



Making a difference...together

Minutes of the Saturna Island Parks and Recreation Commission meeting, held June 22nd, 2026 at 18:30 pm, Saturna Rec Centre, Saturna, BC

Present

Commissioners: (Acting Chair and Treasurer) Paul Brent, Lisa Mitchell, Sean Pearce

VIA ZOOM:, Chris Nichol, Steve Ford

Staff: Carly Duquette, Katie Dentry, Byron Fritzler

VIA ZOOM: Steve Ford, Chris Nichol

Regrets: Megan Ribery

The meeting was called to order at 18.35 PM.

Guests: Justine Starke (CRD)

1.Call to Order

2.Territorial Acknowledgement

Territorial Acknowledgement given by Commissioner Brent

3.Approval of the Agenda

MOVED by Commissioner Mitchell, **SECONDED** by Commissioner Pearce
That the agenda be adopted as amended.

CARRIED

4.Adoption of the Minutes

MOVED by Commissioner Pearce, **SECONDED** by Commissioner Mitchell
That the minutes of the June 22nd, 2026 meeting be adopted.

CARRIED

5.Reports

5.1. Treasurers Report

Nothing to report

5.2. Maintenance Report

Discussion on which finish/sealant will be used on Picnic Tables and Benches.
A semi-transparent sealant will be sourced by Commissioner Brent.

The broken handle to the broken water pump in Thomson Park will be removed.

Discussion on which picnic tables are to be prioritized for maintenance.

5.3. Projects

5.3.1. MoneyWatershed Park Update

Tree cutting has been stalled for the time being, but work will resume this summer.
People continue to offer volunteer services.
Commissioner Pearce will be acquiring tools before work resumes.

5.3.2. Arrange for Salmon Stream Enhancement Program update at Salmon BBQ

Rick Jones will be contacted regarding the SSEP update.

5.4. Administration

5.4.1. Events

5.4.1.1. Community Daphne Destroying Day debrief

5.4.1.2 Hike Paddle Row debrief

Was a success

5.4.1.3. Salmon BBQ

5.4.1.3.1. Confirm date with Hubertus

Date set for Sunday September 13th, to be confirmed with
Hubertus by Commissioner Brent and Katie Dentry.

5.4.1.3.2. Assign tasks for the Salmon BBQ

Commissioner Brent will contact Hubertus to coordinate the food
arrangements.

Commissioner Brent will order the carrot cake.

Commissioner Mitchell will coordinate the cleanup.

6. New Business

6.1. Ministry of Transport and Transit Licenses of Occupation Review

The Tseycum and Tsawout sites are going to be reviewed and placed under consideration. Five sites that did not have Licenses of Occupations will be added.

Moved by Commissioner Brent, seconded by Commissioner Pearce, that the current Licences of Occupation be maintained.

CARRIED

6.2. Justine Starke presents on the draft regulatory bylaw

Justine Starke presented the Southern Gulf Islands Parks Regulatory Bylaw template, noting that it can be tailored to meet the specific needs of each island. The proposed bylaw addresses matters including dogs, fires, commercial activities, permits, bicycles, signage, and the potential establishment of fees for special park uses and designated camping areas.

The Commission discussed unauthorized camping, enforcement, and whether these matters would be addressed through the bylaw. It was noted that a more detailed definition of "unhoused" may be required in relation to camping provisions.

Justine Starke advised that these issues will be addressed as part of the bylaw development process. She further noted that, as the bylaw has not yet been adopted, it cannot currently be enforced.

The Commission also discussed the potential implementation of user fees. Members expressed support for maintaining free general public access to parks while recognizing that fees may be appropriate for certain activities, such as commercial filming or other special uses.

The general consensus of the Commission was to proceed with adoption of the bylaw, with the development of a fee schedule to be considered at a later date.

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6.3. Potential Park Donation

The Commission discussed the offer of a donation of a 1.3-hectare linear parcel of land located on East Point Road. Potential future uses for the property were considered.

MOVED by Commissioner Brent, **SECONDED** by Commissioner Pearce, that staff proceed with efforts to facilitate the acquisition of the proposed Linear Park donation.

CARRIED

7.Adjournment

Next Meeting will be held

Monday July 27th, 2026 at 16.30pm

Meeting Adjourned at 19.33 PM.

Paul Brent

Chair

Carly Duquette

Committee Clerk