

CRD SOUTHERN GULF ISLANDS PUBLIC LIBRARY COMMISSION
Business meeting by Zoom

Viewing room: Pender Island Public Library
4407 Bedwell Harbour Road, Pender Island BC

Thursday, June 18, 2026
MINUTES

In attendance (Commissioners unless noted): Debbie Lesurf (Chair, Saturna), Alison Martin (Mayne), Marilyn Winterbottom (Mayne), Mari Warrior (Piers), Sarah Stacy (Pender), Jay Gilbert (Pender), Eric Sherbine (Galiano), Stephen Rybak (Galiano), Carmen Oleskevich (Library Director, minute taker)

Absent: Director Paul Brent, Carol Ashwell (Mayne), Deb Woodland (Piers), Ellen Bourassa (Saturna)

1. Call to order at 2:30 pm.
Welcome to new Commissioners Alison Martin and Marilyn Winterbottom.
2. Approval of Agenda
Motion to approve the Agenda as amended by A. Martin, seconded by E. Sherbine, **carried**.
3. Approval of SGIPLC Past-Minutes
Motion to approve the Minutes from the SGIPLC Apr. 9, 2026, meeting by S. Rybak, seconded by M. Winterbottom, **carried**.
4. New Business
 - 4.1 Reflections on Colette Clarke: Commissioners shared reflections on the many contributions of Colette Clarke, Library Technician, who supported SGI libraries; C. Oleskevich thanked all for emails, calls, and memorial displays, much appreciated in this sad time. A Celebration of Life was held by her family on May 22. PIPL was closed for 3 weeks and re-opened on June 2 with reduced hours. C. Clarke provided us with 35 hrs./week, involved in every operational task at PIPL and SGI libraries, Sitka, cataloguing, ordering, ILL, BC One, staff support, statistical reports, social media, Windows 11 project, training volunteers, and more; she will be missed.
 - 4.2 Staffing update: C. Oleskevich discussed plans, taking time to re-evaluate staff positions and SGI libraries' needs; temporarily redistributed Library Technician workload among remaining staff; keeping most library operations going; will fill Library Technician position 2-3 months, with candidates holding library diplomas, library experience, etc. C. Oleskevich also discussed new Library Assistant hired at Galiano Library, 9 hrs/week, for support to volunteers, cataloguing, ordering supplies, etc.
 - 4.3 Projects 2026 update: brief review of Windows 11 Computer Replacement project given (email with details sent June 3) & Business Case Analysis project (temporary pause to Fall 2026).
 - 4.4 CRD elections: upcoming elections on Oct. 17, 2026 for three electoral area directors (SGI, SSIPL, Juan de Fuca); Director is a voting member on the Library Commission.

5. Library Goals: Galiano library received a Parks & Rec grant for island-wide reading challenge “OneBook” by an Indigenous author, hosting events & storytelling for National Indigenous Peoples Day, and looking into insurance coverage for library volunteers. Mayne Library received a significant donation of artwork by local artist, for permanent installation at the library. Saturna Library revamped their strategic plan 2026-2029 and also hosted popular author Iona Whishaw. Pender Library opened a new covered bicycle shelter using grants from local groups.

6. Upcoming business meetings

- Thursday October 8, 2026, at 2:30 pm by zoom

7. Adjournment at 3:06 pm