



**SOUTHERN GULF ISLANDS EMERGENCY PROGRAM
ADVISORY COMMISSION**

MINUTES

Date: Wednesday, March 18, 2026 @ 0900 hrs

Place: Mary Winspear Centre - Board Room, in Sidney

In Person: Stephen Cropper (Chair- Mayne), Triana Newton (Sidney), Wynn Lewis (Piers), Wayne Quinn (Saturna), Kerry Keats (Piers), Chief Scott Sugden (Galiano), (Angela Mallard (Recorder)

CRD Staff: Corey Anderson (CRD), Jennifer Carvill (CRD),

Via Zoom: Ian Hayward (Saturna), Brigitte Prochaska (SGI EML), Roger Pettit (Galiano)

Regrets: Rob Fenton (Pender), Chief Kyle Stobart (Mayne), Asst Chief Adrian Hanson (Pender)

1. Call to Order

Meeting called to order at 0904 hrs.

2. Welcome

3. Approval of agenda

Agenda approved, as circulated.

4. Approval of previous meeting minutes (January 21, 2026)

Minutes of 21 January 2026 approved with minor changes (Moved: W. Lewis, Seconded: T. Newton)

5. Business arising from past minutes:

Update re: 3rd Party Facilities Agreements (CRD)

Jennifer provided an update on the status of the Facility Agreements (Saturna and Galiano: 2 completed, Mayne and Pender: in-progress/awaiting board approval). Some concerns were raised about generator percentage, and we are waiting for answers.

Following the report, questions were raised regarding the timeline for completion. Corey explained the complexity of the process, including the need to wait for board meetings to take place. The initial CRD legal review is complete and there will be a final review by the CRD legal team before they are signed off.

Jennifer was thanked for the significant time and effort put in to advancing these agreements. Committee members offered to provide informal support to help facilitate the approval process, which was noted and welcomed.

Discussion was held about generators and the need for an updated document with a breakdown of generators and generator locations. It was agreed that this would be useful.

6. CRD Director's report – no report

7. Chair's report - Stephen provided an overview of the Communications Round Table including key takeaways and highlights.

8. CRD Protective Services - Report

Corey reported on a renewed focus on radio communications. The initiative involves restating the core mission and goals for communications in general.

It was noted that this area is complex, involving multiple agencies and jurisdictions. A team will be established to examine specific scenarios. The team intends to meet quarterly, with at least one in-person meeting annually to ensure ideas are developed collaboratively rather than in isolation.

Members discussed the team's composition, emphasizing the need for diverse, holistic representation while maintaining a lean enough structure to stay agile and meet project goals.

Corey informed the group that a review is underway to standardize committee records, ensure the accuracy of information on file, and review the Terms of Reference. Members may hear from Jennifer and/or Corey as they move through the process.

An impact assessment of the "page out" protocols for the EM Programs is also underway through the lens of privacy legislation. We will operate status quo for now, unless otherwise instructed.

Resilience Grants

Jennifer noted the receipt of 3 or 4 grant reports and reminded the group that the objective is to have all final reports submitted in time for the committee's review, currently slated for the May meeting.

Commissioner appointments

Discussed above. CRD ensuring that Commissioner appointments and terms are properly captured and maintained in the system. There may be a recirculation of agreement forms.

7. SGI Emergency Management Lead - Report

Outreach

Brigitte reported on outreach activities and confirmed that the 2026 one sheet has been posted to social media and the QR code is out. Full-page ads have been purchased for the April issues of the Pender Post, Galiano Active Page, Mayneliner and Saturna Scribbler, which is expected to give the grant good exposure.

2026 public forum topic

Discussions are underway for selecting the disaster category of this year's presentation and dates are being considered. The focus will be on recovery, in line with the CRD objectives, and a line up of potential topics and activities is under development. The plan includes an in-person event with an expert guest or guests. The main challenge will be scheduling and finding expert(s) able to put in the required time.

Currently, the plan is to record the event for distribution. Some members voiced an interest in having the event live streamed, but the fear is that a live stream could have a negative impact on attendance.

Brigitte canvassed the group and many ideas were shared and discussed. There was support from the LEMRS to move away from Wildfire and move to one of our other top hazards, a major earthquake.

Better Impact

The work on Better Impact is progressing but time consuming and challenging due to the tremendous learning curve.

Training Schedule

It was reported that the training schedule is under development and will be scenario based, likely focused on a major earthquake.

Staffing

There have been some staffing changes. Rebecca Eagen stepped down as ESS Lead after two years of service and Charlene Dishaw will take over this role as of April 1st. Charlene was a Deputy for the program, comes with 20+ years of volunteer management, and is working towards her EM Certificate with many courses already completed.

NESST Conference

The NESST Conference is coming up in Kamloops (April 17–19, 2026) with 3 representatives of the EM Program attending. It was noted that the host location of Kamloops offers a unique opportunity to learn from the region's significant wildfire evacuation and Emergency Support Services experience.

Tsunami Zoning

Corey raised the question of tsunami zoning, noting that some jurisdictions have signage and/or lines on the road to indicate tsunami zones. The group was canvassed for thoughts on whether it was something he should pursue. There was some interest shown.

Finance summary

Brigitte circulated the financial summary to the end of February.

8. Other Business – none

9. Correspondence – none

10. Next meeting – **Wednesday, May 20th, 2026** - 0900 hrs. Mary Winspear Centre

Because the grant application deadline is May 13th, it does allow Jennifer sufficient time to prepare submissions for the Commissioners to review. Brigitte will send out a Doodle poll to canvass the group for a new date, specifically May 27th, June 3rd, or June 6th.

11. Adjournment

Meeting adjourned at 10:05 hrs.