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## ACCESSIBILITY ADVISORY COMMITTEE

Notice of Meeting on **Tuesday, May 19 2026, at 1:00 pm**  
Boardroom, 6th Floor, 625 Fisgard Street, Victoria, BC

### Meeting to be conducted electronically and in-person.

T. Bolt (Chair)	J. Parr (Vice Chair)	J. Briante	P. Danforth
M. Essery	L. Hube	Z. Lundrie	B. Manning-Jones
G. Robinson	E. Syring	R. Welland	M. Little (GC Liaison)

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1. Territorial Acknowledgement

2. Approval of Agenda

***Recommendation: That the agenda for the Accessibility Advisory Committee meeting of May 19, 2026 be approved.***

3. Adoption of Minutes

***Recommendation: That the minutes of the Accessibility Advisory Committee meeting of January 20, 2026 be adopted as circulated.***

4. Chair's Remarks

5. Presentations/Delegations

5.1. Presentations

5.2. Delegations

6. Committee Business

6.1. Update of Decision, Regional Parks: "Waive the Daily Additional Vehicle Fee at Regional Parks Campgrounds for Persons with Disabilities" ([report](#); [minutes](#))

6.2. Public Participation Policy, Framework and Toolkit ([presentation](#))

6.3. CRD Fisgard 6<sup>th</sup> Floor Washroom Project Update

6.4 Accessibility Advisory Committee Stairway Evacuation Chair Testing Assessment ([tested model](#))

7. Notice(s) of Motion

7.1. Motion with Notice: Municipal Park Accessibility (Director Little)  
**That the Accessibility Advisory Committee recommends to the Governance and First Nations Relations Committee to recommend to the Capital Regional District Board:**  
**“That as a matter of information, that Director Little, as Chair of the Governance and First Nations Relations Committee, Vice-Chair of the CRD Board, and Governance and First Nations Relations Committee liaison to the CRD Accessibility Advisory Committee, present the accessibility feedback raised in the Committee meeting to Director Murdock of the District of Saanich regarding accessibility at the District of Saanich park.”**

8. New Business

9. Adjournment

**Next meeting will be held on July 21, 2026.**

**To ensure quorum, please advise Jessica Dorman ([jdorman@crd.bc.ca](mailto:jdorman@crd.bc.ca)) if you cannot attend.**



Making a difference...together

## **Minutes of the Accessibility Advisory Committee meeting, held January 20, 2026 at 1:00 pm, 6<sup>th</sup> Floor Boardroom, 625 Fisgard Street, Victoria BC**

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### **PRESENT:**

Committee Members: T. Bolt (Chair), J. Parr (Vice Chair), J. Briante (EP), M. Essery (EP), L. Hube, Z. Lundrie (EP), B. Manning-Jones, G. Robinson, E. Syring (EP)(1:17pm), M. Little (GFNRC Liaison) (EP)

Staff: C. Neilson, Senior Manager, People, Safety and Culture; K. Bittorf, Manager, Salt Spring Island Parks and Recreation(EP); G. Nesbitt, Human Resources Advisory, People, Safety, and Culture; J. Ives, Committee Clerk, J. Dorman, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: P. Danforth, R. Welland

The meeting was called to order at 1:01 pm.

### **1. Territorial Acknowledgement**

C. Neilson provided the Territorial Acknowledgement.

### **2. Election of the Chair**

C. Neilson called for nominations of Chair of the Accessibility Advisory Committee for 2026.

B. Manning-Jones nominated T. Bolt. T. Bolt accepted the nomination.

C. Neilson called for nominations a second time.

C. Neilson called for nominations a third and final time.

Hearing no further nominations, C. Neilson declared T. Bolt Chair of the Accessibility Advisory Committee by acclamation.

**3. Election of Vice Chair**

C. Neilson called for nominations of Vice Chair of the Accessibility Advisory Committee for 2026.

T. Bolt nominated J. Parr. J. Parr accepted the nomination.

C. Neilson called for nominations a second time.

C. Neilson called for nominations a third and final time.

Hearing no further nominations, C. Neilson declared J. Parr Vice Chair of the Accessibility Advisory Committee by acclamation.

**4. Approval of Agenda**

**MOVED by M. Essery, SECONDED by B. Manning-Jones,  
That the agenda for the Accessibility Advisory Committee  
meeting of January 20, 2026 be approved.**

**CARRIED**

**5. Adoption of Minutes**

**MOVED by B. Manning-Jones, SECONDED by L. Hube,  
That the minutes of the Accessibility Advisory Committee  
meeting of November 18, 2025 be amended in 8.2. to replace  
SPARK with SPARC.**

**CARRIED**

**6. Chair's Remarks**

Chair Bolt spoke about the accessibility challenges and deficiencies in the BC Act of Transportation Design Guide, highlighting gaps in infrastructure and designs for adaptive and accessible use, and encouraged the committee to advocate as CRD undertakes new projects.

**7. Presentations/Delegations**

**7.1. Presentations**

There were no presentations.

## **7.2. Delegations**

There were no presentations.

## **8. Committee Business**

### **8.1. Accessibility Reviews for three Salt Spring Island Recreation Facilities**

K. Bittorf spoke to Item 8.1.

**MOVED by M. Essery, SECONDED by L. Hube,  
The Accessibility Advisory Committee recommends the  
Governance and First Nations Relations Committee  
recommends to the Capital Regional District Board:  
That the Accessibility Advisory Committee Chair provide a  
letter of support for the Sparc BC Local Community  
Accessibility Grant Program.  
CARRIED**

**E. Syring joined the meeting electronically at 1:17pm.**

### **8.2. Inventory Project Update**

G. Nesbitt presented Item 8.2. for information.

Discussion ensued on revisiting the accessibility plan and ongoing improvements to the plan.

### **8.3. Disability & Inclusion Awareness Training**

G. Nesbitt presented Item 8.3. for information.

Discussion ensued on the content of the training and the opportunity to participate in future training sessions.

**9. Notices of Motion**

**Notice of Motion: Municipal Park Accessibility (Director Little)**

Director Little provided the following Notice of Motion for consideration at the next meeting of the Accessibility Advisory Committee:

“That as a matter of information, that Director Little, as Chair of the Governance and First Nations Relations Committee and Vice-Chair of the CRD Board, and Governance and First Nations Relations Committee liaison to the CRD Accessibility Advisory Committee, present the accessibility feedback raised in the Committee meeting to Director Murdock of the District of Saanich regarding accessibility at a District of Saanich park”.

**10. New Business**

**10.1. Evacuation Chair**

C. Neilson shared that testing will be conducted and shared that information has been provided to staff . Staff would like to invite members to participate in this process. Please contact Chris Neilson if you are interested.

**11. Adjournment**

**MOVED by M. Essery, SECONDED by L. Hube,  
That the Accessibility Advisory Committee meeting of January  
20, 2026 be adjourned at 1:45 pm.  
CARRIED**

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Chair

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Committee Clerk