



Making a difference...together

Notice of Meeting & Draft Agenda

Agenda for a meeting of the Saturna Island Parks & Recreation Commission

Date/Time: March 23rd, 2026 6:30PM

Location: Saturna Recreation and Cultural Centre, 104 Harris Road, Saturna, BC

1. Call to Order

2. Territorial Acknowledgement

3. Approval of Agenda

4. Adoption of February Minutes

5. Reports

5.1. Treasurers Report

5.2. Maintenance Report

5.3. Projects

5.3.1. Money Watershed Park update

5.4. Administration

5.4.1. Events - Thompson Park Clean up debrief

5.4.2. Appoint Project Leads

6. New business

6.1. Broom Bash in April

7. Adjournment



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Minutes of the Saturna Island Parks and Recreation Commission meeting, held February 23rd, 2026 at 16:45 pm, Saturna Rec Centre, Saturna, BC

Present

Commissioners:(Acting Chair and Treasurer) Paul Brent, Lisa Mitchell, Steve Ford, Sean Pearce, Megan Riberdy

Staff:Carly Duquette

Regrets:

The meeting was called to order at 16.45 PM.

1.Call to Order

2.Territorial Acknowledgement

Territorial Acknowledgement given by Commissioner Brent

3.Approval of the Agenda

MOVED by Commissioner Mitchell, SECONDED by Commissioner Ford
That the agenda be approved as amended.
CARRIED

4.Adoption of the Minutes

MOVED by Commissioner Ford, SECONDED by Commissioner Pearce
That the minutes of the January 26th meeting be adopted.
CARRIED

5.Reports

5.1. Treasurers Report

Nothing to report at this time, waiting on updated surplus

5.2. Maintenance Report

A large quantity of beach garbage was collected along Tumbo Channel.

Awaiting a quote on the cedar wood to repair the bridge in Thomson Park. Concrete pavers will be put under the footers of the new bridge to prevent rot.

Commissioners will review the maintenance report and suggested works and rank them according to priority.

5.3. Projects

5.3.1. Money Watershed Park update

CRD archaeologists have deemed the area low risk. Training on archaeological sensitivity was provided to attending commissioners. Commissioner Pearce will continue to oversee work and volunteers to ensure the integrity of the site.

Three bridges are planned for the loop track and a fourth for the entry to the park to preserve the seasonal creek and riparian zone.

Plans at alternate budget points are in place for the bridges.

5.3.2. Special Events Application Form

The form has now been revised and completed.

MOVED by Commissioner Brent, SECONDED by Commissioner Ford
That the form be adopted and put into use.
CARRIED

5.3.3. Saturna Map Grant Application

In previous years the commission has partnered with the tourism association for the Saturna brochure which included promotions and maps in the visitor guide
This year the commission has decided to put efforts into completing the Map/Brochure that has been in the works for the past year.

5.4. Administration

5.4.1. Events

The Thomson Park clean up will take place on March the 8th at 12pm.
It will include a berming workshop.

Hike Paddle Row will take place in June

5.4.2. Recreational Funding Applications

Commissioners review the RFA's that the committee has ranked

MOVED by Commissioner Mitchell, SECONDED by Commissioner Brent
That the Commission approves the following funding requests up to \$11,115.00,
CARRIED

Application Reference	Applicant	Approved Amounts	Notes
1. Sea Star BioBlitz	Individual	\$ 910.00	
5. Library - Island Talks	Society	\$ 560.00	
3. Friends of Giambori	Individual	\$ 400.00	
4. Pride	Individual	\$ 700.00	
5. SGI Arts Council	Society	\$ 780.00	
6. Saturna Pickleball Association	Association	\$ 475.00	
7. Broom Busters/Daphne Destroyers	Individual	\$ 500.00	
8. SIMRES SGI Whale Sighting Picnic	Society	\$ 300.00	
9. Saturna Rec Centre	Society	\$ 1500.00	
10. GICEL Summer Camp	Association	\$ 3,000.00	
11. PAC Swim lessons	Association	\$ 700.00	
12. SIMRES Orca Day	Society	\$110.00	
13. Christmas Bird Count	Individual	\$ 600.00	
14. Library - Book Talks	Society	\$ 580.00	
Total		\$ 11,115.00	

5.4.3. Meeting Notices and Agenda Package

Discussion on updates to the preparation and posting of meeting notices and agenda.

5.4.4. Appoint Project Leads

Project leads will be appointed in March after Project Review

6. New Business

6.1. Meeting date/time change

A potential commissioner is interested in joining but there is a scheduling conflict
Discussion on options for meeting dates and times.

Meetings will be moved to 6.30PM on the fourth Monday of the month.

6.2. Additional Commissioners

A potential commissioner will be joining the March meeting
Commissioner recruitment continues

6.3. Dog Park

A community member has suggested creating a dog park.
Discussion on the merit and worth while of potential locations.
This project is unlikely to be taken on by the commission.

6.4. Thomson Park Maintenance

The fruit trees at Thomson Park need to be pruned. Commissioner Ford and Commissioner Pearce will host a pruning workshop to get Thomson Park pruned. They will plan workshops for summer pruning.

7. Adjournment

MOVED by Commissioner Mitchell, SECONDED by Commissioner Brent
That the meeting be adjourned.
CARRIED

Next Meeting will be Held

Monday, March 23rd, 2026 at 6.30pm

Meeting Adjourned at 18.05 PM.

Paul Brent

Chair

Carly Duquette

Committee Clerk