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Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Surfside Park Estates Water Service Committee

Thursday, June 25, 2026 **2:00 PM** **Panorama Boardroom**
1885 Forest Park Dr., North Saanich

PRESENT
K. Wall (Chair), S. Roberts (Vice Chair) (EP), P. Brent (EA Director) (EP), D. Simard (EP)

STAFF: J. Starke, Senior Manager, Southern Gulf Islands Administration; D. Robson, Manager, Saanich Peninsula and Gulf Island Operations; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer (EP); J. Rennie, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: C. McConkey

The meeting was called to order at 2:02 pm.

1. Territorial Acknowledgement

Chair Wall provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by P. Brent, SECONDED by S. Roberts,
That the agenda for the Surfside Park Estates Water Service Committee meeting of June 25, 2026 be approved.
CARRIED

3. Adoption of Minutes

3.1. 26-0770 Minutes of the Surfside Park Estates Water Service Committee meeting of March 10, 2026

MOVED by D. Simard, SECONDED by P. Brent,
That the minutes of the Surfside Park Estates Water Service Committee meeting of March 10, 2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's Remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. 26-0772 Senior Manager's Verbal Update - June 2026

J. Starke presented Item 6.1. and noted the approach for the water main replacement in the future.

Discussion ensued on the upcoming dates for the tour of the water system.

D. Simard left the meeting at 2:09 pm.

6.2. 26-0758 Surfside Water System 2026 Mid-Year Capital Projects and Operational Update

D. Robson presented Item 6.2. for information.

Discussion ensued on the capital fund application process for the arsenic removal assessment and the treatment process of water and how it depletes the arsenic media.

D. Simard returned to the meeting electronically at 2:13 pm.

6.3. 26-0757 Surfside Water System 2025 Annual Report

D. Robson presented Item 6.3. for information.

Discussion ensued on the following:
- installation of a flow meter at the well head and monthly supply water levels
- water production concerns will show up in quarterly meter readings
- building permit processes and BC plumbing code inspections
- impacts and systems on downstream meter connections after approved connections
- per capita water consumption and user charges
- water restrictions, conservation and bylaw enforcement

7. Notice(s) of Motion

D. Simard proposed the following Notice of Motion with same day consideration:

"That staff report back with a scope of work to present rain water solutions for Surfside Park Estates Water Service and other water systems for potable use."

MOVED by S. Roberts, SECONDED by D. Simard,
That same day consideration be applied to the Notice of Motion.
CARRIED

Discussion ensued on the following:
- rainwater catchments rebate program and supplemental use of water
- average cost for potable water catchments for single family dwellings
- inclusion of cost for neighboruhood education to alleviate the draw on the system
- future development potential requirements and use of grey water for non drinking purposes

MOVED by D. Simard, SECONDED by S. Roberts,
That staff report back with a scope of work to present rain water solutions for Surfside Park Estates Water Service and other water systems for potable use.
CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by D. Simard, SECONDED by P. Brent,
That the Surfside Park Estates Water Service Committee meeting of June 25, 2026 be adjourned at 3:10 pm.
CARRIED

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CHAIR

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RECORDER