

**Minutes of the OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE SERVICE
COMMISSION meeting, held Wednesday, 04 May 2026 at 1900 hrs, 3727 Otter Point Rd,
Sooke BC**

Commissioners Present: B. Gibbons (Treasurer), D. Gollmer (Vice Chair), J. Hemphill (Chair), S. Hemphill (FFs Rep), P. White

Commissioners Absent: D. Morton, A. Wickheim (Dir JDF)

Others Present: J. McCrea Otter Point Fire Chief, B Patterson Otter Point Deputy Fire Chief

The meeting was called to order at 1900 hrs.

Approval of Agenda. MOVED by B. Gibbons, SECONDED by P. White that the Agenda be approved as circulated. CARRIED.

Adoption of Minutes. MOVED by D. Gollmer, SECONDED by B. Gibbons that the minutes of the April 08th, 2026 meeting be adopted as circulated. CARRIED.

Commission Business:

1. Fire Chief's Report. As attached.
2. Treasurer's Report. Budget 2026 is on track. No files yet for 2027.
3. Firefighter's Representative Report. The FireSmart Roadside Chipping Day for Otter Point held on April 18th was quite successful with 21 stops.

Correspondence. None.

New Business. None.

Adjournment. MOVED by D. Gollmer, SECONDED by P. White that the meeting be adjourned at 1930 hrs. CARRIED.

Next meeting tentatively scheduled for Wednesday, 27 May 2026 to review budget 2027.