

Meeting Minutes

Juan De Fuca Water Distribution Commission

Tuesday, May 5, 2026

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

PRESENT:

G. Baird (Chair), M. Wagner (Vice Chair), S. Donaldson, D. Grove, K. Guiry, K. Pearson (EP),
J. Rogers, A. Wickheim (EP)

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; J. Marr, Senior Manager, Infrastructure Planning and Engineering; V. Somosan, Senior Manager, Financial Services/Deputy CFO (EP); K. Konicek, Manager, Water Distribution Engineering and Planning; P. Mimura, Manager, Asset Management, Corporate Asset and Maintenance Management; C. Moch, Manager, Water Quality, Environmental Protection; M. Despina, Senior Financial Advisor, Finance and Technology; D. Pagani, Administrative Coordinator, Infrastructure and Water Services; M. Risvold, Administrative Secretary, Infrastructure and Water Services; M. Miklea, Deputy Corporate Officer/Manager, Legislative Services; J. Ives, Committee Clerk (Recorder)

EP - Electronic Participation

The meeting was called to order at 1:30 pm.

1. Territorial Acknowledgement

Chair Baird provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Wagner, SECONDED by Commissioner Rogers,
That the agenda for the Juan de Fuca Water Distribution Commission meeting of
May 5, 2026 be approved.
CARRIED

3. Adoption of Minutes

- 3.1. [26-0494](#) Minutes of the Juan de Fuca Water Distribution Commission Meeting of February 3, 2026

MOVED by Commissioner Rogers, SECONDED by Commissioner Grove,
That the minutes of the Juan de Fuca Water Distribution Commission meeting of
February 3, 2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Baird expressed his profound sadness at the sudden passing of CRD Director Szpak and acknowledged her friendship, mentorship and enduring impact in the region through her roles with the Juan de Fuca Water Distribution Commission and Regional Water Supply Commission.

5. Presentations/Delegations

There were no presentations or delegations.

6. Consent Agenda

**MOVED by Commissioner Wagner, SECONDED by Commissioner Guiry,
That consent agenda Items 6.1. - 6.2. be approved.
CARRIED**

6.1. [26-0478](#) Summary of Recommendations from Other Water Commissions

This report was received for information.

6.2. [26-0477](#) Water Watch Report

This report was received for information.

7. Commission Business

7.1. [26-0474](#) General Manager's Verbal Update - May

A. Fraser spoke to Item 7.1 and provided the following information:

- Stage 1 watering restrictions in effect as of May 1
- education campaign promoting watering outside of peak times to manage demand is ongoing
- Metro Vancouver's water supply is reliant on snowpack, which can account for the earlier implementation of higher stage watering restrictions
- higher spring temperatures not adversely impacting water storage
- watershed tours will begin soon with word-of-mouth advertising found to be effective
- a March 28 asbestos water main pipe break resulted in some chlorinated water entering Bilston Creek and was quickly stopped with minimal environmental impact

7.2. [26-0278](#) 2027 Service and Financial Planning Guidelines

V. Samosan presented Item 7.2. for information.

Discussion ensued regarding the ongoing monitoring of current economic conditions and the potential impacts on financial plans, contracts and costs.

7.3. [26-0471](#) Juan de Fuca Water Distribution Asset Management Plan Overview

K. Konicek presented Item 7.3. for information.

Discussion ensued regarding:

- service laterals are classified as unknown risks, installation dates were not tracked
- meters are not part of risk analysis and replacement is prioritized based on age
- risk encompasses the consequence of asset failure and potential impact
- additional funding for water meters and storage tanks in 2026 budget

7.4. [26-0470](#) 2027 Service Delivery - Staffing Requirements

A. Fraser presented Item 7.4. for information.

Motion Arising:

MOVED by Vice Chair Wagner, SECONDED by Commissioner Rogers

The Juan de Fuca Water Distribution Commission recommends to the Capital Regional District Board:

That staff be directed to include the proposed Utility Operator and Reliability Engineer positions in the Juan de Fuca Water Distribution service budget for 2027 and 2028, respectively.

CARRIED

7.5. [26-0469](#) Monthly Drinking Water Quality Dashboard

C. Moch presented Item 7.5. for information.

Discussion ensued regarding:

- public accessibility of the Monthly Drinking Water Quality Dashboard
- population-based formula for determining required number of water samples
- sampling station locations and staffing levels

8. Notice(s) of Motion

There were no notices of motion.

9. New Business

There was no new business.

10. Adjournment

**MOVED by Commissioner Donaldson, SECONDED by Commissioner Rogers,
That the Juan de Fuca Water Distribution Commission meeting of May 5, 2026 be
adjourned at 2:40 pm.**

CARRIED

Chair

Recorder