

**Minutes of the OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE SERVICE
COMMISSION meeting, held Wednesday, 11 March 2026 at 1900 hrs, 3727 Otter Point Rd,
Sooke BC**

Commissioners Present: B. Gibbons (Treasurer), D. Gollmer (Vice Chair), J. Hemphill (Chair), S. Hemphill (FFs Rep), D. Morton, P. White

Commissioners Absent: A. Wickheim (Dir JDF)

Others Present: J. McCrea Otter Point Fire Chief, B. Patterson (Otter Point Deputy Fire Chief)

The meeting was called to order at 1901 hrs.

Approval of Agenda. MOVED by Gibbons, SECONDED by White that the Agenda be approved as circulated. CARRIED.

Adoption of Minutes. MOVED by Gibbons, SECONDED by White that the minutes of the February 11th, 2026 meeting be adopted as circulated. CARRIED.

Commission Business:

1. Fire Chief's Report. As attached.
2. Treasurer's Report. Budget 2026 is on track.
3. Firefighter's Representative Report. None.

Correspondence. None.

New Business. MOVED by Gibbons, SECONDED by White that the Capital budgets for the new engine be amended to \$600K for 2026 and \$325K for 2028. CARRIED.

Adjournment. MOVED by D Gollmer, SECONDED by D. Morton that the meeting be adjourned at 2030 hrs. CARRIED.