

Meeting Minutes

Governance and First Nations Relations Committee

Wednesday, June 3, 2026

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria BC V8W 1R7

PRESENT

Directors: M. Little (Chair), K. Williams (Vice Chair), J. Bateman (for M. Tait), P. Brent, D. Cavens (for B. Desjardins), C. Coleman, K. Murdoch, D. Murdock (9:37 am), C. Plant (EP), C. McNeil-Smith (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; K. Morley, General Manager, Corporate Services; M. Lagoa, Senior Manager, Legislative Services/Deputy Corporate Officer; A. Orr, Senior Manager, Corporate Communications; Z. Gray, Manager Website and Multimedia Development, Corporate Communications; F. Lopez, Manager, Strategic Planning; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer, T. Phillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, B. Desjardins, M. Tait

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Director Brent provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Williams, **SECONDED** by Director Murdoch,
That the agenda for the Governance and First Nations Relations Committee
meeting of June 3, 2026 be approved.
CARRIED

3. Adoption of Minutes

- 3.1. [26-0512](#) Minutes of the Governance and First Nations Relations Committee meeting of April 1, 2026

MOVED by Director Coleman, **SECONDED** by Director Williams,
That the minutes of the Governance and First Nations Relations Committee
meeting of April 1, 2026 be approved as circulated.
CARRIED

4. Chair's Remarks

Chair Little noted that this is National Accessibility Week where we celebrate and promote the valuable contributions of leadership of persons with differing abilities, organizations, and communities that are removing barriers to support ongoing efforts to be a more accessible and disability inclusive Canada. This year's theme is Building a Strong Accessible Canada.

At the CRD, the Accessibility Advisory Committee reports through the Governance and First Nations Relations Committee to the CRD Board. The Accessible British Columbia Act was enacted in 2022, and complements the Accessible Canada Act. The CRD has met the three asks of that act.

The Chair extended her compliments to the members past and present of the Accessibility Advisory Committee and to CRD Staff.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [26-0656](#) 2026 General Local Election - Appointment of Chief Election Officer and the Deputy Chief Election Officers

Director Murdock joined the meeting in person at 9:37 am.

K. Morley spoke to Item 6.1.

Discussion ensued regarding a potential correction to the number of Islands Trust races within the CRD.

**MOVED by Director Brent, SECONDED by Director Williams,
The Governance and First Nations Relations Committee recommends to the
Capital Regional District Board:**

1. That pursuant to Section 58 of the Local Government Act, the Board appoint Kristen M. Morley as Chief Election Officer with the power to appoint such other assistance as may be required for the administration and conduct of the 2026 General Local Elections; and

2. That the Board appoint Colleen Doty, Kerry Fedosenko, Meriel Galloway, Marlene Lagoa, and Marius Miklea as Deputy Chief Election Officers.

CARRIED

- 6.2. [26-0655](#) Bylaw No. 4781 - Capital Regional District Election and Voting Procedures Bylaw, 2008, Amendment Bylaw No. 5, 2026

K. Morley spoke to Item 6.2.

**MOVED by Director Williams, SECONDED by Director Coleman,
The Governance and First Nations Relations Committee recommends to the
Capital Regional District Board:**

1. That Bylaw No. 4781, "Capital Regional District Election and Voting Procedures Bylaw, 2008, Amendment Bylaw No. 5, 2026", be introduced, read a first, second, and third time.

2. That Bylaw No. 4781 be adopted.

CARRIED

- 6.3. [26-0647](#) CRD Service Review Program

T. Robbins spoke to Item 6.3.

Discussion ensued regarding:

- standardized reporting on key performance indicators, service goals, and progress
- that a review pertaining to a specific service area would be shared with the related committee
- focusing on opportunities to gain efficiencies
- thanks to staff for their good work

**MOVED by Director Plant, SECONDED by Director Murdoch,
The Governance and First Nations Relations Committee recommends to the
Capital Regional District Board:**

1. That staff be directed to include the Proposed service reviews listed in Appendix B to the five-year workplan;

2. That staff be directed to proceed with the development of an ongoing, standardized process for initiating and conducting regular service reviews.

CARRIED

6.4. [26-0616](#) Public Engagement Policy and Framework

Z. Gray spoke to Item 6.4.

Discussion ensued regarding:

- potential resource implications
- managing public engagement expectations
- broadening our social media engagement
- methods to engage younger generations

**MOVED by Director Coleman, SECONDED by Director Brent,
The Governance and First Nations Relations Committee recommends to the
Capital Regional District Board:
That the Public Engagement Policy (BRD09) and supporting Framework be
adopted.
CARRIED**

Motion Arising:

**MOVED by Director Murdoch, SECONDED by Director Murdoch,
The Governance and First Nations Relations Committee recommends to the
Capital Regional District Board:
That staff report back on the use of social media platforms.**

Discussion ensued confirming that there is an existing policy on social media.

The question was called on the motion arising.

**The Governance and First Nations Relations Committee recommends to the
Capital Regional District Board:
That staff report back on the use of social media platforms.
CARRIED**

Opposed: Plant

6.5. [26-0475](#) Regional Grants-in-Aid Policy (BRD13)

N. Chan presented Item 6.5. for information.

6.6. [26-0514](#) Previous Minutes of Other CRD Committees and Commissions for Information

Discussion ensued regarding the diversity of the Victoria Family Court and Youth Services Committee.

**There was no recommendation. The following minutes were received for
information only.**

a) Accessibility Advisory Committee - January 20, 2026

b) Victoria Family Court Youth Justice Committee - February 26, 2026

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Coleman, **SECONDED** by Alternate Director Bateman,
That the Governance and First Nations Relations Committee meeting of June 3,
2026 be adjourned at 10:37 am.
CARRIED

CHAIR

RECORDER