES	**28.60**	**38.60**	**41.60**	**43.60**	**44.60**	**44.60**	**44.60**		
Finance & Technology									
Administration & Corporate Finance	7.50	5.00	5.00	5.00	5.00	5.00	5.00		CRD Evolves (2025: -2.5)
Financial Services	48.50	54.00	55.50	55.50	55.50	55.50	55.50		(2025 Approval) 13d-1.1 Support Division IBC - Financial Services - 2 new 2026 ongoing FTE replaced by repurposing 1.5 vacant term FTE to meet critical requirements (2026: 1.5) CRD Evolves (2025: 1.5)
Technology & Digital Transformation	49.27	54.77	54.77	60.77	61.27	61.27	61.27	Business Systems & Processes	(2025 Approval) 13a-4.1 Data Architect (2027: 1) (2025 Approval) 13a-4.5 Alternate Data Centre (2028: 0.5) 13a-6.4 SAP Developer (2027: 1 Term to Ongoing) 13a-6.5 SAP Analyst (2027: 1 Term to Ongoing) 13a-6.6 Service Desk Staffing (2027: 1) 13a-6.7 TDT Project Management Resource (2027: 1 Term to Ongoing) 13a-6.8 TDT Project Management Resource (2027: 1)
Arts & Culture	3.00	3.00	3.00	3.00	3.00	3.00	3.00	Arts & Recreation	10b-2.2 Scale Up Regional Participation in Performing Arts Facilities (2026: 1) is contingent on Service establishment
TOTAL FINANCE & TECHNOLOGY	**108.27**	**116.77**	**118.27**	**124.27**	**124.77**	**124.77**	**124.77**		
Infrastructure & Water Services									
IWS Administration	9.29	5.29	5.29	5.29	5.29	5.29	5.29		CRD Evolves (2025: -4)
Corporate Asset & Maintenance Management	17.00	26.00	26.00	28.00	29.00	29.00	29.00	Climate Action Water	2b-2.9 Reliability/Operational Performance (2026: 1, 2027: 2) 6b-2.2 Corporate Fleet Mechanic (2028: 1) Reallocation to Corporate Services (2026: -1) CRD Evolves (2025: 7)
Infrastructure Planning & Engineering	28.00	22.00	25.00	28.00	29.00	29.00	29.00	Climate Action Water Wastewater	(2024 Approval) 2b-1.1 Dam Safety Program (2026: 2, 2027: 1) 2a-2.3 Master Plan Program (2026: 1, 2027: 1, 2028: 1) 1b-2.1 Senior Project Manager Wastewater Engineering (2027: 1) CRD Evolves (2025: -9)
Corporate Capital Project Delivery Services		26.00	26.00	27.00	27.00	27.00	27.00	Water	2b-2.7 CCPDS - Contract Support Services (2027: 1) CRD Evolves (2025: 26)
Wastewater Infrastructure Operations	74.50	65.00	65.00	65.00	65.00	65.00	65.00		CRD Evolves (2025: -11.5)
Water Infrastructure Operations	51.00	54.00	57.00	58.00	59.00	59.00	59.00	Water Water Water	2a-2.3 Master Plan Program (2026: 1) 2b-2.6 Operations Coordinator (RWS/JdF) (2026: 1) 2b-2.5 Utility Operator Program (JdF/RWS) (2026: 1, 2027: 1, 2028: 1) CRD Evolves (2025: 1)
Watershed Protection	27.00	28.50	28.50	30.25	32.00	33.60	33.60	Water	2a-5.2 Equipment/Watershed Operator (2027: 1) 2a-5.3 Seasonal Watershed Protection Program (2027: 0.75, 2028: 0.75, 2029: 0.6) 2a-5.4 Forest Management Plan Implementation (2028: 1) 2a-5.5 Forest Hydrology Technician (2029:1)
TOTAL INFRASTRUCTURE & WATER SERVICES	**206.79**	**226.79**	**232.79**	**241.54**	**246.29**	**247.89**	**247.89**		
Parks Recreation & Environmental Services									
PRES Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00		
Environmental Innovation	5.00	7.00	7.00	7.00	7.00	7.00	7.00		
Environmental Protection	54.30	52.40	52.40	52.40	52.40	52.40	52.40		CRD Evolves (2025: -3.5)
Environmental Resource Management	28.70	31.70	31.70	32.20	32.20	32.20	32.20	Solid Waste & Recycling	3a-1.5 Port Renfrew Transfer Station Attendant (2027: 0.5)
Facility Management & Engineering	26.00	0.00	0.00	0.00	0.00	0.00	0.00		CRD Evolves (2025: -26)
Panorama Recreation	37.75	38.75	38.75	38.75	38.75	38.75	38.75		CRD Evolves (2025: -1)
Regional Parks	77.00	78.40	76.40	77.40	77.40	77.40	77.40	Regional Parks	7g-1.1 Regional Parks Operations Manager (2027: 1) CRD Evolves (2025: -5) Reallocation to Regional Planning (2025:-1 2026:- 2)
SEAPARC	20.10	20.60	20.60	20.60	20.60	20.60	20.60		
TOTAL PARKS RECREATION & ENVIRONMENTAL SERVICES	**251.85**	**231.85**	**229.85**	**231.35**	**231.35**	**231.35**	**231.35**		
Housing Planning & Protective Services									
HPPS Administration	3.00	2.00	2.00	2.00	2.00	2.00	2.00		CRD Evolves (2025: -1)
Building Inspection	11.20	0.00	0.00	0.00	0.00	0.00	0.00		CRD Evolves (2025: -11.6)
Health & Capital Planning Strategies	2.00	2.00	2.00	2.00	2.00	2.00	2.00		
Juan de Fuca Administration	4.30	0.00	0.00	0.00	0.00	0.00	0.00		CRD Evolves (2025: -4.3)
Protective Services	21.00	24.00	29.20	30.20	31.20	31.20	31.20	Local Government Solid Waste & Recycling Safety & Emergency Management	(2025 Approval) 16g-3.4 Bylaw Enforcement Staffing (2028: 1) 3a-1.3 Hartland 2100 (Revised) (2027: 1) 3a-1.3 Electoral Area Fire Chief Conversion to CRD Staff (2026: 5.2)
Regional Planning & Transportation	8.00	9.00	11.00	12.00	13.00	13.00	13.00	Transportation	4a-1.3 Regional Transportation Service Development (2027: 1, 2028: 1) Reallocation from Regional Parks (2025:1 2026: 2)
Regional Housing	62.00	71.00	71.00	75.00	75.00	75.00	75.00	Housing & Health	(2025 Approval) 5a-1.4 Maintaining CRHC Operations (2027: 4)
TOTAL HOUSING PLANNING & PROTECTIVE SERVICES	**111.50**	**108.00**	**115.20**	**121.20**	**123.20**	**123.20**	**123.20**		
TOTAL CRD REGULAR POSITIONS (ONGOING)	**756.94**	**811.14**	**826.84**	**859.19**	**868.44**	**870.04**	**870.04**		

REGULAR POSITIONS - FIXED DURATION	Approved		Proposed						
Department/Division	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**Community Need**	**IBC Reference**
Executive Services									
Corporate Communications & Engagement		2.00	2.00	1.00	1.00				CRD Evolves (2025: 1)
People Safety & Culture		0.50	0.50	2.00	2.00			People	11b-1.6 HRIS Talent Suite (Revised) (2027: 2)
Finance & Technology									
Financial Services	3.50	4.00	2.50	1.50	1.50	1.00			(2026: 1.5 vacant term FTE repurposed to fund ongoing positions)
Technology & Digital Transformation	4.00	3.00	3.00						(2027: -3 Term to Ongoing)
Parks Recreation & Environmental Services									
Environmental Innovation	1.00	2.00	2.00	1.00	1.00	1.00	1.00	Climate Action	6a-1.1 Implement Climate Action Strategy (Revised) (2026: 1 extended through 2030) (2025: 1 transfer from Environmental Protection)
Environmental Protection	3.50	2.50	2.50						(2025: -1 transfer to Environmental Innovation)
Environmental Resource Management	1.00								
Infrastructure & Water Services									
Corporate Capital Project Delivery Services	1.00	3.00	3.00	3.00	3.00				
Housing Planning & Protective Services									
Health & Capital Planning Strategies	2.00	2.00	2.00	1.00					
Regional Housing	14.00	19.00	18.00	17.00	16.00	8.00	3.00	Housing & Health Housing & Health	(2025 Approval) 5a-1.3 Increasing Housing Supply & Rural Pilot Program (2026: 1 year extension) 5a-1.7 Housing Capital Project Delivery Terms (2026: 3 extended through 2030) CRD Evolves (2025: -1)
Regional Planning & Transportation				0.50	0.50	0.50	0.50	Planning	(2024 Approval) 8b-1.1 Foodlands Access - Service Creation & Activation (2027:0.5)
TOTAL CRD REGULAR POSITIONS (FIXED DURATION)	**30.00**	**38.00**	**35.50**	**27.00**	**25.00**	**10.50**	**4.50**		
TOTAL CRD REGULAR POSITIONS (ALL)	**786.94**	**849.14**	**862.34**	**886.19**	**893.44**	**880.54**	**874.54**		

The following charts summarize the change in operating and capital plans, year over year, after final adjustments to the 2025 budget.

Operating Expenditures
(in $ millions)

Expenditure Type	2026 Final	2025 Final[1]	$ Change	% of Total Change
Operations	329.0	307.7	21.3	5.1%
Debt Servicing	26.5	25.6	0.9	0.2%
Capital Funding	38.2	37.1	1.1	0.3%
Transfers to Reserves	29.5	30.2	(0.7)	(0.2%)
Sub-Total	**423.2**	**400.6**	**22.6**	**5.6%**
Municipal Debt	22.5	17.9	4.6	25.9%
Total	**$445.7**	**$418.5**	**$27.2**	**6.5%**

[1]2025 Final amounts as shown in Bylaw 4738

Operating Revenues
(in $ millions)

Revenue Source	2026 Final	2025 Final[1]	$ Change	% of Total Change
Sale of Services	211.4	188.4	23.0	5.5%
Requisition	102.5	96.2	6.3	1.5%
Allocation to Other Services	74.5	64.0	10.5	2.5%
Transfer from Reserves	9.1	18.4	(9.3)	(2.2%)
Rentals and Other Revenue	10.6	17.4	(6.8)	(1.6%)
Grants and PILT	7.8	8.5	(0.7)	(0.2%)
Surplus	7.3	7.7	(0.4)	(0.1%)
Sub-Total	**423.2**	**400.6**	**22.6**	**5.6%**
Municipal Debt	22.5	17.9	4.6	25.9%
Total	**$445.7**	**$418.5**	**$27.2**	**6.5%**

[1]2025 Final amounts as shown in Bylaw 4738

Requisitions
(in $ millions)

Description	2026 Final	2025 Final	$ Change	% Change
Regional / Sub Regional	81.0	76.6	4.4	5.7%
Total Electoral Areas Only	21.5	19.6	1.9	9.7%
Sub-Total	**102.5**	**96.2**	**6.3**	**6.5%**
Municipal Debt	22.5	17.9	4.6	25.7%
Total	**$125.0**	**$114.1**	**$10.9**	**9.6%**

Capital Expenditures
(in $ millions)

Description	2026 Final	2025 Final	$ Change	% Change
Engineered Structures	191.8	183.1	8.7	2.8%
Equipment	27.8	29.3	(1.5)	(0.5%)
Buildings	37.6	56.3	(18.7)	(5.9%)
Land	8.1	37.8	(29.7)	(9.4%)
Vehicles	8.4	9.0	(0.6)	(0.2%)
Total	**$273.7**	**$315.5**	**($41.8)**	**(13.2%)**

[1]2025 Final amounts as shown in Bylaw 4738

Capital Revenues
(in $ millions)

Description	2026 Final	2025 Final	$ Change	% Change
Current Operating and WIP	115.7	101.0	14.7	4.7%
Debenture Debt	80.6	132.4	(51.8)	(16.4%)
Reserve Funding	51.4	53.9	(2.5)	(0.8%)
Grants	17.5	17.7	(0.2)	(0.1%)
Donations & Third Party Funding	8.5	10.5	(2.0)	(0.6%)
Total	**$273.7**	**$315.5**	**($41.8)**	**(13.2%)**

[1]2025 Final amounts as shown in Bylaw 4738

Reserve Forecasts

Tables 1 and 3 provide the change in the operating and capital reserve forecasts since Provisional budget. Detailed reserve schedules for each service were provided as part of the preliminary budget review process, and have been updated for Final budget for each service in Appendix K. Tables 2 and 4 provide a summary of significant reserve balances at the end of 2025.

Table 1: Changes in Operating Reserve Forecasts

Reserve Activity	2026 Final	2026 Prelim	$ Change	% Change
Opening Reserve Balance	$35.8	$39.0	(3.2)	(8.3%)
Transfers from Operating	5.2	5.2	0.0	0.0%
Interest Income	0.6	0.7	(0.1)	(14.3%)
Transfer to Operating	(9.1)	(6.0)	(3.1)	51.7%
Closing Reserve Balance	**$32.5**	**$38.9**	**($6.4)**	**(16.4%)**

The balance of all operating reserves through the end of 2025 are $35.8 million. Net budgeted transfers, interest income, and funding of operating costs result in a forecasted closing balance of $32.5 million at the end of 2026. Operating reserves reflect funds retained and segregated by services to fund future operating activities. The CRD currently manages 89 operating reserve funds.

Table 2 summarizes the significant operating reserve balances by service. A detailed listing of reserve balances will be included in the audited financial statements.

Table 2: December 31, 2025 Operating Reserve Balances by Service (>$1M)

Description	Amount ($M)
Core Area Wastewater	7.0
Solid Waste	6.4
Regional Planning	2.9
Regional Growth Strategy	2.2
S.P.W.W.S. Sewer Debt Reserve Fund	1.6
Climate Action	1.5
Land, Banking & Housing	1.2
IW Environmental Operations	1.1
Environmental Services Protection	1.0
Various (<$1M)	10.9
Total	**$35.8**

Table 3: Changes in Capital Reserve Forecasts

Reserve Activity	2026 Final	2026 Prelim	$ Change	% Change
Opening Reserve Balance	$184.1	$141.6	42.5	30.0%
Transfers from Operating	24.3	24.5	(0.2)	(0.8%)
Interest Income	3.3	2.5	0.8	29.5%
Transfer to Capital Plan	(51.4)	(47.1)	(4.3)	9.1%
Closing Reserve Balance	**$160.3**	**$121.5**	**$38.8**	**31.9%**

[1]Reserve balances restated to include specified purpose funds for Landfill Closure and Post Closure, and Development Cost Charges

Capital reserves at the end of 2025 are $184.1 million. Net of budgeted transfers, interest income, and funding to capital projects result in a forecasted closing balance of $160.3 million at the end of 2026. Capital reserves reflect funds retained and segregated by service to fund future capital activities. The CRD currently manages 65 capital reserve funds.

Table 4 summarizes the significant capital reserve balances by service and includes the consolidated balance for the Equipment Replacement Fund (ERF). The ERF is one fund established by bylaw, but covers all CRD services. Specified purpose funds for Landfill Closure and Post Closure, and Development Cost Charges have been shown separately. A detailed listing of reserve balances will be included in the audited financial statements.

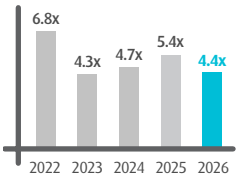
Table 4: December 31, 2025 Capital Reserve Balances by Service, Including ERF (>$1M)

Description	Amount
Core Area Wastewater	47.1
Equipment Replacement Fund (All Services)	34.5
Regional Parks	11.4
Office Facilities & Equipment	10.6
Solid Waste	9.2
Saanich Peninsula Water Supply	7.8
Saanich Peninsula Ice Arena Facility	5.5
S.P.W.W.S. Sewer Debt Reserve Fund	3.0
McPherson Theatre	2.8
Magic Lake Estates Water System	1.5
Royal Theatre	1.3
Sidney Treatment Plant	1.2
Family Court Building	1.0
Various (<$1M)	9.9
Subtotal	**$146.8**
Development Cost Charges	22.0
Landfill Closure and Post-Closure	15.3
Total	**$184.1**

CRD 2026 Financial Indicators

Appendix I

BUILDING INFRASTRUCTURE



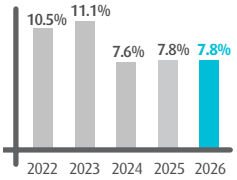
Benchmark target is at least 1.0.

Investment in capital is **4.4x** the rate of depreciation

This is the amount of capital invested in infrastructure for every dollar that assets depreciate each year. In 2026, the investment in capital will be $273.7M compared to an amortization of $62.7M*.

** Amortization based on net book value as per the audited financial statements from the preceding year.*

MANAGING DEBT



Benchmark target is less than 25%.

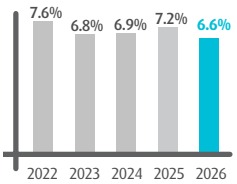
Debt servicing costs are **7.8%** of revenue

This is the amount of annual revenue committed to debt repayment for existing and new capital. In 2026, debt servicing costs will account for $26.5M* out of total revenue of $341.3M.**

**This excludes municipal borrowing.*

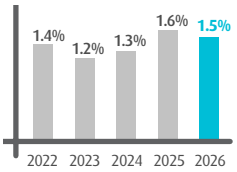
***This excludes municipal debt ($22.5M), internal allocations ($74.5M) and surplus carryforward ($7.3M).*

SAVING FOR THE FUTURE



Reserve transfers make up **6.6%** of the operating budget

This is the amount of total reserve contributions compared to the total CRD operating budget. In 2026, reserve transfers will total $29.5M while the operating budget will total $445.7M.



Reserve transfers make up **1.5%** of the depreciated value of assets

This is the amount of total reserve contributions compared to the total net book value of CRD assets. In 2026, reserve transfers will total $29.5M while the net book value will total $1,995.7M.*

**Based on net book value as per the audited statements from the preceding year.*

CAPITAL REGIONAL DISTRICT

2026 Financial Plan Summary

(Assessment data for cost apportionment purposes is based on Completed Roll Reports released Jan 1, 2026. This will be updated for the 2026 Final Billing when BC Assessment releases Revised Roll Reports by the end of March 2026. The resulting adjustment is not expected to be material.)

Prepared by CRD Financial Services
March 11, 2026

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CAPITAL REGIONAL DISTRICT - YEAR 2026 FINANCIAL PLAN

Regional	Service	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
1.010	Legislative & General Government	44,195,605	50,664,746	14.64%	1,050,000	28,268,983	6,940,133	14,405,630	13,476,789	6.89%
1.10X	Facilities Management	5,196,915	5,119,167	-1.50%	75,000	4,818,362	58,392	167,413	170,277	-1.68%
1.101	G.I.S.	682,011	700,341	2.69%	-	534,972	21,641	143,728	150,782	-4.68%
1.112	Regional Grant in Aid	1,692,433	1,765,351	4.31%	1,714,451	-	50,900	-	-	0.00%
1.224	Community Health	923,215	646,895	-29.93%	-	-	370,189	276,706	625,632	-55.77%
1.226	Health Facilities - VIHA	1,811,746	1,539,297	-15.04%	-	-	1,539,297	-	-	0.00%
1.280	Regional Parks	21,310,198	21,147,786	-0.76%	340,000	2,246,750	1,900,740	16,660,296	18,846,854	-11.60%
1.309	Climate Action and Adaptation	3,081,849	2,591,861	-15.90%	-	-	893,318	1,698,543	1,644,604	3.28%
1.310	Land Banking & Housing	5,641,538	5,382,770	-4.59%	495,326	683,840	1,081,665	3,121,939	3,279,542	-4.81%
1.312	Regional Goose Management	331,444	359,665	8.51%	-	-	61,398	298,267	252,226	18.25%
1.315	Biodiversity & Environmental Stewardship	212,803	235,274	10.56%	-	105,876	5,167	124,231	110,507	12.42%
1.323	By-Law Enforcement	833,421	1,215,109	45.80%	-	1,155,908	59,201	-	-	0.00%
1.324	Regional Planning Services	2,989,383	880,973	-70.53%	-	173,400	33,215	674,358	1,308,129	-48.45%
1.326	Foodlands Access	270,175	426,499	57.86%	-	-	75,300	351,199	270,175	29.99%
1.329	Regional Transportation	-	6,341,362	100.00%	14,000	-	1,029,535	5,297,827	-	100.00%
1.335	Geo-Spatial Referencing System	188,729	176,826	-6.31%	-	-	16,824	160,002	171,427	-6.66%
1.374	Regional Emergency Program Support	150,075	212,724	41.75%	-	-	70,255	142,469	142,469	0.00%
1.375	Hazardous Material Incident Response	531,470	554,520	4.34%	-	-	65,330	489,190	480,313	1.85%
1.521	SWMP -Solid Waste Disposal (Refuse Disposal)	52,223,347	51,483,224	-1.42%	-	-	51,483,224	-	-	0.00%
1.525	Solid Waste Disposal - Debt	2,026,178	2,737,520	35.11%	-	-	2,737,520	-	-	0.00%
1.57X	Environmental and Operational Support	29,482,795	31,860,647	8.07%	-	31,194,126	666,521	-	-	0.00%
1.911	911 Systems	2,677,917	2,644,068	-1.26%	-	-	2,112,928	531,140	481,907	10.22%
1.921	Regional CREST Contribution	2,008,152	2,105,968	4.87%	-	-	97,331	2,008,637	1,902,001	5.61%
2.670	Regional Water Supply	44,959,023	48,804,152	8.55%	-	-	48,804,152	-	-	0.00%
21.ALL	Feasibility Study Reserve Fund - All	162,876	132,367	-18.73%	66,537	-	355,830	(290,000)	132,000	-319.70%
Total Regional		**223,583,298**	**239,729,112**	**7.22%**	**3,755,314**	**69,182,217**	**120,530,006**	**46,261,575**	**43,445,634**	**6.48%**

Sub-Regional	Service	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
1.121	Sooke Regional Museum	299,972	307,275	2.43%	-	-	1,581	305,694	299,246	2.15%
1.123	Prov. Court of B.C. (Family Court)	149,360	149,360	0.00%	-	-	149,360	-	-	0.00%
1.126	Victoria Family Court Committee	48,652	41,558	-14.58%	25,841	-	717	15,000	15,000	0.00%
1.128	Greater Victoria Police Victim Services	332,841	340,090	2.18%	5,713	-	14,583	319,794	314,164	1.79%
1.230	Traffic Safety Commission	99,639	-	-100.00%	-	-	-	-	73,021	-100.00%
1.290	Royal Theatre	595,242	598,711	0.58%	-	-	-	598,711	595,242	0.58%
1.295	McPherson Theatre	783,045	781,013	-0.26%	-	-	31,013	750,000	750,000	0.00%
1.297	Arts Grants	3,301,886	3,375,641	2.23%	-	16,142	225,479	3,134,020	3,046,565	2.87%
1.311	Regional Housing Trust Fund	4,362,430	3,223,431	-26.11%	2,881,785	-	61,868	279,778	-	100.00%
1.313	Animal Care Services	1,888,210	2,077,586	10.03%	-	-	1,514,162	563,424	543,640	3.64%
1.330	Regional Growth Strategy	792,714	659,758	-16.77%	-	-	516,185	143,573	324,392	-55.74%
1.40X	SEAPARC	5,711,058	6,039,678	5.75%	-	-	2,297,887	3,741,791	3,492,827	7.13%
1.44X	Panorama Rec. Center.	11,508,989	12,436,172	8.06%	-	-	6,358,748	6,077,424	5,897,964	3.04%
1.531	Stormwater Quality Management - Sooke	41,810	72,726	73.94%	-	-	40,320	32,406	41,656	-22.21%
1.536	LWMP-Stormwater Quality Management-Core	788,233	799,395	1.42%	-	-	137,122	662,273	699,679	-5.35%
1.537	Stormwater Quality Management - Peninsula	128,753	130,662	1.48%	-	-	14,180	116,482	124,245	-6.25%
1.538	Source - Stormwater Quality - Peninsula	70,929	62,773	-11.50%	-	-	2,352	60,421	58,662	3.00%
1.912B	911 Call Answer - Municipalities	37,303	37,704	1.07%	-	582,173	(34,473)	(509,996)	(555,386)	-8.17%
1.913	913 Fire Dispatch	403,406	432,239	7.15%	-	-	19,027	413,212	370,807	11.44%
2.610	Saanich Peninsula Water Supply	8,325,361	9,251,293	11.12%	-	-	9,251,293	-	-	0.00%
2.680	Juan de Fuca Water Distribution	29,313,997	31,639,954	7.93%	-	-	31,639,954	-	-	0.00%
2.681	Florence Lake Water System Debt	19,038	19,077	0.20%	-	-	80	18,997	18,883	0.60%
3.700	Septage Disposal	163,563	166,503	1.80%	-	-	166,503	-	-	0.00%
3.701	Millstream Remediation Service	19,732	50,449	155.67%	-	-	50,449	-	9,129	-100.00%
3.707	LWMP - On Site System Management Program	201,727	183,788	-8.89%	-	-	52,232	131,556	167,527	-21.47%
3.718	Peninsula Wastewater TP	5,215,006	5,406,370	3.67%	-	138,991	2,804,066	2,463,313	2,246,952	9.63%
3.720	LWMP - (Peninsula) - Implementation	57,819	108,915	88.37%	-	-	76,021	32,894	56,870	-42.16%
3.750	LWMP - Core and West Shore	590,804	628,442	6.37%	-	-	372,640	255,802	232,727	9.91%
3.751	LWMP - Core and West Shore Debt	21,427	-	-100.00%	-	-	-	-	13,724	-100.00%
3.752	LWMP - Harbour Studies	375,614	383,960	2.22%	-	-	20,344	363,616	352,837	3.05%
3.755	Regional Source Control	1,755,201	1,795,828	2.31%	-	55,000	231,436	1,509,392	1,465,429	3.00%
3.756	Harbours Environmental Action	-	-	0.00%	-	-	-	-	-	0.00%
3.71X	Core Area Wastewater Operations	43,512,556	42,174,095	-3.08%	-	1,110,032	34,199,210	6,864,853	6,019,202	14.05%
3.7XX	Core Area & Legacy Trunk Sewer - Debt	24,232,880	23,986,524	-1.02%	378,978	-	17,249,354	6,358,192	6,488,811	-2.01%
Total Sub-Regional		**145,149,197**	**147,360,970**	**1.52%**	**3,292,317**	**1,902,338**	**107,463,693**	**34,702,622**	**33,163,816**	**4.64%**
Total CRD - Regional & Sub-Regional		**368,732,495**	**387,090,082**	**4.98%**	**7,047,631**	**71,084,555**	**227,993,699**	**80,964,197**	**76,609,450**	**5.68%**
Total Electoral Areas Only		**31,830,732**	**36,008,840**	**13.13%**	**230,163**	**3,429,363**	**10,805,578**	**21,543,736**	**19,574,535**	**10.06%**
Total CRD excluding Municipal Debt		**400,563,227**	**423,098,922**	**5.63%**	**7,277,794**	**74,513,918**	**238,799,277**	**102,507,933**	**96,183,985**	**6.57%**
1.15X	Municipalities' Own Debt - M.F.A.	17,964,718	22,635,233	26.00%	-	-	119,747	22,515,486	17,869,668	26.00%
Total CRD		**418,527,945**	**445,734,155**	**6.50%**	**7,277,794**	**74,513,918**	**238,919,024**	**125,023,419**	**114,053,653**	**9.62%**
CRHD	Capital Regional Hospital District	33,096,568	32,746,405	-1.06%	-	-	6,274,592	26,471,813	26,463,302	0.03%
Total CRD, CRHD & Municipal Debt		**451,624,513**	**478,480,560**	**5.95%**	**7,277,794**	**74,513,918**	**245,193,616**	**151,495,232**	**140,516,955**	**7.81%**
Total CRD and CRHD		**433,659,795**	**455,845,327**	**5.12%**	**7,277,794**	**74,513,918**	**245,073,869**	**128,979,746**	**122,647,287**	**5.16%**

CAPITAL REGIONAL DISTRICT - YEAR 2026 FINANCIAL PLAN

REQUISITION DETAIL

1.010	Legislative & General Government	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
1.011	Board Expenditures	1,412,255	1,462,680	3.57%	-	-	66,100	1,396,580	1,374,755	1.59%
1.012	Other Legislative	224,548	231,137	2.93%	-	-	-	231,137	224,548	2.93%
1.014	CAO & Executive Office	1,228,861	1,635,688	33.11%	-	-	75,000	1,560,688	1,228,861	27.00%
1.014B	Corporate Services	4,120,682	4,706,393	14.21%	-	640,339	1,075,339	2,990,715	2,657,254	12.55%
1.015	Real Estate	602,202	597,287	-0.82%	-	477,830	-	119,457	114,851	4.01%
1.016	Human Resources	4,251,511	4,717,631	10.96%	-	3,861,193	233,608	622,830	590,964	5.39%
1.017	Finance	9,301,624	9,964,160	7.12%	-	5,660,000	1,143,521	3,160,639	3,101,907	1.89%
1.018	Health Planning	746,886	803,589	7.59%	-	803,589	-	-	-	0.00%
1.022	Information Systems & ERP	15,392,770	16,332,816	6.11%	-	12,300,000	1,024,311	3,008,505	2,920,240	3.02%
1.024	Housing, Planning & Protective Services	627,059	670,364	6.91%	-	339,598	-	330,766	324,933	1.80%
1.025	Corporate Emergency	572,266	653,895	14.26%	-	121,944	38,295	493,656	404,302	22.10%
1.027	First Nations Negotiations	1,880,952	2,100,783	11.69%	-	121,000	490,585	1,489,198	1,407,951	5.77%
1.028	Environmental Services	505,679	549,627	8.69%	-	104	-	549,523	505,577	8.69%
1.029	Electoral Areas	249,995	457,686	83.08%	-	320,380	-	137,306	74,998	83.08%
1.118	Corporate Communications & Engagement	1,458,959	3,124,010	114.13%	-	966,006	1,616,030	541,974	530,959	2.07%
	(Surplus)/Deficit	-	-	0.00%	1,050,000	-	-	-	-	0.00%
	Other revenue - cc 100001	1,619,356	2,657,000	64.08%	-	2,657,000	1,177,344	(2,227,344)	(1,985,311)	12.19%
Total Legislative & General Government		**44,195,605**	**50,664,746**	**14.64%**	**1,050,000**	**28,268,983**	**6,940,133**	**14,405,630**	**13,476,789**	**6.89%**

1.10X	Facilities Management	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
1.105	Facility Management	2,158,469	2,073,623	-3.93%	75,000	1,798,318	32,892	167,413	170,277	-1.68%
1.106	CRD HQ Building	2,742,025	2,745,339	0.12%	-	2,719,839	25,500	-	-	0.00%
1.107	Corporate Satellite Offices	296,421	300,205	1.28%	-	300,205	-	-	-	0.00%
Total Facilities Management		**5,196,915**	**5,119,167**	**-1.50%**	**75,000**	**4,818,362**	**58,392**	**167,413**	**170,277**	**-1.68%**

1.15X	Municipalities' Own Debt - M.F.A.	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
1.151	Debt - Victoria	5,679,311	6,856,728	20.73%	-	-	40,740	6,815,988	5,641,761	20.81%
1.152	Debt - C. Saanich	608,588	1,177,984	93.56%	-	-	5,160	1,172,824	604,488	94.02%
1.153	Debt - Esquimalt	2,081,325	1,982,640	-4.74%	-	-	14,850	1,967,790	2,068,085	-4.85%
1.154	Debt - Saanich	6,422,216	9,395,386	46.30%	-	-	35,570	9,359,816	6,397,596	46.30%
1.155	Debt - Oak Bay	-	-	0.00%	-	-	-	-	-	0.00%
1.156	Debt - N. Saanich	679,783	684,113	0.64%	-	-	4,970	679,143	679,143	0.00%
1.157	Debt - Sidney	642,435	684,815	6.60%	-	-	5,190	679,625	638,295	6.48%
1.160	Debt - V. Royal	620,263	620,743	0.08%	-	-	3,580	617,163	617,163	0.00%
1.162	Debt - Highland	54,295	54,315	0.04%	-	-	200	54,115	54,115	0.00%
1.163	Debt - Colwood	695,427	696,414	0.14%	-	-	4,097	692,317	692,317	0.00%
1.164	Debt - Sooke	481,075	482,095	0.21%	-	-	5,390	476,705	476,705	0.00%
Total Municipalities' Own Debt - M.F.A.		**17,964,718**	**22,635,233**	**26.00%**	**-**	**-**	**119,747**	**22,515,486**	**17,869,668**	**26.00%**

1.57X	Environmental and Operational Support	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
1.574	Environmental Innovation	-	1,613,836	100.00%	-	1,613,836	-	-	-	0.00%
1.575	Env. Ser. - Administration	221,376	224,383	1.36%	-	224,383	-	-	-	0.00%
1.576	Corporate Capital Project Delivery	3,851,300	5,915,200	53.59%	-	5,815,200	100,000	-	-	0.00%
1.577	Wastewater Operations	15,682,076	14,314,490	-8.72%	-	13,874,490	440,000	-	-	0.00%
1.578	Env. Protection and Water Quality	9,728,043	9,792,738	0.67%	-	9,666,217	126,521	-	-	0.00%
Total Environmental and Operational Support		**29,482,795**	**31,860,647**	**8.07%**	**-**	**31,194,126**	**666,521**	**-**	**-**	**0.00%**

3.71X	Core Area Wastewater Operations	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
3.709	I & I Enhanced Program	430,633	443,552	3.00%	-	443,552	-	-	-	0.00%
3.717	Core Area Wastewater Operations	43,081,923	41,730,543	-3.14%	-	666,480	1,060,553	40,003,510	35,314,238	13.28%
	Core Area Wastewater - Operations Total	**43,512,556**	**42,174,095**	-3.08%	**-**	**1,110,032**	**1,060,553**	**40,003,510**	**35,314,238**	**13.28%**
	Invoice by Agreement						33,138,657	(33,138,657)	(29,295,036)	
Total Sewer Operating		**43,512,556**	**42,174,095**	**-3.08%**	**-**	**1,110,032**	**34,199,210**	**6,864,853**	**6,019,202**	**14.05%**

3.718	Peninsula Wastewater TP	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
3.718	Peninsula Wastewater TP	5,215,006	5,406,370	3.67%	-	138,991	44,432	5,222,947	4,928,862	5.97%
	Invoice by Agreement						2,759,634	(2,759,634)	(2,681,910)	
Total Peninsula Wastewater TP		**5,215,006**	**5,406,370**	**3.67%**	**-**	**138,991**	**2,804,066**	**2,463,313**	**2,246,952**	**9.63%**

3.750	LWMP - Core and West Shore	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
3.750	LWMP - Core and West Shore	590,804	628,442	6.37%	-	-	217,916	410,526	371,962	10.37%
	Invoice by Agreement						154,724	(154,724)	(139,235)	
Total LWMP - Core and West Shore		**590,804**	**628,442**	**6.37%**	**-**	**-**	**372,640**	**255,802**	**232,727**	**9.91%**

3.751	LWMP - Core and West Shore Debt	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
3.751	LWMP - Core and West Shore Debt	21,427	-	-100.00%	-	-	-	-	21,427	-100.00%
	Invoice by Agreement						-	-	(7,703)	
Total LWMP - Core and West Shore Debt		**21,427**	**-**	**-100.00%**	**-**	**-**	**-**	**-**	**13,724**	**-100.00%**

3.7XX	Core Area & Legacy Trunk Sewer - Debt	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
3.770A	Debt - NET & ECI Sewer Upgrade	-	-	0.00%	-	-	-	-	(252)	-100.00%
3.792	Debt - Craigflower PS	-	-	0.00%	-	-	-	-	(8)	-100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	0.00%	-	-	-	-	(5,262)	-100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	735,643	-	-100.00%	378,978	-	-	(378,978)	535,234	-170.81%
3.798C	Debt - Core Area Wastewater Treatment Program	23,497,237	23,986,524	2.08%	-	-	703,673	23,282,851	22,827,625	1.99%
	Core Area & Legacy Trunk - Debt - Total	**24,232,880**	**23,986,524**	-1.02%	**378,978**	**-**	**703,673**	**22,903,873**	**23,357,337**	**-1.94%**
	Invoice by Agreement						16,545,681	(16,545,681)	(16,868,526)	
Total Sewer Debt		**24,232,880**	**23,986,524**	**-1.02%**	**378,978**	**-**	**17,249,354**	**6,358,192**	**6,488,811**	**-2.01%**

CAPITAL REGIONAL DISTRICT - YEAR 2026 FINANCIAL PLAN

ELECTORAL AREAS ONLY

	Function	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
	Joint Electoral Area Services									
1.103	Elections	162	273,150	168511%	-	-	233,150	40,000	-	100.00%
1.104	U.B.C.M.	13,600	14,486	6.51%	-	-	100	14,386	13,500	6.56%
1.108	Joint Electoral Area Admin	174,997	320,380	83.08%	-	-	716	319,664	174,997	82.67%
1.318	Building Inspection	2,403,242	2,536,013	5.52%	-	33,610	1,765,517	736,886	666,762	10.52%
1.320	Noise Control	77,618	80,589	3.83%	-	-	316	80,273	77,349	3.78%
1.322	Nuisances & Unsightly Premises	59,900	65,344	9.09%	-	-	2,820	62,524	56,236	11.18%
1.368	Electoral Area Fire Inspection & Investigation	-	25,000	100.00%	-	-	-	25,000	-	100.00%
1.369	Electoral Area Fire Services (JDF & SGI)	491,492	514,909	4.76%	-	-	13,819	501,090	400,768	25.03%
1.372	Electoral Area Emergency Program	1,119,770	1,033,350	-7.72%	-	534,270	280,280	218,800	179,342	22.00%
1.580	EA Utility Operations (SSI & SGI)	-	1,917,306	100.00%	-	1,917,306	-	-	-	0.00%
21.E.A.	Feasibility Study Reserve Fund - E.A.	-	-	0.00%	-	-	-	-	-	0.00%
	TOTAL JOINT ELECTORAL AREA SERVICES	**4,340,781**	**6,780,527**	**56.21%**	**-**	**2,485,186**	**2,296,718**	**1,998,623**	**1,568,954**	**27.39%**
	Juan de Fuca Electoral Area									
1.109	Electoral Area Admin Exp - JDF	74,777	81,991	9.65%	-	-	260	81,731	74,517	9.68%
1.114	Grant-in-Aid - Juan de Fuca	30,282	31,703	4.69%	19,927	-	300	11,476	11,476	0.00%
1.317	JDF Building Numbering	14,270	14,534	1.85%	37	-	50	14,447	14,169	1.96%
1.319	Soil Deposit Removal	26,294	31,338	19.18%	-	-	20,068	11,270	11,069	1.82%
1.325	Electoral Area Services - Planning	977,003	997,467	2.09%	-	34,791	121,303	841,373	816,916	2.99%
1.340	JDF Livestock Injury Compensation	3,158	3,158	0.00%	3,091	-	67	-	13	-100.00%
1.370	Juan de Fuca Emergency Program	109,407	115,521	5.59%	-	-	270	115,251	109,138	5.60%
1.377	JDF Search and Rescue	94,550	96,250	1.80%	-	-	22,900	73,350	72,050	1.80%
1.405	JDF EA - Community Parks	256,379	377,194	47.12%	-	-	4,624	372,570	255,374	45.89%
1.924	Emergency Comm - CREST - JDF	154,780	161,892	4.59%	191	-	252	161,449	129,704	24.47%
	Total JDF Regional	**1,740,900**	**1,911,048**	**9.77%**	**23,246**	**34,791**	**170,094**	**1,682,917**	**1,494,426**	**12.61%**
1.119	Vancouver Island Regional Library	426,494	442,490	3.75%	516	-	760	441,214	425,189	3.77%
1.129	Vancouver Island Regional Library - Debt	340,166	340,456	0.09%	-	-	340,456	-	-	0.00%
1.133	Langford E.A. - Greater Victoria Public Library	34,683	35,314	1.82%	962	-	100	34,252	33,860	1.16%
1.232	Port Renfrew Street Lighting	11,092	12,985	17.07%	4,015	-	4,750	4,220	4,148	1.74%
1.350	Willis Point Fire Protect & Recreation	195,629	222,440	13.71%	10,906	-	35,630	175,904	160,629	9.51%
1.353	Otter Point Fire Protection	750,559	772,038	2.86%	-	-	360	771,678	742,112	3.98%
1.354	Malahat Fire Protection	69,009	72,754	5.43%	-	-	-	72,754	66,234	9.84%
1.355	Durrance Road Fire Protection	3,016	3,016	0.00%	-	-	-	3,016	3,016	0.00%
1.357	East Sooke Fire Protection	721,891	834,604	15.61%	50,804	-	142,052	641,748	612,666	4.75%
1.358	Port Renfrew Fire Protection	228,171	259,476	13.72%	-	-	111,043	148,433	135,069	9.89%
1.360	Shirley Fire Protection	231,094	264,969	14.66%	-	-	5,220	259,749	230,874	12.51%
1.408	JDF EA - Community Recreation	95,380	67,657	-29.07%	1,466	-	23,030	43,161	72,750	-40.67%
1.523	Port Renfrew Refuse Disposal	164,775	183,396	11.30%	-	44,516	73,833	65,047	62,346	4.33%
2.650	Port Renfrew Water	184,040	197,885	7.52%	-	-	105,408	92,477	87,329	5.89%
2.682	Seagirt Water System Debt	114,767	114,767	0.00%	-	-	-	114,767	114,767	0.00%
2.691	Wilderness Mountain Water Service	205,500	209,290	1.84%	-	-	126,370	82,920	78,970	5.00%
3.850	Port Renfrew Sewer	142,348	149,480	5.01%	-	-	75,590	73,890	70,369	5.00%
	Total JDF Local/Specified/Defined Services	**3,918,614**	**4,183,017**	**6.75%**	**68,669**	**44,516**	**1,044,602**	**3,025,230**	**2,900,328**	**4.31%**
	TOTAL JUAN DE FUCA ELECTORAL AREA	**5,659,514**	**6,094,065**	**7.68%**	**91,915**	**79,307**	**1,214,696**	**4,708,147**	**4,394,754**	**7.13%**

CAPITAL REGIONAL DISTRICT - YEAR 2026 FINANCIAL PLAN

ELECTORAL AREAS ONLY

	Function	Gross Expenditure 2025	Gross Expenditure 2026	Gross Exp. % Incr	Carry Fwd. to 2026 Operating	Allocations to Other Services	Other Revenue	Requisition 2026	Requisition 2025	Req. % Incr.
	Salt Spring Island Electoral Area									
1.111	Electoral Area Admin Exp - SSI	1,598,333	1,654,529	3.52%	-	755,225	83,141	816,163	811,235	0.61%
1.116	Grant-in-Aid - Salt Spring Island	73,995	96,100	29.87%	-	-	20,140	75,960	73,725	3.03%
1.124	SSI Economic Development Commission	120,089	108,008	-10.06%	11,716	-	10,620	85,672	64,482	32.86%
1.236	Salt Spring Island Fernwood Dock	18,040	19,847	10.02%	-	-	170	19,677	17,870	10.11%
1.141	Salt Spring Island Public Library	768,618	806,113	4.88%	-	-	2,100	804,013	766,678	4.87%
1.238A	Community Transit (SSI)	672,382	733,695	9.12%	-	-	237,195	496,500	454,571	9.22%
1.238B	Community Transportation (SSI)	72,390	63,179	-12.72%	-	-	390	62,789	72,015	-12.81%
1.299	Salt Spring Island Arts	147,895	154,551	4.50%	-	-	190	154,361	145,393	6.17%
1.316	SSI Building Numbering	10,594	10,780	1.76%	-	-	10	10,770	10,575	1.84%
1.342	SSI Livestock Injury Compensation	3,158	3,158	0.00%	3,132	-	26	-	13	-100.00%
1.371	SSI Emergency Program	136,329	154,486	13.32%	-	-	8,076	146,410	124,080	18.00%
1.378	SSI Search and Rescue	27,525	31,831	15.64%	4,035	-	100	27,696	26,480	4.59%
1.45X	SSI Parks and Recreation	4,165,873	4,085,195	-1.94%	-	62,260	863,240	3,159,695	2,858,547	10.54%
1.535	Stormwater Quality Management - SSI	57,582	42,431	-26.31%	-	-	24,781	17,650	15,350	14.98%
1.925	Emergency Comm - CREST - SSI	156,054	160,977	3.15%	301	-	160	160,516	155,771	3.05%
3.705	SSI Liquid Waste Disposal	1,223,914	1,276,792	4.32%	-	-	860,301	416,491	406,177	2.54%
	Total S.S.I. Regional	**9,252,771**	**9,401,672**	**1.61%**	**19,184**	**817,485**	**2,110,640**	**6,454,363**	**6,002,962**	**7.52%**
1.234	SSI Street Lighting	32,872	34,394	4.63%	-	-	40	34,354	32,832	4.64%
2.620	SSI Highland Water System	13,844	13,848	0.03%	58	-	70	13,720	8,544	60.58%
2.621	Highland / Fernwood Water - SSI	584,314	641,760	9.83%	-	-	545,230	96,530	87,756	10.00%
2.622	Cedars of Tuam	54,026	69,056	27.82%	-	-	69,056	-	-	0.00%
2.624	Beddis Water	316,694	335,840	6.05%	-	-	234,490	101,350	94,523	7.22%
2.626	Fulford Water	246,858	265,130	7.40%	-	-	199,460	65,670	56,888	15.44%
2.628	Cedar Lane Water (SSI)	96,039	124,440	29.57%	-	-	100,190	24,250	19,117	26.85%
2.660	Fernwood Water	7,165	4,140	-42.22%	2,344	-	20	1,776	5,034	-64.72%
3.810	Ganges Sewer	1,298,564	1,458,401	12.31%	-	-	1,388,001	70,400	64,000	10.00%
3.820	Maliview Estates Sewer System	239,608	327,790	36.80%	-	-	267,270	60,520	5,220	1059.39%
	Total S.S.I. Local/Specified/Defined Services	**2,889,984**	**3,274,799**	**13.32%**	**2,402**	**-**	**2,803,827**	**468,570**	**373,914**	**25.31%**
	TOTAL S.S.I. ELECTORAL AREA	**12,142,755**	**12,676,471**	**4.40%**	**21,586**	**817,485**	**4,914,467**	**6,922,933**	**6,376,876**	**8.56%**
	Southern Gulf Islands Electoral Area									
1.110	Electoral Area Admin Exp - SGI	515,635	477,460	-7.40%	12,000	-	31,182	434,278	426,652	1.79%
1.117	Grant-in-Aid - Southern Gulf Islands	119,099	128,467	7.87%	8,197	-	1,280	118,990	113,352	4.97%
1.125	SGI Economic Development Commission	666,772	658,774	-1.20%	14,639	-	512,020	132,115	130,605	1.16%
1.138	Southern Gulf Islands Regional Library	252,930	267,489	5.76%	1,417	-	2,600	263,472	247,805	6.32%
1.235	SGI Small Craft Harbour Facilities	513,059	535,409	4.36%	-	-	177,342	358,067	344,599	3.91%
1.314	SGI House Numbering	10,412	10,600	1.81%	14	-	106	10,480	10,290	1.85%
1.341	SGI Livestock Injury Compensation	3,185	3,159	-0.82%	3,141	-	18	-	-	0.00%
1.373	SGI Emergency Program	332,706	289,615	-12.95%	-	-	22,684	266,931	255,098	4.64%
1.533	Stormwater Quality Management - SGI	42,828	43,589	1.78%	-	-	576	43,013	42,252	1.80%
1.923	Emergency Comm - CREST - SGI	191,570	196,749	2.70%	583	-	2,010	194,156	189,215	2.61%
	Total Southern Gulf Islands Regional	**2,648,196**	**2,611,311**	**-1.39%**	**39,991**	**-**	**749,818**	**1,821,502**	**1,759,868**	**3.50%**
1.137	Galiano Island Community Use Building	72,936	73,637	0.96%	-	-	350	73,287	70,106	4.54%
1.170	Gossip Island Electric Power Supply	63,552	63,667	0.18%	471	-	420	62,776	62,875	-0.16%
1.227	Saturna Island Medical Clinic	12,521	12,901	3.03%	12,304	-	597	-	9,623	-100.00%
1.228	Galiano Health Service	149,125	193,067	29.47%	450	-	130	192,487	148,509	29.61%
1.229	Pender Islands Health Care Centre	279,682	331,729	18.61%	1,970	-	2,474	327,285	277,376	17.99%
1.352	South Galiano Fire Protection	636,003	721,839	13.50%	-	35,235	1,550	685,054	634,583	7.95%
1.356	Pender Fire Protection	1,479,126	1,579,313	6.77%	-	-	109,402	1,469,911	1,354,104	8.55%
1.359	North Galiano Fire Protection	338,770	365,061	7.76%	-	-	1,372	363,689	327,495	11.05%
1.363	Saturna Island Fire	337,571	348,054	3.11%	320	-	16,908	330,826	321,909	2.77%
1.465	Saturna Island Comm. Parks	31,409	34,095	8.55%	1,445	-	1,443	31,207	28,594	9.14%
1.468	Saturna Island - Community Rec.	20,878	26,601	27.41%	8,967	-	824	16,810	16,514	1.79%
1.475	Mayne Is. Com. Parks & Rec	100,553	102,185	1.62%	-	-	300	101,885	100,253	1.63%
1.476	Mayne Is. Comm. Parks (reserve)	34,889	40,366	15.70%	29,286	-	11,080	-	-	0.00%
1.478	Mayne Is. Community Rec.	46,056	45,519	-1.17%	6,859	-	60	38,600	37,920	1.79%
1.485	North & South Pender Com. Parks	189,018	196,306	3.86%	-	-	2,390	193,916	186,761	3.83%
1.488	North & South Pender Com. Rec	75,708	79,699	5.27%	1,066	-	925	77,708	74,854	3.81%
1.495	Galiano Parks	165,600	170,196	2.78%	13,500	-	39,790	116,906	110,710	5.60%
1.498	Galiano Community Recreation	47,934	48,823	1.85%	33	-	30	48,760	47,764	2.09%
2.630	Magic Lakes Estate Water System	1,103,811	1,278,193	15.80%	-	-	576,228	701,965	597,460	17.49%
2.640	Saturna Island Water System (Lyall Harbour)	300,159	337,525	12.45%	-	-	167,955	169,570	147,829	14.71%
2.642	Skana Water (Mayne)	112,321	130,520	16.20%	-	-	76,090	54,430	28,441	91.38%
2.665	Sticks Allison Water (Galiano)	84,900	94,744	11.59%	-	-	88,070	6,674	5,560	20.04%
2.667	Surfside Park Estates (Mayne)	165,709	217,410	31.20%	-	-	143,180	74,230	30,529	143.15%
3.830	Magic Lake Estates Sewer System	959,050	1,122,571	17.05%	-	12,150	385,350	725,071	624,830	16.04%
3.830D	Magic Lake Estates Sewer Debt	232,205	232,445	0.10%	-	-	2,961	229,484	229,484	0.00%
	Total SGI Local/Specified/Defined Services	**7,039,486**	**7,846,466**	**11.46%**	**76,671**	**47,385**	**1,629,879**	**6,092,531**	**5,474,083**	**11.30%**
	TOTAL SGI ELECTORAL AREA	**9,687,682**	**10,457,777**	**7.95%**	**116,662**	**47,385**	**2,379,697**	**7,914,033**	**7,233,951**	**9.40%**
	TOTAL FOR ELECTORAL AREAS ONLY	**31,830,732**	**36,008,840**	**13.13%**	**230,163**	**3,429,363**	**10,805,578**	**21,543,736**	**19,574,535**	**10.06%**

CAPITAL REGIONAL DISTRICT

Municipal Requisition & Cost Per Average Residential Assessment

Prepared by CRD Financial Services
March 11, 2026

	CENTRAL SAANICH	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	637,269	74.91	601,666	70.24	35,603	5.92%	4.68	6.66%
1.10X	Facilities Management	7,406	0.87	7,602	0.89	(196)	-2.58%	(0.02)	-1.90%
1.101	G.I.S.	6,360	0.75	6,738	0.79	(378)	-5.61%	(0.04)	-4.95%
1.224	Community Health	12,244	1.44	27,959	3.26	(15,715)	-56.21%	(1.82)	-55.90%
1.280	Regional Parks	737,217	86.66	842,245	98.32	(105,028)	-12.47%	(11.66)	-11.86%
1.309	Climate Action and Adaptation	70,998	8.35	69,308	8.09	1,690	2.44%	0.26	3.15%
1.310	Land Banking & Housing	138,146	16.24	146,559	17.11	(8,413)	-5.74%	(0.87)	-5.08%
1.312	Regional Goose Management	12,467	1.47	10,629	1.24	1,838	17.29%	0.22	18.11%
1.315	Biodiversity & Environmental Stewardship	5,228	0.61	4,687	0.55	540	11.53%	0.07	12.31%
1.324	Regional Planning Services	29,840	3.51	58,459	6.82	(28,619)	-48.96%	(3.32)	-48.60%
1.326	Foodlands Access	14,778	1.74	11,459	1.34	3,319	28.96%	0.40	29.86%
1.329	Regional Transportation	235,576	27.69	-	-	235,576	100.00%	27.69	100.00%
1.335	Geo-Spatial Referencing System	7,115	0.84	7,695	0.90	(580)	-7.53%	(0.06)	-6.89%
1.374	Regional Emergency Program Support	5,955	0.70	6,004	0.70	(49)	-0.81%	(0.00)	-0.12%
1.375	Hazardous Material Incident Response	20,448	2.40	20,242	2.36	206	1.02%	0.04	1.73%
1.911	911 Systems	20,899	2.46	19,082	2.23	1,818	9.53%	0.23	10.29%
1.921	Regional CREST Contribution	79,729	9.37	75,975	8.87	3,753	4.94%	0.50	5.67%
21.ALL	Feasibility Study Reserve Fund - All	(12,895)	(1.52)	5,925	0.69	(18,820)	-317.65%	(2.21)	-319.17%
	Total Regional	**$2,028,779**	**$238.49**	**$1,922,232**	**$224.40**	**$106,547**	**5.54%**	**$14.09**	**6.28%**
1.126	Victoria Family Court Committee	687	0.08	685	0.08	3	0.38%	0.00	1.08%
1.128	Greater Victoria Police Victim Services	16,532	1.94	16,391	1.91	141	0.86%	0.03	1.56%
1.230	Traffic Safety Commission	-	-	3,437	0.40	(3,437)	-100.00%	(0.40)	-100.00%
1.311	Regional Housing Trust Fund	14,374	1.69	-	-	14,374	100.00%	1.69	100.00%
1.330	Regional Growth Strategy	6,747	0.79	15,390	1.80	(8,643)	-56.16%	(1.00)	-55.85%
1.44X	Panorama Rec. Center.	2,343,276	275.46	2,291,044	267.45	52,232	2.28%	8.01	3.00%
1.537	Stormwater Quality Management - Peninsula	30,483	3.58	33,813	3.95	(3,330)	-9.85%	(0.36)	-9.22%
1.538	Source - Stormwater Quality - Peninsula	24,626	2.89	23,778	2.78	849	3.57%	0.12	4.29%
1.912B	911 Call Answer - Municipalities	(32,401)	(3.81)	(35,424)	(4.14)	3,024	8.54%	0.33	7.90%
3.701	Millstream Remediation Service	-	-	432	0.05	(432)	-100.00%	(0.05)	-100.00%
3.718	Peninsula Wastewater TP	2,234,779	262.71	2,038,095	237.92	196,684	9.65%	24.79	10.42%
3.720	LWMP - (Peninsula) - Implementation	14,719	1.73	24,556	2.87	(9,838)	-40.06%	(1.14)	-39.64%
3.755	Regional Source Control	61,089	7.18	58,309	6.81	2,780	4.77%	0.37	5.50%
	Total Sub Regional	**$4,714,912**	**$554.25**	**$4,470,506**	**$521.87**	**$244,406**	**5.47%**	**$32.38**	**6.20%**
	Total Capital Regional District (excl. Muni Debt)	**$6,743,691**	**$792.74**	**$6,392,738**	**$746.27**	**$350,953**	**5.49%**	**$46.48**	**6.23%**
CRHD	Capital Regional Hospital District	1,171,376	137.70	1,182,615	138.05	(11,239)	-0.95%	(0.36)	-0.26%
	Total CRD & CRHD	**$7,915,067**	**$930.44**	**$7,575,353**	**$884.32**	**$339,714**	**4.48%**	**$46.12**	**5.22%**
1.15X	Municipalities' Own Debt - M.F.A.	1,172,824	137.87	604,488	70.57	568,336	94.02%	67.30	95.38%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$9,087,891**	**$1,068.31**	**$8,179,841**	**$954.89**	**$908,050**	**11.10%**	**$113.42**	**11.88%**
	Average residential assessment - 2026/2025	**$1,128,247**		**$1,117,547**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	35,603	0.44%	4.68	0.49%
Regional Parks	(105,028)	-1.28%	(11.66)	-1.22%
Regional Planning Services	(28,619)	-0.35%	(3.32)	-0.35%
Regional Transportation	235,576	2.88%	27.69	2.90%
Feasibility Study Reserve Fund - All	(18,820)	-0.23%	(2.21)	-0.23%
Regional Housing Trust Fund	14,374	0.18%	1.69	0.18%
Panorama Rec. Center.	52,232	0.64%	8.01	0.84%
Peninsula Wastewater TP	196,684	2.40%	24.79	2.60%
Municipalities' Own Debt - M.F.A.	568,336	6.95%	67.30	7.05%
Capital Regional Hospital District	(11,239)	-0.14%	(0.36)	-0.04%
Other	(31,051)	-0.38%	(3.20)	-0.33%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$908,050**	**11.10%**	**$113.42**	**11.88%**

	COLWOOD	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	595,133	66.73	539,104	62.64	56,029	10.39%	4.09	6.53%
1.10X	Facilities Management	6,916	0.78	6,811	0.79	105	1.54%	(0.02)	-2.02%
1.101	G.I.S.	5,939	0.67	6,038	0.70	(98)	-1.63%	(0.04)	-5.07%
1.224	Community Health	11,435	1.28	25,052	2.91	(13,617)	-54.36%	(1.63)	-55.95%
1.280	Regional Parks	688,472	77.20	754,667	87.69	(66,195)	-8.77%	(10.49)	-11.96%
1.309	Climate Action and Adaptation	76,985	8.63	72,664	8.44	4,321	5.95%	0.19	2.24%
1.310	Land Banking & Housing	129,011	14.47	131,320	15.26	(2,308)	-1.76%	(0.79)	-5.20%
1.312	Regional Goose Management	13,519	1.52	11,144	1.29	2,374	21.31%	0.22	17.06%
1.315	Biodiversity & Environmental Stewardship	5,670	0.64	4,916	0.57	754	15.34%	0.06	11.31%
1.324	Regional Planning Services	27,867	3.12	52,380	6.09	(24,513)	-46.80%	(2.96)	-48.66%
1.326	Foodlands Access	16,029	1.80	12,019	1.40	4,011	33.37%	0.40	28.70%
1.329	Regional Transportation	220,000	24.67	-	-	220,000	100.00%	24.67	100.00%
1.335	Geo-Spatial Referencing System	6,644	0.75	6,894	0.80	(250)	-3.63%	(0.06)	-7.00%
1.374	Regional Emergency Program Support	6,457	0.72	6,295	0.73	163	2.58%	(0.01)	-1.01%
1.375	Hazardous Material Incident Response	22,172	2.49	21,222	2.47	950	4.48%	0.02	0.82%
1.911	911 Systems	26,198	2.94	23,288	2.71	2,910	12.50%	0.23	8.56%
1.921	Regional CREST Contribution	99,942	11.21	92,723	10.77	7,218	7.78%	0.43	4.01%
21.ALL	Feasibility Study Reserve Fund - All	(12,043)	(1.35)	5,309	0.62	(17,351)	-326.85%	(1.97)	-318.91%
	Total Regional	**$1,946,347**	**$218.24**	**$1,771,845**	**$205.88**	**$174,502**	**9.85%**	**$12.36**	**6.00%**
1.126	Victoria Family Court Committee	680	0.08	672	0.08	8	1.23%	(0.00)	-2.31%
1.128	Greater Victoria Police Victim Services	15,439	1.73	14,687	1.71	752	5.12%	0.02	1.44%
1.330	Regional Growth Strategy	6,301	0.71	13,790	1.60	(7,489)	-54.31%	(0.90)	-55.91%
1.536	LWMP-Stormwater Quality Management-Core	31,543	3.54	30,716	3.57	827	2.69%	(0.03)	-0.90%
3.701	Millstream Remediation Service	-	-	1,435	0.17	(1,435)	-100.00%	(0.17)	-100.00%
3.707	LWMP - On Site System Management Program	43,019	5.61	55,265	7.45	(12,246)	-22.16%	(1.84)	-24.70%
3.7XX	Core Area & Legacy Trunk Sewer - Debt	934,886	104.83	852,043	99.00	82,843	9.72%	5.82	5.88%
3.750	LWMP - Core and West Shore	15,223	1.71	13,584	1.58	1,639	12.07%	0.13	8.14%
3.751	LWMP - Core and West Shore Debt	-	-	909	0.11	(909)	-100.00%	(0.11)	-100.00%
3.752	LWMP - Harbour Studies	24,047	2.70	22,941	2.67	1,106	4.82%	0.03	1.15%
3.755	Regional Source Control	50,223	5.63	47,898	5.57	2,325	4.85%	0.07	1.18%
	Total Sub Regional	**$1,121,361**	**$126.52**	**$1,053,940**	**$123.49**	**$67,422**	**6.40%**	**$3.03**	**2.45%**
	Total Capital Regional District (excl. Muni Debt)	**$3,067,708**	**$344.76**	**$2,825,784**	**$329.37**	**$241,923**	**8.56%**	**$15.39**	**4.67%**
CRHD	Capital Regional Hospital District	1,093,924	122.66	1,059,645	123.12	34,279	3.23%	(0.47)	-0.38%
	Total CRD & CRHD	**$4,161,632**	**$467.41**	**$3,885,430**	**$452.49**	**$276,202**	**7.11%**	**$14.93**	**3.30%**
1.15X	Municipalities' Own Debt - M.F.A.	692,317	77.63	692,317	80.44	-	0.00%	(2.82)	-3.50%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$4,853,949**	**$545.04**	**$4,577,747**	**$532.93**	**$276,202**	**6.03%**	**$12.11**	**2.27%**
	Average residential assessment - 2026/2025	**$1,005,003**		**$996,680**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	56,029	1.22%	4.09	0.77%
Regional Parks	(66,195)	-1.45%	(10.49)	-1.97%
Regional Planning Services	(24,513)	-0.54%	(2.96)	-0.56%
Regional Transportation	220,000	4.80%	24.67	4.62%
Feasibility Study Reserve Fund - All	(17,351)	-0.38%	(1.97)	-0.37%
LWMP - On Site System Management Program	(12,246)	-0.27%	(1.84)	-0.34%
Core Area & Legacy Trunk Sewer - Debt	82,843	1.81%	5.82	1.09%
Municipalities' Own Debt - M.F.A.	-	0.00%	(2.82)	-0.53%
Capital Regional Hospital District	34,279	0.75%	(0.47)	-0.09%
Other	3,356	0.07%	($1.93)	-0.36%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$276,202**	**6.03%**	**$12.11**	**2.27%**

	Core Area Wastewater Operations	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.717	Core Area Wastewater Operations	1,516,415	170.03	1,319,067	153.27	197,348	14.96%	16.76	10.94%
3.71X	Sewer Operating (INVOICE)	$1,516,415	$170.03	$1,319,067	$153.27	$197,348	14.96%	$16.76	10.94%

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.792	Debt - Craigflower PS	-	-	(3)	(0.00)	3	100.00%	0.00	100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(290)	(0.03)	290	100.00%	0.03	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(15,421)	(1.73)	16,634	1.93	(32,054)	-192.71%	(3.66)	-189.46%
3.798C	Debt - Core Area Wastewater Treatment Program	950,307	106.55	835,702	97.10	114,605	13.71%	9.45	9.73%
3.7XX	Sewer Debt	$934,886	$104.83	$852,043	$99.00	$82,843	9.72%	$5.82	5.88%

	ESQUIMALT	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	471,788	73.43	438,204	67.75	33,584	7.66%	5.67	8.37%
1.10X	Facilities Management	5,483	0.85	5,537	0.86	(54)	-0.97%	(0.00)	-0.32%
1.101	G.I.S.	4,708	0.73	4,908	0.76	(199)	-4.06%	(0.03)	-3.43%
1.224	Community Health	9,065	1.41	20,363	3.15	(11,298)	-55.48%	(1.74)	-55.19%
1.280	Regional Parks	545,782	84.94	613,422	94.85	(67,640)	-11.03%	(9.90)	-10.44%
1.309	Climate Action and Adaptation	63,680	9.91	61,390	9.49	2,289	3.73%	0.42	4.41%
1.310	Land Banking & Housing	102,273	15.92	106,742	16.50	(4,469)	-4.19%	(0.59)	-3.56%
1.312	Regional Goose Management	11,182	1.74	9,415	1.46	1,767	18.77%	0.28	19.55%
1.315	Biodiversity & Environmental Stewardship	4,690	0.73	4,153	0.64	537	12.93%	0.09	13.67%
1.324	Regional Planning Services	22,092	3.44	42,577	6.58	(20,485)	-48.11%	(3.14)	-47.77%
1.326	Foodlands Access	13,260	2.06	10,155	1.57	3,105	30.58%	0.49	31.44%
1.329	Regional Transportation	174,404	27.14	-	-	174,404	100.00%	27.14	100.00%
1.335	Geo-Spatial Referencing System	5,267	0.82	5,604	0.87	(337)	-6.01%	(0.05)	-5.39%
1.374	Regional Emergency Program Support	5,341	0.83	5,318	0.82	23	0.43%	0.01	1.09%
1.375	Hazardous Material Incident Response	18,340	2.85	17,929	2.77	411	2.29%	0.08	2.96%
1.911	911 Systems	22,426	3.49	20,293	3.14	2,133	10.51%	0.35	11.24%
1.921	Regional CREST Contribution	85,552	13.31	80,798	12.49	4,754	5.88%	0.82	6.58%
21.ALL	Feasibility Study Reserve Fund - All	(9,547)	(1.49)	4,315	0.67	(13,862)	-321.24%	(2.15)	-322.69%
	Total Regional	**$1,555,786**	**$242.14**	**$1,451,123**	**$224.37**	**$104,663**	**7.21%**	**$17.76**	**7.92%**
1.126	Victoria Family Court Committee	593	0.09	592	0.09	1	0.15%	0.00	0.81%
1.128	Greater Victoria Police Victim Services	12,239	1.90	11,938	1.85	301	2.52%	0.06	3.20%
1.230	Traffic Safety Commission	-	-	2,503	0.39	(2,503)	-100.00%	(0.39)	-100.00%
1.297	Arts Grants	188,031	29.26	181,244	28.02	6,787	3.74%	1.24	4.43%
1.311	Regional Housing Trust Fund	12,930	2.01	-	-	12,930	100.00%	2.01	100.00%
1.330	Regional Growth Strategy	4,995	0.78	11,209	1.73	(6,214)	-55.44%	(0.96)	-55.14%
1.536	LWMP-Stormwater Quality Management-Core	60,380	9.40	61,153	9.46	(772)	-1.26%	(0.06)	-0.61%
1.912B	911 Call Answer - Municipalities	(34,767)	(5.41)	(37,673)	(5.82)	2,906	7.71%	0.41	7.11%
3.701	Millstream Remediation Service	-	-	234	0.04	(234)	-100.00%	(0.04)	-100.00%
3.717	Core Area Wastewater Operations	1,738,892	270.63	1,547,393	239.26	191,500	12.38%	31.38	13.11%
3.7XX	Core Area & Legacy Trunk Sewer - Debt	936,469	145.75	1,098,150	169.80	(161,681)	-14.72%	(24.05)	-14.16%
3.750	LWMP - Core and West Shore	26,213	4.08	24,067	3.72	2,146	8.92%	0.36	9.63%
3.751	LWMP - Core and West Shore Debt	-	-	1,414	0.22	(1,414)	-100.00%	(0.22)	-100.00%
3.752	LWMP - Harbour Studies	20,585	3.20	19,991	3.09	594	2.97%	0.11	3.65%
3.755	Regional Source Control	86,480	13.46	84,861	13.12	1,619	1.91%	0.34	2.58%
	Total Sub Regional	**$3,053,041**	**$475.16**	**$3,007,075**	**$464.95**	**$45,966**	**1.53%**	**$10.21**	**2.20%**
	Total Capital Regional District (excl. Muni Debt)	**$4,608,828**	**$717.30**	**$4,458,198**	**$689.32**	**$150,630**	**3.38%**	**$27.97**	**4.06%**
CRHD	Capital Regional Hospital District	867,202	134.97	861,321	133.18	5,882	0.68%	1.79	1.34%
	Total CRD & CRHD	**$5,476,030**	**$852.27**	**$5,319,519**	**$822.50**	**$156,512**	**2.94%**	**$29.76**	**3.62%**
1.15X	Municipalities' Own Debt - M.F.A.	1,967,790	306.26	2,068,085	319.77	(100,295)	-4.85%	(13.51)	-4.22%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$7,443,820**	**$1,158.52**	**$7,387,604**	**$1,142.27**	**$56,217**	**0.76%**	**$16.26**	**1.42%**
	Average residential assessment - 2026/2025	**$1,105,867**		**$1,078,063**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	33,584	0.45%	5.67	0.50%
Regional Parks	(67,640)	-0.91%	(9.90)	-0.87%
Regional Planning Services	(20,485)	-0.28%	(3.14)	-0.27%
Regional Transportation	174,404	2.36%	27.14	2.37%
Feasibility Study Reserve Fund - All	(13,862)	-0.19%	(2.15)	-0.19%
Regional Housing Trust Fund	12,930	0.17%	2.01	0.18%
Core Area Wastewater Operations	191,500	2.59%	31.38	2.74%
Core Area & Legacy Trunk Sewer - Debt	(161,681)	-2.19%	(24.05)	-2.10%
Capital Regional Hospital District	5,882	0.08%	1.79	0.16%
Municipalities' Own Debt - M.F.A.	(100,295)	-1.36%	(13.51)	-1.18%
Other	1,879	0.03%	$1.02	0.09%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$56,217**	**0.76%**	**$16.26**	**1.42%**

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(280)	(0.04)	280	100.00%	0.04	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(26,828)	(4.18)	26,841	4.15	(53,669)	-199.95%	(8.33)	-200.61%
3.798C	Debt - Core Area Wastewater Treatment Program	963,297	149.92	1,071,588	165.69	(108,292)	-10.11%	(15.77)	-9.51%
3.7XX	Sewer Debt	$936,469	$145.75	$1,098,150	$169.80	($161,681)	-14.72%	($24.05)	-14.16%

	HIGHLANDS	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	87,662	84.90	84,045	81.55	3,617	4.30%	3.35	4.11%
1.10X	Facilities Management	1,019	0.99	1,062	1.03	(43)	-4.06%	(0.04)	-4.24%
1.101	G.I.S.	875	0.85	941	0.91	(66)	-7.05%	(0.07)	-7.23%
1.224	Community Health	1,684	1.63	3,905	3.79	(2,221)	-56.87%	(2.16)	-56.95%
1.280	Regional Parks	101,410	98.22	117,650	114.16	(16,240)	-13.80%	(15.94)	-13.96%
1.309	Climate Action and Adaptation	10,229	9.91	9,830	9.54	399	4.06%	0.37	3.87%
1.310	Land Banking & Housing	19,003	18.40	20,472	19.87	(1,469)	-7.18%	(1.46)	-7.35%
1.312	Regional Goose Management	1,796	1.74	1,508	1.46	289	19.15%	0.28	18.92%
1.315	Biodiversity & Environmental Stewardship	753	0.73	665	0.65	88	13.30%	0.08	13.09%
1.324	Regional Planning Services	4,105	3.98	8,166	7.92	(4,061)	-49.73%	(3.95)	-49.83%
1.326	Foodlands Access	2,129	2.06	1,625	1.58	504	31.01%	0.49	30.77%
1.329	Regional Transportation	32,406	31.39	-	-	32,406	100.00%	31.39	100.00%
1.335	Geo-Spatial Referencing System	979	0.95	1,075	1.04	(96)	-8.94%	(0.10)	-9.11%
1.374	Regional Emergency Program Support	858	0.83	852	0.83	6	0.76%	0.00	0.57%
1.375	Hazardous Material Incident Response	2,946	2.85	2,871	2.79	75	2.62%	0.07	2.43%
1.911	911 Systems	3,164	3.06	2,752	2.67	412	14.96%	0.39	14.74%
1.921	Regional CREST Contribution	12,071	11.69	10,959	10.63	1,112	10.15%	1.06	9.94%
21.ALL	Feasibility Study Reserve Fund - All	(1,774)	(1.72)	828	0.80	(2,601)	-314.33%	(2.52)	-313.93%
	Total Regional	**$281,315**	**$272.46**	**$269,205**	**$261.22**	**$12,109**	**4.50%**	**$11.24**	**4.30%**
1.126	Victoria Family Court Committee	97	0.09	98	0.09	(1)	-0.59%	(0.00)	-0.77%
1.128	Greater Victoria Police Victim Services	2,274	2.20	2,290	2.22	(16)	-0.68%	(0.02)	-0.86%
1.230	Traffic Safety Commission	-	-	480	0.47	(480)	-100.00%	(0.47)	-100.00%
1.297	Arts Grants	9,069	8.78	8,712	8.45	357	4.10%	0.33	3.91%
1.311	Regional Housing Trust Fund	2,073	2.01	-	-	2,073	100.00%	2.01	100.00%
1.313	Animal Care Services	28,646	27.74	28,241	27.40	406	1.44%	0.34	1.25%
1.330	Regional Growth Strategy	928	0.90	2,150	2.09	(1,222)	-56.83%	(1.19)	-56.91%
1.913	913 Fire Dispatch	17,389	16.84	12,466	12.10	4,923	39.49%	4.75	39.23%
3.701	Millstream Remediation Service	-	-	86	0.08	(86)	-100.00%	(0.08)	-100.00%
	Total Sub Regional	**$60,476**	**$58.57**	**$54,521**	**$52.90**	**$5,954**	**10.92%**	**$5.67**	**10.71%**
	Total Capital Regional District (excl. Muni Debt)	**$341,790**	**$331.03**	**$323,727**	**$314.12**	**$18,064**	**5.58%**	**$16.91**	**5.38%**
CRHD	Capital Regional Hospital District	161,133	156.06	165,196	160.30	(4,063)	-2.46%	(4.23)	-2.64%
	Total CRD & CRHD	**$502,923**	**$487.09**	**$488,922**	**$474.42**	**$14,001**	**2.86%**	**$12.67**	**2.67%**
1.15X	Municipalities' Own Debt - M.F.A.	54,115	52.41	54,115	52.51	-	0.00%	(0.10)	-0.19%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$557,038**	**$539.50**	**$543,037**	**$526.93**	**$14,001**	**2.58%**	**$12.57**	**2.39%**
	Average residential assessment - 2026/2025	**$1,278,690**		**$1,297,582**					

Major Impacts (Changes in $/Avg HH>)	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	3,617	0.67%	3.35	0.64%
Regional Parks	(16,240)	-2.99%	(15.94)	-3.03%
Regional Planning Services	(4,061)	-0.75%	(3.95)	-0.75%
Regional Transportation	32,406	5.97%	31.39	5.97%
Feasibility Study Reserve Fund - All	(2,601)	-0.48%	(2.52)	-0.48%
Regional Housing Trust Fund	2,073	0.38%	2.01	0.38%
913 Fire Dispatch	4,923	0.91%	4.75	0.90%
Municipalities' Own Debt - M.F.A.	-	0.00%	(0.10)	-0.02%
Capital Regional Hospital District	(4,063)	-0.75%	(4.23)	-0.80%
Other	(2,052)	-0.38%	($2.17)	-0.41%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$14,001**	**2.58%**	**$12.57**	**2.39%**

	LANGFORD	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	Difference Increase/(Decrease) %	Change in Cost per Avg. Household $	Change in Cost per Avg. Household %
1.010	Legislative & General Government	1,590,458	61.18	1,456,150	57.90	134,308	9.22%	3.28	5.66%
1.10X	Facilities Management	18,483	0.71	18,398	0.73	85	0.46%	(0.02)	-2.81%
1.101	G.I.S.	15,873	0.61	16,308	0.65	(435)	-2.67%	(0.04)	-5.84%
1.224	Community Health	30,558	1.18	67,666	2.69	(37,107)	-54.84%	(1.52)	-56.31%
1.280	Regional Parks	1,839,901	70.77	2,038,398	81.05	(198,497)	-9.74%	(10.28)	-12.68%
1.309	Climate Action and Adaptation	203,437	7.83	193,559	7.70	9,878	5.10%	0.13	1.68%
1.310	Land Banking & Housing	344,775	13.26	354,702	14.10	(9,926)	-2.80%	(0.84)	-5.97%
1.312	Regional Goose Management	35,724	1.37	29,685	1.18	6,039	20.34%	0.19	16.42%
1.315	Biodiversity & Environmental Stewardship	14,983	0.58	13,094	0.52	1,889	14.43%	0.06	10.70%
1.324	Regional Planning Services	74,474	2.86	141,482	5.63	(67,008)	-47.36%	(2.76)	-49.08%
1.326	Foodlands Access	42,357	1.63	32,013	1.27	10,344	32.31%	0.36	28.00%
1.329	Regional Transportation	587,937	22.62	-	-	587,937	100.00%	22.62	100.00%
1.335	Geo-Spatial Referencing System	17,757	0.68	18,622	0.74	(866)	-4.65%	(0.06)	-7.76%
1.374	Regional Emergency Program Support	17,064	0.66	16,768	0.67	296	1.77%	(0.01)	-1.55%
1.375	Hazardous Material Incident Response	58,591	2.25	56,530	2.25	2,061	3.65%	0.01	0.27%
1.911	911 Systems	68,574	2.64	61,313	2.44	7,260	11.84%	0.20	8.20%
1.921	Regional CREST Contribution	261,600	10.06	244,126	9.71	17,474	7.16%	0.36	3.67%
21.ALL	Feasibility Study Reserve Fund - All	(32,183)	(1.24)	14,339	0.57	(46,523)	-324.44%	(1.81)	-317.13%
	Total Regional	**$5,190,363**	**$199.65**	**$4,773,153**	**$189.78**	**$417,210**	**8.74%**	**$9.86**	**5.20%**
1.126	Victoria Family Court Committee	1,749	0.07	1,709	0.07	40	2.35%	(0.00)	-0.98%
1.128	Greater Victoria Police Victim Services	41,259	1.59	39,670	1.58	1,589	4.01%	0.01	0.62%
1.230	Traffic Safety Commission	-	-	8,318	0.33	(8,318)	-100.00%	(0.33)	-100.00%
1.330	Regional Growth Strategy	16,839	0.65	37,248	1.48	(20,408)	-54.79%	(0.83)	-56.26%
1.536	LWMP-Stormwater Quality Management-Core	73,638	2.83	77,020	3.06	(3,382)	-4.39%	(0.23)	-7.51%
3.701	Millstream Remediation Service	-	-	1,388	0.06	(1,388)	-100.00%	(0.06)	-100.00%
3.707	LWMP - On Site System Management Program	21,855	1.10	28,526	1.51	(6,670)	-23.38%	(0.40)	-26.72%
3.717	Core Area Wastewater Operations	4,964,467	190.96	4,326,962	172.04	637,505	14.73%	18.92	10.99%
3.7XX	Core Area & Legacy Trunk Sewer - Debt	2,987,888	114.93	2,992,442	118.98	(4,553)	-0.15%	(4.05)	-3.41%
3.750	LWMP - Core and West Shore	50,021	1.92	44,723	1.78	5,298	11.85%	0.15	8.20%
3.751	LWMP - Core and West Shore Debt	-	-	2,706	0.11	(2,706)	-100.00%	(0.11)	-100.00%
3.752	LWMP - Harbour Studies	62,945	2.42	60,400	2.40	2,544	4.21%	0.02	0.82%
3.755	Regional Source Control	165,025	6.35	157,697	6.27	7,328	4.65%	0.08	1.24%
	Total Sub Regional	**$8,385,687**	**$322.82**	**$7,778,809**	**$309.66**	**$606,879**	**7.80%**	**$13.16**	**4.25%**
	Total Capital Regional District (excl. Muni Debt)	**$13,576,050**	**$522.47**	**$12,551,961**	**$499.45**	**$1,024,089**	**8.16%**	**$23.02**	**4.61%**
CRHD	Capital Regional Hospital District	2,923,449	112.45	2,862,162	113.80	61,287	2.14%	(1.35)	-1.19%
	Total CRD & CRHD	**$16,499,499**	**$634.92**	**$15,414,123**	**$613.25**	**$1,085,376**	**7.04%**	**$21.67**	**3.53%**
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$16,499,499**	**$634.92**	**$15,414,123**	**$613.25**	**$1,085,376**	**7.04%**	**$21.67**	**3.53%**
	Average residential assessment - 2026/2025	**$921,375**		**$921,219**					

	LANGFORD Local/Specified/Defined Services	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	Difference Increase/(Decrease) %	Change in Cost per Avg. Household $	Change in Cost per Avg. Household %
2.681	Florence Lake Water System Debt	18,997	1,117.47	18,883	1,110.76	114	0.60%	6.71	0.60%
	Total Local	**$18,997**	**$1,117.47**	**$18,883**	**1,110.76**	**$114**	**0.60%**	**$6.71**	**0.60%**
	TOTAL CRD, CRHD, MUNICIPAL DEBT & LOCAL	**$16,518,496**	**$1,752.39**	**$15,433,006**	**1,724.01**	**$1,085,490**	**7.03%**		

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	Change in Requisition % of Total	Change in Cost / Avg HH $	Change in Cost / Avg HH % of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	134,308	0.87%	3.28	0.53%
Regional Parks	(198,497)	-1.29%	(10.28)	-1.67%
Regional Planning Services	(67,008)	-0.43%	(2.76)	-0.45%
Regional Transportation	587,937	3.81%	22.62	3.68%
Feasibility Study Reserve Fund - All	(46,523)	-0.30%	(1.81)	-0.29%
Core Area Wastewater Operations	637,505	4.14%	18.92	3.08%
Core Area & Legacy Trunk Sewer - Debt	(4,553)	-0.03%	(4.05)	-0.66%
Capital Regional Hospital District	61,287	0.40%	(1.35)	-0.22%
Other	(19,080)	-0.12%	($2.89)	-0.47%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$1,085,376**	**7.04%**	**$21.67**	**3.53%**

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.792	Debt - Craigflower PS	-	-	(3)	(0.00)	3	100.00%	0.00	100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(282)	(0.01)	282	100.00%	0.01	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(26,491)	(1.02)	38,475	1.53	(64,966)	-168.85%	(2.55)	-166.61%
3.798C	Debt - Core Area Wastewater Treatment Program	3,014,379	115.95	2,954,251	117.46	60,128	2.04%	(1.51)	-1.29%
3.7XX	Sewer Debt	$2,987,888	$114.93	$2,992,442	$118.98	($4,553)	-0.15%	($4.05)	-3.41%

	METCHOSIN	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	149,976	84.20	141,464	81.88	8,512	6.02%	2.33	2.84%
1.10X	Facilities Management	1,743	0.98	1,787	1.03	(44)	-2.49%	(0.06)	-5.41%
1.101	G.I.S.	1,497	0.84	1,584	0.92	(88)	-5.53%	(0.08)	-8.35%
1.224	Community Health	2,882	1.62	6,574	3.80	(3,692)	-56.16%	(2.19)	-57.48%
1.280	Regional Parks	173,498	97.41	198,028	114.62	(24,531)	-12.39%	(17.20)	-15.01%
1.309	Climate Action and Adaptation	18,413	10.34	18,204	10.54	210	1.15%	(0.20)	-1.88%
1.310	Land Banking & Housing	32,511	18.25	34,459	19.94	(1,948)	-5.65%	(1.69)	-8.48%
1.312	Regional Goose Management	3,233	1.82	2,792	1.62	442	15.82%	0.20	12.35%
1.315	Biodiversity & Environmental Stewardship	1,356	0.76	1,231	0.71	125	10.12%	0.05	6.83%
1.324	Regional Planning Services	7,023	3.94	13,745	7.96	(6,722)	-48.91%	(4.01)	-50.44%
1.326	Foodlands Access	3,834	2.15	3,011	1.74	823	27.34%	0.41	23.52%
1.329	Regional Transportation	55,441	31.13	-	-	55,441	100.00%	31.13	100.00%
1.335	Geo-Spatial Referencing System	1,674	0.94	1,809	1.05	(135)	-7.45%	(0.11)	-10.22%
1.374	Regional Emergency Program Support	1,544	0.87	1,577	0.91	(32)	-2.06%	(0.05)	-4.99%
1.375	Hazardous Material Incident Response	5,303	2.98	5,316	3.08	(13)	-0.25%	(0.10)	-3.24%
1.911	911 Systems	5,985	3.36	5,605	3.24	380	6.78%	0.12	3.58%
1.921	Regional CREST Contribution	22,830	12.82	22,315	12.92	515	2.31%	(0.10)	-0.76%
21.ALL	Feasibility Study Reserve Fund - All	(3,035)	(1.70)	1,393	0.81	(4,428)	-317.85%	(2.51)	-311.33%
	Total Regional	**$485,708**	**$272.70**	**$460,894**	**$266.76**	**$24,814**	**5.38%**	**$5.95**	**2.23%**
1.126	Victoria Family Court Committee	180	0.10	182	0.11	(2)	-1.12%	(0.00)	-4.08%
1.128	Greater Victoria Police Victim Services	3,891	2.18	3,854	2.23	37	0.95%	(0.05)	-2.07%
1.297	Arts Grants	16,320	9.16	16,127	9.33	193	1.20%	(0.17)	-1.83%
1.311	Regional Housing Trust Fund	3,734	2.10	-	-	3,734	100.00%	2.10	100.00%
1.313	Animal Care Services	49,009	27.52	47,535	27.51	1,475	3.10%	0.00	0.02%
1.330	Regional Growth Strategy	1,588	0.89	3,619	2.09	(2,031)	-56.12%	(1.20)	-57.43%
1.913	913 Fire Dispatch	66,376	37.27	56,007	32.42	10,368	18.51%	4.85	14.96%
3.701	Millstream Remediation Service	-	-	288	0.17	(288)	-100.00%	(0.17)	-100.00%
	Total Sub Regional	**$141,098**	**$79.22**	**$127,612**	**$73.86**	**$13,486**	**10.57%**	**$5.36**	**7.26%**
	Total Capital Regional District (excl. Muni Debt)	**$626,806**	**$351.92**	**$588,506**	**$340.62**	**$38,300**	**6.51%**	**$11.31**	**3.32%**
CRHD	Capital Regional Hospital District	275,673	154.78	278,056	160.93	(2,383)	-0.86%	(6.16)	-3.83%
	Total CRD & CRHD	**$902,479**	**$506.70**	**$866,562**	**$501.55**	**$35,917**	**4.14%**	**$5.15**	**1.03%**
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$902,479**	**$506.70**	**$866,562**	**$501.55**	**$35,917**	**4.14%**	**$5.15**	**1.03%**
	Average residential assessment - 2026/2025	**$1,268,188**		**$1,302,760**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	8,512	0.98%	2.33	0.47%
Regional Parks	(24,531)	-2.83%	(17.20)	-3.44%
Regional Planning Services	(6,722)	-0.78%	(4.01)	-0.80%
Regional Transportation	55,441	6.40%	31.13	6.23%
Feasibility Study Reserve Fund - All	(4,428)	-0.51%	(2.51)	-0.50%
Regional Housing Trust Fund	3,734	0.43%	2.10	0.42%
913 Fire Dispatch	10,368	1.20%	4.85	0.97%
Capital Regional Hospital District	(2,383)	-0.27%	(6.16)	-1.23%
Other	(4,075)	-0.47%	($5.37)	-1.07%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$35,917**	**4.14%**	**$5.15**	**1.03%**

	NORTH SAANICH	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	625,299	104.58	573,451	96.75	51,848	9.04%	7.83	8.09%
1.10X	Facilities Management	7,267	1.22	7,245	1.22	21	0.29%	(0.01)	-0.58%
1.101	G.I.S.	6,240	1.04	6,422	1.08	(182)	-2.83%	(0.04)	-3.68%
1.224	Community Health	12,014	2.01	26,648	4.50	(14,633)	-54.91%	(2.49)	-55.31%
1.280	Regional Parks	723,369	120.98	802,748	135.43	(79,379)	-9.89%	(14.45)	-10.67%
1.309	Climate Action and Adaptation	60,739	10.16	58,955	9.95	1,784	3.03%	0.21	2.13%
1.310	Land Banking & Housing	135,551	22.67	139,686	23.57	(4,136)	-2.96%	(0.90)	-3.80%
1.312	Regional Goose Management	10,666	1.78	9,042	1.53	1,624	17.96%	0.26	16.94%
1.315	Biodiversity & Environmental Stewardship	4,471	0.75	3,986	0.67	485	12.17%	0.08	11.19%
1.324	Regional Planning Services	29,280	4.90	55,717	9.40	(26,438)	-47.45%	(4.50)	-47.91%
1.326	Foodlands Access	12,639	2.11	9,745	1.64	2,894	29.70%	0.47	28.57%
1.329	Regional Transportation	231,151	38.66	-	-	231,151	100.00%	38.66	100.00%
1.335	Geo-Spatial Referencing System	6,981	1.17	7,334	1.24	(353)	-4.81%	(0.07)	-5.64%
1.374	Regional Emergency Program Support	5,095	0.85	5,107	0.86	(13)	-0.25%	(0.01)	-1.11%
1.375	Hazardous Material Incident Response	17,493	2.93	17,218	2.90	275	1.60%	0.02	0.71%
1.911	911 Systems	14,925	2.50	14,025	2.37	901	6.42%	0.13	5.50%
1.921	Regional CREST Contribution	56,938	9.52	55,841	9.42	1,097	1.96%	0.10	1.08%
21.ALL	Feasibility Study Reserve Fund - All	(12,653)	(2.12)	5,647	0.95	(18,300)	-324.07%	(3.07)	-322.12%
	Total Regional	**$1,947,465**	**$325.70**	**$1,798,818**	**$303.48**	**$148,647**	**8.26%**	**$22.22**	**7.32%**
1.126	Victoria Family Court Committee	573	0.10	582	0.10	(10)	-1.66%	(0.00)	-2.52%
1.44X	Panorama Rec. Center.	1,949,767	326.08	1,878,798	316.97	70,969	3.78%	9.11	2.87%
1.230	Traffic Safety Commission	-	-	3,276	0.55	(3,276)	-100.00%	(0.55)	-100.00%
1.311	Regional Housing Trust Fund	12,267	2.05	-	-	12,267	100.00%	2.05	100.00%
1.330	Regional Growth Strategy	6,621	1.11	14,669	2.47	(8,048)	-54.87%	(1.37)	-55.26%
1.537	Stormwater Quality Management - Peninsula	47,044	7.87	43,104	7.27	3,940	9.14%	0.60	8.19%
1.538	Source - Stormwater Quality - Peninsula	17,587	2.94	17,476	2.95	110	0.63%	(0.01)	-0.24%
3.701	Millstream Remediation Service	-	-	445	0.08	(445)	-100.00%	(0.08)	-100.00%
3.707	LWMP - On Site System Management Program	33,955	6.40	41,895	7.89	(7,940)	-18.95%	(1.48)	-18.82%
3.720	LWMP - (Peninsula) - Implementation	5,011	0.84	9,448	1.59	(4,437)	-46.97%	(0.76)	-47.43%
3.755	Regional Source Control	23,970	4.01	25,441	4.29	(1,471)	-5.78%	(0.28)	-6.60%
	Total Sub Regional	**2,096,794**	**351.40**	**2,035,135**	**344.17**	**61,659**	**3.03%**	**7.23**	**2.10%**
	Total Capital Regional District (excl. Muni Debt)	**4,044,260**	**$677.10**	**$3,833,954**	**$647.65**	**$210,306**	**5.49%**	**$29.45**	**4.55%**
CRHD	Capital Regional Hospital District	1,149,373	192.22	1,127,157	190.16	22,216	1.97%	2.06	1.08%
	Total CRD & CRHD	**$5,193,633**	**$869.32**	**$4,961,111**	**$837.81**	**$232,522**	**4.69%**	**$31.51**	**3.76%**
1.15X	Municipalities' Own Debt - M.F.A.	679,143	113.58	679,143	114.58	-	0.00%	(1.00)	-0.87%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$5,872,776**	**$982.90**	**$5,640,254**	**$952.39**	**$232,522**	**4.12%**	**$30.51**	**3.20%**
	Average residential assessment - 2026/2025	**$1,574,996**		**$1,539,357**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	51,848	0.92%	7.83	0.82%
Regional Parks	(79,379)	-1.41%	(14.45)	-1.52%
Regional Planning Services	(26,438)	-0.47%	(4.50)	-0.47%
Regional Transportation	231,151	4.10%	38.66	4.05%
Feasibility Study Reserve Fund - All	(18,300)	-0.32%	(3.07)	-0.32%
Panorama Rec. Center.	70,969	1.26%	9.11	0.96%
Regional Housing Trust Fund	12,267	0.22%	2.05	0.22%
Capital Regional Hospital District	22,216	0.39%	2.06	0.22%
Municipalities' Own Debt - M.F.A.	-	0.00%	(1.00)	-0.10%
Other	(31,812)	-0.56%	($6.17)	-0.65%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$232,522**	**4.12%**	**$30.51**	**3.20%**

	Wastewater Operations	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.718	Peninsula Wastewater TP	760,815	127.24	784,168	132.30	(23,353)	-2.98%	(5.06)	-3.82%
3.718	Sewer Operating (INVOICE)	$760,815	$127.24	$784,168	$132.30	($23,353)	-2.98%	($5.06)	-3.82%

	OAK BAY	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	852,570	124.89	791,244	116.37	61,326	7.75%	8.52	7.32%
1.10X	Facilities Management	9,908	1.45	9,997	1.47	(89)	-0.89%	(0.02)	-1.29%
1.101	G.I.S.	8,509	1.25	8,861	1.30	(353)	-3.98%	(0.06)	-4.37%
1.224	Community Health	16,381	2.40	36,768	5.41	(20,387)	-55.45%	(3.01)	-55.63%
1.280	Regional Parks	986,285	144.47	1,107,626	162.90	(121,341)	-10.96%	(18.43)	-11.31%
1.309	Climate Action and Adaptation	84,506	12.38	82,076	12.07	2,431	2.96%	0.31	2.55%
1.310	Land Banking & Housing	184,818	27.07	192,738	28.35	(7,920)	-4.11%	(1.27)	-4.49%
1.312	Regional Goose Management	14,839	2.17	12,588	1.85	2,252	17.89%	0.32	17.42%
1.315	Biodiversity & Environmental Stewardship	6,221	0.91	5,549	0.82	671	12.10%	0.10	11.65%
1.324	Regional Planning Services	39,922	5.85	76,878	11.31	(36,957)	-48.07%	(5.46)	-48.28%
1.326	Foodlands Access	17,586	2.58	13,567	2.00	4,019	29.62%	0.58	29.10%
1.329	Regional Transportation	315,166	46.17	-	-	315,166	100.00%	46.17	100.00%
1.335	Geo-Spatial Referencing System	9,518	1.39	10,119	1.49	(600)	-5.93%	(0.09)	-6.31%
1.374	Regional Emergency Program Support	7,088	1.04	7,110	1.05	(22)	-0.31%	(0.01)	-0.71%
1.375	Hazardous Material Incident Response	24,338	3.57	23,971	3.53	368	1.53%	0.04	1.13%
1.911	911 Systems	21,407	3.14	19,779	2.91	1,629	8.24%	0.23	7.80%
1.921	Regional CREST Contribution	81,667	11.96	78,751	11.58	2,916	3.70%	0.38	3.29%
21.ALL	Feasibility Study Reserve Fund - All	(17,252)	(2.53)	7,792	1.15	(25,044)	-321.42%	(3.67)	-320.53%
	Total Regional	**$2,663,477**	**$390.16**	**$2,485,413**	**$365.54**	**$178,064**	**7.16%**	**$24.62**	**6.73%**
1.126	Victoria Family Court Committee	811	0.12	818	0.12	(6)	-0.76%	(0.00)	-1.16%
1.128	Greater Victoria Police Victim Services	22,117	3.24	21,556	3.17	561	2.60%	0.07	2.19%
1.230	Traffic Safety Commission	-	-	4,520	0.66	(4,520)	-100.00%	(0.66)	-100.00%
1.290	Royal Theatre	55,129	8.08	54,616	8.03	513	0.94%	0.04	0.53%
1.297	Arts Grants	250,033	36.63	242,585	35.68	7,447	3.07%	0.95	2.66%
1.311	Regional Housing Trust Fund	17,074	2.50	-	-	17,074	100.00%	2.50	100.00%
1.330	Regional Growth Strategy	9,027	1.32	20,240	2.98	(11,213)	-55.40%	(1.65)	-55.58%
1.536	LWMP-Stormwater Quality Management-Core	74,137	10.86	73,412	10.80	726	0.99%	0.06	0.58%
1.912B	911 Call Answer - Municipalities	(33,188)	(4.86)	(36,718)	(5.40)	3,530	9.61%	0.54	9.98%
3.701	Millstream Remediation Service	-	-	207	0.03	(207)	-100.00%	(0.03)	-100.00%
3.7XX	Core Area & Legacy Trunk Sewer - Debt	1,498,949	219.57	1,546,177	227.40	(47,228)	-3.05%	(7.83)	-3.44%
3.750	LWMP - Core and West Shore	33,607	4.92	31,558	4.64	2,049	6.49%	0.28	6.07%
3.751	LWMP - Core and West Shore Debt	-	-	1,369	0.20	(1,369)	-100.00%	(0.20)	-100.00%
3.755	Regional Source Control	110,876	16.24	111,277	16.37	(401)	-0.36%	(0.12)	-0.76%
	Total Sub Regional	**$2,038,572**	**$298.62**	**$2,071,617**	**$304.68**	**($33,044)**	**-1.60%**	**($6.06)**	**-1.99%**
	Total Capital Regional District (excl. Muni Debt)	**$4,702,049**	**$688.77**	**$4,557,030**	**$670.22**	**$145,019**	**3.18%**	**$18.56**	**2.77%**
CRHD	Capital Regional Hospital District	1,567,124	229.56	1,555,243	228.74	11,881	0.76%	0.82	0.36%
	Total CRD & CRHD	**$6,269,173**	**$918.33**	**$6,112,273**	**$898.95**	**$156,900**	**2.57%**	**$19.38**	**2.16%**
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$6,269,173**	**$918.33**	**$6,112,273**	**$898.95**	**$156,900**	**2.57%**	**$19.38**	**2.16%**
	Average residential assessment - 2026/2025	**$1,880,902**		**$1,851,603**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	61,326	1.00%	8.52	0.95%
Regional Parks	(121,341)	-1.99%	(18.43)	-2.05%
Regional Planning Services	(36,957)	-0.61%	(5.46)	-0.61%
Regional Transportation	315,166	5.16%	46.17	5.15%
Feasibility Study Reserve Fund - All	(25,044)	-0.41%	(3.67)	-0.41%
Regional Housing Trust Fund	17,074	0.28%	2.50	0.28%
Core Area & Legacy Trunk Sewer - Debt	(47,228)	-0.77%	(7.83)	-0.87%
Capital Regional Hospital District	11,881	0.19%	0.82	0.09%
Other	(17,976)	-0.29%	(3.24)	-0.36%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$156,900**	**2.57%**	**$19.38**	**2.16%**

	Core Area Wastewater Operations	2026	Cost per Avg. Assessment	2025	Cost per Avg. Assessment	Difference $	Difference %	Change in Cost per Avg. $	Change in Cost per Avg. %
3.717	Core Area Wastewater Operations	3,347,764	490.39	3,064,470	450.70	283,293	9.24%	39.69	8.81%
3.71X	Sewer Operating (INVOICE)	$3,347,764	$490.39	$3,064,470	$450.70	$283,293	9.24%	$39.69	8.81%

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Assessment	2025	Cost per Avg. Assessment	Difference $	Difference %	Change in Cost per Avg. $	Change in Cost per Avg. %
3.770A	Debt - NET & ECI Sewer Upgrade	-	-	(41)	(0.01)	41	100.00%	0.01	100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(325)	(0.05)	325	100.00%	0.05	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(32,031)	(4.69)	46,783	6.88	(78,814)	-168.47%	(11.57)	-168.19%
3.798C	Debt - Core Area Wastewater Treatment Program	1,530,980	224.26	1,499,760	220.58	31,220	2.08%	3.69	1.67%
3.7XX	Sewer Debt	$1,498,949	$219.57	$1,546,177	$227.40	($47,228)	-3.05%	($7.83)	-3.44%

	SAANICH	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	3,638,722	78.69	3,425,171	74.06	213,551	6.23%	4.63	6.26%
1.10X	Facilities Management	42,287	0.91	43,276	0.94	(990)	-2.29%	(0.02)	-2.27%
1.101	G.I.S.	36,314	0.79	38,360	0.83	(2,045)	-5.33%	(0.04)	-5.31%
1.224	Community Health	69,913	1.51	159,164	3.44	(89,251)	-56.07%	(1.93)	-56.07%
1.280	Regional Parks	4,209,411	91.03	4,794,742	103.67	(585,331)	-12.21%	(12.64)	-12.19%
1.309	Climate Action and Adaptation	446,153	9.65	434,221	9.39	11,931	2.75%	0.26	2.77%
1.310	Land Banking & Housing	788,793	17.06	834,333	18.04	(45,540)	-5.46%	(0.98)	-5.44%
1.312	Regional Goose Management	78,345	1.69	66,595	1.44	11,750	17.64%	0.25	17.67%
1.315	Biodiversity & Environmental Stewardship	32,857	0.71	29,372	0.64	3,485	11.86%	0.08	11.89%
1.324	Regional Planning Services	170,384	3.68	332,795	7.20	(162,411)	-48.80%	(3.51)	-48.79%
1.326	Foodlands Access	92,885	2.01	71,810	1.55	21,075	29.35%	0.46	29.38%
1.329	Regional Transportation	1,345,110	29.09	-	-	1,345,110	100.00%	29.09	100.00%
1.335	Geo-Spatial Referencing System	40,624	0.88	43,803	0.95	(3,179)	-7.26%	(0.07)	-7.24%
1.374	Regional Emergency Program Support	37,422	0.81	37,616	0.81	(194)	-0.52%	(0.00)	-0.49%
1.375	Hazardous Material Incident Response	128,494	2.78	126,816	2.74	1,678	1.32%	0.04	1.35%
1.911	911 Systems	144,828	3.13	131,874	2.85	12,954	9.82%	0.28	9.85%
1.921	Regional CREST Contribution	552,503	11.95	525,072	11.35	27,431	5.22%	0.60	5.25%
21.ALL	Feasibility Study Reserve Fund - All	(73,631)	(1.59)	33,729	0.73	(107,359)	-318.30%	(2.32)	-318.35%
	Total Regional	**$11,781,415**	**$254.79**	**$11,128,750**	**$240.62**	**$652,665**	**5.86%**	**$14.17**	**5.89%**
1.536	LWMP-Stormwater Quality Management-Core	182,221	3.94	205,795	4.45	(23,574)	-11.46%	(0.51)	-11.44%
1.128	Greater Victoria Police Victim Services	94,395	2.04	93,312	2.02	1,083	1.16%	0.02	1.18%
3.701	Millstream Remediation Service	-	-	1,962	0.04	(1,962)	-100.00%	(0.04)	-100.00%
1.126	Victoria Family Court Committee	4,270	0.09	4,285	0.09	(15)	-0.35%	(0.00)	-0.33%
1.290	Royal Theatre	291,318	6.30	289,418	6.26	1,901	0.66%	0.04	0.68%
1.230	Traffic Safety Commission	-	-	19,566	0.42	(19,566)	-100.00%	(0.42)	-100.00%
1.297	Arts Grants	1,318,128	28.51	1,282,387	27.73	35,741	2.79%	0.78	2.81%
1.311	Regional Housing Trust Fund	90,468	1.96	-	-	90,468	100.00%	1.96	100.00%
1.330	Regional Growth Strategy	38,526	0.83	87,615	1.89	(49,089)	-56.03%	(1.06)	-56.02%
1.912B	911 Call Answer - Municipalities	(224,530)	(4.86)	(244,821)	(5.29)	20,291	8.29%	0.44	8.27%
3.707	LWMP - On Site System Management Program	31,894	0.78	40,759	1.01	(8,865)	-21.75%	(0.22)	-21.98%
3.750	LWMP - Core and West Shore	115,367	2.49	104,863	2.27	10,504	10.02%	0.23	10.04%
3.751	LWMP - Core and West Shore Debt	-	-	6,501	0.14	(6,501)	-100.00%	(0.14)	-100.00%
3.752	LWMP - Harbour Studies	132,940	2.87	129,911	2.81	3,029	2.33%	0.07	2.35%
3.755	Regional Source Control	380,613	8.23	369,758	7.99	10,856	2.94%	0.24	2.96%
	Total Sub Regional	**$2,455,611**	**$53.20**	**$2,391,312**	**$51.83**	**$64,300**	**2.69%**	**$1.37**	**2.65%**
	Total Capital Regional District (excl. Muni Debt)	**$14,237,026**	**$307.99**	**$13,520,062**	**$292.45**	**$716,965**	**5.30%**	**$15.54**	**5.31%**
CRHD	Capital Regional Hospital District	6,688,401	144.64	6,732,408	145.57	(44,007)	-0.65%	(0.92)	-0.63%
	Total CRD & CRHD	**$20,925,427**	**$452.63**	**$20,252,469**	**$438.02**	**$672,958**	**3.32%**	**$14.62**	**3.34%**
1.15X	Municipalities' Own Debt - M.F.A.	9,359,816	202.42	6,397,596	138.33	2,962,220	46.30%	64.09	46.33%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$30,285,243**	**$655.05**	**$26,650,065**	**$576.34**	**$3,635,178**	**13.64%**	**$78.71**	**13.66%**
	Average residential assessment - 2026/2025	**$1,185,158**		**$1,178,346**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	213,551	0.80%	4.63	0.80%
Regional Parks	(585,331)	-2.20%	(12.64)	-2.19%
Regional Planning Services	(162,411)	-0.61%	(3.51)	-0.61%
Regional Transportation	1,345,110	5.05%	29.09	5.05%
Feasibility Study Reserve Fund - All	(107,359)	-0.40%	(2.32)	-0.40%
Regional Housing Trust Fund	90,468	0.34%	1.96	0.34%
Capital Regional Hospital District	(44,007)	-0.17%	(0.92)	-0.16%
Municipalities' Own Debt - M.F.A.	2,962,220	11.11%	64.09	11.12%
Other	(77,062)	-0.29%	($1.67)	-0.29%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$3,635,178**	**13.64%**	**$78.71**	**13.66%**

	Core Area Wastewater Operations	2026	Cost per Avg. Assessment	2025	Cost per Avg. Assessment	Difference $	Difference %	Change in Cost per Avg. $	Change in Cost per Avg. %
3.717	Core Area Wastewater Operations	11,492,177	248.53	10,182,844	220.17	1,309,333	12.86%	28.36	12.88%
3.71X	Sewer Operating (INVOICE)	$11,492,177	$248.53	$10,182,844	$220.17	$1,309,333	12.86%	$28.36	12.88%

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Assessment	2025	Cost per Avg. Assessment	Difference $	Difference %	Change in Cost per Avg. $	Change in Cost per Avg. %
3.770A	Debt - NET & ECI Sewer Upgrade	-	-	(57)	(0.00)	57	100.00%	0.00	100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(1,629)	(0.04)	1,629	100.00%	0.04	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(114,565)	(2.48)	167,396	3.62	(281,961)	-168.44%	(6.10)	-168.45%
3.798C	Debt - Core Area Wastewater Treatment Program	7,271,179	157.25	7,122,730	154.00	148,449	2.08%	3.24	2.11%
3.7XX	Sewer Debt (INVOICE)	$7,156,614	$154.77	$7,288,440	$157.59	($131,825)	-1.81%	($2.82)	-1.79%

	SIDNEY	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	524,498	61.95	485,326	57.68	39,173	8.07%	4.27	7.41%
1.10X	Facilities Management	6,095	0.72	6,132	0.73	(37)	-0.60%	(0.01)	-1.21%
1.101	G.I.S.	5,234	0.62	5,435	0.65	(201)	-3.70%	(0.03)	-4.28%
1.224	Community Health	10,077	1.19	22,553	2.68	(12,475)	-55.32%	(1.49)	-55.59%
1.280	Regional Parks	606,759	71.67	679,385	80.74	(72,626)	-10.69%	(9.07)	-11.24%
1.309	Climate Action and Adaptation	55,638	6.57	53,480	6.36	2,159	4.04%	0.22	3.40%
1.310	Land Banking & Housing	113,699	13.43	118,220	14.05	(4,520)	-3.82%	(0.62)	-4.41%
1.312	Regional Goose Management	9,770	1.15	8,202	0.97	1,568	19.12%	0.18	18.39%
1.315	Biodiversity & Environmental Stewardship	4,096	0.48	3,616	0.43	480	13.27%	0.05	12.58%
1.324	Regional Planning Services	24,560	2.90	47,155	5.60	(22,595)	-47.92%	(2.70)	-48.24%
1.326	Foodlands Access	11,580	1.37	8,842	1.05	2,739	30.97%	0.32	30.17%
1.329	Regional Transportation	193,889	22.90	-	-	193,889	100.00%	22.90	100.00%
1.335	Geo-Spatial Referencing System	5,856	0.69	6,207	0.74	(351)	-5.65%	(0.05)	-6.23%
1.374	Regional Emergency Program Support	4,667	0.55	4,633	0.55	34	0.73%	0.00	0.12%
1.375	Hazardous Material Incident Response	16,024	1.89	15,619	1.86	405	2.59%	0.04	1.97%
1.911	911 Systems	15,453	1.83	13,970	1.66	1,483	10.61%	0.16	9.94%
1.921	Regional CREST Contribution	58,950	6.96	55,623	6.61	3,327	5.98%	0.35	5.33%
21.ALL	Feasibility Study Reserve Fund - All	(10,613)	(1.25)	4,779	0.57	(15,393)	-322.08%	(1.82)	-320.72%
	Total Regional	**$1,656,234**	**$195.62**	**$1,539,176**	**$182.91**	**$117,058**	**7.61%**	**$12.71**	**6.95%**
1.126	Victoria Family Court Committee	522	0.06	524	0.06	(2)	-0.36%	(0.00)	-0.97%
1.128	Greater Victoria Police Victim Services	13,606	1.61	13,222	1.57	385	2.91%	0.04	2.28%
1.230	Traffic Safety Commission	-	-	2,772	0.33	(2,772)	-100.00%	(0.33)	-100.00%
1.311	Regional Housing Trust Fund	11,255	1.33	-	-	11,255	100.00%	1.33	100.00%
1.330	Regional Growth Strategy	5,553	0.66	12,414	1.48	(6,861)	-55.27%	(0.82)	-55.54%
1.44X	Panorama Rec. Center.	1,784,381	210.76	1,728,122	205.37	56,259	3.26%	5.39	2.62%
1.537	Stormwater Quality Management - Peninsula	23,071	2.73	30,971	3.68	(7,899)	-25.51%	(0.96)	-25.96%
1.538	Source - Stormwater Quality - Peninsula	18,208	2.15	17,408	2.07	800	4.60%	0.08	3.96%
3.701	Millstream Remediation Service	-	-	151	0.02	(151)	-100.00%	(0.02)	-100.00%
3.720	LWMP - (Peninsula) - Implementation	13,165	1.55	22,865	2.72	(9,701)	-42.43%	(1.16)	-42.78%
3.755	Regional Source Control	54,639	6.45	54,294	6.45	345	0.64%	0.00	0.02%
	Total Sub Regional	**$1,924,401**	**$227.29**	**$1,882,743**	**$223.74**	**$41,657**	**2.21%**	**$3.55**	**1.59%**
	Total Capital Regional District (excl. Muni Debt)	**$3,580,635**	**$422.92**	**$3,421,919**	**$406.66**	**$158,715**	**4.64%**	**$16.26**	**4.00%**
CRHD	Capital Regional Hospital District	964,090	113.87	953,941	113.37	10,149	1.06%	0.50	0.45%
	Total CRD & CRHD	**$4,544,724**	**$536.79**	**$4,375,860**	**$520.02**	**$168,864**	**3.86%**	**$16.76**	**3.22%**
1.15X	Municipalities' Own Debt - M.F.A.	679,625	80.27	638,295	75.85	41,330	6.48%	4.42	5.82%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$5,224,349**	**$617.06**	**$5,014,155**	**$595.88**	**$210,194**	**4.19%**	**$21.18**	**3.55%**
	Average residential assessment - 2026/2025	**$933,005**		**$917,690**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	39,173	0.78%	4.27	0.72%
Regional Parks	(72,626)	-1.45%	(9.07)	-1.52%
Regional Planning Services	(22,595)	-0.45%	(2.70)	-0.45%
Regional Transportation	193,889	3.86%	22.90	3.84%
Feasibility Study Reserve Fund - All	(15,393)	-0.31%	(1.82)	-0.31%
Regional Housing Trust Fund	11,255	0.22%	1.33	0.22%
Panorama Rec. Center.	56,259	1.12%	5.39	0.90%
Capital Regional Hospital District	10,149	0.20%	0.50	0.08%
Municipalities' Own Debt - M.F.A.	41,330	0.82%	4.42	0.74%
Other	(31,246)	-0.62%	($4.04)	-0.68%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$210,194**	**4.19%**	**$21.18**	**3.55%**

	Core Area Wastewater Operations	2026	Cost per Avg. Assessment	2025	Cost per Avg. Assessment	Difference $	Difference %	Change in Cost per Avg. $	Change in Cost per Avg. %
3.718	Peninsula Wastewater TP	1,998,819	236.08	1,897,742	225.53	101,077	5.33%	10.56	4.68%
3.718	Sewer Operating (INVOICE)	$1,998,819	$236.08	$1,897,742	$225.53	$101,077	5.33%	$10.56	4.68%

	SOOKE	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	393,302	52.65	370,467	50.30	22,836	6.16%	2.34	4.66%
1.10X	Facilities Management	4,571	0.61	4,681	0.64	(110)	-2.35%	(0.02)	-3.74%
1.101	G.I.S.	3,925	0.53	4,149	0.56	(224)	-5.39%	(0.04)	-6.74%
1.224	Community Health	7,557	1.01	17,215	2.34	(9,658)	-56.10%	(1.33)	-56.73%
1.280	Regional Parks	454,987	60.90	518,599	70.42	(63,613)	-12.27%	(9.51)	-13.51%
1.309	Climate Action and Adaptation	54,891	7.35	53,353	7.24	1,537	2.88%	0.10	1.42%
1.310	Land Banking & Housing	85,259	11.41	90,242	12.25	(4,982)	-5.52%	(0.84)	-6.86%
1.312	Regional Goose Management	9,639	1.29	8,183	1.11	1,456	17.80%	0.18	16.13%
1.315	Biodiversity & Environmental Stewardship	4,043	0.54	3,610	0.49	433	12.01%	0.05	10.42%
1.324	Regional Planning Services	18,416	2.47	35,995	4.89	(17,579)	-48.84%	(2.42)	-49.56%
1.326	Foodlands Access	11,430	1.53	8,826	1.20	2,605	29.51%	0.33	27.67%
1.329	Regional Transportation	145,390	19.46	-	-	145,390	100.00%	19.46	100.00%
1.335	Geo-Spatial Referencing System	4,391	0.59	4,738	0.64	(347)	-7.32%	(0.06)	-8.63%
1.374	Regional Emergency Program Support	4,604	0.62	4,622	0.63	(18)	-0.39%	(0.01)	-1.80%
1.375	Hazardous Material Incident Response	15,809	2.12	15,582	2.12	227	1.46%	0.00	0.02%
1.911	911 Systems	19,824	2.65	18,007	2.45	1,817	10.09%	0.21	8.53%
1.921	Regional CREST Contribution	75,625	10.12	71,697	9.74	3,928	5.48%	0.39	3.98%
21.ALL	Feasibility Study Reserve Fund - All	(7,959)	(1.07)	3,648	0.50	(11,607)	-318.16%	(1.56)	-315.06%
	Total Regional	**$1,305,704**	**$174.77**	**$1,233,613**	**$167.50**	**$72,091**	**5.84%**	**$7.27**	**4.34%**
1.126	Victoria Family Court Committee	507	0.07	506	0.07	0	0.09%	(0.00)	-1.33%
1.230	Traffic Safety Commission	-	-	2,116	0.29	(2,116)	-100.00%	(0.29)	-100.00%
1.297	Arts Grants	48,615	6.51	47,250	6.42	1,364	2.89%	0.09	1.43%
1.311	Regional Housing Trust Fund	11,151	1.49	-	-	11,151	100.00%	1.49	100.00%
1.313	Animal Care Services	128,524	17.20	124,484	16.90	4,040	3.25%	0.30	1.78%
1.330	Regional Growth Strategy	4,164	0.56	9,476	1.29	(5,312)	-56.06%	(0.73)	-56.68%
1.40X	SEAPARC	2,897,738	387.87	2,695,676	366.02	202,061	7.50%	21.85	5.97%
1.913	913 Fire Dispatch	144,437	19.33	129,045	17.52	15,392	11.93%	1.81	10.34%
3.701	Millstream Remediation Service	-	-	637	0.09	(637)	-100.00%	(0.09)	-100.00%
	Total Sub Regional	**$3,235,135**	**$433.04**	**$3,009,192**	**$408.59**	**$225,944**	**7.51%**	**$24.45**	**5.98%**
1.121	Sooke Regional Museum	198,469	26.57	192,701	26.17	5,768	2.99%	0.40	1.53%
1.531	Stormwater Quality Management - Sooke	32,406	4.34	41,656	5.66	(9,250)	-22.21%	(1.32)	-23.31%
	Total Local	**$230,875**	**$30.90**	**$234,357**	**$31.82**	**($3,482)**	**-1.49%**	**($0.92)**	**-2.88%**
	Total Capital Regional District (excl. Muni Debt)	**$4,771,715**	**$638.71**	**$4,477,162**	**$607.92**	**$294,552**	**6.58%**	**$30.80**	**5.07%**
CRHD	Capital Regional Hospital District	722,936	96.77	728,177	98.87	(5,241)	-0.72%	(2.10)	-2.13%
	Total CRD & CRHD	**$5,494,651**	**$735.48**	**$5,205,340**	**$706.79**	**$289,311**	**5.56%**	**$28.70**	**4.06%**
1.15X	Municipalities' Own Debt - M.F.A.	476,705	63.81	476,705	64.73	-	0.00%	(0.92)	-1.42%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$5,971,356**	**$799.29**	**$5,682,045**	**$771.52**	**$289,311**	**5.09%**	**$27.78**	**3.60%**
	Average residential assessment - 2026/2025	**$792,876**		**$800,372**					

Major Impacts (Changes in $/Avg HH>)	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	22,836	0.40%	2.34	0.30%
Regional Parks	(63,613)	-1.12%	(9.51)	-1.23%
Regional Planning Services	(17,579)	-0.31%	(2.42)	-0.31%
Regional Transportation	145,390	2.56%	19.46	2.52%
Feasibility Study Reserve Fund - All	(11,607)	-0.20%	(1.56)	-0.20%
Regional Housing Trust Fund	11,151	0.20%	1.49	0.19%
SEAPARC	202,061	3.55%	21.85	2.83%
913 Fire Dispatch	15,392	0.27%	1.81	0.23%
Stormwater Quality Management - Sooke	(9,250)	-0.16%	(1.32)	-0.17%
Municipalities' Own Debt - M.F.A.	-	0.00%	(0.92)	-0.12%
Capital Regional Hospital District	(5,241)	-0.09%	(2.10)	-0.27%
Other	(230)	0.00%	($1.35)	-0.17%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$289,311**	**5.09%**	**$27.78**	**3.60%**

	VICTORIA	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	3,315,176	69.44	3,152,472	65.49	162,704	5.16%	3.96	6.04%
1.10X	Facilities Management	38,527	0.81	39,831	0.83	(1,304)	-3.27%	(0.02)	-2.46%
1.101	G.I.S.	33,085	0.69	35,306	0.73	(2,220)	-6.29%	(0.04)	-5.50%
1.224	Community Health	63,696	1.33	146,492	3.04	(82,796)	-56.52%	(1.71)	-56.15%
1.280	Regional Parks	3,835,120	80.34	4,413,002	91.67	(577,882)	-13.09%	(11.34)	-12.37%
1.309	Climate Action and Adaptation	386,417	8.09	377,059	7.83	9,358	2.48%	0.26	3.34%
1.310	Land Banking & Housing	718,655	15.05	767,907	15.95	(49,251)	-6.41%	(0.90)	-5.63%
1.312	Regional Goose Management	67,855	1.42	57,828	1.20	10,028	17.34%	0.22	18.32%
1.315	Biodiversity & Environmental Stewardship	28,455	0.60	25,502	0.53	2,953	11.58%	0.07	12.51%
1.324	Regional Planning Services	155,234	3.25	306,299	6.36	(151,065)	-49.32%	(3.11)	-48.90%
1.326	Foodlands Access	80,441	1.69	62,349	1.30	18,092	29.02%	0.39	30.10%
1.329	Regional Transportation	1,225,506	25.67	-	-	1,225,506	100.00%	25.67	100.00%
1.335	Geo-Spatial Referencing System	37,012	0.78	40,316	0.84	(3,304)	-8.19%	(0.06)	-7.43%
1.374	Regional Emergency Program Support	32,412	0.68	32,664	0.68	(252)	-0.77%	0.00	0.06%
1.375	Hazardous Material Incident Response	111,290	2.33	110,121	2.29	1,169	1.06%	0.04	1.91%
1.911	911 Systems	119,402	2.50	108,135	2.25	11,267	10.42%	0.25	11.34%
1.921	Regional CREST Contribution	455,503	9.54	430,552	8.94	24,951	5.80%	0.60	6.68%
21.ALL	Feasibility Study Reserve Fund - All	(67,083)	(1.41)	31,044	0.64	(98,127)	-316.09%	(2.05)	-317.90%
	Total Regional	**$10,636,703**	**$222.81**	**$10,136,878**	**$210.58**	**$499,825**	**4.93%**	**$12.23**	**5.81%**
1.126	Victoria Family Court Committee	3,617	0.08	3,638	0.08	(22)	-0.60%	0.00	0.23%
1.128	Greater Victoria Police Victim Services	86,001	1.80	85,883	1.78	119	0.14%	0.02	0.98%
1.230	Traffic Safety Commission	-	-	18,008	0.37	(18,008)	-100.00%	(0.37)	-100.00%
1.290	Royal Theatre	252,264	5.28	251,208	5.22	1,056	0.42%	0.07	1.26%
1.295	McPherson Theatre	750,000	15.71	750,000	15.58	-	0.00%	0.13	0.84%
1.297	Arts Grants	1,142,008	23.92	1,113,806	23.14	28,202	2.53%	0.78	3.39%
1.311	Regional Housing Trust Fund	78,293	1.64	-	-	78,293	100.00%	1.64	100.00%
1.330	Regional Growth Strategy	35,100	0.74	80,639	1.68	(45,539)	-56.47%	(0.94)	-56.11%
1.536	LWMP-Stormwater Quality Management-Core	201,349	4.22	208,651	4.33	(7,302)	-3.50%	(0.12)	-2.69%
1.912B	911 Call Answer - Municipalities	(185,110)	(3.88)	(200,750)	(4.17)	15,640	7.79%	0.29	7.02%
3.701	Millstream Remediation Service	-	-	1,228	0.03	(1,228)	-100.00%	(0.03)	-100.00%
3.752	LWMP - Harbour Studies	109,600	2.30	106,525	2.21	3,075	2.89%	0.08	3.75%
3.755	Regional Source Control	510,458	10.69	490,955	10.20	19,503	3.97%	0.49	4.84%
	Total Sub Regional	**$2,983,580**	**$62.50**	**$2,909,791**	**$60.45**	**$73,789**	**2.54%**	**$2.05**	**3.39%**
	Total Capital Regional District (excl. Muni Debt)	**$13,620,283**	**$285.31**	**$13,046,669**	**$271.03**	**$573,614**	**4.40%**	**$14.28**	**5.27%**
CRHD	Capital Regional Hospital District	6,093,684	127.65	6,196,398	128.72	(102,713)	-1.66%	(1.07)	-0.83%
	Total CRD & CRHD	**$19,713,967**	**$412.96**	**$19,243,067**	**$399.75**	**$470,901**	**2.45%**	**$13.21**	**3.30%**
1.15X	Municipalities' Own Debt - M.F.A.	6,815,988	142.78	5,641,761	117.20	1,174,227	20.81%	25.58	21.82%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$26,529,955**	**$555.74**	**$24,884,828**	**$516.95**	**$1,645,128**	**6.61%**	**$38.79**	**7.50%**
	Average residential assessment - 2026/2025	**$1,045,886**		**$1,041,992**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	162,704	0.65%	3.96	0.77%
Regional Parks	(577,882)	-2.32%	(11.34)	-2.19%
Regional Planning Services	(151,065)	-0.61%	(3.11)	-0.60%
Regional Transportation	1,225,506	4.92%	25.67	4.96%
Feasibility Study Reserve Fund - All	(98,127)	-0.39%	(2.05)	-0.40%
Regional Housing Trust Fund	78,293	0.31%	1.64	0.32%
Capital Regional Hospital District	(102,713)	-0.41%	(1.07)	-0.21%
Municipalities' Own Debt - M.F.A.	1,174,227	4.72%	25.58	4.95%
Other	(65,815)	-0.26%	($0.48)	-0.09%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$1,645,128**	**6.61%**	**$38.79**	**7.50%**

	Core Area Wastewater Operations	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.717	Core Area Wastewater Operations	15,412,680	322.86	13,520,507	280.87	1,892,173	13.99%	41.99	14.95%
3.71X	Sewer Operating (INVOICE)	$15,412,680	$322.86	$13,520,507	$280.87	$1,892,173	13.99%	$41.99	14.95%

	Liquid Waste Management	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.750	LWMP - Core and West Shore	154,724	3.24	139,235	2.89	15,490	11.12%	0.35	12.06%
3.751	LWMP - Core and West Shore Debt	-	-	7,703	0.16	(7,703)	-100.00%	(0.16)	-100.00%
3.750	LWMP (INVOICE)	$154,724	$3.24	$146,938	$3.05	$7,787	5.30%	$0.19	6.18%

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.770A	Debt - NET & ECI Sewer Upgrade	-	-	(155)	(0.00)	155	100.00%	0.00	100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(2,199)	(0.05)	2,199	100.00%	0.05	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(153,649)	(3.22)	224,503	4.66	(378,152)	-168.44%	(7.88)	-169.01%
3.798C	Debt - Core Area Wastewater Treatment Program	8,615,652	180.48	8,439,754	175.32	175,898	2.08%	5.15	2.94%
3.7XX	Sewer Debt (INVOICE)	$8,462,003	$177.26	$8,661,903	$179.94	($199,900)	-2.31%	($2.68)	-1.49%

	VIEW ROYAL	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	356,339	72.72	323,939	67.93	32,400	10.00%	4.80	7.06%
1.10X	Facilities Management	4,141	0.85	4,093	0.86	48	1.18%	(0.01)	-1.52%
1.101	G.I.S.	3,556	0.73	3,628	0.76	(72)	-1.97%	(0.03)	-4.59%
1.224	Community Health	6,847	1.40	15,053	3.16	(8,207)	-54.52%	(1.76)	-55.73%
1.280	Regional Parks	412,226	84.13	453,468	95.09	(41,242)	-9.09%	(10.96)	-11.52%
1.309	Climate Action and Adaptation	44,527	9.09	42,423	8.90	2,105	4.96%	0.19	2.16%
1.310	Land Banking & Housing	77,246	15.77	78,908	16.55	(1,662)	-2.11%	(0.78)	-4.72%
1.312	Regional Goose Management	7,819	1.60	6,506	1.36	1,313	20.18%	0.23	16.97%
1.315	Biodiversity & Environmental Stewardship	3,279	0.67	2,870	0.60	410	14.27%	0.07	11.22%
1.324	Regional Planning Services	16,686	3.41	31,474	6.60	(14,789)	-46.99%	(3.19)	-48.40%
1.326	Foodlands Access	9,271	1.89	7,016	1.47	2,254	32.13%	0.42	28.60%
1.329	Regional Transportation	131,726	26.88	-	-	131,726	100.00%	26.88	100.00%
1.335	Geo-Spatial Referencing System	3,978	0.81	4,143	0.87	(164)	-3.97%	(0.06)	-6.53%
1.374	Regional Emergency Program Support	3,735	0.76	3,675	0.77	60	1.63%	(0.01)	-1.09%
1.375	Hazardous Material Incident Response	12,824	2.62	12,390	2.60	434	3.51%	0.02	0.74%
1.911	911 Systems	14,706	3.00	13,267	2.78	1,439	10.85%	0.22	7.89%
1.921	Regional CREST Contribution	56,100	11.45	52,823	11.08	3,278	6.21%	0.37	3.37%
21.ALL	Feasibility Study Reserve Fund - All	(7,211)	(1.47)	3,190	0.67	(10,401)	-326.04%	(2.14)	-320.01%
	Total Regional	**$1,157,796**	**$236.29**	**$1,058,865**	**$222.03**	**$98,931**	**9.34%**	**$14.26**	**6.42%**
1.126	Victoria Family Court Committee	412	0.08	411	0.09	1	0.33%	(0.00)	-2.35%
1.128	Greater Victoria Police Victim Services	9,244	1.89	8,825	1.85	419	4.75%	0.04	1.95%
1.230	Traffic Safety Commission	-	-	1,850	0.39	(1,850)	-100.00%	(0.39)	-100.00%
1.297	Arts Grants	131,538	26.85	125,273	26.27	6,265	5.00%	0.58	2.20%
1.311	Regional Housing Trust Fund	9,032	1.84	-	-	9,032	100.00%	1.84	100.00%
1.330	Regional Growth Strategy	3,773	0.77	8,286	1.74	(4,513)	-54.47%	(0.97)	-55.68%
1.536	LWMP-Stormwater Quality Management-Core	37,264	7.61	38,969	8.17	(1,705)	-4.38%	(0.57)	-6.93%
3.701	Millstream Remediation Service	-	-	261	0.05	(261)	-100.00%	(0.05)	-100.00%
3.707	LWMP - On Site System Management Program	833	0.20	1,083	0.27	(250)	-23.05%	(0.07)	-25.14%
3.750	LWMP - Core and West Shore	10,679	2.18	9,485	1.99	1,195	12.60%	0.19	9.59%
3.751	LWMP - Core and West Shore Debt	-	-	681	0.14	(681)	-100.00%	(0.14)	-100.00%
3.752	LWMP - Harbour Studies	13,499	2.75	13,069	2.74	429	3.29%	0.01	0.53%
3.755	Regional Source Control	35,233	7.19	33,444	7.01	1,789	5.35%	0.18	2.54%
	Total Sub Regional	**$251,507**	**$51.36**	**$241,637**	**$50.71**	**$9,869**	**4.08%**	**$0.65**	**1.28%**
	Total Capital Regional District (excl. Muni Debt)	**$1,409,302**	**$287.66**	**$1,300,502**	**$272.74**	**$108,800**	**8.37%**	**$14.91**	**5.47%**
CRHD	Capital Regional Hospital District	654,993	133.68	636,724	133.51	18,268	2.87%	0.16	0.12%
	Total CRD & CRHD	**$2,064,295**	**$421.33**	**$1,937,226**	**$406.26**	**$127,068**	**6.56%**	**$15.07**	**3.71%**
1.15X	Municipalities' Own Debt - M.F.A.	617,163	125.96	617,163	129.41	-	0.00%	(3.46)	-2.67%
	TOTAL CRD, CRHD & MUNICIPAL DEBT	**$2,681,458**	**$547.29**	**$2,554,389**	**$535.67**	**$127,068**	**4.97%**	**$11.62**	**2.17%**
	Average residential assessment - 2026/2025	**$1,095,285**		**$1,080,783**					

Major Impacts (Changes in $/Avg HH>)

	Change in Requisition $	% of Total	Change in Cost / Avg HH $	% of Total
TOTAL CRD, CRHD & MUNICIPAL DEBT				
Legislative & General Government	32,400	1.27%	4.80	0.90%
Regional Parks	(41,242)	-1.61%	(10.96)	-2.05%
Regional Planning Services	(14,789)	-0.58%	(3.19)	-0.60%
Regional Transportation	131,726	5.15%	26.88	5.02%
Feasibility Study Reserve Fund - All	(10,401)	-0.41%	(2.14)	-0.40%
Regional Housing Trust Fund	9,032	0.35%	1.84	0.34%
Capital Regional Hospital District	18,268	0.71%	0.16	0.03%
Municipalities' Own Debt - M.F.A.	-	0.00%	(3.46)	-0.65%
Other	2,074	0.08%	($2.32)	-0.43%
TOTAL CRD, CRHD & MUNICIPAL DEBT	**$127,068**	**4.97%**	**$11.62**	**2.17%**

	Core Area Wastewater Operations	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.717	Core Area Wastewater Operations	1,063,813	217.11	921,014	193.13	142,798	15.50%	23.99	12.42%
3.71X	Sewer Operating (INVOICE)	$1,063,813	$217.11	$921,014	$193.13	$142,798	15.50%	$23.99	12.42%

	Core Area & Legacy Trunk Sewer - Debt	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
3.792	Debt - Craigflower PS	-	-	(2)	(0.00)	2	100.00%	0.00	100.00%
3.798	Debt - Core Sewage Integrated Treatment Facilities	-	-	(256)	(0.05)	256	100.00%	0.05	100.00%
3.798B	Debt - Core Sewage Integrated Treatment Facilities	(9,994)	(2.04)	14,602	3.06	(24,596)	-168.44%	(5.10)	-166.61%
3.798C	Debt - Core Area Wastewater Treatment Program	762,108	155.54	746,548	156.54	15,559	2.08%	(1.00)	-0.64%
3.7XX	Sewer Debt (INVOICE)	$752,114	$153.50	$760,892	$159.55	($8,778)	-1.15%	($6.05)	-3.79%

CAPITAL REGIONAL DISTRICT

Electoral Area Requisition & Cost Per Average Residential Assessment

Prepared by CRD Financial Services
March 11, 2026

	JUAN DE FUCA Electoral Area	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	251,930	61.64	240,099	59.24	11,831	4.93%	2.41	4.06%
1.10X	Facilities Management	2,928	0.72	3,034	0.75	(106)	-3.49%	(0.03)	-4.29%
1.101	G.I.S.	2,514	0.62	2,689	0.66	(175)	-6.50%	(0.05)	-7.27%
1.224	Community Health	4,840	1.18	11,157	2.75	(6,317)	-56.62%	(1.57)	-56.97%
1.280	Regional Parks	291,442	71.31	336,103	82.92	(44,661)	-13.29%	(11.61)	-14.00%
1.309	Climate Action and Adaptation	25,668	6.28	25,302	6.24	365	1.44%	0.04	0.61%
1.310	Land Banking & Housing	54,613	13.36	58,485	14.43	(3,873)	-6.62%	(1.07)	-7.39%
1.312	Regional Goose Management	4,507	1.10	3,881	0.96	627	16.15%	0.15	15.19%
1.315	Biodiversity & Environmental Stewardship	1,890	0.46	1,711	0.42	179	10.45%	0.04	9.54%
1.324	Regional Planning Services	11,797	2.89	23,328	5.76	(11,532)	-49.43%	(2.87)	-49.85%
1.326	Foodlands Access	5,342	1.31	4,183	1.03	1,159	27.71%	0.28	26.66%
1.329	Regional Transportation	93,130	22.79	-	-	93,130	100.00%	22.79	100.00%
1.335	Geo-Spatial Referencing System	2,813	0.69	3,071	0.76	(258)	-8.40%	(0.07)	-9.15%
1.374	Regional Emergency Program Support	2,153	0.53	2,192	0.54	(39)	-1.78%	(0.01)	-2.59%
1.375	Hazardous Material Incident Response	7,392	1.81	7,390	1.82	3	0.04%	(0.01)	-0.79%
1.911	911 Systems	6,762	1.65	6,234	1.54	527	8.46%	0.12	7.56%
1.921	Regional CREST Contribution	25,794	6.31	24,823	6.12	972	3.91%	0.19	3.06%
21.ALL	Feasibility Study Reserve Fund - All	(5,098)	(1.25)	2,364	0.58	(7,462)	-315.62%	(1.83)	-313.84%
	Total Regional	**$790,416**	**$193.40**	**$756,045**	**$186.53**	**$34,371**	**4.55%**	**$6.87**	**3.68%**
1.126	Victoria Family Court Committee	248	0.06	244	0.06	3	1.28%	0.00	0.45%
1.230	Traffic Safety Commission	-	-	1,372	0.34	(1,372)	-100.00%	(0.34)	-100.00%
1.313	Animal Care Services	82,326	20.14	80,678	19.90	1,648	2.04%	0.24	1.20%
1.330	Regional Growth Strategy	2,667	0.65	6,142	1.52	(3,474)	-56.57%	(0.86)	-56.93%
1.913	913 Fire Dispatch	46,650	11.41	54,515	13.45	(7,865)	-14.43%	(2.04)	-15.13%
3.701	Millstream Remediation Service	-	-	373	0.09	(373)	-100.00%	(0.09)	-100.00%
	Total Sub-Regional	**$131,891**	**$32.27**	**$143,324**	**$35.36**	**($11,432)**	**-7.98%**	**($3.09)**	**-8.74%**
1.103	Elections	8,943	2.19	-	-	8,943	100.00%	2.19	100.00%
1.104	U.B.C.M.	3,315	0.81	3,172	0.78	143	4.52%	0.03	3.66%
1.108	Joint Electoral Area Admin	73,666	18.02	41,116	10.14	32,550	79.17%	7.88	77.69%
1.318	Building Inspection	169,814	41.55	156,657	38.65	13,157	8.40%	2.90	7.50%
1.320	Noise Control	18,499	4.53	18,173	4.48	325	1.79%	0.04	0.95%
1.322	Nuisances & Unsightly Premises	14,409	3.53	13,213	3.26	1,196	9.05%	0.27	8.15%
1.368	Electoral Area Fire Inspection & Investigation	5,761	1.41	-	-	5,761	100.00%	1.41	100.00%
1.372	Electoral Area Emergency Program	50,422	12.34	42,137	10.40	8,285	19.66%	1.94	18.68%
	Total Joint Electoral Area	**$344,828**	**$84.37**	**$274,468**	**$67.72**	**$70,361**	**25.64%**	**$16.66**	**24.60%**
1.109	Electoral Area Admin Exp - JDF	81,731	20.00	74,517	18.38	7,214	9.68%	1.61	8.78%
1.114	Grant-in-Aid - Juan de Fuca	11,476	2.81	11,476	2.83	-	0.00%	(0.02)	-0.83%
1.317	JDF Building Numbering	14,447	3.53	14,169	3.50	278	1.96%	0.04	1.12%
1.319	Soil Deposit Removal	11,270	2.76	11,069	2.73	201	1.82%	0.03	0.98%
1.325	Electoral Area Services - Planning	841,373	205.87	816,916	201.55	24,457	2.99%	4.32	2.14%
1.340	JDF Livestock Injury Compensation	-	-	13	0.00	(13)	-100.00%	(0.00)	-100.00%
1.370	Juan de Fuca Emergency Program	115,251	28.20	109,138	26.93	6,113	5.60%	1.27	4.73%
1.377	JDF Search and Rescue	73,350	17.95	72,050	17.78	1,300	1.80%	0.17	0.96%
1.405	JDF EA - Community Parks	372,570	91.16	255,374	63.01	117,196	45.89%	28.16	44.69%
1.924	Emergency Comm - CREST - JDF	161,449	39.50	129,704	32.00	31,745	24.47%	7.50	23.45%
	Total JDF Electoral Area	**$1,682,917**	**$411.78**	**$1,494,426**	**$368.70**	**$188,491**	**12.61%**	**$43.08**	**11.68%**
	Total Capital Regional District	**$2,950,053**	**$721.83**	**$2,668,262**	**$658.31**	**$281,790**	**10.56%**	**$63.52**	**9.65%**
CRHD	Capital Regional Hospital District	463,077	113.31	471,930	116.43	(8,853)	-1.88%	(3.13)	-2.69%
	Total CRD and CRHD	**$3,413,130**	**$835.13**	**$3,140,193**	**$774.74**	**$272,937**	**8.69%**	**$60.39**	**7.79%**
	Average residential assessment - 2026/2025	**$928,389**		**$942,528**					

Major Impacts (Changes in $/Avg HH>)	Change in Requisition $	%	Change in Cost / Avg HH $	%
REGIONAL				
Legislative & General Government	11,831	0.38%	2.41	0.31%
Regional Parks	(44,661)	-1.42%	(11.61)	-1.50%
Regional Planning Services	(11,532)	-0.37%	(2.87)	-0.37%
Regional Transportation	93,130	2.97%	22.79	2.94%
Feasibility Study Reserve Fund - All	(7,462)	-0.24%	(1.83)	-0.24%
SUB-REGIONAL				
913 Fire Dispatch	(7,865)	-0.25%	(2.04)	-0.26%
JOINT EA				
Elections	8,943	0.28%	2.19	0.28%
Joint Electoral Area Admin	32,550	1.04%	7.88	1.02%
Building Inspection	13,157	0.42%	2.90	0.37%
Electoral Area Fire Inspection & Investigation	5,761	0.18%	1.41	0.18%
Electoral Area Emergency Program	8,285	0.26%	1.94	0.25%
JDF EA				
Electoral Area Admin Exp - JDF	7,214	0.23%	1.61	0.21%
Electoral Area Services - Planning	24,457	0.78%	4.32	0.56%
Juan de Fuca Emergency Program	6,113	0.19%	1.27	0.16%
JDF EA - Community Parks	117,196	3.73%	28.16	3.63%
Emergency Comm - CREST - JDF	31,745	1.01%	7.50	0.97%
Capital Regional Hospital District	(8,853)	-0.28%	(3.13)	-0.40%
Other	(7,072)	-0.23%	(2.52)	-0.32%
TOTAL CRD & CRHD	**$272,937**	**8.69%**	**$60.39**	**7.79%**

	JUAN DE FUCA Local/Specified/Defined Services	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.119	Vancouver Island Regional Library	441,214	122.80	425,189	119.31	16,025	3.77%	3.49	2.93%
1.121	Sooke Regional Museum	107,225	29.85	106,545	29.90	680	0.64%	(0.05)	-0.15%
1.128	Greater Victoria Police Victim Services	976	2.01	935	1.92	41	4.40%	0.09	4.53%
1.133	Langford E.A. - Greater Victoria Public Library	34,252	70.38	33,860	69.48	392	1.16%	0.89	1.29%
1.232	Port Renfrew Street Lighting	4,220	47.95	4,148	47.14	72	1.74%	0.82	1.74%
1.350	Willis Point Fire Protect & Recreation	199,133	831.92	178,550	744.04	20,583	11.53%	87.88	11.81%
1.353	Otter Point Fire Protection	846,326	715.80	804,055	682.74	42,271	5.26%	33.07	4.84%
1.354	Malahat Fire Protection	80,996	847.76	72,762	761.41	8,234	11.32%	86.34	11.34%
1.355	Durrance Road Fire Protection	3,885	431.70	3,665	407.18	221	6.02%	24.52	6.02%
1.357	East Sooke Fire Protection	717,306	805.90	672,797	756.11	44,509	6.62%	49.78	6.58%
1.358	Port Renfrew Fire Protection	164,341	409.93	147,570	386.88	16,770	11.36%	23.05	5.96%
1.360	Shirley Fire Protection	285,876	823.90	253,584	729.22	32,291	12.73%	94.67	12.98%
1.40X	SEAPARC	844,053	262.72	797,151	248.57	46,903	5.88%	14.15	5.69%
1.408	JDF EA - Community Recreation	43,161	12.02	72,750	20.41	(29,589)	-40.67%	(8.40)	-41.14%
1.523	Port Renfrew Refuse Disposal	65,047	160.69	62,346	161.35	2,701	4.33%	(0.67)	-0.41%
2.650	Port Renfrew Water	92,477	338.74	87,329	339.80	5,148	5.89%	(1.06)	-0.31%
2.682	Seagirt Water System Debt	114,767	1,334.50	114,767	1,334.50	-	0.00%	-	0.00%
2.691	Wilderness Mountain Water Service	82,920	1,023.70	78,970	974.94	3,950	5.00%	48.77	5.00%
3.755	Regional Source Control	733	8.02	717	7.88	16	2.30%	0.14	1.74%
3.850	Port Renfrew Sewer	73,890	839.66	70,369	799.65	3,521	5.00%	40.01	5.00%
	Total Local/Specified/Defined Services	**$4,202,798**		**$3,988,058**		**$214,740**			
	Average residential assessment - 2026/2025	**$928,389**		**$942,528**					

	SALT SPRING ISLAND Electoral Area	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	471,670	70.40	438,355	66.10	33,315	7.60%	4.30	6.50%
1.10X	Facilities Management	5,481	0.82	5,539	0.84	(57)	-1.03%	(0.02)	-2.04%
1.101	G.I.S.	4,707	0.70	4,909	0.74	(202)	-4.12%	(0.04)	-5.10%
1.224	Community Health	9,062	1.35	20,370	3.07	(11,307)	-55.51%	(1.72)	-55.97%
1.280	Regional Parks	545,645	81.44	613,633	92.53	(67,988)	-11.08%	(11.09)	-11.99%
1.309	Climate Action and Adaptation	50,656	7.56	49,104	7.40	1,552	3.16%	0.16	2.11%
1.310	Land Banking & Housing	102,247	15.26	106,778	16.10	(4,531)	-4.24%	(0.84)	-5.22%
1.312	Regional Goose Management	8,895	1.33	7,531	1.14	1,364	18.12%	0.19	16.91%
1.315	Biodiversity & Environmental Stewardship	3,730	0.56	3,321	0.50	409	12.32%	0.06	11.17%
1.324	Regional Planning Services	22,086	3.30	42,591	6.42	(20,505)	-48.14%	(3.13)	-48.67%
1.326	Foodlands Access	10,543	1.57	8,118	1.22	2,425	29.87%	0.35	28.54%
1.329	Regional Transportation	174,360	26.02	-	-	174,360	100.00%	26.02	100.00%
1.335	Geo-Spatial Referencing System	5,266	0.79	5,606	0.85	(340)	-6.07%	(0.06)	-7.03%
1.374	Regional Emergency Program Support	4,249	0.63	4,254	0.64	(5)	-0.12%	(0.01)	-1.14%
1.375	Hazardous Material Incident Response	14,589	2.18	14,341	2.16	248	1.73%	0.01	0.69%
1.911	911 Systems	14,285	2.13	13,087	1.97	1,198	9.16%	0.16	8.04%
1.921	Regional CREST Contribution	54,496	8.13	52,107	7.86	2,389	4.58%	0.28	3.51%
21.ALL	Feasibility Study Reserve Fund - All	(9,544)	(1.42)	4,317	0.65	(13,861)	-321.11%	(2.08)	-318.85%
	Total Regional	**$1,492,424**	**$222.75**	**$1,393,961**	**$210.21**	**$98,463**	**7.06%**	**$12.55**	**5.97%**
1.230	Traffic Safety Commission	-	-	2,504	0.38	(2,504)	-100.00%	(0.38)	-100.00%
1.311	Regional Housing Trust Fund	10,250	1.53	-	-	10,250	100.00%	1.53	100.00%
1.313	Animal Care Services	154,133	23.01	147,296	22.21	6,837	4.64%	0.79	3.57%
1.913	913 Fire Dispatch	68,526	10.23	62,152	9.37	6,374	10.25%	0.86	9.13%
	Total Sub-Regional	**$232,909**	**$34.76**	**$211,952**	**$31.96**	**$20,956**	**9.89%**	**$2.80**	**8.76%**
1.103	Elections	16,743	2.50	-	-	16,743	100.00%	2.50	100.00%
1.104	U.B.C.M.	6,207	0.93	5,791	0.87	416	7.18%	0.05	6.09%
1.108	Joint Electoral Area Admin	137,919	20.59	75,067	11.32	62,853	83.73%	9.27	81.85%
1.318	Building Inspection	317,930	47.45	286,013	43.13	31,917	11.16%	4.32	10.02%
1.320	Noise Control	34,634	5.17	33,180	5.00	1,454	4.38%	0.17	3.32%
1.322	Nuisances & Unsightly Premises	26,976	4.03	24,123	3.64	2,853	11.83%	0.39	10.68%
1.368	Electoral Area Fire Inspection & Investigation	10,786	1.61	-	-	10,786	100.00%	1.61	100.00%
1.372	Electoral Area Emergency Program	94,401	14.09	76,930	11.60	17,471	22.71%	2.49	21.46%
	Total Joint Electoral Area	**$645,597**	**$96.36**	**$501,104**	**$75.57**	**$144,493**	**28.83%**	**$20.79**	**27.52%**
1.116	Grant-in-Aid - Salt Spring Island	75,960	11.34	73,725	11.12	2,235	3.03%	0.22	1.98%
1.124	SSI Economic Development Commission	85,672	12.79	64,482	9.72	21,190	32.86%	3.06	31.50%
1.141	Salt Spring Island Public Library	804,013	120.00	766,678	115.61	37,335	4.87%	4.39	3.80%
1.236	Salt Spring Island Fernwood Dock	19,677	3.36	17,870	3.05	1,807	10.11%	0.31	10.11%
1.238A	Community Transit (SSI)	496,500	74.11	454,571	68.55	41,929	9.22%	5.56	8.11%
1.238B	Community Transportation (SSI)	62,789	9.37	72,015	10.86	(9,226)	-12.81%	(1.49)	-13.70%
1.299	Salt Spring Island Arts	154,361	23.04	145,393	21.92	8,968	6.17%	1.11	5.08%
1.342	SSI Livestock Injury Compensation	-	-	13	0.00	(13)	-100.00%	(0.00)	-100.00%
1.378	SSI Search and Rescue	27,696	4.13	26,480	3.99	1,216	4.59%	0.14	3.52%
1.45X	SSI Parks and Recreation	3,159,695	471.60	2,858,547	431.06	301,148	10.54%	40.54	9.41%
3.705	SSI Liquid Waste Disposal	416,491	71.17	406,177	69.28	10,314	2.54%	1.89	2.73%
	Total SSI LCC Services	**$5,302,854**	**$800.91**	**$4,885,951**	**$745.17**	**$416,903**	**8.53%**	**$55.74**	**7.48%**
1.111	Electoral Area Admin Exp - SSI	816,163	121.82	811,235	122.33	4,928	0.61%	(0.52)	-0.42%
1.316	SSI Building Numbering	10,770	1.61	10,575	1.59	195	1.84%	0.01	0.80%
1.371	SSI Emergency Program	146,410	21.85	124,080	18.71	22,330	18.00%	3.14	16.79%
1.535	Stormwater Quality Management - SSI	17,650	2.63	15,350	2.31	2,300	14.98%	0.32	13.81%
1.925	Emergency Comm - CREST - SSI	160,516	23.96	155,771	23.49	4,745	3.05%	0.47	1.99%
	Total Other SSI Electoral Area	**$1,151,509**	**$171.87**	**$1,117,011**	**$168.44**	**$34,498**	**3.09%**	**$3.43**	**2.03%**
	Total SSI Electoral Area (Including SSI LCC Services)	**$6,454,363**	**$972.77**	**$6,002,962**	**$913.61**	**$451,401**	**7.52%**	**$59.16**	**6.48%**
	Total Capital Regional District	**$8,825,292**	**$1,326.65**	**$8,109,980**	**$1,231.34**	**$715,313**	**8.82%**	**$95.30**	**7.74%**
CRHD	Capital Regional Hospital District	866,985	129.40	861,617	$129.93	5,368	0.62%	(0.53)	-0.41%
	Total CRD and CRHD	**$9,692,277**	**$1,456.05**	**$8,971,596**	**$1,361.27**	**$720,680**	**8.03%**	**$94.78**	**6.96%**
	Average residential assessment - 2026/2025	**$1,060,265**		**$1,051,776**					

Major Impacts (Changes in $/Avg HH>)	Change in Requisition		Change in Cost / Avg HH	
	$	%	$	%
REGIONAL				
Legislative & General Government	33,315	0.37%	4.30	0.32%
Regional Parks	(67,988)	-0.76%	(11.09)	-0.81%
Regional Planning Services	(20,505)	-0.23%	(3.13)	-0.23%
Regional Transportation	174,360	1.94%	26.02	1.91%
Feasibility Study Reserve Fund - All	(13,861)	-0.15%	(2.08)	-0.15%
SUB-REGIONAL				
Regional Housing Trust Fund	10,250	0.11%	1.53	0.11%
JOINT EA				
Elections	16,743	0.19%	2.50	0.18%
Joint Electoral Area Admin	62,853	0.70%	9.27	0.68%
Building Inspection	31,917	0.36%	4.32	0.32%
Electoral Area Fire Inspection & Investigation	10,786	0.12%	1.61	0.12%
Electoral Area Emergency Program	17,471	0.19%	2.49	0.18%
SSI LCC EA				
SSI Economic Development Commission	21,190	0.24%	3.06	0.22%
Salt Spring Island Public Library	37,335	0.42%	4.39	0.32%
Community Transit (SSI)	41,929	0.47%	5.56	0.41%
Community Transportation (SSI)	(9,226)	-0.10%	(1.49)	-0.11%
Salt Spring Island Arts	8,968	0.10%	1.11	0.08%
SSI Parks and Recreation	301,148	3.36%	40.54	2.98%
SSI Liquid Waste Disposal	10,314	0.11%	1.89	0.14%
OTHER SSI EA				
SSI Emergency Program	22,330	0.25%	3.14	0.23%
Capital Regional Hospital District	5,368	0.06%	(0.53)	-0.04%
Other	25,986	0.29%	1.35	0.10%
TOTAL CRD & CRHD	**$720,680**	**8.03%**	**$94.78**	**6.96%**

	SALT SPRING ISLAND Local/Specified/Defined Services	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.234	SSI Street Lighting (LCC Service)	34,354	5.26	32,832	5.08	1,522	4.64%	0.18	3.54%
2.620	SSI Highland Water System	13,720	54.02	8,544	33.64	5,176	60.58%	20.38	60.58%
2.621	Highland / Fernwood Water - SSI	96,530	289.88	87,756	263.53	8,774	10.00%	26.35	10.00%
2.624	Beddis Water	101,350	762.03	94,523	695.02	6,827	7.22%	67.01	9.64%
2.626	Fulford Water	65,670	643.82	56,888	557.73	8,782	15.44%	86.10	15.44%
2.628	Cedar Lane Water (SSI)	24,250	655.41	19,117	516.68	5,133	26.85%	138.73	26.85%
2.660	Fernwood Water	1,776	22.48	5,034	63.72	(3,258)	-64.72%	(41.24)	-64.72%
3.755	Regional Source Control - Maliview Estates / Ganges Sewer	7,371	9.21	7,896	10.47	(525)	-6.65%	(1.26)	-12.00%
3.810	Ganges Sewer	70,400	169.23	64,000	153.85	6,400	10.00%	15.38	10.00%
3.820	Maliview Estates Sewer System	60,520	643.83	5,220	55.53	55,300	1059.39%	588.30	1059.39%
	Total Local/Specified/Defined Services	**$475,941**		**$381,810**		**$94,131**			
	Average residential assessment - 2026/2025	**$1,060,265**		**$1,051,776**					

	SOUTHERN GULF ISLANDS Electoral Area	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	Difference Increase/(Decrease) %	Change in Cost per Avg. Household $	Change in Cost per Avg. Household %
1.010	Legislative & General Government	369,618	53.78	343,451	50.16	26,167	7.62%	3.62	7.22%
1.10X	Facilities Management	4,295	0.62	4,339	0.63	(44)	-1.01%	(0.01)	-1.38%
1.101	G.I.S.	3,689	0.54	3,846	0.56	(158)	-4.10%	(0.03)	-4.45%
1.224	Community Health	7,102	1.03	15,960	2.33	(8,858)	-55.50%	(1.30)	-55.67%
1.280	Regional Parks	427,588	62.21	480,782	70.21	(53,194)	-11.06%	(8.00)	-11.39%
1.309	Climate Action and Adaptation	34,093	4.96	32,898	4.80	1,195	3.63%	0.16	3.25%
1.310	Land Banking & Housing	80,125	11.66	83,661	12.22	(3,536)	-4.23%	(0.56)	-4.58%
1.312	Regional Goose Management	5,987	0.87	5,045	0.74	941	18.66%	0.13	18.22%
1.315	Biodiversity & Environmental Stewardship	2,509	0.37	2,224	0.32	285	12.84%	0.04	12.42%
1.324	Regional Planning Services	17,307	2.52	33,370	4.87	(16,063)	-48.14%	(2.36)	-48.33%
1.326	Foodlands Access	7,094	1.03	5,437	0.79	1,657	30.47%	0.24	29.99%
1.329	Regional Transportation	136,635	19.88	-	-	136,635	100.00%	19.88	100.00%
1.335	Geo-Spatial Referencing System	4,127	0.60	4,392	0.64	(266)	-6.05%	(0.04)	-6.40%
1.374	Regional Emergency Program Support	2,860	0.42	2,850	0.42	10	0.34%	(0.00)	-0.03%
1.375	Hazardous Material Incident Response	9,819	1.43	9,608	1.40	211	2.20%	0.03	1.82%
1.911	911 Systems	7,690	1.12	6,986	1.02	704	10.08%	0.10	9.67%
1.921	Regional CREST Contribution	29,337	4.27	27,816	4.06	1,521	5.47%	0.21	5.08%
21.ALL	Feasibility Study Reserve Fund - All	(7,479)	(1.09)	3,382	0.49	(10,861)	-321.14%	(1.58)	-320.32%
	Total Regional	**$1,142,394**	**$166.21**	**$1,066,047**	**$155.68**	**$76,347**	**7.16%**	**$10.53**	**6.76%**
1.230	Traffic Safety Commission	-	-	1,962	0.29	(1,962)	-100.00%	(0.29)	-100.00%
1.297	Arts Grants	30,279	4.41	29,180	4.26	1,099	3.76%	0.14	3.38%
1.311	Regional Housing Trust Fund	6,878	1.00	-	-	6,878	100.00%	1.00	100.00%
1.313	Animal Care Services	120,785	17.57	115,406	16.85	5,378	4.66%	0.72	4.27%
1.913	913 Fire Dispatch	69,835	10.16	56,622	8.27	13,213	23.34%	1.89	22.88%
	Total Sub-Regional	**$227,777**	**$33.14**	**$203,171**	**$29.67**	**$24,606**	**12.11%**	**$3.47**	**11.69%**
1.103	Elections	13,120	1.91	-	-	13,120	100.00%	1.91	100.00%
1.104	U.B.C.M.	4,864	0.71	4,537	0.66	327	7.20%	0.05	6.80%
1.108	Joint Electoral Area Admin	108,079	15.72	58,815	8.59	49,264	83.76%	7.14	83.08%
1.318	Building Inspection	249,142	36.25	224,092	32.73	25,050	11.18%	3.52	10.77%
1.320	Noise Control	27,140	3.95	25,996	3.80	1,144	4.40%	0.15	4.01%
1.322	Nuisances & Unsightly Premises	21,139	3.08	18,900	2.76	2,239	11.85%	0.32	11.43%
1.368	Electoral Area Fire Inspection & Investigation	8,453	1.23	-	-	8,453	100.00%	1.23	100.00%
1.372	Electoral Area Emergency Program	73,976	10.76	60,275	8.80	13,702	22.73%	1.96	22.28%
	Total Joint Electoral Area	**$505,913**	**$73.61**	**$392,615**	**$57.34**	**$113,299**	**28.86%**	**$16.27**	**28.38%**
1.110	Electoral Area Admin Exp - SGI	434,278	63.18	426,652	62.31	7,626	1.79%	0.88	1.41%
1.117	Grant-in-Aid - Southern Gulf Islands	118,990	17.31	113,352	16.55	5,638	4.97%	0.76	4.58%
1.125	SGI Economic Development Commission	132,115	19.22	130,605	19.07	1,510	1.16%	0.15	0.78%
1.138	Southern Gulf Islands Regional Library	263,472	38.33	247,805	36.19	15,667	6.32%	2.14	5.93%
1.235	SGI Small Craft Harbour Facilities	358,067	58.51	344,599	56.31	13,468	3.91%	2.20	3.91%
1.314	SGI House Numbering	10,480	1.52	10,290	1.50	190	1.85%	0.02	1.47%
1.341	SGI Livestock Injury Compensation	-	-	-	-	-	0.00%	-	0.00%
1.373	SGI Emergency Program	266,931	38.84	255,098	37.25	11,833	4.64%	1.58	4.25%
1.533	Stormwater Quality Management - SGI	43,013	6.26	42,252	6.17	761	1.80%	0.09	1.42%
1.923	Emergency Comm - CREST - SGI	194,156	28.25	189,215	27.63	4,941	2.61%	0.62	2.23%
	Total SGI Electoral Area	**$1,821,502**	**$271.43**	**$1,759,868**	**$262.99**	**$61,634**	**3.50%**	**$8.44**	**3.21%**
	Total Capital Regional District	**$3,697,587**	**$544.39**	**$3,421,701**	**$505.67**	**$275,886**	**8.06%**	**$38.71**	**7.66%**
CRHD	Capital Regional Hospital District	679,401	98.85	675,077	98.59	4,324	0.64%	0.26	0.27%
	Total CRD and CRHD	**$4,376,988**	**$643.23**	**$4,096,777**	**$604.26**	**$280,210**	**6.84%**	**$38.97**	**6.45%**
	Average residential assessment - 2026/2025	**$809,920**		**$798,044**					

Major Impacts (Changes in $/Avg HH>)	Change in Requisition $	Change in Requisition %	Change in Cost / Avg HH $	Change in Cost / Avg HH %
REGIONAL				
Legislative & General Government	26,167	0.64%	3.62	0.60%
Regional Parks	(53,194)	-1.30%	(8.00)	-1.32%
Regional Planning Services	(16,063)	-0.39%	(2.36)	-0.39%
Regional Transportation	136,635	3.34%	19.88	3.29%
Feasibility Study Reserve Fund - All	(10,861)	-0.27%	(1.58)	-0.26%
SUB-REGIONAL				
Regional Housing Trust Fund	6,878	0.17%	1.00	0.17%
JOINT EA				
Elections	13,120	0.32%	1.91	0.32%
Joint Electoral Area Admin	49,264	1.20%	7.14	1.18%
Building Inspection	25,050	0.61%	3.52	0.58%
Electoral Area Fire Inspection & Investigation	8,453	0.21%	1.23	0.20%
Electoral Area Emergency Program	13,702	0.33%	1.96	0.32%
SGI EA				
Southern Gulf Islands Regional Library	15,667	0.38%	2.14	0.35%
SGI Small Craft Harbour Facilities	13,468	0.33%	2.20	0.36%
SGI Emergency Program	11,833	0.29%	1.58	0.26%
Capital Regional Hospital District	4,324	0.11%	0.26	0.04%
Other	35,767	0.87%	4.46	0.74%
TOTAL CRD & CRHD	**$280,210**	**6.84%**	**$38.97**	**6.45%**

	SOUTHERN GULF ISLANDS Local/Specified/Defined Services	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.137	Galiano Island Community Use Building	73,287	47.82	70,106	46.19	3,181	4.54%	1.63	3.53%
1.170	Gossip Island Electric Power Supply	62,776	1,121.00	62,875	1,122.77	(99)	-0.16%	(1.77)	-0.16%
1.227	Saturna Island Medical Clinic	-	-	9,623	14.91	(9,623)	-100.00%	(14.91)	-100.00%
1.228	Galiano Health Service	192,487	125.61	148,509	97.85	43,978	29.61%	27.76	28.37%
1.229	Pender Islands Health Care Centre	327,285	132.09	277,376	111.88	49,909	17.99%	20.21	18.07%
1.352	South Galiano Fire Protection	747,960	831.62	685,608	767.86	62,352	9.09%	63.76	8.30%
1.356	Pender Fire Protection	1,621,831	658.00	1,473,288	597.35	148,544	10.08%	60.65	10.15%
1.359	North Galiano Fire Protection	392,272	973.67	350,701	890.47	41,571	11.85%	83.20	9.34%
1.363	Saturna Island Fire	363,927	556.92	346,879	535.28	17,048	4.91%	21.64	4.04%
1.465	Saturna Island Comm. Parks	31,207	47.75	28,594	44.12	2,613	9.14%	3.63	8.23%
1.468	Saturna Island - Community Rec.	16,810	25.72	16,514	25.48	296	1.79%	0.24	0.95%
1.475	Mayne Is. Com. Parks & Rec	101,885	59.61	100,253	58.91	1,632	1.63%	0.71	1.20%
1.478	Mayne Is. Community Rec.	38,600	22.58	37,920	22.28	680	1.79%	0.30	1.36%
1.485	North & South Pender Com. Parks	193,916	78.51	186,761	75.46	7,155	3.83%	3.05	4.04%
1.488	North & South Pender Com. Rec	77,708	31.44	74,854	30.22	2,854	3.81%	1.22	4.03%
1.495	Galiano Parks	116,906	88.10	110,710	84.41	6,196	5.60%	3.68	4.36%
1.498	Galiano Community Recreation	48,760	36.74	47,764	36.42	996	2.09%	0.33	0.89%
2.630	Magic Lakes Estate Water System	701,965	586.93	597,460	499.97	104,505	17.49%	86.96	17.39%
2.640	Saturna Island Water System (Lyall Harbour)	169,570	974.54	147,829	854.50	21,741	14.71%	120.04	14.05%
2.642	Skana Water (Mayne)	54,430	755.97	28,441	389.60	25,989	91.38%	366.37	94.04%
2.665	Sticks Allison Water (Galiano)	6,674	175.63	5,560	146.32	1,114	20.04%	29.32	20.04%
2.667	Surfside Park Estates (Mayne)	74,230	706.95	30,529	290.75	43,701	143.15%	416.20	143.15%
3.755	Regional Source Control	4,130	5.82	4,228	5.95	(98)	-2.32%	(0.14)	-2.31%
3.830	Magic Lake Estates Sewer System	725,071	1,022.67	624,830	881.28	100,241	16.04%	141.38	16.04%
3.830D	Magic Lake Estates Sewer Debt	229,484	400.50	229,484	400.50	-	0.00%	-	0.00%
	Total Local/Specified/Defined Services	**$6,373,171**		**$5,696,696**		**$676,475**			
	Average residential assessment - 2026/2025	**$809,920**		**$798,044**					

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part 1

*Click on the **Department name** below to access budget package*

1. Executive Services

1.1 C.A.O. & Executive Office
1.2 Human Resources
1.3 Corporate Communications

2. Corporate Services

2.1 Corporate Services
2.2 Board Expenditures
2.3 Real Estate
2.3 First Nation Relations
2.4 Victoria Family Court Committee
2.5 Greater Victoria Police Victims
2.6 Sooke Regional Museum

2.7 Real Estate, Facilities Management & Engineering
- 2.7.1 Real Estate
- 2.7.2 Facility Management
- 2.7.3 CRD Headquarters Building
- 2.7.4 Corporate Satellite Facilities
- 2.7.5 Family Court Building
- 2.7.6 Health Facilities - VIHA

3. Finance & Technology

3.1 Financial Services
- 3.1.1 Finance

3.2 Technology and Initiatives
- 3.2.1 Regional Grant in Aid
- 3.2.2 Information Technology
- 3.2.3 GIS Information Systems
- 3.2.4 Geo-Spatial Referencing

3.3 Arts and Other Finance Budgets
- 3.3.1 Royal Theatre
- 3.3.2 McPherson Theatre
- 3.3.3 Arts Grants and Development
- 3.3.4 Feasibility Study Reserve

Reference to First Nations participation may include services provided as a client to a service by way of service agreement, services provided under a CRD to non-status residents on reserve, or services provided to those Nations that fall within the administrative boundaries of the Juan de Fuca Electoral Area. First Nations service provision and taxation is context dependent, and services may be invoiced or requisitioned depending on the nature of the relationship (for example, where participation in services are as a "client" or where services are provided through taxation by the First Nation on CRD's behalf).

CAPITAL REGIONAL DISTRICT

2026 BUDGET

EXECUTIVE SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

CAO & Executive Services

FINAL BUDGET

March 2026

Service: 1.014 CAO & Executive Services **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent to provide for administrative expenditures of the Capital Regional District Board.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition

CAO & Executive Operations	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	1,053,719	867,000	1,377,046	-	-	1,377,046	1,416,747	1,457,576	1,492,329	1,527,892
Building Occupancy	33,393	32,213	32,213	-	-	32,213	33,646	35,047	35,626	36,218
Legal Expenses	2,030	-	2,070	-	-	2,070	2,110	2,150	2,190	2,230
Software Licenses	7,790	12,000	15,930	-	-	15,930	16,250	16,580	16,910	17,250
Other Operating Expenses	126,929	79,394	128,339	-	75,000	203,339	130,663	122,435	125,053	127,745
TOTAL OPERATING COSTS	**1,223,861**	**990,607**	**1,555,598**	**-**	**75,000**	**1,630,598**	**1,599,416**	**1,633,788**	**1,672,108**	**1,711,335**
*Percentage Increase over prior year						33.2%	-1.9%	2.1%	2.3%	2.3%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	5,000	5,000	5,090	-	-	5,090	5,190	5,290	5,400	5,510
Transfer to Operating res fund	-	-								
TOTAL CAPITAL / RESERVES	5,000	5,000	5,090	-	-	5,090	5,190	5,290	5,400	5,510
TOTAL COSTS	**1,228,861**	**995,607**	**1,560,688**	**-**	**75,000**	**1,635,688**	**1,604,606**	**1,639,078**	**1,677,508**	**1,716,845**
Internal Recovery from CAWTP	-	-	-	-	-	-	-	-	-	-
Transfer from Internal Reserve	-	-	-	-	(75,000)	(75,000)	-	-	-	-
NET COSTS	**1,228,861**	**995,607**	**1,560,688**	**-**	**-**	**1,560,688**	**1,604,606**	**1,639,078**	**1,677,508**	**1,716,845**
*Percentage increase over prior year Net Costs			27.0%			27.0%	2.8%	2.1%	2.3%	2.3%
AUTHORIZED POSITIONS:										
Salaried	6.0	6.0	7.0		-	7.0	7.0	7.0	7.0	7.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.014 CAO &Executive Operations	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$1,564	$3,128	$15,297	$0	$0	$19,989
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$1,564**	**$3,128**	**$15,297**	**$0**	**$0**	**$19,989**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$1,564	$3,128	$15,297	$0	$0	$19,989
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$1,564**	**$3,128**	**$15,297**	**$0**	**$0**	**$19,989**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.014

Service Name: CAO &Executive Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	$ 1,564	E	ERF		$ 1,564	$ -	$ -	$ -		$ 1,564
27-01	Replacement	Computer	Computer Replacement	$ 3,128	E	ERF		$ -	$ 3,128	$ -	$ -		$ 3,128
28-01	Replacement	Computer	Computer Replacement	$ 15,297	E	ERF		$ -		$ 15,297	$ -		$ 15,297
													$ -
			Grand Total	**$ 19,989**			**$ -**	**$ 1,564**	**$ 3,128**	**$ 15,297**	**$ -**	**$ -**	**$ 19,989**

Reserve Schedule

Reserve Fund: 1.014 CAO & Executive Operations

Fund: 1022 Fund Center: 101366 ERF Group: CAO.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	14,994	22,231	25,757	27,819	17,812	23,212
Actual Purchases	(7,763)					
Planned Purchases (Based on Capital Plan)		(1,564)	(3,128)	(15,297)	-	-
Transfer from Operating Budget	15,000	5,090	5,190	5,290	5,400	5,510
Interest Income						
Ending Balance $	**22,231**	**25,757**	**27,819**	**17,812**	**23,212**	**28,722**

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Human Resources

FINAL BUDGET

March 2026

Service: 1.016 **Human Resources** **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent to provide Human Resources services to the Board of the Capital Regional District.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.016 - Human Resources	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	3,189,877	2,820,000	3,250,354	-	112,108	3,362,462	4,018,755	4,288,596	4,137,285	4,194,845
Allocations	150,280	151,589	151,375	-	25,226	176,601	157,743	163,778	166,460	169,324
Legal Expenses	17,830	17,500	18,150	-	-	18,150	18,510	18,880	19,260	19,650
GVLRA Membership Dues and Staff Training	190,930	192,000	203,190	-	-	203,190	224,960	229,460	234,050	238,730
Contract for Services	451,473	415,500	367,244	-	160,000	527,244	359,999	361,331	368,929	371,534
Software Licenses	16,440	35,000	81,814	-	-	81,814	98,630	112,780	115,470	122,792
Other Operating Expenses	202,680	147,800	206,170	-	-	206,170	239,935	238,732	240,461	245,282
TOTAL OPERATING COSTS	**4,219,510**	**3,779,389**	**4,278,297**	**-**	**297,334**	**4,575,631**	**5,118,532**	**5,413,557**	**5,281,915**	**5,362,156**
*Percentage Increase over prior year						8.4%	11.9%	5.8%	-2.4%	1.5%
CAPITAL / RESERVE										
Equipment Purchases	20,000	10,000	-	-	-	-	60,000	10,000	-	-
Transfer to Equipment Replacement Fund	12,000	25,000	12,000	-	-	12,000	12,000	12,000	12,000	12,000
Transfer to Operating Reserve	-	20,000	-	-	130,000	130,000	-	-	-	-
TOTAL CAPITAL / RESERVE	**32,000**	**55,000**	**12,000**	**-**	**130,000**	**142,000**	**72,000**	**22,000**	**12,000**	**12,000**
TOTAL COSTS	**4,251,510**	**3,834,389**	**4,290,297**	**-**	**427,334**	**4,717,631**	**5,190,532**	**5,435,557**	**5,293,915**	**5,374,156**
						11.0%	10.0%	4.7%	-2.6%	1.5%
INTERNAL RECOVERIES										
Recovery Costs	(92,500)	(92,500)	(20,000)	-	(68,608)	(88,608)	(20,000)	(20,000)	(20,000)	(20,000)
First Aid Recovery	(6,278)	(2,544)	(6,392)	-	-	(6,392)	(6,521)	(6,652)	(6,783)	(6,919)
Transfer from Internal Reserve	(100,000)	(100,000)	-	-	(145,000)	(145,000)	-	-	-	-
Safety Officer Recovery	-	-	-	-	-	-	-	-	-	-
Human Resources	(3,461,768)	(3,461,768)	(3,641,075)	-	(213,726)	(3,854,801)	(4,510,040)	(4,722,235)	(4,546,128)	(4,590,184)
TOTAL INTERNAL RECOVERIES	**(3,660,546)**	**(3,656,812)**	**(3,667,467)**	**-**	**(427,334)**	**(4,094,801)**	**(4,536,561)**	**(4,748,887)**	**(4,572,911)**	**(4,617,103)**
NET COSTS	**590,964**	**177,577**	**622,830**	**-**	**-**	**622,830**	**653,971**	**686,670**	**721,003**	**757,054**
*Percentage increase over prior year Net Costs						5.4%	5.0%	5.0%	5.0%	5.0%
AUTHORIZED POSITIONS: Salaried	18.5	18.5	18.5	-	-	18.5	24.0	25.0	23.0	23.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.016 Human Resources	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$60,000	$64,692	$341,948	$670,148	$101,800	$7,820	$1,186,408
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$60,000	**$64,692**	**$341,948**	**$670,148**	**$101,800**	**$7,820**	**$1,186,408**
SOURCE OF FUNDS							
Capital Funds on Hand	$60,000	$60,000	$331,000	$659,200	$101,800	$0	$1,152,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$4,692	$10,948	$10,948	$0	$7,820	$34,408
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$60,000	**$64,692**	**$341,948**	**$670,148**	**$101,800**	**$7,820**	**$1,186,408**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.016

Service Name: Human Resources

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
23-03	New	HRIS	SuccessFactors implementation	$ 1,178,400	E	Cap	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
26-01	Replacement	Computer	Computer Replacement	$ 4,692	E	ERF		$ 4,692	$ -	$ -	$ -	$ -	$ 4,692
27-01	Replacement	Computer	Computer Replacement	$ 10,948	E	ERF		$ -	$ 10,948	$ -	$ -	$ -	$ 10,948
28-01	Replacement	Computer	Computer Replacement	$ 10,948	E	ERF		$ -	$ -	$ 10,948	$ -	$ -	$ 10,948
30-01	Replacement	Computer	Computer Replacement	$ 7,820	E	ERF		$ -	$ -	$ -	$ -	$ 7,820	$ 7,820
26-02	New	HRIS - Talent Suite	2026 iBC 11b-1.6 11b-1.6 HRIS Talent Suite (Revised)	$ 1,092,000	E	Cap		$ -	$ 331,000	$ 659,200	$ 101,800	$ -	$ 1,092,000
													$ -
			Grand Total	**$ 2,304,808**			**$ 60,000**	**$ 64,692**	**$ 341,948**	**$ 670,148**	**$ 101,800**	**$ 7,820**	**$ 1,186,408**

Reserve Schedule

Reserve Fund: 1.016 Human Resources

Reserve Cash Flow

Fund: 1022 Fund Center: 101419 ERF Group: HR.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	14,679	39,679	46,987	48,039	49,091	61,091
Actual Purchases	-	-	-	-		-
Planned Purchases (Based on Capital Plan)		(4,692)	(10,948)	(10,948)		(7,820)
Transfer from Operating Budget	25,000	12,000	12,000	12,000	12,000	12,000
Interest Income		-	-	-	-	-
Ending Balance $	**39,679**	**46,987**	**48,039**	**49,091**	**61,091**	**65,271**

Assumptions/Background:

Capital Fund

Capital Fund: 1.016 Human Resources - for HRIS

Reserve Cash Flow

Fund: GSV185008 Fund Center: 191094	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,277,387	1,277,387	1,277,387	946,387	287,187	185,387
Actual Purchases	-	-	-	-		-
Planned Purchases (Based on Capital Plan)		-	(331,000)	(659,200)	(101,800)	
Transfer from Operating Budget		-	-	-	-	-
Transfer from L&G Operating Reserve (BX)						
Interest Income	-	-	-	-	-	-
Ending Balance $	**1,277,387**	**1,277,387**	**946,387**	**287,187**	**185,387**	**185,387**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Communications & Engagement

FINAL BUDGET

March 2026

Service: 1.118 Corporate Communications & Engagement **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent to provide administrative services to the Board of the Capital Regional District.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.118 - CORPORATE COMMUNICATIONS & ENGAGEMENT	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	FUTURE PROJECTIONS 2028	FUTURE PROJECTIONS 2029	FUTURE PROJECTIONS 2030
OPERATING COSTS:										
Salaries and Wages	1,191,183	1,180,000	2,566,116	-	60,000	2,626,116	2,635,374	2,710,350	2,651,168	2,714,517
Allocations	107,006	107,006	109,782	-	10,812	120,594	120,466	125,878	124,970	126,661
Contract for Services	61,010	58,000	64,600	-	28,000	92,600	65,890	67,210	68,550	69,920
Printing & Copying	8,390	1,500	19,240	-	-	19,240	19,620	20,010	20,410	20,820
Other Operating Expenses	85,370	87,770	249,460	-	-	249,460	278,452	270,786	276,201	281,768
TOTAL OPERATING COSTS	**1,452,959**	**1,434,276**	**3,009,198**	**-**	**98,812**	**3,108,010**	**3,119,802**	**3,194,234**	**3,141,299**	**3,213,686**
*Percentage Increase over prior year			107.1%	0.0%	6.8%	113.9%	0.4%	2.4%	-1.7%	2.3%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	6,000	6,000	16,000	-	-	16,000	16,200	16,400	16,610	16,820
TOTAL CAPITAL / RESERVES	6,000	6,000	16,000	-	-	16,000	16,200	16,400	16,610	16,820
TOTAL COSTS	**1,458,959**	**1,440,276**	**3,025,198**	**-**	**98,812**	**3,124,010**	**3,136,002**	**3,210,634**	**3,157,909**	**3,230,506**
*Percentage increase over prior year Total Costs			107.4%	0.0%	6.8%	114.1%	0.4%	2.4%	-1.6%	2.3%
Funding from Internal Reserves	(28,000)	(28,000)	-	-	(88,000)	(88,000)	-	-	-	-
Funding from Internal Allocation - CRD Evolves	-	-	(1,528,030)	-	-	(1,528,030)	(1,451,835)	(1,490,887)	(1,401,211)	(1,433,360)
TOTAL COSTS LESS INTERNAL RECOVERIES	**1,430,959**	**1,412,276**	**1,497,168**	**-**	**10,812**	**1,507,980**	**1,684,167**	**1,719,747**	**1,756,698**	**1,797,146**
REVENUE										
Interest Income	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
NET COSTS	**1,430,959**	**1,412,276**	**1,497,168**	**-**	**10,812**	**1,507,980**	**1,684,167**	**1,719,747**	**1,756,698**	**1,797,146**
*Percentage increase over prior year Net Costs			4.6%	0.0%	0.8%	5.4%	11.7%	2.1%	2.1%	2.3%
AUTHORIZED POSITIONS:										
Salaried	8.0	8.0	18.5		-	18.5	18.5	18.5	17.5	17.5

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.118 Corporate Communications & Enga	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$183,036	$195,955	$19,989	$6,663	$5,099	$13,326	$241,032
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$183,036	**$195,955**	**$19,989**	**$6,663**	**$5,099**	**$13,326**	**$241,032**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$12,919	$19,989	$6,663	$5,099	$13,326	$57,996
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$183,036	$183,036	$0	$0	$0	$0	$183,036
		$183,036	**$195,955**	**$19,989**	**$6,663**	**$5,099**	**$13,326**	**$241,032**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.118

Service Name: Corporate Communications & Engagement

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	$ 12,919	E	ERF		$ 12,919	$ -	$ -	$ -		$ 12,919
27-01	Replacement	Computer	Computer Replacement	$ 19,989	E	ERF		$ -	$ 19,989	$ -	$ -		$ 19,989
28-01	Replacement	Computer	Computer Replacement	$ 6,663	E	ERF		$ -	$ -	$ 6,663	$ -		$ 6,663
29-01	Replacement	Computer	Computer Replacement	$ 5,099	E	ERF		$ -	$ -	$ -	$ 5,099		$ 5,099
22-01	Replacement	CRD Public Website	CRD Public Website	$ 754,000	E	Res	$ 183,036	$ 183,036	$ -	$ -	$ -	$ -	$ 183,036
30-01	Replacement	Computer	Computer Replacement	$ 13,326	E	ERF						$ 13,326	$ 13,326
													$ -
													$ -
			Grand Total	**$ 811,996**			**$ 183,036**	**$ 195,955**	**$ 19,989**	**$ 6,663**	**$ 5,099**	**$ 13,326**	**$ 241,032**

Reserve Fund: 1.118 Corporate Communications & Engagement

Assets held by Corporate Communications consists of computers and equipment to support service delivery.

Reserve Cash Flow

Fund: 1022 Fund Center: 101518 ERF Group: COMREL.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	16,489	7,551	10,632	6,843	16,580	28,091
Actual Purchases	(14,938)					
Planned Purchases (Based on Capital Plan)		(12,919)	(19,989)	(6,663)	(5,099)	(13,326)
Transfer from Operating Budget	6,000	16,000	16,200	16,400	16,610	16,820
Interest Income						
Ending Balance $	**7,551**	**10,632**	**6,843**	**16,580**	**28,091**	**31,585**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

CORPORATE SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Services

FINAL BUDGET

March 2026

Service: 1.014B Corporate Services	Committee: Governance and First Nations Relations Committee & Finance Committee

DEFINITION:

Authorized by Letters Patent to provide for administrative expenditures of the Capital Regional District Board.

SERVICE DESCRIPTION:

Risk management including insurance claims, loss control and tender call/contract review.
Corporate administrative support including legal services, legislative services, procurement, records management and privacy and Freedom of information requests.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

CORPORATE SERVICES	2025 BOARD BUDGET	ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	ONGOING	ONE-TIME	TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	2,796,542	2,401,000	2,939,332	315,153	80,000	3,334,485	3,614,783	3,855,760	3,947,638	4,041,642
Building Occupancy	154,992	149,242	165,786	-	-	165,786	173,644	181,243	184,178	187,180
Legal Expenses	8,160	5,000	8,310	-	-	8,310	8,480	8,650	8,820	9,000
Contract for Services	987,800	947,800	11,945	-	964,800	976,745	12,522	13,128	14,335	15,603
Software Licenses	17,010	31,100	28,500	6,000	-	34,500	39,720	43,210	44,080	44,960
Other Operating Expenses	146,179	131,729	131,567	19,000	26,000	176,567	177,960	177,389	167,558	167,278
TOTAL OPERATING COSTS	**4,110,682**	**3,665,871**	**3,285,439**	**340,153**	**1,070,800**	**4,696,392**	**4,027,109**	**4,279,380**	**4,366,609**	**4,465,663**
*Percentage Increase over prior year						14.2%	-14.3%	6.3%	2.0%	2.3%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	10,000	10,000	10,000	-	-	10,000	13,200	13,460	13,730	14,000
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Climate Action Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to General Capital Fund	-	-								
TOTAL CAPITAL / RESERVES	**10,000**	**10,000**	**10,000**	**-**	**-**	**10,000**	**13,200**	**13,460**	**13,730**	**14,000**
TOTAL COSTS	**4,120,682**	**3,675,871**	**3,295,439**	**340,153**	**1,070,800**	**4,706,392**	**4,040,309**	**4,292,840**	**4,380,339**	**4,479,663**
*Percentage increase over prior year			-20.0%			14.2%	-14.2%	6.3%	2.0%	2.3%
REVENUE										
FOI Revenue	-	(600)	-	-	-	-	-	-	-	-
Allocation Recovery	(406,339)	(406,339)	(130,000)	(142,000)	(406,339)	(678,339)	(278,740)	(285,657)	(292,745)	(300,017)
Transfer from Operating Reserve	(495,000)	(405,000)	-	-	(397,000)	(397,000)	-	-	-	-
TOTAL REVENUE	**(901,339)**	**(811,939)**	**(130,000)**	**(142,000)**	**(803,339)**	**(1,075,339)**	**(278,740)**	**-**	**285,657**	**-**	**292,745**	**-**	**300,017**
NET COSTS	**3,219,343**	**2,863,932**	**3,165,439**	**198,153**	**267,461**	**3,631,053**	**3,761,569**	**4,007,183**	**4,087,594**	**4,179,646**
*Percentage increase over prior year Net Costs			-1.7%			12.8%	3.6%	6.5%	2.0%	2.3%
AUTHORIZED POSITIONS:										
Salaried	17.6	17.6	17.6	3.0	-	20.6	22.6	23.6	23.6	23.6

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.014B Corporate Services	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$14,076	$7,534	$4,692	$3,128	$9,384	$38,814
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$14,076**	**$7,534**	**$4,692**	**$3,128**	**$9,384**	**$38,814**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$14,076	$7,534	$4,692	$3,128	$9,384	$38,814
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$0	**$14,076**	**$7,534**	**$4,692**	**$3,128**	**$9,384**	**$38,814**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.014B

Service Name: Corporate Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	$ 14,076	E	ERF		$ 14,076	$ -	$ -	$ -		$ 14,076
27-01	Replacement	Computer	Computer Replacement	$ 7,534	E	ERF		$ -	$ 7,534	$ -	$ -		$ 7,534
28-01	Replacement	Computer	Computer Replacement	$ 4,692	E	ERF		$ -	$ -	$ 4,692	$ -		$ 4,692
29-01	Replacement	Computer	Computer Replacement	$ 3,128	E	ERF		$ -	$ -	$ -	$ 3,128		$ 3,128
30-01	Replacement	Computer	Computer Replacement	$ 9,384	E	ERF		$ -	$ -	$ -		$ 9,384	$ 9,384
													$ -
			Grand Total	**$ 38,814**			**$ -**	**$ 14,076**	**$ 7,534**	**$ 4,692**	**$ 3,128**	**$ 9,384**	**$ 38,814**

Reserve Schedule

Reserve Fund: 1.014B Corporate Services

Fund: 1022 Fund Center: 102307 ERF Group: ERF Corporate Services	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	14,994	14,994	10,918	16,584	25,352	35,954
Actual Purchases						
Planned Purchases (Based on Capital Plan)		(14,076)	(7,534)	(4,692)	(3,128)	(9,384)
Transfer from Operating Budget		10,000	13,200	13,460	13,730	14,000
Interest Income						
Ending Balance $	**14,994**	**10,918**	**16,584**	**25,352**	**35,954**	**40,570**

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Board Expenditures

FINAL BUDGET

March 2026

Service: **1.011** **Board Expenditures** **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent to provide for the remuneration and expenses of the Capital Regional District members of the Board. One-half of the remuneration paid to the electoral area directors is charged to the Electoral Area Administrative Budgets (starting with the year 2003 budget).

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition

1.011 - Board Expenditures	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Directors' Remuneration	932,449	900,000	955,495	-	-	955,495	974,600	994,090	1,013,970	1,034,250
Standard Overhead Allocation	68,189	68,189	67,681	-	-	67,681	68,899	70,277	71,683	73,116
Building Occupancy	140,337	135,117	132,694	-	-	132,694	138,973	145,047	147,397	149,800
Legal Expenses	16,000	-	16,290	-	-	16,290	16,620	16,950	17,290	17,640
Contract for Services	10,300	-	10,300	3,000	51,600	64,900	43,340	12,410	12,660	12,910
Software Licenses	113,310	115,000	80,660	-	-	80,660	82,270	83,920	85,600	87,310
Meetings & Printing	15,520	14,900	15,800	-	12,000	27,800	25,120	16,520	16,850	17,190
Scholarship Programs	19,240	19,070	19,320	-	-	19,320	19,610	19,900	20,200	20,500
Other Operating Expenses	38,270	29,630	38,140	-	-	38,140	38,982	39,841	40,737	41,650
TOTAL OPERATING COSTS	**1,353,615**	**1,281,906**	**1,336,380**	**3,000**	**63,600**	**1,402,980**	**1,408,414**	**1,398,955**	**1,426,387**	**1,454,366**
*Percentage Increase over prior year						3.6%	0.4%	-0.7%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve	-	-	-	-	-	-	-	30,000	30,000	30,000
Transfer to Equipment Replacement Fund	58,640	58,640	59,700	-	-	59,700	60,890	62,110	63,350	64,620
TOTAL CAPITAL / RESERVE	**58,640**	**58,640**	**59,700**	**-**	**-**	**59,700**	**60,890**	**92,110**	**93,350**	**94,620**
TOTAL COSTS	**1,412,255**	**1,340,546**	**1,396,080**	**3,000**	**63,600**	**1,462,680**	**1,469,304**	**1,491,065**	**1,519,737**	**1,548,986**
						3.6%	0.5%	1.5%	1.9%	1.9%
INTERNAL RECOVERIES										
Transfer from Internal Reserve	(35,000)	(35,000)	-	-	(63,600)	(63,600)	(40,800)	-	-	-
Other	(2,500)	(2,500)	(2,500)	-	-	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
NET COSTS	**1,374,755**	**1,303,046**	**1,393,580**	**3,000**	**-**	**1,396,580**	**1,426,004**	**1,488,565**	**1,517,237**	**1,546,486**
*Percentage increase over prior year Total Costs			1.4%			1.6%	2.1%	4.4%	1.9%	1.9%
AUTHORIZED POSITIONS:										
Salaried	24	24	24			24	24	24	24	24

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.011 Board Expenditures	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$696,000	$801,000	$0	$0	$20,000	$70,000	$891,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$696,000	**$801,000**	**$0**	**$0**	**$20,000**	**$70,000**	**$891,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$696,000	$801,000	$0	$0	$20,000	$70,000	$891,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$696,000	**$801,000**	**$0**	**$0**	**$20,000**	**$70,000**	**$891,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.011

Service Name: Board Expenditures

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
19-01	Replacement	Boardroom Video Distribution Equipment	Replacement of all existing video switching equipment	$ 81,000	E	ERF	$ 81,000	$ 91,000					$ 91,000
19-02	Replacement	Boardroom Projector and Screen Replacement	Replace projector and screen in Main office boardroom	$ 60,000	E	ERF							$ -
19-03	Replacement	Boardroom Chairs	Replace boardroom chairs	$ 30,000	E	ERF	$ 30,000	$ 30,000					$ 30,000
20-01	Replacement	Boardroom Audio System	Replace boardroom audio system	$ 21,700	E	ERF	$ 10,000	$ 20,000					$ 20,000
21-02	Replacement	Boardroom Video Streaming Equipment Replacement	Replace video streaming equipment	$ 20,000	E	ERF					$ 20,000		$ 20,000
22-01	Replacement	iPad and Tablet Replacements	Replace director iPads and tablets	$ 50,000	E	ERF		$ 50,000				$ 70,000	$ 120,000
22-02	Replacement	Boardroom Microphone System Replacement	Replace microphone system (this has not been done)	$ 100,000	E	ERF	$ 100,000	$ 120,000					$ 120,000
23-02	Replacement	Replace/Expand Recording Secretary Table	Replace/Expand Recording Secretary Table	$ 25,000	E	ERF	$ 25,000	$ 25,000					$ 25,000
23-03	Replacement	Multi-Camera System	Replace existing video Camera with a Mult-=Camera System	$ 80,000	E	ERF	$ 75,000	$ 85,000					$ 85,000
24-01	Replacement	AV & lighting for Boardroom	AV for Boardroom, as identiefied in 2024 IBC 12b-4.1: Meeting Management Improvements	$ 150,000	E	ERF	$ 150,000	$ 150,000					$ 150,000
24-02	Replacement	Boardroom Table redesign & upgrades	Replace Boardroom Table, as identiefied in 2024 IBC 12b-4.1: Meeting Management Improvements	$ 200,000	E	ERF	$ 200,000	$ 200,000					$ 200,000
24-03	Replacement	Wiring	Replace wiring to accommodate new Board table	$ 15,000	E	ERF	$ 15,000	$ 15,000					$ 15,000
24-05	New	Granicus Integrated Voting		$ 20,000	E	ERF	$ 10,000	$ 15,000					$ 15,000
													$ -
			Grand Total	**$ 852,700**			**$ 696,000**	**$ 801,000**	**$ -**	**$ -**	**$ 20,000**	**$ 70,000**	**$ 891,000**

Reserve Schedule

Reserve Fund: 1.011 Board

Boardroom Technology, Furniture and Equipment - The Board of Director assets include IPADs, computers, equipment and furniture used to support the Board and for activities held in the Boardroom.

Reserve Cash Flow

Fund: 1022 Fund Center: 101413 ERF Group: BOARD.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	780,344	812,735	71,435	132,325	194,435	237,785
Actual Purchases	(26,249)	-	-	-	-	
Planned Purchases (Based on Capital Plan)		(801,000)	-	-	(20,000)	(70,000)
Transfer from Operating Budget	58,640	59,700	60,890	62,110	63,350	64,620
Transfer from Operating Reserve		-	-	-	-	-
Interest Income		-	-	-	-	-
Ending Balance $	**812,735**	**71,435**	**132,325**	**194,435**	**237,785**	**232,405**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

First Nations Relations

FINAL BUDGET

March 2026

Service: 1.027 First Nations Relations **Committee: Governance and First Nations Relations Committee**

DEFINITION:

To provide for the management of intergovernmental relations between the CRD and the First Nations.

SERVICE DESCRIPTION:

This service was created to provide for 1) the management of intergovernmental relations, primarily First Nations, through a process of consultation, and 2) the coordination of various CRD First Nations initiatives to ensure the alignment of interests and to build positive working relationships between the CRD and First Nations communities within the Region.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee

FUNDING:

Requisition

1.027 First Nations Relations	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	849,475	642,899	889,123	104,400	-	993,523	1,049,262	1,079,563	1,105,333	1,131,699
Allocations	86,586	86,586	108,619	20,546	-	129,165	129,645	133,771	134,106	136,313
Meetings, Programs & Special Events	152,600	71,500	48,450	3,030	18,500	69,980	52,510	53,560	54,630	55,720
Contract for Services	737,970	414,800	376,630	-	472,085	848,715	384,160	391,840	399,680	407,670
Legal Expenses	1,310	7,000	1,330	-	-	1,330	1,360	1,390	1,420	1,450
Other Operating Expenses	50,410	37,500	34,870	8,200	12,400	55,470	43,991	44,937	45,909	46,907
TOTAL OPERATING COSTS	**1,878,351**	**1,260,285**	**1,459,022**	**136,176**	**502,985**	**2,098,183**	**1,660,928**	**1,705,061**	**1,741,078**	**1,779,759**
*Percentage Increase over prior year			-22.3%	7.2%	26.8%	11.7%	-20.8%	2.7%	2.1%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Reserve	2,600	2,600	2,600	-	-	2,600	4,100	4,100	4,100	4,100
Trsfr to Operating Reserve Fund										
Trsf to General Capital Fund										
TOTAL COSTS	**1,880,951**	**1,262,885**	**1,461,622**	**136,176**	**502,985**	**2,100,783**	**1,665,028**	**1,709,161**	**1,745,178**	**1,783,859**
*Percentage Increase over prior year Total Costs			-22.3%	7.2%	26.7%	11.7%	-20.7%	2.7%	2.1%	2.2%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS LESS INTERNAL RECOVERIES	**1,880,951**	**1,262,885**	**1,461,622**	**136,176**	**502,985**	**2,100,783**	**1,665,028**	**1,709,161**	**1,745,178**	**1,783,859**
SOURCES OF FUNDING										
Transfer from Internal Reserve Account	(473,000)	(232,600)	-	-	(490,585)	(490,585)	-	-	-	-
Internal cost recovery	-	-	-	(108,600)	(12,400)	(121,000)	(129,290)	(132,910)	(135,980)	(139,130)
Other Income	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(473,000)**	**(232,600)**	**-**	**(108,600)**	**(502,985)**	**(611,585)**	**(129,290)**	**(132,910)**	**(135,980)**	**(139,130)**
NET COSTS	**1,407,951**	**1,030,285**	**1,461,622**	**27,576**	**-**	**1,489,198**	**1,535,738**	**1,576,251**	**1,609,198**	**1,644,729**
*Percentage Increase over prior year Net Costs			3.8%	2.0%	0.0%	5.8%	3.1%	2.6%	2.1%	2.2%
AUTHORIZED POSITIONS:										
Salaried	6.0	6.0	6.0	1.0	-	7.0	7.0	7.0	7.0	7.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.027 First Nations Relations	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$1,564	$5,331	$5,331	$0	$0	$12,226
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$1,564**	**$5,331**	**$5,331**	**$0**	**$0**	**$12,226**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$1,564	$5,331	$5,331	$0	$0	$12,226
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$1,564**	**$5,331**	**$5,331**	**$0**	**$0**	**$12,226**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.027

Service Name: First Nations Relations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	$ 1,564	E	ERF		$ 1,564	$ -	$ -	$ -		$ 1,564
27-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	$ 5,331	E	ERF		$ -	$ 5,331	$ -	$ -		$ 5,331
28-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	$ 5,331	E	ERF		$ -	$ -	$ 5,331	$ -		$ 5,331
													$ -
													$ -
			Grand Total	**$ 12,226**			**$ -**	**$ 1,564**	**$ 5,331**	**$ 5,331**	**$ -**	**$ -**	**$ 12,226**

Reserve Schedule

Reserve Fund: 1.027 FIRST NATIONS RELATIONS

Reserve Cash Flow

Fund: 1022 Fund Center: 102157 ERF Group: INTGOV.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	9,169	11,769	12,805	11,574	10,343	14,443
Actual Purchases	-					
Planned Purchases (Based on Capital Plan)	-	(1,564)	(5,331)	(5,331)	-	-
Transfer from Operating Budget	2,600	2,600	4,100	4,100	4,100	4,100
Interest Income						
Ending Balance $	**11,769**	**12,805**	**11,574**	**10,343**	**14,443**	**18,543**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Victoria Family Court Committee

FINAL BUDGET

March 2026

Service: 1.126 Vic Family Court & Youth Justice Committee **Committee: Planning and Protective Services**

DEFINITION:

To operate and fund the operation of the Victoria Family Court Committee, a family court committee under the *Provincial Court Act ;* as well as to direct funding to juvenile justice committees appointed by the Board (Bylaw No. 2560, Family Court Committee Extended Service Establishment Bylaw No. 1, 1997).

SERVICE DESCRIPTION:

This service provides funding for the operation and funding of a *Provincial Court Act* family court committee, currently operating as the Victoria Family Court and Youth Justice Committee. Historically, such committees were mandatory. Now, they are optional. The mandate of the committee is:

- To monitor proceedings of the court and address issues pertaining to resources and legislation concerning families and youth;
- To promote and examine extra-legal options in the youth and family systems;
- To liaise with governmental and non-governmental bodies around youth justice;
- To meet at least four times a year and to provide an annual report to CRD, other local governments, and the Attorney General

The Victoria Family Court and Youth Justice committee has been a federal Youth Justice Committee under the *Youth Criminal Justice* Act since the 1980s.

PARTICIPATION:

Participants include all 13 municipalities in the CRD and the Juan de Fuca Electoral Area.

On the basis of the net taxable value of land and improvements as fixed for taxation in the immediately preceding year for Hospital District purposes as to one half of such cost, and the other one half shall be apportioned on the basis of population based on the last census established by Census Canada prior to year of apportionment.

MAXIMUM LEVY:

$15,000 (Bylaw No. 3048)

MAXIMUM CAPITAL DEBT:

Nil

METHOD OF AUTHORIZATION:

Bylaw No. 2560, Family Court Committee Extended Service Establishment Bylaw No. 1, 1997
Provincial Court Act
Youth Criminal Justice Act

COMMISSION:

FUNDING:

1.126 Vic Family Court &Youth Justice Committee	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Internal Allocation	1,172	1,172	973	-	-	973	991	1,010	1,031	1,051
Meeting Costs	8,160	8,160	8,323	-	-	8,323	8,489	8,659	8,832	9,010
Third Party Payments	39,320	16,500	32,262	-	-	32,262	6,323	6,134	5,940	5,742
TOTAL OPERATING COSTS	**48,652**	**25,832**	**41,558**	**-**	**-**	**41,558**	**15,803**	**15,803**	**15,803**	**15,803**
*Percentage Increase		-46.9%	-14.58%			-14.58%	-62.0%	0.0%	0.0%	0.0%
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next year	-	22,820	-	-	-	-	-	-	-	-
Balance C/F from Prior to Current year	(32,849)	(32,849)	(25,841)	-	-	(25,841)	-	-	-	-
Interest income	-	-	-	-	-	-	-	-	-	-
Management Fee Offset	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(803)	(803)	(717)	-	-	(717)	(803)	(803)	(803)	(803)
TOTAL REVENUE	(33,652)	(10,832)	(26,558)	-	-	(26,558)	(803)	(803)	(803)	(803)
REQUISITION	**(15,000)**	**(15,000)**	**(15,000)**	**-**	**-**	**(15,000)**	**(15,000)**	**(15,000)**	**(15,000)**	**(15,000)**
*Percentage Increase		0.0%	0.00%			0.00%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Greater Victoria Police Victims Services

FINAL BUDGET

March 2026

Service: 1.128 Greater Victoria Police Victims Services **Committee: Planning and Protective Services**

DEFINITION:

To make Grants-In-Aid to the Greater Victoria Police Victims Services on behalf of participating members.
Extended service Bylaw No. 1998 (May 27, 1992).

SERVICE DESCRIPTION:

Greater Victoria Police Victims Services is contracted by the provincial gov't (Solicitor General who provide partial funding) to provide the following services under the Victims of Crime Act to those impacted by crime or trauma : Emotional support/Service referral including at scene triage and referral to Sexual Assault, Spousal Assault, Child Abuse and Men's Trauma centres; Public Education on victim's rights and support services, justice system and court orientation; Court Support for Crown Counsel in Victoria and West Shore including orientation and ongoing support through judicial process for victims, witnesses, friends and family; Safety planning assistance for ongoing safety following criminal victimization; Emotional support for next-of-kin sudden death notification (police accompaniment); Convicted Criminal updates to victims regarding court dates, sentencing, parole hearings and decisions and release dates/ conditions; Victim Impact Statement guidance on content of statement; Victims of Crime Assistance applications for lost income from criminal victimization.

PARTICIPATION:

All municipalities except the District of North Saanich and the District of Sooke and a portion of the electoral Area of Juan de Fuca (former small Langford Electoral Area).

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

Nil

COMMISSION:

FUNDING:

1.128 Greater Victoria Police Victims Services	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Internal Allocation	6,464	6,464	6,657	-	-	6,657	6,777	6,912	7,050	7,191
Third Party Payments	321,054	321,054	327,476	-	-	327,476	334,027	340,707	347,521	354,472
Interest Charge	5,323	5,323	5,957	-	-	5,957	1,910	1,948	1,987	2,027
TOTAL OPERATING COSTS	**332,841**	**332,841**	**340,090**	**-**	**-**	**340,090**	**342,714**	**349,567**	**356,558**	**363,690**
*Percentage Increase		0.0%	2.18%			2.18%	0.8%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Balance C/F from Prior to Current year	(2,465)	(2,465)	(5,713)	-	-	(5,713)	-	-	-	-
Grants in Lieu	(16,212)	(16,212)	(14,583)	-	-	(14,583)	(16,212)	(16,212)	(16,212)	(16,212)
Interest Income	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(18,677)	(18,677)	(20,296)	-	-	(20,296)	(16,212)	(16,212)	(16,212)	(16,212)
REQUISITION	**(314,164)**	**(314,164)**	**(319,794)**	**-**	**-**	**(319,794)**	**(326,502)**	**(333,355)**	**(340,346)**	**(347,478)**
*Percentage Increase		0.0%	1.79%			1.79%	2.1%	2.1%	2.1%	2.1%

CAPITAL REGIONAL DISTRICT

2026 Budget

Sooke Region Museum

FINAL BUDGET

MARCH 2026

Service: 1.121 **Sooke Region Museum** **Committee: N/A**

DEFINITION:

A specified area established to provide annual financial assistance to the Sooke Region Historical Society for the purpose of operating, maintaining and developing the Sooke Region Museum (Bylaw No. 1189 - November 23, 1983); increased levy amendment Bylaw No. 1538 - June 10, 1987, converted by Bylaw No. 3751 - March 2011, both Sooke Region Museum services (1.120 & 1.121) merged into one by Bylaw No. 3827 - July 2012, increased levy Bylaw No. 3942 - April 16, 2014.

SERVICE DESCRIPTION:

This service provides an annual contribution in support of the Sooke Region Museum operations and historical programs. The service was established in 1983 and is administered by the Sooke Region Historical Society.

PARTICIPATION:

Western portions of the Juan de Fuca Electoral Area and the District of Sooke.

MAXIMUM LEVY:

Greater of $191,000 or $0.063 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.121 - Sooke Region Museum	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to Sooke Regional Museum	295,340	295,340	301,247	-	-	301,247	307,272	313,417	319,685	326,079
Allocations	4,602	4,602	5,999	-	-	5,999	6,107	6,230	6,354	6,481
Other Operating Expenses	30	22	20	-	-	20	20	20	20	20
TOTAL COSTS	**299,972**	**299,964**	**307,266**	**-**	**-**	**307,266**	**313,399**	**319,667**	**326,059**	**332,580**
*Percentage Increase over prior year			2.4%			2.4%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(9)	9	-	-	9	-	-	-	-
Balance c/fwd from 2024 to 2025	(56)	(56)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(660)	(646)	(1,571)	-	-	(1,571)	(700)	(720)	(740)	(760)
Other Revenue	(10)	(7)	(10)	-	-	(10)	(10)	(10)	(10)	(10)
TOTAL REVENUE	**(726)**	**(718)**	**(1,572)**	**-**	**-**	**(1,572)**	**(710)**	**(730)**	**(750)**	**(770)**
REQUISITION	**(299,246)**	**(299,246)**	**(305,694)**	**-**	**-**	**(305,694)**	**(312,689)**	**(318,937)**	**(325,309)**	**(331,810)**
*Percentage increase over prior year Requisition			2.2%			2.2%	2.3%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Real Estate

FINAL BUDGET

March 2026

Service: 1.015 Real Estate **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent to provide for administrative expenditures of the Capital Regional District Board.

SERVICE DESCRIPTION:

Acquisition, disposal and management of real estate interests on behalf of CRD departments and commissions/committees.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Internal recoveries and requisition

1.015 - Real Estate Services	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	478,985	478,945	476,169	-	-	476,169	489,637	503,487	515,375	527,542
Allocations	81,997	80,777	84,308	-	-	84,308	85,819	88,880	89,257	90,694
Legal Expenses	1,550	2,750	1,580	-	-	1,580	1,610	1,640	1,670	1,700
Software Licenses	10,260	10,260	10,440	-	-	10,440	10,650	10,860	11,080	11,300
Other Operating Expenses	29,410	18,025	24,790	-	-	24,790	25,266	25,762	26,259	26,756
TOTAL OPERATING COSTS	**602,202**	**590,757**	**597,287**	**-**	**-**	**597,287**	**612,982**	**630,629**	**643,641**	**657,992**
*Percentage increase/-decrease over prior year						-0.8%	2.6%	2.9%	2.1%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL COSTS	**602,202**	**590,757**	**597,287**	**-**	**-**	**597,287**	**612,982**	**630,629**	**643,641**	**657,992**
*Percentage increase/-decrease over prior year Total Costs						-0.8%	2.6%	2.9%	2.1%	2.2%
Internal Recoveries	(487,351)	(487,351)	(477,830)	-	-	(477,830)	(490,385)	(504,503)	(514,912)	(526,394)
NET COSTS	**114,851**	**103,406**	**119,457**	**-**	**-**	**119,457**	**122,597**	**126,126**	**128,729**	**131,598**
*Percentage increase over prior year Net Costs						4.0%	2.6%	2.9%	2.1%	2.2%
AUTHORIZED POSITIONS:										
Salaried	3.0	3.0	3.0			3.0	3.0	3.0	3.0	3.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.015 Real Estate	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$4,692	$0	$3,128	$0	$4,692	$12,512
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$4,692**	**$0**	**$3,128**	**$0**	**$4,692**	**$12,512**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$4,692	$0	$3,128	$0	$4,692	$12,512
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$4,692**	**$0**	**$3,128**	**$0**	**$4,692**	**$12,512**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.015

Service Name: Real Estate

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	$ 4,692	E	ERF		$ 4,692	$ -	$ -	$ -		$ 4,692
28-01	Replacement	Computer	Computer Replacement	$ 3,128	E	ERF		$ -	$ -	$ 3,128	$ -		$ 3,128
30-01	Replacement	Computer	Computer Replacement	$ 4,692	E	ERF		$ -	$ -	$ -	$ -	$ 4,692	$ 4,692
													$ -
													$ -
			Grand Total	**$ 12,512**			**$ -**	**$ 4,692**	**$ -**	**$ 3,128**	**$ -**	**$ 4,692**	**$ 12,512**

Reserve Schedule

Reserve Fund: 1.015 Real Estate

Reserve Cash Flow

Fund: 1022 Fund Center: 101418	**Actual**	**Budget**				
ERF Group: PRPSRV.ERF	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	29,528	27,617	22,925	22,925	19,797	19,797
Actual Purchases	(1,911)					
Planned Purchases (Based on Capital Plan)		(4,692)	-	(3,128)	-	(4,692)
Transfer from Operating Budget	-	-	-	-	-	-
Interest Income						
Ending Balance $	**27,617**	**22,925**	**22,925**	**19,797**	**19,797**	**15,105**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Facility Management

FINAL BUDGET

March 2026

Service: 1.105 Facility Management **Committee: Finance**

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

SERVICE DESCRIPTION:

Full facility management services including administration, maintenance, technical and project management for nine facilities.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

COMMITTEE:

Finance

FUNDING:

GENERAL INFORMATION:

All costs are recovered from user departments and requisition.

1.105 Facility Management	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	1,461,333	1,170,324	1,497,943	-	-	1,497,943	1,539,501	1,582,210	1,619,202	1,657,047
Internal Allocations	355,753	353,663	219,976	-	3,604	223,580	233,839	241,558	242,294	246,253
Consulting Service	81,100	58,000	82,560	-	-	82,560	84,210	85,890	87,610	89,360
Operating Supplies	28,190	37,431	28,695	-	-	28,695	29,260	29,860	30,460	31,070
Telecommunication	17,300	16,059	17,615	-	-	17,615	17,970	18,330	18,700	19,070
Vehicle and Equipment	36,985	40,914	37,645	-	-	37,645	38,400	39,170	39,950	40,750
Operating Cost - Other	47,553	36,662	64,685	-	-	64,685	65,980	67,310	68,650	70,020
Deficit	10,255	10,255	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**2,038,469**	**1,723,308**	**1,949,119**	**-**	**3,604**	**1,952,723**	**2,009,160**	**2,064,328**	**2,106,866**	**2,153,570**
*Percentage increase over prior year operating costs		-15.5%	-4.38%			-4.21%	2.89%	2.75%	2.06%	2.22%
CAPITAL / RESERVE										
Transfer to ERF	45,000	45,000	45,900	-	-	45,900	46,820	47,760	48,720	49,690
Transfer to Genaral Capital Fund	75,000	75,000	-	-	75,000	75,000	-	-	-	-
Transfer to Operating Reserve	-	60,166								
TOTAL CAPITAL / RESERVES	**120,000**	**180,166**	**45,900**	**-**	**75,000**	**120,900**	**46,820**	**47,760**	**48,720**	**49,690**
TOTAL COSTS	**2,158,469**	**1,903,474**	**1,995,019**	**-**	**78,604**	**2,073,623**	**2,055,980**	**2,112,088**	**2,155,586**	**2,203,260**
*Percentage increase over prior year operating costs		-11.8%				**-3.93%**	-0.85%	2.73%	2.06%	2.21%
Internal Recoveries	(1,944,015)	(1,667,920)	(1,794,714)	-	(3,604)	(1,798,318)	(1,874,790)	(1,925,905)	(1,965,158)	(2,008,489)
OPERATING LESS RECOVERIES	**214,454**	**235,554**	**200,305**	**-**	**75,000**	**275,305**	**181,190**	**186,183**	**190,428**	**194,771**
FUNDING SOURCES (REVENUE)										
Transfer from Operating reserve	(10,255)	(10,255)	-			-				
Balance C/F from Prior to Current year	-	-	-	-	(75,000)	(75,000)	-	-	-	-
Revenue - Other	(33,922)	(55,022)	(32,892)	-	-	(32,892)	(8,932)	(8,942)	(8,952)	(8,962)
TOTAL REVENUE	**(44,177)**	**(65,277)**	**(32,892)**	**-**	**(75,000)**	**(107,892)**	**(8,932)**	**(8,942)**	**(8,952)**	**(8,962)**
Estimated balance C/F from current to Next year										
REQUISITION	**(170,277)**	**(170,277)**	**(167,413)**	**-**	**-**	**(167,413)**	**(172,258)**	**(177,241)**	**(181,476)**	**(185,809)**
*Percentage increase over prior year requisition						-1.68%	3%	3%	2%	2%
AUTHORIZED POSITIONS FTE:	12	12	12		-	12	12	12	12	12

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.105 Facilities Management	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$35,000	$35,000	$35,000	$35,000	$35,000	$175,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$250,000	$75,000	$75,000	$0	$0	$400,000
	$0	**$285,000**	**$110,000**	**$110,000**	**$35,000**	**$35,000**	**$575,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$285,000	$110,000	$110,000	$35,000	$35,000	$575,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$285,000**	**$110,000**	**$110,000**	**$35,000**	**$35,000**	**$575,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.105

Service Name: Facilities Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-01	Replacement	Unit F01112	Replace 2010 Chev Express Van - 01112	$ 75,000	V	ERF	→	75,000					$ 75,000
22-01	Replacement	Equipment Replacement	Replace computers	$ 50,000	E	ERF		10,000					$ 10,000
23-01	Replacement	Fleet Replacement	Replace 2012 Jeep Patriot - 12001	$ 75,000	V	ERF				75,000			$ 75,000
23-02	New	Equipment Replacement	New utility trailer	$ 15,000	V	ERF	→	15,000					$ 15,000
24-01	Replacement	Fleet Replacement	Replace 2016 Sprinter Van - Unit 1601	$ 75,000	V	ERF		75,000					$ 75,000
25-01	Replacement	Fleet Replacement	Replace 2017 Transit Van - Unit 17002	$ 75,000	V	ERF			75,000				$ 75,000
26-01	Replacement	Replacement of small equipment	Replacement of small equipment (leaf blowers, pressure washer etc.) with electric	$ 125,000	E	ERF		25,000	25,000	25,000	25,000	25,000	$ 125,000
26-02	Replacement	Fleet Replacement	Replace 2014 Dodge Ram - Unit F14016	$ 85,000	V	ERF		85,000					$ 85,000
27-01	Replacement	Equipment Replacement	Replace computers	$ 50,000	E	ERF			10,000	10,000	10,000	10,000	$ 40,000
													$ -
													$ -
			Grand Total	**$ 625,000**			**$ -**	**$ 285,000**	**$ 110,000**	**$ 110,000**	**$ 35,000**	**$ 35,000**	**$ 575,000**

Service:	1.105	Facilities Management

Project Number	21-01	Capital Project Title	Unit F01112	Capital Project Description	Replace 2010 Chev Express Van - 01112
Project Rationale	Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.				

Project Number	22-01	Capital Project Title	Equipment Replacement	Capital Project Description	Replace computers
Project Rationale	Per IT replacement schedule				

Project Number	23-01	Capital Project Title	Fleet Replacement	Capital Project Description	Replace 2012 Jeep Patriot - 12001
Project Rationale	Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.				

Project Number	23-02	Capital Project Title	Equipment Replacement	Capital Project Description	New utility trailer
Project Rationale	Purchase new utility trailer to tow equipment with smaller light duty truck.				

Project Number	24-01	Capital Project Title	Fleet Replacement	Capital Project Description	Replace 2016 Sprinter Van - Unit 1601
Project Rationale	Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.				

Project Number	25-01	Capital Project Title	Fleet Replacement	Capital Project Description	Replace 2017 Transit Van - Unit 17002
Project Rationale	Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.				

Service:	1.105	Facilities Management

Project Number	26-01	Capital Project Title	Replacement of small equipment	Capital Project Description	Replacement of small equipment (leaf blowers, pressure washer etc.) with electric
Project Rationale	Per FM replacement schedule				

Project Number	26-02	Capital Project Title	Fleet Replacement	Capital Project Description	Replace 2014 Dodge Ram - Unit F14016
Project Rationale	Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.				

Project Number	27-01	Capital Project Title	Equipment Replacement	Capital Project Description	Replace computers
Project Rationale	Per IT replacement schedule				

1.105 Facility Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Facility Management

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105541

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	222,260	248,911	256,911	256,911	256,911	256,911
Planned Purchase	(10,255)					
Transfer from Ops Budget	27,207					
Interest Income*	9,699	8,000				
Total projected year end balance	**248,911**	**256,911**	**256,911**	**256,911**	**256,911**	**256,911**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.105 Facility Management
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

Facility Management ERF

Facility Management assets consist of vehicles and equipment.

Equipment Replacement Fund Schedule (ERF)

Equipment Replacement Schedule	Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	438,982	483,437	247,337	184,157	121,917	135,637
Planned Purchase (Based on Capital Plan)	(5,732)	(285,000)	(110,000)	(110,000)	(35,000)	(35,000)
Transfer from Ops Budget	45,000	45,900	46,820	47,760	48,720	49,690
Proceed disposal of Equipment						
Transfer						
Interest Income*	5,188	3,000				
Total projected year end balance	**483,437**	**247,337**	**184,157**	**121,917**	**135,637**	**150,327**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

CRD Headquarters Building

FINAL BUDGET

March 2026

Service: 1.106 CRD Headquarter Building **Committee: Finance**

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

COMMITTEE:

Finance

FUNDING:

All costs are recovered by building allocation from CRD user departments.

1.106 - CRD HQ BUILDING	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Internal Allocations	329,742	329,742	361,933	-	-	361,933	368,948	376,327	383,852	391,533
Insurance Cost	77,180	77,180	74,250	-	-	74,250	77,963	81,861	85,954	90,251
Repairs and Maintenance Costs	277,475	275,985	317,506	-	-	317,506	323,871	330,340	336,939	343,685
Rental and Leases	128,107	119,735	116,000	-	-	116,000	118,320	120,690	123,100	125,560
Electricity& Utilities	203,000	170,905	171,500	-	-	171,500	174,930	178,430	182,000	185,630
Operating Supplies	17,264	15,365	17,600	-	-	17,600	17,960	18,320	18,690	19,060
Internal Labour Cost	345,000	439,255	350,000	-	-	350,000	357,000	364,140	371,420	378,850
Operating Cost - Other	260,900	262,657	271,550	-	-	271,550	276,939	282,480	288,131	293,895
Additional Space	600,000	529,694	550,000	-	-	550,000	561,000	572,220	583,660	595,330
Deficit	63,357	63,357	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**2,302,025**	**2,283,875**	**2,230,339**	**-**	**-**	**2,230,339**	**2,276,931**	**2,324,808**	**2,373,746**	**2,423,794**
*Percentage increase over prior year operating costs		-0.8%	-3.11%			-3.11%	2.09%	2.10%	2.11%	2.11%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	370,000	370,000	445,000	-	-	445,000	525,000	600,000	600,000	600,000
Transfer to ERF	70,000	70,000	70,000	-	-	70,000	70,000	70,000	70,000	70,000
TOTAL CAPITAL / RESERVES	440,000	440,000	515,000	-	-	515,000	595,000	670,000	670,000	670,000
						17.05%				
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	**2,742,025**	**2,723,875**	**2,745,339**	**-**	**-**	**2,745,339**	**2,871,931**	**2,994,808**	**3,043,746**	**3,093,794**
*Percentage increase over prior year operating costs		-0.7%				0.12%	4.61%	4.28%	1.63%	1.64%
Internal Recoveries(Building Occupancy)	(2,644,118)	(2,644,118)	(2,719,839)	-	-	(2,719,839)	(2,845,931)	(2,968,298)	(3,016,716)	(3,066,234)
*Percentage increase over prior year operating costs		0.0%				2.9%	4.6%	4.3%	1.6%	1.6%
OPERATING LESS RECOVERIES	**97,907**	**79,757**	**25,500**	**-**	**-**	**25,500**	**26,000**	**26,510**	**27,030**	**27,560**
		-18.5%	-73.95%			-73.95%	1.96%	1.96%	1.96%	1.96%
FUNDING SOURCES (REVENUE)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer from operating reserve	(63,357)	(63,357)	-	-	-	-	-	-	-	-
Fees Charged	-	-	-	-	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-	-	-	-
Recovery - Other	(34,550)	(16,400)	(25,500)	-	-	(25,500)	(26,000)	(26,510)	(27,030)	(27,560)
					-	-				
						-				
						-				
TOTAL REVENUE	**(97,907)**	**(79,757)**	**(25,500)**	**-**	**-**	**(25,500)**	**(26,000)**	**(26,510)**	**(27,030)**	**(27,560)**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage increase over prior year requisition										
AUTHORIZED POSITIONS:										
Salaried										
Converted Auxillaries	-	-	-	-	-	-				

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.106 Facilities and Risk	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$129,800	$1,184,800	$2,540,000	$140,000	$140,000	$130,000	$4,134,800
Equipment		$120,000	$120,000	$0	$0	$0	$0	$120,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$249,800	**$1,304,800**	**$2,540,000**	**$140,000**	**$140,000**	**$130,000**	**$4,254,800**
SOURCE OF FUNDS								
Capital Funds on Hand		$249,800	$249,800	$0	$0	$0	$0	$249,800
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$1,055,000	$2,540,000	$140,000	$140,000	$130,000	$4,005,000
		$249,800	**$1,304,800**	**$2,540,000**	**$140,000**	**$140,000**	**$130,000**	**$4,254,800**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.106

Service Name: Facilities and Risk

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-03	New	Interior Renovations	Interior renovations - HQ Building	$ 500,000	B	Res		100,000					$ 100,000
24-02	New	Safety Systems	Minor Security Upgarades	$ 75,000	B	Res		15,000	15,000	15,000	15,000	15,000	$ 75,000
24-03	New	Energy Management	Minor Energy Upgrades	$ 75,000	B	Res		15,000	15,000	15,000	15,000	15,000	$ 75,000
24-04	Replacement	Interior Finishes	Flooring Replacement	$ 75,000	B	Res		50,000					$ 50,000
24-04	Replacement	Interior Finishes	Flooring Replacement		B	Cap	20,300	20,300					$ 20,300
24-05	New	Interior Upgrades	Gender Neutral Washroom Upgrades	$ 50,000	B	Cap	39,700	39,700					$ 39,700
25-01	Study	HQ Bldg Condition Assessment	HQ Bldg Condition Assessment	$ 15,000	B	Cap	14,000	14,000					$ 14,000
25-02	Replacement	Roof Replacement	4th floor small roof areas	$ 75,000	B	Cap	55,800	55,800					$ 55,800
25-04	Replacement	Fisgard HQ HVAC Replacement / Upgrades	Fisgard HQ HVAC Replacement / Upgrades	$ 2,640,000	B	Res		230,000	2,400,000				$ 2,630,000
25-06	New	2025 Furniture	2025 Furniture	$ 300,000	E	Cap	120,000	120,000					$ 120,000
26-01	Replacement	Interior Upgrades	Interior paint	$ 40,000	B	Res		10,000	10,000	10,000	10,000		$ 40,000
26-02	Study	Exterior Finishes	Exterior Renewal Workplan Study	$ 35,000	B	Res		35,000					$ 35,000
26-03	New	Interior Upgrades	Gender Neutral Washroom Upgrades	$ 300,000	B	Res		300,000					$ 300,000
26-04	Replacement	HVAC Replacement	Server Room A/C Unit Replacement	$ 200,000	B	Res		200,000					$ 200,000
26-05	Defer	Emergency Repairs	For unforeseen emergency repairs	$ 100,000	B	Res		100,000					$ 100,000
27-01	New	Interior Renovations	Interior renovations - HQ Building	$ 500,000	B	Res			100,000	100,000	100,000	100,000	$ 400,000
													$ -
													$ -
			Grand Total	**$ 4,980,000**			**$ 249,800**	**$ 1,304,800**	**$ 2,540,000**	**$ 140,000**	**$ 140,000**	**$ 130,000**	**$ 4,254,800**

Service:	1.106	Facilities and Risk

Project Number	21-03	Capital Project Title	Interior Renovations	Capital Project Description	Interior renovations - HQ Building
Project Rationale	Contingent amount for office and floor plate reconfigeration due to department and staff relocations				

Project Number	24-02	Capital Project Title	Safety Systems	Capital Project Description	Minor Security Upgarades
Project Rationale	Various minor security improvements, including access control, building upgrades, etc.				

Project Number	24-03	Capital Project Title	Energy Management	Capital Project Description	Minor Energy Upgrades
Project Rationale	Various minor energy improvements, including building control systems, building upgrades, etc.				

Project Number	24-04	Capital Project Title	Interior Finishes	Capital Project Description	Flooring Replacement
Project Rationale	Carpet tile replacement program.				

Project Number	24-05	Capital Project Title	Interior Upgrades	Capital Project Description	Gender Neutral Washroom Upgrades
Project Rationale	Assessing washrooms and various minor upgrades to all washrooms to be gender neutral.				

Project Number	25-02	Capital Project Title	Roof Replacement	Capital Project Description	4th floor small roof areas
Project Rationale	Roof is at its end of life and requires replacement.				

Service:	1.106	Facilities and Risk			
Project Number	25-04	**Capital Project Title**	Fisgard HQ HVAC Replacement / Upgrades	**Capital Project Description**	Fisgard HQ HVAC Replacement / Upgrades
Project Rationale	Major HVAC upgrade to meet climate action goals.				
Project Number	26-01	**Capital Project Title**	Interior Upgrades	**Capital Project Description**	Interior paint
Project Rationale	Repaint interior of the building.				
Project Number	26-02	**Capital Project Title**	Exterior Finishes	**Capital Project Description**	Exterior Renewal Workplan Study
Project Rationale	Exterior Renewal Workplan Study				
Project Number	26-03	**Capital Project Title**	Interior Upgrades	**Capital Project Description**	Gender Neutral Washroom Upgrades
Project Rationale	Gender Neutral Washroom Upgrades				
Project Number	26-04	**Capital Project Title**	HVAC Replacement	**Capital Project Description**	Server Room A/C Unit Replacement
Project Rationale	Server Room A/C Unit Replacement, end of life				
Project Number	26-05	**Capital Project Title**	Emergency Repairs	**Capital Project Description**	For unforeseen emergency repairs
Project Rationale	Emergency Repairs				
Project Number	27-01	**Capital Project Title**	Interior Renovations	**Capital Project Description**	Interior renovations - HQ Building
Project Rationale	Contingent amount for office and floor plate reconfigeration due to department and staff relocations				

1.106 Headquarters Facility
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Headquarters Facility

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105542

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	63,996	85,976	85,976	85,976	85,976	85,976
Planned Purchase	-					
Transfer from Ops Budget	19,174					
Interest Income*	2,806	-				
Total projected year end balance	**85,976**	**85,976**	**85,976**	**85,976**	**85,976**	**85,976**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.106 CRD HQ Building & 1.226 Health Facilities - VIHA
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Office Facilities & Health Facilities - VIHA

Office Facilities manages office buildings and rental units owned by the CRD. Assets include CRD Headquarters building, 3 buildings currently occupied by VIHA and JDF administration building currently occupied by JDF Planning, Building Inspection and Emergency Services. The total historical value as at December 31, 2015 was $38M. Total replacement value for the facilities is $39M (Note A).

Assets held by Health Facilities - VIHA consist of Peninsula Health Unit, Victoria Health Unit and Esquimalt Health unit built in 1994, 1986 and 1990. The total historical value as of Dec 31, 2015 for all three health units building structures was $12M with an estimated replacement value of $22M (Note A).

1.106 Headquarters Facility & 1.226 VIHA Health Facilities Capital Reserve Fund Cash Flow

Reserve/Fund Summary	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	6,344,917	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293
Planned Capital Expenditure (Based on Capital Plan)	(1,044,945)	(5,322,500)	(4,147,500)	(140,000)	(140,000)	(130,000)
Transfer from Ops Budget	4,894,358	1,484,802	1,559,296	1,628,519	1,622,543	1,616,330
Interest Income**	374,802	200,000				
Total projected year end balance	**10,569,133**	**6,931,435**	**4,343,231**	**5,831,750**	**7,314,293**	**8,800,623**

Assumptions/Background:

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.106 CRD HQ Building
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Building ERF

CRD HQ Building assets building equipment / Pool Fleet.

Equipment Replacement Fund Schedule (ERF)

Equipment Replacement Schedule	**Actual**	**Budget**				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	143,507	188,507	233,707	278,707	323,707	368,707
Planned Purchase (Based on Capital Plan)		-	-	-	-	-
Transfer from Ops Budget Equip	25,000	25,000	25,000	25,000	25,000	25,000
Transfer from Ops Budget Pool Fleet	20,000	20,000	20,000	20,000	20,000	20,000
Proceed disposal of Equipment						
Interest Income*		200				
Total projected year end balance	**188,507**	**233,707**	**278,707**	**323,707**	**368,707**	**413,707**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Satellite Facilities

FINAL BUDGET

March 2026

Service: 1.107 Corporate Satellite Facilities **Committee: Finance**

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

COMMITTEE:

Finance

FUNDING:

All costs are recovered from user departments.

1.107 - CORPORATE SATELLITE FACILITIES	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Rentals and Leases	90,501	92,425	92,135	-	-	92,135	93,980	95,860	97,780	99,740
Internal Allocations	29,946	29,946	32,620	-	-	32,620	33,246	33,910	34,590	35,281
Insurance Cost	2,960	2,960	2,850	-	-	2,850	2,993	3,143	3,300	3,465
Electricity & Utilities	20,674	17,880	21,045	-	-	21,045	21,550	21,900	22,340	22,790
Repairs and Maintenance Costs	26,041	24,415	26,575	-	-	26,575	27,320	27,660	28,210	28,770
Operating Cost - Other	114,299	106,551	112,400	-	-	112,400	115,020	116,581	118,905	121,272
TOTAL OPERATING COSTS	**284,421**	**274,177**	**287,625**	**-**	**-**	**287,625**	**294,109**	**299,054**	**305,125**	**311,318**
*Percentage Increase over prior year		-3.60%	1.13%	-	-	1.13%	2.25%	1.68%	2.03%	2.03%
CAPITAL / RESERVE										
Transfer to Reserve Fund	12,000	22,244	12,580	-	-	12,580	12,830	13,090	13,350	13,620
Transfer to Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	12,000	22,244	12,580	-	-	12,580	12,830	13,090	13,350	13,620
TOTAL COSTS	**296,421**	**296,421**	**300,205**	**-**	**-**	**300,205**	**306,939**	**312,144**	**318,475**	**324,938**
*Percentage Increase over prior year		0.00%	1.28%	-	-	1.28%	2.24%	1.70%	2.03%	2.03%
Internal Recoveries	**(296,421)**	**(296,421)**	**(300,205)**			**(300,205)**	**(306,939)**	**(312,144)**	**(318,475)**	**(324,938)**
Recovery - Other	-	-	-	-	-	-	-	-	-	-
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Term	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.107 Corporate Satellite Facilities	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$3,057,500	$0	$0	$0	$0	$3,057,500
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$3,057,500**	**$0**	**$0**	**$0**	**$0**	**$3,057,500**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$3,057,500	$0	$0	$0	$0	$3,057,500
	$0	**$3,057,500**	**$0**	**$0**	**$0**	**$0**	**$3,057,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.107

Service Name: Corporate Satellite Facilities

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
JDF 26-01	New	Emergency Repairs	For unforeseen emergency repairs	$ 50,000	B	Res		50,000					$ 50,000
JDF 26-02	Study	Building Condition Assessment	Building Condition Assessment	$ 7,500	B	Res		7,500					$ 7,500.00
FOC 25-01	New	New FOC Building	L&G interest in new FOC Builiding	$ 3,000,000	B	Res		3,000,000					$ 3,000,000
													$ -
													$ -
			Grand Total	**$ 3,057,500**			**$ -**	**$ 3,057,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,057,500**

Service:	1.107	Corporate Satellite Facilities

Project Number	JDF 26-01	**Capital Project Title**	Emergency Repairs	**Capital Project Description**	For unforeseen emergency repairs
Project Rationale	Funding for emergency repairs.				

Project Number	JDF 26-02	**Capital Project Title**	Building Condition Assessment	**Capital Project Description**	Building Condition Assessment
Project Rationale	Condition assessment to inform future investment needs				

Project Number	FOC 25-01	**Capital Project Title**	New FOC Building	**Capital Project Description**	L&G interest in new FOC Builiding
Project Rationale	L&G interest in new FOC Builiding				

1.106 CRD HQ Building & 1.226 Health Facilities - VIHA
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Office Facilities & Health Facilities - VIHA

Office Facilities manages office buildings and rental units owned by the CRD. Assets include CRD Headquarters building, 3 buildings currently occupied by VIHA and JDF administration building currently occupied by JDF Planning, Building Inspection and Emergency Services. The total historical value as at December 31, 2015 was $38M. Total replacement value for the facilities is $39M (Note A).

Assets held by Health Facilities - VIHA consist of Peninsula Health Unit, Victoria Health Unit and Esquimalt Health unit built in 1994, 1986 and 1990. The total historical value as of Dec 31, 2015 for all three health units building structures was $12M with an estimated replacement value of $22M (Note A).

1.106 Headquarters Facility & 1.226 VIHA Health Facilities Capital Reserve Fund Cash Flow

Reserve/Fund Summary	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	6,344,917	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293
Planned Capital Expenditure (Based on Capital Plan)	(1,044,945)	(5,322,500)	(4,147,500)	(140,000)	(140,000)	(130,000)
Transfer from Ops Budget	4,894,358	1,484,802	1,559,296	1,628,519	1,622,543	1,616,330
Interest Income**	374,802	200,000				
Total projected year end balance	**10,569,133**	**6,931,435**	**4,343,231**	**5,831,750**	**7,314,293**	**8,800,623**

Assumptions/Background:

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Family Court Building

FINAL BUDGET

March 2026

Service: 1.123 Family Court Building **Committee: Finance**

DEFINITION:

Supplementary Letters Patent, Division VI - Family and Children's Court, March 16, 1967. Amended September 10, 1987.

PARTICIPATION:

The participants in this function were Victoria, Saanich, Oak Bay and Esquimalt. Although the District is the owner on record, the facility had previously been operated by the City under an arrangement dating from a time when the CRD had no property management capability.

Since 1998, excess rental revenues may be returned to function participants through a negative requisition.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

No debt shall be incurred by the Regional District for the purpose of this function other than temporary current borrowing.

FUNDING:

The budget provides for establishment of a reserve fund from rental revenues in order to establish a program of planned maintenance and upgrading. The facility has no debt. Costs are recovered from the tenant.

1.123 - FAMILY COURT BUILDING	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Internal Allocations	-	-	-	-	-	-	-	-	-	-
Insurance Cost	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance Costs	-	-	-	-	-	-	-	-	-	-
Electricity&Utilities	-	-	-	-	-	-	-	-	-	-
Internal Labour Cost	-	-	-	-	-	-	-	-	-	-
Operating Cost - Other	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year										
CAPITAL / RESERVE										
Transfer to Reserve Fund	149,360	149,360	149,360	-	-	149,360	149,360	149,360	149,360	149,360
TOTAL CAPITAL / RESERVES	149,360	149,360	149,360	-	-	149,360	149,360	149,360	149,360	149,360
TOTAL COSTS	**149,360**	**149,360**	**149,360**	**-**	**-**	**149,360**	**149,360**	**149,360**	**149,360**	**149,360**
*Percentage Increase over prior year						0.00%	0.00%	0.00%	0.00%	0.00%
FUNDING SOURCES (REVENUE)										
Surplus C/F from current to next year										
Rental Income	(149,360)	(149,360)	(149,360)	-	-	(149,360)	(149,360)	(149,360)	(149,360)	(149,360)
Recovery - Other	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(149,360)	(149,360)	(149,360)	-	-	(149,360)	(149,360)	(149,360)	(149,360)	(149,360)
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.123 Family Court Building	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$52,500	$1,287,500	$0	$0	$0	$0	$1,287,500
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$52,500	**$1,287,500**	**$0**	**$0**	**$0**	**$0**	**$1,287,500**
SOURCE OF FUNDS							
Capital Funds on Hand	$52,500	$52,500	$0	$0	$0	$0	$52,500
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$500,000	$0	$0	$0	$0	$500,000
Reserve Fund	$0	$735,000	$0	$0	$0	$0	$735,000
	$52,500	**$1,287,500**	**$0**	**$0**	**$0**	**$0**	**$1,287,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.123

Service Name: Family Court Building

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
19-02	Replacement	Boiler Replacement	Boiler Replacement	$ 40,000	B	Cap	13,000	13,000					$ 13,000
20-02	Renewal	Exterior Upgrades	Wood Window & Trim Replacement	$ 47,500	B	Cap	46,800	46,800					$ 46,800
22-01	Replacement	Mechanical Upgrades	Detail Design & Replacement of HVAC	$ 1,050,000	B	Cap		-					$ -
22-01	Replacement	Mechanical Upgrades	Detail Design & Replacement of HVAC		B	Res		550,000					$ 550,000
22-01	Replacement	Mechanical Upgrades	Detail Design & Replacement of HVAC		B	Other		500,000					$ 500,000
23-01	Renewal	Exterior Upgrades	Replace all wood siding	$ 120,000	B	Res		120,000					$ 120,000
25-01	Study	Condition Assessment	Condition Assessment	$ 10,000	B	Cap	5,700	5,700					$ 5,700
26-01	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	$ 50,000	B	Res		50,000					$ 50,000
26-02	Study	Abatement Study	Asbestos Abatement Study	$ 15,000	B	Res		15,000					$ 15,000
													$ -
													$ -
			Grand Total	**$ 1,292,500**			**$ 52,500**	**$ 1,287,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,287,500**

Service:	1.123	Family Court Building

Project Number	Capital Project Title	Capital Project Description
20-02	Exterior Upgrades	Wood Window & Trim Replacement

Project Rationale To refurbish/replace the exterior wood windows and trim as per condition assessment by consultant.

Project Number	Capital Project Title	Capital Project Description
22-01	Mechanical Upgrades	Detail Design & Replacement of HVAC

Project Rationale Detail design & construction to replace gas boilers with electric heat pumps for building heating and cooling.

Project Number	Capital Project Title	Capital Project Description
23-01	Exterior Upgrades	Replace all wood siding

Project Rationale To refurbish/replace the exterior wood siding as per condition assessment by consultant.

Project Number	Capital Project Title	Capital Project Description
26-01	Emergency Repairs	For Unforeseen Emergency Repairs

Project Rationale For Unforeseen Emergency Repairs

Project Number	Capital Project Title	Capital Project Description
26-02	Abatement Study	Asbestos Abatement Study

Project Rationale Asbestos Abatement Study

Service:	1.123	Family Court Building

Project Number	25-01	**Capital Project Title**	Condition Assessment	**Capital Project Description**	Condition Assessment
Project Rationale	Building condition assessment to determine life cycle condition. Including replacement budget.				

1.123 Family Court Building
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

Family Court Building

The Family Court Building assets include land and building which currently houses mental health built in 1980.

Reserve Schedule

Family Court Building Reserve Fund Projected year end balance	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	840,861	1,020,745	455,105	604,465	753,825	903,185
Transfer to Cap Fund	(10,000)	(735,000)				-
Transfer from Ops Budget	153,013	149,360	149,360	149,360	149,360	149,360
Interest Income**	36,870	20,000				
Total projected year end balance	**1,020,745**	**455,105**	**604,465**	**753,825**	**903,185**	**1,052,545**

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Health Facilities - VIHA

FINAL BUDGET

March 2026

Service: 1.226 Health Facilities - VIHA **Committee: Finance**

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Finance

FUNDING:

All costs are recovered by lease payment from Island Health.

1.226 - HEALTH FACILITIES - VIHA	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Standard Overhead Allocation	37,076	37,076	42,845	-	-	42,845	43,617	44,489	45,379	46,286
BldgSvcsAdmin Allocation	30,000	30,000	30,800	-	-	30,800	31,416	32,044	32,684	33,336
Insurance Cost	54,830	54,830	52,680	-	-	52,680	55,318	58,085	60,991	64,040
Repairs and Maintenance Costs	650,000	55,000	405,000	-	-	405,000	405,000	405,000	405,000	405,000
Electricity&Utilities	-	-	-	-	-	-	-	-	-	-
Internal Labour Cost	75,000	41,360	76,500	-	-	76,500	78,030	79,590	81,180	82,805
Consultant Expenses	-	-	-	-	-	-	-	-	-	-
Operating Supplies	-	-	-	-	-	-	-	-	-	-
Operating Cost - Other	10,000	8,644	10,200	-	-	10,200	10,400	10,610	10,820	11,040
TOTAL OPERATING COSTS	**856,906**	**226,910**	**618,025**	**-**	**-**	**618,025**	**623,781**	**629,818**	**636,054**	**642,507**
*Percentage Increase over prior year						-27.88%	0.93%	0.97%	0.99%	1.01%
CAPITAL / RESERVE										
Transfer to Reserve Fund	954,840	1,328,387	921,272	-	-	921,272	915,516	909,479	903,243	896,790
TOTAL CAPITAL / RESERVES	954,840	1,328,387	921,272	-	-	921,272	915,516	909,479	903,243	896,790
TOTAL COSTS	1,811,746	1,555,297	1,539,297	-	-	1,539,297	1,539,297	1,539,297	1,539,297	1,539,297
*Percentage Increase over prior year						**-15.04%**	0.00%	0.00%	0.00%	0.00%
FUNDING SOURCES (REVENUE)										
Revenue - Other (Interest)	-	(16,000)	-	-	-	-	-	-	-	-
Lease Revenue from VIHA	(1,811,746)	(1,539,297)	(1,539,297)	-	-	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)
TOTAL REVENUE	(1,811,746)	(1,555,297)	(1,539,297)	-	-	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)
REQUISITION	**-**	**-**	**-**	**-**	**-**	-15.04% **-**	0.00% **-**	0.00% **-**	0.00% **-**	0.00% **-**
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Term	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.226 Health Facilities - VIHA	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$1,567,100	$2,258,400	$1,607,500	$0	$0	$0	$3,865,900
Equipment	$0	$440,000	$0	$0	$0	$0	$440,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$75,000	$0	$0	$0	$0	$75,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$1,567,100	**$2,773,400**	**$1,607,500**	**$0**	**$0**	**$0**	**$4,380,900**
SOURCE OF FUNDS							
Capital Funds on Hand	$1,567,100	$1,563,400	$0	$0	$0	$0	$1,563,400
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$1,210,000	$1,607,500	$0	$0	$0	$2,817,500
	$1,567,100	**$2,773,400**	**$1,607,500**	**$0**	**$0**	**$0**	**$4,380,900**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.226

Service Name: Health Facilities - VIHA

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
EHU-21-01	Renewal	Roof Replacement	Replace Flat Roof	$ 400,000	B	Cap	389,000	389,000					$ 389,000
EHU-21-03	Replacement	Exterior Doors	Replace Exterior Doors to be accessible	$ 50,000	B	Cap	44,000	44,000					$ 44,000
EHU-22-01	Renewal	Exterior Upgrades	Building Envelope Replacement Detailed Design	$ 150,000	B	Cap	110,000	110,000					$ 110,000
EHU-22-02	Replacement	Vertical Transportation Upgrades	Elevator refurbishment & Modernization	$ 40,000	B	Cap	38,700	35,000					$ 35,000
EHU-23-01	Renewal	Mechanical Upgrades	Air Handling Unit Replacement	$ 150,000	B	Cap	149,000	149,000					$ 149,000
EHU-23-02	Renewal	Mechanical Upgrades	Replace Domestic Hot Water Tanks	$ 70,000	B	Cap	60,000	60,000					$ 60,000
EHU-23-03	Renewal	Exterior Upgrades	Building Envelope Replacement	$ 1,872,500	B	Res			1,607,500				$ 1,607,500
EHU-23-03	Renewal	Exterior Upgrades	Building Envelope Replacement		B	Cap	265,000	265,000					$ 265,000
EHU-25-01	Study	Condition Assessment	Condition Assessment	$ 10,000	B	Cap	5,700	5,700					$ 5,700
EHU-26-01	Renewal	Electrical Upgrades	New Switchgear & panel	$ 25,000	B	Res		35,000					$ 35,000
EHU-26-02	Renewal	Emergency Repairs	For Unforeseen Emergency Repairs	$ 50,000	B	Res		50,000					$ 50,000
													$ -
PHU-22-01	Replacement	Mechanical Upgrades	Replace AHU & Heat Pumps	$ 125,000	B	Res		125,000					$ 125,000
PHU-22-02	Replacement	Vertical Transportation Upgrades	Elevator Refurbishment & Modernization	$ 75,000	B	Cap	73,600	73,600					$ 73,600
PHU-23-01	Replacement	Mechanical Upgrades	Replace Gas Boilers with Electric	$ 120,000	B	Res		120,000					$ 120,000
PHU-24-01	Renewal	Site Upgrades	Repave Parking Lot	$ 75,000	S	Res		75,000					$ 75,000
PHU-25-01	Study	Condition Assessment	Condition Assessment	$ 1,000	B	Cap	1,600	1,600					$ 1,600
PHU-26-02	Replacement	Exterior Upgrades	Repaint Exterior	$ 50,000	B	Res		50,000					$ 50,000
PHU-26-03	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	$ 50,000	B	Res		50,000					$ 50,000
													$ -
VHU-20-01	Renewal	Exterior Cladding	Exterior Cladding	$ 55,000	B	Cap	55,000	55,000					$ 55,000
VHU-20-02	Renewal	Roof Replacement	Replace Built-up Roofing Detailed Design & Construction	$ 370,000	B	Res							$ -
VHU-20-02	Renewal	Roof Replacement	Replace Built-up Roofing Detailed Design & Construction		B	Cap	370,000	370,000					$ 370,000
VHU-22-01	Replacement	Mechanical Upgrades	Replace AHU	$ 440,000	E	Res		440,000					$ 440,000

Service #: 1.226

Service Name: Health Facilities - VIHA

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
VHU-25-03	Replacement	Sitework Upgrades	Repaving parking Lot	$ 65,000	B	Res		65,000					$ 65,000
VHU-25-04	Study	Condition Assessment	Condition Assessment	$ 10,000	B	Cap	5,500	5,500					$ 5,500
VHU-26-01	Replacement	Mechanical Upgrades	Domestic Hot Water Upgrades	$ 150,000	B	Res		150,000					$ 150,000
VHU-26-02	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	$ 50,000	B	Res		50,000					$ 50,000
													$ -
			Grand Total	**$ 4,453,500**			**$ 1,567,100**	**$ 2,773,400**	**$ 1,607,500**	**$ -**	**$ -**	**$ -**	**$ 4,380,900**

Service:	1.226	Health Facilities - VIHA

Project Number	Capital Project Title	Capital Project Description
EHU-21-01	Roof Replacement	Replace Flat Roof

Project Rationale Replace flat roof as it has reached end of useful life as per consultants report.

Project Number	Capital Project Title	Capital Project Description
EHU-21-03	Exterior Doors	Replace Exterior Doors to be accessible

Project Rationale Replace exterior doors with wider doors that are accessible as the doors are at end of life.

Project Number	Capital Project Title	Capital Project Description
EHU-22-01	Exterior Upgrades	Building Envelope Replacement Detailed Design

Project Rationale Detailed design for building envelope refurbishment as per consultants report and investigation.

Project Number	Capital Project Title	Capital Project Description
EHU-22-02	Vertical Transportation Upgrades	Elevator refurbishment & Modernization

Project Rationale Elevator refurbishmnt, end of life.

Project Number	Capital Project Title	Capital Project Description
EHU-23-01	Mechanical Upgrades	Air Handling Unit Replacement

Project Rationale AHU replacement based on system renewal recommendation from Facility Condition Assessment completed in 2019.

Project Number	Capital Project Title	Capital Project Description
EHU-23-02	Mechanical Upgrades	Replace Domestic Hot Water Tanks

Project Rationale DHW tank replacement based on system renewal recommendation from Facility Condition Assessment completed in 2019.

Project Number	Capital Project Title	Capital Project Description
EHU-23-03	Exterior Upgrades	Building Envelope Replacement

Project Rationale Building envelope replacement for building, includes removing stucco and replacing with new cladding system with a rainscreen.

Service:	1.226	Health Facilities - VIHA

Project Number	EHU-26-01	Capital Project Title	Electrical Upgrades	Capital Project Description	New Switchgear & panel
Project Rationale	Replace main switchgear and braker panel based on system renewal recommendation from Facility Condition Assessment completed in 2019.				

Project Number	EHU-26-02	Capital Project Title	Emergency Repairs	Capital Project Description	For Unforeseen Emergency Repairs
Project Rationale	For Unforeseen Emergency Repairs				

Project Number	PHU-22-01	Capital Project Title	Mechanical Upgrades	Capital Project Description	Replace AHU & Heat Pumps
Project Rationale	Replace rooftop AHU & heatpumps as system is end of life and requires replacement as per consultants report. New system with be more energy efficient that current and will reduce GHG consumption.				

Project Number	PHU-22-02	Capital Project Title	Vertical Transportation Upgrades	Capital Project Description	Elevator Refurbishment & Modernization
Project Rationale	Elevator upgrades to meet current codes and to modernize controls as per consultants condition assessment.				

Project Number	PHU-23-01	Capital Project Title	Mechanical Upgrades	Capital Project Description	Replace Gas Boilers with Electric
Project Rationale	Replace gas boiler as system is end of life and requires replacement as per consultants report. New system with be electric, not natural gas, will reduce GHG consumption.				

Project Number	PHU-24-01	Capital Project Title	Site Upgrades	Capital Project Description	Repave Parking Lot
Project Rationale	Parking lot repairs, including repaving, tire stops and line painting as it is at end of life as per facility condition assessment.				

Project Number	PHU-26-02	Capital Project Title	Exterior Upgrades	Capital Project Description	Repaint Exterior
Project Rationale	Repaint exterior of building as it is end of life. Any damaged areas will be fixed prior to painting.				

Service:	1.226	Health Facilities - VIHA

Project Number	Capital Project Title	Capital Project Description
PHU-26-03	Emergency Repairs	For Unforeseen Emergency Repairs

Project Rationale For Unforeseen Emergency Repairs

Project Number	Capital Project Title	Capital Project Description
VHU-20-02	Roof Replacement	Replace Built-up Roofing Detailed Design & Construction

Project Rationale Replace flat roof as it has reached end of useful life as per consultants report.

Project Number	Capital Project Title	Capital Project Description
VHU-22-01	Mechanical Upgrades	Replace AHU

Project Rationale Replace AHU as per facility condition assessment recommendation. A feasability report will be completed prior to the start of design to ensure the new system meets our GHG reduction targets.

Project Number	Capital Project Title	Capital Project Description
VHU-25-03	Sitework Upgrades	Repaving parking Lot

Project Rationale Parking lot repairs, including repaving, tire stops and line painting as it is at end of life as per facility condition assessment.

Project Number	Capital Project Title	Capital Project Description
VHU-26-01	Mechanical Upgrades	Domestic Hot Water Upgrades

Project Rationale Replace boiler as system is end of life and requires replacement as per consultants report. New system with be electric and more efficient will reduce GHG consumption.

Project Number	Capital Project Title	Capital Project Description
VHU-26-02	Emergency Repairs	For Unforeseen Emergency Repairs

Project Rationale For Unforeseen Emergency Repairs

1.106 CRD HQ Building & 1.226 Health Facilities - VIHA
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Office Facilities & Health Facilities - VIHA

Office Facilities manages office buildings and rental units owned by the CRD. Assets include CRD Headquarters building, 3 buildings currently occupied by VIHA and JDF administration building currently occupied by JDF Planning, Building Inspection and Emergency Services. The total historical value as at December 31, 2015 was $38M. Total replacement value for the facilities is $39M (Note A).

Assets held by Health Facilities - VIHA consist of Peninsula Health Unit, Victoria Health Unit and Esquimalt Health unit built in 1994, 1986 and 1990. The total historical value as of Dec 31, 2015 for all three health units building structures was $12M with an estimated replacement value of $22M (Note A).

1.106 Headquarters Facility & 1.226 VIHA Health Facilities Capital Reserve Fund Cash Flow

Reserve/Fund Summary	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	6,344,917	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293
Planned Capital Expenditure (Based on Capital Plan)	(1,044,945)	(5,322,500)	(4,147,500)	(140,000)	(140,000)	(130,000)
Transfer from Ops Budget	4,894,358	1,484,802	1,559,296	1,628,519	1,622,543	1,616,330
Interest Income**	374,802	200,000				
Total projected year end balance	**10,569,133**	**6,931,435**	**4,343,231**	**5,831,750**	**7,314,293**	**8,800,623**

Assumptions/Background:

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

FINANCE & TECHNOLOGY

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Finance

FINAL BUDGET

March 2026

Service: 1.017 Finance **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent to provide financial services to the Board of the Capital Regional District.

SERVICE DESCRIPTION:

Financial services and systems including budget preparation, financial accounting and reporting, financial analysis, accounts payable and payments, revenue billing and collection, payroll, financial systems support, banking, investments, long term debt and bylaw preparation.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.017 - FINANCE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	7,647,932	7,527,232	8,059,558	-	200,000	8,259,558	8,356,192	8,485,588	8,607,977	8,603,057
Allocations	429,898	418,678	418,483	-	-	418,483	398,871	414,915	422,370	429,996
Auditing Expense	86,000	86,000	91,000	-	-	91,000	95,000	96,900	98,840	100,820
Contract for Services	219,375	101,434	190,000	-	100,000	290,000	190,000	190,000	190,000	190,000
Postage & Freight	262,820	268,700	267,550	-	-	267,550	272,900	278,360	283,920	289,600
Supplies	92,640	88,071	80,050	-	-	80,050	81,650	83,270	84,930	86,620
Other Operating Expenses	429,960	451,302	400,520	122,000	-	522,520	533,103	543,906	554,940	566,209
TOTAL OPERATING COSTS	**9,168,625**	**8,941,417**	**9,507,161**	**122,000**	**300,000**	**9,929,161**	**9,927,716**	**10,092,940**	**10,242,977**	**10,266,301**
*Percentage Increase over prior year			3.7%	1.3%	3.3%	8.3%	0.0%	1.7%	1.5%	0.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	35,000	35,000	35,000	-	-	35,000	35,000	35,000	35,000	35,000
Transfer to Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**35,000**	**35,000**	**35,000**	**-**	**-**	**35,000**	**35,000**	**35,000**	**35,000**	**35,000**
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	**9,203,625**	**8,976,417**	**9,542,161**	**122,000**	**300,000**	**9,964,161**	**9,962,716**	**10,127,940**	**10,277,977**	**10,301,301**
*Percentage Increase over prior year			3.7%	1.3%	3.3%	8.3%	0.0%	1.7%	1.5%	0.2%
REVENUE										
PCard Rebate	(63,840)	(63,840)	(50,000)	-	-	(50,000)	(51,000)	(52,020)	(53,060)	(54,120)
Provincial Grants	(60,000)	(60,000)	(55,000)	-	-	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
Print Shop	(256,980)	(269,440)	(261,610)	-	-	(261,610)	(266,850)	(272,180)	(277,620)	(283,170)
Other	(93,201)	(93,201)	(96,228)	-	-	(96,228)	(98,953)	(101,751)	(104,151)	(106,613)
Allocation Recoveries	(110,910)	(110,910)	(293,390)	-	-	(293,390)	(299,260)	(305,250)	(311,360)	(317,590)
Transfer from Reserve	(303,198)	(157,564)	(176,611)	-	(300,000)	(476,611)	-	-	-	-
TOTAL REVENUES	**(888,130)**	**(754,955)**	**(932,839)**	**-**	**(300,000)**	**(1,232,839)**	**(771,063)**	**(786,201)**	**(801,191)**	**(816,493)**
NET COSTS	**8,315,495**	**8,221,462**	**8,609,322**	**122,000**	**-**	**8,731,322**	**9,191,653**	**9,341,738**	**9,476,786**	**9,484,809**
*Percentage increase over prior year Net Costs			3.5%	1.5%	0.0%	5.0%	5.3%	1.6%	1.4%	0.1%
AUTHORIZED POSITIONS:										
Salaried	51.0	51.0	52.5	-		52.5	52.5	52.5	52.5	52.5
Term	4.0	4.0	2.5		-	2.5	2.5	1.5	1.5	1.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.017 Finance	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$100,000	$143,791	$65,190	$20,640	$15,948	$33,791	$279,360
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$100,000	**$143,791**	**$65,190**	**$20,640**	**$15,948**	**$33,791**	**$279,360**
SOURCE OF FUNDS							
Capital Funds on Hand	$100,000	$100,000	$0	$0	$0	$0	$100,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$43,791	$65,190	$20,640	$15,948	$33,791	$179,360
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$100,000	**$143,791**	**$65,190**	**$20,640**	**$15,948**	**$33,791**	**$279,360**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.017

Service Name: Finance

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer and Office Equipment Replacement	$ 28,791	E	ERF		$ 43,791	$ -	$ -	$ -	$ -	$ 43,791
27-01	Replacement	Computer	Computer and Office Equipment Replacement	$ 38,190	E	ERF		$ -	$ 65,190	$ -	$ -	$ -	$ 65,190
28-01	Replacement	Computer	Computer and Office Equipment Replacement	$ 15,640	E	ERF		$ -	$ -	$ 20,640	$ -	$ -	$ 20,640
29-01	Replacement	Computer	Computer and Office Equipment Replacement	$ 10,948	E	ERF		$ -	$ -	$ -	$ 15,948	$ -	$ 15,948
30-01	Replacement	Computer	Computer and Office Equipment Replacement	$ 28,791	E	ERF		$ -	$ -	$ -	$ -	$ 33,791	$ 33,791
24-02	New	Financial Software	Financial Planning & Budgeting module for ERP	$ 100,000	E	Cap	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
													$ -
													$ -
			Grand Total	**$ 222,360**			**$ 100,000**	**$ 143,791**	**$ 65,190**	**$ 20,640**	**$ 15,948**	**$ 33,791**	**$ 279,360**

Reserve Schedule

Reserve Fund: 1.017 Finance

Reserve Cash Flow

Fund: 1022 Fund Center: 101420 ERF Group: FIN.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	416,748	376,612	367,821	337,631	351,991	371,043
Actual Purchases	(75,136)					
Planned Purchases (Based on Capital Plan)		(43,791)	(65,190)	(20,640)	(15,948)	(33,791)
Transfer from Operating Budget	35,000	35,000	35,000	35,000	35,000	35,000
Interest Income						
Ending Balance $	**376,612**	**367,821**	**337,631**	**351,991**	**371,043**	**372,252**

Assumptions/Background:

2026 - Replace 17 standard laptops, 1 ultra-portable laptop, peripherals, and postage meter for print shop
2027 - Replace 23 standard laptops, plus peripherals
2028 - Replace 10 standard laptops, plus peripherals
2029 - Replace 7 standard laptops, plus peripherals
2030 - Replace 17 standard laptops, 1 ultra-portable laptop, plus peripherals

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Grants in Aid

FINAL BUDGET

MARCH 2026

Service: 1.112 **Regional Grant in Aid** **Committee: Finance Committee**

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest of the Capital Region. (Letters Patent - March 24, 1977; April 17, 1985).

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services of the Regional District.

PARTICIPATION:

All member municipalities and electoral areas.

MAXIMUM LEVY:

$0.05 / $1,000 on converted value of hospital assessed land and improvements.

COMMITTEE:

Finance Committee

1.112 - Regional Grants in Aid	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Grants in Aid - ICF	1,692,433	-	1,765,351	-	-	1,765,351	-	-	-	-
TOTAL OPERATING COSTS	**1,692,433**	**-**	**1,765,351**	**-**	**-**	**1,765,351**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year			4.3%			4.3%	NA	0.0%	0.0%	0.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	1,714,451	(1,714,451)	-	-	(1,714,451)	-	-	-	-
Balance c/fwd from 2024 to 2025	(1,642,433)	(1,642,433)	-	-	-	-	-	-	-	-
Interest Income	(50,000)	(72,018)	(50,900)	-	-	(50,900)	-	-	-	-
TOTAL REVENUE	(1,692,433)	-	(1,765,351)	-	-	(1,765,351)	-	-	-	-
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage increase over prior year Requisition						0.0%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Information Technology

FINAL BUDGET

March 2026

Service: 1.022 **Information Technology** **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Support services to the departments of the Capital Regional District.

SERVICE DESCRIPTION:

Corporate information system development and support, telecommunications & phone systems, desktop support, networking, 911 systems, data communications, emergency systems, radio systems design & support, corporate web site, social media, application analysis & development, data management, Geographic Information Systems, web mapping, geospatial services, mapping and property information.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.022 INFORMATION TECHNOLOGY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	7,997,638	7,656,469	8,708,849	-	-	8,708,849	9,414,123	9,759,907	9,991,961	10,229,362
Allocations	685,282	671,292	711,844	-	3,604	715,448	759,798	794,044	787,112	797,610
Consulting	267,430	74,930	50,310	-	217,500	267,810	288,720	924,270	91,321	80,061
Contract for Services	800,370	716,200	717,980	-	100,000	817,980	732,330	1,096,970	760,420	774,110
Software Licenses & Computer Mtce	3,523,380	3,561,500	3,073,190	395,562	242,688	3,711,440	4,494,543	5,550,360	5,689,642	5,963,269
Other Operating Expenses	763,200	552,370	667,410	-	120,500	787,910	711,187	705,239	706,119	719,590
TOTAL OPERATING COSTS	**14,037,300**	**13,232,761**	**13,929,583**	**395,562**	**684,292**	**15,009,437**	**16,400,701**	**18,830,791**	**18,026,575**	**18,564,002**
*Percentage Increase over prior year			-0.8%	2.8%	4.9%	6.9%	9.3%	14.8%	-4.3%	3.0%
CAPITAL / RESERVE										
Transfer to ERP Projects Fund	482,630	504,060	491,320	-	-	491,320	557,326	568,470	578,700	589,120
Transfer to S/4 Hana Project Fund	872,840	872,840	832,059	-	-	832,059	-	-	-	-
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	45,000	53,970	54,950	55,940
TOTAL CAPITAL / RESERVES	**1,355,470**	**1,376,900**	**1,323,379**	**-**	**-**	**1,323,379**	**602,326**	**622,440**	**633,650**	**645,060**
TOTAL COSTS	**15,392,770**	**14,609,661**	**15,252,962**	**395,562**	**684,292**	**16,332,816**	**17,003,027**	**19,453,231**	**18,660,225**	**19,209,062**
*Percentage increase over prior year Total Costs			-0.9%	2.6%	4.4%	6.1%	4.1%	14.4%	-4.1%	2.9%
Funding from Capital Fund	(475,531)	(309,839)	(328,623)	-	-	(328,623)	-	-	-	-
Funding from Operating Reserve	(857,000)	(232,500)	-	-	(655,688)	(655,688)	-	-	-	-
TOTAL COSTS LESS INTERNAL RECOVERIES	**14,060,239**	**14,067,322**	**14,924,339**	**395,562**	**28,604**	**15,348,505**	**17,003,027**	**19,453,231**	**18,660,225**	**19,209,062**
Service Fees	(40,000)	(45,000)	(40,000)	-	-	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Other Income	-	(2,083)	-	-	-	-	-	-	-	-
TOTAL REVENUES	**(40,000)**	**(47,083)**	**(40,000)**	**-**	**-**	**(40,000)**	**(40,000)**	**(40,000)**	**(40,000)**	**(40,000)**
NET COSTS	**14,020,239**	**14,020,239**	**14,884,339**	**395,562**	**28,604**	**15,308,505**	**16,963,027**	**19,413,231**	**18,620,225**	**19,169,062**
*Percentage increase over prior year Net Costs			6.2%	2.8%	0.2%	9.2%	10.8%	14.4%	-4.1%	2.9%
AUTHORIZED POSITIONS:										
Salaried	51.77	51.77	53.77			53.77	62.77	62.77	62.77	62.77
Term	3.0	3.0	3.0			3.0	-	-	-	-

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.022 Information Technology	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$25,500	$25,500	$20,000	$0	$0	$0	$45,500
Equipment	$3,604,060	$6,215,473	$781,333	$560,430	$80,628	$47,059	$7,684,923
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$120,000	$120,000	$0	$0	$0	$0	$120,000
	$3,749,560	**$6,360,973**	**$801,333**	**$560,430**	**$80,628**	**$47,059**	**$7,850,423**
SOURCE OF FUNDS							
Capital Funds on Hand	$3,579,560	$6,083,560	$730,000	$495,000	$40,000	$0	$7,348,560
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$170,000	$277,413	$71,333	$65,430	$40,628	$47,059	$501,863
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$3,749,560	**$6,360,973**	**$801,333**	**$560,430**	**$80,628**	**$47,059**	**$7,850,423**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.022

Service Name: Information Technology

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-02	Replacement	Data Centre Replacements	Virtual Server Hosts Capacity Upgrade	$ 638,500	E	Cap	$ 188,500.00	$ 188,500	$ 450,000	$ -	$ -	$ -	$ 638,500
20-03	Replacement	Data Centre Replacements	Application Load Balancer Upgrade	$ 65,000	E	Cap	$ -	$ -	$ 65,000	$ -	$ -	$ -	$ 65,000
20-05	Replacement	Data Centre Replacements	Uninterruptible Power Supply Upgrades (multiple CRD buildings in IT Communication Closets). Data centre / server room (MDF): racks or rows feeding servers, storage/SAN, hypervisors, core firewalls, load balancers, management/OOB gear, backup systems. Network closets (IDFs): distribution/access switches (especially PoE switches powering phones, APs, cameras), edge firewalls, routers.Voice/Collaboration: SBCs, gateways/ATAs, call queues/IVR hardware, Teams Rooms controllers. OT/SCADA & field sites: PLC/RTU panels, industrial switches, telemetry radios/microwave, plant/lift/pump stations, reservoirs; keeps control/telemetry alive until generator pickup.Security/Building systems: access control panels, NVRs, critical sensors/alarms (for controlled egress and recording continuity). Critical workstations/consoles: dispatch, operations, and NOC seats where a desktop outage is high-impact.	$ 150,000	E	Cap	$ 10,000.00	$ 40,000	$ 10,000	$ 60,000	$ 40,000	$ -	$ 150,000
20-06	Replacement	Data Centre Replacements	Upgrade of Phone switches and servers (625 Fisgard Data Centre). Core components: Call control: Cisco Unified Communications Manager (CUCM) cluster (publisher/subscribers) providing extensions, dial plan, policies, and device registration. Messaging/IVR: Cisco Unity Connection for voicemail; auto-attendants/menus (Unity or UCCX, if used). Gateways/SBC: ISR/ASR routers with CUBE for SIP trunking and/or PRIs/analog; MGCP/SIP control; FXS/FXO for legacy endpoints (elevators, alarms, fax, paging). Survivability: SRST on branch gateways to maintain local calling during WAN outages. Endpoints: Cisco IP phones/softphones powered via PoE switches; optional analog sets via FXS.	$ 430,000	E	Cap	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
18-07	Replacement	Data Centre Replacements	Replacement of legacy server Infrastructure supporinhg corporate applications located at (625 Fisgard Data Centre)	$ 100,000	E	Cap	$ 65,000.00	$ -	$ 65,000	$ -	$ -	$ -	$ 65,000
20-07	Replacement	Meeting Room Equipment Replacement	Upgrade of legacy A/V technology to MS Teams Rooms (625 Fisgard) 6th Floor Training Room.	$ 205,000	E	ERF	$ 50,000.00	$ 125,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 205,000
23-01	Replacement	2023 IBC 15f-1.9 SAP Lifecycle Replacement	SAP platform upgrade from ECC to S4 HANA (Upgrade of server hardware, software, supporting infrastructure) (625 Fisgard Data Centre).	$ 8,709,000	E	Cap	$ 2,351,160.00	$ 2,490,160	$ -	$ -	$ -	$ -	$ 2,490,160
24-03	New	Radio Truck Equipment	Provide, install, and certify complete tool and safety packages for two new crew trucks, including tool storage systems, first-aid kits, fire extinguishers, traffic control devices, and PPE (as per standards)	$ 70,000	E	Cap	$ 18,000.00	$ 48,000	$ -	$ -	$ -	$ -	$ 48,000
24-05	New	Physical Security	Installation of new Access Card Readers for all IT Communication closets at 625 Fisgard including the Data Center Entry as well as communication closets located 2nd Floor Douglas street location.	$ 100,000	E	Cap	$ 6,400.00	$ 36,400	$ -	$ -	$ -	$ -	$ 36,400
24-06	Replacement	Brightsign replacements	Replace and standardize BrightSign digital players to current standards to drive three-monitor display systems for IT operations. (625 Fisgard 2nd floor IT Area).BrightSign is a line of purpose-built, solid-state digital signage media players that deliver reliable 24/7 playback to monitors, kiosks, and video walls. They're centrally managed (e.g., via BrightSign Cloud/BrightAuthor) to schedule content, push updates, and support interactive features (GPIO/serial/USB), synchronized multi-screen playback, and 4K/HDR output on supported models.	$ 10,000	E	Cap	$ 10,000.00	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
24-18	Replacement	VDI system upgrades	Scale the Virtual Desktop Infrastructure (VDI) — increase compute, storage, and GPU — to improve performance, increase resiliency, and support peak concurrency and high-performance workloads. Virtual Desktop Infrastructure (VDI) delivers Windows desktops and apps from centralized servers (data centre or cloud) to any endpoint. A connection broker authenticates the user (e.g., with MFA), assigns a virtual machine from a pool, and applies policies. Apps, profiles, and data stay in the data centre/cloud—improving security, manageability, and continuity while letting staff work from anywhere.	$ 50,000	E	Cap	$ 11,000.00	$ 11,000	$ -	$ -	$ -	$ -	$ 11,000
24-19	New	New Workstations and Office Densification	Purchase of new computers, peripherals, equipment to support 3 new employees in IT (approved through IBC's)	$ 70,000	B	Cap	$ 25,500.00	$ 25,500	$ 20,000	$ -	$ -	$ -	$ 45,500
25-02	Replacement	Service Van vehicle replacment	Replace the IT service van and professionally upfit it with modular shelving and lockable bins for organized, secure tool and parts storage.	$ 120,000	V	ERF	$ 120,000.00	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
25-03	Renewal	2025 IBC 13a-3.2 - SAP S4HANA Enhancements	Post-ECC→S/4HANA follow-on work to optimize system performance and stability, simplify and standardize processes, expand embedded analytics and reporting, enable workflow/RPA automation, and harden scalability and security; includes Fiori UX improvements, modernized backup/DR, and uplifted integrations with SAP and non-SAP applications. Deliver post-conversion enhancements for S/4HANA covering performance tuning, process simplification, embedded analytics, workflow/RPA automation, scalability and security hardening, Fiori UX upgrades, backup/disaster-recovery modernization, and integration remediation/expansion across SAP and third-party systems.	$ 2,610,000	E	Cap	$ 785,000.00	$ 2,585,000	$ -	$ -	$ -	$ -	$ 2,585,000
26-01	Replacement	Computer Equipment Upgrades	IT Staff device refresh: upgrade/replace end-of-life laptops/desktops with standardized, enterprise-managed hardware to enhance reliability, security, and user experience.Modernize staff endpoints by transitioning to current-generation, Windows 11–ready hardware with approved docks, monitors, and accessories, aligned to corporate standards.	$ 176,863	E	ERF	$ -	$ 32,413	$ 51,333	$ 45,430	$ 20,628	$ 27,059	$ 176,863
26-02	Replacement	Communications Infrastructure Improvements	Upgrade core, distribution, and access networks and enhance cellular (LTE/5G) availability to ensure reliable, secure connectivity for critical operations.Upgrade supporting facility networks with increased backhaul capacity, improved Wi-Fi and cellular coverage, and security controls to support always-on services.	$ 160,000	E	Cap	$ -	$ 160,000	$ -	$ -	$ -	$ -	$ 160,000
26-03	Replacement	Cyber Security Network Improvements	Upgrade and/or replace CRD cybersecurity by replacing legacy firewalls, routers, and VPN gateways with next-gen platforms; upgrading endpoint protection to EDR/XDR; enforcing Identity Management, MFA, and PAM; implementing Zero Trust segmentation/micro-segmentation; consolidating detection/response with SIEM/SOAR; and strengthening encryption, backup/DR (immutable + tested), CSPM/CNAPP, DevSecOps, incident response plans, third-party risk, and user awareness training.	$ 200,000	E	Cap	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000

Service #: 1.022

Service Name: Information Technology

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
25-07	Replacement	Data Centre Backup and Storage Replacements	Upgrade end-of-life backup servers and repositories to a scale-out, immutable backup platform supporting VM/database/file workloads, cloud/object storage, and rapid recovery.Refresh backup/media servers and storage with an enterprise platform featuring immutability, encryption, MFA/RBAC hardening, and automated recovery testing.	$ 350,000	E	Cap	$ 109,000.00	$ 109,000		$ -	$ -	$ -	$ 109,000
26-04	New	Radio Truck Procurement	Purchase of 3rd field service vehicle truck to support transportation to 300+ radio sites across the CRD - replaces leased vehicle being funded by Hartland	$ 150,000	E	Cap	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
27-02	Replacement	2025 IBC 13a-4.5 - Alternate Data Centre	Build a backup Data Center a (location TBC) by 2027 to support CRD's critical applications and services. This will include backup technology, storage, compute power, virtual servers, security, network, UPS, and power systems.	$ 315,000	E	Cap	$ -	$ -	$ -	$ 315,000	$ -	$ -	$ 315,000
27-03	Replacement	13a-3.6 CRD Legacy Voice Replacement [2027]	Replace legacy voice systems across CRD with Teams Phone and Carrier Services to unify calling, improve reliability, and simplify operations.Migrate all sites from on-prem PBXs or legacy Cisco platforms to Microsoft Teams Voice with certified carriers, including number porting, dial plans, and decommissioning of legacy circuits.	$ 240,000	E	Cap	$ -	$ -	$ 120,000	$ 120,000	$ -	$ -	$ 240,000
			Grand Total	**$ 14,919,363**			**$ 3,749,560**	**$ 6,360,973**	**$ 801,333**	**$ 560,430**	**$ 80,628**	**$ 47,059**	**$ 7,850,423**

Equipment Reserve Schedule

Equipment Reserve Fund: 1.022 Information Technology

Equipment Reserve Cash Flow

Fund: 1022 Fund Center: 101421 ERF Group: INFOTECH.ERF (ITG.ERF)	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	460,809	767,992	615,579	609,246	617,786	652,108
Actual Purchases	(46,223)					
Planned Purchases (Based on Capital Plan)		(152,413)	(51,333)	(45,430)	(20,628)	(27,059)
Transfer from Operating Budget	349,067	-	45,000	53,970	54,950	55,940
Interest Income	4,339					
Ending Balance $	**767,992**	**615,579**	**609,246**	**617,786**	**652,108**	**680,989**

Assumptions/Background:

Planned purchases include computer equipment replacements for staff (2026-2030) and replacement of one vehicle in 2026.

Equipment Reserve Schedule

Reserve Fund: 1.022 Fisgard Meeting Room ERF

Fisgard Meeting Room Technology - Funding for replacement of IT equipment and infrastructure in the various meeting rooms at the 625 Fisgard St location.

Equipment Reserve Cash Flow

Fund: 1022 Fund Center: 102217	**Actual**	**Budget**				
ERF Group: ITMTGROOM.ERF (ITG.ERF)	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	121,458	147,576	47,576	52,576	57,576	62,576
Actual Purchases						
Planned Purchases (Based on Capital Plan)	-	(125,000)	(20,000)	(20,000)	(20,000)	(20,000)
Transfer from Operating Budget	25,000	25,000	25,000	25,000	25,000	25,000
Interest Income	1,118					
Ending Balance $	**147,576**	**47,576**	**52,576**	**57,576**	**62,576**	**67,576**

Assumptions/Background:

Replacement of meeting room audio/video components.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

GIS Information Systems

FINAL BUDGET

March 2026

Service: **1.101** **GIS Information Systems** **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

Authorized by Letters Patent under the general administrative provisions of the Local Government Act.
Provides GIS Services to CRD departments, municipalities and Electoral Areas.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries.

1.101 GIS INFORMATION SYSTEMS	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	428,529	460,079	465,449	-	-	465,449	478,611	492,138	503,760	515,645
Allocations	15,122	15,122	16,302	-	-	16,302	19,058	19,952	19,214	19,401
Data Processing Services	104,280	65,300	83,000	-	-	83,000	89,640	96,810	101,650	106,730
Supplies	49,300	52,500	50,180	-	-	50,180	51,200	52,230	53,280	54,350
Other Operating Expenses	16,540	9,910	16,840	-	-	16,840	17,179	17,518	17,867	18,237
TOTAL OPERATING COSTS	**613,771**	**602,911**	**631,771**	**-**	**-**	**631,771**	**655,688**	**678,648**	**695,771**	**714,363**
*Percentage Increase over prior year			2.9%			2.9%	3.8%	3.5%	2.5%	2.7%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	18,240	12,000	18,570	-	-	18,570	18,940	19,320	19,710	20,100
Transfer to Operating Reserve Fund	50,000	67,100	50,000	-	-	50,000	50,000	50,000	50,000	50,000
TOTAL CAPITAL / RESERVES	68,240	79,100	68,570	-	-	68,570	68,940	69,320	69,710	70,100
TOTAL COSTS	**682,011**	**682,011**	**700,341**	**-**	**-**	**700,341**	**724,628**	**747,968**	**765,481**	**784,463**
			2.7%			2.7%	3.5%	3.2%	2.3%	2.5%
Internal Recoveries	(524,684)	(524,684)	(534,972)	-	-	(534,972)	(545,671)	(556,584)	(567,716)	(579,070)
TOTAL COSTS LESS INTERNAL RECOVERIES	**157,327**	**157,327**	**165,369**	**-**	-	**165,369**	**178,957**	**191,384**	**197,765**	**205,393**
SOURCES OF FUNDING										
Interest Income										
PILT Revenue	(6,545)	(6,545)	(6,641)	-	-	(6,641)	(6,545)	(6,545)	(6,545)	(6,545)
TOTAL REVENUE	(6,545)	(6,545)	(6,641)	-	(15,000)	(21,641)	(16,545)	(6,545)	(6,545)	(6,545)
REQUISITION	**(150,782)**	**(150,782)**	**(158,728)**	**-**	**15,000**	**(143,728)**	**(162,412)**	**(184,839)**	**(191,220)**	**(198,848)**
*Percentage increase over prior year requisition			5.3%			-4.7%	13.0%	13.8%	3.5%	4.0%
AUTHORIZED POSITIONS:										
Salaried	3.0	3.0	3.0			3.0	3.0	3.0	3.0	3.0

Operating Reserve Schedule

Operating Reserve Fund: 1.101 GIS Information Systems

Established by Bylaw No. 4102 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Cash Flow

Fund: 1500 Fund Center: 105510	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	52,927	198,424	163,424	203,424	178,424	228,424
Actual Purchases	(50,176)					
Planned Purchases		(70,000)	(260,000)	(75,000)	(265,000)	(80,000)
Transfer from Operating Budgets	189,739	50,000	310,000	50,000	315,000	50,000
Transfer to Operating Budget	-	(15,000)	(10,000)	-	-	-
Interest Income	5,934					
Ending Balance $	**198,424**	**163,424**	**203,424**	**178,424**	**228,424**	**198,424**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Geo-Spatial Referencing

FINAL BUDGET

March 2026

Service: 1.335 **Geo-Spatial Referencing** **Committee: Governance and First Nations Relations Committee & Finance Committee**

DEFINITION:

To replace the network of permanent survey control monuments in the Capital Regional District with a reference system based on Differential Global Positioning System (DGPS) technology. The Province will no longer support the current permanent monument system. The CRD will assume responsibility for acquiring and operating the new system on behalf of its member municipalities. This information is required to effectively deal with development infrastructure issues as well as the ongoing infrastructure works.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

None stated.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition

AUTHORITY:

General Services under the Municipal Act.

1.335 GEOSPATIAL REFERENCING	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Allocations	23,879	23,879	24,636	-	-	24,636	25,079	25,581	26,092	26,614
Contract for Services	23,370	4,500	25,000	-	-	25,000	25,500	26,010	26,530	27,060
Consulting	15,670	20,000	17,500	-	-	17,500	17,850	18,210	18,570	18,940
Facilities Rental	16,410	17,000	17,000	-	-	17,000	17,340	17,690	18,040	18,400
Software Licenses & Fees	24,600	23,600	29,000	-	-	29,000	29,580	30,170	30,770	31,390
Other Operating Expenses	19,250	21,190	25,440	-	-	25,440	25,972	26,607	27,163	27,742
TOTAL OPERATING COSTS	**123,179**	**110,169**	**138,576**	**-**	**-**	**138,576**	**141,321**	**144,268**	**147,165**	**150,146**
*Percentage Increase over prior year			12.5%			12.5%	2.0%	2.1%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	35,000	49,350	28,250	-	-	28,250	44,000	44,500	44,500	44,500
Transfer to Capital Reserve Fund	30,550	30,550	10,000	-	-	10,000	10,000	10,000	10,000	10,000
TOTAL CAPITAL / RESERVES	65,550	79,900	38,250	-	-	38,250	54,000	54,500	54,500	54,500
TOTAL COSTS	**188,729**	**190,069**	**176,826**	**-**	**-**	**176,826**	**195,321**	**198,768**	**201,665**	**204,646**
						-6.3%	10.5%	1.8%	1.5%	1.5%
SOURCES OF FUNDING										
PILT Revenue	(8,222)	(8,222)	(7,584)	-	-	(7,584)	(8,222)	(8,222)	(8,222)	(8,222)
Sale of Services	(8,920)	(8,920)	(9,080)	-	-	(9,080)	(9,260)	(9,450)	(9,640)	(9,830)
Interest Income	(160)	(1,500)	(160)	-	-	(160)	(160)	(160)	(160)	(160)
TOTAL REVENUE	**(17,302)**	**(18,642)**	**(16,824)**	**-**	**-**	**(16,824)**	**(17,642)**	**(17,832)**	**(18,022)**	**(18,212)**
REQUISITION	**(171,427)**	**(171,427)**	**(160,002)**	**-**	**-**	**(160,002)**	**(177,679)**	**(180,936)**	**(183,643)**	**(186,434)**
*Percentage increase over prior year requisition			-6.7%			-6.7%	11.0%	1.8%	1.5%	1.5%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.335 Geo-Spatial Referencing	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$100,000	$260,000	$10,000	$10,000	$10,000	$0	$290,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$100,000	**$260,000**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$290,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$100,000	$260,000	$10,000	$10,000	$10,000	$0	$290,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$100,000	**$260,000**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$290,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.335

Service Name: Geo-Spatial Referencing

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
17-01	Replacement	RTK System Digital Infrastructure	RTK system infrastrucuture (computers, communications, power)	$ 80,000	E	ERF		$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ -	$ 40,000
24-01	Replacement	RTK Tool System Refresh	RTK Tool System Refresh (replacement of EOL tool systems)	$ 210,000	E	ERF	$ 100,000.00	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
													$ -
													$ -
			Grand Total	**$ 290,000**			**$ 100,000**	**$ 260,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ -**	**$ 290,000**

Operating Reserve Schedule

Operating Reserve Fund: 1.335 Geo-Spatial Referencing

Established by Bylaw No. 4521, Amendment No. 3 2022 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Cash Flow

Fund: 1500 Fund Center: 105552	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	11,916	12,438	12,438	12,438	12,438	12,438
Actual Purchases	-					
Planned Purchases		-	-	-	-	-
Transfer from Operating Budget	-	-	-	-	-	-
Interest Income	522					
Ending Balance $	**12,438**	**12,438**	**12,438**	**12,438**	**12,438**	**12,438**

Assumptions/Background:

Equipment Reserve Schedule

Reserve Fund: 1.335 Geospatial

Equipment Reserve Cash Flow

Fund: 1022 Fund Center: 101726 ERF Group: GEOSPA.ERF	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	421,814	487,930	256,180	290,180	324,680	359,180
Actual Purchases	(41,979)					
Planned Purchases (Based on Capital Plan)		(260,000)	(10,000)	(10,000)	(10,000)	-
Transfer from Operating Budget	104,508	28,250	44,000	44,500	44,500	44,500
Interest Income	3,586					
Ending Balance $	**487,930**	**256,180**	**290,180**	**324,680**	**359,180**	**403,680**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Royal Theatre

FINAL BUDGET

March 2026

Service: 1.290 Royal Theatre **Committee: Finance**

DEFINITION:

The function of purchasing, maintaining, equipping, operating and selling the Royal Theatre in Victoria to the Capital Regional District. The function is for the purpose of pleasure, recreation and community use and includes all facilities and concessions associated with the Royal Theatre and a parking lot. Local Services Establishment Bylaw No. 2587, March 25, 1998.

SERVICE DESCRIPTION:

This is a service to provide funding for the support of the Royal Theatre in the City of Victoria as a community centre of art and education. Ownership was transferred to the CRD in 1998. The service operates under an agreement with the Royal and McPherson Theatres Society Board who manage the theatre in return for financial support.

PARTICIPATION:

City of Victoria, District of Saanich, and District of Oak Bay, apportioned 50% on converted value of land and improvements and 50% on the basis of population (see bylaw for details).

MAXIMUM LEVY:

Greater of $580,000 or $0.00590 per $1000 of net taxable value of land and improvements.

Note: Grants in Lieu of Taxes paid to the Regional District will be held to the credit of the participant.

MAXIMUM CAPITAL DEBT:

NIL

COMMISSION:

Royal and McPherson Theatre Society reporting to a sub-committee of the Finance Committee.

FUNDING:

ROYAL THEATRE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Third Party Payment	36,338	36,338	39,698	-	-	39,698	43,089	39,036	34,837	30,443
Insurance Costs	50,490	50,490	47,750	-	-	47,750	51,139	54,696	58,431	62,352
Standard Overhead Allocation	10,000	10,000	12,592	-	-	12,592	12,822	13,078	13,338	13,602
Arts Manager Allocation	7,814	7,814	8,071	-	-	8,071	8,305	8,545	8,749	8,958
Operating Cost - Other (Interest)	600	600	600	-	-	600	600	600	600	600
TOTAL OPERATING COSTS	**105,242**	**105,242**	**108,711**	**-**	**-**	**108,711**	**115,955**	**115,955**	**115,955**	**115,955**
*Percentage Increase		0.00%	3.30%			3.30%	6.66%	0.00%	0.00%	0.00%
CAPITAL / RESERVE										
Capital Equipment Purchase	105,000	105,000	105,000	-	-	105,000	109,000	109,000	113,000	113,000
Transfer to Capital Reserve Fund	385,000	385,000	385,000	-	-	385,000	381,000	381,000	377,000	377,000
TOTAL CAPITAL COSTS	**490,000**	**490,000**	**490,000**	**-**	**-**	**490,000**	**490,000**	**490,000**	**490,000**	**490,000**
TOTAL COSTS	**595,242**	**595,242**	**598,711**	**-**	**-**	**598,711**	**605,955**	**605,955**	**605,955**	**605,955**
		0.00%	0.58%			0.58%	1.21%	0.00%	0.00%	0.00%
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next year										
Balance C/F from Prior to Current year										
Revenue - Other	-	-								
TOTAL REVENUE	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
REQUISITION	**(595,242)**	**(595,242)**	**(598,711)**	**-**	**-**	**(598,711)**	**(605,955)**	**(605,955)**	**(605,955)**	**(605,955)**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.290 Royal Theatre	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$195,700	$1,198,700	$235,000	$1,130,000	$620,000	$120,000	$3,303,700
Equipment	$0	$315,000	$180,000	$116,500	$0	$0	$611,500
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$195,700	**$1,513,700**	**$415,000**	**$1,246,500**	**$620,000**	**$120,000**	**$3,915,200**
SOURCE OF FUNDS							
Capital Funds on Hand	$195,700	$195,700	$0	$0	$0	$0	$195,700
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$380,000	$0	$0	$380,000
Donations / Third Party Funding	$0	$375,000	$0	$380,000	$0	$0	$755,000
Reserve Fund	$0	$943,000	$415,000	$486,500	$620,000	$120,000	$2,584,500
	$195,700	**$1,513,700**	**$415,000**	**$1,246,500**	**$620,000**	**$120,000**	**$3,915,200**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.290

Service Name: Royal Theatre

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-03	New	Add Balcony & Pit Railings	Add railings to ensure patron safety and comfort	$ 75,000	B	Res		75,000					$ 75,000
21-12	Renewal	Repair Building Envelope	Repairing building envelope of the 1914 structure.	$ 2,293,000	B	Res		93,000					$ 93,000
	Renewal	Repair Building Envelope	Repairing building envelope of the 1914 structure.		B	Other	→	375,000					$ 375,000
	Renewal	Repair Building Envelope	Repairing building envelope of the 1914 structure.		B	Cap	17,000	17,000					$ 17,000
21-13	Renewal	Plan, Rebuild and Expand Orchestra Pit	Plan, Rebuild and expand orchestra Pit to allow increased physical distancing of musicians and performers	$ 115,000	B	Cap	112,000	112,000					$ 112,000
23-01	Study	Study and plan main floor replacement including seats and aisle lights	Study and plan main floor replacement including seats and aisle lights	$ 30,000	B	Res	→	30,000					$ 30,000
24-01	Replacement	Repour and refinish concrete main floor and replacement of seats and aisle lights	Repour and refinish concrete main floor and replacement of seats and aisle lights	$ 700,000	B	Other	→			280,000			$ 280,000
	Replacement	Repour and refinish concrete main floor and replacement of seats and aisle lights	Repour and refinish concrete main floor and replacement of seats and aisle lights.		B	Grant	→			280,000			$ 280,000
	Replacement	Repour and refinish concrete main floor and replacement of seats and aisle lights	Repour and refinish concrete main floor and replacement of seats and aisle lights.		B	Res	→			140,000			$ 140,000
24-04	Renewal	Wardrobe Department Upgrade	Upgrade wardrobe department	$ 83,000	B	Cap	60,000	60,000					$ 60,000
25-01	Replacement	Replace Seats and Aisle Lights in balcony	Replace 20 year old seats in balcony	$ 250,000	B	Other	→			100,000			$ 100,000
	Replacement	Replace Seats and Aisle Lights in Balcony	Replace 20 year old seats in balcony.		B	Grant	→			100,000			$ 100,000
	Replacement	Replace Seats and Aisle Lights in Balcony	Replace 20 year old seats in balcony.		B	Res	→			50,000			$ 50,000
25-06	Renewal	Add new storage in bar and concession	Add new storage in bar and concession for efficiency and security of inventory	$ 20,000	B	Res	→	20,000					$ 20,000
25-08	Defer	Emergency Repairs	Basement Structure	$ 10,000	B	Cap	6,700	6,700					$ 6,700
26-01	Replacement	Replace Switches	Replace network switches	$ 55,000	E	Res		55,000					$ 55,000
26-02	Study	Building condition assessment	Building condition assessment	$ 45,000	B	Res		45,000					$ 45,000
26-03	Renewal	Annual Building Capital Improvements	Annual Minor Capital Improvement Projects	$ 585,000	B	Res		115,000	115,000	115,000	120,000	120,000	$ 585,000
26-04	Renewal	Building Envelope Repairs	Interior Brickwork & Wall Repairs	$ 125,000	B	Res		125,000					$ 125,000
26-05	Renewal	Roofing	Roofing Condition Assessment	$ 2,095,000	B	Res		20,000					$ 20,000
26-06	Renewal	Renovate Box Office	Renovate Box Office	$ 30,000	B	Res		30,000					$ 30,000
26-07	Replacement	Replace Bar & Concession Point of Sale System	Replace Bar and Concession Point of Sale System	$ 50,000	E	Res		50,000					$ 50,000
26-08	Renewal	Venue Chamber Renewal	Renew and Refresh Venue Chamber	$ 50,000	B	Res		25,000	25,000				$ 50,000
26-09	Replacement	Lighting System Replacement	Replace Lighting System: moving light fixtures, lighting console and followspots	$ 425,000	E	Res		175,000	150,000	100,000			$ 425,000
26-10	Replacement	Replace Paging System	Replace Paging System Core Control	$ 35,000	E	Res		35,000					$ 35,000
26-11	Defer	Emergency Repairs	Unforeseen emergency repairs.	$ 50,000	B	Res		50,000					$ 50,000
27-01	Study	Asset Management Plan	Assets Management Plan	$ 50,000	B	Res			50,000				$ 50,000

Service #: 1.290

Service Name: Royal Theatre

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
27-02	Renewal	Building Envelope Repairs	Exterior Door Replacement	$ 95,000	B	Res			30,000	65,000			$ 95,000
27-03	Study	Accessibility Review	Review of building accessibility	$ 15,000	B	Res			15,000				$ 15,000
27-04	Replacement	Wayfinding Signage	Add and Replace Wayfinding Signage	$ 30,000	E	Res			30,000				$ 30,000
28-01	Replacement	Replace SRST	Replace Cisco phone communications system	16500.0	E	Res				16,500			$ 16,500
29-01	New	Lobby Heat Pumps	Add Heat Pumps to the Lobbies	$ 500,000	B	Res					500,000		$ 500,000
													$ -
													$ -
			Grand Total	**$ 7,827,500**			**$ 195,700**	**$ 1,513,700**	**$ 415,000**	**$ 1,246,500**	**$ 620,000**	**$ 120,000**	**$ 3,915,200**

Service:	1.290	Royal Theatre

Project Number	20-03	**Capital Project Title**	Add Balcony & Pit Railings	**Capital Project Description**	Add railings to ensure patron safety and comfort
Project Rationale	The addition of railings will ensure patron safety and comfort while moving to and from seats in the balcony area of the theatre.				

Project Number	21-12	**Capital Project Title**	Repair Building Envelope	**Capital Project Description**	Repairing building envelope of the 1914 structure.
Project Rationale	Flagged as immediate priority in Royal Theatre – Building Envelope Assessment Report prepared for the CRD Dec. 8, 2020 by Stantec Architecture Ltd. Repairing building envelope will ensure the 1914 structure will remain stable and will reduce energy consumption				

Project Number	21-13	**Capital Project Title**	Plan, Rebuild and Expand Orchestra Pit	**Capital Project Description**	Plan, Rebuild and expand orchestra Pit to allow increased physical distancing of musicians and performers
Project Rationale	Plan, rebuild and expand orchestra pit to align with professional standards of performing arts organizations.				

Project Number	24-01	**Capital Project Title**	Repour and refinish concrete main floor and replacement of seats and aisle lights	**Capital Project Description**	Repour and refinish concrete main floor and replacement of seats and aisle lights
Project Rationale	Repouring and refinishing concrete main floor for improved safety, hygiene and cleaning protocols. Replacing the seats and lights for patrons comfort and safety. New seating will improve cleaning protocols. Current seats reaching end of useful life.				

Project Number	24-04	**Capital Project Title**	Wardrobe Department Upgrade	**Capital Project Description**	Upgrade wardrobe department
Project Rationale	Upgrade wardrobe department with electrical upgrade, extensive plumbing upgrades, dropped ceiling and drywall to accommodate two more stacked washers and dryers in order to meet clients' requirements.				

Project Number	25-01	**Capital Project Title**	Replace Seats and Aisle Lights in balcony	**Capital Project Description**	Replace 20 year old seats in balcony
Project Rationale	Replacing the seats and lights for patrons comfort and safety. New seating will improve cleaning protocols. Current seats are reaching end of useful life.				

Service:	1.290	Royal Theatre

Project Number	Capital Project Title	Capital Project Description
25-06	Add new storage in bar and concession	Add new storage in bar and concession for efficiency and security of inventory

Project Rationale Adding new lockable storage cabinet in the bar and concession will improve efficiency and security of inventory.

Project Number	Capital Project Title	Capital Project Description
26-01	Replace Switches	Replace network switches

Project Rationale Replace switches in the network infrastructure as required by CRD Information Technology replacement plan.

Project Number	Capital Project Title	Capital Project Description
26-02	Building condition assessment	Building condition assessment

Project Rationale Perform full building condition assessment to inform 20 yr work plan.

Project Number	Capital Project Title	Capital Project Description
26-03	Annual Building Capital Improvements	Annual Minor Capital Improvement Projects

Project Rationale Minor capital improvements

Project Number	Capital Project Title	Capital Project Description
26-04	Building Envelope Repairs	Interior Brickwork & Wall Repairs

Project Rationale Repairing building envelope (interior) will ensure the 1914 structure will remain stable and will reduce energy consumption

Project Number	Capital Project Title	Capital Project Description
26-05	Roofing	Roofing Condition Assessment

Project Rationale Conduct roof specific condition assessment.

Service:	1.290	Royal Theatre

Project Number	Capital Project Title	Capital Project Description
26-06	Renovate Box Office	Renovate Box Office

Project Rationale Renovating the box office to update and refresh, address patron accessibility and redesign for efficient use of the space.

Project Number	Capital Project Title	Capital Project Description
26-07	Replace Bar & Concession Point of Sale System	Replace Bar and Concession Point of Sale System

Project Rationale Replacing the Point of Sale System will provide increased functionality, efficiencies, updated technology and increased patron service. The required technology is out of date.

Project Number	Capital Project Title	Capital Project Description
26-08	Venue Chamber Renewal	Renew and Refresh Venue Chamber

Project Rationale Renewal of Venue Chamber will enhance patron experience and increase sustainability of venue chamber.

Project Number	Capital Project Title	Capital Project Description
26-09	Lighting System Replacement	Replace Lighting System: moving light fixtures, lighting console and followspots

Project Rationale Lighting System Replacement includes the replacement of moving lights originally purchased in 2002 with updated energy efficient units, replaces outdated computerized control console with modern control technology and replaces old followspot technology with new fully supported units.

Project Number	Capital Project Title	Capital Project Description
26-10	Replace Paging System	Replace Paging System Core Control

Project Rationale The current paging system core system has reached its end of life and support. This is a primary life safety system for building evacuation and patron and artist messaging and communication.

Project Number	Capital Project Title	Capital Project Description
26-11	Emergency Repairs	Unforeseen emergency repairs.

Project Rationale Capital funds to accommodate any emergency repairs to the building.

Service:	1.290	Royal Theatre

Project Number	27-01	**Capital Project Title**	Asset Management Plan	**Capital Project Description**	Assets Management Plan
Project Rationale					

Project Number	27-02	**Capital Project Title**	Building Envelope Repairs	**Capital Project Description**	Exterior Door Replacement
Project Rationale	Repairing building envelope exterior doors) will ensure the 1914 structure will remain stable and will reduce energy consumption				

Project Number	27-03	**Capital Project Title**	Accessibility Review	**Capital Project Description**	Review of building accessibility
Project Rationale	Review buidling accessibilty to ensure patron and performance meet current standard where applicable.				

Project Number	27-04	**Capital Project Title**	Wayfinding Signage	**Capital Project Description**	Add and Replace Wayfinding Signage
Project Rationale	Add and replace wayfinding signage to direct patrons to amenities and improve safety and crowd management.				

Project Number	28-01	**Capital Project Title**	Replace SRST	**Capital Project Description**	Replace Cisco phone communications system
Project Rationale	Replace Cisco phone communications as required by CRD Information Technology replacement plan.				

Project Number	29-01	**Capital Project Title**	Lobby Heat Pumps	**Capital Project Description**	Add Heat Pumps to the Lobbies
Project Rationale	Adding heat pumps to the lobby for increased patron comfort and experience and energy efficiency.				

1.290 Royal Theatre
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

Royal Theatre

Assets held by the Royal Theatre service consist of land, Royal Theatre built in 1913 as well as various equipment. Royal Theatre was renovated in 2003 and 2005.

Capital Reserve Fund Schedule

Reserve Fund: 1.290 Royal Theatre Capital Reserve Fund (Bylaw No. 2855)

Cost Centre: 101607 (PLO)

Capital Reserve Fund	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	1,491,176	1,488,945	970,945	936,945	831,445	588,445
Planned Capital Expenditure (Based on Capital Plan)	(455,000)	(943,000)	(415,000)	(486,500)	(620,000)	(120,000)
Transfer from Operating Budget	390,714	385,000	381,000	381,000	377,000	377,000
Interest Income**	62,054	40,000				
Total projected year end balance	**1,488,945**	**970,945**	**936,945**	**831,445**	**588,445**	**845,445**

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

McPherson Theatre

FINAL BUDGET

March 2026

Service: 1.295 McPherson Theatre **Committee: Finance**

DEFINITION:

A local service established for the purpose of purchasing, maintaining, equipping and operating the McPherson Playhouse in Victoria, British Columbia. Local Services Establishment Bylaw No. 2685, March 10, 1999.

SERVICE DESCRIPTION:

This is a service to provide funding for the support of the McPherson Theatre in the City of Victoria. The service operates under an agreement with the Royal and McPherson Theatres Society Board who manage the theatre in return for financial support. This building operation was transferred to the CRD for ease of administration with the Royal & McPherson Theatres Society and to recognize the benefits of one organization operating the two theatres (one ticket system, ability to move acts between if financially beneficial, etc.)

PARTICIPATION:

The City of Victoria is the only participant.

MAXIMUM LEVY:

The maximum amount that may be requisitioned under section 816(1) of the Municipal Act (Section 803 of the Local Government Act) for the annual cost of the local service will be:

(a) for capital expenditures including but not limited to, the renovation, reconstruction or rebuilding of a performing arts theatre, machinery and equipment, reserve fund transfer and annual debt servicing payments. The maximum amount will be $400,000.

(b) for annual operating expenditures which may also include expenditures of a nature referred to in (a) above, the maximum amount will be $350,000.

MAXIMUM CAPITAL DEBT:

None

COMMISSION:

Royal and McPherson Theatre Society reporting to a sub-committee of the Finance Committee.

FUNDING:

McPHERSON PLAYHOUSE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Third Party Payments	303,787	303,787	302,916	-	-	302,916	304,050	303,063	302,099	301,116
Standard Overhead Allocation	34,911	34,911	36,681	-	-	36,681	37,345	38,092	38,852	39,626
Arts Manager Allocation	7,814	7,814	8,071	-	-	8,071	8,305	8,545	8,749	8,958
Interest Charge	300	300	300	-	-	300	300	300	300	300
TOTAL OPERATING COSTS	**346,812**	**346,812**	**347,968**	**-**	**-**	**347,968**	**350,000**	**350,000**	**350,000**	**350,000**
*Percentage Increase		0.00%	0.33%			0.33%	0.58%	0.00%	0.00%	0.00%
CAPITAL / RESERVE										
Capital Equipment Purchases	90,000	90,000	90,000	-	-	90,000	94,000	94,000	98,000	98,000
Transfer to Reserve Fund	346,233	346,233	343,045	-	-	343,045	339,045	339,045	335,045	335,045
TOTAL CAPITAL / RESERVES	**436,233**	**436,233**	**433,045**	**-**	**-**	**433,045**	**433,045**	**433,045**	**433,045**	**433,045**
TOTAL COSTS	**783,045**	**783,045**	**781,013**	**-**	**-**	**781,013**	**783,045**	**783,045**	**783,045**	**783,045**
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next year		-	-	-	-					
Balance C/F from Prior to Current year	-	-								
Grants In Lieu of Taxes	(33,045)	(33,045)	(31,013)	-	-	(31,013)	(33,045)	(33,045)	(33,045)	(33,045)
TOTAL REVENUE	(33,045)	(33,045)	(31,013)	-	-	(31,013)	(33,045)	(33,045)	(33,045)	(33,045)
REQUISITION	**(750,000)**	**(750,000)**	**(750,000)**	**-**	**-**	**(750,000)**	**(750,000)**	**(750,000)**	**(750,000)**	**(750,000)**
*Percentage increase over prior year requisition		0.0%	0.00%			0.00%	0.00%	0.00%	0.00%	0.00%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.295 McPherson Theatre	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$158,500	$776,500	$825,000	$115,000	$120,000	$120,000	$1,956,500
Equipment		$53,000	$318,000	$180,000	$141,500	$0	$0	$639,500
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$211,500	**$1,094,500**	**$1,005,000**	**$256,500**	**$120,000**	**$120,000**	**$2,596,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$211,500	$211,500	$0	$0	$0	$0	$211,500
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$883,000	$1,005,000	$256,500	$120,000	$120,000	$2,384,500
		$211,500	**$1,094,500**	**$1,005,000**	**$256,500**	**$120,000**	**$120,000**	**$2,596,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.295

Service Name: McPherson Theatre

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-13	Renewal	Repair Building Envelope and Restore Façade	Repair building envelope and restore façade	$ 1,163,000	B	Res		238,000	190,000				$ 428,000
	Renewal	Repair Building Envelope and Restore Façade	Repair building envelope and restore façade		B	Cap	24,000	24,000					$ 24,000
22-07	Renewal	Repair Stand Alone Canopies	Repair Stand Alone Canopies	$ 155,000	B	Cap	134,500	134,500					$ 134,500
25-02	Replacement	Outdoor Digital Sign	Outdoor Digital Sign	$ 81,000	E	Cap	53,000	53,000					$ 53,000
26-01	Replacement	Replace Switches	Replace network switches	$ 55,000	E	Res		55,000					$ 55,000
26-02	Study	Building Condition Assessment	Building Condition Assessment	$ 45,000	B	Res		45,000					$ 45,000
26-03	Renewal	Annual Building Capital Improvements	Annual Minor Capital Improvement Projects	$ 585,000	B	Res		115,000	115,000	115,000	120,000	120,000	$ 585,000
26-04	Renewal	Washroom Upgrades	Washroom Fixture Replacement	$ 75,000	B	Res		75,000					$ 75,000
26-05	Renewal	Electrical Upgrades	Main Breaker Replacement	$ 150,000	B	Res		25,000	300,000				$ 325,000
26-06	Replacement	Lighting System Replacement	Replace Lighting System: moving light fixtures, lighting console and LED wash fixtures	$ 400,000	E	Res		125,000	150,000	125,000			$ 400,000
26-07	Renewal	Inventory Storage Upgrades Bar & Concession	Increase and Update Inventory Storage in Bar and Concession	$ 20,000	B	Res		20,000					$ 20,000
26-08	Replacement	Replace Bar & Concession Point of Sale System	Replace Bar and Concession Point of Sale System	$ 50,000	E	Res		50,000					$ 50,000
26-09	New	Lobby Temperature Control	Add Automatic Blinds to Large Windows Facing Centennial Square and Lobby Air Conditioning.	$ 125,000	B	Res		25,000	100,000				$ 125,000
26-10	Renewal	Venue Chamber Renewal	Renew and Refresh Venue Chamber	$ 50,000	B	Res		25,000	25,000				$ 50,000
26-11	Replacement	Replace Paging System	Replace Paging System Core Control	$ 35,000	E	Res		35,000					$ 35,000
26-12	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	$ 50,000	B	Res		50,000					$ 50,000
27-01	Study	Asset Management Plan	Asset Management Plan	$ 50,000	B	Res			50,000				$ 50,000
27-02	Study	Accessibility Review	Review of building accessibility	$ 15,000	B	Res			15,000				$ 15,000
27-03	Renewal	Renovate Box Office	Renovate Box Office	$ 30,000	B	Res			30,000				$ 30,000
27-04	Replacement	Wayfinding Signage	Add and Replace Wayfinding Signage	$ 30,000	E	Res			30,000				$ 30,000
28-01	Replacement	Replace SRST	Replace Cisco phone communications system	$ 16,500	E	Res				16,500			$ 16,500
													$ -
													$ -
			Grand Total	**$ 3,180,500**			**$ 211,500**	**$ 1,094,500**	**$ 1,005,000**	**$ 256,500**	**$ 120,000**	**$ 120,000**	**$ 2,596,000**

Service:	1.295	McPherson Theatre

Project Number	21-13	**Capital Project Title**	Repair Building Envelope and Restore Façade	**Capital Project Description**	Repair building envelope and restore façade
Project Rationale	Flagged as immediate priority in McPherson Playhouse – Building Envelope Assessment Report prepared for the CRD Dec. 8, 2020 by Stantec Architecture Ltd. Repairing building envelope will ensure the 1913 structure will remain stable and will reduce energy consumption. Restoring the 1913 façade will include point work on the bricks, gutter replacement and refinishing the fiberglass stonework around the historic wooden doors.				

Project Number	26-01	**Capital Project Title**	Replace Switches	**Capital Project Description**	Replace network switches
Project Rationale	Replace switches in the network infrastructure as required by CRD Information Technology replacement plan.				

Project Number	26-02	**Capital Project Title**	Building Condition Assessment	**Capital Project Description**	Building Condition Assessment
Project Rationale	Perform full building condition assessment to inform 20yr work plan.				

Project Number	26-03	**Capital Project Title**	Annual Building Capital Improvements	**Capital Project Description**	Annual Minor Capital Improvement Projects
Project Rationale	Minor capital improvements				

Project Number	26-04	**Capital Project Title**	Washroom Upgrades	**Capital Project Description**	Washroom Fixture Replacement
Project Rationale					

Project Number	26-05	**Capital Project Title**	Electrical Upgrades	**Capital Project Description**	Main Breaker Replacement
Project Rationale					

Service:	1.295	McPherson Theatre

Project Number	26-06	**Capital Project Title**	Lighting System Replacement	**Capital Project Description**	Replace Lighting System: moving light fixtures, lighting console and LED wash
Project Rationale	Phase One replaces existing incandescent lighting fixtures and 18 year old technology with new LED energy efficient automated units that will not require working at heights to adjust. Phase Two replaces the outdated computerized control console with modern control technology. Phase Three replaces the original LED wash fixtures with updated units that allow additional colour mixing capability and additional efficiencies with new LED technology.				

Project Number	26-07	**Capital Project Title**	Inventory Storage Upgrades Bar & Concession	**Capital Project Description**	Increase and Update Inventory Storage in Bar and Concession
Project Rationale	Increasing and adding new lockable storage cabinets in the bar and concession will improve efficiencies, increase service to patrons and increase security of inventory.				

Project Number	26-08	**Capital Project Title**	Replace Bar & Concession Point of Sale System	**Capital Project Description**	Replace Bar and Concession Point of Sale System
Project Rationale	Replacing the Point of Sale System will provide increased functionality, efficiencies, updated technology and increased patron service. The required technology is out of date.				

Project Number	26-09	**Capital Project Title**	Lobby Temperature Control	**Capital Project Description**	Add Automatic Blinds to Large Windows Facing Centennial Square and Lobby Air
Project Rationale	Phase One will add automatic blinds to the large windows facing Centennial Square to improve temperature control energy efficiency. Phase Two will add air conditioning to increase patron comfort and experience.				

Project Number	26-10	**Capital Project Title**	Venue Chamber Renewal	**Capital Project Description**	Renew and Refresh Venue Chamber
Project Rationale	Renewal of Venue Chamber will enhance patron experience and increase sustainability of venue chamber.				

Project Number	26-11	**Capital Project Title**	Replace Paging System	**Capital Project Description**	Replace Paging System Core Control
Project Rationale	The current paging system core system has reached its end of life and support. This is a primary life safety system for building evacuation and patron and artist messaging and communication.				

Project Number	26-12	**Capital Project Title**	Emergency Repairs	**Capital Project Description**	For Unforeseen Emergency Repairs
Project Rationale	Capital funds to accommodate any emergency repairs to the building.				

Service:	1.295	McPherson Theatre

Project Number	27-01	Capital Project Title	Asset Management Plan	Capital Project Description	Asset Management Plan
Project Rationale					

Project Number	27-02	Capital Project Title	Accessibility Review	Capital Project Description	Review of building accessibility
Project Rationale					

Project Number	27-03	Capital Project Title	Renovate Box Office	Capital Project Description	Renovate Box Office
Project Rationale	Renovating the box office to update and refresh, address patron accessibility, staff safety and evacuation and efficient use of the space.				

Project Number	27-04	Capital Project Title	Wayfinding Signage	Capital Project Description	Add and Replace Wayfinding Signage
Project Rationale	Add and replace wayfinding signage to direct patrons to amenities and improve safety and crowd management.				

Project Number	28-01	Capital Project Title	Replace SRST	Capital Project Description	Replace Cisco phone communications system
Project Rationale	Replace Cisco phone communications as required by CRD Information Technology replacement plan.				

1.295 McPherson Theatre
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

McPherson Theatre

Assets held by the McPherson Theatre service consist of new upgrades to McPherson Theatre built in 1914 as well as various equipment.

Capital Reserve Fund Schedule

Reserve Fund: 1.295 McPherson Playhouse Capital Reserve Fund (Bylaw No. 3270)

Cost Centre: 101899 (PLO)

Capital Reserve Fund	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	2,891,636	2,828,098	2,368,143	1,702,188	1,784,733	1,999,778
Planned Capital Expenditure (Based on Capital Plan)	(534,779)	(883,000)	(1,005,000)	(256,500)	(120,000)	(120,000)
Transfer from Operating Budget	346,709	343,045	339,045	339,045	335,045	335,045
Interest Income*	124,532	80,000				
Total projected year end balance	**2,828,098**	**2,368,143**	**1,702,188**	**1,784,733**	**1,999,778**	**2,214,823**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Arts Grants and Development

FINAL BUDGET

March 2026

Service: 1.297 Arts Grants and Development **Committee: Finance**

DEFINITION:

To establish a service for the provision of assistance in relation to the arts and culture for the purpose of benefiting the community or an aspect of the community. Bylaw No. 2884, July 3, 2001.

SERVICE DESCRIPTION:

CRD municipalities invest in the arts for the economic impact and employment they provide, for the provincial and national visibility arts organizations provide to the region, and for providing a wide range of educational, participatory and audience opportunities for citizens and visitors, improving quality of life. This service provides grants for NFP arts sector organizations within the CRD. An arms length committee, the CRD Arts Advisory Council, adjudicates grant applications based on parameters and total budget limits set by the CRD Arts Commission. Operating grants provide annual, ongoing assistance to larger arts organizations that meet established criteria for artistic, organizational and financial accountability. Project grants support one-time projects, short series, or extended programming of smaller organizations. Equity grants support applicants from communities that are at risk of exclusion or have difficulty accessing funding support for systemic reasons. Incubator grants support new and emerging arts organizations. IDEA grants encourage the development of arts programming capacity within non-arts mandated not-for-profit organizations.

PARTICIPATION:

Municipalities of Victoria, Saanich, Oak Bay, Esquimalt, and View Royal (Group 1 participating area) and Highlands, Metchosin, Southern Gulf Islands, and Sooke (Group 2 participating area).

MAXIMUM LEVY:

Greater of $1,980,000 or $0.102 / $1,000 for hospital assessed values of Group 1 participating area.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Arts

ARTS GRANTS	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
ARTS GRANTS:										
Operating Grants	2,436,170	2,436,170	2,442,570	-	-	2,442,570	2,491,420	2,541,250	2,592,080	2,643,920
Project Grants	384,000	384,000	434,000	-	-	434,000	442,680	451,530	460,560	469,770
Total Grants Payment	**2,820,170**	**2,820,170**	**2,876,570**	**-**	**-**	**2,876,570**	**2,934,100**	**2,992,780**	**3,052,640**	**3,113,690**
		0.00%	2.00%			2.00%	2.00%	2.00%	2.00%	2.00%
ADMINISTRATION COSTS:										
Salaries and Wages	342,628	342,157	363,719	-	-	363,719	374,246	385,072	394,273	403,687
Standard Overhead Allocation	64,146	64,146	66,017	-	-	66,017	67,205	68,550	69,921	71,319
Human Resources Allocation	12,730	12,730	13,053	-	-	13,053	15,258	15,973	15,383	15,533
Building Occupancy Allocation	14,048	14,048	13,753	-	-	13,753	14,409	15,043	15,286	15,535
Other Allocations	4,154	3,604	-	-	3,604	3,604	-	-	-	-
Insurance Cost	750	750	850	-	-	850	895	941	989	1,040
Opearting Cost - Other	42,230	34,890	37,025	-	-	37,025	44,720	38,480	46,470	39,975
Total Administration Costs	**480,686**	**472,325**	**494,417**	**-**	**3,604**	**498,021**	**516,733**	**524,059**	**542,322**	**547,089**
		-1.74%	2.86%			3.61%	3.76%	1.42%	3.48%	0.88%
						-				
TOTAL OPERATING COSTS	**3,300,856**	**3,292,495**	**3,370,987**	**-**	**3,604**	**3,374,591**	**3,450,833**	**3,516,839**	**3,594,962**	**3,660,779**
		-0.25%	2.12%			2.23%	2.26%	1.91%	2.22%	1.83%
CAPITAL / RESERVE TRANSFER										
Transfer to Operating Reserve Fund	-	52,733	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	1,030	1,030	1,050	-	-	1,050	1,070	1,090	1,110	1,130
TOTAL CAPITAL / RESERVES TRANSFER	**1,030**	**53,763**	**1,050**	**-**		**1,050**	**1,070**	**1,090**	**1,110**	**1,130**
TOTAL COSTS	**3,301,886**	**3,346,258**	**3,372,037**	**-**	**3,604**	**3,375,641**	**3,451,903**	**3,517,929**	**3,596,072**	**3,661,909**
		1.34%	2.12%			2.23%	2.26%	1.91%	2.22%	1.83%
Internal Recoveries	(15,628)	(60,000)	(16,142)	-	-	(16,142)	(16,610)	(17,090)	(17,498)	(17,916)
OPERATING LESS RECOVERIES	**3,286,258**	**3,286,258**	**3,355,895**	**-**	**3,604**	**3,359,499**	**3,435,293**	**3,500,839**	**3,578,574**	**3,643,993**
		0.00%	2.12%			2.23%	2.26%	1.91%	2.22%	1.83%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(66,914)	(66,914)	(46,451)	-	-	(46,451)	(52,700)	(52,700)	(52,700)	(52,700)
Payments In Lieu of Taxes	(172,779)	(172,779)	(179,028)	-	-	(179,028)	(172,779)	(172,779)	(172,779)	(172,779)
					-	-				
TOTAL REVENUE	**(239,693)**	**(239,693)**	**(225,479)**	**-**	**-**	**(225,479)**	**(225,479)**	**(225,479)**	**(225,479)**	**(225,479)**
		0.00%	-5.93%			-5.93%	0.00%	0.00%	0.00%	0.00%
REQUISITION	**(3,046,565)**	**(3,046,565)**	**(3,130,416)**	**-**	**(3,604)**	**(3,134,020)**	**(3,209,814)**	**(3,275,360)**	**(3,353,095)**	**(3,418,514)**
			2.75%			2.87%	2.42%	2.04%	2.37%	1.95%
AUTHORIZED POSITIONS:	3.00	3.00	3.00	0.00	0.00	3.00	3.00	3.00	3.00	3.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.297 Arts Grants and Development	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$3,800	$0	$0	$4,000	$0	$7,800
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$3,800**	**$0**	**$0**	**$4,000**	**$0**	**$7,800**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$3,800	$0	$0	$4,000	$0	$7,800
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$3,800**	**$0**	**$0**	**$4,000**	**$0**	**$7,800**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.297

Service Name: Arts Grants and Development

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer and Printer	IT scheduled Routine Replacement	$ 3,800	E	ERF		$ 3,800					$ 3,800
29-01	Replacement	Computer and Printer	IT scheduled Routine Replacement	$ 4,000	E	ERF					$ 4,000		$ 4,000
													$ -
													$ -
			Grand Total	**$ 7,800**			**$ -**	**$ 3,800**	**$ -**	**$ -**	**$ 4,000**	**$ -**	**$ 7,800**

Service:	1.297	Arts Grants and Development

Project Number	26-01	Capital Project Title	Computer and Printer	Capital Project Description	IT scheduled Routine Replacement
Project Rationale	Computers and printers will be replaced based on equipment lifecycle assessment managed by IT department				

Project Number	29-01	Capital Project Title	Computer and Printer	Capital Project Description	IT scheduled Routine Replacement
Project Rationale	Computers and printers will be replaced based on equipment lifecycle assessment managed by IT department				

1.297 Arts and Cultural Grants
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Arts and Cultural Grants

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105300

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	317,386	343,401	300,701	248,001	195,301	142,601
Planned Purchase	(66,914)	(52,700)	(52,700)	(52,700)	(52,700)	(52,700)
Transfer from Ops Budget	79,013					
Interest Income*	13,917	10,000				
Total projected year end balance	**343,401**	**300,701**	**248,001**	**195,301**	**142,601**	**89,901**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.297 Arts grants and Development
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

Arts grants and Development

Assets held by the Arts grants and Development service consist of computers and office equipment.

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.297 Arts Grants and Development Equipment Replacement Fund

Equipment Replacement Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	3,940	5,008	2,308	3,378	4,468	1,578
Planned Purchase (Based on Capital Plan)		(3,800)	-	-	(4,000)	-
Transfer from Ops Budget	1,030	1,050	1,070	1,090	1,110	1,130
Interest Income*	37	50	-	-	-	-
Ending Balance $	**5,008**	**2,308**	**3,378**	**4,468**	**1,578**	**2,708**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Feasibility Reserve Fund

FINAL BUDGET

March 2026

Service: 21.1 Feasibility Study Reserve **Committee: Finance**

DEFINITION:

Capital Regional District Bylaw No. 79 to establish a Feasibility Study Reserve Fund to be used for the possible adoption of a service.

SERVICE DESCRIPTION:

Funding to be used for conducting research on possible new services.

PARTICIPATION:

All member municipalities on the basis of converted hospital assessments. Pursuant to Section 804 of the Local Government Act in the case of feasibility studies in relation to proposed services, the costs are apportioned among the electoral areas.

MAXIMUM LEVY:

$0.10/1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

FUNDING:

FEASIBILITY STUDY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 CORE BUDGET	2028 CORE BUDGET	2029 CORE BUDGET	2030 CORE BUDGET
OPERATING COSTS:										
Regional Studies (un-allocated)	10,367	10,367	19,517	-	-	19,517	-	-	-	-
IBC 4a-1.1_TransportationService_2024	20,509	20,509	-	-	-	-	-	-	-	-
Establish Regional Arts Facility Service	132,000	132,000	112,850	-	-	112,850				
Total Regional	**162,876**	**162,876**	**132,367**	**-**	**-**	**132,367**	-	-	-	-
Electoral Area										
Southern Gulf Islands	-	-	-	-	-	-	-	-	-	-
Juan de Fuca	-	-	-	-	-	-	-	-	-	-
Salt Spring Island	-	-	-	-	-	-	-	-	-	-
EA Studies (un-allocated)	-	-	-	-	-	-	-	-	-	-
Total Electoral Area	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL OPERATING COSTS	**162,876**	**162,876**	**132,367**	**-**	**-**	**132,367**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year						-18.7%				
REVENUES										
Estimated balance c/fwd	-	-	-	-	-	-	-	-	-	-
Balance c/fwd from 2023 to 2024	-	-	(66,537)	-	-	(66,537)				
Balance c/fwd from 2022 to 2023	(20,509)	(20,509)					-	-	-	-
Interest Income	-	-	-	-	-	-	-	-	-	-
Recovery Cost	-	-	-	-	-	-	-	-	-	-
Feasibility Study Funding	-	-	-	-	(350,000)	(350,000)	-	-	-	-
Grant Provincial	-	-	-	-	-	-	-	-	-	-
Payments - In Lieu of Taxes	(10,367)	(10,367)	(5,830)	-	-	(5,830)	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Transfer from Revenue Fund	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	**(30,876)**	**(30,876)**	**(72,367)**	**-**	**(350,000)**	**(422,367)**	**-**	**-**	**-**	**-**
REQUISITION	**(132,000)**	**(132,000)**	**(60,000)**	**-**	**350,000**	**290,000**	**-**	**-**	**-**	**-**

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part 2

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4. Parks, Recreation & Environmental Services

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4.3		SEAPARC - Facilities and Recreation
4.4	4.4.1	GM - Parks & Environmental Services
	4.4.2	Environmental Administration Services
4.5	4.5.1	Environmental Innovation
	4.5.2	Climate Action and Adaptation
	4.5.3	Other Legislative & General - Climate
4.6	**Environmental Resource Management**	
	4.6.1	Environmental Resource Management
4.7	**Environmental Protection and Water Quality**	
	4.7.1	Environmental Protection & Water Quality
	4.7.2	Regional Source Control Program
	4.7.3	Septage Disposal Agreement
	4.7.4	Millstream Site Remediation
	4.7.5	L.W.M.P - On Site Systems Management Program
	4.7.6	L.W.M.P. Peninsula Programs
	4.7.7	L.W.M.P. - Core and West Shore
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	4.7.11	Sooke Stormwater Quality Management
	4.7.12	Core and West Shore Stormwater Quality Management
	4.7.13	Saanich Peninsula - Stormwater Quality Management
	4.7.14	Saanich Peninsula - Source Control Stormwater

Reference to First Nations participation may include services provided as a client to a service by way of service agreement, services provided under a CRD to non-status residents on reserve, or services provided to those Nations that fall within the administrative boundaries of the Juan de Fuca Electoral Area. First Nations service provision and taxation is context dependent, and services may be invoiced or requisitioned depending on the nature of the relationship (for example, where participation in services are as a "client" or where services are provided through taxation by the First Nation on CRD's behalf).

CAPITAL REGIONAL DISTRICT

2026 BUDGET

PARKS, RECREATION & ENVIRONMENTAL SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Parks

FINAL BUDGET

March 2026

Service: 1.280 Regional Parks **Committee: Regional Parks Committee & Transportation Committee**

DEFINITION:

To establish an extended service of Regional Parks for all of the Regional District for the purpose of operating Regional Parks.
Bylaw No. 1749 (November 1989); Amended Bylaw No. 2419 (October 1996).

Land Acquisition Fund: 2000 to 2009 Requisition increase equates to $10 per average household each year.
2010 increased requisition equates to $12 per average household.
2011-2014 increased requisition further $2 per average household in each year.
2015-2019 requisition equates to $20 per average household in each year.
2020 requisition equates to $20 per average household in each year.
2021-2025 increased requisition further $1 per average household in each year

SERVICE DESCRIPTION:

This is a service to administer and coordinate the provision of regional parks and trails systems for residents and visitors to the Capital Region. Services include planning and developing strategies for growth and protection of parks and trails, project management of capital facilities, environmental interpretation, conservation, education, security and parks operations of all regional parks and trails. The land acquisition fund acquires regionally significant natural areas to achieve the vision for future regional parks and trails systems. Land acquisition contributes to environmental, social and economic regional sustainability.

PARTICIPATION:

All member municipalities and electoral areas participate.

MAXIMUM LEVY:

Based on converted hospital assessed values for land and improvements.

CAPITAL BORROWING:

Authorized: Bylaw.4142 - Construction of E&N Trail Phase 3&4	$ 6,100,000
Borrowed:	$ (6,100,000)
Remaining	$ -
Authorized: Bylaw.4506 - Acquiring Land for Regional Parks	$ 25,000,000
Borrowed:	$ (5,000,000)
Remaining	$ 20,000,000
Authorized: Bylaw.4588 - Trestles Renewal, Trails Widening and Lighting	$ 50,000,000
Borrowed:	$ -
Remaining	$ 50,000,000

REGIONAL PARKS SUMMARY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	10,022,995	9,552,309	9,705,142	125,000	-	9,830,142	10,278,531	10,564,539	10,812,552	11,066,250
Internal Allocations	562,416	479,215	427,661	-	2,500	430,161	425,560	439,961	449,160	458,549
Standard Overhead Allocation	740,445	740,445	777,527	-	-	777,527	791,522	807,353	823,499	839,970
Human Resources Allocation	354,148	354,148	379,037	-	-	379,037	443,467	464,331	447,014	451,346
Fleet Services Allocation	-	-	261,408	-	-	261,408	267,944	274,643	281,509	288,546
Communications Allocation	-	-	265,744	-	-	265,744	276,540	283,978	294,992	301,760
Insurance Cost	91,460	91,460	89,715	-	-	89,715	94,201	98,911	103,858	109,052
Consultant and Contract for Services	1,255,616	1,116,790	1,199,752	5,000	125,000	1,329,752	1,236,607	1,240,939	1,265,759	1,291,074
Vehicles and Equipment	664,310	645,907	621,566	-	-	621,566	633,997	646,676	659,610	672,802
Parks Maintenance and Repairs	485,416	610,549	538,990	-	-	538,990	549,770	560,763	571,979	583,420
Utilities & Disposal Costs	241,553	280,401	269,858	-	-	269,858	275,254	280,761	286,373	292,102
Operating Supplies	592,614	748,630	623,509	-	-	623,509	574,778	586,276	597,998	609,959
Legal/Licences/Surveys Cost	66,743	59,308	59,688	-	-	59,688	61,013	62,363	63,740	65,143
Telecommunications&Training	182,275	195,944	176,036	-	-	176,036	179,559	183,146	186,810	190,547
Operating Cost - Other	494,309	428,864	479,730	-	-	479,730	489,324	504,111	514,191	524,475
TOTAL OPERATING COSTS	**15,754,300**	**15,303,970**	**15,875,363**	**130,000**	**127,500**	**16,132,863**	**16,578,067**	**16,998,751**	**17,359,044**	**17,744,995**
*Percentage increase over prior year		-2.9%	0.77%			2.40%	2.76%	2.5%	2.1%	2.2%
CAPITAL / TRANSFER RESERVES										
Transfer to Operating Reserve Fund	15,000	185,000	15,000	-	-	15,000	15,040	15,081	15,122	15,165
Transfer to Capital Fund	275,400	275,400	210,357	-	75,000	285,357	214,564	218,855	223,233	227,697
Land Acquisition Levy	-	-	-	-	-	-	-	-	-	-
Transfer to ERF Reserve	732,830	732,830	746,021	-	-	746,021	871,366	940,974	1,040,813	1,061,629
Transfer to Capital Reserve Fund	3,206,411	3,477,438	2,258,874	-	-	2,258,874	2,303,151	2,348,314	2,394,381	2,441,369
TOTAL CAPITAL / RESERVE TRANSFER	**4,229,641**	**4,670,668**	**3,230,252**	**-**	**75,000**	**3,305,252**	**3,404,121**	**3,523,224**	**3,673,549**	**3,745,860**
*Percentage increase over prior year		10.4%	-23.63%			-21.86%	2.99%	3.5%	4.3%	2.0%
*Percentage increase over prior year Ops and Cap			-4.40%			-2.73%	2.80%	2.7%	2.5%	2.2%
LAF Debt	574,999	472,543	574,999	7,544	20,000	602,543	791,193	1,019,843	1,344,493	1,734,143
Trail Widening Debt	180,000	20,000	180,000	255,000	100,000	535,000	1,728,251	3,026,502	4,323,003	5,241,253
E&N Trail Debt	571,258	571,258	572,128	-	-	572,128	572,128	572,128	572,128	572,128
Debt Charges	1,326,257	1,063,801	1,327,127	262,544	120,000	1,709,671	3,091,572	4,618,473	6,239,624	7,547,524
TOTAL COSTS	**21,310,198**	**21,038,439**	**20,432,742**	**392,544**	**322,500**	**21,147,786**	**23,073,760**	**25,140,448**	**27,272,217**	**29,038,379**
*Percentage increase over prior year			-4.12%			-0.76%	9.11%	9.0%	8.5%	6.5%
Internal Recoveries	(77,539)	(77,066)	(2,246,750)	-	-	(2,246,750)	(3,462,795)	(4,784,293)	(6,104,506)	(7,046,944)
OPERATING LESS RECOVERIES	**21,232,659**	**20,961,373**	**18,185,992**	**392,544**	**322,500**	**18,901,036**	**19,610,965**	**20,356,155**	**21,167,711**	**21,991,435**
FUNDING SOURCES (REVENUE)			-14.35%			-10.98%	3.76%	3.8%	4.0%	3.9%
Estimated balance C/F from current to Next yea	-	(0)	-		-	-	-	-	-	-
Balance C/F from Prior to Current year	(535,000)	(535,000)	-	(17,500)	(322,500)	(340,000)	-	-	-	-
Fee Income	(796,816)	(804,530)	(877,913)	-	-	(877,913)	(892,094)	(906,558)	(921,311)	(936,360)
Rental Income	(106,090)	(113,090)	(108,212)	-	-	(108,212)	(110,376)	(112,584)	(114,835)	(117,132)
Transfer from Operating Reserve Fund	-	-	(20,000)	-	-	(20,000)	(20,000)	-	-	-
Payments - In Lieu of Taxes	(887,899)	(887,899)	(834,615)	-	-	(834,615)	(887,899)	(887,899)	(887,899)	(887,899)
Grants - Other	(60,000)	(114,000)	(60,000)	-	-	(60,000)	-	-	-	-
TOTAL REVENUE	(2,385,805)	(2,454,519)	(1,900,740)	(17,500)	(322,500)	(2,240,740)	(1,910,369)	(1,907,041)	(1,924,045)	(1,941,391)
REQUISITION	**(18,846,854)**	**(18,506,854)**	**(16,285,252)**	**(375,044)**	**-**	**(16,660,296)**	**(17,700,596)**	**(18,449,114)**	**(19,243,666)**	**(20,050,044)**
*Percentage increase over prior year requisition			-13.59%			-11.60%	6.24%	4.23%	4.31%	4.19%
PARTICIPANTS: Regional. AUTHORIZED POSITIONS:	83.4	83.4	83.4	-4.0	0.0	79.4	79.4	79.4	79.4	79.4

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.280 Regional Parks	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$506,000	$916,000	$1,250,000	$1,000,000	$1,300,000	$0	$4,466,000
Equipment		$0	$183,000	$74,000	$92,000	$466,000	$0	$815,000
Land		$0	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$10,000,000
Engineered Structures		$1,678,300	$20,310,700	$20,123,000	$21,775,000	$6,770,000	$4,180,000	$73,158,700
Vehicles		$0	$2,173,000	$650,000	$788,000	$560,000	$568,000	$4,739,000
		$2,184,300	**$25,582,700**	**$24,097,000**	**$25,655,000**	**$11,096,000**	**$6,748,000**	**$93,178,700**
SOURCE OF FUNDS								
Capital Funds on Hand		$2,184,300	$2,184,300	$0	$0	$0	$0	$2,184,300
Debenture Debt (New Debt Only)		$0	$17,000,000	$18,500,000	$21,450,000	$6,500,000	$6,000,000	$69,450,000
Equipment Replacement Fund		$0	$2,356,000	$724,000	$880,000	$726,000	$568,000	$5,254,000
Grants (Federal, Provincial)		$0	$500,000	$598,000	$300,000	$0	$0	$1,398,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$3,542,400	$4,275,000	$3,025,000	$3,870,000	$180,000	$14,892,400
		$2,184,300	**$25,582,700**	**$24,097,000**	**$25,655,000**	**$11,096,000**	**$6,748,000**	**$93,178,700**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.280

Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point	$ 163,000	S	Res		30,000	-	-	-		$ 30,000
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point		S	Cap	120,000	120,000	-	-	-		$ 120,000
20-08	New	Develop Matthew's Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.	$ 90,000	S	Res		35,000	-	-	-	-	$ 35,000.00
20-08	New	Develop Matthew's Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.		S	Cap	14,700	14,700	-	-	-	-	$ 14,700.00
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report	$ 1,775,000	S	Res		200,000	-	-	-	-	$ 200,000
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Debt		-	-	1,250,000	-	-	$ 1,250,000
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Cap	143,000	143,000	-	-	-	-	$ 143,000
22-04	Study	Sooke Potholes Lodge Feasibility Study	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes	$ 200,000	B	Res		100,000	100,000	-	-	-	$ 200,000
23-01	New	Purchase of New Genset for Mt. McDonald	New backup power supply required for emergency communication equipment on Mt. McDonald.	$ 300,000	E	Res		-	-	-	300,000		$ 300,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.	$ 4,690,000	S	Res		-	300,000	330,000	-		$ 630,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.		S	Debt		-	-	-	3,000,000	1,000,000	$ 4,000,000
23-11	Renewal	Replace Two Bridges at Witty's Lagoon	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133	$ 710,000	S	Res		650,000	-	-	-		$ 650,000
23-11	Renewal	Replace Two Bridges at Witty's Lagoon	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133		S	Cap	8,900	8,900					$ 8,900
23-14	Replacement	Equipment Replacement	Equipment replacement of outdoor and indoor eqiupment and furniture.	NA	E	ERF		183,000	74,000	92,000	166,000		$ 515,000
23-15	New	Potential Land Acquisition Transactions	Potential land acquisition transactions.	NA	L	Debt		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	$ 10,000,000
24-04	Renewal	Design & Construct Brookleigh Boat Launch	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility	$ 750,000	S	Res		-	150,000	-	500,000	-	$ 650,000
24-04	Renewal	Design & Construct Brookleigh Boat Launch	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility		S	Cap	125,000	125,000					$ 125,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.	$ 50,000,000	S	Debt		15,000,000	16,500,000	18,000,000	-	-	$ 49,500,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.		S	Grant		500,000			-		$ 500,000
24-07	Renewal	Site Planning for Regional Parks Operations	Development of site plans, design and construction activities at Regional Parks operational facilities	$ 250,000	B	Res		-	200,000	-	-	-	$ 200,000
24-07	Renewal	Site Planning for Regional Parks Operations	Development of site plans, design and construction activities at Regional Parks operational facilities		B	Cap	8,000	8,000					$ 8,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to allign with Corporate Sign Strategy.	$ 1,055,000	S	Res		285,000	270,000	50,000	-	-	$ 605,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to allign with Corporate Sign Strategy.		S	Cap	238,500	238,500					$ 238,500
24-12	Replacement	Weed Harvester	Replace 2006 aquatic weed harvester	$ 700,000	V	ERF		700,000	-	-	-		$ 700,000
24-13	Renewal	Durrance Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report	$ 3,300,000	S	Res		150,000	150,000	-	-	-	$ 300,000
24-13	Renewal	Durrance Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Debt		-	-	-	1,500,000	1,500,000	$ 3,000,000
24-14	Replacement	Light Duty Vehicle Replacement - 2024 Carryforward	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward	$ 200,000	V	ERF		200,000			-	-	$ 200,000
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park ~~and Island View Beach Regional Park~~	$ 150,000	S	Res	→	150,000	-	-	-	-	$ 150,000
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park ~~and Island View Beach Regional Park~~		S	Cap			-	-	-	-	$ -
25-05	Replacement	Implement Kiosk Strategy	Implement kiosk strategy for the purpose of replacing ageing information kiosks.	$ 100,000	S	Res		20,000	20,000	20,000	20,000	-	$ 80,000
25-06	Study	Beaver Lake Dams - IDSRMP	Develop Interim Dam Safety Risk Management Plan - Beaver Lake Dams	$ 200,000	S	Res			-	-	-	-	$ -
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay	$ 1,108,000	S	Res		-	160,000				$ 160,000
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay		S	Grant	-	-	598,000	-	-	-	$ 598,000
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay		S	Cap	292,500	292,500	-	-	-	-	$ 292,500
25-08	Replacement	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC	$ 250,000	S	Res	→	177,400	-	-	-		$ 177,400
25-08	Replacement	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC		S	Cap	38,500	38,500					$ 38,500
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.	$ 800,000	B	Res		-	300,000	-	-	-	$ 300,000
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.		B	Cap	498,000	498,000	-	-	-	-	$ 498,000

Service #: 1.280

Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations	$ 200,000	S	Res		-	200,000	-	-	-	$ 200,000
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations		S	Cap	200,000	200,000	-	-	-	-	$ 200,000
25-11	Study	Killarney Lake Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Killarney Lake Dam. Outcomes from the various studies will inform future capital improvements.	$ 80,000	S	Res		60,000	-	-	-	-	$ 60,000
25-12	Renewal	Design and construct Hereward, Helmcken and Island Highway Repair	Design and construct Hereward, Helmcken and Island Highway (at 4-Mile) bridges to increase girder shear capacity	$ 400,000	S	Cap	370,600	370,600					$ 370,600
25-13	Renewal	Replace Timber curbs and resurface asphalt overlay of Colquitz Creek Road Bridge	Desing and construct replacement of timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge at Filter Beds	$ 70,000	S	Cap	52,800	52,800					$ 52,800
25-14	Replacement	Replace Wooden Culvert (Trail Way)	Replace Sooke Hills Wilderness Trail wooden culvert	$ 230,000	S	Res		200,000	-	-	-	-	$ 200,000
25-15	Replacement	F-450 Dump Truck Replacement	F-450 dump truck replacement based on a schedule for fleet vehicles	$ 175,000	V	ERF		175,000					$ 175,000
25-16	Replacement	Light Duty Vehicle Replacement - 2025 Carryforward	Vehicle replacement based on a schedule for fleet vehicles	$ 323,000	V	ERF		323,000				-	$ 323,000
26-05	Renewal	Site Paving at Mill Hill Work Site	Site paving and related enhancements at Mill Hill work site.	$ 200,000	S	Res		-	200,000	-	-		$ 200,000
26-06	Renewal	Renewal of Elk Beaver Regional Park road surfacing	Full depth renewal and paving of Beaver Lake Road and new paving at Bear Hill Road	$ 450,000	S	Res		-	300,000	150,000	-		$ 450,000
26-07	Replacement	Design and Construct - Jordan River Regional Park Boardwalk	Design and Construct boardwalk at Jordan River Regional Park.	$ 275,000	S	Res		75,000	200,000	-	-		$ 275,000
26-08	Renewal	Humpback Dam - Deficiency Resolution Program	Ongoing program to address dam safety deficiencies from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review & IDSRMP	$ 300,000	S	Res		300,000	-	-	-	-	$ 300,000
26-09	Study	Thetis Lake Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Thetis Lake Dams. Outcomes from the various studies will inform future capital improvements.	$ 300,000	S	Res		150,000	150,000	-	-	-	$ 300,000
26-10	Decommission	Bear Hill Regional Park Workshop Decommissioning	Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.	$ 160,000	B	Res		160,000	-	-	-	-	$ 160,000
26-11	New	Fleet EV chargers at 728 Work Site	Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan	$ 200,000	S	Res		50,000	150,000	-	-	-	$ 200,000
26-13	Replacement	Thetis Lake West beach parking lot - water drainage improvements and asphalt replacement	Rehabilitation of the existing parking lot experiencing significant asphalt erosion and cracking. Work includes replacement of the existing drainage pipe and installation of new asphalt and line painting	$ 150,000	S	Res		150,000	-	-	-	-	$ 150,000
26-14	New	Haliburton Creek wetland	Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.	$ 280,000	S	Res		50,000	30,000	-	-	-	$ 80,000
26-14	New	Haliburton Creek wetland	Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.		S	Grant		-	-	200,000	-	-	$ 200,000
26-15	Replacement	John Deere 6105E Tractor Replacement	Replace 2022 John Deere 6105E Tractor	$ 325,000	V	ERF		325,000					$ 325,000
26-16	Replacement	Light Duty Vehicle Replacement	Vehicle replacement based on a schedule for fleet vehicles	$ 3,016,000	V	ERF		450,000	650,000	788,000	560,000	568,000	$ 3,016,000
26-17	New	Temorary Facility Upgrades at 728 Work Site	Provide temporary facility upgrades at 728 facility, including installing modular workspace to meet immediate staff accommodation	$ 150,000	B	Res		150,000					$ 150,000
27-02	Replacement	Replace pit toilet at Lone Tree Hill	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span	$ 150,000	B	Res		-	-	-	150,000	-	$ 150,000
27-03	New	Jordan River and Island View Beach Shoreline Stabilization	Design and Construct shoreline Stabilization at Jordan River Regional Park and Island View Beach Regional Park	$ 1,500,000	S	Res		-	-	750,000	750,000	-	$ 1,500,000
27-04	Replacement	Spring Slamon Place Toilet Upgrades	Replace the existing single wooden pit toilet and old tank at the north end of the campground along with the two-pack wooden toilet building near the cooking shelter	$ 150,000	S	Res		-	150,000	150,000	-	-	$ 300,000
27-05	Decommission	Francis King Rental Bulding Decommissioning	Decommission existing rental bulding at Francis King Regional Park due its age, presence of mold and lack of operational or visitor experience value.	$ 250,000	B	Res		-	250,000	-	-	-	$ 250,000
27-06	Replacement	Replace pit toilet at Francis King Regional Park	Replace existing double pit toilets at Francis King Regional Park that has exceeded its serviceable life span	$ 150,000	B	Res		-	150,000	-	-	-	$ 150,000
27-07	Replacement	Pike and Iron Mine Bay Washroom Replacement	Replace and relocate the vault toilets at Pike Road and Iron Mine Bay that has exceeded its serviceable life span	$ 250,000	S	Res		-	50,000	200,000	-	-	$ 250,000
27-08	Renewal	Gonzales Hill Service Road Paving	Renewal and paving of service road in the park as the asphalt has reached the end on its service life	$ 75,000	S	Res		-	75,000	-	-	-	$ 75,000
27-09	Replacement	Design and construct Technical Training Area at Mount Work Regional Park	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park	$ 170,000	S	Res		-	70,000	-	-	-	$ 70,000
27-09	Replacement	Design and construct Technical Training Area at Mount Work Regional Park	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park		S	Grant		-	-	100,000	-	-	$ 100,000
27-10	Replacement	Thetis Lake Washroom Facility Replacement	Design and construct new accessible washroom facility at Thetis Lake, including demolition of the old washroom and decommissioning of the existing septic system off the dam.	$ 2,250,000	B	Res		-	250,000	1,000,000	1,000,000		$ 2,250,000
28-01	Renewal	Thetis Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Thetis Lake Dams - Regulatory, Planning & Analysis Program	$ 150,000	S	Res		-	-	50,000	100,000	-	$ 150,000
28-02	New	Washroom Replacement and Campground Accessibility Improvements at Island View	Remove the existing six-pack vault toilet, construct three new two-pack vault toilets and develop 3–4 accessible campsites to improve accessibility	$ 550,000	S	Res		150,000	400,000	-	-	-	$ 550,000
28-05	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.	$ 2,175,000	S	Res		-	-	325,000	900,000	-	$ 1,225,000
28-07	Renewal	Renewal of Regional Trail surfacing - Juskun Road to Mt. Newton	Full depth renewal and paving of Lochside Regional Trail section from Juskun Road to Mt. Newton	$ 1,700,000	S	Debt		-	-	200,000		1,500,000	$ 1,700,000

Service #: 1.280

Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
29-01	Replacement	Hamsterly Beach Waterline Replacement	Replace the waterline at Hamsterly Beach	$ 75,000	S	Cap	73,800	73,800	-	-	-	-	$ 73,800.00
29-02	Renewal	Renew Sitting Lady Falls Parking	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.	$ 250,000	S	Res		250,000	-	-	-	-	$ 250,000
29-03	Replacement	Replace pit toilet at Durrance-Mount Work Regional Park	Replace existing double pit toilets to improve location, accessibility and water protection/infiltration	$ 150,000	B	Res		-	-	-	150,000	-	$ 150,000
30-01	New	Sooke Potholes Parking Lot 3 Upgrades	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes	$ 80,000	S	Res		-	-	-	-	80,000	$ 80,000
30-02	Renewal	Killarney Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Killarney Lake Dam - Regulatory, Planning & Analysis Program.	$ 100,000	S	Res		-	-	-	-	100,000	$ 100,000
			Grand Total	**$ 84,070,000**			**$ 2,184,300**	**$ 25,582,700**	**$ 24,097,000**	**$ 25,655,000**	**$ 11,096,000**	**$ 6,748,000**	**$ 93,178,700**

Service:	1.280	Regional Parks

Project Number	Capital Project Title	Capital Project Description
19-05	#N/A	#N/A

Project Rationale Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban bridges on the Galloping Goose Trail. The scope of work for the Interurban bridge is expected to continue through 2025, with an increased budget of $150,000.

Project Number	Capital Project Title	Capital Project Description
20-03	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point

Project Rationale Design and construct parking lot, toilet, benches, and information kiosk The St. John Point to addresses actions identified in the Regional Park Management Plan.

Project Number	Capital Project Title	Capital Project Description
20-08	Develop Matthew's Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.

Project Rationale This project is to install facilities at Matthews Point including trail work, signs, kiosk, and toilet building.

Project Number	Capital Project Title	Capital Project Description
22-02	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report

Project Rationale This is an ongoing program to be adaptable to addressing projects in the Beaver Lake Dams from the Dam Safety Risk Register. Some key projects in the near term include: Hydrotechnical and geotechnical assessment, Preliminary design of upgrades for Beaver Lake Dams, Beaver Lake Dam Upgrades – detailed design & construction

Project Number	Capital Project Title	Capital Project Description
22-04	Sooke Potholes Lodge Feasibility Study	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes

Project Rationale This project is to conduct a comprehensive feasibility study focusing on safety measures for the removal and design rehabilitation of the old lodge site which has been abandoned since the 1980s to ensure that all necessary precautions are taken to secure the site and evaluate the best approaches for its rehabilitation.

Service:	1.280	Regional Parks

Project Number	23-01	**Capital Project Title**	Purchase of New Genset for Mt. McDonald	**Capital Project Description**	New backup power supply required for emergency communication equipment on Mt. McDonald.
Project Rationale	A new backup power supply is required for the emergency communication equipment located on Mount McDonald.				

Project Number	23-05	**Capital Project Title**	Design & Construct Salt Spring Island Regional Trail	**Capital Project Description**	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.
Project Rationale	This project continues implementation of the Gulf Islands Regional Trail Plan to construct regional trails on each of the Gulf Islands. Grant dependent.				

Project Number	23-11	**Capital Project Title**	Replace Two Bridges at Witty's Lagoon	**Capital Project Description**	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133
Project Rationale	Replacement of Two Bridges at Witty's Lagoon (Asset IDs 100 and 133), including detailed design and construction.				

Project Number	23-14	**Capital Project Title**	Equipment Replacement	**Capital Project Description**	Equipment replacement of outdoor and indoor eqiupment and furniture.
Project Rationale	Regional Parks maintains an equipment replacement fund in order to replace equipment that is not captured within the vehicle replacement program. This includes office eqiupment and operational field equipment.				

Project Number	23-15	**Capital Project Title**	Potential Land Acquisition Transactions	**Capital Project Description**	Potential land acquisition transactions.
Project Rationale	Potential land acquisition transactions estimated at $2 million per year.				

Service:	1.280	Regional Parks

Project Number	24-04	**Capital Project Title**	Design & Construct Brookleigh Boat Launch	**Capital Project Description**	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility

Project Rationale Improve visitor experience and enhance safe access through improving the boat launch at Brookleigh Beach on Elk Lake so it more easily accommodates the type of boats that frequent the facility.
In 2026, the scope will be extended to include site improvements at the Brookleigh boat launch to augment 2025 dock replacement, enhance the visitor experience, and improve accessibility. Proposed works include:
- Extent boat ramp as trailers are bottoming out during low water
- pave/formalize the parking to better accommodate trailer/boat launch access and use
- washroom upgrades to improve accessibility

Project Number	24-05	**Capital Project Title**	Regional Trestle Renewal, Trails Widening and Lighting Project	**Capital Project Description**	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.

Project Rationale Design and construct the renewal and enhancement of the Swan, Brett, and Selkirk Trestle, and widen and light 6 km of Regional Trail along priority sections of the Lochside and Galloping Goose Regional Trail.

Project Number	24-07	**Capital Project Title**	Site Planning for Regional Parks Operations	**Capital Project Description**	Development of site plans, design and construction activities at Regional Parks operational facilities

Project Rationale Long-term site planning, design and construction of building and improvements at the 728 work site, including office space capacity, electric service capacity, HVAC system and equipment storage based on 2025 feasibility study

Project Number	24-11	**Capital Project Title**	Portal Signs	**Capital Project Description**	Replace portal signs or install new portal signs at main regional park and trail access points to allign with Corporate Sign Strategy.

Project Rationale Install new portal signs at regional park access points to align with Corporate Sign Strategy.

Project Number	24-12	**Capital Project Title**	Weed Harvester	**Capital Project Description**	Replace 2006 aquatic weed harvester

Project Rationale Replace 2006 weed harvester through the vehicle replacement fund as the equipment reachs end of serviceable life.

Service:	1.280	Regional Parks

Project Number	24-13	**Capital Project Title**	Durrance Lake Dam - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Duurance Lake Dam from the Dam Safety Risk Register. Some key projects in the near term include: Design, public engagement, and implementation of the dam alteration plan for Durrance Lake Dam, including submission of the plan to the Provincial Dam Safety Office				

Project Number	24-14	**Capital Project Title**	Light Duty Vehicle Replacement - 2024 Carryforward	**Capital Project Description**	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward
Project Rationale	Replace vehicles using the vehicle replacement fund as reaching the end of their serviceable life				

Project Number	25-02	**Capital Project Title**	Options Analysis of Shoreline Stabilization	**Capital Project Description**	Options analysis for shoreline stabilization at Jordan River Regional Park
Project Rationale	Options analysis for shoreline stabilization at Jordan River Regional Park, including an environmental study of the proposed options.				

Project Number	25-04	**Capital Project Title**	#N/A	**Capital Project Description**	#N/A
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the Bilston Creek Bridge #3, Firehall Creek Bridge, Charters Creek Trestle, Interurban Bridge, and Wilkinson Bridge.				

Project Number	25-05	**Capital Project Title**	Implement Kiosk Strategy	**Capital Project Description**	Implement kiosk strategy for the purpose of replacing ageing information kiosks.
Project Rationale	This is a continuing project to replace ageing information kiosk structures in Regional Parks, project is anticipated to continue through to 2029.				

Service:	1.280	Regional Parks

Project Number	Capital Project Title	Capital Project Description
25-06	Beaver Lake Dams - IDSRMP	Develop Interim Dam Safety Risk Management Plan - Beaver Lake Dams

Project Rationale Develop Interim Dam Safety Risk Management Plan for the Elk/Beaver Lake dams as required by the dam consultant and acepted by the Provincial Dam Safety Office

Project Number	Capital Project Title	Capital Project Description
25-07	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay

Project Rationale Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay. This is an opportunity to build relationship with the Pauquachin First Nation.

Project Number	Capital Project Title	Capital Project Description
25-08	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC

Project Rationale Replace the culvert between the two lower ponds, Remove gate vale, vegetation clearing and remediate hydrocarbon-contaminated soils in the storage yard to to ensure compliance with BC Contaminated Site Regulation, building, and property fund at ROGC.

Project Number	Capital Project Title	Capital Project Description
25-09	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.

Project Rationale Upgrading the electrical capacity to support the EV fleet, HVAC system, and equipment storage and upgrading the building's HVAC system at Mill Hill Worksite to reduce energy consumption and greenhouse gas (GHG) emissions

Project Number	Capital Project Title	Capital Project Description
25-10	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations

Project Rationale Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations based on Engineer inspection report recommendation

Service:	1.280	Regional Parks

Project Number	25-11	**Capital Project Title**	Killarney Lake Dam - Regulatory Compliance, Dam Safety Planning & Analyses	**Capital Project Description**	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Killarney Lake Dam. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities and Dam Safety Reviews / inspection. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance including Breach Study, Inundation Mapping, and Consequence Classification				

Project Number	25-14	**Capital Project Title**	Replace Wooden Culvert (Trail Way)	**Capital Project Description**	Replace Sooke Hills Wilderness Trail wooden culvert
Project Rationale	Design and construct replacament of Sooke Hills Wilderness Trail Wooden Culvert (Trail Way) . The bridge is closed to vehicles following an engineering assessment.				

Project Number	25-15	**Capital Project Title**	F-450 Dump Truck Replacement	**Capital Project Description**	F-450 dump truck replacement based on a schedule for fleet vehicles
Project Rationale	Replace F-450 dump truck based on a schedule for fleet vehicles				

Project Number	25-16	**Capital Project Title**	Light Duty Vehicle Replacement - 2025 Carryforward	**Capital Project Description**	Vehicle replacement based on a schedule for fleet vehicles
Project Rationale	Vehicle replacement based on a schedule for fleet vehicles				

Project Number	26-05	**Capital Project Title**	Site Paving at Mill Hill Work Site	**Capital Project Description**	Site paving and related enhancements at Mill Hill work site.
Project Rationale	Site paving and related enhancements at the Mill Hill work site.				

Service:	1.280	Regional Parks

Project Number	Capital Project Title	Capital Project Description
26-06	Renewal of Elk Beaver Regional Park road surfacing	Full depth renewal and paving of Beaver Lake Road and new paving at Bear Hill Road

Project Rationale Full depth renewal and paving of the Elk Beaver Lake Regional Park road.

Project Number	Capital Project Title	Capital Project Description
26-07	Design and Construct - Jordan River Regional Park Boardwalk	Design and Construct boardwalk at Jordan River Regional Park.

Project Rationale Design and Construct boardwalk that is approaching end of life at Jordan River Regional Park.

Project Number	Capital Project Title	Capital Project Description
26-08	Humpback Dam - Deficiency Resolution Program	Ongoing program to address dam safety deficiencies from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review & IDSRMP

Project Rationale This is an ongoing program to be adaptable to addressing projects in the Humpback Dam from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review

Project Number	Capital Project Title	Capital Project Description
26-09	Thetis Lake Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Thetis Lake Dams. Outcomes from the various studies will inform future capital improvements.

Project Rationale Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.

Service:	1.280	Regional Parks

Project Number	Capital Project Title	Capital Project Description
26-10	Bear Hill Regional Park Workshop Decommissioning	Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.

Project Rationale Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.

Project Number	Capital Project Title	Capital Project Description
26-11	Fleet EV chargers at 728 Work Site	Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan

Project Rationale Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan. Phases are as follows:
2026 - Design for the installation of six (6) level 2 chargers.
2027 - Installation of six (6) level 2 chargers on existing electrical infrastructure.

Project Number	Capital Project Title	Capital Project Description
26-12	#N/A	#N/A

Project Rationale Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks. Current fountains are end of life with no sourcing for replacement parts. Source water fountains to meet accessible standards.

Project Number	Capital Project Title	Capital Project Description
26-13	Thetis Lake West beach parking lot - water drainage improvements and asphalt replacement	Rehabilitation of the existing parking lot experiencing significant asphalt erosion and cracking. Work includes replacement of the existing drainage pipe and installation of new asphalt and line painting

Project Rationale The asphalt surface on the existing parking lot is eroded and cracking in many areas. This project would involve the removal of the existing pipe and collecton chambers, replacement of these components, backfilling, removal of the parking area asphalt and replacement with new asphalt and line painting.

Service:	1.280	Regional Parks

Project Number	26-14	**Capital Project Title**	Haliburton Creek wetland	**Capital Project Description**	Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.
Project Rationale	Design and construction of new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek where it enters EBLRP from the highway. This work aligns with the Elk/Beaver Lake Watershed Management Plan. Wetland design would begin in 2026, with construction in 2028.				

Project Number	27-02	**Capital Project Title**	Replace pit toilet at Lone Tree Hill	**Capital Project Description**	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span
Project Rationale	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span.				

Project Number	27-03	**Capital Project Title**	Jordan River and Island View Beach Shoreline Stabilization	**Capital Project Description**	Design and Construct shoreline Stabilization at Jordan River Regional Park and Island View Beach Regional Park
Project Rationale	Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest at Jordan River Regional Park and Island View Beach Regional Park				

Project Number	27-04	**Capital Project Title**	Spring Slamon Place Toilet Upgrades	**Capital Project Description**	Replace the existing single wooden pit toilet and old tank at the north end of the campground along with the two-pack wooden toilet building near the cooking shelter
Project Rationale	Replace the existing single wooden pit toilet and old tank with a new universal pit toilet at the north end of the campground. Additionally, replace the existing two-packt wooden toilet building near the cooking shelter with a new universal pit toilet building. Both toilet buildings are in poor condition, and upgrading them would enhance the visitor experience at the campground.				

Project Number	27-05	**Capital Project Title**	Francis King Rental Bulding Decommissioning	**Capital Project Description**	Decommission existing rental bulding at Francis King Regional Park due its age, presence of mold and lack of operational or visitor experience value.
Project Rationale	This project would involve the demolition of the existing rental bulding at Francis King Regional Park. This building is showing signs of mold and has no operational or visitor experinece value to the location. Once removed, the location of the building will be filled and graded to provide additonal parking spots and improved parking lot spacing for visitors to the park.				

Service:	1.280	Regional Parks

Project Number	27-06	**Capital Project Title**	Replace pit toilet at Francis King Regional Park	**Capital Project Description**	Replace existing double pit toilets at Francis King Regional Park that has exceeded its serviceable life span
Project Rationale	The existing double toilet has exceeded its serviceable life span and showing deterioration. The project would involve removal of the old toilets and construction of a new set of pump-out toilets near the same area.				

Project Number	27-07	**Capital Project Title**	Pike and Iron Mine Bay Washroom Replacement	**Capital Project Description**	Replace and relocate the vault toilets at Pike Road and Iron Mine Bay that has exceeded its serviceable life span
Project Rationale	This project aims to replace the vault toilets at Pike Road and Iron Mine Bay, as ongoing slope stabilization issues threaten their long-term integrity. The project includes an archaeological impact assessment for Iron Mine Bay, the construction of two new vault toilets, the deconstruction of the existing ones, and site restoration at both locations. There is a possibility of salvaging and resusing both of the existing tanks.				

Project Number	27-08	**Capital Project Title**	Gonzales Hill Service Road Paving	**Capital Project Description**	Renewal and paving of service road in the park as the asphalt has reached the end on its service life
Project Rationale	This project is to renew the 60 m long service road in the park as the asphalt has reached the end on its service life. The project will start at the property line and extend up to the water service buiding, and will include the 3 stall parking area.				

Project Number	27-09	**Capital Project Title**	Design and construct Technical Training Area at Mount Work Regional Park	**Capital Project Description**	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park
Project Rationale	Design and construction of a technical training area within the Designated Mountain Bike Area at Mount Work Regional Park. Area design to include community engagement through the South Island Mountain Bike Society, intergration of current risk management best practices and consideration for rider development.				

Service:	1.280	Regional Parks

Project Number	Capital Project Title	Capital Project Description
27-10	Thetis Lake Washroom Facility Replacement	Design and construct new accessible washroom facility at Thetis Lake, including demolition of the old washroom and decommissioning of the existing septic system off the dam.

Project Rationale This project involves the construction of a new washroom facility at Thetis Lake Regional Park to improve accessibility and visitor experience. The scope includes the full demolition of the existing aging washroom facility and the decommissioning of the associated septic system located off the dam. The new facility will be designed to meet current building codes and accessibility standards. The new washroom facility will be connected to sewer and hydro services and will include staff office space and staff EV chargers

Project Number	Capital Project Title	Capital Project Description
28-01	Thetis Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Thetis Lake Dams - Regulatory, Planning &

Project Rationale Budget to address capital improvements identified through the Dam Safety Risk Register

Project Number	Capital Project Title	Capital Project Description
28-02	Washroom Replacement and Campground Accessibility Improvements at Island View Beach	Remove the existing six-pack vault toilet, construct three new two-pack vault toilets and develop 3–4 accessible campsites to improve accessibility

Project Rationale To improve visitor experience and accessibility at a park with high visitation that attracts a diverse range of users. This project include : Replacement of the six pack vault toilet on the Coast Loop Trail with 1 x 2 pack vault toilets. Construction of 2 x 2 pack vault toilets within the campground. Creation of 3-4 sites within the campground that meet accessibility standards, this includes but is not limited to; paving between the sites and the vault toilets and water tank, resurfacing of site, installation of accessible picnic tables, installation of updated signage.

Project Number	Capital Project Title	Capital Project Description
28-03	#N/A	#N/A

Project Rationale Assess and repair Regional Trails culvert infrastructure.

Project Number	Capital Project Title	Capital Project Description
28-04	#N/A	#N/A

Project Rationale Upgrade the section of Galloping Goose Regional Trail, from Wale Road to Aldene Road, from gravel surface to paved surface, a priority section identified in the Regional Trails Management Plan.

Service:	1.280	Regional Parks

Project Number	28-05	**Capital Project Title**	Design and Construct- Regional Trail Bridge Renewals (4)	**Capital Project Description**	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the the Wildwood/Matheson Creek Bridge, Hereward Bridge, Island Highway Bridge and Helmeken Bridge.				

Project Number	28-07	**Capital Project Title**	Renewal of Regional Trail surfacing - Juskun Road to Mt. Newton	**Capital Project Description**	Full depth renewal and paving of Lochside Regional Trail section from Juskun Road to Mt. Newton
Project Rationale	Full asphalt renewal of approximately 1,300m of trail between Juskun Road to Mt. Newton. Some sections may require full depth replacement. Considerations may include: trail widening (currently 2.5m), re-alignment over culverts to reduce safety risk.				

Project Number	29-01	**Capital Project Title**	Hamsterly Beach Waterline Replacement	**Capital Project Description**	Replace the waterline at Hamsterly Beach
Project Rationale	Replace the waterline at Hamsterly Beach				

Project Number	29-02	**Capital Project Title**	Renew Sitting Lady Falls Parking	**Capital Project Description**	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.
Project Rationale	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.				

Service:	1.280	Regional Parks

Project Number	29-03	**Capital Project Title**	Replace pit toilet at Durrance- Mount Work Regional Park	**Capital Project Description**	Replace existing double pit toilets to improve location, accessibility and water protection/infiltration
Project Rationale	Budget to address capital improvements identified through the Dam Safety Risk Register				

Project Number	30-01	**Capital Project Title**	Sooke Potholes Parking Lot 3 Upgrades	**Capital Project Description**	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes
Project Rationale	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes, extending to the Spring Salmon Place Campground gatehouse turnaround, from gravel to asphalt surfacing. Lot #3 upgrades will also include installing a two-pack vault toilet building. These improvements will enhance visitor experience, improve access, and increase accessibility within the park.				

Project Number	30-02	**Capital Project Title**	Killarney Lake Dam - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Killarney Lake Dam - Regulatory, Planning & Analysis Program.
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Killarney Lake Dam from the Dam Safety Risk Register. Some key projects include: Design, public engagement, and implementation of the dam alteration plan, including submission of the plan to the Provincial Dam Safety Office				

1.280 Regional Parks
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105500

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	123,948	144,677	142,677	137,717	152,798	167,920
Planned Purchase	-	(20,000)	(20,000)	-	-	-
Transfer from Ops Budget	15,000	15,000	15,040	15,081	15,122	15,165
Interest Income*	5,729	3,000				
Total projected year end balance	**144,677**	**142,677**	**137,717**	**152,798**	**167,920**	**183,085**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Summary

Reserve/Fund Summary	Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Operating Reserve	144,677	142,677	137,717	152,798	167,920	183,085
Operating Reserve - Legacy Fund	19,866	20,566	20,566	20,566	20,566	20,566
Total projected year end balance	**164,543**	**163,243**	**158,283**	**173,364**	**188,486**	**203,651**

See attached reserve schedules for projected annual cash flows.

1.280 Regional Parks Legacy Fund
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105102

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	19,031	19,866	20,566	20,566	20,566	20,566
Planned Purchase						
Donation Received	-					
Interest Income*	835	700				
Total projected year end balance	**19,866**	**20,566**	**20,566**	**20,566**	**20,566**	**20,566**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Regional Parks

Regional Parks and Trails consists of 31 parks and reserves with 400 km of hiking trails and 3 regional trails (100 km). Assets held by the Regional park service consist of lands, buildings, public washrooms as well as various park equipment and vehicles.

Summary

Regional Parks Reserve/Fund Summary	**Actual**	**Budget**				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
- Land Acquisition Levy	2,639,620	2,739,620	2,739,620	2,739,620	2,739,620	2,739,620
- Infrastructure/SSI&SGI Trail/Dams	8,790,044	6,931,518	4,959,669	4,282,983	2,807,364	5,068,733
Total Capital Reserve Fund	**11,429,664**	**9,671,138**	**7,699,289**	**7,022,603**	**5,546,984**	**7,808,353**
Parks Statutory Land Acquisition Reserve	**10,059**	**10,059**	**10,059**	**10,059**	**10,059**	**10,059**
Equipment Replacement Fund	**2,382,037**	**779,558**	**926,924**	**987,898**	**1,302,711**	**1,796,340**
Total projected year end balance	**13,821,760**	**10,460,755**	**8,636,272**	**8,020,560**	**6,859,754**	**9,614,752**

See attached reserve schedules for projected annual cash flows.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Capital Reserve Fund (Bylaw No. 2313)

- Capital Reserve Fund for Regional Parks Service was established in 1995 under Bylaw No. 2313.
- These reserves can only be used to fund capital expenditure.
- Funding for this reserve may be paid from "the current revenue or, as available, from general revenue surplus, or as otherwise provided in the Municipal Act".

Cost Centre: 101469 (PLO)

Land Acquisition Levy Portion	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	2,528,739	2,639,620	2,739,620	2,739,620	2,739,620	2,739,620
Land Acquisition Expenditure	-	-	-	-	-	-
LAF Levy Net Contribution	-	-	-	-	-	-
Other proceeds						
Interest Income*	110,881	100,000				
Ending Balance $ - Land Acquisition Levy Portion	**2,639,620**	**2,739,620**	**2,739,620**	**2,739,620**	**2,739,620**	**2,739,620**
Restricted	2,000,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
Unrestricted Balance	**639,620**	**489,620**	**489,620**	**489,620**	**489,620**	**489,620**

Assumptions/Background:

- A Regional Park Land Acquisition Requisition was established in 2000 for a ten year period (2000-2009) at a rate of $10 per average residential household assessment. In 2010, the requisition was extended for another ten years(2010-2019) at a rate of $12 per average residential household assessment starting in 2010 and increasing by $2 per year to a maximum of $20 in 2015 and then remaining at this rate until 2019. Program renewed for an additional 10 year 2020-2029 at $20 per average residential household assessment. Beginning in 2021 the rate is to increase by $1 per year until 2025. In 2022 teh program was suspended in favor of debt financing for land acquisition.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Infrastructure Portion	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	7,582,362	8,790,044	6,931,518	4,959,669	4,282,983	2,807,364
Planned Capital Expenditure (Based on Capital Plan)	(3,149,395)	(3,542,400)	(4,275,000)	(3,025,000)	(3,870,000)	(180,000)
Transfer to Regional Transportation Service		(775,000)				
Transfer from Operating Budget						
--Other Infrastructure	2,655,504	895,697	935,210	975,514	1,016,625	1,059,064
--SSI/SGI Trails	233,507	238,177	242,941	247,800	252,756	257,305
--Dam/Bridge/Trestle	200,000	200,000	200,000	200,000	200,000	200,000
--Infrastructure Renewal Special	925,000	925,000	925,000	925,000	925,000	925,000
Interest Income*	343,065	200,000	-	-	-	-
Ending Balance $ - Infrastructure Portion	**8,790,044**	**6,931,518**	**4,959,669**	**4,282,983**	**2,807,364**	**5,068,733**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Land Acquisition Reserve Fund (Bylaw No. 1831)

Cost Centre: 101375 (PLO)

Parks Statutory Land Acquisition Reserve	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,251,452	10,059	10,059	10,059	10,059	10,059
Park Land Acquisition	(1,275,000)	-	-	-	-	-
Proceeds from Sale of Surplus Park Land						
Interest Income	33,607					
Ending Balance $ - Parks Statutory Land Acquisition Reserve	**10,059**	**10,059**	**10,059**	**10,059**	**10,059**	**10,059**

1.280 Regional Parks
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.280 Regional Parks ERF (Bylaw No. 945)

Cost Centre: 101423 (PLO)
Equipment Replacement Fund

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,901,196	2,382,037	779,558	926,924	987,898	1,302,711
Planned Purchase (Based on Capital Plan)	(308,607)	(2,356,000)	(724,000)	(880,000)	(726,000)	(568,000)
Transfer from Operating Budget	732,830	746,021	871,366	940,974	1,040,813	1,061,629
Disposal Proceeds	39,590	-	-	-	-	-
Interest Income*	17,029	7,500				
Ending Balance $	**2,382,037**	**779,558**	**926,924**	**987,898**	**1,302,711**	**1,796,340**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Panorama Recreation

FINAL BUDGET

March 2026

Service: 1.44X **Panorama Recreation** **Commission: Peninsula Recreation**

DEFINITION:

To operate an ice arena, swimming pool and recreation and community use service for the Municipalities of Sidney, North Saanich and Central Saanich combined as Saanich Peninsula Recreation Service (Bylaw No. 3008 - October 9, 2002).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation opportunities for Central Saanich, North Saanich, and Sidney through the operation, maintenance, and programming of: Panorama Recreation Centre (2 hockey arenas, 2 pools, 6 tennis courts, 2 squash courts, fitness rooms, weight room, multi-purpose rooms), Greenglade Community Centre in Sidney, Central Saanich Community and Cultural Centre and North Saanich Middle School.

PARTICIPATION:

50% by population and 50% on hospital assessments. North Saanich and Sidney.
Central Saanich added as a participant in 1996, Bylaw No. 2363.

MAXIMUM LEVY:

The greater of $11,220,000 or $1.134 / $1,000 on net taxable value of land and improvements.

CAPITAL DEBT:

Authorized:	Bylaw No. 4116 - Replacement of Arena Floor	$	1,080,000
Borrowed:		$	1,080,000
Remaining:		$	-
Authorized:	Bylaw No. 4546 - Centennial Park Multi-Sport Box	$	2,900,000
Borrowed:		$	-
Remaining:		$	2,900,000
Authorized:	Bylaw No. 4547 - Panorama Heat Recovery System	$	2,453,000
Borrowed:		$	-
Remaining:		$	2,453,000

COMMISSION:

Peninsula Recreation Commission
Established by Bylaw # 2397 (May 1996), amended by Bylaw # 2480 (1997), Bylaw # 2759 (2000) and Bylaw # 3142 (2004).
Originally established in 1976 (Bylaw # 314).

FUNDING:

PANORAMA RECREATION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	6,456,805	6,461,954	6,822,371	5,000	-	6,827,371	7,001,614	7,180,354	7,341,325	7,505,876
Utilities	625,400	625,400	634,625	-	-	634,625	647,320	660,260	673,460	686,920
Recreation Programs and Special Events	605,088	606,388	551,028	-	200,000	751,028	566,050	581,370	597,000	612,930
Operating Supplies	471,209	470,210	527,408	-	-	527,408	537,950	548,690	559,660	570,880
Maintenance and Repairs	560,114	577,114	577,488	-	-	577,488	589,030	600,810	612,820	625,080
Standard Overhead Allocation	466,007	466,007	499,908	-	-	499,908	508,907	519,085	529,466	540,056
Human Resources Allocation	225,975	225,975	244,175	-	-	244,175	285,680	299,121	287,966	290,757
Communications Allocation			-	132,872	-	132,872	138,270	141,989	147,496	150,880
Other Internal Allocations	23,047	23,047	14,106	-	10,812	24,918	14,517	14,939	15,307	15,686
Licences/Surveys/Legal/Meeting	250,432	382,558	342,049	-	-	342,049	328,190	334,740	341,430	348,230
Advertising/Printing/Brouchures/Signs	42,980	43,180	51,479	-	-	51,479	52,510	53,570	54,640	55,730
Telephone/IT & Network Systems	68,430	68,429	66,912	-	-	66,912	68,260	69,620	71,000	72,420
Vehicles, Travel and Training	111,334	118,034	117,151	-	-	117,151	119,490	121,860	124,260	126,720
Insurance	100,950	100,950	105,450	-	-	105,450	110,724	116,261	122,073	128,177
TOTAL OPERATING COSTS	**10,007,771**	**10,169,246**	**10,554,150**	**137,872**	**210,812**	**10,902,834**	**10,968,512**	**11,242,669**	**11,477,903**	**11,730,342**
*Percentage increase over prior year			5.46%			8.94%	0.60%	2.5%	2.1%	2.2%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	20,000	20,400	20,810	21,230
Transfer to Capital Reserve Fund	688,000	777,625	700,760		-	700,760	714,780	729,070	743,650	758,520
Transfer to Equipment Replacement Fund	414,000	414,000	450,300	-	-	450,300	459,310	468,490	477,870	487,430
TOTAL CAPITAL / RESERVES	**1,102,000**	**1,191,625**	**1,151,060**	**-**	**-**	**1,151,060**	**1,194,090**	**1,217,960**	**1,242,330**	**1,267,180**
*Percentage increase over prior year			4.45%			4.45%	3.74%	2.00%	2.00%	2.00%
DEBT CHARGES	399,218	166,308	328,748	-	53,530	382,278	1,027,923	1,542,773	2,710,680	2,710,680
TOTAL COSTS	**11,508,989**	**11,527,179**	**12,033,958**	**137,872**	**264,342**	**12,436,172**	**13,190,525**	**14,003,402**	**15,430,913**	**15,708,202**
*Percentage increase over prior year		0.16%	4.56%			8.06%	6.07%	6.16%	10.19%	1.80%
Internal Recoveries										
Recoveries - Other	-	-	-	-	-	-	-	-	-	-
OPERATING LESS RECOVERIES	**11,508,989**	**11,527,179**	**12,033,958**	**137,872**	**264,342**	**12,436,172**	**13,190,525**	**14,003,402**	**15,430,913**	**15,708,202**
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next year										
Balance C/F from Prior to Current year	(52,000)	(52,000)	-	-	-	-				
Fee Income	(3,795,284)	(3,808,474)	(4,318,195)	-	-	(4,318,195)	(4,404,560)	(4,492,660)	(4,582,520)	(4,674,160)
Rental Income	(1,156,599)	(1,161,599)	(1,252,767)	-	-	(1,252,767)	(1,277,810)	(1,303,390)	(1,329,460)	(1,356,040)
Sponsorships	(29,380)	(29,380)	(29,050)	-	-	(29,050)	(29,640)	(30,240)	(30,850)	(31,470)
Transfer from Operating Reserve Fund	(41,517)	(41,517)	-	-	(200,000)	(200,000)	-	-	-	-
Payments - In Lieu of Taxes	(169,950)	(169,950)	(187,747)	-	-	(187,747)	(169,950)	(169,950)	(169,950)	(169,950)
Grants - Other	(366,295)	(366,295)	(370,989)	-	-	(370,989)	(378,410)	(385,980)	(393,700)	(401,570)
TOTAL REVENUE	**(5,611,025)**	**(5,629,215)**	**(6,158,748)**	**-**	**(200,000)**	**(6,358,748)**	**(6,260,370)**	**(6,382,220)**	**(6,506,480)**	**(6,633,190)**
*Percentage increase over prior year		0.32%	9.76%			13.33%	-1.55%	1.95%	1.95%	1.95%
REQUISITION	**(5,897,964)**	**(5,897,964)**	**(5,875,210)**	**(137,872)**	**(64,342)**	**(6,077,424)**	**(6,930,155)**	**(7,621,182)**	**(8,924,433)**	**(9,075,012)**
*Percentage increase over prior year			-0.39%			3.04%	14.03%	9.97%	17.10%	1.69%
PARTICIPANTS: North Saanich. Sidney,Central Saanich										
AUTHORIZED POSITIONS:										
Salaried	39.75	39.75	39.75	-1.00	0.00	38.75	38.75	38.75	38.75	38.75
Converted Auxillaries	0.50	0.50	0.50	0.00	0.00	0.50	0.50	0.50	0.50	0.50

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.44x Panorama Recreation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$623,400	$4,523,400	$21,780,000	$555,000	$150,000	$1,065,000	$28,073,400
Equipment		$5,000	$1,148,109	$360,400	$755,207	$706,845	$505,313	$3,475,874
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$42,000	$512,000	$350,000	$0	$40,000	$0	$902,000
Vehicles		$0	$126,000	$0	$0	$0	$0	$126,000
		$670,400	**$6,309,509**	**$22,490,400**	**$1,310,207**	**$896,845**	**$1,570,313**	**$32,577,274**
SOURCE OF FUNDS								
Capital Funds on Hand		$670,400	$670,400	$0	$0	$0	$0	$670,400
Debenture Debt (New Debt Only)		$0	$340,000	$21,520,000	$0	$0	$0	$21,860,000
Equipment Replacement Fund		$0	$669,909	$260,400	$715,207	$706,845	$405,313	$2,757,674
Grants (Federal, Provincial)		$0	$800,000	$0	$0	$0	$0	$800,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$3,829,200	$710,000	$595,000	$190,000	$1,165,000	$6,489,200
		$670,400	**$6,309,509**	**$22,490,400**	**$1,310,207**	**$896,845**	**$1,570,313**	**$32,577,274**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.44x

Service Name: Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
17-08	Renewal	Arena concourse (lobby) roof	renew arena concourse (lobby) roof due to leakage	$ 130,000	B	Cap	81,000	81,000					$ 81,000
18-02	New	Install Plant Maintenance SAP Program	Plant Maintenance SAP Program for PRC maintenance projects	$ 150,000	E	Res		150,000					$ 150,000
18-03	Replacement	DDC Replacement (direct digital controls)	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware.	$ 150,000	B	Res		150,000					$ 150,000
18-09	Replacement	Replace Pool change room HVAC Air handling Unit	Replace Pool room HVAC Air handling Unit due to end of life	$ 50,000	B	Res		50,000					$ 50,000
19-15	New	Heat Recovery Plant	Construct heat recovery plant	$ 4,171,000	B	Debt		-					$ -
19-15	New	Heat Recovery Plant	Construct heat recovery plant		B	Cap	18,000	18,000					$ 18,000
19-15	new	Heat Recovery Plant	Construct heat recovery plant		B	Res		900,000					$ 900,000
19-15	new	Heat Recovery Plant	Construct heat recovery plant		B	Grant		800,000					$ 800,000
22-02	Replacement	Replace Daktronic/Electronic Road Sign	Replace Daktronic/Electronic Road Sign due to end of life	$ 70,000	S	Res		70,000					$ 70,000
23-01	Renewal	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	Change lighting in all areas to LED (other than Tennis bldg)	$ 325,000	B	Cap	304,000	304,000					$ 304,000
23-01	Renewal	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	Change lighting in all areas to LED (other than Tennis bldg)		B	Grant							$ -
23-07	Replacement	Replace Chevrolet Passenger car	Replace Chevrolet Passenger car due to end of life	$ 46,000	V	ERF		46,000					$ 46,000
23-14	Renewal	Arena Changerooms & Support Spaces enhancement	Design and consultant for Arena Changerooms & Support Spaces enhancement	$ 20,000	B	Cap	6,200	6,200					$ 6,200
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich	$ 4,972,908	S	Debt		340,000					$ 340,000
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich		S	Grant							$ -
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich		S	Res		60,000					$ 60,000
24-01	Replacement	Arena A&B insulation	Replace and install insulation Arena A&B ceiling and walls due to end of life	$ 110,000	B	Res		110,000					$ 110,000
24-09	New	Preschool Space Furnishing	Preschool Space Furnishing	$ 45,300	E	Cap	5,000	5,000					$ 5,000
24-11	New	Truck (gas) (IBC)	truck for notice in motion new service area	$ 80,000	V	ERF		80,000					$ 80,000
25-04	Replacement	Replace lap pool heater	Replacement of 2 gas boilers - pool	$ 100,000	E	Res			100,000				$ 100,000
25-06	Renewal	Re-tile pool	Re-tile pool	$ 300,000	B	Res			150,000	150,000			$ 300,000
25-07	Renewal	Upgrade flooring in GG	Upgrade flooring throughout the facility classrooms and hallways	$ 125,000	B	Cap	116,000	116,000					$ 116,000
25-09	Renewal	GG HVAC Upgrade	GG HVAC replacement design & consult	$ 290,000	E	Res		290,000					$ 290,000
25-10	New	Boardroom IT upgrade	Boardroom IT upgrade	$ 10,000	E	Res		10,000					$ 10,000
25-12	Replacement	PRC main boiler storage tanks	PRC main boiler storage tanks	$ 60,000	E	ERF		60,000					$ 60,000
25-15	Replacement	Outdoor Tennis Court Stairs	Outdoor Tennis Court Stairs replacement	$ 50,000	S	Cap	42,000	42,000					$ 42,000
25-16	Renewal	WIFI upgrades PRC Centre	WIFI upgrades throughout the PRC complex	$ 100,000	E	Res		100,000					$ 100,000
25-18	New	Hearing Loops at GG & PRC	Hearing Loops at GG & PRC	$ 9,200	E	Res		9,200					$ 9,200
25-18	New	Hearing Loops at GG & PRC	Hearing Loops at GG & PRC		E	Grant							$ -
26-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 483,909	E	ERF		483,909					$ 483,909

Service #: 1.44x

Service Name: Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-03	Replacement	Replace sound system in Arena A&B	Replace sound system in Arena A&B	$ 32,000	E	ERF				32,000			$ 32,000
26-05	Replacement	HVAC equipment replacement	HVAC equipment replacement link building, weight room, arena lobby, fitness studio and courts	$ 100,000	B	Res		100,000					$ 100,000
26-07	Replacement	Replace squash court floors	Replace squash court floors	$ 30,000	B	Res				30,000			$ 30,000
26-08	Renewal	Upgrade pool chlorination system	Upgrade/replace pool chlorination system	$ 230,000	B	Res		230,000					$ 230,000
26-09	Replacement	Fire Doors	Fire safety doors throughout Panorama Rec	$ 60,000	B	Res		60,000					$ 60,000
26-10	New	CO_2 tanks for the pools	Upgrade CO_2 system to control the pool pH	$ 20,000	B	Res		20,000					$ 20,000
26-11	Renewal	ARC Room Renos	ARC Room Renos	$ 30,000	B	Res		30,000					$ 30,000
26-12	Renewal	Weight Room Structure Upgrades	Weight Room Structure Upgrades	$ 50,000	B	Res		50,000					$ 50,000
26-13	New	Greenglade Pre-school Yard	Greenglade Pre-school Yard Enhancements	$ 40,000	E	Res		40,000					$ 40,000
26-14	New	DCS Recreation Facility	Recreation Facility included in the DCS Municipal Services Facility	$ 15,200,000	B	Res		1,000,000					$ 1,000,000
26-14	New	DCS Recreation Facility	Recreation Facility included in the DCS Municipal Services Facility		B	Debt			14,200,000				$ 14,200,000
27-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 260,400	E	ERF			260,400				$ 260,400
27-02	Renewal	Panorama exterior painting	Panorama exterior painting	$ 150,000	S	Res			150,000				$ 150,000
27-03	Renewal	Panorama lower parking lot renewal	Panorama lower parking lot renewal	$ 200,000	S	Res			200,000				$ 200,000
27-04	Replacement	Resurface/line painting (outdoor) Tennis courts	Resurface/line painting (outdoor) Tennis courts due to end of life	$ 40,000	S	Res					40,000		$ 40,000
28-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 363,207	E	ERF				363,207			$ 363,207
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation	$ 3,385,000	B	Res		400,000					$ 400,000
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation		B	Debt			7,320,000				$ 7,320,000
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation		B	Cap	98,200	98,200					$ 98,200
28-03	Renewal	Arena B rubber floor replacement	Arena B rubber floor replacement (part of 28-02)	$ 110,000	B	Res			110,000				$ 110,000
28-04	Replacement	Pool air handing unit	replace pool air handling unit due to end of life	$ 250,000	B	Res				100,000			$ 100,000
28-05	Replacement	Link building roof replacement	replace link building roof due to end of life	$ 200,000	B	Res				200,000			$ 200,000
28-06	Replacement	LCD Arena B screen (Hockeyville)	replace LCD screen in areana B (Hockeyville)	$ 100,000	E	ERF				100,000			$ 100,000
28-07	Replacement	Refinish indoor tennis surface	Refinish indoor tennis surface due to end of life	$ 75,000	B	Res				75,000			$ 75,000
28-08	Renewal	Dehumidifer Socks	Upgrade Dehumidifer Socks Pool	$ 40,000	E	Res				40,000			$ 40,000
29-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 324,845	E	ERF					324,845		$ 324,845
29-02	Replacement	Replace Ice Resurfacer #1	Olympia ice resurfacer (electric units replace 7 yrs)	$ 220,000	E	ERF				220,000			$ 220,000
29-03	Replacement	Replace Ice Resurfacer #2	Olympia ice resurfacer (electric units replace 7 yrs)	$ 220,000	E	ERF					220,000		$ 220,000
29-07	Replacement	Replace Passenger Bus	24 passenger bus (used) (2007 Model)	$ 132,000	E	ERF					132,000		$ 132,000
29-04	Replacement	Replace Autoscubber	Autoscrubber - Ride on (old comp room)	$ 30,000	E	ERF					30,000		$ 30,000
29-05	Renewal	Arena A rubber floor replacement	Arena A rubber floor replacement	$ 100,000	B	Res					100,000		$ 100,000
29-06	Renewal	Arena A Concrete Pads	Replace concrete pads in Ice Resurfacer area in Arena A	$ 50,000	B	Res					50,000		$ 50,000
30-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 405,313	E	ERF						405,313	$ 405,313
30-02	Replacement	Main Lobby Doors	Auto open doors Concourse main Lobby	$ 30,000	B	Res						30,000	$ 30,000

Service #: 1.44x

Service Name: Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
30-03	Replacement	Arena Doors	Arena A & B interior doors from Concourse	$ 45,000	B	Res						45,000	$ 45,000
30-04	Replacement	Slide Replacement	Waterslide replacement	$ 850,000	B	Res						850,000	$ 850,000
30-05	Replacement	Rec software system replacement	Rec software system replacement	$ 100,000	E	Res						100,000	$ 100,000
30-06	New	Island Room Development	Island Room dev - Food Services	$ 65,000	B	Res						65,000	$ 65,000
30-07	Replacement	Floor/tile Replacement link building	Floor/tile Replacement link building	$ 75,000	B	Res						75,000	$ 75,000
													$ -
			Grand Total	**$ 35,461,082**			**$ 670,400**	**$ 6,309,509**	**$ 22,490,400**	**$ 1,310,207**	**$ 896,845**	**$ 1,570,313**	**$ 32,577,274**

Service:	1.44x	Panorama Recreation

Project Number	Capital Project Title	Capital Project Description
17-08	Arena concourse (lobby) roof	renew arena concourse (lobby) roof due to leakage

Project Rationale ***2020 Update*** Roof is at end of life. Project on hold due until energy recovery project is complete as dehumification equipment will be relocated from this roof. ***2021 Update*** waiting on heat recovery project. ***2022 Update*** roof will be replaced once dehumidifier replacement is complete

Project Number	Capital Project Title	Capital Project Description
18-02	Install Plant Maintenance SAP Program	Plant Maintenance SAP Program for PRC maintenance projects

Project Rationale SAP Plant Maintenance (PM) project focused on maintaining the already purchased, built and/or installed assets. Support departments' enhanced asset management activities to manage lifecycles and to plan and schedule maintenance activities as well as monitor job costs.***2018 Update*** update through David Hennigan. I.T. does not have the resources to initiate this project at this time. Will readdress as staffing availablity and I.T. priorities change *** 2019 Update*** No change ***2020 Update*** No change ***2021 Update*** no change ***2024 Update*** preliminary project work began in 2023. expected to come online in 2025

Project Number	Capital Project Title	Capital Project Description
18-03	DDC Replacement (direct digital controls)	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware.

Project Rationale Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware. The present DDC system were installed in 1977. The software and hardware is nearing the end of its life cycle and requires upgrades to the software and controllers in order to fully automate the facilities. Integration will tie into the new Perfect Mind software which will ensure the two systems communicate, offering seamless bookings, control the HVAC, lighting and automated building controls. Houle Electric has provided a quote for this work. This will extend the automation controls for an additional 15 years. Budget includes contingency, hazmat, other unknown costs. ***2018 update*** project to initiate after energy recovery study and/or project construction. There are likely recommendations from the study to help guide the needs of the DDC system upgrade ***2019 Update*** waiting energy recover project approval. This project should directly follow energy recovery in 2021, If energy recovery project does not move forward project should happen in 2020 ***2020 Update*** heat recovery project approved combining funding for this project. Approval contingent on securing a minimum of $700k in grant funding ***2021 Update*** waiting on decision on ICIP grant ***2024 Update*** to begin after energy recovery

Project Number	Capital Project Title	Capital Project Description
18-09	Replace Pool change room HVAC Air handling Unit	Replace Pool room HVAC Air handling Unit due to end of life

Project Rationale Replace existing air handler unit installed in 2003 as it has received its end of life. This unit supplies tempered air to all pool change rooms. Quote from Island Temperature Controls has been received for replacement of existing unit. Budget includes contingency, hazmat and engineering support. ***2018 Update*** project likely to tie in to energy recovery project. On hold until study is complete. ***2019 Update*** awaiting energy recovery project approval. THis unit near end of life. IF energy recovery does not get approved this unit should be replaced immediately+***2024 Update*** to begin as part of energy recovery project

Project Number	Capital Project Title	Capital Project Description
19-15	Heat Recovery Plant	Construct heat recovery plant

Project Rationale Total Project Budget 2.8M. assumed 700k grant funded, dehumidifier replacement project (320k) and weight room HVAC (50k) all part of 2.453M. ***2020 Update*** project approved for $2.4M contingent on $700k grant funding. Also to ulitize remaining funding from projects 17-04 and 18-09 ***2021 Update*** waiting on decision on ICIP grant ***2022 Update*** ICIP Unsuccessful, new energy recovery design without dehumidification will follow . ****2024 update***** project design has began in 2023. Completion expected in 2025

Service:	1.44x	Panorama Recreation

Project Number	22-02	**Capital Project Title**	Replace Daktronic/Electronic Road Sign	**Capital Project Description**	Replace Daktronic/Electronic Road Sign due to end of life
Project Rationale	Replacement of existing Electric Road Signage due to end of life ***2024 Update*** Defer to 2025				

Project Number	23-01	**Capital Project Title**	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	**Capital Project Description**	Change lighting in all areas to LED (other than Tennis bldg)
Project Rationale	***2020 Update*** Pooled LED conversion projects from multiple years ***2021 Update*** project likely to start in 2022. ***2023 Update*** project in process 2022. *** 2024 Update*** project stalled due to staff capacity. Expected to start in 2024 with new Hydro account manager and incentives.*** Defer to 2025				

Project Number	23-07	**Capital Project Title**	Replace Chevrolet Passenger car	**Capital Project Description**	Replace Chevrolet Passenger car due to end of life
Project Rationale	end of lifecycle ***2019 update*** project moved to 2021, for electification ***2021 Update*** waiting on decision on level 2 charger grant ***2024 Update*** vehicle request form submitted in 2023 *** Waiting to see if vehicle received in 2024				

Project Number	23-17	**Capital Project Title**	Centennial Park Multi-Sport Box	**Capital Project Description**	Covered sport box in Centennial Park, Central Saanich
Project Rationale	Covered sport box in Centennial Park, Central Saanich, Project expected to be completed Q1 2025				

Project Number	24-01	**Capital Project Title**	Arena A&B insulation	**Capital Project Description**	Replace and install insulation Arena A&B ceiling and walls due to end of life
Project Rationale	Replace and install insulation Arena A&B ceiling and walls due to end of lifecycle and Increase building efficiency				

Project Number	24-11	**Capital Project Title**	Truck (gas) (IBC)	**Capital Project Description**	truck for notice in motion new service area
Project Rationale	Vehicle transportation required to support expended community service				

Project Number	25-04	**Capital Project Title**	Replace lap pool heater	**Capital Project Description**	Replacement of 2 gas boilers - pool
Project Rationale	replace boilers for back up pool heat due to end of life cycle				

Service:	1.44x	Panorama Recreation

Project Number	25-06	**Capital Project Title**	Re-tile pool	**Capital Project Description**	Re-tile pool
Project Rationale	replace pool tile liner due to end of life				

Project Number	25-07	**Capital Project Title**	Upgrade flooring in GG	**Capital Project Description**	Upgrade flooring throughout the facility classrooms and hallways
Project Rationale	Upgrade flooring throughout the Greenglade facility classrooms and hallways				

Project Number	25-09	**Capital Project Title**	GG HVAC Upgrade	**Capital Project Description**	GG HVAC replacement design & consult
Project Rationale	GG HVAC replacement design & consult - update old systems put in by school district on that building				

Project Number	25-10	**Capital Project Title**	Boardroom IT upgrade	**Capital Project Description**	Boardroom IT upgrade
Project Rationale	Upgrade the technology in our boardrooms to improve functionality of hybrid meetings and recording				

Project Number	25-12	**Capital Project Title**	PRC main boiler storage tanks	**Capital Project Description**	PRC main boiler storage tanks
Project Rationale	Replace PRC main boiler storage tanks due to end of life				

Project Number	25-16	**Capital Project Title**	WIFI upgrades PRC Centre	**Capital Project Description**	WIFI upgrades throughout the PRC complex
Project Rationale	WIFI upgrades throughout the PRC complex to cover dead-zone areas and instability of service				

Project Number	25-18	**Capital Project Title**	Hearing Loops at GG & PRC	**Capital Project Description**	Hearing Loops at GG & PRC
Project Rationale	Increase accessible for the hearing impared with installation of an Assistive Listening System, Window Intercom system and Induction Loop Amplifier				

Service:	1.44x	Panorama Recreation

Project Number	Capital Project Title	Capital Project Description
26-01	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account

Project Rationale Annual replacement of equipment in pooled account due to end of life cycle

Project Number	Capital Project Title	Capital Project Description
26-03	Replace sound system in Arena A&B	Replace sound system in Arena A&B

Project Rationale replace due to end of life cycle

Project Number	Capital Project Title	Capital Project Description
26-05	HVAC equipment replacement	HVAC equipment replacement link building, weight room, arena lobby, fitness studio and courts

Project Rationale replacement due to end of life cycle

Project Number	Capital Project Title	Capital Project Description
26-07	Replace squash court floors	Replace squash court floors

Project Rationale refinish squash court floor due to end of life

Project Number	Capital Project Title	Capital Project Description
26-08	Upgrade pool chlorination system	Upgrade/replace pool chlorination system

Project Rationale Upgrade/replace pool chlorination system to new more efficient salt water chlorination system. Parts for old system becoming cost prohibitive.

Project Number	Capital Project Title	Capital Project Description
26-09	Fire Doors	Fire safety doors throughout Panorama Rec

Project Rationale Fire Marshall has deemed the doors necessary. They have been inactive for 13 years. Once tested if they fail test they are legally required to be replaced.

Service:	1.44x	Panorama Recreation

Project Number	Capital Project Title	Capital Project Description
26-10	CO2 tanks for the pools	Upgrade CO2 system to control the pool pH

Project Rationale Cost saving measure. Expected 1-2 year payback on capital cost. Current delivery service is unreliable.

Project Number	Capital Project Title	Capital Project Description
26-11	ARC Room Renos	ARC Room Renos

Project Rationale Should the arena expansion project not go through we are looking at renovating this room to have a couple office spaces in it to have a better staff presence in the arenas as well we are at capacity for offices.

Project Number	Capital Project Title	Capital Project Description
26-12	Weight Room Structure Upgrades	Weight Room Structure Upgrades

Project Rationale As the weight room was originally a viewing area for the pool, the Back wall of the weight room is not solid enough for the activities that take place. The wall moves with the slightest pressure applied and the drywall is cracked and chipping off.

Project Number	Capital Project Title	Capital Project Description
26-13	Greenglade Pre-school Yard	Greenglade Pre-school Yard Enhancements

Project Rationale Looking to install shade sails for the playground outside. The summer days are proving too hot for the little kids that spend hours outside.

Project Number	Capital Project Title	Capital Project Description
27-01	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account

Project Rationale Annual replacement of equipment in pooled account due to end of life cycle

Project Number	Capital Project Title	Capital Project Description
27-02	Panorama exterior painting	Panorama exterior painting

Project Rationale renew exterior painting at Panrorama due to end of lifecycle

Service:	1.44x	Panorama Recreation

Project Number	27-03	**Capital Project Title**	Panorama lower parking lot renewal	**Capital Project Description**	Panorama lower parking lot renewal
Project Rationale	refinish lower parking lot due to end of lifecycle				

Project Number	27-04	**Capital Project Title**	Resurface/line painting (outdoor) Tennis courts	**Capital Project Description**	Resurface/line painting (outdoor) Tennis courts due to end of life
Project Rationale	refinish and resurface outdoor tennis court surface and lines due to end of lifecycle				

Project Number	28-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle				

Project Number	28-02	**Capital Project Title**	Arena renovation	**Capital Project Description**	Arena changerooms, washrooms and support spaces enhancement design & renovation
Project Rationale	Arena changerooms, washrooms, reception area and support spaces enhancement design & renovation - original design started in 2017 during Hockeyville but plan to continue deferred until later date and funding could be secured				

Project Number	28-03	**Capital Project Title**	Arena B rubber floor replacement	**Capital Project Description**	Arena B rubber floor replacement (part of 28-02)
Project Rationale	to be completed with Arena changeroom and support spaces enhancements				

Project Number	28-04	**Capital Project Title**	Pool air handing unit	**Capital Project Description**	replace pool air handling unit due to end of life
Project Rationale	replace pool air handling unit due to end of life				

Service:	1.44x	Panorama Recreation

Project Number	Capital Project Title	Capital Project Description
28-05	Link building roof replacement	replace link building roof due to end of life

Project Rationale replace link building roof due to end of life

Project Number	Capital Project Title	Capital Project Description
28-06	LCD Arena B screen (Hockeyville)	replace LCD screen in areana B (Hockeyville)

Project Rationale IT recommended end of life

Project Number	Capital Project Title	Capital Project Description
28-07	Refinish indoor tennis surface	Refinish indoor tennis surface due to end of life

Project Rationale Refinish indoor tennis surface due to end of life

Project Number	Capital Project Title	Capital Project Description
28-08	Dehumidifer Socks	Upgrade Dehumidifer Socks Pool

Project Rationale Replace Dehumidifier socks at same time as Pool air handling unit replacement [28-04]

Project Number	Capital Project Title	Capital Project Description
29-01	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account

Project Rationale Annual replacement of equipment in pooled account due to end of life cycle

Project Number	Capital Project Title	Capital Project Description
29-02	Replace Ice Resurfacer #1	Olympia ice resurfacer (electric units replace 7 yrs)

Project Rationale End of Life replacement - last purchased in 2022

Service:	1.44x	Panorama Recreation

Project Number	29-03	**Capital Project Title**	Replace Ice Resurfacer #2	**Capital Project Description**	Olympia ice resurfacer (electric units replace 7 yrs)
Project Rationale	End of Life replacement - last purchased in 2022				

Project Number	29-04	**Capital Project Title**	Replace Autoscubber	**Capital Project Description**	Autoscrubber - Ride on (old comp room)
Project Rationale	End of Life replacement				

Project Number	29-05	**Capital Project Title**	Arena A rubber floor replacement	**Capital Project Description**	Arena A rubber floor replacement
Project Rationale	Replace rubber flooring surface due to end of life				

Project Number	29-06	**Capital Project Title**	Arena A Concrete Pads	**Capital Project Description**	Replace concrete pads in Ice Resurfacer area in Arena A
Project Rationale	Replace concrete pad in Arena A in ice resurfacer bay				

Project Number	30-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pool account due to end of life				

Project Number	30-02	**Capital Project Title**	Main Lobby Doors	**Capital Project Description**	Auto open doors Concourse main Lobby
Project Rationale	Replacement due to end of life				

Service:	1.44x	Panorama Recreation

Project Number	30-03	**Capital Project Title**	Arena Doors	**Capital Project Description**	Arena A & B interior doors from Concourse
Project Rationale	Replacement due to end of life				

Project Number	30-04	**Capital Project Title**	Slide Replacement	**Capital Project Description**	Waterslide replacement
Project Rationale	Replacement due to end of life				

Project Number	30-05	**Capital Project Title**	Rec software system replacement	**Capital Project Description**	Rec software system replacement
Project Rationale	Replacement / Upgrade of software				

Project Number	30-06	**Capital Project Title**	Island Room Development	**Capital Project Description**	Island Room dev - Food Services
Project Rationale	Development of under utilized space to potentially include a food services.				

Project Number	30-07	**Capital Project Title**	Floor/tile Replacement link building	**Capital Project Description**	Floor/tile Replacement link building
Project Rationale	Replacement due to end of life				

1.44X Panorama Recreation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Panorama Recreation

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105302

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	456,942	476,978	284,978	304,978	325,378	346,188
Planned Purchase	(41,517)	(200,000)	-	-		-
Transfer from Ops Budget	41,517	-	20,000	20,400	20,810	21,230
Interest Income*	20,036	8,000				
Total projected year end balance	**476,978**	**284,978**	**304,978**	**325,378**	**346,188**	**367,418**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.44X Panaroama Recreation
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Saanich Peninsula Recreation

Assets held by the Panaroama Recreation service consist of pools, arenas, administration building, courts (request, squash and tennis) and various vehicles and equipment to support service delivery.

Summary

Reserve/Fund Summary	Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Capital Reserve	5,105,124	2,176,684	2,181,464	2,315,534	2,869,184	2,462,704
Equipment Replacement Fund	953,755	741,146	940,056	693,339	464,364	546,481
Total projected year end balance	**6,058,879**	**2,917,830**	**3,121,520**	**3,008,873**	**3,333,548**	**3,009,185**

1.44X Panorama Recreation
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.44X Saanich Peninsula Recreation Service Capital Reserve Fund (Bylaw No. 3038)

1.44X Saanich Peninsula Recreation Service Capital Reserve Fund CASH FLOW

Capital Reserve Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	5,402,084	5,105,124	2,176,684	2,181,464	2,315,534	2,869,184
Planned Capital Expenditure (Based on Capital Plan)	(1,431,911)	(3,829,200)	(710,000)	(595,000)	(190,000)	(1,165,000)
Transfer from Operating Budget*	896,971	700,760	714,780	729,070	743,650	758,520
Donations $ other Sponsorships						
Interest Income**	237,980	200,000	-	-	-	-
Ending Balance $	**5,105,124**	**2,176,684**	**2,181,464**	**2,315,534**	**2,869,184**	**2,462,704**

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.44X Panaroama Recreation
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.44X Saanich Peninsula Recreation Service Equipment Replacement Fund

Equipment Replacement Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,192,697	953,755	741,146	940,056	693,339	464,364
Planned Purchase (Based on Capital Plan)	(666,858)	(669,909)	(260,400)	(715,207)	(706,845)	(405,313)
Transfer to Capital Fund						
Transfer from Operating Budget	414,000	450,300	459,310	468,490	477,870	487,430
Equipment and Vehicle Disposal Proceeds	5,509					
Interest Income*	8,407	7,000				
Ending Balance $	**953,755**	**741,146**	**940,056**	**693,339**	**464,364**	**546,481**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

SEAPARC

FINAL BUDGET

March 2026

Service: 1.40X SEAPARC - Arena and Pool Facilities and Recreation **Commission: Sooke Electoral Area Parks & Rec**

DEFINITION:

The service provides recreation programs and facilities under the authority of Bylaw No. 4029. This Bylaw No. 4029 was established in order to combine two Sooke and Electoral Area recreation services formerly operating under Bylaw No.152 and No.2598 respectively. Bylaw No.4029 merges the maximum requisitions from the former bylaw No.152 and No.2598 into one.

Bylaw history for reference purposes:

Bylaw No. 4029 (July 13, 2016; replaces Bylaw No. 152 and Bylaw No. 2598) Amended by Bylaw No. 4362 (2020)

Bylaw No. 152 (November 28, 1973); Amended Bylaw No. 195 (1975), Bylaw No. 338 (1977), Bylaw No. 412 (1977), Bylaw No. 1073 (1982), Bylaw No. 1558 (1987) and Bylaw No. 3344 (2006).

Bylaw No. 2598 (June, 1998); Amended by Bylaw No. 3345 (2006).

SERVICE DESCRIPTION:

A service established to provide recreational community programs, to construct, equip, operate and maintain recreation facilities including but not necessarily limited to the ice arena, the swimmig pool, the golf course and mutil-purpose/community use rooms, and to authorize acquisition of recreation-related real property.

PARTICIPATION:

The District of Sooke and the Electoral Area of Juan de Fuca (portions) are the participating area for this service. Cost appointment is 100% by population.

MAXIMUM LEVY:

The greater of $5,158,000 or $1.60/$1000 on the net taxable value of land and improvements.

COMMISSION:

Sooke and Electoral Area Parks and Recreation Commission
Established by bylaw to oversee this function. (Bylaw No. 2788 - April 2000, Amended by Bylaw No. 3242 - 2004, Bylaw No. 3416 - 2007 & Bylaw 4049 - 2015).

CAPITAL DEBT:

Bylaw No. 4052 - $750,000 (for DeMamiel Golf Course Acquisition), $660,000 issued).
Bylaw No. 4634 - $3,150,000 (for SEAPARC recreation upgrades), $0 issued).

SEAPARC - ALL SERVICE AREAS	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	3,597,210	3,503,243	3,812,421	-	-	3,812,421	3,909,878	4,009,854	4,099,825	4,191,768
Electricity & Utilities	248,210	243,050	259,190	-	-	259,190	264,360	269,640	275,030	280,530
Operating Supplies & Promotion	401,380	367,273	381,262	-	-	381,262	388,910	396,690	404,630	412,740
Maintenance and Repairs	208,615	209,965	200,300	-	-	200,300	204,310	208,400	212,570	216,810
Standard Overhead Allocation	233,490	233,490	253,135	-	-	253,135	257,691	262,845	268,102	273,464
Human Resources Allocation	123,363	123,363	126,146	-	-	126,146	147,588	154,532	148,769	150,211
Internal Allocations	12,662	12,662	1,907	-	10,812	12,719	1,964	2,023	2,084	2,146
Contract for Services	82,350	104,117	94,000	-	-	94,000	95,880	97,780	99,730	101,720
Vehicles and Travel	26,775	24,567	26,000	-	-	26,000	26,520	27,050	27,590	28,140
Operating - Other	80,047	99,675	92,541	-	-	92,541	94,380	96,240	98,130	100,060
Insurance Cost	48,360	48,360	46,740	-	-	46,740	49,078	51,532	54,110	56,816
TOTAL OPERATING COSTS	**5,062,462**	**4,969,765**	**5,293,642**	**-**	**10,812**	**5,304,454**	**5,440,559**	**5,576,586**	**5,690,570**	**5,814,405**
Percentage increase over prior year		-1.8%	4.57%			4.78%	2.57%	2.5%	2.0%	2.2%
CAPITAL / TRANSFER RESERVES										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Reserve Fund	362,100	384,698	369,342	-	-	369,342	376,730	384,260	391,950	399,790
Transfer to Equipment Replacement Fund	217,300	277,300	221,646	-	-	221,646	226,080	230,600	235,210	239,910
Capital Equipment Purchases	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**579,400**	**661,998**	**590,988**	**-**	**-**	**590,988**	**602,810**	**614,860**	**627,160**	**639,700**
		14.3%	2.00%			2.00%	2.00%	2.0%	2.0%	2.0%
DEBT CHARGES	69,196	69,196	69,236	75,000	-	144,236	221,186	353,686	353,686	353,686
TOTAL COSTS	**5,711,058**	**5,700,959**	**5,953,866**	**75,000**	**10,812**	**6,039,678**	**6,264,555**	**6,545,132**	**6,671,416**	**6,807,791**
		-0.18%	4.25%			**5.75%**	3.72%	4.48%	1.93%	2.04%
FUNDING SOURCES (REVENUE)										
Balance C/F from Prior to Current year	(25,000)	(25,000)	-	-	-	-	-	-	-	-
Fee Income	(1,793,510)	(1,743,893)	(1,829,390)	-	-	(1,829,390)	(1,865,970)	(1,903,270)	(1,941,350)	(1,980,170)
Rental Income	(389,566)	(429,084)	(447,561)	-	-	(447,561)	(456,520)	(465,650)	(474,970)	(484,460)
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Payments - In Lieu of Taxes	(10,155)	(10,155)	(20,936)	-	-	(20,936)	(10,155)	(10,155)	(10,155)	(10,155)
TOTAL REVENUE	(2,218,231)	(2,208,132)	(2,297,887)	-	-	(2,297,887)	(2,332,645)	(2,379,075)	(2,426,475)	(2,474,785)
			3.59%			3.59%	1.51%	2.0%	2.0%	2.0%
REQUISITION	**(3,492,827)**	**(3,492,827)**	**(3,655,979)**	**(75,000)**	**(10,812)**	**(3,741,791)**	**(3,931,910)**	**(4,166,057)**	**(4,244,941)**	**(4,333,006)**
Percentage increase over prior year requisition			4.67%			7.13%	5.08%	5.96%	1.89%	2.07%
PARTICIPANTS: Sooke and JDF AUTHORIZED POSITIONS:										
Salaried	20.60	20.60	20.60	-	-	20.60	20.60	20.60	20.60	20.60

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.40X SEAPARC	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$217,150	$2,852,150	$275,000	$351,000	$560,500	$2,283,000	$6,321,650
Equipment		$88,250	$638,000	$132,700	$188,850	$533,500	$265,430	$1,758,480
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$30,000	$865,750	$35,000	$36,800	$36,500	$38,500	$1,012,550
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$335,400	**$4,355,900**	**$442,700**	**$576,650**	**$1,130,500**	**$2,586,930**	**$9,092,680**
SOURCE OF FUNDS								
Capital Funds on Hand		$335,400	$335,400	$0	$0	$0	$0	$335,400
Debenture Debt (New Debt Only)		$0	$2,910,000	$0	$45,000	$426,000	$1,850,000	$5,231,000
Equipment Replacement Fund		$0	$434,750	$116,700	$127,350	$107,500	$248,430	$1,034,730
Grants (Federal, Provincial)		$0	$150,000	$0	$0	$0	$0	$150,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$525,750	$326,000	$404,300	$597,000	$488,500	$2,341,550
		$335,400	**$4,355,900**	**$442,700**	**$576,650**	**$1,130,500**	**$2,586,930**	**$9,092,680**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.40X

Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-09	Replacement	Domestic Hot Water Replacement	Replacement of hot water storage tanks and update system	$ 100,000	E	Cap	78,400	78,400					$ 78,400
22-02	Renewal	Pool Roof Replacement	Pool Roof Replacement	$ 500,000	B	Res		85,000					$ 85,000
22-02	Renewal	Pool Roof Replacement	Pool Roof Replacement		B	Cap	22,500	22,500					$ 22,500
22-13	Renewal	Weight room upgrade	Accessibility and Weight Room upgrades	$ 15,000	B	Cap	7,150	7,150					$ 7,150
23-03	Replacement	Skate Park Renewal	Skate Park Renewal	$ 1,125,000	S	Debt	→	800,000					$ 800,000
23-04	Renewal	Building Assessment and Renewal	Building assessment and repairs	$ 250,000	B	Res		50,000	50,000	50,000	50,000	50,000	$ 250,000
23-04	Renewal	Building Assessment and Renewal	Building assessment and repairs		B	Cap	15,000	15,000					$ 15,000
23-07	Renewal	Parking Lot Renewal	Renewal parking lot	$ 173,750	S	Res		35,750	35,000	36,800	36,500	38,500	$ 182,550
23-07	Renewal	Parking Lot Renewal	Renewal parking lot		S	Cap	30,000	30,000					$ 30,000
24-04	Renewal	Roof Repairs	General Roof Repairs	$ 37,500	B	Res		-	7,500	7,500	7,500	7,500	$ 30,000
24-04	Renewal	Roof Repairs	General Roof Repairs		B	Cap	7,500	7,500					$ 7,500
24-05	Renewal	Recoat Pool Medal Roof	Recoat Pool Medal Roof	$ 30,000	B	Cap	30,000	30,000					$ 30,000
24-06	Renewal	Replace Ventilation Fans	Replace Ventilation Fans	$ 7,000	B	Res			7,500				$ 7,500
24-08	Renewal	Bldg Automation Software	Bldg Automation Software	$ 20,000	E	Cap	9,850	9,850					$ 9,850
24-13	Renewal	Arena Compressor Overhaul	Refrigeration plant compressor overhaul	$ 48,000	E	Res			16,000	16,500			$ 32,500
24-14	Replacement	Heating System Replacement-Throup Rd House	Replace heatng system at Throup Rd house	$ 17,500	E	ERF		17,500					$ 17,500
24-15	Replacement	IT Equipment Replacement	Replacement of IT equipment and computers	$ 73,600	E	ERF		13,600	34,600	3,600	14,100		$ 65,900
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system	$ 2,200,000	B	Debt	→	2,050,000					$ 2,050,000
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system		B	Grant							$ -
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system		B	Grant		150,000					$ 150,000
25-02	Replacement	Ice resurfacer	Ice resurfacer	$ 200,000	E	ERF		200,000					$ 200,000
25-03	Renewal	Recoat Arena Purlins & Frames	Recoat Arena Purlins & Frames	$ 40,000	B	Res			40,000				$ 40,000
25-05	Replacement	Replace Sewage & Storm Pump System	Replace Sewage & Storm Pump System	$ 20,000	B	ERF		20,000					$ 20,000
25-07	Study	Thermal Evaluation of Electrical System	Thermal Evaluation of Electrical System	$ 7,750	B	Res				4,000			$ 4,000
25-11	Renewal	Paint Pool & Arena Exterior	Paint Pool & Arena Exterior	$ 120,000	B	Cap	90,000	90,000					$ 90,000
25-13	Renewal	Lighting Controls	Renewal of lighting controls	$ 80,000	B	Res		35,000					$ 35,000
25-13	Renewal	Lighting Controls	Renewal of lighting controls		B	Cap	45,000	45,000					$ 45,000
26-06	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 138,900	E	ERF		138,900					$ 138,900

Service #: 1.40X

Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-08	Renewal	Duct cleaning	Duct cleaning	$ 37,000	B	Res		22,000			25,000		$ 47,000
26-09	Replacement	Pool Lectronator System	Replacement of lectronator cells and components	$ 85,000	E	ERF		19,750	21,000	21,750	22,750	24,000	$ 109,250
26-10	Study	Infrastructure Growth Plan	Plan to guide new infrastructure needs	$ 150,000	B	Res		150,000					$ 150,000
26-10	Study	Infrastructure Growth Plan	Plan to guide new infrastructure needs		B	Grant							$ -
26-11	Renewal	Irrigation allowance	Repair & replacement of irrigation components	$ 25,000	E	ERF		5,000	5,000	5,000	5,000	5,000	$ 25,000
26-12	New	Electric Key Entry System	Install electric key entry system	$ 68,000	B	Res		48,000	20,000				$ 68,000
26-13	New	Cellular Service Upgrade	Cellullar Service Upgrade	$ 40,000	E	Res		40,000					$ 40,000
26-14	Study	Pool Change Room Renovation	Pool Change Room Renovation (design/scope)	$ 25,000	B	Res		25,000					$ 25,000
26-15	Replacement	Mower replacement - golf	Replace rough mower - golf course	$ 35,000	E	Res		35,000					$ 35,000
26-16	Renewal	Pool Circulation Pump renewal	Pool Circulation Pump renewal (allowance)	$ 100,000	E	ERF		20,000	22,000	22,000	22,000	22,000	$ 108,000
26-17	Replacement	Turf aerator - golf	Replace greens aerator - golf	$ 60	E	Debt		60,000					$ 60,000
27-03	Renewal	Replace Arena Rubber Mat Flooring	Replace Arena Rubber Mat Flooring	$ 150,000	B	Res			150,000				$ 150,000
27-04	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 34,100	E	ERF			34,100				$ 34,100
28-01	Renewal	Recoat Arena Change Room & Pool Interior Roof	Locally recoat arena interior change room roof steel deck & pool interior roof deck, purlins and beams	$ 84,500	B	Res				84,500			$ 84,500
28-02	Renewal	Repaint Fitness Facility Exterior	Repaint Fitness Facility Exterior	$ 25,000	B	Res				25,000			$ 25,000
28-03	Renewal	Recoat Arena Metal Roof	Recoat Arena Metal Roof	$ 720,000	B	Res				20,000	400,000		$ 420,000
28-04	Renewal	Pool Change Room Renovation	Pool Change Room Renovation	$ 170,000	B	Res				160,000			$ 160,000
28-05	Replacement	Electrification of Pool Boilers	Replacement of secondary pool boilers (oil to electric)	$ 471,000	E	Debt				45,000	426,000		$ 471,000
28-06	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 75,000	E	ERF				75,000			$ 75,000
29-01	Renewal	Sauna renewal	Renovate sauna room	$ 30,000	B	Res					30,000		$ 30,000
29-02	Study	Electrification of Arena Dehumidifier	Design and replacement of low-temperature dehumidifiers with heat recovery tie-in	$ 30,000	B	Res					30,000		$ 30,000
29-03	Renewal	Storm & Sewer repair allowance	Buried services repair allowance (storm & sanitary)	$ 18,000	B	Res					18,000		$ 18,000
29-05	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 53,250	E	ERF					43,650		$ 43,650
30-01	Renewal	Replace Arena In-Slab Refrigeration	Replace Arena Ice Rink and In-Slab Refrigeration	$ 1,850,000	B	Debt						1,850,000	$ 1,850,000
30-02	Renewal	Arena Change Room Renovation	Renovation of original (1976) arena change rooms	$ 150,000	B	Res						150,000	$ 150,000
30-03	Renewal	Pool Window Wall Repair Allowance	Pool Window Wall Repair Allowance	$ 7,500	B	Res						7,500	$ 7,500
30-04	Replacement	Replace Arena Dehumidifier	Replace Arena Dehumidifier	$ 110,000	B	Res						110,000	$ 110,000
30-05	Replacement	Replace Ventilation Fans	Replace Ventilation Fans - allowance	$ 8,000	B	Res						8,000	$ 8,000
30-06	Study	Energy Recovery - phase 2	Technical design of energy recovery - phase 2	$ 100,000	B	Res						100,000	$ 100,000
30-07	Renewal	Arena Compressor Overhaul	Refrigeration plant compressor overhaul	$ 17,000	E	Res						17,000	$ 17,000
30-08	Replacement	Radio Replacements	Radio system replacement	$ 40,000	E	ERF						40,000	$ 40,000

Service #: 1.40X

Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
30-09	Replacement	IT Equipment Replacement	Replacement of IT equipment and computers	$ 13,480	E	ERF						13,480	$ 13,480
30-10	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 143,950	E	ERF						143,950	$ 143,950
			Grand Total	**$ 10,069,840**			**$ 335,400**	**$ 4,355,900**	**$ 442,700**	**$ 576,650**	**$ 1,130,500**	**$ 2,586,930**	**$ 9,092,680**

Service:	1.40X	SEAPARC

Project Number	Capital Project Title	Capital Project Description
20-09	Domestic Hot Water Replacement	Replacement of hot water storage tanks and update system

Project Rationale Service life is ended for DHW storage tanks for the arena as well as for the pool/gym. This project will consider heat recovery implications in design and implementation.

Project Number	Capital Project Title	Capital Project Description
22-02	Pool Roof Replacement	Pool Roof Replacement

Project Rationale Building envelope evaluation was conducted and replacement of various sections of roofing was identified to be replaced on a multi year plan based on condition and estimated remaining life. Continuing project to ensure integrity of building envelope.

Project Number	Capital Project Title	Capital Project Description
23-04	Building Assessment and Renewal	Building assessment and repairs

Project Rationale Aging facilities. Arena built in 1975, Pool in 2000. Increasing issues with building envelope and finishings.

Project Number	Capital Project Title	Capital Project Description
23-07	Parking Lot Renewal	Renewal parking lot

Project Rationale Regular repairs required to parking lot including paving, line painting and oil separator clean out.

Project Number	Capital Project Title	Capital Project Description
24-04	Roof Repairs	General Roof Repairs

Project Rationale Annual roof repair allowance.

Service:	1.40X	SEAPARC

Project Number	Capital Project Title	Capital Project Description
24-06	Replace Ventilation Fans	Replace Ventilation Fans

Project Rationale At or nearing end of life

Project Number	Capital Project Title	Capital Project Description
24-13	Arena Compressor Overhaul	Refrigeration plant compressor overhaul

Project Rationale Overhaul of arena compressors(alternating) to ensure continuity of service. Recommended maintenance by CIMCO.

Project Number	Capital Project Title	Capital Project Description
24-15	IT Equipment Replacement	Replacement of IT equipment and computers

Project Rationale CRD IT's infrastructure renewal plan

Project Number	Capital Project Title	Capital Project Description
25-01	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system

Project Rationale A number of pool mechanical systems approaching end of life. Heat recovery system would address replacement of these systems and benefit with reduced GHG emissions to meet climate targets.

Project Number	Capital Project Title	Capital Project Description
25-03	Recoat Arena Purlins & Frames	Recoat Arena Purlins & Frames

Project Rationale To prolong service life of roof supporting steel components in the arena.

Service:	1.40X	SEAPARC

Project Number	Capital Project Title	Capital Project Description
25-05	Replace Sewage & Storm Pump System	Replace Sewage & Storm Pump System

Project Rationale Condition assessment indicates areas at or nearing end of life

Project Number	Capital Project Title	Capital Project Description
25-07	Thermal Evaluation of Electrical System	Thermal Evaluation of Electrical System

Project Rationale Code requirement

Project Number	Capital Project Title	Capital Project Description
25-13	Lighting Controls	Renewal of lighting controls

Project Rationale System failure. Replacement will incoporate energy efficiency in collaboration with BC Hydro.

Project Number	Capital Project Title	Capital Project Description
26-06	Equipment Replacement (pooled)	Equipment Replacement

Project Rationale Annual small equipment replacement schedule

Project Number	Capital Project Title	Capital Project Description
26-08	Duct cleaning	Duct cleaning

Project Rationale Regular maintenance of duct system.

Service:	1.40X	SEAPARC

Project Number	Capital Project Title	Capital Project Description
26-09	Pool Lectronator System	Replacement of lectronator cells and components

Project Rationale Annual replacement of lectronator system components.

Project Number	Capital Project Title	Capital Project Description
26-10	Infrastructure Growth Plan	Plan to guide new infrastructure needs

Project Rationale Action from Strategic plan to guide recreation infrastructure growth required by the community

Project Number	Capital Project Title	Capital Project Description
26-11	Irrigation allowance	Repair & replacement of irrigation components

Project Rationale Annual allowance for repairs

Project Number	Capital Project Title	Capital Project Description
26-12	Electric Key Entry System	Install electric key entry system

Project Rationale Improve facility security and access.

Project Number	Capital Project Title	Capital Project Description
26-13	Cellular Service Upgrade	Cellullar Service Upgrade

Project Rationale For safety and patron convenience.

Service:	1.40X	SEAPARC

Project Number	26-14	**Capital Project Title**	Pool Change Room Renovation	**Capital Project Description**	Pool Change Room Renovation (design/scope)
Project Rationale	Determine scope and pricing for 2028 project				

Project Number	27-03	**Capital Project Title**	Replace Arena Rubber Mat Flooring	**Capital Project Description**	Replace Arena Rubber Mat Flooring
Project Rationale	Flooring at end of life.				

Project Number	27-04	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement schedule				

Project Number	28-01	**Capital Project Title**	Recoat Arena Change Room & Pool Interior Roof	**Capital Project Description**	Locally recoat arena interior change room roof steel deck & pool interior roof deck, purlins and beams
Project Rationale	Recoating of swimming pool interior roof deck, purlins, beams as well as arena interior change room roof steel deck. Project to prolong service life of roof supporting structures.				

Project Number	28-02	**Capital Project Title**	Repaint Fitness Facility Exterior	**Capital Project Description**	Repaint Fitness Facility Exterior
Project Rationale	Maintain aesthetics and extend service life.				

Service:	1.40X	SEAPARC

Project Number	28-03	**Capital Project Title**	Recoat Arena Metal Roof	**Capital Project Description**	Recoat Arena Metal Roof
Project Rationale	Extend roof service life.				

Project Number	28-04	**Capital Project Title**	Pool Change Room Renovation	**Capital Project Description**	Pool Change Room Renovation
Project Rationale	Supported via Strategic Plan				

Project Number	28-05	**Capital Project Title**	Electrification of Pool Boilers	**Capital Project Description**	Replacement of secondary pool boilers (oil to electric)
Project Rationale	Oil tank for the secondary boiler is past end of life. Oil tank to be decommissioned and oil boiler replaced with electric boiler. Electrical upgrades required as part of this project.				

Project Number	28-06	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement.				

Project Number	29-01	**Capital Project Title**	Sauna renewal	**Capital Project Description**	Renovate sauna room
Project Rationale	End of life.				

Project Number	29-02	**Capital Project Title**	Electrification of Arena Dehumidifier	**Capital Project Description**	Design and replacement of low-temperature dehumidifiers with heat recovery tie-in
Project Rationale	Design and replacement of low-temperature dehumidifiers with heat receovery tie in. 2 year project				

Service:	1.40X	SEAPARC			

Project Number	Capital Project Title	Capital Project Description
29-03	Storm & Sewer repair allowance	Buried services repair allowance (storm & sanitary)

Project Rationale Regular repair allowance.

Project Number	Capital Project Title	Capital Project Description
29-05	Equipment Replacement (pooled)	Equipment Replacement

Project Rationale Annual small equipment replacement.

Project Number	Capital Project Title	Capital Project Description
30-01	Replace Arena In-Slab Refrigeration	Replace Arena Ice Rink and In-Slab Refrigeration

Project Rationale End of life

Project Number	Capital Project Title	Capital Project Description
30-02	Arena Change Room Renovation	Renovation of original (1976) arena change rooms

Project Rationale Asset management plan and strategic plan need.

Project Number	Capital Project Title	Capital Project Description
30-03	Pool Window Wall Repair Allowance	Pool Window Wall Repair Allowance

Project Rationale Repairs due to leakage

Project Number	Capital Project Title	Capital Project Description
30-04	Replace Arena Dehumidifier	Replace Arena Dehumidifier

Project Rationale End of life

Service:	1.40X	SEAPARC

Project Number	Capital Project Title	Capital Project Description
30-05	Replace Ventilation Fans	Replace Ventilation Fans - allowance

Project Rationale End of life

Project Number	Capital Project Title	Capital Project Description
30-06	Energy Recovery - phase 2	Technical design of energy recovery - phase 2

Project Rationale To align with end of life for various mechanical components and climate goals

Project Number	Capital Project Title	Capital Project Description
30-07	Arena Compressor Overhaul	Refrigeration plant compressor overhaul

Project Rationale Regular renewal schedule

Project Number	Capital Project Title	Capital Project Description
30-08	Radio Replacements	Radio system replacement

Project Rationale End of life

Project Number	Capital Project Title	Capital Project Description
30-09	IT Equipment Replacement	Replacement of IT equipment and computers

Project Rationale End of life

Project Number	Capital Project Title	Capital Project Description
30-10	Equipment Replacement (pooled)	Equipment Replacement

Project Rationale Annual small equipment replacement.

1.40X SEAPARC
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

SEAPARC

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105301

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	35,815	37,386	38,386	38,386	38,386	38,386
Planned Purchase	-	-	-	-	-	-
Transfer from Ops Budget	-	-	-		-	-
Interest Income*	1,570	1,000				
Total projected year end balance	**37,386**	**38,386**	**38,386**	**38,386**	**38,386**	**38,386**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Legacy Fund
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

SEAPARC Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105101

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	2,210	2,307	2,397	2,397	2,397	2,397
Planned Purchase						
Transfer from Ops Budget	-					
Interest Income*	97	90				
Total projected year end balance	**2,307**	**2,397**	**2,397**	**2,397**	**2,397**	**2,397**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Recreation Combined
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

SEAPARC Recreation (1.401 &1.403 Combined)

Assets held by the Sooke Parks and Recreation service consist of a pool, an arena, ball field, skate park and various vehicles and equipment to support service delivery.

Summary

Reserve/Fund Summary	Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Capital Reserve	703,264	566,856	617,586	597,546	392,496	303,786
Equipment Replacement Fund	218,823	6,469	115,849	219,099	346,809	338,289
Total projected year end balance	**922,087**	**573,325**	**733,435**	**816,645**	**739,305**	**642,075**

1.40X SEAPARC Recreation Combined
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.40X SEAPARC Recreation and Pool Combined Capital Reserve Fund

Capital Reserve Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	873,101	703,264	566,856	617,586	597,546	392,496
Planned Capital Expenditure (Based on Capital Plan)	(588,988)	(525,750)	(326,000)	(404,300)	(597,000)	(488,500)
Transfer from Operating Budget	386,064	369,342	376,730	384,260	391,950	399,790
Interest Income*	33,087	20,000				
Ending Balance $	**703,264**	**566,856**	**617,586**	**597,546**	**392,496**	**303,786**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Recreation Combined
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.40X Combined SEAPARC Recreation and Pool ERF

Equipment Replacement Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	270,540	218,823	6,469	115,849	219,099	346,809
Planned Purchase (Based on Capital Plan)	(271,383)	(434,750)	(116,700)	(127,350)	(107,500)	(248,430)
Transfer from Operating Budget	217,300	221,646	226,080	230,600	235,210	239,910
Equipment Disposal						
Interest Income*	2,366	750				
Ending Balance $	**218,823**	**6,469**	**115,849**	**219,099**	**346,809**	**338,289**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Parks, Recreation & Environmental Services

FINAL BUDGET

March 2026

Service: 1.028 GM - Parks, Recreation & Environmental Services **Committee: Environmental Services**

DEFINITION:

The oversight of Parks, Recreation & Environmental Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Parks, Recreation & Environmental Services. The department and its divisions report to the Board, Hospital District Board, the Environmental Services Committee and the Regional Parks Committee.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.028 - GM - Parks, Recreation & Environmental Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	404,894	407,964	445,715	-	-	445,715	458,519	471,683	482,908	494,393
Contract for Services	3,279	-	10,000	-	-	10,000	10,202	3,412	3,480	3,549
Allocation - Standard Overhead	54,452	54,452	52,370	-	-	52,370	51,478	52,508	53,558	54,629
Allocation - Human Resources	15,726	15,726	15,312	-	-	15,312	17,914	18,757	18,058	18,233
Allocation - Building Occupancy	26,609	26,609	25,570	-	-	25,570	26,790	27,969	28,420	28,883
Insurance	720	720	660	-	-	660	695	731	768	807
TOTAL OPERATING COSTS	**505,680**	**505,471**	**549,627**	**-**	**-**	**549,627**	**565,598**	**575,060**	**587,192**	**600,495**
*Percentage Increase over prior year		0.0%	8.7%	0.0%	0.0%	8.7%	2.9%	1.7%	2.1%	2.3%
Recovery for First Aid Officer	(102)	(102)	(104)	-	-	(104)	(106)	(108)	(110)	(112)
NET COSTS	**505,578**	**505,369**	**549,523**	**-**	**-**	**549,523**	**565,492**	**574,952**	**587,082**	**600,383**
*Percentage increase over prior year Net Costs		0.0%	8.7%	0.0%	0.0%	8.7%	2.9%	1.7%	2.1%	2.3%
AUTHORIZED POSITIONS: Salaried	2.0	2.0	2.0	-	-	2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Administration Services

FINAL BUDGET

March 2026

Service: 1.575 Environmental Administration Services **Committee: Environmental Services**

DEFINITION:

To provide administrative and clerical support services to the Environmetnal Protection, Environmental Innovation, and Environmental Resource Management Divisions.

PARTICIPATION:

All Functions administered by Environmental Services

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Allocations to Environmental Protection, Environmental Innovation and Environment Resource Management Divisions.

OTHER:

The Legislative and General Government requisition covers costs associated with the General Manager's services to the Board.

1.575 - Env Services - Administration	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	93,854	89,496	96,784	-	-	96,784	99,544	102,382	104,810	107,294
Allocations	76,590	76,590	68,486	-	-	68,486	67,887	70,468	71,711	73,191
Operating - Other Costs - Summary	47,790	48,439	55,531	-	-	55,531	59,239	61,941	63,079	64,249
TOTAL OPERATING COSTS	**218,233**	**214,525**	**220,801**	**-**	**-**	**220,801**	226,670	234,791	239,600	244,734
*Percentage Increase over prior year		-1.7%	1.2%	0.0%	0.0%	1.2%	2.7%	3.6%	2.0%	2.1%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	3,141	3,247	3,582	-	-	3,582	4,444	3,256	5,589	7,811
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	3,141	3,247	3,582	-	-	3,582	4,444	3,256	5,589	7,811
TOTAL COSTS	221,374	217,772	224,383	-	-	224,383	231,114	238,047	245,189	252,545
*Percentage Increase over prior year		-1.6%	1.4%	0.0%	0.0%	1.4%	3.0%	3.0%	3.0%	3.0%
Internal Recoveries	(217,772)	(217,772)	(224,382)	-	-	(224,382)	(231,114)	(238,047)	(245,189)	(252,544)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Transfer from Ops Reserve Fund	(3,604)	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(3,604)	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	1.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Term	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.575 Environmental Administration Serv	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$5,000	$8,700	$6,000	$4,500	$4,500	$28,700
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$5,000**	**$8,700**	**$6,000**	**$4,500**	**$4,500**	**$28,700**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$5,000	$8,700	$6,000	$4,500	$4,500	$28,700
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$5,000**	**$8,700**	**$6,000**	**$4,500**	**$4,500**	**$28,700**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.575

Service Name: Environmental Administration Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-01	Replacement	Office Furniture	ERF replacement of desks, chairs, shelves	$ 19,570	E	ERF		$ 3,000	$ 3,000	$ 3,000	$ 1,500	$ 1,500	$ 12,000
20-02	Replacement	Office Equipment	ERF replacement of computers, printers	$ 25,843	E	ERF		$ 2,000	$ 5,700	$ 3,000	$ 3,000	$ 3,000	$ 16,700
													$ -
													$ -
			Grand Total	**$ 45,413**			**$ -**	**$ 5,000**	**$ 8,700**	**$ 6,000**	**$ 4,500**	**$ 4,500**	**$ 28,700**

Service:	1.575	Environmental Administration Services

Project Number	20-01	Capital Project Title	Office Furniture	Capital Project Description	ERF replacement of desks, chairs, shelves
Project Rationale	2026-2030 - miscellaneous furniture required by ES-HQ, as needed (shelving, chairs, tables, desks).				

Project Number	20-02	Capital Project Title	Office Equipment	Capital Project Description	ERF replacement of computers, printers
Project Rationale	NOTE: Env Admin purchased a new MFP (ESD-30) in 2022 for $13,000. There is no equipment replacement scheduled for the MFP. It will be replaced only when broken, though this might change when IT revisits the MFP deployment and maintenance strategy.) The same is true for the shared printer (Luisa) and Wanda's printer -- only to be replaced if not working/fixable. Added computer replacements based on the four-year replacement cycle as per IT.				

1.575 ES HQ Administration
ERF Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow (Equipment Portion)

ERF: Environmental HQ/Administration support Senior Budget - ERF for Equipment

Equipment Replacement Fund Fund: 1022 Fund Center: 101449	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	153,619	154,055	152,637	148,381	145,637	146,726
Planned Purchase (Based on Capital Plan)	(11,337)	(5,000)	(8,700)	(6,000)	- (4,500)	- (4,500)
Transfer from Operating Budget	10,534	3,582	4,444	3,256	5,589	7,811
Interest Income*	1,239	-	-	-	-	-
Total projected year end balance	**154,055**	**152,637**	**148,381**	**145,637**	**146,726**	**150,037**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.575 ES HQ Administration
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105523	2025	2026	2027	2028	2029	2030
Beginning Balance	82,055	93,653	93,653	93,653	93,653	93,653
Planned Purchase	-					
Transfer from Ops Budget	8,000	-	-	-	-	-
Interest Income*	3,598	-	-	-	-	-
Total projected year end balance	**93,653**	**93,653**	**93,653**	**93,653**	**93,653**	**93,653**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Innovation

FINAL BUDGET

March 2026

Service: 1.574 Environmental Innovation **Committee: Environmental Services**

DEFINITION:

To provide support services to the the Environmental Innovation Division.

PARTICIPATION:

All Functions administered by Environmental Innovation

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Allocations to Climate Action Programs, Environmental Resource Programs, and Environmental Programs.

1.574 - Environmental Innovation	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	-	-	1,374,748	-	-	1,374,748	1,331,324	1,340,978	1,372,805	1,391,558
Allocations	-	-	90,886	-	-	90,886	101,736	100,416	101,405	103,511
Operating - Other Costs - Summary	-	-	128,200	-	-	128,200	130,764	133,379	136,047	138,768
TOTAL OPERATING COSTS	**-**	**-**	**1,593,834**	**-**	**-**	**1,593,834**	1,563,824	1,574,773	1,610,258	1,633,836
*Percentage Increase over prior year		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-1.9%	0.7%	2.3%	1.5%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	10,000	-	-	10,000	17,843	36,361	43,331	117,761
Transfer to Operating Reserve Fund	-	-	10,000	-	-	10,000	17,843	36,361	43,331	117,761
TOTAL CAPITAL / RESERVES	-	-	20,000	-	-	20,000	35,685	72,721	86,661	235,522
TOTAL COSTS	-	-	1,613,834	-	-	1,613,834	1,599,509	1,647,494	1,696,919	1,869,358
*Percentage Increase over prior year		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-0.9%	3.0%	3.0%	10.2%
Internal Recoveries	-	-	(1,613,834)	-	-	(1,613,834)	(1,599,509)	(1,647,494)	(1,696,919)	(1,869,358)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Transfer from Ops Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00
Term	0.00	0.00	2.00	0.00	0.00	2.00	2.00	1.00	1.00	1.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.574 Environmental Innovation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$6,000	$6,000	$6,000	$6,000	$6,000	$30,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$30,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$6,000	$6,000	$6,000	$6,000	$6,000	$30,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$30,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.574

Service Name: Environmental Innovation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total	Cost Estimate Class
26-01	Replacement	Office Furniture	ERF replacement of desks, chairs, shelves	$ 15,000	E	ERF		$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000	
26-02	Replacement	Computer Equipment	ERF replacement of computers, printers	$ 15,000	E	ERF		$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000	
													$ -	
													$ -	
			Grand Total	**$ 30,000**			**$ -**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 30,000**	

Service:	1.574	Environmental Innovation

Project Number	26-01	Capital Project Title	Office Furniture	Capital Project Description	ERF replacement of desks, chairs, shelves
Project Rationale	2026-2030 - miscellaneous furniture required by Env Innovation, as needed (shelving, chairs, tables, desks).				

Project Number	26-02	Capital Project Title	Computer Equipment	Capital Project Description	ERF replacement of computers, printers
Project Rationale	2026-2030 - computer equipment required by Env Innovation				

1.574 Environmental Innovation
ERF Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow (Equipment Portion)

ERF: Environmental Innovation Senior Budget - ERF for Equipment

Equipment Replacement Fund Fund: 1022 Fund Center: 101647	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance		-	4,000	15,843	46,203	83,534
Planned Purchase (Based on Capital Plan)		(6,000)	(6,000)	(6,000)	- (6,000)	- (6,000)
Transfer from Operating Budget		10,000	17,843	36,361	43,331	117,761
Interest Income*		-	-	-	-	-
Total projected year end balance	**-**	**4,000**	**15,843**	**46,203**	**83,534**	**195,295**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.574 Environmental Innovation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105522	2025	2026	2027	2028	2029	2030
Beginning Balance		-	10,000	27,843	64,203	107,534
Planned Purchase	-					
Transfer from Ops Budget		10,000	17,843	36,361	43,331	117,761
Interest Income*		-	-	-	-	-
Total projected year end balance	**-**	**10,000**	**27,843**	**64,203**	**107,534**	**225,295**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Climate Action and Adaptation

FINAL BUDGET

March 2026

Service: 1.309 Climate Action and Adaptation **Committee: Environmental Services**

DEFINITION:

Establishment Bylaw No. 3510 (Jan 2009), as amended by Bylaw No. 4058 (Feb 2016) and Bylaw No. 4468 (Jan 2022), to establish and to operate the service of regional climate action coordination, including:

- Collaboration and cooperation with members on climate action and adaptation, including carbon neutrality commitments
- Information dissemination and public education
- Seek funding from other regional levels of government to support regional climate action programs
- Monitoring and reporting on air quality, energy consumption and greenhouse gas emissions

SERVICE DESCRIPTION:

The service facilitates climate change action throughout the region, provides support for emission reduction and adaptation strategies to the corporation and municipal governments, and delivers outreach and education programs to the public.

PARTICIPATION:

All municipalities and electoral areas

MAXIMUM LEVY:

The greater of $1,737,635 or $0.0130 / $1,000 of taxable value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Property value tax
Cost apportionment: 50% RPS population and 50% converted assessments

1.309 - CLIMATE ACTION AND ADAPTATION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	710,111	716,952	-	-	-	-	-	-	-	-
Allocations - Environmental Innovation & Others	120,555	120,555	917,623	-	2,500	920,123	878,118	904,254	930,849	958,237
Allocations - Environmental Protection	13,608	13,608	14,084	-	-	14,084	14,507	14,942	15,390	15,852
Contract For Services	731,519	525,000	853,290	-	-	853,290	909,571	824,918	801,839	809,613
Operating - Other Costs	391,203	379,586	268,037	-	-	268,037	202,488	204,728	217,008	219,348
Insurance Costs	3,530	3,530	3,460	-	-	3,460	3,634	3,816	4,007	4,207
TOTAL OPERATING COSTS	**1,970,527**	**1,759,231**	**2,056,495**	**-**	**2,500**	**2,058,995**	**2,008,318**	**1,952,658**	**1,969,093**	**2,007,257**
*Percentage Increase over prior year		-10.7%	4.4%	0.0%	0.1%	4.5%	-2.5%	-2.8%	0.8%	1.9%
Transfer to General Capital Fund	1,043,257	309,649	460,470	-	-	460,470	1,179,611	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	68,065	68,065	72,396	-	-	72,396	76,610	76,610	76,610	76,610
TOTAL CAPITAL / RESERVES	1,111,322	377,714	532,866	-	-	532,866	1,256,221	76,610	76,610	76,610
TOTAL COSTS	3,081,849	2,136,945	2,589,361	-	2,500	2,591,861	3,264,539	2,029,268	2,045,703	2,083,867
*Percentage Increase over prior year		-30.7%	-16.0%	0.0%	0.1%	-15.9%	26.0%	-37.8%	0.8%	1.9%
Internal Recoveries										
OPERATING COSTS LESS INTERNAL RECOVERIES	**3,081,849**	**2,136,945**	**2,589,361**	**-**	**2,500**	**2,591,861**	**3,264,539**	**2,029,268**	**2,045,703**	**2,083,867**
*Percentage Increase over prior year	0.00%	-30.66%	-15.98%	0.00%	0.08%	-15.90%	25.95%	-37.84%	0.81%	1.87%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(83,841)	(83,841)	(76,994)	-	-	(76,994)	(75,874)	(75,874)	(75,874)	(75,874)
Grants - Federal/Provincial/Other	(862,521)	(403,500)	(784,680)	-	-	(784,680)	(1,165,629)	(20,000)	-	-
User Fee Revenue -EV	(25,347)	(5,000)	(25,347)			(25,347)	(67,653)	(67,653)	(67,653)	(67,653)
Transfer From Own Funds	(465,536)	-	(6,297)	-	-	(6,297)	(123,982)	-	-	-
TOTAL REVENUE	(1,437,245)	(492,341)	(893,318)	-	-	(893,318)	(1,433,138)	(163,527)	(143,527)	(143,527)
REQUISITION	**(1,644,604)**	**(1,644,604)**	**(1,696,043)**	**0**	**(2,500)**	**(1,698,544)**	**(1,831,401)**	**(1,865,741)**	**(1,902,176)**	**(1,940,340)**
*Percentage Increase over prior year		0.0%	3.1%	0.0%	0.2%	3.3%	7.8%	1.9%	2.0%	2.0%
PARTICIPANTS: All Municipalities and Electoral Areas										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.309 Climate Action and Adaptation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$868,886	$868,886	$1,453,138	$0	$0	$0	$2,322,023
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$868,886	**$868,886**	**$1,453,138**	**$0**	**$0**	**$0**	**$2,322,023**
SOURCE OF FUNDS							
Capital Funds on Hand	$231,706	$231,706	$387,508	$0	$0	$0	$619,214
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$637,180	$637,180	$1,065,629	$0	$0	$0	$1,702,809
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$868,886	**$868,886**	**$1,453,138**	**$0**	**$0**	**$0**	**$2,322,023**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.309

Service Name: Climate Action and Adaptation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total	Cost Estimate Class
23-01	New	Regional electric vehicle charging infrastructure	146 level 2 electric vehicle charging stations	$ 721,938	E	Cap	$ 231,705.75	$ 231,705.75	$ 387,508.23				$ 619,214	Class B (±15-25%)
23-01	New	Regional electric vehicle charging infrastructure	146 level 2 electric vehicle charging stations	$ 1,984,991	E	Grant	$ 637,179.94	$ 637,179.94	$ 1,065,629.48				$ 1,702,809	Class B (±15-25%)
													$ -	
													$ -	
			Grand Total	**$ 2,706,929**			**$ 868,886**	**$ 868,886**	**$ 1,453,138**	**$ -**	**$ -**	**$ -**	**$ 2,322,023**	

Service:	1.309	Climate Action and Adaptation

Project Number	23-01	Capital Project Title	Regional electric vehicle charging infrastructure	Capital Project Description	146 level 2 electric vehicle charging stations

Project Rationale	Grant supporterd: Project intends to install approximately 152 level 2 EV charging stations as part of regional network. Stations will be installed/owned/operated by CRD, some by municipal partners. TBD amount at this point. This spreadsheet assumes 152, amount will be reduced once grant confirmed and negotiations occur with municipalities as project progresses.. Climate ACTION total funding: $725,000 Clean BC Grant funding: $ $2,561,729 Approved via 2022 climate action service planning as part of regional electric vehicle infrastructure program. Leveraging provincial/federal Clean BC Investing in Canada grant to develop regional electric vehicle charging network.

1.309 Climate Action and Adaptation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Climate Action and Adaptation

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105503	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance	1,418,695	1,480,902	1,474,605	1,350,623	1,350,623	1,350,623
Planned Project						-
Transfer to/from Ops Budget		(6,297)	(123,982)	-		
Interest Income*	62,207	-	-	-	-	-
Total projected year end balance	**1,480,902**	**1,474,605**	**1,350,623**	**1,350,623**	**1,350,623**	**1,350,623**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:
Reserve balance retained for projects to be co-funded by grants.

1.309 Climate Action and Adaptation
Equipment Reserve Summary
2026 - 2030 Financial Plan

Profile

Climate Action and Adaptation

The service facilitates climate change action throughout the region, provides support for emission reduction and adaptation strategies to the corporation and municipal governments, and delivers outreach and education programs to the public.

Equipment Reserve Schedule

Equipment Replacement Fund	Actual	Budget				
Fund: 1022 Fund Center: 102274	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	10,040	68,342	140,738	217,348	293,958	370,568
Planned Purchase (Based on Capital Plan)						
Transfer to/from Ops Budget	57,866	72,396	76,610	76,610	76,610	76,610
Interest Income*	436	-	-	-	-	-
Total projected year end balance	**68,342**	**140,738**	**217,348**	**293,958**	**370,568**	**447,178**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Other Legislative & General - Climate

FINAL BUDGET

March 2026

Service: 1.012 Other Legislative & General - Climate **Committee: Environmental Services**

DEFINITION:

Authorized by Letters Patent to provide for legislative expenditures of the Board.

PARTICIPATION:

All municipalities and electoral area.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

N/A

FUNDING:

Requisition

1.012 OTHER LEGISLATIVE & GENERAL - CLIMATE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	117,557	100,000	-	-	-	-	-	-	-	-
Allocations - Environmental Innovation & Others	901	901	120,963	-	901	121,864	124,592	128,330	132,180	136,145
Other Operating Expenses	-	5,272	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**118,458**	**106,173**	**120,963**	**-**	**901**	**121,864**	**124,592**	**128,330**	**132,180**	**136,145**
*Percentage Increase over prior year		-10.4%	2.1%	0.0%	0.8%	2.9%	2.2%	3.0%	3.0%	3.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	106,090	106,090	109,273	-	-	109,273	111,458	113,687	115,961	118,280
TOTAL CAPITAL / RESERVES	**106,090**	**106,090**	**109,273**	**-**	**-**	**109,273**	**111,458**	**113,687**	**115,961**	**118,280**
TOTAL COSTS	**224,548**	**212,263**	**230,236**	**-**	**901**	**231,137**	**236,050**	**242,017**	**248,141**	**254,425**
*Percentage increase over prior year requisition		-5.5%	2.5%	0.0%	0.4%	2.9%	2.1%	2.5%	2.5%	2.5%
REVENUE										
Climate Action Grant	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**-**	**-**	-	-	-	-	**-**	**-**	**-**	**-**
NET COSTS	**224,548**	**212,263**	**230,236**	**-**	**901**	**231,137**	**236,050**	**242,017**	**248,141**	**254,425**
*Percentage increase over prior year Net Costs		-5.5%	2.5%	0.0%	0.0%	2.9%	2.1%	2.5%	2.5%	2.5%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Resource Management

FINAL BUDGET

March 2026

Service: 1.521 Environmental Resource Management **Committee: Environmental Services**

PARTICIPATION:

All costs recovered through tipping fees & Sale of Goods and Services.

MAXIMUM LEVY:

No requisition

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw 3518	12,270,000	Authorized:	LA Bylaw 4515	36,000,000
Borrowed:	SI Bylaw 3547	(2,000,000)	Borrowed:	SI Bylaw 4562	(7,450,000)
	SI Bylaw 3677	(2,500,000)		SI Bylaw 4597	(4,300,000)
	SI Bylaw 3769	(2,200,000)		SI Bylaw 4621	(5,500,000)
				SI Bylaw 4659	(4,900,000)
				SI Bylaw 4701	(3,500,000)
Remaining:	Expired May 14, 2013	$5,570,000	Remaining:		$10,350,000

Total debt outstanding (LA3518) at Dec 31, 2025 $188,501
Final debt payments (LA3518) in 2026.

Total debt outstanding (LA4515) at Dec 31, 2025 $24,359,696
Final debt payments (LA4515) in 2040

COMMISSION:

OPERATING COSTS - REFUSE DISPOSAL:

To be recovered through user fees & sale of goods and services

RESERVE FUND:

Solid Waste Refuse Disposal Reserve Fund, Bylaw No. 2164 (Sept. 8, 1993).
Waste Reduction Sustainability Operating Reserve Fund Bylaw No. 3867 (Nov 14, 2012).

1.521 & 1.525 - Environmental Resource Management	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
GENERAL PROGRAM EXPENDITURES:										
Diversion Services	28,643,375	25,881,174	28,288,353	-	-	28,288,353	27,541,660	27,592,448	27,882,555	28,179,803
Landfilling Services	14,989,719	14,715,691	16,154,293	480,000	2,500	16,636,793	16,851,057	17,212,399	17,552,810	17,904,068
Energy Recovery Services	3,679,863	2,972,309	4,995,853	-	-	4,995,853	5,054,005	5,119,220	5,183,053	5,249,044
TOTAL OPERATING COSTS	47,312,957	43,569,174	49,438,499	480,000	2,500	49,920,999	49,446,722	49,924,067	50,618,418	51,332,915
*Percentage Increase over prior year		-7.9%	4.5%	1.0%	0.0%	5.5%	-1.0%	1.0%	1.4%	1.4%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	204,000	204,000	204,000	-	-	204,000	204,000	204,000	204,000	204,000
Transfer to Operating Reserve Fund	419,048	419,048	420,000		-	420,000	420,000	420,000	420,000	420,000
Transfer to General Capital Reserve Fund	3,783,990	2,625,871	474,000	-	-	474,000	474,000	474,000	504,000	474,000
Transfer to Landfill Closure Capital Reserve Fund	464,222	464,222	464,222	-	-	464,222	473,506	482,977	492,636	502,489
Transfer to Millstream Remediation Debt	9,129	9,129	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	4,880,389	3,722,270	1,562,222	-	-	1,562,222	1,571,506	1,580,977	1,620,636	1,600,489
Debt Expenditures	2,026,178	1,976,526	2,737,521	-	-	2,737,521	3,211,420	3,354,322	3,413,919	3,417,419
TOTAL COSTS	54,219,524	49,267,971	53,738,241	480,000	2,500	54,220,741	54,229,648	54,859,366	55,652,973	56,350,823
*Percentage Increase over prior year		-9.1%	-0.9%	0.9%	0.0%	0.0%	0.0%	1.2%	1.4%	1.3%
Allocation Recovery	(232,000)	(232,000)		-		-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	53,987,524	49,035,971	53,738,241	480,000	2,500	54,220,741	54,229,648	54,859,366	55,652,973	56,350,823
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Sale of Renewable Natural Gas	(6,666,938)	(4,025,000)	(6,817,254)	-	-	(6,817,254)	(6,953,599)	(7,092,671)	(7,234,524)	(7,379,215)
Revenue - Other	(13,629,520)	(15,047,120)	(16,187,680)	-	-	(16,187,680)	(16,444,630)	(16,727,120)	(17,015,260)	(17,309,150)
Transfer from Operating Reserve	(3,877,066)	(966,270)	(781,309)	(480,000)	-	(1,261,309)	(439,820)	(738,185)	(1,241,809)	(1,690,887)
TOTAL REVENUE	(24,173,524)	(20,038,390)	(23,786,243)	(480,000)	-	(24,266,243)	(23,838,049)	(24,557,976)	(25,491,593)	(26,379,252)
TIPPING FEE (based on inflation)	(29,844,000)	(29,000,000)	(29,952,000)		(2,500)	(29,954,500)	(30,391,600)	(30,301,390)	(30,161,380)	(29,971,570)
PROJECTED TONNAGE (General Refuse)	158,000	150,000	155,000			155,000	150,000	145,000	140,000	135,000
*Percentage Increase over prior year		-2.8%	0.4%	0.0%	0.0%	0.4%	1.5%	-0.3%	-0.5%	-0.6%
AUTHORIZED POSITIONS:										
On-going	34.20	34.20	30.70			30.70	30.70	30.70	30.70	30.70
Term										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.521 Environmental Resource Managem	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$75,000	$460,000	$385,000	$385,000	$385,000	$385,000	$2,000,000
Land		$0	$0	$1,000,000	$0	$0	$0	$1,000,000
Engineered Structures		$13,311,399	$25,691,399	$9,680,000	$5,680,000	$1,855,000	$2,980,000	$45,886,399
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$13,386,399	**$26,151,399**	**$11,065,000**	**$6,065,000**	**$2,240,000**	**$3,365,000**	**$48,886,399**
SOURCE OF FUNDS								
Capital Funds on Hand		$11,428,125	$12,353,125	$0	$0	$75,000	$850,000	$13,278,125
Debenture Debt (New Debt Only)		$0	$7,330,000	$1,680,000	$530,000	$1,780,000	$2,130,000	$13,450,000
Equipment Replacement Fund		$75,000	$610,000	$535,000	$785,000	$385,000	$385,000	$2,700,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$1,883,274	$5,858,274	$8,850,000	$4,750,000	$0	$0	$19,458,274
		$13,386,399	**$26,151,399**	**$11,065,000**	**$6,065,000**	**$2,240,000**	**$3,365,000**	**$48,886,399**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.521

Service Name: Environmental Resource Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2,026	2027	2028	2029	2030	5 - Year Total
16-06	Renewal	Replacing of Small Equipments	Replacing of Small Equipments	$ 1,430,000	E	ERF	75,000	345,000	$ 270,000	$ 270,000	$ 270,000	$ 270,000	$ 1,425,000
17-01	Renewal	Gas & Leachate Collection Pipe Extension	Gas & Leachate Collection Pipe Extension	$ 2,550,000	S	Res	423,192	923,192	$ 550,000	$ 550,000			$ 2,023,192
17-01	Renewal	Gas & Leachate Collection Pipe Extension	Gas & Leachate Collection Pipe Extension		S	Debt					$ 550,000	$ 550,000	$ 1,100,000.00
17-02	Renewal	Aggregate Production for Internal Use	Aggregate Production for Internal Use	$ 15,135,000	S	Res		500,000	$ 850,000	$ 850,000			$ 2,200,000
17-02	Renewal	Aggregate Production for Internal Use	Aggregate Production for Internal Use		S	Debt					$ 850,000	$ 850,000	$ 1,700,000.00
17-04	Renewal	Progressive Closure of External Faces	Progressive Closure of External Faces	$ 10,000,000	S	Res		1,000,000	$ 6,000,000	$ 3,000,000			$ 10,000,000
17-07	Renewal	Computer Equipment	Computer Equipment	$ 71,000	E	ERF		15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
17-09	Renewal	Vehicle Replacements	Vehicle Replacements	$ 500,000	E	ERF		100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
17-14	New	Landfill Gas Utilization	Landfill Gas Utilization	$ 30,931,000	S	Cap	2,060,619	2,060,619					$ 2,060,619
18-01	New	Interim Covers	Interim Covers - West and North Slopes	$ 1,000,000	S	Res			$ 200,000	$ 200,000			$ 400,000
18-01	New	Interim Covers	Interim Covers - West and North Slopes		S	Debt					$ 200,000	$ 200,000	$ 400,000.00
22-01	Renewal	Sedimentation Pond Relining	NW Sedimentation Pond Relining & Expansion	$ 1,000,000	S	Res		1,000,000					$ 1,000,000
22-07	Renewal	Recycling Area Upgrades	Recycling Area Upgrades	$225,000	S	Cap		225,000					$ 225,000
23-02	Renewal	Contractor Workshop Relocation	Contractor Workshop Relocation	$ 1,250,000	S	Cap	1,151,260	1,151,260					$ 1,151,260
23-05	New	Existing Manual and Commercial Scale Upgrades	Existing Manual and Commercial Scale Upgrades	$ 250,000	S	ERF				$ 250,000			$ 250,000
24-01	New	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction	$ 2,750,000	S	Debt		2,000,000					$ 2,000,000
24-01	New	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction		S	Cap	750,000	750,000					$ 750,000.00
24-02	Study	Hartland North Master Plan	Hartland North Master Plan	$ 150,000	S	Res				$ 150,000			$ 150,000
24-03	New	Hartland Amenity Project	Hartland Amenity Project	$ 4,000,000	S	Cap	1,000,000	1,000,000					$ 1,000,000
24-05	New	Cell 5 Liner Construction	Cell 5 Liner Construction	$ 11,300,000	S	Debt		3,400,000					$ 3,400,000
24-05	New	Cell 5 Liner Construction	Cell 5 Liner Construction		S	Cap	3,560,871	3,560,871					$ 3,560,871
24-07	New	Relocation of N. Toe Road Sedimentation Pond	Relocation of N. Toe Road Sedimentation Pond	$ 500,000	S	Cap		500,000					$ 500,000
24-08	Renewal	North & East Fence Replacement	North & East Fence Replacement	$250,000	S	Res	250,000	250,000					$ 250,000
25-02	Renewal	North End Wheel Wash	North End Wheel Wash	$ 800,000	S	Res	760,082	760,082					$ 760,082
25-03	New	Landfill Gas capture to meet New Federal Regs	Landfill Gas capture to meet New Federal Regs	$ 250,000	S	Res	100,000	100,000	$ 150,000				$ 250,000
25-04	New	Hartland Operating Certificate Renewal	Hartland Operating Certificate Renewal	$ 100,000	S	Res	100,000		$ 100,000				$ 100,000
25-05	New	Hartland Leachate Pipe Mods for Pigging	Hartland Leachate Pipe Mods for Pigging	$ 75,000	S	Res		75,000					$ 75,000
25-06	Renewal	Quarry Wall liner	Quarry Wall liner	$250,000	S	Res	250,000	250,000					$ 250,000
25-07	New	Cell 4, 5A & 5B Construction Field QA/QC	Cell 4, 5A & 5B Construction Field QA/QC	$ 500,000	S	Debt		250,000					$ 250,000
25-08	Renewal	RNG Optimization Project	RNG Optimization Project	$ 1,831,000	S	Cap	1,685,071	1,685,071					$ 1,685,071
25-09	Renewal	Hartland North - Willis P Driveway Upgrades	Hartland North - Willis P Driveway Upgrades	$500,000	S	Cap	487,709	487,709					$ 487,709
25-10	Renewal	Hartland North Electrical	Hartland North Electrical	$ 750,000	S	Cap	732,595	732,595					$ 732,595
25-11	New	Hartland Environmental Montoring and Containment Projects	Hartland Environmental Montoring and Containment Projects	$ 225,000	S	Cap		75,000			$ 75,000.00		$ 150,000
26-01	New	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	$ 700,000	S	Debt		350,000		$ 350,000		$ 350,000	$ 1,050,000
26-02	New	Hartland 5 year DOCP update	Hartland 5 year DOCP update	$ 125,000	S	Cap		125,000					$ 125,000
26-03	New	ERM Land Acquisition	ERM Land Acquisition	$ 1,000,000	L	Res			$ 1,000,000				$ 1,000,000
26-04	New	RTF Biogas Tie-In to RNG	RTF Biogas Tie-In to RNG	$ 1,000,000	S	Res		1,000,000					$ 1,000,000
26-05	New	Existing Utilities - Relocate for Cell 5	Existing Utilities - Relocate for Cell 5	$ 1,150,000	S	Debt		1,150,000					$ 1,150,000
26-06	New	Landfill Gas Wellfield Optimization	Landfill Gas Wellfield Optimization	$ 900,000	S	Debt		180,000	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 900,000
26-07	New	NW Vegetation Buffer	NW Vegetation Buffer	$ 250,000	S	Debt			$ 250,000				$ 250,000
26-08	New	Surface Water Retention Pond - 100 year storm	Surface Water Retention Pond - 100 year storm	$ 1,250,000	S	Debt			$ 1,250,000				$ 1,250,000
26-09	New	HB-13 Generator and Electrical Pole Replacement	HB-13 Generator and Electrical Pole Replacement	$ 350,000	S	Cap						$ 350,000	$ 350,000

Service #: 1.521

Service Name: Environmental Resource Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2,026	2027	2028	2029	2030	5 - Year Total
26-10	New	Gr. Road Recycled Asphalt Milling - Dust Suppression	Gr. Road Recycled Asphalt Milling - Dust Suppression	$ 450,000	S	ERF		150,000	$ 150,000	$ 150,000			$ 450,000
26-11	New	Hartland 2100 Planning / Consultation / Permitting	Hartland 2100 Planning / Consultation / Permitting	$ 500,000	S	Cap						$ 500,000	$ 500,000
			Grand Total	**$ 96,248,000**			**13,386,399**	**26,151,399**	**$ 11,065,000**	**$ 6,065,000**	**$ 2,240,000**	**$ 3,365,000**	**$ 48,886,399**

Service:	1.521	Environmental Resource Management

Project Number	16-06	Capital Project Title	Replacing of Small Equipments	Capital Project Description	Replacing of Small Equipments
Project Rationale	Replacement of small equipments that have reached their end of life				

Project Number	17-01	Capital Project Title	Gas & Leachate Collection Pipe Extension	Capital Project Description	Gas & Leachate Collection Pipe Extension
Project Rationale	To meet BC Ministry of Environment regulations, gas wells and leachate collectors are installed in each lift of refuse and have to be connected to the existing header system to collect methane gas. Well heads, valves, condensation traps, monitoring points, and piping has to be installed to each gas well and leachate collector. The gas is then conveyed to the gas plant, and the leachate is conveyed to the lined storage lagoons and then discharged into the municipal sewer. Cost estimate is derived from historical construction information and includes consulting costs to layout pipe design/headers.				

Project Number	17-02	Capital Project Title	Aggregate Production for Internal Use	Capital Project Description	Aggregate Production for Internal Use
Project Rationale	Producing aggregate annually from shot rock that was quarried to make airspace provides the CRD with a number of benefits including: prolonging the landfill life (creating landfilling airspace), providing aggregate for on-site needs, effective interception of shallow groundwater inflows, cost and space savings by not having to import aggregate, and reduced social and environmental impacts by not having to truck in aggregate. Cost estimate is derived from historical tender data.				

Project Number	17-04	Capital Project Title	Progressive Closure of External Faces	Capital Project Description	Progressive Closure of External Faces
Project Rationale	As specified under the BC Ministry of Environments Landfill Criteria for Municipal Solid Waste, completed landfill areas and slopes must be closed with a progressive closure system on an annual basis. The closure system consists of a clay or synthetic cover placed over a gravel drainage layer This progressive closure system stays in place until economies of scale makes it cost effective to proceed with installation of a final closure system. The completion of Cell 3 in 2025/2026 requires closure of the areas that will not be filled against going forward.				

Service: **1.521** **Environmental Resource Management**

Project Number	17-07	**Capital Project Title**	Computer Equipment	**Capital Project Description**	Computer Equipment
Project Rationale	Replacement of computer equipment due to end of life cycle				

Project Number	17-09	**Capital Project Title**	Vehicle Replacements	**Capital Project Description**	Vehicle Replacements
Project Rationale	Replacement of vehicle due to end of life cycle				

Project Number	18-01	**Capital Project Title**	Interim Covers	**Capital Project Description**	Interim Covers - West and North Slopes
Project Rationale	Following Golder's Leachate Management Plan, once an active landfilling cell is completed, but hasn't reached future filling contours, tarping is required to shed rainwater and divert to the freshwater collection system to prevent it from entering the leachate collection system and overwhelming the leachate storage ponds. Cost estimate is derived from historical in-house cost data.				

Project Number	22-01	**Capital Project Title**	Sedimentation Pond Relining	**Capital Project Description**	NW Sedimentation Pond Relining & Expansion
Project Rationale	To prevent leakage and fines from migrating off site into the north freshwater drainage area, the sedimentation pond must be relined. In addition the sedimentation pond must be enlarged to meet MOE requirements for retaining 24 hrs of preciptiation from a 100 year storm event. Finally, the sedimentation pond requires inlet valving and piping to permit flows to be diverted to the upper lagoon in the event there is an onsite spill that must be contained and diverted from fresh water courses.				

Project Number	23-02	**Capital Project Title**	Contractor Workshop Relocation	**Capital Project Description**	Contractor Workshop Relocation
Project Rationale	The current contractors workshop is located in the future Cell 5 of the landfill and must be relocated so critical landfill infrastructure can be completed for Cell 4, 5 and 6. This project includes removal of the existing structure and reuse (if economical) in a new location adjacent to future cells so the operations contractor can conduct repairs on large landfill operations equipment (Packer, Bull-Dozer, excavators etc).				

Project Number	22-07	**Capital Project Title**	Recycling Area Upgrades	**Capital Project Description**	Recycling Area Upgrades
Project Rationale	The project has been set up to conduct design and improvements to the existing recyling area at Hartland. The project will improve the layout to improve safety of residents, haulers and CRD employees during peak demand due to growing public interest in the depot. Considerations for protection from the elements (sun, rain and hot weather are included in the scope).				

Service:	1.521	Environmental Resource Management

Project Number	Capital Project Title	Capital Project Description
23-05	Existing Manual and Commercial Scale Upgrades	Existing Manual and Commercial Scale Upgrades

Project Rationale The South Entrance Commercial scale approach/exit ramps are in poor condition. This project includes sawcutting and removal of old scale ramps and pouring new concrete with Rebar to eliminate further safety hazards to trucks and employees. The South Entrance Manual Scale deck is in poor condition. It requires replacement and/or major repair. This project accounts for all work that needs to be done after detailed assement to ensure life of the existing manual and commercial scales can continue reliably for the next 20 years.

Project Number	Capital Project Title	Capital Project Description
24-01	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction

Project Rationale This project will allow for the construction of a new mounded structural earth berm north of cell 1&2 at 5 corners intersection to serve as the new toe of cells 5 & 6. As part of this berm, the project includes installation of a critical sub-grade landfill leachate containment system (grout wall/curtain) and raising the clay containment berm from 130mAsl to 135mASL to ensure leachate capture from future landfill cells 4, 5 & 6. The project also includes relocation of any existing infrastructure (LFG, Leachate, Water, electrical etc) that currently resides in the future footprint of the MSE berm.

Project Number	Capital Project Title	Capital Project Description
24-02	Hartland North Master Plan	Hartland North Master Plan

Project Rationale With the recent completion of the new Residuals Treatment Facilty and associated access and new scales at Hartland North, this design project will ensure that there is adequate future planning and integration with the existing landfill site

Project Number	Capital Project Title	Capital Project Description
24-03	Hartland Amenity Project	Hartland Amenity Project

Project Rationale This project considers all road and intersection improvements necessary to move commercial access from Hartland Avenue to Willis Point Rd. The project also includes a parking lot for Mount Work off Willis Pt Rd if there is sufficient funds remaining after the intersection projects are complete.

Project Number	Capital Project Title	Capital Project Description
24-05	Cell 5 Liner Construction	Cell 5 Liner Construction

Project Rationale A new drainage and liner system will ensure effective removal of leachate from within the new Cell 5 area and prevent any off site migration. The liner will also include an underdrain which will relieve pore pressure and ensure fresh ground water does not contribute to ongoing leachate collection and processing. Improvements include all temporary and permanent access road and related infrastructure to allow refuse to be deposited in Cell 5.

Service:	1.521	Environmental Resource Management

Project Number	24-07	Capital Project Title	Relocation of N. Toe Road Sedimentation Pond	Capital Project Description	Relocation of N. Toe Road Sedimentation Pond
Project Rationale	The North Toe Road fresh water sedimentation collection pond sits ontop of Cell 1 garbage. The future Gravity Retaining Wall will be constructed ontop of the pond so it must be relocated.				

Project Number	24-08	Capital Project Title	North & East Fence Replacement	Capital Project Description	North & East Fence Replacement
Project Rationale	The fence line from the Upper lagoon to the new RTF driveway entrance is madeup of various fencing materials. This project provides proper fencing to ensure a continuous perimeter around Hartland property.				

Project Number	25-02	Capital Project Title	North End Wheel Wash	Capital Project Description	North End Wheel Wash
Project Rationale	This project accounts for a new commercial truck wheel wash system to be installed on the North End to ensure trucks don't track mud onto Willis Point Road. Project includes a temporary wheel wash needed until the final Cell 5 access roads are ready to be utilized.				

Project Number	25-03	Capital Project Title	Landfill Gas capture to meet New Federal Regs	Capital Project Description	Landfill Gas capture to meet New Federal Regs
Project Rationale	Environment & Climate Change Canada has released a proposed Landfill Methane Regulation that is expected to come into force in Q1/Q2 of 2024, with the intent of reducing fugitive landfill emissions across the country. The regulation sets thresholds for surface emissions at landfills emitting more than 10,000 tonnes of CO2e per year (Hartland exceeds this). Based on required monitoring events, any surface methane concentrations that exceed proposed levels require a corrective action plan and mitigation within a specified timeframe. Based on current surface emissions data, it is expected that Hartland will need to implement additional controls, improve gas collection, or repair infrastructure to reduce surface methane concentrations to achieve compliance with these proposed limits.				

Project Number	25-04	Capital Project Title	Hartland Operating Certificate Renewal	Capital Project Description	Hartland Operating Certificate Renewal
Project Rationale	Hartland's Operating Certificate (OC) has not been modified since January 27, 2010. CRD has committed to updating its OC in light of recent MOE diuscussion and approval of ERM's SWMP. This project covers staff time and consultant/legal fees to assist the CRD in updating the OC with the MOE.				

Service:	1.521	Environmental Resource Management

Project Number	25-05	Capital Project Title	Hartland Leachate Pipe Mods for Pigging	Capital Project Description	Hartland Leachate Pipe Mods for Pigging
Project Rationale	Leachate design, materials and installation to modify the leachate piping between HB-15 and the new RTF Centrate Line to reinstate pigging of the section of pipe between HB-15 and the Centrate return line).				

Project Number	25-06	Capital Project Title	Quarry Wall liner	Capital Project Description	Quarry Wall liner
Project Rationale	A portion of Cell 4 liner could not be installed due to accessibility during construction. The project includes implementing a seal between the bedrock quarry wall bench and the existing liner in Cell 4 in toutle valley. The construction will be conducted when waste filling has reached the elevation of the area to allow safe installation by Contractors. The project includes the supply, installation, QA/QC needed to install the small section of liner.				

Project Number	25-07	Capital Project Title	Cell 4, 5A & 5B Construction Field QA/QC	Capital Project Description	Cell 4, 5A & 5B Construction Field QA/QC
Project Rationale	Cell 4, 5 and 6 and related incfrastructure construction will occur over multiple years. The project requires that the engineer of record be onsite during critical milestones throughout the construction project to ensure the construction is installer per the design. The original design budget contemplated a 1 year installation of all capital improvements for Cell 4, 5 & 6 projects. However, logistics and filling plans required phasing of the projects over a number of years which stretches the QA/QC budget over a longer period. The funds are to allow all travel, coordination meetings, onsite QA/QC field review, design modifications etc required to ensure construction meets the design requirements.				

Project Number	25-08	Capital Project Title	RNG Optimization Project	Capital Project Description	RNG Optimization Project
Project Rationale	Scope change to include additional cost and scope that were not originally contemplated in the original RNG project. Improvements include new transformer, Lock Block retaining wall, tie-in and relocation of existing infrastructure that interfere with the new facility and other improvement projects required to enhance the safety, operation and profitability of the facility.				

Project Number	25-09	Capital Project Title	Hartland North - Willis P Driveway Upgrades	Capital Project Description	Hartland North - Willis P Driveway Upgrades
Project Rationale	The project includes all design and construction work to ensure there is sufficient passing room for large trucks to turn off Willis Point (WP) road onto the Hartland North Driveway and safely pass large trucks leaving the facility at the same time. Improvements include driveway widening, paving, realignment of fencing/gates, culvert extensions, lighting, signage, Overhead electrical improvements (if required), pavement markings, delineators and any other improvements needed to ensure the safety of the public, contractors and employees accessing the site.				

Service: **1.521** **Environmental Resource Management**

Project Number	25-10	**Capital Project Title**	Hartland North Electrical	**Capital Project Description**	Hartland North Electrical

Project Rationale The electrical power for the new scale Building at Hartland North is fed from a temporary system from the RTF. Additional loads are required to accommodate the relocation of the contractor shop, new truck wash, kitchen scrap transfer station, thermal pilot plant etc. There is no formal agreement or capacity for the RTF to provide power for the growing power demands at Hartland North. This project entails all electrical design and construction to service the power requirements needed for Hartland North (aformentioned projects), including power poles/lines, transformers and underground conduit/cabling. The scope also includes a backup power generator to ensure business continuity for the scale building during frequent power outages.

Project Number	25-11	**Capital Project Title**	Hartland Environmental Montoring and Containment Projects	**Capital Project Description**	Hartland Environmental Montoring and Containment Projects

Project Rationale To ensure compliance with BC Ministry of Environment regulations, an active review of current and future environmental controls is necessary. This project accounts for consultant studies, contractor environmental mitigation controls required to review and enhance the current environmental monitoring program at the Hartland landfill and ensure compliance with MOE regulations.

Project Number	26-01	**Capital Project Title**	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	**Capital Project Description**	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain

Project Rationale To meet BC Ministry of Environment regulations, gas wells and leachate collectors are installed in each lift of refuse and have to be connected to the existing collection systems to collect methane gas. Well heads, valves, condensation traps, monitoring points, and piping has to be installed to each combination gas well and leachate collector. The leachate is then conveyed to the lined storage lagoons and then discharged into the municipal sewer. Estimate is derived from historical costs.

Project Number	26-02	**Capital Project Title**	Hartland 5 year DOCP update	**Capital Project Description**	Hartland 5 year DOCP update

Project Rationale Hartland's Operating Certificate (OC) issued by the BC Ministry of Environment requires adherance to the BC Landfilling criteria which requires updates to the Landfill DOCP every 5 years. The last DOCP was finalized and submitted to the MOE on May 2022. A new update is required by May 2027. The project includes the procurement of a consultant to complete the DOCP to meet submission requirement.

Project Number	26-03	**Capital Project Title**	ERM Land Acquisition	**Capital Project Description**	ERM Land Acquisition

Project Rationale ERM's long term plan to maximize recycling and diversion opportunities for the region requires the acquisition of land/facilities to accommodate the growing needs of the region. This project includes those activities needed to secure land or facilities for future diversion, recycling or waste management requirements of the region.

Project Number	26-04	**Capital Project Title**	RTF Biogas Tie-In to RNG	**Capital Project Description**	RTF Biogas Tie-In to RNG

Project Rationale The Residual Solids Treatment facility currently reuses the biogas produced during operation to minimize energy requirements for the facility. However there remains an excess of biogas that is currently flared and contributes to the CRD's carbon footprint. There is opportunity to divert the unused gas to Hartland's newly constructed Renewal Natural Gas plant for to purify the gas and sell it to Fortis over its 20 year sale agreement with the CRD. This project includes the design, procurement and installation of all infrastructure needed to take advantage of this opportunity.

Service:	1.521	Environmental Resource Management

Project Number	26-05	Capital Project Title	Existing Utilities - Relocate for Cell 5	Capital Project Description	Existing Utilities - Relocate for Cell 5
Project Rationale	Buildout of the landfill includes the installation of a new toe-berm to maximize airspace in Phase 2. The toe berm will be 10-15meters high. There are a number of utilities (landfill gas, leachate, water, electrical, waste water, surface water etc) that cross through the footprint of the toe berm. These pipes need to be protected or relocated to handle the weight of earth and refuse that will be piled ontop of them. This project includes all design and construction required to protect and/or relocate existing landfill infrastructure that sits within the footprint of the new earthen berm. It also includes any new infrastructure that will be needed to be constructed to ensure continuous service of those utilities to the landfill.				

Project Number	26-06	Capital Project Title	Landfill Gas Wellfield Optimization	Capital Project Description	Landfill Gas Wellfield Optimization
Project Rationale	This project includes all upgrades/optimizations to the landfill gas wellfield collection system to increase the collection efficiency, maximize RNG revenue potential and minimize the operating expenses needed to operate the wellfield in light of the new RNG facility commissioned in 2025.				

Project Number	26-07	Capital Project Title	NW Vegetation Buffer	Capital Project Description	NW Vegetation Buffer
Project Rationale	A section of land abutting Mount Work requires vegetation to meet the BC Landfill criteria "sight" buffer of 30-50meters along the Western property boundary. This project includes the design and construction needed to relocate ~25,000m3 of shot rock, hillside shaping, stripping and landscaping to create a vegetion buffer that meets the criteria.				

Project Number	26-08	Capital Project Title	Surface Water Retention Pond - 100 year storm	Capital Project Description	Surface Water Retention Pond - 100 year storm
Project Rationale	The Landfill Criteria states that a landfill shall have the capacity to contain the surface water runoff generated in 24 hours of a 100 year precipitation event. This project covers the cost to design and build a new surface water retention pond to fulfill this criteria. This project includes the piping systems in/out of the pond to the receiving environment and/or leachate lagoons.				

Project Number	26-09	Capital Project Title	HB-13 Generator and Electrical Pole Replacement	Capital Project Description	HB-13 Generator and Electrical Pole Replacement
Project Rationale	The Electrical pole at HB-13 and backup generator have reached their useful life and require replacement. This project includes all cost to design, procure and construct the electrical replacement of this infrastructure.				

Service:	1.521	Environmental Resource Management

Project Number	26-10	Capital Project Title	Gr. Road Recycled Asphalt Milling - Dust Suppression	Capital Project Description	Gr. Road Recycled Asphalt Milling - Dust Suppression

Project Rationale The roads around the landfill are mainly gravel and require constant maintenance and dust suppression. This project covers the cost of receiving recycled asphalt and deploy it on the gravel roads around the site in order to reduce maintenance and dust suppression activities.

Project Number	26-11	Capital Project Title	Hartland 2100 Planning / Consultation / Permitting	Capital Project Description	Hartland 2100 Planning / Consultation / Permitting

Project Rationale Construction efforts on Phase 3 will need to occur 15-20 years prior to the needing the airspace due to the large volume of rock that is required to be removed. Getting approval to construct will require numerous years of planning and consultation with the ministry and stakeholders. This project covers the cost of any fees, staff time, consultation, events, permits, reports, assessments and other costs that are required to initiate the planning phase, well in advance of construction needing to start.

1.521 Enviromental Resource Management
Capital Reserve Fund Schedule - ERM
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule - ERM

Capital Reserve Fund ERM - Landfill Closure Portion, Capital Reserve Portion, and Recycling Depots Portion

Capital Reserve Fund Schedule

Bylaw 2164 established a Solid Waste Refuse Disposal Reserve Fund for the ERM Service (was called Solid Waste Service). There are three portions in the Reserve Fund: Landfill Closure, restricted funds to cover the liability of closing Phase 2 - 3 and post-closure maintenance. Capital Reserve is working capital and not restricted.

Landfill Closure Portion	**Actual**	**Budget**				
Fund: 1020 Fund Centre: 101363	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	14,271,342	15,283,038	14,747,260	9,220,766	6,703,743	7,196,379
Planned Capital Expenditure (Based on Capital Plan)	-	(1,000,000)	(6,000,000)	(3,000,000)		
Transfer from Ops Budget	464,222	464,222	473,506	482,977	492,636	502,489
Interest Income*	547,473	-	-	-	-	-
Ending Balance $	**15,283,038**	**14,747,260**	**9,220,766**	**6,703,743**	**7,196,379**	**7,698,867**

Assumptions/Background:

Liability reserve to fund closure of Phase 2-3 and post closure maintenance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Capital Reserve Fund Schedule

Capital Reserve Portion Fund: 1020 Fund Centre: 101364	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	9,794,032	9,149,986	4,761,712	2,381,712	1,101,712	1,601,712
Planned Capital Expenditure (Based on Capital Plan)	(4,750,000)	(4,858,274)	(2,850,000)	(1,750,000)		
Transfer to/from Ops Budget	3,779,991	470,000	470,000	470,000	500,000	470,000
Interest Income*	325,963	-	-	-	-	-
Ending Balance $	**9,149,986**	**4,761,712**	**2,381,712**	**1,101,712**	**1,601,712**	**2,071,712**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Capital Reserve Fund Schedule

Recycling Depots/Compost Center Reserve Portion Fund: 1020 Fund Centre: 102102	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	19,918	4,916	8,916	12,916	16,916	20,916
Planned Capital Expenditure	(19,002)	-	-	-	-	-
Transfer to/from Ops Budget	4,000	4,000	4,000	4,000	4,000	4,000
Ending Balance $	**4,916**	**8,916**	**12,916**	**16,916**	**20,916**	**24,916**

Assumptions/Background:

Reimburse operating budget for capital expenditures spent by Compost Center.

1.521 Enviromental Resource Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Enviromental Resource Management

Bylaw 3867 - established Operating Reserve for the ERM Service to be used by the service for: mitigating fluctuations in tipping fee revenue and for covering operational expenditures as required, including debt servicing.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center 105509	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	6,784,571	6,391,023	5,549,714	5,529,894	5,211,709	4,389,900
Transfer from Ops Budget	419,048	420,000	420,000	420,000	420,000	420,000
Transfer to Ops Budget	(1,085,866)	(1,261,309)	(439,820)	(738,185)	(1,241,809)	(1,690,887)
Interest Income*	273,269			-	-	-
Total projected year end balance	**6,391,023**	**5,549,714**	**5,529,894**	**5,211,709**	**4,389,900**	**3,119,013**

Assumptions/Background:

Reserve for rate stabilization; Based on the CRD Operating Reserve Analysis, the guideline suggests a minimum balance of $6.4M (17%).

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.521 Enviromental Resource Management
ERF Reserve Fund Schedule
2026 - 2030 Financial Plan

ERF Reserve Fund Schedule

ERF: ERM ERF or PERS Fund for Equipment

Equipment Replacement Fund Fund: 1022 Fund Centre: 101447	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,028,945	2,049,424	1,643,424	1,312,424	731,424	550,424
Planned Purchase (Based on Capital Plan)	(220,060)	(610,000)	(535,000)	(785,000)	(385,000)	(385,000)
Transfer to/from Ops Budget	204,000	204,000	204,000	204,000	204,000	204,000
		-	-	-	-	-
Disposal of equipment	20,160					
Interest Income*	16,379	-	-	-	-	-
Ending Balance $	**2,049,424**	**1,643,424**	**1,312,424**	**731,424**	**550,424**	**369,424**

Assumptions/Background:
ERF Reserve to fund replacement of computer equipment and for PERS (Prority Equipment Replacement) type equipment that lasts less than 15 years

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Protection and Water Quality

FINAL BUDGET

March 2026

Service: 1.578 Environmental Protection **Committee: Environmental Services**

DEFINITION:

To provide Protective Programs (Environmental Assessment and Regulatory Programs) relative to various Operating, Environmental and Capital programs. The cost of this function is allocated to other operating budgets and capital projects using these Services.

SERVICE DESCRIPTION:

The division provides scientific, technical and regulatory support to CRD services to ensure protection of human health and the environment.

PARTICIPATION:

Method of cost allocation is:

* Allocation on an hourly basis for services rendered to Third Party Projects, Capital & Operating functions

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

A mixture of allocations and time charges to Protective Programs, Environment Resource Management, and Environmental Programs.

ENVIRONMENTAL PROTECTION (1.578 & 1.579)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	7,085,396	6,884,636	7,040,976	-	-	7,040,976	6,921,070	7,118,894	7,303,092	7,475,698
Allocations	1,643,048	1,643,048	1,864,262	-	10,812	1,875,074	1,953,340	2,021,098	2,046,523	2,084,819
Operating Costs - Other - Summary	611,737	400,090	651,687	-	-	651,687	769,364	707,982	759,190	789,406
TOTAL OPERATING COSTS	**9,340,181**	**8,927,774**	**9,556,926**	**-**	**10,812**	**9,567,738**	**9,643,774**	**9,847,974**	**10,108,804**	**10,349,923**
*Percentage Increase over prior year		-4.4%	2.3%	0.0%	0.1%	2.4%	0.8%	2.1%	2.6%	2.4%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	250,000	250,000	225,000	-	-	225,000	98,001	117,175	161,691	196,041
Transfer to Operating Reserve Fund	137,863	137,863	-	-	-	-	25,670	24,590	23,470	22,340
TOTAL CAPITAL / RESERVES	387,863	387,863	225,000	-	-	225,000	123,671	141,765	185,161	218,381
TOTAL COSTS	9,728,044	9,315,637	9,781,926	-	10,812	9,792,738	9,767,445	9,989,739	10,293,965	10,568,304
*Percentage Increase over prior year		-4.2%	0.6%	0.0%	0.1%	0.7%	-0.3%	2.3%	3.0%	2.7%
Allocation Recovery - Environmental Services	(9,649,416)	(9,315,637)	(9,666,215)	-	-	(9,666,215)	(9,767,445)	(9,989,740)	(10,293,966)	(10,568,304)
OPERATING COSTS LESS INTERNAL RECOVERIES	78,627	(0)	115,711	-	10,812	126,523	(0)	0	(0)	(0)
FUNDING SOURCES (REVENUE)										
(Surplus) / Deficit										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer From Operating Reserve	(78,627)	-	(115,711)	-	(10,812)	(126,523)	-	-	-	-
TOTAL REVENUE	(78,627)	-	(115,711)	-	(10,812)	(126,523)	-	-	-	-
REQUISITION	(0)	**-**	**-**	**-**	**-**	**-**	0	(0)	0	0
*Percentage Increase over prior year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Ongoing	55.3	55.3	52.90			52.90	52.90	52.90	52.90	52.90
Term	4.1	4.1	3.00			3.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.578 Environmental Protection	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$199,000	$388,000	$83,000	$109,000	$72,000	$851,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$270,000	$0	$0	$0	$0	$270,000
	$0	**$469,000**	**$388,000**	**$83,000**	**$109,000**	**$72,000**	**$1,121,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$75,000	$275,000	$0	$0	$0	$350,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$394,000	$113,000	$83,000	$109,000	$72,000	$771,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$469,000**	**$388,000**	**$83,000**	**$109,000**	**$72,000**	**$1,121,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.578

Service Name: Environmental Protection

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-01	Replacement	Annual Scientific/Field/Outreach/Printers /Copiers equipment replacement	ERF replacement of Scientific/Field/Outreach /Printers/Copiers equipment	$ 325,000	E	ERF		$ 65,000	$ 65,000	$ 65,000	$ 65,000		$ 260,000
18-02	Replacement	Annual Computer equipment replacement	ERF replacement of computer equipment	$ 202,000	E	ERF		$ 44,000	$ 33,000	$ 8,000	$ 44,000	$ 72,000	$ 201,000
18-03	Replacement	Annual vehicle replacement	ERF replacement of vehicles	$ 270,000	V	ERF		$ 270,000	$ -	$ -			$ 270,000
18-04	Replacement	Furniture replacement	ERF replacement of furniture	$ 10,000	E	ERF		$ 5,000	$ 5,000				$ 10,000
19-01	Replacement	IT Database Programs	Address based database & EQIS	$ 350,000	E	Cap		$ 75,000	$ 275,000				$ 350,000
20-01	New	Furniture	New Furniture	$ 30,000	E	ERF		$ 10,000	$ 10,000	$ 10,000			$ 30,000
								$ -	$ -				$ -
													$ -
			Grand Total	**$ 1,187,000**			**$ -**	**$ 469,000**	**$ 388,000**	**$ 83,000**	**$ 109,000**	**$ 72,000**	**$ 1,121,000**

Service:	1.578	Environmental Protection

Project Number	18-01	**Capital Project Title**	Annual Scientific/Field/Outreach/Printers/Copiers equipment replacement	**Capital Project Description**	ERF replacement of Scientific/Field/Outreach /Printers/Copiers equipment
Project Rationale	Replacement of routine sampling/outreach/printers/copiers equipment				

Project Number	18-02	**Capital Project Title**	Annual Computer equipment replacement	**Capital Project Description**	ERF replacement of computer equipment
Project Rationale	Routine replacement of various computer equipment due to end of calculated lifecycle (4yrs). Note: expense is calculated on 2025 values. Each year includes a number of laptop replacements scheduled by IT.				

Project Number	18-03	**Capital Project Title**	Annual vehicle replacement	**Capital Project Description**	ERF replacement of vehicles
Project Rationale	2026-Replace F18029(Kia Soul), FQ6007 (Kia Soul-CCC), F18018(Nissan NV200-EMP), F18019(Nissan NV200-EMP)				

Project Number	18-04	**Capital Project Title**	Furniture replacement	**Capital Project Description**	ERF replacement of furniture
Project Rationale	2nd & 4th floor copier areas, office chairs, bookshelves, storage cabinets, monitor arms.				

Project Number	19-01	**Capital Project Title**	IT Database Programs	**Capital Project Description**	Address based database & EQIS
Project Rationale	Database development and maintenance - Address based database & EQIS				

Project Number	20-01	**Capital Project Title**	Furniture	**Capital Project Description**	New Furniture
Project Rationale	Additional furniture for new cubicles & meeting rooms				

1.578 Environmental Protection
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Environmental Protection

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105525	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,082,435	1,051,271	1,002,121	1,002,121	1,002,121	1,002,121
Planned Purchase	(78,627)	(49,150)	-	-	-	-
Transfer from Ops Budget						
Interest Income*	47,463	-	-	-	-	-
Total projected year end balance	**1,051,271**	**1,002,121**	**1,002,121**	**1,002,121**	**1,002,121**	**1,002,121**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:
Reserve balance retained for charge-out rate stabilization

1.578 Environmental Protection
Equipment Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow

Environmental Protection is responsible for providing scientific and technical expertise in order to protect the region's environmental resources and functions. Key areas of focus are the Climate Action Program, Integrated Watershed Management, Wastewater and Marine Environment Program.

Equipment Replacement Fund	Actual	Budget				
Fund: 1022 Fund Center: 101492	2025	2026	2027	2028	2029	2030
Beginning Balance	1,135,037	1,266,691	1,072,691	1,032,191	1,041,366	1,069,057
Planned Purchase (Based on Capital Plan)	(109,180)	(394,000)	(113,000)	(83,000)	(109,000)	(72,000)
Transfer from Operating Budget	231,526	200,000	72,500	92,175	136,691	156,041
Interest Income	9,309					
Total projected year end balance	**1,266,691**	**1,072,691**	**1,032,191**	**1,041,366**	**1,069,057**	**1,153,098**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.579 Environmental Sustainability HQ Water Quality
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Environmental Sustainability HQ Water Quality

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105517	2025	2026	2027	2028	2029	2030
Beginning Balance	645,134	699,814	622,443	648,113	672,703	696,173
Planned Purchase	-	(77,371)	-	-	-	-
Transfer from Ops Budget	26,392	-	25,670	24,590	23,470	22,340
Interest Income*	28,288	-	-	-	-	-
Total projected year end balance	**699,814**	**622,443**	**648,113**	**672,703**	**696,173**	**718,513**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.579 Environmental Sustainability HQ Water Quality
Equipment Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow

Water Quality Senior Budget - Equipment Replacement for Equipment

Equipment Replacement Fund Fund: 1022 Fund Center: 102075	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	91,603	142,453	159,053	176,153	198,753	215,153
Planned Purchase (Based on Capital Plan)		(8,400)	(8,400)	(2,400)	(8,600)	(9,700)
Transfer from Operating Budget	50,000	25,000	25,500	25,000	25,000	40,000
Interest Income*	849	-	-	-	-	-
Total projected year end balance	**142,453**	**159,053**	**176,153**	**198,753**	**215,153**	**245,453**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:
ERF Reserve to fund replacement of equipment used by the staff of the Environmental Water Quality Division.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Source Control Program

FINAL BUDGET

March 2026

Service: 3.755 Regional Source Control Program **Committee: Environmental Services**

DEFINITION:

Provides for the control of the direct or indirect discharge of contaminants into or through facilities connected to sewage facilities under the regulatory authority of the Capital Regional District. Est. Bylaw No. 2402, 1996, amended Bylaw No. 3351, December 2006.

SERVICE DESCRIPTION:

Source control is a waste management strategy aimed at reducing contaminants that industries, businesses, institutions and households discharge to sanitary sewers. Source control focuses on point-of-discharge reductions in contaminants in order to protect: sewage collection and treatment systems, the quality of treatment plant sewage sludge and biosolids, the marine receiving environment and public and worker health and safety.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

Greater of $1,100,000 or $0.037 / $1,000 of actual assessments

COMMITTEE:

Environmental Services

FUNDING:

Requisition, permit fees and other fees

COST APPORTIONMENT:

(1) Fees.
(2) Based on annual flow of sewage among each municipal and electoral participation area into sewage facilities owned or operated by the CRD.
(3) Remaining balance apportioned to all participating members on the basis of converted net taxable value of land and improvements.

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

Service: 3.755 Regional Source Control Program **Committee: Environmental Services**

COST SHARING ALLOCATION - ESTIMATED YEARLY FLOW

	Estimated Yearly Flow	% of Total Flows	
Central Saanich	1,422,410	3.98%	
Colwood	1,168,430	3.27%	
Esquimalt	2,070,117	5.79%	
Langford	3,846,904	10.76%	
North Saanich	620,617	1.74%	
Oak Bay	2,714,509	7.59%	
Saanich	9,019,968	25.23%	58.36%
Sidney	1,324,456	3.70%	
Victoria	11,976,471	33.50%	
View Royal	815,835	2.28%	
Esquimalt Nation	26,070	0.07%	
Pauquachin First Nation	49,578	0.14%	
Songhees Nation	228,273	0.64%	
Tseycum First Nation	18,690	0.05%	
D.N.D.	128,306	0.36%	
Institute of Ocean Sciences (I.O.S.)	4,159	0.01%	
Ganges Sewer	175,602	0.49%	
Maliview Sewer	17,019	0.05%	
Magic Lake Estates Sewer	103,150	0.29%	
Port Renfrew Sewer	17,482	0.05%	41.64%
TOTAL	**35,748,046**	**100.00%**	**100.00%**

Bylaw 3351

3.755 - REGIONAL SOURCE CONTROL PROGRAM	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocations - Environmental Protection	1,434,991	1,440,000	1,461,697	-	-	1,461,697	1,529,772	1,575,665	1,622,935	1,671,623
Operation - Other Costs	150,537	134,877	182,039	-	2,500	184,539	161,982	165,673	169,153	172,724
Contract For Services	149,673	149,800	113,080	-	-	113,080	105,140	107,250	109,390	111,580
Consultant Expenses	20,000	20,000	36,512	-	-	36,512	41,200	-	-	-
TOTAL OPERATING COSTS	**1,755,201**	**1,744,677**	**1,793,328**	**-**	**2,500**	**1,795,828**	**1,838,094**	**1,848,588**	**1,901,478**	**1,955,928**
*Percentage Increase over prior year		-0.60%	2.2%	0.0%	0.1%	2.3%	2.4%	0.6%	2.9%	2.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	1,755,201	1,744,677	1,793,328	-	2,500	1,795,828	1,838,094	1,848,588	1,901,478	1,955,928
*Percentage Increase over prior year		-0.6%	2.2%	0.0%	0.1%	2.3%	2.4%	0.6%	2.9%	2.9%
Internal Recoveries	(55,000)	(55,000)	(55,000)	-	-	(55,000)	(55,495)	(55,945)	(56,392)	(58,623)
OPERATING COSTS LESS INTERNAL RECOVERIES	1,700,201	1,689,677	1,738,328	-	2,500	1,740,828	1,782,599	1,792,643	1,845,086	1,897,305
*Percentage Increase over prior year		-0.6%	2.2%	0.0%	0.1%	2.4%	2.4%	0.6%	2.9%	2.8%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Fees Charged	(63,036)	(63,036)	(64,171)	-	-	(64,171)	(65,454)	(66,763)	(68,098)	(69,460)
Revenue - Other	(1,000)	(1,000)	(1,000)	-	-	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Grants in Lieu of Taxes	(86,253)	(86,253)	(82,765)	-	-	(82,765)	(86,253)	(86,253)	(86,253)	(86,253)
Transfer From Operating Reserve	(84,483)	(73,959)	(81,000)	-	(2,500)	(83,500)	(81,625)	(43,086)	(45,395)	(46,646)
TOTAL REVENUE	(234,772)	(224,248)	(228,936)	-	(2,500)	(231,436)	(234,332)	(197,102)	(200,746)	(203,359)
REQUISITION	**(1,465,429)**	**(1,465,429)**	**(1,509,392)**	**-**	**-**	**(1,509,392)**	**(1,548,267)**	**(1,595,541)**	**(1,644,340)**	**(1,693,945)**
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	2.6%	3.1%	3.1%	3.0%

PARTICIPANTS: Colwood, Victoria, Esquimalt, Oak Bay, C. Saanich, N. Saanich, Langford; Sewered Local Areas of Ganges, Maliview, Magic Lakes, Pt. Renfrew, D.N.D.

3.755 Regional Source Control Program
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Source Control Program

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105504	2025	2026	2027	2028	2029	2030
Beginning Balance	467,208	454,702	371,202	289,577	246,491	201,096
Planned Purchase	(32,992)	(83,500)	(81,625)	(43,086)	(45,395)	(46,646)
Transfer to/from Ops Budget		-	-	-	-	-
Interest Income*	20,486	-	-	-	-	-
Total projected year end balance	**454,702**	**371,202**	**289,577**	**246,491**	**201,096**	**154,450**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Septage Disposal Agreement

FINAL BUDGET

March 2026

Service: 3.700 Septage Disposal Program **Committee: Core Area Liquid Waste Management**

DEFINITION:

Provision of septage disposal facilities for all areas of the Regional District and to compel persons within all or designated portions of the region to make use of any system established for the disposal of septage and to prescribe the terms and conditions from which persons make use of such system and to impose fines and penalties in respect thereof (Letters Patent - June 1, 1978).

SERVICE DESCRIPTION:

The service provides oversight for the contract between the CRD and SPL Wastewater Recovery Ltd.

PARTICIPATION:

All member municipalities except Saltspring Island and Outer Gulf Islands. Operating and debt costs not met by user charges to be recovered by requisition to all participating members based on member percentage of participant septage input. Properties located in municipalities and capable of being drained into a municipal sanitary sewer are exempt from any levy. Properties connected to a sewage collection system within an electoral area may be exempted by by-law. Annual net cost not to exceed $0.63/1000 on taxable school assessment (excluding property that is taxable for school purposes only Special Act.)

NON-PARTICIPANT, in relation to septage, means septage originating from a municipality or electoral area which does not participate in the septage disposal function under Division XXI of the Supplementary Letters Patent of the Regional District, and as such were charged a higher tipping fee before September 1, 1996. The same tipping fee to be charged to participants and non-participants after September 1, 1996.

COST APPORTIONMENT:

(1) Fees:
User charges permitted by Septage Processing Ltd. to its customers.
Mandatory Waste Tipping Fee:

$0.325 per Imperial Gallon	2022
$0.330 per Imperial Gallon	2023
$0.340 per Imperial Gallon	2024
$0.345 per Imperial Gallon	2025
$0.398 per Imperial Gallon	2026

Septage Processing Ltd. will submit to the CRD an administration fee of $0.015 per Imperial Gallon.
Other wastes have different user charges.

(2) Remaining balance apportioned to all participating members on the basis of percentage of Septage/Sewage delivered to the Septage Facility (No requisition - 2024)

MAXIMUM LEVY:

$0.63 / $1,000 on taxable school assessments (excluding property that is taxable for school purposes only).

Service: 3.700 Septage Disposal Program **Committee: Core Area Liquid Waste Management**

SPL Liquid Waste Volumes - 2026

	Septage Vol1	FOG Vol2	Other Vol3	TOTAL	Total %	Septage %1	FOG %2	Other %3
Central Saanich	174,106	23,217	31,861	229,184	2.2	76.0	10.1	13.9
Colwood	572,879	40,555	40,919	654,353	6.4	87.5	6.2	6.3
Esquimalt	9,207	8,694	156,311	174,212	1.7	5.3	5.0	89.7
Highlands	135,774	0	1,072,348	1,208,122	11.8	11.2	0.0	88.8
Langford	410,560	51,208	291,318	753,086	7.4	54.5	6.8	38.7
Metchosin	315,396	9,606	32,828	357,830	3.5	88.1	2.7	9.2
North Saanich	548,721	2,615	86,997	638,333	6.3	86.0	0.4	13.6
Saanich	670,449	106,865	330,142	1,107,456	10.9	60.5	9.6	29.8
Sidney	10,387	40,031	101,463	151,881	1.5	6.8	26.4	66.8
Sooke	628,640	7,878	188,054	824,572	8.1	76.2	1.0	22.8
Victoria	338,479	1,122,910	2,521,751	3,983,140	39.1	8.5	28.2	63.3
View Royal	15,063	750	807	16,620	0.2	90.6	4.5	4.9
Port Renfrew	26,543	0	68,431	94,974	0.9	27.9	0.0	72.1
Juan de Fuca	0	0	0	0	0.0	0.0	0.0	0.0
	408,423	600	9,697	418,720	4.6	97.541	0.143	231.6%
TOTAL	3,856,404	1,415,734	4,923,425	10,195,563	10000%			

Notes:

1. Septage = Institutional, Commercial, and Residential

2. FOG = Fats, Oils and Greases

3. Other = Portable Toilets, San. Sew. Ships, San. Sew. Docks, PIT toilet, Car Wash, Catch Basin, Sew. Sludge, Other (whey, dairy, brewery), and Lift Station

3.700 - SEPTAGE DISPOSAL AGREEMENT	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	32,373	32,372	40,257	-	-	40,257	41,069	41,897	42,743	45,412
Allocations - Environmental Protection	57,761	57,761	59,464	-	-	59,464	61,576	63,423	65,326	67,286
Allocations - Others	73,429	73,429	66,783	-	-	66,783	67,533	68,262	68,993	67,892
TOTAL OPERATING COSTS	**163,563**	**163,562**	**166,504**	**-**	**-**	**166,504**	**170,178**	**173,582**	**177,062**	**180,590**
*Percentage Increase over prior year		0.0%	1.8%	0.0%	0.0%	1.8%	2.2%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Sewer Capital Fund	-	-	-	-	-	-	-	-	-	-
	-									
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
	-									
TOTAL COSTS	163,563	163,562	166,504	-	-	166,504	170,178	173,582	177,062	180,590
*Percentage Increase over prior year		0.0%	1.8%	0.0%	0.0%	1.8%	2.2%	2.0%	2.0%	2.0%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	-	-	-	-	-	-	-	-	-	-
	-									
OPERATING COSTS LESS INTERNAL RECOVERIES	163,563	163,562	166,504	-	-	166,504	170,178	173,582	177,062	180,590
*Percentage Increase over prior year	0.00%	0.00%	1.80%	0.00%	0.00%	1.80%	2.21%	2.00%	2.00%	1.99%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	-	-	-	-	-	-	-	-	-	-
Fees Charged	-	-	-	-	-	-	(348)	(360)	(381)	(381)
Sale of Goods and Services	(162,843)	(163,000)	(165,774)	-	-	(165,774)	(169,090)	(172,471)	(175,921)	(179,439)
Revenue - Other	(720)	(562)	(729)	-	-	(729)	(740)	(750)	(760)	(770)
TOTAL REVENUE	(163,563)	(163,562)	(166,503)	-	-	(166,503)	(170,178)	(173,581)	(177,062)	(180,590)
REQUISITION	**(0)**	**0**	**(0)**	**-**	**-**	**(0)**	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: All Muniipalities										

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Millstream Site Remediation

FINAL BUDGET

March 2026

Service: 3.701 Millstream Site Remediation **Committee: Environmental Services**

DEFINITION:

Establishment Bylaw No. 3519, as amended, establishes a service for the purpose of the remediation of lands legally described as Lot A, Section 5, Range 3 West, Highland District, Plan 40349 operated as the Millstream Meadows Sewage Septage Facility (the '**Millstream Site**") and any other lands that may, now or in future, be affected by the operation of the Millstream Site as a sewage septage disposal facility.

SERVICE DESCRIPTION:

The service oversees the investigation and remediation of the former septage disposal site located at Millstream Meadows.

PARTICIPATION:

All municipalities and the Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Greater of $1,400,000 or the amount equal to the amount that could be raised by a property value tax rate of $0.021 per $1,000 which when applied to the net taxable value of the land and improvements within the Service Area.

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3513 (May 14, 2008)	Amended 3662 (Mar 2010)	$7,550,000
Borrowed:	SI Bylaw No. 3547 (July 9, 2008)	5 yr term	($3,850,000)
	SI Bylaw No. 3725	15 yr term	($288,234)
	SI Bylaw No. 3817 (May 2012)	15 yr term	($200,000)
	SI Bylaw No. 3882 (May 2013)	15 yr term	($600,000)
	SI Bylaw No. 3910 (July 2013)	15 yr term	($611,766)
Remaining:	Expired		$2,000,000

COMMITTEE:

Environmental Services

FUNDING:

Capital Project cost shared:

- Agreement with provincial Ministry of Agriculture and Lands (MAL) – 39% of eligible capital costs
- CRD Share is 61% of eligible costs and 100% of ineligible costs
  - Funds on Hand $1,643,000
  - Debt Servicing – up to $5,550,000 funded from property tax from the above participating areas
  - Effective 2010, 50% of the net annual costs of site remediation of the Millstream Meadows Sewage Septage Facility is funded from the annual Solid Waste Disposal Budget

3.701 - MILLSTREAM SITE REMEDIATION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocations	130	130	114	-	-	114	-	-	-	-
Planning Costs	-	-	50,335	-	-	50,335	-	-	-	-
TOTAL OPERATING COSTS	**130**	**130**	**50,449**	**-**	**-**	**50,449**	-	-	-	-
*Percentage Increase over prior year		0.0%	38706.9%	0.0%	0.0%	38706.9%				
CAPITAL / RESERVE										
Transfer to Sewer Capital Fund (Millstream)	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
Debt Expenditures	19,162	18,740	-	-	-	-	-	-	-	-
TOTAL COSTS	19,292	18,870	50,449	-	-	50,449	-	-	-	-
*Percentage Increase over prior year		-2.2%	161.5%	0.0%	0.0%	161.5%				
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(412)	(412)	(449)	-	-	(449)	-	-	-	-
Transfer From Own Funds	(9,129)	(9,129)	(50,000)	-	-	(50,000)	-	-	-	-
Revenue - Other	(622)	(200)	-	-	-	-	-	-	-	-
TOTAL REVENUE	(10,163)	(9,741)	(50,449)	-	-	(50,449)	-	-	-	-
REQUISITION	**(9,129)**	**(9,129)**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year		0.0%	-100.0%	0.0%	0.0%	-100.0%				
PARTICIPANTS: All Municipalities and JDF Electoral Area										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 3.701 Millstream Site Remediation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$93,000	$155,350	$0	$0	$0	$0	$155,350
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$93,000	**$155,350**	**$0**	**$0**	**$0**	**$0**	**$155,350**
SOURCE OF FUNDS							
Capital Funds on Hand	$93,000	$155,350	$0	$0	$0	$0	$155,350
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$93,000	**$155,350**	**$0**	**$0**	**$0**	**$0**	**$155,350**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.701

Service Name: Millstream Site Remediation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
Project Number	pital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	Year 1	Year 2	Year 3	Year 4	Year 5	ear Totalauto-popul
17-01	Renewal	Millstream Meadows Remediation	CRD contaminated site remediation	$ 15,325,734	L	Cap	$ 93,000	$ 93,000					$ 93,000
26-01	Renewal	Millstream Meadows Remediation final phase-well decommissioning	CRD contaminated site remediation (final phase-well decommissioning)	$ 62,350	L	Cap		$ 62,350					$ 62,350
													$ -
													$ -
			Grand Total	**$ 15,388,084**			**$ 93,000**	**$ 155,350**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 155,350**

Service:	3.701	Millstream Site Remediation

Project Number	17-01	Capital Project Title	Millstream Meadows Remediation	Capital Project Description	CRD contaminated site remediation
Project Rationale	Millstream Site Remediation: Make application for Provincial certification, 2025/2026 Project Completion. Staff will explore retention of the site for service delivery, or divestment in 2026. If retained, any carrying cost will be incurred by the services that the site will support.				

Project Number	26-01	Capital Project Title	Millstream Meadows Remediation final phase-well decommissioning	Capital Project Description	CRD contaminated site remediation (final phase-well decommissioning)
Project Rationale	Millstream Site Remediation: Decommissioning of remaining groundwater monitoring infrastructure. The technically complex installation of the remaining wells necessitates additional effort and specialized equipment to meet regulatory requirements.				

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. On-Site Systems Management Program

FINAL BUDGET

March 2026

Service: 3.707 LWMP On Site Systems Management Program **Committee: Environmental Services**

DEFINITION:

CRD Bylaw No. 3478 (adopted March 19, 2008) establishing a service for the purpose of developing and implementing a management program for the onsite sewage systems in the service area.
Regulation Bylaw No. 3479 approved April 9, 2008.

SERVICE DESCRIPTION:

To reduce the impacts of failing septic (onsite) systems on human health and the environment through education and regulatory requirements. The Onsite Sewage Management Program (OMP) includes regulatory Bylaw No. 3479, outlining pump-out and maintenance requirements for owners of onsite systems. The program monitors residential compliance with the Bylaw and focuses on education to promote awareness and understanding of onsite system maintenance and care.

PARTICIPATION:

The participating areas are:

	2026 Budget Onsite Systems	%
Colwood	3,047	32.70%
Langford	1,548	16.61%
Saanich	2,259	24.24%
View Royal	59	0.63%
North Saanich	2,405	25.81%
	9,318	100.00%

Note 1: Cost apportionment based on the number of parcels having onsite disposal systems within a participating area as a percentage of the total number of parcels having onsite sewage disposal systems within the service area.

MAXIMUM LEVY:

Greater of $211,070 or the amount that could be raised by a property value tax rate of $0.008 / $1,000 when applied to the net taxable value of land and improvements within the service area.

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Environmental Services

FUNDING:

Parcel tax area created by each jurisdiction apportioned among all properties other than those parcels that are not connected to an onsite sewage disposal system.

3.707 - LWMP - ON SITE SYSTEM MANAGEMENT PROGRAM	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	171,727	165,507	153,288	-	-	153,288	163,989	168,362	172,832	177,403
Contract For Services	30,000	30,000	30,500	-	-	30,500	31,100	31,700	32,300	32,900
TOTAL OPERATING COSTS	**201,727**	**195,507**	**183,788**	**-**	**-**	**183,788**	195,089	200,062	205,132	210,303
*Percentage Increase over prior year		-3.1%	-8.9%	0.0%	0.0%	-8.9%	6.1%	2.5%	2.5%	2.5%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	201,727	195,507	183,788	-	-	183,788	195,089	200,062	205,132	210,303
*Percentage Increase over prior year		-3.1%	-8.9%	0.0%	0.0%	-8.9%	6.1%	2.5%	2.5%	2.5%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)		0								
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(12,232)	(12,232)	(9,135)	-	-	(9,135)	(12,232)	(12,232)	(12,232)	(12,232)
Transfer from Operating Reserve Fund	(21,968)	(15,748)	(43,097)	-	-	(43,097)	(47,749)	(49,074)	(50,397)	(51,721)
TOTAL REVENUE	(34,200)	(27,980)	(52,232)	-	-	(52,232)	(59,981)	(61,306)	(62,629)	(63,953)
REQUISITION	**(167,527)**	**(167,527)**	**(131,556)**	**-**	**-**	**(131,556)**	**(135,108)**	**(138,757)**	**(142,502)**	**(146,350)**
*Percentage Increase over prior year		0.0%	-21.5%	0.0%	0.0%	-21.5%	2.7%	2.7%	2.7%	2.7%
PARTICIPANTS: Colwood, Langford, Saanich, View Royal, North Saanich										

3.707 L.W.M.P. On Site Systems Management Program
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. On Site Systems Management Program

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105526	2025	2026	2027	2028	2029	2030
Beginning Balance	401,369	418,968	375,871	328,122	279,048	228,651
Planned Purchase		(43,097)	(47,749)	(49,074)	(50,397)	(51,721)
Transfer from Ops Budget		-	-	-	-	-
Interest Income*	17,599	-	-	-	-	-
Total projected year end balance	**418,968**	**375,871**	**328,122**	**279,048**	**228,651**	**176,930**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. Peninsula Programs

FINAL BUDGET

March 2026

Service: 3.720 L.W.M.P. (Peninsula) **Saanich Peninsula Wastewater Commission**

DEFINITION:

Implementation of the Liquid Waste Management Plan for the Saanich Peninsula. Bylaw No. 2388 (1996), amended by Bylaw No. 2439 (1996) and Bylaw No. 3073 (2003)

SERVICE DESCRIPTION:

To manage the Saanich Peninsula Liquid Waste Management Plan (SPLWMP) and implement the commitments approved under the plan as required:

- planning, reporting, amendment preparation, implementation of commitments, biosolids management program, resource recovery development and inflow/infiltration enhancement program

MAXIMUM LEVY:

Greater of $5,663,000 or $1.56 / $1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater Commission

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

Service: 3.720 L.W.M.P. (Peninsula) **Saanich Peninsula Wastewater Commission**

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

Central Saanich	44.75%
North Saanich (*see note below)	15.23%
Sidney	40.02%
Total	**100.00%**

Note:
* North Saanich taxes all of North Saanich, including the Airport, as LWMP benefits all of North Saanich, and not just the sewer area. (March 18, 2002)

3.720 - LWMP (PENINSULA)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	35,226	35,226	36,432	-	-	36,432	37,492	38,586	39,713	40,870
Contract For Services	-	-	72,483	-	-	72,483	72,393	72,360	-	-
TOTAL OPERATING COSTS	**35,226**	**35,226**	**108,915**	**-**	**-**	**108,915**	**109,885**	**110,946**	**39,713**	**40,870**
*Percentage Increase over prior year		0.0%	209.2%	0.0%	0.0%	209.2%	0.9%	1.0%	-64.2%	2.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	22,593	22,593	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	22,593	22,593	-	-	-	-	-	-	-	-
TOTAL COSTS	57,819	57,819	108,915	-	-	108,915	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	88.4%	0.0%	0.0%	88.4%	0.9%	1.0%	-64.2%	2.9%
OPERATING COSTS LESS INTERNAL RECOVERIES	57,819	57,819	108,915	-	-	108,915	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	88.4%	0.0%	0.0%	88.4%	0.9%	1.0%	-64.2%	2.9%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(949)	(949)	(1,021)	-	-	(1,021)	(949)	(949)	(949)	(949)
Transfer From Operating Reserve	-	-	(75,000)	-	-	(75,000)	(75,450)	(75,908)	(4,061)	(4,594)
TOTAL REVENUE	(949)	(949)	(76,021)	-	-	(76,021)	(76,399)	(76,857)	(5,010)	(5,543)
REQUISITION	**(56,870)**	**(56,870)**	**(32,894)**	**-**	**-**	**(32,894)**	**(33,486)**	**(34,089)**	**(34,703)**	**(35,327)**
*Percentage Increase over prior year		0.0%	-42.2%	0.0%	0.0%	-42.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Central Saanich, North Saanich, Sidney										

3.720 L.W.M.P. Peninsula
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. Peninsula

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105527	2025	2026	2027	2028	2029	2030
Beginning Balance	256,780	323,935	248,935	173,485	97,577	93,516
Planned Purchase		(75,000)	(75,450)	(75,908)	(4,061)	(4,594)
Transfer from Ops Budget	55,519	-	-	-	-	-
Interest Income*	11,636	-	-	-	-	-
Total projected year end balance	**323,935**	**248,935**	**173,485**	**97,577**	**93,516**	**88,922**

Assumptions/Background:
Retain reserve balance for future LWMP planning projects.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. Core and West Shore

FINAL BUDGET

March 2026

Service: 3.750 **L.W.M.P. - Core and West Shore** **Committee: Core Area Liquid Waste Management**

DEFINITION:

To provide under authority of Trunk Sewers and Sewer Disposal Letters of Patent for the study, design, monitoring, materials acquisition, construction, equipment acquisition and all works necessary for the preparation of a Liquid Waste Management Plan and any related works within the Capital Regional District. Establishment Bylaw No. 2312 (1995), amended by Bylaw No. 3028 (2002), 3319 (2006), and 4304 (2020).

SERVICE DESCRIPTION:

To manage the Core Area and West Shore Liquid Waste Management Plan (CALWMP) and implement the commitments approved under the plan
- planning, siting, reporting, amendment preparation, implementation of commitments, public communications, liquid and solid resource recovery development

PARTICIPATION:

City of Colwood, City of Victoria, Township of Esquimalt, City of Langford, Town of View Royal, Oak Bay and District of Saanich.

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

Service:	3.750	L.W.M.P. - Core and West Shore	Committee: Core Area Liquid Waste Management

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

	Flow Amounts*	Allocation for 2026
Colwood	1,237,387	3.71%
Esquimalt	2,130,696	6.39%
Langford	4,065,900	12.18%
Oak Bay	2,731,759	8.19%
Saanich	9,377,561	28.10%
Victoria	12,576,673	37.69%
View Royal	868,066	2.60%
D.N.D	131,778	0.39%
Esquimalt Nation	31,067	0.09%
Songhees Nation	218,472	0.65%
Total	**33,369,359**	**100.00%**

* = Average Annual Flow

Bylaw 4304

3.750 - LWMP - CORE AND WEST SHORE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	186,274	186,274	222,144	-	-	222,144	225,619	229,232	232,949	236,776
Consultant Expenses	110,376	110,376	112,363	-	-	112,363	114,610	116,902	119,240	121,625
Contract For Services	39,293	39,293	40,001	-	-	40,001	40,801	41,617	42,449	43,298
TOTAL OPERATING COSTS	**335,943**	**335,943**	**374,507**	**-**	**-**	**374,507**	**381,030**	**387,751**	**394,639**	**401,699**
*Percentage Increase over prior year		0.0%	11.5%	0.0%	0.0%	11.5%	1.7%	1.8%	1.8%	1.8%
CAPITAL / RESERVE										
Transfer to Reserve Fund	254,861	233,434	253,935	-	-	253,935	261,564	268,400	275,369	282,643
TOTAL CAPITAL / RESERVES	254,861	233,434	253,935	-	-	253,935	261,564	268,400	275,369	282,643
Debt Expenditures (3.751)	21,427	21,427	-	-	-	-	-	-	-	-
TOTAL COSTS	612,231	590,804	628,442	-	-	628,442	642,594	656,151	670,007	684,342
*Percentage Increase over prior year		-3.5%	2.6%	0.0%	0.0%	2.6%	2.3%	2.1%	2.1%	2.1%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(18,842)	(18,842)	(17,916)	-	-	(17,916)	(18,842)	(18,842)	(18,842)	(18,842)
Transfer From Operating Reserve	-	-	-	-	-	-	-	-	-	-
Revenue - Other	(200,000)	(178,573)	(200,000)	-	-	(200,000)	(204,000)	(208,080)	(212,240)	(216,480)
TOTAL REVENUE	(218,842)	(197,415)	(217,916)	-	-	(217,916)	(222,842)	(226,922)	(231,082)	(235,322)
REQUISITION	**(393,389)**	**(393,389)**	**(410,526)**	**-**	**-**	**(410,526)**	**(419,752)**	**(429,229)**	**(438,925)**	**(449,020)**
*Percentage Increase over prior year		0.0%	4.4%	0.0%	0.0%	4.4%	2.2%	2.3%	2.3%	2.3%
PARTICIPANTS: Colwood, Victoria, Esquimalt, Langford, Saanich, Oak Bay, View Royal.										

3.750 L.W.M.P. Core and West Shore
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. Core and West Shore

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105528	2025	2026	2027	2028	2029	2030
Beginning Balance	377,539	426,369	553,799	683,581	815,761	950,386
Planned Purchase				-	-	-
Transfer from Ops Budget	32,275	127,431	129,782	132,180	134,625	141,322
Interest Income*	16,554	-	-	-	-	-
Total projected year end balance	**426,369**	**553,799**	**683,581**	**815,761**	**950,386**	**1,091,707**

Assumptions/Background:
Retain reserve balance for future LWMP planning projects

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

3.750 L.W.M.P. Core and West Shore
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Profile

L.W.M.P. Core and West Shore

Established by Bylaw No. 4378 to enable CRD services to help accumulate resources for funding ongoing infrastructure renewal, expanding service levels, and funding unexpected capital investments is essential to ensuring long-term sustainability of infrastructure-dependent CRD services.

Capital Reserve Schedule

Capital Reserve Schedule	Actual	Budget				
Fund: 1092 Fund Center: 102290	2025	2026	2027	2028	2029	2030
Beginning Balance	251,298	527,586	654,091	785,873	922,093	1,062,837
Planned Purchase						
Transfer from Ops Budget	276,288	126,505	131,782	136,220	140,744	141,322
Interest Income*						
Total projected year end balance	**527,586**	**654,091**	**785,873**	**922,093**	**1,062,837**	**1,204,158**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. - Harbour Studies

FINAL BUDGET

March 2026

Service: 3.752 L.W.M.P. - Harbour Studies **Committee: Core Area Liquid Waste Management**

DEFINITION:

Core Area Liquid Waste Management Plan program - provides for the CRD to work in partnership with other agencies to protect and improve the environmental quality of Victoria and Esquimalt harbours. Establishment Bylaw No. 3743, February 16, 2011, as amende by Bylaw No. 3837 (2012).

SERVICE DESCRIPTION:

The service coordinates harbour environmental protection and improvement efforts among community, local governments and senior governments under the Core Area LWMP.

PARTICIPATION:

City of Colwood, City of Victoria, Township of Esquimalt, City of Langford, District of Saanich and Town of View Royal.

MAXIMUM LEVY:

Greater of $350,000 or $0.0064 per $1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Core Area Liquid Waste Management Committee

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

3.752 - LWMP - HARBOURS STUDIES	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocations - Environmental Protection & others	327,882	327,882	337,823	-	-	337,823	347,868	358,227	368,896	379,884
Consultant Expenses	33,170	25,861	31,337	-	-	31,337	34,450	35,140	35,840	36,560
Contract for Services	2,690	10,000	2,740	-	-	2,740	2,790	2,850	2,910	2,970
Operating - Other Costs	11,871	11,871	12,060	-	-	12,060	12,313	12,577	12,842	13,118
TOTAL OPERATING COSTS	**375,614**	**375,614**	**383,960**	**-**	**-**	**383,960**	397,421	408,794	420,488	432,532
*Percentage Increase over prior year		0.0%	2.2%	0.0%	0.0%	2.2%	3.5%	2.9%	2.9%	2.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	375,614	375,614	383,960	-	-	383,960	397,421	408,794	420,488	432,532
*Percentage Increase over prior year		0.0%	2.2%	0.0%	0.0%	2.2%	3.5%	2.9%	2.9%	2.9%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Grants in Lieu of Taxes	(22,777)	(22,777)	(20,344)	-	-	(20,344)	(22,777)	(22,777)	(22,777)	(22,777)
Revenue - Other	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(22,777)	(22,777)	(20,344)	-	-	(20,344)	(22,777)	(22,777)	(22,777)	(22,777)
REQUISITION	**(352,837)**	**(352,837)**	**(363,616)**	**-**	**-**	**(363,616)**	**(374,644)**	**(386,017)**	**(397,711)**	**(409,755)**
*Percentage Increase over prior year		0.0%	3.1%	0.0%	0.0%	3.1%	3.0%	3.0%	3.0%	3.0%
PARTICIPANTS: Colwood, Victoria, Esquimalt, Langford, Saanich, View Royal.										

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Goose Management

FINAL BUDGET

March 2026

Service: 1.312 Regional Goose Management Service **Committee: Environmental Services Committee**

DEFINITION:

Regional coordination of Canada Goose population

Establishment Bylaw No. 4522, March 2023

SERVICE DESCRIPTION:

To provide a Canada goose service to address increasing regional population and inter-regional impacts of non-migtratory, resident geese (economic, environmental and social impacts on multiple stakeholders that requires coordination across governments and with private and non-profit organizations

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

The greater of $251,900 or $0.0016 / $1,000 of taxable value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.312 - Regional Goose Management	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocation - Environmental Protection	171,645	171,645	178,596	-	-	178,596	-	-	-	-
Contract For Services	147,793	147,793	164,982	-	-	164,982	-	-	-	-
Operating - other costs	12,006	6,010	16,087	-	-	16,087	-	-	-	-
TOTAL OPERATING COSTS	**331,444**	**332,148**	**359,665**	-	**-**	359,665	-	-	-	-
*Percentage Increase over prior year		0.2%	8.5%	0.0%	0.0%	8.5%				
CAPITAL / RESERVE										
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	331,444	332,148	359,665	-	-	359,665	-	-	-	-
*Percentage Increase over prior year		0.2%	8.5%	0.0%	0.0%	8.5%				
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	(12,793)	(12,793)	(11,777)	-	-	(11,777)				
Transfer From Operating Reserve	(66,425)	(67,129)	(49,621)	-	-	(49,621)				
TOTAL REVENUE	(79,218)	(79,922)	(61,398)	-	-	(61,398)	-	-	-	-
REQUISITION	**(252,226)**	**(252,226)**	**(298,267)**	**-**	**-**	**(298,267)**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year		0.0%	18.3%	0.0%	0.0%	18.3%				
PARTICIPANTS: All Municipalities and Electoral Areas										

1.312 - Regional Goose Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

- Regional Goose Management

Established by Bylaw No. 4102 and amendend by Bylaw No.4585 to enable CRD Regional Services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105553	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance	109,734	79,377	29,756	29,756	29,756	29,756
Planned Purchase	(66,425)	(49,621)	-	-	-	-
Transfer from/to Ops Budget	32,365					
Interest Income*	3,704					
Total projected year end balance	**79,377**	**29,756**	**29,756**	**29,756**	**29,756**	**29,756**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Stewardship and Biodiversity

FINAL BUDGET

March 2026

Service: 1.315 Environmental Stewardship and Biodiversity **Committee: Environmental Services**

DEFINITION:

Regional Coordination of Biodiversity and Environmental Stewardship

Establishment Bylaw No. 4575, (January 2025)

SERVICE DESCRIPTION:

To provide a Regional Biodiversity and Environmental Stewardship service to pursue a regional approach to biodiversity and the protection of ecological assets with public authorities and groups across the capital region.

PARTICIPATION:

All municipalities and electoral areas within the Capital Regional District.

MAXIMUM LEVY:

The greater of $500,000 or $0.0028/$1,000 if the net taxable value of the land and improvements within the service area.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.315 - Environmental Stewardship and Biodiversity	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocation - Environmental Protection	166,253	166,253	178,733	-	-	178,733	182,308	185,954	189,673	193,466
Consultant Expenses	36,500	36,500	36,151	-	-	36,151	36,874	37,611	38,364	39,131
Contract For Services	9,690	9,690	20,391	-	-	20,391	15,532	15,845	16,164	16,490
Operating - other costs	360	360	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**212,803**	**212,803**	**235,275**	-	**-**	235,275	234,714	239,410	244,200	249,087
*Percentage Increase over prior year		0.0%	10.6%	0.0%	0.0%	10.6%	-0.2%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	212,803	212,803	235,275	-	-	235,275	234,714	239,410	244,200	249,087
*Percentage Increase over prior year		0.0%	10.6%	0.0%	0.0%	10.6%	-0.2%	2.0%	2.0%	2.0%
Allocation Recovery	(102,296)	(102,296)	(105,876)	-	-	(105,876)	(109,053)	(112,324)	(115,694)	(119,165)
OPERATING COSTS LESS INTERNAL RECOVERIES	110,507	110,507	129,398	-	-	129,398	125,661	127,086	128,506	129,922
*Percentage Increase over prior year		0.0%	17.1%	0.0%	0.0%	17.1%	-2.9%	1.1%	1.1%	1.1%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)		-								
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Revenue - Other	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	-	-	(5,167)	-	-	(5,167)	-	-	-	-
TOTAL REVENUE	-	-	(5,167)	-	-	(5,167)	-	-	-	-
REQUISITION	**(110,507)**	**(110,507)**	**(124,231)**	**-**	**-**	**(124,231)**	**(125,661)**	**(127,086)**	**(128,506)**	**(129,922)**
*Percentage Increase over prior year		0.0%	12.4%	0.0%	0.0%	12.4%	1.2%	1.1%	1.1%	1.1%
PARTICIPANTS: All Municipalities but not Eas										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Hourly	-	-	-	-	-	-	-	-	-	-

1.315 - Environmental Stewardship and Biodiversity
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

- Environmental Stewardship and Biodiversity

Established by Bylaw No. 4102 and amendend by Bylaw No.4723 to enable CRD Regional Services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105578	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance		66,565	66,565	66,565	66,565	66,565
Planned Purchase						
Transfer from/to Ops Budget	66,565					
Interest Income*						
Total projected year end balance	**66,565**	**66,565**	**66,565**	**66,565**	**66,565**	**66,565**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Sooke Stormwater Quality Management

FINAL BUDGET

March 2026

Service: 1.531 Sooke Stormwater Quality Management **Committee: Environmental Services**

DEFINITION:

To provide for the control of pollution in stormwater runoff from land. "Stormwater runoff" includes seepage, overland flow and stormwater runoff within ditches, streams, rivers, ponds, lakes and other watercourses. Work is conducted for the District of Sooke by annual letter of agreement.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Sooke Electoral Area to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

The District of Sooke.

MAXIMUM LEVY:

None stated

MAXIMUM CAPITAL DEBT:

Nil

FUNDING:

Requisition

1.531 - STORMWATER QUALITY - SOOKE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	26,180	26,180	23,777	-	-	23,777	24,535	25,245	25,978	26,733
Contract For Services	2,770	2,770	48,949	-	-	48,949	38,789	5,737	5,533	5,316
TOTAL OPERATING COSTS	**28,950**	**28,950**	**72,726**	**-**	**-**	**72,726**	63,324	30,982	31,511	32,049
*Percentage Increase over prior year		0.0%	151.2%	0.0%	0.0%	151.2%	-12.9%	-51.1%	1.7%	1.7%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	12,861	12,861	0	-	-	0	-	2,755	2,831	2,908
TOTAL CAPITAL / RESERVES	12,861	12,861	0	-	-	0	-	2,755	2,831	2,908
TOTAL COSTS	41,811	41,811	72,726	-	-	72,726	63,324	33,737	34,342	34,957
*Percentage Increase over prior year		0.0%	73.9%	0.0%	0.0%	73.9%	-12.9%	-46.7%	1.8%	1.8%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(154)	(154)	(320)	-	-	(320)	(154)	(154)	(154)	(154)
Transfer From Operating Reserve	-	-	(40,000)			(40,000)	(30,180)	-	-	-
TOTAL REVENUE	(154)	(154)	(40,320)	-	-	(40,320)	(30,334)	(154)	(154)	(154)
REQUISITION	**(41,657)**	**(41,657)**	**(32,406)**	**-**	**-**	**(32,406)**	**(32,990)**	**(33,583)**	**(34,188)**	**(34,803)**
*Percentage Increase over prior year		0.0%	-22.2%	0.0%	0.0%	-22.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Sooke										

1.531 Storm Water Quality - Sooke
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Storm Water Quality - Sooke

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue. 2026 is the next planned water quality objective sampling year during which money will be taken out of reserve. This sampling takes place every 4 years, with 3 years saving up.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105518	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance	81,818	106,903	66,903	36,723	39,478	42,309
Planned Purchase		(40,000)	(30,180)	-	-	-
Transfer from Ops Budget	21,497	-	-	2,755	2,831	2,908
Interest Income*	3,588	-	-	-	-	-
Total projected year end balance	**106,903**	**66,903**	**36,723**	**39,478**	**42,309**	**45,217**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Core and West Shore Stormwater Quality Management

FINAL BUDGET

March 2026

Service: 1.536 Core and West Shore Stormwater Quality Management **Committee: Core Area Liquid Waste Management**

DEFINITION:

This program coordinates the management of stormwater quality and surface water resources in cooperation with the seven core municipalities. The program includes investigations to assess shoreline discharges and contaminant sources and protect the marine environment using a watershed management planning approach. Establishment Bylaw 2567, adopted Feb 25, 1998.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Core Area to coordinate the management of stormwater quality and surface water resources. The program includes investigation to assess shoreline discharges and contaminant sources and protect the marine environment using an integrated watershed management approach.

PARTICIPATION:

The apportionment of annual operating costs among the participants shall be on the basis of:

- one-sixth in proportion to population of the participants
- one-sixth in proportion to land area of the participants
- one-third in proportion to converted assessments of the participants
- one-third in proportion to the number of high and medium priority discharges of stormwater to the environment in the prior year within the boundaries of each of the participants, as determined by the Capital Region District Board.

The participants are:

City of Colwood
City of Victoria
Township of Esquimalt
District of Langford
District of Oak Bay
District of Saanich
Town of View Royal

MAXIMUM LEVY:

None listed in Establishing Bylaw

COMMISSION:

Core Area Liquid Waste Management Committee

FUNDING:

Requisition for Stormwater Program and Direct Agreement for coordinator for the Bowker Creek Initiative.

1.536 - STORMWATER QUALITY MANAGEMENT-CORE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	600,841	599,620	632,909	-	-	632,909	651,019	669,588	688,703	708,378
Contract For Services	125,021	138,013	116,219	-	-	116,219	111,357	104,814	97,940	90,724
Consultant Expenses	49,378	49,378	50,267	-	-	50,267	51,272	52,298	53,344	54,411
TOTAL OPERATING COSTS	**775,241**	**787,011**	**799,395**	**-**	**-**	**799,395**	**813,648**	**826,700**	**839,987**	**853,512**
*Percentage Increase over prior year		1.5%	3.1%	0.0%	0.0%	3.1%	1.8%	1.6%	1.6%	1.6%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	12,992	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	12,992	-	-	-	-	-	-	-	-	-
TOTAL COSTS	788,233	787,011	799,395	-	-	799,395	813,648	826,700	839,987	853,512
*Percentage Increase over prior year		-0.2%	1.8%	0.0%	0.0%	1.8%	1.7%	1.6%	1.6%	1.6%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	(37,000)	(35,778)	(37,000)	-	-	(37,000)	(37,000)	(37,000)	(37,000)	(37,000)
OPERATING COSTS LESS INTERNAL RECOVERIES	751,233	751,233	762,395	-	-	762,395	776,648	789,700	802,987	816,512
*Percentage Increase over prior year		0.0%	1.5%	0.0%	0.0%	1.5%	1.9%	1.7%	1.7%	1.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Grants in Lieu of Taxes	(51,554)	(51,554)	(50,122)	-	-	(50,122)	(51,554)	(51,554)	(51,554)	(51,554)
Transfer From Operating Reserve	-	-	(50,000)	-	-	(50,000)	(50,900)	(51,816)	(52,749)	(53,698)
TOTAL REVENUE	(51,554)	(51,554)	(100,122)	-	-	(100,122)	(102,454)	(103,370)	(104,303)	(105,252)
REQUISITION	**(699,679)**	**(699,679)**	**(662,273)**	**-**	**-**	**(662,273)**	**(674,194)**	**(686,330)**	**(698,684)**	**(711,260)**
*Percentage Increase over prior year		0.0%	-5.3%	0.0%	0.0%	-5.3%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Victoria, Saanich, Esquimalt, View Royal, Langford, Colwood.										

1.536 Stormwater Quality Management - Core
Operating Reserve Summary
2026- 2030 Financial Plan

Profile

Stormwater Quality Management - Core

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105519	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance	441,494	474,254	424,254	373,354	321,538	268,789
Planned Purchase		-	-	-	-	-
Transfer from Ops Budget	13,402	(50,000)	(50,900)	(51,816)	(52,749)	(53,698)
Interest Income*	19,359	-	-	-	-	-
Total projected year end balance	**474,254**	**424,254**	**373,354**	**321,538**	**268,789**	**215,091**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula - Stormwater Quality Management

FINAL BUDGET

March 2026

Service: 1.537 Saanich Peninsula - Stormwater Quality Management **Commission: Saanich Peninsula Waste Water**

DEFINITION:

Establishment Bylaw No. 3642 (2009), as amended by Bylaw No. 4141 (2017), to identify pollution in stormwater run-off from land in the service area.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Saanich Peninsula to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

District of Central Saanich, North Saanich and Town of Sidney.

MAXIMUM LEVY:

Greater of $106,017 or $0.0103/$1,000 of actual assessments.

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater Commission

FUNDING:

The apportionment of annual operating costs among the participating areas shall be on the basis of one-sixth in proportion to the population of the participating areas, one-sixth in proportion to the land area of the participating areas, one-sixth in proportion to the length of shoreline in each of the participating areas, and one-half in proportion to the number of high and medium priority discharges of stormwater to the environment in the prior year within the boundaries of each of the participating areas, as determined by the Capital Regional District Board.

USER CHARGE:

N/A

Service: 1.537 Saanich Peninsula - Stormwater Quality Management	Commission: Saanich Peninsula Waste Water

COST SHARING ALLOCATION:

	Stormwater
Central Saanich	26.17%
North Saanich	40.39%
Sidney	19.81%
Tsawout Nations	6.81%
Tsartlip Nations	4.10%
Pauquachin Nations	0.96%
Tseycum Nations	1.77%
Total	**100.00%**

Note:
* Service established effective 2010; previously provided by agreement

Bylaw 4141

1.537 Saanich Peninsula - Stormwater Quality Mgmt	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	86,757	86,757	89,648	-	-	89,648	92,272	94,988	97,539	100,406
Contract For Services	21,134	21,134	21,515	-	-	21,515	21,945	22,384	22,832	23,288
Consultant Expenses	20,861	20,861	19,499	-	-	19,499	19,049	18,211	17,573	16,651
TOTAL OPERATING COSTS	**128,753**	**128,753**	**130,662**	**-**	**-**	**130,662**	**133,266**	**135,584**	**137,943**	**140,345**
*Percentage Increase over prior year		0.0%	1.5%	0.0%	0.0%	1.5%	2.0%	1.7%	1.7%	1.7%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	128,753	128,753	130,662	-	-	130,662	133,266	135,584	137,943	140,345
*Percentage Increase over prior year		0.0%	1.5%	0.0%	0.0%	1.5%	2.0%	1.7%	1.7%	1.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(4,508)	(4,508)	(4,180)	-	-	(4,180)	(4,508)	(4,508)	(4,508)	(4,508)
Transfer From Operating Reserve	-	-	(10,000)	-	-	(10,000)	(10,180)	(10,363)	(10,550)	(10,740)
TOTAL REVENUE	(4,508)	(4,508)	(14,180)	-	-	(14,180)	(14,688)	(14,871)	(15,058)	(15,248)
REQUISITION	**(124,245)**	**(124,245)**	**(116,482)**	**-**	**-**	**(116,482)**	**(118,578)**	**(120,713)**	**(122,885)**	**(125,097)**
*Percentage Increase over prior year	0.0%	0.0%	-6.2%	0.0%	0.0%	-6.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Central Saanich, North Saanich, Sidney										

1.537 Saanich Peninsula - Stormwater Quality Mgmt
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Saanich Peninsula - Stormwater Quality Mgmt

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105520	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance	97,802	139,403	129,403	119,223	108,860	98,310
Planned Purchase	-	(10,000)	(10,180)	(10,363)	(10,550)	(10,740)
Transfer from/to Ops Budget	37,312	-	-	-	-	-
Interest Income*	4,288	-	-	-	-	-
Total projected year end balance	**139,403**	**129,403**	**119,223**	**108,860**	**98,310**	**87,570**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula - Source Control Stormwater

FINAL BUDGET

March 2026

Service: 1.538 Saanich Peninsula - Source Control Stormwater **Commission: Saanich Peninsula Waste Water**

DEFINITION:

To regulate, prohibit and impose requirements in respect of discharges to the municipal stormwater system and water courses Bylaw No. 3906 (adopted August, 2013), amended by Bylaw No. 4140 (2016).

SERVICE DESCRIPTION:

The service provides a regulatory stormwater source control program in the Saanich Peninsula to manage stormwater quality in the municipal drainage systems.

PARTICIPATION:

Districts of Central Saanich, North Saanich and Town of Sidney.

MAXIMUM LEVY:

Maximum Levy: Greater of $51,715 or $0.005/$1,000 of actual assessments.

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater

FUNDING:

The annual costs for the service, net of grants and other revenues, shall be apportioned on the basis of:
a) The population of the participating areas; and
b) The population estimate as determined annually by the Regional Planning Services department of the Capital Regional District.

USER CHARGE:

N/A

1.538 San Pen - Source Control Stormwater	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	62,006	59,555	54,537	-	-	54,537	55,365	56,926	58,531	60,183
Contract For Services	8,923	10,000	8,236	-	-	8,236	8,076	9,282	9,470	9,664
TOTAL OPERATING COSTS	**70,929**	**69,555**	**62,773**	**-**	**-**	**62,773**	**63,441**	**66,208**	**68,001**	**69,847**
*Percentage Increase over prior year		-1.9%	-11.5%	0.0%	0.0%	-11.5%	1.1%	4.4%	2.7%	2.7%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	70,929	69,555	62,773	-	-	62,773	63,441	66,208	68,001	69,847
*Percentage Increase over prior year		-1.9%	-11.5%	0.0%	0.0%	-11.5%	1.1%	4.4%	2.7%	2.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,594)	(1,594)	(1,746)	-	-	(1,746)	(1,594)	(1,594)	(1,594)	(1,594)
Transfer From Operating Reserve	(10,673)	(9,299)	(606)	-	-	(606)	(1,535)	(2,628)	(2,691)	(2,763)
TOTAL REVENUE	(12,267)	(10,893)	(2,352)	-	-	(2,352)	(3,129)	(4,222)	(4,285)	(4,357)
REQUISITION	**(58,662)**	**(58,662)**	**(60,421)**	**-**	**-**	**(60,421)**	**(60,312)**	**(61,986)**	**(63,716)**	**(65,490)**
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	-0.2%	2.8%	2.8%	2.8%
PARTICIPANTS: Central Saanich, North Saanich, and Sidney										

1.538 San Pen - Source Control Stormwater
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

San Pen - Source Control Stormwater

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures (such as legal challlenges and investigations), unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule (Fund: 1500 / FC: 105521)	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	61,322	78,674	78,068	76,533	73,905	71,214
Planned Purchase		(606)	(1,535)	(2,628)	(2,691)	(2,763)
Transfer from/to Ops Budget	14,663	-	-	-	-	-
Interest Income*	2,689	-	-	-	-	-
Total projected year end balance	**78,674**	**78,068**	**76,533**	**73,905**	**71,214**	**68,451**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part 3

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5. Housing, Planning & Protective Services

5.1 GM - Housing, Planning & Protective Services

5.2 Regional Housing
- 5.2.1 Land Banking and Housing (Regional Housing)
- 5.2.2 Regional Housing Trust Fund

5.3 Hospital District, Health & Capital Planning Strategies
- 5.3.1 Health & Capital Planning Strategies
- 5.3.2 Community Health

5.4 Emergency Services
- 5.4.1 Corporate Emergency
- 5.4.2 Regional Emergency Program Support
- 5.4.3 Hazardous Material Incident Response
- 5.4.4 911 Call Answer
- 5.4.5 911 Call Answer - Municipalities
- 5.4.6 913 Fire Dispatch
- 5.4.7 Regional CREST Contribution
- 5.4.8 Animal Care Services
- 5.4.9 Bylaw Services

5.5 Regional and Strategic Planning
- 5.5.1 Regional Planning Services
- 5.5.2 Regional Transportation
- 5.5.3 Regional Growth Strategy
- 5.5.4 Foodlands Access

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part C

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6. Infrastructure and Water Services

6.2 Water Services

- 6.1.1 Regional Water Supply
- 6.1.2 JDF Water Distribution
- 6.1.3 Florence Lake Water
- 6.1.4 Seagirt Water System Debt

6.2 Core Area Wastewater

- 6.2.1 Core Area Wastewater Operations
- 6.2.2 Debt - Core Area Wastewater Capital
- 6.2.3 Wastewater Operations
- 6.2.4 I & I Enhancement Program

6.3 Saanich Peninsula Liquid Waste & Water Operations

- 6.3.1 Saanich Peninsula Water Supply
- 6.3.2 Saanich Peninsula Wastewater

7. Electoral Areas

7.1 GM - Electoral Area Services

Reference to First Nations participation may include services provided as a client to a service by way of service agreement, services provided under a CRD to non-status residents on reserve, or services provided to those Nations that fall within the administrative boundaries of the Juan de Fuca Electoral Area. First Nations service provision and taxation is context dependent, and services may be invoiced or requisitioned depending on the nature of the relationship (for example, where participation in services are as a “client” or where services are provided through taxation by the First Nation on CRD’s behalf).

CAPITAL REGIONAL DISTRICT

2026 BUDGET

HOUSING, PLANNING & PROTECTIVE SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Housing, Planning & Protective Services

FINAL BUDGET

March 2026

Service: 1.024 **GM - Housing, Planning & Protective Services** **Committee: Planning and Protective Services Committee, Transportation Committee & Hospitals and Housing Committee**

DEFINITION:

The oversight of housing, planning and protective services for the Capital Regional District Board.

SERVICE DESCRIPTION:

The General Manager of Housing, Planning and Protective Services administration provides overall direction and supporting administrative oversight for 40 individual services and functions.

The department and its divisions report to the Board, Hospital District Board, Planning and Protective Services Committee, Transportation Committee, Hospitals and Housing Committee and also provide corporate administration for 17 commissions and the Capital Regional Housing Corporation.

Housing, Planning and Protective Services includes the administrative and operating responsibility for:

- Capital Regional Housing Corporation
- Capital Regional Hospital District
- Regional Planning and Information Services
- Emergency Management & Fire Protection
- Regional Housing
- Regional Transportation
- Bylaw Services and Animal Control

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

COMMITTEE:

Planning and Protective Services Committee, Transportation Committee, and Hospitals and Housing Committee

FUNDING:

Requisition and internal allocation

1.024 - GM - Planning & Protective Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	483,817	459,367	458,285	-	-	458,285	471,507	485,103	496,671	508,516
Contract for Services	2,580	2,500	2,630	-	-	2,630	2,680	2,730	2,880	3,640
Internal Allocations	110,962	110,962	177,247	-	1,802	179,049	185,400	190,749	194,516	198,304
Operating Other	29,700	27,790	29,400	-	-	29,400	21,610	22,040	22,971	23,813
TOTAL OPERATING COSTS	**627,059**	**600,619**	**667,562**	**-**	**1,802**	**669,364**	**681,197**	**700,622**	**717,038**	**734,273**
*Percentage Increase over prior year						6.7%	1.8%	2.9%	2.3%	2.4%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	1,000	-	-	1,000	1,000	1,000	1,000	1,000
TOTAL CAPITAL / RESERVES	**-**	**-**	**1,000**	**-**	**-**	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**
TOTAL COSTS	**627,059**	**600,619**	**668,562**	**-**	**1,802**	**670,364**	**682,197**	**701,622**	**718,038**	**735,273**
FUNDING SOURCES (REVENUE)										
Internal Recoveries	(302,126)	(302,126)	(339,598)	-	-	(339,598)	(346,395)	(353,323)	(360,141)	(367,140)
TOTAL REVENUES	**(302,126)**	**(302,126)**	**(339,598)**	**-**	**-**	**(339,598)**	**(346,395)**	**(353,323)**	**(360,141)**	**(367,140)**
NET COSTS	**324,934**	**298,494**	**328,964**	**-**	**1,802**	**330,766**	**335,802**	**348,299**	**357,897**	**368,133**
*Percentage increase over prior year Net Costs						1.8%	1.5%	3.7%	2.8%	2.9%
AUTHORIZED POSITIONS: Salaried	2.5	2.5	2.0	-	-	2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.024 GM - Housing, Planning & Protective Services	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$2,203	$3,128	$0	$0	$0	$5,331
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$2,203**	**$3,128**	**$0**	**$0**	**$0**	**$5,331**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$2,203	$3,128	$0	$0	$0	$5,331
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$2,203**	**$3,128**	**$0**	**$0**	**$0**	**$5,331**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.024

Service Name: GM - Housing, Planning & Protective Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	$ 2,203	E	ERF		$ 2,203	$ -	$ -	$ -		$ 2,203
27-01	Replacement	Computer	Computer Replacement	$ 3,128	E	ERF		$ -	$ 3,128	$ -	$ -		$ 3,128
													$ -
													$ -
			Grand Total	**$ 5,331**			**$ -**	**$ 2,203**	**$ 3,128**	**$ -**	**$ -**	**$ -**	**$ 5,331**

Reserve Schedule

Reserve Fund: 1.024 - GM Planning & Protective Services

Reserve Cash Flow

Fund: 1022 Fund Center: 101955 ERF Group: PLANPROT.ERF	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	30,044	27,955	26,752	24,624	25,624	26,624
Actual Purchases	-					
Planned Purchase (Based on Capital Plan)	(2,089)	(2,203)	(3,128)			-
Transfer from Operating Budget	-	1,000	1,000	1,000	1,000	1,000
Interest Income		-	-	-	-	-
Ending Balance $	**27,955**	**26,752**	**24,624**	**25,624**	**26,624**	**27,624**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Land Banking and Housing (Regional Housing)

FINAL BUDGET

March 2026

Service: 1.310 Land Banking and Housing **Committee: Hospital & Housing Committee**

DEFINITION:

Service was established by Bylaw No. 3712 cited as "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010". This Service provides strategic planning and administrative oversight of three functions:

- Housing Planning, Policy and Programs,
- Planning and Development, and
- the Capital Region Housing Corporation (CRHC)

SERVICE DESCRIPTION:

This Service empowers the CRD to undertake land assembly for the purpose of either public or private housing and to undertake the development and operation of public housing pursuant to the National and Provincial Housing Acts including all of the powers of a municipality. The Service also has the ability to take on debt to fund these activities.

The Housing Planning, Policy and Programs function receives grants from federal and provincial partner agencies, provides oversight, and deploys funds within the region. This function also administers housing affordability agreements with developers and owners in the region on behalf of municipalities.

The Planning and Development function identifies and pursues opportunities to develop or redevelop housing stock owned by the CRD/CRHC. This function receives grant and project recovery funding and prepares approved projects for implementation.

The Capital Region Housing Corporation (CRHC) is a wholly-owned subsidiary of the CRD, incorporated under authority of this Service. The CRHC owns, operates and maintains more than 2,000 affordable housing units and expects units to increase units into the future with the affordable housing development plan underway for the region.

PARTICIPATION: All member municipalities and electoral areas based on converted hospital assessment values.

MAXIMUM LEVY:

Greater of $2,423,000 or $0.031 per $1,000 Hospital actual assessments for land and improvements.

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3715 (Jan. 12, 2011)			25,000,000
Borrowed:	SI Bylaw No. 4009 (Feb. 11, 2015)	10yr term		-9,413,000
	SI Bylaw No. 4621 (Sep 27, 2024)	15yr term		-9,075,000
	SI Bylaw No. 4659 (Jun 25, 2025)	15yr term		-6,425,000
Remaining:	Active via Temp. Borrowing Bylaw No. 3985 (nil expiry)			$ 87,000
Authorized:	LA Bylaw No. 4327 (Mar. 11, 2020)			10,000,000
Borrowed:	SI Bylaw No. 4659 (Jun 25, 2025)	15yr term		-10,000,000
Remaining:			Active	$ -
Authorized:	LA Bylaw No. 4552 (Feb 14, 2024)			85,000,000
Borrowed:				-
Remaining:			Active	$ 85,000,000

COMMITTEE: Hospitals and Housing

FUNDING: Requisition, internal recoveries, and external grants

1.310 LAND BANKING AND HOUSING	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	1,983,981	1,530,451	1,907,442	-	-	1,907,442	1,842,681	1,764,174	1,425,802	1,340,538
Allocation - Standard OH	109,836	109,836	124,312	-	-	124,312	126,549	129,080	131,662	134,295
Allocation - Building Occupancy	100,900	87,920	84,101	-	-	84,101	88,062	91,896	93,387	94,912
Allocation - Real Estate	40,000	39,400	40,000	-	-	40,000	40,000	40,000	40,000	40,000
Allocation - Human Resources	61,542	61,542	75,029	-	-	75,029	87,781	91,911	88,484	89,342
Allocation - GM Planning and Protective Services	43,342	43,342	67,550	-	-	67,550	68,902	70,280	71,636	73,028
Alloc -IM to SPO	3,604	14,416	14,416	-	-	14,416	-	-	-	-
Alloc-CorpComm & Eng	0	-	132,872	-	-	132,872	-	-	-	-
Consultants	809,492	128,710	57,000	-	284,010	341,010	117,540	119,291	121,077	122,898
Other Operating Expenses	104,981	74,766	80,358	-	21,770	102,128	82,062	83,798	85,580	87,418
TOTAL OPERATING COSTS	**3,257,678**	**2,090,383**	**2,583,080**	**-**	**305,780**	**2,888,860**	**2,453,577**	**2,390,430**	**2,057,627**	**1,982,432**
*Percentage Increase over prior year		-35.8%	-20.7%	0.0%	9.4%	-11.3%	-15.1%	-2.6%	-13.9%	-3.7%
CAPITAL / RESERVE										
Transfer to Capital & Equip. Replacement Reserve	4,130	91,601	4,170	-	-	4,170	4,210	4,250	4,300	2,000
Transfer to Operating Reserve	-	521,112	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	4,130	612,713	4,170	-	-	4,170	4,210	4,250	4,300	2,000
Debt Expenditures	2,090,904	2,066,463	2,357,248	-	-	2,357,248	2,357,248	2,357,248	2,357,248	2,357,248
MFA Debt Reserve	169,250	170,987	0	-	-	0	0	-	-	-
TOTAL COSTS	5,521,962	4,940,545	4,944,498	-	305,780	5,250,278	4,815,035	4,751,928	4,419,175	4,341,679
*Percentage Increase over prior year		0.0%	-10.5%	0.0%	5.5%	-4.9%	-8.3%	-1.3%	-7.0%	-1.8%
Transfer from Operating Reserve	(100,000)	(4,009)	-	-	(100,000)	(100,000)	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	5,421,962	4,936,536	4,944,498	-	205,780	5,150,278	4,815,035	4,751,928	4,419,175	4,341,679
Surplus / (Deficit)		495,326								
Balance C/F from Prior to Current year	0	0	(495,326)	-	-	(495,326)	-	-	-	-
Recovery - CRHC	(232,120)	(230,618)	(257,191)	-	-	(257,191)	(263,003)	(270,357)	(275,735)	(281,752)
Recovery - Capital Projects	(266,725)	(245,900)	(294,157)	-	-	(294,157)	-	-	-	-
Lease Revenue	(63,000)	(63,000)	0	-	-	0	-	-	-	-
Grant Revenue	(1,431,141)	(100,000)	(784,100)	-	-	(784,100)	(693,586)	(697,758)	(175,024)	-
Payments In Lieu of Taxes	(91,842)	(91,841)	(145,155)	-	-	(145,155)	(91,842)	(91,842)	(91,842)	(91,842)
Other Revenue	(57,593)	(758,916)	(52,410)	-	-	(52,410)	(19,280)	(19,280)	(19,280)	(19,280)
TOTAL REVENUE	(2,142,421)	(994,949)	(2,028,338)	-	-	(2,028,338)	(1,067,710)	(1,079,237)	(561,881)	(392,874)
REQUISITION	**(3,279,541)**	**(3,941,587)**	**(2,916,160)**	**-**	**(205,780)**	**(3,121,940)**	**(3,747,325)**	**(3,672,691)**	**(3,857,294)**	**(3,948,805)**
*Percentage Increase over prior year			-11.1%	0.0%	6.3%	-4.8%	20.0%	-2.0%	5.0%	2.4%
PARTICIPANTS: All Municipalities and Electoral Areas										
AUTHORIZED POSITIONS:										
Salaried	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00
Term	7.00	7.00	7.00	0.00	0.00	7.00	6.00	5.00	5.00	1.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.310 Land Banking and Housing	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$1,410,208	$1,410,208	$0	$0	$0	$0	$1,410,208
Equipment		$0	$5,000	$0	$8,000	$2,000	$0	$15,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$1,410,208	**$1,415,208**	**$0**	**$8,000**	**$2,000**	**$0**	**$1,425,208**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$325,000	$325,000	$0	$0	$0	$0	$325,000
Equipment Replacement Fund		$0	$5,000	$0	$8,000	$2,000	$0	$15,000
Grants (Federal, Provincial)		$935,208	$935,208	$0	$0	$0	$0	$935,208
Donations / Third Party Funding		$150,000	$150,000	$0	$0	$0	$0	$150,000
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$1,410,208	**$1,415,208**	**$0**	**$8,000**	**$2,000**	**$0**	**$1,425,208**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.310

Service Name: Land Banking and Housing

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-03	Defer	RHFP Contribution	Verdier	$ 325,000	B	Debt	$ 325,000	$ 325,000	$ -	$ -	$ -	$ -	$ 325,000
													$ -
24-01	Replacement	Office Equipment Replacement	Office equipment scheduled replacement	$ 15,000	E	ERF		$ 5,000	$ -	$ 8,000	$ 2,000	$ -	$ 15,000
													$ -
24-02	New	GCF Contribution	Thuthiqut Hulelum´ (Forest Homes) Affordable Housing Project	$ 2,078,000	B	Grant	$ 735,208	$ 735,208	$ -	$ -	$ -	$ -	$ 735,208
24-02	New	CWF Contribution	Thuthiqut Hulelum´ (Forest Homes) Affordable Housing Project	$ 700,000	B	Grant	$ 200,000	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
24-02	New	Donation	Thuthiqut Hulelum´ (Forest Homes) Affordable Housing Project	$ 150,000	B	Other	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
													$ -
			Grand Total	**$ 3,268,000**				**$ 1,415,208**	**$ -**	**$ 8,000**	**$ 2,000**	**$ -**	**$ 1,425,208**

Service:	1.310	Land Banking and Housing

Project Number	18-03	**Capital Project Title**	RHFP Contribution	**Capital Project Description**	Verdier

Project Rationale In 2018 CMHC signed a definitive agreement with the CRD and BC Housing which created the Regional Housing First Program with a total of $90 million to create new affordable housing units within the region. In 2020, each of the three partners increased their contribution by $10 million to bring the total to $120 million.

This is the remaining amount to be allocated to the Verider project.

Project Number	24-01	**Capital Project Title**	Office Equipment Replacement	**Capital Project Description**	Office equipment scheduled replacement

Project Rationale Computers and printers will be replaced based on equipment lifecycle assessment managed by IT department. Other office equipment at discretion of management and staffing needs.

Project Number	24-02	**Capital Project Title**	GCF Contribution	**Capital Project Description**	Thuthiqut Hulelum´ (Forest Homes) Affordable Housing Project

Project Rationale Forest Homes is a proposed 20-unit housing project, formerly known as Galiano Green, on acquired CRD property (in 2024) at 280 Georgeson Bay Road on Galiano Island. In budget 2025, the CRD Board directed staff to use $2.078M of approved Growing Communities Funds (GCF) to advance project development.

1.310 Land Bank & Housing
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Land Banking & Housing

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105505

Operating Reserve Schedule	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	651,920	1,197,608	1,097,608	1,097,608	1,097,608	1,097,608
Transfer to Operating Budget	(4,009)	(100,000)	-	-	-	-
Transfer to Capital Fund	-					
Transfer from Operating Budget	521,111					
Interest Income	28,586					
Total projected year end balance	**1,197,608**	**1,097,608**	**1,097,608**	**1,097,608**	**1,097,608**	**1,097,608**

Assumptions/Background:

2026: Funding for one-time support to new housing society (GALI).

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.310 Land Bank & Housing
Asset and Reserve Summary
2026-2030 Financial Plan

Asset Profile

Land Banking & Housing

Assets held by the Land, Banking and Housing service area consist of land, 6 building units, five apartment buildings, and office equipment. The equipment replacement funds set aside are for replacement of office equipment only. The building units are currently under operating and maintenance contract and do not require ongoing capital investment. Lifecycle replacement funding has not been set aside for the buildings.

Equipment Replacement Schedule - FC 102079

Equipment Replacement Schedule	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	19,704	22,193	21,363	25,573	21,823	24,123
Planned Purchase (Based on Capital Plan)		(5,000)	-	(8,000)	(2,000)	-
Actual Purchase	(1,808)					
Transfer from Operating Budget	4,130	4,170	4,210	4,250	4,300	2,000
Interest Income	167					
Total projected year end balance	**22,193**	**21,363**	**25,573**	**21,823**	**24,123**	**26,123**

Assumptions/Background:

2026 - 4 computers replaced
2028 - 4 computers replaced
2029 - 1 computers replaced

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Housing Trust Fund

FINAL BUDGET

March 2026

Service: 1.311 Regional Housing Trust Fund **Committee: Hospital & Housing Committee**

DEFINITION:

This service was established by Bylaw No. 3266 cited as "Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005". Administered by Regional Housing, per Bylaw No.3294 cited as "Capital Regional District Housing Trust Fund Commission and Administrative Bylaw No. 1, 2005".

SERVICE DESCRIPTION:

The function enables the CRD to provide capital funding to:

1) assist in the acquisition, development and retention of housing that is affordable
2) facilitate social and economic investment in affordable housing
3) assist people in core housing need
4) facilitate achieving the strategic directions outlined in the CRD's Regional Growth Strategy / Housing Affordability Strategy

In 2016, the CRD Board approved the development of the Regional Housing First Program (RHFP) under service 1.310 Land Banking and Housing. With the RHFP borrowing completed in 2025, the continuance of the Regional Housing Trust Fund (RHTF) is to facilitate the Rural Housing Program Pilot Project approved by the CRD Board. Wind-down of the RHTF will be at the discretion of the CRD Board. When the RHTF service is wound-down, requisition capacity will be transferred from service 1.311 to service 1.310 to fund the RHFP debt costs.

PARTICIPATION:

The member municipalities of Metchosin, North Saanich, Saanich, View Royal, Victoria, Salt Spring Island (2006), Sooke (2006), Central Saanich (2007), Esquimalt (2007), Oak Bay (2008), Sidney and Southern Gulf Islands (2010), Highlands (2014)
based 50% on population and 50% on converted assessments.

MAXIMUM LEVY:

2014: $925,300 (Highlands joined and includes 1.0% increase for inflation)
2015: $934,500 (includes 1.0% increase for inflation)
2016: $953,240 (includes 2.0% increase for inflation)
2017: $967,540 (includes 1.5% increase for inflation)
2018: $986,890 (includes 2.0% increase for inflation)
2019: $1,000,000 (includes 1.3% increase for inflation)
2020: $1,000,000 (includes 0% increase for inflation)
2021: $1,000,000 (includes 0% increase for inflation)
2022: $1,000,000 (includes 0% increase for inflation)
2023: $1,000,000 (includes 0% increase for inflation)
2024: $1,000,000 (includes 0% increase for inflation)
2025: $1,000,000 (includes 0% increase for inflation)
2026: $1,000,000 (includes 0% increase for inflation)

MAXIMUM CAPITAL DEBT:

Nil

COMMISSION:

Regional Housing Trust Fund

FUNDING:

1.311 - REGIONAL HOUSING TRUST FUND	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Prior Year Unallocated Capital Grants	4,327,300	1,499,999	2,827,301	-	-	2,827,301	-	-	-	-
Current Year Capital Grants	-	-	-	-	363,000	363,000	350,000	-	-	-
Housing Programs Administration Service Fee	33,130	33,130	33,130	-	-	33,130	33,130	-	-	-
Legal Costs	-	-	-	-	-	-	-	-	-	-
Other Costs	2,000	-	0	-	-	0	-	-	-	-
TOTAL OPERATING COSTS	**4,362,430**	**1,533,129**	**2,860,431**	**-**	**363,000**	**3,223,431**	**383,130**	**-**	**-**	**-**
*Percentage Increase over prior year			-34.4%	0.0%	8.3%	-26.1%	-	-	-	-
CAPITAL / RESERVE										
Transfer to Equipment Replacement Reserve	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-				
MFA Debt Reserve	-	-	-	-	-	-				
TOTAL COSTS	4,362,430	1,533,129	2,860,431	-	363,000	3,223,431	383,130	-	-	-
*Percentage Increase over prior year		(1)	-34.4%	0.0%	8.3%	-26.1%	-88.1%	-	-	-
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	-	-	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	4,362,430	1,533,129	2,860,431	-	363,000	3,223,431	383,130	-	-	-
*Percentage Increase over prior year	0.0%	(1)	-34.4%	0.0%	8.3%	-26.1%	-88.1%	-	-	-
Surplus / (Deficit)		2,881,785	-	-	-	-	-	-	-	
Balance C/F from Prior to Current year	(4,198,273)	(4,198,273)	(2,881,785)	-	-	(2,881,785)	-	-	-	-
Revenue - Other Interest Income	(125,948)	(178,432)	(2,693)	-	(59,175)	(61,868)	-	-	-	-
Payments In Lieu of Taxes	(38,209)	(38,209)	(38,209)	-	-	-	(38,209)	-	-	-
Grants - Other	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(4,362,430)	(4,414,914)	(2,922,687)	-	(59,175)	(2,943,653)	(38,209)	-	-	-
REQUISITION	**0**	**-**	**62,256**	**-**	**(303,825)**	**(279,778)**	**(344,921)**	**-**	**-**	**-**
*Percentage Increase over prior year		-	0.0%	0.0%	0.0%	0.0%	23.3%	-100.0%	0.0%	0.0%
PARTICIPANTS: Victoria, C.Saanich, Esquimalt, Saanich, Oak Bay, N. Saanich, Metchosin, View Royal, Sooke, Sidney, Highlands, SSI, SGI										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Hourly	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Health & Capital Planning Strategies

FINAL BUDGET

March 2026

1.018 - HEALTH AND CAPITAL PLANNING STRATEGIES	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries and Wages	325,880	324,906	336,607	-	-	336,607	346,350	356,369	364,883	373,596
Wages & Benefits - Capital Planner	93,943	-	129,380	-	-	129,380	133,125	37,573	-	-
Legal/Auditing Costs	28,240	28,240	29,260	-	-	29,260	29,790	30,330	30,880	31,500
Consultants	3,740	3,740	3,810	-	-	3,810	3,890	3,970	4,050	4,130
Allocations - Standard Overhead	145,126	145,126	147,177	-	-	147,177	149,826	152,823	155,879	158,997
Allocations - Building Occupancy	22,488	22,488	21,720	-	-	21,720	22,704	23,664	24,052	24,449
Allocations - Human Resources	16,151	16,151	15,876	-	-	15,876	18,575	19,449	18,724	18,905
Allocations - Others	72,468	71,678	88,608	-	-	88,608	86,705	88,439	90,146	91,897
Operating - Other Costs	36,850	27,520	26,350	-	2,800	29,150	26,880	23,720	24,200	24,690
TOTAL OPERATING COSTS	**744,886**	**639,849**	**798,789**	**-**	**2,800**	**801,589**	**817,844**	**736,336**	**712,814**	**728,164**
*Percentage Increase over prior year			7.2%	0.0%	0.4%	7.6%	2.0%	-10.0%	-3.2%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Reserve	2,000	2,000	2,000	-	-	2,000	2,000	2,000	2,000	2,000
Transfer to General Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**2,000**	**2,000**	**2,000**	**-**	**-**	**2,000**	**2,000**	**2,000**	**2,000**	**2,000**
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
MFA Debt Reserve	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	**746,886**	**641,849**	**800,789**	**-**	**2,800**	**803,589**	**819,844**	**738,336**	**714,814**	**730,164**
*Percentage Increase over prior year			7.2%	0.0%	0.4%	7.6%	2.0%	-9.9%	-3.2%	2.1%
Recovery - Capital Regional Hospital District	(746,886)	(746,886)	(800,789)	-	(2,800)	(803,589)	(819,844)	(738,336)	(714,814)	(730,164)
OPERATING COSTS LESS INTERNAL RECOVERIES	**-**	**(105,037)**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Surplus / (Deficit)		105,037								
Balance transferred to HD Section 20 Reserve		(105,037)								
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
PARTICIPANTS: all Municpalities and Electoral Areas										
AUTHORIZED POSITIONS:										
Salaried	2.0	2.0	2.0			2.0	2.0	2.0	2.0	2.0
Term Position - Capital Planner 3-year term (2025 IBC 5e-1.2)	1.0	1.0	1.0			1.0	1.0	0.0	0.0	0.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.018 Health & Capital Planning Strategie	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$3,128	$1,564	$0	$0	$1,564	$6,256
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$3,128**	**$1,564**	**$0**	**$0**	**$1,564**	**$6,256**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$3,128	$1,564	$0	$0	$1,564	$6,256
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$0	**$3,128**	**$1,564**	**$0**	**$0**	**$1,564**	**$6,256**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.018

Service Name: Health & Capital Planning Strategies

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Replace Computers	$ 3,128	E	ERF		$ 3,128	$ -	$ -	$ -	$ -	$ 3,128
27-01	Replacement	Computer	Replace Computers	$ 1,564	E	ERF		$ -	$ 1,564	$ -	$ -	$ -	$ 1,564
30-01	Replacement	Computer	Replace Computers	$ 1,564	E	ERF		$ -	$ -	$ -	$ -	$ 1,564	$ 1,564
													$ -
													$ -
			Grand Total	**$ 6,256**			**$ -**	**$ 3,128**	**$ 1,564**	**$ -**	**$ -**	**$ 1,564**	**$ 6,256**

Reserve Schedule

Reserve Fund: 1.018 Health & Capital Planning Strategies

Assets held by the Health and Capital Planning Strategies are office equipment and office furniture.

Reserve Cash Flow

Fund: 1022 Fund Center: 101851 ERF Group: HP.ERF	Actual	Budget				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	7,543	6,948	5,820	6,256	8,256	10,256
Actual Purchase	(2,595)					
Planned Purchase (Based on Capital Plan)	-	(3,128)	(1,564)	-	-	(1,564)
Transfer from Operating Budget	2,000	2,000	2,000	2,000	2,000	2,000
Interest Revenue						
Ending Balance $	**6,948**	**5,820**	**6,256**	**8,256**	**10,256**	**10,692**

Assumptions/Background:

2026 - 2 standard laptops
2027 - 1 standard laptop
2030 - 1 standard laptop

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Community Health

FINAL BUDGET

March 2026

Service: 1.224 Community Health **Committee: Hospitals and Housing Committee**

SERVICE DESCRIPTION:

Build regional capacity to improve health and well-being through outcomes monitoring (Regional Outcomes Monitoring Collaborative), designing and implementing community health and wellbeing initiatives, and policy development. Addresses homelessness by funding the Greater Victoria Coalition to End Homelessness. Responsible for the public health bylaws (i.e. Clean Air, Idling, and Tanning Bylaws) and regularly engages with Island Health to ensure bylaws remain relevant and responsive to regional public health risks.

PARTICIPATION:

All member municipalities and electoral areas based on converted hospital assessment values

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

NIL

COMMITTEE:

Hospitals and Housing Committee

FUNDING:

Requisition

1.224 - COMMUNITY HEALTH	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Salaries - Planner (Term)	117,695	117,695	121,570	-	-	121,570	31,272	-	-	-
Contract for Services - AEHCR	325,000	-	-	-	-	-	-	-	-	-
Contract for Services - Island Health	176,750	176,750	179,930	20,000	-	199,930	203,930	208,010	212,170	216,410
Contract for Services - ACEH	158,400	158,400	161,250	-	-	161,250	-	-	-	-
Consultants - Violence Prevention and Wellness Promotion	28,750	7,414	-	-	21,336	21,336	-	-	-	-
Meetings and Workshops	7,800	7,800	7,940	-	-	7,940	8,100	8,260	8,430	8,600
Operating - Other Costs	48,060	42,730	38,110	-	40,000	78,110	12,691	4,272	4,353	4,434
Allocation - Standard Overhead	50,123	50,123	46,161	-	-	46,161	46,992	47,931	48,890	49,868
Allocation - Bylaw Enforcement	2,500	2,500	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Allocation - Building Occupancy	3,775	3,775	3,647	-	-	3,647	3,821	3,989	4,054	4,119
Allocation - Human Resources	4,212	4,212	4,451	-	-	4,451	5,207	5,452	5,249	5,300
Allocation - Field Operations Centre	150	150	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**923,215**	**571,549**	**565,559**	**20,000**	**61,336**	**646,895**	**314,513**	**280,414**	**285,646**	**291,231**
*Percentage Increase over prior year		-38.1%	-38.7%	2.2%	6.6%	-29.9%	-51.4%	-10.8%	1.9%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	280,330	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	280,330	-	-	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
MFA Debt Reserve	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	**923,215**	**851,879**	**565,559**	**20,000**	**61,336**	**646,895**	**314,513**	**280,414**	**285,646**	**291,231**
*Percentage Increase over prior year		-7.7%	-38.7%	2.2%	6.6%	-29.9%	-51.4%	-10.8%	1.9%	2.0%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	-	-	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	**923,215**	**851,879**	**565,559**	**20,000**	**61,336**	**646,895**	**314,513**	**280,414**	**285,646**	**291,231**
*Percentage Increase over prior year		-7.7%	-38.7%	2.2%	6.6%	-29.9%	-51.4%	-10.8%	1.9%	2.0%
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer from Operating Reserve	(38,750)	(27,414)	-	-	(177,336)	(177,336)	-	-	-	-
Payments In Lieu of Taxes	(39,893)	(39,893)	(39,893)	-	-	(39,893)	(39,893)	(39,893)	(39,893)	(39,893)
Grants - City of Victoria Contribution AEHCR Agreement	(100,000)	-	-	-	-	-	-	-	-	-
Grants - Island Health (Funding not guaranteed beyond March 2027)	(118,000)	(118,000)	(118,000)	-	-	(118,000)	(29,500)	-	-	-
Grants - Other	-	(40,000)	-	-	(34,000)	(34,000)	(9,000)	-	-	-
Revenue - Other	(940)	(940)	(960)	-	-	(960)	(980)	(1,000)	(1,020)	(1,040)
TOTAL REVENUE	**(297,583)**	**(226,247)**	**(158,853)**	**-**	**(211,336)**	**(370,189)**	**(79,373)**	**(40,893)**	**(40,913)**	**(40,933)**
TOTAL COST	**625,632**	**625,632**	**406,706**	**20,000**	**(150,000)**	**276,706**	**235,140**	**239,521**	**244,733**	**250,298**
*Percentage Increase over prior year			-35.0%	3.2%	-24.0%	-55.8%	-15.0%	1.9%	2.2%	2.3%
PARTICIPANTS: all Municpalities and Electoral Areas										
AUTHORIZED POSITIONS:										
Salaried Position (Term)	1.0	1.0	1.0			1.0	1.0	0.0	0.0	0.0

Operating Reserve Schedule

Operating Reserve Fund: 1.224 Community Health

Established by Bylaw No. 4521, Bylaw No. 4102 Amendment No. 3 2022 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Cash Flow

Fund: 1500 Fund Center: 105551	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	290,819	630,800	453,464	453,464	453,464	453,464
Transfer from Operating Budget	327,229	-	-	-	-	-
Transfer to Operating Budget		(177,336)	-	-	-	-
Interest Income	12,752					
Ending Balance $	**630,800**	**453,464**	**453,464**	**453,464**	**453,464**	**453,464**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Emergency

FINAL BUDGET

MARCH 2026

Service: 1.025 Corporate Emergency **Committee: Planning and Protective Services**

DEFINITION:

Planning and coordination for disasters or emergencies.

SERVICE DESCRIPTION:

Coordinate and administer the Corporate Emergency Plan in accordance with the *Emergency Program Act* as a local authority and regional service provider and ensure integration with the three Electoral Area Emergency Plans to provide business continuity and CRD divisional coordination in the case of an emergency.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

COMMITTEE:

Planning and Protective Services

FUNDING:

Requisition

1.025 - Corporate Emergency	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	217,113	246,022	243,888	-	39,210	283,098	250,940	258,200	264,360	270,680
Contracts and Consulting Services	80,555	3,854	30,000	-	10,000	40,000	30,000	30,000	30,000	30,000
Allocations	199,338	199,338	245,988	-	3,604	249,592	252,024	258,260	263,204	268,260
Supplies	12,520	15,871	2,570	-	-	2,570	2,620	2,670	2,720	2,770
Licences and Fees	8,480	22,000	23,275	-	-	23,275	54,240	24,720	25,210	25,710
Other Operating Expenses	54,260	94,886	55,360	-	-	55,360	56,502	57,665	58,839	60,046
TOTAL OPERATING COSTS	**572,266**	**581,971**	**601,081**	**-**	**52,814**	**653,895**	**646,326**	**631,515**	**644,333**	**657,466**
*Percentage Increase over prior year			5.0%		9.2%	14.3%	-1.2%	-2.3%	2.0%	2.0%
Internal Recoveries	(103,805)	(103,805)	(121,944)	-	-	(121,944)	(125,470)	(129,100)	(132,180)	(135,340)
OPERATING COSTS LESS INTERNAL RECOVERIES	**468,461**	**478,166**	**479,137**	**-**	**52,814**	**531,951**	**520,856**	**502,415**	**512,153**	**522,126**
Balance c/fwd from 2025 to 2026	-	38,295	-	-	(38,295)	(38,295)	-	-	-	-
Balance c/fwd from 2024 to 2025	(64,159)	(64,159)	-	-	-	-	-	-	-	-
Grant Revenue	-	(48,000)	-	-	-	-	-	-	-	-
NET COSTS	**404,302**	**404,302**	**479,137**	**-**	**14,519**	**493,656**	**520,856**	**502,415**	**512,153**	**522,126**
*Percentage increase over prior year			18.5%		3.6%	22.1%	5.5%	-3.5%	1.9%	1.9%
AUTHORIZED POSITIONS										
Salaried FTE	2	2	2			2	2	2	2	2

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.025 Corporate Emergency	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$12,000	$19,000	$0	$5,000	$0	$0	$24,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$12,000	**$19,000**	**$0**	**$5,000**	**$0**	**$0**	**$24,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$12,000	$19,000	$0	$5,000	$0	$0	$24,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$12,000	**$19,000**	**$0**	**$5,000**	**$0**	**$0**	**$24,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.025

Service Name: Corporate Emergency

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
17-01	Replacement	EOC Laptop	EOC Equipment	$ 22,000	E	ERF	$ 12,000	$ 17,000	$ -	$ 5,000	$ -	$ -	$ 22,000
24-01	Replacement	Surface Pro	EOC Equipment	$ 2,000	E	ERF	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ 2,000
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	$ 24,000				$ 19,000	$ -	$ 5,000	$ -	$ -	$ 24,000

Service:	1.025	Corporate Emergency

Project Number	17-01	Capital Project Title	EOC Laptop	Capital Project Description	EOC Equipment
Project Rationale					

Project Number	24-01	Capital Project Title	Surface Pro	Capital Project Description	EOC Equipment
Project Rationale					

Reserve Schedule

Reserve Fund: 1.025 Corporate Emergency - Equipment Replacement Fund

- Capital Regional District Equipment Replacement Fund (ERF) was established in 1991 under Bylaw No. 945. This is a reserve fund pursuant to the provisions of Section 378(c) of the Municipal Act to be known as the "Equipment Replacement Fund"
- The monies in this reserve fund shall be expended only for the purchase of machinery and equipment.
- Monies set aside shall be deposited under separate account in the bank and until required to be used may be invested in the manner provided by Section 364(2) of the Municipal Act.
- User departments of the Capital Regional District vehicles and equipment may be charged for depreciation of their machinery and equipment and the amount of such depreciation shall be transferred to the equipment replacement fund.
- ERF Group: CRPEMERGE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101978	2025	2026	2027	2028	2029	2030
Beginning Balance		52,373	52,801	33,801	33,801	28,801	28,801
Transfer from Op Budget		-	-	-	-	-	-
Expenditures			(19,000)	-	(5,000)	-	-
Interest Income		428					
Ending Balance $		**52,801**	**33,801**	**33,801**	**28,801**	**28,801**	**28,801**

Assumptions/Background:

Maintain balance sufficient to meet lifecycle replacement needs and emergency needs.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Emergency Program Support

FINAL BUDGET

MARCH 2026

Service: 1.374 Regional Emergency Program Support **Committee: Planning and Protective Services**

DEFINITION:

An information and resource management system to coordinate with local emergency programs in support of local authorities and strengthen the capacity to manage a multi-jurisdictional emergency event or regional disaster.

SERVICE DESCRIPTION:

Under Bylaw 3530, this service was established in 2008 to provide an information and resource management system to coordinate with local emergency programs in support of local authorities and strengthen the capacity to manage a multi-jurisdictional emergency event or regional disaster.

This service also supports two advisory commissions, the Local Government Emergency Program Advisory Commission (LGEPAC – Bylaw 3531), consisting of municipal and electoral area representatives and the Regional Emergency Coordinators Advisory Commission (RECAC – Bylaw 3566), consisting of government, NGOs, education, utility and health representatives.

PARTICIPATION:

All municipalities and electoral areas.

FUNDING:

Requisition

1.374 - Regional Emergency Program Support	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries	117,520	88,140	129,776	-	-	129,776	133,532	137,394	140,677	144,036
Allocations	22,785	22,785	23,318	-	-	23,318	24,439	25,066	25,258	25,708
Other Operating Expenses	9,770	10,360	9,630	-	50,000	59,630	8,688	8,846	9,005	9,164
TOTAL OPERATING COSTS	**150,075**	**121,285**	**162,724**	**-**	**50,000**	**212,724**	**166,659**	**171,306**	**174,940**	**178,908**
*Percentage Increase over prior year			8.4%		33.3%	41.7%	-21.7%	2.8%	2.1%	2.3%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	28,791	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**-**	**28,791**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL COSTS	**150,075**	**150,076**	**162,724**	**-**	**50,000**	**212,724**	**166,659**	**171,306**	**174,940**	**178,908**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	(13,408)	-	(50,000)	(63,408)	(13,439)	(15,016)	(15,530)	(16,308)
Grants in Lieu of Taxes	(7,376)	(7,377)	(6,617)	-	-	(6,617)	(7,670)	(7,830)	(7,990)	(8,160)
Revenue - Other	(230)	(230)	(230)	-	-	(230)	(230)	(230)	(230)	(230)
TOTAL REVENUE	**(7,606)**	**(7,607)**	**(20,255)**	**-**	**(50,000)**	**(70,255)**	**(21,339)**	**(23,076)**	**(23,750)**	**(24,698)**
REQUISITION	**(142,469)**	**(142,469)**	**(142,469)**	**-**	**-**	**(142,469)**	**(145,320)**	**(148,230)**	**(151,190)**	**(154,210)**
*Percentage increase over prior year Requisition			0.0%			0.0%	2.0%	2.0%	2.0%	2.0%
AUTHORIZED POSITIONS Salaried FTE	1	1	1			1	1	1	1	1

Reserve Schedule

Reserve Fund: 1.374 Regional Emergency Program - Operating Reserve Fund - Bylaw 4244

Reserve established to help offset fluctuations in operating revenues, special projects and cover operational expendiures as required.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105538**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		133,114	175,489	112,081	98,642	83,626	68,096
Transfer from Ops Budget		36,539	-	-	-	-	-
Transfer to Ops Budget-Core		-	(13,408)	(13,439)	(15,016)	(15,530)	(16,308)
REMP program (one-time)		-	(50,000)	-	-	-	-
Interest Income*		5,837					
Ending Balance $		**175,489**	**112,081**	**98,642**	**83,626**	**68,096**	**51,788**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Hazardous Material Incident Response

FINAL BUDGET

MARCH 2026

Service: 1.375 Hazardous Material Incident Response **Committee: Planning and Protective Services**

DEFINITION:

A service of preparation for a hazardous materials emergency and providing for a system of response to hazardous material emergency incidents in the Capital Regional District. Established by Bylaw No. 3322 (2006).

SERVICE DESCRIPTION:

This regional emergency response service was established in 2006 under Bylaw 3322. The service provides immediate response to hazardous spills or emergencies within the CRD.

The program provides a high level of professional expertise by providing specialized training and equipment to firefighters throughout the CRD to support the response by local fire departments to these events.

PARTICIPATION:

Electoral Area's of Juan de Fuca, Salt Spring Island and Southern Gulf Islands, the municipalities of North Saanich, Sidney, Central Saanich, Saanich, Victoria, Oak Bay, Esquimalt, View Royal, Colwood, Langford, Highlands, Metchosin, and Sooke.

MAXIMUM LEVY:

Greater of $400,000 or $0.007 / $1,000

FUNDING:

Requisition

1.375 - Hazardous Material Incident Response	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	204,310	147,168	182,540	-	25,000	207,540	186,190	189,910	193,710	197,580
Staff Training & Development	144,870	102,890	148,870	-	-	148,870	148,390	151,360	154,390	157,480
Purchased Maintenance - Equipment	14,330	10,000	14,590	-	-	14,590	14,880	15,180	15,480	15,790
Allocations	131,450	131,450	141,107	-	-	141,107	143,950	146,845	149,737	152,714
Other Operating Expenses	26,950	37,950	29,513	-	-	29,513	30,110	30,735	31,363	32,001
TOTAL OPERATING COSTS	**521,910**	**429,458**	**516,620**	**-**	**25,000**	**541,620**	**523,520**	**534,030**	**544,680**	**555,565**
*Percentage Increase over prior year			-1.0%		4.8%	3.8%	-3.3%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	9,560	60,382	12,900	-	-	12,900	12,640	15,310	26,230	37,775
Transfer to Operating Reserve Fund	-	44,000	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**9,560**	**104,382**	**12,900**	**-**	**-**	**12,900**	**12,640**	**15,310**	**26,230**	**37,775**
TOTAL COSTS	**531,470**	**533,840**	**529,520**	**-**	**25,000**	**554,520**	**536,160**	**549,340**	**570,910**	**593,340**
*Percentage Increase over prior year			-0.4%		4.7%	4.3%	-3.3%	2.5%	3.9%	3.9%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(32,066)	(32,066)	-	-	(42,500)	(42,500)	(7,570)	-	-	-
Interest Income	(360)	(2,730)	(370)	-	-	(370)	(380)	(390)	(400)	(410)
Grants in Lieu of Taxes	(18,731)	(18,731)	(22,460)	-	-	(22,460)	(19,450)	(19,840)	(20,240)	(20,650)
TOTAL REVENUE	**(51,157)**	**(53,527)**	**(22,830)**	**-**	**(42,500)**	**(65,330)**	**(27,400)**	**(20,230)**	**(20,640)**	**(21,060)**
REQUISITION	**(480,313)**	**(480,313)**	**(506,690)**	**-**	**17,500**	**(489,190)**	**(508,760)**	**(529,110)**	**(550,270)**	**(572,280)**
*Percentage increase over prior year Requisition			5.5%		-3.6%	1.8%	4.0%	4.0%	4.0%	4.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.375 Hazardous Material Incident Response	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$20,000	$85,000	$0	$0	$0	$0	$85,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$300,000	$0	$0	$0	$300,000
		$20,000	**$85,000**	**$300,000**	**$0**	**$0**	**$0**	**$385,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$20,000	$85,000	$300,000	$0	$0	$0	$385,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$20,000	**$85,000**	**$300,000**	**$0**	**$0**	**$0**	**$385,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.375

Service Nam Hazardous Material Incident Response

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-01	Replacement	Hazmat Suits	Replacement of Hazmat Suits	$ 20,000	E	ERF	$ 20,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-01	Replacement	Gas Testing Equipment	Replace Gas Testing and Calibration Equipment	$ 10,000	E	ERF	$ -	$ 10,000					$ 10,000
26-02	Replacement	Radio Equipment	Replace Radio Communications Equipment	$ 50,000	E	ERF	$ -	$ 50,000					$ 50,000
27-01	Replacement	Command Vehicle	Replace command vehicle	$ 300,000	V	ERF	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
													$ -
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 380,000**				**$ 85,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ 385,000**

Service:	1.375	Hazardous Material Incident Response

Project Number	27-01	**Capital Project Title**	Command Vehicle	**Capital Project Description**	Replace command vehicle
Project Rationale					

Project Number	24-01	**Capital Project Title**	Hazmat Suits	**Capital Project Description**	Replacement of Hazmat Suits
Project Rationale					

Project Number	26-01	**Capital Project Title**	Gas Testing Equipment	**Capital Project Description**	Replace Gas Testing and Calibration Equipment
Project Rationale					

Service:	1.375	Hazardous Material Incident Response

Project Number	Capital Project Title	Capital Project Description
26-02	Radio Equipment	Replace Radio Communications Equipment

Project Rationale	

Hazardous Material Incident Response
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	409,776	337,676	50,316	65,626	91,856	129,631
Operating Reserve Fund	137,131	94,631	87,061	87,061	87,061	87,061
Total	**546,907**	**432,307**	**137,377**	**152,687**	**178,917**	**216,692**

Reserve Schedule

Reserve Fund: 1.375 Hazardous Material Incident Response - Equipment Replacement Fund

ERF Group: HAZMAT.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101957	2025	2026	2027	2028	2029	2030
Beginning Balance		378,117	409,776	337,676	50,316	65,626	91,856
Transfer from Ops Budget		60,382	12,900	12,640	15,310	26,230	37,775
Planned Puchase		(31,896)	(85,000)	(300,000)	-	-	-
Interest Income		3,172					
Ending Balance $		**409,776**	**337,676**	**50,316**	**65,626**	**91,856**	**129,631**

Assumptions/Background:

Transfer as much as operating budget will allow in order to provide sufficient funds to replace expensive assets.

Reserve Schedule

Reserve Fund: 1.375 Hazardous Material Incident Response - Operating Reserve Fund

Operating Resrve Fund was created under bylaw No. 4147 (2016) to fund special projects, cover unforseen opearting expenditures and stabilize revenue as required.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105506	2025	2026	2027	2028	2029	2030
Beginning Balance		120,733	137,131	94,631	87,061	87,061	87,061
Transfer from Ops Budget		44,000	-	-	-	-	-
Transfer to Ops Budget		(32,066)	(42,500)	(7,570)	-	-	-
Interest Income*		4,464					
Ending Balance $		**137,131**	**94,631**	**87,061**	**87,061**	**87,061**	**87,061**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

911 Call Answer

FINAL BUDGET

MARCH 2026

Service: 1.911 911 Call Answer **Committee:** Planning and Protective Services

DEFINITION:

To finance, install, operate and maintain a 911 Emergency Response Telephone Service within all or part of the participating member municipalities, all Electoral Areas(CRD Bylaw No. 2468 "Emergency Response Extended Service Establishment Bylaw No. 1, 1997". Amended by Bylaw 4123).

SERVICE DESCRIPTION:

To finance, install, operate and maintain a 911 emergency response telephone service within all or part of the Capital Region, and to provide primary call answer services (PSAP) at the Emergency Communications Vancouver Island Centre in Saanich operated by E-Comm.

PARTICIPATION:

On the basis of population as determined annually by the Regional Planning Services Department of the Capital Regional District.

MAXIMUM LEVY:

No stated limit in establishment bylaw on operating costs (limited by Municipal Act).

FUNDING:

Requisition, 911 call levy, and lease revenue

1.911 - 911 Call Answer	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Service Fees	120,238	113,062	110,801	-	-	110,801	108,585	106,413	104,285	102,199
Transfer to Municipalities	631,757	594,054	582,173	-	-	582,173	570,529	559,118	547,936	536,978
CRD Dispatch Centre Levy	551,720	551,720	564,640	-	-	564,640	592,870	622,510	653,640	686,320
Allocations	293,244	293,244	300,238	-	-	300,238	306,071	312,180	318,429	324,780
Other Operating Expenses	25,180	26,139	24,380	-	-	24,380	25,513	26,699	27,940	29,240
TOTAL OPERATING COSTS	**1,622,139**	**1,578,219**	**1,582,232**	**-**	**-**	**1,582,232**	**1,603,568**	**1,626,920**	**1,652,230**	**1,679,517**
*Percentage Increase over prior year			-2.5%			-2.5%	1.3%	1.5%	1.6%	1.7%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	7,700	1,956	25,593	-	-	25,593	34,603	26,466	31,013	18,295
Transfer to Equipment Replacement Fund	1,000	-	1,000	-	-	1,000	1,000	1,000	1,000	1,020
Transfer to Capital Reserve Fund	1,000	-	2,000	-	-	2,000	11,410	23,690	25,500	26,750
Debt Servicing Costs	1,016,249	1,016,249	1,016,919	-	-	1,016,919	1,016,919	1,016,919	1,016,919	1,016,919
TOTAL DEBT / RESERVES	**1,025,949**	**1,018,205**	**1,045,512**	**-**	**-**	**1,045,512**	**1,063,932**	**1,068,075**	**1,074,432**	**1,062,984**
TOTAL COSTS	**2,648,088**	**2,596,424**	**2,627,744**	**-**	**-**	**2,627,744**	**2,667,500**	**2,694,995**	**2,726,662**	**2,742,501**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026		(16,324)	-	-	16,324	16,324	-	-	-	-
Balance c/fwd from 2024 to 2025	29,829	29,829		-	-	-	-	-	-	-
Service Fees	(120,238)	(113,062)	(110,801)	-	-	(110,801)	(108,585)	(106,413)	(104,285)	(102,199)
CAL Revenue	(1,018,963)	(958,151)	(938,988)	-	-	(938,988)	(920,208)	(901,804)	(883,768)	(866,093)
Lease Revenue	(1,011,949)	(1,011,949)	(1,011,949)	-	-	(1,011,949)	(1,011,949)	(1,011,949)	(1,011,949)	(1,011,949)
Grants in Lieu of Taxes	(17,250)	(17,250)	(23,740)	-	-	(23,740)	(17,900)	(18,260)	(18,620)	(18,990)
Other Revenue	(27,610)	(27,610)	(27,450)	-	-	(27,450)	(28,543)	(29,689)	(30,890)	(32,150)
TOTAL REVENUE	**(2,166,181)**	**(2,114,517)**	**(2,112,928)**	**-**	**16,324**	**(2,096,604)**	**(2,087,185)**	**(2,068,115)**	**(2,049,512)**	**(2,031,381)**
REQUISITION	**(481,907)**	**(481,907)**	**(514,816)**	**-**	**(16,324)**	**(531,140)**	**(580,315)**	**(626,880)**	**(677,150)**	**(711,120)**
*Percentage increase over prior year Requisition			6.8%		3.4%	10.2%	9.3%	8.0%	8.0%	5.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.911 911 Call Answer	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$1,000,000	$0	$0	$0	$1,000,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$0**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,000,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$1,000,000	$0	$0	$0	$1,000,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$0**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,000,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.911

Service Name: 911 Call Answer

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
25-01	New	New Equipment	Next-Gen 911 Call Answer Technology-Placeholder	$ 1,000,000	E	ERF	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000
													$ -
													$ -
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													$ -
			Grand Total	$ 1,000,000				$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000

Service:	1.911	911 Call Answer

Project Number	25-01	Capital Project Title	New Equipment	Capital Project Description	Next-Gen 911 Call Answer Technology-Placeholder
Project Rationale					

911 Call Answer
Reserves Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	3,181	28,774	63,377	89,843	120,856	139,151
Equipment Replacement Fund	1,093,007	1,094,007	95,007	96,007	97,007	98,027
Capital Reserve Fund	143,518	145,518	156,928	180,618	206,118	232,868
Total	**1,239,707**	**1,268,300**	**315,313**	**366,469**	**423,982**	**470,047**

Reserve Schedule

Reserve Fund: 911 Call Answer - Operating Reserve Fund

To mitigate fluctuating Call Answer Levies

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105508	2025	2026	2027	2028	2029	2030
Beginning Balance		2,925	3,181	28,774	63,377	89,843	120,856
Transfer from Ops Budget		-	25,593	34,603	26,466	31,013	18,295
Transfer to Ops Budget - Core		-	-	-	-	-	-
Deficit Recovery		-					
Interest Income*		257					
Ending Balance $		3,181	28,774	63,377	89,843	120,856	139,151

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 911 Call Answer - Equipment Replacement Fund

ERF Group: EMGTSV.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101460	2025	2026	2027	2028	2029	2030
Beginning Balance		1,084,159	1,093,007	1,094,007	95,007	96,007	97,007
Transfer from Ops Budget		-	1,000	1,000	1,000	1,000	1,020
Expenditures		-	-	(1,000,000)	-	-	-
Interest Income		8,848					
Ending Balance $		**1,093,007**	**1,094,007**	**95,007**	**96,007**	**97,007**	**98,027**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 911 Call Answer - Capital Reserve Fund Bylaw 4632

To provide for: (a) the acquisition of new capital works; (b) the acquisition of machinery and equipment necessary for capital works; (c) the extension or renewal of existing capital works; (d) planning, study, design, construction of facilities, and land acquisition; and (e) debt servicing payments to finance expenditures under subsections (a) to (d).

Reserve Cash Flow

Fund:	1095	Actual	Budget				
Fund Centre:	102292	2025	2026	2027	2028	2029	2030
Beginning Balance		123,102	143,518	145,518	156,928	180,618	206,118
Transfer from Ops Budget		-	2,000	11,410	23,690	25,500	26,750
Transfer from General Capital Fund		16,399		-	-	-	-
Interest Income*		4,017					
Ending Balance $		**143,518**	**145,518**	**156,928**	**180,618**	**206,118**	**232,868**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

912B Call Answer - Municipalities

FINAL BUDGET

MARCH 2026

Service: **1.912B - 911 Call Answer - Municipalities** **Committee: Planning and Protective Services**

DEFINITION:

To transfer Call Answer Levies received from the telecommunications service providers on behalf of the Victoria and Saanich PSAP participants to the municipalities (Saanich, Victoria, Central Saanich, Esquimalt, and Oak Bay). In Bylaw No. 2468 (adopted March, 1997). Amended by Bylaw No. 4123 (adopted December, 2016).

PARTICIPATION:

On the basis of population as determined annually by the Regional Planning Services Department of the Capital Regional District.

MAXIMUM LEVY:

Negative requisition; no stated limit

1.912B Call Answer - Municipalities	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
EXPENDITURES										
Return Grants in Lieu of Taxes	39,068	39,069	34,473	-	-	34,473	40,570	41,380	42,210	43,060
*Percentage Increase over prior year			-11.8%			-11.8%	17.7%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Call Answer Levy Revenue	(631,757)	(594,054)	(582,173)	-	-	(582,173)	(570,529)	(559,118)	(547,936)	(536,978)
TOTAL REVENUE	**(631,757)**	**(594,054)**	**(582,173)**	**-**	**-**	**(582,173)**	**(570,529)**	**(559,118)**	**(547,936)**	**(536,978)**
EXCESS OF REVENUE OVER EXPENDITURES	**(592,689)**	**(554,985)**	**(547,700)**	**-**	**-**	**(547,700)**	**(529,959)**	**(517,738)**	**(505,726)**	**(493,918)**
Balance c/fwd from 2025 to 2026	-	(37,704)	37,704	-	-	37,704	-	-	-	-
Balance c/fwd from 2024 to 2025	37,303	37,303	-	-	-	-	-	-	-	-
NEGATIVE REQUISITION	**555,386**	**555,386**	**509,996**	**-**	**-**	**509,996**	**529,959**	**517,738**	**505,726**	**493,918**
*Percentage increase over prior year Requisition			-8.2%			-8.2%	3.9%	-2.3%	-2.3%	-2.3%

CAPITAL REGIONAL DISTRICT

2026 Budget

Fire Dispatch

FINAL BUDGET

MARCH 2026

Service: 1.913 913 Fire Dispatch **Committee: Planning and Protective Services**

DEFINITION:

To provide emergency communication dispatch service to participating member municipalities and all Electoral Areas.

CRD Bylaw No. 3854 "Emergency Communication Dispatch Service Establishment Bylaw No.1, 2012". Adopted December 12th, 2012.
Amendment Bylaw 4426 adopted July 14th, 2021. Amendment Bylaw 4502 adopted February 8th, 2023.

SERVICE DESCRIPTION:

The service has historically funded a contract with City of Langford to provide the dispatch service.
The City of Langford has withdrawn from participation in the service, effective January 01, 2022 through Bylaw No. 4426.
CRD has entered into the new contract with the District of Saanich to provide the dispatch service in replacement of City of Langford as service provider.

PARTICIPATION:

City of Langford (remove as of January 2022), District of Metchosin, District of Highland, District of Sooke, Juan de Fuca, Salt Spring Island and Southern Gulf Island

COST APPORTIONMENT:

Effective January 1st, 2023, the net annual cost attributable to this service shall be apportioned among the participating municipalities and electoral areas on the basis of their usage as indicated by call volume. Call volume, for the purpose of this section, is the number of calls for service attributed to the individual participant as determined annually by the Capital Regional District. The annual call volume will be determined for budgeting purposes using the last full year's call statistics as recorded by the dispatch service provider. (Bylaw No. 4502, an amend to cost apportionment of "The Emergency Communication Dispatch Service Establishment Bylaw No. 1, 2012", Bylaw No. 3854).

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.913 - Fire Dispatch	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	280,830	280,830	305,923	-	-	305,923	314,569	323,646	350,827	379,363
Allocations	47,138	47,138	48,936	-	-	48,936	49,874	50,869	51,883	52,925
Other Operating Expenses	70,150	63,785	77,380	-	-	77,380	81,124	85,049	89,165	93,492
TOTAL OPERATING COSTS	**398,118**	**391,753**	**432,239**	**-**	**-**	**432,239**	**445,567**	**459,564**	**491,875**	**525,780**
*Percentage Increase over prior year			8.6%			8.6%	3.1%	3.1%	7.0%	6.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	5,288	11,653	-	-	-	-	7,040	15,116	5,975	-
TOTAL COSTS	**403,406**	**403,406**	**432,239**	**-**	**-**	**432,239**	**452,607**	**474,680**	**497,850**	**525,780**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(14,646)	(14,646)	-	-	-	-	-	-	-	(3,610)
Grants in Lieu of Taxes	(15,428)	(15,428)	(16,465)	-	-	(16,465)	(16,010)	(16,330)	(16,650)	(16,980)
Revenue - Other	(2,525)	(2,525)	(2,562)	-	-	(2,562)	(2,620)	(2,680)	(2,740)	(2,800)
TOTAL REVENUE	**(32,599)**	**(32,599)**	**(19,027)**	**-**	**-**	**(19,027)**	**(18,630)**	**(19,010)**	**(19,390)**	**(23,390)**
REQUISITION	**(370,807)**	**(370,807)**	**(413,212)**	**-**	**-**	**(413,212)**	**(433,977)**	**(455,670)**	**(478,460)**	**(502,390)**
*Percentage increase over prior year Requisition			11.4%			11.4%	5.0%	5.0%	5.0%	5.0%

Reserve Fund: 1.913 Fire Dispatch - Operating Reserve Fund - Bylaw 4585

For requisition rate stabilization during periods of fluctuating revenues.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105555	2025	2026	2027	2028	2029	2030
Beginning Balance		41,627	40,911	40,911	47,951	63,067	69,042
Transfer from Ops Budget		12,084	-	7,040	15,116	5,975	-
Transfer to Ops Budget		(14,646)	-	-	-	-	(3,610)
Interest Income*		1,846					
Ending Balance $		**40,911**	**40,911**	**47,951**	**63,067**	**69,042**	**65,432**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional CREST Contribution

FINAL BUDGET

MARCH 2026

Service: 1.921 Regional CREST Contribution **Committee: Planning and Protective Services**

DEFINITION:

To collect funding for the RCMP Dispatch area's share of costs in the regional emergency communications network (CREST).

PARTICIPATION:

On the basis of population as determined annually by the Regional Planning Services Department of the Capital Regional District.

MAXIMUM LEVY:

No stated limit in establishment bylaw on operating costs (Limited by Municipal Act).

Funding:

Requisition

1.921 - Regional CREST Contribution	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to CREST	1,998,353	1,998,353	2,096,272	-	-	2,096,272	2,157,064	2,200,205	2,244,210	2,289,090
Internal Interest	6,180	9,444	6,290	-	-	6,290	6,420	6,550	6,680	6,810
TOTAL COSTS	**2,004,533**	**2,007,797**	**2,102,562**	**-**	**-**	**2,102,562**	**2,163,484**	**2,206,755**	**2,250,890**	**2,295,900**
*Percentage Increase over prior year			4.9%			4.9%	2.9%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(3,406)	-	-	3,406	3,406	-	-	-	-
Balance c/fwd from 2024 to 2025	3,619	3,619	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(103,571)	(103,571)	(94,701)	-	-	(94,701)	(107,550)	(109,700)	(111,890)	(114,130)
Revenue-Other	(2,580)	(2,438)	(2,630)	-	-	(2,630)	(2,680)	(2,730)	(2,780)	(2,840)
TOTAL REVENUE	**(102,532)**	**(105,796)**	**(97,331)**	**-**	**3,406**	**(93,925)**	**(110,230)**	**(112,430)**	**(114,670)**	**(116,970)**
REQUISITION	**(1,902,001)**	**(1,902,001)**	**(2,005,231)**	**-**	**(3,406)**	**(2,008,637)**	**(2,053,254)**	**(2,094,325)**	**(2,136,220)**	**(2,178,930)**
*Percentage increase over prior year Requisition			5.4%		0.2%	5.6%	2.2%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Animal Care Services

FINAL BUDGET

MARCH 2026

Service: 1.313 Animal Care Services **Committee: Planning and Protective Services**

DEFINITION:

Care of domestic animals within all electoral areas of the Regional District (Letters Patent - February 16, 1979; Converted to Establishing Bylaw 4416 - September 2021). We provide service to the three electoral areas as well as Sidney, Saanich, Central Saanich, North Saanich, Highlands, View Royal, Colwood, Langford, Sooke, Metchosin, the Pauquachin, Songhees and Tsawout First nations. We also provide pound keeping services to Sooke, Metchosin and Highlands are charged as if they were part of the service provided to the Electoral Areas. All other participants are levied by contract.

SERVICE DESCRIPTION:

Enforces the Animal Control Bylaw for three Electoral Areas, 10 Municipalities, and 3 First Nations. Also provides Pound Service for the District of Saanich and the areas listed above. Ensures public safety with person/animal contacts, quick return of lost animals, investigations or animal/person public education, re-homing of animals, quality care of animals.

PARTICIPATION:

Salt Spring Island Electoral Area, Southern Gulf Islands Electoral Area, and Juan de Fuca Electoral Area

MAXIMUM LEVY:

None stated.

FUNDING:

Sale of services, licences and dog tags, plus requisition

1.313 - Animal Care Services	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	1,274,088	1,226,907	1,370,629	-	-	1,370,629	1,407,980	1,446,344	1,479,862	1,514,124
Vehicle Operating Expenses	50,240	50,240	49,140	-	-	49,140	50,120	51,120	52,150	53,190
Telecommunications	48,950	48,950	49,830	-	-	49,830	50,830	51,840	52,870	53,930
Supplies	50,000	62,509	46,870	-	-	46,870	47,810	48,760	49,740	50,720
Allocations	270,787	287,992	295,288	-	-	295,288	308,239	316,226	319,157	324,964
Vet Services	35,000	47,222	50,000	-	-	50,000	51,000	52,020	53,060	54,120
Other Operating Expenses	116,990	113,371	136,044	-	-	136,044	137,060	139,725	142,446	145,245
TOTAL OPERATING COSTS	**1,846,055**	**1,837,192**	**1,997,801**	**-**	**-**	**1,997,801**	**2,053,039**	**2,106,035**	**2,149,285**	**2,196,293**
*Percentage Increase over prior year			8.2%			8.2%	2.8%	2.6%	2.1%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	42,155	43,653	64,785	-	-	64,785	70,080	70,940	71,500	69,175
Transfer to Capital Reserve Fund	-	-	-	10,000	-	10,000	10,000	10,000	10,000	10,000
Transfer to Operating Reserve Fund	-	-	5,000	-	-	5,000	9,000	9,000	14,000	14,000
TOTAL CAPITAL / RESERVE	**42,155**	**43,653**	**69,785**	**10,000**	**-**	**79,785**	**89,080**	**89,940**	**95,500**	**93,175**
TOTAL COSTS	**1,888,210**	**1,880,845**	**2,067,586**	**10,000**	**-**	**2,077,586**	**2,142,119**	**2,195,975**	**2,244,785**	**2,289,468**
*Percentage Increase over prior year			9.5%	0.5%		10.0%	3.1%	2.5%	2.2%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(20,000)	(20,000)	-	-	-	-	-	-	-	-
Fees Charged	(53,090)	(53,090)	(53,000)	-	-	(53,000)	(54,060)	(55,140)	(56,240)	(57,360)
Sale of Goods and Services	(1,252,020)	(1,245,065)	(1,441,268)	-	-	(1,441,268)	(1,470,080)	(1,499,490)	(1,529,500)	(1,560,090)
Grants in Lieu of Taxes	(13,050)	(13,050)	(14,894)	-	-	(14,894)	(13,550)	(13,820)	(14,090)	(14,370)
Revenue - Other	(6,410)	(6,000)	(5,000)	-	-	(5,000)	(5,100)	(5,200)	(5,300)	(5,410)
TOTAL REVENUE	**(1,344,570)**	**(1,337,205)**	**(1,514,162)**	**-**	**-**	**(1,514,162)**	**(1,542,790)**	**(1,573,650)**	**(1,605,130)**	**(1,637,230)**
REQUISITION	**(543,640)**	**(543,640)**	**(553,424)**	**(10,000)**	**-**	**(563,424)**	**(599,329)**	**(622,325)**	**(639,655)**	**(652,238)**
*Percentage increase over prior year Requisition			1.8%	1.8%		3.6%	6.4%	3.8%	2.8%	2.0%
AUTHORIZED POSITIONS Salaried FTE	11.0		11.0			11.0	11.0	11.0	11.0	11.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2025 to 2029

Service No. 1.313 Animal Care Services	Carry Forward from 2024	2025	2026	2027	2028	2029	TOTAL
EXPENDITURE							
Buildings	$28,000	$28,000	$0	$0	$0	$0	$28,000
Equipment	$30,000	$38,000	$13,000	$5,000	$13,000	$5,000	$74,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$50,000	$50,000	$100,000	$50,000	$50,000	$50,000	$300,000
	$108,000	**$116,000**	**$113,000**	**$55,000**	**$63,000**	**$55,000**	**$402,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$58,000	$58,000	$0	$0	$0	$0	$58,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$50,000	$58,000	$113,000	$55,000	$63,000	$55,000	$344,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$108,000	**$116,000**	**$113,000**	**$55,000**	**$63,000**	**$55,000**	**$402,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.313

Service Name: Animal Care Services

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
23-01	Replacement	Computer Replacements	Replacement of computer equipment	$ 16,000	E	ERF	$ -	$ -	$ 8,000	$ -	$ 8,000	$ -	$ 16,000
23-02	Replacement	Vehicle Replacements	Replacement of vehicles (shared with Bylaw)	$ 250,000	V	ERF	$ 50,000	$ 50,000	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 300,000
23-03	Renewal	Animal Shelter Improvement	Updating CRD Animal Shelter Facility	$ 200,000	B	Cap	$ 28,000	$ 28,000	$ -	$ -	$ -	$ -	$ 28,000
23-04	Renewal	On-Line Payment Portal for Dog Licences	On-Line Payment Portal for Dog Licences	$ 30,000	E	Cap	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
25-01	Replacement	Personal Protection Equipment PPE	Replacement of staff PPE - stab protection plates	$ 25,000	E	ERF	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,000
26-01	Renewal	Network upgrade	Network upgrade (50% shared with Bylaw)	$ 3,000	E	ERF	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ 3,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 524,000**			**$ 108,000**	**$ 116,000**	**$ 113,000**	**$ 55,000**	**$ 63,000**	**$ 55,000**	**$ 402,000**

Service:	1.313	Animal Care Services

Project Number	Capital Project Title	Capital Project Description
23-01	Computer Replacements	Replacement of computer equipment

Project Rationale Replace computers as required and requested by IT.

Project Number	Capital Project Title	Capital Project Description
23-02	Vehicle Replacements	Replacement of vehicles (shared with Bylaw)

Project Rationale To replace vehicles used for Animal Control and Bylaw Enforcement.

Project Number	Capital Project Title	Capital Project Description
23-03	Animal Shelter Improvement	Updating CRD Animal Shelter Facility

Project Rationale Create new reception area at front of Animal Shelter to ensure public are not entering the areas where animals are kept for the safety of the customers and welfare of the animals, provides Officers their own entrance to bring in lost or injured animals. New signage required to identify property and building from a busy highway and ensure they all meet corporate standards. Addition of cat impound room as current impound room will be changed into the front reception area as it is located at the front of the building. Painting of cement floors in building, painting of all spaces and new additions. Upgrade to outside dog area, addition of environment enriching activities and tasks to keep dogs properly exercised, metal pergola and cement picnic table for dog exercise area which creates shade for animals and a meet and greet area for potential animal adoptions, upgrade from current gravel to a rubber or turf on part of area with activities. Repair of fencing surrounding building and addition of entrace gate to back area off the side of the building for deliveries and adding an additional exit from the building in case of emergency. Mural for front of animal shelter with dedication to the bequeathment donor. Wired in generator to furnace and eletrical in case of loss of power, to maintain heating and air flow for the animals.

Project Number	Capital Project Title	Capital Project Description
23-04	On-Line Payment Portal for Dog Licences	On-Line Payment Portal for Dog Licences

Project Rationale

Service:	1.313	Animal Care Services

Project Number	Capital Project Title	Capital Project Description
25-01	Personal Protection Equipment PPE	Replacement of staff PPE - stab protection plates

Project Rationale In 2023 all bylaw officers were outiftted with personal protective equipment in the form the stab vests. The inner plates have a 5 year life span so will require replacement therefore we require the funds by mid 2028 to order the replacement. The plates cost upwards of $850 per staff member.

Project Number	Capital Project Title	Capital Project Description
26-01	Network upgrade	Network upgrade (50% shared with Bylaw)

Project Rationale

Animal Care Services
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	2,336	12,336	22,336	32,336	42,336	52,336
Operating Reserve Fund - Donations	50	50	50	50	50	50
Equipment Replacement Fund	39,814	46,599	3,679	19,619	28,119	42,294
Capital Reserve Fund	-	10,000	20,000	30,000	40,000	50,000
Total	**42,200**	**68,985**	**46,065**	**82,005**	**110,505**	**144,680**

Reserve Schedule

Reserve Fund: 1.313 Animal Control - Operating Reserve Fund

Capital Regional District Operating Reserve Fund was established in 2016 under Bylaw No. 4146. The funds in this reserve shall be expended for unforeseen legal expense or other operating costs. Monies set aside shall be deposited under separate account in the bank and until required to be used may be invested in the manner provided by Section 364(2) of the Municipal Act.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105407	2025	2026	2027	2028	2029	2030
Beginning Balance		42,210	2,336	12,336	22,336	32,336	42,336
Transfer from Ops Budget		-	10,000	10,000	10,000	10,000	10,000
Transfer to Ops Budget - Core Budget		(20,000)	-	-	-	-	-
Deficit Recovery		(21,000)	-	-	-	-	-
Interest Income*		1,125					
Ending Balance $		**2,336**	**12,336**	**22,336**	**32,336**	**42,336**	**52,336**

Assumptions/Background:

Maintain balance at reasonable level to cover unexpected operating expenses such as legal.

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.313 Animal Control - Operating Reserve Fund - Donations

Capital Regional District Legacy Reserve Fund was established in 2016 under Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will be paid into this specified Legacy Reserve Fund and until required to be used and may be invested in the manner provided by Section 364(2) of the Municipal Act.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105103	2025	2026	2027	2028	2029	2030
Beginning Balance		-	50	50	50	50	50
Planned Purchase		-	-	-	-	-	-
Transfer from Ops Bud		-					
Donations		50					
Interest Income*		-					
Ending Balance $		**50**	**50**	**50**	**50**	**50**	**50**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.313 Animal Control - Equipment Replacement Fund

For replacement of vehicles, computers and furnishings.

ERF Group: ANICON.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101424	2025	2026	2027	2028	2029	2030
Beginning Balance		40,656	39,814	46,599	3,679	19,619	28,119
Transfer from Op Budget		17,074	64,785	70,080	70,940	71,500	69,175
Proceeds - Disposal of Equip		3,841					
Planned Purchases		(22,214)	(58,000)	(113,000)	(55,000)	(63,000)	(55,000)
Interest Income		457					
Ending Balance $		**39,814**	**46,599**	**3,679**	**19,619**	**28,119**	**42,294**

Assumptions/Background:

Maintain level sufficient to fund required vehicle and computer replacements

Reserve Schedule

Reserve Fund: 1.313 Animal Care - Capital Reserve Fund - Bylaw 4729

Newly created in 2025
Money in the Capital Reserve Fund, including interest earned on it, must be used only to Provide for:
(a) the acquisition of new capital works;
(b) the acquisition of machinery and equipment necessary for capitalworks;
(c) the extension or renewal of existing capital works;
(d) planning, study, design, construction of facilities, and land acquisition; and
(e) debt servicing payments to finance expenditures under subsections (a) to (d)

Reserve Cash Flow

Fund:	1100	Estimated	Budget				
Fund Centre:	102334	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	10,000	20,000	30,000	40,000
Transfer from Ops Budget		-	10,000	10,000	10,000	10,000	10,000
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		**-**	**10,000**	**20,000**	**30,000**	**40,000**	**50,000**

Assumptions/Background:
* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Bylaw Enforcement

FINAL BUDGET

MARCH 2026

Service: 1.323 Bylaw Services **Committee: Planning and Protective Services**

DEFINITION:

To provide Bylaw enforcement to functions of the Capital Regional District as required. The cost of this service is reallocated to functions that use Bylaw enforcement services, such as Regional Parks, Noise Control, Nuisances & Unsightly Premises, and others.

SERVICE DESCRIPTION:

Respond to complaints, seek voluntary compliance and use regulatory and legal enforcement options to enforce bylaws in the three electoral areas for Noise, Nuisance and Unsightly Premises as well as Soil Deposit and Removal in the JdF EA.

Bylaw Enforcement services in Metchosin and the Highlands by contract.

Enforce bylaws for internal customers including Hartland Landfill, Environmental Services, Integrated Water, Parks, Community Planning, Building Inspection and Vancouver Island Health Authority.

PARTICIPATION:

Method of cost allocation on the basis of prior year's estimated usage.

MAXIMUM LEVY:

None stated.

FUNDING:

Mainly from functions within the CRD that use Bylaw enforcement.

1.323 - Bylaw Enforcement	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	545,774	582,875	573,471	80,000	195,500	848,971	793,520	919,704	939,286	959,326
Vehicle Operating Expenses	40,000	25,186	40,720	-	-	40,720	41,530	42,360	43,210	44,070
Telecommunications	9,740	3,857	15,000	-	-	15,000	15,300	15,610	15,920	16,240
Supplies	17,500	11,512	20,000	-	10,000	30,000	20,400	20,810	21,220	21,650
Allocations	99,667	99,667	107,251	-	7,207	114,458	112,417	115,316	116,171	118,241
Other Operating Expenses	51,610	53,416	74,900	-	-	74,900	76,403	77,936	79,489	81,072
TOTAL OPERATING COSTS	**764,291**	**776,513**	**831,342**	**80,000**	**212,707**	**1,124,049**	**1,059,570**	**1,191,736**	**1,215,296**	**1,240,599**
*Percentage Increase over prior year			8.8%	10.5%	27.8%	47.1%	-5.7%	12.5%	2.0%	2.1%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	69,130	69,130	86,060	-	-	86,060	109,985	41,455	41,000	39,305
Transfer to Operating Reserve Fund	-	3,338	5,000	-	-	5,000	15,000	5,000	5,000	5,000
TOTAL CAPITAL / RESERVE	**69,130**	**72,468**	**91,060**	**-**	**-**	**91,060**	**124,985**	**46,455**	**46,000**	**44,305**
TOTAL COSTS	**833,421**	**848,981**	**922,402**	**80,000**	**212,707**	**1,215,109**	**1,184,555**	**1,238,191**	**1,261,296**	**1,284,904**
*Percentage Increase over prior year			10.7%	9.6%	25.5%	45.8%	-2.5%	4.5%	1.9%	1.9%
Internal Recoveries	(789,535)	(802,535)	(870,408)	(80,000)	(205,500)	(1,155,908)	(1,131,528)	(1,184,110)	(1,206,150)	(1,228,660)
OPERATING COSTS LESS INTERNAL RECOVERIES	**43,886**	**46,446**	**51,994**	**-**	**7,207**	**59,201**	**53,027**	**54,081**	**55,146**	**56,244**
*Percentage Increase over prior year			18.5%		16.4%	34.9%	-10.4%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	(7,207)	(7,207)	-	-	-	-
Sale of Goods and Services	(40,286)	(40,286)	(48,000)	-	-	(48,000)	(48,960)	(49,940)	(50,930)	(51,950)
Revenue - Other	(3,600)	(6,160)	(3,994)	-	-	(3,994)	(4,067)	(4,141)	(4,216)	(4,294)
TOTAL REVENUE	**(43,886)**	**(46,446)**	**(51,994)**	**-**	**(7,207)**	**(59,201)**	**(53,027)**	**(54,081)**	**(55,146)**	**(56,244)**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
AUTHORIZED POSITIONS:										
Salaried FTE	4.0		4.0			4.0	5.0	6.0	6.0	6.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.323 Bylaw Services	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$7,000	$4,000	$4,000	$4,000	$4,000	$23,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$75,000	$25,000	$75,000	$25,000	$75,000	$275,000
	$0	**$82,000**	**$29,000**	**$79,000**	**$29,000**	**$79,000**	**$298,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$82,000	$29,000	$79,000	$29,000	$79,000	$298,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$82,000**	**$29,000**	**$79,000**	**$29,000**	**$79,000**	**$298,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.323

Service Name: Bylaw Services

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2026	2027	2028	2029	2030	5 - Year Total auto-populates
25-01	Replacement	Computers	Replacement of computer equipment	$ 12,500	E	ERF	$ -	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 12,500
25-02	Replacement	Vehicle	Replacement of Bylaw vehicles	$ 275,000	V	ERF	$ -	$ 75,000	$ 25,000	$ 75,000	$ 25,000	$ 75,000	$ 275,000
25-03	Replacement	PPE	Replacement of Personal Protection Equipment	$ 7,500	E	ERF	$ -	$ 1,500	$ 1,500	$ 1,500	$ 1,500	$ 1,500	$ 7,500
26-01	Renewal	Network upgrade	Network upgrade (50% shared with AC)	$ 3,000	E	ERF	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ 3,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 298,000**			**$ -**	**$ 82,000**	**$ 29,000**	**$ 79,000**	**$ 29,000**	**$ 79,000**	**$ 298,000**

Service:	1.323	Bylaw Services

Project Number	25-01	**Capital Project Title**	Computers	**Capital Project Description**	Replacement of computer equipment
Project Rationale	Replacement of computer equipment				

Project Number	25-02	**Capital Project Title**	Vehicle	**Capital Project Description**	Replacement of Bylaw vehicles
Project Rationale	Replacement of Bylaw vehicles				

Project Number	25-03	**Capital Project Title**	PPE	**Capital Project Description**	Replacement of Personal Protection Equipment
Project Rationale	Personal protection equiptment have a replacement schedule of 5 years. These are stab/spike resistent vests for our Bylaw staff, purchased in 2024.				

Project Number	26-01	**Capital Project Title**	Network upgrade	**Capital Project Description**	Network upgrade (50% shared with AC)
Project Rationale					

Bylaw Enforcement
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	108,995	113,055	194,040	156,495	168,495	128,800
Operating Reserve Fund	5,183	2,976	17,976	22,976	27,976	32,976
Total	**114,178**	**116,031**	**212,016**	**179,471**	**196,471**	**161,776**

Reserve Schedule

Reserve Fund: 1.323 Bylaw Enforcement - Equipment Replacement Fund

ERF Group: BYLAW.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**101426**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		110,095	108,995	113,055	194,040	156,495	168,495
Transfer from Ops Budget		19,333	86,060	109,985	41,455	41,000	39,305
Planned Purchase		(21,369)	(82,000)	(29,000)	(79,000)	(29,000)	(79,000)
Interest Income		936					
Ending Balance $		**108,995**	**113,055**	**194,040**	**156,495**	**168,495**	**128,800**

Assumptions/Background:

Maintain level sufficient to fund required vehicle and computer replacements

Reserve Schedule

Reserve Fund: 1.323 Bylaw Enforcement - Operating Reserve Fund

Created in 2024
To mitigate fluctuations in expenditures and revenues based on the volume of bylaw enforcement services provided.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105565**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		4,965	5,183	2,976	17,976	22,976	27,976
Transfer from Op Budget		-	5,000	15,000	5,000	5,000	5,000
Transfer to Op Budget		-	(7,207)	-	-	-	-
Interest Income*		218					
Ending Balance $		**5,183**	**2,976**	**17,976**	**22,976**	**27,976**	**32,976**

Assumptions/Background:
* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Planning Services

FINAL BUDGET

MARCH 2026

Service: 1.324 Regional Planning Services **Committee: Planning and Protective Services**

DEFINITION:

Regional Planning provides regional information, analysis and mapping services on population, employment, economic development and land use trends. The service provides regional, sub-regional and municipal statistics, trend analysis and research tools to member municipalities and a wide variety of public, private and community clientele.

SERVICE DESCRIPTION:

Regional Planning provides information and planning services including regional, sub-regional and municipal statistics, trend analysis, transportation, policy development, planning and modeling. The information also assists in preparation of indicators relating to the annual legislative reporting requirement for the Regional Growth Strategy and as an information base for the development of municipal and electoral area official community plans. The information and analysis also supports the regional transportation and urban growth models and assists municipalities and local and regional agencies in their planning work.

PARTICIPATION:

All member municipalities (Central Saanich; Colwood; Esquimalt; Highlands; Langford; Metchosin; North Saanich; Oak Bay; Saanich; Sidney; Sooke: Victoria; View Royal) and Electoral Areas within the CRD (Juan de Fuca, Southern Gulf Islands, Salt Spring Island).

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.324 - Regional Planning Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	1,207,110	1,093,118	554,547	-	-	554,547	570,350	586,596	600,498	614,721
Contract for Services	374,000	360,000	75,000	-	-	75,000	76,500	78,030	79,590	81,180
Allocations	302,415	290,565	197,134	-	10,812	207,946	206,824	213,290	217,204	221,301
Program Development Costs	1,004,608	259,608	-	-	-	-	-	-	-	-
Other Operating Expenses	98,750	105,556	38,930	-	-	38,930	39,829	40,757	41,705	42,674
TOTAL OPERATING COSTS	**2,986,883**	**2,108,847**	**865,611**	**-**	**10,812**	**876,423**	**893,503**	**918,673**	**938,997**	**959,876**
*Percentage Increase over prior year			-71.0%		0.4%	-70.7%	1.9%	2.8%	2.2%	2.2%
CAPITAL / RESERVES										
Transfer to Operating Reserve Fund	-	132,116	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	2,500	2,500	4,550	-	-	4,550	4,640	4,730	4,820	4,910
TOTAL CAPITAL / RESERVES	**2,500**	**134,616**	**4,550**	**-**	**-**	**4,550**	**4,640**	**4,730**	**4,820**	**4,910**
TOTAL COSTS	**2,989,383**	**2,243,463**	**870,161**	**-**	**10,812**	**880,973**	**898,143**	**923,403**	**943,817**	**964,786**
Internal Recoveries	(91,440)	(91,440)	(173,400)	-	-	(173,400)	(178,410)	(183,570)	(187,960)	(192,450)
TOTAL COSTS NET OF RECOVERIES	**2,897,943**	**2,152,023**	**696,761**	**-**	**10,812**	**707,573**	**719,733**	**739,833**	**755,857**	**772,336**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(1,523,263)	(778,263)	-	-	(10,812)	(10,812)	-	-	-	-
Grants in Lieu of Taxes	(62,761)	(62,761)	(21,403)	-	-	(21,403)	(24,398)	(24,884)	(25,382)	(25,892)
Revenue - Other	(3,180)	(2,870)	(1,000)	-	-	(1,000)	(1,020)	(1,040)	(1,060)	(1,080)
Recovery - Other	(610)	-	-	-	-	-	-	-	-	-
	-									
TOTAL REVENUE	**(1,589,814)**	**(843,894)**	**(22,403)**	**-**	**(10,812)**	**(33,215)**	**(25,418)**	**(25,924)**	**(26,442)**	**(26,972)**
REQUISITION	**(1,308,129)**	**(1,308,129)**	**(674,358)**	**-**	**-**	**(674,358)**	**(694,315)**	**(713,909)**	**(729,415)**	**(745,364)**
*Percentage increase over prior year Requisition			-48.4%			-48.4%	3.0%	2.8%	2.2%	2.2%
Salaried	8.5	8.5	3.5			3.5	3.5	3.5	3.5	3.5

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.324 Regional Planning Services	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$40,000	$48,000	$3,000	$4,000	$0	$0	$55,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$40,000	**$48,000**	**$3,000**	**$4,000**	**$0**	**$0**	**$55,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$40,000	$48,000	$3,000	$4,000	$0	$0	$55,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$40,000	**$48,000**	**$3,000**	**$4,000**	**$0**	**$0**	**$55,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.324

Service Name Regional Planning Services

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
18-01	Replacement	Computer Replacement	Computer Replacement	$ 36,700	E	ERF	$ -	$ 8,000	$ 3,000	$ 4,000	$ -	$ -	$ 15,000
22-01	Replacement	Photocopier Renewal	Photocopier Renewal	$ 40,000	E	ERF	$ 40,000	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	$ 76,700				$ 48,000	$ 3,000	$ 4,000	$ -	$ -	$ 55,000

Service:	1.324	Regional Planning Services

Project Number	18-01	Capital Project Title	Computer Replacement	Capital Project Description	Computer Replacement
Project Rationale	Planned computer replacement for RSP staff complement, per IT replacement schedule.				

Project Number	22-01	Capital Project Title	Photocopier Renewal	Capital Project Description	Photocopier Renewal
Project Rationale	Planned photocopy renewal for RSP office, per IT replacement schedule.				

Regional Planning Services
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary						
	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	245,238	54,168	55,808	56,538	61,358	66,268
Operating Reserve Fund	2,881,913	193,407	193,407	193,407	193,407	193,407
Total	**3,127,151**	**247,575**	**249,215**	**249,945**	**254,765**	**259,675**

Reserve Schedule

Reserve Fund: 1.324 Regional Planning Services - Equipment Replacement Fund

ERF Group: RGPLAN.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101427	2025	2026	2027	2028	2029	2030
Beginning Balance		258,859	245,238	54,168	55,808	56,538	61,358
Transfer from Ops Budget		2,500	4,550	4,640	4,730	4,820	4,910
Transfer to Regional Transportation Service		-	(147,620)	-	-	-	-
Planned Purchase		(18,208)	(48,000)	(3,000)	(4,000)	-	-
Interest Income		2,088					
Ending Balance $		**245,238**	**54,168**	**55,808**	**56,538**	**61,358**	**66,268**

Assumptions/Background:

Maintain adequate funding for lifecycle replacement of computer equipment and furnishings.

Reserve Schedule

Reserve Fund: 1.324 Regional Planning Services - Operating Reserve Fund

Op Rsv Funds B#4102,03,4144,45,46,47

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105501	2025	2026	2027	2028	2029	2030
Beginning Balance		2,982,906	2,881,913	193,407	193,407	193,407	193,407
Transfer from Ops Budget		9,343	-	-	-	-	-
Transfer to Regional Transportation Service		-	(2,677,694)	-	-	-	-
Transfer to Ops Budget - Program Development							
Ready Step Roll Program			-	-	-	-	-
Implementation of Data Review			-	-	-	-	-
IBC 4b-2.1 - Island Corridor Consultation		(64,376)	-	-	-	-	-
Transportation Model		(2,598)	-	-	-	-	-
Transfer to Ops Budget - Core Budget		(154,565)	(10,812)	-	-	-	-
Transfer to Ops Budget - Manager of Strategic Planning		(1,000)	-	-	-	-	-
Interest Income*		112,203					
Ending Balance $		**2,881,913**	**193,407**	**193,407**	**193,407**	**193,407**	**193,407**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Transportation Service

FINAL BUDGET

MARCH 2026

Service: 1.329 Regional Transportation Service **Committee: Planning and Protective Services**

DEFINITION:

To provide services in relation to transportation including development of transportation policies, information and data services, management of regional trails, aquiring land or interests in land, distributing transportation infratructure grants, contructing and operating capital works and facilities, providing services and support to municipal participants and other public authorities, and managining other transportation systems. Establishment Bylaw No. 4630 (June 2025).

SERVICE DESCRIPTION:

Regional Transportation coordinates regional advocacy and governance on transportation, provides strategic planning services, develops and coordinates regional transportation programs, provides transportation data and analysis including regional transportation modelling, coordinates regional policies, and manages and operates regional trails. The service provices advice and information to the CRD Board, other departments and other jurisdictions on policies and issues related to the regional transportation.

PARTICIPATION:

All member municipalities (Central Saanich; Colwood; Esquimalt; Highlands; Langford; Metchosin; North Saanich; Oak Bay; Saanich; Sidney; Sooke: Victoria; View Royal) and Electoral Areas within the CRD (Juan de Fuca, Southern Gulf Islands, Salt Spring Island).

MAXIMUM LEVY:

Greater of $20,000,000 or $0.10834 / $1,000

FUNDING:

Requisition

1.329 - Regional Transportation Service	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	-	-	937,800	-	-	937,800	1,089,897	1,221,415	1,250,535	1,280,336
Contract for Services	-	-	103,930	-	300,000	403,930	256,010	108,130	110,290	112,500
Allocations	-	-	287,769	-	350,000	637,769	298,764	307,502	312,332	318,506
Program Development Costs	-	-	200,450	-	690,175	890,625	873,760	235,140	210,580	214,090
Other Operating Expenses	-	-	85,110	-	-	85,110	90,982	92,924	94,895	96,909
Traffic Safety Grants			14,000	-	-	14,000	-	-	-	-
Regional Parks			2,446,628	134,000	10,000	2,590,628	3,827,349	5,156,133	6,483,779	7,433,814
TOTAL OPERATING COSTS	**-**	**-**	**4,075,687**	**134,000**	**1,350,175**	**5,559,862**	**6,436,762**	**7,121,244**	**8,462,411**	**9,456,155**
*Percentage Increase over prior year							15.8%	10.6%	18.8%	11.7%
CAPITAL / RESERVES										
Transfer to Operating Reserve Fund	-	-	29,000	-	-	29,000	40,800	41,620	42,450	43,300
Transfer to Capital Reserve Fund	-	-	750,000	-	-	750,000	765,000	780,300	795,906	811,824
Transfer to Equipment Replacement Fund	-	-	2,500	-	-	2,500	5,000	5,100	5,200	5,300
TOTAL CAPITAL / RESERVES	**-**	**-**	**781,500**	**-**	**-**	**781,500**	**810,800**	**827,020**	**843,556**	**860,424**
TOTAL COSTS	**-**	**-**	**4,857,187**	**134,000**	**1,350,175**	**6,341,362**	**7,247,562**	**7,948,264**	**9,305,967**	**10,316,579**
FUNDING SOURCES (REVENUE)										
Balance C/FW from Traffic Safety	-	-	(14,000)	-	-	(14,000)	-	-	-	-
Transfer from Operating Reserve Fund	-	-	-	-	(990,175)	(990,175)	(670,000)	(28,000)	-	-
Grants in Lieu of Taxes	-	-	(39,360)	-	-	(39,360)	(43,832)	(44,706)	(45,598)	(46,508)
	-									
TOTAL REVENUE	**-**	**-**	**(53,360)**	**-**	**(990,175)**	**(1,043,535)**	**(713,832)**	**(72,706)**	**(45,598)**	**(46,508)**
REQUISITION	**-**	**-**	**(4,803,827)**	**(134,000)**	**(360,000)**	**(5,297,827)**	**(6,533,730)**	**(7,875,558)**	**(9,260,369)**	**(10,270,071)**
*Percentage increase over prior year Requisition							23.3%	20.5%	17.6%	10.9%
Salaried						6.5	7.5	8.5	8.5	8.5

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.329 Regional Transportation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$70,000	$20,000	$0	$0	$0	$90,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$642,000	$950,000	$1,400,000	$625,000	$900,000	$4,517,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$712,000**	**$970,000**	**$1,400,000**	**$625,000**	**$900,000**	**$4,607,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$70,000	$20,000	$0	$0	$0	$90,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$642,000	$950,000	$1,400,000	$625,000	$900,000	$4,517,000
		$0	**$712,000**	**$970,000**	**$1,400,000**	**$625,000**	**$900,000**	**$4,607,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.329

Service Name: Regional Transportation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Eco-Counter Replacement	Replacement of bike and pedestrian counters owned by CRD across the region	$ 90,000	E	ERF	$ -	$ 70,000	$ 20,000	$ -	$ -	$ -	$ 90,000
19-05	Renewal	Repair GGRT Bridges (5)	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.	$ 150,000	S	Res	$ -	$ 150,000	$ -	$ -	$ -		$ 150,000
25-04	Renewal	Design and Construct- Regional T	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-yea	$ 2,175,000	S	Res	$ -	$ 325,000	$ 950,000	$ 900,000	$ -	$ -	$ 2,175,000
26-12	Replacement	Regional Park and Trail Water Fo	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks	$ 167,000	S	Res	$ -	$ 167,000	$ -	$ -	$ -	$ -	$ 167,000
28-01	New	Assess and Repair Regional Trail	Conduct culvert assessment and repairs.	$ 550,000	S	Res	$ -	$ -	$ -	$ 250,000	$ 300,000	$ -	$ 550,000
28-02	New	Upgrade Regional Trail surfacing	Upgrade Regional Trail surfacing to paved for Sooke Road to Aldene.	$ 250,000	S	Res	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ 250,000
29-01	Renewal	Design and Construct- Regional T	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on	$ 1,225,000	S	Res	$ -	$ -	$ -		$ 325,000	$ 900,000	$ 1,225,000
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 4,607,000**			**$ -**	**$ 712,000**	**$ 970,000**	**$ 1,400,000**	**$ 625,000**	**$ 900,000**	**$ 4,607,000**

Service:	1.329	Regional Transportation

Project Number	26-01	Capital Project Title	Eco-Counter Replacement	Capital Project Description	Replacement of bike and pedestrian counters owned by CRD across the region
Project Rationale	The Data Review Implementation program oversaw the installation of 30 on-trail bike and pedestrian counters across the region. Data from the counters is published to a website daily and is used to inform policy. The CRD transferred ownership of 16 counters to third-parties. The remaining counters will start reaching end of life starting in 2026 and will have to be replaced				

Project Number	19-05	Capital Project Title	Repair GGRT Bridges (5)	Capital Project Description	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.
Project Rationale					

Project Number	25-04	Capital Project Title	Design and Construct- Regional Trail Bridge Renewals (4)	Capital Project Description	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-year renewal plan.
Project Rationale					

Project Number	26-12	Capital Project Title	Regional Park and Trail Water Fountain Replacement	Capital Project Description	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks
Project Rationale					

Service:	1.329	Regional Transportation

Project Number	28-01	**Capital Project Title**	Assess and Repair Regional Trail Land Protection	**Capital Project Description**	Conduct culvert assessment and repairs.
Project Rationale					

Project Number	28-02	**Capital Project Title**	Upgrade Regional Trail surfacing	**Capital Project Description**	Upgrade Regional Trail surfacing to paved for Sooke Road to Aldene.
Project Rationale					

Project Number	29-01	**Capital Project Title**	Design and Construct- Regional Trail Bridge Renewals (4)	**Capital Project Description**	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.
Project Rationale					

Regional Transportation Service
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	-	80,120	65,120	70,220	75,420	80,720
Operating Reserve Fund	21,767	1,738,286	1,109,086	1,122,706	1,165,156	1,208,456
Capital Reserve Fund	-	883,000	698,000	78,300	249,206	161,030
Total	**21,767**	**2,701,406**	**1,872,206**	**1,271,226**	**1,489,782**	**1,450,206**

Reserve Schedule

Reserve Fund: 1.329 Regional Transportation Service - Equipment Replacement Fund

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	102322	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	80,120	65,120	70,220	75,420
Transfer from Ops Budget		-	2,500	5,000	5,100	5,200	5,300
Transfer From Regional Planning Service		-	147,620				
Planned Purchase		-	(70,000)	(20,000)	-	-	-
Interest Income		-					
Ending Balance $		**-**	**80,120**	**65,120**	**70,220**	**75,420**	**80,720**

Assumptions/Background:

Maintain adequate funding for lifecycle replacement of equipment and furnishings.

Reserve Schedule

Reserve Fund: 1.329 Regional Transportation Services - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105577	2025	2026	2027	2028	2029	2030
Beginning Balance		-	21,767	1,738,286	1,109,086	1,122,706	1,165,156
Transfer from Ops Budget		-	29,000	40,800	41,620	42,450	43,300
Transfer From Regional Planning Service		-	2,677,694				
Transfer From Traffic Safety Service		21,767					
Transfer to Ops Budget - Program Development							
Origin and Destination Survey		-	-	(520,000)	-	-	-
Bike Map Refresh		-	-	-	(28,000)	-	-
Transportation Model		-	(180,000)	(150,000)			
IBC 4b-2.1 - Island Corridor Consultation		-	(510,175)				
Regional Transportation Study			(300,000)				
Transfer to Ops Budget - Core Budget		-	-				
Interest Income*		-					
Ending Balance $		**21,767**	**1,738,286**	**1,109,086**	**1,122,706**	**1,165,156**	**1,208,456**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.329 Regional Transportation Service - Capital Reserve Fund Fund

Reserve Cash Flow

Fund:	1098	Actual	Budget				
Fund Centre:	102332	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	883,000	698,000	78,300	249,206
Transfer From Regional Parks Service		-	775,000				
Transfer from Ops Budget		-	750,000	765,000	780,300	795,906	811,824
Planned Purchase		-	(642,000)	(950,000)	(1,400,000)	(625,000)	(900,000)
Interest Income		-					
Ending Balance $		**-**	**883,000**	**698,000**	**78,300**	**249,206**	**161,030**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Growth Strategy

FINAL BUDGET

MARCH 2026

Service: 1.330 Regional Growth Strategy **Committee: Planning and Protective Services**

DEFINITION:

This service is responsible for developing, coordinating, monitoring and updating the Regional Growth Strategy (RGS). The service includes providing advice and information to the CRD Board and other departments on policies and issues related to the RGS including the ongoing monitoring of its implementation. The Regional Growth Strategy is contained within CRD Bylaw No.4017 (Adopted March 2018).

SERVICE DESCRIPTION:

The Regional Growth Strategy/Sustainability service is responsible for developing, coordinating, monitoring and updating the Regional Growth Strategy (RGS) pursuant to the legislative provisions of the *Local Government Act*. The RGS is contained within CRD Bylaw No.4017 (adopted March 2018). The service administers the RGS through the review and reporting on municipal regional context statements, assessment of compliance of regional district bylaws, and providing advice and information to the CRD Board and other departments on policies and issues related to the RGS including the ongoing monitoring of its implementation.

PARTICIPATION:

All member municipalities (Central Saanich; Colwood; Esquimalt; Highlands; Langford; Metchosin; North Saanich; Oak Bay; Saanich; Sidney; Sooke: Victoria; View Royal) and the Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.330 - Regional Growth Strategy	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	163,346	137,326	164,495	-	-	164,495	167,920	171,119	175,288	179,378
Contract for Services	25,570	-	26,030	-	-	26,030	25,000	25,000	25,000	25,000
Special Projects	430,862	285,862	-	-	350,000	350,000	-	-	-	-
Allocations	122,906	122,906	101,413	-	-	101,413	104,886	107,744	109,712	112,079
Other Operating Expenses	36,530	28,825	17,820	-	-	17,820	18,160	18,320	18,480	18,650
TOTAL OPERATING COSTS	**779,214**	**574,919**	**309,758**	**-**	**350,000**	**659,758**	**315,966**	**322,183**	**328,480**	**335,107**
*Percentage Increase over prior year			-60.2%		44.9%	-15.3%	-52.1%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	13,500	72,795	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**13,500**	**72,795**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL COSTS	**792,714**	**647,714**	**309,758**	**-**	**350,000**	**659,758**	**315,966**	**322,183**	**328,480**	**335,107**
*Percentage Increase over prior year			-60.9%		44.2%	-16.8%	-52.1%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(450,862)	(305,862)	(150,000)	-	(350,000)	(500,000)	-	-	-	-
Grants in Lieu of Taxes	(16,410)	(16,410)	(15,115)	-	-	(15,115)	(17,040)	(17,380)	(17,730)	(18,080)
Revenue - Other	(1,050)	(1,050)	(1,070)	-	-	(1,070)	(1,090)	(1,110)	(1,130)	(1,150)
TOTAL REVENUE	**(468,322)**	**(323,322)**	**(166,185)**	**-**	**(350,000)**	**(516,185)**	**(18,130)**	**(18,490)**	**(18,860)**	**(19,230)**
REQUISITION	**(324,392)**	**(324,392)**	**(143,573)**	**-**	**-**	**(143,573)**	**(297,836)**	**(303,693)**	**(309,620)**	**(315,877)**
*Percentage increase over prior year Requisition			-55.7%			-55.7%	107.4%	2.0%	2.0%	2.0%
AUTHORIZED POSITIONS Salaried	1.0	1.0	1.0			1.0	1.0	1.0	1.0	1.0

Reserve Schedule

Reserve Fund: 1.330 Regional Growth Strategy - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105502	2025	2026	2027	2028	2029	2030
Beginning Balance		2,114,155	2,191,103	1,691,103	1,691,103	1,691,103	1,691,103
Transfer from Ops Budget		65,967	-	-	-	-	-
Return of Project Surplus		80,383					
Transfer to Ops Budget		(155,863)	(500,000)	-	-	-	-
Interest Income*		86,461					
Ending Balance $		**2,191,103**	**1,691,103**	**1,691,103**	**1,691,103**	**1,691,103**	**1,691,103**

Assumptions/Background:

2025 - $81k - 2023 IBC 11b-1: Foodlands Access Service
2025 - $75k - Growth and Mobility Study
2026 - $350k - IBC 8a-2.1 Regional Growth Strategy Review and Update
2026 - $150k - Core budget

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Foodlands Access

FINAL BUDGET

MARCH 2026

Service: 1.326 Foodland Access **Committee: Planning and Protective Services**

DEFINITION:

To preserve and coordinate preservation and access to farmland for agricultural use, and to promote regional food security in the Capital Regional District (CRD).
Establishment Bylaw No. 4602 (February, 2025).

SERVICE DESCRIPTION:

The Regional Foodlands Access Service is a service to preserve and coordinate preservation and access to farmland for agricultural use, and to promote regional food security.

The service will be able to:

- Run agriculture focused programming on regionally owned lands, and/or acquire land or enter into land use agreements for these activities.
- Provide capital funding for improvements and operational funding for delivery of programs.
- Provide grants or financial assistance to support agricultural activities that promote beneficial and sustainable agricultural practices and regional food security,
- deliver education, outreach, and other promotional activities to support agriculture and regional food security.

PARTICIPATION:

All municipalities and electoral areas within the Capital Regional District are the participating areas for this service.

MAXIMUM LEVY:

Greater of $1,000,000 or $0.00543 / $1,000

FUNDING:

Requisition

1.326 - Foodlands Access	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	-	-	-	-	-	-	48,468	49,870	51,061	52,281
Contract for Services	62,500	-	127,250	-	62,500	189,750	129,800	132,400	135,050	137,750
Grant Programs	-	-	40,000	-	-	40,000	80,000	80,000	80,000	80,000
Program Development	-	-	12,000	-	-	12,000	12,240	12,480	12,730	12,980
Allocations	5,675	5,675	27,279	-	-	27,279	27,924	28,601	29,230	29,871
Other Operating Expenses	27,000	25,000	35,920	-	-	35,920	36,636	37,362	38,109	38,887
TOTAL OPERATING COSTS	**95,175**	**30,675**	**242,449**	**-**	**62,500**	**304,949**	**335,068**	**340,713**	**346,180**	**351,769**
*Percentage Increase over prior year			154.7%		65.7%	220.4%	9.9%	1.7%	1.6%	1.6%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	175,000	175,000	110,000	-	-	110,000	111,800	124,765	129,010	133,320
Transfer to Operating Reserve Fund	-	64,500	11,550	-	-	11,550	17,705	20,000	20,000	20,000
TOTAL CAPITAL / RESERVES	**175,000**	**239,500**	**121,550**	**-**	**-**	**121,550**	**129,505**	**144,765**	**149,010**	**153,320**
TOTAL COSTS	**270,175**	**270,175**	**363,999**	**-**	**62,500**	**426,499**	**464,573**	**485,478**	**495,190**	**505,089**
FUNDING SOURCES (REVENUE)										
Transfer From Operating Reserve	-	-	-	-	(62,500)	(62,500)	-	-	-	-
Grants in Lieu of Taxes	-	-	(12,700)	-	-	(12,700)	-	-	-	-
Revenue - Other	-	-	(100)	-	-	(100)	(15,100)	(15,100)	(15,100)	(15,100)
TOTAL REVENUE	**-**	**-**	**(12,800)**	**-**	**(62,500)**	**(75,300)**	**(15,100)**	**(15,100)**	**(15,100)**	**(15,100)**
REQUISITION	**(270,175)**	**(270,175)**	**(351,199)**	**-**	**-**	**(351,199)**	**(449,473)**	**(470,378)**	**(480,090)**	**(489,989)**
*Percentage increase over prior year Requisition			30.0%			30.0%	28.0%	4.7%	2.1%	2.1%
Salaried							0.5	0.5	0.5	0.5

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.326 Foodland Access	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$175,000	$175,000	$0	$300,000	$0	$0	$475,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$175,000	**$175,000**	**$0**	**$300,000**	**$0**	**$0**	**$475,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$175,000	$175,000	$0	$0	$0	$0	$175,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$300,000	$0	$0	$300,000
		$175,000	**$175,000**	**$0**	**$300,000**	**$0**	**$0**	**$475,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.326

Service Name: Foodland Access

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
25-01	New	Bear Hill Farm - Site improvements	Site preparation and equipment costs	$ 175,000	E	Cap	$ 175,000	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000
28-01	New	Second Farm Location - Site improvements	Site preparation and equipment costs	$ 300,000	E	Res	$ -	$ -	$ -	$ 300,000	$ -	$ -	$ 300,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
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													$ -
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													$ -
													$ -
													$ -
													$ -
			Grand Total	$ 475,000				$ 175,000	$ -	$ 300,000	$ -	$ -	$ 475,000

Service:	1.326	Foodland Access

Project Number	25-01	**Capital Project Title**	Bear Hill Farm - Site improvements	**Capital Project Description**	Site preparation and equipment costs
Project Rationale	Capital investments in Bear Hill Farm to support farming efforts on the site. These costs will include: site infrastructure, farming equipment, soil amendments, and other costs to be determined with a qualified farm site operator.				

Project Number	28-01	**Capital Project Title**	Second Farm Location - Site improvements	**Capital Project Description**	Site preparation and equipment costs
Project Rationale	Capital investments in a second farm site location to support farming efforts on the site. These costs will include: site infrastructure, farming equipment, soil amendments, and other costs to be determined with a qualified farm site operator.				

Foodlands Access
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	801	110,801	222,601	47,366	176,376	309,696
Operating Reserve Fund	89,800	38,850	56,555	76,555	96,555	116,555
Equipment Replacement Fund	-	-	-	-	-	-
Total	**90,601**	**149,651**	**279,156**	**123,921**	**272,931**	**426,251**

Reserve Schedule

Reserve Fund: 1.326 Foodland Access - Capital Reserve Fund

Surplus money from the operation of fire protection services may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund:	1097	Actual	Budget				
Fund Centre:	102331	2025	2026	2027	2028	2029	2030
Beginning Balance		-	801	110,801	222,601	47,366	176,376
Transfer from Ops Budget		175,000	110,000	111,800	124,765	129,010	133,320
Transfer from Capital Fund		-					
Planned Expenditures		(175,000)	-	-	(300,000)	-	-
Interest Income*		801					
Ending Balance $		801	110,801	222,601	47,366	176,376	309,696

Assumptions/Backgrounds:

Require sufficient funding to meet long range capital plan

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.326 Foodland Access - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105576	2025	2026	2027	2028	2029	2030
Beginning Balance		-	89,800	38,850	56,555	76,555	96,555
Transfer from Ops Budget		89,800	11,550	17,705	20,000	20,000	20,000
Transfer to Ops Budget		-	(62,500)	-	-	-	-
Interest Income*		-					
Ending Balance $		**89,800**	**38,850**	**56,555**	**76,555**	**96,555**	**116,555**

Assumptions/Backgrounds:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

INFRASTRUCTURE & WATER SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Capital Project Delivery Service

FINAL BUDGET

March 2026

Service: 1.576 Corporate Capital Project Delivery Service **Committee: N/A**

DEFINITION:

To provide project management relative to various Operating and Capital projects, for Environmental Services, Intrastructure and Water Services, Parks, and Corporate Services. The cost of this function is principally allocated to functions and capital projects using these Services.

PARTICIPATION:

All budgets and projects receiving Corporate Capital Project Delivery Service

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Time charges to Capital projects, and Service budgets.

1.576 - Corporate Capital Project Delivery Service	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	2,891,367	2,625,806	4,694,734	-	-	4,694,734	4,923,689	5,064,556	4,641,578	4,751,714
Standard Overhead Allocation	149,385	149,385	183,150	-	-	183,150	186,447	190,176	193,979	197,859
Human Resources Allocation	84,429	84,429	109,970	-	-	109,970	128,569	134,601	129,619	130,881
Building Occupancy Allocation	183,735	183,735	174,041	-	-	174,041	182,035	189,803	192,908	196,085
Mgr Contract Coordinator Allocation	80,760	80,760	-	-	-	-	-	-	-	-
Corp Communications Allocation	-	-	132,872	-	-	132,872	138,270	141,989	-	-
CAMM Allocation	-	-	154,406	-	-	154,406	161,023	165,738	167,856	171,055
Other Internal Allocations	98,338	91,618	1,630	-	10,812	12,442	1,680	1,730	1,770	1,810
Consulting and Legal	7,000	5,004	7,140	-	-	7,140	7,280	7,420	7,570	7,720
Operating Supplies	53,040	65,300	129,005	-	-	129,005	131,571	134,217	136,901	139,634
Telecommunication	35,980	34,664	55,035	-	-	55,035	56,132	57,246	58,388	59,547
Vehicle and Equipment	47,104	37,500	69,330	-	-	69,330	70,710	72,118	73,554	75,019
Operating Cost - Other	142,680	36,430	68,075	-	100,000	168,075	69,438	70,829	72,250	73,696
Deficit	12,482	12,482	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**3,786,300**	**3,407,113**	**5,779,388**	**-**	**110,812**	**5,890,200**	**6,056,844**	**6,230,423**	**5,676,373**	**5,805,020**
*Percentage increase over prior year operating costs		-10.0%	52.64%			55.57%	2.83%	2.87%	-8.89%	2.27%
CAPITAL / RESERVE										
Transfer to Capital Fund	45,000	45,000	-	-	-	-	-	-	-	-
Transfer to ERF	20,000	20,000	25,000	-	-	25,000	30,000	35,000	40,000	40,000
TOTAL CAPITAL / RESERVES	65,000	65,000	25,000	-	-	25,000	30,000	35,000	40,000	40,000
TOTAL COSTS	**3,851,300**	**3,472,113**	**5,804,388**	**-**	**110,812**	**5,915,200**	**6,086,844**	**6,265,423**	**5,716,373**	**5,845,020**
*Percentage increase over prior year operating costs		-9.8%				53.59%	2.90%	2.93%	-8.76%	2.25%
Internal Recoveries	(3,738,818)	(3,459,631)	(5,804,388)	-	(10,812)	(5,815,200)	(6,086,844)	(6,265,423)	(5,716,373)	(5,845,020)
*Percentage increase over prior year operating costs		-7.5%				55.54%	4.67%	2.93%	-8.76%	2.25%
OPERATING LESS RECOVERIES	**112,482**	**12,482**	**-**	**-**	**100,000**	**100,000**	**-**	**-**	**-**	**-**
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next	-	-								
Balance C/F from Prior to Current year	-	-								
Transfer Operating Reserve	(112,482)	(12,482)	-	-	(100,000)	(100,000)				
TOTAL REVENUE	**(112,482)**	**(12,482)**	**-**	**-**	**(100,000)**	**(100,000)**	**-**	**-**	**-**	**-**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage increase over prior year requisition										
AUTHORIZED POSITIONS:										
Salaried	18	18	29		-	29	29	29	29	29

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.576 Corporate Capital Project Delivery	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$40,000	$40,000	$40,000	$40,000	$40,000	$200,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$170,000	$85,000	$85,000	$0	$0	$340,000
		$0	**$210,000**	**$125,000**	**$125,000**	**$40,000**	**$40,000**	**$540,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$210,000	$125,000	$125,000	$40,000	$40,000	$540,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$0	**$210,000**	**$125,000**	**$125,000**	**$40,000**	**$40,000**	**$540,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.576

Service Name: Corporate Capital Project Delivery

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F12013 (7 pass van)	$ 50,000	V	ERF							$ -
23-02	Replacement	Engineering Equipment	Engineering Equipment	$ 75,000	E	ERF		15,000	15,000				$ 30,000
23-03	Replacement	Computer Equipment	Computer Equipment	$ 125,000	E	ERF		25,000	25,000				$ 50,000
24-02	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F14017 (4x4 pick-up)	$ 55,000	V	ERF							$ -
25-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F15014 (4x4 pick-up)	$ 85,000	V	ERF			85,000				$ 85,000
25-02	New	ES Vehicle	New ES Vehicle to support Trestle and Trail Project	$ 45,000	V	Cap							$ -
26-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F15015 (4x4 pick-up)	$ 85,000	V	ERF		85,000					$ 85,000
26-02	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F12017	$ 85,000	V	ERF		85,000					$ 85,000.00
28-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F18027 (PHEV AWD)	$ 85,000	V	ERF				85,000			$ 85,000
28-02	Replacement	Engineering Equipment	Engineering Equipment	$ 75,000	E	ERF				15,000	15,000	15,000	$ 45,000
28-03	Replacement	Computer Equipment	Computer Equipment	$ 125,000	E	ERF				25,000	25,000	25,000	$ 75,000
													$ -
													$ -
			Grand Total	**$ 890,000**			**$ -**	**$ 210,000**	**$ 125,000**	**$ 125,000**	**$ 40,000**	**$ 40,000**	**$ 540,000**

Service:	1.576	Corporate Capital Project Delivery

Project Number	Capital Project Title	Capital Project Description
21-01	Replacement ES Vehicle	Replace aging fleet vehicle unit #F12013 (7 pass van)

Project Rationale This vehicle is a 7 passenger mini-van used by all staff in the Corporate Capital Project Delivery group as required for group travel to various sites. Vehicle will be beyond the recommended CRD service life.

Project Number	Capital Project Title	Capital Project Description
23-02	Engineering Equipment	Engineering Equipment

Project Rationale Replace engineering equipment based on life cycle assessment.

Project Number	Capital Project Title	Capital Project Description
23-03	Computer Equipment	Computer Equipment

Project Rationale Replace computer equipment based on life cycle assessment.

Project Number	Capital Project Title	Capital Project Description
24-02	Replacement ES Vehicle	Replace aging fleet vehicle unit #F14017 (4x4 pick-up)

Project Rationale This vehicle is a 4x4 pick-up used by project managers for visiting work sites for client meetings and construction inspections. Vehicle will be beyond the recommended CRD service life.

Project Number	Capital Project Title	Capital Project Description
25-01	Replacement ES Vehicle	Replace aging fleet vehicle unit #F15014 (4x4 pick-up)

Project Rationale This vehicle is a 4x4 pick-up used by project managers for visiting work sites for client meetings and construction inspections. Vehicle will be beyond the recommended CRD service life.

Project Number	Capital Project Title	Capital Project Description
25-02	ES Vehicle	New ES Vehicle to support Trestle and Trail Project

Project Rationale This vehicle is to support Trestle and Trail Widening and Lighting Project

Project Number	Capital Project Title	Capital Project Description
26-01	Replacement ES Vehicle	Replace aging fleet vehicle unit #F15015 (4x4 pick-up)

Project Rationale This vehicle is a 4x4 pick-up used by project managers for visiting work sites for client meetings and construction inspections. Vehicle will be beyond the recommended CRD service life.

Service:	1.576	Corporate Capital Project Delivery

Project Number	Capital Project Title	Capital Project Description
28-01	Replacement ES Vehicle	Replace aging fleet vehicle unit #F18027 (PHEV AWD)

Project Rationale This vehicle is a PHEV used by project managers for visiting work sites for client meetings and construction inspections.
At replacement the existing vehicle will be 10 years old.

Project Number	Capital Project Title	Capital Project Description
28-02	Engineering Equipment	Engineering Equipment

Project Rationale Replace engineering equipment based on life cycle assessment.

Project Number	Capital Project Title	Capital Project Description
28-03	Computer Equipment	Computer Equipment

Project Rationale Replace computer equipment based on life cycle assessment.

1.576 Corporate Capital Project Delivery Service
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Corporate Capital Project Delivery Service

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105524

Operating Reserve Schedule	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	504,042	526,144	546,144	546,144	546,144	546,144
Planned Purchase	-	-				
Transfer from Ops Budget	-					
Interest Income*	22,101	20,000				
Total projected year end balance	**526,144**	**546,144**	**546,144**	**546,144**	**546,144**	**546,144**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.576 Corporate Capital Project Delivery Service
Asset and Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow

ERF: Engineering Senior Budget - ERF for Equipment and Vehicles

Equipment Replacement Schedule	Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	559,454	637,187	455,187	360,187	270,187	270,187
Planned Purchase (Based on Capital Plan)	(21,117)	(210,000)	(125,000)	(125,000)	(40,000)	(40,000)
Transfer from Ops Budget	94,222	25,000	30,000	35,000	40,000	40,000
Proceed disposal of Equipment	-					
Interest Income*	4,628	3,000				
Total projected year end balance	**637,187**	**455,187**	**360,187**	**270,187**	**270,187**	**270,187**

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Water Supply

FINAL BUDGET

March 2026

Service: 2.670 **Regional Water Supply** **Commission: Regional Water Supply**

DEFINITION:

To finance, install, operate and maintain a water supply local service in the Capital Regional District, as per the Water Supply Local Service Establishment Bylaw No. 2537.

The establishment and operation of a Regional Water Supply Commission is done by Bylaw No. 2539.

SERVICE DESCRIPTION:

Regional Water Supply is responsible for the water supply, treatment and transmission system for the Greater Victoria region, providing wholesale water to municipalities that operate municipal distribution systems. The service administration and operation is provided by the Integrated Water Services Department.

PARTICIPATION:

City of Victoria	Town of Sidney	District of Metchosin
District of Oak Bay	District of North Saanich	District of Sooke
District of Saanich	Town of View Royal	Juan de Fuca Electoral Area
Township of Esquimalt	City of Colwood	District of Highlands
District of Central Saanich	City of Langford	

MAXIMUM LEVY:

No stated limit in establishment bylaw and no ability to requisition.

MAXIMUM CAPITAL DEBT:

Authorized:	Pre Consolidated MFA Loan Authorizations - Regional Water Supply Water Works Facilities		$137,700,000
Borrowed:			$91,400,000
Remaining:	Expired		$46,300,000
Authorized:	LA Bylaw No. 3451 - Regional Water Supply Land Acquisition		$60,000,000
Borrowed:			$60,000,000
Remaining:			$0
Authorized:	LA Bylaw No. 3902 - Regional Water Supply Water Works Facilities	2014	$12,500,000
Borrowed:			$9,500,000
Remaining:	Expired		$3,000,000
Authorized:	LA Bylaw No. 4382 - Regional Water Supply Water Works Facilities	2021	$46,000,000
Borrowed:			$4,000,000
Remaining:	Active		$42,000,000

FUNDING:

Costs are recovered through the sale of bulk water.

Program Group: CRD-Regional Water Supply

SUMMARY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 BUDGET REQUEST: 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	TOTAL (COL 4, 5 & 6)	FUTURE PROJECTIONS: 2027	2028	2029	2030
1	2	3	4	5	6	7	8	9	10	11
GENERAL PROGRAM EXPENDITURES:										
WATERSHED PROTECTION	6,984,067	6,760,304	7,219,613	-	2,500	7,222,113	7,293,184	7,439,692	7,588,844	7,740,979
WATER OPERATIONS	8,138,541	8,023,875	8,572,063	42,965	-	8,615,028	8,866,123	9,223,442	9,412,015	9,609,533
WATER QUALITY	2,133,179	2,106,393	2,185,521	20,000	-	2,205,521	2,268,792	2,333,840	2,400,736	2,469,540
CROSS CONNECTION	836,509	829,299	870,262	-	2,500	872,762	895,145	921,481	948,137	975,568
DEMAND MANAGEMENT	859,872	847,707	882,534	-	2,500	885,034	901,963	925,740	949,723	974,269
INFRASTRUCTURE ENGINEERING	595,345	595,345	653,100	250,600	12,400	916,100	984,180	1,003,874	1,023,942	1,044,409
FLEET OPERATION & MAINTENANCE	(577,541)	(580,379)	(670,484)	-	-	(670,484)	(683,890)	(697,570)	(711,520)	(725,750)
ASSET & MAINTENANCE MANAGEMENT & GM SUPPORT	807,882	809,882	829,236	129,380	163,750	1,122,366	983,385	1,008,606	1,032,962	1,055,999
TOTAL OPERATING EXPENDITURES	19,777,854	19,392,426	20,541,845	442,945	183,650	21,168,440	21,508,882	22,159,105	22,644,839	23,144,547
**Percentage increase over prior year's board budget*			3.86%	2.24%	0.93%	7.03%	1.61%	3.02%	2.19%	2.21%
CONVEYANCE FEE FOR SERVICE TO FIRST NATIONS	480,000	480,000	500,000	-	-	500,000	525,000	550,000	575,000	600,000
AGRICULTURAL WATER RATE FUNDING	1,850,000	1,850,000	1,900,000	-	-	1,900,000	1,950,000	2,000,000	2,050,000	2,100,000
			2.70%			2.70%	2.63%	2.56%	2.50%	2.44%
CAPITAL EXPENDITURES & TRANSFERS										
TRANSFER TO WATER CAPITAL FUND	19,500,000	20,449,682	21,000,000	-	-	21,000,000	23,000,000	25,000,000	26,750,000	32,000,000
TRANSFER TO EQUIPMENT REPLACEMENT FUND	577,541	577,541	670,484	-	-	670,484	683,890	697,570	711,520	725,750
TRANSFER TO DEBT RESERVE FUND	186,373	97,620	350,190	-	-	350,190	402,028	807,397	582,422	321,291
TOTAL CAPITAL EXPENDITURES & TRANSFERS	20,263,914	21,124,843	22,020,674	-	-	22,020,674	24,085,918	26,504,967	28,043,942	33,047,041
DEBT SERVICING										
DEBT-INTEREST & PRINCIPAL	2,587,255	2,454,550	3,215,038	-	-	3,215,038	5,085,239	9,022,542	15,435,390	19,786,491
TOTAL DEBT EXPENDITURES	2,587,255	2,454,550	3,215,038	-	-	3,215,038	5,085,239	9,022,542	15,435,390	19,786,491
DEFICIT TRANSFERRED TO FOLLOWING YR										
TRANSFER TO FOLLOWING YEAR DEFICIT CARRY FORWARD										
TOTAL EXPENDITURES	44,959,023	45,301,819	48,177,557	442,945	183,650	48,804,152	53,155,039	60,236,614	68,749,171	78,678,079
			7.16%	0.99%	0.41%	8.55%	8.91%	13.32%	14.13%	14.44%
SOURCES OF FUNDING										
REVENUE - SALES	(44,190,590)	(44,622,139)	(47,245,307)	(442,945)	(183,650)	(47,871,902)	(52,170,951)	(58,847,157)	(67,584,689)	(77,774,728)
REVENUE - OTHER	(768,433)	(679,680)	(932,250)	-	-	(932,250)	(984,088)	(1,389,457)	(1,164,482)	(903,351)
TOTAL SOURCES OF FUNDING OPERATIONS	(44,959,023)	(45,301,819)	(48,177,557)	(442,945)	(183,650)	(48,804,152)	(53,155,039)	(60,236,614)	(68,749,171)	(78,678,079)
TRANSFER PRIOR YEAR										
TRANSFER TO FOLLOWING YEAR SURPLUS CARRY FORWARD										
TOTAL SOURCES OF FUNDING	(44,959,023)	(45,301,819)	(48,177,557)	(442,945)	(183,650)	(48,804,152)	(53,155,039)	(60,236,614)	(68,749,171)	(78,678,079)
Percentage increase over prior year's board budget			7.16%	0.99%	0.41%	8.55%	8.91%	13.32%	14.13%	14.44%
Water Rate $ per cu. m.	$ 0.8631					$ 0.9314	$ 1.0130	$ 1.1404	$ 1.3072	$ 1.5014
Pencentage increase over prior year	6.63%					7.91%	8.77%	12.58%	14.63%	14.86%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.670/2.680 Regional Water Supply & JDF Water Distribution Combo	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$455,000	$735,000	$200,000	$80,000	$80,000	$80,000	$1,175,000
Equipment		$685,000	$1,400,000	$430,000	$411,000	$409,000	$405,000	$3,055,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$150,000	$100,000	$75,000	$75,000	$50,000	$450,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$1,140,000	**$2,285,000**	**$730,000**	**$566,000**	**$564,000**	**$535,000**	**$4,680,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$860,000	$2,005,000	$730,000	$566,000	$564,000	$535,000	$4,400,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$280,000	$280,000	$0	$0	$0	$0	$280,000
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$1,140,000	**$2,285,000**	**$730,000**	**$566,000**	**$564,000**	**$535,000**	**$4,680,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.670/2.680

Service Name: Regional Water Supply & JDF Water Distribution Combo

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
SYSTEM REPLACEMENT AND UPGRADES THAT BENEFIT REGIONAL WATER SUPPLY AND JUAN DE FUCA DISTRIBUTION													
16-01	Renewal	Upgrades to Buildings at 479 Island Highway	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.	**$ 2,330,000**	B	WU	$ 455,000	**$ 735,000**	$ 200,000	$ 80,000	$ 80,000	$ 80,000	$ 1,175,000
17-01	Renewal	Voice Radio Upgrade	Replacement of end of life voice radio system repeaters, office, vehicle and handheld radios.	$ 2,325,000	E	WU	$ 200,000	$ 350,000	$ -		$ -		$ 350,000
24-01	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	$ 250,000	E	WU	$ 205,000	$ 215,000	$ 25,000	$ 6,000	$ 4,000	$ -	$ 250,000
25-02	New	SCADA System Cybersecurity	Shared project budget to improve cyber security in the SCADA system.	$ 400,000	E	Other	$ 280,000	$ 280,000	$ -	$ -	$ -		$ 280,000
26-01	**New**	**479 Island Highway Autogates**	**Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.**	**$ 150,000**	**E**	**WU**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
													$ -
Sub-Total System Replacement and Upgrades That Benefit Regional Water Supply and Juan de Fuca Distribution				**$ 5,455,000**			**$ 1,140,000**	**$ 1,730,000**	**$ 225,000**	**$ 86,000**	**$ 84,000**	**$ 80,000**	**$ 2,205,000**
													$ -
ANNUAL PROVISIONAL CAPITAL ITEMS													
17-03	Replacement	Office Equipment, Upgrades and Replacements	Upgrade and replacement of office equipment as required.	$ 450,000	E	WU	$ -	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 450,000
17-04	Replacement	Computer Upgrades	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.	$ 950,000	E	WU	$ -	$ 190,000	$ 190,000	$ 190,000	$ 190,000	$ 190,000	$ 950,000
17-06	Replacement	Small Equipment & Tool Replacement (Water Operations)	Replacement of tools and small equipment for Water Operations as required.	$ 500,000	E	WU	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
17-07	**Replacement**	**Small Equipment & Tool Replacement (Corporate Fleet)**	**Replacement of tools and small equipment for Fleet as required.**	**$ 85,000**	**E**	**WU**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 125,000**
24-02	Study	Capital Projects Delivery Optimization	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.	**$ 425,000**	S	WU	$ -	**$ 150,000**	**$ 100,000**	**$ 75,000**	**$ 75,000**	**$ 50,000**	$ 450,000
Sub-Total for Annual Provisional Capital Items				**$ 2,410,000**			**$ -**	**$ 555,000**	**$ 505,000**	**$ 480,000**	**$ 480,000**	**$ 455,000**	**$ 2,475,000**
			Grand Total	**$ 7,865,000**			**$ 1,140,000**	**$ 2,285,000**	**$ 730,000**	**$ 566,000**	**$ 564,000**	**$ 535,000**	**$ 4,680,000**

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	16-01	**Capital Project Title**	Upgrades to Buildings at 479 Island Highway	**Capital Project Description**	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.

Project Rationale The budget includes the following funds to upgrade and renew the buildings at 479 Island Highway, including:
- Improvements,Repairs, upgrades and changes to the buildings
- Painting of the buildings
- Repair and replacement of carpets, floors and walls
- Climate Action initiatives and feasibility studies
- Improvements to Meeting Rooms, including technology upgrades

Project Number	17-01	**Capital Project Title**	Voice Radio Upgrade	**Capital Project Description**	Replacement of end of life voice radio system repeaters, office, vehicle and handheld

Project Rationale Service Life and projected replacement:
- The service life of the mobile and portable units was forecast as 10 years at minimum, 15 years at maximum in 2005.
- The present radio models used in the system have just been taken out of production by the manufacturer, there will be no new units available for purchase as of July 1, 2015.
- Support for repairs and maintenance of the present radio will continue for the next 3 years at least.
- There are no pressing issues with equipment maintenance or repairs, present repair rates suggest we can maintain the system for the next few years, and perhaps reach a 12-15 year lifespan on the present equipment.

Project Number	17-03	**Capital Project Title**	Office Equipment, Upgrades and Replacements	**Capital Project Description**	Upgrade and replacement of office equipment as required.

Project Rationale Funds will be used for the replacement and upgrading of office equipment and furniture, as required.

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	17-04	**Capital Project Title**	Computer Upgrades	**Capital Project Description**	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.

Project Rationale This is an annual upgrading and replacement program of computers, photocopiers, network, monitoring and associated equipment, as required. This item has been increased from $160,000 to $170,000 annually to reflect actual costs.

Capital Budget
Network Switch Maintenance $10,000
Additional Wireless Access Points and Maintenance $15,000
Photocopier Replacement $20,000
Additional Data Storage $15,000
Replacement Computers $75,000
Equipment Maintenance (contingency) $23,000
Replace Access Control System - Gates/ Video Cameras $12,000
Total Capital $170,000

Project Number	17-06	**Capital Project Title**	Small Equipment & Tool Replacement (Water Operations)	**Capital Project Description**	Replacement of tools and small equipment for Water Operations as required.

Project Rationale Funds will be used for replacement of a variety of Operations and Welding equipment such as cutting saws, portable generators, gas detectors, Hilti drills,plasma cutter, wire welder, etc.

Project Number	17-07	**Capital Project Title**	Small Equipment & Tool Replacement (Corporate Fleet)	**Capital Project Description**	Replacement of tools and small equipment for Fleet as required.

Project Rationale Funds will be used for replacement of a variety of Fleet small equipment and tools as required. This includes provision to replace the Vehicle OBD reader for reading engine codes and the shop air compressor.

Project Number	24-01	**Capital Project Title**	IT Core Infrastructure Replacement	**Capital Project Description**	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life

Project Rationale Ongoing end of life replacement program for IT Core Infrastructure, including servers, network switches, UPS', and other equipment.

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	24-02	**Capital Project Title**	Capital Projects Delivery Optimization	**Capital Project Description**	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.
Project Rationale	Ongoing program for small scale optimization of project delivery methods and tools.				

Project Number	25-02	**Capital Project Title**	SCADA System Cybersecurity	**Capital Project Description**	Shared project budget to improve cyber security in the SCADA system.
Project Rationale	Project budget to improve cyber security in the SCADA System. CRD IT Department to lead and provide implementation support.				

Project Number	26-01	**Capital Project Title**	479 Island Highway Autogates	**Capital Project Description**	Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.
Project Rationale					

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 2.670 Regional Water Supply	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$11,750,000	$12,250,000	$0	$0	$0	$0	$12,250,000
Equipment	$8,712,000	$8,822,000	$6,845,000	$15,315,000	$17,515,000	$1,565,000	$50,062,000
Land	$760,000	$4,295,000	$2,270,000	$1,795,000	$1,045,000	$695,000	$10,100,000
Engineered Structures	$42,087,000	$49,942,000	$41,855,000	$77,675,000	$58,000,000	$52,500,000	$279,972,000
Vehicles	$754,336	$2,147,336	$945,000	$585,000	$355,000	$0	$4,032,336
	$64,063,336	**$77,456,336**	**$51,915,000**	**$95,370,000**	**$76,915,000**	**$54,760,000**	**$356,416,336**
SOURCE OF FUNDS							
Capital Funds on Hand	$52,739,000	$64,276,253	$20,610,000	$22,717,000	$24,718,000	$26,732,500	$159,053,753
Debenture Debt (New Debt Only)	$0	$882,747	$30,225,000	$72,158,000	$51,642,000	$28,027,500	$182,935,247
Equipment Replacement Fund	$624,336	$1,397,336	$855,000	$495,000	$355,000	$0	$3,102,336
Grants (Federal, Provincial)	$5,500,000	$5,500,000	$0	$0	$0	$0	$5,500,000
Donations / Third Party Funding	$5,200,000	$5,400,000	$225,000	$0	$200,000	$0	$5,825,000
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$64,063,336	**$77,456,336**	**$51,915,000**	**$95,370,000**	**$76,915,000**	**$54,760,000**	**$356,416,336**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.670

Service Name: Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
WATERSHED PROTECTION													
Planning													
25-01	Study	Forest Resilience Studies and Assessments	Modelling, studies and assessments of forest fuels, forest health and efficacy of forest treatments in promoting forest resilience.	**$ 600,000**	L	WU	$ 75,000	**$ 200,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	$ 500,000
25-02	New	Public Engagement for Regional Water Supply	Public engagement plans and products.	$ 130,000	L	WU	$ 25,000	$ 30,000	$ -	$ 50,000	$ 50,000	$ -	$ 130,000
25-03	Study	GVWSA Risk Assessments & Procedures	Risk assessments and updating procedures for security, biosecurity, spills	**$ 300,000**	L	WU	$ -	**$ 100,000**	$ -	**$ 100,000**	$ -	**$ 100,000**	$ 300,000
25-04	Study	**Master Plan Projects - Watershed Hydrology Support**	**Additional hydrology/water quality data collection and analyses to inform Master Plan infrastructure projects.**	**$ 725,000**	S	WU	$ 35,000	$ 185,000	$ 155,000	**$ 100,000**	**$ 100,000**	**$ 75,000**	$ 615,000
25-05	Study	Forest Management Plan for the GVWSA	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change.	**$ 240,000**	S	WU	$ 20,000	**$ 120,000**	**$ 100,000**	$ -	$ -	$ -	$ 220,000
Capital													
25-06	New	Forest Resilience Treatments	Thinning, juvenile spacing, forest fuel management treatments to mitigate climate change, reduce wildfire risk and enhance forest resilience.	$ 1,875,000	L	WU	$ 175,000	$ 100,000	$ 375,000	$ 200,000	$ 400,000	**$ 200,000**	$ 1,275,000
25-06	New		Revenue from log sales		L	Other		$ -	$ 200,000	$ -	$ 200,000	$ -	$ 400,000
09-01	Renewal	Leech River Watershed Restoration	A 17 year project to restore the Leech WSA lands for water supply.	$ 5,576,000	L	WU	$ 280,000	$ 220,000	$ 200,000	$ -	$ -	$ -	$ 420,000
16-06	Renewal	**New Field Operations Centre Building**	Renewal of Water Quality field office/lab and equipment storage and Watershed Protection office, yard, training space and equipment storage, replacing longstanding temporary facilities.	$ 15,500,000	B	WU	$ 6,750,000	$ 7,250,000	$ -	$ -	$ -	$ -	$ 7,250,000
16-06	Renewal		Revenue from sale of IWS Goldstream gravel pit to City of Langford		B	Other	$ 5,000,000	$ 5,000,000	$ -		$ -	$ -	$ 5,000,000
25-07	New	Hydromet Upgrades	New and upgraded hydrological and weather sensors and stations.	**$ 972,000**	E	WU	$ 69,000	**$ 169,000**	$ 100,000	$ -	$ 100,000	$ -	$ 369,000
20-01	Replacement	Kapoor Main Mile 1 Bridge and Asphalt Upgrade	Replacement of the existing undersized culvert with a large bridge as well as subsequent 500 m road asphalt replacement.	**$ 1,190,000**	S	WU	$ 30,000	**$ 330,000**	$ -	$ -	$ -	$ -	$ 330,000
25-08	Renewal	Road Improvements	Gravel crushing, road deactivation and road upgrades to service water supply and watershed protection infrastructure and activities in the GVWSA	**$ 2,170,000**	L	WU	$ -	**$ 560,000**	**$ 400,000**	**$ 350,000**	**$ 300,000**	**$ 300,000**	$ 1,910,000
25-09	New	Climate Change Mitigations	Equipment, infrastructure and upgrades to harden water supply infrastructure from climate related risks in the GVWSA	**$ 860,000**	E	WU	$ 160,000	**$ 360,000**	**$ 150,000**	**$ 150,000**	$ 100,000	**$ 100,000**	$ 860,000
25-10	Renewal	Property Management - Assessments and Upgrades	Assessments, planning and implementation of upgrades aimed at newly acquired GVWSA lands.	**$ 941,000**	E	WU	$ 258,000	**$ 483,000**	$ 100,000	$ 100,000	$ -	$ -	$ 683,000
25-11	Renewal	GVWSA Bridge Supply & Installation	Replacement of undersized culverts with climate ready bridges which allow for fish passage.	$ 1,935,000	S	WU	$ 30,000	**$ 480,000**	**$ 475,000**	**$ 475,000**	$ -	**$ 475,000**	$ 1,905,000
Watershed Protection Sub-Total				**$ 33,014,000**			**$ 12,907,000**	**$ 15,587,000**	**$ 2,330,000**	**$ 1,600,000**	**$ 1,325,000**	**$ 1,325,000**	**$ 22,167,000**

Service #: 2.670

Service Name: Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
INFRASTRUCTURE ENGINEERING AND OPERATIONS													
Planning													
16-10	New	Post Disaster Emergency Water Supply	Identify and procure emergency systems for post disaster preparedness.	$ 2,850,000	S	WU	$ 260,000	$ 460,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,260,000
17-13	New	Asset Management Plan	Development of a plan to inform future areas of study and highlight critical infrastructure improvements.	**$ 1,120,000**	S	WU	$ 195,000	**$ 715,000**	**$ 200,000**	$ -	$ -	$ -	$ 915,000
19-04	Study	Seismic Assessment of Critical Facilities Phase 2	Second phase seismic assessment of critical facilities will now be undertaken.	$ 1,075,000	S	WU	$ 165,000	**$ 165,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	$ 965,000
20-08	Study	Regional Water DCC Program	Design of a Regional DCC Program	**$ 810,000**	S	WU	$ 190,000	**$ 340,000**	$ 100,000	$ 50,000		$ -	$ 490,000
20-10	Study	Condition & Vulnerability Assessment	Conduct a condition assessment of critical supply infrastructure and assess its possibility of risk.	**$ 400,000**	S	WU	$ 40,000	$ 40,000	$ -	**$ 200,000**	$ -	$ -	$ 240,000
21-05	Study	Level of Service and Transfer Agreements	Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.	$ 400,000	S	WU	$ 140,000	$ 240,000	$ 100,000	$ 50,000	$ -	$ -	$ 390,000
27-01	Study	Regional Water Master Plan Update	Future update to the Regional Water Master Plan	$ 500,000	S	WU		$ -	$ 250,000	$ 250,000	$ -		$ 500,000
26-01	**Study**	**Master Plan Program Management**	**Initiation and implementation of the RWS 2022 Master Plan Capital Improvement Program.**	**$ 16,400,000**	**S**	**WU**		**$ 1,000,000**	**$ 1,500,000**	**$ 1,500,000**	**$ 1,500,000**	**$ 1,500,000**	**$ 7,000,000**
23-12	Study	Project Delivery Strategies and Planning Studies	Develop a strategy to deliver the identified projects from the 2022 RWS Master Plan.	$ 700,000	S	WU	$ 50,000	$ 50,000					$ 50,000
26-02	**Study**	**Master Plan Project Delivery**	**Continued planning, investigation and design of projects identified in the RWS 2022 Master Plan.**	**$ 37,325,000**	**S**	**WU**	**$ -**	**$ 1,675,000**	**$ 4,450,000**	**$ 7,950,000**	**$ 8,400,000**	**$ 14,850,000**	**$ 37,325,000**
26-03	**Study**	**Water Utility Rate Model**	**Review and assessment of current water rate model to assess best practice going forward.**	**$ 250,000**	**S**	**WU**		**$ 50,000**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**
Capital													
18-08	Replacement	Bulk Supply Meter Replacement and Backflow Prevention Program	Planned replacement of aging bulk meter replacement based upon a condition assessment and water audit.	$ 3,700,000	E	WU	$ 595,000	**$ 695,000**	$ 1,000,000	$ 100,000	$ 1,000,000		$ 2,795,000
18-15	Renewal	Corrosion Protection Program	Study deficiencies in the current material protection and implement recommendations.	$ 1,450,000	S	WU	$ 80,000	**$ 230,000**	$ 100,000	$ 100,000	$ 100,000		$ 530,000
19-23	New	Critical Spare Equipment Storage & Pipe Yard	Plan, design and construct a critical equipment storage building.	**$ 4,050,000**	S	WU	$ 1,010,000	**$ 3,810,000**	$ -	$ -	$ -	$ -	$ 3,810,000
20-16	Replacement	Cecelia Meter Replacement	Replacement of the Cecelia billing meter as well as its enclosure.	$ 1,500,000	S	WU	$ 565,000	$ 565,000	$ -	$ -	$ -	$ -	$ 565,000
20-17	Replacement	Decommission & Conceptual Design of the Smith Hill Site	Plan for decommission the conceptual design for the replacement of the Smith Hill reservoir site.	$ 1,450,000	S	WU	$ 415,000	$ 715,000	$ 600,000	$ -	$ -	$ -	$ 1,315,000
21-10	Replacement	SCADA Masterplan and System Upgrades	Update the SCADA Master Plan in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.	$ 2,150,000	E	WU	$ 910,000	$ 910,000	$ 600,000	$ 300,000	$ -	$ -	$ 1,810,000
21-11	Replacement	RWS Supply Main No. 4 Upgrade & Main No. 1 High Pressurizing	Upgrade vulnerable sections of the RWS Supply Main No. 4 and Main No. 1 to a resilient system to better able to withstand a seismic event. Vulnerable sections are Concrete Cylinder pipe material which is susceptible to failure during a seismic event. This is part of project partnered with the Saanich Peninsula Water system.	$ 93,000,000	S	WU	$ 2,475,000	$ 5,475,000	$ 15,000,000	$ 60,000,000	$ 11,400,000	$ -	$ 91,875,000
22-15	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed.	$ 1,300,000	S	WU	$ 640,000	$ 840,000	$ 100,000	$ 100,000	$ -	$ -	$ 1,040,000
23-16	Renewal	Humpback Channel Assessment	Hydraulically assess the Humpback Overflow channel and conduct a condition assessment of the culverts at the Gatehouse.	$ 200,000	S	WU	$ 88,000	$ 88,000	$ -	$ -	$ -	$ -	$ 88,000
23-17	Replacement	Main No. 4 - Mt Newton to Highway 17 & Bear Hill Trunk Extension (RWS Contribution to SPWS Project)	Approximately 2.9km of Main No. 4 concrete cylinder tranmission main to replacement from Mt Newton Cross Rd/Central Saanich Rd to Island View Rd and Lochside Drive. This project is also being expanded to partially fund the extension of the Bear Hill Tunk Sewer on East Saanich Road from Wallace Drive to Dean Lower Tank.	$ 39,000,000	S	WU	$ 25,500,000	$ 16,000,000	$ 13,700,000	$ -	$ -	$ -	$ 29,700,000
23-17	Replacement				S	Grant	$ 5,500,000	$ 5,500,000	$ -	$ -	$ -	$ -	$ 5,500,000
28-01	Renewal	Transmission Main Upgrade Program	Identify, conceptually design, detail design and construct transmission main upgrades.	$ 160,000,000	S	WU		$ -	$ -	$ -	$ 30,000,000	$ 30,000,000	$ 60,000,000

Service #: 2.670

Service Name: Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
24-11	Replacement	IT Core Infrastructure Replacement and cyber security upgrades.	Replacement and upgrades to Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life and cyber security upgrades. Includes IT equipment located at tower sites within the RWS system.	$ 420,000	E	WU	$ 25,000	$ 25,000	$ 130,000	$ 250,000	$ -	$ -	$ 405,000
24-12	Renewal	Head Tank Valve & Main No. 4&5 Valve Replacement	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.	**$ 1,750,000**	E	WU	$ 505,000	$ 505,000	**$ 1,100,000**		$ -	$ -	$ 1,605,000
24-19	Renewal	Mount Tolmie Tank Assessment and Improvements	Structural and infiltration improvements, as well as overall hydraulic review of Main No. 3 storage and improvements to controls, piping and other deficiencies.	$ 5,500,000	E	WU	$ 3,170,000	$ 920,000	$ 1,500,000	$ 2,250,000	$ 150,000	$ -	$ 4,820,000
25-24	Renewal	Water Treatment Plant Improvements Program	Ongoing program to address multiple, small to mid-scale capital improvements required at the Goldstream WTP and Sooke River Road WTP.	$ 1,150,000	E	WU	$ 490,000	$ 590,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 990,000
26-04	**Study**	**Kapoor Tunnel Assessment and Inspections**	**Development of inspection and monitoring plan for ongoing asset management.**	**$ 750,000**	**E**	**WU**		**$ 250,000**	$ -	**$ 500,000**	$ -	$ -	**$ 750,000**
27-02	**Replacement**	**Supply Main No. 11 Concrete Pipe Replacement and bridge crossing**	**Replacement of segment of Concrete Cylinder Pipe from Sooke Lake Dam to Head Tank. Incorporate bridge replacement at spillway crossing.**	**$ 25,000,000**	**E**	**WU**		**$ -**	**$ 500,000**	**$ 10,000,000**	**$ 14,500,000**	**$ -**	**$ 25,000,000**
Infrastructure Engineering and Operations Sub-Total				**$ 404,200,000**			**$ 43,008,000**	**$ 41,853,000**	**$ 41,630,000**	**$ 84,100,000**	**$ 67,550,000**	**$ 46,850,000**	**$ 281,983,000**
DAM SAFETY PROGRAM													
19-07	New	Integrate Dam Performance and Hydromet to SCADA	IT driven project to integrate the dam safety instrumentation/surveillance (i.e. piezometers and weirs) and HydroMet stations to report to WIO through the existing SCADA system.	$ 1,300,000	E	WU	$ 1,090,000	$ 1,090,000	$ -	$ -	$ -	$ -	$ 1,090,000
19-13	New	Dam Safety Instrumentation	The existing dam safety instrumentation/surveillance equipment is getting older and will need to be replaced/rehabilitated (does not include pending SCADA effort). IT Driven Project	$ 250,000	E	WU	$ 240,000	$ 240,000	$ -	$ -	$ -	$ -	$ 240,000
25-13	Study	Sooke Lake & Deception Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Sooke Lake Watershed. Outcomes from the various studies will inform future capital improvements.	$ 3,500,000	S	WU	$ 475,000	**$ 1,475,000**	**$ 1,200,000**	**$ 800,000**	**$ 350,000**	**$ 600,000**	$ 4,425,000
25-14	Renewal	Sooke Lake & Deception Water Supply Area Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Sooke Lake Water Supply Area Dams - Regulatory, Planning & Analysis Program.	**$ 18,250,000**	S	WU	$ 2,955,000	**$ 5,455,000**	**$ 1,500,000**	**$ 3,750,000**	**$ 3,500,000**	**$ 3,000,000**	$ 17,205,000
25-15	Study	Goldstream Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Goldstream Watershed. Outcomes from the various studies will inform future capital improvements.	$ 7,200,000	S	WU	**$ 490,000**	**$ 790,000**	**$ 300,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	$ 1,240,000
25-16	Renewal	Goldstream Water Supply Area Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Goldstream Water Supply Area Dams - Regulatory, Planning & Analysis Program.	**$ 2,900,000**	S	WU	$ 405,000	**$ 1,405,000**	$ 250,000	$ 750,000	$ 900,000	**$ 400,000**	$ 3,705,000
25-17	Study	Charters Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Charters Dam. Outcomes from the various studies will inform future capital improvements.	$ 100,000	S	WU	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
25-18	Renewal	Charters Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Charters Dam - Regulatory, Planning & Analysis Program.	$ 200,000	S	WU	$ 25,000	$ 25,000	$ 25,000	$ -	$ 150,000	$ -	$ 200,000
Dam Safety Program Sub-Total				**$ 33,700,000**			**$ 5,780,000**	**$ 10,580,000**	**$ 3,275,000**	**$ 5,350,000**	**$ 4,950,000**	**$ 4,050,000**	**$ 28,205,000**
WATER QUALITY													
20-04	New	Sooke Lake HyDy Model Development	Critical data collection, model building+calibration, model utilization for 3 different scenarios	$ 520,000	E	WU	$ 195,000	**$ 195,000**	$ -	$ -	$ -		$ 195,000
25-19	Study	WQ Studies and Research Projects	Ongoing program budget for water quality studies and operation of Sooke Lake Hydrodynamic Model.	$ 1,000,000	S	WU	$ 189,000	**$ 389,000**	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,189,000
24-04	Study	Sooke Lake Drawdown Study	Investigate drawdown effects on Sooke Lake water quality and ecosystem impacts with max drawdown and determine a safe max drawdown level for SOL.	$ 100,000	S	WU	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
Water Quality Sub-Total				**$ 1,620,000**			**$ 404,000**	**$ 604,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,404,000**

Service #: 2.670

Service Name: Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
ANNUAL PROVISIONAL													
17-27	Replacement	Watershed Culvert Replacement	Replacement of small culverts throughout the GVWSA.	$ 1,300,000	S	WU		$ 260,000	$ -	$ -	$ -	$ -	$ 260,000
17-28	Replacement	Watershed Security Infrastructure Upgrade & Replacement	New, upgrade and replacement of security infrastructure in the GVWSA.	$ 1,500,000	E	WU		$ 300,000	$ 300,000	$ 300,000	$ 300,000	**$ 300,000**	$ 1,500,000
17-29	Replacement	Water Supply Area Equipment & Replacement	Hydrometeorological, fireweather and wildfire suppression equipment replacement.	$ 720,000	E	WU		$ 160,000	$ 140,000	$ 140,000	$ 140,000	**$ 140,000**	$ 720,000
17-30	Replacement	Transmission Main Repairs	Emergency repairs to the transmission mains.	$ 1,000,000	S	WU		$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
17-31	Replacement	Transmission System Components Replacement	Replacement and repair of transmission components.	$ 400,000	S	WU		$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 400,000
17-33	Replacement	Disinfection Equipment and other Water Treatment Components and Parts Replacement	Replacement of incidental equipment and parts associated with the water treatment facilities.	$ 1,000,000	E	WU		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000
17-34	Renewal	Supply System Computer Model Update	Annual update of the regional hydraulic model.	$ 100,000	S	WU		$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 100,000
19-16	Replacement	Dam Improvements	Items not covered by Dam Safety Reviews, but brought up in Dam Safety Inspections and Dam Safety Reviews and address items in the dam safety database/risk registry and to support operations.	$ 1,675,000	S	WU		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000
19-22	Replacement	SCADA Repairs, Equipment Replacement and Comms upgrades	Items not covered by the SCADA Replacement and SCADA Master Plan, but integral in maintaining the SCADA System and revenue meter system.	$ 750,000	E	WU		$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
21-15	Replacement	Corrosion Protection	Replace corrosion protection assets, such as coatings, for the transmission system when identified.	$ 250,000	S	WU		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
21-16	Replacement	Valve Chamber Upgrades	Replace failing valves and appurtenances along the RWS supply system.	$ 1,500,000	S	WU		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000
21-17	Replacement	Water Quality Equipment Replacement	Replacement of water quality equipment for the water quality lab and water quality operations	$ 250,000	E	WU		$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000
21-18	Renewal	LIMS support	Support for LIMS database	$ 125,000	E	WU		$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 125,000
23-20	Study	Land Exchange/Acquisition	Land surveys, appraisals to support decisions regarding land exchange to increase catchment area, buffer water supply areas and other possible land exchange and acquisition within the RWS system.	$ 220,000	L	WU		$ 80,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 160,000
Annual Provisional Sub-Total				**$ 10,790,000**			**$ -**	**$ 2,475,000**	**$ 2,135,000**	**$ 2,135,000**	**$ 2,135,000**	**$ 2,135,000**	**$ 11,015,000**
CORPORATE ASSET AND MAINTENANCE MANAGEMENT (CAMM)													
17-35	Replacement	Vehicle & Equipment Replacement (Funding from Replacement Fund)	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system.	$ 4,169,250	V	ERF	$ 624,336	$ 1,397,336	$ 855,000	$ 495,000	$ 355,000	$ -	$ 3,102,336
23-21	New	EV Charging Stations Electrical Infrastructure	Electrical System upgrades at 479 Island Hwy to power up 44 charging stations	$ 1,255,000	E	WU	$ 480,000	$ 480,000	$ -	$ -	$ -	$ -	$ 480,000
23-22	New	Fuel Truck	Fuel tender truck	$ 325,000	E	WU	$ 325,000	$ 325,000	$ -	$ -	$ -	$ -	$ 325,000
23-31	New	**Land and Site Works**	**Purchasing of land and site works to support RWS facilities.**	$ 6,500,000	L	WU	$ 205,000	$ 3,005,000	$ 1,000,000	$ 1,000,000	$ -	$ -	$ 5,005,000
25-22	New	New Vehicles - Watershed & Water Operations	4 New Electric Vehicles for Watershed & Water Operations	$ 360,000	V	WU	$ 130,000	$ 130,000	$ -	$ -	$ -	$ -	$ 130,000
25-23	New	Enterprise Asset Management System	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.	$ 4,600,000	E	WU	$ -	$ -	$ 375,000	$ 400,000	$ 400,000	$ 200,000	$ 1,375,000
25-23	New	Enterprise Asset Management System			E	Other	$ 200,000	$ 400,000	$ 25,000	$ -	$ -	$ -	$ 425,000
26-05	**New**	**New Electric Vehicles Watershed, Fleet Pool**	**New electric vehicles for Watershed and Fleet pool.**	**$ 360,000**	**V**	**WU**	**$ -**	**$ 180,000**	**$ 90,000**	**$ 90,000**	**$ -**	**$ -**	**$ 360,000**
26-06	**New**	**Fleet Service Trucks**	**One new heavy pickup truck and transfer Regional Parks Ops fleet mechanic service truck to Corporate Fleet.**	**$ 180,000**	**V**	**WU**	**$ -**	**$ 180,000**		**$ -**	**$ -**	**$ -**	**$ 180,000**
26-07	**New**	**Flail Mower and addition of deck mower attachment**	**Transfer of Parks Flail Mower to RWS-WP and addition of deck mower attachment**	**$ 260,000**	**V**	**WU**		**$ 260,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 260,000**
CAMM Sub-Total				**$ 18,009,250**			**$ 1,964,336**	**$ 6,357,336**	**$ 2,345,000**	**$ 1,985,000**	**$ 755,000**	**$ 200,000**	**$ 11,642,336**
			Grand Total	**$ 501,333,250**			**$ 64,063,336**	**$ 77,456,336**	**$ 51,915,000**	**$ 95,370,000**	**$ 76,915,000**	**$ 54,760,000**	**$ 356,416,336**

Service:	2.670	Regional Water Supply

Project Number	25-01	**Capital Project Title**	Forest Resilience Studies and Assessments	**Capital Project Description**	Modelling, studies and assessments of forest fuels, forest health and efficacy of forest treatments in promoting forest resilience.
Project Rationale	Watershed Protection is undertaking and working collaboratively with academic institutions and federal and provincial agencies on a variety of assessments and research studies relating to the health of forests and other ecosystems in the GVWSA, how projected climate change could affect forest health and wildfire in the GVWSA, how forest management could reduce potential threats to forests, and the effects of existing forest thinning trials and fuel management activities. The results of these assessments and studies will be used to inform the forest management plan for the GVWSA (Project 25-05).				

Project Number	25-02	**Capital Project Title**	Public Engagement for Regional Water Supply	**Capital Project Description**	Public engagement plans and products.
Project Rationale	The Watershed Protection division provides educational tours of the GVWSA and Regional Water Supply infrastructure and is seeking new ways to making this information available to a broader portion of the service area population. In future years, enhanced public engagement on the master plan will be undertaken.				

Project Number	25-03	**Capital Project Title**	GVWSA Risk Assessments & Procedures	**Capital Project Description**	Risk assessments and updating procedures for security, biosecurity, spills
Project Rationale	Assessments such as biosecurity and security are required to determine how best to reduce risks to water quality in the GVWSA. The results of assessments are used to develop and implement plans and procedures.				

Project Number	25-04	**Capital Project Title**	Master Plan Projects - Watershed Hydrology Support	**Capital Project Description**	Additional hydrology/water quality data collection and analyses to inform Master Plan infrastructure projects.
Project Rationale	Additional hydrology and water quality data and analyses are needed to provide a good quality dataset to inform Master Plan infrastructure projects.				

Project Number	25-05	**Capital Project Title**	Forest Management Plan for the GVWSA	**Capital Project Description**	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change.
Project Rationale	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change based on modelling, risk assessment, input from subject matter experts, First Nations and the public.				

Service:	2.670	Regional Water Supply

Project Number	25-06	**Capital Project Title**	Forest Resilience Treatments	**Capital Project Description**	Thinning, juvenile spacing, forest fuel management treatments to mitigate climate change, reduce wildfire risk and enhance forest resilience.
Project Rationale	This project will be used to fund a variety of forest and fuel management treatments to reduce risks and enhance the resilience of forests in the GVWSA in a changing climate. The specific approaches and methologies will be informed by the results of a variety of landscape level inventories and assessments and learnings from the evaluation of the effectiveness and effects of forest and fuel management to date.				

Project Number	09-01	**Capital Project Title**	Leech River Watershed Restoration	**Capital Project Description**	A 17 year project to restore the Leech WSA lands for water supply.
Project Rationale	A 17 year project to restore the Leech WSA lands for water supply. An update of projects completed and planned was provided in June 2019 (RWSC Report #19-13). Recent years funding has been used predominantly to upgrade the permanent road network. A review will be undertaken and the final years of funding assigned to ensure substantial completion of the recommendations of the Leech River Watershed Assessment.				

Project Number	16-06	**Capital Project Title**	New Field Operations Centre Building	**Capital Project Description**	Renewal of Water Quality field office/lab and equipment storage and Watershed Protection office, yard, training space and equipment storage, replacing longstanding temporary facilities.
Project Rationale	Watershed Protection staff (27 FTE and 8 seasonal auxiliaries) are currently located in 2 trailers and a house at the Goldstream Gate entrance to the water supply area, and in office space at the Integrated Water Services office in View Royal. The trailers were considered temporary office space since their implementation over 15 years ago. The trailers are old, prone to leaks and a concern for mold. Water Quality field staff are located in another temporary facility, since their field office was on the gravel pit property that was sold to Langford. In addition, there are insufficient facilities for operational training, equipment storage, emergency management and public education. The separation of staff between various Goldstream facilities and the View Royal location causes inefficiencies and organizational difficulties. The IWS office is also above capacity and moving Watershed Protection staff out will extend the existing office space. A design build contract is being signed in September 2025 to deliver the project with a rough total project cost of $15.5 million. Funding of $ 5 million to the project was obtained through the completion of sale of the IWS gravel pit to City of Langford. Additional funding of $3 million will be transferred from CRD Corporate for Emergency Operations Centre and office space.				

Project Number	25-07	**Capital Project Title**	Hydromet Upgrades	**Capital Project Description**	New and upgraded hydrological and weather sensors and stations.
Project Rationale	Watershed Protection manages a network of 13 weather stations and 23 hydrometric (stream monitoring) stations in the GVWSA. Data from these stations are used to inform decision making relating to reservoir inflows, reservoir management, wildfire restrictions and wildfire response, flood and emergency repnse, and for assessments, modelling, analyses, and strategic and operational planning. The network was started in 1995 and new standards, technologies, and data needs require new stations and the upgrade and expansion of existing stations and data download, management, and distribution capabilities for continual improvement.				

Service:	2.670	Regional Water Supply

Project Number	20-01	**Capital Project Title**	Kapoor Main Mile 1 Bridge and Asphalt Upgrade	**Capital Project Description**	Replacement of the existing undersized culvert with a large bridge as well as subsequent 500 m road asphalt replacement.
Project Rationale	In 2025 the existing culvert at Mile 1 on Kapoor Main (which is the primary access road to Sooke Lake Reservoir and Dam) was replaced with a bridge to improve water carrying capacity at peak flows, fish passage and bank stability. The asphalt section uphill of the bridge is to be replaced in 2026.				

Project Number	25-08	**Capital Project Title**	Road Improvements	**Capital Project Description**	Gravel crushing, road deactivation and road upgrades to service water supply and watershed protection infrastructure and activities in the GVWSA
Project Rationale	The network of roads within the GVWSA provide access to water supply facilities and infrastructure and for emergency response, security patrols, watershed management activities as well as research and monitoring. It is important that these roads be upgraded to accommodate the increased intensity, frequency, duration of major rainfall events with projected climate change, that new roads are developed where needed, and that unneccessary an/or poorly located roads are deactivated to reduce maintenance costs and reduce environmental concerns.				

Project Number	25-09	**Capital Project Title**	Climate Change Mitigations	**Capital Project Description**	Equipment, infrastructure and upgrades to harden water supply infrastructure from climate related risks in the GVWSA
Project Rationale	This fund consolidates a number of smaller projects to purchase equipment and develop or update infrastructure within the GVWSA to improve response to extreme weather events, adapt to increased variation in the level of Sooke Lake Reservoir, and reduce risk to key infrastructure. A focus for 2026 is reducing risk of wildfire stemming from sparks from the powerline along Sooke Lake Reservoir by assessing and mitigating trees that could fall onto the line; as well as planning and implementing a dock for Sooke Lake Reservoir.				

Project Number	25-10	**Capital Project Title**	Property Management - Assessments and Upgrades	**Capital Project Description**	Assessments, planning and implementation of upgrades aimed at newly acquired GVWSA lands.
Project Rationale	When new properties are aquired, there are assessments that need to be carried out to determine the condition of roads and drainage structures, identify security needs, and other land/forest management issues, and then plan and implement improvements to meet CRD requirements and integrate these lands into Watershed Protection management programs. A focus in 2026 will be the newly acquired Kapoor lands as well as the Malahat Estates parcel.				

Project Number	25-11	**Capital Project Title**	GVWSA Bridge Supply & Installation	**Capital Project Description**	Replacement of undersized culverts with climate ready bridges which allow for fish passage.
Project Rationale	Watershed Protection has inventoried all drainage structures (culverts) within the GVWSA and is systematically replacing undersized structures on major streams with bridges to meet current environmental and flow standards and accommodate the projected increases in stream flows with a changing climate. This fund will be used for the costs associated with assessments, engineering, construction and installation of bridge projects in the GVWSA. The funds allocated implement one bridge project per year.				

Service:	2.670	Regional Water Supply

Project Number	Capital Project Title	Capital Project Description
16-10	Post Disaster Emergency Water Supply	Identify and procure emergency systems for post disaster preparedness.

Project Rationale In the event of a disaster, it is proposed to have in place the ability to source, treat (if required) and distribute drinking water during the initial and sustained response and recovery phases to the public. This item will see the study of the issue in 2016 and 2017 with the anticipated purchase of one or more emergency distribution systems in 2017. Initial investigation has highlighted areas, such as having hardened hydrants/standpipes that the CRD should be investing in. Additional funds are required to continue implementing these additional works and equipment.

Project Number	Capital Project Title	Capital Project Description
17-13	Asset Management Plan	Development of a plan to inform future areas of study and highlight critical infrastructure improvements.

Project Rationale Asset Management Planning necessary to effectively manage asset life cycles and plan for future improvement works.

Project Number	Capital Project Title	Capital Project Description
19-04	Seismic Assessment of Critical Facilities Phase 2	Second phase seismic assessment of critical facilities will now be undertaken.

Project Rationale Initially identified as a priority froman earlier iteration of the Strategic Plan, a second phase seismic assessment of critical facilities will now be undertaken.

Project Number	Capital Project Title	Capital Project Description
20-08	Regional Water DCC Program	Design of a Regional DCC Program

Project Rationale Development and implementation of a Developer Cost Charge (DCC) program for the Regional Water Supply system. This program will help identified where projects are required for future growth and help fund those costs from developments.

Project Number	Capital Project Title	Capital Project Description
20-10	Condition & Vulnerability Assessment	Conduct a condition assessment of critical supply infrastructure and assess its possibility of risk.

Project Rationale The RWSC is a large system with infrastructure of various ages and condition. Funding is required to conduct a condition assessment of critical infrastructure, assess their risk of failure, and provide a high level timeline for replacement/renewal.

Project Number	Capital Project Title	Capital Project Description
21-05	Level of Service and Transfer Agreements	Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.

Project Rationale Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.

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Project Number	27-01	**Capital Project Title**	Regional Water Master Plan Update	**Capital Project Description**	Future update to the Regional Water Master Plan
Project Rationale	Update the RWS 2022 Master Plan based upon findings of the planning studies completed to date and work-in-progress being completed by Carollo Engineers. To re-assess the impacting factors such as climate change, population growth, water demand, changing regulations, etc. It is proprosed to complete the work that is underway in order to inform the update and therefore deferring this project until 2028.				

Project Number	26-01	**Capital Project Title**	Master Plan Program Management	**Capital Project Description**	Initiation and implementation of the RWS 2022 Master Plan Capital Improvement Program.
Project Rationale	Funding to cover forecasted program management costs.				

Project Number	23-12	**Capital Project Title**	Project Delivery Strategies and Planning Studies	**Capital Project Description**	Develop a strategy to deliver the identified projects from the 2022 RWS Master Plan.
Project Rationale	In 2025, Carollo Engineers initiated its assignment to define many program management related topics, all to be summed up into a Program Implementation Plan (PIP). This PIP will address the program governace framework, program resourcing plan, funding and grant strategy, permitting, regulatory management plan, communications plan, project delivery/procurement models, First Nations engagement, funding strategy, etc. Once Carollo is complete with the current assignment, this capital project will carry-on in subsequent years to address the foregoing during the life of the program.				

Project Number	26-02	**Capital Project Title**	Master Plan Project Delivery	**Capital Project Description**	Continued planning, investigation and design of projects identified in the RWS 2022 Master Plan.
Project Rationale	Consolidates existing projects #23-13, #23-24, #23-25, #23-26, #23-27, and #23-28 in the short-term until Carollo Engineers completes its current assignment. Further, conceptualization of the projects identified in the RWS 2022 Master Plan based on the program risk management strategy, program vision, goal, and guiding principles, and updated project prioritization. A future Comprehensive Project Definition Report will address many topics for all of the proposed projects including siting studies, long term water supply planning, land acquisition requirements, conceptual design, geotechnical investigations, permitting, schedule development and cost estimating. This will also include the Filtration Plant Pilot Testing, and detailed design for the various projects. Carollo will provide a detailed work-breakdown-structure of scope, schedule and budgets for each project that will be reintroduced in subseqent capital plans.				

Project Number	26-03	**Capital Project Title**	Water Utility Rate Model	**Capital Project Description**	Review and assessment of current water rate model to assess best practice going forward.
Project Rationale	Necssary to keep ahead of service financial sustainability.				

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Project Number	18-08	**Capital Project Title**	Bulk Supply Meter Replacement and Backflow Prevention Program	**Capital Project Description**	Planned replacement of aging bulk meter replacement based upon a condition assessment and water audit.
Project Rationale	This item is to replace, upgrade and install new bulk water meters and related equipment that measure flow and volumes of water delivered to the wholesale customers. Many of the meter stations are in need of upgrading. Funding is required to replace the flow meter and appurtenances.				

Project Number	18-15	**Capital Project Title**	Corrosion Protection Program	**Capital Project Description**	Study deficiencies in the current material protection and implement recommendations.
Project Rationale	This item is to assess, design and implement cathodic protection for the various infrastructure, including steel pipes, that are susceptible to corrosion. The supply system has various implementations of cathodic protection ranging from interior/exterior coatings for pipe and passive anodes to impressed current systems with variable results and condition. Funding is required for ongoing improvements as recommended by a cathodic protection specialist.				

Project Number	19-23	**Capital Project Title**	Critical Spare Equipment Storage & Pipe Yard	**Capital Project Description**	Plan, design and construct a critical equipment storage building.
Project Rationale	Additional and accessible storage is required at the pipe yard for critical spare equipment such as repair bands and clamps. Funds are required to pland, design and construct an equipment storage building accessible by loading vehicles.				

Project Number	20-16	**Capital Project Title**	Cecelia Meter Replacement	**Capital Project Description**	Replacement of the Cecelia billing meter as well as its enclosure.
Project Rationale	Project to replace Cecelia Water Meter, which was identified in a previous consultant report as in need of replacement for end of life and accuracy. This is RWS' largest billing meter.				

Project Number	20-17	**Capital Project Title**	Decommission & Conceptual Design of the Smith Hill Site	**Capital Project Description**	Plan for decommission the conceptual design for the replacement of the Smith Hill reservoir site.
Project Rationale	The Smith Hill reservoir has not been in operation for many years. Consideration for decommissioning now has to be factored in with recent suggestions in the 2022 Master Plan.				

Project Number	21-10	**Capital Project Title**	SCADA Masterplan and System Upgrades	**Capital Project Description**	Update the SCADA Master Plan in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.
Project Rationale	The SCADA and radio system utilized by the RWS comprises of components ranging from 2-25 years in age. A planned replacement of assets, to be coordinated with the Juan de Fuca Water Distribution and Saanich Peninsula Water & Wastewater Systems is required to create a more resilient and cohesive communications system				

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Project Number	21-11	**Capital Project Title**	RWS Supply Main No. 4 Upgrade & Main No. 1 High Pressurizing	**Capital Project Description**	Upgrade vulnerable sections of the RWS Supply Main No. 4 and Main No. 1 to a resilient system to better able to withstand a seismic event. Vulnerable sections are Concrete Cylinder pipe material which is susceptible to failure during a seismic event. This is part of project partnered with the Saanich Peninsula Water system.
Project Rationale	Sections of RWS Supply Main No. 4 have been identified as being vulnerable due to age and material type during a seismic event and require replacement. To support replacement of the Goldstream section of Main No. 4, improvements to RWS Supply Main No. 1 are required, such as replacement of approximately 40 m of transmission Main #1 at Watkiss Way and upgrade of the Watkiss PRV, upgrade of the Millstream PRV, modifications to the Humpback PRV and construction of five new pressure control stations. This project is part of a project partnered with the Saanich Peninsula Water System to increase the resilience of the water system by replacing vulnerable sections of transmission mains.The budget breakdown of the works: Goldstream section of Main #4 $21,975,000; Watkiss Way section of Main #1 $950,000; Watkiss PRV $1,250,000; Millstream PRV $1,350,000; Humpback PRV improvements $825,000; Five new PRVs				

Project Number	22-15	**Capital Project Title**	Microwave Radio Upgrades	**Capital Project Description**	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed.
Project Rationale	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed. Supports current and future fire detection cameras.				

Project Number	23-16	**Capital Project Title**	Humpback Channel Assessment	**Capital Project Description**	Hydraulically assess the Humpback Overflow channel and conduct a condition assessment of the culverts at the Gatehouse.
Project Rationale	Hydraulically assess the overflow system to determine what upgrades or alterations may be required to avoid system failure in extreme weather events. Previous system failures have resulted in damage to the adjacent roadway and significant erosion at the outlet, exposing main No. 4.				

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Project Number	23-17	**Capital Project Title**	Main No. 4 - Mt Newton to Highway 17 & Bear Hill Trunk Extension (RWS Contribution to SPWS Project)	**Capital Project Description**	Approximately 2.9km of Main No. 4 concrete cylinder tranmission main to replacement from Mt Newton Cross Rd/Central Saanich Rd to Island View Rd and Lochside Drive. This project is also being expanded to partially fund the extension of the Bear Hill Tunk Sewer on East Saanich Road from Wallace Drive to Dean Lower Tank.
Project Rationale	Main No. 4 project portion: Replacement of concrete cylinder pipe on Main No. 4 is deemed critical for resiliency of the water supply to the Saanich Peninsula. A Strategic Priorities Fund grant was approved to fund a portion of this work. CRD have since expanded the scope and adjusted the alignment so that approximately 450meters of additional concrete cylinder pipe can be removed under a single contract private property and environmental impacts can be better mitigated through alignment adjustment. Bear Hill Trunk project portion: This project portion is to be shared with Saanich Peninsula Water Supply but is proposed to be partially funded by RWS, since this will provide better water supply redundancy to the Saanich Peninsula and will also reduce some of the future scope requirements for RWS to proceed with Project M11 as identified in the Master Plan.				

Project Number	28-01	**Capital Project Title**	Transmission Main Upgrade Program	**Capital Project Description**	Identify, conceptually design, detail design and construct transmission main upgrades.
Project Rationale	Transmission mains that are nearing end of life due to long service require condition assessments and then design and construction of replacement mains where needed. Budget is a future placeholder but project details and budgets will be further refined as the delivery year approaches.				

Project Number	24-11	**Capital Project Title**	IT Core Infrastructure Replacement and cyber security upgrades.	**Capital Project Description**	Replacement and upgrades to Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life and cyber security upgrades. Includes IT equipment located at tower sites within the RWS system.
Project Rationale	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life. Includes IT equipment located at tower sites within the RWS system.				

Project Number	24-12	**Capital Project Title**	Head Tank Valve & Main No. 4&5 Valve Replacement	**Capital Project Description**	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.
Project Rationale	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.				

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Project Number	24-19	**Capital Project Title**	Mount Tolmie Tank Assessment and Improvements	**Capital Project Description**	Structural and infiltration improvements, as well as overall hydraulic review of Main No. 3 storage and improvements to controls, piping and other deficiencies.
Project Rationale	Initial budget for multiple improvements to Mount Tolmie Tank, including structural repairs to address leakage and structural repairs discovered at Mount Tolmie Tank in Q4 2023, control valve and piping upgrades, assessment of adjacent buried pipe work.				

Project Number	25-24	**Capital Project Title**	Water Treatment Plant Improvements Program	**Capital Project Description**	Ongoing program to address multiple, small to mid-scale capital improvements required at the Goldstream WTP and Sooke River Road WTP.
Project Rationale	Program Level budget to allow staff to implement small to mid-scale capital improvements required at the Goldstream and Sooke River Road Water Treatment Plants. This budget is initiated from funds left over from the Goldstream UV and Controls Upgrades project but will be carreid forward and built upon as a program for term projects needing to be coordinated at the two Regional treatment facilities. Some intial projects include improvements to workstations, buried pipe replacement to replace injection line to mech room bypass, systems control training, GWTP #5 Injection Chamber Analyzer Lines improvements, other small scale piping and monitoring improvements.				

Project Number	26-04	**Capital Project Title**	Kapoor Tunnel Assessment and Inspections	**Capital Project Description**	Development of inspection and monitoring plan for ongoing asset management.
Project Rationale	Development of plan for ongoing tunnel monitoring plan. Work with external experts to develop best management practices for monitoring this tunnel asset.				

Project Number	27-02	**Capital Project Title**	Supply Main No. 11 Concrete Pipe Replacement and bridge crossing	**Capital Project Description**	Replacement of segment of Concrete Cylinder Pipe from Sooke Lake Dam to Head Tank. Incorporate bridge replacement at spillway crossing.
Project Rationale	Critical segment of main with vulnerability due to concrete cylinder pipe crossing of spillway channel. Review to replace this segment of pipe and all of this concrete cylinder pipe alignment.				

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Project Number	19-07	**Capital Project Title**	Integrate Dam Performance and Hydromet to SCADA	**Capital Project Description**	IT driven project to integrate the dam safety instrumentation/surveillance (i.e. piezometers and weirs) and HydroMet stations to report to WIO through the existing SCADA system.
Project Rationale	Based on capital project 18-19, dam performance piezometers and weirs and Hydromet/Dam Safety Instrumentation stations will be integrated through the SCADA system.				

Project Number	19-13	**Capital Project Title**	Dam Safety Instrumentation	**Capital Project Description**	The existing dam safety instrumentation/surveillance equipment is getting older and will need to be replaced/rehabilitated (does not include pending SCADA effort). IT Driven Project
Project Rationale	Aging Hydromet/Dam Safety Instrumentation stations maintained by Infrastructure Engineering require replacement so that ongoing monitoring within the watersheds can be maintained. Funds are required for upgrades and replacement of existing Hydromet Stations.				

Project Number	25-13	**Capital Project Title**	Sooke Lake & Deception Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	**Capital Project Description**	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Sooke Lake Watershed. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

Project Number	25-14	**Capital Project Title**	Sooke Lake & Deception Water Supply Area Dams - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Sooke Lake Water Supply Area Dams - Regulatory, Planning & Analysis Program.
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Sooke Lake Watershed Dams from the Dam Safety Risk Register. Some key projects in the near term include: Sooke Lake Dam (SLD) Instrumentation Improvements, SLD Spillway crack repairs (wet side), SLD Spillway crack repairs (Ogee/Wing Walls), Deception Dam Low Level Overflow Replacement, SLD Gate Controls/automation, SLD Stop Logs Replacements, SLD Log Booms (Narrows and Main Dam), future butressing of Deception Dam and various other improvements that may be prioritized based on risk.				

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Project Number	25-15	**Capital Project Title**	Goldstream Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	**Capital Project Description**	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Goldstream Watershed. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

Project Number	25-16	**Capital Project Title**	Goldstream Water Supply Area Dams - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Goldstream Water Supply Area Dams - Regulatory, Planning & Analysis Program.
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Goldstream Watershed Dams from the Dam Safety Risk Register. Some key projects in the near term include: Goldstream gates (High Level and 3 Low Level) being assessed and potentially replaced, Concrete repairs, instrumentation implementation and project management efforts at the program level to prioritize capital works as studies are being completed.				

Project Number	25-17	**Capital Project Title**	Charters Dam - Regulatory Compliance, Dam Safety Planning & Analyses	**Capital Project Description**	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Charters Dam. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

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Project Number	25-18	**Capital Project Title**	Charters Dam - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Charters Dam - Regulatory, Planning & Analysis Program.
Project Rationale	Budget to addredss capital improvements identified through the dam safety risk register.				

Project Number	20-04	**Capital Project Title**	Sooke Lake HyDy Model Development	**Capital Project Description**	Critical data collection, model building+calibration, model utilization for 3 different scenarios
Project Rationale	This project involves building and calibrating a hydrodynamic model of Sooke Lake Reservoir using key data inputs. The model will be applied to assess three different scenarios, providing valuable insight for future management and operational strategies.				

Project Number	25-19	**Capital Project Title**	WQ Studies and Research Projects	**Capital Project Description**	Ongoing program budget for water quality studies and operation of Sooke Lake Hydrodynamic Model.
Project Rationale	Managing WQ Studies and Research projects under a program will allow CRD more operational flexibility managing priorities and adapting to changing operational needs.				

Project Number	24-04	**Capital Project Title**	Sooke Lake Drawdown Study	**Capital Project Description**	Investigate drawdown effects on Sooke Lake water quality and ecosystem impacts with max drawdown and determine a safe max drawdown level for SOL.
Project Rationale					

Project Number	17-27	**Capital Project Title**	Watershed Culvert Replacement	**Capital Project Description**	Replacement of small culverts throughout the GVWSA.
Project Rationale	This provides annual funding for the replacement of culverts that have reached end of life and/or are undersized given present knowledge of potential peak water flows and anticipated climate change effects. With the completion of peak flow modelling of all major structures in the Sooke and Goldstream WSAs in 2017, additional funds are required beginning in 2018 to upgrade identified structures to current standards. Costs of upgrades have increased significantly in the last 5 years.				

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Project Number	17-28	**Capital Project Title**	Watershed Security Infrastructure Upgrade & Replacement	**Capital Project Description**	New, upgrade and replacement of security infrastructure in the GVWSA.
Project Rationale	The outer boundary of the Leech, Sooke and Goldstream Water Supply Areas is approximately 119 kilometers in length. Main access roads are gated and there are 11 kilometers of existing security fencing. A constant effort is needed to maintain a closed watershed. Through monitoring, high incident areas are identified, security plans are developed, and security infrastructure (fencing, gates and signage) is installed or upgraded where required. An uplift in provisional funding is requested due to increased costs of fencing and gates.				

Project Number	17-29	**Capital Project Title**	Water Supply Area Equipment & Replacement	**Capital Project Description**	Hydrometeorological, fireweather and wildfire suppression equipment replacement.
Project Rationale	This provides annual funding for the replacement or upgrading of equipment for wildfire suppression and spill response, fire weather stations, hydro-meteorological monitoring and water quality sampling and monitoring equipment. Given an expansion of the hydrology and meteorology network of stations and sensors, an additional $50,000 per year is added in 2020 and going forward. In 2021 and going forward, funding is reduced by $20,000 as water quality equipment will be funded under a separate line item (21-17). A revised level of funding is requested beginning in 2023 that reflects forecasted needs.				

Project Number	17-30	**Capital Project Title**	Transmission Main Repairs	**Capital Project Description**	Emergency repairs to the transmission mains.
Project Rationale	Each year a visual inspection of this critical supply tunnel is carried out by CRD staff. This capital item allows for minor repairs that are discovered during these inspections. This also allows for annual funding for repair of emergency breaks on large diameter supply mains.				

Project Number	17-31	**Capital Project Title**	Transmission System Components Replacement	**Capital Project Description**	Replacement and repair of transmission components.
Project Rationale	This is an annual allowance for the capital costs for the replacement and repair of supply system components that fail under normal operation and maintenance during the year.				

Project Number	17-33	**Capital Project Title**	Disinfection Equipment and other Water Treatment Components and Parts Replacement	**Capital Project Description**	Replacement of incidental equipment and parts associated with the water treatment facilities.
Project Rationale	The annual work includes the replacement of the plastic gas feed piping that has become very brittle, installing air valves on the ammonia solution lines, installing and replacing shut off valves on the booster pumps supply piping, installing indicator stems on UV cooling water valves, relocating the UV cooling water feed pipes, improving the landscaping around the UV building to reduce dust and other minor upgrades.				

Project Number	17-34	**Capital Project Title**	Supply System Computer Model Update	**Capital Project Description**	Annual update of the regional hydraulic model.
Project Rationale	This item is to allow for staff and consultant time each year to keep the hydraulic computer model current.				

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Project Number	19-16	**Capital Project Title**	Dam Improvements	**Capital Project Description**	Items not covered by Dam Safety Reviews, but brought up in Dam Safety Inspections and Dam Safety Reviews and address items in the dam safety database/risk registry and to support operations.
Project Rationale	Dam Safety Inspections are carried out throughout the year and result in minor improvements at each dam annually. This budget is intended for smaller scale improvements, typically to be completed by operations staff in a short duration and which are not captured under the larger "Term" programs.				

Project Number	19-22	**Capital Project Title**	SCADA Repairs, Equipment Replacement and Comms upgrades	**Capital Project Description**	Items not covered by the SCADA Replacement and SCADA Master Plan, but integral in maintaining the SCADA System and revenue meter system.
Project Rationale	This item is to allow for unplanned SCADA repairs and equipment replacement not covered by the capital projects SCADA Replacement.				

Project Number	21-15	**Capital Project Title**	Corrosion Protection	**Capital Project Description**	Replace corrosion protection assets, such as coatings, for the transmission system when identified.
Project Rationale	There are numerous assets with varying levels of corrosion protection throughout the RWS system. Funds are required to ensure that corrosion protection assets are replaced or rehabilitated when identified.				

Project Number	21-16	**Capital Project Title**	Valve Chamber Upgrades	**Capital Project Description**	Replace failing valves and appurtenances along the RWS supply system.
Project Rationale	The RWS system has numerous isolation and air valves along the transmission system, usually in underground chambers. Funds are required for replacement of valves and chamber upgrades as they are identified.				

Project Number	21-17	**Capital Project Title**	Water Quality Equipment Replacement	**Capital Project Description**	Replacement of water quality equipment for the water quality lab and water quality operations
Project Rationale	This provides annual funding for the replacement or upgrading of equipment for the water quality lab, sampling, and operations. Of this provisional budget, $20,000 was previously included in item 17-29 (Water Supply Area annual provisional budget)				

Project Number	21-18	**Capital Project Title**	LIMS support	**Capital Project Description**	Support for LIMS database
Project Rationale	Provides for support for the laboratory information management system				

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Project Number	23-20	**Capital Project Title**	Land Exchange/Acquisition	**Capital Project Description**	Land surveys, appraisals to support decisions regarding land exchange to increase catchment area, buffer water supply areas and other possible land exchange and acquisition within the RWS system.
Project Rationale	There are opportunities to increase the catchment and critical buffer areas of Sooke, Goldstream and the Leech WSA by purchase or land exchange with surrounding land owners. From time to time, the RWS System requires acquisition of lands for infrastructure purposes. Funds will be used when needed to undertake appraisals, legal surveys, and legal fees for work to develop agreements to purchase or exchange lands for the Regional Water Supply Area or System.				

Project Number	17-35	**Capital Project Title**	Vehicle & Equipment Replacement (Funding from Replacement Fund)	**Capital Project Description**	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system.
Project Rationale	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system. The Equipment Replacement Fund is used to fund the expenditure. The requests have been adjusted to align with the pricing for electric vehicles.				

Project Number	23-21	**Capital Project Title**	EV Charging Stations Electrical Infrastructure	**Capital Project Description**	Electrical System upgrades at 479 Island Hwy to power up 44 charging stations
Project Rationale	In support of the CRD's Climate Action Strategy to reduce the corporate GHG emissions. The CRD Fleet of vehicles is one of the larger contributors to the generation of GHG's. Integrated Water Services identified 44 of the approx. 100 vehicles that operate out of the 479 Island location for replacement with Electrical Vehicles by 2030. I preparation for providing the proper charging network at 479 an Electric Vehicle Fleet Conversion Study was completed in 2021.The results of the study was to upgrade the electrical infrastructure to accommodate the power needs of 44 charging points. It is proposed that phase 1 is started in 2023 to upgrade the electrical distribution system and provide 17 charging points. The larger portion of the costs will be to upgrade the electrical system. Phase 2 to allow for a further 27 charging points can be planned to accommodate the balance of EV vehicles pending their purchasing and delivery.				

Project Number	23-22	**Capital Project Title**	Fuel Truck	**Capital Project Description**	Fuel tender truck
Project Rationale	New fuel truck.				

Project Number	23-31	**Capital Project Title**	Land and Site Works	**Capital Project Description**	Purchasing of land and site works to support RWS facilities.
Project Rationale	Land acquisition and site works to support RWS facilities.				

Service:	2.670	Regional Water Supply

Project Number	25-22	**Capital Project Title**	New Vehicles - Watershed & Water Operations	**Capital Project Description**	4 New Electric Vehicles for Watershed & Water Operations
Project Rationale	1 New EV AWD SUV for water treatment ops 2 Replacement EV Pickup trucks for Watershed Prot. Ops, Security & Emerg Response 1 New EV Pickup truck for Watershed Prot. Resource Planning, Wildlife Program				

Project Number	25-23	**Capital Project Title**	Enterprise Asset Management System	**Capital Project Description**	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.
Project Rationale	There are opportunities to increase the catchment and critical buffer areas of Sooke, Goldstream and the Leech WSA by purchase or land exchange with surrounding land owners. From time to time, the RWS System requires acquisition of lands for infrastructure purposes. Funds will be used when needed to undertake appraisals, legal surveys, and legal fees for work to develop agreements to purchase or exchange lands for the Regional Water Supply Area or System.				

Project Number	26-05	**Capital Project Title**	New Electric Vehicles Watershed, Fleet Pool	**Capital Project Description**	New electric vehicles for Watershed and Fleet pool.
Project Rationale	2026 - 2 EV Pickup trucks for Watershed Prot. Ops, Security & Emerg Response to replace old life-extended vehicles (180k) 2027 - 1 EV truck for Watershed Prot. Ops, Security & Emerg Response to support IBC 2027 2a-5.2 Equipment/Operato Watershed (90k) 2028 - 1 EV truck Forest Management Plan Implementation Forester position in WP requiring a pickup. IBC 2a5.4 for 2028 (90k)				

Project Number	26-06	**Capital Project Title**	Fleet Service Trucks	**Capital Project Description**	One new heavy pickup truck and transfer Regional Parks Ops fleet mechanic service truck to Corporate Fleet.
Project Rationale	2026 - Transfer Regional Parks Ops fleet mechanic service truck to Corporate Fleet (60K). One new heavy pickup truck to replace old life-extended vehicle (120k).				

Project Number	26-07	**Capital Project Title**	Flail Mower and addition of deck mower attachment	**Capital Project Description**	Transfer of Parks Flail Mower to RWS-WP and addition of deck mower
Project Rationale	Flail mower transfer cost. Benefit for ongoing maintenance.				

2.670 Regional Water Supply
Asset / Reserve Schedule
2026 - 2030 Financial Plan

Asset Profile

Regional Water Supply

System assets include the lands, dams and source water reservoirs within the water supply areas, intake and source conduits, two water treatment plants, pressure regulating facilities, nine supply mains, three balancing reservoirs and revenue water meters in the water transmission system.

Equipment Replacement Reserve Schedule

Reserve Fund: 2.670 Regional Water Supply Equipment Replacement Reserve (covered by CRD-ERF Bylaw)

Fund: 1022 Fund Center: 101454	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	2,951,724	2,391,237	1,873,985	1,831,175	2,108,045	2,517,865
Equipment purchases (Based on Capital Plan)	(1,169,003)	(1,397,336)	(855,000)	(495,000)	(355,000)	-
Transfer from Operating Budget	577,541	670,484	683,890	697,570	711,520	725,750
Proceeds on disposals	8,873	209,600	128,300	74,300	53,300	-
Interest Income*	22,101					
Ending Balance $	**2,391,237**	**1,873,985**	**1,831,175**	**2,108,045**	**2,517,865**	**3,243,615**

General Comments:
Reserve Fund is used for the purpose of replacing fleet vehicles including heavy equipment and associated mobile components, as outlined in the capital plan. Proceeds from disposals are estimated at 15% of replacement equipment purchases. Note not all vehicles are sold within the year in which they are replaced.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

JDF Water Distribution

FINAL BUDGET

March 2026

Service: 2.680 **JDF Water Distribution** **Commission: Juan De Fuca Water Distribution**

DEFINITION:

To finance the administration, development, maintenance, and operational expenses, of the Juan de Fuca Water Distribution local service in the Western Communities of the Capital Regional District, as per the Water Distribution Local Service Area Establishment Bylaw No. 2538.

The establishment and operation of a Juan de Fuca water Distribution Commission is done by Bylaw No. 2540.

SERVICE DESCRIPTION:

Juan de Fuca Water Distribution Service provides retail water distribution system to participants within the Western Communities. The service administration and operation is provided by the Integrated Water Services Department.

PARTICIPATION:

City of Colwood
City of Langford
Town of View Royal
Juan de Fuca Electoral Area
District of Metchosin
District of Sooke
District of Highlands

MAXIMUM LEVY:

The maximum amount that may be requisitioned is NIL.

MAXIMUM CAPITAL DEBT:

Authorized:	Pre Consolidated MFA Loan Authorizations - Juan de Fuca Water Distribution Facilities		$19,000,000
Borrowed:			$17,500,000
Remaining:	Expired		$1,500,000
Authorized:	MFA Bylaw No. 3981 - Juan de Fuca Water Distribution Facilities		$14,800,000
Borrowed:			$10,100,000
Remaining:	Expired		$4,700,000
Authorized:	MFA Bylaw No. 3164 - Juan de Fuca Water Distribution Facilities Development-DCC		$10,000,000
Borrowed:			$3,500,000
Remaining:	Expired		$6,500,000
Authorized:	MFA Bylaw No. 4379 - Juan de Fuca Water Distribution Facilities	2021	$14,800,000
Borrowed:			$7,500,000
Remaining:	Active		$7,300,000

FUNDING:

Costs are recovered from Water Sales, and transfer from DCC reserves to service DCC debt.

Program Group: CRD-JDF Water Distribution

SUMMARY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 BUDGET REQUEST: 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	TOTAL (COL 4, 5 & 6)	FUTURE PROJECTIONS: 2027	2028	2029	2030
1	2	3	4	5	6	7	8	9	10	11
OPERATING EXPENDITURES										
ALLOCATION - OPERATIONS	6,195,213	6,202,213	6,538,780	355,555	11,250	6,905,585	7,303,398	7,455,784	7,604,856	7,758,344
OPERATING - OTHER COSTS	823,799	849,984	811,796	-	-	811,796	817,613	823,581	829,729	836,039
SALARIES AND WAGES	495,089	435,998	505,408	-	-	505,408	519,830	534,659	547,341	560,316
CONTRACT FOR SERVICES	480,072	480,692	538,010	-	-	538,010	548,760	559,740	570,920	582,330
ALLOCATION - STANDARD OVERHEAD	793,173	793,173	884,297	-	-	884,297	900,214	918,218	936,583	955,314
TOTAL OPERATING EXPENDITURES	8,787,346	8,762,060	9,278,291	355,555	11,250	9,645,096	10,089,815	10,291,982	10,489,429	10,692,343
**Percentage increase over prior year's board budget*			5.59%	4.05%	0.13%	9.76%	4.61%	2.00%	1.92%	1.93%
BULK WATER PURCHASE	8,803,620	8,976,214	9,593,008	-	-	9,593,008	10,484,842	11,860,667	13,660,735	15,765,148
BULK WATER EXPENDITURE	8,803,620	8,976,214	9,593,008	-	-	9,593,008	10,484,842	11,860,667	13,660,735	15,765,148
			8.97%			8.97%				
CAPITAL EXPENDITURES & TRANSFERS										
TRANSFER TO WATER CAPITAL FUND	8,235,506	8,708,267	8,800,000	-	-	8,800,000	9,100,000	9,750,000	10,500,000	11,200,000
TRANSFER TO DEBT RESERVE FUND	55,620	-	63,527	-	-	63,527	135,925	144,147	153,412	86,245
TRANSFER TO EQUIPMENT REPLACEMENT FUND	661,564	661,564	740,104	-	-	740,104	749,900	759,900	770,090	780,490
TOTAL CAPITAL EXPENDITURES & TRANSFERS	8,952,690	9,369,831	9,603,631	-	-	9,603,631	9,985,825	10,654,047	11,423,502	12,066,735
DEBT SERVICING										
DEBT-INTEREST & PRINCIPAL	2,770,341	2,718,174	2,798,219	-	-	2,798,219	3,596,756	4,265,302	4,673,480	5,145,471
TOTAL DEBT EXPENDITURES	2,770,341	2,718,174	2,798,219	-	-	2,798,219	3,596,756	4,265,302	4,673,480	5,145,471
TOTAL EXPENDITURES	29,313,997	29,826,278	31,273,149	355,555	11,250	31,639,954	34,157,238	37,071,998	40,247,146	43,669,697
			6.68%	1.21%	0.04%	7.93%	7.96%	8.53%	8.56%	8.50%
SOURCES OF FUNDING										
REVENUE - SALES	(28,962,967)	(29,530,868)	(30,912,032)	(355,555)	(11,250)	(31,278,837)	(33,721,263)	(36,625,291)	(39,788,614)	(43,275,722)
REVENUE - OTHER	(351,030)	(295,410)	(361,117)	-	-	(361,117)	(435,975)	(446,707)	(458,532)	(393,975)
TOTAL SOURCES OF FUNDING OPERATIONS	(29,313,997)	(29,826,278)	(31,273,149)	(355,555)	(11,250)	(31,639,954)	(34,157,238)	(37,071,998)	(40,247,146)	(43,669,697)
SOURCES OF OTHER FUNDING										
TRANSFER FROM DCC RESERVES TO FUND DCC DEBT	-	-	-	-	-	-	-	-	-	-
TRANSFER PRIOR YEAR	-	-	-	-	-	-	-	-	-	-
TRANSFER TO FOLLOWING YEAR SURPLUS CARRY FORWARD	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCES OF FUNDING	(29,313,997)	(29,826,278)	(31,273,149)	(355,555)	(11,250)	(31,639,954)	(34,157,238)	(37,071,998)	(40,247,146)	(43,669,697)
Percentage increase over prior year's board budget			6.68%	1.21%	0.04%	7.93%	7.96%	8.53%	8.56%	8.50%
Water Rate $ per cu. m.	$ 2.8395					$ 3.0368	$ 3.2581	$ 3.5217	$ 3.8075	$ 4.1215
Pencentage increase over prior year	5.45%					6.95%	7.29%	8.09%	8.12%	8.25%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.670/2.680 Regional Water Supply & JDF Water Distribution Combo	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$455,000	$735,000	$200,000	$80,000	$80,000	$80,000	$1,175,000
Equipment		$685,000	$1,400,000	$430,000	$411,000	$409,000	$405,000	$3,055,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$150,000	$100,000	$75,000	$75,000	$50,000	$450,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$1,140,000	**$2,285,000**	**$730,000**	**$566,000**	**$564,000**	**$535,000**	**$4,680,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$860,000	$2,005,000	$730,000	$566,000	$564,000	$535,000	$4,400,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$280,000	$280,000	$0	$0	$0	$0	$280,000
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$1,140,000	**$2,285,000**	**$730,000**	**$566,000**	**$564,000**	**$535,000**	**$4,680,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.670/2.680

Service Name: Regional Water Supply & JDF Water Distribution Combo

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
SYSTEM REPLACEMENT AND UPGRADES THAT BENEFIT REGIONAL WATER SUPPLY AND JUAN DE FUCA DISTRIBUTION													
16-01	Renewal	Upgrades to Buildings at 479 Island Highway	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.	**$ 2,330,000**	B	WU	$ 455,000	**$ 735,000**	$ 200,000	$ 80,000	$ 80,000	$ 80,000	$ 1,175,000
17-01	Renewal	Voice Radio Upgrade	Replacement of end of life voice radio system repeaters, office, vehicle and handheld radios.	$ 2,325,000	E	WU	$ 200,000	$ 350,000	$ -		$ -		$ 350,000
24-01	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	$ 250,000	E	WU	$ 205,000	$ 215,000	$ 25,000	$ 6,000	$ 4,000	$ -	$ 250,000
25-02	New	SCADA System Cybersecurity	Shared project budget to improve cyber security in the SCADA system.	$ 400,000	E	Other	$ 280,000	$ 280,000	$ -	$ -	$ -		$ 280,000
26-01	**New**	**479 Island Highway Autogates**	**Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.**	**$ 150,000**	**E**	**WU**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
													$ -
Sub-Total System Replacement and Upgrades That Benefit Regional Water Supply and Juan de Fuca Distribution				**$ 5,455,000**			**$ 1,140,000**	**$ 1,730,000**	**$ 225,000**	**$ 86,000**	**$ 84,000**	**$ 80,000**	**$ 2,205,000**
													$ -
ANNUAL PROVISIONAL CAPITAL ITEMS													
17-03	Replacement	Office Equipment, Upgrades and Replacements	Upgrade and replacement of office equipment as required.	$ 450,000	E	WU	$ -	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 450,000
17-04	Replacement	Computer Upgrades	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.	$ 950,000	E	WU	$ -	$ 190,000	$ 190,000	$ 190,000	$ 190,000	$ 190,000	$ 950,000
17-06	Replacement	Small Equipment & Tool Replacement (Water Operations)	Replacement of tools and small equipment for Water Operations as required.	$ 500,000	E	WU	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
17-07	**Replacement**	**Small Equipment & Tool Replacement (Corporate Fleet)**	**Replacement of tools and small equipment for Fleet as required.**	**$ 85,000**	**E**	**WU**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ 125,000**
24-02	Study	Capital Projects Delivery Optimization	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.	**$ 425,000**	S	WU	$ -	**$ 150,000**	**$ 100,000**	**$ 75,000**	**$ 75,000**	**$ 50,000**	$ 450,000
Sub-Total for Annual Provisional Capital Items				**$ 2,410,000**			**$ -**	**$ 555,000**	**$ 505,000**	**$ 480,000**	**$ 480,000**	**$ 455,000**	**$ 2,475,000**
			Grand Total	**$ 7,865,000**			**$ 1,140,000**	**$ 2,285,000**	**$ 730,000**	**$ 566,000**	**$ 564,000**	**$ 535,000**	**$ 4,680,000**

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	16-01	**Capital Project Title**	Upgrades to Buildings at 479 Island Highway	**Capital Project Description**	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.

Project Rationale The budget includes the following funds to upgrade and renew the buildings at 479 Island Highway, including:
- Improvements,Repairs, upgrades and changes to the buildings
- Painting of the buildings
- Repair and replacement of carpets, floors and walls
- Climate Action initiatives and feasibility studies
- Improvements to Meeting Rooms, including technology upgrades

Project Number	17-01	**Capital Project Title**	Voice Radio Upgrade	**Capital Project Description**	Replacement of end of life voice radio system repeaters, office, vehicle and handheld

Project Rationale Service Life and projected replacement:
- The service life of the mobile and portable units was forecast as 10 years at minimum, 15 years at maximum in 2005.
- The present radio models used in the system have just been taken out of production by the manufacturer, there will be no new units available for purchase as of July 1, 2015.
- Support for repairs and maintenance of the present radio will continue for the next 3 years at least.
- There are no pressing issues with equipment maintenance or repairs, present repair rates suggest we can maintain the system for the next few years, and perhaps reach a 12-15 year lifespan on the present equipment.

Project Number	17-03	**Capital Project Title**	Office Equipment, Upgrades and Replacements	**Capital Project Description**	Upgrade and replacement of office equipment as required.

Project Rationale Funds will be used for the replacement and upgrading of office equipment and furniture, as required.

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	17-04	**Capital Project Title**	Computer Upgrades	**Capital Project Description**	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.

Project Rationale This is an annual upgrading and replacement program of computers, photocopiers, network, monitoring and associated equipment, as required. This item has been increased from $160,000 to $170,000 annually to reflect actual costs.

Capital Budget
Network Switch Maintenance $10,000
Additional Wireless Access Points and Maintenance $15,000
Photocopier Replacement $20,000
Additional Data Storage $15,000
Replacement Computers $75,000
Equipment Maintenance (contingency) $23,000
Replace Access Control System - Gates/ Video Cameras $12,000
Total Capital $170,000

Project Number	17-06	**Capital Project Title**	Small Equipment & Tool Replacement (Water Operations)	**Capital Project Description**	Replacement of tools and small equipment for Water Operations as required.

Project Rationale Funds will be used for replacement of a variety of Operations and Welding equipment such as cutting saws, portable generators, gas detectors, Hilti drills,plasma cutter, wire welder, etc.

Project Number	17-07	**Capital Project Title**	Small Equipment & Tool Replacement (Corporate Fleet)	**Capital Project Description**	Replacement of tools and small equipment for Fleet as required.

Project Rationale Funds will be used for replacement of a variety of Fleet small equipment and tools as required. This includes provision to replace the Vehicle OBD reader for reading engine codes and the shop air compressor.

Project Number	24-01	**Capital Project Title**	IT Core Infrastructure Replacement	**Capital Project Description**	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life

Project Rationale Ongoing end of life replacement program for IT Core Infrastructure, including servers, network switches, UPS', and other equipment.

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	24-02	**Capital Project Title**	Capital Projects Delivery Optimization	**Capital Project Description**	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.
Project Rationale	Ongoing program for small scale optimization of project delivery methods and tools.				

Project Number	25-02	**Capital Project Title**	SCADA System Cybersecurity	**Capital Project Description**	Shared project budget to improve cyber security in the SCADA system.
Project Rationale	Project budget to improve cyber security in the SCADA System. CRD IT Department to lead and provide implementation support.				

Project Number	26-01	**Capital Project Title**	479 Island Highway Autogates	**Capital Project Description**	Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.
Project Rationale					

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 2.680 JDF Water Distribution	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$8,089,000	$26,795,000	$18,571,000	$17,780,000	$18,266,000	$18,587,000	$99,999,000
Vehicles	$678,508	$774,000	$710,000	$750,000	$250,000	$0	$2,484,000
	$8,767,508	**$27,569,000**	**$19,281,000**	**$18,530,000**	**$18,516,000**	**$18,587,000**	**$102,483,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$6,721,000	$17,967,331	$8,435,000	$9,317,000	$9,418,000	$9,932,500	$55,069,831
Debenture Debt (New Debt Only)	$0	$6,352,669	$10,029,000	$8,186,000	$8,741,000	$8,624,500	$41,933,169
Equipment Replacement Fund	$678,508	$774,000	$710,000	$750,000	$250,000	$0	$2,484,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$50,000	$50,000	$0	$0	$0	$0	$50,000
Reserve Fund	$1,318,000	$2,425,000	$107,000	$277,000	$107,000	$30,000	$2,946,000
	$8,767,508	**$27,569,000**	**$19,281,000**	**$18,530,000**	**$18,516,000**	**$18,587,000**	**$102,483,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

$ 650,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.680

Service Name: JDF Water Distribution

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
INFRASTRUCTURE ENGINEERING AND OPERATIONS													
Planning													
16-03	Renewal	Asset Management Plan	Combine past studies to plan out future capital expenditures.	$ 400,000	S	WU	$ 88,000	$ 88,000	$ -	$ -	$ -	$ -	$ 88,000
21-14	Renewal	Fire Storage Analysis	Assess and update the fire flow upgrade program to inform future capital works.	$ 120,000	S	WU	$ 43,000	$ 43,000	$ -	$ -	$ -	$ -	$ 43,000
25-01	Study	Water Meter Strategic Plan	Review of the exisiting meter program and strategic planning including replacement vs repair cost benefit analysis, review of meter technologies, implementation phasing and short term and long term planning.	$ 250,000	S	WU	$ 190,000	$ 240,000	$ -	$ -	$ -	$ -	$ 240,000
Capital													
26-01	**Renewal**	**Pump Station Renewal Program**	**Ongoing pump station upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.**	**$ 20,000,000**	**S**	**WU**	**$ -**	**$ 1,200,000**	**$ 4,200,000**	**$ 4,200,000**	**$ 4,200,000**	**$ 4,200,000**	**$ 18,000,000**
26-02	**Renewal**	**Storage Tank Renewal Program**	**Ongoing storage tank upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.**	**$ 10,000,000**	**S**	**WU**	**$ -**	**$ 500,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 8,500,000**
18-03	Renewal	JDF Site Decommissioning Program	Decommissioning of facilities that are no longer in use based on preliminary work from Annual Provisional	$ 1,320,000	S	WU	$ 430,000	$ 430,000	$ 80,000	$ 90,000	$ 100,000	$ 100,000	$ 800,000
18-06	New	Post Disaster Emergency Water Distribution	Determine and supply response equipment for disaster response.	$ 600,000	S	WU	$ 192,000	$ 242,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 442,000
20-03	Replacement	AC Pipe Replacement Program	Replacement of aging asbestos cement pipe year over year as outlined in the May 2023 staff report. Replacement is expected to be phased until 2055 to replace all AC pipe in the distribution network.	$ 140,000,000	S	WU	$ 935,000	$ 4,535,000	$ 3,800,000	$ 4,000,000	$ 4,200,000	$ 4,300,000	$ 20,835,000
21-02	Replacement	Sooke Road W/M Replacement - VMP to Jacklin	Replacement of aged, large diameter water main and smaller diameter AC from Jacklin Rd to VMP. 1,100m of 600mm Pipe - VMP to Jacklin as well as the asbestos cement distribution main along the same alignment.	$ 8,500,000	S	WU	$ 255,000	$ 7,055,000	$ 1,250,000	$ -	$ -	$ -	$ 8,305,000
21-13	Replacement	SCADA Master Plan Update & Upgrades	Update the SCADA Master Plan in conjunction with the RWS, Saanich Peninsula and Core Area infrastructure.	$ 2,500,000	S	WU	$ 1,970,000	$ 1,970,000	$ 300,000	$ -	$ -	$ -	$ 2,270,000
22-02	New	Microwave Radio Upgrades	Installation of high-bandwidth microwave radio infrastructure to accommodate CRD infrastructure	$ 750,000	S	WU	$ 338,000	$ 338,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 638,000
24-02	New	Hwy 14 Watermain Relocation	Relocation of CRD watermain in MOTT right of way. Project work to be bundled within MOTT's project.	$ 2,000,000	S	WU	$ 2,000,000	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000
25-06	Replacement	Large Meters & Pressure Control Stations Replacement Program	Ongoing program to upgrade billing meters and pressure control stations, including chambers as required.	$ 5,000,000	S	WU	$ 280,000	**$ 930,000**	$ 750,000	$ 750,000	$ 800,000	$ 800,000	$ 4,030,000
25-07	New	New Bulk Water Station	Bulk Water Station for Metchosin, partially funded by Metchosin.	$ 350,000	S	Other	$ 50,000	$ 50,000	$ -	$ -	$ -		$ 50,000
25-07	New	New Bulk Water Station	Bulk Water Station for Metchosin, partially funded by Metchosin.	$ -	S	WU	$ -	$ 175,000	$ -	$ -	$ -		$ 175,000
Sub-Total System Infrastructure Engineering and Operations				**$ 191,790,000**			**$ 6,771,000**	**$ 19,796,000**	**$ 12,530,000**	**$ 11,190,000**	**$ 11,450,000**	**$ 11,450,000**	**$ 66,416,000**
CORPORATE ASSET AND MAINTENANCE MANAGEMENT (CAMM)													
16-06	Replacement	Vehicle & equipment replacement (funding from replacement fund)	Vehicle and equipment replacement.	$ 3,914,000	V	ERF	$ 678,508	$ 774,000	$ 710,000	$ 750,000	$ 250,000	$ -	$ 2,484,000
Sub-Total CAMM				**$ 3,914,000**			**$ 678,508**	**$ 774,000**	**$ 710,000**	**$ 750,000**	**$ 250,000**	**$ -**	**$ 2,484,000**

Service #: 2.680

Service Name: JDF Water Distribution

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
ANNUAL PROVISIONAL ITEMS													
17-09	Replacement	Emergency Main Replacement	Major main replacement under emergencies.	$ 676,000	S	WU		$ 110,000	$ 121,000	$ 134,000	$ 148,000	$ 163,000	$ 676,000
17-13	New	Site Security Upgrades	Upgrading and replacement of security systems for sites as required.	$ 273,000	S	WU		$ 44,000	$ 49,000	$ 54,000	$ 60,000	$ 66,000	$ 273,000
17-15	Renewal	Distribution System Improvements	Unplanned distribution system improvements or decommissioning.	$ 3,026,000	S	WU		$ 495,000	$ 545,000	$ 600,000	$ 660,000	$ 726,000	$ 3,026,000
17-16	New	Hydraulic Model Yearly Update	Annual hydraulic model update and uni-directional flushing support.	$ 444,000	S	WU		$ 72,000	$ 80,000	$ 88,000	$ 97,000	$ 107,000	$ 444,000
21-03	Replacement	Hydrant & Flush Replacement, Upgrades and Additions	Upgrade, replacement or installation of flushes and fire hydrants, and fire flow testing.	$ 1,519,000	S	WU		$ 248,000	$ 273,000	$ 301,000	$ 332,000	$ 365,000	$ 1,519,000
21-04	Replacement	Residential Service & Meter Replacement	Replacement of residential water meters as highlighted by the 2017 KWL Water Audit report.	**$ 21,000,000**	S	WU		**$ 3,000,000**	**$ 4,200,000**	**$ 4,400,000**	**$ 4,600,000**	**$ 4,800,000**	$ 21,000,000
21-05	Replacement	Pump Station Equipment Replacements	Unplanned pump station repairs and equipment replacement	$ 1,010,000	S	WU		$ 165,000	$ 182,000	$ 201,000	$ 222,000	$ 240,000	$ 1,010,000
21-06	Replacement	SCADA Equipment Replacement	Unplanned replacement of SCADA and electrical equipment.	$ 673,000	S	WU		$ 110,000	$ 121,000	$ 134,000	$ 148,000	$ 160,000	$ 673,000
21-07	Renewal	Reservoir Equipment Replacement	Replacement or repairs to components at reservoir sites.	$ 673,000	S	WU		$ 110,000	$ 121,000	$ 134,000	$ 148,000	$ 160,000	$ 673,000
21-09	Replacement	Valve Replacement	Unplanned replacement and repair of isolation and line valves, air valves, and pressure control valves.	$ 1,343,000	S	WU		$ 220,000	$ 242,000	$ 267,000	$ 294,000	$ 320,000	$ 1,343,000
Sub-Total for Annual Provisional Items				**$ 30,637,000**			**$ -**	**$ 4,574,000**	**$ 5,934,000**	**$ 6,313,000**	**$ 6,709,000**	**$ 7,107,000**	**$ 30,637,000**
DEVELOPMENT COST CHARGE (DCC)													
16-07	New	Update DCC Bylaw (Comprehensive Update in 2028)	Planned update of the DCC Bylaw.	$ 325,000	S	Res	$ 5,000	$ 35,000	$ 30,000	$ 200,000	$ 30,000	$ 30,000	$ 325,000
21-01	New	Sooke Henlyn Supply & Distribution Mains	Construction of water mains based upon development predictions from the Helgesen Pump Station westwards.	$ 1,000,000	S	Res	$ 1,000,000	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
25-02	New	Throup Road Watermain Installation	Future budget to install new watermain along Throup Road when District of Sooke completes connector road.	$ 900,000	S	Res	$ 50,000	$ 900,000	$ -	$ -	$ -	$ -	$ 900,000
25-03	New	VMP Pump Upgrades	The increased required capacity at the VMP pump station is driven by the high growth demands expected in the HGL 172 m zone.	$ 435,000	S	Res	$ 200,000	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
25-04	New	Center Mountain	CRD project administation fee as calculated in the 2024 DCC program update	$ 385,000	S	Res	$ 63,000	$ 140,000	$ 77,000	$ 77,000	$ 77,000	$ -	$ 371,000
26-03	**New**	**Mountain Heights Tank Options Analysis and Pre-Design**	**Pre-design effort for new Mountain Heights Tank(s), PS, and piping based on the 2025 DCC Program update. Includes analysis for options (sites, locations, required land acquisitions/SRWs, timing etc.) and establishment of next steps.**	**$ 150,000**	**S**	**Res**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Sub-Total for Development Cost Charges (DCC)				**$ 3,195,000**			**$ 1,318,000**	**$ 2,425,000**	**$ 107,000**	**$ 277,000**	**$ 107,000**	**$ 30,000**	**$ 2,946,000**
			Grand Total	**$ 229,536,000**			**$ 8,767,508**	**$ 27,569,000**	**$ 19,281,000**	**$ 18,530,000**	**$ 18,516,000**	**$ 18,587,000**	**$ 102,483,000**

Service:	2.680	JDF Water Distribution

Project Number	16-03	**Capital Project Title**	Asset Management Plan	**Capital Project Description**	Combine past studies to plan out future capital expenditures.
Project Rationale	Asset Management Planning necessary to effectively manage asset life cycles and plan for future improvement works.				

Project Number	21-14	**Capital Project Title**	Fire Storage Analysis	**Capital Project Description**	Assess and update the fire flow upgrade program to inform future capital works.
Project Rationale	Assessing fire storage in the JDF system to inform future capital improvements.				

Project Number	25-01	**Capital Project Title**	Water Meter Strategic Plan	**Capital Project Description**	Review of the exisiting meter program and strategic planning including replacement vs repair cost benefit analysis, review of meter technologies, implementation phasing and short term and long term planning.
Project Rationale	Review of the exisiting meter program and strategic planning including replacement vs repair cost benefit analysis, review of meter technologies, implementation phasing and short term and long term planning.				

Project Number	26-01	**Capital Project Title**	Pump Station Renewal Program	**Capital Project Description**	Ongoing pump station upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.
Project Rationale	Ongiong renewal of existing pump stations is critical to ongoing operations and to minimize infrastructure deficit.				

Project Number	26-02	**Capital Project Title**	Storage Tank Renewal Program	**Capital Project Description**	Ongoing storage tank upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.
Project Rationale	Ongiong renewal of existing water storage tanks is critical to ongoing operations and to minimize infrastructure deficit.				

Service:	2.680	JDF Water Distribution

Project Number	18-03	**Capital Project Title**	JDF Site Decommissioning Program	**Capital Project Description**	Decommissioning of facilities that are no longer in use based on preliminary work from Annual Provisional
Project Rationale	Numerous pump station and PRV facilities have been made redundant or have been decommissioned within the JDF system. Sites have been identified as part of the annual provisional project and funds are required to decomission of the sites and then demolish them. In 2021 the Treanor pump station demolition was carried out. The Townsview PS and Tank are under review for further decommissioning.				

Project Number	18-06	**Capital Project Title**	Post Disaster Emergency Water Distribution	**Capital Project Description**	Determine and supply response equipment for disaster response.
Project Rationale	Proposed work includes developing a response plan to disasters to the Juan de Fuca water supply or distribution system. Funds are required to procure equipment and carry out works developed the in 2018 plan in conjunction with the Regional Water Supply disaster response Plan.				

Project Number	20-03	**Capital Project Title**	AC Pipe Replacement Program	**Capital Project Description**	Replacement of aging asbestos cement pipe year over year as outlined in the May 2023 staff report. Replacement is expected to be phased until 2055 to replace all AC pipe in the distribution network.
Project Rationale	Asbestos Watermains within the JDF Water Distribution network are approaching end of life and becoming more prone to failure. Asset replacement prioritization is based on a number of factors, such as age, criticality, leak history, coordination with other municipal projects and synergies with development activities. As identified most recently in the May 2023 Staff Report, this AC Replacement Program is anticipated to continue until all AC pipe in the distribution system has been replaced. Current target deadline for complete replacement is 2055.				

Project Number	21-02	**Capital Project Title**	Sooke Road W/M Replacement - VMP to Jacklin	**Capital Project Description**	Replacement of aged, large diameter water main and smaller diameter AC from Jacklin Rd to VMP. 1,100m of 600mm Pipe - VMP to Jacklin as well as the asbestos cement distribution main along the same alignment.
Project Rationale	According to corrosion assessment, a 2.2 kilometre section of an existing steel pipe along Sooke Road and Allendale Road (between Wishart to Jacklin) was unprotected and in need of replacement. In 2014, the design of both phases of the water main was completed by a consultant and construction of the main from Wishart to VMP was completed by CRD resources. The remaining 1.1km of 600mm steel pipe from Jacklin to Veterans Memorial Parkway still requires replacement and upgrades should also include replacement of the Asbestos Cement Pipe along this alignment.				

Service:	2.680	JDF Water Distribution

Project Number	21-13	**Capital Project Title**	SCADA Master Plan Update & Upgrades	**Capital Project Description**	Update the SCADA Master Plan in conjunction with the RWS, Saanich Peninsula and Core Area infrastructure.
Project Rationale	The SCADA and radio system utilized by JDF Water System comprises of components ranging from 2-25 years in age. A planned replacement of assets, to be coordinated with the Regional Water Supply and Saanich Peninsula Water & Wastewater Systems is required to create a more resilient and cohesive communications system				

Project Number	22-02	**Capital Project Title**	Microwave Radio Upgrades	**Capital Project Description**	Installation of high-bandwidth microwave radio infrastructure to accommodate CRD infrastructure
Project Rationale	Installation of high-bandwidth microwave radio infrastructure to accommodate CRD infrastructure				

Project Number	24-02	**Capital Project Title**	Hwy 14 Watermain Relocation	**Capital Project Description**	Relocation of CRD watermain in MOTT right of way. Project work to be bundled within MOTT's project.
Project Rationale	Schedule of project delivery is dictated by Ministry of Transportation project delivery.				

Project Number	25-06	**Capital Project Title**	Large Meters & Pressure Control Stations Replacement Program	**Capital Project Description**	Ongoing program to upgrade billing meters and pressure control stations, including chambers as required.
Project Rationale	This is an ongoing term program for the continued replacement of obsolete and worn out large (typically greater than 2” diameter) meters, adding new meters and upgrading meter vaults as well as for the ongoing replacement of Pressure Control Stations.				

Project Number	25-07	**Capital Project Title**	New Bulk Water Station	**Capital Project Description**	Bulk Water Station for Metchosin, partially funded by Metchosin.
Project Rationale	50/50 funding split for new Bulk Water Station in Metchosin, as agreed by JDF Commission and District of Metchosin.				

Project Number	16-06	**Capital Project Title**	Vehicle & equipment replacement (funding from replacement fund)	**Capital Project Description**	Vehicle and equipment replacement.
Project Rationale	This is for the replacement of vehicles and equipment used by CRD Integrated Water Services for the day-to-day operation and maintenance of the Juan De Fuca distribution system. These replacements are funded from the Juan De Fuca Vehicle and Equipment Replacement Fund.				

Service:	2.680	JDF Water Distribution

Project Number	17-09	**Capital Project Title**	Emergency Main Replacement	**Capital Project Description**	Major main replacement under emergencies.
Project Rationale	This item is to fund the costs of responding to emergency major main breaks and conducting replacements.				

Project Number	17-13	**Capital Project Title**	Site Security Upgrades	**Capital Project Description**	Upgrading and replacement of security systems for sites as required.
Project Rationale	This is an annual allowance for upgrading and maintaining equipment, security and control systems at distribution facilities such as pump stations, PRV chambers and reservoirs. Items such as access hatches, fencing, etc., will be modified to provide a larger degree of security.				

Project Number	17-15	**Capital Project Title**	Distribution System Improvements	**Capital Project Description**	Unplanned distribution system improvements or decommissioning.
Project Rationale	Historically, opportunities to complete work arise during the year which were not specifically identified and budgeted. This item typically relates to coordinating work programs (i.e. JDF water main replacements and municipal paving programs) with the municipalities or development and taking advantage of opportunities during the year that were not specifically identified.				

Project Number	17-16	**Capital Project Title**	Hydraulic Model Yearly Update	**Capital Project Description**	Annual hydraulic model update and uni-directional flushing support.
Project Rationale	This item is required to input the pipes installed that year into the hydraulic computer model, followed by calibration and testing in order to keep the model up to date for design and planning purposes.				

Project Number	21-03	**Capital Project Title**	Hydrant & Flush Replacement, Upgrades and Additions	**Capital Project Description**	Upgrade, replacement or installation of flushes and fire hydrants, and fire flow testing.
Project Rationale	This is an annual provision for replacing old and outdated hydrants, flushes and associated works and access, as well as adding new hydrants to the system where requested by the municipalities or fire departments.				

Service:	2.680	JDF Water Distribution

Project Number	21-04	**Capital Project Title**	Residential Service & Meter Replacement	**Capital Project Description**	Replacement of residential water meters as highlighted by the 2017 KWL Water Audit report.
Project Rationale	This is an annual provision for replacing failed residential services and meters, as well as proactively replacing services and meters in areas with historically large number of breaks.				

Project Number	21-05	**Capital Project Title**	Pump Station Equipment Replacements	**Capital Project Description**	Unplanned pump station repairs and equipment replacement
Project Rationale	This is an annual provision for unplanned pump station repairs and equipment replacement.				

Project Number	21-06	**Capital Project Title**	SCADA Equipment Replacement	**Capital Project Description**	Unplanned replacement of SCADA and electrical equipment.
Project Rationale	This is an annual provision for unplanned SCADA and electrical equipment replacement.				

Project Number	21-07	**Capital Project Title**	Reservoir Equipment Replacement	**Capital Project Description**	Replacement or repairs to components at reservoir sites.
Project Rationale	This is an annual provisional for unplanned replacement of equipment, such as safety devices and mechanical fittings, at reservoir sites.				

Project Number	21-09	**Capital Project Title**	Valve Replacement	**Capital Project Description**	Unplanned replacement and repair of isolation and line valves, air valves, and pressure control valves.
Project Rationale	This is an annual provisional for unplanned replacement of valves, including air valves and check valves.				

Service:	2.680	JDF Water Distribution

Project Number	16-07	**Capital Project Title**	Update DCC Bylaw (Comprehensive Update in 2028)	**Capital Project Description**	Planned update of the DCC Bylaw.
Project Rationale	This is a provisional item to cover questions that arise and referred to our consultants for advice. Every 5 years a comprehensive update is required and the previous DCC update.				

Project Number	21-01	**Capital Project Title**	Sooke Henlyn Supply & Distribution Mains	**Capital Project Description**	Construction of water mains based upon development predictions from the Helgesen Pump Station westwards.
Project Rationale	Construction of water mains based upon development predictions from the Helgesen Pump Station westwards.				

Project Number	25-02	**Capital Project Title**	Throup Road Watermain Installation	**Capital Project Description**	Future budget to install new watermain along Throup Road when District of Sooke completes connector road.
Project Rationale	Budget allocated for future collaboration works to align with Sooke's Throup Road connector project. Schedule to be driven by District of Sooke project.				

Project Number	25-03	**Capital Project Title**	VMP Pump Upgrades	**Capital Project Description**	The increased required capacity at the VMP pump station is driven by the high growth demands expected in the HGL 172 m zone.
Project Rationale	This project is to supply the 4th required pump to maximum the existing VMP station's capacity. The VMP pump station pumps out of zone HGL 116m to the Fulton Reservoir and services zone HGL 172m. The current firm capacity of the VMP pump station is 85 L/s, and the future firm capacity is 140 L/s (with proposed additional pump upgrade). An additional, separate, project for a new pump staiton (Pump Station 10) will still be required even with the pump upgrade at VMP to support the modeled required future pumped capacity of 243L/s (140L/s at full build out VMP and another 143L/s at new Pump Station 10). Overall, the increased required capacity at the VMP pump station and a future "new" Pump Station 10 is driven by the high growth demands expected in the HGL 172 m zone.				

Service:	2.680	JDF Water Distribution

Project Number	25-04	**Capital Project Title**	Center Mountain	**Capital Project Description**	CRD project administation fee as calculated in the 2024 DCC program update
Project Rationale	CRD project management for construction of watermains, pump stations and reservoir being delivered by development community.				

Project Number	26-03	**Capital Project Title**	Mountain Heights Tank Options Analysis and Pre-Design	**Capital Project Description**	Pre-design effort for new Mountain Heights Tank(s), PS, and piping based on the 2025 DCC Program update. Includes analysis for options (sites, locations, required land
Project Rationale	Required to meet development requirements and supported by DCC's.				

2.680 Juan de Fuca Water Distribution
Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Juan de Fuca Water Distribution

Juan de Fuca assets include lands, office buildings, pump stations, pipe lines, meters, equipment, vehicles and other infrastructure.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
DCC Reserve Account	22,021,862	22,621,162	25,515,262	28,241,062	31,135,162	34,105,462
Equipment Replacement Fund	1,348,672	1,430,876	1,577,276	1,699,676	2,257,266	3,037,756
Total	**23,370,533**	**24,052,037**	**27,092,537**	**29,940,737**	**33,392,427**	**37,143,217**

2.680 Juan de Fuca Water Distribution
Development Cost Charges
2026 - 2030 Financial Plan

Development Cost Charges Reserve Schedule

Reserve Fund: Development Cost Charges for Juan de Fuca Water Distribution (Bylaw # 2758)

Fund: 1055 Fund Center: 101532	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	18,318,687	22,021,862	22,621,162	25,515,262	28,241,062	31,135,162
Transfer from Operating Budget	15,900	24,300	1,100	2,800	1,100	300
Transfer to Cap Fund to fund DCC projects	-	(2,425,000)	(107,000)	(277,000)	(107,000)	(30,000)
DCC's received From Member Municipalities	2,902,959	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Interest Income*	784,316					
Ending Balance $	**22,021,862**	**22,621,162**	**25,515,262**	**28,241,062**	**31,135,162**	**34,105,462**

General Comments:
Development Cost Charges Reserve Funds for Juan de Fuca Water Distribution was adopted in year 2000 for the purpose of providing funds for the capital costs of water facilities in the service areas.

These Reserve funds are received from Member Municipalities as Development Cost Charges (DCC's) to provide for the capital costs attributable to water sytem capacity improvements projects specified in the DCC capital expenditure program. Municipalities collect these DCC charges through building permits that are issued to developers for subdivision development.

Future years DCC's received from member municipalities are difficult to predict, due to unknown development activity in the Municipalities, influenced by market conditions. Estimates based on recent annual collections of DCCs, and the cyclical nature of property development.

2.680 Juan de Fuca Water Distribution
Equipment Replacement Reserve
2026 - 2030 Financial Plan

Equipment Replacement Reserve Schedule

Reserve Fund: Juan de Fuca Distribution Equipment Replacement Reserve (covered by CRD-ERF Bylaw)

Fund: 1022 Fund Center: 101630	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	774,133	1,348,672	1,430,876	1,577,276	1,699,676	2,257,266
Equipment purchases (Based on Capital Plan)	(136,162)	(774,000)	(710,000)	(750,000)	(250,000)	-
Transfer from Operating Budget	661,564	740,104	749,900	759,900	770,090	780,490
Proceeds on disposals	39,626	116,100	106,500	112,500	37,500	-
Interest Income*	9,510					
Ending Balance $	**1,348,672**	**1,430,876**	**1,577,276**	**1,699,676**	**2,257,266**	**3,037,756**

General Comments:
Reserve Fund is used for the purpose of replacing fleet vehicles including heavy equipment and associated mobile components, as outlined in the capital plan. Proceeds from disposals are estimated at 15% of replacement equipment purchases. Note not all vehicles are sold within the year in which they are replaced.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Florence Lake Water System

FINAL BUDGET

March 2026

Service: 2.681 Florence Lake Water System **Commission: Juan De Fuca Water Distribution**

DEFINITION:

Florence Lake Water System is a water distribution local service of the regional district.
Establishment Bylaw No. 4393, July 14, 2021

SERVICE DESCRIPTION:

The service is established for the purpose of upgrading the existing Florence Lake Water System, the operation of a water utility, and assuming responsibility for the administration, operation, and maintenance of the infrastructure providing water to the residences of Savory Road, Langford BC, in the area formerly known as the Florence Lake Improvement District.

PARTICIPATION:

Only the City of Langford includes a participating area for this service

MAXIMUM LEVY:

Greater of $75,000 or $6.3298 per $1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 4394 Florence Lake Water System	2021	$300,000
Borrowed:		2023	$204,000
Remaining:			$96,000

COMMISSION:

Juan De Fuca Water Distribution

FUNDING:

Parcel Tax

RESERVE FUND:

N/A

2.681 - Florence Lake Water System	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
DEBT SERVICING										
Debt Reserve Fund	-	-	-	-	-	-	-	-	-	-
Accrued Debt Charges	-	-	-	-	-	-	-	-	-	-
MFA Principal Payment	10,572	10,572	10,572	-	-	10,572	10,572	10,572	10,572	10,572
MFA Interest Payment	8,466	8,466	8,430	-	-	8,430	8,466	8,466	8,466	8,466
Interest income	-	(40)				-				
Deficit (Surplus) carryforward	(118)	(67)	75			75	-			
Grant in Lieu	(37)	(48)	(80)			(80)	(37)	(37)	(37)	(37)
TOTAL DEBT	**18,883**	**18,883**	**18,997**	**-**	**-**	**18,997**	**19,001**	**19,001**	**19,001**	**19,001**
REQUISITION - PARCEL TAX	**18,883**	**18,883**	**18,997**	**-**	**-**	**18,997**	**19,001**	**19,001**	**19,001**	**19,001**
Percentage increase over prior year Requisition			0.6%			0.6%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Seagirt Water System

FINAL BUDGET

March 2026

Service: 2.682 Seagirt Water System **Commission: Juan De Fuca Water Distribution**

DEFINITION:

Seagirt Water System is a water distribution local service of the regional district.
The establishment and operation of Seagirt Water System is done by Bylaw No. 4487, December 14, 2022

SERVICE DESCRIPTION:

The service is established for the purpose of upgrading the existing Seagirt Water System, the operation of a water utility, and assuming responsibility for the administration, operation, and maintenance of the infrastructure providing water to the residences of the area formerly known as the Seagirt Waterworks District.

PARTICIPATION:

Juan de Fuca Electoral Area

MAXIMUM LEVY:

Greater of $320,000 or $3.4824 per $1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

Authorized: LA Bylaw No. 4488 Seagirt Water System	2022	$2,100,000

COMMISSION:

Juan De Fuca Water Distribution

FUNDING:

Parcel Tax

RESERVE FUND:

N/A

Program Group: **CRD - Seagirt Water System** ***- $2.35M Water System Upgrade***	**2025**		**BUDGET REQUEST**				**FUTURE PROJECTIONS**			
				2026						
	BOARD BUDGET	**ESTIMATED ACTUAL**	**CORE BUDGET**	**ONGOING**	**ONE-TIME**	**TOTAL**	**2027**	**2028**	**2029**	**2030**
DEBT										
Advertising	-	-	-	-	-	-	-	-	-	-
Debt Reserve Fund	20,000	-	20,000	-	-	20,000	-	-	-	-
MFA Principal Payment	-	-	-	-	-	-	49,108	49,108	49,108	49,108
MFA Interest Payment	94,767	68,040	94,767	-	-	94,767	94,928	94,928	94,928	94,928
Transfer to Capital Fund	-	46,727	-	-	-	-	-	-	-	-
TOTAL DEBT	**114,767**	**114,767**	**114,767**	**-**	**-**	**114,767**	**144,036**	**144,036**	**144,036**	**144,036**
REQUISITION - PARCEL TAX	**(114,767)**	**(114,767)**	**(114,767)**	**-**	**-**	**(114,767)**	**(144,036)**	**(144,036)**	**(144,036)**	**(144,036)**
Percentage increase over prior year Requisition						0.0%	25.5%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Core Area Wastewater Operations

FINAL BUDGET

March 2026

Service: 3.717 Core Area Wastewater Operations **Committee: Core Area Liquid Waste Management**

DEFINITION:

Provision of sewage treatment and disposal through treatment plant facilities and outfalls for member participants.

SERVICE DESCRIPTION:

This program is for the provision of sub-regional wastewater collection and treatment in the Core Area and Western Communities. Although the largest component of the program budget is for the operation and maintenance of the McLoughlin Point Wastewater Treatment and Residuals Treatment Plants and conveyance systems, many other key programs are funded through and support these budgets including engineering (capital projects), odour control, and marine monitoring and protection.

PARTICIPATION:

Operating costs to be recovered by requisition to all participating members based on measured flow from previous year.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

See Debt Budget 3.798C

FUNDING:

Requisition

RESERVE FUND:

Operating Reserve Fund
Equipment Replacement Reserve Fund

Service: 3.717 Core Area Wastewater Operations **Committee: Core Area Liquid Waste Management**

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

	2022	2023	2024	2025	2026
Colwood	3.38%	3.30%	3.74%	3.65%	3.71%
Esquimalt	6.75%	6.71%	6.36%	6.47%	6.39%
Langford	9.61%	10.10%	11.63%	12.02%	12.18%
Oak Bay	8.83%	9.91%	8.30%	8.48%	8.19%
Saanich	29.57%	28.06%	28.62%	28.19%	28.10%
Victoria	38.39%	38.40%	37.50%	37.43%	37.69%
View Royal	2.36%	2.30%	2.61%	2.55%	2.60%
Songhees Nation	0.70%	0.74%	0.74%	0.71%	0.65%
Esquimalt Nation	0.08%	0.08%	0.08%	0.08%	0.09%
D.N.D.	0.33%	0.40%	0.42%	0.40%	0.39%
	100%	**100%**	**100%**	**100%**	**100%**

Bylaw 4304

3.717 - Core Area Wastewater Operations	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS:										
Allocation - IWS Operations	7,917,767	8,043,253	8,449,933	-	-	8,449,933	8,742,168	8,921,040	9,101,274	9,285,156
Allocation - Standard Overhead	2,679,370	2,679,370	2,911,730	-	-	2,911,730	2,964,141	3,023,424	3,083,893	3,145,570
Allocation - EPRO, Engineering	5,096,658	4,968,633	5,348,401	-	-	5,348,401	5,491,132	5,638,203	5,788,924	5,943,804
RTF Operations and Biotreatment and Disposal	13,365,063	13,682,171	9,487,800	1,450,000	-	10,937,800	10,816,600	10,748,800	8,659,300	8,803,500
Operating - Other	3,307,970	3,409,000	3,257,350	-	-	3,257,350	3,261,915	3,354,620	3,450,534	4,149,852
Repairs & Maintenance	1,704,000	1,555,000	1,304,600	-	-	1,304,600	1,594,690	1,360,070	1,970,790	2,571,790
Electricity & Utilities	3,373,895	3,495,878	3,720,000	-	-	3,720,000	3,794,400	3,870,326	3,947,712	4,026,683
Supplies - Chemical & Other	4,837,200	4,031,805	5,000,730	-	-	5,000,730	5,100,750	5,307,358	5,413,510	5,521,760
Thermal Process									1,500,000	1,530,000
TOTAL OPERATING COSTS	**42,281,923**	**41,865,110**	**39,480,543**	**1,450,000**	**-**	**40,930,543**	**41,765,796**	**42,223,841**	**42,915,937**	**44,978,115**
*Percentage Increase over prior year		-0.99%	-6.63%	3.43%	0.00%	-3.20%	2.04%	1.10%	1.64%	4.81%
RESERVE:										
Transfer to Operating Reserve	700,000	1,116,813	700,000	-	-	700,000	1,300,000	1,400,000	1,400,000	1,500,000
Transfer to Equipment Replacement Fund	100,000	100,000	100,000	-	-	100,000	400,000	600,000	600,000	600,000
TOTAL RESERVES	**800,000**	**1,216,813**	**800,000**	**-**	**-**	**800,000**	**1,700,000**	**2,000,000**	**2,000,000**	**2,100,000**
TOTAL COSTS	43,081,923	43,081,923	40,280,543	1,450,000	-	41,730,543	43,465,796	44,223,841	44,915,937	47,078,115
*Percentage Increase over prior year		0.00%	-6.50%	3.37%	0.00%	-3.14%	4.16%	1.74%	1.56%	4.81%
Internal Recoveries	(216,480)	(216,480)	(216,480)	(450,000)	-	(666,480)	(670,810)	(675,226)	(679,731)	(684,326)
OPERATING COSTS LESS INTERNAL RECOVERIES	42,865,443	42,865,443	40,064,063	1,000,000	-	41,064,063	42,794,986	43,548,615	44,236,206	46,393,789
*Percentage Increase over prior year		0.00%	-6.54%	2.33%	0.00%	-4.20%	4.22%	1.76%	1.58%	4.88%
REVENUE;										
Balance C/F from 2023 to 2024	-	-	-	-	-	-	-	-	-	-
Estimated Balance C/F from 2024 to 2025	(0)	0	0	-	-	0	(0)	-	-	-
Grants in Lieu of Taxes	(805,503)	(805,503)	(890,553)	-	-	(890,553)	(805,503)	(805,503)	(805,503)	(805,503)
Transfer from Operating Reserve	(6,745,702)	(6,745,702)	(170,000)	-	-	(170,000)	(395,000)	(95,000)	(640,000)	(1,225,000)
TOTAL REVENUE	**(7,551,205)**	**(7,551,205)**	**(1,060,553)**	**-**	**-**	**(1,060,553)**	**(1,200,503)**	**(900,503)**	**(1,445,503)**	**(2,030,503)**
REQUISITION	**(35,314,237)**	**(35,314,238)**	**(39,003,510)**	**(1,000,000)**	**-**	**(40,003,510)**	**(41,594,483)**	**(42,648,112)**	**(42,790,703)**	**(44,363,286)**
*Percentage increase over prior year		0.00%	10.45%	2.83%	0.00%	13.28%	3.98%	2.53%	0.33%	3.68%
PARTICIPANTS: Victoria, Oak Bay, Esquimalt, Saanich, View Royal, Colwood, Langford										

3.717 Core Area Wastewater Operations Asset and Reserve Summary
Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Core Area Wastewater Operations

Construction of the Core Area Wastewater Treatment Plant, Residuals Treatment Plant, pump stations and conveyance systems will be completed in 2021. The treatment plants, pump stations and conveyance systems provide tertiary wastewater treatment to the Core Area and Westshore Communities.

Summary

CAWW Reserve/Fund Summary	Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Core Area Operating Reserve Fund	3,858,926	4,458,926	5,433,926	6,808,926	7,638,926	7,983,926
RTF & EPRO Operating Reserve Fund	1,762,634	1,781,447	1,800,260	1,819,073	1,837,886	1,856,699
Host Community Impact Fee till 2045 -Closing CAWTP project	1,393,175	1,323,175	1,253,175	1,183,175	1,113,175	1,043,175
Equipment Replacement Fund	6,469,193	6,169,193	5,676,193	5,366,193	5,254,193	5,176,193
Total	**13,483,928**	**13,732,741**	**14,163,554**	**15,177,367**	**15,844,180**	**16,059,993**

See attached reserve schedules for projected annual cash flows.

Profile

Core Area Wastewater Operations

Bylaw 4144 - Starting in 2021, the operating reserve account is established for operating and maintenance activities that typically do not occur annually. These maintenance activities are large expenses and to avoid large swings in the operating budget, funds are set aside annually to undertake this maintenance.

Operating Reserve Schedule

Operating Reserve Schedule	**Actual**	**Budget**				
Fund: 1500 Fund Center: 105543	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Core Area Beginning Balance	4,866,965	3,858,926	4,458,926	5,433,926	6,808,926	7,638,926
Purchased	(2,460,406)	(100,000)	(325,000)	(25,000)	(570,000)	(1,155,000)
Transfer from Ops Budget	700,000	700,000	1,300,000	1,400,000	1,400,000	1,500,000
Interest Income	353,740					
Deficit/surplus YE	398,627					
Year End Balance	**3,858,926**	**4,458,926**	**5,433,926**	**6,808,926**	**7,638,926**	**7,983,926**
Transfer of Host Community Impact Fee until Decommissioning	**1,393,175**	1,323,175	1,253,175	1,183,175	1,113,175	1,043,175
RTF & EPRO Beginning Balance	5,886,353	1,762,634	1,781,447	1,800,260	1,819,073	1,837,886
Purchased	(4,285,296)	-	-	-	-	-
Interest Income	161,577	18,813	18,813	18,813	18,813	18,813
Year End Balance	**1,762,634**	**1,781,447**	**1,800,260**	**1,819,073**	**1,837,886**	**1,856,699**
Total projected year end balance	**7,014,735**	**7,563,548**	**8,487,361**	**9,811,174**	**10,589,987**	**10,883,800**

Assumptions/Background:

Cyclical maintenance reserve account with funding for Outfall Inspection, Heat Recovery Exchange System Cleaning, other major non-annual maintenance expenditures. The Operating Reserve fund also includes contributions from Environmental Services and the Residual Treatment Facility

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

ERF Reserve Fund Schedule

ERF: CAWW Fund for Equipment Replacement

In 2021, all remaining funds from old legacy trunk budgets were transferred into the amalgamated Core Area Wastewater service equipment reserve fund.

Equipment Replacement Fund	**Actual**	**Budget**				
Fund: 1022 Fund Center: 102229	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	6,413,483	6,469,193	6,169,193	5,676,193	5,366,193	5,254,193
Purchased (Based on Capital Plan)	(97,807)	(400,000)	(893,000)	(910,000)	(712,000)	(678,000)
Transfer IN (from Ops Budget)	100,000	100,000	400,000	600,000	600,000	600,000
Disposal	680					
Interest Income*	52,837					
Ending Balance $	**6,469,193**	**6,169,193**	**5,676,193**	**5,366,193**	**5,254,193**	**5,176,193**

Assumptions/Background:

ERF Reserve to fund replacement of equipment that lasts less than 15 years in the CAWW System. Example motors, pumps etc.

* The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Debt - Core Area Wastewater Capital

FINAL BUDGET

March 2026

Service: 3.798C Debt - Core Area Wastewater Capital **Committee:** Core Area Liquid Waste Management

DEFINITION:

Infrastructure improvements and capital work to all wastewater functions of the Capital Regional District.

PARTICIPATION:

Cost apportionment is based on capacity allocated to each participant.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

		Authorized	Borrowed	Remaining
Authorized:	LA Bylaw 3887	$ 100,000,000	$ 6,100,000	93,900,000
	LA Bylaw 4204	665,000,000	95,000,000	570,000,000
	LA Bylaw 4374	22,700,000	10,470,000	12,230,000
	LA Bylaw 4375	34,300,000	10,000,000	24,300,000
Remaining:		**$ 822,000,000**	**$ 121,570,000**	**$ 700,430,000**

CORE AREA WASTEWATER TREATMENT PLANT

COST SHARING ALLOCATION - DESIGN CAPACITY BENEFIT:

Location	Allocation of Debt Servicing Costs
Colwood	4.24%
Esquimalt	6.54%
Langford	12.63%
Oak Bay	6.39%
Saanich	30.34%
Victoria	35.95%
View Royal	3.18%
Songhees Nation	0.60%
Esquimalt Nation	0.13%
Total	**100.00%**

Bylaw 4304

FUNDING:

Requisition

3.798C - Debt - Core Area Wastewater Capital	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
CAPITAL / RESERVE										
Transfer to RTF Capital	5,529,745	5,529,745	5,529,745	-	-	5,529,745	5,529,745	5,529,745	5,529,745	5,529,745
Transfer to Capital Replacement Reserve	2,121,119	3,121,119	3,121,119	-	-	3,121,119	3,121,119	3,371,119	4,771,119	13,531,369
Transfer to WTP Debt Retirement Reserve	5,418,160	5,924,762	5,489,960	-	-	5,489,960	5,561,760	5,633,560	5,994,778	-
TOTAL CAPITAL / RESERVES	**13,069,024**	**14,575,626**	**14,140,824**	**-**	**-**	**14,140,824**	**14,212,624**	**14,534,424**	**16,295,642**	**19,061,114**
CAWTP Debt	6,737,879	6,737,879	6,699,811	-	-	6,699,811	6,558,240	6,496,440	4,735,222	2,219,750
CAWW Debt	3,457,939	2,083,732	2,992,289	-	-	2,992,289	4,751,680	6,310,866	8,558,554	10,175,465
Total Debt Expenditures	10,195,818	8,821,611	9,692,100	-	-	9,692,100	11,309,920	12,807,306	13,293,776	12,395,215
MFA Debt Reserve	232,395	100,000	153,600	-	-	153,600	163,710	252,110	185,760	136,760
Debt Repayment	-	-						10,283,553	41,134,212	-
TOTAL OPERATING COSTS	**23,497,237**	**23,497,237**	**23,986,524**	**-**	**-**	**23,986,524**	**25,686,254**	**37,877,393**	**70,909,390**	**31,593,089**
*Percentage Increase over prior year			2.08%			2.08%	7.09%	47.46%	87.21%	-55.45%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Surplus Balance carry forward	-	-	-	-	-	-	-	-	-	-
Transfer from Own funds	-	-	-	-	-	-	-	-	-	-
Transfer from Reserve	-	-	-	-	-	-	-	(10,283,553)	(41,134,212)	-
Grants in Lieu of Taxes	(648,742)	(648,742)	(682,803)	-	-	(682,803)	(648,742)	(648,742)	(648,742)	(648,742)
Revenue - Interest and Debt Reserve	(20,870)	(20,870)	(20,870)	-	-	(20,870)	(20,870)	(20,870)	(20,870)	(20,870)
TOTAL REVENUE	**(669,612)**	**(669,612)**	**(703,673)**	**-**	**-**	**(703,673)**	**(669,612)**	**(10,953,165)**	**(41,803,824)**	**(669,612)**
REQUISITION	**(22,827,625)**	**(22,827,625)**	**(23,282,851)**	**-**	**-**	**(23,282,851)**	**(25,016,642)**	**(26,924,228)**	**(29,105,566)**	**(30,923,477)**
*Percentage increase over prior year			1.99%			1.99%	7.45%	7.63%	8.10%	6.25%
PARTICIPANTS: Victoria, Oak Bay, Esquimalt, Saanich View Royal, Colwood, Langford										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.798C Debt - Core Area Wastewater Treatr	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$50,000	$175,000	$250,000	$1,000,000	$1,000,000	$0	$2,425,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$17,803,000	$27,593,000	$13,240,000	$19,925,000	$20,240,000	$17,090,000	$98,088,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$17,853,000	**$27,768,000**	**$13,490,000**	**$20,925,000**	**$21,240,000**	**$17,090,000**	**$100,513,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$2,550,000	$2,550,000	$0	$0	$0	$0	$2,550,000
Debenture Debt (New Debt Only)		$14,705,000	$21,840,000	$11,415,000	$18,825,000	$19,440,000	$13,290,000	$84,810,000
Equipment Replacement Fund		$540,000	$795,000	$500,000	$600,000	$300,000	$300,000	$2,495,000
Grants (Federal, Provincial)		$0	$200,000	$75,000	$0	$0	$0	$275,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$58,000	$2,383,000	$1,500,000	$1,500,000	$1,500,000	$3,500,000	$10,383,000
		$17,853,000	**$27,768,000**	**$13,490,000**	**$20,925,000**	**$21,240,000**	**$17,090,000**	**$100,513,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.798C

Service Name: Debt - Core Area Wastewater Treatment Program

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
MCLOUGHLIN WASTEWATER TREATMENT PLANT													$ -
25-01	New	Secondary Odour Collection System Upgrade - pre-filter	Replacement of existing pre-filter to further optimize odour treatment and extend the life of carbon treatment.	$ 750,000	S	Debt	$ 230,000	$ 230,000	$ -	$ -	$ -	$ -	$ 230,000
26-03	New	Electric Vehicle Charging	Electrical and civil work for electric vehicle charger infrastructure.	$ 1,370,000	S	Debt	$ -	$ 715,000	$ -	$ 25,000	$ 40,000	$ 390,000	$ 1,170,000
						Grant		$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
26-04	New	McLoughlin Discharge Energy Reclamation	Feasibility study to look at the cost benefit of pursuing this.	$ 75,000	S	Grant		$ -	$ 75,000	$ -	$ -	$ -	$ 75,000
													$ -
PUMP STATIONS													$ -
21-01	Renewal	Lang Cove Electrical and Building Upgrades	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.	$ 1,200,000	S	Res	$ 8,000	$ 208,000		$ -	$ -	$ -	$ 208,000
21-02	Renewal	Marigold Electrical and Building Upgrades	Renewals are based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace MCC, PLC, VFD's, 480v to 600v upgrade, etc), and building upgrades.	$ 5,850,000	S	Debt	$ 970,000	$ 1,615,000		$ -	$ -	$ -	$ 1,615,000
21-03	Renewal	Currie Major Electrical and Seismic Upgrades	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace VFDs, PLC, SCADA pack, communications), seismic upgrades and driveway repairs.	$ 2,350,000	S	Debt	$ 65,000	$ 265,000		$ -	$ -	$ -	$ 265,000
21-05	Replacement	Harling PS - Complete Replacement	Based on Delcan's condition assessment and the age of this facility, replacement of Harling Point PS is required.	$ 2,500,000	S	Debt	$ 2,300,000	$ 2,300,000	$ -	$ -	$ -	$ -	$ 2,300,000
25-04	Renewal	Pump Station Renewal Program	Small to mid-scale upgrades to multiple pump stations based on previous condition assessments, EIC inspections and building structure improvements.	$ 5,500,000	S	Debt	$ 190,000	$ 940,000	$ 1,150,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,090,000
26-02	Study	Concrete Condition Assessments	Detailed concrete condition assessments for wet wells and other degraded conrete at pump stations in the core area. Project will evolve following initial assessments being completed.	$ 650,000	S	Debt	$ -	$ 450,000	$ 200,000	$ -	$ -	$ -	$ 650,000
26-05	Renewal	Concrete Improvements	Concrete Improvement works following Condition Assessments. This is a placeholder budget that will be updated following condition assessment work and remediation plan.	$ 5,000,000	S	Debt			$ 500,000	$ 2,000,000	$ 2,000,000	$ 500,000	$ 5,000,000
													$ -
GRAVITY SEWERS AND MANHOLES													$ -
21-06	Renewal	Shoreline Trunk Sewer Upgrade	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Shoreline Trunk must be twinned to prevent overflows into Portage Inlet during peak storm events.	$ 4,000,000	S	Debt	$ 2,800,000	$ 2,800,000	$ 1,040,000	$ -	$ -	$ -	$ 3,840,000
21-07	New	Western Trunk Sewer Twinning	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Western Trunk Sewer must be twinned from Aldeane to Craigflower PS to prevent overflows upstream of Parson's siphon during peak storm events.	$ 25,000,000	S	Debt	$ 350,000	$ 350,000	$ 200,000	$ 300,000	$ -	$ -	$ 850,000
24-17	Renewal	Sewer Cleaning and Inspection	Core Area sewers should be cleaned and inspected on a 5-year cycle. This program will support that continued cycle.	$ 1,025,000	S	Debt	$ 140,000	$ 265,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 865,000
26-01	Renewal	Core Area Sewers, Manholes and Chamber Repairs & Upgrades	Program level budget to address and mitigate degradation of sewer assets, including piping, manholes and wastewater chambers, in the Core Area.	$ 13,300,000	S	Debt	$ 3,900,000	$ 7,075,000	$ 1,850,000.00	$ 1,200,000.00	$ 1,000,000.00	$ 500,000.00	$ 11,625,000
PRESSURE PIPES AND APPURTENANCES													$ -
21-13	New	Craigflower Forcemain Twinning	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Craigflower Forcemain must be twinned to prevent overflows into Portage Inlet during peak storm events.	**$ 20,800,000**	S	Debt	$ 120,000	**$ 320,000**	$ -	$ 5,000,000	$ 7,500,000	$ 7,500,000	$ 20,320,000
24-14	Renewal	Parsons Siphon/Bridge Connection Repairs	The siphon pipe support connections to the Parsons Brdige require repairs.	$ 500,000	S	Res	$ 50,000	$ 500,000	$ -	$ -	$ -	$ 2,000,000	$ 2,500,000
27-01	Study	Forcemain and Siphon Pipe Assessment Study	There are several forcemain pipes downstream from each pump station that have never been assessed. A study is proposed to investigate various technologies to evaluate the condition of the pipes.	$ 2,250,000	S	Debt	$ -	$ -	$ 250,000	$ 1,000,000	$ 1,000,000	$ -	$ 2,250,000
FLOW METERS													$ -
GENERAL													$ -
21-22	Study	Asset Management Plan Update	Previous condition assessment studies will be updated and incorporated into a long-term asset management plan to meet expected level-of-service requirements.	$ 450,000	S	Debt	$ 250,000	$ 450,000	$ -	$ -	$ -	$ -	$ 450,000
21-23	Study	DCC Program Development	With the completion of CAWTP and amendment of the Service Establishment Bylaw, it was noted that a DCC Program would be established to fund future wastewater projects related to growth. This project is to create the program, consult with stakeholders and prepare a new DCC bylaw.	$ 300,000	S	Debt	$ 140,000	$ -	$ -	$ 140,000	$ -	$ -	$ 140,000
21-24	Renewal	Record Drawing and Wastewater Agreement Updates	The old as-built drawings, connection points and wastewater agreements with the contributing municipalities has not been updated in many years. Updates are required to reflect changes in the system, identify clear demarcation points, and reflect updates in the LWMP.	$ 1,100,000	S	Debt	$ 420,000	$ 470,000	$ 300,000	$ -	$ -	$ -	$ 770,000
21-25	Renewal	SCADA and Radio Assessment	Majority of the radio and SCADA equipment are nearing end of life, technological advances do not allow for straight replacements, funding is required for assessments of existing equipment and site requirements.	$ 5,500,000	S	Debt	$ 2,150,000	$ 900,000	$ 2,000,000	$ 750,000	$ 400,000	$ -	$ 4,050,000
22-03	Renewal	Acquisition of Outstanding Right-of-Ways	Some of the infrastructure is located on privately owned land that do not have rights-of-way. A plan is being developed to acquire SRW's for all infrastructure over time. Initial spending requires a study and plan prior to acquisition.	$ 700,000	S	Debt	$ 130,000	$ 130,000	$ 200,000	$ 200,000	$ 100,000	$ -	$ 630,000
22-04	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the CAWWT system, a microwave communications system will be installed.	$ 650,000	S	ERF	$ 340,000	$ 440,000	$ 100,000	$ 100,000	$ -	$ -	$ 640,000
23-07	New	Enterprise Data Historian Management System	A data historian is required to store large amounts of data that is required for compliance reporting to regulators, operational performance reports, cost allocation, and engineering analysis.	$ 300,000	E	Debt	$ 50,000	$ 50,000	$ 250,000	$ -	$ -	$ -	$ 300,000
28-01	Decommission	Marigold Surge Tank Deconstruction	The old Mariogld Surge Tank has been abandond for many years, is becoming a safety concern for youth, a needs to be removed.	$ 1,660,000	S	Debt		$ -	$ -	$ 160,000	$ 1,500,000		$ 1,660,000
24-15	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	$ 455,000	S	ERF	$ 200,000	$ 55,000	$ 100,000	$ 200,000	$ -	$ -	$ 355,000
27-03	Study	**Master Plan** and Future Wastewater Treatment Plant Assessment	Create a current Master Plan for the future requirements of Core Area Wastewater System.	**$ 1,140,000**	S	Debt	$ -	**$ 240,000**	**$ 500,000**	**$ 400,000**	**$ -**	**$ -**	$ 1,140,000
26-07	Study	Wastewater Strategic Planning	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning	$ 200,000	S	Debt	$ -	$ 200,000					$ 200,000
26-06	New	Office Densification at McLoughlin Point WWTP	Budget to further densify and provide additional work stations at McLoughlin Point WWTP.	$ 175,000	S	Res	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000

Service #: 3.798C

Service Name: Debt - Core Area Wastewater Treatment Program

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
28-03	New	Enterprise Asset Management System	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.	$ 4,600,000	E	Debt	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000	$ -	$ 2,000,000
26-09	Study	Risk Management Framework	Development of a standard risk management framework for liquid waste management	$ 125,000	E	Debt	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000
ANNUAL PROVISIONAL													$ -
21-26	Replacement	Annual Provisional Emergency Repairs	Unforeseen and unplanned emergency repairs can occur which require immediate attention.	$ 7,500,000	S	Res		$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 7,500,000
23-06	Replacement	Annual Provisional Equipment Replacement	Replacement of at end of service life, including valves, variable frequency drives, capacitors.	$ 1,500,000	S	ERF		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000
23-08	New	Process & Mechanical Upgrades	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure in order to optimize operations	$ 4,250,000	S	Debt		$ 850,000	$ 850,000	$ 850,000	$ 850,000	$ 850,000	$ 4,250,000
23-09	New	Safety & Security Upgrades	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure to improve worker health and safety	$ 2,400,000	S	Debt		**$ 600,000**	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,200,000
													$ -
OUTFALLS / OVERFLOWS													$ -
24-08	Renewal	Clover Point Outfall Retrofit	The existing Clover outfall is no longer operated on a regular basis since wastewater is now conveyed to McLoughlin WWTP, but it must be ready for operation during peak storm events. As a result, the existing outfall will need to be assessed for best operational and maintenance practices based on limited use.	$ 500,000	S	Debt	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
25-02	Renewal	Macaulay Point Outfall Retrofit	A section of coating on the emergency short outfall has failed and the pipe is corroding, and the long outfall needs to be modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and prepare a plan to maintain the deep outfall based on limited use.	$ 750,000	S	Debt	$ -	$ -	$ -	$ 750,000	$ -	$ -	$ 750,000
27-02	Renewal	Broom Overflow Pipe Rehabilitation	Overflow pipe is cracked and severed in multiple locations and H2S gases and odours are present.	$ 575,000	S	Debt		$ -	$ 75,000	$ 500,000	$ -	$ -	$ 575,000
RESIDUAL SOLIDS													$ -
24-16	New	Optimization of Residual Treatment Facility Operations	Installation of additional equipment to enhance beneficial use of biogas and support continued stable operations at the RTF	$ 2,950,000	S	Cap	$1,950,000	$1,950,000					$ 1,950,000
26-08	New	Biosolids Advanced Thermal Plant	Biosolids Advanced Thermal Plant. Integration of technology at the Residuals Treatment Facility to process biosolids into biochar. The project has been directed by the Board and a preferred proponent has been identified. The project is anticipated to reduce operating expenses following completion in 2030.	$ 10,000,000	S	Cap	$600,000	$600,000					$ 600,000
26-08	New	Biosolids Advanced Thermal Plant	Biosolids Advanced Thermal Plant. Integration of technology at the Residuals Treatment Facility to process biosolids into biochar. The project has been directed by the Board and a preferred proponent has been identified. The project is anticipated to reduce operating expenses following completion in 2030.		S	Debt	$500,000	$500,000	$ 1,500,000	$ 2,500,000	$ 2,500,000	$ 2,000,000	$ 9,000,000
DCC PROJECTS													**$ -**
													$ -
			Grand Total	**$ 139,900,000**			**$ 17,853,000**	**$ 27,768,000**	**$ 13,490,000**	**$ 20,925,000**	**$ 21,240,000**	**$ 17,090,000**	**$ 100,513,000**

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	25-01	**Capital Project Title**	Secondary Odour Collection System Upgrade - pre-filter	**Capital Project Description**	Replacement of existing pre-filter to further optimize odour treatment and extend the life of carbon treatment.
Project Rationale	This work will progress the intent to further optimize odour control for poitential benefits to public impacts and life cycle costs.				

Project Number	26-03	**Capital Project Title**	Electric Vehicle Charging	**Capital Project Description**	Electrical and civil work for electric vehicle charger infrastructure.
Project Rationale	Renewals based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.				

Project Number	26-04	**Capital Project Title**	McLoughlin Discharge Energy Reclamation	**Capital Project Description**	Feasibility study to look at the cost benefit of pursuing this.
Project Rationale	ADD RATIONALE				

Project Number	21-01	**Capital Project Title**	Lang Cove Electrical and Building Upgrades	**Capital Project Description**	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.
Project Rationale	Renewals based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-02	**Capital Project Title**	Marigold Electrical and Building Upgrades	**Capital Project Description**	Renewals are based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace MCC, PLC, VFD's, 480v to 600v upgrade, etc), and building upgrades.
Project Rationale	Renewals are based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace MCC, PLC, VFD's, 480v to 600v upgrade, etc), and building upgrades. Tendering was conducted in 2023, combined with Currie Major PS (21-03) works but the Marigold portion of the scope far exceeded available budget. Re-tendering will be conducted in 2024 with additional budget added.				

Project Number	21-03	**Capital Project Title**	Currie Major Electrical and Seismic Upgrades	**Capital Project Description**	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace VFDs, PLC, SCADA pack, communications), seismic upgrades and driveway repairs.
Project Rationale	Renewals based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace VFDs, PLC, SCADA pack, communications), seismic upgrades and driveway repairs. A tender was conducted in 2023, combined with Marigold PS (21-02) works but the Marigold component came in well over budget. Re-tendering will be conducted in 2024 with additional budget added for Marigold.				

Project Number	21-05	**Capital Project Title**	Harling PS - Complete Replacement	**Capital Project Description**	Based on Delcan's condition assessment and the age of this facility, replacement of Harling Point PS is required.
Project Rationale	Replacement of Harling Point PS is based on Delcan's 2013 condition assessment. The preliminary design was completed in 2018. CRD has progressed a scope of work for a Consultant to provide detailed design and construction support services. Detailed design scope was awarded and initiated in 2024 with Construction expected to commence in 2025.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	25-04	**Capital Project Title**	Pump Station Renewal Program	**Capital Project Description**	Small to mid-scale upgrades to multiple pump stations based on previous condition assessments, EIC inspections and building structure improvements.
Project Rationale	Electrical, Mechanical and other ancillary upgrades are required at multiple facilities. Due to similarities in work, there is benefit in managing this work within a single program budget. Pump stations requiring this work include Trent, Hood, Currie Minor, Humber, Rutland and Penrhyn.				

Project Number	26-02	**Capital Project Title**	Concrete Condition Assessments	**Capital Project Description**	Detailed concrete condition assessments for wet wells and other degraded conrete at pump stations in the core area. Project will evolve following initial assessments being completed.
Project Rationale	It has been identified that the condition of the concrete in many of the wet wells and pump stations throughout the Core Areas had degraded, and as a result, condition assessment studies need to take place to quantify the magnitude of damage. Project will evolve following initial assessments being completed.				

Project Number	26-05	**Capital Project Title**	Concrete Improvements	**Capital Project Description**	Concrete Improvement works following Condition Assessments. This is a placeholder budget that will be updated following condition assessment work and remediation plan.
Project Rationale	ADD RATIONALE				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-06	**Capital Project Title**	Shoreline Trunk Sewer Upgrade	**Capital Project Description**	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Shoreline Trunk must be twinned to prevent overflows into Portage Inlet during peak storm events.
Project Rationale	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Shoreline Trunk must be twinned to prevent overflows into Portage Inlet.				

Project Number	21-07	**Capital Project Title**	Western Trunk Sewer Twinning	**Capital Project Description**	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Western Trunk Sewer must be twinned from Aldeane to Craigflower PS to prevent overflows upstream of Parson's siphon during peak storm events.
Project Rationale	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Western Trunk Sewer must be twinned from Aldeane to Craigflower PS to prevent overflows upstream of Parson's siphon. For 2025, approximately $400k will be allocated to twin a section of this main at the new Galloping Goose pedestrian overpass in partnership with the City of Colwood.				

Project Number	24-17	**Capital Project Title**	Sewer Cleaning and Inspection	**Capital Project Description**	Core Area sewers should be cleaned and inspected on a 5-year cycle. This program will support that continued cycle.
Project Rationale	Core Area sewers should be cleaned and inspected on a 5-year cycle. This program will support that continued cycle.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-11	**Capital Project Title**	Manhole Repairs and Replacement	**Capital Project Description**	Based upon CCTV and staff inspections on manholes, there are a number of deteriorated MH's that require repair or replacement.
Project Rationale	Based upon CCTV and staff inspections on manholes, high priority repairs and replacement of deteriorated MH's.				

Project Number	23-01	**Capital Project Title**	Cecelia Ravine Pipe Protection	**Capital Project Description**	Based on geotechnical review, a section of the exposed NWT in Cecelia Ravine should be covered & protected from falling rocks upslope from the pipe.
Project Rationale	Based on geotechnical review, a section of the exposed NWT in Cecelia Ravine should be covered & protected from falling rocks upslope from the pipe. This project is currently being delayed for future coordination with works that CRD Parks is expected to be doing on the Galloping Goose Trail.				

Project Number	24-11	**Capital Project Title**	Western Trunk Grit Chamber Repairs	**Capital Project Description**	The Western Trunk (Island Highway) Grit Chamber is badly corroded and requires repairs before extensive structural damage occurs.
Project Rationale	Repairs to Western Trunk Grit Chamber at Island Highway. Chamber is badly corroded and requires repair.				

Project Number	26-01	**Capital Project Title**	Core Area Sewers, Manholes and Chamber Repairs & Upgrades	**Capital Project Description**	Program level budget to address and mitigate degradation of sewer assets, including piping, manholes and wastewater chambers, in the Core Area.
Project Rationale	Pipe segment replacement required prior to failure.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-13	**Capital Project Title**	Craigflower Forcemain Twinning	**Capital Project Description**	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Craigflower Forcemain must be twinned to prevent overflows into Portage Inlet during peak storm events.
Project Rationale	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Craigflower Forcemain must be twinned to prevent overflows into Portage Inlet.				

Project Number	24-14	**Capital Project Title**	Parsons Siphon/Bridge Connection Repairs	**Capital Project Description**	The siphon pipe support connections to the Parsons Brdige require repairs.
Project Rationale	The siphon pipe support connections to the Parsons Brdige require repairs.				

Project Number	25-03	**Capital Project Title**	Harriet Siphon Inlet Chamber Upgrade	**Capital Project Description**	Assess concrete corrosion and replace seized control gates.
Project Rationale	The concrete chamber is badly corroded and the control gates are seized on this chamber and they need to be replaced so that the individual siphons can be isolated or activated.				

Project Number	27-01	**Capital Project Title**	Forcemain and Siphon Pipe Assessment Study	**Capital Project Description**	There are several forcemain pipes downstream from each pump station that have never been assessed. A study is proposed to investigate various technologies to evaluate the condition of the pipes.
Project Rationale	Repairs to Western Trunk Grit Chamber at Island Highway. Chamber is badly corroded and requires repair.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-22	**Capital Project Title**	Asset Management Plan Update	**Capital Project Description**	Previous condition assessment studies will be updated and incorporated into a long-term asset management plan to meet expected level-of-service requirements.

Project Rationale Previous condition assessment studies will be updated and incorporated into a long-term asset management plan to meet expected level-of-service requirements.

Project Number	21-23	**Capital Project Title**	DCC Program Development	**Capital Project Description**	With the completion of CAWTP and amendment of the Service Establishment Bylaw, it was noted that a DCC Program would be established to fund future wastewater projects related to growth. This project is to create the program, consult with stakeholders and prepare a new DCC bylaw.

Project Rationale With the completion of CAWTP and amendment of the Service Establishment Bylaw, it was noted that a DCC Program would be established to fund future wastewater projects related to growth. This project is to create the program, consult with stakeholders and prepare a new DCC bylaw.

Project Number	21-24	**Capital Project Title**	Record Drawing and Wastewater Agreement Updates	**Capital Project Description**	The old as-built drawings, connection points and wastewater agreements with the contributing municipalities has not been updated in many years. Updates are required to reflect changes in the system, identify clear demarcation points, and reflect updates in the LWMP.

Project Rationale The old as-built drawings, connection points and wastewater agreements with the contributing municipalities has not been updated in many years. Updates are required to reflect changes in the system, identify clear demarcation points, and reflect updates in the LWMP.

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-25	**Capital Project Title**	SCADA and Radio Assessment	**Capital Project Description**	Majority of the radio and SCADA equipment are nearing end of life, technological advances do not allow for straight replacements, funding is required for assessments of existing equipment and site requirements.
Project Rationale	Majority of the radio and SCADA equipment are nearing end of life, technological advances do not allow for straight replacements, funding is required for assessments of existing equipment and site requirements.				

Project Number	22-03	**Capital Project Title**	Acquisition of Outstanding Right-of-Ways	**Capital Project Description**	Some of the infrastructure is located on privately owned land that do not have rights-of-way. A plan is being developed to acquire SRW's for all infrastructure over time. Initial spending requires a study and plan prior to acquisition.
Project Rationale	Some of the infrastructure is located on privately owned land that do not have right-of-ways. A plan is being developed to acquire SRW's for all infrastructure over time. Initial spending requires a study and plan prior to acquisition.				

Project Number	22-04	**Capital Project Title**	Microwave Radio Upgrades	**Capital Project Description**	To provide a high bandwidth communications backbone to the CAWWT system, a microwave communications system will be installed.
Project Rationale	Multiple facilities throughout the CRD RWS system require additional bandwidth to allow for proper monitoring and control. This project will enable the initial design and preliminary installation of a high bandwidth microwave backbone that will be able to be leveraged by multiple CRD operational groups. The installation of this backbone will be coordinated with the other IWS service areas.				

Service: **3.798C** **Debt - Core Area Wastewater Treatment Program**

Project Number	23-07	**Capital Project Title**	Enterprise Data Historian Management System	**Capital Project Description**	A data historian is required to store large amounts of data that is required for compliance reporting to regulators, operational performance reports, cost allocation, and engineering analysis.
Project Rationale	A data historian is required to store large amounts of data that is required for compliance reporting to regulators, operational performance reports, cost allocation, and engineering analysis.				

Project Number	28-01	**Capital Project Title**	Marigold Surge Tank Deconstruction	**Capital Project Description**	The old Mariogld Surge Tank has been abandond for many years, is becoming a safety concern for youth, a needs to be removed.
Project Rationale	Future assessment and decommissioning.				

Project Number	24-15	**Capital Project Title**	IT Core Infrastructure Replacement	**Capital Project Description**	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life
Project Rationale	CAWW portion of Core IT Infrastructure. Program to be managed by CRD IT.				

Project Number	27-03	**Capital Project Title**	Master Plan and Future Wastewater Treatment Plant Assessment	**Capital Project Description**	Create a current Master Plan for the future requirements of Core Area Wastewater System.
Project Rationale	Capacity needs, technology review, siting requirements, conceptual layout, Environmental Impact Assessment and other planning efforts.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	26-06	**Capital Project Title**	Office Densification at McLoughlin Point WWTP	**Capital Project Description**	Budget to further densify and provide additional work stations at McLoughlin Point WWTP.
Project Rationale	ADD RATIONALE				

Project Number	28-03	**Capital Project Title**	Enterprise Asset Management System	**Capital Project Description**	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.
Project Rationale	To advance action 3.8 in Corporate Asset Management Strategy to implement an EAM system and approved as part of the 2025 IBC 13b.2-1 for Enterprise Asset Management System				

Project Number	26-09	**Capital Project Title**	Risk Management Framework	**Capital Project Description**	Development of a standard risk management framework for liquid waste management
Project Rationale	Combined delivery of a risk management framework, combined with efforts being undertaken for Regional Water.				

Project Number	21-26	**Capital Project Title**	Annual Provisional Emergency Repairs	**Capital Project Description**	Unforeseen and unplanned emergency repairs can occur which require immediate attention.
Project Rationale	Funds are required for unforeseen and unplanned emergency repairs can occur which require immediate attention.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	23-06	**Capital Project Title**	Annual Provisional Equipment Replacement	**Capital Project Description**	Replacement of at end of service life, including valves, variable frequency drives, capacitors.
Project Rationale	Replacement of equipment at end of service life, including valves, variable frequency drives, capacitors.				

Project Number	23-08	**Capital Project Title**	Process & Mechanical Upgrades	**Capital Project Description**	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure in order to optimize operations
Project Rationale	Annual Provisional account for upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure in order to optimize operations in order to improve compliance with regulatory requirements, improve equipment and process efficiency, and reduce risk of pre-mature equipment failure.				

Project Number	23-09	**Capital Project Title**	Safety & Security Upgrades	**Capital Project Description**	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure to improve worker health and safety
Project Rationale	Annual Provisional Account for upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure to improve worker health and safety. This includes constructing safe access platforms to complete maintenance at equipment that present a fall from heights risk and other items that are flagged as health and safety concerns.				

Project Number	24-08	**Capital Project Title**	Clover Point Outfall Retrofit	**Capital Project Description**	The existing Clover outfall is no longer operated on a regular basis since wastewater is now conveyed to McLoughlin WWTP, but it must be ready for operation during peak storm events. As a result, the existing outfall will need to be assessed for best operational and maintenance practices based on limited use.
Project Rationale	The existing outfall will see a significant reduction in usage once the Clover Point Pump Station is commissioned and wastewater flows up to 3 times ADWF are redirected to the McLoughlin WWTP. As a result, the existing outfall will need to be assessed for best operational and maintenance practices based on expected limited use instead of current continuous use.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	25-02	**Capital Project Title**	Macaulay Point Outfall Retrofit	**Capital Project Description**	A section of coating on the emergency short outfall has failed and the pipe is corroding, and the long outfall needs to be modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and prepare a plan to maintain the deep outfall based on limited use.
Project Rationale	A section of coating the emergency short outfall has failed, the pipe is corroding, and the long outfall needs to be assessed/modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and modify the deep outfall.				

Project Number	27-02	**Capital Project Title**	Broom Overflow Pipe Rehabilitation	**Capital Project Description**	Overflow pipe is cracked and severed in multiple locations and H2S gases and odours are present.
Project Rationale	A section of coating the emergency short outfall has failed and the pipe is corroding, and the long outfall needs to be modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and modify the deep outfall.				

Project Number	26-08	**Capital Project Title**	Biosolids Advanced Thermal Plant	**Capital Project Description**	Biosolids Advanced Thermal Plant. Integration of technology at the Residuals Treatment Facility to process biosolids into biochar. The project has been directed by the Board and a preferred proponent has been
Project Rationale	Under direction from the board, the CRD is pursuing a thermal pilot demonstration plant to beneficially utilize biosolids generated from the Residual Treatement Facility (RTF). Early phases of the project include staff time and consutltants required to conduct preliminary design, permitting and detail design to create a tender package. Subsequent phase will involve construction of a themal pilot demonstration plant.				

Project Number	26-07	**Capital Project Title**	Wastewater Strategic Planning	**Capital Project Description**	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning
Project Rationale	High level framework of strategic priorities and commitments for liquid waste within the CRD. The strategic plan will guide decision making and long term planning required for executing the CRD Wastewater Master Plan.				

3.798C Debt - Core Area Wastewater Capital Asset and Reserve Summary
Summary Schedule
2026 - 2030 Financial Plan

Reserve Schedule Summary

Core Area Wastewater

The Wastewater Treatment Project (WTP) provides tertiary treatment for wastewater from the core area municipalities of Victoria, Esquimalt, Saanich, Oak Bay, View Royal, Langford and Colwood, and the Esquimalt and Songhees Nations. The WTP is built to meet the provincial and federal regulations for treatment at December 31, 2020. The Project consists of three main elements: McLoughlin Point Wastewater Treatment Plant, Residuals Treatment Facility, and the Conveyance System

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	21,224,449	22,020,568	23,641,687	25,512,806	28,783,925	38,815,294
Capital Reserve Fund-Western Community	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Debt Reserve Fund	25,956,202	32,224,848	38,753,353	35,265,961	831,846	831,846
Total	**49,180,651**	**56,245,416**	**64,395,041**	**62,778,767**	**31,615,771**	**41,647,140**

See attached reserve schedules for projected annual cash flows.

Capital Reserve Fund Schedule Core Area Wastewater

Bylaw 4378 - The capital reserve fund was established to provide funding for capital expenditures in respect of capital projects including but not limited to, land, machinery or equipment necessary for the replacement, extension or renewal of existing capital works and related debt servicing payments

Capital Reserve Schedule

Capital Reserve Fund

Fund: 1092	**Actual**	**Budget**				
Fund Centre: 102227	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	18,780,375	21,224,449	22,020,568	23,641,687	25,512,806	28,783,925
Purchased (Based on Capital Plan)	(1,622,314)	(2,325,000)	(1,500,000)	(1,500,000)	(1,500,000)	(3,500,000)
Transfer IN (from Ops Budget)	2,121,119	3,121,119	3,121,119	3,371,119	4,771,119	13,531,369
Transfer IN (North East Trunk CRF)						
Surplus/Deficit	1,000,000					
Interest Income*	945,269					
Ending Balance $	**21,224,449**	**22,020,568**	**23,641,687**	**25,512,806**	**28,783,925**	**38,815,294**

Assumptions/Background:

The funding strategy for the capital reserve fund is based upon the 25 year replacement plan as by Stantec during the construction of the Core Area Wastewater Treatment Project

* The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Bylaw 4378 - The capital reserve fund was established to serve both the Core Area and Western Communities. The reserve schedule below is committed to advancing studies for a wastewater treatment proposal in Colwood.

Colwood Treatment Project -Capital Reserve Schedule

Capital Reserve Fund						
Fund: 1092	**Actual**	**Budget**				
Fund Centre: 102277	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Interest Income*						
Ending Balance $	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**	**2,000,000**

Assumptions/Background:

Based on the Colwood news release, on December 15, 2016, CAWTP project board approved the transfer of $2 millions once the project is closed. The funds are to be set aside in a separate reserve fund center.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included. which is not included.

Debt Reserve Fund Schedule Core Area Wastewater

Bylaw 4377 - The debt reserve fund was established for the specified purpose of funding future debt servicing payments or debt retirements. Monies in the debt repayment reserve will fund debt servicing and early repayment of debts issued to fund the Core Area Wastewater Treatment Project

Debt Reserve Schedule

Debt Reserve Fund						
Fund: 1093	**Actual**	**Budget**				
Fund Center: 102228	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	18,702,751	25,956,202	32,224,848	38,753,353	35,265,961	831,846
Debt Payment		-	-	(10,283,553)	(41,134,212)	
Transfer from Ops Budget	5,418,160	5,489,960	5,561,760	5,633,560	5,994,778	-
Surplus/Deficit	1,015,205					
Interest Income*	820,086	778,686	966,745	1,162,601	705,319	
Ending Balance $	**25,956,202**	**32,224,848**	**38,753,353**	**35,265,961**	**831,846**	**831,846**

Assumptions/Background:

The funding strategy for the debt reserve fund is based upon the project's financing plan as approved during the construction of the Core Area Wastewater Treatment Project. Repayment anticipated by 2031.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Wastewater Operations

FINAL BUDGET

March 2026

Service: 1.577 Wastewater Operations **Committee: N/A**

DEFINITION:

To provide operations services to wastewater, electrician and technical support to wastewater and water functions of the Capital Regional District. Cost of this service is fully allocated to functions utilizing this Operations Division.

PARTICIPATION:

Method of cost allocation is on an hourly basis for services rendered to water and wastewater functions.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

A mixture of allocations and time charges to Water and Wastewater services of the CRD.

1.577 - Wastewater Operations	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	11,426,173	10,832,093	10,428,305	-	-	10,428,305	10,720,280	11,020,371	11,279,228	11,544,024
Allocation - Standard Overhead	678,247	678,247	640,803	-	-	640,803	652,338	665,384	678,692	692,266
Allocation - Human Resources	402,045	402,045	383,446	-	-	383,446	439,277	469,732	452,215	456,597
Allocation - Operations	673,921	713,881	492,346	-	-	492,346	496,648	510,913	521,600	533,351
Operating - Other	1,881,871	1,575,689	1,179,827	-	440,000	1,619,827	1,203,440	1,227,490	1,252,050	1,277,070
TOTAL OPERATING COSTS	**15,062,258**	**14,201,955**	**13,124,726**	**-**	**440,000**	**13,564,726**	**13,511,984**	**13,893,889**	**14,183,784**	**14,503,308**
*Percentage Increase over prior year		-5.71%	-12.86%			-9.94%	-0.39%	2.83%	2.09%	2.25%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	499,306	499,306	439,175	-	-	439,175	337,866	238,951	237,716	212,632
Transfer to Operating Reserve Fund	120,513	154,721	310,590	-	-	310,590	300,000	300,000	300,000	300,000
TOTAL CAPITAL / RESERVES	**619,819**	**654,027**	**749,765**	**-**	**-**	**749,765**	**637,866**	**538,951**	**537,716**	**512,632**
TOTAL COSTS	15,682,077	14,855,982	13,874,491	-	440,000	14,314,491	14,149,850	14,432,840	14,721,500	15,015,940
*Percentage Increase over prior year		-5.27%	-11.53%			-8.72%	-1.15%	2.00%	2.00%	2.00%
Internal Recoveries	(14,975,963)	(14,549,868)	(13,874,491)	-	-	(13,874,491)	(14,149,850)	(14,432,840)	(14,721,500)	(15,015,940)
OPERATING COSTS LESS INTERNAL RECOVERIES	706,114	306,114	0	-	440,000	440,000	(0)	0	0	0
*Percentage Increase over prior year		-2.85%	-7.35%			-7.35%	1.98%	2.00%	2.00%	2.00%
SOURCES OF FUNDING (REVENUE)										
Surplus / (Deficit)										
Funds Carried Forward	-	-	-	-	-	-	-	-	-	-
Transfer from Own Funds	(706,114)	(306,114)	-	-	(440,000)	(440,000)	-	-	-	-
Recovery other	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(706,114)**	**(306,114)**	**-**	**-**	**(440,000)**	**(440,000)**	**-**	**-**	**-**	**-**
NET COSTS	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage increase over prior year			-7.35%			-7.35%	1.98%	2.00%	2.00%	2.00%
PARTICIPANTS: Costs recovered internally										
AUTHORIZATED POSITIONS: IWS Operations	77.00	77.00	65.50		-	65.50	65.50	65.50	65.50	65.50

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.577 Wastewater Operations	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$10,000	$216,000	$81,400	$124,800	$70,200	$70,200	$562,600
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$841,000	$1,255,000	$606,000	$566,500	$1,112,500	$0	$3,540,000
	$851,000	**$1,471,000**	**$687,400**	**$691,300**	**$1,182,700**	**$70,200**	**$4,102,600**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$851,000	$1,471,000	$687,400	$691,300	$632,700	$70,200	$3,552,600
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$550,000	$0	$550,000
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$851,000	**$1,471,000**	**$687,400**	**$691,300**	**$1,182,700**	**$70,200**	**$4,102,600**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.577

Service Name: Wastewater Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-02	Replacement	Replace Computer Equipment	Computer replacements per IT cycle.	$ 230,000	E	ERF	$ -	$ 36,800	$ 36,800	$ 46,000	$ 50,600	$ 50,600	$ 220,800
18-03	Replacement	Replace ERF Equipment	End of life replacement equipment; Gas techs, SCADA/Controls	$ 200,000	E	ERF	$ 5,000.00	$ 50,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 70,000
19-01	Replacement	Replace IWOps Vehicle FQS014	Vehicle replacement - end of life	$ 195,000	V	ERF	$ 195,000.00	$ 195,000	$ -				$ 195,000
19-02	Replacement	Replace IWOps Vehicle F00932 Dump Truck	Vehicle replacement - end of life	$ 180,000	V	ERF		$ -	$ -		$ 180,000		$ 180,000
19-03	Replacement	Replace IWOps Vehicle F00994 Bobcat	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -	$ 90,000			$ 90,000
19-05	Replacement	Replace IWOps Vehicle FQP081 Renfrew	Vehicle replacement - end of life	$ 100,000	V	ERF	$ -		$ -				$ -
19-07	Replacement	Furniture and Office Equipment Replacement	End of life replacement of furniture and office equipment	$ 69,000	E	ERF	$ 5,000.00	$ 9,200	$ 4,600	$ 13,800	$ 4,600	$ 4,600	$ 36,800
20-02	Replacement	Replace IWOps Vehicle F11030	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
20-04	Replacement	Replace IWOps Vehicle F12009	Vehicle replacement - end of life	$ 90,000	V	ERF		$ 90,000	$ -				$ 90,000
20-05	Replacement	Replace IWOps Vehicle F12024	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
20-06	Replacement	Replace IWOps Vehicle F12002	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
20-11	Replacement	Replace IWOps Vehicle F01080	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
21-02	Replacement	Replace IWOps Vehicle F11033	Vehicle replacement - end of life	$ 90,000	V	ERF	$ -	$ -	$ -				$ -
21-03	Replacement	Replace IWOps Vehicle F12029	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
22-01	Replacement	SPWWTP - Skid Steer F18036	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -		$ 90,000		$ 90,000
23-15	Replacement	Replace IWOps Vehicle F19009	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
22-03	Replacement	Replace IWOps Vehicle - Scissor Lift - F15018	Vehicle replacement - end of life	$ 35,000	V	ERF		$ -	$ -				$ -
22-06	Replacement	Replace F14024 F550 Diesel Service Truck - Crane/Lift truck	Vehicle replacement - end of life	$ 350,000	V	ERF	$ 250,000.00	$ 350,000	$ -				$ 350,000
22-08	Replacement	Replace Mechanical and Electrical Equipment	End of life replacement of equipment	$ 67,500	E	ERF		$ 25,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 65,000
23-02	Replacement	Replace IWOps Trailer F00753 1997 Generator Trailer	Vehicle replacement - end of life	$ 80,000	V	ERF		$ -	$ -				$ -
23-03	Replacement	Replace IWOps Trailer F00793 1998 Trailerman Box Trailer	Vehicle replacement - end of life	$ 24,000	V	ERF	$ 24,000.00	$ -	$ 24,000				$ 24,000
23-05	Replacement	Replace IWOps Trailer F00953 2004 Trailtech Tandem Trailer	Vehicle replacement - end of life	$ 12,000	V	ERF	$ 12,000.00	$ -	$ 12,000				$ 12,000
23-06	Replacement	Replace IWOps Trailer F00976 2006 EZ Loader Boat Trailer	Vehicle replacement - end of life Delete replaced with new boat	$ 7,500	V	ERF		$ -	$ -				$ -
23-07	Replacement	Replace IWOps Trailer F00981 2006 Trailtech Flat Deck trailer	Vehicle replacement - end of life	$ 6,500	V	ERF		$ -	$ -	$ 6,500			$ 6,500
23-08	Replacement	Replace IWOps Trailer F01052 2008 Pace American Trailer	Vehicle replacement - end of life	$ 12,500	V	ERF		$ -	$ -		$ 12,500		$ 12,500
23-09	Replacement	Replace IWOps Vehicle F13009	Vehicle replacement - end of life	$ 90,000	V	ERF		$ 90,000	$ -				$ 90,000
23-10	Replacement	Replace IWOps Vehicle F13010	Vehicle replacement - end of life	$ 90,000	V	ERF		$ 90,000	$ -				$ 90,000

Service #: 1.577

Service Name: Wastewater Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
23-11	Replacement	F11027 2010 Mercedes Sprinter 25C144 Van	Vehicle replacement - end of life	$ 80,000	V	ERF		$ -	$ -				$ -
23-12	Replacement	FWP076 2010 Ford F250 Super Duty	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -				$ -
23-13	Replacement	Replace EIC and Machine Shop Equipment	End of life replacement of equipment; EIC and Machine Shop	$ 250,000	E	ERF	$ -	$ 20,000.00	$ 25,000.00	$ 50,000.00			$ 95,000.00
24-01	Replacement	Replace IWOps Vehicle F13012	Vehicle replacement - end of life	$ 90,000	V	ERF	$ -	$ -	$ -				$ -
25-02	Replacement	Replace IWOps Vehicle F17021 2017 Ford Transit 350 Cube Van	Vehicle replacement - end of life	$ 100,000	V	ERF	$ 100,000.00	$ -	$ -	$ -	$ 100,000.00		$ 100,000.00
25-03	Replacement	Replace IWOps Vehicle F17008 2017 Ford F150	Vehicle replacement - end of life	$ 90,000	V	ERF	$ -	$ -	$ -				$ -
25-04	Replacement	Replace IWOps Vehicle F17009 2017 Ford F150	Vehicle replacement - end of life	$ 90,000	V	ERF	$ 90,000.00	$ -	$ -		$ 90,000.00		$ 90,000.00
25-05	Replacement	Replace IWOps Vehicle FQ7010 2017 Ford F150	Vehicle replacement - end of life	$ 90,000	V	ERF	$ -	$ -	$ -				$ -
25-07	Replacement	Replace IWOps Vehicle F17022 2017 Chev Silverado 3500 W/Crane	Vehicle replacement - end of life	$ 200,000	V	ERF	$ 80,000.00		$ -	$ 200,000.00			$ 200,000.00
25-08	Replacement	Replace IWOps Vehicle F17019 2017 Toyota Rav4 Hybrid AWD	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -		$ 90,000.00		$ 90,000.00
26-01	Replacement	F17027 2018 Chevrolet Silverado 2500	Vehicle replacement - end of life	$ 90,000	V	ERF	$ 90,000.00	$ -	$ 90,000.00				$ 90,000.00
26-02	Replacement	F17029 2018 Chevrolet Silverado 3500	Vehicle replacement - end of life	$ 150,000	V	ERF		$ 150,000.00	$ -				$ 150,000.00
26-03	Replacement	F18003 2018 Ford F150	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ 90,000.00				$ 90,000.00
26-05	Replacement	F18010 2018 Ford Transit 250 Cargo Van	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -	$ 90,000.00			$ 90,000.00
26-06	Replacement	F18011 2018 Ford Transit 250 Cargo Van	Vehicle replacement - end of life	$ 90,000	V	ERF		$ 90,000.00	$ -				$ 90,000.00
26-07	Replacement	F18014 2018 GMC Sierra 1500	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ -	$ 90,000.00			$ 90,000.00
27-01	Replacement	F19006 Ford F150	Vehicle replacement - end of life	$ 90,000	V	Other		$ -			$ 275,000.00		$ 275,000.00
27-02	Replacement	F19007 Chev 3500	Vehicle replacement - end of life	$ 250,000	V	Other		$ -			$ 275,000.00		$ 275,000.00
27-03	Replacement	F19008 2019 F350	Vehicle replacement - end of life	$ 90,000	V	ERF		$ -	$ 90,000.00				$ 90,000.00
27-04	Replacement	F19019 Pressure Washer Trailer	Vehicle replacement - end of life	$ 25,000	V	ERF		$ -	$ 25,000.00				$ 25,000.00
27-05	Replacement	F14024 F550 Stiff Arm Crane Truck	Vehicle replacement - end of life	$ 275,000	V	ERF			$ 275,000.00				$ 275,000.00
28-02	Replacement	F16012 All wheel drive Van	Vehicle replacement - end of life	$ 90,000	V	ERF				$ 90,000.00			$ 90,000.00
26-08	Replacement	F01065 Load Bank	Load Bank - end of life	$ 500,000	E	ERF		$ 75,000.00					$ 75,000.00
26-09	Replacement	F18050 GMC van	Vehicle replacement - end of life	$ 200,000	V	ERF		$ 200,000					$ 200,000
													$ -
			Grand Total	**$ 5,939,000**			**$ 851,000.00**	**$ 1,471,000**	**$ 687,400**	**$ 691,300**	**$ 1,182,700**	**$ 70,200**	**$ 4,102,600**

Service:	1.577	Wastewater Operations

Project Number	18-03	Capital Project Title	Replace ERF Equipment	Capital Project Description	End of life replacement equipment; Gas techs, SCADA/Controls
Project Rationale	Replace ERF Equipment - Gas Tech Replacements Core and Saan Pen				

Project Number	19-01	Capital Project Title	Replace IWOps Vehicle FQS014	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle FQS014 - Vehicle replacement - end of life				

Project Number	19-02	Capital Project Title	Replace IWOps Vehicle F00932 Dump Truck	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F00932 - Vehicle replacement - end of life				

Project Number	19-03	Capital Project Title	Replace IWOps Vehicle F00994 Bobcat	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F00994 - Vehicle replacement - end of life				

Service:	1.577	Wastewater Operations

Project Number	19-05	**Capital Project Title**	Replace IWOps Vehicle FQP081 Renfrew	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F01081 - Vehicle replacement - end of life				

Project Number	19-07	**Capital Project Title**	Furniture and Office Equipment Replacement	**Capital Project Description**	End of life replacement of furniture and office equipment
Project Rationale	End of life replacement of furniture and office equipment				

Project Number	20-02	**Capital Project Title**	Replace IWOps Vehicle F11030	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F11030 - Vehicle replacement - end of life				

Project Number	20-04	**Capital Project Title**	Replace IWOps Vehicle F12009	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F12009 - Vehicle replacement - end of life				

Service:	1.577	Wastewater Operations

Project Number	20-05	**Capital Project Title**	Replace IWOps Vehicle F12024	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F12024 - Vehicle replacement - end of life				

Project Number	20-06	**Capital Project Title**	Replace IWOps Vehicle F12002	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	20-11	**Capital Project Title**	Replace IWOps Vehicle F01080	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	21-02	**Capital Project Title**	Replace IWOps Vehicle F11033	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.577	Wastewater Operations

Project Number	21-03	Capital Project Title	Replace IWOps Vehicle F12029	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	21-03	Capital Project Title	Replace IWOps Vehicle F12029	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	22-01	Capital Project Title	SPWWTP - Skid Steer F18036	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	22-02	Capital Project Title	Burgoyne - Skid Steer F19005	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-15	Capital Project Title	Replace IWOps Vehicle F19009	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.577	Wastewater Operations

Project Number	Capital Project Title	Capital Project Description
22-03	Replace IWOps Vehicle - Scissor Lift - F15018	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
22-05	Replace IWOps Vehicle F01028 2007 Kubota Tractor	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
22-06	Replace F14024 F550 Diesel Service Truck - Crane/Lift truck	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
22-08	Replace Mechanical and Electrical Equipment	End of life replacement of equipment

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
23-01	Replace IWOps Vehicle F00444 1991 DDDG46 Generator Trailer Magic Lake	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
23-02	Replace IWOps Trailer F00753 1997 Generator Trailer	Vehicle replacement - end of life

Project Rationale End of life replacement

Service:	1.577	Wastewater Operations

Project Number	23-03	**Capital Project Title**	Replace IWOps Trailer F00793 1998 Trailerman Box Trailer	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-05	**Capital Project Title**	Replace IWOps Trailer F00953 2004 Trailtech Tandem Trailer	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-06	**Capital Project Title**	Replace IWOps Trailer F00976 2006 EZ Loader Boat Trailer	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-07	**Capital Project Title**	Replace IWOps Trailer F00981 2006 Trailtech Flat Deck trailer	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-08	**Capital Project Title**	Replace IWOps Trailer F01052 2008 Pace American Trailer	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-09	**Capital Project Title**	Replace IWOps Vehicle F13009	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.577	Wastewater Operations

Project Number	23-10	**Capital Project Title**	Replace IWOps Vehicle F13010	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-11	**Capital Project Title**	F11027 2010 Mercedes Sprinter 25C144 Van	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-12	**Capital Project Title**	FWP076 2010 Ford F250 Super Duty	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	23-13	**Capital Project Title**	Replace EIC and Machine Shop Equipment	**Capital Project Description**	End of life replacement of equipment; EIC and Machine Shop
Project Rationale	End of life replacement of equipment; EIC and Machine Shop				

Project Number	23-14	**Capital Project Title**	Electric Vehicle Charger - Ganges WWTP	**Capital Project Description**	Ganges WWTP Level II Vehicle Charging Station
Project Rationale	Ganges WWTP Level II Vehicle Charging Station				

Service:	1.577	Wastewater Operations

Project Number	23-16	**Capital Project Title**	Electric Vehicle Charger - McLoughlin WWTP	**Capital Project Description**	McLoughlin WWTP Level II Vehicle Charging Station
Project Rationale					

Project Number	24-01	**Capital Project Title**	Replace IWOps Vehicle F13012	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-02	**Capital Project Title**	Replace IWOps Vehicle F17021 2017 Ford Transit 350 Cube Van	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-03	**Capital Project Title**	Replace IWOps Vehicle F17008 2017 Ford F150	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-04	**Capital Project Title**	Replace IWOps Vehicle F17009 2017 Ford F150	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.577	Wastewater Operations

Project Number	25-05	Capital Project Title	Replace IWOps Vehicle FQ7010 2017 Ford F150	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-07	Capital Project Title	Replace IWOps Vehicle F17022 2017 Chev Silverado 3500 W/Crane	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-08	Capital Project Title	Replace IWOps Vehicle F17019 2017 Toyota Rav4 Hybrid AWD	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	26-01	Capital Project Title	F17027 2018 Chevrolet Silverado 2500	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	26-02	Capital Project Title	F17029 2018 Chevrolet Silverado 3500	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.577	Wastewater Operations

Project Number	Capital Project Title	Capital Project Description
26-03	F18003 2018 Ford F150	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
26-04	F18012 2018 Chevrolet Colorado	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
26-05	F18010 2018 Ford Transit 250 Cargo Van	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
26-06	F18011 2018 Ford Transit 250 Cargo Van	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
26-07	F18014 2018 GMC Sierra 1500	Vehicle replacement - end of life

Project Rationale End of life replacement

Service:	1.577	Wastewater Operations

Project Number	Capital Project Title	Capital Project Description
27-01	F19006 Crane Truck	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
27-02	F19007 Crane Truck	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
27-03	F19008 2019 F350	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
27-04	F19019 Pressure Washer Trailer	Vehicle replacement - end of life

Project Rationale End of life replacement

Project Number	Capital Project Title	Capital Project Description
28-01	F14024 F550 Stiff Arm Crane Truck	Vehicle replacement - end of life

Project Rationale End of life replacement

Service:	1.577	Wastewater Operations

Project Number	28-02	**Capital Project Title**	F16012 All wheel drive Van	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	28-03	**Capital Project Title**	F01065 Load Bank	**Capital Project Description**	Load Bank - end of life
Project Rationale	End of life replacement				

1.577 Wastewater Operations Asset and Reserve Summary
Summary Schedule
2026 - 2030 Financial Plan

Reserve Schedule Summary

Wastewater Operations

Assets held by the IW Wastewater Operations consist of vehicles and equipment including mechanical, electronic, gas detectors, flow monitors, radio equipment, SCADA hardware and computers.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	2,766,598	1,596,444	1,246,910	794,561	399,577	542,009
Operating Reserve Fund	1,127,567	871,193	1,171,193	1,471,193	1,771,193	2,071,193
Total	**3,894,165**	**2,467,636**	**2,418,102**	**2,265,753**	**2,170,769**	**2,613,201**

See attached reserve schedules for projected annual cash flows.

ERF Reserve Fund Schedule Wastewater Operations

Assets held by the Wastewater Operations consist of vehicles and equipment including mechanical, electronic, gas detectors, flow monitors, radio equipment, SCADA hardware and computers. Ent

Equipment Reserve Wastewater Schedule

95%

Equipment Replacement Fund	Actual	Budget				
Fund: 1022 Fund Center: 101451	2025	2026	2027	2028	2029	2030
Beginning Balance	3,297,498	2,628,268	1,596,444	1,246,910	794,561	399,577
Purchased	(1,068,871)	(1,471,000)	(687,400)	(691,300)	(632,700)	(70,200)
Transfer IN (from Ops Budget)	499,306	439,175	337,866	238,951	237,716	212,632
Proceeds of Disposal	13,522					
Interest Income*	25,144					
Ending Balance $	**2,766,598**	**1,596,444**	**1,246,910**	**794,561**	**399,577**	**542,009**

Assumptions/Background:

The ERF Reserve will fund the replacement of equipment and vehicles for the Wastewater Operations Division. Beginning January 1, 2026, expenses related to the Electoria Area will be separated into a new service, 1.580, which will include wages, benefits, training, vehicles, and other associated costs. 5% of the ERF Reserve's ending balance will be transferred to Service 1.580 to establish its beginning balance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

ORF Reserve Fund Schedule IWS Operations

Wastewater Operations

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

88.74%

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105516	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,362,586	1,000,603	871,193	1,171,193	1,471,193	1,771,193
Purchased	(284,691)	(440,000)	-	-	-	-
Transfer from/to Ops Budget		310,590	300,000	300,000	300,000	300,000
Interest Income*	59,747					
Surplus	(10,075)					
Ending Balance $	**1,127,567**	**871,193**	**1,171,193**	**1,471,193**	**1,771,193**	**2,071,193**

Assumptions/Background:

Funds are retained in the reserve for charge-out rate stabilization. Beginning January 1, 2026, expenses related to the Electoria Area will be separated into a new service, 1.580, which will include wages, benefits, training, vehicles, and other associated costs. 11.26% of the ORF Reserve's ending balance will be transferred to Service 1.580 to establish its beginning balance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

I & I Enhancement Program

FINAL BUDGET

March 2026

Service: 3.709 I & I Enhancement Program **Committee: Core Area Liquid Waste Management**

DEFINITION:

The Inflow and Infiltration (I&I) Program engages with Core area and Peninsula municipalities and First Nations to identify and reduce the amount of rain and ground water that enters the sanitary sewer system

SERVICE DESCRIPTION:

Requirement of the Core Area Liquid Waste Management Plan (LWMP).
Primary program goals include:

- manage and/or reduce Inflow & Infiltration (I&I) and overflows in accordance with LWMP and Municipal Sewage Regulation
- minimize conveyance, treatment and disposal costs

PARTICIPATION:

Core Area Sewer Participants (LWMP)

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Core Area Liquid Waste Committee

FUNDING:

Funded by Core Area Wastewater Treatment Operations Budget

3.709 - I & I ENHANCEMENT PROGRAM	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocations - IWS Engineering	275,390	250,892	281,120	-	-	281,120	286,699	292,433	298,282	304,251
Allocations - Environmental Protection	6,058	6,058	6,270	-	-	6,270	6,458	6,652	6,851	7,057
Program Development	147,084	171,582	154,023	-	-	154,023	161,520	169,253	177,278	185,599
Operating - Other Costs	2,101	2,101	2,139	-	-	2,139	2,182	2,225	2,270	2,315
TOTAL OPERATING COSTS	430,633	430,633	443,552	-	-	443,552	456,859	470,564	484,681	499,222
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	3.0%	3.0%	3.0%	3.0%
TOTAL COSTS	430,633	430,633	443,552	-	-	443,552	456,859	470,564	484,681	499,222
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Internal Recoveries	(430,633)	(430,633)	(443,552)	-	-	(443,552)	(456,859)	(470,564)	(484,681)	(499,222)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	0	0	-	-	0	(0)	-	-	-
*Percentage Increase over prior year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
PARTICIPANTS: Saanich, Victoria, Oak Bay, Esquimalt, View Royal,D.N.D, Langford, Colwood										

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula Water Supply

FINAL BUDGET

March 2026

Service: 2.610 Saanich Peninsula Water Supply **Committee: Saanich Peninsula Water**

DEFINITION:

To purchase water and to acquire, design, construct, reconstruct, purchase, maintain and operate facilities and to acquire property easements, licences and authorities for the supply of water to Central Saanich, North Saanich, and Sidney, for distribution by the municipalities. Letters Patent, December 22, 1976; revised Sept. 27, 1984. Amended SLP April 27, 1978 and March 19, 1986.

SERVICE DESCRIPTION:

This service provides for the purchase of bulk water for supply to Central Saanich, North Saanich, and Sidney, for distribution within their municipalities. Included in the program is the responsibility to provide design, construction, operation and maintenance, licenses, and water quality monitoring to the service area.

PARTICIPATION:

Central Saanich / North Saanich / Sidney

MAXIMUM LEVY:

MAXIMUM CAPITAL DEBT:

As established by Inspector of Municipalities.

COMMISSION:

Saanich Peninsula Water Commission established by Letters Patent to advise the Board with respect to this function.

FUNDING:

Costs are recovered through the sale of bulk water.

CAPITAL DEBT:

Authorized:	$12,900,000	2021 - (MFA Bylaw No. 4411 - Saanich Peninsula Water Supply Water Works)
Borrowed:	$0	
Remaining:	$12,900,000	

Program Group: CRD-Saanich Peninsula Water Supply

SUMMARY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2025 BUDGET REQUEST: 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	TOTAL (COL 4, 5 & 6)	FUTURE PROJECTIONS: 2027	2028	2029	2030
1	2	3	4	5	6	7	8	9	10	11
OPERATING EXPENDITURES:										
ALLOCATION - OPERATIONS	1,224,190	987,320	1,296,764	-	-	1,296,764	1,322,748	1,349,241	1,376,243	1,403,788
UTILITIES	238,150	237,700	247,750	-	-	247,750	252,710	257,770	262,930	268,190
OPERATING - OTHER COSTS	213,660	196,576	208,660	-	-	208,660	214,631	220,799	227,174	233,786
ALLOCATION - STANDARD OVERHEAD	206,221	206,221	225,741	-	-	225,741	262,974	268,744	274,347	280,068
TOTAL OPERATING EXPENDITURES	1,882,221	1,627,817	1,978,915	-	-	1,978,915	2,053,063	2,096,554	2,140,694	2,185,832
*Percentage increase over prior year board budget			5.14%			5.14%	3.75%	2.12%	2.11%	2.11%
TOTAL BULK WATER EXPENDITURES	5,523,840	5,610,133	6,146,976	-	-	6,146,976	6,736,637	7,641,007	8,823,920	10,209,810
CAPITAL EXPENDITURES & TRANSFERS										
TRANSFER TO CAPITAL RESERVE FUND	600,000	973,582	400,000	-	-	400,000	400,000	400,000	400,000	400,000
TRANSFER TO EQUIPMENT REPLACEMENT FUND	100,000	100,000	150,000	-	-	150,000	200,000	200,000	200,000	200,000
TOTAL CAPITAL EXPENDITURES & TRANSFERS	700,000	1,073,582	550,000	-	-	550,000	600,000	600,000	600,000	600,000
DEBT SERVICING										
DEBT-INTEREST & PRINCIPAL	219,300	10,328	575,402	-	-	575,402	1,277,084	1,277,084	1,277,084	1,277,084
TOTAL DEBT EXPENDITURES	219,300	10,328	575,402	-	-	575,402	1,277,084	1,277,084	1,277,084	1,277,084
TOTAL EXPENDITURES	8,325,361	8,321,860	9,251,293	-	-	9,251,293	10,666,784	11,614,645	12,841,698	14,272,726
SOURCES OF FUNDING-OPERATIONS										
REVENUE -WATER SALES	(8,048,251)	(8,173,750)	(8,971,513)	-	-	(8,971,513)	(10,512,984)	(11,457,765)	(12,681,688)	(14,109,526)
REVENUE -OTHER	(277,110)	(148,110)	(279,780)	-	-	(279,780)	(153,800)	(156,880)	(160,010)	(163,200)
TOTAL SOURCES OF FUNDING FROM OPERATIONS	(8,325,361)	(8,321,860)	(9,251,293)	-	-	(9,251,293)	(10,666,784)	(11,614,645)	(12,841,698)	(14,272,726)
SOURCES OF FUNDING-REQUISITION										
PROPERTY TAX REQUSITION FOR DEBT	-	-	-	-	-	-	-	-	-	-
TOTAL REQUSITION	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM PRIOR YEAR	-	-	-	-	-	-	-	-	-	-
TRANSFER TO FOLLOWING YEAR	-	-	-	-	-	-	-	-	-	-
TOTAL CARRY FORWARD (SURPLUS)/ DEFICIT	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCES OF ALL FUNDING	(8,325,361)	(8,321,860)	(9,251,293)	-	-	(9,251,293)	(10,666,784)	(11,614,645)	(12,841,698)	(14,272,726)
Percentage increase over prior year's board budget			11.12%			11.12%	15.30%	8.89%	10.56%	11.14%
Water Rate $ per cu. m.	$ 1.2575					$ 1.3593	$ 1.5809	$ 1.7101	$ 1.8788	$ 2.0749
Percentage increase	4.99%					8.10%	16.30%	8.17%	9.86%	10.44%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.610 Saanich Peninsula Water Supply	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$884,000	$1,184,000	$300,000	$300,000	$50,000	$50,000	$1,884,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$16,295,500	$17,434,500	$1,679,133	$2,000,000	$1,250,000	$1,050,000	$23,413,633
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$17,179,500	**$18,618,500**	**$1,979,133**	**$2,300,000**	**$1,300,000**	**$1,100,000**	**$25,297,633**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$13,450,000	$13,450,000	$0	$0	$0	$0	$13,450,000
Equipment Replacement Fund		$0	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$100,000	$100,000	$0	$0	$0	$0	$100,000
Reserve Fund		$3,629,500	$4,868,500	$1,779,133	$2,100,000	$1,100,000	$900,000	$10,747,633
		$17,179,500	**$18,618,500**	**$1,979,133**	**$2,300,000**	**$1,300,000**	**$1,100,000**	**$25,297,633**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.610

Service Name: Saanich Peninsula Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
SYSTEM UPGRADES AND REPLACEMENTS													
18-04	New	Post Disaster Emergency Water Supply	Identify and procure emergency systems for post disaster preparedeness	$ 1,785,000	S	Res	$ 150,000	$ 300,000	$ 150,000	$ 150,000	$ 150,000	$ -	$ 750,000
20-02	New	Hamsterly Pump Station Backup Power Generator	Addition of a backup power generator at the Hamsterly Pump Station	$ 1,010,867	S	Res	$ 790,000	$ -	$ 190,000	$ 800,000	$ -	$ -	$ 990,000
21-01	New	Level of Service Agreement	Determine and develop appropriate level of service agreements with the participating municipalities for water supply.	**$ 125,000**	S	Res	$ 75,000	$ 125,000	$ -	$ -	$ -		$ 125,000
21-04	Renewal	SCADA Upgrades	SCADA upgrades and planning in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.	$ 1,450,000	E	Res	$ 634,000	$ 834,000	$ 200,000	$ 200,000	$ 50,000	$ 50,000	$ 1,334,000
21-05	Renewal	SPW System Upgrade and Expansion	Upgrade vulnerable sections of the SPWS system to a more resilient system and increase operational flexibility.	$ 14,700,000	S	Res	$ -	$ -	$ -	$ -	$ -	$ -	$ -
21-05	Renewal				S	Debt	$ 13,450,000	$ 13,450,000	$ -	$ -	$ -	$ -	$ 13,450,000
22-02	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.	$ 550,000	E	Res	$ 250,000	$ 350,000	$ 100,000	$ 100,000	$ -	$ -	$ 550,000
23-01	Study	Master Plan and DCC Program Update	5-year update of the DCC program and initiate SPWS Master Plan as recommended in last DCC update.	**$ 117,972**	S	Res	$ 49,000	**$ 49,500**	$ -	$ -	$ -	$ -	$ 49,500
23-01	Study	DCC Program Update	5-year update of the DCC program.	**$ 1,000**	S	Res	$ 500	**$ 1,000**	$ -	$ -	$ -	$ -	$ 1,000
25-01	New	Hamsterly Pump Station Capacity Upgrade	Increase the capacity of the Hamsterly Pump Station to address increased water demand. This is the service's contribution to the DCC project.	$ 6,040	S	Res	$ -	$ 6,040	$ -	$ -	$ -	$ -	$ 6,040
24-01	Decommission	Dean Park Road Well Decommissioning	Decommissioning of a groundwater well(s) on Dean Park Road.	$ 250,000	S	Res	$ 148,000	$ 248,000	$ -	$ -	$ -	$ -	$ 248,000
24-02	New	Reservoir Seismic Isolation Valves	Addition of seismic isolation valves at various Saanich Peninsula tanks.	$ 800,000	S	Res	$ 770,000	$ 770,000	$ -	$ -	$ -	$ -	$ 770,000
26-01	Decommission	Decommissioning of Various Sites/Components	Various existing facilities within SPWS have redundant valves and piping that require removal.	$ 150,000	S	Res	$ -	$ -	$ 50,000	$ 50,000	$ 50,000	$ -	$ 150,000
25-02	Study	Asset Management Plan	Update the asset management plan with recent study information.	$ 750,000	S	Res	$ 390,000	**$ 440,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	$ 840,000
25-03	Study	Operational Optimization Review	Review the SPWS system from an operational perspective to investigate operational efficiencies and improvements.	$ 200,000	S	Res	$ 94,000	**$ 194,000**	$ -	$ -	$ -	$ -	$ 194,000
25-04	Study	Cloake Hill/Deep Cove Hydraulic Assessment	Detailed analysis of Cloake Hill Tank and Deep Cove Pump Station. Driven by the 2021 heat dome event and results of the DCC program and Strategic Plan Update	$ 100,000	S	Res	$ 95,000	$ 95,000	$ -	$ -	$ -	$ -	$ 95,000
27-01	Replacement	Cloake Hill/Deep Cove Upgrades	Potential Construction Upgrades	$ 1,000,000	S	Res	$ -	$ -	$ 500,000	$ 500,000	$ -	$ -	$ 1,000,000
25-05	Renewal	Asset Capital Improvement/Replacement Program	Ongoing program to continually address multiple, small to mid-scale capital improvements to the Saanich Peninsula Water System.	$ 2,550,000	S	Res	$ 25,000	**$ 600,000**	$ 200,000	$ 200,000	$ 750,000	$ 750,000	$ 2,500,000
25-06	New	SCADA System Cybersecurity	Shared project budget to improve cyber security in the SCADA system.	$ 100,000	S	Other	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Sub-Total System Upgrades and Replacements				**$ 25,645,879**			**$ 17,020,500**	**$ 17,562,540**	**$ 1,490,000**	**$ 2,100,000**	**$ 1,100,000**	**$ 900,000**	**$ 23,152,540**
ANNUAL PROVISIONAL ITEMS													
24-03	Renewal	Pump Station, Meter Station, Valve Repair, Transmission Main & Storage Tank Repairs, Replacements and decommissioning.	Planned and unplanned infrastructure and equipment renewal.	$ 1,200,000	S	ERF	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
													$ -
Sub-Total Annual Provisional Items				**$ 1,200,000**			**$ -**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 1,000,000**

Service #: 2.610

Service Name: Saanich Peninsula Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
DEVELOPMENT COST CHARGE (DCC) PROGRAM													
22-01	Study	Water Strategic Plan Update	Update the strategic plan to inform future works and identify hydraulic deficiencies.	$ 33,028	S	Res	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
23-01	Study	Master Plan and DCC Program Update	5-year update of the DCC program and initiate SPWS Master Plan as recommended in last DCC update.	**$ 132,028**	S	Res	**$ 79,500**	**$ 129,000**	$ -	$ -	$ -	$ -	$ 129,000
23-01	Study	DCC Program Update	5-year update of the DCC program.	**$ 99,000**	S	Res	**$ 49,500**	**$ 99,000**	$ -	$ -	$ -	$ -	$ 99,000
20-02	New	Hamsterly Pump Station Backup Power Generator	Addition of a backup power generator at the Hamsterly Pump Station	$ 289,133	S	Res	$ -	$ -	$ 289,133	$ -	$ -	$ -	$ 289,133
25-01	New	Hamsterly Pump Station Capacity Upgrade	Increase the capacity of the Hamsterly Pump Station to address increased water demand.	$ 597,960	S	Res	$ -	$ 597,960	$ -	$ -	$ -	$ -	$ 597,960
													$ -
Sub-Total Development Cost Charge (DCC) Program				**$ 1,151,149**			**$ 159,000**	**$ 855,960**	**$ 289,133**	**$ -**	**$ -**	**$ -**	**$ 1,145,093**
			Grand Total	**$ 27,997,028**			**$ 17,179,500**	**$ 18,618,500**	**$ 1,979,133**	**$ 2,300,000**	**$ 1,300,000**	**$ 1,100,000**	**$ 25,297,633**

Service:	2.610	Saanich Peninsula Water Supply

Project Number	18-04	**Capital Project Title**	Post Disaster Emergency Water Supply	**Capital Project Description**	Identify and procure emergency systems for post disaster preparedeness
Project Rationale	In the event of a disaster, it is proposed to have in place the ability to source, treat (if required) and distribute drinking water during the initial and sustained response and recovery phases to the public. Initial investigation has highlighted areas, such as having hardened hydrants/standpipes that the CRD should be investing in. Additional funds are required to start implementing these additional works.				

Project Number	20-02	**Capital Project Title**	Hamsterly Pump Station Backup Power Generator	**Capital Project Description**	Addition of a backup power generator at the Hamsterly Pump Station
Project Rationale	Addition of a backup power generator at the Hamsterly Pump Station. Project is temporary being deferred due to market escallation and considerations for combining with future Capacity upgrades.				

Project Number	21-01	**Capital Project Title**	Level of Service Agreement	**Capital Project Description**	Determine and develop appropriate level of service agreements with the participating municipalities for water supply.
Project Rationale	Determine and develop appropriate level of service agreements with the participating municipalities for water supply.				

Project Number	21-04	**Capital Project Title**	SCADA Upgrades	**Capital Project Description**	SCADA upgrades and planning in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.
Project Rationale	The existing SCADA system is nearing end of life for equipment. The SCADA system provides vital operational monitoring and control information for the Saanich Peninsula Water System. Additionally, the Juan de Fuca Water Distribution, Saanich Peninsula Wastewater, Regional Water System, and Core Area Wastewater services require similar upgrades and integration. This project will be carried out with the other services so that an fully integrated system can be implemented.				

Service:	2.610	Saanich Peninsula Water Supply

Project Number	21-05	**Capital Project Title**	SPW System Upgrade and Expansion	**Capital Project Description**	Upgrade vulnerable sections of the SPWS system to a more resilient system and increase operational flexibility.
Project Rationale	This project is for expansion and replacement of watermains and appurtenances within the Saanich Peninsula Water Supply system for infrastructure renewal and improved resiliency.Funds are required for detailed design and construction of the Bear Hill Trunk extension section of transmission main from Mt Newton to the Dean Park Lower tank along East Saanich Road, preliminary design of the transmission main from McTavish Tank to Mills Road, and preliminary design of the Dean Park Feeder Main between Dean Lower and Dean Middle Tanks. Additional funding will be required to complete construction of all three project components but the design delivery and construction of the Bear Hill Trunk component are being delivered in partner with similar projects in the RWS system.				

Project Number	22-02	**Capital Project Title**	Microwave Radio Upgrades	**Capital Project Description**	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.
Project Rationale	Multiple facilities throughout the CRD RWS system require additional bandwidth to allow for proper monitoring and control. This project will enable the initial design and preliminary installation of a high bandwidth microwave backbone that will be able to be leveraged by multiple CRD operational groups. The installation of this backbone will be coordinated with the other IWS service areas.				

Project Number	23-01	**Capital Project Title**	Master Plan and DCC Program Update	**Capital Project Description**	5-year update of the DCC program and initiate SPWS Master Plan as recommended in last DCC update.
Project Rationale	This project aims to update the Master Plan and DCC Program to support long-term infrastructure planning and ensure that development cost charges (DCCs) reflect future growth needs. It should provide a list of DCC-eligible projects to guide future investment decisions.				

Project Number	25-01	**Capital Project Title**	Hamsterly Pump Station Capacity Upgrade	**Capital Project Description**	Increase the capacity of the Hamsterly Pump Station to address increased water demand. This is the service's contribution to the DCC project.
Project Rationale	In the 2018 KWL DCC Update report, the Hamsterly Pump Station was identified to require addition of a third pump to meet increased water demand. Increase the capacity of the Hamsterly Pump Station to address increased water demand. This project will be reassessed in the subsequent DCC update prior to progressing.				

Service:	2.610	Saanich Peninsula Water Supply

Project Number	24-01	**Capital Project Title**	Dean Park Road Well Decommissioning	**Capital Project Description**	Decommissioning of a groundwater well(s) on Dean Park Road.
Project Rationale	Decommissioning of a former groundwater well at 1557 Dean Park Road. Initial decommissioning may only including well sealing for compliance with provincial regulations but eventually the electrical and concrete structure will also need to be decommissioned.				

Project Number	24-02	**Capital Project Title**	Reservoir Seismic Isolation Valves	**Capital Project Description**	Addition of seismic isolation valves at various Saanich Peninsula tanks.
Project Rationale	Seismic valve upgrades at Cloake Hill, Bear Hill, Dawson and Lower Dean Tanks.				

Project Number	26-01	**Capital Project Title**	Decommissioning of Various Sites/Components	**Capital Project Description**	Various existing facilities within SPWS have redundant valves and piping that require removal.
Project Rationale	Various decommissioning of old assets that are no longer required in the system.				

Project Number	25-02	**Capital Project Title**	Asset Management Plan	**Capital Project Description**	Update the asset management plan with recent study information.
Project Rationale	Update the strategic asset management plan based upon recent studies such as the DCC Program Update. The update will inform future capital works.				

Project Number	25-03	**Capital Project Title**	Operational Optimization Review	**Capital Project Description**	Review the SPWS system from an operational perspective to investigate operational efficiencies and improvements.
Project Rationale	Engineering and Operations coordination and assessment of the SPWS system to better document operational procedures and assess opportunities for improvement.				

Service:	2.610	Saanich Peninsula Water Supply

Project Number	25-04	**Capital Project Title**	Cloake Hill/Deep Cove Hydraulic Assessment	**Capital Project Description**	Detailed analysis of Cloake Hill Tank and Deep Cove Pump Station. Driven by the 2021 heat dome event and results of the DCC program and Strategic Plan Update
Project Rationale	Detailed analysis of Cloake Hill Tank and Deep Cove Pump Station. Driven by the 2021 heat dome event and results of the DCC program and Strategic Plan Update.				

Project Number	27-01	**Capital Project Title**	Cloake Hill/Deep Cove Upgrades	**Capital Project Description**	Potential Construction Upgrades
Project Rationale	Potential upgrades to be further scoped following completion of the Assessment in Project #25-04.				

Project Number	25-05	**Capital Project Title**	Asset Capital Improvement/Replacement Program	**Capital Project Description**	Ongoing program to continually address multiple, small to mid-scale capital improvements to the Saanich Peninsula Water System.
Project Rationale	This program will fund items such as replacement of valves (line, air, check, PRV, etc), replacement and addition of instrumentation, decommissioning infrastructure and other mid sized improvements. This program will primarily address items that are more complex than can be delivered under the Annual Provisional account (24-03) but will comprise of smaller projects than those listed in the SPW System Upgrade and Expansion Program (21-05). Budget forecasts will be further influenced by asset management plans and operational coordination.				

Project Number	25-06	**Capital Project Title**	SCADA System Cybersecurity	**Capital Project Description**	Shared project budget to improve cyber security in the SCADA system.
Project Rationale	Project budget to improve cyber security in the SCADA System. CRD IT Department to lead and provide implementation support.				

Project Number	24-03	**Capital Project Title**	Pump Station, Meter Station, Valve Repair, Transmission Main & Storage Tank	**Capital Project Description**	Planned and unplanned infrastructure and equipment renewal.
Project Rationale	Annual Provisional Account to address planned and unplanned infrastructure and equipment renewals.				

Project Number	22-01	**Capital Project Title**	Water Strategic Plan Update	**Capital Project Description**	Update the strategic plan to inform future works and identify hydraulic deficiencies.
Project Rationale	A water distribution system changes with development demand. A periodic update of the strategic plan to identify hydraulic deficiencies and inform future works is periodically required to ensure the level of service.				

2.610 Saanich Peninsula Water
Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Saanich Peninsula Water

One of the 16 CRD drinking water systems across the region, Saanich Peninsula Water Supply obtains treated drinking water from the Regional Water Supply System and is responsible for the wholesale trunk water supply systems for Central Saanich, Sidney & North Saanich. Assets include land, 46 kilometres of water supply mains, nine balancing reservoirs, nine pumping stations, two pressure reducing stations, nine supply meters and two rechlorination stations.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
DCC Reserve Account	2,231,623	1,375,663	1,086,530	1,086,530	1,086,530	1,086,530
Equipment Replacement Fund	1,982,771	1,932,771	1,932,771	1,932,771	1,932,771	1,932,771
Capital Reserve	5,603,537	6,003,537	4,624,404	2,924,404	2,224,404	1,724,404
Total	**9,817,931**	**9,311,971**	**7,643,705**	**5,943,705**	**5,243,705**	**4,743,705**

2.610 Saanich Peninsula Water
Development Cost Charges
2026 - 2030 Financial Plan

Development Cost Charges Reserve Schedule

Reserve Fund: Saanich Peninsula Water Development Cost Charges (Bylaw # 3208)

Saanich Peninsula Water Development Cost charges (DCC's) was adopted in 2005 for the purpose of providing funds to assist with the capital costs of providing, constructing, altering or expanding the Districts water & wastewater systems that services the Member Municipalites.

Reserve Cash Flow

Fund: 1009, Fund Center: 101353 - DCC Water System only	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,162,842	2,231,623	1,375,663	1,086,530	1,086,530	1,086,530
Transfers to Reserve from Operating	-					
Transfers from Reserve based on DCC-capital plan	-	(855,960)	(289,133)	-	-	-
Transfers from Revenue Fund						
DCC's received from Member Municipalities						
Interest Income*	68,781					
Ending Balance $	**2,231,623**	**1,375,663**	**1,086,530**	**1,086,530**	**1,086,530**	**1,086,530**

General Comments:
Saanich Peninsula Water Development Cost Charges (DCC's) was adopted in 2005 for the purpose of providing funds to assist with the capital costs of providing, constructing, altering or expanding the Districts water & wastewater systems that services the Member Municipalites.

The above cash flow only reflects DCC Reserve information for Water System only (Wastewater's information will be provided in the Wastewater budgets). These Reserve funds are received from member municipalities as Development Cost Charges (DCC's) to provide for the capital costs of water capacity system improvements within the service areas.

In December 2018 the bylaw was ammended to remove Develoment Cost Charges on new projects to recognize that the fund's balance exceeded the total of current development projects.

2.610 Saanich Peninsula Water
Equipment Replacement Reserve Schedule
2026 - 2030 Financial Plan

Equipment Replacement Reserve Schedule

Reserve Fund: Saanich Peninsula Water-Equipment Replacement Reserve (covered by CRD-ERF Bylaw)

Reserve Cash Flow

Fund: 1022 Fund Center: 101452	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,867,029	1,982,771	1,932,771	1,932,771	1,932,771	1,932,771
Equipment purchases (Based on Capital Plan)	-	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Transfer from Operating Budget	100,000	150,000	200,000	200,000	200,000	200,000
Interest Income*	15,742					
Ending Balance $	**1,982,771**	**1,932,771**	**1,932,771**	**1,932,771**	**1,932,771**	**1,932,771**

General Comments: The fund is used to replace water system infrastructure throughout the system as failing components are identified and not funded through operating budgets.

2.610 Saanich Peninsula Water
Capital Reserve Fund
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: Saanich Peninsula Water Capital Reserve Fund (Bylaw #1397)

Reserve Cash Flow

Fund: 1009 Fund Center: 102159	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	4,127,360	5,603,537	6,003,537	4,624,404	2,924,404	2,224,404
Transfers from Reserve based on capital plan	-	-	(1,779,133)	(2,100,000)	(1,100,000)	(900,000)
Transfer from Operating Budget	1,330,288	400,000	400,000	400,000	400,000	400,000
Interest Income*	145,890					
Ending Balance $	**5,603,537**	**6,003,537**	**4,624,404**	**2,924,404**	**2,224,404**	**1,724,404**

General Comments:
Saanich Peninsula Water Capital Reserve Fund was adopted in 1985 for the purpose of capital payments including planning, engineering and legal costs for providing, latering or expanding water system infrastructure related to the Saanich Peninsula Water Supply System.

The fund is used for the purpose of funding the Service Capital infrastructure related directly or indirectly to water facilities, (excluding DCC) capital expenditures.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula Wastewater

FINAL BUDGET

March 2026

Service: 3.718 Saanich Peninsula Wastewater **Committee: Environmental Services**

DEFINITION:

Provision of sewage treatment and disposal through treatment plant facilities and outfall for member participants.

SERVICE DESCRIPTION:

This program is for the provision of wastewater collection and treatment to the Saanich Peninsula municipalities of Central Saanich, North Saanich, and Sidney. Although the largest component of the program budget is for the operation and maintenance of the systems, many other key programs are funded through and support these budgets including engineering (capital projects), odour control, and marine monitoring and protection.

PARTICIPATION:

Operating costs to be recovered by requisition to all participating members based on measured flow from previous year.

MAXIMUM LEVY:

Establishment Bylaw No. 2388/2439 - Greater of $5,663,000 or $1.56 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

		Authorized	Borrowed	Remaining
Authorized:	LA Bylaw 4596	$ 7,720,000	$ -	7,720,000

SPWWS SEWER SYSTEM:

Location	Cost Sharing Allocation: Annual Wastewater Flows
Airport	2.22%
Sidney	38.27%
Pauquachin	1.50%
Central Saanich	42.79%
North Saanich	14.57%
Tseycum	0.54%
IOS	0.12%
Total	100.00%

FUNDING:

Requisition

RESERVE FUND:

Saanich Peninsula Wastewater Commission approved that operating surpluses be transferred to capital reserve fund, starting with 2009 budget (approved Nov 6, 2008).

3.718 - Saanich Peninsula Wastewater	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Operating	3,088,128	2,942,506	3,075,270	-	35,000	3,110,270	3,283,174	3,251,027	3,390,080	3,415,685
Laboratory	186,232	186,232	193,651	-	-	193,651	199,371	205,257	211,315	217,560
Heat Recovery	149,623	150,447	137,511	-	-	137,511	140,274	143,082	145,942	148,864
Biosolids Mgmt.	620,377	769,000	1,046,246	-	-	1,046,246	1,049,069	1,052,047	1,055,079	1,058,188
Allocation - Standard Overhead	80,155	80,155	83,090	-	-	83,090	84,586	86,278	88,003	89,763
TOTAL OPERATING COSTS	**4,124,516**	**4,128,340**	**4,535,768**	**-**	**35,000**	**4,570,768**	**4,756,473**	**4,737,690**	**4,890,419**	**4,930,060**
*Percentage Increase over prior year		0.09%	9.97%	0.00%	0.85%	10.82%	4.06%	-0.39%	3.22%	0.81%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	74,940	78,791	75,200	-	-	75,200	75,510	85,820	96,130	106,450
Transfer to Equipment Replacement Fund	531,300	531,300	212,500	-	-	212,500	217,410	221,760	226,200	230,724
Transfer to Capital Reserve Fund	386,000	455,190	396,650	-	-	396,650	427,380	438,130	438,890	439,670
Debt Reserve Fund	30,000	-	47,650	-	-	47,650	16,000	7,500	2,500	500
MFA Principal Payment	-	-	(0)	-	-	(0)	265,603	348,524	387,392	400,349
MFA Interest Payment	68,250	227	103,603	-	-	103,603	253,065	317,306	346,244	355,504
TOTAL CAPITAL / RESERVES	**1,090,490**	**1,065,508**	**835,602**	**-**	**-**	**835,602**	**1,254,968**	**1,419,040**	**1,497,356**	**1,533,196**
TOTAL COSTS	5,215,006	5,193,847	5,371,370	-	35,000	5,406,370	6,011,442	6,156,730	6,387,776	6,463,256
*Percentage Increase over prior year		-0.41%	3.00%	0.00%	0.67%	3.67%	11.19%	2.42%	3.75%	1.18%
Internal Recovery - Other	(158,602)	(137,443)	(138,991)	-	-	(138,991)	(141,770)	(144,600)	(147,490)	(150,432)
Recovery - Other	-	-	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	5,056,404	5,056,404	5,232,379	-	35,000	5,267,379	5,869,672	6,012,130	6,240,286	6,312,824
*Percentage Increase over prior year		0.00%	3.48%	0.00%	0.69%	4.17%	11.43%	2.43%	3.79%	1.16%
SOURCES OF FUNDING (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current Year										
Grants in Lieu of Taxes	(7,542)	(7,542)	(9,432)	-	-	(9,432)	(5,295)	(5,295)	(5,295)	(5,295)
Transfer from Own Funds	(120,000)	(120,000)	-	-	(35,000)	(35,000)	(130,000)	(30,000)	(100,000)	(55,000)
TOTAL REVENUE	**(127,542)**	**(127,542)**	**(9,432)**	**-**	**(35,000)**	**(44,432)**	**(135,295)**	**(35,295)**	**(105,295)**	**(60,295)**
REQUISITION	**(4,928,862)**	**(4,928,862)**	**(5,222,947)**	**-**	**-**	**(5,222,947)**	**(5,734,377)**	**(5,976,835)**	**(6,134,991)**	**(6,252,529)**
*Percentage increase over prior year		0.00%	5.97%	0.00%	0.00%	5.97%	9.79%	4.23%	2.65%	1.92%
PARTICIPANTS: C. Saanich, N. Saanich, Sidney, Airport										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 3.718 Saanich Peninsula Wastewater	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$725,000	$1,210,000	$1,800,000	$1,160,000	$250,000	$50,000	$4,470,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$630,000	$5,915,000	$2,500,000	$2,500,000	$950,000	$1,650,000	$13,515,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$1,355,000	**$7,125,000**	**$4,300,000**	**$3,660,000**	**$1,200,000**	**$1,700,000**	**$17,985,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$450,000	$4,885,000	$3,150,000	$2,250,000	$250,000	$50,000	$10,585,000
Equipment Replacement Fund	$605,000	$1,120,000	$200,000	$380,000	$200,000	$200,000	$2,100,000
Grants (Federal, Provincial)	$0	$0	$500,000	$580,000	$0	$1,450,000	$2,530,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$300,000	$1,120,000	$450,000	$450,000	$750,000	$0	$2,770,000
	$1,355,000	**$7,125,000**	**$4,300,000**	**$3,660,000**	**$1,200,000**	**$1,700,000**	**$17,985,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.718

Service Name: Saanich Peninsula Wastewater

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
WASTEWATER TREATMENT PLANT													$ -
26-01	**Renewal**	**WWTP Corrosion and Air Management Improvements Program**	**Program level budget to address and mitigate degredation from foul air at the Saanich Peninsula Wastewater Treatment Plant.**	**$ 7,500,000**	**S**	**Debt**	**$ -**	**$ 3,910,000**	**$ 2,000,000**	**$ 1,500,000**	**$ -**	**$ -**	**$ 7,410,000**
26-01	**Renewal**	**WWTP Corrosion and Air Management Improvements Program**			**S**	**Res**	**$ -**	**$ 500,000**					**$ 500,000**
23-04	Replacement	Replace SCADA Servers and Ethernet Upgrades	Existing servers are EOL and need to be replaced to meet current CRD specifications and standards	$ 250,000	S	ERF	$ 250,000	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
28-01	Study	Bazan Bay Outfall Inspection	Follow-up inspection of Bazan Bay Outfall	$ 250,000	S	Res		$ -	$ -	$ 250,000	$ -	$ -	$ 250,000
24-02	Replacement	Standby Power Assessment and Replacement	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.	$ 30,000	E	Res	$ -	$ -	$ -	$ -	$ -	$ -	$ -
24-02	Replacement	Standby Power Assessment and Replacement	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.	$ 920,000	E	Debt	$ 150,000	$ 300,000	$ 650,000		$ -	$ -	$ 950,000
24-03	Replacement	SCADA Equipment Replacement	Project to review and address the maturation of SCADA hardware throughout the service areas.	$ 1,000,000	E	Debt	$ 200,000	$ 200,000	$ 250,000	$ 250,000	$ 250,000	$ 50,000	$ 1,000,000
24-04	Replacement	SPWWTP PLC Replacement	PLC and CPUs at SPWWTP are at the end of life and must be replaced. The Schneider product currently used at the SPWWTP was discontinued in 2018 and will no longer be supported as of 2026.	$ 500,000	E	Debt	$ 50,000	$ 100,000	$ 250,000	$ -	$ -	$ -	$ 350,000
26-02	Study	Wastewater Treatment Plant Model Development	Initial assessment and plant modelling exercise to help assess future plant optimization.	$ 150,000	E	Res		$ 50,000	$ 50,000	$ 50,000	$ -	$ -	$ 150,000
26-03	Renewal	Decarbonization Improvements at SPWWTP	Project to carry out decarbonization improvement recommendations as developed through the 2024 Low Carbon Electrification Study.	$ 120,000	E	Res		$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
26-03	Renewal	Decarbonization Improvements at SPWWTP		$ 1,080,000	E	Grant		$ -	$ 500,000	$ 580,000	$ -	$ -	$ 1,080,000
PUMP STATIONS													
24-05	Replacement	Keating Pump Station - Pump Replacement	The existing pumps are nearing end of life and are becoming more difficult to maintain.	**$ 600,000**	S	ERF	$ 280,000	**$ 580,000**	$ -	$ -	$ -	$ -	$ 580,000
GENERAL										**$ -**	**$ -**	**$ -**	**$ -**
21-04	Replacement	Voice Radio Replacement	Replacement of the voice radios, in coordination with the RWS, SPW, JDF, and Core Area services.	$ 85,000	E	ERF	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
18-10	Replacement	Equipment Replacement - Annual Provisional	Funds are required for emergency replacement of equipment that is unplanned and outside maintenance contingencies.	$ 1,200,000	S	ERF	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
22-02	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.	$ 550,000	E	Res	$ 250,000	$ 350,000	$ 100,000	$ 100,000	$ -	$ -	$ 550,000
24-06	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	$ 240,000	E	ERF	$ 45,000	$ 60,000	$ -	$ 180,000	$ -	$ -	$ 240,000
29-01	Study	Inflow and Infiltration (I&I) Management Plan Update	Future update to the Saanich Peninsula Wastewater I&I Plan	$ 50,000	S	Res		$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
26-04	**Study**	**Wastewater Strategic Planning**	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning	$ 50,000	S	Res		$ 50,000					**$ 50,000**
GRAVITY SEWERS & MANHOLES													
20-04	Renewal	Manhole Repairs and Replacement	Based upon inspections, high priority repairs and relining will start on some MH's in Central Saanich and Sidney. Repairs/relining will be scheduled in the next 5 years.	$ 100,000	S	Res	$ -	$ -	$ -	$ -	$ -	$ -	$ -
20-04	Renewal	Manhole Repairs and Replacement	Based upon inspections, high priority repairs and relining will start on some MH's in Central Saanich and Sidney. Repairs/relining will be scheduled in the next 5 years.	$ 850,000	S	Debt	$ 50,000	$ 375,000	$ -	$ 500,000	$ -	$ -	$ 875,000
27-02	Renewal	Trunk Sewer Relining - Ph2	Based upon CCTV inspection, about another 1600m of 500mm dia asbestos cement sewer should be lined in 2029.	$ 1,450,000	S	Grant		$ -	$ -	$ -	$ -	$ 1,450,000	$ 1,450,000
27-02	Renewal	Trunk Sewer Relining - Ph2		$ 750,000	S	Res		$ -	$ -	$ 50,000	$ 700,000	$ -	$ 750,000
27-03	Renewal	Flushing and CCTV Inspection	SPWW sewers should be cleaned and inspected on a 5-basis. The next 5-year inspection is planned for 2027.	$ 150,000	S	Res		$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
27-04	Renewal	I&I Flow Monitoring	Flow Monitoring leading up to I&I Plan Updates	$ 150,000	S	Res		$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
PRESSURE PIPES & APPERTUNANCES													
DEVELOPMENT COST CHARGE (DCC) PROJECTS													
23-01	Renewal	DCC Program - 5-year Update	5-year update of the DCC program.	$ 75,000	S	Res	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
			Grand Total	**$ 18,100,000**			**$ 1,355,000**	**$ 7,125,000**	**$ 4,300,000**	**$ 3,660,000**	**$ 1,200,000**	**$ 1,700,000**	**$ 17,985,000**

Service:	3.718	Saanich Peninsula Wastewater

Project Number	Capital Project Title	Capital Project Description
26-01	WWTP Corrosion and Air Management Improvements Program	Program level budget to address and mitigate degredation from foul air at the Saanich Peninsula Wastewater Treatment Plant.

Project Rationale This program establishes a dedicated budget to proactively mitigate foul air–related degradation at the Saanich Peninsula Wastewater Treatment Plant. Addressing these impacts in a coordinated manner will improve asset longevity, operational reliability, and long-term cost efficiency.

Project Number	Capital Project Title	Capital Project Description
23-04	Replace SCADA Servers and Ethernet Upgrades	Existing servers are EOL and need to be replaced to meet current CRD specifications and standards

Project Rationale Existing servers are EOL and need to be replaced to meet current CRD specifications and standards

Project Number	Capital Project Title	Capital Project Description
24-01	#N/A	#N/A

Project Rationale Primary Clarifier No. 1 and the oxidation tanks have had detailed structural assessments, funds are required to conduct a detailed assessment of primary clarifier No. 2 and the sludge tanks to determine whether concrete repairs are required similar to the oxidation tanks and primary clarifier No. 1.

Service:	3.718	Saanich Peninsula Wastewater

Project Number	28-01	**Capital Project Title**	Bazan Bay Outfall Inspection	**Capital Project Description**	Follow-up inspection of Bazan Bay Outfall
Project Rationale	Follow up 2028 inspection of Bazan Bay outfall to meet MWR requirements for 5-years inspection frequencies following the 2023 inspection. Considerations for ROV, Electromagnetic and dye tracing.				

Project Number	24-02	**Capital Project Title**	Standby Power Assessment and Replacement	**Capital Project Description**	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.
Project Rationale	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.				

Project Number	24-03	**Capital Project Title**	SCADA Equipment Replacement	**Capital Project Description**	Project to review and address the maturation of SCADA hardware throughout the service areas.
Project Rationale	Project to review and address the maturation of SCADA hardware throughout the service areas.				

Service:	3.718	Saanich Peninsula Wastewater

Project Number	24-04	**Capital Project Title**	SPWWTP PLC Replacement	**Capital Project Description**	PLC and CPUs at SPWWTP are at the end of life and must be replaced. The Schneider product currently used at the SPWWTP was discontinued in 2018 and will no longer be supported as of 2026.
Project Rationale	PLC and CPUs at SPWWTP are at the end of life and must be replaced. The Schneider product currently used at the SPWWTP was discontinued in 2018 and all support will be terminated in 2026.				

Project Number	26-02	**Capital Project Title**	Wastewater Treatment Plant Model Development	**Capital Project Description**	Initial assessment and plant modelling exercise to help assess future plant optimization.
Project Rationale	Model development will better help to fine tune processes andbetter analyze and optimize current and future operations.				

Project Number	26-03	**Capital Project Title**	Decarbonization Improvements at SPWWTP	**Capital Project Description**	Project to carry out decarbonization improvement recommendations as developed through the 2024 Low Carbon Electrification Study.
Project Rationale	Saanich Peninsula WWTP is within the top 5 GHG emitters in the CRD portfolio. Supported by the Government of Canada and Provinc eof BC through the CleanBC Custom Program, a low carbon electrification report was carried out by Prism Engineering in 2024 which recommends improvements that will reduce reliance on natural gas, including a water source heat pump and domestic hot water pre-heating				

Project Number	24-05	**Capital Project Title**	Keating Pump Station - Pump Replacement	**Capital Project Description**	The existing pumps are nearing end of life and are becoming more difficult to maintain.
Project Rationale	Replacement of existing pumps at existing facility.				

Service:	3.718	Saanich Peninsula Wastewater

Project Number	21-04	**Capital Project Title**	Voice Radio Replacement	**Capital Project Description**	Replacement of the voice radios, in coordination with the RWS, SPW, JDF, and Core Area services.

Project Rationale Replacement of the voice radios, in coordination with the RWS, SPW, JDF, and Core Area services.

Project Number	18-10	**Capital Project Title**	Equipment Replacement - Annual Provisional	**Capital Project Description**	Funds are required for emergency replacement of equipment that is unplanned and outside maintenance contingencies.

Project Rationale Funds are required for emergency replacement of equipment that is unplanned and outside maintenance contingencies.

Project Number	22-02	**Capital Project Title**	Microwave Radio Upgrades	**Capital Project Description**	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.

Project Rationale Multiple facilities throughout the CRD RWS system require additional bandwidth to allow for proper monitoring and control. This project will enable the initial design and preliminary installation of a high bandwidth microwave backbone that will be able to be leveraged by multiple CRD operational groups. The installation of this backbone will be coordinated with the other IWS service areas.

Project Number	24-06	**Capital Project Title**	IT Core Infrastructure Replacement	**Capital Project Description**	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life

Project Rationale Project for IT Core Infrastructure Replacement associated with SPWWS. Program to be managed by IT.

Service:	3.718	Saanich Peninsula Wastewater

Project Number	29-01	**Capital Project Title**	Inflow and Infiltration (I&I) Management Plan Update	**Capital Project Description**	Future update to the Saanich Peninsula Wastewater I&I Plan
Project Rationale	Continual improvements I&I Management reduce the impact on limiting capacity on conveyance and treatment infrastructure.				

Project Number	26-04	**Capital Project Title**	Wastewater Strategic Planning	**Capital Project Description**	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning
Proiect Rationale	High level framework of strategic priorities and commitments for liquid waste within the CRD. The strategic plan will guide decision making and long term planning required for executing the CRD Wastewater Master Plan.				

Project Number	20-04	**Capital Project Title**	Manhole Repairs and Replacement	**Capital Project Description**	Based upon inspections, high priority repairs and relining will start on some MH's in Central Saanich and Sidney. Repairs/relining will be scheduled in the next 5 years.
Project Rationale	During the trunk sewer main inspections in 2018-2019, the manholes were inspected as well. A number of manholes were identified with major defects requiring repairs or relining, mostly in Central Saanich and Sidney. Funds are required to retain a contractor to carry out manhole repairs.				

Project Number	27-02	**Capital Project Title**	Trunk Sewer Relining - Ph2	**Capital Project Description**	Based upon CCTV inspection, about another 1600m of 500mm dia asbestos cement sewer should be lined in 2029.
Project Rationale	The trunk sewer mains were inspected in 2018-2019 resulting in approximately 800 m of 500 mm diameter asbestos cement sewer pipe requiring relining to maintain integrity. Funds are required to retain a contractor to conduct the pipe relining starting where Phase 1 left.				

Project Number	27-03	**Capital Project Title**	Flushing and CCTV Inspection	**Capital Project Description**	SPWW sewers should be cleaned and inspected on a 5-basis. The next 5-year inspection is planned for 2027.
Project Rationale	Flushing and CCTV inspection program for pipe condition of SPWW sewers.				

Service:	3.718	Saanich Peninsula Wastewater

Project Number	27-04	**Capital Project Title**	I&I Flow Monitoring	**Capital Project Description**	Flow Monitoring leading up to I&I Plan Updates
Project Rationale	Monitoring to facilitate future plan updates.				

Project Number	23-01	**Capital Project Title**	DCC Program - 5-year Update	**Capital Project Description**	5-year update of the DCC program.
Project Rationale	Update to DCC will better align Developer Cost Charges with upgrades to the system required for growth.				

Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Saanich Peninsula Wastewater Assets

Construction of the Saanich Peninsula Wastewater Treatment Plant (SPWWTP) was completed in January 2000 to provide wastewater service for Central Saanich, North Saanich and Sidney, as well as the local First Nations, Victoria Airport Authority, and the Institute of Ocean Sciences Centre. Annually, the SPWWTP produces on average 3,600 tonnes of sludge which is currently hauled being treated at the Residuals Treatment Facility at Hartland. The SPWWTP heat recovery system was commissioned in February 2011 and has supplied treatment plant effluent waste heat to the Panorama Recreation Center for heating its swimming pools since then. Assets in the Saanich Peninsula Wastewater System include land, the SPWWTP and a secondary treatment plant, three pumping stations, thermal recovery and other buildings, 14 kilometres of collections and conveyance (gravity & pressure) mains, and a marine outfalls.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Funds	2,971,341	3,097,991	3,175,371	3,263,501	3,052,391	3,592,061
Equipment Replacement Fund	1,880,196	1,577,696	1,595,106	1,436,866	1,463,066	1,493,789
Operating Reserve Fund	1,572,304	1,612,504	1,558,014	1,613,834	1,609,964	1,661,414
Total	**6,423,840**	**6,288,190**	**6,328,490**	**6,314,200**	**6,125,420**	**6,747,264**

See attached reserve schedules for projected annual cash flows.

Capital Reserve Fund Schedule - SPWWTP

Capital Reserve Fund SPWWTP - DCC Portion and Capital Reserve Portion

Bylaw 2760 established a Reserve Fund for the Saanich Peninsula Wastewater System. There are two portions in the Reserve Fund: Development Cost Charges is deposited in the DCC portion and expenditures are restricted. Surplus funds from the Operating budget are deposited to the Capital Reserve portion and expenditures provide for capital works.

DCC Portion

Fund: 1012	**Actual**	**Budget**				
Fund Center: 101356	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	252,148	302,896	352,896	452,896	552,896	652,896
Planned Capital Expenditure (Based on Capital Plan)	-	(50,000)		-	-	-
Transfer OUT - To Capital Reserve						
Fund Return						
Transfer IN - DCC Funding	43,842	100,000	100,000	100,000	100,000	100,000
Interest Income	6,907	-	-	-	-	-
Ending Balance $	**302,896**	**352,896**	**452,896**	**552,896**	**652,896**	**752,896**

Assumptions/Background:

Surplus funds from the Operating budget are deposited to the Capital Reserve portion and expenditures provide for capital works.
Approved capital expenditures to be funded by DCC to be determined, as under review.

Capital Reserve Portion

Fund: 1012	**Actual**	**Budget**				
Fund Center: 102022	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,230,149	2,668,445	2,745,095	2,722,475	2,710,605	2,399,495
Capital Expenditure	(150,000)	(320,000)	(450,000)	(450,000)	(750,000)	-
Return Capital Fund	1,126,431					
Transfer from Ops Budget	386,000	396,650	427,380	438,130	438,890	439,670
Planned transfer from DCC Funds			-	-	-	-
Surplus	39,000					
Interest Income*	36,866	-	-	-	-	-
Ending Balance $	**2,668,445**	**2,745,095**	**2,722,475**	**2,710,605**	**2,399,495**	**2,839,165**

Saanich Peninsula Commission approved that operating surpluses be transferred to capital reserve fund each year, starting with 2009 budget.

The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Total both funds	2,971,341	3,097,991	3,175,371	3,263,501	3,052,391	3,592,061

ERF Reserve Fund Schedule SPWWTP

ERF: SPWWTP ERF or PERS Fund for Equipment

ERF Reserve to fund replacement of equipment that lasts less than 15 years in the NWT System. Also called PERS (Priority Equipment Replacement). Example motors, pumps… There are 2 PERS, Trunks and Treatment Plant; and 1 ERF for SPWWTP Lab Equipment

Equipment Replacement Fund- SPWWTP

Fund: 1022	**Actual**	**Budget**				
Fund Center: 101700	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,615,979	1,880,196	1,577,696	1,595,106	1,436,866	1,463,066
Purchased	(500,000)	(515,000)	(200,000)	(380,000)	(200,000)	(200,000)
Fund Return	217,507					
Transfer IN (from Ops Budget)	531,300	212,500	217,410	221,760	226,200	230,724
Interest Income*	15,410					
Ending Balance $	**1,880,196**	**1,577,696**	**1,595,106**	**1,436,866**	**1,463,066**	**1,493,789**

The ERF funds the replacement or repair of equipment with a service life of 15 years or less. In the past the ERF has also been referred to as a Priority Equipment Replacement Strategy (PERS). There are three individual ERF funds; Wastewater Treatment Plant (E00561), Trunk Sewers (E00562) and Saanich Peninsula Laboratory Equipment (E00586)

The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest in planning years nets against inflation which is not included.

Profile

Saanich Peninsula Wastewater

Starting in 2003, maintenance reserve accounts were established for operating and maintenance activities that typically do not occur annually. These maintenance activities are large expense and to and to avoid large swings in the operating budget, funds are set aside annually to undertake this maintenance. The maintenance activities are the replacement and disposal of the odour control carbon at the treatment plant approximately every 2 years, replacement and disposal of the odour control carbon at Keating Pump Station every 5 years, the regulatory inspection of the Bazan Bay marine outfall every 5 years and the cleaning and rebuild of the District Energy Sharing System heat exchanger every 5-8 years.

Operating Reserve Schedule

Operating Reserve Schedule	Actual	Budget				
Fund: 1500 Fund Center: 105204	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,432,705	1,572,304	1,612,504	1,558,014	1,613,834	1,609,964
Transfer In						
Planned Purchase		(35,000)	(130,000)	(30,000)	(100,000)	(55,000)
Surplus						
Transfer from Ops Budget	74,940	75,200	75,510	85,820	96,130	106,450
Interest Income*	64,659	-	-	-	-	-
Ending Balance $	**1,572,304**	**1,612,504**	**1,558,014**	**1,613,834**	**1,609,964**	**1,661,414**

Assumptions/Background:

Maintenance Reserve Account: Outfall Inspection, Odour Control Carbon Replacement, Heat Recovery Exchange System Cleaning

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Electoral Areas

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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Click on the service area name below to access selected budgets

Electoral Areas

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Electoral Area Services

FINAL BUDGET

MARCH 2026

Service: 1.029 GM - Electoral Area Services **Committee: Electoral Area**

DEFINITION:

The oversight of Electoral Area Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Electoral Area Services excluding fire protection and emergency management services.

The department and its divisions report to the Board, Hospital District Board, Electoral Area Services Committee and the Salt Spring Island Local Community Commission.

PARTICIPATION:

All municipalities and electoral areas

MAXIMUM LEVY:

N/A

FUNDING:

Requisition and Internal Recoveries

1.029 - GM - Electoral Area Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	191,995	191,045	412,595	-	-	412,595	424,536	436,817	447,254	457,933
Contract for Services	4,500	4,500	3,570	-	-	3,570	3,640	3,710	3,780	3,850
Internal Allocations	25,000	25,000	32,261	-	-	32,261	33,994	34,903	35,093	35,706
Operating Other	28,500	29,450	9,260	-	-	9,260	9,444	9,628	9,812	9,997
TOTAL OPERATING COSTS	**249,995**	**249,995**	**457,686**	**-**	**-**	**457,686**	**471,614**	**485,058**	**495,939**	**507,486**
*Percentage Increase over prior year						83.1%	3.0%	2.9%	2.2%	2.3%
TOTAL COSTS	**249,995**	**249,995**	**457,686**	**-**	**-**	**457,686**	**471,614**	**485,058**	**495,939**	**507,486**
FUNDING SOURCES (REVENUE)										
Internal Recoveries	(174,997)	(174,997)	(320,380)	-	-	(320,380)	(330,130)	(339,541)	(347,157)	(355,240)
TOTAL REVENUES	**(174,997)**	**(174,997)**	**(320,380)**	**-**	**-**	**(320,380)**	**(330,130)**	**(339,541)**	**(347,157)**	**(355,240)**
NET COSTS	**74,998**	**74,998**	**137,306**	**-**	**-**	**137,306**	**141,484**	**145,517**	**148,782**	**152,246**
*Percentage increase over prior year Net Costs						83.1%	3.0%	2.9%	2.2%	2.3%
AUTHORIZED POSITIONS: Salaried	2.0		2.0			2.0	2.0	2.0	2.0	2.0

Services with 2025 Year-End Operating Deficits - to be recovered in 2026

Service #	Service Name	Total 2025 Budget*	Total 2025 Deficit**	Impact
2.630	Magic Lakes Estate Water System	1,103,811	**88,515**	Local Area - SGI
1.912B	911 Call Answer - Municipalities	37,303	**37,704**	Sub-Regional
1.911	911 Systems	2,677,917	**16,324**	Regional
2.667	Surfside Park Estates (Mayne)	165,709	**14,970**	Local Area - SGI
			$157,513	

*Based on Operating Budget Amendment #4738 (Nov 12, 2025)

**7 other services totaling $2.5M of the 2025 budget ended with total deficit of $5k.

Services with 2025 Year-End Operating Deficits - resolved by adjustments as shown

Service #	Service Name	Total 2025 Budget*	Total 2025 Deficit	Impact	Treatment for Deficit
3.830	Magic Lake Estates Sewer	959,050	102,610	Local Area - SGI	Reduced transfer to Capital Reserve Fund ($46k); reduce transfer to Operating Reserve ($15k); Transfer from Operating Reserve ($42k)
1.521	Solid Waste Disposal	52,223,347	119,596	Regional	Transfer from Operating Reserve ($120k)
3.810	Ganges Sewer	1,298,564	44,115	Local Area - SSI	Reduced transfer to Capital Reserve Fund ($12k); reduce transfer to Operating Reserve ($32k)
1.523	Port Renfrew Refuse Disposal	137,542	17,986	Local Area - JDF	Reduce transfer to Capital Reserve Fund ($16k); reduce transfer to Equipment Reserve Fund (2k)
1.323	Bylaw Enforcement	833,421	49,796	Regional	Reduced transfer to Equipment Replacement Fund ($50k)
2.640	Lyall Harbour	300,159	49,160	Local Area - SGI	Reduced transfer to Operating Reserve Fund ($19.2k); reduced transfer to Capital Reserve Fund ($30k)
1.313	Animal Care	1,888,210	46,081	Sub-Regional	Transfer from Operating Reserve Fund ($21k); reduced transfer to Equipment Replacement Fund ($25k)
2.621	Highland/Fernwood Water	584,314	40,623	Local Area - SSI	Transfer from Operating Reserve Fund ($11k); reduced transfer to Operating Reserve ($30k)
1.577	Wastewater Operations	15,682,076	10,075	Regional	Transfer from Operating Reserve ($10k)
			$480,042		

*Based on Operating Budget Amendment #4738 (Nov 12, 2025)

Making a difference...together

REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MARCH 11, 2026

SUBJECT **2026 Final Electoral Area Budgets**

ISSUE SUMMARY

To present the final 2026 Electoral Area (EA) budgets and to the Capital Regional District (CRD) Board.

BACKGROUND

The Electoral Areas Committee (EAC) brings together the three unincorporated areas within the CRD: Juan de Fuca (JdF) EA, Salt Spring Island (SSI) EA and Southern Gulf Islands (SGI) EA.

The CRD provides a range of regional, sub-regional and local services to its residents. Regional services are provided to the entire region, sub-regional services are provided to a sub-group of participating municipalities and EAs, while local services are provided to individual municipalities, EAs, or to groups of residents within a defined area. The CRD provides services to more than 23,000 EA residents[1].

Final budgets for review are specific to services in the JdF EA, the SSI EA and the SGI EA. EA services are established through the *Local Government Act* and Service Establishment Bylaws and are guided by the Board Strategic and Corporate Plans.

Budget Approval Process

Section 374 of the *Local Government Act* requires CRD to develop and approve a five-year Financial Plan by March 31 each year, inclusive of all EA services. Under budget direction provided by the Board, review and recommendation for approval of EA service budgets, including local service commission budgets, is delegated to the EAC and SSI Local Community Commission (LCC) for applicable local services. These budgets will be included in the 2026 to 2030 CRD Five-Year Financial Plan Bylaw to be presented to the Board on March 11, 2026.

On October 29, 2025, the Board approved 2026 Service Plans and the Provisional 2026 to 2030 Financial Plan, inclusive of EA service budgets through EAC and LCC recommendations.

Since provisional approval changes to the plan have been incorporated to account for new information, year-end results, recommendations from local commissions and committees and updated information from BC Assessments. In addition to approvals from each EA director, all commissions and committees have recommended their respective budgets. A summary of the changes to budgets for Joint EA Services and each EA is included in this report and supported by Appendix A (Joint EA), Appendix B (JdF), Appendix C (SSI) and Appendix D (SGI).

[1] 2021 Census

IMPLICATIONS

Financial Implications

Tax Requisition - Joint Electoral Area Services

Joint EA Services provide services to the three unincorporated areas within the CRD: JdF EA, SSI EA and SGI EA. The requisition for joint EA services is cost apportioned to each EA on the basis of converted assessments. The analysis in Table 1 and 2 and Appendix A represents the service budgets and requisition without cost apportionment to each EA.

Table 1 summarizes total 2026 final requisition change over 2025 for all Joint EA services. Detailed requisition summary by service is further included in Appendix A-1.

Table 1: 2026 Final versus 2025 Final Requisition (Joint EA)

2026 Final $	2025 Final $	Change $	Change %
1.50M	1.17M	0.33M	28.2%

Table 2 compares the changes from total 2026 Provisional to Final Requisition for all Joint EA services. Details of significant changes from Provisional by service are included in Appendix A-2.

Table 2: 2026 Final versus Provisional Requisition (Joint EA)

2026 Final $	2026 Provisional $	Change $	Change %
1.50M	1.50M	(0.00M)	(0.0%)

Tax Requisition – Each Electoral Area

The final requisition change over the prior year is listed in Table 3. Requisition summaries by service area for each EA with changes from 2025 are included in Appendix B-1 (JdF), C-1 (SSI) and D-1 (SGI).

Table 3: 2026 Final versus 2025 Final Requisition

	2026 Final $ (2026 Assessment)		2025 Final $ (2025 Assessment)		Change $		Change %	
	Requisition	Cost / Avg HH*	Requisition	Cost / Avg HH	Requisition	Cost / Avg HH	Requisition	Cost / Avg HH
JdF	3.41M	$835	3.14M	$775	0.27M	$60.39	8.7%	7.8%
SSI	9.69M	$1,456	8.97M	$1,361	0.72M	$94.78	8.0%	7.0%
SGI	4.38M	$643	4.10M	$604	0.28M	$38.97	6.8%	6.4%

*Cost/Avg HH includes CRD and CRHD services but excludes local/specified/defined services. The cost per average residential assessment (Cost/Avg HH) is a theoretical calculation that provides a directional indicator on impacts to a rate payer. The Cost/Avg HH does not reflect factors that vary by home, such as service participation and actual assessed value. This calculation is most directly impacted by changes in apportionment, folios and assessed values. It can be used as an approximation of cost per residential household if a home is valued at or near the 'Average Residential Assessed Value' in Appendix B-1, C-1 and D-1.

Changes from 2026 provisional approval are the result of new information, year-end adjustments, assessment values, local commission or committee recommendations and EA director input.

Table 4 compares the changes from Provisional to Final requisition for each EA. Details of these changes are included in Appendix B-2 (JdF), C-2 (SSI) and D-2 (SGI).

Table 4: 2026 Final versus Provisional Requisition

	2026 Final $ (2026 Assessment)		2026 Provisional $ (2025 Assessment)		Change $		Change %	
	Requisition	Cost / Avg HH	Requisition	Cost / Avg HH	Requisition	Cost / Avg HH	Requisition	Cost / Avg HH
JdF	3.41M	$835	3.45M	$853	(0.04M)	($17.40)	(1.2%)	(2.0%)
SSI	9.69M	$1,456	9.70M	$1,473	(0.01M)	($16.49)	(0.1%)	(1.1%)
SGI	4.38M	$643	4.33M	$639	0.05M	$3.96	1.0%	0.6%

Table 3 and 4 include changes in regional, sub-regional, joint EA, individual EA wide services and Capital Regional Hospital District (CRHD) requisition but excludes local-specified-defined area services. Property specific impacts will vary depending on the participation in defined service areas and assessment values.

Impact of Assessment Values

Included in the total requisition are regional, sub-regional and joint EA service budgets, where the majority are cost apportioned on converted assessments.

Based on data from BC Assessment, the region experienced an average increase in assessment of +1.3% in 2026. Both SSI and SGI experienced changes in assessment values above the average at +1.8% and +1.9% respectively. JDF experienced a decrease of (0.7%).

When assessments increase less than the average, the percentage share of costs for the jurisdiction will decrease, and vice versa. Appendix E contains key assessment data points for each EA.

Increases in assessments also impact the theoretical calculation of an 'Average Residential Assessed Value' included in Appendix B-1 (JdF), C-1 (SSI) and D-1 (SGI). The impact is greater if the rate of change in Average Residential Assessed Value outpaces the rate of change in Converted Assessed Values in an area, and vice versa.

Table 5 summarizes the change in cost per average residential household by separating the change driven by cost apportionment versus changes driven by budget changes. Details are included in Appendix B-3 (JdF), C-3 (SSI) and D-3 (SGI).

Table 5: Change in Cost/Avg HH by Cost Driver (2026 Final versus 2025 Final)

	Change in Cost Apportionment		Change in Budget		Total Change 2026 Final vs 2025 Final	
	Cost / Avg HH	%	Cost / Avg HH	%	Cost / Avg HH	%
JdF	($18.36)	(2.4%)	$78.75	10.2%	$60.39	7.8%
SSI	($11.73)	(0.9%)	$106.51	7.8%	$94.78	7.0%
SGI	$1.03	0.2%	$37.94	6.3%	$38.97	6.4%

Capital Budget

The 2026 Capital Plan has been adjusted since provisional approval. All changes have been recommended through local commissions or committees, the EA director or identified by staff through review with the EA director.

The Final 2026 Capital Plan Summary overview by service is included as Appendix A-3 (Joint EA), B-4 (JdF), C-4 (SSI) and D-4 (SGI).

A summary of all changes since provisional approval by project is shown in Appendix B-5 (JdF), C-5 (SSI) and D-5 (SGI). There were no changes to Joint EA services.

Financial Plan Bylaw

The 2026 final budget packages by service are included in Appendix A (A-4 Jointly Funded Service Budgets), Appendix B (B-6 JdF Service Budgets), Appendix C (C-6 SSI Service Budgets) and Appendix D (D-6 SGI Service Budgets). Each of the EA financial plans will be incorporated for final approval in the 2026 to 2030 CRD Five-Year Financial Plan Bylaw at the Board meeting on March 11, 2026.

As in prior years, final adjustments are made ahead of billing with the release of BC Assessment final data for the region. This is typically distributed at the end of March. No material changes or impacts are expected.

CONCLUSION

EA budgets have been delegated to the EAC and SSI LCC (fourteen SSI Services) by the CRD Board for review and recommendation and they have been prepared based on approved service plans.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: 2026 Final Electoral Area Budget – Joint Electoral Area Services
Appendix B: 2026 Final Electoral Area Budget – Juan de Fuca Services
Appendix C: 2026 Final Electoral Area Budget – Salt Spring Island Services
Appendix D: 2026 Final Electoral Area Budget – Southern Gulf Islands Services
Appendix E: 2026 Assessment Data for Electoral Area

March 11, 2026
2026 Final Electoral Area Budget

Appendix A-1: Requisition Summary (Joint EA Services)

	Joint EA Services	Final 2026	Final 2025	Change in Requisition $	Change in Requisition %
1.103	Elections	40,000	-	40,000	100.0%
1.104	U.B.C.M.	14,386	13,500	886	6.6%
1.108	Joint Electoral Area Admin	319,664	174,997	144,667	82.7%
1.318	Building Inspection	736,886	666,762	70,124	10.5%
1.320	Noise Control	80,273	77,349	2,924	3.8%
1.322	Nuisances & Unsightly Premises	62,524	56,236	6,288	11.2%
1.368	Electoral Area Fire Inspection & Investigation	25,000	-	25,000	100.0%
1.372	Electoral Area Emergency Program	218,800	179,342	39,458	22.0%
	Total Joint Electoral Area	**$1,497,533**	**$1,168,186**	**$329,347**	**28.2%**

Appendix A2: Joint EA - Change in Requisition from Provisional to Final - Budget Review 2026

Change in Requisition (2026 Final vs Provisional) - Joint EA

	Joint EA Services	2026 Requisition Final $	2026 Requisition Provisional $	Change in Requisition Final vs Provisional $	Change in Requisition Final vs Provisional %	Main Driver - Change in Requisition
1.103	Elections	40,000	40,000	-	0.0%	
1.104	U.B.C.M.	14,386	14,308	78	0.5%	Increased due to higher 2025 deficit carryover to be recovered by Requisition
1.108	Joint Electoral Area Admin	319,664	320,380	(716)	-0.2%	Increased GILT revenue offset by reduced requisition
1.318	Building Inspection	736,886	736,886	-	0.0%	
1.320	Noise Control	80,273	80,319	(46)	-0.1%	Increased GILT revenue offset by reduced requisition
1.322	Nuisances & Unsightly Premises	62,524	62,524	-	0.0%	
1.368	Electoral Area Fire Inspection & Investigation	25,000	25,000	-	0.0%	
1.372	Electoral Area Emergency Program	218,800	218,800	-	0.0%	
	Total Joint Electoral Area	**1,497,533**	**1,498,217**	**(684)**	**0.0%**	

*Requisition before cost apportionment

Appendix A-3: Capital Plan Summary Overview by Service - Joint EA
2026 Final Budget

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Capital Reserves	Other	TOTAL
1.318	Building Inspection	23,000					**23,000**			23,000				**23,000**
1.372	Emergency Planning Coordination	2,500					**2,500**			2,500				**2,500**
1.580	EA Utility Operations	7,200	90,000				**97,200**			97,200				**97,200**
	Total	**32,700**	**90,000**				**122,700**			**122,700**				**122,700**

Appendix A-4: Jointly Funded Budgets

1.029 GM - Electoral Area Services

1.103 Elections

1.104 UBCM

1.108 Joint EA Admin

1.318 Building Inspection

1.320 Noise Control

1.322 Nuisance & Unsightly Premises

1.368 EA Fire Inspection & Investigation

1.372 EA Emergency Coordination

1.580 EA Utility Operations (SGI&SSI)

CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Electoral Area Services

FINAL BUDGET

MARCH 2026

Service: 1.029 GM - Electoral Area Services **Committee: Electoral Area**

DEFINITION:

The oversight of Electoral Area Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Electoral Area Services excluding fire protection and emergency management services.

The department and its divisions report to the Board, Hospital District Board, Electoral Area Services Committee and the Salt Spring Island Local Community Commission.

PARTICIPATION:

All municipalities and electoral areas

MAXIMUM LEVY:

N/A

FUNDING:

Requisition and Internal Recoveries

1.029 - GM - Electoral Area Services	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	191,995	191,045	412,595	-	-	412,595	424,536	436,817	447,254	457,933
Contract for Services	4,500	4,500	3,570	-	-	3,570	3,640	3,710	3,780	3,850
Internal Allocations	25,000	25,000	32,261	-	-	32,261	33,994	34,903	35,093	35,706
Operating Other	28,500	29,450	9,260	-	-	9,260	9,444	9,628	9,812	9,997
TOTAL OPERATING COSTS	**249,995**	**249,995**	**457,686**	**-**	**-**	**457,686**	**471,614**	**485,058**	**495,939**	**507,486**
*Percentage Increase over prior year						83.1%	3.0%	2.9%	2.2%	2.3%
TOTAL COSTS	**249,995**	**249,995**	**457,686**	**-**	**-**	**457,686**	**471,614**	**485,058**	**495,939**	**507,486**
FUNDING SOURCES (REVENUE)										
Internal Recoveries	(174,997)	(174,997)	(320,380)	-	-	(320,380)	(330,130)	(339,541)	(347,157)	(355,240)
TOTAL REVENUES	**(174,997)**	**(174,997)**	**(320,380)**	**-**	**-**	**(320,380)**	**(330,130)**	**(339,541)**	**(347,157)**	**(355,240)**
NET COSTS	**74,998**	**74,998**	**137,306**	**-**	**-**	**137,306**	**141,484**	**145,517**	**148,782**	**152,246**
*Percentage increase over prior year Net Costs						83.1%	3.0%	2.9%	2.2%	2.3%
AUTHORIZED POSITIONS: Salaried	2.0		2.0			2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT

2026 Budget

Elections

FINAL BUDGET

MARCH 2026

Service: 1.103 **Elections** **Committee: Electoral Area**

DEFINITION:

To maintain voters lists for electoral areas and to undertake elections as required (Sec. 52 and 75 of the Local Government Act).

PARTICIPATION:

All electoral areas on the basis of converted assessed value of land and improvements.

MAXIMUM LEVY:

No limit

FUNDING:

Requisition and recovery from Islands Trust and school districts 61, 62, 63, 64

1.103 - Elections	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Electoral Area Elections	-	-	177,620	-	-	177,620	500	-	-	191,830
Islands Trust	-	-	81,870	-	-	81,870	-	-	-	88,430
Allocations and Insurance	162	50	13,660	-	-	13,660	-	3	-	-
TOTAL OPERATING COSTS	**162**	**50**	**273,150**	**-**	**-**	**273,150**	**500**	**3**	**-**	**280,260**
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	175	-	-	-	-	40,460	41,780	42,610	-
TOTAL COSTS	**162**	**225**	**273,150**	**-**	**-**	**273,150**	**40,960**	**41,783**	**42,610**	**280,260**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	(151,280)	-	-	(151,280)	-	-	-	(148,370)
Recovery from Islands Trust	-	-	(81,870)	-	-	(81,870)	-	-	-	(88,430)
Other Income	(162)	(225)	-	-	-	-	(160)	(160)	(160)	(160)
TOTAL REVENUE	**(162)**	**(225)**	**(233,150)**	**-**	**-**	**(233,150)**	**(160)**	**(160)**	**(160)**	**(236,960)**
REQUISITION	**-**	**-**	**(40,000)**	**-**	**-**	**(40,000)**	**(40,800)**	**(41,623)**	**(42,450)**	**(43,300)**
*Percentage increase over prior year Requisition			NA			NA	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.103 Elections - Operating Reserve Fund

To stabilize requisition for Electoral Area Elections held every 4th year

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105515	2025	2026	2027	2028	2029	2030
Beginning Balance		247,586	258,617	107,337	147,797	189,577	232,187
Transfer from Op Budget		175	-	40,460	41,780	42,610	-
Transfer to Op Budget		-	(151,280)	-	-	-	(148,370)
Interest Income*		10,856					
Ending Balance $		**258,617**	**107,337**	**147,797**	**189,577**	**232,187**	**83,817**

Assumptions/Background:

Budgeted transfers to reserve will provide funding for elections every 4 years

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

UBCM

FINAL BUDGET

MARCH 2026

Service: 1.104 Union of B.C. Municipalities **Committee: Electoral Area**

DEFINITION:

To provide for membership dues and convention expenses. Section 787 (b) - SLP - February 1, 1966.

PARTICIPATION:

All electoral areas and those municipalities not maintaining their own membership (currently electoral areas only) on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

FUNDING:

Requisition

GENERAL INFORMATION:

Association of Vancouver Island and Coastal Communities (AVICC)

Commencing 1982 costs relating to AVICC, which are incurred solely on behalf of the electoral areas, are included in the UBCM budget rather than Legislative and General Government.

1.104 - UBCM	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Membership Fee	12,700	13,063	13,300	-	-	13,300	13,935	14,210	14,490	14,780
Allocations & Other Expenses	722	747	741	-	-	741	753	767	781	795
TOTAL COSTS	**13,422**	**13,810**	**14,041**	**-**	**-**	**14,041**	**14,688**	**14,977**	**15,271**	**15,575**
*Percentage Increase over prior year						4.6%	4.6%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(445)	445	-	-	445	-	-	-	-
Balance c/fwd from 2024 to 2025	178	178	-	-	-	-	-	-	-	-
Other Revenue	(100)	(43)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**78**	**(310)**	**345**	**-**	**-**	**345**	**(100)**	**(100)**	**(100)**	**(100)**
REQUISITION	**(13,500)**	**(13,500)**	**(14,386)**	**-**	**-**	**(14,386)**	**(14,588)**	**(14,877)**	**(15,171)**	**(15,475)**
*Percentage increase over prior year Requisition						6.6%	1.4%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Joint EA Admin

FINAL BUDGET

MARCH 2026

Service: 1.108 **Joint EA Admin** **Committee: Electoral Area**

DEFINITION:

The oversight of Electoral Area Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Electoral Area Services excluding fire protection and emergency management services.

PARTICIPATION:

All Electoral Areas, based on converted hospital assessments.

MAXIMUM LEVY:

N/A

FUNDING:

Requisition

1.108 - Joint EA Admin	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	174,997	174,997	320,380	-	-	320,380	330,130	339,541	347,157	355,240
TOTAL COSTS	**174,997**	**174,997**	**320,380**	**-**	**-**	**320,380**	**330,130**	**339,541**	**347,157**	**355,240**
*Percentage Increase over prior year						NA	3.0%	2.9%	2.2%	2.3%
FUNDING SOURCES (REVENUE)										
Other Revenue	-	-	(716)	-	-	(716)	-	-	-	-
TOTAL REVENUE	**-**	**-**	**(716)**	**-**	**-**	**(716)**	**-**	**-**	**-**	**-**
REQUISITION	**(174,997)**	**(174,997)**	**(319,664)**	**-**	**-**	**(319,664)**	**(330,130)**	**(339,541)**	**(347,157)**	**(355,240)**
*Percentage increase over prior year Requisition						82.7%	3.3%	2.9%	2.2%	2.3%

Reserve Schedule

Reserve Fund: 1.108 - Joint EA Admin - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105574	2025	2026	2027	2028	2029	2030
Beginning Balance		-	7,590	7,590	7,590	7,590	7,590
Transfer from Ops Budget		7,590	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		7,590	7,590	7,590	7,590	7,590	7,590

Assumptions/Backgrounds:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Building Inspection

FINAL BUDGET

MARCH 2026

Service: 1.318 **Building Inspection** **Committee: Electoral Area**

DEFINITION:

To carry out the Building Regulations function as specified by Section 818 of the Local Government Act (Letters Patent - January 1, 1970).

SERVICE DESCRIPTION:

The building inspection department provides building inspection services to homeowners, builders and contractors in compliance with both the BC Building Code and CRD Building Bylaw 3741 (2010), Amendment 3780 (2011), and Amendment 4403 (2021). The Building inspection service includes receiving, reviewing and advising on building permit applications, processing of the applications including code analysis and referrals to other agencies, issuing building permits and verifying conditional requirements, arranging and carrying out site and construction inspections and granting final approval for occupancy. Staff also provides inspection services to other CRD departments on a cost recovery basis.

PARTICIPATION:

All Electoral Areas on the basis of their value of converted hospital assessments.

MAXIMUM LEVY:

Not stated.

FUNDING:

Fees and charges and requisition to all Electoral Areas

1.318 - Building Inspection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	1,537,403	1,467,574	1,591,929	-	-	1,591,929	1,636,470	1,682,239	1,721,743	1,762,154
Telecommunications	42,780	42,780	43,550	-	-	43,550	44,420	45,310	46,210	47,150
Legal Expenses	19,190	19,190	19,540	-	-	19,540	19,930	20,330	20,740	21,150
Building Rent	40,420	40,420	41,260	-	-	41,260	42,170	43,090	44,130	45,200
Supplies	24,780	24,780	25,230	-	-	25,230	25,740	26,260	26,790	27,330
Allocations	432,563	450,423	425,532	-	3,604	429,136	439,606	453,255	457,860	465,946
Digitizing Records (IBC)	75,000	-	-	-	150,000	150,000	-	-	-	-
Other Operating Expenses	177,806	197,942	212,068	-	-	212,068	215,993	220,333	224,761	229,307
TOTAL OPERATING COSTS	**2,349,942**	**2,243,109**	**2,359,109**	**-**	**153,604**	**2,512,713**	**2,424,329**	**2,490,817**	**2,542,234**	**2,598,237**
*Percentage Increase over prior year			0.4%		6.5%	6.9%	-3.5%	2.7%	2.1%	2.2%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	30,000	30,000	-	-	-	-	60,000	60,000	62,000	62,000
Transfer to Operating Reserve Fund	-	69,093	-	-	-	-	-	-	59,105	148,240
TOTAL CAPITAL / RESERVES	**30,000**	**99,093**	**-**	**-**	**-**	**-**	**60,000**	**60,000**	**121,105**	**210,240**
Building Borrowing Repayment to Facilities Reserve	23,300	23,300	23,300	-	-	23,300	23,300	23,300	23,300	23,300
TOTAL COSTS	**2,403,242**	**2,365,502**	**2,382,409**	**-**	**153,604**	**2,536,013**	**2,507,629**	**2,574,117**	**2,686,639**	**2,831,777**
*Percentage Increase over prior year			-0.9%		6.4%	5.5%	-1.1%	2.7%	4.4%	5.4%
Internal Recoveries	(33,016)	(33,016)	(33,610)	-	-	(33,610)	(34,280)	(34,960)	(35,660)	(36,380)
TOTAL COSTS LESS INTERNAL RECOVERIES	**2,370,226**	**2,332,486**	**2,348,799**	**-**	**153,604**	**2,502,403**	**2,473,349**	**2,539,157**	**2,650,979**	**2,795,397**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(307,194)	(232,194)	(190,165)	-	(153,604)	(343,769)	(79,255)	(21,630)	-	-
Permit Fees Revenue	(1,350,000)	(1,350,000)	(1,374,300)	-	-	(1,374,300)	(1,401,790)	(1,429,830)	(1,458,430)	(1,487,600)
Contract Revenue	(41,190)	(41,190)	(41,930)	-	-	(41,930)	(42,760)	(43,620)	(44,490)	(45,380)
Grants in Lieu of Taxes	(2,340)	(2,340)	(2,728)	-	-	(2,728)	(2,430)	(2,480)	(2,530)	(2,580)
Revenue - Other	(2,740)	(40,000)	(2,790)	-	-	(2,790)	(2,850)	(2,910)	(2,970)	(3,030)
TOTAL REVENUE	**(1,703,464)**	**(1,665,724)**	**(1,611,913)**	**-**	**(153,604)**	**(1,765,517)**	**(1,529,085)**	**(1,500,470)**	**(1,508,420)**	**(1,538,590)**
REQUISITION	**(666,762)**	**(666,762)**	**(736,886)**	**-**	**-**	**(736,886)**	**(944,264)**	**(1,038,687)**	**(1,142,559)**	**(1,256,807)**
*Percentage increase over prior year										
Requisition			10.5%			10.5%	28.1%	10.0%	10.0%	10.0%
Per Fees Revenue			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%
AUTHORIZED POSITIONS										
Salaried FTE	11.6		11.6			11.6	11.6	11.6	11.6	11.6

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.318 Building Inspection	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$7,000	$23,000	$6,000	$6,000	$6,000	$6,600	$47,600
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$125,000	$0	$92,500	$92,500	$92,500	$92,500	$370,000
	$132,000	**$23,000**	**$98,500**	**$98,500**	**$98,500**	**$99,100**	**$417,600**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$132,000	$23,000	$98,500	$98,500	$98,500	$99,100	$417,600
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$132,000	**$23,000**	**$98,500**	**$98,500**	**$98,500**	**$99,100**	**$417,600**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.318

Service Name: Building Inspection

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
18-01	Replacement	Vehicle Replacement	Vehicle Replacement ($75k vehicle + $17.5k charging station)	$ 370,000	V	ERF	$ 125,000	$ -	$ 92,500	$ 92,500	$ 92,500	$ 92,500	$ 370,000
19-01	Replacement	Computer Replacement	Replacement of Computer equipment	$ 30,600	E	ERF	$ -	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,600	$ 30,600
25-01	New	New Workstation at JDF	Add new workstation at JDF for staff	$ 7,000	E	ERF	$ 7,000	$ 7,000	$ -	$ -	$ -	$ -	$ 7,000
26-01	New	Lobby Reconfiguration	Reconfigurre lobby to maximize space	$ 10,000	E	ERF	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
													$ -
													$ -
			Grand Total	**$ 417,600**				**$ 23,000**	**$ 98,500**	**$ 98,500**	**$ 98,500**	**$ 99,100**	**$ 417,600**

Service:	1.318	Building Inspection

Project Number	18-01	**Capital Project Title**	Vehicle Replacement	**Capital Project Description**	Vehicle Replacement
Project Rationale	Replaces vehicles with substantial miles that are used by the Building Inspectors to travel to remote locations in the Southern Gulf Islands and Juan de Fuca to carry out building inspections.				

Project Number	19-01	**Capital Project Title**	Computer Replacement	**Capital Project Description**	Replacement of Computer equipment
Project Rationale	As per IT's replacement schedule for department computers.				

Project Number	25-01	**Capital Project Title**	New Inspector Workstation at JDF	**Capital Project Description**	Add new workstation at JDF for Building Inspector
Project Rationale	Add workstation for new Building Inspector added in budget.				

Project Number	26-01	**Capital Project Title**	Furniture Replacement	**Capital Project Description**	Salt Spring Island desks replacement
Project Rationale	Reconfigure lobby area to reallocate unused area into usable space.				

Building Inspection
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	584,688	240,919	161,664	140,034	199,139	347,379
Equipment Replacement Fund	272,064	249,064	210,564	172,064	135,564	98,464
Total	**856,752**	**489,983**	**372,228**	**312,098**	**334,703**	**445,843**

Reserve Schedule

Reserve Fund: 1.318 Building Inspection - Operating Reserve Fund

For requisition rate stabilization during periods of fluctuating permit fee revenues.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105544	2025	2026	2027	2028	2029	2030
Beginning Balance		761,227	584,688	240,919	161,664	140,034	199,139
Transfer from Ops Budget		31,948	-	-	-	59,105	148,240
Transfer to Ops Budget		(232,194)	(343,769)	(79,255)	(21,630)	-	-
Interest Income*		23,707					
Ending Balance $		**584,688**	**240,919**	**161,664**	**140,034**	**199,139**	**347,379**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.318 Building Inspection - Equipment Replacement Fund

ERF Group: BLDINS.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101425	2025	2026	2027	2028	2029	2030
Beginning Balance		304,862	272,064	249,064	210,564	172,064	135,564
Transfer from Ops Budget		30,000	-	60,000	60,000	62,000	62,000
Planned Purchase		(65,121)	(23,000)	(98,500)	(98,500)	(98,500)	(99,100)
Interest Income		2,323					
Ending Balance $		**272,064**	**249,064**	**210,564**	**172,064**	**135,564**	**98,464**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Noise Control

FINAL BUDGET

MARCH 2026

Service: 1.320 Noise Control **Committee: Electoral Area**

DEFINITION:

To provide noise control to member electoral areas of the Capital Regional District (Letter Patent - September 3, 1981; amended January 18, 1984; Supplementary Letters Patent - January 22, 1987). This function is performed by Bylaw officers from the CRD's Langford and Salt Spring Island offices.

SERVICE DESCRIPTION:

Administration and enforcement of the Noise Bylaws for the three Electoral Areas.

PARTICIPATION:

All Electoral Areas, based on converted hospital assessments.

MAXIMUM LEVY:

$ 0.50 / $1,000

Total such functions of 1.320 (Noise Control) and 1.322 (Nuisance & Unsightly Premises) not to exceed $1.00 / $1,000 overall.

MAXIMUM CAPITAL DEBT:

Nil

FUNDING:

Requisition

1.320 - Noise Control	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Legal	7,580	7,580	7,720	-	-	7,720	7,870	8,030	8,190	8,350
Allocations	2,898	2,898	4,201	-	-	4,201	4,278	4,364	4,450	4,538
Bylaw Enforcement Charges	56,560	56,560	61,888	-	-	61,888	60,576	63,600	64,870	66,170
Other Operating Expenses	580	1,080	780	-	-	780	794	808	822	837
TOTAL OPERATING COSTS	**67,618**	**68,118**	**74,589**	**-**	**-**	**74,589**	**73,518**	**76,802**	**78,332**	**79,895**
*Percentage Increase over prior year			**10.3%**			**10.3%**	**-1.4%**	**4.5%**	**2.0%**	**2.0%**
Transfer to Operating Reserve Fund	-	-	6,000	-	-	6,000	8,690	7,050	7,200	7,355
TOTAL COSTS	**67,618**	**68,118**	**80,589**	**-**	**-**	**80,589**	**82,208**	**83,852**	**85,532**	**87,250**
FUNDING SOURCES (REVENUE)										
Balance c/fw from 2024 to 2025	10,000	10,000	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	-	(500)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(269)	(269)	(316)	-	-	(316)	(280)	(290)	(300)	(310)
Revenue - Other	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**9,731**	**9,231**	**(316)**	**-**	**-**	**(316)**	**(280)**	**(290)**	**(300)**	**(310)**
REQUISITION	**(77,349)**	**(77,349)**	**(80,273)**	**-**	**-**	**(80,273)**	**(81,928)**	**(83,562)**	**(85,232)**	**(86,940)**
*Percentage increase over prior year Requisition			**3.8%**			**3.8%**	**2.1%**	**2.0%**	**2.0%**	**2.0%**

Reserve Schedule

Reserve Fund: 1.320 Noise Control - Operating Reserve Fund - Bylaw 4146

- Capital Regional District Operating Reserve Fund was established in 2016 under Bylaw No. 4146. The funds in this reserve shall be expended for unforeseen legal expense or other operating costs. Monies set aside shall be deposited under separate account in the bank and until required to be used may be invested in the manner provided by Section 364(2) of the Municipal Act.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105406	2025	2026	2027	2028	2029	2030
Beginning Balance		9,590	15,734	21,734	30,424	37,474	44,674
Transfer from Ops Budget		5,723	6,000	8,690	7,050	7,200	7,355
Interest Income*		421					
Ending Balance $		**15,734**	**21,734**	**30,424**	**37,474**	**44,674**	**52,029**

Assumptions/Background:

Maintain balance at reasonable level to cover unexpected operating expenses such as legal.

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Nuisance & Unsightly Premises

FINAL BUDGET

MARCH 2026

Service: 1.322 Nuisance & Unsightly Premises **Committee: Electoral Area**

DEFINITION:

To provide regulation of nuisances and unsightly premises to the participating electoral areas (Letters Patent - May 19, 1977). This function is performed by Bylaw Officers from the CRD's Langford and Salt Spring Island offices.

SERVICE DESCRIPTION:

Enforce the Nuisance and Unsightly Premises Bylaw for the three Electoral Areas as in accordance with procedures and provisions of the Local Government Act.

PARTICIPATION:

All Electoral Areas, based on converted hospital assessments.

MAXIMUM LEVY:

$ 0.50 / $1,000

Total such functions of 1.320 (Noise Control) and 1.322 (Nuisance & Unsightly Premises) not to exceed $1.00 / $1,000 overall.

FUNDING:

Requisition

1.322 - Nuisance & Unsightly Premises	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Legal	2,000	-	2,040	-	-	2,040	2,080	2,120	2,160	2,200
Allocations	3,600	3,600	3,815	-	-	3,815	3,885	3,963	4,041	4,122
Bylaw Enforcement Charges	53,970	53,970	56,669	-	2,500	59,169	57,802	60,690	61,900	63,140
Other Operating Expenses	330	330	320	-	-	320	333	346	359	372
TOTAL OPERATING COSTS	**59,900**	**57,900**	**62,844**	**-**	**2,500**	**65,344**	**64,100**	**67,119**	**68,460**	**69,834**
*Percentage Increase over prior year			4.9%		4.2%	9.1%	-1.9%	4.7%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	1,950	-	-	-	-	2,000	1,100	1,120	1,130
TOTAL CAPITAL / RESERVE	**-**	**1,950**	**-**	**-**	**-**	**-**	**2,000**	**1,100**	**1,120**	**1,130**
TOTAL COSTS	**59,900**	**59,850**	**62,844**	**-**	**2,500**	**65,344**	**66,100**	**68,219**	**69,580**	**70,964**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(3,350)	(3,350)	-	-	(2,500)	(2,500)	-	-	-	-
Grants in Lieu of Taxes	(214)	(214)	(220)	-	-	(220)	(220)	(220)	(220)	(220)
Other Revenue	(100)	(50)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(3,664)**	**(3,614)**	**(320)**	**-**	**(2,500)**	**(2,820)**	**(320)**	**(320)**	**(320)**	**(320)**
REQUISITION	**(56,236)**	**(56,236)**	**(62,524)**	**-**	**-**	**(62,524)**	**(65,780)**	**(67,899)**	**(69,260)**	**(70,644)**
*Percentage increase over prior year Requisition			11.2%			11.2%	5.2%	3.2%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.322 Nuisances & Unsightly Premises - Operating Reserve Fund

For unforeseen expenses

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105403	2025	2026	2027	2028	2029	2030
Beginning Balance		13,173	12,373	9,873	11,873	12,973	14,093
Transfer from Ops Budget		2,094	-	2,000	1,100	1,120	1,130
Transfer to Ops Budget - Core		(3,350)	(2,500)	-	-	-	-
Interest Income*		456					
Ending Balance $		**12,373**	**9,873**	**11,873**	**12,973**	**14,093**	**15,223**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

EA Fire Inspection & Investigation

FINAL BUDGET

MARCH 2026

Service: 1.368 **EA Fire Inspection & Investigation** **Committee: Electoral Area**

DEFINITION:

A service for the purpose of delivering building fire safety inspection and fire cause determination investigation services throughout the electoral areas, as required by the Fire Safety Act brought into force August 1, 2024

PARTICIPATION:

All Electoral Areas, based on converted assessments.

MAXIMUM LEVY:

N/A

FUNDING:

Requisition

1.368 - EA Fire Inspection & Investigation	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Operating Expenses			-	25,000	-	25,000	25,510	26,020	26,540	27,080
Allocations	-	-	-	-	-	-	1,250	1,280	1,310	1,340
TOTAL COSTS	**-**	**-**	**-**	**25,000**	**-**	**25,000**	**26,760**	**27,300**	**27,850**	**28,420**
*Percentage Increase over prior year						NA	7.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Other Revenue	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
REQUISITION	**-**	**-**	**-**	**(25,000)**	**-**	**(25,000)**	**(26,760)**	**(27,300)**	**(27,850)**	**(28,420)**
*Percentage increase over prior year Requisition						NA	7.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Electoral Area Emergency Planning Coordination

FINAL BUDGET

MARCH 2026

Service: 1.372 Emergency Planning Coordination **Committee: Planning & Protective Services**

DEFINITION:

No establishment bylaw. Service is provided by CRD staff for coordination of emergency operations for the CRD.

SERVICE DESCRIPTION:

This service provides support to a range of Protective Services responsibilities and to carry out the responsibilities legislated under the *Emergency Program Act*. Costs for staff are placed in this budget and allocated based on percentages to the other services, such as 911, hazmat, and emergency management.

FUNDING:

Allocations from protection services and requisition.

1.372 - Electoral Area Emergency Planning Coordination	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries	617,220	621,211	662,816	-	23,940	686,756	681,867	701,451	718,151	735,232
Contract for Services	50,000	-	-	-	50,000	50,000	-	-	-	-
Travel Expenses	2,050	2,050	2,090	-	-	2,090	2,130	2,170	2,210	2,250
Telecommunications	7,630	7,630	7,770	-	-	7,770	7,930	8,090	8,250	8,420
Staff Training & Development	1,810	1,810	1,840	-	-	1,840	1,880	1,920	1,960	2,000
Supplies	2,040	2,040	2,080	-	-	2,080	2,120	2,160	2,200	2,240
Allocations	74,080	74,080	79,196	-	-	79,196	84,209	86,632	86,712	88,151
FireSmart Grant Funded Programming	350,000	350,000	-	-	175,000	175,000	-	-	-	-
Other Operating Expenses	9,940	23,215	23,618	-	-	23,618	24,104	24,607	25,112	25,652
TOTAL OPERATING COSTS	**1,114,770**	**1,082,036**	**779,410**	**-**	**248,940**	**1,028,350**	**804,240**	**827,030**	**844,595**	**863,945**
*Percentage Increase over prior year			-30.1%		22.3%	-7.8%	-21.8%	2.8%	2.1%	2.3%
CAPITAL / RESERVES										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	8,750	11,765	7,875
Transfer to Equipment Replacement Fund	5,000	5,000	5,000	-	-	5,000	5,000	10,000	15,000	20,000
TOTAL CAPITAL / RESERVES	**5,000**	**5,000**	**5,000**	**-**	**-**	**5,000**	**5,000**	**18,750**	**26,765**	**27,875**
TOTAL COSTS	**1,119,770**	**1,087,036**	**784,410**	**-**	**248,940**	**1,033,350**	**809,240**	**845,780**	**871,360**	**891,820**
Internal Recoveries	(524,820)	(524,820)	(534,270)	-	-	(534,270)	(544,960)	(555,860)	(566,980)	(578,320)
OPERATING COSTS LESS INTERNAL RECOVERIES	**594,950**	**562,216**	**250,140**	**-**	**248,940**	**499,080**	**264,280**	**289,920**	**304,380**	**313,500**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(64,570)	(31,616)	(30,246)	-	(73,940)	(104,186)	(640)	-	-	-
Grants in Lieu of Taxes	(688)	(688)	(734)	-	-	(734)	(710)	(720)	(730)	(740)
Grants for FireSmart Programming	(350,000)	(350,000)	-	-	(175,000)	(175,000)	-	-	-	-
Revenue - Other	(350)	(570)	(360)	-	-	(360)	(370)	(380)	(390)	(400)
TOTAL REVENUE	**(415,608)**	**(382,874)**	**(31,340)**	**-**	**(248,940)**	**(280,280)**	**(1,720)**	**(1,100)**	**(1,120)**	**(1,140)**
REQUISITION	**(179,342)**	**(179,342)**	**(218,800)**	**-**	**-**	**(218,800)**	**(262,560)**	**(288,820)**	**(303,260)**	**(312,360)**
*Percentage increase over prior year Requisition			22.0%			22.0%	20.0%	10.0%	5.0%	3.0%
AUTHORIZED POSITIONS Salaried FTE	4.0	4.0	4.0			4.0	4.0	4.0	4.0	4.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.372 Emergency Planning Coordination	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$2,500	$0	$0	$0	$0	$2,500
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$70,000	$0	$0	$0	$70,000
	$0	**$2,500**	**$70,000**	**$0**	**$0**	**$0**	**$72,500**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$2,500	$70,000	$0	$0	$0	$72,500
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$2,500**	**$70,000**	**$0**	**$0**	**$0**	**$72,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.372

Service Name: Emergency Planning Coordination

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
20-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	$ 5,000	E	ERF	$ -	$ 2,500	$ -	$ -	$ -	$ -	$ 2,500
23-01	Replacement	Vehicle Replacement	Vehicle replacement	$ 70,000	V	ERF	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ 70,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 75,000**				**$ 2,500**	**$ 70,000**	**$ -**	**$ -**	**$ -**	**$ 72,500**

Service:	1.372	Emergency Planning Coordination

Project Number	20-01	**Capital Project Title**	Computer Equipment Replacement	**Capital Project Description**	Computer Equipment Replacement
Project Rationale					

Project Number	23-01	**Capital Project Title**	Vehicle Replacement	**Capital Project Description**	Vehicle replacement
Project Rationale					

Electoral Area Emergency Planning Coordination
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	136,102	31,916	31,276	40,026	51,791	59,666
Equipment Replacement Fund	75,290	77,790	12,790	22,790	37,790	57,790
Total	**211,392**	**109,706**	**44,066**	**62,816**	**89,581**	**117,456**

Reserve Schedule

Reserve Fund: 1.372 Emergency Planning Coordination - Operating Reserve Fund - Bylaw 4146

Surplus monies from operation are transferred into this reserve to to enable one-time programs and to cover unforeseen emergency response costs.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105545	2025	2026	2027	2028	2029	2030
Beginning Balance		115,693	136,102	31,916	31,276	40,026	51,791
Transfer from Ops Budget		15,335	-	-	8,750	11,765	7,875
Transfer to Ops Budget		-	(104,186)	(640)	-	-	-
Deficit Recovery							
Interest Income*		5,073					
Ending Balance $		**136,102**	**31,916**	**31,276**	**40,026**	**51,791**	**59,666**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.372 Emergency Planning Coordination - Equipment Replacement Fund

ERF Group: EMERGCOORD.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101985	2025	2026	2027	2028	2029	2030
Beginning Balance		69,696	75,290	77,790	12,790	22,790	37,790
Transfer from Op Budget		5,000	5,000	5,000	10,000	15,000	20,000
Planned Purchase		-	(2,500)	(70,000)	-	-	-
Interest Income		594					
Ending Balance $		**75,290**	**77,790**	**12,790**	**22,790**	**37,790**	**57,790**

Assumptions/Background:

ERF to fund future replacement of vehicles and equipment.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

EA Utility Operations

FINAL BUDGET

MARCH 2026

Service: 1.580 EA Utility Operations **Committee: Electoral Area**

DEFINITION:

To provide operations services support to wastewater and water functions of the Capital Regional District Electoral Areas. Cost of this service is fully allocated to functions utilizing this Operations Division.

PARTICIPATION:

Method of cost allocation is on an hourly basis for services rendered to water and wastewater functions.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

A mixture of allocations and time charges to Water and Wastewater services of the CRD.

1.580 - EA Utility Operations	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages			1,395,154	-	-	1,395,154	1,434,288	1,474,508	1,509,177	1,544,636
Allocation - Overhead			129,964	-	-	129,964	138,512	144,032	143,497	145,776
Allocation - Operations			62,475	-	-	62,475	63,018	64,827	66,184	67,676
Vehicle Costs			67,917	-	-	67,917	69,271	70,661	72,082	73,530
Licences, Fees & Software			26,574	-	-	26,574	27,110	27,650	28,200	28,770
Operating - Other			57,391	-	-	57,391	58,475	57,420	58,580	59,760
TOTAL OPERATING COSTS	**-**	**-**	**1,739,475**	**-**	**-**	**1,739,475**	**1,790,674**	**1,839,098**	**1,877,720**	**1,920,148**
*Percentage Increase over prior year							2.94%	2.70%	2.10%	2.26%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund			118,421	-	-	118,421	111,847	103,190	104,754	103,345
Transfer to Operating Reserve Fund			59,410	-	-	59,410	53,780	53,780	53,780	53,780
TOTAL CAPITAL / RESERVES	**-**	**-**	**177,831**	**-**	**-**	**177,831**	**165,627**	**156,970**	**158,534**	**157,125**
TOTAL COSTS	-	-	1,917,306	-	-	1,917,306	1,956,301	1,996,068	2,036,254	2,077,273
*Percentage Increase over prior year							2.03%	2.03%	2.01%	2.01%
Internal Recoveries			(1,917,306)	-	-	(1,917,306)	(1,956,301)	(1,996,068)	(2,036,254)	(2,077,273)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year							2.03%	2.03%	2.01%	2.01%
NET COSTS	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage increase over prior year							2.03%	2.03%	2.01%	2.01%
Salaried			9.50		-	9.50	9.50	9.50	9.50	9.50

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.580 EA Utility Operations	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$7,200	$7,200	$7,200	$7,200	$7,200	$36,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$90,000	$0	$0	$180,000	$0	$270,000
	$0	**$97,200**	**$7,200**	**$7,200**	**$187,200**	**$7,200**	**$306,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$97,200	$7,200	$7,200	$187,200	$7,200	$290,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$0	**$97,200**	**$7,200**	**$7,200**	**$187,200**	**$7,200**	**$306,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

Service #: 1.580

Service Name: EA Utility Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-02	Replacement	Replace Computer Equipment	Computer replacements per IT cycle.	$ 20,000	E	ERF	$ -	$ 3,200	$ 3,200	$ 3,200	$ 3,200	$ 3,200	$ 16,000
19-07	Replacement	Furniture and Office Equipment Replacement	End of life replacement of furniture and office equipment	$ 20,000	E	ERF	$ -	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 20,000
22-02	Replacement	Burgoyne - Skid Steer F19005	Vehicle replacement - end of life	$ 90,000	V	ERF	$ -	$ -	$ -	$ -	$ 90,000	$ -	$ 90,000
22-05	Replacement	Replace IWOps Vehicle F01028 2007 Kubota Tractor	Vehicle replacement - end of life	$ 50,000	V	ERF	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
23-01	Replacement	Replace IWOps Vehicle F00444 1991 DDDG46 Generator Trailer Magic Lake	Vehicle replacement - end of life	$ 40,000	V	ERF	$ -	$ -	$ -	$ -	$ 40,000	$ -	$ 40,000
26-04	Replacement	F18012 2018 Chevrolet Colorado	Vehicle replacement - end of life	$ 90,000	V	ERF	$ -	$ 90,000.00	$ -	$ -	$ -	$ -	$ 90,000
													$ -
													$ -
			Grand Total	**$ 310,000**				**$ 97,200**	**$ 7,200**	**$ 7,200**	**$ 187,200**	**$ 7,200**	**$ 306,000**

Service:	1.580	EA Utility Operations

Project Number	18-02	Capital Project Title	Replace Computer Equipment	Capital Project Description	Computer replacements per IT cycle.
Project Rationale	Replace Computer Equipment - Computer replacements per IT cycle.				

Project Number	19-07	Capital Project Title	Furniture and Office Equipment Replacement	Capital Project Description	End of life replacement of furniture and office equipment
Project Rationale	End of life replacement of furniture and office equipment				

Project Number	22-02	Capital Project Title	Burgoyne - Skid Steer F19005	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	22-05	Capital Project Title	Replace IWOps Vehicle F01028 2007 Kubota Tractor	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.580	EA Utility Operations

Project Number	23-01	**Capital Project Title**	Replace IWOps Vehicle F00444 1991 DDDG46 Generator Trailer Magic Lake	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	26-04	**Capital Project Title**	F18012 2018 Chevrolet Colorado	**Capital Project Description**	Vehicle replacement - end of life
Project Rationale	End of life replacement				

1.580 EA Utility Operations
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	-	187,273	291,920	387,910	305,464	401,609
Operating Reserve Fund	-	201,195	254,975	308,755	362,535	416,315
Total	**-**	**388,468**	**546,895**	**696,665**	**667,999**	**817,924**

Reserve Schedule

Reserve Fund: 1.580 EA Utility Operations - Equipment Replacement Fund

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Center:	102321	2025	2026	2027	2028	2029	2030
Beginning Balance		-	166,052	187,273	291,920	387,910	305,464
Transfer from Ops Budget		-	118,421	111,847	103,190	104,754	103,345
Planned Purchases		-	(97,200)	(7,200)	(7,200)	(187,200)	(7,200)
Interest Income		-					
Ending Balance $		**-**	**187,273**	**291,920**	**387,910**	**305,464**	**401,609**

Assumptions/Background:

ERF to fund future replacement of vehicles and equipment.

Reserve Schedule

Reserve Fund: 1.580 EA Utility Operations - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Fund:	1500	Actual	Budget				
Fund Centre:	105567	2025	2026	2027	2028	2029	2030
Beginning Balance		-	141,785	201,195	254,975	308,755	362,535
Transfer from Ops Budget		-	59,410	53,780	53,780	53,780	53,780
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		**-**	**201,195**	**254,975**	**308,755**	**362,535**	**416,315**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

March 11, 2026
2026 Final Electoral Area Budget

Appendix B-1: Requisition Summary - Juan de Fuca

	Electoral Area Juan de Fuca	Final 2026	Cost per Avg. Residential Assessment	Final 2025	Cost per Avg. Residential Assessment	Change in Requisition $	 %	Change in Cost per Avg. Residential Assessment $	 %
1.010	Legislative & General Government	251,930	61.64	240,099	59.24	11,831	4.9%	2.41	4.1%
1.10X	Facilities Management	2,928	0.72	3,034	0.75	(106)	-3.5%	(0.03)	-4.3%
1.101	G.I.S.	2,514	0.62	2,689	0.66	(175)	-6.5%	(0.05)	-7.3%
1.224	Community Health	4,840	1.18	11,157	2.75	(6,317)	-56.6%	(1.57)	-57.0%
1.280	Regional Parks	291,442	71.31	336,103	82.92	(44,661)	-13.3%	(11.61)	-14.0%
1.309	Climate Action and Adaptation	25,668	6.28	25,302	6.24	365	1.4%	0.04	0.6%
1.310	Land Banking & Housing	54,613	13.36	58,485	14.43	(3,873)	-6.6%	(1.07)	-7.4%
1.312	Regional Goose Management	4,507	1.10	3,881	0.96	627	16.2%	0.15	15.2%
1.315	Biodiversity & Environmental Stewardship	1,890	0.46	1,711	0.42	179	10.5%	0.04	9.5%
1.324	Regional Planning Services	11,797	2.89	23,328	5.76	(11,532)	-49.4%	(2.87)	-49.8%
1.326	Foodlands Access	5,342	1.31	4,183	1.03	1,159	27.7%	0.28	26.7%
1.329	Regional Transportation	93,130	22.79	-	-	93,130	100.0%	22.79	100.0%
1.335	Geo-Spatial Referencing System	2,813	0.69	3,071	0.76	(258)	-8.4%	(0.07)	-9.2%
1.374	Regional Emergency Program Support	2,153	0.53	2,192	0.54	(39)	-1.8%	(0.01)	-2.6%
1.375	Hazardous Material Incident Response	7,392	1.81	7,390	1.82	3	0.0%	(0.01)	-0.8%
1.911	911 Systems	6,762	1.65	6,234	1.54	527	8.5%	0.12	7.6%
1.921	Regional CREST Contribution	25,794	6.31	24,823	6.12	972	3.9%	0.19	3.1%
21.ALL	Feasibility Study Reserve Fund - All	(5,098)	(1.25)	2,364	0.58	(7,462)	-315.6%	(1.83)	-313.8%
	Total Regional	**$790,416**	**$193.40**	**$756,045**	**$186.53**	**$34,371**	**4.5%**	**$6.87**	**3.7%**
1.126	Victoria Family Court Committee	248	0.06	244	0.06	3	1.3%	0.00	0.4%
1.230	Traffic Safety Commission	-	-	1,372	0.34	(1,372)	-100.0%	(0.34)	-100.0%
1.313	Animal Care Services	82,326	20.14	80,678	19.90	1,648	2.0%	0.24	1.2%
1.330	Regional Growth Strategy	2,667	0.65	6,142	1.52	(3,474)	-56.6%	(0.86)	-56.9%
1.913	913 Fire Dispatch	46,650	11.41	54,515	13.45	(7,865)	-14.4%	(2.04)	-15.1%
3.701	Millstream Remediation Service	-	-	373	0.09	(373)	-100.0%	(0.09)	-100.0%
	Total Sub-Regional	**$131,891**	**$32.27**	**$143,324**	**$35.36**	**($11,432)**	**-8.0%**	**($3.09)**	**-8.7%**
1.103	Elections	8,943	2.19	-	-	8,943	100.0%	2.19	100.0%
1.104	U.B.C.M.	3,315	0.81	3,172	0.78	143	4.5%	0.03	3.7%
1.108	Joint Electoral Area Admin	73,666	18.02	41,116	10.14	32,550	79.2%	7.88	77.7%
1.318	Building Inspection	169,814	41.55	156,657	38.65	13,157	8.4%	2.90	7.5%
1.320	Noise Control	18,499	4.53	18,173	4.48	325	1.8%	0.04	1.0%
1.322	Nuisances & Unsightly Premises	14,409	3.53	13,213	3.26	1,196	9.1%	0.27	8.2%
1.368	Electoral Area Fire Inspection & Investigation	5,761	1.41	-	-	5,761	100.0%	1.41	100.0%
1.372	Electoral Area Emergency Program	50,422	12.34	42,137	10.40	8,285	19.7%	1.94	18.7%
	Total Joint Electoral Area	**$344,828**	**$84.37**	**$274,468**	**$67.72**	**$70,361**	**25.6%**	**$16.66**	**24.6%**
1.109	Electoral Area Admin Exp - JDF	81,731	20.00	74,517	18.38	7,214	9.7%	1.61	8.8%
1.114	Grant-in-Aid - Juan de Fuca	11,476	2.81	11,476	2.83	-	0.0%	(0.02)	-0.8%
1.317	JDF Building Numbering	14,447	3.53	14,169	3.50	278	2.0%	0.04	1.1%
1.319	Soil Deposit Removal	11,270	2.76	11,069	2.73	201	1.8%	0.03	1.0%
1.325	Electoral Area Services - Planning	841,373	205.87	816,916	201.55	24,457	3.0%	4.32	2.1%
1.340	JDF Livestock Injury Compensation	-	-	13	0.00	(13)	-100.0%	(0.00)	-100.0%
1.370	Juan de Fuca Emergency Program	115,251	28.20	109,138	26.93	6,113	5.6%	1.27	4.7%
1.377	JDF Search and Rescue	73,350	17.95	72,050	17.78	1,300	1.8%	0.17	1.0%
1.405	JDF EA - Community Parks	372,570	91.16	255,374	63.01	117,196	45.9%	28.16	44.7%
1.924	Emergency Comm - CREST - JDF	161,449	39.50	129,704	32.00	31,745	24.5%	7.50	23.4%
	Total JDF Electoral Area	**$1,682,917**	**$411.78**	**$1,494,426**	**$368.70**	**$188,491**	**12.6%**	**$43.08**	**11.7%**
	Total Capital Regional District	**$2,950,053**	**$721.83**	**$2,668,262**	**$658.31**	**$281,790**	**10.6%**	**$63.52**	**9.6%**
CRHD	Capital Regional Hospital District	463,077	113.31	471,930	116.43	(8,853)	-1.9%	(3.13)	-2.7%
	Total CRD and CRHD	**$3,413,130**	**$835.13**	**$3,140,193**	**$774.74**	**$272,937**	**8.7%**	**$60.39**	**7.8%**
	Average residential assessment - 2026/2025	**$928,389**		**$942,528**					

Major Impacts (Changes in $/Avg HH >+/-$1.00)

	Change in Requisition $	 %	Change in Cost / Avg. Res Asst $	 %
REGIONAL				
Legislative & General Government	11,831	0.4%	2.41	0.3%
Community Health	(6,317)	-0.2%	(1.57)	-0.2%
Regional Parks	(44,661)	-1.4%	(11.61)	-1.5%
Land Banking & Housing	(3,873)	-0.1%	(1.07)	-0.1%
Regional Planning Services	(11,532)	-0.4%	(2.87)	-0.4%
Regional Transportation	93,130	3.0%	22.79	2.9%
Feasibility Study Reserve Fund - All	(7,462)	-0.2%	(1.83)	-0.2%
SUB-REGIONAL				
913 Fire Dispatch	(7,865)	-0.3%	(2.04)	-0.3%
JOINT EA				0.0%
Elections	8,943	0.3%	2.19	0.3%
Joint Electoral Area Admin	32,550	1.0%	7.88	1.0%
Building Inspection	13,157	0.4%	2.90	0.4%
Electoral Area Fire Inspection & Investigation	5,761	0.2%	1.41	0.2%
Electoral Area Emergency Program	8,285	0.3%	1.94	0.3%
JDF EA				0.0%
Electoral Area Admin Exp - JDF	7,214	0.2%	1.61	0.2%
Electoral Area Services - Planning	24,457	0.8%	4.32	0.6%
Juan de Fuca Emergency Program	6,113	0.2%	1.27	0.2%
JDF EA - Community Parks	117,196	3.7%	28.16	3.6%
Emergency Comm - CREST - JDF	31,745	1.0%	7.50	1.0%
Capital Regional Hospital District	(8,853)	-0.3%	(3.13)	-0.4%
Other	3,118	0.1%	0.12	0.0%
TOTAL CRD & CRHD	**272,937**	**8.7%**	**$60.39**	**7.8%**

	Juan de Fuca Local/Specified/Defined Services	Final 2026	Cost per Avg. Residential Assessment	Final 2025	Cost per Avg. Residential Assessment	Change in Requisition $	 %	Change in Cost per Avg. Residential Assessment $	 %
1.119	Vancouver Island Regional Library	441,214	122.80	425,189	119.31	16,025	3.8%	3.49	2.9%
1.121	Sooke Regional Museum	107,225	29.85	106,545	29.90	680	0.6%	(0.05)	-0.2%
1.128	Greater Victoria Police Victim Services	976	2.01	935	1.92	41	4.4%	0.09	4.5%
1.133	Langford E.A. - Greater Victoria Public Library	34,252	70.38	33,860	69.48	392	1.2%	0.89	1.3%
1.232	Port Renfrew Street Lighting	4,220	47.95	4,148	47.14	72	1.7%	0.82	1.7%
1.350	Willis Point Fire Protect & Recreation	199,133	831.92	178,550	744.04	20,583	11.5%	87.88	11.8%
1.353	Otter Point Fire Protection	846,326	715.80	804,055	682.74	42,271	5.3%	33.07	4.8%
1.354	Malahat Fire Protection	80,996	847.76	72,762	761.41	8,234	11.3%	86.34	11.3%
1.355	Durrance Road Fire Protection	3,885	431.70	3,665	407.18	221	6.0%	24.52	6.0%
1.357	East Sooke Fire Protection	717,306	805.90	672,797	756.11	44,509	6.6%	49.78	6.6%
1.358	Port Renfrew Fire Protection	164,341	409.93	147,570	386.88	16,770	11.4%	23.05	6.0%
1.360	Shirley Fire Protection	285,876	823.90	253,584	729.22	32,291	12.7%	94.67	13.0%
1.40X	SEAPARC	844,053	262.72	797,151	248.57	46,903	5.9%	14.15	5.7%
1.408	JDF EA - Community Recreation	43,161	12.02	72,750	20.41	(29,589)	-40.7%	(8.40)	-41.1%
1.523	Port Renfrew Refuse Disposal	65,047	160.69	62,346	161.35	2,701	4.3%	(0.67)	-0.4%
2.650	Port Renfrew Water	92,477	338.74	87,329	339.80	5,148	5.9%	(1.06)	-0.3%
2.682	Seagirt Water System Debt	114,767	1,334.50	114,767	1,334.50	-	0.0%	-	0.0%
2.691	Wilderness Mountain Water Service	82,920	1,023.70	78,970	974.94	3,950	5.0%	48.77	5.0%
3.755	Regional Source Control	733	8.02	717	7.88	16	2.3%	0.14	1.7%
3.850	Port Renfrew Sewer	73,890	839.66	70,369	799.65	3,521	5.0%	40.01	5.0%
	Total Local/Specified/Defined Services	**4,202,798**		**3,988,058**		**$214,740**			

Appendix B2: JDF - Change in Requisition from Provisional to Final - Budget 2026

Change in Requisition (2026 Final vs Provisional) - Juan de Fuca
(Requisition Changes > ±$3,000) by Services

	Electoral Area Juan De Fuca	2026 Requisition Final $	 Provisional $	2026 Per Avg Res Asst Final $	 Provisional $	Chg in Requisition Final vs Provisional $ +/(-)	 %	Chg in Per Avg Res Asst Final vs Provisional $ +/(-)	 %	Main Driver - Change in Requisition
	Total Regional & Sub-Regional	**922,307**	**946,924**	**225.67**	**233.62**	**(24,616)**	**-2.6%**	**(7.95)**	**-3.4%**	To be discussed at the CRD Board Budget Review on March 11, 2026
1.318	Building Inspection	169,814	173,133	41.55	42.72	(3,319)	-1.9%	(1.16)	-2.7%	Decrease related to change in assessment values
	Total Joint Electoral Area	**169,814**	**173,133**	**41.55**	**42.72**	**(3,319)**	**-1.9%**	**(1.16)**	**-2.7%**	
1.109	Electoral Area Admin Exp - JDF	81,731	89,434	20.00	22.07	(7,703)	-8.6%	(2.07)	-9.4%	Decrease due to lower 2025 deficit carryover to be recovered by requisition
1.924	Emergency Comm - Crest - J.D.F.	161,449	155,559	39.50	38.38	5,890	3.8%	1.12	2.9%	Increase due to higher CREST levy for additioanl emergency communication devices
	Total JDF Electoral Area	**243,180**	**244,993**	**59.50**	**60.44**	**(1,813)**	**-0.7%**	**(0.94)**	**-1.6%**	
	Other <±$3,000	2,077,828	2,090,460	508.41	515.76	(12,632)	-0.6%	(7.35)	-1.4%	
	Total CRD and CRHD (JDF)	**3,413,130**	**3,455,510**	**835.13**	**852.54**	**(42,380)**	**-1.2%**	**(17.40)**	**-2.0%**	
1.119	Vancouver Island Regional Library	441,214	433,740	122.80	121.71	7,474	1.7%	1.09	0.9%	Increased contribution payment requested by Society
1.353	Otter Point Fire Protection	846,326	835,302	715.80	709.27	11,024	1.3%	6.53	0.9%	Commission recommended ongoing operating costs increase
1.360	Shirley Fire Protection	285,876	263,244	823.90	757.00	22,631	8.6%	66.90	8.8%	Commission recommended ongoing increase to operating costs and Equipment Replacement Fund contribution
	Other <±$3,000	2,629,382	2,643,284			(13,901)	-0.5%			
	Total Local/Specified/Defined Services	**4,202,798**	**4,175,570**			**27,228**	**0.7%**			

Appendix B-3: Change in Requisition over 2025 Final by Cost Driver (2026 Final vs Provisional) - Juan de Fuca

(Requisition Change >±3,000)

Cost Driver	Service	Service Name	Requisition $		Requisition per Avg Res Asst		Comments
			% Increase over 2025	$ Requisition	% Increase over 2025	$/Avg Res	
2025 Final				**3,140,193**		**774.74**	
2026 Provisional - (CRD&CRHD)			**10.0%**	**3,455,510**	**10.0%**	**852.54**	
Change in Cost Apportionment							
Regional & Sub-Regional	Various Services		-1.0%	(30,494)	-1.2%	(9.40)	
CRHD	Capital Regional Hospital District		-0.3%	(9,005)	-0.4%	(3.16)	
Joint EA	1.318	Building Inspection	-0.1%	(3,319)	-0.2%	(1.16)	
JDF Electoral Area					-0.4%	(3.43)	Change in residential assessment
	Others	<+/-3,000	-0.1%	(3,433)	-0.2%	(1.20)	
	Subtotal		**-1.5%**	**(46,251)**	**-2.4%**	**(18.36)**	
Budget Changes							
Regional & Sub-Regional	Various Services		0.2%	5,878	0.2%	1.45	To be discussed at the CRD Board Budget Review on March 11, 2026
Joint EA	Various Services		0.0%	(161)	0.0%	(0.04)	
JDF Electoral Area	1.109	Electoral Area Admin Exp - JDF	-0.2%	(7,703)	-0.2%	(1.90)	Decrease due to lower 2025 deficit carryover to be recovered by requisition
	1.924	Emergency Comm - CREST - JDF	0.2%	5,890	0.2%	1.45	Increase due to higher CREST levy for additioanl emergency communication devices
	Others	<+/-3,000	0.0%	(33)	0.0%	(0.01)	Changes related to 2025 surplus/deficit, GILT and minor budget changes
	Subtotal		**0.1%**	**3,871**	**0.1%**	**0.96**	
2026 Final - CRD&CRHD over 2025			**8.7%**	**3,413,130**	**7.8%**	**835.13**	

**Requisition excludes Local/Specified/Defined area services.*

Appendix B-4: Capital Plan Summary Overview by Service - Juan de Fuca
2026 Final Budget

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Capital Reserves	Other	TOTAL
1.109	JDF Admin. Expenditures	2,000					**2,000**			2,000				**2,000**
1.325	Community Planning	65,000			365,000		**430,000**	15,000		65,000	350,000			**430,000**
1.350	Willis Point Fire	19,186					**19,186**	3,186		16,000				**19,186**
1.353	Otter Point Fire	25,000	300,000	60,000			**385,000**			325,000		60,000		**385,000**
1.357	East Sooke Fire	40,660	530,000	8,000			**578,660**	3,300		551,360		24,000		**578,660**
1.358	Port Renfrew Fire	115,000					**115,000**			90,000		25,000		**115,000**
1.360	Shirley Fire Department	10,000					**10,000**			10,000				**10,000**
1.377	JDF Search and Rescue		120,000				**120,000**			7,000			113,000	**120,000**
1.405	JDF EA Community Parks & Recreation	20,000			507,500	275,000	**802,500**	392,500			320,000	90,000		**802,500**
1.408	JDF EA Community Recreation			1,100,000	68,000		**1,168,000**	68,000			1,100,000			**1,168,000**
1.523	Port Renfrew Refuse Disposal				189,500		**189,500**	162,000				27,500		**189,500**
2.650	Port Renfrew Water				95,000		**95,000**	50,000				45,000		**95,000**
2.691	Wilderness Mountain Water Service	10,000			55,000		**65,000**	10,000			20,000	35,000		**65,000**
3.850	Port Renfrew Sewer				70,000		**70,000**	50,000				20,000		**70,000**
Total		**306,846**	**950,000**	**1,168,000**	**1,350,000**	**275,000**	**4,049,846**	**753,986**		**1,066,360**	**1,790,000**	**326,500**	**113,000**	**4,049,846**

Appendix B-5: Change in Capital Plan (2026 Final vs Provisional) - Juan de Fuca

Service	Service Name	Project Description	Amount $			Comments
			Provisional	Final	Change	
1.325	Community Planning	Port Renfrew OCP	-	15,000	15,000	Revised budget spending in 2026
1.350	Willis Point Fire Protection	Washroom Refresh	20,000	-	(20,000)	Project completed; No carryforward to 2026
		Willis Point Water Supply for Fire Fighting	-	3,186	3,186	Carryforward from 2025 to 2026
1.353	Otter Point Fire	Building expansion	55,000	60,000	5,000	Carryforward from 2025 to 2026; Revised budget spending in 2026
		Fire Equipment	25,000	20,000	(5,000)	Revised budget spending in 2026
		Laptops	-	5,000	5,000	Two laptops
1.357	East Sooke Fire Protection	Paving Project	-	8,000	8,000	Community Hall paving project
		Squad Car	-	300,000	300,000	Carryforward from 2025 to 2026
1.358	Port Renfrew Fire Protection	Electrical Upgrade	15,000	-	(15,000)	Project completed; No carryforward to 2026
		Overhead Door Motors	10,000	-	(10,000)	Project completed; No carryforward to 2026
		Fire Hose	15,000	-	(15,000)	Project completed; No carryforward to 2026
		SCBA Replacements	85,000	90,000	5,000	Carryforward from 2025 to 2026; Revised budget spending in 2026
		Fitness Room Upgrade	-	15,000	15,000	Fitness Equipment
		Building Security	-	10,000	10,000	Alarm System and Cameras
1.360	Shirley Fire Department	Structural Firefighting Hose	2,380	-	(2,380)	Project completed; No carryforward to 2026
1.377	JDF Search and Rescue	Vehicle Replacement	-	120,000	120,000	Carryforward from 2025 to 2026; Revised budget spending in 2026
2.691	Wilderness Mountain Water	Island Health Compliance - Assessment	45,000	55,000	10,000	Revised budget spending in 2026
Total Changes - Juan de Fuca			**272,380**	**701,186**	**428,806**	

Appendix B-6: JDF Service Budgets

JUAN DE FUCA (JDF) - EA WIDE

1.109 Administration

1.114 Grants in Aid

1.317 JDF Building Numbering

1.319 Soil Deposit and Removal

1.325 Community Planning

1.340 Livestock Injury Compensation

1.370 JDF Emergency Program

1.377 JDF Search and Rescue

1.405 JDF Community Parks

1.924 Emergency Communications – CREST

LOCAL/SPECIFIED/DEFINED SERVICES

1.119 Vancouver Island Regional Library

1.129 Vancouver Island Regional Library-Debt

1.133 Greater Victoria Public Library

1.232 Port Renfrew Street Lighting

1.350 Willis Point Fire

1.353 Otter Point Fire

1.354 Malahat Fire

1.355 Durrance Road Fire

Appendix B-6:JDF Service Budgets

1.357 East Sooke Fire Protection

1.358 Port Renfrew Fire Protection

1.360 Shirley Fire Protection

1.369 Electoral Area Fire Services

1.408 JDF Community Recreation

1.523 Port Renfrew Refuse Disposal

2.650 Port Renfrew Water

2.691 Wilderness Mountain Water

3.850 Port Renfrew Sewer

CAPITAL REGIONAL DISTRICT

2026 Budget

Admin. Expenditures (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.109 **JDF Admin. Expenditures** **Committee: Electoral Area**

DEFINITION:

To establish, according to Section 800 of the Local Government Act, a service to provide funding for electoral area administrative expenditures.

SERVICE DESCRIPTION:

Electoral area administration funding pays for part of EA director remuneration (amount that exceeds Municipal Director amount included in Board expense) and alternate, Corporate services administration, telecommunications, travel, electoral area office space and other contractual support costs as needed by director.

PARTICIPATION:

Electoral Area of Juan de Fuca

MAXIMUM LEVY:

None Stated

FUNDING:

Requisition

1.109 - Admin. Expenditures (JDF)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Director's Remuneration	50,825	50,358	51,740	-	-	51,740	52,770	53,830	54,910	56,010
Travel	5,000	48	2,500	-	-	2,500	2,550	2,600	2,650	2,700
Allocations	14,292	14,292	14,541	-	-	14,541	24,825	25,320	25,827	26,345
Other Operating Expenses	3,660	10,267	7,190	-	5,000	12,190	7,341	7,492	7,643	7,794
TOTAL OPERATING COSTS	**73,777**	**74,965**	**75,971**	**-**	**5,000**	**80,971**	**87,486**	**89,242**	**91,030**	**92,849**
*Percentage Increase over prior year			3.0%		6.8%	9.8%	8.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	1,000	1,000	1,020	-	-	1,020	4,000	4,080	4,160	4,240
TOTAL CAPITAL / RESERVE	**1,000**	**1,000**	**1,020**	**-**	**-**	**1,020**	**4,000**	**4,080**	**4,160**	**4,240**
TOTAL COSTS	**74,777**	**75,965**	**76,991**	**-**	**5,000**	**81,991**	**91,486**	**93,322**	**95,190**	**97,089**
*Percentage Increase over prior year			3.0%		6.7%	9.6%	11.6%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	(1,271)	-	-	-	-	-	-	-	-
Revenue - Other	(260)	(177)	(260)	-	-	(260)	(260)	(260)	(260)	(260)
TOTAL REVENUE	**(260)**	**(1,448)**	**(260)**	**-**	**-**	**(260)**	**(260)**	**(260)**	**(260)**	**(260)**
REQUISITION	**(74,517)**	**(74,517)**	**(76,731)**	**-**	**(5,000)**	**(81,731)**	**(91,226)**	**(93,062)**	**(94,930)**	**(96,829)**
*Percentage increase over prior year Requisition			3.0%		6.7%	9.7%	11.6%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.109 JDF Admin. Expenditures	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$2,000	$0	$0	$0	$0	$2,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$2,000**	**$0**	**$0**	**$0**	**$0**	**$2,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$2,000	$0	$0	$0	$0	$2,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$0	**$2,000**	**$0**	**$0**	**$0**	**$0**	**$2,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.109

Service Name: JDF Admin. Expenditures

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
26-01	Replacement	Computer Replacement	Computer Replacement	$ 2,000	E	ERF	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ 2,000
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
			Grand Total	$ 2,000				$ 2,000	$ -	$ -	$ -	$ -	$ 2,000

Service:	**1.109**	**JDF Admin. Expenditures**

Project Number	26-01	**Capital Project Title**	Computer Replacement	**Capital Project Description**	Computer Replacement
Project Rationale	Computer replacement in keeping with CRD corporate schedule.				

Admin. Expenditures (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	15,663	13,663	13,663	13,663	13,663	13,663
Operating Reserve Fund	1,675	2,695	6,695	10,775	14,935	19,175
Total	**17,338**	**16,358**	**20,358**	**24,438**	**28,598**	**32,838**

Reserve Schedule

Reserve Fund: 1.109 Admin Expenditures (JDF) - Equipment Replacement Fund

ERF Group: JDFADMIN.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101839	2025	2026	2027	2028	2029	2030
Beginning Balance		15,536	15,663	13,663	13,663	13,663	13,663
Transfer from Ops Budget		-	-	-	-	-	-
Planned Purchase			(2,000)	-	-	-	-
Interest Income		127					
Ending Balance $		**15,663**	**13,663**	**13,663**	**13,663**	**13,663**	**13,663**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.109 Admin Expenditures (JDF) - Operating Reserve Fund

Bylaw No. 4584

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105556	2025	2026	2027	2028	2029	2030
Beginning Balance		1,848	1,675	2,695	6,695	10,775	14,935
Transfer from Ops Budget		1,000	1,020	4,000	4,080	4,160	4,240
Transfer to Ops Budget		-	-	-	-	-	-
Deficit Recovery		(1,271)					
Interest Income*		98					
Ending Balance $		**1,675**	**2,695**	**6,695**	**10,775**	**14,935**	**19,175**

Assumptions/Background:

For unforeseen legal and operating expenses;

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

JDF Grants in Aid

FINAL BUDGET

MARCH 2026

Service: 1.114 **JDF Grants in Aid** **Committee: Electoral Area**

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest and advantage of the electoral area Establishment Bylaw 4696 September 2025

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services in an electoral area. Each electoral area budgets their anticipated requirements separately.

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Greater of $65,484 or $0.05 / $1,000 on basis of converted hospital assessed value of land and improvements.

COMMITTEE:

Electoral Areas Committee

FUNDING:

Requisition

1.114 - JDF Grants in Aid	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Grants in Aid	28,806	9,356	10,262	-	19,927	30,189	25,000	25,000	25,000	25,000
Allocations	1,476	1,476	1,514	-	-	1,514	1,541	1,572	1,604	1,636
Other Operating Expenses	-	187,000	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**30,282**	**197,832**	**11,776**	**-**	**19,927**	**31,703**	**26,541**	**26,572**	**26,604**	**26,636**
*Percentage Increase over prior year			-61.1%		65.8%	4.7%	-16.3%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	19,927	-	-	(19,927)	(19,927)	-	-	-	-
Balance c/fwd from 2024 to 2025	(18,516)	(18,516)	-	-	-	-	-	-	-	-
Other Income	(290)	(187,767)	(300)	-	-	(300)	(310)	(320)	(330)	(340)
TOTAL REVENUE	**(18,806)**	**(186,356)**	**(300)**	**-**	**(19,927)**	**(20,227)**	**(310)**	**(320)**	**(330)**	**(340)**
REQUISITION	**(11,476)**	**(11,476)**	**(11,476)**	**-**	**-**	**(11,476)**	**(26,231)**	**(26,252)**	**(26,274)**	**(26,296)**
*Requisition increase over prior year			0.0%			0.0%	128.6%	0.1%	0.1%	0.1%

CAPITAL REGIONAL DISTRICT

2026 Budget

Vancouver Island Regional Library

FINAL BUDGET

MARCH 2026

Service: 1.119 **Vancouver Island Regional Library** **Committee: Electoral Area**

DEFINITION:

A local service within the Juan de Fuca Electoral Area under Part 3 of the Library Act.
Bylaw No. 2248 (November 23, 1994). Amended by Bylaw No. 2346 (February 12, 1997).

SERVICE DESCRIPTION:

This service provides the services of the Vancouver Island Regional Library (VIRL) to the westerly portion of Juan de Fuca Electoral Area (JDFEA). The VIRL delivers service to the JDFEA through its Sooke and Port Renfrew Branches. Under the Library Act, S.B.C. 1994, the CRD was required to take over the library responsibilities belonging to School District No. 62 (Sooke) to participate in the regional library district. The library district is the Vancouver Island Regional Library District (VIRL), headquartered in Nanaimo. The CRD provides the service by funding a budget set by the VIRL and appointing a member to the library board. Service began in 1994.

PARTICIPATION:

Westerly portion of Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.119 - Vancouver Island Regional Library	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to Vancouver Island Regional Library	417,150	417,150	432,650	-	-	432,650	441,300	450,130	459,130	468,310
Allocations	8,054	8,054	8,530	-	-	8,530	8,683	8,857	9,034	9,215
Other Operating Expenses	1,290	1,718	1,310	-	-	1,310	1,340	1,370	1,400	1,430
TOTAL COSTS	**426,494**	**426,922**	**442,490**	**-**	**-**	**442,490**	**451,323**	**460,357**	**469,564**	**478,955**
*Percentage Increase over prior year			3.8%			3.8%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	516	(516)	-	-	(516)	-	-	-	-
Balance c/fwd from 2024 to 2025	(563)	(563)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(432)	(432)	(440)	-	-	(440)	(450)	(460)	(470)	(480)
Other Revenue	(310)	(1,254)	(320)	-	-	(320)	(330)	(340)	(350)	(360)
TOTAL REVENUE	**(1,305)**	**(1,733)**	**(1,276)**	**-**	**-**	**(1,276)**	**(780)**	**(800)**	**(820)**	**(840)**
REQUISITION	**(425,189)**	**(425,189)**	**(441,214)**	**-**	**-**	**(441,214)**	**(450,543)**	**(459,557)**	**(468,744)**	**(478,115)**
*Percentage increase over prior year Requisition			3.8%			3.8%	2.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Vancouver Island Regional Library-Debt

FINAL BUDGET

MARCH 2026

1.129 - Vancouver Island Regional Library-Debt	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
DEBT										
MFA Debt Reserve Fund	1,900	1,952	2,190	-	-	2,190	2,190	2,190	2,190	2,190
MFA Debt Principal	136,666	136,666	136,666	-	-	136,666	136,666	136,666	136,666	136,666
MFA Debt Interest	201,600	201,600	201,600	-	-	201,600	201,600	201,600	201,600	201,600
TOTAL DEBT	**340,166**	**340,218**	**340,456**	**-**	**-**	**340,456**	**340,456**	**340,456**	**340,456**	**340,456**
*Percentage Increase over prior year			0.1%			0.1%	0.0%	0.0%	0.0%	0.0%
FUNDING SOURCES (REVENUE)										
Payment from VIRL	(340,166)	(340,218)	(340,456)	-	-	(340,456)	(340,456)	(340,456)	(340,456)	(340,456)
TOTAL REVENUE	**(340,166)**	**(340,218)**	**(340,456)**	**-**	**-**	**(340,456)**	**(340,456)**	**(340,456)**	**(340,456)**	**(340,456)**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

CAPITAL REGIONAL DISTRICT

2026 Budget

Langford EA - GVPL

FINAL BUDGET

MARCH 2026

Service: 1.133 Langford EA - GVPL **Committee: Electoral Area**

DEFINITION:

To establish a local service for the purpose of contributing to the cost of library services that are provided within the service area by the Greater Victoria Public Library District. Bylaw No. 2357 adopted February 1997

SERVICE DESCRIPTION:

This service, established in 1997, provides the services of the Greater Victoria Public Library Board (GVPLB) to the Willis Point and Malaha areas within the Juan de Fuca Electoral Area. The service is on a contract basis because the service area is so small. The contract is annually renewed. Payment to the GVPLB is made in the form of a contribution to the GVLPB's budget. This service is one a number o services in which the CRD makes an annual contribution to a public library service.

PARTICIPATION:

A portion of the Electoral Area of Juan de Fuca.

MAXIMUM LEVY:

Greater of $17,850 or $0.33 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requsition

1.133 - Langford EA - GVPL	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to Greater Victoria Public Library	34,000	33,180	34,610	-	-	34,610	35,300	36,010	36,730	37,460
Allocations	673	673	694	-	-	694	706	720	735	749
Other Operating Expenses	10	-	10	-	-	10	10	10	10	10
TOTAL OPERATING COSTS	**34,683**	**33,853**	**35,314**	**-**	**-**	**35,314**	**36,016**	**36,740**	**37,475**	**38,219**
*Percentage Increase over prior year			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	962	(962)	-	-	(962)	-	-	-	-
Balance c/fwd from 2024 to 2025	(723)	(723)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(100)	(101)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
Interest Income	-	(131)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(823)**	**7**	**(1,062)**	**-**	**-**	**(1,062)**	**(100)**	**(100)**	**(100)**	**(100)**
REQUISITION	**(33,860)**	**(33,860)**	**(34,252)**	**-**	**-**	**(34,252)**	**(35,916)**	**(36,640)**	**(37,375)**	**(38,119)**
*Percentage increase over prior year Requisition			1.2%			1.2%	4.9%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Street Lighting

FINAL BUDGET

MARCH 2026

Service: 1.232 Port Renfrew Street Lighting **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain street lighting for the Port Renfrew Street Lighting Local Service Area.
Bylaw No. 1746, November 8, 1989; Bylaw No. 1986, January 29, 1992; Bylaw No. 3861, January 9, 2013.

PARTICIPATION:

Port Renfrew Local Service Area # 4, D-762.

MAXIMUM LEVY:

Greater of $7,500 or $3.42 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Port Renfrew Street Lighting Commission established by Bylaw No. 1770 in 1989.
Port Renfrew Utility Services Committee (Juan de Fucan EA) established by Bylaw No. 3281 (September 14, 2005).

USER CHARGE:

50% of operating cost to be imposed as an annual user fee to each connected property.

PARCEL TAX:

50% of operating costs are collected as a parcel tax to be charged to every parcel within the Local Service Area.

1.232 - Port Renfrew Street Lighting	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
			2026							
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Electricity	7,810	6,698	8,100	-	-	8,100	8,260	8,430	8,600	8,770
Allocations	460	460	555	-	-	555	565	576	587	599
Contingency	2,722	-	1,110	-	3,120	4,230	1,130	1,150	1,170	1,190
Other Operating Expenses	100	65	100	-	-	100	100	100	100	100
TOTAL COSTS	**11,092**	**7,223**	**9,865**	**-**	**3,120**	**12,985**	**10,055**	**10,256**	**10,457**	**10,659**
*Percentage Increase over prior year			-11.1%		28.1%	17.1%	-22.6%	2.0%	2.0%	1.9%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	4,015	(895)	-	(3,120)	(4,015)	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,274)	(2,274)	-	-	-	-	-	-	-	-
User Charges	(4,310)	(4,308)	(4,390)	-	-	(4,390)	(4,480)	(4,570)	(4,660)	(4,750)
Grants in Lieu of Taxes	(80)	(85)	(80)	-	-	(80)	(80)	(80)	(80)	(80)
Revenue - Other	(280)	(423)	(280)	-	-	(280)	(290)	(300)	(310)	(320)
TOTAL REVENUE	**(6,944)**	**(3,075)**	**(5,645)**	**-**	**(3,120)**	**(8,765)**	**(4,850)**	**(4,950)**	**(5,050)**	**(5,150)**
REQUISITION - PARCEL TAX	**(4,148)**	**(4,148)**	**(4,220)**	**-**	**-**	**(4,220)**	**(5,205)**	**(5,306)**	**(5,407)**	**(5,509)**
*Percentage increase over prior year										
User Fee			1.9%			1.9%	2.1%	2.0%	2.0%	1.9%
Requisition			1.7%			1.7%	23.3%	1.9%	1.9%	1.9%
Combined			**1.8%**			**1.8%**	**12.5%**	**2.0%**	**1.9%**	**1.9%**

CAPITAL REGIONAL DISTRICT

2026 Budget

JDF Building Numbering

FINAL BUDGET

MARCH 2026

Service: 1.317 **JDF Building Numbering** **Committee: Electoral Area**

DEFINITION:

To provide the extended service of implementing a civic addressing system for the Juan de Fuca Electoral Area. Establishment Bylaw No. 2010, adopted September 1992. Amendment Bylaw No. 2093 (February 1993).

SERVICE DESCRIPTION:

Implementation and maintenance of a building numbering system with corresponding notification and mapped integration with departmental operations and emergency services.

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.317 - JDF Building Numbering	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Building Inspection	13,211	13,211	13,450	-	-	13,450	13,720	13,990	14,270	14,560
Allocations	694	694	714	-	-	714	726	741	756	771
Other Operating Expenses	365	318	370	-	-	370	380	390	400	410
TOTAL COSTS	**14,270**	**14,223**	**14,534**	**-**	**-**	**14,534**	**14,826**	**15,121**	**15,426**	**15,741**
*Percentage Increase over prior year			1.9%			1.9%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	37	(37)	-	-	(37)	-	-	-	-
Balance c/fwd from 2024 to 2025	(52)	(52)	-	-	-	-	-	-	-	-
Other Income	(49)	(39)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(101)**	**(54)**	**(87)**	**-**	**-**	**(87)**	**(50)**	**(50)**	**(50)**	**(50)**
REQUISITION	**(14,169)**	**(14,169)**	**(14,447)**	**-**	**-**	**(14,447)**	**(14,776)**	**(15,071)**	**(15,376)**	**(15,691)**
*Percentage increase over prior year Requisition			2.0%			2.0%	2.3%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Soil Deposit and Removal

FINAL BUDGET

MARCH 2026

Service: 1.319 Soil Deposit and Removal **Committee: Electoral Area**

DEFINITION:

The regulation of the deposit or removal of soil, sand, gravel, rock or other material on land in the municipality or in any area in the municipality (see 930(d)(e) of the Municipal Act). Authority received under SLP issued February 12, 1973, and as amended by SLP August 25, 1986. This function is performed by CRD Bylaw Officers , who ensure that permits are purchased by any person who deposits or removes said materials.

SERVICE DESCRIPTION:

Administration and enforcement of the Soil Deposit and Removal Bylaw for the Juan de Fuca Electoral Area (JdF EA).

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Net cost of this function not to exceed $50,000.

FUNDING:

Requisition

1.319 - Soil Deposit and Removal	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	1,347	1,347	2,629	-	-	2,629	2,677	2,730	2,785	2,841
Bylaw Enforcement Charges	24,837	24,837	26,079	-	2,500	28,579	26,600	27,930	28,490	29,060
Other Operating Expenses	110	110	130	-	-	130	132	134	136	138
TOTAL OPERATING COSTS	**26,294**	**26,294**	**28,838**	**-**	**2,500**	**31,338**	**29,409**	**30,794**	**31,411**	**32,039**
*Percentage Increase over prior year			9.7%		10%	19.2%	-6.2%	4.7%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(15,185)	(15,185)	(17,528)	10,000	(2,500)	(10,028)	(7,669)	(8,624)	(8,801)	(8,979)
Processing Fee Revenue	-	-	-	(10,000)	-	(10,000)	(10,200)	(10,400)	(10,610)	(10,820)
Interest Income	(40)	(40)	(40)	-	-	(40)	(40)	(40)	(40)	(40)
TOTAL REVENUE	**(15,225)**	**(15,225)**	**(17,568)**	**-**	**(2,500)**	**(20,068)**	**(17,909)**	**(19,064)**	**(19,451)**	**(19,839)**
REQUISITION	**(11,069)**	**(11,069)**	**(11,270)**	**-**	**-**	**(11,270)**	**(11,500)**	**(11,730)**	**(11,960)**	**(12,200)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.319 Soil Deposit and Removal - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105405	2025	2026	2027	2028	2029	2030
Beginning Balance		61,109	47,902	37,874	30,205	21,581	12,780
Transfer from Ops Budget		-	-	-	-	-	-
Deficit Recovery		(151)					
Transfer to Ops Budget		(15,185)	(10,028)	(7,669)	(8,624)	(8,801)	(8,979)
Interest Income*		2,129					
Ending Balance $		**47,902**	**37,874**	**30,205**	**21,581**	**12,780**	**3,801**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Community Planning (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.325 **Community Planning** **Committee: Electoral Area**

DEFINITION:

To provide land use planning services at the community level for the JDF electoral area (Supplementary Letters Patent - January 1, 1970).

SERVICE DESCRIPTION:

Community Planning service involves preparation, review and amendment of five official community plans and two comprehensive community development plans.

Development Services involves preparation and administration of Land Use Bylaws, subdivision Bylaw, and process zoning amendments, development permits, development variance permits, soil deposit/removal permits, and review land and water referrals, subdivisions referrals, and ALR exclusions.

Administrative Services involves preparation of agendas, minutes and providing administrative support for the Juan de Fuca (JdF) Land Use Committee (LUC), six advisory planning commissions (APC), three board of variances, the Agricultural Advisory Planning Commission (AAPC), and the Economic Development Commission (EDC).

PARTICIPATION:

JDF Electoral Area on the basis of converted hospital assessments.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition and user fees.

1.325 - Community Planning (JDF)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	565,900	565,900	603,105	-	-	603,105	669,005	688,143	704,627	721,494
Consultants	5,590	5,590	5,690	-	-	5,690	5,810	5,930	6,050	6,170
Legal Expenses	8,000	8,000	8,140	-	-	8,140	8,300	8,470	8,640	8,810
LIDAR Photography	17,000	10,500	-	-	-	-	-	18,000	-	20,000
Supplies	6,000	5,500	6,050	-	-	6,050	6,170	6,290	6,410	6,530
Land Use and Advisory Planning Cttees	17,160	11,690	17,520	-	10,000	27,520	17,880	18,240	18,610	29,804
Allocations	180,773	180,773	160,135	-	3,604	163,739	166,999	170,415	172,353	175,592
Bylaw & Real Estate Labour Charges	44,470	44,995	46,253	-	2,500	48,753	47,177	49,110	50,090	51,090
Other Operating Expenses	61,340	49,640	62,430	-	-	62,430	63,727	65,038	66,402	67,800
TOTAL OPERATING COSTS	**906,233**	**882,588**	**909,323**	**-**	**16,104**	**925,427**	**985,068**	**1,029,636**	**1,033,182**	**1,087,290**
*Percentage Increase over prior year			0.3%		1.8%	2.1%	6.4%	4.5%	0.3%	5.2%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	17,145	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**-**	**17,145**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Building Borrowing Repayment to Facilities Reserve	70,770	70,770	72,040	-	-	72,040	73,480	74,950	76,450	77,980
TOTAL COSTS	**977,003**	**970,503**	**981,363**	**-**	**16,104**	**997,467**	**1,058,548**	**1,104,586**	**1,109,632**	**1,165,270**
Internal Recoveries	(34,176)	(34,176)	(34,791)	-	-	(34,791)	(45,487)	(46,400)	(47,330)	(48,280)
OPERATING COSTS LESS INTERNAL RECOVERIES	**942,827**	**936,327**	**946,572**	**-**	**16,104**	**962,676**	**1,013,061**	**1,058,186**	**1,062,302**	**1,116,990**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(77,274)	(70,774)	(55,640)	-	(16,104)	(71,744)	(53,830)	(52,515)	(17,430)	(31,369)
Processing Fee Revenue	(46,350)	(46,350)	(47,180)	-	-	(47,180)	(48,120)	(49,080)	(50,060)	(51,060)
Grants in Lieu of Taxes	(1,197)	(1,197)	(1,269)	-	-	(1,269)	(1,240)	(1,260)	(1,290)	(1,320)
Revenue - Other	(1,090)	(1,090)	(1,110)	-	-	(1,110)	(1,130)	(1,150)	(1,170)	(1,190)
TOTAL REVENUE	**(125,911)**	**(119,411)**	**(105,199)**	**-**	**(16,104)**	**(121,303)**	**(104,320)**	**(104,005)**	**(69,950)**	**(84,939)**
REQUISITION	**(816,916)**	**(816,916)**	**(841,373)**	**-**	**-**	**(841,373)**	**(908,741)**	**(954,181)**	**(992,352)**	**(1,032,051)**
*Percentage increase over prior year Requisition			3.0%			3.0%	8.0%	5.0%	4.0%	4.0%
AUTHORIZED POSITIONS Salaried	3.7	3.7	3.7			3.7	3.7	3.7	3.7	3.7

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.325 Community Planning	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$40,000	$65,000	$2,700	$0	$0	$0	$67,700
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$350,000	$365,000	$0	$0	$0	$0	$365,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$390,000	**$430,000**	**$2,700**	**$0**	**$0**	**$0**	**$432,700**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$15,000	$0	$0	$0	$0	$15,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$40,000	$65,000	$2,700	$0	$0	$0	$67,700
Grants (Federal, Provincial)	$350,000	$350,000	$0	$0	$0	$0	$350,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$390,000	**$430,000**	**$2,700**	**$0**	**$0**	**$0**	**$432,700**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.325

Service Nar Community Planning

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
20-01	Replacement	Computer Equipment	Computer Replacement	$ 15,845	E	ERF	$ -	$ 5,000	$ 2,700	$ -	$ -	$ -	$ 7,700
22-01	Replacement	Vehicle	Vehicle Replacement	$ 60,000	E	ERF	$ 40,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
22-02	Study	Groundwater Study	Study of ground water availability to aid in land use decision making and support OCP policy	$ 100,000	S	Grant	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
23-01	Study	Port Renfrew OCP	Port Renfrew OCP	$ 150,000	S	Cap	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
24-01	Study	Willis Point OCP	Willis Point Official Community Plan Review and Update	$ 150,000	S	Grant	$ 75,000	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
25-01	Study	Malahat OCP	Malahat Official Community Plan Review and Update	$ 150,000	S	Grant	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
25-02	Study	JdF OCP Consolidation	Consolidate JdF EA OCPs	$ 150,000	S	Grant	$ 75,000	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 775,845**				**$ 430,000**	**$ 2,700**	**$ -**	**$ -**	**$ -**	**$ 432,700**

Service:	1.325	Community Planning

Project Number	20-01	**Capital Project Title**	Computer Equipment	**Capital Project Description**	Computer Replacement
Project Rationale	Computer replacement in keeping with CRD corporate schedule. Replace large monitor and peripheral equipment for video conferencing in 2026.				

Project Number	24-01	**Capital Project Title**	Willis Point OCP	**Capital Project Description**	Willis Point Official Community Plan Review and Update
Project Rationale	Willis Point OCP requires review and update to address emerging community needs.				

Project Number	25-01	**Capital Project Title**	Malahat OCP	**Capital Project Description**	Malahat Official Community Plan Review and Update
Project Rationale	Malahat OCP requires review and update to address emerging community needs.				

Project Number	25-02	**Capital Project Title**	JdF OCP Consolidation	**Capital Project Description**	Consolidate JdF EA OCPs
Project Rationale	Single OCP allows for more efficient and accurate administration and is more responsive to changes in Provincial legislation.				

Service:	1.325	Community Planning

Project Number	22-01	**Capital Project Title**	Vehicle	**Capital Project Description**	Vehicle Replacement
Project Rationale	Replacement of aging vehicle with EV of similar spec.				

Project Number	22-02	**Capital Project Title**	Groundwater Study	**Capital Project Description**	Study of ground water availability to aid in land use decision making and support OCP policy
Project Rationale	Identified as a community concern and supported by the EA Director.				

Project Number	23-01	**Capital Project Title**	Port Renfrew OCP	**Capital Project Description**	Port Renfrew OCP
Project Rationale					

Community Planning (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	376,932	305,188	251,358	198,843	181,413	150,044
Equipment Replacement Fund	195,624	130,624	127,924	127,924	127,924	127,924
Total	**572,556**	**435,812**	**379,282**	**326,767**	**309,337**	**277,968**

Reserve Schedule

Reserve Fund: 1.325 Community Planning - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105408	2025	2026	2027	2028	2029	2030
Beginning Balance		392,411	376,932	305,188	251,358	198,843	181,413
Transfer from Ops Budget		44,943	-	-	-	-	-
Transfer to Ops Budget - Core		(60,274)	(61,744)	(53,830)	(34,515)	(17,430)	(545)
Transfer to Ops Budget - Orthophotos		(17,000)	-	-	(18,000)	-	(20,000)
Transfer to Ops Budget - Polling			(10,000)	-	-	-	(10,824)
Interest Income*		16,852					
Ending Balance $		**376,932**	**305,188**	**251,358**	**198,843**	**181,413**	**150,044**

Assumptions/Background:

For unforeseen legal expenses; ongoing air photo updates; election expenses

*Interest in planning years nets against inlfation which is not included.

Reserve Schedule

Reserve Fund: 1.325 Community Planning - Equipment Replacement Fund

ERF Group: CMPLAN.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**101428**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		197,126	195,624	130,624	127,924	127,924	127,924
Transfer from Ops Budget		-	-	-	-	-	-
Planned Purchase		(3,098)	(65,000)	(2,700)	-	-	-
Interest Income		1,596					
Ending Balance $		**195,624**	**130,624**	**127,924**	**127,924**	**127,924**	**127,924**

Assumptions/Background:

Maintain balance sufficient to fund required asset replacements

CAPITAL REGIONAL DISTRICT

2026 Budget

JDF Livestock Injury Compensation

FINAL BUDGET

MARCH 2026

Service: 1.340 **JDF Livestock Injury Compensation** **Committee: Electoral Area**

DEFINITION:

The service is established for payment of claims of the owners of livestock killed or injured by a dog over the age of four months, the owner of which is unknown and, after diligent inquiry, cannot be found, as permitted by the *Local Government Act.*
(Livestock Injury Compensation Service (Juan de Fuca) Bylaw 4417, No. 1, 2021)

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.340 - JDF Livestock Injury Compensation	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	158	158	158	-	-	158	161	164	167	171
Compensation Claim Payments	3,000	-	3,000	-	-	3,000	3,000	3,000	3,000	3,000
TOTAL COSTS	**3,158**	**158**	**3,158**	**-**	**-**	**3,158**	**3,161**	**3,164**	**3,167**	**3,171**
*Percentage Increase over prior year						0.0%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	3,091	(3,091)	-	-	(3,091)	-	-	-	-
Balance c/fwd from 2024 to 2025	(3,104)	(3,104)	-	-	-	-	-	-	-	-
Other Income	(41)	(132)	(67)	-	-	(67)	(41)	(44)	(47)	(51)
TOTAL REVENUE	**(3,145)**	**(145)**	**(3,158)**	**-**	**-**	**(3,158)**	**(41)**	**(44)**	**(47)**	**(51)**
REQUISITION	**(13)**	**(13)**	**-**	**-**	**-**	**-**	**(3,120)**	**(3,120)**	**(3,120)**	**(3,120)**
*Percentage increase over prior year Requisition						NA	NA	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Willis Point Fire Protection & Recreation

FINAL BUDGET

MARCH 2026

Service: 1.350 **Willis Point Fire** **Committee: Electoral Area**

DEFINITION:

A service area for the purposes of constructing a fire hall/community centre and to provide fire protection and emergency response services and recreational facilities in the Willis Point Section of the Juan de Fuca Electoral Area.
Local Service Establishment Bylaw No. 1951 (January 15, 1992). Amended by Bylaw 2296 (1995) & 3214 (2004).

PARTICIPATION:

Based on converted hospital assessments - Willis Point Local Service Area #15 - A(763).

COMMISSION:

Wills Point Fire Protection and Recreation Facilities Commission established by Bylaw to oversee this function (Bylaw No. 3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010).

MAXIMUM LEVY:

Greater of $41,000 or $1.71 / $1,000.

FUNDING:

Requisition

1.350 - Willis Point Fire Protection & Recreation	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	FUTURE PROJECTIONS 2028	FUTURE PROJECTIONS 2029	FUTURE PROJECTIONS 2030
OPERATING COSTS										
Fire Protection Costs										
Travel - Vehicles	15,140	32,674	19,410	-	-	19,410	19,760	20,120	20,480	20,890
Insurance	10,582	10,291	10,493	-	-	10,493	10,879	11,279	11,694	12,136
Utilities	8,680	7,542	9,010	-	-	9,010	9,190	9,370	9,560	9,750
Staff Development	25,950	18,045	26,410	-	-	26,410	26,890	27,370	27,860	28,420
Allocations	6,982	7,629	6,487	-	-	6,487	6,603	6,735	6,870	7,008
Operating - Other	43,100	44,501	44,100	19,800	-	63,900	65,060	66,240	67,440	68,790
TOTAL FIRE PROTECTION COSTS	**110,434**	**120,682**	**115,910**	**19,800**	**-**	**135,710**	**138,382**	**141,114**	**143,904**	**146,994**
Recreation Costs										
Recreation Expenses	19,298	22,948	19,650	-	-	19,650	20,010	20,380	20,750	21,160
TOTAL OPERATING COSTS	**129,732**	**143,630**	**135,560**	**19,800**	**-**	**155,360**	**158,392**	**161,494**	**164,654**	**168,154**
*Percentage Increase over prior year			4.5%	15.3%		19.8%	2.0%	2.0%	2.0%	2.1%
CAPITAL / RESERVES / DEBT										
Capital Equipment Purchases	6,720	-	6,840	-	-	6,840	6,960	7,090	7,220	7,360
Transfer to Equipment Replacement Fund	59,177	44,383	60,240	-	-	60,240	71,320	72,600	73,910	75,390
Transfer to Capital Reserve Fund	-	15,804	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES / DEBT	**65,897**	**60,187**	**67,080**	**-**	**-**	**67,080**	**78,280**	**79,690**	**81,130**	**82,750**
TOTAL COSTS	**195,629**	**203,817**	**202,640**	**19,800**	**-**	**222,440**	**236,672**	**241,184**	**245,784**	**250,904**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	10,906	-	-	(10,906)	(10,906)	-	-	-	-
Rental Revenue	(35,000)	(49,007)	(35,630)	-	-	(35,630)	(36,270)	(36,930)	(37,600)	(38,350)
Other Revenue	-	(5,087)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(35,000)**	**(43,188)**	**(35,630)**	**-**	**(10,906)**	**(46,536)**	**(36,270)**	**(36,930)**	**(37,600)**	**(38,350)**
REQUISITION	**(160,629)**	**(160,629)**	**(167,010)**	**(19,800)**	**10,906**	**(175,904)**	**(200,402)**	**(204,254)**	**(208,184)**	**(212,554)**
*Percentage increase over prior year Requisition			4.0%	12.3%	-6.8%	9.5%	13.9%	1.9%	1.9%	2.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.350 Willis Point Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$50,436	$19,186	$43,250	$6,000	$10,000	$0	$78,436
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$50,436	**$19,186**	**$43,250**	**$6,000**	**$10,000**	**$0**	**$78,436**
SOURCE OF FUNDS								
Capital Funds on Hand		$18,436	$3,186	$15,250	$0	$0	$0	$18,436
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$10,000	$16,000	$6,000	$6,000	$10,000	$0	$38,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$22,000	$0	$22,000	$0	$0	$0	$22,000
		$50,436	**$19,186**	**$43,250**	**$6,000**	**$10,000**	**$0**	**$78,436**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.350

Service Name: Willis Point Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	Replacement	Turn Out Gear	Replace 10 sets every 5 years. Life span of 10 years. Total 20 sets budgeted for.	$ 36,000	E	ERF	$ 6,000	$ 12,000	$ 6,000	$ 6,000	$ 6,000	$ -	$ 30,000
22-03	Renewal	Paving entrance for hall	Paving apron in front of hall	$ 40,000	E	Res	$ 22,000	$ -	$ 22,000	$ -	$ -	$ -	$ 22,000
22-03	Renewal	Paving entrance for hall	Paving apron in front of hall		E	Cap	$ 15,250	$ -	$ 15,250	$ -	$ -	$ -	$ 15,250
24-02	Replacement	Willis Point Water Supply for Fire Fighting	Purchase and install water tank	$ 144,000	E	Cap	$ 3,186	$ 3,186	$ -	$ -	$ -	$ -	$ 3,186
24-04	Replacement	Computer	Replace 2 computers	$ 8,000	E	ERF	$ 4,000	$ 4,000	$ -	$ -	$ 4,000	$ -	$ 8,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			GRAND TOTAL	**$ 228,000**				**$ 19,186**	**$ 43,250**	**$ 6,000**	**$ 10,000**	**$ -**	**$ 78,436**

Service:	1.350	Willis Point Fire

Project Number	21-01	Capital Project Title	Turn Out Gear	Capital Project Description	Replace 10 sets every 5 years. Life span of 10 years. Total 20 sets budgeted for.
Project Rationale					

Project Number	22-03	Capital Project Title	Paving entrance for hall	Capital Project Description	Paving apron in front of hall
Project Rationale					

Project Number	24-02	Capital Project Title	Willis Point Water Supply for Fire Fighting	Capital Project Description	Purchase and install water tank
Project Rationale					

Project Number	24-04	Capital Project Title	Computer	Capital Project Description	Replace 2 computers
Project Rationale					

Willis Point Fire Protection & Recreation
Reserves Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	155,545	155,545	133,545	133,545	133,545	133,545
Equipment Replacement Fund	124,047	168,287	233,607	300,207	364,117	439,507
Operating Reserve Fund	-	-	-	-	-	-
Total	**279,592**	**323,832**	**367,152**	**433,752**	**497,662**	**573,052**

Reserve Schedule

Reserve Fund: 1.350 Willis Point Fire Protection & Creation - Capital Reserve Fund - Bylaw 2189

Surplus money from the operation of the fire protection service and recreational facilities may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund:	1014	Actual	Budget				
Fund Centre:	101358	2025	2026	2027	2028	2029	2030
Beginning Balance		121,693	155,545	155,545	133,545	133,545	133,545
Transfer from Ops Budget		15,804	-	-	-	-	-
Transfer from Cap Fund		1,607					
Transfer from ERF		30,703					
Transfer to Cap Fund		(20,000)	-	(22,000)	-	-	-
Interest Income*		5,738					
Ending Balance $		**155,545**	**155,545**	**133,545**	**133,545**	**133,545**	**133,545**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.350 Willis Point Fire Protection & Creation - Equipment Replacement Fund

For replacement of firefighting equipment, fire trucks, tenders and pumpers.
ERF Group: WILLISPT.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101429	2025	2026	2027	2028	2029	2030
Beginning Balance		185,368	124,047	168,287	233,607	300,207	364,117
Transfer from Ops Budget		44,383	60,240	71,320	72,600	73,910	75,390
Proceeds of Disposal		-					
Transfer to CRF		(30,703)					
Expenditures		(76,192)	(16,000)	(6,000)	(6,000)	(10,000)	-
Interest Income		1,191					
Ending Balance $		**124,047**	**168,287**	**233,607**	**300,207**	**364,117**	**439,507**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.350 Willis Point Fire Protection & Creation - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105568	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	-	-	-	-
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Ops Budget-Core Budget		-	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		-	-	-	-	-	-

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Otter Point Fire

FINAL BUDGET

MARCH 2026

Service: 1.353 **Otter Point Fire** **Committee: Electoral Area**

DEFINITION:

A service area established to provide fire protection and emergency response on a volunteer basis in the Otter Point district of the Juan de Fuca Electoral Area. Fire department is operated by a Commission. Local Service Bylaw No. 2042 (September 9, 1992). Amended by Bylaws 2720, 3171 and 3215.

PARTICIPATION:

On taxable school assessments, excluding property that is taxable for school purposes only by Special Act.
Local Service Area #17 - G (762).

COMMISION:

Otter Point Fire Protection and Emergency Response Service Commission established to oversee this function (Bylaw No.3654 -April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

MAXIMUM LEVY:

Greater of $125,000 or $2.50 / $1,000.

FUNDING:

Requisition

1.353 - Otter Point Fire	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Fire Chief Salary and Honorariums	304,560	300,500	313,640	-	-	313,640	322,533	331,673	339,520	347,540
Travel & Vehicles	26,340	29,220	36,240	-	-	36,240	36,960	37,700	38,460	39,230
Contract for Services	35,000	35,000	42,000	-	-	42,000	42,840	43,700	44,570	45,460
Insurance	14,452	14,452	8,283	-	-	8,283	8,695	9,127	9,581	10,057
Staff Training & Program Development	33,620	34,620	36,030	-	-	36,030	36,750	37,490	38,240	39,010
Recruiting and Retention	16,640	17,000	16,940	-	-	16,940	17,280	17,630	17,980	18,340
Maintenance	21,770	21,770	22,160	-	-	22,160	22,610	23,060	23,520	23,990
Internal Allocations	24,920	24,920	26,585	-	-	26,585	27,063	27,604	28,156	28,720
Operating - Supplies	23,960	23,600	24,390	-	-	24,390	24,880	25,380	25,880	26,390
Operating - Other	30,430	28,280	31,200	-	-	31,200	31,830	32,460	33,110	33,760
TOTAL OPERATING COSTS	**531,692**	**529,362**	**557,468**	**-**	**-**	**557,468**	**571,441**	**585,824**	**599,017**	**612,497**
*Percentage Increase over prior year			4.8%			4.8%	2.5%	2.5%	2.3%	2.3%
CAPITAL / RESERVES										
Capital Equipment Purchases	14,147	6,000	6,160	-	-	6,160	6,280	6,410	6,540	6,670
Transfer to Capital Reserve Fund	43,260	43,260	44,040	-	-	44,040	44,920	45,820	46,740	47,670
Transfer to Equipment Replacement Fund	161,460	172,587	164,370	-	-	164,370	167,660	171,010	174,430	177,920
TOTAL CAPITAL / RESERVES	**218,867**	**221,847**	**214,570**	**-**	**-**	**214,570**	**218,860**	**223,240**	**227,710**	**232,260**
TOTAL COSTS	**750,559**	**751,209**	**772,038**	**-**	**-**	**772,038**	**790,301**	**809,064**	**826,727**	**844,757**
*Percentage Increase over prior year			2.9%			2.9%	2.4%	2.4%	2.2%	2.2%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(8,097)	(8,097)	-	-	-	-	-	-	-	-
Revenue - Other	(350)	(1,000)	(360)	-	-	(360)	(370)	(380)	(390)	(400)
TOTAL REVENUE	**(8,447)**	**(9,097)**	**(360)**	**-**	**-**	**(360)**	**(370)**	**(380)**	**(390)**	**(400)**
REQUISITION	**(742,112)**	**(742,112)**	**(771,678)**	**-**	**-**	**(771,678)**	**(789,931)**	**(808,684)**	**(826,337)**	**(844,357)**
*Percentage increase over prior year Requisition			4.0%			4.0%	2.4%	2.4%	2.2%	2.2%
FTE			2.0			2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.353 Otter Point Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$50,000	$60,000	$50,000	$50,000	$0	$0	$160,000
Equipment		$0	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$300,000	$0	$600,000	$0	$0	$900,000
		$50,000	**$385,000**	**$75,000**	**$675,000**	**$25,000**	**$25,000**	**$1,185,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$325,000	$25,000	$625,000	$25,000	$25,000	$1,025,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$50,000	$60,000	$50,000	$50,000	$0	$0	$160,000
		$50,000	**$385,000**	**$75,000**	**$675,000**	**$25,000**	**$25,000**	**$1,185,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.353

Service Name: Otter Point Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
20-01	Replacement	Replace roof	Replace roof	$ 50,000	B	Res	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
22-02	New	Building expansion	Building expansion for the back office	$ 60,000	B	Res	$ 50,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
26-01	Replacement	Replace driveway pavement	Replace driveway pavement	$ 50,000	B	Res	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000
26-02	Replacement	Replace E23	Replace E23 - triple combination engine pumper truck	$ 900,000	V	ERF	$ -	$ 300,000	$ -	$ 600,000	$ -	$ -	$ 900,000
26-03	Replacement	Fire Equipment	Protective Clothing, Pagers, Fire Hose and Nozzles	$ 125,000	E	ERF	$ -	$ 20,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 120,000
26-04	Replacement	Laptops	Two laptops	$ 5,000	E	ERF	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 1,190,000**				**$ 385,000**	**$ 75,000**	**$ 675,000**	**$ 25,000**	**$ 25,000**	**$ 1,185,000**

Service: **1.353** **Otter Point Fire**

Project Number	20-01	**Capital Project Title**	Replace roof	**Capital Project Description**	Replace roof
Project Rationale					

Project Number	22-02	**Capital Project Title**	Building expansion	**Capital Project Description**	Building expansion for the back office
Project Rationale					

Project Number	26-01	**Capital Project Title**	Replace driveway pavement	**Capital Project Description**	Replace driveway pavement
Project Rationale					

Project Number	26-02	**Capital Project Title**	Replace E23	**Capital Project Description**	Replace E23 - triple combination engine pumper truck
Project Rationale					

Service:	1.353	Otter Point Fire

Project Number	26-03	Capital Project Title	Fire Equipment	Capital Project Description	Protective Clothing, Pagers, Fire Hose and Nozzles
Project Rationale					

Project Number	26-04	Capital Project Title	Laptops	Capital Project Description	Two laptops
Project Rationale					

Otter Point Fire
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	127,067	111,107	106,027	101,847	148,587	196,257
Equipment Replacement Fund	527,942	367,312	509,972	55,982	205,412	358,332
Operating Reserve Fund	-	-	-	-	-	-
Total	**655,009**	**478,419**	**615,999**	**157,829**	**353,999**	**554,589**

Reserve Schedule

Reserve Fund: 1.353 Otter Point Fire Protection - Capital Reserve Fund - Bylaw 3995

For improvements, repairs and replacement of Firehall and training centre

Reserve Cash Flow

Fund:	1090	Actual	Budget				
Fund Centre:	102164	2025	2026	2027	2028	2029	2030
Beginning Balance		79,595	127,067	111,107	106,027	101,847	148,587
Transfer from Ops Budget		43,260	44,040	44,920	45,820	46,740	47,670
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	(60,000)	(50,000)	(50,000)	-	-
Interest Income*		4,212					
Ending Balance $		**127,067**	**111,107**	**106,027**	**101,847**	**148,587**	**196,257**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.353 Otter Point Fire Protection - Equipment Replacement Fund

ERF Group: OTTERFIRE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101432	2025	2026	2027	2028	2029	2030
Beginning Balance		338,450	527,942	367,312	509,972	55,982	205,412
Transfer from Ops Budget		200,107	164,370	167,660	171,010	174,430	177,920
Expenditures		(14,242)	(325,000)	(25,000)	(625,000)	(25,000)	(25,000)
Interest Income		3,627					
Ending Balance $		**527,942**	**367,312**	**509,972**	**55,982**	**205,412**	**358,332**

Assumptions/Background:

Transfer as much of operating budget will allow in order to provide sufficient funding for vehicles.

Reserve Schedule

Reserve Fund: 1.353 Otterpoint Point Fire Protection - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105569	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	-	-	-	-
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Ops Budget-Core Budget		-	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		-	-	-	-	-	-

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Malahat Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.354 **Malahat Fire** **Committee: Electoral Area**

DEFINITION:

A specified area established to provide fire protection and emergency response in the Malahat district of the Juan de Fuca Electoral Area through an agreement with the Cowichan Valley Regional District:

Bylaw No. 1368 (July 24, 1985) (Repealed). Amended Bylaw No. 1375 (September 23, 1985) (Repealed)
Bylaw No. 2731 (November 24, 1999) as amended by Bylaw No. 3226.

ANNUAL LEVY:

On all lands and improvements on the basis of Section 794 of the Municipal Act within the Specified Area # 23 (F-762).

MAXIMUM LEVY:

Greater of $22,400 or $1.28 / $1,000.

FUNDING:

Requisition

1.354 - Malahat Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payment to Cowichan Valley Regional District	65,315	67,406	62,946	-	-	62,946	64,200	65,480	66,790	68,130
Other Operating Expenses	3,694	3,974	3,460	5,000	-	8,460	8,623	8,793	8,964	9,148
TOTAL COSTS	**69,009**	**71,380**	**66,406**	**5,000**	**-**	**71,406**	**72,823**	**74,273**	**75,754**	**77,278**
*Percentage Increase over prior year			-3.8%	7.2%		3.5%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(1,348)	1,348	-	-	1,348	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,775)	(2,775)	-	-	-	-	-	-	-	-
Other Revenue	-	(1,023)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(2,775)**	**(5,146)**	**1,348**	**-**	**-**	**1,348**	**-**	**-**	**-**	**-**
REQUISITION	**(66,234)**	**(66,234)**	**(67,754)**	**(5,000)**	**-**	**(72,754)**	**(72,823)**	**(74,273)**	**(75,754)**	**(77,278)**
*Percentage increase over prior year Requisition			2.3%	7.5%		9.8%	0.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Durrance Road Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.355 Durrance Road Fire **Committee:** Electoral Area

DEFINITION:

A local service area established by Bylaw No. 2506 (July 9, 1997) to provide fire protection and emergency response to Durrance Road Fire Protection Area. Amended by Bylaw No. 3033 (2002) to increase rate and Bylaw No. 3216 (2004).

MAXIMUM LEVY:

Greater of $1,350 or $0.70 / $1,000.

FUNDING:

Parcel Tax

1.355 - Durrance Road Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payment to District of Saanich	2,500	2,500	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Other Operating Expenses	216	161	216	-	-	216	218	221	224	227
TOTAL OPERATING COSTS	**2,716**	**2,661**	**2,716**	**-**	**-**	**2,716**	**2,718**	**2,721**	**2,724**	**2,727**
*Percentage Increase over prior year			0.0%			0.0%	0.1%	0.1%	0.1%	0.1%
CAPITAL / RESERVE										
Transfer to Operating Reserve	300	355	300	-	-	300	300	300	300	300
TOTAL COSTS	**3,016**	**3,016**	**3,016**	**-**	**-**	**3,016**	**3,018**	**3,021**	**3,024**	**3,027**
*Percentage Increase over prior year			0.0%			0.0%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
REQUISITION - PARCEL TAX	**(3,016)**	**(3,016)**	**(3,016)**	**-**	**-**	**(3,016)**	**(3,018)**	**(3,021)**	**(3,024)**	**(3,027)**
*Percentage increase over prior year Requisition			0.0%			0.0%	0.1%	0.1%	0.1%	0.1%

Reserve Schedule

Reserve Fund: 1.355 Durrance road Fire Protection - Operating Reserve Fund - Bylaw 4146

Reserve established to help offset fluctuations in operating revenues, special projects and cover operational expenditures as required.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105400	2025	2026	2027	2028	2029	2030
Beginning Balance		3,972	4,506	4,806	5,106	5,406	5,706
Transfer from Op Budget		355	300	300	300	300	300
Planned Payments		-	-	-	-	-	-
Interest Income*		179					
Ending Balance $		**4,506**	**4,806**	**5,106**	**5,406**	**5,706**	**6,006**

Assumptions/Background:

To set aside funds for reimbursing District of Saanich for incident response, as per agreement between the CRD and Saanich

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

East Sooke Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.357 **East Sooke Fire** **Committee: Electoral Area**

DEFINITION:

A service area established by Bylaw No. 3390 (January 10, 2007) to provide fire protection and emergency response on a volunteer basis in the East Sooke district of the Juan de Fuca Electoral Area. Fire department is operated by a committee.
Amended by Bylaw No. 3862.

PARTICIPATION:

On net taxable value of land and improvements on the basis of hospital district assessments.

MAXIMUM LEVY:

"Greater of $550,000 or $1.310 / $1,000" of actual assessments.

COMMISSION:

East Sooke Fire Protection and Emergency Response Services Commission established to oversee this function
(Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

MAXIMUM CAPITAL DEBT:

Maximum Authorized: (Bylaw 3863)	$ 2,120,000
Borrowed: 2014, 3.0%	$ 1,800,000
Borrowed: 2016, 2.1%	$ 150,000
Remaining Expired	$ 170,000

1.357 - East Sooke Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	92,530	131,283	95,300	112,500	-	207,800	231,487	237,311	242,592	247,990
Travel - Vehicles	39,140	44,236	39,850	-	-	39,850	40,650	41,460	42,290	43,140
Insurance	13,002	9,662	9,453	-	-	9,453	9,926	10,421	10,941	11,487
Contract for Service/Legal Expenses	12,770	8,263	13,000	-	-	13,000	13,260	13,530	13,800	14,080
Maintenance	17,500	21,527	26,310	-	-	26,310	26,830	27,370	27,920	28,470
Staff Training	28,620	19,779	29,140	-	-	29,140	29,720	30,310	30,920	31,540
Internal Allocations	16,504	16,504	21,473	-	-	21,473	21,860	22,297	22,743	23,198
Operating - Supplies	38,646	52,546	40,850	-	-	40,850	41,670	42,500	43,350	44,210
Contingency	82,450	-	83,930	(68,930)	30,252	45,252	15,300	15,610	15,920	16,240
Operating - Other	51,600	47,217	57,740	-	-	57,740	58,890	60,060	61,250	62,480
TOTAL FIRE DEP OPERATING COSTS	**392,762**	**351,017**	**417,046**	**43,570**	**30,252**	**490,868**	**489,593**	**500,869**	**511,726**	**522,835**
*Percentage Increase over prior year			6.2%	11.1%	7.7%	25.0%	-0.3%	2.3%	2.2%	2.2%
TOTAL COMMUNITY HALL OPERATING COSTS	35,985	20,613	27,870	-	20,552	48,422	28,558	29,260	29,980	30,720
TOTAL OPERATING COSTS	**428,747**	**371,630**	**444,916**	**43,570**	**50,804**	**539,290**	**518,151**	**530,129**	**541,706**	**553,555**
Percentage Increase over prior year			3.8%	10%	12%	25.8%	-3.9%	2.3%	2.2%	2.2%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	5,150	5,150	5,240	-	-	5,240	5,340	5,450	5,560	5,670
Transfer to Equipment Replacement Fund	109,000	161,587	110,960	-	-	110,960	113,180	115,440	117,750	120,110
TOTAL CAPITAL / RESERVES	**114,150**	**166,737**	**116,200**	**-**	**-**	**116,200**	**118,520**	**120,890**	**123,310**	**125,780**
DEBT SERVICING										
MFA Debt Reserve Fund	720	745	840	-	-	840	840	840	840	60
Principal Payment	101,324	101,324	101,324	-	-	101,324	101,324	101,324	101,324	8,065
Interest Payment	76,950	76,950	76,950	-	-	76,950	76,950	76,950	76,950	3,150
TOTAL DEBT SERVICING	**178,994**	**179,019**	**179,114**	**-**	**-**	**179,114**	**179,114**	**179,114**	**179,114**	**11,275**
TOTAL COSTS	**721,891**	**717,386**	**740,230**	**43,570**	**50,804**	**834,604**	**815,785**	**830,133**	**844,130**	**690,610**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	50,804	-	-	(50,804)	(50,804)	-	-	-	-
Balance c/fwd from 2024 to 2025	(8,781)	(8,781)	-	-	-	-	-	-	-	-
District of Sooke (for Silver Spray)	(71,430)	(110,247)	(72,720)	(39,512)	-	(112,232)	(114,480)	(116,770)	(119,110)	(121,490)
MFA Debt Reserve Fund Earning	(720)	(745)	(840)	-	-	(840)	(840)	(840)	(840)	(60)
Rental Revenue	(26,994)	(31,702)	(27,660)	-	-	(27,660)	(28,348)	(29,050)	(29,770)	(30,510)
Other Income	(1,300)	(4,049)	(1,320)	-	-	(1,320)	(1,340)	(1,360)	(1,380)	(1,400)
TOTAL REVENUE	**(109,225)**	**(104,720)**	**(102,540)**	**(39,512)**	**(50,804)**	**(192,856)**	**(145,008)**	**(148,020)**	**(151,100)**	**(153,460)**
REQUISITION	**(612,666)**	**(612,666)**	**(637,690)**	**(4,058)**	**-**	**(641,748)**	**(670,777)**	**(682,113)**	**(693,030)**	**(537,150)**
*Percentage increase over prior year Requisition			4.1%	0.7%	0.0%	4.7%	4.5%	1.7%	1.6%	-22.5%
FTE			0.6	0.4		1.0	1.0	1.0	1.0	1.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.357 East Sooke Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$8,000	$0	$0	$0	$0	$8,000
Equipment		$0	$40,660	$21,727	$22,102	$19,484	$19,873	$123,846
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$300,000	$530,000	$0	$800,000	$0	$0	$1,330,000
		$300,000	**$578,660**	**$21,727**	**$822,102**	**$19,484**	**$19,873**	**$1,461,846**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$3,300	$0	$0	$0	$0	$3,300
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$300,000	$551,360	$21,727	$822,102	$19,484	$19,873	$1,434,546
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$24,000	$0	$0	$0	$0	$24,000
		$300,000	**$578,660**	**$21,727**	**$822,102**	**$19,484**	**$19,873**	**$1,461,846**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.357

Service Name: East Sooke Fire

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
19-01	Replacement	Squad Car	Replace 1999 Squad Vehicle	$ 300,000	V	ERF	$ 300,000	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
23-01	New	Tablet trial	Equip trucks with tablets	$ 5,000	E	Cap	$ -	$ 3,300	$ -	$ -	$ -	$ -	$ 3,300
24-02	New	Training Center	Completion of training center.	$ 26,000	E	Res	$ -	$ 16,000	$ -	$ -	$ -	$ -	$ 16,000
26-01	Replacement	Turn out Gear	Turn out Gear	$ 95,546	E	ERF	$ -	$ 18,360	$ 18,727	$ 19,102	$ 19,484	$ 19,873	$ 95,546
26-02	Replacement	Small Equipment	Saws, Fan, Thermal Imaging	$ 30,000	V	ERF	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
26-03	Replacement	Engine 2	Engine 2 Replacement	$ 1,000,000	V	ERF	$ -	$ 200,000	$ -	$ 800,000	$ -	$ -	$ 1,000,000
26-04	Replacement	Pagers	Replacement of Pagers	$ 9,000	E	ERF	$ -	$ 3,000	$ 3,000	$ 3,000	$ -	$ -	$ 9,000
26-05	Renewal	Paving Project	Community Hall paving project	$ 8,000	B	Res	$ -	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 1,473,546**				**$ 578,660**	**$ 21,727**	**$ 822,102**	**$ 19,484**	**$ 19,873**	**$ 1,461,846**

Service:	1.357	East Sooke Fire

Project Number	26-01	Capital Project Title	Turn out Gear	Capital Project Description	Turn out Gear
Project Rationale	Replacement of 4 sets of turnout gear. Turnout gear expires after 10 years.				

Project Number	26-02	Capital Project Title	Small Equipment	Capital Project Description	Saws, Fan, Thermal Imaging
Project Rationale	Replacement for our 1998 Tender 2 . The plan is to replace the vehicle with a used 10-year old truck.				

Project Number	26-03	Capital Project Title	Engine 2	Capital Project Description	Engine 2 Replacement
Project Rationale	Replacement of extrication gear (jaws of life)				

Project Number	26-04	Capital Project Title	Pagers	Capital Project Description	Replacement of Pagers
Project Rationale	Replacement of Roof seals (recommended every 5 years)				

Service:	1.357	East Sooke Fire

Project Number	23-01	**Capital Project Title**	Tablet trial	**Capital Project Description**	Equip trucks with tablets
Project Rationale					

Project Number	24-02	**Capital Project Title**	Training Center	**Capital Project Description**	Completion of training center.
Project Rationale					

Project Number	26-05	**Capital Project Title**	Paving Project	**Capital Project Description**	Community Hall paving project
Project Rationale					

Project Number	19-01	**Capital Project Title**	Squad Car	**Capital Project Description**	Replace 1999 Squad Vehicle
Project Rationale					

East Sooke Fire Protection
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund-Fire Dep	44,624	33,864	39,204	44,654	50,214	55,884
Capital Reserve Fund-Comm Hall	14,116	6,116	6,116	6,116	6,116	6,116
Equipment Replacement Fund	1,185,107	744,707	836,160	129,498	227,764	328,001
Operating Reserve Fund	-	-	-	-	-	-
Total	**1,243,847**	**784,687**	**881,480**	**180,268**	**284,094**	**390,001**

Reserve Schedule

Reserve Fund: 1.357 East Sooke Fire Protection - Capital Reserve Fund - Bylaw 3400

Reserve established for expenditures for or in respect of capital projects, construction, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or payment of debt.

Reserve Cash Flow

Fund:	1079	Actual	Budget				
Fund Centre:	101309	2025	2026	2027	2028	2029	2030
Beginning Balance		37,748	44,624	33,864	39,204	44,654	50,214
Transfer from Ops Budget		5,150	5,240	5,340	5,450	5,560	5,670
Transfer to Cap Fund		-	(16,000)	-	-	-	-
Interest Income*		1,726					
Ending Balance $		**44,624**	**33,864**	**39,204**	**44,654**	**50,214**	**55,884**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.357 East Sooke Community Hall - Capital Reserve Fund - Bylaw 3400

Reserve established for expenditures for or in respect of capital projects, construction, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or payment of debt.

Reserve Cash Flow

Fund:	1079	Actual	Budget				
Fund Centre:	102246	2025	2026	2027	2028	2029	2030
Beginning Balance		13,523	14,116	6,116	6,116	6,116	6,116
Transfer from Ops Budget		-	-	-	-	-	-
Planned Purchase		-	(8,000)				
Interest Income*		593					
Ending Balance $		**14,116**	**6,116**	**6,116**	**6,116**	**6,116**	**6,116**

Assumptions/Background:

Reserve intended for Capital projects in Community Hall

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.357 East Sooke Fire Protection - Equipment Replacement Fund

ERF Group: ESOOKFIRE.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**101948**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		1,031,939	1,185,107	744,707	836,160	129,498	227,764
Transfer from Ops Budget		161,587	110,960	113,180	115,440	117,750	120,110
Planned Purchase		(17,363)	(551,360)	(21,727)	(822,102)	(19,484)	(19,873)
Interest Income		8,944					
Ending Balance $		**1,185,107**	**744,707**	**836,160**	**129,498**	**227,764**	**328,001**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.357 East Sooke Fire Protection - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105570	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	-	-	-	-
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Ops Budget-Core Budget		-	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		**-**	**-**	**-**	**-**	**-**	**-**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Fire

FINAL BUDGET

MARCH 2026

Service: 1.358 **Port Renfrew Fire** **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain a Fire Protection Service for local service area in the Port Renfrew District of the Juan de Fuca Electoral Area Establishment Bylaw No. 1743 (November, 1989). Amended by Bylaw 3223 (2005)

Local Service Area #1 of Electoral Area of Juan de Fuca (A-762). Tax levy based on hospital assessments for land and improvements.

MAXIMUM LEVY:

Greater of $10,000 or $2.52 / $1,000 of actual assessment.

COMMISSION:

Port Renfrew Fire Protection and Emergency Response Services Commission established to oversee this function (Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

FUNDING:

User fee and requisition.

1.358 - Port Renfrew Fire	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries, Wages, Benefits	75,560	80,250	77,820	-	-	77,820	79,370	80,950	82,560	84,210
Materials and Supplies	19,330	19,000	19,680	-	-	19,680	20,070	20,470	20,880	21,300
Repairs and Maintenance	2,600	9,260	2,650	-	-	2,650	2,700	2,760	2,820	2,880
Vehicle Costs	10,370	15,000	15,560	-	-	15,560	15,870	16,190	16,510	16,840
Utilities	14,980	13,440	15,380	-	-	15,380	15,690	16,000	16,320	16,650
Allocations	8,709	8,709	10,103	-	-	10,103	10,284	10,490	10,700	10,914
Other Operating Expense	70,502	42,182	71,693	-	-	71,693	73,234	74,814	76,413	78,061
TOTAL OPERATING COSTS	**202,051**	**187,841**	**212,886**	**-**	**-**	**212,886**	**217,218**	**221,674**	**226,203**	**230,855**
*Percentage Increase over prior year			5.4%			5.4%	2.0%	2.1%	2.0%	2.1%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	1,910	1,910	1,940	-	-	1,940	1,980	2,020	2,060	2,100
Transfer to Equipment Replacement Fund	24,210	43,690	24,650	20,000	-	44,650	55,000	65,000	75,000	85,000
TOTAL CAPITAL / RESERVES	**26,120**	**45,600**	**26,590**	**20,000**	**-**	**46,590**	**56,980**	**67,020**	**77,060**	**87,100**
TOTAL COSTS	**228,171**	**233,441**	**239,476**	**20,000**	**-**	**259,476**	**274,198**	**288,694**	**303,263**	**317,955**
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(1,268)	(1,268)	(1,431)	-	-	(1,431)	(1,320)	(1,350)	(1,380)	(1,410)
User Charge	(91,604)	(91,604)	(95,382)	(4,000)	-	(99,382)	(105,600)	(111,200)	(116,800)	(122,400)
Other Revenue	(230)	(5,500)	(230)	(10,000)	-	(10,230)	(10,430)	(10,630)	(10,840)	(11,050)
TOTAL REVENUE	**(93,102)**	**(98,372)**	**(97,043)**	**(14,000)**	**-**	**(111,043)**	**(117,350)**	**(123,180)**	**(129,020)**	**(134,860)**
REQUISITION	**(135,069)**	**(135,069)**	**(142,433)**	**(6,000)**	**-**	**(148,433)**	**(156,848)**	**(165,514)**	**(174,243)**	**(183,095)**
*Percentage increase over prior year Requisition			5.5%	4.4%		9.9%	5.7%	5.5%	5.3%	5.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.358 Port Renfrew Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$22,000	$115,000	$0	$0	$0	$0	$115,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$22,000	**$115,000**	**$0**	**$0**	**$0**	**$0**	**$115,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$22,000	$90,000	$0	$0	$0	$0	$90,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$25,000	$0	$0	$0	$0	$25,000
		$22,000	**$115,000**	**$0**	**$0**	**$0**	**$0**	**$115,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.358

Service Name: Port Renfrew Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
26-01	Replacement	SCBA Replacements	SCBA Replacements	$ 90,000	E	ERF	$ 22,000	$ 90,000	$ -	$ -	$ -	$ -	$ 90,000
26-02	Replacement	Fitness Room Upgrade	Fitness Equipment	$ 15,000	E	Res	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
26-03	New	Building Security	Alarm System and Cameras	$ 10,000	E	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			GRAND TOTAL	$ 115,000				$ 115,000	$ -	$ -	$ -	$ -	$ 115,000

Service:	1.358	Port Renfrew Fire

Project Number	26-01	Capital Project Title	SCBA Replacements	Capital Project Description	SCBA Replacements
Project Rationale					

Project Number	26-02	Capital Project Title	Fitness Room Upgrade	Capital Project Description	Fitness Equipment
Project Rationale					

Project Number	26-03	Capital Project Title	Building Security	Capital Project Description	Alarm System and Cameras
Project Rationale					

Port Renfrew Fire
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	33,532	10,472	12,452	14,472	16,532	18,632
Equipment Replacement Fund	214,312	168,962	223,962	288,962	363,962	448,962
Operating Reserve Fund	-	-	-	-	-	-
Total	**247,844**	**179,434**	**236,414**	**303,434**	**380,494**	**467,594**

Reserve Schedule

Reserve Fund: 1.358 Port Renfrew Fire - Capital Reserve Fund - Bylaw 2702

Surplus money from the operation may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1089	Actual	Budget				
Fund Centre:	102161	2025	2026	2027	2028	2029	2030
Beginning Balance		14,488	33,532	10,472	12,452	14,472	16,532
Transfer from Ops Budget		20,742	1,940	1,980	2,020	2,060	2,100
Transfer from Cap Fund		7,772					
Transfer to Cap Fund		(10,000)	(25,000)	-	-	-	-
Interest Income*		530					
Ending Balance $		**33,532**	**10,472**	**12,452**	**14,472**	**16,532**	**18,632**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.358 Port Renfrew Fire - Equipment Replacement Fund

ERF Group: PTRENFIRE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101434	2025	2026	2027	2028	2029	2030
Beginning Balance		198,333	214,312	168,962	223,962	288,962	363,962
Transfer from Ops Budget		24,210	44,650	55,000	65,000	75,000	85,000
Planned Purchase		(9,935)	(90,000)	-	-	-	-
Interest Income		1,704					
Ending Balance $		**214,312**	**168,962**	**223,962**	**288,962**	**363,962**	**448,962**

Assumptions/Background:

Transfer as much as operating budget will allow in order to have funds sufficient to replace vehicles

Reserve Schedule

Reserve Fund: 1.358 Port Renfrew Fire - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105571	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	-	-	-	-
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Ops Budget-Core Budget		-	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		**-**	**-**	**-**	**-**	**-**	**-**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Shirley Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.360 **Shirley Fire Department** **Committee: Electoral Area**

DEFINITION:

A Specified Area to provide Fire Protection Service and Emergency Response on a volunteer basis in the Shirley District of the Juan de Fuca Electoral Areas local service. Establishment Bylaw No. 1927 (September 11, 1991). Amended by Bylaw 3220 (Feb 9, 2005).

MAXIMUM LEVY:

Greater of $18,200 or $1.31 / $1,000 of actual assessment.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Shirley Fire Protection and Emergency Response Services Commission established to oversee this function (Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

FUNDING:

Requisition

1.360 - Shirley Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Honoraria	54,360	54,360	58,540	-	-	58,540	59,710	60,900	62,120	63,360
Travel - Vehicles	4,600	4,600	4,680	-	-	4,680	4,770	4,870	4,970	5,070
Insurance	9,272	9,272	9,313	-	-	9,313	9,639	9,976	10,324	10,685
Maintenance	13,000	15,420	19,660	-	-	19,660	20,040	20,440	20,840	21,250
Staff Development	8,240	8,500	8,390	-	-	8,390	8,560	8,730	8,900	9,080
Internal Allocations	6,282	6,282	7,056	-	-	7,056	7,183	7,327	7,473	7,623
Operating - Supplies	21,310	21,110	27,200	-	-	27,200	27,740	28,290	28,850	29,420
Contingency	3,090	3,090	3,150	-	-	3,150	3,210	3,270	3,340	3,410
Operating - Other	20,970	21,505	26,850	-	-	26,850	27,370	27,900	28,440	29,000
TOTAL OPERATING COSTS	**141,124**	**144,139**	**164,839**	**-**	**-**	**164,839**	**168,222**	**171,703**	**175,257**	**178,898**
*Percentage Increase over prior year			16.8%			16.8%	2.1%	2.1%	2.1%	2.1%
CAPITAL / RESERVES										
Purchases - Equipment	11,730	11,730	10,480	-	-	10,480	10,690	10,900	11,120	11,340
Transfer to Equipment Replacement Fund	52,640	52,640	63,590	-	-	63,590	64,860	66,160	67,480	68,830
Transfer to Capital Reserve Fund	25,600	23,165	26,060	-	-	26,060	26,580	27,110	27,650	28,200
TOTAL CAPITAL / RESERVES	**89,970**	**87,535**	**100,130**	**-**	**-**	**100,130**	**102,130**	**104,170**	**106,250**	**108,370**
TOTAL COSTS	**231,094**	**231,674**	**264,969**	**-**	**-**	**264,969**	**270,352**	**275,873**	**281,507**	**287,268**
FUNDING SOURCES (REVENUE)										
Revenue - Other	(220)	(800)	(5,220)	-	-	(5,220)	(5,320)	(5,420)	(5,520)	(5,630)
TOTAL REVENUE	**(220)**	**(800)**	**(5,220)**	**-**	**-**	**(5,220)**	**(5,320)**	**(5,420)**	**(5,520)**	**(5,630)**
REQUISITION	**(230,874)**	**(230,874)**	**(259,749)**	**-**	**-**	**(259,749)**	**(265,032)**	**(270,453)**	**(275,987)**	**(281,638)**
*Percentage increase over prior year Requisition			12.5%			12.5%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.360 Shirley Fire Department	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$10,000	$10,000	$160,000	$10,000	$0	$190,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$10,000**	**$10,000**	**$160,000**	**$10,000**	**$0**	**$190,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$10,000	$10,000	$160,000	$10,000	$0	$190,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$0	**$10,000**	**$10,000**	**$160,000**	**$10,000**	**$0**	**$190,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.360

Service Name: Shirley Fire Department

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
19-01	Replacement	Firefighting Equipment	Firefighting Equipment	$ 50,000	E	ERF	$ -	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ -	$ 40,000
28-01	Replacement	Self Contained Breathing Apparatus	Replacement of all SCBA	$ 150,000	E	ERF	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ 150,000
													$ -
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	$ 200,000				$ 10,000	$ 10,000	$ 160,000	$ 10,000	$ -	$ 190,000

Service:	1.360	Shirley Fire Department

Project Number	19-01	Capital Project Title	Firefighting Equipment	Capital Project Description	Firefighting Equipment
Project Rationale					

Project Number	28-01	Capital Project Title	Self Contained Breathing Apparatus	Capital Project Description	Replacement of all SCBA
Project Rationale					

Shirley Fire Protection
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	229,989	256,049	282,629	309,739	337,389	365,589
Equipment Replacement Fund	511,608	565,198	620,058	526,218	583,698	652,528
Operating Reserve Fund	-	-	-	-	-	-
Total	**741,597**	**821,247**	**902,687**	**835,957**	**921,087**	**1,018,117**

Reserve Schedule

Reserve Fund: 1.360 Shirley Fire Protection - Capital Reserve Fund - Bylaw 2938

Surplus money from the operation may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund:	1062	Actual	Budget				
Fund Centre:	101701	2025	2026	2027	2028	2029	2030
Beginning Balance		195,394	229,989	256,049	282,629	309,739	337,389
Transfer from Ops Budget		25,600	26,060	26,580	27,110	27,650	28,200
Transfer from Cap Fund		-	-	-	-	-	-
Interest Income*		8,995					
Ending Balance $		**229,989**	**256,049**	**282,629**	**309,739**	**337,389**	**365,589**

Assumptions/Background:

Transfers in accordance with long term capital plan

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.360 Shirley Fire Protection - Equipment Replacement Fund

ERF Group: SHIRFIRE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101436	2025	2026	2027	2028	2029	2030
Beginning Balance		446,968	511,608	565,198	620,058	526,218	583,698
Transfer from Ops Budget		60,715	63,590	64,860	66,160	67,480	68,830
Planned Purchase		-	(10,000)	(10,000)	(160,000)	(10,000)	-
Interest Income		3,925					
Ending Balance $		**511,608**	**565,198**	**620,058**	**526,218**	**583,698**	**652,528**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.360 Shirley Fire Protection - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105572	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	-	-	-	-
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Ops Budget-Core Budget		-	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		-	-	-	-	-	-

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Electoral Area Fire Services

FINAL BUDGET

MARCH 2026

Service: 1.369 **Electoral Area Fire Services** **Committee: Electoral Area**

DEFINITION:

Service may undertake or cause to be undertaken for one or more electoral areas or defined areas thereof a program of fire regulation and may fix the terms and conditions under which the program will be provided, and, without limiting the generality of the foregoing, may, by bylaw, undertake different programs for different electoral areas or defined areas thereof (Juan de Fuca and Southern Gulf Islands).

PARTICIPATION:

Fire Service Areas within Juan de Fuca and Southern Gulf Islands Electoral Areas

CAPITAL DEBT:

N/A

MAXIMUM LEVY:

Supplementary LP's dated July 7, 1983

FUNDING:

Requisition

1.369 - Electoral Area Fire Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Fire Services Compliance and Coordination	80,000	80,000	35,630	35,000	-	70,630	107,040	109,180	111,360	113,590
Wages & Salaries	260,310	260,310	284,807	-	-	284,807	293,050	301,528	308,732	316,104
Contract for Service	30,250	29,000	30,800	-	-	30,800	31,420	32,050	32,690	33,340
Staff Training & Development	5,500	5,000	5,600	-	-	5,600	5,710	5,820	5,940	6,060
Software Licenses	2,130	2,576	2,500	-	-	2,500	2,550	2,600	2,650	2,700
Allocations	107,852	107,852	111,460	-	3,604	115,064	113,640	115,917	118,235	120,603
Operating - Other	2,950	3,754	3,008	-	-	3,008	3,070	3,130	3,188	3,248
TOTAL OPERATING COSTS	**488,992**	**488,492**	**473,805**	**35,000**	**3,604**	**512,409**	**556,480**	**570,225**	**582,795**	**595,645**
*Percentage Increase over prior year			-3.1%	7.2%	0.7%	4.8%	8.6%	2.5%	2.2%	2.2%
CAPITAL / RESERVE										
Equipment Purchases	2,500	3,000	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Transfer to Operating Reserve Fund	-	-	-	-	-	-	2,360	5,455	4,445	3,385
TOTAL CAPITAL / RESERVE	**2,500**	**3,000**	**2,500**	**-**	**-**	**2,500**	**4,860**	**7,955**	**6,945**	**5,885**
TOTAL COSTS	**491,492**	**491,492**	**476,305**	**35,000**	**3,604**	**514,909**	**561,340**	**578,180**	**589,740**	**601,530**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(90,604)	(90,604)	(10,095)	-	(3,604)	(13,699)	-	-	-	-
Interest Income	(120)	(120)	(120)	-	-	(120)	(120)	(120)	(120)	(120)
TOTAL REVENUE	**(90,724)**	**(90,724)**	**(10,215)**	**-**	**(3,604)**	**(13,819)**	**(120)**	**(120)**	**(120)**	**(120)**
REQUISITION	**(400,768)**	**(400,768)**	**(466,090)**	**(35,000)**	**-**	**(501,090)**	**(561,220)**	**(578,060)**	**(589,620)**	**(601,410)**
*Percentage increase over prior year Requisition			16.3%	8.7%		25.0%	12.0%	3.0%	2.0%	2.0%
Salaried Positions FTE's	2.0		2.0			2.0	2.0	2.0	2.0	2.0

Reserve Schedule

Reserve Fund: 1.369 Electoral Area Fire Services - Operating Reserve Fund

For Consulting, FDM Upgrades, Training

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105404	2025	2026	2027	2028	2029	2030
Beginning Balance		121,461	37,109	23,410	25,770	31,225	35,670
Transfer from Ops Budget		2,973	-	2,360	5,455	4,445	3,385
Return of Project Surplus		-					
Transfer to Ops Budget		(90,604)	(13,699)	-	-	-	-
Interest Income*		3,279					
Ending Balance $		**37,109**	**23,410**	**25,770**	**31,225**	**35,670**	**39,055**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Emergency Program (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.370 JDF Emergency Program **Committee: Electoral Area**

DEFINITION:

To provide an Emergency Program as an Extended Service under the Emergency Program Act.
Establishment Bylaw No. 2109 (April 28, 1993). Amended by Bylaw No. 2345 (January 10, 1996).
Order in Council #287 provides the CRD with the same powers as a local authority under the Emergency Program Act.

SERVICE DESCRIPTION:

This service provides planning and management of an emergency response plan for the Juan de Fuca (JdF) Electoral Area, including Port Renfrew, Willis Point and the Malahat. The emergency response plan involves response to, and recovery from, a community disaster or emergency.

The Planning and Protective Services department has administrative responsibility for the service and the Senior Manager of Protective Services has immediate operational responsibility. The Juan de Fuca Emergency Management Commission (JDFEMC) administers the service.

PARTICIPATION:

Electoral Area of Juan de Fuca.

LEVY:

The annual costs of providing the Extended Service of Emergency Program, net of grants and other revenue, shall be recovered by requisition of money under Section 809.1 of the Municipal Act under Section 809.1 of the Municipal Act to be collected by a property value tax to be levied and collected under Section 810.1 (1) of the Municipal Act.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.370 - Emergency Program (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Travel Expense	3,570	3,570	2,630	-	-	2,630	2,680	2,730	2,780	2,840
Wages & Honoraria	49,500	54,400	55,380	-	-	55,380	56,490	57,620	58,770	59,950
Staff Training & Development	2,000	2,000	2,040	-	-	2,040	2,080	2,120	2,160	2,200
Supplies	3,500	3,500	3,560	-	-	3,560	3,630	3,700	3,770	3,850
Allocations	19,692	19,692	20,371	-	-	20,371	20,850	21,164	21,598	22,039
Other Operating Expenses	19,265	19,335	19,660	-	-	19,660	20,220	20,966	21,622	22,271
TOTAL OPERATING COSTS	**97,527**	**102,497**	**103,641**	**-**	**-**	**103,641**	**105,950**	**108,300**	**110,700**	**113,150**
*Percentage Increase over prior year			6.3%			6.3%	2.2%	2.2%	2.2%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Building Borrowing Repayment to Facilities Reserve	11,880	11,880	11,880	-	-	11,880	11,880	11,880	11,880	11,880
TOTAL COSTS	**109,407**	**114,377**	**115,521**	**-**	**-**	**115,521**	**117,830**	**120,180**	**122,580**	**125,030**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	(4,970)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(169)	(169)	(170)	-	-	(170)	(170)	(170)	(170)	(170)
Revenue - Other	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(269)**	**(5,239)**	**(270)**	**-**	**-**	**(270)**	**(270)**	**(270)**	**(270)**	**(270)**
REQUISITION	**(109,138)**	**(109,138)**	**(115,251)**	**-**	**-**	**(115,251)**	**(117,560)**	**(119,910)**	**(122,310)**	**(124,760)**
*Percentage increase over prior year Requisition			5.6%			5.6%	2.0%	2.0%	2.0%	2.0%

Emergency Program (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	125,048	125,048	125,048	125,048	125,048	125,048
Operating Reserve Fund	11,668	11,668	11,668	11,668	11,668	11,668
Capital Reserve Fund	-	-	-	-	-	-
Total	**136,716**	**136,716**	**136,716**	**136,716**	**136,716**	**136,716**

Reserve Schedule

Reserve Fund: 1.370 Emergency Program (JDF) - Equipment Replacement Fund

ERF Group: JDFEMERG.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101785	2025	2026	2027	2028	2029	2030
Beginning Balance		127,911	125,048	125,048	125,048	125,048	125,048
Transfer from Ops Budget		-	-	-	-	-	-
Expenditues		(3,898)	-	-	-	-	-
Interest Income		1,035					
Ending Balance $		**125,048**	**125,048**	**125,048**	**125,048**	**125,048**	**125,048**

Assumptions/Background:

Reserve for maintenance of equipment inventory

Reserve Schedule

Reserve Fund: 1.370 JDF Emergency Program - Operating Reserve Fund

The establishment of operating reserves for the Juan de Fuca (JDF) Emergency Program will be used to fund one-time program costs and to mitigate future fluctuations in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105562	2025	2026	2027	2028	2029	2030
Beginning Balance		14,751	11,668	11,668	11,668	11,668	11,668
Transfer from Op Budget		-	-	-	-	-	-
Deficit Recovery		(3,730)	-	-	-	-	-
Interest Income*		647					
Ending Balance $		**11,668**	**11,668**	**11,668**	**11,668**	**11,668**	**11,668**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Search and Rescue (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.377 JDF Search and Rescue **Committee: Electoral Area**

DEFINITION:

To establish the operation of a search and rescue service in the Juan de Fuca Electoral Area.
Establishment Bylaw No. 3101 (October 24, 2003).

SERVICE DESCRIPTION:

Governed by Bylaw #3128, the service provides Search and Rescue (SAR) for the Juan de Fuca (JdF) Electoral Area.

The Planning and Protective Services department has administrative responsibility for the service and the Senior Manager of Protective Services has immediate operational responsibility. The Juan de Fuca Search and Rescue Committee administrates the service.

PARTICIPATION:

The Electoral Area of Juan de Fuca.

MAXIMUM LEVY:

Greater of $62,000 or $0.102 / $1,000 on actual assessed value of land and improvements.

FUNDING:

Requisition

1.377 - Search and Rescue (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	8,640	8,400	8,400	-	-	8,400	8,570	8,740	8,910	9,090
Building Rent	25,224	25,224	25,860	-	-	25,860	26,508	27,170	27,850	28,550
Staff Training & Development	12,000	5,000	11,882	-	-	11,882	11,970	12,040	12,118	12,185
Supplies	12,840	4,490	13,070	-	-	13,070	13,330	13,600	13,870	14,150
Allocations	4,438	4,438	4,578	-	-	4,578	4,660	4,753	4,848	4,945
Other Operating Expenses	28,408	33,181	29,410	-	-	29,410	30,022	30,660	31,304	31,961
TOTAL OPERATING COSTS	**91,550**	**80,733**	**93,200**	**-**	**-**	**93,200**	**95,060**	**96,963**	**98,900**	**100,881**
*Percentage Increase over prior year			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	3,000	9,763	3,050	-	-	3,050	3,110	3,170	3,240	3,300
TOTAL CAPITAL / RESERVE	**3,000**	**9,763**	**3,050**	**-**	**-**	**3,050**	**3,110**	**3,170**	**3,240**	**3,300**
TOTAL COSTS	**94,550**	**90,496**	**96,250**	**-**	**-**	**96,250**	**98,170**	**100,133**	**102,140**	**104,181**
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(110)	(113)	(110)	-	-	(110)	(110)	(113)	(120)	(120)
Revenue - Other	(22,390)	(18,333)	(22,790)	-	-	(22,790)	(23,240)	(23,700)	(24,170)	(24,650)
TOTAL REVENUE	**(22,500)**	**(18,446)**	**(22,900)**	**-**	**-**	**(22,900)**	**(23,350)**	**(23,813)**	**(24,290)**	**(24,770)**
REQUISITION	**(72,050)**	**(72,050)**	**(73,350)**	**-**	**-**	**(73,350)**	**(74,820)**	**(76,320)**	**(77,850)**	**(79,411)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.377 JDF Search and Rescue	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$120,000	$120,000	$0	$0	$0	$0	$120,000
		$120,000	**$120,000**	**$0**	**$0**	**$0**	**$0**	**$120,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$7,000	$7,000	$0	$0	$0	$0	$7,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$113,000	$113,000	$0	$0	$0	$0	$113,000
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$120,000	**$120,000**	**$0**	**$0**	**$0**	**$0**	**$120,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.377

Service Name: JDF Search and Rescue

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
23-01	Replacement	Vehicle Replacement	vehicle replacement	$ 205,000	V	ERF	$ 7,000	$ 7,000	$ -	$ -	$ -		$ 7,000
23-01	Replacement	Vehicle Replacement	vehicle replacement		V	Other	$ 113,000	$ 113,000	$ -	$ -	$ -		$ 113,000
													$ -
													$ -
													$ -
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													$ -
													$ -
			Grand Total	$ 205,000			$ 120,000	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000

Service:	**1.377**	**JDF Search and Rescue**

Project Number	23-01	**Capital Project Title**	Vehicle Replacement	**Capital Project Description**	vehicle replacement
Project Rationale					

Reserve Schedule

Reserve Fund: 1.377 Search and Rescue (JDF) - Equipment Replacement Fund

ERF Group: JDFSAR.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101986	2025	2026	2027	2028	2029	2030
Beginning Balance		105,242	30,624	26,674	29,784	32,954	36,194
Transfer from Ops Budget		9,763	3,050	3,110	3,170	3,240	3,300
Expenditures		(84,923)	(7,000)	-	-	-	-
Interest Income		541					
Ending Balance $		**30,624**	**26,674**	**29,784**	**32,954**	**36,194**	**39,494**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

EA - Community Parks (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.405 JDF EA Community Parks & Recreation **Committee:** Juan De Fuca Electoral Area Parks & Rec

DEFINITION:

A service established for the function of aquiring, developing, operating and maintaining community parks in the Juan de Fuca Electoral Area by bylaw 4150 (2017)

SERVICE DESCRIPTION:

This is a service for the provision of community parks for the Juan de Fuca Electoral Area. The services provide for ocean and lake beach/foreshore access, trails, right-of-ways, easements, playgrounds, sports fields, a tennis court and skate park.

PARTICIPATION:

Electoral Area of Juan de Fuca

MAXIMUM LEVY:

Greater of $227,173 or $0.15 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4150, Juan de Fuca Community Parks Services Conversion Bylaw No. 1, 2017)

COMMISSION:

Continuation Bylaw #3763 (May 2011), an advisory commission for Community Parks and Recreation in the Juan de Fuca Electoral Area. Original establishment Bylaw for this commission Dec 2004.

AUTHORITY:

Requires written approval of electoral area Director. Participating electoral areas must be designated by bylaw.

FUNDING:

Requisition

1.405 - EA - Community Parks (JDF)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	120,589	120,589	232,858	-	-	232,858	239,966	246,295	251,788	256,487
Contract for Services	28,780	28,780	23,190	1,500	-	24,690	28,180	31,740	32,370	33,020
Vehicles	11,040	8,000	8,000	-	-	8,000	8,160	8,320	8,490	8,660
Supplies	9,270	9,270	9,280	5,000	-	14,280	19,570	24,960	30,460	31,070
Allocations	40,260	40,260	39,047	-	3,604	42,651	40,486	41,437	41,951	42,737
Rentals	22,150	24,792	25,415	-	-	25,415	25,920	26,440	26,970	27,510
Other Operating Expenses	11,490	11,775	11,880	1,140	-	13,020	13,313	13,618	13,926	14,231
TOTAL OPERATING COSTS	**243,579**	**243,466**	**349,670**	**7,640**	**3,604**	**360,914**	**375,595**	**392,810**	**405,955**	**413,715**
*Percentage Increase over prior year			43.6%	3.1%	1.5%	48.2%	4.1%	4.6%	3.3%	1.9%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	5,560	3,800	6,750	-	-	6,750	6,925	9,030	15,425	16,095
Transfer to Equipment Replacement Fund	7,240	5,510	8,390	-	-	8,390	8,560	8,730	9,500	9,690
Transfer to Operating Reserve Fund	-	3,653	-	1,140	-	1,140	1,160	1,250	1,500	1,530
TOTAL CAPITAL / RESERVES	**12,800**	**12,963**	**15,140**	**1,140**	**-**	**16,280**	**16,645**	**19,010**	**26,425**	**27,315**
TOTAL COSTS	**256,379**	**256,429**	**364,810**	**8,780**	**3,604**	**377,194**	**392,240**	**411,820**	**432,380**	**441,030**
*Percentage Increase over prior year			42.3%	3.4%	1.4%	47.1%	4.0%	5.0%	5.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	(3,604)	(3,604)	-	-	-	-
Grants in Lieu of Taxes	(375)	(375)	(380)	-	-	(380)	(390)	(400)	(410)	(420)
Provinical Grant	-	-	-	-	-	-	-	-	-	-
Revenue - Other	(630)	(680)	(640)	-	-	(640)	(650)	(660)	(670)	(680)
TOTAL REVENUE	**(1,005)**	**(1,055)**	**(1,020)**	**-**	**(3,604)**	**(4,624)**	**(1,040)**	**(1,060)**	**(1,080)**	**(1,100)**
REQUISITION	**(255,374)**	**(255,374)**	**(363,790)**	**(8,780)**	**-**	**(372,570)**	**(391,200)**	**(410,760)**	**(431,300)**	**(439,930)**
*Percentage increase over prior year Requisition			42.5%	3.4%		45.9%	5.0%	5.0%	5.0%	2.0%
AUTHORIZED POSITIONS										
Salaried FTE	0.42	0.42	0.57			0.57	0.95	0.95	0.95	0.95

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.405 JDF EA Community Parks & Recreation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$20,000	$20,000	$0	$0	$0	$0	$20,000
Land	$100,000	$275,000	$0	$0	$0	$0	$275,000
Engineered Structures	$392,500	$507,500	$120,000	$30,000	$0	$0	$657,500
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$512,500	**$802,500**	**$120,000**	**$30,000**	**$0**	**$0**	**$952,500**
SOURCE OF FUNDS							
Capital Funds on Hand	$392,500	$392,500	$0	$0	$0	$0	$392,500
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$120,000	$320,000	$120,000	$30,000	$0	$0	$470,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$90,000	$0	$0	$0	$0	$90,000
	$512,500	**$802,500**	**$120,000**	**$30,000**	**$0**	**$0**	**$952,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.405

Service Nam JDF EA Community Parks & Recreation

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	Renewal	Wieland Trail	Develop 1.7km trail from William Simmons Park to Kemp Lake Road as part of an Otter Point alternate transportation route	$ 250,000	L	Grant	$ 100,000	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
22-02	New	Chubb Road Dock Installation	Install dock system at Chubb Road on Kemp Lake	$ 86,000	E	Grant	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
23-01	New	Port Renfrew Playground Equipment	Installation of new playground equipment in Port Renfrew	$ 160,000	S	Cap	$ 120,000	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
23-02	New	Elrose Park Improvements	Construct a multi-use trail and park improvements at Elrose Park	$ 60,000	S	Cap	$ 34,000	$ 34,000	$ -	$ -	$ -	$ -	$ 34,000
23-02	New	Elrose Park Improvements	Construct a multi-use trail and park improvements at Elrose Park		S	Res	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
23-06	New	Trail Construction Admirals Forest Park	Construct/remediate trails at the recently purchased Admirals Forest Property	$ 40,000	S	Cap	$ 34,000	$ 34,000	$ -	$ -	$ -	$ -	$ 34,000
23-08	New	Trail and Park remediation Butler Park	Butler Park trail and park remediation	$ 45,000	S	Cap	$ 28,700	$ 28,700	$ -	$ -	$ -	$ -	$ 28,700
23-10	New	Lot 64 Trail Construction	Trail construction linking the tennis court with the Marina trail and improving parking lot	$ 50,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
24-02	New	Fish Boat Bay Improvements	Replace stairs and install viewing platform to improve accessibiity	$ 150,000	S	Cap	$ 125,800	$ 125,800	$ -	$ -	$ -	$ -	$ 125,800
26-01	New	Priest Cabin Access	Secure a statutory right of way for public access trails to Priest Cabin Community Park. Complete trail and wayfinding improvements to incorporate the access road into a loop.	$ 75,000	L	Res	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
26-02	New	Cedar Coast Road	Develop a gravel parking area and trailhead improvments for the Priest Cabin Community Park. Secure a License of Occupation (MOTT) for public access over Cedar Coast Road	$ 100,000	S	Grant	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
27-01	Renewal	Sheringham Trail Foot Bridge	Replace pedestrain foot bridge in the Sheringham Trail Community Park	$ 30,000	S	Grant	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ 30,000
27-02	Renewal	Coppermine Park Swingset	Replace aging swingset	$ 15,000	S	Grant	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ 15,000
27-03	New	Wieland Trail Connection to Kemp Lake	Construct a type 2 trail connecting Wieland Trail to Kemp Lake via the Boxer Road right of way.	$ 50,000	S	Grant	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ 75,000
27-04	New	East Sooke Water Access	Develop a public water access suitable for launching kayaks and other small nonmotorized watercraft	$ 10,000	S	Grant	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
28-01	New	Wieland Trail Connection to Llama Loop/Farmer Drive	Construct a type 2 trail connecting Wieland Trail to the Llama Loop Trails and Farmer Drive	$ 10,000	S	Grant	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
28-02	New	Otter Point Park Improvements	Develop roadside parking, trail safety improvements, and trailhead amenties.	$ 10,000	S	Grant	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
													$ -
			Grand Total	**$ 1,141,000**				**$ 802,500**	**$ 120,000**	**$ 30,000**	**$ -**	**$ -**	**$ 952,500**

Service:	1.405	JDF EA Community Parks & Recreation

Project Number	21-01	**Capital Project Title**	Wieland Trail	**Capital Project Description**	Develop 1.7km trail from William Simmons Park to Kemp Lake Road as part of an Otter Point alternate transportation route
Project Rationale	Recreational Trail connecting communities and keeping pedestrians off the main roads				

Project Number	22-02	**Capital Project Title**	Chubb Road Dock Installation	**Capital Project Description**	Install dock system at Chubb Road on Kemp Lake
Project Rationale	Response to residents at Milligan Road location				

Project Number	23-01	**Capital Project Title**	Port Renfrew Playground Equipment	**Capital Project Description**	Installation of new playground equipment in Port Renfrew
Project Rationale	Playground requires updating				

Project Number	23-02	**Capital Project Title**	Elrose Park Improvements	**Capital Project Description**	Construct a multi-use trail and park improvements at Elrose Park
Project Rationale	Public Trail access and safe pedestrian movement				

Service:	1.405	JDF EA Community Parks & Recreation

Project Number	23-06	**Capital Project Title**	Trail Construction Admirals Forest Park	**Capital Project Description**	Construct/remediate trails at the recently purchased Admirals Forest Property
Project Rationale	Provide/enhance infrastructure for public enjoyment				

Project Number	23-08	**Capital Project Title**	Trail and Park remediation Butler Park	**Capital Project Description**	Butler Park trail and park remediation
Project Rationale	Provide and enhance insfrastucture for public enjoyment				

Project Number	23-10	**Capital Project Title**	Lot 64 Trail Construction	**Capital Project Description**	Trail construction linking the tennis court with the Marina trail and improving parking lot
Project Rationale	Local resident led volunteer project to enhance local park infrstructure and ecology				

Project Number	24-02	**Capital Project Title**	Fish Boat Bay Improvements	**Capital Project Description**	Replace stairs and install viewing platform to improve acccessibiity
Project Rationale	Improve public access for safety and enjoyment				

Service:	1.405	JDF EA Community Parks & Recreation

Project Number	26-01	**Capital Project Title**	Priest Cabin Access	**Capital Project Description**	Secure a statutory right of way for public access trails to Priest Cabin Community Park. Complete trail and wayfinding improvements to incorporate the access road into a loop.
Project Rationale	Improve Active Transportation Planning				

Project Number	26-02	**Capital Project Title**	Cedar Coast Road	**Capital Project Description**	Develop a gravel parking area and trailhead improvments for the Priest Cabin Community Park. Secure a License of Occupation (MOTT) for public access over Cedar Coast Road
Project Rationale	Response to complaint of park users trespassing				

Project Number	27-01	**Capital Project Title**	Sheringham Trail Foot Bridge	**Capital Project Description**	Replace pedestrain foot bridge in the Sheringham Trail Community Park
Project Rationale	Existing bridge will require replacement to maintain level of service.				

Project Number	27-02	**Capital Project Title**	Coppermine Park Swingset	**Capital Project Description**	Replace aging swingset
Project Rationale	Swingset to be replaced and re-oriented to meet playground safety standards				

Project Number	27-03	**Capital Project Title**	Wieland Trail Connection to Kemp Lake	**Capital Project Description**	Construct a type 2 trail connecting Wieland Trail to Kemp Lake via the Boxer Road right of way.
Project Rationale	Active transportation connection between two significant areas in Otter Point				

Service:	1.405	JDF EA Community Parks & Recreation

Project Number	27-04	**Capital Project Title**	East Sooke Water Access	**Capital Project Description**	Develop a public water access suitable for launching kayaks and other small nonmotorized watercraft
Project Rationale	Request of the JdF Parks & Recreation Commission in accordance with the Parks Strategic Plan and East Sooke OCP				

Project Number	28-01	**Capital Project Title**	Wieland Trail Connection to Llama Loop/Farmer Drive	**Capital Project Description**	Construct a type 2 trail connecting Wieland Trail to the Llama Loop Trails and Farmer Drive
Project Rationale	Request of the JdF Parks & Recreation Commission in accordance with the Parks Strategic Plan and East Sooke OCP				

Project Number	28-02	**Capital Project Title**	Otter Point Park Improvements	**Capital Project Description**	Develop roadside parking, trail safety improvements, and trailhead amenties.
Project Rationale	Request of the JdF Parks & Recreation Commission				

EA - Community Parks (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	3,653	1,189	2,349	3,599	5,099	6,629
Land Reserve Fund	64,905	64,905	64,905	64,905	64,905	64,905
Capital Reserve Fund	223,911	140,661	147,586	156,616	172,041	188,136
Equipment Replacement Fund	92,631	101,021	109,581	118,311	127,811	137,501
Total	**385,100**	**307,776**	**324,421**	**343,431**	**369,856**	**397,171**

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105573	2025	2026	2027	2028	2029	2030
Beginning Balance		-	3,653	1,189	2,349	3,599	5,099
Transfer from Ops Budget		3,653	1,140	1,160	1,250	1,500	1,530
Transfer to Ops Budget-Core Budget		-	(3,604)	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		**3,653**	**1,189**	**2,349**	**3,599**	**5,099**	**6,629**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Land Reserve Fund - Bylaw 1133

Pursuant to Section 686 of the Municipal Act the Regional District may, by by-law approved by the Minister of Municipal Affairs, dispose of any portion of land dedicated to the Public for the purpose of a park by subdivision plan deposited in the Land Titles Office, and provide that the proceeds shall be placed in a reserve fund for the purpose of acquiring other lands suitable for park purposes within the Sooke Electoral Area.

Reserve Cash Flow

Fund:	1034	Actual	Budget				
Fund Centre:	101378	2025	2026	2027	2028	2029	2030
Beginning Balance		62,089	64,905	64,905	64,905	64,905	64,905
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Cap Reserve Fund		-	-	-	-	-	-
Transfer to Cap Fund		-	-	-	-	-	-
Surplus return back from Cap Fund		-					
Interest Income*		2,816					
Ending Balance $		64,905	64,905	64,905	64,905	64,905	64,905

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Capital Reserve Fund - Bylaw 4633

Money in the Juan de Fuca Community Parks Service Capital Reserve Fund, including interest earned on it, must be used only to provide for: (a) the acquisition of new capital works; (b) the acquisition of machinery and equipment necessary for capital works; (c) the extension or renewal of existing capital works; (d) planning, study, design, construction of facilities, and land acquisition; and (e) debt servicing payments to finance expenditures under subsections (a) to (d).

Reserve Cash Flow

Fund:	1096	Actual	Budget				
Fund Centre:	102293	2025	2026	2027	2028	2029	2030
Beginning Balance		213,893	223,911	140,661	147,586	156,616	172,041
Transfer from Parks Ops Budget		3,068	6,750	6,925	9,030	15,425	16,095
Expenditures		-	(90,000)	-	-	-	-
Interest Income		6,950					
Ending Balance $		**223,911**	**140,661**	**147,586**	**156,616**	**172,041**	**188,136**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Equipment Replacement Fund

ERF Group: JDFEAPRK.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	102158	2025	2026	2027	2028	2029	2030
Beginning Balance		65,550	92,631	101,021	109,581	118,311	127,811
Transfer from Ops Budget		4,748	8,390	8,560	8,730	9,500	9,690
Proceeds of Disposal		10,300					
Climate Grant for EV		15,098					
Expenditures		(3,741)	-	-	-	-	-
Interest Income		676					
Ending Balance $		**92,631**	**101,021**	**109,581**	**118,311**	**127,811**	**137,501**

Assumptions/Background:

Transfer as much as operating budget will allow.

CAPITAL REGIONAL DISTRICT

2026 Budget

EA - Community Recreation (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.408 JDF EA Community Recreation **Committee:** Juan De Fuca Electoral Area Parks & Rec

DEFINITION:

Supplementary Letters Patent - October 3, 1975, established to provide recreational programs in the JDF Electoral Area.

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs for the Juan de Fuca Electoral Area.

PARTICIPATION:

Electoral Area of Juan de Fuca

MAXIMUM LEVY:

$0.063 / $1,000 on actual assessed value of land and improvements.

COMMISSION:

Continuation Bylaw #3763 (May 2011), an advisory commission for Community Parks and Recreation in the Juan de Fuca Electoral Area. Original establishment Bylaw for this commission Dec 2004.

FUNDING:

Requisition

1.408 - EA - Community Recreation (JDF)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	55,651	58,501	16,116	-	-	16,116	16,570	16,983	17,272	17,519
Recreation Programs	8,597	6,300	8,750	-	-	8,750	8,930	9,110	9,290	9,480
Maintenance	4,550	2,358	4,630	-	-	4,630	4,720	4,810	4,910	5,010
Utilities & fuel	6,830	8,293	6,950	-	-	6,950	7,090	7,230	7,370	7,510
Supplies	680	700	690	-	-	690	700	710	720	730
Allocations	14,462	14,462	14,535	-	-	14,535	15,132	15,501	15,663	15,951
Other Operating Expenses	4,610	4,995	4,520	-	-	4,520	4,691	4,868	5,052	5,243
TOTAL OPERATING COSTS	**95,380**	**95,609**	**56,191**	**-**	**-**	**56,191**	**57,833**	**59,212**	**60,277**	**61,443**
*Percentage Increase over prior year			-41.1%			-41.1%	2.9%	2.4%	1.8%	1.9%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	-	-	10,000	-	1,466	11,466	10,980	12,340	14,125	15,940
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**-**	**-**	**10,000**	**-**	**1,466**	**11,466**	**10,980**	**12,340**	**14,125**	**15,940**
TOTAL COSTS	**95,380**	**95,609**	**66,191**	**-**	**1,466**	**67,657**	**68,813**	**71,552**	**74,402**	**77,383**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	1,466	-	-	(1,466)	(1,466)	-	-	-	-
Provincial Grant	-	-	-	-	-	-	-	-	-	-
Rentals	(22,400)	(23,484)	(22,800)	-	-	(22,800)	(23,260)	(23,730)	(24,200)	(24,680)
Revenue - Other	(230)	(841)	(230)	-	-	(230)	(233)	(232)	(232)	(233)
TOTAL REVENUE	**(22,630)**	**(22,859)**	**(23,030)**	**-**	**(1,466)**	**(24,496)**	**(23,493)**	**(23,962)**	**(24,432)**	**(24,913)**
REQUISITION	**(72,750)**	**(72,750)**	**(43,161)**	**-**	**-**	**(43,161)**	**(45,320)**	**(47,590)**	**(49,970)**	**(52,470)**
*Percentage increase over prior year Requisition			-40.7%			-40.7%	5.0%	5.0%	5.0%	5.0%
AUTHORIZED POSITIONS										
Salaried FTE	0.18	0.18	0.03			0.03	0.05	0.05	0.05	0.05

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.408 JDF EA Community Recreation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$100,000	$1,100,000	$1,000,000	$0	$0	$0	$2,100,000
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$68,000	$68,000	$0	$0	$0	$0	$68,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$168,000	**$1,168,000**	**$1,000,000**	**$0**	**$0**	**$0**	**$2,168,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$68,000	$68,000	$0	$0	$0	$0	$68,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$100,000	$1,100,000	$1,000,000	$0	$0	$0	$2,100,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$168,000	**$1,168,000**	**$1,000,000**	**$0**	**$0**	**$0**	**$2,168,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.408

Service Name: JDF EA Community Recreation

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
24-01	Renewal	Port Renfrew Hall, Condition Assessment and Repairs	Condition Assessment to Identify deficiencies and then repairs	$ 75,000	S	Cap	$ 68,000	$ 68,000	$ -	$ -	$ -	$ -	$ 68,000
25-01	New	Otter Point Community Hall Development	Otter Point Community Hall Development feasibility, design, project intiation	$ 100,000	B	Grant	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
26-01	New	Otter Point Community Hall Construction	Otter Point Community Hall Construction	$ 2,000,000	B	Grant	$ -	$ 1,000,000	$ 1,000,000	$ -	$ -	$ -	$ 2,000,000
													$ -
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													$ -
			Grand Total	$ 2,175,000				$ 1,168,000	$ 1,000,000	$ -	$ -	$ -	$ 2,168,000

Service:	1.408	JDF EA Community Recreation

Project Number	24-01	**Capital Project Title**	Port Renfrew Hall, Condition Assessment and Repairs	**Capital Project Description**	Condition Assessment to Identify deficiencies and then repairs
Project Rationale					

Project Number	25-01	**Capital Project Title**	Otter Point Community Hall Development	**Capital Project Description**	Otter Point Community Hall Development feasibility, design, project intiation
Project Rationale					

Project Number	26-01	**Capital Project Title**	Otter Point Community Hall Construction	**Capital Project Description**	Otter Point Community Hall Construction
Project Rationale					

EA - Community Recreation (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	-	11,466	22,446	34,786	48,911	64,851
Equipment Replacement Fund	16,544	16,544	16,544	16,544	16,544	16,544
Total	**16,544**	**16,544**	**16,544**	**16,544**	**16,544**	**16,544**

Reserve Schedule

Reserve Fund: 1.408 Community Recreation (JDF) - Capital Reserve Fund

Money in the Juan de Fuca Community Parks Service Capital Reserve Fund, including interest earned on it, must be used only to provide for: (a) the acquisition of new capital works; (b) the acquisition of machinery and equipment necessary for capital works; (c) the extension or renewal of existing capital works; (d) planning, study, design, construction of facilities, and land acquisition; and (e) debt servicing payments to finance expenditures under subsections (a) to (d).

Reserve Cash Flow

Fund:	TBD	Actual	Budget				
Fund Centre:	TBD	2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	11,466	22,446	34,786	48,911
Transfer from Ops Budget		-	11,466	10,980	12,340	14,125	15,940
Expenditures		-	-	-	-	-	-
Interest Income		-					
Ending Balance $		**-**	**11,466**	**22,446**	**34,786**	**48,911**	**64,851**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.408 Community Recreation (JDF) - Equipment Replacement Fund

ERF Group: JDFCOMRES.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	102262	2025	2026	2027	2028	2029	2030
Beginning Balance		16,410	16,544	16,544	16,544	16,544	16,544
Transfer from Ops Budget		-	-	-	-	-	-
Planned Expenditues		-	-	-	-	-	-
Interest Income		134					
Ending Balance $		**16,544**	**16,544**	**16,544**	**16,544**	**16,544**	**16,544**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Refuse Disposal

FINAL BUDGET

MARCH 2026

Service: 1.523 Port Renfrew Refuse Disposal **Committee: Electoral Area**

DEFINITION:

To provide, maintain, operate and regulate disposal facilities. Local Service Bylaw No. 1745 (November 8, 1989), latest amendment 3357 (February 19, 2007).

SERVICE DESCRIPTION:

Provision of recycling and solid waste transfer station operations in Port Renfrew.

PARTICIPATION:

Local Service Area #3 of the Electoral Area of Sooke B(762)

MAXIMUM LEVY:

$15.18 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Bylaw No. 3280, continues Port Renfrew Local Services Committee (September 14, 2005).
Bylaw No. 3707, discontinues Local Services Committee (June 9, 2010).
Bylaw No. 3745, continues under Port Renfrew Utility Committee (December 8, 2010).

RESERVE FUND:

Bylaw No. 2665 - Port Renfrew Solid Waste Removal and Disposal Capital Reserve Fund.

1.523 - Port Renfrew Refuse Disposal	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	45,000	50,000	50,000	-	-	50,000	62,485	64,158	65,636	67,140
Contract for Services	93,000	93,000	94,680	-	-	94,680	96,570	98,500	100,470	102,480
Allocations	4,634	4,634	7,339	-	-	7,339	7,471	7,620	7,773	7,928
Electricity	1,250	1,250	1,290	-	-	1,290	1,320	1,350	1,380	1,410
Other Operating Expenses	2,891	2,640	2,980	-	-	2,980	3,038	3,096	3,154	3,213
TOTAL OPERATING COSTS	**146,775**	**151,524**	**156,289**	**-**	**-**	**156,289**	**170,884**	**174,724**	**178,413**	**182,171**
*Percentage Increase over prior year			6.5%			6.5%	9.3%	2.2%	2.1%	2.1%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	2,000	5,000	4,227	-	-	4,227	4,120	4,200	4,280	4,370
Transfer to Capital Reserve Fund	16,000	24,234	22,880	-	-	22,880	18,360	18,705	19,360	20,030
TOTAL CAPITAL / RESERVES	**18,000**	**29,234**	**27,107**	**-**	**-**	**27,107**	**22,480**	**22,905**	**23,640**	**24,400**
TOTAL COSTS	**164,775**	**180,758**	**183,396**	**-**	**-**	**183,396**	**193,364**	**197,629**	**202,053**	**206,571**
Internal Recovery	(27,233)	(44,516)	(44,516)	-	-	(44,516)	(45,851)	(47,227)	(48,644)	(50,103)
NET COSTS	**137,542**	**136,242**	**138,880**	**-**	**-**	**138,880**	**147,513**	**150,402**	**153,409**	**156,468**
FUNDING SOURCES (REVENUE)										
Sale - Recyclables	(10,000)	(8,000)	(8,140)	-	-	(8,140)	(8,300)	(8,470)	(8,640)	(8,810)
Recovery Cost	(62,346)	(62,346)	(65,046)	-	-	(65,046)	(69,371)	(70,726)	(70,565)	(73,580)
Grants in Lieu of Taxes	(400)	(400)	(597)	-	-	(597)	(420)	(430)	(440)	(450)
Licencing Fees	(2,400)	(3,150)	-	-	-	-	-	-	(3,150)	-
Other Revenue	(50)	-	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(75,196)**	**(73,896)**	**(73,833)**	**-**	**-**	**(73,833)**	**(78,141)**	**(79,676)**	**(82,845)**	**(82,890)**
REQUISITION	**(62,346)**	**(62,346)**	**(65,047)**	**-**	**-**	**(65,047)**	**(69,372)**	**(70,726)**	**(70,564)**	**(73,578)**
*Percentage increase over prior year Requisition			4.3%			4.3%	6.6%	2.0%	-0.2%	4.3%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.523 Port Renfrew Refuse Disposal	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$162,000	$189,500	$0	$0	$0	$0	$189,500
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$162,000	**$189,500**	**$0**	**$0**	**$0**	**$0**	**$189,500**
SOURCE OF FUNDS							
Capital Funds on Hand	$162,000	$162,000	$0	$0	$0	$0	$162,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$27,500	$0	$0	$0	$0	$27,500
	$162,000	**$189,500**	**$0**	**$0**	**$0**	**$0**	**$189,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.523

Service Name: Port Renfrew Refuse Disposal

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
23-01	New	Covered recyclables storage	Required storage is needed in order to protect recyclables from the elements. It is also a contractual requirement under our agreement with Recycle BC.	$ 12,000	S	Cap	$ 12,000	$ 12,000	$ -	$ -	$ -	$ -	$ 12,000
24-01	New	Site efficiency upgrades	Costs for site upgrades funded through the growing communities fund including: two refuse compactors and compactor continers, electrical upgrades, construction of operator shed and entrance culvert. These upgrades will increase the volume of material receivable at site and reduce transportation costs of materials by up to 75%. ($262,500 - GCF; $30,000 - CWF)	$ 350,000	S	Cap	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
24-01	New	Site efficiency upgrades			S	Res	$ -	$ 27,500	$ -	$ -	$ -	$ -	$ 27,500
													$ -
													$ -
													$ -
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													$ -
			Grand Total	**$ 362,000**				**$ 189,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 189,500**

Service:	1.523	Port Renfrew Refuse Disposal

Project Number	23-01	**Capital Project Title**	Covered recyclables storage	**Capital Project Description**	Required storage is needed in order to protect recyclables from the elements. It is also a contractual requirement under our agreement with Recycle BC.
Project Rationale					

Project Number	24-01	**Capital Project Title**	Site efficiency upgrades	**Capital Project Description**	Costs for site upgrades funded through the growing communities fund including: two refuse compactors and compactor continers, electrical upgrades, construction of operator shed and entrance culvert. These upgrades will increase the volume of material receivable at site and reduce transportation costs of materials by up to 75%. ($262,500 - GCF; $30,000 - CWF)
Project Rationale					

Port Renfrew Refuse Disposal
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	21,799	17,179	35,539	54,244	73,604	93,634
Equipment Replacement Fund	42,195	46,422	50,542	54,742	59,022	63,392
Total	**63,994**	**63,601**	**86,081**	**108,986**	**132,626**	**157,026**

Reserve Schedule

Reserve Fund: 1.523 Port Renfrew Refuse Disposal - Capital Reserve Fund - Bylaw 2665

The capital Reserve Fund established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them, and extension or renewal of existing capital works.

Surplus monies from the operation of the solid waste removal and disposal service may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1021	Actual	Budget				
Fund Centre:	101365	2025	2026	2027	2028	2029	2030
Beginning Balance		61,466	21,799	17,179	35,539	54,244	73,604
Transfer from Ops Budget		14	22,880	18,360	18,705	19,360	20,030
Transfer from Cap Fund		-					
Transfer to Cap Fund		(42,000)	(27,500)	-	-	-	-
Interest Income*		2,319					
Ending Balance $		**21,799**	**17,179**	**35,539**	**54,244**	**73,604**	**93,634**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.523 Port Renfrew Refuse Disposal - Equipment Replacement Fund

The Equipment Replacement Fund established for the purpose of vehicle and equipment replacement.
Surplus monies from the operation of the solid waste removal and disposal service may be paid from time to time into this reserve fund.
ERF Group: PTRENREF.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101448	2025	2026	2027	2028	2029	2030
Beginning Balance		41,848	42,195	46,422	50,542	54,742	59,022
Transfer from Ops Budget		-	4,227	4,120	4,200	4,280	4,370
Transfer from Cap Fund		-					
Planned Purchase		-					
Interest Income		347					
Ending Balance $		**42,195**	**46,422**	**50,542**	**54,742**	**59,022**	**63,392**

CAPITAL REGIONAL DISTRICT

2026 Budget

Emergency Comm - CREST (JDF)

FINAL BUDGET

MARCH 2026

Service: 1.924 JDF Emergency Comm. - CREST **Committee:** Planning and Protective Services

DEFINITION:

A service established for emergency communications, including contributions towards the cost of an emergency communications service operated by another person or organization (Bylaw No. 2891, adopted July 17, 2001). Amended by Bylaw No. 3407 (adopted February, 2007).

PARTICIPATION:

The Electoral Area of Juan de Fuca.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.924 - Emergency Comm - CREST (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Payments to CREST	141,584	142,652	148,626	-	-	148,626	151,600	154,630	157,720	160,870
Allocations	3,206	3,206	3,096	-	-	3,096	3,151	3,214	3,279	3,344
Other Operating Expenses	9,990	9,316	10,170	-	-	10,170	10,370	10,570	10,790	11,010
TOTAL OPERATING COSTS	**154,780**	**155,174**	**161,892**	**-**	**-**	**161,892**	**165,121**	**168,414**	**171,789**	**175,224**
*Percentage Increase over prior year			4.6%			4.6%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance C/fwd from 2025 to 2026	-	191	(191)	-	-	(191)	-	-	-	-
Balance C/fwd from 2024 to 2025	(24,787)	(24,787)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(239)	(239)	(202)	-	-	(202)	(240)	(240)	(240)	(240)
Revenue-Other	(50)	(635)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(25,076)**	**(25,470)**	**(443)**	**-**	**-**	**(443)**	**(290)**	**(290)**	**(290)**	**(290)**
REQUISITION	**(129,704)**	**(129,704)**	**(161,449)**	**-**	**-**	**(161,449)**	**(164,831)**	**(168,124)**	**(171,499)**	**(174,934)**
*Percentage increase over prior year Requisition			24.5%			24.5%	2.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Water

FINAL BUDGET

MARCH 2026

Service: 2.650 **Port Renfrew Water** **Committee: Electoral Area**

DEFINITION:

To establish, acquire, operate and maintain a water supply system for the Port Renfrew Water Area. The service is to supply, treat, convey, store and distribute water. Local Service Area Bylaw No.1747 (Nov 8, 1989). Amended Bylaw No. 1960 (Jan. 29, 1992).

PARTICIPATION:

Local Service Area #5, E(762)

MAXIMUM LEVY:

Greater of $40,000 or $18.28 / $1,000 of actual assessed value of land and improvements.

COMMITTEE:

Port Renfrew Local Service Committee established by Bylaw No. 1770 (November 22, 1989).
Port Renfrew Utility Services Committee (Juan de Fucan EA) established by Bylaw No. 3281 (September 14, 2005).

FUNDING:

User Charge:
50% of operating cost to be collected by an annual user fee to be charged per single family equivalency actually connected to the system.

Parcel Tax:
50% of operating costs are collected as a parcel tax to be charged to every parcel within the local service area.

Connection Charges:
At cost - Bylaw No. 1803 (amended Bylaw 3892).

RESERVE FUND:

Approved by Bylaw No. 2138 (June 23, 1993); amended to sewer and water reserve fund by Bylaw No. 2577 (December 1997).

2.650 - Port Renfrew Water	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	8,870	3,500	9,030	-	8,000	17,030	9,200	9,370	9,560	9,750
Allocations - Operations	88,870	95,800	94,277	-	-	94,277	96,160	98,080	100,040	102,040
Allocations - Other	10,164	10,164	11,389	-	-	11,389	11,628	11,890	12,156	12,427
Electricity	6,000	6,000	6,110	-	-	6,110	6,230	6,350	6,480	6,610
Supplies	15,330	11,330	15,350	-	-	15,350	15,650	15,960	16,270	16,590
Water Testing	3,341	3,341	3,640	-	-	3,640	3,740	3,842	3,946	4,052
Other Operating Expenses	14,070	17,185	14,260	-	-	14,260	14,584	27,923	15,265	15,622
TOTAL OPERATING COSTS	**146,645**	**147,320**	**154,056**	**-**	**8,000**	**162,056**	**157,192**	**173,415**	**163,717**	**167,091**
*Percentage Increase over prior year			5.1%		5.5%	10.5%	-3.0%	10.3%	-5.6%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	15,000	14,655	15,000	-	-	15,000	15,000	15,000	15,000	15,000
Transfer to Capital Reserve Fund	15,000	15,000	20,829	-	-	20,829	35,037	16,265	24,177	72,090
MFA Debt Reserve Fund	-	-	-	-	-	-	9,167	6,000	3,500	-
Interest Payments	-	-	-	-	-	-	11,115	51,733	82,046	90,533
Principal Payments	-	-	-	-	-	-	-	23,378	38,681	47,607
TOTAL DEBT / RESERVES	**30,000**	**29,655**	**35,829**	**-**	**-**	**35,829**	**70,319**	**112,376**	**163,404**	**225,230**
TOTAL COSTS	**176,645**	**176,975**	**189,885**	**-**	**8,000**	**197,885**	**227,511**	**285,791**	**327,121**	**392,321**
*Percentage Increase over prior year			7.5%		4.5%	12.0%	15.0%	25.6%	14.5%	19.9%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	7,395	7,395	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	(8,000)	(8,000)	-	(13,000)	-	-
User Charges	(85,550)	(85,550)	(96,118)	-	-	(96,118)	(115,340)	(138,410)	(166,090)	(199,310)
Other Revenue	(1,161)	(1,491)	(1,290)	-	-	(1,290)	(1,201)	(1,221)	(1,241)	(1,261)
TOTAL REVENUE	**(89,316)**	**(89,646)**	**(97,408)**	**-**	**(8,000)**	**(105,408)**	**(116,541)**	**(152,631)**	**(167,331)**	**(200,571)**
REQUISITION - PARCEL TAX	**(87,329)**	**(87,329)**	**(92,477)**	**-**	**-**	**(92,477)**	**(110,970)**	**(133,160)**	**(159,790)**	**(191,750)**
*Percentage increase over prior year										
User Fees			12.4%			12.4%	20.0%	20.0%	20.0%	20.0%
Requisition			5.9%			5.9%	20.0%	20.0%	20.0%	20.0%
Combined			**9.1%**			**9.1%**	**20.0%**	**20.0%**	**20.0%**	**20.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.650 Port Renfrew Water	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$50,000	$200,000	$0	$0	$250,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$60,000	$95,000	$2,100,000	$400,000	$350,000	$0	$2,945,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$60,000	**$95,000**	**$2,150,000**	**$600,000**	**$350,000**	**$0**	**$3,195,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$50,000	$50,000	$0	$0	$0	$0	$50,000
Debenture Debt (New Debt Only)		$0	$0	$916,667	$600,000	$350,000	$0	$1,866,667
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$1,233,333	$0	$0	$0	$1,233,333
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$10,000	$45,000	$0	$0	$0	$0	$45,000
		$60,000	**$95,000**	**$2,150,000**	**$600,000**	**$350,000**	**$0**	**$3,195,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.650

Service Name: Port Renfrew Water

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-01	Replacement	Petition or Alternative Approval Process	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund large scale capital works, including those identified in the Water Master Plan.	$ 20,000	S	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
23-01	Replacement	Supply System Replacement	Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.	$ 1,900,000	S	Grant	$ -	$ -	$ 1,233,333	$ -	$ -	$ -	$ 1,233,333
23-01	Replacement	Supply System Replacement	Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.		S	Debt	$ -	$ -	$ 666,667	$ -	$ -	$ -	$ 666,667
23-02	Replacement	AC Pipe Replacement Program	Frequent asbestos cement distribution pipe failures necessitate their replacement to maintain the level of service.	$ 450,000	S	Debt	$ -	$ -	$ 200,000	$ 200,000	$ 50,000	$ -	$ 450,000
23-03	Replacement	Miscellaneous Repairs & Replacements	Replacement of SCADA equipment before equipment failure, and replacement of the water treatment roof	$ 250,000	E	Debt	$ -	$ -	$ 50,000	$ 200,000	$ -	$ -	$ 250,000
24-01	Study	Water Master Plan Study	Master Planning study for the Port Renfrew service area to be delivered in parallel with Sewer Master Plan Study. (25% CWF, 75% GCF)	$ 175,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
25-01	Replacement	Service Line Replacements	Initial budget for replacement of problem service lines	$ 25,000	S	Res	$ 10,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
28-01	Study	System Renewal	Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.	$ 500,000	S	Debt	$ -	$ -	$ -	$ 200,000	$ 300,000	$ -	$ 500,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 3,320,000**				**$ 95,000**	**$ 2,150,000**	**$ 600,000**	**$ 350,000**	**$ -**	**$ 3,195,000**

Service:	2.650	Port Renfrew Water

Project Number	22-01	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund large scale capital works, including those identified in the Water Master Plan.
Project Rationale	Public engagement for authorization to develop a loan authorization bylaw.				

Project Number	23-01	**Capital Project Title**	Supply System Replacement	**Capital Project Description**	Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.
Project Rationale	The 2017 project to replace a section of the aging asbestos supply pipe from the water treatment plant to the distribution system was complete. Funds are required to replace the remaining approximately 1.4 km of pipe so that service is maintained.				

Project Number	23-02	**Capital Project Title**	AC Pipe Replacement Program	**Capital Project Description**	Frequent asbestos cement distribution pipe failures necessitate their replacement to maintain the level of service.
Project Rationale	There have been frequent pipe breaks with the existing asbestos cement pipe, replacement is required to maintain the level of service. Funds are requried to design and develop a replacement program and replace priority pipe, starting with pipe in the Beach Camp area and Queesto Drv and Tsonoqua Drv, approximately 1 km of pipe.				

Project Number	23-03	**Capital Project Title**	Miscellaneous Repairs & Replacements	**Capital Project Description**	Replacement of SCADA equipment before equipment failure, and replacement of the water treatment roof
Project Rationale	The SCADA equipment is nearing its end of life and requires replacement before the equipment fails.The water treatment roof has had some minor repairs to address leaks, but requires replacement.				

Service:	2.650	Port Renfrew Water

Project Number	24-01	**Capital Project Title**	Water Master Plan Study	**Capital Project Description**	Master Planning study for the Port Renfrew service area to be delivered in parallel with Sewer Master Plan Study. (25% CWF, 75% GCF)
Project Rationale	Master Planning study for the Port Renfrew service area - Existing, Future and Inclusion of Pacheedaht First Nation to be delivered in parallel with Sewer Master Plan Study. Based on recent application, anticipated 75% GCF and 25% CWF for grant funding.				

Project Number	25-01	**Capital Project Title**	Service Line Replacements	**Capital Project Description**	Initial budget for replacement of problem service lines
Project Rationale	Water service lines are beginning to show signs of concern. This initial budget is meant to assess and replace service lines that are demonstrating problems.				

Project Number	28-01	**Capital Project Title**	System Renewal	**Capital Project Description**	Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.
Project Rationale	Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.				

Port Renfrew Water
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	3,142	10,142	25,142	27,142	42,142	57,142
Capital Reserve Fund	68,809	44,638	79,675	95,940	120,117	192,207
Total	**71,951**	**54,780**	**104,817**	**123,082**	**162,259**	**249,349**

Reserve Schedule

Reserve Fund: 2.650 Port Renfrew Water - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105536	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,894	3,142	10,142	25,142	27,142	42,142
Transfer from Ops Budget	15,000	15,000	15,000	15,000	15,000	15,000
Expenditures	(10,000)	(8,000)	-	(13,000)	-	-
Planned Maintenance Activity		Reservoir Cleaning		Tree clearing for high voltage hydro lines		
Deficit Recovery	(4,902)					
Interest Income*	150					
Ending Balance $	**3,142**	**10,142**	**25,142**	**27,142**	**42,142**	**57,142**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.650 Port Renfrew Water - Capital Reserve Fund - Bylaw 2577

The Capital Reserve Fund established for general capital services and facilities in the Port Renfrew Water Supply to be used for capital expenditures for the utilities, and redemption of debentures issued for the utilities.

Reserve Cash Flow

Fund: 1026 Fund Centre: 101370	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	51,483	68,809	44,638	79,675	95,940	120,117
Transfer from Ops Budget	15,000	20,829	35,037	16,265	24,177	72,090
Transfer from Cap Fund	-					
Transfer to Cap Fund	-	(45,000)	-	-	-	-
Interest Income*	2,326					
Ending Balance $	**68,809**	**44,638**	**79,675**	**95,940**	**120,117**	**192,207**

Assumptions/Background:

-Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Wilderness Mountain Water

FINAL BUDGET

MARCH 2026

Service: 2.691 Wilderness Mountain Water Service **Committee: Electoral Area**

DEFINITION:

To finance, operate and maintain the supply, conveyance, treatment, storage and distribution of water to the Wilderness Mountain Local Service area that is within the JDF Electoral Area. The service was established by Bylaw No. 3511, adopted on July 9, 2008.

PARTICIPATION:

Wilderness Mountain Local Service Area

MAXIMUM LEVY:

Greater of $130,000 or $3.27/ $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Maximum Authorized:	$281,000	(MFA Bylaw No.3504, Wilderness Mountain Water Service adopted on May 14, 2008)
Borrowed:	$281,000	(MFA Bylaw No.3504, Wilderness Mountain Water Service)

COMMISSION:

Wilderness Mountain Water Service Commission established by Bylaw No. 3511 (July 9, 2008).

FUNDING:

Consumption Charge:
Water Consumption charge will be collected from each Single Family Equivalent connected to the water system

User Charge:
Collected as a fixed user fee charged quarterly to each Single Family Equivalent connected to the system

Parcel Tax:
Charged to each taxable parcel in the service area whether connected or not.

RESERVE FUND # 1075:

Approved by Bylaw No. 3535 adopted on November 12, 2008.

2.691 - Wilderness Mountain Water	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	10,990	10,990	1,010	-	4,000	5,010	11,030	5,050	11,070	5,090
Allocations	10,841	10,841	11,612	-	-	11,612	11,850	12,119	12,382	12,662
Electricity	7,300	7,300	7,450	-	-	7,450	7,600	7,750	7,910	8,070
Supplies	26,865	26,865	27,400	-	-	27,400	27,950	28,450	29,020	29,600
Labour Charges	79,110	79,168	80,926	-	-	80,926	82,550	84,200	85,890	87,610
Insurance	2,160	2,160	1,940	-	-	1,940	2,038	2,141	2,248	2,361
Water Testing	9,770	9,770	10,046	-	-	10,046	10,301	10,562	10,827	11,107
Other Operating Expenses	2,150	2,150	2,190	-	-	2,190	2,230	2,270	2,310	2,351
TOTAL OPERATING COSTS	**149,186**	**149,244**	**142,574**	**-**	**4,000**	**146,574**	**155,549**	**152,542**	**161,657**	**158,851**
*Percentage Increase over prior year			-4.43%		2.7%	-1.8%	6.1%	-1.9%	6.0%	-1.7%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	4,540	4,540	21,000	-	-	21,000	18,000	20,000	25,000	35,000
Transfer to Operating Reserve Fund	11,000	11,000	15,922	-	-	15,922	14,750	9,860	13,375	12,400
MFA Debt Reserve Fund	110	110	130	-	-	130	7,462	130	-	-
MFA Debt Principal	16,138	16,138	16,138	-	-	16,138	16,138	18,699	18,699	18,699
MFA Debt Interest	9,526	9,526	9,526	-	-	9,526	13,653	35,560	35,560	35,560
TOTAL DEBT / RESERVES	**41,314**	**41,314**	**62,716**	**-**	**-**	**62,716**	**70,003**	**84,249**	**92,634**	**101,659**
TOTAL COSTS	**190,500**	**190,558**	**205,290**	**-**	**4,000**	**209,290**	**225,552**	**236,791**	**254,291**	**260,510**
*Percentage Increase over prior year			7.76%		2.1%	9.9%	7.8%	5.0%	7.4%	2.4%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	15,000	15,000	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	(4,000)	(4,000)	(10,000)	(4,000)	(10,000)	(4,000)
User Charges	(93,720)	(93,720)	(98,410)	-	-	(98,410)	(103,330)	(111,600)	(117,180)	(123,040)
Sale - Water	(22,650)	(22,650)	(23,780)	-	-	(23,780)	(24,970)	(26,970)	(28,320)	(29,740)
Other Revenue	(160)	(218)	(180)	-	-	(180)	(182)	(181)	(51)	(50)
TOTAL REVENUE	**(111,530)**	**(111,588)**	**(122,370)**	**-**	**(4,000)**	**(126,370)**	**(138,482)**	**(142,751)**	**(155,551)**	**(156,830)**
REQUISITION - PARCEL TAX	**(78,970)**	**(78,970)**	**(82,920)**	**-**	**-**	**(82,920)**	**(87,070)**	**(94,040)**	**(98,740)**	**(103,680)**
*Percentage increase over prior year										
User Charge			5.0%			5.0%	5.0%	8.0%	5.0%	5.0%
Water Sale			5.0%			5.0%	5.0%	8.0%	5.0%	5.0%
Requisition			5.0%			5.0%	5.0%	8.0%	5.0%	5.0%
Combined			**5.0%**			**5.0%**	**5.0%**	**8.0%**	**5.0%**	**5.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 2.691 Wilderness Mountain Water Service	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$10,000	$10,000	$0	$0	$0	$0	$10,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$55,000	$743,200	$6,632,000	$0	$0	$7,430,200
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$10,000	**$65,000**	**$743,200**	**$6,632,000**	**$0**	**$0**	**$7,440,200**
SOURCE OF FUNDS							
Capital Funds on Hand	$10,000	$10,000	$0	$0	$0	$0	$10,000
Debenture Debt (New Debt Only)	$0	$0	$733,200	$0	$0	$0	$733,200
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$20,000	$0	$6,632,000	$0	$0	$6,652,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$35,000	$10,000	$0	$0	$0	$45,000
	$10,000	**$65,000**	**$743,200**	**$6,632,000**	**$0**	**$0**	**$7,440,200**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.691

Service Nam Wilderness Mountain Water Service

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-03	New	Petition or Alternative Approval Process	Conduct public consultation to inform strategies for a referendum (AAP) to borrow necessary future capital funds, if grant does not provide full funding.	$ 10,000	S	Res	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
25-01	New	New Floating Intake	Installation of new floating intake.	$ 145,200	S	Debt	$ -	$ -	$ 13,200	$ -	$ -	$ -	$ 13,200
25-01	New	New Floating Intake	Installation of new floating intake.		S	Grant	$ -	$ -	$ -	$ 132,000	$ -	$ -	$ 132,000
25-02	New	Treatment Plant Upgrades	Upgrades to achieve improve treatment plant	$ 220,000	S	Grant	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000
25-02	New	Treatment Plant Upgrades	Upgrades to achieve improve treatment plant		S	Debt	$ -	$ -	$ 20,000		$ -	$ -	$ 20,000
25-03	Renewal	SCADA Communication Upgrade	Upgrade SCADA communication between Wilderness Mountain and Goldstream Water Treatment Plant.	$ 20,000	E	Cap	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
26-01	Study	Island Health Compliance - Assessment	Options analysis to re-evaluate the options available to bring the water service into compliance with Island Health Requirements	$ 55,000	S	Res	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
26-01	Study	Island Health Compliance - Assessment	Options analysis to re-evaluate the options available to bring the water service into compliance with Island Health Requirements		S	Grant	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
27-01	New	Island Health Compliance - Capital Improvements	Tentative budget to carry out capital improvements to bring the water service into compliance with Island Health Requirements based on the recommendation of the Options Analysis. (Assume 90% Grant)	$ 7,000,000	S	Debt	$ -	$ -	$ 700,000	$ -	$ -	$ -	$ 700,000
27-01	New	Island Health Compliance - Capital Improvements	Tentative budget to carry out capital improvements to bring the water service into compliance with Island Health Requirements based on the recommendation of the Options Analysis. (Assume 90% Grant)		S	Grant	$ -	$ -	$ -	$ 6,300,000	$ -	$ -	$ 6,300,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 7,450,200**				**$ 65,000**	**$ 743,200**	**$ 6,632,000**	**$ -**	**$ -**	**$ 7,440,200**

Service:	2.691	Wilderness Mountain Water Service

Project Number	24-03	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Conduct public consultation to inform strategies for a referendum (AAP) to borrow necessary future capital funds, if grant does not provide full funding.
Project Rationale	Public engagement for authorization to develop a loan authorization bylaw.				

Project Number	25-01	**Capital Project Title**	New Floating Intake	**Capital Project Description**	Installation of new floating intake.
Project Rationale					

Project Number	25-02	**Capital Project Title**	Treatment Plant Upgrades	**Capital Project Description**	Upgrades to achieve improve treatment plant
Project Rationale					

Project Number	25-03	**Capital Project Title**	SCADA Communication Upgrade	**Capital Project Description**	Upgrade SCADA communication between Wilderness Mountain and Goldstream Water Treatment Plant.
Project Rationale					

Service:	2.691	Wilderness Mountain Water Service

Project Number	26-01	**Capital Project Title**	Island Health Compliance - Assessment	**Capital Project Description**	Options analysis to re-evaluate the options available to bring the water service into compliance with Island Health Requirements
Project Rationale					

Project Number	27-01	**Capital Project Title**	Island Health Compliance - Capital Improvements	**Capital Project Description**	Tentative budget to carry out capital improvements to bring the water service into compliance with Island Health Requirements based on the recommendation of the Options Analysis. (Assume 90% Grant)
Project Rationale	Capital improvements to bring the water service into compliance with Island Health Requirements.				

Wilderness Mountain Reserves
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	5,614	17,536	22,286	28,146	31,521	39,921
Capital Reserve Fund	29,335	15,335	23,335	43,335	68,335	103,335
Total	**34,949**	**32,871**	**45,621**	**71,481**	**99,856**	**143,256**

Reserve Schedule

Reserve Fund: 2.691 Wilderness Mountain - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105540**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		1,795.37	5,614	17,536	22,286	28,146	31,521
Transfer from Ops Budget		13,740	15,922	14,750	9,860	13,375	12,400
Transfer to Ops for Core Budget		-					
Transfer to Ops Budget		(10,000)	(4,000)	(10,000)	(4,000)	(10,000)	(4,000)
Planned Maintenance Activity		Reservoir Cleaning and Inspection	Distribution System Flushing, Valve Exercising	Reservoir Cleaning and Inspection	Distribution System Flushing, Valve Exercising	Reservoir Cleaning and Inspection	Distribution System Flushing, Valve Exercising
Interest Income*		79					
Ending Balance $		**5,614**	**17,536**	**22,286**	**28,146**	**31,521**	**39,921**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.691 Wilderness Mountain Water - Capital Reserve Fund - Bylaw 3535

The capital Reserve Fund established to provide for capital expenditures for or in respect of capital projects, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or related debt servicing payments.

Reserve Cash Flow

Fund:	1075	Actual	Budget				
Fund Centre:	101994	2025	2026	2027	2028	2029	2030
Beginning Balance		43,494	29,335	15,335	23,335	43,335	68,335
Transfer from Ops Budget		4,540	21,000	18,000	20,000	25,000	35,000
Transfer from Cap Fund		-					
Transfer to Cap Fund		(20,000)	(35,000)	(10,000)	-	-	-
Interest Income*		1,301					
Ending Balance $		**29,335**	**15,335**	**23,335**	**43,335**	**68,335**	**103,335**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Sewer

FINAL BUDGET

MARCH 2026

Service: 3.850 Port Renfrew Sewer **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain sewage collection and disposal facilities for the Port Renfrew Sewerage System Specified Area - Bylaw No.1744, November 8, 1989. Amended Bylaw No. 1961, January 29, 1992.

PARTICIPATION:

Local Service Area C(762) LSA#2.

MAXIMUM LEVY:

Greater of $40,000 or $18.28 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Nil

COMMISSION:

Port Renfrew Local Services Committee established by Bylaw No. 1770, November 22, 1989.
Port Renfrew Utility Services Committee (Juan de Fucan EA) established by Bylaw No. 3281 (September 14, 2005).

FUNDING:

User Charge:	50% of operating cost to be imposed as an annual user fee to each connected property.
Parcel Tax:	50% of operating costs are collected as a parcel tax to be charged to every parcel within the local service area.
Connection Charge:	Based on actual cost.

RESERVE FUND:

Port Renfrew Sewer System Capital Reserve Fund, Bylaw No. 2139 (June 23, 1993).

3.850 - Port Renfrew Sewer	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Grit Disposal	11,640	-	11,850	-	-	11,850	12,090	12,330	12,580	12,830
Electricity	7,520	8,300	7,660	-	-	7,660	7,810	7,970	8,130	8,290
Supplies	2,840	2,570	2,890	-	-	2,890	2,950	3,010	3,070	3,130
Allocations - Operations	65,281	77,769	69,218	-	-	69,218	70,600	72,020	73,460	74,920
Allocations - Other	18,747	18,747	19,313	-	-	19,313	19,786	20,276	20,778	21,292
Other Operating Expenses	12,700	20,338	12,860	-	-	12,860	13,120	13,391	13,674	13,959
TOTAL OPERATING COSTS	**118,728**	**127,724**	**123,791**	**-**	**-**	**123,791**	**126,356**	**128,997**	**131,692**	**134,421**
*Percentage Increase over prior year			4.3%			4.3%	2.1%	2.1%	2.1%	2.1%
DEBT / RESERVES										
Transfer to Capital Reserve	19,120	10,124	20,689	-	-	20,689	28,375	32,370	24,500	18,880
Transfer to Operating Reserve	4,500	4,500	5,000	-	-	5,000	5,000	5,000	5,000	5,000
MFA Debt Reserve Fund	-	-	-	-	-	-	-	2,000	3,000	-
MFA Debt Principal	-	-	-	-	-	-	-	-	5,100	12,750
MFA Debt Interest	-	-	-	-	-	-	-	2,425	13,338	24,250
TOTAL DEBT / RESERVES	**23,620**	**14,624**	**25,689**	**-**	**-**	**25,689**	**33,375**	**41,795**	**50,938**	**60,880**
TOTAL COSTS	**142,348**	**142,348**	**149,480**	**-**	**-**	**149,480**	**159,731**	**170,792**	**182,630**	**195,301**
*Percentage Increase over prior year			5.0%			5.0%	6.9%	6.9%	6.9%	6.9%
FUNDING SOURCES (REVENUE)										
User Charges	(70,349)	(70,349)	(73,871)	-	-	(73,871)	(79,041)	(84,570)	(90,490)	(96,821)
Grants in Lieu of Taxes	(1,530)	(1,530)	(1,619)	-	-	(1,619)	(1,530)	(1,530)	(1,530)	(1,530)
Other Revenue	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(71,979)**	**(71,979)**	**(75,590)**	**-**	**-**	**(75,590)**	**(80,671)**	**(86,200)**	**(92,120)**	**(98,451)**
REQUISITION - PARCEL TAX	**(70,369)**	**(70,369)**	**(73,890)**	**-**	**-**	**(73,890)**	**(79,060)**	**(84,592)**	**(90,510)**	**(96,850)**
*Percentage increase over prior year										
User Fees						5.0%	7.0%	7.0%	7.0%	7.0%
Requisition						5.0%	7.0%	7.0%	7.0%	7.0%
Combined						**5.0%**	**7.0%**	**7.0%**	**7.0%**	**7.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.850 Port Renfrew Sewer	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$65,000	$70,000	$20,000	$200,000	$300,000	$0	$590,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$65,000	**$70,000**	**$20,000**	**$200,000**	**$300,000**	**$0**	**$590,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$50,000	$50,000	$0	$0	$0	$0	$50,000
Debenture Debt (New Debt Only)		$0	$0	$0	$200,000	$300,000	$0	$500,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$15,000	$20,000	$20,000	$0	$0	$0	$40,000
		$65,000	**$70,000**	**$20,000**	**$200,000**	**$300,000**	**$0**	**$590,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.850

Service Name: Port Renfrew Sewer

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-02	Renewal	Petition or Alternative Approval Process	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund works identified in the Sewer Master Plan.	$ 20,000	S	Res	$ 15,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
24-01	Study	Sewer Master Plan Study	Master Planning study for the Port Renfrew service area - existing, future and inclusion of Pacheedaht First Nation to be delivered in parallel with Water Master Plan Study. (25% CWF, 75% GCF)	$ 175,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
27-01	Renewal	Sewer Outfall Repairs	Periodic inspections and repairs to extend the life of the WWTP Outfall.	$ 20,000	S	Res	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ 20,000
28-01	Study	System Renewal	Design Process for new Wastewater Treatment Plant, Pump Station and Outfall. Placeholder budget while awaiting Master Plan completion and further study.	$ 500,000	S	Debt	$ -	$ -	$ -	$ 200,000	$ 300,000	$ -	$ 500,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 715,000**				**$ 70,000**	**$ 20,000**	**$ 200,000**	**$ 300,000**	**$ -**	**$ 590,000**

Service:	3.850	Port Renfrew Sewer

Project Number	22-02	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund works identified in the Sewer Master Plan.
Project Rationale	Public engagement for authorization to develop a loan authorization bylaw.				

Project Number	24-01	**Capital Project Title**	Sewer Master Plan Study	**Capital Project Description**	Master Planning study for the Port Renfrew service area - existing, future and inclusion of Pacheedaht First Nation to be delivered in parallel with Water Master Plan Study. (25% CWF, 75% GCF)
Project Rationale	Master Planning study for the Port Renfrew service area - Existing, Future and Inclusion of Pacheedaht First Nation to be delivered in parallel with Water Master Plan Study. 75% to be funded by GCF, 25% funded by CWF if grant application is successful.				

Project Number	27-01	**Capital Project Title**	Sewer Outfall Repairs	**Capital Project Description**	Periodic inspections and repairs to extend the life of the WWTP Outfall.
Project Rationale	Failure of the outfall occurred in 2024, requiring operation mobilization and repairs. Issues expected to continue until permanent replacement can be done. This budget is for ongoing interim repairs.				

Project Number	28-01	**Capital Project Title**	System Renewal	**Capital Project Description**	Design Process for new Wastewater Treatment Plant, Pump Station and Outfall. Placeholder budget while awaiting Master Plan completion and further study.
Project Rationale	Design Process for new Wastewater Treatment Plant, Pump Station and Outfall. Placeholder budget while awaiting Master Plan completion and further study.				

Port Renfrew Sewer
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	13,973	18,973	23,973	28,973	33,973	38,973
Capital Reserve Fund	47,216	47,905	56,280	88,650	113,150	132,030
Total	**61,189**	**66,878**	**80,253**	**117,623**	**147,123**	**171,003**

Reserve Schedule

Reserve Fund: 3.850 Port Renfrew Sewer - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105537	2025	2026	2027	2028	2029	2030
Beginning Balance		9,056	13,973	18,973	23,973	28,973	33,973
Transfer from Ops Budget		4,500	5,000	5,000	5,000	5,000	5,000
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		417					
Ending Balance $		**13,973**	**18,973**	**23,973**	**28,973**	**33,973**	**38,973**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.850 Port Renfrew Sewer - Capital Reserve Fund - Bylaw 2139

Surplus money from the operation of the sewer system may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund:	1044	Actual	Budget				
Fund Centre:	101388	2025	2026	2027	2028	2029	2030
Beginning Balance		26,358	47,216	47,905	56,280	88,650	113,150
Transfer from Ops Budget		19,614	20,689	28,375	32,370	24,500	18,880
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	(20,000)	(20,000)	-	-	-
Interest Income*		1,244					
Ending Balance $		**47,216**	**47,905**	**56,280**	**88,650**	**113,150**	**132,030**

Assumptions/Background:

Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.

March 11, 2026
2026 Final Electoral Area Budget

Appendix C-1: Requisition Summary - Salt Spring Island

	Electoral Area Salt Spring Island	Final 2026	Cost per Avg. Residential Assessment	Final 2025	Cost per Avg. Residential Assessment	Change in Requisition $	 %	Change in Cost per Avg. Residential Assessment $	 %
1.010	Legislative & General Government	471,670	70.40	438,355	66.10	33,315	7.6%	4.30	6.5%
1.10X	Facilities Management	5,481	0.82	5,539	0.84	(57)	-1.0%	(0.02)	-2.0%
1.101	G.I.S.	4,707	0.70	4,909	0.74	(202)	-4.1%	(0.04)	-5.1%
1.224	Community Health	9,062	1.35	20,370	3.07	(11,307)	-55.5%	(1.72)	-56.0%
1.280	Regional Parks	545,645	81.44	613,633	92.53	(67,988)	-11.1%	(11.09)	-12.0%
1.309	Climate Action and Adaptation	50,656	7.56	49,104	7.40	1,552	3.2%	0.16	2.1%
1.310	Land Banking & Housing	102,247	15.26	106,778	16.10	(4,531)	-4.2%	(0.84)	-5.2%
1.312	Regional Goose Management	8,895	1.33	7,531	1.14	1,364	18.1%	0.19	16.9%
1.315	Biodiversity & Environmental Stewardship	3,730	0.56	3,321	0.50	409	12.3%	0.06	11.2%
1.324	Regional Planning Services	22,086	3.30	42,591	6.42	(20,505)	-48.1%	(3.13)	-48.7%
1.326	Foodlands Access	10,543	1.57	8,118	1.22	2,425	29.9%	0.35	28.5%
1.329	Regional Transportation	174,360	26.02	-	-	174,360	100.0%	26.02	100.0%
1.335	Geo-Spatial Referencing System	5,266	0.79	5,606	0.85	(340)	-6.1%	(0.06)	-7.0%
1.374	Regional Emergency Program Support	4,249	0.63	4,254	0.64	(5)	-0.1%	(0.01)	-1.1%
1.375	Hazardous Material Incident Response	14,589	2.18	14,341	2.16	248	1.7%	0.01	0.7%
1.911	911 Systems	14,285	2.13	13,087	1.97	1,198	9.2%	0.16	8.0%
1.921	Regional CREST Contribution	54,496	8.13	52,107	7.86	2,389	4.6%	0.28	3.5%
21.ALL	Feasibility Study Reserve Fund - All	(9,544)	(1.42)	4,317	0.65	(13,861)	-321.1%	(2.08)	-318.8%
	Total Regional	**$1,492,424**	**$222.75**	**$1,393,961**	**$210.21**	**$98,463**	**7.1%**	**$12.55**	**6.0%**
1.230	Traffic Safety Commission	-	-	2,504	0.38	(2,504)	-100.0%	(0.38)	-100.0%
1.311	Regional Housing Trust Fund	10,250	1.53	-	-	10,250	100.0%	1.53	100.0%
1.313	Animal Care Services	154,133	23.01	147,296	22.21	6,837	4.6%	0.79	3.6%
1.913	913 Fire Dispatch	68,526	10.23	62,152	9.37	6,374	10.3%	0.86	9.1%
	Total Sub-Regional	**$232,909**	**$34.76**	**$211,952**	**$31.96**	**$20,956**	**9.9%**	**$2.80**	**8.8%**
1.103	Elections	16,743	2.50	-	-	16,743	100.0%	2.50	100.0%
1.104	U.B.C.M.	6,207	0.93	5,791	0.87	416	7.2%	0.05	6.1%
1.108	Joint Electoral Area Admin	137,919	20.59	75,067	11.32	62,853	83.7%	9.27	81.9%
1.318	Building Inspection	317,930	47.45	286,013	43.13	31,917	11.2%	4.32	10.0%
1.320	Noise Control	34,634	5.17	33,180	5.00	1,454	4.4%	0.17	3.3%
1.322	Nuisances & Unsightly Premises	26,976	4.03	24,123	3.64	2,853	11.8%	0.39	10.7%
1.368	Electoral Area Fire Inspection & Investigation	10,786	1.61	-	-	10,786	100.0%	1.61	100.0%
1.372	Electoral Area Emergency Program	94,401	14.09	76,930	11.60	17,471	22.7%	2.49	21.5%
	Total Joint Electoral Area	**$645,597**	**$96.36**	**$501,104**	**$75.57**	**$144,493**	**28.8%**	**$20.79**	**27.5%**
1.116	Grant-in-Aid - Salt Spring Island	75,960	11.34	73,725	11.12	2,235	3.0%	0.22	2.0%
1.124	SSI Economic Development Commission	85,672	12.79	64,482	9.72	21,190	32.9%	3.06	31.5%
1.141	Salt Spring Island Public Library	804,013	120.00	766,678	115.61	37,335	4.9%	4.39	3.8%
1.236	Salt Spring Island Fernwood Dock	19,677	3.36	17,870	3.05	1,807	10.1%	0.31	10.1%
1.238A	Community Transit (SSI)	496,500	74.11	454,571	68.55	41,929	9.2%	5.56	8.1%
1.238B	Community Transportation (SSI)	62,789	9.37	72,015	10.86	(9,226)	-12.8%	(1.49)	-13.7%
1.299	Salt Spring Island Arts	154,361	23.04	145,393	21.92	8,968	6.2%	1.11	5.1%
1.342	SSI Livestock Injury Compensation	-	-	13	0.00	(13)	-100.0%	(0.00)	-100.0%
1.378	SSI Search and Rescue	27,696	4.13	26,480	3.99	1,216	4.6%	0.14	3.5%
1.45X	SSI Parks and Recreation	3,159,695	471.60	2,858,547	431.06	301,148	10.5%	40.54	9.4%
3.705	SSI Liquid Waste Disposal	416,491	71.17	406,177	69.28	10,314	2.5%	1.89	2.7%
	Total SSI LCC Services	**$5,302,854**	**$800.91**	**$4,885,951**	**$745.17**	**$416,903**	**8.5%**	**$55.74**	**7.5%**
1.111	Electoral Area Admin Exp - SSI	816,163	121.82	811,235	122.33	4,928	0.6%	(0.52)	-0.4%
1.316	SSI Building Numbering	10,770	1.61	10,575	1.59	195	1.8%	0.01	0.8%
1.371	SSI Emergency Program	146,410	21.85	124,080	18.71	22,330	18.0%	3.14	16.8%
1.535	Stormwater Quality Management - SSI	17,650	2.63	15,350	2.31	2,300	15.0%	0.32	13.8%
1.925	Emergency Comm - CREST - SSI	160,516	23.96	155,771	23.49	4,745	3.0%	0.47	2.0%
	Total Other SSI Electoral Area	**$1,151,509**	**$171.87**	**$1,117,011**	**$168.44**	**$34,498**	**3.1%**	**$3.43**	**2.0%**
	Total SSI Electoral Area (Including SSI LCC Services)	**$6,454,363**	**$972.77**	**$6,002,962**	**$913.61**	**$451,401**	**7.5%**	**$59.16**	**6.5%**
	Total Capital Regional District	**$8,825,293**	**$1,326.65**	**$8,109,980**	**$1,231.34**	**$715,313**	**8.8%**	**$95.30**	**7.7%**
CRHD	Capital Regional Hospital District	866,985	129.40	861,617	$129.93	5,368	0.6%	(0.53)	-0.4%
	Total CRD and CRHD	**$9,692,277**	**$1,456.05**	**$8,971,596**	**$1,361.27**	**$720,681**	**8.0%**	**$94.78**	**7.0%**
	Average residential assessment - 2026/2025	**$1,060,265**		**$1,051,776**					

Major Impacts (Changes in $/Avg HH >+/-$1.00)	Change in Requisition $	 %	Change in Cost / Avg. Res Asst $	 %
REGIONAL				
Legislative & General Government	33,315	0.4%	4.30	0.3%
Community Health	(11,307)	-0.1%	(1.72)	-0.1%
Regional Parks	(67,988)	-0.8%	(11.09)	-0.8%
Regional Planning Services	(20,505)	-0.2%	(3.13)	-0.2%
Regional Transportation	174,360	1.9%	26.02	1.9%
Feasibility Study Reserve Fund - All	(13,861)	-0.2%	(2.08)	-0.2%
SUB-REGIONAL				
Regional Housing Trust Fund	10,250	0.1%	1.53	0.1%
JOINT EA				
Elections	16,743	0.2%	2.50	0.2%
Joint Electoral Area Admin	62,853	0.7%	9.27	0.7%
Building Inspection	31,917	0.4%	4.32	0.3%
Electoral Area Fire Inspection & Investigation	10,786	0.1%	1.61	0.1%
Electoral Area Emergency Program	17,471	0.2%	2.49	0.2%
SSI LCC EA				
SSI Economic Development Commission	21,190	0.2%	3.06	0.2%
Salt Spring Island Public Library	37,335	0.4%	4.39	0.3%
Community Transit (SSI)	41,929	0.5%	5.56	0.4%
Community Transportation (SSI)	(9,226)	-0.1%	(1.49)	-0.1%
Salt Spring Island Arts	8,968	0.1%	1.11	0.1%
SSI Parks and Recreation	301,148	3.4%	40.54	3.0%
SSI Liquid Waste Disposal	10,314	0.1%	1.89	0.1%
OTHER SSI EA				
SSI Emergency Program	22,330	0.2%	3.14	0.2%
Capital Regional Hospital District	5,368	0.1%	(0.53)	0.0%
Other	37,293	0.4%	3.07	0.2%
TOTAL CRD & CRHD	**720,681**	**8.0%**	**$94.78**	**7.0%**

	Local/Specified/Defined Services Salt Spring Island	Final 2026	Cost per Avg. Residential Assessment	Final 2025	Cost per Avg. Residential Assessment	Change in Requisition $	 %	Change in Cost per Avg. Residential Assessment $	 %
1.234	SSI Street Lighting (LCC Service)	34,354	5.26	32,832	5.08	1,522	4.6%	0.18	3.5%
2.620	SSI Highland Water System	13,720	54.02	8,544	33.64	5,176	60.6%	20.38	60.6%
2.621	Highland / Fernwood Water - SSI	96,530	289.88	87,756	263.53	8,774	10.0%	26.35	10.0%
2.624	Beddis Water	101,350	762.03	94,523	695.02	6,827	7.2%	67.01	9.6%
2.626	Fulford Water	65,670	643.82	56,888	557.73	8,782	15.4%	86.10	15.4%
2.628	Cedar Lane Water (SSI)	24,250	655.41	19,117	516.68	5,133	26.9%	138.73	26.9%
2.660	Fernwood Water	1,776	22.48	5,034	63.72	(3,258)	-64.7%	(41.24)	-64.7%
3.755	Regional Source Control - Maliview Estates / Ganges Sewer	7,371	9.21	7,896	10.47	(525)	-6.7%	(1.26)	-12.0%
3.810	Ganges Sewer	70,400	169.23	64,000	153.85	6,400	10.0%	15.38	10.0%
3.820	Maliview Estates Sewer System	60,520	643.83	5,220	55.53	55,300	1059.4%	588.30	1059.4%
	Total Local/Specified/Defined Services	**475,941**		**381,810**		**94,131**			

Appendix C2: SSI - Change in Requisition from Provisional to Final - Budget 2026 Change in Requisition (2026 Final vs Provisional) - Salt Spring Island

(Requisition Changes > ±$3,000) by Services

	Electoral Area Salt Spring Island	2026 Requisition Final $	 Provisional $	2026 Per Avg Res Asst Final $	 Provisional $	Chg in Requisition Final vs Provisional $ +/(-)	 %	Chg in Per Avg Res Asst Final vs Provisional $ +/(-)	 %	Main Driver - Change in Requisition
	Total Regional and Sub-Regional	**1,725,333**	**1,706,883**	**257.52**	**257.39**	**18,450**	**1.1%**	**0.12**	**0.0%**	To be discussed at the CRD Board Budget Review on March 11, 2026
	Total Joint Electoral Area	**645,597**	**642,184**	**96.36**	**96.84**	**3,412**	**0.5%**	**(0.48)**	**-0.5%**	
1.236	Salt Spring Island Fernwood Dock	19,677	27,677	3.36	4.72	(8,000)	-28.9%	(1.36)	-28.9%	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
1.238A	Community Transit (SSI)	496,500	506,500	74.11	76.38	(10,000)	-2.0%	(2.27)	-3.0%	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
1.238B	Community Transportation (SSI)	62,789	77,789	9.37	11.73	(15,000)	-19.3%	(2.36)	-20.1%	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
1.45X	SSI Parks and Recreation	3,159,695	3,164,430	471.60	477.19	(4,735)	-0.1%	(5.59)	-1.2%	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition; Ongoing operating costs increase to auxiliary wages and Ganges Fire hall
3.705	SSI Liquid Waste Disposal	416,491	426,491	71.17	72.74	(10,000)	-2.3%	(1.57)	-2.2%	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
	Total SSI LCC Services	**4,155,152**	**4,202,887**	**629.61**	**642.76**	**(47,735)**	**-1.1%**	**(13.16)**	**-2.0%**	
1.111	Electoral Area Admin Exp - SSI	816,163	811,240	121.82	122.33	4,923	0.6%	(0.52)	-0.4%	LCC Motion - One-time governance training funded by Requisition, offset by a minor GILT adjustment
	Total Other SSI Electoral Area	**816,163**	**811,240**	**121.82**	**122.33**	**4,923**	**0.6%**	**(0.52)**	**-0.4%**	
	Other <±$3,000	2,350,033	2,342,267	350.75	353.21	7,766	0.3%	(2.45)	-0.7%	
	Total CRD and CRHD (SSI)	**9,692,277**	**9,705,462**	**1,456.05**	**1,472.54**	**(13,185)**	**-0.1%**	**(16.49)**	**-1.1%**	
	Total Local/Specified/Defined Services	**475,941**	**477,162**			**(1,221)**	**-0.3%**			

**SSI Local Community Commission (LCC) budgets highlighted*

Appendix C-3: Change in Requisition over 2025 Final by Cost Driver (2026 Final vs Provisional) - Salt Spring Island
(Requisition Change >±3,000)

Cost Driver	Service	Service Name	Requisition $		Requisition per Avg Res Asst		Comments
			% Increase over 2025	$ Requisition	% Increase over 2025	$/Avg Res	
2025 Final				**8,971,596**		**1,361.27**	
2026 Provisional - (CRD&CRHD)			**8.2%**	**9,705,462**	**8.2%**	**1,472.54**	
Change in Cost Apportionment							
Regional & Sub-Regional	Various Services		0.1%	8,070	-0.1%	(1.44)	
CRHD	Capital Regional Hospital District		0.1%	5,091	0.0%	(0.57)	
SSI LCC Services					-0.6%	(7.51)	Change in residential assessment
Other SSI EA Wide Services	Excluding LCC SSI EA Wide Services				-0.1%	(1.78)	Change in residential assessment
	Others	<+/-3,000	0.0%	3,706	0.0%	(0.44)	
	Subtotal		**0.2%**	**16,866**	**-0.9%**	**(11.73)**	
Budget Changes							
Regional & Sub-Regional	Various Services		0.1%	10,380	0.1%	1.57	To be discussed at the CRD Board Budget Review - March 11, 2026
Joint EA	Various Services		0.0%	(293)	0.0%	(0.04)	
SSI LCC Services	1.236	Salt Spring Island Fernwood Dock	-0.1%	(8,000)	-0.1%	(1.36)	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
	1.238A	Community Transit (S.S.I.)	-0.1%	(10,000)	-0.1%	(1.51)	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
	1.238B	Community Transportation (S.S.I.)	-0.2%	(15,000)	-0.2%	(2.26)	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
	1.45X	SSI Parks and Recreation	-0.1%	(4,735)	-0.1%	(0.72)	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition; Ongoing operating costs increase to auxiliary wages and Ganges Fire hall
	3.705	S.S.I. Liquid Waste Disposal	-0.1%	(10,000)	-0.1%	(1.57)	LCC Motion - One-time reduction of reserve transfers to mitigate Requisition
Other SSI EA Wide Services	1.111	Electoral Area Admin Exp-SSI	0.1%	4,923	0.1%	0.74	One-time governance training funded by Requisition
	Others	<+/-3,000	0.0%	2,675	0.0%	0.40	Changes related to 2025 surplus/deficit, GILT and minor budget changes
	Subtotal		**-0.3%**	**(30,050)**	**-0.3%**	**(4.76)**	
2026 Final - CRD&CRHD over 2025			**8.0%**	**9,692,277**	**7.0%**	**1,456.05**	

**Requisition excludes Local/Specified/Defined area services.*
***SSI Local Community Commission (LCC) budgets highlighted*

Appendix C-4: Capital Plan Summary Overview by Service - Salt Spring Island
2026 Final Budget

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Capital Reserves	Other	TOTAL
1.111	SSI Admin. Expenditures	40,900					**40,900**			40,900				**40,900**
1.141	SSI Public Library			100,000			**100,000**	25,000			35,000	40,000		**100,000**
1.236	SSI Small Craft Harbour (Fernwood Dock)				20,000		**20,000**					20,000		**20,000**
1.238A	Community Transit (SSI)				419,500		**419,500**	159,500			240,000	20,000		**419,500**
1.238B	Community Transportation (SSI)				1,199,300		**1,199,300**	157,000			877,300	165,000		**1,199,300**
1.371	SSI Emergency Program	55,500					**55,500**			1,000	22,000	32,500		**55,500**
1.45X	SSI Community Parks	135,000		3,635,151	1,162,500	335,000	**5,267,651**	887,340	1,500,000	65,000	1,683,000	704,500	427,811	**5,267,651**
2.620	Highland Water (SSI)				16,000		**16,000**	16,000						**16,000**
2.621	Highland & Fernwood Water (SSI)	40,000			1,032,000		**1,072,000**	89,000	400,000		280,000	303,000		**1,072,000**
2.622	Cedars of Tuam Water (SSI)	28,000		55,000	73,000		**156,000**	66,000	-		70,000	20,000		**156,000**
2.624	Beddis Water (SSI)				532,000		**532,000**	45,000	320,000		80,000	87,000		**532,000**
2.626	Fulford Water (SSI)				459,000		**459,000**	43,000	270,000		80,000	66,000		**459,000**
2.628	Cedar Lane Water (SSI)				353,000		**353,000**	28,000	190,000		120,000	15,000		**353,000**
3.705	SSI Septage / Composting				175,000		**175,000**	35,000			-	140,000		**175,000**
3.810	Ganges Sewer Utility (SSI)	500,000			2,044,461		**2,544,461**	489,500		250,000	1,497,695	307,266		**2,544,461**
3.820	Maliview Sewer Utility (SSI)				3,299,556		**3,299,556**	95,000	1,780,000		1,424,556			**3,299,556**
Total		**799,400**		**3,790,151**	**10,785,317**	**335,000**	**15,709,868**	**2,135,340**	**4,460,000**	**356,900**	**6,409,551**	**1,920,266**	**427,811**	**15,709,868**

Appendix C-5: Change in Capital Plan (2026 Final vs Provisional) - Salt Spring Island

Service	Service Name	Project Description	Amount $			Comments
			Provisional	Final	Change	
1.371	SSI Emergency Program	EOC office upgrades	-	7,500	7,500	Upgrades to office equipment in new EOC location
1.45X	SSI Parks & Recreation	Ball Field Development	658,500	750,000	91,500	Revised budget spending in 2026
		Park Maintenance Facility	633,195	632,340	(855)	Updated carryforward from 2025 to 2026
		SIMS Upgrades	-	90,000	90,000	Advanced from 2027 to 2026; Revised budget spending in 2026
		Ganges Harbour Walk (Detailed Design & Construction Documents)	-	25,000	25,000	Carryforward from 2025 to 2026
		Portlock Maintenance Shed and Pump Shed Replacement	127,811	242,811	115,000	Revised budget spending in 2026
		Park Land Acquisition	-	25,000	25,000	Carryforward from 2025 to 2026
		Tennis Court Resurfacing	55,000	105,000	50,000	Revised budget spending 2026
		Phoenix Upgrades	-	30,000	30,000	Advanced from 2027 to 2026; Revised budget spending in 2026
		Centennial Gardens	-	5,000	5,000	Centennial Gardens
2.621	Highland & Fernwood Water (SSI)	Safety Improvements for WTP	18,000	-	(18,000)	Project completed; No carryforward to 2026
		Replace or re-line Middle Reservoir - Design	15,000	80,000	65,000	Advanced from 2027 to 2026; Revised budget spending in 2026
		H-F Intake Location	60,000	160,000	100,000	Changed scope and revised budget spending in 2026
2.622	Cedars of Tuam Water (SSI)	Sand separator and chlorine analyzer	-	8,000	8,000	Carryforward from 2025 to 2026
		Abandon unused wells	8,000	-	(8,000)	Moved from 2026 to 2027
		WTP H&S improvement	-	55,000	55,000	H&S improvement required (building, electrical)
		Installation of Water Meters	-	25,000	25,000	Installation of Water Meters
		Update Asset Management Plan	35,000	-	(35,000)	Moved from 2026 to 2027
2.624	Beddis Water (SSI)	Replacement of flocculator mixer motors at WTP	10,000	18,000	8,000	Carryforward from 2025 to 2026; Revised budget spending in 2026
		Review of Sky Valley Reservoir	-	15,000	15,000	Carryforward from 2025 to 2026
2.626	Fulford Water (SSI)	Replace Air Valves in raw water line on Sunnyside	-	11,000	11,000	Replace Air Valves in raw water line on Sunnyside
		WTP SCADA Upgrades - WTP Communications and Control Upgrades	300,000	310,000	10,000	Revised budget spending in 2026
		Fulford Reservoir Security Improvements	-	40,000	40,000	Ssecurity required for vandalized reservoir and WTP
2.628	Cedar Lane Water (SSI)	WTP Manganese treatment construction / chlorine exhaust	288,000	328,000	40,000	Carryforward from 2025 to 2026; Revised budget spending in 2026
		WTP provide spare pressure pump and sub-drive unit	40,000	-	(40,000)	Moved from 2026 to 2027
3.705	SSI Septage / Composting	Facility safety upgrades	50,000	80,000	30,000	Revised budget spending in 2026
3.810	Ganges Sewer Utility (SSI)	Chemical storage, lab room, crew room Central Facility	-	95,000	95,000	Advanced from 2029 to 2026; Revised budget spending in 2026
		Ganges WWTP Replacement of Electrical & Instrumentation	475,000	634,500	159,500	Carryforward from 2025 to 2026; Revised budget spending in 2026
		Ganges WWTP Construction of Performance Improvements	-	125,000	125,000	Advanced from 2027 to 2026; Revised budget spending in 2026
		Ganges Replace 75% Surcharged Sewer Pipelines	217,423	-	(217,423)	Moved from 2026 to 2029
		Ganges WWTP detail design of Performance improvements	60,000	-	(60,000)	No longer required
		Ganges H&S catwalk grates and railings	-	20,000	20,000	Ganges H&S catwalk grates and railings
3.820	Maliview Sewer Utility (SSI)	Wastewater Treatment Plant Upgrade	3,384,000	2,924,556	(459,444)	Updated carryforward from 2025 to 2026
Total Changes - Salt Spring Island			**6,434,929**	**6,841,707**	**406,778**	

Appendix C-6: SSI Service Budgets

SALT SPRING ISLANDS - EA WIDE

1.111 SSI Administration

1.316 SSI Building Numbering

1.371 SSI Emergency Program

1.535 Stormwater Quality Management

1.925 SSI Emergency Comm-CREST

LOCAL/SPECIFIED/DEFINED SERVICES

2.620 Highland Water

2.621 Highland/Fernwood Water

2.622 Cedars of Tuam Water

2.624 Beddis Water

2.626 Fulford Water

2.628 Cedar Lane Water

2.660 Fernwood Water

3.810 Ganges Sewer

3.820 Maliview Sewer

Appendix C-6: SSI Service Budgets

LOCAL COMMUNITY COMMISSION

1.116 SSI Grants in Aid
1.124 SSI Economic Development
1.141 SSI Public Library
1.234 SSI Street Lighting
1.236 SSI Small Craft Harbour (Fernwood Dock)
1.238A Community Transit
1.238B Community Transportation
1.299 SSI Arts
1.342 Livestock Injury Compensation
1.378 SSI Search and Rescue
1.45X SSI Parks & Recreation
3.705 SSI Septage/Composting

CAPITAL REGIONAL DISTRICT

2026 Budget

Admin Expenditures (SSI)

FINAL BUDGET

MARCH 2026

Service: 1.111 **SSI Admin. Expenditures** **Committee: Electoral Area**

DEFINITION:

To establish, according to Section 800 of the Local Government Act, a service to provide funding for electoral area administrative expenditures.

SERVICE DESCRIPTION:

Electoral area administration funding pays for part of EA director remuneration (amount that exceeds Municipal Director amount included in Board expense) and alternate, Corporate services administration, telecommunications, travel, electoral area office space and other contractual support costs as needed by director.

PARTICIPATION:

Electoral Area of Salt Spring Island

MAXIMUM LEVY:

None Stated

FUNDING:

Requisition and internal allocation

1.111 - Admin Expenditures (SSI) Director, Management & LCC	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Director Admin	56,627	54,337	56,177	-	-	56,177	57,297	58,455	59,625	60,817
Management Services	1,294,482	1,196,915	1,224,530	-	69,463	1,293,993	1,323,974	1,357,073	1,385,340	1,416,763
Local Community Commission (LCC)	160,028	155,383	140,749	-	75,000	215,749	143,547	146,418	149,351	227,936
TOTAL OPERATING COSTS	**1,511,137**	**1,406,635**	**1,421,456**	**-**	**144,463**	**1,565,919**	**1,524,818**	**1,561,946**	**1,594,316**	**1,705,516**
*Percentage Increase over prior year			-5.9%		9.6%	3.6%	-2.6%	2.4%	2.1%	7.0%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	-	4,435	38,545	-	-	38,545	39,355	42,470	51,205	50,625
Transfer to Operating Reserve Fund	43,000	51,487	50,065	-	-	50,065	43,875	48,450	49,070	48,280
TOTAL CAPITAL / RESERVES	**43,000**	**55,922**	**88,610**	**-**	**-**	**88,610**	**83,230**	**90,920**	**100,275**	**98,905**
TOTAL COSTS	**1,554,137**	**1,462,557**	**1,510,066**	**-**	**144,463**	**1,654,529**	**1,608,048**	**1,652,866**	**1,694,591**	**1,804,421**
*Percentage Increase over prior year			-2.8%		9.3%	6.5%	-2.8%	2.8%	2.5%	6.5%
Labour Recovery	(432,730)	(341,350)	(442,240)	-	(15,565)	(457,805)	(451,100)	(460,120)	(469,310)	(478,690)
Internal Allocations	(287,910)	(287,910)	(297,420)	-	-	(297,420)	(303,340)	(309,370)	(315,510)	(321,860)
TOTAL RECOVERIES	**(720,640)**	**(629,260)**	**(739,660)**	**-**	**(15,565)**	**(755,225)**	**(754,440)**	**(769,490)**	**(784,820)**	**(800,550)**
COSTS LESS INTERNAL RECOVERIES	**833,497**	**833,297**	**770,406**	**-**	**128,898**	**899,304**	**853,608**	**883,376**	**909,771**	**1,003,871**
*Percentage Increase over prior year			-7.6%		15.5%	7.9%	-5.1%	3.5%	3.0%	10.3%
FUNDING SOURCES (REVENUE)										
Surplus c/fwd to 2025 (Management Component)	(49,050)	(49,050)	-	-	-	-	-	-	-	-
Surplus c/fwd to 2025 (Director Component)	(4,214)	(4,214)	-	-	-	-	-	-	-	-
Deficit c/fwd to 2025 (LCC Component)	44,196	44,196	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(7,208)	(7,208)	-	-	(77,208)	(77,208)	(4,000)	-	-	(75,600)
Grants in Lieu of Taxes	(404)	(404)	(434)	-	-	(434)	(432)	(445)	(460)	(472)
Provincial Grant	(5,000)	(5,000)	(5,000)	-	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Other Income	(582)	(382)	(499)	-	-	(499)	(446)	(461)	(471)	(479)
TOTAL REVENUE	**(22,262)**	**(22,062)**	**(5,933)**	**-**	**(77,208)**	**(83,141)**	**(9,878)**	**(5,906)**	**(5,931)**	**(81,551)**
REQUISITION	**(811,235)**	**(811,235)**	**(764,473)**	**-**	**(51,690)**	**(816,163)**	**(843,730)**	**(877,470)**	**(903,840)**	**(922,320)**
*Percentage increase over prior year Requisition			-5.9%		6.4%	0.6%	3.4%	4.0%	3.0%	2.0%
FTE's	7.0	7.0	7.0			7.0	7.5	7.5	7.5	7.5

1.111 - Admin Expenditures (SSI) Management Services	2025		BUDGET REQUEST	2026			FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	1,042,774	965,102	971,884	-	62,255	1,034,139	1,055,127	1,085,599	1,111,521	1,138,043
Allocations	88,708	88,708	88,326	-	7,208	95,534	96,478	99,775	98,739	100,188
Vehicles & Travel	8,730	6,500	8,900	-	-	8,900	9,080	9,260	9,450	9,640
Legal Expenses	10,000	2,500	10,200	-	-	10,200	10,400	10,610	10,820	11,040
Staff Training, Moving & Dues	14,600	12,000	14,880	-	-	14,880	15,180	15,480	15,800	16,120
Operating - Other	129,670	122,105	130,340	-	-	130,340	137,709	136,349	139,010	141,732
TOTAL OPERATING COSTS	**1,294,482**	**1,196,915**	**1,224,530**	**-**	**69,463**	**1,293,993**	**1,323,974**	**1,357,073**	**1,385,340**	**1,416,763**
*Percentage Increase over prior year			-5.4%		5.4%	0.0%	2.3%	2.5%	2.1%	2.3%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	-	-	29,500	-	-	29,500	31,430	35,700	45,000	45,000
Transfer to Operating Reserve Fund	10,000	16,487	9,660	-	-	9,660	6,265	13,710	17,260	19,455
TOTAL CAPITAL / RESERVES	**10,000**	**16,487**	**39,160**	**-**	**-**	**39,160**	**37,695**	**49,410**	**62,260**	**64,455**
TOTAL COSTS	**1,304,482**	**1,213,402**	**1,263,690**	**-**	**69,463**	**1,333,153**	**1,361,669**	**1,406,483**	**1,447,600**	**1,481,218**
*Percentage Increase over prior year			-3.1%		5.3%	2.2%	2.1%	3.3%	2.9%	2.3%
Labour Recovery	(432,730)	(341,350)	(442,240)	-	(15,565)	(457,805)	(451,100)	(460,120)	(469,310)	(478,690)
Internal Allocations	(287,910)	(287,910)	(297,420)	-	-	(297,420)	(303,340)	(309,370)	(315,510)	(321,860)
TOTAL RECOVERIES	**(720,640)**	**(629,260)**	**(739,660)**	**-**	**(15,565)**	**(755,225)**	**(754,440)**	**(769,490)**	**(784,820)**	**(800,550)**
COSTS LESS INTERNAL RECOVERIES	**583,842**	**584,142**	**524,030**	**-**	**53,898**	**577,928**	**607,229**	**636,993**	**662,780**	**680,668**
*Percentage Increase over prior year			-10.2%		9.2%	-1.0%	5.1%	4.9%	4.0%	2.7%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(49,050)	(49,050)	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(7,208)	(7,208)	-	-	(7,208)	(7,208)	(4,000)	-	-	-
Grants in Lieu of Taxes	(358)	(358)	(395)	-	-	(395)	(380)	(390)	(400)	(410)
Other Income	-	(300)	(325)	-	-	(325)	(359)	(373)	(380)	(388)
TOTAL REVENUE	**(56,616)**	**(56,916)**	**(720)**	**-**	**(7,208)**	**(7,928)**	**(4,739)**	**(763)**	**(780)**	**(798)**
REQUISITION	**(527,226)**	**(527,226)**	**(523,310)**	**-**	**(46,690)**	**(570,000)**	**(602,490)**	**(636,230)**	**(662,000)**	**(679,870)**
*Percentage increase over prior year Requisition			-0.7%		8.9%	8.1%	5.7%	5.6%	4.1%	2.7%
FTE's	7.0	7.0	7.0			7.0	7.5	7.5	7.5	7.5

1.111 - Admin Expenditures (SSI) Director Admin	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Remunerations	40,825	40,825	41,560	-	-	41,560	42,390	43,240	44,100	44,980
SSI EA Management Allocation	6,900	6,900	7,130	-	-	7,130	7,270	7,420	7,570	7,720
Allocations	3,742	3,742	3,807	-	-	3,807	3,876	3,953	4,032	4,113
Travel & Training	1,000	1,600	1,020	-	-	1,020	1,040	1,060	1,080	1,100
Operating - Other	4,160	1,270	2,660	-	-	2,660	2,721	2,782	2,843	2,904
TOTAL OPERATING COSTS	**56,627**	**54,337**	**56,177**	**-**	**-**	**56,177**	**57,297**	**58,455**	**59,625**	**60,817**
*Percentage Increase over prior year			-0.8%			-0.8%	2.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	-	1,790	4,045	-	-	4,045	2,925	1,770	1,205	625
TOTAL CAPITAL / RESERVES	**-**	**1,790**	**4,045**	**-**	**-**	**4,045**	**2,925**	**1,770**	**1,205**	**625**
TOTAL COSTS	**56,627**	**56,127**	**60,222**	**-**	**-**	**60,222**	**60,222**	**60,225**	**60,830**	**61,442**
*Percentage Increase over prior year			6.3%			6.3%	0.0%	0.0%	1.0%	1.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(4,214)	(4,214)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(46)	(46)	(39)	-	-	(39)	(52)	(55)	(60)	(62)
Other Income	(500)	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(4,760)**	**(4,260)**	**(39)**	**-**	**-**	**(39)**	**(52)**	**(55)**	**(60)**	**(62)**
REQUISITION	**(51,867)**	**(51,867)**	**(60,183)**	**-**	**-**	**(60,183)**	**(60,170)**	**(60,170)**	**(60,770)**	**(61,380)**
*Percentage increase over prior year Requisition			16.0%			16.0%	0.0%	0.0%	1.0%	1.0%

1.111 - Admin Expenditures (SSI) Local Community Commission	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Remunerations & Salaries	89,763	89,263	68,470	-	-	68,470	69,840	71,240	72,660	74,110
SSI EA Management Allocation	50,040	50,040	51,690	-	-	51,690	52,720	53,770	54,850	55,950
Travel Costs	6,180	2,000	6,290	-	-	6,290	6,420	6,550	6,680	6,810
Allocations	5,345	5,345	5,439	-	-	5,439	5,537	5,648	5,761	5,876
Contract for Services	-	-	-	-	70,000	70,000	-	-	-	75,600
Other Operating	8,700	8,735	8,860	-	5,000	13,860	9,030	9,210	9,400	9,590
TOTAL OPERATING COSTS	**160,028**	**155,383**	**140,749**	**-**	**75,000**	**215,749**	**143,547**	**146,418**	**149,351**	**227,936**
*Percentage Increase over prior year			-12.0%		46.9%	34.8%	-33.5%	2.0%	2.0%	52.6%
CAPITAL / RESERVES										
Transfer to Operating Reserve Fund	33,000	35,000	40,405	-	-	40,405	37,610	34,740	31,810	28,825
Transfer to Equipment Replacement Fund	-	2,645	5,000	-	-	5,000	5,000	5,000	5,000	5,000
TOTAL CAPITAL / RESERVES	**33,000**	**37,645**	**45,405**	**-**	**-**	**45,405**	**42,610**	**39,740**	**36,810**	**33,825**
TOTAL COSTS	**193,028**	**193,028**	**186,154**	**-**	**75,000**	**261,154**	**186,157**	**186,158**	**186,161**	**261,761**
*Percentage Increase over prior year			-3.6%		38.9%	35.3%	-28.7%	0.0%	0.0%	40.6%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	44,196	44,196	-	-	-	-	-	-	-	-
Transfer from Operating Reserve	-	-	-	-	(70,000)	(70,000)	-	-	-	(75,600)
Provincial Grant for LCC	(5,000)	(5,000)	(5,000)	-	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Other Income	(82)	(82)	(174)	-	-	(174)	(87)	(88)	(91)	(91)
TOTAL REVENUE	**39,114**	**39,114**	**(5,174)**	**-**	**(70,000)**	**(75,174)**	**(5,087)**	**(5,088)**	**(5,091)**	**(80,691)**
REQUISITION	**(232,142)**	**(232,142)**	**(180,980)**	**-**	**(5,000)**	**(185,980)**	**(181,070)**	**(181,070)**	**(181,070)**	**(181,070)**
*Percentage increase over prior year Requisition			-22.0%		2.2%	-19.9%	-2.6%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.111 SSI Admin. Expenditures	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$20,000	$40,900	$91,150	$11,600	$11,750	$6,000	$161,400
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$65,000	$0	$65,000
		$20,000	**$40,900**	**$91,150**	**$11,600**	**$76,750**	**$6,000**	**$226,400**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$20,000	$40,900	$91,150	$11,600	$76,750	$6,000	$226,400
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$20,000	**$40,900**	**$91,150**	**$11,600**	**$76,750**	**$6,000**	**$226,400**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.111

Service Name: SSI Admin. Expenditures

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
24-01	Replacement	Computer	Computer Replacement - SSI Admin	$ 38,900	E	ERF	$ -	$ 14,250	$ 10,900	$ 6,100	$ 6,000	$ -	$ 37,250
24-01	Replacement	Computer	Computer Replacement - Director		E	ERF	$ -	$ 1,650	$ -	$ -	$ -	$ -	$ 1,650
25-01	New	Vehicle	Electric vehicle	$ 65,000	V	ERF	$ -	$ -	$ -	$ -	$ 65,000	$ -	$ 65,000
24-02	Replacement	Boardroom Electronic Equipment	Upgrade AV equipment in LCC Board Room (Total costs shared between Management, Director and LCC components)	$ 95,000	E	ERF	$ 20,000	$ 20,000	$ 75,000	$ -	$ -	$ -	$ 95,000
26-01	Replacement	Office Equipment	Replace office equipment	$ 27,500	E	ERF	$ -	$ 5,000	$ 5,250	$ 5,500	$ 5,750	$ 6,000	$ 27,500
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 226,400**			**$ 20,000**	**$ 40,900**	**$ 91,150**	**$ 11,600**	**$ 76,750**	**$ 6,000**	**$ 226,400**

Service: **1.111** **SSI Admin. Expenditures**

Project Number	24-01	**Capital Project Title**	Computer	**Capital Project Description**	Computer Replacement - SSI Admin
Project Rationale	Equipment replacement / lifecycle				

Project Number	25-01	**Capital Project Title**	Vehicle	**Capital Project Description**	Electric vehicle
Project Rationale	Equipment replacement / lifecycle				

Project Number	24-02	**Capital Project Title**	Boardroom Electronic Equipment	**Capital Project Description**	Upgrade AV equipment in LCC Board Room (Total costs shared between Management, Director and LCC components)
Project Rationale	Upgrade AV equipment in LCC Board Room (Total costs shared between Management, Director and LCC components)				

Project Number	26-01	**Capital Project Title**	Office Equipment	**Capital Project Description**	Replace office equipment
Project Rationale	Equipment replacement / lifecycle				

Admin Expenditures (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund - Local Community Commission	38,893	9,298	46,908	81,648	113,458	66,683
Operating Reserve Fund - Management	6,720	9,172	11,437	25,147	42,407	61,862
Equipment Replacement Fund - Management	61,767	62,017	27,297	51,397	19,647	58,647
Equipment Replacement Fund - Director	13,643	11,038	1,463	3,233	4,438	5,063
Equipment Replacement Fund - Local Community Commission	16,909	16,909	9,409	14,409	19,409	24,409
Total	**137,932**	**108,434**	**96,514**	**175,834**	**199,359**	**216,664**

Reserve Schedule

Reserve Fund: 1.111 Admin Expenditures (SSI) - Operating Reserve Fund - Local Community Commission

Bylaw No. 4584
Created in 2023

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105558	2025	2026	2027	2028	2029	2030
Beginning Balance		5,119	38,893	9,298	46,908	81,648	113,458
Transfer from Ops Budget		33,000	40,405	37,610	34,740	31,810	28,825
Transfer to Ops Budget		-	(70,000)	-	-	-	(75,600)
Interest Income*		775					
Ending Balance $		**38,893**	**9,298**	**46,908**	**81,648**	**113,458**	**66,683**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.111 Admin Expenditures (SSI) - Operating Reserve Fund - Management Budget

Bylaw No. 4584
Created in 2023

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105559	2025	2026	2027	2028	2029	2030
Beginning Balance		6,065	6,720	9,172	11,437	25,147	42,407
Transfer from Ops Budget		10,979	9,660	6,265	13,710	17,260	19,455
Transfer to Ops Budget		(10,708)	(7,208)	(4,000)	-	-	-
Interest Income*		384					
Ending Balance $		**6,720**	**9,172**	**11,437**	**25,147**	**42,407**	**61,862**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.
2025: $7,208 Migration to Online SharePoint; $3,500 Orthophoto Project
2026: $7,208 Migration to Online SharePoint
2027: $4,000 Orthophoto project (estimation)

Reserve Schedule

Reserve Fund: 1.111 Admin Expenditures (SSI) - Equipment Replacement Fund - Management

ERF Group: EASSIMGMT.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**102119**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		82,646	61,767	62,017	27,297	51,397	19,647
Transfer from Ops Budget		-	29,500	31,430	35,700	45,000	45,000
Planned Purchase		(21,442)	(29,250)	(66,150)	(11,600)	(76,750)	(6,000)
Interest Income		563					
Ending Balance $		**61,767**	**62,017**	**27,297**	**51,397**	**19,647**	**58,647**

Assumptions/Background:

Office equipment, computers, and vehicle replacement

Reserve Schedule

Reserve Fund: 1.111 Admin Expenditures (SSI) - Equipment Replacement Fund - Director

ERF Group: SSIADMIN.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101837	2025	2026	2027	2028	2029	2030
Beginning Balance		13,858	13,643	11,038	1,463	3,233	4,438
Transfer from Ops Budget		-	4,045	2,925	1,770	1,205	625
Planned Purchase		(325)	(6,650)	(12,500)	-	-	-
Interest Income		110					
Ending Balance $		**13,643**	**11,038**	**1,463**	**3,233**	**4,438**	**5,063**

Assumptions/Background:

Office equipment, computers, and vehicle replacement

Reserve Schedule

Reserve Fund: 1.111 Admin Expenditures (SSI) - Equipment Replacement Fund - LCC

ERF Group: EASSILCC.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	102275	2025	2026	2027	2028	2029	2030
Beginning Balance		16,772	16,909	16,909	9,409	14,409	19,409
Transfer from Ops Budget		-	5,000	5,000	5,000	5,000	5,000
Planned Purchase		-	(5,000)	(12,500)	-	-	-
Interest Income		137					
Ending Balance $		**16,909**	**16,909**	**9,409**	**14,409**	**19,409**	**24,409**

Assumptions/Background:

Office equipment, computers, and vehicle replacement

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Grants in Aid

FINAL BUDGET

MARCH 2026

Service: 1.116 SSI Grants in Aid **Commission: Salt Spring Local Community Commission**

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest and advantage of the electoral area (Establishment Bylaw 4697, September 2025).

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services in an electoral area. Each electoral area budgets their anticipated requirements separately.

PARTICIPATION:

Salt Spring Island Electoral Area.

MAXIMUM LEVY:

Greater of $152,452 or $0.05 / $1,000 on basis of converted hospital assessed value of land and improvements.

COMMISSION:

Salt Spring Local Community Commission

FUNDING:

Requisition

1.116 - SSI Grants in Aid	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Grants in Aid	68,986	68,986	70,090	-	20,000	90,090	71,630	73,060	74,520	76,010
Allocations	5,009	5,009	5,840	-	-	5,840	5,946	6,062	6,179	6,307
Other Expenses	-	71	30	-	-	30	30	30	30	30
TOTAL OPERATING COSTS	**73,995**	**74,066**	**75,960**	**-**	**20,000**	**95,960**	**77,606**	**79,152**	**80,729**	**82,347**
*Percentage Increase over prior year			2.7%			29.7%	-19.1%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(140)	140	-	-	140	-	-	-	-
Balance c/fwd from 2024 to 2025	(147)	(147)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(41)	(32)	(40)	-	-	(40)	(40)	(40)	(40)	(40)
Donations	-	-	-	-	(20,000)	(20,000)	-	-	-	-
Other Revenue	(82)	(22)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(270)**	**(341)**	**-**	**-**	**(20,000)**	**(20,000)**	**(140)**	**(140)**	**(140)**	**(140)**
REQUISITION	**(73,725)**	**(73,725)**	**(75,960)**	**-**	**-**	**(75,960)**	**(77,466)**	**(79,012)**	**(80,589)**	**(82,207)**
*Percentage increase over prior year Requisition			3.0%			3.0%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Economic Development

FINAL BUDGET

MARCH 2026

Service: 1.124 SSI Economic Development Sustainability **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

Authority to offer an economic development service under Bylaw No. 1824 (1990), 4590 (2025), 4591 (2025)

SERVICE DESCRIPTION:

To promote, provide information and assist local service agencies with economic development initiatives.

PARTICIPATION:

Levy on basis of converted hospital assessed value of land and improvements for the Electoral Area of Salt Spring Island.

MAXIMUM LEVY:

None stated

COMMISSION:

Salt Spring Island Local Community Commission

FUNDING:

Requisition

1.124 - SSI Economic Development	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Project Costs	91,652	85,436	30,000	20,000	21,716	71,716	50,000	50,000	50,000	50,000
Third Party Payments	10,000	10,000	10,000	-	-	10,000	10,000	10,000	10,000	10,000
Allocations	12,127	12,127	12,372	-	-	12,372	12,613	12,863	13,124	13,387
Operating - Other	6,310	2,630	6,460	-	-	6,460	6,587	6,714	6,851	6,989
TOTAL OPERATING COSTS	**120,089**	**110,193**	**58,832**	**20,000**	**21,716**	**100,548**	**79,200**	**79,577**	**79,975**	**80,376**
*Percentage Increase over prior year			-51.0%	16.7%	18.1%	-16.3%	-21.2%	0.5%	0.5%	0.5%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	7,460	-	-	7,460	7,500	7,650	7,800	7,960
TOTAL COSTS	**120,089**	**110,193**	**66,292**	**20,000**	**21,716**	**108,008**	**86,700**	**87,227**	**87,775**	**88,336**
FUNDING SOURCES (REVENUE)										
Balance CFW from 2025 to 2026	-	11,716	-	-	(11,716)	(11,716)	-	-	-	-
Balance CFW from 2024 to 2025	(51,652)	(51,652)	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(3,345)	(4,773)	-	-	(10,000)	(10,000)	-	-	-	-
Grants in Lieu of Taxes	(40)	(40)	(40)	-	-	(40)	(40)	(40)	(40)	(40)
Other Income	(570)	(962)	(580)	-	-	(580)	(590)	(600)	(610)	(620)
TOTAL REVENUE	**(55,607)**	**(45,711)**	**(620)**	**-**	**(21,716)**	**(22,336)**	**(630)**	**(640)**	**(650)**	**(660)**
REQUISITION	**(64,482)**	**(64,482)**	**(65,672)**	**(20,000)**	**-**	**(85,672)**	**(86,070)**	**(86,587)**	**(87,125)**	**(87,676)**
*Percentage increase over prior year Requisition			1.8%	31.0%		32.9%	0.5%	0.6%	0.6%	0.6%

Reserve Schedule

Reserve Fund: 1.124 SSI Economic Development Sustainability - Operating Reserve Fund - Bylaw 4243

To help offset fluctuations in operating revenues, special projects, and cover operational expenditures as required

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105534	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	13,495	13,653	11,113	18,613	26,263	34,063
Transfer from Ops Budget	2,958	7,460	7,500	7,650	7,800	7,960
Transfer to Ops Budget	(3,345)	(10,000)	-	-	-	-
Interest Income*	546					
Ending Balance $	**13,653**	**11,113**	**18,613**	**26,263**	**34,063**	**42,023**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.
2026: Integrated Housing Strategy, $10k funding to support FN engagement and meeting costs

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Public Library

FINAL BUDGET

MARCH 2026

Service: 1.141 SSI Public Library **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

To establish a service for the purpose of contributing to the cost of maintaining, equipping and operating the Salt Spring Island Public Library service by Bylaw No. 2725 adopted November 1999. Amended by Bylaw No. 3612 (adopted December, 2009).

SERVICE DESCRIPTION:

This service makes an annual contribution to the Salt Spring Island Public Library Association to provide public library service for Salt Spring Island Electoral Area. In recent years in response to a drive for a new library, the CRD has passed loan authorization bylaws – one for the purchase of land (2006), the other for construction of a building (2009). Both transactions are supported by referendums. SSI Library was grandfathered in being allowed to own its own library, but under provincial legislation cannot build or acquire a new building. The new library building construction, completed in 2013, is owned by the CRD, and was funded two thirds by federal/provincial infrastructure grants.

PARTICIPATION:

The Electoral Area of Salt Spring Island.

MAXIMUM LEVY:

Greater of $600,000 or $0.186 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3308 (2005)	$ 600,000
AUTHORIZED:	LA Bylaw No. 3613 (2006)	2,100,000
BORROWED:	S.I. Bylaw No. 3308 (2006, 4.43%)	(350,000)
	S.I. Bylaw No. 3613 (2011, 3.25%)	(2,000,000)
	S.I. Bylaw No. 3613 (2013, 3.85%)	(100,000)
EXPIRED:	LA Bylaw No. 3308 (2005)	(250,000)
REMAINING AUTHORIZATION		$ -

FUNDING:

Requisition

1.141 - SSI Public Library	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contribution to Library	563,680	563,680	591,864	5,500	-	597,364	657,100	689,960	703,760	717,840
Allocations	29,952	29,952	33,083	-	-	33,083	33,681	34,352	35,036	35,733
Insurance	13,130	13,130	12,620	-	-	12,620	13,251	13,914	14,610	15,341
Other Operating Expenses	10,120	9,920	10,310	-	-	10,310	10,520	10,730	10,940	11,150
Contingency	2,500	-	2,500	-	-	2,500	2,500	2,500	2,500	2,500
TOTAL OPERATING COSTS	**619,382**	**616,682**	**650,377**	**5,500**	**-**	**655,877**	**717,052**	**751,456**	**766,846**	**782,564**
*Percentage Increase over prior year			5.0%	0.9%		5.9%	9.3%	4.8%	2.0%	2.0%
DEBT / RESERVE										
Transfer to Capital Reserve Fund	1,715	4,413	2,575	-	-	2,575	94,260	76,275	87,525	88,895
MFA Debt Reserve Fund	870	870	1,010	-	-	1,010	50	50	-	-
MFA Principal Payment	112,731	112,731	112,731	-	-	112,731	5,368	5,368	-	-
MFA Interest Payment	33,920	33,920	33,920	-	-	33,920	4,520	4,520	-	-
TOTAL DEBT / RESERVE	**149,236**	**151,934**	**150,236**	**-**	**-**	**150,236**	**104,198**	**86,213**	**87,525**	**88,895**
TOTAL COSTS	**768,618**	**768,616**	**800,613**	**5,500**	**-**	**806,113**	**821,250**	**837,669**	**854,371**	**871,459**
*Percentage Increase over prior year			4.2%	0.7%		4.9%	1.9%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(530)	(528)	(574)	-	-	(574)	(550)	(560)	(570)	(580)
MFA Debt reserve fund earnings	(870)	(870)	(1,010)	-	-	(1,010)	(50)	(50)	-	-
Other Income	(540)	(540)	(516)	-	-	(516)	(560)	(570)	(580)	(590)
TOTAL REVENUE	**(1,940)**	**(1,938)**	**(2,100)**	**-**	**-**	**(2,100)**	**(1,160)**	**(1,180)**	**(1,150)**	**(1,170)**
REQUISITION	**(766,678)**	**(766,678)**	**(798,513)**	**(5,500)**	**-**	**(804,013)**	**(820,090)**	**(836,489)**	**(853,221)**	**(870,289)**
*Percentage increase over prior year Requisition			4.2%	0.7%		4.9%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.141 SSI Public Library	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$130,000	$100,000	$35,000	$50,000	$6,000	$0	$191,000
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$130,000	**$100,000**	**$35,000**	**$50,000**	**$6,000**	**$0**	**$191,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$25,000	$25,000	$0	$0	$0	$0	$25,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$85,000	$35,000	$25,000	$25,000	$0	$0	$85,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$20,000	$40,000	$10,000	$25,000	$6,000	$0	$81,000
	$130,000	**$100,000**	**$35,000**	**$50,000**	**$6,000**	**$0**	**$191,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.141

Service Name: SSI Public Library

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2025	2026	2027	2028	2029	5 - Year Total auto-populates
26-01	New	Emergency Upgrades and Repairs	Unforeseen Emergency Repairs and Upgrades	$ 10,000	B	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
28-01	New	Roof Repairs	Repair Roof	$ 15,000	B	Res	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ 15,000
25-01	New	Accessibility Projects	Various accessibility projects stemming from the September 2023 Accessibility Plan	$ 40,000	B	Res	$ -	$ 10,000	$ 10,000	$ 10,000	$ -	$ -	$ 30,000
25-01	New	Accessibility Projects	Various accessibility projects stemming from the September 2023 Accessibility Plan		B	Grant	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
25-02	New	HVAC and Central Heating Repair Allowance	HVAC and Central Heating Plant Repair Allowance recommended in 2022 WSP Building Condition Assessment	$ 26,000	B	Res	$ 20,000	$ 20,000	$ -	$ -	$ 6,000	$ -	$ 26,000
25-03	New	Washroom Upgrade Project	Upgrade existing washroom and implement accessibility recommendations	$ 100,000	B	Grant	$ 75,000	$ 25,000	$ 25,000	$ 25,000	$ -	$ -	$ 75,000
25-03	New	Washroom Upgrade Project			B	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 191,000**				**$ 100,000**	**$ 35,000**	**$ 50,000**	**$ 6,000**	**$ -**	**$ 191,000**

Service:	1.141	SSI Public Library

Project Number	26-01	**Capital Project Title**	Emergency Upgrades and Repairs	**Capital Project Description**	Unforeseen Emergency Repairs and Upgrades
Project Rationale	Unforeseen emergency upgrades and repairs				

Project Number	28-01	**Capital Project Title**	Roof Repairs	**Capital Project Description**	Repair Roof
Project Rationale	Repairing the roof				

Project Number	25-01	**Capital Project Title**	Accessibility Projects	**Capital Project Description**	Various accessibility projects stemming from the September 2023 Accessibility Plan
Project Rationale	Various accessibility projects stemming from the September 2023 Accessibility Plan				

Project Number	25-02	**Capital Project Title**	HVAC and Central Heating Repair Allowance	**Capital Project Description**	HVAC and Central Heating Plant Repair Allowance recommended in 2022 WSP Building Condition Assessment
Project Rationale	HVAC and Central Heating Plant Repair Allowance as recommended in the 2022 WSP Building Condition Assessment.				

Project Number	25-03	**Capital Project Title**	Washroom Upgrade Project	**Capital Project Description**	Upgrade existing washroom and implement accessibility recommendations
Project Rationale	Library has requested upgrades to existing washrooms. 25k CWF has been committed for 2025/2026				

Reserve Schedule

Reserve Fund: 1.141 SSI Public Library - Capital Reserve Fund - Bylaw 3940

-Capital Reserve Fund for SSI Library was established in 2014 under Bylaw No. 3940.
-Surplus monies from the operation of the service may be paid from time to time into the reserve fund.
-Monies in the reserve fund will be used to provide for new capital works and extension or renewal of existing capital works, including the planning, study, design, construction of facilities, land acquisition, as well as machinery or equipment necessary for capital works and related debt servicing payments.

Reserve Cash Flow

Fund:	1084	Actual	Budget				
Fund Centre:	102136	2025	2026	2027	2028	2029	2030
Beginning Balance		141,353	145,766	108,341	192,601	243,876	325,401
Transfer from Ops Budget		8,449	2,575	94,260	76,275	87,525	88,895
Transfer from Cap Fund		61					
Transfer to Cap Fund		(10,000)	(40,000)	(10,000)	(25,000)	(6,000)	-
Interest Income*		5,902					
Ending Balance $		**145,766**	**108,341**	**192,601**	**243,876**	**325,401**	**414,296**

Assumptions/Backgrounds:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Street Lighting

FINAL BUDGET

MARCH 2026

Service: 1.234 SSI Street Lighting **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

To provide street lighting on Salt Spring Island.
Bylaw No. 3746, December 14, 2011. Bylaw amendment No.4189 to increase the maximum requisition adopted August 11, 2017.

PARTICIPATION:

Salt Spring Island Electoral Area # 65, 2(764).
Order in Council No. 444, September 16, 2011.

MAXIMUM LEVY:

Greater of $24,370 or $0.0075 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.234 - SSI Street Lighting	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Electricity	27,190	27,190	28,210	-	-	28,210	28,770	29,350	29,940	30,540
Allocations	3,652	3,652	3,774	-	-	3,774	3,843	3,917	3,991	4,076
Contribution projects	1,930	-	1,960	-	-	1,960	2,000	2,045	2,090	2,130
Other Operating Expenses	100	180	100	-	-	100	100	100	100	100
TOTAL OPERATING COSTS	**32,872**	**31,022**	**34,044**	**-**	**-**	**34,044**	**34,713**	**35,412**	**36,121**	**36,846**
*Percentage Increase over prior year			3.6%			3.6%	2.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	1,880	350	-	-	350	560	570	580	590
TOTAL COSTS	**32,872**	**32,902**	**34,394**	**-**	**-**	**34,394**	**35,273**	**35,982**	**36,701**	**37,436**
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(20)	(20)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
Revenue - Other	(20)	(50)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	**(40)**	**(70)**	**(40)**	**-**	**-**	**(40)**	**(40)**	**(40)**	**(40)**	**(40)**
REQUISITION	**(32,832)**	**(32,832)**	**(34,354)**	**-**	**-**	**(34,354)**	**(35,233)**	**(35,942)**	**(36,661)**	**(37,396)**
*Percentage increase over prior year Requisition			4.6%			4.6%	2.6%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.234 SSI Street Lighting - Operating Reserve Fund

Bylaw No. 4584

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105557	2025	2026	2027	2028	2029	2030
Beginning Balance		1,102	5,560	5,910	6,470	7,040	7,620
Transfer from Ops Budget		4,410	350	560	570	580	590
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		48					
Ending Balance $		**5,560**	**5,910**	**6,470**	**7,040**	**7,620**	**8,210**

Assumptions/Backgrounds:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Small Craft Harbour (Fernwood Dock)

FINAL BUDGET

MARCH 2026

Service: 1.236 SSI Small Craft Harbour (Fernwood Dock) **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

A local service area to establish, acquire and operate a service of small craft harbour facilities.
Bylaw No. 2730, adopted on November 24, 1999. Bylaw amendment No. 3761, adopted on April 13, 2011.

SERVICE DESCRIPTION:

This is a service for funding and operating the Fernwood Dock, a small craft harbour facility on Salt Spring Island. This dock was divested to the CRD from the Department of Transportation in 2002. The Federal Government provided one-time funding of approximately $280,000 for dock rehabilitation. This service is administered by the Salt Spring Island Local Community Commission.

PARTICIPATION:

Salt Spring Island Electoral Area.

MAXIMUM LEVY:

Greater of $162,800 or $0.05 / $1,000 on hospital assessments for the Electoral Area of Salt Spring Island.

COMMISSION:

Salt Spring Island Local Community Commission

FUNDING:

Parcel Tax

1.236 - SSI Small Craft Harbour (Fernwood Dock)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	5,500	5,056	5,600	-	-	5,600	5,720	5,840	5,960	6,080
Insurance	3,800	3,800	4,345	-	-	4,345	4,562	4,790	5,030	5,281
Supplies	590	-	600	-	-	600	610	620	630	640
Allocations	4,780	4,780	4,892	-	-	4,892	4,987	5,085	5,182	5,280
Other Operating Expenses	2,370	1,560	2,410	-	-	2,410	2,450	2,490	2,530	2,570
TOTAL OPERATING COSTS	**17,040**	**15,196**	**17,847**	**-**	**-**	**17,847**	**18,329**	**18,825**	**19,332**	**19,851**
*Percentage Increase over prior year			4.7%			4.7%	2.7%	2.7%	2.7%	2.7%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	1,000	1,000	9,000	-	(8,000)	1,000	12,670	16,945	20,100	23,610
Transfer to Operating Reserve Fund	-	1,844	1,000	-	-	1,000	1,000	1,000	1,000	1,000
TOTAL CAPITAL / RESERVE	**1,000**	**2,844**	**10,000**	**-**	**(8,000)**	**2,000**	**13,670**	**17,945**	**21,100**	**24,610**
TOTAL COSTS	**18,040**	**18,040**	**27,847**	**-**	**(8,000)**	**19,847**	**31,999**	**36,770**	**40,432**	**44,461**
*Percentage Increase over prior year			54.4%		-44.3%	10.0%	61.2%	14.9%	10.0%	10.0%
FUNDING SOURCES (REVENUE)										
Interest Income	(130)	(130)	(130)	-	-	(130)	(130)	(130)	(130)	(130)
Grants in Lieu of Taxes	(40)	(40)	(40)	-	-	(40)	(40)	(40)	(40)	(40)
TOTAL REVENUE	**(170)**	**(170)**	**(170)**	**-**	**-**	**(170)**	**(170)**	**(170)**	**(170)**	**(170)**
REQUISITION - PARCEL TAX	**(17,870)**	**(17,870)**	**(27,677)**	**-**	**8,000**	**(19,677)**	**(31,829)**	**(36,600)**	**(40,262)**	**(44,291)**
*Percentage increase over prior year Requisition			54.9%		-44.8%	10.1%	61.8%	15.0%	10.0%	10.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.236 **SSI Small Craft Harbour (Fernwood Dock)**	**Carry Forward from 2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**TOTAL**
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$20,000	$20,000	$20,000	$20,000	$20,000	$100,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$100,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$20,000	$20,000	$20,000	$20,000	$20,000	$100,000
	$0	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$100,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.236

Service Name: SSI Small Craft Harbour (Fernwood Dock)

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
26-01	Renewal	Emergency Upgrades and Repairs	Unforseen Emergency Repairs and Upgrades	$ 100,000	S	Res	$ -	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 100,000
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 100,000**			$ -	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 100,000**

Service:	1.236	SSI Small Craft Harbour (Fernwood Dock)

Project Number	26-01	**Capital Project Title**	Annual Preventative Maintenance and Repairs	**Capital Project Description**	Paint and replace rotten deck boards, float rail and antisplip gangway.
Project Rationale	Annual preventative maintenance and repiars and upgrades to extend useful life.				

SSI Small Craft Harbour (Fernwood Dock)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	80,841	61,841	54,511	51,456	51,556	55,166
Operating Reserve Fund	1,957	2,957	3,957	4,957	5,957	6,957
Total	**82,798**	**64,798**	**58,468**	**56,413**	**57,513**	**62,123**

Reserve Schedule

Reserve Fund: 1.236 SSI Small Craft Harbour (Fernwood Dock) - Capital Reserve Fund - Bylaw 3808

Reserve established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works and related debt servicing payments.

Reserve Cash Flow

Fund:	1080	Actual	Budget				
Fund Centre:	102111	2025	2026	2027	2028	2029	2030
Beginning Balance		183,276	80,841	61,841	54,511	51,456	51,556
Transfer from Ops Budget		1,000	1,000	12,670	16,945	20,100	23,610
Transfer from Cap Fund		17,161					
Transfer to Cap Fund		(125,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Interest Income*		4,404					
Ending Balance $		**80,841**	**61,841**	**54,511**	**51,456**	**51,556**	**55,166**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.236 SSI Small Craft Harbour (Fernwood Dock) - Operating Reserve Fund

Created in 2024
The establishment of operating reserve for the SSI Fernwood Dock Service will be used to fund one-time program costs and to mitigate future fluctuations in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105563	2025	2026	2027	2028	2029	2030
Beginning Balance		-	1,957	2,957	3,957	4,957	5,957
Transfer from Op Budget		1,957	1,000	1,000	1,000	1,000	1,000
Transfer to Op Budget		-	-	-	-	-	-
Interest Income*		-					
Ending Balance $		**1,957**	**2,957**	**3,957**	**4,957**	**5,957**	**6,957**

Assumptions/Background:
* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Community Transit (SSI)

FINAL BUDGET

MARCH 2026

Service: 1.238 SSI Community Transit & Transportation
1.238A Community Transit (SSI)

Commission: Salt Spring Island Local Community Commission

SERVICE DESCRIPTION:

Established by Bylaw #3438 the Salt Spring Island Transit and Transportation Service provides a public transportation system on Salt Spring Island, carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, parking facilities, pedestrian and safety and traffic calming facilities and implements transportation demand management programs. Bylaw amendment No. 3956, adopted on December 10, 2014.

PARTICIPATION:

The Electoral Area of Salt Spring Island

MAXIMUM LEVY:

Greater of $245,000 or $0.076 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Salt Spring Island Local Community Commission

FUNDING:

The transit service is funded by Transit Fare Revenue and requisition.

1.238A - Community Transit (SSI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Gross Municipal Obligation	592,612	564,565	606,178	-	-	606,178	643,829	680,973	694,590	708,480
Auxiliary Wages	-	6,923	-	3,560	-	3,560	3,630	3,700	3,770	3,850
Allocations	33,534	33,534	33,426	-	-	33,426	34,032	34,713	35,406	36,113
Referendum Costs for Service Expansion	-	-	-	-	30,000	30,000	-	-	-	-
Other Operating Expenses	3,166	4,189	3,751	2,000	-	5,751	5,793	5,917	6,044	6,174
TOTAL OPERATING COSTS	**629,312**	**609,211**	**643,355**	**5,560**	**30,000**	**678,915**	**687,284**	**725,303**	**739,810**	**754,617**
*Percentage Increase over prior year			2.2%	0.9%	4.8%	7.9%	1.2%	5.5%	2.0%	2.0%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	20,000	20,000	23,000	-	(10,000)	13,000	25,000	26,775	43,610	50,000
Transfer to Operating Reserve Fund	23,070	4,570	41,780	-	-	41,780	14,325	5,000	5,540	17,700
TOTAL CAPITAL / RESERVES	**43,070**	**24,570**	**64,780**	**-**	**(10,000)**	**54,780**	**39,325**	**31,775**	**49,150**	**67,700**
TOTAL COSTS	**672,382**	**633,781**	**708,135**	**5,560**	**20,000**	**733,695**	**726,609**	**757,078**	**788,960**	**822,317**
*Percentage Increase over prior year			5.3%	0.8%	3.0%	9.1%	-1.0%	4.2%	4.2%	4.2%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	(16,240)	-	(30,000)	(46,240)	-	-	-	-
Transit Pass Revenue	(217,011)	(178,410)	(189,715)	-	-	(189,715)	(193,510)	(197,380)	(201,330)	(205,360)
Other Income	(540)	(540)	(900)	-	-	(900)	(1,000)	(1,000)	(1,000)	(1,000)
Grants in Lieu of Taxes	(260)	(260)	(340)	-	-	(340)	(270)	(280)	(290)	(300)
TOTAL REVENUE	**(217,811)**	**(179,210)**	**(207,195)**	**-**	**(30,000)**	**(237,195)**	**(194,780)**	**(198,660)**	**(202,620)**	**(206,660)**
REQUISITION	**(454,571)**	**(454,571)**	**(500,940)**	**(5,560)**	**10,000**	**(496,500)**	**(531,829)**	**(558,418)**	**(586,340)**	**(615,657)**
*Percentage increase over prior year Requisition			10.2%	1.2%	-2.2%	9.2%	7.1%	5.0%	5.0%	5.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.238A Community Transit (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$159,500	$419,500	$130,000	$130,000	$130,000	$115,000	$924,500
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$159,500	**$419,500**	**$130,000**	**$130,000**	**$130,000**	**$115,000**	**$924,500**
SOURCE OF FUNDS								
Capital Funds on Hand		$159,500	$159,500	$0	$0	$0	$0	$159,500
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$240,000	$115,000	$115,000	$115,000	$115,000	$700,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$20,000	$15,000	$15,000	$15,000	$0	$65,000
		$159,500	**$419,500**	**$130,000**	**$130,000**	**$130,000**	**$115,000**	**$924,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.238A

Service Name: Community Transit (SSI)

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
26-01	New	Bus Shelters	Bus Shelter program. Location TBA. Construction. (MoTI Transit Minor Betterments Grant)	$ 690,000	S	Grant	$ -	$ 175,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 575,000
26-01	New	Bus Shelters	CWF to support project 26-01		S	Grant	$ -	$ -	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000
26-01	New	Bus Shelters	Reserve Funding for CRD Project Management to support project 26-01.		S	Res	$ -	$ 10,000	$ 15,000	$ 15,000	$ 15,000	$ -	$ 55,000
													$ -
18-01	New	Bus Shelter - Mobrae	Bus shelter design, site prep and construction for Mobrae (CX.170.2001)	$ 66,875	S	Cap	$ 19,500	$ 19,500	$ -	$ -	$ -	$ -	$ 19,500
18-01	New	Bus Shelter - Mobrae	Betterment Grant Funding to support project 18-01		S	Grant	$ -	$ 26,875	$ -	$ -	$ -	$ -	$ 26,875
													$ -
22-01	New	Bus Shelter - Horel	Bus shelter design, site prep and construction for Horel (CX.170.2002)	$ 50,375	S	Cap	$ 36,000	$ 36,000	$ -	$ -	$ -	$ -	$ 36,000
22-01	New	Bus Shelter - Horel	Betterment Grant Funding to support project 23-01		S	Grant	$ -	$ 10,375	$ -	$ -	$ -	$ -	$ 10,375
													$ -
23-01	New	Bus Shelter - Cusheon & Ganges/Fulford road	Bus shelter design, site prep and construction for Cusheon Ganges/Fulford road (CX.170.2003) 55k Betterment Grant allocated in 2025	$ 102,750	S	Cap	$ 55,000	$ 55,000	$ -	$ -	$ -	$ -	$ 55,000
23-01	New	Bus Shelter - Cusheon & Ganges/Fulford road	Betterment Grant Funding to support project 23-01		S	Grant	$ -	$ 27,750	$ -	$ -	$ -	$ -	$ 27,750
23-01	New	Bus Shelter - Cusheon & Ganges/Fulford road	Reserve Funding for CRD Project Management and construction to support project 23-01.		S	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
													$ -
23-02	New	O & M Facility Plan	Designs and costing for bus parking and electric bus charging located at Kanaka Rd. (CX.170.2101)	$ 50,000	S	Cap	$ 49,000	$ 49,000	$ -		$ -	$ -	$ 49,000
											$ -		$ -
													$ -
			Grand Total	**$ 960,000**				**$ 419,500**	**$ 130,000**	**$ 130,000**	**$ 130,000**	**$ 115,000**	**$ 924,500**

Service:	1.238A	Community Transit (SSI)

Project Number	23-01	**Capital Project Title**	Bus Shelter - Cusheon & Ganges/Fulford road	**Capital Project Description**	Bus shelter design, site prep and construction for Cusheon Ganges/Fulford road (CX.170.2003) 55k Betterment Grant allocated in 2025
Project Rationale	Bus shelter design, site prep and construction for Cusheon Ganges/Fulford road				

Project Number	23-02	**Capital Project Title**	O & M Facility Plan	**Capital Project Description**	Designs and costing for bus parking and electric bus charging located at Kanaka Rd. (CX.170.2101)
Project Rationale	O & M Facility Plan with secure vehicle parking and battery electric bus (BEB) charging infrastructure.				

Project Number	18-01	**Capital Project Title**	Bus Shelter - Mobrae	**Capital Project Description**	Bus shelter design, site prep and construction for Mobrae (CX.170.2001)
Project Rationale	Design build public art inspired bus shelters				

Project Number	22-01	**Capital Project Title**	Bus Shelter - Horel	**Capital Project Description**	Bus shelter design, site prep and construction for Horel (CX.170.2002)
Project Rationale	Design build public art inspired bus shelters				

Project Number	26-01	**Capital Project Title**	Bus Shelters	**Capital Project Description**	Bus Shelter program. Location TBA. Construction. (MoTI Transit Minor Betterments Grant)
Project Rationale	Continuation of the Bus Shelter program. The plan is to design and build one bus shelter per year with the design one year and the construction the next. Locations TBA.				

Community Transit (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	92,303	87,843	102,168	107,168	112,708	130,408
Capital Reserve Fund	29,957	22,957	32,957	44,732	73,342	123,342
Total	**122,260**	**110,800**	**135,125**	**151,900**	**186,050**	**253,750**

Reserve Schedule

Reserve Fund: 1.238A SSI Transit - Operating Reserve Fund - Bylaw 4146

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105409	2025	2026	2027	2028	2029	2030
Beginning Balance		75,511	92,303	87,843	102,168	107,168	112,708
Transfer from Ops Budget		13,096	41,780	14,325	5,000	5,540	17,700
Transfer to Ops Budget - Core		-	(16,240)	-	-	-	-
Referendum Costs for Service Expansion		-	(30,000)	-	-	-	-
Interest Income*		3,696					
Ending Balance $		**92,303**	**87,843**	**102,168**	**107,168**	**112,708**	**130,408**

Assumptions/Background:

To fund service expansions & bus leasing costs

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: SSI Transit - Capital Reserve Fund - Bylaw 4214

Monies in the reserve fund will be used to provide for new capital works and extension or renewal of existing capital works, including the planning, study, design, construction of facilities, land acquisition, as well as machinery or equipment necessary for capitalworks and related debt servicing payments.

Reserve Cash Flow

Fund:	1091	Actual	Budget				
Fund Centre:	102201	2025	2026	2027	2028	2029	2030
Beginning Balance		19,220	29,957	22,957	32,957	44,732	73,342
Transfer from Ops Budget		20,000	13,000	25,000	26,775	43,610	50,000
Planned Purchase		(10,000)	(20,000)	(15,000)	(15,000)	(15,000)	-
Interest Income*		738					
Ending Balance $		**29,957**	**22,957**	**32,957**	**44,732**	**73,342**	**123,342**

Assumptions/Background:

Capital Reserve Fund for new capital works, extension or renewal of capital works, planning, study, design, construction of facilties, land acquisition as well as machinery or equipmnent necessary for capital works and related dept servicing.
*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Community Transportation (SSI)

FINAL BUDGET

MARCH 2026

Service: 1.238 SSI Community Transit & Transportation
1.238B Community Transportation (SSI)

Commission: Salt Spring Island Local Community Commission

SERVICE DESCRIPTION:

Established by Bylaw #3438 the Salt Spring Island Transit and Transportation Service provides a public transportation system on Salt Spring Island, carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, parking facilities, pedestrian and safety and traffic calming facilities and implements transportation demand management programs. Bylaw amendment No. 3956, adopted on December 10, 2014.

PARTICIPATION:

The Electoral Area of Salt Spring Island

MAXIMUM LEVY:

Greater of $146,250 or $0.044 / $1,000 of actual assesses value of land and improvements.

COMMISSION:

Salt Spring Island Local Community Commission

FUNDING:

Requisition

1.238B - Community Transportation (SSI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Pathway Maintenance	3,000	5,617	3,050	5,000	-	8,050	8,210	8,370	8,540	8,710
Allocations	18,969	18,969	19,329	-	-	19,329	19,704	20,101	20,499	20,910
Labour Cost	23,971	23,971	24,430	-	-	24,430	24,920	25,420	25,930	26,450
Other Operating Expenses	1,450	2,160	1,370	-	-	1,370	1,394	1,418	1,442	1,467
TOTAL OPERATING COSTS	**47,390**	**50,717**	**48,179**	**5,000**	**-**	**53,179**	**54,228**	**55,309**	**56,411**	**57,537**
*Percentage Increase over prior year			1.7%	10.6%		12.2%	2.0%	2.0%	2.0%	2.0%
DEBT / RESERVE										
Transfer to Capital Reserve Fund	20,000	20,000	20,000	-	(10,000)	10,000	82,360	82,570	83,830	85,050
Transfer to Operating Reserve Fund	5,000	1,463	5,000	-	(5,000)	-	5,000	6,500	7,000	7,600
TOTAL DEBT / RESERVES	**25,000**	**21,463**	**25,000**	**-**	**(15,000)**	**10,000**	**87,360**	**89,070**	**90,830**	**92,650**
TOTAL COSTS	**72,390**	**72,180**	**73,179**	**5,000**	**(15,000)**	**63,179**	**141,588**	**144,379**	**147,241**	**150,187**
*Percentage Increase over prior year			1.1%	6.9%	-20.7%	-12.7%	124.1%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Other Income	(310)	(100)	(320)	-	-	(320)	(330)	(340)	(350)	(360)
Grants in Lieu of Taxes	(65)	(65)	(70)	-	-	(70)	(70)	(70)	(70)	(70)
TOTAL REVENUE	**(375)**	**(165)**	**(390)**	**-**	**-**	**(390)**	**(400)**	**(410)**	**(420)**	**(430)**
REQUISITION	**(72,015)**	**(72,015)**	**(72,789)**	**(5,000)**	**15,000**	**(62,789)**	**(141,188)**	**(143,969)**	**(146,821)**	**(149,757)**
*Percentage increase over prior year Requisition			1.1%	6.9%	-20.8%	-12.8%	124.9%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.238B Community Transportation (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$242,000	$1,199,300	$510,000	$1,160,000	$1,810,000	$150,000	$4,829,300
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$242,000	**$1,199,300**	**$510,000**	**$1,160,000**	**$1,810,000**	**$150,000**	**$4,829,300**
SOURCE OF FUNDS								
Capital Funds on Hand		$157,000	$157,000	$0	$0	$0	$0	$157,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$877,300	$450,000	$1,050,000	$1,750,000	$100,000	$4,227,300
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$85,000	$165,000	$60,000	$110,000	$60,000	$50,000	$445,000
		$242,000	**$1,199,300**	**$510,000**	**$1,160,000**	**$1,810,000**	**$150,000**	**$4,829,300**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.238B

Service Name: Community Transportation (SSI)

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-04	New	Merchant Mews Design, Construction & Cross Walks	Design, Construction & Installation of pathway and crosswalks Merchant Mews Pathway (CX. 100.2103 & CX.100.2104)	$ 255,700	S	Grant	$ -	$ 42,300	$ -	$ -	$ -	$ -	$ 42,300
													$ -
22-11	New	Rainbow Road Pathway	Design of Rainbow Road pathway from Lower Ganges Road to Jackson (200m) (CX.100.2102)	$ 30,000	S	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
													$ -
22-13	New	Swanson Road Pathway Design	CWF to support design, survey and cost estimates of roadside pathway - Swanson Road from Atkins to end	$ 85,000	S	Grant	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
22-13	New		Project CX.100.2101		S	Cap	$ 22,000	$ 22,000	$ -	$ -	$ -	$ -	$ 22,000
													$ -
27-01	New	Swanson Road Pathway Construction	Construction of pathway network sections designed in the previous year - Swanson Road from Atkins to end	$ 150,000	S	Grant	$ -	$ -	$ 50,000	$ 50,000	$ 50,000	$ -	$ 150,000
													$ -
28-02	New	Drake Road Pathway Designs	Design, survey and cost estimates of roadside pathway - Lower Ganges Rd. to Bonnet Ave (500m)	$ 50,000	S	Res	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000
29-01	New	Drake Road Pathway Construction	Construction of pathway network sections designed in the previous year - Lower Ganges Rd to Bonnet Ave	$ 500,000	S	Grant	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ 500,000
													$ -
26-01	New	Ganges Roadside Pathway Construction	Construction of active transportion sections designed in the previous year - Jackson Avenue (200m), Rainbow Road (200m), McPhillips Avenue	$ 750,000	S	Res	$ 85,000	$ 130,000	$ -	$ -	$ -	$ -	$ 130,000
26-01	New		70% BCAT Grant to Support project 26-01		S	Grant	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
26-01	New		CWF to support project 26-01		S	Grant	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
													$ -
26-02	New	Pathway Designs	Funding to support designs for new pathway/bike lane initiatives and develop shovel ready projects for grant	$ 380,000	S	Res	$ -	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 100,000
26-02	New		CWF/ Grant to support project 26-02		S	Grant	$ -	$ 50,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 150,000
26-02	New		Project CX.100.2105		S	Cap	$ 90,000	$ 90,000	$ -	$ -	$ -	$ -	$ 90,000
													$ -
27-03	New	Pathway Construction	Funding to support grant matching funds or new pathway /bike lane construction	$ 425,000	S	Res	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 125,000
27-03	New		CWF/ Grant to support project 27-03		S	Grant	$ -	$ -	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 300,000
													$ -
26-04	New	Ganges Crosswalks	Funding to support new crosswalks and upgrades based on 2025 ICBC Crosswalk Study	$ 475,000	S	Res	$ -	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ -	$ 40,000
26-04	New		CWF to support project 26-04		S	Grant	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ 400,000
26-04	New		ICBC Grant - for Crosswalk Designs from 2025		S	Grant	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
													$ -
23-03	New	Design of Pathway along harbour side on Lower Ganges Road. (400 m)	Design for a pathway along Lower Ganges Road on the harbour side from Upper Ganges Road to the intersection at Rainbow Road.	$ 50,000	S	Cap	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
													$ -
26-05	New	Salish Sea Trail Connections	Saillish Sea Trail project in Ganges from Seaview Rd. to Blaine Road. (***other sections funded by Regional Parks***)	$ 2,000,000	S	Grant	$ -	$ -	$ 200,000	$ 800,000	$ 1,000,000	$ -	$ 2,000,000
													$ -
			Grand Total	**$ 5,150,700**				**$ 1,199,300**	**$ 510,000**	**$ 1,160,000**	**$ 1,810,000**	**$ 150,000**	**$ 4,829,300**

Service:	1.238B	Community Transportation (SSI)

Project Number	22-04	**Capital Project Title**	Merchant Mews Design, Construction & Cross Walks	**Capital Project Description**	Design, Construction & Installation of pathway and crosswalks Merchant Mews Pathway (CX. 100.2103 & CX.100.2104)
Project Rationale	This is a pathway to benefit users from a safety and access perspective from the Merchant Mews commercial area connecting it to pathways that lead to Ganges.				

Project Number	22-11	**Capital Project Title**	Rainbow Road Pathway	**Capital Project Description**	Design of Rainbow Road pathway from Lower Ganges Road to Jackson (200m) (CX.100.2102)
Project Rationale	This project is part of the Active Transportation network. Design and construct an sidewalk and cycling path along the south side of Rainbow Road from Lower Ganges Road to 100-167 Rainbow Road.				

Project Number	22-13	**Capital Project Title**	Swanson Road Pathway Design	**Capital Project Description**	CWF to support design, survey and cost estimates of roadside pathway - Swanson Road from Atkins to end of Lakeview Crescent. (600m)
Project Rationale	Design of a roadside pathway to support active transportation				

Project Number	27-01	**Capital Project Title**	Swanson Road Pathway Construction	**Capital Project Description**	Construction of pathway network sections designed in the previous year - Swanson Road from Atkins to end of Lakeview Crescent. (600m)
Project Rationale	Construction of a roadside pathway to support active transportation				

Service:	1.238B	Community Transportation (SSI)

Project Number	28-02	**Capital Project Title**	Drake Road Pathway Designs	**Capital Project Description**	Design, survey and cost estimates of roadside pathway - Lower Ganges Rd. to Bonnet Ave (500m)
Project Rationale	Design of a roadside pathway to support active transportation				

Project Number	29-01	**Capital Project Title**	Drake Road Pathway Construction	**Capital Project Description**	Construction of pathway network sections designed in the previous year - Lower Ganges Rd to Bonnet Ave (500m)
Project Rationale	Construction of a roadside pathway to support active transportation				

Project Number	26-01	**Capital Project Title**	Ganges Roadside Pathway Construction	**Capital Project Description**	Construction of active transportion sections designed in the previous year - Jackson Avenue (200m), Rainbow Road (200m), McPhillips Avenue
Project Rationale	This project is part of the Active Transportation network. Design and construction of pedestrian pathways for Rainbow Road, McPhillips Avenue and Jackeson Avenue.				

Project Number	26-02	**Capital Project Title**	Pathway Designs	**Capital Project Description**	Funding to support designs for new pathway/bike lane initiatives and develop shovel ready projects for grant opportunties
Project Rationale					

Service:	1.238B	Community Transportation (SSI)

Project Number	27-03	**Capital Project Title**	Pathway Construction	**Capital Project Description**	Funding to support grant matching funds or new pathway /bike lane construction
Project Rationale					

Project Number	26-04	**Capital Project Title**	Ganges Crosswalks	**Capital Project Description**	Funding to support new crosswalks and upgrades based on 2025 ICBC Crosswalk Study
Project Rationale					

Project Number	23-03	**Capital Project Title**	Design of Pathway along harbour side on Lower Ganges Road. (400 m)	**Capital Project Description**	Design for a pathway along Lower Ganges Road on the harbour side from Upper Ganges Road to the intersection at Rainbow Road.
Project Rationale					

Project Number	26-05	**Capital Project Title**	Salish Sea Trail Connections	**Capital Project Description**	Sailish Sea Trail project in Ganges from Seaview Rd. to Blaine Road. (***other sections funded by Regional Parks***)
Project Rationale					

Community Transportation (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	15,830	15,830	20,830	27,330	34,330	41,930
Pathways Capital Reserve Fund	284,284	143,834	166,194	138,764	162,594	197,644
Sidewalks Capital Reserve Fund	14,550	-	-	-	-	-
Total	**314,663**	**159,663**	**187,023**	**166,093**	**196,923**	**239,573**

Reserve Schedule

Reserve Fund: 1.238B Transportation (SSI) - Operating Reserve Fund - Bylaw 4146

For non-recurring repairs and maintenance on paths and trails

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105539	2025	2026	2027	2028	2029	2030
Beginning Balance		13,401	15,830	15,830	20,830	27,330	34,330
Transfer from Ops Budget		1,757	-	5,000	6,500	7,000	7,600
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		671					
Ending Balance $		**15,830**	**15,830**	**20,830**	**27,330**	**34,330**	**41,930**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.238B Transportation (SSI) - Capital Reserve Fund - Bylaw 3943

For Pathway and Bike Lane infrastructure

Reserve Cash Flow

Fund:	1086	Actual	Budget				
Fund Centre:	102142	2025	2026	2027	2028	2029	2030
Beginning Balance		233,642	284,284	143,834	166,194	138,764	162,594
Transfer from Ops Budget		20,000	10,000	82,360	82,570	83,830	85,050
Transfer from Capital Fund		35,000					
Planned Purchase		(15,000)	(150,450)	(60,000)	(110,000)	(60,000)	(50,000)
Interest Income*		10,642					
Ending Balance $		**284,284**	**143,834**	**166,194**	**138,764**	**162,594**	**197,644**

Assumptions/Background:

Fund balance to provide for capital expenditures for or in respect of capital projects, land, machinery or equipment for them and extension or renewal of existing capital works and related debt servcing payments. Should allow for CRD to participate in partnership with Island Pathways on planned projects

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.238B Transportation (SSI) - Capital Reserve Fund

Bylaw 3943
Sidewalks

Reserve Cash Flow

Fund:	1086	Actual	Budget				
Fund Centre:	102147	2025	2026	2027	2028	2029	2030
Beginning Balance		13,939	14,550	-	-	-	-
Transfer from Ops Budget		-	-	-	-	-	-
Planned Purchase		-	(14,550)	-	-	-	-
Interest Income*		611					
Ending Balance $		14,550	-	-	-	-	-

Assumptions/Background:
Funds received from property owners for sidewalks infront of their properties
*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Salt Spring Island Arts

FINAL BUDGET

MARCH 2026

Service: 1.299 SSI Arts **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

To establish a service for the purpose of contributing to the cost of maintaining, equipping and operating the ArtSpring Theatre and contributing to arts programming through the Gulf Islands Community Arts Council (Bylaw No. 3116, January 29, 2004)
Bylaw amendment No. 4331, adopted on April 8, 2020.

SERVICE DESCRIPTION:

This is a service for the contribution to the operation of the ArtSpring Theatre and the arts programs on Salt Spring Island. ArtSpring Theatre is operated by the Island Arts Centre Society. The arts programs are run by the Gulf Islands Community Arts Council. The CRD owns the land that the ArtSpring Theatre is situated on and there is a 10 year license of occupation with the Island Arts Society. Funds provided to ArtSpring Theatre are for maintaining, equipping and operating the facility. Funds provided to the Community Arts Council are for arts programming.

PARTICIPATION:

Electoral Area of Salt Spring Island

MAXIMUM LEVY:

Greater of $93,050 or $0.031 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.299 - Salt Spring Island Arts	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Art Centre Society	98,167	98,167	103,161	-	-	103,161	105,224	107,331	109,480	111,671
Gulf Islands Community Arts Council	42,071	42,071	44,212	-	-	44,212	45,096	45,999	46,920	47,859
Allocations	3,657	3,657	3,978	-	-	3,978	4,051	4,131	4,213	4,295
Other Operating Expenses	4,000	2,800	3,200	-	-	3,200	3,240	3,280	3,320	3,360
TOTAL OPERATING COSTS	**147,895**	**146,695**	**154,551**	**-**	**-**	**154,551**	**157,611**	**160,741**	**163,933**	**167,185**
*Percentage Increase over prior year			4.5%			4.5%	2.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	1,208	-	-	-	-	-	-	-	-
TOTAL COSTS	**147,895**	**147,903**	**154,551**	**-**	**-**	**154,551**	**157,611**	**160,741**	**163,933**	**167,185**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(2,312)	(2,312)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(90)	(98)	(90)	-	-	(90)	(90)	(90)	(90)	(90)
Revenue - Other	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(2,502)**	**(2,510)**	**(190)**	**-**	**-**	**(190)**	**(190)**	**(190)**	**(190)**	**(190)**
REQUISITION	**(145,393)**	**(145,393)**	**(154,361)**	**-**	**-**	**(154,361)**	**(157,421)**	**(160,551)**	**(163,743)**	**(166,995)**
*Percentage increase over prior year Requisition			6.2%			6.2%	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.299 Salt Spring Island Arts - Operating Reserve Fund

Created in 2024
The establishment of operating reserve for the Salt Spring Island (SSI) Arts Service will be used to fund one-time program costs and to mitigate future fluctuations in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105561	2025	2026	2027	2028	2029	2030
Beginning Balance		1,036	3,300	3,300	3,300	3,300	3,300
Transfer from Op Budget		2,218	-	-	-	-	-
Transfer to Op Budget		-	-	-	-	-	-
Interest Income*		45					
Ending Balance $		**3,300**	**3,300**	**3,300**	**3,300**	**3,300**	**3,300**

Assumptions/Background:
* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Building Numbering

FINAL BUDGET

MARCH 2026

Service: 1.316 SSI Building Numbering **Committee: Electoral Area**

DEFINITION:

To provide the extended service of numbering of buildings within the Electoral Area of Salt Spring Island.
Bylaw No. 2082, adopted February 1993.

SERVICE DESCRIPTION:

Implementation and maintenance of a building numbering system with corresponding notification and mapped integration with departmental operations and emergency services.

PARTICIPATION:

The Electoral Area of Salt Spring Island.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.316 - SSI Building Numbering	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Building Inspection	9,985	9,985	10,160	-	-	10,160	10,360	10,570	10,780	11,000
Allocations	510	510	527	-	-	527	536	547	558	569
Other Operating Expenses	40	61	64	-	-	64	60	60	60	60
TOTAL COSTS	**10,535**	**10,556**	**10,751**	**-**	**-**	**10,751**	**10,956**	**11,177**	**11,398**	**11,629**
*Percentage Increase over prior year			2.1%			2.1%	1.9%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(29)	29	-	-	29	-	-	-	-
Balance c/fwd from 2024 to 2025	59	59	-	-	-	-	-	-	-	-
Other Revenue	(19)	(11)	(10)	-	-	(10)	(10)	(10)	(10)	(10)
TOTAL REVENUE	**40**	**19**	**19**	**-**	**-**	**19**	**(10)**	**(10)**	**(10)**	**(10)**
REQUISITION	**(10,575)**	**(10,575)**	**(10,770)**	**-**	**-**	**(10,770)**	**(10,946)**	**(11,167)**	**(11,388)**	**(11,619)**
*Percentage increase over prior year Requisition			1.8%			1.8%	1.6%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Livestock Injury Compensation

FINAL BUDGET

MARCH 2026

Service: 1.342 SSI Livestock Injury Compensation **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

The service is established for payment of claims of the owners of livestock killed or injured by a dog over the age of four months, the owner of which is unknown and, after diligent inquiry, cannot be found, as permitted by the *Local Government Act.*
(Livestock Injury Compensation Service (Salt Spring Islands) Bylaw 4418, No. 1, 2021)

PARTICIPATION:

Salt Spring Island Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.342 - SSI Livestock Injury Compensation	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	158	158	158	-	-	158	161	164	167	171
Compensation Claim Payments	3,000	-	3,000	-	-	3,000	3,000	3,000	3,000	3,000
TOTAL COSTS	**3,158**	**158**	**3,158**	**-**	**-**	**3,158**	**3,161**	**3,164**	**3,167**	**3,171**
*Percentage Increase over prior year						0.0%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	3,132	(3,132)	-	-	(3,132)	-	-	-	-
Balance c/fwd from 2024 to 2025	(3,143)	(3,143)	-	-	-	-	-	-	-	-
Other Income	(2)	(134)	(26)	-	-	(26)	(30)	(33)	(36)	(40)
TOTAL REVENUE	**(3,145)**	**(145)**	**(3,158)**	**-**	**-**	**(3,158)**	**(30)**	**(33)**	**(36)**	**(40)**
REQUISITION	**(13)**	**(13)**	**-**	**-**	**-**	**-**	**(3,131)**	**(3,131)**	**(3,131)**	**(3,131)**
*Percentage increase over prior year Requisition						NA		0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Emergency Program

FINAL BUDGET

MARCH 2026

Service: 1.371 SSI Emergency Program **Committee: Electoral Area**

DEFINITION:

To provide an Emergency Program as an Extended Service in preparation for emergencies.
Establishment Bylaw No. 2084 (December 16, 1992). Bylaw No. 2094 (February 1993), establishes the mode of operation and administration of the program.
Bylaw No. 2204 (April 27, 1994) and Bylaw No. 2205 (April 27, 1994) repeal and replace Bylaws 2084 and 2094 respectively.
Bylaw No. 3752 (March 9, 2011) establishes guidelines for the operation and administration of the SSI Program and repeals previous Bylaw No. 2205, 2486, 2737, and 3446.
Order in Council #287 provides the CRD with the same powers as a local authority under the Emergency Program Act.

SERVICE DESCRIPTION:

This service provides planning and management of community disaster emergency response and recovery plans for the communities of Salt Spring Island Electoral Area. The service was started in 1992 in response to the *Provincial Emergency Program Act*.

The Planning and Protective Services department has administrative responsibility for the service and the Manager of Electoral Area Fire and Emergency Programs has immediate operational responsibility.

PARTICIPATION:

The service and participating area shall be coterminous with that of the Salt Spring Island Electoral Area.

LEVY:

The cost of providing the service established shall be recovered by requisition of money under Section 809.1 of the Municipal Act to be collected by a property value tax to be levied and collected under Section 810.1 of the Municipal Act.

FUNDING:

Requisition

1.371 - SSI Emergency Program	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Travel Expense	1,500	1,500	1,500	-	-	1,500	1,530	1,560	1,590	1,620
Wages & Honoraria	90,500	100,030	104,330	-	-	104,330	104,880	106,970	109,100	111,280
Building Rent	12,680	12,680	17,180	-	-	17,180	18,680	6,000	6,120	6,240
Staff Training & Development	2,000	2,000	1,920	-	-	1,920	1,960	2,000	2,040	2,080
Supplies	2,200	5,000	2,240	-	-	2,240	2,280	2,329	2,380	2,430
Allocations	6,709	6,709	6,816	-	-	6,816	6,939	7,078	7,219	7,364
Other Operating Expenses	20,740	22,301	20,500	-	-	20,500	20,965	21,443	21,925	22,433
TOTAL OPERATING COSTS	**136,329**	**150,220**	**154,486**	**-**	**-**	**154,486**	**157,234**	**147,380**	**150,374**	**153,447**
*Percentage Increase over prior year			13.3%			13.3%	1.8%	-6.3%	2.0%	2.0%
CAPITAL / RESERVES										
Equipment Purchases	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Reserve Fund	-	-	-	-	-	-	2,000	8,950	11,000	10,000
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	3,800	2,015	3,260
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	3,000	3,000	3,000	3,000
TOTAL CAPITAL / RESERVES	**-**	**-**	**-**	**-**	**-**	**-**	**5,000**	**15,750**	**16,015**	**16,260**
TOTAL COSTS	**136,329**	**150,220**	**154,486**	**-**	**-**	**154,486**	**162,234**	**163,130**	**166,389**	**169,707**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve	(12,049)	(25,944)	(7,876)	-	-	(7,876)	(5,370)	-	-	-
Grants in Lieu of Taxes	(100)	(96)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
Revenue - Other	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
						-				
TOTAL REVENUE	**(12,249)**	**(26,140)**	**(8,076)**	**-**	**-**	**(8,076)**	**(5,570)**	**(200)**	**(200)**	**(200)**
REQUISITION	**(124,080)**	**(124,080)**	**(146,410)**	**-**	**-**	**(146,410)**	**(156,664)**	**(162,930)**	**(166,189)**	**(169,507)**
*Percentage increase over prior year Requisition			18.0%			18.0%	7.0%	4.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.371 SSI Emergency Program	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$30,000	$55,500	$10,900	$14,500	$5,800	$0	$86,700
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$30,000	**$55,500**	**$10,900**	**$14,500**	**$5,800**	**$0**	**$86,700**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$1,000	$6,900	$2,500	$1,800	$0	$12,200
Grants (Federal, Provincial)	$10,000	$22,000	$4,000	$2,000	$4,000	$0	$32,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$20,000	$32,500	$0	$10,000	$0	$0	$42,500
	$30,000	**$55,500**	**$10,900**	**$14,500**	**$5,800**	**$0**	**$86,700**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.371

Service Name SSI Emergency Program

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-01	New	EOC upgrades	Upgrades to electrical and IT in new EOC location	$ 25,000	E	Res	$ 20,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
25-01	Replacement	IT Equipment	replace IT equipment - lifecycle	$ 13,900	E	ERF	$ -	$ 1,000	$ 6,900	$ 2,500	$ 1,800	$ -	$ 12,200
25-02	New	ESS/BOC Equipment	misc. new equipment	$ 32,000	E	Grant	$ 10,000	$ 22,000	$ 4,000	$ 2,000	$ 4,000	$ -	$ 32,000
26-01	New	EOC office upgrades	Upgrades to office equipment in new EOC location	$ 7,500	E	Res	$ -	$ 7,500	$ -	$ -	$ -	$ -	$ 7,500
28-01	New	Sea container	new cache at North End	$ 10,000	E	Res	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 88,400**				**$ 55,500**	**$ 10,900**	**$ 14,500**	**$ 5,800**	**$ -**	**$ 86,700**

Service:	1.371	SSI Emergency Program

Project Number	24-01	**Capital Project Title**	EOC upgrades	**Capital Project Description**	Upgrades to electrical and IT in new EOC location
Project Rationale					

Project Number	25-01	**Capital Project Title**	IT Equipment	**Capital Project Description**	replace IT equipment - lifecycle
Project Rationale					

Project Number	25-02	**Capital Project Title**	ESS/BOC Equipment	**Capital Project Description**	misc. new equipment
Project Rationale					

Project Number	26-01	**Capital Project Title**	EOC office upgrades	**Capital Project Description**	Upgrades to office equipment in new EOC location
Project Rationale					

Service:	1.371	SSI Emergency Program

Project Number	Capital Project Title	Capital Project Description
28-01	Sea container	new cache at North End

Project Rationale

SSI Emergency Program
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	36,517	4,017	6,017	4,967	15,967	25,967
Operating Reserve Fund	31,809	23,933	18,563	18,563	22,363	24,378
Equipment Replacement Fund	9,544	8,544	4,644	5,144	6,344	9,344
Total	**77,869**	**36,493**	**29,223**	**28,673**	**44,673**	**59,688**

Reserve Schedule

Reserve Fund: 1.371 SSI Emergency Program - Capital Reserve Fund - Bylaw 3389

Reserve established for capital expenditures for or in respect of capital projects, machinery or equipment necessary for them and extension or renewal of existing capital works.

Reserve Cash Flow

Fund:	**1073**	**Actual**	**Budget**				
Fund Centre:	**101949**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		34,983	36,517	4,017	6,017	4,967	15,967
Transfer from Ops Budget		-	-	2,000	8,950	11,000	10,000
Expenditures		-	(32,500)	-	(10,000)	-	-
Interest Income*		1,534					
Ending Balance $		**36,517**	**4,017**	**6,017**	**4,967**	**15,967**	**25,967**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.371 SSI Emergency Program - Operating Reserve Fund - Bylaw 4146

Reserve established to help offset fluctuations in operating revenues, special projects and cover operational expenditures as required.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105402	2025	2026	2027	2028	2029	2030
Beginning Balance		58,766	31,809	23,933	18,563	18,563	22,363
Transfer from Ops Budget		-	-	-	-	3,800	2,015
Transfer to Ops Budget		(12,049)	(7,876)	(5,370)	-	-	-
Deficit Recovery		(17,173)					
Interest Income*		2,265					
Ending Balance $		**31,809**	**23,933**	**18,563**	**18,563**	**22,363**	**24,378**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.371 SSI Emergency Program - Equipment Replacement Fund

ERF Group: SSIEMERG.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**101437**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		11,358	9,544	8,544	4,644	5,144	6,344
Transfer from Ops Budget		-	-	3,000	3,000	3,000	3,000
Expenditures		(1,903)	(1,000)	(6,900)	(2,500)	(1,800)	-
Interest Income		89					
Ending Balance $		**9,544**	**8,544**	**4,644**	**5,144**	**6,344**	**9,344**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Search and Rescue

FINAL BUDGET

MARCH 2026

Service: 1.378 SSI Search and Rescue **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

To establish a contribution to a search and rescue service in the Salt Spring Island Electoral Area.
Establishment Bylaw No. 3494 (Nov. 14, 2007).

SERVICE DESCRIPTION:

Governed by Bylaw #3494, the service provides cost coverage for overhead expenses for the Salt Spring Island Search and Rescue Society.

The CRD has no operational responsibility beyond payment for overhead.

PARTICIPATION:

The Electoral Area of Salt Spring Island

MAXIMUM LEVY:

Greater of $15,000 or $0.0053 / $1,000 on actual assessed value of land and improvements.

FUNDING:

Requisition

1.378 - SSI Search and Rescue	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contribution to SSI SAR Society	25,895	22,134	30,105	-	-	30,105	26,890	27,430	27,980	28,540
Allocations	1,290	1,290	1,376	-	-	1,376	1,401	1,429	1,458	1,487
Other Expenses	340	79	350	-	-	350	360	370	380	390
TOTAL COSTS	**27,525**	**23,503**	**31,831**	**-**	**-**	**31,831**	**28,651**	**29,229**	**29,818**	**30,417**
*Percentage Increase over prior year			15.6%			15.6%	-10.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	4,035	(4,035)	-	-	(4,035)	-	-	-	-
Balance c/fwd from 2024 to 2025	(945)	(945)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(20)	(17)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
Revenue - Other	(80)	(96)	(80)	-	-	(80)	(80)	(80)	(80)	(80)
						-				
TOTAL REVENUE	**(1,045)**	**2,977**	**(4,135)**	**-**	**-**	**(4,135)**	**(100)**	**(100)**	**(100)**	**(100)**
REQUISITION	**(26,480)**	**(26,480)**	**(27,696)**	**-**	**-**	**(27,696)**	**(28,551)**	**(29,129)**	**(29,718)**	**(30,317)**
*Percentage increase over prior year Requisition			4.6%			4.6%	3.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Salt Spring Island Parks & Rec Services

Consolidated

FINAL BUDGET

MARCH 2026

Service: 1.45X **SSI Parks & Rec Services** **Commission: Salt Spring Island Local Community Commission**

DEFINITION:

Service for the provision of parks and operation of recreational programs, equipment, facilities, art services and acquisition of land for recreation; as converted from Bylaw No. 91, “Salt Spring Island Recreation Specified Area Establishment Bylaw, 1971” to a local service; constructing, equipping, maintaining, and operating indoor swimming pool facilities and related programming; the acquisition, development, operation, and maintenance of community parks and recreation services. Establishment Bylaw 2422 (1966). Amendment Bylaw 4684 (2025) to broaden the authority to include the functions of the the Swimming Pool Service (Bylaw 3206), the Community Parks Service (Bylaw 4149), and the Community Recreation Service (Bylaw 4151).

SERVICE DESCRIPTION:

The combined parks and recreations service covers the scope of all recreation facilities and community programs, inclusive of the pool, as well as the acquisition of recreation related real property and community parks.

PARTICIPATION:

Electoral Area of Salt Spring Island

MAXIMUM LEVY:

Greater of $5,745,205 or $0.862 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Salt Spring Island Local Community Commission

FUNDING:

Requisition, Program Fees

1.45X - Salt Spring Island Parks and Rec Services	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Community Parks & Administration	2,063,382	1,939,826	1,735,754	42,665	18,604	1,797,023	1,844,842	1,894,368	1,932,621	1,975,750
Rainbow Recreation Centre	1,177,540	1,145,017	1,207,880	23,236	-	1,231,116	1,312,205	1,317,110	1,345,326	1,374,141
Community Recreation & SIMS	736,451	721,838	723,556	4,000	25,000	752,556	872,393	892,952	912,203	931,886
TOTAL OPERATING COSTS	**3,977,373**	**3,806,681**	**3,667,190**	**69,901**	**43,604**	**3,780,695**	**4,029,440**	**4,104,430**	**4,190,150**	**4,281,777**
*Percentage Increase			-7.8%	1.8%	1.1%	-4.9%	6.6%	1.9%	2.1%	2.2%
CAPITAL / RESERVES										
Transfers to Capital Reserve Funds	93,000	147,100	158,000	-	(10,000)	148,000	195,000	220,000	237,000	252,000
Transfers to Operating Reserve Funds	25,000	33,670	27,500	-	-	27,500	35,000	42,000	43,000	45,000
Transfers to Equipment Replacement Funds	70,500	80,538	106,000	-	(10,000)	96,000	106,000	106,000	109,000	109,000
TOTAL CAPITAL / RESERVES	**188,500**	**261,308**	**291,500**	**-**	**(20,000)**	**271,500**	**336,000**	**368,000**	**389,000**	**406,000**
DEBT CHARGES	-	-	-	33,000	-	33,000	106,350	117,747	117,747	117,747
TOTAL COSTS	**4,165,873**	**4,067,989**	**3,958,690**	**102,901**	**23,604**	**4,085,195**	**4,471,790**	**4,590,177**	**4,696,897**	**4,805,524**
*Percentage Increase			-5.0%	2.5%	0.6%	-1.9%	9.5%	2.6%	2.3%	2.3%
Internal Recoveries	(463,940)	(379,403)	(62,260)	-	-	(62,260)	(63,510)	(64,780)	(66,070)	(67,390)
OPERATING LESS RECOVERIES	**3,701,933**	**3,688,586**	**3,896,430**	**102,901**	**23,604**	**4,022,935**	**4,408,280**	**4,525,397**	**4,630,827**	**4,738,134**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve	(35,000)	(13,000)	-	-	(43,604)	(43,604)	(25,000)	-	-	-
Program Fees	(587,495)	(594,384)	(598,070)	(3,725)	-	(601,795)	(618,305)	(630,670)	(643,280)	(656,150)
Federal & Provincial Grant	(10,000)	(17,227)	(10,000)	10,000	-	-	-	-	-	-
Lease & Rental Income	(197,480)	(192,074)	(201,020)	(3,000)	-	(204,020)	(202,420)	(206,220)	(210,090)	(214,030)
Payments in Lieu	(1,911)	(1,911)	(2,141)	-	-	(2,141)	(1,934)	(1,944)	(1,954)	(1,964)
Revenue - Other	(11,500)	(11,443)	(11,680)	-	-	(11,680)	(11,880)	(12,090)	(12,300)	(12,510)
TOTAL REVENUE	(843,386)	(830,039)	(822,911)	3,275	(43,604)	(863,240)	(859,539)	(850,924)	(867,624)	(884,654)
REQUISITION	**(2,858,547)**	**(2,858,547)**	**(3,073,519)**	**(106,176)**	**20,000**	**(3,159,695)**	**(3,548,741)**	**(3,674,473)**	**(3,763,203)**	**(3,853,480)**
*Percentage increase over prior year requisition			7.5%	3.7%	-0.7%	10.5%	12.3%	3.5%	2.4%	2.4%
AUTHORIZED POSITIONS:										
Salaried	12.23		12.23			12.23	13.93	13.93	13.93	13.93
User Funding %	18.8%		20.2%			19.7%	18.4%	18.2%	18.2%	18.1%

1.45X - Salt Spring Island Community Parks and Administration	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	727,707	655,191	750,604	14,300	-	764,904	786,245	808,171	827,120	846,495
Allocation to SSI Admin	168,840	168,840	174,410	-	-	174,410	177,900	181,460	185,090	188,790
Maintenance, Disposal & Security	66,559	54,080	66,510	2,400	15,000	83,910	70,300	71,710	73,140	74,600
Utilities	55,590	59,980	54,960	-	-	54,960	56,060	57,190	58,330	59,500
Contract for Services, Rent & Legal	69,235	69,076	66,592	7,500	-	74,092	76,360	78,720	81,160	83,680
Program Development	6,500	17,398	6,000	-	-	6,000	6,120	6,240	6,360	6,480
Advertsing, Promotion, Training & Planning	23,480	12,534	21,990	3,000	-	24,990	25,480	25,980	26,490	27,030
Internal Allocations	387,374	367,144	338,128	-	3,604	341,732	354,667	363,903	366,418	372,917
Travel & Vehicles	26,230	26,600	26,700	-	-	26,700	27,230	27,780	28,340	28,910
Licences, Fees & Insurance	63,050	66,650	61,160	-	-	61,160	63,942	66,862	69,917	73,126
Supplies & Other	52,495	46,210	52,662	-	-	52,662	53,280	54,120	54,970	55,820
Parks Maintenance Labour	306,812	293,283	-	-	-	-	-	-	-	-
Bylaw Enforcement Charges	62,360	62,360	67,978	5,000	-	72,978	71,888	75,332	76,836	78,372
Phoenix Elementary	47,150	40,480	48,060	-	-	48,060	49,030	50,020	51,030	52,060
Kanaka Maintenance Facility	-	-	-	-	-	-	-	-	-	-
Ganges Fire Hall Facility	-	-	-	10,465	-	10,465	26,340	26,880	27,420	27,970
TOTAL OPERATING COSTS	**2,063,382**	**1,939,826**	**1,735,754**	**42,665**	**18,604**	**1,797,023**	**1,844,842**	**1,894,368**	**1,932,621**	**1,975,750**
*Percentage Increase			-15.9%	2.1%	0.9%	-12.9%	2.7%	2.7%	2.0%	2.2%
CAPITAL / RESERVES / DEBT										
Transfers to Capital Reserve Funds	93,000	147,100	158,000	-	(10,000)	148,000	195,000	220,000	237,000	252,000
Transfer to Operating Reserve Fund	25,000	33,670	27,500	-	-	27,500	35,000	42,000	43,000	45,000
Transfer to Equipment Replacement Fund	70,500	80,538	106,000	-	(10,000)	96,000	106,000	106,000	109,000	109,000
TOTAL CAPITAL / RESERVES / DEBT	**188,500**	**261,308**	**291,500**	**-**	**(20,000)**	**271,500**	**336,000**	**368,000**	**389,000**	**406,000**
TOTAL COSTS	**2,251,882**	**2,201,134**	**2,027,254**	**42,665**	**(1,396)**	**2,068,523**	**2,180,842**	**2,262,368**	**2,321,621**	**2,381,750**
*Percentage Increase			-10.0%	1.9%	-0.1%	-8.1%	5.4%	3.7%	2.6%	2.6%
Internal Recoveries	(441,270)	(379,403)	(62,260)	-	-	(62,260)	(63,510)	(64,780)	(66,070)	(67,390)
OPERATING LESS RECOVERIES	**1,810,612**	**1,821,731**	**1,964,994**	**42,665**	**(1,396)**	**2,006,263**	**2,117,332**	**2,197,588**	**2,255,551**	**2,314,360**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve	(20,000)	(13,000)	-	-	(18,604)	(18,604)	-	-	-	-
Rental & Lease Income	(48,600)	(47,546)	(49,460)	(3,000)	-	(52,460)	(53,510)	(54,580)	(55,670)	(56,780)
Grants in Lieu of Taxes	(1,911)	(1,911)	(2,141)	-	-	(2,141)	(1,934)	(1,944)	(1,954)	(1,964)
Revenue - Other	(3,000)	(1,096)	(3,030)	-	-	(3,030)	(3,060)	(3,090)	(3,120)	(3,150)
TOTAL REVENUE	**(73,511)**	**(63,553)**	**(54,631)**	**(3,000)**	**(18,604)**	**(76,235)**	**(58,504)**	**(59,614)**	**(60,744)**	**(61,894)**
NET COSTS	**1,737,101**	**1,758,178**	**1,910,363**	**39,665**	**(20,000)**	**1,930,028**	**2,058,828**	**2,137,974**	**2,194,807**	**2,252,466**
*Percentage increase over prior year			10.0%	2.3%	-1.2%	11.1%	6.7%	3.8%	2.7%	2.6%
AUTHORIZED POSITIONS:										
Salaried	5.60		5.60			5.60	5.60	5.60	5.60	5.60
User Funding %	2.2%					2.5%	2.5%	2.4%	2.4%	2.4%

1.45X - Salt Spring Island Rainbow Recreation Centre	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	775,240	782,189	800,310	23,236	-	823,546	871,485	893,110	912,856	933,041
Contract for Services	15,000	12,500	15,270	-	-	15,270	15,580	15,890	16,210	16,530
Utilities	146,400	133,500	150,980	-	-	150,980	154,010	157,090	160,230	163,430
Supplies - Chemicals	76,230	71,000	77,600	-	-	77,600	79,150	80,730	82,340	83,990
Programs and Other Operating	94,100	108,602	107,150	-	-	107,150	109,280	111,440	113,670	115,940
Maintenance	70,570	37,226	56,570	-	-	56,570	82,700	58,850	60,020	61,210
TOTAL OPERATING COSTS	**1,177,540**	**1,145,017**	**1,207,880**	**23,236**	**-**	**1,231,116**	**1,312,205**	**1,317,110**	**1,345,326**	**1,374,141**
*Percentage Increase			2.6%	2.0%	0.0%	4.5%	6.6%	0.4%	2.1%	2.1%
DEBT CHARGES										
MFA Debt Reserve Fund	-	-	-	15,000	-	15,000	2,500	-	-	-
MFA Debt Principal	-	-	-	-	-	-	28,819	33,622	33,622	33,622
MFA Debt Interest	-	-	-	18,000	-	18,000	75,031	84,125	84,125	84,125
TOTAL DEBT CHARGES	**-**	**-**	**-**	33,000	-	**33,000**	**106,350**	**117,747**	**117,747**	**117,747**
TOTAL COSTS	**1,177,540**	**1,145,017**	**1,207,880**	**56,236**	**-**	**1,264,116**	**1,418,555**	**1,434,857**	**1,463,073**	**1,491,888**
*Percentage Increase			2.6%	4.8%	0.0%	7.4%	12.2%	1.1%	2.0%	2.0%
Internal Recoveries	(22,670)	-	-	-	-	-	-	-	-	-
OPERATING LESS RECOVERIES	**1,154,870**	**1,145,017**	**1,207,880**	**56,236**	**-**	**1,264,116**	**1,418,555**	**1,434,857**	**1,463,073**	**1,491,888**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve	(15,000)	-	-	-	-	-	(25,000)	-	-	-
Revenue - Fees	(344,985)	(355,200)	(351,190)	(3,725)	-	(354,915)	(366,495)	(373,820)	(381,290)	(388,920)
Revenue - Other	(8,500)	(8,500)	(8,650)	-	-	(8,650)	(8,820)	(9,000)	(9,180)	(9,360)
TOTAL REVENUE	(368,485)	(363,700)	(359,840)	(3,725)	-	(363,565)	(400,315)	(382,820)	(390,470)	(398,280)
NET COSTS	**786,385**	**781,317**	**848,040**	**52,511**	**-**	**900,551**	**1,018,240**	**1,052,037**	**1,072,603**	**1,093,608**
*Percentage increase over prior year			7.8%	6.7%	0.0%	14.5%	13.1%	3.3%	2.0%	2.0%
AUTHORIZED POSITIONS:										
Salaried	4.40		4.40			4.40	4.70	4.70	4.70	4.70
User Funding %	29.3%					28.1%	25.8%	26.1%	26.1%	26.1%

1.45X - Salt Spring Island Community Recreation & SIMS	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	366,581	371,149	378,601	4,000	-	382,601	520,543	534,092	546,183	558,536
Recreation Programs	130,650	156,850	141,005	-	-	141,005	143,820	146,700	149,620	152,620
Program Supplies	15,630	15,500	15,920	-	-	15,920	16,230	16,550	16,880	17,220
Utilities	70,980	60,480	72,650	-	-	72,650	74,110	75,580	77,080	78,620
Rental costs	67,540	70,810	72,220	-	-	72,220	73,670	75,150	76,660	78,200
Internal Allocations	22,670	-	-	-	-	-	-	-	-	-
Travel and Insurance	600	600	610	-	-	610	620	630	640	650
Maintenance	37,850	17,100	18,170	-	25,000	43,170	18,540	18,910	19,290	19,670
Other Operating	23,950	29,349	24,380	-	-	24,380	24,860	25,340	25,850	26,370
TOTAL OPERATING COSTS	**736,451**	**721,838**	**723,556**	**4,000**	**25,000**	**752,556**	**872,393**	**892,952**	**912,203**	**931,886**
*Percentage Increase			-1.8%			2.2%	15.9%	2.4%	2.2%	2.2%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	(25,000)	(25,000)	-	-	-	-
Revenue - Fees	(242,510)	(239,184)	(246,880)	-	-	(246,880)	(251,810)	(256,850)	(261,990)	(267,230)
Rental & Lease Income	(148,880)	(144,528)	(151,560)	-	-	(151,560)	(148,910)	(151,640)	(154,420)	(157,250)
Federal Grant	(10,000)	(7,500)	(10,000)	10,000	-	-	-	-	-	-
Provincial Grant	-	(9,727)	-	-	-	-	-	-	-	-
Revenue - Other	-	(1,847)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(401,390)**	**(402,786)**	**(408,440)**	**10,000**	**(25,000)**	**(423,440)**	**(400,720)**	**(408,490)**	**(416,410)**	**(424,480)**
NET COSTS	**335,061**	**319,052**	**315,116**	**14,000**	**-**	**329,116**	**471,673**	**484,462**	**495,793**	**507,406**
*Percentage increase over prior year			-6.0%			-1.8%	43.3%	2.7%	2.3%	2.3%
AUTHORIZED POSITIONS:										
Salaried	2.23		2.23			2.23	3.63	3.63	3.63	3.63
User Funding %	53.1%		55.1%			52.9%	45.9%	45.7%	45.6%	45.6%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.45X SSI Parks & Rec	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$790,151	$3,635,151	$250,000	$10,000	$10,000	$10,000	$3,915,151
Equipment		$10,000	$135,000	$80,000	$80,000	$90,000	$90,000	$475,000
Land		$45,000	$335,000	$25,000	$0	$0	$0	$360,000
Engineered Structures		$685,000	$1,162,500	$362,500	$47,500	$47,500	$47,500	$1,667,500
Vehicles		$0	$0	$135,000	$100,000	$0	$0	$235,000
		$1,530,151	**$5,267,651**	**$852,500**	**$237,500**	**$147,500**	**$147,500**	**$6,652,651**
SOURCE OF FUNDS								
Capital Funds on Hand		$907,340	$887,340	$20,000	$0	$0	$0	$907,340
Debenture Debt (New Debt Only)		$0	$1,500,000	$250,000	$0	$0	$0	$1,750,000
Equipment Replacement Fund		$0	$65,000	$105,000	$70,000	$75,000	$75,000	$390,000
Grants (Federal, Provincial)		$220,000	$1,683,000	$360,000	$120,000	$25,000	$25,000	$2,213,000
Donations / Third Party Funding		$382,811	$427,811	$5,000	$0	$0	$0	$432,811
Reserve Fund		$20,000	$704,500	$112,500	$47,500	$47,500	$47,500	$959,500
		$1,530,151	**$5,267,651**	**$852,500**	**$237,500**	**$147,500**	**$147,500**	**$6,652,651**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.45X

Service Name: SSI Parks & Rec

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	New	Linear Park Development	Trial and parking upgrades or development	$ 285,000	S	Res	$ -	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 50,000
21-01	New		CWF/Grant funding required for trail development		S	Grant	$ 20,000	$ 20,000	$ 50,000	$ -	$ -	$ -	$ 70,000
21-01	New		SSI Foundation funding for trail development		S	Cap	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
26-01	Replacement	ERF Park Maintenance Vehicle Replacement	Replace park maintenance truck with EV	$ 235,000	V	ERF	$ -	$ -	$ 40,000	$ 5,000	$ -	$ -	$ 45,000
26-01	Replacement		CWF to support project 26-01		V	Grant	$ -	$ -	$ 95,000	$ 95,000	$ -	$ -	$ 190,000
23-01	New	New Maintenance Machinery	New mower, gator, tractor, skid steer	$ 75,000	E	Res	$ -	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
23-03	Renewal	Playground Upgrades	Drummond Park Playground Replacement	$ 115,000	S	Cap	$ 20,000	$ -	$ 20,000	$ -	$ -	$ -	$ 20,000
23-03	Renewal		CWF/Grant funding required for playground upgrades		S	Grant	$ 40,000	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
23-03	Renewal		Donation from Fulford Hall Assoc.		S	Other	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
24-07	Replacement	Maintenance Equipment replacement	Replace maintenance equipment, benches and tables (Floor scrubber, Lighting, Flat deck trailer, push mower, weed eater, chainsaws)	$ 75,000	E	ERF	$ -	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
26-02	Renewal	Beach Access Upgrades	Upgrades and improvements required for existing beach accesses. (Vesuvious Bay Stair Replacement)	$ 30,000	S	Res	$ -	$ 10,000	$ -	$ -	$ -		$ 10,000
26-02	Renewal		CWF for beach access upgrade		S	Grant	$ -	$ 20,000	$ -	$ -	$ -		$ 20,000
25-02	Renewal	Boardwalk Upgrades	Preventative maintenance and upgrades to existing Centennial and Grace Point boardwalk based on 2020 structural assessment	$ 160,000	S	Res	$ -	$ 10,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 30,000
25-02	Renewal	Boardwalk Upgrades	CWF to support project 25-02		S	Grant	$ -	$ 20,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 120,000
26-03	Replacement	Disc Golf Upgrades	Replace Mouat Park Disc Golf baskets, tee pads and signage	$ 15,000	S	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-03	Replacement	Disc Golf Upgrades	CWF to support project 26-02		S	Grant	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
26-04	Replacement	Centennial Park Upgrades	Replace and expand existing rock wall planter boxes	$ 40,000	S	Grant	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ 40,000
													$ -
24-06	Replacement	Office and Computer Equipment	Upgrade and replace office and computer equipment	$ 25,000	E	ERF	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,000
26-05	Renewal	Activity Park Annual Repairs and Upgrades	Uprades and repiars to Lions Bike Park and Kanaka Skate Park	$ 37,500	S	Res	$ -	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 37,500
26-06	New	Recreation Program Equipment	Purchase of large equipment for new programs i.e. mats, bars, foam, mirrors, equipment	$ 25,000	E	ERF	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,000
26-07	Replacement	Racket Sport Court Designs	Detailed designs and cost estimates for tennis and pickleball courts	$ 45,000	E	Res	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ 45,000
24-02	New	Ganges Harbour Walk (Detailed Design & Construction Documents)	Detailed design & construction for the Ganges Harbour Walk are required to secure a Statuory Right of Way needed for future construction	$ 310,000	S	Res	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
24-02	New	Ganges Harbour Walk (Detailed Design & Construction Documents)	Grant funding to support project 24-02		S	Grant	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
24-02	New	Ganges Harbour Walk (Detailed Design & Construction Documents)	Capital on hand		S	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-08	Renewal	Tennis Court Resurfacing	Resurfacing of court #4 for tennis and pickleball	$ 105,000	S	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-08	Renewal	Tennis Court Resurfacing	Grant funding to support project 26-08		S	Grant	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
26-08	Renewal	Tennis Court Resurfacing	Donation		S	Other	$ -	50000	$ -	$ -	$ -	$ -	$ 50,000
													$ -
24-01	Renewal	Alternative Approval Process	An alternative approval process to fund repairs to pool structural and other capital	$ 20,000	B	Cap	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
25-01	Renewal	Pool Building Structural Upgrades	Pool Cast Iron Piping Replacement	$ 60,000	B	Cap	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
26-09	Renewal	Pool Building Structural Upgrades	Repairs to pool structural and other capital funded by debt	$ 1,800,000	B	Debt	$ -	$ 1,500,000	$ 250,000	$ -	$ -	$ -	$ 1,750,000
26-09	Renewal	Pool Building Structural Upgrades			B	Res	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
26-10	Renewal	Accessilbity Upgrades	Recommended accessiblity upgrades based on 2025 Accessiblity Report	$ 25,000	B	Grant	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
													$ -
19-15	Replacement	Pool equipment replacements	Replace pool office and mechanical equipment including pumps, filters, boilers, fans, strantrol, chlorinator, SUMP pump lid and program supplies	$ 220,000	E	ERF	$ -	$ 40,000	$ 40,000	$ 40,000	$ 50,000	$ 50,000	$ 220,000
26-11	Renewal	Pool Tile Grouting & Expansion Joints	Regrout pool bottom tiles and expansion joints	$ 25,000	B	Res	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-12	New	Phoenix Upgrades	Building upgrades and security fencing	$ 30,000	B	Grant	$ -	$ 28,000	$ -	$ -	$ -	$ -	$ 28,000
26-12	New	Phoenix Upgrades			B	Res	$ -	$ 2,000	$ -	$ -	$ -		$ 2,000
20-10	New	Ball Field Development	Upgrade Hydrofield and develop detailed designs for Fernwood Elementary School	$ 800,000	S	Res	$ 20,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
20-10	New		Donation to SD64 for hydrofield upgrade		S	Other	$ 300,000	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
20-10	New		CWF/Grant required to complete sports field development and upgrades.		S	Grant	$ 130,000	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
20-10	New		Capital on hand		S	Cap	$ -	$ -	$ -	$ -	$ -	$ -	$ -
													$ -
20-14	New	Park Maintenance Facility	Feasability study, design and construction of a new park maintenance facility.	$ 655,000	B	Cap	$ 632,340	$ 632,340	$ -	$ -	$ -	$ -	$ 632,340
25-02	Study	Firehall Repurpose	Repurpose, remediate or demolition of Ganges Fire Hall	$ 95,000	L	Res	$ -	$ 40,000	$ 25,000	$ -	$ -	$ -	$ 65,000
25-02	Study		Repurpose, remediate or demolition of Ganges Fire Hall		L	Cap	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
25-08	Replacement	SIMS Roof Replacement Project	Replace SIMS roof shingles, vents drains and flashings	$ 500,000	B	Grant	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
23-06	Renewal	SIMS Upgrades	Capital improvements to the Salt Spring Island Multi Space (SIMS)	$ 226,500	B	Res	$ -	$ 20,000	$ -	$ 10,000	$ 10,000	$ 10,000	$ 50,000
23-06	Renewal	SIMS Upgrades	CWF/Grant to support project 23-06		B	Grant	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
23-06	Renewal	SIMS Upgrades	Local Government Climate Action Plan		B	Grant	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
26-13	Renewal	SIMS Energy Improvements	HVAC installation and other energy improvements based on 2025 SIMS Energy Audit	$ 500,000	B	Grant	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
26-14	Renewal	SIMS Safety and Security Improvements	SIMS Safety and Security Improvements including survelence cameras	$ 40,000	S	Grant	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
25-05	Renewal	Portlock Walking Track	Upgrades to existing walking track at Portlock Park	$ 25,000	S	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
													$ -
24-05	New	Portlock Maintenance Shed and Pump Shed Replacement	Portlock Shed and Equipment Replacement	$ 386,046	E	Cap	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
24-05	New	Portlock Maintenance Shed and Pump Shed Replacement	Portlock Shed and Equipment Replacement		B	Other	$ 77,811	$ 77,811	$ -	$ -	$ -	$ -	$ 77,811
24-05	New	Portlock Maintenance Shed and Pump Shed Replacement	Portlock Shed and Equipment Replacement		B	Res	$ -	$ 105,000	$ -	$ -	$ -	$ -	$ 105,000
24-05	New	Portlock Maintenance Shed and Pump Shed Replacement	CWF Funding		B	Grant	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
26-15	New	Park Land Acquisition	Acquisition of parkland	$ 250,000	L	Res	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
26-16	New	Centennial Gardens	Centennial Gardens	$ 5,000	S	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
25-06	New	Park Land Acquisition	Aquire additional parkland	$ 50,000	L	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
													$ -
			Grand Total	**$ 7,290,046**				**$ 5,267,651**	**$ 852,500**	**$ 237,500**	**$ 147,500**	**$ 147,500**	**$ 6,652,651**

Service:	1.45X	SSI Parks & Rec

Project Number	21-01	**Capital Project Title**	Linear Park Development	**Capital Project Description**	Trial and parking upgrades or development
Project Rationale	Upgrade existing trail network, develop new trails, improve or expand parking				

Project Number	26-01	**Capital Project Title**	ERF Park Maintenance Vehicle Replacement	**Capital Project Description**	Replace park maintenance truck with EV
Project Rationale	Vehicle replacement				

Project Number	23-01	**Capital Project Title**	New Maintenance Machinery	**Capital Project Description**	New mower, gator, tractor, skid steer
Project Rationale	Purchase new maintenance equipment				

Project Number	23-03	**Capital Project Title**	Playground Upgrades	**Capital Project Description**	Drummond Park Playground Replacement
Project Rationale	Playground structure replacement and archaeological works				

Project Number	24-07	**Capital Project Title**	Maintenance Equipment replacement	**Capital Project Description**	Replace maintenance equipment, benches and tables (Floor scrubber, Lighting, Flat deck trailer, push mower, weed eater, chainsaws)
Project Rationale					

Project Number	26-02	**Capital Project Title**	Beach Access Upgrades	**Capital Project Description**	Upgrades and improvements required for existing beach accesses. (Vesuvious Bay Stair Replacement)
Project Rationale	Upgrades required for existing beach accesses				

Project Number	25-02	**Capital Project Title**	Boardwalk Upgrades	**Capital Project Description**	Preventative maintenance and upgrades to existing Centennial and Grace Point boardwalk based on 2020 structural assessment
Project Rationale	Replacement based on 2020 structural assessment				

Project Number	26-03	**Capital Project Title**	Disc Golf Upgrades	**Capital Project Description**	Replace Mouat Park Disc Golf baskets, tee pads and signage
Project Rationale	Equipment is nearing end of life				

Project Number	26-04	**Capital Project Title**	Centennial Park Upgrades	**Capital Project Description**	Replace and expand existing rock wall planter boxes
Project Rationale	Existing planters have reached end of life and need to be replaced				

Project Number	24-06	**Capital Project Title**	Office and Computer Equipment	**Capital Project Description**	Upgrade and replace office and computer equipment
Project Rationale					

Project Number	26-05	**Capital Project Title**	Activity Park Annual Repairs and Upgrades	**Capital Project Description**	Uprades and repiars to Lions Bike Park and Kanaka Skate Park
Project Rationale	Annual preventative maintenance				

Project Number	26-06	**Capital Project Title**	Recreation Program Equipment	**Capital Project Description**	Purchase of large equipment for new programs i.e. mats, bars, foam, mirrors, equipment
Project Rationale					

Project Number	26-07	**Capital Project Title**	Racket Sport Court Designs	**Capital Project Description**	Detailed designs and cost estimates for tennis and pickleball courts
Project Rationale					

Project Number	24-02	**Capital Project Title**	Ganges Harbour Walk (Detailed Design & Construction Documents)	**Capital Project Description**	Detailed design & construction for the Ganges Harbour Walk are required to secure a Statuory Right of Way needed for future construction
Project Rationale					

Project Number	26-08	**Capital Project Title**	Tennis Court Resurfacing	**Capital Project Description**	Resurfacing of court #4 for tennis and pickleball
Project Rationale					

Project Number	24-01	**Capital Project Title**	Alternative Approval Process	**Capital Project Description**	An alternative approval process to fund repairs to pool structural and other capital
Project Rationale	Funding required to support building repairs				

Project Number	25-01	**Capital Project Title**	Pool Building Structural Upgrades	**Capital Project Description**	Pool Cast Iron Piping Replacement
Project Rationale	Building repairs identified in facility condition assessment				

Project Number	26-09	**Capital Project Title**	Pool Building Structural Upgrades	**Capital Project Description**	Repairs to pool structural and other capital funded by debt
Project Rationale	Pool Building structural upgrades				

Project Number	26-10	**Capital Project Title**	Accessilbity Upgrades	**Capital Project Description**	Recommended accessiblity upgrades based on 2025 Accessiblity Report
Project Rationale					

Project Number	19-15	**Capital Project Title**	Pool equipment replacements	**Capital Project Description**	Replace pool office and mechanical equipment including pumps, filters, boilers, fans, strantrol, chlorinator, SUMP pump lid and program supplies
Project Rationale	Equipment replacement to support current service levels				

Project Number	26-11	**Capital Project Title**	Pool Tile Grouting & Expansion Joints	**Capital Project Description**	Regrout pool bottom tiles and expansion joints
Project Rationale					

Project Number	26-12	**Capital Project Title**	Phoenix Upgrades	**Capital Project Description**	Building upgrades and security fencing
Project Rationale					

Project Number	20-10	**Capital Project Title**	Ball Field Development	**Capital Project Description**	Upgrade Hydrofield and develop detailed designs for Fernwood Elementary School
Project Rationale	Ballfield development to support strategic plan				

Project Number	20-14	**Capital Project Title**	Park Maintenance Facility	**Capital Project Description**	Feasability study, design and construction of a new park maintenance facility.
Project Rationale	Facility upgrades to support curretn service levels				

Project Number	25-08	**Capital Project Title**	SIMS Roof Replacement Project	**Capital Project Description**	Replace SIMS roof shingles, vents drains and flashings
Project Rationale	Roof assessment had determined roof replacement is required.				

Project Number	23-06	**Capital Project Title**	SIMS Upgrades	**Capital Project Description**	Capital improvements to the Salt Spring Island Multi Space (SIMS)
Project Rationale	Upgrades to support current service levels				

Project Number	26-13	**Capital Project Title**	SIMS Energy Improvements	**Capital Project Description**	HVAC installation and other energy improvements based on 2025 SIMS Energy Audit
Project Rationale					

Project Number	26-14	**Capital Project Title**	SIMS Safety and Security Improvements	**Capital Project Description**	SIMS Safety and Security Improvements including survelence cameras
Project Rationale					

Project Number	25-05	**Capital Project Title**	Portlock Walking Track	**Capital Project Description**	Upgrades to existing walking track at Portlock Park
Project Rationale					

Project Number	24-05	**Capital Project Title**	Portlock Maintenance Shed and Pump Shed Replacement	**Capital Project Description**	Portlock Shed and Equipment Replacement
Project Rationale	Replacement of equipment and shed lost in fire				

Project Number	26-15	**Capital Project Title**	Park Land Acquisition	**Capital Project Description**	Acquisition of parkland
Project Rationale					

Project Number	25-06	**Capital Project Title**	Park Land Acquisition	**Capital Project Description**	Aquire additional parkland
Project Rationale					

Project Number	25-02	**Capital Project Title**	Firehall Repurpose	**Capital Project Description**	Repurpose, remediate or demolition of Ganges Fire Hall
Project Rationale					

Project Number	26-16	**Capital Project Title**	Centennial Gardens	**Capital Project Description**	Centennial Gardens
Project Rationale					

1.45X SSI Parks & Rec Services
Reserves Summary
2026 - 2030 Financial Plan

Reserve/Fund Summary

Reserve/Fund Summary	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	563,768	257,268	339,768	512,268	701,768	906,268
Land Reserve Fund	653,245	403,245	403,245	403,245	403,245	403,245
Operating Reserve Fund	90,048	73,944	83,944	125,944	168,944	213,944
Equipment Replacement Fund	123,231	154,231	155,231	191,231	225,231	259,231
Ending Balance $	**1,430,291**	**888,687**	**982,187**	**1,232,687**	**1,499,187**	**1,782,687**

Reserve Schedule

1.45X - SSI Parks & Rec Services - Capital Reserve Fund

Bylaw 2859

Reserve Cash Flow

Fund: 1060 / Fund Centre: 101603	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	167,354	563,768	257,268	339,768	512,268	701,768
Transfer from Ops Budget	143,000	148,000	195,000	220,000	237,000	252,000
Transfer from Cap Fund	19,250					
Expenditures (Based on Capital Plan)	(95,000)	(454,500)	(112,500)	(47,500)	(47,500)	(47,500)
Transfer from other Cap Reserves (Consolidation)	320,570					
Interest Income*	8,594					
Ending Balance $	**563,768**	**257,268**	**339,768**	**512,268**	**701,768**	**906,268**

Assumptions/Background:

Fund balance to provide for capital expenditures or in respect of capital projects, land, machinery or equipment and extension or renewal of existing capital works.

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

1.45X - SSI Community Parks & Rec - Land Reserve Fund

Bylaw 2110

Reserve Cash Flow

Fund: 1035	Actual	Budget				
Fund Centre: 101379	2025	2026	2027	2028	2029	2030
Beginning Balance	625,804	653,245	403,245	403,245	403,245	403,245
Transfer from Ops Budget	-	-	-	-	-	-
Transfer from Cap Fund	-					
Expenditures (Based on Capital Plan)	-	(250,000)	-	-	-	-
Interest Income*	27,441					
Ending Balance $	**653,245**	**403,245**	**403,245**	**403,245**	**403,245**	**403,245**

Assumptions/Background:

Fund balance to provide for the purchase of land for the purpose of community parks, trails or beach accesses.

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

1.45X - SSI Parks & Rec Services - Operating Reserve Fund

For requisition rate stabilization during periods of fluctuating revenues.

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105550	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	37,521	90,048	73,944	83,944	125,944	168,944
Transfer from Ops Budget	55,000	27,500	35,000	42,000	43,000	45,000
Expenditures	(13,000)	(43,604)	(25,000)	-	-	-
Transfer from other Ops Reserves (Consolidation)	8,607					
Interest Income*	1,920					
Ending Balance $	**90,048**	**73,944**	**83,944**	**125,944**	**168,944**	**213,944**

Assumptions/Background:

2025 - SIMS moss removal
2026 - $15,000 Sarah Way Parking Resurfacing; $3,604 Migration to SharePoint; $25,000 SIMS gym floor
2027 - $25,000 HVAC duct cleaning and pool draining
* Interest in planning years nets against inflation which is not included.

Reserve Schedule

1.45X - SSI Parks & Rec Services - Equipment Replacement Fund

For replacement of equipment and vehicles belonging to SSI Parks.

Reserve Cash Flow

Fund: 1022 Fund Centre: 101444	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	59,380	123,231	154,231	155,231	191,231	225,231
Transfer from Ops Budget	92,813	96,000	106,000	106,000	109,000	109,000
Expenditures (Based on Capital Plan)	(61,006)	(65,000)	(105,000)	(70,000)	(75,000)	(75,000)
Transfer from other ERFs (Consolidation)	31,453					
Interest Income	592					
Ending Balance $	**123,231**	**154,231**	**155,231**	**191,231**	**225,231**	**259,231**

Assumptions/Background:

Maintain adequate funding for lifecycle replacement of maintenance equipment, machinery and vehicles.

CAPITAL REGIONAL DISTRICT

2026 Budget

Storm Water Quality Management (SSI)

FINAL BUDGET

MARCH 2026

Service: 1.535 SSI Stormwater Quality Management **Committee: Electoral Area Services**

DEFINITION:

To provide for the control of pollution in stormwater runoff from land. In Bylaw No. 2454 (adopted February, 1997 for the EA of Salt Spring Island) "stormwater runoff" includes seepage, overland flow and stormwater runoff within ditches, streams, rivers, ponds, lakes and other watercourses.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Salt Spring Island Electoral Area to coordinate and provide information for management of stormwater quality and watershed protection.

PARTICIPATION:

The Electoral Area of the Salt Spring Island.

MAXIMUM LEVY:

Greater of $34,365 or $0.0078 / $1,000 on actual assessed value of land and improvements.

FUNDING:

Requisition

1.535 - Storm Water Quality Management (SSI)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services & Consulting	30,000	-	-	-	15,000	15,000	15,000	-	-	-
Contribution Projects	15,000	14,000	15,000	-	-	15,000	15,000	15,000	15,000	15,000
Allocations	12,402	12,402	12,271	-	-	12,271	12,538	12,813	13,090	13,381
Other Operating Expenses	180	80	160	-	-	160	163	166	169	172
TOTAL OPERATING COSTS	**57,582**	**26,482**	**27,431**	**-**	**15,000**	**42,431**	**42,701**	**27,979**	**28,259**	**28,553**
*Percentage Increase over prior year			-52.4%		26.0%	-26.3%	0.6%	-34.5%	1.0%	1.0%
CAPITAL/RESERVE										
Transfer to Operating Reserve Fund	-	16,498	-	-	-	-	-	-	-	-
TOTAL COSTS	**57,582**	**42,980**	**27,431**	**-**	**15,000**	**42,431**	**42,701**	**27,979**	**28,259**	**28,553**
*Percentage Increase over prior year			-52.4%		26.0%	-26.3%	0.6%	-34.5%	1.0%	1.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(15,000)	(15,000)	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(27,112)	(12,112)	(9,660)	-	(15,000)	(24,660)	(22,280)	(4,510)	(3,625)	(2,690)
Grants in Lieu of Taxes	(20)	(18)	(21)	-	-	(21)	(21)	(22)	(24)	(23)
Other Revenue	(100)	(500)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(42,232)**	**(27,630)**	**(9,781)**	**-**	**(15,000)**	**(24,781)**	**(22,401)**	**(4,632)**	**(3,749)**	**(2,813)**
REQUISITION	**(15,350)**	**(15,350)**	**(17,650)**	**-**	**-**	**(17,650)**	**(20,300)**	**(23,347)**	**(24,510)**	**(25,740)**
*Percentage increase over prior year Requisition			15.0%			15.0%	15.0%	15.0%	5.0%	5.0%

Reserve Schedule

Reserve Fund: Storm Water Quality Management (SSI) - Operating Reserve Fund

Reserve is being applied to supporting Salt Spring Island Watershed Protection Authority for studies related to drinking water lakes impacted by stormwater runoff.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105529	2025	2026	2027	2028	2029	2030
Beginning Balance		77,274	101,669	77,009	54,729	50,219	46,594
Transfer from Ops Budget		33,513	-	-	-	-	-
Transfer to Ops Budget		(12,112)	(24,660)	(22,280)	(4,510)	(3,625)	(2,690)
Interest Income*		2,995					
Ending Balance $		**101,669**	**77,009**	**54,729**	**50,219**	**46,594**	**43,904**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Emergency Comm - CREST (SSI)

FINAL BUDGET

MARCH 2026

Service: 1.925 **SSI Emergency Comm. - CREST** **Committee: Planning and Protective Services**

DEFINITION:

A service established for emergency communications, including contributions towards the cost of an emergency communications service operated by another person or organization (Bylaw No. 2891, adopted July 17, 2001). Amended by Bylaw No. 3407 (adopter February, 2007).

PARTICIPATION:

The Electoral Area of Salt Spring Island.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.925 - Emergency Comm - CREST (SSI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to CREST	152,517	152,517	157,326	-	-	157,326	160,470	163,680	166,950	170,290
Allocations	3,017	3,017	3,121	-	-	3,121	3,177	3,241	3,306	3,372
Other Operating Expenses	520	631	530	-	-	530	540	550	560	570
TOTAL COSTS	**156,054**	**156,165**	**160,977**	**-**	**-**	**160,977**	**164,187**	**167,471**	**170,816**	**174,232**
*Percentage Increase over prior year			3.2%			3.2%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	301	(301)	-	-	(301)	-	-	-	-
Balance c/fwd from 2024 to 2025	(123)	(123)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(50)	(461)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
Revenue-Other	(110)	(111)	(110)	-	-	(110)	(110)	(110)	(110)	(110)
TOTAL REVENUE	**(283)**	**(394)**	**(461)**	**-**	**-**	**(461)**	**(160)**	**(160)**	**(160)**	**(160)**
REQUISITION	**(155,771)**	**(155,771)**	**(160,516)**	**-**	**-**	**(160,516)**	**(164,027)**	**(167,311)**	**(170,656)**	**(174,072)**
*Percentage increase over prior year Requisition			3.0%			3.0%	2.2%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Highland Water System (SSI)

FINAL BUDGET

MARCH 2026

Service: 2.620 Highland Water (SSI) **Committee:** Electoral Area

DEFINITION:

To provide and operate water supply and distribution facilities for the Salt Spring Island Highland Water System Specified Area. Bylaw No. 847 (March 25, 1981). Local Service Establishment Bylaw No. 1937 (October 9, 1991).

PARTICIPATION:

Local Service Area #13, H(764)

MAXIMUM LEVY:

Greater of $120,000 or $5.50 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Authorized:	LA3580 (April 3, 2009)	$559,000
Borrowed:	SI Bylaw 3634 (2009, 4.13%)	($250,000)
	SI Bylaw 3817 (2012, 3.4%)	($150,680)
Expired:		($158,320)
Remaining:		$0

COMMISSION:

Fernwood and Highland Water Service Commission- Bylaw 4371 (Dec. 09, 2020)

FUNDING:

Any deficiencies after user charge and/or frontage tax or parcel tax to be levied on taxable school assessments, excluding property that is taxable for school purposes by Special Act.

Parcel Tax: - Annual, only on properties capable of being connected to the system.

RESERVE FUND:

Highland Water System Capital Reserve Fund, Bylaw No. 1501 (Dec. 17, 1986)

2.620 - Highland Water System (SSI) - Debt Only	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	23	23	17	-	-	17	17	-	-	-
TOTAL OPERATING COSTS	**23**	**23**	**17**	**-**	**-**	**17**	**17**	**-**	**-**	**-**
*Percentage Increase over prior year						-26.1%	0.0%	NA	NA	NA
DEBT										
MFA Debt Principal	8,653	8,653	8,653	-	-	8,653	8,653	-	-	-
MFA Debt Interest	5,108	5,108	5,108	-	-	5,108	2,554	-	-	-
MFA Debt Reserve Fund	60	60	70	-	-	70	70	-	-	-
TOTAL DEBT	**13,821**	**13,821**	**13,831**	**-**	**-**	**13,831**	**11,277**	**-**	**-**	**-**
TOTAL COSTS	**13,844**	**13,844**	**13,848**	**-**	**-**	**13,848**	**11,294**	**-**	**-**	**-**
*Percentage Increase over prior year						0.0%	-18.4%	NA	NA	NA
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	58	(58)	-	-	(58)	-	-	-	-
Balance c/fwd from 2024 to 2025	(5,240)	(5,240)	-	-	-	-	-	-	-	-
MFA Debt Reserve Earnings	(60)	(60)	(70)	-	-	(70)	(70)	-	-	-
Other Income	-	(58)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(5,300)**	**(5,300)**	**(128)**	**-**	**-**	**(128)**	**(70)**	**-**	**-**	**-**
REQUISITION - PARCEL TAX	**(8,544)**	**(8,544)**	**(13,720)**	**-**	**-**	**(13,720)**	**(11,224)**	**-**	**-**	**-**
*Percentage increase over prior year Requisition			60.6%			60.6%	-18.2%	NA	NA	NA

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.620 Highland Water (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$16,000	$16,000	$0	$0	$0	$0	$16,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$16,000	**$16,000**	**$0**	**$0**	**$0**	**$0**	**$16,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$16,000	$16,000	$0	$0	$0	$0	$16,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$16,000	**$16,000**	**$0**	**$0**	**$0**	**$0**	**$16,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.620

Service Name: Highland Water (SSI)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
16-01	Renewal	Infrastructure Upgrades (Valve Distribution)	Middle and Upper Reservoir Repairs	$ 126,973	S	Cap	$ 16,000	$ 16,000	$ -	$ -	$ -	$ -	$ 16,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 126,973**			**$ 16,000**	**$ 16,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 16,000**

Service:	**2.620**	**Highland Water (SSI)**

Project Number	16-01	**Capital Project Title**	Infrastructure Upgrades (Valve Distribution)	**Capital Project Description**	Middle and Upper Reservoir Repairs
Project Rationale	These funds are reserved for Highland only upgrade/repairs/replacement. The middle reservoir needs an access hatch and a replacement of a failed outlet piping and it has also recently starts to leak. The upper reservoir has been leaking and needs to be replaced. The fund is reserved for the repair of Middle reservoir and the planning, option analysis and the design of Upper Reservoir replacement.				

CAPITAL REGIONAL DISTRICT

2026 Budget

Highland/Fernwood Water (SSI)

FINAL BUDGET

MARCH 2026

Service: 2.621 Highland & Fernwood Water (SSI) **Committee: Electoral Area**

DEFINITION:

To construct water works for the provision, supply, treatment, conveyance, storage and distribution of water for the Salt Spring Island Highland and Fernwood Water Service, Bylaw No. 3753 (April 13, 2011). Amended Bylaw No. 3878 (Aug. 14, 2013).

PARTICIPATION:

Local Service Area #63, 3(764)

MAXIMUM LEVY:

Greater of $350,000 or $2.572 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Fernwood and Highland Water Service Commission - Bylaw 4371 (Dec. 09, 2020)

FUNDING:

Parcel Tax: Annual, levied only on all properties capable of being connected to the system.

User Charge: Annual Fixed Fee per single family dwelling unit or equivalent.
The consumption charge for water will be the total volume of water metered to the water service connections, measured in cubic meters at the following rate:

- First 38 cubic metres or portion - $0.64 / cubic metre
- Next 68 cubic metres or portion - $2.00 / cubic metre
- Greater than 106 cubic metres - $5.13 / cubic metre

Water Connection Charge: Actual cost for the connection.

RESERVE FUND:

Established by Bylaw #3907 (April 16, 2014)

2.621 - Highland/Fernwood Water (SSI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Sludge Hauling Contract	10,250	9,500	10,430	-	-	10,430	10,640	10,850	11,070	11,290
Waste Sludge Disposal	15,920	15,920	16,520	-	-	16,520	16,850	17,190	17,530	17,880
Repairs & Maintenance	9,720	11,500	17,460	-	20,000	37,460	17,810	18,170	38,530	18,900
Allocations	26,577	26,577	26,538	-	-	26,538	27,054	27,615	28,186	28,787
Water Testing	20,380	29,980	25,064	-	2,500	27,564	25,560	26,070	26,590	27,120
Electricity	22,660	24,000	23,510	-	-	23,510	23,980	24,460	24,950	25,450
Supplies	25,420	25,200	28,870	-	-	28,870	29,430	30,010	30,610	31,230
Labour Charges	222,730	269,850	253,930	-	-	253,930	259,010	264,190	269,470	274,860
Other Operating Expenses	21,030	35,200	25,637	-	-	25,637	26,260	26,897	27,557	28,227
TOTAL OPERATING COSTS	**374,687**	**447,727**	**427,959**	**-**	**22,500**	**450,459**	**436,594**	**445,452**	**474,493**	**463,744**
*Percentage Increase over prior year			14.2%		6.0%	20.2%	-3.1%	2.0%	6.5%	-2.3%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	128,340	128,340	118,070	-	-	118,070	175,215	164,495	60,385	26,859
Transfer to Operating Reserve Fund	30,000	-	30,000	-	-	30,000	20,000	20,000	10,000	10,000
MFA Debt Principal	26,841	26,841	26,841	-	-	26,841	10,201	10,201	71,793	110,814
MFA Debt Interest	16,336	7,350	12,150	-	-	12,150	19,200	48,482	154,879	224,113
MFA Debt Reserve Fund	8,110	210	4,240	-	-	4,240	-	24,150	15,300	11,200
TOTAL DEBT / RESERVES	**209,627**	**162,741**	**191,301**	**-**	**-**	**191,301**	**224,616**	**267,328**	**312,357**	**382,986**
TOTAL COSTS	**584,314**	**610,468**	**619,260**	**-**	**22,500**	**641,760**	**661,210**	**712,780**	**786,850**	**846,730**
*Percentage Increase over prior year			6.0%		3.9%	9.8%	3.0%	7.8%	10.4%	7.6%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	(26,564)	-	-	(22,500)	(22,500)	-	-	(20,000)	-
Sales - Water	(60,000)	(59,000)	(60,000)	-	-	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)
User Charges	(435,538)	(435,538)	(461,670)	-	-	(461,670)	(489,370)	(518,730)	(539,480)	(561,060)
Other Revenue	(1,020)	(1,610)	(1,060)	-	-	(1,060)	(830)	(840)	(860)	(880)
TOTAL REVENUE	**(496,558)**	**(522,712)**	**(522,730)**	**-**	**(22,500)**	**(545,230)**	**(550,200)**	**(579,570)**	**(620,340)**	**(621,940)**
REQUISITION - PARCEL TAX	**(87,756)**	**(87,756)**	**(96,530)**	**-**	**-**	**(96,530)**	**(111,010)**	**(133,210)**	**(166,510)**	**(224,790)**
*Percentage increase over prior year										
Sales			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
User Fee			6.0%			6.0%	6.0%	6.0%	4.0%	4.0%
Requisition			10.0%			10.0%	15.0%	20.0%	25.0%	35.0%
Combined			**6.0%**			**6.0%**	**7%**	**8%**	**8%**	**10%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.621 Highland & Fernwood Water (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$40,000	$0	$0	$0	$0	$40,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$844,000	$1,032,000	$71,000	$2,510,000	$1,610,000	$1,120,000	$6,343,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$844,000	**$1,072,000**	**$71,000**	**$2,510,000**	**$1,610,000**	**$1,120,000**	**$6,383,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$89,000	$89,000	$0	$0	$0	$0	$89,000
Debenture Debt (New Debt Only)		$690,000	$400,000	$0	$2,415,000	$1,530,000	$1,120,000	$5,465,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$280,000	$0	$40,000	$0	$0	$320,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$65,000	$303,000	$71,000	$55,000	$80,000	$0	$509,000
		$844,000	**$1,072,000**	**$71,000**	**$2,510,000**	**$1,610,000**	**$1,120,000**	**$6,383,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.621

Service Nam Highland & Fernwood Water (SSI)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	New	Public Engagement for Future Projects	Petition, referendum or AAP and public engagement for funding projects.	$ 50,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
21-04	New	Water main AC replacement strategy and preliminary design	Conduct water main replacement assessment and develop a phased replacement strategy (13 km).	$ 115,000	S	Debt	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
21-04	New	Water main AC replacement strategy and preliminary design	CRD Project Management		S	Res	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
21-05	New	Water Main AC replacement detailed design	Water Main AC replacement detailed design. Includes CRD project management.	$ 230,000	S	Debt	$ -	$ -	$ -	$ -	$ 230,000	$ -	$ 230,000
29-01	New	Phased program of AC Water main replacement	Engineering and construction of replacement/renewal of failing water main for high priority areas ($1000/m over 5 years). Includes construction services and CRD project management.	$ 13,000,000	S	Debt	$ -	$ -	$ -	$ -	$ 1,300,000	$ 650,000	$ 1,950,000
24-01	New	Fernwood PS Hazard Assess and Demolition	Assessment of hazard and demolition. Includes CRD project management.	$ 80,000	S	Res	$ 60,000	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
25-01	New	Fence installation around storage reservoirs	Install fencing around all reservoirs and WTP. Includes CRD project management.	$ 140,000	S	Res	$ -	$ -	$ 50,000	$ 45,000	$ 45,000	$ -	$ 140,000
26-01	Study	SCADA Design	SCADA Design	$ 40,000	E	Res	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
23-07	Renewal	WTP SCADA Upgrades - WTP Communications and Control Upgrades	To upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.	$ 420,000	S	Debt	$ 220,000	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
23-07	Renewal	WTP SCADA Upgrades - WTP Communications and Control Upgrades	CWF funding to support WTP SCADA upgrades		S	Grant	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
24-10	New	Replace or re-line Middle Reservoir - Design	Middle Reservoir is leaking and needs a new liner or to be replaced. Includes CRD project management.	$ 80,000	S	Res	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
24-11	New	Replace or re-line Middle Reservoir - Construction	Replace or re-line Middle Reservoir - Construction. Includes construction services and CRD project management.	$ 1,085,000	S	Debt	$ -	$ -	$ -	$ 1,085,000	$ -	$ -	$ 1,085,000
28-01	New	Highland Upper Reservoir Replacement	Construction to replace existing leaking upper reservoir. Includes CRD project management.	1330000	S	Debt	$ -	$ -	$ -	$ 1,330,000	$ -	$ -	$ 1,330,000
24-03	New	WTP driveway improvements	Gravel portion of driveway requires regular maintenance to provide safe access to buildings. Upgrade driveway to asphalt or concrete. Includes CRD project management.	$ 35,000	S	Res	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000
24-06	New	Critical Spares; Chlorine pump and coagulant pump	Purchase spares. Includes CRD project management.	$ 12,000	S	Cap	$ 12,000	$ 12,000	$ -	$ -	$ -	$ -	$ 12,000
24-09	New	Addition of another tank is required for backwashing of two filters in sequence.	Rinse water tank currently allows only one filter backwash at a time due to its size. Includes CRD project management.	$ 16,000	S	Res	$ -	$ -	$ 16,000	$ -	$ -	$ -	$ 16,000
27-01	Study	Update Asset Management Plan	Revise McElhanney Condition Assessment to SAMP.	$ 50,000	S	Grant	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ 40,000
27-01	Study	Update Asset Management Plan	CRD Project Management		S	Res	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
25-02	Study	Investigate DAF Residual Disposal Alternatives	Investigate alternatives for the disposal of DAF residuals.	$ 5,000	S	Res	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
22-01	New	Back up Power	Construction of back up power system. Includes CRD project management.	$ 470,000	S	Debt	$ 470,000	$ -	$ -	$ -	$ -	$ 470,000	$ 470,000
26-02	Study	Maliview PRV #2	Design review of PRV #2 at upper Maliview	$ 30,000	S	Grant	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
26-03	New	Maliview PRV #2	Construction of PRV #2 at upper Maliview (includes CRD proj mgmt)	$ 50,000	S	Res	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
19-01	Replacement	Replace intake	Construct new intake and screen	$ 227,000	S	Cap	$ 13,000	$ 13,000	$ -	$ -	$ -	$ -	$ 13,000
24-05	Replacement	Fernwood Reservoir 1. Repair roof top railing and check for building code compliance and replace or repair	Code compliance/replacement and ladder enclosure and upper railing are rusting and require assessment. Includes CRD project management. (early approval)	$ 23,500	S	Cap	$ 14,000	$ 14,000	$ -	$ -	$ -	$ -	$ 14,000
24-05	Replacement	Fernwood Reservoir 1. Repair roof top railing and check for building code compliance and replace or repair			S	Res	$ -	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
26-04	New	H-F Intake Location	WQ sampling program to determine intake location and for modifications to the intake to achieve the proposed location	$ 160,000	S	Grant	$ -	$ 130,000	$ -	$ -	$ -	$ -	$ 130,000
26-04	New	H-F Intake Location			S	Res	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
			Grand Total	**$ 17,648,500**			**$ 844,000**	**$ 1,072,000**	**$ 71,000**	**$ 2,510,000**	**$ 1,610,000**	**$ 1,120,000**	**$ 6,383,000**

Service:	2.621	Highland & Fernwood Water (SSI)

Project Number	Capital Project Title	Capital Project Description
21-01	Public Engagement for Future Projects	Petition, referendum or AAP and public engagement for funding projects.

Project Rationale Public engagement for the intake and upper reservoir projects to inform residents so they can make informed decision on approval and borrowing..

Project Number	Capital Project Title	Capital Project Description
22-01	Back up Power	Construction of back up power system. Includes CRD project management.

Project Rationale Design and construction of a backup power system needed in the event of a power failure to continue to provide water to the community.

Project Number	Capital Project Title	Capital Project Description
21-04	Water main AC replacement strategy and preliminary design	Conduct water main replacement assessment and develop a phased replacement strategy (13 km).

Project Rationale The asbestos cement water main system needs to be replaced so this will assess the system and create a strategy to deal with it along with design drawings and specifications.

Project Number	Capital Project Title	Capital Project Description
21-05	Water Main AC replacement detailed design	Water Main AC replacement detailed design. Includes CRD project management.

Project Rationale Develop detailed design for the replacement of the asbestos cement water distribution piping system based on the strategy developed in Project 21-04.

Service:	2.621	Highland & Fernwood Water (SSI)

Project Number	Capital Project Title	Capital Project Description
29-01	Phased program of AC Water main replacement	Engineering and construction of replacement/renewal of failing water main for high priority areas ($1000/m over 5 years). Includes construction services and CRD project management.

Project Rationale The asbestos cement water main system needs to be replaced. This project is for the engineering and construction of replacement/renewal of failing water main for high priority areas ($1000/meter over 10 years).

Project Number	Capital Project Title	Capital Project Description
24-01	Fernwood PS Hazard Assess and Demolition	Assessment of hazard and demolition. Includes CRD project management.

Project Rationale This project will assess the hazards and demolish the obsolete Fernwood Pump Station.

Project Number	Capital Project Title	Capital Project Description
25-01	Fence installation around storage reservoirs	Install fencing around all reservoirs and WTP. Includes CRD project management.

Project Rationale This fence is required for community safety (child access etc.) and security of the asset (vandalism).

Project Number	Capital Project Title	Capital Project Description
23-07	WTP SCADA Upgrades - WTP Communications and Control Upgrades	To upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.

Project Rationale Various improvements identified in the AMP and by Operations including upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards.

Service:	2.621	Highland & Fernwood Water (SSI)

Project Number	24-03	**Capital Project Title**	WTP driveway improvements	**Capital Project Description**	Gravel portion of driveway requires regular maintenance to provide safe access to buildings. Upgrade driveway to asphalt or concrete. Includes CRD project management.
Project Rationale	Current access road is filled with potholes and creates a hazard for vehicles.				

Project Number	24-05	**Capital Project Title**	Fernwood Reservoir 1. Repair roof top railing and check for building code compliance and replace or repair	**Capital Project Description**	Code compliance/replacement and ladder enclosure and upper railing are rusting and require assessment. Includes CRD project management. (early approval)
Project Rationale	E H & S issue. Current railing needs to be relaces as it does not meet O H & S requirements.				

Project Number	24-06	**Capital Project Title**	Critical Spares; Chlorine pump and coagulant pump	**Capital Project Description**	Purchase spares. Includes CRD project management.
Project Rationale	These components are critical facility operation and should be on hand for easy replacement to ensure continued service.				

Project Number	24-09	**Capital Project Title**	Addition of another tank is required for backwashing of two filters in sequence.	**Capital Project Description**	Rinse water tank currently allows only one filter backwash at a time due to its size. Includes CRD project management.
Project Rationale	Operational issue. Another tank will proved efficiencies and reduce maintenance costs.				

Service:	2.621	Highland & Fernwood Water (SSI)

Project Number	Capital Project Title	Capital Project Description
24-10	Replace or re-line Middle Reservoir - Design	Middle Reservoir is leaking and needs a new liner or to be replaced. Includes CRD project management.

Project Rationale Tank is at the end of its useful life and needs to be re-line or ideally, replaced. This is the design phase of the project.

Project Number	Capital Project Title	Capital Project Description
24-11	Replace or re-line Middle Reservoir - Construction	Replace or re-line Middle Reservoir - Construction. Includes construction services and CRD project management.

Project Rationale Tank is at the end of its useful life and needs to be re-line or ideally, replaced. This is the construction phase of the project.

Project Number	Capital Project Title	Capital Project Description
28-01	Highland Upper Reservoir Replacement	Construction to replace existing leaking upper reservoir. Includes CRD project management.

Project Rationale Highland Upper Reservoir replacement. Design work completed, construction is next step.

Project Number	Capital Project Title	Capital Project Description
27-01	Update Asset Management Plan	Revise McElhanney Condition Assessment to SAMP.

Project Rationale Revise existing AMP to include facility modifications and additions since last AMP.

Service:	2.621	Highland & Fernwood Water (SSI)

Project Number	19-01	**Capital Project Title**	Replace intake	**Capital Project Description**	Construct new intake and screen
Project Rationale	Replace temporary inlet line and intake structure.				

Project Number	25-02	**Capital Project Title**	Investigate DAF Residual Disposal Alternatives	**Capital Project Description**	Investigate alternatives for the disposal of DAF residuals.
Project Rationale	Investigate alternatives for the disposal of DAF residuals to reduce disposal costs.				

Project Number	26-01	**Capital Project Title**	SCADA Design	**Capital Project Description**	SCADA Design
Project Rationale	Design of Various improvements identified in the AMP and by Operations including upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O stand				

Project Number	26-02	**Capital Project Title**	Maliview PRV #2	**Capital Project Description**	Design review of PRV #2 at upper Maliview
Project Rationale	Design of PRV to reduce pressure at Maliview PRV#1 Review existing PRV #2 design				

Service:	2.621	Highland & Fernwood Water (SSI)

Project Number	Capital Project Title	Capital Project Description
26-03	Maliview PRV #2	Construction of PRV #2 at upper Maliview (includes CRD proj mgmt)

Project Rationale Construction of PRV to reduce pressure at Maliview PRV#1

Project Number	Capital Project Title	Capital Project Description
26-04	H-F Intake Location	WQ sampling program to determine intake location and for modifications to the intake to achieve the proposed location

Project Rationale WQ sampling program to determine intake location and for modifications to the intake to achieve the proposed location

Highland/Fernwood Water (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	137,290	144,790	164,790	184,790	174,790	184,790
Capital Reserve Fund	256,150	71,220	175,435	284,930	265,315	292,174
Total	**393,440**	**216,010**	**340,225**	**469,720**	**440,105**	**476,964**

Reserve Schedule

Reserve Fund: 2.621 Highland/Fernwood Water (SSI) - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance etc.

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105205	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	141,568	137,290	144,790	164,790	184,790	174,790
Transfer from Ops Budget	-	30,000	20,000	20,000	10,000	10,000
Deficit Recovery	(10,623)					
Expenditures	-	(22,500)	-	-	(20,000)	-
Planned Maintenance Activity		$20k Reservoir cleaning & inspection; $2.5k Manganese testing			Reservior cleaning & inspection	
Interest Income*	6,345					
Ending Balance $	**137,290**	**144,790**	**164,790**	**184,790**	**174,790**	**184,790**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.621 Highland/Fernwood Water (SSI) - Capital Reserve Fund - Bylaw 3991

For capital repairs, additions and improvements to water system infrastructure

Reserve Cash Flow

Fund:	1088	Actual	Budget				
Fund Centre:	102156	2025	2026	2027	2028	2029	2030
Beginning Balance		116,563	256,150	71,220	175,435	284,930	265,315
Transfer from Ops Budget		128,340	118,070	175,215	164,495	60,385	26,859
Transfer from Cap Fund		18,724					
Transfer to Cap Fund		(13,769)	(303,000)	(71,000)	(55,000)	(80,000)	-
Interest Income*		6,293					
Ending Balance $		**256,150**	**71,220**	**175,435**	**284,930**	**265,315**	**292,174**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Cedars of Tuam Water (SSI)

FINAL BUDGET

MARCH 2026

Service: 2.622 Cedars of Tuam Water (SSI) **Committee:** Electoral Area

DEFINITION:

To provide and operate water supply and distribution facilities for the Salt Spring Island Cedars of Tuam Water System Service Area. Bylaw No. 3021 (October 9, 2002).

PARTICIPATION:

Local Service Area #45, T(764).

MAXIMUM LEVY:

Greater of $25,425 or $6.75 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Cedars of Tuam Water Service Commission established by bylaw No 3693 (April 14th, 2010).

FUNDING:

User Charge

- Annual Fixed Fee per per single family dwelling unit or equivalent plus consumption charge
- The consumption charge for water will be the total volume of water metered to the water service connections, measured in cubic meters at the following rate:
    - First 38 cubic metres or portion - $9.00 / cubic metre
    - Greater than 38 cubic metres - $18.00 / cubic metre

Water Connection Charge

- Actual cost for the connection.

RESERVE FUND:

Fund 1057, established by Bylaw #3136 (June 14, 2004); amended by Bylaw 3948 (April 16, 2014).

2.622 - Cedars of Tuam Water (SSI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	590	590	3,530	-	-	3,530	3,590	3,650	23,710	3,770
Allocations	5,043	5,043	5,188	-	-	5,188	5,289	5,387	5,485	5,594
Water Testing	2,660	2,660	2,750	-	-	2,750	2,831	2,914	3,000	3,088
Electricity	950	950	970	-	-	970	990	1,010	1,030	1,050
Supplies	790	790	800	-	-	800	810	820	830	840
Labour Charges	25,160	29,530	26,667	-	-	26,667	27,200	27,740	28,290	28,850
Other Operating Expenses	1,723	6,206	5,261	-	-	5,261	5,368	5,463	5,559	5,664
TOTAL OPERATING COSTS	**36,916**	**45,769**	**45,166**	**-**	**-**	**45,166**	**46,078**	**46,984**	**67,904**	**48,856**
*Percentage Increase over prior year			22.3%			22.3%	2.0%	2.0%	44.5%	-28.1%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	13,440	9,096	19,890	-	-	19,890	49,440	49,340	50,260	51,180
Transfer to Operating Reserve Fund	3,670	3,670	4,000	-	-	4,000	4,000	5,000	5,000	5,000
MFA Debt Reserve Fund	-	-	-	-	-	-	-	-	-	4,350
MFA Debt Principal	-	-	-	-	-	-	-	-	-	-
MFA Debt Interest	-	-	-	-	-	-	-	-	-	5,274
TOTAL DEBT / RESERVES	**17,110**	**12,766**	**23,890**	**-**	**-**	**23,890**	**53,440**	**54,340**	**55,260**	**65,804**
TOTAL COSTS	**54,026**	**58,535**	**69,056**	**-**	**-**	**69,056**	**99,518**	**101,324**	**123,164**	**114,660**
*Percentage Increase over prior year			27.8%			27.8%	44.1%	1.8%	21.6%	-6.9%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	-	(20,000)	-
Sales - Water	(9,246)	(10,200)	(9,246)	-	-	(9,246)	(9,246)	(9,246)	(9,246)	(9,246)
User Charges	(44,690)	(44,690)	(59,720)	-	-	(59,720)	(90,182)	(91,988)	(93,828)	(95,700)
Other Revenue	(90)	(3,645)	(90)	-	-	(90)	(90)	(90)	(90)	(90)
TOTAL REVENUE	**(54,026)**	**(58,535)**	**(69,056)**	**-**	**-**	**(69,056)**	**(99,518)**	**(101,324)**	**(123,164)**	**(105,036)**
REQUISITION - PARCEL TAX	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**(9,624)**
*Percentage increase over prior year										
Sales			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
User Charge			33.6%			33.6%	51.0%	2.0%	2.0%	2.0%
Combined			**27.9%**			**27.9%**	**44.2%**	**1.8%**	**1.8%**	**1.8%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.622 Cedars of Tuam Water (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$55,000	$0	$0	$0	$0	$55,000
Equipment		$0	$28,000	$0	$0	$0	$0	$28,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$71,000	$73,000	$58,000	$235,000	$30,000	$435,000	$831,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$71,000	**$156,000**	**$58,000**	**$235,000**	**$30,000**	**$435,000**	**$914,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$71,000	$66,000	$5,000	$0	$0	$0	$71,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$435,000	$435,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$70,000	$25,000	$200,000	$0	$0	$295,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$20,000	$28,000	$35,000	$30,000	$0	$113,000
		$71,000	**$156,000**	**$58,000**	**$235,000**	**$30,000**	**$435,000**	**$914,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.622

Service Na Cedars of Tuam Water (SSI)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
26-03	Decommission	Abandon unused wells	Decommission wells.	$ 10,000	S	Res	$ -	$ 2,000	$ 8,000	$ -	$ -	$ -	$ 10,000
24-02	New	Referendum or Alternative Approval Process - Funding for Future Projects	Seek service area electors approval to fund projects	$ 10,000	S	Res	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
24-03	New	Public Engagement for Future Projects	Undertake a referendum or AAP to borrow funds	$ 5,000	S	Cap	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
26-01	New	Analysis and Design of AC pipe replacement	Analysis and Design of AC pipe replacement.	$ 30,000	S	Res	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000
26-02	New	New pipeline construction	New pipeline construction to replace AC pipe.	$ 870,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 435,000	$ 435,000
27-01	Study	Update Asset Management Plan	Revise McElhanney Condition Assessment to SAMP.	$ 35,000	S	Grant	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ 25,000
27-01	Study	Update Asset Management Plan	CRD Project Management		S	Res	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
25-01	Study	Well Testing for WIN 19325	Well testing for new well WIN 19325 at 736 Isabella Point Road to determine suitability of use	$ 58,000	S	Cap	$ 58,000	$ 58,000	$ -	$ -	$ -	$ -	$ 58,000
27-03	New	Design new well and dist. System	Design the Connection main and infrastructure for new well 19325	$ 35,000	S	Res	$ -	$ -	$ -	$ 35,000	$ -	$ -	$ 35,000
28-01	New	Construct new well and dist. System	Construct Connection main and infrastructure for new well 19325	$ 200,000	S	Grant	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000
21-05	New	Cholorinator, level transducer and flow meter replacement	replace chlorinator and chlorine analyzer, install well level transducer and replace raw water flow meter	$ 39,000	E	Res	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ 3,000
23-01	New	Electrical Service Replacement	Operations has developed a SOW to replace the failing electrical service, replace baseboard heater with heat tracing, replace fuse switch, Square D Load Centre, wooden electrical mast, well pump cables, replace lighting with LED, install CR rated receptacles, install exhaust system.	$ 55,000	S	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-04	New	WTP H&S improvement	H&S improvement required (building, electrical)	$ 55,000	B	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-04	New	WTP H&S improvement			B	Grant	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
26-05	New	Installation of Water Meters	Installation of Water Meters	$ 25,000	E	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-05	New	Installation of Water Meters			E	Grant	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
25-02	New	Sand separator and chlorine analyzer	Install sand separator and chlorine analyzer to improve process performance of WTP.	$ 8,000	S	Cap	$ 8,000	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
													$ -
			Grand Total	**$ 1,435,000**			**$ 71,000**	**$ 156,000**	**$ 58,000**	**$ 235,000**	**$ 30,000**	**$ 435,000**	**$ 914,000**

Service:	2.622	Cedars of Tuam Water (SSI)

Project Number	Capital Project Title	Capital Project Description
26-03	Abandon unused wells	Decommission wells.

Project Rationale Abandon unused wells to prevent groundwater contamination.

Project Number	Capital Project Title	Capital Project Description
23-01	Electrical Service Replacement	Operations has developed a SOW to replace the failing electrical service, replace baseboard heater with heat tracing, replace fuse switch, Square D Load Centre, wooden electrical mast, well pump cables, replace lighting with LED, install CR rated receptacles, install exhaust system.

Project Rationale Operations has developed a SOW to replace the failing electrical service, replace baseboard heater with heat tracing, replace fuse switch, Square D Load Centre, wooden electrical mast, well pump cables, replace lighting with LED, install CR rated receptacles, install exhaust system. (only required if new well does not go ahead).

Project Number	Capital Project Title	Capital Project Description
24-02	Referendum or Alternative Approval Process - Funding for Future Projects	Seek service area electors approval to fund projects

Project Rationale Obtain residents approval for project and borrowing.

Project Number	Capital Project Title	Capital Project Description
24-03	Public Engagement for Future Projects	Undertake a referendum or AAP to borrow funds

Project Rationale Inform residents about future project so they can make informed decision on approval and borrowing.

Service:	2.622	Cedars of Tuam Water (SSI)

Project Number	26-01	Capital Project Title	Analysis and Design of AC pipe replacement	Capital Project Description	Analysis and Design of AC pipe replacement.
Project Rationale	New pipeline construction to replace AC pipe. Analysis and investigation - $20K. CRD PM - $10K.				

Project Number	26-02	Capital Project Title	New pipeline construction	Capital Project Description	New pipeline construction to replace AC pipe.
Project Rationale	Construction - $830K. Construction services $20K.. CRD PM - $20K				

Project Number	27-01	Capital Project Title	Update Asset Management Plan	Capital Project Description	Revise McElhanney Condition Assessment to SAMP.
Project Rationale	Revise current AMP to incorporate changes to facility.				

Project Number	25-01	Capital Project Title	Well Testing for WIN 19325	Capital Project Description	Well testing for new well WIN 19325 at 736 Isabella Point Road to determine suitability of use
Project Rationale	Perform well test on potential new well to replace failing wells.				

Service:	2.622	Cedars of Tuam Water (SSI)

Project Number	Capital Project Title	Capital Project Description
21-05	Cholorinator, level transducer and flow meter replacement	replace chlorinator and chlorine analyzer, install well level transducer and replace raw water flow meter

Project Rationale Install sand separator and chlorine analyzer to improve process performance of WTP.

Project Number	Capital Project Title	Capital Project Description
27-03	Design new well and dist. System	Design the Connection main and infrastructure for new well 19325

Project Rationale Design the new well, connection and supply and main for new well 19325 (was project 21-03)

Project Number	Capital Project Title	Capital Project Description
28-01	Construct new well and dist. System	Construct Connection main and infrastructure for new well 19325

Project Rationale Construction of new well infrastructure, and supply main for new well 19325 (was project 21-03)

Project Number	Capital Project Title	Capital Project Description
26-04	WTP H&S improvement	H&S improvement required (building, electrical)

Project Rationale

Service:	2.622	Cedars of Tuam Water (SSI)

Project Number	Capital Project Title	Capital Project Description
26-05	Installation of Water Meters	Installation of Water Meters

Project Rationale Installation of water meters

Project Number	Capital Project Title	Capital Project Description
25-02	Sand separator and chlorine analyzer	Install sand separator and chlorine analyzer to improve process performance of WTP.

Project Rationale Install sand separator and chlorine analyzer to improve process performance of WTP.

Cedars of Tuam Water (SSI)
Reserve Summary Schedule
2026 - 2030 Finacial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	6,677	10,677	14,677	19,677	4,677	9,677
Capital Reserve Fund	11,296	11,186	32,626	46,966	67,226	118,406
Total	**17,973**	**21,863**	**47,303**	**66,643**	**71,903**	**128,083**

Reserve Schedule

Reserve Fund: 2.622 Cedars of Tuam Water (SSI) - Operating Reserve Fund

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant teardowns and ground water well maintenance.

Reserve Cash Flow

Fund: 1500 / **Fund Centre:** 105532	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	2,865	6,677	10,677	14,677	19,677	4,677
Transfer from Op Budget	3,670	4,000	4,000	5,000	5,000	5,000
Transfer to Op Budget	-	-	-	-	(20,000)	-
Planned Maintenance Activity					Water Tank Drain,Clean and Inspection	
Interest Income*	142					
Ending Balance $	**6,677**	**10,677**	**14,677**	**19,677**	**4,677**	**9,677**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.622 Cedars of Tuam Water (SSI) - Capital Reserve Fund - Bylaw 3948

Monies in the reserve fund will be used to provide for capital works, including the planning, study, design, construction of water facilities, conveyance, treatment, storage, distribution of water, land purchases, machinery or equipment necessary for the extension or renewal of existing capital works and related debt servicing payments.

Reserve Cash Flow

Fund:	1057	Actual	Budget				
Fund Centre:	101843	2025	2026	2027	2028	2029	2030
Beginning Balance		25,370	11,296	11,186	32,626	46,966	67,226
Transfer from Ops Budget		7,522	19,890	49,440	49,340	50,260	51,180
Transfer from Cap Fund		2,233					
Transfer to Cap Fund		(24,000)	(20,000)	(28,000)	(35,000)	(30,000)	-
Interest Income*		172					
Ending Balance $		**11,296**	**11,186**	**32,626**	**46,966**	**67,226**	**118,406**

Assumptions/Background:

Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Beddis Water

FINAL BUDGET

MARCH 2026

Service: 2.624 Beddis Water (SSI) **Committee: Electoral Area**

DEFINITION:

To provide and operate water supply and distribution facilities for the Salt Spring Island Beddis Water System Service Area. Bylaw No. 3188 (November 24, 2004).

PARTICIPATION:

Order in Council No 176, February 24, 2005.

MAXIMUM LEVY:

Greater of $133,000 or $2.71 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Beddis Waterworks 1994 previous debt paid out 2011		$95,909
AUTHORIZED:	LA Bylaw No. 3193 (November 24, 2004)	$325,500
BORROWED:	SI Bylaw No. 3291 (Oct 2005) Matured 2020	($325,500)
Remaining:		$0
AUTHORIZED:	LA Bylaw No. 3825 (July 11, 2012)	$400,000
BORROWED:	SI Bylaw No. 3882 (Jan 9, 2013) Matured 2023	($300,000)
BORROWED:	SI Bylaw No. 3910 (July 2013) Matured 2023	($70,000)
Remaining:	Expired	$30,000

COMMISSION:

Beddis Water Service Commission established by Bylaw No. 3693 (April 14th, 2010)

FUNDING:

Any deficiencies after user charge and/or frontage tax or parcel tax to be levied on taxable school assessments, excluding property that is taxable for school purposes by Special Act.

User Charge: Fixed user charge + variable consumption charge to all metered properties.

Parcel Tax: Annual, only on properties capable of being connected to the system, starting 2006.

User Charge:

- Annual Fixed Fee per per single family dwelling unit or equivalent.
- The consumption charge for water will be the total volume of water metered to the water service connections, measured in cubic meters at the following rate: (Bylaw 4236 April 2018)
  - First 38 cubic metres or portion - $3.10 / cubic metre
  - Next 68 cubic metres or portion - $6.30 / cubic metre
  - Greater than 106 cubic metres - $8.50 / cubic metre

Water Connection Charge: The connection charge for a service shall be the actual cost for the connection.

RESERVE FUND:

Fund 1069, established by Bylaw # 3274 (April 27, 2005)

2.624 - Beddis Water	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Grit & Waste Sludge Disposal	12,580	3,700	7,130	-	-	7,130	7,270	7,410	7,560	7,710
Repairs & Maintenance	6,330	6,300	11,400	-	-	11,400	11,630	31,860	12,090	12,320
Allocations	15,301	15,589	15,922	-	-	15,922	16,243	16,595	16,954	17,329
Water Testing	12,070	12,070	12,451	-	-	12,451	12,795	13,147	13,519	13,900
Electricity	11,540	9,000	10,000	-	-	10,000	10,200	10,400	10,610	10,820
Supplies	13,200	13,251	13,630	-	-	13,630	13,890	14,160	14,430	14,700
Labour Charges	111,560	116,700	123,241	-	-	123,241	125,710	128,230	130,800	133,420
Other Operating Expenses	13,940	23,160	17,631	-	-	17,631	18,082	18,538	19,017	19,501
TOTAL OPERATING COSTS	**196,521**	**199,770**	**211,405**	**-**	**-**	**211,405**	**215,820**	**240,340**	**224,980**	**229,700**
*Percentage Increase over prior year			7.6%			7.6%	2.1%	11.4%	-6.4%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	11,000	11,000	11,000	-	-	11,000	12,000	13,000	15,000	20,000
Transfer to Capital Reserve Fund	104,470	100,882	106,395	-	-	106,395	106,400	108,610	111,900	108,060
MFA Debt Reserve Fund	2,200	-	3,200	-	-	3,200	-	-	1,000	15,800
MFA Debt Principal	-	-	-	-	-	-	8,160	8,160	8,160	10,710
MFA Debt Interest	2,503	-	3,840	-	-	3,840	15,360	15,360	16,570	39,370
TOTAL DEBT / RESERVES	**120,173**	**111,882**	**124,435**	**-**	**-**	**124,435**	**141,920**	**145,130**	**152,630**	**193,940**
TOTAL COSTS	**316,694**	**311,652**	**335,840**	**-**	**-**	**335,840**	**357,740**	**385,470**	**377,610**	**423,640**
*Percentage Increase over prior year			6.0%			6.0%	6.5%	7.8%	-2.0%	12.2%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	(20,000)	-	-
Sales - Water	(68,000)	(63,000)	(63,000)	-	-	(63,000)	(63,100)	(63,250)	(63,430)	(63,540)
User Charges	(154,020)	(154,020)	(171,340)	-	-	(171,340)	(174,770)	(179,660)	(185,950)	(189,670)
Other Revenue	(151)	(109)	(150)	-	-	(150)	(150)	(150)	(150)	(150)
TOTAL REVENUE	**(222,171)**	**(217,129)**	**(234,490)**	**-**	**-**	**(234,490)**	**(238,020)**	**(263,060)**	**(249,530)**	**(253,360)**
REQUISITION - PARCEL TAX	**(94,523)**	**(94,523)**	**(101,350)**	**-**	**-**	**(101,350)**	**(119,720)**	**(122,410)**	**(128,080)**	**(170,280)**
*Percentage increase over prior year										
Sales			-7.4%			-7.4%	0.2%	0.2%	0.3%	0.2%
User Fee			11.2%			11.2%	2.0%	2.8%	3.5%	2.0%
Requisition			7.2%			7.2%	18.1%	2.2%	4.6%	32.9%
Combined			**6.0%**			**6.0%**	**6.5%**	**2.2%**	**3.3%**	**12.2%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 2.624 Beddis Water (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$355,000	$532,000	$50,000	$46,000	$205,000	$1,585,000	$2,418,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$355,000	**$532,000**	**$50,000**	**$46,000**	**$205,000**	**$1,585,000**	**$2,418,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$76,000	$45,000	$0	$31,000	$0	$0	$76,000
Debenture Debt (New Debt Only)	$220,000	$320,000	$0	$0	$100,000	$1,580,000	$2,000,000
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$80,000	$40,000	$0	$100,000	$0	$220,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$59,000	$87,000	$10,000	$15,000	$5,000	$5,000	$122,000
	$355,000	**$532,000**	**$50,000**	**$46,000**	**$205,000**	**$1,585,000**	**$2,418,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.624

Service Name: Beddis Water (SSI)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-03	Study	Public Engagement for Future Projects	Undertake a petition, referendum or AAP to borrow funds	$ 25,000	S	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
24-05	New	Ventilation for WTP and Pump Building	A mechanical exhaust system is required to extract blue green cyanotoxins produced by blue green algae in the summer months. Relocate vent from chlorine room directly outside. Includes CRD project management.	$ 24,000	S	Res	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -	$ 24,000
24-06	Replacement	Replacement of flocculator mixer motors at WTP.	Replacement of flocculator mixer motors at WTP. Includes CRD project management.	$ 18,000	S	Cap	$ 18,000	$ 18,000	$ -	$ -	$ -	$ -	$ 18,000
26-04	Renewal	WTP SCADA Upgrades - WTP Communications and Control Upgrades	SCADA Upgrades Design	$ 40,000	S	Res	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
24-08	Renewal	WTP SCADA Upgrades - WTP Communications and Control Upgrades	SCADA Upgrades Construction	$ 300,000	S	Debt	$ 220,000	$ 220,000	$ -	$ -	$ -	$ -	$ 220,000
24-08	Renewal		CWF		S	Grant	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
25-03	New	WTP Electrical Upgrades from 2020 AMP	Various electrical upgrades from the 2020 AMP - design. Includes construction, construction services and CRD project management.	$ 100,000	S	Debt	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
21-04	Study	Design of booster pump and second reservoir at Sky Valley lower reservoir and decommission of upper reservoir.	Conceptual and detailed design of booster pump and second reservoir at Sky Valley middle reservoir. Includes CRD project management.	$ 48,000	S	Cap	$ 31,000	$ -	$ -	$ 31,000	$ -	$ -	$ 31,000
21-04	Study				S	Res	$ 15,000	$ -	$ -	$ 15,000	$ -	$ -	$ 15,000
25-01	Decommission	Decommission of Sky Valley Upper Reservoir	Decommission and removal of Sky Valley Upper Reservoir - demolition, hazard assessment and CRD project management.	$ 80,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 80,000	$ 80,000
25-02	New	Booster pump and second reservoir at Sky Valley lower reservoir	Booster pump and second reservoir at Sky Valley lower reservoir - Construction, construction services and CRD project management.	$ 1,320,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
25-06	Study	AC Water main Assessment and Replacement Strategy	Develop a strategy and phased program for AC pipeline replacement and first stage design. Includes CRD project management.	$ 100,000	S	Debt	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000
25-04	Replacement	AC Water Main Replacement Detailed Design	Detailed Design for replacement of ~5.2 km of AC pipe. Includes CRD project management.	$ 100,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
25-05	Replacement	AC Water Main Replacement Construction	Replace ~ 5.2 km of AC Pipe at $1000/m. Includes construction services and CRD project management.	$ 5,560,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
20-04	New	Beddis Intake and Screen	Construct and install intake screen and pipe improvements, included 24-07 demolish WTP chlorine building.	$ 238,725	S	Cap	$ 2,000	$ 2,000	$ -	$ -	$ -	$ -	$ 2,000
20-04	New		Beddis Intake - receive as builts, warranty period		S	Res	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ 3,000
27-01	Study	Asset Management Plan	Asset Management Plan	$ 50,000	S	Grant	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ 40,000
27-01	Study	Update Asset Management Plan	CRD Project Management		S	Res	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
25-07	Study	Investigate DAF Residual Disposal Alternatives	Investigate alternatives for the disposal of DAF residuals.	$ 5,000	S	Res	$ 5,000	$ 5,000		$ -	$ -	$ -	$ 5,000
26-02	Study	WTP Back up power generation	WTP Back up power - design	$ 100,000	S	Grant	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000
26-03	New	WTP Back up power generation	WTP back up power construction. Includes construction services and CRD project management.	$ 400,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 400,000	$ 400,000
26-03	New	WTP Back up power generation		$ 10,000	S	Res	$ -	$ -	$ -	$ -	$ 5,000	$ 5,000	$ 10,000
25-08	Study	Review of Sky Valley Reservoir	Review configuration and develop cost estimate for Sky Valley Reservoir.	$ 15,000	S	Res	$ 15,000	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
			Grand Total	**$ 8,533,725**			**$ 355,000**	**$ 532,000**	**$ 50,000**	**$ 46,000**	**$ 205,000**	**$ 1,585,000**	**$ 2,418,000**

Service: **2.624** **Beddis Water (SSI)**

Project Number	26-02	**Capital Project Title**	WTP Back up power generation	**Capital Project Description**	WTP Back up power - design
Project Rationale	In order to maintain potable water service in the event of an extended power outage, back up power is required.				

Project Number	26-03	**Capital Project Title**	WTP Back up power generation	**Capital Project Description**	WTP back up power construction. Includes construction services and CRD project management.
Project Rationale	In order to maintain potable water service in the event of an extended power outage, back up power is required.				

Project Number	21-03	**Capital Project Title**	Public Engagement for Future Projects	**Capital Project Description**	Undertake a petition, referendum or AAP to borrow funds
Project Rationale	As per Commission request (Dec. 15/2015), capital construction projects greater than $50,000 are to be funded thru debt, in which case a referendum may be required.				

Project Number	21-04	**Capital Project Title**	Design of booster pump and second reservoir at Sky Valley lower reservoir and decommission of upper reservoir.	**Capital Project Description**	Conceptual and detailed design of booster pump and second reservoir at Sky Valley middle reservoir. Includes CRD project management.
Project Rationale	Need to replace an existing reservoir with a new one and this will require a booster pump to operate it. This project is for the preliminary design.				

Project Number	24-05	**Capital Project Title**	Ventilation for WTP and Pump Building	**Capital Project Description**	A mechanical exhaust system is required to extract blue green cyanotoxins produced by blue green algae in the summer months. Relocate vent from chlorine room directly outside. Includes CRD project management.
Project Rationale	E H & S issue. A mechanical exhaust system is required to extract blue green cyanotoxins produced by blue green algae in the summer months. Relocate vent from chlorine room directly outside. Includes CRD project management.				

Project Number	24-06	**Capital Project Title**	Replacement of flocculator mixer motors at WTP.	**Capital Project Description**	Replacement of flocculator mixer motors at WTP. Includes CRD project management.
Project Rationale	Replacement of aging flocculator mixer motors at WTP.				

Service: **2.624** **Beddis Water (SSI)**

Project Number	20-04	**Capital Project Title**	Beddis Intake and Screen	**Capital Project Description**	Construct and install intake screen and pipe improvements, included 24-07 demolish WTP chlorine building.
Project Rationale	construct, install and final commissioning of Beddis intake improvements. At final commissioning phase.				

Project Number	24-08	**Capital Project Title**	WTP SCADA Upgrades - WTP Communications and Control Upgrades	**Capital Project Description**	SCADA Upgrades Construction
Project Rationale	Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.				

Project Number	25-01	**Capital Project Title**	Decommission of Sky Valley Upper Reservoir	**Capital Project Description**	Decommission and removal of Sky Valley Upper Reservoir - demolition, hazard assessment and CRD project management.
Project Rationale	The Sky Valley Upper Reservoir is no longer in use and needs to be decommissioned and disposed of. It will be replaced by a second reservoir at the Lower location.				

Project Number	25-02	**Capital Project Title**	Booster pump and second reservoir at Sky Valley lower reservoir	**Capital Project Description**	Booster pump and second reservoir at Sky Valley lower reservoir - Construction, construction services and CRD project management.
Project Rationale	When the Sky Valley Upper Reservoir is decommissioned it will be replaced by a booster pump and second reservoir at the lower Sky Valley location.				

Project Number	25-03	**Capital Project Title**	WTP Electrical Upgrades from 2020 AMP	**Capital Project Description**	Various electrical upgrades from the 2020 AMP - design. Includes construction, construction services and CRD project management.
Project Rationale	Various electrical upgrades and replacements for aging and obsolete E I & C equipment.				

Project Number	25-06	**Capital Project Title**	AC Water main Assessment and Replacement Strategy	**Capital Project Description**	Develop a strategy and phased program for AC pipeline replacement and first stage design. Includes CRD project management.
Project Rationale	Develop a strategy and phased program for AC pipeline replacement and first stage design.				

Service: **2.624** **Beddis Water (SSI)**

Project Number	25-04	**Capital Project Title**	AC Water Main Replacement Detailed Design	**Capital Project Description**	Detailed Design for replacement of ~5.2 km of AC pipe. Includes CRD project management.
Project Rationale	Detailed Design for replacement of ~5.2 km of AC pipe.				

Project Number	25-05	**Capital Project Title**	AC Water Main Replacement Construction	**Capital Project Description**	Replace ~ 5.2 km of AC Pipe at $1000/m. Includes construction services and CRD project management.
Project Rationale	Replace ~ 5.2 km of AC Pipe at $1k/m. This is the construction phase of the project.				

Project Number	27-01	**Capital Project Title**	Asset Management Plan	**Capital Project Description**	Asset Management Plan
Project Rationale	Revise McElhanney Condition Assessment to SAMP and incorporate recent facility modifications.				

Project Number	25-07	**Capital Project Title**	Investigate DAF Residual Disposal Alternatives	**Capital Project Description**	Investigate alternatives for the disposal of DAF residuals.
Project Rationale	Investigate alternatives for the disposal of DAF residuals in order to reduce disposal costs.				

Project Number	26-04	**Capital Project Title**	WTP SCADA Upgrades - WTP Communications and Control Upgrades	**Capital Project Description**	SCADA Upgrades Design
Project Rationale	Design of SCADA hardware, controls and instrumentation to replace obsolete WTP controls equipment				

Project Number	25-08	**Capital Project Title**	Review of Sky Valley Reservoir	**Capital Project Description**	Review configuration and develop cost estimate for Sky Valley Reservoir.
Project Rationale	Review configuration and develop cost estimate for Sky Valley Reservoir.				

Beddis Water Reserves
Summary Schedule
2026 -2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	15,495	26,495	38,495	31,495	46,495	66,495
Capital Reserve Fund	128,903	148,298	244,698	338,308	445,208	548,268
Total	**144,398**	**174,793**	**283,193**	**369,803**	**491,703**	**614,763**

Reserve Schedule

Reserve Fund: 2.624 Beddis Water - Operating Reserve Fund

Reserve fund used for unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance.

Reserve Cash Flow

Fund: 1500 / **Fund Centre:** 105206	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	4,258	15,495	26,495	38,495	31,495	46,495
Transfer from Ops Budget	11,000	11,000	12,000	13,000	15,000	20,000
Expenditures	-	-	-	(20,000)	-	-
Planned Maintenance Activity				Reservoir cleaning and inspection		
Interest Income*	237					
Ending Balance $	**15,495**	**26,495**	**38,495**	**31,495**	**46,495**	**66,495**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.624 Beddis Water - Capital Reserve Fund - Bylaw 3274

For capital repairs, additions and improvements to water system infrastructure

Reserve Cash Flow

Fund: 1069 / Fund Centre: 101894	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	48,214	128,903	148,298	244,698	338,308	445,208
Transfer from Ops Budget	102,203	106,395	106,400	108,610	111,900	108,060
Transfer from Cap Fund	16,847					
Transfer to Cap Fund	(40,000)	(87,000)	(10,000)	(15,000)	(5,000)	(5,000)
Interest Income*	1,638					
Ending Balance $	**128,903**	**148,298**	**244,698**	**338,308**	**445,208**	**548,268**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Fulford Water (SSI)

FINAL BUDGET

MARCH 2026

Service: 2.626 Fulford Water (SSI) **Committee:** Electoral Area

DEFINITION:

To provide, operate and maintain water supply and distribution facilities for the Fulford Water Local Service Area on Salt Spring Island. Bylaw No. 3202 (November 24, 2004).

PARTICIPATION:

Order In Council No 177, Feb 24, 2005.

MAXIMUM LEVY:

Greater of $156,000 or $5.46 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3758 (January 12, 2011)	$225,000
BORROWED:	SI Bylaw No. 3817 (Apr 11, 2012) Matures 2027	($145,000)
BORROWED:	SI Bylaw No. 3850 (Oct 4, 2012) Matures 2027	($25,000)
Remaining:	Expired	$55,000

COMMISSION:

Fulford Water Service commission - Bylaw No 3693 (April 14, 2010).

FUNDING:

Any deficiencies after user charge and/or parcel tax to be levied on taxable hospital assessments.

User Charge: Fixed user charge for residential properties.

Parcel Tax: Annual, levied only on properties capable of being connected to the system, starting 2006.

Connection Charge: The connection charge for a service shall be the actual cost for the connection.

Consumption Charge: Single Family Residential: No Consumption Charge
Other: $3.90 per cubic metre
Minimum charge for non-residential properties is equal to residential fixed user charge per SFE.

RESERVE FUND BYLAW:

Fund 1070, established by Bylaw #3275 (April 27, 2005)

2.626 - Fulford Water (SSI)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Grit & Waste Sludge Disposal	14,550	7,700	10,050	-	-	10,050	10,250	10,460	10,670	10,880
Repairs & Maintenance	8,970	6,400	12,140	-	-	12,140	12,380	12,630	32,880	13,140
Allocations	12,355	12,355	11,785	-	-	11,785	12,005	12,237	12,472	12,721
Water Testing	7,050	8,800	7,277	-	-	7,277	7,480	7,688	7,903	8,123
Electricity	9,370	9,370	9,720	-	-	9,720	9,910	10,110	10,310	10,520
Supplies	9,600	23,280	11,770	-	-	11,770	12,000	12,230	12,470	12,720
Labour Charges	94,100	87,830	102,730	-	-	102,730	104,790	106,890	109,030	111,210
Other Operating Expenses	12,600	12,090	13,430	-	-	13,430	13,789	14,164	14,549	14,940
TOTAL OPERATING COSTS	**168,595**	**167,825**	**178,902**	**-**	**-**	**178,902**	**182,604**	**186,409**	**210,284**	**194,254**
*Percentage Increase over prior year			6.1%			6.1%	2.1%	2.1%	12.8%	-7.6%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	8,260	9,530	9,500	-	-	9,500	10,555	12,155	13,815	15,525
Transfer to Capital Reserve Fund	54,500	54,500	55,275	-	-	55,275	65,920	86,620	95,325	104,590
MFA Debt ReserveFund	70	70	80	2,700	-	2,780	80	-	-	18,000
MFA Debt Principal	9,669	9,669	9,669	-	-	9,669	16,555	6,886	6,886	6,886
MFA Debt Interest	5,764	5,764	5,764	3,240	-	9,004	16,266	12,960	12,960	34,785
TOTAL DEBT / RESERVES	**78,263**	**79,533**	**80,288**	**5,940**	**-**	**86,228**	**109,376**	**118,621**	**128,986**	**179,786**
TOTAL COSTS	**246,858**	**247,358**	**259,190**	**5,940**	**-**	**265,130**	**291,980**	**305,030**	**339,270**	**374,040**
*Percentage Increase over prior year			5.0%	2.4%		7.4%	10.1%	4.5%	11.2%	10.2%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	-	(20,000)	-
Sales - Water	(20,000)	(20,500)	(24,380)	-	-	(24,380)	(25,590)	(26,870)	(28,210)	(29,620)
User Charges	(169,220)	(169,220)	(174,300)	-	-	(174,300)	(183,020)	(192,170)	(201,780)	(211,870)
Other Revenue	(750)	(750)	(780)	-	-	(780)	(800)	(740)	(760)	(780)
TOTAL REVENUE	**(189,970)**	**(190,470)**	**(199,460)**	**-**	**-**	**(199,460)**	**(209,410)**	**(219,780)**	**(250,750)**	**(242,270)**
REQUISITION - PARCEL TAX	**(56,888)**	**(56,888)**	**(59,730)**	**(5,940)**	**-**	**(65,670)**	**(82,570)**	**(85,250)**	**(88,520)**	**(131,770)**
*Percentage increase over prior year										
Sales			21.9%	0.0%		21.9%	5.0%	5.0%	5.0%	5.0%
User Fee			3.0%	0.0%		3.0%	5.0%	5.0%	5.0%	5.0%
Requisition			5.0%	10.4%		15.4%	25.7%	3.2%	3.8%	48.9%
Combined			**5.0%**	**2.4%**		**7.4%**	**10.1%**	**4.5%**	**4.7%**	**17.2%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.626 Fulford Water (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$63,000	$459,000	$95,000	$150,000	$300,000	$1,800,000	$2,804,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$63,000	**$459,000**	**$95,000**	**$150,000**	**$300,000**	**$1,800,000**	**$2,804,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$43,000	$43,000	$0	$0	$0	$0	$43,000
Debenture Debt (New Debt Only)		$0	$270,000	$0	$0	$0	$1,800,000	$2,070,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$80,000	$30,000	$150,000	$225,000	$0	$485,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$20,000	$66,000	$65,000	$0	$75,000	$0	$206,000
		$63,000	**$459,000**	**$95,000**	**$150,000**	**$300,000**	**$1,800,000**	**$2,804,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.626

Service Name: Fulford Water (SSI)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-02	Study	Public Engagement for Future Projects	Inform and engage public within service area on upcoming works that will require borrowing to fund.	$ 25,000	S	Cap	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
24-02	New	Ventilation for WTP	A mechanical exhaust system is required to extract blue green cyanotoxins produced by blue green algae in the summer months.	$ 24,000	S	Res	$ 15,000	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
24-02	New	Ventilation for WTP	A mechanical exhaust system is required to extract blue green cyanotoxins produced by blue green algae in the summer months. CRD project management.		S	Cap	$ 9,000	$ 9,000	$ -	$ -	$ -	$ -	$ 9,000
24-03	Replacement	Replacement of flocculator mixer motors at WTP.	Replacement of flocculator mixer motors at WTP	$ 9,000	S	Cap	$ 9,000	$ 9,000	$ -	$ -	$ -	$ -	$ 9,000
26-01	Study	Design - WTP SCADA Upgrades - WTP Communications and Control Upgrades	Design - To upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.	$ 40,000	S	Res	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
24-07	New	WTP SCADA Upgrades - WTP Communications and Control Upgrades	To upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.	$ 310,000	S	Debt	$ -	$ 230,000	$ -	$ -	$ -	$ -	$ 230,000
24-07	New	WTP SCADA Upgrades - WTP Communications and Control Upgrades			S	Grant	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
28-01	New	Residential water meters	Purchase and install water meters and service connections on residential properties	$ 300,000	S	Grant	$ -	$ -	$ -	$ 150,000	$ 150,000	$ -	$ 300,000
28-02	New	Downtown AC distribution pipe replacement	Design to replace AC distrbution pipe in coordination with road/terminal upgrades	$ 50,000	S	Res	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
28-03	New	Downtown AC distribution pipe replacement	Construction to replace AC distrbution pipe in coordination with road/terminal upgrades	$ 300,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ 300,000
28-04	New	Detail design Supply line AC pipe replace and realign	Detail design Supply line AC pipe replace and realignment, cost estimate and CRD mgmt	$ 150,000	S	Res	$ -	$ -	$ -	$ -	$ 75,000	$ -	$ 75,000
28-04	New	Detail design Supply line AC pipe replace and realign			S	Grant	$ -	$ -	$ -	$ -	$ 75,000	$ -	$ 75,000
25-01	New	Water main replacement program - construction.	Construction of supply line including land rights, replacement of AC pipe and new pump station	$ 4,500,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000
27-01	Study	Update Asset Management Plan	Update Asset Management Plan	$ 40,000	S	Grant	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ 30,000
27-01	Study	Update Asset Management Plan	CRD Project Management		S	Res	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
25-02	Study	Investigate DAF Residual Disposal Alternatives	Investigate alternatives for the disposal of DAF residuals.	$ 5,000	S	Res	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
24-05	Replacement	Replace Air Valves in raw water line on Sunnyside	Replace Air Valves in raw water line on Sunnyside. Includes construction services and CRD project management.	$ 11,000	S	Res	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ 11,000
26-02	New	Fulford Reservoir Security Improvements	Ssecurity required for vandalized reservoir and WTP	$ 40,000	S	Debt	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
													$ -
			Grand Total	**$ 5,804,000**			**$ 63,000**	**$ 459,000**	**$ 95,000**	**$ 150,000**	**$ 300,000**	**$ 1,800,000**	**$ 2,804,000**

Service:	2.626	Fulford Water (SSI)

Project Number	Capital Project Title	Capital Project Description
21-02	Public Engagement for Future Projects	Inform and engage public within service area on upcoming works that will require borrowing to fund.

Project Rationale Inform and engage public within service area on upcoming works that will require borrowing to fund.

Project Number	Capital Project Title	Capital Project Description
24-02	Ventilation for WTP	A mechanical exhaust system is required to extract blue green cyanotoxins produced by blue green algae in the summer months.

Project Rationale E H & S issue. Ventilation is required to ensure worker safety.

Project Number	Capital Project Title	Capital Project Description
24-03	Replacement of flocculator mixer motors at WTP.	Replacement of flocculator mixer motors at WTP

Project Rationale Replacement of aging equipment.

Project Number	Capital Project Title	Capital Project Description
28-01	Residential water meters	Purchase and install water meters and service connections on residential properties

Project Rationale Water metering for all residential connections is requested by the commission. Installation includes purchase of meter, new pipe from property line to connection and construction costs.

Service: **2.626** **Fulford Water (SSI)**

Project Number	28-02	**Capital Project Title**	Downtown AC distribution pipe replacement	**Capital Project Description**	Design to replace AC distrbution pipe in coordination with road/terminal upgrades
Project Rationale	Readiness of Design for Replacement of AC distribution mains in downtown Fulford to coincide with terminal or road construction				

Project Number	28-03	**Capital Project Title**	Downtown AC distribution pipe replacement	**Capital Project Description**	Construction to replace AC distrbution pipe in coordination with road/terminal upgrades
Project Rationale	Replacement of AC distribution mains in downtown Fulford to coincide with terminal or road construction				

Project Number	26-01	**Capital Project Title**	Design - WTP SCADA Upgrades - WTP Communications and Control Upgrades	**Capital Project Description**	Design - To upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.
Project Rationale	Design of SCADA communications and control upgrades for WTP.				

Project Number	24-07	**Capital Project Title**	WTP SCADA Upgrades - WTP Communications and Control Upgrades	**Capital Project Description**	To upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Includes CRD project management.
Project Rationale	General E I & C upgrade and replacement of aging and obsolete equipment to ensure maintenance free operation.				

Service:	2.626	Fulford Water (SSI)

Project Number	Capital Project Title	Capital Project Description
25-01	Water main replacement program - construction.	Construction of supply line including land rights, replacement of AC pipe and new pump station

Project Rationale Aging asbestos concrete water lines require replacement.

Project Number	Capital Project Title	Capital Project Description
27-01	Update Asset Management Plan	Update Asset Management Plan

Project Rationale Revise existing Asset Management Plan to reflect recent modifications to facility.

Project Number	Capital Project Title	Capital Project Description
25-02	Investigate DAF Residual Disposal Alternatives	Investigate alternatives for the disposal of DAF residuals.

Project Rationale Investigation of alternative methods to dispose of DAF residuals in order to reduce disposal costs.

Project Number	Capital Project Title	Capital Project Description
28-04	Detail design Supply line AC pipe replace and realign	Detail design Supply line AC pipe replace and realignment, cost estimate and CRD mgmt

Project Rationale Detail design of the replacement of the AC supply line from Weston Lake. Aging infrastructure, repairs inaccessible and in riparian zone.

Service:	2.626	Fulford Water (SSI)

Project Number	24-05	**Capital Project Title**	Replace Air Valves in raw water line on Sunnyside	**Capital Project Description**	Replace Air Valves in raw water line on Sunnyside. Includes construction services and CRD project management.
Project Rationale	Operations has identified an H & S issue for the maintenance of this equipment and require lifting apparatus at height in order to make the maintenance tasks for the DAF unit safe.				

Project Number	26-02	**Capital Project Title**	Fulford Reservoir Security Improvements	**Capital Project Description**	Ssecurity required for vandalized reservoir and WTP
Project Rationale					

Fulford Water (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	33,345	42,845	53,400	65,555	59,370	74,895
Capital Reserve Fund	171,810	161,085	162,005	248,625	268,950	373,540
Total	**205,155**	**203,930**	**215,405**	**314,180**	**328,320**	**448,435**

Reserve Schedule

Reserve Fund: 2.626 Fulford Water (SSI) - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance.

Reserve Cash Flow

Fund: 1500 Fund Centre: 105207	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	12,774	33,345	42,845	53,400	65,555	59,370
Transfer from Ops Budget	19,973	9,500	10,555	12,155	13,815	15,525
Expenditures	-	-	-	-	(20,000)	-
Planned Maintenance Activity					Reservoir cleaning and inspection	
Interest Income*	598					
Ending Balance $	**33,345**	**42,845**	**53,400**	**65,555**	**59,370**	**74,895**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.626 Fulford Water (SSI) - Capital Reserve Fund

Bylaw 3275

Reserve Cash Flow

Fund:	1070	Actual	Budget				
Fund Centre:	101897	2025	2026	2027	2028	2029	2030
Beginning Balance		101,181	171,810	161,085	162,005	248,625	268,950
Transfer from Ops Budget		54,500	55,275	65,920	86,620	95,325	104,590
Transfer from Cap Fund		60,338					
Transfer to Cap Fund		(48,000)	(66,000)	(65,000)	-	(75,000)	-
Interest Income*		3,792					
Ending Balance $		**171,810**	**161,085**	**162,005**	**248,625**	**268,950**	**373,540**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Cedar Lane Water (SSI)

FINAL BUDGET

MARCH 2026

Service: 2.628 Cedar Lane Water (SSI) **Committee:** Electoral Area

DEFINITION:

To provide and operate water supply and distribution facilities for the Salt Spring Island Cedar Lane Water Service Area.
Bylaw 3424 (Oct 10, 2007)

PARTICIPATION:

Local Service Area #31, P(764)

MAXIMUM LEVY:

Greater of $54,000 or $4.76/ $1,000 of actual assessed value of land and improvements.

COMMISSION:

Cedar Lane Water Service Commission established by Bylaw 3505, Feb 13, 2008.

FUNDING:

Parcel Tax: Annual charge only on properties capable of being connected to the system.

User Charge: Annual Fixed Fee per single family dwelling unit or equivalent.
The consumption charge for water will be the total volume of water metered to the water service connections, measured in cubic meters at the following rate:

- First 30 cubic metres or portion - $2.50 / cubic metre
- 31.0 to 60.0 cubic metres or portion - $9.00 / cubic metre
- Greater than 61 cubic metres - $25.00 / cubic metre

RESERVE FUND BYLAW:

Cedar Lane Water Service Capital Reserve Fund, Bylaw #3582 (Nov 12, 2008).
Cedar Lane Water Service Operating Reserve Fund, Bylaw #4144 (Dec 14, 2016).

2.628 - Cedar Lane Water (SSI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	2,210	1,800	2,250	-	-	2,250	2,300	2,350	2,400	2,450
Repairs & Maintenance	1,760	1,878	3,790	-	20,000	23,790	3,870	3,960	4,050	4,140
Allocations	6,542	6,542	6,389	-	-	6,389	6,508	6,632	6,757	6,894
Water Testing	3,420	4,960	3,506	-	-	3,506	3,602	3,701	3,802	3,906
Electricity	4,950	4,800	5,140	-	-	5,140	5,240	5,340	5,450	5,560
Supplies	1,710	1,090	1,740	-	-	1,740	1,770	1,810	1,850	1,890
Labour Charges	37,210	37,900	42,429	-	-	42,429	43,280	44,150	45,030	45,930
Other Operating Expenses	3,410	3,690	4,161	-	-	4,161	4,250	4,347	4,441	4,540
TOTAL OPERATING COSTS	**61,212**	**62,660**	**69,405**	**-**	**20,000**	**89,405**	**70,820**	**72,290**	**73,780**	**75,310**
*Percentage Increase over prior year			13.4%		32.7%	46.1%	-20.8%	2.1%	2.1%	2.1%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	23,770	23,770	22,855		-	22,855	28,530	40,710	50,350	57,040
Transfer to Operating Reserve Fund	8,000	10,399	8,000	-	-	8,000	8,000	5,000	5,000	5,000
MFA Debt Reserve Fund	1,430	-	-	1,900	-	1,900	400	-	-	5,500
MFA Debt Principal	-	-	-	-	-	-	4,846	5,866	5,866	5,866
MFA Debt Interest	1,627	-	-	2,280	-	2,280	9,605	11,060	11,060	17,729
TOTAL DEBT / RESERVES	**34,827**	**34,169**	**30,855**	**4,180**	**-**	**35,035**	**51,381**	**62,636**	**72,276**	**91,135**
TOTAL COSTS	**96,039**	**96,829**	**100,260**	**4,180**	**20,000**	**124,440**	**122,201**	**134,926**	**146,056**	**166,445**
*Percentage Increase over prior year			4.4%	4.4%	20.8%	29.6%	-1.8%	10.4%	8.2%	14.0%
FUNDING SOURCES (REVENUE)										
Transfers from Operations Reserve Fund	-	-	-	-	(20,000)	(20,000)	-	-	-	-
Sales - Water	(11,500)	(12,000)	(11,500)	-	-	(11,500)	(11,500)	(11,500)	(11,500)	(11,500)
User Charges	(65,262)	(65,262)	(68,530)	-	-	(68,530)	(74,010)	(81,410)	(89,550)	(95,820)
Other Revenue	(160)	(450)	(160)	-	-	(160)	(160)	(160)	(160)	(160)
TOTAL REVENUE	**(76,922)**	**(77,712)**	**(80,190)**	**-**	**(20,000)**	**(100,190)**	**(85,670)**	**(93,070)**	**(101,210)**	**(107,480)**
REQUISITION - PARCEL TAX	**(19,117)**	**(19,117)**	**(20,070)**	**(4,180)**	**-**	**(24,250)**	**(36,531)**	**(41,856)**	**(44,846)**	**(58,965)**
*Percentage increase over prior year										
Sales			0.0%	0.0%		0.0%	0.0%	0.0%	0.0%	0.0%
User Charge			5.0%	0.0%		5.0%	8.0%	10.0%	10.0%	7.0%
Requisition			5.0%	21.9%		26.9%	50.6%	14.6%	7.1%	31.5%
Combined			**4.4%**	**4.4%**		**8.8%**	**17.0%**	**10.4%**	**8.3%**	**14.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.628 Cedar Lane Water (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$281,000	$353,000	$75,000	$73,000	$101,000	$565,000	$1,167,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$281,000	**$353,000**	**$75,000**	**$73,000**	**$101,000**	**$565,000**	**$1,167,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$28,000	$28,000	$0	$0	$0	$0	$28,000
Debenture Debt (New Debt Only)		$143,000	$190,000	$40,000	$0	$0	$550,000	$780,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$110,000	$120,000	$30,000	$0	$0	$15,000	$165,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$15,000	$5,000	$73,000	$101,000	$0	$194,000
		$281,000	**$353,000**	**$75,000**	**$73,000**	**$101,000**	**$565,000**	**$1,167,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.628

Service Name: Cedar Lane Water (SSI)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
28-01	Renewal	Abandon unused wells	Decommission wells	$ 10,000	S	Res	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
24-04	New	Approval Process - Funding for Future Projects	Seek service area electors approval to fund projects. Public Engagement for Future Projects. Undertake a petition, referendum or AAP to borrow funds.	$ 25,000	S	Cap	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
24-04	New				S	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
21-06	New	WTP Manganese treatment construction / chlorine exhaust	Construct and install manganese removal system and exhaust in chlorine room. Includes construction management and CRD project management.	$ 476,500	S	Debt	$ 110,000	$ 190,000	$ -	$ -	$ -	$ -	$ 190,000
21-06	New	WTP Manganese treatment construction / chlorine exhaust	Construct and install manganese removal system and exhaust in chlorine room. Includes construction management and CRD project management. (New CWF)		S	Grant	$ 110,000	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
21-06	New	WTP Manganese treatment construction / chlorine exhaust	Construct and install manganese removal system and exhaust in chlorine room. Includes construction management and CRD project management. (CRF)		S	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
21-06	New	WTP Manganese treatment construction / chlorine exhaust			S	Cap	$ 8,000	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
26-02	New	WTP provide spare pressure pump and sub-drive unit	WTP provide spare pressure pump and sub-drive unit. Includes CRD project management.	$ 40,000	S	Debt	$ 33,000	$ -	$ 40,000	$ -	$ -	$ -	$ 40,000
28-02	New	Mansell Well #1 Building Remove structure and rebuild a useable structure to surround the well	Demolition of existing, design and construction of new well house structure. Incudes hazard assessment and CRD project management.	$ 39,000	S	Res	$ -	$ -	$ -	$ 39,000	$ -	$ -	$ 39,000
27-01	Study	Update Asset Management Plan	Update Asset Management Plan.	$ 35,000	S	Grant	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ 30,000
27-01	Study	Update Asset Management Plan	CRD project management		S	Res	$ -	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
25-01	New	Water main AC replacement strategy and preliminary design	Conduct water main replacement assessment and develop a phased replacement strategy (1200m). Includes CRD project management.	$ 24,000	S	Res	$ -	$ -	$ -	$ 24,000	$ -	$ -	$ 24,000
29-02	New	Water Main AC replacement detailed design	Water Main AC replacement detailed design. Includes CRD project management.	$ 56,000	S	Res	$ -	$ -	$ -	$ -	$ 56,000	$ -	$ 56,000
30-01	New	Phased program of AC Water main replacement	Engineering and construction of replacement/renewal of failing water main for high priority areas ($1000/m). Includes construction services and CRD project management.	$ 1,290,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ 300,000
29-01	New	Power generation equipment design	Design of back up power generation for WWTP and Pump stations.	$ 45,000	S	Res	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000
30-02	New	Power generation equipment construction	Construction of back up power generation for WWTP and Pump stations. Includes construction, construction services and CRD project management.	$ 265,000	S	Debt	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ 250,000
30-02	New	Power generation equipment construction	Construction of back up power generation for WWTP and Pump stations. Includes construction, construction services and CRD project management.		S	Grant	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 15,000
			GRAND TOTAL	**$ 2,305,500**			**$ 281,000**	**$ 353,000**	**$ 75,000**	**$ 73,000**	**$ 101,000**	**$ 565,000**	**$ 1,167,000**

Service:	2.628	Cedar Lane Water (SSI)

Project Number	28-01	**Capital Project Title**	Abandon unused wells	**Capital Project Description**	Decommission wells
Project Rationale	The original system drilled five wells, and two (well #1 and #5) are in production and operate separately. Wells that are no longer in use must be closed to avoid potential future aquifer contamination. Abandoning a well must be in accordance with Groundwater Protection Regulations				

Project Number	29-01	**Capital Project Title**	Power generation equipment design	**Capital Project Description**	Design of back up power generation for WWTP and Pump stations.
Project Rationale	Design and construction of back up power generation for WWTP and Pump stations to maintain potable water service during power outages.				

Project Number	21-06	**Capital Project Title**	WTP Manganese treatment construction / chlorine exhaust	**Capital Project Description**	Construct and install manganese removal system and exhaust in chlorine room. Includes construction management and CRD project management.
Project Rationale	Health Canada has changed manganese limits. Maximum acceptable concentration (MAC) for total manganese in drinking water is 0.12 mg/L (120 µg/L).Cedar Lane water testing results can exceed this threshold value and sometimes double. There is some urgency to get this done as it is a potential health issue. SSI Engineering intends to get the design done (by third party consultant) in the last half of 2022.				

Project Number	26-02	**Capital Project Title**	WTP provide spare pressure pump and sub-drive unit	**Capital Project Description**	WTP provide spare pressure pump and sub-drive unit. Includes CRD project management.
Project Rationale	This is a critical component of the WTP so it is prudent to have a spare on hand to ensure continuity of service.				

Project Number	28-02	**Capital Project Title**	Mansell Well #1 Building Remove structure and rebuild a useable structure to surround the well	**Capital Project Description**	Demolition of existing, design and construction of new well house structure. Incudes hazard assessment and CRD project management.
Project Rationale	Health Canada has changed manganese limits. Maximum acceptable concentration (MAC) for total manganese in drinking water is 0.12 mg/L (120 µg/L).Cedar Lane water testing results can exceed this threshold value and sometimes double. There is some urgency to get this done as it is a potential health issue. SSI Engineering intends to get the design done (by third party consultant) in the last half of 2022.				

Service:	2.628	Cedar Lane Water (SSI)

Project Number	24-04	**Capital Project Title**	Approval Process - Funding for Future Projects	**Capital Project Description**	Seek service area electors approval to fund projects. Public Engagement for Future Projects. Undertake a petition, referendum or AAP to borrow funds.
Project Rationale	Obtain residents approval to fund future projects and authorize borrowing.				

Project Number	27-01	**Capital Project Title**	Update Asset Management Plan	**Capital Project Description**	Update Asset Management Plan.
Project Rationale	Revise and update Asset Management Plan to include modification to WTP.				

Project Number	25-01	**Capital Project Title**	Water main AC replacement strategy and preliminary design	**Capital Project Description**	Conduct water main replacement assessment and develop a phased replacement strategy (1200m). Includes CRD project management.
Project Rationale	Analysis and design to replace the asbestos cement piping distribution system. All such piping systems need to be replaced on SSI.				

Project Number	29-02	**Capital Project Title**	Water Main AC replacement detailed design	**Capital Project Description**	Water Main AC replacement detailed design. Includes CRD project management.
Project Rationale	Construction to replace the asbestos cement piping distribution system. All such piping systems need to be replaced on SSI.				

Project Number	30-01	**Capital Project Title**	Phased program of AC Water main replacement	**Capital Project Description**	Engineering and construction of replacement/renewal of failing water main for high priority areas ($1000/m). Includes construction services and CRD project management.
Project Rationale	Design and construction of high priority repalcement of water main AC pipe. As recommended priorities per McelHanney study.				

Service:	2.628	Cedar Lane Water (SSI)

Project Number	30-02	**Capital Project Title**	Power generation equipment construction	**Capital Project Description**	Construction of back up power generation for WWTP and Pump stations. Includes construction, construction services and CRD project management.
Project Rationale	Construction of backup power at Cedar Lane WTP				

Cedar Lane Water (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	28,077	16,077	24,077	29,077	34,077	39,077
Capital Reserve Fund	66,294	74,149	97,679	65,389	14,739	71,779
Total	**94,372**	**90,227**	**121,757**	**94,467**	**48,817**	**110,857**

Reserve Schedule

Reserve Fund: 2.628 Cedar Lane Water (SSI) - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance and ground water well maintenance.

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105208	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	12,385	28,077	16,077	24,077	29,077	34,077
Transfer from Ops Budget	15,112	8,000	8,000	5,000	5,000	5,000
Expenditures	-	(20,000)	-	-	-	-
Planned Maintenance Activity		Reservoir cleaning & inspection				
Interest Income*	580					
Ending Balance $	**28,077**	**16,077**	**24,077**	**29,077**	**34,077**	**39,077**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.628 Cedar Lane Water (SSI) - Capital Reserve Fund

Bylaw 3582

Reserve Cash Flow

Fund:	1076	Actual	Budget				
Fund Centre:	102020	2025	2026	2027	2028	2029	2030
Beginning Balance		45,564	66,294	74,149	97,679	65,389	14,739
Transfer from Ops Budget		23,770	22,855	28,530	40,710	50,350	57,040
Transfer from Cap Fund		5,000					
Transfer to Cap Fund		(10,000)	(15,000)	(5,000)	(73,000)	(101,000)	-
Interest Income*		1,961					
Ending Balance $		**66,294**	**74,149**	**97,679**	**65,389**	**14,739**	**71,779**

Assumptions/Background:

Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Fernwood Water (SSI)

FINAL BUDGET

MARCH 2026

Service: 2.660 Fernwood Water (SSI) **Committee:** Electoral Area

DEFINITION:

To provide, operate and maintain water supply and distribution facilities for the Fernwood Water Local Service Area on Salt Spring Island Bylaw No. 1772 (January 1990). Amended Bylaw No. 2034 (July 15, 1992).

PARTICIPATION:

Fernwood Area of Salt Spring Island. Local Service Area #6, F(764).

MAXIMUM LEVY:

Greater of $56,000 or $5.07 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3581 (April 8, 2009)	$195,000	
BORROWED:	SI Bylaw 3634 (Nov 2009)	$ (100,000)	*Retired in 2024*
	SI Bylaw 3677 (Feb 2010)	$ (50,000)	*Retires in 2025*
	SI Bylaw 3817 (May 2012)	$ (45,000)	*Retires in 2027*
REMAINING:		$0	

COMMISSION:

Fernwood and Highland Water Service Commission- Bylaw 4371 (Dec. 09, 2020)

FUNDING:

Any deficiencies after user charge and/or parcel tax to be levied on taxable hospital assessments.
Parcel Tax: - Annual, levied only on properties capable of being connected to the system.

MAXIMUM OPERATING EXPENDITURE:

Under Bylaw No. 2187 - Maximum requisition greater of $56,000 or $5.07 / $1,000 of actual assessments for land and improvements.

RESERVE FUND BYLAW:

Bylaw No. 1832.

2.660 - Fernwood Water (SSI) - Debt Only	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	11	11	10	-	-	10	10	-	-	-
TOTAL OPERATING COSTS	**11**	**11**	**10**	**-**	**-**	**10**	**10**	**-**	**-**	**-**
*Percentage Increase over prior year			-9.1%			-9.1%	0.0%	NA	NA	NA
DEBT										
MFA Debt Principal	5,268	5,268	2,584	-	-	2,584	2,584	-	-	-
MFA Debt Interest	1,846	1,846	1,526	-	-	1,526	763	-	-	-
MFA Debt Reserve Fund	40	27	20	-	-	20	20	-	-	-
TOTAL DEBT	**7,154**	**7,141**	**4,130**	**-**	**-**	**4,130**	**3,367**	**-**	**-**	**-**
TOTAL COSTS	**7,165**	**7,152**	**4,140**	**-**	**-**	**4,140**	**3,377**	**-**	**-**	**-**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	2,344	(2,344)	-	-	(2,344)	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,091)	(2,091)	-	-	-	-	-	-	-	-
MFA Debt Reserve Earnings	(40)	(2,307)	(20)	-	-	(20)	(20)	-	-	-
Othere Revenue	-	(64)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(2,131)**	**(2,118)**	**(2,364)**	**-**	**-**	**(2,364)**	**(20)**	**-**	**-**	**-**
REQUISITION - PARCEL TAX	**(5,034)**	**(5,034)**	**(1,776)**	**-**	**-**	**(1,776)**	**(3,357)**	**-**	**-**	**-**
*Percentage increase over prior year Requisition			-64.7%			-64.7%	89.0%	NA	NA	NA

CAPITAL REGIONAL DISTRICT

2026 Budget

SSI Septage/Composting

FINAL BUDGET

MARCH 2026

Service:	3.705 SSI Liquid Waste Disposal	Commission: Salt Spring Island Local Community Commission

DEFINITION:

To provide, operate, collect, treat and dispose of septage and sewage sludge and co-compost septage and sewage sludge with wood waste for the local service area on Salt Spring Island under Bylaw No. 2118 (April 1993).

PARTICIPATION:

The additional local service area is co-terminus with the boundaries of the electoral area of Salt Spring Island.
The electoral area of Salt Spring Island is the only participating area for this additional local service.

MAXIMUM LEVY:

Greater of $126,650 or $0.10 / $1,000 on actual assessments for land and improvements.

COMMISSION:

Salt Spring Island Local Community Commission (LCC)

FUNDING:

Parcel Tax:	Annual, levied on all properties in the Electoral Area
Tipping Fee:	$0.570 per imperial gallon (Bylaw No. 4648, December 2024)
Connection Charge:	N/A

RESERVE FUND:

Bylaw No. 2274 (Feb 22, 1995)

3.705 - SSI Septage/Composting	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Sludge Hauling Contract	728,000	712,221	800,250	-	-	800,250	816,260	832,590	849,240	866,220
Grit & Waste Sludge Disposal	3,840	4,400	4,410	-	-	4,410	4,500	4,590	4,680	4,770
Repairs & Maintenance	38,400	50,440	22,620	-	15,000	37,620	23,070	23,530	23,990	24,460
Allocations	56,974	56,974	59,079	-	-	59,079	60,151	61,351	62,572	63,825
Electricity	8,300	8,700	8,610	-	-	8,610	8,780	8,960	9,140	9,320
Supplies	8,440	-	8,590	-	-	8,590	8,760	8,940	9,120	9,300
Labour Charges	190,942	177,910	179,889	-	-	179,889	183,508	187,199	190,961	194,806
Contribution Composting Facility Operation	16,500	16,750	22,375	-	-	22,375	15,000	10,625	10,000	10,000
Other Operating Expenses	16,791	17,089	18,170	-	-	18,170	18,075	18,507	18,957	19,415
TOTAL OPERATING COSTS	**1,068,187**	**1,044,484**	**1,123,993**	**-**	**15,000**	**1,138,993**	**1,138,104**	**1,156,292**	**1,178,660**	**1,202,116**
*Percentage Increase over prior year			5.2%		1.4%	6.6%	-0.1%	1.6%	1.9%	2.0%
DEBT / RESERVES										
MFA Debt Reserve	1,780	580	350	-	-	350	350	350	-	-
MFA Debt Principal	76,228	76,228	41,335	-	-	41,335	41,335	41,335	-	-
MFA Debt Interest	40,329	38,964	34,804	-	-	34,804	34,804	34,804	-	-
Transfer to Operating Reserve Fund	15,000	15,000	25,000	-	-	25,000	25,000	25,000	25,000	25,000
Transfer to Capital Reserve Fund	22,390	29,151	46,310	-	(10,000)	36,310	104,154	148,595	230,470	235,685
TOTAL DEBT / RESERVES	**155,727**	**159,923**	**147,799**	**-**	**(10,000)**	**137,799**	**205,643**	**250,084**	**255,470**	**260,685**
TOTAL COSTS	**1,223,914**	**1,204,407**	**1,271,792**	**-**	**5,000**	**1,276,792**	**1,343,747**	**1,406,376**	**1,434,130**	**1,462,801**
*Percentage Increase over prior year			3.9%		0.4%	4.3%	5.2%	4.7%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(30,000)	(30,000)	-	-	(15,000)	(15,000)	-	-	-	-
Sale - Septage Sludge	(500,460)	(463,729)	(531,000)	-	-	(531,000)	(562,860)	(596,630)	(608,560)	(620,730)
Sale - Sewage Sludge	(285,456)	(302,725)	(312,700)	-	-	(312,700)	(331,460)	(351,350)	(358,380)	(365,550)
Grants in Lieu of Taxes	(591)	(591)	(591)	-	-	(591)	(591)	(591)	(591)	(591)
Recoveries	-	-	-	-	-	-	-	-	-	-
Other Revenue	(1,230)	(1,185)	(1,010)	-	-	(1,010)	(1,020)	(1,030)	(690)	(700)
TOTAL REVENUE	**(817,737)**	**(798,230)**	**(845,301)**	**-**	**(15,000)**	**(860,301)**	**(895,931)**	**(949,601)**	**(968,221)**	**(987,571)**
REQUISITION - PARCEL TAX	**(406,177)**	**(406,177)**	**(426,491)**	**-**	**10,000**	**(416,491)**	**(447,816)**	**(456,775)**	**(465,909)**	**(475,230)**
*Percentage increase over prior year Requisition			5.0%		-2.5%	2.5%	7.5%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.705 SSI Septage / Composting	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$35,000	$175,000	$40,000	$50,000	$60,000	$0	$325,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$35,000	**$175,000**	**$40,000**	**$50,000**	**$60,000**	**$0**	**$325,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$35,000	$35,000	$0	$0	$0	$0	$35,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$40,000	$0	$0	$40,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$140,000	$40,000	$10,000	$60,000	$0	$250,000
		$35,000	**$175,000**	**$40,000**	**$50,000**	**$60,000**	**$0**	**$325,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.705

Service Name: SSI Septage / Composting

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
28-01	Study	Strategic Asset management plan	Develop an asset management plan to develop asset inventory, asset conditions and develop strategies for near, medium, and long term capital/maintenance projects.	$ 50,000	S	Grant	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ 40,000
28-01	Study		CRD Project Management		S	Res	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
26-01	Renewal	Renew process equipment	Critical components replace- gearbox, motor, screen basket, auger shaft	$ 60,000	S	Res	$ -	$ 60,000		$ -	$ -	$ -	$ 60,000
27-01	New	Facility potable water	Develop well for potable water and wash water	$ 40,000	S	Res	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ 40,000
29-01	New	Storage tank	Capacity increase, emergency storage requires additional storage tank including install, CRD proj mgmt	$ 60,000	S	Res	$ -	$ -	$ -	$ -	$ 60,000	$ -	$ 60,000
26-02	Renewal	Facility safety upgrades	Hot water, eye wash, shower, insulation, heat, facility improvements	$ 80,000	S	Res	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
23-01	New	Grit Chamber	Design review, sizing, and installation of Grit Chamber to substantially reduce maintenance costs. Includes CRD Project Management.	$ 26,000	S	Cap	$ 11,000	$ 11,000	$ -	$ -	$ -	$ -	$ 11,000
24-03	New	Evaluating alternatives to liquid waste disposal	Evaluating alternatives to liquid waste disposal	$ 130,000	S	Cap	$ 24,000	$ 24,000	$ -	$ -	$ -	$ -	$ 24,000
													$ -
			Grand Total	**$ 446,000**			**$ 35,000**	**$ 175,000**	**$ 40,000**	**$ 50,000**	**$ 60,000**	**$ -**	**$ 325,000**

Service: **3.705** **SSI Septage / Composting**

Project Number	28-01	**Capital Project Title**	Strategic Asset management plan	**Capital Project Description**	Develop an asset management plan to develop asset inventory, asset conditions and develop strategies for near, medium, and long term capital/maintenance projects.
Project Rationale	Develop an asset management plan to develop asset inventory, asset conditions and develop strategies for near, medium, and long term capital/maintenance projects. Will be done after the new facilities are constructed. Previously 21-01				

Project Number	23-01	**Capital Project Title**	Grit Chamber	**Capital Project Description**	Design review, sizing, and installation of Grit Chamber to substantially reduce maintenance costs. Includes CRD Project Management.
Project Rationale	Installation of a grit chamber as suggested by Operations to substantially reduce maintenance costs.				

Project Number	24-03	**Capital Project Title**	Evaluating alternatives to liquid waste disposal	**Capital Project Description**	Evaluating alternatives to liquid waste disposal
Project Rationale	To further explore alternatives proposed in the Options Analysis study undertaken in 2023 and 2024 by Integrated Sustainability.				

Project Number	26-01	**Capital Project Title**	Renew process equipment	**Capital Project Description**	Critical components replace- gearbox, motor, screen basket, auger shaft
Project Rationale	Replacement of aging components including gearbox,motor, screen basket, auger shaft				

Service: **3.705** **SSI Septage / Composting**

Project Number	27-01	**Capital Project Title**	Facility potable water	**Capital Project Description**	Develop well for potable water and wash water
Project Rationale	test and develop existing well for H&S required potable wash water				

Project Number	29-01	**Capital Project Title**	Storage tank	**Capital Project Description**	Capacity increase, emergency storage requires additional storage tank including install, CRD proj mgmt
Project Rationale	Capacity increase for storage				

Project Number	26-02	**Capital Project Title**	Facility safety upgrades	**Capital Project Description**	Hot water, eye wash, shower, insulation, heat, facility improvements
Project Rationale	Facility H&S upgrades, insulation, heat, eyewash, shower				

SSI Septage/Composting
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	90,601	100,601	125,601	150,601	175,601	200,601
Capital Reserve Fund	196,240	92,550	156,704	295,299	465,769	701,454
Total	**286,841**	**193,151**	**282,305**	**445,900**	**641,370**	**902,055**

Reserve Schedule

Reserve Fund: 3.705 SSI Septage - Operating Reserve Fund - Bylaw 4144

Reserve fund used for the purposes of unforeseen operational repairs and maintenance; infrequent maintenance activities such as access road maintenance, power line maintenance and septage holding tank maintenance etc.

Reserve Cash Flow

Fund: 1500 / **Fund Centre:** 105209	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	83,901	90,601	100,601	125,601	150,601	175,601
Transfer from Ops Budget	33,090	25,000	25,000	25,000	25,000	25,000
Expenditures	(30,000)	(15,000)	-	-	-	-
Planned Maintenance Activity	Right of Way Maintenacnce	Power Line Maintenance				
Interest Income*	3,610					
Ending Balance $	**90,601**	**100,601**	**125,601**	**150,601**	**175,601**	**200,601**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.705 SSI Septage - Capital Reserve Fund - Bylaw 2274

Reserve fund used for the purposes of capital expenditures including planning, engineering and legal costs for providing, accessing, altering or expanding liquid waste disposal and co-composting facilities related directly or indirectly to the Saltspring Island Liquid Waste Disposal Facilities.

Reserve Cash Flow

Fund: 1087 / Fund Centre: 102146	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	114,491	196,240	92,550	156,704	295,299	465,769
Transfer from Ops Budget	77,390	36,310	104,154	148,595	230,470	235,685
Transfer from Cap Fund	5,378					
Transfer to Cap Fund	(6,000)	(140,000)	(40,000)	(10,000)	(60,000)	-
Interest Income*	4,981					
Ending Balance $	**196,240**	**92,550**	**156,704**	**295,299**	**465,769**	**701,454**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Ganges Sewer (SSI)

FINAL BUDGET

MARCH 2026

Service: 3.810 Ganges Sewer Utility (SSI) **Committee:** Electoral Area

DEFINITION:

To provide, operate and maintain sewage collection treatment and disposal facilities in the Ganges area on Salt Spring Island. (Letters Patent - March, 1978; Bylaw No. 492, 1978) Local Service Conversion Bylaw No. 1923, July 12, 1991.

PARTICIPATION:

Ganges - C(764) LSA#10

MAXIMUM LEVY:

Greater of $270,000 or $7.46 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Authorized: (A Bylaw 4007, Aug 12, 2015)	$3,900,000
Borrowed:	$3,900,000
Remaining	$0

COMMISSION:

Ganges Sewer Local Services Commission - Bylaw No. 3693 (April 14, 2010)

FUNDING:

Any deficiencies after user charge and/or frontage tax or parcel tax to be levied on taxable school assessments, excluding all the property of BC Hydro and Power Authority.

User Charge: Based on water consumption billed annually to properties connected to the system.

Parcel Tax: Annual charge based only on properties capable of being connected to system.

Connection Charge: Based on actual cost.

RESERVE FUND:

Bylaw No. 3125 (November 26, 2003)

3.810 - Ganges Sewer (SSI)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Sludge Hauling Contracts	55,620	55,620	56,620	-	-	56,620	57,750	58,910	60,090	61,290
Screenings, Grit & Waste Sludge Disposal	221,050	191,600	228,780	-	-	228,780	233,350	238,010	242,770	247,620
Repairs & Maintenance	15,760	41,750	23,160	-	30,000	53,160	48,620	104,090	24,570	25,060
Allocations	61,033	61,033	62,961	-	-	62,961	64,129	65,414	66,717	68,050
Electricity	54,750	50,500	56,770	-	-	56,770	57,910	59,070	60,250	61,460
Water	3,470	5,700	3,530	-	-	3,530	3,600	3,670	3,740	3,810
Supplies	17,810	10,950	18,140	-	-	18,140	18,500	18,870	19,250	19,630
Labour Charges	452,508	456,648	493,566	-	-	493,566	503,680	513,995	524,522	535,271
Other Operating Expenses	44,550	40,230	45,221	-	-	45,221	46,443	47,736	49,069	50,455
TOTAL OPERATING COSTS	**926,551**	**914,031**	**988,748**	**-**	**30,000**	**1,018,748**	**1,033,982**	**1,109,765**	**1,050,978**	**1,072,646**
*Percentage Increase over prior year			6.7%		3.2%	10.0%	1.5%	7.3%	-5.3%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	35,000	35,000	40,000	-	-	40,000	60,000	40,000	40,000	40,000
Transfer to Capital Reserve Fund	39,870	52,390	72,290	-	-	72,290	164,770	199,250	217,090	287,710
Transfer to Equipment Replacement Fund	50,000	50,000	80,000	-	-	80,000	55,000	60,000	60,000	60,000
MFA Principal Payment	128,013	128,013	128,013	-	-	128,013	128,013	168,181	208,350	208,350
MFA Interest Payment	117,800	117,800	117,800	-	-	117,800	136,897	213,284	270,575	270,575
MFA Debt Reserve Fund	1,330	1,330	1,550	-	-	1,550	17,300	17,300	1,550	1,550
TOTAL DEBT / RESERVES	**372,013**	**384,533**	**439,653**	**-**	**-**	**439,653**	**561,980**	**698,015**	**797,565**	**868,185**
TOTAL COSTS	**1,298,564**	**1,298,564**	**1,428,401**	**-**	**30,000**	**1,458,401**	**1,595,962**	**1,807,780**	**1,848,543**	**1,940,831**
*Percentage Increase over prior year			10.0%		2.3%	12.3%	9.4%	13.3%	2.3%	5.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	(30,000)	(30,000)	(25,000)	(80,000)	-	-
User Charges	(1,231,784)	(1,231,784)	(1,354,960)	-	-	(1,354,960)	(1,490,460)	(1,639,510)	(1,754,280)	(1,841,990)
Other Revenue	(2,780)	(2,780)	(3,041)	-	-	(3,041)	(3,062)	(3,092)	(3,120)	(3,143)
TOTAL REVENUE	**(1,234,564)**	**(1,234,564)**	**(1,358,001)**	**-**	**(30,000)**	**(1,388,001)**	**(1,518,522)**	**(1,722,602)**	**(1,757,400)**	**(1,845,133)**
REQUISITION - PARCEL TAX	**(64,000)**	**(64,000)**	**(70,400)**	**-**	**-**	**(70,400)**	**(77,440)**	**(85,178)**	**(91,143)**	**(95,698)**
*Percentage increase over prior year										
User Fee			10.0%			10.0%	10.0%	10.0%	7.0%	5.0%
Requisition			10.0%			10.0%	10.0%	10.0%	7.0%	5.0%
Combined			**10.0%**			**10.0%**	**10.0%**	**10.0%**	**7.0%**	**5.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.810 Ganges Sewer Utility (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$500,000	$0	$0	$0	$0	$500,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$544,500	$2,044,461	$2,999,960	$1,702,265	$634,375	$50,000	$7,431,061
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$544,500	**$2,544,461**	**$2,999,960**	**$1,702,265**	**$634,375**	**$50,000**	**$7,931,061**
SOURCE OF FUNDS								
Capital Funds on Hand		$544,500	$489,500	$0	$0	$55,000	$0	$544,500
Debenture Debt (New Debt Only)		$0	$0	$1,575,000	$1,575,000	$0	$0	$3,150,000
Equipment Replacement Fund		$0	$250,000	$0	$0	$0	$0	$250,000
Grants (Federal, Provincial)		$0	$1,497,695	$1,347,695	$0	$355,781	$40,000	$3,241,171
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$307,266	$77,265	$127,265	$223,594	$10,000	$745,390
		$544,500	**$2,544,461**	**$2,999,960**	**$1,702,265**	**$634,375**	**$50,000**	**$7,931,061**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.810

Service Nan Ganges Sewer Utility (SSI)

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-01	Study	Electorate Assent for Borrowing	Petition, Referendum or Alternative Approval Process - Funding	$ 50,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
30-01	New	Strategic Asset Management Plan	Identify condition of assets, develop prioritized list of infrastructure replacement.	$ 50,000	S	Grant	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ 40,000
30-01	New	Strategic Asset Management Plan			S	Res	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 10,000
23-03	Replacement	Key components and spares replacement schedule	Provisional allowance for the supply and installation of key components and critical spares.	$ 50,000	S	Res	$ -		$ -	$ 50,000	$ -	$ -	$ 50,000
24-02	Replacement	Replace sludge thickener membranes.	Replacement of failing sludge thickening membrane.	$ 37,000	S	Cap	$ 27,000	$ 27,000	$ -	$ -	$ -	$ -	$ 27,000
24-02	Replacement	Replace sludge thickener membranes.			S	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
24-03	Replacement	Ganges WWTP Replacement of Electrical & Instrumentation	Replacement of Electrical & Instrumentation due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC. Design, Construction and CRD Project Management (GCFC - 75% has been received)	$ 855,000	S	Cap	$ 354,500	$ 354,500	$ -	$ -	$ -	$ -	$ 354,500
24-03	Replacement	Ganges WWTP Replacement of Electrical & Instrumentation	Additional GCF re-allocated from 24-06		S	Grant	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000
24-03	Replacement	Ganges WWTP Replacement of Electrical & Instrumentation			S	Res	$ -	$ 105,000	$ -	$ -	$ -	$ -	$ 105,000
24-04	Study	Ganges Service Area System Modelling	Ganges Service Area System Modelling and CRD Project Management (GCFC - 75% received)	$ 57,500	S	Cap	$ 8,000	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
24-06	Replacement	Ganges WWTP Construction of Performance Improvements	Construction of performance improvements (from study 24-05 incl. chemical storage and aeration system improvements) Construction and CRD Project Management.	$ 3,275,000	S	Debt	$ -	$ -	$ 1,575,000	$ 1,575,000	$ -	$ -	$ 3,150,000
24-06	Replacement	Ganges WWTP Construction of Performance Improvements	Construction of performance improvements (from study 24-05 incl. chemical storage and aeration system improvements) Construction and CRD Project Management. (GCFC has been received)		S	Grant	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000
25-02	Replacement	Ganges Replace 100% Surcharged Sewer Pipelines	Ganges Replace 100% Surcharged Lines ~430m. Design, Construction and CRD Project Management. (GCFC has been received)	$ 927,186	S	Grant	$ -	$ 347,695	$ 347,695	$ -	$ -	$ -	$ 695,390
25-02	Replacement	Ganges Replace 100% Surcharged Sewer Pipelines			S	Res	$ -	$ 77,266	$ 77,265	$ 77,265	$ -	$ -	$ 231,796
26-01	Replacement	Ganges Replace 75% Surcharged Sewer Pipelines	Ganges Replace 75% Surcharged Lines ~ 220m. Design, Construction CWF	$ 474,375	S	Grant	$ -	$ -	$ -	$ -	$ 355,781	$ -	$ 355,781
26-01	Replacement	Ganges Replace 75% Surcharged Sewer Pipelines			S	Res	$ -	$ -	$ -	$ -	$ 118,594	$ -	$ 118,594
21-02	New	Reclaimed Water Study	Feasibility study, identify infrastructure and regulatory requirements and develop conceptual plan and cost estimated for use reclaimed water.	$ 57,500	S	Cap	$ 55,000	$ -	$ -	$ -	$ 55,000	$ -	$ 55,000
21-03	New	VFD installation for EQ Tank	Installation of VFD for EQ pumps to equalize feed rate for the plant	$ 50,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
26-02	New	Kings Lane sewer extension	To extend Ganges sewer to 154 Kings Lane affordable housing	$ 600,000	S	Grant	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
26-04	Replacement	UF Membrane Replacement	UF Membrane Replacement (early approval)	$ 500,000	E	Grant	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
26-04	Replacement	UF Membrane Replacement			E	ERF	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
21-04	New	Chemical storage, lab room, crew room Central Facility	Detail design and Construction of the Central Facility at Ganges WWTP to house chemical storage, lab room, crew room	$ 1,200,000	S	Grant	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000
21-04	New		CRD staff time and project management of the construction of the Central Facility, chem storage		S	Res	$ -	$ 95,000	$ -	$ -	$ 105,000	$ -	$ 200,000
26-05	New	Ganges H&S catwalk grates and railings	to install Health and Safety improvements to WWTP infrastructure including grates, railings to improve operator safety. Resulting from H&S audit.	$ 20,000	S	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
													$ -
			Grand Total	**$ 8,203,561**			**$ 544,500**	**$ 2,544,461**	**$ 2,999,960**	**$ 1,702,265**	**$ 634,375**	**$ 50,000**	**$ 7,931,061**

Service:	3.810	Ganges Sewer Utility (SSI)

Project Number	Capital Project Title	Capital Project Description
30-01	Strategic Asset Management Plan	Identify condition of assets, develop prioritized list of infrastructure replacement.

Project Rationale Identify condition of assets, develop prioritized list of infrastructure replacement.

Project Number	Capital Project Title	Capital Project Description
22-01	Electorate Assent for Borrowing	Petition, Referendum or Alternative Approval Process - Funding

Project Rationale Referendum or Alternative Approval Process - Funding for Construction of WWTP chemical storage, lab, crew room facilities

Project Number	Capital Project Title	Capital Project Description
21-04	Chemical storage, lab room, crew room Central Facility	Detail design and Construction of the Central Facility at Ganges WWTP to house chemical storage, lab room, crew room

Project Rationale Safe and secure chemical storage for CRD SSI services. A lab room for sampling and testing, a crew room/lunch room for CRD SSI staff per H&S requirements.

Project Number	Capital Project Title	Capital Project Description
23-03	Key components and spares replacement schedule	Provisional allowance for the supply and installation of key components and critical spares.

Project Rationale Provisional allowance for the supply and installation of key components and critical spares.

Project Number	Capital Project Title	Capital Project Description
24-02	Replace sludge thickener membranes.	Replacement of failing sludge thickening membrane.

Project Rationale Sludge thickening membranes are failing and require replacement in order to avoid increases to operating costs. Waiting for failure. Inspection done 2025

Project Number	Capital Project Title	Capital Project Description
24-03	Ganges WWTP Replacement of Electrical & Instrumentation	Replacement of Electrical & Instrumentation due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC. Design, Construction and CRD Project Management (GCFC - 75% has been received)

Project Rationale Ganges WWTP Replacement of Electrical & Instrumentation including upgrade RTU programming software to Workbench. Replace the RTU and PLC controller due to age and criticality to current CRD I/O standards. At end of life for SCADAPAC 357e Series PLCs and add equipment feedback wiring to monitor valve position, motor speed etc. Design, Construction and CRD Project Management (GCFC - 75%)

Service:	3.810	Ganges Sewer Utility (SSI)

Project Number	24-04	**Capital Project Title**	Ganges Service Area System Modelling	**Capital Project Description**	Ganges Service Area System Modelling and CRD Project Management (GCFC - 75% received)
Project Rationale	Ganges Service Area System Modelling and CRD Project Management				

Project Number	26-03	**Capital Project Title**	#N/A	**Capital Project Description**	#N/A
Project Rationale	Detail design of performance improvements				

Project Number	24-06	**Capital Project Title**	Ganges WWTP Construction of Performance Improvements	**Capital Project Description**	Construction of performance improvements (from study 24-05 incl. chemical storage and aeration system improvements) Construction and CRD Project Management.
Project Rationale	Construction of performance improvements (from study 24-05 incl. chemical storage and aeration system improvements) Construction and CRD Project Management.				

Project Number	25-02	**Capital Project Title**	Ganges Replace 100% Surcharged Sewer Pipelines	**Capital Project Description**	Ganges Replace 100% Surcharged Lines ~430m. Design, Construction and CRD Project Management. (GCFC has been received)
Project Rationale	Replacement of undersized lines to improve system performance and avoid overloading the piping capacity.				

Project Number	26-01	**Capital Project Title**	Ganges Replace 75% Surcharged Sewer Pipelines	**Capital Project Description**	Ganges Replace 75% Surcharged Lines ~ 220m. Design, Construction CWF
Project Rationale	Replacement of undersized lines to improve system performance and avoid overloading the piping capacity.				

Service:	3.810	Ganges Sewer Utility (SSI)

Project Number	21-02	**Capital Project Title**	Reclaimed Water Study	**Capital Project Description**	Feasibility study, identify infrastructure and regulatory requirements and develop conceptual plan and cost estimated for use reclaimed water.
Project Rationale	Feasibility study, identify infrastructure and regulatory requirements and develop conceptual plan and cost estimated for use reclaimed water.				

Project Number	21-03	**Capital Project Title**	VFD installation for EQ Tank	**Capital Project Description**	Installation of VFD for EQ pumps to equalize feed rate for the plant
Project Rationale	Installation of VFD for EQ pumps to equalize feed rate for the plant				

Project Number	26-02	**Capital Project Title**	Kings Lane sewer extension	**Capital Project Description**	To extend Ganges sewer to 154 Kings Lane affordable housing
Project Rationale	To extend sewer to Kings Lane affordable housing				

Project Number	26-04	**Capital Project Title**	UF Membrane Replacement	**Capital Project Description**	UF Membrane Replacement (early approval)
Project Rationale	The UF membrane has deteriorated and needs replacement. Analysis, design and construction for membrane replacement				

Project Number	26-05	**Capital Project Title**		**Capital Project Description**	CRD staff time and project management of the construction of the Central Facility, chem storage
Project Rationale					

Ganges Sewer (SSI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	6,579	16,579	51,579	11,579	51,579	91,579
Capital Reserve Funds	446,595	211,619	299,124	371,109	364,605	642,315
Equipment Replacement Fund	203,377	33,377	88,377	148,377	208,377	268,377
Total	**656,551**	**261,575**	**439,080**	**531,065**	**624,561**	**1,002,271**

Reserve Schedule

Reserve Fund: 3.810 Ganges Sewer (SSI) - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as treatment facility tank cleaning and inspection, collection system flushing and inspection, outfall inspection etc.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105210**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		3,275	6,579	16,579	51,579	11,579	51,579
Transfer from Ops Budget		3,000	40,000	60,000	40,000	40,000	40,000
Expenditures		-	(30,000)	(25,000)	(80,000)	-	-
Planned Maintenance Activity			WWTP tank draining cleaning & inspection	Outfall Inspection	Sanitary sewer flushing and inspection		
Interest Income*		304					
Ending Balance $		**6,579**	**16,579**	**51,579**	**11,579**	**51,579**	**91,579**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.810 Ganges Sewer (SSI) - Capital Reserve Fund #1 - Bylaw 3125

For capital repairs, additions and improvements to sewage system infrastructure

Reserve Cash Flow

Fund:	1056	Actual	Budget				
Fund Centre:	101836	2025	2026	2027	2028	2029	2030
Beginning Balance		298,659	265,495	30,519	118,024	190,009	183,505
Transfer from Ops Budget		27,755	72,290	164,770	199,250	217,090	287,710
Transfer from Cap Fund		12,601					
Transfer to Cap Fund		(84,248)	(307,266)	(77,265)	(127,265)	(223,594)	(10,000)
Interest Income*		10,728					
Ending Balance $		**265,495**	**30,519**	**118,024**	**190,009**	**183,505**	**461,215**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.810 Ganges Sewer (SSI) - Capital Reserve Fund #2 - Bylaw 3125

For capital repairs, additions and improvements to sewage system infrastructure

Reserve Cash Flow

Fund:	1056	Actual	Budget				
Fund Centre:	101900	2025	2026	2027	2028	2029	2030
Beginning Balance		90,643	181,100	181,100	181,100	181,100	181,100
Transfer from Ops Budget		-	-	-	-	-	-
Expansion Fees		86,164					
Interest Income*		4,293					
Ending Balance $		**181,100**	**181,100**	**181,100**	**181,100**	**181,100**	**181,100**

Assumptions/Background:

For use only to fund costs resulting from expansion of service (Capacity purchase charges received from properties being added to the sewer service to fund capital improvements to provide additional capacity pursuant to bylaw 3262)

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.810 Ganges Sewer (SSI) - Equipment Replacement Fund

GANGESSWR.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101458	2025	2026	2027	2028	2029	2030
Beginning Balance		152,035	203,377	33,377	88,377	148,377	208,377
Transfer from Ops Budget		50,000	80,000	55,000	60,000	60,000	60,000
Expenditures		-	(250,000)	-	-	-	-
Interest Income		1,342					
Ending Balance $		**203,377**	**33,377**	**88,377**	**148,377**	**208,377**	**268,377**

Assumptions/Background:

To be spent on Membrane replacement

CAPITAL REGIONAL DISTRICT

2026 Budget

Maliview Sewer Utility (SSI)

FINAL BUDGET

MARCH 2026

Service: 3.820 **Maliview Sewer Utility (SSI)** **Committee: Electoral Area**

DEFINITION:

To operate and maintain a sewage collection and disposal system for the Maliview Estates Sewage Collection and disposal System Specified Area on Salt Spring Island (Local Service Establishment Bylaw No. 1938, October 23, 1991)

PARTICIPATION:

Maliview Estates - G(764) LSA#12

MAXIMUM LEVY:

Greater of $20,000 or $2.50 / $1,000 on actual assessed value of land and improvements.

COMMISSION:

Maliview Sewer Local Service Commission - Bylaw 4371 (Dec 09, 2020)

FUNDING:

Any deficiencies after user charge and/or frontage tax or parcel tax to be levied on taxable school assessments, excluding property that is taxable for school purposes on by Special Act.

User Charge:	Annual Fixed Fee per water service connection
Parcel Tax:	Annual, levied only on properties capable of being connected to the system.
Consumption Charge:	$1.75 per cubic meter of total water provided or delivered to the building served by the sewer connection to the CRD Highland Water System
Connection Charge:	Actual cost to connect

RESERVE FUND:

Maliview Estates Sewerage System Capital Reserve Fund, Bylaw No. 1499 (Dec. 17, 1986)

3.820 - Maliview Estates Sewer System	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Sludge Hauling Contracts	25,760	21,000	26,220	-	-	26,220	26,740	27,270	27,820	28,380
Screenings, Grit & Waste Sludge Disposal	48,116	43,000	41,890	-	-	41,890	42,730	43,580	44,450	45,340
Repairs & Maintenance	4,220	4,470	7,320	3,410	-	10,730	20,940	11,150	11,360	11,570
Allocations	27,051	27,051	26,442	-	-	26,442	27,038	27,675	28,323	28,994
Electricity	3,540	3,000	6,000	-	-	6,000	18,000	18,360	18,730	19,100
Water	1,510	1,300	1,540	-	-	1,540	1,570	1,600	1,630	1,660
Supplies	1,240	1,240	1,260	9,350	-	10,610	33,110	33,770	34,440	35,130
Labour Charges	54,630	60,148	56,570	20,000	-	76,570	104,600	106,630	108,660	110,690
Other Operating Expenses	10,090	9,010	10,128	-	-	10,128	10,372	10,625	10,887	11,171
TOTAL OPERATING COSTS	**176,157**	**170,219**	**177,370**	**32,760**	**-**	**210,130**	**285,100**	**280,660**	**286,300**	**292,035**
*Percentage Increase over prior year			0.7%	18.6%		19.3%	35.7%	-1.6%	2.0%	2.0%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	37,605	51,509	44,140	-	-	44,140	11,860	17,450	22,010	26,825
Transfer to Operating Reserve Fund	13,000	13,000	13,000	-	-	13,000	5,000	5,000	5,000	5,000
Debt Reserve Fund	6,010	-	17,800	-	-	17,800	7,300	-	-	-
MFA Principal Payment	-	-	-	-	-	-	34,198	48,223	48,223	48,223
MFA Interest Payment	6,836	-	42,720	-	-	42,720	103,143	120,845	120,845	120,845
TOTAL DEBT / RESERVES	**63,451**	**64,509**	**117,660**	**-**	**-**	**117,660**	**161,501**	**191,518**	**196,078**	**200,893**
TOTAL COSTS	**239,608**	**234,728**	**295,030**	**32,760**	**-**	**327,790**	**446,601**	**472,178**	**482,378**	**492,928**
*Percentage Increase over prior year			23.1%	13.7%		36.8%	36.2%	5.7%	2.2%	2.2%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	-	-	(10,000)	-	-	-
Sales - Sewer Use	(25,000)	(20,000)	(25,000)	-	-	(25,000)	(25,500)	(26,010)	(26,530)	(27,060)
User Charges	(209,108)	(209,108)	(209,110)	(32,760)	-	(241,870)	(266,060)	(276,700)	(286,380)	(296,400)
Other Revenue	(280)	(400)	(400)	-	-	(400)	(400)	(400)	(400)	(400)
TOTAL REVENUE	**(234,388)**	**(229,508)**	**(234,510)**	**(32,760)**	**-**	**(267,270)**	**(301,960)**	**(303,110)**	**(313,310)**	**(323,860)**
REQUISITION - PARCEL TAX	**(5,220)**	**(5,220)**	**(60,520)**	**-**	**-**	**(60,520)**	**(144,641)**	**(169,068)**	**(169,068)**	**(169,068)**
*Percentage increase over prior year										
Sales			0.0%			0.0%	2.0%	2.0%	2.0%	2.0%
User Fees			0.0%	15.7%		15.7%	10.0%	4.0%	3.5%	3.5%
Requisition			1059.4%	0.0%		1059.4%	139.0%	16.9%	0.0%	0.0%
Combined			**23.1%**	**13.7%**		**36.8%**	**33.2%**	**8.2%**	**2.2%**	**2.2%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.820 Maliview Sewer Utility (SSI)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$1,940,556	$3,299,556	$730,000	$55,000	$20,000	$0	$4,104,556
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$1,940,556	**$3,299,556**	**$730,000**	**$55,000**	**$20,000**	**$0**	**$4,104,556**
SOURCE OF FUNDS								
Capital Funds on Hand		$95,000	$95,000	$0	$0	$0	$0	$95,000
Debenture Debt (New Debt Only)		$601,000	$1,780,000	$730,000	$0	$0	$0	$2,510,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$1,224,556	$1,424,556	$0	$45,000	$0	$0	$1,469,556
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$20,000	$0	$0	$10,000	$20,000	$0	$30,000
		$1,940,556	**$3,299,556**	**$730,000**	**$55,000**	**$20,000**	**$0**	**$4,104,556**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.820

Service Na Maliview Sewer Utility (SSI)

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	Study	Approval for Borrowing	Petition, Referendum or Alternative Approval Process - Funding WWTP Upgrade, I&I	$ 35,000	S	Cap	$ 35,000	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
21-03	Replacement	Wastewater Treatment Plant Upgrade	Upgrading current RBC process WWTP to MBBR process to meet regulatory requirements	$ 4,568,041	S	Grant	$ 1,224,556	$ 1,224,556	$ -	$ -	$ -	$ -	$ 1,224,556
21-03	Replacement	Wastewater Treatment Plant Upgrade	Debt		S	Debt	$ 271,000	$ 1,500,000	$ 450,000	$ -	$ -	$ -	$ 1,950,000
21-03	Replacement	Wastewater Treatment Plant Upgrade	CWF		S	Grant	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
23-02	Study	I&I program (MOE Requirement)	I&I Program	$ 120,000	S	Debt	$ 100,000	$ 50,000	$ 50,000	$ -	$ -	$ -	$ 100,000
23-02	Study	I&I program (MOE Requirement)	CRD Project Management		S	Cap	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
22-02	Renewal	Collection system repairs and/or renewal	I&I Repairs	$ 460,000	S	Debt	$ 230,000	$ 230,000	$ 230,000	$ -	$ -	$ -	$ 460,000
23-01	New	SAMP Development	Develop an asset management plan for the facility.	$ 55,000	S	Grant	$ -	$ -	$ -	$ 45,000	$ -	$ -	$ 45,000
23-01	New		Asset Management Plan - CRD Project Management		S	Res	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
24-01	New	Public Education Program Sewers	Public Education Program Sewers	$ 15,000	S	Cap	$ 15,000	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
24-02	New	Provisional allowance for the supply and installation of key components and critical spares.	Provisional allowance for the supply and installation of key components and critical spares.	$ 40,000	S	Cap	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
24-02	New		Provisional allowance for the supply and installation of key components and critical spares.		S	Res	$ 20,000	$ -	$ -	$ -	$ 20,000	$ -	$ 20,000
19-01	Study	Safe Work Procedures - Review and Development	Review and develop safe work procedures for operational and maintenance tasks.	$ 12,000	S	Cap	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
													$ -
			Grand Total	**$ 5,305,041**				**$ 3,299,556**	**$ 730,000**	**$ 55,000**	**$ 20,000**	**$ -**	**$ 4,104,556**

Service:	3.820	Maliview Sewer Utility (SSI)

Project Number	21-03	**Capital Project Title**	Wastewater Treatment Plant Upgrade	**Capital Project Description**	Upgrading current RBC process WWTP to MBBR process to meet regulatory requirements
Project Rationale	Current RBC system can not consistently meet regulatory requirement and have been warned by both federal and provincial regulators in 2019 regarding effluent noncompliance.				

Project Number	22-02	**Capital Project Title**	Collection system repairs and/or renewal	**Capital Project Description**	I&I Repairs
Project Rationale	Inflow and Infiltration Program - Repairs to the current collection systems that are aged and failing need to be replaced.				

Project Number	23-01	**Capital Project Title**	SAMP Development	**Capital Project Description**	Develop an asset management plan for the facility.
Project Rationale	This service has no up-to-date asset management plan				

Project Number	23-02	**Capital Project Title**	I&I program (MOE Requirement)	**Capital Project Description**	I&I Program
Project Rationale	The MoE has stipulated that there shall be an I & I Program. The first stage is investigative and will include cleaning, CCTV inspection and smoke testing to locate the leaks and develop a strategy for their repair. The second stage will be the physical repair and renewal of the wastewater piping and manholes.				

Service:	3.820	Maliview Sewer Utility (SSI)

Project Number	21-01	Capital Project Title	Approval for Borrowing	Capital Project Description	Petition, Referendum or Alternative Approval Process - Funding WWTP Upgrade, I&I
Project Rationale	To obtain approval from residents for projects requiring borrowing.				

Project Number	24-01	Capital Project Title	Public Education Program Sewers	Capital Project Description	Public Education Program Sewers
Project Rationale	To inform and educate residents about proper sewer system operation to prevent facility upsets and reduce maintenance costs.				

Project Number	24-02	Capital Project Title	Provisional allowance for the supply and installation of key components and critical spares.	Capital Project Description	Provisional allowance for the supply and installation of key components and critical spares.
Project Rationale	Given the age and condition of the facility, it is prudent to have funding in place to obtain critical spares on short notice.				

Project Number	19-01	Capital Project Title	Safe Work Procedures - Review and Development	Capital Project Description	Review and develop safe work procedures for operational and maintenance tasks.
Project Rationale	This was included in response to safety and operational concerns. Will need to develop additional SWPs for the upgraded facility and its new equipment.				

Maliview Estates Sewer System
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	74,682	87,682	82,682	87,682	92,682	97,682
Capital Reserve Fund	93,487	137,627	149,487	156,937	158,947	185,772
Total	**168,169**	**225,309**	**232,169**	**244,619**	**251,629**	**283,454**

Reserve Schedule

Reserve Fund: 3.820 Maliview Sewer Utility (SSI) - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as treatment facility tankage cleaning and inspection, collection system flushing and inspection, outfall inspection etc.

Reserve Cash Flow

Fund: 1500 Fund Centre: 105211	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	61,037	74,682	87,682	82,682	87,682	92,682
Transfer from Ops Budget	10,910	13,000	5,000	5,000	5,000	5,000
Expenditures	-	-	(10,000)	-	-	-
Planned Maintenance Activity			Outfall Inspection			
Interest Income*	2,736					
Ending Balance $	**74,682**	**87,682**	**82,682**	**87,682**	**92,682**	**97,682**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.820 Maliview Sewer Utility (SSI) - Capital Reserve Fund - Bylaw 1499

Surplus money from the operation of the sewerage system may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: 1041 Fund Centre: 101385	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	92,944	93,487	137,627	149,487	156,937	158,947
Transfer from Ops Budget	37,605	44,140	11,860	17,450	22,010	26,825
Transfer from Cap Fund	-					
Transfer to Cap Fund	(40,000)	-	-	(10,000)	(20,000)	-
Interest Income*	2,938					
Ending Balance $	**93,487**	**137,627**	**149,487**	**156,937**	**158,947**	**185,772**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

March 11, 2026
2026 Final Electoral Area Budget

Appendix D-1: Requisition Summary - Southern Gulf Islands

	Electoral Area Southern Gulf Islands	Final 2026	Cost per Avg. Residential Assessment	Final 2025	Cost per Avg. Residential Assessment	Change in Requisition $	 %	Change in Cost per Avg. Residential Assessment $	 %
1.010	Legislative & General Government	369,618	53.78	343,451	50.16	26,167	7.6%	3.62	7.2%
1.10X	Facilities Management	4,295	0.62	4,339	0.63	(44)	-1.0%	(0.01)	-1.4%
1.101	G.I.S.	3,689	0.54	3,846	0.56	(158)	-4.1%	(0.03)	-4.5%
1.224	Community Health	7,102	1.03	15,960	2.33	(8,858)	-55.5%	(1.30)	-55.7%
1.280	Regional Parks	427,588	62.21	480,782	70.21	(53,194)	-11.1%	(8.00)	-11.4%
1.309	Climate Action and Adaptation	34,093	4.96	32,898	4.80	1,195	3.6%	0.16	3.2%
1.310	Land Banking & Housing	80,125	11.66	83,661	12.22	(3,536)	-4.2%	(0.56)	-4.6%
1.312	Regional Goose Management	5,987	0.87	5,045	0.74	941	18.7%	0.13	18.2%
1.315	Biodiversity & Environmental Stewardship	2,509	0.37	2,224	0.32	285	12.8%	0.04	12.4%
1.324	Regional Planning Services	17,307	2.52	33,370	4.87	(16,063)	-48.1%	(2.36)	-48.3%
1.326	Foodlands Access	7,094	1.03	5,437	0.79	1,657	30.5%	0.24	30.0%
1.329	Regional Transportation	136,635	19.88	-	-	136,635	100.0%	19.88	100.0%
1.335	Geo-Spatial Referencing System	4,127	0.60	4,392	0.64	(266)	-6.0%	(0.04)	-6.4%
1.374	Regional Emergency Program Support	2,860	0.42	2,850	0.42	10	0.3%	(0.00)	0.0%
1.375	Hazardous Material Incident Response	9,819	1.43	9,608	1.40	211	2.2%	0.03	1.8%
1.911	911 Systems	7,690	1.12	6,986	1.02	704	10.1%	0.10	9.7%
1.921	Regional CREST Contribution	29,337	4.27	27,816	4.06	1,521	5.5%	0.21	5.1%
21.ALL	Feasibility Study Reserve Fund - All	(7,479)	(1.09)	3,382	0.49	(10,861)	-321.1%	(1.58)	-320.3%
	Total Regional	**$1,142,395**	**$166.21**	**$1,066,047**	**$155.68**	**$76,348**	**7.2%**	**$10.53**	**6.8%**
1.230	Traffic Safety Commission	-	-	1,962	0.29	(1,962)	-100.0%	(0.29)	-100.0%
1.297	Arts Grants	30,279	4.41	29,180	4.26	1,099	3.8%	0.14	3.4%
1.311	Regional Housing Trust Fund	6,878	1.00	-	-	6,878	100.0%	1.00	100.0%
1.313	Animal Care Services	120,785	17.57	115,406	16.85	5,378	4.7%	0.72	4.3%
1.913	913 Fire Dispatch	69,835	10.16	56,622	8.27	13,213	23.3%	1.89	22.9%
	Total Sub-Regional	**$227,777**	**$33.14**	**$203,171**	**$29.67**	**$24,606**	**12.1%**	**$3.47**	**11.7%**
1.103	Elections	13,120	1.91	-	-	13,120	100.0%	1.91	100.0%
1.104	U.B.C.M.	4,864	0.71	4,537	0.66	327	7.2%	0.05	6.8%
1.108	Joint Electoral Area Admin	108,079	15.72	58,815	8.59	49,264	83.8%	7.14	83.1%
1.318	Building Inspection	249,142	36.25	224,092	32.73	25,050	11.2%	3.52	10.8%
1.320	Noise Control	27,140	3.95	25,996	3.80	1,144	4.4%	0.15	4.0%
1.322	Nuisances & Unsightly Premises	21,139	3.08	18,900	2.76	2,239	11.8%	0.32	11.4%
1.368	Electoral Area Fire Inspection & Investigation	8,453	1.23	-	-	8,453	100.0%	1.23	100.0%
1.372	Electoral Area Emergency Program	73,976	10.76	60,275	8.80	13,702	22.7%	1.96	22.3%
	Total Joint Electoral Area	**$505,913**	**$73.61**	**$392,615**	**$57.34**	**$113,299**	**28.9%**	**$16.27**	**28.4%**
1.110	Electoral Area Admin Exp - SGI	434,278	63.18	426,652	62.31	7,626	1.8%	0.88	1.4%
1.117	Grant-in-Aid - Southern Gulf Islands	118,990	17.31	113,352	16.55	5,638	5.0%	0.76	4.6%
1.125	SGI Economic Development Commission	132,115	19.22	130,605	19.07	1,510	1.2%	0.15	0.8%
1.138	Southern Gulf Islands Regional Library	263,472	38.33	247,805	36.19	15,667	6.3%	2.14	5.9%
1.235	SGI Small Craft Harbour Facilities	358,067	58.51	344,599	56.31	13,468	3.9%	2.20	3.9%
1.314	SGI House Numbering	10,480	1.52	10,290	1.50	190	1.8%	0.02	1.5%
1.341	SGI Livestock Injury Compensation	-	-	-	-	-	0.0%	-	0.0%
1.373	SGI Emergency Program	266,931	38.84	255,098	37.25	11,833	4.6%	1.58	4.2%
1.533	Stormwater Quality Management - SGI	43,013	6.26	42,252	6.17	761	1.8%	0.09	1.4%
1.923	Emergency Comm - CREST - SGI	194,156	28.25	189,215	27.63	4,941	2.6%	0.62	2.2%
	Total SGI Electoral Area	**$1,821,502**	**$271.43**	**$1,759,868**	**$262.99**	**$61,634**	**3.5%**	**$8.44**	**3.2%**
	Total Capital Regional District	**$3,697,587**	**$544.39**	**$3,421,701**	**$505.67**	**$275,886**	**8.1%**	**$38.71**	**7.7%**
CRHD	Capital Regional Hospital District	679,401	98.85	675,077	98.59	4,324	0.6%	0.26	0.3%
	Total CRD and CRHD	**$4,376,988**	**$643.23**	**$4,096,777**	**$604.26**	**$280,211**	**6.8%**	**$38.97**	**6.4%**
	Average residential assessment - 2026/2025	**$809,920**		**$798,044**					

Major Impacts (Changes in $/Avg HH >+/-$1.00)	Change in Requisition $	 %	Change in Cost / Avg. Res Asst $	 %
REGIONAL				
Legislative & General Government	26,167	0.6%	3.62	0.6%
Community Health	(8,858)	-0.2%	(1.30)	-0.2%
Regional Parks	(53,194)	-1.3%	(8.00)	-1.3%
Regional Planning Services	(16,063)	-0.4%	(2.36)	-0.4%
Regional Transportation	136,635	3.3%	19.88	3.3%
Feasibility Study Reserve Fund - All	(10,861)	-0.3%	(1.58)	-0.3%
SUB-REGIONAL				
Regional Housing Trust Fund	6,878	0.2%	1.00	0.2%
JOINT EA				
Elections	13,120	0.3%	1.91	0.3%
Joint Electoral Area Admin	49,264	1.2%	7.14	1.2%
Building Inspection	25,050	0.6%	3.52	0.6%
Electoral Area Fire Inspection & Investigation	8,453	0.2%	1.23	0.2%
Electoral Area Emergency Program	13,702	0.3%	1.96	0.3%
SGI EA				
Southern Gulf Islands Regional Library	15,667	0.4%	2.14	0.4%
SGI Small Craft Harbour Facilities	13,468	0.3%	2.20	0.4%
SGI Emergency Program	11,833	0.3%	1.58	0.3%
Capital Regional Hospital District	4,324	0.1%	0.26	0.0%
Other	44,626	1.1%	5.76	1.0%
TOTAL CRD & CRHD	**280,211**	**6.8%**	**$38.97**	**6.4%**

	Southern Gulf Islands Local/Specified/Defined Services	Final 2026	Cost per Avg. Residential Assessment	Final 2025	Cost per Avg. Residential Assessment	Change in Requisition $	 %	Change in Cost per Avg. Residential Assessment $	 %
1.137	Galiano Island Community Use Building	73,287	47.82	70,106	46.19	3,181	4.5%	1.63	3.5%
1.170	Gossip Island Electric Power Supply	62,776	1,121.00	62,875	1,122.77	(99)	-0.2%	(1.77)	-0.2%
1.227	Saturna Island Medical Clinic	-	-	9,623	14.91	(9,623)	-100.0%	(14.91)	-100.0%
1.228	Galiano Health Service	192,487	125.61	148,509	97.85	43,978	29.6%	27.76	28.4%
1.229	Pender Islands Health Care Centre	327,285	132.09	277,376	111.88	49,909	18.0%	20.21	18.1%
1.352	South Galiano Fire Protection	747,960	831.62	685,608	767.86	62,352	9.1%	63.76	8.3%
1.356	Pender Fire Protection	1,621,831	658.00	1,473,288	597.35	148,544	10.1%	60.65	10.2%
1.359	North Galiano Fire Protection	392,272	973.67	350,701	890.47	41,571	11.9%	83.20	9.3%
1.363	Saturna Island Fire	363,927	556.92	346,879	535.28	17,048	4.9%	21.64	4.0%
1.465	Saturna Island Comm. Parks	31,207	47.75	28,594	44.12	2,613	9.1%	3.63	8.2%
1.468	Saturna Island - Community Rec.	16,810	25.72	16,514	25.48	296	1.8%	0.24	0.9%
1.475	Mayne Is. Com. Parks & Rec	101,885	59.61	100,253	58.91	1,632	1.6%	0.71	1.2%
1.478	Mayne Is. Community Rec.	38,600	22.58	37,920	22.28	680	1.8%	0.30	1.4%
1.485	North & South Pender Com. Parks	193,916	78.51	186,761	75.46	7,155	3.8%	3.05	4.0%
1.488	North & South Pender Com. Rec	77,708	31.44	74,854	30.22	2,854	3.8%	1.22	4.0%
1.495	Galiano Parks	116,906	88.10	110,710	84.41	6,196	5.6%	3.68	4.4%
1.498	Galiano Community Recreation	48,760	36.74	47,764	36.42	996	2.1%	0.33	0.9%
2.630	Magic Lakes Estate Water System	701,965	586.93	597,460	499.97	104,505	17.5%	86.96	17.4%
2.640	Saturna Island Water System (Lyall Harbour)	169,570	974.54	147,829	854.50	21,741	14.7%	120.04	14.0%
2.642	Skana Water (Mayne)	54,430	755.97	28,441	389.60	25,989	91.4%	366.37	94.0%
2.665	Sticks Allison Water (Galiano)	6,674	175.63	5,560	146.32	1,114	20.0%	29.32	20.0%
2.667	Surfside Park Estates (Mayne)	74,230	706.95	30,529	290.75	43,701	143.1%	416.20	143.1%
3.755	Regional Source Control	4,130	5.82	4,228	5.95	(98)	-2.3%	(0.14)	-2.3%
3.830	Magic Lake Estates Sewer System	725,071	1,022.67	624,830	881.28	100,241	16.0%	141.38	16.0%
3.830D	Magic Lake Estates Sewer Debt	229,484	400.50	229,484	400.50	-	0.0%	-	0.0%
	Total Local/Specified/Defined Services	**6,373,171**		**5,696,696**		**676,475**			

Appendix D2: SGI - Change in Requisition from Provisional to Final - Budget 2026

Change in Requisition (2026 Final vs Provisional) - Southern Gulf Islands
(Requisition Changes > ±$3,000) by Services

	Electoral Area Southern Gulf Islands	2026 Requisition Final $	 Provisional $	2026 Per Avg Res Asst Final $	 Provisional $	Chg in Requisition Final vs Provisional $ +/(-)	 %	Chg in Per Avg Res Asst Final vs Provisional $ +/(-)	 %	Main Driver - Change in Requisition
	Total Regional & Sub-Regional	**1,370,171**	**1,347,187**	**199.35**	**196.74**	**22,984**	**1.7%**	**2.61**	**1.3%**	To be discussed at the CRD Board Budget Review on March 11, 2026
	Total Joint Electoral Area	**505,913**	**503,152**	**73.61**	**73.48**	**2,762**	**0.5%**	**0.13**	**0.2%**	
1.138	Southern Gulf Islands - Public Library	263,472	253,439	38.33	37.01	10,033	4.0%	1.32	3.6%	Increased contribution payment requested by Society for staffing costs
	Other <$3,000	2,237,431	2,231,154	331.94	332.05	6,277	0.3%	(0.11)	0.0%	
	Total CRD and CRHD (SGI)	**4,376,988**	**4,334,931**	**643.23**	**639.28**	**42,057**	**1.0%**	**3.96**	**0.6%**	
1.228	Galiano Health Service	192,487	151,713	125.61	99.96	40,774	26.9%	25.64	25.7%	Increased contribution payment requested by Society
1.229	Pender Islands Health Care Centre	327,285	281,769	132.09	113.65	45,516	16.2%	18.44	16.2%	Increased contribution payment requested by Society, partially offset by higher 2025 surplus carryover to reduce requisition
1.352	South Galiano Fire Protection	747,960	737,107	831.62	824.13	10,853	0.0%	7.49	0.0%	Commission recommended decrease in Fire Chief salary allocation to N. Galiano Fire Service
1.359	North Galiano Fire Protection	392,272	401,061	973.67	1,017.15	(8,789)	0.0%	(43.47)	0.0%	Commission recommended decrease in Fire Chief salary allocation from S. Galiano Fire Service, partially offset by increase in operating costs.
1.485	Pender Island Community Parks	193,916	186,751	78.51	75.45	7,165	0.0%	3.05	0.0%	Commission recommended increase in operating cost and contribution to capital reserve fund
2.630	Magic Lakes Estate Water System	701,965	650,368	586.93	544.24	51,597	7.9%	42.69	7.8%	Commission Recommended increase due to 2025 deficit carryover, partially recovered by parcel tax
2.640	Saturna Island Water System (Lyall Harbour)	169,570	163,210	974.54	943.41	6,360	3.9%	31.13	3.3%	Commission recommended increase in contribution to capital reserve partially funded by parcel tax
	Other <$3,000	3,647,717	3,636,613			11,103	0.3%			
	Total Local/Specified/Defined Services	**6,373,171**	**6,208,592**			**164,579**	**2.7%**			

Appendix D-3: Change in Requisition over 2025 Final by Cost Driver (2026 Final vs Provisional) - Southern Gulf Islands

(Requisition Change >±3,000)

Cost Driver	Service	Service Name	Requisition $		Requisition per Avg Res Asst		Comments
			% Increase over 2025	$ Requisition	% Increase over 2025	$/Avg Res	
2025 Final				**4,096,777**		**604.26**	
2026 Provisional - (CRD&CRHD)			**5.8%**	**4,334,931**	**5.8%**	**639.28**	
Change in Cost Apportionment							
Regional & Sub-Regional	Various Services		0.4%	14,905	0.2%	1.43	
CRHD	Capital Regional Hospital District		0.1%	4,107	0.0%	0.23	
Joint EA	Various Services		0.1%	2,992	0.0%	0.16	
SGI Electoral Area					-0.1%	(0.79)	Change in residential assessment
	Others	<+/-3,000	0.0%	0	0.0%	0.00	
	Subtotal		**0.5%**	**22,004**	**0.1%**	**1.03**	
Budget Changes							
Regional & Sub-Regional	Various Services		0.2%	8,079	0.2%	1.18	To be discussed at the CRD Board Budget Review - March 11, 2026
Joint EA	Various Services		0.0%	(230)	0.0%	(0.03)	
SGI EA Wide Services	1.138	Southern Gulf Islands Regional Library	0.2%	10,033	0.2%	1.47	Increased contribution payment requested by Society for staffing costs
	Others	<+/-3,000	0.1%	2,170	0.1%	0.31	Changes related to 2025 surplus/deficit, GILT and minor budget changes
	Subtotal		**0.5%**	**20,053**	**0.5%**	**2.92**	
2026 Final - CRD&CRHD over 2025			**6.8%**	**4,376,988**	**6.4%**	**643.23**	

**Requisition excludes Local/Specified/Defined area services.*

Appendix D-4: Capital Plan Summary Overview by Service - Southern Gulf Islands
2026 Final Budget

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Capital Reserves	Other	TOTAL
1.110	SGI Admin. Expenditures	2,218					**2,218**			2,218				**2,218**
1.137	Galiano Island Community Use Building			49,500			**49,500**	30,000				19,500		**49,500**
1.235	SGI Small Craft Harbour Facilities				450,000		**450,000**	50,000			35,000	365,000		**450,000**
1.352	South Galiano Fire	78,500					**78,500**			43,500		35,000		**78,500**
1.356	Pender Island Fire	155,000		30,000			**185,000**			155,000		30,000		**185,000**
1.359	North Galiano Fire	10,000		4,556			**14,556**	4,556		10,000				**14,556**
1.373	SGI Emergency Program	78,000					**78,000**	53,000				25,000		**78,000**
1.465	Saturna Island Community Parks				63,020		**63,020**	9,020				54,000		**63,020**
1.475	Mayne Island Community Parks	41,000		61,984	24,000		**126,984**	55,984				71,000		**126,984**
1.485	Pender Island Community Parks				1,475,010	1,000,000	**2,475,010**	401,658			519,200	409,100	1,145,052	**2,475,010**
1.495	Galiano Community Parks	7,000			136,013		**143,013**	49,513		2,000		91,500		**143,013**
2.630	Magic Lake Estates Water (Pender)	11,000			426,000		**437,000**	175,000				262,000		**437,000**
2.640	Lyall Harbour Boot Cove Water (Saturna)	85,000			960,825		**1,045,825**	260,825	785,000					**1,045,825**
2.642	Skana Water (Mayne)	20,000			30,000		**50,000**					50,000		**50,000**
2.665	Sticks Allison Water (Galiano)				5,000		**5,000**					5,000		**5,000**
2.667	Surfside Park Estates (Mayne)	25,500			45,000		**70,500**	5,500			40,000	25,000		**70,500**
3.830	Magic Lake Sewer Utility (Pender)	160,000			154,600		**314,600**	179,600		50,000		85,000		**314,600**
Total		**673,218**		**146,040**	**3,769,468**	**1,000,000**	**5,588,726**	**1,274,656**	**785,000**	**262,718**	**594,200**	**1,527,100**	**1,145,052**	**5,588,726**

Appendix D-5: Change in Capital Plan (2026 Final vs Provisional) - Southern Gulf Islands

Service	Service Name	Project Description	Amount $			Comments
			Provisional	Final	Change	
1.352	South Galiano Fire Protection	Structure Protection Unit	5,000	-	(5,000)	Project completed; No carryforward to 2026
		Water Storage	70,000	35,000	(35,000)	Revised budget spending in 2026
		Command Unit	115,000	-	(115,000)	Project completed; No carryforward to 2026
		Rescue Air Lift Bags	-	22,500	22,500	Replacement of MVI rescue lift bags
1.359	North Galiano Fire	SCBA Replacement	170,000	-	(170,000)	Project completed; No carryforward to 2026
		#1 Hall Cook Road Improvements	20,000	4,556	(15,444)	Carryforward from 2025 to 2026; Revised budget spending in 2026
1.465	Saturna Island Community Parks	Replace Saturna Parks Picnic Tables and Benches	8,225	5,020	(3,205)	Carryforward from 2025 to 2026; Revised budget spending in 2026
		Signage for Thompson Park	-	6,000	6,000	Signage for Thompson Park
1.475	Mayne Island Community Parks	Fitness Circuit & Putting Green	107,734	58,984	(48,750)	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Miners Bay parking wall	2,000	-	(2,000)	Project completed; No carryforward to 2026
		Dinner Bay well pumps	5,000	-	(5,000)	Moved from 2026 to 2028
		Miners Bay bike repair station	2,500	-	(2,500)	No longer required
		Miners Bay art installation	5,000	25,000	20,000	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Picnic Tables	-	5,000	5,000	Replace two picnic tables
1.485	Pender Island Community Parks	Shingle Bay Improvements	33,800	22,113	(11,687)	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Thieves Bay Improvements	90,000	112,751	22,751	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Trail Development	729,930	1,080,928	350,998	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Magic Lake Park Upgrades	16,000	22,434	6,434	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Disc Park Improvements	10,000	6,784	(3,216)	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Ball Park Improvements	32,000	-	(32,000)	Project completed; No carryforward to 2026
		Dog Park	50,000	25,000	(25,000)	Moved from 2026 to 2027
		Land Acquisition	8,145	-	(8,145)	Project completed; No carryforward to 2026
		Land Acquisition	-	1,000,000	1,000,000	11.7 ha. property adjacent to our Community Hall
		Bouldering Wall	-	130,000	130,000	Bouldering Wall
		Ball Park Improvements	-	50,000	50,000	Batting cage, pump track extension and trail work
		Trail Development	-	20,000	20,000	Connector trail from fire hall to disc golf parking
		Trail Development	-	5,000	5,000	Connector trail through ball park
1.495	Galiano Community Parks	Study Bay Trail Extension	12,000	20,000	8,000	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Galiano Island Park Upgrades	11,678	12,678	1,000	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Galiano Island Park Upgrades	21,359	14,835	(6,524)	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Galiano Island Park Upgrades	5,000	-	(5,000)	Moved from 2026 to 2027
		Galiano Island Park Upgrades	1,000	-	(1,000)	Project completed; No carryforward to 2026
		GIPRC Equipment and Tools Purchase	4,616	2,000	(2,616)	Revised budget spending in 2026
		Morning Beach trail improvement	35,000	-	(35,000)	No longer required
		Zuker trail improvement	15,000	20,000	5,000	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Scorpion Beach Access Improvement	-	8,000	8,000	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Cayzer Beach Access Improvements	-	7,000	7,000	Carryforward from 2025 to 2026 and revised budget spending in 2026
		Multisport Development	-	20,000	20,000	Collaboration, planning & development of multisport court
		Trail Mapping Coordination	-	5,000	5,000	Development of coordinated island trail mapping
		Sturdies Bay Trail	-	6,000	6,000	Improvements to the existing Sturdies Bay trail
		BK Irrigation upgrade	-	10,000	10,000	Automation of garden irrigation - Betty Kennedy property
		BK water tank upgrade	-	5,000	5,000	New potable water tank for rental house - Betty Kennedy property
		BK walking trail	-	12,500	12,500	Construction of public walking trail in Betty Kennedy property
2.630	Magic Lake Estates Water (Pender)	MLE Safety Improvements	-	11,000	11,000	Carryforward from 2025 to 2026
		Captains Tank Upgrade - Concept Design	-	21,000	21,000	Carryforward from 2025 to 2026
2.640	Lyall Harbour Boot Cove Water	Dam Improvement and Regulatory Requirements	700,000	730,825	30,825	Updated carryforward from 2025 to 2026
2.642	Skana Water (Mayne)	Storage Tanks Replacement	500,000	-	(500,000)	Moved from 2026 to 2027
		Source Water Surveillance	65,000	20,000	(45,000)	Moved from 2026 to 2027
2.665	Sticks Allison Water (Galiano)	Petition / Alternative Approval Process	20,000	-	(20,000)	Moved from 2026 to 2028
2.667	Surfside Park Estates (Mayne)	Wood Dale Drive Water Main Replacement	150,000	-	(150,000)	Moved from 2026 to 2028
		Water Storage Tank Replacement	800,000	-	(800,000)	Moved from 2026 to 2027
		Replacement of UV Equipment	-	5,500	5,500	Carryforward from 2025 to 2026
3.830	Magic Lake Sewer Utility (Pender)	MLE Safety Upgrades	-	19,600	19,600	Carryforward from 2025 to 2026
		Wastewater Improvements - Pump Station and Treatment Plant Upgrades	200,000	100,000	(100,000)	Carryforward from 2025 to 2026 and revised budget spending in 2026
Total Changes - Southern Gulf Islands			**4,020,987**	**3,688,008**	**(332,979)**	

Appendix D-6: SGI Service Budgets

SOUTHERN GULF ISLANDS - EA WIDE

1.110 SGI Administration

1.117 SGI Grants in Aid

1.125 Economic Development

1.138 Southern Gulf Islands Public Library

1.235 Small Craft Harbour Facilities

1.314 SGI House Numbering

1.341 Livestock Injury Compensation

1.373 SGI Emergency Program

1.533 Stormwater Quality

1.923 Emergency Communications - CREST

LOCAL/SPECIFIED/DEFINED SERVICES

1.137 Galiano Island Community Use Building

1.170 Gossip Island Electric Power Supply

1.227 Saturna Health Service

1.228 Galiano Health Service

1.229 Pender Health Service

1.352 South Galiano Island Fire

1.356 Pender Island Fire

1.359 North Galiano Island Fire

Appendix D-6: SGI Service Budgets

1.363 Saturna Island Fire
1.369 EA Fire Services - JDF & SGI
1.465 Saturna Island Community Parks
1.468 Saturna Island Community Recreation
1.475 Mayne Island Community Parks
1.476 Mayne Island Community Parks Donations
1.478 Mayne Island Community Recreation
1.485 Pender Island Community Parks
1.488 Pender Island Community Recreation
1.495 Galiano Island Community Parks
1.498 Galiano Island Community Recreation
2.630 Magic Lake Estates Water (Pender Island)
2.640 Lyall Harbour/Boot Cove Water (Saturna Island)
2.642 Skana Water (Mayne Island)
2.665 Sticks Allison Water (Galiano Island)
2.667 Surfside Water (Mayne Island)
3.830 Magic Lake Estates Sewer System (Pender Island)

CAPITAL REGIONAL DISTRICT

2026 Budget

Admin Expenditures (SGI)

FINAL BUDGET

MARCH 2026

Service: 1.110 **SGI Admin. Expenditures** **Committee: Electoral Area**

DEFINITION:

To establish, according to Section 800 of the Local Government Act, a service to provide funding for electoral area administrative expenditures.

SERVICE DESCRIPTION:

Electoral area administration funding pays for part of EA director remuneration (amount that exceeds Municipal Director amount included in Board expense) and alternate, Corporate services administration, telecommunications, travel , electoral area office space and other contractual support costs as needed by director.

PARTICIPATION:

Electoral Area of Southern Gulf Islands

MAXIMUM LEVY:

None Stated

FUNDING:

Requisition

1.110 - Admin Expenditures (SGI) Director & Management	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Director Admin	119,124	102,959	121,269	-	-	121,269	123,728	126,280	128,894	131,552
Management Services	395,381	310,906	337,636	-	17,405	355,041	347,601	356,750	364,021	371,964
TOTAL OPERATING COSTS	**514,505**	**413,865**	**458,905**	**-**	**17,405**	**476,310**	**471,329**	**483,030**	**492,915**	**503,516**
*Percentage Increase over prior year			-10.8%		3.4%	-7.4%	-1.0%	2.5%	2.0%	2.2%
CAPITAL / RESERVES										
Transfer to Operating Reserve Fund	-	90,461	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**1,130**	**91,591**	**1,150**	**-**	**-**	**1,150**	**1,170**	**1,190**	**1,210**	**1,230**
TOTAL COSTS	**515,635**	**505,456**	**460,055**	**-**	**17,405**	**477,460**	**472,499**	**484,220**	**494,125**	**504,746**
*Percentage Increase over prior year			-10.8%		3.4%	-7.4%	-1.0%	2.5%	2.0%	2.1%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	12,000	-	-	(12,000)	(12,000)	-	-	-	-
Balance c/fwd from 2024 to 2025	(50,000)	(50,000)	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(22,621)	(22,621)	(8,987)	-	(5,405)	(14,392)	(12,367)	(14,844)	(15,306)	(16,286)
Cost Recovery	(11,644)	(11,644)	(11,938)	-	-	(11,938)	(12,232)	(12,526)	(12,839)	(13,160)
Grants in Lieu of Taxes	(4,198)	(4,198)	(4,322)	-	-	(4,322)	(4,350)	(4,430)	(4,520)	(4,610)
Other Revenue	(520)	(2,341)	(530)	-	-	(530)	(540)	(550)	(560)	(570)
TOTAL REVENUE	**(88,983)**	**(78,804)**	**(25,777)**	**-**	**(17,405)**	**(43,182)**	**(29,489)**	**(32,350)**	**(33,225)**	**(34,626)**
REQUISITION	**(426,652)**	**(426,652)**	**(434,278)**	**-**	**-**	**(434,278)**	**(443,010)**	**(451,870)**	**(460,900)**	**(470,120)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%
AUTHORIZED POSITIONS Salaried FTE	1	1	1			1	1	1	1	1

1.110 - Admin Expenditures (SGI) Director Admin	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Director's Remuneration	54,265	52,164	55,240	-	-	55,240	56,340	57,470	58,620	59,790
Contract for Services	22,580	20,634	22,990	-	-	22,990	23,450	23,920	24,400	24,890
Travel	4,530	-	4,610	-	-	4,610	4,700	4,790	4,890	4,990
Allocations	14,025	12,945	14,171	-	-	14,171	14,425	14,712	15,002	15,298
Other Operating Expenses	23,724	17,216	24,258	-	-	24,258	24,813	25,388	25,982	26,584
TOTAL OPERATING COSTS	**119,124**	**102,959**	**121,269**	**-**	**-**	**121,269**	**123,728**	**126,280**	**128,894**	**131,552**
*Percentage Increase over prior year			1.8%			1.8%	2.0%	2.1%	2.1%	2.1%
CAPITAL / RESERVES										
Transfer to Operating Reserve Fund	-	17,986	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	1,130	1,130	1,150	-	-	1,150	1,170	1,190	1,210	1,230
TOTAL CAPITAL / RESERVES	**1,130**	**19,116**	**1,150**	**-**	**-**	**1,150**	**1,170**	**1,190**	**1,210**	**1,230**
TOTAL COSTS	**120,254**	**122,075**	**122,419**	**-**	**-**	**122,419**	**124,898**	**127,470**	**130,104**	**132,782**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(460)	(460)	(371)	-	-	(371)	(336)	(344)	(355)	(352)
Cost Recovery	(8,044)	(8,044)	(8,288)	-	-	(8,288)	(8,532)	(8,776)	(9,039)	(9,310)
Grants in Lieu of Taxes	(1,084)	(1,084)	(1,116)	-	-	(1,116)	(1,120)	(1,140)	(1,160)	(1,180)
Interest Income	(520)	(2,341)	(530)	-	-	(530)	(540)	(550)	(560)	(570)
TOTAL REVENUE	**(10,108)**	**(11,929)**	**(10,305)**	**-**	**-**	**(10,305)**	**(10,528)**	**(10,810)**	**(11,114)**	**(11,412)**
REQUISITION	**(110,146)**	**(110,146)**	**(112,114)**	**-**	**-**	**(112,114)**	**(114,370)**	**(116,660)**	**(118,990)**	**(121,370)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

1.110 - Admin Expenditures (SGI) Management Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	179,469	176,035	194,956	-	-	194,956	200,599	206,401	211,333	216,379
Contract for Services	124,140	55,897	75,470	-	10,000	85,470	76,980	78,520	80,090	81,690
Travel	4,800	1,729	4,890	-	-	4,890	4,990	5,090	5,190	5,290
Memberships & Professional Dues	910	947	930	-	-	930	950	970	990	1,010
Allocations	52,862	52,384	27,250	-	5,405	32,655	29,262	30,259	30,208	30,675
Other Operating Expenses	33,200	23,914	34,140	-	2,000	36,140	34,820	35,510	36,210	36,920
TOTAL OPERATING COSTS	**395,381**	**310,906**	**337,636**	**-**	**17,405**	**355,041**	**347,601**	**356,750**	**364,021**	**371,964**
*Percentage Increase over prior year			-14.6%		4.4%	-10.2%	-2.1%	2.6%	2.0%	2.2%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	72,475	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**-**	**72,475**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL COSTS	**395,381**	**383,381**	**337,636**	**-**	**17,405**	**355,041**	**347,601**	**356,750**	**364,021**	**371,964**
*Percentage Increase over prior year			-14.6%		4.4%	-10.2%	-2.1%	2.6%	2.0%	2.2%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	12,000		-	(12,000)	(12,000)	-	-	-	-
Balance c/fwd from 2024 to 2025	(50,000)	(50,000)	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(22,161)	(22,161)	(8,616)	-	(5,405)	(14,021)	(12,031)	(14,500)	(14,951)	(15,934)
Sub-lease Recovery	(3,600)	(3,600)	(3,650)	-	-	(3,650)	(3,700)	(3,750)	(3,800)	(3,850)
Grants in Lieu of Taxes	(3,114)	(3,114)	(3,206)	-	-	(3,206)	(3,230)	(3,290)	(3,360)	(3,430)
TOTAL REVENUE	**(78,875)**	**(66,875)**	**(15,472)**	**-**	**(17,405)**	**(32,877)**	**(18,961)**	**(21,540)**	**(22,111)**	**(23,214)**
REQUISITION	**(316,506)**	**(316,506)**	**(322,164)**	**-**	**-**	**(322,164)**	**(328,640)**	**(335,210)**	**(341,910)**	**(348,750)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%
AUTHORIZED POSITIONS										
Salaried FTE	1	1	1			1	1	1	1	1

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.110 SGI Admin. Expenditures	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$2,218	$0	$2,218	$2,218	$0	$6,654
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$2,218**	**$0**	**$2,218**	**$2,218**	**$0**	**$6,654**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$2,218	$0	$2,218	$2,218	$0	$6,654
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$0	**$2,218**	**$0**	**$2,218**	**$2,218**	**$0**	**$6,654**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.110

Service Name: SGI Admin. Expenditures

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-01	Replacement	Computer & laptop	Phone & Computer Replacements for Director and Manager	$ 13,254	E	ERF	$ -	$ 2,218	$ -	$ 2,218	$ 2,218	$ -	$ 6,654
													$ -
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 13,254**				**$ 2,218**	**$ -**	**$ 2,218**	**$ 2,218**	**$ -**	**$ 6,654**

Service:	**1.110**	**SGI Admin. Expenditures**

Project Number	24-01	**Capital Project Title**	Computer & laptop	**Capital Project Description**	Phone & Computer Replacements for Director and Manager
Project Rationale	Phone and computer replacements for director and manager.				

Admin Expenditures (SGI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	272,801	258,409	246,042	231,198	215,892	199,606
Equipment Replacement Fund	13,680	12,612	13,782	12,754	11,746	12,976
Total	**286,481**	**271,021**	**259,824**	**243,952**	**227,638**	**212,582**

Reserve Schedule

Reserve Fund: 1.110 Admin Expenditures (SGI) - Operating Reserve Fund - Bylaw 4146

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105546**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		196,451	272,801	258,409	246,042	231,198	215,892
Transfer from Ops Budget		90,461	-	-	-	-	-
Transfer to Ops Budget-Core Budget		(22,621)	(14,392)	(12,367)	(14,844)	(15,306)	(16,286)
Interest Income*		8,510					
Ending Balance $		**272,801**	**258,409**	**246,042**	**231,198**	**215,892**	**199,606**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.110 Admin Expenditures (SGI) - Equipment Replacement Fund

ERF Group: SGIADMIN.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**101838**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		16,421	13,680	12,612	13,782	12,754	11,746
Transfer from Ops Budget		1,130	1,150	1,170	1,190	1,210	1,230
Planned Purchase		(3,996)	(2,218)	-	(2,218)	(2,218)	-
Interest Income		125					
Ending Balance $		**13,680**	**12,612**	**13,782**	**12,754**	**11,746**	**12,976**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI Grants in Aid

FINAL BUDGET

MARCH 2026

Service: 1.117 SGI Grants in Aid **Committee: Electoral Area**

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest and advantage of the electoral area (Establishment Bylaw 4698, September 2025).

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services in an electoral area. Each electoral area budgets their anticipated requirements separately.

PARTICIPATION:

Southern Gulf Islands Electoral Area.

MAXIMUM LEVY:

Greater of $129,912 or $0.05 / $1,000 on basis of converted hospital assessed value of land and improvements.

COMMITTEE:

Electoral Areas Committee

FUNDING:

Requisition

1.117 - SGI Grants in Aid	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Grants in Aid	112,719	105,110	110,180	3,305	8,197	121,682	115,750	118,070	120,430	122,840
Allocations	5,560	5,560	5,955	-	-	5,955	6,062	6,183	6,307	6,433
Other Expenses	820	567	830	-	-	830	850	870	890	910
TOTAL COSTS	**119,099**	**111,237**	**116,965**	**3,305**	**8,197**	**128,467**	**122,662**	**125,123**	**127,627**	**130,183**
*Percentage Increase over prior year			-1.8%	2.8%	6.9%	7.9%	-4.5%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	8,197	-	-	(8,197)	(8,197)	-	-	-	-
Balance c/fwd from 2024 to 2025	(4,489)	(4,489)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,118)	(1,118)	(1,140)	-	-	(1,140)	(1,160)	(1,180)	(1,200)	(1,220)
Other Revenue	(140)	(475)	(140)	-	-	(140)	(140)	(140)	(140)	(140)
TOTAL REVENUE	**(5,747)**	**2,115**	**(1,280)**	**-**	**(8,197)**	**(9,477)**	**(1,300)**	**(1,320)**	**(1,340)**	**(1,360)**
REQUISITION	**(113,352)**	**(113,352)**	**(115,685)**	**(3,305)**	**-**	**(118,990)**	**(121,362)**	**(123,803)**	**(126,287)**	**(128,823)**
*Percentage increase over prior year Requisition			2.1%	2.9%		5.0%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI Economic Development

FINAL BUDGET

MARCH 2026

Service: 1.125 **SGI Economic Development** **Committee: Electoral Area**

DEFINITION:

To establish a service for the promotion of economic development by bylaw 4594, adopted February 2025

SERVICE DESCRIPTION:

To promote, provide information and assist local service agencies with economic development initiatives.

PARTICIPATION:

Levy on basis of converted hospital assessed value of land and improvements for the Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

None stated

COMMISSION:

Five members including the Director representing the Southern Gulf Islands Electoral Area, and one individual from each of Galiano Island, Mayne Island, Saturna Island and Pender Island.

FUNDING:

Requisition

1.125 - SGI Economic Development	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	116,527	101,798	78,740	-	14,639	93,379	80,310	81,920	83,560	85,230
Program Development	528,390	27,917	33,480	-	510,500	543,980	34,150	34,840	35,540	36,250
Internal Allocations	7,795	7,795	6,605	-	-	6,605	6,724	6,858	6,996	7,135
Building Rent	10,020	9,237	10,190	-	-	10,190	10,370	10,540	10,760	10,980
Operating - Other	4,040	2,256	4,620	-	-	4,620	4,748	4,878	5,010	5,144
TOTAL OPERATING COSTS	**666,772**	**149,003**	**133,635**	**-**	**525,139**	**658,774**	**136,302**	**139,036**	**141,866**	**144,739**
*Percentage Increase over prior year			-80.0%		78.8%	-1.2%	-79.3%	2.0%	2.0%	2.0%
Transfer to Operating Reserve Fund	-	8,887	-	-	-	-	-	-	-	-
TOTAL COSTS	**666,772**	**157,890**	**133,635**	**-**	**525,139**	**658,774**	**136,302**	**139,036**	**141,866**	**144,739**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	14,639	-	-	(14,639)	(14,639)	-	-	-	-
Balance c/fwd from 2024 to 2025	(39,172)	(39,172)	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	-	-	-	-	(510,500)	(510,500)	-	-	-	-
Grants Reg & Other	(495,500)	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,285)	(1,285)	(1,310)	-	-	(1,310)	(1,340)	(1,370)	(1,400)	(1,430)
Interest Income	(210)	(1,467)	(210)	-	-	(210)	(210)	(210)	(210)	(210)
TOTAL REVENUE	**(536,167)**	**(27,285)**	**(1,520)**	**-**	**(525,139)**	**(526,659)**	**(1,550)**	**(1,580)**	**(1,610)**	**(1,640)**
REQUISITION	**(130,605)**	**(130,605)**	**(132,115)**	**-**	**-**	**(132,115)**	**(134,752)**	**(137,456)**	**(140,256)**	**(143,099)**
*Percentage increase over prior year Requisition			1.2%			1.2%	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.125 SGI Economic Development - Operating Reserve Fund - Bylaw 4146

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105547**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		523,413	555,250	44,750	44,750	44,750	44,750
Transfer from Ops Budget		8,887	-	-	-	-	-
Transfer to Ops Budget		-	(510,500)	-	-	-	-
Interest Income*		22,950					
Ending Balance $		**555,250**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**

Assumptions/Background:

*IInterest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Galiano Island Community Use Building

FINAL BUDGET

FINAL 2026

Service: 1.137 Galiano Island Community Use Building **Committee: Electoral Area**

DEFINITION:

To establish a service for the purpose of constructing and operating a building on Galiano Island that will be used for library, community and local government purposes by Bylaw No. 3792 adopted Dec 2011.

SERVICE DESCRIPTION:

This service provides funding to operate, build and debt service a public use building on Galiano Island. It was started after a successful referendum in 2011. This building is home to the local library run by the Galiano Island Library Society and has a room for public use.

PARTICIPATION:

A portion of the Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

Greater of $100,100 or $0.165 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3793 (2013)	$ 440,000
BORROWED:	LA Bylaw No. 3793A (2014,4.52%)	(310,000)
EXPIRED:		(130,000)
REMAINING		$ -

FUNDING:

Requisiton

1.137 - Galiano Island Community Use Building	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Allocations	21,743	16,883	22,159	-	-	22,159	22,680	23,133	23,596	24,068
Insurance	2,110	2,110	2,020	-	-	2,020	2,122	2,229	2,341	2,458
Building Maintenance	5,490	1,259	5,580	-	-	5,580	5,692	5,800	5,920	6,040
Utilities	4,130	4,504	4,240	-	-	4,240	4,325	4,410	4,500	4,590
Contingency	1,650	-	1,680	-	-	1,680	1,714	1,750	1,790	1,830
Other Operating Expenses	5,540	2,475	5,635	-	-	5,635	5,748	5,870	5,990	6,120
TOTAL OPERATING COSTS	**40,663**	**27,230**	**41,314**	**-**	**-**	**41,314**	**42,281**	**43,192**	**44,137**	**45,106**
*Percentage Increase over prior year			1.6%			1.6%	2.3%	2.2%	2.2%	2.2%
DEBT / RESERVE										
Transfer to Capital Reserve Fund	1,500	13,206	1,530	-	-	1,530	1,561	1,590	32,803	33,364
MFA Debt Reserve Fund	120	120	140	-	-	140	140	140	-	-
MFA Principal Payment	16,641	16,641	16,641	-	-	16,641	16,641	16,641	-	-
MFA Interest Payment	14,012	14,012	14,012	-	-	14,012	14,012	14,012	-	-
TOTAL DEBT / RESERVE	**32,273**	**43,979**	**32,323**	**-**	**-**	**32,323**	**32,354**	**32,383**	**32,803**	**33,364**
TOTAL COSTS	**72,936**	**71,209**	**73,637**	**-**	**-**	**73,637**	**74,635**	**75,575**	**76,940**	**78,470**
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	1,917	-	-	-	-	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,500)	(2,500)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(50)	(50)	(50)	-	-	(50)	(51)	(50)	(50)	(50)
Other Income	(160)	(350)	(160)	-	-	(160)	(163)	(170)	(170)	(170)
MFA Debt Resv FundEearnings	(120)	(120)	(140)	-	-	(140)	(140)	(140)	-	-
TOTAL REVENUE	**(2,830)**	**(1,103)**	**(350)**	**-**	**-**	**(350)**	**(354)**	**(360)**	**(220)**	**(220)**
REQUISITION	**(70,106)**	**(70,106)**	**(73,287)**	**-**	**-**	**(73,287)**	**(74,281)**	**(75,215)**	**(76,720)**	**(78,250)**
*Percentage increase over prior year Requisition			4.5%			4.5%	1.4%	1.3%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.137 Galiano Island Community Use Building	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$42,000	$49,500	$0	$0	$0	$0	$49,500
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$42,000	**$49,500**	**$0**	**$0**	**$0**	**$0**	**$49,500**
Capital Funds on Hand	$30,000	$30,000	$0	$0	$0	$0	$30,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$12,000	$19,500	$0	$0	$0	$0	$19,500
	$42,000	**$49,500**	**$0**	**$0**	**$0**	**$0**	**$49,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.137

Service Na Galiano Island Community Use Building

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-01	New	Emergency Repairs	Unforseen Emergency Repairs	$ 12,000	B	Res	$ 12,000	$ 12,000	$ -	$ -	$ -	$ -	$ 12,000
25-01	Replacement	Deck Replacement	Replacement of deck at Galiano Community Use Building	$ 30,000	B	Cap	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
26-01	Study	Building Condition Assessment	Building Condition Assessment	$ 7,500	B	Res	$ -	$ 7,500	$ -	$ -	$ -	$ -	$ 7,500
													$ -
													$ -
													$ -
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													$ -
			GRANT TOTAL	$ 49,500				$ 49,500	$ -	$ -	$ -	$ -	$ 49,500

Service:	1.137	Galiano Island Community Use Building

Project Number	24-01	**Capital Project Title**	Emergency Repairs	**Capital Project Description**	Unforseen Emergency Repairs
Project Rationale	Contingency amount to cover unforeseen emergency repairs to the building.				

Project Number	25-01	**Capital Project Title**	Deck Replacement	**Capital Project Description**	Replacement of deck at Galiano Community Use Building
Project Rationale					

Project Number	26-01	**Capital Project Title**	Building Condition Assessment	**Capital Project Description**	Building Condition Assessment
Project Rationale					

Reserve Schedule

Reserve Fund: 1.137 Galiano Island Community Use Building - Capital Reserve Fund - Bylaw 3939

Reserve established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works and related debt servicing payments.

Reserve Cash Flow

Fund:	1083	Actual	Budget				
Fund Centre:	102135	2025	2026	2027	2028	2029	2030
Beginning Balance		108,537	94,235	76,265	77,826	79,416	112,219
Transfer from Ops Budget		6,655	1,530	1,561	1,590	32,803	33,364
Transfer from Cap Fund		4,936					
Transfer to Cap Fund		(30,000)	(19,500)	-	-	-	-
Interest Income*		4,107					
Ending Balance $		**94,235**	**76,265**	**77,826**	**79,416**	**112,219**	**145,583**

Assumptions/Background:

New Building. Transfers to reserve should provide for future capital repairs and improvements as well as replacement in long term

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI Regional Library

FINAL BUDGET

MARCH 2026

Service: 1.138 SGI Regional Library **Committee:** Electoral Area

DEFINITION:

To establish a service for the purpose of contributing to the cost of maintaining, equipping and operating the Southern Gulf Islands Library service by Bylaw No. 2880 adopted July 2001. Bylaw amendment No.4011 adopted March 2015 to increase the maximum requisition

SERVICE DESCRIPTION:

This is a contribution service to provide funding and advisory support for the operation of the Pender Island Public Library and other 4 reading centres on the Southern Gulf Islands. Each centre is managed by volunteers and each has representation on the commission. Funding is provided under a 5-year agreement.

PARTICIPATION:

The Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

Greater of $165,391 or $0.07 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Southern Gulf Islands Public Library Commission (Bylaw No. 3523, April 9, 2008).

FUNDING:

Requisition

1.138 - SGI Regional Library	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contribution to Library	246,150	246,150	250,580	10,000	-	260,580	265,792	271,107	276,530	282,060
Allocations	4,960	4,960	5,059	-	-	5,059	5,150	5,253	5,358	5,465
Insurance	120	120	120	-	-	120	126	132	139	146
Other Operating Expenses	1,700	1,034	1,730	-	-	1,730	1,760	1,800	1,840	1,880
TOTAL COSTS	**252,930**	**252,264**	**257,489**	**10,000**	**-**	**267,489**	**272,828**	**278,292**	**283,867**	**289,551**
*Percentage Increase over prior year			1.8%	4.0%		5.8%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	1,417	(1,417)	-	-	(1,417)	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,565)	(2,565)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(2,460)	(2,460)	(2,500)	-	-	(2,500)	(2,550)	(2,600)	(2,650)	(2,700)
Other Income	(100)	(851)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(5,125)**	**(4,459)**	**(4,017)**	**-**	**-**	**(4,017)**	**(2,650)**	**(2,700)**	**(2,750)**	**(2,800)**
REQUISITION	**(247,805)**	**(247,805)**	**(253,472)**	**(10,000)**	**-**	**(263,472)**	**(270,178)**	**(275,592)**	**(281,117)**	**(286,751)**
*Percentage increase over prior year Requisition			2.3%	4.0%		6.3%	2.5%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Gossip Island Electric Power Supply - Debt

FINAL BUDGET

MARCH 2026

Service: 1.170 Gossip Island Electric Power Supply **Committee: Electoral Area**

DEFINITION:

A service established to provide capital financing for the supply and installation of underwater cabling from Galiano Island to Gossip Island (Bylaw No. 3578 - June 2009).

SERVICE DESCRIPTION:

This is strictly a financial service by which the CRD has agreed to borrow $770,000 to fund the replacement of electric cabling to Gossip Island, off Galiano Island. CRD Corporate Services Department, Finance Division manages the service which includes annual debt charges and the related recovery from Gossip Island taxpayers. The service was started in June 2009 after a petition by a majority of residents. Electrical cabling to the island is provided by BC Hydro. The Gossip Island Electrification Society provides liaison with BC Hydro on electrical cabling matters.

PARTICIPATION:

56 of 66 parcels on Gossip Island

MAXIMUM LEVY:

Greater of $85,310 or $3.76 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3579 (2012)	$ 770,000
BORROWED:	S.I. Bylaw No. 3579	(715,000)
EXPIRED:		(55,000)
REMAINING:		$ -

FUNDING:

Parcel tax

1.170 - Gossip Island Electric Power Supply - Debt	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	118	118	186	-	-	186	190	-	-	-
Other Operating Expenses	523	232	530	-	-	530	550	-	-	-
TOTAL OPERATING COSTS	**641**	**350**	**716**	**-**	**-**	**716**	**740**	**-**	**-**	**-**
*Percentage Increase over prior year			11.7%			11.7%	3.4%			
DEBT										
MFA Debt Reserve Fund	290	296	330	-	-	330	330	-	-	-
MFA Principal Payment	38,382	38,382	38,382	-	-	38,382	38,382	-	-	-
MFA Interest Payment	24,239	24,239	24,239	-	-	24,239	24,239	-	-	-
TOTAL DEBT	**62,911**	**62,917**	**62,951**	**-**	**-**	**62,951**	**62,951**	**-**	**-**	**-**
TOTAL COSTS	**63,552**	**63,267**	**63,667**	**-**	**-**	**63,667**	**63,691**	**-**	**-**	**-**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	471	(471)	-	-	(471)	-	-	-	-
Balance c/fwd from 2024 to 2025	(297)	(297)	-	-	-	-	-	-	-	-
Interest Income	(90)	(270)	(90)	-	-	(90)	(90)	-	-	-
MFA Debt Reserve Fund Earnings	(290)	(296)	(330)	-	-	(330)	(330)	-	-	-
TOTAL REVENUE	**(677)**	**(392)**	**(891)**	**-**	**-**	**(891)**	**(420)**	**-**	**-**	**-**
REQUISITION - PARCEL TAX	**(62,875)**	**(62,875)**	**(62,776)**	**-**	**-**	**(62,776)**	**(63,271)**	**-**	**-**	**-**
*Percentage increase over prior year Requisition			-0.2%			-0.2%	0.8%			

CAPITAL REGIONAL DISTRICT

2026 Budget

Saturna Health Service

FINAL BUDGET

MARCH 2026

Service: 1.227 **Saturna Health Service** **Committee: Electoral Area**

DEFINITION:

To establish a service for the purpose of contributing to the costs incurred by the Saturna Community Club in administration and operation of the Saturna Island Medical Clinic
Bylaw No. 4231 Saturna Health Service Establishment Bylaw adopted in 2018

PARTICIPATION:

Southern Gulf Islands

MAXIMUM LEVY:

Greater of $40,000 or $0.17 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.227 - Saturna Health Service	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payment to Saturna Island Medical Clinic	12,000	-	12,651	-	-	12,651	10,945	11,160	11,380	11,600
Other Operating Expenses	521	521	250	-	-	250	255	260	265	271
TOTAL COSTS	**12,521**	**521**	**12,901**	**-**	**-**	**12,901**	**11,200**	**11,420**	**11,645**	**11,871**
*Percentage Increase over prior year			3.0%			3.0%	-13.2%	2.0%	2.0%	1.9%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	12,304	(12,304)	-	-	(12,304)	-	-	-	-
Balance c/fwd from 2024 to 2025	(1,327)	(1,327)	-	-	-	-	-	-	-	-
Interest Income	-	(304)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,571)	(1,571)	(597)	-	-	(597)	(1,600)	(1,630)	(1,660)	(1,690)
TOTAL REVENUE	**(2,898)**	**9,102**	**(12,901)**	**-**	**-**	**(12,901)**	**(1,600)**	**(1,630)**	**(1,660)**	**(1,690)**
REQUISITION	**(9,623)**	**(9,623)**	**-**	**-**	**-**	**-**	**(9,600)**	**(9,790)**	**(9,985)**	**(10,181)**
*Percentage increase over prior year Requisition			-100.0%			-100.0%	100.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Galiano Health Service

FINAL BUDGET

MARCH 2026

Service: 1.228 **Galiano Health Service** **Committee: Electoral Area**

DEFINITION:

To provide secure and predictable funding for the Galiano Health Care Centre
Bylaw No. 3955 Galiano Health Care Centre Contribution Services Establishment Bylaw adopted in 2014

PARTICIPATION:

Galiano Island

MAXIMUM LEVY:

Greater of $86,550 or $0.19 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.228 - Galiano Health Service	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
			2026							
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payment to Galiano Health Society	146,180	146,180	190,034	-	-	190,034	238,799	238,738	238,676	238,613
Operating - Other	2,945	2,902	3,033	-	-	3,033	3,086	3,147	3,209	3,272
TOTAL OPERATING COSTS	**149,125**	**149,082**	**193,067**	**-**	**-**	**193,067**	**241,885**	**241,885**	**241,885**	**241,885**
*Percentage Increase over prior year			29.5%			29.5%	25.3%	0.0%	0.0%	0.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	450	(450)	-	-	(450)	-	-	-	-
Balance c/fwd from 2024 to 2025	(486)	(486)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(110)	(98)	(110)	-	-	(110)	(110)	(110)	(110)	(110)
Other Revenue	(20)	(439)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	**(616.00)**	**(573)**	**(580)**	**-**	**-**	**(580)**	**(130)**	**(130)**	**(130)**	**(130)**
REQUISITION	**(148,509)**	**(148,509)**	**(192,487)**	**-**	**-**	**(192,487)**	**(241,755)**	**(241,755)**	**(241,755)**	**(241,755)**
*Percentage increase over prior year Requisition			29.6%			29.6%	25.6%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Pender Island Health Care Service

FINAL BUDGET

MARCH 2026

Service: 1.229 **Pender Islands Health Care Service** **Committee: Electoral Area**

DEFINITION:

Service established for the purpose of contributing to the costs of administration and operation of the Pender Islands Health Care Centre. Bylaw No. 4441 Pender Island Health Care Centre Contribution Services Establishment Bylaw adopted in 2021

PARTICIPATION:

Pender Island

MAXIMUM LEVY:

Greater of $235,000 or $0.1803 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.229 - Pender Island Health Care Service	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
			2026							
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payment to Pender Health Society	272,500	272,500	305,000	-	20,000	325,000	334,750	341,220	341,130	341,045
Operating - Other	6,455	5,331	6,729	-	-	6,729	6,850	6,983	7,119	7,257
TOTAL OPERATING COSTS	**278,955**	**277,831**	**311,729**	**-**	**20,000**	**331,729**	**341,600**	**348,203**	**348,249**	**348,302**
*Percentage Increase over prior year			11.7%		7.2%	18.9%	3.0%	1.9%	0.0%	0.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	1,970	(1,970)	-	-	(1,970)	-	-	-	-
Balance c/fwd from 2024 to 2025	727	727	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(2,306)	(2,306)	(2,474)	-	-	(2,474)	(2,400)	(2,450)	(2,500)	(2,550)
Other Revenue	-	(846)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(1,579.00)**	**(455)**	**(4,444)**	**-**	**-**	**(4,444)**	**(2,400)**	**(2,450)**	**(2,500)**	**(2,550)**
REQUISITION	**(277,376)**	**(277,376)**	**(307,285)**	**-**	**(20,000)**	**(327,285)**	**(339,200)**	**(345,753)**	**(345,749)**	**(345,752)**
*Percentage increase over prior year Requisition			10.8%		7.2%	18.0%	3.6%	1.9%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI Small Craft Harbour Facilities

FINAL BUDGET

MARCH 2026

Service: 1.235 **SGI Small Craft Harbour Facilities** **Committee: Electoral Area**

DEFINITION:

A local service, established by Bylaw No. 2614, October 6, 1998, in the Southern Gulf Islands Electoral Area to establish, acquire and operate a service of small craft harbour facilities.

SERVICE DESCRIPTION:

The SGI Small Craft Harbour Facilities service funds and operates 12 small craft harbour facilities in the Southern Gulf Islands. The docks are located on Mayne, Galiano, North and South Pender, Saturna, Piers and Vancouver Islands. The service was undertaken by the CRD upon the Federal Government of Canada's divestiture of ownership and operation of small craft harbour facilities. The Federal Government provided 1-time funding of $1.6 million to the CRD for dock rehabilitation. The service is administered by the Southern Gulf Islands Harbour Commission.

MAXIMUM LEVY:

Greater of $112,878 or $0.10 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Southern Gulf Islands Harbour Commission as established by Bylaw No. 2972 in 2002.

FUNDING:

Parcel Tax
Moorage Fees

1.235 - SGI Small Craft Harbour Facilities	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Management Expenditures:										
Contract for Services	11,380	8,000	11,580	-	-	11,580	11,810	12,050	12,290	12,540
Supplies, Advertising	1,220	1,220	1,240	-	-	1,240	1,260	1,280	1,300	1,320
Travel and Training	8,300	3,180	8,450	-	-	8,450	8,620	8,790	8,960	9,140
Allocations	40,943	49,243	34,281	-	-	34,281	34,939	35,636	36,349	37,078
Insurance	19,630	19,630	18,870	-	-	18,870	19,815	20,806	21,846	22,938
Other Operating Expenses	1,980	2,180	2,010	-	-	2,010	2,050	2,090	2,130	2,180
TOTAL MANAGEMENT EXPENDITURES	**83,453**	**83,453**	**76,431**	**-**	**-**	**76,431**	**78,494**	**80,652**	**82,875**	**85,196**
*Percentage Increase over prior year			-8.4%			-8.4%	2.7%	2.7%	2.8%	2.8%
Dock Expenditures:										
Repairs and Maintenance	66,670	94,290	67,720	-	-	67,720	69,020	70,450	71,900	73,400
Wharfinger Compensation and Travel	76,680	70,910	84,365	-	-	84,365	86,060	87,790	89,550	91,340
Insurance	42,718	42,718	44,850	-	-	44,850	46,996	49,238	51,588	54,058
Electricity	2,000	1,980	2,080	-	-	2,080	2,120	2,160	2,200	2,240
Supplies	5,460	5,460	5,590	-	-	5,590	5,720	5,850	5,980	6,110
Other Operating Expenses	4,940	-	5,070	-	-	5,070	5,200	5,330	5,460	5,590
TOTAL DOCK EXPENDITURES	**198,468**	**215,358**	**209,675**	**-**	**-**	**209,675**	**215,116**	**220,818**	**226,678**	**232,738**
*Percentage Increase over prior year			5.6%			5.6%	2.6%	2.7%	2.7%	2.7%
TOTAL OPERATING COSTS	**281,921**	**298,811**	**286,106**	**-**	**-**	**286,106**	**293,610**	**301,470**	**309,553**	**317,934**
*Percentage Increase over prior year			1.5%			1.5%	2.6%	2.7%	2.7%	2.7%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	5,605	5,605	10,050	-	-	10,050	10,250	10,460	10,670	10,880
Transfer to Capital Reserve Fund	137,670	143,590	151,330	-	-	151,330	165,100	175,680	178,895	182,025
MFA Debt Reserve Fund	370	370	430	-	-	430	430	430	430	430
MFA Interest	43,079	43,079	43,079	-	-	43,079	43,079	43,079	43,079	43,079
MFA Principal	44,414	44,414	44,414	-	-	44,414	44,414	44,414	44,414	44,414
TOTAL DEBT / RESERVE	**231,138**	**237,058**	**249,303**	**-**	**-**	**249,303**	**263,273**	**274,063**	**277,488**	**280,828**
TOTAL COSTS	**513,059**	**535,869**	**535,409**	**-**	**-**	**535,409**	**556,883**	**575,533**	**587,041**	**598,762**
*Percentage Increase over prior year			4.4%			4.4%	4.0%	3.3%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Revenue- Fees	(160,360)	(152,170)	(168,730)	-	-	(168,730)	(172,120)	(175,550)	(179,060)	(182,630)
Grants in Lieu of Taxes	(7,330)	(7,330)	(7,772)	-	-	(7,772)	(7,613)	(7,773)	(7,931)	(8,092)
Other Income	(770)	(31,770)	(840)	-	-	(840)	(850)	(860)	(870)	(880)
TOTAL REVENUE	**(168,460)**	**(191,270)**	**(177,342)**	**-**	**-**	**(177,342)**	**(180,583)**	**(184,183)**	**(187,861)**	**(191,602)**
REQUISITION - PARCEL TAX	**(344,599)**	**(344,599)**	**(358,067)**	**-**	**-**	**(358,067)**	**(376,300)**	**(391,350)**	**(399,180)**	**(407,160)**
*Percentage increase over prior year Requisition			3.9%			3.9%	5.1%	4.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.235 SGI Small Craft Harbour Facilities	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$450,000	$100,000	$100,000	$100,000	$75,000	$825,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$0	**$450,000**	**$100,000**	**$100,000**	**$100,000**	**$75,000**	**$825,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$50,000	$0	$0	$0	$0	$50,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$35,000	$0	$0	$0	$0	$35,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$365,000	$100,000	$100,000	$100,000	$75,000	$740,000
	$0	**$450,000**	**$100,000**	**$100,000**	**$100,000**	**$75,000**	**$825,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.235

Service Name: SGI Small Craft Harbour Facilities

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-03	Renewal	ANNUAL PROVISIONAL: Dock Improvements	An annual provisional fund is required to address unplanned dock safety issues.	$ 425,000	S	Res	$ -	$ 50,000	$ 100,000	$ 100,000	$ 100,000	$ 75,000	$ 425,000
26-01	New	Hope Bay upgrade	Completing improvements consistent with 2024 inspections	$ 325,000	S	Res	$ -	$ 240,000	$ -	$ -	$ -	$ -	$ 240,000
26-01	New	Hope Bay upgrade			S	Cap	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
26-01	New	Hope Bay upgrade			S	Grant	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
26-02	Renewal	Swartz Bay Improvements & Dock Replacement	Dock improvements	$ 75,000	S	Res	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
													$ -
													$ -
			Grand Total	**$ 825,000**				**$ 450,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 75,000**	**$ 825,000**

Service:	1.235	SGI Small Craft Harbour Facilities

Project Number	Capital Project Title	Capital Project Description
21-03	ANNUAL PROVISIONAL: Dock Improvements	An annual provisional fund is required to address unplanned dock safety issues.

Project Rationale These funds are not allocated to any specific dock. They are required to completed unplanned repairs and replacement to the facilities to address unplanned dock safety and operational issues.

Project Number	Capital Project Title	Capital Project Description
26-02	Swartz Bay Improvements & Dock Replacement	Dock improvements

Project Rationale Funds are required for staff to retain a contractor to carry out the works identified during the 2023 dock inspections, or that have subsquently developed.

Project Number	Capital Project Title	Capital Project Description
26-01	Hope Bay upgrade	Completing improvements consistent with 2024 inspections

Project Rationale Funds are required for staff to retain a contractor to carry out the works identified during the 2024 dock inspections, or that have subsquently developed. These will be completed on the Fixed and floating portion of the dock.

SGI Small Craft Harbour Facilities
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	22,968	33,018	43,268	53,728	64,398	75,278
Capital Reserve Fund	595,985	382,315	447,415	523,095	601,990	709,015
Total	**618,953**	**415,333**	**490,683**	**576,823**	**666,388**	**784,293**

Reserve Schedule

Reserve Fund: 1.235 SGI Harbour Facilities - Operating Reserve Fund

Created in 2024
The operating reserve for Southern Gulf Islands Small Craft Harbour Facilities service will be used to stabilize future requisition over time as revenue fluctuates based on moorage fees collected.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105564	2025	2026	2027	2028	2029	2030
Beginning Balance		11,754	22,968	33,018	43,268	53,728	64,398
Transfer from Ops Budget		10,605	10,050	10,250	10,460	10,670	10,880
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		609					
Ending Balance $		**22,968**	**33,018**	**43,268**	**53,728**	**64,398**	**75,278**

Assumptions/Background:
* Interest in planning years nets against inflation which is not included.

Reserve Schedule (Revised)

Reserve Fund: 1.235 SGI Harbour Facilities - Capital Reserve Fund - Bylaw 2719

Surplus money from the operation of small craft harbour facilities services may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: 1054 / Fund Centre: 101467	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	489,144	595,985	382,315	447,415	523,095	601,990
Transfer from Ops Budget	183,258	151,330	165,100	175,680	178,895	182,025
Transfer from Cap Fund	150,571					
Transfer to Cap Fund	(249,692)	(365,000)	(100,000)	(100,000)	(100,000)	(75,000)
Interest Income*	22,705					
Ending Balance $	**595,985**	**382,315**	**447,415**	**523,095**	**601,990**	**709,015**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI House Numbering

FINAL BUDGET

MARCH 2026

Service: 1.314 **SGI Building Numbering** **Committee: Electoral Area**

DEFINITION:

To establish and operate the service of numbering building for Southern Gulf Islands Electoral Area.
Established by Bylaw No. 3230 (2004).
Southern Gulf Islands Building Numbering Regulation Bylaw No. 3231.

SERVICE DESCRIPTION:

Implementation and maintenance of a building numbering system with corresponding notification and mapped integration with departmental operations and emergency services.

PARTICIPATION:

Southern Gulf Islands

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.314 - SGI House Numbering	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Building Inspection	9,820	9,820	10,000	-	-	10,000	10,200	10,400	10,610	10,820
Allocations	505	505	520	-	-	520	530	540	551	562
Other Operating Expenses	80	57	80	-	-	80	80	80	80	80
TOTAL COSTS	**10,405**	**10,382**	**10,600**	**-**	**-**	**10,600**	**10,810**	**11,020**	**11,241**	**11,462**
*Percentage Increase over prior year			1.9%			1.9%	2.0%	1.9%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	14	(14)	-	-	(14)	-	-	-	-
Balance c/fwd from 2024 to 2025	7	7	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(100)	(101)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
Interest Income	(22)	(12)	(6)	-	-	(6)	(20)	(20)	(20)	(20)
TOTAL REVENUE	**(115)**	**(92)**	**(120)**	**-**	**-**	**(120)**	**(120)**	**(120)**	**(120)**	**(120)**
REQUISITION	**(10,290)**	**(10,290)**	**(10,480)**	**-**	**-**	**(10,480)**	**(10,690)**	**(10,900)**	**(11,121)**	**(11,342)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI Livestock Injury Compensation

FINAL BUDGET

MARCH 2026

Service: 1.341 **SGI Livestock Injury Compensation** **Committee: Electoral Area**

DEFINITION:

The service is established for payment of claims of the owners of livestock killed or injured by a dog over the age of four months, the owner of which is unknown and, after diligent inquiry, cannot be found, as permitted by the *Local Government Act.*
(Livestock Injury Compensation Service (Southern Gulf Islands) Bylaw 4419, No. 1, 2021)

PARTICIPATION:

Southern Gulf Islands Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.341 - SGI Livestock Injury Compensation	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Allocations	159	159	159	-	-	159	162	165	169	172
Compensation Claim Payments	3,000	-	3,000	-	-	3,000	3,000	3,000	3,000	3,000
Other Operating Costs	26	-	-	-	-	-	-	-	-	-
TOTAL COSTS	**3,185**	**159**	**3,159**	**-**	**-**	**3,159**	**3,162**	**3,165**	**3,169**	**3,172**
*Percentage Increase over prior year						-0.8%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	3,141	(3,141)	-	-	(3,141)	-	-	-	-
Balance c/fwd from 2024 to 2025	(3,165)	(3,165)	-	-	-	-	-	-	-	-
Other Income	(20)	(135)	(18)	-	-	(18)	(20)	(23)	(27)	(30)
TOTAL REVENUE	**(3,185)**	**(159)**	**(3,159)**	**-**	**-**	**(3,159)**	**(20)**	**(23)**	**(27)**	**(30)**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**(3,142)**	**(3,142)**	**(3,142)**	**(3,142)**
*Percentage increase over prior year Requisition						0.0%	N/A	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

South Galiano Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.352 South Galiano Fire **Committee:** Electoral Area

DEFINITION:

A local service area established to provide fire protection and emergency response on a volunteer basis to the southern part of Galiano Island. Fire department is operated by the South Galiano Fire Protection Society in accordance with a written agreement between the Society and the CRD. Bylaw No. 70 (January 13, 1971). Repealed and replaced by Bylaw No. 2148 (January 12, 1994) Local Service Area #25 - M-764. Amended by Bylaw No. 3224 to add emergency response.

PARTICIPATION:

On taxable school assessments, excluding property that is taxable for school purposes only by Special Act. Specified Area #1 - A(764).

MAXIMUM LEVY:

Greater of $470,000 or $1.157 / $1,000 of actual assessments.

FUNDING:

Requisition

1.352 - South Galiano Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Honorarium and Call Out Pay	206,840	230,000	305,750	-	-	305,750	320,140	334,946	349,079	356,957
Travel - Vehicles	29,500	21,745	30,030	-	-	30,030	30,630	31,240	31,870	32,510
Insurance	17,662	18,680	9,123	-	-	9,123	9,465	9,830	10,209	10,603
Staff Development	32,030	24,000	32,610	-	-	32,610	33,260	33,930	34,610	35,300
Maintenance	20,040	21,000	20,410	-	-	20,410	20,820	21,230	21,660	22,090
Internal Allocations	17,754	17,754	18,559	-	-	18,559	18,893	19,271	19,656	20,049
Operating Supplies and Other	46,650	38,386	47,660	-	-	47,660	48,590	49,560	50,540	51,540
TOTAL OPERATING COSTS	**370,476**	**371,565**	**464,142**	**-**	**-**	**464,142**	**481,798**	**500,007**	**517,624**	**529,049**
*Percentage Increase over prior year			25.3%			25.3%	3.8%	3.8%	3.5%	2.2%
CAPITAL / RESERVE										
Capital Equipment Purchases	10,500	5,500	10,690	-	-	10,690	10,900	11,120	11,340	11,570
Transfer to Capital Reserve Fund	34,510	38,421	35,130	-	-	35,130	35,830	36,550	37,280	38,030
Transfer to Equipment Replacement Fund	78,790	78,790	70,030	-	-	70,030	71,430	72,860	74,320	75,810
TOTAL CAPITAL / RESERVE	**123,800**	**122,711**	**115,850**	**-**	**-**	**115,850**	**118,160**	**120,530**	**122,940**	**125,410**
MFA DEBT										
MFA Debt Reserve Fund	700	700	820	-	-	820	820	820	820	820
Principal Payment	64,945	64,945	64,945	-	-	64,945	64,945	64,945	64,945	64,945
Interest Payment	76,082	76,082	76,082	-	-	76,082	76,082	76,082	76,082	76,082
TOTAL MFA DEBT	**141,727**	**141,727**	**141,847**	**-**	**-**	**141,847**	**141,847**	**141,847**	**141,847**	**141,847**
TOTAL COSTS	**636,003**	**636,003**	**721,839**	**-**	**-**	**721,839**	**741,805**	**762,384**	**782,411**	**796,306**
*Percentage Increase over prior year			13.5%			13.5%	2.8%	2.8%	2.6%	1.8%
Internal Recoveries	-	-	(35,235)	-	-	(35,235)	(38,210)	(41,280)	(44,240)	(45,300)
OPERATING LESS RECOVERIES	**636,003**	**636,003**	**686,604**	**-**	**-**	**686,604**	**703,595**	**721,104**	**738,171**	**751,006**
FUNDING SOURCES (REVENUE)										
Parcel Tax	(141,027)	(141,027)	(141,027)	-	-	(141,027)	(141,027)	(141,027)	(141,027)	(141,027)
Other Income	(1,420)	(1,420)	(1,550)	-	-	(1,550)	(1,540)	(1,540)	(1,540)	(1,540)
TOTAL REVENUE	**(142,447)**	**(142,447)**	**(142,577)**	**-**	**-**	**(142,577)**	**(142,567)**	**(142,567)**	**(142,567)**	**(142,567)**
REQUISITION	**(493,556)**	**(493,556)**	**(544,027)**	**-**	**-**	**(544,027)**	**(561,028)**	**(578,537)**	**(595,604)**	**(608,439)**
*Percentage increase over prior year										
Requisition			10.2%			10.2%	3.1%	3.1%	3.0%	2.2%
Parcel Tax			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
Combined			**8.0%**			**8.0%**	**2.5%**	**2.5%**	**2.4%**	**1.7%**
FTE			1.3			1.3	1.3	1.3	1.3	1.3

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.352 South Galiano Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$10,200	$78,500	$44,700	$10,000	$10,000	$0	$143,200
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$10,200	**$78,500**	**$44,700**	**$10,000**	**$10,000**	**$0**	**$143,200**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$10,200	$43,500	$9,700	$10,000	$10,000	$0	$73,200
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$35,000	$35,000	$0	$0	$0	$70,000
		$10,200	**$78,500**	**$44,700**	**$10,000**	**$10,000**	**$0**	**$143,200**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.352

Service Name: South Galiano Fire

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
23-01	Replacement	Turn out Gear	Turn out gear	$ 30,700	E	ERF	$ 5,200	$ 16,000	$ 4,700	$ 5,000	$ 5,000	$ -	$ 30,700
23-02	Replacement	Replace firehose	To replace existing firehose	$ 20,000	E	ERF	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ -	$ 20,000
25-01	New	Water Storage	Water Storage Phases 1, 2 and 3	$ 105,000	E	Res	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -	$ 70,000
26-01	Replacement	Rescue Air Lift Bags	Replacement of MVI rescue lift bags	$ 22,500	E	ERF	$ -	$ 22,500	$ -	$ -	$ -	$ -	$ 22,500
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 178,200**				**$ 78,500**	**$ 44,700**	**$ 10,000**	**$ 10,000**	**$ -**	**$ 143,200**

Service:	1.352	South Galiano Fire

Project Number	23-01	Capital Project Title	Turn out Gear	Capital Project Description	Turn out gear
Project Rationale					

Project Number	23-02	Capital Project Title	Replace firehose	Capital Project Description	To replace existing firehose
Project Rationale					

Project Number	25-01	Capital Project Title	Water Storage	Capital Project Description	Water Storage Phases 1, 2 and 3
Project Rationale					

Project Number	26-01	Capital Project Title	Rescue Air Lift Bags	Capital Project Description	Replacement of MVI rescue lift bags
Project Rationale					

South Galiano Fire Protection
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	7,036	33,566	95,296	158,156	222,476	298,286
Capital Reserve Fund	35,718	35,848	36,678	73,228	110,508	148,538
Total	**42,754**	**69,414**	**131,974**	**231,384**	**332,984**	**446,824**

Reserve Schedule

Reserve Fund: 1.352 South Galiano Fire Protection - Equipment Replacement Fund

ERF Group: SGALFIRE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101431	2025	2026	2027	2028	2029	2030
Beginning Balance		48,914	7,036	33,566	95,296	158,156	222,476
Transfer from Ops Budget		61,130	70,030	71,430	72,860	74,320	75,810
Proceeds of Disposal		9,000					
Planned Purchase		(112,418)	(43,500)	(9,700)	(10,000)	(10,000)	-
Interest Income		410					
Ending Balance $		**7,036**	**33,566**	**95,296**	**158,156**	**222,476**	**298,286**

Assumptions/Background:

Need to transfer as much as operating budget will allow in order to fund replacement of fire vehicles and equipment.

Reserve Schedule

Reserve Fund: 1.352 South Galiano Fire Protection - Capital Reserve Fund - Bylaw 4635

Reserve established for expenditures for or in respect of capital projects, planning, study, design, construction, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or payment of debt.

Reserve Cash Flow

Fund:	1094	Actual	Budget				
Fund Centre:	102291	2025	2026	2027	2028	2029	2030
Beginning Balance		35,000	35,718	35,848	36,678	73,228	110,508
Transfer from Ops Budget		34,510	35,130	35,830	36,550	37,280	38,030
Transfer from Cap Fund		79					
Planned Purchase		(35,000)	(35,000)	(35,000)	-	-	-
Interest Income		1,129					
Ending Balance $		**35,718**	**35,848**	**36,678**	**73,228**	**110,508**	**148,538**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Pender Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.356 **Pender Island Fire** **Committee: Electoral Area**

DEFINITION:

A specified area established to provide fire protection and emergency response on a volunteer basis to Pender Islands.
Local Service Bylaw No. 2050 (October 28, 1992). Amended by Bylaw No. 3015 (November 29, 2002) to increase the levy rate to $1.87.
Amended by Bylaw No. 3283 to change the name and geographical area to include both North and South Pender Islands to create one fire service area known as the Pender Islands Fire Protection & Emergency Response Service. This Amendment also decreased the levy to $0.92. Amended by Bylaw No. 3994 to increase the levy rate to $0.998.

PARTICIPATION:

On all lands and improvements on the basis of taxable hospital district assessments. Local Service Area #18 - J(764).

MAXIMUM LEVY:

Greater of $918,000 or $0.998 / $1,000.

FUNDING:

Requisition

1.356 - Pender Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Travel - Vehicles	13,660	23,000	13,910	-	-	13,910	14,190	14,470	14,760	15,060
Insurance	13,832	13,832	13,413	-	-	13,413	14,084	14,788	15,527	16,303
Payment - Fire Protection Society	1,051,142	1,051,142	1,159,490	-	-	1,159,490	1,187,497	1,210,769	1,234,624	1,258,696
Allocations	54,816	54,816	57,632	-	-	57,632	58,669	59,842	61,039	62,260
Operating - Other	19,180	18,050	19,520	-	-	19,520	19,910	20,310	20,720	21,140
TOTAL OPERATING COSTS	**1,152,630**	**1,160,840**	**1,263,965**	**-**	**-**	**1,263,965**	**1,294,350**	**1,320,179**	**1,346,670**	**1,373,459**
*Percentage Increase over prior year			9.7%			9.7%	2.4%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	101,670	97,565	110,416	-	-	110,416	112,949	115,237	117,501	119,923
Transfer to Capital Reserve Fund	101,670	97,565	110,416	-	-	110,416	112,949	115,237	117,501	119,923
TOTAL CAPITAL / RESERVE	**203,340**	**195,130**	**220,832**	**-**	**-**	**220,832**	**225,898**	**230,474**	**235,002**	**239,846**
Debt Costs	111,596	111,596	94,516	-	-	94,516	-	-	-	-
TOTAL COSTS	**1,467,566**	**1,467,566**	**1,579,313**	**-**	**-**	**1,579,313**	**1,520,248**	**1,550,653**	**1,581,672**	**1,613,305**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	11,560	11,560	-	-	-	-	-	-	-	-
Transfer from Reserve Fund	(111,596)	(111,596)	(94,516)	-	-	(94,516)	-	-	-	-
Grants in Lieu of Taxes	(11,786)	(11,786)	(13,216)	-	-	(13,216)	(12,240)	(12,480)	(12,730)	(12,980)
Other Income	(1,640)	(1,640)	(1,670)	-	-	(1,670)	(1,710)	(1,750)	(1,790)	(1,830)
TOTAL REVENUE	**(113,462)**	**(113,462)**	**(109,402)**	**-**	**-**	**(109,402)**	**(13,950)**	**(14,230)**	**(14,520)**	**(14,810)**
REQUISITION	**(1,354,104)**	**(1,354,104)**	**(1,469,911)**	**-**	**-**	**(1,469,911)**	**(1,506,298)**	**(1,536,423)**	**(1,567,152)**	**(1,598,495)**
*Percentage increase over prior year Requisition			8.6%			8.6%	2.5%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.356 Pender Island Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$30,000	$0	$10,000	$0	$7,500	$47,500
Equipment		$0	$155,000	$35,000	$106,000	$155,000	$750,000	$1,201,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$185,000**	**$35,000**	**$116,000**	**$155,000**	**$757,500**	**$1,248,500**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$155,000	$35,000	$106,000	$155,000	$750,000	$1,201,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$30,000	$0	$10,000	$0	$7,500	$47,500
		$0	**$185,000**	**$35,000**	**$116,000**	**$155,000**	**$757,500**	**$1,248,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.356

Service Na Pender Island Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
20-01	Replacement	Gas Detectors -replace-ERF13	Replacement of ancillary equipment	$ 10,000	E	ERF	$ -	$ -	$ -	$ 6,000	$ -	$ -	$ 6,000
20-12	Renewal	Hall 2 Upgrades-CCF10	Hall 2 Improvements and Upgrades	$ 50,000	B	Res	$ -	$ 10,000	$ -	$ 2,500	$ -	$ 2,500	$ 15,000
20-13	Renewal	Hall 1 Upgrades-CCF13	Hall 1 Improvements and Upgrades	$ 60,500	B	Res	$ -	$ 10,000	$ -	$ 5,000	$ -	$ 2,500	$ 17,500
21-01	Renewal	Hall 3 Upgrades-CCF11	Hall 3 Improvements and Upgrades	$ 45,000	B	Res	$ -	$ 10,000	$ -	$ 2,500	$ -	$ 2,500	$ 15,000
21-02	Replacement	Fire hoses-ERF12	Firefighting equipment replacement	$ 10,000	E	ERF	$ -	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000
21-03	Replacement	Turnout gear-ERF1	Firefighting equipment replacement	$ 94,000	E	ERF	$ -	$ 25,000	$ 25,000	$ -	$ -	$ -	$ 50,000
25-01	Replacement	Replace R38 Unit 804-ERF6	Replace R38 Unit 804	$ 150,000	E	ERF	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000
26-02	Replacement	Training SCBA's (Used G1's)-ERF16	Firefighting equipment replacement	$ 80,000	E	ERF	$ -	$ 80,000	$ -	$ -	$ -		$ 80,000
26-03	Replacement	Tender 1 Upgrade Unit 1051 2026-ER5	Tender 1 Upgrade Unit 1051	$ 50,000	E	ERF	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
27-01	Replacement	Replace Rescue Equipment- ERF9	Rescue Equipment	$ 10,000	E	ERF	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
28-01	Replacement	Replace Utility 1 Unit 18007-ERF10	Replace Utility 1 Unit 18007	$ 100,000	E	ERF	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000
30-01	Replacement	Replace Engine 3 Unit 966 2030-ERF17	Replace Engine 3 Unit 966	$ 750,000	E	ERF	$ -	$ -	$ -	$ -	$ -	$ 750,000	$ 750,000
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 1,409,500**				**$ 185,000**	**$ 35,000**	**$ 116,000**	**$ 155,000**	**$ 757,500**	**$ 1,248,500**

Service:	1.356	Pender Island Fire

Project Number	20-01	Capital Project Title	Gas Detectors -replace-ERF13	Capital Project Description	Replacement of ancillary equipment
Project Rationale					

Project Number	20-12	Capital Project Title	Hall 2 Upgrades-CCF10	Capital Project Description	Hall 2 Improvements and Upgrades
Project Rationale					

Project Number	20-13	Capital Project Title	Hall 1 Upgrades-CCF13	Capital Project Description	Hall 1 Improvements and Upgrades
Project Rationale					

Project Number	21-01	Capital Project Title	Hall 3 Upgrades-CCF11	Capital Project Description	Hall 3 Improvements and Upgrades
Project Rationale					

Service:	1.356	Pender Island Fire

Project Number	21-02	Capital Project Title	Fire hoses-ERF12	Capital Project Description	Firefighting equipment replacement
Project Rationale					

Project Number	21-03	Capital Project Title	Turnout gear-ERF1	Capital Project Description	Firefighting equipment replacement
Project Rationale					

Project Number	25-01	Capital Project Title	Replace R38 Unit 804-ERF6	Capital Project Description	Replace R38 Unit 804
Project Rationale					

Project Number	26-02	Capital Project Title	Training SCBA's (Used G1's)-ERF16	Capital Project Description	Firefighting equipment replacement
Project Rationale					

Service:	1.356	Pender Island Fire

Project Number	Capital Project Title	Capital Project Description
26-03	Tender 1 Upgrade Unit 1051 2026-ER5	Tender 1 Upgrade Unit 1051

Project Rationale

Project Number	Capital Project Title	Capital Project Description
27-01	Replace Rescue Equipment- ERF9	Rescue Equipment

Project Rationale

Project Number	Capital Project Title	Capital Project Description
28-01	Replace Utility 1 Unit 18007-ERF10	Replace Utility 1 Unit 18007

Project Rationale

Project Number	Capital Project Title	Capital Project Description
30-01	Replace Engine 3 Unit 966 2030-ERF17	Replace Engine 3 Unit 966

Project Rationale

Pender Fire Protection
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	59,130	39,546	52,495	32,732	25,233	37,656
Equipment Replacement Fund	248,112	209,012	386,961	521,198	608,699	78,622
Total	**307,242**	**248,558**	**439,456**	**553,930**	**633,932**	**116,278**

Reserve Schedule

Reserve Fund: 1.356 Pender Fire Protection - Capital Reserve Fund

Bylaw 3313

Reserve Cash Flow

Fund:	1013	Actual	Budget				
Fund Centre:	101357	2025	2026	2027	2028	2029	2030
Beginning Balance		83,886	59,130	39,546	52,495	32,732	25,233
Transfer from Ops Budget		105,072	110,416	112,949	115,237	117,501	119,923
Transfer to Cap Fund		(35,000)	(30,000)	-	(10,000)	-	(7,500)
Transfer to ERF		(100,000)	(100,000)	(100,000)	(125,000)	(125,000)	(100,000)
Interest Income*		5,172					
Ending Balance $		**59,130**	**39,546**	**52,495**	**32,732**	**25,233**	**37,656**

Assumptions/Background:

Maintain fund at level required under long term capital plan considered sufficient. Level to resume life cycle funding after ERF replenished

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.356 Pender Fire Protection - Equipment Replacement Fund

For replacement of firefighting equipment and vehicles
ERF Group: NPENDFIRE.ERF & SPENDFIRE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	101433	2025	2026	2027	2028	2029	2030
Beginning Balance		158,756	248,112	209,012	386,961	521,198	608,699
Expenditures (Based on Capital Plan)		(2,503)	(155,000)	(35,000)	(106,000)	(155,000)	(750,000)
Transfer from Ops Budget		101,670	110,416	112,949	115,237	117,501	119,923
Transfer from Capital Reserve Fund		100,000	100,000	100,000	125,000	125,000	100,000
Transfer to OPEX to pay ST Loan		(111,596)	(94,516)	-	-	-	-
Interest Income		1,785					
Ending Balance $		**248,112**	**209,012**	**386,961**	**521,198**	**608,699**	**78,622**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

North Galiano Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.359 **North Galiano Fire** **Committee: Electoral Area**

DEFINITION:

A Specified Area to provide Fire Protection Services for North Galiano Island. Establishment Bylaw No. 1852 (November 17, 1990). Amended by Bylaw No. 2989 (November 27, 2002) to increase the levy rate to $1.60. Amended by Bylaw No. 3143 (Feb 11, 2004) to change boundaries. Amended by Bylaw 3221 (Feb 9, 2005). Amended by Bylaw No. 3843 (December 12, 2012).

MAXIMUM LEVY:

Greater of $267,000 or $1.60 / $1,000 of actual assessment.

COMMISSION:

North Galiano Fire Protection and Emergency Response Services Commission established to oversee this function (Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3844 (Dec/12)	670,000
Borrowed:	SI Bylaw No. 3910 (July/13)	(290,000)
	SI Bylaw No. 3936 (Feb/14)	(280,000)
Remaining:	Expired	$100,000

FUNDING:

Requisition and parcel tax.

1.359 - North Galiano Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Honoraria	169,360	156,295	133,540	-	-	133,540	136,906	140,357	143,477	146,674
Travel - Vehicles	20,080	16,432	20,440	-	-	20,440	20,850	21,270	21,690	22,120
Insurance	7,612	7,262	7,963	-	-	7,963	8,257	8,562	8,878	9,207
Maintenance	4,810	4,810	4,890	-	-	4,890	4,990	5,090	5,200	5,310
Staff Training & Development	13,660	13,660	13,910	-	-	13,910	14,190	14,470	14,760	15,060
Internal Allocations	13,615	13,615	48,855	-	-	48,855	52,076	55,423	58,666	60,014
Operating - Supplies	25,040	25,040	15,320	-	-	15,320	15,620	15,940	16,260	16,580
Operating - Other	18,010	17,780	18,440	-	-	18,440	18,800	19,170	19,550	19,930
TOTAL OPERATING COSTS	**272,187**	**254,894**	**263,358**	**-**	**-**	**263,358**	**271,689**	**280,282**	**288,481**	**294,895**
*Percentage Increase over prior year			-3.2%			-3.2%	3.2%	3.2%	2.9%	2.2%
DEBT / CAPITAL / RESERVES										
Capital Equipment Purchases	5,000	5,000	5,090	-	-	5,090	5,190	5,290	5,400	5,510
Transfer to Capital Reserve Fund	-	-	-	-	-	-	-	-	20,000	20,000
Transfer to Equipment Replacement Fund	5,000	23,523	5,090	34,910	-	40,000	40,800	41,620	54,780	52,445
MFA Debt Reserve Fund	220	220	250	-	-	250	250	250	120	-
MFA Debt Principal	30,599	30,599	30,599	-	-	30,599	30,599	30,599	15,031	-
MFA Debt Interest	25,764	25,764	25,764	-	-	25,764	25,764	25,764	6,328	-
TOTAL DEBT / RESERVES	**66,583**	**85,106**	**66,793**	**34,910**	**-**	**101,703**	**102,603**	**103,523**	**101,659**	**77,955**
TOTAL COSTS	**338,770**	**340,000**	**330,151**	**34,910**	**-**	**365,061**	**374,292**	**383,805**	**390,140**	**372,850**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(10,000)	(10,000)	-	-	-	-	-	-	-	-
Parcel Tax	(24,440)	(24,440)	(24,440)	-	-	(24,440)	(24,440)	(24,440)	(24,440)	-
Grants in lieu of Taxes	(785)	(785)	(852)	-	-	(852)	(820)	(840)	(860)	(880)
Other Income	(490)	(1,720)	(520)	-	-	(520)	(530)	(540)	(420)	(310)
TOTAL REVENUE	**(35,715)**	**(36,945)**	**(25,812)**	**-**	**-**	**(25,812)**	**(25,790)**	**(25,820)**	**(25,720)**	**(1,190)**
REQUISITION	**(303,055)**	**(303,055)**	**(304,339)**	**(34,910)**	**-**	**(339,249)**	**(348,502)**	**(357,985)**	**(364,420)**	**(371,660)**
*Percentage increase over prior year Requisition			0.4%	11.5%		11.9%	2.7%	2.7%	1.8%	2.0%
FTE			0.9			0.9	0.9	0.9	0.9	0.9

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.359 North Galiano Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$4,556	$4,556	$0	$0	$0	$0	$4,556
Equipment		$10,000	$10,000	$0	$0	$0	$0	$10,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$14,556	**$14,556**	**$0**	**$0**	**$0**	**$0**	**$14,556**
SOURCE OF FUNDS								
Capital Funds on Hand		$4,556	$4,556	$0	$0	$0	$0	$4,556
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$10,000	$10,000	$0	$0	$0	$0	$10,000
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$0	$0	$0	$0
		$14,556	**$14,556**	**$0**	**$0**	**$0**	**$0**	**$14,556**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.359

Service Name: North Galiano Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
25-02	New	#1 Hall Cook Road Improvements	Feasibility and design project - mezzanine and gear room updates	$ 20,000	B	Cap	$ 4,556	$ 4,556	$ -	$ -	$ -	$ -	$ 4,556
25-03	New	Safety Equipment	Safety Equipment	$ 10,000	E	ERF	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
													$ -
													$ -
													$ -
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													$ -
			Grand Total	**$ 30,000**				**$ 14,556**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,556**

Service:	1.359	North Galiano Fire

Project Number	25-03	Capital Project Title	Safety Equipment	Capital Project Description	Safety Equipment
Project Rationale					

Project Number	25-02	Capital Project Title	#1 Hall Cook Road Improvements	Capital Project Description	Feasibility and design project - mezzanine and gear room updates
Project Rationale	Compliance with Worksafe BC - Vehicle Exhaust and separation of work spaces from apparatus floor				

North Galiano Fire Protection
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	106,605	106,605	106,605	106,605	126,605	146,605
Equipment Replacement Fund	72,884	102,884	143,684	185,304	240,084	292,529
Total	**179,489**	**209,489**	**250,289**	**291,909**	**366,689**	**439,134**

Reserve Schedule

Reserve Fund: 1.359 North Galiano Fire Protection - Capital Reserve Fund - Bylaw 3995

Reserve established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works and related debt servicing payments.

Reserve Cash Flow

Fund:	1085	Actual	Budget				
Fund Centre:	102137	2025	2026	2027	2028	2029	2030
Beginning Balance		113,920	106,605	106,605	106,605	106,605	126,605
Transfer from Ops Budget		8,083	-	-	-	20,000	20,000
Transfer to Cap Fund		(20,000)	-	-	-	-	-
Interest Income*		4,602					
Ending Balance $		**106,605**	**106,605**	**106,605**	**106,605**	**126,605**	**146,605**

Assumptions/Background:

Gradual increase in fund as per long term plan

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.359 North Galiano Fire Protection - Equipment Replacement Fund

ERF Group: NGALFIRE.ERF

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**101435**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		228,380	72,884	102,884	143,684	185,304	240,084
Transfer from Ops Budget		5,000	40,000	40,800	41,620	54,780	52,445
Planned Purchase		(161,717)	(10,000)	-	-	-	-
Interest Income		1,221					
Ending Balance $		**72,884**	**102,884**	**143,684**	**185,304**	**240,084**	**292,529**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Saturna Fire Protection

FINAL BUDGET

MARCH 2026

Service: 1.363 **Saturna Fire Protection** **Committee: Electoral Area**

DEFINITION:

A Specified Area to provide Fire Protection and Emergency Response Services. Establishment Bylaw No.2165 (Nov. 29, 1993); Bylaw No.2575 (Jan. 28, 1998); Amended Bylaw No.2734 (Nov. 24, 1999).
Amendment Bylaw No.4534 was adopted on Feb 8th, 2023 to enable the service to provide medical patient transportation as part of its response service.

MAXIMUM LEVY:

Greater of $73,500 or $0.85 / $1,000 of actual assessment.

FUNDING:

Requisition

1.363 - Saturna Fire Protection	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payment - Fire Protection Society	330,000	330,000	335,940	4,060	-	340,000	345,900	346,015	346,122	346,234
Operating - Other	7,571	7,571	8,054	-	-	8,054	8,241	8,446	8,659	8,877
TOTAL COSTS	**337,571**	**337,571**	**343,994**	**4,060**	**-**	**348,054**	**354,141**	**354,461**	**354,781**	**355,111**
*Percentage Increase over prior year			1.9%	1.2%		3.1%	1.7%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	320	(320)	-	-	(320)	-	-	-	-
Balance c/fwd from 2024 to 2025	(313)	(313)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(15,329)	(15,329)	(16,888)	-	-	(16,888)	(15,910)	(16,230)	(16,550)	(16,880)
Interest Income	(20)	(340)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	**(15,662)**	**(15,662)**	**(17,228)**	**-**	**-**	**(17,228)**	**(15,930)**	**(16,250)**	**(16,570)**	**(16,900)**
REQUISITION	**(321,909)**	**(321,909)**	**(326,766)**	**(4,060)**	**-**	**(330,826)**	**(338,211)**	**(338,211)**	**(338,211)**	**(338,211)**
*Percentage increase over prior year Requisition			1.5%	1.3%		2.8%	2.2%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Electoral Area Fire Services

FINAL BUDGET

MARCH 2026

Service: 1.369 **Electoral Area Fire Services** **Committee: Electoral Area**

DEFINITION:

Service may undertake or cause to be undertaken for one or more electoral areas or defined areas thereof a program of fire regulation and may fix the terms and conditions under which the program will be provided, and, without limiting the generality of the foregoing, may, by bylaw, undertake different programs for different electoral areas or defined areas thereof (Juan de Fuca and Southern Gulf Islands).

PARTICIPATION:

Fire Service Areas within Juan de Fuca and Southern Gulf Islands Electoral Areas

CAPITAL DEBT:

N/A

MAXIMUM LEVY:

Supplementary LP's dated July 7, 1983

FUNDING:

Requisition

1.369 - Electoral Area Fire Services	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Fire Services Compliance and Coordination	80,000	80,000	35,630	35,000	-	70,630	107,040	109,180	111,360	113,590
Wages & Salaries	260,310	260,310	284,807	-	-	284,807	293,050	301,528	308,732	316,104
Contract for Service	30,250	29,000	30,800	-	-	30,800	31,420	32,050	32,690	33,340
Staff Training & Development	5,500	5,000	5,600	-	-	5,600	5,710	5,820	5,940	6,060
Software Licenses	2,130	2,576	2,500	-	-	2,500	2,550	2,600	2,650	2,700
Allocations	107,852	107,852	111,460	-	3,604	115,064	113,640	115,917	118,235	120,603
Operating - Other	2,950	3,754	3,008	-	-	3,008	3,070	3,130	3,188	3,248
TOTAL OPERATING COSTS	**488,992**	**488,492**	**473,805**	**35,000**	**3,604**	**512,409**	**556,480**	**570,225**	**582,795**	**595,645**
*Percentage Increase over prior year			-3.1%	7.2%	0.7%	4.8%	8.6%	2.5%	2.2%	2.2%
CAPITAL / RESERVE										
Equipment Purchases	2,500	3,000	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Transfer to Operating Reserve Fund	-	-	-	-	-	-	2,360	5,455	4,445	3,385
TOTAL CAPITAL / RESERVE	**2,500**	**3,000**	**2,500**	**-**	**-**	**2,500**	**4,860**	**7,955**	**6,945**	**5,885**
TOTAL COSTS	**491,492**	**491,492**	**476,305**	**35,000**	**3,604**	**514,909**	**561,340**	**578,180**	**589,740**	**601,530**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(90,604)	(90,604)	(10,095)	-	(3,604)	(13,699)	-	-	-	-
Interest Income	(120)	(120)	(120)	-	-	(120)	(120)	(120)	(120)	(120)
TOTAL REVENUE	**(90,724)**	**(90,724)**	**(10,215)**	**-**	**(3,604)**	**(13,819)**	**(120)**	**(120)**	**(120)**	**(120)**
REQUISITION	**(400,768)**	**(400,768)**	**(466,090)**	**(35,000)**	**-**	**(501,090)**	**(561,220)**	**(578,060)**	**(589,620)**	**(601,410)**
*Percentage increase over prior year Requisition			16.3%	8.7%		25.0%	12.0%	3.0%	2.0%	2.0%
Salaried Positions FTE's	2.0		2.0			2.0	2.0	2.0	2.0	2.0

Reserve Schedule

Reserve Fund: 1.369 Electoral Area Fire Services - Operating Reserve Fund

For Consulting, FDM Upgrades, Training

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105404	2025	2026	2027	2028	2029	2030
Beginning Balance		121,461	37,109	23,410	25,770	31,225	35,670
Transfer from Ops Budget		2,973	-	2,360	5,455	4,445	3,385
Return of Project Surplus		-					
Transfer to Ops Budget		(90,604)	(13,699)	-	-	-	-
Interest Income*		3,279					
Ending Balance $		**37,109**	**23,410**	**25,770**	**31,225**	**35,670**	**39,055**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Emergency Program (SGI)

FINAL BUDGET

MARCH 2026

Service: 1.373 SGI Emergency Program **Committee: Electoral Area**

DEFINITION:

To establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness responses and recovery measures for emergencies and disasters for the Electoral Area of Southern Gulf Islands.
Establishment Bylaw No. 2656 (November, 1998).
Order in Council #287 provides the CRD with the same powers as a local authority under the Emergency Program Act.

SERVICE DESCRIPTION:

This service provides planning and management of an emergency response plan for the Southern Gulf Islands Electoral Area. The service was started in 1998 in response to the *Provincial Emergency Program Act*. The emergency response plan involves response to, and recovery from, a community disaster or emergency.

The Planning and Protective Services department has administrative responsibility for the service and the Manager of Electoral Area Fire and Emergency Programs has immediate operational responsibility.

The Southern Gulf Islands Emergency Management Commission (SGIEMC) advises the service.

PARTICIPATION:

The service and participating area shall be coterminous with the Electoral Area of Southern Gulf Islands.

FUNDING:

Requisition

1.373 - Emergency Program (SGI)	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Travel Expense	6,960	8,487	9,940	-	-	9,940	10,140	10,340	10,550	10,770
Wages & Honoraria	101,960	118,539	116,350	-	-	116,350	118,680	121,050	123,470	125,940
Staff Training & Development	4,280	4,628	4,360	-	-	4,360	4,450	4,540	4,630	4,720
Grant Programs	55,280	32,000	30,000	-	-	30,000	30,600	31,130	31,470	31,820
Payments to 3rd Parties	2,100	2,100	2,130	-	-	2,130	2,170	2,220	2,270	2,320
Supplies	21,210	18,038	21,330	-	-	21,330	21,597	21,940	22,380	22,820
Allocations	12,736	12,736	12,155	-	-	12,155	12,374	12,622	12,874	13,131
Other Operating Expenses	113,580	118,578	73,350	-	20,000	93,350	74,989	76,665	78,458	80,299
TOTAL OPERATING COSTS	**318,106**	**315,106**	**269,615**	**-**	**20,000**	**289,615**	**275,000**	**280,507**	**286,102**	**291,820**
*Percentage Increase over prior year			-15.2%		6.3%	-9.0%	-5.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	5,000	5,000	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	9,600	9,600	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**14,600**	**14,600**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL COSTS	**332,706**	**329,706**	**269,615**	**-**	**20,000**	**289,615**	**275,000**	**280,507**	**286,102**	**291,820**
FUNDING SOURCES (REVENUE)										
Transfer From Operating Reserve	(75,000)	(72,000)	-	-	(20,000)	(20,000)	-	-	-	-
Grants in Lieu of Taxes	(2,508)	(2,508)	(2,584)	-	-	(2,584)	(2,600)	(2,650)	(2,700)	(2,750)
Revenue - Other	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(77,608)**	**(74,608)**	**(2,684)**	**-**	**(20,000)**	**(22,684)**	**(2,700)**	**(2,750)**	**(2,800)**	**(2,850)**
REQUISITION	**(255,098)**	**(255,098)**	**(266,931)**	**-**	**-**	**(266,931)**	**(272,300)**	**(277,757)**	**(283,302)**	**(288,970)**
*Percentage increase over prior year Requisition			4.6%			4.6%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.373 SGI Emergency Program	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$78,000	$78,000	$0	$0	$0	$0	$78,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$0	$0	$0	$0	$0	$0
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$78,000	**$78,000**	**$0**	**$0**	**$0**	**$0**	**$78,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$53,000	$53,000	$0	$0	$0	$0	$53,000
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$25,000	$25,000	$0	$0	$0	$0	$25,000
		$78,000	**$78,000**	**$0**	**$0**	**$0**	**$0**	**$78,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.373

Service Name: SGI Emergency Program

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	New	Shipping Containers	Shipping Container storage for emergency program	$ 60,000	E	Cap	$ 53,000	$ 53,000	$ -	$ -	$ -	$ -	$ 53,000
24-01	New	Island Emergency Equipment	Island Emergency Equipment	$ 25,000	E	Res	$ 25,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
													$ -
													$ -
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													$ -
			Grand Total	**$ 85,000**			**$ 78,000**	**$ 78,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 78,000**

Service:	1.373	SGI Emergency Program

Project Number	21-01	**Capital Project Title**	Shipping Containers	**Capital Project Description**	Shipping Container storage for emergency program
Project Rationale					

Project Number	24-01	**Capital Project Title**	Island Emergency Equipment	**Capital Project Description**	Island Emergency Equipment
Project Rationale					

Emergency Program (SGI)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	267,423	242,423	242,423	242,423	242,423	242,423
Operating Reserve Fund	321,427	301,427	301,427	301,427	301,427	301,427
Equipment Replacement Fund	-	-	-	-	-	-
Total	**588,850**	**543,850**	**543,850**	**543,850**	**543,850**	**543,850**

Reserve Schedule

Reserve Fund: 1.373 SGI Emergency Program - Capital Reserve Fund - Bylaw 2965

Surplus money from the operation of fire protection services may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund:	1063	Actual	Budget				
Fund Centre:	101723	2025	2026	2027	2028	2029	2030
Beginning Balance		251,320	267,423	242,423	242,423	242,423	242,423
Transfer from Ops Budget		5,000	-	-	-	-	-
Transfer from Capital Fund		-					
Planned Expenditures		-	(25,000)	-	-	-	-
Interest Income*		11,103					
Ending Balance $		267,423	242,423	242,423	242,423	242,423	242,423

Assumptions/Backgrounds:

Require sufficient funding to meet long range capital plan

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.373 SGI Emergency Program - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105401	2025	2026	2027	2028	2029	2030
Beginning Balance		314,358	321,427	301,427	301,427	301,427	301,427
Transfer from Ops Budget		9,600	-	-	-	-	-
Return of Project Surplus		-					
Transfer to Ops Budget		(16,475)	(20,000)	-	-	-	-
Interest Income*		13,944					
Ending Balance $		**321,427**	**301,427**	**301,427**	**301,427**	**301,427**	**301,427**

Assumptions/Backgrounds:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Saturna Island Comm. Parks

FINAL BUDGET

MARCH 2026

Service: 1.465 Saturna Island Community Parks **Committee:** Saturna Island Parks & Recreation

DEFINITION:

A service for the function of acquiring, operating and maintaining community parks on Saturna Island.
Establishment Bylaw 4157, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Saturna Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds and sports fields.

PARTICIPATION:

Saturna Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $32,729 or $0.15 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4157 - September 2017)

COMMISSION:

Saturna Island Parks and Recreation Commission (Bylaw No. 3485, November 14, 2007)

FUNDING:

Requisition

1.465 - Saturna Island Comm. Parks	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	2,400	2,400	3,885	-	-	3,885	3,960	4,040	4,120	4,200
Supplies	200	44	200	-	-	200	200	200	200	200
Repairs & Maintenance	17,000	12,772	18,124	-	-	18,124	18,482	18,847	19,221	19,593
Allocations	1,416	2,960	1,326	-	-	1,326	1,350	1,377	1,404	1,432
Contingency	1,550	-	1,580	-	-	1,580	1,610	1,640	1,670	1,700
Other Operating Expenses	3,950	2,057	4,000	-	-	4,000	4,088	4,176	4,275	4,375
TOTAL OPERATING COSTS	**26,516**	**20,233**	**29,115**	**-**	**-**	**29,115**	**29,690**	**30,280**	**30,890**	**31,500**
*Percentage Increase over prior year			9.8%			9.8%	2.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	4,893	9,893	4,980	-	-	4,980	5,080	5,180	5,280	5,390
TOTAL CAPITAL / RESERVE	**4,893**	**9,893**	**4,980**	**-**	**-**	**4,980**	**5,080**	**5,180**	**5,280**	**5,390**
TOTAL COSTS	**31,409**	**30,126**	**34,095**	**-**	**-**	**34,095**	**34,770**	**35,460**	**36,170**	**36,890**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	1,445	(1,445)	-	-	(1,445)	-	-	-	-
Balance c/fwd from 2024 to 2025	(1,299)	(1,299)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,466)	(1,466)	(1,393)	-	-	(1,393)	(1,520)	(1,550)	(1,580)	(1,610)
Revenue - Other	(50)	(212)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(2,815)**	**(1,532)**	**(2,888)**	**-**	**-**	**(2,888)**	**(1,570)**	**(1,600)**	**(1,630)**	**(1,660)**
REQUISITION	**(28,594)**	**(28,594)**	**(31,207)**	**-**	**-**	**(31,207)**	**(33,200)**	**(33,860)**	**(34,540)**	**(35,230)**
*Percentage increase over prior year Requisition			9.1%			9.1%	6.4%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.465 Saturna Island Community Parks	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0	$0
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$46,000	$63,020	$7,727	$6,000	$0	$0	$76,747
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$46,000	**$63,020**	**$7,727**	**$6,000**	**$0**	**$0**	**$76,747**
SOURCE OF FUNDS							
Capital Funds on Hand	$2,000	$9,020	$1,727	$0	$0	$0	$10,747
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$44,000	$54,000	$6,000	$6,000	$0	$0	$66,000
	$46,000	**$63,020**	**$7,727**	**$6,000**	**$0**	**$0**	**$76,747**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.465

Service Name: Saturna Island Community Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	Renewal	Park upgrades	Improvements to Saturna's 70 acre "Money Watershed and New Park"	$ 16,000	S	Res	$ 4,000	$ 8,000	$ 4,000	$ 4,000	$ -	$ -	$ 16,000
21-02	Renewal	Park upgrades	Replacement of Thomson Park Outhouse + Archeological Assessment	$ 40,000	S	Res	$ 40,000	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
21-03	Renewal	Park upgrades	Salmon Enhancing Facility and Community Garden (Lyall Creek Park)	$ 7,500	S	Cap	$ 2,000.00	$ 4,000	$ 1,727	$ -	$ -	$ -	$ 5,727
24-01	Renewal	Park upgrades	Replace Saturna Parks Picnic Tables and Benches	$ 10,000	S	Res	$ -	$ -	$ 2,000	$ 2,000	$ -	$ -	$ 4,000
24-01	Renewal	Park upgrades	Replace Saturna Parks Picnic Tables and Benches		S	Cap	$ -	$ 5,020	$ -	$ -	$ -	$ -	$ 5,020
26-01	New	Park upgrades	Signage for Thompson Park	$ 6,000	S	Res	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ 6,000
													$ -
													$ -
													$ -
													$ -
													$ -
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													$ -
			Grand Total	**$ 79,500**				**$ 63,020**	**$ 7,727**	**$ 6,000**	**$ -**	**$ -**	**$ 76,747**

Service:	1.465	Saturna Island Community Parks

Project Number	21-01	**Capital Project Title**	Park upgrades	**Capital Project Description**	Improvements to Saturna's 70 acre "Money Watershed and New Park"
Project Rationale	Development of trails and related infrastructure for the John Money and "NewPark" 70 acre land newly acquired and to be managed by Saturna Island Parks and Recreation.				

Project Number	21-02	**Capital Project Title**	Park upgrades	**Capital Project Description**	Replacement of Thomson Park Outhouse + Archeological Assessment
Project Rationale					

Project Number	21-03	**Capital Project Title**	Park upgrades	**Capital Project Description**	Salmon Enhancing Facility and Community Garden (Lyall Creek Park)
Project Rationale					

Service:	1.465	Saturna Island Community Parks

Project Number	24-01	**Capital Project Title**	Park upgrades	**Capital Project Description**	Replace Saturna Parks Picnic Tables and Benches
Project Rationale					

Project Number	26-01	**Capital Project Title**	Park upgrades	**Capital Project Description**	Signage for Thompson Park
Project Rationale					

Saturna Island Comm. Parks
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	114,061	65,041	64,121	63,301	68,581	73,971
Land Reserve Fund	3,818	3,818	3,818	3,818	3,818	3,818
Total	**117,879**	**68,859**	**67,939**	**67,119**	**72,399**	**77,789**

Reserve Schedule

Reserve Fund: 1.465 Saturna Comm Parks - Capital Reserve Fund - Bylaw 2627

Surplus money from the operation of parks, recreational and related community programs and facilities may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1036	Actual	Budget				
Fund Centre:	101380	2025	2026	2027	2028	2029	2030
Beginning Balance		105,540	114,061	65,041	64,121	63,301	68,581
Transfer from Ops Budget		9,893	4,980	5,080	5,180	5,280	5,390
Transfer from CAP Fund		-					
Transfer to Cap Fund		(6,000)	(54,000)	(6,000)	(6,000)	-	-
Interest Income*		4,628					
Ending Balance $		**114,061**	**65,041**	**64,121**	**63,301**	**68,581**	**73,971**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.465 Saturna Comm Parks - Land Reserve Fund - Bylaw 2398

- Saturna Island Park Land Acquisition Reserve Fund was established in 1996 under bylaw 2398.
- The monies in the reserve fund and interest earned on it, shall be expended only for the purchase of park land.

Reserve Cash Flow

Fund:	1018	Actual	Budget				
Fund Centre:	101361	2025	2026	2027	2028	2029	2030
Beginning Balance		3,658	3,818	3,818	3,818	3,818	3,818
Transfer from Ops Budget		-	-	-	-	-	-
Interest Income*		160					
Ending Balance $		**3,818**	**3,818**	**3,818**	**3,818**	**3,818**	**3,818**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Saturna Island Comm. Recreation

FINAL BUDGET

MARCH 2026

Service: 1.468 Saturna Island Community Recreation **Committee: Saturna Island Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community recreation services on Saturna Island.
Establishment Bylaw 4154, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Saturna Island.

PARTICIPATION:

Saturna Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $17,237 or $0.079 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4154 - Sept 13, 2017)

COMMISSION:

Saturna Island Parks and Recreation Commission (Bylaw No. 3485, November 14, 2007)

FUNDING:

Requisition

1.468 - Saturna Island Comm. Recreation	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Recreation Programs	16,664	10,401	13,320	-	8,967	22,287	13,590	13,860	14,140	14,420
Special Events	1,200	536	1,220	-	-	1,220	1,240	1,260	1,290	1,320
Allocations	1,009	1,009	1,044	-	-	1,044	1,063	1,084	1,106	1,128
Other Operating Expenses	2,005	140	2,050	-	-	2,050	2,087	2,124	2,172	2,220
TOTAL OPERATING COSTS	**20,878**	**12,086**	**17,634**	**-**	**8,967**	**26,601**	**17,980**	**18,328**	**18,708**	**19,088**
*Percentage Increase over prior year			-15.5%		42.9%	27.4%	-32.4%	1.9%	2.1%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	8,967	-	-	(8,967)	(8,967)	-	-	-	-
Balance c/fwd from 2024 to 2025	(3,576)	(3,576)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(768)	(768)	(804)	-	-	(804)	(800)	(820)	(840)	(860)
Revenue - Other	(20)	(195)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	**(4,364)**	**4,428**	**(824)**	**-**	**(8,967)**	**(9,791)**	**(820)**	**(840)**	**(860)**	**(880)**
REQUISITION	**(16,514)**	**(16,514)**	**(16,810)**	**-**	**-**	**(16,810)**	**(17,160)**	**(17,488)**	**(17,848)**	**(18,208)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.1%	1.9%	2.1%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Mayne Island Community Parks

FINAL BUDGET

MARCH 2026

Service: 1.475 Mayne Island Community Parks **Committee: Mayne Island Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community parks on Mayne Island.
Establishment Bylaw 4159, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Mayne Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds, a Japanese Garden and sports fields.

PARTICIPATION:

Mayne Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $88,352 or $0.015 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4159 - Sept 13, 2017)

COMMISSION:

Mayne Island Parks and Recreation Commission (Bylaw No. 3488, November 14, 2007)

FUNDING:

Requisition

1.475 - Mayne Island Community Parks	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	FUTURE PROJECTIONS 2028	FUTURE PROJECTIONS 2029	FUTURE PROJECTIONS 2030
OPERATING COSTS										
Supplies	3,040	3,040	3,090	-	-	3,090	3,160	3,230	3,300	3,370
Repairs, Maintenance, & Improvements	50,960	50,960	51,880	-	-	51,880	52,920	53,970	55,050	56,150
Allocations	6,143	6,143	6,355	-	-	6,355	6,478	6,611	6,746	6,882
First Nations Cultural Monitor Contingency	5,450	5,450	5,550	-	-	5,550	5,660	5,770	5,890	6,010
Other Operating Expenses	15,900	15,900	15,910	-	-	15,910	16,318	16,755	17,212	17,678
TOTAL OPERATING COSTS	**81,493**	**81,493**	**82,785**	**-**	**-**	**82,785**	**84,536**	**86,336**	**88,198**	**90,090**
*Percentage Increase over prior year			1.6%			1.6%	2.1%	2.1%	2.2%	2.1%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	19,060	28,060	19,400	-	-	19,400	19,790	20,190	20,590	21,000
TOTAL COSTS	**100,553**	**109,553**	**102,185**	**-**	**-**	**102,185**	**104,326**	**106,526**	**108,788**	**111,090**
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(70)	(70)	(70)	-	-	(70)	(70)	(70)	(70)	(70)
Revenue - Other	(230)	(9,230)	(230)	-	-	(230)	(230)	(230)	(230)	(230)
TOTAL REVENUE	**(300)**	**(9,300)**	**(300)**	**-**	**-**	**(300)**	**(300)**	**(300)**	**(300)**	**(300)**
REQUISITION	**(100,253)**	**(100,253)**	**(101,885)**	**-**	**-**	**(101,885)**	**(104,026)**	**(106,226)**	**(108,488)**	**(110,790)**
*Percentage increase over prior year Requisition			1.6%			1.6%	2.1%	2.1%	2.1%	2.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.475 Mayne Island Community Parks	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$22,734	$61,984	$0	$0	$0	$0	$61,984
Equipment		$7,000	$41,000	$0	$0	$0	$0	$41,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$24,000	$24,000	$0	$5,000	$0	$0	$29,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$53,734	**$126,984**	**$0**	**$5,000**	**$0**	**$0**	**$131,984**
SOURCE OF FUNDS								
Capital Funds on Hand		$24,734	$55,984	$0	$0	$0	$0	$55,984
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$29,000	$71,000	$0	$5,000	$0	$0	$76,000
		$53,734	**$126,984**	**$0**	**$5,000**	**$0**	**$0**	**$131,984**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.475

Service Name: Mayne Island Community Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-02	New	Fitness Circuit & Putting Green	Complete fitness circuit at Dinner Bay-Phase 2 and Upgrade putting green with astroturf and landscaping	$ 123,000	B	Res	$ -	$ 18,000	$ -	$ -	$ -	$ -	$ 18,000
22-02	New	Fitness Circuit & Putting Green	Fitness Circuit -Phase 3 (additional $20K)		B	Cap	$ 19,734	$ 40,984	$ -	$ -	$ -	$ -	$ 40,984
23-01	Renewal	Dinner Bay water; pumphouse upgrade	Upgrade water system; insulate and redo pumphouse	$ 5,000	S	Res	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
23-02	Renewal	Dinner Bay washrooms	Upgrade washroom facilities; flush valves	$ 3,000	B	Cap	$ 3,000	$ 3,000	$ -	$ -	$ -	$ -	$ 3,000
23-06	Renewal	Vulture Ridge Summit	Safety and landscaping improvement at Vulture Ridge Summit	$ 2,000	S	Cap	$ 2,000	$ 2,000	$ -	$ -	$ -	$ -	$ 2,000
25-01	Renewal	Dinner Bay well pumps	Replace two well pumps	$ 5,000	S	Res	$ 5,000	$ -	$ -	$ 5,000	$ -	$ -	$ 5,000
25-02	Replacement	Kippen Road staircase	Replace heavy wooden staircase with lighter metal staircase	$ 5,000	S	Res	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
25-05	New	Miners Bay bike rack	Install additional bike rack	$ 2,000	E	Res	$ 2,000	$ 2,000	$ -	$ -	$ -	$ -	$ 2,000
25-06	New	Miners Bay art installation	Install log art structure	$ 25,000	E	Res	$ 5,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
25-07	Replacement	Adachi Pavilion roof	Replace Adachi Pavilion roof	$ 7,000	S	Res	$ 7,000	$ 7,000	$ -	$ -	$ -	$ -	$ 7,000
26-01	Replacement	Adachi Pavilion kitchen	Replace fridges and stove	$ 4,000	E	Res	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ 4,000
26-02	New	Sandy Hook Park fencing	Install deer proof fencing to recover native plants	$ 5,000	E	Cap	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-03	Replacement	Henderson Hill signage	Replace and update sign/interpretive nature trail	$ 5,000	S	Cap	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-04	Replacement	Picnic Tables	Replace two picnic tables	$ 5,000	E	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
													$ -
													$ -
													$ -
			Grand Total	**$ 196,000**				**$ 126,984**	**$ -**	**$ 5,000**	**$ -**	**$ -**	**$ 131,984**

Service:	1.475	Mayne Island Community Parks

Project Number	Capital Project Title	Capital Project Description
22-02	Fitness Circuit & Putting Green	Complete fitness circuit at Dinner Bay-Phase 2 and Upgrade putting green with astroturf and landscaping

Project Rationale Complete fitness circuit at Dinner Bay

Project Number	Capital Project Title	Capital Project Description
23-01	Dinner Bay water; pumphouse upgrade	Upgrade water system; insulate and redo pumphouse

Project Rationale The water system should be upgraded as it is outdated and needs to meet current standards given the public use of the Adachi Pavilion ($8,000) Also the water line between the Japanese Garden and the park needs to be replaced as it is leaking ($2,000)

Project Number	Capital Project Title	Capital Project Description
23-02	Dinner Bay washrooms	Upgrade washroom facilities; flush valves

Project Rationale The washroom facilities need to be upgraded with new fixtures and valves (9@$300)

Project Number	Capital Project Title	Capital Project Description
23-06	Vulture Ridge Summit	Safety and landscaping improvement at Vulture Ridge Summit

Project Rationale

Service: **1.475** **Mayne Island Community Parks**

Project Number	25-05	**Capital Project Title**	Miners Bay bike rack	**Capital Project Description**	Install additional bike rack
Project Rationale					

Project Number	25-01	**Capital Project Title**	Dinner Bay well pumps	**Capital Project Description**	Replace two well pumps
Project Rationale	The existing pump house is old and needs to be rebuilt to ensure adequate insulation and protection of the pumps for the well.				

Project Number	25-02	**Capital Project Title**	Kippen Road staircase	**Capital Project Description**	Replace heavy wooden staircase with lighter metal staircase
Project Rationale					

Project Number	25-06	**Capital Project Title**	Miners Bay art installation	**Capital Project Description**	Install log art structure
Project Rationale					

Service: **1.475** **Mayne Island Community Parks**

Project Number	25-07	**Capital Project Title**	Adachi Pavilion roof	**Capital Project Description**	Replace Adachi Pavilion roof
Project Rationale					

Project Number	26-01	**Capital Project Title**	Adachi Pavilion kitchen	**Capital Project Description**	Replace fridges and stove
Project Rationale					

Project Number	26-02	**Capital Project Title**	Sandy Hook Park fencing	**Capital Project Description**	Install deer proof fencing to recover native plants
Project Rationale					

Project Number	26-03	**Capital Project Title**	Henderson Hill signage	**Capital Project Description**	Replace and update sign/interpretive nature trail
Project Rationale					

Service:	1.475	Mayne Island Community Parks

Project Number	26-04	Capital Project Title	Picnic Tables	Capital Project Description	Replace two picnic tables

Project Rationale	

Reserve Schedule

Reserve Fund: 1.475 Mayne Comm. Parks & Rec - Capital Reserve Fund - Bylaw 2866

Surplus money from the operation of parks, recreational and related community programs and facilities may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1061	Actual	Budget				
Fund Centre:	101611	2025	2026	2027	2028	2029	2030
Beginning Balance		161,682	202,095	150,495	170,285	185,475	206,065
Transfer from Ops Budget		61,456	19,400	19,790	20,190	20,590	21,000
Transfer from Cap Fund		7,570					
Transfer to Cap Fund		(35,000)	(71,000)	-	(5,000)	-	-
Interest Income*		6,387					
Ending Balance $		**202,095**	**150,495**	**170,285**	**185,475**	**206,065**	**227,065**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Mayne Island Community Parks Donations

FINAL BUDGET

MARCH 2026

1.476 - Mayne Island Community Parks Donations	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Japanese Garden	34,449	12,823	10,630	-	29,286	39,916	10,840	11,050	11,270	11,490
Dinner Bay	440	-	450	-	-	450	460	470	480	490
Putting Green	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	**34,889**	**12,823**	**11,080**	**-**	**29,286**	**40,366**	**11,300**	**11,520**	**11,750**	**11,980**
*Percentage Increase over prior year			-68.2%		83.9%	15.7%	-72.0%	1.9%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	29,287	-	-	(29,286)	(29,286)	-	-	-	-
Balance c/fwd from 2024 to 2025	(23,999)	(23,999)	-	-	-	-	-	-	-	-
Donations & Fees	(10,770)	(16,973)	(10,960)	-	-	(10,960)	(11,180)	(11,400)	(11,630)	(11,860)
Other Income	(120)	(1,138)	(120)	-	-	(120)	(120)	(120)	(120)	(120)
TOTAL REVENUE	**(34,889)**	**(12,823)**	**(11,080)**	**-**	**(29,286)**	**(40,366)**	**(11,300)**	**(11,520)**	**(11,750)**	**(11,980)**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage increase over prior year Requisition			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Mayne Island Community Rec.

FINAL BUDGET

MARCH 2026

Service: 1.478 Mayne Island Community Recreation **Committee: Mayne Island Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community recreation services on Mayne Island.
Establishment Bylaw 4153, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Mayne Island.

PARTICIPATION:

Mayne Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $46,532 or $0.079 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4153 - Sept 13, 2017)

COMMISSION:

Mayne Island Parks and Recreation Commission (Bylaw No. 3488, November 14, 2007)

FUNDING:

Requisition

1.478 - Mayne Island Community Rec.	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Recreation Programs	35,417	30,620	27,987	-	6,859	34,846	28,553	29,133	29,712	30,310
Special Events	3,110	1,422	3,170	-	-	3,170	3,230	3,290	3,360	3,430
Allocations	2,409	2,409	2,303	-	-	2,303	2,344	2,391	2,439	2,488
Other Operating Expenses	5,120	5,015	5,200	-	-	5,200	5,303	5,406	5,509	5,612
TOTAL OPERATING COSTS	**46,056**	**39,466**	**38,660**	**-**	**6,859**	**45,519**	**39,430**	**40,220**	**41,020**	**41,840**
*Percentage Increase over prior year			-16.1%		14.9%	-1.2%	-13.4%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	6,859	-	-	(6,859)	(6,859)	-	-	-	-
Balance c/fwd from 2024 to 2025	(8,076)	(8,076)	-	-	-	-	-	-	-	-
Revenue - Other	(30)	(303)	(30)	-	-	(30)	(30)	(30)	(30)	(30)
Grants in Lieu of Taxes	(30)	(26)	(30)	-	-	(30)	(30)	(30)	(30)	(30)
TOTAL REVENUE	**(8,136)**	**(1,546)**	**(60)**	**-**	**(6,859)**	**(6,919)**	**(60)**	**(60)**	**(60)**	**(60)**
REQUISITION	**(37,920)**	**(37,920)**	**(38,600)**	**-**	**-**	**(38,600)**	**(39,370)**	**(40,160)**	**(40,960)**	**(41,780)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Pender Island Community Parks

FINAL BUDGET

MARCH 2026

Service: 1.485 **Pender Island Community Parks** **Committee: Pender Islands Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community parks on Pender Island.
Establishment Bylaw 4158, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Pender Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds a disc park and sports fields.

PARTICIPATION:

Pender Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $135,874 or $0.015 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4158 - Sept 13, 2017)

COMMISSION:

Pender Islands Parks and Recreation Commission (Bylaw No. 3561, September 10, 2008)

FUNDING:

Requisition

1.485 - Pender Island Community Parks	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	63,963	63,963	62,000	-	-	62,000	63,240	64,500	65,790	67,110
Supplies	16,750	16,750	19,225	-	-	19,225	19,610	20,000	20,390	20,790
Repairs, Maintenance, & Improvements	42,000	42,000	46,000	-	-	46,000	46,920	47,860	48,820	49,800
Allocations	12,860	12,860	10,701	-	-	10,701	10,899	11,115	11,336	11,560
Contingency	-	-	-	-	-	-	-	-	-	-
Other Operating Expenses	28,445	28,445	28,380	-	-	28,380	29,015	29,653	30,314	30,999
TOTAL OPERATING COSTS	**164,018**	**164,018**	**166,306**	**-**	**-**	**166,306**	**169,684**	**173,128**	**176,650**	**180,259**
*Percentage Increase over prior year			1.4%			1.4%	2.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	25,000	25,000	30,000	-	-	30,000	30,600	31,210	31,830	32,470
TOTAL CAPITAL / RESERVE	**25,000**	**25,000**	**30,000**	**-**	**-**	**30,000**	**30,600**	**31,210**	**31,830**	**32,470**
TOTAL COSTS	**189,018**	**189,018**	**196,306**	**-**	**-**	**196,306**	**200,284**	**204,338**	**208,480**	**212,729**
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(1,507)	(1,507)	(1,660)	-	-	(1,660)	(1,560)	(1,590)	(1,620)	(1,650)
Grants Regular and Other	-	-	-	-	-	-	-	-	-	-
Revenue - Other	(750)	(750)	(730)	-	-	(730)	(740)	(750)	(760)	(770)
TOTAL REVENUE	**(2,257)**	**(2,257)**	**(2,390)**	**-**	**-**	**(2,390)**	**(2,300)**	**(2,340)**	**(2,380)**	**(2,420)**
REQUISITION	**(186,761)**	**(186,761)**	**(193,916)**	**-**	**-**	**(193,916)**	**(197,984)**	**(201,998)**	**(206,100)**	**(210,309)**
*Percentage increase over prior year Requisition			3.8%			3.8%	2.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.485 Pender Island Community Parks	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$1,000,000	$0	$0	$0	$0	$1,000,000
Engineered Structures		$1,140,910	$1,475,010	$45,000	$80,000	$5,000	$25,000	$1,630,010
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$1,140,910	**$2,475,010**	**$45,000**	**$80,000**	**$5,000**	**$25,000**	**$2,630,010**
SOURCE OF FUNDS								
Capital Funds on Hand		$401,658	$401,658	$0	$0	$0	$0	$401,658
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$454,200	$519,200	$0	$0	$0	$0	$519,200
Donations / Third Party Funding		$260,052	$1,145,052	$0	$0	$0	$0	$1,145,052
Reserve Fund		$25,000	$409,100	$45,000	$80,000	$5,000	$25,000	$564,100
		$1,140,910	**$2,475,010**	**$45,000**	**$80,000**	**$5,000**	**$25,000**	**$2,630,010**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.485

Service Name: Pender Island Community Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-01	Renewal	Shingle Bay Improvements	Shingle Bay Improvements	$ 79,480	S	Res	$ -	$ 10,000	$ 15,000	$ 25,000	$ -	$ -	$ 50,000
22-01	Renewal	Shingle Bay Improvements	Shingle Bay Improvements		S	Cap	$ 12,113	$ 12,113	$ -	$ -	$ -	$ -	$ 12,113
22-03	Replacement	Thieves Bay Improvements	Improve outhouses, picnic table shelter and walking trails, memorial garden; pavillion	$ 125,000	S	Cap	$ 12,751	$ 12,751	$ -	$ -	$ -	$ -	$ 12,751
22-03	Replacement	Thieves Bay Improvements	Improve outhouses, picnic table shelter and walking trails, memorial garden; pavillion		S	Res	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
22-03	Replacement	Thieves Bay Improvements	Improve outhouses, picnic table shelter and walking trails, memorial garden; pavillion		S	Other	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
22-03	Replacement	Thieves Bay Improvements	Improve outhouses, picnic table shelter and walking trails, memorial garden; pavillion		S	Grant	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
22-05	New	Trail Development	Schooner Way Trail	$ 2,295,000	S	Cap	$ 366,676	$ 366,676	$ -	$ -	$ -	$ -	$ 366,676
22-05	New	Trail Development	Schooner Way Trail		S	Grant	$ 454,200	$ 454,200	$ -	$ -	$ -	$ -	$ 454,200
22-05	New	Trail Development	Schooner Way Trail		S	Other	$ 260,052	$ 260,052	$ -	$ -	$ -	$ -	$ 260,052
23-01	Renewal	Magic Lake Park Upgrades	Dock at west end and east end of Magic Lake	$ 39,100	S	Cap	$ 8,334	$ 8,334	$ -	$ -	$ -	$ -	$ 8,334
23-01	Renewal	Magic Lake Park Upgrades	Dock at west end and east end of Magic Lake		S	Res	$ -	$ 14,100	$ -	$ -	$ -	$ -	$ 14,100
24-02	Renewal	Disc Park Improvements	Improve visibility of tee boxes	$ 25,000	S	Res	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ -	$ 20,000
24-02	Renewal	Disc Park Improvements	Improve visibility of tee boxes		S	Cap	$ 1,784	$ 1,784	$ -	$ -	$ -	$ -	$ 1,784
25-02	New	Dog Park	Site development, fencing	$ 75,000	S	Res	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ -	$ -	$ 75,000
26-01	New	Land Acquisition	11.7 ha. property adjacent to our Community Hall	$ 1,000,000	L	Res	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
26-01	New	Land Acquisition	11.7 ha. property adjacent to our Community Hall		L	Other	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ 750,000
26-02	New	Bouldering Wall	Bouldering Wall	$ 130,000	S	Res	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
26-02	New	Bouldering Wall	Bouldering Wall		S	Other	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
26-03	New	Ball Park Improvements	Batting cage, pump track extension and trail work	$ 50,000	S	Grant	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-03	New	Ball Park Improvements	Batting cage, pump track extension and trail work		S	Other	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-04	New	Trail Development	Connector trail from fire hall to disc golf parking	$ 20,000	S	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
26-05	New	Trail Development	Connector trail through ball park	$ 5,000	S	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-06	New	Thieves Bay Beach Accessibility	Thieves Bay Beach Accessibility	$ 50,000	S	Res	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 50,000
													$ -
													$ -
													$ -
			Grand Total	**$ 3,893,580**				**$ 2,475,010**	**$ 45,000**	**$ 80,000**	**$ 5,000**	**$ 25,000**	**$ 2,630,010**

Service:	1.485	Pender Island Community Parks

Project Number	22-01	**Capital Project Title**	Shingle Bay Improvements	**Capital Project Description**	Shingle Bay Improvements
Project Rationale	Repair or replace the outhouse (P1.1); D&E and approvals (P1.2); Resurface Shingle Bay for improved drainage and restore creek, native plantings (P1.3); Install playground equipment and picnic benches (P1.4); Install adult exercise equipment (P1.5).				

Project Number	22-03	**Capital Project Title**	Thieves Bay Improvements	**Capital Project Description**	Improve outhouses, picnic table shelter and walking trails, memorial garden; pavillion
Project Rationale	Renew toilet facility (P2.1); D&E and permitting for the shelter (P2.2); Picnic Table Shelter (P2.3); developing a walking trail (P2.4); Native Species Replanting (P2.5).				

Project Number	22-05	**Capital Project Title**	Trail Development	**Capital Project Description**	Schooner Way Trail
Project Rationale	Trail Design & Engineering; Driftwood - Library Trail; Medicine Beach Trail; GITS - Davies / Einer Hill Trail				

Project Number	23-01	**Capital Project Title**	Magic Lake Park Upgrades	**Capital Project Description**	Dock at west end and east end of Magic Lake
Project Rationale	Resurface and repair structures ; Resurface and install irrigation for soccer field, part of a much larger budget project;				

Service:	1.485	Pender Island Community Parks

Project Number	24-02	**Capital Project Title**	Disc Park Improvements	**Capital Project Description**	Improve visibility of tee boxes
Project Rationale					

Project Number	25-02	**Capital Project Title**	Dog Park	**Capital Project Description**	Site development, fencing
Project Rationale					

Project Number	26-01	**Capital Project Title**	Land Acquisition	**Capital Project Description**	11.7 ha. property adjacent to our Community Hall
Project Rationale					

Project Number	26-02	**Capital Project Title**	Bouldering Wall	**Capital Project Description**	Bouldering Wall
Project Rationale					

Service:	1.485	Pender Island Community Parks

Project Number	26-03	Capital Project Title	Ball Park Improvements	Capital Project Description	Batting cage, pump track extension and trail work
Project Rationale					

Project Number	26-04	Capital Project Title	Trail Development	Capital Project Description	Connector trail from fire hall to disc golf parking
Project Rationale					

Project Number	26-05	Capital Project Title	Trail Development	Capital Project Description	Connector trail through ball park
Project Rationale					

Project Number	26-06	Capital Project Title	Thieves Bay Beach Accessibility	Capital Project Description	Thieves Bay Beach Accessibility
Project Rationale					

Pender Island Community Parks
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	215,698	86,598	72,198	23,408	50,238	57,708
Land Reserve Fund	271,663	21,663	21,663	21,663	21,663	21,663
Total	**487,361**	**108,261**	**93,861**	**45,071**	**71,901**	**79,371**

Reserve Schedule

Reserve Fund: 1.485 PenderParks - Capital Reserve Fund - Bylaw 2236

- Capital Reserve Fund for Pender Island Parks was established in 1994 under Bylaw No. 2236.
- These reserves can only be used to fund capital expenditure.
- Surplus money from the operation of parks, recreational and related community programs and facilities

Reserve Cash Flow

Fund:	1038	Actual	Budget				
Fund Centre:	101382	2025	2026	2027	2028	2029	2030
Beginning Balance		440,286	215,698	86,598	72,198	23,408	50,238
Transfer from Ops Budget		61,360	30,000	30,600	31,210	31,830	32,470
Transfer from Cap Fund		4,800					
Transfer to Cap Fund		(300,000)	(159,100)	(45,000)	(80,000)	(5,000)	(25,000)
Interest Income*		9,252					
Ending Balance $		**215,698**	**86,598**	**72,198**	**23,408**	**50,238**	**57,708**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.485 Pender Parks - Land Reserve Fund - Bylaw 2399

- Land Reserve Fund for Pender Island Parks was established in 1994 under Bylaw No. 2399.
- The monies in the reserve fund and interest earned on it, shall be expended only for the purchase of park land.

Reserve Cash Flow

Fund:	1019	Actual	Budget				
Fund Centre:	101362	2025	2026	2027	2028	2029	2030
Beginning Balance		41,399	271,663	21,663	21,663	21,663	21,663
Transfer from Ops Budget		-	-	-	-	-	-
Transfer from Cap Fund		1,146					
Sale of Land		275,000					
Transfer to Cap Fund		(50,000)	(250,000)	-	-	-	-
Interest Income*		4,118					
Ending Balance $		**271,663**	**21,663**	**21,663**	**21,663**	**21,663**	**21,663**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Pender Island Community Rec

FINAL BUDGET

MARCH 2026

Service: 1.488 **Pender Island Community Rec** **Committee: Pender Islands Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community recreation services on Pender Island.
Establishment Bylaw 4155, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Pender Island.

PARTICIPATION:

Pender Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $71,560 or $0.079 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4155 - Sept 13, 2017)

COMMISSION:

Pender Islands Parks and Recreation Commission (Bylaw No. 3561, September 10, 2008)

FUNDING:

Requisition

1.488 - Pender Island Community Rec	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Recreation Programs	72,057	71,000	74,738	-	1,066	75,804	76,232	77,761	79,329	80,924
Allocations	3,541	3,541	3,785	-	-	3,785	3,854	3,931	4,009	4,089
Other Operating Expenses	110	88	110	-	-	110	114	118	122	127
			-	-	-	-				
TOTAL OPERATING COSTS	**75,708**	**74,629**	**78,633**	**-**	**1,066**	**79,699**	**80,200**	**81,810**	**83,460**	**85,140**
*Percentage Increase over prior year			3.9%		1.4%	5.3%	0.6%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	1,066	-	-	(1,066)	(1,066)	-	-	-	-
Balance c/fwd from 2024 to 2025	(4)	(4)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(590)	(605)	(665)	-	-	(665)	(610)	(620)	(630)	(640)
Revenue - Other	(260)	(232)	(260)	-	-	(260)	(270)	(280)	(290)	(300)
TOTAL REVENUE	**(854)**	**225**	**(925)**	**-**	**(1,066)**	**(1,991)**	**(880)**	**(900)**	**(920)**	**(940)**
REQUISITION	**(74,854)**	**(74,854)**	**(77,708)**	**-**	**-**	**(77,708)**	**(79,320)**	**(80,910)**	**(82,540)**	**(84,200)**
*Percentage increase over prior year Requisition			3.8%			3.8%	2.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Galiano Island Community Parks

FINAL BUDGET

MARCH 2026

Service: 1.495 **Galiano Community Parks** **Committee: Galiano Island Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community parks on Galiano Island.
Establishment Bylaw 4156, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Galiano Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds and sports fields.

PARTICIPATION:

Pender Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $79,033 or $0.15 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4156 - September 2017)

COMMISSION:

Galiano Island Parks and Recreation Commission (Bylaw No. 3486, November 14, 2007)

FUNDING:

Requisition

1.495 - Galiano Island Community Parks	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Repairs, Maintenance, & Improvements	82,450	76,640	76,890	-	-	76,890	78,430	80,000	81,600	83,230
Allocations	5,915	5,915	7,816	-	-	7,816	7,957	8,116	8,278	8,444
Contingency	4,390	-	4,470	-	-	4,470	4,560	4,650	4,740	4,830
Other Operating Expenses	28,820	14,874	15,770	-	13,500	29,270	16,188	16,613	17,048	17,501
Active Pass Property-Total Expenditure	34,750	30,324	39,650	-	-	39,650	40,440	41,250	42,070	42,920
TOTAL OPERATING COSTS	**156,325**	**127,753**	**144,596**	**-**	**13,500**	**158,096**	**147,575**	**150,629**	**153,736**	**156,925**
*Percentage Increase over prior year			-7.5%		8.6%	1.1%	-6.7%	2.1%	2.1%	2.1%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	7,215	19,363	10,000	-	-	10,000	10,200	10,400	10,610	10,820
Transfer to Operating Reserve Fund	-	5,526	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	2,060	2,060	2,100	-	-	2,100	2,140	2,180	2,220	2,260
TOTAL CAPITAL / RESERVE	**9,275**	**26,949**	**12,100**	**-**	**-**	**12,100**	**12,340**	**12,580**	**12,830**	**13,080**
TOTAL COSTS	**165,600**	**154,702**	**156,696**	**-**	**13,500**	**170,196**	**159,915**	**163,209**	**166,566**	**170,005**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	13,500	-	-	(13,500)	(13,500)	-	-	-	-
Balance c/fwd from 2024 to 2025	(20,000)	(20,000)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(90)	(78)	(90)	-	-	(90)	(90)	(90)	(90)	(90)
Revenue - Other	(50)	(1,564)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
Active Pass Property-Revenue Stream	(34,750)	(35,850)	(39,650)	-	-	(39,650)	(40,440)	(41,250)	(42,070)	(42,920)
TOTAL REVENUE	**(54,890)**	**(43,992)**	**(39,790)**	**-**	**(13,500)**	**(53,290)**	**(40,580)**	**(41,390)**	**(42,210)**	**(43,060)**
REQUISITION	**(110,710)**	**(110,710)**	**(116,906)**	**-**	**-**	**(116,906)**	**(119,335)**	**(121,819)**	**(124,356)**	**(126,945)**
*Percentage increase over prior year Requisition			5.6%			5.6%	2.1%	2.1%	2.1%	2.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.495 Galiano Community Parks	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$0	$7,000	$2,000	$2,000	$2,000	$2,000	$15,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$49,513	$136,013	$52,500	$3,000	$3,000	$3,000	$197,513
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$49,513	**$143,013**	**$54,500**	**$5,000**	**$5,000**	**$5,000**	**$212,513**
SOURCE OF FUNDS							
Capital Funds on Hand	$34,513	$49,513	$0	$0	$0	$0	$49,513
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$0	$2,000	$2,000	$2,000	$2,000	$2,000	$10,000
Grants (Federal, Provincial)	$0	$0	$10,000	$0	$0	$0	$10,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$15,000	$91,500	$42,500	$3,000	$3,000	$3,000	$143,000
	$49,513	**$143,013**	**$54,500**	**$5,000**	**$5,000**	**$5,000**	**$212,513**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.495

Service Name: Galiano Community Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
19-02	Study	Study Bay Trail Extension	Study to Assess feasibility and cost to extend trail to BC Ferries	$ 20,000	S	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
19-02	Study	Study Bay Trail Extension	Study to Assess feasibility and cost to extend trail to BC Ferries		S	Cap	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
19-03	Renewal	Galiano Island Park Upgrades	Asset Management-Inventory Study/Replacement Program	$ 27,839	S	Res	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000
19-03	Renewal	Galiano Island Park Upgrades	Asset Management-Inventory Study/Replacement Program		S	Cap	$ 9,678	$ 9,678	$ -	$ -	$ -	$ -	$ 9,678
21-03	Renewal	Galiano Island Park Upgrades	Zuker-Georgeson Shore Access Restoration- Remove Invasives and Restore	$ 33,275	S	Cap	$ 14,835	$ 14,835	$ -	$ -	$ -	$ -	$ 14,835
21-05	Study	Galiano Island Park Upgrades	Engineering for Mobility Impaired Beach Accesses	$ 10,000	S	Grant	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
23-01	Replacement	GIPRC Equipment and Tools Purchase	Equipment and Tools Purchase	$ 14,000	E	ERF	$ -	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 10,000
25-03	Renewal	Zuker trail improvement	Improve trail for safety	$ 20,000	S	Res	$ 15,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
25-04	Renewal	Scorpion Beach Access Improvement	Scorpion Beach Access Improvement. Degradting staircase to be improved	$ 8,000	S	Cap	$ -	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
25-05	Renewal	Cayzer Beach Access Improvements	Cayzer beach access safety improvements. Footpath improvements to avoid furhter degradation	$ 7,000	S	Cap	$ -	$ 7,000	$ -	$ -	$ -	$ -	$ 7,000
26-01	New	Multisport Development	Collaboration, planning & development of multisport court	$ 30,000	S	Res	$ -	$ 20,000	$ 10,000	$ -	$ -	$ -	$ 30,000
26-02	Study	Trail Mapping Coordination	Development of coordinated island trail mapping	$ 7,000	S	Res	$ -	$ 5,000	$ 2,000	$ -	$ -	$ -	$ 7,000
26-03	Renewal	Sturdies Bay Trail	Improvements to the existing Sturdies Bay trail	$ 6,000	S	Res	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ 6,000
26-04	Renewal	BK Irrigation upgrade	Automation of garden irrigation - Betty Kennedy property	$ 10,000	S	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
26-05	Renewal	BK water tank upgrade	New potable water tank for rental house - Betty Kennedy property	$ 5,000	E	Res	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
26-06	New	BK walking trail	Construction of public walking trail in Betty Kennedy property	$ 25,000	S	Res	$ -	$ 12,500	$ 12,500	$ -	$ -	$ -	$ 25,000
27-01	New	BK garden fencing	Construction of deer proof fence to protect garden - Betty Kennedy property	$ 8,000	S	Res	$ -	$ -	$ 8,000	$ -	$ -	$ -	$ 8,000
27-02	New	BK clifftop safety barrier	Construction of safety barrier along Active Pass clifftop - Betty Kennedy property	$ 4,000	S	Res	$ -	$ -	$ 4,000	$ -	$ -	$ -	$ 4,000
27-03	New	BK viewing bench	Installation of public viewing bench in Betty Kennedy property	$ 3,000	S	Res	$ -	$ -	$ 3,000	$ -	$ -	$ -	$ 3,000
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 238,114**				**$ 143,013**	**$ 54,500**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 212,513**

Service:	1.495	Galiano Community Parks

Project Number	Capital Project Title	Capital Project Description
19-02	Study Bay Trail Extension	Study to Assess feasibility and cost to extend trail to BC Ferries

Project Rationale This trail is the most heavily used by Galiano residents/pedestrians, as it parallels a very busy narrow road to the main centre of shopping and commerce on the island as well as leading almost to the BC Ferries terminal, the busiest spot on the island. Improvements were made to the trail in 2019. An engineering study needs to be done to determine the cost and feasibility of extending the trail further, right up to the BC Ferries terminal at Sturdies Bay.

Project Number	Capital Project Title	Capital Project Description
19-03	Galiano Island Park Upgrades	Asset Management-Inventory Study/Replacement Program

Project Rationale Timely replacement of worn assets.

Project Number	Capital Project Title	Capital Project Description
21-03	Galiano Island Park Upgrades	Zuker-Georgeson Shore Access Restoration-Remove Invasives and Restore

Project Rationale This is a very popular shore access to Active pass near Mount Galiano Park trail head is overrun with invasive species Spurge Laurel and Broom which is spreading uncontained. It is proposed to remove the invasive species and replant with suitable local species.

Project Number	Capital Project Title	Capital Project Description
21-05	Galiano Island Park Upgrades	Engineering for Mobility Impaired Beach Accesses

Project Rationale A study will be carried out in 2023 to define/engineer two more beach access improvement projects for the mobility impaired.

Service:	1.495	Galiano Community Parks

Project Number	23-01	**Capital Project Title**	GIPRC Equipment and Tools Purchase	**Capital Project Description**	Equipment and Tools Purchase
Project Rationale	A study will be carried out in 2023 to define/engineer two more beach access improvement projects for the mobility impaired.				

Project Number	25-03	**Capital Project Title**	Zuker trail improvement	**Capital Project Description**	Improve trail for safety
Project Rationale					

Project Number	25-04	**Capital Project Title**	Scorpion Beach Access Improvement	**Capital Project Description**	Scorpion Beach Access Improvement. Degradting staircase to be improved
Project Rationale					

Project Number	25-05	**Capital Project Title**	Cayzer Beach Access Improvements	**Capital Project Description**	Cayzer beach access safety improvements. Footpath improvements to avoid furhter degradation
Project Rationale					

Service:	1.495	Galiano Community Parks

Project Number	26-01	**Capital Project Title**	Multisport Development	**Capital Project Description**	Collaboration, planning & development of multisport court
Project Rationale					

Project Number	26-02	**Capital Project Title**	Trail Mapping Coordination	**Capital Project Description**	Development of coordinated island trail mapping
Project Rationale					

Project Number	26-03	**Capital Project Title**	Sturdies Bay Trail	**Capital Project Description**	Improvements to the existing Sturdies Bay trail
Project Rationale					

Project Number	26-04	**Capital Project Title**	BK Irrigation upgrade	**Capital Project Description**	Automation of garden irrigation - Betty Kennedy property
Project Rationale					

Service:	1.495	Galiano Community Parks

Project Number	26-05	**Capital Project Title**	BK water tank upgrade	**Capital Project Description**	New potable water tank for rental house - Betty Kennedy property
Project Rationale					

Project Number	26-06	**Capital Project Title**	BK walking trail	**Capital Project Description**	Construction of public walking trail in Betty Kennedy property
Project Rationale					

Project Number	27-01	**Capital Project Title**	BK garden fencing	**Capital Project Description**	Construction of deer proof fence to protect garden - Betty Kennedy property
Project Rationale					

Project Number	27-02	**Capital Project Title**	BK clifftop safety barrier	**Capital Project Description**	Construction of safety barrier along Active Pass clifftop - Betty Kennedy property
Project Rationale					

Service:	1.495	Galiano Community Parks

Project Number	Capital Project Title	Capital Project Description
27-03	BK viewing bench	Installation of public viewing bench in Betty Kennedy property

Project Rationale	

Galiano Island Community Parks
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	79,087	25,087	20,287	27,687	35,297	43,117
Equipment Replacement Fund	4,469	4,569	4,709	4,889	5,109	5,369
Land Reserve Fund	78,211	78,211	78,211	78,211	78,211	78,211
Operating Reserve Fund-Active Pass	258,959	219,909	180,629	168,609	156,349	143,839
Total	**420,726**	**327,776**	**283,836**	**279,396**	**274,966**	**270,536**

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Capital Reserve Fund - Bylaw 2851

Surplus money from the operation of parks, recreational and related community programs and facilities may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1058	Actual	Budget				
Fund Centre:	101604	2025	2026	2027	2028	2029	2030
Beginning Balance		76,521	79,087	25,087	20,287	27,687	35,297
Transfer from Ops Budget		19,363	10,000	10,200	10,400	10,610	10,820
Transfer from Cap Fund		5,000					
Transfer from Active Pass Drive Property ORF		-	27,500	27,500	-	-	-
Transfer to Cap Fund		(25,000)	(91,500)	(42,500)	(3,000)	(3,000)	(3,000)
Interest Income*		3,203					
Ending Balance $		**79,087**	**25,087**	**20,287**	**27,687**	**35,297**	**43,117**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Land Reserve Fund

The monies in the reserve fund and interest earned on it, shall be expended only for the purchase of park land.

Reserve Cash Flow

Fund:	1101	Actual	Budget				
Fund Centre:	102335	2025	2026	2027	2028	2029	2030
Beginning Balance		-	78,211	78,211	78,211	78,211	78,211
Cash in Lieu		75,750	-	-	-	-	-
Transfer to Cap Fund		-	-	-	-	-	-
Interest Income*		2,461					
Ending Balance $		**78,211**	**78,211**	**78,211**	**78,211**	**78,211**	**78,211**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Equipment Replacement Fund

GALIANOPRK.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
Fund Centre:	102267	2025	2026	2027	2028	2029	2030
Beginning Balance		5,364	4,469	4,569	4,709	4,889	5,109
Transfer from Ops Budget		2,060	2,100	2,140	2,180	2,220	2,260
Planned Expenditure		(2,991)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Interest Income*		36					
Ending Balance $		**4,469**	**4,569**	**4,709**	**4,889**	**5,109**	**5,369**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Operating Reserve Fund - Active Pass Drive Property

Active Pass Drive
Betty Kennedy Trust
Bylaw No. 4584

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105560	2025	2026	2027	2028	2029	2030
Beginning Balance		253,710	258,959	219,909	180,629	168,609	156,349
Donations		-	-	-	-	-	-
Transfer from CRF		-	-	-	-	-	-
Transfer from Ops Budget		5,526					
Transfer to Ops Budget		(11,350)	(11,550)	(11,780)	(12,020)	(12,260)	(12,510)
Transfer to CRF		-	(27,500)	(27,500)	-	-	-
Interest Income*		11,073					
Ending Balance $		**258,959**	**219,909**	**180,629**	**168,609**	**156,349**	**143,839**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Galiano Community Recreation

FINAL BUDGET

MARCH 2026

Service: 1.498 **Galiano Community Recreation** **Committee: Galiano Island Parks & Recreation**

DEFINITION:

A service for the function of acquiring, operating and maintaining community recreation services on Galiano Island.
Establishment Bylaw 4152, September 13, 2017

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Galiano Island.

PARTICIPATION:

Galiano Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of $41,624 or $0.079 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4152 - Sept 13, 2017)

COMMISSION:

Galiano Island Parks and Recreation Commission (Bylaw No. 3486, November 14, 2007)

FUNDING:

Requisition

1.498 - Galiano Community Recreation	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Recreation Programs	45,000	45,000	45,666	-	-	45,666	46,547	47,465	48,403	49,359
Allocations	2,194	2,194	2,397	-	-	2,397	2,440	2,489	2,538	2,589
Other Operating Expenses	740	716	760	-	-	760	783	806	829	852
TOTAL OPERATING COSTS	**47,934**	**47,910**	**48,823**	**-**	**-**	**48,823**	**49,770**	**50,760**	**51,770**	**52,800**
*Percentage Increase over prior year			1.9%			1.9%	1.9%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	33	(33)	-	-	(33)	-	-	-	-
Balance c/fwd from 2024 to 2025	(140)	(140)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(30)	(32)	(30)	-	-	(30)	(30)	(30)	(30)	(30)
Other Revenue	-	(7)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(170)**	**(146)**	**(63)**	**-**	**-**	**(63)**	**(30)**	**(30)**	**(30)**	**(30)**
REQUISITION	**(47,764)**	**(47,764)**	**(48,760)**	**-**	**-**	**(48,760)**	**(49,740)**	**(50,730)**	**(51,740)**	**(52,770)**
*Percentage increase over prior year Requisition			2.1%			2.1%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Storm Water Quality Management (SGI)

FINAL BUDGET

MARCH 2026

Service: 1.533 **SGI Stormwater Quality Management** **Committee: Electoral Area**

DEFINITION:

To provide for the control of pollution in stormwater runoff from land. In Bylaw No. 2452 (adopted February, 1997 for the EA of Southern Gulf Islands) "stormwater runoff" includes seepage, overland flow and stormwater runoff within ditches, streams, rivers, ponds, lakes and other watercourses. Amended by Bylaw No. 4472 in March 2022.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Southern Gulf Islands Electoral Area to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

The Electoral Area of the Southern Gulf Islands.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.533 - Storm Water Quality Management (SGI)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services & Consulting	5,286	5,386	4,812	-	-	4,812	4,469	4,103	3,719	3,316
Allocations	37,432	37,432	38,667	-	-	38,667	39,781	40,932	42,115	43,332
Other Operating Expenses	110	150	110	-	-	110	113	116	119	122
TOTAL OPERATING COSTS	**42,828**	**42,968**	**43,589**	**-**	**-**	**43,589**	**44,363**	**45,151**	**45,953**	**46,770**
*Percentage Increase over prior year			1.8%			1.8%	1.8%	1.8%	1.8%	1.8%
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(416)	(416)	(416)	-	-	(416)	(416)	(416)	(416)	(416)
Other Revenue	(160)	(300)	(160)	-	-	(160)	(160)	(160)	(160)	(160)
TOTAL REVENUE	**(576)**	**(716)**	**(576)**	**-**	**-**	**(576)**	**(576)**	**(576)**	**(576)**	**(576)**
REQUISITION	**(42,252)**	**(42,252)**	**(43,013)**	**-**	**-**	**(43,013)**	**(43,787)**	**(44,575)**	**(45,377)**	**(46,194)**
*Percentage increase over prior year Requisition			1.8%			1.8%	1.8%	1.8%	1.8%	1.8%

Reserve Schedule

Reserve Fund: Storm Water Quality Management (SGI) - Operating Reserve Fund

This service operates on a two-year work cycle with reporting and data analysis every second year. Reserve is also held for special projects (such as spills) and contaminant investigations.

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105530	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	37,848	39,508	39,508	39,508	39,508	39,508
Transfer from Ops Budget	-	-	-	-	-	-
Transfer to Ops Budget	-	-	-	-	-	-
Interest Income*	1,660					
Ending Balance $	**39,508**	**39,508**	**39,508**	**39,508**	**39,508**	**39,508**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

SGI Emergency Comm. - CREST

FINAL BUDGET

MARCH 2026

Service:	1.923	SGI Emergency Comm. - CREST	Committee: Planning and Protective Services

923 SGI EMERGENCY COMMUNICATIONS CREST

A service established for emergency communications, including contributions towards the cost of an emergency communications service operated by another person or organization (Bylaw No. 2891, adopted July 17, 2001). Amended by Bylaw No. 3407 (adopted February, 2007).

PARTICIPATION:

The Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.923 - SGI Emergency Comm. - CREST	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to CREST	186,984	186,984	192,058	-	-	192,058	195,900	199,820	203,820	207,900
Allocations	3,746	3,746	3,831	-	-	3,831	3,900	3,978	4,058	4,139
Other Operating Expenses	840	735	860	-	-	860	880	900	920	940
TOTAL COSTS	**191,570**	**191,465**	**196,749**	**-**	**-**	**196,749**	**200,680**	**204,698**	**208,798**	**212,979**
*Percentage Increase over prior year			2.7%			2.7%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	583	(583)	-	-	(583)	-	-	-	-
Balance c/fwd from 2024 to 2025	(379)	(379)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,876)	(1,876)	(1,910)	-	-	(1,910)	(1,950)	(1,990)	(2,030)	(2,070)
Other Income	(100)	(578)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(2,355)**	**(2,250)**	**(2,593)**	**-**	**-**	**(2,593)**	**(2,050)**	**(2,090)**	**(2,130)**	**(2,170)**
REQUISITION	**(189,215)**	**(189,215)**	**(194,156)**	**-**	**-**	**(194,156)**	**(198,630)**	**(202,608)**	**(206,668)**	**(210,809)**
*Percentage increase over prior year Requisition			2.6%			2.6%	2.3%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Magic Lake Water

FINAL BUDGET

MARCH 2026

Service: 2.630 Magic Lake Estates Water **Committee:** Electoral Area

DEFINITION:

LSA -1 To provide and operate water supply and distribution facilities for the Magic Lake Estates Water System. Specified Area on North Pender Island. Bylaw No. 1874 (June 11, 1991).

PARTICIPATION:

Local Service Area # 1 - D(764) LSA #9.

MAXIMUM LEVY:

Greater of $160,000 or $3.50 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3633 (Nov 2009).		$	2,560,000
BORROWED:	SI Bylaw 3677 (Feb 2010).	Matures in 2025	$	(723,000)
BORROWED:	SI Bylaw 3769 (Feb 2011).	Matures in 2026	$	(250,000)
BORROWED:	SI Bylaw 3850 (Aug 2012).	Matures in 2027	$	(559,500)
BORROWED:	SI Bylaw 3882 (Apr 2013).	Matures in 2028	$	(1,002,500)
BORROWED:	SI Bylaw 3910 (July 2013).	Matures in 2028	$	(25,000)
REMAINING AUTHORIZATION:			$	0

COMMITTEE:

Magic Lake Estates Water & Sewer Committee established by Bylaw No. 1870 (November 28, 1990).

FUNDING:

Any deficiencies after user charge and/or frontage tax or parcel tax to be levied on taxable school assessments.

User Charge: Annual charge per single family equivalency unit connected to the system.
The consumption charge for water will be the total volume of water metered to the water service connections, measured in cubic meters at the following rate:

- Greater than 50 cubic metres - $0.50 / cubic metre
- Greater than 80 cubic metres - $1.50 / cubic metre

Parcel Tax: LSA-1 Annual charge only on properties capable of being connected to the system.

Turn on/Turn Off Fee: $0 during normal working hours; $25 outside of normal working hours

Connection Charges: Actual Engineering and Construction costs, plus 15% Administration costs. The minimum charge is $500

RESERVE FUND:

Magic Lake Estates - Water System Capital Reserve Fund. Bylaw No. 1498
Magic Lake Estates - Water System Operating Reserve Fund. Bylaw No. 4144

2.630 - Magic Lake Water	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	71,470	114,300	23,150	-	40,000	63,150	48,610	49,070	24,560	25,050
Allocations	59,519	59,519	64,004	-	-	64,004	65,225	66,562	67,909	69,304
Water Testing	22,060	26,560	22,782	-	-	22,782	23,436	24,109	24,803	25,516
Electricity	54,050	45,000	56,080	-	-	56,080	57,200	58,340	59,510	60,700
Supplies	64,450	69,310	71,800	-	-	71,800	73,240	74,700	76,200	77,720
Labour Charges	488,120	580,000	517,441	50,000	-	567,441	578,787	590,357	602,169	614,210
Other Operating Expenses	65,050	69,330	67,550	-	-	67,550	69,328	71,171	73,083	75,046
TOTAL OPERATING COSTS	**824,719**	**964,019**	**822,807**	**50,000**	**40,000**	**912,807**	**915,826**	**934,309**	**928,234**	**947,546**
*Percentage Increase over prior year			-0.2%	6.1%	4.9%	10.7%	0.3%	2.0%	-0.7%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	26,885	26,885	61,250	-	-	61,250	90,000	100,000	100,000	100,000
Transfer to Capital Reserve Fund	40,000	-	48,910	-	-	48,910	121,545	147,815	178,255	175,490
MFA Debt Reserve Fund	1,070	1,070	850	-	-	850	9,980	14,470	10,000	-
MFA Debt Principal	137,425	137,425	98,613	-	-	98,613	85,193	78,749	59,296	84,800
MFA Debt Interest	73,712	73,712	67,248	-	-	67,248	76,626	85,624	124,888	161,263
TOTAL DEBT / RESERVES	**279,092**	**239,092**	**276,871**	**-**	**-**	**276,871**	**383,344**	**426,658**	**472,439**	**521,553**
TOTAL COSTS	**1,103,811**	**1,203,111**	**1,099,678**	**50,000**	**40,000**	**1,189,678**	**1,299,170**	**1,360,967**	**1,400,673**	**1,469,099**
*Percentage Increase over prior year			-0.4%	4.5%	3.6%	7.8%	9.2%	4.8%	2.9%	4.9%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2025 to 2026	-	(88,515)		-	88,515	88,515	-	-	-	-
Transfer from Operating Reserve Fund	(45,000)	(45,000)	-	-	(40,000)	(40,000)	(25,000)	(25,000)	-	-
Sales - Water	(22,000)	(22,000)	(22,000)	-	-	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)
User Charges	(427,931)	(427,931)	(445,050)	(21,000)	(36,910)	(502,960)	(518,050)	(543,950)	(571,150)	(599,709)
Lease Revenue	(8,100)	(8,100)	(8,100)	-	-	(8,100)	(8,100)	(8,100)	(8,100)	(8,100)
MFA Debt Surplus Fund	-	-	-	-	-	-	-	-	-	-
Other Revenue	(3,320)	(14,105)	(3,168)	-	-	(3,168)	(3,000)	(2,750)	(2,290)	(2,300)
TOTAL REVENUE	**(506,351)**	**(605,651)**	**(478,318)**	**(21,000)**	**11,605**	**(487,713)**	**(576,150)**	**(601,800)**	**(603,540)**	**(632,109)**
REQUISITION - PARCEL TAX	**(597,460)**	**(597,460)**	**(621,360)**	**(29,000)**	**(51,605)**	**(701,965)**	**(723,020)**	**(759,167)**	**(797,133)**	**(836,990)**
*Percentage increase over prior year										
Sales - Water			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
User Fees			4.0%	4.9%	8.6%	17.5%	3.0%	5.0%	5.0%	5.0%
Requisition			4.0%	4.9%	8.6%	17.5%	3.0%	5.0%	5.0%	5.0%
Combined			**3.9%**	**4.8%**	**8.5%**	**17.1%**	**2.9%**	**4.9%**	**4.9%**	**4.9%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 2.630 Magic Lake Estates Water (Pender)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$11,000	$11,000	$0	$0	$0	$0	$11,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$164,000	$426,000	$1,080,000	$1,460,000	$1,080,000	$0	$4,046,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$175,000	**$437,000**	**$1,080,000**	**$1,460,000**	**$1,080,000**	**$0**	**$4,057,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$175,000	$175,000	$0	$0	$0	$0	$175,000
Debenture Debt (New Debt Only)	$0	$0	$925,000	$1,400,000	$1,000,000	$0	$3,325,000
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$262,000	$155,000	$60,000	$80,000	$0	$557,000
	$175,000	**$437,000**	**$1,080,000**	**$1,460,000**	**$1,080,000**	**$0**	**$4,057,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.630

Service Name: Magic Lake Estates Water (Pender)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-04	Renewal	Buck Lake Dam Repairs - Phase 1	Conduct additional inspections, minor repairs, and performance analysis highlighted in the 2019 Dam Safety Review. Phase 2 dam improvements to be completed in the following five years.	$ 202,000	S	Res	$ -	$ 22,000	$ -	$ -	$ -	$ -	$ 22,000
21-04	Renewal				S	Cap	$ 13,000	$ 13,000	$ -	$ -	$ -	$ -	$ 13,000
23-01	Renewal	Decommission Magic Lake old Syphon and Replacement of CSP Spill Culverts - Engineering Assessment	Engineering assessment and coordination with Dam Safety Office to develop a plan for decommissioning of the old syphon and replacement of twin CSP spillway culverts.	$ 80,000	S	Res	$ -	$ -	$ 80,000	$ -	$ -	$ -	$ 80,000
23-02	New	ISOPAC Permanent Handling & Storage	Study and design for permenant solution to reduce drum waste and operator handling	$ 80,000	S	Cap	$ 70,000	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000
26-01	Renewal	Buck Lake Dam Repairs - Phase 2	Conduct additional geotechnical investigations, seepage analysis, monitoring, tree removal and the next DSR (2029).	$ 360,000	S	Res	$ -	$ 145,000	$ 75,000	$ 60,000	$ 80,000	$ -	$ 360,000
26-02	Replacement	WTP Process Pipe Condition Assessment	Conduct an updated condition assessment for process piping in the water treatment plant with potential spot repairs or maintenance (funded from settlement fund)	$ 100,000	S	Cap	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
26-03	Study	Petition / Alternative Approval Process	Conduct public consultation to inform strategies to borrow necessary future capital funds.	$ 20,000	S	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
27-01	Replacement	Water Main Replacement	Replacement of select watermains within the distribution network to address leaks and reduce non revenue water.	$ 2,000,000	S	Debt	$ -	$ -	$ 200,000	$ 800,000	$ 1,000,000	$ -	$ 2,000,000
27-02	Replacement	Captains Tank Replacement	Preliminary placeholder budget to be updated following prelim design and aligned with AAP/Petition.	$ 1,100,000	S	Debt	$ -	$ -	$ 500,000	$ 600,000	$ -	$ -	$ 1,100,000
26-04	New	SCADA Improvements	Improvements to SCADA system	$ 25,000	S	Res	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-05	Renewal	Kiosk Insulation	Additional insulation to PRS Kiosks (Signal Hill, Compass Cres, Capstan Lane, Schooner Way).	$ 50,000	S	Res	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
27-03	New	ISOPAC Permanent Handling & Storage	Installation work following study and successful loan authorization.	$ 225,000	S	Debt	$ -	$ -	$ 225,000	$ -	$ -	$ -	$ 225,000
21-03	New	MLE Safety Improvements	MLE Safety Improvements	$ 20,000	E	Cap	$ 11,000	$ 11,000.00	$ -	$ -	$ -	$ -	$ 11,000
25-01	Study	Captains Tank Upgrade - Concept Design	Initial budget is to conduct site reviews, options assessment, concept design and cost estimate for the replacement of Captains Tank.	$ 30,000	S	Cap	$ 21,000	$ 21,000.00	$ -	$ -	$ -	$ -	$ 21,000
													$ -
			Grand Total	**$ 4,292,000**			**$ 175,000**	**$ 437,000**	**$ 1,080,000**	**$ 1,460,000**	**$ 1,080,000**	**$ -**	**$ 4,057,000**

Service:	2.630	Magic Lake Estates Water (Pender)

Project Number	21-04	**Capital Project Title**	Buck Lake Dam Repairs - Phase 1	**Capital Project Description**	Conduct additional inspections, minor repairs, and performance analysis highlighted in the 2019 Dam Safety Review. Phase 2 dam improvements to be completed in the following five years.
Project Rationale	Resulting from the Hatch 2019 Dam Safety Review, funds are required to conduct additional inspections, minor dam repairs, and performance analysis. Phase 2 dam improvements to be completed in the following five years.				

Project Number	23-01	**Capital Project Title**	Decommission Magic Lake old Syphon and Replacement of CSP Spill Culverts - Engineering Assessment	**Capital Project Description**	Engineering assessment and coordination with Dam Safety Office to develop a plan for decommissioning of the old syphon and replacement of twin CSP spillway culverts.
Project Rationale	The old syphon at Magic Lake is no longer required, and does not function. Funds are required to remove the overland and underwater pipe, and decommission the underground pipe.				

Project Number	23-02	**Capital Project Title**	ISOPAC Permanent Handling & Storage	**Capital Project Description**	Study and design for permenant solution to reduce drum waste and operator handling
Project Rationale	Safety improvements to reduce Operator injury when handling the ISOPAC drums were carried out in 2019-2020. A permanent solution to reduce the use of drums which cannot be readily disposed of, was initiated in concept in 2024 and is anticipated to continue into 2025 for implementation.				

Project Number	26-01	**Capital Project Title**	Buck Lake Dam Repairs - Phase 2	**Capital Project Description**	Conduct additional geotechnical investigations, seepage analysis, monitoring, tree removal and the next DSR (2029).
Project Rationale	Resulting from the Hatch 2019 Dam Safety Review, funds are required to conduct additional geotechnical investigations, seepage analysis and monitoring, tree removal, and the next Dam Safety Review (2029).				

Service:	2.630	Magic Lake Estates Water (Pender)

Project Number	26-02	Capital Project Title	WTP Process Pipe Condition Assessment	Capital Project Description	Conduct an updated condition assessment for process piping in the water treatment plant with potential spot repairs or maintenance (funded from settlement fund)
Project Rationale	Utilizing funding from previous settlement, allocate funding for further assessment and planning for process pipe repairs and possible replacement.				

Project Number	26-03	Capital Project Title	Petition / Alternative Approval Process	Capital Project Description	Conduct public consultation to inform strategies to borrow necessary future capital funds.
Project Rationale	Funding to conduct an Alternative Approvals Process to solicit public approval to secure debt in order to carry out necessary future Capital improvements.				

Project Number	27-01	Capital Project Title	Water Main Replacement	Capital Project Description	Replacement of select watermains within the distribution network to address leaks and reduce non revenue water.
Project Rationale	Interim budget to advance watermain replacements within the water system. Budget and prioritization will be further refined continually through planning and design. To include overland HDPE pipe feeding zone 570 from WTP.				

Project Number	27-02	Capital Project Title	Captains Tank Replacement	Capital Project Description	Preliminary placeholder budget to be updated following prelim design and aligned with AAP/Petition.
Project Rationale					

Service:	2.630	Magic Lake Estates Water (Pender)

Project Number	26-04	**Capital Project Title**	SCADA Improvements	**Capital Project Description**	Improvements to SCADA system
Project Rationale					

Project Number	26-05	**Capital Project Title**	Kiosk Insulation	**Capital Project Description**	Additional insulation to PRS Kiosks (Signal Hill, Compass Cres, Capstan Lane, Schooner Way).
Project Rationale					

Project Number	27-03	**Capital Project Title**	ISOPAC Permanent Handling & Storage	**Capital Project Description**	Installation work following study and successful loan authorization.
Project Rationale					

Project Number	21-03	**Capital Project Title**	MLE Safety Improvements	**Capital Project Description**	MLE Safety Improvements
Project Rationale					

Project Number	25-01	**Capital Project Title**	Captains Tank Upgrade - Concept Design	**Capital Project Description**	Initial budget is to conduct site reviews, options assessment, concept design and cost estimate for the replacement of Captains Tank.
Project Rationale	Captains Tank is beyond it's service life. This initial budget is to conduct site reviews, options assessment, concept design and cost estimate for the replacement of Captains Tank.				

Magic Lake Water
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	5,717	26,967	91,967	166,967	266,967	366,967
Capital Reserve Fund	892,904	679,814	646,359	734,174	832,429	1,007,919
Capital Reserve Fund - Settlement Fund	600,434	600,434	600,434	600,434	600,434	600,434
Total	**1,499,055**	**1,307,215**	**1,338,760**	**1,501,575**	**1,699,830**	**1,975,320**

Reserve Schedule

Reserve Fund: 2.630 Magic Lakes Estate Water - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance etc.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105212	2025	2026	2027	2028	2029	2030
Beginning Balance		22,911	5,717	26,967	91,967	166,967	266,967
Transfer from Ops Budget		26,885	61,250	90,000	100,000	100,000	100,000
Transfer to Ops Budget		(45,000)	(40,000)	(25,000)	(25,000)	-	-
Planned Maintenance Activity		Fire Hydrant Corrective Maintenance & WTP ROV inspection	Frigate & Captains Tank cleaning & inspection	Water distribution system flushing program Ph1	Water distribution system flushing program Ph2		
Interest Income*		922					
Ending Balance $		**5,717**	**26,967**	**91,967**	**166,967**	**266,967**	**366,967**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.630 Magic Lakes Estate Water - Capital Reserve Fund

Bylaw 1498

Reserve Cash Flow

Fund:	1024	Actual	Budget				
Fund Centre:	101368	2025	2026	2027	2028	2029	2030
Beginning Balance		448,592	892,904	679,814	646,359	734,174	832,429
Transfer from Ops Budget		11,361	48,910	121,545	147,815	178,255	175,490
Transfer to Cap Fund		(50,000)	(262,000)	(155,000)	(60,000)	(80,000)	-
Transfer from Cap Fund		457,944					
Interest Income*		25,008					
Ending Balance $		**892,904**	**679,814**	**646,359**	**734,174**	**832,429**	**1,007,919**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.630 Magic Lakes Estate Water - Capital Reserve Fund (Settlement Funds)

Bylaw 1498

Reserve Cash Flow

Fund:	1024	Actual	Budget				
Fund Centre:	102245	2025	2026	2027	2028	2029	2030
Beginning Balance		674,487	600,434	600,434	600,434	600,434	600,434
Transfer to Cap Fund		(100,000)	-	-	-	-	-
Interest Income*		25,947					
Ending Balance $		**600,434**	**600,434**	**600,434**	**600,434**	**600,434**	**600,434**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Lyall Harbour Water

FINAL BUDGET

MARCH 2026

Service: 2.640 Lyall Harbour Boot Cove Water (Saturna) **Committee: Electoral Area**

DEFINITION:

To provide and operate and maintain a domestic water supply and distribution system for the Saturna Island Water Supply and Distribution System Specified Area in the Lyall Harbour/Boot Cove district on Saturna Island. Bylaw No. 513 (November 22, 1978).

PARTICIPATION:

Specified Area #14 - G(764)

MAXIMUM LEVY:

Greater of $150,000 or $6.90 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3587 (Jan 14, 2009)		$430,000
BORROWED:	SI Bylaw 3634 (Aug 12, 2009)	Matured in 2024	$250,000
BORROWED:	SI Bylaw 3677 (Feb 10, 2010)	Matures in 2025	$180,000
REMAINING:			$0

COMMITTEE:

Lyall Harbour/Boot Cove Water Committee established by Resolution - September 29, 1982
Lyall Harbour/Boot Cove Water Local Services Committee established by Bylaw No. 1875 (December 12, 1990)

FUNDING:

User Charge:	Annual charge per single family equivalency unit connected to the system.
Parcel Tax:	Annual charge levied only on properties capable of being connected to the system.
Connection Charges:	Actual Cost + 15% Admin Fee (Minimum Connection $400)

RESERVE FUND:

Bylaw No. 1785 (February 14, 1990)

2.640 - Lyall Harbour Water	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	22,330	36,000	7,620	-	20,000	27,620	7,780	22,940	8,100	8,260
Allocations	14,901	14,901	15,666	-	-	15,666	15,975	16,325	16,681	17,034
Water Testing	11,620	15,910	14,150	-	-	14,150	14,430	14,720	15,010	15,310
Electricity	3,870	3,500	3,600	-	-	3,600	3,670	3,740	3,810	3,890
Supplies	6,370	4,340	6,480	-	-	6,480	6,610	6,740	6,870	7,000
Labour Charges	136,580	171,000	144,820	-	-	144,820	147,720	150,670	153,680	156,750
Other Operating Expenses	18,760	19,810	18,814	-	-	18,814	19,245	19,748	20,260	20,816
TOTAL OPERATING COSTS	**214,431**	**265,461**	**211,150**	**-**	**20,000**	**231,150**	**215,430**	**234,883**	**224,411**	**229,060**
*Percentage Increase over prior year			-1.5%		9.3%	7.8%	-6.8%	9.0%	-4.5%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	25,000	9,916	30,000	-	-	30,000	28,000	30,000	28,040	28,105
Transfer to Capital Reserve Fund	40,000	20,000	40,265	-	-	40,265	47,950	51,940	60,250	66,875
MFA Debt Reserve Fund	4,680	80	7,850	-	-	7,850	4,150	3,000	5,000	-
MFA Debt Principal	9,663	9,663	-	-	-	-	20,020	30,604	38,256	51,007
MFA Debt Interest	6,385	1,152	28,260	-	-	28,260	42,712	61,445	78,420	96,608
TOTAL DEBT / RESERVES	**85,728**	**40,811**	**106,375**	**-**	**-**	**106,375**	**142,832**	**176,989**	**209,966**	**242,595**
TOTAL COSTS	**300,159**	**306,272**	**317,525**	**-**	**20,000**	**337,525**	**358,262**	**411,872**	**434,377**	**471,655**
*Percentage Increase over prior year			5.8%		6.7%	12.4%	6.1%	15.0%	5.5%	8.6%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(16,500)	(16,500)	-	-	(20,000)	(20,000)	-	(15,000)	-	-
User Charges	(134,860)	(133,293)	(147,000)	-	-	(147,000)	(154,350)	(162,070)	(170,170)	(178,680)
Grants in Lieu of Taxes	(790)	(790)	(855)	-	-	(855)	(800)	(800)	(800)	(800)
Other Revenue	(180)	(7,860)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(152,330)**	**(158,443)**	**(147,955)**	**-**	**(20,000)**	**(167,955)**	**(155,250)**	**(177,970)**	**(171,070)**	**(179,580)**
REQUISITION - PARCEL TAX	**(147,829)**	**(147,829)**	**(169,570)**	**-**	**-**	**(169,570)**	**(203,012)**	**(233,902)**	**(263,307)**	**(292,075)**
*Percentage increase over prior year										
User Fees			9.0%			9.0%	5.0%	5.0%	5.0%	5.0%
Requisition			14.7%			14.7%	19.7%	15.2%	12.6%	10.9%
Combined			**12.0%**			**12.0%**	**12.9%**	**10.8%**	**9.5%**	**8.6%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.640 Lyall Harbour Boot Cove Water (Sa	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$85,000	$0	$0	$0	$0	$85,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$720,825	$960,825	$415,000	$320,000	$500,000	$0	$2,195,825
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$720,825	**$1,045,825**	**$415,000**	**$320,000**	**$500,000**	**$0**	**$2,280,825**
SOURCE OF FUNDS								
Capital Funds on Hand		$260,825	$260,825	$0	$0	$0	$0	$260,825
Debenture Debt (New Debt Only)		$460,000	$785,000	$415,000	$300,000	$500,000	$0	$2,000,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$0	$0	$20,000	$0	$0	$20,000
		$720,825	**$1,045,825**	**$415,000**	**$320,000**	**$500,000**	**$0**	**$2,280,825**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.640

Service Name Lyall Harbour Boot Cove Water (Saturna)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
19-01	Replacement	Air Valve Replacement - Ph 2	Replace aging air valves that are a safety concern.	$ 25,000	E	Debt	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
19-03	Replacement	Standpipe and Valve Replacement	Replace the standpipe valves at 119 and 155 East Point Road that are seized and inoperable	$ 15,000	E	Debt	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
19-05	New	Autoflush Installation	Install 3 autoflushes within the water distribution system to maintain distribution water quality.	$ 25,000	E	Debt	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
20-02	New	Raw Water Turbidity Meter	Supply and install a new turbidity meter in the raw water line to aid in operation of the WTP.	$ 20,000	E	Debt	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
22-01	New	Install Larger Supply Line to Tank	Construct a larger supply line to the tank to improve system reliability and operation.	$ 350,000	S	Debt	$ -	$ -	$ 50,000	$ 300,000	$ -	$ -	$ 350,000
22-02	Renewal	Dam Improvement and Regulatory Requirements	Dam Safety Review (DSR) update and Money Lake Dam safety improvements based on the results of the DSR report.	$ 890,000	S	Cap	$ 230,825	$ 230,825	$ -	$ -	$ -	$ -	$ 230,825
22-02	Renewal				S	Debt	$ 360,000	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
24-01	Replacement	Culvert Replacement for the Water Service	Saturna Island - Harris Road - Culvert Replacement for the Water Service	$ 30,000	S	Cap	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
25-01	New	New Ground Water Well Assessment	Groundwater quantity and quality testing for feasibility to incorporate into the water system.	$ 100,000	S	Debt	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
27-01	New	Groundwater Well Improvements	Placeholder budget to implement improvements to bring well water into service, if deemed feasible in prior studies.	$ 365,000	S	Debt	$ -	$ -	$ 365,000	$ -	$ -	$ -	$ 365,000
26-01	Study	Storage Tank Condition Assessment and Repair Details	Assess leaks in storage tank and develop a repair detail and assess sampling requirements. Prelim budget increased to potentially address small scale improvements.	$ 100,000	S	Debt	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
28-01	New	Petition or Alternative Approval Process	Conduct public consultation to borrow necessary future capital funds (29-01)	$ 20,000	S	Res	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ 20,000
29-01	Replacement	Water System Improvements	Future improvements to improve water quality. Project will be further refined following the results of the ground water assessment and additional asset management.	$ 500,000	S	Debt	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ 500,000
													$ -
													$ -
													$ -
			Grand Total	**$ 2,440,000**				**$ 1,045,825**	**$ 415,000**	**$ 320,000**	**$ 500,000**	**$ -**	**$ 2,280,825**

Service:	2.640	Lyall Harbour Boot Cove Water (Saturna)

Project Number	19-01	**Capital Project Title**	Air Valve Replacement - Ph 2	**Capital Project Description**	Replace aging air valves that are a safety concern.
Project Rationale	The air valves are 35 years old and are corroded, giving rise to safety concerns.				

Project Number	19-03	**Capital Project Title**	Standpipe and Valve Replacement	**Capital Project Description**	Replace the standpipe valves at 119 and 155 East Point Road that are seized and inoperable
Project Rationale	The standpipe valves at 119 and 155 East Point Road are seized and inoperable. Therefore, the operators cannot use them for flushing or draining of the mains. It is proposed the valves and corroded 50mm supply line to the standpipe be replaced. The scope of work and material pricing was re-evaluated in 2016. It was determined that the budget needed to be increased from $5,000 to $8,000 to accommodate the required works.				

Project Number	19-05	**Capital Project Title**	Autoflush Installation	**Capital Project Description**	Install 3 autoflushes within the water distribution system to maintain distribution water quality.
Project Rationale	Three watermains require frequent flushing to maintain disinfectant residuals and water quality. Flushing requires operator time which can be utilized conducting other maintenance tasks. Funds are required to construct 3 autoflushes.				

Project Number	20-02	**Capital Project Title**	Raw Water Turbidity Meter	**Capital Project Description**	Supply and install a new turbidity meter in the raw water line to aid in operation of the WTP.
Project Rationale	Install a new turbidity meter in the raw water line to aid in operation of the WTP.				

Service:	2.640	Lyall Harbour Boot Cove Water (Saturna)

Project Number	22-01	**Capital Project Title**	Install Larger Supply Line to Tank	**Capital Project Description**	Construct a larger supply line to the tank to improve system reliability and operation.
Project Rationale	The supply line to the tank is undersized, installation of a larger supply line will improve operation. Funding is required to construct a larger supply line to the tank.				

Project Number	22-02	**Capital Project Title**	Dam Improvement and Regulatory Requirements	**Capital Project Description**	Dam Safety Review (DSR) update and Money Lake Dam safety improvements based on the results of the DSR report.
Project Rationale	Conduct Dam Safety Review (DSR) report to meet regulatory requirements. Seismic assessment and infiltration assessment. Design and implementation of dam improvements. Work will include filter blanket installation, dam break analysis, DEP update and otehr improvements recommended through the Dam Safety Review.				

Project Number	24-01	**Capital Project Title**	Culvert Replacement for the Water Service	**Capital Project Description**	Saturna Island - Harris Road - Culvert Replacement for the Water Service
Project Rationale	Culvert replacement through coordination with Ministry of Transportation.				

Project Number	25-01	**Capital Project Title**	New Ground Water Well Assessment	**Capital Project Description**	Groundwater quantity and quality testing for feasibility to incorporate into the water system.
Project Rationale	Conduct hydrogeological assessments nad water quality testing of the newly acquired groundwater well.				

Service:	2.640	Lyall Harbour Boot Cove Water (Saturna)

Project Number	27-01	**Capital Project Title**	Groundwater Well Improvements	**Capital Project Description**	Placeholder budget to implement improvements to bring well water into service, if deemed feasible in prior studies.
Project Rationale	ADD RATIONALE				

Project Number	27-01	**Capital Project Title**	Groundwater Well Improvements	**Capital Project Description**	Placeholder budget to implement improvements to bring well water into service, if deemed feasible in prior studies.
Project Rationale	Engineering condition assessment of the storage tank and known leak points to try and develop effective repair details.				

Project Number	28-01	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Conduct public consultation to borrow necessary future capital funds (29-01)
Project Rationale	AAP for future projects.				

Project Number	29-01	**Capital Project Title**	Water System Improvements	**Capital Project Description**	Future improvements to improve water quality. Project will be further refined following the results of the ground water assessment and additional asset management.
Project Rationale	Asset management report card provided in 2023 indicated the aging infrastructure and high upcoming renewal costs. Temporary placeholder budget with project requirements to be further refined with ongoing asset management planning.				

Lyall Harbour Water
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	5,638	15,638	43,638	58,638	86,678	114,783
Capital Reserve Fund	50,187	90,452	138,402	170,342	230,592	297,467
Total	**55,825**	**106,090**	**182,040**	**228,980**	**317,270**	**412,250**

Reserve Schedule

Reserve Fund: 2.640 Lyall Harbour Water System - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, filter media replacement etc.

Reserve Cash Flow

Fund: 1500 / Fund Centre: 105213	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	15,576	5,638	15,638	43,638	58,638	86,678
Transfer from Ops Budget	5,840	30,000	28,000	30,000	28,040	28,105
Transfer to Ops Budget	(16,500)	(20,000)	-	(15,000)	-	-
Planned Maintenance Activity	Replace filtration Media	Water system flushing program		Reservoir Drain Clean and Inspection		
Interest Income*	722					
Ending Balance $	**5,638**	**15,638**	**43,638**	**58,638**	**86,678**	**114,783**

Assumptions/Background:

Set level of transfers in order to avoid spikes in requisition resulting from unforeseen breakdowns in water infrastructure

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.640 Lyall Harbour Water System - Capital Reserve Fund - Bylaw 1785

Surplus money from the operation of the water system may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund:	1025	Actual	Budget				
Fund Centre:	101369	2025	2026	2027	2028	2029	2030
Beginning Balance		44,645	50,187	90,452	138,402	170,342	230,592
Transfer from Ops Budget		10,000	40,265	47,950	51,940	60,250	66,875
Transfer from Cap Fund		13,853					
Transfer to Cap Fund		(20,000)	-	-	(20,000)	-	-
Interest Income*		1,689					
Ending Balance $		**50,187**	**90,452**	**138,402**	**170,342**	**230,592**	**297,467**

Assumptions/Background:

To fully fund capital expenditure plan

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Skana Water (Mayne)

FINAL BUDGET

MARCH 2026

Service: 2.642 Skana Water (Mayne) **Committee:** Electoral Area

DEFINITION:

To provide for the construction of water supply and distribution facilities for Skana Water Service Area.
Bylaw No. 3089 (November 12, 2003).

PARTICIPATION:

Southern Gulf Islands Skana Water Service Area #47, U(764)

MAXIMUM LEVY:

Greater of $54,100 or $9.65 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Skana Water Service committee established by Bylaw # 3133 (Dec 10, 2003).

FUNDING:

User Charge:	Annual charge per single family equivalency unit connected to the system.
Parcel Tax:	Annual charge only on properties capable of being connected to the system.
Connection Charges:	At cost or minimum of $1,000.

RESERVE FUND:

Capital Reserve Fund, established by Bylaw # 3192 (July 14, 2004)
Operating Reserve Fund, established by Bylaw # 4144 (December 14, 2016)

2.642 - Skana Water (Mayne)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	BUDGET REQUEST 2026 ONGOING	BUDGET REQUEST 2026 ONE-TIME	BUDGET REQUEST 2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Operations Service Contract	19,700	21,240	20,050	-	-	20,050	20,450	20,860	21,280	21,710
Repairs & Maintenance	11,330	14,120	2,640	-	-	2,640	8,700	12,760	2,820	2,880
Allocations	6,747	6,747	7,549	-	-	7,549	7,716	7,896	8,080	8,258
Water Testing	3,600	5,300	3,700	-	-	3,700	3,798	3,900	4,003	4,109
Electricity	3,400	3,500	3,600	-	-	3,600	3,670	3,740	3,810	3,890
Supplies	810	950	940	-	-	940	960	980	1,000	1,020
Labour Charges	26,710	34,600	28,313	-	-	28,313	28,880	29,460	30,050	30,650
Other Operating Expenses	3,510	3,570	3,768	-	-	3,768	3,851	3,934	4,032	4,134
TOTAL OPERATING COSTS	**75,807**	**90,027**	**70,560**	**-**	**-**	**70,560**	**78,025**	**83,530**	**75,075**	**76,651**
*Percentage Increase over prior year			-6.9%			-6.9%	10.6%	7.1%	-10.1%	2.1%
DEBT / CAPITAL /RESERVES										
Transfer to Operating Reserve Fund	9,000	4,000	9,000	-	-	9,000	9,000	9,000	9,000	9,000
Transfer to Capital Reserve Fund	26,445	18,294	24,970	25,990	-	50,960	85,320	106,781	107,996	108,761
MFA Debt Principal	-	-	-	-	-	-	-	-	1,403	4,718
MFA Debt Interest	569	-	-	-	-	-	-	1,334	5,820	33,223
MFA Debt Reserve Fund	500	-	-	-	-	-	-	550	1,300	10,000
TOTAL DEBT / RESERVES	**36,514**	**22,294**	**33,970**	**25,990**	**-**	**59,960**	**94,320**	**117,665**	**125,519**	**165,702**
TOTAL COSTS	**112,321**	**112,321**	**104,530**	**25,990**	**-**	**130,520**	**172,345**	**201,195**	**200,594**	**242,353**
*Percentage Increase over prior year			-6.9%	23.1%		16.2%	32.0%	16.7%	-0.3%	20.8%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	-	-	(6,000)	(10,000)	-	-
User Charges	(73,780)	(73,780)	(75,990)	-	-	(75,990)	(79,150)	(82,440)	(85,000)	(87,640)
Other Revenue	(100)	(100)	(100)	-	-	(100)	(100)	100	(100)	200
TOTAL REVENUE	**(83,880)**	**(83,880)**	**(76,090)**	**-**	**-**	**(76,090)**	**(85,250)**	**(92,340)**	**(85,100)**	**(87,440)**
REQUISITION - PARCEL TAX	**(28,441)**	**(28,441)**	**(28,440)**	**(25,990)**	**-**	**(54,430)**	**(87,095)**	**(108,855)**	**(115,494)**	**(154,913)**
*Percentage increase over prior year										
User Fees			3.0%	0.0%		3.0%	4.2%	4.2%	3.1%	3.1%
Requisition			0.0%	91.4%		91.4%	60.0%	25.0%	6.1%	34.1%
Combined			**2.2%**	**25.4%**		**27.6%**	**27.5%**	**15.1%**	**4.8%**	**21.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.642 Skana Water (Mayne)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$20,000	$545,000	$500,000	$0	$0	$1,065,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$0	$30,000	$0	$70,000	$130,000	$1,000,000	$1,230,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$0	**$50,000**	**$545,000**	**$570,000**	**$130,000**	**$1,000,000**	**$2,295,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$55,000	$130,000	$1,000,000	$1,185,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$500,000	$500,000	$0	$0	$1,000,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$0	$50,000	$45,000	$15,000	$0	$0	$110,000
		$0	**$50,000**	**$545,000**	**$570,000**	**$130,000**	**$1,000,000**	**$2,295,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service # 2.642

Service N Skana Water (Mayne)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
18-01	Replacement	Storage Tanks Replacement	Replace the existing storage tanks following successful Loan Authorization.	$ 1,000,000	E	Grant	$ -	$ -	$ 500,000	$ 500,000	$ -	$ -	$ 1,000,000
23-01	Renewal	Well Protection Upgrades	Carry out well protection upgrades such as signage, shock chlorination of Wells #8 and #13, assess well proximity to septic fields.	$ 35,000	S	Debt	$ -	$ -	$ -	$ 5,000	$ 30,000	$ -	$ 35,000
25-01	Replacement	Water Sample Station Improvements	Replacement of the three dead end flush points with below grade flush points.	$ 30,000	S	Res	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
28-01	New	Petition / Alternative Approval Process	Conduct an alternative approval process (AAP) to seek elector assent to borrow funds for watermain replacement program	$ 15,000	S	Res	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ 15,000
28-02	Replacement	Watermain Replacement Program	Budget to initiate a watermain replacement program.	$ 3,000,000	S	Debt	$ -	$ -	$ -	$ 50,000	$ 100,000	$ 1,000,000	$ 1,150,000
26-01	New	Source Water Surveillance	Improvements to monitoring and control of the water supply system, including well #8 and well#13	$ 65,000	E	Res	$ -	$ 20,000	$ 45,000	$ -	$ -	$ -	$ 65,000
													$ -
			Grand Total	**$ 4,145,000**				**$ 50,000**	**$ 545,000**	**$ 570,000**	**$ 130,000**	**$ 1,000,000**	**$ 2,295,000**

Service:	2.642	Skana Water (Mayne)

Project Number	Capital Project Title	Capital Project Description
18-01	Storage Tanks Replacement	Replace the existing storage tanks following successful Loan Authorization.

Project Rationale The existing storage tanks are at the end of their design life and do not meet seismic requirements. It is proposed to replace the existing tanks with a bolted steel tank.

Project Number	Capital Project Title	Capital Project Description
23-01	Well Protection Upgrades	Carry out well protection upgrades such as signage, shock chlorination of Wells #8 and #13, assess well proximity to septic fields.

Project Rationale Funds are required to carry out well protection upgrades such as signage, shock chlorination of Wells #8 and #13, assess well proximity to septic fields. This project is pushed out because of recent improvements noticed following the well capping project. If water quality issues present again, this program would then be initiated.

Project Number	Capital Project Title	Capital Project Description
25-01	Water Sample Station Improvements	Replacement of the three dead end flush points with below grade flush points.

Project Rationale Opportunity to improve Waugh Rd, Aya Reach and Skana Gate dead end points that are nearing end of life. The revised configuration should be designed to reduce the risk of groundwater intrusion with consideration for replacement to below grade flush points with separate sample ports.

Project Number	Capital Project Title	Capital Project Description
28-01	Petition / Alternative Approval Process	Conduct an alternative approval process (AAP) to seek elector assent to borrow funds for watermain replacement program

Project Rationale Petition or AAP for project 28-02

Project Number	Capital Project Title	Capital Project Description
28-02	Watermain Replacement Program	Budget to initiate a watermain replacement program.

Project Rationale Interim budget to advance watermain replacements within the water system. Budget and prioritization will be further refined continually through planning and design.

Project Number	Capital Project Title	Capital Project Description
26-01	Source Water Surveillance	Improvements to monitoring and control of the water supply system, including well #8 and well#13

Project Rationale Improvements include remote monitoring and control of backup well #8, source water surveillance improvements at the primary well #13 and measures to respond to water quality concerns. These improvements will allow operations staff to better monitor water trends in real time and respond to operational issues or trend against depletion of groundwater sources.
It is anticipated that level transmitters, flow meters, SCADA and communications improvements will all be included. These projects are required to support a the ongoing delivery of this water service. Deferring these projects will increase the risk of service disruptions, costly emergency repairs, and increase operational costs.

Skana Water Reserves
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	6,840	15,840	18,840	17,840	26,840	35,840
Capital Reserve Fund	76,991	77,951	118,271	210,052	318,048	426,809
Total	**83,831**	**93,791**	**137,111**	**227,892**	**344,888**	**462,649**

Reserve Schedule

Reserve Fund: 2.642 Skana Water (Mayne) - Operating Reserve Fund

Bylaw 4144

Reserve Cash Flow

Fund: 1500 Fund Centre: 105214	Actual 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	10,311	6,840	15,840	18,840	17,840	26,840
Transfer from Ops Budget	6,082	9,000	9,000	9,000	9,000	9,000
Expenditures	(10,000)	-	(6,000)	(10,000)	-	-
Planned Maintenance Activity	Water System Flushing Program		Reservoir cleaning and inspection	Water System Flushing Program		
Interest Income*	448					
Ending Balance $	**6,840**	**15,840**	**18,840**	**17,840**	**26,840**	**35,840**

Assumptions/Backgrounds:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.642 Skana Water (Mayne) - Capital Reserve Fund

Bylaw 3192

Reserve Cash Flow

Fund: 1067 / Fund Centre: 101849	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	30,151	76,991	77,951	118,271	210,052	318,048
Transfer from Ops Budget	22,445	50,960	85,320	106,781	107,996	108,761
Transfer from Cap Fund	38,291					
Transfer to Cap Fund	(15,000)	(50,000)	(45,000)	(15,000)	-	-
Interest Income*	1,104					
Ending Balance $	**76,991**	**77,951**	**118,271**	**210,052**	**318,048**	**426,809**

Assumptions/Backgrounds:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Sticks Allison Water

FINAL BUDGET

MARCH 2026

Service: 2.665 Sticks Allison Water (Galiano) **Committee: Electoral Area**

DEFINITION:

To establish, acquire, operate and maintain a water supply system for the Sticks Allison Water Area. The service is to supply, treat, convey, store and distribute water. Local Service Area Bylaw No.2556 (January 28, 1998).

PARTICIPATION:

Local Service Area

MAXIMUM LEVY:

Greater of $18,700 or $2.27 / $1,000 of actual assessed value of land and improvements.

COMMISSION:

Sticks Allison Local Service Committee established by Bylaw No. 2558.

FUNDING:

User Charge:	Annual charge per single family equivalency unit connected to the system. Exess Consumption Fee-for metered water use per service connection in excess of 90 cubic metres per three months: $5.00 per cubic metre
Parcel Tax:	Annual parcel tax levied only on properties capable of being connected to the system, and participating in debt servicing.
Connection Charges:	Actual cost plus 15% administration fee - minimum connection of $400

RESERVE FUND:

Capital Reserve Fund - Bylaw No. 2740.
Operating Reserve Fund - Bylaw No. 4144.

2.665 - Sticks Allison Water	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	11,090	22,851	1,090	-	5,000	6,090	1,100	1,110	8,120	1,130
Allocations	4,037	4,034	4,282	-	-	4,282	4,367	4,455	4,545	4,636
Water Testing	2,400	2,400	2,440	-	-	2,440	2,545	2,616	2,689	2,763
Electricity	2,200	1,600	1,700	-	-	1,700	1,730	1,760	1,800	1,840
Supplies	750	750	760	-	-	760	770	780	790	800
Labour Charges	42,560	44,400	45,122	-	-	45,122	46,020	46,940	47,880	48,840
Other Operating Expenses	4,088	4,790	4,110	-	-	4,110	4,208	4,309	4,411	4,511
TOTAL OPERATING COSTS	**67,125**	**80,825**	**59,504**	**-**	**5,000**	**64,504**	**60,740**	**61,970**	**70,235**	**64,520**
*Percentage Increase over prior year			-11.4%		7.4%	-3.9%	-5.8%	2.0%	13.3%	-8.1%
DEBT/RESERVES										
Transfer to Operating Reserve Fund	6,775	-	11,255	-	-	11,255	7,570	8,000	9,000	9,000
Transfer to Capital Reserve Fund	11,000	9,775	18,985	-	-	18,985	37,470	48,420	50,855	54,470
MFA Debt Reserve Fund	-	-	-	-	-	-	-	-	1,500	5,000
MFA Debt Principal	-	-	-	-	-	-	-	-	-	2,880
MFA Debt Interest	-	-	-	-	-	-	-	-	1,820	13,340
TOTAL DEBT / RESERVES	**17,775**	**9,775**	**30,240**	**-**	**-**	**30,240**	**45,040**	**56,420**	**63,175**	**84,690**
TOTAL COSTS	**84,900**	**90,600**	**89,744**	**-**	**5,000**	**94,744**	**105,780**	**118,390**	**133,410**	**149,210**
*Percentage Increase over prior year			5.7%		5.9%	11.6%	11.6%	11.9%	12.7%	11.8%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(10,000)	(16,000)	-	-	(5,000)	(5,000)	-	-	(7,000)	-
Sales - Water	(600)	(300)	(600)	-	-	(600)	(600)	(600)	(600)	(600)
User Charges	(68,640)	(68,640)	(82,370)	-	-	(82,370)	(97,200)	(108,860)	(113,210)	(117,740)
Other Revenue	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(79,340)**	**(85,040)**	**(83,070)**	**-**	**(5,000)**	**(88,070)**	**(97,900)**	**(109,560)**	**(120,910)**	**(118,440)**
REQUISITION - PARCEL TAX	**(5,560)**	**(5,560)**	**(6,674)**	**-**	**-**	**(6,674)**	**(7,880)**	**(8,830)**	**(12,500)**	**(30,770)**
*Percentage increase over prior year										
Sales			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
User Fee			20.0%			20.0%	18.0%	12.0%	4.0%	4.0%
Requisition			20.0%			20.0%	18.1%	12.1%	41.6%	146.2%
Combined			**19.8%**			**19.8%**	**17.9%**	**11.9%**	**6.8%**	**18.1%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.665 Sticks Allison Water (Galiano)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$0	$0	$0	$0	$0	$0	$0
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$5,000	$5,000	$30,000	$20,000	$180,000	$500,000	$735,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$5,000	**$5,000**	**$30,000**	**$20,000**	**$180,000**	**$500,000**	**$735,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$150,000	$500,000	$650,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$5,000	$5,000	$30,000	$20,000	$30,000	$0	$85,000
		$5,000	**$5,000**	**$30,000**	**$20,000**	**$180,000**	**$500,000**	**$735,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.665

Service Name: Sticks Allison Water (Galiano)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-01	New	Service Line Replacement (Provisional)	Replace failed/leaking service lines when required	$ 5,000	S	Res	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
25-01	Replacement	Source Water Protection	Level monitoring and magnetic flow meter for better water source monitoring and alarming through SCADA.	$ 30,000	S	Res	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000
27-01	Replacement	Minor Site Improvements	Smaller scale improvements as identified for replacement by operations.	$ 30,000	S	Res	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ 30,000
26-01	Study	Petition / Alternative Approval Process	Undertake a petition or alternative approval process to borrow funds to carry out water system improvements in future years.	$ 20,000	S	Res	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ 20,000
27-02	Replacement	Watermain Replacement Program	Initial budget to commence the watermain replacement program.	$ 2,100,000	S	Debt	$ -	$ -	$ -	$ -	$ 150,000	$ 500,000	$ 650,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 2,185,000**			**$ 5,000**	**$ 5,000**	**$ 30,000**	**$ 20,000**	**$ 180,000**	**$ 500,000**	**$ 735,000**

Service:	2.665	Sticks Allison Water (Galiano)

Project Number	Capital Project Title	Capital Project Description
22-01	Service Line Replacement (Provisional)	Replace failed/leaking service lines when required

Project Rationale Budget available as required to replace failed/leaking service lines that may arise.

Project Number	Capital Project Title	Capital Project Description
25-01	Source Water Protection	Level monitoring and magnetic flow meter for better water source monitoring and alarming through SCADA.

Project Rationale Better monitoring and resiliency against drought and other water quantity concerns.

Project Number	Capital Project Title	Capital Project Description
27-01	Minor Site Improvements	Smaller scale improvements as identified for replacement by operations.

Project Rationale Small scale improvements including, replacement of exisitng 50mm galvanized pipe between WTP and Distribution System, relocation of sample analyzer, installation of level indicator outside of reservoir tank to read level during power outages.

Project Number	Capital Project Title	Capital Project Description
26-01	Petition / Alternative Approval Process	Undertake a petition or alternative approval process to borrow funds to carry out water system improvements in future years.

Project Rationale Debt authorization is required to conduct an alternative approval process for future funding of water system improvements including water main replacement.

Project Number	Capital Project Title	Capital Project Description
27-02	Watermain Replacement Program	Initial budget to commence the watermain replacement program.

Project Rationale Interim budget to advance watermain replacements within the water system. Budget and prioritization will be further refined continually through planning and design.

Sticks Allison Reserves
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	8,961	15,216	22,786	30,786	32,786	41,786
Capital Reserve Fund	47,072	61,057	68,527	96,947	117,802	172,272
Total	**56,032**	**76,272**	**91,312**	**127,732**	**150,587**	**214,057**

Reserve Schedule

Reserve Fund: 2.665 - Sticks Allison Water - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance and well inspections.

Reserve Cash Flow

Fund: 1500 / **Fund Centre:** 105215	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	19,053	8,961	15,216	22,786	30,786	32,786
Transfer from Ops Budget	-	11,255	7,570	8,000	9,000	9,000
Expenditures	(10,000)	(5,000)	-	-	(7,000)	-
Planned Maintenance Activity	Leak risk investigation & provisional repairs	Leak Detection			Water Tank Clean and Inspection	
Deficit Recovery	(913)					
Interest Income*	821					
Ending Balance $	**8,961**	**15,216**	**22,786**	**30,786**	**32,786**	**41,786**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.665 Sticks Allison Water - Capital Reserve Fund - Bylaw 2740

To provide for capital expenditures or in respect of capital projects and to provide redemption of debentures issued.

Reserve Cash Flow

Fund:	**1068**	**Actual**	**Budget**				
Fund Centre:	**101890**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		34,508	47,072	61,057	68,527	96,947	117,802
Transfer from Ops Budget		11,000	18,985	37,470	48,420	50,855	54,470
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	(5,000)	(30,000)	(20,000)	(30,000)	-
Interest Income*		1,563					
Ending Balance $		**47,072**	**61,057**	**68,527**	**96,947**	**117,802**	**172,272**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Surfside Park Estates (Mayne)

FINAL BUDGET

MARCH 2026

Service: 2.667 Surfside Park Estates (Mayne) **Committee:** Electoral Area

DEFINITION:

To provide for the construction of water supply and distribution facilities for the Surfside Park Estates Water Service Area. Bylaw No. 3087 (November 12, 2003).

PARTICIPATION:

The Southern Gulf Islands Surfside Park Estates Water Service Area #46, V(764).

MAXIMUM LEVY:

Greater of $79,500 or $13.97 / $1,000 on actual assessed value of land and improvements.

COMMISSION:

Surfside Park Estates Water Service committee established by Bylaw No 3131 (June 14, 2004)

FUNDING:

User charge:	Annual charge per single family equivalency unit connected to the system
Parcel Tax:	Annual charge only on properties capable of being connected to the system
Connection Charge:	Actual Cost + 15% Admin fee (minimum connection $400)

RESERVE:

Capital Reserve Fund, established by Bylaw # 3191 (July 16, 2004)
Operating Reserve Fund, established by Bylaw # 4144 (December 14, 2016)

2.667 - Surfside Park Estates (Mayne)	2025		BUDGET REQUEST	2026			FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Operations Services Contract	24,700	28,200	25,140	-	-	25,140	25,640	26,150	26,670	27,200
Repairs & Maintenance	11,210	15,000	6,410	-	-	6,410	6,530	18,650	6,780	6,910
Waste Sludge Disposal	6,590	4,400	2,000	-	-	2,000	2,040	2,080	2,120	2,160
Allocations	9,319	9,319	10,458	-	-	10,458	10,668	10,915	11,167	11,414
Water Testing	4,540	6,200	4,666	-	-	4,666	4,782	4,900	5,021	5,154
Electricity	5,500	5,500	5,710	-	-	5,710	5,820	5,940	6,060	6,180
Supplies	26,130	22,000	25,060	-	-	25,060	25,570	26,090	26,620	27,160
Labour Charges	38,810	50,000	41,149	-	-	41,149	41,970	42,810	43,670	44,540
Other Operating Expenses	5,591	7,810	6,217	-	-	6,217	6,375	6,495	6,647	6,782
TOTAL OPERATING COSTS	**132,390**	**148,429**	**126,810**	**-**	**-**	**126,810**	**129,395**	**144,030**	**134,755**	**137,500**
*Percentage Increase over prior year			-4.2%			-4.2%	2.0%	11.3%	-6.4%	2.0%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	3,250	3,250	7,000	-	-	7,000	10,000	10,000	10,000	10,000
Transfer to Capital Reserve Fund	15,000	15,000	24,930	43,700	-	68,630	147,255	193,880	203,615	204,860
MFA Debt Principal	-	-	-	-	-	-	-	-	-	1,280
MFA Debt Interest	569	-	-	-	-	-	-	-	1,210	13,340
MFA Debt Reserve Fund	500	-	-	-	-	-	-	-	500	4,500
TOTAL DEBT / RESERVES	**19,319**	**18,250**	**31,930**	**43,700**	**-**	**75,630**	**157,255**	**203,880**	**215,325**	**233,980**
TOTAL COSTS	**151,709**	**166,679**	**158,740**	**43,700**	**-**	**202,440**	**286,650**	**347,910**	**350,080**	**371,480**
*Percentage Increase over prior year			4.6%	28.8%		33.4%	41.6%	21.4%	0.6%	6.1%
FUNDING SOURCES (REVENUE)										
Balance CFW from 2025 to 2026	-	(14,970)	14,970	-	-	14,970	-	-	-	-
Balance CFW from 2024 to 2025	14,000	14,000	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(5,000)	(5,000)	-	-	-	-	-	(12,000)	-	-
User Charges	(129,980)	(129,980)	(142,980)	-	-	(142,980)	(150,130)	(157,640)	(165,520)	(168,830)
Other Revenue	(200)	(200)	(200)	-	-	(200)	(200)	(200)	(200)	(200)
TOTAL REVENUE	**(121,180)**	**(136,150)**	**(128,210)**	**-**	**-**	**(128,210)**	**(150,330)**	**(169,840)**	**(165,720)**	**(169,030)**
REQUISITION - PARCEL TAX	**(30,529)**	**(30,529)**	**(30,530)**	**(43,700)**	**-**	**(74,230)**	**(136,320)**	**(178,070)**	**(184,360)**	**(202,450)**
*Percentage increase over prior year										
User Fee			10.0%	0.0%		10.0%	5.0%	5.0%	5.0%	2.0%
Requisition			0.0%	143.1%		143.1%	83.6%	30.6%	3.5%	9.8%
Combined			**8.1%**	**27.2%**		**35.3%**	**31.9%**	**17.2%**	**4.2%**	**6.1%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.667 Surfside Park Estates (Mayne)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$18,000	$25,500	$0	$0	$0	$0	$25,500
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$50,000	$45,000	$955,000	$1,070,000	$50,000	$450,000	$2,570,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$68,000	**$70,500**	**$955,000**	**$1,070,000**	**$50,000**	**$450,000**	**$2,595,500**
SOURCE OF FUNDS								
Capital Funds on Hand		$5,500	$5,500	$0	$0	$0	$0	$5,500
Debenture Debt (New Debt Only)		$0	$0	$0	$0	$50,000	$450,000	$500,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$50,000	$40,000	$950,000	$1,050,000	$0	$0	$2,040,000
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$12,500	$25,000	$5,000	$20,000	$0	$0	$50,000
		$68,000	**$70,500**	**$955,000**	**$1,070,000**	**$50,000**	**$450,000**	**$2,595,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.667

Service Name Surfside Park Estates (Mayne)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-01	Replacement	Wood Dale Drive Water Main Replacement	Replace approximately 200 m of leaking water main along Wood Dale Drive.	$ 300,000	S	Grant	$ -	$ -	$ 150,000	$ 150,000	$ -	$ -	$ 300,000
24-02	New	Source Water Surveillance	Construct source water surveillance for water quantity monitoring.	$ 20,000	E	Res	$ 12,500	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
25-01	Replacement	Water Storage Tank Replacement	Design and construction new water storage tank.	$ 1,700,000	S	Grant	$ 50,000	$ -	$ 800,000	$ 900,000	$ -	$ -	$ 1,700,000
28-02	Replacement	Petition Process	Subsequent Petition process for Watermain Replacement Program and other debt upgrades determined prior to 2027.	$ 20,000	S	Res	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ 20,000
28-01	Replacement	Watermain Replacement Program	Replacement of select watermains within the distribution network to address leaks and reduce non revenue water.	$ 5,600,000	S	Debt	$ -	$ -	$ -	$ -	$ 50,000	$ 450,000	$ 500,000
26-01	Replacement	Water Service Repairs (Provisional)	Budget for repairs and replacements of services to address leaks or other operational requirements.	$ 10,000	S	Res	$ -	$ 5,000	$ 5,000	$ -	$ -	$ -	$ 10,000
26-02	Study	Arsenic Removal Assessment	Engineering Assessment to review implications of Health Canada arsenic removal targets from 10ug/L to 5ug/L.	$ 40,000	S	Grant	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
25-02	Replacement	Replacement of UV Equipment	Replacement of UV Equipment	$ 15,000	E	Cap	$ 5,500	$ 5,500	$ -	$ -	$ -	$ -	$ 5,500
													$ -
													$ -
			Grand Total	**$ 7,705,000**			**$ 68,000**	**$ 70,500**	**$ 955,000**	**$ 1,070,000**	**$ 50,000**	**$ 450,000**	**$ 2,595,500**

Service:	2.667	Surfside Park Estates (Mayne)

Project Number	24-01	**Capital Project Title**	Wood Dale Drive Water Main Replacement	**Capital Project Description**	Replace approximately 200 m of leaking water main along Wood Dale Drive.
Project Rationale	Funds are required to replace approximately 200 m of 150 mm diameter PVC water main that is leaking along Wood Dale Drive.				

Project Number	24-02	**Capital Project Title**	Source Water Surveillance	**Capital Project Description**	Construct source water surveillance for water quantity monitoring.
Project Rationale	Construct source water surveillance for water quantity monitoring.				

Project Number	25-01	**Capital Project Title**	Water Storage Tank Replacement	**Capital Project Description**	Design and construction new water storage tank.
Project Rationale	Design and construction new water storage tank following the previously completed conceptual design.				

Project Number	28-02	**Capital Project Title**	Petition Process	**Capital Project Description**	Subsequent Petition process for Watermain Replacement Program and other debt upgrades determined prior to 2027.
Project Rationale	Funding to solicit public approval to secure debt in order to carry out necessary future Capital improvements.				

Project Number	28-01	**Capital Project Title**	Watermain Replacement Program	**Capital Project Description**	Replacement of select watermains within the distribution network to address leaks and reduce non revenue water.
Project Rationale	Interim budget to advance watermain replacements within the water system. Budget and prioritization will be further refined continually through planning and design.				

Service:	2.667	Surfside Park Estates (Mayne)

Project Number	26-01	Capital Project Title	Water Service Repairs (Provisional)	Capital Project Description	Budget for repairs and replacements of services to address leaks or other operational requirements.
Project Rationale					

Project Number	26-02	Capital Project Title	Arsenic Removal Assessment	Capital Project Description	Engineering Assessment to review implications of Health Canada arsenic removal targets from 10ug/L to 5ug/L.
Project Rationale					

Project Number	25-02	Capital Project Title	Replacement of UV Equipment	Capital Project Description	Replacement of UV Equipment
Project Rationale					

Surfside Park Estates (Mayne)
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	5,357	12,357	22,357	20,357	30,357	40,357
Capital Reserve Fund	43,375	43,305	79,770	106,110	162,185	219,505
Total	**48,733**	**55,663**	**102,128**	**126,468**	**192,543**	**259,863**

Reserve Schedule

Reserve Fund: Surfside Water - Operating Reserve Fund Bylaw 4144

The Operating Reserve Fund (ORF) is used to undertake the cyclical maintenance activities, to fund the procurement of equipment and supplies that typically do not occur on an annual basis and also to be used for emergency unplanned repairs. Operating surplus from time to time can be transferred to ORF.

Reserve Cash Flow

Fund: 1500 / **Fund Centre:** 105216	**Actual**	**Budget**				
	2025	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	6,816	5,357	12,357	22,357	20,357	30,357
Transfer from Ops Budget	3,250	7,000	10,000	10,000	10,000	10,000
Expenditures	(5,000)	-	-	(12,000)	-	-
Planned Maintenance Activity	Prefilter media replacement			Reservoir cleaning & inspection		
Interest Income*	291					
Ending Balance $	**5,357**	**12,357**	**22,357**	**20,357**	**30,357**	**40,357**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: Surfside Water - Capital Reserve Fund - Bylaw 3191

To provide for capital expenditures or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works.

Reserve Cash Flow

Fund: 1066 / Fund Centre: 101850	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	56,304	43,375	43,305	79,770	106,110	162,185
Transfer from Ops Budget	4,054	24,930	41,465	46,340	56,075	57,320
Transfer from Cap Fund	11,209					
Transfer to Cap Fund	(30,000)	(25,000)	(5,000)	(20,000)	-	-
Interest Income*	1,808					
Ending Balance $	**43,375**	**43,305**	**79,770**	**106,110**	**162,185**	**219,505**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Magic Lake Estates Sewer

FINAL BUDGET

MARCH 2026

Service: 3.830 **Magic Lake Sewer Utility (Pender)** **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain sewage collection and disposal facilities for the Magic Lake Estates Sewerage System Specified Area on North Pender Island (Local Service Establishment Bylaw No. 1873 - June 26, 1991).

PARTICIPATION:

Specified Area - B(764) SA#8

MAXIMUM LEVY:

Greater of $200,000 or $7.10 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

AUTHORIZED: LA Bylaw No. 4048 (Dec 2015). Fall Borrowing $1,530,000 for 10 years

COMMITTEE:

Magic Lake Estates Water & Sewer Committee established by Bylaw No. 1870 (November 28, 1990).

FUNDING:

User Charge: Per single family equivalency unit to connected properties only

Parcel Tax: Only on properties capable of being connected to system.

Connection Charge: Actual Engineering and Construction costs, plus 15% Administration costs. The minimum charge is $500.

RESERVE FUND:

Magic Lake Estates sewage system capital reserve fund (Dec 17, 1986). Bylaw No. 1497.

3.830 - Magic Lake Estates Sewer	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Sludge Hauling Contracts	111,240	66,340	113,240	(45,000)	-	68,240	69,600	70,990	72,410	73,860
Grit & Waste Sludge Disposal	87,550	40,830	89,130	(45,000)	-	44,130	45,010	45,910	46,830	47,770
Screening Disposal	20,000	10,000	20,360	-	-	20,360	20,770	21,190	21,610	22,040
Repairs & Maintenance	25,200	21,370	25,650	5,000	5,000	35,650	86,260	31,890	32,520	33,180
Allocations	49,553	49,553	51,900	-	-	51,900	52,859	53,916	54,988	56,094
Electricity	25,780	52,000	26,750	27,250	-	54,000	55,080	56,180	57,300	58,450
Supplies	18,220	15,460	18,540	3,000	7,000	28,540	21,970	22,410	22,860	23,310
Labour Charges	338,283	422,233	358,047	100,000	-	458,047	467,440	477,029	486,808	496,800
Other Operating Expenses	47,591	58,361	57,971	2,500	-	60,471	62,097	63,901	65,774	67,717
TOTAL OPERATING COSTS	**723,417**	**736,147**	**761,588**	**47,750**	**12,000**	**821,338**	**881,086**	**843,416**	**861,100**	**879,221**
*Percentage Increase over prior year			5.3%	6.6%	1.7%	13.5%	7.3%	-4.3%	2.1%	2.1%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	46,000	46,000	46,000	-	-	46,000	113,345	130,795	129,875	45,895
Transfer to Operating Reserve Fund	15,000	2,270	20,520	-	-	20,520	50,000	50,000	50,000	50,000
Transfer to Equipment Replacement fund	-	-	-	60,000	-	60,000	60,000	60,000	60,000	60,000
Debt Reserve Fund	530	530	610	-	-	610	310	8,210	13,000	10,000
MFA Principal Payment	133,463	133,463	133,463	-	-	133,463	68,476	46,668	20,403	53,558
MFA Interest Payment	40,640	40,640	40,640	-	-	40,640	24,995	26,820	54,563	113,975
TOTAL DEBT / RESERVES	**235,633**	**222,903**	**241,233**	**60,000**	**-**	**301,233**	**317,126**	**322,493**	**327,841**	**333,428**
TOTAL COSTS	**959,050**	**959,050**	**1,002,821**	**107,750**	**12,000**	**1,122,571**	**1,198,212**	**1,165,909**	**1,188,941**	**1,212,649**
Sludge Disposal Recovery	(11,940)	(11,940)	(12,150)	-	-	(12,150)	(12,390)	(12,640)	(12,890)	(13,150)
TOTAL COSTS NET OF RECOVERIES	**947,110**	**947,110**	**990,671**	**107,750**	**12,000**	**1,110,421**	**1,185,822**	**1,153,269**	**1,176,051**	**1,199,499**
*Percentage Increase over prior year			4.6%	11.4%	1.3%	17.2%	6.8%	-2.7%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	(12,000)	(12,000)	(55,000)	-	-	-
User Charges	(317,390)	(317,390)	(331,990)	(36,250)	-	(368,240)	(379,290)	(386,880)	(394,620)	(402,510)
Grants in Lieu of Taxes	(3,430)	(3,430)	(3,550)	-	-	(3,550)	(3,430)	(3,430)	(3,430)	(3,430)
Other Revenue	(1,460)	(1,460)	(1,560)	-	-	(1,560)	(1,280)	(1,200)	(1,010)	(1,030)
TOTAL REVENUE	**(322,280)**	**(322,280)**	**(337,100)**	**(36,250)**	**(12,000)**	**(385,350)**	**(439,000)**	**(391,510)**	**(399,060)**	**(406,970)**
REQUISITION - PARCEL TAX	**(624,830)**	**(624,830)**	**(653,571)**	**(71,500)**	**-**	**(725,071)**	**(746,822)**	**(761,759)**	**(776,991)**	**(792,529)**
*Percentage increase over prior year										
User Fees			4.6%	11.4%	0.0%	16.0%	3.0%	2.0%	2.0%	2.0%
Requisition			4.6%	11.4%	0.0%	16.0%	3.0%	2.0%	2.0%	2.0%
Combined			**4.6%**	**11.4%**	**0.0%**	**16.0%**	**3.0%**	**2.0%**	**2.0%**	**2.0%**

3.830D - Magic Lake Estates Sewer - Debt Only 6M Phase 1 Wastewater Treatment Plan Upgrade	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
DEBT										
Debt Reserve Fund	1,520	1,520	1,760	-	-	1,760	1,760	1,760	1,760	1,760
MFA Principal Payment	111,887	111,887	111,887	-	-	111,887	111,887	111,887	111,887	111,887
MFA Interest Payment	118,798	118,798	118,798	-	-	118,798	118,798	118,798	118,798	118,798
TOTAL DEBT	**232,205**	**232,205**	**232,445**	**-**	**-**	**232,445**	**232,445**	**232,445**	**232,445**	**232,445**
FUNDING SOURCES (REVENUE)										
MFA Debt Reserve Earning	(1,520)	(1,520)	(1,760)	-	-	(1,760)	(1,760)	(1,760)	(1,760)	(1,760)
Grants in Lieu of Taxes	(1,201)	(1,201)	(1,201)	-	-	(1,201)	(1,201)	(1,201)	(1,201)	(1,201)
REQUISITION - PARCEL TAX	**(229,484)**	**(229,484)**	**(229,484)**	**-**	**-**	**(229,484)**	**(229,484)**	**(229,484)**	**(229,484)**	**(229,484)**
*Percentage increase over prior year Requisition			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 3.830 Magic Lake Sewer Utility (Pender)	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$60,000	$160,000	$50,000	$50,000	$50,000	$50,000	$360,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$119,600	$154,600	$240,000	$925,000	$1,300,000	$1,000,000	$3,619,600
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$179,600	**$314,600**	**$290,000**	**$975,000**	**$1,350,000**	**$1,050,000**	**$3,979,600**
SOURCE OF FUNDS							
Capital Funds on Hand	$179,600	$179,600	$0	$0	$0	$0	$179,600
Debenture Debt (New Debt Only)	$0	$0	$0	$800,000	$1,300,000	$1,000,000	$3,100,000
Equipment Replacement Fund	$0	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$85,000	$240,000	$125,000	$0	$0	$450,000
	$179,600	**$314,600**	**$290,000**	**$975,000**	**$1,350,000**	**$1,050,000**	**$3,979,600**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.830

Service Name: Magic Lake Sewer Utility (Pender)

				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-02	Renewal	Wastewater Improvements - Pump Station and Treatment Plant Upgrades	1. Renew Galleon and Schooner Pump Stations 2. Replace Cannon WWTP with a new pump station 3. Upgrade Schooner WWTP (headworks, EQ tank, 2nd aeration tank, new clarifiers, electrical/genset) 4. Commissioning	$ 11,953,815	S	Cap	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
24-01	Replacement	Towable Genset Replacement	Replacement of the towable genset as it is nearing the end of life.	$ 110,000	E	Res	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
24-01	Replacement	Towable Genset Replacement	Replacement of the towable genset as it is nearing the end of life.		E	Cap	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
27-01	Study	Petition or Alternative Approval Process	Conduct public consultation to inform strategies to borrow necessary future capital funds.	$ 20,000	S	Res	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ 20,000
28-01	Renewal	CCTV Inspection of AC Pipe	Conduct a CCTV inspection of all remaining asbestos cement pipe to monitor its condition and identify pipe that might require replacement.	$ 125,000	S	Res	$ -	$ -	$ -	$ 125,000	$ -	$ -	$ 125,000
27-02	Renewal	Pump Stations - Mechanical and Electrical Upgrades (Replace when grant received or sufficient funds in CRF)	Renew Buccaneer, Capstan, Cutlass and Masthead Pump Stns	$ 2,100,000	S	Res	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
27-02	Renewal				S	Debt	$ -	$ -	$ -	$ 800,000	$ 1,200,000	$ -	$ 2,000,000
28-03	Replacement	AC Sewer Pipe Replacement	Based on CCTV inspection, replace portions of AC sewer pipe that are at end of life.	$ 2,000,000	S	Debt	$ -	$ -	$ -		$ 100,000	$ 1,000,000	$ 1,100,000
27-03	Replacement	Chart PS RTU	Connectivity to SCADA Server.	$ 115,000	S	Res	$ -	$ 15,000	$ 100,000	$ -	$ -	$ -	$ 115,000
26-01	New	WWTP Optimization	Budget for ongoing operational improvements for additional instrumentation, analytical improvements, etc as operations familiarize and fine tune operation of the plant.	$ 40,000	S	Res	$ -	$ 20,000	$ 20,000	$ -	$ -	$ -	$ 40,000
26-02	Replacement	Annual Provisional - Equipment Replacement Fund.	Budget for mechanical and electrical equipment replacement needed for replacement.	$ 250,000	E	ERF	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
21-01	Study	MLE Safety Upgrades	MLE Safety Upgrades	$ 30,000	S	Cap	$ 19,600	$ 19,600	$ -	$ -	$ -	$ -	$ 19,600
													$ -
													$ -
													$ -
			Grand Total	**$ 16,743,815**			**$ 179,600**	**$ 314,600**	**$ 290,000**	**$ 975,000**	**$ 1,350,000**	**$ 1,050,000**	**$ 3,979,600**

Service:	3.830	Magic Lake Sewer Utility (Pender)

Project Number	Capital Project Title	Capital Project Description
21-02	Wastewater Improvements - Pump Station and Treatment Plant Upgrades	1. Renew Galleon and Schooner Pump Stations 2. Replace Cannon WWTP with a new pump station 3. Upgrade Schooner WWTP (headworks, EQ tank, 2nd aeration tank, new clarifiers, electrical/genset) 4. Commissioning

Project Rationale Wastewater Improvements - Pump Station and Treatment Plant Upgrades. Commissiong in progress.

Project Number	Capital Project Title	Capital Project Description
24-01	Towable Genset Replacement	Replacement of the towable genset as it is nearing the end of life.

Project Rationale Replacement of the towable genset as it is nearing the end of life.

Project Number	Capital Project Title	Capital Project Description
27-01	Petition or Alternative Approval Process	Conduct public consultation to inform strategies to borrow necessary future capital funds.

Project Rationale Funding to conduct an Alternative Approvals Process to solicit public approval to secure debt in order to carry out necessary future Capital improvements.

Project Number	Capital Project Title	Capital Project Description
28-01	CCTV Inspection of AC Pipe	Conduct a CCTV inspection of all remaining asbestos cement pipe to monitor its condition and identify pipe that might require replacement.

Project Rationale CCTV inspections of AC sewer mains to prioritize replacement.

Project Number	Capital Project Title	Capital Project Description
27-02	Pump Stations - Mechanical and Electrical Upgrades (Replace when grant received or sufficient funds in CRF)	Renew Buccaneer, Capstan, Cutlass and Masthead Pump Stns

Project Rationale Additional funding required to carry out the works to upgrade Capstan, Cutlass (top priorities) as well as Buccaneers and Masthead (secondary priority).

Service:	3.830	Magic Lake Sewer Utility (Pender)

Project Number	28-03	**Capital Project Title**	AC Sewer Pipe Replacement	**Capital Project Description**	Based on CCTV inspection, replace portions of AC sewer pipe that are at end of life.
Project Rationale	Replacement of AC sewer pipes based on CCTV. Cost estimation to be further developed following CCTV and concept design.				

Project Number	27-03	**Capital Project Title**	Chart PS RTU	**Capital Project Description**	Connectivity to SCADA Server.
Project Rationale					

Project Number	26-01	**Capital Project Title**	WWTP Optimization	**Capital Project Description**	Budget for ongoing operational improvements for additional instrumentation, analytical improvements, etc as operations familiarize and fine tune operation of the plant.
Project Rationale					

Project Number	26-02	**Capital Project Title**	Annual Provisional - Equipment Replacement Fund.	**Capital Project Description**	Budget for mechanical and electrical equipment replacement needed for replacement.
Project Rationale					

Project Number	21-01	**Capital Project Title**	MLE Safety Upgrades	**Capital Project Description**	MLE Safety Upgrades
Project Rationale					

Magic Lake Estates Sewer
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	4,307	12,827	7,827	57,827	107,827	157,827
Capital Reserve Fund	381,792	342,792	216,137	221,932	351,807	397,702
Equipment Replacement Fund	-	10,000	20,000	30,000	40,000	50,000
Total	**386,099**	**365,619**	**243,964**	**309,759**	**499,634**	**605,529**

Reserve Schedule

Reserve Fund: 3.830 Magic Lake Sewer System - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as treatment facility tankage draining/cleaning/inspection etc.

Reserve Cash Flow

Fund:	**1500**	**Actual**	**Budget**				
Fund Centre:	**105217**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		43,923	4,307	12,827	7,827	57,827	107,827
Transfer from Ops Budget		-	20,520	50,000	50,000	50,000	50,000
Planned Expenditures		-	(12,000)	(55,000)	-	-	-
Planned Maintenance Activity			Sewer flushing ($12K)	Outfall Inspection ($15K) and sewer flushing ($40K)			
Deficit Recovery		(41,610)					
Interest Income*		1,995					
Ending Balance $		**4,307**	**12,827**	**7,827**	**57,827**	**107,827**	**157,827**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.830 Magic Lake Sewer System - Capital Reserve Fund

Bylaw 1497

Reserve Cash Flow

Fund:	1042	Actual	Budget				
Fund Centre:	101386	2025	2026	2027	2028	2029	2030
Beginning Balance		425,103	381,792	342,792	216,137	221,932	351,807
Transfer from Ops Budget		-	46,000	113,345	130,795	129,875	45,895
Transfer to Cap Fund		(60,000)	(85,000)	(240,000)	(125,000)	-	-
Transfer from Cap Fund		-					
Interest Income*		16,689					
Ending Balance $		**381,792**	**342,792**	**216,137**	**221,932**	**351,807**	**397,702**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.830 Magic Lake Sewer System - Equipment Replacement Fund

Newly created in 2025

Reserve Cash Flow

Fund:	**1022**	**Actual**	**Budget**				
Fund Centre:	**102327**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		-	-	10,000	20,000	30,000	40,000
Transfer from Ops Budget		-	60,000	60,000	60,000	60,000	60,000
Planned Purchases		-	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Interest Income		-					
Ending Balance $		**-**	**10,000**	**20,000**	**30,000**	**40,000**	**50,000**

Assumptions/Background:

March 11, 2026
2026 Final Electoral Area Budget

Appendix E: Assessment Data - Electoral Area

Juan de Fuca	2026	2025	Change	% Change
Total Converted Assessment	379,425,204	382,025,479	(2,600,275)	**-0.7%** *
Actual Residential Assessment	3,050,685,249	3,079,240,512	(28,555,263)	-0.9%
Residential Folios	3,286	3,267	19	0.6%
Average Residential Assessment	928,389	942,528	(14,140)	-1.5%

Salt Spring Island	2026	2025	Change	% Change
Total Converted Assessment	710,369,723	697,475,183	12,894,540	**1.8%** *
Actual Residential Assessment	6,493,062,648	6,449,487,699	43,574,949	0.7%
Residential Folios	6,124	6,132	(8)	-0.1%
Average Residential Assessment	1,060,265	1,051,776	8,489	0.8%

Southern Gulf Island	2026	2025	Change	% Change
Total Converted Assessment	556,672,054	546,471,803	10,200,251	**1.9%** *
Actual Residential Assessment	5,283,918,683	5,219,210,191	64,708,492	1.2%
Residential Folios	6,524	6,540	(16)	-0.2%
Average Residential Assessment	809,920	798,044	11,876	1.5%

***Regional - Average Change in Converted Assessment is 1.3% in 2026 over 2025**

2026 – 2030 Financial Plan

Capital Regional District

Wednesday March 11, 2026

2026 Planning Parameters and Results

Direction for the service planning process and the 2026 provisional budget was set through:

2023-2026 Board Priorities (est. March 2023) subsequently the 2023-2026 CRD Corporate Plan was developed and approved

The Financial Planning Guidelines (May 2025) established a **1.8%** inflation target, while forecasting **6.2%** increase based on committed initiatives

➲ Plans for 2026 are focused on maintaining core service delivery and delivering remaining initiatives supporting the 2023-2026 Corporate Plan

2026 PROVISIONAL

Operating* | $413M
Capital | $244M
Requisition | 5.9%

CRD & CRHD
Requisition | 4.7%
Cost/HH | 4.7%

2026 FINAL

Operating* | $423M
Capital | $274M
Requisition | 6.6%

CRD & CRHD
Requisition | 5.2%
Cost/HH | 4.5%

*Excludes Municipal Debt

2026 Final Budget

Executive Summary

Capital Regional District
Operating* $423M | Capital $274M
Requisition Funding $103M | 6.6%
*Excludes Municipal Debt

Capital Regional Hospital District
Operating $33M | Capital $35M
Requisition Funding $26M | 0.0%

Capital Region Housing Corp
Operating $33M | Capital $134M

CRD & CRHD Requisition Funding $129M | 5.2%

CRD, CRHD & Muni Debt Requisition Funding $151M | 7.8%

Managing Capital Investments

capital investment more than 4x depreciation while 8% of revenue is committed to long-term debt payments

Supporting Board & Corporate Priorities

continuing to execute multi-year projects while adding initiatives in alignment with the 2023-2026 corporate plan

Adapting to Regional Challenges

employment challenges, economic uncertainty, continued population growth resulting in increased asset utilization

Striving for Financial Sustainability

continued revenue diversification, leveraging partnerships, developing financing strategies

Changes since Provisional Approval

Comparison of Budgets

2026 PROVISIONAL

Operating* | $413M
Capital | $244M
Requisition | 5.9%

CRD & CRHD
Requisition | 4.7%
Cost/HH | 4.7%

2026 FINAL

Operating* | $423M
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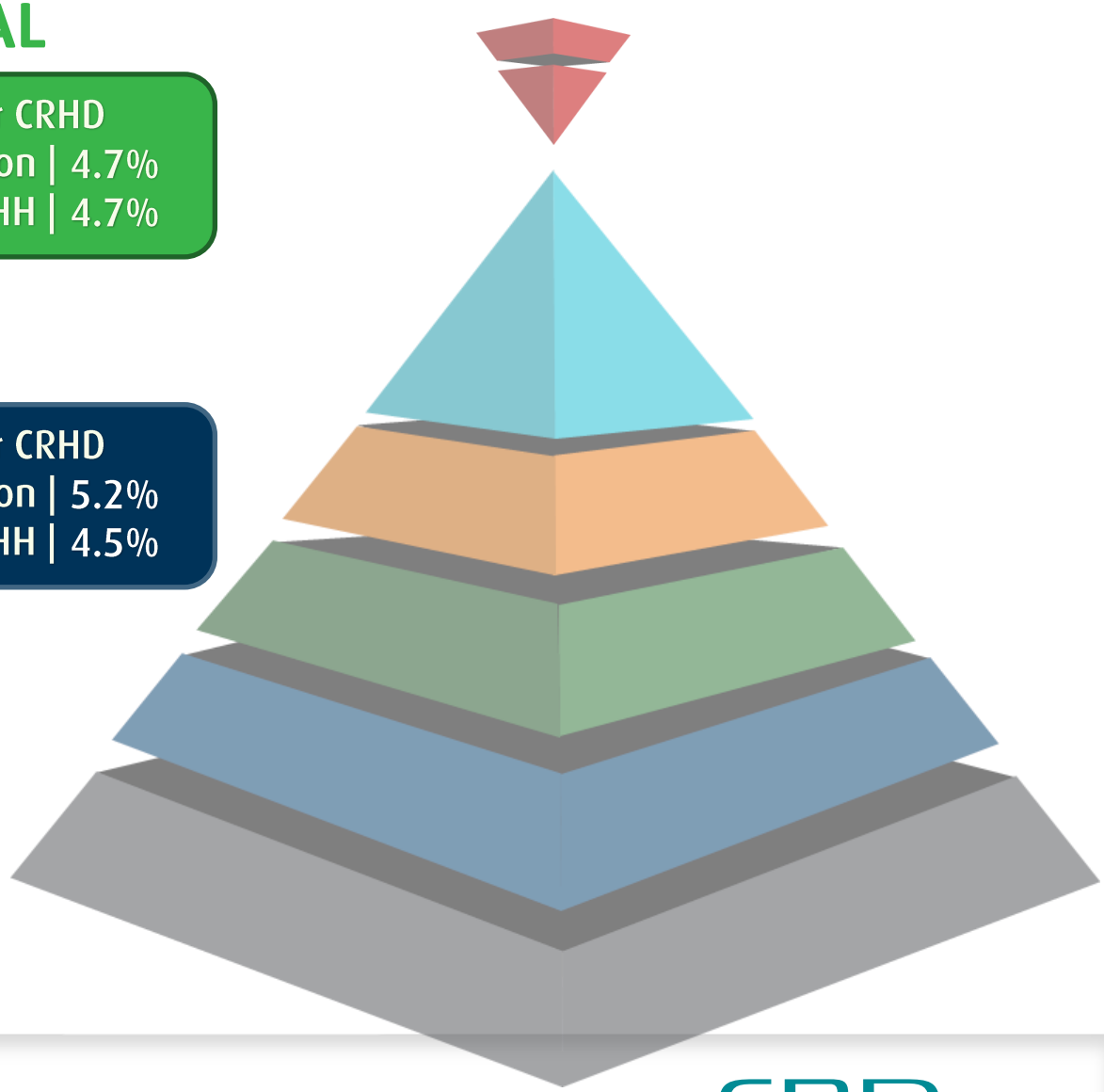
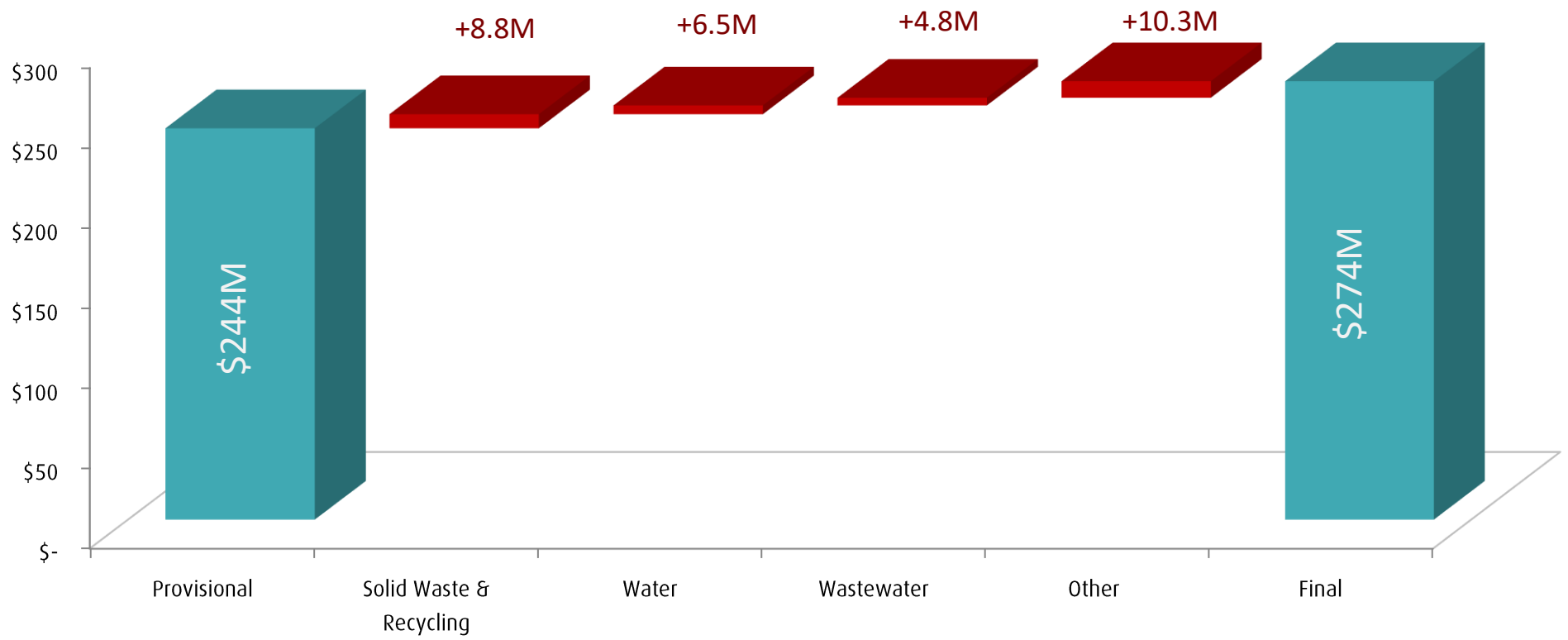


*Excludes Municipal Debt

Capital Investment Changes

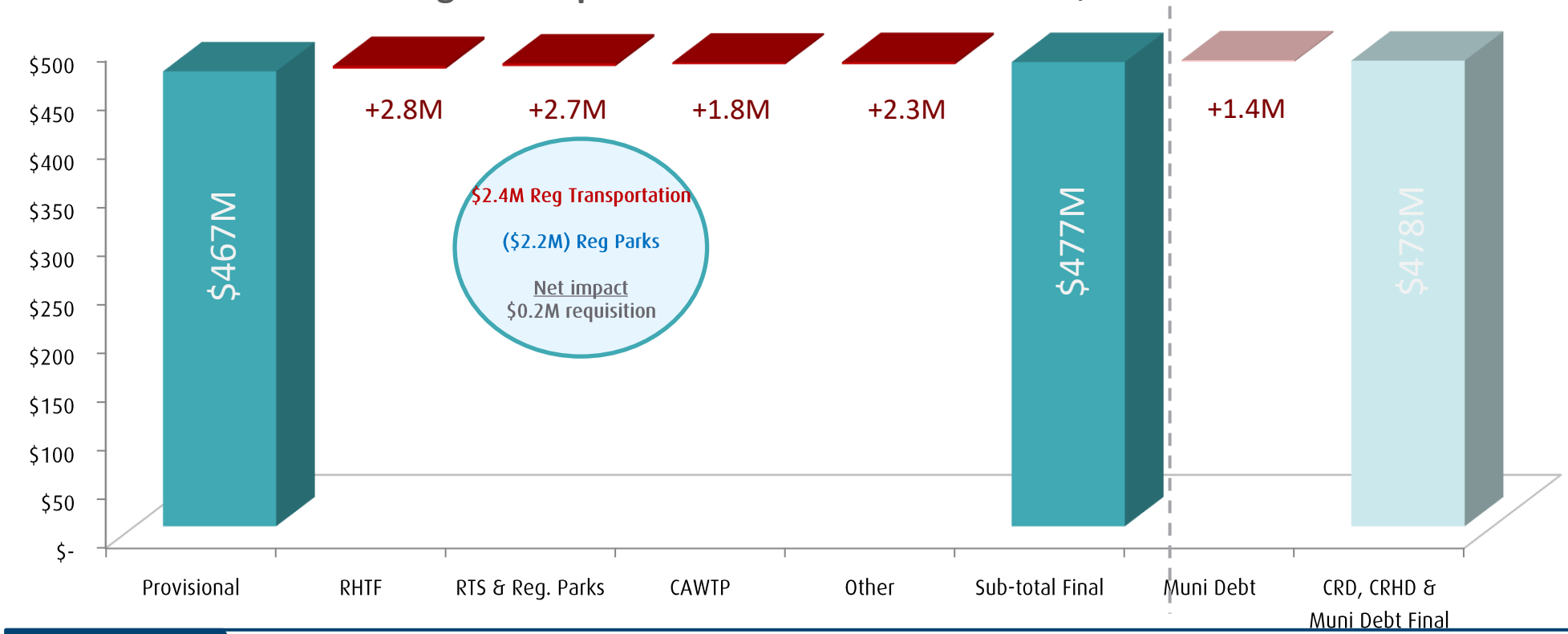
Capital Investment increased by $29.4M or 12.0%



Solid Waste & Recycling	Carryforward of various projects, including $4.2M landfill gas utilization and optimization, $1.2M contractor workshop relocation, $1.0M fence replacement and quarry wall liner projects, $1.0M Hartland Amenity project and $0.7M for project design for Hartland North electrical.
Water	Carryforward of various projects, including $2.1M Saanich-Peninsula Water system upgrades, $0.9M reservoir seismic isolation valves and asset management at Saanich Peninsula and $0.5M upgrading Main No.4 and Main No. 1 in Regional Water Supply.
Wastewater	Carryforward of various projects, including $2.0M for residual treatment facility optimization for Core area Wastewater, $1.3M for Harling Pump Station replacement, $0.5M for the Biosolids Advanced Thermal Plant.
Other	Carryforward of various projects, including $2.5M for upgrades to the Sooke Lake and Deception Water Supply Area dams, $1.2M for the SAP financial system lifecycle replacement. New projects identified since Provisional include $1.0M for the new recreation facility and $0.4M for arena renovations in the Panorama Recreation service, $1.2M for various Regional Parks projects, and $0.8M for the skate park renewal for SEAPARC. Various carryforward and new projects totaling $0.4M for Salt Spring Island Parks & Rec, and $1.5M Pender Island Comm. Parks.

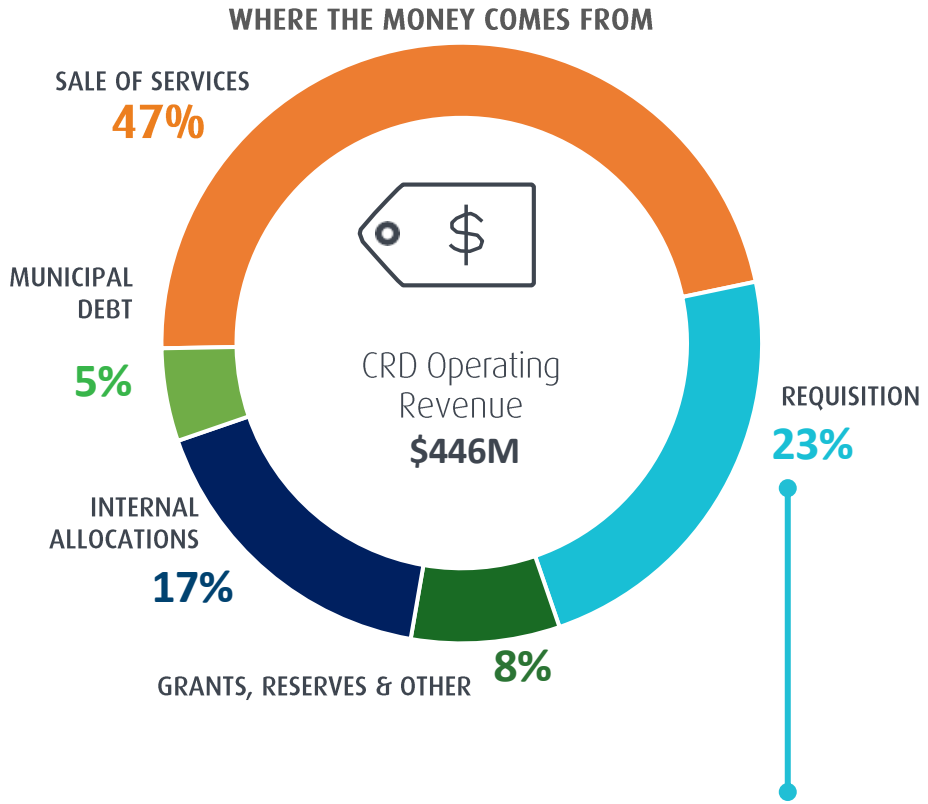
Consolidated Operating Budget Changes

Changes to Expenditures since Provisional of $10.4M



Regional Housing Trust Fund	Carryforward of unspent funds from 2025 to 2026 of $1.8M for the Village on the Green, $0.8M for Verdier and $0.2M for the Rural Housing Pilot Program.
Regional Transportation & Regional Parks	Allocation of regional trails Operations & Maintenance ongoing support from Regional Parks of $1.1M and trail-related debt of $1.1M from Regional Parks. In addition, $0.3M in carryforward of studies from 2025 to 2026, and $0.2M in newly identified regional trail expenses for bylaw enforcement, winter trail safety management and role realignment for transportation planning. Of this amount, $0.2M results in additional requisition since Provisional approval.
CAWTP	$1.5M anticipated operating cost adjustment required to achieve contractual project completion with the third-party operator of the Residual Treatment Facility (RTF); $0.3M one-time expenditure for contractually required RTF facility assessment
Other	$1.3M increased expense for the Hartland landfill for Bird control and material processing contract costs and an updated infrastructure agreement with Saanich, $0.5M carryforward for construction of internet and connectivity costs in the Southern Gulf Island (SGI) Economic Development Commission service, $0.3M carryforward for the Electronic Documents & Records Management System project in Corporate Services, $0.3M in support costs for procurement projects.
Municipal Debt	Impact of new debt issuances for the District of Saanich and the City of Victoria and the Town of Sidney, subsequent to the 2026 Provisional Financial Plan approval.

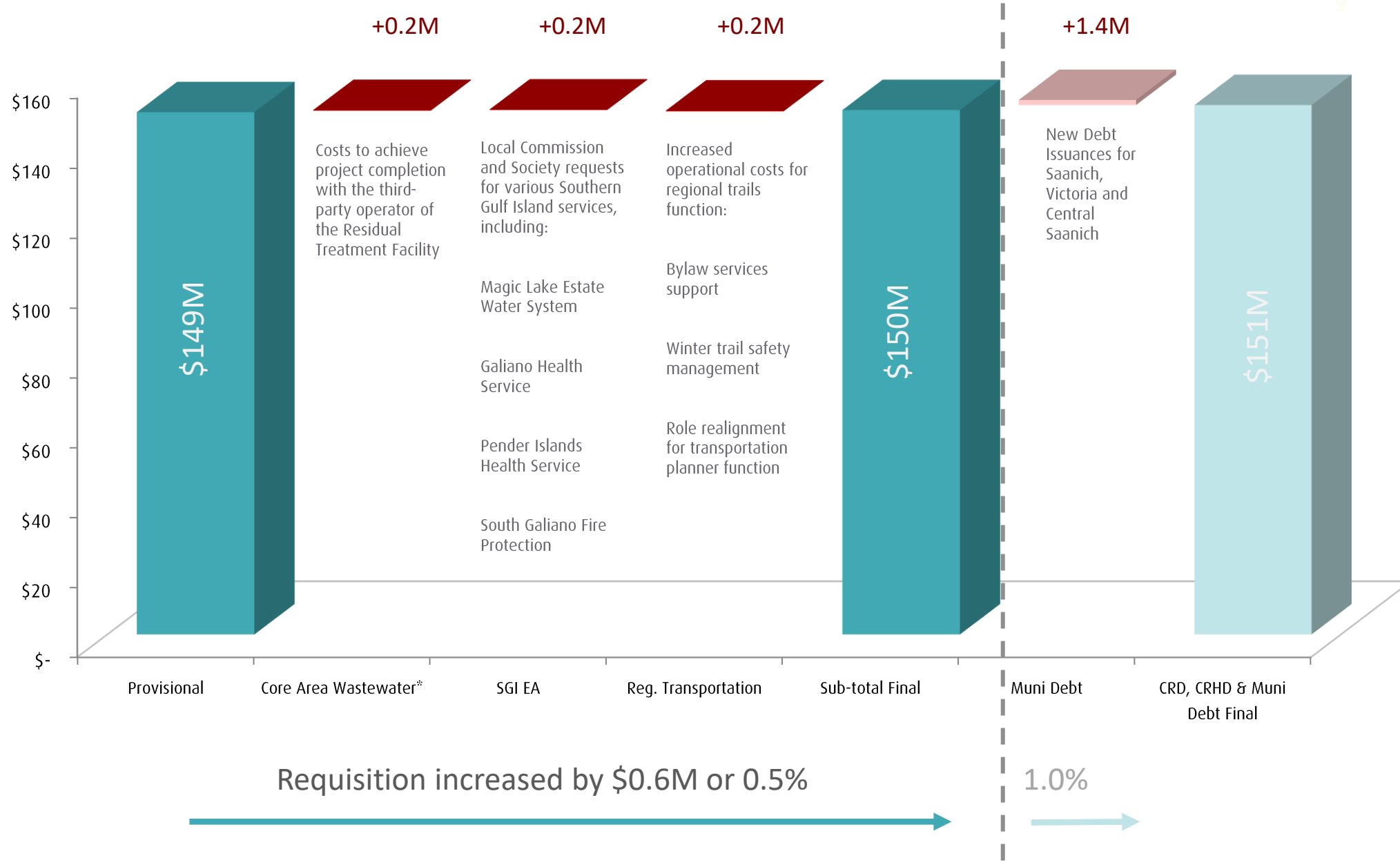
Operating Budget Funding



Sale of Services	211.4
Requisitions	102.5
Internal Allocations	74.5
Grants, Reserves & Other	34.8
Sub-total	$423M
Municipal Debt	22.5
Total	$446M

2026 Final Budget	2026 Preliminary	Δ $	2025 Budget
$102.5M	$101.9M	$0.6M	$96.2M

Consolidated Requisition Funding Changes

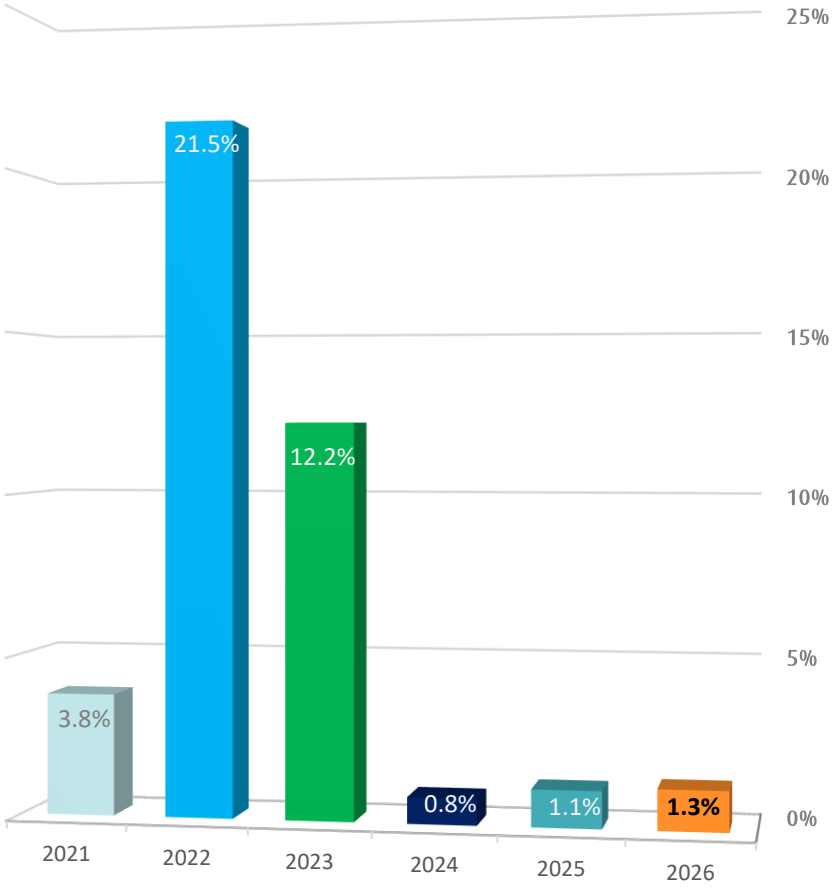


* Changes represent impact to requisition, does not consider invoice by agreement

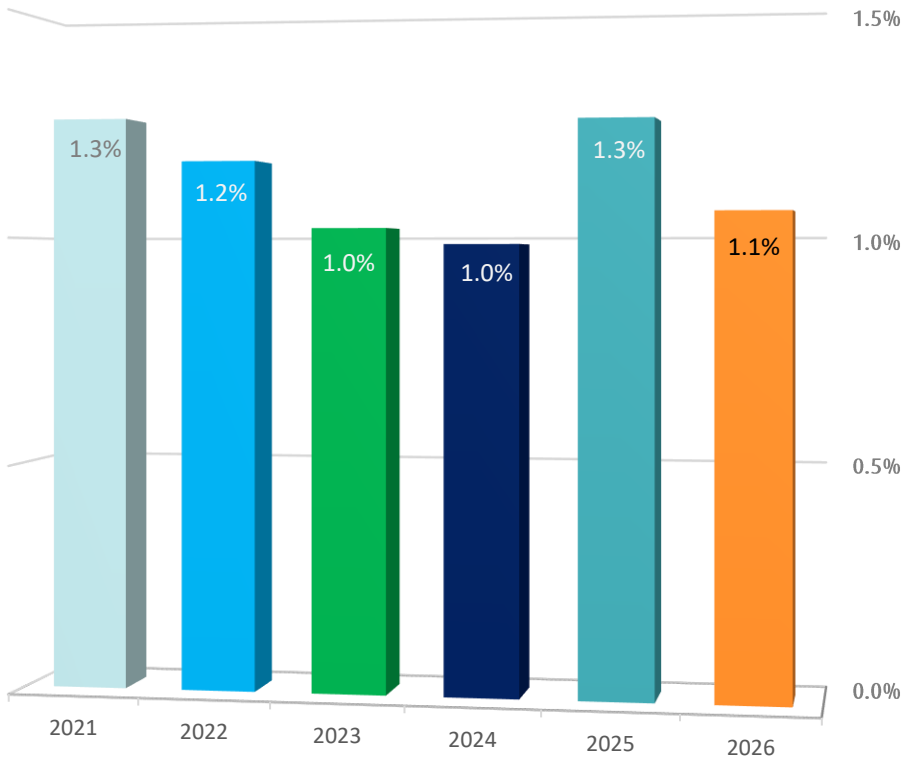
Impacts to Participants

2026 Assessment Impacts

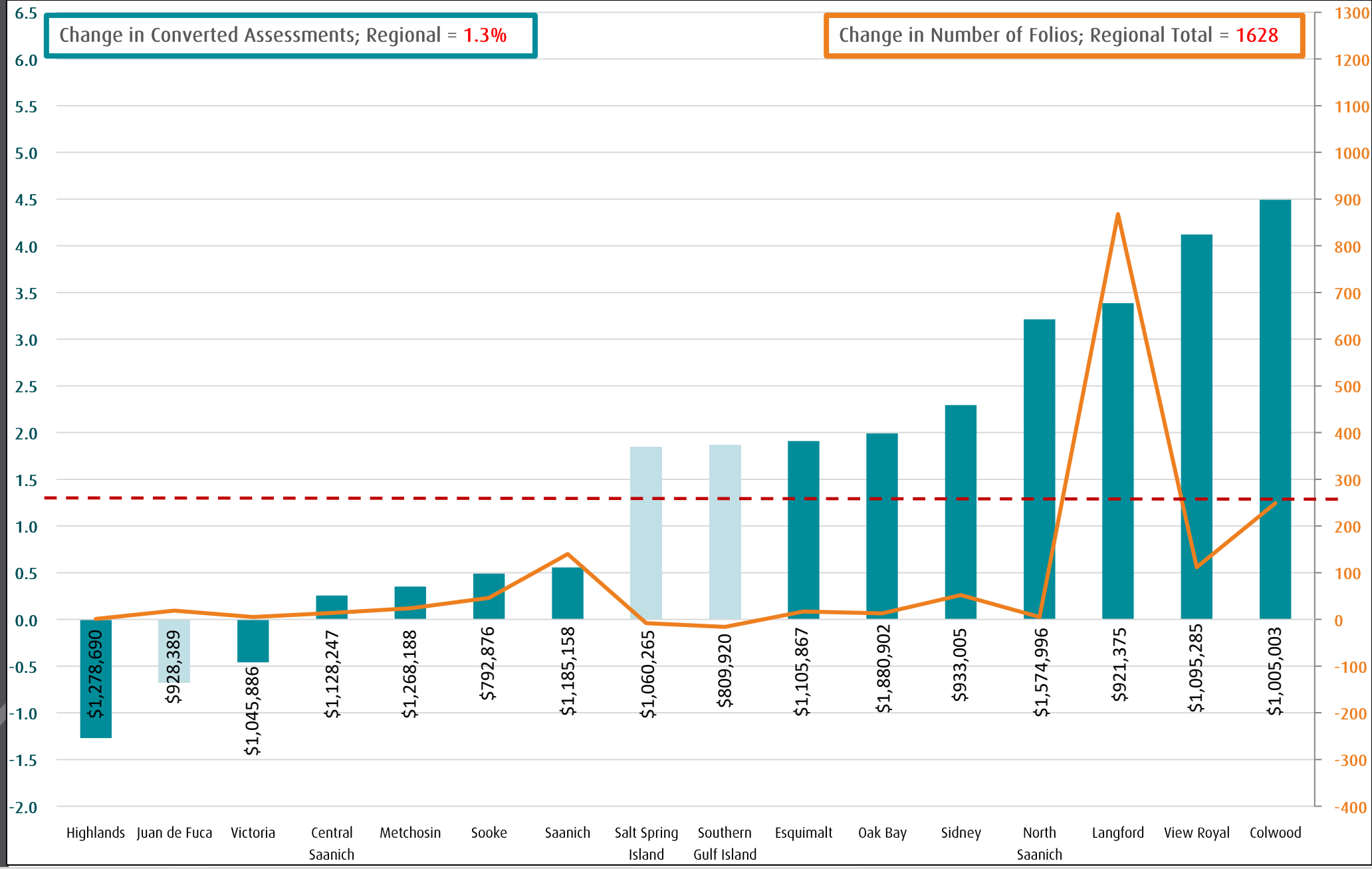
Change in Converted Assessments



Change in Taxable Folios



Impact of Assessment & Folios



Requisition by Participant

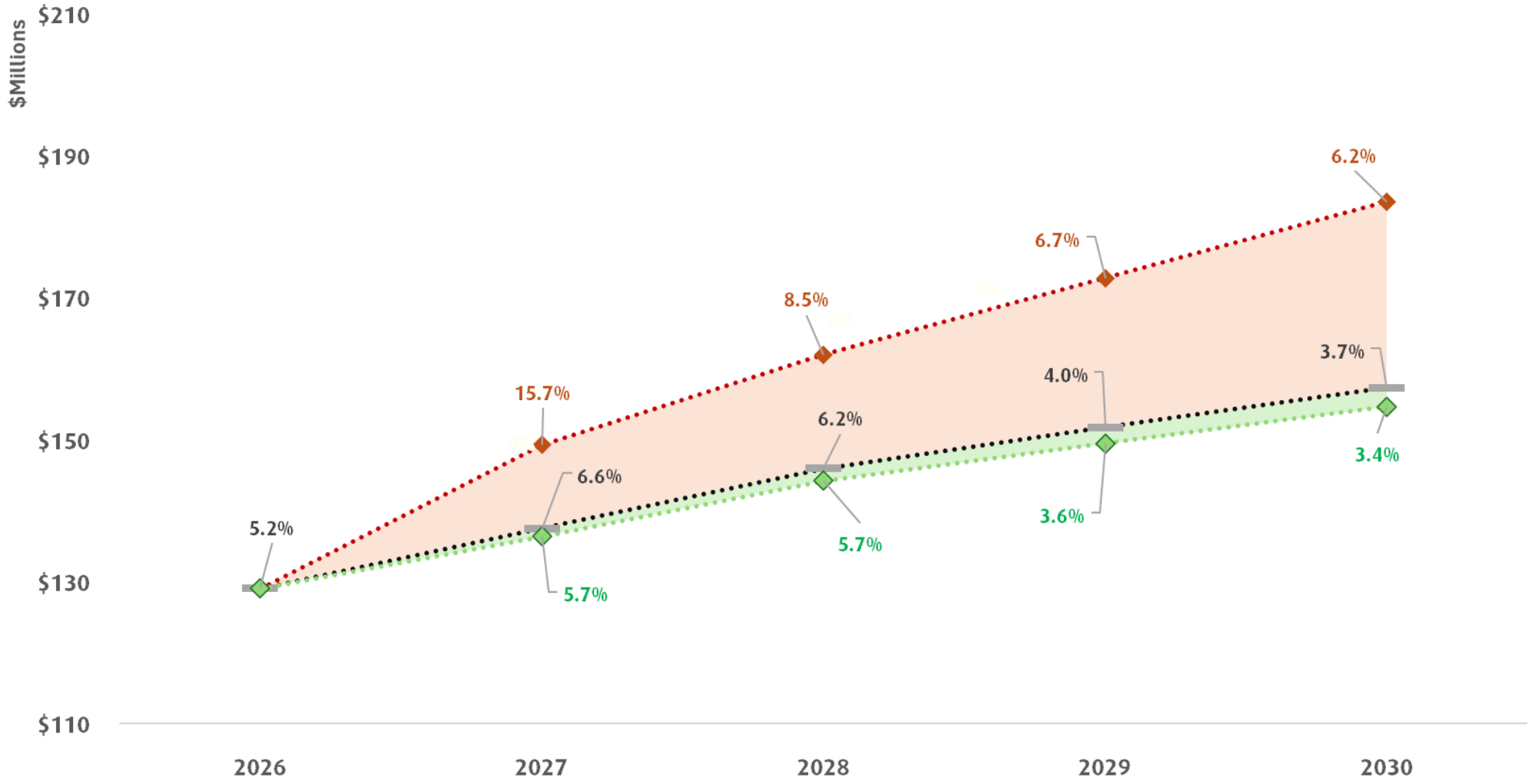
A + B = C → D → E → F

Municipalities & EAs	Impact of Cost Apportionment	CRD Service Costs	CRD Final	CRD & CRHD Final	CRD & CRHD Cost per HH %	CRD & CRHD Cost per HH $	CRD, CRHD & Muni Debt Cost per HH %
Central Saanich	(0.6%)	6.1%	5.5%	**4.5%**	**5.2%**	$930	11.9% **
Colwood	2.2%	6.4%	8.6%	**7.1%**	**3.3%**	$467	2.3% **
Esquimalt	0.3%	3.1%	3.4%	**2.9%**	**3.6%**	$852	1.4% **
Highlands	(0.8%)	6.4%	5.6%	**2.9%**	**2.7%**	$487	2.4% **
Langford	0.8%	7.3%	8.1%	**7.0%**	**3.5%**	$635	3.5%
Metchosin	(0.3%)	6.8%	6.5%	**4.1%**	**1.0%**	$507	1.0%
North Saanich	1.4%	4.1%	5.5%	**4.7%**	**3.8%**	$869	3.2% **
Oak Bay	0.5%	2.7%	3.2%	**2.6%**	**2.2%**	$918	2.2%
Saanich	(0.7%)	6.0%	5.3%	**3.3%**	**3.3%**	$453	13.7% **
Sidney	0.4%	4.2%	4.6%	**3.9%**	**3.2%**	$537	3.6% **
Sooke	0.1%	6.5%	6.6%	**5.6%**	**4.1%**	$735	3.6%**
Victoria	(1.3%)	5.7%	4.4%	**2.4%**	**3.3%**	$413	7.5% **
View Royal	2.6%	5.8%	8.4%	**6.6%**	**3.7%**	$421	2.2% **
Juan de Fuca*	(1.4%)	12.0%	10.6%	**8.7%**	**7.8%**	$835	7.8%
Salt Spring Island*	0.1%	8.7%	8.8%	**8.0%**	**7.0%**	$1456	7.0%
Southern Gulf Islands*	0.5%	7.6%	8.1%	**6.8%**	**6.5%**	$643	6.5%
Total	**0.0%**	**6.6%**	**6.6%**	**5.2%**	**4.5%**	**$654**	**7.2%**

* Excludes Local Defined Areas
** Participants with Municipal Debt

Column E & F represents percentage change from prior year, cost per household

CRD & CRHD Five-Year Requisition Forecast



Future requisition forecasts are based on current assumptions regarding inflation, tariff impacts, demographic change, population growth, and other macroeconomic conditions. While inflation is currently expected to remain relatively moderate in 2026, the outlook remains uncertain. Changes in tariff policy, broader trade conditions, monetary policy, labour markets, supply chains, and other macroeconomic conditions could materially affect service delivery costs and future requisition levels.

Financial Health Indicators

Financial Health Indicators

Investing for the Future

Measure: the amount of capital invested in infrastructure for every dollar that assets depreciate each year.

Result: in 2026, the investment in capital will be $274M* vs $63M in amortization. This yields a 4.4x multiplier.

*Amortization based on net book value as per the audited financial statements from the preceding year.

Saving for a Rainy Day

Measure: reserves provide sources of funding for uncontrollable factors and allow the CRD to set aside funds for future capital requirements.

Result: in 2026, reserve contributions will total $30M vs a $446M* operating budget. The result is 6.6%.

* Includes municipal debt servicing costs

Financial Health Indicators

Debt Affordability

Measure: the amount of revenue committed to debt repayment for existing and new capital.

Result: in 2026, debt servicing costs will account for $27M* out of the total revenue of $341M**. This equates to 7.8%.

* excludes municipal borrowing
** excludes municipal debt (22.5M), internal allocations (74.5M), and surplus carryforward (7.3M).

Debt Management

Measure: the amount of capital investment that will be funded by debt (instead of operating or reserves).

Result: in 2026, debt will fund approximately 29.4% of total capital investment of $274M.

Thank you

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Capital Regional District

CRDVictoria

Making a difference...together

REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MARCH 11, 2026

SUBJECT **Bylaw Nos. 4699 and 4750: Core Area Wastewater Loan Authorizations**

ISSUE SUMMARY

Core Area Wastewater capital projects were included in the Capital Regional District (CRD) Board approved provisional 2026 to 2030 Financial Plan. The loan authorization process is being initiated in 2026 to ensure borrowing authority is in place for the required 2027 new long-term debt funding.

A CRD Board resolution is required to commence the loan authorization process for the following bylaws:

- Bylaw No. 4750: planned borrowing as set out in the Liquid Waste Management Plan (LWMP); and
- Bylaw No. 4699: borrowing required to implement additional capital works arising since the approval of the LWMP for the Liquid Waste Management Core Area and Western Communities Service.

BACKGROUND

On August 12, 2020, the Board agreed to a cost-apportionment system for the Liquid Waste Management Core Area and Western Communities Service (the "Service"), per Bylaw No. 4304, "Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 1, 1995, Amendment Bylaw No. 3, 2020". All conveyance and treatment capital are cost apportioned on the basis of treatment capacity as outlined in Schedule C of Bylaw No. 4304. The conveyance and treatment system is administered under one regulatory and administrative framework. Long-term system infrastructure renewal and capacity upgrades are undertaken using a "one-system" model, with capital projects prioritized across the entire system.

On October 29, 2025, the Board granted provisional approval of the 2026 to 2030 Financial Plan, which includes planned Core Area Wastewater capital projects totaling $100.05 million, of which $59.29 million is planned to be funded through new long-term debt. Based on project cash flow requirements, long-term debt funding is anticipated to commence beginning in 2027.

Loan authorization bylaws specify the maximum amount, the general purpose and maximum debt repayment amortization period. Since these bylaws expire after five years, they are drafted to align with the five-year financial plan for services requiring borrowing to fund capital.

The 2026 to 2030 Core Area Wastewater capital plan includes projects requiring the borrowing of $59.29 million through the Municipal Finance Authority of British Columbia (MFABC). Requests for funds to be drawn against the loan authorization bylaw will only be authorized upon Board approval of a subsequent temporary borrowing and/or security issuing bylaw.

A portion of the capital program was approved by the province in the CRD's LWMP after public consultation and ministerial review in accordance with the *Environmental Management Act*. These works are reflected in Bylaw No. 4750, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026" ($24.45 million). Additional capital renewal and upgrade works arising since the approval of the LWMP are reflected in Bylaw No. 4699, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026" ($34.84 million).

At the request of Environmental Innovation service area, the combined loan authorization amounts have been reduced by $7.0 million relative to the long-term debt funding assumed in the provisionally approved 2026 to 2030 Financial Plan, to reflect the portion of borrowing authority being advanced at this time; however, the capital plan remains unchanged at this time. The total borrowing continues to include $2 million to support advanced thermal treatment design and capital for the processing of Class A Biosolids as a beneficial use.

Two loan authorization bylaws are required as the approved and post LWMP work follow different statutory approval pathways:

- LWMP borrowing can proceed without participating area approval, subject to Inspector of Municipalities approval
- Post-LWMP works require participating area approval

To authorize borrowing for the provisionally approved capital program, the following two loan authorization bylaws are proposed:

Service Area	Action	Purpose	Bylaw
3.798C	Loan Authorization Bylaw	To authorize long-term borrowing to fund capital works for the service arising since the approval of the LWMP	4699 Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026
3.798C	Loan Authorization Bylaw	To authorize long-term borrowing to fund LWMP approved works for the service	4750 Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026

ALTERNATIVES

Alternative 1

1. That Bylaw No. 4699, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026", be introduced and read a first, second and third time;
2. That participating area approval for Bylaw No. 4699 be obtained by way of alternative approval process for the entire service area; and
3. That Bylaw No. 4699 be referred to the Inspector of Municipalities.
4. That Bylaw No. 4750, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026", be introduced and read a first, second and third time; and
5. That Bylaw No. 4750 be referred to the Inspector of Municipalities for approval.

Alternative 2
That proposed bylaws No. 4699 and No. 4750 be referred back to staff for further information.

IMPLICATIONS

Legislative and Financial Implications

Before adoption by the Board, each loan authorization bylaw requires three readings and approval by the Inspector of Municipalities. Participating area approval is also required where applicable.

Upon final approval, combined borrowings of up to $59.29 million ($34.84 million under Bylaw No. 4699 and $24.45 million under Bylaw No. 4750) will be authorized to support the planned 2026 to 2030 capital program for the service, with long-term borrowing anticipated to commence in 2027 based on project cashflow requirements.

Debt servicing costs associated with the planned borrowing are included in the provisional 2026 to 2030 Financial Plan. Using MFABC's indicative long-term borrowing rate of 4.49% as of January 19, 2026, estimated annual debt servicing payments are $5.8 million ($2.4 million attributable to Bylaw No. 4750; $3.4 million attributable to Bylaw No. 4699), assuming a 15-year amortization term.

Total debt servicing payments are estimated at $86.4 million over the term ($35.6 million attributable to Bylaw No. 4750; $50.7 million attributable to Bylaw No. 4699). Debt servicing payments are funded within the service in accordance with the established cost apportionment framework. Actual borrowings in each year of the five-year plan will be based on annual cashflow requirements and prevailing interest rates at the time.

For Bylaw No. 4750 (LWMP capital projects), participating area approval is not required where the borrowing implements all or part of an approved LWMP, provided the Inspector of Municipalities approves the proposed liability. For Bylaw No. 4699 (capital projects arising since approval of the LWMP), participating area approval is required and may be obtained through assent voting, an alternative approval process (AAP) for the entire service area or by municipal council consent for municipal participants together with an electoral area AAP for electoral area participants. Staff recommend obtaining approval for the entire service area through an AAP.

To optimize interest costs and borrowing timing, temporary borrowing may be proposed once the required approvals are in place. Before long term debenture debt issuance proceeds, a security issuing bylaw will be brought forward for Board approval and certification by the Inspector of Municipalities. The maximum term of debt issuance under these loan authorizations will be up to 15 years.

Service Delivery Implications

The new long-term debt will fund capital renewal projects identified in the 2026 to 2030 Financial Plan. These projects are required to maintain service reliability and ensure critical infrastructure continues to operate as intended. Timely renewal of aging assets reduces the risk of system failures that could result in environmental impacts, regulatory non-compliance, or costly emergency repairs. Proactive investment helps extend asset life and supports safe, reliable wastewater collection and treatment.

CONCLUSION

Capital program work is planned to begin in 2026 and continue over the 2026 to 2030 period. Timely access to borrowing authority beginning in 2027 is critical to meeting the capital program spending requirements. Accordingly, Board approval is required to commence the loan authorization process for: Bylaw No. 4750 (planned borrowing as set out in the LWMP) and Bylaw No. 4699 (planned borrowing for additional Core Area Wastewater capital projects arising since the approval of the LWMP).

RECOMMENDATION

1. That Bylaw No. 4699, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026", be introduced and read a first, second and third time;
2. That participating area approval for Bylaw No. 4699 be obtained by way of alternative approval process for the entire service area; and
3. That Bylaw No. 4699 be referred to the Inspector of Municipalities.
4. That Bylaw No. 4750, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026", be introduced and read a first, second and third time; and
5. That Bylaw No. 4750 be referred to the Inspector of Municipalities for approval.

Submitted by:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4699, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026"
Appendix B: Bylaw No. 4750, "Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026"

APPENDIX A

CAPITAL REGIONAL DISTRICT

BYLAW NO. 4699

****

A BYLAW TO AUTHORIZE THE BORROWING OF THIRTY-FOUR MILLION, EIGHT HUNDRED AND FORTY THOUSAND DOLLARS ($34,840,000) FOR WORKS RELATED TO THE LIQUID WASTE MANAGEMENT CORE AREA AND WESTERN COMMUNITIES SERVICE

****

WHEREAS:

A. By Supplementary Letters Patent, Division VII dated December 28, 1967, the Capital Regional District was granted the function of acquisition, design, construction, operation, maintenance, renewal and administration of trunk sewers and sewage disposal facilities within all member municipalities of the Regional District, except the electoral areas of Sooke and Southern Gulf Islands, converted to establishing bylaw per Bylaw No. 2312, "Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 1, 1995", for the collection, conveyance, treatment, and disposal of sewage within the service area;

B. The wastewater treatment and conveyance system serving the Core Area and Western Communities requires capital renewal and infrastructure upgrades, including detailed design for advanced thermal treatment ("Advanced Thermal") and for the processing of Class A biosolids materials for beneficial use (the "Capital Projects"), which may include, without limitation, planning, studies, project administration, public consultation and communications, site selection, design, land acquisition, procurement of materials and equipment, construction, and the supply and installation of all materials, equipment and components, and all other works incidental or necessary to the completion of the Capital Projects;

C. The estimated cost of the Capital Projects is the sum of Thirty-Four Million, Eight Hundred and Forty Thousand Dollars ($34,840,000.00), including Two Million ($2,000,000) for Advanced Thermal detailed design, which is the amount of debt intended to be authorized by this bylaw;

D. Pursuant to section 407 of the *Local Government Act*, participating area approval is required for this borrowing and shall be obtained by alternative approval process for the entire service area under section 345 of the *Local Government Act*;

E. The approval of the Inspector of Municipalities is required under section 403 of the *Local Government Act*; and

F. Financing is proposed to be undertaken by the Municipal Finance Authority of British Columbia pursuant to agreements between it and the Capital Regional District.

NOW THEREFORE the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. The Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the capital renewal and upgrade of the wastewater treatment and conveyance system serving the Core Area and Western Communities, which will involve planning, studies, project administration, public consultation and communications, site selection, design, land acquisition, procurement of materials and equipment, construction, and the supply and installation of all materials, equipment and components, and all other works incidental or necessary to the completion of the Capital Projects, and to do all things necessary in connection with the Capital Projects and without limiting the generality of the foregoing:

   (a) to borrow upon the credit of the Capital Regional District a sum not exceeding Thirty-Four Million, Eight Hundred and Forty Thousand Dollars ($34,840,000.00); and

   (b) to acquire all such real property, easements, rights-of-way, leases, licenses, rights or authorities as may be requisite or desirable for or in connection with the Capital Projects.

2. The maximum term for which debentures may be issued to secure the debt intended to be created by this bylaw is fifteen (15) years.

3. This Bylaw may be cited as “Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 1, 2026”.

READ A FIRST TIME THIS	day of	20__
READ A SECOND TIME THIS	day of	20__
READ A THIRD TIME THIS	day of	20__
APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS	day of	20__
RECEIVED PARTICIPATING AREA APPROVAL UNDER SECTION 345 OF THE *LOCAL GOVERNMENT ACT THIS*	day of	20__
ADOPTED THIS	day of	20__

CHAIR

CORPORATE OFFICER

APPENDIX B

CAPITAL REGIONAL DISTRICT

BYLAW NO. 4750

****

A BYLAW TO AUTHORIZE THE BORROWING OF TWENTY-FOUR MILLION, FOUR HUNDRED AND FIFTY THOUSAND DOLLARS ($24,450,000) FOR THE WORKS RELATED TO THE LIQUID WASTE MANAGEMENT CORE AREA AND WESTERN COMMUNITIES SERVICE

****

WHEREAS:

A. By Supplementary Letters Patent, Division VII dated December 28, 1967, the Capital Regional District was granted the function of acquisition, design, construction, operation, maintenance, renewal and administration of trunk sewers and sewage disposal facilities within all member municipalities of the Regional District, except the electoral areas of Sooke and Southern Gulf Islands, converted to establishing bylaw per Bylaw No. 2312, "Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 1, 1995", as a service for the collection, conveyance, treatment, and disposal of sewage within the service area;

B. The Board of the Capital Regional District intends to borrow money for capital renewal and infrastructure upgrades for implementation of the Capital Regional District Liquid Waste Management Plan, approved by the Minister of Environment and Parks under section 24(5) of the *Environmental Management Act*, which includes works relating to the wastewater treatment and conveyance system serving the Core Area and Western Communities (the "LWMP Projects"), including, without limitation, planning, studies, project administration, public consultation and communications, site selection, design, land acquisition, procurement of materials and equipment, construction, and the supply and installation of all materials, equipment and components, and all other works incidental or necessary to the completion of the LWMP Projects;

C. The portion of the cost to be funded by debt is the sum of Twenty-Four Million, Four Hundred and Fifty Thousand Dollars ($24,450,000.00), which is the amount of debt intended to be authorized by this bylaw;

D. Pursuant to section 407(2)(c) of the *Local Government Act* and section 5 of the *Regional District Liabilities Regulation*, BC Reg 261/2004, participating area approval is not required if the borrowing is to implement all, or part of an approved liquid waste management plan and the proposed liability is approved by the Inspector of Municipalities;

E. The approval of the Inspector of Municipalities is required under section 403 of the *Local Government Act*; and

F. Financing is proposed to be undertaken by the Municipal Finance Authority of British Columbia pursuant to agreements between it and the Capital Regional District.

NOW THEREFORE the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. The Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the LWMP Projects, including planning, studies, project administration, public consultation and communications, site selection, design, land acquisition, procurement of materials and equipment, construction, and the supply and installation of all materials, equipment and components, and all other works incidental or necessary to the completion of the LWMP Projects for the wastewater treatment and conveyance system serving the Core Area and Western Communities; and to do all things necessary in connection therewith and without limiting the generality of the foregoing:

   (a) to borrow upon the credit of the Capital Regional District a sum not exceeding Twenty-Four Million, Four Hundred and Fifty Thousand Dollars ($24,450,000.00); and

   (b) to acquire all such real property, easements, rights-of-way, leases, licenses, rights or authorities as may be requisite or desirable for or in connection with the works authorized by this bylaw.

2. The maximum term for which debentures may be issued to secure the debt intended to be created by this bylaw is fifteen (15) years.

3. This Bylaw may be cited as “Core Area Wastewater Treatment Plant Loan Authorization Bylaw No. 2, 2026”.

READ A FIRST TIME THIS	day of	20__
READ A SECOND TIME THIS	day of	20__
READ A THIRD TIME THIS	day of	20__
APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS	day of	20__
ADOPTED THIS	day of	20__

CHAIR

CORPORATE OFFICER

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EEI 26-10

REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MARCH 11, 2026

SUBJECT **Biosolids Beneficial Use Management – February Update**

To provide a monthly update to the Capital Regional District (CRD) Board on the management and beneficial use of biosolids in alignment with the Long-Term Biosolids Management Strategy.

BACKGROUND

The CRD has been producing Class A biosolids at the Residuals Treatment Facility since the commissioning of the Core Area Wastewater Treatment Project in 2020. On March 19, 2025, the Minister of Environment and Parks endorsed the CRD's Long-Term Biosolids Management Strategy. The strategy prioritizes advanced thermal treatment as the preferred option for biosolids management with a portfolio of out-of-region, non-agricultural beneficial uses for resiliency and contingency purposes. This report provides a monthly update on the beneficial use activity and progress implementing the Long-Term Biosolids Management Strategy.

Biosolids Beneficial Use Management

Biosolids Production and Management

In February 2026, all biosolids produced at the CRD Residuals Treatment Facility were beneficially used for out-of-region, non-agricultural applications in accordance with the Long-Term Strategy. Up to date information on biosolids production and beneficial use can be found on the CRD website at: https://www.crd.ca/government-administration/data-documents/biosolids-production.

The CRD has established three options for beneficial uses of biosolids including energy feedstock for cement manufacturing in Richmond, BC, as a soil amendment for the reclamation of a quarry site in Cassidy, BC, and as a soil amendment for landscape plant growers in the Fraser Valley. CRD staff actively coordinate biosolids allocation across this portfolio to maintain operational reliability and cost-effective management.

Staff continue to investigate and assess additional beneficial use options and intend to re-engage the market in spring 2026, with the objective of identifying lower-cost and reliable long-term solutions.

February Operational Status of Beneficial Use Options

Beneficial Use Option	Current Availability	February 2026 Notes
Energy Feedstock (Cement Manufacturing, Richmond, BC)	Unavailable	Staff are working with Amrize Richmond to determine steps to resume deliveries.
Quarry Reclamation (Cassidy, BC)	Available	Primary beneficial use outlet for February.
Landscape Plant Growers (Fraser Valley)	Seasonally Paused	Applications pause during winter; program will resume in Spring 2026.

Biochar Carbonisation (Advanced Thermal Treatment) Project – Update

Staff continue to progress work to add carbonisation equipment (advanced thermal treatment) into CRD's wastewater treatment process to transform biosolids into biochar consistent with the Board-endorsed Long-Term Biosolids Management Strategy and the engagement approach reported to the Board in November 2025. Public engagement launched in February and is planned to continue through to March 5, 2026, providing opportunities for residents to learn more about the proposed technology, its environmental benefits, key operational considerations, and to provide feedback to inform further planning. Staff will report back to the Board with a "What We Heard" summary following the conclusion of the engagement period. The project remains on track to return to the Board in early 2027 to seek direction on a final investment decision.

Financial Implications

The 2026 biosolids management disposal budget is $2.85 million. Expenditures to date are tracking within budget and no variances to the 2026 budget are anticipated at this time.

CONCLUSION

Throughout February, the Capital Regional District continued to beneficially use all Class A biosolids in alignment with the Long-Term Biosolids Management Strategy using a portfolio of out-of-region non-agricultural options. The primary beneficial use continued to be quarry land reclamation. The project to add advanced thermal treatment to CRD's wastewater treatment process remains on track.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Rory Tooke, PhD, Senior Manager, Environmental Innovation
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

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REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MARCH 11, 2026

SUBJECT **Regional Grant-in-Aid: Support for the Reconciliation Corridor Initiative**

ISSUE SUMMARY

To review the Capital Regional District (CRD) Board's ability to provide regional grants-in-aid, including the funds held in surplus since 2013 for capital upgrades to the Island Rail Corridor.

BACKGROUND

In 2012, the CRD Board set aside total funding of $1.2 million (M), requisitioned over a period of three years (2013-2015), under the Regional Grant-in-Aid (GIA) Service for capital upgrades to the Island Corridor rail line, operated by the Island Corridor Foundation (ICF). The GIA was intended to fund the 2014 Grant Agreement between the CRD and ICF attached as Appendix A.

This conditional grant was never completed. The agreement associated with it required capital commitments from other Vancouver Island local governments as well as a railway operator agreement. The funding agreement has long expired. The requisitioned funds were held in surplus for future, unspecified regional grants-in-aid. The total fund is approximately $1.7M (the Fund), representing $1.2M tax from requisition and $0.5M in earned interest.

On February 11, 2026 the CRD Board resolved:

> *"That staff be directed to report back at the March 11 Board meeting with options and a recommended approach for utilizing the existing Regional Grants in Aid reserve funding, requisitioned for the 2014 CRD/Island Corridor Foundation Grant Agreement, to support the Reconciliation Corridor Initiative project."*

The Reconciliation Corridor Initiative (RCI) is a partnership led by the Esquimalt (Kosapsum) and Songhees First Nations, local governments and other community partners to explore reviving the CRD subregional portion of the Island Rail Corridor for passenger rail service, transit-oriented development, and economic growth.

Regional Grant-in-Aid Power

Under the *Local Government Act (LGA)*, the regional district board has the power to provide assistance, in the form of a grant-in aid, for the purpose of benefitting the community or any aspect of the community. As a limitation under the *LGA*, the board must not provide assistance to an industrial, commercial or business undertaking.

The CRD Regional GIA is a historical service under the *LGA*, operated without an establishing bylaw, and funded by all thirteen municipalities and three electoral areas. It differs from the electoral area GIA services, which are a separate service authority originally authorized by Letters Patent and now by establishing bylaw.

"No Regional Grant-in-Aid" Board Policy

Since at least 1994, some CRD Boards have passed Board policy resolutions declining to issue regional grants-in-aid, preferring instead that individual municipalities choose to contribute to specific regional projects. The most recent position of the Board, adopted on June 8, 2022, is set out in Board policy BRD13, "Regional Grants-in-Aid Policy", which states the CRD "shall not issue regional Grants-in-Aid." The staff report and policy are attached as Appendix B.

The Board has utilized regional grant-in-aid only a few times, with grants and rejections detailed in Appendix C.

However, a past Board's decision cannot fetter the decision-making authority of a future Board, and a policy, while helpful in guiding the Board, does not prevent the current Board from exercising its service authority.

Given the mixed support for grant-in-aid over the years, staff have explored policy-aligned alternatives for applying the existing grant-in-aid funds to the RCI. In 2024, the Board approved the establishment of the Regional Transportation Service to support and advance regional transportation. A policy-aligned alternative is to return the funds to participating jurisdictions through a reverse requisition under the Regional GIA Service and re-requisition the funds under the Regional Transportation Service by Financial Plan Amendment with net zero financial requisition impact. This approach preserves fiscal neutrality, aligns the funding with the appropriate service mandate, and allows the Board to support the RCI in a policy-compliant manner.

Change of Use of Former ICF Capital Funding

While $1.2M was originally requisitioned for a capital purpose, that does not mean the funds now held in surplus must be granted only for capital. If the current Board deems the RCI project benefiting the community, the Board may direct a portion or all of the Fund to this purpose, another regional grant-in-aid purpose, or return the funds to ratepayers by reverse requisition.

Staff would need to ensure grant funds are used for their intended purpose, and to avoid prohibition on assistance to business under the *Local Government Act*. Subject to Board approval, or the delegation as such, a grant agreement would define scope and purpose of funding, establish any conditions, and clarify reporting requirements to ensure accountability of public funds.

It is worth noting that while a regional or electoral area grant-in-aid is available for the community, the purpose of the GIA Service is for assistance to third parties benefiting the community, and not the CRD or its specific services.

Current Application

At the February 11 Board meeting, representatives from the ICF presented an update on the RCI, including an update on work underway and a summary of next steps. A request for the Fund was made during the presentation with the request that the Fund would be used to support project coordination work, advance a full technical feasibility study, and obtain federal financial contributions.

Existing ICF Funding Initiatives

In March 2023, the Ministry of Transportation and Transit (MOTT) committed a total of $18M in grant funding to 14 First Nations and five regional districts located along the Island Rail Corridor. In 2024, the regional districts along the Corridor, including the CRD, agreed to contribute $25,000 each to the ICF from their allocations to support the Shared Vision Project Coordinator position at ICF and the associated visioning work.

In 2025 a Memorandum of Understanding was signed between the CRD and the ICF to provide an additional $112,140 from this allocation to support both corridor wide planning and high-level CRD subregional planning, with associated work ongoing.

ALTERNATIVES

Alternative 1
That the Capital Regional District Board resolves:
1. That the Reconciliation Corridor Initiative is deemed eligible for funding under the Regional Grant-in-Aid Service; and
2. That up to $1.7 million be conditionally approved as a regional grant-in-aid to the Island Corridor Foundation to support the Reconciliation Corridor Initiative, subject to establishment of a new grant agreement setting out the appropriate terms and conditions, including reporting and payment provisions; and
3. That the Chief Administrative Officer and the Board Chair be authorized to finalize and execute the grant agreement on behalf of the Capital Regional District, consistent with this resolution.

Alternative 2
That the Capital Regional District Board resolves:
1. That the $1.7 million previously held in surplus in the Regional Grants-in-Aid Service be returned to participating jurisdictions through a reverse requisition; and
2. That an equal $1.7 million be requisitioned under the Regional Transportation Service to support the Reconciliation Corridor Initiative, including rapid transit and higher order transit alignment studies and business case development.

Alternative 3
That this report be referred to staff for additional information based on Capital Regional District Board direction.

IMPLICATIONS

Alignment with Board & Corporate Priorities

Repurposing the Fund would be in alignment with the intent of the grant-in-aid, that the ICF's project benefits the community, and in alignment with Regional Transportation and reconciliation goals of the CRD Board.

Alignment with Existing Plans & Strategies

The RCI presents an opportunity to revive higher order transit service along the Island Rail Corridor between Langford and Victoria-West. This corridor is currently not identified in this regard within the 2014 Regional Transportation Plan (RTP). While work is underway to update the RTP, the emergence of the RCI as a regionally endorsed initiative may necessitate a reconsideration of scope within the RTP update to ensure it is considered appropriately.

Financial Implications

The total value of the Fund is approximately $1.7M under Regional GIA Service budget. The expenditure authority of $1.7M is included in the Financial Plan Bylaw under Regional GIA Service budget for "Unspecified GIA" and is funded by the surplus carryover. These funds can be expended with the Board resolution authorizing the grant.

The new Regional Transportation Service, operated by Bylaw No. 4630, "Regional Transportation Service Establishment Bylaw No. 1, 2024", may provide grants for transportation infrastructure and programs. Grants under this service are meant to be considered by the Regional Transportation Committee, and awarded by the Board, with a program to be established once the Regional Transportation Plan is adopted.

First Nations Implications

The RCI is led by a coalition of the Esquimalt (Kosapsum) and Songhees First Nations, and local governments. It is the outcome of a signed commitment to work together on a shared vision to explore the potential for passenger rail service on the Island Rail Corridor between Victoria and Langford. This agreement stemmed from the ongoing work of an intergovernmental working group which has been focusing on the CRD subregional portion of the island corridor.

Regional Growth Strategy Implications

Future transit service along this corridor may have bearing on the application of provincial housing legislation and the location of future growth within municipal Official Community Plans. The 2018 Regional Growth Strategy (RGS) does not consider growth associated with higher order transit services in all locations along this corridor and future updates may be required to align the RGS to key regional transportation and growth priorities.

CONCLUSION

The CRD holds approximately $1.7M on behalf of its Regional Grant-in-Aid Service as surplus, originally requisitioned to support Island Corridor capital upgrades. At the Board's option, by resolution, it can redirect some or all of these funds to other regional grant-in-aid projects, such as the Reconciliation Corridor Initiative, return these funds to ratepayers by reverse requisition, or establish a regional grant-in-aid program. Repurposing or returning the funds would require a Board resolution.

RECOMMENDATION

That the Capital Regional District Board resolves:

1. That the Reconciliation Corridor Initiative is deemed eligible for funding under the Regional Grant-in-Aid Service; and
2. That up to $1.7 million be conditionally approved as a regional grant-in-aid to the Island Corridor Foundation to support the Reconciliation Corridor Initiative, subject to establishment of a new grant agreement setting out the appropriate terms and conditions, including reporting and payment provisions; and
3. That the Chief Administrative Officer and the Board Chair be authorized to finalize and execute the grant agreement on behalf of the Capital Regional District, consistent with this resolution.

Submitted by:	Patrick Klassen, MCIP, RPP, Senior Manager, Regional Planning & Transportation
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: 2014 Grant Agreement
Appendix B: June 8, 2022 Staff Report and BRD13, “Regional Grants-in-Aid Policy”
Appendix C: List of Regional Grants-in-Aid

REGIONAL DISTRICT GRANT AGREEMENT

THIS AGREEMENT dated for reference the 14 day of July, 2014.

BETWEEN:

CAPITAL REGIONAL DISTRICT
625 Fisgard Street
Victoria, BC V8W 2S6
(the "**CRD**")

OF THE FIRST PART

AND:

ISLAND CORRIDOR FOUNDATION
Box 375 Stn A
Nanaimo, BC
V9R 5L3
(the "Foundation")

OF THE SECOND PART

WHEREAS:

A. The CRD wishes to provide the Foundation a maximum contribution of $1,200,000 for Rail Infrastructure Improvements Project ("the Project");

B. For the purposes of this agreement "the Project" is defined as the Rail Infrastructure Improvements identified as rail, rail ties, ballast and upgrades to a number of rail bridges, culverts and trestles all included in the $20.9 million budget to be expensed from the $20.9 million total budget on the Island Corridor Foundation lands lying between Victoria (mile 0) and Courtenay (mile 149.7).

C. The parties hereto wish to enter into this Agreement that specifies the terms and conditions of the contribution.

NOW THEREFORE in consideration of the premises and mutual promises and other good and valuable consideration contained herein, the parties agree as follows:

1.0 Principles of Agreement

1.1 The CRD recognizes the Foundation's mandate to preserve the use of the rail corridor in perpetuity for the connection and benefit of all Island communities and First Nations along the corridor.

1.2 The Foundation recognizes the CRD's responsibility and accountability to the taxpayers within the CRD to ensure that funds provided as part of this contribution are being used for the purpose for which they were intended.

2.0 CRD's Statutory Discretion

2.1 Nothing in this Agreement shall be interpreted as prejudicing or impairing the CRD in the exercise of any statutory powers under the *Local Government Act* or the *Community Charter* or any other enactment, all of which may be exercised as if this Agreement had not been entered into.

3.0 Term

3.1 The term of this Agreement shall be for a period of two years commencing on the day of release of funds by the CRD, unless otherwise terminated as herein provided or for such additional term as agreed to by the parties.

4.0 Project

4.1 The Foundation shall use the contribution for the Project in accordance with the terms herein and subject to any applicable CRD Board approval conditions.

4.2 Without limiting the foregoing, the Foundation shall remain in good standing and following its annual general meeting in each year of the Term, provide a copy of its Annual Report to the CRD's Chief Administrative Officer (the "CAO").

5.0 Budget

5.1 The Foundation shall provide the CRD with a detailed financial plan to include a construction schedule with attached cash flow chart setting out all anticipated revenue and costs of the Foundation in relation to the Project undertaken (the "Budget").

6.0 Payments by the CRD

6.1 The amount to be paid by the CRD to the Foundation has been approved by the CRD Board subject to following conditions and guidelines:

(a) Successful negotiation and confirmation of a new train service agreement with VIA Rail;

(b) All five participating Regional Districts providing their respective share of the overall project funding;

(c) Funding to be provided to the Foundation subject to Clause 6.1 (a) and (b) in two payments: the first $600,000 in 2014 when the tendered project has been awarded and the second $600,000 in 2015 in accordance to the construction schedule/cash flow chart referred to in Clause 5.1;

(d) The Foundation will deliver to the CRD such written reports, information and content satisfactorily and prepared by a person acceptable to the CRD, as the CRD may from time to time request concerning either the progress of the project, including financial breakdowns of various components of the project or the financial condition of the Foundation.

6.2 The Foundation shall administer the funds received from CRD in accordance with the CRD-approved Budget guidelines for this project and shall not expend such funds

except as provided for in this Budget.

7.0 Other Funding

7.1 If the Foundation receives or has received other funding, for or in respect to the Project, from any other government or governmental body, person, firm or corporation, then the Foundation will forthwith provide the CRD with full and complete particulars thereof.

8.0 Financial Statements and Right to Audit

8.1 The Foundation shall prepare and maintain all books of account, budgets, records and financial statements, including all receipts and invoices supporting any expenditure on the Project, in accordance with generally accepted accounting principles applied on a consistent basis from year to year.

8.2 The funds provided by the CRD shall be separated from any other funds in the Foundation's books of account. The Foundation shall prepare at each year-end, financial statements setting out the Foundation's assets and liabilities as well as a statement of revenue and expenditures for the year. The Foundation shall deliver a copy of the financial statements to the CAO within 60 days of the Foundation's annual general meeting in April.

8.3 At any time, the CRD may give to the Foundation written notice that it wishes to examine all books of accounts of the Foundation, and the Foundation shall, within 10 days of receipt of such notice, provide to the CRD representative access to all records, documents, books, accounts and voucher of the Foundation and shall promptly provide to the CRD all information and explanations as may be, in the representative's opinion, necessary to ascertain the use of funds received from the CRD and the financial position of the Foundation.

9.0 Indemnity

9.1 The Foundation will at all times indemnify and save harmless the CRD its directors, officers and employees from and against all claims, actions, causes of action, demands, losses, damages, costs, liabilities, expenses, fines, fees, penalties, assessments and levies, made against or incurred, suffered or sustained by any of them, at any time or times (whether such interest, fines or costs are court ordered or otherwise and whether before or after the expiration or termination of this Agreement) where the same or any of them are sustained in any way as a result of this Agreement, which indemnity will survive the expiration or sooner termination of this Agreement.

10.0 Funds may be Withheld in the Event of Breach

10.1 In the event that the Foundation is in breach of any of the terms of this Agreement and fails to cure such breach within 10 days of receipt of written notice from the CRD advising of the breach, the CRD may withhold all or part of the payment that otherwise would be made by the CRD under section 6.0 hereof.

11.0 Termination

11.1 The CRD may terminate this Agreement upon giving the Foundation 60 days' notice of

its intention to terminate if:

(a) the Foundation fails to file its annual report or is otherwise no longer in good standing under *Part II of the Canada Corporations Act*;

(b) the Foundation defaults or fails to perform any term or condition of this Agreement that is required to be performed by the Foundation; or

(c) the Project is terminated or amended such that the Foundation is not the recipient of the contribution provided for thereunder.

12.0 Notices

12.1 Any notice to be given by one party to another will be in writing and may be delivered by hand or mailed by first class prepaid registered mail to the address set forth below, or such other address of which notice is given by a party pursuant to the provisions of this section. Such notice will be deemed to have been given and received when delivered if delivered by hand, or if by mail, then the notice shall be deemed to have been given and received on the expiration of four business days after it was posted.

If to the CRD:

Capital Regional District
625 Fisgard St
Victoria, BC
V8W 2S6
Attention: Chief Administrative Officer

If to the Foundation:

Island Corridor Foundation
Box 375 Stn A
Nanaimo, BC
V9R 5L3
Attention: Chief Executive Officer

13.0 Relationship of Parties

13.1 The parties agree that nothing in this Agreement shall be interpreted as creating nor shall create an agency relationship, joint venture, partnership or employment relationship between the CRD and the Foundation, its employees, agents or contractors.

14.0 Other Acts

14.1 The parties agree that they will do all such further acts, deeds or things and execute and deliver all such further documents as may be necessary or advisable for the purpose of assuring and confirming to the parties the rights hereby created or intended and of giving effect to and carrying out the intention of facilitating the performance of the terms of this Agreement.

15.0 Assignment

15.1 The Foundation may not assign, transfer or pledge all or any part of this Agreement.

16.0 No Deemed Waiver

16.1 The failure of either of the parties to insist on performance of any covenant or condition contained in this Agreement, or to exercise any right or option hereunder, shall not be construed or operate as a waiver or relinquishment for the future of any such covenant, condition, right or option and no waiver shall be inferred from or implied by anything done or omitted by any of the parties hereto, save only as an express waiver in writing.

17.0 Counterparts

17.1 This Agreement may be executed in any number of counterparts. Each executed counterpart shall be deemed to be an original. All executed counterparts taken together shall constitute one agreement.

IN WITNESS WHEREOF this Agreement has been executed by the parties hereto on the dates set out below.

ISLAND CORRIDOR FOUNDATION
by its authorized signatories:

Authorized Signatory

JUNE 20, 2014
Date of Execution

CAPITAL REGIONAL DISTRICT
by its authorized signatories:

Alastair Bryson, Chair

Sonia Santarossa, Corporate Officer

JULY 14, 2014
Date of Execution

AGREEMENT AUTHORIZATION

	Initial	Date
Content		Jun 25/14
Legal Form		Jun 26/14
Authority		07/07/14

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REPORT TO GOVERNANCE COMMITTEE
MEETING OF WEDNESDAY, JUNE 01, 2022

SUBJECT **Regional Grants-in-Aid Board Policy**

ISSUE SUMMARY

To update the Regional Grants-in-Aid Board Policy.

BACKGROUND

The CRD has a long established policy of not awarding Regional Grants-in-Aid (GIA). The current policy is derived from a February 23, 1994, Board policy resolution, which directs staff to "establish a no grants policy regarding regional grant-in-aid, other than those regional grants-in-aid from a single jurisdiction". At the February 2, 2022, Governance meeting, staff were directed to remove provisions in GIA levied against taxpayers of an individual municipality and maintain the "No Regional GIA" position. Additionally, staff were directed to ensure GIA for Electoral Areas remain status quo. Staff have confirmed Electoral Area authority is accounted for in separate services through Supplementary Letters Patent and will not be impacted by a Regional GIA policy.

The CRD continues to receive requests for Regional GIA, most recently in support for the Ukrainian Canadian Cultural Society of Vancouver Island. Appendix A is an updated Regional GIA Board Policy in alignment with current language and corporate standards to support the long standing practice and direction from committee this past winter.

ALTERNATIVES

Alternative 1
The Governance Committee recommends to the Capital Regional District Board:
That the Regional Grants-in-Aid Policy be adopted.

Alternative 2
The Governance Committee recommends to the Capital Regional District Board:
That the Board rescind the "No Regional GIA" Board Resolution Policy, and direct staff to develop a coordinating program with guidelines including an evaluation process and budget which does not exceed 10¢ per $1,000 on the net taxable value of land and improvements in the regional district, and where the Board remains the decision-maker in granting funds to eligible projects.

IMPLICATIONS

Service Delivery and Financial Implications

Alternative 1
The policy attached in Appendix A executes Board direction from February 2022 and brings the previous 1994 Board Policy Resolution into alignment with current corporate standards and templates of the CRD. There are no financial implications with this alternative.

Alternative 2
The Board could consider raising funds for Regional GIA as part of the annual service review and budget process where staff would prepare defined service mandates and develop a coordinating program with guidelines similar to Electoral Area GIA services. Resources and capacity would be needed to administer a Regional GIA program. The Board would remain the decision-maker over which eligible projects are awarded funding.

Section 374(9) of the *Local Government Act* limits expenditures for Regional GIA to 10¢ per $1,000 on the net taxable value of land and improvements in the regional district. Cost apportionment would include all municipalities, electoral areas, and First Nations. Based on the 2022 assessment base, the maximum requisition for a Regional GIA service would be approximately $16.5 million or $87.50 per average household. Actual requisition would be determined through the annual budgeting process.

The aforementioned process mirrors the electoral area model and provides a structured and transparent program to consider all Regional GIA applications. There could be concern that by providing a Regional GIA program, the CRD will consider requests that are outside its service authority or mandate.

CONCLUSION

The CRD has a long established policy of not awarding Regional Grants-in-Aid (GIA). At the February 2, 2022, Governance Committee meeting, staff were directed to remove provisions in GIA policy levied against taxpayers of an individual municipality and maintain the "No Regional GIA" position which is included in the updated Regional Grants-in-Aid policy found in appendix A.

RECOMMENDATION

The Governance Committee recommends to the Capital Regional District Board:
That the Regional Grants-in-Aid Policy be adopted.

Submitted by:	Rianna Lachance, BCom, CPA, CA, Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Regional Grants-in-Aid Policy

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CAPITAL REGIONAL DISTRICT
CORPORATE POLICY

Policy Type	Board [Corporate]		
Title	REGIONAL GRANTS-IN-AID POLICY		
Adopted Date		Policy Number	BRD13
Last Amended			
Policy Owner	Financial Services		

1. POLICY:

The Capital Regional District shall not issue regional Grants-in-Aid.

2. PURPOSE:

While the CRD has authority under its *Local Government Act* authority to issue regional Grants-in-Aid (GIA), including using this power to issue a grant from a single jurisdiction, the CRD Board believes it is up to individual municipalities and electoral areas to determine which organizations shall receive a GIA, rather than the CRD Board making those decisions.

3. SCOPE:

This policy applies to all regional GIA requests received but does not apply to other grant or contribution programs, such as the Electoral Area Grant-in-Aid program.

4. AMENDMENT(S):

Adoption Date	**Description:**
June 8, 2022	Board adoption

5. REVIEW(S):

Review Date	**Description:**
June 2025	Three year default review period.

6. RELATED POLICY, PROCEDURE, OR GUIDELINE:

2012 Grants-in-Aid Policy (Electoral Areas) Applications

2010 Grants-in-Aid Policy (Electoral Areas) Guidelines

Appendix C

History of Past Regional Grant-in-Aid (GIA) Requests (since 1994)

Board Approved Regional GIAs as exceptions notwithstanding the "No Regional GIA" Policy:

1. April 13, 2022: One-time GIA direct award to the Ukrainian Canadian Cultural Society of Vancouver Island's Ukrainian Aid & Displaced Persons Assistance Fund, approved and paid for **$15,000**.

2. May 26, 2016: One-time GIA direct award to the Greater Victoria Festival Society to support Fort McMurray Wildfire fundraising concert, approved and paid for **$2,500**.

3. November 14, 2012: Island Corridor Foundation (ICF) Funding Request for Rail Infrastructure Improvements Project, approved for **$1.2 million** but not distributed.

Board Declined GIA Requests:

1. September 9, 2015: Urban Wildlife Stewardship Society Funding Request, request for $35,000, regional GIA request declined.

2. August 8, 2012: Salish Express Commuter Rail Implementation Funding Plan Request, request for $70,000, regional GIA request declined.

3. April 11, 2007: Island Corridor Foundation Grant-in-Aid Request, request for $4,899.02, regional GIA request declined.

4. January 26, 1994: Regional GIA Request from the Community Social Planning Council of Victoria, request for $22,100, regional GIA request declined.

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REPORT TO THE JUAN DE FUCA LAND USE COMMITTEE
MEETING OF TUESDAY, FEBRUARY 17, 2026

SUBJECT **Zoning Bylaw & Official Community Plan Amendment Application for Lot A, District Lot 87, Renfrew District, Plan VIP85195; PID: 027-547-680**

ISSUE SUMMARY

The landowner has applied to redesignate portions of the subject property from the Coastal Uplands (CU) to the Commercial (CO) and Pacific Acreage (PA) land use designations of the Shirley – Jordan River Official Community Plan (OCP), and to rezone the property from Forestry (AF) to a new Commercial Rural Market (C-2) Zone and the Rural Residential 3 (RR-3) Zone.

BACKGROUND

The 4.0 ha subject property is located at 9730 West Coast Road in Shirley, on the northwest corner of the intersection of West Coast Road and Kirby Creek Road (Appendix A). The property is zoned Forestry (AF) (Appendix B) under the Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040 (Bylaw 2040), and designated Coastal Uplands (CU) in the Shirley-Jordan River Official Community Plan, Bylaw No. 4001 (OCP). The property is within the Shirley Fire Protection Service Area, and no Development Permit Areas (DPAs) are identified by the OCP.

An application has been submitted to rezone a 0.5 ha portion of the property from the AF zone to a new Commercial Rural Market (C-2) zone (Appendix C), and the remaining 3.5 ha to the Rural Residential 3 (RR-3) zone (Appendix D).

The landowner plans to reside on the RR-3 zoned portion, while operating a country market on the C-2 zoned portion. The proponent intends that the market focus mainly on food and beverage retail complimented by agricultural activities and seasonal uses such as hosting food trucks and small community events consistent with the scale of the market. The proposal was supplemented by a comprehensive land use analysis that includes a conceptual illustration of the market and a preliminary groundwater assessment (Appendix E).

The proposed C-2 and RR-3 zone boundary is intended to serve as the future property line for a potential subdivision application that would create two separate parcels (Appendix F). The application also includes an OCP amendment to redesignate the property from CU, which primarily supports low-impact recreation/tourism, rural residential, and agricultural uses. The application proposes that the 0.5 ha C-2 zoned area be designated Commercial (CO) and the 3.5 ha RR-3 zoned area be designated Pacific Acreage (PA).

At its meeting of September 16, 2025, the Juan de Fuca Land Use Committee (LUC) recommended referral of proposed Bylaw No. 4705 and 4706 to the Shirley-Jordan River Advisory Planning Commission and to appropriate CRD departments, First Nations and agencies. Comments have been received and are included in Appendix F.

ALTERNATIVES

Alternative 1
The Land Use Committee recommends to the Capital Regional District Board:

1. That the referral of proposed Bylaw No. 4705, “Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025”; and proposed Bylaw No. 4706, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025”; to the Shirley-Jordan River Advisory Planning Commission; paaʔčiidʔatx̌ (Pacheedaht) First Nation; T’Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests – Archaeology Branch; Ministry of Forests – Water Protection Section; Ministry of Land, Water and Resource Stewardship; Ministry of Transportation & Transit; RCMP; and Sooke School District # 62 be approved and comments be received;
2. That proposed Bylaw No. 4705 be read a first and second time;
3. That proposed Bylaw No. 4706 be read a first and second time;
4. That in accordance with the provisions of Section 469 of the *Local Government Act,* the Director of the

Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4705 and Bylaw No. 4706;

5. That prior to the adoption of proposed Bylaw No. 4706, the landowner provides an amenity contribution in the form of a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.

Alternative 2

That proposed Bylaw Nos. 4705 and 4706 not proceed.

IMPLICATIONS

Legislative Implications

The APCs were established to make recommendations to the Land Use Committee on land use planning matters referred to them related to Part 14 of the *Local Government Act* (*LGA*). The Shirley-Jordan River APC considered the application at its meeting on December 2, 2025.

Should the proposal proceed, a public hearing pursuant to Part 14, Division 3 of the *LGA* will be required subsequent to the amendment passing second reading by the CRD Board. Property owners within 500 m of the subject property will be sent notice of the proposed bylaw amendment and a public hearing will be advertised in the local paper and on the CRD website.

Regional Growth Strategy Implications

The Regional Growth Strategy (RGS) designates the subject property as Rural/Rural Residential, which includes lands used for rural and rural residential purpose. While not intended to become future urban areas requiring extensive services, commercial uses serving the local community by providing employment opportunities in a rural context can be supported if impacts to the local community and environment are minimal.

Section 445 of the *LGA* requires that all bylaws adopted by a regional district board after the board has adopted a RGS be consistent with the RGS. Since the proposal includes an amendment to the OCP, the bylaw will be considered by the Planning and Protective Services Committee and the CRD Board for determination of consistency with the RGS prior to first reading.

First Nations Implications

The subject property is located within the asserted traditional territory of the Pacheedaht and T'Sou-ke First Nations. Each Nation was invited to participate in an application review process with staff and the applicant to better inform consideration of the proposal.

Pacheedaht First Nation had no comment regarding the proposed rezoning.

T'Sou-ke First Nation requested the opportunity to be onsite during any excavation and noted that existing chance-find procedures are inadequate. The Nation also requested that appropriate protection measures be in place to prevent erosion and the spread of invasive plant species.

Referral Comments

Referrals were sent to 12 agencies and CRD departments, and to the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission and the Shirley-Jordan River APC. Comments received are summarized below and included in Appendix I.

BC Hydro advised that they had no objection in principle to the proposed rezoning, but that a statutory right-of-way might be required as part of the future 2-lot subdivision.

District of Sooke responded to advise that they had no concerns as their interests are not impacted.

Ministry of Transportation & Transit commented that the roads bordering the subject property are under the jurisdiction of the Ministry and that a Commercial Access Permit will be required. The preferred access to the commercial area is from Kirby Creek Road. They further advised that the proposed bylaws will not require Ministry approval in accordance with Section 52 of the *Transportation Act* (approval of land use bylaws within 800 m of a controlled access highway).

CRD Building Inspection commented that buildings should be constructed in accordance with the BC Building Code and that public washroom facilities should be provided.

CRD First Nations Relations noted that while there are no registered archaeological sites on or immediately adjacent to the property, there is no record of any assessments having been conducted for the property. A Provincial *Heritage Conservation Act* permit is not required prior to development. However, there could be significant delays in acquiring a permit if archaeological deposits, features, or materials are identified during development.

The Juan de Fuca Electoral Area Parks and Recreation Advisory Commission reviewed the application at its meeting on November 25, 2025, and provided the following recommendation by resolution:

> **MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Guenard that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission state to the Juan de Fuca Land Use Committee that the Commission's interests are affected by the proposal (RZ000289) and that the Commission supports the zoning and OCP amendment application subject to advancing the Active Transportation Plan's objectives by establishing a statutory right-of-way along West Coast Road.

A Public Information Meeting was held in the community and the Shirley-Jordan River APC considered the application on December 2, 2025, with approximately 12 members of the public in attendance. The APC passed the following motion with respect to Bylaw Nos. 4705 and 4706:

> **MOVED** by Melody Kimmel, **SECONDED** by Fiona McDannold that having considered the proposed bylaws, the Shirley-Jordan River Advisory Planning Commission supports Zoning and Official Community Plan Amendment Application RZ000289 for Lot A, District Lot 87, Renfrew District, Plan VIP85195, as presented.

Official Community Plan Context and Policy Implications

The OCP provides a contextual and policy framework to guide land use decisions for Shirley. Over time, Shirley has established a modest collection of commercial, industrial, rural residential, and recreational uses with intermittent entrepreneurial activities (home based businesses) along the Highway 14 corridor with a recognizable central area localized around the fire and community halls. While a central area for Shirley is not formally acknowledged by the OCP, the subject property is adjacent to an existing commercial use on Highway 14 and is within 300 meters of the community hall.

The Coastal Uplands (CU) land use designation supports forestry on Private Managed Forest Land (PMFL) and low-impact tourism and recreation, as well as residential and agriculture uses on lands that are no longer PMFL. The CU designation also stipulates an average parcel size of 4.0 hectares, which precludes the proponent's interest in the land uses outlined in the proposed C-2 and RR-3 zones on two separate parcels.

The proponent's land use analysis recognizes that the proposed C-2 zoning is more appropriately aligned with the Commercial (CO) land use designation, and that the RR-3 zoning corresponds more closely with the Pacific Acreage (PA) designation. The CO designation supports commercial parcels in the range of 0.4 ha and small-scale commercial uses, such as those permitted by the proposed C-2 zone. Civic and institutional facilities, tourism and recreation, silviculture, community parks, and light industrial activities are also permitted by the C-2 zone. The PA designation supports residential parcels in the range of 2.0 hectares, agricultural uses, and small-scale neighborhood commercial activities aligned with the proposed RR-3 zone.

The bylaw amendments are generally aligned with nearby permitted neighbourhood commercial uses; however, the proposed zone regulations incorporate more restrictive provisions in consideration of potential impacts to the underlying aquifer. In particular, the proposal specifically prohibits activities associated with potential hazardous spills and contamination, such as gas stations and bulk fuel sales. The proponent's preliminary groundwater assessment estimated a total water demand of less than 6,400 litres/day, which is comprised of less than 5,000 L/day for commercial uses and approximately 1,400 L/day for the residential use. This assessment does not anticipate significant impacts to neighbouring wells, but recommends further testing to confirm the long-term sustainability of the groundwater supply prior to pursuing an annual water licence and permit application through the Province.

The OCP and the Active Transportation Network Plan (ATNP) for the Juan de Fuca identifies an interest in the development of a network of local trails, particularly along West Coast Road. This network should connect residential areas with commercial nodes local, regional, and provincial parks and trails, and other community-based amenities. The ATNP also works towards OCP policies that support reducing motor vehicle trips necessary for purchasing food and other goods by allowing for the consideration of neighbourhood commercial uses and farm gate sales. The Juan de Fuca Electoral Area Parks and Recreation Advisory Commission recommended that a public trail be established via a statutory right-of-way adjacent to West Coast Road.

Land Use Analysis

The subject property is zoned Forestry (AF) under the Juan de Fuca Land Use Bylaw, which requires a minimum parcel size of 4.0 ha and permits silviculture and one-family dwellings. Uses accessory to silviculture—offices, mechanical shops, fuel storage, and storage buildings—are also allowed. The AF zone permits a maximum building height of 11.0 m, lot coverage of 10%, and setbacks of 15.0 m from all property lines.

The application proposes to split-zone the 4.0 ha parcel by rezoning 0.5 ha to a new Commercial Rural Market (C-2) zone and the remaining 3.5 ha to Rural Residential 3 (RR-3). The proposed C-2/RR-3 boundary would also serve as a potential property line for a subdivision that would create two separate parcels.

The proposed C-2 zone specifies a minimum parcel size of 0.4 ha and permits civic uses, country markets, convenience stores, food and beverage processing, greenhouses and plant nurseries, horticulture, restaurants, and retail stores. It excludes gas bars, gas stations, bulk fuel sales, auto repair, carwashes, and any use requiring a permit under the *Environmental Management Act*. Accessory uses may include residential, screened storage yards, picnic areas, lounges, and outdoor event spaces. The zone specifies a 30% lot coverage, maximum floor area of 1,000 m², building height of 6.0 m, and setbacks of 7.5 m from roads, 3.0 m from shared parcel lines, and 9.0 m from residential or rural zones.

The RR-3 zone proposed for the 3.5 ha portion reduces the minimum parcel size to 2.0 ha and permits one- or two-family dwellings, agriculture, farm buildings, animal hospitals and veterinary clinics. Accessory uses include home-based businesses and either a secondary suite or detached accessory suite. The zone increases lot coverage to 15%, reduces maximum height to 9.0 m, and specifies a front setback of 7.5 m, side and flanking setbacks of 6.0 m, and a rear setback of 10.0 m.

As previously noted, to address the proposed lot sizes, the application includes an OCP amendment to change the land use designation from Coastal Upland (CU) to Commercial (CO) and Pacific Acreage (PA). The CO designation supports the proposed commercial uses and lot size of the C-2 zone, while the PA designation supports the rural residential uses and 2.0 ha lot size of the RR-3 zone.

The proposal is supported by a comprehensive land use analysis, including a conceptual illustration of the proposed market, and a preliminary groundwater assessment. Information from the groundwater assessment suggests that a future 2-lot subdivision would meet potable water requirements; however, potential challenges in meeting this requirement could be addressed by accessing a well on the neighbouring lot through a registered easement. Furthermore, the groundwater assessment indicated that the proposed land use activities would not result in significant impacts to neighbouring wells, noted that a provincial water licence and permit will be required for future commercial uses, and recommended further testing to ensure long-term groundwater sustainability.

Staff are of the opinion that the proposed zoning amendments are in keeping with the direction provided by the OCP, and that the proposed OCP amendments are consistent with the other policies of the Plan. Staff recommend that the referral comments be received, that proposed Bylaw Nos. 4705 and 4706 be read a first and second time, that a public hearing be held with respect to the bylaws, and that prior to adoption, the landowner register a statutory right-of-way in favour of the CRD for a public trail along the property boundary shared by West Coast Road.

CONCLUSION

The purpose of Bylaw No. 4705 is to amend the Shirley-Jordan River Official Community Plan by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and a 3.5 ha portion from CU to the Pacific Acreage (PA) to support the concurrent rezoning of the property from Forestry (AF) to a new Commercial Rural Market (C-2) zone and Rural Residential 3 (RR-3) under Bylaw No. 4706. Based on the information provided and the referral comments received, staff recommend approval of the referral and receipt of referral comments, that Bylaw No. 4705 and 4706 be read a first and second time, that a Public Hearing with respect to the Bylaws be held, and that the landowner provide a community amenity contribution in the form of a statutory right-of-way for a public trail along West Coast Road.

RECOMMENDATION

The Land Use Committee recommends to the Capital Regional District Board:

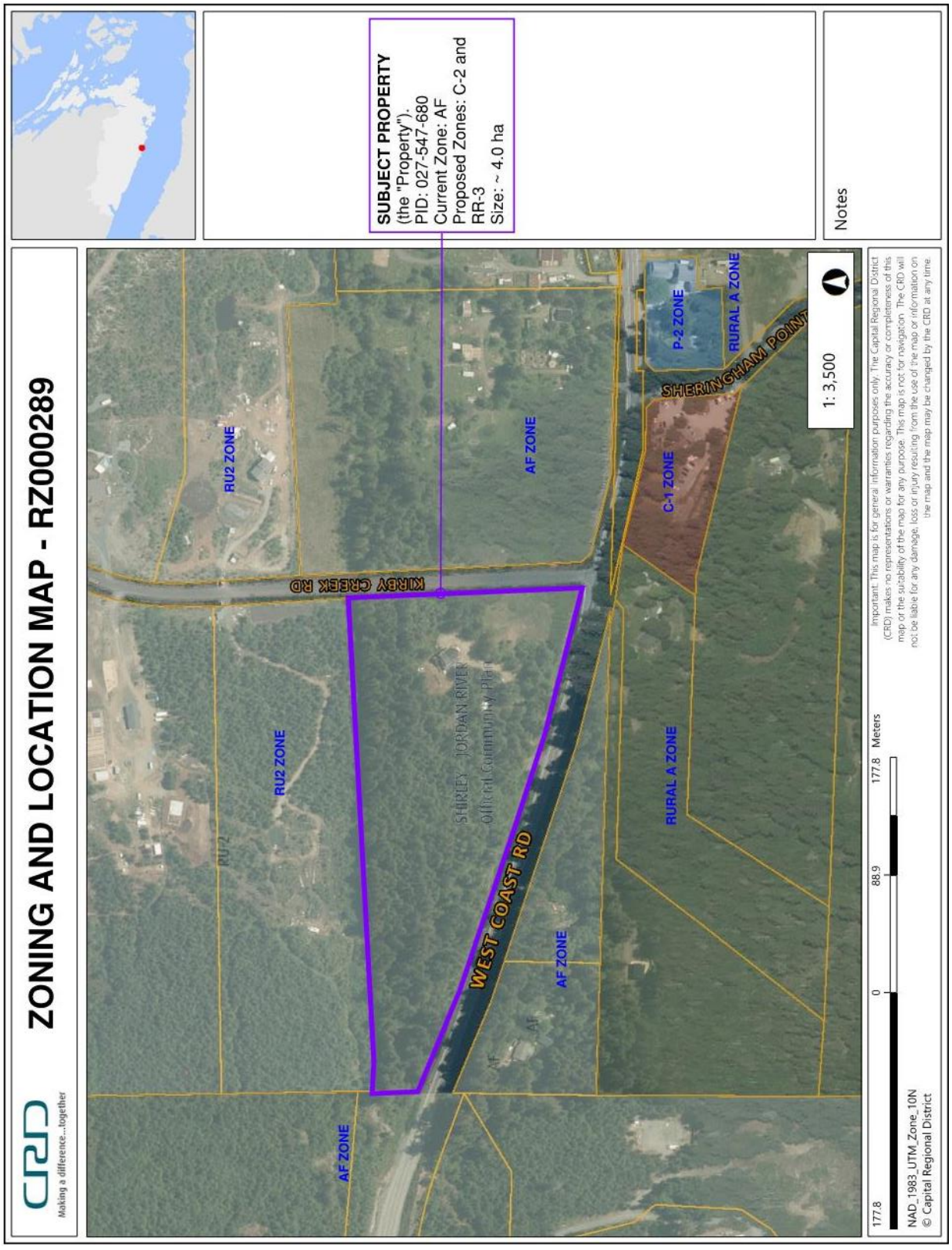
1. That the referral of proposed Bylaw No. 4705, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025"; and proposed Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025"; to the Shirley-Jordan River Advisory Planning Commission; paaʔčiidʔatx̣ (Pacheedaht) First Nation; T'Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests – Archaeology Branch; Ministry of Forests – Water Protection Section; Ministry of Land, Water and Resource Stewardship; Ministry of Transportation & Transit; RCMP; and Sooke School District # 62 be approved and comments be received;
2. That proposed Bylaw No. 4705 be read a first and second time;
3. That proposed Bylaw No. 4706 be read a first and second time;
4. That in accordance with the provisions of Section 469 of the *Local Government Act,* the Director of the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4705 and Bylaw No. 4706;
5. That prior to the adoption of proposed Bylaw No. 4706, the landowner provides an amenity contribution in the form of a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.

Submitted by:	Iain Lawrence, RPP, MCIP, Senior Manager, Juan de Fuca Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng., B.Sc., General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Location and Zoning Map
Appendix B: Current Forestry (AF) Zone
Appendix C: Proposed Commercial Rural Market (C-2) Zone
Appendix D: Proposed Rural Residential 3 (RR-3) Zone
Appendix E: Proponent's Land Use Analysis
Appendix F: Plan of Proposed Zoning and OCP Land Use Designation Locations and Boundary
Appendix G: Proposed Bylaw No. 4705
Appendix H: Proposed Bylaw No. 4706
Appendix I: Referral Comments

Appendix A: Location, Zoning, and DPA Map



Appendix B: Forestry (AF) Zone

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

3.0 FORESTRY ZONE - AF

3.01 Permitted Uses

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the Forestry AF Zone:

(a) Silviculture except within 300m of a highway;
(b) Offices, mechanical shops, fuel storage, and storage buildings accessory to mining or silviculture;
(c) One-family dwelling;
(d) Home Based Business Categories One, Two and Three; *Bylaw 3705*
(e) Two Boarders or lodgers;
(f) Secondary Suite pursuant to Part 1, Subsection 4.19; *Bylaw 3849*
(g) Detached Accessory Suite pursuant to Part 1, Subsection 4.20: *Bylaw 3849*
(h) Portable sawmill accessory to a principal residential use on That Part of Lot 87, Renfrew District, Lying to the East of a Boundary Parallel to the Easterly Boundary of Said Lot and Extending From a Point on the Northerly Boundary of Said Lot Distant 10 Chains from the North East Corner of Said Lot and to the South of the Northerly Boundary of Plan 109 RW, Except Part in Plan 16260, PID: 006-452-230. *Bylaw 4407*

3.02 Minimum Parcel Size for Subdivision Purposes

The minimum lot size is 4ha;

3.03 Density

a) One one-family dwelling per lot;
b) One secondary suite or one detached accessory suite per lot;
c) The maximum area devoted to an accessory portable sawmill use shall be 0.5 ha.
Bylaws 3849 4407

3.04 Height

Maximum height shall be 11 m.

3.05 Lot Coverage

Maximum lot coverage shall be 10 percent.

3.06 Maximum Size of for Residential Buildings

Provided applicants having either met the *Sewerage System Regulation* (e.g., a filing) or acceptance by VIHA via referral. *Bylaw 3705*

(i) On lots of less than 1ha in area, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45 or a Total Floor Area of 418 m^2, whichever is less;
(ii) On lots of 1ha or more in size, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45.

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

3.07 **Yard Requirements**

a) The front, side, rear and flanking yards for an accessory portable sawmill use shall be a minimum of 30 m;
b) For all other buildings and structures, the front, side, rear and flanding yards shall be a minimum of 15 m.

Bylaws 3849, 4407

3.08 **Screening**

a) A vegetative screen, consisting of coniferous vegetation native to the region that is not less than 2 m high and 5 m deep and spaced no less than 2 m apart, or a solid fence, at least 2.5 m in height, shall be located and maintained around the perimeter of the portable sawmill operation.

Bylaw 4407

3.09 **Portable Sawmill**

a) Persons employed at a portable sawmill operation are limited to persons normally resident in the dwelling unit to which it is incidental plus up to three non-resident employees;
b) A portable sawmill shall operate between the hours of 9 am and 3 pm, Monday to Friday, excluding statutory holidays;
c) In addition to the hours specifed in paragraph 3.09(b), sales from a portable sawmill shall be permitted on Saturdays between the hours of 9 am and 5 pm, excluding statutory holidays;
d) Notwithstanding Part 1, Section 4.01(2)(c), the maximum total floor area of buildings and structures devoted to an accessory portable sawmill use shall be 60 m^2;
e) Portable sawmill and related operations shall not create noise that exceeds a level of 55 dB when measured at the property line.

Bylaw 4407

Appendix C: Proposed Commercial Rural Market (C-2) Zone

18.0 COMMERCIAL RURAL MARKET – C-2

18.01 Permitted Uses
In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the C-2 Zone:

(a) Civic Uses;
(b) Country market;
(c) Convenience store;
(d) Food and beverage processing;
(e) Greenhouses and plant nurseries;
(f) Horticulture;
(g) Restaurant;
(h) Retail Store, excluding gas bars, gas stations, bulk fuel sales, auto repair, carwash, or any use for which a permit is required under the *Environmental Management Act* or *Regulation*.

18.02 Permitted Accessory Uses
In addition to the uses permitted by Section 18.01 of Part 2 of this Bylaw, the following accessory uses in conjunction with a permitted Principal Use and no others shall be permitted in the C-2 Zone:

(a) Buildings or structures;
(b) Office;
(c) Residential;
(d) Storage Yard, Screened.

18.03 Subdivision Provisions
(a) The minimum lot size for subdivision purposes is 0.4 ha.
(b) The minimum frontage required for subdivision purposes is 16.0 m.

18.04 Density Provisions
One dwelling unit per parcel in conjunction with a principal use.

18.05 Maximum size of Principal Buildings
In accordance with Section 18.09 (a) and (b) of Part 2 of this Bylaw the maximum total combined interior floor area of Principal Use buildings and structures is 1,000 m^2; except for the interior floor area dedicated to Greenhouses, plant nurseries, and horticulture Principal Uses.

18.06 Height
All principal buildings and structures must not exceed a height of 6.0 m.

18.07 Lot Coverage
The maximum lot coverage must not exceed 30%.

18.08 **Setback Requirements**

All principal and accessory buildings and structures must meet the following yard requirements:

(a) Principal buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway;
  (ii) A minimum of 3.0 m from any other lot line; and
  (iii) Notwithstanding Part 2 Section 18.07 (a) (ii) above; a minimum of 9.0 m is required from the lot lines of parcels in Residential, Rural Residential, or Multiple Family Residential zones.

(b) Accessory buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway; and
  (ii) A minimum of 3.0 m from a lot line of a parcel.

(c) All parking spaces are required to be:
  (i) A minimum of 3.0 m from a lot line.

18.09 **Definitions**

(a) For the purpose of the Commercial Rural Market Zone – C-2, the following definitions apply:

INTERIOR FLOOR AREA means the interior area of a building or structure, measured from the inside surface of the exterior walls and includes the floor area occupied by any interior walls. For structures that are unenclosed and or partially enclosed and or missing one or more exterior walls, the interior floor area is measured from a perimeter established by connecting the center points of outermost supporting columns and includes the area occupied by any walls and or structures within that perimeter.

TOTAL COMBINED MAXIMUM INTERIOR FLOOR AREA means the sum total of all interior floor areas specified in Section 18.09 (a) of Part 2 of this Bylaw.

Appendix D: Rural Residential 3 (RR-3) Zone

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

7.0 RURAL RESIDENTIAL 3 ZONE - RR-3

7.01 Permitted Uses

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others are permitted in the Rural Residential 3 RR-3 Zone:

(a) One-family dwelling;
(b) Two-family dwelling;
(c) Home Based Business Categories One, Two and Three; *Bylaw 3705*
(d) Agriculture;
(e) Two Boarders or Lodgers;
(f) Farm buildings on farms;
(g) Veterinary Clinics and Animal Hospitals;
(h) Secondary suite pursuant to Part 1, Subsection 4.19; *Bylaw 2674*
(i) Detached Accessory Suites pursuant to Part 1, Subsection 4.20. *Bylaw 3605*

7.02 Minimum Lot Size for Subdivision Purposes

(a) Minimum lot size shall be 2 ha;
(b) Notwithstanding Section 7.02(a) of Part 2 of this Bylaw, when the area of the original lot being subdivided is 60ha or more, then lot averaging may be permitted with an average lot size of 2ha and a minimum lot size of 1ha;
(c) Notwithstanding Sections 7.02(a) and (b) of Part 2 of this Bylaw, lot sizes for subdivision purposes shall be 1ha average and .5 ha minimum for Part Lot 3, Sec. 51, Plan 39570 Except Plan 41935 as shown shaded on Plan No. 29 described in Bylaw 2437. *Bylaw 2437*

7.03 Number of Residential Buildings

One one-family dwelling or one two-family dwelling is permitted per lot.

7.04 Height

Maximum height shall be 9m.

7.05 Lot Coverage

Maximum lot coverage shall be 15 percent.

7.06 Maximum Size of Residential Buildings

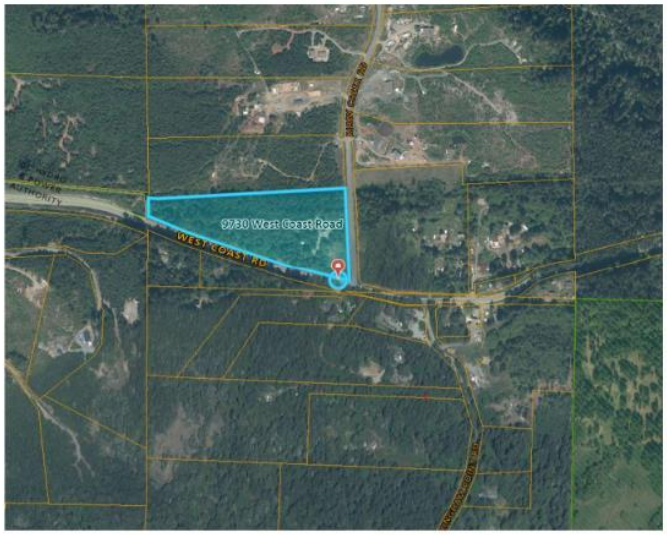
Provided applicants having either met the *Sewerage System Regulation* (e.g., a filing) or acceptance by VIHA via referral: *Bylaw 3705*

(a) On lots of less than 1ha in area, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45 or a Total Floor Area of 418m^2, whichever is less;
(b) On lots of 1ha or more in size, residential buildings and structures shall not exceed a Floor Area Ratio of 0.45.

Schedule "A" of Capital Regional District Bylaw No. 2040
Juan de Fuca Land Use Bylaw

7.07	**Yard Requirements**	(a) Front yards shall be a minimum of 7.5m; (b) Side yards shall be a minimum of 6m; except that for lots of greater than 1ha in size and where residential uses exceed a Total Floor Area of 418m^2, minimum side yards shall be 15m each side; (c) Flanking yards shall be a minimum of 6m CTS; (d) Rear yards shall be a minimum of 10m.
7.08	**Yard Requirements for Buildings and Structures for Livestock or Keeping of Animals**	(a) Front yards shall be a minimum of 90m; (b) Side, flanking and rear yards shall be a minimum of 30m each.
7.09	**Yard Requirements - Other Farm Buildings**	(a) Front yards shall be a minimum of 30m; (b) Side, Flanking and Rear yards shall be a minimum of 15m.

Appendix E: Proponent's Land Use Analysis



9730 West Coast Road

REZONING AND OCP AMENDMENT
APPLICATION

July 10, 2025

PROJECT SUMMARY

This is a comprehensive application package for a Rezoning and Official Community Plan Amendment for 9730 West Coast Road. This property consists of 10 acres (4ha) and currently contains a dwelling and some small accessory structures. The intention is to provide appropriate zoning to enable a small-scale, market-style grocer on the corner of Kirby Creek Road and West Coast Road. The basis of this application is to amend the Zoning and the OCP Land Use designation to enable the proposed use. Alignment with the Regional Growth Strategy is demonstrated.

SITE SUMMARY

The property at 9730 West Coast Road is 40,992m2 (10.1 acres or 4ha) in size, is located in the heart of Shirley village, and is well-positioned for a neighbourhood commercial venture that serves the community on the corner of West Coast Road and Kirby Creek Road. The parcel contains 400m of frontage along West Coast Road and 175m on Kirby Creek Road.

The property is relatively flat, sloping gently to the northeast toward Kirby Creek Road. The property is zoned Forestry (AF). Surrounding properties include the Shirley Community Hall zoned P-2 Community Facility, Shirley Delicious C-1 Neighbourhood Commercial, a number of Rural A Zoned properties and several AF Forestry parcels.

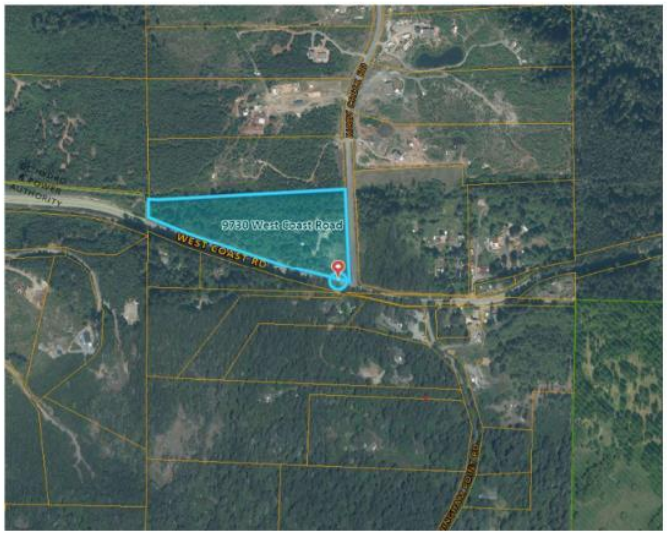


Figure 1: Property location

PROPOSAL

The vision for this site is to create a small-scale market-style grocer in the heart of Shirley that will serve locals, support tourism in the region, and create a micro economy for local producers to market their produce and other provisions. Conceptual drawings have been attached to this report (Attachment 1), reflecting the vision and the community's character. The primary vehicle access to the commercial area is via Kirby Creek Road. Final designs for the building and site layout will be determined at Development Permit.

Zoning

The current AF Forestry zone applies to 9730 West Coast Road, which is outlined in CRD Bylaw No. 2040. Permitted uses include Silviculture (except within 300m of a highway), offices, mechanical shops, fuel storage and storage accessory to mining or silviculture, one-family dwelling, Home Based Business (Cat 1, 2, and 3), boarders and lodgers, secondary suite. This zone requires a minimum lot size of 4ha (10acres). Setbacks for all structures must be 15m from a property line. The current zone permits a minimum parcel size of 4ha, making the parcel un-subdividable.

The application is to create a split zoned property by amending the zoning on approximately 4800m2 (0.48ha) to a neighbourhood commercial zone and amend the remainder to rural residential. (Attachment 2)

Proposed Neighbourhood Commercial Zone

Fewer proposed uses are outlined when compared with other typical neighbourhood commercial uses and includes a horticultural/greenhouse element to complement the food store/market. The rationale for this zone is a specific zone that supports the country market store, as well as some complimentary accessory uses on the site. Some uses may only occur at special events or seasonally (food truck), while other uses, such as greenhouses, can support ongoing local food production onsite year-round.

The proposed land uses exclude automobile-oriented uses such as gas station, bulk fuel sales, auto repair and carwash.

The following zone is in alignment with the aspirations of the Shirley-Jordan River Official Community Plan.

Principal Uses:

- Retail Store, excluding gas bars, gas stations or bulk fuel sales, auto repair or car wash, or any use for which a permit is required under the Environmental Management Act or Regulation;
- Food and Beverage Processing;
- Country Market;
- Food Truck;
- Greenhouses and Plant Nursery;

- Horticulture;
- Civic uses;
- Licensed establishment;

Accessory Uses:

- Residential;
- Office
- Buildings or structures accessory to the above uses pursuant to Part 1, Subsection 4.01.

With the following parameters for site development:
Minimum parcel size: **4000m2 (0.4ha)**
Setbacks – 7.5m from front and flanking, 3m from side and rear
Height: 9m
Lot coverage: 30%
Minimum frontage: 16m
Residential dwelling: 1

Parking: parking spaces shall be a minimum of 3.0m from any lot line.

Remainder Zone – Proposed Rural Residential Zoning

The remainder of the parcel: The intent is to apply an appropriate zone to the remainder of the site so that the neighbourhood commercial area will have the potential to be subdivided from the rural residential component of the site in the future. The applicant lives on the property and may require flexibility to subdivide off the commercial part of the property in the future. The intent of this application is: no change to residential potential on the remainder; it would remain residential dwelling plus a suite. Rural Residential3 Zone (RR-3) is an available Zone that would support the intended use with a 5acre (2ha) minimum parcel size. In addition, the owner may wish to conduct agricultural uses on the remainder land, including a greenhouse. The RR-3 zone permits the intended uses for the remainder.

OCP AMENDMENT RATIONALE

Current OCP

The current OCP designation is 'Coastal Uplands', which supports 10 acre properties, primarily used for forestry and some low-impact recreation and tourism. Commercial is not a supported use.

Purpose of the Coastal Uplands Land Use:

- Lands in this designation consist primarily of parcels enrolled in the Privately Managed Forest Lands (PMFL) program or zoned for forestry uses. If lands are

removed from PMFL program, then land uses such as low-impact recreation and low-impact tourism are supported.
- Community parks, single family residential, and agriculture are also supported in this designation.

OCP Amendment Proposal

An OCP amendment is necessary to achieve alignment between the zoning and the Shirley-Jordan River Official Community Plan (Bylaw 4001). It is proposed that the parcel be split designated Commercial/Pacific Acreage. The proposed designation accurately reflects the zoning, supports rural residential uses, agriculture, and enables small-scale neighbourhood commercial, commercial tourism, parks and civic land uses. NOTE: While Pacific Acreage supports neighbourhood commercial intent, it does not provide the flexibility of creating parcels less than 2ha in size. It is proposed to split designate to Commercial/Pacific Acreage, rather than full Pacific Acreage designation, to enable a future subdivision of the commercial site.

405 Pacific Acreage Land Use Designation

The intent of the Pacific Acreage Land Use Designation is to support rural residential uses. Suites and Duplexes are acceptable forms of development to increase the affordability of housing and offer rental accommodation. Agriculture, home based businesses, small-scale neighbourhood commercial activities, small scale tourism activities, community parks and civic buildings are also supported. Tourism commercial uses such as small destination resorts are supported in this designation.

404 Commercial Land Use Designation

The intent of the Commercial Land Use Designation is to support small-scale neighbourhood commercial and light industrial uses. Civic, institutional, tourism, recreation, silviculture and community park uses are also supported. The Commercial Land Use Designation applies to lands that provide potential for local services in support of development of the local economy. Except where lands may be restricted with respect to residential and overnight habitation uses due to the risk of flooding, an average density of one parcel per 0.4ha within a plan of subdivision is supported.

Other Applicable OCP Policies

Local Economy

Section 385 Local Economy

Shirley Community Hall, Fire Hall, Pioneer Park and a nearby restaurant are the commercial and civic nucleus of this community. Residents are interested in the expansion of the weekly

country market held at Pioneer Park as it offers a venue for local residents to sell their produce, home-cooking and crafts. Establishment of small businesses in the existing commercial area of Shirley is supported, provided that they serve local needs and do not jeopardize the viability of existing businesses. There is strong opposition to the introduction of commercial activities such as motels, gas stations, drive-through restaurants and strip malls, especially as they might jeopardize the rural character of the Plan area or have a negative impact on the environment. Page 73

483 Objectives for Development and Local Economy

B. Support a range of economic activities at a scale appropriate to the size of the community and its rural nature.

E. Recognize that Shirley and Jordan River are predominantly rural areas where resource-based activities such as forest management and timber harvesting occur.

Analysis: This proposal aligns with Shirley's vision of rural character, and providing economic activities at an appropriate scale.

Climate Change Adaptation and GHG reduction

392 Reducing the Number of Vehicle Trips

One of the key ways the residents of Shirley and Jordan River can contribute towards reducing GHGs is through reducing the number of vehicle trips. Home based businesses reduce the need to commute. The use of transit, carpooling and alternative means of transportation, such as cycling and walking, all reduce dependency on cars. Delivery of medical and community outreach programs at a venue in Shirley or Jordan River would see the service providers making one or two round trips to the Plan area instead of multiple trips outside the community by residents travelling elsewhere to access the services. Increased recreational and social opportunities for youth within the Plan area would reduce the need for parents to take their children to and from activities in Sooke. Support for neighbourhood commercial uses and farm gate sales can reduce the amount of travel necessary to purchase food and other goods. Installation of Electric Vehicle infrastructure is supported.

Analysis: Encouraging businesses and services in keeping with rural character and scale can lead to reduction in the number of vehicle trips for residents. Enabling strategic and appropriately scaled economic development will help support goals related to creating complete communities. The services provided by this proposal have the potential to strongly support climate change mitigation and ghg reduction due to increased access to local residents of goods, particularly grocery and produce, required for daily needs.

OTHER CRD POLICIES

Amenities

This proposal does not result in an increase in population, therefore amenity contributions would not be applicable. Amenities are typically tied to an increase in population to offset the provision of community amenities to serve future and existing residents.

CRD Juan De Fuca Elecoral Area Active Transportation Network Plan

The Active transportation Plan was reviewed to determine potential linkages in the vicinity of the proposed rezoning application. Exhibit 4.6 does not specify any required upgrades to meet the Plan's intent.

CRD Regional Food & Agriculture Strategy (2016)

This Strategy identifies the CRD's role in food and agriculture along with recommendations, actions and resourcing requirements. The following policy/action/desired outcome is identified in this plan and lends policy support for this rezoning application.

Action 10 – Support regional economic development strategies for food and agriculture, and specifically section ii. Support strategic business development initiatives for the region's food and agriculture sector including agri-tourism. Desired outcomes include 'increased economic viability for the food and agriculture sector'.

Regional Context Statement Alignment – *please see Attachment 3 for full analysis*

NATURAL ENVIRONMENT

This property is not within 30 m of a known watercourse/waterbody so the Riparian Areas Protection Regulation will not apply to this property.

COMMUNITY ENGAGEMENT

An Open House was held at the Shirley Community Hall on June 23, 2025. The community was invited to view the conceptual plan, ask questions of the proponent and provide feedback on the concept.

Feedback was supportive of the proposed rezoning and market grocer concept. Community members welcomed the emphasis on local food, sustainability, and reducing trips for daily needs. The noted concerns related to potential traffic, parking and

environmental impact. These will be addressed in the next phase of the planning process (Development Permit).

In addition, the applicant has reached out to the Archaeology Branch, and confirmed no known archaeological sites are present. The T'Sou-ke and Pacheedaht Nations have been notified of the proposal, and meetings to provide more information will be arranged with those who request them.

A summary of the community feedback to-date and the open house materials presented at the open house has been provided (Attachment 4).

INFRASTRUCTURE

It is proposed septic will accommodate any wastewater associated with any future development. The details of this and onsite drainage will be considered as part of the development permit application.

The water service will be of a rural standard and will be provided with a well. There are no anticipated concerns with the provision of water as part of this proposal. The hydrogeology report dated July 7, 2025 (Attachment 5) ascertains that, based on available data, including the driller estimated yield of the registered well on the property and the water quality results provided, there is a high probability of developing adequate water quantity and quality to supply the proposed market and the existing residence from one or more new or existing wells completed on the property.

Any new or existing groundwater well that is used to supply the market will need to be licensed in accordance with the *Water Sustainability Act*, which requires non-domestic water users to apply for a water license and pay an application fee and annual water rental fees. Approval may need to be obtained from the Island Health Authority.

FIRE AND EMERGENCY SERVICING

No impact on fire and emergency servicing is anticipated because of the proposed amendments. The fire department is situated in proximity to the property, and there are already commercial and home based business activities in the area that are served by the local fire department for fire protection.

TRAFFIC

No significant traffic impact is anticipated as a result of the proposed amendments due to the parcel having frontage along both Kirby Creek Road and West Coast Road. The owner

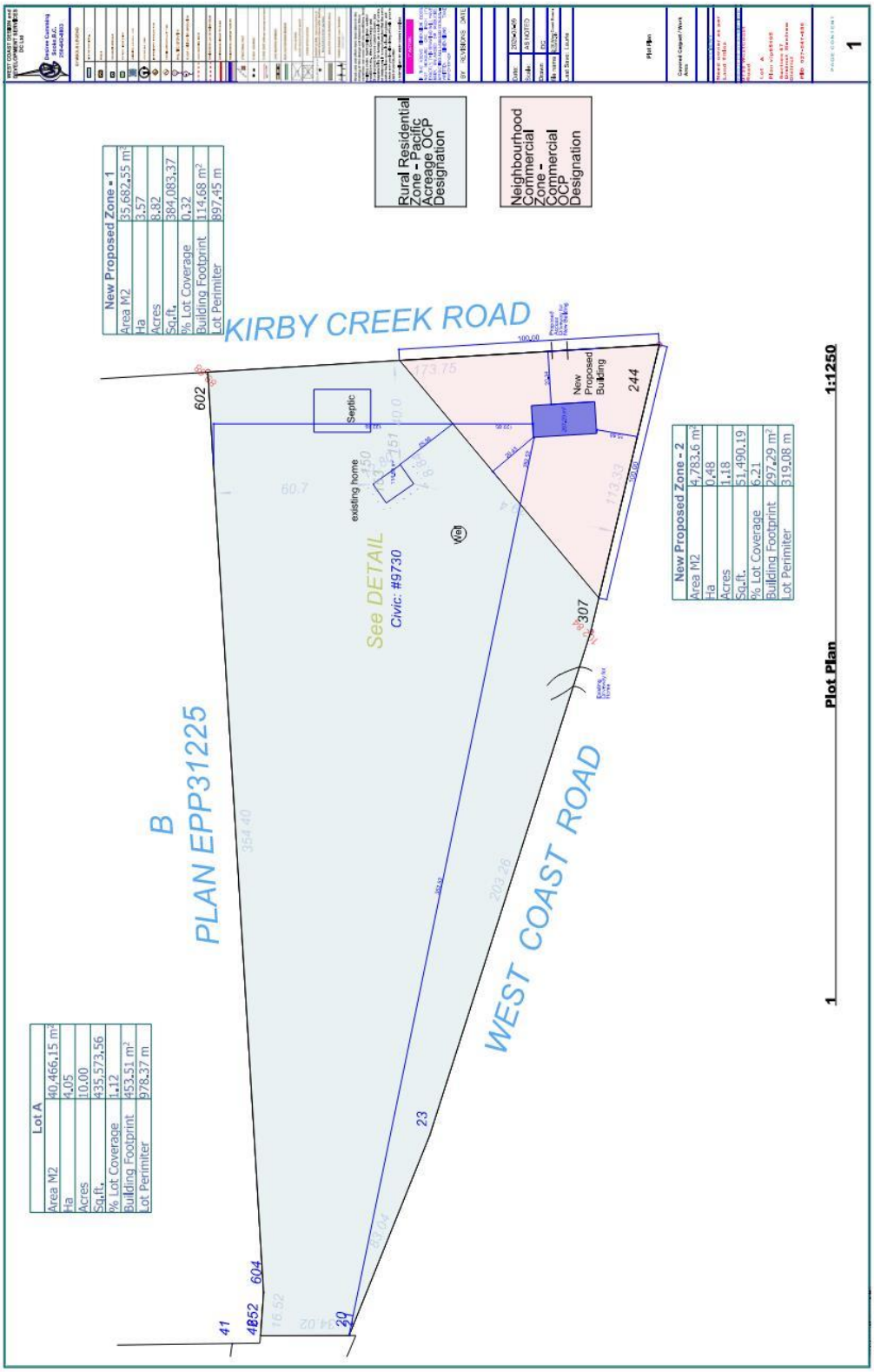
intends to utilize Kirby Creek Road as the main point of access for commercial activities, where vehicles can obtain access to the highway at an existing intersection. Parking configuration will meet bylaws.

ATTACHMENTS:

1. Conceptual drawings – vision and conceptual siting
2. Zoning/OCP Amendment proposal (site plan)
3. Regional Context Statement Alignment
4. Engagement Summary and Open House Panels – June 23, 2025
5. Hydrogeology Letter – Dated July 7, 2025
6. ~~Current Certificate of Title~~ **Staff Annotation: Certificate of Title has been excluded from staff report**

Attachment 1
MARKET

Attachment 2



Attachment 3

Outside Urban Containment Policy (pg 13)

Rural/Rural Residential Policy Area – this application supports and is in alignment with the Regional Growth Strategy. The area is rural, with rural servicing requirements. The commercial uses proposed are local serving and complement the rural character, including retail, food and beverage processing, country market, food truck, greenhouses and plant nursery, civic uses and liquor license establishment. These are typical 'neighbourhood commercial' uses. Any building proposal on this parcel will require the rigor of a development permit evaluation for Commercial development. The proposed minimm parcel size is larger than other commercial zones within the Plan Area, typically zoned C-2, which permits more intensive commercial uses than those being requested.

Protect the Integrity of Rural Communities (Pg 22-24)

Rural and rural–residential communities offer a choice of rural lifestyles and outdoor recreation opportunities that complement the surrounding working landscapes and preserve ecological diversity. This proposal does not include further residential expansion but strengthens the rural qualities of the community by creating an opportunity for a neighbourhood commercial for the residents of Shirley.

This property will reflect west coast character and the current and historical resource-based economy of the region. Overall site drainage will enhance natural systems as the site is developed. Detailed drainage plans will be submitted as part of any future building application.

5.1 Realize the Region's Economic Potential

Finding ways to expand and diversify the economy of formerly resource-dependent communities in Sooke and the Juan de Fuca Electoral Area, such as through low impact recreation and tourism.

Analysis: The proposed rezoning and OCP amendment enable neighbourhood commercial activities on a portion of the property. The intent is to create a market-style grocer, bringing access to daily needs to residents while also supporting regional tourism. The proposed changes will strengthen the regional and local economy by creating a rural 'micro economy' within the area. There is potential for the creation of local employment and a place to market local products. This project will strengthen food security of the region by providing another avenue for local producers to market their products, and it will strengthen the fabric of the area's rural, west coast tourism industry. Permitting this designation adds resiliency by providing live-work for a resident of the community.

Attachment 4

June 23, 2025

Engagement Summary

Project: Proposed Market-Style Grocer at 9730 West Coast Road
Application: Rezoning proposal
Date of Open House: June 23, 2025
Location: Shirley Community Hall
Number of Attendees: 22
Number of Comment Forms Submitted: 7

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1. Summary of Support

Level of Support	Number of Responses	Comments
Support	7	"Support growth for Shirley" "Full support for fresh local produce and grocery items in our community. I love canning and food preservation and would love access to produce by the case." "this small but growing community needs a market." "I think this will be good for the community. The location is great, supporting local is great." "There's is a need, it fills a gap, it solves problems, it's about community, local food, supporting our neighbours, it's a no brainer."
Neutral / No Opinion	0	
Oppose	0	

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2. Positive Themes Identified

Theme	Frequency	Comments
Access to local produce and goods	6	
Support for local producers	7	
Less driving for daily needs	6	
New local services/products	5	
Other	1	"Possible job opportunities for our young people."

Attachment 4

June 23, 2025

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3. Key Concerns and Suggestions

Concern / Suggestion	Frequency	Notes or Details
Traffic and highway safety	1	Impact to highway safety
Parking	1	Parking would be the one concern – overflow on Kirby Creek Road
Natural Environment	1	General concern for the natural environment
None	5	

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4. Suggestions for vendors, products or features:

-Cases of seasonal produce for canning/processing, basic groceries, competitive prices, and local meats

-Tomatoes, canning fruit, staples (dairy, bread etc.)

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5. Conclusion

Feedback was predominantly supportive of the proposed rezoning and market grocer concept. Community members welcomed the emphasis on local food, sustainability, and reducing trips for daily needs. The noted concerns related to traffic, parking and environmental impact can be mitigated with site design. These will be addressed in the next phase of the planning process.

Additional: Two letters of support were received via email from residents

Attachment 4

WELCOME!

WHY ARE WE HERE?

We are here today to share our vision for a new market-style grocer in Shirley—a vibrant, community-centered store that supports local agriculture and provides fresh, healthy food to our rural region.

THIS MARKET WILL

1. Support local farmers and producers

2. Inrease access to fresh, local food

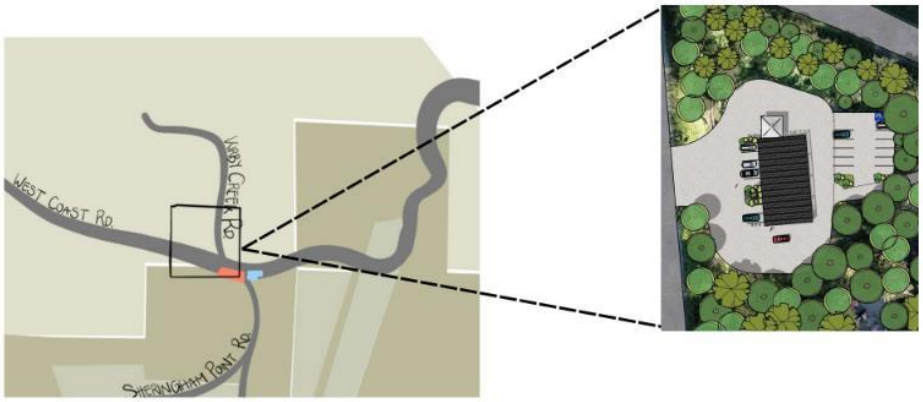
3. Strengthen the local economy

4. Create a welcoming space for residents and visitors

Attachment 4

THE PROPOSAL

To rezone a portion of the property at 9730 West Coast Road, and construct 3,200 ft² open, market-style grocer building that will serve as the heart of this local food hub.



PROJECT HIGHLIGHTS

THIS SPACE WILL FUNCTION AS A HYBRID BETWEEN A TRADITIONAL GROCER AND A FARMERS' MARKET— OPERATING YEAR-ROUND, WITH ROTATING SEASONAL ITEMS FROM LOCAL FARMS.

1. Support local farmers and producers
2. Inrease access to fresh, local food
3. Strengthen the local economy
4. Create a welcoming space for residents and visitors

Attachment 4

OUR APPROACH

LOCAL AGRICULTURE GROWN HERE. SOLD HERE.

A key feature of the market is our commitment to local sourcing. Farmers and food producers from the region will have opportunities to supply the store cooperatively.

HOW IT WORKS

FARMERS CAN SELL DIRECTLY TO THE STORE THROUGH FLEXIBLE PURCHASING AGREEMENTS

REVENUE-SHARING MODELS MAY BE AVAILABLE

EMPHASIS ON SEASONAL, STAPLES, AND SUSTAINABLE PRACTICES

Attachment 4

WHY THIS PROJECT MATTERS

WE AIM TO BE MORE THAN A STORE—THIS IS A COMMUNITY RESOURCE DESIGNED WITH LOCAL VALUES IN MIND.

ECONOMIC

- Job creation (retail, logistics, admin)
- Income opportunities for farmers and producers

SOCIAL

- Reliable access to fresh, nutritious food
- A gathering place fostering community connections

ENVIRONMENTAL

- Lower transportation emissions
- Support for regenerative and organic farming

Attachment 4

WHY REZONING?

THE PROJECT REQUIRES REZONING APPROX. 1-1.5ACRES FROM AF TO NEIGHBOURHOOD COMMERCIAL ZONE TO ACCOMMODATE THE PROPOSED USE.

WE ARE COMMITTED TO

1. Preserving rural character and natural features
2. Designing with minimal environmental impact
3. Collaborating with local planning staff to meet all zoning and development guidelines

YOUR FEEDBACK IS IMPORTANT AS WE MOVE THROUGH THIS PROCESS TOGETHER.

Attachment 4

GET INVOLVED

HELP SHAPE THE FUTURE OF LOCAL FOOD

We want this project to reflect the needs, hopes, and priorities of the community

WAYS TO PARTICIPATE

1. Fill out a comment form
2. Join our email list for updates
3. Attend future public meetings
4. Share your ideas for products, vendors, or services you'd like to see

western water ASSOCIATES LTD
Consultants in Hydrogeology and Water Resources Management

Attachment 5

July 7, 2025 FILE: 25-070-01VC

[redacted]
9730 West Coast Road
Shirley, BC V9Z 1G4

Re: 9730 West Coast Road, Shirley, BC – Groundwater Supply Feasibility Investigation

Dear Mr. [redacted]

As requested, Western Water Associates Ltd. provides this preliminary groundwater supply feasibility investigation for a planned development at 9730 West Coast Road in Shirley, BC. The scope of our work was outlined in an email dated June 18, 2025. Authorization to proceed with the work was given in an email sent on the same day.

1. BACKGROUND

The owner of a property at 9730 West Coast Road in Shirley, BC within the Capital Regional District (CRD) is interested in rezoning to use part of it as a grocery market. There is currently a residential house on the east portion of the property and the remainder is undeveloped.

In a May 28, 2025 email provided to the property owner's planner from the CRD, they indicated that an opinion letter is required from a qualified professional for the bylaw amendment to rezone that considers:

- How water will be supplied to future development in the proposed zone (such as a commercial well).
- Whether that water supply has adequate quantity and quality to meet those future development needs, or what needs to happen for the water supply to be adequate.
- (If anticipated), potential impacts to neighbouring water supplies (wells), and how those potential impacts can be mitigated.

Western Water was retained by the property owner to investigate the potential of developing a groundwater source on the property to supply the proposed market. The purpose of the investigation is to address the CRD requirements for rezoning of the property.

The groundwater demand for the development is yet to be determined however, based on our initial discussions with the property owner, we understand that the market will have no irrigation demands and will be staffed by the two residents of the property. Therefore, additional demands are expected to be minimal and include the water needed for operations (spraying produce, washing, cleaning) and a public washroom. The water demand for the washroom can be approximated from the average flow of 1,700 L/day for a 'shopping centre toilet room' listed in the Ministry of Health's 2014 Sewerage System Standard Practice Manual (MOH, 2014). The additional

Attachment 5

demand for spraying produce, washing and cleaning is not known, however as it is considered unlikely to exceed 3,000 L/day, a preliminary water demand of <5,000 L/day (3.5 L/min) is anticipated for the market.

In addition to the groundwater demand for the commercial market, the onsite groundwater supply must also be sufficient to service the existing residence. According to the CRD's Bylaw No. 2040 (which applies to new subdivisions), where there is no community water system to which a parcel can connect, a source of potable water producing a flow rate of 1,400 L/day is needed.

This letter provides the results of a desktop groundwater supply feasibility study for the property.

2. SETTING

2.1 Physiography, Climate, and Surrounding Land Use

Figure 1 (below) shows the property location and surrounding area. The property is at the northwest corner of the intersection of Highway 14 (West Coast Road) and Kirby Creek Road in Shirley, BC within the Juan de Fuca Electoral Area of the CRD. It is roughly 1 km inland on the west coast of Vancouver Island and approximately 11 km southeast of Jordan River. Topography on the property slopes at an average grade of ~8% to the east, with elevations ranging from approximately 121 metres above sea level (m asl) at the western boundary to 91 m asl at the east (Kirby Creek Road).

Figure 1. Property location

The property is approximately 4 hectares in area. There is currently a residential house on the east portion of the property and the remainder is undeveloped. It is surrounded by rural-residential properties that are similar in size. The properties in the area are serviced by individual supply wells and sewerage systems.

Based on Environment Canada climate normals between 1991 and 2020 for the Victoria Airport Station (composite data from stations with climate IDs of 1018620 and 1018621), located approximately 50 km to the northeast of the property, the average annual temperature and precipitation for the region are 10.3° C and 901 mm, respectively. Climate in the area is typical of the west coast of Vancouver Island, with high amounts of precipitation (96% as rain) occurring mainly in the fall and winter (between roughly October and March in a typical year).

Past climate trends, however, are not necessarily indicative of future climate. Climate change is an ongoing process, and among the forecasted outcomes for the region is warming temperatures across seasons in addition to longer, drier summers and wetter winters with more precipitation falling as rain at lower elevations. There is also a predicted overall hydrologic transition from snowmelt-dominant mountainous watersheds to rainfall-dominant, increasing the need for water conservation and storage (PCIC, 2013). In the vicinity of the property, annual precipitation is forecast to potentially increase, but with a potentially longer lasting and warmer dry season.

2.2 Geology

The surficial geology in the area of the property is mapped as glaciofluvial sand and gravel with lesser amounts of till (Blyth and Rutter, 1993). From historical records of drilling on the property, which is described in further detail in Section 3, there is up to 15 m of till overlying bedrock.

The bedrock in the area is mapped by the Geological Survey of Canada (GSC) as Eocene-age Metchosin Volcanics composed mainly of basaltic lava and Tertiary-age conglomerate, sandstone and shale from the Sooke Formation (Muller, 1983). Structural geology mapping by Muller (1977) has the closest significant faults being a northwest-southeast trending fault and a northeast-southwest trending fault located roughly 1 km north and 1 km east of the property, respectively.

2.3 Hydrogeology

According to the Ministry of Environment and Parks (ENV) Water Resources Atlas (WRA), Sooke-Metchosin Aquifer 606 underlies the property (ENV, 2025a). It is a fractured bedrock aquifer within the Metchosin Igneous Complex (primarily Metchosin Volcanics and Sooke Gabbro). The aquifer is 538 km^2 in size and extends from Jordan River in the west to Esquimalt Lagoon in the east (ENV, 2004a). It is bounded by the Leech River Fault to the north and the coast to the south. It is mapped as having a high vulnerability, a low productivity and a median well yield of 11,000 L/day based on approximately 1,500 wells correlated to the aquifer (ENV, 2025a).

The property is also very close to Muir Creek Aquifer 449, the southwestern extent of which is mapped just to the northeast (ENV, 2025a). Aquifer 449 is comprised of fractured bedrock of the Sooke Formation. It is 28 km^2 in size and its footprint roughly follows some of the tributaries of Muir Creek near the coast (ENV, 2004b). It is interpreted by the Province as having a low vulnerability, a moderate productivity and a median well yield of 56,000 L/day based on 64 correlated wells (ENV, 2025a).

Groundwater in these types of bedrock aquifers is typically stored and transmitted through fractures in the bulk rock. Where the fracture network is intersected by water supply wells, it may be capable of supplying usable quantities of water and moderately higher yielding wells may be attainable by targeting zones of higher permeability (faults, dykes, joints, or geological contacts). Recharge to these aquifers is likely from direct infiltration of precipitation and any overlying water bodies where confining layers are thin or absent.

Both Aquifer 606 and Aquifer 449 have notations from the Province indicating possible water shortages and saline intrusion issues. According to ENV (2004a, 2004b), there are no water use conflicts reported for either aquifer.

According to the Province's Groundwater Observation Network database (ENV, 2025b) there is one active observation well (OW 443) completed in Aquifer 606. This well is located on Phillips Road which is near the Sooke River and approximately 15 km east of the property. From data collected since 2018, seasonal water level fluctuations in OW 443 are on the order of 10 to 15 m. The water levels are highest in late winter/early spring and are lowest in late summer/early fall. Based on the limited time period since monitoring of the well began, summer static water levels appear to have declined from between 10 and 15 m depth from 2018 to 2020 to between 20 and 30 m depth from 2021 to 2025 (up to May). The cause of the water level decline in OW 443 over this relatively brief time period is not known, however it may be related to short term climate variability and/or increased groundwater development nearby.

In coastal aquifers, a salinity gradient exists where seawater and freshwater mix at the coastal margin. The position and geometry of the gradient is partly controlled by groundwater levels near the coast. Groundwater pumping from wells close to the coastal margin lower freshwater levels, potentially causing the seawater and freshwater interface to move landward, which could lead to increased salinity in groundwater supply wells. According to mapping done in a recent study for the Province, the risk of sea water intrusion in the bedrock aquifers at the property is considered moderately low (WWAL, 2021).

2.4 Surface Water

There are no mapped surface water bodies on the property. The closest is an unnamed drainage that originates approximately 200 m north of the property and connects to Kirby Creek at a location 1 km to the east. Kirby Creek drains to Orveas Bay at a location roughly 1 km southeast of the property. There are no water allocation restrictions from the Province on Kirby Creek or its tributaries.

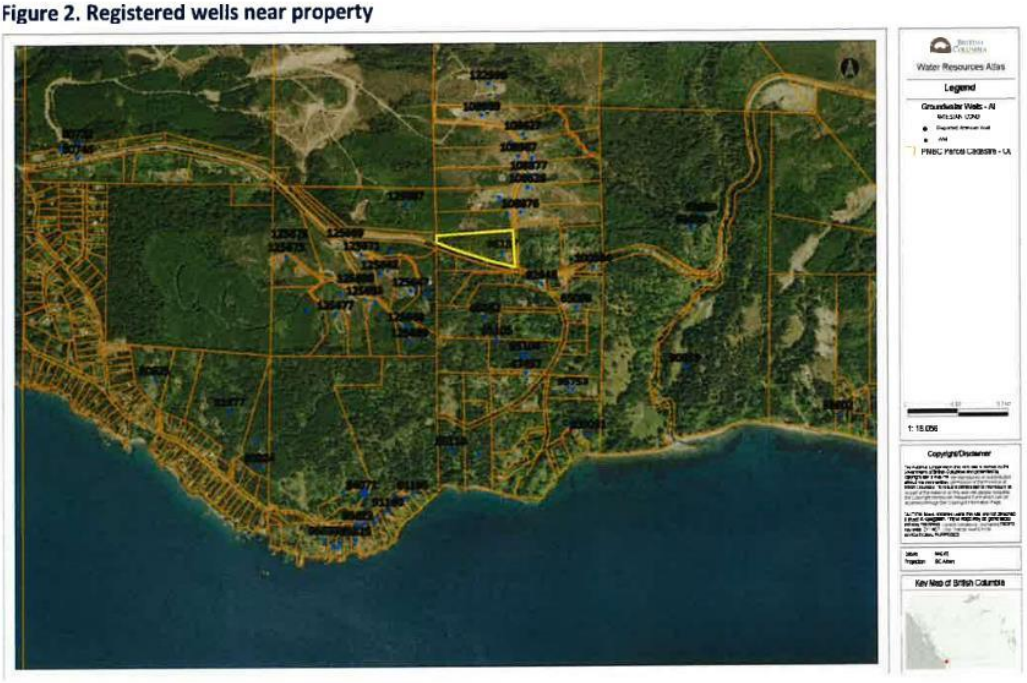
3. SURVEY OF EXISTING WELLS AND WATER RIGHTS

3.1 Well Survey

To further assess the groundwater supply potential for the property, we looked at drilling information for registered wells on and within a ~1 km radius of the property from the Province's GWELLS database (ENV, 2025c). The locations of the wells by tag number (WTN) are shown in Figure 2 below, with well information in Table 1, attached.

Attachment 5

Figure 2. Registered wells near property



According to the database, there are 52 wells within the defined area. Table 2, below, provides a summary of depth and yield info for the 48 wells for which sufficient information was available. As well yields in the database come from drillers' interpretations, often through methods such as air lifting with the drill rig, an estimate using this methodology is considered approximate and not necessarily indicative of the long-term well yields.

Table 2. Summary of information for registered wells within 1 km of the property from GWELLS database

Material	Number of Wells	Average Depth		Yield Range		Average Yield		Percent at <5 L/min	Percent at >5 L/min
		(m)	(feet)	(L/min)	(USgpm)	(L/min)	(USgpm)		
Overburden	9	24	78	8 - 114	2 - 30	33	8.7	0	100
Bedrock	39	156	513	0 - 57	0 - 15	6.8	1.8	63	37

The majority of wells in the area (75%) were completed in bedrock, with 17% completed in unconsolidated/overburden deposits and 8% completed in an unknown material. The average yield of all the wells in the area with this information (47 total) was 11 L/min (16,000 L/day or 3 USgpm). Where an aquifer was present, higher yielding wells (33 L/min or 47,000 L/day average) were found in unconsolidated materials compared to those in bedrock which had an average yield of 6.8 L/min (9,800 L/day).

There is one well on the property that is registered with the Province. It has WTN 96137 and well identification plate number (WPID) 20200. It was drilled on May 4, 2008 by D. A. Smithson & Sons Ltd. According to the driller's log, the well was completed in bedrock to a depth of 152 metres (500 feet). The driller's estimated yield of the well was 8 L/min (11,000 L/day or 2 USgpm). The well is inferred by the Province to be completed in Aquifer 606. The closest neighbouring registered well (WTN 108984) is on the adjacent property to the north, approximately 200 m from WTN 96137. It was drilled in 2014 and completed in sand and gravel at a depth of 17 m (55 feet) with a driller estimated yield of 38 L/min (55,000 L/day or 10 USgpm).

According to the WRA there was also another well drilled on the property (WTN 95078) that was unsuccessful at finding a usable water supply in the overburden deposits to a depth of 8.5 m (28 feet). Following drilling, the well was decommissioned by the driller by backfilling it with bentonite and cutting the casing off below ground level.

3.2 Water Rights Survey

According to the WRA, there are four current water licences within 1 km of the property as summarized in Table 3 below (ENV, 2025a).

Table 3. Existing water licences within 1 km of property

Licence Number	Priority Date	Use Purpose	Source	Quantity (m^3/day)
C114412	May 17, 1999	Domestic	Watts Spring	4.54609
C043284	May 18, 1974	Domestic	Hohert Spring	2.27305
C025228	May 19, 1959	Domestic	Kirby Creek	9.09218
502283	Dec 27, 2019	Well Drill/Transprt Mgmt	Kirby Creek	12

All of the licence sources are surface water from Watts Spring (with the point of diversion located roughly 800 m south of the property), Hohert Spring (300 m to the east of the property), and Kirby Creek.

4. SITE VISIT

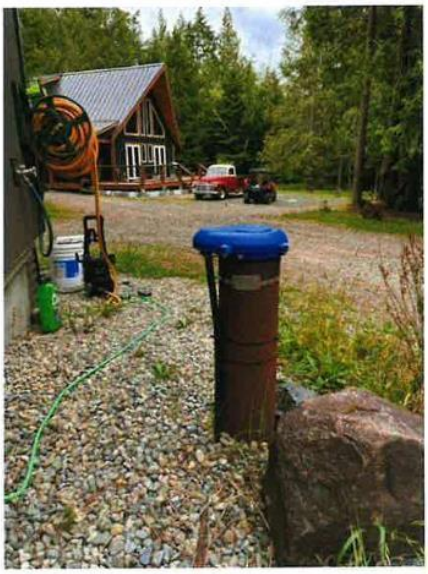
A site visit of the property was undertaken by Chad Petersmeyer, P.Geo. of Western Water on June 26, 2025 to observe the existing supply well, topography and site conditions. The property owner, Mr. Phil Lafreniere, was present at the time of the site visit. Access to the property was via a gravel driveway off West Coast Road just west of Kirby Creek Road.

The majority of the property was forested and undeveloped at the time of the site visit. The driveway ran east and then northwest to the residence situated near the eastern end of the property. According to Mr. Lafreniere, the existing disposal field for the sewerage system was located adjacent to the residence on the northeast side, which was estimated to be roughly 50 m from the supply well. There was also an unused structure near the southeast corner of the property that Mr. Lafreniere intends to incorporate into the proposed market.

The existing supply well (Photo 1, below) was located southeast of the residence. The well was capped, the casing was observed to extend ~1 m (3 ft) above the ground surface and it was equipped with a pitless adaptor. The well had identification plate with WPID 20200 affixed to it.

Adjacent to the well was a shed that housed a pressure tank and below ground cistern for water storage. According to Mr. Lafreniere, the groundwater supply from the well is untreated.

Photo 1. Existing Supply Well WTN 96137



Mr. Lafreniere also took Mr. Petersmeyer to view an old, unregistered dug well near the southeast corner of the property. The dimensions of the well were not measured at the time but were estimated to be approximately 2 m x 2 m in area and 6 m in depth with a water table that was approximately 2 m below ground. The well was cased at the surface with concrete that was formed in place and the base of the well appeared to be in open bedrock.

5. GROUNDWATER QUALITY ASSESSMENT

Analytical results of a water quality sample collected by others from the existing supply well on the property (WTN 96137) on September 16, 2024 were provided to us by the property owner. The sample was analyzed M.B. Labs Ltd. in Sidney, BC for general potability parameters. The analytical results are attached with select parameters summarized in Table 4 on the following page.

The quality of the water from the well was assessed by comparing the sample results to the Guidelines for Canadian Drinking Water Quality (Health Canada, 2025). The Guidelines have health-based Maximum Acceptable Concentrations (MAC) criteria and also Aesthetic Objectives (AO), which address parameters that may affect the taste, odour and/or colour of water. Exceedances of AOs do not signify that a water source is not potable but can indicate that treatment may be desired to address consumer preferences.

All analyzed parameters from the sample of WTN 96137 were below the respective AOs and MACs of the Guidelines at the time tested.

Table 4. Water quality summary for select parameters for WTN 96137

Date Samples Collected		Sep 16, 2024	GCDWQ
Parameter	Units		
pH (lab)	pH units	8.96	AO = 7.0-10.5
General Parameters and Nutrients			
Total Dissolved Solids	mg/L	122	AO ≤ 500
Total Hardness, $CaCO_3$	mg/L	152	-
Ions and Metals (Total)			
Aluminum	mg/L	0.016	MAC = 2.9, OG < 0.1
Antimony	mg/L	<0.000500	MAC = 0.006
Arsenic	mg/L	0.00141	MAC = 0.010
Barium	mg/L	0.010	MAC = 2.0
Boron	mg/L	0.053	MAC = 5
Cadmium	mg/L	<0.000010	MAC = 0.007
Calcium	mg/L	41.5	-
Chromium	mg/L	<0.003	MAC = 0.05
Cobalt	mg/L	<0.005	-
Copper	mg/L	0.014	MAC = 2, AO < 1
Iron	mg/L	<0.010	AO ≤ 0.1
Lead	mg/L	<0.000500	MAC = 0.005
Magnesium	mg/L	11.8	-
Manganese	mg/L	<0.004	MAC = 0.12; AO < 0.02
Mercury	mg/L	<0.000010	MAC = 0.001
Molybdenum	mg/L	<0.005	-
Nickel	mg/L	<0.004	-
Potassium	mg/L	0.690	-
Selenium	mg/L	<0.000500	MAC = 0.05
Silicon	mg/L	13.1	-
Silver	mg/L	<0.010	-
Sodium	mg/L	44.3	AO ≤ 200
Strontium	mg/L	0.370	MAC = 7.0
Vanadium	mg/L	<0.010	-
Zinc	mg/L	0.084	AO ≤ 5.0
Microbiological			
Total Coliforms	CFU/100mL	0	MAC = none detectable
E. coli	CFU/100mL	0	MAC = none detectable

Notes:
MAC = Maximum Allowable Concentration; AO = Aesthetic Objective; OG = Operational Guideline, for water treatment plants.
Results in bold and underlined exceeded one or more guideline value.

6. CONCLUSIONS AND RECOMMENDATIONS

A desktop groundwater supply feasibility assessment was carried out for the property at 9730 West Coast Road in Shirley, BC for the potential to supply a proposed a community grocery market. The purpose of the assessment was to address the requirements of the CRD for rezoning the property for this use.

It is intended that the market will be supplied with groundwater. The preliminary estimated water demand for the market is <5,000 L/day and the minimum amount of water needed to supply the existing residence is 1,400 L/day based on the CRD's requirements for new subdivisions.

Based on available data, including the driller estimated yield of the registered well on the property (WTN 96137/WPID 20200) and water quality results provided to us, we are of the opinion that there is a high probability of developing adequate water quantity and quality to supply the proposed market and existing residence from one or more new or existing wells completed on the property.

Potential significant impacts to neighbouring water supplies from use of groundwater for the proposed development are not expected based on the low quantity of water to be used, the distance from the nearest neighbouring wells and the absence of reported water use conflicts for the aquifers in the area.

Any new or existing groundwater well that is used to supply the market will need to be licensed in accordance with the *Water Sustainability Act*, which requires non-domestic water users to apply for a water licence and pay an application fee and annual water rental fees. An application would need to be made and then approved by the Province prior to using a new well for supply. As part of the licensing process, we anticipate the Province will require a Level 1 or Level 2 Technical Assessment in accordance with the 'Guidance for Technical Assessment Requirements in Support of an Application for Groundwater Use in British Columbia' (Todd et al., 2020). A Level 1 assessment only requires a driller's estimate of yield, however due to the Province's water allocation notations for Aquifer 606 (Possible Water Shortage and/or Saline Intrusion Issues), we recommend any proposed supply well be test pumped with the data assessed by a Professional Hydrogeologist to estimate long-term yield. Test pumping and assessment will also provide operating parameters for the well and improve confidence in the long-term sustainability of the groundwater supply. Any supply well and associated water system for the market that is used for potable purposes will also require approval from Island Health Authority.

7. CLOSURE

We trust this letter provides the information you require. If you have any questions, please contact us.

Western Water Associates Ltd.
(EGBC Permit to Practice number 1001419)

Chad Petersmeyer, M.Sc., P.Geo.
Senior Hydrogeologist

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Attachment 5

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Attachment 5

Table 1. Details of registered wells within 1 km of the property

WTN	Depth (m)	Depth (feet)	Bedrock Depth (m)	Bedrock Depth (feet)	Yield (L/min)	Yield (USgpm)	Aquifer Type
92648	6.1	20	--	--	--	--	Unknowr
108986	83.8	275	20	67	8	2	Bedrock
43762	68.6	225	0.6	2	0	0	Bedrock
129136	162	530	45.7	150	6.62	1.75	Bedrock
95753	207	680	4.9	16	8	2	Bedrock
65101	152	500	0.6	2	4	1	Bedrock
65098	166	545	2.0	6.5	0.9	0.25	Bedrock
109031	159	521	40.5	133	15	4	Bedrock
100384	107	350	0.9	3	4	1	Bedrock
90919	5.2	17	--	--	114	30	Unconsolidated
93690	6.1	20	--	--	--	--	Unknown
93689	6.1	20	--	--	--	--	Unknown
125684	193	633	4.3	14	0.473	0.125	Bedrock
125648	103	338	4.3	14	2	0.5	Bedrock
46882	172	565	3.7	12	2	0.5	Bedrock
125644	304.8	1000	2	6	0.473	0.125	Bedrock
125668	244	802	2	7	--	--	Bedrock
125647	110	360	4.0	13	5.7	1.5	Bedrock
125642	177	580	3.7	12	0.473	0.125	Bedrock
125685	189	620	10.5	34.5	4	1	Bedrock
125645	244	800	1	4	4	1	Bedrock
95078	8.5	28	--	--	--	--	Unknown
96137	152	500	15	50	8	2	Bedrock
108984	17	55	--	--	38	10	Unconsolidated
108876	16.6	54.5	--	--	38	10	Unconsolidated
125687	188.5	618.5	1	4	6.62	1.75	Bedrock
108622	29	95	--	--	15	4	Unconsolidated
108626	104	340	33.8	111	2.8	0.75	Bedrock
108985	256	840	28	92	0.95	0.25	Bedrock
108877	195	640	35.1	115	30	8	Bedrock
108875	39.0	128	--	--	38	10	Unconsolidated
108987	116	380	31.7	104	15	4	Bedrock
108988	29	94	--	--	8	2	Unconsolidated
108627	20	66	--	--	15	4	Unconsolidated
114009	207	680	30.5	100	0.4	0.1	Bedrock
65110	68.6	225	20	67	5.7	1.5	Bedrock
47457	152	500	0.3	1	2	0.5	Bedrock
65103	134	440	4.3	14	0	0	Bedrock
65104	105	345	3	9	0.1	0.03	Bedrock
125689	213	700	4.6	15	0.473	0.125	Bedrock
65105	18	60	15	50	4	1	Bedrock
125676	79	260	5.8	19	57	15	Bedrock
125678	140	460	3	9	6.62	1.75	Bedrock
125677	46.9	154	5.8	19	4	1	Bedrock
125643	256	840	2	5	17	4.5	Bedrock
125669	244	800	3	9	2.8	0.75	Bedrock
125688	186	610	1	3	0.473	0.125	Bedrock
125671	201	660	2	8	2.8	0.75	Bedrock
125683	128	420	4.0	13	1.2	0.33	Bedrock
125675	61.0	200	2	8	23	6	Bedrock
108989	23	77	--	--	19	5	Unconsolidated
122998	36.0	118	--	--	13	3.5	Unconsolidated

B.C. Aquifer - Duncan S# - P/U
*A
5420 Trans Canada Hwy
Duncan, BC
V9L 6W4
TEL: (250) 748-4041
Email: info@bcaquifer.ca

17Sep24 8:44a W182888
Source: FWS
Type of Sample: Water
No. of Samples: 1
Arrival temp.: 4.0C
Sampler: [redacted]

Attachment 5

	Site Code	Date	Time	CFU/100 ml TC	T-NC	CFU/100 ml FC	F-NC	CFU/100 mL E.coli
1	9730 West Coast Rd.	16Sep24	10:00	0	0	0	0	0

TC = total coliform bacteria
FC = fecal coliform bacteria (aka thermotolerant coliforms)
NC = non-coliform bacteria
CFU/100 ml = colony forming units per 100 milli-litres

Results may be adversely affected if samples are submitted to the laboratory more than 24 to 30 hours after collection.

E. coli = Escherichia coli, FDA/BAM 9th ed, Oct 2020
Bergy's Manual of Systematic Bacteriology vol 1, AOAC 1984; J.Clin.Micro., J.Intern.Systm.Bact.

Comments:
For Interpretation of Results:
Total or Fecal Coliforms present greater than 0 CFU/100mL (0 CFU/mL):
IF Coliform numbers exceed safe limits for drinking water-
water is not suitable for drinking without treatment.

Total Non-coliform bacteria (=Lactose Fermentors) equal to or greater than 200 CFU/100mL (2.0 CFU/mL):
IF the number of organisms present exceed recommended guidelines for drinking water; treatment is strongly recommended.

- See following page for chemistry results -

W. Riggs
Sr. Microbiologist

M.B. LABS LTD
T: 250 656-1334 E: info@mblabs.com W: www.mblabs.com

EMAILED
SEP 18 2024

B.C. Aquifer - Duncan S# - P/U
*A
5420 Trans Canada Hwy
Duncan, BC
V9L 6W4
TEL: (250) 748-4041
Email: info@bcaquifer.ca

17Sep24 8:44a
Source: FWS
Type of Sample: Water
No. of Samples: 1
Arrival temp.: 4.0C
Sampler: [redacted]

W182888 pg2

Attachment 5

Sample: 9730 West Coast Rd. 16Sep24 10:00

ELEMENTS		SAMPLE	UNITS	Maximum Limits In Drinking Water*
1) Aluminium	Al	0.016	mg/L	no limit listed
2) Antimony	Sb	<0.500	ug/L	6.00 ug/L
3) Arsenic	As	1.41	ug/L	10.0 ug/L
4) Barium	Ba	0.010	mg/L	2.00 mg/L
5) Beryllium	Be	<0.003	mg/L	no limit listed
6) Boron	B	0.053	mg/L	5.00 mg/L
7) Cadmium	Cd	<0.010	ug/L	7.00 ug/L
8) Calcium	Ca	41.5	mg/L	200 mg/L
9) Chromium	Cr	<0.003	mg/L	0.050 mg/L
10) Cobalt	Co	<0.005	mg/L	no limit listed
11) Copper	Cu	0.014	mg/L	1.00 mg/L
12) Gold	Au	<0.040	mg/L	no limit listed
13) Iron	Fe	<0.010	mg/L	0.300 mg/L
14) Lanthanum	La	<0.020	mg/L	no limit listed
15) Lead	Pb	<0.500	ug/L	5.00 ug/L
16) Magnesium	Mg	11.8	mg/L	50.0 mg/L
17) Manganese	Mn	<0.004	mg/L	0.120 MAC 0.020 AO
18) Mercury	Hg	<0.010	ug/L	1.00 ug/L
19) Molybdenum	Mo	<0.005	mg/L	no limit listed
20) Nickel	Ni	<0.004	mg/L	no limit listed
21) Phosphorus	P	<0.010	mg/L	no limit listed
22) Potassium	K	0.690	mg/L	no limit listed
23) Scandium	Sc	<0.050	mg/L	no limit listed
24) Selenium	Se	<0.500	ug/L	5.0 ug/L
25) Silicon	Si	13.1	mg/L	no limit listed
26) Silver	Ag	<0.010	mg/L	no limit listed
27) Sodium	Na	44.3	mg/L	200 mg/L
28) Strontium	Sr	0.370	mg/L	no limit listed
29) Tin	Sn	<0.020	mg/L	no limit listed
30) Titanium	Ti	<0.010	mg/L	no limit listed
31) Tungsten	W	<0.050	mg/L	no limit listed
32) Vanadium	V	<0.010	mg/L	no limit listed
33) Zinc	Zn	0.084	mg/L	5.00 mg/L
Hardness (mg/L $CaCO_3$)		152	mg/L	150-300 mg/L = hard
pH		8.96	units	7.0 to 10.5

* As per Canadian or B.C. Health Act Safe Drinking Water Regulation BC Reg 230/92, & 390 Sch 120, 2001. Task Force of the Canadian Council of Resource and Environment Ministers - Guidelines for Canadian Drinking Water Quality, 2020.

Comments:
pH: extremes in pH can lead to corrosion (too low <6.5) or incrustation (too high >8.5) of pipes & plumbing fixtures. Water with low pH allows metals to dissolve into water; water with high pH reduces disinfection efficacy, increases THM & scale formations.

R. Bilodeau
Analytical Chemist

H. Hartmann
Sr.Analytical Chemist

M.B. LABS LTD
T: 250 656-1334 E: info@mblabs.com W: www.mblabs.com

B.C. Aquifer - Duncan S# - P/U
*A
5420 Trans Canada Hwy
Duncan, BC
V9L 6W4
TEL: (250) 748-4041
Email: info@bcaquifer.ca

17Sep24 8:44a
Source: FWS
Type of Sample: Water
No. of Samples: 1
Arrival temp.: 4.0C
Sampler: [redacted]

W182888 pg3

Attachment 5

SAMPLE	DATE	TIME	T&L (mg/L)	TDS (mg/L)
9730 West Coast Rd.	16Sep24	10:00	ND	122
Lab Blank			ND	ND
So			0.070	0.010
REF. VALUE			1.00	200
STD ± 2SD			1.04 ± 0.055	191 ± 14.0

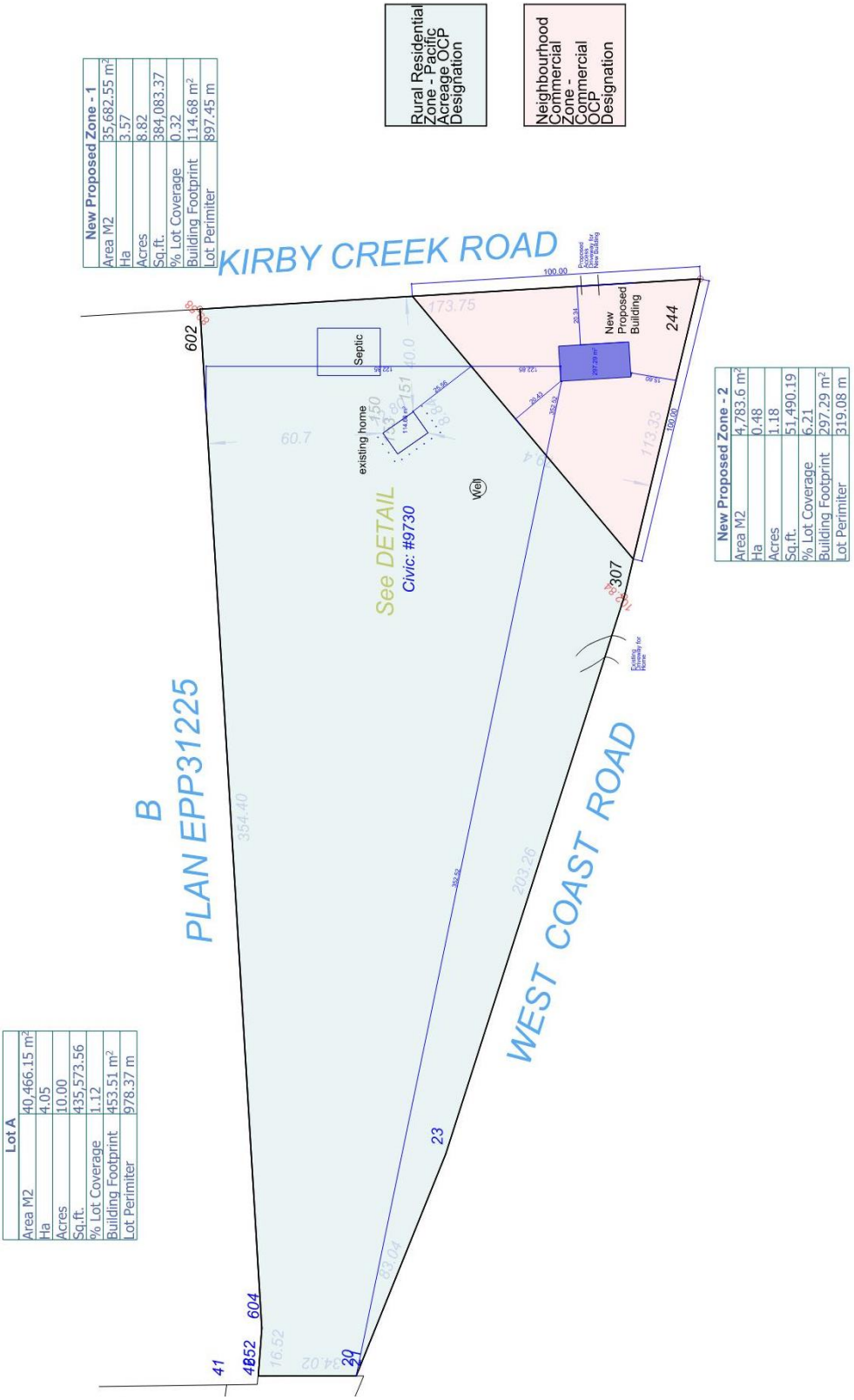
SD = standard deviation; REF VALUE = primary or secondary reference material
STD = secondary standard calibrated to primary standard reference material
So = standard deviation at zero analyte concentration; method detection limit is generally considered to be 3x So value
ND = none detected n/a = not applicable

R. Bilodeau
Analytical Chemist

H. Hartmann
Sr.Analytical Chemist

M.B. LABS LTD
T: 250 656-1334 E: info@mblabs.com W: www.mblabs.com

Appendix F: Plan of Proposed Zoning and OCP Land Use Designation Locations and Boundary



Appendix G: Proposed Bylaw No. 4705

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4705

****

A BYLAW TO AMEND BYLAW NO. 4001, THE "SHIRLEY-JORDAN RIVER OFFICIAL COMMUNITY PLAN, BYLAW NO. 5, 2018"

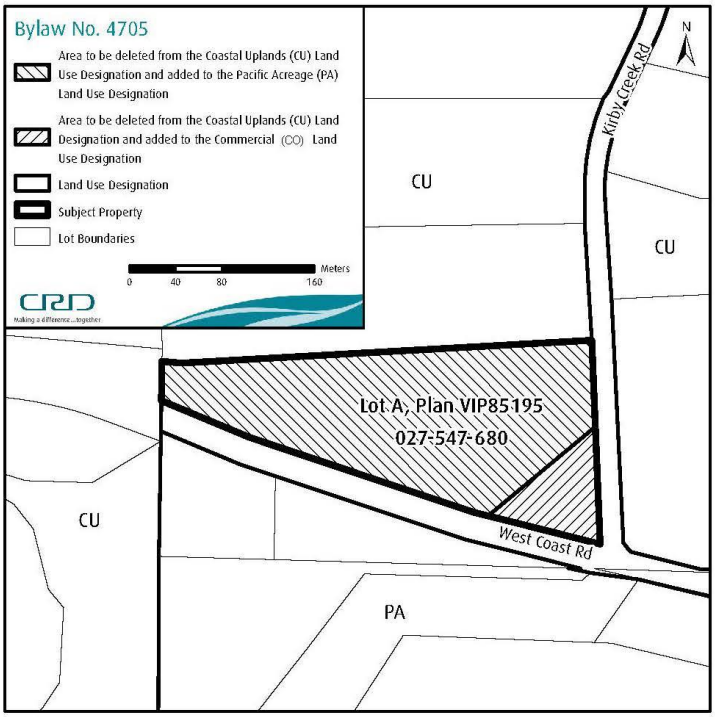
****

1. Bylaw No. 4705 being the "Shirley- Jordan River Official Community Plan, Bylaw No. 5, 2018" is hereby amended:

A. SCHEDULE A – LAND USE DESIGNATIONS

(a) By deleting Lot A, District Lot 87, Renfrew District, Plan VIP85195 from the Coastal Uplands Land Use Designation and adding said lot to the Commercial and Pacific Acreage Land Use Designations as shown on Plan No. 1.

Plan No. 1 of Bylaw 4705, an amendment to Bylaw No. 4001



2. This Bylaw may be cited as "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 3, 2025".

READ A FIRST TIME THIS	day of	, 202X.
READ A SECOND TIME THIS	day of	, 202X.
READ A THIRD TIME THIS	day of	, 202X.
ADOPTED THIS	day of	, 202X.

CHAIR CORPORATE OFFICER

Appendix H: Proposed Bylaw No. 4706

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4706

****

A BYLAW TO AMEND BYLAW NO. 2040, THE "JUAN DE FUCA LAND USE BYLAW, 1992"

****

The Capital Regional District Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 2040 being the "Juan de Fuca Land Use Bylaw, 1992" is hereby amended as follows:

A. SCHEDULE A, PART 1, SECTION 3.07

(a) By replacing the words "C-2 Village Commercial" with "C-2 Commercial Rural Market".

B. SCHEDULE A, PART 2 - ZONING DISTRICTS

(a) By deleting the section 18.0 Village Commercial Zone – C-2 and replacing it with the new 18.0 Commercial Rural Market Zone – C-2 as follows:

18.0 COMMERCIAL RURAL MARKET – C-2

18.01 Permitted Uses

In addition to the uses permitted by Section 4.15 of Part 1 of this Bylaw, the following uses and no others shall be permitted in the C-2 Zone:

(a) Civic Uses;
(b) Country market;
(c) Convenience store;
(d) Food and beverage processing;
(e) Greenhouses and plant nurseries;
(f) Horticulture;
(g) Restaurant;
(h) Retail Store, excluding gas bars, gas stations, bulk fuel sales, auto repair, carwash, or any use for which a permit is required under the *Environmental Management Act* or *Regulation*.

18.02 Permitted Accessory Uses

In addition to the uses permitted by Section 18.01 of Part 2 of this Bylaw, the following accessory uses in conjunction with a permitted Principal Use and no others shall be permitted in the C-2 Zone:

(a) Buildings or structures;
(b) Office;
(c) Residential;
(d) Storage Yard, Screened.

18.03 Subdivision Provisions

(a) The minimum lot size for subdivision purposes is 0.4 ha.
(b) The minimum frontage required for subdivision purposes is 16.0 m.

18.04 Density Provisions

One dwelling unit per parcel in conjunction with a principal use.

18.05 Maximum size of Principal Buildings
In accordance with Section 18.09 (a) and (b) of Part 2 of this Bylaw the maximum total combined interior floor area of Principal Use buildings and structures is 1,000 m^2; except for the interior floor area dedicated to Greenhouses, plant nurseries, and horticulture Principal Uses.

18.06 Height
All principal buildings and structures must not exceed a height of 6.0 m.

18.07 Lot Coverage
The maximum lot coverage must not exceed 30%.

18.08 Setback Requirements
All principal and accessory buildings and structures must meet the following yard requirements:

(a) Principal buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway;
  (ii) A minimum of 3.0 m from any other lot line; and
  (iii) Notwithstanding Part 2 Section 18.07 (a) (ii) above; a minimum of 9.0 m is required from the lot lines of parcels in Residential, Rural Residential, or Multiple Family Residential zones.

(b) Accessory buildings and structures are required to be:
  (i) A minimum of 7.5 m from the lot line of a street or public highway; and
  (ii) A minimum of 3.0 m from a lot line of a parcel.

(c) All parking spaces are required to be:
  (i) A minimum of 3.0 m from a lot line.

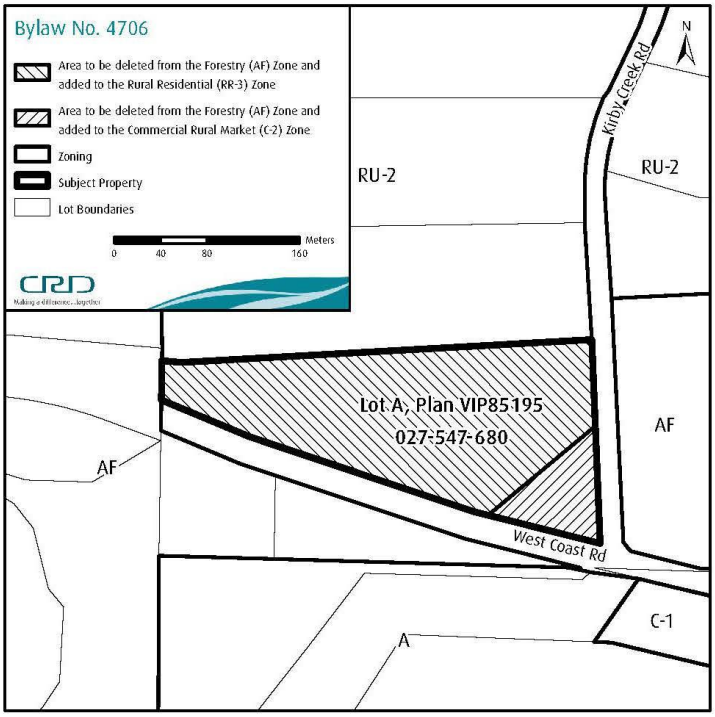
18.09 Definitions
(a) For the purpose of the Commercial Rural Market Zone – C-2, the following definitions apply:

INTERIOR FLOOR AREA means the interior area of a building or structure, measured from the inside surface of the exterior walls and includes the floor area occupied by any interior walls. For structures that are unenclosed and or partially enclosed and or missing one or more exterior walls, the interior floor area is measured from a perimeter established by connecting the center points of outermost supporting columns and includes the area occupied by any walls and or structures within that perimeter.

TOTAL COMBINED MAXIMUM INTERIOR FLOOR AREA means the sum total of all interior floor areas specified in Section 18.09 (a) of Part 2 of this Bylaw.

B. SCHEDULE B, Map No. 3 – SHIRLEY JORDAN RIVER ZONING
(a) By deleting Lot A, District Lot 87, Renfrew District, Plan VIP85195 from the Forestry Zone – AF and those portions to the Commercial Rural Market Zone – C-2 and the Rural Residential 3 zone – RR-3 respectively, as shown on Plan No. 1.

Plan No. 1 of Bylaw No. 4706, an amendment to Bylaw No. 2040



2. This Bylaw may be cited as ""Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025".

READ A FIRST TIME THIS	day of	, 202X.
READ A SECOND TIME THIS	day of	, 202X.
READ A THIRD TIME THIS	day of	, 202X.
ADOPTED THIS	day of	, 202X.

CHAIR CORPORATE OFFICER

Appendix I: Referral Comments

PO Box 307, Sooke B.C., V9Z 1G1
Ph.: 250 642-3957 Fax: 250 642-7808

22 September 2025

RE: OCP and Zoning Amendment Application RZ000289 - CRD Referral (Shirley)

File: RZ000289

Dear Wendy Miller,

Thank you for providing the opportunity to review the application. T'Sou-ke Nation has the below comments which need to be addressed to ensure consultation is meaningful.

- Will there be a different referral just for the development permit sent to T'Sou-ke Nation?
- T'Sou-ke Nation will need to be apprised of any archaeological finds when construction starts on this property.
- There should also be opportunity for the guardians to be onsite when excavation is undertaken. Please notify T'Sou-ke Nation when construction begins.
- There is a possibility that undetermined archaeological resources may be uncovered.
- The lot needs some kind of archaeological survey completed if below ground excavation is being contemplated or trees are felled. Chance find procedures are not good enough.
- T'Sou-ke Nation recommends that the District of Sooke start requiring archaeology assessments the same that they require geotechnical assessments.
- During construction, there needs to be sediment and erosion controls in place to prevent sediment reaching water courses on the property.
- All contractor vehicles should be clean before arriving on site to prevent the spread of invasive plants.
- Any spill reports or environmental incident reports should be provided to T'Sou-ke Nation within 10 days of occurrence.
- Standards and guidelines for handling concrete need to be employed on site.

Should you have any comments or questions following this review please correspond with the Lands Governance Director at landsmanager@tsoukenation.com or at 250-642-3957 ext. 227.

Sincerely,

Bonnie Hill

Bonnie Hill
Lands Governance Director, T'Sou-ke First Nation
250-642-3957; landsmanager@tsoukenation.com

Cc:
Michelle Thut, Administrator, T'Sou-ke First Nation

From: Mann, Elaine
To: Wendy Miller
Cc: Design, SVI
Subject: OCP and Zoning Amendment Application RZ000289 - CRD Referral (Shirley)
Date: Monday, October 06, 2025 3:31:29 PM

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good afternoon, Wendy

Thank you for your email. BC Hydro has no objection in principle to the proposed rezoning application at 9730 West Coast Road, Shirley, BC.

Based upon the proposed location of the proposed commercial lot, a Statutory Right of Way may be required. Prior to the commencement of the 2-lot subdivision, please have the owner contact Design.SVI@bchydro.com.

The following comments are for the property owner's information:

1. For new construction, BC Hydro wishes to ensure that building permits do not get issued that allow for encroachment of buildings into the safety clearance zones required around existing bare utility conductors, including those utility works installed within road allowance adjacent to the property.

2. It is the responsibility of the Architect and Electrical Engineer of Record (EEOR) to ensure compliance with the Canadian Electrical Code (CEC), Canadian Safety Association (CSA) and WorkSafeBC (WSBC). The CEC, CSA and WSBC stipulate minimum clearances of powerlines and equipment from buildings for safety and safe working clearances (Limits of Approach).

3. For any new electrical connections please call BC Hydro's Electric Service Coordination Centre at 1-877-520-1355.

Regards,

Elaine Mann (She/Her) | Property Coordinator,
Property Rights Services
BC Hydro
Nanaimo, 2nd Floor
T 250-755-7169
E elaine.mann@bchydro.com

From: Lauren Mattiussi
To: Wendy Miller
Cc: Jayden Riley
Subject: OCP and Zoning Amendment Application RZ000289 - CRD Referral (Shirley)
Date: Monday, September 22, 2025 12:19:57 PM
Attachments: image002.png
REFFERAL-FORM-AGENCIES-RZ000289.pdf

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good Afternoon Wendy,

I've attached the referral response from the District. We have no concerns as our interests are not impacted. Thank you for letting us review.

Best,
Lauren

Lauren Mattiussi, RPP, MCIP
Senior Planner
District of Sooke
2205 Otter Point Road, Sooke, BC V9Z 1J2
Phone: 250-642-1626

From: Mikes, Anya TT:EX
To: Wendy Miller
Subject: eDAS #2025-05586 - General Referral - MOTT Comments
Date: Friday, January 09, 2026 12:11:12 PM
Attachments: image001.png

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good afternoon,

The Ministry of Transportation and Transit (MoTT) has received and reviewed your referral dated December 12, 2025, to rezone 9730 West Coast Road from the Coastal Uplands (CU) to the Commercial (CO) and Pacific Acreage (PA) land use designations and to change the zone from Forestry (AF) to a new Commercial Rural Market (C-2) Zone and the Rural Residential 3 (RR-3) Zone.

The property does not fall within Section 52 of the Transportation Act and will not require Ministry of Transportation and Transit formal approval.

The Ministry has the following comments regarding the referral:

- The roads bordering this property are under Ministry of Transportation and Transit jurisdiction. This development will require an *Access, Commercial* permit from the Ministry to authorize connection of an appropriately constructed driveway access.
- The Ministry strongly prefers that access be taken from **Kirby Creek Road** to utilize the existing intersection. MoTT reserves the right to deny a commercial access permit to Highway 14.
- The access offset from the intersection must conform to the *Planning and Designing Access to Developments* manual and all other applicable design standards.

Thank you for the opportunity to comment.

Please let me know if you have any questions or comments.

Anya Mikes
Development Services Officer
Highways & Regional Services Division
Ministry of Transportation & Transit
Saanich Area Office
Suite 240- 4460 Chatterton Way
Victoria, BC V8X 5J2
(236)-478-0833

From:	Calvin P Gray
To:	Wendy Miller
Cc:	Brenda Chapman
Subject:	RE: OCP and Zoning Amendment Application RZ000289 - LUC Referral (Shirley)
Date:	Thursday, September 18, 2025 11:09:32 AM

Hi Wendy

Thanks for the information.

The only comments at this time are:

1. Building should be construction in accordance with BC Building Code
2. Public washrooms should be provided

Calvin Gray, P.Eng.
Manager and Chief Building Inspector
Capital Regional District
T: 250.360.3230

From:	Shauna Huculak
To:	Wendy Miller; Caitlyn Vernon
Cc:	Sandra Allen
Subject:	Re: OCP and Zoning Amendment Application RZ000289 - LUC Referral (Shirley)
Date:	Thursday, October 30, 2025 10:26:30 AM

Hi Wendy,

Pls see below regarding OCP and Zoning Amendment Application RZ000289.

A search of the *Remote Access to Archaeological Data* (RAAD) manage by the BC Archaeology Branch (Ministry of Forests) was conducted on 30-Oct-2025. The search indicates that the property is not located within or immediately adjacent to a registered *Heritage Conservation Act* (HCA) protected archaeological site. However there is no record of an archaeological assessment having occurred on the property. A search of RAAD also indicates that there is no provincial archaeological overview assessment model available for the property. This is not an indicator of low archaeological potential.

Given that there is no registered archaeological site on the property, a Provincial *Heritage Conservation Act* permit is not required to undertake the work. However, a Provincial *Heritage Conservation Act* permit will be required if archaeological deposits, features or materials are exposed and/or encountered during land-altering activities that includes tree felling. Unpermitted damage or alteration of a protected archaeological site is a contravention of the *Heritage Conservation Act* and requires that land-altering activities be halted until the contravention has been investigated and permit requirements have been established. This can result in significant project delays and potential costs.

All archaeological sites, whether on Provincial Crown or private land (including land under water) that are known or suspected to predate AD 1846, are automatically protected under the HCA (S.13) this includes culturally modified trees. Certain sites, including human burials and rock art sites with heritage value, are automatically protected regardless of their age. Shipwrecks and plane wrecks greater than two years of age are also protected under the HCA. The *Heritage Conservation Act* does not distinguish between those archaeological sites which are "intact," (i.e., those sites which are in a pristine, or undisturbed state) and those which are "disturbed" (i.e., those sites which have been subject to alteration, permitted or otherwise). All archaeological sites, regardless of condition, are protected by the HCA, as described above. *Heritage Conservation Act* -protected archaeological sites or objects cannot be disturbed or altered without a permit issued by the Archaeology Branch (Ministry of Forests).

If you require any further information, pls let me know.

shauna huculak, M.A., RPCA (they/them)
Manager, Archaeology
Capital Regional District

b) **Zoning and Official Community Plan Amendment Application RZ000289 - Lot A, District Lot 87, Renfrew District, Plan VIP85195 (9730 West Coast Road)**
Jessica Boquist spoke to the application to zone a 0.5 ha portion of the subject property to a new Commercial Rural Market (C-2) zone, and to zone the remaining 3.5 ha portion to the Rural Residential 3 (RR-3) zone.

The subject property, site plan and transportation gaps identified by the Active Transportation Plan were highlighted. Official Community Plan policies supporting statutory rights-of-way to support road safety and the development of an off-street network linking neighbourhoods, community focal parks and commercial nodes were outlined.

It was confirmed that the Chair and the Shirley representative visited the site. Site visit observations included:
- the public has established an informal path on the opposite side of the highway barrier that runs beside the subject property to avoid walking along Highway 14
- establishment of a statutory right-of-way would provide future opportunity to provide a safe walking route to French Beach and to the commercial node near French Beach
- posted speed limit along Highway 14 in the subject area is 80 km/h

Commission comments included:
- safety is a paramount consideration
- establishment of a statutory right-of-way along the subject property would encourage highway crossing
- establishment of a statutory right-of-way along the subject property would provide a safe off-street trail
- residential density is located to the south of the highway
- proposed market would also see vehicle visitations

Staff confirmed that the applicant was present.

The applicant responded to a question from the Commission stating that eighteen parking stalls are being considered at this time.

Staff responded to a question from the Commission advising that an active transportation corridor on the north side of the highway is currently being considered under two development applications in the Sandcut Beach area.

MOVED by Commissioner Jorna, **SECONDED** by Commissioner Guenard that the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission state to the Juan de Fuca Land Use Committee that the Commission's interests are affected by the proposal (RZ000289) and that the Commission supports the zoning and OCP amendment application subject to advancing the Active Transportation Plan's objectives by establishing a statutory right-of-way along West Coast Road.

CARRIED

Making a difference...together

Minutes of a Public Information Meeting
Held December 2, 2025, at the Shirley Community Hall, 2795 Sheringham Point Road, Shirley, BC

SUBJECT: **Zoning and Official Community Plan Amendment Application RZ000289 - Lot A, District Lot 87, Renfrew District, Plan VIP85195 (9730 West Coast Road)**

PRESENT: Director Al Wickheim
Shirley-Jordan River Advisory Planning Commission Members: Emily Anderson, Vivi Curutchet, Melody Kimmel, Fiona McDannold
Staff: Iain Lawrence, Senior Manager, Juan de Fuca Administration; Darren Lucas, Planner; Wendy Miller, Recorder
PUBLIC: 16

The meeting was called to order at 6:31 pm.

Director Wickheim welcomed everyone to the meeting and provided a Territorial Acknowledgement.

Darren Lucas introduced the proposal considered by the Juan de Fuca Land Use Committee (LUC) at its meeting of September 16, 2025, to amend the Shirley-Jordan River Official Community Plan, Bylaw No. 4001, by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and the remaining 3.5 ha portion from CU to Pacific Acreage (PA) and to amend the Juan de Fuca Land Use Bylaw, Bylaw No. 2040, by rezoning a 0.5 ha portion of the subject property from the Forestry (AF) zone to a new Commercial Rural Market (C-2) zone, and the remaining 3.5 ha portion from the AF zone to the Rural Residential 3 (RR-3) zone.

It was advised that a meeting of the Shirley-Jordan River Advisory Planning Commission will follow the close of the public information meeting. It was further advised that the applicant and application representatives were present to speak to the proposal.

Applicant comments included:
- has longstanding experience in the grocery business
- focus of the market proposal is to provide both local residents and tourists with a venue to purchase produce and staples
- intention is for the market to operate year-round, seven days a week
- sale items would focus on local/island grown/made products
- labelling would highlight where sale items were sourced

In response to questions from members of the public, the applicant advised that:
- access to the market would be from Kirby Creek Road
- eighteen parking stalls are being considered at this time
- events would be in keeping with the market use, such as milestone celebrations
- liquor manufacturing is not proposed
- commercial water use would be limited
- a commercial water licence is required for market use
- a septic field, as regulated by Island Health, is planned for the market use

PPSS-35010459-3623

- residential farm gate sales are not anticipated to be impacted as the market business would be interested in obtaining surplus farm products from local farmers
- staffing complement is expected to be small

A member of the public stated support for installing early roadside signage east of the subject property to promote the market and help reduce highway traffic speed, as drivers tend to slow to read signage.

Adjournment

The meeting adjourned at 6:56 pm.

5. Zoning and Official Community Plan Amendment Application

a) RZ000289 - Lot A, District Lot 87, Renfrew District, Plan VIP85195 (9730 West Coast Road)

The APC considered the proposal to amend the Shirley-Jordan River Official Community Plan, Bylaw No. 4001, by redesignating a 0.5 ha portion of the subject property from Coastal Uplands (CU) to Commercial (CO), and the remaining 3.5 ha portion from CU to Pacific Acreage (PA) and to amend the Juan de Fuca Land Use Bylaw, Bylaw No. 2040, by rezoning a 0.5 ha portion of the subject property from the Forestry (AF) zone to a new Commercial Rural Market (C-2) zone, and the remaining 3.5 ha portion ha from the AF zone to the Rural Residential 3 (RR-3) zone.

APC discussion ensued regarding the comments heard at the preceding public information meeting, as well as the Food and Beverage Processing use and the Country Market use proposed by the C-2 zone. The APC agreed that competition with the Shirley Sunday Market is anticipated to be minimal.

Staff responded to a question from the APC advising that the provincial Liquor and Cannabis Licensing Branch regulates liquor licence and permit applications and directs which application types require local government approval and public engagement.

The applicant responded to questions from the APC advising that the RR-3 zone is requested to support the rural residential uses proposed on the remaining 3.5 ha portion of the property. It was further advised that ingress/egress to/from the C-2 portion of the property would be from Kirby Creek Road.

MOVED by Melody Kimmel, **SECONDED** by Fiona McDannold that having considered the proposed bylaws, the Shirley-Jordan River Advisory Planning Commission supports Zoning and Official Community Plan Amendment Application RZ000289 for Lot A, District Lot 87, Renfrew District, Plan VIP85195, as presented.

CARRIED

6. Adjournment

The meeting adjourned at 7:17 pm.

_____

Chair

TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6
Ph: 250-479-6800 · E: info@viewroyal.ca · www.viewroyal.ca

January 15, 2026

VIA EMAIL: crdboard@crd.bc.ca

Capital Regional District
PO Box1000
Victoria, BC V8W 2S6

Attention: Cliff McNeil-Smith, Chair, CRD Board

Dear Chair McNeil-Smith:

Re: CRD Bylaw No. 2884 - Arts & Cultural Support Services Establishment Bylaw No. 1, 2001, Amendment Bylaw No. 4255

This letter is to confirm the Town of View Royal's position to request to become a participant in the CRD Arts Service, pursuant to CRD Bylaw No. 2884 - Arts & Cultural Support Services Establishment Bylaw No. 1, 2001 at a Tier 2 level.

View Royal Council has been a long-time supporter and participant in the CRD Arts Service, having increased its contribution to Tier 1 in 2008. In addition to participating in the CRD Arts Service, the Town has consistently provided significant annual funding to its local arts and cultural community, which provides sub-regional benefits that extend well beyond View Royal's boundaries.

While Council strongly supports the local arts and recognizes its important economic, social, and cultural benefits, the Town is not prepared to continue a higher Tier of funding within the CRD Arts Service. As such, View Royal wishes to transition from Tier 1 participation, and continue as a participant at the Tier 2 level.

We respectfully encourage members of the Board to consider supporting View Royal's request to participate in the CRD Arts Service at a Tier 2 level, and to consent to the adoption of an amendment to Bylaw No. 4255.

Yours truly,

Scott Sommerville
Chief Administrative Officer

cc. Township of Esquimalt
District of Highlands
District of Metchosin
District of Oak Bay
District of Saanich
City of Victoria
District of Sooke
Southern Gulf Island Electoral Area Director