



Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

Thursday, May 14, 2026

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Special- Budget Planning

[MS Teams Meeting Link](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Presentations/Delegations

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Salt Spring Island Local Community Commission" on our website and staff will respond with details. Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at saltspring@crd.bc.ca.

3.1. Presentations

3.1.1. [26-0488](#) Presentation: Karen Hudson & Richard Swann, SSI Public Library Re: SSI Public Library 2027 budget

Attachments: [Presentation:SSI Public Library 2027 budget](#)

3.1.2. [26-0489](#) Presentation: Bronwen Duncan, SS Arts Council & Howard Jang, Artspring Re: SSI Art Service 2027 budget

Attachments: [Presentation: SSI Art Service 2027 budget](#)
[Background: 2027 CRD Arts Requisition request from Salt Spring Arts Council.](#)

3.1.3. [26-0490](#) Presentation: Peter Meyer, Island Pathways Re: Greater Ganges Area Road Shoulder Sweeping Program

Attachments: [Presentation Request: Peter Meyer, Island Pathways; Apr 22, 2026](#)

3.2. Delegations

- 3.2.1. [26-0491](#) Delegation: Myna Lee Johnstone, SSI Resident Re: Item 4.9. LCC Supplementary Items and Capital Projects for Consideration

Attachments: [Delegation Request: Myna Lee Johnstone, Apr 29, 2026](#)

4. Special Meeting Matters

- 4.1. [26-0495](#) LCC Operating & Capital Budget Planning 2026-2030

Recommendation: There is no recommendation. This report is for information.

Attachments: [Presentation: Operating & Capital Budget Planning 2027 – 2031](#)

- 4.2. [26-0496](#) Mahon Hall, 114 Rainbow Road, Salt Spring Island

Recommendation: That the Salt Spring Island Local Community Commission request that the Salt Spring Island Electoral Area Director direct staff to develop the 2027 1.111 Salt Spring Island Administration Provisional budget with an additional day per week of auxiliary Engineering Technician time to support the Mahon Hall revitalization and other Salt Spring Island initiatives.

Attachments: [Staff Report: Mahon Hall, 114 Rainbow Road, Salt Spring Island](#)

- 4.3. [26-0454](#) Salt Spring Island Parks and Recreation - 2026-2027 Fees and Charges

Recommendation: That the Salt Spring Island Local Community Commission recommends to the Capital Regional District Board:

That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be approved as presented in Appendix A.

Attachments: [Staff Report: Salt Spring Island Parks and Recreation - 2026-2027 Fees and Ch](#)
[Appendix A: Proposed Changes for 2026-2027 Fees and Charges](#)
[Appendix B: 2026 Updated SSI Parks and Rec Fees and Charges Guidelines](#)

- 4.4. [26-0499](#) Rainbow Recreation Centre Off-Leash Dog Park

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: Rainbow Recreation Centre Off-Leash Dog Park](#)
[Appendix A: Rainbow Recreation Site Master Plan – Revised September 10, 20](#)

- 4.5. [26-0501](#) Rainbow Recreation Centre Building Envelope Renewal Project

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Rainbow Recreation Centre Building Envelope Renewal Project](#)

4.6. [26-0503](#) SSI Hydro-Field Ongoing Operating and Management Costs

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: SSI Hydro-Field Ongoing Operating and Management Costs](#)
[Appendix A: Hydrofield Upgrade Project Construction Budget](#)

4.7. [26-0504](#) Permit for Bicycle Icon Painting

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: Permit for Bicycle Icon Painting](#)
[Appendix A: Location Map – Fulford-Ganges Rd, Northbound from Cranberry to](#)

4.8. [26-0511](#) Local Community Commission Supplementary Items and Capital Projects for Consideration

Recommendation: That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

Attachments: [Staff Report:Local Community Commission Supplementary Items and Capital P](#)
[Appendix A: LCC Supplementary Items Identified for 2027-2031](#)
[Appendix B: LCC Capital Projects Identified for 2027-2031](#)

4.9. [26-0537](#) Motion with Notice: Increase Reserve Transfers for Services (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare provisional LCC budgets for all services by increasing transfers to reserves to meet CRD reserve balance guidelines and ensure there will be sufficient funding to support projects in the Five-Year Financial Plan.

4.10. [26-0538](#) Motion with Notice: Increase Grants-in-Aid Funding 2027 (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.116 Salt Spring Island Grants in Aid Preliminary Five-Year Financial Plan by increasing Grants in Aid from \$70,090 to \$80,000 in 2027 as an ongoing supplementary item funded by requisition.

4.11. [26-0539](#) Motion with Notice: Increase Economic Development Operating Reserve (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.124 Salt Spring Economic Development Preliminary Five-Year Financial Plan by increasing the transfer to the Operating Reserve from \$7,460 to \$30,000 in 2027.

4.12. [26-0540](#) Motion with Notice: Increase Economic Development Project Cost Budget (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.124 Salt Spring Island Economic Development Preliminary Five-Year Financial Plan by increasing Project Costs from \$51,716 to \$60,000 in 2027 as an ongoing supplementary item funded by requisition.

4.13. [26-0541](#) SSI Library Requestion Motion Arising

Recommendation: [The Following motion arising was moved by Commissioner Webster and Seconded at the Salt Spring Island Local Community Commission January 29, 2026 meeting, consideration for the motion was postponed until the May 14, 2026 Budget Planning meeting]

That the Salt Spring Island Local Community Commission recommends that staff amend 1.141 SSI Public Library by decreasing the Contribution to Library by \$29,868 from \$657,100 to \$627,232 and increasing the transfer to the capital reserve fund by \$29,868 from \$94,260 to \$124,128 as a one time change in 2027.

4.14. [26-0546](#) Motion with Notice: Increase Library Contribution in 2027 (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.141 Salt Spring Island Public Library Preliminary Five-Year Financial Plan by increasing Contributions to Library to by five per cent in 2027, funded by requisition.

4.15. [26-0550](#) Motion with Notice: Transit Expansion APP Funding (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.238A Salt Spring Island Community Transit Preliminary Five-Year Financial Plan by adding \$20,000 for alternative approval process for service expansion in 2027, funded by a one-time transfer from the Operating Reserve Fund.

4.16. [26-0553](#) Motion with Notice: Bus Parking & Charging Facility Project (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.238A Salt Spring Island Community Transit Preliminary Five-Year Capital Plan by adding a project for the implementation of a facility for bus parking and electric bus charging in 2028, funded by grant/reserves.

4.17. [26-0554](#) Motion with Notice: Centennial/Grace Point Boardwalk Project Funding (B. Webster)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to prepare the 1.45X Salt Spring Island Parks & Recreation Services Preliminary Five-Year Capital Plan by revising project 25-02 to include the full Centennial / Grace Point boardwalk upgrade project to be carried out in 2029, funded 70 per cent by grant, 20 per cent by debt and ten per cent through a transfer from the Capital Reserve Fund.

4.18. [26-0557](#) Motion with Notice: LCC Membership in UBCM (E. Rook)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Rook into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to report on options for obtaining full participatory membership for the LCC in the Union of BC Municipalities (UBCM), either as a stand alone or in conjunction with other SSI elected bodies and include the initial and ongoing costs in the appropriate budget, funded by requisition.

4.19. [26-0558](#) Motion with Notice: LCC Membership in AVICC (E. Rook)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Rook into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to report on options for obtaining full participatory membership for the LCC in the Association of Vancouver Island and Coastal Communities (AVICC), either as a stand alone or in conjunction with other SSI elected bodies and include the initial and ongoing costs in the appropriate budget, funded by requisition.

4.20. [26-0559](#) Motion with Notice: Voter Assent Reserve Funding (E. Rook)

Recommendation: [At the April 16, 2026 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Rook into record to be discussed at a following meeting:]

That the Salt Spring Island Local Community Commission directs staff to ensure that there are sufficient funds, in a separate line item, in the appropriate budget/service to fund a local referendum for any purpose [i.e. approval for borrowing, reallocation of authority, or a new service] should one be needed in 2027 and to retain and replenish such funds on an ongoing basis throughout the Preliminary Five-Year Financial Plan, funded by requisition.

5. Adjournment

Salt Spring Island Local Community Commission (LCC) Presentation May 14, 2026



Guiding Principle: All Belong Here.

Values: The Library values innovation, equity, diversity, inclusion, and sustainability.

Mission: We build opportunities for all to learn, connect, and explore.

Vision: An engaged, informed, and connected Salt Spring.



The Library collected more than 100 emails asking the LCC to maintain funding for the Library as they love, depend on, or make use of the various offerings the Library provides our community.



2025 Annual Statistics:

6,145	Library Members (50% of Pop.)
674	New Library Members
106,489	Library Visits
68,002	Virtual Visits
143,680	Physical Circulations
51,978	Digital Circulations
17	Check outs per person (books=\$425)
6,713	Computer Sessions
8,953	Wi-Fi Uses
11,382	Social Media Engagements



Children's Area & Collection: Supporting Families and Community Literacy

School Class & Library Visits, March Break. Summer Camps, Summer Reading Club and programs.

- Youth Programs: **1149**
- Total Participants: **8043**
- Outreach Programs: **77**
- Summer Reading Club: **149**

Supporting Teens

- Teen Programs: **211**
- Total Participants: **1114**

Youth Engagement

- 626 youth library cards **(+5%)**
- Youth Library Circulations: **72,507** (50% of total circulations)



**Summer Reading Club
Achievement unlocked!**

**Salt Spring Island
Public Library**

Diversity, Equity, Inclusion, Truth & Reconciliation, and Accessibility

Events:

- Pride Parade annual host
- Workshops, Talks, Book Launches
- Community Partnerships
- Art & Our Living Languages Exhibits
- Social Media



Accessibility Plan

- **FabLab Accessibility Program:**
Free 3D printed assistive devices.
171 Assistive Devices given to patrons
- **Accessible Washroom Renovation:**
2026-2029: \$25k per year from
Community Works Fund through the CRD.



FabLab & STEAM

(Science, Technology, Engineering, Arts & Math)

STEAM Programs

- **127** Sessions
- **1057** Child attendees

FabLab

- **1112** Appointments
- **3639** Drop-in patrons
- **12** Class visits with
- **269** Children attending



Library members, partners, funders, & supporters:

2025

Total Grants: \$157,394

Total Donations: \$65,493



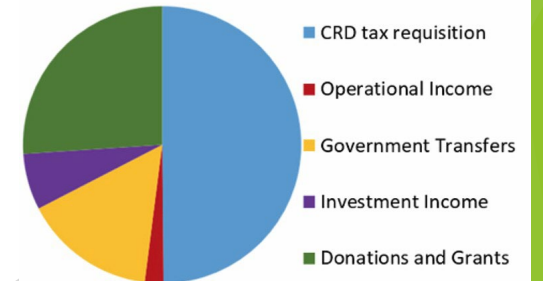
2025 Donor Appreciation Event

- Arbutus and Salt Fund
- ArtSpring (Island Arts Centre Society)
- Barb’s Bakery & Bistro
- BC Libraries Cooperative
- BC Ministry of Municipal Affairs
- Canadian Federation of University Women
- Capital Regional District (CRD) and LCC
- Courthouse Libraries of BC
- Country Grocer Salt Spring
- Derrick Lundy Poetry Grant
- Diverse and Inclusive
- Salt Spring Island (DAISSI)
- Sally and Glen Rycroft Endowment Fund
- SS Arts Council
- SS Books
- SS Exchange
- SS Forum
- SS Literacy Society
- SS Potters Guild
- SS Trail and Nature Club
- SSI Chamber of Commerce
- SSI Emergency Program
- SSI Fire and Rescue
- Government of British Columbia
- Government of Canada
- Gulf Islands Driftwood Together Society (GIFTS)
- Gulf Islands Secondary School (SD64)
- Indigenous Peoples that call Salt Spring home
- Island Community Services Society
- Family Place
- IslandLink Library Federation
- Islands Trust
- Lorrie Hunt Fund
- McConnell Foundation
- Nature Salt Spring
- Nurse Family Fund
- Phillip and Muriel Berman Foundation
- SSI Foundation & Foundation of Youth
- SSI Historical Society
- and Archives
- SSI Restorative Justice
- Stqeeye’ Learning Society
- The Raffi Foundation
- Thrifty Foods
- Times Colonist
- Literacy Society
- Transition Salt Spring Society
- Vancouver Foundation
- Westland Insurance
- Wilding Foundation

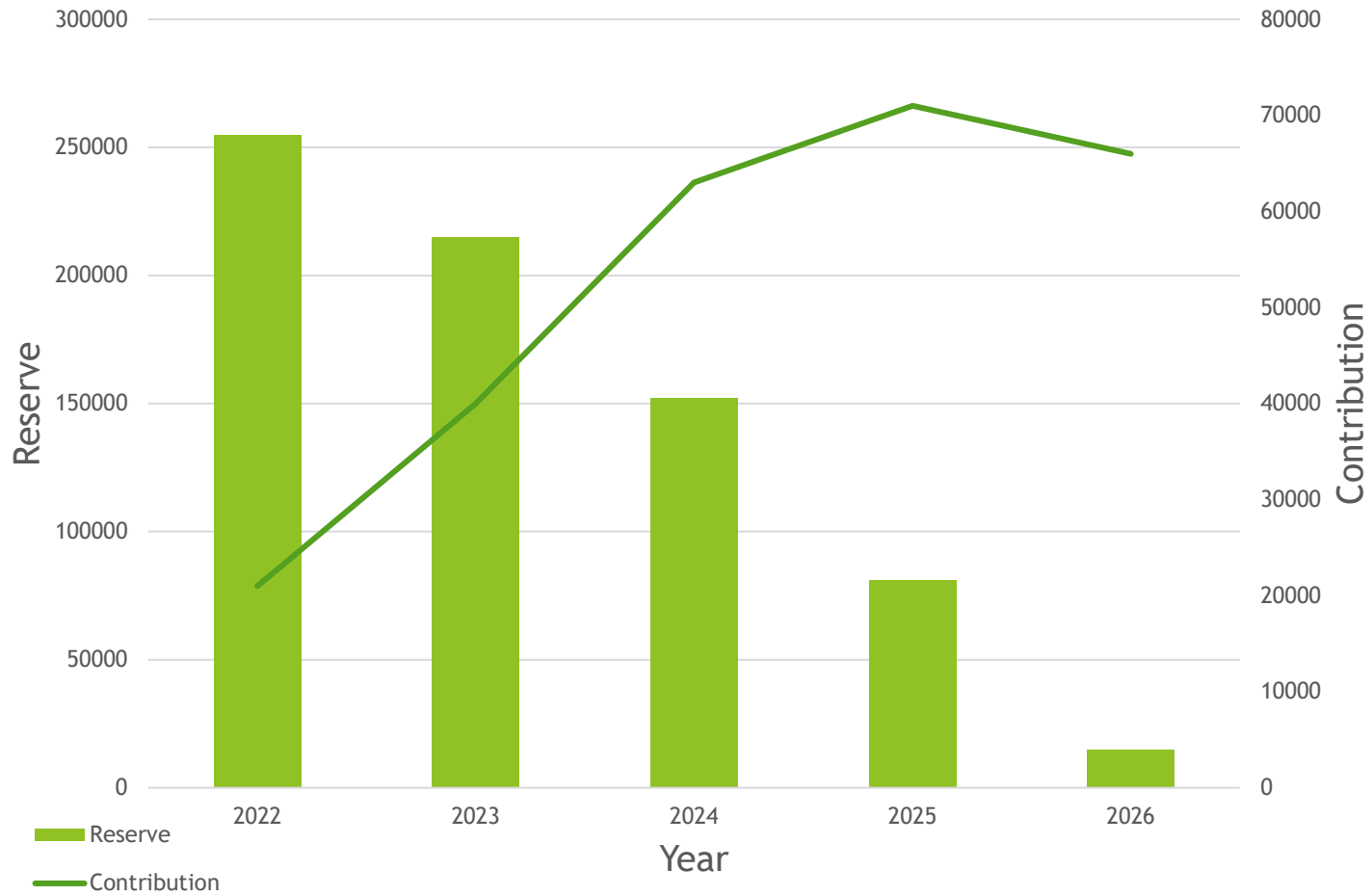
Revenue

Including Investment gains

\$1,128,960



**Salt Spring Island
Public Library**



SSI Public Library drawing down Operational Reserves for 5 past years to cover annual deficits until Library building mortgage paid off in 2026.



1.141 - SSI Public Library

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Contribution to Library	563,680	563,680	591,864	5,500	-	597,364	657,100	689,960	703,760	717,840
Allocations	29,952	29,952	33,083	-	-	33,083	33,681	34,352	35,036	35,733
Insurance	13,130	13,130	12,620	-	-	12,620	13,251	13,914	14,610	15,341
Other Operating Expenses	10,120	9,920	10,310	-	-	10,310	10,520	10,730	10,940	11,150
Contingency	2,500	-	2,500	-	-	2,500	2,500	2,500	2,500	2,500
TOTAL OPERATING COSTS	619,382	616,682	650,377	5,500	-	655,877	717,052	751,456	766,846	782,564
*Percentage Increase over prior year			5.0%	0.9%		5.9%	9.3%	4.8%	2.0%	2.0%
<u>DEBT / RESERVE</u>										
Transfer to Capital Reserve Fund	1,715	4,413	2,575	-	-	2,575	94,260	76,275	87,525	88,895
MFA Debt Reserve Fund	870	870	1,010	-	-	1,010	50	50	-	-
MFA Principal Payment	112,731	112,731	112,731	-	-	112,731	5,368	5,368	-	-
MFA Interest Payment	33,920	33,920	33,920	-	-	33,920	4,520	4,520	-	-
TOTAL DEBT / RESERVE	149,236	151,934	150,236	-	-	150,236	104,198	86,213	87,525	88,895
TOTAL COSTS	768,618	768,616	800,613	5,500	-	806,113	821,250	837,669	854,371	871,459
*Percentage Increase over prior year			4.2%	0.7%		4.9%	1.9%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Grants in Lieu of Taxes	(530)	(528)	(540)	-	-	(540)	(550)	(560)	(570)	(580)
MFA Debt reserve fund earnings	(870)	(870)	(1,010)	-	-	(1,010)	(50)	(50)	-	-
Other Income	(540)	(540)	(550)	-	-	(550)	(560)	(570)	(580)	(590)
TOTAL REVENUE	(1,940)	(1,938)	(2,100)	-	-	(2,100)	(1,160)	(1,180)	(1,150)	(1,170)
REQUISITION	(766,678)	(766,678)	(798,513)	(5,500)	-	(804,013)	(820,090)	(836,489)	(853,221)	(870,289)
*Percentage increase over prior year Requisition			4.2%	0.7%		4.9%	2.0%	2.0%	2.0%	2.0%



CRD Support Needed to Maintain Services

2027 CRD Contribution \$657,100

*only 2% increase over 2026 requisition.

10% One Time Funding Needed to Maintain:

- Library staffing for Children's programs, and auxiliary staff for volunteer absences.
- Current Library Opening Hours.
- Book Purchasing, computer resources, and building maintenance.
- Maintains 94K to CRD Capital Reserve Fund.

If Funding Reduced to 5%:

- Unable to maintain current staffing.
- Reduce hours of operation 1 day per week, Saturday being the most difficult to staff.
- Further* decrease in books, computer resources and building budgets (*cutting staff hours & Kanopy in 2027).



The case for increased investment in Salt Spring Island's

ARTS and CULTURE

A joint presentation to the
CRD Local Community Commission

May 14, 2026

Howard Jang, ArtSpring
Bronwen Duncan, Salt Spring Arts Council



The case for increased CRD support

ArtSpring and the **Salt Spring Arts Council** request an increase of **10%** to the annual Arts Requisition.

This amount would not simply fund arts organizations but an invest in community:

- Community wellbeing
- Economic vitality
- Tourism
- Youth development
- Seniors' engagement
- The cultural services which are essential to the identity and infrastructure of Salt Spring Island.



ArtSpring

salt spring
arts council
EST. 1968

Salt Spring has the second highest percentage* of its labour force in cultural occupations out of all the electoral areas in Canada.

ArtSpring (since 1989) and **Salt Spring Arts Council** (since 1968) helped build this cultural identity

A diversity of arts offerings bolsters community.

Research indicates:

- **ECONOMIC BENEFIT:** Salt Spring's destination as an arts haven attracts tourists that boost the economic health of the community
- **ENGAGEMENT:** Communities with strong cultural participation experience higher levels of civic engagement and social cohesion.
- **MENTAL HEALTH:** Arts participation reduces social isolation, supports mental health, and increase community belonging.



*2025 study by Hills Strategies, as requested by the CRD

Collective impact – together, we remain the backbone of the island's cultural ecosystem

ArtSpring

- Community cultural infrastructure
- Professional presentation of world-renowned performances
- Venue rental for community organizations
- Technical capacity
- Community gathering space
- Island festivals and cultural events
- Educational activities

Salt Spring Arts Council

- Suite of opportunities for community creativity and artist development
- Professional exposure for local artists
- Nurturing of youth potential
- Grassroots engagement
- Community arts initiatives and advocacy
- Exhibitions of local and Indigenous talent



Collective community impact, in numbers

In 2025, *ArtSpring*:

- Total audience – 16,541
 - Over 2,000 youth tickets
- Rental clients – 91
 - Local community – 73
 - Off island – 18
- 7 courses and workshops
- Volunteers – 87
- Offered over 300 days of programming
- Angel Ticket Program fully subscribed & sponsored
- Arts on Prescription pilot - 9 clients from Salt Spring United Way
- Year-round local artist exhibitions in lobby

In 2025, *Salt Spring Arts Council*:

- Distributed \$217,913 to local artists
- Engaged over 24,000 attendees (including over 1500 children/youth)
- Promoted 347 local artists
- Offered 353 days of programming
- Coordinated 90 local volunteers
- Provided 74 days of Mahon Hall rental to other community groups
- Delivered 95% of free or low barrier programs

Beyond the numbers

“The performance caused me to think of ways in which we can be kinder to one another. Koyczan exhibited bravery through how open he was about his own experiences. His showing of vulnerability inspired me.”

— Audience member for **Shane Koyczan, ArtSpring**

“It is such a gift to have a fun, safe, playful learning space available for our families to honour this holiday. We're so grateful to all who contribute such love and considerate curation.”

— Attendee at **Family Day Event, Salt Spring Arts Council**

“Scholarships like this are more than just financial support--they are reminders that someone believes in our potential and is willing to invest in our future. This belief means more than I could ever truly put into words.”

— Gulf Island Senior Secondary **Scholarship Recipient, Salt Spring Arts Council**

“It was the first real hip hop show I have been to, and I was not expecting how emotionally moved and motivated I would feel... It was refreshing to see engagement with young people and how ArtSpring could bring generations together.”

— Audience member for **Snotty Nose Rez Kids, ArtSpring**

Currently, CRD Arts Requisition support is ~\$145K with 70% to ArtSpring and 30% to Salt Spring Arts Council

Increased CRD Arts Requisition support would provide extraordinary return through a modest public investment per resident by:

- Enabling the maintenance of service levels while also meeting the rising costs of insurance, utilities, maintenance, technology upgrades, wage pressures in a difficult market, and competitive artist fees.
- Strengthening each organization's credibility which then attracts additional investment and outside funding through grants, donations, sponsorships and earned revenue.
- Protecting vital public building assets.
 - The ArtSpring building is aging and requires proactive investment and preventive maintenance to avoid larger capital costs in the future.
 - Mahon Hall (Salt Spring Arts Council) is in a poor state of repair due to decades of inadequate investment and therefore is now forced to start a capital campaign.



Conclusion

There are few investments that could touch as many aspects of our community's life for such a modest cost.

We look forward to continuing to work in partnership with the Local Community Commission to ensure Salt Spring remains a thriving, creative, and connected community.

With many thanks,

Bronwen Duncan (Salt Spring Arts Council)

Howard Jang (ArtSpring)



Request for increased CRD Arts Requisition funding for Salt Spring Arts Council

Submitted by Bronwen Duncan, Executive Director, April 14, 2026

2027 budget request for Arts Requisition funds

For the 2027 budget, Salt Spring Arts Council (SSAC) requests an 10% increase in the arts requisition funding over the 2026 amount of \$44,212 that was supplied to SSAC in 2026 (to approximately (\$48,500).

The allotment of The CRD arts requisition funding has enabled to build our diverse program portfolio that contributes to the economic activity and health of our community. This funding provides crucial, flexible programming dollars that allow us to address both organizational and community programming needs. Additionally, we successfully leverage CRD funding to attract further investment for the council's programming activities.

Investing in arts is investing in community

An increase to the Arts Requisition is not simply funding an organization—it is an investment in the social, cultural, and economic wellbeing of Salt Spring Island. The Salt Spring Arts Council, established in 1968, plays a central role in sustaining the island's identity as a vibrant, creative community.

Through its work, SSAC directly supports:

- Community wellbeing and social connection
- Youth development and intergenerational engagement
- Seniors' participation and mentorship
- Tourism and local economic activity
- Cultural infrastructure essential to island life

Salt Spring Island has one of the highest concentrations of cultural workers in Canada. A 2025 CRD-requested study by Hill Strategies found that one in nine workers is employed in a cultural occupation, and one in twenty is an artist. It noted that the Salt Spring Island Electoral Area has the second-highest percentage of its labour force employed in cultural occupations of any municipality in Canada (10.7%). This creative sector is both a defining feature of the community and a critical economic driver—one that depends on sustained investment in local arts infrastructure.

Demonstrated impact and community reach

SSAC's programs show consistent, measurable impact across all age groups and sectors of the community. In 2025 alone, **over 24,000 people participated in programs and events, reflecting both the scale of reach and depth of engagement.**

Youth and intergenerational programming

- 840 students participated in Artists in the Class
- 330 students attended exhibition tours
- 90 young artists exhibited their work
- 225 participants attended Family Day events
- 400 participants engaged in Crafting Connections, pairing seniors with youth

Exhibitions, events, and performances

- Over 15,000 visitors attended Artcraft and summer showcases
- 2,450 attended the Spring Art Show and related events
- 3,423 attended concerts, including a free Outdoor Concert Series
- Workshops and additional events supported over 100 participants in artistic development



Beyond participation, SSAC contributes directly to the local economy. In 2025, \$217,913 was distributed to artists through sales, grants, and fees—supporting livelihoods in a rural region with limited income opportunities.

This impact is amplified through collaboration. SSAC regularly partners with local organizations, strengthening the broader arts ecosystem and maximizing community benefit.

Responding to community need

SSAC's strength lies in its responsiveness to community needs—ensuring programming is inclusive, accessible, and reflective of the region it serves.

A key priority is the ongoing support and visibility of Indigenous artists and cultural practices. SSAC has built meaningful, trust-based relationships with regional Indigenous communities, and continues to expand this work through:

- Dedicated exhibition opportunities for Indigenous artists
- Indigenous-led workshops and cultural programming
- Collaboration with Elders and knowledge keepers
- Integration of Indigenous presence across major events and initiatives

More broadly, SSAC is committed to fostering participation across diverse voices, ages, and abilities—ensuring that arts programming reflects and serves the whole community.

Research consistently shows that strong arts sectors contribute to:

- **Economic vitality** through cultural tourism and local spending
- **Civic engagement** and social cohesion
- **Mental health and wellbeing**, reducing isolation and strengthening belonging

Few investments reach as broadly across community life for such a modest cost.

A strategic and high-impact investment

The demand for arts programming on Salt Spring Island is clear, and participation continues to grow. Increased Arts Requisition funding will ensure that SSAC can sustain and expand its impact—supporting artists, strengthening community connections, and maintaining the island's reputation as a leading cultural destination.

We look forward to continuing to receive a healthy arts requisition fund from the CRD.

This will make a direct impact on our ability to ensure Salt Spring Island remains a thriving, creative, and connected community.

It is such a gift to have a fun, safe, playful learning space available for our families to honour this holiday. We're so grateful to all who contribute such love and considerate curation.

Katrina Jacobsen Jensen,
Family Day Event 2025

From: Capital Regional District <noreply@crd.bc.ca>

Sent: Wednesday, April 22, 2026 2:07 PM

To: Legserv <Legserv@crd.bc.ca>

Subject: New Submission from Addressing the CRD Board & Committees webform -
Submission #121 SID #53617

Submitted on Wed, 04/22/2026 - 2:07pm

Submitted by: Anonymous

Submitted values are:

Name

Peter Meyer

I represent

Island Pathways/Partners Creating Pathways

Telephone

[REDACTED]

Email address

[REDACTED]

Street Address (optional)

[REDACTED]

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Salt Spring Island Local Community Commission](#)

Meeting Date

2026-05-14

Agenda Item

Greater Ganges Area Road Shoulder Sweeping Program

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

Island Pathways can provide a service that will improve the safety of our streets for pedestrians, cyclists, and drivers of motor vehicles, in a cost efficient manner, by sweeping the shoulders of our streets, significantly augmenting and improving upon the service currently provided by EMCON.

I will attend the meeting

In person

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.

Yes

I understand

Yes

From: myna lee Johnstone [REDACTED]
Sent: Wednesday, April 29, 2026 11:53 AM
To: Legserv <Legserv@crd.bc.ca>
Subject: Re: Your Submission to the Addressing the CRD Board & Committees form has been received - Submission #122 SID #53733

CRD IT SECURITY WARNING: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Correction to the date. 14th not 12th

On Wednesday, 29 April 2026, Capital Regional District <noreply@crd.bc.ca> wrote:

Submitted on Wed, 04/29/2026 - 11:50am

Submitted by: Anonymous

Submitted values are:

Name

myna lee Johnstone

I represent

SSITC

Telephone

[REDACTED]

Email address

[REDACTED]

Street Address (optional)

[REDACTED]

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Salt Spring Island Local Community Commission](#)

Meeting Date

2026-05-12

Agenda Item

Transportation

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

Time to get Ridesharing on SSI happening. Proposal to help launch it.Small budget item.

I will attend the meeting

In person

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.

No

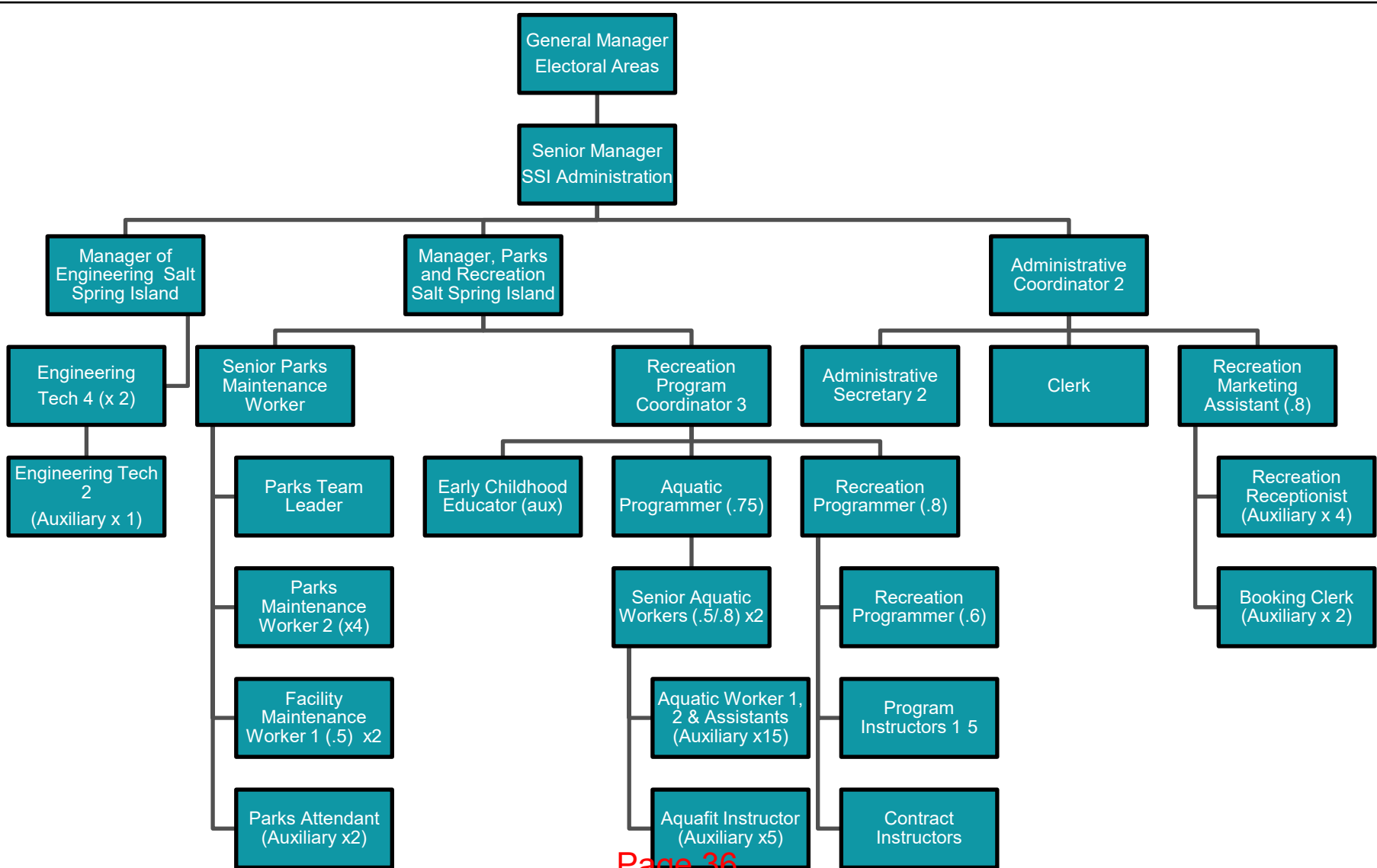
I understand

Yes

Salt Spring Island Local Community Commission

Operating & Capital Budget Planning 2027 – 2031 May 14, 2026

2025 SSI Administration Org Chart



Budget Overview

Under budget direction provided by the Board, review and recommendation for approval of 12 Salt Spring Island service budgets are delegated to the LCC.

- 1.141 SSI Public Library (Contribution Service)
- 1.299 SSI Arts (Contribution Service)
- 1.378 SSI Search and Rescue (Contribution Service)
- 1.116 Grants in Aid
- 1.124 SSI Economic Development
- 1.234 Street Lighting
- 1.342 Livestock Injury Compensation
- 1.236 Fernwood Dock
- 1.459 SSI Parks and Recreation (Parks & Administration, SIMS, Rainbow)
- 1.238 a Community Transit
- 1.238 b Transportation
- 3.705 Septage/Composting
- Future Staffing Considerations
- LCC Strategic Planning

SSI Public Library

- CRD is responsible for building and capital upgrades
- SSI Library Association is responsible for operations
- LCC approved increase to offset Archives rent in 2026 (\$5,500)
- Library is requesting a 10% increase in 2027 (\$60,396)

SSI Arts

- 70/30 contribution funding split
- Artspring is responsible for building and operations
- Arts Council is responsible for programs
- Requesting a 10% increase in arts requisition for 2027
- Arts Council Requesting 67k to support Mahon Hall

Search and Rescue

- SSI Search and Rescue is responsible for building and operations

1.116 SSI Grant in Aid

Service Overview

To provide grants-in-aid to any organization deemed to be contributing to the general interest and advantage of the electoral area.

Successes

- \$20,000 donation from SSI Foundation

Challenges

- Additional administration / time constraints required to support SSI Foundation funding requests.



1.124 SSI Economic Development



Service Overview

To promote, provide information and assist local service agencies with economic development initiatives.

Successes

- Support for local service agencies including Farmland Trust, Southern Gulf Island Tourism Partnership, SSI Chamber

Challenges

- Funding is limited
- Support for new initiatives can only be given if past initiatives are discontinued
- Three year funding max for initiatives that aren't deemed "seasonal"

New Supplementary Items

- \$40,000 to support Business License Feasibility

1.236 Small Craft Harbours (Fernwood Dock)

Service Overview

This service funds the operation of the Fernwood Dock, a small craft harbor facility on SSI. This dock was divested to the CRD from the Department of Transportation in 2002 with one-time federal funding of \$280,000 for dock upgrades.

Successes

- Completed \$200,000 in emergency repairs to the dock float in 2025.

Challenges

- Unplanned repairs resulting from inclement weather or improper boat tie ups and docking.

New Capital Items

- \$30,000 Condition Assessment and Underwater Survey
 - An updated condition assessment should be completed every five years (2030)
- \$5,000 Pressure Washing
 - CRD is transitioning away from painting docks and switching to pressure washing (2028)



Parks and Recreation



The Parks and Recreation Services were consolidated in 2025 however, they continue to be reported as three separate budgets:

- Parks and Administration
- Rainbow Recreation Centre
- Community Recreation and SIMS

Budget Overview

This budget includes overall administration, community parks, outdoor recreation facilities, water accesses, rotary dock, trails and small facilities (Park Maintenance, Phoenix, Ganges Fire Hall) .

Successes

- Creation of Morningside Park in Vesuvius area.
- Completion of the Kanaka connector trail in Ganges.
- HydroField fastball ball field started construction.
- Rezoning for Kanaka Maintenance yard.
- Portlock Park maintenance shed replacement in progress (lost in fire)
- Planning for the resurfacing of court 4: Pickleball court.
- Early deployment of garbage's and Pota-potties (Easter)



Challenges

- Application for SPARC BC grant was denied.
- Bylaw enforcement in community parks is limited
- Lack of accessible outdoor facilities or beach accesses on SSI
- Growing deficit of trail renewal work (signs, bridges, trail erosion).
- Overflowing garbage cans and littered parks year round.
- Aging infrastructure demands more maintenance than can be allocated.
- Staffing capacity to support service expansion and aging amenities.

The CRD continues to take on new facilities, trails, and parks, and the overall workload keeps increasing without the addition of more staff.

1.459 SSI Community Parks & Administration

Proposed Supplementary Items	Cost	Comments
Maintenance cost of new HydroField (ongoing)	\$17,000	Annual costs for mowing, seasonal maintenance and repair
Aux. staff to support peak summer months (May-Oct)	\$5,600	Additional hours May to Oct for peak summer management of garbage, trails, parks and beach accesses
Preventive maintenance program (one time)	\$10,000	Partnering with SEAPARC and Panorama to complete assessment for all three CRD Rec Centres.

Proposed Capital Item	Cost	Comments
Dog park relocation	\$11,000	Identify a new site, community engagement, assessment and cost estimation
Playground and accessibility enhancements (reallocate Drummond Park funding here)	(\$26,469) \$40,000	Upgrade Portlock park playground and implement accessibility recommendations
Planning and development of accessible beach access	\$20,000	Select location, concept design, costing and engagement
Centennial Gardens	\$15,000	Installation of fencing
Portlock park pump shed demolition	\$5,000	Finish construction of Portlock park pump shed
Portlock accessibility upgrades (over two years)	\$15,000 per year	Implement priority accessibility upgrades over two years (2028, 2029)

1.459 SSI Rainbow Recreation

Service Overview

This includes operation of the Rainbow Recreation Centre and the Heron's Nest Pre-school

Successes

- Pool open for Statutory Holidays.
- Introduction of additional swim lessons on Sunday mornings.
- Accessibility audit completed with specific recommendations for improvement.
- Successful use of “lifeguard school” training to certify new lifeguards (seven certified and hired)
- Aqua Fitness certification program to certify six staff and three external contractors to teach aquafit

Challenges

- Aging facility and deteriorating equipment (exterior doors, lockers, washroom partitions, counters)
- Pool parking lot needs regrading and storm drainage installed
- Seasonal churn of auxiliary staffing (training, recruiting and retraining)
- Maintaining staff for Heron's Nest pre-school
- Outgrowing pool space and usage – Patron request for future expansion
- Limited pool maintenance hours
- Purchased a used vending machine in 2025, machine has broken and cannot be fixed.



1.459 SSI Rainbow Recreation



Proposed Supplementary Item	Cost	Comments
Lifeguard school subsidized certification (ongoing)	\$4,600	Subsidize the cost of certification for new lifeguards and swim instructors (2 intakes per year each)
Allocate 12 auxiliary hours from lifeguard to senior aquatics worker (on going)	\$9,157	Allocate 12 hours auxiliary lifeguard to 12 hours RPT senior aquatics worker

Proposed Capital Item	Cost	Comments
Second half of pool grate replacement	\$20,000	First half replaced in 2026, second half planned for 2027
Replace men's locker room lockers	\$20,000	Replace corroded lockers in men's locker room
Access desk reconfiguration planning and design	\$25,000	Planning to reconfigure access desk in response to ergonomic and customer service needs
Purchase a vending machine	\$7,500	Purchase a vending machine to replace current not working
Accessibility upgrades (over three years)	\$15,000 per year	Phased approach to implementation of priority recommendations from accessibility assessment
Regrade parking lot and install storm drains (one time)	\$30,000	Re-slope and grade parking lot and add storm drains
Install fencing around exterior patio	\$15,000	Fencing around exterior patio to allow for use of sliding pool doors in summer months

Service Overview

This includes operation of the Salt Spring Island Multi Space and PARC Programs

Successes

- Growing participation in SIMS drop-in and registered programs (kinder gym, pickleball, basketball, martial arts)
- Planning additional drop in programming for Tuesdays and Sundays
- Rental revenue up from 2025
- New vending machine, Q1 revenue for vending machine \$1,900



Challenges

- The home economics room is the second most popular rental space (arts, cooking) and is in need of refurbishment of equipment and fixed mill work to support this rental activity
- It is challenging to offer multiple programs at the same time to meet needs of adults and children due to the use of program space for rental and program partners
- Limited maintenance and janitorial hours to support programs and bookings
- The addition of the HydroField will require an increase in staff resources to support booking requests for the fastball and soccer field use.



1.459 SSI Community Recreation & SIMS



Proposed Supplementary Items	Cost	Comments
Health and safety – SIMS roof (one time)	\$30,000	Ladder safety rails and fall protection guards on high roof
Auxiliary park maintenance	\$10,026	Support growing rental and program volume
Auxiliary booking clerk	\$14,895	Cover bookings for new Hydrofield

Proposed Capital Item	Cost	Comments
Upgrades to Home Economics room	\$20,000	Replace aging kitchen equipment, potable water, replace millwork benches/cupboards, install paint filter and kiln
Adult fitness equipment	\$34,000	Equipment for adult fitness options during children's program times
Accessibility upgrades (2027, 2028, 2029)	\$15,000 per year	Phased approach to implementation of priority recommendations from accessibility assessment

1.238A Community Transit

Service Overview

- SSI Transit and Transportation Service provides a public transportation system on SSI. This service carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, which includes parking facilities, pedestrian safety and traffic calming facilities. It also implements transportation demand management programs.

Successes

- Received funding for site prep at two bus shelter locations in March 2025 (Mobrae and Cusheon) and works completed.
- Received \$100,000 of Betterments Grant funds in May 2025 to install two bus shelters at Mobrae and Cusheon stops and commenced site prep for West Horel stop.

Challenges

- Funding for expansion of Fulford and Cusheon Lake bus routes was deferred from 2026/2027 to 2027/2028 respectively.
- Allocating limited CRD engineering resources to execute projects.

New Supplementary Items for Consideration

- \$2,080 allocation to PARC to support new bus shelter operating costs (garbage, vandalism, and repairs).

New Capital Project for Consideration

- Increase grant funding to support future bus shelters.

Service Overview

SSI Transit and Transportation Service provides a public transportation system on SSI. This service carries out transportation studies, provides for the construction, installation, maintenance and regulation of sidewalks and bicycle paths, which includes parking facilities, pedestrian safety and traffic calming facilities. It also implements transportation demand management programs.

Successes

- Merchant Mews Roadside Pathway:
 - MOTT Permit Approved / funding secured.
- Surveys in progress on priority sections in Ganges.
- Functional designs in progress, or completed for Rainbow Rd, Jackson Ave and McPhillips Ave.
- Secured funding for Crosswalk Study.

Challenges

- Unsuccessful grant application for Rainbow Road section.
- Allocating CRD limited Project Management resources to execute projects.

New Supplementary Items for Consideration

- \$5,000 to support roadside pathway maintenance and materials.

Service Overview

This service provides, operates, collects, treats and disposes of septage and sewage sludge, co-compost septage, and sewage sludge with wood waste for the local service area on SSI.

Successes

- Review of Geotubes completed – decision pending.
- BioChar Pilot Project at Hartland may provide insights to a solution.
- Grit Chamber installation proceeding with arrival of equipment.

Challenges

- Finding ways to reduce the cost of dewatering residual solids and disposal.
- Solutions thus far have proven to be cost prohibitive.

New Capital Project for Consideration

- Need to consider if installation of dewatering options remains in the capital plan.

Background

The CRD had implemented a freeze on new Full Time Equivalent (FTE) and Regular Part Time (RPT) positions in 2026.

Hiring freeze extended to 2027

2027

- ELT has approved consideration of converting auxiliary lifeguard hours into RPT Senior Aquatic Worker to address staffing shortages resulting in pool closures
- Increase auxiliary booking clerk hours to support SIMS/hydrofield bookings
- Increase auxiliary facility maintenance hours to support growing SIMS use
- Increase Aux. Engineering Tech from two to three day (SSI Admin Budget)
- Increase Aux. Clerk from one to two days (SSI Admin Budget)
- Complete organizational review to determine required staffing levels to support current service levels (SSI Admin Budget)

2028

- Convert Aux Tech to FTE
- Convert Aux Booking Clerk to RPT
- Convert Aux Facility Maintenance to RPT

The LCC's Strategic Plan includes 42 Initiatives distributed across five Goals.

Status

An update on the 42 Initiatives indicates:

- 14 Initiatives are completed
- 24 Initiatives are currently underway and in progress
- 4 Initiatives are in the queue to be started and awaiting other events to occur prior to progressing

New Projects for Consideration in 2027 Budget

- \$5,000 to support an Updated Strategic Plan in early 2027

Commissioner Questions and Discussion?



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REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF THURSDAY, MAY 14, 2026

SUBJECT Mahon Hall, 114 Rainbow Road, Salt Spring Island

ISSUE SUMMARY

The purpose of this report is to review options to support the Salt Spring Art Council (SSAC) in renovations of Mahan Hall.

BACKGROUND

Mahon Hall, located at 114 Rainbow Road in Ganges Village, was constructed in 1902 and is a recognized historic and heritage building. The one-storey wood-framed structure has cultural, social, and architectural significance and has long served as a key community asset in the village core.

The SSAC currently leases Mahon Hall from School District 64 (SD64) under a 60-year lease effective December 31, 2014, based on the understanding that the building is no longer suitable for educational use. Under the lease, SSAC is responsible for all operating, maintenance and capital costs. As a volunteer-led organization, SSAC has requested that the Salt Spring Island Local Community Commission (LCC) consider assuming the lease to better support ongoing operations and required capital upgrades.

To inform future planning, SSAC has completed multiple technical assessments, including structural, geotechnical, building code compliance, and a comprehensive revitalization study. These investigations identified significant deficiencies related to seismic performance, fire and life safety, accessibility, and aging building systems.

The proposed Mahon Hall Revitalization Project would address these deficiencies through a comprehensive code upgrade and renovation to improve safety, accessibility and functionality while preserving heritage features and expanding the building's capacity and usability as Salt Spring Island's primary arts and cultural venue.

The LCC has requested that staff report back on options to support the SSAC in renovations of Mahon Hall. During a recent meeting, the SSAC has confirmed that they are looking for support with the following:

- Provide letters of support for grant applications and donor requests.
- Provide funding to support the SSAC in applying for grants and pursue donor funding for the capital campaign. Specifically, to support a staff member to write grants and funding to complete a fundraising feasibility study.
- Work with the SSAC to negotiate an arrangement with the school district to address the ownership requirements of the funding bodies. (Capital Regional District (CRD) would likely need to assume the lease to qualify for grants)

ALTERNATIVES

Alternative 1

That the Salt Spring Island Local Community Commission request that the Salt Spring Island Electoral Area Director direct staff to develop the 2027 1.111 Salt Spring Island Administration Provisional budget with an additional day per week of auxiliary Engineering Technician time to support the Mahon Hall revitalization and other Salt Spring Island initiatives.

Alternative 2

That the Salt Spring Island Local Community Commission requests that the report be referred back to staff for additional information.

IMPLICATIONS

Financial Implications

The CRD provides contribution funding on an annual basis to the SSAC to support program delivery and Artspring to support building and operating costs. The total funding requisitioned in 2026 was \$147,373 with \$103,161 (70%) going to Artspring and \$44,212 (30%) going to SSAC.

In addition to the arts funding requisition the SSAC is requesting \$67,000 in 2027 to support:

- Grant writing (\$10,000)
- Construction phasing plans (\$7,000)
- Feasibility Study Consultant (\$50,000)

Should the LCC wish to allocate additional funding to SSAC the funds would need to be added to the 1.299 SSI Arts Service Contributions-Projects budget and invoiced separately.

Operating Implications

The Salt Spring Island Parks and Recreation department has acquired several new facilities in recent years, including assuming the operation and management of the Rainbow Recreation Centre in 2018, the creation of the Mouats Bike Park in 2018, the Salt Spring Island Multi Space in 2022, Mount Maxwell Community Park in 2023, Phoenix Elementary in 2024, Morningside Drive Park in 2025 and will assume full responsibility for the Ganges Fire Hall in 2026. The Hydrofield ballfield is also currently under construction. Capital improvements for the Salt Spring Island Library have been handed to the Salt Spring Island Engineering Team who support capital improvements for CRD infrastructure and buildings on the island. Transit and Transportation infrastructure has also been added to the parks maintenance workplan. Supporting the SSAC with the revitalization project and potentially taking over the management, operation, repairs and regular maintenance of Mahon Hall will require additional staff support.

Social Implications

Mahon Hall is a historic hall that is over 120 years old. The hall is well-known as the host of Artcraft, visual arts exhibitions, arts workshops, community theatre performances and other community events.

First Nations Implications

Situated on the land of the traditional territory of the Coast Salish people, specifically the ancestral and unceded territory of the Hul'qumi'num and SENCOTEN speaking peoples the hall borders a registered archaeological site requiring permitting and First Nation consultation prior to any land altering works.

CONCLUSION

Mahon Hall is a significant heritage and cultural facility that continues to play an important role in arts and community life on Salt Spring Island but it requires substantial capital investment to address identified deficiencies. The Salt Spring Art Council has requested targeted, time-limited support to advance grant applications, fundraising readiness, and discussions related to lease and ownership requirements. Approval for additional funding and staff support would be required should the Local Community Commission approve the Salt Spring Art Council request for support.

RECOMMENDATION

That the Salt Spring Island Local Community Commission request that the Salt Spring Island Electoral Area Director direct staff to develop the 2027 1.111 Salt Spring Island Administration Provisional budget with an additional day per week of auxiliary Engineering Technician time to support the Mahon Hall revitalization and other Salt Spring Island initiatives.

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services



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**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, MAY 14, 2026**

SUBJECT Salt Spring Island Parks and Recreation - 2026-2027 Fees and Charges

ISSUE SUMMARY

The purpose of this report is to provide the Salt Spring Island (SSI) Local Community Commission (LCC) with recommendations for the 2026-2027 Recreation Services and Facilities Fees and Charges Bylaw, effective September 1, 2026.

BACKGROUND

Each year, all Capital Regional District (CRD) recreation centers are required to review and analyze their fees and charges and recommend any changes for approval by the CRD Board.

The annual process for reviewing Fees and Charges includes consideration of:

- Past and actual budget expenses and revenues
- Activity and usage levels
- Recognition of desired recovery rates and operational deficits
- Operational assumptions regarding access, facility enhancements and recovery
- Fees and charges at other municipal recreation departments
- Previous year’s fee increases
- Social and economic conditions; and
- Salt Spring Island Parks and Recreation Fees and Charges Guidelines

The primary consideration in the review of recreation fees and charges is to find a balance between fiscal accountability, access to recreation services, and the marketplace. User fees and charges provide revenue and offset the tax requisition requirement in providing parks and recreation services and programs.

Revenue Sources as a % of Total Revenue:	2025 (Actual)	2026 (Budget)
Requisition	77.95%	78.54%
Parks and Administration	2.11%	1.90%
Rainbow Recreation Centre	9.24%	9.04%
Community Rec and SIMS	10.70%	10.52%
Total	100%	100%

Wages, operating costs and inflation impact on the cost of operating facilities and the delivery of programs and services. While revenues have increased over the past years, escalating operating costs and annual wage increases have resulted in higher than projected operating costs. Staff are recommending a 3-5% increase to most fees and charges. Fees and charges are updated annually in amendments to Bylaw No. 3623, “Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009”, which contains fees for all CRD recreation centers.

All fees are to be rounded to the nearest nickel and are listed before applicable tax. Program registration fees are not included in the fees and charges bylaw. Fees included in the fees and charges bylaw include:

- Recreation Centers Admission Fees (SIMS & Rainbow)
- Rainbow Recreation Pool Rental Rates
- Field and Court Rental Rates
- Gym Rental Rates
- Classroom and Storage Rental Rates
- Park Use Rental Rates
- Miscellaneous Fees

Proposed Fees and Charges Adjustments and Changes (Appendix A)

- **Recreation Centre Admission Fees:**
 - 3-4% increase to single admission and timed passes.
 - Discounted admission offered as below:
 - Youth – 75% of adult fee
 - Child – 60% of adult fee
 - Family (Maximum 5) – double the adult fee
 - Tot – free of charge
 - 10 visit punch pass – 9 times the regular fee
 - 20 visit punch pass – 17 times the regular fee
 - *Aqua Fitness pass increases are below 1% in a multi year strategy to align the Aqua Fitness passes with the adult passes rates.*
- **Rainbow Recreation Pool Rental Rates:**
 - 3.5% increase to commercial booking rates.
 - Apply formulas to offer reduced rental rates for non-profit adult (75%) and youth (60%).
- **Field and Court Rental Rates:**
 - NEW: Tennis and Pickle Ball bookings transition from \$5.00 flat fee per day to hourly rates equivalent to the field booking rates.
 - Field bookings
 - *5% increase to the flat daily field booking fee*
 - *Hourly rental fee for field use is increasing by 0.25 cents for non-profit adult & youth.*
- **Gym Rental Rates:**
 - 3% increase to commercial booking rates.
 - Apply formulas to offer reduced rental rates for non-profit adult (75%) and youth (60%).
- **Classroom and Storage Rental Rates:**
 - 3% average increase to commercial booking rates.

- Apply formulas to offer reduced rental rates for non-profit adult (75%) and youth (60%).
- **Park Use Rental Rates:**
 - 3-5% increase to commercial park use rental rates.
 - Apply formulas to offer reduced rental rates for non-profit adult (75%) and youth (60%).
- **Miscellaneous Fees:**
 - 3% average increase to miscellaneous fees excluding lockers.

ALTERNATIVES

Alternative 1

That the Salt Spring Island Local Community Commission recommends to the Capital Regional District Board:

That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be approved as presented in Appendix A.

Alternative 2

That the Salt Spring Island Local Community Commission recommends to the Capital Regional District Board:

That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be approved with specific amendments to Appendix A.

IMPLICATIONS

Equity, Diversity & Inclusion Implications

Recognizing that cost can be a barrier to recreation participation, PARC offers the Leisure Economic Access Pass (LEAP). The LEAP program provides 52 free drop-ins and subsidies for those requiring financial assistance for memberships or registered programs. CRD Recreation centres currently offer free access to the support person for those needing additional assistance.

Financial Implications

User fees collected are used to reduce the tax requisition and for the delivery of recreation services. Recreation fees and charges continue to be reasonable and affordable for most residents and visitors and are aligned with user fees across Greater Victoria. It is anticipated that the proposed increase will generate sufficient revenue to achieve targets for the 2026/2027 budget years.

Social Implications

The proposed increase to admission and rental rates ensures fees remain comparable across greater Victoria and accounts for increased operating costs associated with inflation, while keeping recreation accessible to our community members encouraging active living.

CONCLUSION

Each year, the fees and charges for recreation services are re-evaluated to determine if new charges are required and if existing fees need to be adjusted. Comparing fees to other recreation centers and looking at social and financial factors, the recommendation is that most fees should be increased by an average of 3 to 5%.

RECOMMENDATION

That the Salt Spring Island Local Community Commission recommends to the Capital Regional District Board:

That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be approved as presented in Appendix A.

Submitted by:	Kent Bittorf, BPhEd, Manager, SSI Parks and Recreation
Concurrence:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Proposed Changes for 2026-2027 Fees and Charges

Appendix B: 2026 Updated SSI Parks and Rec Fees and Charges Guidelines

Appendix A: Proposed Changes for 2026-2027 Fees & Charges

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES

2025 Bylaw 4680 Fees and Charges			Proposed Changes for 2026-2027	% Change
RECREATION CENTRES (General Admission Fees; Subject to applicable tax)				
Adult (19 yrs and older)	Single Admission	\$6.75	\$6.95	3.0%
	10x	\$60.55	\$62.55	3.3%
	20x	\$114.35	\$118.20	3.4%
	1 month	\$67.40	\$69.40	3.0%
	Annual Pass (12 months)	\$459.45	\$473.25	3.0%
Youth (13-18 yrs or valid student card)	Single Admission	\$5.05	\$5.20	3.0%
	10x	\$45.45	\$46.95	3.3%
	20x	\$85.80	\$88.65	3.3%
	1 month	\$50.55	\$52.05	3.0%
	Annual Pass (12 months)	\$344.60	\$354.95	3.0%
Child (5-12 yrs)	Single Admission	\$4.05	\$4.15	2.5%
	10x	\$36.35	\$37.55	3.3%
	20x	\$68.60	\$70.90	3.4%
	1 month	\$40.45	\$41.65	3.0%
	Annual Pass (12 months)	\$275.65	\$283.95	3.0%
Tot (4 yrs and under)		No charge	No charge	0.0%
Family (Maximum 5)	Single Admission	\$13.50	\$13.90	3.0%
	10x	\$121.10	\$125.15	3.3%
	20x	\$228.70	\$236.40	3.4%
	1 month	\$134.80	\$138.85	3.0%
	Annual Pass (12 months)	\$918.90	\$946.45	3.0%
Aquatic Fitness	Single Admission	\$8.40	\$8.45	0.6%
	10x	\$75.45	\$76.05	0.8%
	20x	\$142.50	\$143.60	0.8%
	1 month	\$75.95	\$76.35	0.5%
	Annual Pass (12 months)	\$644.35	\$645.95	0.2%
- No charge for support workers for those users needing additional support. - Single admission rates apply to each entry per day. - Showers and half price swim times are half price of single admission. - \$5.00 roller skate rental fee - \$25.00 Annual Staff Pass				
RAINBOW RECREATION POOL RENTAL (Rates per hour unless otherwise noted; Subject to applicable tax)				
Commercial	Per Lane	\$26.50	\$27.45	3.6%
	*Entire Facility	\$159.10	\$164.67	3.5%
Adult Non-Profit	Per Lane	\$19.90	\$20.55	3.3%
	*Entire Facility	\$119.30	\$123.50	3.5%
Youth Non-Profit	Per Lane	\$15.90	\$16.45	3.5%
	*Entire Facility	\$95.45	\$98.80	3.5%
Lifeguard/Instructor (additional staff)	Per Lane	\$34.90	\$36.10	3.4%
* Lifeguard/Instructor is additional charge outside of regular operating hours or where additional staff is needed.				

Appendix A: Proposed Changes for 2026-2027 Fees & Charges

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES

2025 Bylaw 4680 Fees and Charges			Proposed Changes for 2026-2027	% Change
FIELD AND COURT RENTAL (Rates per hour unless otherwise noted; Subject to applicable tax)				
Tennis Courts (per court)	Youth Non-Profit	\$5.00/day	\$2.75/hr	Criteria Change
	Adult Non-Profit	\$5.00/day	\$3.50/hr	Criteria Change
	Commercial	\$7.40/day	\$4.70/hr	Criteria Change
Tennis Courts (Per Tournament)	Youth Non-Profit	\$28.80	\$30.25	5.0%
	Adult Non-Profit	\$28.80	\$30.25	5.0%
	Commercial	See Park Use fees		
Multisport Court	Youth Non-Profit	\$7.55	\$7.95	5.3%
	Adult Non-Profit	\$9.45	\$9.90	4.8%
	Commercial	\$12.60	\$13.25	5.2%
Ball Diamonds (Per hour)	Youth Non-Profit	\$2.50	\$2.75	10.0%
	Adult Non-Profit	\$3.25	\$3.50	7.7%
	Commercial	See Park Use fees		
Ball Diamonds (Per Tournament)	Youth Non-Profit	\$28.80	\$30.25	5.0%
	Adult Non-Profit	\$28.80	\$30.25	5.0%
	Commercial	See Park Use fees		
Main Field / Side Field– Portlock (Per hour)	Youth Non-Profit	\$2.50	\$2.75	10.0%
	Adult Non-Profit	\$3.25	\$3.50	7.7%
	Commercial	See Park Use fees		
Main or Side Field – Portlock (Per Tournament)	Youth Non-Profit	\$28.80	\$30.25	5.0%
	Adult Non-Profit	\$28.80	\$30.25	5.0%
	Commercial	See Park Use fees		
Jogging Track		No charge	No charge	
GYM RENTAL (Subject to applicable tax)				
Gym Rental (Day fee based on five hours of use):				
Youth Non-Profit	Per Hour	\$53.20	\$54.80	3.0%
	Per Day	\$266.10	\$274.10	3.0%
After School Group	Per Hour	\$26.80	\$27.60	3.0%
Adult Non-Profit	Per Hour	\$66.50	\$68.50	3.0%
	Per Day	\$332.60	\$342.60	3.0%
Commercial	Per Hour	\$88.70	\$91.35	3.0%
	Per Day	\$443.50	\$456.80	3.0%

Appendix A: Proposed Changes for 2026-2027 Fees & Charges

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES

2025 Bylaw 4680 Fees and Charges			Proposed Changes for 2026-2027	% Change
ROOM AND STORAGE RENTAL (Rates per month; Subject to applicable tax)				
Small Classroom	Youth Non-Profit	\$371.15	\$382.30	3.0%
	Adult Non-Profit	\$463.95	\$477.85	3.0%
	Commercial	\$618.60	\$637.15	3.0%
Large Classroom	Youth Non-Profit	\$404.95	\$417.10	3.0%
	Adult Non-Profit	\$506.15	\$521.35	3.0%
	Commercial	\$674.90	\$695.15	3.0%
Small Storage Room	Youth Non-Profit	\$49.85	\$51.35	3.0%
	Adult Non-Profit	\$62.35	\$64.20	3.0%
	Commercial	\$83.10	\$85.60	3.0%
Large Storage Room	Youth Non-Profit	\$99.80	\$102.75	3.0%
	Adult Non-Profit	\$124.75	\$128.45	3.0%
	Commercial	\$166.30	\$171.30	3.0%
Meeting Room / Classroom (per hour)	Youth Non-Profit	\$17.30	\$17.80	2.9%
	Adult Non-Profit	\$21.60	\$22.25	3.0%
	Commercial	\$28.80	\$29.65	3.0%
Dance Room (per hour)	Youth Non-Profit	\$22.45	\$23.15	3.1%
	Adult Non-Profit	\$28.10	\$28.95	3.0%
	Commercial	\$37.45	\$38.55	2.9%
PARK USE (Rates per day unless otherwise noted; Subject to applicable tax)				
Commercial Filming		\$347.85	\$358.30	3.0%
Commercial Service or Activity		\$240.05	\$247.25	3.0%
	Rate per Week	\$600.05	\$618.05	3.0%
Commercial Temporary One-Time Use	Rate per Hour	\$119.95	\$123.55	3.0%
Research Activity – such as specimen collection, surveys, inventories, monitoring plots		\$36.05	\$37.15	3.1%
Wedding Ceremony		\$277.15	\$285.45	3.0%
Special Event or Activity: (Day fee based on five hours of use)				
Youth Non-Profit	Rate per Hour	\$10.35	\$10.90	5.3%
	Rate per Day	\$51.95	\$54.55	5.0%
Adult Non-Profit	Rate per Hour	\$13.00	\$13.60	4.6%
	Rate per Day	\$64.90	\$68.15	5.0%
Commercial	Rate per Hour	\$17.30	\$18.15	4.9%
	Rate per Day	\$86.55	\$90.90	5.0%
Gazebo and Picnic Shelters: (Day fee based on five hours of use)				
Youth Non-Profit	Rate per Hour	\$7.55	\$7.95	5.3%
	Rate per Day	\$38.25	\$40.15	5.0%
Adult Non-Profit	Rate per Hour	\$9.45	\$9.90	4.8%
	Rate per Day	\$47.80	\$50.20	5.0%
Commercial	Rate per Hour	\$12.60	\$13.25	5.2%
	Rate per Day	\$63.75	\$66.95	5.0%

Appendix A: Proposed Changes for 2026-2027 Fees & Charges

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES

2025 Bylaw 4680 Fees and Charges			Proposed Changes for 2026-2027	% Change
MISCELLANEOUS FEES (Subject to applicable tax)				
Tent Rental (Plus staff time)		\$48.45	\$49.90	3.0%
Road Sign at Portlock (Commercial)	Rate per Week	\$30.00	\$30.90	3.0%
Clean Up Fee	Rate per Hour	\$45.30	\$46.65	3.0%
Maintenance Staff	Rate per Hour	\$45.30	\$46.65	3.0%
Table Rental (per table)	Rate per Day	\$12.35	\$12.70	2.8%
Chair Rental (per chair)	Rate per Day	\$2.45	\$2.50	2.0%
Refund Fee (No charge to leave credit on account)	(non-taxable)	\$5.40	\$5.55	2.8%
NSF Cheque Fee/Declined Credit Card	(non-taxable)	\$21.40	\$22.05	3.0%
Membership Card Replacement	(non-taxable)	\$5.40	\$5.55	2.8%
Locker (Small/Medium)	(non-taxable)	\$0.25	\$0.25	0.0%
Locker (Large)	(non-taxable)	\$0.50	\$0.50	0.0%
Water/Wash Station	Rate per Booking	\$52.05	\$53.60	3.0%
Power	Rate per Booking	\$37.65	\$38.80	3.1%
Damage Deposit (Major Event/Tournament)		20% of Contract		0.0%

**SALT SPRING ISLAND ADMINISTRATIVE
GUIDELINE**

Section	<i>Salt Spring Island Electoral Area - Parks and Recreation</i>	
Subsection	Guidelines	# 2019.1
Title	PARKS AND RECREATION FEES AND CHARGES	

GUIDELINE:

Salt Spring Island Local Community Commission (LCC) has set out the framework for the establishment of fees and charges for Salt Spring Island (SSI) parks and recreation services; to guide recommendations for the Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw Schedule C – Salt Spring Island Parks and Recreation.

PURPOSE:

1. To provide direction and guidance on fee setting in parks and recreation facilities and programs.
2. To ensure fair, reasonable fees are established for public recreation services and that such fees reflect an appropriate cost recovery.
3. To identify cost for all service areas and establish a rationale for subsidizing services that align with our strategic direction.
4. To ensure consistency in the rental and admission fee charges at all facilities that provide the same or similar services.
5. To ensure access for all.

The guiding principle is to conduct an analysis on an annual basis, including but not limited to Market Averages (of like facilities) and to establish a base rate for rentals, admissions and program fees. Once established, the base rate will allow for a formula to guide subsidies for local non-profit organizations and different age groups.

The user fees collected are used to offset the amount of tax requisition collected for the delivery of recreation and park services. The establishment of a desired level of cost recovery for services will assist with the establishment of base rates.

RESPONSIBILITY:

CRD staff have the responsibility of administering and implementing this guideline.

PROCEDURE:

Admission Fees

Where applicable use the following formulas in pool admission fees:

- Adult (19yrs and older) rate set a 100% of the established pool admission fee
- Youth (13-18yrs) Subsidization: pay 75% of adult rate
- Child (5-12yrs) Subsidization: pay 60% of adult rate
- Tot (0-4yrs) Subsidization: pay 0% of the admission cost
- Family (max 5) Subsidization: pay 200% of adult rate

Rental Fees

Where applicable use the following formulas in establishing rental fees:

- Commercial rate set at 100% of the established facility rental fee
- Adult Non Profit: pay 75% of the facility rental fee
- Youth Non Profit Subsidization: pay 60% of the facility rental fee

Program Fees

Where applicable use the following formulas in establishing program fees:

- Adult program fees set to cover all direct and indirect costs
- Youth, Child and Tot programs set to cover all direct costs

Following an annual review, current fees and charges should not be drastically raised or lowered as a way to minimize variances in revenue and cost barriers to participation.

DEFINITIONS:

Market Average: The average rate for similar government operated facility.

Non-profit: Community and sports associations with a majority membership comprised of Salt Spring Island residents.

Admission fees: Average rate charges in similar facilities operated by public agencies.

Direct Costs: Any expenditure which is directly related to the operation of the program. This would include instructor fees, materials, facility rental, etc.

Indirect Costs: All expenditures which have not been applied to the direct costs. This includes administrative costs, facility maintenance, marketing etc. (typically calculated at 25% of the direct costs)

Subsidy Level: The portion of a service direct cost which is paid for by the tax requisition.

PROCEDURE:

1. Conduct annual market analysis
2. Set recommended updates to Fees and Charges
3. Prepare draft Fees and Charges Bylaw
4. Present to PARC for comment and approval of recommendation
5. Send recommendation to CRD Board

Approval Date:	April 2019	Approved By:	SSI PARC
1. Amendment Date:		Approved By:	



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REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF THURSDAY, MAY 14, 2026

SUBJECT **Rainbow Recreation Centre Off-Leash Dog Park**

ISSUE SUMMARY

The purpose of this report is to review costs and staffing implications to determine a new location and design for the Rainbow Recreation Centre off leash dog park.

BACKGROUND

Dogs are welcome on Capital Regional District (CRD) trails and community parks within the Salt Spring Island (SSI) Parks and Recreation system, excluding those community parks with playgrounds. Dogs need to be “under control” meaning within an owner’s direct eyesight and returns immediately when called. Owners are asked to always carry a leash and leash their dog if their dog is young or has a mind of its own or when you are at a trail head or intersection or when approaching other dogs or wildlife.

The dog park located at the Rainbow Recreation Centre opened in April 2011, made possible through several monetary and in-kind donations. The small park was envisioned as a place for recreation and social interaction among both dogs and owners. The park features separate fenced areas for small and large dogs, two trees providing shade, a picnic table and a covered shelter. Currently, the Rainbow Recreation Centre dog park is the only fenced public dog park on SSI. This dog park is well used by some in the community but has experienced conflict with other visitors and regular users. The current location of the dog park is not ideal due to seasonal flooding and limited shade. The Rainbow Recreation Centre Site Master Plan recommends relocating the dog park to a more suitable location.

In response to recent concerns, the following motion was passed at the July 10, 2025 meeting of the SSI Local Community Commission (LCC)

“That the Salt Spring Island Local Community Commission request that staff report back on cost implications associated with exploring alternative locations for the dog park located at 262 Rainbow Road.”

To explore a more suitable location for a community dog park, staff are recommending a structured, transparent and inclusive process to ensure the site is safe, accessible, and supported by the community. To support this process, the following stages should be followed:

1. Establish objectives and criteria
2. Conduct a preliminary site inventory
3. Evaluate sites against criteria
4. Community and stakeholder engagement ages
5. Detailed site analysis of preferred locations
6. Select and approve final site
7. Conceptual design and budgeting
8. Implementation, monitoring and regular maintenance

At the October 9, 2025, meeting of the SSI LCC the following motion was passed.

“That the Salt Spring Island Local Community Commission requests that staff defer consideration of the Community Dog Park Designs project to the 2027 Budget Planning meeting.”

IMPLICATIONS

Financial Implications

Relocating the Rainbow Recreation Centre off leash dog park would require funding to support determining the site, community consultation, site assessments, demolition and construction.

The project could be done in two phases, with the first phase identifying a site, developing detailed designs and cost estimates. The following cost estimate will allow the project to progress to the end of stage 6 (select and approve final site). Additional considerations will be needed to execute phase 2 (stages 7 and 8).

Phase 1 – Site Determination and Design Cost Estimates		
Assessments	Environmental, geotechnical, archaeological	\$5,000
Conceptual Designs	Determine scope, separate large and small dogs, fencing, benches	\$2,500
CRD Project management and admin	Develop project plan, site criteria and assessment tools	\$1,400
Community Engagement	Stakeholder workshop / open house	\$600
Cost Estimates	Class D cost estimate - contingency	\$1,500
	Total	\$11,000

Social Implications

Dog parks provide many benefits including improving dog socialization, boosting dog’s physical health, promoting active lifestyles, providing a safe space for exercise and socialization. Dog parks also provide social interaction among both dogs and owners. Typical community guidelines have around one dog park per every 15-20k residents. With only 1 dog park currently established on SSI, care will need to be taken to ensure timelines allow the community to have continuous access to a dog park during the transition.

CONCLUSION

Relocating the Rainbow Recreation Centre off-leash dog park would address site limitations while aligning with community concerns and the Rainbow Recreation Centre Site Master Plan. A phased approach, beginning with site determination and cost estimates, would allow staff to identify a suitable location through assessment and engagement before relocation is considered. Further design and implementation would be subject to future budget deliberations, consistent with the Salt Spring Island Local Community Commission’s direction to defer consideration to 2027.

RECOMMENDATION

There is no recommendation. This report is for information only.

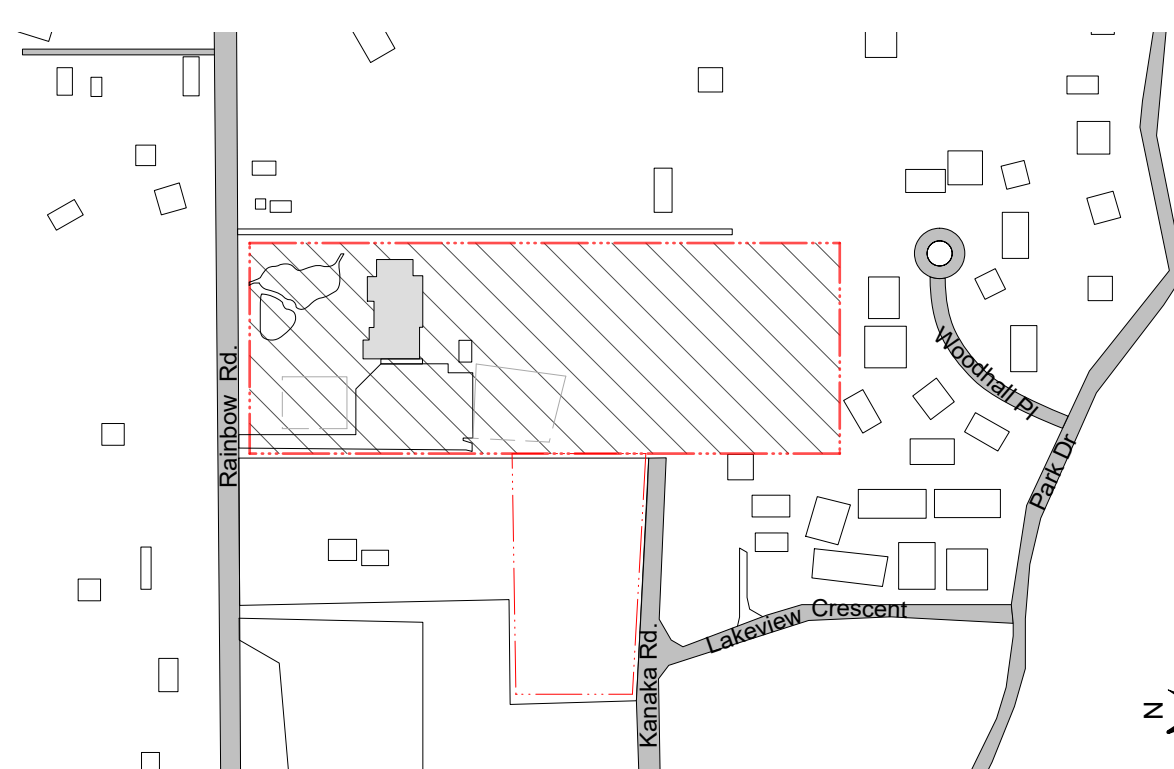
Submitted by:	Kent Bittorf, BPhEd, Manager, SSI Parks and Recreation
Concurrence:	Dan Ovington, BBA, Senior Manager, SSI Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services

ATTACHMENT

Appendix A – Rainbow Recreation Site Master Plan – Revised September 10, 2024



LOCATION PLAN



LEGEND

1	AQUATIC CENTRE (EXISTING)	12	4 TENNIS COURTS (17.07M X 34.75M) TO BE RELOCATED FROM PORTLOCK PARK
2	DAYCARE/MULTI-PURPOSE ROOM (EXISTING)	13	NATURE-THEMED PLAYGROUND FOR TODDLERS
3	FENCED PLAY AREA (EXISTING)	14	PLAYGROUND FOR SCHOOL-AGE KIDS
4	PRESCHOOL (EXISTING)	15	NATURAL TRAIL ALONG THE TREE COVERED AREA
5	COMMUNITY GARDEN (EXISTING)	16	PET PARK (PLACEHOLDER FOR MAINTENANCE FACILITY/ADDITIONAL PARKING)
6	PARKING (EXISTING, 38 STALLS)	17	ADDITIONAL PARKING (15 STALLS)
7	THERAPY/LEISURE/KIDS POOL/LAZY RIVER	18	LAWN AREA FOR INFORMAL GATHERING
8	INDOOR PROGRAMS (SENIOR/FITNESS/DANCE)	19	COVERED PICNIC AREA
9	STEAM AND SAUNA	20	WATERSLIDE
10	6 PICKLEBALL COURTS (9.14Mx18.3M PLAY AREA EACH)	21	MAINTENANCE FACILITY AT 210 KANAKA ROAD
11	TENNIS/PICKLEBALL PRACTICE WALL	22	PLACEHOLDERS TO DISPLAY LOCAL ARTWORKS

**262 Rainbow Rd Recreation Centre
SITE MASTER PLAN**

Final Design

CRD
Making a difference...together

LADR LANDSCAPE ARCHITECTS

Sept 12, 2024
Issued July 7, 2022



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**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, MAY 14, 2026**

SUBJECT **Rainbow Recreation Centre Building Envelope Renewal Project**

ISSUE

The purpose of this report is to review project timelines and scope associated with debt funding for the Rainbow Recreation Centre (RRC) building envelope renewal project.

BACKGROUND

In 2022, the Capital Regional District (CRD) retained an engineering firm to assess damage to an exterior wall at the RRC, discovered during duct installation for the electrical system replacement project. The assessment identified deterioration of wall sheathing and localized concerns such as deteriorating beam overhangs, linked to building envelope issues including poor rainwater drainage, deficiencies in the rainscreen assembly, and air leakage at the roof-to-wall interface. Further investigation, including thermographic scanning, confirmed widespread air leakage and moisture-related deterioration at roof-wall transitions, exterior walls, doors and penetrations, compromising the building envelope. If the underlying causes of steel deck corrosion and wood beam rot are not addressed, accelerated deterioration could occur, potentially resulting in costly structural repairs or facility closure.

A budget of \$20,000 was approved in 2025 to support an Alternative Approval Process (AAP). The AAP was deferred pending the outcome of a grant application submitted to the 2025 Strategic Priorities Capital Infrastructure Stream. Funding decisions for this program are anticipated to be reported in August 2026. Should the grant application be unsuccessful, the AAP could be scheduled for the first quarter of 2027.

Given the delay in advancing the AAP, staff have been asked whether there is an opportunity to incorporate additional recreation infrastructure projects into the proposed debt borrowing. While other projects could be identified, upgrades to the Salt Spring Island Multi Space (SIMS) including a roof replacement and related energy-efficiency improvements are not eligible for debt funding, as the CRD does not own the asset.

IMPLICATIONS

Financial Implications

Class C cost estimates, with an accuracy range of approximately $\pm 15\text{--}20$ percent, were prepared in 2025 for the RRC building envelope improvements and SIMS roof replacement. These estimates included allowances for contingencies related to construction inflation, supply chain volatility, and the potential impacts of tariffs and material cost increases.

Since the development of these estimates, construction prices have continued to rise. Prior to proceeding to a public approval process, through an AAP, updated cost estimates should be obtained to ensure financial information presented to voters is current and reflects prevailing market conditions.

	Estimated Cost	Contingency Reserve Funding	Debt/Grant Funding
RRC Building Envelope	\$1,800,000	\$50,000	\$1,750,000

The combined Salt Spring Island Parks and Recreation Capital Reserve balance is estimated to be at \$257,268 at the end of 2026. To fund the RRC Building Envelope Renewal Project in 2027, transfers to reserves need to be significantly increased and/or borrowing needs to be secured.

To secure borrowing, approval of the electors is required, and may be obtained either through assent voting (referendum) or through the AAP. Conducting an AAP is generally less expensive than assent voting. However, if the AAP fails the overall costs of holding both an AAP and assent voting will be more costly and time consuming.

Social Implications

The RRC estimates approximately 65,000 visitors in 2025 and provides opportunities for residents of all ages to be active and interact with other people. Having a publicly accessible recreation facility with low-cost barriers is key to the development of our healthy community.

CONCLUSION

The condition of the Rainbow Recreation Centre building envelope presents a significant risk to the long-term viability of the facility if not addressed. While the proposed debt funding process has been delayed pending the outcome of a grant application, this delay provides an opportunity to further refine project scope and cost estimates and consider the inclusion of additional priority recreation infrastructure projects. Updated financial information will be required prior to seeking elector approval to ensure transparency and accuracy.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, BSc, General Manager, Electoral Area Services,



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**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, MAY 14, 2026**

SUBJECT Salt Spring Island Hydro-Field Ongoing Operating and Management Costs

ISSUE SUMMARY

To provide an update on the Hydro-Field upgrade project and required annual operating funding.

BACKGROUND

One of the priorities of the 2019 Salt Spring Island Parks and Recreation Strategic Plan is to “partner with School District 64 (SD64) to upgrade and utilize existing playing fields and to develop additional sports fields”. In alignment with this priority, Capital Regional District (CRD) staff have been working with SD64 to leverage a \$300,000 donation to upgrade the SD64 owned Hydro-Field to create a softball field to support girls fastpitch and other baseball groups.

The Hydro-Field is located at 160 Rainbow Road, adjacent to the SD64 works yard, the Salt Spring Island Multi Space (SIMS) and Salt Spring Elementary. The field is currently used by the school board for sports and physical education activities as well as by the community for youth/adult soccer and occasional special events. The current field does not have any formal baseball/softball infrastructure or any purpose-built drainage or facilities for spectators, athletes or coaches.

In December 2025, staff went to tender to select a contractor to construct a regulation sized softball field including fencing, spectator seating, players dug outs and purpose-built drainage. A contractor has been selected, and construction started at the beginning of April 2026 with a goal to be completed by the end of June 2026. A budget summary of the project, including funding sources, can be found in Appendix A.

In preparation for the re-opening of the Hydro-Field, staff have been in discussion with SD64 regarding the Operations and Maintenance Agreement for this new field. A summary of key terms is outlined below:

- SD64 will have access to the field during school instructional hours.
- The CRD will take over field bookings for the Hydro-Field softball field and soccer field and will manage bookings outside of school instructional hours.
- The CRD will receive all revenues from the bookings of the Hydro-Field.
- The CRD and SD64 will share the responsibility for mowing the field with SD64 taking this on from September to December and the CRD from January to August.
- The CRD is responsible for asset management and capital improvements related to the new baseball infrastructure as well as operational costs for lighting.

IMPLICATIONS

Financial Implications

Current operational budget plans do not include the additional costs anticipated for the ongoing maintenance of the new Hydro-Field. These expenses include shared mowing costs, line painting for soccer, ball field maintenance and garbage/sanitary costs. These costs are estimated at \$19,500 annually. It is estimated the additional revenue from field bookings will be \$2,500 per year, which will partially offset this expense. A summary of the estimated annual budget for operation of the Hydro-Field is in the chart below:

Revenue/ Expense	Budget
Field Rentals	\$(2,500)
Contract for Services (porta-potty)	\$1,800
Repair & Maintenance Engineered Structures	\$4,080
Field Maintenance	\$8,308
Signs	\$300
Electricity	\$700
Garbage Disposal	\$1,632
Supplies Janitorial	\$400
Supplies Operations Field	\$2,280
Total	\$17,000

Service Delivery Implications

Girls fastpitch is a sport that is growing in popularity and participation. The construction of the new Hydro-Field will provide the first regulation sized softball field on the island, increasing fastpitch capacity by adding to the two older fields in Fulford and will support fastpitch development with the availability of a regulation sized field. The two fields in Fulford are also used by the adult slow pitch community and this additional field will help ensure the growth and development for the girls fastpitch program and will reduce booking conflicts for these two user groups.

CONCLUSION

As a result of a partnership with School District 64, construction is underway on the Hydro-Field softball park project that will result in a regulation sized fastpitch field including fencing, bleachers and players dug outs. Once re-opened the Capital Regional District will take over the booking and maintenance of this new field as outlined in the Hydro-Field Maintenance and Operation Agreement with School District 64. There will be additional costs associated with the ongoing maintenance of this new field that will need to be included in the 2027-2031 Salt Spring Island Parks and Recreation Five-Year Financial Plan.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Kent Bittorf, BPhEd, Manager, SSI Parks and Recreation
Concurrence:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENT

Appendix A: Hydrofield Upgrade Project Construction Budget

APPENDIX A

Hydrofield Upgrade Project Construction Budget

The total project budget is \$758,500 funded by Community Works Funding (CWF), Capital Reserve funding (CRF), Donation and Capital on Hand (CAP).

Cost Breakdown	Amount
Mobilization/Demo	\$61,263
Infield/Outfield Construction	\$275,528
Fencing	\$218,105
Project Management	\$30,000
Contingency	\$60,000
Total	\$757,284

Funding Source	Amount
CWF	\$350,000
CRF	\$100,000
Donation	\$300,000
CAP	\$8,500
Total	\$758,500



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REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF THURSDAY, MAY 14, 2026

SUBJECT **Permit for Bicycle Icon Painting**

ISSUE SUMMARY

The purpose of this report is to review costs and implications associated with obtaining a permit to regularly paint bicycle icons northbound on Fulford-Ganges Road from Cranberry Road to Seaview.

BACKGROUND

At the March 19, 2026, meeting of the Salt Spring Island Local Community Commission (LCC), the following motion was passed.

“That the Salt Spring Island Local Community Commission request staff report back on the implications of applying to the Ministry of Transportation and Transit for a permit to regularly paint bicycle icons at appropriate locations including northbound on Fulford-Ganges Road approaching Ganges”.

Painted bicycle icons within bike lanes and road rights-of-way are used to clearly indicate that a portion of the roadway is intended for use by cyclists, and that motorists should expect their presence. These markings help clarify the function of the space, particularly where bike lanes may otherwise resemble shoulders or parking areas and reinforce the legal status of cyclists as legitimate road users. By visually designating cycling space, the symbols support consistent and predictable behaviour by all road users.

Bike icons also contribute to improved safety and comfort by guiding cyclists to ride in a visible and appropriate position on the roadway, including through intersections, merges, and other complex locations. They encourage better awareness and passing behaviour by motorists, reducing conflicts and uncertainty. While painted markings do not provide physical separation, they are a cost-effective and flexible tool particularly on rural or constrained roads to support active transportation, improve perceived safety, and encourage greater cycling activity as part of the transportation network.

Capital Regional District (CRD) staff provide line painting on CRD owned playing fields. Line painting on CRD parking lots or roadside pathways, maintained by the CRD under a permit, are contracted out. Special equipment, insurance and having a qualified contractor are required to complete this work.

While volunteers provide valuable support to local government, there are legal and operational considerations that the BC Ministry of Transportation and Transit (MoTT) would need to carefully assess before issuing a permit for the CRD to oversee this work. These risks can be mitigated through a clearly defined and authorized program that includes standardized specifications, training, supervision, and clear maintenance responsibility however this would require greater CRD staff involvement than that required when contacting this work to a professional.

IMPLICATIONS

Financial Implications

The CRD has received a quote to develop a traffic management plan, contract traffic control and paint approximately 40 bike symbols over approximately 1,500 metre roadside is estimated at \$7,500. This estimate is for MoTT approved paint, while the cost for using the more durable MoTT approved thermoplastic product is \$22,000. Prior to completing any work, the CRD would need to obtain a permit from the MoTT. To obtain a permit for painting bicycle lane icons on the roadway shoulder, the CRD would be required to:

1. Apply for a Highway Use Permit
2. Prepare and submit required documentation, such as:
 - A traffic control plan compliant with the Traffic Management Manual for Work on Roadways.
 - A traffic management plan (if the activity is complex or long-duration).
 - Certificate of insurance per MOTT requirements
3. Ensure all symbols and paint conform with the Ministry's Manual of Standard Traffic Signs and Pavement Markings including approved paint types, sizes, and placement locations.
4. Coordinate with MOTT staff to review and approve the spacing, location, and execution plan, ensuring road safety and legal compliance.
5. Hire qualified contractors or trained personnel to perform the work using approved materials and construction methods.
6. Maintain the markings over time, monitoring for wear, fading, or defects and refreshing or repairing as needed to meet provincial spec levels.
7. Promote compliance and enforcement by installing proper signs, reinforcing restrictions (e.g., no parking in bike lanes), and integrating markings into routine maintenance and inspection schedules.

Recent discussions with the MoTT indicated that the use of painted bike icons in areas designated as multi-use may create confusion, as paved shoulders are considered multi-use facilities for both pedestrians and cyclists. MoTT advised that clearly marking the paved shoulder as a shared pedestrian and cycling lane through signage would be preferred, while still meeting the objectives of the proposed bike icons. Signage is also more cost-effective, longer-lasting, lower maintenance and can be installed under a Highway Use Permit. The estimated cost for signage and installation is \$5,000.

Should the LCC wish to add this annual work to the budget, a motion would need to be passed directing staff to add a one-time supplementary item under the 1.238B Community Transportation Service 2027 -2031 provisional budget.

Environmental Implications

Bike lanes support active transportation by making cycling a more practical and attractive option, which can reduce vehicle congestion, parking demand, and greenhouse gas emissions. Shifting short, local trips from vehicles to bicycles lowers fuel consumption and reduces carbon dioxide and other harmful air pollutants, improving overall air quality. Fewer vehicle trips also decrease congestion-related emissions from idling and stop-and-go traffic and can reduce the need for expanded roads and parking areas, helping limit land disturbance, impervious surfaces, and long-term environmental impacts.

Economic Implications

Designated bike lanes also provide economic benefits by offering a cost-effective transportation investment that can reduce congestion, vehicle wear on roads, and long-term infrastructure and maintenance costs. Compared to road widening or parking expansion, cycling infrastructure is relatively inexpensive to build and maintain. Bike lanes can also support local businesses by increasing foot and bike traffic, as cyclists tend to make frequent, local stops. In addition, increased cycling contributes to better public health outcomes, which can lower long-term healthcare costs and improve overall economic productivity within the community.

CONCLUSION

Painted bicycle icons can support cyclist visibility and roadway clarity, their implementation on provincial highways involves permitting, operational complexity and ongoing maintenance costs. Based on discussions with the Ministry of Transportation and Transit, signage identifying paved shoulders, as shared pedestrian and cycling facilities, is the preferred approach and achieves similar safety and awareness objectives. This option is also more cost-effective, longer-lasting, and simpler to implement under a Highway Use Permit. The Salt Spring Island Local Community Commission may consider this information when determining whether to pursue signage installation or to direct staff to include ongoing pavement marking costs in future budgets.

RECOMMENDATION

There is no recommendation, this report is for information only.

Submitted by:	Carolyn Hopp, P. Eng., Engineering Manager, Salt Spring Island Administration
Concurrence:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENT

Appendix A: Location Map – Fulford-Ganges Rd, Northbound from Cranberry to Seaview



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**REPORT SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, MAY 14, 2026**

**SUBJECT Local Community Commission Supplementary Items and Capital Projects
for Consideration**

ISSUE

To identify new supplementary items and capital projects under Salt Spring Island Local Community Commission (LCC) delegated services in the 2027-2031 Five-Year Financial Plan.

BACKGROUND

Staff are working to prepare a preliminary five-year financial plan representing the Operating Budget and Capital Expenditure for 2027-2031. The preliminary budget will be presented to the LCC for consideration in August 2026.

The Operating Budget includes the regular annual costs to operate the services. The Capital Expenditure Plan shows the anticipated expenditure for capital additions. In addition to inflationary costs related to providing the current service level, several supplementary items (Appendix A) to improve current service levels and capital projects (Appendix B) to prepare for future projects should be considered.

Prior to preparing the preliminary five-year financial plan staff are looking for directions on supplementary and capital projects for inclusion in the draft financial plan. In addition to items identified by staff, the LCC Commissioners have provided Notices of Motion for additional budget considerations.

ALTERANTIVES

Alternative 1

That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, in the 2027-2031 Provisional Five-Year Financial Plan for further consideration.

Alternative 2

That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, as amended in the 2027-2031 Provisional Five-Year Financial Plan for further consideration.

Alternative 3

That the Salt Spring Island Local Community Commission requests that the report be returned to staff for additional consideration.

IMPLICATIONS

Financial Implications

Staff are preparing the core budget for the majority of LCC services with a 2.1% increase for 2027. The consideration of new supplementary items, capital projects or initiatives will further impact the requisition for 2027.

Staff will look to fund new projects and initiatives through a variety of funding sources including requisition, grants, community works funding and debt. Recommended funding sources will be included in the provisional budget for further consideration.

The LCC will have an opportunity to review all LCC services during the review of the preliminary budget in August 2027.

CONCLUSION

Staff are working to develop a draft five-year financial plan for services delegated to the LCC. Core operating budgets are being prepared with a 2.1% increase for 2027. Additional items added for consideration will have further impact on the requisition and will be reviewed again in the fall.

RECOMMENDATION

That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

Submitted by:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENTS:

- Appendix A: LCC Supplementary Items Identified for 2027-2031
- Appendix B: LCC Capital Projects Identified for 2027-2031

Appendix A – LCC Supplementary Items Identified for 2027-2031

Service	Ongoing / One-Time	Item / Rational	Cost
SSI Arts	Ongoing	A-1. Artspring/Arts Council requesting 10% increase in contribution funding: - Art Centre Society: \$113,477 - Community Arts Council: \$48,633	\$14,737
SSI Arts Council	One Time	A-2. Arts Council Mahon Hall Funding Request: i. Grant Writing ii. Construction Phasing Plans iii. - Feasibility Study Consultant	\$10,000 \$7,000 \$50,000
SSI Library	Ongoing	A-3. 10% Increase to contribution funding	\$60,396
Economic Development	One Time	A-4. Business License Feasibility Study	\$40,000
Community Transit	Ongoing	A-5. Allocation to PARC to support bus shelter Operations (1hr x week)	\$2,080
Community Transportation	Ongoing	A-6. Roadside pathway repairs and materials	\$5,000
Community Parks & Administration	Ongoing	A-7. Hydrofield Operating Costs	\$17,000
	Ongoing	A-8. Auxiliary parks hrs. to support peak summer work for garbage collection, trail, park and beach access maintenance	\$5,600
	One Time	A-9. PARC preventative maintenance program	\$10,000
Community Recreation & SIMS	One Time	A-10. Health and safety – SIMS roof railings	\$30,000
	Ongoing	A-11. Auxiliary SIMS Facility Maintenance hrs. to support growing rental/program volume	\$10,026
	Ongoing	A-12. Auxiliary booking clerk hours to support field bookings and new Hydrofield	\$14,895
Rainbow Recreation	Ongoing	A-13. Allocate 12 hrs. <u>auxiliary</u> lifeguard to 12 hrs. <u>RPT</u> senior aquatics worker	\$9,157
	Ongoing	A-14. Lifeguard School subsidized certification	\$4,600



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Appendix B – LCC Capital Projects Identified for 2027-2031

Service	Year	Item	Cost
Community Parks & Administration	2027	B-1. Dog Park Relocation Assessment	\$11,000
	2027	B-2. Reallocate Drummond Park funding to Portlock playground/accessibility project	(\$26,469) \$40,000
	2027	B-3. Accessible beach access funding to support selection, conceptual design, engagement and costing	\$20,000
	2027	B-4. Centennial Gardens Fence	\$15,000
	2027	B-5. Portlock pump shed demolition	\$5,000
	2027/28	B-6. Portlock accessibility upgrades	\$15,000
Community Recreation & SIMS	2027	B-7. Home economics room upgrade (potable water, equipment and fixed furnishing)	\$20,000
	2027	B-8. Equipment to support adult fitness classes	\$35,000
	2027-2029	B-9. Accessibility upgrades	\$15,000
Rainbow Recreation	2027	B-10. Pool grate replacement	\$20,000
	2027	B-11. Replace men's locker room lockers	\$20,000
	2027	B-12. Entry desk reconfiguration planning and design	\$25,000
	2027-2029	B-13. Accessibility upgrades	\$15,000
	2027	B-14. Vending machine	\$7,500
	2027	B-15. Regrade pool parking lot and adding storm drains	\$30,000
2028	B-16. Install fencing around exterior patio	\$15,000	
Fernwood Dock	2028	B-17. Pressure wash Dock	\$5,000
	2030	B-18. Condition assessment & Underwater assessment (every 5 yrs)	\$30,000