



## **Minutes for a meeting of the Mayne Island Parks and Recreation Commission**

**Location:** Mayne Island Library, 411 Naylor Road, Mayne Island, BC

**Date/Time:** June 11, 2026 3:00 pm

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**Present:** Michael Kilpatrick, (Chair)  
Jacquie Burrows (Treasurer)      Debra Bell  
Veronica Euper                              Kestutis Banelis  
Adrian Wright                              Lauren Edwards (Recorder)

**Absent:** Glyn Legge (Vice Chair)  
Paul Brent, Director, CRD, Southern Gulf Islands

**Guests:** Tina Farmilo and Jennifer Iredale

The meeting was called to order at 3:00 pm

### **1. Territorial Acknowledgement**

We are honoured to be meeting on the traditional lands of the Coast Salish First Nations. We respect and value the longstanding relationship they have with the land and seawaters that continues to this day.

### **2. Approval of Agenda**

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Euper that the agenda of June 11, 2026 be approved as presented.  
**CARRIED**

### **3. Adoption of Minutes of May 14, 2026**

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Wright that the Minutes of May 14, 2026 be approved as amended.  
**CARRIED**

Correction 5.2.6

Change text from 7 am and 7 pm to 7 pm and 7 am.

### **4. Chair's Remarks**

### **5. Presentations**

5.1. Chris Paul Sculpture Presentation – Tina Farmilo and Jennifer Iredale

The presentation included that:

- There is interest in bringing the sculpture to Mayne Island with MIPRC partnership.
- Funding needs to be in place before installation can occur.
- Similar sculptures by the artist are situated in front of the aquarium in Sidney and in Oak Bay near the marina.
- The sculpture would benefit being placed near the shore.
- The flat metal sculpture is 10 ft. tall x 4 ft. wide and is intended to weather. There is no maintenance, but occasional cleaning may be desired.
- The artist viewed Miners Bay Park and Cotton Park which had historical indigenous village sites located on them.
- Other sites along Active Pass were discussed.

## 6. Reports

### 6.1. Treasurer's Reports

#### 6.1.1. Treasurer's Report - for the period ending May 31, 2026

A report was received with the agenda.

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Bell that Mayne Island Parks and Recreation Commission approve the Financial Statements May 1 - 31, 2026 as presented.

**CARRIED**

A report detailing costs and cause for repairs made to the tractor will be requested from CRD. The information will help correct operating procedures and avoid damage.

#### 6.1.2. Finance/Information

A report was received with the agenda.

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Wright that Mayne Island Parks and Recreation Commission award the two Miners Bay washroom monitors \$200 each in recognition of their volunteer services every six months in 2026 with the first payment in June 2026 and the second payment in December 2026.

**CARRIED**

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Banelis that Mayne Island Parks and Recreation Commission approve the granting of the Dave Bentham honorarium in the amount of \$300 to this year's recipient at Mayne Island School on June 25, 2026.

**CARRIED**

6.2. Administration

6.2.1. Health and Safety Concerns

Sign board backings will be replaced in various parks to keep thumb tacks off the ground.

6.2.2. Events

A report was received with the agenda.

- 20 people have regularly been attending Tim Begley's fitness program.
- The quilt show is scheduled at the Ag Hall not Dinner Bay Park.

6.2.3. Summer Sports Camp

A report was received with the agenda.

6.2.4. Follow Up Items (not covered elsewhere)

Calendar items listed for next month are the preparation of the Capital Plan budget and the volunteer barbecue.

6.2.5. Brochure – update

Brochures were received.

6.2.6. Dave Bentham Award – status

Certificate and cheque required and recipient is known.

6.2.7. MIPRC - Volunteer Dinner

The Arbutus Grill and the Black Cardamom will be contacted about catering for the volunteer dinner.

6.2.8. Retirement of Matt Bolla of D.R. Daylight as MIPRC arborist.

MIPRC is investigating alternatives for tree cutting services.

6.2.9. ParticipAction activities

Placard and posters are up and a journal to record activities will be placed at Dinner Bay Park.

6.2.10. Washroom supplies

No concerns were noted.

6.3. Committees

6.3.1. All-Wheels Skatepark

The CRD is working towards an agreement that will outline responsibilities for the funding arrangement, construction methodologies and ongoing maintenance for the proposed pilot project ramp.

6.3.2. Fitness Circuit and Putting Green

Installation of the putting green fence is scheduled for June 24<sup>th</sup>.

6.3.3. Master Plan Update – no issues to report

6.3.4. Sanitation – no issues to report

6.3.5. Trails

A report was submitted with the agenda.

6.4. Parks

6.4.1. Cotton Park

A report was submitted with the agenda.

The tractor is tentatively scheduled for June 23<sup>rd</sup> to remove the grass on the circle driveway.

6.4.2. Dinner Bay

A report was submitted with the agenda.

- a) Plantings: Some shrubs to be replaced in the Fall.
- b) Picnic tables: Two tables were broken. Plans underway for their replacement.
- c) Water pressure tank installation: Two different systems are being investigated. A plumber will be hired for installation.
- d) Adachi Pavilion: An ultrasonic system will be purchased to address ongoing rodent issues.
- e) Potable water and water testing: Rob Noyes, Justine Starke and Commissioner Kilpatrick met to discuss this issue.

6.4.3. Henderson Park

Henderson Park signage funding reallocation will be revisited.

6.4.3. Japanese Memorial Garden

A report was submitted with the agenda.

The Torii Gates were reinstalled.

6.4.4. Miners Bay

A report was submitted with the agenda.

- a) Update on water testing: Discussed in item 6.4.2.
- b) Ladies Washroom: Toilet is not leaking.
- c) Library basement: Resolving the standing water issue will be a joint effort by commissioners.
- d) Canada Day: The Parks booth will serve ice cream floats. Parks information will be made available at the booth in response to feedback from last year.

6.4.5. Sandy Hook Community Park

A report was submitted with the agenda.

Discussion occurred regarding ways to identify the park boundary. Parks is planning for future planting of plants and shrubs. Follow up continues.

6.4.6. Village Bay Park

A report was submitted with the agenda.

a) No parking signs: The signs belong to CRD not the Ministry of Transportation.

Alea Printing will be asked to make stickers to cover over the fading text.

b) Neighbouring trees: In response to CRD's message, Commissioners will identify the trees with the property owner and keep Justine Starke informed.

**7. Correspondence/Meetings**

**8. New Business**

- a) Street number signs: Commissioners will work on adding street names to park address number signs where helpful for emergency responder calls.
- b) Acknowledgment of Debra Bell's chairmanship was read aloud:

Debra assumed the mantle of Chair AND Treasurer on January 9, 2020 after a number of years as a commissioner. By all accounts, Debra sprang into action, organized the commission, established transparency, took on the challenges of the Master Planning process, took on the rezoning of Cotton Park as well as being the Park's gardener in chief. She took on Emma and Felix Jack Park, pickleball, the putting green, the fitness pad, the pilot skatepark project and the many other challenges that have arisen over the years. And she did so with diplomacy and tact.

Debra, your friends and colleagues on the commission have been slow to recognize your achievements, but today we would like to correct this with the following:

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Euper that Mayne Island Parks and Recreation Commission recognize Commissioner Debra Bell's contribution for the years that she chaired the Commission by bestowing upon her the title of Honorary Past Chair.

**CARRIED**

**9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90**

**10. Rise and Report**

**11. Meeting Adjournment**

**MOVED** by Commissioner Banelis and **SECONDED** by Commissioner Burrows  
that the meeting be adjourned.  
**CARRIED**

The meeting adjourned at 5:25 pm

Original signed by

July 9, 2026

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**Michael Kilpatrick, Chair**

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**DATE**

Original signed by

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**Lauren Edwards, Recorder**